

# LOS RIOS COMMUNITY COLLEGE DISTRICT



## BOARD MEETING AGENDA

Wednesday, February 12, 2014

5:30 pm

### MEETING LOCATION:

Folsom Lake College  
Aspen Hall, Community Room  
10 College Parkway  
Folsom, CA 95630

### 1. CALL TO ORDER

Board President

### 2. ORAL COMMUNICATIONS

*The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.*

### 3. CONSENT CONSIDERATIONS

*A member of the Board may request that an item be removed for further discussion and separate action.*

A. Board Meeting Minutes: January 8, 2014	Brian King
B. Curriculum Proposals: ARC/CRC/FLC/SCC	Susan L. Lorimer
C. Claim: James Maxey	JP Sherry
D. 2013-14 Budget Revision No. 1	Jon Sharpe
E. District Quarterly Financial Status Report (311Q)	Jon Sharpe
F. Foundation Quarterly Investment Report	Jon Sharpe
G. Disposition of Stale District Records	Jon Sharpe
H. Contract: Department of Motor Vehicles Analyst and Supervisory Training	Beverly A. Sandeen
I. Ratify: Grants and Contracts Awarded	Beverly A. Sandeen
J. Ratify: New Contracts and Renewals	Jon Sharpe
K. Ratify: Bid Transactions	Jon Sharpe
L. Surplus Equipment Disposal - Rolling Stock	Jon Sharpe
M. Disposition of Surplus Equipment	Jon Sharpe
N. Purchase Orders, Warrants, Checks and Wires	Jon Sharpe
O. Regular Human Resources Transactions: Appointments, Assignments, and Separations	Jon Sharpe

### 4. ACTION

A. Resolution No. 2014-03: Sale of Poppy Ridge Parcel	Jon Sharpe
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### 5. COLLECTIVE BARGAINING

A. Public Hearing: 2014-2017 Collective Bargaining Hearing for Initial LRCEA Proposal	Jon Sharpe
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### 6. INFORMATION

A. Folsom Lake College's Tenth Anniversary	Rachel Rosenthal
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**7. BOARD MEMBER REPORTS**

**8. FUTURE AGENDA ITEMS**

**9. REPORTS and COMMENTS**

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor’s Report

**10. CLOSED SESSION**

*Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.*

- A. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators:  
Designated Representatives: Brian King; Jon Sharpe; Ryan Cox; Brenda Balsamo. Employee Organizations: LRCFT; LRCEA; SEIU
- B. Pursuant to Government Code section 54957; Public Employee Performance Evaluation:  
Chancellor; Deputy Chancellor; Vice Chancellors

**11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

**12. ADJOURNMENT**

**LOS RIOS BOARD OF TRUSTEES**

<b>Robert Jones</b> President ▪ Area 2	<b>Dustin Johnson</b> Vice President ▪ Area 1	<b>Terry Cochran</b> ▪ Area 3 <b>Pamela Haynes</b> ▪ Area 5 <b>Ruth Scribner</b> ▪ Area 4	<b>Deborah Ortiz</b> ▪ Area 6 <b>Kay Albiani</b> ▪ Area 7 <b>Ricardo Lemus</b> ▪ Student Trustee
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Meetings are held every second Wednesday of the month at 5:30 pm ▪ *Note:* Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.

March 12, 2014	Regular Board Meeting ▪ Location: District Office
April 9, 2014	Regular Board Meeting ▪ Location: District Office

Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: [www.losrios.edu](http://www.losrios.edu)

**Help Us Help You**

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 12, 2014

<b>SUBJECT:</b>	Board Meeting Minutes: January 8, 2014	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**STATUS**

The minutes of the Board of Trustees meeting held on January 8, 2014 are attached for Board review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meeting held on January 8, 2014.



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, January 8, 2014**

**1. CALL TO ORDER**

The board meeting was called to order by President Jones at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

- Mr. Robert Jones, President
- Mr. Dustin Johnson, Vice President
- Ms. Kay Albiani
- Mr. Terry Cochran
- Ms. Pamela Haynes
- Ms. Deborah Ortiz
- Ms. Ruth Scribner

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

**2. ORAL COMMUNICATIONS**

There were no oral communications.

**3. CONSENT CONSIDERATIONS**

*A motion was made by Ms. Haynes, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through I.*

***Roll Call Vote:***

***Aye: Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner***

***No: None***

***Motion carried; 7:0***

- A. *Board Meeting Minutes: December 4 and 11, 2013*

***That the Board of Trustees approve the minutes of the meetings held December 4 and 11, 2013.***

B. Resolution No. 2014-01: Board Absences

***That the Board of Trustees adopt Resolution No. 2014-01 which specifies that trustees be compensated for absences as indicated.***

C. Board Policy Revisions: Retirement Benefits (P-9414)

***That the Board of Trustees approve the proposed revisions to Policy 9414 - Retirement Benefits.***

D. 2014-15 Nonresident Tuition and Student Capital Outlay Fees

***That the Board of Trustees adopt for 2014-15, a nonresident tuition fee rate of \$193 per unit effective for the summer 2014 term. In addition, it is recommended that the Board of Trustees adopt for 2014-15, the student capital outlay fee of \$18 per unit to be assessed to all nonresident students also effective for the summer 2014 term.***

E. Ratify: Grants and Contracts Awarded

***That the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315:***

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal) <ul style="list-style-type: none"> <li>• Funds to support coordination of and instruction in the Child Development Training Program.</li> <li>• 9/1/2013 through 6/30/2014</li> <li>• Administrator: Monica Pactol, Dean, Instruction</li> </ul>	FLC	\$11,900	Yosemite CCD
Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal) <ul style="list-style-type: none"> <li>• Funds to support coordination of and instruction in the Child Development Training Program.</li> <li>• 9/1/2013 through 6/30/2014</li> <li>• Administrator: Frank Malaret, Dean, Behavioral and Social Sciences</li> </ul>	SCC	\$20,400	Yosemite CCD
Foster and Kinship Care Education (renewal) <ul style="list-style-type: none"> <li>• Renewal to provide services to foster youth.</li> <li>• 7/1/2013 through 6/30/2014</li> <li>• Administrator: Steven Boyd, Dean, Health and Education</li> </ul>	ARC	\$219,296	Foundation for CA Community Colleges
Puente Project (renewal) <ul style="list-style-type: none"> <li>• Funds to provide academic and personal mentoring for Puente Program students.</li> <li>• 7/1/2013 through 6/30/2014</li> <li>• Administrator: Albert Garcia, Dean, Language and Literature</li> </ul>	SCC	\$1,500	Regents of the University of CA

*\*Corrected from ARC subsequent to the meeting.*

F. Ratify: Bid Transactions

*That the Board of Trustees ratify the bid transactions for the month of December as herein listed.*

CHANGE ORDERS					
Bid №	Description	Change Amount	Change Number	Vendor	New Contract Total
12003	CRC Elk Grove Center	\$53,993.21	7	Diede Construction, Inc.	\$9,105,316.31
12001	FLC Gymnasium Building Design-Build	\$49,154.00	4	Flintco Pacific Inc.	\$13,369,811.22

BID AWARDS					
Bid №	Description	No. of Responses	Award Date	Awarded Vendor	Contract Total
14001	CRC Stadium Landscaping	5	12/4/2013	Naturescapes, Inc.	\$180,264.00

G. Disposition of Surplus Equipment

*Pursuant to Education Code section 81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 2 amplifiers; 1 audio mixer; 2 audio recorders; 2 book cases; 2 cabinets; 4 carts; 23 chairs; 150 computers; 3 copiers; 2 desks; 3 fax machines; 10 keyboards; 3 laptops; 1 microphone; 61 monitors; 1 panel; 1 pottery wheel; 5 power supplies; 11 printers; 13 projectors; 1 projection screen; 8 receivers; 2 scanners; 7 science meters; 18 science test instruments; 1 speaker system; 1 sterilizer; 1 switch; 2 tables; 4 televisions; 1 transceiver; 2 transmitters; 2 typewriters; 7 umbrellas; 6 video players; and 1 woofer.*

H. Purchase Orders, Warrants and Checks

*That the Board of Trustees approve the numbered purchase orders, warrants and checks issued during the period of November 16, 2013 through December 15, 2013.*

PURCHASE ORDERS		
General Fund	0001074182-0001074542 B114668-B114672	\$ 1,138,441.04
Capital Outlay Fund	0003015324-0003015402	
Child Development Fund	0006000734-0006000734	
Self-Insurance Fund	0009000308-0009000308	
WARRANTS		
General Fund	690882-692421	\$ 8,947,847.57
General Fund-ARC Instructional Related	003412-003503	
General Fund-CRC Instructional Related	021156-021195	
General Fund-FLC Instructional Related	030374-030392	
General Fund-SCC Instructional Related	042689-042764	
Capital Outlay Fund	828014-828118	
Child Development Fund	953888-953893	
Self-Insurance Fund	976154-976156	

Payroll Warrants	204880-206940 208384-208403	
Payroll-Direct Deposit	653670-657715	\$ 18,197,600.31
December Leave Process	206941-208383	
Payroll Vendor Warrants	55442-55624	
CHECKS		
Financial Aid Disbursements	1975480-1977553	\$ 2,811,652.00
Clearing Checks	-	-
Parking Checks	2805-2805	\$ 300.00
Bookstore Fund – ARC	27683-27719	
Bookstore Fund – CRC	025096-025145	\$ 919,218.85
Bookstore Fund – FLC	8201-8245	
Bookstore Fund – SCC	046186-046238	
Student Clubs Agency Fund – ARC	4130-4154	
Student Clubs Agency Fund – CRC	3145-3177	\$ 51,300.71
Student Clubs Agency Fund – FLC	1667-1681	
Student Clubs Agency Fund – SCC	2656-2673	
Foundation – ARC	3717-3737	
Foundation – CRC	1659-1661	\$ 83,937.82
Foundation – FLC	0707-0714	
Foundation – SCC	2700-2708	
Foundation – DO	0497-0522	
Associated Students Trust Fund – ARC	0622-0622	
Associated Students Trust Fund – CRC	0557-0559	\$ 1,803.04
Associated Students Trust Fund – FLC	0460-0461	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	Manual Checks 9098-9100 USI Check System 2027-2087	\$ 565,226.00
WIRES		
Board of Equalization	-	-
PARS	-	\$ 22,230.49
Vendors	-	-

I. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the January board agenda packet.*

**4. ACTION**

A. CCCT Board of Directors Election - 2014

*A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the Board of Trustees approve the nomination of Trustee Pamela Haynes for the CCCT Board of Directors election.*

**Roll Call Vote:**

**Aye: Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner**

**No: None**

**Motion carried; 7:0**

B. Big Horn Boulevard Property Development Consultant

*A motion was made by Ms. Scribner, seconded by Mr. Johnson, that the Board of Trustees authorize the Chancellor/designee to enter into a consultant agreement with Economic and Planning Systems, Inc. in an amount not to exceed \$36,000 for the purpose of determining the feasibility of developing the District's approximate 3.3 acres located at Whitelock Parkway and Big Horn Boulevard, and developing a strategic plan for the property.*

**Roll Call Vote:**

**Aye:** Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Motion carried; 7:0**

## 5. COLLECTIVE BARGAINING

A. 2014-2017 Initial Collective Bargaining Proposals for LRCFT and LRCCD

**Public Hearing:** President Jones declared a public hearing open in the matter of the 2014-2017 Initial Collective Bargaining Proposals for LRCFT and LRCCD. There were no comments. The hearing was declared closed.

*A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees adopt the initial collective bargaining proposals for LRCCD and receive the initial collective bargaining proposals for LRCFT.*

**Roll Call Vote:**

**Aye:** Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Motion carried; 7:0**

B. 2014-2017 Initial Collective Bargaining Proposals for SEIU and LRCCD

**Public Hearing:** President Jones declared a public hearing open in the matter of the 2014-2017 Initial Collective Bargaining Proposals for SEIU and LRCCD. There were no comments. The hearing was declared closed.

*A motion was made by Ms. Scribner, seconded by Mr. Johnson, that the Board of Trustees adopt the initial collective bargaining proposals for LRCCD and receive the initial collective bargaining proposals for SEIU.*

**Roll Call Vote:**

**Aye:** Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Motion carried; 7:0**



C. 2014-2017 Initial Collective Bargaining Proposals for LRCCD to LRCEA

**Public Hearing:** President Jones declared a public hearing open in the matter of the 2014-2017 Initial Collective Bargaining Proposals for LRCCD to LRCFT. There were no comments. The hearing was declared closed.

*A motion was made by Ms. Albiani, seconded by Ms. Scribner, that the Board of Trustees adopt the initial collective bargaining proposals for LRCCD to LRCEA.*

**Roll Call Vote:**

**Aye:** Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Motion carried; 7:0**

D. 2014-2017 Initial Collective Bargaining Proposals ~ LRCCD & LRCEA

*A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees schedule a public hearing on February 12, 2014 to allow public input regarding the initial collective bargaining proposals submitted by LRCEA.*

**Roll Call Vote:**

**Aye:** Albiani, Cochran, Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Motion carried; 7:0**

## 6. INFORMATION

A. 2013-14 Program Development Funds

Deputy Chancellor Sharpe presented an update on the Program Development Funds, which are comprised of the District's discretionary funds per established formulas for allocation of new continuing and one-time only revenues.

B. Other Post-Employment Benefits (Retiree Health) Update

Associate Vice Chancellor Theresa Matista presented an update on the District's Other Post-Employment Benefits (OPEB), covering the most recent actuarial report, current funding levels, and investment results. The District is fully funded for its OPEB obligations as of June 30, 2013. The current monthly contribution is \$225.

C. AACC/ACCT Federal Legislative Priorities

General Counsel JP Sherry presented the legislative priorities the American Association of Community Colleges and the Association of Community College Trustees seek to advance during ACCT's upcoming National Legislative Summit in Washington, D.C.

D. Update on LRCCD Enrollment Campaign

Associate Vice Chancellor Mitchel Benson presented an overview of the District's advertising/marketing campaign aimed at increasing enrollment at the four Los Rios colleges for the spring semester. The District plans to use social media, digital advertising and video, as well as cable television.

## 8. BOARD MEMBER REPORTS

Ms. Haynes reported that she attended the ARC Nursing Pinning ceremony.

## 9. FUTURE AGENDA ITEMS

Ms. Haynes requested a follow up report on the PDF section relative to professional development for faculty.

## 10. REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

Rochelle Franco, President, Folsom Lake College Classified Senate

Dean Murakmi, President, LRCFT

Chancellor's Report:

ARC: Natalie Berania is American River College's Triple Scholar Athlete. The cross-country and track and field star received the honor for keeping her GPA above 3.0 for the past three consecutive semesters. After being heavily sought by more than 10 colleges, she recently signed a letter of intent to attend Southern Oregon University in Ashland. She will compete for ARC this spring and transfer in the fall.

CRC: To celebrate the Martin Luther King, Jr. holiday, on January 20, Cosumnes River College volunteers will join together in North Natomas to help 50 youngsters build 50 bikes. The deserving kids were selected by local organizations to receive the bikes. Three days later, on January 23, Scott Syphax, a Cosumnes River alumnus who is president and CEO of the Nehemiah Companies, will be the keynote speaker for an evening event in the Recital Hall. Scott will speak on how to "Build Bridges to Success."

FLC: Folsom Lake College alumnus Nathan Martinez is featured as a Success Story on the new Associate Degree for Transfer website developed by the State Chancellor's Office. Nathan graduated this past spring with four degrees, including: Psychology for Transfer; Interdisciplinary Studies-Social & Behavioral Sciences; Math & Science; and Arts & Humanities. As a teen, Nathan went through cancer treatments and credits art therapy with helping him deal with depression. Today, almost a decade later and cancer-free, Nathan is attending Sacramento State as a psychology major and wants to give back to young cancer patients by offering art therapy.

SCC: Sacramento City College’s wrestling team, led by Coach David Pacheco, won the California Community College Athletic Association Wrestling State Championship! At the state meet last month at San Joaquin Delta College, the Panthers bested second-place Fresno City College by more than 37 points. SCC had six wrestlers in the finals, finishing with four state champions and two second-place finishers. The margin of victory was such that the Panthers had clinched 1st place prior to the beginning of the finals. Alex Campos-Chambers, our wrestler and state champion at 174 pounds, was named the Most Outstanding Wrestler of the meet.

Chancellor King announced the following retirements:

Retirement			Years of Service
Thomas Greener	Structures Supervisor	FM	19+
Carla Moreno	Child Development Center Associate Teacher	SCC	15+
Kathleen Kelly	Administrative Assistant I	ARC	6+
David Redfield	Associate Vice President, Instruction	ARC	4

## 11. ADJOURNMENT

*A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the meeting be adjourned.*

*Motion carried; 7:0*

President Jones adjourned the meeting at 7:40 p.m.

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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Draft Minutes presented to the Board of Trustees: February 12, 2014*

*jd*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Susan L. Lorimer <i>Susan L. Lorimer</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs: general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the January 31, 2014 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Julie Chung, Kristen Corbin, Bill Simpson, Kathy Rodgers, Colleen Owings; Cosumnes River College – Michael Lawlor, Cori Burns, Amanda Wolcott, Lynn Fowler, Whitney Yamamura; Folsom Lake College – Jessica Hodge, Kevin Pipkin (Chair), Debra Worth, David Newnham; Sacramento City College – Lonnie Larson, Brett Thomas, Richard Yang, Mary Turner; District Senate – Kale Braden; and District Office – Sue Lorimer.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City colleges.

# Los Rios Community College District

## Recommendation for Adoption by the Board of Trustees

February 12, 2014

### COURSE PROPOSALS

#### Course Deletions

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*American River College*

1. **ACCT 124 Individual Income Tax Return Preparation (1.00 unit)**

**Justification:** The course no longer serves the community college vision. It was intended as a community service course.

2. **ACCT 481 Honors Financial Accounting (4.00 units)**

**Justification:** This course no longer meets the needs of our students.

3. **ACCT 482 Honors Managerial Accounting (4.00 units)**

**Justification:** This course no longer meets the needs of our students.

4. **ENGR 307 Industrial Materials Testing (3.00 units)**

**Justification:** This course no longer meets the needs of our students.

5. **ENGWR 342 Introduction to Technical/Professional Communication (3.00 units)**

**Justification:** This course will now be taught by Business and Computer Science.

6. **ENGWR 344 Technical/Professional Communication: Writing Reports (1.50 units)**

**Justification:** The Technical Writing program has moved from English to Business and Computer Science, which was considered a better fit; as part of that move, this course has been replaced with TECCOM 310.

7. **ENGWR 348 Technical/Professional Communication: Plain English (1.50 units)**

**Justification:** This course will now be taught by Business and Computer Science.

8. **ENGWR 350 Technical/Professional Communication: Proposal Writing (1.50 units)**

**Justification:** This course will now be taught by Business and Computer Science.

9. **ENGWR 352 Technical/Professional Communication: Writing Technical Manuals (3.00 units)**

**Justification:** The Technical Writing program has moved from English to Business and Computer Science, which was considered a better fit; as part of that move, this course has been replaced with TECCOM 330.

10. **ENGWR 353 Technical/Professional Communication: Developing Help Systems (1.50 units)**

**Justification:** The Technical Writing program has moved from English to Business and Computer Science, which was considered a better fit; as part of that move, this course has been replaced with TECCOM 340.

11. **FITNS 405 Marathon Training (1.00 unit)**

**Justification:** This course no longer meets the needs of our students.

12. **GEOG 386 Using GIS for Disaster Management (3.00 units)**

**Justification:** This course is no longer part of our GIS program, and it has not been taught for several years.

13. **GERON 1003 Intergenerational Family Dynamics (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

14. **GERON 1004 Pharmacology and Aging (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

15. **GERON 1006 Parkinson's Disease and Other Movement Disorders (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

16. **GERON 1010 Understanding Licensed Residential Care (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

17. **GERON 1013 Protecting Your Back (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

18. **GERON 1020 Demographic Changes and the Effect on Caregiving (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

19. **GERON 1022 Aging and Family Dynamics (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

20. **GERON 1023 Interpersonal Relationships (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

21. **GERON 1024 Exploring the Field of Gerontology (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

22. **GERON 1025 The Gerontologist (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

23. **GERON 1026 Health of Older Women (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

24. **GERON 1027 HIV/AIDS and the Elderly (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

25. **GERON 1028 Men as Caregivers (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

26. **GERON 1029 End-Stage Life Care (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

27. **GERON 1030 Legislation: Origin and Influence (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

28. **GERON 1032 Illness in Later Life (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

29. **GERON 1033 Spirituality, Religion and the Elderly (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

30. **GERON 1035 Special Need Seniors: Mentally Ill and Homeless (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

31. **GERON 1040 Emotional Health and Aging (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

32. **GERON 1041 Psychological Treatment Modalities and Aging (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

33. **GERON 1042 Life Review and Reminiscence (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

34. **GERON 1043 Caregiving (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

35. **GERON 1044 Creativity and Aging (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

36. **GERON 1045 Super Centenarians (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

37. **GERON 1046 Fundamentals of Aging: Working with Older Adults (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.



38. **GERON 1048 The Graying of America (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

39. **GERON 1049 Economics of Aging (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

40. **GERON 1050 Alcohol and the Elderly (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

41. **GERON 1052 Professionalism and Ethics in Gerontology (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

42. **GERON 1056 Suicide and the Elderly (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

43. **GERON 1057 Generational Interdependency (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

44. **GERON 1058 Aging of the Brain (0.50 units)**

**Justification:** This course was developed for continuing education to fulfill community need which is no longer a priority within the community college mission.

45. **INDIS 100 Study Skills (1.00 unit)**

**Justification:** This course no longer meets the needs of our students.

46. **MUSM 353 Advanced Digital Recording (3.00 units)**

**Justification:** This course no longer meets the needs of our students.

47. **PACT 320 Bowling (1.00 unit)**

**Justification:** This course no longer meets the needs of our students.

48. **SILA 320 American Sign Language Discourse (3.00 units)**

**Justification:** This course was revised and moved to the Interpreter Preparation Program INTRP designation.

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*Cosumnes River College*

1. **ACCT 127 Volunteer Income Tax Assistance (VITA) (2.00 units)**

**Justification:** Due to changes to credit course repetition guidelines, ACCT 127 is being replaced with ACCT 160, ACCT 161 and ACCT 162.

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*Sacramento City College*

1. **DANCE 304 Polynesian Dance I (1.00 unit)**

**Justification:** This course is being deleted because of lack of staffing needed to teach dance courses. ARC, CRC, and FLC all offer dance courses so student needs can be met at those colleges.

2. **DANCE 373 Dance and Cheer (1.00 unit)**

**Justification:** This course is being deleted along with other Dance course offerings because of staffing limitations.

3. **KINES 360 Theory of Softball (Fast Pitch) (2.00 units)**

**Justification:** This course is being deleted. KINES 360 course material is being covered in SPORT 366.

4. **LIBR 311 Online Searching (0.50 units)**

**Justification:** The material in this course has been folded into LIBR 318.

5. **LIBR 320 Introduction to Internet Research (1.00 unit)**

**Justification:** The department wishes to delete this course as it is no longer needed. The material is currently being covered in LIBR 318, LIBR 325 and CISC 305.

6. **MATH 482 Honors Introduction to Proof and Analysis (3.00 units)**

**Justification:** We have not been able to obtain sufficient enrollment to offer this class in several years as the target population is quite small. The math department is currently discussing options for creating an honors course with wider appeal.

7. **PSYC 353 Psychology of Adjustment (3.00 units)**

**Justification:** The department is deleting this course as it exists and will engage in further discussions regarding how to re-develop this course so that it better serves our students' needs.

8. **PSYC 363 Psychology of Women in Film (3.00 units)**

**Justification:** PSYC 363 has not been offered recently because it's a specialized course and the department has no plans to offer it again.

9. **PSYC 376 Personality (3.00 units)**

**Justification:** Student enrollment in this course is historically low compared to our other courses. Also, this is not a course that is required or necessary for students to succeed at their transfer institutions.

10. **TMACT 310 Baseball (1.00 unit)**

**Justification:** This course is no longer offered. Due to a change in CCCAA regulations, SPORT courses will replace TMACT courses.

11. **TMACT 311 Theory of Baseball Lab (1.00 unit)**

**Justification:** This course is no longer offered. Due to a change in CCCAA regulations, SPORT courses will replace TMACT courses.

12. **TMACT 350 Softball, Fast Pitch (1.00 unit)**

**Justification:** This course is being deleted. TMACT 350 course material is being covered in SPORT 366.

## New to District Courses

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### *American River College*

#### 1. **AT 181 Snap-On Multimeter Basics (1.00 unit)**

*Prerequisite:* None.

*18.00 hours lecture, 9.00 hours laboratory*

This course explores the functionality and capability of the digital multimeter to improve technicians' diagnostic expertise when working with electrical related problems and prepares them for the Snap-on certification.

**Justification:** This course meets the current and future needs of automotive technicians. Automotive computer technology is rapidly expanding, and in doing so, has become very complex. As the technology proliferates, so does the need for more advanced electrical diagnostic equipment. The Snap-On meter represents the latest in automotive electrical diagnostic technology, and its use requires proper training.

#### 2. **AT 182 General Motors Diagnostic Tools (2.00 units)**

*Prerequisite:* None.

*27.00 hours lecture, 27.00 hours laboratory*

This course explores the functionality and capability of General Motors diagnostic tools to improve technicians' expertise when working with On-Board computer-related problems.

**Justification:** This course meets the current and future needs of automotive technicians. Automotive computer technology is rapidly expanding, and in doing so, has become very complex. As the technology proliferates, so does the need for more advanced computer diagnostic equipment. The General Motors diagnostic tools represent the latest in automotive computer diagnostic technology, and they require proper training.

#### 3. **AT 184 Toyota Techstream - Automotive Diagnostic Use and Operation (2.00 units)**

*Prerequisite:* None.

*27.00 hours lecture, 27.00 hours laboratory*

This course explores the functionality and capability of Toyota's Techstream to improve technicians' diagnostic expertise when working with On-Board computer-related problems.

**Justification:** This course meets the current and future needs of automotive technicians. Automotive computer technology is rapidly expanding, and in doing so, has become very

complex. As the technology proliferates, so does the need for more advanced computer diagnostic equipment. The Toyota Techstream represents the latest in automotive computer diagnostic technology, and its use requires proper training.

4. **AT 189 Snap-On VERUS – Automotive Diagnostic Use and Operation (2.00 units)**

*Prerequisite:* None.

*27.00 hours lecture, 27.00 hours laboratory*

This course explores the functionality and capability of Snap-On's VERUS to improve technicians' diagnostic expertise when working with on-board computer-related problems.

**Justification:** This course meets the current and future needs of automotive technicians. Automotive computer technology is rapidly expanding, and in doing so, has become very complex. As the technology proliferates, so does the need for more advanced computer diagnostic equipment. The Snap-On VERUS represents the latest in automotive computer diagnostic technology, and its use requires proper training.

5. **LA 322 Advanced Legal Research and Writing (3.00 units)**

*Prerequisite:* LA 321 with a grade of "C" or better

*54.00 hours lecture*

This course builds on the research and writing skills covered in LA 320 and LA 321. It focuses on refining legal research, analytical, and writing skills with an emphasis on researching and applying most current codes, rules, and practices pertaining to e-discovery, meta data mining, and other technical issues; it also covers drafting various discovery requests/responses and discovery motions/oppositions and/or other documents filed in Law and Motion departments relative to electronically stored information. Extensive use of computers and the internet is required.

**Justification:** Electronically Stored Information (ESI) is a vital and growing area of litigation and litigation support. This course provides Legal Assistants with basic knowledge of ESI, how to retrieve it and how to put it into appropriate context of a more complex litigation. This course is an elective in the Legal Assisting program.

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*Cosumnes River College*

1. **ACCT 162 Volunteer Income Tax Assistance III (2.00 units)**

*Prerequisite:* ACCT 161 with a grade of "C" or better

*18.00 hours lecture, 54.00 hours laboratory*

This hands-on course provides training and a service learning opportunity in the preparation of federal and California individual income tax returns. After successfully completing 18 hours of IRS-approved training and passing the IRS individual income tax

exams, the student volunteer will provide a minimum of 54 hours of free tax assistance to community clients who meet qualifying criteria for the service as set by the IRS. This course covers tax law that pertains to military tax situations and situations involving rental properties and moving expenses. This level prepares the student to assist taxpayers not only across the full VITA spectrum, but adds the additional assistance to military personnel and those taxpayers that own a rental property.

**Justification:** This provides training and practical experience in preparing individual income tax returns, an elective that will enhance student learning in our accounting program. This course replaces Acct 127 which was repeatable. This course is a follow on to Acct 161.

2. **MATH 70 Arithmetic Skills Lab (0.25 - 2.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 20

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in arithmetic skills via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, basic skills, problem solving, and/or arithmetic concepts. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in an arithmetic-level course (MATH 20 - 29) in order to enroll in MATH 70. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

3. **MATH 71 Pre-Algebra Skills Lab (0.25 - 2.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 30

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in pre-algebra skills via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, basic skills, problem solving, algebraic manipulations and/or algebra concepts. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student

to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in a pre-algebra-level course (MATH 30 - 39) in order to enroll in MATH 71. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

4. **MATH 72 Elementary Algebra Skills Lab (0.25 - 2.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 100, 101, or 102

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in elementary algebra skills via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, basic skills, problem solving, algebraic manipulations and/or algebra concepts. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in an elementary algebra-level course (MATH 100 - 109) in order to enroll in MATH 72. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

5. **MATH 73 Intermediate Algebra/Math Literacy Skills Lab (0.25 - 2.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 120, 125, or 144

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in intermediate algebra skills via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, basic skills, problem solving, algebraic manipulations and/or intermediate algebra concepts. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment

will require the student to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in an intermediate algebra-level course (MATH 120 - 129), including any mathematical literacy course (MATH 140 - 149) in order to enroll in MATH 73. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

6. **MATH 74 Statistics/Geometry Skills Lab (0.25 - 2.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 110 or STAT 300

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in statistics and/or geometry skills via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, basic skills, problem solving, algebraic manipulations, statistics and/or geometry concepts. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in a statistics (STAT 300) or Geometry (MATH 110) course in order to enroll in MATH 74. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific Math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

7. **MATH 75 Skills Lab for Miscellaneous Non-Transferable Math (0.25 - 2.00 units)**

*Prerequisite:* None.

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in all non-transfer-level math courses via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, basic skills, problem solving, algebraic manipulations, and/or algebra concepts. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student



to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in a non-transferable math course (MATH 20 – 199) in order to enroll in MATH 75. MATH 75 should only be used as a Skills Lab if there is not already a relevant Skills Lab course available that better fits the student's main math course. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

#### 8. **MATH 76 Trigonometry/Precalculus Skills Lab (0.25 - 2.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 335 or 370

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in trigonometry and/or precalculus (including college algebra) skills via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, advanced algebra skills, problem solving, trigonometric concepts, functions, graphs, etc. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in a trigonometry (MATH 335) or precalculus (MATH 370) course in order to enroll in MATH 76. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

#### 9. **MATH 77 Calculus I/II Skills Lab (0.25 - 2.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 350, 351, 400, or 401

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in differential and/or integral calculus skills via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, advanced algebra skills,

problem solving, calculus concepts, etc. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in a differential or integral calculus course (MATH 350, 351, 400 or 401) in order to enroll in MATH 77. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

#### 10. **MATH 78 Calculus III/DE/Linear Algebra Skills Lab (0.25 - 2.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 402, 410, or 420

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in multi-variable calculus, differential equations, and linear algebra skills via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, advanced algebra skills, problem solving, calculus concepts, etc. Students may enter the Skills Lab course at any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in a multi-variable calculus (MATH 402), linear algebra (MATH 410), or differential equations (MATH 420) course in order to enroll in MATH 78. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

#### 11. **MATH 79 Skills Lab for Miscellaneous Transferable Math (0.25 - 2.00 units)**

*Prerequisite:* None.

*13.50 - 108.00 hours laboratory*

This laboratory course provides the student with assistance in all transfer-level math courses via enrollment in the campus' Math Center. It is recommended for students who are encountering difficulties in the areas of math anxiety, advanced algebra skills, problem solving, trigonometry, calculus, etc. Students may enter the Skills Lab course at

any time during the first 12 weeks of the semester. It is recommended that the student register for 0.25 units. This recommended unit enrollment will require the student to spend a minimum of 13.5 hours throughout the semester in the Math Center studying for the relevant course. Students can take this course again in subsequent semesters until 2.0 total units have been completed. Students must be concurrently enrolled in a transfer-level math course (MATH 300 and above) in order to enroll in MATH 79. MATH 79 should only be used as a Skills Lab if there is not already a relevant Skills Lab course available that better fits the student's main math course. Placement into this Skills Lab can be made through student request, instructor recommendation, or an assessment process. This course is graded on a pass/no-pass basis.

**Justification:** MATH 70-79 are math lab courses tied to specific math levels. They will replace MATH 81 and 82. Many students need additional help to successfully complete the math course they are currently enrolled in. This course supports the department's plan to assist these students to be successful in their math course.

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### *Folsom Lake College*

#### 1. **HCD 375 Service Learning Volunteer Fieldwork (1.00 - 3.00 units)**

*Prerequisite:* None.

*54.00 - 162.00 hours laboratory*

This course is intended as an opportunity for students to contribute to their community by volunteering with agencies and organizations that provide services to others. Students will learn life and career skills in the process of performing fieldwork off campus, and will have an opportunity to apply academic knowledge and skills gained in college while assisting others in their community. This course is created as a "Pass/No Pass" class only.

**Justification:** It is the goal of the college to prepare students to contribute to their community. This course facilitates this goal and gives students an opportunity to apply knowledge and skills outside the college setting while helping others. It may serve to help students identify future career aspirations.

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### *Sacramento City College*

#### 1. **ART 333 Intermediate Oil Painting (3.00 units)**

*Prerequisite:* ART 332 with a grade of "C" or better

*Advisory:* ART 320 and 323 with a grade of "C" or better.

*36.00 hours lecture, 54.00 hours laboratory*

This course is a continuation of the examination of painting using oil-based paints. It concentrates on the further development of traditional techniques with specific investigations of theoretical concepts and personal subjects and techniques. It also continues the development of written descriptive and analytical skills based on direct

observation of existing works in art galleries and museums. The cost of materials for this course is between \$100 and \$120.

**Justification:** This course is fundamental for those painting students who want to continue on a painting career path, and it is valuable for those students who are going to transfer to a four-year institution with a concentration in painting. This course is being returned to the curriculum after it was deleted due to repeatability concerns.

## 2. **CISW 498 Work Experience in Web Development (1.00 - 3.00 units)**

*Prerequisite:* Completion of CISW320 and one of CISW325 or CISW400 or CISW410 with grades of "C" or better.

*8.00 - 16.00 hours lecture, 60.00 - 300.00 hours laboratory*

This course provides students with opportunities to develop marketable Web development skills in preparation for employment or advancement within their current jobs. Course content includes understanding the application of education to the workforce; completion of required forms which document the student's progress and hours spent at the work site; and developing workplace skills and competencies. During the course of the semester, the student is required to fulfill an 18 hour orientation and 75 hours of related paid work experience or 60 hours of unpaid work experience for one unit. An additional 75 or 60 hours of related work experience is required for each additional unit. The course may be taken up to 3 times when there is new or expanded learning on the job for a maximum of 3 units.

**Justification:** The Cooperative Work Experience Education and Internship program is a unique academic program in which the student, employer, and college cooperate to combine study and practical work experience to develop students' marketable skills and prepare them for a career. Work experience is vital for our students to be able to get a job in this field and we had no Work Experience in the Web area of computer science.

## 3. **DAST 118 Board Preparation Course (2.50 units)**

*Prerequisite:* DAST 101, 102, 103, 104, 107, 111, 112, 115, 116, 117, and 119 with grades of "C" or better

*36.00 hours lecture, 27.00 hours laboratory*

This course is the culmination of all previous dental assisting courses and will focus on the specific requirements and components of both the state and national dental assisting board exams. At the completion of this course, students should be well-prepared to take both the written and practical Registered Dental Assisting examinations of the Dental Board of California, as well as the Certified Dental Assistant examination of the Commission on Dental Accreditation.

**Justification:** This course will provide an opportunity to focus specifically on mastery of the subject areas covered on the Registered Dental Assistant and Certified Dental Assistant exams.

4. **ET 305 DC/AC Theory and Circuit Fundamentals (5.00 units)**

*Prerequisite:* One year of high school algebra with a grade of "C" or better, or qualifying mathematics assessment test scores or equivalent.

*Corequisite:* ET 306 and 314

*54.00 hours lecture, 108.00 hours laboratory*

This course is designed to provide instruction in the concepts of DC and AC theory including a study of the composition of matter, circuit fundamentals, voltage, current, resistance in series, parallel and combination circuit configurations. Laboratory activities provide hands-on projects that include operation and use of electronic equipment used by industry. This course was formerly known as ET 300 and ET 301.

**Justification:** Consolidation of the half semester courses of the same topics, content, and depth was needed to improve student retention.

5. **ET 314 Mathematics for DC/AC Theory and Circuit Fundamentals (3.00 units)**

*Prerequisite:* One year of high school algebra with a grade of "C" or better, or qualifying mathematics assessment test scores or equivalent.

*Corequisite:* ET 305

*54.00 hours lecture*

This course focuses on the application of and analysis by algebra and trigonometry to solve electronic problems in DC and AC circuits. This course was formerly known as ET 310 and ET 311.

**Justification:** This course is proposed to provide a study in mathematical solutions to DC/AC circuits in support of the DC/AC theory and fundamentals course.

6. **JOUR 432 Online Multimedia Production III (3.00 units)**

*Prerequisite:* ENGWR 101, JOUR 302, and JOUR 431 with grades of "C" or better; or placement through the assessment process.

*Corequisite:* JOUR 422

*54.00 hours lecture*

This third-semester course builds on experience gained in JOUR 431 and JOUR 421. This course offers instruction in leadership for students who function as section editors on the campus online newspaper. Students will plan publication content and manage reporters and photographers on staff. Students will learn to conduct and participate in editorial meetings in which they plan content of the daily online newspaper; research, assign, and edit assignments of reporters, photographers, podcasters, and videographers

for online publication; and manage online production of their section using social media platforms in producing the campus on-line newspaper, [saccityexpress.com](http://saccityexpress.com). Ethical and legal aspects of communication and journalism are also covered. This course offers opportunity to build a digital portfolio and to gain experience while working on real-world projects. This course prepares students for transfer work in journalism or entry-level jobs in the new field of media convergence. JOUR 422 is the lab component for this course.

**Justification:** This course offers instruction in leadership for students who function as section editors on the campus online newspaper. Students will plan publication content and manage reporters and photographers on staff. Students will learn to conduct and participate in editorial meetings in which content of the daily online newspaper is planned; research, assign, and edit assignments of reporters, photographers, podcasters, and videographers for online publication; and manage online production of their section using social media platforms. This course prepares students for transfer work in journalism or entry-level jobs in the new field of media convergence.

#### 7. **JOUR 433 Online Multimedia Production IV (3.00 units)**

*Prerequisite:* ENGWR 101, JOUR 302, and JOUR 432 with grades of "C" or better; or placement through the assessment process.

*Corequisite:* JOUR 423

*54.00 hours lecture*

This course builds on experience gained in JOUR 432. During this fourth-semester course, instruction is provided in leadership for students who function as editors in chief, managing editors, and online managers, using the [saccityexpress.com](http://saccityexpress.com) as a practical laboratory. Students will plan the content of the online site and manage online section editors, reporters, photographers, and multimedia providers; research and suggest story content to section editors; and manage production of every aspect of online production. This course offers opportunity to build a digital portfolio and to gain experience while working on real-world projects. JOUR 423 is the lab component for this course.

**Justification:** This course offers instruction in leadership for students who function as editors in chief, managing editors, and online managers on the [saccityexpress.com](http://saccityexpress.com) newspaper staff. Students will plan publication content and manage section editors, reporters, photographers, and multimedia providers on staff. Student will learn to lead online editorial meetings in which they plan the vision and content of the online publication; research and suggest story ideas to section editors; manage section editors and staff; and manage daily production of every aspect of the online site. This course prepares students for transfer work in journalism or entry-level jobs in the new field of media convergence.

#### 8. **MATH 121 Intermediate Algebra with Lab (5.00 units)**

*Prerequisite:* MATH 100 or 104 with a grade of "C" or better; or placement through the assessment process.

*90.00 hours lecture, 18.00 hours laboratory*

This is an intermediate algebra course designed for students who need more classroom time in order to be successful in algebra. This course reviews and extends the concepts of elementary algebra with problem solving skills emphasized throughout. Topics that are reviewed and extended include linear and quadratic equations, factoring polynomials, rational expressions, exponents, radicals, equations of lines, and systems of equations. New topics include graphs and their translations and reflections, functions, exponential and logarithmic functions, graphs of quadratic functions, conic sections, nonlinear systems of equations, polynomial, rational, and absolute value inequalities, sequences, series, and The Binomial Theorem.

**Justification:** This course serves as a prerequisite to transferable mathematics courses, including statistics, as well as courses in chemistry and economics.

9. **MUIVI 374 Popular Electric Bass Styles II (1.00 unit)**

*Prerequisite:* None.

*12.00 hours lecture, 18.00 hours laboratory*

This course is an introduction to the elements of contemporary electric bass styles, including swing, blues, funk, Latin, reggae, and fusion.

**Justification:** This course is designed for the general and commercial music majors, non-music majors, and continuing education students. This course offers students an opportunity to study an instrument that is often used in commercial music.

10. **MUIVI 377 Popular Electric Guitar Styles II (1.00 unit)**

*Prerequisite:* MUIVI 375 with a grade of "C" or better; or by demonstrating equivalent skills

*Advisory:* MUIVI 370 with a grade of "C" or better.

*12.00 hours lecture, 18.00 hours laboratory*

This course expands on beginning electric guitar techniques in several popular music styles: rock, blues, funk, jazz, country, and fusion. Both lead and rhythm guitar skills will be developed with an emphasis on improvisation and fingerboard harmony.

**Justification:** This course is designed for the general and commercial music majors and non-music majors. This course offers students an opportunity to study an instrument that is often used in commercial music.

11. **MUIVI 378 Popular Electric Guitar Styles III (1.00 unit)**

*Prerequisite:* MUIVI 377 with a grade of "C" or better; or by demonstrating equivalent skills

*Advisory:* MUIVI 370 with a grade of "C" or better.

*12.00 hours lecture, 18.00 hours laboratory*

This course introduces intermediate electric guitar techniques in several popular music styles; rock, blues, funk, jazz, country, and fusion. Both lead and rhythm guitar skills will be refined with an emphasis on improvisation and fingerboard harmony.

**Justification:** This course is designed for the general and commercial music majors and non-music majors. This course offers students an opportunity to study an instrument that is often used in commercial music.

## 12. MUIVI 379 Popular Electric Guitar Styles IV (1.00 unit)

*Prerequisite:* MUIVI 378 with a grade of "C" or better; or by demonstrating equivalent skills

*Advisory:* MUIVI 370 with a grade of "C" or better.

*12.00 hours lecture, 18.00 hours laboratory*

This course develops more complex electric guitar techniques in several popular music styles; rock, blues, funk, jazz, country, and fusion. Both advanced lead and rhythm guitar skills will be developed with an emphasis on improvisation and fingerboard harmony.

**Justification:** This course is designed for the general and commercial music majors and non-music majors. This course offers students an opportunity to study an instrument that is often used in commercial music.

## 13. MUIVI 406 Jazz & Pop Styles on Drum Set II (1.00 unit)

*Prerequisite:* None.

*12.00 hours lecture, 18.00 hours laboratory*

This is an introductory course which offers students methods of learning and practicing drum set skills and various jazz and pop styles; rock, jazz, fusion, soul, rhythm and blues, Latin, Brazilian, Reggae, and African. Big band jazz styles are included.

**Justification:** This course is one of several courses in instrumental techniques within the Commercial Music Program. Students who take the course more than once can build on their technical mastery, learn more challenging and complex drumming patterns, and explore commercial styles as they rapidly change.

## 14. MUSM 358 Pro Tools for Game Audio (1.50 units)

*Prerequisite:* MUSM 356 and 357 with grades of "C" or better

*27.00 hours lecture*

This course provides students with the opportunity to learn the basic skills, concepts, and workflows involved in creating audio for use in gaming using Pro Tools systems. It covers basic sound design techniques along with example workflows. Session time is divided between demonstration and hands-on practice, with ample time to experiment with sample material.



**Justification:** This course provides students with exposure to the core skills, workflow, and concepts involved in creating and implementing game audio using Pro Tools systems. It covers basic sound design techniques along with example workflows. Session time is divided between demonstration and hands-on practice, with ample time to experiment with sample material.

#### 15. PHOTO 281 Portfolio Development II (2.00 - 4.00 units)

*Prerequisite:* PHOTO 280 and 302 with grades of "C" or better; equivalent or technical competency determined by a photography department faculty member upon evaluation of photography portfolio.

*Enrollment Limitation:* Students must use a DSLR style camera to complete all course objectives and assignments. Point-and-Shoot cameras are not allowed.

*18.00 - 36.00 hours lecture, 54.00 - 108.00 hours laboratory*

Portfolio Development II is designed for students to develop a secondary market career portfolio for both creative and professional purposes. Students will advance their knowledge about regional markets and outlets for their styles of photography. Students will produce a complementary but completely different style of portfolio as they did in PHOTO 280. Individual brands, presentation methods, and forums for distribution and exhibition will be emphasized for this new portfolio. Topics of discussion will include: developing a personal brand, self-publishing, self-promotion, marketing, displaying images on the web, and self-editing. The format of the course includes lectures, guest speakers from the industry, lab time, and critique sessions.

**Justification:** This course is the second semester, intermediate-level course for students wishing to complete both the Portrait and Wedding and Commercial and Magazine Photography certificates. Previously a separate group of topics in the PHOTO 280 course, it is now being developed as an individual course.

#### 16. PHOTO 282 Portfolio Development III (2.00 - 4.00 units)

*Prerequisite:* PHOTO 281 with a grade of "C" or better; equivalent or technical competency determined by a photography department faculty member upon evaluation of photography portfolio.

*Enrollment Limitation:* Students must use a DSLR style camera to complete all course objectives and assignments. Point-and-Shoot cameras are not allowed.

*18.00 - 36.00 hours lecture, 54.00 - 108.00 hours laboratory*

Portfolio Development III is designed for students finishing their portfolio development for both creative and professional purposes. Students will focus on preparing their portfolios for a variety of different presentation formats. Students will meet industry representatives and receive advice about establishing a strong presence on the web, in galleries and through book publishing options for their career style portfolios. Students are required to have a website or blog and have the ability to produce and deliver both print and email style self-promotional materials specific to the main and secondary market portfolios. The format of the course includes lectures, guest speakers from the industry, lab time, and critique sessions.

**Justification:** This course is the third semester, advanced-level course for students wishing to complete both the Portrait and Wedding and Commercial and Magazine Photography certificates. Previously a separate group of topics in the PHOTO 280 course, it is now being developed as an individual course.

#### 17. POLS 350 Environmental Politics (3.00 units)

*Prerequisite:* None.

*Advisory:* ENGWR 300; with a grade of "C" or better.

*54.00 hours lecture*

This course is an introduction to environmental political thought and politics. Students will gain a deeper understanding of the theoretical roots, including capitalism, industrialism, and liberalism, of current arguments in environmental politics and policy. Students will analyze how competing perspectives in environmental politics inform policy processes, both in the United States and globally.

**Justification:** An emphasis on diverse perspectives and conflict and compromise in environmental politics offers a dynamic way to get students to think more deeply about environmental issues. This course will fulfill the major requirements for a degree in Political Science and will fulfill requirements for the AA degree in Political Science as well as the proposed AA degree in Environmental Literacy. This course is also offered in Political Science departments at colleges and universities in California.

#### 18. SPORT 346 Off Season Conditioning for Women's Golf (1.00 - 3.00 units)

*Prerequisite:* None.

*54.00 - 162.00 hours laboratory*

This course will involve training, conditioning, and technical skill development specific to the sport of golf for the off-season student athlete. Course content will include; sport specific skill development, event specific strength training, cardiovascular conditioning, agility training, plyometric drills, anaerobic speed development, and enhancement of flexibility. This course may be taken four times for a maximum of 12 units for credit.

**Justification:** This course will provide the off season women's golf athletes with the necessary physical and technical training to increase endurance, power, and conditioning to prepare them for their competition season.

## PROGRAM PROPOSALS

### Program Deletion(s)

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#### *American River College*

##### 1. English

**Justification:** We will replace this with our current Associate of Arts for Transfer in English.

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#### *Cosumnes River College*

##### 1. CIS - Internet Programming

**Justification:** Our department has decided to delete this certificate because it is no longer relevant. We have other similar certificates that are more current and seem to better reflect the needs of our students at this time.

## New Programs

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### *Cosumnes River College*

#### 1. English

The Associate in Arts in English for Transfer Degree (AA-T) is designed to provide a seamless transfer pathway for students interested in pursuing at least one English degree option in the California State University (CSU) system. Students must complete the core curriculum and electives to meet a total of 60 transferable units with a minimum 2.0 GPA, which includes the CSU General Education Breadth or the Intersegmental General Education Transfer Curriculum (IGETC) pattern. Students must also earn a grade of C or better in all the courses for the major as described in the Required Program. Upon successful completion of the degree requirements, students will be guaranteed admission to the CSU system with junior status and will not have to repeat lower division coursework. Students are encouraged to meet with a counselor to develop their educational plans as degree options and general education requirements vary for each university.

**Justification:** This degree program is designed to provide students a seamless path to transfer to CSU as an English major.

#### 2. Radio, Television and Film

The Associate in Science in Radio, Television and Film for Transfer Degree (AS-T) is designed to provide a seamless transfer pathway for students interested in pursuing at least one Radio, Television and Film degree option in the California State University (CSU) system. Students must complete the core curriculum and electives to meet a total of 60 transferable units with a minimum 2.0 GPA, which includes the CSU General Education Breadth or the Intersegmental General Education Transfer Curriculum (IGETC) pattern. Students must also earn a grade of C or better in all the courses for the major as described in the Required Program. Upon successful completion of the degree requirements, students will be guaranteed admission to the CSU system with junior status and will not have to repeat lower division coursework. Students are encouraged to meet with a counselor to develop their educational plans as degree options and general education requirements vary for each university.

**Justification:** This proposal is being submitted to establish an AS-T degree in Radio, TV and Film.

#### 3. Spanish

The Associate in Arts in Spanish for Transfer Degree (AA-T) is designed to provide a seamless transfer pathway for students interested in pursuing at least one Spanish degree option in the California State University (CSU) system. Students must complete the core curriculum and electives to meet a total of 60

transferable units with a minimum 2.0 GPA, which includes the CSU General Education Breadth or the Intersegmental General Education Transfer Curriculum (IGETC) pattern. Students must also earn a grade of C or better in all the courses for the major as described in the Required Program. Upon successful completion of the degree requirements, students will be guaranteed admission to the CSU system with junior status and will not have to repeat lower division coursework. Students are encouraged to meet with a counselor to develop their educational plans as degree options and general education requirements vary for each university.

**Justification:** This AA-T in Spanish follows the Transfer Model Curriculum and will assist students planning to transfer to the CSU with a major in Spanish.

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### *Folsom Lake College*

#### 4. **International Entrepreneurship/Global Exporting**

This program provides an overview of international business and global exporting. The certificate program focuses on what it takes to launch a small global enterprise and/or take a small business global. The program focuses on global entrepreneurship skills, and the key training necessary to operate and manage a global business. This program is designed for students interested in entrepreneurship, small business management, and international business occupations.

**Justification:** The International Entrepreneurship/Global Exporting Certificate program supports the National Export Initiative and the opportunities for global exporting in the Sacramento region. This program has been approved by the North/Far North Regional Consortia. There is not a similar program to this in the Los Rios Community College District.

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### *Sacramento City College*

#### 5. **Music**

Completion of this degree provides a basic foundation in music. Program offerings include course work in music theory and aural skills, applied instrumental and vocal instruction, and ensemble performance. The Associate in Arts in Music for Transfer provides students with a major that fulfills the general requirements of the California State University for transfer. Students with this degree will receive priority admission with junior status to the California State University system. The Associate Degree for Transfer student completion requires (as stated in SB1440 law): (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education - Breadth Requirements; (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. ADTs also require that



students must earn a C or better in all courses required for the major or area of emphasis. A "P" (Pass) grade is not an acceptable grade for courses in the major.

**Justification:** This degree fulfills the lower division requirements for Music majors transferring to CSU campuses.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Claim: James Maxey	ATTACHMENT: None	
		ENCLOSURE: Yes	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**STATUS:**

Claimant is seeking damages from Los Rios Community College District.

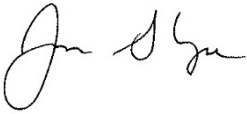

**RECOMMENDATION:**

It is recommended that the Board of Trustees reject the claim of Claimant as to those claims that accrued less than six months prior to the date the claim was submitted and refer to those matters to the district's insurance administrators. It is recommended that the Board take no action as to those claims that arose more than six months prior to the date the claim was submitted.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	2013-14 Budget Revision No 1	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

On September 11, 2013, the Governing Board adopted the 2013-14 maximum funding level (Z Budget) for the General Fund. The attached Schedule I details modifications to this funding level since adoption. General Fund revenues and appropriations are budgeted \$1.8M higher than the adopted level primarily due to recognition of additional restricted/special programs revenues and increases in community services revenues and transfers in for general fund unrestricted.

General fund unrestricted revenues continue to reflect the adopted budget projections. The first principal apportionment (P1) has not been released as of February 4<sup>th</sup>. The P1 is based upon attendance reporting submitted Jan. 15<sup>th</sup> along with projected enrollment fee and property tax revenues. It provides an initial projection of growth revenues for the year as well as potential funding shortfalls. With the P1, the final calculation for the prior year, also known as “the Recalc,” is issued. The Recalc will provide the actual amount of growth revenues earned for 2012-13, which in turn becomes the base level for 2013-14. It also finalizes the funding shortfall (deficit). Indications are that the shortfall which was 4.8% at P2 for 2012-13 will be less than 1% at the Recalc. The District closed its records projecting the shortfall at 1%. The Z budget revenue scenario for 2013-14 includes the potential for additional growth revenues above cap for 2013-14. Therefore, the primary adjustments to the budget following the P1 release will be recognition of additional growth and/or backfill of the deficit from 2012-13. Those could be offset by any 2013-14 funding shortfall although thus far the CCCC has not forecast one. Any adjustments will be included in budget revision No. 2 which is scheduled for the June 11<sup>th</sup> meeting. As usual, the District continues to operate at the X budget level.

**STATUS:**

Revisions to the adopted budget for the General Fund are necessary for the following reasons:

1. Schedules I and II detail adjustments to revenues described above and re-alignment across major object codes as expenditure plans are formalized; and,



Revisions to other District funds due to:

2. Instructionally-Related Activities (Schedule III): Changes in interfund transfer to general and scholarship funds.
3. Child Development (Schedule IV): Minor changes in revenue and appropriations.
4. Capital Outlay Projects (Schedule V): Increase in revenue primarily from transfers from the bookstore and college carryovers for planned capital outlay. The change in appropriations reflects the budgeting of the 2013-14 SMSR projects.
5. Bookstore (Schedule VI): Increase in transfer out of reserves to Capital Outlay project fund.
6. Student Financial Aid (Schedule VII): Increase in State Categorical programs transferred from the General fund.
7. Student Associations Trust (Schedule VIII): Changes in spending plan.
8. Scholarship & Loan Trust (Schedule IX) Recognition of transfer in from instructionally related activities and other adjustments.
9. Los Rios Foundation (X): Changes to beginning fund balance resulting from finalization of 2012-13 financial statements following adopted budget.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the 2013-14 Budget Revision № 1 for the General, Instructionally Related, Child Development, Capital Outlay Projects, Bookstore, Student Financial Aid, Student Associations Trust, Scholarship and Loan, and the Los Rios Foundation Funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
GENERAL FUND  
BUDGET REVISION # 1  
2013-2014**

	<b>ADOPTED* BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/12/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 9,827,730	\$ -	\$ 9,827,730
Committed	18,131,674	-	18,131,674
Restricted	3,438,798	-	3,438,798
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>31,398,202</b>	<b>-</b>	<b>31,398,202</b>
<b>REVENUE:</b>			
<b>GENERAL PURPOSE</b>			
Apportionment, Property Taxes and Enrollment Fees	251,271,747	-	251,271,747
Lottery Funds	6,417,584	-	6,417,584
Apprentice/Other General Purpose/Interfund Transfers	15,369,100	137,911	15,507,011
<b>TOTAL GENERAL PURPOSE</b>	<b>273,058,431</b>	<b>137,911</b>	<b>273,196,342</b>
<b>RESTRICTED/SPECIAL PROGRAMS REVENUES</b>	<b>40,047,693</b>	<b>1,681,224</b>	<b>41,728,917</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>313,106,124</b>	<b>1,819,135</b>	<b>314,925,259</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 344,504,326</b>	<b>\$ 1,819,135</b>	<b>\$ 346,323,461</b>
<b>APPROPRIATIONS:</b>			
Academic Salaries	\$ 132,706,256	\$ 895,422	\$ 133,601,678
Classified Salaries	70,844,575	1,390,876	72,235,451
Employee Benefits	61,752,458	341,896	62,094,354
Books, Supplies & Materials	8,112,083	3,355,380	11,467,463
Other Operating Expenses	37,751,433	(5,857,847)	31,893,586
Capital Outlay	9,827,707	452,306	10,280,013
Other Outgo	8,532,454	1,241,102	9,773,556
<b>TOTAL APPROPRIATIONS AND TRANSFERS</b>	<b>329,526,966</b>	<b>1,819,135</b>	<b>331,346,101</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	9,827,730	-	9,827,730
Committed	3,570,701	-	3,570,701
Restricted	1,578,929	-	1,578,929
<b>TOTAL ENDING FUND BALANCE</b>	<b>14,977,360</b>	<b>-</b>	<b>14,977,360</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 344,504,326</b>	<b>\$ 1,819,135</b>	<b>\$ 346,323,461</b>

\* Maximum funded level (Z Budget)

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RESTRICTED/SPECIAL PROGRAMS REVENUES  
BUDGET REVISION # 1  
2013-2014**

	<b>ADOPTED BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/12/2014</b>
Student Parking Fees & Fines, Universal Transit Pass	\$ 4,400,000	\$ -	\$ 4,400,000
<b>Federal:</b>			
Vocational & Technical Educational Act (VTEA)	\$ 3,081,314	\$ -	\$ 3,081,314
VTEA Technical Preparation Grants	176,100	-	176,100
Federal Work Study (FWS)	1,631,627	-	1,631,627
Temporary Assistance to Needy Families (TANF)	449,324	14,419	463,743
TANF Work Study Program	576,850	-	576,850
Workability III - Department of Rehabilitation (DOR) Cooperative	211,465	-	211,465
Small Business Administration-Small Business Development Center (SBDC)	18,797	-	18,797
Child Development Training Consortium (CDTC)	405	120,600	121,005
Foster Care Program	168,474	-	168,474
National Science Foundation Grants (NSF)	22,441	-	22,441
Workforce Investment Act (WIA) - Healthy Community Forum	63,456	-	63,456
WIA SETA Veterans Education Assistance Program (VEAP)	147,418	-	147,418
SETA - VEAP Utility Line Worker	-	180,000	180,000
California Energy Commission Alternative & Renewable Fuel & Vehicle Technology	646,695	-	646,695
American Recovery and Reinvestment Act (ARRA) - DOL Health Force	15,779	-	15,779
ARRA - Health Human Services	1,213,561	(461,834)	751,727
ARRA - California Connect	179,097	-	179,097
Youth Empowerment Strategies For Success - Independent Living Program (ILP)	21,375	22,500	43,875
State Trade Export Promotion (STEP) Grant	138,150	(235)	137,915
College to Careers (DOR)	250,000	-	250,000
US Department of Education - TRIO Student Support Services	44,127	-	44,127
Regional Consortia VTEA Title 1B - Butte College	8,376	10,059	18,435
California Early Childhood Mentor	1,011	15,452	16,463
<b>Total Federal</b>	<b>\$ 9,065,842</b>	<b>\$ (99,039)</b>	<b>\$ 8,966,803</b>
<b>State:</b>			
Extended Opportunity Programs and Services (EOPS)	\$ 3,233,069	\$ 134,457	\$ 3,367,526
Cooperative Agencies Resources for Education Programs (CARE)	416,854	19,559	436,413
Disabled Student Programs and Services (DSPS)	3,078,486	763,322	3,841,808
Student Success and Support Program (SSSP) <i>formerly Matriculation</i>	4,214,743	(34,087)	4,180,656
Board of Governors Financial Asst Prgm Admin. Allowance (BFAP)	2,878,350	9,438	2,887,788
CalWORKS	1,862,395	(118,817)	1,743,578
Basic Skills Initiative (BSI)	1,339,448	50,192	1,389,640
Math, Engineering, Science Achievement (MESA/CCCP)	179,116	7,575	186,691
Economics Workforce Development (EWD) Center for International Trade Development	288,464	73,486	361,950
EWD Workplace Learning Resource Center (WPLRC)	36,848	-	36,848
EWD Bio Technologies Centers	310,826	(164,147)	146,679
EWD Bio Technologies Lead Initiative Director	203,428	(143,630)	59,798
EWD Statewide Centers of Excellence (CTXL) Hub	47,501	248,499	296,000
EWD Statewide Applied Biotechnology Hub	36,663	(18,730)	17,933
Centers of Excellence (CTXL) Curriculum Planning (SB70)	13,079	-	13,079
Career Technical Education (CTE) Grants	2,202,090	-	2,202,090
Foster Care Program	168,475	-	168,475
Staff Diversity	42,029	-	42,029
Enrollment Growth Assoc Degree in Nursing II -Yr 1 & 2	380,208	155,740	535,948
Deputy Sector Navigator: Health	299,765	235	300,000
Common Course Numbering System	-	200,000	200,000

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RESTRICTED/SPECIAL PROGRAMS REVENUES  
BUDGET REVISION # 1  
2013-2014**

	<b>ADOPTED BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/12/2014</b>
<b>State: (continued)</b>			
Lottery (Restricted, Proposition 20)	1,578,930	-	1,578,930
California Energy Resources Conservation & Development Commission	295,394	(79,087)	216,307
Transition Aged Foster Youth	15,000	15,000	30,000
Instructional Support (SIEF)	607,635	(22)	607,613
Other State	10,681	(3,953)	6,728
<b>Total State</b>	<b>\$23,739,477</b>	<b>\$ 1,115,030</b>	<b>\$ 24,854,507</b>
<b>Local:</b>			
Central Valley New Car Dealers Association (CVNCDA)	\$ 44,712	\$ -	\$ 44,712
Ethics Symposium - CRC - Wagenlis	13,058	-	13,058
Sacramento Municipal Utility District (SMUD)	23,558	-	23,558
Math, Engineering, Science Achieve (MESA)/Teichert LRCCD	5,000	-	5,000
Intel - National Science Foundation (NSF) GTISC Security Ed	-	4,000	4,000
California Wellness Foundation - SCC	93,663	-	93,663
Career Ladders Project - CCC Linked Learning Initiative (CCLLI)	200,000	-	200,000
State Farm Insurance Grant	10,000	-	10,000
Foundation Grants & Gifts	38,862	55,932	94,794
Ford Programs	-	10,000	10,000
Nursing Grants Emergency Funds	20,049	-	20,049
Sutter Nursing Program	775,382	-	775,382
Wells Fargo Bank	42,222	-	42,222
University of California Davis Programs	9,884	-	9,884
Sacramento Employment & Training Agency (SETA)	10,618	-	10,618
Sacramento County Office of Education (SCOE)	40,966	234	41,200
Center for International Trade Development (CITD) Program Income	38,370	7,985	46,355
Center of Excellence (COE) Program Income	108,510	-	108,510
Small Business Development Ctr (SBDC)/California Community Colleges (CCC)	4,080	6,133	10,213
Comprehensive Approaches to Raising Education Standards (CARES) & ECERS	-	7,500	7,500
Training Source Contracts	1,280,980	548,022	1,829,002
Prepare Veterans for Employment	15,000	10,000	25,000
FLC Foundation - Youth Arts	21,432	-	21,432
Statewide Academic Senate	-	15,427	15,427
Carnegie Collaboratory For Statistic (STATWAY) Grant	4,909	-	4,909
Workplace Learning Resource (WPLR) Program Income	30,897	-	30,897
Other Local	10,222	-	10,222
<b>Total Local</b>	<b>\$ 2,842,374</b>	<b>\$ 665,233</b>	<b>\$ 3,507,607</b>
<b>TOTAL RESTRICTED REVENUE/SPECIAL PROGRAMS</b>	<b>\$40,047,693</b>	<b>\$ 1,681,224</b>	<b>\$ 41,728,917</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**INSTRUCTIONALLY-RELATED ACTIVITIES (Sub-Fund of the General Fund)**  
**BUDGET REVISION # 1**  
**2013-2014**

	ADOPTED BUDGET 9/11/2013	BUDGET MODIFICATIONS	REVISED BUDGET 2/12/2014
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 3,616,940	\$ -	\$ 3,616,940
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>3,616,940</b>	<b>-</b>	<b>3,616,940</b>
<b>REVENUE:</b>			
Local - Other	1,400,000	-	1,400,000
<b>TOTAL REVENUE</b>	<b>1,400,000</b>	<b>-</b>	<b>1,400,000</b>
<b>INTERFUND TRANSFERS:</b>			
Bookstore Fund	590,388	-	590,388
General Fund	10,000	-	10,000
<b>TOTAL TRANSFERS</b>	<b>600,388</b>	<b>-</b>	<b>600,388</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 5,617,328</b>	<b>\$ -</b>	<b>\$ 5,617,328</b>
<b>APPROPRIATIONS:</b>			
Academic Salaries	\$ 1,000	\$ -	\$ 1,000
Classified Salaries	130,000	-	130,000
Employee Benefits	10,000	-	10,000
Books, Supplies & Materials	720,000	-	720,000
Other Operating Expenses	900,000	-	900,000
Capital Outlay	40,000	-	40,000
Payments to Students	25,000	-	25,000
<b>TOTAL APPROPRIATIONS</b>	<b>1,826,000</b>	<b>-</b>	<b>1,826,000</b>
<b>INTERFUND TRANSFERS OUT:</b>			
General Fund	7,293	48,988	56,281
Scholarship Fund	5,200	(1,000)	4,200
	<b>12,493</b>	<b>47,988</b>	<b>60,481</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	3,778,835	(47,988)	3,730,847
<b>TOTAL ENDING FUND BALANCE</b>	<b>3,778,835</b>	<b>(47,988)</b>	<b>3,730,847</b>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<b>\$ 5,617,328</b>	<b>\$ -</b>	<b>\$ 5,617,328</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
CHILD DEVELOPMENT FUND  
BUDGET REVISION # 1  
2013-2014**

	<b>ADOPTED BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/12/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 311,989	\$ -	\$ 311,989
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>311,989</b>	<b>-</b>	<b>311,989</b>
<b>REVENUE:</b>			
Federal	106,920	-	106,920
State	1,194,765	18,826	1,213,591
Local	81,500	-	81,500
Interfund Transfers	629,224	26,240	655,464
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>2,012,409</b>	<b>45,066</b>	<b>2,057,475</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 2,324,398</b>	<b>\$ 45,066</b>	<b>\$ 2,369,464</b>
<b>APPROPRIATIONS:</b>			
Classified Salaries	\$ 1,203,112	\$ 38,770	\$ 1,241,882
Employee Benefits	644,112	6,296	650,408
Books, Supplies and Food	140,404	-	140,404
Other Operating Expenses	22,781	-	22,781
Capital Outlay	2,000	-	2,000
<b>TOTAL APPROPRIATIONS</b>	<b>2,012,409</b>	<b>45,066</b>	<b>2,057,475</b>
<b>ENDING FUND BALANCE, JUNE 30</b>	<b>311,989</b>	<b>-</b>	<b>311,989</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 2,324,398</b>	<b>\$ 45,066</b>	<b>\$ 2,369,464</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
CAPITAL OUTLAY PROJECTS FUND  
BUDGET REVISION # 1  
2013-2014**

	<b>ADOPTED BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/12/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 3,003,595	\$ -	\$ 3,003,595
Board Designated - Budget Shortfall Reserve	14,008,946	-	14,008,946
Committed Funds/Projects in Progress	62,938,143	-	62,938,143
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>79,950,684</b>	<b>-</b>	<b>79,950,684</b>
<b>REVENUE:</b>			
State	966,233	22	966,255
Local	3,706,548	36,000	3,742,548
Interfund Transfers In	6,036,500	1,249,858	7,286,358
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>10,709,281</b>	<b>1,285,880</b>	<b>11,995,161</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 90,659,965</b>	<b>\$ 1,285,880</b>	<b>\$ 91,945,845</b>
<b>APPROPRIATIONS:</b>			
Supplies and Materials	\$ 20,223	\$ -	\$ 20,223
Other Operating Expenses and Services	1,200,303	1,306,709	2,507,012
Capital Outlay	71,489,295	(35,829)	71,453,466
Interfund Transfers Out	4,699,617	15,000	4,714,617
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>77,409,438</b>	<b>1,285,880</b>	<b>78,695,318</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	3,003,595	-	3,003,595
Board Designated - Budget Shortfall Reserve	10,246,932	-	10,246,932
<b>TOTAL ENDING FUND BALANCE</b>	<b>13,250,527</b>	<b>-</b>	<b>13,250,527</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 90,659,965</b>	<b>\$ 1,285,880</b>	<b>\$ 91,945,845</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
BOOKSTORE FUND  
BUDGET REVISION # 1  
2013-2014**

	<b>ADOPTED BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/12/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 123,145	\$ -	\$ 123,145
Committed	11,335,425	-	11,335,425
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>11,458,570</b>	<b>-</b>	<b>11,458,570</b>
<b>REVENUE:</b>			
Bookstore Sales	15,000,000	-	15,000,000
Interest and Other	200,000	-	200,000
<b>TOTAL REVENUE</b>	<b>15,200,000</b>	<b>-</b>	<b>15,200,000</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 26,658,570</b>	<b>\$ -</b>	<b>\$ 26,658,570</b>
<b>APPROPRIATIONS:</b>			
Cost of Goods Sold	\$ 10,600,000	\$ -	\$ 10,600,000
Classified Salaries	2,000,000	-	2,000,000
Employee Benefits	660,000	-	660,000
Depreciation	200,000	-	200,000
Other Operating Expenses	679,498	-	679,498
<b>TOTAL APPROPRIATIONS</b>	<b>14,139,498</b>	<b>-</b>	<b>14,139,498</b>
<b>INTERFUND TRANSFERS OUT:</b>			
Capital Outlay Projects Fund	461,614	500,000	961,614
Instructionally-Related Activities	590,388	-	590,388
General Fund	8,500	-	8,500
<b>TOTAL TRANSFERS</b>	<b>1,060,502</b>	<b>500,000</b>	<b>1,560,502</b>
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>15,200,000</b>	<b>500,000</b>	<b>15,700,000</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	1,168,891	-	1,168,891
Committed	10,289,679	(500,000)	9,789,679
<b>TOTAL ENDING FUND BALANCE</b>	<b>11,458,570</b>	<b>(500,000)</b>	<b>10,958,570</b>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<b>\$ 26,658,570</b>	<b>\$ -</b>	<b>\$ 26,658,570</b>



**LOS RIOS COMMUNITY COLLEGE DISTRICT  
STUDENT FINANCIAL AID FUND  
BUDGET REVISION # 1  
2013-2014**

	<u>ADOPTED BUDGET 9/11/2013</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 2/12/2014</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>	\$ -	\$ -	\$ -
<b>REVENUE:</b>			
Federal:			
PELL	73,500,000	-	73,500,000
SEOG	2,118,073	-	2,118,073
DIRECT LOAN	30,600,000	-	30,600,000
Other	362,000	-	362,000
<b>Total Federal</b>	<u>106,580,073</u>	<u>-</u>	<u>106,580,073</u>
State	4,300,000	-	4,300,000
Interfund Transfers	1,798,344	465,004	2,263,348
<b>Total State and Interfund Transfers</b>	<u>6,098,344</u>	<u>465,004</u>	<u>6,563,348</u>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<u>\$ 112,678,417</u>	<u>\$ 465,004</u>	<u>\$ 113,143,421</u>
<b>APPROPRIATIONS:</b>			
Student Financial Aid	\$ 112,546,038	\$ 465,004	\$ 113,011,042
Operating Expenses	132,379	-	132,379
<b>TOTAL APPROPRIATIONS</b>	<u>112,678,417</u>	<u>465,004</u>	<u>113,143,421</u>
<b>ENDING FUND BALANCE, JUNE 30</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u>\$ 112,678,417</u>	<u>\$ 465,004</u>	<u>\$ 113,143,421</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
STUDENT ASSOCIATIONS FUND  
BUDGET REVISION # 1  
2013-2014**

	<b>ADOPTED BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/12/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 406,957	\$ -	\$ 406,957
Committed	183,313	-	183,313
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>590,270</b>	<b>-</b>	<b>590,270</b>
<b>LOCAL REVENUE:</b>			
Student Card Sales	56,469	-	56,469
Student Representation Fees, net of waivers	110,000	-	110,000
Fundraising Events	3,000	-	3,000
Miscellaneous & Interest	10,000	-	10,000
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>179,469</b>	<b>-</b>	<b>179,469</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 769,739</b>	<b>\$ -</b>	<b>\$ 769,739</b>
<b>APPROPRIATIONS:</b>			
Classified Salaries	\$ 2,000	\$ -	\$ 2,000
Employee Benefits	200	-	200
Books, Supplies & Materials	22,000	-	22,000
Other Operating Expenses	100,000	-	100,000
Scholarships/Awards	5,000	-	5,000
Capital Outlay	-	20,900	20,900
Interfund Transfers Out	20,000	(20,000)	-
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>149,200</b>	<b>900</b>	<b>150,100</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	410,326	(900)	409,426
Committed	210,213	-	210,213
<b>TOTAL ENDING FUND BALANCE</b>	<b>620,539</b>	<b>(900)</b>	<b>619,639</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 769,739</b>	<b>\$ -</b>	<b>\$ 769,739</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
SCHOLARSHIP & LOAN TRUST FUND  
BUDGET REVISION # 1  
2013-2014**

	<u>ADOPTED BUDGET 9/11/2013</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 2/12/2014</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 661,228	\$ -	\$ 661,228
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>661,228</u>	<u>-</u>	<u>661,228</u>
<b>REVENUE:</b>			
Donations	1,000	-	1,000
Interest Income	3,000	-	3,000
Interfund Transfers	-	4,200	4,200
<b>TOTAL REVENUE AND TRANSFERS</b>	<u>4,000</u>	<u>4,200</u>	<u>8,200</u>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<u>\$ 665,228</u>	<u>\$ 4,200</u>	<u>\$ 669,428</u>
<b>APPROPRIATIONS:</b>			
Scholarships	\$ 10,000	\$ -	\$ 10,000
<b>TOTAL APPROPRIATIONS</b>	<u>10,000</u>	<u>-</u>	<u>10,000</u>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	655,228	4,200	659,428
<b>TOTAL ENDING FUND BALANCE</b>	<u>655,228</u>	<u>4,200</u>	<u>659,428</u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u>\$ 665,228</u>	<u>\$ 4,200</u>	<u>\$ 669,428</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
LOS RIOS FOUNDATION  
BUDGET REVISION # 1  
2013-2014**

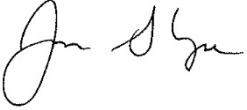

	<b>ADOPTED BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 2/12/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 863,052	\$ 769,732	\$ 1,632,784 *
Committed	11,336,332	(2,052,113)	9,284,219 *
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>12,199,384</b>	<b>(1,282,381)</b>	<b>10,917,003</b>
<b>REVENUE:</b>			
Donations	1,475,000	-	1,475,000
In-Kind Donations	100,000	-	100,000
Investment Income	440,000	-	440,000
<b>TOTAL REVENUE</b>	<b>2,015,000</b>	<b>-</b>	<b>2,015,000</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 14,214,384</b>	<b>\$ (1,282,381)</b>	<b>\$ 12,932,003</b>
<b>APPROPRIATIONS:</b>			
Auxiliary Activities	\$ 1,630,000	\$ -	\$ 1,630,000
In-Kind Contributions	100,000	-	100,000
<b>TOTAL APPROPRIATIONS</b>	<b>1,730,000</b>	<b>-</b>	<b>1,730,000</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	919,052	-	919,052
Committed	11,565,332	(1,282,381)	10,282,951
<b>TOTAL ENDING FUND BALANCE</b>	<b>12,484,384</b>	<b>(1,282,381)</b>	<b>11,202,003</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 14,214,384</b>	<b>\$ (1,282,381)</b>	<b>\$ 12,932,003</b>

\* Revised to reflect actual fund balance at June 30, 2013.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	District Quarterly Financial Status Report (311Q)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor’s Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor’s Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter report is due no later than August 31. The Chancellor’s Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

**STATUS:**

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District’s Chief Executive Officer (Chancellor) and Chief Business Officer (Deputy Chancellor) have certified that the information for the quarter ended December 31, 2013 contained in this report is correct.

**RECOMMENDATION:**

It is recommended that the Board of Trustees receive the December 31, 2013 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor’s Office and to the Sacramento County Office of Education.

LOS RIOS COMMUNITY COLLEGE DISTRICT  
GENERAL FUND  
STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES  
FOR THE QUARTER ENDED December 31, 2013  
UNAUDITED

	<b>Adopted Budget</b>	<b>YTD Activity</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>		
Uncommitted	\$ 13,444,670	\$ 13,444,670
Committed	18,131,674	18,131,674
Restricted	3,438,798	3,438,798
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>35,015,142</b>	<b>35,015,142</b>
<b>REVENUE:</b>		
<b>GENERAL PURPOSE</b>		
0Ax Total Computational Revenue	251,271,747	101,089,573
0H2 Lottery Funds	6,417,584	203,028
Apprentice/Other General Purpose/Interfund Transfers	17,369,488	9,745,926
<b>TOTAL GENERAL PURPOSE</b>	<b>275,058,819</b>	<b>111,038,527</b>
<b>SPECIAL PROGRAMS</b>	<b>40,047,693</b>	<b>17,467,847</b>
<b>TOTAL REVENUE AND TRANSFERS IN</b>	<b>315,106,512</b>	<b>128,506,374</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 350,121,654</b>	<b>\$ 163,521,516</b>
<b>APPROPRIATIONS/EXPENDITURES:</b>		
1000 Academic Salaries	\$ 132,707,256	59,499,613
2000 Classified Salaries	70,974,575	33,303,738
3000 Employee Benefits	61,762,458	32,171,797
4000 Supplies and Materials	8,832,083	2,982,082
5000 Other Operating Expenses and Services	38,651,433	10,815,528
6000 Capital Outlay	9,867,707	1,973,763
7600 Payments to Students	25,000	5,195
Oth 7xxx Other Outgo	8,544,947	6,938,141
<b>TOTAL APPROPRIATIONS/EXPENDITURES AND TRANSFERS OUT</b>	<b>331,365,459</b>	<b>147,689,857</b>
<b>ENDING FUND BALANCE</b>		
Uncommitted	13,606,565	
Committed	3,570,701	
Restricted	1,578,929	
<b>TOTAL ENDING FUND BALANCE</b>	<b>18,756,195</b>	
<b>TOTAL APPROPRIATIONS/EXPENDITURES AND ENDING FUND BALANCE</b>	<b>\$ 350,121,654</b>	

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q**  
**ENTER OR EDIT CURRENT DATA**

CHANGE THE PERIOD

**Fiscal Year: 2013-2014**

**District: (230) LOS RIOS**

**Quarter Ended: (Q2) Dec 31, 2013**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Projected Actuals as of June 30 (Col. 4)
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>Closed for edits after Feb 16, 2014</b>					
<b>A.</b>	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	270,217,581	270,217,581	110,561,709	270,217,581
A.2	Other Financing Sources (Object 8900)	4,841,238	4,841,238	476,818	4,841,238
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	275,058,819	275,058,819	111,038,527	275,058,819
<b>B.</b>	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	282,093,651	282,093,651	126,388,560	282,093,651
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,364,246	7,364,246	6,256,534	7,364,246
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	289,457,897	289,457,897	132,645,094	289,457,897
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	-14,399,078	-14,399,078	-21,606,567	-14,399,078
<b>D.</b>	<b>Fund Balance, Beginning</b>	31,576,344	31,576,344	31,576,344	31,576,344
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	31,576,344	31,576,344	31,576,344	31,576,344
<b>E.</b>	<b>Fund Balance, Ending (C. + D.2)</b>	17,177,266	17,177,266	9,969,777	17,177,266
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	5.9%	5.9%	7.5%	5.9%

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**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	50,380
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	Amount as of the Specified Quarter Ended	
H.1	Cash, excluding borrowed funds	3,203,949
H.2	Cash, borrowed funds only	0
H.3	<b>Total Cash (H.1+ H.2)</b>	3,203,949

**IV. Has the district settled any employee contracts during this quarter?**       Yes       No

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

SAVE EDITS »»

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

Empty text box for explanation of funding and revenue source/object code.

2000 Characters Remaining

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

Yes  No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

Empty text box for listing events and financial ramifications.

2000 Characters Remaining

VI. Does the district have significant fiscal problems that must be addressed?

This year?  Yes  No  
Next year?  Yes  No

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Empty text box for describing fiscal problems and actions.

2000 Characters Remaining

«« EXIT WITHOUT SAVING

SAVE EDITS »»

California Community Colleges, Chancellor's Office  
Fiscal Services Unit  
1102 Q Street, Suite 4554  
Sacramento, California 95814-6511

Send questions to:  
Christine Atalg (916)327-5772 [catalg@cccco.edu](mailto:catalg@cccco.edu) or Tracy Britten (916)323-6899 [tbritten@cccco.edu](mailto:tbritten@cccco.edu)

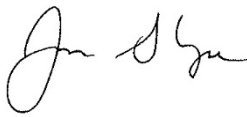
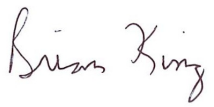
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# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Los Rios Foundation Quarterly Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

In 1998, the District and Foundation adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundation investment activities were combined under the Los Rios Foundation. UBS Financial Services Inc. is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has adopted a Statement of Rules, Objectives and Guidelines to govern the investment of funds. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 15-70% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 20-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation, horizon of time for the use of funds and the donor's investment risk tolerance. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

**STATUS:**

This report represents the investment activity for the quarter ended December 31, 2013. The investments are directed by the Los Rios Foundation Finance Committee and realized and unrealized earnings are shown in the accompanying schedules. The return for the endowed portfolio of \$7.1 million for the quarter ended December 31, 2013 was 5.81% compared to 5.68% for the composite benchmark. The return for the quarter ended December 31, 2013 for the total managed portfolio of \$10.1 million is 3.98% compared to the composite benchmark of 3.93%. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

**RECOMMENDATION:**

It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2013.

**Los Rios Foundation**  
**Investment Portfolio**  
For the Period July 1, 2013 - December 31, 2013

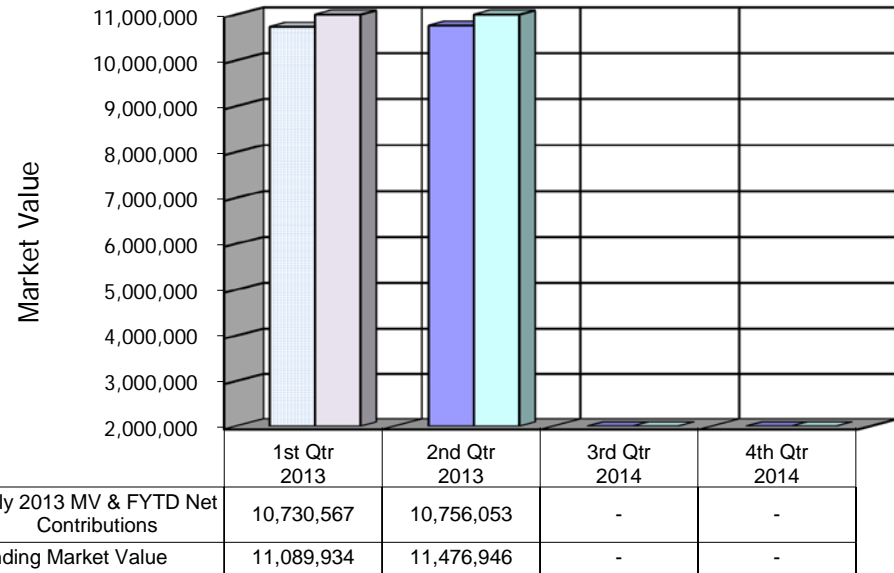
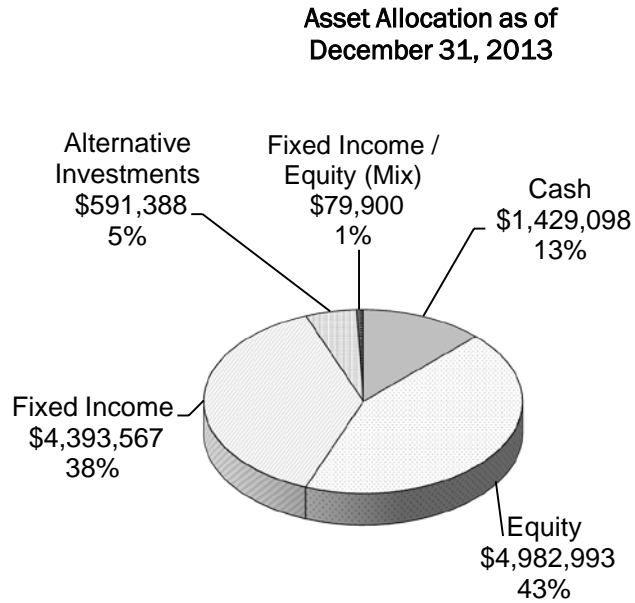
TOTAL PORTFOLIO	Guidelines	Opening Balance July 2013	Net Deposits/ Withdrawals	Unrealized Gains/(Losses)	Realized Gains/(Losses)	Interest / Dividends	Total YTD Earnings	YTD Fees	Market Value (a)	% of Total Current Market Value
<b>Managed (Endowed):</b>										
<b>Cash</b> (Gift Receipt & Scholarship)	2-10%	165,159	26,764	(10,937)	10,942	23	28	-	191,951	3%
<b>Fixed Income</b>										
Pimco*		1,117,033	-	(25,386)	(2,541)	37,952	10,025	(5,637)	1,121,421	16%
Spectrum		259,115	-	(19,046)	(102)	7,955	(11,193)	(1,219)	246,703	3%
<b>Total Fixed Income</b>	20-50%	<b>1,376,148</b>	<b>-</b>	<b>(44,432)</b>	<b>(2,643)</b>	<b>45,907</b>	<b>(1,168)</b>	<b>(6,856)</b>	<b>1,368,124</b>	<b>19%</b>
<b>Equities</b>										
Parametric Portfolio		2,168,062	-	344,640	2,160	24,517	371,317	(8,881)	2,530,498	35%
Snow (Brandes Investment Advisor)		608,902	-	66,174	47,039	5,111	118,324	(3,501)	723,725	10%
JP Morgan International (Alliance)		440,629	-	61,159	15,916	8,155	85,230	(2,540)	523,319	7%
Hansberger International		462,015	-	67,749	11,830	3,801	83,380	(2,744)	542,651	8%
Structured Note		176,357	-	2,800	-	(1,686)	1,114	-	177,471	2%
Brandes International Small Cap		129,401	-	10,093	164	10,026	20,283	(403)	149,281	2%
Brandes EM		298,321	-	21,925	13,173	4,815	39,913	(2,186)	336,048	5%
<b>Total Equities</b>	15-70%	<b>4,283,687</b>	<b>-</b>	<b>574,540</b>	<b>90,282</b>	<b>54,739</b>	<b>719,561</b>	<b>(20,255)</b>	<b>4,982,993</b>	<b>70%</b>
<b>Alternative Investments</b>										
Liquid Alternatives		545,798	-	10,039	(5,039)	7,106	12,106	(2,636)	555,268	7%
UBP		35,519	-	601	-	-	601	-	36,120	1%
<b>Total Alternative Investments</b>	up to 20%	<b>581,317</b>	<b>-</b>	<b>10,640</b>	<b>(5,039)</b>	<b>7,106</b>	<b>12,707</b>	<b>(2,636)</b>	<b>591,388</b>	<b>8%</b>
<b>Total Managed (Endowed)</b>		<b>6,406,311</b>	<b>26,764</b>	<b>529,811</b>	<b>93,542</b>	<b>107,775</b>	<b>731,128</b>	<b>(29,747)</b>	<b>7,134,456</b>	<b>100%</b>
<b>Managed (Non-endowed):</b>										
Madison Short Duration Fixed Income*		3,014,106	-	(21,428)	(5,229)	51,751	25,094	(13,757)	3,025,443	
<b>Total Managed (Endowed &amp; Non-endowed)</b>		<b>9,420,417</b>	<b>26,764</b>	<b>508,383</b>	<b>88,313</b>	<b>159,526</b>	<b>756,222</b>	<b>(43,504)</b>	<b>10,159,899</b>	
<b>Non-Ended:</b>										
Cash Management - Money Market		1,236,931	-	-	-	216	216	-	1,237,147	
<b>Fixed Income - Equities (Mix)</b>										
Cimaroli Charitable Remainder Trust		74,497	(2,556)	3,914	112	4,219	8,245	(286)	79,900	
<b>Total Non-Ended</b>		<b>1,311,428</b>	<b>(2,556)</b>	<b>3,914</b>	<b>112</b>	<b>4,435</b>	<b>8,461</b>	<b>(286)</b>	<b>1,317,047</b>	
<b>TOTAL PORTFOLIO</b>		<b>10,731,845</b>	<b>24,208</b>	<b>512,297</b>	<b>88,425</b>	<b>163,961</b>	<b>764,683</b>	<b>(43,790)</b>	<b>11,476,946</b>	

(a) Market Value from UBS Financial Services, Inc. statement dated 12-31-13.

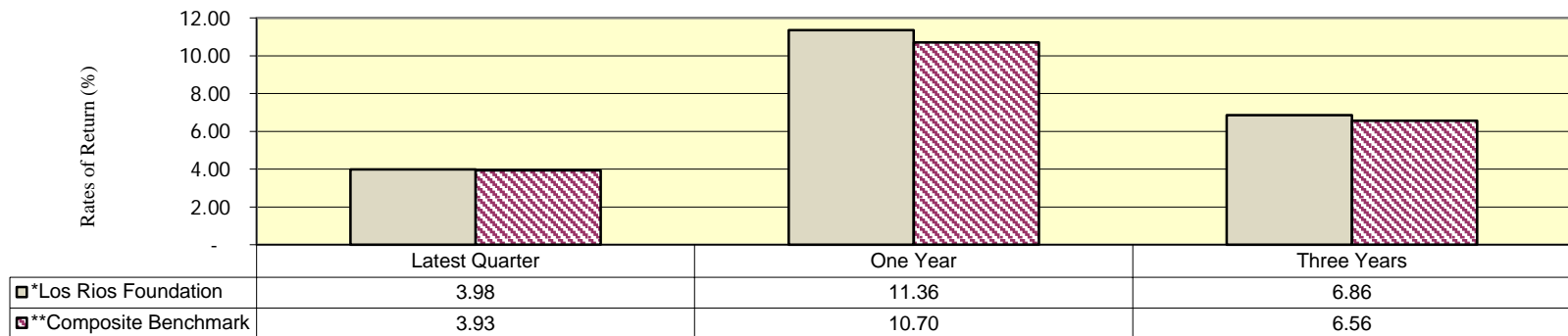
\*Includes accrued interest

**Los Rios Foundation  
Account Summary  
as of December 31, 2013**

**Portfolio Change July 2013 through December 2013**



**Performance Analysis as of December 31, 2013**



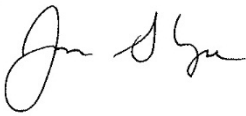

\*The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

\*\*Provided by UBS Financial Services, Inc. Composite benchmark is composed of various market indices selected by UBS to approximate the Foundation's asset allocation.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Disposition of Stale District Records	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

Per Title 5, the Board of Trustees is required to approve the destruction of Class 3 (Disposable) records. Accordingly, the District presents to the Board a listing of items recommended for destruction.

**STATUS:**

In accordance with Title 5, Section 59027, documents listed on the attached have been classified as Class 3 records and are submitted to the Board for recommendation to be destroyed by the required manner of shredding, burning or pulping (Section 59029). It is hereby certified that all records included in the list are not in conflict with the record retention and destruction requirements of Title 5.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the destruction of the documents referenced on the attached lists.

**Los Rios Community College District  
American River College**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
2007-2008	Beaver Bookstore	NA	AP Vouchers	2010-2011
2007-2008	Beaver Bookstore	NA	AR Invoices	2010-2011
2007-2008	Beaver Bookstore	NA	Bank Reconciliations	2010-2011
2007-2008	Beaver Bookstore	NA	Buyback & Refund Receipts	2010-2011
2007-2008	Beaver Bookstore	NA	Buyback Reports	2010-2011
2007-2008	Beaver Bookstore	NA	CARE/EOPS Vouchers	2010-2011
2007-2008	Beaver Bookstore	NA	Credit Card & Deposit Receipts	2010-2011
2007-2008	Beaver Bookstore	NA	Sales Reports	2010-2011
2008-2009	Business Services	NA	Payroll Worksheets	2013-2014
2010-2011	Business Services	NA	Bank Reconciliation	2013-2014
2010-2011	Business Services	NA	Campuses Based Requisitions/PO's	2013-2014
2010-2011	Business Services	NA	Counter Files (CDC Parent Fees, Fines, etc.)	2013-2014
2010-2011	Business Services	NA	Daily Parking	2013-2014
2010-2011	Business Services	NA	Daily Summary Report (DSR)	2013-2014
2010-2011	Business Services	NA	Enrollment Fees & SRF Receipts	2013-2014
2010-2011	Business Services	NA	Journal and Budget Entries	2013-2014
2010-2011	Business Services	NA	Parking Decal Logs	2013-2014
2010-2011	Business Services	NA	Visa and Deposit Slips	2013-2014
2010-2011	Business Services	NA	Voided Revolving and Stale Dated Checks	2013-2014


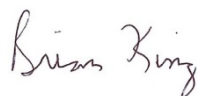
**Los Rios Community College District  
District Office**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
1999-2000	Accounting Operations	3777	Utility warrants (1 of 5)	2004-2005
1999-2000	Accounting Operations	3780	Utility warrants (2 of 5)	2004-2005
1999-2000	Accounting Operations	3782	Utility warrants (3 of 5)	2004-2005
1999-2000	Accounting Operations	3783	Utility warrants (4 of 5)	2004-2005
1999-2000	Accounting Operations	3786	Utility warrants (5 of 5)	2004-2005
2000-2001	Accounting Operations	3779	Utility warrants (4 of 4)	2005-2006
2000-2001	Accounting Operations	3781	Utility warrants (3 of 4)	2005-2006
2000-2001	Accounting Operations	3784	Utility warrants (1 of 4)	2005-2006
2000-2001	Accounting Operations	3785	Utility warrants (2 of 4)	2005-2006
2001-2002	Accounting Operations	2648	2002 Form 1098T reports	2006-2007
2001-2002	Accounting Operations	N2793	Utility warrants (2 of 3)	2006-2007
2001-2002	Accounting Operations	N2967	Utility warrants (1 of 3)	2006-2007
2001-2002	Accounting Operations	N2968	Utility warrants (3 of 3)	2006-2007
2002-2003	Accounting Operations	3742	Utility warrants (1 of 4)	2007-2008
2002-2003	Accounting Operations	N2966	Utility warrants (3 of 4)	2007-2008
2002-2003	Accounting Operations	N2969	Utility warrants (4 of 4)	2007-2008
2002-2003	Accounting Operations	N2971	Utility warrants (2 of 4)	2007-2008
2003-2004	Accounting Operations	N2965	Utility warrants (2 of 3)	2008-2009
2003-2004	Accounting Operations	N2970	Utility warrants (3 of 3)	2008-2009
2003-2004	Accounting Operations	N2974	Utility warrants (1 of 3)	2008-2009
2004-2005	Accounting Operations	3740	Utility warrants (3 of 3)	2009-2010
2004-2005	Accounting Operations	N2962	Utility warrants (1 of 3)	2009-2010
2004-2005	Accounting Operations	N2963	Utility warrants (2 of 3)	2009-2010
2005-2006	Accounting Operations	N2964	Utility warrants (1 of 3)	2010-2011
2005-2006	Accounting Operations	N2972	Utility warrants (2 of 3)	2010-2011
2005-2006	Accounting Operations	N2973	Utility warrants (3 of 3)	2010-2011
2006-2007	Accounting Operations	3775	Utility warrants (3 of 3)	2011-2012
2006-2007	Accounting Operations	3776	Utility warrants (2 of 3)	2011-2012
2006-2007	Accounting Operations	3778	Utility warrants (1 of 3)	2011-2012
2007-2008	Accounting Operations	3772	Utility warrants (3 of 3)	2012-2013
2007-2008	Accounting Operations	3773	Utility warrants (2 of 3)	2012-2013
2007-2008	Accounting Operations	3774	Utility warrants (1 of 3)	2012-2013
2006-2007	Business Services	None	Audit workpapers	2010-2011
prior to 2003	Employee Benefits & Payroll	2329	Benefits/Payroll file of employees who stopped working for the District in 2002	2007-2008

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Contract: Department of Motor Vehicles (DMV) Analyst and Supervisory Training	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Beverly Sandeen	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

The Department of Motor Vehicles is requiring contractors to provide a Board Resolution authorizing the execution of the Department of Motor Vehicles, Contract Agreement #13-276, Analyst and Supervisory Training.

**STATUS:**

Los Rios Community College District is serving as a contractor for the Department of Motor Vehicles.

<u>Contract Name</u>	<u>Contract Number</u>	<u>Contract Amount</u>
Department of Motor Vehicles	Agreement #13-276	\$357,551.00

**RECOMMENDATION:**

It is recommended that the Board of Trustees authorize the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2014-02

### AUTHORIZING EXECUTION OF A CUSTOMIZED TRAINING SERVICES CONTRACT FROM THE CALIFORNIA DEPARTMENT OF MOTOR VEHICLES

**WHEREAS**, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as "Contractor") desires to enter into a contract with the California Department of Motor Vehicles (hereinafter referred to as "DMV"), for the purpose of providing training to State employees pursuant to Standard Agreement Contract № 13-276 ("Standard Agreement"): Now, therefore,

**BE IT RESOLVED** that the Los Rios Board of Trustees hereby authorizes the execution of Standard Agreement by and between Contractor and DMV; and

**BE IT FURTHER RESOLVED** that any individual employed by Contractor in the position(s) of: Deputy Chancellor; Vice Chancellor, Resource and Economic Development; and Vice Chancellor, Education and Technology are hereby authorized on behalf of and in the name of Contractor and as its official act and deed to sign and otherwise enter into Standard Agreement with DMV; and

**BE IT FURTHER RESOLVED** that any individual employed by Contractor in the positions of: Vice Chancellor; Associate Vice Chancellor, Workforce and Economic Development; and Director, Workforce and Economic Development shall be authorized to act on behalf of Contractor with respect to this Standard Agreement by and between Contractor and DMV and that DMV may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of Contractor pursuant to this resolution; and

**BE IT FURTHER RESOLVED** that the following individuals comprise the entire Los Rios Community College District Board of Trustees, 1919 Spanos Court, Sacramento, CA 95825: Kay Albiani, Terry Cochran, Pamela Haynes, Dustin Johnson, Robert Jones, Deborah Ortiz, and Ruth Scribner; and

**BE IT FURTHER RESOLVED** that the authority conferred pursuant to this resolution and the representation contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by DMV.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2014-02 this 12th day of February, 2014, by the following called vote:

AYES	NOES	ABSENT
------	------	--------

\_\_\_\_\_  
Robert Jones, Board President

*Attest:*


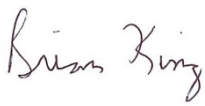
\_\_\_\_\_  
Brian King  
Chancellor and Secretary to the Board



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Beverly Sandeen	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

During the period of January 1, 2014 and January 31, 2014, the District received executed agreements for the following grant and contract awards:

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal) <ul style="list-style-type: none"> <li>• Funds to support coordination of and instruction in the Child Development Training Program.</li> <li>• 9/1/2013 through 6/30/2014</li> <li>• Administrator: Lance Parks, Dean, Business and Family Science</li> </ul>	CRC	\$20,400	Yosemite CCD
Puente Project (renewal) <ul style="list-style-type: none"> <li>• Funds to provide academic and personal mentoring for Puente Program students.</li> <li>• 7/1/2013 through 6/30/2014</li> <li>• Administrator: Celia Esposito-Noy, Vice President, Student Services</li> </ul>	CRC	\$1,500	Regents of the University of CA
Distance Education Captioning and Transcription Grant <ul style="list-style-type: none"> <li>• Funds to pay for captioning and transcription of multimedia materials used in online classes.</li> <li>• 1/18/2014 through 5/21/2014</li> <li>• Administrator: Dan Green, Dean, Learning Resources and College Technology</li> </ul>	CRC	\$36,818	College of the Canyons
Wagnelis Foundation Grant <ul style="list-style-type: none"> <li>• Annual funds to support the CRC Ethics Symposium.</li> <li>• 3/1/2014 through 3/30/2015</li> <li>• Administrator: Kenneth Cooper, Director, College Advancement</li> </ul>	CRC	\$8,000	Wagnelis Foundation

<p>Comprehensive Approaches to Raising Educational Standards (CARES) Liaisons – College Child Development Center Stipends (renewal)</p> <ul style="list-style-type: none"> <li>• Funds to provide stipends to CARES Liaisons.</li> <li>• 7/1/2013 through 6/30/2014</li> <li>• Administrator: Steven Boyd, Dean, Health and Education</li> </ul>	ARC	\$7,500	Child Action, Inc.
<p>Preparing Veterans for Employment</p> <ul style="list-style-type: none"> <li>• Funds to support curriculum development and instruction in basic skills, soft skills, and physical skills geared toward veterans, employment preparation for veterans, and outreach to employers.</li> <li>• 10/1/2013 through 9/30/2014</li> <li>• Administrator: Jerome Countee, Associate Vice President, Workforce</li> </ul>	ARC	\$15,000	Pacific Gas and Electric
<p>Veteran Education Assistance Program Contract – Utility Line Worker Training (renewal)</p> <ul style="list-style-type: none"> <li>• Contract to train veterans as utility line workers.</li> <li>• 7/1/2013 through 8/31/2014</li> <li>• Administrator: Jerome Countee, Associate Vice President, Workforce</li> </ul>	ARC	\$180,000	Sacramento Employment and Training Agency (SETA)
<p>Regional Clusters of Opportunity – Alternative Fuel and Vehicle Program</p> <ul style="list-style-type: none"> <li>• Contract to develop curriculum within the Alternative Fuel and Vehicle Program.</li> <li>• 7/1/2013 through 12/31/2014</li> <li>• Administrator: Jerome Countee, Associate Vice President, Workforce</li> </ul>	ARC	\$50,000	Sacramento Employment and Training Agency (SETA)

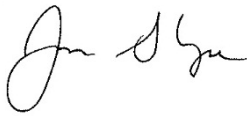
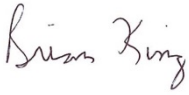
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

During the period of January 1 - 31, 2014, the District received executed agreements and/or extensions for the following services and contracts:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
FLC EDC Student Services Expansion DSA Construction Inspection Services	\$100,000.00	I	6/20/12 to 5/31/14	Derrick Jaime	Facilities Management
ARC Infrastructure New Well	\$167,000.00	I	1/23/14 to 1/23/15	Wood Rodgers, Inc.	Facilities Management
Workshop for Electric Circuitry and Photovoltaic Technology	\$25,595.00	R	12/2013	Green Technical Education & Employment	CRC-Green Force
Consulting Services: Focus Groups	\$25,000.00	R	12/15/13 – 06/30/14	Davis Research, LLC	Ethan Way
Consulting Services: Research and reports	\$20,060.00	R	12/02/13 – 06/30/14	Jennifer Oliver	Ethan Way

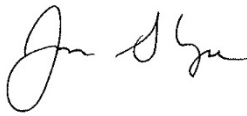
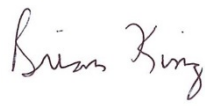
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the service and professional service agreements listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item K	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315 the bid transactions herein listed occurred during the period of January 1 - 31, 2014.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
10022	CRC New Instructional Bldg.- Design Build	\$100,295.00	5	DPR Construction, Inc.	\$13,984,908.92
13015	SCC Student Services Bldg. Modernization and Expansion	\$9,339.00	1	Otto Construction, Inc.	\$8,782,839.00
13017	CRC Art Gallery	\$33,772.00	1	Kaler/Dobler Construction, Inc.	\$1,791,122.00
13013	DW Fire Alarm Testing	\$7,192.50	1	Western States Fire Protection	\$72,570.50

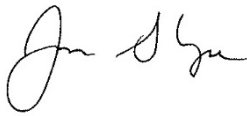
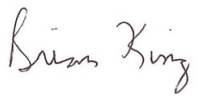
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the bid transactions for the month of January as herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Surplus Equipment Disposal – Rolling Stock	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item L	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81450-81450.5 provides that the governing board may, sell for cash, exchange for value or donate any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. There shall be no sale until notice has been given by posting in at least three public places in the District for not less than two weeks.

**STATUS:**

The District has one (1) vehicle, two (2) trailers, one (1) off-road vehicle, one (1) vehicle accessory, one (1) ground equipment and one (1) vehicle equipment. The District intends to sell to the highest bidder via auction to dispose of the surplus property.

The above listed items for disposal have an estimated value less than \$5,000.

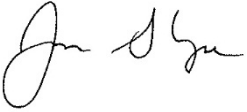
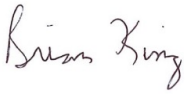
**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81450-81450.5.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item M	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has previously held an auction, at least annually and past auctions have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

**STATUS:**

The District has a quantity of surplus material, such as outdated desks and computers, which need to be disposed of. The State of California has accepted some of the surplus items but is not willing to take the entire surplus because they are unable to sell it. The District has located a scrap dealer who is willing to take most of our surplus items and recycle them.

All of the surplus items to be disposed of are either broken and/or not working, obsolete, in poor condition, or not needed for district/college operations: 4 chairs; 194 computers; 3 displays; 3 fax machines; 2 hard drives; 99 keyboards; 3 laptops; 1 lectern; 205 monitors; 9 notebooks; 20 power supplies; 29 printers; 6 scanners; 1 shredder; 6 speakers; 21 switches; 3 telephones; 2 televisions; and 5 video players. These items have a value of less than \$5,000.

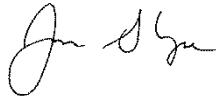
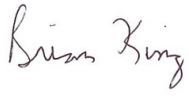
**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** February 12, 2014

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item N	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of December 16, 2013 through January 15, 2014 is on file in the District Business Services Office for review.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

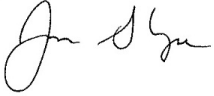

PURCHASE ORDERS					
General Fund	0001074543-0001074830 B114673-B114678		\$ 1,124,691.22		
Capital Outlay Fund	0003015403-0003015454				
Child Development Fund	-				
Self-Insurance Fund	0009000309-0009000310				
WARRANTS					
General Fund	692422-693824		\$ 8,175,019.61		
General Fund-ARC Instructional Related	003504-003595				
General Fund-CRC Instructional Related	021196-021232				
General Fund-FLC Instructional Related	030393-030402				
General Fund-SCC Instructional Related	042765-042830				
Capital Outlay Fund	828119-828220				
Child Development Fund	953894-953903				
Self-Insurance Fund	976157-976160				
Payroll Warrants	208404-210354		\$ 17,870,053.59		
Payroll-Direct Deposit	657716-661837				
January Leave Process	210355-211798				
Payroll Vendor Warrants	55625-55792				
CHECKS					
Financial Aid Disbursements	1977554-1983440		\$ 8,938,477.63		
Clearing Checks	2439-2446		\$ 135,410.70		
Parking Checks	2804,2806-2809		\$ 137.00		
Bookstore Fund – ARC	27720-27869		\$ 973,695.08		
Bookstore Fund – CRC	025146-025156				
Bookstore Fund – FLC	8246-8266				
Bookstore Fund – SCC	046239-046274				
Student Clubs Agency Fund – ARC	4155-4185		\$ 62,468.35		
Student Clubs Agency Fund – CRC	3178-3200				
Student Clubs Agency Fund – FLC	1682-1693				
Student Clubs Agency Fund – SCC	2674-2686				
Foundation – ARC	3738-3772		\$ 112,958.69		
Foundation – CRC	1662-1669				
Foundation – FLC	0715-0722				
Foundation – SCC	2709-2720				
Foundation – DO	0523-0527		\$ 2,023.69		
Associated Students Trust Fund – ARC	0623-0625				
Associated Students Trust Fund – CRC	0560-0561				
Associated Students Trust Fund – FLC	0462-0464				
Associated Students Trust Fund – SCC	-				
Regional Performing Arts Center Fund	Manual Checks 9101-9101 USI Check System 2088-2160		\$ 506,670.58		
WIRES					
Board of Equalization	-		\$ 8,200.00		
PARS	-		\$ 19,458.65		
Vendors	-		\$ 3,200.00		
STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original №	Reissued №	Amount
34679	12/11/13	9/30/10	340232	692811	\$239.00



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item O	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

M A N A G E M E N T

APPOINTMENT TO TEMPORARY POSITION(S)

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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Baird, Benjamin J. (M.S., Drexel University)	Interim Dean of Enrollment and Student Services	02/03/14 – 06/30/14

## FACULTY

## APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Sullivan, Derek J. (M.B.A., California State University, Sacramento)	Kinesiology / Physical Education Assistant Professor / Head Baseball Coach	01/16/14

## APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Mirzaagha, Mohammed E. (M.S., University of Toledo)	Mathematics Assistant Professor (L.T.T.)	01/16/14 – 05/21/14
Petraru, Marius (Ph.D., Jagiellonian University, ERES Evaluation)	Geography Assistant Professor (L.T.T.)	01/16/14 – 05/21/14
Vasquez, Karen M. (M.A., California State University, Sacramento)	Speech Communications Assistant Professor (L.T.T.)	01/16/14 – 05/21/14
<u>Cosumnes River College</u>		
Lal, Rajinder (M.A., California State University, Sacramento)	Mathematics Assistant Professor (L.T.T.)	01/16/14 – 05/21/14
Rodrigues, Matthew J. (M.A., University of California, Davis)	Mathematics Assistant Professor (L.T.T.)	01/16/14 – 05/21/14
<u>Folsom Lake College</u>		
Dao, Binh C. (Ph.D., University of California, Davis)	Chemistry Assistant Professor (L.T.T.)	01/16/14 – 05/21/14
<u>Sacramento City College</u>		
Buonauro, John C. (A.A., Cosumnes River College)	Mechanical Electrical Technology Assistant Professor (L.T.T.) 91.7%	01/16/14 – 05/21/14
Mobery, Jerry C. (M.A., California State University, Sacramento)	History Assistant Professor (L.T.T.)	01/16/14 – 05/21/14

## FACULTY

## LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Harrison, Wei-Jen J.	Mathematics Professor	Medical (50%)	01/21/14 – 05/21/14
Kronick, Louise	Counselor	Medical (53%)	10/31/13 – 06/30/14
Rau, Mark J.	English As A Second Language Professor	Type C	08/21/14 – 12/18/14
Stockdale, Geoffrey P.	Speech Professor	Medical	01/16/14 – 05/21/14
<u>Cosumnes River College</u>			
Sertich, Sangchin P.	Mathematics Assistant Professor	Maternity	01/16/14 – 05/21/14
Taylor, Yoshio	Art Professor	Medical	01/16/14 – 05/21/14
<u>Folsom Lake College</u>			
0741286	Professor	Administrative	01/16/14 – 05/21/14
Caramagno, Thomas C.	English Professor	Medical	01/16/14 – 05/21/14
<u>Sacramento City College</u>			
Gilley, Shannon R.	Counselor	Personal (20%)	01/01/14 – 06/30/14
Heningberg, Keith R.	History Professor	Medical	01/16/14 – 05/21/14
Nuss, Linda	Chemistry Professor	Type C	08/21/14 – 12/18/14
Triphon, Joann E.	Nursing Professor	Medical (90%)	01/22/14 – 04/01/14

## RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>District Office</u>		
Jacobs, Melissa C.	CaWORKS Coordinator	02/22/14
<u>Sacramento City College</u>		
Gralian, Michael E.	Mechanical Electrical Technology Assistant Professor	12/20/13

## FACULTY

RETIREMENT(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Emery, Gary R. (After 28 years of service)	Mathematics Professor	05/22/14
	<u>Cosumnes River College</u>	
Condon, Frank (After 20 years of service)	Theater Arts Professor	05/22/14
Mathias, Darlene D. (After 26 years of service)	Engineering Professor	12/20/13
	<u>Folsom Lake College</u>	
Malloy, Linda W. (After 28 years of service)	English Professor	05/22/14

**TEMPORARY, PART-TIME EMPLOYEES Fall 2013  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Duff, Jeanne A.	Software Applications	1 %
** (B5) Henderson, Craig	Emergency Medical Services	21 %
Opiela, Cassandra	English	40 %
Pezone, John P.	Administration of Justice	1 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2013  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Tabrizi, Farough	Counselor	6 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2013  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Davis, Michael R.	Information Technology, General	13 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2013  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Grueneberger, Arthur R.	Information Technology, General	3 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2013  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Antos, Damon M.	Software Applications	10 %
Badilla, Araceli	Coordinator	1 %
Chung, Julie Tzu C.	Mathematics, General	20 %
Davis, William E.	Biology, General	20 %
Lehmann, Sarah R.	Library Science, General	13 %
Ludovina, Ceydy B.	Spanish	15 %
Maddox, Michael W.	Chemistry, General	30 %
** (B5) McCormack, John J.	Automotive Technology	40 %
McCormick, Marcia Lynn	Psychology, General	40 %
Pesis, Karen H.	Chemistry, General	15 %
Pesis, Karen H.	Chemistry, General	20 %
Pries, Shannon S.	Reading	10 %
Quintero, Robert A.	Counselor	1 %
Rau, Mark J.	ESL Reading	27 %
Smith, Lori A.	Microbiology	20 %
Wheaton, Veronica E.	Chemistry, General	30 %
Young, Jiayi	Computer Graphics and Digital Imagery	13 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2013  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bills, Jena M.	Physiology (Includes Anatomy)	20 %
Carter, Sandra K.	ESL Reading	30 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2013  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Geissler,Markus	Information Technology, General	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2013  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Peralta,Marsha E.	Child Development/Early Care and Educatio	25 %
Price,Yvonne E.	Other Interdisciplinary Studies	25 %
Ross,Daniel G.	Computer Programming	27 %
Trieu,Le Le	Mathematics, General	33 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2013  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bahhur,Riad N.	History	20 %
** (A5) Bauduin,Lisa A.	Coaching	33 %
Capaletti,Thomas D.	Computer Graphics and Digital Imagery	15 %
Capaletti,Thomas D.	Computer Graphics and Digital Imagery	13 %
Chubbic,Dena J.	Chemistry, General	15 %
Nuss,Linda	Chemistry, General	15 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Albertson,James H	Art	13 %
Alkhayyat,Hanadi	Physical Education	22 %
Allen,Jana M.	Gerontology	3 %
Allen,John E.	History	40 %
Anaya,Dan A.	Computer Programming	20 %
Anderegg,Kristen M.	Counselor	16 %
Andersen,Alicia S.	Speech Communication	21 %
Andersen,James A.	Emergency Medical Services	10 %
Andrews,Dean S.	Accounting	27 %
Anishchenko,Svetlana V.	Mathematics, General	53 %
Arack,James N.	Psychology, General	20 %
Aranda,Amanda	Counselor	36 %
Araujo, Frank P.	Anthropology	40 %
Ashabran,Alicia M.	Mortuary Science	13 %
Austin,Daniel R.	English	40 %
Avalos,David J.	Telecommunications Technology	10 %
Avila,Adrienne M.	Mathematics, General	20 %
Ayers,Harold R.	Administration of Justice	1 %
Badea-Mic,Mihaela C.	Physiology (Includes Anatomy)	35 %
Bagley,Patricia M.	Registered Nursing	50 %
Bains,Neelam	English	40 %
Ball,Kimberly A.	Job Seeking/Changing Skills	7 %
Barnick,Aaron M.	Emergency Medical Services	10 %
Barton,John L.	Spanish	27 %
Bassett,Jason M.	Administration of Justice	1 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bastian, Gregory A.	Business Administration	40 %
Baxter, Kenneth W.	Political Science	40 %
Beaushaw, Frank W.	Diesel Technology	35 %
** (A5) Belton, Linda V.	Physical Education	30 %
Benson, Gregory C.	Sign Language	53 %
Bertaccini, Lisa Anne	Human Services	40 %
Bertinuson, Joy A	Painting & Drawing	28 %
** (B5) Bibb, Akbar M.	Administration of Justice	1 %
Bishop, Mary A.	Administration of Justice	1 %
Boal, Keith F.	Counselor	15 %
Boal, Keith F.	Counselor	3 %
Boling, Patrick V.	Diesel Technology	60 %
Borc, Robyn M.	Reading	43 %
Borders, Angela M.	English	47 %
Boroughs, Terry J.	Earth Science	55 %
Bowles, Christy M.	Natural Resources	11 %
Boyd, Rebecca M.	Librarian	10 %
Bradford, Aaron R.	English	67 %
Bradford, Chris E.	Automotive Technology	35 %
** (B4) Bradshaw, Don A.	Administration of Justice	1 %
Bradshaw, Merlin E.	Spanish	27 %
Brandenburg, Brandt E.	English	60 %
Brennan, Tracy E.	Sign Language Interpreting	7 %
Bridges, Delester M.	Psychology, General	20 %
Britton, Rebecca L.	Political Science	40 %
Brown, Ori A.	Administration of Justice	1 %
Browne, Rachael E.	Sociology	20 %
Bruce, Thomas V.	Restaurant and Food Services Management	47 %
Brunkala, Joel T.	English	40 %
Brynelson, Julia D.	Paralegal	20 %
Buchanan-Cello, Shelly A.	Library Science, General	13 %
Buchanan-Cello, Shelly A.	Librarian	2 %
Buljan, Laurette C.	English	60 %
Burke, John P.	Mathematics, General	60 %
Burke-Polana, Sharon R	Drafting Technology	13 %
Bushnell, Denise	Business and Commerce, General	20 %
Butler, Patrick A.	Real Estate	40 %
** (B5) Byrd, Steven D.	Welding Technology	57 %
Bystrom, Helen C.	English	40 %
Callaway-Higgins, Camela A.	Speech Communication	40 %
Cameron, Don S.	Administration of Justice	50 %
Cameron, William K.	English	20 %
Camp, Michael H.	Administration of Justice	1 %
Carleton, Christopher J.	Automotive Technology	35 %
Carlisle, Eli A.	Biology, General	35 %
** (B5) Carlisle, Ralph R	Automotive Technology	35 %
Carlson, Christopher R.	Administration of Justice	1 %
** (A5) Carlson, Don L	Business Management	13 %
** (A5) Carlson, Don L	Small Business and Entrepreneurship	7 %
** (A5) Carlson, Don L	Sales and Salesmanship	20 %
Carlson, Erika R.	Psychology, General	20 %
Carney, Diane	Biology, General	35 %
Carr, John N.	Fire Technology	20 %
** (A2) Carr, Lisa A.	Child Development Administration and Mana	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Carrier,Nicole	Spanish	66 %
Cartan,Jennifer A.	Spanish	27 %
Carter,Kathy A.	Child Development/Early Care and Educatio	20 %
Casebeer,Derek D.	Administration of Justice	1 %
Castillo,N. Scott	Administration of Justice	1 %
Catlett,Emily S.	Counselor	10 %
Ceballos,Shannon J.	Biotechnology & Biomedical Technology	20 %
Chambers,Tara L.	English	20 %
Chamness,Jon F.	Emergency Medical Services	10 %
** (B2) Chapek,Carl W.	Computer Programming	20 %
** (B2) Chapek,Carl W.	Computer Networking	12 %
Chappell,Mike L.	Counselor	11 %
Chochezi,Victoire S.	Speech Communication	40 %
Chung,Jackson	Mathematics, General	53 %
Clark,Monty M.	Art	28 %
Clark,Monty M.	Jewelry	28 %
Cody,Mary L	Psychology, General	40 %
Colby,Shannon R.	Psychology, General	20 %
** (A2) Connors,Valerie S.	English	67 %
Conrad,Kathleen M.	Chemistry, General	57 %
Cook,Frank D.	Commercial Music	20 %
Cooke,Howard E.	Administration of Justice	1 %
Cooke,Howard E.	Fire Technology	20 %
Cooper,Paul G.	History	20 %
** (B5) Copsey,Paul D	Administration of Justice	1 %
Corwin,Charles H.	Chemistry, General	27 %
Curry,James M	Mathematics, General	53 %
** (B4) Daley,Frank L.	Administration of Justice	1 %
Davalle,Nathan A.	Administration of Justice	1 %
Davies,Peter RA	Political Science	20 %
Davis,Danielle R.	History	40 %
** (B5) Davis,Donald A.	Administration of Justice	1 %
Davtian,Anna	Counselor	21 %
Day,Linda M.	ESL Integrated	27 %
DeAlba,David F.	Political Science	40 %
Dean,Cynthia M.	ESL Writing	27 %
Dean,Cynthia M.	ESL Reading	27 %
DeCecco,Chalmer A.	Administration of Justice	1 %
Decker,Noah P.	Biology, General	20 %
Decker,Noah P.	Health Education	20 %
Dela Pena,Michael S.	Electronics & Electric Technology	35 %
DeLeon,Daniel W.	Administration of Justice	1 %
Denman,David S.	Philosophy	40 %
DeSouza,Kara D.	Psychology, General	28 %
Diclementine,Jacqueline C	Philosophy	20 %
Dilgard,Paul H	ESL Reading	27 %
Dilgard,Paul H	ESL Speaking/Listening	27 %
Dilgard,Sylvia B.	Academic Guidance	20 %
Dilgard,Sylvia B.	Counselor	42 %
Diller,Shane	Administration of Justice	1 %
Dillon,Roger G.	Administration of Justice	1 %
Domek,Anna L.	General Work Experience	20 %
Domokos,Cristina I.	Mathematics, General	53 %
Dorris,Tamara L.	Real Estate	60 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Driscoll,John A.	Computer Graphics and Digital Imagery	28 %
Duan,Xin-Ran	Mathematics, General	60 %
Dubois,Dara L.	Automotive Technology	13 %
Duerr,Lisa C.	Child Development Administration and Mana	20 %
Duff,Jeanne A.	Software Applications	23 %
Duran,James J.	Mathematics, General	53 %
Durden,Michelle L.	Sociology	20 %
Duval,Beverly K.	Librarian	31 %
Dykstra,Dennis Dean	Psychology, General	40 %
Earl,Kathleen M.	Librarian	12 %
Eberhardt,Claire E.	History	40 %
Econome,Jennie G.	Academic Guidance	40 %
Econome,Jennie G.	Counselor	19 %
Eger,Mark A.	Administration of Justice	1 %
Eiteneer,Daria N.	Physics, General	20 %
** (B5) Elledge,Clayton E.	Emergency Medical Services	10 %
Engstrom,Karina H.	Biology, General	20 %
Erbe,Kevin S.	Speech Communication	20 %
Esque,Melanie E.	Administration of Justice	1 %
Ezenwa,Emmanuel C	Welding Technology	48 %
Falloon,Matthew T.	English	40 %
Farahnak,Fereydoon	Microbiology	40 %
Farias,Imelda	Counselor	46 %
** (B5) Farnham,Cynthia B.	Sign Language Interpreting	28 %
Feely,Abigail B.	History	40 %
Felker,Jeffery J.	Reading	27 %
Felver,Lewis R.	Automotive Technology	20 %
Felver,Lewis R.	Mathematics, General	20 %
Fernandez,Joyce M.	Job Seeking/Changing Skills	13 %
Fernandez,Joyce M.	Counselor	8 %
Finnerty,Kevin C	Administration of Justice	1 %
Fleshman,Dane R.	Mathematics, General	27 %
Flynn,Lorraine M.	English	40 %
Foerster,Tatiana M	Other Health Occupations	39 %
Fontana,David J.	Mathematics, General	33 %
Ford,Kelsey Pepper	English	27 %
Forehand,James R.	Mathematics, General	47 %
Foster,Barbara J.	Floriculture /Floristry	22 %
Fountain,Mark BV	Biomedical Instrumentation	35 %
Freas,Kristina M.	Emergency Medical Services	10 %
Frenn,Tyson J.	Intercollegiate Athletics	23 %
Freund,Laura	English	40 %
Frew,Robert M.	English	53 %
Friedman,Richard L.	Law, General	20 %
Funk,Chad L.	Job Seeking/Changing Skills	7 %
Gable,Monica L.	Paralegal	20 %
Gale,Deborah N.	Mathematics, General	53 %
Galvan,Joseph	Administration of Justice	1 %
Galvin,Mary L.	History	40 %
Garasanin,Olivera	History	21 %
** (A1) Garbutt,Jared J.	Nutrition, Foods, and Culinary Arts	20 %
Garcia,Monica R.	Spanish	53 %
Garfield,Elizabeth T.	Physiology (Includes Anatomy)	50 %
Garrido-Guerrero,Denise M.	Sign Language Interpreting	10 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gebo,Rebecca A.	Health Education	20 %
Geiger,Steve	Electronics & Electric Technology	13 %
Geren,Lisa C.	English	47 %
Gessler,Martin J.	Fine Arts, General	40 %
Ghasemiyeh,Soraya Z.	Chemistry, General	30 %
Ghuman,Maninder K.	Librarian	16 %
Gilgun,John	Speech Communication	20 %
Goldbar,Christine A.	English	60 %
Goldberg,Stephen E.	Paralegal	20 %
Gong,James W.	Administration of Justice	1 %
Gonsalves,Patricia Nicole	Registered Nursing	50 %
Goodwin,Susan F.	Counselor	35 %
Gorsuch,Susan C.	Administration of Justice	1 %
Gott,Sharon E.	Mathematics, General	60 %
Gott,Sharon E.	Mathematics Skills	7 %
Gottke,Darren J.	Chemistry, General	57 %
** (A5) Green-Clark,Michelle R.	Dance	45 %
Greenhill,Paul G.	Administration of Justice	1 %
Greenstone,Myron G.	Sign Language	27 %
Gregson,Gary A.	Administration of Justice	1 %
Grider,Ronald O.	Chemistry, General	57 %
Griffin,Robert C.	Counselor	24 %
Griffith,David A.	Physics, General	20 %
Grofe,Michael J.	Anthropology	20 %
Gross,Diane R.	Reading	40 %
Grueneberger,Arthur R.	World Wide Web Administration	7 %
Guadalupe,Krishna L.	Sociology	40 %
Guerin,Jeanne G	English	20 %
Guinn,Jean Marie	Accounting	20 %
Gullum,Kathleen E.	Business and Commerce, General	40 %
Gunn,Kristin Anne	Librarian	15 %
Gunn,Martin E	Automotive Technology	18 %
Gustafson,Karla	General Work Experience	13 %
Guthrie,Shannon J.	Dietetic Services and Management	50 %
Gutowsky,Edward A.	English	60 %
Haarala,Erik	ESL Writing	27 %
Hanson,Delwin W.	Administration of Justice	1 %
Hawe,Larry E.	Automotive Technology	53 %
Hawley,M. Douglas	Business Management	40 %
** (B5) Henderson,Craig	Emergency Medical Services	50 %
Herrera,Daniel A.	Computer Graphics and Digital Imagery	28 %
Herrera,Daniel A.	Applied Photography	28 %
Hughes,Heather V.	Academic Guidance	20 %
Irvin,Robert A	Dramatic Arts	20 %
Jensen,Elisa M.	Administration of Justice	20 %
Jeutong,Jeutang Ayemele Robert	Mathematics, General	40 %
Johnson,Robert S.	Commercial Music	40 %
Johnston,Dionyse Eileen	Child Development/Early Care and Educatio	20 %
Kaifi,Ahmad B.	Business Management	20 %
Keene,Hortencia	Office Technology/Office Computer Applicati	19 %
Kenyon,Marc W.	Natural Resources	19 %
Kert,Dave E.	Administration of Justice	2 %
Keys,Margaret Dolan	Librarian	18 %
Kirchhoff,Susan L	Librarian	31 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Kiteck,Peter J.	Mathematics, General	40 %
** (A1) Laflam,Jennifer M	Reading	7 %
Larabee,Linda G.	Reading	57 %
Law,Barbara J.	Emergency Medical Services	10 %
Lazo,Carol M	Business and Commerce, General	20 %
Lazo,Carol M	Business Administration	20 %
Lester,William M.	Philosophy	20 %
Limon Guzman,Jesus A.	English	47 %
Lingsweiler,Ryan W.	Speech Communication	60 %
Logaburn,Kathryn M.	Counselor	12 %
Longhitano,Amber L.	Academic Guidance	20 %
Luallin,Steven J.	Administration of Justice	1 %
** (A5) Lysinger,Diana	German	27 %
MacDonald,Janelle H.	English	20 %
Machado,Carren L.	Anthropology	30 %
Majhail,Radhika	Business Management	20 %
Maybee,Timothy E.	Emergency Medical Services	10 %
Medcalf,John C.	Mathematics, General	62 %
Meisner,Andrea C.	Mortuary Science	20 %
Mendez,Shannon M.	Technical Communication	10 %
Merchant,Sylnovie	Business and Commerce, General	20 %
Michael,Miriam G.	Business Management	20 %
Mulhern,Jeannette L.	Children with Special Needs	20 %
Munger,Kelly A.	Journalism	20 %
Nye,Marc A.	Mathematics, General	20 %
Oliver Graybill,Ann E.	Physiology (Includes Anatomy)	35 %
** (A2) Olson,Kimberly J.	Geography	15 %
Opiela,Cassandra	English	40 %
Orcutt,Kathleen S.	Spanish	53 %
Overgard,Jayne A.	Mathematics, General	67 %
Overton,Steven T.	Counselor	40 %
Padda,Randeep K.	English	27 %
Padda,Randeep K.	Reading	40 %
Papouchis,Christopher M.	Natural Resources	27 %
Paradis,Jeffrey A.	Chemistry, General	57 %
Parmelee,Michael A.	Business and Commerce, General	20 %
Parrish,Stephanie S.	Reading	30 %
Patrice,Alicia	Librarian	27 %
Pavlovich,Lorraine M.	Paralegal	40 %
Pezone,John P.	Administration of Justice	40 %
Pfister,Nancianne	Speech Communication	1 %
Powers,Matthew T	Administration of Justice	51 %
Preciado,Monica Isabel	Counselor	19 %
Preciado,Monica Isabel	Counselor	40 %
Pressnell,Jeffery L.	English	60 %
Pristupa,Natalia P	Mathematics, General	53 %
Quirarte,Vicki D.	Technical Communication	30 %
Ramirez,Ann M	Administration of Justice	1 %
Rankin,Janet E.	History	20 %
** (A5) Rankins,Willie D.	Physical Education	15 %
Ratcliff,Karen E.	Nutrition, Foods, and Culinary Arts	20 %
Reams,Rebecca E.	Speech Communication	20 %
Reed,Brian W.	Drafting Technology	20 %
Reeder,John R	Mathematics, General	27 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Regan,Debra Sue	Physiology (Includes Anatomy)	58 %
Reichel,Sonya J.	Mathematics, General	33 %
Reichenberg,Dean T.	Administration of Justice	1 %
Richards,Ronnie G.	Geographic Information Systems	20 %
Richardson,Gordon L.	Mathematics, General	40 %
Riese,Kelly L.	Speech Communication	60 %
Rink,Shelley F.	Music	15 %
Rivera,Giacinto A	Telecommunications Technology	15 %
** (B1) Robertson,David L.	Mathematics, General	40 %
Robinson,Clinton J.	Physical Education	15 %
Robinson,Donna L.	Administration of Justice	1 %
Robison,Bradley O.	Administration of Justice	1 %
Rochford,Jeffrey A.	Multimedia	14 %
Rochford,Jeffrey A.	Computer Graphics and Digital Imagery	28 %
Rodrigues,Jeffrey D	Administration of Justice	1 %
Rodriguez-Rutten,Paula	Mathematics, General	60 %
Rodriguez-Rutten,Paula	Mathematics Skills	7 %
Rogers,Andrew B.	Philosophy	40 %
Rogers,Charles W.	Administration of Justice	1 %
Rogers,Kristina S.	English	40 %
Rojas,Evelyn R	Reading	50 %
** (A1) Roltzsch,Irene A.	Fitness Trainer	13 %
** (A1) Roltzsch,Irene A.	Nutrition, Foods, and Culinary Arts	40 %
Romani,Annette L.	Mathematics, General	20 %
Romary,Peggy D.	Business Management	20 %
Romer,Mark W	Wildland Fire Technology	20 %
Romo,Angela S.	Chemistry, General	57 %
Rood,Blake	Counselor	26 %
Rood,Blake	Counselor	29 %
** (B4) Rose,David A.	Administration of Justice	1 %
** (B5) Rossman,Leslie A.	Welding Technology	15 %
Roth,Brian S.	Automotive Technology	40 %
Roughton,Karen L	Painting & Drawing	28 %
Rowe,Harold E.	Administration of Justice	1 %
Ruan,Karen M.	ESL Writing	27 %
Ruan,Karen M.	ESL Speaking/Listening	27 %
Ruckels,Melynda S.	Registered Nursing	27 %
Ruckels,Melynda S.	Nurse	15 %
Ruiz-Tagle,Rafael M.	Counselor	50 %
** (A2) Rummelhart,Kelly	Psychology, General	60 %
** (B5) Russell,Marilyn Y.	Administration of Justice	1 %
Rust,Joseph D.	Academic Guidance	40 %
Rust,Joseph D.	Counselor	20 %
** (A1) Safvi,Syed A.	Mathematics, General	60 %
Sager,Rex C	Administration of Justice	1 %
Sakahihara,Paul	General Work Experience	40 %
Sala,Alina	Academic Guidance	20 %
Samborski,Dan W.	Fine Arts, General	20 %
Samborski,Dan W.	Painting & Drawing	28 %
Sardo,Patricia E.	Nurse	31 %
Saur,Denise M.	ESL Writing	53 %
** (B5) Schaumburg,Timothy A	Automotive Technology	35 %
Scherr,Rachel E.	Nutrition, Foods, and Culinary Arts	20 %
Schindler,Craig R.	Applied Photography	28 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Schroeder-Evans, Kimbra S.	Spanish	61 %
Schuft, Caitlyn J.	Welding Technology	28 %
Schultz, Diane S.	Gerontology	3 %
** (A2) Schultz, Michelle A.	Child Development/Early Care and Educatio	20 %
Scott, Bradley E	English	40 %
Scott, Steven	Microbiology	40 %
Scott, Tatiana	Music	30 %
Sedano, Teresa M.	Sign Language Interpreting	5 %
Selseleh, Mary	ESL Writing	27 %
Seto, Anders J.	Automotive Collision Repair	66 %
Shapiro, Lynn	English	47 %
Shearer, Kirt B	Commercial Music	57 %
Shearer, Kirt B	Dramatic Arts	1 %
** (A3) Shearer, Tracy F.	Dramatic Arts	65 %
** (A5) Shih, Ernest	Computer Infrastructure and Support	24 %
Simmons, Floyd Raymond	Administration of Justice	1 %
Singer, Scott	Restaurant and Food Services Management	20 %
Slovak, Jeffrey T.	Accounting	27 %
Smith, Carlos D.	Administration of Justice	1 %
Smith, Edward	Mortuary Science	20 %
Smith, Russell L.	Administration of Justice	1 %
Smith, Sally E.	Administration of Justice	1 %
Smith, Stephen J.	Paralegal	20 %
Smith, Stephen J.	Administration of Justice	27 %
Snook, Robert W.	Administration of Justice	1 %
Sowards, Timothy L.	Administration of Justice	1 %
** (A1) Spencer, Katherine E.	English	7 %
** (A1) Spencer, Katherine E.	Classics-Humanities	40 %
Spino, Frank G.	Administration of Justice	1 %
Stagner, Elaine R.	Sign Language	25 %
Stapleton, Michael E.	Administration of Justice	1 %
Starkey, Danielle F	English	40 %
Steber, Molly J.	Administration of Justice	1 %
Steele, Hannah	Registered Nursing	62 %
Stein, Rodger L.	Psychology, General	60 %
** (A4) Steinwert, Mark A.	Accounting	40 %
Stemmann, Karsten	Mathematics, General	40 %
Sterling, Stephen C.	Geology	35 %
Stevens, Briagha E.	English	40 %
Stevens, Janis L.	Dramatic Arts	20 %
Stevens, Tamara M.	Child Development/Early Care and Educatio	20 %
** (B5) Stewart, Dale R.	Emergency Medical Services	10 %
Stincelli, Carl A.	Administration of Justice	1 %
Stout, Reed K.	Intercollegiate Athletics	52 %
Strawn, Gregory D.	English	40 %
Sukkary, Tamir	Political Science	40 %
Swanson, Maureen A.	Administration of Justice	1 %
Sweeney, Thomas D.	Administration of Justice	1 %
Swift, Charles A.	Administration of Justice	1 %
Tandon, Suman	Mathematics, General	33 %
Tateishi, Robin L.	Emergency Medical Services	10 %
Taylor, Damon L.	Administration of Justice	1 %
Taylor, Eileen C.	Counselor	57 %
Teague, Michael J.	Fire Technology	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Telleen,Adam C.	Microbiology	40 %
Terrell,Alfred T.	Classics-Humanities	20 %
Theiss,William Francis	Software Applications	27 %
Thomas,Michael A.	Intercollegiate Athletics	49 %
Times,Tonya N.	Interpersonal Skills	13 %
Times,Tonya N.	Job Seeking/Changing Skills	13 %
Times,Tonya N.	Counselor	11 %
Toomey,Daniel P.	Administration of Justice	20 %
Travis,Margaret A.	ESL Writing	27 %
Travis,Margaret A.	ESL Reading	27 %
Truby,Timothy L.	Administration of Justice	1 %
Tsushima,Cheryl L.	Automotive Technology	57 %
Tzou,Ann S.	English	27 %
Ubl-Orack,Robin K.	Spanish	27 %
Umhauer,Teri J.	Fashion Design	28 %
Uptegrove,Jim L.	Administration of Justice	1 %
Ursini,Thomas J.	Floriculture /Floristry	22 %
Valcu,Sanda I.	Coordinator-Instructional	40 %
** (A2) Valdez,Judith	Counselor	24 %
** (A2) Valdez,Judith	Counselor	32 %
** (A2) Valdez,Judith	Counselor	4 %
Valenzona,Deborah A.	Reading	40 %
Vanella,John P.	Administration of Justice	1 %
VanElls,Deborah B.	History	40 %
** (A5) VanRegenmorter,Heidi L.	Music	18 %
Verhage,Beth L	ESL Writing	27 %
Verhage,Beth L	ESL Speaking/Listening	27 %
Vervilos,Vasseliki	Accounting	27 %
Vittitow,Linda M.	Anthropology	40 %
Vlamis,Christopher M.	Administration of Justice	1 %
Wagemann,Douglas G.	Mortuary Science	13 %
Walder,Eric G.	Emergency Medical Services	10 %
Warman,James L.	Health Occupations, General	20 %
Warren,Marshall T.	Administration of Justice	1 %
Watkins,Lori J.	Child Development/Early Care and Educatio	20 %
Webb,Marni B.	English	20 %
Webb,Marni B.	Reading	40 %
Weeks,Patrick R.	Sign Language	53 %
Welch,David P	Drafting Technology	20 %
Welch,Nicole M.	Business Management	20 %
Wend-Bell,Kathleen B.	Business Administration	20 %
West Oyedele,Erica V.	Sign Language	53 %
Westre,Barbara J	Counselor	48 %
Wheeler,Susan	Business Management	7 %
Wheeler,Susan	Small Business and Entrepreneurship	20 %
White,Annie	Child Development/Early Care and Educatio	20 %
White,Gay A	ESL Reading	53 %
White,Gerald J.	Geography	40 %
Whitt,David	Fire Technology	20 %
Wiggins,Christine J.	Administration of Justice	1 %
Williams,Margaret N.	The School Age Child	20 %
Willis,Tiffany D.	Economics	40 %
** (B5) Wilson,Steven	Electronics & Electric Technology	15 %
Winford,Geoffrey M.	Administration of Justice	1 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Wingard,Benjamin J.	Librarian	1 %
Winter,Michael H.	Geography	20 %
Woffley,Ronald E.	Emergency Medical Services	10 %
Wong,Michael K.	Administration of Justice	1 %
Wood,Patricia Emma	Fine Arts, General	20 %
Wood,Patricia Emma	Art	28 %
Wooden,Tami D.	Physical Education	50 %
Wooden,Tami D.	Intercollegiate Athletics	15 %
Woodward,George E.	Automotive Technology	18 %
Wootton,Eleanore S.	Classics-Humanities	20 %
Wright,Evan J	Administration of Justice	1 %
Yakovleva,Elena E.	Other Health Occupations	10 %
Yatsenko,Tatyana	Counselor	12 %
Yatsenko,Tatyana	Counselor	48 %
Zasloff,Ruth L.	Psychology, General	40 %
Zhang,Mo	Chemistry, General	30 %
Zimny,Paul L.	Dance	15 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abeid,Trang G.	English	20 %
Abeid,Trang G.	ESL Speaking/Listening	15 %
** (A5) Adams,Jon	Health Education	60 %
Adams,Stephen	History	40 %
Adams,Stephen	Political Science	20 %
Adkins,Jodi L.	Software Applications	35 %
Aguilar,Cynthia D.	Spanish	35 %
Ahearn,Thomas T.	English	47 %
Ahmadi,Abbas	Computer Networking	38 %
** (A2) Albright,Charles A.	Mathematics, General	53 %
Allen,Cheryl A.	Child Development/Early Care and Educatio	40 %
Allen,Cheryl A.	Children with Special Needs	20 %
Allen,William	Astronomy	20 %
Amer,M. Rosalie C.	History	20 %
Amer,M. Rosalie C.	Librarian	4 %
Amini,Behrooz	Accounting	27 %
Anzini-Varesio,Rosemary	Sociology	20 %
Apple,George W.	Fire Technology	20 %
Aptekar,Rachel M.	Biology, General	50 %
Arnfeld,Rebecca J.	Fine Arts, General	20 %
Atkins,Joseph T.	English	20 %
Bahm,Naomi I.	Psychology, General	30 %
Bahneman,Donna A.	Human Services	60 %
Ballard,Sheryl L.	Child Development/Early Care and Educatio	40 %
Ballard,Sheryl L.	The School Age Child	20 %
Balsamo,Andrea	Small Business and Entrepreneurship	20 %
Bazos,Andreas L.	Mathematics, General	47 %
Beasley,AnnMarie M.	Anthropology	60 %
Beaver,Lisa M.	Fire Technology	20 %
Benskin,Karena T	Business and Commerce, General	40 %
Benskin,Karena T	Office Technology/Office Computer Applicati	12 %
Biel,Ruth A.	Information Technology, General	13 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Biel,Ruth A.	Software Applications	27 %
Biesiadecki,Mary R.	Veterinary Technician (Licensed)	53 %
Blank,Patricia D.	Small Business and Entrepreneurship	20 %
Blunk,Scott S	Construction Crafts Technology	20 %
Boehning,Brooke J.	Mass Communications	20 %
Borges,Christopher J.	Spanish	35 %
Brandson,Margaret N.	Speech Communication	40 %
Brooks,James K.	Mathematics, General	33 %
Brown,Shelley J.	Librarian	10 %
Buchanan-Cello,Shelly A.	Librarian	24 %
Bush,Michael J.	Automotive Technology	28 %
Byrd,Tanika L.	Mass Communications	20 %
Cadogan,Sharon	Human Services	15 %
Cann,John Allen	English	47 %
Carr,Harriette A.	Health Occupations, General	60 %
Caston,Janis J.	Accounting	27 %
Chan,Alan K.	Psychology, General	20 %
Chase,Lawrence J	Speech Communication	60 %
Cinelli,Albert E	Philosophy	40 %
Clanton,John A.	Reading	20 %
Coronado Barraza,Victor A.	Spanish	48 %
Cox,Dan H.	Civil & Construction Mgmt Technology	20 %
Cruz,Adriel B.	Physiology (Includes Anatomy)	20 %
Dao,Vu N.P.	Information Technology, General	13 %
Dartez,Gail A	Dramatic Arts	65 %
Davenport,Carly S.	Mass Communications	20 %
Davenport,Lon	Business Administration	20 %
Davenport,Lon	Law, General	20 %
Davis,Richard A	Geography	70 %
Decker,Stephen F.	Technical Theater	28 %
Decker,Stephen F.	Dramatic Arts	15 %
Dimond,Alison G.	Nutrition, Foods, and Culinary Arts	20 %
Dimond,Alison G.	Dietetic Technology	20 %
** (A2) Dimond,Iris J.	Child Development/Early Care and Educatio	60 %
Domek,Anna L.	Counselor	2 %
Donovan,Geri M.	Fine Arts, General	60 %
Dunn,Robert J	History	50 %
Dunne,Vanessa P.	Microbiology	60 %
Earl,Kathleen M.	Librarian	15 %
Eiteneer,Daria N.	Physics, General	35 %
Elias,Julian C.	ESL Speaking/Listening	35 %
Evans,Debra L.	Business and Commerce, General	40 %
Evans,Debra L.	Computer Support	13 %
Everhart,Stephanie C.	Chemistry, General	42 %
Falloon,Matthew T.	English	20 %
Farnam,Farhad	Economics	40 %
Faucett,Jillian E.	Psychology, General	20 %
Favorite,Robert W.	Veterinary Technician (Licensed)	28 %
Fellos,Alice M.	Fine Arts, General	20 %
Finnegan,Terrence E.	Radio and Television	20 %
Finnegan,Terrence E.	Broadcast Journalism	28 %
Flynn,Katherine A.	Veterinary Technician (Licensed)	20 %
Fong,Michael G.	Biology, General	35 %
Ford,Stacie L.	Business and Commerce, General	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ford,Stacie L.	Business Administration	20 %
Ford,Stacie L.	Law, General	20 %
Fowler,Elmira F.	Mathematics, General	67 %
Francisco,Joao R.	ESL Writing	35 %
Francisco,Joao R.	ESL Integrated	15 %
** (B5) Freeman,Joshua A.	Fire Technology	20 %
Gale,Mark R.	Accounting	20 %
Galloway,Kimberly A.	Librarian	7 %
Garcia,Delayna F.	Counselor	6 %
Ghuman,Maninder K.	Librarian	20 %
Gilbert,Scott W.	Dramatic Arts	35 %
Gilgun,John	Speech Communication	40 %
Gordon,Henry P.	Librarian	21 %
Goshorn,Patricia J.	Health Occupations, General	40 %
** (A5) Green-Clark,Michelle R.	Dance	15 %
Greer,Albert A.	Physics, General	35 %
Griffith,Edward B.	Television (including combined TV/film/v	58 %
Guan,Bao J.	Mathematics, General	27 %
Gunhan,Emine	Physiology (Includes Anatomy)	50 %
** (B5) Haas,Richard A.	Fire Technology	20 %
Hamaker,Allison V.	Accounting	48 %
Hamilton,William O.	Biology, General	60 %
Hee,Benjamin B.	Mathematics, General	33 %
Hendricks,Robert	Information Technology, General	20 %
Henning,Rebecca L.	Dance	22 %
Herndon,Maria P	Mathematics, General	33 %
Herndon,Virginia B.	Psychology, General	20 %
Hewell Starnes,Tracy	Nurse	18 %
Hoang,Frank A.	Chemistry, General	50 %
Hoang,Linda	Mathematics, General	60 %
Homan,Steve P.	Music	58 %
Horrell,Eldean J	Business and Commerce, General	20 %
Horrell,Eldean J	Office Technology/Office Computer Applicati	27 %
Houck,Ronald E.	Painting & Drawing	57 %
Howe,Dawn M.	Equine Science	30 %
Hull,John R	Radio and Television	28 %
Humphrey,Lindsey B.	Business and Commerce, General	40 %
Inoue,Faye S.	Health Occupations, General	27 %
Ishiura,Judy L.	Infants and Toddlers	20 %
Jagoda,Michael T.	Mathematics, General	33 %
James,William J.	Spanish	55 %
Janes,Margaret K.	Geology	35 %
Johansen,Trine B	Anthropology	20 %
Johnson,Jack C.	Business and Commerce, General	20 %
Johnson,Jack C.	Business Management	20 %
Johnson,John O.	E-Commerce (business emphasis)	20 %
Johnson,Robert K.	Business and Commerce, General	20 %
Joseph,Erica H.	Human Services	20 %
Karsiere,Sarma	Art	57 %
Kaufmann,Amy E.	Physiology (Includes Anatomy)	35 %
Kolleda,Lance J.	Business and Commerce, General	40 %
** (B5) Kuipers,Danielle R.	Diagnostic Medical Sonography	43 %
Kyubwa,Delphin B.	Information Technology, General	13 %
Kyubwa,Delphin B.	Software Applications	13 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Larsen, Lawrence C	Mathematics, General	27 %
Le, Richard B.	Economics	20 %
Lechowick, Matthew R.	Architecture and Architectural Technology	22 %
Ledbetter, Starla C.	Health Information Coding	35 %
Lee, Adoracion S.	English	47 %
Lee-Keller, Derek L.	Music	64 %
Lemoine, Florence A.	History	20 %
Lewis, Barbara	Counselor	4 %
Lewis, Barbara	Counselor	4 %
List, Mark R	Earth Science	35 %
Loforte, Priscilla M.	Anthropology	55 %
Long, James	Physiology (Includes Anatomy)	50 %
Lopez, Veronica	Nutrition, Foods, and Culinary Arts	40 %
Lowe, Aisha N.	Psychology, General	50 %
Luu, Sang Q.	Mathematics, General	33 %
Lyons, Kristine L.	Ceramics	57 %
Mabry, Morice L.	Marketing & Distribution	20 %
MacDonald, Eric S.	English	40 %
Maduchukwu, Ifeanyi E	Accounting	20 %
Mahoney, Gregory C.	Civil & Construction Mgmt Technology	20 %
Mahoney, Gregory C.	Construction Inspection	13 %
Marchak, Taras R.	English	67 %
Martin, Miriam E.	Microbiology	60 %
Mazzaferro, James J	Music	22 %
McCarthy, Patti J.	Film Studies	20 %
McCollum, John M.	Automotive Technology	28 %
McCoy, Kelly I.	Culinary Arts	27 %
McCrea, Lynnette R.	ESL Reading	35 %
McCrea, Lynnette R.	ESL Speaking/Listening	20 %
McNeil, Gregory R	Accounting	27 %
Meyers, Dennis	Economics	40 %
Mico, Don N	Physical Education	15 %
Mico, Don N	Health Education	20 %
Mizerski, Rosa M.	English	20 %
Mnichowicz, Bernard J.	Real Estate	60 %
Moore, Thomas G	Software Applications	40 %
Morales, Sylvia E.	English	40 %
Mrizek, Jeffrey A.	Real Estate	20 %
Mullen, Carrie D.	Technical Theater	28 %
Mullen, Carrie D.	Dramatic Arts	15 %
Murakami-Smith, Lynne M.	Physical Education	60 %
Navarro, Murray F.	Mathematics, General	67 %
Nelsenador, Matt B.	Mathematics, General	27 %
Ngo, Tran N	Mathematics, General	33 %
** (A5) Nguyen, Dameon Van	Sociology	60 %
** (A5) Nguyen, Hoang D.	Economics	60 %
Nielson, Jonathan M.	History	40 %
Ogilvie, Sheila M.	Academic Guidance	40 %
Okemiri, Chukwuemeka	Accounting	27 %
Orihuela, Rodolfo	Spanish	15 %
Orr, Timothy A.	History	20 %
Otiono, Erica N	Child Development/Early Care and Educatio	40 %
Otiono, Erica N	Family Studies	20 %
Palmer, Lynn E	Civil & Construction Mgmt Technology	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Parker,Dawn S.	Counselor	54 %
Perales,Chantel R.	English	60 %
Perkins-Moore,Deirdre	Computer Networking	23 %
Piner,Matthew H.	Architecture and Architectural Technology	20 %
Pinisetty,Dinesh	Engineering, General	20 %
Podesta,Nicholas J.	Intercollegiate Athletics	50 %
Polen,Nicole C.	Psychology, General	20 %
Pollock,Sarah M.	Physiology (Includes Anatomy)	70 %
** (A5) Quinn,Linda C.	English	40 %
Rapalyea,Lisa L.	Psychology, General	60 %
Reams,Rebecca E.	Speech Communication	20 %
Redmond,Rebecca J.	Technical Theater	28 %
Redmond,Rebecca J.	Dramatic Arts	20 %
Reece,Clayton A.	Chemistry, General	42 %
Reed,Arthur L.	Geology	15 %
** (A5) Reeves,Erica N.	English	53 %
Reichel,Sonya J.	Mathematics, General	27 %
Reynolds,Lana K.	Counselor	17 %
Riese,Jon C.	Law, General	20 %
Roberge,Andrea M.	Learning Skills, Learning Disabled	15 %
** (A3) Robinett,Henry R.	Music	18 %
Rogers,Kristina S.	English	20 %
Rusmore,John	Geography	35 %
Russell,Michael W.	Veterinary Technician (Licensed)	43 %
Saake,Miranda S.	English	47 %
Sah,Prakash	Engineering, General	25 %
Saibeni,August A.	Accounting	27 %
Sands-Pertel,Judith A.	Music	62 %
Saur,Theodore J.	ESL Integrated	15 %
Schulte,Wilfred H.	Mathematics, General	53 %
Seamons,John E.	Reading	40 %
Shaver,Shelley L.	English	53 %
Sheldon,David G.	Learning Skills, Learning Disabled	15 %
Shewmaker,George S.	Automotive Technology	39 %
Short,Christina B.	Child Development/Early Care and Educatio	40 %
Silva,Evelyn D.	Family Studies	20 %
Smith,Dwayne A.	Physical Education	15 %
Smith,Dwayne A.	Health Education	20 %
Smith,Jeffrey D.	Automotive Technology	33 %
Sneed,Linda C.	English	40 %
Soria Martin,Domingo DG	Mathematics, General	67 %
Spake,Reuben M	Mathematics, General	60 %
Speckman,Christian J.	Anthropology	20 %
Spisak,John H.	Computer Networking	23 %
Spisak,John H.	Computer Support	35 %
Stassi,Trinidad	Information Technology, General	27 %
Stassi,Trinidad	Software Applications	7 %
Stebbins,Suzanne J.	Intercollegiate Athletics	50 %
Steenland,Mark H.	Film Studies	40 %
Strode,James E.	ESL Writing	27 %
Strode,James E.	ESL Speaking/Listening	20 %
Strong,Michael W.	Physics, General	20 %
Strong,Michael W.	Astronomy	15 %
Swanson,David C.	Chemistry, General	30 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Tabrizi,Farough	Counselor	5 %
Tang,Max C.	Mathematics, General	27 %
Tavares,Tyrone Michael	Counselor	15 %
Tavares,Tyrone Michael	Counselor	34 %
Terry,John D.	Architecture and Architectural Technology	33 %
Tetlow,Lynn M.	Music	20 %
Thunes,Clair	Equine Science	20 %
** (A5) Tierney,Joan W.	Physical Education	30 %
** (A5) Tierney,Joan W.	Dance	30 %
Torres,Veronica C	Engineering, General	33 %
Tran,Henry	Psychology, General	20 %
Treiber,Jeanette	English	40 %
Truong,Thanh V.	Mathematics, General	53 %
Vautin,Gary D.	Television (including combined TV/film/v	28 %
Veras,Clarisa	Spanish	35 %
Vest,Jefferson D.	Business and Commerce, General	20 %
Vest,Jefferson D.	Business Management	20 %
Wagner,Lauren M.	Television (including combined TV/film/v	57 %
Wallace,Jennifer C.	Dramatic Arts	20 %
Watkins,Diana Fay	Librarian	59 %
Watters,Stephen W	Anthropology	20 %
Welkley,Debra L.	Sociology	20 %
** (A5) Wells,Natalie	Intercollegiate Athletics	15 %
Wen,Michael X	Mathematics, General	27 %
Wheeler Abeyta,Sandra P.	Speech Communication	40 %
Wheeler,Damien A.	Diagnostic Medical Sonography	13 %
Wheeler,Damien A.	Coordinator	22 %
Wheelock,Janelle D.	Computer Graphics and Digital Imagery	28 %
Wiggins,Marcelle F.	Art	28 %
Wiggins,Marcelle F.	Painting & Drawing	28 %
Wildie,Kevin J.	History	40 %
Willett Jr.,Robert S.	Real Estate	20 %
Williams,Ouari T.	Music	22 %
Williamson,Phyllis N.	Psychology, General	20 %
Wise,Kristine M.	Nutrition, Foods, and Culinary Arts	20 %
Wiseman,Maury I.	History	20 %
Wright-MacColl,Shellie L.	Child Development Administration and Mana	20 %
Wunibald,Denise M.	English	47 %
Zbierski,Meganne Elaine	Health Occupations, General	40 %
Zeng,Zhi F.	Mathematics, General	53 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anderson,Brandon H.	Earth Science	35 %
Ashba,Ashlee	Intercollegiate Athletics	50 %
Baltimore,Paul R.	History	60 %
Barbee,Donald W.	Physical Education	30 %
Barrish,Matthew B.	English	67 %
Barthel,Daniel O.	Economics	20 %
Bates,Andrew G.	Administration of Justice	40 %
Bauer,Christian A.	Philosophy	60 %
Beda,Brandy L.	English	47 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beese,Michelle A.	Counselor	26 %
Bettencourt,Laurie	Administration of Justice	20 %
BoarerPitchford,Julie K.	Nutrition, Foods, and Culinary Arts	20 %
Boeh,Hali M	Speech Communication	20 %
Bolton,S. Michele	Spanish	35 %
Brandson,Margaret N.	Speech Communication	20 %
Buch,Dipali D	Business and Commerce, General	20 %
Buch,Dipali D	Business Management	20 %
Bulaong,Jesse Paul C.	Mathematics, General	33 %
Cai,Yueqiang	Mathematics, General	33 %
Chambers,Tara L.	English	40 %
** (A2) Chesbro,Cindy L.	Preschool Age Children	43 %
** (A2) Church,Kristi P.	General Work Experience	40 %
Ciampa,Catherine S.	Human Services	20 %
Cooper,Paul G.	History	40 %
Crenshaw Mabunga,Bridget A.	English	40 %
Cruz,Ronald J.	English	40 %
Daniels,Joyce Anne	Child Development/Early Care and Educatio	40 %
Darr-Glynn,Kristina D.	Counselor	36 %
Davis,Michael R.	Information Technology, General	12 %
Davis,Michael R.	Database Design and Administration	23 %
Davis,Todd M.	Administration of Justice	21 %
Diaz,Melissa	English	27 %
** (A1) Diehl,Kellie	Physical Education	30 %
** (A1) Diehl,Kellie	Physical Fitness and Body Movement	15 %
Divittorio,Amy M.	Spanish	35 %
Dolanc,Christopher R.	Biology, General	35 %
Donovan,Heather C.	English	27 %
Downey,Robert J.	Geography	20 %
Dyer,Thomas L.	Mathematics, General	33 %
Earl,Kathleen M.	Librarian	8 %
Eitel,Juliet D.	Mathematics, General	33 %
Emad,Navid	French	35 %
** (A1) File,Jason	Classics-Humanities	20 %
Fitch,Susan M.	Accounting	20 %
Fox,Robert L.	Philosophy	60 %
Garbett,Rick T.	Business Management	20 %
** (A5) Gaviola,Frank E	Physical Education	30 %
** (A4) Germany,Talver J.	Fine Arts, General	40 %
Ghamami,Omid	Business Management	40 %
Hampton,Cara M.	Physiology (Includes Anatomy)	30 %
Haywood,Laura C.	Exercise Sciences/Physiology and Movemen	20 %
Hodson,Cammeron K.	Mathematics, General	67 %
Hopkins,Don R	Administration of Justice	60 %
Ishiura,Judy L.	Child Development/Early Care and Educatio	7 %
** (A4) Johnston,Erin L.	Physical Education	15 %
Juarez,Larissa R.	English	47 %
Lewis,Edward T	Preschool Age Children	43 %
Lorenzo,Gina M.	Counselor	3 %
McGhee-Pane,Kelly F.	Academic Guidance	40 %
Miceli,Karen M.	ESL Writing	27 %
Miceli,Karen M.	ESL Integrated	23 %
Morrison,Jill	Counselor	19 %
Oliver Graybill,Ann E.	Biology, General	30 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Oliver,Noelle E.	English	47 %
Page,Monica C.	ESL Writing	27 %
Paoloni,Melissa M.	Family Studies	20 %
Patterson,Jason A.	Physiology (Includes Anatomy)	50 %
Raines,Barbara S	Psychology, General	40 %
Reagan,Glenn H.	Astronomy	35 %
Repetto,Deanne R.	Political Science	40 %
Ribaud,Donald N.	Physical Education	30 %
Ribaud,Donald N.	Physical Fitness and Body Movement	15 %
Ribaud,Donald N.	Intercollegiate Athletics	15 %
Rinek,Jeffrey L.	Administration of Justice	40 %
** (A5) Ring,David M.	Physics, General	50 %
Rink,Shelley F.	Music	22 %
Roberge,Andrea M.	Counselor	39 %
Roberts,Mark E.	Mathematics, General	67 %
** (A1) Rodriguez,Julie L.	Psychology, General	40 %
** (A2) Rosenberg,Anna Sarai	Mathematics, General	67 %
Rush,John A.	Anthropology	30 %
Samboceti,Jamie L.	Psychology, General	20 %
Sanford,Martin P.	Fire Technology	20 %
Saraquse,Sanford R	Music	38 %
Saur,Theodore J.	ESL Writing	27 %
Schwemer,Gregory T.	Mathematics, General	33 %
Serwanga,Ramee D.	Child Development/Early Care and Educatio	20 %
Siegfried,Daniel J.	English	47 %
Siler,George T.	Sociology	20 %
Simental,Krisi L.	English	53 %
Sims,Amira H.	Psychology, General	20 %
Skelly,Paul	Accounting	47 %
Skillen,Robert R.	Zoology, General	50 %
Snow,Camille D	Psychology, General	20 %
Snow,Camille D	Job Seeking/Changing Skills	7 %
Snow,Camille D	Academic Guidance	7 %
Snow,Camille D	Counselor	18 %
Sporov,Evgeniy V.	Music	15 %
Stark,James C.	Chemistry, General	57 %
Strahan,Dana A.	Environmental Technology	20 %
Strong,Michael W.	Astronomy	15 %
Swanson,James K.	Emergency Medical Services	45 %
Tandon,Suman	Mathematics, General	33 %
Thrapp,Sandra L.	Sign Language	27 %
Tsuboi,Kendra D.	English	20 %
Tully,David D.	Website Design and Development	40 %
Van Noord,Katherine	Human Services	20 %
Vidic,Natasha	Oceanography	20 %
Wai,Newton Y.	Mathematics, General	67 %
Watters,Stephen W	Anthropology	20 %
Welty,Margaret M.	Art	28 %
Welty,Margaret M.	Painting & Drawing	28 %
Wenzel,Michael T.	Environmental Science	20 %
Wenzel,Michael T.	Biology, General	35 %
Wheeldon,George A.	Geology	20 %
Whitt,David	Fire Technology	20 %
Williams,Wendy P.	English	47 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Wong, Calvin J	Coordinator	22 %
Wright, Cheryl A.	Business Management	20 %
Wright, Cheryl A.	Software Applications	20 %
Yeager, Curtis L.	Health Occupations, General	20 %
Zarecky, Barry V.	Intercollegiate Athletics	50 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ackley, Robert	Psychology, General	20 %
Ahlenstorf, Tracy	Counselor	7 %
Aldabe, Bertrand C.	Environmental Control Technology (HVAC)	20 %
Allen, Randy K.	Journalism	20 %
Allen, Randy K.	Applied Photography	42 %
Altmann, John M.	Music	14 %
Amir, Yael	Coordinator-Instruct LAB	9 %
Anapolsky, Carol S.	Digital Media	42 %
Anapolsky, Carol S.	Computer Graphics and Digital Imagery	21 %
Anderson, Jared A.	Speech Communication	40 %
** (A1) Anderson, Karin L.	Child Development/Early Care and Educatio	20 %
** (A1) Anderson, Karin L.	Family Studies	40 %
Angel, Jodelle R.	English	60 %
Anzini-Varesio, Rosemary	Parenting and Family Child Care	20 %
Anzini-Varesio, Rosemary	Sociology	20 %
Apostol, Consorcia	Filipino (Tagalog)	27 %
Appel, Rolfe P	Administration of Justice	40 %
Arack, James N.	Psychology, General	28 %
Aranda, Amanda	Counselor	23 %
** (A1) Areson, Mark H.	Physical Fitness and Body Movement	50 %
Argent, Gala A.	Anthropology	20 %
Armstrong, Charles H.	Physics, General	35 %
Armstrong, Dana	English	53 %
** (A1) Asuncion, Robert J.	Physical Therapy Assistant	15 %
Atkins, Joseph T.	English	27 %
Avramenko, Liliana P.	Russian	27 %
Bailey, Amelita H.	Mathematics, General	60 %
** (A5) Bair, Lewis E	Information Technology, General	52 %
** (A5) Barrett, James M.	Economics	60 %
Batarseh, Samer M.	Business and Commerce, General	7 %
Batarseh, Yousef M.	Arabic	33 %
Batarseh, Yousef M.	History	20 %
Beatrice, Gabrielle	Music	20 %
Bechtold, Mary K.	Physical Therapy Assistant	32 %
Bella, Cheryl B.	Sign Language	27 %
Bender, Daniel M	Chemistry, General	60 %
Bennett, Charles A	Chemistry, General	30 %
Bennett, Gary N.	Computer Networking	48 %
Beuttel, Michelle	English	67 %
** (A5) Bican, William L.	Information Technology, General	35 %
** (A1) Bimbi, Pamela J.	Library Science, General	20 %
** (A1) Bimbi, Pamela J.	Librarian	40 %
Blackburn, Lori G.	Academic Guidance	20 %
Blomberg, Patty S.	Psychology, General	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Blunk,Dawn M	English	40 %
Borcz,Robyn M.	Reading	20 %
** (A2) Boyd, April J.	English	60 %
Boyd,Halsey	Mathematics, General	53 %
Boyd,Rebecca M.	Library Science, General	7 %
Boyd,Rebecca M.	Librarian	22 %
Brass, Terrence L.	Administration of Justice	20 %
Bratton, Clayton G.	Physics, General	20 %
Bratton, Clayton G.	Astronomy	20 %
Buban, James P.	Mathematics, General	33 %
Buchanan-Cello, Shelly A.	Library Science, General	7 %
Buchanan-Cello, Shelly A.	Librarian	2 %
Burke, Larenda R.	Administration of Justice	40 %
Butler, Trisha R.	Mathematics, General	25 %
Cahoon, Autumn K.	Anthropology	35 %
Calkins, Robert A	Applied Photography	20 %
** (B5) Callaghan, James F.	Aeronautical & Aviation Technology	22 %
Cantrell, Kimberly N	Speech Communication	20 %
Carboni, Joshua P.	Philosophy	40 %
Carmichael, David	Adapted Physical Education	30 %
Carney, Diane	Environmental Science	20 %
Carson, Connie S.	Physical Education	38 %
Carter, Kathy A.	Child Development/Early Care and Educatio	20 %
Caselli, Nancy A	Speech Communication	60 %
Castillo, David C.	Environmental Control Technology (HVAC)	57 %
Caviness, Richard L.	Mathematics, General	40 %
Chainey, Susan L.	Reading	40 %
Challender, Michael	Mathematics, General	27 %
** (B2) Chapek, Carl W.	Information Technology, General	12 %
Cheshire, Tamara C.	Social Sciences, General	20 %
Cheshire, Tamara C.	Anthropology	40 %
Cheung, Lawrence	Sign Language	53 %
Cho, Eun L.	Painting & Drawing	28 %
Cho, Eun L.	Ceramics	28 %
** (A5) Clark, Michelle D.	Mathematics, General	58 %
Clark, Terri A.	Librarian	45 %
Colby, Shannon R.	Psychology, General	20 %
Conner, Lyn W.	Astronomy	20 %
Constantine, John H	Economics	40 %
** (A5) Cook, Danita G.	Applied Photography	57 %
Cook, Kathy A.	ESL Writing	27 %
Cook, Stephen P.	English	20 %
Costello, Linda D.	Accounting	44 %
Covarrubias, Xavier	Computer Electronics	50 %
Cox, Chad L.	Nutrition, Foods, and Culinary Arts	20 %
Craill, Charr P.	Applied Photography	57 %
Crain, Michael R.	Music	20 %
Crawford, Robert L.	Mathematics, General	53 %
Daneshvar, Afsaneh	Arabic	27 %
Darnell, William M.	Psychology, General	40 %
Daunt, Jonathan G.	English	20 %
Davis, Kenneth A.	Drafting Technology	28 %
** (A5) Dayton, David E.	ESL Speaking/Listening	27 %
Decker, Stephen F.	Technical Theater	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Delaini,David G.	Administration of Justice	20 %
** (A2) DeLappe,Lori A.	Dramatic Arts	40 %
DeMartini,Dawna L.	English	67 %
Denman,Tiffany N.	English	20 %
Desmangles,Roy O.	Interpersonal Skills	3 %
Desmangles,Roy O.	Academic Guidance	20 %
Desmangles,Roy O.	Counselor	26 %
Diamond,Anne	Accounting	38 %
Diaz,Melissa	English	20 %
Diaz-Gastelum,Gloria	Spanish	53 %
Dicus,Michelle M.	Chemistry, General	35 %
Diehl,Nicholas J.	Philosophy	40 %
** (B5) Dieu,Anne Lenere	Fashion Production	57 %
Dilley,Paul J	History	60 %
Dong,Jimmy A	Accounting	53 %
Dowdall,Richard J	Psychology, General	40 %
D'Souza,Christian J.	Economics	20 %
Dupertuis,Jeffrey L.	Music	20 %
Durosko,Susan L	English	20 %
DuVernay,Tara N.	Mathematics, General	25 %
Eakins,Robert G.	English	27 %
Earl,Kathleen M.	Librarian	20 %
Earle,Robert E	Geographic Information Systems	24 %
Eberhardt,Claire E.	Classics-Humanities	20 %
Eckley,Terri L.	Psychology, General	40 %
Edelson,Rachel G.	English	20 %
Edwinson,Shawn A.	Child Development/Early Care and Educatio	40 %
Eigenheer,Richard A.	Geography	35 %
Engelbretsen,Devin J.	Physical Education	15 %
Engelbretsen,Devin J.	Physical Fitness and Body Movement	18 %
Engelbretsen,Devin J.	Intercollegiate Athletics	33 %
English,Thomas A.	Philosophy	40 %
Eskandari,Vahid	Chemistry, General	50 %
Evans,Heidi M.	Drafting Technology	57 %
Fairchild,Sheryl D.	Women's Studies	20 %
Farias,Imelda	Counselor	19 %
Farrelly,Joseph T.	Sociology	40 %
Fernandez,Joshua	English	67 %
** (A5) Ferrara-Jones,Julie D.	Physical Education	15 %
** (A5) Ferrara-Jones,Julie D.	Physical Fitness and Body Movement	50 %
Fleshman,Dane R.	Mathematics, General	33 %
Fore,Dana Y.	English	60 %
Fraser,Linda	English	40 %
French,Catherine A.	English	67 %
Friedman,Sasha	Mathematics, General	60 %
Frisby,Ianna N.	Sculpture	28 %
Fry,Cecelia E.	Physical Therapy Assistant	10 %
Fry,Cecelia E.	Health Professions, Transfer Core Curriculum	7 %
Gale,Mark R.	Accounting	20 %
** (A5) Galvan,Joaquin D.	Counselor	11 %
Gander,Therese A.	Mathematics, General	60 %
Garbett,Rick T.	Management Development & Supervision	20 %
Garcia,Anna E.	English	40 %
Garcia,Maria	Spanish	53 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Garner,Lyndale T.	Infants and Toddlers	20 %
Garner,Lyndale T.	Family Studies	40 %
Garr,Nancy M.	Anthropology	35 %
Gee,Jenny A	Mathematics, General	33 %
Geffrey,William E	Philosophy	40 %
** (B5) Gentry,Richard P.	Environmental Control Technology (HVAC)	38 %
Gifford,Christina M.	English	27 %
Gilbert,David J.	Philosophy	20 %
Gillespie,Brian D	Physiology (Includes Anatomy)	60 %
Gin,Diana	Librarian	3 %
Gmelin,Robert P.	English	40 %
Goldberg,Sherrri B.	Counselor	14 %
Goldsmith,Maryll R	Music	43 %
Gordon,Henry P.	Library Technician (Aide)	7 %
Grady,Kevin R.	Learning Skills, Learning Disabled	22 %
Graham,Heather M.	English	40 %
Graham,Reginald A.	Music	36 %
Gralian,Michael E.	Environmental Control Technology (HVAC)	60 %
** (A5) Grasso,Matthew A.	Music	18 %
Graves,Sherrri D	Biology, General	35 %
Graves,Sherrri D	Physiology (Includes Anatomy)	20 %
Green,Dominik J.	Chemistry, General	30 %
Gregory MacMillan,Marcella	Japanese	53 %
Gregory,M. Anne	Painting & Drawing	57 %
Grofe,Michael J.	Anthropology	40 %
Grueneberger,Arthur R.	Information Technology, General	18 %
Guan,Bao J.	Mathematics, General	33 %
Gunn,Kristin Anne	Librarian	18 %
Guzman,Julie A.	ESL Integrated	10 %
Harada,Syreeta J.	Political Science	20 %
Harper,Andrew F.	Sociology	20 %
Harris,Richard A	Administration of Justice	20 %
Herlihy,John E.	Physical Fitness and Body Movement	63 %
Herdon, Virginia B.	Psychology, General	20 %
Huffman,Ryan S.	Economics	1 %
** (B5) Ishisaka-Nolfi,Marc	Applied Photography	14 %
Jacobsen,Ann	English	53 %
Jones,Evan A.	English	27 %
Kehl,Anthony J.	Physical Education	30 %
Kennedy,Carol E.	ESL Reading	27 %
Kincaid,John D.	Sociology	20 %
Kini,Maya A	Art	28 %
Knowles,Deborah J.F.	Job Seeking/Changing Skills	7 %
Knowles,Deborah J.F.	Counselor	5 %
Krofchok,Bryan	Coordinator-Instruct LAB	54 %
** (A5) Krumm,Helen T.	English	60 %
Lazzarone,Gordon C.	Applied Photography	43 %
Lechowick,Matthew R.	Drafting Technology	32 %
Lopez,Veronica	Nutrition, Foods, and Culinary Arts	20 %
Lucas,Norman J.	Railroad and Light Rail Operations	39 %
Maffly,Nancy E.	ESL Writing	40 %
Mahon,Bill L.	Applied Photography	28 %
Maningo,Rita A.	Counselor	14 %
Margolies,Jason S.	Mathematics, General	33 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Mariano,Nicholas A.	Occupational Therapy Technology	3 %
Martinez,Manuel J	Electronics & Electric Technology	38 %
Masuno,Makoto N.	Chemistry, General	40 %
McCain,Thomas J.	Physical Therapy Assistant	15 %
McEvoy,Brandi M.	English	53 %
Miller,Matthew K.	Dramatic Arts	20 %
Morris,Toni D.	Business and Commerce, General	20 %
Mounier,John E	Dramatic Arts	20 %
Moylan-Aube,Joanne	Counselor	7 %
Muha,William A.	Nursing	19 %
Muha,William A.	Registered Nursing	30 %
Mukherjee,Sharmila	Chemistry, General	42 %
Murphy,Kathryn J	Digital Media	15 %
Navarro,Araceli	Nursing	68 %
Neilson,Wendy N.	Occupational Therapy Technology	21 %
Nguyen,Thanh H.	Accounting	2 %
Nicholson,J. Christine	Dramatic Arts	33 %
Niyati,Fatemeh	Chemistry, General	50 %
Nye,Marc A.	Mathematics, General	33 %
Ober,Holly J.	Women's Studies	20 %
O'Brien,Sandra C	English	60 %
O'Keefe,Georganna L	Counselor	2 %
O'Neill,Zachary M.	English	47 %
Opiela,Cassandra	English	20 %
Orr,Timothy A.	History	40 %
Otto,Anna M	Child Development/Early Care and Educatio	20 %
Parrett,Elisa M.	English	60 %
Partido,Brian B.	Dental Hygienist	30 %
Passal,Steven R.	English	67 %
Paulson,Daniel I.	Music	33 %
Payne,Autumn	Applied Photography	15 %
Peterson,Mark B.	Dental Hygienist	28 %
Peterson,Terry P.	Art	28 %
Peterson,Terry P.	Sculpture	28 %
** (B5) Phan, Van X	Cosmetology and Barbering	34 %
Pierce-Washington,Charlotte	Counselor	25 %
Port,Andrew A.	Mathematics, General	60 %
Prilepina,Tamara F.	Mathematics, General	53 %
Pytel,Darren L.	Administration of Justice	20 %
Reach,Lorna	Counselor	4 %
Reach,Lorna	Counselor	37 %
Reed,Linda M.	Occupational Therapy Technology	16 %
Reed,Matthew C.	Mathematics, General	67 %
Richard Robicheau,Loretta J.	Job Seeking/Changing Skills	20 %
Richard Robicheau,Loretta J.	Coordinator	40 %
Richmond,Pamela R.	English	47 %
Rickgauer,Donald R.	Psychology, General	20 %
Roberts-Eccles,Debora C.	ESL Writing	27 %
Roberts-Eccles,Debora C.	ESL Speaking/Listening	27 %
Robinson,Curtis J.	Geography	35 %
Rodriguez,Andres B.	Social Sciences, General	40 %
Rodriguez,Hector	Mathematics, General	53 %
Roggli,Kurt W	Philosophy	40 %
** (B5) Rood,Harold D.	Music	43 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Rosen-Aydlett,Lisa	Child Development/Early Care and Educatio	20 %
Rosen-Aydlett,Lisa	Psychology, General	20 %
Rosoff-Horne,Philip D.	Mathematics, General	53 %
Rowell,Lindsey M.	Environmental Control Technology (HVAC)	10 %
Rowland,Martha E.	Library Technician (Aide)	20 %
Rozek,Paul A	History	40 %
Rued,Phillip H	Aeronautical & Aviation Technology	42 %
** (A1) Ruiz,Aracely	Academic Guidance	20 %
** (A1) Ruiz,Aracely	Counselor	25 %
** (B5) Ruiz,Lupe J.	Cosmetology and Barbering	31 %
** (A2) Salazar,Rosalinda R.	English	27 %
** (A2) Samarron,Sandra L.	Nutrition, Foods, and Culinary Arts	40 %
Sanchez,Lilia G.	Spanish	27 %
Sanchez,Rafael	English	53 %
Sang,Kristy Seub	Nursing	43 %
Sang,Kristy Seub	Registered Nursing	30 %
Santos,Henry G.	Animation	21 %
Saria,Robert J.	Administration of Justice	1 %
Satterlee,Don C.	English	40 %
Schemel,Nathan C.	Film Production	33 %
Schemel,Nathan C.	Dramatic Arts	20 %
Schmit,Blanca A.	Spanish	27 %
** (A2) Schultz,Michelle A.	Child Development/Early Care and Educatio	20 %
** (A2) Schultz,Michelle A.	The School Age Child	20 %
Schumacher,Robert J.	Art	57 %
Screechfield,Rosalie M.	Mathematics, General	25 %
Screechfield,Rosalie M.	Learning Skills, Learning Disabled	37 %
Seban,Laurel P.	Fine Arts, General	20 %
Secker,Martin D.	History	40 %
Sellers,Gene R.	Mathematics, General	53 %
Serwanga,Ramee D.	Child Development/Early Care and Educatio	20 %
Sher,Adrienne R.	Dramatic Arts	63 %
Sherman,Tristin B.	Dental Assistant	30 %
Sherman,Tristin B.	Dental Hygienist	30 %
Shima,Todd M.	Social Sciences, General	20 %
Shiu,Janice	Political Science	40 %
Silveira,Leslie C.	Counselor	19 %
Silveira,Leslie C.	Counselor	4 %
Silveira,Leslie C.	Counselor	8 %
Simmons,Joseph H.	Philosophy	20 %
Sims,Amira H.	Psychology, General	40 %
Slobodnik,Wendy J.	General Work Experience	30 %
Smith,Andrea L.	Sociology	40 %
** (A1) Smith,Jennifer L.	Mathematics, General	53 %
Smith,Wade R.	Business and Commerce, General	40 %
Smith,Wade R.	Business Administration	20 %
Spears,Estelita L	General Work Experience	20 %
Spencer,Sylvia	Psychology, General	40 %
Spore,Jennifer R.	Economics	60 %
** (A5) Spruce-Veatch,L Renee	English	40 %
Squire,Martha Anne	Librarian	3 %
Stanley,Marilyn V.	Fashion	57 %
Starkey,Danielle F	English	20 %
Stassi,Trinidad	Physical Education	30 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B3) Steele, Marlene M.	Health Occupations, General	13 %
** (B3) Steele, Marlene M.	Occupational Therapy Technology	52 %
Stefani, Nancy	ESL Writing	53 %
** (A1) Stem, Melissa A.	French	53 %
Stevens, Michael K.	Art	14 %
Stevens, Suzanne	Art	14 %
** (B5) Stevenson, Elizabeth	Coordinator-Instruct LAB	52 %
Stimers, Dennis G.	English	47 %
Stone, Leila M.	Counselor	60 %
Storms, Natascha	Anthropology	15 %
Stupka, Edwin H.	Counselor	27 %
Sukkary, Tamir	Political Science	20 %
Suy, Shaun	Academic Guidance	27 %
Suy, Shaun	Counselor	28 %
** (A5) Swafford, Derek L.	Academic Guidance	40 %
** (A5) Swafford, Derek L.	Counselor	19 %
Sweezey, Michelle L.	Reading	35 %
Szabo, Paula N.	Psychology, General	53 %
Tabrizi, Farough	Job Seeking/Changing Skills	13 %
Tabrizi, Farough	Academic Guidance	20 %
Tabrizi, Farough	Counselor	6 %
Tabrizi, Farough	Counselor	13 %
** (A5) Taheri, Mansour	Engineering, General	33 %
** (A5) Taheri, Mansour	Mathematics, General	20 %
** (B5) Talle, Tricia	Coordinator-Instruct LAB	10 %
Tavares, Tyrone Michael	Counselor	4 %
Taylor, Candace Hull	English	27 %
Taylor, Mark	Physical Education	15 %
Taylor, Unity L.	Fine Arts, General	20 %
Terry, John D.	Drafting Technology	24 %
Thomas, Alysia D.	Microbiology	20 %
Thomas, Alysia D.	Physiology (Includes Anatomy)	20 %
Thorpe, Wade S.	Administration of Justice	40 %
Tinti, Sharee	ESL Writing	27 %
Tinti, Sharee	ESL Reading	27 %
Tittle, Matt G	English	67 %
Titus, Ann-Catrin	Fine Arts, General	60 %
Toney, Margaret A.	Music	33 %
Torres, Santos	Sociology	20 %
Toy-Moy, Victoria T	ESL Speaking/Listening	27 %
Treon, Caron L.	English	60 %
Turck, Wanda A.	Cosmetology and Barbering	52 %
** (A5) Ulrich, Walter D	Physical Fitness and Body Movement	10 %
** (A5) Ulrich, Walter D	Intercollegiate Athletics	30 %
Uram, Peter	Mathematics, General	60 %
Uram, Tatyana A.	Mathematics, General	53 %
Vail, Charles L	Music	12 %
Valadez, Jana A.	Nursing	63 %
Van Dusen, Jody	English	27 %
Van Warmerdam, Wim L. G.	Mathematics, General	53 %
Vargo, David S	Fine Arts, General	20 %
Vargo, David S	Painting & Drawing	28 %
Vea, James M.	Health Occupations, General	20 %
Vea, James M.	Occupational Therapy Technology	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Vecchio,Dana	Reading	20 %
** (A2) Verdi,Elisheva C.	Environmental Science	20 %
Vidic,Natasha	Geology	30 %
Villec,John Lee	Music	52 %
Waggoner,Carolyn A	English	60 %
Wagner,Erica L.	Biology, General	15 %
Wagner,Erica L.	Physiology (Includes Anatomy)	20 %
Wallace,Jason	English	20 %
Wallace,Shanda L.	Dental Hygienist	58 %
Waltonen,Karma	English	60 %
Waltz,Thomas W.	Administration of Justice	20 %
Ward-Richardson,Joycelyn M.	Child Development/Early Care and Educatio	20 %
Waters,Michelle D.	Coordinator-Instruct LAB	9 %
Watson-Perez,Heather L.	English	67 %
Watters,Patricia	Occupational Therapy Technology	29 %
Weatherspoon,Lorraine	Child Development/Early Care and Educatio	20 %
Wheeldon,Sandra M.	Dental Assistant	51 %
Wheeler Abeyta,Sandra P.	Speech Communication	20 %
Whetstone,Sandy F.	ESL Speaking/Listening	20 %
Whetstone,Sandy F.	ESL Integrated	27 %
White,Parnc K.	Speech Communication	40 %
Whittaker,Jacob Tyler	History	20 %
Wiest,Paul G.	Environmental Control Technology (HVAC)	20 %
Williams,Angelo A	Sociology	40 %
Wilusz,John P.	Engineering, General	35 %
Wingard,Benjamin J.	Librarian	50 %
Winger,Dennis K.	Railroad and Light Rail Operations	10 %
Winters,Aaron C.	Website Design and Development	42 %
Wiseman,Maury I.	History	40 %
Wong,Cissy	ESL Writing	27 %
Wong,Cissy	ESL Speaking/Listening	27 %
Wong,Malcolm E.	Mathematics, General	33 %
Wood,Eric S.	Painting & Drawing	28 %
Wood,Eric S.	Sculpture	28 %
Wooten,John M.	Physical Education	15 %
Wooten,John M.	Physical Fitness and Body Movement	30 %
** (A1) Wrenn,Robert Alan	Music	40 %
** (A1) Wright,Tatyana N.	Counselor	13 %
** (A1) Wright,Tatyana N.	Counselor	18 %
Wynn,Brita J.	Anthropology	55 %
Yapundich,Diane M.	Political Science	40 %
Yi,Terence	Mathematics, General	53 %
Yuponce,Wendell John	Music	20 %
Zanartu,Luis A	Sociology	40 %
Zaragoza,Diana A.	Child Development/Early Care and Educatio	20 %
Zdybel,Lisa A.	Fine Arts, General	20 %
Zeimet,Lois M	Psychology, General	40 %
Zimlich,Susan A.	Fashion	28 %
Zimmerman,Lance C.	Physiology (Includes Anatomy)	50 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
American River College**

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ahmadi,Al	Telecommunications Technology	40 %
Andre,Susan	Job Seeking/Changing Skills	13 %
Andronas,Jennifer L.	Automotive Technology	10 %
Arrieta,Corinne L.	Spanish	23 %
Auyeung,Tak	Computer Programming	20 %
Auyeung,Tak	Computer Infrastructure and Support	8 %
Ayala,Connie C.	Coordinator-Instructional	6 %
Badilla,Araceli	Job Seeking/Changing Skills	13 %
Badilla,Araceli	Coordinator	11 %
** (B5) Baker, Gregory S.	Business Management	40 %
Bertoglio,Nancy A.	Reading	20 %
** (A5) Bethel, Paul B.	History	20 %
Bovard,Victoria A.	Psychology, General	40 %
Brecher,Janet	World Wide Web Administration	27 %
** (B2) Brown, James M.	Electronics & Electric Technology	7 %
Burleson, B. Kathryn	Technical Theater	7 %
Burleson, B. Kathryn	Dramatic Arts	52 %
Casper-Denman, Kristina E.	Anthropology	13 %
Chao, Pamela H.	Sociology	40 %
Chen, Chiuping	Economics	40 %
Chou, Susan S.	Nutrition, Foods, and Culinary Arts	20 %
Chow, Lorraine	Child Development/Early Care and Educatio	27 %
Coldiron, John L.	Health Education	20 %
Coldiron, John L.	Health Occupations, General	20 %
Coldiron, John L.	Respiratory Care/Therapy	27 %
Collihan, Kathleen	Social Sciences, General	10 %
** (A1) Condos, Marc A.	Business and Commerce, General	20 %
** (A1) Condos, Marc A.	Software Applications	8 %
** (A1) Condos, Marc A.	Computer Support	20 %
Condos, Rachna K.	Business and Commerce, General	20 %
Condos, Rachna K.	Marketing & Distribution	20 %
Cooley, Marie K.	Interior Design and Merchandising	20 %
Corbin, Kirsten Bunce	Reading	17 %
Deleon, Leonel	Mathematics, General	33 %
Delgado, Diane C.	Counselor	12 %
Diamond, Robert Vaughn	Accounting	40 %
Downs, Pamela R.	Dramatic Arts	7 %
Duax, Paul L.	Speech Communication	40 %
** (A2) Dumais, Laurence W.	Computer Networking	36 %
Eckerman, Pamela J.	Biology, General	8 %
Eifertsen, Dyne C.	Music	45 %
Engler, Denise M.	English	20 %
Engler, Denise M.	Reading	13 %
Enshai, Azin	Mathematics, General	33 %
Evangelisti, Fred C.	Telecommunications Technology	10 %
Finnecy, Timothy J.	Physical Education	15 %
Fish, Melissa M.	Office Technology/Office Computer Applicati	29 %
Flower, Deborah J.	Landscape Design & Maintenance	13 %
Fortman, Anita J.	Counselor	12 %
Fox, David E.	Software Applications	13 %
Fox, Kathleen A.	Other Health Occupations	14 %
Fratello, Natasha M.	Psychology, General	20 %
French, Benjamin R.	Automotive Technology	45 %
Fulgham, Roietta J.	Office Technology/Office Computer Applicati	20 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fuller,Heidi J.	Business and Commerce, General	13 %
Fuller,Heidi J.	Office Technology/Office Computer Applicati	16 %
Garcia,Ines M.	Spanish	8 %
Garcia,Louie G.	Construction Crafts Technology	41 %
Garner,Cheri L.	Nursing	10 %
Garvey,Andrea P.P.	Psychology, General	20 %
Gelfman,Linda R.	Ceramics	13 %
Giusti,Anthony R.	Nutrition, Foods, and Culinary Arts	20 %
** (A1) Gomez,Martin	Interpersonal Skills	13 %
** (A1) Gomez,Martin	Counselor	12 %
Gonsalves,Jana L.	Nutrition, Foods, and Culinary Arts	40 %
Gonzales,Allan	Respiratory Care/Therapy	17 %
Gonzalez,Robert J.	Business and Commerce, General	20 %
Gonzalez,Robert J.	Business Administration	40 %
Goold,Grant B.	Paramedic	46 %
Gorre,Charissa E.	Administration of Justice	40 %
Gourdine,Traci L.	English	7 %
Gourdine,Traci L.	Creative Writing	20 %
Grant-Toscano,Diane M.	Fashion Design	28 %
Green,Rene	Automotive Technology	40 %
** (B2) Green,Wesley P.	Computer Support	16 %
Gunsauls,Darline C.	Sign Language	20 %
Haag,Brooke A.	Physics, General	15 %
Halle,Joel E.	Accounting	27 %
Harper,Eric I.	Automotive Technology	40 %
Hartin,Robert G.	Counselor	13 %
Hayes,Rebecca W.	World Wide Web Administration	23 %
Herrlinger,Gary D.	Drafting Technology	40 %
Hess,John F.	English	20 %
Hess,Krista E.	ESL Writing	27 %
Hokerson,Lori K.	Psychology, General	40 %
Holden,Dennis J.	Philosophy	40 %
Hooker,Jodie E.	Applied Photography	13 %
Howard,Hugh H.	Geographic Information Systems	40 %
Howard,Hugh H.	General Work Experience	7 %
Howe,Susan R.	English	40 %
Hughes,Ralph E.	Music	33 %
Iannone,Albert J.	Fire Technology	20 %
Irvine,Robert G.	Computer Programming	20 %
Joe,Don I.	Automotive Collision Repair	30 %
Johnston,Diana L.	Nursing	30 %
Jones,Vincent W	Mathematics, General	40 %
Kiefer,Christian J.	English	20 %
Kiefer,Dieter M.	Tax Studies	20 %
Kinuthia,F. Kamau	Economics	40 %
Klier,Julie A.	Reading	7 %
Knirk,Brian D.	Restaurant and Food Services Management	40 %
Lapierre,Arthur	Music	41 %
Larabee,Charles	Software Applications	15 %
Lehmann,Sarah R.	Library Science, General	7 %
L'Estrange,Michael A.	Computer Networking	39 %
Limmaneeprasert,Oranit	ESL Speaking/Listening	27 %
Lopez,David	Philosophy	40 %
Lovering,Janay N.	English	7 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ludovina,Ceydy B.	Spanish	42 %
Lyman,Robert	English	47 %
** (A1) MacGowan,Paul D.	Landscape Design & Maintenance	28 %
Magri,Kenneth J.	Fine Arts, General	20 %
Manduca,Jerry A.	Administration of Justice	20 %
Martinez,Marlene M.	Biology, General	8 %
McCarroll,Sharleen M.	Mathematics, General	33 %
** (B5) McCormack,John J.	Automotive Technology	20 %
** (B5) McCormack,John J.	General Work Experience	7 %
Meador,Dianne L.	Chemistry, General	30 %
Meadows,Dale C.	Chemistry, General	30 %
Messer,Carter-Ryan	Mathematics, General	40 %
Mitchell,Emilie B.	Psychology, General	40 %
Mitchell,Matt J.	Mathematics, General	33 %
Mokhtarzada,Shahla	Social Sciences, General	10 %
Moore,Reyna C.	Academic Guidance	20 %
Morgan,Roxanne	Reading	37 %
Morris,Ronald Ray	Marketing & Distribution	20 %
Morris,Ronald Ray	Real Estate	20 %
Murakami,Dean M.	Psychology, General	15 %
Nelson,Elizabeth L.	Psychology, General	20 %
Nelson,Jessica B.	Job Seeking/Changing Skills	13 %
Nobles,Gloria J.	Software Applications	10 %
Nowicki,Lazette V.	Nursing	20 %
Owens,Rocio A.	Coordinator-Instructional	1 %
Parker,Laura L.	Sculpture	13 %
Pearson,Rudy N.	History	20 %
Peterson,Susan E.	Non Instructional Assignment	20 %
Pico,Glenn A.	Mathematics, General	33 %
Quintero,Robert A.	Academic Guidance	20 %
Ramirez,Richard A.	Guidance	40 %
Ramos,Frank S.	Welding Technology	27 %
Rau,Mark J.	ESL Integrated	27 %
Reese,Mark A.	Welding Technology	38 %
Riley,Lonetta L.	Administration of Justice	40 %
Rosario,Brian P.	Economics	40 %
Rutaganira,Thomas	Mathematics, General	40 %
** (A5) Sachau,Michael T.	Counselor	28 %
** (B2) Salladarre,Raymond F.	Restaurant and Food Services Management	15 %
Scalzi-Pesola,Jennifer S.	Academic Guidance	20 %
Schneider,Harold L.	English	27 %
Schuster,Randall O.	Drafting Technology	33 %
Senna,Deborah J.	Human Services	40 %
Sheldon,Michael B.	Art	13 %
** (A2) Shimizu,Yujiro	Psychology, General	40 %
Shoemake,Linda E.	Library Science, General	20 %
Shubb,Alisa M.	Speech Communication	40 %
Silva,Nancy E.	Dramatic Arts	53 %
Smith,Craig N.	Art	28 %
Smith,Craig N.	Painting & Drawing	15 %
Spencer,Bonnie S.	Fashion	27 %
Spencer,Bonnie S.	Fashion Design	27 %
Spurgeon,Michael L.	Creative Writing	5 %
** (A2) Stewart,Daniel N.	Chemistry, General	15 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Stewart,Mark A.	Psychology, General	40 %
Stoehr,Matthew L.	Animation	40 %
Stoker,Richard A.	Construction Crafts Technology	41 %
Sukkary-Stolba,Soheir E.	Anthropology	40 %
Thompson,Steven Dean	Music	47 %
Torrano,Mary	Physiology (Includes Anatomy)	20 %
Truong,Binh X.	Mathematics, General	47 %
** (B5) Urkofsky, Teresa E.	Culinary Arts	20 %
Valle,Jesus D.	English	27 %
VanRegenmorter,Merlyn J.	Commercial Music	45 %
Vasquez,Karen M.	Speech Communication	20 %
Ward,Sue E.	Gerontology	40 %
** (B5) Weckman,Craig R	Diesel Technology	15 %
Weissbart,Brian	Chemistry, General	30 %
Williams,Samuel W.	Dramatic Arts	35 %
Won,Dean K.	Biology, General	8 %
Worsfold,Brandy L.	Website Design and Development	13 %
Wrightson,William C.	History	20 %
Young,Shih-Wen M.	Physics, General	40 %
Youngs,Cynthia	Reading	40 %
Zajic,Kristina L.	Speech-Language Pathology and Audiology	7 %
** (A4) Zhang,Lingling	Business and Commerce, General	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldredge,Teresa W.	Academic Guidance	27 %
Andrews,David C.	Horticulture	8 %
Arden-Ogle,Ellen A.	Speech Communication	40 %
Avalos,Amy M.	General Work Experience	20 %
** (A1) Baca,Jorge	Mathematics Skills	7 %
Beloglovsky,Miriam	Child Development/Early Care and Educatio	40 %
Bloomfield,Anthony G.	Physical Education	8 %
Boeck,Rick E.	Film Studies	20 %
Braden,Charles G.	Dramatic Arts	40 %
Breitenbach,Ronald W.	Mathematics, General	20 %
Breitenbach,Ronald W.	Mathematics Skills	20 %
Burns,Cori B.	Medical Assisting	13 %
Calamar,Jeanne M.	Physical Education	15 %
Calamar,Jeanne M.	Adapted Physical Education	30 %
Carlson,William D.	Automotive Technology	39 %
** (A1) Casareno,Alexander B.	Reading	20 %
Chapman,Gregory Dennis	Computer Programing	30 %
Degn,Frances K.	Academic Guidance	40 %
DuBray,Daniel T.	Speech Communication	20 %
Ellis,John D.	Architecture and Architectural Technology	37 %
Erickson,Kurt P.	Music	5 %
Felkner,Patty A.	Applied Photography	32 %
Fishman,Wendell	Website Design and Development	18 %
Fishman,Wendell	Information Technology, General	13 %
Fong,Hoyt S.	Human Services	40 %
** (A5) Fortin,Cheri L.	Dramatic Arts	30 %
Frazee,James C.	Psychology, General	40 %

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<b>REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014 Cosumnes River College</b>
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<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gee,Joseph P.	Health Occupations, General	20 %
Geissler,Markus	Information Technology, General	40 %
Geissler,Markus	Computer Networking	17 %
** (A5) George,Nyenbeku C.	Sociology	40 %
Gill,Blanca T.	Spanish	20 %
Granquist,Eric A.	Business Administration	20 %
Granquist,Eric A.	Real Estate	20 %
Gulati,Rubina	Journalism	13 %
Hagenburger,Timaree A.	Nutrition, Foods, and Culinary Arts	40 %
Harrell, Kim E.	Sign Language	20 %
Harris-Mathews,Colette L.	Speech Communication	20 %
Hodgkinson,Georgine R.	Speech Communication	20 %
Hom,Norman	English	20 %
Huang,Chao-Jen	Computer Programming	40 %
Huang,Chao-Jen	Computer Support	13 %
Impinna,Christopher R.	Veterinary Technician (Licensed)	40 %
Kagan,Alexander	Counselor	4 %
Kimble,Jeffrey G.	Painting & Drawing	42 %
Kirkham,William T.	Other Architecture & Environ Design	13 %
LaDue,Cheri L.	Health Education	40 %
Lal,Rajinder	Mathematics, General	53 %
Lawlor,Michael J.	Physics, General	45 %
Le,Phuong M	Mathematics, General	33 %
Lewis Jr.,Howard	Animal Science	20 %
Lewis Jr.,Howard	Plant Science	15 %
Lopez,Efrain C.	Physics, General	27 %
Lugo,Donnisha C.	Sociology	20 %
Ly,Lap T.	Mathematics, General	27 %
Mapeso,Ray	Human Services	40 %
Mapeso,Ray	Guidance	7 %
Marshall-Mills,Denise L.	Academic Guidance	20 %
Mathis,Jaqueline S.	Academic Guidance	40 %
McClurg-Mackinnon,Marlo K.	ESL Writing	15 %
McHugh,Matthew E.	Emergency Medical Services	23 %
Miller,Billie	Business and Commerce, General	40 %
Mills,Shannon L.	Anthropology	40 %
Neff,Eric S.	Biology, General	20 %
Newman,Jason C.	History	40 %
Noel,Brian E	General Work Experience	13 %
Osman,Mohammed	Information Technology, General	13 %
Osman,Mohammed	Database Design and Administration	20 %
Parilo,Margaret S.	Accounting	20 %
Parks,Lance M.	Information Technology, General	20 %
Parks,Lance M.	Computer Networking	17 %
Pereira,Michael J.	Automotive Technology	15 %
Phan,Man	Business and Commerce, General	20 %
Quirarte,Susan M.	Mathematics, General	27 %
Reese,Shawn L.	Chemistry, General	30 %
Roberts,Jason M.	Welding Technology	29 %
Rodrigues,Matthew J.	Mathematics, General	33 %
Roeschen,Renee A.	Health Information Technology	42 %
Rogan,Patrick D.	Accounting	20 %
Sage,Leslie C.	Health Education	20 %
Salmi,Andrea K.	Biology, General	9 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Samaniego,Celia S.	Spanish	20 %
Simpson,Roy W.	Mathematics, General	33 %
Smith,Kathryn L.	Music	35 %
Snowden,Robert L.	Radio	20 %
Snowden,Robert L.	Academic Guidance	20 %
Stewart,Lora	Mathematics, General	13 %
Stewart,Lora	Mathematics Skills	7 %
Symes,James L.	Chemistry, General	15 %
Thomas-Fisk,Cory E.	Civil & Construction Mgmt Technology	35 %
Torres,Cynthia I.	Culinary Arts	22 %
Torres,Gabriel S.	Spanish	15 %
** (A2) Trent,Anna K.	Fine Arts, General	20 %
VanPatten,Charles R.	Philosophy	40 %
Violett,Linnell G.	Child Development/Early Care and Educatio	13 %
Violett,Linnell G.	Child Development Administration and Mana	13 %
Wassmer,Dana	Nutrition, Foods, and Culinary Arts	40 %
Weathers-Miguel, Lee L.	Academic Guidance	20 %
** (A2) Williams-Brito,Kimberly	Mathematics, General	27 %
Yarbrough,Michael	Mathematics, General	20 %
Zisk,Paul	Sociology	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anayah,Bernadette M.	ESL Integrated	30 %
Boylan,Catherine A.	Speech Communication	40 %
Clark,Christopher S.	Guidance	13 %
Clark,Christopher S.	Counselor	3 %
Cooper,David	Information Technology, General	23 %
Curran,Timothy M.	Mathematics, General	40 %
Danner,Lisa A.	English	40 %
Danner,Lisa A.	Creative Writing	20 %
Dao,Binh C.	Chemistry, General	15 %
** (B2) Ellerman,Curtis H.	Law, General	20 %
Fletcher,Francis	English	20 %
Flores,Juan J.	Academic Guidance	20 %
Garrett,Mark D.	Counselor	7 %
Gibson,Aurelius B.	Business Management	20 %
Greene,Calvin D.	Mathematics, General	33 %
Hill,David H.	Counselor	4 %
Kraemer,Jennifer L.	Child Development/Early Care and Educatio	20 %
Lagala,David L.	Physiology (Includes Anatomy)	40 %
Larry-Kearney,Debora Ann L.	Creative Writing	20 %
Malloy,Linda W.	English	7 %
Olsen,Marc C.	Mathematics, General	33 %
Price,Yvonne E.	English	40 %
** (A1) Rauschkolb,Teresa N.	Reading	20 %
Robinson,Brian C.	English	20 %
Sapra,Lisa M.	English	20 %
Sayago,Maria S.	Painting & Drawing	13 %
Schmid,Heike G.	Painting & Drawing	13 %
** (A5) Smith,Carolyn D.	Economics	40 %
Snell,Kenneth L.	Psychology, General	40 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Swithenbank,Elizabeth A.Z.	Office Technology/Office Computer Applicati	29 %
** (A1) Telles,James W.	Library Science, General	7 %
** (A1) Telles,James W.	Librarian	9 %
Tikhonova,Inna V.	Counselor	1 %
Trieu,Le Le	Mathematics, General	33 %
Tyler,Erica A.	Anthropology	15 %
** (A2) Wada,Eric B.	Botany, General	30 %
Worth,Debra N.	Dance	15 %
Wright,Matthew L.	Health Education	33 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allred,Mary-Susan	Counselor	3 %
Anderson,Kevin M.	Computer Networking	48 %
Arnold,Darlene M.	Cosmetology and Barbering	52 %
Bahhur,Riad N.	History	20 %
Barbaria,Miriam G.	Spanish	27 %
Barfield,Annette C.	Academic Guidance	20 %
Beadles,Lynette R.	Occupational Therapy Technology	7 %
Belair,Diane M.	Counselor	6 %
Belair,Diane M.	Counselor	1 %
Block,Angela M.	Sociology	40 %
Boguski,Mark E.	Sculpture	28 %
Bomberry,Deskaheh D.	Physical Education	15 %
** (B5) Bonawitz,Marcia C.	Cosmetology and Barbering	47 %
** (A5) Bui,Dinh N.	Academic Guidance	40 %
** (A5) Button,Donald W.	Computer Graphics and Digital Imagery	8 %
Carmazzi,Paul L.	Management Development & Supervision	20 %
Carmazzi,Paul L.	Physical Education	15 %
Carmazzi,Paul L.	Physical Fitness and Body Movement	20 %
Chape,Elizabeth A.	Physical Therapy Assistant	56 %
Chubbic,Dena J.	Chemistry, General	7 %
Clark,Kevin E.	Sign Language	53 %
Copely,Douglas M.	Physics, General	6 %
** (A2) Coppola,Jessica D.	Nutrition, Foods, and Culinary Arts	20 %
Crandley,Patrick A.	Multimedia	13 %
Crandley,Patrick A.	Electronic Game Design	28 %
Crumpton,Debra J.	Office Technology/Office Computer Applicati	35 %
Cypret,Phillip B.	Aeronautical & Aviation Technology	50 %
Daubert,Christopher D.	Art	15 %
Davis,Craig	Geographic Information Systems	16 %
Davis,Tony P.	Interpersonal Skills	3 %
Davis,Tony P.	Academic Guidance	20 %
deGennaro,Paul J.	Biology, General	8 %
deGennaro,Paul J.	Physiology (Includes Anatomy)	20 %
Dixon,Michael A.	Information Technology, General	20 %
Dixon,Michael A.	Computer Programming	20 %
Douglass,Bruce M.	Software Applications	23 %
Duvall,Melvin E.	Electronics & Electric Technology	40 %
** (B5) Estabrook,Paul H.	Applied Photography	28 %
Feder,Sandra H.	Website Design and Development	5 %
Fellman,Melissa	Dental Hygienist	13 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fitzpatrick, Kenneth E.	Environmental Control Technology (HVAC)	20 %
Fitzpatrick, Kenneth E.	Drafting Technology	13 %
Flaherty, Pamela L.	Sociology	40 %
Fonda, Gioia A.	Art	13 %
Fonda, Gioia A.	Painting & Drawing	13 %
Frank, Paul E.	Political Science	40 %
Freas, Adam C.	Academic Guidance	20 %
Gambrell, Deborah M.	Academic Guidance	20 %
Gambrell, Deborah M.	Counselor	4 %
Gambrell, Deborah M.	Counselor	2 %
Gilbert-Valencia, Daniel H.	Academic Guidance	7 %
Giovannetti, Lynne R.	Fashion	28 %
Giovannetti, Lynne R.	Fashion Production	13 %
Gomez, Tracey L.	Reading	35 %
Gonzalez, Mauricio	Academic Guidance	27 %
Gore, Robert W.	Film Production	28 %
Gould, Kelly L.	Administration of Justice	40 %
Graybill, Stuart D.	History	20 %
** (A5) Griffin, David A.	Physical Education	15 %
** (A5) Griffin, David A.	Physical Fitness and Body Movement	8 %
Guzman, Sandra G.	Guidance	7 %
Guzman, Sandra G.	Job Seeking/Changing Skills	7 %
Handy, Kimberly A.	Business and Commerce, General	20 %
** (B5) Handy, Mae F.	Cosmetology and Barbering	52 %
Heningburg, Keith R.	History	20 %
Jackson, Brenda L.	Licensed Vocational Nursing	20 %
Johnson, Ilana	Anthropology	20 %
Johnson, Lawrence F.	Aeronautical & Aviation Technology	7 %
Lane, Tammie R.	Dental Assistant	14 %
Lewis, Ann	English	20 %
Little, Myra M.	Information Technology, General	7 %
Loomis, Debora A.	ESL Reading	27 %
Mendez-Nunez, Luis R.	Mathematics, General	5 %
Meyer, Virginia C.	Biology, General	8 %
Mobery, Jerry C.	History	20 %
Mom, Brian W.	Small Business and Entrepreneurship	20 %
** (A1) Oh, Jang-Ha	Physical Fitness and Body Movement	8 %
** (B5) Olivarez, Norma	Cosmetology and Barbering	52 %
Payne, Michael D	Chemistry, General	20 %
Polagruto, John A.	Nutrition, Foods, and Culinary Arts	20 %
** (B3) Randolph, Melodi L.	Dental Assistant	29 %
Redmond, Patti A.	Speech Communication	40 %
Regalado, Maria Carmen	Psychology, General	40 %
Reynolds, Linda K.	Business and Commerce, General	40 %
Richardson, Michael B.	Physics, General	27 %
Rishard, Truman A.	Accounting	20 %
Rodriguez, Irma S.	Counselor	3 %
Romero, Danny A.	English	20 %
Roper, Susan W.	Chemistry, General	13 %
Rose, Gregory S.	Economics	20 %
Rosenberger, Randy	Mathematics, General	42 %
Sapp, Sylvia J.	Licensed Vocational Nursing	27 %
** (A2) Schutte, Matthew L.	Mathematics, General	33 %
Scott, Geraldine	Job Seeking/Changing Skills	3 %

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Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Scott,Geraldine	Academic Guidance	20 %
Selva,Marcia L.	English	20 %
Sheppard,Laurie C.	Licensed Vocational Nursing	27 %
Shiflet,Kurt J.	Music	53 %
Sjovold,Carl-Petter	History	20 %
Smedley,Lauri J.	Software Applications	18 %
Spangler,Rachel I.	Reading	20 %
Steever,Joseph M.	Mathematics, General	20 %
** (A4) Strella,Cheryl L.	Licensed Vocational Nursing	20 %
Strimling,Amy K.	Family Studies	40 %
** (A5) Sullivan,Derek J.	Physical Fitness and Body Movement	5 %
Tambert,Roxanne R.	Cosmetology and Barbering	52 %
Taylor,Timothy K.	Information Technology, General	12 %
Taylor,Timothy K.	Computer Networking	33 %
Tedla,Dagne	Political Science	40 %
Times,Kenneth J.	Job Seeking/Changing Skills	7 %
Times,Kenneth J.	Academic Guidance	27 %
Tracy,Gwyneth J.	Counselor	8 %
Tromborg,Chris T.	Psychology, General	20 %
Trujillo,David C.	Administration of Justice	20 %
VanSickle,Debra L.	Mathematics, General	27 %
Villanueva,Maria C.	Academic Guidance	20 %
Wagner,Glennnda G.	Nursing	13 %
Wagner,Glennnda G.	Registered Nursing	43 %
** (A5) Walker,Dannie E.	Physical Education	15 %
Wang,Hsiao J.	Mathematics, General	33 %
Weinsheink,Shawn E.	Technical Theater	50 %
Williams,Nichelle	Interpersonal Skills	20 %
Williams,Nichelle	Job Seeking/Changing Skills	3 %
Williams,Nichelle	Counselor	2 %
Wong,Peter W.	Cosmetology and Barbering	52 %
Woodmansee,Rick D.	Mathematics, General	40 %
Woolley,Nicole B.	Study Skills	13 %
** (B5) Wydick,Derrick C.	Job Seeking/Changing Skills	7 %
** (B5) Wydick,Derrick C.	Counselor	5 %
Xiao,Alex H.	Political Science	40 %
Zamora,Frank	Painting & Drawing	27 %
Zeh,Jonathan P.	Environmental Control Technology (HVAC)	30 %
Zuercher,Connie A.	Physical Education	20 %
Zuercher,Connie A.	Fitness Trainer	28 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience



## C L A S S I F I E D

<b>APPOINTMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Allison, Clinton D.	Financial Aid Clerk II	ARC	01/09/14
Daniels, Diana E.	Administrative Assistant I	SCC	02/03/14
Hartline, Beth	Confidential Administrative Assistant I	ARC	01/02/14
Lu, Van	Custodian	FLC	01/06/14
Moore-Past, Holliday M.	Communications and Public Information Officer	FLC	01/17/14
Nunez, Mechelle K.	Clerk III, 50%	FLC	01/06/14
Thao, Yer	Account Clerk II	DO	12/09/13
Tran, Stephanie	Financial Aid Clerk II	ARC	01/21/14

<b>LEAVE(S) OF ABSENCE</b>				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bowman, Peter J.	Grounds Supervisor	Long-term Health, 100%	FM	10/26/13-01/20/14 (Revised)
Davtian, Anna	Student Personnel Assistant-Counseling	Personal, 21.3%	CRC	01/06/14-05/23/14
Osterhout, Jonathan C.	Physical Education/ Athletic Attendant, 10 months	Personal, 45%	ARC	01/27/14-05/16/14
Paulson, Daniel I.	Instructional Assistant-Music, 9 months	Personal, 33%	ARC	01/20/14-05/16/14
Thao, Mary	Counseling Clerk II	Child Care, 100%	CRC	03/06/14-04/20/14

## C L A S S I F I E D

<b>PROMOTION(S)</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Chepurnoy, Andrey	Senior Information Technology Technician-Lab/Area Microcomputer Support, 12 months (Instructional Assistant-Campus Computer Laboratory, 11 months	CRC  CRC)	01/06/14
Vasquez, Luz E.	Student Personnel Assistant- Davis Outreach Program (Clerk III	SCC SCC)	02/10/14

<b>REASSIGNMENT(S)/ TRANSFER(S)</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Avila, Crystal	Admissions/Records Evaluator I (Admissions/Records Evaluator I	ARC  CRC)	02/10/14
Hernandez, Eulalia	Clerk II, 100% (Counseling Clerk I, 60%	FLC FLC)	02/03/14
Hill, James D.	Audiovisual Production & Maintenance Technician I, 12 months (Audiovisual Production & Maintenance Technician I, 10 months	SCC  SCC)	01/20/14
Lor, Ge V.	Financial Aid Officer (Financial Aid Officer	ARC SCC)	02/03/14
Poteet, Rhonda A.	Buyer-Bookstore I (Buyer-Bookstore I	FLC SCC)	03/03/14
Sagaydak, Elena	Bookstore Clerk II (Buyer-Bookstore I	SCC SCC)	03/31/14
Valdez, Sandra A.	Clerk III, 12 months (Clerk III, 10 months	ARC ARC)	01/04/14

## C L A S S I F I E D

<b>RECLASSIFICATION(S)</b>			
<u>Name</u>	<u>Proposed Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ahola, Susan E.	Instructional Assistant- Early Childhood Education, 9 months, 100% (Child Development Center Teacher, 9 months, 100%)	ARC  ARC)	10/17/13
Gomes, April C.	Admissions/Records Evaluator II (Admissions/Records Evaluator I	ARC ARC)	10/18/13

<b>RESIGNATION(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Araiza, Richard	Custodian	CRC	12/14/13
Calland, Jessica L.	Clerk II	FLC	01/03/14
Hallinan, Siobhan T.	Police Communication Dispatcher	SCC	01/04/14
Hom, Laura R.	College Police Officer	CRC	02/05/14
Lazzarone, David P.	Maintenance Technician I	SCC	01/25/14
Pressnell, Jeffery L.	Instructional Assistant- Writing/English/Reading, 9 months, 52.5%	ARC	01/17/14
Wells, Blain M.	Laboratory Technician-Science	ARC	02/04/14

<b>RETIREMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Engberg, Thomas A.	College Police Detective (After 15+ years of service)	DO	05/01/14
Hawley, Marilyn J.	Instructional Assistant- English as a Second Language, 9 months, 85% (After 9+ years of service)	ARC	04/01/14
Nichols, David E.	Facilities Planning Specialist (After 21+ years of service)	FM	04/01/14

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Arabadzhi, Yevgeniy D.	Special Projects	01/01/2014	06/30/2014
Bieber Hubbard, Kristian L.	Clerk I	11/18/2013	06/30/2014
Brand-Payne, Suzette S.	Special Projects	12/09/2013	06/30/2014
Brashears, Molly Allison	Bookstore Aide	01/02/2014	06/30/2014
Brundidge, Hazel M.	Clerk I	01/02/2014	06/30/2014
Brunton-King, Sophia R.	Instructional Assistant	10/28/2013	06/30/2014
Byelikov, Oleksandr	Custodian	01/06/2014	06/30/2014
Carlson, Erin M.	Special Projects	12/05/2013	06/30/2014
Castorena, Kathleen M.	Beginning Interpreter	01/18/2014	06/30/2014
Crayne, Dawn D	Asst. Coach-Swimming (M)	01/01/2014	06/30/2014
Deacon, Trenton	Instructional Assistant	12/25/2013	06/30/2014
Delgado, Darin F.	Asst. Coach-Softball	01/01/2014	06/30/2014
Ernst, Benjamin R	Campus Patrol	01/13/2014	06/30/2014
Finn, Joseph P.	Asst. Coach-Baseball	01/01/2014	06/30/2014
Fitzgerald, Timothy R.	Specialty Coach	01/01/2014	06/30/2014
Gilbert, Amy L	Clerk I	01/02/2014	06/30/2014
Gould, Kristine M.	Special Projects	11/18/2013	06/30/2014
Harris, Amber S.	Beginning Interpreter	01/18/2014	06/30/2014
Hartline, Beth	Special Projects	12/16/2013	06/30/2014
Holmes, Donna C.	Tutorial Services Assistant	12/02/2013	06/30/2014
Holt, Amelia R.	Special Projects	12/05/2013	06/30/2014
Howard, James T	Specialty Coach	01/17/2014	06/30/2014
Humphries, Angela M.	Clerk I	01/13/2014	06/30/2014
Jimenez De Valdez, Patricia	Financial Aid Officer	01/02/2014	06/30/2014
Johnson-Gingras, Melodie A.	Special Projects	01/18/2014	06/30/2014
Justmann, Niki L	Clerk II	10/29/2013	06/30/2014
Karl, Jeff R.	Special Projects	12/05/2013	06/30/2014
Komure, Morgan T.	Instructional Assistant	01/21/2013	06/30/2014
Kyumba, Lumuli Hannah	Specialty Coach	01/01/2014	06/30/2014
Lewis, Erik M.	Asst. Coach-Swimming (W)	01/01/2014	06/30/2014
Lopez, Anjelica M.	Clerk III	01/13/2014	06/30/2014
Marsden, Petricia A.	Admissions/Records Clerk I	12/16/2013	06/30/2014
Martin, Carla M	Special Projects	12/05/2013	06/30/2014
Matsubara, Jamie L.	Instructional Assistant	01/21/2014	06/30/2014
Messer, Ellyse M.	Instructional Assistant	12/25/2013	06/30/2014
Meyer, Gregory B.	Specialty Coach	01/01/2013	06/30/2014
Mostajo, Angelito	Bookstore Aide	01/01/2014	06/30/2014
Mostajo, Eilyn M	Financial Aid Clerk I	01/02/2014	06/30/2014
Murti, Kendalyne K.	Administrative Asst. I	01/06/2014	06/30/2014
Nelson, Mariela R.	Special Projects	01/21/2014	06/30/2014

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (continued)</u>			
Nelson, Steffanie D.	Clerk I	12/25/2013	06/30/2014
Nguyen, Kevin	Instructional Assistant	01/21/2014	06/30/2014
Page, Brendan J.	Asst. Coach - Track&Field (M)	01/01/2014	06/30/2014
Reid, Michael J.	Asst. Coach - Track&Field (M)	01/01/2014	06/30/2014
Richmond, Nathan A.	Instructional Assistant	12/04/2013	06/30/2014
Rizk, Georges Y.	Clerk I	11/24/2013	06/30/2014
Roscrow, Morey T.	Specialty Coach	01/01/2014	06/30/2014
Royer, Michael T.	Instructional Assistant	01/21/2014	06/30/2014
Ruxin, Tamra	Specialty Coach	01/01/2014	06/30/2014
Shevchuk, Yuliya G.	Clerk III	01/02/2014	06/30/2014
Swart, Andrew L.	Specialty Coach	01/01/2014	06/30/2014
Tereshchenko, Alex	PE/Athletic Attendant	02/01/2014	06/30/2014
Vancil, Preston L.	Specialty Coach	01/01/2014	06/30/2014
Vargas, Rianna L	Intermediate Interpreter	01/18/2014	06/30/2014
Voronina, Irina	Instructional Assistant	01/21/2013	06/30/2014
Wigner, Shelby K.	Bookstore Clerk I	01/27/2014	06/30/2014
Woodard, Kevin J.	Financial Aid Clerk II	12/04/2013	06/30/2014
Woodard, Kevin J.	Administrative Asst. I	01/06/2014	06/30/2014

Cosumnes River College

Angulo, Adam M	Special Projects	01/20/2014	06/30/2014
Fiorino, Brendon A.	Campus Patrol	12/20/2013	06/30/2014
Garcia, Juan C	Bookstore Aide	12/05/2013	06/30/2014
Keefer, Kevin A.	Asst. Coach-Baseball	01/01/2014	06/30/2014
Kilby, Brad	Groundskeeper	01/09/2014	06/30/2014
Lewis Jr., Leroy O.	Clerk I	01/15/2014	06/30/2014
Lopez, Amber D.	Admissions/Records Clerk III	01/24/2014	06/30/2014
Lopez-Alejandre, Luis M	Specialty Coach	01/01/2014	06/30/2014
Lopez-Alejandre, Luis M	Specialty Coach	01/01/2014	06/30/2014
MacGill, Brie R	Art Model	11/15/2013	06/30/2014
Pedretti, Sara	Asst. Coach-Soccer (W)	01/01/2014	06/30/2014
Pham, Vu A.	Instructional Assistant	01/21/2014	06/30/2014
Wilder, Candice A	Game Timer	11/01/2013	06/30/2014

District Office / Business and Economic Development Center / Facilities Management

Jackson, Taurus R	Special Projects	01/07/2014	06/30/2014
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Bonser, Marina P.	Instructional Assistant	01/02/2013	06/30/2014
Akers, Teri L.	Special Projects	12/28/2013	06/30/2014
Bratan, Tatyana V.	Special Projects	01/21/2014	06/30/2014
Dondapati, Annie O	Account Clerk I	01/21/2014	06/30/2014
Fisher, Barbara J. D.	Administrative Asst. I	01/06/2014	06/30/2014
Flynn, Amy R	Counseling Clerk II	01/06/2014	06/30/2014
Focht, Christina M.	Special Projects	01/07/2014	06/30/2014
Green, Michael T	Athletic Trainer	01/07/2014	06/30/2014
Griffin, Shannon C.	Clerk I	12/25/2013	06/30/2014
Lott, Stuart C.	Special Projects	01/07/2014	06/30/2014
Soramaki, Serafia R.	Art Model	01/21/2014	06/30/2014
Taylor, Pamela W.	Clerk II	12/25/2013	06/30/2014
Thiessen, Levi M.	College Recv Clerk/Storekeeper	01/21/2014	06/30/2014
Warner, Nathaniel R.	Instructional Assistant	01/21/2014	06/30/2014
Wyckoff, Bryan William T.	Educational Media Design Spec	01/01/2014	06/30/2014

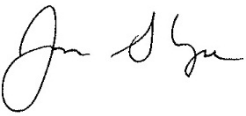
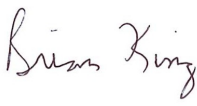
Sacramento City College

Abdulhafid, Ashraf	Campus Patrol	01/08/2014	06/30/2014
Badovinac, John D.	Asst. Coach - Track&Field (M)	01/01/2014	06/30/2014
Brazelton, Victor L.	Clerk I	01/27/2014	06/30/2014
Castorena, Kathleen M.	Beginning Interpreter	01/21/2014	06/30/2014
Dzioba, Danielle M.	Special Projects	01/21/2014	06/30/2014
Firestone, Harley M	Campus Patrol	01/23/2014	06/30/2014
Frantzreb, Karl W	Toolroom Equip Attendant	01/02/2014	06/30/2014
Hakimi, Bariaalai	Clerk I	01/13/2014	06/30/2014
Hallinan, Siobhan T.	Police Comm Dispatcher	01/06/2014	06/30/2014
Hightower, Alecia L.	Special Projects	01/21/2014	06/30/2014
Hudspeth, Lasika	All Temporary Classified	01/08/2014	06/30/2014
Ivaska, Kyle R.	Police Comm Dispatcher	01/06/2014	06/30/2014
Neighbors, Helen A	Account Clerk I	01/13/2014	06/30/2014
Oliver, Kelly L.	Student Personnel Assistant	01/16/2014	06/30/2014
Pitta, Juan A.	Campus Patrol	12/13/2013	06/30/2014
Poole, Tamara D	Athletic Trainer	02/01/2014	06/30/2014
Porter, Andrea L.	College Reserve Police Officer	11/15/2013	06/30/2014
Prasad, Shinesh S.	Clerk I	01/25/2014	06/30/2014
Prasad, Shinesh S.	Instructional Assistant	01/25/2014	06/30/2014
Shafer, Mary P.	Instructional Assistant	01/21/2014	06/30/2014
Taylor, Kathleen M.	Instructional Svcs Assist. II	01/06/2014	06/30/2014
Vyakhk, Natalya	Student Personnel Assistant	12/13/2013	06/30/2014
Vyakhk, Natalya	Counseling Clerk I	01/14/2014	06/30/2014

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Resolution No. 2014-03: Sale of Poppy Ridge Parcel	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

At its July 2013 meeting, and pursuant to Education Code sections 81360 and following, the Board of Trustees approved the decision to sell the property that it owns at 8440 Poppy Ridge Road, Elk Grove, California 95757 (further identified as Assessor Parcel Number 132-0290-015-0000) (Poppy Ridge Parcel). As part of that process and the Board’s direction, staff offered the property for sale to numerous public agencies, advertised its availability in published notices, and received no interest in the property. At its October 2013 meeting, the Board approved the process for the public sale of the Poppy Ridge Parcel and set a public meeting to receive sealed bids and entertain overbids and also announced it would accept the highest bid or reject all bids at its November meeting. This information was circulated by posting and publishing that resolution. Four bidders came to the initial public meeting and all submitted bids; Artisan Land Investments LLC; Cresleigh Homes Corporation; the Gidaro Group; and STL Company LLC. Due to confusion regarding the minimum sale price, the Board rejected all bids at its regular November meeting and set another public meeting to receive sealed bids and entertain overbids. The Board set its regular December 2013 meeting as the meeting at which it would accept the highest bid or reject all bids. Once again, this information was circulated by posting and publishing a notice. The same four bidders (and no others) returned and submitted bids. At the December Board meeting, the Board accepted the high bid of Cresleigh Homes Corporation for a three-year option to acquire the property at a purchase price of \$4.8 million. The second highest bid was submitted by Artisan. Gidaro dropped out when the purchase price reached \$4.4 million and STL did not bid past its original bid of \$3.5 million. Excluding Cresleigh’s participation, Artisan’s highest bid was \$4.45 million.

**STATUS:**

Pursuant to the Option agreement, Cresleigh had 30 days to examine the property and determine if it was feasible to consummate the transaction. On the final day of the feasibility period, Cresleigh determined that it was not feasible to close the transaction and the contract was terminated and all required deposits were returned to Cresleigh.

Although one option is to renote another bidding session, case law holds that competitive bidding is not required where competitive proposals would be futile, unavailing, or would not produce an advantage. Staff examined the options and concluded based on the facts above that it was in the District's best interest to award to the second highest bidding firm. Given the two prior bidding meetings, it is likely no additional bidders would participate. Further, it is likely Gidaro would not bid more than the \$4.4 million they have already bid when they dropped out of the original proceedings. Further bidding would incur delay, additional staff time, additional posting costs, and additional publishing costs without any real possibility of a higher offer. In anticipation of this Board meeting, Artisan and the District have executed an option agreement—contingent on approval by the Board of Trustees—to sell an option to Artisan under the terms and conditions set forth in the bid documents at the purchase price of \$4.45 million. At the time of the Board meeting, Artisan is required to have deposited the initial option payment of \$400,000 and removed all contingencies from the option going forward and thus, the initial \$400,000 will not be refundable.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached Resolution Number 2014-03 to approve the sale of the Poppy Ridge Parcel to Elk Grove Land Investments LLC (the legal entity designated by Artisan to execute the Option Agreement) at the purchase price of \$4.45 million on terms set forth above and in the Option Agreement, and that the Board of Trustees authorize the Chancellor, or Designee, to prepare the appropriate document(s) and take all necessary steps to consummate the sale of the Poppy Ridge Parcel as outlined in the Option Agreement, including the execution of a deed and the delivery of it upon performance and compliance by the purchaser of all the terms or conditions of the contract to be performed concurrently therewith.





# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2014-03

### SALE OF THE POPPY RIDGE PARCEL PURSUANT TO EDUCATION CODE SECTION 81365

**WHEREAS**, the Los Rios Community College District is the owner of approximately 20 acres of real property located within the District more particularly described as 8440 Poppy Ridge Road, Elk Grove, CA 95757 and the legal description of which is attached hereto as Exhibit "A" (Poppy Ridge Parcel) Sacramento County APN: 132-0290-015-0000, and which was originally acquired for the construction of the Cosumnes River College-Elk Grove Center (Center); and

**WHEREAS**, the District has completed the process under California Education Code Section 81360 *et seq.* to sell the Poppy Ridge Parcel as surplus property; and

**WHEREAS**, the District set minimum price and terms for the purchase of the Poppy Ridge Parcel and requested bids to purchase the Poppy Ridge Parcel and held two separate public bidding meetings at which the same four bidders appeared: Artisan Land Investments LLC; Cresleigh Homes Corporation; the Gidaro Group; and STL Company LLC; and

**WHEREAS**, Cresleigh Homes Corporation was the highest bidder for an option to acquire the Poppy Ridge Parcel with a purchase price of \$4,800,000 (four million eight hundred thousand) and the Board awarded Cresleigh Homes Corporation the Option Agreement. Artisan was second with a high bid of \$4.75 million, Gidaro was third at \$4.4 million, and STL was last at a final bid of \$3.5 million. Artisan and Cresleigh bid the property price up from \$4.45 million to \$4.8 million against each other after Gidaro ceased bidding; and

**WHEREAS**, Cresleigh Homes Corporation withdrew from the purchase pursuant to the terms of the Option Agreement; and

**WHEREAS**, competitive bidding is not required where competitive proposals would be futile, unavailing, or would not produce an advantage for the public entity; and

**WHEREAS**, given the two prior bidding meetings, it is likely that no additional bidders would participate if a further competitive bid were held. Artisan has purchased options on property around the Poppy Ridge Parcel and is assembling a larger parcel

for development. It is likely Gidaro would not bid more than the \$4.4 million they already bid. Further bidding would incur delay, additional staff time, additional posting costs, and additional publishing costs, without any real possibility of a higher offer. As noted above, Cresleigh has pulled out of the project and has indicated they consent to the sale of the Poppy Ridge Parcel to Artisan indicating they would not bid above Artisan's bid of \$4.45 million—Artisan's bid immediately after Gidaro's highest bid; and

**WHEREAS**, Artisan has agreed to purchase a three year option to acquire the Poppy Ridge Parcel with a purchase price of \$4,450,000 (four million four hundred fifty thousand) through the entity of Elk Grove Land Investments LLC (a sister corporation of Artisan's) ("Buyer"), and the exercise of the option requires the following material terms and payments under the Option Agreement which shall be creditable to the purchase price:

1. Buyer has deposited \$400,000.00 which is non-refundable.
2. Upon commencement of the second year of the option, Buyer must make a deposit of \$200,000.00 which is non-refundable.
3. Upon the commencement of the third year of the option, Buyer must make a deposit of \$200,000.00 which is non-refundable.
4. Buyer shall close on the purchase of the Poppy Ridge Parcel no later than ten days after buyer's exercise of the option, but no later than the end of the third year of the option.

**WHEREAS**, based on the foregoing, the Board concludes that further competitive bidding would be futile, unavailing, and would not produce an advantage to the District: Now, therefore,

**BE IT RESOLVED** that the Los Rios Community College District Board of Trustees hereby consents and approves of the sale of the Poppy Ridge Parcel to Buyer upon the terms described herein and the Option Agreement; and

**BE IT FURTHER RESOLVED** that the District's Chancellor, Brian King, or the District's Deputy Chancellor, or the Vice Chancellor of Finance, is hereby authorized, empowered, and directed to take any action that may be necessary or appropriate, and to execute and deliver all necessary instruments and documents on behalf of the District, as may be determined appropriate to implement the purpose and intent of the foregoing resolution.

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**PASSED AND ADOPTED** as Los Rios Community College District Resolution No 2014-03 this twelfth day of February, 2014, by the following called vote:

AYES	NOES	ABSENT
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Robert Jones, Board President

Attest:

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Brian King  
Chancellor and Secretary to the Board

EXHIBIT "A"  
LEGAL DESCRIPTION

At that portion of the Southeast one-quarter of the Northeast one-quarter of Section 11, Township 6 North, Range 5 East, M.D.B. & M., described as follows:

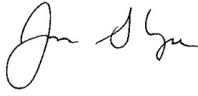
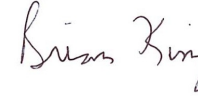
Beginning at Northwest corner of the Southeast one-quarter of the Northeast one-quarter of said Section 11 from which point of beginning of a 1-1/2 inch iron pipe monument tagged L.S. 2651 set to mark a point on the North line of said Section 11, said point being the Southeast corner of the parcel designated "L.W. Foster 215.788 Acres" on the Record of Survey entitled "Portion of Sections 2 & 3, T 6 N, R 5 E, M.D.B. & M.", recorded in the office of the Recorder of Sacramento County in Book 14 of Surveys, Map No. 44, bears the following (3) courses and distances; South 89°42'26" West 1317.35 feet North 00°01'10" East 1349.25 feet and South 89°58'04" West 968.19 feet; thence from said point of beginning along the North line of the Southeast one-quarter of the Northeast one-quarter of said Section 11 North 89°42'26" East 658.68 feet; thence South 00°17'32" East 1335.15 feet to a point on the one-quarter line dividing said Section 11 into North and South one-halves; thence along said one-quarter line South 89°17'44" West 656.60 feet to the Southwest corner of the Southeast one-quarter of the Northeast one-quarter of said Section 11; thence along the West line of the Southeast one-quarter of the Northeast one-quarter of said Section 11 North 00°12'02" East 1339.86 feet to the point of beginning.

APN: 132-0290-015

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Public Hearing: 2014-2017 Collective Bargaining Hearing for Initial LRCEA Proposal	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	X
		INFORMATION	

**BACKGROUND:**

Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board of Trustees and representatives of the Los Rios Classified Employees Association (LRCEA) have agreed to engage in negotiations. The collective bargaining agreement with LRCEA expires on June 30, 2014. LRCCD wishes to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

**STATUS:**

Consistent with local regulations, on January 8, 2014, the Board of Trustees scheduled a public hearing for the February 12, 2014 meeting to allow public comments regarding the LRCEA's collective bargaining proposal. The enclosed initial collective bargaining proposal of LRCEA has been available for public review since being presented to the Board of Trustees at the January 8, 2014 meeting.

**RECOMMENDATION:**

It is recommended that the Board of Trustees conduct a public hearing and receive the initial collective bargaining proposal of LRCEA.

**Los Rios Classified Employees Association (LRCEA)**  
701 Howe Avenue, Suite D-39, Sacramento, California 95825  
Telephone: 916-927-9720 Fax: 916-927-9726

Delivered In-person

December 12, 2013

Board of Trustees  
Los Rios Community College District  
1919 Spanos Court  
Sacramento, California 95825

Dear President and Members of the Board:

Re: Initial LRCEA Collective Bargaining Proposal 2014-2017


Pursuant to the Educational Employment Relations Act, enclosed is the initial LRCEA proposal for its 2014-2017 collective bargaining agreement with the District; LRCEA is providing the District fifty (50) copies of this proposal.

When reviewing this initial proposal consider the following:

- \* New language proposed is underlined and printed in bold type.
- \* Language proposed to be deleted has a horizontal line through it and is printed in bold type.
- \* Articles and/or sections of the current collective bargaining agreement (2011-2014) not proposed to be amended, modified or deleted are presented with the words "No change to current language" printed under the appropriate article/section number.
- \* Dollar amounts and/or percentages of dollar amounts to be negotiated by the parties during negotiations over this initial LRCEA proposal are noted with an underlined blank space in applicable articles/sections.
- \* Dates relevant to the term of the new agreement are included, underlined and printed in bold type.

LRCEA requests the District to place this initial LRCEA proposal on the agenda of the next meeting of the District Board of Trustees, and to notify LRCEA in writing regarding the date, location and time of that meeting. LRCEA is prepared to meet and negotiate with the District upon completion of the public hearing process required by Section 3547 of the Government Code.

Respectfully,



Jeff Bucher, President

cc: LRCEA Executive Board  
LRCEA General Membership

Preamble

No change to current language.

Article 1: Recognition and Bargaining Unit

1.1 Recognition

No change to current language.

1.2 Bargaining Unit

No change to current language, however, job classification titles in Appendix C of the contract, as referred to in this section, must be updated to reflect any changes that have been made during the term of the contract; this update is noted in the initial LRCEA proposal.

1.2.1

No change to current language.

1.2.1.1

New position classifications shall be provided by Human Resources to the Bargaining Unit for review and comment. The Bargaining Unit shall provide a written response to the proposed new classification within twenty-one (21) calendar days from the date received. If requested by either party necessary, LRCEA and the District will meet jointly within fifteen (15) calendar days from receipt of the LRCEA Unit response to clarify and discuss any concerns regarding the new classification, and if requested by LRCEA the new position classification shall be submitted to the Joint Job Classification Review Committee for discussion and negotiation pursuant to Article 15 of this Agreement.

1.2.1

The Bargaining Unit shall not have any position classification and any position(s) therein removed from it during the term of this Agreement without the express written agreement of LRCEA.

1.2.3

No change to current language

1.2.4 Filing Vacancies

When a vacancy occurs in a position classification in the Unit the District shall fill that vacancy with a regular classified employee within ninety (90) calendar days immediately following the occurrence of that vacancy, and when that vacancy is filled the work schedule of the position shall not be reduced from the schedule of the employee who held that position immediately prior to that vacancy occurring.

1.2.5 Contracting Out Unit Work Prohibited

The District agrees it shall not contract out the work of any position classification in the Unit during the life of this Agreement.

1.2.6 No Layoff or Other Time-Base Reductions

The District agrees it shall not layoff or reduce the annual, monthly, and/or hourly work schedule of any employee in any position



classification in the Unit during the life of this Agreement.

1.2.7 Individual Agreements Prohibited

The District agrees it shall not negotiate with, enter into any agreement with, adjust grievances for, grant rights and/or benefits not covered by this Agreement to any employee in the Unit, unless such action is with the prior express written agreement of LRCEA.

1.2.8 Bargaining Unit Work

No person outside the Unit shall be allowed to perform the work of any position classification in the Unit without the prior express written agreement of LRCEA.

Article 2: Organizational Rights

2.1 Exclusive Rights

No change to current language.

2.1.1 Right to Represent Employees in the Unit

No change to current language.

2.1..2 Access to Employees at Work

No change to current language.

2..1.3 Use of District Bulletin Boards

No change to current language.

2.1.3.1 Currency of Postings

No change to current language.

2.1.3.2 Copy of Postings

No change to current language.

2.1.4 Use of District Mailboxes and Mail Distribution System

No change to current language.

2.1.5 Use of District Communications

No change to current language.

2.1.6 Use of District Facilities

No change to current language.

2.1.6.1 Use of Employee Rest Space

No change to current language.

2.1.7 LRCEA Meetings

No change to current language.

2.1.8 Release Time - Grievance Processing

No change to current language.

2.1.9 Release Time - Negotiations

No change to current language

2.1.9.1 Preparation Time - Negotiations

No change to current language.

2.1.10 Exclusive Right to Payroll Deduction

No change to current language.

2.1.11 Exclusive right to Meet and Negotiate

No change to current language.

2.2 Additional Organizational Rights

2.2.1 Agenda and Minutes of the Board of Trustees

No change to current language.

2.2.2 District Strength Report

No change to current language.

2.2.3 Release Time - LRCEA Officers

No change to current language.

2.2.4 District Conduct with LRCEA Members and Officers

No change to current language.

2.2.5 Salary Change

No change to current language.

2.2.6 Distribution of Agreement

No change to current language.

2.2.7 Notice of New Employee to LRCEA

No change to current language.

2.2.8 LRCCD Policies and Administrative Regulations

LRCEA Policies and Administrative Regulations are available online at <http://www.losrios.edu/legal/>. The District shall notify LRCEA in writing within a reasonable time prior to adoption of any proposed amendment, modification, or deletion of any LRCCD Policy and/or Administrative Regulation affecting LRCEA and/or employees LRCEA represents in the District. Upon written request from LRCEA the District and LRCEA shall meet and negotiate regarding such proposed amendments, modifications, and/or deletions pursuant to Section 3543.2 of the EERA of any adopted changes of the LRCCD Policies and Administrative Regulations during the term of this Agreement.

2.2.8.1 Chancellor's Cabinet

No change to current language.

2.2.8.2 Practices and Procedures

No change to current language.

2.2.9 Mailing Labels

No change to current language.

Article III: Organizational Security

3.1 Application to Employees in the Unit and LRCEA

No change to current language.

3.1.1 Agency Shop

No change to current language.

3.1.2 Maintenance of Membership

No change to current language.

3.1.3 Religious Objector Claim

No change to current language.

3.1.4 Payroll Deduction Authorization

No change to current language.

3.1.4.1 Prior Employee Authorization

No change to current language.

3.1.4.2 No Employee Authorization

No change to current language.

3.1.5 Changes to Dues or Fee Schedule

No change to current language.

3.1.6 Annual Notice to Members and Non-Members

No change to current language.

3.1.7 District Payment of Deductions to LRCEA

No change to current language.

3.1.8 Hold Harmless

No change to current language.

Article IV: Evaluation of Job Performance

4.1 Purpose of Evaluating Job Performance

4.1.1

No change to current language.

4.1.2

No change to current language.

4.1.3

No change to current language.

4.1.4 Special Evaluation

A Special Evaluation of Job Performance may be made more frequently only when the overall rating of the employee's regular evaluation is "needs to improve" or "unacceptable", and then only when that overall rating is the same rating as qualifying factors 1, 2, and/or 3 on that regular evaluation to address qualification factors in the Report of Job Performance if deemed advisable by the administrative officer. If, a special evaluation is conducted, the Evaluator will clearly define the employee performance factor(s) needing improvement and the review timeline/period(s). At the conclusion of the special evaluation period(s)/feedback will be provided and a normal evaluation cycle will resume or the special evaluation period will be extended.

However, when an employee is placed on special evaluation the District shall provide him or her with a reasonable period of time during which to improve his or her job performance in the area(s) documented as deficient, and shall provide him or her with the necessary resources to assist him or her during the special evaluation period to improve his or her job performance.

4.2 Evaluator

The evaluator of the job performance of an employee shall be a District manager or supervisor who is directly responsible for the District operating unit in which the employee is assigned, and except for such District manager or supervisor, no other employee in the Bargaining Unit or person outside the Bargaining Unit shall evaluate the job performance of any employee.

Employees in a lead capacity may be asked by the evaluator for input. Input received, however, cannot be factored into a report for job performance review unless it has been verified in writing by the evaluator, and that verified information and material has been provided to the employee being evaluated, by the evaluator with the draft Report of Job Performance when it is first issued to that employee, and that verified information and material shall include the name of the person who provided the input, the bargaining unit he or she is in, if any, his or her job classification with the District, when and how that input was provided to the evaluator, and how and when that input, information and material was verified by the evaluator.

4.3 Evaluator Training

4.3.1

No change to current language.

4.3.2

No change to current language.

4.4 Scope of Evaluation

No change to current language.

4.5 Categories and Factors for Report of Job Performance

No change to current language.

4.5.1 Quality of Work

No change to current language.

4.5.2 Quantity of work

No change to current language.

4.5.3 Work Habits and Attitudes

No change to current language.

4.5.4 Personal Qualities

No change to current language.

4.5.5 Relationship with Others

No change to current language.

4.5.6 Leadership Abilities (if applicable)

No change to current language.

4.5.7 ~~Additional Factors~~

~~This section is used to identify additional factors not covered by previous areas or to evaluate success of previous performance improvement plan.~~

4.5.8 Overall Rating

No change to current language - renumbered to 4.5.7

4.6 Evaluation Process

4.6.1 Completing the Report of Job Performance

No change to current language.

#### 4.6.2 Role of Reviewing Officer

Prior to the evaluation meeting scheduled with the employee the performance review document shall be reviewed and signed by the evaluator and designated reviewing officer. If during the evaluation meeting with the employee it is determined that revisions to the Job performance review document are necessary, the ~~primary evaluator (rater)~~ shall review potential changes with the reviewing officer and prepare a new performance report for signature by the evaluator and reviewing officer ~~if appropriate~~.

#### 4.6.3 Meeting Between ~~Primary~~ Evaluator and Employee

The evaluator ~~may~~ shall present the employee with a draft Report of Performance for comments prior to discussion of the final review, and this draft shall be signed and dated by the evaluator and the designated reviewing officer. LRCEA Unit employees shall be allowed at least ~~forty-eight (48) twenty-four (24)~~ hours to review the signed and dated draft Report of Job Performance as well as the final Report of Performance when it is issued. If an employee chooses not to sign the final Report of Performance the evaluator shall annotate the Report of Job Performance accordingly and provide a copy to the employee at that such time. ~~One (1) copy of the Report of Job Performance will be given to the employee when the employees signs the Report of Job Performance.~~

#### 4.7 Evaluation of Conditional Employees

##### 4.7.1 Definition

No change to current language.

##### 4.7.2 Time Line

No change to current language.

##### 4.7.3 Unsatisfactory Review of Conditions Employees

No change to current language.

#### 4.8 Probationary Employees

##### 4.8.1 Definition and Probationary Period

No change to current language.

##### 4.8.2 Effect of Short Term and/or Substitute Assignment

No change to current language.

##### 4.8.3 Effect of Absence on Probationary Employees

No change to current language.

##### 4.8.4 Time Limit

No change to current language.



4.8.5 Unsatisfactory review of Probationary Employees

No change to current language.

4.9 Unsatisfactory Review of Permanent Employees - Appeal

4.9.1

No change to current language.

4.9.2

No change to current language.

4.9.3

No change to current language.

4.10 Grievance

The process used for the performance review of employees is subject to the grievance procedure including but not limited to, however, the standards employed and judgment rendered in determining the ratings issued on the Report of Job Performance while subject to the appropriate process mentioned above, are not subject to the grievance procedure.

The period in which the grievance is required to be filed shall not commence until after the employee receives the final evaluation of his or her job performance from the evaluator, or after the employee receives the written response from the District pursuant to Section 4.9 of this Agreement.- The District agrees it will not use the procedures and processes pertaining to evaluating job performance of any employees to harass any employee covered by this agreement.

4.11 Representation for Evaluation Meetings

No change to current language.

4.12 Self-Evaluation

No change to current language.

4.13 Exclusive Process

No change to current language.

Article 5: Work Periods

5.1 Annual Work Schedules

No change to current language.

5.1.1 Fiscal Year

No change to current language.

5.1.2 Work Schedule - Twelve Month Positions

The annual work schedule of each twelve-month employee is the fiscal year. The District shall not reduce the work schedule of any twelve-month (12) employee in the Unit during the life of this Agreement.

5.1.3 Work Schedule - Eleven-Month Positions

The annual work schedule of a full-time employee designated as having eleven (11) months of service will have a minimum of 1,784 paid-status hours. This includes, but is not limited to, vacation, holidays, and Board-granted days off. Employees with a work schedule of eleven (11) months will be paid by the hour. The District shall not reduce the work schedule of any eleven (11) month employee in the Unit during the life of this Agreement.

5.1.4 Work Schedule - Ten-Month Positions

The annual work schedule of a full-time employee designated as having ten (10) months of service will have a minimum of 1,616 paid-status hours. This includes, but is not limited to, vacation, holidays, and Board-granted days off. These days will be scheduled during the academic calendar year. Employees with a work schedule of nine (9) months will be paid by the hour. The District shall not reduce the work schedule of any ten (10) month employee in the Unit during the life of this Agreement.

5.1.5 Work Schedule - Nine-Month Positions

The annual work schedule of a full-time employee designated as having nine (9) months of service will have a minimum of 1400 paid-status hours. This includes, but is not limited to, vacation, holidays, and Board-granted days off. These days will be scheduled during the academic calendar year. Employees with a work schedule of nine (9) months will be paid by the hour. The District shall not reduce the work schedule of any nine (9) month employee in the Unit during the life of this Agreement.

5.1.5.1 Less Than full-Time Nine-Month Positions

Nine-month employees with a work day of less than eight (8) hours may be scheduled such that their minimum paid-status hours fall within the 164 instructional days.

5.1.5.2 Cafeteria and Children's Center Full-Time Employees

No change to current language.

5.1.5.3 Cafeteria Employees - School Vacations, Final Exam Week and Semester Breaks

Cafeterias normally operate on a reduced schedule during school vacations, final exam week and semester breaks. During these periods, food service employees shall be scheduled to perform their regular job duties during all hours cafeterias are open during such period as needed and the work schedule adjusted accordingly. Seniority by job classification shall apply when be given equal consideration in such scheduling of cafeteria work during these periods as needed and the work schedule adjusted accordingly. Seniority shall be given equal consideration in such scheduling.

5.1.5.4 Cafeteria Employees-Summer Session

When the District decides to operate a cafeteria during the summer session, the positions to be filled will be filled by food service employees in the Unit who will perform their regular duties in their regular job classifications at their regular pay rates during that summer session operation, as determined by the District manager or supervisor directly responsible for, with the work schedule for each the affected cafeteria will be posted for five (5) working days not later than May 1 immediately preceding the summer session involved. Regular employees wishing to work during the summer schedule may request, in writing, to fill their regular positions one of the posted positions. Such assignments will be made on a seniority basis in each job classification provided the employee meets the minimum qualifications for the position requested. No employee of a District food service management consultant shall displace or replace food service employee in the Unit during such summer sessions.

5.1.5.5 Short-Term Employees - Contractors and Their Employees

The District shall not employ any person(s) having a personal services contract with the District and all person(s) employed or sub-contracted by such contractor, any person(s) having a contract with the District to provide food service consulting and all person(s) employed or sub-contract by such food service contractor, and any short-term employee, in any manner whatsoever that displaces, replaces, or otherwise causes a negative impact on any employee, position, and position classification in the Unit regarding matters relating to wages, hours of employment, fringe benefits, and other terms and conditions of employment pursuant to Section 3543.2 of the EERA.

5.2 Work Week

No change to current language.

5.2.1 Work Week

No change to current language.

5.2.2 ~~Alternate~~ Work Week Schedule - Consecutive Work Days

No change to current language in the text of this section.

5.2.3 Work Week Limitations

No change to current language.

5.3 Work Day

The length of any employee work days shall be established by the District in compliance with this agreement and the law for each employee ~~relative to the needs of the District.~~

5.3.1 Permanent Changes to Work Day

Permanent changes in the employee work day schedule may be made after giving an employee thirty (30) ~~fifteen (15)~~ calendar days written notice of such change, but no such change shall be made for arbitrary or capricious reason(s), or in conflict with this Agreement.

5.3.2 Reduction to Permanent Work Assignment.

During the life of this Agreement the District shall not reduce the permanent assignment of any employee in the Unit ~~Reducing the permanent assignment of any employee shall be subject to the provisions of the California Education Code regarding the layoff of classified employees and shall be subject to meeting and negotiating with LRCEA on the effects of the layoff.~~

5.4 Rest Periods

No change to current language.

5.4.1 Taking Rest Periods

No change to current language.

5.5 Lunch Periods

No change to current language.

5.6 Academic Calendar

No change to current language.

5.6.1 Trimester Academic Calendar

No change to current language.

5.6.2 Compressed Academic Calendar

No change to current language.

5.7 Alternate ~~Summer~~ Work Schedule

The following alternate work schedule applies to all employees in the Unit:

5.7.1 Work Week - Five (5) Consecutive Eight (8) Hour Work Days

Any employee with a regular work week consisting of five (5) consecutive

eight (8) hour work days may request permanent reassignment for one of the following alternate work week schedules:

5.7.1.1 4-10-40 Schedule

This alternate work week schedule consists of four consecutive ten (10) hour work days during each forty (40) hour work week.

5.7.1.2 9-80 Schedule

This alternate work week schedule covers a fourteen (14) consecutive calendar day period and consists of two (2) work weeks, one (1) with four (4) consecutive nine (9) hour work days, and one (1) with four consecutive nine (9) hour workdays and one (1) eight (8) hour work day, together having a total of eight (80) regular duty hours during that fourteen (14) consecutive calendar day period.

5.7.2 Work Week Consisting of Five (5) Consecutive Less than Eight (8) Hour Work Days

An employee having a regular work week schedule consisting of less than forty (40) hours, but with five (5) consecutive work days, may request permanent reassignment to one of the alternate work week schedules described in Sections 5.7.1.1 or 5.7.1.2 of this Agreement however, the regular work week duty hours of the employee would be divided among the five (5) consecutive work days in the particular alternate work week schedule of the employee.

5.7.3 Applying for Permanent Alternate Work Schedule

An employee in the Unit may apply for permanent assignment to one of the alternate work week schedules described in Sections 5.7.1.1, 5.7.1.2, or 5.7.2, of this Agreement, in writing, to his or her immediate supervisor or manager. The District will notify the applying employee of its decision on the request for the permanent reassignment, not more than forty-five (45) calendar days immediately after receiving the employee's application for the permanent reassignment.

5.7.42 Alternate Summer Schedule

If the District decides to offer an alternate summer work schedule for employees covered by this Agreement, the District and LRCEA agree to meet and negotiate over the terms and conditions of the alternate summer work schedule by approximately May 1 prior to the summer session that the alternate summer work schedule applies to. Such alternate summer schedules apply to employees in the Unit who are not already permanently assigned to one of the alternate work week schedules described in Sections 5.7.1.1 or 5.7/1.2 of this Agreement.

5.8 Alternate Work Schedules

During the term of this contract, LRCEA and the District shall gather appropriate data for review on alternate work schedules which may include, but is not limited to:

1) productivity issues;

~~2) year round calendaring impact (if any, and~~

~~3) various options to alternate work schedules (i.e., 5/40, 4/40, 9/80, etc.).~~

#### 5.9 Work Schedule Change

The District retains the right to establish or change work schedules or hours of work consistent with state and federal statutes and this Agreement. Any such change will not be made for arbitrary or capricious reasons.

##### 5.89.1 Notice of Schedule Change

Written notice of any permanent or temporary changes to the annual work schedule, work week, and/or work day of an employee in the Unit shall be delivered to him/her in writing by the District not less than fifteen (15) calendar days thirty (30) workdays before the change is proposed to be effective. In case of such a change to the work schedule of an employee in the Unit the District shall, notify LRCEA in writing of the change, simultaneously with the written notice of the change delivered to the employee, and upon written request of LRCEA, the District and LRCEA shall meet and negotiate over the impact of the schedule change on the employee, other employees in the Unit who may be impacted by the change, and on LRCEA.

##### 5.8.2 (no title)

The District shall not negotiate with and/or enter into agreement with any employee in the Unit over any permanent change to his or her regular work schedule without the prior express written agreement of LRCEA.

Article 6; Overtime

6.1 Non-Exempt Employees

No change to current language.

6.1.1 Non-Exempt - Salary Schedule

No change to current language.

6.2 Non-Exempt Overtime Criteria

No change to current language.

6.2.1 Full-Time Non-Exempt Employees - Overtime

No change to current language.

6.2.2 Part-Time Non-Exempt Employees - Overtime

No change to current language.

6.3 Non-Exempt Employee - Overtime Compensation Rate

No change to current language.

6.3.1 Effect of Paid Leave on Overtime

No change to current language.

6.3.2 Compensatory time Off

No change to current language.

6.3.2.1 Record of Compensatory Time

No change to current language.

6.3.3 Call-In and Regular Workday

No change to current language.

6.3.3.1 Additional Time-Less Than Two (2) Hours

No change to current language.

6.3.3.2 Additional Time-Between Two (2) and Four (4)Hours

No change to current language.

6.3.3.3 Additional Time-More Than Four (4) Hours But Less Than Six (6) Hours

No change to current language.

6.3.3.4 Additional Time - More Than Six (6) Hours But Less Than Eight (8) Hours

No change to current language.

6.3.3.5 Additional Time-More Than Eight (8) Hours

No change to current language.

6.3.4 Emergency Call Back Pay

No change to current language.

6.3.4.1 Review of Emergency Call Back Pay

No change to current language.

6.4 Non-Exempt Employees-Overtime During Holidays and Board-Granted Days Off

No change to current language.

6.4.1 Holiday Overtime Rate

No change to current language.

6.4.2 Effect of Working Both Holiday and In-Lieu of Day

No change to current language.

6.4.3 Effect If On Paid Leave of Absence

No change to current language.

6.5 Assignment of Overtime

No change to current language.



Article 7: Leaves With Pay

7.1 Sick Leave - Personal Illness

No change to current language.

7.1.1 Accrual

No change to current language.

7.1.2 Use of Accrued Sick Leave

No change to current language.

7.1.2.1 Advance of Sick Leave When Accrued Sick Leave Is Exhausted

No change to current language.

7.1.2.2 Reimbursement of Sick Leave Advance Upon Termination

No change to current language.

7.1.2.3 Use of Sick Leave During Extra Assignment

No change to current language.

7.1.3 Regular Advance Notice Required

No change to current language.

7.1.3.1 Day Shift Notice

No change to current language.

7.1.3.2 Evening and Night Shift Notice

No change to current language.

7.1.4 Optional Methods of Notifying Supervisors

No change to current language.

7.1.4.1 Extenuating Circumstances

No change to current language.

7.1.5 Physician's Statement

No change to current language.

7.1.5.1 Definition of Physician

No change to current language.

7.1.5.2 Physician's Statement for Absences of Ten (10) or More Days

No change to current language.

7.1.5.3 Physician's Statement for Any Illness

No change to current language.

7.1.5.4 Return to Work - Physician's Statement

No change to current language.

7.1.5.5 Content of Physician's Statement

No change to current language.

7.1.6 Pay for Absence Chargeable to Sick Leave

No change to current language.

7.2 Use of Accrued Sick Leave for Maternity/Paternity, Birth of Child

No change to current language.

7.2.1 Caring for Newborn Child or Mother of Newborn Child

No change to current language.

7.2.2 Adoption of a Child

No change to current language.

7.2.3 Birth of a Child or Adoption of a Child

No change to current language.

7.2.4 Compliance With Law

No change to current language.

7.3 Use of Accrued Sick Leave for Personal Necessity

No change to current language - includes a) through i).

7.3.1 Use of Personal Necessity During Extra Assignment

No change to current language.

7.4 Definition of Immediate Family

No change to current language.

7.5 Transfer of Paid Sick Leave

No change to current language.

7.6 Entitlement to Other Sick Leave (Five Month Law)

No change to current language.

7.6.1 Use of Other Sick Leave (Five Month Law)

No change to current language.

7.6.2 Use of Other Sick Leave During Extra Assignment

No change to current language.

7.7 Use of Vacation for Illness Absence

No change to current language.

7.8 Industrial Accident and Illness

No change to current language.

7.8.1 Allowable Days of Compensated Absence

No change to current language.

7.8.1.1 Commencement of Industrial or Illness Leave

No change to current language.

7.8.2 Education Code Restriction on Travel (per Education Code Section 88192)

No change to current language.

7.8.3 Reporting Industrial Accident or Illness

No change to current language.

7.8.3.1 Initial Examination by Physician

No change to current language.

7.8.3.2 Examination by Designated Physician

No change to current language.

7.8.4 Use of Earned Illness Leave

No change to current language.

7.8.4.1 Coordination of Leave Benefits

No change to current language.

7.8.5 Indemnity Checks

No change to current language.

7.8.6 Employee Status During Industrial Injury Absence Leave

No change to current language.

7.8.7 Physician's Determination Regarding Employee's Health

No change to current language.

7.8.8 ADA/FETA Reasonable Accommodations for Qualified Individuals with Disabilities

No change to current language.

7.8.9 Reemployment List

No change to current language.

7.9 Military Leave

No change to current language.

7.9.1 Restriction on Use of Short-Term Military Leave During Extra Assignments

No change to current language.

7.9.2 Call to Active Duty

No change to current language.

7.9.3 Qualifications for Benefit

No change to current language.

7.10 Jury Duty

No change to current language.

7.10.1 Use of Jury Duty Leave During Extra Assignment

No change to current language.

7.10.2 Pay During Jury Duty Leave

No change to current language.

7.10.3 Adjustment of Work Schedule During Jury Duty Leave

No change to current language.

7.11 Bereavement Leave

No change to current language.

7.11.1 Immediate Family for Bereavement Leave

No change to current language.

7.11.2 Use of Bereavement Leave During Extra Assignment

No change to current language.

7.12 Required Court Appearance

No change to current language.

7.12.1 Use of Court Appearance Leave During Extra Assignment

No change to current language.

7.12.2 Absence Report Documentation

No change to current language.

7.12.3 Return to Work

No change to current language.

7.13 Personal Business

No change to current language.

7.13.1 Reasons for use of Personal Business Leave

No change to current language.

7.13.2 Minimum Personal Business Leave Use

No change to current language.

7.13.3 Approval Process for Personal Business Leave

No change to current language.

7.13.4 Restriction on Use of Personal Business During Extra Assignment

No change to current language.

7.14 Critical Illness

No change to current language.

7.14.1 Use of Critical Illness Leave During Extra Assignment

No change to current language.

7.15 Quarantine

No change to current language.

7.15.1 Physician Statement Required

No change to current language.

7.15.2 Use of Quarantine Leave During Extra Assignment

No change to current language.

7.16 Vacation

No change to current language.

7.16.1 Accrual with Less than Ten (10) Years of Service

No change to current language.

7.16.2 Accrual After Ten (10) Years of Service

No change to current language.

7.16.3 Accrual for Employees Paid from Salary Schedule B as of September 30, 2005

No change to current language

7.16.3.1 **Accrual If Employed as of June 30, 2000  
Salary Schedule B**

No change to current language.

7.16.3.2 Accrual If Hired After July 1, 2000, and Before October 1, 2005.

Full-time classified employees in continuous employment who were hired between July 1, 2000, and September 30, 2005, and who were paid from Salary Schedule B as of September 30, 2005, will continue to earn vacation days at the rate of 1.50 working days per month or eighteen (18) working days per year do long as they are in a position classification that was paid from Salary Schedule B as of September 30, 2005, however, upon completion of ten (10) full years of employment and continuing thereafter, such employees will earn a vacation allowance of 1.75 working days per month or twenty-one (21) working days per fiscal year.

7.16.4 Accrual for Employees Effected by 1999 Fair Labor Standards Act Study

No change to current language.

7.16.5 Accrual for Part-Time Employees

No change to current language.

7.16.6 Vested Accrual of Vacation

No change to current language.

7.16.7 Eligibility for Use of Vacation

No change to current language.

7.16.8 Pay for Earned Vacation

No change to current language.

7.16.8.1 Restriction on Use of Vacation Leave During Extra Assignment

No change to current language.

7.16.8.2 Options for Less than Twelve-Month Employees

No change to current language - also includes a) and b).

7.16.8.3 Payment for Accrued Vacation Upon Separation from Service

No change to current language.

7.16.9 Scheduling Vacations

No change to current language.

7.16.9.1 Submission of Vacation Requests

No change to current language.

7.16.9.2 Minimum Vacation Leave Use

No change to current language.

7.16.9.3 Vacation Accrual Limit

No change to current language.

7.16.9.3.1 Vacation Accrual Limit for Part-Time Employees

No change to current language.

~~7.16.9.3.2 One-Time Option for Vacation Pay for Part-Time Employees~~

~~Regular part-time employees whose unused vacation accrual exceeds the pro-rata limitation specified in Section 7.16.9.3.1 as of September 1, 2009 will be paid one-time only for their vacation days accrued in excess of their accrual limitation on January 1, 2010.~~

7.16.10 Effect of Holidays

No change to current language.

7.16.11 Interruption of Vacation

No change to current language.

7.17 Holidays

No change to current language.

7.17.1 Holidays Observed

No change to current language.

7.16.2 Observation of Holidays on Alternate Dates

No change to current language.

7.17.3 Holidays on a Saturday or Sunday

No change to current language.

7.18 Board-Granted Days Off

No change to current language.

7.18.1 Board-Granted Days Off Observed

No change to current language.

7.19 LRCEA Conferences

No change to current language.

7.19.1 Allocation of Conference Leave

No change to current language.

7.19.2 Purpose of Conference Leave

No change to current language.

7.19.3 Carryover Restriction

No change to current language.

7.20 Education Code Required Proof of Leaves

No change to current language.

7.21 Staff Development Leave

No change to current language.

7.21.1 Nature and Purpose

No change to current language.

7.21.2 Staff Development Leave Committee

No change to current language.

7.21.2.1 Composition of Committee

No change to current language.

7.21.2.2 Release Time for Committee Members

No change to current language.

7.21.3 Number of Staff Development Leaves Per Year

No change to current language.

7.21.3.1 Eligibility

No change to current language.



7.21.3.2 Carryover (changes comply with MOU)

During the 2014-17 contract period, any Staff Development Leaves Program Funds (FTE) which were not used or committed by the end of any contract year shall be carried over to the next fiscal year subject to Section 16.1.1 of this Agreement. ~~Such carryover FTE shall be available to eligible employees and the selection procedure shall follow the same procedures as defined in this Section.~~

7.21.4 Service Agreement with the District

No change to current language.

7.21.4.1 Penalty if Service Agreement Is Not Fulfilled

No change to current language.

7.21.4.2 Serious Illness or Injury During Staff Development Leave

No change to current language.

7.21.4.3 Impact of Death or Permanent Disability on Financial Obligation

No change to current language.

7.21.4.4 Written Agreement Required

No change to current language.

7.21.5 Eligibility for Leave

No change to current language.

7.21.5.1 Full Release From Duty While on Staff Development Leave

No change to current language.

7.21.5.2 Service Requirement Between Leaves Granted to the Same Employee

No change to current language.

7.21.6 Duration and Period of Leave

No change to current language.

7.21.6.1 Minimum Staff Development Leave Allowed

No change to current language.

7.21.7 Application Procedures

No change to current language.

7.21.7.1 Application Due Date

No change to current language.

7.21.7.2 Purpose of Leave - Disclosure

No change to current language.

7.21.7.3 Program and Activity Description Required

No change to current language.

7.21.7.4 Coverage During Leave

No change to current language.

7.21.7.5 Staff Development Leave Form

No change to current language.

7.21.7.6 Reimbursement of Enrollment Fees and Costs of Books if Enrolled at a Los Rios College

No change to current language.

7.21.7.7 Reimbursement of Tuition - Non Los Rios College

No change to current language.

7.21.8 Selection of Candidates

No change to current language (includes a) through d).

7.21.8.1 Scoring Applications

No change to current language (includes a) through e).

7.21.8.2 Ranking Applications

No change to current language.

7.21.8.2.1 Composite Rating

No change to current language.

7.21.8.3 Appeal of Denial

No change to current language.

7.21.9 Reporting Requirements

No change to current language.

7.21.9.1 Transcripts and Documents Required

No change to current language.

7.21.9.2 Submission of Report

No change to current language.

7.21.9.3 Review of Report by Staff Development  
Leave Committee

No change to current language.

7.21.9.4 Recommendation of Staff Development Leave  
Committee Regarding the Report

No change to current language.

7.21.9.5 Penalty for Failure to Complete Report

No change to current language.

7.21.10 Salary and Benefits During Staff Development Leave

No change to current language.

7.21.10.1 Service Time During Leave

No change to current language.

7.21.10.2 Sick Leave Accrual During Leave

No change to current language.

7.21.11 Retirement Service Credit During Leave

No change to current language.

7.22 Catastrophic Illness or Injury Leave Program

No change to current language.

7.22.1 Definitions

No change to current language.

7.22.1.1 Catastrophic Illness or Injury

No change to current language.

7.22.1.2 Eligible Employee

No change to current language.

7.22.1.3 Immediate Family

No change to current language.

7.23.1.4 Eligible Leave Credits

No change to current language.

7.22.2 Catastrophic Illness or Injury Leave Bank

No change to current language.

7.22.2.1 Donations

No change to current language.

7.22.2.2 Probationary Employee Restriction

No change to current language.

7.22.2.3 Solicitation of Donations

No change to current language.

7.22.2.4 Accounting for Donations

No change to current language.

7.22.3 Catastrophic Illness or Injury Committee

No change to current language.

7.22.3.1 Committee Composition

No change to current language.

7.22.3.2 Release Time

No change to current language.

7.22.3.3 Committee Charge

No change to current language.

7.22.3.4 Committee Limitation

No change to current language.

7.22.4 Application for Catastrophic Illness or Injury Leave

No change to current language.

7.22.4.1 Eligible Employee Vesting

No change to current language.

7.22.4.2 Physician Statement Required

No change to current language.

7.22.4.3 Length of Leave

No change to current language

7.22.4.4 Requirement to Exhaust All Eligible Paid Leave

No change to current language.

Article 8: Leaves Without Pay

8.1 Application for Leave Without Pay

No change to current language.

8.1.1 Salary and Benefits During Leave Without Pay

No change to current language.

8.1.2 Other Employment During Leave Without Pay

No change to current language.

8.1.3 Restriction on Combining Leaves Without Pay

No change to current language.

8.2 Long-Term Health Leave

No change to current language.

8.2.1 Eligibility for Long-term Health Leave

No change to current language.

8.2.2 Resumption of Duties

No change to current language.

8.2.3 Inability to Resume Duties - Placement on 39-Month  
Reemployment List

No change to current language.

8.2.3.1 Ability to Return to Work While on 39-Month  
Reemployment List

No change to current language.

8.3 Long-Term Military Leave

No change to current language.

8.4 Family Care Leave

No change to current language.

8.5 Child Care

No change to current language.

8.6 Personal Leave

No change to current language.

8.7 Full-Time Leave for Educational Purposes

No change to current language.

8.7.1 Eligibility for Full-Time Leave for Educational Purposes

No change to current language.

8.7.2 Participation in Staff Development Leave

No change to current language.

8.8 Part-Time Educational Leave

No change to current language.

8.8.1 Eligibility for Part-Time Educational Leave

No change to current language.

8.8.1.1 Course of Study

No change to current language.

8.8.1.2 Work Schedule

No change to current language.

8.8.1.3 Funds

No change to current language.

8.9 Peace Corps Leave

No change to current language.

Article 9: Compensation 2014 - 2017

9.1 Funding Sources for Salary & Benefits Improvements

The Bargaining Unit shall receive its proportionate share of eighty percent (80%) of new, and ~~or~~ increased unrestricted revenue, as defined in Appendices A and B, ~~which is above an established amount.~~

9.1.1 (no title)

Provisions relating to defined revenue and related base revenue amounts for 2014-15 compensation improvements are stated in Appendix A which is attached hereto and incorporated herein.

9.1.2 (no title)

Provisions relating to defined revenues and related base revenue amounts for 2015-15 and 2016-17 compensation improvements are stated in Appendix B which is attached hereto and incorporated herein.

9.2 Salary Schedules and Initial Salary Placement

No change to current language.

9.3 Anniversary Date

No change to current language.

9.4 Earning a Step Increase

No change to title.

9.4.1

No change to current language.

9.4.2

No change to current language.

9.4.2.1

No change to current language.

9.4.2.2

No change to current language.

9.4.2.2.1

No change to current language.

9.5 Reclassification of Individual Position to Higher Salary

No change to current language.

9.6 Shift Differential

No change to title.

9.6.1

No change to current language.

9.6.2

No change to current language.

9.7 Longevity

Step 7 is a longevity step and can only be attained after ten (10) full years of satisfactory service with the District. An additional longevity increment of four percent (4%) will be paid to members of the Bargaining Unit after fifteen (15) full years of service with the District. A third longevity increment of two percent (2%) will be paid to members of the Bargaining Unit after twenty (20) full years of service with the District. A ~~fourth~~ third longevity increment of two percent (2%) will be paid to members of the Bargaining Unit after twenty-five (25) full years of service with the District.

~~After funding all other continuous costs as defined in Appendix A, Section A.2, including continuing salary schedule improvements for all members at a minimum of three percent (3%) of the Statutory COLA for the year, whichever is greater, any remaining funds will be used to add a fourth longevity increment of two percent (2%) for twenty (20) years of service. In the event that remaining funds are not sufficient to fund the full increment, then those funds will be set aside to be combined with any residual funds as defined above in subsequent years until sufficient funds are available for implementation. The increment will be effective in the year that the total amount needed is available and will be retroactive to either July 1 or the date the employee achieves the increment. If additional continuing funds remain after funding the minimum salary schedule improvement and the additional longevity step, those funds will be distributed as per Appendix A. Set aside funds will be distributed as one time only until implementation occurs.~~

9.8 Regular Employee Preference Extension

If there is a need for additional classified staff during non-regular work periods, existing staff will be offered an extension of regular employment before temporary staff are hired. Employees working during non-regular work periods shall be placed in the same classification they are in during their regular annual work schedule and shall receive their appropriate rate of pay/benefits for that classification.

9.9 Salary Computation

Salaries for White Collar Unit members are computed on an annual basis. The salary ranges for the White Collar Bargaining Unit as reflected on the LRCEA Salary Schedule are contained in Appendix C of this Agreement.

9.9.1

No change to current language.

9.9.2

No change to current language.



a.

No change to current language.

b.

No change to current language (includes (1), (2) and (3)).

9.10 Salary Calculations - Employment After July 1

No change to current language (includes a, b, c, and d).

9.11 Salary Calculation - Termination Before June 30

No change to current language (includes a, b, c, and d).

9.12 Voluntary Deduction - Less Than Twelve-Month Employee

No change to current language (includes a and b).

9.13 Repayment of Money Owed District or Employee

9.13.1 Overpayment

When monies are paid to an employee in excess of the appropriate amount due the employee, the employee is responsible to repay that overpayment to the District, up to a maximum of the most recent forty-eight (48) consecutive calendar months of such overpayment.

9.13.2 Underpayment

When monies are underpaid to an employee in amounts less than are due the employee, the District is responsible to repay that underpayment to the employee, up to a maximum of the most recent forty-eight (48) consecutive calendar months of such underpayment.

9.13.3 Payments

When the overpayment or underpayment, whichever applies, is discovered by the employee he or she shall bring the matter to the attention of the District Payroll Office, on his or her next regular workday. When the overpayment or underpayment, whichever applies, is discovered by the District it shall bring the matter to the attention of the employee, the next workday.

9.13.3.1 Payroll Deduction - Overpayment

Overpayments shall be deducted from the pay of the employee in equal payments, one each payroll period over the same number of consecutive payroll periods the overpayment was made to the employee, unless the overpayment is \$200.00, or less, in which case the overpayment will be deducted from the pay of the employee in equal payments over six (6) consecutive payroll periods. In such cases, the District shall notify the employee when deduction of the equal payments will commence, and how much each such payment will be. Nothing herein shall be deemed to prohibit an employee from paying-off the overpayment sooner than called for by the equal payments described herein. The money owed to the

~~District shall be deducted from the next warrant due to the employee when:~~

9.13.3.2 Payment of Underpayment

Underpayments shall be made in full, the payroll period immediately following the payroll period during which the underpayment came to the attention of the District.

9.13.3.3 General Conditions of Repayment

~~If monies are paid to an employee in excess of the appropriate amount due the employee, the employee is liable and responsible for repayment of the monies owed to the District. The employee shall bring the overpayment to the attention of the District payroll Office as soon as it is discovered by the employee.~~

9.13.1

~~When the District discovers the error, the District Human Resources Director shall notify the employee in writing, of the amount and nature of the overpayment.~~

9.13.2

~~The money owed to the District shall be deducted from the next warrant due the employee when:~~

9.13.2.1

The overpayment is \$200 or less; or

9.13.2.2

~~When the overpayment is the result of overuse of leave privileges; or~~

9.13.2.3

~~The overpayment is an extraordinary amount that the employee would reasonably be expected to recognize as an error or overpayment; or~~

9.13.2.4

~~When the error is discovered within seven (7) working days of the overpayment and if the employee is notified within the same seven (7) day period.~~

9.13.2.5

~~Any verbal notice within the seven (7) day period must be followed by subsequent written notice prior to the collection of the overpayment. In addition to the planned payroll deduction, the District Human Resources Director shall inform the employee in writing that alternate payment plans may be requested for overpayments, and in such cases the District will allow the employee a reasonable time in which to respond to the written notice from the District Human Resources Director regarding the alternate payment plans, before any collection action is~~

taken by the District regarding the overpayment.

9.13.3

~~Any amounts due the District which do not fall into any of the above categories will be deducted from future salary warrants at the rate of twenty percent (20%) of the employee's gross pay, but not less than \$200 per pay period until all money is repaid, unless other arrangements as stipulated in Section 9.13.6 have been agreed upon.~~

9.13.4

If an employee terminates employment with the District before the overpayment has been repaid, the remaining balance will be deducted in full from the final pay warrant. If the amount owed exceeds the final pay warrant, the remaining amount due shall be repaid to the district within thirty (30) days. If, the employee terminates employment with the District before an underpayment has been paid to the employee, the remaining balance of that under payment will be paid to the employee on his or her final pay warrant.

9.13.45

Regular nine-, ten-, and eleven-month employees will not continue any repayment plan during their non-scheduled months ~~by remitting the appropriate overpayment to the District Payroll Office by the first day of each month.~~

9.13.56

Requests for alternate payment plans may be submitted to the District Office of Accounting Services. The decision to allow an alternate payment plan shall be based on any factors deemed relevant by the District of Accounting at the District Office, however denial of an alternate payment plan shall not be based on any arbitrary or capricious reason(s).

9.13.67

Disputes regarding overpayment or underpayment shall be subject to the grievance procedure starting at Level III only.

9.13.78

~~In all cases, neither the District nor the employee shall be precluded from pursuing legal methods of resolution of a dispute regarding the debt.~~

9.13.9

Nothing in this section shall preclude an employee from agreeing to repayment of the debt in larger increments provided the employee agrees to do so voluntarily.

Article 10: Fringe Benefits

10.0 Insurance Review Committee

No change to current language.

10.1 Section 125 Plan, Premium Only Plan, Dependent Care Assistant Program and Flexible Spending Accounts

10.1.1 Medical & Dental Premium (Premium Only Plan)

No change to current language.

10.1.2 Section 125 Plan - Dependent Care Assistance Program and Medical Expense Flexible Spending Account

No change to current language.

10.1.2.1

No change to current language.

10.1.3

No change to current language.

10.1.4

No change to current language.

10.1.5

No change to current language.

10.1.6

No change to current language.

10.2 Health/Medical & Other Insurances

The District shall make a monthly contribution for employee and dependent(s) health/medical insurance coverage up to the lowest premium rate established by any of the District's carriers providing comprehensive family coverage to LRCEA Unit members, and that is equal in coverage to the family coverage provided to LRCEA Unit members during the 2013-14 fiscal year. The carriers for the LRCEA Unit as of the 2014-15 fiscal year are: Health Net, Kaiser Health.

10.2.1

The maximum District contribution amount in 2014-15 is currently established at \$ \_\_\_\_\_ per month for Kaiser and Health Net participants. Increases to the District contribution level shall be subject to meeting and negotiating with LRCEA before such increase are imposed on LRCEA Unit members funded fro defined revenues described in Appendix A of this Agreement.

10.3 Dental Insurance

No change to current language.

10.3.1

The maximum District contribution amount in 2014-15 is currently established at \$\_\_\_\_\_ (estimated) per month and any increases above this level shall be subject to meeting and negotiating with LRCEA before any increase in out-of-pocket costs for dental insurance are imposed on any LRCEA Unit member for dental insurance implemented funded from defined revenue described in appendix A of this Agreement.

10.4 Vision Plan

No change to current language.

10.5. Medical/Dental Coverage - Work Assignment Increases

No change to current language.

10.6 District Contribution Levels for Employees Hired as of September 1, 1993

No change to current language (also includes a) and b).

10.6.1

No change to current language (also includes a) and b).

10.6.1.1

No change to current language.

10.7 District Contribution Levels for Employees Hired After September 1, 1993

No change to current language.

10.7.1

No change to current language.

10.7.2

No change to current language.

10.7.3

No change to current language.

10.8 Payroll Deduction Schedule

No change to current language.

10.8.1

No change to current language.

10.9 Disability Income Protection

No change to current language.

10.9.1

No change to current language.

10.9.2

No change to current language.

10.9.3

No change to current language.

10.9.4

No change to current language.

10.9.5

No change to current language.

10.9.6

No change to current language.

10.9.6.1

No change to current language

10.9.6.2

No change to current language.

10.10 Health Benefits for Retirees

No change to current language.

10.10.1

No change to current language.

10.10.2

No change to current language.

10.10.3

No change to current language.

10.10.4

No change to current language.

10.10.5

The District shall make a monthly contribution for eligible Unit members of the Bargaining Unit who are age fifty-five (55) or over at the currently established rate of \$\_\_\_\_\_ a month. The District contribution towards medical premiums is provided for the retiree only.

10.10.5.1

No change to current language.

10.10.5.2

No change to current language.

10.10.5.3

No change to current language.

10.10.5..4

No change to current language.

10.11 Parking fee

No change to current language.

10.12 Life Insurance

No change to current language.

10.12.1

The District shall provide \$50,000 of term life insurance and accidental death and dismemberment coverage for the regular members of the Unit through plans recommended by the Insurance Review Committee and adopted by the District. Coverage is effective July 1, 2014 for a three year period.

10.12.2

No change to current language.

Article 11: Grievance Procedure

11.1 Definition

No change to current language.

11.2 Purpose

No change to current language.

11.3 Utilizing Procedure in Proper Order

No change to current language.

11.4 Consolidation of Grievances

No change to current language.

11.5 Exclusions (title only - no change)

11.5.1 Board Policies

No change to current language.

11.5.2 Other Exclusions (no change to current language)

11.5.2.1 Recognition

No change to current language.

11.5.2.2 ~~No Strike Clause~~

~~11.5.2.3 Management Rights~~

~~11.5.2.4 Evaluation standards employed or judgments rendered~~

~~11.5.2.6 Discipline or discharge~~

11.6 Conditions of Grievance Processing

No change to current language.

11.6.1 Right to Representation

No change to current language.

11.6.1.1

No change to current language.

11.6.1.2

No change to current language.

11.6.2 Filing a Grievance Without LRCEA Representation

No change to current language (includes title and a), b), c), d), and e).



11.6.3 Limit on Processing Grievances to Levels IV (Binding Arbitration) and ~~V~~ Without LRCEA Authorization

At levels IV and ~~V~~ (Binding Arbitration Board of Review and Board of Trustees) the grievant, before proceeding, must secure both:

- a) no change to current language.
- b) no change to current language.
- c) no change to current language.

11.7 Definition of a Day

No change to current language.

11.8 Time Limits

No change to current language.

11.9 Withdrawing a Grievance

No change to current language.

11.10 Release Time

No change to current language.

11.11 Grievant Rights

No change to current language.

11.11.1 no change to current language.

11.11.2 No change to current language.

11.11.3 No change to current language.

11.11.4 No change to current language.

11.11.5 No change to current language.

11.11.6 No change to current language.

11.12 Grievance Records

No change to current language.

11.13 Non-Reprisal

No change to current language.

11.14 Processing of Grievance

No change to current language.

11.15 Informal Grievance Procedure\

No change to current language.

11.16 Formal Grievance Levels (no change to title)

11.16.1 Grievance Form

No change to current language.

11.16.2 Level I - Immediate Supervisor

No change to current language.

11.16.2.1 Information Required

No change to current language.

11.16.2.2 Meeting of the Parties

No change to current language.

11.16.2.3 Proposed Resolution

No change to current language.

11.16.3 Level II - President/Designee (College)  
Chancellor/Designee (District Office/Facilities  
Management)

No change to current language.

11.16.3.1 Filing the Appeal

No change to current language.

11.16.3.2 Material Required for Appeal

No change to current language.

11.16.3.3 Meeting of the Parties

No change to current language.

11.16.3.4 Proposed Resolution

No change to current language.

11.16.4 Level III - Chancellor/Designee

No change to current language.

11.16.4.1 Filing the Appeal

No change to current language.

11.16.4.2 Material Required for Appeal

No change to current language.

11.16.4.3 Meeting of the Parties

No change to current language.

11.16.4.4 Proposed Resolution

No change to current language.

11.16.5 Level IV - Binding Arbitration Board of Review

LRCEA, on behalf of the grievant, may appeal the decision of Level III within thirty (30) five (5) days after receipt of the written decision of the Chancellor/Designee to binding arbitration a board of review.

11.16.5.1 Filing the Appeal

No change to current language.

11.16.5.2 Material Required for the Appeal

No change to current language.

11.16.5.3 Arbitration of the Grievance  
Composition of the Board of Review

~~The grievance shall be arbitrated by an arbitrator selected from a list obtained from the State Mediation and Conciliation Service or obtained from a list developed by the PERB. The Board of Review shall consists of three (3) members. Those eligible to serve as chairperson for the Board of Review shall be limited to those obtained from a list from the State Mediation and Conciliation Service or obtained from a listed developed by the PERB.~~

11.16.5.3.1 Selection of the Arbitrator  
~~Members by the Parties~~

~~The list of arbitrators shall be requested in writing by the District within ten (10) days of its receipt of the written request to arbitrate the grievance from LRCEA. A copy of the written request for the list of arbitrators shall be delivered to the LRCEA President when that request is delivered to the State Mediation and Conciliation Service or to the PERB, whichever applies to the particular list request. Within five (5) days of receipt of the appeal, each party shall select a member of the Board of Review and shall so notify the office of the Associate Vice Chancellor of Human Resources.~~

11.16.5.3.2 Cost of the Arbitrator  
Chairperson List

~~The cost of the services of the arbitrator chairperson of the Board of Review, including per diem expenses, if any, travel and subsistence expenses, the cost of recording the hearing, the cost of any hearing room, and any cost ordered by the arbitrator chairperson will be shared equally by the parties. All other costs will be borne by the party incurring them.~~

11.16.5.3.3 Selection of the Arbitrator  
~~Selection of Chairperson~~

Within five (5) days of receipt of the list of arbitrators from the State Mediation and Conciliation Service or the PERB, whichever list

applies to the particular request for arbitrators, the LRCEA President/Designee and Chancellor/Designee shall alternate strike names from the list of arbitrators until one name remains. The individual whose name remains shall serve as the arbitrator of the grievance. Within five (5) days of the receipt of the list of names of individuals who can serve as chairperson of the Board of Review, the LRCEA President/designee and Chancellor/designee shall alternately strike names from the list until one name remains. The individual whose name remains shall serve as the chairperson of the Board of Review for the grievance.

11.16.5.4 Arbitration Hearing~~Cost of the Chairperson~~  
The arbitrator shall conduct a hearing on the grievance with the parties to the grievance within thirty (30) days or as soon as he or she is able to schedule the hearing. Every reasonable effort shall be made to conduct the hearing by the Board of Review with the parties to the grievance within thirty (30) days of the selection of the chairperson of the Board of Review.

11.16.5.5 Decision of the Arbitrator Hearing Schedule  
The arbitrator shall issue his or her written decision on the grievance no less than thirty (30) days immediately following the close of the hearing on the grievance, and that arbitrator's decision shall include findings of fact, reasoning and conclusions on issues submitted, shall be promptly transmitted to LRCEA and the District, and the arbitrator's decision is final and binding on all parties to the grievance. Every reasonable effort shall be made to conduct the hearing by the Board of Review with the parties to the grievance within thirty (30) days of the selection of the chairperson of the Board of Review.

11.16.5.6 Attendance at Hearings  
The parties to the grievance will be allowed to attend all hearings at which information is given to the arbitrator Board of Review. Sessions of the arbitration Board of Review shall be private, with attendance limited to the arbitrator members of the Board of Review, the parties to the grievance, their representatives if any, and witnesses called by the arbitrator Board of Review.

11.16.5.7 Limit on Disclosure of Proceedings  
During the pendency of a proceeding before the arbitrator Board of Review, no disclosure of the proceedings shall be made public without concurrence of the arbitrator chairperson and the parties to the grievance.

11.16.5.8 Decision of the Arbitrator Board of Review  
The arbitrator Board of Review shall issue his or her its written decision on the grievance no later than thirty (30) ~~twenty (20)~~ days from the date of the close of the arbitration hearing. The decision of the arbitrator its decision shall be in writing, shall include findings of fact, reasoning and conclusions on issues submitted, and shall be transmitted promptly to LRCEA and the District.

11.16.5.9 Limit on Decision of the Arbitrator Board of Review

The arbitrator Board of Review shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. The arbitrator they shall consider and decide only the specific issue submitted to him or her them in writing by the Board's representative and the aggrieved and shall have no authority to make recommendations on any other issue not so submitted to him or her them. The arbitrator Board of Review shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any way to applicable laws and rules and regulations having the force and effect of law.

11.16.5.10 Effect of the Decision of the Arbitrator Board of Review

The decision of the arbitrator Board of Review on the grievance shall supersede all previous decisions on the grievance and shall become binding on all parties to the grievance, effective when issued to the parties to the grievance by the arbitrator unless appealed in writing to the Board of Trustees by LRCEA or the District within five (5) days after receiving the Board of Review decision.

~~11.16.6 Level V Board of Trustees~~

~~The decision of the Board of Trustees shall supersede all previous decisions on the grievance and shall become binding on all parties. The Board of Trustees shall render a final decision within forty-five (45) days after receipt of the appeal and shall transmit it promptly to LRCEA, the Chancellor, and members of the Board of Review.~~

~~11.16.16.1 Limits on Evident~~

~~If, during deliberations on the matter, the Board of Trustees receives evidence from either party to the grievance, it shall receive evidence from both parties on the issue(s) in question before it renders its final decision.~~

Article 12: Health & Safety

12.1 Safety

No change to current language.

12.2 Illness/Injury Prevention Plan

No change to current language.

12.3 Resolving Disputes

No change to current language.

12.3.1 Work Location Safety Officer

No change to current language.

12.4 Location Health and Safety Committee

No change to current language.

12.4.1 Composition of Committees

No change to current language.

12.4.2 Membership List

No change to current language.

12.4.3 Committee Operating Procedure

No change to current language.

12.4.4 Committee Review

No change to current language.

12.4.4.1 Accident Report

No change to current language.

12.4.4.2 Report of Other Health and Safety Problems

No change to current language.

12.4.4.3 Health and Safety Equipment/Training Updates

No change to current language.

12.4.5 Release Time for LRCEA Representatives

No change to current language.

12.4.6 Limit on Committee Authority

No change to current language.

12.5 Employee Safety Information Form

No change to current language.

12.5.1 Filing an Employee Safety Information Form

No change to current language.

12.6 District Health and Safety Committee

No change to current language.

12.6.1 Release Time for LRCEA Representation

No change to current language.

12.7 Annual Review

No change to current language.

Article 13: Non-Discrimination

13.1 Acknowledgment of the Parties

No change to current language.

13.2 Complaint

No change to current language.

13.2.1 Meetings Regarding Complaints

No change to current language.

13.2.2 Notice to LRCEA

No change to current language.



Article 14: Transfer and Reassignment

14.1 Definitions

No change to current language.

14.1.1 Transfers

No change to current language.

14.1.1.1 Administrative Transfers

No change to current language.

14.1.1.2 Voluntary Transfer

No change to current language.

14.1.1.3 Reassignment

No change to current language.

14.1.2 Work Locations

No change to current language.

14.1.2.1 (no title)

No change to current language.

14.1.2.2 (no title)

No change to current language.

14.1.2.3 (no title)

No change to current language.

14.1.2.4 (no title)

No change to current language.

14.1.2.5 (no title)

No change to current language.

14.1.3 Vacancy

A vacancy is an ~~authorized~~ position in the Bargaining Unit without an incumbent who is a regular classified employee ~~that the District intends to fill~~.

14.1.4 Reclassification

No change to current language.

14.1.5 Promotion

No change to current language.

14.2 Vacancy

The District shall fill a vacant position in the Bargaining Unit within ninety (90) days of the date it becomes vacant. When the vacancy occurs the District may convert the position FTE to a different position in the Bargaining Unit, or relocate the position in the Bargaining Unit to another operating unit or work location in the Bargaining Unit. ~~The District reserves the right not to fill a position when it becomes vacant. Prior to announcing a vacancy, the District may modify the position, change or reduce the hours of the position, convert the position FTE to a different position, or relocate the position to another operating unit or work location.~~

14.2.1 Announcing Vacancy

Vacancies will be announced to classified staff a minimum of fifteen (15) working days in advance of its closing date for applicants. The District reserves the right to open all vacancies to the public if the vacancy is not filled pursuant to the voluntary transfer/promotion process described in Section 14.3 of this Agreement. ~~The District further agrees it is the District's intent to fill a vacancy within ninety (90) days of the vacancy announcement.~~

14.3 Voluntary Transfer/Promotion Process

No change to current language.

14.4 Selection Process

No change to current language.

14.4.1 Hiring Committee

No change to current language.

14.5 Administrative Transfers

No change to current language.

14.5.1 Increase in Daily Commute

In the event that an administrative transfer results in an increase daily round-trip commute of more than ten (10) twelve (12) miles, the District will reimburse the affected employee for the increased commute mileage at the rate authorized by Board Policies for the period of twelve (12) full calendar months from the effective date of the administrative transfer.

14.5.2 Rate of Pay

No change to current language.

14.5.3 Appeal of Administrative Transfer

No change to current language.

14.5.4 Notice of Administrative Transfer

An employee who is administratively transferred permanently will receive written notice no less than thirty (30) days in advance of the effective date of the transfer as follows:

~~14.5.4.1~~ (no title)

~~Within the work location - minimum of two (2) working days; or~~

~~14.5.4.2~~ (no title)

~~To a satellite of the work location - minimum of five (5) working days; or~~

~~14.5.4.3~~ (no title)

~~To other locations - minimum of ten (10) working days.~~

14.6 Employment Status - Voluntary Transfer/Promotion

No change to current language.

14.6.1 Probationary Employee

No change to current status.

14.6.2 Permanent Employee

No change to current language.

Article 15: Working Out of Classification and Reclassification

Note: This initial LRCEA proposal intentionally excludes the "Mutually Agreed To Out of Class Claims Notification And Claims Process and Procedure of May 7, 2012."

15.1 Working Out of Classification

No change to current language.

15.1.1 Definition

Pursuant to Education Code Sections 88009 and 88010, no employee in the Bargaining Unit shall be required to perform duties not fixed and prescribed for his or her position classification by the District Board of Trustees pursuant to Education Code Section 88009, unless those duties reasonably relate to those fixed for his or her position classification, for any period of time that exceeds five (5) working days within a fifteen calendar day period. An employee in the Bargaining Unit may be required to perform duties inconsistent with those assigned his or her regular position classification by the Board of Trustees for a period of more than five working days if his or her salary is adjusted upward for the entire period he or she is required to work out of classification and, in amounts of salary that reasonably reflect the duties required to be performed outside his or her normal assigned duties. ~~Out of classification work is defined as performing duties and assuming responsibilities in a job classification above or different than those in the employee's regular job classification.~~

15.1.2 Out of Classification Pay

No change to current language.

15.1.3 Effects of Holiday and Board-Granted Days Off on Out of Classification Pay

No change to current language.

15.1.4 Compensation for Sick Leave When Working Out of Classification

No change to current language.

15.1.5 Compensation for Other Leaves When Working Out of Classification

No change to current language.

15.1.6 Request for Out of Classification Pay

No change to current language.

15.1.6.1 Out of Classification Form

No change to current language.

15.1.7 Denial of Out of Classification Pay

No change to current language.

15.2 Reclassification

No change to current language.

15.2.1 Duties of White Collar Employees

No change to current language.

15.2.2 Performance Limitations

No change to current language.

15.2.3 Approval of Reclassification

No change to current language.

15.2.4 Request for Reclassification

No change to current language.

15.2.5 Investigation of a Request for Reclassification

No change to current language.

15.2.6 Reclassification Review Board Review of Recommended Requests for Reclassification

No change to current language.

15.2.7 Appeal of Denial to Reclassification Review Board

No change to current language.

15.3 Job Classification Review

No change to current language.

15.3.1 Selection of Classification Families

No change to current language.

15.3.2 Joint Job Classification Review Committee

No change to current language.

15.3.3 Scope of Job Classification Review

The job classification review is intended to provide a review of the job classifications within the classification families selected for review through determining the currency of the job duties as described in the job classification and to review the placement of the selected job classifications within the bargaining unit compensation structure. The job classification review process includes new job classifications and new job descriptions proposed by the District or LRCEA, and in such cases proposals shall be made in writing and submitted through the

District's Human Resources Director for distribution to the members of the Joint Job Classification Review Committee, and shall be placed on the meeting agenda of the Committee for its next meeting following that submission.

15.3.4 Preparation of Material for Employee Review

No change to current language.

15.3.5 Distribution of Material to Employees

No change to current language.

15.3.6 Timelines for Employee Comments

No change to current language.

15.3.6.1 Content of Employee Comments

No change to current language.

15.3.7 Committee Review of Employee Comments

No change to current language.

15.3.7.1 Committee Review of Proposed New Job Classification and Proposed New Job Description

Within thirty (30) days of its receipt of the material pertaining to a proposed new job classification and/or proposed new job description pursuant to Section 15.3.3 of this Agreement, the committee shall meet to commence discussions on that proposal.

15.3.8 Deliberations of the Committee

Within thirty (30) calendar days of the close of the committee meeting described in Section 15.3.7 and/or Section 15.3.7.1 of this Agreement, LRCEA and the District shall exchange written material describing their respective positions on the issues being reviewed by the committee. This written material shall include clear and concise information regarding the reason(s) each party has taken their particular position on the job classification, job description, or classification family under review.

15.3.9 Meeting of the Parties

The committee members representing their respective parties shall, within thirty (30) calendar days of the exchange of material described in Section 15.3.8 of this Agreement, commence meeting and negotiating over the issues in dispute regarding the job classification(s), job description(s), and classification family(ies), and any salary or other changes affecting such job classification(s) and/or job description(s) and/or classification family(ies) therein. This meeting and negotiating shall continue for a period of thirty (30) workdays, with meeting and negotiating sessions occurring no less than one-half (1/2) workday each week during that thirty (30) workday period.

15.3.9.1 Release Time for Meeting and Negotiating

Committee members will be provided release time without loss of compensation and benefits, including a reasonable amount of travel time to and from the member's work location, for meeting and negotiating over the issues in dispute.

15.3.10 Mediation

No change to current language.

15.3.11 Fact-finding

No change to current language.

15.3.12 Implementation

No change to current language.

15.3.13 Cost of Implementation

No change to the current language.

15.3.14 Review of Reclassification Process

No change to current language.

15.3.14.1 Committee Recommendations

No change to current language (includes a) and b).

Article 16: Professional Growth and Career Development

16.1 District Commitment and Funding

No change to current language.

16.1.1 Source of Funds (conforms to MOU)

The District will allocate up to \$84,716 for professional development activities each contract year, and this allocation includes any remaining balance of the Staff Development Leave Program allocation, and any remaining balance of the carryover from prior contract years. Any amount in excess of the \$84,716 will be included as a Unit specific resource as defined in A.1.8 of this Agreement.

~~Each Spring, the District and LRCEA shall meet to review the projected balance of staff development funds both from prior years and the current allocation from unused staff development leaves related to the LRCEA Staff Development Leave Program described in Article 7 of this Agreement to determine whether the full amount shall be carried forward or re-directed to support other unit costs.~~

16.1.2 Allocation to District Work Locations

No change to current language.

16.1.2.1 District Work Locations

No change to current language.

16.1.3 Use of Funds

No change to current language.

16.1.4 Promotion of Staff Development Leave Program

No change to current language.

16.2 Reimbursement of Enrollment Fees and Books - Los Rios Courses

The District will reimburse fees, including the Universal Transit Pass and Student Representation Fee, and cost of books, not to exceed \$1100.00 ~~\$1000.00~~ per Los Rios fiscal year, for any regular employee who enrolls in any of the district colleges and outreach centers. Classes must be taken outside the employee's scheduled work assignment and books must be purchased at a Los Rios bookstore and required for the classes taken and completed under this section. Receipts and grade reports or transcripts must accompany the request for reimbursement. Any amount received from selling back the books must be deducted from the original cost of the books.

16.3 Reimbursement of Tuition Fees - Non-Los Rios College

The District will reimburse tuition fees up to \$1100.00 ~~\$1000.00~~ per Los Rios fiscal year, not to exceed a lifetime maximum of \$2200.00 ~~\$2000.00~~, for any regular employee who enrolls in and completes prior-approved classes with a grade of "C" or higher at any accredited college, providing the following criteria have been met:



- a. (no title) No change to current language.
- b. (no title) No change to current language.
- c. (no title) No change to current language.
- d. (no title) No change to current language.
- e. (no title) No change to current language.

16.3.1 (no title)

FTE Classified Staff Development Funds shall be used for any tuition reimbursement above \$2000.00 ~~\$1800.00~~, up to a lifetime maximum of \$2200.00 ~~\$2100.00~~.

Article 17: Miscellaneous Provisions

17.1 Definitions

No change to current language.

17.1.1 Non-Exempt Employees

No change to current language.

17.1.2 Permanent Employees

No change to current language.

17.1.3 Probationary Employees

No change to current language.

17.1.4 Regular Employee

No change to current language.

17.1.5 Seniority

No change to current language.

17.1.6 Length of Service

No change to current language.

17.1.7 Hours in Paid Status

No change in current language.

17.2 Employee Discipline

No change to current language.

17.2.1 Right to Representation

The District shall not interview and/or question any employee in the Bargaining Unit, formally or informally, with the intent to impose discipline without the employee being advised of his or her right to have their LRCEA representative present during the meeting as per Board Regulation 6914, Section 2.1.5, and not before the District has contacted the LRCEA President regarding the intent to impose discipline on the employee, allowing a reasonable time for the employee to consult with LRCEA before such meeting is convened.

17.2.2 Board Policy and Administrative Regulations

No change to current language.

17.3 Work Locations

No change to current language.

- 17.3.1 (no title) No change to current language.
- 17.3.2 (no title) No change to current language.
- 17.3.3 (no title) No change to current language.
- 17.3.4 (no title) No change to current language.
- 17.3.5 (no title) No change to current language.

17.4 Personnel Records

No change to current language.

17.4.1 Grievance Files

No change to current language.

17.4.2 Review of Permanent Personnel File by Employee

No change to current language.

17.4.3 LRCEA Access to Employee Personnel File

No change to current language.

17.4.4 Material Excluded from Permanent Personnel File

No change to current language.

17.4.5 Disciplinary Documents

No change to current language.

17.4.6 Other Exclusions

No change to current language.

17.4.7 Employee's Right to Copy of Permanent Personnel File Contents

No change to current language.

17.5 Police Communication Dispatchers Uniforms

No change to current language.

17.5.1 Initial Issuance of Uniform

No change to current language.

17.5.2 Supplemental Uniform Allowance

The District agrees to provide a regular uniform allowance for Police Communication Dispatchers of \$400.00 ~~\$350.00~~ for each fiscal year after the first year of the initial issuance of uniforms. This allowance maybe used to purchase specific items specified in Section 17.5.1.

17.6 Captions

No change to current language.

Article 18: Savings Provision

No change to current language.

Article 19: Support of Agreement

No change to current language.

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Article 20: Effect of Agreement

No change to current language.

Article 21: No Strike and No Lock Out clause

LRCEA will be prepared to meet and negotiate with the District over the language of a no strike and no lockout provision for the new agreement, when LRCEA and the District have reached tentative agreement on all other provisions of that new agreement.

~~21.1 No Strike~~

~~Employees represented by LRCEA and LRCEA agree not to sanction or participate in any strike, work stoppage, slow down, picketing, or refusal or failure to fully and faithfully perform job functions and responsibilities, or other interference with the operation of the District, including compliance with requests by other labor organizations to do so, during the term of this Agreement.~~

~~21.2 No Lockout~~

~~Similarly, the District agrees that it will not conduct a lockout of employees during the term of this Agreement.~~

Article 22: Management Rights

22.1 (no title)

The District retains the rights it is afforded pursuant to the EERA, subject to the terms and conditions of this Agreement and applicable law.

~~It is understood and agreed that the District retains all of its powers and authority to direct, manage and control to the full extent of the law. Included in, but not limited to, those duties and powers are, consistent with the terms of this Agreement and with applicable law, exclusive right to: determine the organization; direct the work of its employees; determine the times and hours of operation; determine the kinds and levels of services to be provided and the methods and means of providing them; establish its educational policies, goals and objectives; insure the rights and educational opportunities of students; determine staffing patterns; determine the number and kinds of personnel required; maintain the efficiency of District operations; build, move or modify facilities; establish budget procedures and determine the methods of raising revenues; and take action on any matter in the event of an emergency. In addition, the Board retains the right to hire, classify, assign, evaluate, promote, terminate and discipline employees consistent with the terms of this Agreement and applicable law.~~

22.2 (no title)

~~The exercise of the forgoing powers, rights, authority, duties and responsibilities by the District, the adoption of policies, rules, regulations and practices in furtherance thereof, shall be limited only by the specific and express terms of this Agreement, and then only to the extent such specific and express terms and in conformance with law.~~

22.3 (no title)

~~The district retains its right to amend, modify, or rescind policies and practices referred to in this Agreement in cases of emergency. The term "Cases of Emergency" as used above specifically refers to any Act of God, natural disaster, or other calamity affecting the District. The determination of whether or not an emergency exists is solely within the discretion of the Board. However, before the Board determines that an emergency exists, the Board must state a factual basis which justifies its determination and such action must be reasonably necessary.~~



Article 23: Committee Participation

23.1 LRCEA Committee Representation

No change to current language.

23.2 Joint Job Classification Review Committee

A joint committee shall be established to review and discuss select classifications families and job classifications therein, and new job classifications in accordance with Section 15.3 of this Agreement. The joint committee shall also be charged with reviewing the reclassification process in accordance with Section 15.3.14 of this Agreement.

23.3 Staff Development Leave

No change to current language.

23.4 Location and District Health and Safety Committee

No change to current language.

23.4.1 Location Health and Safety Committee

A LRCEA representative may be appointed by the LRCEA President to serve on each location health and safety committee in accordance with Section 12.4.1 of this Agreement.

23.4.2 District Health and Safety Committee

A LRCEA representative may be appointed by the LRCEA President to serve on the District health and safety committee in accordance with Section 12.6 of this Agreement.

23.5 District-wide Budget Advisory Committee

No change to current language.

23.6 Reclassification Review Board

No change to current language.

23.6.1 LRCEA Business Agent

No change to current language.

23.7 LRCEA/District Joint Labor Management Committee

No change to current language.

23.7.1 Committee Composition

No change to current language.

23.7.1.1 Committee Representation

No change to current language.

23.7.2 Committee Chair

No change to current language.

23.7.2.1 Meeting Schedule

No change to current language.

23.7.2.2 Operating Guidelines

No change to current language.

23.7.3 Release Time for Committee Meetings

No change to current language.

23.7.4 Purpose of Committee

No change to current language.

Article 24: Term of Agreement

24.1 (no title)

This Agreement shall be effective as of July 1, 2014, and shall be binding upon the Board, the LRCEA and its members; this Agreement shall remain in full force and effect through June 30, 2017. Provisions of this Agreement apply to those Unit members who are employees of record on the effective date of this Agreement and those employed throughout its term.

24.2 (no title)

The parties acknowledge that during the negotiations which results in this Agreement, each had the right and opportunity to make demands and proposals with respect to any subject or matter appropriate for collective bargaining, and that the understanding and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the Board and LRCEA for the life of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to bargaining collectively unless mutually agrees upon with respect to any subject or matter expressly covered by this Agreement, however, with regard to those matters expressly covered by this Agreement and new issues resulting from action by the District, the District shall meet and negotiate with LRCEA regarding such action by the District, upon written request to do so by LRCEA.

24.3 (no title)

In the Spring of 2015 for the 2015-16 fiscal year, and the Spring of 2016 for the 2016-17 fiscal year, the District and LRCEA will meet and negotiate regarding ~~to discuss possible options for~~ the redistribution of available revenues ~~that are currently defined~~ referred to in Appendix A and B of this Agreement. It is understood that the cost of any step increments that may be allocated or committed in the preceding fiscal years of this Agreement which relate to implementation of LRCEA's existing salary schedule shall have first priority of such available funds.

24.4 (no title)

No change to current language.

Appendix A: Salary and Benefits 2014-15

It is the intent of LRCEA that each provision of Appendix A (described in the current collective bargaining agreement 2011-14) will be the subject of meeting and negotiating regarding all matters related to the wages, fringe benefits, and other economic issues pertaining to employees in the LRCEA Bargaining Unit during the period July 1, 2014 through June 30, 2015.

Appendix B: Salary and Benefits 2015-16 and 2016-17

It is the intent of LRCEA that each provision of Appendix A (described in the current collective bargaining agreement 2011-14) will be the subject of meeting and negotiating regarding all matters related to the wages, fringe benefits, and other economic issues pertaining to employees in the LRCEA Bargaining Unit during the period July 1, 2015 through June 30, 2017.

Note: New Section B.4.1 (no title) is added regarding staff development leave allocations pursuant to the MOU agreed to by LRCEA and the District, as follows:

"Any amounts described in Section 16.1.1 shall be included as a resource to the Unit."

Attachment 1: Calculations of Available Growth Revenues & Related Growth Costs, 2014-2017

It is the intent of LRCEA that each provision of Appendix A (described in the current collective bargaining agreement 2011-14) will be the subject of meeting and negotiating regarding all matters related to the wages, fringe benefits, and other economic issues pertaining to employees in the LRCEA Bargaining Unit during the period July 1, 2014 through June 30, 2017.

Appendix C: Salary Schedule

It is the intent of LRCEA that the Salary Schedule described in Appendix C of the current collective bargaining agreement (2011-14), will be the subject of meeting and negotiating regarding adjustments to salary ranges, salary steps, longevity steps, and other economic issues related to said Salary Schedule for the LRCEA Unit during the period July 1, 2014 through June 30, 2017.

Appendix D: Forms

- \* Report of Job Performance - No change to current language.
- \* Employee Request/Authorization for Out of Classification Pay/Temporary Reclassification (P103E) - No change to current language.
- \* LRCEA Grievance Form - No change to current language.
- \* Request for Reclassification - No change to current language
- \* Compensatory Time Off Timesheet - No change to current language.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: February 12, 2014

<b>SUBJECT:</b>	Folsom Lake College's Tenth Anniversary	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<div style="text-align: center;"><i>Rachel Rosenthal</i></div> Rachel Rosenthal	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<div style="text-align: center;"><i>Brian King</i></div> Brian King	ACTION	
		INFORMATION	X

**BACKGROUND:**

Folsom Lake College celebrates its tenth anniversary this year as the college received its initial accreditation on January 9, 2004. This presentation will highlight the college's growth and celebrate its positive impact on students, businesses, and the community.

**STATUS:**

Folsom Lake College faculty, classified staff, and administrators will provide a report on the college's history, successes, partnerships, and growth from 1966 to today.

**RECOMMENDATION:**

The item is presented to the Board of Trustees for information and discussion.