

# LOS RIOS COMMUNITY COLLEGE DISTRICT



## BOARD MEETING AGENDA

Wednesday, June 11, 2014

5:30 pm

### MEETING LOCATION:

Los Rios Community College District  
Board Room  
1919 Spanos Court  
Sacramento, CA 95825

### 1. CALL TO ORDER

Board President

### 2. ORAL COMMUNICATIONS

*The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.*

### 3. SPECIAL ORDER OF BUSINESS

A. Seating Student Trustee

Board President

### 4. CONSENT CONSIDERATIONS

*A member of the Board may request that an item be removed for further discussion and separate action.*

A. Board Meeting Minutes: May 14, 2014

Brian King

B. Revised Dates of the Regular Meetings of the Board (2014 Calendar)

Brian King

C. Naming of the Main Court of the FLC Tennis Complex

Rachel Rosenthal

D. Child Development Centers Program Self-Evaluation

Susan L. Lorimer

E. 2013-14 Budget Revision No 2

Jon Sharpe

F. District Bank Accounts

Jon Sharpe

G. Resolution No. 2014-10: 2014-15 Appropriation Limitation

Jon Sharpe

H. Resolution No. 2014-11: Five Year Construction Plan/Final Project Proposals

Jon Sharpe

I. Board Policy Revisions: Student Body Association (P-2311), Supervision and Control (P-3112), Participatory Governance (P-3411), Management/Confidential Relations (P-9311)

JP Sherry

J. Ratify: Grants and Contracts Awarded

Beverly A. Sandeen

K. Ratify: New Contracts and Renewals

Jon Sharpe

L. Ratify: Bid Transactions

Jon Sharpe

M. Disposition of Surplus Equipment

Jon Sharpe

N. Purchase Orders, Warrants, Checks and Wires

Jon Sharpe

O. Temporary Classified and Student Help/ Work Study Salary Schedules

Jon Sharpe

P. Short-Term Temporary Employees

Jon Sharpe

Q. Regular Human Resources Transactions

Jon Sharpe

### 5. COLLECTIVE BARGAINING

A. LRCFT Collective Bargaining Agreement 2014-2017 Public Disclosure and Approval

Jon Sharpe

### 6. ACTION

A. 2014-15 Tentative Budgets

Jon Sharpe

B. Vice Chancellor's Employment Agreement

Brian King

C. Folsom Lake College Vision and Mission Statements	Rachel Rosenthal
D. MOU: Community Colleges Pathway to Law School Initiative	Kathryn Jeffery

**7. INFORMATION**

A. Big Horn Boulevard Property Update	Jon Sharpe
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**8. BOARD MEMBER REPORTS**

**9. FUTURE AGENDA ITEMS**

**10. REPORTS and COMMENTS**

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor’s Report

**11. CLOSED SESSION**

*Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.*

A. Pursuant to Govt Code § 54957: Public Employee Evaluation and Contract: Deputy Chancellor
B. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators: Designated Representatives: Brian King; Jon Sharpe; JP Sherry; Theresa Matista. Employee Organizations: LRCFT, LRCEA, LRSA, SEIU, LRMA, All unrepresented management and confidential personnel (excluding Chancellor and Deputy Chancellor)
C. Pursuant to Education Code section 54957: Complaint against Public Employee

**12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

**13. ADJOURNMENT**

**LOS RIOS BOARD OF TRUSTEES**

<b>Robert Jones</b> President ▪ Area 2	<b>Dustin Johnson</b> Vice President ▪ Area 1	<b>Vacant</b> ▪ Area 3 <b>Ruth Scribner</b> ▪ Area 4 <b>Pamela Haynes</b> ▪ Area 5	<b>Deborah Ortiz</b> ▪ Area 6 <b>Kay Albiani</b> ▪ Area 7 <b>Omba Kipuke</b> ▪ Student Trustee
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Meetings are held every second Wednesday of the month at 5:30 pm ▪ *Note:* Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.

July 9, 2014	Regular Board Meeting ▪ Location: District Office
August 13, 2014	Regular Board Meeting ▪ Location: District Office

Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: [www.losrios.edu](http://www.losrios.edu)

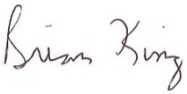
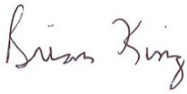
**Help Us Help You**

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Board Meeting Minutes: May 14, 2014	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**STATUS**

The minutes of the Board of Trustees meeting held on May 14, 2014 are attached for Board review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meeting held on May 14, 2014.



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, May 14, 2014**

**1. CALL TO ORDER**

The board meeting was called to order by President Jones at 5:30 p.m., in the Black Box Theatre of Cosumnes River College, 8401 Center Parkway, Sacramento, California.

***Present:***

Mr. Robert Jones, President  
Mr. Dustin Johnson, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

**2. ORAL COMMUNICATIONS**

President Jones and the Board of Trustees recognized Ricardo Lemus for his outstanding service as Student Trustee.

**3. CONSENT CONSIDERATIONS**

*A motion was made by Mr. Johnson, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through N. Items D and M were moved to the Action portion of the agenda.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner*

*No: None*

*Absent: None*

*Motion carried; 6:0*

A. *Board Meeting Minutes: April 9, 2014*

*That the Board of Trustees approve the minutes of the meeting held on April 9, 2014.*

B. Curriculum Proposals: American River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River, Folsom Lake, and Sacramento City colleges.

C. Statement of Legislative Principles

That the Board of Trustees approve the final Statement of Legislative Principles document.

D. Appointment: Citizens' Bond Oversight Committee

This agenda item was moved from Consent Considerations to Action Item E.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the March 31, 2014 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.

F. Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2014.

G. Ratify/Authorize: Grants and Contracts Awarded

That the Board of Trustees ratify, or authorize entering into, the grant and contract awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Center of Excellence – Labor Market Information Research <ul style="list-style-type: none"> <li>• Contract to provide labor market data to members of the North/Far North Regional Consortium.</li> <li>• 10/1/2013 through 6/30/2014</li> <li>• Walter DiMantova, Director, Workforce and Economic Development</li> </ul>	WED	\$22,500	Butte-Glenn CCD
SB 1070 CTE Pathways Program <ul style="list-style-type: none"> <li>• Contract to lead a consortium of college and school districts in the region focused on articulation and aligning CTE pathways.</li> <li>• 1/1/2014 through 12/31/2014</li> <li>• Jerome Countee, Associate Vice President, Workforce Development</li> </ul>	ARC	\$200,000	CCCCO
AB 86 Sacramento County Office of Education <ul style="list-style-type: none"> <li>• Subcontract to provide services in support of the Adult Education Planning Grant.</li> <li>• 3/5/2014 through 6/30/2015</li> <li>• Sue Lorimer, Vice Chancellor, Education &amp; Technology</li> </ul>	DO	\$307,651	CCCCO

H. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the service and professional service agreements listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Consulting Services Elk Grove Center Needs and Preferences Assessment	\$20,000.00	I	3/15/14 – 7/31/14	A Kennedy Group	Facilities
Testing/Inspection Services FLC Rancho Cordova Center	\$43,352.00	I	3/25/14 – 12/31/15	Youngdahl Consulting Group	Facilities
Inspection Services SCC Lusk Aero Remodel	\$50,000.00	I	04/17/14	Nielsen Inspection Services	Facilities
Inspection Services ARC Student Services Addition	\$100,000.00	I	04/22/14	Mark Browning	Facilities
Default Prevention Services for Student Loans	\$15,000.00	I	03/15/14 – 11/15/14	ECMC	ARC
Engineering Design District Wide Mechanical Systems Alterations	\$42,000.00	I	04/03/14 - 08/31/14	Glumac International	Facilities
Consulting Services FLC Analysis of Institutional Operations	\$15,550.00	I	04/21/14 – 05/31/14	Lee Consulting	FLC

I. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions/change orders for the month of April as herein listed.

CHANGE ORDERS					
Bid №	Description	Change Amount	Change Number	Vendor	New Contract Total
13009	ARC Culinary Arts	\$73,744.00	2	Broward Builders	\$8,339,711.00

J. Disposition of Surplus Equipment

Pursuant to Education Code section 81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 3 calculators; 1 calibrator; 1 camera; 1 cart; 1 centrifuge; 3 chairs; 1 compressor; 111 computers; 1 drive; 1 freezer; 1 hot plate; 2 keyboards; 1 lamp; 1 laptop; 25 meters; 1 microwave; 11 mixers; 45 monitors; 14 power supplies; 15 printers; 1 pump; 1 refrigerator; 5 scales; 1 scanner; 1 screen; 2 servers; 1 spectrophotometer; 1 sterilizer; 1 stirrer; 1 stool; 3 switches; 1 telephone; and 2 typewriters.

*K. Purchase Orders, Warrants, Checks, and Wires*

*That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of March 16, 2014 through April 15, 2014.*

PURCHASE ORDERS		
General Fund	0001075504-0001076020 B114702-B114711	\$ 3,335,811.52
Capital Outlay Fund	0003015569-0003015631	
Child Development Fund	0006000739-00060000740	
Self-Insurance Fund	0009000311-0009000311	
WARRANTS		
General Fund	697003-698425	\$ 11,874,067.96
General Fund-ARC Instructional Related	003773-003906	
General Fund-CRC Instructional Related	021336-021370	
General Fund-FLC Instructional Related	030433-030453	
General Fund-SCC Instructional Related	043003-043103	
Capital Outlay Fund	828430-828555	
Child Development Fund	953931-953943	
Self-Insurance Fund	976173-976175	
Payroll Warrants	219891-221976	\$ 18,784,642.83
Payroll-Direct Deposit	669985-674166	
April Leave Process	221977-223549	
Payroll Vendor Warrants	56140-56318	
CHECKS		
Financial Aid Disbursements	2011906-2033858	\$ 19,068,071.11
Clearing Checks	2496-2514	\$ 7,935.64
Parking Checks	2820-2825	\$ 459.00
Bookstore Fund – ARC	28121-28243	\$ 761,753.80
Bookstore Fund – CRC	025355-025434	
Bookstore Fund – FLC	8427-8470	
Bookstore Fund – SCC	046534-046654	
Student Clubs Agency Fund – ARC	4240-4272	\$ 60,425.00
Student Clubs Agency Fund – CRC	3255-3291	
Student Clubs Agency Fund – FLC	1728-1738	
Student Clubs Agency Fund – SCC	2743-2771	
Foundation – ARC	3828-3846	\$ 28,215.40
Foundation – CRC	1692-1704	
Foundation – FLC	0735-0753	
Foundation – SCC	2753-2766	
Foundation – DO	0535-0543	
Associated Students Trust Fund – ARC	0635-0638	\$ 4,454.86
Associated Students Trust Fund – CRC	0573-0576	
Associated Students Trust Fund – FLC	0479-0483	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	Manual Checks 9104-9104 USI Check System 2313-2385	\$ 440,474.05
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ 23,275.43
Vendors	-	\$ -

L. Sabbatical and Professional Development Leaves

*That the Board of Trustees approve the sabbatical and professional development leaves listed in the May board agenda packet for the 2014-15 fiscal year.*

M. President's Employment Agreement

*This agenda item was moved from Consent Considerations to Action Item F.*

N. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.*

#### **4. FIRST READING**

A. Five Year Construction Plan and Final Project Proposals

A draft of the District's Five Year Construction Plan and Final Project Proposals were submitted to the Board of Trustees as First Reading for review and discussion.

B. Board Policy Revisions

General Counsel Sherry presented the following policies for first reading to reflect the District's terminology in reference to "Participatory Governance":

- Student Body Association (P-2311)
- Supervision and Control (P-3112)
- Participatory Governance (P-3411)
- Management/Confidential Relations (P-9311)

#### **5. ACTION**

A. Resolution No. 2014-09: Recognizing Classified Employees

*A motion was made by Ms. Albiani, seconded by Ms. Scribner, that the Board of Trustees adopt Resolution No. 2014-09 recognizing classified staff contributions to the District.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner*

*No: None*

*Absent: None*

*Motion carried; 6:0*



B. Student Parking Fees (R-2252)

A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the Board of Trustees authorize an increase in student parking fees as outlined below, and authorize an annual increase in fees by the Implicit Price Deflator (IPD), rounded down to the nearest whole dollar, when the accumulated IPD meets or exceeds a full dollar increment.

Description	New Rate	Implementation Date
Auto Rate	\$35/semester	January 2015
Auto-Summer	\$20/summer	June 2015
Motorcycle	\$20/semester	January 2015
Motorcycle-Summer	\$10/summer	June 2015
Auto- BOG Students	\$25/semester	January 2015
Daily	\$2*	July 1, 2014

\*Where credit/debit cards are used to purchase daily tickets, the District may add the transaction fee as charged by the credit/debit card vendor.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: None

Motion carried; 6:0

C. Retiree Health Benefit Contribution (P-5165, 6622, 9414)

A motion was made by Ms. Scribner, seconded by Ms. Haynes, that the Board of Trustees approve an increase of the District contribution for retirees' health premiums by \$10 per month, from \$225 to \$235, effective July 1, 2014.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: None

Motion carried; 6:0

D. Cosumnes River College Mission Statement

A motion was made by Ms. Albiani, seconded by Ms. Haynes, that the Board of Trustees approve the mission statement of Cosumnes River College.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: None

Motion carried; 6:0

E. Appointment: Citizens' Bond Oversight Committee\*

Trustee Albani recused herself from this agenda item and removed herself from the Dais.

A motion was made by Ms. Scribner, seconded by Ms. Haynes, that the Board of Trustees appoint Joe Debbs, Basim Elkarra, Robert Holderness, Sharon Margetts, John Orr, Jennifer Quinn, Diane Schachterle, and Nicholas Schroeder to a successive term of two years upon the expiration of their initial appointments to the Citizens' Bond Oversight Committee.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Recused: Albani

Motion carried; 5:0

F. Presidents' Employment Agreement\*

A motion was made by Mr. Johnson, seconded by Ms. Ortiz, that the Board of Trustees approve the hiring of Dr. Thomas Greene as President of American River College including the material terms outlined below:

- An initial term of two (2) years (August 2014-June 2016)
- A salary of \$169,340
- Health and welfare benefits
- Allowance of \$550/month for auto
- Relocation expenses

Roll Call Vote:

Aye: Albani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: None

Motion carried; 6:0

\*Items E and F were pulled from the Consent Considerations agenda.

## 6. INFORMATION

A. Cosumnes River College Accelerated Curriculum Report

Cosumnes River College faculty, administrators and students provided a report about Acceleration in Context (AIC) and the College's newly designed accelerated curriculum to the Board of Trustees for information and discussion.

## 7. BOARD MEMBER REPORTS

Mr. Lemus expressed his gratitude for the Board and administration's support over his term as Student Trustee.

Ms. Albiani reported her participation in Spotlight on Elk Grove.

Mr. Johnson attended the LRCFT Picnic and the African American Students' celebration.

Ms. Scribner reported that she attended the Rancho Cordova groundbreaking. She also acknowledged that it was California Day of the Teacher.

Ms. Haynes thanked the Board of Trustees for their support in her recent election to the California Community College Trustees (CCCT) Board. This past month she participated in the LRCFT picnic, Rancho Cordova groundbreaking, African American Students' celebration, JP Morgan Chase Education CTE grant for the region roll out, and Sacramento Metro Chamber's Capital to Capital trip in Washington, D.C.

Ms. Ortiz applauded Mr. Lemus for his outstanding service to the Board. She reported on her recent meeting with the Campaign for Community College Trust regarding STEM initiatives and disciplines, and also attended the LRCFT Picnic.

## 8. FUTURE AGENDA ITEMS

Ms. Albiani expressed an interest in adding board workshops to the annual meeting schedule to give the Board the opportunity to review and discuss issues in depth. She requested that this be put on a future agenda for the Board's consideration.

Ms. Scribner requested a report on the May Revise.

## 9. REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

Daniel Mitchel, President, Cosumnes River College Student Senate

April Robinson, Interim President, Cosumnes River College Classified Senate

Kale Braden, President, District Academic Senate

### Chancellor's Report:

**ARC:** American River College student Edna Simbi has been awarded a Jack Kent Cooke Foundation Undergraduate Transfer Scholarship. Edna is one of 85 scholars nationwide selected this year for the award. The scholarship is for up to \$30,000 per year and is intended to cover a significant share of the student's educational expenses for the final two to three years needed to earn a bachelor's degree. Edna has been accepted by several top colleges, including

Columbia University and UC Berkeley. An honors student, she is pursuing degrees in political science, international studies and social science, with plans to graduate this spring.

**CRC:** Cosumnes River College anthropology professor Amanda Paskey has been awarded “Teacher of the Year” by the Society for Anthropology in Community Colleges (SACC), which is affiliated with the American Anthropological Association. The award recognizes undergraduate teachers of community colleges and four-year colleges who have demonstrated exceptional creativity in their teaching, who approach teaching by taking into account different learning abilities and backgrounds or who have established outstanding field schools. It also recognizes teachers who created projects shown to make a difference in the lives of their students and the community. Professor Paskey, who is president-elect of the SACC, is also one of the professors recognized for the Academic Senate’s Stanback-Stroud Diversity Award, shared earlier this evening in the district Academic Senate report.

**FLC:** The Folsom Lake College Student Ambassador program has been reestablished thanks to Student Life Coordinators Gen Siwabessy and Kim Toledo. The Ambassadors – all high achievers – have widely diverse backgrounds and are instrumental in providing peer perspective for new students on academic success and the importance of selecting an academic path early. Ambassadors assist FLC’S academic counselors who are working on our Steps to Success initiative, which requires all incoming first-time students to participate in an Academic Planning Session. The Ambassadors also play a vital role in our newly created Campus Tours Program, which is being built up to offer campus tours at each of FLC’s campuses several days a week. The Ambassadors’ tours connect our college to prospective students, parents and community partners to show off our campuses and highlight our various academic programs.

**SCC:** The Sacramento Republic FC soccer team has played to huge crowds at its first two home games at Hughes Stadium, and large crowds are expected for this Saturday’s match and a fourth and final match expected to be scheduled at Hughes for June 7. Although Sac Republic lost the home opener, 2-1, the 20,000-plus fans almost doubled the United Soccer League’s attendance record for a regular-season game! The team’s permanent, much smaller home at Cal Expo is expected to be ready for its June 21 game. And in scholarship news, the SCC Foundation dispersed \$139,000 in scholarships after reviewing nearly 4,000 applications during the 2014 scholarship season. The 163 scholarships totaling 235 awards were made possible by contributions from nearly 200 donors. More than 135 student recipients were honored during the May 6 awards ceremony.

Chancellor King announced the following retirements:

Retirement			Years of Service
Yolanda Escobar	Lead Library/Media Technical Assistant	SCC	43+
Frank Ramos	Welding Professor	ARC	37
Jon James	DSPS Counselor	ARC	34
Linda Jurgens	College Information Technology Systems Supervisor	ARC	27+
Christine Wagner	Communication Professor	CRC	27
Marlo McClurg-Mackinnon	ESL Professor	CRC	27
Jane DeLeon	Dean of Planning, Research and Professional Development	ARC	25
Rosemary VeVe	Admissions/Records Evaluator I	SCC	24+

Mary Lou Nugent	English Professor	ARC	23
Sandra Warmington	Librarian	SCC	23
Mathilde Mukantabana	History Professor	CRC	21
Joanna Blaha Zadra	ESL Professor	ARC	20
William Kirkham	Architectural Design Technology Prof.	CRC	20
Susan Quirarte	Mathematics Professor	CRC	17
Glenn Kaneyuki	Facilities Planning & Engineering Specialist	FM	13+
Richard Ida	Associate Vice President, Economic and Workforce Development	SCC	9
Jessica Hodge	Nutrition Professor	FLC	7

## 10. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 6:50 pm: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators: Designated Representatives: Brian King; Jon Sharpe; JP Sherry; Ryan Cox; Brenda Balsamo. Employee Organization: LRCFT, LRCEA, SEIU.

*Closed Session Adjourned: 8:30 pm*

*Open Session: 8:32 pm*

## 11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

The Board took no reportable action in closed session.

## 12. ADJOURNMENT

*A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the meeting be adjourned.*

*Motion carried; 6:0*

President Jones adjourned the meeting at 8:33 p.m.

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### BRIAN KING

Chancellor and Secretary to the Board of Trustees

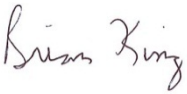
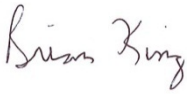
*Draft Minutes presented to the Board of Trustees: June 11, 2014*

*jd*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** June 11, 2014

<b>SUBJECT:</b>	Revised Dates of the Regular Meetings of the Board (2014 Calendar)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Brian King	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**STATUS**

A revised board meeting calendar is attached. The proposed revision is to reschedule the October board meeting from October 8, 2014 to October 15, 2014.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the revised board meeting calendar rescheduling the October board meeting to October 15, 2014.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

## 2014 Board Meeting Calendar



Regular Board meetings every 2nd Wednesday (unless otherwise noted) at 5:30 pm

JANUARY				JULY			
	8				9		
FEBRUARY				AUGUST			
	12 FLC				13		
MARCH				SEPTEMBER			
2/28- 3/1*	12				10 ARC		
APRIL				OCTOBER			
	9			3-4*		15 <i>Revised Date</i>	
MAY				NOVEMBER			
	14 CRC				12 SCC		
JUNE				DECEMBER			
	11				10		

\*Board Retreat Dates

Convocation Dates: January 17, 2014; August 22, 2014

Graduation: May 21, 2014

### MEETING LOCATIONS:

Meetings are held in the District Office Board Room, unless otherwise noted. All meeting location addresses for 2014 are as follows:

Los Rios Community College District Office: 1919 Spanos Court, Sacramento, CA 95825

American River College (ARC): 4700 College Oak Drive, Sacramento, CA 95841

Cosumnes River College (CRC): 8401 Center Parkway, Sacramento, CA 95823


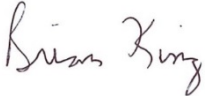
Folsom Lake College (FLC): 10 College Parkway, Folsom, CA 95630

Sacramento City College (SCC): 3835 Freeport Boulevard, Sacramento, CA 95822

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Naming of the Main Court of the Folsom Lake College Tennis Complex	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Rachel Rosenthal	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Board Policy 8431 calls for the Board of Trustees to approve the naming of college facilities and areas. Buildings and areas may be named in honor of friends, benefactors, corporations, or other appropriate legal entities that have made significant contributions to the College.

**STATUS:**

Folsom Lake College will be opening its nine-court tennis complex in mid-2014 as part of Phase II of the college’s new Athletics Complex. Phase I, which included track and field as well as soccer, baseball, and softball fields, was dedicated in fall 2013. Phase II will expand the athletics complex with the addition of a tennis complex, cross country course, and wetland area interpretive trail.

For the past five seasons, Broadstone Racquet Club, owned and operated by Spare Time, Inc., has donated the use of nine courts to Folsom Lake College’s intercollegiate tennis team. The naming of the main court of the tennis complex as the “Broadstone Racquet Club Center Court” will recognize their current financial support, as well as past contributions. The use of their facilities was fully supported by the Chairman of the Board of Spare Time, Inc., Bill Campbell, and has been the cornerstone of this emerging intercollegiate tennis team. Spare Time, Inc. and Bill Campbell have now augmented their generous donation of facilities with an additional gift of \$10,000 to name the main court.

**RECOMMENDATION:**



It is recommended that the Board of Trustees approve the naming of the main court of the Folsom Lake College Tennis Complex in honor of Broadstone Racquet Club.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Child Development Centers Program Self-Evaluation	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Susan L. Lorimer	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to the Child Care and Development Services Act, Education Code section 8200, the Los Rios Community College District administers child development programs through the California Department of Education (CDE). Program self-evaluations must be submitted to the Child Development Division annually.

**STATUS:**

The District currently operates programs at American River, Cosumnes River, and Sacramento City Colleges. The programs have conducted their self-evaluations for the current year. The certification for the 2013-14 evaluation includes a provision that the Board of Trustees receive a copy of the self-evaluation which is attached.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the program self-evaluations for CCTR- 3192 and CSPP-3378 contracts for the fiscal year 2013-14.

**Program Self-Evaluation Cover Page (CD 4000)**

<b>Contractor's Legal Name</b> Los Rios Community College District		<b>Vendor Number</b> 34-6737	
<b>Contract and Age</b>	<input type="checkbox"/> CSPP	<b>Number of Classrooms</b>	
	<input checked="" type="checkbox"/> CCTR – (Infant/Toddler)	<b>Number of Classrooms</b>	<b>2</b>
	<input type="checkbox"/> CCTR – (School Age)	<b>Number of Classrooms</b>	
	<input type="checkbox"/> Education Network – (Infant/Toddler)	<b>Number of Homes</b>	
	<input type="checkbox"/> Education Network – (Preschool)	<b>Number of Homes</b>	
	<input type="checkbox"/> CHAN	<b>Number of Classrooms</b>	
	<input type="checkbox"/> CMIG – (Infant/Toddler)	<b>Number of Classrooms</b>	
	<input type="checkbox"/> CMIG – (Preschool)	<b>Number of Classrooms</b>	

**Describe the Program Self-Evaluation Process (Note: This area expands as necessary.)**

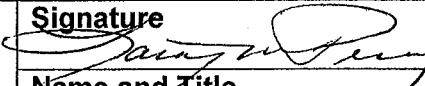
The Los Rios Community College teaching staff met at each of their perspective sites the week of August 19, 2013 and again the week of January 13, 2014 to review 2012-13 Program Action Plan including Group Summaries of DRDP, ITERS and Parent survey.

DRDP- Teachers prepared children's portfolios and began collecting observations and documentation for the children's DRDPs for Fall 2013 semester August, 2013 and again in January 2014 for the spring semester and continued throughout the semester. First assessments were completed within 60 days of enrollment for new children, with the returning children being completed 6 months from their last DRDP. Teachers scheduled individual parent conferences as each child's DRDP was completed for both fall and spring semesters. Fall 2013 group summaries were shared with teaching staff at the start of the spring semester for curriculum planning purposes. Teachers received the spring 2014 group summary from each of their classrooms and collaborated with each site supervisor to determine center action plans. Summaries will be used to plan future curriculum activities.

ERS completed for each of the agency classrooms during the spring 2014 semester. Classroom teachers met with their supervisor, to review findings and implemented recommended changes to classroom environment. Teachers will meet again during the week of August 18, 2014 to review and make changes as needed.

Parent Surveys were distributed to the families during the spring 2014 semester. The CDC supervisors summarized and completed the summary of findings by May 1, 2014. Survey results will be shared with families during at each site's final family event in May 2014 and again in August during the bi-annual parent orientation.

ARC and SCC Supervisors, with input from CRC, met to compile results for the Agency Program Self Evaluation on May 19, 2014.

A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.		Date 06/11/2014
A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.		Date 05/22/2014
A copy of the Program Self-Evaluation will be/has been presented to parents.		Date 05/14/14-08/28/2014
Statement of Completion I certify that a Program Self-Evaluation was completed.	Signature 	Date 05/16/14
	Name and Title Laurie Perry-LRCCD Agency Director	Phone Number (916) 650-2953

**Desired Results Program Action Plan – Reflection on Action Steps (CD 3900)**

<b>Contractor Name</b> Los Rios Community College District	
<b>Contract Type, and/or FCCHEN</b> CCTR	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> Infant/Toddler
<b>Planning Date</b> May 19, 2014	<b>Lead Planner’s Name and Position</b> Michelle Matias- ARC Supervisor
<b>Follow-up Date(s)</b> August 19, 2014/January 13, 2015	<b>Lead Planner’s Name and Position</b> Becky Halligan- CRC Supervisor, Lisa Garcia- SCC Supervisor

This form can be expanded and is not limited to a single page.

**Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2012-13 Program Self-Evaluation Report. As the FY 2012-13 Action Steps would be different or unique to the contract type and age group, a separate reflection and narrative for each is required.**

**Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.**

The following includes both agency wide and individual campus action steps completed 2013-14:

1. Provide children with learning opportunities that will guide them toward **“Discovering ideas”** Self and Social Development.
  - An agency wide training was conducted on Tuesday, Aug 20, 2013 at Sacramento City College with the focus on Social –Emotional Development by Laurie Perry-Agency Director/SCC ECE Coordinator. Strategies included understanding children’s social competency skills through the use of CA Preschool Curriculum Framework.
  - **ARC**
    - During Parent Conferences, CDC teachers discussed ways for families to support the social development skills being worked on in the classrooms.
    - The toddler teaching team included a larger variety of materials and activities geared toward social development for toddlers.

➤ **CRC**

- Teachers added more books in the classroom that focused on friendships, resolving conflicts and feelings
- Teachers requested help from the CIBC (California Inclusion and Behavioral Network) program. Working with the consultant the classroom teachers reflected on how changes to the classroom environment may support a better learning environment for the children while also potentially reducing some of the behavioral problems and conflicts.
- The children's parents were also included in discussions about new strategies to try at home.

2. Provide children with learning opportunities that will guide them toward **"Discovering Ideas"** in the area of Cognitive Development

➤ **ARC**

- CDC Teachers received training on implementing new curriculum ideas to support cognitive development.
- 76% of toddlers at ARC were rated at the "Discovering Ideas" point on the Cognitive Development scale for their 2014 DRDP.

➤ **CRC**

- Classroom teachers took inventory of the materials from the supply room and identified materials that should be rotated into the classroom to support children's cognitive development.

3. Provide parents and children with learning opportunities that will guide them toward "Discovering ideas" about safety and health practices.

Each individual site (ARC, CRC, SCC) conducted classroom level in-service on updated/improving classroom curriculum as it relates to children's learning opportunities for gaining awareness in safety and health practices.

➤ **ARC**

- ARC participated in and was awarded Preschools SHINE status. During this process, the Leadership Team wrote and implemented new Wellness Policies.
- All ARC staff were trained on health and safety procedures during training week in August 2013.

➤ **CRC**

- Teachers were very successful in conveying the importance of daily hand washing at arrival times to the parents. The routine is evident in the daily routines now.

**Desired Results Developmental Profile Summary of Findings  
 And Program Action Plan – Program or Network Level (CD 4001A)**

<b>Contractor Name</b> Los Rios Community College District	
<b>Contract Type, and/or FCCHEN</b> CCTR	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> Infant/Toddler
<b>Planning Date</b> May 19, 2014	<b>Lead Planner's Name and Position</b> Michelle Matias- ARC Supervisor
<b>Follow-up Date(s)</b> August 19, 2014	<b>Lead Planner's Name and Position</b> Becky Halligan- CRC Supervisor, Lisa Garcia-SCC Supervisor

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<b>Key Findings by Domain from Developmental Profiles</b>	<b>Educational Program Goal(s)</b>	<b>Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)</b>	<b>Expected Completion Date and/or Ongoing Implementation and Persons Responsible</b>
<b>Ask: Where is the program now?</b>	<b>Ask: Where does the program want to go?</b>	<b>Ask: How does the program get there?</b>	<b>Ask: By when?</b>
Our toddlers are working toward Discovering and Developing Ideas in Self and Social Development (29% are Acting with Purpose and 65% are Discovering Ideas).	Our teaching team is focusing on building relationships. This includes relationships between children in our classroom, relationships between staff and families, and also relationships between primary caregivers and children.	<ul style="list-style-type: none"> <li>• Keeping children together whenever possible as they transition to new classrooms and having at least one staff member transition with them for continuity of care.</li> <li>• Breaking out into small groups with the same primary caregiver more frequently.</li> </ul>	<ul style="list-style-type: none"> <li>• Aug 2014/Jan 2015</li> <li>• Bi Monthly Center Supervisors ECE faculty Classroom teachers</li> <li>• Aug 2014/Jan 2015</li> <li>• Daily/weekly</li> </ul>

	<p>To align with the rest of our program, we have a focus on diversity, inclusion and English Language Learners.</p>	<ul style="list-style-type: none"><li>• Provide staff development training using the Preschool Learning Foundations and Curriculum Framework to develop activities and lessons for the children.</li><li>• Provide parents with materials in a variety of home languages</li><li>• Include a multi- language literature enriched classroom environment</li><li>• Post more diversity pictures in the room.</li><li>• Make more flesh colored paints and crayons available to children.</li><li>• Use more mirrors in the classroom.</li></ul>	
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**Program Self-Evaluation Cover Page (CD 4000)**

<b>Contractor's Legal Name</b> Los Rios Community College District		<b>Vendor Number</b> 34-6737	
<b>Contract and Age</b>	<input type="checkbox"/> CSPA	Number of Classrooms	
	<input type="checkbox"/> CCTR – (Infant/Toddler)	Number of Classrooms	
	<input checked="" type="checkbox"/> CCTR – (School Age)	Number of Classrooms	1
	<input type="checkbox"/> Education Network – (Infant/Toddler)	Number of Homes	
	<input type="checkbox"/> Education Network – (Preschool)	Number of Homes	
	<input type="checkbox"/> CHAN	Number of Classrooms	
	<input type="checkbox"/> CMIG – (Infant/Toddler)	Number of Classrooms	
	<input type="checkbox"/> CMIG – (Preschool)	Number of Classrooms	
<b>Describe the Program Self-Evaluation Process (Note: This area expands as necessary.)</b>			
<p>The Los Rios Community College teaching staff met at each of their perspective sites the week of August 19, 2013 and again the week of January 13, 2014 to review 2012-13 Program Action Plan including Group Summaries of DRDP, SACERS and Parent survey.</p> <p>DRDP- Teachers prepared children’s portfolios and began collecting observations and documentation for the children’s DRDPs for Fall 2013 semester August, 2013 and again in January 2014 for the spring semester and continued throughout the semester. First assessments were completed within 60 days of enrollment for new children, with the returning children being completed 6 months from their last DRDP. Teachers scheduled individual parent conferences as each child’s DRDP was completed for both fall and spring semesters. Fall 2013 group summaries were shared with teaching staff at the start of the spring semester for curriculum planning purposes. Teachers received the spring 2014 group summary from each of their classrooms and collaborated with each site supervisor to determine center action plans. Summaries will be used to plan future curriculum activities.</p> <p>ERS completed for each of the agency classrooms during the spring 2014 semester. Classroom teachers met with their supervisor, to review findings and implemented recommended changes to classroom environment. Teachers will meet again during the week of August 18, 2014 to review and make changes as needed.</p> <p>Parent Surveys were distributed to the families during the spring 2014 semester. The CDC supervisors summarized and completed the summary of findings by May 1, 2014. Survey results will be shared with families during at each site’s final family event in May 2014 and again in August during the bi-annual parent orientation.</p> <p>ARC and SCC Supervisors, with input from CRC, met to compile results for the Agency Program Self Evaluation on May 19, 2014.</p>			

A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.		Date 06/11/2014
A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.		Date 05/22/2014
A copy of the Program Self-Evaluation will be/has been presented to parents.		Date 05/14/14-08/28/2014
Statement of Completion I certify that a Program Self-Evaluation was completed.	Signature 	Date 05/16/14
	Name and Title Laurie Perry-LRCCD Agency Director	Phone Number (916) 650-2953

**Desired Results Program Action Plan – Reflection on Action Steps (CD 3900)**

<b>Contractor Name</b> Los Rios Community College District	
<b>Contract Type, and/or FCCHEN</b> CCTR	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> School Age
<b>Planning Date</b> May 19, 2014	<b>Lead Planner’s Name and Position</b> Michelle Matias- ARC Supervisor, Lisa Garcia- SCC Supervisor
<b>Follow-up Date(s)</b> August 19, 2014/January 13, 2015	<b>Lead Planner’s Name and Position</b> Becky Halligan- CRC Supervisor

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Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2012-13 Program Self-Evaluation Report. As the FY 2012-13 Action Steps would be different or unique to the contract type and age group, a separate reflection and narrative for each is required.

Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.

The following includes both agency wide and individual campus action steps completed 2013-14:

1. Provide children with learning opportunities that will guide them toward “**Expanding**” Self and Social Development
  - The staff from all Los Rios Community College District’s Child Development Centers convened in August 2013 for our annual training which focused on Social Emotional Development of Children.
  - **CRC**
    - The school age room added more time to their daily routines for the children to do more focused journaling and provided reading buddies to the preschool classrooms.
    - Teachers, children and parents were encouraged to participate in writing the “saying of the day”. All the participants generated positive statements that supported peer and adult interactions (i.e. “it’s important to be nice.”). Each day the sayings were rotated and conversation at group time focused on how the saying of the day could be seen and incorporated into the events of the day in the classroom.

2. Provide parents and children with learning opportunities that will guide them toward **“Understanding”** Safety and Health practices.

➤ **CRC**

- The teachers identified the need for more discussion and follow up writing opportunities for children to expand on their knowledge of healthy and safe practices in their lives.
- School age children journal each day using daily prompts related to health, safety, and healthy lifestyles.
- Informational brochures regarding recent changes to the FDA food guidelines including “MY PLATE” were provided for parents in the school age room.
- Parents were encouraged to join their child at a mealtime or snack time according to their availability.

**Desired Results Developmental Profile Summary of Findings  
And Program Action Plan – Program or Network Level (CD 4001A)**

<b>Contractor Name</b> Los Rios Community College District	
<b>Contract Type, and/or FCCHEN</b> CCTR	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> School Age
<b>Planning Date</b> May 19, 2014	<b>Lead Planner's Name and Position</b> Becky Halligan CRC Supervisor
<b>Follow-up Date(s)</b> August 19, 2014	<b>Lead Planner's Name and Position</b> Michelle Matias ARC Supervisor, Lisa Garcia SCC, Supervisor

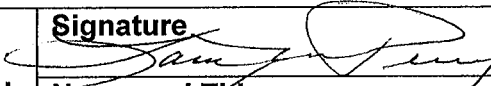
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<b>Key Findings by Domain from Developmental Profiles</b>	<b>Educational Program Goal(s)</b>	<b>Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)</b>	<b>Expected Completion Date and/or Ongoing Implementation and Persons Responsible</b>
<b>Ask: Where is the program now?</b>	<b>Ask: Where does the program want to go?</b>	<b>Ask: How does the program get there?</b>	<b>Ask: By when?</b>
In the Self and Social domain 11% of the children are at the developing stage; 56% are "understanding" and 33% are "integrating"	Increase the number of children meeting the understanding and integrating developmental levels by giving them opportunities that will support their knowledge of and increase their skill level with identify of self and empathy.	<ul style="list-style-type: none"> <li>Planned learning opportunities which includes discussions and list grouping in our community</li> <li>Encourage journaling with recall and review focusing on "Where do I belong"; graph group and communities.</li> <li>Environment and Materials needed include journals, graphing paper, magazines, newspapers depicting diverse communities and groups.</li> <li>Involve parents by distributing "Where Do I</li> </ul>	Ongoing implementation throughout the Fall 2014 semester directed by the Classroom Teachers/site supervisors  Review at end of semester – December 2014

		Belong" fliers that parents and children can collaboratively complete; Survey children and parents on related topics such as "How would you feel if...?"	
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**Program Self-Evaluation Cover Page (CD 4000)**

<b>Contractor's Legal Name</b> Los Rios Community College District		<b>Vendor Number</b> 34-6737	
<b>Contract and Age</b>	<input checked="" type="checkbox"/> CSPP	<b>Number of Classrooms</b>	<b>8</b>
	<input type="checkbox"/> CCTR – (Infant/Toddler)	<b>Number of Classrooms</b>	
	<input type="checkbox"/> CCTR – (School Age)	<b>Number of Classrooms</b>	
	<input type="checkbox"/> Education Network – (Infant/Toddler)	<b>Number of Homes</b>	
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<b>Describe the Program Self-Evaluation Process (Note: This area expands as necessary.)</b>			
<p>The Los Rios Community College teaching staff met at each of their perspective sites the week of August 19, 2013 and again the week of January 13, 2014 to review 2012-13 Program Action Plan including Group Summaries of DRDP, ECERS and Parent survey.</p> <p>DRDP- Teachers prepared children's portfolios and began collecting observations and documentation for the children's DRDPs for Fall 2013 semester August, 2013 and again in January 2014 for the spring semester and continued throughout the semester. First assessments were completed within 60 days of enrollment for new children, with the returning children being completed 6 months from their last DRDP. Teachers scheduled individual parent conferences as each child's DRDP was completed for both fall and spring semesters. Fall 2013 group summaries were shared with teaching staff at the start of the spring semester for curriculum planning purposes. Teachers received the spring 2014 group summary from each of their classrooms and collaborated with each site supervisor to determine center action plans. Summaries will be used to plan future curriculum activities.</p> <p>ERS completed for each of the agency classrooms during the spring 2014 semester. Classroom teachers met with their supervisor, to review findings and implemented recommended changes to classroom environment. Teachers will meet again during the week of August 18, 2014 to review and make changes as needed.</p> <p>Parent Surveys were distributed to the families during the spring 2014 semester. The CDC supervisors summarized and completed the summary of findings by May 1, 2014. Survey results will be shared with families during at each site's final family event in May 2014 and again in August during the bi-annual parent orientation.</p> <p>ARC and SCC Supervisors, with input from CRC, met to compile results for the Agency Program Self Evaluation on May 19, 2014.</p>			

<b>A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.</b>		<b>Date 06/11/2014</b>
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<b>Statement of Completion I certify that a Program Self-Evaluation was completed.</b>	<b>Signature</b> 	<b>Date 05/16/14</b>
	<b>Name and Title Laurie Perry-LRCCD Agency Director</b>	<b>Phone Number (916) 650-2953</b>



**Desired Results Program Action Plan – Reflection on Action Steps (CD 3900)**

<b>Contractor Name</b> Los Rios Community College District	
<b>Contract Type, and/or FCCHEN</b> CSPP	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> Preschool
<b>Planning Date</b> May 19, 2014	<b>Lead Planner’s Name and Position</b> Michelle Matias-ARC Supervisor, Lisa Garcia-SCC Supervisor
<b>Follow-up Date(s)</b> August 19, 2014/January 13, 2015	<b>Lead Planner’s Name and Position</b> Becky Halligan CRC Supervisor

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**Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2012-13 Program Self-Evaluation Report. As the FY 2012-13 Action Steps would be different or unique to the contract type and age group, a separate reflection and narrative for each is required.**

**Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.**

The following includes both agency wide and individual campus action steps completed 2013-14:

1. Provide children with learning opportunities that will guide them toward “Building” Self and Social Development:
  - An agency wide training was conducted on Tuesday, Aug 20, 2013 at Sacramento City College with the focus on Social –Emotional Development by Laurie Perry-Agency Director/SCC ECE Coordinator. Strategies included understanding children’s social competency skills through the use of CA Preschool Curriculum Framework.
- **ARC**
  - An Early Childhood Education faculty member, Jan DeLapp, provided books and mentored teachers on social-emotional development and social skills.
  - During Parent Conferences, CDC teachers discussed ways for families to support the social development skills being worked on in the classrooms.

➤ **CRC**

- Preschool teachers added more books in the classroom that focused on friendships, resolving conflicts and feelings.
- The teachers initiated a “What would you do” discussion at small group time where scenarios depicting typical classroom conflicts between peers were presented to children and the teachers guided them in discussions about positive ways to resolve the conflicts.
- To help support some particular children in their behavioral problems the classroom teachers requested help from the CIBC (California Inclusion and Behavioral Network) program.
- Working with the consultant the classroom teachers reflected on how changes to the classroom environment may support a better learning environment for the children while also potentially reducing some of the behavioral problems and conflicts.
- The children’s parents were also included in discussions about new strategies to try at home.

➤ **SCC**

- SCC Staff met on Mon. Aug 19, 2013 to review site ECERS/DRDP action plan to discuss and implement environmental/curriculum changes to better address the social/emotional needs of the children.
- SCC staff received onsite training on Reflective Supervision from Stephanie Gomez-QCCC/SCOE. Teachers implemented recommendation on how to address/meet specific emotional/behavioral needs of children
- Overall ratings for children at the “Building” level in “Self & Social Development” increased from 29% in 2013 to 43% in 2014.

2. Provide children with learning opportunities that will guide them toward “Building” in Mathematics Development:

- Each individual site (ARC, CRC, SCC) conducted classroom level in-service on updated/improving classroom mathematic curriculum.

➤ **ARC**

- On August 19, 2013, the ARC CDC staff met for training and brainstorming ideas for stronger mathematical curriculum.
- Supply funds were used to purchase additional mathematical manipulatives.
- An area for parents and children to spend time together in the center was set up for mathematical activities.

➤ **CRC**

- Classroom teachers took inventory of the materials from the supply room and identified materials that should be rotated into the classroom to support developing the children's skills in measuring and patterning.
- The teachers added more tape measures, magna-tiles, tangrams, unifix cubes and rulers.
- A series of take home packets with math books were added to the lending library to support families engaging in math activities at home with their children.

➤ **SCC**

- Staff met Aug 19, 2013 to review Program Action Plan/ECERs as it relates to developing effective strategies for implementing mathematics curriculum.
- Staff made changes to the classroom environment to add additional math related materials to the children's daily activities. Additional math activities were also included in planned circle time activities.
- Both Parents and Teachers received a copy of the CPIN "Engaging Children in Early Mathematic Experiences" as a resource for engaging children in daily Mathematic experiences.
- Overall ratings for the children at the "Building" level in Mathematics Development increased from 30% in 2013 to 45% in 2014.

3. Provide parents and children learning opportunities that will guide them toward "Building" awareness in safety and health practices.

- Each individual site (ARC, CRC, SCC) conducted classroom level in-service on updated/improving classroom curriculum as it relates to children's learning opportunities for gaining awareness in safety and health practices.

➤ **ARC**

- ARC participated in and was awarded Preschools SHINE status. During this process, the Leadership Team wrote and implemented new Wellness Policies.
- All ARC staff were trained on health and safety procedures during training week in August 2013.

➤ **CRC**

- Teachers were very successful in conveying the importance of daily hand washing at arrival times to the parents.
- The routine is evident in the daily routines now.

➤ **SCC**

- During the week of Aug. 19, staff reorganized classroom and schedule to address areas in the ECERs to increase the safety and health practices in the classrooms.
- Posters were added to various bulletin boards that address “When to keep your Child Home” and “Wash your hands” at all sinks.
- Staff provided individual conferences with parents in January 2014 prior to the start of the semester to review center health policies.
- All new families enrolling for the spring 2014 semester were provided with an overview of the center health policies.
- Overall rating for children at the “Building” level in safety and health increased from 34% in 2013 to 52% in 2014.

**Desired Results Developmental Profile Summary of Findings  
And Program Action Plan – Program or Network Level (CD 4001A)**

<b>Contractor Name</b> Los Rios Community College District	
<b>Contract Type, and/or FCCHEN</b> CSPP	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> Preschool
<b>Planning Date</b> May 19, 2014	<b>Lead Planner's Name and Position</b> Lisa Garcia-SCC Supervisor, Michelle Matias-ARC Supervisor
<b>Follow-up Date(s)</b> August 19, 2014	<b>Lead Planner's Name and Position</b> Becky Halligan-CRC Supervisor

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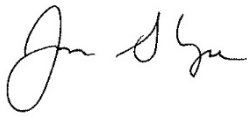
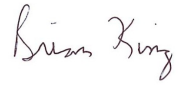
<b>Key Findings by Domain from Developmental Profiles</b>	<b>Educational Program Goal(s)</b>	<b>Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)</b>	<b>Expected Completion Date and/or Ongoing Implementation and Persons Responsible</b>
<b>Ask: Where is the program now?</b>	<b>Ask: Where does the program want to go?</b>	<b>Ask: How does the program get there?</b>	<b>Ask: By when?</b>
41.5% of the children are at "Developing" in Language & Literacy.	Increase children's understanding of Expression of self through language and phonological awareness to the "Building" level	<ul style="list-style-type: none"> <li>Teachers will be provided with professional development training during the bi-annual Agency training using the CA Preschool Curriculum Framework with the focus on how strategies for implementing activities on language expression.</li> <li>During group time plan and implement books with repeating phrases so children can complete the rhyming phrases, Use songs that children can add the missing words, and repeat the clapping and stomping patterns.</li> </ul>	<ul style="list-style-type: none"> <li>Aug 2014/Jan 2015</li> <li>Bi Monthly Center Supervisors ECE faculty Classroom teachers</li> <li>Aug 2014/Jan 2015</li> <li>Daily/weekly Classroom teachers</li> </ul>

		<ul style="list-style-type: none"> <li>• Each site will utilize campus ECE instructors/local agencies (i.e. SCOE) to provide bi-monthly center base staff development</li> <li>• Teachers will meet monthly to review curriculum plans and make changes as needed</li> <li>• Parents will be provide with a variety of resources, i.e. parent workshops, handouts, community resources, throughout the year to encourage language development with their child.</li> </ul>	<ul style="list-style-type: none"> <li>• Aug 2014/Jan 2015</li> <li>• Bi Monthly Center Supervisors ECE faculty Classroom teachers</li> </ul>
In each preschool classroom, between 20% and 30% of our children are English Language Learners.	Increase the children's understanding in developing receptive and expressive English language to the "Developing" and "Building" levels.	<ul style="list-style-type: none"> <li>• Provide staff development training using the Preschool Learning Foundations and Curriculum Framework to develop activities and lessons for the children.</li> <li>• Provide parents with materials in a variety of home languages</li> <li>• Include a multi- language literature enriched classroom environment</li> </ul>	<ul style="list-style-type: none"> <li>• Aug 2014/Jan 2015</li> <li>• Bi Monthly Center Supervisors ECE faculty Classroom teachers</li> <li>•</li> </ul>
Over 50% of our preschool children are either not yet developing, exploring or developing Awareness of Diversity in self and others.	Increase the children's skill level of understanding in Awareness of Diversity and Self to the "Developing" and "Building" levels.	<ul style="list-style-type: none"> <li>• Post more diversity pictures in the room.</li> <li>• Make more flesh colored paints and crayons available to children.</li> <li>• Use more mirrors in the classroom.</li> <li>• Provide a variety of self -selected and group activities to promote children's awareness of similarities/difference i.e. Chart heights and weights of children, dismiss children from group by eye, hair color and other attributes etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Aug 2014/Jan 2015</li> <li>• weekly Classroom teachers</li> </ul>

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	2013-14 Budget Revision No 2	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

On September 11, 2013, the Governing Board adopted the 2013-14 maximum funding level (Z Budget) for the General Fund. The Board approved budget revision #1 on February 12, 2014. The attached Schedule I details further modifications to this funding level since the first revision. General Fund revenues and appropriations are budgeted \$6.6M higher reflecting \$2.5M in additional one-time funding from the final recalculation for the 2012-13 fiscal year and other increases to revenues and transfers as well as recognition of \$1.7M in additional restricted/special programs revenues. The \$2.5M in one-time funds from the final recalculation is comprised of \$560K in growth (restoration) funding over what was projected for 2012-13 and \$1.9M from the difference between the estimated deficit factor of 1% and the final deficit factor which came in at less than ¼ of 1%.

For 2013-14, growth was funded at \$5.1M at the 1<sup>st</sup> Principal Apportionment (P1) and with the additional base revenue of \$560K from the 2012-13 recalculation, the District’s revenues are projected to fall between the Y and Z budgets. Although there was a significant deficit at 2013-14 P1, 4.4%, the general fund budget does not contain a deficit projection. The 2<sup>nd</sup> Principal Apportionment (P2), scheduled to be issued in late June, will provide a more accurate picture as far as enrollment fees and property tax revenues as well as the Chancellor’s Office’s projections of what the deficit may be when the 2013-14 calculation is finalized in February 2015. If it is necessary to record a revenue shortfall for the year, the District would likely still be in the Y budget range and operating up to the Y level is prudent at this time. The resources still includes a draw \$3.8M of the reserves designated by the Board as available to support general fund operations.

**STATUS:**

Revisions to the adopted budget for the General Fund are necessary for the following reasons:

1. Adjustments to general purpose and restricted/special programs as described above (Schedules I and II) including recognition of augmentations and new awards for restricted programs and re-alignment across major object codes as expenditure plans are formalized; and,

Revisions to other District funds due to:

2. Instructionally-Related Activities (Schedule III): Primarily due to reduction in local revenues; Changes in expenditure plan; and increase in transfer to the General fund.
3. Child Development Fund (Schedule IV): Increase in state revenues and transfer from the General fund with corresponding increase in expenditures for salaries and benefits.
4. Capital Outlay Projects (Schedule V): Increase in state revenue for Proposition 39 projects offset partially by the closeout of a state capital outlay project, small adjustments to RDA revenues, recognition of the first option payment on the sale of Poppy Ridge property, increase in General fund transfers for program development funds; Corresponding changes to appropriations.
5. Bond Projects Fund – Measure A (Schedule VI): Decrease in estimated interest income and appropriations.
6. Bond Projects Fund – Measure M (Schedule VII): Decrease in estimated interest income and appropriations.
7. Bond Interest and Redemption Fund – Measure M (Schedule XIII): Decrease in property taxes for principal and interest payments.
8. Other Debt Service Fund (Schedule IX) – Small change in interest and appropriations.
9. Regional Performing Arts Center (Schedule X): Increase in estimated revenues and appropriations for operating expenses.
10. Student Financial Aid (Schedule XI): Increase in state categorical programs transferred from the General fund.
11. Student Associations (Schedule XII): Increase in appropriation of beginning fund balance, decrease in revenue items and increase in appropriations.
12. Scholarship & Loan Trust (Schedule XIII) – Increase in appropriations from beginning fund balance, small revenue adjustments; increase to scholarships.
13. Los Rios Foundation (XIV): Increase in in-kind donations and appropriations. Change in projected classification of fund balance between uncommitted and committed.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the 2013-14 Budget Revision № 2 for the General, Instructionally Related, Child Development, Capital Outlay Projects, Bond Projects Measures A and M, Bond Interest and Redemption for Measures A and M, Other Debt Service, Regional Performing Arts Center, Student Financial Aid, Student Associations, Scholarship and Loan Trust, and the Los Rios Foundation Funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.



**LOS RIOS COMMUNITY COLLEGE DISTRICT  
GENERAL FUND  
BUDGET REVISION # 2  
2013-2014**

	<b>REVISED BUDGET 2/12/2014</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET* 6/11/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 9,827,730	\$ -	\$ 9,827,730
Committed	18,131,674	-	18,131,674
Restricted	3,438,798	-	3,438,798
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>31,398,202</b>	<b>-</b>	<b>31,398,202</b>
<b>REVENUE:</b>			
<b>GENERAL PURPOSE</b>			
Apportionment, Property Taxes and Enrollment Fees	251,271,747	2,463,927	253,735,674
Lottery Funds	6,417,584	-	6,417,584
Apprentice/Other General Purpose/Interfund Transfers	15,507,011	2,444,776	17,951,787
<b>TOTAL GENERAL PURPOSE</b>	<b>273,196,342</b>	<b>4,908,703</b>	<b>278,105,045</b>
<b>RESTRICTED/SPECIAL PROGRAMS REVENUES</b>	<b>41,728,917</b>	<b>1,655,081</b>	<b>43,383,998</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>314,925,259</b>	<b>6,563,784</b>	<b>321,489,043</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 346,323,461</b>	<b>\$ 6,563,784</b>	<b>\$ 352,887,245</b>
<b>APPROPRIATIONS:</b>			
Academic Salaries	\$ 133,601,678	\$ 2,428,425	\$ 136,030,103
Classified Salaries	72,235,451	1,913,623	74,149,074
Employee Benefits	62,094,354	1,279,994	63,374,348
Books, Supplies & Materials	11,467,463	11,166	11,478,629
Other Operating Expenses	31,893,586	26,023	31,919,609
Capital Outlay	10,280,013	30,194	10,310,207
Other Outgo	9,773,556	874,359	10,647,915
<b>TOTAL APPROPRIATIONS AND TRANSFERS</b>	<b>331,346,101</b>	<b>6,563,784</b>	<b>337,909,885</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	9,827,730	-	9,827,730
Committed	3,570,701	-	3,570,701
Restricted	1,578,929	-	1,578,929
<b>TOTAL ENDING FUND BALANCE</b>	<b>14,977,360</b>	<b>-</b>	<b>14,977,360</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 346,323,461</b>	<b>\$ 6,563,784</b>	<b>\$ 352,887,245</b>

\* Maximum funded level (Z Budget)

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RESTRICTED/SPECIAL PROGRAMS REVENUES  
BUDGET REVISION # 2  
2013-2014**

	REVISED BUDGET 2/12/2014	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2014
Student Parking Fees & Fines, Universal Transit Pass	\$ 4,400,000	\$ -	\$ 4,400,000
<b>Federal:</b>			
Vocational & Technical Educational Act (VTEA)	\$ 3,081,314	\$ -	\$ 3,081,314
VTEA Technical Preparation Grants	176,100	-	176,100
Federal Work Study (FWS)	1,631,627	-	1,631,627
Temporary Assistance to Needy Families (TANF)	463,743	-	463,743
TANF Work Study Program	576,850	-	576,850
Workability III - Department of Rehabilitation (DOR) Cooperative	211,465	-	211,465
Small Business Administration-Small Business Development Center (SBDC)	18,797	240,771	259,568
Child Development Training Consortium (CDTC)	121,005	(9,987)	111,018
Foster Care Program	168,474	(3,034)	165,440
National Science Foundation Grants (NSF)	22,441	(20,605)	1,836
Workforce Investment Act (WIA) - Healthy Community Forum	63,456	-	63,456
WIA SETA Veterans Education Assistance Program (VEAP)	147,418	(19,611)	127,807
SETA - VEAP Utility Line Worker	180,000	-	180,000
California Energy Commission Alternative & Renewable Fuel & Vehicle Technology	646,695	-	646,695
American Recovery and Reinvestment Act (ARRA) - DOL Health Force	15,779	-	15,779
ARRA - Health Human Services	751,727	-	751,727
ARRA - California Connect	179,097	(69,127)	109,970
Youth Empowerment Strategies For Success - Independent Living Program (ILP)	43,875	(21,375)	22,500
Family Health International 360	-	7,778	7,778
State Trade Export Promotion (STEP) Grant	137,915	18,000	155,915
College to Careers (DOR)	250,000	-	250,000
US Department of Education - TRIO Student Support Services	44,127	202,031	246,158
Regional Consortia VTEA Title 1B - Butte College	18,435	2,109	20,544
California Early Childhood Mentor	16,463	(650)	15,813
<b>Total Federal</b>	<b>\$ 8,966,803</b>	<b>\$ 326,300</b>	<b>\$ 9,293,103</b>
<b>State:</b>			
Extended Opportunity Programs and Services (EOPS)	\$ 3,367,526	\$ -	\$ 3,367,526
Cooperative Agencies Resources for Education Programs (CARE)	436,413	50	436,463
Disabled Student Programs and Services (DSPS)	3,841,808	(30)	3,841,778
Student Success and Support Program (SSSP) <i>formerly Matriculation</i>	4,180,656	-	4,180,656
Board of Governors Financial Asst Prgm Admin. Allowance (BFAP)	2,887,788	26,319	2,914,107
CalWORKS	1,743,578	-	1,743,578
Basic Skills Initiative (BSI)	1,389,640	55,032	1,444,672
Math, Engineering, Science Achievement (MESA/CCCP)	186,691	-	186,691
Economics Workforce Development (EWD) Center for International Trade Development	361,950	-	361,950
EWD Workplace Learning Resource Center (WPLRC)	36,848	-	36,848
EWD Bio Technologies Centers	146,679	-	146,679
EWD Bio Technologies Lead Initiative Director	59,798	-	59,798
EWD Statewide Centers of Excellence (CTXL) Hub	296,000	-	296,000
EWD Statewide Applied Biotechnology Hub	17,933	-	17,933
Centers of Excellence (CTXL) Curriculum Planning (SB70)	13,079	-	13,079
Career Technical Education (CTE) Grants	2,202,090	194,389	2,396,479
Foster Care Program	168,475	(3,035)	165,440
Staff Diversity	42,029	(803)	41,226
Enrollment Growth Assoc Degree in Nursing II -Yr 1 & 2	535,948	(3,006)	532,942
Butte Community College District	-	161,105	161,105

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RESTRICTED/SPECIAL PROGRAMS REVENUES  
BUDGET REVISION # 2  
2013-2014**

	<b>REVISED BUDGET 2/12/2014</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/11/2014</b>
<b>State: (continued)</b>			
Deputy Sector Navigator: Health	300,000	-	300,000
Common Course Numbering System	200,000	-	200,000
Lottery (Restricted, Proposition 20)	1,578,930	-	1,578,930
California Energy Resources Conservation & Development Commission	216,307	-	216,307
Transition Aged Foster Youth	30,000	-	30,000
Instructional Support (SIEF)	607,613	-	607,613
AB86 Adult Education	-	633,189	633,189
Department of Fish and Wildlife	-	10,000	10,000
Other State	6,728	8,604	15,332
<b>Total State</b>	<b>\$24,854,507</b>	<b>\$ 1,081,814</b>	<b>\$ 25,936,321</b>
<b>Local:</b>			
Central Valley New Car Dealers Association (CVNCDA)	\$ 44,712	\$ -	\$ 44,712
Ethics Symposium - CRC - Wagenlis	13,058	-	13,058
Sacramento Municipal Utility District (SMUD)	23,558	20,000	43,558
Math, Engineering, Science Achieve (MESA)/Teichert LRCCD	5,000	-	5,000
Intel - National Science Foundation (NSF) GTISC Security Ed	4,000	-	4,000
California Wellness Foundation - SCC	93,663	-	93,663
Career Ladders Project - CCC Linked Learning Initiative (CCLLLI)	200,000	-	200,000
State Farm Insurance Grant	10,000	-	10,000
Foundation Grants & Gifts	94,794	1,000	95,794
Ford Programs	10,000	-	10,000
Nursing Grants Emergency Funds	20,049	-	20,049
Sutter Nursing Program	775,382	-	775,382
Wells Fargo Bank	42,222	-	42,222
University of California Davis Programs	9,884	-	9,884
Sacramento Employment & Training Agency (SETA)	10,618	-	10,618
Sacramento County Office of Education (SCOE)	41,200	-	41,200
Center for International Trade Development (CITD) Program Income	46,355	6,370	52,725
Center of Excellence (COE) Program Income	108,510	-	108,510
Small Business Development Ctr (SBDC)/California Community Colleges (CCC)	10,213	4,841	15,054
Comprehensive Approaches to Raising Education Standards (CARES) & ECERS	7,500	-	7,500
Training Source Contracts	1,829,002	177,190	2,006,192
Prepare Veterans for Employment	25,000	-	25,000
FLC Foundation - Youth Arts	21,432	25,000	46,432
Statewide Academic Senate	15,427	-	15,427
ARC Instructionally Related Trust	-	12,566	12,566
Carnegie Collaboratory For Statistic (STATWAY) Grant	4,909	-	4,909
Workplace Learning Resource (WPLR) Program Income	30,897	-	30,897
Other Local	10,222	-	10,222
<b>Total Local</b>	<b>\$ 3,507,607</b>	<b>\$ 246,967</b>	<b>\$ 3,754,574</b>
<b>TOTAL RESTRICTED REVENUE/SPECIAL PROGRAMS</b>	<b>\$41,728,917</b>	<b>\$ 1,655,081</b>	<b>\$ 43,383,998</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**INSTRUCTIONALLY-RELATED ACTIVITIES (Sub-Fund of the General Fund)**  
**BUDGET REVISION # 2**  
**2013-2014**

	REVISED BUDGET 2/12/2014	BUDGET MODIFICATIONS	REVISED BUDGET 6/11/2014
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 3,616,940	\$ -	\$ 3,616,940
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>3,616,940</b>	<b>-</b>	<b>3,616,940</b>
<b>REVENUE:</b>			
Local - Other	1,400,000	(103,800)	1,296,200
<b>TOTAL REVENUE</b>	<b>1,400,000</b>	<b>(103,800)</b>	<b>1,296,200</b>
<b>INTERFUND TRANSFERS:</b>			
Bookstore Fund	590,388	-	590,388
General Fund	10,000	-	10,000
Instructionally Related Fund		15,000	15,000
<b>TOTAL TRANSFERS</b>	<b>600,388</b>	<b>15,000</b>	<b>615,388</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 5,617,328</b>	<b>\$ (88,800)</b>	<b>\$ 5,528,528</b>
<b>APPROPRIATIONS:</b>			
Academic Salaries	\$ 1,000	\$ 8,341	\$ 9,341
Classified Salaries	130,000	14,197	144,197
Employee Benefits	10,000	(761)	9,239
Books, Supplies & Materials	720,000	80,000	800,000
Other Operating Expenses	900,000	150,000	1,050,000
Capital Outlay	40,000	22,127	62,127
Payments to Students	25,000	(15,760)	9,240
<b>TOTAL APPROPRIATIONS</b>	<b>1,826,000</b>	<b>258,144</b>	<b>2,084,144</b>
<b>INTERFUND TRANSFERS OUT:</b>			
General Fund	56,281	43,927	100,208
Instructionally Related Fund		15,000	15,000
Scholarship Fund	4,200	-	4,200
	<b>60,481</b>	<b>58,927</b>	<b>119,408</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	3,730,847	(405,871)	3,324,976
<b>TOTAL ENDING FUND BALANCE</b>	<b>3,730,847</b>	<b>(405,871)</b>	<b>3,324,976</b>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<b>\$ 5,617,328</b>	<b>\$ (88,800)</b>	<b>\$ 5,528,528</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
CHILD DEVELOPMENT FUND  
BUDGET REVISION # 2  
2013-2014**

	<b>REVISED BUDGET 2/12/2014</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/11/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 311,989	\$ -	\$ 311,989
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>311,989</b>	<b>-</b>	<b>311,989</b>
<b>REVENUE:</b>			
Federal	106,920	-	106,920
State	1,213,591	11,729	1,225,320
Local	81,500	-	81,500
Interfund Transfers	655,464	62,441	717,905
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>2,057,475</b>	<b>74,170</b>	<b>2,131,645</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 2,369,464</b>	<b>\$ 74,170</b>	<b>\$ 2,443,634</b>
<b>APPROPRIATIONS:</b>			
Classified Salaries	\$ 1,241,882	\$ 50,080	\$ 1,291,962
Employee Benefits	650,408	24,090	674,498
Books, Supplies and Food	140,404	-	140,404
Other Operating Expenses	22,781	-	22,781
Capital Outlay	2,000	-	2,000
<b>TOTAL APPROPRIATIONS</b>	<b>2,057,475</b>	<b>74,170</b>	<b>2,131,645</b>
<b>ENDING FUND BALANCE, JUNE 30</b>	<b>311,989</b>	<b>-</b>	<b>311,989</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 2,369,464</b>	<b>\$ 74,170</b>	<b>\$ 2,443,634</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
CAPITAL OUTLAY PROJECTS FUND  
BUDGET REVISION # 2  
2013-2014**

	<b>REVISED BUDGET 2/12/2014</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/11/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 3,003,595	\$ -	\$ 3,003,595
Board Designated - Budget Shortfall Reserve	14,008,946	-	14,008,946
Committed Funds/Projects in Progress	62,938,143	-	62,938,143
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>79,950,684</b>	<b>-</b>	<b>79,950,684</b>
<b>REVENUE:</b>			
State	966,255	1,559,553	2,525,808
Local	3,742,548	17,338	3,759,886
Sale of Property	-	400,000	400,000
Interfund Transfers In	7,286,358	633,968	7,920,326
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>11,995,161</b>	<b>2,610,859</b>	<b>14,606,020</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 91,945,845</b>	<b>\$ 2,610,859</b>	<b>\$ 94,556,704</b>
<b>APPROPRIATIONS:</b>			
Supplies and Materials	\$ 20,223	\$ -	\$ 20,223
Other Operating Expenses and Services	2,507,012	422,719	2,929,731
Capital Outlay	71,453,466	450,681	71,904,147
Interfund Transfers Out	4,714,617	1,737,459	6,452,076
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>78,695,318</b>	<b>2,610,859</b>	<b>81,306,177</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	3,003,595	-	3,003,595
Board Designated - Budget Shortfall Reserve	10,246,932	-	10,246,932
<b>TOTAL ENDING FUND BALANCE</b>	<b>13,250,527</b>	<b>-</b>	<b>13,250,527</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 91,945,845</b>	<b>\$ 2,610,859</b>	<b>\$ 94,556,704</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
BOND PROJECTS FUND - MEASURE A  
BUDGET REVISION # 2  
2013-2014**

	<b>ADOPTED BUDGET 9/11/2013</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/11/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 27,510,469	\$ -	\$ 27,510,469
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>27,510,469</b>	<b>-</b>	<b>27,510,469</b>
<b>REVENUE:</b>			
Local - Interest Income	100,000	(70,000)	30,000
<b>TOTAL REVENUE</b>	<b>100,000</b>	<b>(70,000)</b>	<b>30,000</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 27,610,469</b>	<b>\$ (70,000)</b>	<b>\$ 27,540,469</b>
<b>APPROPRIATIONS:</b>			
Bond Projects	\$ 27,560,469	\$ (35,000)	\$ 27,525,469
Bond Service Costs	50,000	(35,000)	15,000
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>27,610,469</b>	<b>(70,000)</b>	<b>27,540,469</b>
<b>ENDING FUND BALANCE, JUNE 30</b>	-	-	-
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 27,610,469</b>	<b>\$ (70,000)</b>	<b>\$ 27,540,469</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
BOND PROJECTS FUND - MEASURE M  
BUDGET REVISION # 2  
2013-2014**

	<u>ADOPTED BUDGET 9/11/2013</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/11/2014</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 77,464,552	\$ -	\$ 77,464,552
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>77,464,552</u>	<u>-</u>	<u>77,464,552</u>
<b>REVENUE:</b>			
Local - Interest Income	300,000	(230,000)	70,000
<b>TOTAL REVENUE</b>	<u>300,000</u>	<u>(230,000)</u>	<u>70,000</u>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<u>\$ 77,764,552</u>	<u>\$ (230,000)</u>	<u>\$ 77,534,552</u>
<b>APPROPRIATIONS:</b>			
Bond Projects	\$ 77,614,552	\$ (85,000)	\$ 77,529,552
Bond Service Costs	150,000	(145,000)	5,000
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<u>77,764,552</u>	<u>(230,000)</u>	<u>77,534,552</u>
<b>ENDING FUND BALANCE, JUNE 30</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u>\$ 77,764,552</u>	<u>\$ (230,000)</u>	<u>\$ 77,534,552</u>



**LOS RIOS COMMUNITY COLLEGE DISTRICT  
BOND INTEREST AND REDEMPTION FUND - MEASURE M  
BUDGET REVISION # 1  
2013-2014**

	<u>REVISED BUDGET 2/12/2014</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/11/2014</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 3,710,848	\$ -	\$ 3,710,848
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>3,710,848</u>	<u>-</u>	<u>3,710,848</u>
<b>REVENUE:</b>			
Local:			
Property Taxes	10,125,000	(2,363,688)	7,761,312
Interest Income	10,000	-	10,000
<b>TOTAL REVENUE</b>	<u>10,135,000</u>	<u>(2,363,688)</u>	<u>7,771,312</u>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<u>\$ 13,845,848</u>	<u>\$ (2,363,688)</u>	<u>\$ 11,482,160</u>
<b>APPROPRIATIONS:</b>			
Bond Principal Repayment	\$ 1,320,000	\$ (1,000,000)	\$ 320,000
Bond Interest Expense	8,804,048	(1,363,688)	7,440,360
Bond Service Costs	1,000	-	1,000
<b>TOTAL APPROPRIATIONS</b>	<u>10,125,048</u>	<u>(2,363,688)</u>	<u>7,761,360</u>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	3,720,800	-	3,720,800
<b>TOTAL ENDING FUND BALANCE</b>	<u>3,720,800</u>	<u>-</u>	<u>3,720,800</u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u>\$ 13,845,848</u>	<u>\$ (2,363,688)</u>	<u>\$ 11,482,160</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
OTHER DEBT SERVICE FUND  
BUDGET REVISION # 2  
2013-2014**

	<u>ADOPTED BUDGET 9/11/2013</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/11/2014</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 3,788,528	\$ -	\$ 3,788,528
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>3,788,528</u>	<u>-</u>	<u>3,788,528</u>
<b>REVENUE:</b>			
Local - Interest Income	130,000	50	130,050
<b>INTERFUND TRANSFERS IN:</b>			
General Fund	320,000	-	320,000
Capital Outlay Projects Fund	484,779	-	484,779
<b>TOTAL REVENUE AND TRANSFERS IN</b>	<u>934,779</u>	<u>50</u>	<u>934,829</u>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<u>\$ 4,723,307</u>	<u>\$ 50</u>	<u>\$ 4,723,357</u>
<b>APPROPRIATIONS:</b>			
Certificates of Participation (COP):			
Bond Principal Repayment	\$ 220,000	\$ -	\$ 220,000
Bond Interest Expense	257,439	-	257,439
Bond Service Costs	1,200	50	1,250
Interfund Transfers Out - Capital Outlay Fund	75,000	-	75,000
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<u>553,639</u>	<u>50</u>	<u>553,689</u>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	4,169,668	-	4,169,668
<b>TOTAL ENDING FUND BALANCE</b>	<u>4,169,668</u>	<u>-</u>	<u>4,169,668</u>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<u>\$ 4,723,307</u>	<u>\$ 50</u>	<u>\$ 4,723,357</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
REGIONAL PERFORMING ARTS CENTER - ENTERPRISE FUND  
BUDGET REVISION # 2  
2013-2014**

	<b>REVISED BUDGET 2/12/2014</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/11/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 467,646	\$ -	\$ 467,646
Committed	295,538	-	295,538
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>763,184</b>	<b>-</b>	<b>763,184</b>
<b>REVENUE:</b>			
Ticket Sales	3,200,000	300,000	3,500,000
Interest and Other	800,000	-	800,000
Interfund Transfers	275,000	-	275,000
<b>TOTAL REVENUE</b>	<b>4,275,000</b>	<b>300,000</b>	<b>4,575,000</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 5,038,184</b>	<b>\$ 300,000</b>	<b>\$ 5,338,184</b>
<b>APPROPRIATIONS:</b>			
Classified Salaries	\$ 1,023,000	\$ -	\$ 1,023,000
Employee Benefits	280,000	-	280,000
Other Operating Expenses	2,972,000	600,000	3,572,000
<b>TOTAL APPROPRIATIONS</b>	<b>4,275,000</b>	<b>600,000</b>	<b>4,875,000</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	467,646	(300,000)	167,646
Committed	295,538	-	295,538
<b>TOTAL ENDING FUND BALANCE</b>	<b>763,184</b>	<b>(300,000)</b>	<b>463,184</b>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<b>\$ 5,038,184</b>	<b>\$ 300,000</b>	<b>\$ 5,338,184</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
STUDENT FINANCIAL AID FUND  
BUDGET REVISION # 2  
2013-2014**

	<b>REVISED BUDGET 2/12/2014</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/11/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>	\$ -	\$ -	\$ -
<b>REVENUE:</b>			
Federal:			
PELL	73,500,000	-	73,500,000
SEOG	2,118,073	-	2,118,073
DIRECT LOAN	30,600,000	-	30,600,000
Other	362,000	-	362,000
<b>Total Federal</b>	<b>106,580,073</b>	<b>-</b>	<b>106,580,073</b>
State	4,300,000	-	4,300,000
Interfund Transfers	2,263,348	177,950	2,441,298
<b>Total State and Interfund Transfers</b>	<b>6,563,348</b>	<b>177,950</b>	<b>6,741,298</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 113,143,421</b>	<b>\$ 177,950</b>	<b>\$ 113,321,371</b>
<b>APPROPRIATIONS:</b>			
Student Financial Aid	\$ 113,011,042	\$ 177,950	\$ 113,188,992
Operating Expenses	132,379	-	132,379
<b>TOTAL APPROPRIATIONS</b>	<b>113,143,421</b>	<b>177,950</b>	<b>113,321,371</b>
<b>ENDING FUND BALANCE, JUNE 30</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 113,143,421</b>	<b>\$ 177,950</b>	<b>\$ 113,321,371</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
STUDENT ASSOCIATIONS FUND  
BUDGET REVISION # 1  
2013-2014**

	<u>REVISED BUDGET 2/12/2014</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/11/2014</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 406,957	\$ -	\$ 406,957
Committed	183,313	-	183,313
<b>TOTAL BEGINNING FUND BALANCE</b>	<u><b>590,270</b></u>	<u>-</u>	<u><b>590,270</b></u>
<b>LOCAL REVENUE:</b>			
Student Card Sales	56,469	(2,288)	54,181
Student Representation Fees, net of waivers	110,000	(18,560)	91,440
Fundraising Events	3,000	(3,000)	-
Miscellaneous & Interest	10,000	(3,579)	6,421
<b>TOTAL REVENUE AND TRANSFERS</b>	<u><b>179,469</b></u>	<u><b>(27,427)</b></u>	<u><b>152,042</b></u>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<u><b>\$ 769,739</b></u>	<u><b>\$ (27,427)</b></u>	<u><b>\$ 742,312</b></u>
<b>APPROPRIATIONS:</b>			
Classified Salaries	\$ 2,000	\$ 5,728	\$ 7,728
Employee Benefits	200	(128)	72
Books, Supplies & Materials	22,000	23,788	45,788
Other Operating Expenses	100,000	126,154	226,154
Scholarships/Awards	5,000	2,640	7,640
Capital Outlay	20,900	-	20,900
Interfund Transfers Out	-	885	885
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<u><b>150,100</b></u>	<u><b>159,067</b></u>	<u><b>309,167</b></u>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	409,426	(246,686)	162,740
Committed	210,213	60,192	270,405
<b>TOTAL ENDING FUND BALANCE</b>	<u><b>619,639</b></u>	<u><b>(186,494)</b></u>	<u><b>433,145</b></u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u><b>\$ 769,739</b></u>	<u><b>\$ (27,427)</b></u>	<u><b>\$ 742,312</b></u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
SCHOLARSHIP & LOAN TRUST FUND  
BUDGET REVISION # 2  
2013-2014**

	<b>REVISED BUDGET 2/12/2014</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/11/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 661,228	\$ -	\$ 661,228
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>661,228</b>	<b>-</b>	<b>661,228</b>
<b>REVENUE:</b>			
Donations	1,000	(1,000)	-
Interest Income	3,000	(1,715)	1,285
Interfund Transfers	4,200	-	4,200
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>8,200</b>	<b>(2,715)</b>	<b>5,485</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 669,428</b>	<b>\$ (2,715)</b>	<b>\$ 666,713</b>
<b>APPROPRIATIONS:</b>			
Scholarships	\$ 10,000	\$ 100,677	\$ 110,677
<b>TOTAL APPROPRIATIONS</b>	<b>10,000</b>	<b>100,677</b>	<b>110,677</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	659,428	(103,392)	556,036
<b>TOTAL ENDING FUND BALANCE</b>	<b>659,428</b>	<b>(103,392)</b>	<b>556,036</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 669,428</b>	<b>\$ (2,715)</b>	<b>\$ 666,713</b>

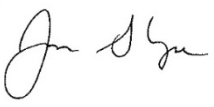
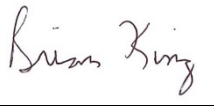
**LOS RIOS COMMUNITY COLLEGE DISTRICT  
LOS RIOS FOUNDATION  
BUDGET REVISION # 2  
2013-2014**

	<u>REVISED BUDGET 2/12/2014</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/11/2014</u>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 1,632,784	\$ -	\$ 1,632,784
Committed	9,284,219	-	9,284,219
<b>TOTAL BEGINNING FUND BALANCE</b>	<u>10,917,003</u>	<u>-</u>	<u>10,917,003</u>
<b>REVENUE:</b>			
Donations	1,475,000	-	1,475,000
In-Kind Donations	100,000	96,000	196,000
Investment Income	440,000	-	440,000
<b>TOTAL REVENUE</b>	<u>2,015,000</u>	<u>96,000</u>	<u>2,111,000</u>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<u>\$ 12,932,003</u>	<u>\$ 96,000</u>	<u>\$ 13,028,003</u>
<b>APPROPRIATIONS:</b>			
Auxiliary Activities	\$ 1,630,000	\$ -	\$ 1,630,000
In-Kind Contributions	100,000	96,000	196,000
<b>TOTAL APPROPRIATIONS</b>	<u>1,730,000</u>	<u>96,000</u>	<u>1,826,000</u>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	919,052	777,732	1,696,784
Committed	10,282,951	(777,732)	9,505,219
<b>TOTAL ENDING FUND BALANCE</b>	<u>11,202,003</u>	<u>-</u>	<u>11,202,003</u>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<u>\$ 12,932,003</u>	<u>\$ 96,000</u>	<u>\$ 13,028,003</u>

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	District Bank Accounts	ATTACHMENT: None	
		ENCLOSURE: Bank Accounts	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

The Budget and Accounting Manual issued by the System Office requires that all separate bank accounts be "...presented to the governing board for its review and confirmation of continuing need." This is the annual report submitted to the Board for such approval.

**STATUS:**

There are forty-two (42) active accounts used by the district office, four colleges, and the centers. These accounts are necessary to carry out the many functions of the District. The various accounts include:

*Demand Deposits:*

Demand deposits are accounts in which the funds are available on demand by the District. Demand deposits are with Bank of America and in the Local Agency Investment fund, which is a pooled fund managed by the State of California for local agencies.

*Clearing Account:*

The district clearing account is established to handle direct deposits from the colleges and district office which are then sent to the Sacramento County Treasurer's Office.

*Self-Insurance:*

The District is self-insured for certain prescribed losses. Monies are held in the Sacramento County Treasurer's Pooled Investment Account and transferred to bank accounts to facilitate payments processed by third party administrators on behalf of the District.

*Custodial Account for Securities:*

Per Government Code 53601, public agencies purchasing securities are required to take delivery of the securities. This account is used for holding securities related to the Other Debt Service Fund.

*Imprest Cash Accounts:*

Imprest cash accounts are used at a variety of sites to facilitate petty cash transactions. Disbursements from these accounts which are limited from \$100 to \$1,000 per transaction are



reimbursed from the appropriate district/college fund to maintain the imprest cash accounts at their predetermined levels.

*Bookstore Accounts:*

Each college has a bookstore checking account for daily operations. The Local Agency Investment Fund is also used to maximize interest earnings.

*Student Association Accounts:*

Each college maintains checking accounts for the Associated Student Body (ASB).

Authorized signatories will be changed, when appropriate, with the retirement or resignation of authorized employees.

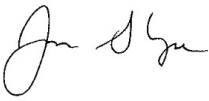

**RECOMMENDATION:**

It is recommended that the Board of Trustees affirm the continuing need for the attached separate bank accounts used by the District.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Resolution № 2014-10: 2014-15 Appropriation Limitation	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Article XIII-B of the Constitution and Government Code Section 7900, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population, and other applicable factors.

Staff has calculated the 2014-15 appropriation limit as specified in the Government Code Section 7908. The calculated spending limit is \$331,139,362. The District's 2014-15 appropriations subject to this limit has been calculated as \$244,746,540 which indicates that the District's tentative budget is \$86,392,822 below its appropriation limit. For 2013-14 the District's appropriations subject to limit was \$100,177,762 below the appropriation limit of \$334,444,517.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the appropriation limitation of \$331,139,362 for 2014-15 by adopting the attached resolution.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2014-10

### 2014-2015 Appropriation Limitation

**WHEREAS**, on November 6, 1979, the People of California passed Proposition 4, a constitutional amendment requiring appropriation limits for state and local government units; and

**WHEREAS**, the method for calculating the appropriation limit for community colleges and school districts was revised by legislative bills AB 198, SB 98, and AB 751 and codified into Government Code Sections 7908 and 7910; and

**WHEREAS**, California Government Code sections 7908 and 7910 requires the Board of Trustees to establish by resolution an appropriation limit each fiscal year; and

**WHEREAS**, the Board of Trustees has directed that the appropriation limit for fiscal year 2014-15 be developed in accordance with the provisions of Government Code sections 7908 and 7910; and

**WHEREAS**, the documentation used in determining the appropriation limit for fiscal year 2014-15 has been made available to the public in the Business Services Office prior to the adoption of this resolution: Now, therefore,

**BE IT RESOLVED**, that the Board of Trustees of the Los Rios Community College District adopt the 2014-15 appropriation limit of \$331,139,362.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution N<sup>o</sup> 2014-10, this eleventh day of June 2014, by the following called vote:

AYES	NOES	ABSENT
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\_\_\_\_\_  
Robert Jones, Board President

*Attest:*

\_\_\_\_\_  
Brian King  
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

**2014-15 APPROPRIATION LIMIT**

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(1) 2013-14 Appropriation Limit		\$ 334,444,517
(2) Inflation Factor *		0.9977
(3) Population Factor:		
(a) 2013-14 FTES, Second Period, est.	50,908	
(b) 2012-13 FTES, Second Period, est.	51,296	
Population Change Factor (a) ÷ (b)		<u>0.9924</u>
<b>Appropriation Limit for 2014-15</b>		<b><u>\$ 331,139,362</u></b>

**2014-15 APPROPRIATIONS SUBJECT TO LIMIT**

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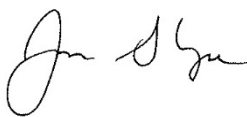
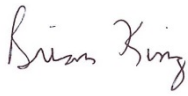
(1) State Aid		
(General Apportionment, EPA & Apprenticeship Allowance)		\$ 193,599,909
(2) Local Property Taxes and State Subventions		52,738,631
(3) Interest Income on Property Tax Proceeds		88,000
(4) Less: Unreimbursed State and Federal Mandates		<u>(1,680,000)</u>
<b>2014-15 Appropriations Subject to Limit</b>		<b><u>\$ 244,746,540</u></b>
Amount Below Limit		<u>\$ 86,392,822</u>

\* California per Capita Personal Income, Annual Change in the Fourth Quarter 2013.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Resolution No. 2014-11: Five Year Construction Plan and Final Project Proposals	ATTACHMENT: Yes	
		ENCLOSURE: Five Year Plan	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

The State Chancellor’s Office has a prescribed capital outlay process and calendar for requesting State funds for capital outlay projects. Each year the District must file a Five Year Construction Plan which lists all proposed projects, whether State funded or not. Final Project Proposals (FPPs), which are prepared to request State funding for projects that are listed in the Five Year Construction Plan, are also to be submitted with the Five Year Construction Plan each year by July 1.

Although a district may qualify for State funding, all districts are competing with each other for the limited funds available. There is currently a multi-billion dollar backlog of funding requests for capital projects on file with the State. Facility capacity/load ratios (enrollment growth) and local contribution of funds are key elements in the State’s prioritization of funding capital projects.

**STATUS:**

The draft Five Year Construction Plan and information on the West Sacramento Center Phase 2 FPP was presented to the Board of Trustees for first reading on May 14, 2014. Final copies of this year’s Five Year Construction Plan and the West Sacramento Center Phase 2 FPP have been prepared. Copies have been distributed to Board members. The attached executive summary describes the Five Year Construction Plan and Final Project Proposals.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Five Year Construction Plan and West Sacramento Center Phase 2 FPP and supporting Resolution No. 2014-11, for submission to the State on July 1, 2014.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2014-11

### Five Year Construction Plan (2016-2017 first funding year)

**WHEREAS**, the Los Rios Community College District is requesting State funds for the capital outlay projects named herein; and

**WHEREAS**, the Five Year Construction Plan submitted herein is in accordance with the State of California Education Code and Title V provisions; and

**WHEREAS**, any State funds received pursuant to this application shall be used solely for defraying the development cost of the proposed project; and

**WHEREAS**, the Final Project Proposal included with the Five Year Construction Plan is for SCC West Sacramento Center Phase 2; and

**WHEREAS**, the Los Rios Community College District further assures the Board of Governors of the California Community Colleges that other Project Terms and Conditions as described in the Final Project Proposal document shall be followed: Now, therefore,

**BE IT RESOLVED**, that the Board of Trustees of the Los Rios Community College District approve the submission of the Five Year Construction Plan, including the West Sacramento Center Phase 2 Final Project Proposal, to the California Community Colleges.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2014-11, this eleventh day of June 2014, by the following called vote:

AYES	NOES	ABSENT
------	------	--------

\_\_\_\_\_  
Robert Jones, Board President

*Attest:*

\_\_\_\_\_  
Brian King  
Chancellor and Secretary to the Board

**State Five Year Construction Plan  
And  
Final Project Proposals**

**Executive Summary**

**State Five Year Construction Plan:**

The State Five Year Construction Plan is intended to focus primarily on instructional space, for the next 5 years. However with the tremendous increase in projected enrollment in the District in the next 10-15 years, the Long Range Capital Plan, which looks at all types of spaces for the next 10-15 years, has been incorporated into the State Five Year Construction Plan.

The basic intent and purpose of the Plan is to analyze enrollment forecasts and determine the amount and type of spaces that will be needed to meet increases in enrollment and changes in the educational program. The Plan is used to determine overall estimated costs and identify possible funding sources.

The major components of the Plan are: Forecasted student load (enrollment/WSCH), facilities capacity to handle load, proposed new space, proposed modernizations and possible funding sources. The first three components are compiled into "capacity/load ratios". Capacity/load ratios represent, as a percentage, the facilities capacity to handle forecasted student load (or demand). These capacity/load ratios are the primary tool used by the State to determine which projects will be approved. Also the State has a priority system, which causes districts to compete against each other to offer the State the least cost alternative. Because of this many of the projects have a local contribution indicated. The local contribution is intended to make our projects more competitive for scarce State funding.

This year's State Five Year Construction Plan contains 43 projects throughout the District, comprised mainly of new construction projects and modernization projects. Three of the listed projects are completed but need to remain in the plan until all State close-out processes have been completed.

## **Final Project Proposals (FPPs)**

The State has not placed a bond measure on the ballot for several years, so there is no funding available for new-start projects. This has caused a multi-year delay in the funding schedule for FPPs.

The next possible state bond will be in November of this year (2014). If there is a state bond this year and the voters approve it, then the funding schedule for Los Rios FPPs will be as follows:

FPPs previously submitted and scheduled for 2015-16 new start funding  
(future state bond required, potentially in November 2014):

- ARC Liberal Arts Modernization
- ARC Natomas Center Phase 2 & 3
- CRC College Center Expansion
- FLC Phase 2.1 Instructional Buildings
- SCC Mohr Hall Modernization

FPP to be submitted this year for 2016-17 new start funding  
(future state bond required, potentially in November 2014):

- SCC West Sacramento Center Phase 2 (new)

Following is a brief Description of these FPPs:

### **American River College FPP:**

Liberal Arts Building Modernization This project will modernize, by replacing with a new building, the Liberal Arts building at American River College. This project will provide approximately 26,789 assignable square feet (ASF) of instructional and related support space in a new multi-story building on the north side of Davies Hall.

The estimated total cost of this project is \$24,700,000. The total request for State funding is \$15,449,000 for portions of the preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining cost of this project, to include portions of the preliminary plans, working drawings and construction and all of the equipment; for a total District contribution of \$9,251,000.

### **Cosumnes River College FPP:**

College Center Expansion This project will provide 18,005 ASF of new office space, instructional space and meeting room space. The goal of this project is to consolidate student services in the College Center building.

The estimated total cost of this project is \$16,134,000. The total request for State funding is \$8,590,000 for portions of the preliminary plans, working drawings and construction of this project. Los Rios CCD is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$7,544,000.



### **Folsom Lake College FPP:**

Phase 2.1 Instructional Buildings This project will provide additional instructional and student services spaces for Folsom Lake College. This project will provide 26,600 ASF of lab space, 8,800 ASF of lecture space, 13,600 ASF of office space (primarily for student services) and approximately 10,425 ASF of related spaces; for a total ASF of 59,425 of new space.

The estimated total cost of this project is \$61,599,000. The total request for State funding is \$35,231,000 for portions of the preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining portions of the preliminary plans, working drawings and construction costs and the entire equipment cost, totaling \$26,368,000.

### **Sacramento City College FPP:**

Mohr Hall Modernization This project will modernize the existing Mohr Hall building. This building was constructed in 1963 and has not had any major renovations, other than re-roofing. The Facilities Condition Index (FCI) of this building is approximately 19%. Many of the building systems are old and deteriorated and are in need of replacement. The HVAC system is either non-existent or antiquated and requires constant maintenance. Systems are not energy efficient, and do not heat or cool properly. The entire 16,690 assignable square feet of this building will be demolished and reconstructed as a new building.

The estimated total cost of this project is \$19,358,000. The total request for State funding is \$13,051,000 for portions of the preliminary plans, working drawings and construction of this project. Los Rios CCD is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$6,307,000.

### **SCC West Sacramento Center Phase 2 FPP:**


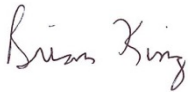
West Sacramento Center Phase 2 This project will construct the second phase of the new educational center in West Sacramento. It will provide 15,806 ASF of instructional, office and related spaces in a new multi-story building near the current Phase 1 building.

The estimated total cost of this project is \$11,171,795. The total request for State funding is \$6,703,078 for portions of the preliminary plans, working drawings and construction of this project. Los Rios CCD is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$4,468,717.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Board Policy Revisions: <ul style="list-style-type: none"> <li>Student Body Associations (P-2311)</li> <li>Supervision and Control (P-3112)</li> <li>Participatory Governance (P-3411)</li> <li>Management/Confidential Relations (P-9311)</li> </ul>	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

Over time, the District has moved towards using the term “participatory governance” to describe its decision making process. In the context of negotiations over the Faculty contract, it was discovered that several of the District’s Board Policies and Administrative Regulations did not consistently use “participatory governance,” but instead used the older term “shared governance.” Thus, a thorough review of the Policies and Regulations was undertaken, and the four policies enclosed with this Board Agenda are the remaining policies that include the outdated reference.

**STATUS:**

Each of the attached Policies is proposed to be amended to remove references to the term “shared governance” and replace it with the term “participatory governance.” Though the name has changed to reflect the more current terminology, the underlying concept of participation by relevant constituent groups remains the same. Participatory governance is a collaborative goal-setting and problem-solving process built on trust and communication, and involves representatives from appropriate constituent groups who engage in open discussion and timely recommendations in areas of District Policy development and implementation that are not specifically restricted by legal and policy parameters.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the proposed revisions to the attached Board Policies.

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1.0 Statement of Authorization (Ed. Code, ~~§section~~ 76060.)

- 1.1. The Los Rios Community College District Board of Trustees authorizes the students of each of the Colleges of the District to organize a student body association that shall consist of only the following components: a Student Senate, Clubs and Events Board, and a Joint Budget Committee. Each student body association shall have a single constitution which shall be ratified by the students and is subject to approval by the Board of Trustees. All currently enrolled students of each College shall be members of the College's student body association and only enrolled students at that College are eligible to participate as members and officers of the student body association and each of its components. Students who wish to may opt out of membership in the student body association. The acts and omission of the student body associations and each of its components are subject to the review and approval of appropriate College officials.
- 1.2. The student body association and each of its components shall work in direct consultation with the office of student life at the College.
- 1.3. The student body association and each of its components shall be cognizant that they represent diverse student populations.

2.0 Statement of Purview

2.1. Student Senate of the Student Body Association

2.1.1. Recognition

- 2.1.1.1. The Board of Trustees recognizes the Student Senate of the student body association at each College as the representative body of the students to participate in the College's and/or District's ~~shared-participatory~~ governance processes. (Title 5, § 51023.7.) The Student Senate of the student body association also serves as the means through which students may be nominated to participate on College and/or District committees, task forces or other governance groups. Further, the Student Senate of the student body association serves to provide input into the formation of College and District policies and procedures that have or will have a significant effect on students. Only the Student Senate of the student body association is authorized to take positions on legislative issues.

2.1.2. Representation and Responsibilities

- 2.1.2.1. The Student Senate of the student body association shall broadly represent the diverse student body attending each of the Colleges of the District. Further, the Student Senate of the student body association shall encourage a broad

cross-section of students to participate in the governance of the College and/or District. The College Student Senate of the student body association represents all students of the College on the following matters that have a significant effect on students: 1) grading policies; 2) codes of student conduct; 3) academic disciplinary policies; 4) curriculum development; 5) initiation or discontinuation of courses or programs of study; 6) institutional planning and budget development; 7) standards and policies regarding student preparation and success; 8) student services planning and development; 9) any student fees within the authority of the District to adopt; and 10) any other District or College policy, procedure, or related matter that the Board of Trustees determines will have a significant effect on students. (Title 5, § 51023.7.)

### 2.1.3. Coordination

2.1.3.1. There shall be a mechanism for assuring communication between the Student Senate and the Clubs and Events Board of the student body association. In accordance with its purview in this section 2.1, the Student Senate of the student body association may coordinate with the Clubs and Events Board of the student body association to provide large scale events that encourage student lobbying and other allowable uses of the student representation fee. The Student Senate of the student body association may coordinate with the appropriate College professional development committee to plan large-scale events for students, faculty and staff.

### 2.1.4. Allocation

2.1.4.1. The Student Senate of the student body association shall receive an annual allocation for general expenses determined by a formula set by the College's Joint Budget Committee of the student body association in consultation with the office of student life and may petition the Joint Budget Committee of the student body association for additional funds to support projects related to the Student Senate of the student body association. The Student Senate of the student body association shall also receive an annual allocation from the College's student representation fee. (Ed. Code, § 76060.5.)

### 2.1.5. Expenditures

2.1.5.1. The Student Senate of the student body association shall have the authority to recommend to the office of student life the expenditure of its allocated funds. The Student Senate of the student body association shall have the authority to recommend to the office of student life expenditures of the College's student representation fees for activities and trips for which those funds are authorized. (Ed. Code, § 76060.5.)

### 2.1.6. Membership

2.1.6.1. Members and officers of the Student Senate of the student body association shall be elected from the student body. The District Student Trustee may not serve as the president of a Student Senate of the student body association during his or her term as **Student Trustee**. No candidate may run for Student Trustee and a Student Senate Presidency in the same election. At any one time, a student may serve only on a single Student Senate of the student body association for any of the District Colleges.

#### 2.1.7. Bylaws

2.1.7.1. Each Student Senate of the student body association shall have bylaws that govern its operation consistent with District Policies and Administrative Regulations and with College guidelines and procedures.

### 2.2. Clubs and Events Board of the Student Body Association

#### 2.2.1. Recognition

2.2.1.1. The Board of Trustees recognizes the Clubs and Events Board of the student body association as the group responsible for promoting the intellectual, artistic and social life of students by supporting authorized clubs and programming events. The activities of the Club and Events Board shall be coordinated through the office of student life at the College.

#### 2.2.2. Responsibilities

2.2.2.1. The Clubs and Events Board of the student body association, in conjunction with the office of student life, shall encourage the formation of authorized College clubs and provide for the opportunities to conduct individual student club event programming consistent with District and College policy, and for the coordination of activities and celebrations for the entire College.

#### 2.2.3. Coordination

2.2.3.1. There shall be a mechanism for assuring communication between the Clubs and Events Board and the Student Senate of the student body association. In accordance with its purview in this section 2.2, the Clubs and Events Board of the student body association may coordinate with the Student Senate of the student body association to provide large scale events that encourage student lobbying and other allowable uses of the student representation fee. The Clubs and Events Board of the student body association may coordinate with the appropriate College professional development committee to plan large-scale events for students, faculty and staff.

#### 2.2.4. Allocation

2.2.4.1. The Clubs and Events Board of the student body association shall receive an annual allocation for general expenses and events determined by a formula set by the Joint Budget Committee of the student body association in consultation with the office of student life and may petition the Joint Budget Committee of the student body association for additional funds to support activities and events related to the Clubs and Events Board of the student body association.

#### 2.2.5. Expenditures

2.2.5.1. The Clubs and Events Board of the student body association shall have the authority to recommend to the office of student life the expenditure of its allocated funds.

#### 2.2.6. Membership

2.2.6.1. The officers of the Clubs and Events Board of the student body association shall be elected from the student body. The Clubs and Events Board of the student body association shall have representatives from authorized student clubs and may also have additional members from the student body. At any one time, a student may serve only on a single Clubs and Events Board of the student body association for any of the District Colleges

#### 2.2.7. Bylaws

2.2.7.1. Each Clubs and Events Board of the student body association shall have bylaws that govern its operation consistent with District Policies and Administrative Regulations and with College guidelines and procedures.

### 2.3. Joint Budget Committee of the student body association

#### 2.3.1. Recognition

2.3.1.1. The Board of Trustees recognizes that there will be a Joint Budget Committee of the student body association formed at each College that will be responsible for decision-making in respect to the distribution of student body association general fund dollars; and to act on requests for additional funds from the Student Senate and/or the Clubs and Events Board of the student body association.

#### 2.3.2. Responsibilities

2.3.2.1. The Joint Budget Committee of the student body association, in consultation with the office of student life at the College, shall be responsible for establishing an ongoing formula for student body association general fund dollars that provides regular funding for the operating expenses of the Student Senate and the Clubs and Events Board of the student body association.

2.3.2.2. The Joint Budget Committee of the student body association, in consultation with the office of student life at the College, shall hear and decide on individual funding requests proposals from the Student Senate and the Club and Events Board of the student body association for funding requests in addition to the amounts determined by formula.

### 2.3.3. Membership

2.3.3.1. Members of the Joint Budget Committee of the student body association shall be members in good standing from both the Student Senate and the Club and Events Board of the student body association. There shall be an equal number of voting members from each body, with the Student Senate president to act as a presiding officer with no vote except in the case of ties.

### 2.3.4. Bylaws

2.3.4.1. The Joint Budget Committee of the student body association shall have bylaws that govern its operation consistent with District Policies and Administrative Regulations and with College guidelines and procedures.

## 2.4. Other Activities Not Authorized

2.4.1. The Board of Trustees does not authorize the student body association and each of its components to engage in activities outside of those authorized by this statement of purview.

## 3.0 Legislative Matters

3.1. The Student Senate of the student body association at each College shall not adopt official positions on specific legislative issues unless the outcome will have a significant effect on (a) the students in their role as community college students; (b) College or District policies, regulations, or procedures; or (c) ~~shared-participatory~~ governance of the College and/or District. The Student Senate of the student body association at each College may adopt resolutions related to statewide and local education bonds. In no event shall a Student Senate of the student body association endorse or oppose a candidate for political office.

3.2. Any position taken by the Student Senate of the student body association on specific legislative issues shall be the official position of the student body association

only and does not necessarily reflect the position of the Board of Trustees, the District, the College, the students of any other College, the personal opinion of any member of the student body association and each of its components, the Chancellor, the faculty or any staff member.

#### 4.0 Use of Premises

- 4.1. A College student body association and each of its components may be granted the use of College premises and properties for officially-authorized activities without charge, subject to established Administrative Regulations.

#### 5.0 Elections

- 5.1. The Student Senate and Clubs and Events Board of the student body association shall hold elections. All elections shall be subject to the direction and supervision of the College's Vice President of Student Services, or designee.

- 5.2. Students may vote in the student body association elections at any and all Colleges at which they are enrolled at the time of the election.

- 5.3. It is the intent of the Board of Trustees that the elections for the student body association and each of its components shall be held in accordance with all of the following principles:

5.3.1. The elections shall be a learning experience about representative democracy, free and fair elections and voting.

5.3.2. The elections shall be fundamentally fair.

5.3.3. The elections shall uniformly enfranchise eligible voters with elections open to students.

5.3.4. The election shall be based on the universal suffrage principle of "one person-one vote."

5.3.5. The election shall preserve the confidentiality of the ballot.

5.3.6. The election process shall provide for the adequate distribution and display of comprehensive campaign information to all eligible voters.

5.3.7. The election process shall be subject to limitations on campaign expenditures.

5.3.8. The election counting processes shall be transparent.



- 5.4. The Colleges retain oversight over these elections and may investigate any irregularities that may have affected the fundamental fairness of the elections.
- 5.5. In the event the President of the College, or his/her designee, concludes there was a material irregularity in the election, the President, or his or her designee may:
- 5.5.1. Validate the election;
  - 5.5.2. Invalidate the election and require a re-election;
  - 5.5.3. Validate the election by excluding votes from a polling place where the irregularity occurred; or
  - 5.5.4. Make any other determination that fairness requires.
- 5.6. The students of a College may recall an officer or member of the Student Senate or the Club and Events Board of the student body association under the following conditions:
- 5.6.1. The submission of a petition to the office of student life at a College containing the required number of signatures shall be sufficient to enact a recall election for the position of the officer or member named in the petition. The required number of signatures to enact a recall election is two-thirds (2/3) of the number of students who voted in the election in which the officer or member was elected. Only signatures of currently enrolled students shall count towards the required number of signatures.
  - 5.6.2. The recall election shall be held no later than fourteen (14) days after the requirements to enact the recall have been fulfilled and shall comply with the requirements of this section 5.0.
  - 5.6.3. A member or officer shall be recalled if more than three-quarters (3/4) of the students voting in the recall election vote in favor of the recall.

## 6.0 Vacancies

- 6.1. Definition of Vacancy
- 6.1.1. If no student has been elected to an office of the Student Senate or the Club and Events Board of the student body association during an election, that seat shall become vacant on the day the members and officers elected in that election take office.
  - 6.1.2. If a student officer or member of the Student Senate, the Club and Events Board or the Joint Budget Committee of the student body association has more than the

permissible consecutive unexcused absences or unexcused tardies for regular meetings as determined by the student body association's Constitution, that seat shall become vacant upon the date of the final unexcused absence or unexcused tardy.

6.1.3. The seat of a student officer or member of the Student Senate, the Club and Events Board or the Joint Budget Committee of the student body association shall become vacant if he or she is unable to complete his/her term because (a) he or she engaged in illegal behavior while acting in his or her role as a member of the student body association or any of its components; (b) failed to maintain qualifications for the office; or (c) resigned.

6.1.4. The seat of a student officer or member of the Student Senate or the Club and Events Board of the student body association shall become vacant if he or she is recalled.

6.1.5. The seat of a student officer or member of the Student Senate or the Clubs and Events Board of the student body association shall become vacant if he or she fails to meet required orientation and leadership development activities and as a result is not eligible to serve.

6.1.6. No student officer or member of the Student Senate, the Club and Events Board or the Joint Budget Committee of the student body association may be removed from office except as provided by this Policy and Administrative Regulation **R-2311**.

## 6.2. Procedure for Filling Vacancy

6.2.1. In the event of a vacancy, the Student Senate or the Clubs and Events Board of the student body association shall fill the vacancy by appointment or election as determined by the Senate or Board in accordance with Administrative Regulation **R-2311** and the student body association's Constitution and Bylaws.

## 7.0 Dissolution and Effective Date

7.1. Any one or all of the student body associations, and each of their components, are subject to dissolution by the Board of Trustees for the following reasons:

7.1.1. For violating applicable federal, state, or local law or regulations;

7.1.2. For violating applicable District Policies and Administrative Regulations;

7.1.3. For willfully failing to participate in the **participatoryshared** governance of the College or District;

7.1.4. Other good cause as determined by the Board of Trustees; or

7.1.5. Any reason in the discretion of the Board of Trustees.

~~7.2. Upon enactment of this Policy, all prior authorizations to create student body associations at Folsom Lake College and Cosumnes River College are revoked and sections 3.0, 4.0, 5.0, 7.0 and 8.0 of this policy are effective immediately on those campuses. The student body associations at Folsom Lake College and Cosumnes River College may continue to exist in their present form until June 30, 2012, or the ratification of the student body association Constitution and election of new officers and members, that meets the requirements of this Policy and the Administrative Regulations, whichever is earlier, at which time the current student body associations shall be completely dissolved.~~

8.0 Administrative Regulations

8.1. The Chancellor shall develop administrative regulations to implement this policy.

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LRCCD

Policy Adopted: 5/1/91  
Policy Revised: 11/17/10; 12/14/11  
Adm. Regulation: [R-2311](#)

**DRAFT 03/24/2014**

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## 1.0 General

The Los Rios Community College District Board of Trustees has the responsibility for formulating broad public policy in community college education. It shall function as the legislative and policy making body charged with the oversight and control of the Los Rios Community College District. The formulation and adoption of policies shall constitute the basic method by which the Board of Trustees shall exercise its leadership in the operation of the District. The Board of Trustees shall delegate to the Chancellor the function of specifying required actions and designing the detailed arrangements under which the District shall operate.- The Board of Trustees must be sensitive to the hopes and ambitions of the community, and be able to respond readily to community needs. The study and evaluation of reports concerning the execution of policies shall constitute the basic method by which the Board of Trustees shall exercise its control over the operation of the District. Responsibility is delineated in four (4) areas:

## 2.0 Responsibilities

### 2.1 Leadership

- 2.1.1 Philosophy: To prepare, review and adopt a ~~a~~ Districtwide statement indicating basic educational beliefs.
- 2.1.2 Objectives: To ensure educational quality and communicate the District's mission and goals to the community.
- 2.1.3 Professional Leadership: To determine the quality of leadership consonant with carrying out the established philosophy and objectives of the District; to select and appoint the Chancellor of the District and confirm other District Officer appointments.
- 2.1.4 Fiscal: To oversee the financial stability and accountability of the District.
- 2.1.5 Academic: To be informed about and involved in the accreditation process.

### 2.2 Adoption of Policies

- 2.2.1 Personnel: To establish clearly defined personnel policies ~~which that~~ can be administered impartially.
- 2.2.2 Academic Freedom: To promote and support academic freedom within the Colleges and the District.

- 2.2.3 Students: To approve uniform policies regarding admission and retention standards; scholastic standards, record keeping, registration practices, student conduct, and student mobility from one College to another.
- 2.2.4 Facilities: To review and take appropriate action on matters relating to site selection and utilization and physical plant development.
- 2.2.5 Finance: To approve the annual budget; to review and approve expenditures; to approve matters of capital outlay; to establish procedures for accounting of receipts and disbursements of funds under the supervision of the District.
- 2.2.6 Curriculum: To approve all curricula and courses of study.
- 2.2.7 General: To formulate such other policies as are necessary to promote the programs of the District.

2.2.7.1 All policies shall receive a first and second reading by the Board of Trustees prior to adoption. In circumstances where no policy issues are raised, and where only minor changes are made, a policy may be enacted in a single reading by the Board of Trustees. In exceptional circumstances where time is of the essence, the Chancellor may issue interim guidelines that temporarily amend policies until formal Board action can be taken. In these rare cases and before interim guidelines become effective, they shall be shared with the Board of Trustees President and relevant District constituent groups. Interim guidelines shall not alter Board Policies subject to collective bargaining.

2.2.7.2 Whenever a power is granted to, or a duty is imposed upon, any District employee, the power may be exercised or the duty may be performed by a person authorized by the employee, unless a policy or regulation expressly provides otherwise.

2.2.7.3 The Board of Trustees shall regularly evaluate its policies and revise them as necessary.

## 2.3 Evaluation

- 2.3.1 Educational Program: To examine follow-up studies and reports on student achievement and curricular offerings.
- 2.3.2 Personnel: To consider and act upon administrative recommendations concerning appointment, retention, or dismissal of faculty and staff members as required by State law.

2.3.3 Employee Welfare: To review salary schedules, employee welfare programs, and working relationships at all employee levels.

2.3.4 Board of Trustees: To perform regular self-evaluation of the performance of the Board of Trustees.

2.3.4.1 The Board of Trustees shall set annual goals for the Trustees and Chancellor: the Chancellor shall set annual goals with the Presidents of the Colleges.

2.3.4.2 The Board of Trustees shall review achievements related to goals annually and progress towards those goals at midyear.

2.3.4.3 The Board of Trustees shall informally discuss their performance as a Board annually.

## 2.4 Maintaining Relationships

2.4.1 Community: To consider communications and requests from citizens and organizations on matters of policy, administration and other items of public concern affecting the District; to provide means of communicating District Policy and decision to the community; to identify statewide community college issues, study them and, through regular Board of Trustee procedure, adopt District goals and positions for communication to legislators and state officials.

2.4.2 Employees: To provide for the establishment of the necessary procedures for the receipt and consideration of recommendations developed by management.

2.4.3 All Segments: To serve as a public forum for students, employees and citizens of the District on matters of District Policy.

2.4.4 ~~Shared~~ **Participatory** Governance: To provide the opportunity for faculty, staff and students to participate effectively in District and College governance.

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LRCCD

Policy Adopted: 11/18/64

Policy Revised: 12/2/70; 1/14/81; 2/17/82; 4/6/83; 4/17/91; 6/4/97; 12/9/98; 9/3/03; 5/14/08; 12/15/10

Adm. Regulation: None

**DRAFT 3/20/14**

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## 1.0 Definition

- 1.1 ~~Shared Participatory~~ Governance is a collaborative goal-setting and problem-solving process built on trust and communication. The process involves representatives from appropriate constituent groups who engage in open discussion and timely decision-making in areas of **Los Rios Community College District** Policy development and implementation not specifically restricted by legal and policy parameters.

## 2.0 Responsibility/Communication

- 2.1 In all areas of the District where decision-making is shared, the principals involved must also share accountability. All parties involved in the ~~sharedparticipatory~~ governance process recognize the responsibility to communicate the reasons and rationale supporting a decision to representatives of all appropriate constituent groups.
- 2.2 In its role as the final decision-making body in the District, the **Los Rios Community College District Board of Trustees** shall give reasonable and due consideration to the recommendations and positions developed by faculty, staff and students through the ~~sharedparticipatory~~ governance process. The recommendations developed through the ~~shared-participatory~~ governance process will normally be accepted, and if a recommendation is not accepted, the Board **of Trustees** or its designee shall promptly communicate its reasons in writing to the affected ~~sharedparticipatory~~ governance body.

## 3.0 Accountability

- 3.1 Accountability is defined as the obligation to perform, to justify, to explain and to be held responsible for the consequences and timeliness of an action or decision.
- 3.2 Principles of accountability, as defined by the District, require the following elements:
  - 3.2.1 Measurable performance criteria, timelines, definitions of roles, clear evaluation of standards, all existing within a legal and fiscal framework.
  - 3.2.2 A process which designates levels of authority/accountability and areas of responsibility.

3.2.3 Established and agreed-upon fall-back procedures, should the process fail, thus allowing District and State mandates to be met.

3.2.4 The realization that two or more separate constituencies can have shared accountability for decisions/recommendations.

#### 4.0 Participation

4.1 Participation in ~~shared~~**participatory** governance should be broad-based. Participants are faculty, classified staff, students and administrators.

[Policy - 3000 Board of Trustees](#) || [Table of Contents](#) || [Back](#) || [Next](#)

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LRCCD

Policy Adopted: 12/12/90

Policy Revised:

Adm. Regulation: [R-3411](#)

**DRAFT 03/24/2014**



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[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

## 1.0 Employer-Management/Confidential Employee Relations

1.1 The Los Rios Community College District, as an employer, will establish relations with its management and confidential employees, which will ensure communication through:

- 1.1.1 the clarification of goals and priorities;
- 1.1.2 the exploration of points of view and desires;
- 1.1.3 the utilization of outside assistance or research to verify facts which may be at issue;
- 1.1.4 staff development.

## 2.0 Consultation with Management and Confidential Employees

2.1 The goals of consultation shall be:

- 2.1.1 to obtain understanding of proposals;
- 2.1.2 to develop a problem-solving basis for action;
- 2.1.3 to seek common values;
- 2.1.4 to develop effective continuing relationships;
- 2.1.5 to assure representation in ~~Shared participatory~~  
gGovernance.

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LRCCD

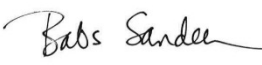
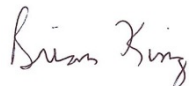
Policy Adopted: 1/25/78  
Policy Revised: 2/18/81; 6/16/82; 12/12/90; 12/9/98  
Adm. Regulation: R-9311

**DRAFT 03/20/2014**

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Beverly Sandeen 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

During the period of May 1, 2014 to May 31, 2014, the District received executed agreements for the following grant and contract awards:

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Center of Excellence – Labor Market Information Research <ul style="list-style-type: none"> <li>• Contract to provide labor market data to members of the North/Far North Regional Consortium.</li> <li>• 2/20/2014 through 6/30/2014</li> <li>• Walter DiMantova, Director, Workforce and Economic Development</li> </ul>	WED	\$10,000	Butte-Glenn CCD
Alternative Vehicles and Fuels (Augmentation) <ul style="list-style-type: none"> <li>• Funds to develop curriculum in alternative vehicles and fuels.</li> <li>• 9/1/2012 through 9/30/2014</li> <li>• Gabriel Meehan, Dean, Career Technical Education</li> </ul>	ARC	\$164,128	CCCCO
White-nose Syndrome Coordination and Pilot Study – Biology Department <ul style="list-style-type: none"> <li>• Contract to coordinate and conduct a pilot study.</li> <li>• 1/27/2014 through 4/30/2014</li> <li>• Rick Ida, Associate Vice President, Workforce and Economic Development</li> </ul>	SCC	\$9,999	CA Dept. of Fish and Wildlife
Rule of Law Delegation, Open World Leadership Center Award (Augmentation) <ul style="list-style-type: none"> <li>• Funds to host Rule of Law delegation at SCC.</li> <li>• 4/30/2014 through 6/6/2014</li> <li>• Frank Malaret, Dean, Behavioral and Social Sciences</li> </ul>	SCC	\$560	FHI 360

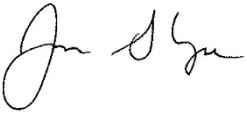
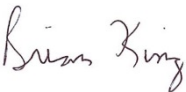
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item K	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

During the period of May 1 - 31, 2014, the District received executed agreements and/or extensions for the following services and contracts:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Construction Management ARC Student Services Addition	\$50,000.00	I	05/08/14	David Keltgen	Facilities
Architectural Fees ARC Physical Education & Athletic Fields	\$422,400.00	I	03/21/14	Verde Design, Inc.	Facilities
Market Research Service Agreement	\$25,000.00	I	04/18/14	Business On Market ST	Center of Excellence
Consultant Services to Create Industry Based Web Videos	\$28,100.00	I	04/04/14– 06/30/14	Xist Media	Center of Excellence
Vending Machines	Commission to LRCCD	R	07/01/14- 06/30/16	Compass Group USA/Canteen	General Services

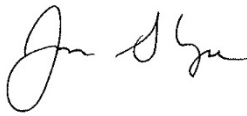
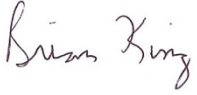
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the service and professional service agreements listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item L	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315 the bid transactions herein listed occurred during the period of May 1 - 31, 2014.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
12001	FLC Gymnasium	\$81,198.00	5	Flintco Pacific	\$13,451,009.22
13017	CRC Art Gallery	\$19,703.49	2	Kaler Dobler	\$1,810,825.49
13017	CRC Art Gallery	\$24,059.60	3	Kaler Dobler	\$1,834,885.09

BID AWARDS					
Bid No	Description	No. of Responses	Award Date	Awarded Vendor	Contract Total
14015	Districtwide Roof Maintenance	3	06/03/2014	Barrett's Roofing (\$5.71/sq. ft.)	\$200,000.00

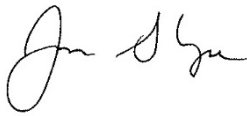
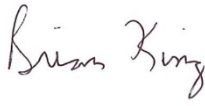
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify the bid transactions for the month of May as herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item M	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has previously held an auction, at least annually and past auctions have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

**STATUS:**

The District has a quantity of surplus material, such as outdated desks and computers, which need to be disposed of. The State of California has accepted some of the surplus items but is not willing to take the entire surplus because they are unable to sell it. The District has located a scrap dealer who is willing to take most of our surplus items and recycle them.

All of the surplus items to be disposed of are either broken and/or not working, obsolete, in poor condition, or not needed for district/college operations: 1 bookcase; 6 cabinets; 6 caddies; 1 cart; 28 chairs; 311 computers; 20 laptops; 17 monitors; 9 motorcycles; 2 pianos; 23 printers; 7 projectors; 2 servers; 1 shelf; 1 sorter; 2 stools; 6 switches; 8 tables; 2 tablets and 30 lbs of tile segments. These items have a value of less than \$5,000.

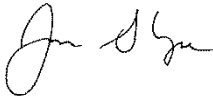
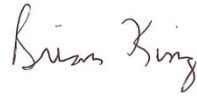
**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** June 11, 2014

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item N	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of April 16, 2014 through May 15, 2014 is on file in the District Business Services Office for review.

**RECOMMENDATION:**


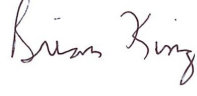
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001076021-0001076465 B114712-B114720	\$ 16,264,377.23
Capital Outlay Fund	0003015632-0003015685	
Child Development Fund	-	
Self-Insurance Fund	0009000312-0009000315	
WARRANTS		
General Fund	698426-700137	\$ 13,486,776.34
General Fund-ARC Instructional Related	003907-003993	
General Fund-CRC Instructional Related	021371-021405	
General Fund-FLC Instructional Related	030454-030482	
General Fund-SCC Instructional Related	043104-043199	
Capital Outlay Fund	828556-828662	
Child Development Fund	953944-953959	
Self-Insurance Fund	976176-976188	
Payroll Warrants	223550-225580	\$ 18,228,847.77
Payroll-Direct Deposit	674167-678331	
May Leave Process	225581-227111	
Payroll Vendor Warrants	56319-56490	
CHECKS		
Financial Aid Disbursements	2033859-2036566	\$ 3,332,412.00
Clearing Checks	2515-2516	\$ 514,715.38
Parking Checks	2826-2826	\$ 74.00
Bookstore Fund – ARC	28244-28309	\$ 301,265.76
Bookstore Fund – CRC	025435-025467	
Bookstore Fund – FLC	8471-8499	
Bookstore Fund – SCC	046655-046659	
Student Clubs Agency Fund – ARC	4273-4300	\$ 53,132.70
Student Clubs Agency Fund – CRC	3292-3327	
Student Clubs Agency Fund – FLC	1739-1753	
Student Clubs Agency Fund – SCC	2772-2795	
Foundation – ARC	3847-3859	\$ 123,621.22
Foundation – CRC	1705-1716	
Foundation – FLC	0754-0769	
Foundation – SCC	2767-2791	
Foundation – DO	0544-0562	
Associated Students Trust Fund – ARC	0639-0645	\$ 22,753.77
Associated Students Trust Fund – CRC	0577-0588	
Associated Students Trust Fund – FLC	0484-0490	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 2386-2471	\$ 419,888.85
WIRES		
Board of Equalization	-	\$ 4,000.00
PARS	-	\$ -
Vendors	-	\$ -

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Temporary Classified and Student Help/College Work Study Salary Schedules	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item O	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

Effective July 1, 2014, California State minimum wage increases from \$8.00 to \$9.00 per hour. In addition, per CalPERS regulations, compensation for retirement benefit purposes requires Board approval of existing and future salary schedules for employees (Title 2, Section 570.5).

**STATUS:**

The hourly rates of the attached salary schedules for Student Help/College Work Study, Temporary Interpreter and Special Rate, were revised to reflect a minimum salary of \$9.00 per hour.

The temporary Clerical/Secretarial/Paraprofessional and Maintenance/Service salary schedules are included for approval to meet CalPERS regulations. These two salary schedules reflect the same salary as the July 1, 2013 approved salary schedules.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached salary schedules effective July 1, 2014.



**Los Rios Community College District**  
**Salary Schedule for Temporary Classified Employees**  
**Clerical/Secretarial/Paraprofessional**  
**Effective July 1, 2014**

<b>Job Code</b>	<b>Title</b>	<b>Range</b>	<b>Part Time Hourly Rate</b>
T141	Account Clerk I	17	10.45
T142	Account Clerk II	21	11.44
T143	Account Clerk III	25	12.53
T649	Accountant	35	15.73
T198	Accounting Specialist	40	17.62
T131	Administrative Assistant I	26	12.82
T133	Administrative Assistant II	28	13.42
T654	Administrative Services Analyst	44	19.30
T171	Admissions/Records Clerk I	17	10.45
T172	Admissions/Records Clerk II	20	11.18
T173	Admissions/Records Clerk III	23	11.97
T145	Admissions/Records Evaluator I	24	12.25
T151	Admissions/Records Evaluator II	28	13.42
T163	Admissions/Records Evaluator/Degree Auditor	29	13.72
T634	Animal Health Instructional Technician	30	14.04
T798	Assessment Center Testing Coordinator	38	16.84
T602	Assistant Financial Aid Officer	35	15.73
T313	Assistant Technical Director - Visual & Performing Arts Center (VAPAC)	37	16.46
T701	Athletic Trainer	37	16.46
T742	Attendance Services Assistant	27	13.11
T200	Audiovisual Production & Maintenance Technician I	32	14.69
T223	Audiovisual Production & Maintenance Technician II	38	16.84
T185	Bookstore Assistant Manager	37	16.46
T182	Bookstore Clerk I	16	10.21
T186	Bookstore Clerk II	18	10.69
T184	Bookstore Stock Clerk	21	11.44
T869	Building Automation and Systems Integration Analyst	57	25.94
T804	Business Services Assistant	35	15.73
T183	Buyer - Bookstore I	21	11.44
T195	Buyer - Bookstore II	25	12.53
T126	Buyer I	21	11.44
T127	Buyer II	25	12.53
T128	Buyer III	29	13.72
T231	Chief Broadcast Engineer	50	22.12
T116	Child Development Center Associate Teacher	12	9.32
T199	Child Development Center Lead Teacher	35	15.73
T194	Child Development Center Teacher	26	12.82
T192	Child Development Services Analyst	38	16.84
T810	Children's Center Clerk	20	11.18
T101	Clerk I	12	9.32

<b>Job Code</b>	<b>Title</b>	<b>Range</b>	<b>Part Time Hourly Rate</b>
T102	Clerk II	16	10.21
T103	Clerk III	20	11.18
T191	College Development Officer	35	15.73
T650	College Relations Specialist	38	16.84
T104	Community Services Clerk	22	11.70
T739	Computer Aided Drafting & Design Assistant	42	18.44
T803	Contract Education Program Developer	56	25.36
T123	Control Center Technician	22	11.70
T169	Cosmetology Service Assistant	30	14.04
T109	Counseling Clerk I	17	10.45
T110	Counseling Clerk II	21	11.44
T744	Data Communications Security Specialist	61	28.41
T129	Disabled Student Programs & Services (DSP&S) Clerk	17	10.45
T167	Educational Center Assistant	25	12.53
T130	Educational Media & Web Design Specialist	44	19.30
T806	Educational Media Design Specialist	37	16.46
T813	Educational Services Technician	24	12.25
T646	Electronics Calibration & Repair Technician	38	16.84
T175	Employee Benefits Technician	29	13.72
T180	Employee Benefits Specialist	40	17.62
T312	Event Services Specialist - Visual & Performing Arts Center (VAPAC)	34	15.38
T705	Facilities Planning & Engineering Specialist	56	25.36
T700	Facilities Planning Specialist	49	21.63
T138	Financial Aid Clerk I	17	10.45
T140	Financial Aid Clerk II	21	11.44
T604	Financial Aid Officer	38	16.84
T743	Fiscal Services Accounting Specialist	40	17.62
T149	Grant Coordination Clerk	20	11.18
T236	Graphic Artist	28	13.42
T801	Graphic Designer	29	13.72
T718	Information Technology Analyst I	57	25.94
T723	Information Technology Analyst II	61	28.41
T726	Information Technology Assistant I	44	19.30
T729	Information Technology Assistant II	50	22.12
T242	Information Technology Cable Plant Assistant II	50	22.12
T809	Information Technology Technician I	25	12.53
T152	Information Technology Technician II	31	14.36
T208	Instructional Assistant	28	13.42
T166	Instructional Services Assistant I	24	12.25
T808	Instructional Services Assistant II	27	13.11
T207	Laboratory Technician	28	13.42
T741	Lead Instructional Assistant	30	14.04
T866	Lead Instructional Services Assistant	29	13.72
T600	Lead Laboratory Technician	30	14.04
T241	Lead Library/Media Technical Assistant	28	13.42

<b>Job Code</b>	<b>Title</b>	<b>Range</b>	<b>Part Time Hourly Rate</b>
T159	Lead Police Communication Dispatcher	25	12.53
T114	Library/Media Technical Assistant	26	12.82
T105	Maintenance/Operations Clerk	22	11.70
T740	Marketing Specialist - Economic Development Center	50	22.12
T168	Medical Assistant--Health Services	21	11.44
T115	Operations Technician	24	12.25
T108	Outreach Clerk	22	11.70
T618	Outreach Specialist	38	16.84
T660	Payroll Accountant	36	16.09
T146	Payroll Clerk I	23	11.97
T147	Payroll Clerk II	25	12.53
T652	Payroll Specialist	40	17.62
T179	Payroll Technician	29	13.72
T156	Police Communication Dispatcher	23	11.97
T702	Printing Assistant	35	15.73
T106	Printing Services Operator I	17	10.45
T107	Printing Services Operator II	20	11.18
T178	Printing Services Operator III	23	11.97
T802	Printing Technician	33	15.03
T812	Program Assistant - REBRAC	23	11.97
T197	Program Assistant - Tech Prep	23	11.97
T268	Programmer I	44	19.30
T269	Programmer II	50	22.12
T417	PSC Developer, Corrections Program	56	25.36
T174	Public Relations Specialist	38	16.84
T640	Public Relations Technician	30	14.04
T633	Public Services Assistant	35	15.73
T219	Reception/Telephone Console Attendant	17	10.45
T890	Recruit Training Officer	64	30.42
T807	Research Analyst	50	22.12
T639	Risk Management Specialist	40	17.62
T125	Senior Buyer/Contract Specialist	40	17.62
T735	Senior Information Technology Analyst	64	30.42
T196	Senior Information Technology Support Specialist	57	25.94
T731	Senior Information Technology Technician	38	16.84
T276	Senior Programmer	57	25.94
T158	Staff Resources Center Assistant	28	13.42
T641	Student Affairs Specialist	44	19.30
T124	Student Personnel Assistant	28	13.42
T707	TANF/CalWORKs Specialist	38	16.84
T271	Telecommunications System Coordinator	57	25.94
T272	Telecommunications System Designer	57	25.94
T234	Theatre Technician	28	13.42
T281	Ticket Office/Customer Relations Assistant - Visual & Performing Arts Center	28	13.42
T630	Tutorial Services Assistant	35	15.73

**Los Rios Community College District**  
**Salary Schedule for Temporary Classified Employees**  
**Maintenance/Service**  
**Effective July 1, 2014**

<b>Job Code</b>	<b>Titles</b>	<b>Range</b>	<b>Part Time Hourly Rate</b>
T205	Bus Driver/Maintenance Helper	21	11.91
T202	Campus Patrol	19	11.43
T259	College Police Detective	31	14.71
T212	College Police Officer	30	14.42
T240	College Police Sergeant	32	15.04
T850	College Receiving Clerk/Storekeeper	24	12.68
T224	College Reserve Police Officer	30	20.26
T210	College Safety Officer	27	13.51
T206	Custodian	21	11.91
T230	Environmental Systems Technician	37	16.75
T256	Equipment Mechanic I	35	16.04
T253	Equipment Mechanic II	39	17.50
T221	Grounds Irrigation Specialist/Groundskeeper	31	14.71
T220	Grounds Maintenance Technician	31	14.71
T211	Groundskeeper	23	12.42
T209	Head Custodian	25	12.95
T258	Head Grounds Maintenance Technician	35	16.04
T213	Head Groundskeeper	27	13.51
T243	HVAC Mechanic	39	17.50
T239	Lead Custodian	23	12.42
T251	Lead Equipment Mechanic	41	18.29
T235	Lead HVAC Mechanic	41	18.29
T263	Lead Maintenance Cabinetmaker	41	18.29
T250	Lead Maintenance Electrician	41	18.29
T218	Lead Maintenance Electronic/Alarm Technician	41	18.29
T252	Lead Maintenance Painter	41	18.29
T227	Lead Maintenance Plumber	41	18.29
T278	Lead Maintenance Technician	33	15.36
T244	Locksmith/Glazier Carpenter	39	17.50
T245	Maintenance Cabinetmaker	39	17.50
T262	Maintenance Carpenter	39	17.50
T246	Maintenance Electrician	39	17.50
T261	Maintenance Electronic/Alarm Technician	39	17.50
T247	Maintenance Painter	39	17.50
T248	Maintenance Plumber	39	17.50
T255	Maintenance Roofer/Carpenter	39	17.50
T215	Maintenance Technician I	29	14.10
T222	Maintenance Technician II	31	14.71
T201	Mechanical/Electrical Systems Mechanic	37	16.75
T260	Mechanical/Electrical Systems Technician	37	16.75
T233	Physical Education/Athletic Attendant	22	12.16
T203	Stock Clerk	21	11.91
T226	Toolroom Equipment Attendant	23	12.42
T204	Utility Worker	21	11.91
T249	Welder/Sheetmetal Worker	39	17.50

**Los Rios Community College District**  
**Salary Schedule for Special Rate - Temporary Classified Employees**  
**Effective July 1, 2014**

Job Code Number	Miscellaneous Services	Part Time Hourly Rate	
0068	Bookstore Aide	\$9.00	
0070	Education Services Aide	\$9.00	
0078	Facilities Aide	\$9.00	
0085	Game Timer	\$21.00	<i>per game</i>
0071	Office Aide	\$9.00	
0066	Photographer	\$9.00	
0045	Reader/Tutor	\$9.00	
0073	Registration Aide	\$9.00	
<b>Community Swimming/Sports Programs</b>			
0025	Asst. Sports Program Director	\$15.25	
0030	Lifeguard I (Lifeguard Training)	\$10.25	
0035	Lifeguard II (Community Water Safety)	\$11.25	
0048	Official I	\$12.00	<i>per event</i>
0049	Official II (Certified or licensed)	\$14.00	<i>per event</i>
0050	Specialty Coach (maximum 50 hrs. per sport)	\$21.00	
0041	Sports Athletic Trainer (Athletic Trainer Certificate and CPR)	\$21.00	
0046	Sports Instructor I	\$9.75	
0047	Sports Instructor II (Sport certified or licensed)	\$13.25	
0020	Sports Program Director	\$26.25	
0005	Swimming Instructor I (CPR, First Aid, Community Water Safety)	\$9.75	
0010	Swimming Instructor II (Lifeguard Training)	\$13.25	
0040	Swimming Pool Cashier	\$9.00	
<b>Art Model/Special Projects</b>			
0080	Art Model	\$15.00	
0077	Special Projects*	\$9.00 to \$28.00	
<b>Assistant Coach</b>			
0086	Baseball	\$4,500	<b>Rate per Season:</b>
0087	Basketball (Men's)	\$4,500	
0088	Basketball (Women's)	\$4,500	
0051	Cross Country (Men's and Women's)	\$4,000	
0089	Football	\$4,500	
0090	Soccer (Men's)	\$4,500	
0091	Soccer (Women's)	\$4,500	
0092	Softball	\$4,500	
0093	Swimming (Men's)	\$4,000	
0094	Swimming (Women's)	\$4,000	
0069	Swimming (Men & Women)	\$4,000	
0074	Tennis (Men's)	\$4,000	
0067	Tennis (Women's)	\$4,000	
0065	Tennis (Men & Women)	\$4,000	
0095	Track & Field (Men's)	\$4,500	
0096	Track & Field (Women's)	\$4,500	
0064	Track & Field (Men & Women)	\$4,500	
0097	Volleyball (Men's)	\$4,500	
0098	Volleyball (Women's)	\$4,500	
0099	Water Polo (Men's)	\$4,000	
0100	Water Polo (Women's)	\$4,000	
0063	Water Polo (Men & Women)	\$4,000	
0076	Wrestling	\$4,000	

\* *Must be approved by the Vice President of Administration.*

**Los Rios Community College District**  
**Temporary Interpreter Salary Schedule**  
**Effective July 1, 2014**

Number	Title	<i>Part Time Hourly Rate:</i>	Level I	Level II	Level III	Level IV
081	Student Intern		\$9.00	\$10.00	-----	-----
082	Beginning Interpreter		\$12.00	\$14.00	\$15.00	\$16.00
083	Intermediate Interpreter		\$18.00	\$20.00	\$23.00	\$25.00
084	Advanced Interpreter		\$32.00	\$35.00	-----	-----

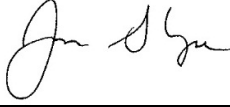

**Los Rios Community College District**  
**Student Help/College Work Study Employees**  
**Salary Schedule**  
**Effective July 1, 2014**

<b>Classification #</b>	<b>Title</b>	<b>Part Time Hourly Rate</b>
001	Student Help	\$9.00
002	College Work Study	\$9.00

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Short-Term Temporary Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item P	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Education Code 88003, Governing Boards are to specify the service required to be performed by short-term temporary employees within specified classifications, indicating the duration of employment.

**STATUS:**

The District continues to have a need for short-term temporary employees. The attached document estimates the District's need for temporary employees from July 1, 2014 to December 31, 2014, based on the highest number of temporary employees utilized in any of the preceding three years.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached list of districtwide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period July 1, 2014 to December 31, 2014. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.



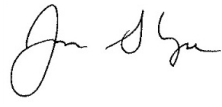

**Los Rios Community College District**  
**Temporary Classified Staff Anticipated Districtwide Need**  
**July 1, 2014 through December 31, 2014**

<b>Temporary Classified Position:</b>	<b>Anticipated Number of Temporary Classified Staff:</b>	<b>Temporary Classified Position:</b>	<b>Anticipated Number of Temporary Classified Staff:</b>
A/V Prod & Maint Tech I	1	Educational Media Design Spec	4
A/V Prod & Maint Tech II	1	Educational Services Aide	2
Account Clerk I	14	Financial Aid Clerk I	54
Account Clerk II	7	Financial Aid Clerk II	31
Account Clerk III	1	Financial Aid Officer	3
Accountant	2	Game Timer	11
Administrative Asst. I	8	Grant Coordination Clerk	2
Admissions/Records Clerk I	10	Graphic Designer	5
Admissions/Records Clerk II	1	Groundskeeper	2
Admissions/Records Clerk III	1	Health Services Assistant	1
Admissions/Records Evaluator I	4	Info Tech Technician II	2
Advanced Interpreter	63	Instructional Assistant	161
Art Model	31	Instructional Services Assist I	1
Asst Sports Program Director	5	Intermediate Interpreter	18
Asst. Coach - Cross Cntry (MW)	3	IT Technician I	3
Asst. Coach -Soccer (M)	3	Laboratory Technician	16
Asst. Coach -Water Polo (M)	1	Library/Media Tech Assistant	8
Asst. Coach-Basketball (M)	4	Lifeguard I	11
Asst. Coach-Basketball (W)	3	Maintenance Technician I	2
Asst. Coach-Football	13	Maintenance/Operations Clerk	3
Asst. Coach-Soccer (W)	4	Medical Assistant - Health	2
Asst. Coach-Volleyball (W)	5	Operations Technician	2
Asst. Coach-Water Polo (W)	2	Outreach Specialist	3
Asst. Coach-Wrestling	1	PE/Athletic Attendant	1
Asst. Financial Aid Officer	9	Police Comm Dispatcher	18
Athletic Trainer	11	Public Relations Technician	3
Beginning Interpreter	45	Recruit Training Officer	2
Bookstore Aide	11	Senior IT Technician	3
Bookstore Clerk I	32	Special Projects	339
Bookstore Clerk II	6	Speciality Coach	7
Bookstore Stock Clerk	1	Sports Instructor I	9
Buyer - Bookstore II	2	Sports Instructor II	4
Campus Patrol	130	Sports Program Director	6
Child Dev Ctr Teacher	2	SRPSTC Developer	1
Clerk I	141	Student Affairs Specialist	1
Clerk II	23	Student Intern	5
Clerk III	22	Student Personnel Assistant	66
College Dvlpt Officer	1	Swimming Instructor I	3
College Reserve Police Officer	15	Swimming Instructor II	16
Counseling Clerk I	18	Swimming Pool Cashier	2
Counseling Clerk II	3	TANF/CalWORKs Specialist	2
Custodian	41	Toolroom Equip Attendant	2
DSP&S Clerk	6	Tutorial Services Assistant	1
		Utility Worker	1

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item Q	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

M A N A G E M E N T

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Bedford, Brian A. (J. D., Lincoln Law School)	Dean of Business and Family Science	06/12/14
	<u>Sacramento City College</u>	
Pimentel, Artemio (M. A., California State University, Sacramento)	Dean, West Sacramento Center	07/01/14

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Brown, Heather M. (Ph.D., University of California, Santa Cruz)	Director, North Valley Biotechnology Center	07/01/14 - 11/30/14

PROMOTION(S) / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Casareno, Alexander B. (Ph.D., University of California, Berkeley)	Dean of Humanities and Social Science	06/16/14

MANAGEMENT

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Bedford, Brian A. (J. D., Lincoln Law School)	Dean of Business and Family Science	06/12/14
	<u>Sacramento City College</u>	
Pimentel, Artemio (M. A., California State University, Sacramento)	Dean, West Sacramento Center	07/01/14

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Brown, Heather M. (Ph.D., University of California, Santa Cruz)	Director, North Valley Biotechnology Center	07/01/14 - 11/30/14

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
*Kubo, Kenneth M. (Ph.D., University of California, San Francisco)	Interim Dean of Planning, Research and Technology	06/23/14 – 12/31/14
*Maryatt, Victoria A. (M.A., University of Phoenix)	Interim Dean of English	06/16/14 – 12/31/14

PROMOTION(S) / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Casareno, Alexander B. (Ph.D., University of California, Berkeley)	Dean of Humanities and Social Science	06/16/14

RESIGNATION(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Marion, Michael W.	Dean, Counseling and Student Services	07/04/14

RETIREMENT(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Yen, Flora B.	Director, Institutional Research (After 6 years of service)	10/01/14

## FACULTY

## APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Andronas, Jennifer L. (B. S., California State University, Sacramento)	Automotive Technology Assistant Professor	08/21/14
Arellano, Catherine (M.F.A., University of Iowa)	English Assistant Professor (Writing)	08/21/14
Dieli, Alice L. (M. S., State University of New York)	Instructional Development Coordinator	07/01/14
Gott, Sharon E. (M. T., Virginia Commonwealth University)	Mathematics Assistant Professor	08/21/14
Laflam, Jennifer M. (M. A., California State University, Sacramento)	Reading Assistant Professor	08/21/14
<u>Cosumnes River College</u>		
Reed, Diana M. (M. A., California State University, Sacramento)	History Assistant Professor	08/21/14
Wagner, Lauren G. (M. F. A., University of Southern California)	Radio, Television, and Film Production Assistant Professor	08/21/14
<u>Sacramento City College</u>		
Allen, Randy K. (A. A., Sacramento City College)	Photography/Journalism (Multimedia) Assistant Professor	08/21/14
Allender, Julia (M. S., A. T. Still University)	Kinesiology, Health and Athletics Assistant Professor/ Head Women's Basketball Coach	08/21/14
Angel, Jodelle R. (M. A., University of California, Davis)	English Assistant Professor	08/21/14
Buonauro, John C. (A. A., Cosumnes River College)	Mechanical Electrical Technology Assistant Professor	08/21/14
Dennis, Mark A. (M. S., University of South Alabama)	Psychology Assistant Professor	08/21/14
Glover, Christopher (M. A. California State University, Long Beach)	Tutorial Services Coordinator	07/01/14

APPOINTMENT(S) Continued
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College (Continued)</u>		
Krofchock, Bryan M. (M. S., Georgia State University)	Computer Information Science Assistant Professor (Programming/Web Development/Applications)	08/21/14
Ngai, Tsz Yan P. (M. A., California State University, Sacramento)	Mathematics/Statistics Assistant Professor	08/21/14
Paulson, Daniel I. (M. M., California State University, Los Angeles)	Vocal Music Assistant Professor	08/21/14
Pruitt, Nadine M. (M. S. N., California State University, Sacramento)	Nursing (RN/LVN) Assistant Professor	08/21/14
Tercho, Karen L. (M. L. I. S., University of Rhode Island)	Public Services Librarian	08/21/14

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
McDermott, Mary (M. A., Chapman College)	Foster and Kinship Care Education Coordinator (FKCE/YESS ILP)	07/01/14 – 06/30/15

LEAVE(S) OF ABSENCE
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<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Haflich, Gerald F.	Physical Education Professor	Medical (50%)	05/19/14 – 05/31/15
<u>Folsom Lake College</u>			
Royer, Tina L.	English Professor	Personal (13.3%)	08/21/14 – 12/18/14
<u>Sacramento City College</u>			
Zannakis, Amanda	Computer Information Science Professor	Medical (50%)	01/16/14 – 05/21/14

## APPOINTMENT(S) Continued

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College (Continued)</u>		
Krofchock, Bryan M. (M. S., Georgia State University)	Computer Information Science Assistant Professor (Programming/Web Development/Applications)	08/21/14
Ngai, Tsz Yan P. (M. A., California State University, Sacramento)	Mathematics/Statistics Assistant Professor	08/21/14
Paulson, Daniel I. (M. M., California State University, Los Angeles)	Vocal Music Assistant Professor	08/21/14
<del>Pruitt, Nadine M. (M. S. N., California State University, Sacramento)</del>	<del>Nursing (RN/LVN) Assistant Professor</del>	<del>08/21/14</del>
Tercho, Karen L. (M. L. I. S., University of Rhode Island)	Public Services Librarian	08/21/14

## APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
McDermott, Mary (M. A., Chapman College)	Foster and Kinship Care Education Coordinator (FKCE/YESS ILP)	07/01/14 – 06/30/15

## LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Haflich, Gerald F.	Physical Education Professor	Medical (50%)	05/19/14 – 05/31/15
<u>Folsom Lake College</u>			
Royer, Tina L.	English Professor	Personal (13.3%)	08/21/14 – 12/18/14
<u>Sacramento City College</u>			
Zannakis, Amanda	Computer Information Science Professor	Medical (50%)	01/16/14 – 05/21/14



PRE-RETIREMENT WORKLOAD REDUCTION(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
		<u>American River College</u>	
Richey-Ward, Diane L.	Art Professor	.75 to .50 (Revised)	08/21/14 – 05/31/17
		<u>Cosumnes River College</u>	
Hooper, A. Catherine	English Professor	.80 to .60 (Revised)	08/21/14 – 05/31/19

REASSIGNMENT(S) / TRANSFER(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
		<u>American River College</u>
Payne, Michael D.	Chemistry Assistant Professor (M. S., California State University, Sacramento)	08/21/14

RETIREMENT(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
		<u>American River College</u>
Harrison, Wei-Jen J.	Mathematics Professor (After 43 years of service)	05/22/14

**TEMPORARY, PART-TIME EMPLOYEES Fall 2013  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Lewis,Robert M.	General Work Experience	20 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2013  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hall,Celia F.	Librarian	33 %
** (A5) Herndon,Douglas P.	English	19 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2013  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hopkins,Monica L.	Human Services	45 %
Lorenzo,Gina M.	Counselor	4 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2013  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Niyati,Fatemeh	Chemistry, General	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2013  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bui,Thuan T.	Counselor	2 %
Howe,Susan R.	English	43 %
Kiefer,Christian J.	English	23 %
Lapierre,Arthur	Music	36 %
Miller,Bonnie	Counselor	7 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2013  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Geissler,Markus	Computer Networking	8 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2013  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cooper,David	Information Technology, General	2 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B5) Byrd, Steven D.	Construction Crafts Technology	3 %
Cartan, Jennifer A.	Spanish	23 %
Irvin, Robert A.	Cross Term	12 %
Jenkins, James C.	Administration of Justice	1 %
Klar, Janice E.	Counselor	33 %
Orcutt, Kathleen S.	Spanish	4 %
Pedersen, Dawn R.	Website Design and Development	7 %
Tzou, Ann S.	English	27 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A2) Albright, Charles A.	Mathematics, General	62 %
Caston, Janis J.	Accounting	31 %
Guan, Bao J.	Mathematics, General	33 %
Saibeni, August A.	Accounting	27 %
Wellington, Erica M.	Counselor	2 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Wynne, Daniel B.	Geography	7 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Betz, Deborah Y.	Counselor	1 %
** (A1) Bimbi, Pamela J.	Librarian	47 %
Clark, Terri A.	Librarian	48 %
Denman, Tiffany N.	English	5 %
Desmangles, Roy O.	Counselor	1 %
Hung, Gary W.	Counselor	1 %
McDaniel, Arrickia R.	Counselor	2 %
Reach, Lorna	Counselor	3 %
Rued, Phillip H.	Aeronautical & Aviation Technology	33 %
** (A1) Ruiz, Aracely	Counselor	1 %
Slobodnik, Wendy J.	Counselor	11 %
Stupka, Edwin H.	Counselor	1 %
Watson-Perez, Heather L.	English	64 %
** (A1) Wright, Tatyana N.	Counselor	2 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Brittingham, Dana L.	Counselor	2 %
Etgen, Benjamin M.	Mathematics, General	33 %
Joe, Don I.	Automotive Collision Repair	34 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B1) Nordell,Randall L.	Software Applications	13 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Crosier,Scott J.	Geography	13 %
Frazer,James C.	Psychology, General	20 %
Salmi,Andrea K.	Biology, General	4 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Miller,William J.W.	Chemistry, General	20 %
Petite,Lori M.	Speech Communication	28 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdul,Alisher S.	Mathematics, General	53 %
** (A1) Adams,Jane P.	Counselor	38 %
Aguilar,Gary L.	Drafting Technology	27 %
Albertson,James H	Painting & Drawing	28 %
Albrecht,Christian	Administration of Justice	0 %
Alexander,Carie D.	Counselor	43 %
Alkhayat,Hanadi	Physical Education	26 %
Allen,John E.	History	20 %
Anderegg,Kristen M.	Counselor	11 %
** (A2) Angelone,Michael A.	English	47 %
Anishchenko,Svetlana V.	Mathematics, General	53 %
Aranda,Amanda	Counselor	19 %
Araujo,Frank P.	Anthropology	20 %
Arellanes,Paul T.	Intercollegiate Athletics	15 %
Arnott,Michele Lynn	Nurse	11 %
Atkins,Tonya M.	Chemistry, General	57 %
Avila,Adrienne M.	Mathematics, General	20 %
Ayala,Connie C.	Coordinator	37 %
Bains,Neelam	English	27 %
** (B5) Baker,Gregory S.	Business Management	40 %
Ball,Kimberly A.	Job Seeking/Changing Skills	7 %
Bassett,Jason M.	Administration of Justice	0 %
Baxter,Kenneth W.	Political Science	20 %
** (A5) Belton,Linda V.	Physical Education	15 %
Bertoglio,Nancy A.	Reading	40 %
** (B5) Bibb,Akbar M.	Administration of Justice	0 %
** (A1) Bimbi,Pamela J.	Librarian	2 %
Bishop,Mary A.	Administration of Justice	0 %
Boal,Keith F.	Counselor	1 %
** (B5) Booker,Joy M.	Administration of Justice	0 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2014  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Boroughs,Terry J.	Earth Science	35 %
Bovard,Victoria A.	Psychology, General	40 %
Boyd,Rebecca M.	Librarian	1 %
** (B4) Bradshaw,Don A.	Administration of Justice	0 %
Britton,Rebecca L.	Political Science	20 %
Brown,Orie A.	Administration of Justice	0 %
Buljan,Laurette C.	English	20 %
Burke,John P.	Mathematics, General	33 %
Burleson,B. Kathryn	Dramatic Arts	5 %
Cameron,Don S.	Administration of Justice	0 %
Camp,Michael H.	Administration of Justice	0 %
Case,Lynda R.	English	20 %
Casebeer,Derek D.	Administration of Justice	0 %
DeLeon,Daniel W.	Administration of Justice	0 %
Esque,Melanie E.	Administration of Justice	0 %
Galvan,Joseph	Administration of Justice	0 %
Greenhill,Paul G.	Administration of Justice	0 %
** (A5) Hayes,David V.	Administration of Justice	0 %
Hudson,Michael R.	Administration of Justice	0 %
Huerta,Teresa A.	Administration of Justice	0 %
Huggins,Ross R.	Administration of Justice	0 %
James,Mary E.	Administration of Justice	0 %
Jenkins,James C	Administration of Justice	0 %
Jungkeit,James J.	Administration of Justice	0 %
Kert,Dave E.	Administration of Justice	0 %
Kriletich,Michael	Administration of Justice	0 %
Lommori,Michael L.	Administration of Justice	0 %
Mann,Scott T.	Administration of Justice	0 %
Marion,Derrick T.	Administration of Justice	0 %
Meux,Brian L.	Administration of Justice	0 %
Michaels,Craig	Administration of Justice	0 %
Peterson,Susan E.	Registered Nursing	25 %
Pilcher,Martin J.	Administration of Justice	0 %
Plantaric,Edward J	Administration of Justice	0 %
Ponce,Carlos F	Administration of Justice	0 %
Quintero,Robert A.	Academic Guidance	13 %
Regan,Debra Sue	Biology, General	35 %
Rink,Shelley F.	Music	9 %
Sager,Rex C	Administration of Justice	0 %
** (B2) Salladarre,Raymond F.	Restaurant and Food Services Management	28 %
Schuft,Caitlyn J.	Welding Technology	22 %
Scott,Steven	Microbiology	40 %
** (A3) Shearer,Tracy F.	Dramatic Arts	57 %
Silva,Nancy E.	Dramatic Arts	45 %
Simmons,Floyd Raymond	Administration of Justice	0 %
Smith,Sally E.	Administration of Justice	0 %
Winford,Geoffrey M.	Administration of Justice	0 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2014  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adkins Pogue,Andrea D	Librarian	4 %
Ahearn,Thomas T.	English	27 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2014**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Amer,M. Rosalie C.	Librarian	7 %
Arden-Ogle,Ellen A.	Speech Communication	20 %
Bahm,Naomi I.	Psychology, General	40 %
Ballard,Sheryl L.	Family Studies	20 %
Beloglovsky,Miriam	Child Development/Early Care and Educatio	40 %
Boeck,Rick E.	Film Studies	20 %
Booker,Rebecca A.	Emergency Medical Services	12 %
Braden,Charles G.	Dramatic Arts	20 %
Burns,Cori B.	Medical Assisting	13 %
Cann,John Allen	English	27 %
Hewell Starnes,Tracy	Nurse	14 %
Kagan,Alexander	Counselor	2 %
** (A1) Parker,Dawn S.	Counselor	31 %
Pereira,Michael J.	Automotive Technology	38 %
Pereira,Michael J.	General Work Experience	7 %
Reynolds,Lana K.	Counselor	7 %
Sands-Pertel,Judith A.	Music	18 %
Tavares,Tyrone Michael	Counselor	25 %
Tavares,Tyrone Michael	Counselor	3 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2014**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bates,Andrew G.	Administration of Justice	4 %
Beese,Michelle A.	Counselor	2 %
BoarerPitchford,Julie K.	Nutrition, Foods, and Culinary Arts	20 %
Boeh,Hali M	Speech Communication	20 %
Boylan,Catherine A.	Speech Communication	20 %
Burke,Paul W.	Sociology	20 %
Clark,Christopher S.	Counselor	1 %
Darr-Glynn,Kristina D.	Counselor	13 %
Garrett,Mark D.	Counselor	1 %
Hart,Aleris E.	Painting & Drawing	15 %
Haug,Paula R.	Speech Communication	20 %
Hawley,Jenny L.	English	20 %
** (B5) Herrmann,David M.	Environmental Technology	20 %
** (A5) Howerter,Jennifer E.	English	20 %
Hwang,Eunyoung	Fine Arts, General	20 %
Jensen,Wayne C.	Mathematics, General	50 %
Juarez,Larissa R.	English	27 %
Knudson,Anita L.	English	20 %
Knudson,Anita L.	History	20 %
Kraemer,Jennifer L.	Child Development/Early Care and Educatio	20 %
Krohn,Ben G.	Administration of Justice	19 %
Laurent,Robert H.	Astronomy	20 %
Lewis,Barbara	Academic Guidance	20 %
Lewis,Edward T	Child Development Administration and Mana	20 %
Machado,Geraldine M.	Psychology, General	20 %
Maddock,Robert A.	History	20 %
Mansfield,Amanda M.	General Work Experience	40 %
Miller,Michele M.	Child Development/Early Care and Educatio	20 %
Morrison,Jill	Counselor	3 %
Piskun,Yelena	Counselor	5 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2014  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Roberge,Andrea M.	Counselor	13 %
Wong,Calvin J	Counselor	6 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ahlenstorf, Tracy	Counselor	2 %
Anderson, Jared A.	Speech Communication	20 %
** (A1) Anderson, Karin L.	Family Studies	40 %
Anderson, Kevin M.	Information Technology, General	12 %
Anderson, Kevin M.	Computer Information Systems	12 %
Anderson, Kevin M.	Software Applications	12 %
Arack, James N.	Psychology, General	20 %
Aranda, Amanda	Counselor	23 %
Armstrong, Charles H.	Astronomy	15 %
Armstrong, Dana	English	47 %
Arnold, Darlene M.	Cosmetology and Barbering	7 %
** (A1) Asuncion, Robert J.	Physical Therapy Assistant	8 %
** (A5) Avendano, Marisa	Physical Education	15 %
Bailey, Amelita H.	Mathematics, General	33 %
** (A5) Bair, Lewis E	Information Technology, General	20 %
Barbaria, Miriam G.	Spanish	27 %
Barfield, Annette C.	Academic Guidance	20 %
** (A5) Barrett, James M.	Economics	20 %
** (A5) Bauduin, Lisa A.	Physical Education	30 %
Beadles, Lynette R.	Occupational Therapy Technology	3 %
Bechtold, Mary K.	Physical Therapy Assistant	10 %
Bender, Daniel M	Chemistry, General	40 %
Betz, Deborah Y.	Counselor	12 %
** (A5) Bican, William L.	Information Technology, General	18 %
** (A5) Bican, William L.	Software Applications	18 %
** (A1) Bimbi, Pamela J.	Librarian	11 %
Blair, Deborah J.	Physical Education	10 %
Blair, Deborah J.	Health Education	20 %
Blunk, Dawn M	English	20 %
Boguski, Mark E.	Ceramics	28 %
** (B5) Bonawitz, Marcia C.	Cosmetology and Barbering	7 %
Boyd, Rebecca M.	Librarian	7 %
Bratton, Clayton G.	Physics, General	35 %
Buchanan-Cello, Shelly A.	Librarian	3 %
** (A5) Bui, Dinh N.	Academic Guidance	20 %
** (B5) Callaghan, James F.	Aeronautical & Aviation Technology	22 %
Carberry-Goh, Karen E.	Microbiology	20 %
Carboni, Joshua P.	Philosophy	40 %
Carmazzi, Paul L.	Physical Education	15 %
Carmazzi, Paul L.	Health Education	20 %
Carmichael, David	Intercollegiate Athletics	8 %
Carney, Diane	Environmental Science	20 %
Desmangles, Roy O.	Counselor	23 %
Desmangles, Roy O.	Counselor	2 %
Goldberg, Sherri B.	Counselor	9 %
** (A2) Hanson, Jon	Reading	55 %
** (A5) Hoerl, Ada Boone	Health Occupations, General	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2014  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Hoerl, Ada Boone	Occupational Therapy Technology	3 %
Holland, Gina D.	Microbiology	10 %
Howe, Judith D.	Librarian	7 %
Hung, Gary W.	Counselor	2 %
Hunter, Michael J.	Geography	20 %
Imagine, Eve M.	English	27 %
** (A2) Imai, Stephen T.	Chemistry, General	35 %
Johnson, Denise M.	Physiology (Includes Anatomy)	50 %
Johnson, Mai-Gemu D.	Mathematics, General	33 %
** (B3) Johnston Cisneros, Tami L.	Registered Nursing	7 %
Jones, Andrew B.	Intercollegiate Athletics	8 %
Jones, Erica Leigh	Geography	20 %
Kagan, Alexander	Counselor	7 %
Kahl, Timothy	English	20 %
Kalar, Barry D.	Administration of Justice	40 %
Karlsen, Jeffrey A.	Librarian	8 %
Kidrick, Valerie	Fine Arts, General	40 %
** (A5) Kiehn, Kenneth	English	20 %
Kiernan, Tim C.	Physical Fitness and Body Movement	8 %
Kiernan, Tim C.	Intercollegiate Athletics	8 %
Lam, Ben K.	Mathematics, General	33 %
Lambert, Angelena	Mathematics, General	27 %
Lane, Tammie R.	Dental Hygienist	4 %
Larson, Carillon J.	Mathematics, General	33 %
Lepe, Leonela G.	Academic Guidance	20 %
Lewis, Ann	English	40 %
Maningo, Rita A.	Counselor	4 %
Mariano, Nicholas A.	Occupational Therapy Technology	10 %
** (B5) Masterson, Patricia J.	Sign Language	53 %
Mendez-Nunez, Luis R.	Mathematics, General	53 %
Miller, Scott J.	Aviation and Airport Management and Servic	23 %
Mills, Denielle N.	Dental Assistant	26 %
Moylan-Aube, Joanne	Counselor	11 %
O'Brien, Teresa	Counselor	22 %
Pierce-Washington, Charlotte	Counselor	19 %
Pierce-Washington, Charlotte	Counselor	10 %
Quandt, Timothy	Philosophy	20 %
Reach, Lorna	Counselor	40 %
Richardson, Michael B.	Astronomy	40 %
Sanchez, Rafael	English	20 %
Sanchez, Rafael	Academic Guidance	7 %
Serafini, Lisa L.	Natural History	22 %
Tavares, Tyrone Michael	Counselor	4 %
Tavares, Tyrone Michael	Counselor	2 %
Wheeldon, Sandra M.	Dental Hygienist	4 %
Wyatt, David T.	Natural History	22 %

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## CLASSIFIED

<b>APPOINTMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Facciuto, Meghan K.	Instructional Assistant-Learning Resources	SCC	05/27/14
Freeman, Hannah L.	Counseling Clerk I	FLC	05/22/14
Maurer, Hannah M.	Student Personnel Assistant-Temporary Assistant to Needy Families (TANF)	CRC	06/02/14
Nabok, Olga	Children's Center Clerk, 10 months	ARC	06/02/14
Stack, Linda A.S.	Administrative Assistant I	FLC	05/27/14
Tam, Ada	Custodian	CRC	05/20/14
Uhlmeyer, Charles A.	Facilities Planning Specialist	FM	06/16/14
Woodard, Kevin J.	Clerk III	ARC	05/27/14

<b>LEAVE(S) OF ABSENCE</b>				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Calhoun, Ruby R.	Instructional Assistant-Office Technology, 11 months	Personal, 37.5%	CRC	06/09/14-07/04/14
Keller, Nicole A.	Employee Benefits Specialist	Child Care, 100%	DO	05/21/14-05/31/14
		Child Care, 60%	DO	06/01/14-06/30/14
Wong, Laura S.	Admissions/Records Clerk II	Child Care, 100%	SCC	07/23/14-08/31/14

<b>PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Jose, Michele L.	Administrative Assistant I	ARC	05/07/14

## CLASSIFIED

<b>REASSIGNMENT(S)/ TRANSFER(S)</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Olson, Julie A.	Student Personnel Assistant- Student Life (Student Personnel Assistant- Student Services	CRC  CRC)	06/01/14
Pfau, Paula J.	Clerk III, 12 months (Clerk III, 10 months	ARC ARC)	06/01/14

<b>RESIGNATION(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Davis, Amanda J.	Communications & Public Information Officer	SCC	06/14/14
Herth, Tanya R.	Admissions/Records Clerk II	ARC	05/17/14
Minasian, Artrouni G.	Custodian	ARC	05/17/14
Moore-Past, Holliday M.	Communications and Public Information Officer	FLC	05/30/14 (Revised)
Nguyen, Hien D.	Police Communication Dispatcher	SCC	05/29/14
Wong, Anne M.	Instructional Services Assistant II	CRC	06/01/14

<b>RETIREMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Poncini, Carol A.	Financial Aid Officer (After 22+ years of service)	SCC	09/13/14

<b>TERMINATIONS(S)</b>			
<u>Employee ID</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
*0302402	Facilities Planning & Engineering Specialist	FM	06/12/14

\*Pending appeal if filed timely

CLASSIFIED

<b>REASSIGNMENT(S)/ TRANSFER(S)</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Olson, Julie A.	Student Personnel Assistant- Student Life (Student Personnel Assistant- Student Services)	CRC  CRC)	06/01/14
Pfau, Paula J.	Clerk III, 12 months (Clerk III, 10 months)	ARC ARC)	06/01/14

<b>RESIGNATION(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Davis, Amanda J.	Communications & Public Information Officer	SCC	06/14/14
Herth, Tanya R.	Admissions/Records Clerk II	ARC	05/17/14
*Jilbert, Jeffrey T.	Facilities Planning & Engineering Specialist	FM	07/02/14
Minasian, Artrouni G.	Custodian	ARC	05/17/14
Moore-Past, Holliday M.	Communications and Public Information Officer	FLC	05/30/14 (Revised)
Nguyen, Hien D.	Police Communication Dispatcher	SCC	05/29/14
Wong, Anne M.	Instructional Services Assistant II	CRC	06/01/14

<b>RETIREMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Poncini, Carol A.	Financial Aid Officer (After 22+ years of service)	SCC	09/13/14

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Azevedo, Melissa M.	Account Clerk II	07/01/2014	06/30/2015
Bancroft, Susan J.	Account Clerk II	07/01/2014	06/30/2015
Berg, Kimberly	Special Projects	07/01/2014	06/30/2015
Bessonov, Vasilii M.	Laboratory Technician	03/24/2014	06/30/2014
Blanchard, Sarah E	Advanced Interpreter	05/12/2014	06/30/2014
Brown, Matthew C.	Instructional Assistant	04/07/2014	06/30/2014
Brown, Samantha	Laboratory Technician	07/01/2014	06/30/2015
Burdi, Sandra	Library/Media Tech Assistant	07/01/2014	06/30/2015
Cabrera, Alvaro	Clerk I	07/01/2014	06/30/2015
Cabrera, Maria E.	Account Clerk II	07/01/2014	06/30/2015
Chaidez, Luz N	Instructional Assistant	07/01/2014	06/30/2015
Colburn, Robyn J	Administrative Asst. I	05/12/2014	06/30/2014
Cook, Anne M	Student Personnel Assistant	07/01/2014	06/30/2015
Deacon, Trenton	Instructional Assistant	07/01/2014	06/30/2015
Deacon, Trenton	Instructional Assistant	07/01/2014	06/30/2015
Fields, Jean M.	Student Personnel Assistant	07/01/2014	06/30/2015
Grayson, Israeline P.	Clerk I	07/01/2014	06/30/2015
Green, Veronica A.	Special Projects	03/24/2014	06/30/2014
Heidel, Renida	Account Clerk I	07/01/2014	06/30/2015
Holmes, Donna C.	Instructional Assistant	07/01/2014	06/30/2015
Hurtado, Lynn M.	Outreach Specialist	05/19/2014	06/30/2014
Joe-Fenton, Jeanne O.	Graphic Designer	07/01/2014	06/30/2015
Johnson, Chiaolian	Instructional Assistant	07/01/2014	06/30/2015
Jordan, Shauna C.	Instructional Assistant	07/01/2014	06/30/2015
Kientz, Michelle L.	Outreach Specialist	07/01/2014	06/30/2015
Kirkpatrick, Bradley D.	Student Personnel Assistant	07/01/2014	06/30/2015
Knowlton, Rebecca A.	Library/Media Tech Assistant	07/01/2014	06/30/2015
Knox, Kelby E.	Special Projects	04/03/2014	06/30/2014
Little, Halley S.	Library/Media Tech Assistant	07/01/2014	06/30/2015
Lopez, Mira	Instructional Assistant	07/01/2014	06/30/2015
Losinets, Inna G.	Account Clerk I	07/01/2014	06/30/2015
Matveychuk, Inna A.	Special Projects	07/01/2014	06/30/2015
Medkeff, Robert T.	Recruit Training Officer	05/07/2014	06/30/2014
Moraru, Emiliya	Special Projects	07/01/2014	06/30/2015
Mordina, Liliia	Clerk III	07/01/2014	06/30/2015
Naji, Munaf I.	Laboratory Technician	07/01/2014	06/30/2015
On, Gia Phuc N.	Clerk I	07/01/2014	06/30/2015
Pochka, Nadezhda	Special Projects	07/01/2014	06/30/2015
Postolaki, Sergey	Clerk I	07/01/2014	06/30/2015
Pulber, Vitaliy P	Special Projects	07/01/2014	06/30/2015

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (continued)</u>			
Tran, Hien	Account Clerk I	07/01/2014	06/30/2015
Ungureanu, Liudmila	Laboratory Technician	07/01/2014	06/30/2015
Ursol, Ellyse M.	Instructional Assistant	07/01/2014	06/30/2015
Vo, Bich Phuong P.	Special Projects	07/01/2014	06/30/2015
Wagnon, Mary T	Student Personnel Assistant	07/01/2014	06/30/2015
Williams, Nicole M.	Instructional Assistant	04/08/2014	06/30/2014
Winfield, Corey D.	Account Clerk I	07/01/2014	06/30/2015
Yatskiv, Oksana	Account Clerk II	07/01/2014	06/30/2015
<u>Cosumnes River College</u>			
Hurtado, Lynn M.	Special Projects	07/01/2014	06/30/2015
Rosas, Ronnie A.	Campus Patrol	05/13/2014	06/30/2014
Solorzano, Consuelo J.	Campus Patrol	05/13/2014	06/30/2014
<u>District Office / Business and Economic Development Center / Facilities Management</u>			
Camp, Laurie L.	Special Projects	07/01/2014	06/30/2015
Jackson, Taurus R	Special Projects	07/01/2014	06/30/2015
Thao, Mai Chao	Special Projects	07/01/2014	06/30/2015
<u>Folsom Lake College</u>			
Badger, Danielle R.	Special Projects	07/01/2014	06/30/2015
Barkley, Kyla E.	Financial Aid Clerk I	07/01/2014	06/30/2015
Benzon, Courtney M.	Special Projects	07/01/2014	06/30/2015
Brooke, Justin P.	Special Projects	07/01/2014	06/30/2015
Brooks, Richard L.	Bookstore Clerk II	07/01/2014	06/30/2015
Burcham, Grace D.	Clerk II	07/01/2014	06/30/2015
Calloway, Christopher M.	Campus Patrol	05/06/2014	06/30/2014
Carroll, Misty A	Bookstore Clerk II	07/01/2014	06/30/2015
Cho, Kyongjin	Special Projects	07/01/2014	06/30/2015
Dondapati, Annie O.	Account Clerk I	07/01/2014	06/30/2015
DuBay, Tracy L.	Student Personnel Assistant	07/01/2014	06/30/2015
Farless, Lily M.	Clerk II	07/01/2014	06/30/2015
Farmer, Tina L.	Special Projects	07/01/2014	06/30/2015
Fisher, Barbara J. D.	Health Services Assistant	07/01/2014	06/30/2015
Flynn, Amy R.	Admissions/Records Evaluator I	07/01/2014	06/30/2015
Giambrone, Diana L.	Special Projects	07/01/2014	06/30/2015
Gilmour, Daniel J	Student Personnel Assistant	07/01/2014	06/30/2015
Griffin, Shannon C.	Clerk I	07/01/2014	06/30/2015
Hanson, Kirstie R.	Clerk I	07/01/2014	06/30/2015
Ivaska, Devan T.	Special Projects	07/01/2014	06/30/2015
Johnson, Jolie A.	Special Projects	07/01/2014	06/30/2015
Johnson, Lynda L.	Special Projects	07/01/2014	06/30/2015
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>

Folsom Lake College (continued)

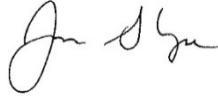
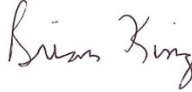
Kearney, Michael B.	Financial Aid Clerk II	07/01/2014	06/30/2015
Kelly, Linda S.	Student Personnel Assistant	07/01/2014	06/30/2015
Kielty, Erin M.	Special Projects	07/01/2014	06/30/2015
Knight, Pia A.	Special Projects	07/01/2014	06/30/2015
Kunz, Alex D	Campus Patrol	05/06/2014	06/30/2014
Louen, Christine A.	Special Projects	07/01/2014	06/30/2015
Marjanovich, Nichole J.	Financial Aid Clerk II	07/01/2014	06/30/2015
Marshall-Conley, Emily N.	Special Projects	07/01/2014	06/30/2015
Mason, Vicki D.	Special Projects	07/01/2014	06/30/2015
McDaniels, Linda S.	Special Projects	07/01/2014	06/30/2015
McKenney, Stephen James	Bookstore Clerk I	07/01/2014	06/30/2015
Mclane, Jennifer K. T.	Graphic Designer	07/01/2014	06/30/2015
Menley, Mason T.	Campus Patrol	04/28/2014	06/30/2014
Miller, Kenniqua M.	Special Projects	07/01/2014	06/30/2015
Molder, Corey Wiley	Bookstore Clerk II	07/01/2014	06/30/2015
Mukumova, Liana O.	Financial Aid Clerk I	05/24/2014	06/30/2014
Mukumova, Liana O.	Financial Aid Clerk I	07/01/2014	06/30/2015
Newsome, Monica M.	Counseling Clerk II	07/01/2014	06/30/2015
Nielsen, Daniel L.	Printing Services Operator II	07/01/2014	06/30/2015
Otwell, Shelby A.	Special Projects	07/01/2014	06/30/2015
Palomares, Carmelita	Student Personnel Assistant	07/01/2014	06/30/2015
Park, Eunji Y.	Special Projects	07/01/2014	06/30/2015
Petro, Michelle	Special Projects	07/01/2014	06/30/2015
Phillips, David L.	Special Projects	07/01/2014	06/30/2015
Pinkley-Jung, Susan C.	Instructional Assistant	07/01/2014	06/30/2015
Pinkley-Jung, Susan C.	Instructional Assistant	07/01/2014	06/30/2015
Prybyla, Tracy M.	Special Projects	07/01/2014	06/30/2015
Rodrian, Shannon E.	Financial Aid Clerk I	05/25/2014	06/30/2014
Rodrian, Shannon E.	Financial Aid Clerk I	07/01/2014	06/30/2015
Ryan, Diana C.	Student Personnel Assistant	07/01/2014	06/30/2015
San Gregorio, Jessalyn	Special Projects	05/06/2014	06/30/2014
Shrum, Andrew P.	Special Projects	07/01/2014	06/30/2015
Shrum, Matthew J.	Special Projects	07/01/2014	06/30/2015
Snodgrass, Hayden C.	Bookstore Clerk I	07/01/2014	06/30/2015
Soliven, Amanda J.	Special Projects	07/01/2014	06/30/2015
Staton Mitchell, Sunny K.	Special Projects	05/21/2014	06/30/2014
Switzer, Kathleen Mary	Special Projects	07/01/2014	06/30/2015
Thiessen, Levi M.	College Recv Clerk/Storekeeper	07/01/2014	06/30/2015
Thiessen, Levi M.	Maintenance Technician I	07/01/2014	06/30/2015
Tiedemann, Elizabeth B.	Student Personnel Assistant	07/01/2014	06/30/2015
Trudeau, Holly C.	Admissions/Records Clerk I	07/01/2014	06/30/2015
Urquiza, Erika J	Campus Patrol	04/27/2014	06/30/2014
Vestal, Ashley M.	Special Projects	07/01/2014	06/30/2015
Wilson, Christopher J.	Special Projects	07/01/2014	06/30/2015
Zakaryan, Ruzanna	Student Personnel Assistant	07/01/2014	06/30/2015

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College</u>			
Anapolsky, Carol S.	Graphic Designer	05/22/2014	06/30/2014
Barnett, Lesly S.	Special Projects	07/01/2014	06/30/2015
Bogan, Quarmaine M.	Counseling Clerk I	05/07/2014	06/30/2014
Cha, Xia	Special Projects	07/01/2014	06/30/2015
Coy Bautista, Sigifredo	Custodian	07/01/2014	06/30/2015
Dao, Tung Duy	Custodian	05/28/2014	06/30/2014
Dao, Tung Duy	Custodian	07/01/2014	06/30/2015
Demontigny, Mariah L.	Clerk I	07/01/2014	06/30/2015
Deollos, Christina M.	Clerk I	07/01/2014	06/30/2015
Figueroa, Betty	Financial Aid Clerk I	05/06/2014	06/30/2014
Fiorino, Brendon A.	Campus Patrol	03/03/2014	06/30/2014
Henning, Andrew T.	Instructional Assistant	07/01/2014	06/30/2015
Her, Stephanie	Account Clerk II	07/01/2014	06/30/2015
Him, Sok	Custodian	07/01/2014	06/30/2015
Jackson, Kellie M.	Clerk I	07/01/2014	06/30/2015
Juarez Ortega, Araceli	Special Projects	07/01/2014	06/30/2015
Kelley, Karyn A.	Special Projects	07/01/2014	06/30/2015
Kianfar, Neema	Athletic Trainer	07/01/2014	06/30/2015
Kremer, Jeffrey W.	Custodian	07/01/2014	06/30/2015
Leclaire, Nicholas A.	Clerk I	07/01/2014	06/30/2015
Lim, Leilani R.	Special Projects	07/01/2014	06/30/2015
Matulich, Richard J.	Clerk I	07/01/2014	06/30/2015
Meyer, Stephen D	Custodian	07/01/2014	06/30/2015
Neighbors, Helen A	Account Clerk I	07/01/2014	06/30/2015
Nims, Laryn M	Clerk I	07/01/2014	06/30/2015
Parsons, Matthew W.	Campus Patrol	05/07/2014	06/30/2014
Pottenger, Raymond S.	Custodian	07/01/2014	06/30/2015
Pozas Sanchez, Monserrat E.	Special Projects	07/01/2014	06/30/2015
Pruitt, Sabrina S.	Special Projects	07/01/2014	06/30/2015
Qawi, Salih A	Custodian	07/01/2014	06/30/2015
Ramirez, Alexandra	Clerk I	07/01/2014	06/30/2015
Smyth, Michael I.	Account Clerk II	07/01/2014	06/30/2015
Thomas, Zelly Y.	Clerk I	05/07/2014	06/30/2014
Tiapula, Thomas S	Campus Patrol	05/02/2014	06/30/2014
Tran, Canh T.	Student Personnel Assistant	07/01/2014	06/30/2015
Trinh, Cam N.	Bookstore Stock Clerk	05/05/2014	06/30/2014
Vang, Hlee	Special Projects	07/01/2014	06/30/2015
Velasquez, Joshua L.	Sports Program Director	07/01/2014	06/30/2015
Wilson, Ambriana S.	Clerk I	07/01/2014	06/30/2015
Wright, Jouell V.	Clerk I	07/01/2014	06/30/2015

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	LRCFT Collective Bargaining Agreement 2014-2017 Public Disclosure and Approval	ATTACHMENT: None	
		ENCLOSURE: LRCFT Contract	
<b>AGENDA ITEM:</b>	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Jon Sharpe 	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	X
		INFORMATION	<input type="checkbox"/>

**BACKGROUND/STATUS:**

Per Section 3547.5 of the Government Code, prior to entering into a written agreement with an exclusive representative covering matters within the scope of representation, all public school employers are required to disclose the major provisions of the agreement, including but not limited to, the costs associated with the agreement. Although the State Chancellor’s Office has stated community colleges are not covered by this statute, we are required on the quarterly financial reports to the Chancellor’s Office (1102 Q Street) to disclose agreements entered into and an estimate of the costs resulting there from. Given the significance of these agreements, public disclosure, even if not specifically required, is still appropriate and prudent.

In Spring 2014, the Los Rios College Federation of Teachers (LRCFT) and district representatives met to discuss the establishment of a new collective bargaining contract for the next three year period (2014-17). Negotiations were conducted in accordance with Government code 3457, regulations of the Public Employment Relations Board, and Los Rios Board policies and administrative regulations.

The District has reached a tentative agreement with LRCFT for the contract effective July 1, 2014 through June 30, 2017. Throughout the agreement, references to dates and district locations have been updated as well as clarification to language when necessary. In addition, provisions from memorandums of understanding (MOUs) agreed to during the current contract term have been incorporated. A summarization of the major provisions of the agreement, including estimated costs to implement, where applicable is as follows:

**Article 2: Salaries**

Article 2.2 Stipends – The head coaching stipend was modified where coaches receive a stipend increase after five years for up to 20 years of coaching. The cost of the coaching stipend enhancement is estimated at \$38,800. A new Performing Arts Technical Director stipend was added and slight modifications were made to existing Technical Director stipends. The Performing Arts Costumer stipend additions and modifications are improved at an estimated cost of \$31,280.

Article 2.2.4 Department Chair – The department chair evaluation process was adjusted to evaluate only those specific duties the chair is performing that year.



Article 2.3 Special Project Payment – The parties agreed to develop a process to fund selected College Service/Participatory Governance activities for adjunct faculty.

**Article 3: Fringe Benefits and Retirement**

Article 3.6 Health Care Benefit for Retirees – Language was updated to ensure compliance with the Affordable Care Act and current health plan offerings.

**Article 4: Workload**

Article 4.1.3 College Service – Expanded definitions for College Service to include compliance related trainings, professional development/growth, student success initiatives, and outreach. Included a new process for faculty to list their College Service by semester.

Article 4.7.2.2 Office Hours – Implemented a process for faculty to reschedule up to four missed office hours per semester. Implemented a process where on-ground faculty may choose to hold one online office hour per week.

Article 4.8.3 Counselor Work Day – Expanded the definition of Student Contact Time to include responding to student emails and phone calls. Redefined non-student contact (professional development) time to include College Service and Office Time. Provided one hour per week of College Service during in-semester Peak Time.

Article 4.8.4 Coordinator, Nurse & Librarian – Included College Service in work week definition.

Article 4.10.3 Adjunct Faculty – Developed new Faculty Availability/Preference form notification process.

**Article 5: Assignment of Personnel**

Article 5.7 Assignment Schedule - Removed outdated coaching reassignment language (5.7.2).

**Article 8: Performance Review**

Article 8.14/8.15 Counselors & Librarians – Developed new evaluation process for full-time and adjunct Counselors and Librarians who also teach HCD or Library classes.

**Article 9: Leaves with Pay**

Developed a new matrix to provide clarity and examples regarding short-term leaves with pay.

Article 9.3.7 Transfer of Sick Leave – Updated language to reflect recent STRS clarification on California Education Code provisions, including a process to provide notification to employees.

**Article 11: Professional Expectations and Development Opportunities**

Article 11.2.4 Professional Expectations – Expanded definitions of professional expectations to include institutional planning processes and accreditation efforts.

**Article 19: Federation Rights**

Article 19.2 – Increased LRCFT reassigned time from 2.75 to 3.5 annual FTE, with an additional .5 FTE during the 2016-2017 year for purpose of contract negotiations. The additional cost is estimated at \$37,790 annually and an additional \$52,343 every third year.

**Article 21: Work Environment/Safety**

Article 21.2 Removal of Student – Added language to address non-classroom situations.

Article 21.3 Threat to Faculty Member – Developed a new student threat assessment process to be conducted by LRPD when student presents a direct and serious threat to faculty member.

**Appendix A: Salary and Benefits**

Combined Appendix A and B into Appendix A. Provided for a limited amount of lottery funds to be used as a continuing resource vice one-time-only. The shift of lottery funds from one-time to continuing results in no net increase cost to the District of LRCFT bucket. New language to address Mandate Block Grant funds, if elected by the district, to be used as one-time only funding. Language and terminology was updated to reflect current budgetary programs and procedures as well as current health plans. The cost for an increase in the District's contribution for health/welfare benefits is estimated to be \$1,404,211 and will be "charged" to the LRCFT bucket, per the compensation formula outlined in Appendix A.

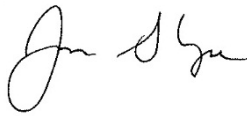
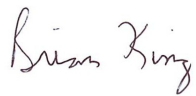
**RECOMMENDATION:**

It is recommended that the Board of Trustees accept the disclosure information and approve the contract agreement with the Los Rios College Federation of Teachers (LRCFT) for the period July 1, 2014 – June 30, 2017.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	2014-15 District Tentative Budgets	ATTACHMENT: Yes	
		ENCLOSURE: Budget Book	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	X
		INFORMATION	

**BACKGROUND:**

The State of California is statutorily required to enact a State Budget by June 30<sup>th</sup>. Similarly, the Board of Trustees is required by law to adopt a tentative budget for the upcoming fiscal year no later than July 1st for all district funds. This requirement is in place regardless of whether the State budget has been finalized. For 2013-14, the Governor has issued the May Revise budget proposal and the normal process of review and amendment by the legislature is occurring. Given the timing for preparation of the budget prior to a formal budget proposal from the legislature, the May Revise is the basis for the tentative budget.

The May Revise proposal for California Community Colleges (CCC) retained the structure of the Governor’s January proposal. Although there was anticipation of augmentations given the strong uptick in state revenues reported in recent months, the Governor chose to use more conservative revenues for 2014-15 and changed very little of his January proposal. Access (growth) was decreased from 3% to 2.75%. COLA was reduced from 0.86% to 0.85%. The proposal to fund Scheduled Maintenance/Special Repairs went from \$87.5M to \$148M and the match requirement eliminated. However, the appropriation for Instructional Equipment and Library Materials, proposed at \$87.5M in the January budget, was deleted. There were some other modest changes, including allocation of more apportionment to offset decreases in property tax and enrollment fee estimates, but the biggest surprise was the Governor’s proposal to modify the contribution rates for the California State Teachers’ Retirement System (CalSTRS) starting in 2014-15.

In his January proposal, the Governor referenced the unfunded liabilities of both CalSTRS and the California Public Employees’ Retirement System (CalPERS) as two major components of California’s wall of debt. CalPERS has been addressing its unfunded liability through increasing employer contribution rates. CalSTRS rates can only be changed by legislative action. With his January proposal, the Governor stated his intent to address CalSTRS beginning in 2015-16. However, in the May revise, he included a proposal to increase the employee and employer contribution rates for 2014-15. As academic salaries are the primary component of any district’s budget, an increase in the retirement contribution has significant impact, especially when coupled with a very small COLA.

The budget retains the enrollment fee increase at \$46 per unit, \$20 per unit higher than the 2010-11 year. With the exception of Student Success (Matriculation) and the new Student Equity program, categorical programs are funded at essentially the same level as 2013-14.

The focus of the Senate and Assembly deliberations center on additional appropriations above the Governor's May Revise directed toward further restoration of categorical programs, an increase to the COLA, and a smaller increase in the STRS rate changes for the 2014-15 year.

**STATUS:**

The budget scenarios for the General fund are titled the X, Y, and Z budgets. The X budget is the worst case revenue scenario, predicated on receipt of COLA, a basic allocation increase for the West Sacramento Center, the mandate block grant, lottery, and other one-time funds above base levels. The Y and Z budgets both include additional lottery and growth. The Y Budget includes growth funding at 2%. The Z budget is the most optimistic with another 0.75% in growth, bringing total growth to the Governor's funding proposal. The District will not know its growth cap until July. The distribution of growth funds is tied to restoration back to the 2008-09 levels. Restoration has been uneven with some districts, such as Los Rios, restoring faster than others. Therefore, Los Rios' cap for 2014-15 may be less than the statewide average as funds are designated to districts that have a larger percentage to restore. As usual, unearned funds will be distributed to districts with unfunded FTES. The Y and Z budget growth projections will be updated at Adopted budget, as appropriate.

The operational level for all three budgets retains most of the expenditure reductions implemented through 2013-14. The primary change is adding back 33 classroom faculty for growth. The 2014-15 budget is balanced. There is no draw on reserves projected at this time. However, there is still some reliance on one-time resources to support on-going costs. The budget includes an appropriation for the STRS increase as well as set asides for other cost increases such as medical premiums. The Other Post-Employment Benefit (OPEB) contribution for 2014-15 is budgeted. However, per the most recent actuarial study, the contribution could be skipped for a year and the District would still be fully funded.

The variations in the X, Y and Z budgets are captured in the appropriation area entitled Program and Salary Improvement. The three budgets are summarized on the attached General Fund schedule.

Once the 2014-15 State budget is enacted, any modifications to both revenue and appropriations will be presented, discussed and recommended to the Board. The Adopted Budget is scheduled for consideration at the September 10th meeting and, ideally, will reflect the enacted State budget. The District will begin the year operating at the X budget level.

**RECOMMENDATION:**

It is recommended that the Board of Trustees adopt the 2014-15 tentative budgets for the General Fund (Z budget), Instructionally-Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**General Fund**  
**2014-2015 Tentative Budget**

**Schedule I**

	<b>X MINIMUM FUNDING</b>	<b>Y MID-RANGE</b>	<b>Z BUDGET MAXIMUM OPTIMISTIC</b>
<b>BEGINNING FUND BALANCE, JULY 1:</b>			
Uncommitted	\$ 9,827,730	\$ 9,827,730	\$ 9,827,730
Committed	3,570,701	3,570,701	3,570,701
Restricted	1,578,929	1,578,929	1,578,929
<b>Total Beginning Fund Balance</b>	<b>14,977,360</b>	<b>14,977,360</b>	<b>14,977,360</b>
<b>REVENUES:</b>			
Base Revenue	183,151,563	183,151,563	183,151,563
Cost of Living Adjustment (COLA)/Basic Allocation	3,265,751	3,265,751	3,265,751
State Apportionment - Growth		4,673,000	6,425,000
Enrollment Fees and Property Taxes	67,630,914	67,630,914	67,630,914
<b>Total Base Allocation, COLA &amp; Growth</b>	<b>254,048,228</b>	<b>258,721,228</b>	<b>260,473,228</b>
Lottery	5,380,000	5,900,000	6,414,407
<b>Other Revenue:</b>			
Non-Resident/International Student Tuition	3,534,150	3,534,150	3,534,150
Other State	4,357,244	4,357,244	4,357,244
Community Services	1,099,274	1,099,274	1,099,274
Other Income	2,821,812	2,821,812	2,821,812
Interfund Transfers, Other	363,172	363,172	363,172
<b>Total Other Revenue</b>	<b>12,175,652</b>	<b>12,175,652</b>	<b>12,175,652</b>
<b>Total General Purpose Revenue</b>	<b>271,603,880</b>	<b>276,796,880</b>	<b>279,063,287</b>
Special Program Revenue	39,855,502	39,855,502	39,855,502
<b>Total Revenue</b>	<b>311,459,382</b>	<b>316,652,382</b>	<b>318,918,789</b>
<b>Total Revenue &amp; Beginning Fund Balance</b>	<b>\$ 326,436,742</b>	<b>\$ 331,629,742</b>	<b>\$ 333,896,149</b>
<b>APPROPRIATIONS:</b>			
Current Operational Level	\$ 304,606,614	\$ 304,606,614	\$ 304,606,614
Program and Salary Improvement	6,900,317	12,093,317	14,359,724
<b>Total Appropriations</b>	<b>311,506,931</b>	<b>316,699,931</b>	<b>318,966,338</b>
<b>ENDING FUND BALANCE, JUNE 30:</b>			
Uncommitted	9,827,730	9,827,730	9,827,730
Committed	3,570,701	3,570,701	3,570,701
Restricted	1,531,380	1,531,380	1,531,380
<b>Total Ending Fund Balance</b>	<b>14,929,811</b>	<b>14,929,811</b>	<b>14,929,811</b>
<b>Total Appropriations &amp; Ending Fund Balance</b>	<b>\$ 326,436,742</b>	<b>\$ 331,629,742</b>	<b>\$ 333,896,149</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT** **Schedule II**  
**Other Governmental Funds - General Fund Sub-Fund and Special Revenue**  
**2014-2015 Tentative Budget**

DESCRIPTION	INSTRUCTIONALLY RELATED ACTIVITIES FUND	CHILD DEVELOPMENT FUND
<b>Beginning Fund Balance, July 1:</b>		
Uncommitted	\$ 3,324,976	\$ 311,989
<b>Total Beginning Fund Balance</b>	<b>3,324,976</b>	<b>311,989</b>
<b>Revenues:</b>		
Federal	-	106,920
State	-	1,213,591
Local	1,267,480	70,500
Interfund Transfers In	670,000	461,773
<b>Total Revenues</b>	<b>1,937,480</b>	<b>1,852,784</b>
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 5,262,456</b>	<b>\$ 2,164,773</b>
<b>Appropriations:</b>		
Academic Salaries	\$ 5,400	\$ -
Classified Salaries	101,740	1,105,929
Employee Benefits	6,320	585,645
Books, Supplies, and Food	714,540	140,074
Other Operating Expenses	1,098,280	19,136
Capital Outlay	5,000	2,000
Payments to Students	6,200	-
<b>Total Appropriations</b>	<b>1,937,480</b>	<b>1,852,784</b>
<b>Ending Fund Balance, June 30:</b>		
Uncommitted	3,324,976	311,989
<b>Total Ending Fund Balance</b>	<b>3,324,976</b>	<b>311,989</b>
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 5,262,456</b>	<b>\$ 2,164,773</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Other Governmental Funds - Capital Projects Funds**  
**2014-2015 Tentative Budget**

**Schedule III**

DESCRIPTION	CAPITAL OUTLAY PROJECTS FUND	BOND PROJECTS FUNDS
<b>Beginning Fund Balance, July 1:</b>		
Uncommitted	\$ 3,003,595	\$ -
Board Designated - Budget Shortfall Reserve	10,246,932	
Committed/Projects in Progress	-	-
<b>Total Beginning Fund Balance</b>	<b>13,250,527</b>	<b>-</b>
<b>Revenues:</b>		
Federal	-	-
State	7,700,000	-
Local, including Interest Income	5,079,160	100,000
Interfund Transfers In	7,082,966	
Total Revenues	19,862,126	100,000
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 33,112,653</b>	<b>\$ 100,000</b>
<b>Appropriations:</b>		
Capital Outlay	\$ 19,288,093	\$ 75,000
Interfund Transfers Out/Other	574,033	-
Bond Issuance and Service Costs	-	25,000
Total Appropriations	19,862,126	100,000
<b>Ending Fund Balance, June 30:</b>		
Uncommitted	3,003,595	-
Board Designated - Budget Shortfall Reserve	10,246,932	-
<b>Total Ending Fund Balance</b>	<b>13,250,527</b>	<b>-</b>
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 33,112,653</b>	<b>\$ 100,000</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Other Governmental Funds - Debt Service Funds**  
**2014-2015 Tentative Budget**

**Schedule IV**

DESCRIPTION	BOND INTEREST AND REDEMPTION FUND	OTHER DEBT SERVICE FUND
<b>Beginning Fund Balance, July 1:</b>		
Restricted	\$ 13,246,907	\$ -
Committed		4,169,668
<b>Total Beginning Fund Balance</b>	13,246,907	4,169,668
<b>Revenues:</b>		
Local		
Property Taxes/Bond Premiums	25,963,000	-
Interest Income	362,538	115,000
Interfund Transfers In	-	549,580
<b>Total Revenues</b>	26,325,538	664,580
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 39,572,445</b>	<b>\$ 4,834,248</b>
<b>Appropriations:</b>		
Bond Principal/Interest Expense	\$ 26,321,538	\$ 479,189
Bond Issuance/Service Costs	4,000	1,250
Interfund Transfers Out/Other	-	75,000
<b>Total Appropriations</b>	26,325,538	555,439
<b>Ending Fund Balance, June 30:</b>		
Restricted	13,246,907	-
Committed	-	4,278,809
<b>Total Ending Fund Balance</b>	13,246,907	4,278,809
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 39,572,445</b>	<b>\$ 4,834,248</b>



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Enterprise and Internal Service Funds**  
**2014-2015 Tentative Budget**

**Schedule V**

DESCRIPTION	BOOKSTORE FUND	REGIONAL PERFORMING ARTS CENTER FUND	SELF- INSURANCE FUND
<b>Beginning Fund Balance:</b>			
Uncommitted	\$ 1,168,891	\$ 167,646	\$ -
Committed	9,789,679	295,538	1,656,895
<b>Total Beginning Fund Balance</b>	10,958,570	463,184	1,656,895
<b>Revenues:</b>			
Auxiliary Operations/Sales	14,500,000	3,600,000	-
Other Local, including Interest Income	150,000	1,075,000	6,672,678
<b>Total Revenues</b>	14,650,000	4,675,000	6,672,678
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 25,608,570</b>	<b>\$ 5,138,184</b>	<b>\$ 8,329,573</b>
<b>Appropriations:</b>			
Cost of Sales	\$ 10,500,000	\$ -	\$ -
Classified Salaries	1,700,000	1,250,000	146,372
Employee Benefits	510,000	260,000	60,231
Depreciation	200,000	-	-
Other Operating Expenses	613,500	3,165,000	6,466,075
Interfund Transfers Out/Other	1,126,500	-	-
<b>Total Appropriations</b>	14,650,000	4,675,000	6,672,678
<b>Ending Fund Balance:</b>			
Uncommitted	1,168,891	167,646	-
Committed	9,789,679	295,538	1,656,895
<b>Total Ending Fund Balance</b>	10,958,570	463,184	1,656,895
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 25,608,570</b>	<b>\$ 5,138,184</b>	<b>\$ 8,329,573</b>

The Bookstore Fund fiscal year is May 1st thru April 30th.

The Regional Performing Arts Center and Self Insurance Funds' fiscal year is July 1st thru June 30th.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Fiduciary, Trust and Auxiliary Funds**  
**2014-2015 Tentative Budget**

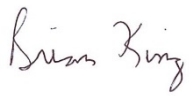
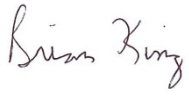
**Schedule VI**

DESCRIPTION	STUDENT FINANCIAL AID	STUDENT ASSOCIATION	SCHOLARSHIP AND LOAN FUND	FOUNDATION
<b>Beginning Fund Balance, July 1:</b>				
Uncommitted	\$ -	\$ 162,740	\$ -	\$ 1,696,784
Committed	-	270,405	556,036	9,505,219
<b>Total Beginning Fund Balance</b>	-	433,145	556,036	11,202,003
<b>Revenues:</b>				
Federal	99,058,176	-	-	-
State	4,800,000	-	-	-
Local	-	161,184	2,000	1,515,000
Interfund Transfers In	1,863,099	-	-	-
<b>Total Revenues</b>	105,721,275	161,184	2,000	1,515,000
<b>Total Revenues and Beginning Fund Balance</b>	\$ 105,721,275	\$ 594,329	\$ 558,036	\$ 12,717,003
<b>Appropriations:</b>				
Classified Salaries	\$ -	\$ 5,500	\$ -	\$ -
Employee Benefits	-	100	-	-
Books, Supplies & Materials	-	60,614	-	-
Other Operating Expenses	113,198	88,770	-	-
Student Financial Aid	105,608,077	-	-	-
Scholarships/Awards	-	5,500	2,000	-
Capital Outlay	-	700	-	-
Auxiliary Activities	-	-	-	1,415,000
In-Kind Contributions	-	-	-	100,000
<b>Total Appropriations</b>	105,721,275	161,184	2,000	1,515,000
<b>Ending Fund Balance, June 30:</b>				
Uncommitted	-	162,740	-	1,656,784
Committed	-	270,405	556,036	9,545,219
<b>Total Ending Fund Balance</b>	-	433,145	556,036	11,202,003
<b>Total Appropriations and Ending Fund Balance</b>	\$ 105,721,275	\$ 594,329	\$ 558,036	\$ 12,717,003

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Vice Chancellor's Employment Agreement	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King 	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	X
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

With the retirement of Deputy Chancellor Sharpe effective at the end of June, the District conducted recruitment for the position of Vice Chancellor of Finance and Administration. A comprehensive nationwide search was conducted resulting in a final recommendation by the Chancellor.

**STATUS:**

Upon completion of the inclusionary search process, it is recommended that Theresa Matista be appointed as Vice Chancellor of Finance and Administration. Ms. Matista earned her Masters of Business Administration from California State University, Sacramento. She has a broad range of experience in Los Rios having worked for the District over the past 27 years. The material terms of the recommended contract for Ms. Matista include:

- A term of three (3) years (July1, 2014-June 30, 2017)
- An initial salary of \$170,958 (Step 2 of Level B- 2013-14 Interim Salary Schedule)
- Health and welfare benefits
- Allowance of \$550/month for auto


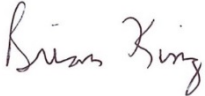
**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the hiring of Theresa Matista as Vice Chancellor of Finance and Administration, including the material terms outlined above.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Folsom Lake College Vision and Mission Statements	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Rachel Rosenthal	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	X
		INFORMATION	

**BACKGROUND:**

The faculty, staff, students, and administration have worked collegially to review and revise the Vision and Mission Statements for Folsom Lake College. Under the guidance of the Institutional Planning Council (IPC), the college held forums at all three college sites during the spring semester 2014 to review accreditation requirements, the Los Rios District Mission, FLC planning documents, and other pertinent documents. As a result of these activities and numerous governance committee discussions, the Vision and Mission Statements were revised and approved through the college’s participatory governance process.

**STATUS:**

The Folsom Lake College Mission and Vision Statements were revised per the college’s participatory governance process. This matter is presented for Board adoption at its regular meeting on June 11, 2014.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Vision and Mission Statements of Folsom Lake College.



## **Folsom Lake College Proposed Vision and Mission Statements**

### **Vision**

Folsom Lake College inspires excellence and provides educational opportunities to enrich and empower students.

### **Mission**

Folsom Lake College, an open access institution, serves the diverse communities of eastern Sacramento and western El Dorado counties, cultivating in its students the ability to think critically, and to communicate purposefully and persuasively so that they may be engaged and informed global citizens.

In order to engender such citizenship, Folsom Lake College provides:

#### ***Programs:***

Rigorous academic programs for completion and transfer; training to enhance employment and career skills; preparatory programs for student success; and opportunities for lifelong learning and enrichment.

#### ***Support Services:***

Comprehensive support services to promote the success of all students.

#### ***Opportunities:***

Opportunities for leadership; professional development; and involvement in the college and community.

#### ***Environment:***

A collaborative and innovative environment that promotes personal interaction as the function of learning; honors diversity; cultivates sustainability; and encourages civic engagement.

**Proposed: June 11, 2014**



## Folsom Lake College Proposed Vision and Mission Statements

### *Vision*

Folsom Lake College inspires excellence and provides educational opportunities to enrich and empower students.

### *Mission*

Folsom Lake College, an open access institution, serves the diverse communities of eastern Sacramento and western El Dorado counties, cultivating in its students the ability to think critically, and to communicate purposefully and persuasively so that they may be engaged and informed global citizens.

In order to engender such citizenship, Folsom Lake College provides:

#### *Programs:*

Rigorous academic programs for completion and transfer; training to enhance employment and career skills; preparatory programs for student success; and opportunities for lifelong learning and enrichment.

#### *Support Services:*

Comprehensive support services to promote the success of all students.

#### *Opportunities:*

Opportunities for leadership; professional development; and involvement in the college and community.

#### *Environment:*



A collaborative and innovative environment that promotes personal interaction as the **function** **foundation** of learning; honors diversity; cultivates sustainability; and encourages civic engagement.

Proposed: June 11, 2014

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Community Colleges Pathway to Law School Initiative	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Kathryn Jeffery 	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	X
		INFORMATION	

**BACKGROUND:**

The State Bar of California, through its Council on Access & Fairness, created The Community Colleges Pathway to Law School Initiative as a pathway for community college students from diverse backgrounds to attend law schools. Specifically, this innovative Initiative provides a clear pathway from community college to law school by affirming existing articulation agreements or Transfer Guides between community colleges and the four-year undergraduate institutions to facilitate admissions, and developing a special partnership between the community colleges and law schools. Students from the selected community colleges will be provided additional support, access, and information on the law school admission process. In addition, targeted outreach and recruitment will occur at the 24 participating community colleges if the students achieve specific criteria such as successfully completing certain community college courses that are based on the Shultz-Zedeck Lawyering Competencies (Effectiveness Factors). Support for the students, including mentoring, pre-law activities, counseling, internships, and scholarships, will be developed as part of the Initiative in order to provide students with the best possible chance for success on the LSAT, in the law school admission process, in law school, and in the legal profession.

**STATUS:**

The project established memorandums of understanding with two dozen community colleges and six law schools and their respective undergraduate institutions. Sacramento City College was selected for the program in addition to the following community colleges: Antelope Valley College, Bakersfield College, Chabot College, Chaffey College, College of Alameda, College of the Canyons, College of the Sequoias, Contra Costa College, Fresno City College, Gavilan College, Hartnell College, Los Angeles City College, Los Angeles Mission College, Merritt College, Oxnard College, Rio Hondo Community College, Riverside City College, San Joaquin Delta College, San Jose City College, Santa Ana College, Solano Community College, Southwestern College, and Ventura College.

Participating law schools include University of Southern California Gould School of Law, University of San Francisco School of Law, UC Davis School of Law, UC Irvine School of Law, Santa Clara University School of Law and Loyola Law School. Undergraduate educational institutions include Loyola Marymount University; Santa Clara University; University of California, Davis; University of California, Irvine; University of San Francisco; and, the University of Southern California. Additional partners in the program include Street Law, Inc. and the Law School Admission Council (LSAC).

**RECOMMENDATION:**

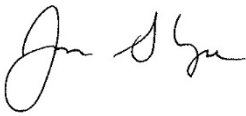
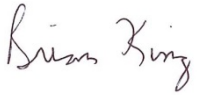
It is recommended that the Board of Trustees ratify the Memorandum of Understanding for the Sacramento City College Community Colleges Pathway to Law School Initiative.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 11, 2014

<b>SUBJECT:</b>	Big Horn Boulevard Property Update	ATTACHMENT: None	
		ENCLOSURE: EPS Report	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jon Sharpe	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	X

**BACKGROUND:**

In early 2011 the Board authorized the purchase of 3.3 acres of commercially zoned property contiguous to the Cosumnes River College-Elk Grove Center site on Big Horn Boulevard. In purchasing the site it was the Board’s intent to control the type of development occurring next to the center to ensure compatible use for the property.

Subsequently, in January, 2014, the Board authorized the retention of Economic and Planning Systems, Inc. (EPS) to conduct a study to determine the feasibility of developing the site, as well as an overall strategic plan for the property. The intent was to provide a report and update to the Board by July, 2014.

**STATUS:**

EPS has concluded their study and general recommendations for the development of the Big Horn Boulevard Property. Representatives will present an overview of their study, findings and recommendations.

**RECOMMENDATION:**

The EPS report on the Big Horn Boulevard property is presented for the Board’s information.

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
REGIONAL PERFORMING ARTS CENTER - ENTERPRISE FUND  
BUDGET REVISION # 2  
2013-2014**

	<b>REVISED BUDGET 2/12/2014</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/11/2014</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 467,646	\$ -	\$ 467,646
Committed	295,538	-	295,538
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>763,184</b>	<b>-</b>	<b>763,184</b>
<b>REVENUE:</b>			
Ticket Sales	3,200,000	300,000	3,500,000
Interest and Other	800,000	-	800,000
Interfund Transfers	275,000	-	275,000
<b>TOTAL REVENUE</b>	<b>4,275,000</b>	<b>300,000</b>	<b>4,575,000</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 5,038,184</b>	<b>\$ 300,000</b>	<b>\$ 5,338,184</b>
<b>APPROPRIATIONS:</b>			
Classified Salaries	\$ 1,023,000	\$ -	\$ 1,023,000
Employee Benefits	280,000	-	280,000
Other Operating Expenses	2,972,000	600,000	3,572,000
<b>TOTAL APPROPRIATIONS</b>	<b>4,275,000</b>	<b>600,000</b>	<b>4,875,000</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	467,646	(300,000)	167,646
Committed	295,538	-	295,538
<b>TOTAL ENDING FUND BALANCE</b>	<b>763,184</b>	<b>(300,000)</b>	<b>463,184</b>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<b>\$ 5,038,184</b>	<b>\$ 300,000</b>	<b>\$ 5,338,184</b>