

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, May 14, 2014

5:30 pm

MEETING LOCATION:

Cosumnes River College
Black Box Theatre
8401 Center Parkway
Sacramento, CA 95823

1. CALL TO ORDER

Board President

2. ORAL COMMUNICATIONS

The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.

3. CONSENT CONSIDERATIONS

A member of the Board may request that an item be removed for further discussion and separate action.

A. Board Meeting Minutes: April 9, 2014	Brian King
B. Curriculum Proposals: ARC/FLC/SCC	Susan L. Lorimer
C. Statement of Legislative Principles	JP Sherry
D. Appointment: Citizens' Bond Oversight Committee	Jon Sharpe
E. District Quarterly Financial Status Report (311Q)	Jon Sharpe
F. Foundation Quarterly Investment Report	Jon Sharpe
G. Ratify/Authorize: Grants and Contracts Awarded	Beverly A. Sandeen
H. Ratify: New Contracts and Renewals	Jon Sharpe
I. Ratify: Bid Transactions	Jon Sharpe
J. Disposition of Surplus Equipment	Jon Sharpe
K. Purchase Orders, Warrants, Checks and Wires	Jon Sharpe
L. Sabbatical and Professional Development Leaves	Jon Sharpe
M. President's Employment Agreement	Brian King
N. Regular Human Resources Transactions: Appointments, Assignments, and Separations	Jon Sharpe

4. FIRST READING

A. Five Year Construction Plan and Final Project Proposals	Jon Sharpe
B. Board Policy Revisions: <ul style="list-style-type: none"> • Student Body Association (P-2311) • Supervision and Control (P-3112) • Participatory Governance (P-3411) • Management/Confidential Relations (P-9311) 	JP Sherry

5. ACTION

A. Resolution No. 2014-09: Recognizing Classified Employees	Brian King
B. Student Parking Fees (R-2252)	Jon Sharpe

C. Retiree Health Benefit Contribution (P-5165, 6622, 9414)	Jon Sharpe
D. Cosumnes River College Mission Statement	Deborah Travis

6. INFORMATION

A. Cosumnes River College Accelerated Curriculum Report	Deborah Travis
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7. BOARD MEMBER REPORTS

8. FUTURE AGENDA ITEMS

9. REPORTS and COMMENTS

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor’s Report

10. CLOSED SESSION

Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.

- A. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators:
 Designated Representatives: Brian King; Jon Sharpe; JP Sherry; Ryan Cox; Brenda Balsamo.
 Employee Organization: LRCFT, LRCEA, SEIU

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

12. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES

Robert Jones President ▪ Area 2	Dustin Johnson Vice President ▪ Area 1	Vacant ▪ Area 3 Ruth Scribner ▪ Area 4 Pamela Haynes ▪ Area 5	Deborah Ortiz ▪ Area 6 Kay Albiani ▪ Area 7 Ricardo Lemus ▪ Student Trustee
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Meetings are held every second Wednesday of the month at 5:30 pm ▪ *Note:* Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.

June 11, 2014 Regular Board Meeting ▪ Location: District Office

July 9, 2014 Regular Board Meeting ▪ Location: District Office

Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu

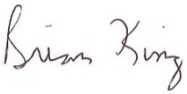
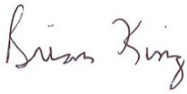
Help Us Help You

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Board Meeting Minutes: April 9, 2014	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

STATUS

The minutes of the Board of Trustees meeting held on April 9, 2014 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meetings held on April 9, 2014.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, April 9, 2014

1. CALL TO ORDER

The board meeting was called to order by President Jones at 5:33 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Mr. Robert Jones, President
Mr. Dustin Johnson, Vice President
Ms. Kay Albiani
Ms. Pamela Haynes
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Kenneth Hinton addressed the Board regarding two-sided printing of the board agenda packet.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through K.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: None

Motion carried; 6:0

A. Board Meeting Minutes: February 28 – March 1 and March 12, 2014

That the Board of Trustees approve the minutes of the meetings held February 28 – March 1 and March 12, 2014.

B. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City colleges.

C. Board Policy Revisions: P-3115 Legislative Matters

That the Board of Trustees approve the proposed revisions to Policy 3115 Legislative Matters.

D. Lease of Poppy Ridge Property

That the Board of Trustees approve the lease of the Poppy Ridge property under the terms and conditions outlined in the April board agenda packet and authorize the Chancellor or designee to execute the lease.

E. Donation of Surplus Equipment: SCC Advanced Technology Motorcycle Maintenance Program

That the Board of Trustees approve the donation of the equipment per Education Code § 81450.5.

F. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify, or authorize entering into, the grant and contract awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
TRIO Student Support Services – Year 4 of 5 <ul style="list-style-type: none"> Funds to provide support services to students in order to increase their college retention and graduation rates. 9/1/2013 through 8/31/2014 Administrator: Robin Neal, Interim Vice President, Student Services 	ARC	\$202,031	U.S. Department of Education
Allied Health Learning Community 9-14 Curriculum Development Process <ul style="list-style-type: none"> Funds to develop curriculum for the Allied Health Learning Community. 2/1/2014 through 12/31/2014 Administrator: Jim Collins, Dean, Science and Allied Health 	SCC	\$80,000	CCCCO
SB 1070 / AB 790 Linked Learning Pilot Program <ul style="list-style-type: none"> K-14 Pilot to align K-12 and post-secondary pathways 	District/ Foundation for CCC <i>(District Fiscal Agent)</i>	\$1.3M	CCCCO
SB 1070 / AB 790 Linked Learning Pilot Program <ul style="list-style-type: none"> K-14 Navigator (Pathway Mentor) Development of K-14 regional pathways and establishing role of statewide Linked Learning Navigator 	District/ Foundation for CCC <i>(District Fiscal Agent)</i>	\$0.5M	CCCCO

G. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the service and professional service agreements listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Consulting Services for Proposition 39 Project Development	\$50,000.00	I	1/29/14 – 12/31/14	Retrocom Energy Specialties	Facilities
Testing & Inspection Services for FLC EDC Student Services	\$20,890.00	I	2/5/14 – 2/5/15	Neil O Anderson and Associates	Facilities
Consulting Services for Development of Best Value Two-Step Process	\$15,000.00	I	2/19/14 – 8/19/14	Cumming Corporation	Facilities
Consulting Services for Subcontractor Pre-Qualification Procedure	\$39,800.00	I	2/19/14 – 12/19/14	Cumming Corporation	Facilities
Architectural Services for SCC Rodda Hall North 3 rd Floor Remodel	\$261,000.00	I	3/12/14	Gary Roberts Architect, Inc.	Facilities
MOU for Pole Climbing and Substation Training	\$18,408.50	I	04/15/14 – 04/24/14	SMUD	American River College
Consulting Services for PeopleSoft Projects	\$28,000.00	R	07/01/13 – 06/30/14	VDefine, Inc.	Information Technology

H. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions/change orders for the month of March as herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
11011	ARC Student Center	\$88,339	8	Broward Builders	\$16,663,319
13009	ARC Culinary Arts	\$167,967	1	Broward Builders	\$8,265,967

I. Disposition of Surplus Equipment

Pursuant to Education Code section 81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 26 audio recorders, 13 cabinets, 63 chairs, 16 computers, 13 desks, 1 EKG machine, 2 keyboards, 1 keyboard tray, 8 laptops, 1 mail machine, 26 monitors, 7 printers, 17 tables, 1 tablet, and 1 television.

J. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of February 16, 2014 through March 15, 2014.

PURCHASE ORDERS		
General Fund	0001075161-0001075503 B114687-B114701	\$ 1,847,837.22
Capital Outlay Fund	0003015517-0003015568 B314002-B314002	
Child Development Fund	0006000738-0006000738	
Self-Insurance Fund	-	
WARRANTS		
General Fund	695514-697002	\$ 8,836,470.85
General Fund-ARC Instructional Related	003688-003772	
General Fund-CRC Instructional Related	021282-021335	
General Fund-FLC Instructional Related	030418-030432	
General Fund-SCC Instructional Related	042912-043002	
Capital Outlay Fund	828347-828429	
Child Development Fund	953914-953930	
Self-Insurance Fund	976169-976172	
Payroll Warrants	216403-218475	\$ 18,284,169.04
Payroll-Direct Deposit	665897-669984	
March Leave Process	218476-219890	
Payroll Vendor Warrants	55963-56139	
CHECKS		
Financial Aid Disbursements	2008660-2011905	\$ 3,252,134.17
Clearing Checks	2460-2495	\$ 10,136.39
Parking Checks	2817-2819	\$ 316.00
Bookstore Fund – ARC	27987-28120	\$ 1,182,923.99
Bookstore Fund – CRC	025317-025354	
Bookstore Fund – FLC	8361-8426	
Bookstore Fund – SCC	046470-046533	
Student Clubs Agency Fund – ARC	4206-4239	\$ 78,292.60
Student Clubs Agency Fund – CRC	3229-3254	
Student Clubs Agency Fund – FLC	1712-1727	
Student Clubs Agency Fund – SCC	2714-2742	
Foundation – ARC	3815-3827	\$ 20,236.33
Foundation – CRC	1684-1691	
Foundation – FLC	0730-0734	
Foundation – SCC	2737-2752	
Foundation – DO	0529-0534	
Associated Students Trust Fund – ARC	0628-0634	\$ 9,240.95
Associated Students Trust Fund – CRC	0569-0572	
Associated Students Trust Fund – FLC	0471-0478	
Associated Students Trust Fund – SCC	-	

Regional Performing Arts Center Fund	Manual Checks 9102-9103 USI Check System 2230-2312	\$ 489,601.83
WIRES		
Board of Equalization	-	\$ 7,600.00
PARS	-	\$ 22,502.36
Vendors	-	\$ -

K. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the April board agenda packet.

4. FIRST READING

A. Statement of Legislative Principles

General Counsel Sherry presented the draft Statement of Legislative Principles for the Board of Trustees' review and discussion. The document will be on the May 14, 2014 board agenda for approval.

5. ACTION

A. Resolution No. 2014-08: District General Election

A motion was made by Mr. Johnson, seconded by Ms. Albiani, that the Board of Trustees adopt Resolution No. 2014-08 that describes specifications for the November 4, 2014 election.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: None

Motion carried; 6:0

B. 2014 CCCT Election

A motion was made by Mr. Jones, seconded by Ms. Albiani, that the Board of Trustees approve the vote of Pamela Haynes for the CCCT Board of Directors.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: None

Motion carried; 6:0

C. Contract Award: ARC Student Services Addition

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees award the contract for Bid 14019 to SW Allen Construction, Inc. for the base bid and three (3) alternates, for a total contract amount of \$2,785,644.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: None

Motion carried; 6:0

6. BOARD MEMBER REPORTS

Ms. Ortiz, Mr. Johnson and Mr. Jones participated in a Trustee Forum hosted by the American River College faculty.

Ms. Ortiz, Ms. Haynes and Mr. Johnson served on the Board's impressions group interviews with the American River College President candidates.

Ms. Haynes attended the reception for the West Sacramento partnership with the Academy.

Ms. Scribner complimented the colleges and faculty on the quality of the curriculum on this board agenda. She also acknowledged National Library Week, April 13 – 19.

Mr. Lemus reported that he will be a speaker at the Chicano/Latino graduation celebration, and he is a finalist for the PG&E Scholarship.

Mr. Jones attended the Community College League of California Equity Conference and Commission on the Future meeting and the American Association of Community College Convention.

7. FUTURE AGENDA ITEMS

Ms. Haynes requested a report on repeatability, including information on courses that have a high rate, courses that may be problematic, courses that are pre-requisites, and recreational courses such as dance or art.

Ms. Haynes also requested, in addition to the update on sustainability the Board received at the recent retreat, an overview of the District's response to the drought situation, specifically regarding landscaping and how we're handling our well water (where applicable).

8. REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

Kenneth Hinton, Student Senate President, American River College
Monica Souza, President, Sacramento City College Classified Senate
Kale Braden, District Academic Senate President
Dean Murakami, President, LRCFT

In addition to the student report, Ricardo Lemus and Daniel Mitchell presented a recap of their recent student advocacy trip to Washington, D.C. to the Board of Trustees.

Chancellor's Report:

ARC: Two American River College alumni turned in strong performances last month at the NCAA Indoor Track and Field Championships in Albuquerque, New Mexico. In the D-I competition, Diondre Batson (now a senior at the University of Alabama) won the 200-meter title in a blazing 20.32 seconds, the 6th-fastest time in NCAA history and – so far – the fastest time in the world for 2014. Diondre also took 3rd place in the 60-meter dash, breaking the Alabama school record. In D-II, Courtney Anderson won two All-American honors after placing second in the 3,000-meter run, and she was part of the Distance Medley Relay team that also finished second. Anderson is a senior at CSU Stanislaus.

CRC: Three Cosumnes River College alumni and a former CRC faculty member – all now working in the media business – joined other panelists earlier this month for “Real World Conversations” at the Winn Center. Professor and Academic Senate President BJ Snowden moderated the discussion, which was presented by CRC’s Work Experience Education & Internship and Radio, TV and Film Production programs. The event drew a large crowd of staff and students who enjoyed meeting with industry leaders from local media outlets, including KVIE, Good Day Sacramento and Fox 40 News. The three alumni panelists attended Radio, TV and Film classes while at CRC and all said they loved being back on campus to share their experiences with current students. The panel emphasized the importance of internships, asking questions, strong writing skills and an ear for storytelling.

FLC: At Folsom Lake College, one of the Allied Health CTE programs Medical Laboratory Technology (MLT) has successfully completed its initial comprehensive accreditation evaluation by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). Students who have completed the requirements for the AS degree in MLT and passed the state of California licensing exam have, since the program’s launch, been eligible to work in clinical laboratories in California. During the accreditation team’s exit interview, members indicated they were impressed with the dedication and enthusiasm of the Program Coordinator, Professor Jason Pedro, the broad support of all campus groups for the MLT program and the level of detail in the materials provided for review. The accreditation team officially had “No Recommendations” for the program, and is recommending full NAACLS accreditation. For a new program to receive no recommendations on an initial site visit is rare, according to Professor Pedro. Final confirmation of NAH-kills accreditation is expected in October and will allow students to sit for licensing exams across the nation.

SCC: Sacramento City College's Advancement/Foundation Office has kicked off its "Reach Out and Connect" campaign to contact about 22,000 alumni to ask their support of current students. In the campaign's first 20 minutes, the college raised \$715 from new donors from Indiana and Montana! As of April 4, SCC had secured commitments from 198 donors totaling more than \$14,300. The campaign has been publicized on the college and District homepages, as well as on social media. And in faculty news, English Adjunct Professor Jodi Angel's book, "You Only Get Letters From Jail," was mentioned in the March 21 issue of "Entertainment Weekly" as one of 20 "Criminally Underrated Books." It was chosen by author Cheryl Strayed, who called Professor Angel's collection of short stories, "*devastatingly good... [and] reminds me why I read and why I write. She's what we call the real deal.*"

Chancellor King announced the following retirements:

Retirement			Years of Service
Rene Green	Apprenticeship Coordinator	ARC	38
James Mar	Counselor	ARC	38
Betty Nelsen	Art New Media Professor	ARC	26
Giuliano Flora	Maintenance Plumber	FM	24+
Regina Jimenez	Librarian	FLC	24
Diane Schultz	Library Media Technical Assistant	ARC	21+
Margaret McLaughlin-Jordan	Administrative Assistant I	SCC	15+
Sydney Merkel	Humanities Professor	ARC	13
Larry Metcalf	Music Professor	FLC	9

9. CLOSED SESSION

The following Board members went into closed session at 6:49 pm to consider the matters listed below: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators: Designated Representatives: Brian King; Jon Sharpe; Ryan Cox; Brenda Balsamo. Employee Organization: LRCFT, LRCEA, LRSA, LRMA, SEIU and Confidential.

Closed Session Adjourned: 7:00 pm

Open Session: 7:02 pm

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

The Board took no reportable action in closed session.

11. ADJOURNMENT

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the meeting be adjourned.

Motion carried; 5:0

President Jones adjourned the meeting at 7:32 p.m.

BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft Minutes presented to the Board of Trustees: May 14, 2014

jd

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Curriculum Proposals: American River, Folsom Lake and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Susan L. Lorimer <i>Susan L. Lorimer</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs: general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the May 2, 2014 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Julie Chung, Kristen Corbin, Bill Simpson, Kathy Rodgers, Colleen Owings; Cosumnes River College – Michael Lawlor, Cori Burns, Amanda Wolcott, Lynn Fowler, Whitney Yamamura; Folsom Lake College – Jessica Hodge, Kevin Pipkin (Chair), Debra Worth, David Newnham; Sacramento City College – Lonnie Larson, Brett Thomas, Richard Yang, Mary Turner; District Senate – Kale Braden; and District Office – Sue Lorimer.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Folsom Lake, and Sacramento City colleges.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

May 14, 2014

COURSE PROPOSALS

Course Deletions

American River College

1. **ART 322 Design: Image and Content (3.00 units)**

Justification: This course no longer serves the needs of our students.

2. **ART 385 Metal Arts Lab (1.00 - 2.00 units)**

Justification: This course no longer serves the needs of our students.

3. **CISW 365 Interactive Multimedia Basics (3.00 units)**

Justification: This course was rewritten as CISW 360 and is no longer needed.

4. **CISW 411 Middleware Scripting Database Web Applications (2.00 units)**

Justification: Due to low enrollment, the course no longer meets the needs of our students.

Folsom Lake College

1. **TA 464 Rehearsal and Performance - Children's Show (0.50 - 3.00 units)**

Justification: This course has been rendered obsolete by the creation of the TAP designator courses.

New to District Courses

American River College

1. **BIOL 415 Introduction to Biology: Biodiversity, Evolution, and Ecology (5.00 units)**

Prerequisite: BIOL 400 with a grade of "C" or better

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340

54.00 hours lecture, 108.00 hours laboratory

This course, intended for science majors, introduces the ecological and evolutionary processes that shape biodiversity, relating the patterns of biodiversity to small and large scale environmental effects. The diversity of life on Earth (including animals, plants, fungi, protists, and additional unicellular organisms) is covered. Overarching themes include evolutionary mechanisms, phylogenetic analysis, interactions of organisms with the environment, and global processes and patterns. Not open for credit to students who have completed BIOL 410 and BIOL 420 with a grade of C or better. Field trips may be required.

Justification: This one semester course replaces the two semesters of botany and zoology currently needed to complete the transfer requirements for lower-division science majors. It will save students time and money and will directly articulate with UCD's BIS 2B/2C and Bioscience 1 at CSUS. It prepares students who are majoring in biology for transfer into four-year institutions or for entrance into professional schools in the fields of medicine, pharmacy, or dentistry. It satisfies the General Science degree and the General Education requirements of IGETC Area 5B, IGETC Area 5C, CSU Area B2, and CSU Area B3.

2. **BIOL 491 Science Skills and Applications II (0.50 units)**

Prerequisite: BIOL 490

Corequisite: Current enrollment in a science, nutrition, or nursing course.

27.00 hours laboratory

This course offers individualized instructional modules designed to acquire or improve study strategies for science, nursing, or nutrition courses. Strategies include goal setting, the intensive study cycle, graphic organizers, constructing and interpreting graphs, mastering science vocabulary, self-monitoring while reading, coding method of reading, and advanced problem solving. This course is offered in a flexible TBA format of 27 laboratory hours to accommodate the student's schedule. Registration is open through the ninth week of the semester. Pass/No Pass only.

Justification: This course covers the next level of strategies to help students improve their understanding in a science, nursing or nutrition course. The additional strategies include developing intensive study cycles, goal setting, use of advanced graphic organizers, mastering science vocabulary, learning in collaborative groups, and additional reading strategies. Students are expected to be able to effectively gather, analyze, and communicate information in their science courses, leading to a higher retention.

3. **DANCE 417 Dance Production: Studio and Stage (3.00 units)**

Prerequisite: None.

Enrollment Limitation: Audition

36.00 hours lecture, 54.00 hours laboratory

This course is a lecture-demo and production group and is designed for dancers with performance proficiency in several styles of dance. There is an emphasis on public contact with several different performance space configurations and settings. It provides for an opportunity to choreograph, perform, and convert a dance production into three or more different kinds of space configurations. Field trips may be required.

Justification: As a member of the dance production family, this course allows our students the opportunity to excel in production for performance areas. It provides the necessary foundation in technique and concepts for those pursuing transfer to a university dance department. This course fulfills the physical education requirement for graduation and is a part of the dance degree and the dance pedagogy certificate.

4. **DANCE 432 Dance Performance: Contemporary Dance Alliance (3.00 units)**

Prerequisite: None.

Enrollment Limitation: Audition

36.00 hours lecture, 54.00 hours laboratory

This course provides technique and performance opportunities in contemporary dance. It emphasizes public performance using the strategies, rules, and language of contemporary dance. Small group works are developed using subtext, gestural movements, abstract story lines, and movement for movement's sake. Creating complex contemporary dance steps and building short dance pieces to be performed in several public venues develops better performance abilities. Individual portfolios are included and field trips may be required.

Justification: This course introduces contemporary dance performance. It enables students to perform in the newest concert dance styles with confidence because they become familiar with new settings and changing rules. It is a part of the AA degree in dance and gives our students a performance opportunity.

5. DEAF 300 Introduction to Deaf Culture and ASL Studies Orientation

Prerequisite: None

9.00 hours lecture

This course provides an overview of Deaf Culture and American Sign Language (ASL) Studies at American River College. Topics include an introduction to the field of Deaf culture and ASL, job opportunities, and the skills needed to be successful in the field. Pass/No Pass only.

Justification: This course serves as a brief orientation to the Deaf Culture and ASL Studies program and its entry to para-profession, in general, and specifically for students who are considering entering the field.

6. DEAF 355 Audism and Inequality of the Deaf (3.00 units)

Prerequisite: DEAF 351 or SILA 330 with a grade of "C" or better

Advisory: SOC 320; AND eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

54.00 hours lecture

This course focuses on topics in the field of race and ethnicity in the Deaf community. It provides theoretical background and contexts of audism and oppression. It also covers the contribution of minorities,, including Deaf people to the United States, as well as the sociological reasons for inequality of Deaf people in the United States.

Justification: This course is designed to focus on topics in the field of race and ethnicity in the Deaf community. This course provides theoretical background and audism and oppression contexts. Students completing this course will be able to understand the contribution of minorities, including Deaf people to the United States, as well as the sociological reasons for inequality of Deaf people in the United States.

7. DEAF 380 American Sign Language Literature (3.00 units)

Prerequisite: DEAF 314 or SILA 315 with a grade of "C" or better

54.00 hours lecture

This course introduces American Sign Language (ASL) literature genres such as folklore and folktales, storytelling, visual vernacular, personification, classifier story, poetry, ABC and number stories and non-fiction narrative. Topics include analyzing and applying ASL usage in ASL literature genres.

Justification: This course provides a foundation in American Sign Language (ASL) literature. Topics include knowledge and application of lives and experiences of Deaf

people through various genres of ASL literature and how ASL literature is created without a written system. This course satisfies as one of DEAF toward AA/Certification.

8. DEAF 400 Deaf Culture and ASL Studies Capstone (1.00 unit)

Prerequisite: DEAF 355 AND DEAF 316 or SILA 316 with grades of "C" or better

18.00 hours lecture

This course applies classroom learning to real-world practice in the Deaf community. It includes development of portfolios and digital portfolios from previous work in DEAF courses. Topics also include resume writing and interview skills.

Justification: This course provides an opportunity to apply classroom learning to real-world practice in the Deaf community. It is a required course for the Deaf Culture and ASL Studies Degree.

9. SPORT 358 Pre-Season Conditioning for Men's Soccer (0.50 - 3.00 units)

Prerequisite: None.

27.00 - 162.00 hours laboratory

This course increases sport performance and the overall understanding of intercollegiate soccer concepts and strategic philosophies. Topics include collegiate-level soccer-specific skill development, collegiate-level offensive and defensive concepts, team-specific soccer fundamentals, team-specific drills for individual improvement and sport specific agility work, plyometrics, and speed training.

Justification: This course is designed to provide the necessary pre-season physical conditioning for intercollegiate men's soccer.

10. SPORT 377 Pre-Season Conditioning Swim & Dive (0.50 - 3.00 units)

Prerequisite: None.

Enrollment Limitation: Try out

27.00 - 162.00 hours laboratory

This course combines basic skills and stroke technique with an emphasis on a fitness component for the sport of swim and dive. It also offers a dry-land training component for peak performance. This course is designed to prepare students for intercollegiate swim and dive competition. It may be taken up to four times for credit.

Justification: This course provides pre-season training for athletes on the swim and dive team.

11. SPORT 417 Pre-Season Conditioning for Water Polo (0.50 - 3.00 units)

Prerequisite: None.

Enrollment Limitation: Try out.

27.00 - 162.00 hours laboratory

This course is designed for student athletes involved in or trying out for the collegiate water polo team. It combines basic skills and strategy tactics with an emphasis on a fitness component for the sport of water polo. It also offers a dry-land training component for peak performance. This course is designed to prepare students for intercollegiate water polo competition.

Justification: This course provides pre-season training for athletes on the water polo team.

Folsom Lake College

1. HSER 366 Practices in Human Services (3.00 units)

Prerequisite: HSER 302 with a grade of "C" or better

Corequisite: HSER 350 and 360

18.00 hours lecture, 108.00 hours laboratory

This course provides research and supervised field experience in public and/or private agencies providing mental health, corrections, chemical dependency, and child/adolescent treatment services. Students apply concepts, values and skills acquired in other core courses to the process of helping others via internships and field trips. Students must provide their own transportation for field trips and internships. This course is not open to students who have taken HSER 362.

Justification: State licensing and state credentialing, and transfer degree programs require internship experiences within Human Services agencies for fulfillment of their requirements. HSER 366 replaces HSER 362, which at FLC is a lecture/lab course. This first of two supervised internship courses allows interns to practice their skills prior to graduation. HSER 366 will be part of the Human Services AA Degree and Certificate.

2. HSER 367 Advanced Practices in Human Services (3.00 units)

Prerequisite: HSER 362 with a grade of "C" or better

18.00 hours lecture, 108.00 hours laboratory

This advanced practicum course provides research and supervised field experience in public and/or private agencies providing mental health, corrections, chemical

dependency, and child/adolescent treatment services. Students integrate concepts, values, and skills acquired from previous courses and apply their knowledge to the process of helping others via internships. Field trips are required and students provide their own transportation. This course is not open to students who have previously taken HSER 499: Experimental Offering in Human Services (Advanced Practices in Human Services).

Justification: HSER 367 is the advanced/second internship course that will be required for the Human Services AA Degree and Certificate.

Sacramento City College

1. INDIS 352 French Life and Culture in Study Abroad (3.00 units)

Prerequisite: None.

Enrollment Limitation: The student must complete the pre-enrollment process into the Los Rios Community College District Study Abroad program.

54.00 hours lecture

This course is designed to allow students to acquire a level of global competence, with an emphasis on French Life and Culture, while enrolled in the Los Rios Study Abroad program. Global competence is a continuing process of acquiring specific economic, historical, and geo-political knowledge, which support the intercultural communication skills and authentic lived experiences that allow a person to function in another culture, and result in attitudes of cultural appreciation and interdependence. While participating in a specific Study Abroad program the student will have opportunities to study and generally survey the host country's historical, cultural, and geopolitical influences, as well as the societal structures, to develop an understanding and appreciation of the host culture as different from U. S. American culture. Information about the pre-enrollment process can be found on the Study Abroad webpage.

Justification: This course is a required course for students enrolled and participating in the Los Rios Community College District's "Study Abroad Program" in France. The course will be proposed to meet the general education requirement of Life Skills. As this course is designed for the study abroad program in the district, the instructor of the course will be a professor that is participating by teaching abroad, and the assigned professor will be from a different discipline each time. Thus the "faculty discipline list" provides the disciplines that are most likely to pertain to the courses that an assigned professor may teach in the study abroad program, and the program is genuinely interdisciplinary.

2. SPORT 403 Pre-Season Conditioning for Volleyball (0.50 - 3.00 units)

Prerequisite: None.

Enrollment Limitation: In order to take the SPORT 403 class, each student must: 1) be listed as a student athlete, by the head coach, on the official team roster; and 2) obtain

medical clearance, including a physical performed by a licensed physician. Student should contact instructor for process and required forms

27.00 - 162.00 hours laboratory

This kinesiology course involves a combination of skill development and strategy tactics with an emphasis on a fitness component for the sport of volleyball. The course will also offer a mental training component for peak performance. This course is designed to prepare students for intercollegiate volleyball competition and may be taken for a maximum of 3 units to meet California Community College Athletic Association requirements for eligibility.

Justification: This course provides the athlete with the necessary physical and technical training needed to prepare for volleyball season. The activities in the class help to prevent injury, to increase muscular endurance, and to provide for movement proficiency specific to the sport of volleyball. The course also fulfills the physical education requirement for graduation.

PROGRAM PROPOSALS

Program Deletion(s)

Folsom Lake College

1. **Management Information Systems-Application Data Entry**

Justification: This program is redundant with closely related programs offered in the business department, such as "Business, Office Assistant" and "Business, Office Technician" etc. Also, the content of these programs is more closely aligned with the mission of the business department than with the CIS department.

2. **Management Information Systems-Application Technician**

Justification: This program is redundant with closely related programs offered in the business department, such as "Business, Office Assistant" and "Business, Office Technician" etc. Also, the content of these programs is more closely aligned with the mission of the business department than with the CIS department.

3. **Management Information Systems-Information Processing**

Justification: This program is redundant with closely related programs offered in the business department, such as "Business, Office Assistant" and "Business, Office Technician" etc. Also, the content of these programs is more closely aligned with the mission of the business department than with the CIS department.

New Programs

American River College

1. **ARTNM: Character Design**

This certificate focuses on the visual concept development of believable characters. Skills in traditional and digital illustration are applied to create characters for animation, games, comics, graphic novels, children's books, and illustrated novels.

Justification: The character design certificate is derived from the former Illustration certificate and reduced to 18 units.

2. **ARTNM: Commercial Illustration**

This certificate focuses on traditional visual art principles to clearly communicate the needs of a client and their target audience. It includes skill sets from both the traditional arts and digital media. Illustration skills are applied in areas of editorial, advertising, technical and book illustration, as well as 3D modeling and texturing, animation, set design, and product design.

Justification: The commercial certificate is derived from the former Illustration certificate and reduced to 18 units.

3. **Environmental Conservation Technician (Conservation/Restoration)**

This certificate advances the understanding of ecological systems and their interrelationships, including those with human society. It focuses on ecology, field methods and study design, and conservation and management of ecosystems and natural resources, with an emphasis on environmental restoration theory and practice and global and emerging environmental and conservation issues. Topics include both the causes of ecological degradation and biodiversity loss, as well as the science of development, management, monitoring, and sustainability of restored environments. Conservation priorities and emerging environmental concerns are investigated, such as climate change, energy production, socioeconomic systems, human population, disease dynamics, species extinctions, invasive species, stresses on water resources and food-producing systems, and over-exploitation of natural resources. Emphasis is placed on development of strategies for the establishment of protected areas, monitoring and adaptive management, and conservation outside of protected areas, as well as an understanding of biodiversity at genetic, species, and community/ecosystem levels.

Justification: This proposal adds a conservation/restoration component to the Environmental Conservation Technician Certificate series.

Environmental Conservation Technician (Fisheries)

This certificate advances the understanding of ecological systems and their interrelationships, including those with human society. It focuses on ecology, field methods and study design, and conservation and management of ecosystems and natural resources, with an emphasis on fish evolution, ecology, conservation and management. Marine and freshwater fisheries, their impacts on society and the environment, and sustainability issues are investigated, including environmental, ecological, economic, and social aspects. Commercial and recreational fisheries management and aquaculture are also explored.

Justification: This proposal adds a fisheries component to the Environmental Conservation Technician Certificate series.

4. Environmental Conservation Technician (Forest/Rangeland)

This certificate advances the understanding of ecological systems and their interrelationships, including those with human society. It focuses on ecology, field methods and study design, and conservation and management of ecosystems and natural resources, with an emphasis on forests and rangelands. Basic biological and physical science concepts important to a general understanding of forest and rangeland/grassland ecology, forestry, and grazing by native herbivores and livestock are investigated. History of use and management, taxonomy and ecology of plant communities, soils, pests and diseases, and disturbance regimes of forested landscapes and rangelands are explored. Classes assess current policies, multiple-use management, and emerging threats related to forest and rangeland conservation.

Justification: This proposal adds a forest/rangeland component to the Environmental Conservation Technician Certificate series.

5. Environmental Conservation Technician (Sustainability)

This certificate advances the understanding of ecological systems and their interrelationships, including those with human society. It focuses on ecology, field methods and study design, and conservation and management of ecosystems and natural resources, with an emphasis on sustainability. Theoretical and practical aspects of sustainability are explored including social, economic, and environmental dimensions. Sustainable principles and practices are examined in the context of energy production and consumption, transportation systems, food production, water resources, industry, and the built environment. Environmental as well as social and cultural impacts of industrialization, capitalism, and globalization are addressed at various scales, and potential solutions to current problems are discussed.

Justification: This proposal adds a sustainability component to the Environmental Conservation Technician Certificate series.

6. Environmental Sciences Technician (Vegetation)

This certificate advances the understanding of ecological systems and their interrelationships, including those with human society. It focuses on ecology, field methods and study design, and conservation and management of ecosystems and natural resources, with an emphasis on woody and herbaceous vegetation. Major topics include plant taxonomy, natural history and life cycle, physiology, evolution, human uses of--and threats to--California native plant communities and their component species.

Justification: This proposal adds a vegetation component to the Environmental Conservation Technician Certificate series.

7. Environmental Sciences Technician (Water Resources)

This certificate advances the understanding of ecological systems and their interrelationships, including those with human society. It focuses on ecology, field methods and study design, and conservation and management of ecosystems and natural resources, with an emphasis on water resources. It provides a historical perspective on water development and explores current and projected water issues. Surface water and groundwater systems are considered, with an emphasis on the interdisciplinary nature of sustainable water resource management that balances urban, agricultural, industrial, and environmental water needs. The implications of water rights and key water policies are considered in evaluating how water is used and exploited.

Justification: This proposal adds a water resources component to the Environmental Conservation Technician series.

8. Environmental Sciences Technician (Wildlife)



This certificate advances the understanding of ecological systems and their interrelationships, including those with human society. It focuses on ecology, field methods and study design, and conservation and management of ecosystems and natural resources, with an emphasis on vertebrate wildlife. Major topics include population ecology; community dynamics; wildlife habitat; management of game, invasive, and non-game species; conservation of threatened and endangered wildlife; and theoretical and practical tools and methods for studying wildlife, such as sampling techniques, population modeling, habitat assessment, radiotelemetry, and remote sensing.

Justification: This proposal adds a wildlife component to the Environmental Conservation Technician Certificate series.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Statement of Legislative Principles	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Recently, the Board of Trustees took a closer look at its Legislative Matters Board Policy P-3115 and proposed revisions to that Board Policy. Key among those revisions is the requirement that the Board of Trustees adopt and annually review a Statement of Legislative Principles.

STATUS:

Staff reviewed the bills that are currently pending in the State and Federal Legislatures that may have an effect on the District, its four colleges, its students, its faculty, its staff, and community colleges in general. In addition, staff reviewed the Statement of Legislative Principles for the System Office Board of Governors. A proposed draft Statement of Legislative Principles is attached. Initially, the draft lays down the ground rules for how the District will take positions on legislative issues. From there, the draft tracks the District’s Strategic Plan’s five Goal Areas of Student Success; Teaching and Learning Effectiveness; Access and Growth; Community, Economic, and Workforce Development; and Organizational Effectiveness. Under each Goal Area, the draft Statement of Legislative Principles identifies topics that support each of these Goal Areas for which the District may take legislative positions. After first reading, minor language variances were added under the Student Success; Community, Economic and Workforce Development; and Organizational Effectiveness Goals.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the final Statement of Legislative Principles document.

LOS RIOS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Annual Statement of Legislative Principles

This Statement of Legislative Principles is adopted by the Board of Trustees for the Los Rios Community College District on behalf of itself and its four separately accredited Colleges (American River College, Cosumnes River College, Folsom Lake College and Sacramento City College) under Board Policy P-3115. This Statement is intended to support the District's Strategic Goals: student success; teaching and learning effectiveness; access and growth; community, economic and workforce development; and organizational effectiveness.

This Statement of Legislative Principles provides guidelines for the Chancellor when addressing matters before the California Legislature and Congress, and constitutes the core principles guiding the development of the District's position on legislation.

The District shall not support or oppose legislation unless the outcome will have a significant effect on the District, its students or its employees. The District will remain neutral on most matters affecting local collective bargaining. However, the District will take appropriate positions where that legislation will have a material impact on the District. The District will remain neutral on matters affecting only another single district or small group of district(s), except where policy precedents, or resource allocations, have the significant potential of affecting the Los Rios Community College District or the California Community College System generally. Where issues are raised in the budget process, the District shall seek legislative support or opposition in accordance with the principles established in this document. Where legislation is likely to impede the policy principles set forth, the District is likely to oppose that legislation unless there are significant countervailing reasons.

The Board of Trustees' Legislative Principles align with the District's Vision, Mission, Values, Goals and Strategies, as enumerated in the District's Strategic Plan, as follows, [but do not reflect every strategy under each goal area](#):

A. PROMOTE STUDENT SUCCESS: The District's and its Colleges' primary goal is to promote student success. This is defined as students achieving their educational goals. The District supports those legislative efforts that [promote student success](#):

- Close the achievement gap.
- Implement ~~the recommendations of the Student Success Task Force and other faculty-driven~~ [appropriate](#) measures to improve student success.
- Support the provision of comprehensive student support services.
- Provide for realistic accountability metrics based on valid and verifiable data.
- Strengthen the academic preparation of K-12 students; to support success at a community college.

- Support collaborative efforts with four-year institutions designed to provide additional transfers ~~to a four-year institution.~~
- Support the flexibility for ~~advanced education students to enroll in District courses~~ concurrent enrollment and remove ~~any~~ barriers as appropriate.

B. PROMOTE TEACHING AND LEARNING EFFECTIVENESS: The District and its Colleges are committed to providing the highest quality instructional programs in transfer, vocational and general education, using the best current and emerging instructional methods and technologies. The District supports flexible teaching and learning methods to support the success of its diverse student population. The District supports those legislative efforts that promote teaching and learning effectiveness:

- Support professional development for faculty, staff and administrators that is designed to support student success inside and outside of the classroom.
- Support high quality distance education, while minimizing regulatory barriers and additional reporting requirements.
- Support the enhancement of existing educational programs and the development of needed new programs.
- Increase effective delivery of English, ESL and mathematics basic skills education.
- Support accreditation.

C. PROMOTE ACCESS AND GROWTH: The District and its Colleges strive to be responsive to growing communities of the Greater Sacramento Region. The District and its Colleges pursue new delivery approaches that provide a high level of access to higher education and strive to provide comprehensive support services to assure access by reducing or eliminating significant barriers and promoting diversity. The District supports those legislative efforts that promote access and growth:

- Enhance student financial aid opportunities and reduce the overall cost of attending college for students.
- Assist students with the application process for attending a community college.
- Support the Dream Act and efforts to expand the institutional capacity for diversity.
- Support the passage of a Statewide Educational Bond.
- Support the District's educational centers.
- Enhance opportunities for underserved constituencies.

D. PROMOTE COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT: The District and its Colleges seek to promote the health and economic vitality of the greater Sacramento Region through partnerships, staff involvement in civic affairs and programs open to the public. Further, the District and Colleges support economic development through their occupational programs and partnerships with business, labor and industry. The District supports those legislative efforts that promote community, economic and workforce development:

- Develop effective and relevant career and technical programs in collaboration with external partners.
- Increase efforts that align career technical education curriculum and program development among community colleges, K-12 and industry.
- Integrate community colleges in the Workforce Investment Board and provide for community college courses to quality-qualify for state and federal funding of workforce development activities.
- Create and support a regional P-20 council.
- Support the efforts of the Los Rios Foundation in its efforts to develop additional funding resources for the District, Colleges, faculty, staff and students.

E. PROMOTE ORGANIZATIONAL EFFECTIVENESS: The District and its Colleges strive to continually improve their institutional effectiveness to ensure fiscal accountability and integrity. The District supports those legislative efforts that promote organizational effectiveness:

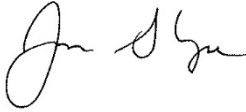

- Maintain local authority and control in the administration of the District and its Colleges.
- Maintain locally elected Boards of Trustee governance in the administration of the District and its Colleges.
- Promote the health, safety and welfare of students, faculty, staff and administrators.
- Support the District's and its Colleges' efforts to attract, recruit and retain the most qualified employees, and assure appropriate staffing levels.
- Support participatory decision making.
- Increase the District's efforts in sustainable practices, including energy and resource conservation, while retaining appropriate flexibility.
- Strengthen the District's ability to use its capital outlay, infrastructure bonds and property management funds efficiently.
- Support the elimination of duplicative and/or needless regulatory oversight and reporting obligations, and provide adequate funding for the oversight and reporting requirements that are necessary.

- Protect the fiscal integrity of the system.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Appointment: Citizens' Bond Oversight Committee	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Education Code §§ 15278, 15280, and 15282, as well as the bylaws of the District Citizens' Bond Oversight Committee, require the Board of Trustees to appoint committee members for a term of two years. In May 2013, the Board adopted a by-law revision consistent with new legislation allowing an increase from two consecutive terms to three consecutive terms. Consistent with statutes, eight committee members are eligible for another term and have expressed an interest in continuing on the committee after their current term expires. It is therefore necessary to reappoint these committee members for another term.

STATUS:

Proposition 39 requires specific constituents to be represented on the Citizens' Bond Oversight Committee including:

- One (1) student enrolled and active in a community college support group.
- One (1) member active in the local business community.
- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college.
- Two (2) members of the community at large appointed by the Board.
- The Los Rios Board of Trustees may elect to appoint more than seven (7) members.

Following are members whose initial term is expiring and who are eligible and interested in serving a second term:

Name	Represented Group	Effective Reappointment Date
Joe Debbs	At Large	October 2014
Basim Elkarra	Board Appointed	July 2014
Robert Holderness	Board Appointed	July 2014
Sharon Margetts	At Large	October 2014
John Orr	Senior Citizen Rep.	July 2014
Jennifer Quinn	At Large	October 2014
Diane Schachterle	Taxpayer's Rep.	October 2014
Nicholas Schroeder	At Large	October 2014

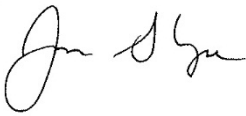
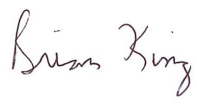
RECOMMENDATION:

It is recommended that the Board of Trustees appoint the following members: Joe Debbs, Basim Elkarra, Robert Holderness, Sharon Margetts, John Orr, Jennifer Quinn, Diane Schachterle, and Nicholas Schroeder to a successive term of two years upon the expiration of their initial appointments.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	District Quarterly Financial Status Report (311Q)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor’s Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor’s Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter report is due no later than August 31. The Chancellor’s Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

STATUS:

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District’s Chief Executive Officer (Chancellor) and Chief Business Officer (Deputy Chancellor) have certified that the information for the quarter ended March 31, 2014 contained in this report is correct.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the March 31, 2014 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor’s Office and to the Sacramento County Office of Education.

LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES
FOR THE QUARTER ENDED March 31, 2014
UNAUDITED

		Revised Budget	YTD Activity
BEGINNING FUND BALANCE, JULY 1			
	Uncommitted	\$ 13,444,670	\$ 13,444,670
	Committed	18,131,674	18,131,674
	Restricted	3,438,798	3,438,798
	TOTAL BEGINNING FUND BALANCE	35,015,142	35,015,142
REVENUE:			
GENERAL PURPOSE			
0Ax	Total Computational Revenue	251,271,747	168,378,523
0H2	Lottery Funds	6,417,584	1,889,165
	Apprentice/Other General Purpose/Interfund Transfers	17,507,399	11,239,527
	TOTAL GENERAL PURPOSE	275,196,730	181,507,215
	SPECIAL PROGRAMS	41,728,917	27,806,694
	TOTAL REVENUE AND TRANSFERS IN	316,925,647	209,313,909
	TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 351,940,789	\$ 244,329,051
APPROPRIATIONS/EXPENDITURES:			
1000	Academic Salaries	\$ 133,602,678	93,714,083
2000	Classified Salaries	72,365,451	50,117,546
3000	Employee Benefits	62,104,354	45,709,815
4000	Supplies and Materials	12,187,463	4,432,742
5000	Other Operating Expenses and Services	32,793,586	17,300,098
6000	Capital Outlay	10,320,013	2,941,262
7600	Payments to Students	25,000	5,195
Oth 7xxx	Other Outgo	9,834,037	8,247,404
	TOTAL APPROPRIATIONS/EXPENDITURES AND TRANSFERS OUT	333,232,582	222,468,145
ENDING FUND BALANCE			
	Uncommitted	13,558,577	
	Committed	3,570,701	
	Restricted	1,578,929	
	TOTAL ENDING FUND BALANCE	18,708,207	
	TOTAL APPROPRIATIONS/EXPENDITURES AND ENDING FUND BALANCE	\$ 351,940,789	

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
ENTER OR EDIT CURRENT DATA

Record Updated

CHANGE THE PERIOD

Fiscal Year: 2013-2014

District: (230) LOS RIOS

Quarter Ended: (Q3) Mar 31, 2014

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Projected Actuals as of June 30 (Col. 4)
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
Closed for edits after May 17, 2014					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	270,217,581	270,291,504	180,819,270	270,291,504
A.2	Other Financing Sources (Object 8900)	4,841,238	4,905,226	687,945	4,905,226
A.3	Total Unrestricted Revenue (A.1 + A.2)	275,058,819	275,196,730	181,507,215	275,196,730
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	282,093,651	281,467,072	191,659,331	281,467,072
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,364,246	8,176,724	7,070,741	8,176,724
B.3	Total Unrestricted Expenditures (B.1 + B.2)	289,457,897	289,643,796	198,730,072	289,643,796
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-14,399,078	-14,447,066	-17,222,857	-14,447,066
D.	Fund Balance, Beginning	31,576,344	31,576,344	31,576,344	31,576,344
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	31,576,344	31,576,344	31,576,344	31,576,344
E.	Fund Balance, Ending (C. + D.2)	17,177,266	17,129,278	14,353,487	17,129,278
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	5.9%	5.9%	7.2%	5.9%

SAVE EDITS »»

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	50,095
-----	---	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Amount as of the Specified Quarter Ended	
H.1	Cash, excluding borrowed funds	19,910,545
H.2	Cash, borrowed funds only	0
H.3	Total Cash (H.1+ H.2)	19,910,545

IV. Has the district settled any employee contracts during this quarter? Yes No

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

SAVE EDITS »»

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

Empty text box for explanation of funding and revenue source/object code.

2000 Characters Remaining

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

Yes No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

Empty text box for explanation of significant events and financial ramifications.

2000 Characters Remaining

VI. Does the district have significant fiscal problems that must be addressed?

This year? Yes No
Next year? Yes No

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Empty text box for explanation of fiscal problems and actions.

2000 Characters Remaining

«« EXIT WITHOUT SAVING SAVE EDITS »»

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

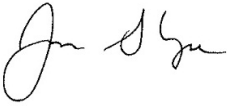
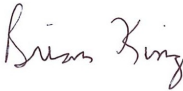
Send questions to:
Christine Atalig (916)327-5772 catalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu

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LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Foundation Quarterly Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Since 1998, the District and Foundation adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundation investment activities were combined under the Los Rios Foundation. UBS Financial Services Inc. is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has adopted a Statement of Rules, Objectives and Guidelines to govern the investment of funds. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 15-70% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 20-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation and the horizon of time for the use of funds. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

STATUS:

This report represents the investment activity for the quarter ended March 31, 2014. The investments are directed by the Los Rios Foundation Finance Committee and realized and unrealized earnings are shown in the accompanying schedules. The return for the endowed portfolio of \$7.2 million for the quarter ended March 31, 2014 was 1.37% compared to 1.50% for the composite benchmark. The yield for the quarter ended March 31, 2014 for the total managed portfolio of \$10.2 million is 1.20%. This compares to the composite benchmark of 1.15% for the same period. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2014.

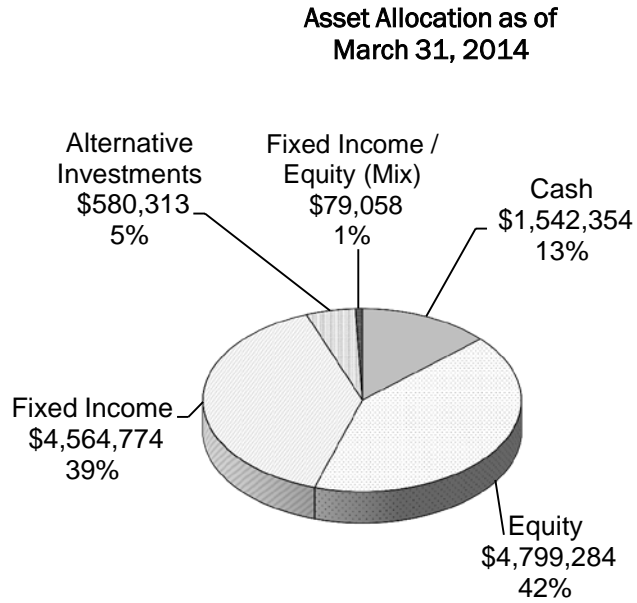
Los Rios Foundation
Investment Portfolio
For the Period July 1, 2013 - March 31, 2014

TOTAL PORTFOLIO	Guidelines	Opening Balance July 2013	Net Deposits/ Withdrawals	Unrealized Gains/(Losses)	Realized Gains/(Losses)	Interest / Dividends	Total YTD Earnings	YTD Fees	Market Value (a)	% of Total Current Market Value
Managed (Endowed):										
Cash (Gift Receipt & Scholarship)	2-10%	165,159	138,942	(8,768)	10,942	39	2,213	-	306,314	4%
Fixed Income										
Pimco*		1,117,033	120,000	(9,220)	(9,886)	44,957	25,851	(8,346)	1,254,538	17%
Spectrum		259,115	-	(3,608)	(54)	11,939	8,277	(1,784)	265,608	4%
Total Fixed Income	20-50%	1,376,148	120,000	(12,828)	(9,940)	56,896	34,128	(10,130)	1,520,146	21%
Equities										
Parametric Portfolio		2,168,062	(365,000)	287,586	93,827	37,024	418,437	(13,748)	2,207,751	31%
Snow (Brandes Investment Advisor)		608,902	(92,178)	41,417	100,916	7,601	149,934	(5,429)	661,229	9%
JP Morgan International (Alliance)		440,629	115,000	32,701	26,311	11,538	70,550	(3,933)	622,246	9%
Hansberger International		462,015	110,000	45,310	26,479	4,665	76,454	(4,189)	644,280	9%
Structured Note		176,357	-	-	-	(848)	(848)	-	175,509	2%
Brandes International Small Cap		129,401	-	18,619	164	13,739	32,522	(617)	161,306	2%
Brandes EM		298,321	-	(4,401)	29,868	6,532	31,999	(3,357)	326,963	5%
Total Equities	15-70%	4,283,687	(232,178)	421,232	277,565	80,251	779,048	(31,273)	4,799,284	67%
Alternative Investments										
Liquid Alternatives		545,798	-	9,091	(5,038)	7,745	11,798	(3,862)	553,734	7%
UBP		35,519	-	(8,940)	-	-	(8,940)	-	26,579	1%
Total Alternative Investments	up to 20%	581,317	-	151	(5,038)	7,745	2,858	(3,862)	580,313	8%
Total Managed (Endowed)		6,406,311	26,764	399,787	273,529	144,931	818,247	(45,265)	7,206,057	100%
Managed (Non-endowed):										
Madison Short Duration Fixed Income*		3,014,106	-	(22,517)	(2,843)	76,204	50,844	(20,322)	3,044,628	
Total Managed (Endowed & Non-endowed)		9,420,417	26,764	377,270	270,686	221,135	869,091	(65,587)	10,250,685	
Non-Endowed:										
Cash Management - Money Market		1,236,931	-	-	-	274	274	(1,165)	1,236,040	
Fixed Income - Equities (Mix)										
Cimaroli Charitable Remainder Trust		74,497	(3,954)	4,385	209	4,355	8,949	(434)	79,058	
Total Non-Endowed		1,311,428	(3,954)	4,385	209	4,629	9,223	(1,599)	1,315,098	
TOTAL PORTFOLIO		10,731,845	22,810	381,655	270,895	225,764	878,314	(67,186)	11,565,783	

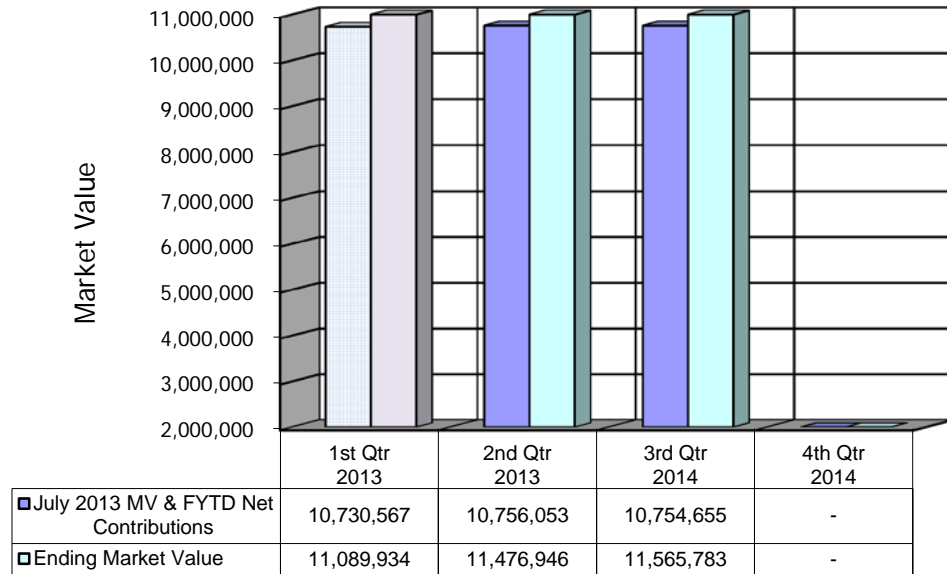
(a) Market Value from UBS Financial Services, Inc. statement dated 3-31-14.

*Includes accrued interest

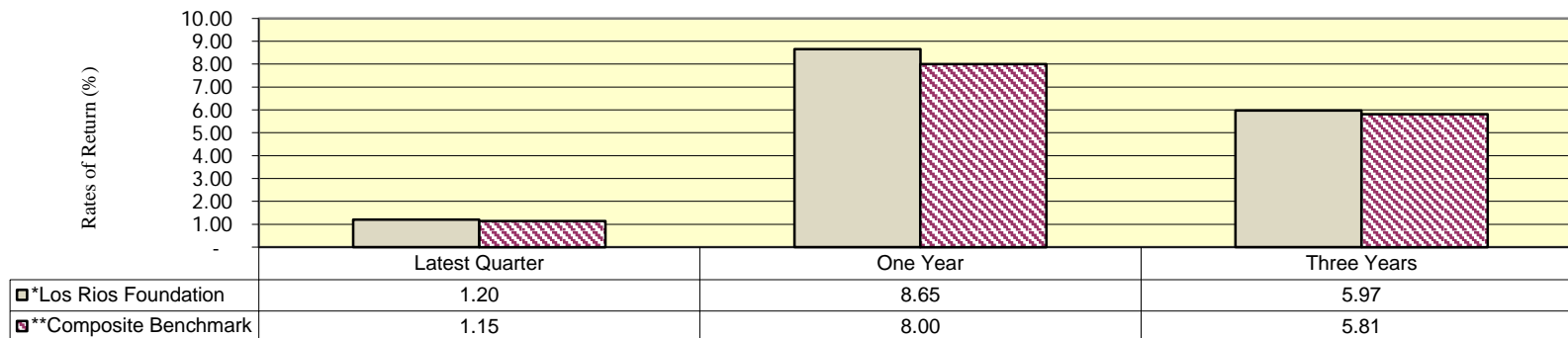
**Los Rios Foundation
Account Summary
as of March 31, 2014**



Portfolio Change July 2013 through March 2014



Performance Analysis as of March 31, 2014



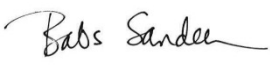

*The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

**Provided by UBS Financial Services, Inc. Composite benchmark is composed of various market indices selected by UBS to approximate the Foundation's asset allocation.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Ratify/Authorize: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Beverly Sandeen 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

During the period of April 1, 2014 and April 30, 2014, the District received executed agreements for the following grant and contract awards:

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Center of Excellence – Labor Market Information Research <ul style="list-style-type: none"> • Contract to provide labor market data to members of the North/Far North Regional Consortium. • 10/1/2013 through 6/30/2014 • Walter DiMantova, Director, Workforce and Economic Development 	WED	\$22,500	Butte-Glenn CCD
SB 1070 CTE Pathways Program <ul style="list-style-type: none"> • Contract to lead a consortium of college and school districts in the region focused on articulation and aligning CTE pathways. • 1/1/2014 through 12/31/2014 • Jerome Countee, Associate Vice President, Workforce Development 	ARC	\$200,000	CCCCO

In addition, the District plans to award a subcontract under the AB 86 contract the Board has previously approved.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
AB 86 Sacramento County Office of Education <ul style="list-style-type: none"> • Subcontract to provide services in support of the Adult Education Planning Grant. • 3/5/2014 through 6/30/2015 • Sue Lorimer, Vice Chancellor, Education & Technology 	DO	\$307,651	CCCCO

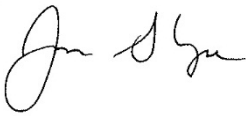
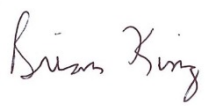
RECOMMENDATION:

It is recommended that the Board of Trustees ratify, or authorize entering into, the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

During the period of April 1 - 30, 2014, the District received executed agreements and/or extensions for the following services and contracts:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Consulting Services Elk Grove Center Needs and Preferences Assessment	\$20,000.00	I	3/15/14 – 7/31/14	A Kennedy Group	Facilities
Testing/Inspection Services FLC Rancho Cordova Center	\$43,352.00	I	3/25/14 – 12/31/15	Youngdahl Consulting Group	Facilities
Inspection Services SCC Lusk Aero Remodel	\$50,000.00	I	04/17/14	Nielsen Inspection Services	Facilities
Inspection Services ARC Student Services Addition	\$100,000.00	I	04/22/14	Mark Browning	Facilities
Default Prevention Services for Student Loans	\$15,000.00	I	03/15/14 – 11/15/14	ECMC	ARC
Engineering Design District Wide Mechanical Systems Alterations	\$42,000.00	I	04/03/14 - 08/31/14	Glumac International	Facilities
Consulting Services FLC Analysis of Institutional Operations	\$15,550.00	I	04/21/14 – 05/31/14	Lee Consulting	FLC

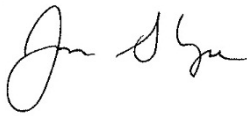
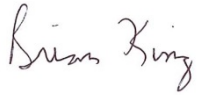
RECOMMENDATION:

It is recommended that the Board of Trustees ratify the service and professional service agreements listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed occurred during the period of April 1 - 30, 2014.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
13009	ARC Culinary Arts	\$73,744.00	2	Broward Builders	\$8,339,711.00

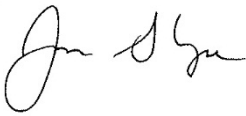
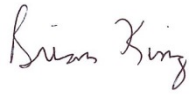
RECOMMENDATION:

It is recommended that the Board of Trustees ratify the bid transactions for the month of April as herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has previously held an auction, at least annually and past auctions have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus material, such as outdated desks and computers, which need to be disposed of. The State of California has accepted some of the surplus items but is not willing to take the entire surplus because they are unable to sell it. The District has located a scrap dealer who is willing to take most of our surplus items and recycle them.

All of the surplus items to be disposed of are either broken and/or not working, obsolete, in poor condition, or not needed for district/college operations: 3 calculators; 1 calibrator; 1 camera; 1 cart; 1 centrifuge; 3 chairs; 1 compressor; 111 computers; 1 drive; 1 freezer; 1 hot plate; 2 keyboards; 1 lamp; 1 laptop; 25 meters; 1 microwave; 11 mixers; 45 monitors; 14 power supplies; 15 printers; 1 pump; 1 refrigerator; 5 scales; 1 scanner; 1 screen; 2 servers; 1 spectrophotometer; 1 sterilizer; 1 stirrer; 1 stool; 3 switches; 1 telephone; and 2 typewriters. These items have a value of less than \$5,000.

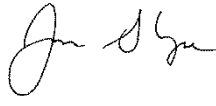
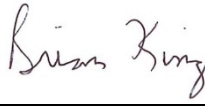
RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of March 16, 2014 through April 15, 2014 is on file in the District Business Services Office for review.

RECOMMENDATION:

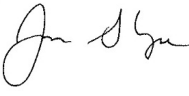
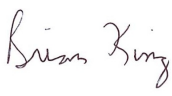
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001075504-0001076020 B114702-B114711	\$ 3,335,811.52
Capital Outlay Fund	0003015569-0003015631	
Child Development Fund	0006000739-00060000740	
Self-Insurance Fund	0009000311-0009000311	
WARRANTS		
General Fund	697003-698425	\$ 11,874,067.96
General Fund-ARC Instructional Related	003773-003906	
General Fund-CRC Instructional Related	021336-021370	
General Fund-FLC Instructional Related	030433-030453	
General Fund-SCC Instructional Related	043003-043103	
Capital Outlay Fund	828430-828555	
Child Development Fund	953931-953943	
Self-Insurance Fund	976173-976175	
Payroll Warrants	219891-221976	\$ 18,784,642.83
Payroll-Direct Deposit	669985-674166	
April Leave Process	221977-223549	
Payroll Vendor Warrants	56140-56318	
CHECKS		
Financial Aid Disbursements	2011906-2033858	\$ 19,068,071.11
Clearing Checks	2496-2514	\$ 7,935.64
Parking Checks	2820-2825	\$ 459.00
Bookstore Fund – ARC	28121-28243	\$ 761,753.80
Bookstore Fund – CRC	025355-025434	
Bookstore Fund – FLC	8427-8470	
Bookstore Fund – SCC	046534-046654	
Student Clubs Agency Fund – ARC	4240-4272	\$ 60,425.00
Student Clubs Agency Fund – CRC	3255-3291	
Student Clubs Agency Fund – FLC	1728-1738	
Student Clubs Agency Fund – SCC	2743-2771	
Foundation – ARC	3828-3846	\$ 28,215.40
Foundation – CRC	1692-1704	
Foundation – FLC	0735-0753	
Foundation – SCC	2753-2766	
Foundation – DO	0535-0543	\$ 4,454.86
Associated Students Trust Fund – ARC	0635-0638	
Associated Students Trust Fund – CRC	0573-0576	
Associated Students Trust Fund – FLC	0479-0483	
Associated Students Trust Fund – SCC	-	\$ 440,474.05
Regional Performing Arts Center Fund	Manual Checks 9104-9104 USI Check System 2313-2385	
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ 23,275.43
Vendors	-	\$ -

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Sabbatical and Professional Development Leaves	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

The agreement with the Los Rios College Federation of Teachers (LRCFT) provides that at least ten (10) Type A sabbaticals and 9.2 FTE of Type B professional development leaves be granted each year. Type A leaves are leaves of one semester at full pay or one year at half pay. Type B leaves are reassigned time for up to 100% and for up to one year in duration.

The agreement with the LRCFT permits the Professional Standards Committee at each college to recommend the conversion of one or more Type A sabbaticals into equivalent FTE of Type B leaves.

Sabbatical/professional development leave recommendation are presented to the Board in April and November of each year.

The criteria for leaves, as stated in the LRCFT agreement are as follows:

1. Retraining of applicant to allow for future new assignments in a needed area as determined by College and District priorities.
2. Studies, projects or activities that provide staff with opportunities to upgrade academic, technical, and vocational skills and knowledge for current or future assignments.
3. Studies, projects, or activities for the improvement of curriculum, educational delivery systems, student personnel services, or other support services.
4. Studies, projects, or activities for the development or revision of certificate or degree programs.
5. Studies, projects, or activities related to feasibility or revision of new or existing programs.
6. Studies, projects, or activities for the enhancement of student access and success at the course, program or institutional levels.

RECOMMENDATION:

It is recommended that the attached sabbatical/professional development leaves be approved by the Board of Trustees for the 2014-15 fiscal year.

**Spring 2014 Board Agenda
Sabbatical Leaves**

<u>Type B Leave Time</u>				<u>Annual FTE</u>
Amanda Corcoran	English Professor	40%	Fall 2014	.200 FTE
Chris Padgett	History Professor	40%	Fall 2014	.200 FTE

“Reading Apprenticeship Framework”

Proposal: In keeping with the current Student Success Initiative Report, the purpose of this project is to create a professional development training platform for faculty and staff across the campus to learn and utilize Reading Apprenticeship routines in their subject specific classes and instruction. This Reading Apprenticeship platform will be collaboratively paired with the Reading Department and Reading Across the Disciplines (RAD) to create a three-legged professional development stool that offers a wide variety of reading support for subject specific faculty and their students at ARC.

Kathleen Fox	Nursing Professor	30%	Fall 2014	.150 FTE
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“Lactation Consultant Program Development”

Proposal: The purpose of this proposal is to develop, in the Health and Education Division at ARC, a Human Lactation Certificate as well as an Associate In Science Degree that will provide full preparation to sit for the International Board exam to become a lactation consultant. Within the program will be stackable department certificates at the Baby-Friendly Hospital Staff, Lactation Consultant Assistant, and Lactation Educator/Counselor levels as well as the final Lactation Consultant preparatory level. These objectives will be met by 1) writing and gaining curriculum and program approval at campus, district, regional health consortium and state chancellor levels and accreditation at the national level; 2) partnering with the college for marketing to students, providing requisite educational components and planning for student success; and 3) partnering with the community to meet clinical preceptorship requirements of the program and to meet industry needs for specific skills and credentials.

Rory Kinoshita	Mathematics Professor	66.7%	Fall 2014	.334 FTE
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“Arithmetic ‘Open Source’ Textbook”

Proposal: This project is a continuation of the current semester’s release time. Following past practice in the department, the professor will expand on the current materials including creating additional exercises and creating an instructor’s manual which will include in-class worksheets/activities for each section as well as answers to all homework problems. This project will be completed while being used simultaneously by two math professors allowing for quick modification to enhance the book.

Julie Klier	English Professor	40%	Fall 2014	.200 FTE
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“Development of Teacher Prep Program”

Proposal: The Elementary Teacher Education Degree for Transfer is currently awaiting approval at the CCCC. The purpose of this project is to increase information about this degree option for transfer and build enrollment in the Teacher Preparation Program at ARC. During this time, the professor will 1) create up-to-date websites, 2) create informational flyers and packets for faculty, counselors and students; 3) update materials used in field work courses in the LRCCD; 4) establish partnerships with local elementary schools for student field experiences; and 5) establish a cohesive environment and enhance communication within the numerous disciplines in this degree and with four-year colleges in the Sacramento area to increase ARC student transfers.

**Spring 2014 Board Agenda
Sabbatical Leaves**

<u>Type B Leave Title</u>	<u>Annual FTE</u>
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Thoeung “Mim” Montgomery	English Professor	50%	Fall 2014	.250 FTE
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“ESL Acceleration Programs Study”

Proposal: Currently, the ARC English as a Second Language program offers 78 course sections at eight different levels from novice to advanced in four different strands – reading, writing, grammar and listening/speaking. This can take a student up to three years to complete the ESL courses if they assess into the lowest level. In an effort so support the Student Success Initiative and its recommendations, this proposal involves researching in and out-of-state accelerated ESL programs to assess their feasibility and effectiveness. Best practices in the field of acceleration will be examined in order to promote greater student success and program growth.

Christopher Ryther	Paramedic Professor	50%	Fall 2014	.250 FTE
		50%	Spring 2015	.250 FTE

Paramedic Department Student Engagement, Service Learning Outreach and Transition Project”

Proposal: : A lack of EMT employment and placement for internships or work experience has significantly impaired our students’ ability to transition directly to the entry-level EMT courses to the sophisticated and demanding Paramedic Associate Degree. The purpose of this proposal is to develop alternatives to the hospital and ambulance environment while augmenting the traditional role of EMT work experience as preparation for paramedic edition. By reaching out to organizations in the greater area with ties to American River College, alternative clinical and internship sites in the community and region will be developed which will provided guided and specific experiences in addition to the on-the-job patient contacts for our students.

Daniel Stewart	Chemistry Professor	30%	Fall 2014	.150 FTE
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“Hybrid Online Chemistry 400”

Proposal: The purpose of this proposal is to develop a hybrid online Chemistry 400 course that would require students to be physically present on campus only one day per week. With only a modality change, this hybrid course will not require changes to the existing ARC Chemistry 400 curriculum; however, this modality change will allow greater productivity by accommodating more students while using fewer campus resources and will benefit the students by providing more flexibility in scheduling and increased access to course resources.

.031 FTE Type B Leave unused during 2013/14

.031 FTE Type B Leave to be carried forward to 2014/15 (per LRCFT Section 11.6.8.5)

**Spring 2014 Board Agenda
Sabbatical Leaves**

Cosumnes River College

**Type A Leave: One (1) Type A Leave requested
One (1) Type A Leave converted to 0.500 Type B Leave**

Type B Leave: 0.550 FTE Type B Leaves requested

Type A Leave Time Annual FTE

Colette Harris Mathews	Communication Studies Professor	100%	Fall 2014	.500 FTE
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“Understanding the Lived African Diaspora Experience of Women: The Intersection of Gender, Leadership, Education and Culture”

Proposal: This project is an opportunity to further what is understood about the lived African Diaspora experience of women students, leaders and faculty who live in the Greater Sacramento area, work in the Embassy of Rwanda in Washington, D.C. and the West African Country of Rwanda. The proposed sabbatical activities include completing a literature review including an analysis of Afrocentric and Feminist Theory through culture, gender, education and leadership.

One (1) Type A Leave unused during 2013/14

.500 FTE of Type A Leave to be carried forward to 2014/15 (per LRCFT Section 11.6.8.5)

Type B Leave Time Annual FTE

Patty Felkner	Photography Professor	30%	Fall 2014	.150 FTE
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“Identities: Charting CRC Populations through Visual Anthropology”

Proposal: I would like to photograph 25 - 30 students who represent different cultures. My project will include a portrait and a cultural artifacts page for each participant. In addition, I will conduct an interview (captured on video) that will address cultural memories, samples of spoken language and stories. When completed, the project will be displayed in the CRC cafeteria and other locations on campus.

Jena Bills	Biology Professor	60%	Fall 2014	.300 FTE
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“Video Creation for Online Non-major’s Biology Courses and Accessibility Training”

Proposal: During Fall Semester 2014, I will develop video tutorials for online and hybrid Non-majors Biology courses. In addition to developing new course material, I will take “Creating Accessible Online Courses”, a four-week course through the @One institute. Following completion of the course, I will endeavor to update my existing online course (Biology 100) so that it meets Section 508 compliance. When I build the online and/or hybrid Non-major’s Biology courses, I will also utilize the skills developed during this training to ensure that they are accessible to all students

**Spring 2014 Board Agenda
Sabbatical Leaves**

Type B Leave Time

Annual FTE

Richard Schubert	Philosophy Professor	20%	Fall 2014	.100 FTE
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“CRC Honors and UCD Transfer Student Community Support Project”

Proposal: I propose to develop and direct events that support CRC Honors students and CRC students transferring to UC Davis in becoming a part of a learning community that will help support their academic success.

.880 FTE Type B Leave unused during 2013/14

.880 FTE Type B Leave to be carried forward to 2014/15 (per LRCFT Section 11.6.8.5)

**Spring 2014 Board Agenda
Sabbatical Leaves**

Folsom Lake College

Type A Leave: Zero (0) Type A Leave requested
 One (1) Type A Leave converted to .500 Type B Leave

Type B Leave: .400 FTE Type B Leave requested

Type A Leave Time

Annual FTE

Zero (0) Type A Leave unused during 2013/14

Zero (0) FTE of Type A Leave to be carried forward to 2014/15 (per LRCFT Section 11.6.8.5)

Type B Leave Time

Annual FTE

Sherry Rogers	Biology Professor	40%	Fall 2014	.200 FTE
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“Biology 430 Anatomy & Physiology Delivery Mode Change”

Proposal: Folsom Lake College (FLC) biology courses, and science courses in general, are offered in traditional lecture and laboratory formats with little diversity of delivery mode. This proposal represents a first step toward adopting two alternative delivery modes: the flipped classroom and hybrid distance learning. This first step involves creating a lecture library and developing a framework of activities for flipped lecture in Biology 430, Anatomy & Physiology.

Dan Ross	CIS Professor	20%	Spring 2015	.100 FTE
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“Digital Logic Design Curriculum Updating”

Proposal: Update curriculum and lab materials to reflect changes in design tools and technology used for digital design for computer hardware.

Marjorie Samples	Chemistry Professor	20%	Fall 2014	.100 FTE
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“Safe Spaces”

Proposal: propose to research and develop a Safe Spaces program (similar to those at CRC, Sac State, and Sierra College). A safe Space is a supportive, welcoming, and compassionate person/place where individuals (staff and students) who feel unwelcome, uncomfortable, unsafe, or afraid on campus may come to talk about their identities and issues without fear. Safe Space programs were originally developed for LGBTQ individuals, but have been expanded at many campuses to include any person who feels unwelcome or uncomfortable due to bias, discrimination, or intolerance.

.405 FTE Type B Leave unused during 2013/14

.400 FTE Type B Leave to be carried forward to 2014/15 (per LRCFT Section 11.6.8.5)

**Spring 2014 Board Agenda
Sabbatical Leaves**

Sacramento City College

**Type A Leave: One (1) Type A Leave requested
Two (2) Type A Leaves converted to 1.0 Type B Leave**

Type B Leave: 1.350 FTE Type B Leaves requested

<u>Type A Leave Time</u>	<u>Annual FTE</u>
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Michael Severson	Communication Professor	100%	Fall 2014	.500 FTE
<i>“Pedagogical Development of Critical Thinking: Curriculum Design, Instructional Practices, and Assessment”</i>				

Proposal: The purpose of this project is to develop the instructor’s pedagogical skills in critical thinking through immersion in three graduate level classes in the Philosophy Department at Sonoma State University. The instructor will integrate the principles of critical thinking as well as tools for assessment of students’ critical thinking competency into Communication curricula and instruction at Sacramento City College

Zero (0) Type A Leave unused during 2013/14

Zero (0) FTE of Type A Leave to be carried forward to 201*/1* (per LRCFT Section 11.6.8.5)

<u>Type B Leave Time</u>	<u>Annual FTE</u>
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William Doonan	Anthropology Professor	20%	Fall 2014	.100 FTE
		20%	Spring 2015	.100 FTE
<i>“A History of Sacramento City College in 100 Objects”</i>				

Proposal: This project brings applied anthropological and archaeological methodology to bear on an investigation of the material culture of Sacramento City College (SCC). Following in the steps of The British Museum’s 2010 publication, “A History of the World in 100 Objects,” the project will involve students in a collaborative research program to identify the artifacts that define SCC as an institution. Each chosen artifact will be described, photographed, and included in a publication timed for release at the college’s 100th birthday.

Ada Boone Hoerl	Occupational Therapy Assistant Coordinator/ Professor	40%	Spring 2015	.200 FTE
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“Occupational Therapy Assistant Fieldwork Program Development”

Proposal: This project will focus on revision and updating of the fieldwork component of the Occupational Therapy Assistant (OTA) program. Students in the OTA program are required to complete five clinical experiences while in the program. The project will develop updated and expanded resources for students and clinical partners; training and reference materials for program support staff; and, updated and improved references and clinical site information for fieldwork faculty so that they can provide a faster response to student needs

**Spring 2014 Board Agenda
Sabbatical Leaves**

Kathryn Stanton Geology Professor 50% Spring 2015 .250 FTE

“Physical Geology Laboratory Revision – Use it or Students Lose it!”

Proposal: The purpose of this project is to modify and update existing labs to include a much greater variety of hand-on activities. The labs will utilize Sacramento City College’s extensive geology collections and equipment to a much greater degree and provide a highly enriching and empirical learning experience for students.

Nicole Wooley Instructional Media Librarian 60% Fall 2014 .300 FTE

“Completion of Coursework for Master of Arts in Film Studies”

Proposal: The purpose of this project is to develop the instructor’s skills in Film Studies to support her assignment in the library’s instructional media collection as well as a library media expert for the Los Rios colleges. Enhanced ability to analyze and critique films will aid the instructor in choosing the most relevant and useful media resources to support the educational needs of students.

Frank Zamora Art Professor 40% Fall 2014 .200 FTE
40% Spring 2015 .200 FTE

“Campus Enrichment Through Public Art Work”

Proposal: The purpose of this project is to have faculty and students collaboratively create art projects revolving around images from campus life to visually enrich the Sacramento City College campus. These medium to large scale public art works would be placed strategically around the campus and supplement the works completed in 2012-13

.291 FTE Type B Leave unused during 2013/14

.291 FTE Type B Leave to be carried forward to 2014/15 (per LRCFT Section 11.6.8.5)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	President's Employment Agreement	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

In June 2013, American River College President David Viar resigned to accept the position of Superintendent/President for Glendale Community College District. In fall 2013, the District conducted recruitment for the position which ended with the decision to continue with an Interim President and conduct a second search in spring 2014. A comprehensive nationwide search was conducted over the past several months resulting in a final recommendation by the Chancellor.

STATUS:

Upon completion of the inclusionary search process, it is recommended that Dr. Thomas Greene be appointed as President of American River College. Dr. Greene earned a Ph.D. in Educational Administration from the University of Texas at Austin. He has a broad variety of experiences having worked directly with both student services and academic affairs. The material terms of the recommended contract for Dr. Greene include:

- An initial term of two (2) years (August 2014-June 2016)
- A salary of \$169,340
- Health and welfare benefits
- Allowance of \$550/month for auto
- Relocation expenses

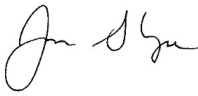

RECOMMENDATION:

It is recommended that the Board of Trustees approve the hiring of Dr. Thomas Greene as President of American River College including the material terms outlined above.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item N	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

M A N A G E M E N T

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Montgomery, Tammy L. (Ph.D., California Institute of Integral Studies)	Associate Vice President of Instruction & Learning Resources	06/02/2014

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Walker, Pamela D. (Ed.D., University of San Francisco)	Interim College President (Revised)	01/02/14-08/03/14
	<u>Cosumnes River College</u>	
Duffy, Marjorie B. (M.S., California State University, Sacramento)	Interim Dean of Learning Resources and College Technology (Revised)	09/05/13-06/06/14
Winter, Dionne B. (M.S., DeVry University)	Interim Director, Diagnostic Medical Sonography (DMS) Program	04/21/14-12/31/14
	<u>District Office</u>	
Jones, Mary T. (M.A., San Jose State University)	Interim Associate Vice Chancellor, Workforce and Economic Development	05/01/14-06/30/14

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
deLeon, Jane D.	Dean of Planning, Research and Professional Development	06/03/2014
	<u>Sacramento City College</u>	
Ida, Richard J.	Associate Vice President, Economic &	08/12/2014

M A N A G E M E N T

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Montgomery, Tammy L. (Ph.D., California Institute of Integral Studies)	Associate Vice President of Instruction & Learning Resources	06/02/2014

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>		<u>Effective Date(s)</u>
	<u>American River College</u>		
Walker, Pamela D. (Ed.D., University of San Francisco)	Interim College President	(Revised)	01/02/14-08/03/14
	<u>Cosumnes River College</u>		
Duffy, Marjorie B. (M.S., California State University, Sacramento)	Interim Dean of Learning Resources and College Technology	(Revised)	09/05/13-06/06/14
Winter, Dionne B. (M.S., DeVry University)	Interim Director, Diagnostic Medical Sonography (DMS) Program		04/21/14-12/31/14
	<u>District Office</u>		
Jones, Mary T. (M.A., San Jose State University)	Interim Associate Vice Chancellor, Workforce and Economic Development		05/01/14-06/30/14

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
deLeon, Jane D.	Dean of Planning, Research and Professional Development (After 25 years of service)	06/05/2014
	<u>Sacramento City College</u>	
Ida, Richard J.	Associate Vice President, Economic & Workforce Development (After 9 years of service)	08/12/2014

FACULTY

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Whipple, Pamela S. (M.S.N., California State University, Sacramento)	College Nurse	07/01/2014
<u>Sacramento City College</u>		
Costello, Linda D. (M.S., Golden Gate University)	Accounting Assistant Professor	08/21/2014
Mom, Brian W. (M.B.A., St. Mary's College of California)	Business Law/Business Assistant Professor	08/21/2014
Thompson, Irwin S. (M.S., University of Puget Sound)	Physical Therapist Assistant (PTA), Assistant Professor 60%/Coordinator 40%	07/01/2014

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Brecher, Janet	CIS Applications Professor	Type C	08/21/14-12/18/14
<u>Cosumnes River College</u>			
Boeck, Rick E.	Journalism, Film & Media Studies Professor	Type C	08/21/14-12/18/14
Bond, Emily F.	Librarian	Medical (<i>Revised</i>)	02/01/14-04/14/14
Condon, Frank	Theater Arts Professor	Medical (70%)	04/01/14-05/21/14
Martin, Mary S.	Mathematics Professor	Medical (13%)	03/31/14-05/21/14

PRE-RETIREMENT WORKLOAD REDUCTION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Gibson, Patricia V.	Behavioral Science Professor	.75 to .50	8/21/14-05/31/17

PRE-RETIREMENT WORKLOAD REDUCTION(S) (Continued)

American River College

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
Kronick, Louise	Counselor	1.00 to .60	07/01/14-05/31/19
Watson, Jane S.	Reading Professor	1.00 to .60	08/21/14-05/31/19

Cosumnes River College

Hooper, A. Catherine	English Professor	1.00 to .80	08/21/14-05/31/19
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Folsom Lake College

Holmsen, Ellen C.	Counselor	1.00 to .80	07/01/14-06/30/19
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Sacramento City College

Handel, Janet L.	Mathematics Professor	1.00 to .50	08/21/14-05/20/15
Robinson, Mary A.	Librarian	1.00 to .80	08/21/14-05/31/19
Vrechek, Jean A.	Mathematics Professor	1.00 to .50	08/21/14-05/31/18
Wei, Timothy TC.	CIS Professor	.50 to .55 (<i>Revised</i>)	08/22/13-05/21/14
Wei, Timothy TC.	CIS Professor	.55 to .50 (<i>Revised</i>)	08/21/14-05/31/18

REASSIGNMENT / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Hunter, Mark A.	Mathematics Professor From Cosumnes River College	08/21/14-05/20/15

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Chacon, Beatriz C.	Counselor	07/01/2014

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
James, Jon P. (After 34 years of service)	DSPS Counselor	07/01/2014
Nugent, Mary Lou (After 23 years of service)	English Professor	05/22/2014
Ramos, Frank S. (After 37 years of service)	Welding Professor	05/22/2014
Zadra, Joanna Blaha D. (After 20 years of service)	ESL Professor	05/22/2014
	<u>Cosumnes River College</u>	
Kirkham, William T. (After 20 years of service)	Architectural Design Technology Professor	05/22/2014
McClurg-Mackinnon, Marlo K. (After 27 years of service)	ESL Professor	05/22/2014
Mukantabana, Mathilde (After 21 years of service)	History Professor	05/22/2014
Quirarte, Susan M. (After 17 years of service)	Mathematics Professor	05/22/2014
Wagner, Christine R. (After 27 years of service)	Communication Professor	05/22/2014
	<u>Folsom Lake College</u>	
Hodge, Jessica J. (After 7 years of service)	Nutrition Professor	05/22/2014
	<u>Sacramento City College</u>	
Warmington, Sandra K. (After 23 years of service)	Librarian	05/22/2014

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adams, Jane P.	Counselor	1 %
Alkhayat, Hanadi	Physical Education	22 %
Barela, Eva E.	Spanish	3 %
Conrad, Peter K.	Administration of Justice	40 %
Cylinder, Paul D.	Natural Resources	20 %
Darr-Glynn, Kristina D.	Counselor	1 %
Dilgard, Sylvia B.	Counselor	1 %
Farias, Imelda	Counselor	2 %
Fernandez, Joyce M.	Counselor	1 %
Forehand, James R.	Mathematics, General	20 %
Galbraith, Jason A.	Music	5 %
Gaynor, Carolyn R.	Administration of Justice	1 %
Hansen, Gina	Physical Education	2 %
Hansen, Gina	Construction Crafts Technology	2 %
Hughes, Heather V.	Counselor	2 %
Longhitano, Amber L.	Counselor	1 %
Lopez Jr., Gilberto	Law, General	2 %
McKahan, Adam G.	Emergency Medical Services	10 %
Preciado, Monica Isabel	Counselor	2 %
Rood, Blake	Counselor	1 %
Ruckels, Melynda S.	Registered Nursing	27 %
Saria, Robert J.	Administration of Justice	1 %
Times, Tonya N.	Counselor	1 %
Walker, Eric S.	Administration of Justice	1 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Arnfeld, Rebecca J.	Fine Arts, General	20 %
Dartez, Gail A	Dramatic Arts	45 %
Ghuman, Maninder K.	Librarian	38 %
Hall, Celia F.	Librarian	31 %
Joseph, Erica H.	Counselor	3 %
Tabrizi, Farough	Counselor	8 %
Wheeler, Damien A.	Diagnostic Medical Sonography	3 %
Wheeler, Damien A.	Coordinator	22 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beese, Michelle A.	Counselor	26 %
Davis, Michael R.	Database Design and Administration	23 %
Fellos, Alice M.	Fine Arts, General	4 %
Mirmobiny, Shadieh	Fine Arts, General	5 %
Snow, Camille D	Counselor	20 %
Tandon, Suman	Mathematics, General	41 %
Wright, Cheryl A.	Software Applications	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Akin, Angela E.	English	20 %
Goehring, Kevin S	Aeronautical & Aviation Technology	48 %
Kellogg, Cynthia	English	40 %
Myers, Linda B.	English	47 %
Navarro, Araceli	Nursing	90 %
Pearsall, Nancy E.	English	20 %
Rued, Phillip H	Aeronautical & Aviation Technology	10 %
Salazar, Rosalinda R.	English	35 %
Sanchez, Rafael	English	58 %
Stimers, Dennis G.	English	57 %
Williams, Dennis K.	Aeronautical & Aviation Technology	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Agbunag, Roderic T.	Counselor	1 %
Fong, Diana J.	Counselor	6 %
Fortman, Anita J.	Coordinator	2 %
Garcia, Ines M.	Spanish	8 %
Herrell, Kim E.	Counselor	1 %
Lapierre, Arthur	Music	38 %
Lehmann, Sarah R.	Librarian	3 %
Mays, Judy L.	Job Seeking/Changing Skills	7 %
Mays, Judy L.	Counselor	1 %
Mays, Judy L.	Counselor	2 %
McCusker, David N.	Librarian	9 %
Moore, Reyna C.	Counselor	1 %
Munger, Teri B.	Counselor	1 %
Ramirez, Richard A.	Counselor	2 %
Sachau, Michael T.	Counselor	2 %
Shoemake, Linda E.	Librarian	3 %
Sjolund, Joe P.	Counselor	1 %
Stewart, Daniel N.	Chemistry, General	30 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allen, Allah-mi C.	Counselor	3 %
Doan, Anna N.	Counselor	2 %
Kagan, Alexander	Counselor	1 %
Quirarte, Susan M.	Mathematics, General	11 %
Roeschen, Renee A.	Health Information Coding	8 %
Weathers-Miguel, Lee L.	Counselor	6 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Delgado, Lydia A.	Counselor	1 %
Dumais, Laurence W.	Mathematics, General	8 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Kraemer, Jennifer L.	Child Development/Early Care and Educatio	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cypret, Phillip B.	Aeronautical & Aviation Technology	21 %
Davis, Tony P.	Counselor	2 %
Guzman, Sandra G.	Counselor	1 %
Hodge, Tracey L.	Counselor	4 %
Hodge, Tracey L.	Counselor	1 %
Janssen, Kristine M.	Counselor	2 %
Jovanovic, Angelia	Counselor	2 %
Kagan, Alexander	Counselor	1 %
Parks, Karen D.	Information Technology, General	7 %
Parks, Karen D.	Software Applications	7 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

C L A S S I F I E D

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bryant, Janae C.	Instructional Assistant- Campus Computer Laboratory, 11 months	CRC	04/21/14
Chandler, Johnson L.	Clerk III	ARC	04/07/14
Dinh, Day	Senior Information Technology Technician-Lab/Area Microcomputer Support	CRC	05/01/14
Foreman, Alisa Y.	Financial Aid Clerk II	SCC	04/21/14
Kryuchkov, Vladimir	Financial Aid Clerk II	SCC	04/21/14
Moua, Lee	Student Personnel Assistant- Student Services	SCC	04/21/14
Olafemi, Kevin N.	Custodian	SCC	04/14/14
Poore, Dustin J.	College Police Officer, Step 7	Police Services	05/01/14
Schwedler, Jennifer	Educational Media & Web Design Specialist	SCC	04/07/14
Thornton, Crystal J.	Clerk III	SCC	04/21/14
Towers, Jeffrey D.	College Police Officer	Police Services	04/21/14
Vega, Anthony R.	Financial Aid Clerk II	CRC	05/01/14

INTERJURISDICTIONAL EXCHANGE (per Government Code Section 19050.8)			
<u>Name</u>	<u>Position</u>		<u>Effective Dates(s)</u>
Gilmer, Karen D.	Interjurisdictional Exchange, To California Community Colleges From Confidential Administrative Assistant I		07/01/14-06/30/15 (Extension)

LEAVE(S) OF ABSENCE				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Keller, Nicole A.	Employee Benefits Specialist	Child Care, 100%	DO	05/21/14-06/30/14 (Revised)
Schultz, Diane S.	Library/Media Technical Assistant	Personal, 53%	ARC	05/05/14-05/09/14

C L A S S I F I E D

PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Broussard, Daniel W.	Police Lieutenant (College Police Officer)	DO CRC)	05/01/14
Hildred, Debra C.	College Relations Specialist (Public Relations Technician)	ARC ARC)	04/08/14
Johnson, Michaela Z.	Administrative Assistant I (Clerk III)	DO FLC)	04/07/14
Lensky, Petr	Information Technology Analyst I- Business Analyst (Programmer II)	ARC ARC)	05/01/14
Ramirez, Yolanda M.	Student Personnel Assistant- Career & Job Opportunity Services (Counseling Clerk I)	SCC SCC)	04/07/14
Sahakyan, David	Programmer II (Programmer I)	DO ARC)	05/05/14
Said, Faryal A.	Student Personnel Assistant- Extended Opportunity Programs & Services (Clerk II)	ARC ARC)	04/14/14

RECLASSIFICATION(S)			
<u>Name</u>	<u>Proposed Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Hill, James D.	Audiovisual Production & Maintenance Technician II (Audiovisual Production & Maintenance Technician I)	SCC SCC)	02/20/14
Sosa, Kirk R.	Senior Information Technology Support Specialist-Microcomputer Support (Information Technology Assistant II- Microcomputer Support)	FLC FLC)	09/03/13
Stanley, Robert A.	Buyer – Bookstore I (Bookstore Clerk II)	ARC ARC)	02/12/14
Virdure, Amy E.	Clerk III (Clerk II)	SCC SCC)	01/31/14

CLASSIFIED

RESIGNATION(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Cornelison, Jon J.	College Information Technology Systems Supervisor	CRC	05/01/14
Fralin, Tanya M.	Senior Buyer/Contract Specialist	DO	04/11/14
Gray, Evelin G.	Police Communication Dispatcher	SCC	05/02/14
Moore-Past, Holliday M.	Communications and Public Information Officer	FLC	06/01/14

RETIREMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Escobar, Yolanda J.	Lead Library/Media Technical Assistant (After 43+ years of service)	SCC	07/01/14
Kaneyuki, Glenn K.	Facilities Planning & Engineering Specialist (After 13+ years of service)	FM	07/01/14
Jurgens, Linda	College Information Technology Systems Supervisor (After 27+ years of service)	ARC	08/02/14
VeVea, Rosemary L.	Admissions/Records Evaluator I (After 24+ years of service)	SCC	06/23/14

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Andrews, Maria A.	Financial Aid Clerk I	04/21/2014	06/30/2014
Benson, Karen G.	Special Projects	04/01/2014	06/30/2014
Hart, Melanie J.	Special Projects	02/24/2014	06/30/2014
Jefferson, Marquette A.	Special Projects	03/13/2014	06/30/2014
Kientz, Michelle L.	Outreach Specialist	04/01/2014	06/30/2014
Liashchynski, Uladzimir	Custodian	04/21/2014	06/30/2014
Ward, Roberta M	Instructional Assistant	03/25/2014	06/30/2014
Winford, Amy Lynn	Special Projects	03/24/2014	06/30/2014
<u>Cosumnes River College</u>			
Luong, Sang H.	Custodian	04/21/2014	06/30/2014
Pewitt, Shawn J.	Special Projects	03/25/2014	06/30/2014
Szemesi, Pamela M.	Special Projects	03/25/2014	06/30/2014
Thor, Lisa	Financial Aid Clerk II	03/17/2014	06/30/2014
<u>District Office / Business and Economic Development Center / Facilities Management</u>			
Ansell, Jody	Confidential Administrative Assistant II	03/31/2014	06/30/2014
Curry, Patrick E	Groundskeeper	04/23/2014	06/30/2014
<u>Folsom Lake College</u>			
Atchison, Melissa A	Campus Patrol	04/16/2014	06/30/2014
Balderston, Carl Bernard	Special Projects	04/02/2014	06/30/2014
Barnhart, David A	Groundskeeper	04/02/2014	06/30/2014
Bonner, Jay L	Campus Patrol	04/02/2014	06/30/2014
Curler, Keith P	Special Projects	03/25/2014	06/30/2014
Diaz, Aurelio R	Custodian	03/07/2014	06/30/2014
Flynn, Amy R	Admissions/Records Clerk I	04/07/2014	06/30/2014
Flynn, Amy R	Admissions/Records Evaluator I	04/07/2014	06/30/2014
Freeman, Hannah L	Counseling Clerk I	03/25/2014	06/30/2014
Fynes, John w.	Special Projects	03/11/2014	06/30/2014
Guzman, Fabiola	Campus Patrol	04/02/2014	06/30/2014
Hokanson, Kaylee M	Campus Patrol	04/02/2014	06/30/2014
Johnson, Jennifer Louise	Campus Patrol	04/02/2014	06/30/2014
Keith, Lucas McCrae	Campus Patrol	04/14/2014	06/30/2014
McDaniels, Linda S.	Special Projects	04/23/2014	06/30/2014
PULLEN, RYAN MICHAEL	Special Projects	04/09/2014	06/30/2014
Rampy, Ariana A.	Special Projects	04/23/2014	06/30/2014
Reade, David S.	Instructional Assistant	08/15/2013	06/30/2014

Spaur, Christopher L Campus Patrol

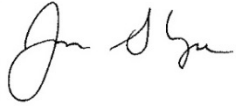

04/30/2014 06/30/2014

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Tabatabaei, Tannaz	Special Projects	03/31/2014	06/30/2014
Wilson, Christopher James	Special Projects	04/17/2014	06/30/2014
Woodson, Linda S.	Clerk III	04/21/2014	06/30/2014
<u>Sacramento City College</u>			
Alvarez, Aldel J.	Financial Aid Clerk II	03/25/2014	06/30/2014
Cates, Cynthia Ingram	Instructional Assistant	04/14/2014	06/30/2014
Gutierrez-oropeza, Jairo	Campus Patrol	03/26/2014	06/30/2014
Harris, Samuel A. V.	Counseling Clerk I	04/25/2014	06/30/2014
Imatong, Ralph Vin B.	Financial Aid Clerk I	03/25/2014	06/30/2014
Issaka, Casandra J.	Instructional Assistant	04/01/2014	06/30/2014
Pottenger, Raymond S.	Custodian	04/22/2014	06/30/2014
Rybikov, Andrey	Financial Aid Clerk I	04/25/2014	06/30/2014
Seremai, Dj-Lou	Financial Aid Clerk I	04/25/2014	06/30/2014
Seyman, Lia R.	Art Model	04/14/2014	06/30/2014
Yang, Xee	Clerk I	03/25/2014	06/30/2014

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Five Year Construction Plan and Final Project Proposals	ATTACHMENT: Yes	
		ENCLOSURE: Five Year Plan	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input checked="" type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	<input type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The State Chancellor’s Office has a prescribed capital outlay process and calendar for requesting State funds for capital outlay projects. Each year the District must file a Five Year Construction Plan which lists all proposed projects, whether State funded or not. Final Project Proposals (FPPs), which are prepared to request State funding for projects that are listed in the Five Year Construction Plan, are also to be submitted with the Five Year Construction Plan each year by July 1.

Although a district may qualify for State funding, all districts are competing with each other for the limited funds available. There is currently a multi-billion dollar backlog of funding requests for capital projects on file with the State. Facility capacity/load ratios (enrollment growth) and local contribution of funds are key elements in the State’s prioritization of funding capital projects.

STATUS:

This year only one new FPP will be submitted. Because of the lack of State funding, FPPs from prior years, that have been Board approved, will be rolled forward and are listed as potential state funded projects in 2015-16.

This report is a first reading of the draft Five Year Construction Plan and information on the FPP that the Board will be asked to approve on June 11, 2014. The attached executive summary describes the Five Year Construction Plan and Final Project Proposals.

Drafts of this year’s Five Year Construction Plan and one FPP have been prepared. Copies have been distributed to Board Members. The FPP proposed to be submitted this year is SCC West Sacramento Center Phase 2.

RECOMMENDATION:

The enclosed Five Year Construction Plan and FPPs are submitted for first reading. The final Five Year Construction Plan and FPPs will be brought to the Board on June 11, 2014 for action.

**State Five Year Construction Plan
And
Final Project Proposals**

First Reading Report

Executive Summary

State Five Year Construction Plan:

The State Five Year Construction Plan is intended to focus primarily on instructional space for the next 5 years. However, with the tremendous increase in projected enrollment in the District in the next 10-15 years, the Long Range Capital Plan, which looks at all types of spaces for the next 10-15 years, has been incorporated into the State Five Year Construction Plan.

The basic intent and purpose of the Plan is to analyze enrollment forecasts and determine the amount and type of spaces that will be needed to meet increases in enrollment and changes in the educational program. The Plan is used to determine overall estimated costs and identify possible funding sources.

The major components of the Plan are: Forecasted student load (enrollment/WSCH), facilities capacity to handle load, proposed new space, proposed modernizations and possible funding sources. The first three components are compiled into "capacity/load ratios". Capacity/load ratios represent, as a percentage, the facilities capacity to handle forecasted student load (or demand). These capacity/load ratios are the primary tool used by the State to determine which projects will be approved. Also the State has a priority system, which causes districts to compete against each other to offer the State the least cost alternative. Because of this, many of the projects have a local contribution indicated. The local contribution is intended to make our projects more competitive for scarce State funding.

This year's State Five Year Construction Plan contains 43 projects throughout the District, comprised mainly of new construction projects and modernization projects. Three of the listed projects are completed but need to remain in the plan until all State close-out processes have been completed.

Final Project Proposals (FPPs)

The State has not placed a bond measure on the ballot for several years, so there is no funding available for new-start projects. This has caused a multi-year delay in the funding schedule for FPPs. The next possible State bond will be in November of this year (2014). If there is a State bond this year and the voters approve it, then the funding schedule for Los Rios FPPs will be as follows:

FPPs previously submitted and scheduled for 2015-16 new start funding
(future state bond required, potentially in November 2014):

- ARC Liberal Arts Modernization
- ARC Natomas Center Phase 2 & 3
- CRC College Center Expansion
- FLC Phase 2.1 Instructional Buildings
- SCC Mohr Hall Modernization

FPP to be submitted this year for 2016-17 new start funding
(future state bond required, potentially in November 2014):

- SCC West Sacramento Center Phase 2 (new)

Following is a brief Description of these FPPs:

American River College:

Liberal Arts Building Modernization - This project will modernize, by replacing with a new building, the Liberal Arts building at American River College. This project will provide approximately 26,789 assignable square feet (ASF) of instructional and related support space in a new multi-story building on the north side of Davies Hall.

The estimated total cost of this project is \$24,700,000. The total request for State funding is \$15,449,000 for portions of the preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining cost of this project, to include portions of the preliminary plans, working drawings and construction and all of the equipment; for a total District contribution of \$9,251,000.

Cosumnes River College:

College Center Expansion - This project will provide 18,005 ASF of new office space, instructional space and meeting room space. The goal of this project is to consolidate student services in the College Center building.

The estimated total cost of this project is \$16,134,000. The total request for State funding is \$8,590,000 for portions of the preliminary plans, working drawings and construction of this project. Los Rios CCD is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$7,544,000.

Folsom Lake College:

Phase 2.1 Instructional Buildings - This project will provide additional instructional and student services spaces for Folsom Lake College. This project will provide 26,600 ASF of lab space, 8,800 ASF of lecture space, 13,600 ASF of office space (primarily for student services) and approximately 10,425 ASF of related spaces; for a total ASF of 59,425 of new space.

The estimated total cost of this project is \$61,599,000. The total request for State funding is \$35,231,000 for portions of the preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining portions of the preliminary plans, working drawings and construction costs and the entire equipment cost, totaling \$26,368,000.

Sacramento City College:

Mohr Hall Modernization - This project will modernize the existing Mohr Hall building. This building was constructed in 1963 and has not had any major renovations, other than re-roofing. The Facilities Condition Index (FCI) of this building is approximately 19%. Many of the building systems are old and deteriorated and are in need of replacement. The HVAC system is either non-existent or antiquated and requires constant maintenance. Systems are not energy efficient, and do not heat or cool properly. The entire 16,690 assignable square feet of this building will be demolished and reconstructed as a new building.

The estimated total cost of this project is \$19,358,000. The total request for State funding is \$13,051,000 for portions of the preliminary plans, working drawings and construction of this project. Los Rios CCD is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$6,307,000.

SCC West Sacramento Center Phase 2:


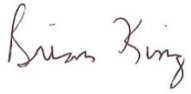
West Sacramento Center Phase 2 - This project will construct the second phase of the new educational center in West Sacramento. It will provide 15,806 ASF of instructional, office and related spaces in a new multi-story building near the current Phase 1 building.

The estimated total cost of this project is \$11,171,795. The total request for State funding is \$6,703,078 for portions of the preliminary plans, working drawings and construction of this project. Los Rios CCD is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$4,468,717.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Board Policy Revisions: <ul style="list-style-type: none"> • Student Body Association (P-2311) • Supervision and Control (P-3112) • Participatory Governance (P-3411) • Management/Confidential Relations (P-9311) 	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input checked="" type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	<input type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Over time, the District has moved towards using the term “participatory governance” to describe its decision making process. In the context of negotiations over the Faculty contract, it was discovered that several of the District’s board policies and administrative regulations did not consistently use “participatory governance,” but instead used the older term “shared governance.” Thus, a thorough review of the policies and regulations was undertaken, and the four policies enclosed with this board agenda are the remaining policies that include the outdated reference.

STATUS:

Each of the above policies is proposed to be amended to remove references to the term “shared governance” and replace it with the term “participatory governance.” Though the name has changed to reflect the more current terminology, the underlying concept of participation by relevant constituent groups remains the same. Participatory governance is a collaborative goal-setting and problem-solving process built on trust and communication, and involves representatives from appropriate constituent groups who engage in open discussion and timely recommendations in areas of district policy development and implementation that are not specifically restricted by legal and policy parameters.

RECOMMENDATION:

These proposed policy revisions are presented for first reading.

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1.0 Statement of Authorization (Ed. Code, ~~§section~~ 76060.)

- 1.1. The Los Rios Community College District Board of Trustees authorizes the students of each of the Colleges of the District to organize a student body association that shall consist of only the following components: a Student Senate, Clubs and Events Board, and a Joint Budget Committee. Each student body association shall have a single constitution which shall be ratified by the students and is subject to approval by the Board of Trustees. All currently enrolled students of each College shall be members of the College's student body association and only enrolled students at that College are eligible to participate as members and officers of the student body association and each of its components. Students who wish to may opt out of membership in the student body association. The acts and omission of the student body associations and each of its components are subject to the review and approval of appropriate College officials.
- 1.2. The student body association and each of its components shall work in direct consultation with the office of student life at the College.
- 1.3. The student body association and each of its components shall be cognizant that they represent diverse student populations.

2.0 Statement of Purview

2.1. Student Senate of the Student Body Association

2.1.1. Recognition

- 2.1.1.1. The Board of Trustees recognizes the Student Senate of the student body association at each College as the representative body of the students to participate in the College's and/or District's ~~shared-participatory~~ governance processes. (Title 5, § 51023.7.) The Student Senate of the student body association also serves as the means through which students may be nominated to participate on College and/or District committees, task forces or other governance groups. Further, the Student Senate of the student body association serves to provide input into the formation of College and District policies and procedures that have or will have a significant effect on students. Only the Student Senate of the student body association is authorized to take positions on legislative issues.

2.1.2. Representation and Responsibilities

- 2.1.2.1. The Student Senate of the student body association shall broadly represent the diverse student body attending each of the Colleges of the District. Further, the Student Senate of the student body association shall encourage a broad

cross-section of students to participate in the governance of the College and/or District. The College Student Senate of the student body association represents all students of the College on the following matters that have a significant effect on students: 1) grading policies; 2) codes of student conduct; 3) academic disciplinary policies; 4) curriculum development; 5) initiation or discontinuation of courses or programs of study; 6) institutional planning and budget development; 7) standards and policies regarding student preparation and success; 8) student services planning and development; 9) any student fees within the authority of the District to adopt; and 10) any other District or College policy, procedure, or related matter that the Board of Trustees determines will have a significant effect on students. (Title 5, § 51023.7.)

2.1.3. Coordination

2.1.3.1. There shall be a mechanism for assuring communication between the Student Senate and the Clubs and Events Board of the student body association. In accordance with its purview in this section 2.1, the Student Senate of the student body association may coordinate with the Clubs and Events Board of the student body association to provide large scale events that encourage student lobbying and other allowable uses of the student representation fee. The Student Senate of the student body association may coordinate with the appropriate College professional development committee to plan large-scale events for students, faculty and staff.

2.1.4. Allocation

2.1.4.1. The Student Senate of the student body association shall receive an annual allocation for general expenses determined by a formula set by the College's Joint Budget Committee of the student body association in consultation with the office of student life and may petition the Joint Budget Committee of the student body association for additional funds to support projects related to the Student Senate of the student body association. The Student Senate of the student body association shall also receive an annual allocation from the College's student representation fee. (Ed. Code, § 76060.5.)

2.1.5. Expenditures

2.1.5.1. The Student Senate of the student body association shall have the authority to recommend to the office of student life the expenditure of its allocated funds. The Student Senate of the student body association shall have the authority to recommend to the office of student life expenditures of the College's student representation fees for activities and trips for which those funds are authorized. (Ed. Code, § 76060.5.)

2.1.6. Membership

2.1.6.1. Members and officers of the Student Senate of the student body association shall be elected from the student body. The District Student Trustee may not serve as the president of a Student Senate of the student body association during his or her term as **Student Trustee**. No candidate may run for Student Trustee and a Student Senate Presidency in the same election. At any one time, a student may serve only on a single Student Senate of the student body association for any of the District Colleges.

2.1.7. Bylaws

2.1.7.1. Each Student Senate of the student body association shall have bylaws that govern its operation consistent with District Policies and Administrative Regulations and with College guidelines and procedures.

2.2. Clubs and Events Board of the Student Body Association

2.2.1. Recognition

2.2.1.1. The Board of Trustees recognizes the Clubs and Events Board of the student body association as the group responsible for promoting the intellectual, artistic and social life of students by supporting authorized clubs and programming events. The activities of the Club and Events Board shall be coordinated through the office of student life at the College.

2.2.2. Responsibilities

2.2.2.1. The Clubs and Events Board of the student body association, in conjunction with the office of student life, shall encourage the formation of authorized College clubs and provide for the opportunities to conduct individual student club event programming consistent with District and College policy, and for the coordination of activities and celebrations for the entire College.

2.2.3. Coordination

2.2.3.1. There shall be a mechanism for assuring communication between the Clubs and Events Board and the Student Senate of the student body association. In accordance with its purview in this section 2.2, the Clubs and Events Board of the student body association may coordinate with the Student Senate of the student body association to provide large scale events that encourage student lobbying and other allowable uses of the student representation fee. The Clubs and Events Board of the student body association may coordinate with the appropriate College professional development committee to plan large-scale events for students, faculty and staff.

2.2.4. Allocation

2.2.4.1. The Clubs and Events Board of the student body association shall receive an annual allocation for general expenses and events determined by a formula set by the Joint Budget Committee of the student body association in consultation with the office of student life and may petition the Joint Budget Committee of the student body association for additional funds to support activities and events related to the Clubs and Events Board of the student body association.

2.2.5. Expenditures

2.2.5.1. The Clubs and Events Board of the student body association shall have the authority to recommend to the office of student life the expenditure of its allocated funds.

2.2.6. Membership

2.2.6.1. The officers of the Clubs and Events Board of the student body association shall be elected from the student body. The Clubs and Events Board of the student body association shall have representatives from authorized student clubs and may also have additional members from the student body. At any one time, a student may serve only on a single Clubs and Events Board of the student body association for any of the District Colleges

2.2.7. Bylaws

2.2.7.1. Each Clubs and Events Board of the student body association shall have bylaws that govern its operation consistent with District Policies and Administrative Regulations and with College guidelines and procedures.

2.3. Joint Budget Committee of the student body association

2.3.1. Recognition

2.3.1.1. The Board of Trustees recognizes that there will be a Joint Budget Committee of the student body association formed at each College that will be responsible for decision-making in respect to the distribution of student body association general fund dollars; and to act on requests for additional funds from the Student Senate and/or the Clubs and Events Board of the student body association.

2.3.2. Responsibilities

2.3.2.1. The Joint Budget Committee of the student body association, in consultation with the office of student life at the College, shall be responsible for establishing an ongoing formula for student body association general fund dollars that provides regular funding for the operating expenses of the Student Senate and the Clubs and Events Board of the student body association.

2.3.2.2. The Joint Budget Committee of the student body association, in consultation with the office of student life at the College, shall hear and decide on individual funding requests proposals from the Student Senate and the Club and Events Board of the student body association for funding requests in addition to the amounts determined by formula.

2.3.3. Membership

2.3.3.1. Members of the Joint Budget Committee of the student body association shall be members in good standing from both the Student Senate and the Club and Events Board of the student body association. There shall be an equal number of voting members from each body, with the Student Senate president to act as a presiding officer with no vote except in the case of ties.

2.3.4. Bylaws

2.3.4.1. The Joint Budget Committee of the student body association shall have bylaws that govern its operation consistent with District Policies and Administrative Regulations and with College guidelines and procedures.

2.4. Other Activities Not Authorized

2.4.1. The Board of Trustees does not authorize the student body association and each of its components to engage in activities outside of those authorized by this statement of purview.

3.0 Legislative Matters

3.1. The Student Senate of the student body association at each College shall not adopt official positions on specific legislative issues unless the outcome will have a significant effect on (a) the students in their role as community college students; (b) College or District policies, regulations, or procedures; or (c) ~~shared-participatory~~ governance of the College and/or District. The Student Senate of the student body association at each College may adopt resolutions related to statewide and local education bonds. In no event shall a Student Senate of the student body association endorse or oppose a candidate for political office.

3.2. Any position taken by the Student Senate of the student body association on specific legislative issues shall be the official position of the student body association

only and does not necessarily reflect the position of the Board of Trustees, the District, the College, the students of any other College, the personal opinion of any member of the student body association and each of its components, the Chancellor, the faculty or any staff member.

4.0 Use of Premises

- 4.1. A College student body association and each of its components may be granted the use of College premises and properties for officially-authorized activities without charge, subject to established Administrative Regulations.

5.0 Elections

- 5.1. The Student Senate and Clubs and Events Board of the student body association shall hold elections. All elections shall be subject to the direction and supervision of the College's Vice President of Student Services, or designee.

- 5.2. Students may vote in the student body association elections at any and all Colleges at which they are enrolled at the time of the election.

- 5.3. It is the intent of the Board of Trustees that the elections for the student body association and each of its components shall be held in accordance with all of the following principles:

5.3.1. The elections shall be a learning experience about representative democracy, free and fair elections and voting.

5.3.2. The elections shall be fundamentally fair.

5.3.3. The elections shall uniformly enfranchise eligible voters with elections open to students.

5.3.4. The election shall be based on the universal suffrage principle of "one person-one vote."

5.3.5. The election shall preserve the confidentiality of the ballot.

5.3.6. The election process shall provide for the adequate distribution and display of comprehensive campaign information to all eligible voters.

5.3.7. The election process shall be subject to limitations on campaign expenditures.

5.3.8. The election counting processes shall be transparent.

- 5.4. The Colleges retain oversight over these elections and may investigate any irregularities that may have affected the fundamental fairness of the elections.
- 5.5. In the event the President of the College, or his/her designee, concludes there was a material irregularity in the election, the President, or his or her designee may:
- 5.5.1. Validate the election;
 - 5.5.2. Invalidate the election and require a re-election;
 - 5.5.3. Validate the election by excluding votes from a polling place where the irregularity occurred; or
 - 5.5.4. Make any other determination that fairness requires.
- 5.6. The students of a College may recall an officer or member of the Student Senate or the Club and Events Board of the student body association under the following conditions:
- 5.6.1. The submission of a petition to the office of student life at a College containing the required number of signatures shall be sufficient to enact a recall election for the position of the officer or member named in the petition. The required number of signatures to enact a recall election is two-thirds (2/3) of the number of students who voted in the election in which the officer or member was elected. Only signatures of currently enrolled students shall count towards the required number of signatures.
 - 5.6.2. The recall election shall be held no later than fourteen (14) days after the requirements to enact the recall have been fulfilled and shall comply with the requirements of this section 5.0.
 - 5.6.3. A member or officer shall be recalled if more than three-quarters (3/4) of the students voting in the recall election vote in favor of the recall.

6.0 Vacancies

- 6.1. Definition of Vacancy
- 6.1.1. If no student has been elected to an office of the Student Senate or the Club and Events Board of the student body association during an election, that seat shall become vacant on the day the members and officers elected in that election take office.
 - 6.1.2. If a student officer or member of the Student Senate, the Club and Events Board or the Joint Budget Committee of the student body association has more than the

permissible consecutive unexcused absences or unexcused tardies for regular meetings as determined by the student body association's Constitution, that seat shall become vacant upon the date of the final unexcused absence or unexcused tardy.

6.1.3. The seat of a student officer or member of the Student Senate, the Club and Events Board or the Joint Budget Committee of the student body association shall become vacant if he or she is unable to complete his/her term because (a) he or she engaged in illegal behavior while acting in his or her role as a member of the student body association or any of its components; (b) failed to maintain qualifications for the office; or (c) resigned.

6.1.4. The seat of a student officer or member of the Student Senate or the Club and Events Board of the student body association shall become vacant if he or she is recalled.

6.1.5. The seat of a student officer or member of the Student Senate or the Clubs and Events Board of the student body association shall become vacant if he or she fails to meet required orientation and leadership development activities and as a result is not eligible to serve.

6.1.6. No student officer or member of the Student Senate, the Club and Events Board or the Joint Budget Committee of the student body association may be removed from office except as provided by this Policy and Administrative Regulation **R-2311**.

6.2. Procedure for Filling Vacancy

6.2.1. In the event of a vacancy, the Student Senate or the Clubs and Events Board of the student body association shall fill the vacancy by appointment or election as determined by the Senate or Board in accordance with Administrative Regulation **R-2311** and the student body association's Constitution and Bylaws.

7.0 Dissolution and Effective Date

7.1. Any one or all of the student body associations, and each of their components, are subject to dissolution by the Board of Trustees for the following reasons:

7.1.1. For violating applicable federal, state, or local law or regulations;

7.1.2. For violating applicable District Policies and Administrative Regulations;

7.1.3. For willfully failing to participate in the **participatoryshared** governance of the College or District;

7.1.4. Other good cause as determined by the Board of Trustees; or

7.1.5. Any reason in the discretion of the Board of Trustees.

~~7.2. Upon enactment of this Policy, all prior authorizations to create student body associations at Folsom Lake College and Cosumnes River College are revoked and sections 3.0, 4.0, 5.0, 7.0 and 8.0 of this policy are effective immediately on those campuses. The student body associations at Folsom Lake College and Cosumnes River College may continue to exist in their present form until June 30, 2012, or the ratification of the student body association Constitution and election of new officers and members, that meets the requirements of this Policy and the Administrative Regulations, whichever is earlier, at which time the current student body associations shall be completely dissolved.~~

8.0 Administrative Regulations

8.1. The Chancellor shall develop administrative regulations to implement this policy.

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LRCCD

Policy Adopted: 5/1/91
Policy Revised: 11/17/10; 12/14/11
Adm. Regulation: [R-2311](#)

DRAFT 03/24/2014

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1.0 General

The Los Rios Community College District Board of Trustees has the responsibility for formulating broad public policy in community college education. It shall function as the legislative and policy making body charged with the oversight and control of the Los Rios Community College District. The formulation and adoption of policies shall constitute the basic method by which the Board of Trustees shall exercise its leadership in the operation of the District. The Board of Trustees shall delegate to the Chancellor the function of specifying required actions and designing the detailed arrangements under which the District shall operate.- The Board of Trustees must be sensitive to the hopes and ambitions of the community, and be able to respond readily to community needs. The study and evaluation of reports concerning the execution of policies shall constitute the basic method by which the Board of Trustees shall exercise its control over the operation of the District. Responsibility is delineated in four (4) areas:

2.0 Responsibilities

2.1 Leadership

- 2.1.1 Philosophy: To prepare, review and adopt a ~~a~~ Districtwide statement indicating basic educational beliefs.
- 2.1.2 Objectives: To ensure educational quality and communicate the District's mission and goals to the community.
- 2.1.3 Professional Leadership: To determine the quality of leadership consonant with carrying out the established philosophy and objectives of the District; to select and appoint the Chancellor of the District and confirm other District Officer appointments.
- 2.1.4 Fiscal: To oversee the financial stability and accountability of the District.
- 2.1.5 Academic: To be informed about and involved in the accreditation process.

2.2 Adoption of Policies

- 2.2.1 Personnel: To establish clearly defined personnel policies ~~which~~ ~~that~~ can be administered impartially.
- 2.2.2 Academic Freedom: To promote and support academic freedom within the Colleges and the District.

- 2.2.3 Students: To approve uniform policies regarding admission and retention standards; scholastic standards, record keeping, registration practices, student conduct, and student mobility from one College to another.
- 2.2.4 Facilities: To review and take appropriate action on matters relating to site selection and utilization and physical plant development.
- 2.2.5 Finance: To approve the annual budget; to review and approve expenditures; to approve matters of capital outlay; to establish procedures for accounting of receipts and disbursements of funds under the supervision of the District.
- 2.2.6 Curriculum: To approve all curricula and courses of study.
- 2.2.7 General: To formulate such other policies as are necessary to promote the programs of the District.

2.2.7.1 All policies shall receive a first and second reading by the Board of Trustees prior to adoption. In circumstances where no policy issues are raised, and where only minor changes are made, a policy may be enacted in a single reading by the Board of Trustees. In exceptional circumstances where time is of the essence, the Chancellor may issue interim guidelines that temporarily amend policies until formal Board action can be taken. In these rare cases and before interim guidelines become effective, they shall be shared with the Board of Trustees President and relevant District constituent groups. Interim guidelines shall not alter Board Policies subject to collective bargaining.

2.2.7.2 Whenever a power is granted to, or a duty is imposed upon, any District employee, the power may be exercised or the duty may be performed by a person authorized by the employee, unless a policy or regulation expressly provides otherwise.

2.2.7.3 The Board of Trustees shall regularly evaluate its policies and revise them as necessary.

2.3 Evaluation

- 2.3.1 Educational Program: To examine follow-up studies and reports on student achievement and curricular offerings.
- 2.3.2 Personnel: To consider and act upon administrative recommendations concerning appointment, retention, or dismissal of faculty and staff members as required by State law.

- 2.3.3 Employee Welfare: To review salary schedules, employee welfare programs, and working relationships at all employee levels.
- 2.3.4 Board of Trustees: To perform regular self-evaluation of the performance of the Board of Trustees.
- 2.3.4.1 The Board of Trustees shall set annual goals for the Trustees and Chancellor: the Chancellor shall set annual goals with the Presidents of the Colleges.
- 2.3.4.2 The Board of Trustees shall review achievements related to goals annually and progress towards those goals at midyear.
- 2.3.4.3 The Board of Trustees shall informally discuss their performance as a Board annually.

2.4 Maintaining Relationships

- 2.4.1 Community: To consider communications and requests from citizens and organizations on matters of policy, administration and other items of public concern affecting the District; to provide means of communicating District Policy and decision to the community; to identify statewide community college issues, study them and, through regular Board of Trustee procedure, adopt District goals and positions for communication to legislators and state officials.
- 2.4.2 Employees: To provide for the establishment of the necessary procedures for the receipt and consideration of recommendations developed by management.
- 2.4.3 All Segments: To serve as a public forum for students, employees and citizens of the District on matters of District Policy.
- 2.4.4 ~~Shared~~ **Participatory** Governance: To provide the opportunity for faculty, staff and students to participate effectively in District and College governance.

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LRCCD

Policy Adopted: 11/18/64

Policy Revised: 12/2/70; 1/14/81; 2/17/82; 4/6/83; 4/17/91; 6/4/97; 12/9/98; 9/3/03; 5/14/08; 12/15/10

Adm. Regulation: None

DRAFT 3/20/14

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1.0 Definition

- 1.1 ~~Shared Participatory~~ Governance is a collaborative goal-setting and problem-solving process built on trust and communication. The process involves representatives from appropriate constituent groups who engage in open discussion and timely decision-making in areas of **Los Rios Community College District** Policy development and implementation not specifically restricted by legal and policy parameters.

2.0 Responsibility/Communication

- 2.1 In all areas of the District where decision-making is shared, the principals involved must also share accountability. All parties involved in the ~~shared participatory~~ governance process recognize the responsibility to communicate the reasons and rationale supporting a decision to representatives of all appropriate constituent groups.
- 2.2 In its role as the final decision-making body in the District, the **Los Rios Community College District Board of Trustees** shall give reasonable and due consideration to the recommendations and positions developed by faculty, staff and students through the ~~shared participatory~~ governance process. The recommendations developed through the ~~shared-participatory~~ governance process will normally be accepted, and if a recommendation is not accepted, the Board **of Trustees** or its designee shall promptly communicate its reasons in writing to the affected ~~shared participatory~~ governance body.

3.0 Accountability

- 3.1 Accountability is defined as the obligation to perform, to justify, to explain and to be held responsible for the consequences and timeliness of an action or decision.
- 3.2 Principles of accountability, as defined by the District, require the following elements:
 - 3.2.1 Measurable performance criteria, timelines, definitions of roles, clear evaluation of standards, all existing within a legal and fiscal framework.
 - 3.2.2 A process which designates levels of authority/accountability and areas of responsibility.

3.2.3 Established and agreed-upon fall-back procedures, should the process fail, thus allowing District and State mandates to be met.

3.2.4 The realization that two or more separate constituencies can have shared accountability for decisions/recommendations.

4.0 Participation

4.1 Participation in ~~shared~~**participatory** governance should be broad-based. Participants are faculty, classified staff, students and administrators.

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LRCCD

Policy Adopted: 12/12/90

Policy Revised:

Adm. Regulation: [R-3411](#)

DRAFT 03/24/2014

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1.0 Employer-Management/Confidential Employee Relations

1.1 The Los Rios Community College District, as an employer, will establish relations with its management and confidential employees, which will ensure communication through:

- 1.1.1 the clarification of goals and priorities;
- 1.1.2 the exploration of points of view and desires;
- 1.1.3 the utilization of outside assistance or research to verify facts which may be at issue;
- 1.1.4 staff development.

2.0 Consultation with Management and Confidential Employees

2.1 The goals of consultation shall be:

- 2.1.1 to obtain understanding of proposals;
- 2.1.2 to develop a problem-solving basis for action;
- 2.1.3 to seek common values;
- 2.1.4 to develop effective continuing relationships;
- 2.1.5 to assure representation in ~~Shared participatory~~
gGovernance.

LRCCD

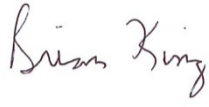
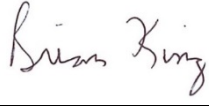
Policy Adopted: 1/25/78
Policy Revised: 2/18/81; 6/16/82; 12/12/90; 12/9/98
Adm. Regulation: R-9311

DRAFT 03/20/2014

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Resolution No. 2014-09: Recognizing Classified Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

STATUS:

Pursuant to Education Code § 88270, a resolution has been prepared to recognize the contributions that classified employees make to the Los Rios Community College District educational community.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2014-09 recognizing classified staff contributions to the District.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2014-09

RECOGNIZING CLASSIFIED EMPLOYEES

WHEREAS, the Los Rios Community College District employs over 2,000 classified employees in diverse areas of professional support from fiscal services, clerical and administrative support, to specialized areas in human resources, information technology and telecommunications, campus security and emergency services, health care, food services, grounds keeping, custodial services, energy and utility resources, engineers and electrical maintenance, construction and facilities management, and food service workers; and

WHEREAS, the third week of May has been recognized as Classified School Employee Week; and

WHEREAS, classified staff endeavors and support are critical to the District's ongoing strategic plan framework of vision, mission, and values for developing, maintaining and promoting organizational effectiveness, community, economic and workforce development and student success: Now, therefore,

BE IT RESOLVED that the Board of Trustees of the Los Rios Community College District extends sincere appreciation to all classified staff districtwide for their unparalleled service, notable enthusiasm, distinguished professionalism, and ongoing remarkable contributions to our entire District and college service communities.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2014-09 this fourteenth day of May, 2014, by the following called vote:

AYES	NOES	ABSENT
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Robert Jones, Board President

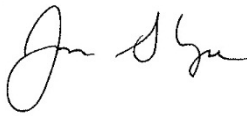

Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Student Parking Fees (R-2252)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	X
		INFORMATION	

BACKGROUND:

California Education Code Section 76360 outlines limitations on parking fees for students not to exceed the following amounts (adjusted by the Implicit Price Deflator):

- \$50 per semester
- \$25 per intersession/summer school
- \$30 for students on financial aid (BOG waiver)
- A fee not to exceed the actual cost of constructing a parking structure

The last time LRCCD student and general parking fees were increased was in 1997. Since 1997, the number of parking stalls and acreage dedicated to provide parking has increased dramatically. In addition to increasing the amount of acreage and surface stalls, the District has constructed three parking structures during the past decade.

Student fees associated with parking are restricted in nature and can only be spent on parking related services. As such, the District has used these fees to maintain existing parking lots, and to provide for related personnel costs for monitoring parking areas.

The district's current fees associated with parking are as follows:

- \$30 per semester
- \$15 for summer school/\$8 for summer motorcycle parking
- \$15 per semester for motorcycle parking
- \$20 for financial aid (BOG waiver) students
- \$1/per day for daily parking

California Education Code Section 76360 also authorizes a district to adjust the fees annually by the Implicit Price Deflator rounded **up** to the nearest whole dollar.

STATUS:

Parking revenues generated on an annual basis are deposited into a restricted parking account. These funds are then used to off-set the operational/personnel costs associated with monitoring the parking areas as well as maintaining existing lots. Maintenance includes

necessary resurfacing, sealing, striping, cleaning, and providing a safe environment for our students. Because of the significant increase in parking area, any accumulated reserves in the District’s parking fund have essentially been exhausted. In order to prevent encroachment of the general fund and academic/support programs, it is necessary to adjust parking fees to offset the operational cost of maintaining and monitoring parking areas. It is therefore recommended that the District’s parking fees be adjusted as follows:

1. \$35 per semester (\$5 increase) - effective January 2015
2. \$20 for summer school (\$5 increase) - effective June 2015
3. \$20 per semester for motorcycle parking (\$5 increase) - effective January 2015
4. \$10 per semester for summer motorcycle parking (\$2 increase) – effective June 2015
5. \$25 for financial aid (BOG Waiver) students (\$5 increase) - effective January 2015
6. \$2/per day for daily parking (\$1 increase) – effective July 2014

In addition, as provided by Education Code Section 76360, it is recommended that the Board authorize an annual adjustment of parking fees as outlined above adjusted by the Implicit Price Deflator to the nearest whole dollar rounded **down**.

Attached is additional information outlining current fees as well as the projected impact of the proposed fee increases. The attachment also outlines fees currently being charged by similar districts, as well as other local higher education entities.

The recommended fees as outlined above, are not only well below those authorized and allowed by Education Code section 76360, but are at or below the majority of fees charged by other higher education institutions. Adjustment of these fees will be used to maintain existing lots, as well as provide appropriate monitoring levels of parking areas to ensure safety for our students.

RECOMMENDATION:

It is recommended that the Board of Trustees authorize an increase in student parking fees as outlined below:

<u>Description</u>	<u>New Rate</u>	<u>Implementation Date</u>
Auto Rate	\$35/semester	January 2015
Auto-Summer	\$20/summer	June 2015
Motorcycle	\$20/semester	January 2015
Motorcycle-Summer	\$10/summer	June 2015
Auto- BOG Students	\$25/semester	January 2015
Daily	\$2*	July 1, 2014

*Where credit/debit cards are used to purchase daily tickets, the District may add the transaction fee as charged by the credit/debit card vendor.

It is further recommended that the Board authorize an annual increase in fees by the Implicit Price Deflator (IPD), rounded **down** to the nearest whole dollar, when the accumulated IPD meets or exceeds a full dollar increment.

**Los Rios Community College District
Analysis of Proposed Parking Fee Increase**

	Current			Proposed			% Increase		
	Decals	Daily	Total	Decals	Daily	Total	Decals	Daily	Total
ARC	\$527,643	\$308,105	\$835,748	\$653,159	\$616,210	\$1,269,369	23.8%	100.0%	51.9%
CRC	293,113	115,595	408,708	361,829	231,190	593,019	23.4%	100.0%	45.1%
FLC	223,454	88,770	312,224	272,216	177,540	449,756	21.8%	100.0%	44.1%
SCC	394,813	162,822	557,635	489,007	325,645	814,652	23.9%	100.0%	46.1%
Totals	\$1,439,023	\$675,292	\$2,114,315	\$1,776,211	\$1,350,585	\$3,126,796	23.4%	100.0%	47.9%

Proposal 1 - Summer auto increased from \$15 to \$20 and motorcycle increased from \$8 to \$10. Fall & Spring auto increased from \$30 to \$35, motorcycle from \$15 to \$20 & BOG from \$20 to \$25. Daily increased from \$1 to \$2.

Section 76360 provides for annual adjustments as follows: The governing board of each community college district annually may increase the parking and transportation service fee limits by the same percentage increase as the Implicit Price Deflator for State and Local Government Purchases of Goods and Services published by the United States Department of Commerce.

Proposal 2 - It is proposed that future increases be automatically implemented annually, as outlined in Section 76360, rounded down to the nearest whole dollar.

District	Parking Decal Comparison					
	Summer		Semester			
	Auto	Motor-cycle	Auto	Motor-cycle	BOG	Daily
Coast	\$ 15	\$ 15	\$ 30	\$ 30	\$ 30	\$ 2
Contra Costa	20	10	40	20	20	3
Foothill-DeAnza	20	15	27	15	13	3
Los Angeles ¹	15	0	27	0	27	2
North Orange County	20	10	35	20	20	2
San Diego	35	17	35	18	20	5
San Joaquin Delta	20	12	30	24	20	2
Sierra Joint	25	5	50	13	25	3
Ventura	25	25	50	30	30	2
Yuba College	20	15	40	15	20	2
CSU Sacramento	108	27	162	41	N/A	6
UC Davis ²	84	N/A	220	125	N/A	8
Los Rios (Current)	15	8	30	15	20	1

¹ There are permits for restricted parking available for \$20/semester. Motorcycles must park in designated parking spaces but are not required to display a permit. There is no discount for BOG students.

² Motorcycle permits are not available for the Summer term.

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1.0 Student Parking Fees

- 1.1 Pursuant to Education Code ~~§~~, [section](#) 76360, all students wishing to park a motorized vehicle in designated student parking areas on campus must pay a parking fee.
 - 1.1.1 All parking fees collected shall be expended for parking services, which include the purchase, construction, operation and maintenance of such parking facilities.
- 1.2 Parking is by a valid parking permit or valid daily parking ticket, from 7:00 a.m. to 11:00 p.m. Monday through Thursday, and from 7:00 a.m. to 5:00 p.m. on Friday, whenever classes are in session.
- 1.3 All other parking regulations will be enforced 24 hours a day, seven days per week.
- 1.4 Bicycles/Mopeds are not subject to parking fees. Bicycles/Mopeds must be parked in designated areas or bicycle racks located on campus.
- 1.5 Students attending classes exclusively at off-campus sites, where the Los Rios Community College District parking facilities are not available, are exempt from paying parking fees.

2.0 Parking Permits

- 2.1 Parking shall be only in areas designated for student parking and shall be restricted to vehicles displaying a valid parking permit. A valid parking permit is either a current semester or summer session permit (decal) or a daily parking ticket. A permit (decal) entitles the student to day or evening parking, and daily parking tickets are valid only for the date issued at the College where the ticket was purchased. Students driving motorcycles are encouraged to use semester or summer parking permits (decals) rather than daily parking tickets.
- 2.2 A valid parking permit (decal) is one issued by any one of the Colleges of the District and properly displayed on the vehicle. A College decal is valid at all other Colleges/locations of the District.
- 2.3 The vehicle with valid parking permits may only park in spaces designated for student parking.
 - 2.3.1 Vehicles not properly parked within the designated parking stalls or parking in out-of-zone areas may be subject to tow-away and/or subject to citation.

- 2.3.2 Vehicles parked illegally in red zones and other unauthorized spaces such as parking spaces designated for persons with disabilities shall be subject to parking citation and/or be towed away at owner's expense. Parking in spaces designated for students with disabilities requires either a placard issued by the Department of Motor Vehicles for persons with disabilities, a distinguishing license plate for persons with disabilities, or a special parking permit issued by the College for students who are temporarily disabled.
- 2.3.3 All vehicles must adhere to parking regulations and are subject to citations and fines as provided by California Vehicle Code, [section 21113, subdivision \(a\)](#).
- 2.4 The issuance of a parking permit does not guarantee parking availability. The responsibility of finding legal parking spaces rests with the motor vehicle operator. Lack of parking spaces is not considered a valid reason for violation of District parking regulations and California Vehicle Code provisions.
- 2.5 Display of Permit
- 2.5.1 The decal-type parking permits are to be attached to the vehicle as designated by campus policy. Parking decals are not transferable.
- 2.5.2 Daily parking tickets must be displayed on top of the vehicle dashboard (on the passenger's side) with permit number clearly visible through vehicle window shield. Remove expired permits from the dashboard.
- 2.6 Carpools – There are no special provisions for carpools. Carpoolers have the option of buying a parking decal for each vehicle involved in the pool or may utilize the daily parking ticket.
- 2.7 A family unit having two or more students attending a College needs to purchase a parking decal for each vehicle parked on campus or may utilize the daily parking ticket.
- 2.8 An individual student having more than one motor vehicle registered in his/her name may purchase one parking decal for all vehicles registered with the College. The decal would be "portable" and must be suspended from the rear view mirror so that it is readily visible from the exterior of the vehicle. Parking decals are not valid if copied or reproduced in any manner.
- 2.9 Replacement of Lost Decals
- 2.9.1 If a parking decal is lost or stolen, a new decal must be purchased at the rate established in Section 3.0.

2.9.2 If a vehicle is sold or damaged (i.e., windshield damage) during the effective term of the parking decal, replacement will be issued if the proof of sale or repair of vehicle and the old decal (decal number intact) are submitted. A charge of Two Dollars (\$2.00) will be assessed for replacement decals.

3.0 Parking Fees/Refunds

3.1 Parking decals may be purchased in accordance with the following established rates:

		Parking Fees		
	<u>Up To Spring '97</u>	Effective Summer'97	<u>Effective July '14</u>	<u>Effective January '15</u>
Vehicles				
Semester Decal	<u>\$30.00</u>	\$30.00	<u>\$30.00</u>	<u>\$35.00</u>
Daily Ticket*	<u>\$1.00</u>	<u>\$1.00</u>	<u>\$2.00</u>	<u>\$2.00</u>
Summer Session	<u>\$15.00</u>	<u>\$15.00</u>	<u>\$15.00</u>	<u>\$20.00</u>
Motorcycles				
Regular Session	<u>\$8.00</u>	\$15.00	<u>\$15.00</u>	<u>\$20.00</u>
Summer Session	<u>\$4.00</u>	\$8.00	<u>\$8.00</u>	<u>\$10.00</u>

*Where credit/debit cards are used to purchase daily tickets, the District may add the transaction fee as charged by the credit/debit card vendor.

3.1.1 Fees assessed to students (a) who are recipients of benefits under the Temporary Assistance for Needy Families program-Aid to Families with Dependent Children Program, the Supplemental Security Income/State Supplementary Program, or a general assistance program, (b) demonstrate eligibility according to income standards established by the regulations of the Board of Governors, or (c) demonstrates financial need in accordance with the methodology set forth in federal law or regulation for determining the expected family contribution of students seeking financial aid, are exempt from parking fees in excess of Twenty-Five Dollars (\$25.00~~20.00~~) per semester. (Education Ed. Code, § 7224776360). To qualify for this exemption, students must meet minimum academic and progress standards adopted by the Board of Governors.

~~3.1.13.1.2~~ Parking fees shall be adjusted annually by the implicit price deflator and rounded down to the nearest whole dollar. Current fee schedules will be available at the College business offices and the police departments.

- 3.2 Plastic holders/hangers for portable permits are available at a price established by each College.
- 3.3 Parking Refund Application must be completed and filed with the College business office. The date the refund application is received by the College business office determines refund eligibility. The portion of the parking permit containing the decal number must be attached to the refund application along with the original parking receipt. Refunds of parking fees are refunded as follows:
 - 3.3.1 The parking fee is fully refundable during the first ten (10) school days of instruction during each semester. There will be no refunds after the first ten (10) school days of instruction.
 - 3.3.2 During the summer session, the parking fee is fully refundable during the first week of instruction. There will be no refunds after the first week of summer session instruction.
- 3.4 Sinking Fund
 - 3.4.1 A sinking fund for lot maintenance, parking lot lighting projects, and equipment replacements (ticket dispensers, etc.) cost incurred for accommodation of persons with disabilities (~~Education Ed. Code, § 67311.5~~) and other parking related needs shall be maintained and established from parking fees. Such amounts will be funded as long as sufficient fee revenues are received to provide such annual funding.
- 4.0 Parking Exemptions – Persons with Disabilities
 - 4.1 The unique placard issued by Department of Motor Vehicles or a distinguishing license plate for persons with disabilities and either the semester permit or daily parking ticket must be properly displayed on the vehicle.
 - 4.2 Students with a temporary disability may obtain a special parking permit that allows parking in spaces designated for disabled persons. Students who are temporarily disabled who are issued the special college permit are still subject to paying the established parking fee. The special parking permit due to the temporary disability and either the semester permit or daily parking ticket must be properly displayed on the vehicle.

4.3 Failure to display the appropriate license plate, placard or special permit as described above in Sections 4.1 and 4.2 will result in a parking citation and/or tow-away of the vehicle at the owner's expense.

4.4 The definition of a student with disabilities is described per provisions of the California Vehicle Code relating to parking exemptions (~~Vehicle Veh.~~ Code, § 22511.5).

4.5 Students with disabilities may use the designated parking spaces provided for persons with disabilities or any other student parking spaces provided.

4.5.1 College shall designate a minimum percentage of available campus parking spaces for use by students with disabilities following all state building code requirements (~~Government Gov.~~ Code, § 14679, ~~California Ca.~~ Code, Title 24, § 2.7102 and ~~Federal Fed. Regulation Reg.~~, Title 24 and 36, § 1190.31).

5.0 Warranty, Liability

5.1 The District/College(s) makes no warranty or accepts no liability or responsibility for loss or damage to any vehicle or its contents while parked on campus or at any District facility. In addition, the District/College(s) assumes no liability for injury to persons or property from the exercise of the permit/ticket.

[Regulation - 2000 Students](#) || [Table of Contents](#) || [Top of Page](#) || [Back](#) || [Next](#)

LRCCD

Adm. Regulation Adopted: 5/4/83

Adm. Regulation Revised: 12/2/70; 1/14/81; 2/17/82; 4/6/83; 4/17/91; 6/4/97; 12/9/98; 9/3/03; 5/14/08; 7/10/84; 4/5/89; 5/1/91; 1/24/96; 4/9/97; 12/2/13

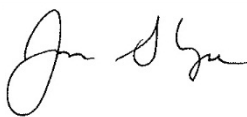
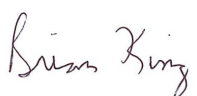
Board Policy: None

DRAFT 4/24/14

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Retiree Health Benefit Contribution (Policies 5165, 6622 and 9414)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jon Sharpe	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Currently, there are eight hundred sixty-five (865) District retirees who receive a monthly District contribution toward their selected health plan coverage. Eligibility requirements for the District contribution varies depending upon if the former employee: a) retired between 1969 and 1978 and qualifies for the District monthly contribution pursuant to Board Policies (pre-collective bargaining); or b) retired under a particular collective bargaining contract which states the District contribution level and provisions for subsequent increases. Changes to the District contribution level for all retirees is subject to Governing Board action per Board Policies 5165 (Certificated Employees), 6622 (Classified Employees), or 9414 (Management/Confidential Employees).

STATUS:

Consistent with Board policies, any change in the level of District contribution for retirees' health premiums is reviewed annually by the Board and is subject to the District's ability to fund the increase. The last adjustment was effective July 1, 2013 which was an increase of \$9 to the current level of \$225. Post-retirement health program benefits are detailed on the attached schedule (Schedule I).

The District has been proactive in the recognition of the obligation and management of the post-retirement benefit program. In 1985, the District began funding the liability associated with this benefit and has set-aside sufficient funds to ensure a viable benefit for current and future employees. An actuarial study is conducted every two years which determines the annual funding requirement based upon the existing population and demographics of both District retirees and current District employees. Demographic and actuarial factors include age, gender, STRS or PERS retirement participation, expected retirement age, and life expectancies.

The most recent actuarial assumptions adopted by the District assumed an average annual return of 5%. Returns for the twelve months ended December 31, 2013 were 8.48% and returns since the inception of the trust are 5.15%. Following the assumptions in the study, the recommendation is to increase the monthly contribution by \$10 to \$235 effective July 1, 2014.

The premium for the medical plan where the majority of our retirees are enrolled is increasing around \$20 per month from \$242.18 to \$262.36, so the net result for many will be an increase cost of \$10 per month.

RECOMMENDATION:

It is recommended that the Board of Trustees approve an increase of the District contribution for retirees' health premiums by \$10 per month, from \$225 to \$235, effective July 1, 2014. The attached Board Policies 5165, 6622 and 9414 are revised to reflect the proposed changes.

LOS RIOS COMMUNITY COLLEGE DISTRICT
RETIREE HEALTH INSURANCE
 2014-15

	% of Enroll.	No. of Retirees (a)	Total 2014-15 Premium Cost	Medicare Part B @1/1/14 (b)	Total Retiree Cost	Current District Contrib.	Current Retiree Cost	Recomm. Revised Dis. Contr. At 7/1/2014	Revised Retiree Cost 7/1/2014
A. Kaiser Enrollee, w/Medicare, over 65 & Enrolled in Senior Advantage		435	\$ 262.36	\$ 104.90	\$ 367.26	\$ 225.00	\$ 142.26	\$ 235.00	\$ 132.26
Kaiser Enrollee, w/o Medicare, under 65		34	1,002.84		1,002.84	225.00	777.84	235.00	767.84
Kaiser Enrollee, w/ Medicare B only		1	1,138.70	104.90	1,243.60	225.00	1,018.60	235.00	1,008.60
Kaiser Enrollee, w/o Medicare, over 65		2	1,612.34	-	1,612.34	225.00	1,387.34	235.00	1,377.34
Total Kaiser	55%	472							
B. Sutter Health Plus, ML32, under 65		Unkwn	\$ 548.31	\$ -	\$ 548.31	\$ 225.00	\$ 323.31	\$ 235.00	\$ 313.31
Total Sutter Health Plus	Unkwn	0							
C. Western Health Advantage Premier 15, under 65		Unkwn	\$ 566.47	\$ -	\$ 566.47	\$ 225.00	\$ 341.47	\$ 235.00	\$ 331.47
Western Health Advantage 1800 HSA, under 65		Unkwn	370.24		370.24	225.00	145.24	235.00	135.24
Total Western Health Advantage	Unkwn	0							
D. Health Net, w/Medicare, Seniority Plus		31	441.98	104.90	546.88	\$ 225.00	\$ 321.88	\$ 235.00	311.88
Total Health Net	4%	31							
E. PacifiCare, w/Medicare, Medicare Advantage		22	\$ 443.63	\$ 104.90	\$ 548.53	\$ 225.00	\$ 323.53	\$ 235.00	\$ 313.53
PacifiCare, w/Medicare, over 65		34	528.72	104.90	633.62	225.00	\$ 408.62	235.00	398.62
Total PacifiCare	6%	56							
F. Other Plans	32%	278	varies	104.90	varies	\$ 225.00	varies	\$ 235.00	varies
G. Health Net Retirees that need to change plans	3%	28							
Total Number of Retirees	100%	865							

Notes:

(a) There are 78 retirees eligible for, but currently not receiving the district contribution (e.g. - they currently have health coverage elsewhere).

(b) Effective January 1, 2014, the standard Medicare Part B premium is \$104.90 per month. Retirees with income greater than \$85,000 pay a higher rate based on retiree's income.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Retirement from District Service

1.1 Employees retiring from District service shall receive all legal entitlements provided under the State Teachers' Retirement System or the Public Employees' Retirement System and Old Age, Survivors, Disability Insurance (Social Security).

2.0 District Benefits

2.1 District health premium contributions for eligible identified District retired employees shall be provided as approved by the Governing Board. Eligible retirees fall under two district categories as stated below:

2.1.1 District retirees who were granted contributory status on June 11, 1980 by the Governing Board who met all of the following conditions:

2.1.1.1 Retired between the years 1969 through June 30, 1978 and

2.1.2.2 had remained on the District recognized health plan and

2.1.2.3 had served the District for a minimum three (3) years and

2.1.2.4 were drawing benefits from STRS - PERS retirement system on June 11, 1980.

2.1.2 District retirees who retired since July 1, 1978 who were eligible for District health insurance contribution per provisions of the applicable collective bargaining contract which was in effect upon retirement shall be eligible for retirement benefits per this policy.

3.0 Effective Date of District Contribution

3.1 Effective July 1, 201~~3~~⁴, the District contribution for eligible retirees shall be established at \$~~225~~²³⁵.00 per month.

3.2 Should the District monthly contribution exceed the monthly District health plan premiums for retirees, such excess contribution shall be available to retiree for payment of Medicare Part A, B, and premium costs. District monthly contribution shall be limited to the total District health plan premium cost established for retirees and the Medicare Part A, B and D premium cost.

3.3 Qualifying years of service and other requirements stated in collective bargaining contracts relating to District contributions for retiree health benefit plans shall apply to active employees who will be retiring under the provisions of the contract in effect at time of retirement.

3.4 Retirees must participate continuously in the plan in order to remain in the selected district health plan.

3.5 The retiring employee may elect to be covered by a health plan other than a district health plan, and the established monthly district contribution level shall apply. Once a health plan other than the District's plan is selected, the retiring employee or retiree will not be allowed to reenroll in a district health plan.

3.6 In order to receive the District contribution, the employee must be vested in either the California State Teachers Retirement System (STRS) or the California Public Employees Retirement System (PERS) and be collecting retirement benefits from either PERS or STRS. The employee must resign his/her district position.

3.7 The monthly district contribution for health care benefits for the retiree shall be processed electronically utilizing the retiree's selected financial institution.

4.0 Changes in District Contribution

4.1 Future changes in premiums shall be recommended annually during the District's budgetary process and are subject to the District's ability to pay. Any changes in the contribution rate for retiree health insurance shall become effective the first of the month following adoption of the new rate or as determined by the Board.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

Policy Adopted:	9/2/81
Policy Revised:	10/20/82; 12/4/85; 12/7/88; 1/10/90; 12/12/90; 2/19/92; 2/26/94; 2/1/95; 1/24/96; 2/5/97; 2/4/98/ 2/3/99; 2/2/00; 2/7/01; 3/3/04; 11/3/04; 2/15/06; 4/16/08; 5/13/09; 5/26/10; 6/15/11; 8/14/13
Policy Reviewed:	
Adm. Regulation:	None

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Retirement from District Service

1.1 Employees retiring from District service shall receive all legal entitlements provided under the State Teachers' Retirement System or the Public Employees' Retirement System and Old Age, Survivors, Disability Insurance (Social Security).

2.0 District Benefits

2.1 District health premium contributions for eligible identified District retired employees shall be provided as approved by the Governing Board. Eligible retirees fall under two district categories as stated below:

2.1.1 District retirees who were granted contributory status on June 11, 1980 by the Governing Board who met all of the following conditions:

2.1.1.1 Retired between the years 1969 through June 30, 1978 and

2.1.1.2 had remained on the District recognized health plan and

2.1.1.3 had served the District for a minimum three (3) years and

2.1.1.4 were drawing benefits from STRS - PERS retirement system on June 11, 1980.

2.1.2 District retirees who retired since July 1, 1978 who were eligible for District health insurance contribution per provisions of the applicable collective bargaining contract which was in effect upon retirement shall be eligible for retirement benefits per this policy.

3.0 Effective Date of District Contribution

3.1 Effective July 1, 201~~4~~³, the District contribution for eligible retirees shall be established at \$~~235225~~.00 per month.

3.2 Should the District monthly contribution exceed the monthly District health plan premiums for retirees, such excess contribution shall be available to retiree for payment of Medicare Part A, B and D premium costs. District monthly contribution shall be limited to the total District health plan premium cost established for retirees and the Medicare Part A, B and D premium cost.

3.3 Qualifying years of service and other requirements stated in collective bargaining contracts relating to District contributions for retiree health benefit plans shall apply to active employees who will be retiring under the provisions of the contract in effect at time of retirement.

3.4 Retirees must participate continuously in the plan in order to remain in the selected district health plan.

3.5 The retiring employee may elect to be covered by a health plan other than a district health plan, and the established monthly district contribution level shall apply. Once a health plan other than the District's plan is selected, the retiring employee or retiree will not be allowed to re-enroll in a district health plan.

3.6 In order to receive the District contribution, the employee must be vested in either the California State Teachers Retirement System (STRS) or the California Public Employees Retirement System (PERS) and be collecting retirement benefits from either PERS or STRS. The employee must resign his/her district position.

3.7 The monthly district contribution for health care benefits for the retiree shall be processed electronically utilizing the retiree's selected financial institution.

4.0 Changes in District Contribution

4.1 Future changes in premiums shall be recommended annually during the District's budgetary process and are subject to the District's ability to pay. Any changes in the contribution rate for retired health insurance shall become effective the first of the month following adoption of the new rate or as determined by the Board.

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Policy Adopted: 7/65
Policy Revised: 10/67; 7/71; 12/3/75; 10/15/80; 10/20/82; 9/19/84; 1/11/89;
3/1/00; 1/17/90; 12/12/90; 2/19/92; 2/16/94; 2/1/95; 1/24/96;
2/5/97; 2/4/98; 2/17/99; 2/7/01; 3/3/04; 11/3/04; 2/15/06;
4/16/08; 5/13/09; 5/26/10; 6/15/11; 8/14/13
Policy Reviewed:
Adm. Regulation: R-6622

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Retirement from District Service

1.1 Employees retiring from the Los Rios Community College District service shall receive all legal entitlements provided under the State Teachers' Retirement System or the Public Employees' Retirement System and Old Age, Survivors, Disability Insurance (Social Security).

2.0 District Benefits

2.1 District health premium contributions for eligible identified District retired employees shall be provided as approved by the Governing Board. Eligible retirees fall under two categories, as stated below:

2.1.1 District retirees who were granted contributory status on June 11, 1980 by the Los Rios Community College Board of Trustees who met all of the following conditions:

2.1.1.1 Retired between the years 1969 through June 30, 1978 and

2.1.1.2 Had remained on the District recognized health plan and

2.1.1.3 Had served the District for a minimum three (3) years and

2.1.1.4 Were drawing benefits from STRS - PERS retirement system on June 11, 1980.

2.1.2 District retirees who retired since July 1, 1978 who were eligible for District health insurance contribution in effect upon retirement shall be eligible for retirement benefits per this District Policy.

3.0 Effective Date of District Contribution

3.1 Effective July 1, 201~~3~~⁴, the District contribution for eligible retirees shall be established at ~~\$225~~^{\$235}.00 per month. The contribution is provided for the District retiree only.

3.2 Should the District monthly contribution exceed the monthly District health plan premiums for retirees, such excess contribution shall be available to retiree for payment of Medicare Part A, B and D premium costs. District monthly contribution shall be limited to the total District health plan premium cost established for retirees and the Medicare Part A, B and D premium cost.

3.3 Amounts relating to District contributions for retiree health benefit plans apply to active employees who will be retiring under the provisions of the District Policy and practice in effect at time of retirement.

3.4 Retirees must participate continuously in the plan in order to remain in the selected District health plan.

3.5 The retiring employee may elect to be covered by a health plan other than a District health plan, and the established monthly District contribution level shall apply. Once a health plan other than the District's plan is selected, the retiring employee or retiree will not be allowed to reenroll in a District health plan.

3.6 The monthly District contribution for health care benefits for the retiree shall be processed electronically utilizing the retiree's selected financial institution.

4.0 Eligibility Requirements for District Contribution

4.1 In order to receive the District contribution, the employee must be vested in either the California State Teachers Retirement System (STRS) or the California Public Employees Retirement System (PERS) and be collecting retirement benefits from either PERS or STRS. The employee must resign his/her District position.

4.2 The confidential and management employee must be at least age 55 years or more at the time of retirement. The District monthly contribution shall also apply for full-time regular employees who retire between the ages of 50 and 55, if the employee was receiving disability income under the District's disability income protection plan just prior to retirement and the qualifying years of service have been met.

4.3 The confidential and management employee must also have the minimum number of years of immediate service as follows:

4.3.1 Confidential and management employees hired into a confidential or management position prior to January 1, 2013 must have minimum years of immediate full-time service with the District as follows:

Required
Full-time Service

4.3.1.1 Employed before June 30, 1984 Three prior years

4.3.1.2 Employed between July 1, 1984 and June 30, 1990 Seven prior years

4.3.1.3 Employed after June 30, 1990 Ten prior years

4.3.2 Confidential and management employees hired into a confidential or management position on or after January 1, 2013 must have a minimum of fifteen years of immediate full-time service with the District.

4.4 Full-time service requirement for prior years' service may be fulfilled in any regular position of the District and the definition of full-time service or one hundred percent full-time equivalent (1.00 FTE) of that position shall apply.

5.0 Changes in District Contribution

5.1 Future changes in premiums shall be recommended annually during the District's budgetary process and are subject to the District's ability to pay. Any changes in the contribution rate for retiree health insurance shall become effective the first of the month following adoption of the new rate or as determined by the Board.

Policy Adopted: 9/2/81

Policy Revised: 6/16/82; 1/11/89; 1/17/90; 12/12/90; 2/19/92; 2/16/94; 2/1/95; 1/24/96; 2/5/97;
2/4/98; 12/9/98; 2/3/99; 2/2/00; 3/3/04; 11/3/04; 2/15/06; 4/16/08; 5/13/09;
5/26/10; 6/15/11; 8/14/13; 1/8/14

Adm. Regulation: None

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Cosumnes River College Mission Statement	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Deborah J. Travis <i>Deborah J. Travis</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

The Accrediting Commission standards call for a college to have a statement of mission that defines the institution’s broad educational purposes, its intended student population, and its commitment to achieving student learning and to review its mission statement on a regular basis and revise as necessary.

STATUS:

Cosumnes River College governance and decision-making processes include a required review of its vision, mission, and values statement on a six year cycle, with an option of conducting mid-cycle review(s) as needed. The most recent regular review and Board action on the mission occurred in July of 2008. The current CRC review process began in September of 2013 under the purview of the college’s participatory governance group, the College Planning Committee. The committee’s final recommendation to leave the 2008 mission, vision and values statement unchanged until fall 2015 (when a full mission review is scheduled in accordance with the college’s recently modified planning schedule) has been reviewed and discussed and affirmed by the college constituency groups during the spring 2014 semester.

Final action on the CRC Vision, Mission, and Values statement was approved by the CRC Executive Council on February 13, 2014.

RECOMMENDATION:

It is recommended the Board approve the mission statement of Cosumnes River College.



To provide the best overall education in California's community colleges, Cosumnes River College is committed to teaching excellence, student success, and educational leadership.

**Vision
Statement**

Cosumnes River College is an innovative educational and community center that prepares and empowers students to realize their unique potential to transform their lives and contribute to a just and democratic society as global citizens. CRC strengthens the cultural, social, and economic well-being of the region through its development of an educated and engaged citizenry whose decisions are informed by intellectual inquiry and scholarship, a pluralistic world view, and respect for humanity and the environment.

**Mission
Statement**

Cosumnes River College is an open access, student-centered, comprehensive community college that prepares students to realize their educational and career aspirations through exemplary transfer, general, and career education in an academically rigorous and inclusive environment. CRC also offers exceptional instruction in basic skills and English for non-native speakers, as well as a broad array of life-long learning, community service, and workforce development programs.

**Values
Statement**

As a community of scholars and practitioners with a deep commitment to equity and social justice, CRC values teaching and learning excellence and high academic standards sustained by academic integrity, fairness and mutual respect, and an ethic of care. The College's core values of cultural competence and diversity, continuous learning and assessment, exceptional student services, and innovation are central to our collegial and environmentally responsible academic setting.

*Affirmed by the College Planning Committee (11/26/2013)
Approved by the Executive Council (2/13/14)
Presented to the LRCCD Board (5/14/2014)*

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 14, 2014

SUBJECT:	Cosumnes River College Accelerated Curriculum Report	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Deborah Travis <i>Deborah G. Travis</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

BACKGROUND:

Cosumnes River College’s primary goal is to promote student success. The CRC Strategic Plan identifies and ranks the college’s capacity to offer instructional programs and services in support of student success and timely goal completion as its first priority. A student’s ability to reach his or her educational goal and complete a degree or certificate is dependent on appropriately-designed and sequenced curriculum, available course offerings, and effective student engagement within the classroom.

STATUS:

The CRC English Department has been working to review, improve and accelerate the curricular sequence from developmental to college level writing to enhance student completions. Acceleration in Context (AIC) is a comprehensive initiative with the central aim of introducing accelerated curriculum and pedagogy into a broad cross-section of disciplines and programs across the state. AIC focuses on in-class interactions between faculty and students and is distinguished by three core principles including the redesign of curriculum, integrated student-faculty pedagogy, and sustained institutional innovation. At CRC, English and Reading faculty have utilized the principles of AIC and they have designed and implemented new courses integrating Writing and Reading helping students accelerate their progress in the developmental English pathway. Early results from these courses indicate positive data in promoting timely completions and overall student success.

RECOMMENDATION:

Cosumnes River College faculty, administrators and students will provide a report about AIC and the college’s newly-designed accelerated curriculum to the Board of Trustees for information and discussion.