



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, March 13, 2013**

**CALL TO ORDER**

The Board meeting was called to order by President Haynes at 5:30 p.m., in the Student Center Board Room, American River College, 4700 College Oak Way, Sacramento, CA 95841.

***Present:***

Ms. Pamela Haynes, President  
Mr. Robert Jones, Vice President  
Ms. Kay Albiani  
Mr. Terry Cochran  
Mr. Dustin Johnson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Keith Kimber, Student Trustee

Dr. Brian King, Chancellor

**ORAL COMMUNICATIONS**

Alaine Murphy-Hasan and Tom Burruss of MLK 365 recognized and thanked Los Rios and Sacramento City College for their efforts to support the MLK March each year. A plaque was presented to President Jeffery.

Quierra Robey addressed the Board regarding student representation fee related issues.

**SPECIAL ORDER OF BUSINESS**

President Haynes administered the Oath of Office to Keith Kimber, Student Trustee.

**CONSENT CONSIDERATIONS**

*A motion was made by Ms. Albiani, seconded by Mr. Jones, that the Board of Trustees approve Consent Consideration items A through M.*

*Motion carried; 7:0*

A. Board Meeting Minutes: February 13, 2013

*That the Board of Trustees approve minutes of the meeting held on February 13, 2013.*

B. Curriculum Proposals ~ ARC/CRC/FLC/SCC

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City College.*

C. Board Policy Revisions: Academic Senate (P-3412)

*That the Board of Trustees approve the proposed revisions to policy P-3412, Academic Senate.*

D. Board Policy Revisions: Investment of Funds (P-8252)

*That the Board of Trustees approve the proposed revisions to policy P-8252, Investment of Funds.*

E. Board Policy Revisions: Conflict of Interest (P-8611)

*That the Board of Trustees approve the proposed revisions to policy P-8611, Conflict of Interest.*

F. Claim: Connie Arnold

*That the Board of Trustees reject the claim of Connie Arnold and refer the matter to the District's insurance administrators.*

G. Claim: Joan Keyser

*That the Board of Trustees reject the claim of Joan Keyser and refer the matter to the District's insurance administrators.*

H. Naming of Instructional Room at American River College

*That the Board of Trustees approve naming one of the ARC chemistry/biology classrooms in commemoration of Alyce Mae Fidler.*

I. Ratify: Grants and Contracts Awarded

*That the Board of Trustees ratify the grant and contract award listed herein, pursuant to Board Policy 8315:*

Title, Description, Term, Project Coordinator	College/Unit	Amount	Source
Career Technical Education Pathways Workforce Innovation Fund (renewal) <ul style="list-style-type: none"> <li>Funds to support college and industry collaboration on CTE pathway development in biotechnology.</li> <li>11/1/2012 through 11/30/2014</li> <li>Administrator: David Redfield, Associate Vice President, Instruction and Learning Resources</li> </ul>	ARC	\$218,750	CCCCO
Child Development Training Consortium – Coordinator Agreement (renewal) <ul style="list-style-type: none"> <li>Funds to support instruction through the Child Development Training Program.</li> <li>9/1/2012 through 6/30/2013</li> <li>Administrator: Frank Malaret, Dean, Behavioral and Social Sciences</li> </ul>	SCC	\$5,850	Yosemite CCD
Child Development Training Consortium – Coordinator Agreement (renewal) <ul style="list-style-type: none"> <li>Funds to support instruction through the Child Development Training Program.</li> <li>9/1/2012 through 6/30/2013</li> <li>Administrator: Monica Pactol, Dean, Instruction</li> </ul>	FLC	\$3,150	Yosemite CCD
Child Development Training Consortium – Coordinator Agreement (renewal) <ul style="list-style-type: none"> <li>Funds to support instruction through the Child Development Training Program.</li> <li>9/1/2012 through 6/30/2013</li> <li>Administrator: Jamey Nye, Dean, Business and Family Science</li> </ul>	CRC	\$5,400	Yosemite CCD

J. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of February as herein listed:

<b>CHANGE ORDERS</b>					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
11024	LRCCD DW Paving Maintenance	\$7,000.00	1	Sierra Nevada Construction	\$373,000.00
12019	SCC Operations Renovation	-\$237.40	2	Owens Construction	\$94,898.60

<b>BID AWARDS</b>					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
13006	SCC Scoreboard at Hughes Stadium	9	2/28/13	Koch & Koch, Inc.	\$323,862.00
13007	COLLEGE CATALOGS	2	2/5/2013	DELTA WEB PRINTING	\$37,617.00
13008	COLLEGE TABLOIDS	3	2/5/2013	WESCO GRAPHICS	\$79,244.64

**K. Disposition of Surplus Equipment**

*Pursuant to Education Code §81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 2 air test systems, 1 audio mixer, 2 beds, 1 breathing apparatus, 2 cabinets, 1 calibrations test system, 1 camera, 1 cart, 8 chairs, 2 chillers, 1 desk, 2 desiccators, 1 dishwasher, 1 fax machine, 1 gas cell, 1 gas monitor, 3 keyboard trays, 10 lockers, 3 monitors, 2 ovens, 1 pellet press, 1 photo ion, 1 port sampler, 3 projectors, 3 pumps, 1 spectrophotometer, 1 switcher, 2 tables, 1 television, 1 temperature logger, and 6 video players.*

**L. Purchase Orders, Warrants and Checks**

*That the Board of Trustees approve the purchase orders, warrants and checks issued during the period of January 16, 2013 through February 15, 2013 as listed herein:*

<b>PURCHASE ORDERS</b>			
General Fund	0001070050 – 0001070404 B113660 – B113667	\$ 3,979,433.66	
Capital Outlay Fund	0003014678 – 0003014740		
Child Development Fund	0006000719 - 0006000721		
Self-Insurance Fund	0009000290 - 0009000291		
<b>WARRANTS</b>			
General Fund	661074 – 666256	\$ 19,701,126.35	
General Fund-ARC Instructional Related	002311 – 002389		
General Fund-CRC Instructional Related	020787 – 020823		
General Fund-FLC Instructional Related	030241 - 030250		
General Fund-SCC Instructional Related	041759 – 041822		
Capital Outlay Fund	826748 – 826869		
Child Development Fund	953757 - 953772		
Self-Insurance Fund	976094 – 976100		
Payroll Warrants	169682 – 171260		\$ 16,329,663
Payroll-Direct Deposit	611727 – 615651		
February Leave Process	171261 – 174049		
Payroll Vendor Warrants	53750 – 53916		
<b>CHECKS</b>			
Financial Aid Disbursements	1860310 - 1890168	\$ 33,867,537.72	
Bookstore Fund – ARC	26271 – 26375	\$ 2,156,002.50	
Bookstore Fund – CRC	024438 – 024529		
Bookstore Fund – FLC	7694 – <del>7743</del> 7779*		
Bookstore Fund – SCC	045246 – 045343		
Student Clubs Agency Fund – ARC	3771 – 3803	\$ 93,200.26	
Student Clubs Agency Fund – CRC	2878 – 2904		
Student Clubs Agency Fund – FLC	1512 – 1528		
Student Clubs Agency Fund – SCC	2437 – 2466		

Foundation – ARC	3383 – 3397	\$ 26,202.76
Foundation – CRC	1470 – 1477	
Foundation – FLC	0592 -0596	
Foundation – SCC	2294 - 2299	
Foundation – DO	0418 - 0422	
Associated Students Trust Fund – ARC	0584 - 0587	\$ 2,785.19
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0401 – 0406	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	1031 – 1107	\$ 338,371.79
Arts Center Fund (manual checks)	9059 - 9061	

\* warrant number corrected subsequent to Board approval.

M. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions on the attached pages.<sup>1</sup>

**FIRST READING**

A. Policy Revision: Types of Meetings P-3211

Proposed revisions to Policy 3211: Types of Meetings were presented to the Board of Trustees as First Reading for review and discussion.

**ACTION**

A. California Community Colleges Classified Employee of the Year Award

A motion was made by Ms. Scribner, seconded by Mr. Johnson, that the Board of Trustees endorse the nomination of Cathie Browning, American River College, for the 2013 California Community Colleges Classified Employee of the Year Award.

Motion carried; 7:0

B. Board Representatives to College Graduation Programs: May 22, 2013

Board Members will attend college graduation programs as follows:

ARC	Ruth Scribner, Pam Haynes
CRC	Kay Albiani, Dustin Johnson
FLC	Robert Jones
SCC	Deborah Ortiz

<sup>1</sup> Human Resources Transactions

C. Student Expulsion

This item was moved to the end of the agenda.

## **INFORMATION**

A. American River College English Area: From Basic Skills to Transfer and Beyond

A video presentation was presented to the Board of Trustees on the ARC English Area programs and services. This spring, the English Area will award its first Associate in Arts Transfer degrees in English which will streamline student transfer to CSU. The Area also offers a certificate in Literary Publishing and is home to the award-winning American River Review, which is among the most decorated college literary magazines in the nation. In addition, in partnership with Sacramento Public Library, the English Area officer Step Up, a program that addresses basic literacy issues.

## **BOARD MEMBER REPORTS**

Board members reported various activities they participated in the past month as follows:

The Board of Trustees hosted a welcome reception for Chancellor King. All members attended.

Ms. Scribner met with CRC President Deborah Travis and other Elk Grove officials at an Elk Grove Chamber "meet the office holder" event.

Mr. Jones alerted the Board that the California Community Colleges Trustee Board election will be on next month's agenda.

Ms. Albani participated in the CRC athletic field dedication.

Mr. Kimber thanked everyone involved in his transition as the new student trustee.

Ms. Haynes participated in the Student March at the Capitol, the CRC athletic field and ARC parking structure dedications, and recently became involved with the Land Park Amphitheater planning group and the Sacramento Black Chamber Network.

## **REPORTS AND COMMENTS**

The following constituency representatives also presented reports to the Board:

Quierra Robey, President, American River College Student Senate

Ana Lukawski, President, ARC Classified Senate

Connie Zuercher, President, District Academic Senate

Dean Murakami, President, LRCFT

Chancellor's Report:

**ARC:** ARC hosted the prestigious Kennedy Center American College Theater Festival, February 18-22, welcoming over 1,400 university and community college students from states throughout the western region. It is a tremendous honor for a college to host this annual event, which featured a diverse lineup of performances (including original plays), hands-on workshops, and much more. ARC graduates were among those attending. ARC faculty, staff, and students worked behind the scenes planning and coordinating the event.

**CRC:** Former CRC student Carolyn Martin was part of a visual effects team that won the Academy Award in the "Best Visual Effects" category for the movie "Life of Pi." Carolyn is a Visual Effects Coordinator at Rhythm & Hues in Hollywood, and is one of the talented team members who worked on the film's computer-generated visual effects. Carolyn is the daughter of CRC Professors Gary Martin (RTVF) and Mary Martin (Mathematics).

**FLC:** FLC student Jessica Mendoza was recently announced as the recipient of the California Community College Counselors/Advisors Academic Association for Athletes (3C4A) 2013 Student Athlete Academic Achievement Award. In December 2007, Jessica was hit by a drunk driver and sustained serious injuries including a broken neck and traumatic brain injury. After many months of rehabilitation, physical therapy, and occupational therapy, Jessica relearned how to walk, eat, and speak. She joined the FLC women's golf team in Fall 2011 and played for two seasons. Jessica plans to attend California State University, Sacramento and major in Nursing.

**SCC:** SCC alum Jessica Chastain walked the red carpet at the Academy Awards on Sunday, February 24. Chastain was nominated for Best Actress in a Leading Role for her portrayal in "Zero Dark Thirty" as a tough CIA officer involved in the hunt and capture of Osama bin Laden. She won the 2013 Golden Globe for the same role just a month ago, although she lost the Oscar to Jennifer Lawrence ("Silver Linings Playbook").

Chancellor King announced the following retirements:

Retirement			Years of Service
Judith Beachler	Dean, Instruction and Student Learning	CRC	18+
Carol Moore	Student Personnel Assistant	SCC	18+
Kathleen Bailey	Buyer III	DO	14+
Patricia Cousin	Health Services Assistant	SCC	12+
Aiden Ely	Dean, Student Services	FLC	6+

**FUTURE AGENDA ITEMS**

Ms. Haynes requested a follow up report on the District's contract with Higher One and the various services provided to students.

## **ACTION**

### **C. Student Expulsion**

General Counsel Sherry presented the facts of the matter to the Board of Trustees.

*A motion was made by Ms. Ortiz, seconded by Ms. Albiani, that the Board of Trustees expel David Lee from the Colleges of the District.*

*Motion carried; 7:0*

## **CLOSED SESSION**

As a result of Board action taken on Action Item C, it was not necessary for the Board to meet in closed session.

## **ADJOURNMENT**

*A motion was made by Ms. Albiani, seconded by Mr. Kimber, that the meeting be adjourned.*

*Motion carried; 7:0*

President Haynes adjourned the meeting at 6:58 p.m.

  
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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: April 10, 2013*

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