

# LOS RIOS COMMUNITY COLLEGE DISTRICT



## BOARD MEETING AGENDA

Wednesday, April 9, 2014

5:30 pm

### MEETING LOCATION:

Los Rios Community College District  
Board Room  
1919 Spanos Court  
Sacramento, CA 95825

### 1. CALL TO ORDER

Board President

### 2. ORAL COMMUNICATIONS

*The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.*

### 3. CONSENT CONSIDERATIONS

*A member of the Board may request that an item be removed for further discussion and separate action.*

A. Board Meeting Minutes: February 28 – March 1 and March 12, 2014	Brian King
B. Curriculum Proposals: ARC/CRC/FLC/SCC	Susan L. Lorimer
C. Board Policy Revisions: P-3115 Legislative Matters	JP Sherry
D. Lease of Poppy Ridge Property	JP Sherry
E. Donation of Surplus Equipment: SCC Advanced Technology Motorcycle Maintenance Program	Jon Sharpe
F. Ratify: Grants and Contracts Awarded	Beverly A. Sandeen
G. Ratify: New Contracts and Renewals	Jon Sharpe
H. Ratify: Bid Transactions	Jon Sharpe
I. Disposition of Surplus Equipment	Jon Sharpe
J. Purchase Orders, Warrants, Checks and Wires	Jon Sharpe
K. Regular Human Resources Transactions: Appointments, Assignments, and Separations	Jon Sharpe

### 4. FIRST READING

A. Statement of Legislative Principles	JP Sherry
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### 5. ACTION

A. Resolution No. 2014-08: District General Election	Brian King
B. 2014 CCCT Board Election	Brian King
C. Contract Award: ARC Student Services Addition	Jon Sharpe

### 6. BOARD MEMBER REPORTS

### 7. FUTURE AGENDA ITEMS

## 8. REPORTS and COMMENTS

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor's Report

## 9. CLOSED SESSION

*Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.*

- A. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators:  
Designated Representatives: Brian King; Jon Sharpe; Ryan Cox; Brenda Balsamo. Employee Organization: LRCFT, LRCEA, LRSA, LRMA, SEIU and Confidential

## 10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

## 11. ADJOURNMENT

### LOS RIOS BOARD OF TRUSTEES

<b>Robert Jones</b> President ▪ Area 2	<b>Dustin Johnson</b> Vice President ▪ Area 1	<b>Vacant</b> ▪ Area 3 <b>Pamela Haynes</b> ▪ Area 5 <b>Ruth Scribner</b> ▪ Area 4	<b>Deborah Ortiz</b> ▪ Area 6 <b>Kay Albiani</b> ▪ Area 7 <b>Ricardo Lemus</b> ▪ Student Trustee
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Meetings are held every second Wednesday of the month at 5:30 pm ▪ *Note:* Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.

May 14, 2014	Regular Board Meeting ▪ Location: Cosumnes River College
June 11, 2014	Regular Board Meeting ▪ Location: District Office

Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District's website: [www.losrios.edu](http://www.losrios.edu)


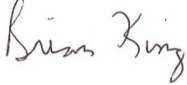
### Help Us Help You

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Board Meeting Minutes: February 28 – March 1 and March 12, 2014	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Brian King	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**STATUS**

The minutes of the Board of Trustees meetings held on February 28 – March 1 and March 12, 2014 are attached for Board review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meetings held on February 28 – March 1 and March 12, 2014.



## LOS RIOS COMMUNITY COLLEGE DISTRICT

Board of Trustees Retreat  
Friday, February 28, 2014 - 5:30 pm  
Saturday, March 1, 2014 - 9:00 am

### **FRIDAY, FEBRUARY 28, 2014**

#### **1. CALL TO ORDER**

The board retreat was called to order by President Jones at 5:30 p.m., in the Main Conference Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

#### ***Present:***

Mr. Robert Jones, President  
Mr. Dustin Johnson, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Brian King, Chancellor

#### **2. ORAL COMMUNICATIONS**

There were no oral communications.

#### **3. FUTURE DIRECTIONS DISCUSSION**

- A. State and Los Rios Budget & Enrollment Update
- B. American River College President Hiring Process Update
- C. Succession Planning
- D. Board Requested Information Items
- E. Board and Chancellor Midyear Achievements Update
- F. Board Self Evaluation

#### **4. CLOSED SESSION**

The Board Members went into closed session at 7:35 p.m. to consider the matter listed below:

- A. Pursuant to Govt. Code § 54957: Chancellor's Evaluation and Contract

*Closed Session Adjourned: 8:58 pm*

*Open Session: 9:00 pm*

## **5. OPEN SESSION: REPORT OF ANY ACTION AND/OR RATIFICATION TAKEN IN CLOSED SESSION**

In closed session, under item 4.A, the Board of Trustees voted to extend the current contract term from January 31, 2016 to June 30, 2017. The Board voted to take this action by a vote of 6 to 0 with Trustee Area 3's seat vacant.

*A motion was made by Trustee Albiani, seconded by Trustee Johnson, that the Board of Trustees ratify its closed session vote in open session as required by the Government Code.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner*

*No: None*

*Motion carried; 6:0*

## **6. ADJOURNMENT**

*A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees continue the meeting at 9:00 a.m. on March 1, 2014.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner*

*No: None*

*Motion carried; 6:0*

President Jones adjourned the meeting at 9:05 p.m. until Saturday, March 1, 2014 at 9:00 a.m.

## **SATURDAY, MARCH 1, 2014**

President Jones called the meeting to order at 9:00 am.

## **7. UPDATE AND DISCUSSION OF DISTRICT STRATEGIC PLAN: 2012-13 ACHIEVEMENTS / 2013-14 DESIRED OUTCOMES**

The Board of Trustees reviewed information and discussed items related to the District Strategic Plan as follows:

### **A. STUDENT SUCCESS**

1. Sacramento City College
2. American River College
3. Cosumnes River College
4. Folsom Lake College

**B. TEACHING AND LEARNING EFFECTIVENESS**

1. Student Success Initiative
2. Accreditation Update
3. Adult Education Consortium

**C. ACCESS AND GROWTH**

1. Building/Bond Program Update

**D. COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT**

1. Resource & Economic Development Update

**E. ORGANIZATIONAL EFFECTIVENESS**

1. Annual Employee Statistics

**8. OPEN BOARD DISCUSSION**

The Board discussed a number of issues related to the future of the District and asked staff to provide information on those items at future meetings.

**9. ADJOURNMENT**

President Jones adjourned the meeting at 12:45 pm.

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**Brian King**

Chancellor and Secretary to the Board of Trustees

*Draft Minutes presented the Board of Trustees: April 9, 2014*



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, March 12, 2014**

**1. CALL TO ORDER**

The board meeting was called to order by President Jones at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

President Jones requested a moment of silence in honor of Trustee Terry Cochran, who passed away on February 12, 2014.

***Present:***

Mr. Robert Jones, President  
Mr. Dustin Johnson, Vice President  
Ms. Pamela Haynes  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

***Present:***

Ms. Kay Albiani

**2. ORAL COMMUNICATIONS**

American River College Student Senator Laurie Jones addressed the Board regarding various Associated Student Body matters of interest.

**3. CONSENT CONSIDERATIONS**

*A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through M.*

***Roll Call Vote:***

***Aye: Haynes, Johnson, Jones, Ortiz, Scribner***

***No: None***

***Absent: Albiani***

***Motion carried; 5:0***

A. Board Meeting Minutes: February 12, 2014

***That the Board of Trustees approve the minutes of the meeting held February 12, 2014.***

B. Resolution No. 2014-04: Board Absences

***That the Board of Trustees adopt Resolution No. 2014-04 which specifies that trustees be compensated for absences as indicated.***

C. Curriculum Proposals: ARC/CRC/FLC/SCC

***That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City colleges.***

D. Claim: Heather Abshire

***That the Board of Trustees reject the claim of Heather Abshire and refer the matter to the District's insurance administrators.***

E. Claim: Sharon Kamber

***That the Board of Trustees reject the claim of Sharon Kamber and refer the matter to the District's insurance administrators.***

F. Claim: Martin Jackson

***That the Board of Trustees reject the claim of Martin Jackson and refer the matter to the District's insurance administrators.***

G. Ratify: Grants and Contracts Awarded

***That the Board of Trustees ratify the grant and contract awards listed herein pursuant to Board Policy 8315.***

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Child Development Services (augmentation) <ul style="list-style-type: none"> <li>• Funds to support general child care services within the district.</li> <li>• 7/1/2013 through 6/30/2014</li> <li>• Administrator: Theresa Matista, Associate Vice Chancellor, Finance</li> </ul>	Districtwide	\$8,221	CDE
Deputy Sector Navigator Grant – Health <ul style="list-style-type: none"> <li>• Funds to provide key talent for the region who will facilitate community college and industry partnerships that support the development of health related training programs.</li> <li>• 7/7/2013 through 12/31/2014</li> </ul>	SCC	\$300,000	CCCCO



<ul style="list-style-type: none"> <li>Administrator: Rick Ida, Associate Vice President, Workforce</li> </ul>			
Course Identification Numbering (C-ID) Grant <ul style="list-style-type: none"> <li>Funds to pay for faculty to work on the C-ID project which aims to develop a common course numbering system for similar courses across the state.</li> <li>7/1/2013 through 6/30/2014</li> <li>Administrator: Sue Lorimer, Vice Chancellor, Education and Technology</li> </ul>	Districtwide	\$200,000	CCCCO

H. Resolution No. 2014-05: Contract with County of Sacramento Department of Health and Human Services

*That the Board of Trustees approve Resolution No. 2014-05 and authorize the Chancellor or his designee(s) to execute the First Five Sacramento Community Lactation Assistant Project contract and any future augmentations, amendments, renewals, extensions, or modifications to the agreement.*

I. Resolutions 2014-06 and 2014-07: Cooperative Purchasing Agreements

*That the Board of Trustees adopt Resolutions No. 2014-06 and 2014-07 authorizing the use of cooperative purchasing agreements with US Communities and CalSAVE.*

J. Ratify: New Contracts and Renewals

*That the Board of Trustees ratify the service and professional service agreements listed herein pursuant to Board Policy 8315.*

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Food Service Management Agreement	No cost to District	R	06/01/14-05/31/15	Aramark FHC Campus Services, LLC	District Office

K. Disposition of Surplus Equipment

*Pursuant to Education Code section 81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 25 audio recorders, 5 augers, 1 binding machine, 2 bookcases, 12 cabinets, 1 cart, 121 chairs, 4 computers, 1 display, 2 film dryers, 9 fluid/soil samplers, 5 hard drives, 7 keyboards, 2 keyboard trays, 3 monitors, 6 printers, 3 projectors, 3 psychrometers, 1 refrigerator, 3 scanners, 1 telephone, and 3 televisions.*

L. Purchase Orders, Warrants, Checks, and Wires

*That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of January 16, 2014 through February 15, 2014.*

PURCHASE ORDERS		
General Fund	0001074831-0001075160 B114679-B114686	\$ 3,159,879.54
Capital Outlay Fund	0003015455-0003015516	
Child Development Fund	0006000735-0006000737	
Self-Insurance Fund	-	
WARRANTS		
General Fund	693825-695513	\$ 11,870,634.39
General Fund-ARC Instructional Related	003596-003687	
General Fund-CRC Instructional Related	021233-021281	
General Fund-FLC Instructional Related	030403-030417	
General Fund-SCC Instructional Related	042831-042911	
Capital Outlay Fund	828221-828346	
Child Development Fund	953904-953913	
Self-Insurance Fund	976161-976168	
Payroll Warrants	211799-213370	\$ 16,462,469.76
Payroll-Direct Deposit	661838-665896	
February Leave Process	213371-216402	
Payroll Vendor Warrants	55793-55962	
CHECKS		
Financial Aid Disbursements	1983441-2008659	\$ 23,924,720.62
Clearing Checks	2447-2459	\$ 7,519.50
Parking Checks	2810-2816	\$ 137.00
Bookstore Fund – ARC	27870-27986	\$ 2,462,562.76
Bookstore Fund – CRC	025157-025316	
Bookstore Fund – FLC	8267-8360	
Bookstore Fund – SCC	046275-046469	
Student Clubs Agency Fund – ARC	4186-4205	\$ 75,928.73
Student Clubs Agency Fund – CRC	3201-3228	
Student Clubs Agency Fund – FLC	1694-1711	
Student Clubs Agency Fund – SCC	2687-2713	
Foundation – ARC	3773-3814	\$ 110,745.35
Foundation – CRC	1670-1683	
Foundation – FLC	0723-0729	
Foundation – SCC	2721-2736	
Foundation – DO	0528-0528	\$ 17,045.08
Associated Students Trust Fund – ARC	0626-0627	
Associated Students Trust Fund – CRC	0562-0568	
Associated Students Trust Fund – FLC	0465-0469	
Associated Students Trust Fund – SCC	-	\$ 523,083.17
Regional Performing Arts Center Fund	USI Check System 2161-2229	
WIRES		
Board of Equalization	-	\$ 3,596.00
PARS	-	\$ 14,844.23
Vendors	-	\$ 6,225.11

M. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the March board agenda packet.*

**4. FIRST READING**

A. Board Policy Revisions: P-3115 Legislative Matters

Revisions to Legislative Matters Policy P-3115 was presented to the Board of Trustees as First Reading for review and discussion.

**5. ACTION**

A. Procedures for Filling Trustee Area 3 Vacancy

*A motion was made by Ms. Scribner, seconded by Mr. Johnson, that the Board of Trustees order an election to fill the vacancy of Trustee Area 3.*

**Roll Call Vote:**

**Aye:** Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Absent:** Albiani

**Motion carried; 5:0**

B. California Community Colleges Classified Employee of the Year Award

*A motion was made by Ms. Scribner, seconded by Ms. Haynes, that the Board of Trustees endorse the nomination of Eva Rhodes, of Cosumnes River College, for the 2014 California Community Colleges Classified Employee of the Year Award.*

**Roll Call Vote:**

**Aye:** Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Absent:** Albiani

**Motion carried; 5:0**

C. Board Representatives to College Graduation Programs: May 21, 2014

*Board Members were appointed to attend the college graduation programs as follows:*

ARC	Robert Jones
CRC	Ruth Scribner, Kay Albiani*
FLC	Dustin Johnson
SCC	Deborah Ortiz, Pamela Haynes

*\*Ms. Albiani's participation was confirmed subsequent to the meeting.*

D. Contract Award: FLC Rancho Cordova Center

*A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the Board of Trustees award the contract for Bid # 14013 to Roebbelen Contracting, Inc. for the base bid and five (5) alternates, plus contingency allowances, for a total contract amount of \$11,202,700.*

**Roll Call Vote:**

**Aye:** Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Absent:** Albiani

**Motion carried; 5:0**

E. Contract Award: SCC Hilton F. Lusk Center - Rebid

*A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees award the contract for Bid # 14010R to Peterson Developments for the base bid and all (3) alternates, for a total contract amount of \$1,114,000.*

**Roll Call Vote:**

**Aye:** Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Absent:** Albiani

**Motion carried; 5:0**

F. Professional Soccer at Hughes Stadium

*A motion was made by Ms. Haynes, seconded by Ms. Scribner, that the Board of Trustees approve the use and rental of Hughes Stadium for the Sacramento Republic soccer events in the spring of 2014.*

**Roll Call Vote:**

**Aye:** Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Absent:** Albiani

**Motion carried; 5:0**

## **6. BOARD MEMBER REPORTS**

Mr. Lemus reported that he and other student leaders are preparing for the American Student Association of Community Colleges (ASACC) Conference on national student advocacy.

Ms. Scribner thanked her colleagues and staff for another successful Board Retreat. She also noted that CRC counselors have been active on her high school campus.

Ms. Haynes thanked LRCFT for the well-attended Labor Crab Feed Dinner. She attended African American recognition events at ARC and CRC, as well as Convergence.

## 7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

## 8. REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

Sandeep Singh, Student Senate President, Sacramento City College  
Tamara Floyd, President, American River College Classified Senate  
Kale Braden, District Academic Senate President

### Chancellor's Report:

**ARC:** American River College students and alumni were both on stage and behind the scenes during the recent Sacramento Fashion Week. Several current fashion students worked as volunteer interns – building runways, helping with VIP gift bags and helping with front-of-house meet and greet. Those students were assisted by several fashion graduates who were coordinating the show. In addition, current and former ARC fashion students Yennie Zhou, Michael Kouri, Joanna Durkee, Saul Ramirez and Jesus Medrano had their designs featured on the runway this year.

**CRC:** Four Cosumnes River College students were selected to attend NASA's National Community College Aerospace Scholars program that took place last week. Two of those students, Berenice Cervantes and Ivan Rodriguez, along with their team members, took home top prize in a competition to design and pitch their own mission to Mars. The students built a rover vehicle out of Legos and then had to use the rover to complete several tasks, including picking up rocks and performing a simulated rescue mission. Cervantes and Rodriguez's team won the competition because they designed the best rover for those tasks, and they created a budget and presented a marketing plan to "sell" their product to NASA's Jet Propulsion Laboratory. Rodriguez is majoring in Civil Engineering and will transfer to Sac State in the fall, and Cervantes is an Aerospace Engineering major.

**FLC:** Folsom Lake College Professor Matt Wright has been named California's Health Educator of the Year! Wright – whose winning attitude is to take any job you're offered and teach anything you are asked to teach – has done just that since he joined the California community college system in 1998. Most recently, his sincere, yet light-hearted, approach to helping students identify and overcome destructive behavioral health habits earned him the "Health Educator of the Year" honors from the California Community College Physical Educators. He will be honored at the group's annual convention in April. Congratulations to Matt!

**SCC:** Former Sacramento City College student-athlete Jeremy Briggs was a featured contestant on the season premiere of “The Voice.” Briggs, now a state employee and Sacramento-area musician, sang in a blind audition before the show’s panel of musical star coaches. Several coaches wanted Briggs, but he chose pop star Shakira’s team. Briggs attended SCC from 2005 to 2008, and then transferred. He was an honor student and played on SCC’s baseball team. In fact, during his segment on “The Voice,” he mentioned “Sacramento City College” and they showed a photo of him playing on the baseball team!

And one other point of pride for SCC: Kakwasi Somadhi, professor and coordinator of the Learning Skills & Tutoring Center, will be recognized by the Association of Colleges for Tutoring and Learning Assistance at its conference in April. Current Association President Lisa Cooper said the group’s success is directly attributable to individuals like Somadhi, who have selflessly given their energy, expertise and time to lead as presidents over the years.

Chancellor King announced the following retirements:

Retirement			Years of Service
Jon R. Sharpe	Deputy Chancellor	DO	12
Robert J. Martinelli	Vice President of Administration	SCC	13+

## 9. CLOSED SESSION

The following Board members went into closed session at 6:44 pm to consider the matters listed below: Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

A. Pursuant to Education Code section 54957: Complaint against Public Employee

*Closed Session Adjourned: 7:00 pm*

*Open Session: 7:02 pm*

## 10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

*In Closed Session, under Item 9.A, the Board of Trustees voted to reject the discrimination appeal. The Board voted to take this action by a vote of 5 to 0 with Trustee Area 3’s seat vacant and Trustee Albiani absent.*

## **11. ADJOURNMENT**

*A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the meeting be adjourned.*

*Motion carried; 5:0*

President Jones adjourned the meeting at 7:03 p.m.

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### **BRIAN KING**

Chancellor and Secretary to the Board of Trustees



*Draft Minutes presented to the Board of Trustees: April 9, 2014*

*jd*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Susan L. Lorimer	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs: general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the March 28, 2014 meeting.

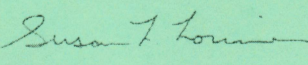
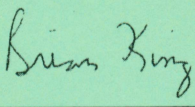
The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Julie Chung, Kristen Corbin, Bill Simpson, Kathy Rodgers, Colleen Owings; Cosumnes River College – Michael Lawlor, Cori Burns, Amanda Wolcott, Lynn Fowler, Whitney Yamamura; Folsom Lake College – Jessica Hodge, Kevin Pipkin (Chair), Debra Worth, David Newnham; Sacramento City College – Lonnie Larson, Brett Thomas, Richard Yang, Mary Turner; District Senate – Kale Braden; and District Office – Sue Lorimer.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Susan L. Lorimer	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs: general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the March 28, 2014 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Julie Chung, Kristen Corbin, Bill Simpson, Kathy Rodgers, Colleen Owings; Cosumnes River College – Michael Lawlor, Cori Burns, Amanda Wolcott, Lynn Fowler, Whitney Yamamura; Folsom Lake College – Jessica Hodge, Kevin Pipkin (Chair), Debra Worth, David Newnham; Sacramento City College – Lonnie Larson, Brett Thomas, Richard Yang, Mary Turner; District Senate – Kale Braden; and District Office – Sue Lorimer.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City colleges.

# Los Rios Community College District

## Recommendation for Adoption by the Board of Trustees

April 9, 2014

### COURSE PROPOSALS

#### Course Deletions

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##### *American River College*

1. **BIOL 330 Introduction to Entomology (3.00 units)**

**Justification:** We are deleting the course from our catalog. In the future, we may choose to create a similar course with core to core transferability, but until then we will defer to our sister college to provide this area of specialization.

2. **CHEM 480 Honors General Chemistry (1.00 unit)**

**Justification:** This course has not been offered for a number of years. It most likely will not be offered in the future.

3. **CHEM 482 Biology/Chemistry Honors Seminar (1.00 unit)**

**Justification:** This course has not been offered in several years and it is very unlikely to be offered again.

4. **DANCE 331 Modern Dance II (1.00 unit)**

**Justification:** The content of this course is covered in DANCE 332.

5. **ET 195 Electrical and Mechanical Power and Control Systems (3.00 units)**

**Justification:** This course will be replaced with ET 197 basic Mechatronics.

6. **ET 386 Fiber Optic Splicing, Connectivity and Testing (3.00 units)**

**Justification:** This course will be replaced by ET 388 Fiber Optics.

7. **ET 387 Advanced Fiber Optics (2.00 units)**

**Justification:** This course will be replaced by ET 388 Fiber Optics.

8. **HUM 481 Honors Classical Humanities (1.00 unit)**

**Justification:** This course no longer fulfills student's needs.

9. **HUM 482 Honors Modern Humanities (1.00 unit)**

**Justification:** This course no longer fulfills student's needs.

10. **MUIVI 442 String Instruction (1.00 unit)**

**Justification:** This course is no longer offered by the ARC Music Department.

11. **MUIVI 446 Percussion Instruction (1.00 unit)**

**Justification:** This course is no longer offered by the ARC Music Department.

12. **PHIL 353 Religions of the Far East (3.00 units)**

**Justification:** Due to limited FTE, this course has not been taught in many years. Any increase of Philosophy FTE will be used to offer other courses required to support our upcoming Philosophy AA-T, making it unlikely that this course will be taught in the foreseeable future.

13. **PHIL 354 Religions of the West (3.00 units)**

**Justification:** Due to limited FTE, this course has not been taught in many years. Any increase of Philosophy FTE will be used to offer other courses required to support our upcoming Philosophy AA-T, making it unlikely that this course will be taught in the foreseeable future.

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*Cosumnes River College*

1. **ENGLT 309 Book Length Literature for Group Discussion (1.00 unit)**

**Justification:** As a result of program review, this course was found to no longer meet degree or transfer goals; other literature courses exist that allow students to meet those goals.

2. **ENGRD 13 Reading Center: Basic Reading Skills (0.50 - 3.00 units)**

**Justification:** With the expansion of ENGLB 70 into both a Writing focus (ENGLB 70, 72, 73, 74) and a Reading focus (ENGLB 75, 76, 77, 78), the purpose of ENGRD 13 becomes redundant. Students can take ENGLB 75, 76, 77, and/or 78 for independent study practice in reading.

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*Folsom Lake College*

1. **DANCE 311 Urban Hip Hop (1.00 unit)**

**Justification:** Due to Title 5 changes to repeatability and the subsequent creation across the district of dance families, this course has been replaced by Dance 351: Urban Hip-Hop I.

2. **ECE 364 Fundamentals of Movement and Rhythm in Early Childhood Education (2.00 units)**

**Justification:** A 3-unit course with similar content is currently being taught in the ECE program, rendering this course to be no longer relevant to our program.

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*Sacramento City College*

1. **ESL 92 ESL Center: Intermediate Independent Lab (0.50 - 4.00 units)**

**Justification:** The ESL Department has renumbered its lab courses to meet the non-repeatability requirement. This course is no longer offered.

2. **ESL 93 ESL Center: Advanced Independent Lab (0.50 - 1.00 units)**

**Justification:** The ESL Department has renumbered its lab courses to meet the non-repeatability requirement. This course no longer is offered.

3. **ET 15 Beginning Mathematics for Electronics (3.00 units)**

**Justification:** This course is not being used any more due to the reduced number of course offerings in the Electronics Department. The mathematics that the course covered is available from the Mathematics Department offerings. The Electronics Department is focusing the use of FTE on the higher level mathematics needed for modern electronic circuit theory.

4. **ET 145 Basic Computer System Repair I (1.00 unit)**

**Justification:** ET145 content will be combined to ET146 to make a 4 unit full semester course covering the same material. Course to be called ET140 Smart System Repair I.

5. **ET 146 Basic Computer System Repair II (3.00 units)**

**Justification:** ET145 content will be combined to ET146 to make a 4unit full semester course covering the same material. Course to be called ET140 Smart System Repair I.

6. **ET 147 Basic Computer System Repair III (3.00 units)**

**Justification:** ET147 course title and content are being updated to be ET141, the next course after a new ET140 in a series of two Smart System Repair courses.

7. **ET 300 DC Theory and Circuit Fundamentals (2.50 units)**

**Justification:** ET300 content will be combined to ET301 to make a 5 unit full semester course covering the same material. Course to be called ET305 DC & AC Theory and Circuit Fundamentals.

8. **ET 301 AC Theory and Circuit Fundamentals (2.50 units)**

**Justification:** ET300 and ET301 will be combined into a full semester course ET305.

9. **ET 310 Mathematics for DC Circuit Fundamentals, Part I (1.50 units)**

**Justification:** ET310 content will be combined to ET311 to make a 5 unit full semester course covering the same material. Course to be called ET314 Mathematics for DC/AC Circuit Fundamentals.

10. **ET 311 Mathematics for AC Circuit Fundamentals, Part II (1.50 units)**

**Justification:** ET310 will be combined with ET311 to create a full semester course with the same content and rigor called ET314.

11. **ET 490 Advanced Student Projects Laboratory (2.00 units)**

**Justification:** Due to course repetition restrictions, two new special projects courses are being proposed to take the place of the old special projects laboratory course.

12. **HCD 89 Study Strategies Lab (0.50 - 1.00 units)**

**Justification:** HCD 89 was replaced with HCD 88.

## New to College Courses

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### *Folsom Lake College*

#### 1. **DANCE 377 Musical Theatre Dance I (2.00 units)**

*Prerequisite:* None.

*18.00 hours lecture, 54.00 hours laboratory*

This course provides students an opportunity to explore the musical theatre genre, including dance movement, audition techniques, singing and acting basics as well as analysis of fundamental theoretical concepts associated with the early American musical at the turn of the twentieth century. Lectures and movement activities will highlight the historical context of early musicals, and trace how musicals are reflective of society. Students will engage in basic dance technique exercises, as well as learn musical theatre choreography which will culminate in a formal presentation of group choreography. Previous experience with musical theatre dance is not required. Students must acquire appropriate dance shoes and attire.

**Justification:** This course is being developed as part of the Musical Theatre Dance family in coordination with our sister colleges based on the agreed upon Dance Family plan. Currently FLC offers Dance 378: Musical Theatre Dance II and Dance 379: Musical Theatre Dance III. This level I course is being adopted from ARC's model for Musical Theatre Dance I in order to offer a full range of levels for students. Dance 377: Musical Theatre Dance I is not yet part of the AA Degree in Dance Studies at Folsom Lake College, as this New to College course is being initiated in response to required Title 5 changes, eliminating repeatability. These courses will advance student success in this discipline with opportunities for several different and varied physical and academically rigorous experiences in the Musical Theatre genre. Ultimately, it is the goal of this developer to have all three levels of Musical Theatre Dance fulfill the 2-unit core course requirement for the AA Degree in Dance Studies so that students have a streamlined and clear pathway to degree completion.

#### 2. **PACT 391 Tennis II (1.00 unit)**

*Prerequisite:* None.

*54.00 hours laboratory*

This course reviews and builds upon basic fundamentals, techniques, rules, and social courtesies of tennis. Intermediate level players are encouraged to take this course. A can of tennis balls, a racket, water bottle, and suitable tennis attire are required to be purchased by students.

**Justification:** This course fulfills the Associate of Arts Degree requirement in Living Skills (Area 3a), the CSU General Education requirement in Area E, and fulfills requirements for the Kinesiology AA-T Degree.

## New to District Courses

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### *American River College*

#### 1. **ACCT 122 Sales and Use Taxes (1.00 unit)**

*Prerequisite:* None.

*18.00 hours lecture*

This course covers the requirements for businesses to collect, report, and submit sales and use taxes in California. It also presents information on the exemption from sales and use tax requirements for non-profit organizations.

**Justification:** Businesses are required to collect, report, and submit sales and use taxes to California while non-profit organizations are usually exempt from sales and use taxes. This course prepares students to properly compute, report, and submit required sales and use taxes for their employers.

#### 2. **ARTNM 322 Beginning Digital Art (3.00 units)**

*Prerequisite:* None.

*36.00 hours lecture, 54.00 hours laboratory*

This introductory digital art course focuses on digital media processes, including software and hardware tools that facilitate creative visual and conceptual approaches to digital art making. A wide range of digital imaging techniques are explored, and time-based processes are introduced, leading to the creation of digital images, animations/videos, and mixed media objects. The course also explores artists' uses of new technologies in contemporary art-making practices. A vocabulary of new media terms and practices is developed through discussions and critiques.

**Justification:** This course introduces the processes, techniques, and technologies used to create digital art. It is part of the Art New Media Department's goal to create a transferable Digital Art discipline. This course articulates with Sac State's Art37, and will be submitted for review against C-ID course descriptor of ARTS 250 Introduction to Digital Art.

#### 3. **ET 388 Fiber Optics (4.00 units)**

*Prerequisite:* ET 302 with a grade of "C" or better

*Advisory:* ET 380

*54.00 hours lecture, 54.00 hours laboratory*

This course in fiber optics covers optical theory and operation including the complete fiber optic communication system. It includes fiber optic terminology and instruction in the use of tools and equipment associated with fiber optic installation and maintenance.

Tests of the fiber optic systems are performed using sophisticated equipment such as optical power meters and optical time domain reflectometers (OTDR). It also includes system design and troubleshooting procedures. A field trip may be required.

**Justification:** This course provides fiber optic skills which are required in several industries hiring our students.

4. **FITNS 302 Latin Aerobics (1.00 unit)**

*Prerequisite:* None.

*Advisory:* Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

*54.00 hours laboratory*

This course combines a variety of rhythmic Latin-style dance movements into a form of cardiorespiratory training of low to moderate impact. It improves cardiorespiratory endurance, muscular strength and endurance, flexibility, and body composition.

**Justification:** This course allows students to examine and improve cardiovascular fitness levels through Latin aerobics. This course is part of the AS Degree in Physical Education and fulfills the P.E. requirement for graduation.

5. **SPORT 332 Pre-Season Conditioning for Football (0.50 - 3.00 units)**

*Prerequisite:* None.

*27.00 - 162.00 hours laboratory*

This course covers advanced offensive and defensive strategies for football at the college level. Blocking schemes, tackling techniques, as well as offensive and defensive formations are discussed. Strength and conditioning drills are included to enhance football skills. This course may be taken up to four times for credit.

**Justification:** This course provides pre-season training to help student athletes develop skills and knowledge necessary to be successful in the intercollegiate sport of football.

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**Sacramento City College**

1. **ADMJ 332 Introduction to Forensic Anthropology (3.00 units)**

*Prerequisite:* ENGWR 51 or ESLW 310 and ESLR 310 with grades of "C" or better

*Advisory:* ANTH 300; with a grade of "C" or better

*54.00 hours lecture*

This course provides an overview of forensic anthropology, which is an applied field of physical anthropology. Forensic anthropologists answer questions of medicolegal



significance by applying techniques designed for the analysis of human skeletal remains. This course will focus on the introductory techniques used for human skeletal identification and trauma analysis. This identification will provide understanding of the broader aspects of applied anthropology and its role in working with law enforcement agencies and human rights issues, as well as ethical considerations. Students will develop an understanding of skeletons not as assemblages of bones, but as individuals possessing names and identities, still connected to the social world in which they lived and died.

**Justification:** This course submission reflects a collaborative agreement between the Administration of Justice and Anthropology Departments to offer a cross-referenced course. This course will expand student access to the subfields within physical anthropology and help to provide understanding of the broader aspects of applied anthropology and its role in working with law enforcement agencies.

# PROGRAM PROPOSALS

## Program Deletion(s)

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### *American River College*

#### 1. Kitchen and Bath Design

**Justification:** We are restructuring our curriculum based on input from our advisory committee.

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### *Folsom Lake College*

#### 1. Personal Trainer

**Justification:** This program is being deleted due to a sustained lack of student completion.

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### *Sacramento City College*

#### 1. Kinesiology-Athletic Training

**Justification:** This degree is being deleted because the Kinesiology--Exercise Science Degree as well as the Kinesiology AA-T Degree both meet student's needs to major in Kinesiology which is what an athletic trainer does. The difference in the existing degrees are a few electives in the athletic training degree.

## New Programs

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### *American River College*

#### 1. **Art New Media: Interactive Design**

This certificate focuses on understanding and designing compelling interactive screen-based graphics. It utilizes basic principles of interactive design and combines text, graphics, video, animation, and sound. It emphasizes visual considerations, context, work flow, and tools unique to the industry.

**Justification:** To add a new certificate for interactive design that includes designing for devices.

#### 2. **Basic Mechatronics**

This certificate provides introductory training in the multidisciplinary field of mechatronics which combines mechanical and electronic technologies. Topics include introductory courses in electronics, programmable logic controllers, basic CAD design, and welding.

**Justification:** This new certificate will provide the training necessary to create opportunities for internships and entry level jobs in industries using mechatronic technologies. It will also add skills for electronics technicians to be more competitive and provide new opportunities.

#### 3. **Civil Engineering**

This degree provides the foundation in mathematics, science, and engineering needed to transfer to a four-year institution as a major in civil engineering. The courses in this degree meet most of the lower division requirements for several nearby universities. Since each university has its own unique requirements, additional coursework will be required prior to transfer. Students should meet with a counselor to determine which additional courses are required for successful transfer to a particular institution.

**Justification:** This new degree is part of ARC's effort to offer transfer degrees to prepare students for transfer to four-year institutions.

#### 4. **Economics**

The Associate in Arts degree in Economics for Transfer provides students with a major that fulfills the general requirements of the California State University for transfer. Students with this degree will receive priority admission with junior status to the California State University system. The Associate in Arts Degree in Economics for Transfer (AA-T) may be obtained by the completion of 60 transferable, semester units with a minimum 2.0 GPA, including (a) the major or area of emphasis described in the Required Program outlined below (earning a C or better in these courses) and (b) either the Intersegmental General Education Transfer Curriculum (IGETC) or the California

State University General Education Breadth Requirements. Students interested in transferring to a CSU campus to pursue a bachelor's degree in Economics should meet with a counselor to confirm the courses required for lower-division preparation in the major.

**Justification:** This new degree is part of ARC's effort to offer ADT degrees to prepare students for transfer to CSUs and other four-year schools.

## 5. **Electrical Engineering**

This degree provides the foundation in mathematics, science, and engineering needed to transfer to a four-year institution as a major in electrical engineering. The courses in this degree meet most of the lower division requirements for several nearby universities. Since each university has its own unique requirements, additional coursework will be required prior to transfer. Students should meet with a counselor to determine which additional courses are required for successful transfer to a particular institution.

**Justification:** This new degree is part of ARC's effort to offer transfer degrees to prepare students for transfer to four-year institutions.

## 6. **Mechanical Engineering**

This degree provides the foundation in mathematics, science, and engineering needed to transfer to a four-year institution as a major in mechanical engineering. The courses in this degree meet most of the lower division requirements for several nearby universities. Since each university has its own unique requirements, additional coursework will be required prior to transfer. Students should meet with a counselor to determine which additional courses are required for successful transfer to a particular institution.

**Justification:** This new degree is part of ARC's effort to offer transfer degrees to prepare students for transfer to four-year institutions.

## 7. **Pipe Welding**

This certificate promotes competence in pipe welding with emphasis on power sources, electrode selection on various joint designs, techniques, and positions in welding. Instruction includes safety and proper procedures in making fillet and groove welds that are in compliance with structural and pipe welding codes. Training in math and workforce wellness is covered.

**Justification:** This certificate meets American Welding Society, American Society of Mechanical Engineers and American Petroleum Institute standards, for pipe welding.

## 8. **Tax Specialist I**

This certificate provides occupational training and education in small business accounting, computerized accounting and spreadsheet applications used in small business accounting, and basic federal payroll tax administration. It also includes federal and California individual income tax law, regulations, and tax return preparation.

**Justification:** This certificate program provides occupational training and continuing education in small business accounting, computerized accounting, and spreadsheet applications used in small business accounting, basic federal payroll tax administration, and individual federal and California income tax law, regulations, and tax return preparation.

## 9. Tax Specialist II

This certificate is intended for students who have completed the Tax Specialist I Certificate and need to obtain a higher level of competency in the field. It builds on the knowledge, skills, and abilities of the Tax Specialist I certificate by adding courses in corporate financial accounting, taxation of partnerships, corporations, estates, and trusts, payroll accounting, property taxation in California, and assisting individual taxpayers in the preparation of more complex federal and California income tax returns, as well as reviewing the income tax returns completed by other tax preparers.

**Justification:** This certificate broadens and deepens the occupational training, and continuing education of the Tax Specialist I certificate by adding courses in corporate financial accounting, taxation of partnerships, corporations, estates and trusts, California payroll accounting, property taxation in California, and assisting individual taxpayers in the preparation of more complex federal and California income tax returns.

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### *Folsom Lake College*

#### 1. Heritage Interpretation

Heritage Interpretation involves conveying meaningful information about historical, cultural, and natural events or sites to a broad audience. One may have encountered interpretive prose in historical site markers, displays at parks or museums, and written park visitor guides. Park rangers, docents, and tour guides use oral and written interpretation skills. More recently, interpretive skills have been expanding into social media. Students completing this proposed certificate of recognition will be prepared to take an exam to be a Certified Interpretive Guide (C.I.G) from the National Association for Interpretation. Courses in this certificate may also be applied towards associate degree and/or transfer requirements.

**Justification:** Our college service area includes many cultural, historical, and natural resources that are accessible to the public. Interpretive guides present information about these sites to a broad audience. This certificate fills a unique niche in that it prepares students to work as interpretive guides, but it is sufficiently broad to appeal to students pursuing other academic goals.

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### *Sacramento City College*

#### 1. Studio Arts

Completion of this degree will provide a foundation in studio art methods. Program offerings include course work in art history, 2-D, and 3-D studio practices. The Associate in Arts in Studio Art for Transfer provides students with a major that fulfills the general requirements of the California State University for transfer. Students with this degree will

receive priority admission with junior status to the California State University system. The Associate Degree for Transfer student completion requirements (as stated in SB1440 law): (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education –Breadth Requirements. (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major.

**Justification:** This program will fulfill the general requirements for the Studio Art AA for Transfer to the California State University.

## 2. Theatre Arts


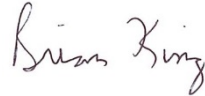
The Theatre Arts transfer degree is designed to facilitate successful transfer to baccalaureate theatre or drama degree programs. This degree provides students with lower division breadth and depth in the field of theatre arts. Additionally, this degree exposes students to the core principles and practices in the field. Students will learn the basics of acting, the basics of theatre technology and production, and where theatre fits in to both the historical and modern world of entertainment. The Associate Degree for Transfer student completion requirements (as stated in SB 1440 law): (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education--Breadth Requirements; (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A "P" (Pass) grade is not an acceptable grade for courses in the major.

**Justification:** This proposal is to create the transfer degree for Theatre Arts. We have followed the established transfer model curriculum.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Board Policy Revisions: P-3115 Legislative Matters	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

A subcommittee of the Board of Trustees recently reviewed its Policy on Legislative Matters and proposed changes.

**STATUS:**

The proposed changes have been vetted through the participatory governance process. The first major proposed change is to provide for the Board to adopt a statement of legislative principles annually and for the Chancellor to take positions on legislation consistent with that statement. If there are legislative issues that fall outside of that statement, the Chancellor will consult with the Board, or the Board President, as time permits. The proposed Policy does not require the Chancellor to consult with the Board where the position is consistent with prior positions taken by the District, time restraints prohibit consultation, or the matter is consistent with existing Policies, Regulations, or practice. Finally, the Board reserves the right to approve legislation that the District sponsors before the legislature.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the proposal revisions to Policy 3115 Legislative Matters.

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## 1.0 Intent

1.1 It is the intent of the Los Rios Community College District Board of Trustees that the Los Rios Community College District play an active and central role in influencing legislation that will have a significant impact on the District, its students and its staff.

1.2 The Board of Trustees shall adopt and annually review a Statement of Legislative Principles that shall provide the basic parameters to guide the Board of Trustees and the Chancellor in taking positions on matters pending before the Legislature, the Governor, the Congress, and the President.

1.32 The Board of Trustees delegates to the Chancellor the responsibility to lead the District governmental relations program in alignment with the Board's of Trustees' Statement of Legislative Principles.

1.43 The Chancellor, and staff under the Chancellor's direction, shall have discretion in determining how best to attempt to influence such legislation.

## 2.0 Implementation

2.1 The Board of Trustees ~~shall not~~ may adopt official positions on specific legislative issues ~~unless~~ only when the outcome will have a significant impact on the District. ~~The Board of Trustees may adopt resolutions in support of statewide and local education bonds.~~

~~2.2 The Board of Trustees shall participate in and direct the development of statewide budget priorities and a legislative agenda by offering guidance to those state and national organizations that request it.~~

2.3 The Chancellor, in carrying out the Board of Trustees' intent, shall operate under the following general parameters:

2.3.1 The Chancellor shall ~~generally~~ adopt positions consistent with the Board of Trustees' Statement of Legislative Principles and shall generally adopt positions consistent with the legislative programs and recommendations of the California Community Colleges.

2.3.2 For matters outside the parameters of 2.3.1, the Chancellor shall seek the Board of Trustees' input prior to adopting positions on major legislative issues. Where timely action is required, the Chancellor shall consult with the Board President and take action in accordance with that consultation. In such cases, the Chancellor



shall also seek input from relevant District constituent groups. The Chancellor may take a position on a legislative matter without prior approval when:

2.3.2.1 The Chancellor determines the matter is similar to a prior issue on which the District has taken a position; or

2.3.2.2 Time restraints make consultation infeasible; or

2.3.2.3 The legislative matter is consistent with existing District Policies, Regulations or procedures.

~~2.3.2 In the case of unusually controversial issues, the Chancellor shall be expected to seek Board of Trustees input prior to adopting positions on legislative issues. If the Chancellor deems an issue to be unusually controversial, the Chancellor shall consult with the Board of Trustees President prior to adopting a position. In such cases, the Chancellor shall also seek input from relevant District constituent groups.~~

~~2.3.3 The Chancellor shall seek direction from the Board of Trustees on items of extraordinary significance.~~

2.3.4 The Chancellor shall regularly report to the Board of Trustees on the Chancellor's activities in this area.

2.3.5 Any position taken by the [Board of Trustees](#), Chancellor or staff, under the Chancellor's direction, shall be the official position of the District and does not necessarily reflect the personal opinion of any member of the Board of Trustees, the Chancellor or of any staff member.

2.3.6 The Board of Trustees may approve any legislation sponsored by the District before it is formally introduced into legislation.

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LRCCD


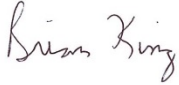
Policy Adopted: 1/17/01  
Policy Revised: 12/15/10  
Adm. Regulation: None

[DRAFT 3/24/14](#)

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2013

<b>SUBJECT:</b>	Lease of Poppy Ridge Property	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

In January 2014, the Board approved the granting of an option to purchase the property it owns at 8440 Poppy Ridge Road, Elk Grove, California 95757 (further identified as Assessor Parcel Number 132-0290-015-0000) (Poppy Ridge Parcel) for the ultimate purchase price of \$4.45 million. The option holder has up to three years to consummate the option and has agreed to allow the District to rent out the property in the interim.

**STATUS:**

Under Education Code section 81378.1, the District may lease district property upon terms and conditions agreed by the Governing Board for a period of less than five years. Before doing so, the Board must include a description of the proposed lease and an explanation of the methodology used to establish the lease rate and for determining the fair market value of the lease.

Staff recommends leasing the Poppy Ridge Property to Warehouse Christian Ministries of Elk Grove for a lease period of one year. The proposed rental rate is \$1,350 per month. The lease is subject to termination on 60-days' notice in the event the purchaser of the Option seeks to execute its right to purchase the property. The lessee will keep the property in good repair while leasing the property and is responsible for all utilities. The option holder has approved the terms of this lease.

General Services investigated the area and concluded that the fair market rental value for the property is between \$1,400 and \$1,600 per month for similar properties. In this case, because the land includes a home and acreage, staff believes it is a benefit to the District to have someone present on the property and keep the property in good repair. Further, the fact that the property is subject to sale on 60 days' notice reduces the value of the property as a rental property. It was for these reasons that staff chose \$1,350 as the rental rate for the property.

The Board must publish notice of the Governing Board's action once a week for three successive weeks prior to the Board meeting. The required notice has been published.

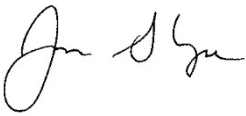
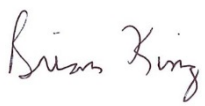
**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the lease of the Poppy Ridge Property under the terms and conditions outlined above and authorize the Chancellor or designee to execute the lease.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Donation of Surplus Equipment: SCC Advanced Technology Motorcycle Maintenance Program	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Education Code section 81450.5 provides that a community college district may donate any personal property belonging to the district, without providing notice or accepting bids, if the district:

- a) Determines that the property is not required for school purposes, that it should be disposed of for the purpose of replacement, or that it is unsatisfactory or not suitable for school use,
- b) The property is exchanged with, or sold or donated to a school district or community college district that has had an opportunity to examine the property proposed to be exchanged, sold or donated, and
- c) The receipt of the property would not be inconsistent with any applicable district-wide of school site technology plan of the district receiving the property.

**STATUS:**

In November 2013, Sacramento City College discontinued its motorcycle maintenance program. Therefore SCC's Advanced Technology Division has no use for the used equipment and requests approval to donate the following equipment to City College of San Francisco for the purpose of instruction. Because of the age and condition of the equipment, it has been determined that it has limited value.

Description	Model #	Serial #
2001 Suzuki	GS500	JS1GM51A512100005
2000 Yamaha	R1 Limited	JYARN05E81A005239
1996 Yamaha	Virago 1000	JYATEE01VA075286
2001 Suzuki	GSXR600	JS1GN7BA112100011
1981 Honda	Passport	DA0105B5109162
10740 Gray Air Life	Handy Industries	N/A
10740 Gray Air Life	Handy Industries	N/A
10740 Gray Air Life	Handy Industries	N/A
10740 Gray Air Life	Handy Industries	N/A
10740 Gray Air Life	Handy Industries	N/A
10740 Gray Air Life	Handy Industries	N/A

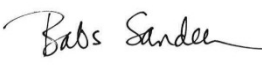
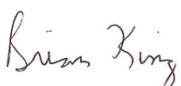
**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the donation of the equipment per Education Code section 81450.5.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Beverly Sandeen 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

During the period of March 1, 2014 and March 31, 2014, the District received executed agreements, or notice of award, for the following grant and contract awards:

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
TRIO Student Support Services – Year 4 of 5 <ul style="list-style-type: none"> <li>• Funds to provide support services to students in order to increase their college retention and graduation rates.</li> <li>• 9/1/2013 through 8/31/2014</li> <li>• Administrator: Robin Neal, Interim Vice President, Student Services</li> </ul>	ARC	\$202,031	U.S. Department of Education
Allied Health Learning Community 9-14 Curriculum Development Process <ul style="list-style-type: none"> <li>• Funds to develop curriculum for the Allied Health Learning Community.</li> <li>• 2/1/2014 through 12/31/2014</li> <li>• Administrator: Jim Collins, Dean, Science and Allied Health</li> </ul>	SCC	\$80,000	CCCCO
SB 1070 / AB 790 Linked Learning Pilot Program <ul style="list-style-type: none"> <li>• K-14 Pilot to align K-12 and post-secondary pathways</li> </ul>	District/ Foundation for CCC <i>(District Fiscal Agent)</i>	\$1.3M	CCCCO
SB 1070 / AB 790 Linked Learning Pilot Program <ul style="list-style-type: none"> <li>• K-14 Navigator (Pathway Mentor) Development of K-14 regional pathways and establishing role of statewide Linked Learning Navigator</li> </ul>	District/ Foundation for CCC <i>(District Fiscal Agent)</i>	\$0.5M	CCCCO

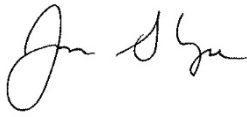
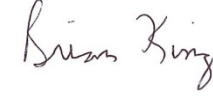
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify, or authorize entering into, the grant and contract awards listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

During the period of March 1 - 31, 2014, the District received executed agreements and/or extensions for the following services and contracts:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Consulting Services for Proposition 39 Project Development	\$50,000.00	I	1/29/14 – 12/31/14	Retrocom Energy Specialties	Facilities
Testing & Inspection Services for FLC EDC Student Services	\$20,890.00	I	2/5/14 – 2/5/15	Neil O Anderson and Associates	Facilities
Consulting Services for Development of Best Value Two-Step Process	\$15,000.00	I	2/19/14 – 8/19/14	Cumming Corporation	Facilities
Consulting Services for Subcontractor Pre-Qualification Procedure	\$39,800.00	I	2/19/14 – 12/19/14	Cumming Corporation	Facilities
Architectural Services for SCC Rodda Hall North 3 <sup>rd</sup> Floor Remodel	\$261,000.00	I	3/12/14	Gary Roberts Architect, Inc.	Facilities
MOU for Pole Climbing and Substation Training	\$18,408.50	I	04/15/14 – 04/24/14	SMUD	American River College
Consulting Services for PeopleSoft Projects	\$28,000.00	R	07/01/13 – 06/30/14	VDefine, Inc.	Information Technology

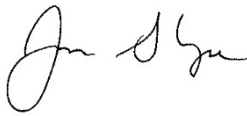
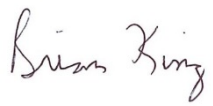
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the service and professional service agreements listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315 the bid transactions herein listed occurred during the period of March 1 - 31, 2014.

<b>CHANGE ORDERS</b>					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
11011	ARC Student Center	\$88,339	8	Broward Builders	\$16,663,319
13009	ARC Culinary Arts	\$167,967	1	Broward Builders	\$8,265,967

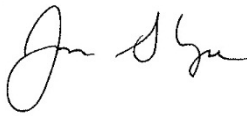
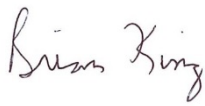
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the bid transactions/change orders for the month of March as herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has previously held an auction, at least annually and past auctions have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

**STATUS:**

The District has a quantity of surplus material, such as outdated desks and computers, which need to be disposed of. The State of California has accepted some of the surplus items but is not willing to take the entire surplus because they are unable to sell it. The District has located a scrap dealer who is willing to take most of our surplus items and recycle them.

All of the surplus items to be disposed of are either broken and/or not working, obsolete, in poor condition, or not needed for district/college operations: 26 audio recorders; 13 cabinets; 63 chairs; 16 computers; 13 desks; 1 EKG machine; 2 keyboards; 1 keyboard tray; 8 laptops; 1 mail machine; 26 monitors; 7 printers; 17 tables; 1 tablet; and 1 television. These items have a value of less than \$5,000.

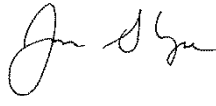

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** April 9, 2014

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of February 16, 2014 through March 15, 2014 is on file in the District Business Services Office for review.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

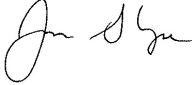
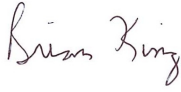


PURCHASE ORDERS		
General Fund	0001075161-0001075503 B114687-B114701	\$ 1,847,837.22
Capital Outlay Fund	0003015517-0003015568 B314002-B314002	
Child Development Fund	0006000738-0006000738	
Self-Insurance Fund	-	
WARRANTS		
General Fund	695514-697002	\$ 8,836,470.85
General Fund-ARC Instructional Related	003688-003772	
General Fund-CRC Instructional Related	021282-021335	
General Fund-FLC Instructional Related	030418-030432	
General Fund-SCC Instructional Related	042912-043002	
Capital Outlay Fund	828347-828429	
Child Development Fund	953914-953930	
Self-Insurance Fund	976169-976172	
Payroll Warrants	216403-218475	\$ 18,284,169.04
Payroll-Direct Deposit	665897-669984	
March Leave Process	218476-219890	
Payroll Vendor Warrants	55963-56139	
CHECKS		
Financial Aid Disbursements	2008660-2011905	\$ 3,252,134.17
Clearing Checks	2460-2495	\$ 10,136.39
Parking Checks	2817-2819	\$ 316.00
Bookstore Fund – ARC	27987-28120	\$ 1,182,923.99
Bookstore Fund – CRC	025317-025354	
Bookstore Fund – FLC	8361-8426	
Bookstore Fund – SCC	046470-046533	
Student Clubs Agency Fund – ARC	4206-4239	\$ 78,292.60
Student Clubs Agency Fund – CRC	3229-3254	
Student Clubs Agency Fund – FLC	1712-1727	
Student Clubs Agency Fund – SCC	2714-2742	
Foundation – ARC	3815-3827	\$ 20,236.33
Foundation – CRC	1684-1691	
Foundation – FLC	0730-0734	
Foundation – SCC	2737-2752	
Foundation – DO	0529-0534	\$ 9,240.95
Associated Students Trust Fund – ARC	0628-0634	
Associated Students Trust Fund – CRC	0569-0572	
Associated Students Trust Fund – FLC	0471-0478	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	Manual Checks 9102-9103 USI Check System 2230-2312	\$ 489,601.83
WIRES		
Board of Equalization	-	\$ 7,600.00
PARS	-	\$ 22,502.36
Vendors	-	\$ -

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item K	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

M A N A G E M E N T

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Chavez, Augustine (B.S., Santa Clara University)	Director of Administrative Services From College IT Systems Supervisor	04/10/14
<u>District Office</u>		
Haas, Kristin S. (M.S., Drexel University)	Director of Institutional Advancement From College Relations Specialist	05/12/14

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>		<u>Effective Date(s)</u>
<u>Cosumnes River College</u>			
Chavez, Augustine (B.S., Santa Clara University)	Interim Director of Administrative Services	<i>Extension</i>	11/01/13 – 04/09/14
Hyde, Maria A. (B.A., California State University Sacramento)	Interim Bookstore Manager / Project Manager	<i>Extension</i>	09/03/13 – 12/31/14
<u>District Office</u>			
Manno, Charles W. (B.S., University of Nevada, Las Vegas)	Interim Director of Institutional Advancement	<i>Extension</i>	09/19/13 – 05/09/14

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>			
McGloughlin, Stephen	Dean, Learning Resource and College Technology	Personal <i>Revised</i>	07/15/13 – 03/30/14

## M A N A G E M E N T

RESIGNATION(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Throgmorton, Danny	Associate Vice Chancellor, Los Rios Corporate and Economic Development Training Center	05/01/14
Bucke, Brigette A	Director of Technical Services Information Technology	<i>Revised</i> 04/22/14

## FACULTY

## LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>			
Bond, Emily F.	Librarian	Medical	02/01/14 – 04/01/14
Condon, Frank	Theater Arts Professor	Medical	01/16/14 – 03/31/14
Condon, Frank	Theater Arts Professor	Medical (30%)	04/01/14 – 05/21/14
Miller, Billie	Business Professor	Type C	08/21/14 – 12/18/14
<u>Sacramento City College</u>			
Cypret, Phillip B.	Aeronautics Professor	Type C	08/21/14 – 05/20/15

## REASSIGNMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Newnham, David A.	Music Professor From Vice President of Instruction	07/16/14

## RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Green, Rene (After 38 years of service)	Apprenticeship Coordinator	06/28/14
Mar, James K. (After 38 years of service)	Counselor	06/24/14
Merkel, Sydney A. (After 13 years of service)	Humanities Professor	05/22/14
Nelsen, Betty L. (After 26 years of service)	Art New Media Professor	05/22/14

## FACULTY

RETIREMENT(S) <i>continued</i>
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Jimenez, Regina J. (After 24 years of service)	Librarian	06/01/14
Metcalf, Larry P. (After 9 years of service)	Music Professor	05/22/14

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anderson,Kathleen	Psychology, General	20 %
Brandenburg,Brandt E.	English	48 %
Carrier,Nicole	Spanish	13 %
Denman,David S.	History	20 %
Garasanin,Olivera	History	40 %
Gaudard,Rolf R.	History	20 %
Griffin,Robert C.	Counselor	28 %
Ha,Annette A.	English	40 %
Heinze,Sakre D.	Registered Nursing	20 %
Hernandez,Israel	Administration of Justice	1 %
Hyde,James R.	Administration of Justice	1 %
Knipe,Gema Alicia	Registered Nursing	25 %
Krause,Arlene D.	Gerontology	7 %
Liles,Garrett C.	Natural Resources	7 %
Limon Guzman,Jesus A.	English	58 %
Medcalf,John C.	Mathematics, General	3 %
Moir,Sylvia M.	Administration of Justice	1 %
Moore,Cheryll M	Gerontology	7 %
Perry,Stewart M	Psychology, General	20 %
Ramos,Gabriel F	Administration of Justice	1 %
Reed,Linda M.	Gerontology	7 %
Ruckels,Melynda S.	Nurse	10 %
Speckman,Christian J.	Anthropology	20 %
Stead,Joni M.	Speech Communication	20 %
Times,Tonya N.	Job Seeking/Changing Skills	13 %
Williams,Michelle D.	Economics	20 %
Wise,Kristine M.	Nutrition, Foods, and Culinary Arts	20 %
Yeung,Esther E.	General Work Experience	20 %
Yount,George H.	Gerontology	7 %
Zhang,Mo	Chemistry, General	7 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ahmadi,Abbas	Software Applications	7 %
Anaya,Dan A.	Software Applications	13 %
BoarerPitchford,Julie K.	Nutrition, Foods, and Culinary Arts	20 %
Chappell,Mike L.	Counselor	3 %
Dunn,Cynthia Y.	Information Technology, General	13 %
Galloway,Kimberly A.	Librarian	6 %
Gordon,Henry P.	Librarian	31 %
Perkins-Moore,Deirdre	Software Applications	13 %
Reams,Rebecca E.	Speech Communication	20 %
Watkins,Diana Fay	Librarian	7 %
White,Parnc K.	Speech Communication	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Lorenzo,Gina M.	Counselor	4 %
Mirmobiny,Shadieh	Fine Arts, General	3 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* =New Employee \*\* =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Rink,Shelley F.	Music	27 %
Tully,David D.	Website Design and Development	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Clark,Terri A.	Librarian	54 %
Engebretsen,Devin J.	Intercollegiate Athletics	33 %
Gifford,Christina M.	English	20 %
Grueneberger,Arthur R.	Information Technology, General	29 %
Gunn,Kristin Anne	Librarian	29 %
Hung,Gary W.	Counselor	3 %
** (B5) Ishisaka-Nolfi,Marc	Applied Photography	57 %
Keene,Hortencia	Office Technology/Office Computer Applicati	23 %
Lee,Jan	Reading	22 %
Lucas,Norman J.	Railroad and Light Rail Operations	23 %
Mariano,Nicholas A.	Health Occupations, General	21 %
Milos,Nathan E.	English	20 %
Mounier,John E	Dramatic Arts	40 %
Reese,Rick M.	General Work Experience	10 %
Rokke,Carolyn M.	Library Technician (Aide)	13 %
** (A1) Ruiz,Aracely	Counselor	1 %
Sanchez,Rafael	English	58 %
Whittaker,Jacob Tyler	History	40 %
Winchell,Jean M.	Fashion Production	2 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fish,Melissa M.	Office Technology/Office Computer Applicati	4 %
Fox,Kathleen A.	Other Health Occupations	14 %
Hayes,Rebecca W.	Software Applications	12 %
Iannone,Albert J.	Fire Technology	20 %
L'Estrange,Michael A.	Computer Networking	5 %
Meadows,Dale C.	Chemistry, General	53 %
Murakami,Dean M.	Psychology, General	20 %
Nobles,Gloria J.	Software Applications	20 %
Ryther,Christopher T.	Paramedic	5 %
Scalzi-Pesola,Jennifer S.	Job Seeking/Changing Skills	7 %
Sheldon,Michael B.	Art	13 %
** (B2) Sjolund,Joe P.	Counselor	1 %
Zarzana,Linda	Chemistry, General	30 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldredge,Teresa W.	Academic Guidance	47 %
Aldredge,Teresa W.	Counselor	3 %
Burns,Cori B.	Health Occupations, General	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* =New Employee \*\* =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience



**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cranston,Monica L.	Counselor	1 %
Degn,Frances K.	Coordinator	8 %
Phan,Man	Business and Commerce, General	40 %
Roeschen,Renee A.	Health Information Technology	66 %
Rogers,Kevin M.	Automotive Technology	25 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Garrett,Mark D.	Counselor	8 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Blair,Deborah J.	Study Skills	1 %
Fitzpatrick,Kenneth E.	Drafting Technology	1 %
Rosenberger,Randy	Mathematics, General	27 %
Times,Kenneth J.	Academic Guidance	20 %
Williams,Gayle Kristine	Accounting	18 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

## C L A S S I F I E D

<b>APPOINTMENT(S)</b>				
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>	
Bonner, Temperance R.	Clerk III, 10 months	ARC	03/17/14	
Conver, James H.	Custodian	SCC	03/24/14	
Freeland, Justin W.	College Police Officer	Police	03/11/14	
Freeman, Amy L.	College Police Officer	Police	03/24/14	
Stepper, Ann M.	Admissions/Records Clerk II	ARC	03/11/14	
Wyckoff, Bryan W.	Staff Resources Center Assistant	SCC	03/10/14	
<b>LEAVE(S) OF ABSENCE</b>				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Nguyen, Sonora T.	Instructional Assistant-Accounting Laboratory, 10 months	Child Care, 100%	CRC	02/13/14-06/08/14 (Revised)
Siwabessy, Genevieve I.D.	Student Life Supervisor	Child Care, 100%	FLC	05/09/14-05/26/14
<b>PROMOTION(S)</b>				
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>	
Culian, Carol E.	Tutorial Services Assistant, 10 months, 50% (Instructional Assistant-Mathematics, 9 months, 40%)	ARC ARC)	03/19/14	
Singleton, Lolita J.	Instructional Services Assistant II (Counseling Clerk II	SCC SCC)	03/24/14	
<b>REASSIGNMENT(S)/ TRANSFER(S)</b>				
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>	
Halligan, Rebecca M.	Educational Center Supervisor (Child Development Center Supervisor	CRC CRC)	03/24/14	
Jaime Chavez, Beatrice	Clerk III, 50% (Lead Police Communication Dispatcher	SCC SCC)	04/01/14	

## C L A S S I F I E D

<b>REASSIGNMENT(S)/ TRANSFER(S), CONTINUED</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Novak, Heather A.	Instructional Assistant- Writing/English/Reading, 9 months, 80% (Instructional Assistant- Writing/English/Reading, 9 months, 37.5%)	ARC  ARC)	04/01/14
Schlesinger, Gary B.	Structures Supervisor (Facilities Maintenance Supervisor)	FM FM)	03/31/14
Strong, Decarla M.	Instructional Assistant-Mathematics, 9 months, 45% (Instructional Assistant-Mathematics, 9 months, 30%)	ARC  ARC)	03/31/14

<b>RESIGNATION(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Issaka, Casandra J.	Instructional Assistant- Writing/English/Reading, 9 months, 75%	SCC	04/01/14
Real, Gregory J.	Confidential Human Resources Specialist III	DO	04/01/14

<b>RETIREMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Flora, Giuliano D.	Maintenance Plumber (After 24+ years of service)	FM	05/01/14
McLaughlin-Jordan, Margaret J.	Administrative Assistant I (After 15+ years of service)	SCC	07/01/14
Schultz, Diane S.	Library Media Technical Assistant (After 21+ years of service)	ARC	07/17/14

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Ceban, Anatoli	IT Technician I	02/17/2014	06/30/2014
Evelt, Cody E	Campus Patrol	03/11/2014	06/30/2014
Glenn, Cynthia M.	Special Projects	02/24/2014	06/30/2014
Helms, Shelby C.	Special Projects	02/24/2014	06/30/2014
Kilpatrick, Lauren R.	Campus Patrol	03/11/2014	06/30/2014
Lane, Midori	Special Projects	03/01/2014	06/30/2014
Lee, Linda	Financial Aid Clerk II	03/25/2014	06/30/2014
Njoku, Portia Onyenachi	Special Projects	03/10/2014	06/30/2014
Olazava-Broadbent, Clint C.	Instructional Assistant	02/11/2014	06/30/2014
Robles, Nancy	Instructional Assistant	03/24/2014	06/30/2014
Samadi, Parisa	Instructional Assistant	07/01/2013	06/30/2014
Semograd, Sidney Lynn	Special Projects	03/17/2014	06/30/2014
Stokes, Tiffany R.	Financial Aid Clerk I	03/10/2014	06/30/2014
Sullivan, Fabiana D.	Clerk I	07/01/2013	06/30/2014
Winfield, Corey D.	Clerk III	02/01/2014	06/30/2014
<u>Cosumnes River College</u>			
Deibert, Coreen A.	Special Projects	02/01/2014	06/30/2014
Dumitru, Raluca V.	Instructional Assistant	03/11/2014	06/30/2014
Figueroa, Denize	Admissions/Records Evaluator I	03/25/2014	06/30/2014
Hoang, Arron D.	Clerk I	02/11/2014	06/30/2014
Hudson, Autumn J	Instructional Assistant	01/28/2014	06/30/2014
Martin-Marr, Magalean	Student Personnel Assistant	03/03/2014	06/30/2014
Moran-Rowen, Jannelle E	Groundskeeper	01/15/2014	06/30/2014
Padilla, Anjelica V	Art Model	01/21/2014	06/30/2014
Pedretti, Traci L	Game Timer	02/01/2014	06/30/2014
Pitta, Juan A.	Campus Patrol	12/25/2013	06/30/2014
Roeszler, Jeffery H	Campus Patrol	01/29/2014	06/30/2014
Vi, Brenda D.	Clerk I	02/25/2014	06/30/2014
Yang, Janey	Admissions/Records Clerk I	03/24/2014	06/30/2014
<u>District Office / Business and Economic Development Center / Facilities Management</u>			
Kaminski, Judith A	Special Projects	03/27/2014	06/30/2014
Narayan, Ashley	All Temporary Classified	03/03/2014	06/30/2014

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Caster, Christine M.	Special Projects	03/12/2014	06/30/2014
Da Cruz, Cintya	Student Personnel Assistant	03/12/2014	06/30/2014
Fenstermacher, Jonathan F	Special Projects	03/19/2014	06/30/2014
Fiedler, Steven J	Special Projects	02/25/2014	06/30/2014
Gold, Hunter F	Campus Patrol	02/12/2014	06/30/2014
Granier, Theodore R. E.	Special Projects	02/25/2014	06/30/2014
Johnson, Lynda L.	Special Projects	03/06/2014	06/30/2014
Krewson, Alycia L	Campus Patrol	02/11/2014	06/30/2014
Marshall-Conley, Emily N.	Instructional Assistant	03/25/2014	06/30/2014
Nielsen, Daniel L	Printing Services Operator II	02/26/2014	06/30/2014
Prybyla, Tracy M	Special Projects	03/25/2014	06/30/2014
Rudolph, Margaretha B.	Special Projects	03/12/2014	06/30/2014
Yaeger, Taylor J	Campus Patrol	03/06/2014	06/30/2014
Young, Kyreona D.	Police Comm Dispatcher	03/11/2014	06/30/2014
<u>Sacramento City College</u>			
Cofresi, Vanessa M	Campus Patrol	03/14/2014	06/30/2014
Connolly, Daniel P.	Toolroom Equip Attendant	03/06/2014	06/30/2014
Flood, Margaret L	Administrative Asst. I	03/05/2014	06/30/2014
Hottman, Brandon	Campus Patrol	02/25/2014	06/30/2014
King, Samantha E	Instructional Assistant	03/17/2014	06/30/2014
Lang, James W	Campus Patrol	03/10/2014	06/30/2014
Logan, Michael J.	Instructional Assistant	03/10/2014	06/30/2014
Martinez, Paul W.	Asst. Coach-Softball	03/01/2014	06/30/2014
Meyer, Stephen D	Custodian	03/05/2014	06/30/2014
Nims, Laryn M	Clerk I	03/25/2014	06/30/2014
Oliver, Kelly L.	Student Personnel Assistant	03/13/2014	06/30/2014
Silva, Donald T.	Instructional Assistant	03/07/2014	06/30/2014
Velasquez, Joshua L	Sports Program Director	06/01/2014	06/30/2014
Walker, Shauntee Bluiett	Police Comm Dispatcher	03/13/2014	06/30/2014

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Statement of Legislative Principles	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

Recently, the Board of Trustees took a closer look at its Legislative Matters Board Policy P-3115 and proposed revisions to that Board Policy. Key among those revisions is the requirement that the Board of Trustees adopt and annually review a Statement of Legislative Principles.

**STATUS:**

Staff reviewed the bills that are currently pending in the State and Federal Legislatures that may have an effect on the District, its four colleges, its students, its faculty, its staff, and community colleges in general. In addition, staff reviewed the Statement of Legislative Principles for the System Office Board of Governors. A proposed draft Statement of Legislative Principles is attached. Initially, the draft lays down the ground rules for how the District will take positions on legislative issues. From there, the draft tracks the District’s Strategic Plan’s five Goal Areas of Student Success, Teaching and Learning Effectiveness, Access and Growth, Community, Economic, and Workforce Development, and Organizational Effectiveness. Under each Goal Area, the draft Statement of Legislative Principles identifies topics that support each of these Goal Areas for which the District may take legislative positions.

**RECOMMENDATION:**

The draft Statement of Legislative Principles is submitted for the Board of Trustees’ review and discussion. Staff recommends that the Board of Trustees discuss the proposed draft and provide further direction for the approval of the final document at its next regular Board meeting.

## LOS RIOS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

### *Annual Statement of Legislative Principles*

This Statement of Legislative Principles is adopted by the Board of Trustees for the Los Rios Community College District on behalf of itself and its four separately accredited Colleges (American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College) under Board Policy P-3115. This Statement is intended to support the District's Strategic Goals of student success, teaching and learning effectiveness, access and growth, community, economic, and workforce development, and organizational effectiveness.

This Statement of Legislative Principles provides guidelines for the Chancellor when addressing matters pending before the California and federal legislatures, and constitutes the core principles guiding the development of the District's position on legislation on behalf of the District.

The District shall not support or oppose legislation unless the outcome will have a significant effect on the District, its students, or its employees. The District will remain neutral on most matters affecting local collective bargaining; however, the District will take appropriate positions where that legislation will have a material impact on the District. The District will remain neutral on matters affecting only another single district or small group of district(s), except where policy precedents, or resource allocations, have the significant potential of affecting the Los Rios Community College District or the California Community College System generally. Where issues are raised in the budget process, the District shall seek legislative support or opposition in accordance with the principles established in this document. Where legislation is likely to impede the policy principles set forth, the District is likely to oppose that legislation unless there are significant countervailing reasons.

The Board of Trustees' Legislative Principles align with the District's Vision, Mission, Values, Goals, and Strategies, as enumerated in the District's Strategic Plan, as follows:

**A. PROMOTE STUDENT SUCCESS: The District's and its Colleges' primary goal is to promote student success. This is defined as students achieving their educational goals. The District supports those legislative efforts that:**

- Close the achievement gap.
- Implement the recommendations of the Student Success Task Force and other faculty-driven measures to improve student success.
- Support the provision of comprehensive student support services.
- Provide for realistic accountability metrics based on valid and verifiable data.
- Strengthen the academic preparation of K-12 students, to support success at a community college.
- Support collaborative efforts with four-year institutions designed to provide additional transfers to a four-year institution.
- Support the flexibility for advanced education students to enroll in District courses and remove any barriers.

**B. PROMOTE TEACHING AND LEARNING EFFECTIVENESS: The District and its Colleges are committed to providing the highest quality instructional programs in transfer, vocational, and general education, using the best current and emerging instructional methods and technologies. The District supports flexible teaching and learning methods to support the success of its diverse student population. The District supports those legislative efforts that:**

- Support professional development for faculty, staff, and administrators that is designed to support student success inside and outside of the classroom.
- Support high quality distance education, while minimizing regulatory barriers and additional reporting requirements.
- Support the enhancement of existing educational programs and the development of needed new programs.
- Increase effective delivery of English, ESL, and mathematics basic skills education.
- Support accreditation.

**C. PROMOTE ACCESS AND GROWTH: The District and its Colleges strive to be responsive to growing communities of the Greater Sacramento Region. The District and its Colleges pursue new delivery approaches that provide a high level of access to higher education and strive to provide comprehensive support services to assure access by reducing or eliminating significant barriers and promoting diversity. The District supports those legislative efforts that:**

- Enhance student financial aid opportunities and reduce the overall cost of attending college for students.
- Assist students with the application process for attending a community college.
- Support the Dream Act and efforts to expand the institutional capacity for diversity.
- Support the passage of a Statewide Educational Bond.
- Support the District's educational centers.
- Enhance opportunities for underserved constituencies.



**D. PROMOTE COMMUNITY, ECONOMIC, AND WORKFORCE DEVELOPMENT: The District and its Colleges seek to promote the health and economic vitality of the Greater Sacramento Region through partnerships, staff involvement in civic affairs, and programs open to the public. Further, the District and Colleges support economic development through their occupational programs and partnerships with business, labor, and industry. The District supports those legislative efforts that:**

- Develop effective and relevant career and technical programs in collaboration with external partners.
- Increase efforts that align career technical education curriculum and program development between community colleges, K-12, and industry.
- Integrate community colleges in the Workforce Investment Board and provide for community college courses to qualify for state and federal funding of workforce development activities.
- Create and support a regional P-20 council.
- Support the efforts of the Foundation in its efforts to develop additional funding resources for the District, Colleges, faculty, staff, and students.

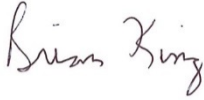
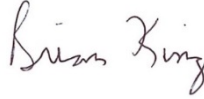
**E. PROMOTE ORGANIZATIONAL EFFECTIVENESS: The District and its Colleges strive to continually improve their institutional effectiveness to ensure fiscal accountability and integrity. The District supports those legislative efforts that:**

- Maintain local authority and control in the administration of the District and its Colleges.
- Promote the health, safety, and welfare of students, faculty, staff, and administrators.
- Support the District's and its Colleges' efforts to attract, recruit, and retain the most qualified employees, and assure appropriate staffing levels.
- Support participatory decision-making.
- Increase the District's efforts in sustainable practices, including energy and resource conservation, while retaining appropriate flexibility.
- Strengthen the District's ability to use its capital outlay, infrastructure bonds, and property management funds efficiently.
- Support the elimination of duplicative and/or needless regulatory oversight and reporting obligations and provide adequate funding for the oversight and reporting requirements that are necessary.
- Protect the fiscal integrity of the system.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Resolution No. 2014-08: District General Election	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King 	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

**STATUS:**

The Sacramento County Office of Voter Registration and Elections has notified the District that the governing board must file a resolution in preparation for the November 4, 2014 election. The resolution shall set forth:

1. The authority, purpose, and date of the election;
2. Candidate’s Statement – number of words and cost;
3. Determination of payment of the cost of the candidate’s statement;
4. Method of breaking tie vote (by lot specified); and
5. Consolidation with the statewide general election.

**RECOMMENDATION:**

It is recommended that the Board of Trustees adopt Resolution No. 2014-08 that describes specifications for the November 4, 2014 election.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2014-08

### SPECIFICATIONS FOR GENERAL DISTRICT ELECTION

**WHEREAS**, an election will be held within the Los Rios Community College District that will affect Sacramento, El Dorado and Placer counties on November 4, 2014, for the purpose of electing Board of Trustees Areas 1, 2, 3, and 6; and

**WHEREAS**, a statewide general election will be held within the counties of Sacramento, El Dorado, and Placer on the same day; and

**WHEREAS**, Elections Code § 10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election; and

**WHEREAS**, the Los Rios Community College District trustee boundaries have not changed since they were filed with the Sacramento, El Dorado, Placer, Solano and Yolo counties Registrar of Voters in 2011: Now, therefore,

**BE IT RESOLVED**, that the Los Rios Community College District requests the Board of Supervisors of Sacramento, El Dorado, and Placer counties to consolidate the regularly scheduled General District Election with the statewide election to be held November 4, 2014; and

**BE IT FURTHER RESOLVED**, that pursuant to Elections Code § 13307, the candidate prepays for publication of the candidate's statement at the District Office for Sacramento County Election, and at the El Dorado and Placer counties election offices where each trustee area has multi-county boundaries. The limitation on the number of words that a candidate may use in his or her candidate's statement is 200 words; and

**BE IT FURTHER RESOLVED**, that if a tie vote makes it impossible to determine which of two or more candidates has been elected to the board of trustees, the winner or winners shall be determined by lot by the Board of Trustees; and

**BE IT FURTHER RESOLVED**, that the District agrees to reimburse the Sacramento, El Dorado, and Placer counties Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the counties' current Election Cost Allocation Procedures.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2014-08 this ninth day of April, 2014, by the following called vote:

AYES	NOES	ABSENT
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\_\_\_\_\_  
Robert Jones, Board President

*Attest:*

\_\_\_\_\_  
Brian King  
Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	2014 CCCT Board Election	ATTACHMENT: Yes	
		ENCLOSURE: Yes	
<b>AGENDA ITEM:</b>	Action Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	

**BACKGROUND:**

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. The election of members of the CCCT board of the League will take place between March 10 and April 25. There are seven (7) three-year vacancies and one (1) one-year vacancy on the board. Each member community college district board of trustees will have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate.

**STATUS:**

Enclosed is a list of the nominated candidates for the CCCT 2014 Board election.

**RECOMMENDATION:**

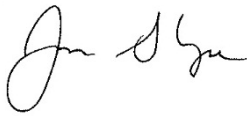
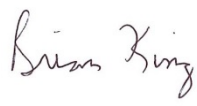
It is recommended that the Board of Trustees discuss and approve no more than eight nominated candidates from the official ballot.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 9, 2014

<b>SUBJECT:</b>	Contract Award: ARC Student Services Addition	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

The Long Range Capital Plan includes funds to expand the Student Services Building at American River College. HMC Architecture was hired to work with Campus and District staff to design this project. The estimated total construction cost for this project is \$2,798,400 and will add approximately 5,500 ASF of space to the existing Student Services Building. The project is fully funded from local bond Measure M.

**STATUS:**

The plans and specifications were publicly advertised for bids. Bidders were asked to provide a lump sum bid amount. A total of eleven (11) bids were received.

<u>Contractor</u>	<u>Total Bid</u>
<b>SW Allen Construction, Inc.</b>	<b>\$2,785,644</b>
American River Construction, Inc.	\$2,827,000
Diede Construction, Inc.	\$2,828,000
Pacific Mountain Contractors of California, Inc.	\$2,877,990
SCM Construction Mgmt. Services, Inc.	\$2,920,306
Broward Builders, Inc.	\$2,925,000
Swank Construction, Inc.	\$2,999,000
Carter-Kelly, Inc.	\$3,037,600
Balfour Beatty Construction	\$3,055,683
Seward Schreder Construction	\$3,075,000
Bobo Construction, Inc.	\$3,084,000

The lowest responsive, responsible bidder is determined by adding the sum of the base bid and three (3) alternates.

**RECOMMENDATION:**

It is recommended that the Board of Trustees award the contract for Bid 14019 to SW Allen Construction, Inc. for the base bid and three (3) alternates, for a total contract amount of \$2,785,644.