



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, June 12, 2013**

**CALL TO ORDER**

The Board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

**Present:**

Ms. Pamela Haynes, President  
Mr. Robert Jones, Vice President  
Ms. Kay Albiani  
Mr. Terry Cochran  
Mr. Dustin Johnson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

**SPECIAL ORDER OF BUSINESS**

President Haynes and the Board of Trustees presented a Crystal Apple Award for outstanding services in education to David Viar, outgoing American River College President.

President Haynes administered the Oath of Office to Student Trustee Ricardo Lemus.

**ORAL COMMUNICATIONS**

Quierra Robey shared a statement from the Student Senate regarding the Santa Monica tragedy. She also congratulated Student Trustee Ricardo Lemus on his successful election, invited the board to the Student Senate's annual awards banquet, and thanked the Board for their support during her service on the American River College Student Senate.

**CONSENT CONSIDERATIONS**

*A motion was made by Mr. Johnson, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through Q.*

*Motion carried; 7:0*

A. Board Meeting Minutes: May 8, 2013

*That the Board of Trustees approve minutes of the meeting held on May 8, 2013.*

B. Curriculum Proposals: ARC

*That the Board of Trustees approve the curriculum proposals for American River College.*

C. Board Policy: Conflict of Interest Rules (P-8631)

*That the Board of Trustees approve Policy 8631 Conflict of Interest Rules.*

D. 2012-13 Budget Revision No. 2

*That the Board of Trustees approve the 2012-13 Budget Revision No. 2 for General, Instructionally Related, Child Development, Capital Outlay Projects, Bond Projects Measures A and M, Bond Interest and Redemption for Measures A and M, Self-Insurance, Bookstore, Regional Performing Arts Center, Student Financial Aid, Student Associations Trust, and the Los Rios Foundation Funds.*

E. Resolution No. 2013-08: 2013-14 Appropriation Limitation

*That the Board of Trustees approve the appropriation limitation of \$334,444,517 for 2013-14 by adopting Resolution No. 2013-08.*

F. Resolution No. 2013-09: Five Year Construction Plan and Final Project Proposals

*That the Board of Trustees approve the Five Year Construction Plan, two Final Project Proposals, and adopt supporting Resolution No. 2013-09 for submission to the state by July 1, 2013.*

G. Resolution No. 2013-10: Amendment to Regional Transit Lease and Joint Use Agreement; Granting of Easements ~ CRC

*That the Board of Trustees approve Resolution No. 2013-10 granting the easements identified to Sacramento Municipal Utility District and Sacramento Area Sewer District, and approve the amendment to the Lease and Joint Use Agreement which will extend the due date for progress payments from 20 to 120 days and grant the easements requested.*

H. Child Development Centers Program Self-Evaluation

*That the Board of Trustees approve the program self-evaluations for CCTR-2205 and CSPP-2389 contracts for the fiscal year 2012-13.*

**I. Contract: California Department of Rehabilitation**

***That the Board of Trustees authorize the Chancellor, or designee, to execute the Workability III contract with the California Department of Rehabilitation and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.***

**J. Ratify: Grants and Contracts Awarded**

***That the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315:***

Title, Description, Term, Project Coordinator	College/Unit	Amount	Source
SB 70 CTE Collaboratives: El Dorado County Career Technical Partnership Project <ul style="list-style-type: none"> <li>• Funds to enhance coordination of CTE programs with secondary schools and employers in the El Dorado County/Lake Tahoe region. Multi-industry focus.</li> <li>• 11/1/2012 through 11/30/2014</li> <li>• Administrator: Dale van Dam, Dean, Instruction, EDC</li> </ul>	FLC	\$387,023	CCCCO
Foster and Kinship Care Education (Augmentation) <ul style="list-style-type: none"> <li>• Funds to provide services to foster youth</li> <li>• 5/07/13 through 6/30/13</li> <li>• Administrator: Kathleen Kirklin, Vice President, Administration</li> </ul>	FLC	\$828	CCCCO
Comprehensive Approaches to Raising Educational Standards (CARES) Liaisons – College Child Development Center Stipends <ul style="list-style-type: none"> <li>• Funds to provide stipends to CARES Liaisons.</li> <li>• 7/1/2012 through 6/30/2013</li> <li>• Steven Boyd, Dean, Health and Education</li> </ul>	ARC	\$7,500	Child Action, Inc.
Center of Excellence – North/Far North Regional Consortium Support (Augmentation) <ul style="list-style-type: none"> <li>• Funds to provide labor market analysis and research.</li> <li>• 3/12/2013 through 6/30/2013</li> <li>• Administrator: Walter DiMantova, Director, Workforce and Economic Development Center</li> </ul>	WEDC	\$40,000	Butte-Glenn CCD
Center of Excellence – State Energy Resources Conservation and Development Commission (Augmentation) <ul style="list-style-type: none"> <li>• Funds to provide labor market analysis and research.</li> <li>• 4/13/2013 through 12/31/2013</li> <li>• Administrator: Walter DiMantova, Director, Workforce and Economic Development Center</li> </ul>	WEDC	\$10,000	Butte-Glenn CCD
Workplace Learning Resource Center Contract – Sacramento County Office of Education <ul style="list-style-type: none"> <li>• Funds to provide SCOE students with 2-credit Early Childhood Education courses at ARC.</li> <li>• 5/10/2013 through 7/19/2013</li> <li>• Administrator: Walter DiMantova, Director, Workforce and Economic Development</li> </ul>	WED	\$14,612	Sacramento County Office of Education

**K. Ratify: Bid Transactions**

***That the Board of Trustees ratify the bid transactions for the month of May as herein listed, pursuant to Board Policy 8315:***

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
11017	CRC NE Building Modernization	\$87,669.00	4	F&H Constructions	\$6,776,584.00
11014	ARC Parking Structure	\$32,402.54	4	Webcor Construction LP	\$25,932,383.54
11026	CRC Athletic Fields	\$121,236.00	4	Roebbelen Contracting Inc.	\$12,540,779.80

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
13012	District wide Custodial Supplies	8	5/8/13	Sac Val - \$36,304.03 Cole - \$256,750.26 Hillyard - \$67,492.46 JC paper - \$4,493.05 P&R - \$3,402.02 Clean Source - \$4,979.17 WCP - \$925.45 Scott Naake - \$1,999.80	\$376,346.00
13018	FLC - Rancho Cordova Demolition and Abatement	11	5/31/13	Pantano Excavating, Inc.	\$124,768.00
13019	CRC & EGC Media Equipment/Services	1	5/22/13	Troxell Communications Inc	\$137,879.60
13020	LRCCD ARC Security Locks	5	05/28/13	Opening Technologies	\$131,326.65

L. Ratify: New Contracts and Renewals

*That the Board of Trustees ratify the agreements listed herein, pursuant to Board Policy 8315:*

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
SCC Student Services Modernization/Expand DSA Inspection	\$150,000.00	I	10/1/12 to 10/1/14	NIELSEN INSPECTION SERVICES, INC	Facilities
DW Smartgrid	\$213,230.00	I	4/23/13 to 7/15/13	Honeywell Inc.	Facilities
Food Service Management Agreement	Subject to profit and loss	R	6/1/13 to 5/31/14	Aramark FHC Campus Services, LLC	District Office
FLC Rancho Cordova CTR - CEQA Documentation	\$44,300.00	I	4/19/13 to 1/19/14	Neil O Anderson and Associates	Facilities

M. Disposition of Surplus Equipment

*Pursuant to Education Code §81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 2 cabinets, 12 chairs, 178 computers, 1 desk, 1 laptop, 27 monitors, 1 power supply, 7 printers, 1 refrigerator, and 21 servers.*

**N. Purchase Orders, Warrants, and Checks**

***That the Board of Trustees approve the numbered purchase orders, warrants, and checks issued during the period of April 16 through May 15, 2013 as listed:***

PURCHASE ORDERS		
General Fund	0001071176-0001071473 B113688	\$ 3,604,669.89
Capital Outlay Fund	0003014861-0003014970	
Child Development Fund	-	
Self-Insurance Fund	0009000293-0009000295	
WARRANTS		
General Fund	671195-672755	\$ 15,354,812.77
General Fund-ARC Instructional Related	002643-002806	
General Fund-CRC Instructional Related	020920-020970	
General Fund-FLC Instructional Related	030290-030304	
General Fund-SCC Instructional Related	041997-042182	
Capital Outlay Fund	827095-827232	
Child Development Fund	953802-953814	
Self-Insurance Fund	976112-976118	\$ 18,719,912.37
Payroll Warrants	181140-183162	
Payroll-Direct Deposit	623755-627800	
May Leave Process	183163-184723	
Payroll Vendor Warrants	54286-54468	
CHECKS		
Financial Aid Disbursements	1916479-1918416	\$ 2,277,354.00
Bookstore Fund – ARC	26755-26822	\$ 526,086.51
Bookstore Fund – CRC	024651-024688	
Bookstore Fund – FLC	7889-7910	
Bookstore Fund – SCC	045458-045543	
Student Clubs Agency Fund – ARC	3863-3894	\$ 49,340.17
Student Clubs Agency Fund – CRC	2954-2987	
Student Clubs Agency Fund – FLC	1553-1570	
Student Clubs Agency Fund – SCC	2513-2536	
Foundation – ARC	3431-3470	\$ 188,158.34
Foundation – CRC	1500-1521	
Foundation – FLC	0603-0606	
Foundation – SCC	2321-2576	
Foundation – DO	0434-0450	
Associated Students Trust Fund – ARC	0592-0595	\$ 13,043.18*
Associated Students Trust Fund – CRC	0526-0537	
Associated Students Trust Fund – FLC	0416-0423	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	1247-1298	\$ 176,695.31

\* The total ASG Trust Fund amount reported in May for all colleges should have been \$5,301.56 not \$1,915.90

**O. Equal Employment Opportunity Plan**

***That the Board of Trustees approve the Los Rios Community College District Equal Employment Opportunity Plan.***

P. Short-Term Temporary Employees

*That the Board of Trustees approve the anticipated district-wide short-term temporary employee classifications, authorizing employment of short-term employees for the period July 1, 2013 to December 31, 2013.*

Q. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the June Board agenda packet.*

**ACTION**

A. Public Hearing: Intent to Grant Easements for Pedestrian and Bicycle Bridge Crossing ~ SCC

**Public Hearing:** President Haynes declared a public hearing to open in the matter of granting permanent and temporary easements on the Sacramento City College campus for the installation of a pedestrian and bicycle bridge crossing. There were no comments. The hearing was declared closed.

*A motion was made by Ms. Albiani, seconded by Ms. Ortiz, that the Board of Trustees adopt Resolution No. 2013-04A granting the temporary and permanent easements to the City of Sacramento, SMUD, and Surewest, and authorize the Chancellor or designee to execute the necessary deeds, the accompanying agreement, the waivers of the rights to just compensation, and to deliver them to the City of Sacramento, SMUD, and Surewest.*

*Motion carried; 7:0*

B. Contract Award: CRC Art Gallery

*A motion was made by Mr. Jones, seconded by Ms. Scribner, that the Board of Trustees award the contract for Bid No. 13017 to Kaler Dobler Construction, Inc. for the base bid and five alternates (1, 2, 3B, 4, and 5) for a total contract amount of \$1,757,350.*

*Motion carried; 7:0*

C. Contract Award: ARC Culinary Arts Modernization and Expansion

*This item was pulled from the Board agenda.*

D. 2013-14 District Tentative Budgets

*A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the Board of Trustees adopt the 2013-14 tentative budgets for the General Fund (Z budget), Instructionally-Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.*

*Motion carried; 7:0*

E. Public Hearing: Educational Protection Account Expenditures Plan

**Public Hearing:** President Haynes declared a public hearing open in the matter of the Educational Protection Account expenditure plan. There were no comments. The hearing was declared closed.

*A motion was made by Ms. Albani, seconded by Mr. Johnson, that the Board of Trustees adopt the plan to designate instructional salaries as funded by the Educational Protection Account.*

*Motion carried; 7:0*

## **BOARD MEMBER REPORTS**

Board members reported their participation at the college commencement ceremonies.

Ms. Scribner attended the CRC/RT Parking Structure dedication.

Mr. Jones reported that he will serve on the Community College League of California's reconvening Commission on the Future. The first meeting will be in July.

Mr. Cochran attended El Dorado County of Education Superintendent Vickie Barber's retirement reception.

Ms. Albani attended the ARC Forks & Corks Foundation event and toured the CRC-Elk Grove Center.

Mr. Lemus reported that he took office as Student Trustee officially on June 1st and is honored to be serving on the Board in the upcoming year.

Ms. Haynes attended Forks & Corks at ARC, President Viar's going away reception, and a graduation for the Nursing Program, as well as Latina and African American graduation celebrations. She also represented the Board at Congressman Ami Bera's visit to ARC's Veterans' Center.

## **REPORTS AND COMMENTS**

The following constituency representatives also presented reports to the Board:

Jake Kattan, President, Sacramento City College Classified Senate

Kale Braden, President, Cosumnes River College Academic Senate

### Chancellor's Report:

Chancellor King reported that the District opened bids for the Bond issuances authorized by the Board at the May meeting. The bids came in at competitive rates and well within the authority provided by the Board. This will allow the District to close the transactions before the end of the month and have funds for several projects that the Board will be asked to approve over the summer and in upcoming months.

ARC: American River College came in 3rd place in the State for 2012-13 in an annual competition of community college athletics programs called the National Alliance of Two-Year College Athletics Administrators Cup. Colleges are awarded points based on their teams' final positions in post-conference competition. Each college's top-five men's and top-five women's team results count toward the school's overall point total. The top three California programs – including ARC – will be recognized at a national conference, June 12-14, in Orlando, FL.

CRC: At Cosumnes River College, approximately 75 people attended the dedication ceremony last Friday for the College's new parking structure. Congresswoman Doris Matsui told the audience that the celebration was a "culmination of a unique partnership between the college, Regional Transit and the federal government." Light Rail riders will eventually be able to use the parking structure as a park-and-ride facility when the RT Blue Line is extended to a stop across from it.

FLC: Folsom Lake College's Administration of Justice Club raised \$7,000 for the Wounded Warrior Project during its spring fundraiser. The fundraising effort coincided with the celebration in May of National Military Appreciation Month. The project honors and empowers wounded warriors through specialized programs, provides aid for injured service members and raises public awareness. At the same time, the College's Veterans Resource Center launched a "Books 4 Vets" program, where students and faculty are invited to donate textbooks to help build a lending library for vets in need.

SCC: On Sunday, June 9, West Sacramento Early College Prep Charter School graduated its first class of high school seniors – 32 historically underserved students. The program is a successful partnership among the UC Davis School of Education, which launched the charter school in 2007 with a \$400,000 grant, Sacramento City College and the Washington Unified School District. Sac City President Kathryn Jeffery serves as vice president of the charter school's Board of Directors. The Sacramento Bee featured a nice story and photo package.



Chancellor King announced the following retirements:

Retirement			Years of Service
Nancy C. Reitz	Dean of Mathematics	ARC	34+
Edwina Webb-Wilson	Dean of Student Support Services	ARC	16+
Robert Boyle	Automotive Professor	ARC	36+
Travis L. Parker	Physical Education Professor	CRC	41
Richard J. Erlich	Counselor/Faculty Research Coordinator	SCC	19
Virginia G. Gessford	Learning Skills and Tutoring Coordinator	SCC	15
Niefia R. Zupancic	Nursing Assistant Professor	SCC	9+
James E. Anderson	College Receiving Clerk/Storekeeper	FLC	12+
Eric J. Linblade	Groundskeeper	FM	18+
Karen L. Lukenbill	Admissions/Records Clerk III	SCC	18+
Laiyu Neumann	Admissions/Records Clerk II	ARC	23+
Donald A. Silva	College Police Officer	FLC	12+
Donald T. Silva	Sr. Information Technology Technician	SCC	36+

### **FUTURE AGENDA ITEMS**

No future agenda items were requested.

### **CLOSED SESSION ITEMS**

The following Board members went into closed session at 6:55 pm to consider the matters listed below: Ms. Albani, Mr. Cochran, Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54957; Complaint against Public Employee
- B. Pursuant to Government Code section 54957.6; Conference with Labor Negotiators: Designated Representatives; Brian King, Jon Sharpe, Ryan Cox. Employee Organizations: LRCFT, LRCEA, LRSA, SEIU, All unrepresented management and confidential personnel (excluding the Chancellor and Deputy Chancellor)
- C. Pursuant to Government Code section 54956.8; Conference with Real Property Negotiators: Brian King, Jon Sharpe, JP Sherry; Under Negotiation Price and Terms of Payment; Sacramento County APN: 132-0290-015

*Closed Session Adjourned: 8:04 pm*

*Open Session: 8:05 pm*

### **OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

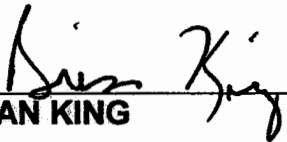
*In Closed Session, under Item A, the Board of Trustees voted 7:0 to reject the appeal on the complaint regarding discrimination.*

## **ADJOURNMENT**

*A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the meeting be adjourned.*

*Motion carried; 7:0*

President Haynes adjourned the meeting at 8:06 p.m.

  
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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: July 10, 2013*

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