



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, April 10, 2013

CALL TO ORDER

The Board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Pamela Haynes, President
Mr. Robert Jones, Vice President
Ms. Kay Albiani
Mr. Terry Cochran
Mr. Dustin Johnson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Keith Kimber, Student Trustee

Dr. Brian King, Chancellor

ORAL COMMUNICATIONS

Quierra Robey addressed the Board concerning the addition of Luke Otterstad to the Student Trustee ballot. She also reiterated the students' issues with Aramark, primarily expressing concern about the restrictions imposed on clubs utilizing food sales to fundraise on campus.

SPECIAL ORDER OF BUSINESS

The Phi Theta Kappa students of American River, Cosumnes River, Sacramento City, and Folsom Lake Colleges were honored for their recent academic all-state awards.

CONSENT CONSIDERATIONS

A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through N.

Motion carried; 7:0

A. Board Meeting Minutes: March 1-2 and 13, 2013

That the Board of Trustees approve minutes of the meetings held in March, 2013.

B. Curriculum Proposals ~ ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City College.

C. Board Policy Revisions: Types of Meetings (P-3211)

That the Board of Trustees approve the proposed revisions to policy P-3211, Types of Meetings.

D. Claim: Glenn Akutagawa

That the Board of Trustees reject the claim of Glenn Akutagawa and refer the matter to the District's insurance administrators.

E. Claim: Egor Yagudin

That the Board of Trustees reject the claim of Egor Yagudin and refer the matter to the District's insurance administrators.

F. Quitclaim Deed: Arcade Creek Recreation and Park District

That the Board of Trustees adopt Resolution No. 2013-03 quitclaiming lots 5, 6, and 7 to the Arcade Creek Recreation and Park District and authorize the Chancellor or designee to execute the quitclaim deed after the required notice is published.

G. Contract Award: SCC – TAP Phase 3

That the Board of Trustees award the contract to JD Pasquetti Engineering, Inc. for the base bid and all alternates for a total amount of \$591,000.

H. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315:

Title, Description, Term, Project Coordinator	College/Unit	Amount	Source
Veteran Education Assistance Program Contract – Pipeline Worker Training (renewal) <ul style="list-style-type: none"> • Contract to train veterans as pipeline workers. • 7/1/2012 through 3/31/2014 • Administrator: Sheryl Gessford, Interim Associate Vice President, Workforce 	ARC	\$150,000	Sacramento Employment and Training Agency (SETA)
Veteran Education Assistance Program Contract – Utility Line Worker Training (renewal) <ul style="list-style-type: none"> • Contract to train veterans as utility line workers. • 7/1/2012 through 3/31/2014 • Administrator: Sheryl Gessford, Interim Associate Vice President, Workforce 	ARC	\$92,000	Sacramento Employment and Training Agency (SETA)

TRIO Student Support Services – Year 3 of 5 <ul style="list-style-type: none"> Funds to provide support services to students in order to increase their college retention and graduation rates. 9/1/2012 through 8/31/2013 Administrator: Pam Walker, Vice President, Student Services 	ARC	\$213,180	U.S. Department of Education
Distance Education Captioning and Transcription Grant <ul style="list-style-type: none"> Funds to pay for captioning and transcription of multimedia materials used in online classes 8/24/2013 through 12/15/2013 Administrator: Stephen McGloughlin, Dean, Learning Resources and College Technology 	CRC	\$36,818	College of the Canyons
CA Early Childhood Mentor Program <ul style="list-style-type: none"> Renewal funds to provide stipends and professional development support to aspiring ECE teachers or administrators. 8/1/2012 through 7/31/2013 Administrator: Frank Malaret, Dean, Behavioral and Social Sciences 	SCC	\$650	Community College of San Francisco
Small Business Development Center Contract – Kimco Start-up Boot Camp <ul style="list-style-type: none"> Funds to provide entrepreneurship training for first-time business owners. 6/1/2012 through 3/31/2013 Administrator: Walter DiMantova, Director, Workforce and Economic Development 	WED	\$21,001	Kimco Entrepreneurs Year Start (KEYS)

I. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of March as herein listed, pursuant to Board Policy 8315:

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
12022	CRC Elk Grove Offsite Improvements	\$18,895.88	1	Preston Pipelines	\$2,908,895.88
11011	ARC Student Center	\$78,597.00	5	Broward Builders	\$16,257,063.00
11014	ARC Parking Structure	\$208,744.00	3	Webcor Construction, LP	\$25,899,981.00
12003	CRC Elk Grove Center	\$29,491.02	4	Diede Construction	\$9,005,677.13

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
13010	FLC Signs	2	03/21/13	Ellis & Ellis	\$69,537.85

J. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the contracts for the month of March as herein listed, pursuant to Board Policy 8315:

CONTRACTS					
Description	Agreement Amount	Initial (I) or Renewal (R)	Term	Consultant/ Contractor	Department Sponsor
ARC Culinary Arts – DSA Inspection	\$170,000.00	I	10/12-09/14	Mark Browning	Facilities
District Infrastructure Improvements	\$98,500.00	I	03/13-12/13	Wood Rodgers, Inc.	Facilities
CRC Science Building Design for HVAC modification	\$27,000.00	I	02/13-02/14	Glumac International	Facilities
ARC Culinary Arts Construction Mgmt. Services	\$115,000.00	I	02/13-01/15	David Keltgen	Facilities
ARC Athletic Fields Master Plan	\$15,500.00	I	03/13-01/14	Blair, Church & Flynn	Facilities
Center of Excellence Stem in 20 project	\$37,995.00	I	02/13 – 06/13	Jennifer R. Oliver	Ethan Way
Bond Counsel for Measure A & M Issuances	\$80,000.00	R	04/13-08/13	Jones Hall	Business Services
Disclosure Fee for Bond Issuances	\$20,000.00	R	04/13-08/13	Jones Hall	Business Services
Financial Advisor for Measure A & M Issuances	\$100,000.00	R	04/13-08/13	Dale Scott & Co.	Business Services
Legislative Advocacy	\$66,000.00	R	03/13 – 03/14	McCallum Group	Leg. Services/ Chanc. Office

K. Disposition of Surplus Equipment

Pursuant to Education Code §81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 3 cabinets, 9 chairs, 2 compressors, 111 computers, 1 drill, 6 fans, 29 keyboards, 21 laptops, 1 lectern, 1 microwave, 84 monitors, 2 paper cutters, 1 power supply, 10 printers, 14 projectors, 1 receiver, 3 scanners, 3 switches, 3 tables, and 2 video players.

L. Purchase Orders, Warrants and Checks

That the Board of Trustees approve the purchase orders, warrants and checks issued during the period of February 16 through March 15, 2013 as listed herein:

PURCHASE ORDERS		
General Fund	0001070405-0001070700 B113668-B113672	\$ 1,670,152.65
Capital Outlay Fund	0003014741-0003014804	
Child Development Fund	0006000722	
Self-Insurance Fund	-	
WARRANTS		
General Fund	666257-669092	\$ 13,859,769.93
General Fund-ARC Instructional Related	002390-002501	
General Fund-CRC Instructional Related	020824-020874	
General Fund-FLC Instructional Related	030251-030266	
General Fund-SCC Instructional Related	041823-041944	
Capital Outlay Fund	826870-826983	
Child Development Fund	953773-953785	
Self-Insurance Fund	976101-976107	
Payroll Warrants	174050-176089	\$ 18,098,932.70
Payroll-Direct Deposit	615652-619686	
March Leave Process	176090-177527	
Payroll Vendor Warrants	53917-54101	
CHECKS		
Financial Aid Disbursements	1890169-1894553	\$ 4,464,868.50
Bookstore Fund – ARC	26376-26585	\$ 1,430,385.91
Bookstore Fund – CRC	024530-024605	
Bookstore Fund – FLC	7780-7850	
Bookstore Fund – SCC	045344-045422	
Student Clubs Agency Fund – ARC	3804-3823	\$ 50,407.12
Student Clubs Agency Fund – CRC	2905-2932	
Student Clubs Agency Fund – FLC	1529-1542	
Student Clubs Agency Fund – SCC	2467-2487	
Foundation – ARC	3398-3409	\$ 38,593.85
Foundation – CRC	1478-1491	
Foundation – FLC	0597-0598	
Foundation – SCC	2300-2307	
Foundation – DO	0423-0426	
Associated Students Trust Fund – ARC	-	\$ 616.61
Associated Students Trust Fund – CRC	0520-0521	
Associated Students Trust Fund – FLC	0407-0411	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	1108-1181	\$ 393,470.59
Arts Center Fund (manual fund)	-	

STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original No	Reissued No	Amount
9387	2/11/13	1/7/2010	311249	666246	\$254.20

M. 2013-14 Sabbaticals/Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leave requests for 2013-2014 as listed herein:

Name	Department	Location	Leave	Time	FTE
Gary Aguilar	Design Technology	ARC	B	33.3%	.167
John McCormack	Automotive Technology	ARC	B	40%	.200
Jeanne Edman	Psychology	CRC	A	100%	0.50
Greg Chapman	Computer Science	CRC	B	12.5%	.062
Lisa Dominguez-Abraham	English	CRC	B	40%	.200
Marjorie Duffy	Computer Science	CRC	B	20%	.100
Kevin Rogers	Automotive Technology	CRC	B	23%	.115
Tracy Rauschkolb	English	FLC	B	10% Fall 2013 10% Spring 2014	.100
Bethany Watson	Mathematics	FLC	B	.309%	.154
Donald Button	Graphic Communications	SCC	A	100%	.500
Emily Wilson	Art	SCC	A	100%	.500
Sue Chan	Library Services	SCC	B	40%	.200
Ada Boone Hoerl	Occupational Therapy	SCC	B	20%	.100
Jeff Knorr	English	SCC	B	50%	.250
Ann Lewis	English	SCC	B	20%	.100
Willam Miller	Chemistry	SCC	B	50%	.250
Rosamaria Tanghetti	History	SCC	B	50%	.250
David Wyatt	Biology	SCC	B	20%	.100

N. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions as listed in the agenda materials.

ACTION

A. CCCT Board Election ~ 2013

A motion was made by Ms. Albiani, seconded by Mr. Cochran, that the Board of Trustees approve the list of nominations for the CCCT Board of Directors listed below:

Louise Jaffee, Santa Monica CC
 Isabel Barreras, State Center CCD
 Cy Gulassa, Peralta CCD
 Garrett Yee, Ohlone CCD

Susan M. Keith, Citrus CCD
 Sally W. Biggin, Redwoods CC
 Loren Steck, Monterey Peninsula CCD

Motion carried; 7:0

INFORMATION

A. Emergency Preparedness Update

Chief Sears reported on the District's State of Emergency Preparedness outlining the efforts made to maintain campus safety and a state of readiness for effectively dealing with emergency situations. Various safety programs have been put in place to prepare the organization for man-made and natural disasters. These programs include student and employee Trainings (including simulated exercises), facility considerations and improvements, Communications (both internal and external), Emergency Response Teams, and a Districtwide Oversight Team (Preparedness Assessment Team-PAT).

BOARD MEMBER REPORTS

Student Trustee Keith Kimber reported that elections for the new Student Trustee are taking place.

Mr. Cochran addressed the restoration of funding California community colleges will see as a result of the passage of Proposition 30. He cautioned the District to maintain the same conservative approach that we have over the years and rebuild the reserves.

REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

Christina Alvarado, President, Cosumnes River College Student Senate

Jake Kattan, President, SCC Classified Senate

Connie Zuercher, President, District Academic Senate

Chancellor's Report:

ARC: Electronics faculty member Fred Evangelisti was honored by the Sacramento Business Journal for his commitment to green technology. Fred was recognized with one of the publication's Green Leadership Awards. The Business Journal praised Fred for his continuing dedication to sustainable energy as well as his insistence on providing hands-on, real-world curriculum and programs.

CRC: The CRC Emergency Medical Technician program recently received a gift of an ambulance by the company First Responder. EMT Professor Matt McHugh has been working towards this partnership and is excited that students will have first-hand training through the use of the vehicle.

FLC: FLC's Administration of Justice Club hosted a "Women in Law Enforcement" panel on March 12 as part of the college's Women's History Celebration. Featured on the panel were Folsom Police Chief Cynthia Renaud, Rancho Cordova Police Chief Rosanne Richeal, FBI Special Agent Neeki Bianchi, Los Rios Police Officer Tanya Racki, and El Dorado Sheriff's Lt. Jackie

Noren. This was a wonderful opportunity for students interested in law enforcement to hear directly from these distinguished women.

SCC: Graphic Communications student John "Eddie" Arcilla won two Addy Awards last week from the Sacramento Ad Club. The event is attended by many prominent local advertising agencies and designers. Eddie won in the categories of Student Gold and Student Delta Best of Show for Integrated Campaign for his Gotham Project for the typography class he took at SCC in fall 2011.

Chancellor King announced the following retirements:

Retirement			Years of Service
Louise E.C. Winkelblack	Contract Project Administrator	EWC	18+
Nancy A. Sessano	English Professor	ARC	25
Robert L. Escobedo	Custodian	ARC	18+
Kathryn L. Jordan	Attendance Services Assistant	ARC	17+

FUTURE AGENDA ITEMS

No future agenda items were requested.

CLOSED SESSION

The following Board members went into closed session at 7:10 pm to consider the matters listed below: Ms. Albiani, Mr. Cochran, Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Govt Code Section 54956.9; Conference with Legal Counsel -- Existing Litigation WCAB Nos. ADJ7843591; ADJ 7003688 and Unassigned.

Closed Session Adjourned: 7:15 pm.

Open Session: 7:18 pm.

OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

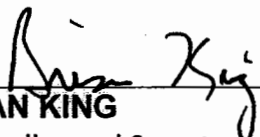
In Closed Session, under Item 10 A, the Board of Trustees voted to approve the payment of a settlement to the employee involved in the Workers' Compensation case of \$80,000 to resolve all issues, but leaving open future medical expenses for particular injuries. The Board approved this settlement by a vote of 7:0.

ADJOURNMENT

A motion was made by Mr. Johnson, seconded by Ms. Ortiz, that the meeting be adjourned.

Motion carried; 4:0

President Haynes adjourned the meeting at 7:20 p.m.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: May 8, 2013

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