



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, December 10, 2014**

## 1. CALL TO ORDER

The board meeting was called to order by President Jones at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

***Present:***

Mr. Robert Jones, President  
Mr. Dustin Johnson, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. John Knight  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Omba Kipuke, Student Trustee

Dr. Brian King, Chancellor

## 2. ORAL COMMUNICATIONS

President Jones and the Board of Trustees presented a Crystal Apple Award for outstanding services in education to Deborah Travis, outgoing President of Cosumnes River College.

## 3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATION OF MEETING

*A. Election Results and Seating of Elected Officials*

The Registrar of Voters of the County of Sacramento, State of California, has certified the election results as follows:

TRUSTEE AREA	CANDIDATE SELECTED	VOTES CAST
1	Dustin Johnson	*
2	Robert Jones	22,182
3	John Knight	14,102
6	Deborah Ortiz	34,663

*\*There were insufficient nominees to require an election in this trustee area, and the candidate's name did not appear on the ballot (Candidate was unopposed).*

*The Oaths of Office were administered to Mr. Johnson, Mr. Jones, Mr. Knight, and Ms. Ortiz by Chancellor King.*

*A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees declare the results of the November 4, 2014 election as certified by the Sacramento County Registrar of Voters, which includes the votes cast in El Dorado County.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*B. Election of Officers*

*A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees elect Dustin Johnson as Board President.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*A motion was made by Ms. Haynes, seconded by Ms. Scribner, that the Board of Trustees elect Kay Albiani as Board Vice President.*

*A second motion was made by Mr. Jones, seconded by Mr. Johnson, that the Board of Trustees elect the Deborah Ortiz as Board Vice President.*

*On the first motion to elect Kay Albiani as Board Vice President, a vote was taken as follows:*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Scribner*

*No: Johnson, Jones, Knight, Ortiz,*

*Motion failed; 3:4*

*On the second motion to elect Deborah Ortiz as Board Vice President, a vote was taken as follows:*

*Roll Call Vote:*

*Aye: Johnson, Jones, Knight, Ortiz*

*No: Albiani, Haynes, Scribner*

*Motion carried; 4:3*

*A motion was made by Mr. Jones, seconded by Ms. Haynes, that the Board of Trustees elect the Chancellor as Board Secretary.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*C. 2015 Dates of Regular Board Meetings*

*A motion was made by Mr. Knight, seconded by Mr. Jones, that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 pm, and the spring and fall retreats as noted, and approve the 2015 board meeting calendar included in the December board agenda packet.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz*

*No: Scribner*

*Motion carried; 6:1*

*D. Authorization to Attend Meetings*

*A motion was made by Mr. Knight, seconded by Mr. Jones, that the Board of Trustees reaffirm Board Policy P-3211 authorizing board members to conduct district business and attend meetings and conferences as representatives of the District when performing services on behalf of the Board.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*E. Reaffirm District Policies*

*A motion was made by Mr. Jones, seconded by Ms. Haynes, that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*F. Representation to Education Associations*

*This item was postponed to the January 14, 2015 board meeting.*

#### 4. CONSENT CONSIDERATIONS

A motion was made by Ms. Albiani, seconded by Mr. Jones, that the Board of Trustees approve Consent Consideration items A through K.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Ortiz, Scribner

No: None

Abstain: Knight

Motion carried; 6:0

A. Board Meeting Minutes: November 12 and 19, 2014

That the Board of Trustees approve the minutes of the meetings held on November 12 and 19, 2014.

B. 2016-2017 Academic Calendar/Summer Session 2016

That the Board of Trustees approve the academic calendar for 2016-2017 as proposed in the December board agenda packet.

C. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. Resolution No. 2014-20: Child Development Center Designees

That the Board of Trustees approve Resolution No. 2014-20 and designate Michelle Matias, Jennifer Patrick, Lisa Garcia, and Laurie Perry to be it designees for the Child Development Centers.

E. Disposition of Stale District Records

That the Board of Trustees approve the disposal of the documents referenced in the December board agenda packet.

F. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/ Unit	Amount	Source
CA Early Childhood Mentor Program <ul style="list-style-type: none"><li>Renewal to provide coordination, stipends, and professional development support to aspiring ECE</li></ul>	CRC	\$33,112	Chabot-Las Positas CCD

<p>teachers or administrators.</p> <ul style="list-style-type: none"> <li>8/1/2014 through 7/31/2015</li> <li>Administrator: Brian Bedford, Dean, Business Science and Family Science</li> </ul>			
<p>Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal)</p> <ul style="list-style-type: none"> <li>Funds to support coordination of and instruction in the Child Development Training Program.</li> <li>9/1/2014 through 6/30/2015</li> <li>Administrator: Frank Malaret, Dean, Behavioral and Social Sciences</li> </ul>	SCC	\$20,400	Yosemite CCD
<p>Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal)</p> <ul style="list-style-type: none"> <li>Funds to support coordination of and instruction in the Child Development Training Program.</li> <li>9/1/2014 through 6/30/2015</li> <li>Administrator: Steven Boyd, Dean, Health and Education</li> </ul>	ARC	\$28,900	Yosemite CCD
<p>Youth Empowerment Strategies for Success (YESS) Independent Living Program</p> <ul style="list-style-type: none"> <li>Renewal to provide mentoring, tutoring, and life-skills training to transitioning foster youth.</li> <li>7/1/2014 through 6/30/2015</li> <li>Administrator: Steven Boyd, Dean, Health and Education</li> </ul>	ARC	\$22,500	Foundation for CA Community Colleges
<p>SB 1070 Linked Learning Pilot Program</p> <ul style="list-style-type: none"> <li>Contract to serve as fiscal agent for the CCCCCO and Foundation for CA Community Colleges Linked Learning Pilot Program.</li> <li>5/1/2014 through 12/31/2016</li> <li>Administrator: Theresa Matista, Vice Chancellor, Finance and Administration</li> </ul>	District	\$1,800,000	CCCCCO

G. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of November as herein listed.

CHANGE ORDERS					
Bid №	Description	Change Amount	Change Number	Vendor	New Contract Total
14013	FLC Rancho Cordova Center Construction	\$65,790.88	2	Roebbelen Contracting	\$11,511,578.88
13003	FLC Athletics Fields Construction, Phase II	<16,995.25>	2	C&C Construction	\$3,159,867.75

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
BID 15014	ARC Bookstore Furnishings Replacement	3	11/25/14	Fon-Seca Cabinet & Fixture Co.	\$183,549.00
BID 15005	ARC Audio Visual Upgrade	2	11/26/2014	Better Presentation Systems	\$305,494.80

H. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the December board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

I. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of October 16, 2014 through November 15, 2014.

PURCHASE ORDERS		
General Fund	0001078616-0001079089 B115665-B115675	\$ 2,415,310.71
Capital Outlay Fund	0003015897-0003015935 -	
Child Development Fund	0006000747-0006000747 -	
Self-Insurance Fund	0009000327-0009000328	
WARRANTS		
General Fund	707126-708395	\$ 9,512,650.61
General Fund-ARC Instructional Related	004420-004546	
General Fund-CRC Instructional Related	021531-021579	
General Fund-FLC Instructional Related	030557-030578	
General Fund-SCC Instructional Related	043648-043713	
Capital Outlay Fund	829174-829295	
Child Development Fund	954004-954017	
Self-Insurance Fund	976212-976218	
Payroll Warrants	244054-246100	\$ 19,299,903.09
Payroll-Direct Deposit	701315-705550	
November Leave Process	246101-247776	
Payroll Vendor Warrants	57315-57496	
CHECKS		
Financial Aid Disbursements	2069282-2091114	\$ 20,996,396.54
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	28753-28906	\$ 939,867.45
Bookstore Fund – CRC	025699-025774	
Bookstore Fund – FLC	8693-8762	
Bookstore Fund – SCC	046076-047112	

Student Clubs Agency Fund – ARC	4493-4513	\$ 79,275.79
Student Clubs Agency Fund – CRC	3456-3482	
Student Clubs Agency Fund – FLC	1824-1839	
Student Clubs Agency Fund – SCC	2927-2952	
Foundation – ARC	4123-4137	\$ 30,748.52
Foundation – CRC	1839-1849	
Foundation – FLC	0829-0842	
Foundation – SCC	3139-3158	
Foundation – DO	0605-0613	
Associated Students Trust Fund – ARC	0668-0671	\$ 8,935.94
Associated Students Trust Fund – CRC	0604-0604	
Associated Students Trust Fund – FLC	0502-0508	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 2770-2842 Manual Checks 9108-9111	\$ 310,586.09
<b>WIRES</b>		
Board of Equalization	-	\$ 2,381.00
PARS	-	\$ 24,085.10
Vendors	-	\$ -

J. Short-Term Temporary Employees

That the Board of Trustees approve the districtwide anticipated short-term temporary employee classifications, as listed in the December board agenda packet, authorizing employment of short-term employees for the period of January 1, 2015 to June 30, 2015. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

K. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the December board agenda packet.

## 5. FIRST READING

A. Board Policy Revisions: Distance Education (P-7145)

The proposed Distance Education Policy P-7145 was presented to the Board of Trustees as First Reading for review and discussion.

B. Board Policy Revisions: Conflict of Interest Code (P-8611)

Revisions to Conflict of Interest Code Policy P-8611 were presented to the Board of Trustees as First Reading for review and discussion.

C. Board Policy Revisions: Sick Leave (P-9232)

Revisions to Sick Leave Policy P-9232 were presented to the Board of Trustees as First Reading for review and discussion.

## 6. ACTION

A. Contract Award: CRC HVAC Infrastructure Renovation

*A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees award the contract for Bid #15007 to Diede Construction, Inc. for the base bid and four (4) alternates, for a total contract amount of \$2,118,500.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

B. 2013-14 District Audit Report

*A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees receive the audited financial statements for the 2013-14 fiscal year.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

## 7. BOARD MEMBER REPORTS

Trustee Haynes attended the Community College League of California's Annual Convention. She noted that American River College was recognized for its Veterans Program and CRC alum Scott Syphax was honored as an outstanding alumni award winner at the awards luncheon. She also attended the LEED Platinum Certification party at the CRC Winn Center, and the Sacramento Black Chamber Awards Dinner.

Trustee Scribner welcomed John Knight to the Board, and recognized the recent retirement of Dr. Jorge Ayala, Superintendent of Yolo County Office of Education.

Trustee Albiani welcomed John Knight to the Board, and congratulated Deborah Ortiz for being elected to the Vice President position. She also reported her attendance to the Installation of Senator Pan, and shared that her daughter Beth Albiani was appointed to the Elk Grove Unified School District Board of Trustees.



Trustee Kipuke reported he is wrapping up visits to each of the colleges, and the student advisory committee is working on its position papers. The position they will focus on is tuition rollbacks.

Trustee Johnson thanked the Board for electing him as Board President for this year. He also noted his attendance at the Community College League's Convention.

## 8. FUTURE AGENDA ITEMS

Trustee Ortiz requested follow up on a previous request regarding the statutory scope of obligation to provide special education services. She also noted that newly-elected Assemblymember Kevin McCarty is chairing the senate education committee and encouraged the District to touch base with him.

Trustee Haynes asked for an update on police officer training relating to civil rights to assemble in public forums.

Trustee Scribner requested that the Board consider a consistent process for non-legal honorary resolutions. She suggested this could be a retreat discussion.

Trustees Albiani and Johnson both requested information on what the District is currently doing and plans to do regarding inmate education.

## 9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Jonathan Rogers, President, Folsom Lake College Student Association  
April Robinson, President, Cosumnes River College Classified Senate  
Kale Braden, President, Districtwide Academic Senate  
Dean Murakami, President, LRCFT

### Chancellor's Report:

ARC: American River College's Veterans Resource Center won a prestigious Student Success Award from the state Chancellor's Office, one of only three programs recognized statewide. The annual Student Success Awards honor programs that demonstrate a commitment and significant progress toward achieving success and equity goals for students from diverse backgrounds. Winning programs also must exhibit success in the areas of access, retention, course completion, degree and certificate completion, and transfer. The winners were selected from a highly competitive group of college and district programs. ARC hosts the sixth-largest veteran population of all community colleges in the state and many of these students are low income and face other challenges as they transition back to civilian life. The Vet Center – which is staffed by many veteran students – provides a variety of services, including assistance with the college application process, counseling, tutoring, career development assistance, a place to

study, veteran-specific orientations, peer mentoring, and referrals to social services in the community.

CRC: Architecture students from Cosumnes River College have been selected to participate in SMUD's Tiny House Competition set for October 2016. The planning is just beginning and CRC is one of 11 schools accepted to compete. This is a new competition in the Sacramento region, which will challenge collegiate teams to design and build tiny, zero-net energy solar houses. Student Megan Lester, the president and founder of the new CRC Architecture Club, is organizing the college's efforts. Megan was one of the speakers at CRC's Winn Center Platinum Celebration last week. She talked about the Winn Center's "green design" and how the building itself is a teaching tool.

FLC: Folsom Lake College's Disabled Students Programs & Services (DSPS) presented the 7th annual Disability Awareness Week on November 3rd to 7th. This digital exhibit featured artwork produced by Los Rios students with disabilities. The art week promotes the students' self-esteem, pride in their talents, and fosters an awareness of the creative achievements of students with physical, psychological or learning disabilities. During the closing community reception held at the Folsom campus, American River College's Daniella Smith was named "Best in Show" (and received a \$300 stipend) and Honorable Mentions were given to Elizabeth Xedes of ARC and Jerry McNabb of CRC (both received \$100 stipends). More than 50 students districtwide submitted artwork, with more than 160 pieces of art featured in the show.

SCC: The Capital City AIDS Fund recently presented Sacramento City College with a golf cart that, thanks to a grant, will be used to distribute condoms and other health-related products to students across the main campus. The AIDS Fund is calling the vehicle a "Condom Cart" as a provocative way to help communicate to our students the importance of safe, protected sexual encounters. According to the organization, young people are the most at-risk group for contracting HIV/AIDS and other sexually transmitted infections. The Fund presented SCC with the golf cart on World AIDS Day, an event covered by local news media.

Chancellor King announced the following retirements:

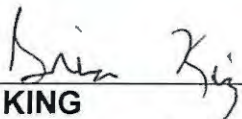
Retirement			Years of Service
Deborah A. Whitney	Counseling Clerk II	FLC	12+
Pamela L. Flaherty	Sociology Professor / Coordinator	SCC	17
Mary M. Steward	English Professor	SCC	17
Diane L. Richey-Ward	Art Professor	ARC	19
Balbina P. Gamble	Counselor	CRC	21
Linda Shoemake	Librarian	ARC	22
Judy A. Young	Nursing Professor	ARC	24
Barbara Gillogly	Gerontology Professor	ARC	29
Martin D. Ogle	Custodian	ARC	34+

## 10. ADJOURNMENT

*A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the meeting be adjourned.*

*Motion carried; 7:0*

President Johnson adjourned the meeting at 7:05 p.m.

  
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**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: January 14, 2015*

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