



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, April 9, 2014**

**1. CALL TO ORDER**

The board meeting was called to order by President Jones at 5:33 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

Mr. Robert Jones, President  
Mr. Dustin Johnson, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Ricardo Lemus, Student Trustee

Dr. Brian King, Chancellor

**2. ORAL COMMUNICATIONS**

Kenneth Hinton addressed the Board regarding two-sided printing of the board agenda packet.

**3. CONSENT CONSIDERATIONS**

*A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through K.*

***Roll Call Vote:***

***Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner***

***No: None***

***Absent: None***

***Motion carried; 6:0***

A. *Board Meeting Minutes: February 28 – March 1 and March 12, 2014*

***That the Board of Trustees approve the minutes of the meetings held February 28 – March 1 and March 12, 2014.***

**B. Curriculum Proposals: ARC/CRC/FLC/SCC**

***That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City colleges.***

**C. Board Policy Revisions: P-3115 Legislative Matters**

***That the Board of Trustees approve the proposed revisions to Policy 3115 Legislative Matters.***

**D. Lease of Poppy Ridge Property**

***That the Board of Trustees approve the lease of the Poppy Ridge property under the terms and conditions outlined in the April board agenda packet and authorize the Chancellor or designee to execute the lease.***

**E. Donation of Surplus Equipment: SCC Advanced Technology Motorcycle Maintenance Program**

***That the Board of Trustees approve the donation of the equipment per Education Code § 81450.5.***

**F. Ratify: Grants and Contracts Awarded**

***That the Board of Trustees ratify, or authorize entering into, the grant and contract awards listed herein pursuant to Board Policy 8315.***

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
TRIO Student Support Services – Year 4 of 5 <ul style="list-style-type: none"> <li>• Funds to provide support services to students in order to increase their college retention and graduation rates.</li> <li>• 9/1/2013 through 8/31/2014</li> <li>• Administrator: Robin Neal, Interim Vice President, Student Services</li> </ul>	ARC	\$202,031	U.S. Department of Education
Allied Health Learning Community 9-14 Curriculum Development Process <ul style="list-style-type: none"> <li>• Funds to develop curriculum for the Allied Health Learning Community.</li> <li>• 2/1/2014 through 12/31/2014</li> <li>• Administrator: Jim Collins, Dean, Science and Allied Health</li> </ul>	SCC	\$80,000	CCCCO
SB 1070 / AB 790 Linked Learning Pilot Program <ul style="list-style-type: none"> <li>• K-14 Pilot to align K-12 and post-secondary pathways</li> </ul>	District/ Foundation for CCC (District Fiscal Agent)	\$1.3M	CCCCO
SB 1070 / AB 790 Linked Learning Pilot Program <ul style="list-style-type: none"> <li>• K-14 Navigator (Pathway Mentor) Development of K-14 regional pathways and establishing role of statewide Linked Learning Navigator</li> </ul>	District/ Foundation for CCC (District Fiscal Agent)	\$0.5M	CCCCO

**G. Ratify: New Contracts and Renewals**

***That the Board of Trustees ratify the service and professional service agreements listed herein pursuant to Board Policy 8315.***

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Consulting Services for Proposition 39 Project Development	\$50,000.00	I	1/29/14 – 12/31/14	Retrocom Energy Specialties	Facilities
Testing & Inspection Services for FLC EDC Student Services	\$20,890.00	I	2/5/14 – 2/5/15	Neil O Anderson and Associates	Facilities
Consulting Services for Development of Best Value Two-Step Process	\$15,000.00	I	2/19/14 – 8/19/14	Cumming Corporation	Facilities
Consulting Services for Subcontractor Pre-Qualification Procedure	\$39,800.00	I	2/19/14 – 12/19/14	Cumming Corporation	Facilities
Architectural Services for SCC Rodda Hall North 3 <sup>rd</sup> Floor Remodel	\$261,000.00	I	3/12/14	Gary Roberts Architect, Inc.	Facilities
MOU for Pole Climbing and Substation Training	\$18,408.50	I	04/15/14 – 04/24/14	SMUD	American River College
Consulting Services for PeopleSoft Projects	\$28,000.00	R	07/01/13 – 06/30/14	VDefine, Inc.	Information Technology

**H. Ratify: Bid Transactions**

***That the Board of Trustees ratify the bid transactions/change orders for the month of March as herein listed.***

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
11011	ARC Student Center	\$88,339	8	Broward Builders	\$16,663,319
13009	ARC Culinary Arts	\$167,967	1	Broward Builders	\$8,265,967

**I. Disposition of Surplus Equipment**

***Pursuant to Education Code section 81452, that the Board of Trustees approve the disposition of the following surplus equipment which are valued at \$5,000 or less: 26 audio recorders, 13 cabinets, 63 chairs, 16 computers, 13 desks, 1 EKG machine, 2 keyboards, 1 keyboard tray, 8 laptops, 1 mail machine, 26 monitors, 7 printers, 17 tables, 1 tablet, and 1 television.***

J. Purchase Orders, Warrants, Checks, and Wires

*That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of February 16, 2014 through March 15, 2014.*

<b>PURCHASE ORDERS</b>		
General Fund	0001075161-0001075503 B114687-B114701	\$ 1,847,837.22
Capital Outlay Fund	0003015517-0003015568 B314002-B314002	
Child Development Fund	0006000738-0006000738	
Self-Insurance Fund	-	
<b>WARRANTS</b>		
General Fund	695514-697002	\$ 8,836,470.85
General Fund-ARC Instructional Related	003688-003772	
General Fund-CRC Instructional Related	021282-021335	
General Fund-FLC Instructional Related	030418-030432	
General Fund-SCC Instructional Related	042912-043002	
Capital Outlay Fund	828347-828429	
Child Development Fund	953914-953930	
Self-Insurance Fund	976169-976172	\$ 18,284,169.04
Payroll Warrants	216403-218475	
Payroll-Direct Deposit	665897-669984	
March Leave Process	218476-219890	
Payroll Vendor Warrants	55963-56139	
<b>CHECKS</b>		
Financial Aid Disbursements	2008660-2011905	\$ 3,252,134.17
Clearing Checks	2460-2495	\$ 10,136.39
Parking Checks	2817-2819	\$ 316.00
Bookstore Fund – ARC	27987-28120	\$ 1,182,923.99
Bookstore Fund – CRC	025317-025354	
Bookstore Fund – FLC	8361-8426	
Bookstore Fund – SCC	046470-046533	
Student Clubs Agency Fund – ARC	4206-4239	\$ 78,292.60
Student Clubs Agency Fund – CRC	3229-3254	
Student Clubs Agency Fund – FLC	1712-1727	
Student Clubs Agency Fund – SCC	2714-2742	
Foundation – ARC	3815-3827	\$ 20,236.33
Foundation – CRC	1684-1691	
Foundation – FLC	0730-0734	
Foundation – SCC	2737-2752	
Foundation – DO	0529-0534	
Associated Students Trust Fund – ARC	0628-0634	\$ 9,240.95
Associated Students Trust Fund – CRC	0569-0572	
Associated Students Trust Fund – FLC	0471-0478	
Associated Students Trust Fund – SCC	-	

Regional Performing Arts Center Fund	Manual Checks 9102-9103 USI Check System 2230-2312	\$ 489,601.83
<b>WIRES</b>		
Board of Equalization	-	\$ 7,600.00
PARS	-	\$ 22,502.36
Vendors	-	\$ -

K. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the April board agenda packet.*

**4. FIRST READING**

A. Statement of Legislative Principles

General Counsel Sherry presented the draft Statement of Legislative Principles for the Board of Trustees' review and discussion. The document will be on the May 14, 2014 board agenda for approval.

**5. ACTION**

A. Resolution No. 2014-08: District General Election

*A motion was made by Mr. Johnson, seconded by Ms. Albiani, that the Board of Trustees adopt Resolution No. 2014-08 that describes specifications for the November 4, 2014 election.*

**Roll Call Vote:**

**Aye:** Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Absent:** None

**Motion carried;** 6:0

B. 2014 CCCT Election

*A motion was made by Mr. Jones, seconded by Ms. Albiani, that the Board of Trustees approve the vote of Pamela Haynes for the CCCT Board of Directors.*

**Roll Call Vote:**

**Aye:** Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

**No:** None

**Absent:** None

**Motion carried;** 6:0

C. Contract Award: ARC Student Services Addition

*A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees award the contract for Bid 14019 to SW Allen Construction, Inc. for the base bid and three (3) alternates, for a total contract amount of \$2,785,644.*

**Roll Call Vote:**

**Aye:** *Albiani, Haynes, Johnson, Jones, Ortiz, Scribner*

**No:** *None*

**Absent:** *None*

**Motion carried;** *6:0*

**6. BOARD MEMBER REPORTS**

Ms. Ortiz, Mr. Johnson and Mr. Jones participated in a Trustee Forum hosted by the American River College faculty.

Ms. Ortiz, Ms. Haynes and Mr. Johnson served on the Board's impressions group interviews with the American River College President candidates.

Ms. Haynes attended the reception for the West Sacramento partnership with the Academy.

Ms. Scribner complimented the colleges and faculty on the quality of the curriculum on this board agenda. She also acknowledged National Library Week, April 13 – 19.

Mr. Lemus reported that he will be a speaker at the Chicano/Latino graduation celebration, and he is a finalist for the PG&E Scholarship.

Mr. Jones attended the Community College League of California Equity Conference and Commission on the Future meeting and the American Association of Community College Convention.

**7. FUTURE AGENDA ITEMS**

Ms. Haynes requested a report on repeatability, including information on courses that have a high rate, courses that may be problematic, courses that are pre-requisites, and recreational courses such as dance or art.

Ms. Haynes also requested, in addition to the update on sustainability the Board received at the recent retreat, an overview of the District's response to the drought situation, specifically regarding landscaping and how we're handling our well water (where applicable).

## 8. REPORTS AND COMMENTS

The following constituency representatives also presented reports to the Board:

Kenneth Hinton, Student Senate President, American River College  
Monica Souza, President, Sacramento City College Classified Senate  
Kale Braden, District Academic Senate President  
Dean Murakami, President, LRCFT

In addition to the student report, Ricardo Lemus and Daniel Mitchell presented a recap of their recent student advocacy trip to Washington, D.C. to the Board of Trustees.

### Chancellor's Report:

**ARC:** Two American River College alumni turned in strong performances last month at the NCAA Indoor Track and Field Championships in Albuquerque, New Mexico. In the D-I competition, Diondre Batson (now a senior at the University of Alabama) won the 200-meter title in a blazing 20.32 seconds, the 6th-fastest time in NCAA history and – so far – the fastest time in the world for 2014. Diondre also took 3rd place in the 60-meter dash, breaking the Alabama school record. In D-II, Courtney Anderson won two All-American honors after placing second in the 3,000-meter run, and she was part of the Distance Medley Relay team that also finished second. Anderson is a senior at CSU Stanislaus.

**CRC:** Three Cosumnes River College alumni and a former CRC faculty member – all now working in the media business – joined other panelists earlier this month for “Real World Conversations” at the Winn Center. Professor and Academic Senate President BJ Snowden moderated the discussion, which was presented by CRC’s Work Experience Education & Internship and Radio, TV and Film Production programs. The event drew a large crowd of staff and students who enjoyed meeting with industry leaders from local media outlets, including KVIE, Good Day Sacramento and Fox 40 News. The three alumni panelists attended Radio, TV and Film classes while at CRC and all said they loved being back on campus to share their experiences with current students. The panel emphasized the importance of internships, asking questions, strong writing skills and an ear for storytelling.

**FLC:** At Folsom Lake College, one of the Allied Health CTE programs Medical Laboratory Technology (MLT) has successfully completed its initial comprehensive accreditation evaluation by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). Students who have completed the requirements for the AS degree in MLT and passed the state of California licensing exam have, since the program’s launch, been eligible to work in clinical laboratories in California. During the accreditation team’s exit interview, members indicated they were impressed with the dedication and enthusiasm of the Program Coordinator, Professor Jason Pedro, the broad support of all campus groups for the MLT program and the level of detail in the materials provided for review. The accreditation team officially had “No Recommendations” for the program, and is recommending full NAACLS accreditation. For a new program to receive no recommendations on an initial site visit is rare, according to Professor Pedro. Final confirmation of NAH-kills accreditation is expected in October and will allow students to sit for licensing exams across the nation.

**SCC:** Sacramento City College's Advancement/Foundation Office has kicked off its "Reach Out and Connect" campaign to contact about 22,000 alumni to ask their support of current students. In the campaign's first 20 minutes, the college raised \$715 from new donors from Indiana and Montana! As of April 4, SCC had secured commitments from 198 donors totaling more than \$14,300. The campaign has been publicized on the college and District homepages, as well as on social media. And in faculty news, English Adjunct Professor Jodi Angel's book, "You Only Get Letters From Jail," was mentioned in the March 21 issue of "Entertainment Weekly" as one of 20 "Criminally Underrated Books." It was chosen by author Cheryl Strayed, who called Professor Angel's collection of short stories, "*devastatingly good.... [and] reminds me why I read and why I write. She's what we call the real deal.*"

Chancellor King announced the following retirements:

Retirement			Years of Service
Rene Green	Apprenticeship Coordinator	ARC	38
James Mar	Counselor	ARC	38
Betty Nelsen	Art New Media Professor	ARC	26
Giuliano Flora	Maintenance Plumber	FM	24+
Regina Jimenez	Librarian	FLC	24
Diane Schultz	Library Media Technical Assistant	ARC	21+
Margaret McLaughlin-Jordan	Administrative Assistant I	SCC	15+
Sydney Merkel	Humanities Professor	ARC	13
Larry Metcalf	Music Professor	FLC	9

## 9. CLOSED SESSION

The following Board members went into closed session at 6:49 pm to consider the matters listed below: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators:  
Designated Representatives: Brian King; Jon Sharpe; Ryan Cox; Brenda Balsamo. Employee Organization: LRCFT, LRCEA, LRSA, LRMA, SEIU and Confidential.

*Closed Session Adjourned: 7:00 pm*

*Open Session: 7:02 pm*

## 10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

The Board took no reportable action in closed session.

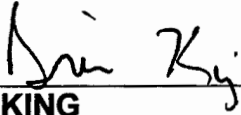
## 11. ADJOURNMENT

*A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the meeting be adjourned.*

*Motion carried; 5:0*



President Jones adjourned the meeting at 7:32 p.m.



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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: May 14, 2014*

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