



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, February 13, 2013**

**CALL TO ORDER**

The Board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

**Present:**

Ms. Pamela Haynes, President  
Mr. Robert Jones, Vice President  
Ms. Kay Albiani  
Mr. Terry Cochran  
Mr. Dustin Johnson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Brian King, Chancellor

**ORAL COMMUNICATIONS**

There were no oral communications.

**CONSENT CONSIDERATIONS**

*A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through N.*

*Motion carried; 7:0*

- A. Board Meeting Minutes: January 9, 2013

*That the Board of Trustees approve minutes of the meeting held on January 9, 2013.*

- B. Curriculum Proposals ~ ARC/CRC/FLC/SCC

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City College.*

- C. Board Policy: Ban on Alcohol on District Property (Exceptions) P-1414

*That the Board of Trustees approve the proposed revision to Policy 1414: Ban on Alcohol on District Property (Exceptions).*

D. Board Policy: Complimentary Tickets P-8621

***That the Board of Trustees adopt the proposed Policy 8621: Complimentary Tickets.***

E. 2012-13 Budget Revision No 1

***That the Board of Trustees approve the 2012-13 Budget Revision No 1 for the General, Instructionally Related, Capital Outlay Projects, Regional Performing Arts Center, Student Financial Aid, Student Associations Trust, and the Los Rios Foundation Funds, and that the related documents be filed by staff with the County Superintendent of Schools.***

F. District Quarterly Financial Status Report (311 Q)

***That the Board of Trustees receive the December 31, 2012 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.***

G. Foundation Quarterly Investment Report

***That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2012.***

H. Acceptance of Gift ~ Sacramento City College

***That the Board of Trustees accept the donation of a B-727 (Serial No 21292) jet plane from FedEx Corporation for use in the Sacramento City College Aeronautics Program.***

I. Easement/License Agreement and Quitclaim: Rancho Cordova

***That the Board of Trustees approve the Easement Agreement, License Agreement, and Quitclaim of the existing easement in Rancho Cordova.***

J. Ratify: Grants and Contracts Awarded

***That the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315.***

Title, Description, Term, Project Coordinator	College/Unit	Amount	Source
Child Development Training Consortium – Instructional Agreement (renewal) <ul style="list-style-type: none"><li>• Funds to support instruction through the Child Development Training Program.</li><li>• 8/1/2012 through 6/30/2013</li><li>• Administrator: Frank Malaret, Dean, Behavioral and Social Sciences</li></ul>	SCC	\$16,250	Yosemite CCD

Title, Description, Term, Project Coordinator	College/Unit	Amount	Source
SB 70 CTE Collaboratives: Sacramento-Yolo Career Technical Education Partnership (renewal) <ul style="list-style-type: none"> <li>Funds to support CTE pathways in green building and clean technologies.</li> <li>2/1/2012 through 2/28/2013</li> <li>Administrator: Mary Turner, Vice President, Instruction</li> </ul>	SCC/CRC	\$348,000	CCCCO
Global Corporate College Contract – TSA Homeland Security Training <ul style="list-style-type: none"> <li>Funds to provide TSA employees with introductory courses in homeland security.</li> <li>1/23/2013 through 5/22/2013</li> <li>Administrator: Steve Segura, Interim Dean, Public Safety</li> </ul>	ARC	\$7,000	Transportation Security Administration
Workplace Learning Resource Center Contract – Sacramento County Office of Education <ul style="list-style-type: none"> <li>Funds to provide SCOE students with 2-credit Early Childhood Education courses at ARC.</li> <li>1/11/2013 through 5/16/2013</li> <li>Administrator: Walter DiMantova, Director, Workforce and Economic Development</li> </ul>	WED	\$25,090	Sacramento County Office of Education
Small Business Development Center Grant – Financial Management Series <ul style="list-style-type: none"> <li>Funds to provide a financial management workshop series for small businesses within the SBDC's service area.</li> <li>1/1/2013 through 12/31/2013</li> <li>Administrator: Walter DiMantova, Director, Workforce and Economic Development</li> </ul>	WED	\$50,000	Wells Fargo Bank

K. Ratify: Bid Transactions

*That the Board of Trustees ratify the bid transactions for January 2013 as listed herein:*

<b>CHANGE ORDERS</b>					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
10012	SCC Hughes Stadium Renovation	\$19,773.14	12	Moorfield Construction	\$10,556,456.91
11017	CRC N. E. Building Modernization	\$20,535.00	2	F & H Construction	\$6,592,089.00
11029	ARC Life Science Modernization	\$15,152.00	8	ZCON Builders	\$5,549,521.00

L. Disposition of Surplus Equipment

*Pursuant to Education Code section 81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 1 desk, 1 exercise machine, 1 keyboard tray, 1 printer, 1 television, and 1 typewriter.*

M. Purchase Orders, Warrants and Checks

*That the Board of Trustees approve the purchase orders, warrants, and checks issued during the period of December 16, 2012 through January 15, 2013 as listed herein:*

<b>PURCHASE ORDERS</b>		
General Fund	0001069791 – 0001070049 B113656 – B113659	\$ 1,122,371.84
Capital Outlay Fund	0003014631 – 0003014677	
Child Development Fund	0006000718	
Self-Insurance Fund	-	
<b>WARRANTS</b>		
General Fund	659896 – 661073	\$ 9,233,133.77
General Fund-ARC Instructional Related	002244 – 002310	
General Fund-CRC Instructional Related	020752 – 020786	
General Fund-FLC Instructional Related	030235 - 030240	
General Fund-SCC Instructional Related	041709 – 041758	
Capital Outlay Fund	826643 – 826747	
Child Development Fund	-	
Self-Insurance Fund	976093 – 976093	\$ 17,898,712.18
Payroll Warrants	166351 – 168309	
Payroll-Direct Deposit	607594 – 611726	
January Leave Process	168310 – 169681	
Payroll Vendor Warrants	53566 – 53749	
<b>CHECKS</b>		
Financial Aid Disbursements	1859551 - 1860309	\$ 1,089,015
Bookstore Fund – ARC	26109 – 26270	\$ 1,018,518.52
Bookstore Fund – CRC	024401 – 024437	
Bookstore Fund – FLC	7666 – 7693	
Bookstore Fund – SCC	045106 – 045245	
Student Clubs Agency Fund – ARC	3744 – 3770	\$ 68,674.45
Student Clubs Agency Fund – CRC	2839 – 2877	
Student Clubs Agency Fund – FLC	1497 – 1511	
Student Clubs Agency Fund – SCC	2421 – 2436	
Foundation – ARC	3323 – 3382	\$ 130,329.10
Foundation – CRC	1458 – 1469	
Foundation – FLC	0576 -0591	
Foundation – SCC	2285 - 2293	
Foundation – DO	0412 - 0417	
Associated Students Trust Fund – ARC	0582 - 0583	\$ 1,318.04
Associated Students Trust Fund – CRC	0517 - 0519	
Associated Students Trust Fund – FLC	0398 – 0400	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	0974 – 1030	\$ 507,659.69
Arts Center Fund (manual checks)	9058 - 9058	

N. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions on the attached pages.<sup>1</sup>*

**FIRST READING**

A. Board Policy Revisions: Academic Senate P-3412

Proposed revisions to Policy 3412: Academic Senate were presented to the Board of Trustees as First Reading for review and discussion.

B. Board Policy: Conflict of Interest Code P-8611

Proposed revisions to Policy 8611: Conflict of Interest Code were presented to the Board of Trustees as First Reading for review and discussion.

C. Board Policy: Investment of Funds P-8252

Proposed revisions to Policy 8252: Investment of Funds were presented to the Board of Trustees as First Reading for review and discussion.

**ACTION**

A. Resolution: Retiree Health Benefits Plan and Trust

*A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees approve Resolution No. 2013-02<sup>2</sup> approving amendments to the Plan Document and the Trust Document, and authorize the Chancellor or designee to execute the amended Retiree Health Benefits Trust and Retiree Health Benefits Plan effective upon Board of Trustees' second reading of Board Policy 8252.*

*Motion carried; 7:0*

B. Public Hearing: Categorical Program Flexibility

AB X4 2 regulations provide community colleges with the flexibility to move funds from specified categorical programs to any other categorical program(s) through the 2014-2015 fiscal year.

**Public Hearing:** President Haynes declared a public hearing open in the matter of categorical program flexibility. There were no comments. The hearing was declared closed.

<sup>1</sup> Human Resources Transactions

<sup>2</sup> Resolution No. 2013-02

*A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the Board of Trustees adopt the categorical flexibility provisions of AB X4 2.*

*Motion carried; 7:0*

C. Substantive Change Proposal ~ Sacramento City College Distance Education

*A motion was made by Mr. Jones, seconded by Ms. Albiani, that the Board of Trustees approve submission of the 2013 Sacramento City College Distance Education Substantive Change Proposal to ACCJC.*

*Motion carried; 7:0*

## **INFORMATION**

A. 2012-13 Program Development Funds

Deputy Chancellor Sharpe presented an update on the Program Development Funds, which are comprised of the District's discretionary funds per established formulas for allocation of new continuing and one-time only revenues.

B. SB 1440 Transfer Degree Progress Update

An update of the Los Rios Colleges' progress to meet the fall 2014 transfer degree goal, as well as data on the number of transfer degrees awarded to date, was presented to the Board of Trustees by the Academic Senate.

## **BOARD MEMBER REPORTS**

Board members reported various activities they participated in the past month as follows:

Trustees Haynes, Albiani, and Scribner reported their participation in the Convocation presentations at the Colleges and District Office.

Mr. Jones participated in the Community College League of California's Legislative Conference.

Mr. Johnson represented the Board at the American River College Student Center opening and participated in the District's IBA Facilitator Training.

Ms. Ortiz was joined by the Chancellor in participating in the Steps to College event at the Mexican Consulate.

In addition to attending all five Convocation presentations, Ms. Haynes participated in the Los Rios Foundation Board meeting, the CRC MLK Celebration, the Asian Chamber dinner, and the Hispanic Chamber dinner.

## REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

- Ricardo Lemus, SCC Associated Students
- Rochelle Franco, President, FLC Classified Senate
- Connie Zuercher, President, District Academic Senate
- Dean Murakami, President, LRCFT

### Chancellor's Report:

**ARC:** The ARC Beaver Bookstore once again participated in the annual "National Student Day" sponsored by the National Association of College Stores. National Student Day focuses on community service, social responsibility and volunteerism. The Beaver bookstore offered students a raffle ticket for each food item donated. Over 300 cans of food were collected and then donated to the St. Vincent de Paul Food Locker for distribution in the local community. The raffle winner, Olga Velichko, received her spring 2013 textbooks at no cost – a \$650 value.

**CRC:** CRC students Lisa Thor, Shalandra Allen, and Kim Krueger recently won scholarships from the Soroptimist Metropolitan organization for the Women's Opportunity Awards. Each student will receive a scholarship amount ranging from \$750-\$2,000. This program was established in 1972 to assist women with primary financial responsibility for their families to obtain the skills-training and education necessary to improve their employment status and standard of living for themselves and their family.

**FLC:** Communication Studies major Katya Lerner attended the Inauguration of President Barack Obama in Washington, D.C. on January 21. As a member of President Obama's Fellowship Program (over 70,000 applied for this prestigious program), Katya worked on his 2012 campaign; led the team "BaRockin the Vote" through Organizing for America; maintained a blog (44for4more.org); and was trained by White House staff media on community outreach. As a Fellow alumnus, she was granted two tickets to both the Inauguration Ceremony and official Inaugural Ball.

**SCC:** SCC's Aeronautics Program was selected by FedEx to receive a donation of one of the company's retired Boeing 727 aircrafts. FedEx will be delivering the freighter Friday, February 15 to the SCC hangar at McClellan Park. Board members are invited to a reception to watch the jet's arrival.

Chancellor King announced the following retirements:

Retirement			Years of Service
Alice Kwong	Financial Aid Supervisor	CRC	35+
Larry Pannier	Confidential Senior Financial Analyst	DO	29+
Richard Deus	CIS Professor	SCC	23
Janet Shaw	Instructional Services Assistant II	CRC	17+
Stephanie McDonald	Librarian	SCC	13

## **FUTURE AGENDA ITEMS**

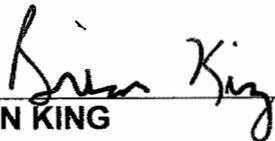
Ms. Ortiz requested a follow up report on the Campaign for College Opportunity's report card.

## **ADJOURNMENT**

*A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the meeting be adjourned.*

*Motion carried; 7:0*

President Haynes adjourned the meeting at 7:22 p.m.



**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: March 13, 2013*

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