



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, September 11, 2013

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:33 p.m., in the Winn Center Community Room at Cosumnes River College, 8401 Center Parkway, Sacramento, California.

Present:

Ms. Pamela Haynes, President
Mr. Robert Jones, Vice President
Ms. Kay Albiani
Mr. Terry Cochran (*via teleconference*)
Mr. Dustin Johnson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Jorge Riley introduced himself as the new president for the ARC student senate.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through J.

Roll Call Vote:

Aye: Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Motion carried; 7:0

A. *Board Meeting Minutes: August 14, 2013*

That the Board of Trustees approve the minutes of the meeting held on August 14, 2013.

B. *Curriculum Proposals*

That the Board of Trustees approve the curriculum proposals for Cosumnes River and Sacramento City Colleges.

C. Appointment: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Richard SooHoo to a successive term of two years upon the expiration of his initial appointment.

D. District Annual Investment Report

That the Board of Trustees accept the District's Annual Investment Report for fiscal year 2012-13.

E. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315:

Title, Description, Term, Project Coordinator	College/Unit	Amount	Source
TAFY Health and Wellness Project <ul style="list-style-type: none"> Funds to provide a 12- hour health and wellness training to transitional foster youth. 7/15/2013 through 6/15/2014 Administrator: Kathleen Kirklin, Vice President, Administration 	FLC	\$15,000	Foundation for CA Community Colleges
Workplace Learning Resource Center Contract – Sacramento County Office of Education <ul style="list-style-type: none"> Funds to provide SCOE students with credit courses in Early Childhood Education at ARC. 8/1/2013 through 12/20/2013 Administrator: Walter DiMantova, Director, Workforce and Economic Development 	WED	\$14,295	Sacramento County Office of Education
TSA Homeland Security Training <ul style="list-style-type: none"> Funds to provide TSA employees with the opportunity to earn a certificate and/or Associate's Degree in Homeland Security. 8/24/2013 through 12/19/2013 Administrator: Steve Segura, Dean, Sacramento Regional Public Safety Training Center 	ARC	\$7,000	Transportation Security Administration

F. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the service and professional service agreements listed herein, pursuant to Board Policy 8315:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Common Course Numbering System Grant	\$103,787	R	07/01/2012 - 02/28/2013	Academic Senate for CA Community College	DO – Technology & Education
Common Course Numbering System Grant	\$118,676	R	04/01/13 – 05/31/13	Academic Senate for CA Community College	DO – Technology & Education
Common Course Numbering System Grant	\$44,918	R	06/01/13 – 06/30/13	Academic Senate for CA Community College	DO – Technology & Education

Captioning Services	\$30,000	R	07/01/13 – 06/30/14	West Coast Captioning	CRC - DSPS
Interpreting Services	\$67,855	R	07/01/13 – 06/30/14	Access Language Connection	FLC -DSPS
Industry Training Sessions – Hybrid Electrical Systems Two 3-day sessions	\$18,750	I	08/13 – 08/15/2013 09/04 – 09/06/2013	Eaton Corporation	ARC – Diesel Technology Program
Inspection/Testing Services – ARC Culinary Arts	\$63,189	I	07/24/13 – 12/30/2014	Construction Testing Services, Inc.	DO – Facilities Management
Interpreting Services	\$24,000	R	07/01/13 – 06/0/14	Eaton Interpreting	CRC – Humanities & Social Science
Testing & Special Inspections - FLC PE Addition	\$142,066	I	6/2013 - 01/2015	Youngdahl Consulting Group	DO – Facilities Management
Structural Tests and Inspection Services – SCC Student Services	\$57,836	I	07/23/2013 – 11/30/2014	Matriscope Engineering Laboratories	DO – Facilities Management
Inspector of Record – CRC Art Gallery	\$50,000	I	07/23/2013	Daniel H. Cox	DO – Facilities Management

G. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of August as listed herein, pursuant to Board Policy 8315:

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
13003	FLC Athletic Fields Phase II	\$68,430.00	1	C & C Construction	\$3,176,863.00
13007	DW Website Development & Hosting	\$6,881.25	1	Lucid Design Group, Inc.	\$136,851.25
12003	CRC Elk Grove CTR	\$17,881.15	6	Diede Construction	\$9,051,323.10
13018	FLC Rancho Cordova Demolition and Abatement	\$8,625.00	1	Pantano Excavating, Inc.	\$133,393.00
11013	FLC Athletic Fields	\$251,470.00	2	F&H Construction	\$11,839,744.00

H. Disposition of Surplus Equipment

Pursuant to Education Code §81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 1 analyzer, 7 audio players, 2 book cases, 4 cabinets, 3 cameras, 24 chairs, 199 computers, 1 cooler, 1 copier, 1 densitometer, 3 desks, 1 dryer, 4 laptop, 32 monitors, 9 motorcycles, 2 panels, 1 paper cutter, 1 pin writer, 1 power supply, 3 printers, 1 projector, 2 scanners, 10 servers, 1 shredder, 1 switch, 8 tables, 2 televisions, 2 vacuum cleaners, and 4 video players.

I. Purchase Orders, Warrants, and Checks

That the Board of Trustees approve the numbered purchase orders, warrants, and checks issued during the period of July 16 through August 15, 2013 as listed:

PURCHASE ORDERS		
General Fund	0001072425-0001072952 B114043-B114554 B1072358-B1072768* *online requisitions	\$ 37,748,290.43
Capital Outlay Fund	0003015081-0003015141	
Child Development Fund	0006000726-0006000729 B614004-B614016	
Self-Insurance Fund	0009000302-0009000303 -	
WARRANTS		
General Fund	678011-680124	\$ 13,025,875.59
General Fund-ARC Instructional Related	003035-003087	
General Fund-CRC Instructional Related	021027-021042	
General Fund-FLC Instructional Related	030331-030338	
General Fund-SCC Instructional Related	042298-042352	
Capital Outlay Fund	827466-827595	
Child Development Fund	953840-953845	
Self-Insurance Fund	976131-976136	
Payroll Warrants	191180-192454* *includes retro warrants dated 8/16/13	\$ 16,743,494.03
Payroll-Direct Deposit	634874-641804	
August Leave Process	192455-193609	
Payroll Vendor Warrants	54790-54927	
CHECKS		
Financial Aid Disbursements	1927450-1928392	\$ 903,482.00
Bookstore Fund – ARC	27014-27169	\$ 1,243,059.21
Bookstore Fund – CRC	024793-024867	
Bookstore Fund – FLC	7974-8001	
Bookstore Fund – SCC	045704-045765	
Student Clubs Agency Fund – ARC	3955-3982	\$ 53,702.32
Student Clubs Agency Fund – CRC	3027-3046	
Student Clubs Agency Fund – FLC	1596-1603	
Student Clubs Agency Fund – SCC	2570-2583	
Foundation – ARC	3499-3666	\$ 196,464.90
Foundation – CRC	1540-1560	
Foundation – FLC	0624-0632	
Foundation – SCC	2618-2654	
Foundation – DO	0478-0479	
Associated Students Trust Fund – ARC	0615-0619	\$ 1,541.92
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0434-0435	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	1383-1435 9085-9087 (manual checks)	\$ 306,068.12

J. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August Board agenda packet.

4. ACTION

A. Resolution No. 2013-12: Recognition of Mathilde Mukantabana

A motion was made by Ms. Albiani, seconded by Ms. Scribner, that the Board of Trustees adopt Resolution No. 2013-12 recognizing Cosumnes River College History Professor Mathilde Mukantabana's appointment to serve as Rwanda's Ambassador to the United States.

Roll Call Vote:

Aye: Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Motion carried; 7:0

B. ACCJC Substantive Change Proposal: CRC Distance Education Substantive Change Report 2013

A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees approve the submission of the 2013 CRC Distance Education Substantive Change Proposal to ACCJC.

Roll Call Vote:

Aye: Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Motion carried; 7:0

C. Educational Protection Account Expenditure Plan

A motion was made by Mr. Jones, seconded by Ms. Ortiz, that the Board of Trustees adopt the plan to designate instructional salaries as funded by the Educational Protection Account.

Roll Call Vote:

Aye: Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Motion carried; 7:0

D. Public Hearing: Adoption of 2013-14 Proposed Budgets

Public Hearing: President Haynes declared a public hearing in the matter of the 2013-14 proposed budgets.

There were no public comments, and the hearing was declared closed.

A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the Board of Trustees adopt the 2013-14 proposed budgets for the General Fund (Z Budget),

Instructionally Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

Roll Call Vote:

Aye: Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Motion carried; 7:0

E. Public Hearing: Categorical Program Flexibility

Public Hearing: President Haynes declared a public hearing in the matter of Categorical Program Funding.

There were no public comments, and the hearing was declared closed.

A motion was made by Mr. Johnson, seconded by Ms. Albiani, that the Board of Trustees adopt the categorical flexibility provisions of AB X4 2 for 2013-14.

Roll Call Vote:

Aye: Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Motion carried; 7:0

5. INFORMATION

A. Citizens' Bond Oversight Committee Annual Report 2012-13

The Citizens' Bond Oversight Committee Annual Report was presented to the Board of Trustees.

B. CRC Math Boot Camp: Accelerating Student Preparedness

Information regarding the Cosumnes River College Math Boot Camp was presented to the Board of Trustees. To date, over 200 students have benefited from the Math Boot Camp. Some of the students that have benefited the most from this program include re-entry students, students completing their GED, students unsuccessful at multiple attempts of the same math class, and first time college students. The increased skills, knowledge, confidence, and motivation these students gain is remarkable, establishing a solid foundation for success in math.

6. BOARD MEMBER REPORTS

Ms. Ortiz reported on the community college summit she, Ms. Haynes, and Kathryn Jeffery participated in for Hispanic Serving Institutions (HSI). The topic was "Bridging the Hispanic Student Achievement Gap."

Mr. Johnson attended a local community event in Natomas called "Celebrate Natomas." Sacramento City College had an information booth at the event, and Mr. Johnson shared that he was very impressed with the student ambassador.

Ms. Scribner reported that she attended the New Faculty Reception, and announced the details of an event sponsored by the Yolo County School Boards Association occurring on the upcoming Monday evening.

Mr. Cochran reported that he attended the Folsom Lake College Athletic Field dedication.

Ms. Albani attended the Winn Center dedication, CRC's Convocation, and the New Faculty Reception.

Mr. Lemus reported on the Student Trustee Workshop he participated in over the past month, and shared that he chaired the first Los Rios student advisory committee meeting earlier that day.

Ms. Haynes reported on the various functions she participated in, including the New Faculty Reception, all five Convocations, the Aerospace Museum Annual Foundation dinner recognizing Henry Wentz, LRCFT Labor Day picnic, FLC Athletic Fields dedication, and the District academic senate retreat.

7. REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

- DJ Mitchell, President, Cosumnes River College Student Senate
- Breanne Holland, President, Cosumnes River College Classified Senate
- Kale Braden, President, District Academic Senate
- Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: American River College is one of only eight California community colleges recently selected by the U.S. Department of Veterans' Affairs for the VetSuccess on Campus program. In the VetSuccess program, vocational rehabilitation counselors from Veterans Affairs serve on campus to help ease veterans' transition to student life and assist them in achieving their educational and career goals through a variety of federal veterans educational and benefits programs.

CRC: Cosumnes River College Music Professor Kurt Erickson has been named Composer-in-Residence for Lieder Alive!, a San Francisco-based performing arts group. As its resident composer, Professor Erickson will be writing original works that will be premiered in solo recitals, including works at the German Consulate. Lieder Alive! recitalists regularly perform on leading opera stages, including New York's Metropolitan Opera and the San Francisco Opera. The group will be performing Professor Erickson's original works in at least three of its upcoming recitals. Professor Erickson will serve as composer-in-residence for three years.

FLC: Folsom Lake College recently announced the winners of the 2012-2013 Falcon Awards. The Falcon Awards, announced at Convocation, are given to innovative programs, teams and individuals that support the college's mission and strategic direction. This year's awards and winners – selected by the college's Recognition Committee – are:

- The Falcon Award for Student Success: The Outreach Department for College Connections Program;
- The Falcon Award for Teaching and Learning Effectiveness: (Tie) On Course Navigators and Julie Boarer-Pitchford, Adjunct Nutrition Faculty;
- The Falcon Award for Organizational Effectiveness: Kevin Pipkin, Math Faculty and Curriculum Committee Chair;
- Falcon Award for Exemplary Service: Printing Services.

SCC: Sacramento City College Political Science instructor Tamir Sukkary has been in the news lately, the subject of interviews by print and broadcast journalists for his expertise in Middle Eastern politics. Sukkary teaches "Politics of the Middle East," and he appeared recently on Capital Public Radio's "Insight" with Beth Ruyak and was quoted in two recent articles in the Fiscal Times.

Chancellor King announced the following retirements:

Retirement			Years of Service
Flora L. Johnson	Instructional Services Assistant II	ARC	28+
Kit Sodergren	Aeronautics Professor	SCC	26
Jeannie S. Woo	Administrative Assistant	ARC	16+
Michael R. Holsclaw	Associate Vice Chancellor, Information Tech	DO	12

8. FUTURE AGENDA ITEMS

There were no future agenda items discussed.

9. CLOSED SESSION

The following Board members went into closed session at 8:05 pm to consider the matters listed below: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

Mr. Cochran participated via teleconference.

A. Pursuant to Government Code section 54957; Complaint against a Public Employee.

Closed Session Adjourned: 8:20 pm

Open Session: 8:25 pm

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In Closed Session, under Item 9.A, the Board of Trustees rejected the appeal of the discrimination claim identified in that item by a vote of 7:0.

11. ADJOURNMENT

A motion was made by Mr. Johnson, seconded by Ms. Ortiz, that the meeting be adjourned.

Motion carried; 6:0

President Haynes adjourned the meeting at 8:30 p.m.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: October 16, 2013

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