



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, August 13, 2014

1. CALL TO ORDER

The board meeting was called to order by President Jones at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Mr. Robert Jones, President
Mr. Dustin Johnson, Vice President
Ms. Pamela Haynes
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Omba Kipuke, Student Trustee

Dr. Brian King, Chancellor

Absent:

Ms. Kay Albiani

2. ORAL COMMUNICATIONS

There were no public comments.

3. CLOSED SESSION

The following Board members went into closed session at 5:32 pm to consider the matter listed below: Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

A. Pursuant to Government Code section 54957.6; Conference with Labor Negotiators:
Designated Representatives: Brian King; Theresa Matista; JP Sherry; Ryan Cox; Brenda Balsamo. Employee Organization: LRCEA

Closed Session Adjourned: 5:45 pm

Open Session: 5:46 pm

4. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in closed session.

5. CONSENT CONSIDERATIONS

A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 5:0

A. Board Meeting Minutes: July 9, 2014

That the Board of Trustees approve the minutes of the meeting held on July 9, 2014.

B. Claim: Lavanah Chanthysyhavong

That the Board of Trustees reject the claim of Lavanah Chanthysyhavong and refer the matter to the District's insurance administrators.

C. Resolution No. 2014-14: County of Sacramento CalWORKS Data Sharing Agreement

That the Board of Trustees adopt Resolution No. 2014-14 and authorize the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

D. Resolution No. 2014-15: County of Sacramento CalWORKS Work Study Agreement

That the Board of Trustees adopt Resolution No. 2014-15 and authorize the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

E. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein pursuant to Board Policy 8315.

| Title, Description, Term, Project, Administrator | College/Unit | Amount | Source |
|---|---------------|---------|-------------------------------|
| LRCCD MESA Scholarships <ul style="list-style-type: none"> Scholarship funds for twenty qualified MESA students. 6/20/2014 through 6/19/2015 Administrator: John Auberg, Dean, Mathematics | ARC | \$5,000 | Teichert Foundation |
| General Child Care and Development Programs - Augmentation <ul style="list-style-type: none"> Additional funds for the District's General Child Care and Development Programs | District-wide | \$3,729 | California Dept. of Education |

| | | | |
|--|---------------|---------|-------------------------------|
| <ul style="list-style-type: none"> 7/1/2014 through 6/30/2015 Administrator: Theresa Matista, Vice Chancellor, Finance and Administration | | | |
| California State Preschool Program - Augmentation <ul style="list-style-type: none"> Additional funds for the District's State Preschool Program 7/1/2014 through 6/30/2015 Administrator: Theresa Matista, Vice Chancellor, Finance and Administration | District-wide | \$8,000 | California Dept. of Education |

F. Contract Award: Districtwide Furniture and Related Services

That the Board of Trustees award the contract for bid #14018 to Jones-Campbell Co., Inc.

G. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the June 30, 2014 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.

H. Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the year ended June 30, 2014.

I. Disposition of Stale District Records

That the Board of Trustees approve the disposition of the documents referenced in the August board agenda packet.

J. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the service and professional service agreements listed herein pursuant to Board Policy 8315.

| CONTRACTS | | | | | |
|---|------------------|-------------------------|---------------------|---|------------------------|
| Description | Agreement Amount | Initial (I) Renewal (R) | Valid Dates | Consultant/ Contractor | Department Sponsor |
| Commissioning Services for FLC EDC Student Services Expansion | \$16,200.00 | I | 07/09/14 – 12/30/14 | River City Controls | Facilities |
| Construction Testing Services for ARC Student Services | \$20,757.00 | I | 06/23/14 – 07/31-15 | Matriscope Engineering Laboratories, Inc. | Facilities |
| On-Call Telecommunications Services | \$45,000.00 | R | 07/01/14 – 12/30/14 | Randstad Technologies, LP | Information Technology |
| IT Support Services for | \$357,120.00 | R | 07/1/14- | Point to Point | Information |

| | | | | | |
|--|--------------|---|---------------------|--|---|
| Exchange Administration | | | 06/30/15 | Consulting, Inc. | Technology |
| Professional Interpreter Services | \$155,000.00 | R | 07/10/14 – 06/30/15 | Eaton Interpreting Services, Inc. | District Wide |
| Professional Interpreter Services | \$30,000.00 | R | 07/01/14 – 06/30/15 | Access Language Connection | FLC - DSPS |
| Professional Interpreter Services | \$20,000.00 | R | 07/15/14 – 06/30/15 | Class Act Alliance, Inc. | SCC – DSPS |
| Professional Interpreter Services | \$55,000.00 | R | 07/01/14 – 06/30/15 | West Coast Captioning | ARC & CRC DSPS |
| Professional Interpreter Services | \$80,000.00 | R | 07/01/14 – 06/30/15 | Sign Language Interpreting Services | ARC DSPS |
| Services for Mandated Cost Claims | \$45,000.00 | R | 07/01/14 – 06/30/15 | SixTen and Associates | Business Services |
| SB70 Coordination and Technical Assistance Services for Middle & High School Teacher Externships | \$83,401.25 | R | 07/01/14 – 11/30/14 | North State Building Industry Foundation | CRC Instruction and Student Learning |
| Stipends for AB 86 Adult Education Consortium Planning Teacher Release Time | \$18,000.00 | I | 07/01/14 – 06/30/15 | Center Unified School District | Vice Chancellor, Education and Technology |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | Davis Joint Unified School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | El Dorado Union High School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | Elk Grove Unified School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | Elk Grove Unified School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | Folsom Cordova Unified School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | Galt Joint Union High School District Natomas Unified School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | Sacramento City Unified School | |

| | | | | | |
|--|-------------|---|------------------------------------|--|--|
| | \$18,000.00 | I | 06/30/15 07/01/14 – 06/30/15 | District San Juan Unified School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | Twin Rivers Unified School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | Washington Unified School District | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | | |
| | \$18,000.00 | I | 07/01/14 – 06/30/15 | | |

K. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the August board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

L. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of June 16, 2014 through July 15, 2014.

| PURCHASE ORDERS | | |
|--|--|-----------------|
| General Fund | 0001076601-0001077373 B115000-B115448 | \$ 8,452,960.31 |
| Capital Outlay Fund | 0003015717-0003015755 | |
| Child Development Fund | 0006000742-0006000743 B615000-B615002 | |
| Self-Insurance Fund | 0009000317-0009000318 B9000319-B9000319 | |
| WARRANTS | | |
| General Fund | 701592-702951 | \$ 9,418,828.79 |
| General Fund-ARC Instructional Related | 004104-004174 | |
| General Fund-CRC Instructional Related | 021437-021452 | |
| General Fund-FLC Instructional Related | 030498-030501 | |
| General Fund-SCC Instructional Related | 043289-043343 | |

| | | |
|--------------------------------------|---|------------------|
| Capital Outlay Fund | 828758-828835 | |
| Child Development Fund | 953972-953976 | |
| Self-Insurance Fund | 976193-976195 | |
| Payroll Warrants | 230829-232047 | |
| Payroll-Direct Deposit | 683250-686322 | \$ 13,269,627.69 |
| June Leave Process | 232048-233914 | |
| Payroll Vendor Warrants | 56670-56822 | |
| CHECKS | | |
| Financial Aid Disbursements | 2040411-2043171 | \$ 2,212,968.12 |
| Clearing Checks | 2519-2521 | \$ 701.81 |
| Parking Checks | 2827-2831 | \$ 372.00 |
| Bookstore Fund – ARC | 28338-28373 | |
| Bookstore Fund – CRC | 025482-025538 | \$ 758,629.34 |
| Bookstore Fund – FLC | 8537-8560 | |
| Bookstore Fund – SCC | 046706-046777 | |
| Student Clubs Agency Fund – ARC | 4326-4349 | |
| Student Clubs Agency Fund – CRC | 3358-3370 | \$ 37,724.11 |
| Student Clubs Agency Fund – FLC | 1768-1775 | |
| Student Clubs Agency Fund – SCC | 2822-2835 | |
| Foundation – ARC | 3892-3935 | |
| Foundation – CRC | 1723-1731 | |
| Foundation – FLC | 0773-0779 | \$ 181,349.38 |
| Foundation – SCC | 3039-3067 | |
| Foundation – DO | 0581-0586 | |
| Associated Students Trust Fund – ARC | 0659-0660 | |
| Associated Students Trust Fund – CRC | 0595-0596 | \$ 2,591.01 |
| Associated Students Trust Fund – FLC | 0495-0496 | |
| Associated Students Trust Fund – SCC | - | |
| Regional Performing Arts Center Fund | USI Check System 2528-2592 Manual Checks 9105-9105 | \$ 355,229.05 |
| WIRES | | |
| Board of Equalization | - | \$ 13,500 |
| PARS | - | \$ 42,930.60 |
| Vendors | - | \$ - |

M. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August board agenda packet.

6. COLLECTIVE BARGAINING

A. LRCEA Collective Bargaining Agreement 2014-17 Public Disclosure and Approval

A motion was made by Ms. Haynes, seconded by Ms. Scribner, that the Board of Trustees accept the disclosure information and approve the contract agreement with the Los Rios Classified Employees Association (LRCEA) for the period July 1, 2014 to June 30, 2017.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 5:0

7. ACTION

A. Contract: Civitas Learning

A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees approve the contract with Civitas Learning and authorize the Chancellor or designee to execute it.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 5:0

B. Reaffirmation of District Boundaries

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees reaffirm the internal Trustee Area boundaries approved in 2011 and direct staff to submit appropriate documentation to the Registrar of Voters.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 5:0

C. Public Hearing: Resolution No. 2014-13A: AT&T Easement - Rancho Cordova Center

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees adopt Resolution No. 2014-13A authorizing the Chancellor or designee to execute a deed granting AT&T an easement to construct, maintain, operate, inspect, repair, replace, and improve communications facilities and equipment, and to deliver it to AT&T.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 5:0

D. Pay Rate Schedules: 2013-14 Final and 2014-15 Interim

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees approve and adopt the salary schedules for all groups and individuals listed in the August board agenda packet.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 5:0

8. INFORMATION

A. Capital Adult Education Regional Consortium Update

The Capital Adult Education Regional Consortium, which includes Los Rios Community College District and 12 regional K-12 school districts, has been gathering data on current adult education needs and program offerings throughout the region and is planning fall summits for adult education providers and community college faculty to review the offerings, identify gaps, and propose solutions. An update on progress thus far, and tasks still to be completed, was presented to the Board of Trustees for information and discussion.

9. BOARD MEMBER REPORTS

Mr. Kipuke attended the Community College League of California's Student Trustee Conference in Burlingame and was appointed to serve as the chief of staff for California Community College Association of Student Trustees.

Mr. Johnson reported he was invited to serve as a Trustee team member on the Santa Ana College Accreditation Review Team this fall.

Ms. Scribner attended Sacramento City College's Shakespeare in the Park Festival in William Land Park.

Ms. Haynes attended the Campaign for College Opportunity Listening Tour. She also reported her completion of the online accreditation training and encouraged her colleagues to do the same prior to the November study session.

Ms. Ortiz also attended the Campaign for College Opportunity Listening Tour.

10. FUTURE AGENDA ITEMS

Mr. Johnson requested a future report on what Los Rios currently does with re-entry/rehabilitation students, and how the District is involved in this process.

11. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Rochelle Franco, President, Folsom Lake College Classified Senate

Kale Braden, President, Districtwide Academic Senate

Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: American River College once again won big this year at the State Fair! Student Mack Warren won 1st Place Outstanding Award and a 1st Place Award in Metal Fabrication for a Diva BBQ Pit. He also won 2nd Place in Metal Fabrication for a Monster BBQ Pit. Student David Wurlitzer won 3rd Place in Metal Fabrication for a Dragon BBQ Pit. Meanwhile, Professor Steve Byrd won an Outstanding Instructor Award for Metal Fabrication, Industrial and Technology Education. Student Rebecca Jobes won a first place award in Automotive, Diesel & Hydraulic Fabrication with her motorcycle jack. To top it off, a group project - a mechanical bull - took home several first place awards, including an outstanding welding award in Best of Show Industrial & Technology Education. Congrats to all the ARC students and faculty on a job well done!

CRC: The Sacramento Chapter of the American Public Works Association has selected Cosumnes River College's Parking Structure for a Project of the Year Award. The project, which was submitted by Regional Transit, won in the New Structures category of the Large Agency Division. The Association's Sacramento Chapter recognizes public works projects that demonstrate excellence in management, administration, design, construction and community relations, as well as the alliance between the managing agency and the consultant/engineer/contractor who worked together to complete the project. RT's Mike Wiley and Diane Nakano, as well as Los Rios' Dave Clinchy, Jon Sharpe, Pablo Manzo, and CRC's Cory Wathen were instrumental in the completion of this project.

FLC: Folsom Lake College student Sara Rose Thibaut traveled to Cooperstown, New York, during the week of July 28th to play in a Cooperstown Women's Baseball Showcase, as a lead-up to the induction of new members into the Baseball Hall of Fame. Sara is active with the organization "Baseball for All" that fosters and provides opportunities for girls to participate in baseball. She is currently majoring in Psychology for Transfer.

SCC: Sacramento City College will be in the news in the weeks ahead. News releases were sent to the Davis Enterprise, West Sacramento Ledger, Dixon Tribune and Woodland Democrat, as

part of the college’s access and enrollment campaign. In addition, KVIE’s Rob Stewart interviewed retired SCC Librarian Jack Halligan for the show “Rob on the Road” - a half-hour companion show to Ken Burns “The Roosevelts” to air on KVIE September 15th. The show will cover FDR’s “Floating White House” – the USS Potomac – in Oakland and is spotlighting the lovely mural at SCC from the WPA era of Roosevelt. And KCRA-TV channel 3 interviewed Outreach Specialist Tanya Anderson about the benefits of attending community college as part of a "back to school" special that the station is expected to air in September.

Chancellor King announced the following retirements:

| Retirement | | | Years of Service |
|----------------|---------------------------------|-----|------------------|
| Edward P. Hege | Laboratory Technician – Science | 23+ | ARC |

12. CLOSED SESSION

The following Board members went into closed session at 7:30 pm to consider the matter listed below: Ms. Haynes, Mr. Johnson, Mr. Jones, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54957; Complaint Against Public Employee
- B. Pursuant to Government Code section 54956.9; Conference with Legal Counsel – Existing Litigation; WCAB No. ADJ 8734611

Closed Session Adjourned: 8:00 pm

Open Session: 8:03 pm

13. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In closed session, under item 12A, the Board of Trustees voted to reject the appeal of a claim of discrimination filed by the student.

Roll Call Vote:

Aye: Johnson, Jones, Ortiz, Scribner

No: Haynes

Absent: Albiani

Motion carried; 4:1

In closed session, under item 12B, the Board of Trustees authorized the settlement of the workers’ compensation claim identified in the agenda with a recognition of 51% disability rating and a payment of \$55,100.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Absent: Albiani


Motion carried; 5:0

14. ADJOURNMENT

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the meeting be adjourned.

Motion carried; 5:0

President Jones adjourned the meeting at 8:06 p.m.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Approved by the Board of Trustees: September 10, 2014

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