



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, August 14, 2013

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Pamela Haynes, President
Mr. Robert Jones, Vice President
Ms. Kay Albiani
Mr. Terry Cochran
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

Absent:

Mr. Dustin Johnson

2. ORAL COMMUNICATIONS

There were no oral communications.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Ortiz, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through U.

Motion carried; 6:0

A. *Board Meeting Minutes: July 10, 2013*

That the Board of Trustees approve minutes of the meeting held on July 10, 2013.

B. *Revised Dates of Regular Meetings of the Board (2013 Calendar)*

That the Board of Trustees approve the revised board meeting calendar rescheduling the October Board Retreat to October 11-12, 2013.

C. Claim: Oleg Seleznev

That the Board of Trustees reject the claim of Oleg Seleznev and refer the matter to the District's insurance administrators.

D. Claim: Sergy Seleznev

That the Board of Trustees reject the claim of Sergy Seleznev and refer the matter to the District's insurance administrators.

E. Claim: Judith Painter

That the Board of Trustees reject the claim of Judith Painter and refer the matter to the District's insurance administrators.

F. Claim: Randy Cooper

That the Board of Trustees reject the claim of Randy Cooper as to those claims that accrued less than six months prior to the date the claim was submitted and refer those matters to the District's insurance administrators; and take no action as to those claims that arose more than six months prior to the date the claim was submitted.

G. Acceptance of Gifts: College Foundations

That the Board of Trustees accept the in-kind gifts amounting to approximately \$8,000 donated by the District Foundation.

H. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the June 30, 2013 Quarterly Financial Status Report (CCFS-311Q) and related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.

I. Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the year ended June 30, 2013.

J. Contract: SETA Small Business Development

That the Board of Trustees authorize the Chancellor, or designee, to execute the Small Business Development contract with the Sacramento Employment and Training Agency (SETA) and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

K. Contract: SETA Veterans' Employment Related Assistance

That the Board of Trustees authorize the Chancellor, or designee, to execute the Veterans' Employment-Related Assistance contract with the Sacramento Employment and Training Agency (SETA) and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

L. Contract: SETA Alternative and Renewable Fuels and Vehicles

That the Board of Trustees authorize the Chancellor, or designee, to execute the Alternative and Renewable Fuel and Vehicle contract with the Sacramento Employment and Training Agency (SETA) and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

M. Contract: County of Sacramento CalWORKs Data Sharing

That the Board of Trustees authorize the Chancellor, or designee, to execute the CalWORKs Data Sharing Agreement contract with the Sacramento County Department of Human Assistance and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

N. Contract: County of Sacramento CalWORKs Work Study

That the Board of Trustees authorize the Chancellor, or designee, to execute the CalWORKs Work Study Agreement contract with the Sacramento County Department of Human Assistance and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

O. Contract: County of Sacramento Human Services Specialists Training

That the Board of Trustees authorize the Chancellor, or designee, to execute the Human Services Specialists Training contract with the Sacramento County Department of Human Assistance and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

P. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315:

Title, Description, Term, Project Coordinator	College/Unit	Amount	Source
State Trade Export Promotion (STEP) Program <ul style="list-style-type: none">• Second year of funding to provide export training to California businesses.• 10/1/2012 through 9/29/2013• Administrator: Walter DiMantova, Director, Workforce Development	WEDC	\$164,250	CCCCO

Q. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the service and professional service agreements listed herein, pursuant to Board Policy 8315:

Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Interpreting Services	\$30,000	R	7/01/2013 - 6/30/2014	Eaton Interpreting Services	CRC – DSPS
Interpreting Services	\$30,000	R	7/01/2013 - 6/30/2014	West Coast Captioning	CRC – DSPS
Interpreting Services	\$45,000	R	7/01/2013 - 6/30/2014	Eaton Interpreting Services	ARC – Humanities
Claim Services	\$45,000	R	7/01/2013 - 6/30/2014	SixTen and Associates	DO – Business Services
Interpreting Services	\$26,000	R	7/01/2013 - 6/30/2014	Eaton Interpreting Services	SCC – Humanities & Fine Arts
Network & Exchange Administration; Project Management; Architectural Design	\$345,000	R	7/01/2013 - 6/30/2014	Point to Point Consulting, Inc.	DO – Information Technology
On-Call Telecommunication	\$45,000	R	7/01/2013 - 6/30/2014	Randstad Technologies,	DO – Information
Network Services, System Management & Data Security	\$218,000	I	7/01/2013 - 6/30/2014	Mike Muzinich	DO – Information Technology
On-Site Train the Trainer Course	\$53,298	I	7/01/2013 - 6/30/2014	Automotive Research & Design	ARC – Technical Education

R. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of July as listed herein, pursuant to Board Policy 8315:

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
13010	FLC Signage	\$3,974.00	1	Illuminated Creations Inc. dba Ellis & Ellis Sign Systems	\$73,511.85
9021	DW Elevator Maintenance 4th Year Renewal	\$1,818.46	3	Thyssenkrupp Elevator	\$76,712.84

S. Disposition of Surplus Equipment

Pursuant to Education Code §81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 1 batting cage, 3 cameras, 4 carts, 12 chairs, 55 computers, 1 copier, 2 fax machines, 3 freezers, 1 furnace, 2 gates, 3 hotplates, 2 key boxes, 2 laptops, 58 monitors, 1 microwave oven, 3 power supplies, 6 printers, 7 projectors, 7 receivers, 1 rotator, 2 screens, 1 spectrometer, 1

switch, 1 table, 1 telephone, 7 televisions, 1 time keeper, 4 transmitters, 1 typewriter, 7 video players, and 1 water bath.

T. Purchase Orders, Warrants, and Checks

That the Board of Trustees approve the numbered purchase orders, warrants, and checks issued during the period of June 16 through July 15, 2013 as listed:

PURCHASE ORDERS		
General Fund	0001071665-0001072424 B113692-B114434 B1071979-B1072377* *online requisitions	\$ 20,613,137.62
Capital Outlay Fund	0003015050-0003015080	
Child Development Fund	0006000724-0006000725 B614000-B614003	
Self-Insurance Fund	0009000296-0009000301 B9000297-B9000297	
WARRANTS		
General Fund	675402-678010	\$ 13,807,649.22
General Fund-ARC Instructional Related	002979-003034	
General Fund-CRC Instructional Related	021011-021010	
General Fund-FLC Instructional Related	030323-030330	
General Fund-SCC Instructional Related	042259-042297	
Capital Outlay Fund	827337-827465	
Child Development Fund	953828-953839	
Self-Insurance Fund	976123-976130	
Payroll Warrants	188333-189479	\$ 12,757,622.87
Payroll-Direct Deposit	632003-634873	
July Leave Process	189480-191179	
Payroll Vendor Warrants	54642-54789	
CHECKS		
Financial Aid Disbursements	1923706-1927449	\$ 2,518,669.00
Bookstore Fund – ARC	26959-27013	\$ 982,760.96
Bookstore Fund – CRC	024754-024792	
Bookstore Fund – FLC	7945-7973	
Bookstore Fund – SCC	045601-045703	\$ 26,136.03
Student Clubs Agency Fund – ARC	3946-3954	
Student Clubs Agency Fund – CRC	3010-3026	
Student Clubs Agency Fund – FLC	1591-1595	
Student Clubs Agency Fund – SCC	2560-2569	\$ 33,845.88
Foundation – ARC	3487-3498	
Foundation – CRC	1532-1539	
Foundation – FLC	0618-0623	
Foundation – SCC	2605-2617	
Foundation – DO	0475-0477	

Associated Students Trust Fund – ARC	0606-0614	\$ 12,043.07
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0433-0433	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund **Check 9067 issued 6/3/13 was posted after the June 15th reporting period.	1340-1382 9067**-9084 (manual checks)	\$ 241,310.79

U. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August board agenda packet.

4. ACTION

A. Retiree Health Benefit Contribution: Board Policies 5165, 6622, 9414

A motion was made by Mr. Jones, seconded by Ms. Ortiz, that the Board of Trustees approve an increase of the District's contribution for retirees' health premiums by \$9 per month, from \$216 to \$225, effective July 1, 2013. Revised Board Policies 5165, 6622, and 9414 reflect the changes.

Motion carried; 6:0

5. BOARD MEMBER REPORTS

Mr. Jones reported that he and Chancellor King participated in the Commission on the Future's three-day meeting.

Ms. Albani appreciated the opportunity to tour the Winn Center.

Mr. Lemus was a presenter at Sacramento City College's Freshman Welcome, where he spoke to new students about barriers to overcome. He also reported he will be attending the Community College League's student trustee workshop.

Ms. Haynes shared that she attended three separate Muslim Ramadan events in the community.

6. REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

- Monica Souza, President, Sacramento City College Classified Senate
- Kale Braden, President, District Academic Senate
- Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: Students and faculty from American River College won big at this year's California State Fair. Among the successes, Diesel Technology students won several first-, second- and third-place awards. Perhaps the most impressive win was for a vehicle nicknamed Bumblebee – a vintage Porsche 914 that converts into a Transformer! Diesel Technology faculty member Craig Weckman was selected by the fair as a Featured Instructor. ARC Culinary Arts students were finalists in the "Cooking School Challenge" and "Best Firehouse Challenge." ARC Horticulture students prepared an "Urban Farming" exhibit at the fair, along with a greenhouse display. In addition, ARC grad Jen Jensen's architectural design project, completed in the Design Technology department, was entered in the Architectural Drafting show and won several awards, including: First Place in division; Outstanding Project; multiple donor awards; and a Green Award. To top it all off, several ARC staff, faculty and administrators won top honors for their baking expertise in the California Kitchen Competition.

CRC: The California Legislature will be recognizing the Solar Suitcase project in the Senate chambers on Thursday, August 15 at 9:30 a.m. Solar Suitcases, which were assembled during the spring semester by CRC and high school students, were delivered to Haiti earlier this summer. Sacramento-based Green Technical Education and Employment partnered with CRC to teach students how to build these solar cases that are used as a light source in impoverished regions. Green Tech deployed Solar Suitcases to Cameroon and Uganda a few weeks ago. These Solar Suitcases are bringing light, education and solar technology to regions of the world in desperate need of assistance with everyday amenities. Representatives from CRC will be attending the recognition ceremony at the Capitol.

FLC: Folsom Lake College's Visual & Performing Arts faculty had an action-packed summer. Among the key highlights:

- Art Professor Marisa Sayago had a solo exhibit of her work featured last May at a gallery in Los Angeles.
- Art Professor Shadie Mirmobiny attended a series of seminars at the Heinrich Böll Center in Berlin, Germany, where she presented a paper on Neo-Platonism, which is a mystical philosophy that dates to the 3rd century.
- Art Professors Margaret Welty and Aleris Hart were judges for Placerville Arts Council's Emerging Artists Exhibition and had the honor of selecting the banners currently on display on Placerville's Main Street.
- Theatre Arts Professor Ian Wallace designed the sets and video projections for the Capital Stage Co.'s production, The Elaborate Entrance of Chad Deity.

SCC: SCC's Davis Center has achieved LEED Silver certification! LEED (Leadership in Energy & Environmental Design) is a program designed by the U.S. Green Building Council that recognizes and certifies best-in-class green building strategies. The Davis Center is the first LEED certified building in the Los Rios Community College District.

Chancellor King announced the following retirements:

Retirement			Years of Service
Pamela D. Maddock	Art Professor	ARC	36
Gary Martin	Communications Media Professor	CRC	21
Deborah K. Weatherford	College Relations Specialist	ARC	15+

7. FUTURE AGENDA ITEMS

Mr. Cochran praised the ongoing positive journalism coverage of community colleges in the state, and Los Rios in particular. He encouraged continued efforts in packaging and promoting these pieces to help the public better understand our story.

Ms. Albani requested a report/update on the Commission for the Future so the board can collectively determine the most appropriate matters to be submitted for review.

Ms. Scribner requested exploration of the Common Core Standards being proposed and the opportunity to strengthen ties with our high school (9-12) partners.

8. CLOSED SESSION

The following Board members went into closed session at 6:15 pm to consider the matters listed below: Ms. Albani, Mr. Cochran, Ms. Haynes, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

A. Pursuant to Government Code section 54956.9 (b)(3)(c); Conference with Legal Counsel-Anticipated Litigation; 2 potential cases.

Closed Session Adjourned: 6:35 pm

Open Session: 6:37 pm

9. OPEN SESSION

In closed Session on item 8.A of the agenda, the Board of Trustees voted 6-0, with Trustee Johnson absent, to approve the settlement of two claims against the District arising out of its Folsom Lake College Physical Education and Athletic Fields Complex, Phase I. As to general contractor F&H Construction, the Board agreed to authorize payment by the District to F&H in the amount of \$251,470 in excess of the contract balance which includes \$70,000 that was disputed. As to sub-contractor Lund Construction Inc., the Board agreed to authorize payment by the District to Lund in the amount of \$300,000 for extra work performed by the sub-contractor.

10. ADJOURNMENT

A motion was made by Ms. Ortiz, seconded by Mr. Cochran, that the meeting be adjourned.

Motion carried; 6:0

President Haynes adjourned the meeting at 6:40 p.m.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: September 11, 2013

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