



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, May 8, 2013**

**CALL TO ORDER**

The Board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

**Present:**

Ms. Pamela Haynes, President  
Mr. Robert Jones, Vice President  
Ms. Kay Albiani  
Mr. Terry Cochran  
Mr. Dustin Johnson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Keith Kimber, Student Trustee

Dr. Brian King, Chancellor

**ORAL COMMUNICATIONS**

President Haynes and the Board of Trustees recognized Keith Kimber for his service as student trustee over the past few months.

**CONSENT CONSIDERATIONS**

*A motion was made by Mr. Jones, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through Q.*

*Motion carried; 7:0*

A. Board Meeting Minutes: April 10, 2013

*That the Board of Trustees approve minutes of the meeting held on April 10, 2013.*

B. Curriculum Proposals ~ ARC/CRC/FLC/SCC

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City College.*

C. Appointments: Citizens' Bond Oversight Committee

*That the Board of Trustees appoint Bill Heinicke and John Pappas to a successive term of two years upon the expiration of their initial appointments.*

D. Master Agreement: Honeywell Smart Grid, Phase 6

*That the Board of Trustees authorize the Chancellor, or designee, to award and proceed with Smart Grid Master Agreement - Phase 6 with Honeywell Building Solutions totaling \$213,230.*

E. Claim: Mubarak Fitini

*That the Board of Trustees reject the claim of Mubarak Fitini and refer the matter to the District's insurance administrators.*

F. District Quarterly Financial Status Report (311Q)

*That the Board of Trustees receive the March 31, 2013 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.*

G. Los Rios Foundation - Quarterly Investment Report

*That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2013.*

H. Contract: Sacramento County Department of Health and Human Services

*That the Board of Trustees authorize the Chancellor, or designee, to execute the First Five Sacramento Community Lactation Assistant Project contract with the Sacramento County Department of Health and Human Services and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.*

I. Contract: California Department of Rehabilitation

*That the Board of Trustees authorize the Chancellor, or designee, to execute the College to Career Programs for Students with Intellectual Disabilities contract with the California Department of Rehabilitation and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.*

J. Naming of Instructional Room at American River College

*That the Board of Trustees approve naming the American River College Interior Design Classroom in commemoration of Christine Dorf.*

**K. Intent to Grant Easements for Pedestrian and Bicycle Bridge Crossing ~ Sacramento City College\***

***That the Board of Trustees adopt Resolution No 2013-04 declaring its intent to grant the City of Sacramento, SMUD, and Surewest the permanent and temporary easements and set a public hearing for June 12, 2013.***

*\*pages 45 – 64 (Resolution No 2013-04) of the Board agenda packet were replaced at the meeting.*

**L. Ratify: Grants and Contracts Awarded**

***That the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315:***

Title, Description, Term, Project Coordinator	College/Unit	Amount	Source
Center of Excellence – North/Far North Regional Consortium Support <ul style="list-style-type: none"> <li>Funds to provide labor market analysis and research</li> <li>12/1/2012 through 6/30/2013</li> <li>Administrator: Walter DiMantova, Director, Workforce and Economic Development Center</li> </ul>	WEDC	\$40,000	Butte-Glenn CCD
Center of Excellence – City College of San Francisco Support <ul style="list-style-type: none"> <li>Funds to provide labor market analysis and research</li> <li>7/1/2013 through 6/30/2014</li> <li>Administrator: Walter DiMantova, Director, Workforce and Economic Development Center</li> </ul>	WEDC	\$50,000	Butte-Glenn CCD
Wells Fargo Bank - Small Business Development Center <ul style="list-style-type: none"> <li>Funds to provide financial management workshops to Small Business Development Center clients</li> <li>1/1/2013 through 12/31/2013</li> <li>Administrator: Walter DiMantova, Director, Workforce and Economic Development Center</li> </ul>	WEDC	\$50,000	Wells Fargo Bank

**M. Ratify: Bid Transactions**

***That the Board of Trustees ratify the bid transactions for the month of April as herein listed, pursuant to Board Policy 8315:***

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
11017	CRC NE Bldg Modernization	\$96,826.00	3	F & H Construction	\$6,688,915.00
11029	ARC Life Science/Modernization	\$33,376.00	9	Zakskorn Construction	\$5,582,897.00
12001	FLC Gym Design Build	\$21,850.00	3	Flintco Pacific Inc.	\$13,320,657.22
BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
13013	District Fire Alarm Testing	5	04/18/13	Western States Fire Protection	\$65,378.00

N. Ratify: New Contracts and Renewals

**That the Board of Trustees ratify the agreements listed herein, pursuant to Board Policy 8315:**

<b>CONTRACTS</b>					
Description	Agreement Amount	Initial (I) or Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
SCC Lusk Remodel	\$140,399.00	I	3/13 – 3/15	Gary Roberts Architect	Facilities
Smart Grid Utility Website & Hosting	\$132,150.00	I	3/13-6/14	Lucid	Facilities

O. Disposition of Surplus Equipment

**Pursuant to Education Code §81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 2 analyzers, 4 cabinets, 3 cameras, 1 cart, 14 chairs, 135 computers, 1 copier, 4 desks, 1 docking station, 1 fax machine, 1 heater, 72 monitors, 3 power supplies, 5 printers, 3 projectors, 3 receivers, 4 tables, 9 transmitters, and 1 typewriter.**

P. Purchase Orders, Warrants, and Checks

**That the Board of Trustees approve the numbered purchase orders, warrants, and checks issued during the period of March 16 through April 15, 2013 as listed:**

<b>PURCHASE ORDERS</b>		
General Fund	0001070701-0001071175 B113673-B113687	\$ 1,472,713.06
Capital Outlay Fund	0003014805-0003014860	
Child Development Fund	0006000723	
Self-Insurance Fund	0009000292	
<b>WARRANTS</b>		
General Fund	669093-671194	\$ 9,345,986.03
General Fund-ARC Instructional Related	002502-002642	
General Fund-CRC Instructional Related	020875-020919	
General Fund-FLC Instructional Related	030267-030289	
General Fund-SCC Instructional Related	041945-041996	
Capital Outlay Fund	826984-827094	\$ 17,710,170.42
Child Development Fund	953786-953801	
Self-Insurance Fund	976108-976111	
Payroll Warrants	177528-179595	
Payroll-Direct Deposit	619687-623754	
April Leave Process	179596-181139	\$ 473,750.20
Payroll Vendor Warrants	54102-54285	
<b>CHECKS</b>		
Financial Aid Disbursements	1894554-1916478	\$ 19,916,982.29
Bookstore Fund – ARC	26586-26754	\$ 473,750.20
Bookstore Fund – CRC	024606-024650	
Bookstore Fund – FLC	7851-7888	
Bookstore Fund – SCC	045423-045457	

Student Clubs Agency Fund – ARC	3824-3862	\$ 66,015.37
Student Clubs Agency Fund – CRC	2933-2953	
Student Clubs Agency Fund – FLC	1543-1552	
Student Clubs Agency Fund – SCC	2488-2512	
Foundation – ARC	3410-3430	\$ 36,100.26
Foundation – CRC	1492-1499	
Foundation – FLC	0599-0602	
Foundation – SCC	2308-2320	
Foundation – DO	0427-0433	
Associated Students Trust Fund – ARC	0588-0591	\$ 1,915.90
Associated Students Trust Fund – CRC	0522-0525	
Associated Students Trust Fund – FLC	0412-0415	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund Arts Center Fund*	1182-1246	\$ 441,835.22
*Checks 9062, issued 3/5/13 and 9063, issued 3/13/13 were posted after the March 15th reporting period.	9062-9066	

*Q. Regular Human Resources Transactions\**

*That the Board of Trustees approve the human resources transactions listed in the May Board agenda packet.*

*\*pages 72 and 72a (Human Resources Transactions) of the Board agenda packet were replaced at the meeting.*

**FIRST READING**

*A. Board Policy: Conflict of Interest Rules (P-8631)*

*The new proposed Conflict of Interest Policy P-8631 was presented to the Board of Trustees as First Reading for review and discussion.*

**ACTION**

*A. Resolution: Recognizing Classified Employees*

*A motion was made by Ms. Scribner, seconded by Mr. Kimber, that the Board of Trustees adopt Resolution No 2013-05 recognizing classified employees' contributions to the District.*

*Motion carried; 7:0*

*B. Equal Employment Opportunity Plan*

*This item was deferred to the June 12, 2013 Board meeting. No Board action was taken.*

C. Citizens' Bond Oversight Committee Bylaws Revision

*A motion was made by Ms. Albiani, seconded by Mr. Jones, that the Board of Trustees approve the revised bylaws for oversight of the District's general obligation bond Measures 'A' and 'M' in compliance with the statutory provisions of Proposition 39.*

*Motion carried; 7:0*

D. Contract Award: SCC Student Services and Administration of Justice Building

*A motion was made by Mr. Kimber, seconded by Mr. Cochran, that the Board of Trustees award the contract to John F. Otto dba Otto Construction for the base bid and all alternates for a total contract amount of \$8,773,500.*

*Motion carried; 6:0*

*(Trustee Johnson was not present for the vote)*

E. Contract Award: DW Security Upgrade Bid

*A motion was made by Ms. Ortiz, seconded by Ms. Scribner, that the Board of Trustees award the contract to SW Allen Construction, Inc. for the base bid and all alternates for a total contract amount of \$1,099,979.*

*Motion carried; 6:0*

*(Trustee Johnson was not present for the vote)*

F. Resolution Authorizing the Sale of General Obligation Bonds – Measure A, Series E

*A motion was made by Ms. Albiani, seconded by Ms. Scribner, that the Board of Trustees adopt Resolution No 2013-06 for the sale of Measure A, Series E General Obligation Bonds in the amount of \$20 million.*

*Motion carried; 7:0*

G. Resolution Authorizing the Sale of General Obligation Bonds – Measure M, Series B

*A motion was made by Mr. Cochran, seconded by Mr. Kimber, that the Board of Trustees adopt Resolution No 2013-07 for the sale of Measure M, Series B General Obligation Bonds in the amount of \$60 million.*

*Motion carried; 7:0*

## **INFORMATION**

### **A. Project-Based Learning: FLC Robotics**

Information regarding Folsom Lake College's Robotics Club was presented. This club has completed its first year as an active student club. The presentation highlighted the first year's successes and celebrated the linking of the club with student engagement, curriculum development, industrial partnerships, innovative professional development for faculty, and the club's connection with science, technology, engineering, and math (STEM) education.

## **BOARD MEMBER REPORTS**

Mr. Kimber reported that the student association representatives attended the general assembly of the Student Senate for California Community Colleges in Burlingame. He expressed his gratitude for the leadership skills he learned from his time serving on this board.

Ms. Albiani attended the legislative reception of the Board of Governors and a luncheon hosted by the EGUSD Superintendent honoring those who have had schools named after them.

Mr. Jones reported the outcome of the CCCT election. There was a three-way tie for one position, so he will report the outcome at the next meeting.

Ms. Scribner attended the Board of Governors legislative reception.

Mr. Johnson attended the Tenure Faculty Reception, as well as the Safeground community event.

Ms. Haynes participated in the Sacramento Metro Chamber Cap to Cap trip to Washington D.C. She also attended the Bond Oversight Committee meeting, the Pathways to Success partnership launch, the Faculty Tenure Reception, the Safeground event, Board of Governors legislative reception, and the NextEd Convergence breakfast event.

## **REPORTS AND COMMENTS**

The following constituency representatives also presented reports to the Board:

Yasmin Pajouhesh, President, Folsom Lake College Student Senate

Rochelle Franco, President, FLC Classified Senate

Kale Braden, President, Cosumnes River College Academic Senate

Dean Murakami, President, LRCFT

### Chancellor's Report:

**ARC:** ARC student Parisa Lotfi has been selected to receive a prestigious Jack Kent Cooke Foundation Undergraduate Transfer Scholarship. Parisa is one of only 73 scholars nationally selected this year to receive the award. The scholarship is for up to \$30,000 per year and is intended to cover a significant share of her educational expenses; including tuition, living

expenses, books, and required fees for the final two to three years necessary to achieve a bachelor's degree. Parisa is a mechanical engineering major and has applied for transfer admission to the California Institute of Technology, UC Davis, and UC Berkeley.

**CRC:** Students Angela Evoy and Khaalis Jalal presented their original research projects at the Southwestern Anthropological Association meeting in San Jose recently. Angela presented on her analysis of post-Gold Rush era ceramic artifacts from an old Sacramento privy. Khaalis presented on the changing nature of African American youth identity in the Sacramento region. These students were the only community college students to present at this regional conference.

**FLC:** Folsom Lake College's men's golf team cinched the Big 8 Championship on April 30. They are the first FLC team to earn a conference championship in any sport. The win capped a roller coaster season that saw the conference lead change hands (between FLC and Santa Rosa Junior College) seven times and was tied going into the final tournament. Congratulations to Coach Zarecky and the FLC men's golf team!

**SCC:** SCC's Phi Theta Kappa chapter attended the PTK Regional and International Conventions in San Jose during the weekend of April 6-7. SCC's PTK students' achievements included winning 13 different awards, more than any other chapter in the NV/CA region! PTK President Jeff Nakata also won as NE District VP of NV/CA Region, and Marianne Beuscher won as VP of Communications for NV/CA Region.

Chancellor King announced the following retirements:

Retirement			Years of Service
Russell D. Meyer	Programmer II	DO	30+
Brian E. Pond	Counselor	ARC	25
Miriam G. Michael	Business Professor	ARC	23
Kathleen M. Taylor	Instructional Services Assistant II	SCC	10+
Pamela A. Blake	Clerk II	ARC	9+

## **FUTURE AGENDA ITEMS**

Ms. Ortiz requested an update on legislative bills of interest.

Mr. Jones requested a review of the District's enrollment restoration and recovery strategies.

Ms. Haynes would like a better understanding of the process the faculty and administrators follow to make curriculum decisions that ensure relevant and current curriculum is available in terms of student success and accountability.

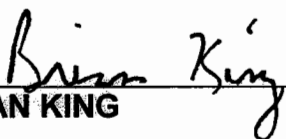


## **ADJOURNMENT**

*A motion was made by Ms. Albiani, seconded by Ms. Scribner, that the meeting be adjourned.*

*Motion carried; 7:0*

President Haynes adjourned the meeting at 7:36 p.m.

  
\_\_\_\_\_  
**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: June 12, 2013*

*jd*