



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, February 12, 2014

1. CALL TO ORDER

The board meeting was called to order by President Jones at 5:30 p.m., in the Aspen Hall Community Room, Folsom Lake College, 10 College Parkway, Folsom California.

Present:

Mr. Robert Jones, President
Mr. Dustin Johnson, Vice President
Ms. Kay Albiani
Ms. Pamela Haynes
Ms. Deborah Ortiz
Ms. Ruth Scribner (*arrived at 5:45 p.m.*)

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

Absent:

Mr. Terry Cochran

2. ORAL COMMUNICATIONS

There were no oral communications.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through O.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz,

No: None

Absent: Cochran, Scribner

Motion carried; 5:0

A. *Board Meeting Minutes: January 8, 2014*

That the Board of Trustees approve the minutes of the meeting held January 8, 2014.

B. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes Rivers, Folsom Lake, and Sacramento City colleges.

C. Claim: James Maxey

That the Board of Trustees reject the claim of James Maxey and refer the matter to the District's insurance administrators and that the Board take no action as to those claims that arose more than six months prior to the date the claim was submitted.

D. 2013-14 Budget Revision No. 1

That the Board of Trustees approve the 2013-14 Budget Revision No. 1 for the General, Instructionally Related, Child Development, Capital Outlay Projects, Bookstore, Student Financial Aid, Student Associations Trust, Scholarship and Loan, and the Los Rios Foundation Funds, and that the appropriate documents be filed by staff with the County Superintendent of Schools.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2013 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.

F. Los Rios Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the period ended December 31, 2013.

G. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents listed in the February agenda packet.

H. Resolution 2014-02: Department of Motor Vehicles (DMV) Analyst and Supervisor Training

That the Board of Trustees approve Resolution No. 2014-02 and authorize the Chancellor or his designee(s) to execute the Department of Motor Vehicles Customized Training Services contract and any future augmentations, amendments, renewals, extensions, or modifications to the agreement.

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal) <ul style="list-style-type: none"> Funds to support coordination of and instruction in the Child Development Training Program. 9/1/2013 through 6/30/2014 Administrator: Lance Parks, Dean, Business and Family Science 	CRC	\$20,400	Yosemite CCD
Puente Project (renewal) <ul style="list-style-type: none"> Funds to provide academic and personal mentoring for Puente Program students. 7/1/2013 through 6/30/2014 Administrator: Celia Esposito-Noy, Vice President, Student Services 	CRC	\$1,500	Regents of the University of CA
Distance Education Captioning and Transcription Grant <ul style="list-style-type: none"> Funds to pay for captioning and transcription of multimedia materials used in online classes. 1/18/2014 through 5/21/2014 Administrator: Marjory Duffy, Interim Dean,* Learning Resources and College Technology 	CRC	\$36,818	College of the Canyons
Wagnelis Foundation Grant <ul style="list-style-type: none"> Annual funds to support the CRC Ethics Symposium. 3/1/2014 through 3/30/2015 Administrator: Kenneth Cooper, Director, College Advancement 	CRC	\$8,000	Wagnelis Foundation
Comprehensive Approaches to Raising Educational Standards (CARES) Liaisons – College Child Development Center Stipends (renewal) <ul style="list-style-type: none"> Funds to provide stipends to CARES Liaisons. 7/1/2013 through 6/30/2014 Administrator: Steven Boyd, Dean, Health and Education 	ARC	\$7,500	Child Action, Inc.
Preparing Veterans for Employment <ul style="list-style-type: none"> Funds to support curriculum development and instruction in basic skills, soft skills, and physical skills geared toward veterans, employment preparation for veterans, and outreach to employers. 10/1/2013 through 9/30/2014 Administrator: Jerome Countee, Associate Vice President, Workforce 	ARC	\$15,000	Pacific Gas and Electric
Veteran Education Assistance Program Contract – Utility Line Worker Training (renewal) <ul style="list-style-type: none"> Contract to train veterans as utility line workers. 7/1/2013 through 8/31/2014 Administrator: Jerome Countee, Associate Vice President, Workforce 	ARC	\$180,000	Sacramento Employment and Training Agency (SETA)
Regional Clusters of Opportunity – Alternative Fuel and Vehicle Program <ul style="list-style-type: none"> Contract to develop curriculum within the Alternative Fuel and Vehicle Program. 7/1/2013 through 12/31/2014 Administrator: Jerome Countee, Associate Vice President, Workforce 	ARC	\$50,000	Sacramento Employment and Training Agency (SETA)

**Corrected from Dan Green subsequent to the meeting*

J. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the service and professional service agreements listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
FLC EDC Student Services Expansion DSA Construction Inspection Services	\$100,000.00	I	6/20/12 to 5/31/14	Derrick Jaime	Facilities Management
ARC Infrastructure New Well	\$167,000.00	I	1/23/14 to 1/23/15	Wood Rodgers, Inc.	Facilities Management
Workshop for Electric Circuitry and Photovoltaic Technology	\$25,595.00	R	12/2013	Green Technical Education & Employment	CRC-Green Force
Consulting Services: Focus Groups	\$25,000.00	R	12/15/13 – 06/30/14	Davis Research, LLC	Ethan Way
Consulting Services: Research and reports	\$20,060.00	R	12/02/13 – 06/30/14	Jennifer Oliver	Ethan Way

K. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of January as herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
10022	CRC New Instructional Bldg.- Design Build	\$100,295.00	5	DPR Construction, Inc.	\$13,984,908.92
13015	SCC Student Services Bldg. Modernization and Expansion	\$9,339.00	1	Otto Construction, Inc.	\$8,782,839.00
13017	CRC Art Gallery	\$33,772.00	1	Kaler/Dobler Construction, Inc.	\$1,791,122.00
13013	DW Fire Alarm Testing	\$7,192.50	1	Western States Fire Protection	\$72,570.50

L. Surplus Equipment Disposal – Rolling Stock

That the Board of Trustees approve the disposal of the Rolling Stock equipment listed in the February agenda packet per Education Code §§ 81450-81450.5.

M. Disposition of Surplus Equipment

Pursuant to Education Code section 81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 4 chairs; 194 computers; 3 displays; 3 fax machines; 2 hard drives; 99 keyboards; 3 laptops; 1 lectern; 205 monitors; 9 notebooks; 20 power supplies; 29 printers; 6 scanners; 1 shredder; 6 speakers; 21 switches; 3 telephones; 2 televisions; and 5 video players.

N. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of December 16, 2013 through January 15, 2014.

PURCHASE ORDERS					
General Fund	0001074543-0001074830 B114673-B114678				
Capital Outlay Fund	0003015403-0003015454		\$	1,124,691.22	
Child Development Fund	-				
Self-Insurance Fund	0009000309-0009000310				
WARRANTS					
General Fund	692422-693824				
General Fund-ARC Instructional Related	003504-003595				
General Fund-CRC Instructional Related	021196-021232				
General Fund-FLC Instructional Related	030393-030402		\$	8,175,019.61	
General Fund-SCC Instructional Related	042765-042830				
Capital Outlay Fund	828119-828220				
Child Development Fund	953894-953903				
Self-Insurance Fund	976157-976160				
Payroll Warrants	208404-210354				
Payroll-Direct Deposit	657716-661837		\$	17,870,053.59	
January Leave Process	210355-211798				
Payroll Vendor Warrants	55625-55792				
CHECKS					
Financial Aid Disbursements	1977554-1983440		\$	8,938,477.63	
Clearing Checks	2439-2446		\$	135,410.70	
Parking Checks	2804,2806-2809		\$	137.00	
Bookstore Fund – ARC	27720-27869				
Bookstore Fund – CRC	025146-025156		\$	973,695.08	
Bookstore Fund – FLC	8246-8266				
Bookstore Fund – SCC	046239-046274				
Student Clubs Agency Fund – ARC	4155-4185				
Student Clubs Agency Fund – CRC	3178-3200		\$	62,468.35	
Student Clubs Agency Fund – FLC	1682-1693				
Student Clubs Agency Fund – SCC	2674-2686				
Foundation – ARC	3738-3772				
Foundation – CRC	1662-1669				
Foundation – FLC	0715-0722		\$	112,958.69	
Foundation – SCC	2709-2720				
Foundation – DO	0523-0527				
Associated Students Trust Fund – ARC	0623-0625				
Associated Students Trust Fund – CRC	0560-0561		\$	2,023.69	
Associated Students Trust Fund – FLC	0462-0464				
Associated Students Trust Fund – SCC	-				
Regional Performing Arts Center Fund	Manual Checks 9101-9101 USI Check System 2088-2160		\$	506,670.58	
WIRES					
Board of Equalization	-		\$	8,200.00	
PARS	-		\$	19,458.65	
Vendors	-		\$	3,200.00	
STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original №	Reissued №	Amount
34679	12/11/13	9/30/10	340232	692811	\$239.00

O. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the February board agenda packet.

4. ACTION

A. Resolution No. 2014-03: Sale of Poppy Ridge Parcel

A motion was made by Ms. Albiani, seconded by Ms. Haynes, that the Board of Trustees approve Resolution No. 2014-03 to approve the sale of the Poppy Ridge Parcel to Elk Grove Land Investments LLC (the legal entity designated by Artisan to execute the Option Agreement) at the purchase price of \$4.45 million on terms set forth above and in the Option Agreement, and that the Board of Trustees authorize the Chancellor, or Designee, to prepare the appropriate document(s) and take all necessary steps to consummate the sale of the Poppy Ridge Parcel as outlined in the Option Agreement, including the execution of a deed and the delivery of it upon performance and compliance by the purchaser of all the terms or conditions of the contract to be performed concurrently therewith.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz,

No: None

Absent: Cochran, Scribner

Motion carried; 5:0

5. COLLECTIVE BARGAINING

A. 2014-2017 Collective Bargaining Hearing for Initial LRCEA Proposal

Public Hearing: President Jones declared a public hearing open in the matter of the 2014-2017 Initial Collective Bargaining Proposals for LRCFT and LRCCD. There were no comments. The hearing was declared closed.

A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the Board of Trustees receive the initial collective bargaining proposals of LRCEA.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz,

No: None

Absent: Cochran, Scribner

Motion carried; 5:0

6. INFORMATION

A. Folsom Lake College's Tenth Anniversary

Folsom Lake College faculty, classified staff, and administrators provided a report on the college's history, successes, partnerships, and growth from 1966 to today. The College celebrates its tenth anniversary of receiving its initial accreditation this year.

7. BOARD MEMBER REPORTS

Ms. Haynes reported her participation in the California Community College League's legislative conference. She commended the Los Rios Foundation for recruiting two new board members, and thanked Sacramento City College for their continued support of the annual MLK March.

Mr. Johnson reported his participation in Folsom Lake College's Convocation, an American River College event for past student body presidents, and the Steps to College event hosted by the Mexican Consulate.

Ms. Albani participated in Cosumnes River College's Convocation and the Los Rios Foundation board meeting. She congratulated Babs Sandeen for being honored as the Metro Chamber's "Volunteer of the Year."

Mr. Lemus reported that approximately 30 students participated in Lobby Day, and is looking forward to attending a national conference to advocate on behalf of Pell Grants.

8. FUTURE AGENDA ITEMS

Ms. Ortiz would like to recognize/honor the staff and faculty who put in countless hours to participate in the Steps to College event.

Ms. Albani requested a report on the plans to utilize our current and future facilities bond funds over the next five years.

9. REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

Jonathan Rogers, Student Senate President, Folsom Lake College
Rochelle Franco, President, Folsom Lake College Classified Senate
Kale Braden, District Academic Senate President
Dean Murakmi, President, LRCFT

Chancellor's Report:

ARC: American River College's Paramedic and Respiratory Care programs both report that their graduates enjoy 100 percent pass rates. ARC's Paramedic program has earned a 100 percent pass rate on the National Registry licensing exam for several years now. This means that every paramedic student who becomes eligible to sit for the exam must have already demonstrated competency in several mandatory preliminary exams and internship opportunities. And the Respiratory Care program's 100 percent pass rate has held up for the past three years, while the national average is around 80 percent. In addition, 100 percent of the 2012 Respiratory Care class also passed an advanced credentialing or registry exam on their first attempt. Compare that with a national average in the 50 percent to 60 percent range. So, congratulations to these fine students and their instructors.

CRC: Nearly 100 participants representing Cosumnes River College, the Elk Grove Unified School District and the local community came together for a Linked Learning Community Stakeholders' meeting last week at the Winn Center. The purpose of the meeting was to validate the Elk Grove school district's Graduate Profile and assess the community's need for and capacity to implement a Linked Learning initiative. Linked Learning is an approach that helps students ensure that they are college- and career-ready. It requires new instructional practices, assessments, student support systems, school designs and organizational practices, community and workplace connections, teacher preparation and professional development.

FLC: Folsom Lake College's Harris Center hosted the Lenaea (LIN-a-uh) High School Theatre Festival from January 31 to February 2. Sacramento State had hosted the annual festival for the past 56 years, and it now resides at FLC. FLC theatre students gained valuable leadership experience by managing the festival, and serving as hosts and performance venue supervisors for the event. The festival welcomed more than 1,150 students from 58 west coast high school theatre programs, offering them the Harris Center's stunning and professional performance spaces for critiques of student performances of one act plays, monologues, scenes and songs. The festival provides the high school students with workshops and mentoring from statewide theatre professionals and faculty members.

SCC: The Phi Theta Kappa honor society has selected a Sacramento City College administrator and an exemplary student for two prestigious honors:

- Dr. Mary Leland, executive director of SCC's College Advancement/Foundation Office, was named one of Phi Theta Kappa's "Distinguished College Administrator Award" winners. Only 25 college administrators, nominated by their PTK chapter, are selected for this honor, and recipients will be honored at the honor society's annual convention in April.
- SCC student Rhea Gibbs was selected by Phi Theta Kappa as an International Scholar Laureate. The honor places Gibbs among the most highly accomplished college students. The International Scholar Laureate Program combines career-focused site visits with unique cultural exchanges, topical lectures and discussions with host nation students and professors around the world.

Chancellor King announced the following retirements:

Retirement			Years of Service
Gary Emery	Mathematics Professor	ARC	28
Linda Malloy	English Professor	FLC	28
Darlene Mathias	Engineering Professor	CRC	26
David Nichols	Facilities Planning Specialist	FM	21+
Frank Condon	Theater Arts Professor	CRC	20
Thomas Engberg	College Police Detective	DO	15+
Marilyn Hawley	Instructional Assistant – ESL	ARC	9+

On one final note, Chancellor King reported the passing of Folsom Lake College English Professor Tom Caramagno, who died on Feb. 1, after a hard-fought battle with cancer. Tom was adored and respected by colleagues, staff and students alike. FLC hosted a “Celebration of Life” for Tom last Sunday. He was 67.

10. CLOSED SESSION

The following Board members went into closed session at 6:42 pm to consider the matters listed below: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators:
Designated Representatives: Brian King; Jon Sharpe; Ryan Cox; Brenda Balsamo. Employee Organizations: LRCFT; LRCEA; SEIU
- B. Pursuant to Government Code section 54957; Public Employee Performance Evaluation:
Chancellor; Deputy Chancellor; Vice Chancellors

Closed Session Adjourned: 8:30 pm

Open Session: 8:31 pm

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

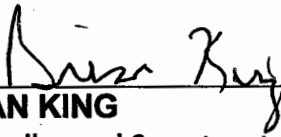
The Board took no reportable action in closed session.

12. ADJOURNMENT

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the meeting be adjourned.

Motion carried; 6:0

President Jones adjourned the meeting at 8:32 p.m.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: March 12, 2014

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