

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA Wednesday, March 11, 2015 5:30 pm

Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS	
<i>The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. CONSENT CONSIDERATIONS	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: February 11, 2015	Brian King
B. Curriculum Proposals: ARC/CRC/FLC/SCC	Susan L. Lorimer
C. Resolution No. 2015-06: Contract with the CA Community Colleges Chancellor's Office – Work-Based Learning Infrastructure Grant	Beverly Sandeen
D. Claim: Peter Blair	JP Sherry
E. Ratify: Grants and Contracts Awarded	Beverly A. Sandeen
F. Ratify: New Contracts and Renewals	Theresa Matista
G. Ratify: Bid Transactions	Theresa Matista
H. Disposition of Surplus Equipment	Theresa Matista
I. Purchase Orders, Warrants, Checks, and Wires	Theresa Matista
J. Regular Human Resources Transactions	Brian King
4. FIRST READING	
A. Title IX Board Policy Revisions: P-2113, P-2423, P-2424, P-2541, P-5111, P-5172, P-5173, P-5174, P-6111, P-6161, P-6163, P-6831, P-9111, P-9152, P-9153, P-9155	JP Sherry
B. Board Policy Revisions: Naming of Facilities and Areas (P-8431)	JP Sherry
C. Board Policy Revisions: Awarding Honorary Degrees (P-7244)	JP Sherry
D. Board Policy Revisions: Complimentary Tickets (P-8621)	JP Sherry
E. Statement of Legislative Principles	JP Sherry
5. ACTION	
A. CA Community Colleges Classified Employee of the Year	Brian King
B. Board Representatives to College Graduation Programs: May 20	Brian King
C. Resolution No. 2015-07: Support for Dual Enrollment	JP Sherry
D. Public Hearing: Resolution No. 2015:02A - City of Rancho Cordova Easements – FLC Rancho Cordova Center	Theresa Matista

6. INFORMATION	
A. Regional Economic Development Strategy	Brian King
B. Smoking on Campus	Sue Lorimer

7. BOARD MEMBER REPORTS

8. FUTURE AGENDA ITEMS

- 9. REPORTS and COMMENTS**
- Student Association
 - Classified Senate
 - Academic Senate
 - Other Recognized Constituencies
 - Chancellor’s Report

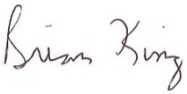
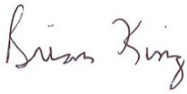
10. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Dustin Johnson President ▪ Area 1	Deborah Ortiz Vice President ▪ Area 6	Robert Jones ▪ Area 2 John Knight ▪ Area 3 Ruth Scribner ▪ Area 4	Pamela Haynes ▪ Area 5 Kay Albiani ▪ Area 7 Omba Kipuke ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Regular Board Meeting : April 8, 2015 ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Board Meeting Minutes: February 11, 2015	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS

The minutes of the Board of Trustees meeting held on February 11, 2015 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on February 11, 2015.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, February 11, 2015

1. CALL TO ORDER

The board meeting was called to order by President Johnson at 5:30 p.m., in the Aspen Hall Community Room, Folsom Lake College, 10 College Parkway, Folsom, California.

Present:

Mr. Dustin Johnson, President
Ms. Deborah Ortiz, Vice President
Ms. Kay Albiani
Mr. Robert Jones
Mr. John Knight
Ms. Ruth Scribner *arrived at 6:12 p.m.*

Mr. Omba Kipuke, Student Trustee

Dr. Brian King, Chancellor

Absent:

Ms. Pamela Haynes

2. ORAL COMMUNICATIONS

Dr. Edwin Fagin, Cosumnes River College faculty member addressed the Board regarding decreasing enrollment and hiring committee appointments.

3. CONSENT CONSIDERATIONS

A motion was made by Mr. Knight, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Albiani, Johnson, Jones, Knight, Ortiz

No: None

Absent: Haynes, Scribner

Motion carried; 5:0

A. *Board Meeting Minutes: January 14, 2014*

That the Board of Trustees approve the minutes of the meeting held on January 14, 2014.

B. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake, and Sacramento City colleges.

C. Resolution No. 2015-02: City of Rancho Cordova Easements – Folsom Lake College Rancho Cordova Center

That the Board of Trustees adopt Resolution No. 2015-02 declaring its intent to grant the City of Rancho Cordova the easements described in the February board agenda packet.

D. Appointments: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Bill Heinicke and Richard Soohoo to a successive term of two years upon the expiration of their initial appointments.

E. 2014-15 Budget Revision No. 1

That the Board of Trustees approve the 2014-15 Budget Revision No. 1 for the General, Instructionally Related, Child Development, Capital Outlay Projects, Bond Projects – Measures A & M, Self-Insurance, Bookstore, Student Financial Aid, and the Student Associations Trust funds shown on the schedules included in the February board agenda packet, and that the related documents be filed with the County Superintendent of Schools.

F. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2014 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.

G. Los Rios Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2014.

H. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify the grant and contract awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal) <ul style="list-style-type: none">Funds to support coordination of and instruction in the Child Development Training Program.9/1/2014 through 6/30/2015Administrator: Frank Malaret, Dean, Behavioral and Social Sciences	SCC	\$20,400	Yosemite CCD

Rural Business Enterprise Grant (RBEG) – Northern CA Central Valley Rural Trade Initiative <ul style="list-style-type: none"> Funds to provide export assistance to small and emerging private businesses in rural Northern California. 10/1/2014 through 9/30/2015 Administrator: Mary Jones, Interim Associate Vice Chancellor, Workforce and Economic Development 	WED	\$79,878	U.S. Dept. of Agriculture
Regional Industry Clusters of Opportunity (RICO) III – Alternative and Renewable Fuels and Vehicle Program <ul style="list-style-type: none"> Funds to develop training programs to meet the evolving needs of the electric vehicle and renewable fuel industries. 6/1/2014 through 12/31/2015 Administrator: Trish Caldwell, Dean, Technical Education 	ARC	\$50,000	SETA
Puente Project (renewal) <ul style="list-style-type: none"> Funds to provide academic and personal mentoring for Puente Program students. 7/1/2014 through 6/30/2015 Administrator: Ginny McReynolds, Interim Vice President, Student Services 	CRC	\$1,500	Regents of the University of CA
CA Early Childhood Mentor Program (renewal) <ul style="list-style-type: none"> Funds to provide professional development support to ECE teachers or administrators. 8/1/2014 through 6/15/2015 Administrator: Brian Bedford, Dean, Business Science and Family Science 	CRC	\$916	Chabot-Las Positas CCD

I. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the contracts listed herein, pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Commissioning Services for El Dorado Center EMS Controls Upgrade	\$20,400.00	(I)	12/15/14 – 12/31/16	3QC, Inc.	Facilities Management
Estimating & Plan Review Services for SCC Rodda Hall North	\$21,792.00	(I)	12/17/14 – 12/31/15	Cumming Corporation	Facilities Management
Design Services for Replacing Chiller at SCC Mohr Hall	\$16,180.00	(I)	01/16/15 – 12/31/15	Peters Engineering	Facilities Management
Design Review & Detailed Engineering for El Dorado Center EMS Controls Upgrade	\$17,650.00	(I)	01/08/15 – 06/30/15	3QC Inc.	Facilities Management
Design Services for CRC Business & Social Science #104 Remodel	\$34,000.00	(I)	01/22/15 – 01/31/17	Dean F. Unger Architects	Facilities Management

J. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions for the month of January as herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
14019	ARC Student Services addition	\$20,878.00	2	SW Allen Construction	\$2,927,109.00
14013	FLC Rancho Cordova construction	\$62,820.00	3	Roebbelen Contracting	\$11,574,398.88
14010R	SCC Lusk Aero Remodel	\$10,792.00	1	Peterson Developments	\$1,124,792.00
13009	ARC Culinary Arts Building Expansion	\$75,071.00	7	Broward Builders, Inc.	\$8,623,652.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
15018	ARC South Well Replacement	1	01/29/15	Hydro Resources – West, Inc.	\$437,000.00
15015R	ARC Student Services Flooring Finishes	2	01/29/15	A&P Floor Co.	\$54,716.00
CMAS 3-14-70-2686F	Computer System Support Equipment	2	1/24/15	Development Group Inc	\$112,588.86

K. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the February board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

L. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of December 16, 2014 through January 15, 2015.

PURCHASE ORDERS		
General Fund	0001079405-0001079708 B115682-B115684	\$ 1,648,877.41
Capital Outlay Fund	0003015999-0003016048 -	
Child Development Fund	0006000749-0006000750 -	
Self-Insurance Fund	0009000330-0009000331 -	
WARRANTS		
General Fund	709395-710503	\$ 9,080,559.10
General Fund-ARC Instructional Related	004650-004757	
General Fund-CRC Instructional Related	021602-021635	
General Fund-FLC Instructional Related	030594-030605	

General Fund–SCC Instructional Related	043800-043842				
Capital Outlay Fund	829383-829468				
Child Development Fund	954031-954043				
Self-Insurance Fund	976221-976225				
Payroll Warrants	251218-253133	\$ 18,170,737.32			
Payroll-Direct Deposit	709873-714210				
January Leave Process	253134-254658				
Payroll Vendor Warrants	57679-57856				
CHECKS					
Financial Aid Disbursements	2094782-2095822	\$ 1,421,297.00			
Clearing Checks	2575-2580	\$ 76,763.30			
Parking Checks	-	\$ -			
Bookstore Fund – ARC	28968-29054	\$ 480,740.53			
Bookstore Fund – CRC	025837-025868				
Bookstore Fund – FLC	8788-8808				
Bookstore Fund – SCC	047184-047202				
Student Clubs Agency Fund – ARC	4539-4553	\$ 59,210.67			
Student Clubs Agency Fund – CRC	3512-3538				
Student Clubs Agency Fund – FLC	1853-1865				
Student Clubs Agency Fund – SCC	2964-2987				
Foundation – ARC	4165-4190	\$ 74,046.54			
Foundation – CRC	1858-1864				
Foundation – FLC	0855-0878				
Foundation – SCC	3171-3199				
Foundation – DO	0617-0626				
Associated Students Trust Fund – ARC	0678-0687	\$ 8,115.41			
Associated Students Trust Fund – CRC	0608-0608				
Associated Students Trust Fund – FLC	0513-0516				
Associated Students Trust Fund – SCC	-				
Regional Performing Arts Center Fund	USI Check System 2882-2953 Manual check 9112-9112	\$ 507,769.64			
WIRES					
Board of Equalization	-	\$ -			
PARS	-	\$ 19,974.06			
Vendors	-	\$ -			
STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original No	Reissued No	Amount
35900	1/6/2015	10/15/2010	341901	710356	\$52.00

M. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the February board agenda packet.

4. COLLECTIVE BARGAINING

A. Public Hearing: 2015-18 Collective Bargaining Proposals for LRSA and District

Public Hearing: President Johnson declared a public hearing open in the matter of the 2015-2018 Collective Bargaining Proposals for LRSA and the District. There were no comments. The hearing was declared closed.

A motion was made by Ms. Ortiz, seconded by Mr. Knight, that the Board of Trustees receive the initial collective bargaining proposals of LRSA and the District, and adopt the District's proposal.

Roll Call Vote:

Aye: Albiani, Johnson, Jones, Knight, Ortiz

No: None

Absent: Haynes, Scribner

Motion carried; 5:0

5. ACTION

A. Resolution No. 2015-03: Mitigated Negative Declaration for the Proposed ARC Athletic Fields Improvements Project

A motion was made by Mr. Knight, seconded by Ms. Albiani, that the Board of Trustees adopt Resolution No. 2015-03, adopting the American River College Athletic Fields Initial Study/Mitigated Negative Declaration, and approve the Athletic Fields project.

Roll Call Vote:

Aye: Albiani, Johnson, Jones, Knight, Ortiz

No: None

Absent: Haynes, Scribner

Motion carried; 5:0

B. Board Policy Revisions: Visitors on Campus (P-1312), Compensation and Reimbursement (P-3221), Investment of Funds (P-8252), Bidding and Quotation Procedures (P-8323), Adoption of Plan and Allocation to Classes (P-6211).

A motion was made by Ms. Albiani, seconded by Ms. Ortiz, that the Board of Trustees approve the proposed revisions to the policies included in the February board agenda packet.

Roll Call Vote:

Aye: Albiani, Johnson, Jones, Knight, Ortiz

No: None

Absent: Haynes, Scribner

Motion carried; 5:0

6. INFORMATION

A. Folsom Lake College Athletics: Falcons Take Flight

Folsom Lake College administrators, faculty and students presented an overview of the growth of the Athletic Program at FLC including facility expansions and student achievements since 2009.

7. BOARD MEMBER REPORTS

Trustee Kipuke was honored to be a part of the legislative visits and the student Lobby Day. He also reported his attendance to the ribbon cutting at the American River College Culinary Arts Building.

Trustee Albiani thanked Folsom Lake College for hosting the Board, and for the tour of the new gym before the meeting. She reported her participation in the American River College Culinary Arts donor reception and the Los Rios Foundation Board meeting.

Trustee Knight thanked Folsom Lake College for its hospitality.

Trustee Ortiz attended the Community College League of California's Trustee Workshops and the Legislative Conference. She also represented the Board of Trustees at the American River College Culinary Arts donor reception.

Trustee Scribner attended convocation at Cosumnes River College.

Trustee Jones attended the Sacramento Metro Chamber Awards Dinner, at which Los Rios was inducted into the Business Hall of Fame.

Trustee Johnson participated in the entire day of the Chancellor's convocation presentations across the District. He also attended the Hispanic Chamber dinner and the Mexican Consulate's event, Steps to College.

8. FUTURE AGENDA ITEMS

Trustee Albiani asked for information on foster youth programs and how the District is integrating students from foster care programs into our colleges.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Jonathan Rogers, President, Folsom Lake College Student Association
Rochelle Franco, President, Folsom Lake College Classified Senate
Kale Braden, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

Districtwide: Chancellor King shared how exciting it was to attend the Sacramento Metro Chamber of Commerce awards dinner a couple of weeks ago. He proudly accepted the Los Rios District's induction into the Chamber's Business Hall of Fame, and was happy to have Trustees Haynes and Jones participate in the evening. On Saturday, February 7, the Los Rios District and its four colleges made an impressive showing of commitment and purpose at the annual Steps to College event at the Mexican Consulate. This is a major event to engage the Hispanic community in higher education opportunities and a top priority of our Board. In all, more than 70 volunteers representing all four Los Rios colleges and the District Office participated. Our volunteers estimate that they personally met with an estimated 1,600 to 1,900 potential students and their families throughout the daylong event! Los Rios volunteers provided academic and financial aid counseling and general information about the colleges.

ARC: The American River College Vocal Ensemble is gearing up to perform later this month at the American Choral Directors Association's annual conference in Salt Lake City, Utah. More than 250 ensembles applied for a coveted slot at this conference. But that's not all! The ensemble has also been selected as a finalist to compete at the Next Generation Jazz Festival in March in Monterey. A panel from the prestigious Berklee College of Music selected our ensemble as a finalist from among many candidates. This is the 2nd straight year the ensemble has been chosen. Only 5 ensembles are selected to compete at the festival. Cheers to our awesome students and their director, Dr. Art Lapierre!

CRC: Cosumnes River College's Elk Grove Center has been granted "center status" by the state Board of Governors. Interim President Whitney Yamamura presented the Center's all-important statistics since it opened its doors in fall 2013, including the fact that enrollment this spring is expected to exceed 4,000, with 1,000 annual FTES projected to be generated this year.

FLC: At Folsom Lake College, the Work Experience and Internship Program and the Career & Transfer Services Center have partnered to launch the "Conversations with the Pros" speakers series for spring 2015. The focus is on career and technical education pathways. The presentations will feature an expert from industry paired with a member of the FLC faculty. Upcoming conversations will focus on careers in: purchasing, project management, engineering, medical laboratory science, law enforcement, jobs with the state of California and careers with the U.S. Fish & Wildlife Service. This is a unique opportunity for students to learn what it's really like to work in their chosen fields, to find internship and job opportunities in their majors, and to network with potential employers.

SCC: At Sacramento City College, the awards continue to pile up for Psychology Professor Gayle Pitman and her children’s book “This Day in June.” The American Library Association (ALA) has named it as this year’s Stonewall Book Award, which is given annually to English-language children’s and young adult books of exceptional merit relating to the gay, lesbian, bisexual and transgender experience. It is the first children’s picture book to earn the award in its 44-year history. And the International Reading Association recently named Professor Pitman’s book a 2015 Notable Book for a Global Society. “This Day in June” was published last year by Magination Press, the publishing arm of the American Psychological Association. SCC’s West Sacramento Center celebrated its 5-year anniversary on Thursday, Jan. 29, at its current location. The college and general community participated in the celebration, which included an open house and tours. The celebration made the front page of the West Sacramento News-Ledger.

Chancellor King announced the following retirements:

Retirement			Years of Service
Dolly M. Green	Director, Human Resources	DO	10
Judy A. Young	Nursing Professor	ARC	25
Margaret A. Woodcock	Art Professor	CRC	24

10. CLOSED SESSION

Outside Counsel Bruce Sarchet announced closed session. The following Board members went into closed session at 6:35 p.m. to consider the matters listed below: Ms. Albiani, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54956.9, subd. (a), Conference with Legal Counsel; Existing Litigation; Case names unspecified: Disclosure could jeopardize settlement negotiations.

Closed session adjourned: 6:55 p.m.

Open session: 6:57 p.m.

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In closed session, the Board voted 6 to 0, with Trustee Haynes absent, to adopt Resolution No. 2015-04 for the LRCEA/LRCCD January 2015 Agreement and Resolution No. 2015-05 for the LRCEA/LRCCD August 2014 Agreement.

12. ADJOURNMENT

A motion was made by Ms. Ortiz, seconded by Mr. Knight, that the meeting be adjourned.

Motion carried; 6:0

President Johnson adjourned the meeting at 7:00 p.m.

BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft Minutes presented to the Board of Trustees: March 11, 2015.

jd

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Susan L. Lorimer <i>Susan L. Lorimer</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the February 27, 2015 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Julie Chung, Kirsten Corbin (Chair), Bill Simpson, Marie Schirmer, David Hylton II (student), Colleen Owings; Cosumnes River College – Michael Lawlor, Lee Weathers, Amanda Wolcott-Paskey, Rita Klahorst (student), Lisa Lawrenson; Folsom Lake College – Eric Wada, Debra Worth, Monica Pactol; Sacramento City College – Lonnie Larson, Richard Yang, Dyan Pease, Beverly Lopez (student), Mary Turner; District Senate – Kale Braden; Articulation Officer – Lynn Fowler; and District Office – Sue Lorimer.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

March 11, 2015

COURSE PROPOSALS

Course Deletions

American River College

1. **ENGR 320 Manufacturing Processes (3.00 units)**

Justification: This course no longer meets the needs of our students.

2. **ENGR 430 Dynamics (3.00 units)**

Justification: This course no longer meets the needs of our students.

3. **FREN 351 Conversational French, Elementary (3.00 units)**

Justification: This course no longer meets the needs of students.

4. **FREN 352 Conversational French, Elementary (3.00 units)**

Justification: This course no longer meets the needs of students.

5. **FREN 361 Conversational French, Intermediate (3.00 units)**

Justification: This course no longer meets the needs of students.

6. **FREN 362 Conversational French, Intermediate (3.00 units)**

Justification: This course no longer meets the needs of students.

7. **IDES 361 Beginning Kitchen Design (3.00 units)**

Justification: This course is no longer part of a degree/certificate.

8. **IDES 362 Advanced Kitchen Design (3.00 units)**

Justification: This course is no longer part of a degree/certificate.

9. **IDES 375 Beginning Bath Design (3.00 units)**

Justification: This course is no longer part of a degree/certificate.

10. IDES 376 Advanced Bath Design (2.00 units)

Justification: This course is no longer part of a degree/certificate.

11. SCSD 1109 Sheriff's Department Citizen's Academy (1.00 unit)

Justification: This course was moved to a new identifier. It is now PSTC 1586.

12. SCSD 1209 Disaster Preparedness (1.25 units)

Justification: This course had been moved to PSTC 1870.

13. SCSD 1221 Firearms Tactical Rifle - Sheriff (0.75 units)

Justification: This course has been moved to PTSC 1648.

14. SPD 1100 Basic Police Academy (22.50 - 25.00 units)

Justification: This course has been moved so that it is under the PSTC identifier. It is now PSTC 1506.

15. SPD 1101 Pre-Academy (1.00 unit)

Justification: This course has been moved to the PSTC identifier. It is now PSTC 1507.

16. SPD 1115 Mobile Data Computer Training (0.25 units)

Justification: This course no longer meets the needs of our students.

17. SPD 1181 Public Safety Communication Academy-Police (6.00 units)

Justification: This course no longer meets the needs of our students.

18. SPD 1200 Public Safety Dispatcher (6.00 units)

Justification: This course has been moved to another identifier and is now PSTC 1660.

19. SPD 1201 Communications Training Officer (2.00 units)

Justification: This course has been moved and has a new identifier. It is now PSTC 1663.

20. SPD 1203 Radio Dispatch Academy-Police (REVISED 181B) (3.00 units)

Justification: This course has been updated and moved to a new identifier. The course is now PSTC 1661.

21. SRCP 1116 Law Enforcement Chaplain's Academy (3.00 units)

Justification: This course no longer meets the needs of our students.

22. SRCP 1190 Technical Courses (0.50 - 4.00 units)

Justification: This course no longer meets the needs of our students.

23. SRCP 1216 Community Chaplain's Academy (6.00 units)

Justification: This course no longer meets the needs of our students.

Cosumnes River College

1. BIT 132 Steel Construction Principles & Inspection (3.00 units)

Justification: The four Special Inspection type courses (BIT 132, BIT 134, BIT 136 and BIT 138) have been combined into one Introduction to Special Inspection course and designated as BIT 106. Consequently the Special Inspection courses listed above are no longer offered. These courses had been tailored to meet the needs of special inspectors. BIT 106 was developed to address the need to provide Building Inspectors with the technical knowledge necessary to oversee and approve special inspections as required by the California Building Code rather than perform the special inspections. The course also prepares the students to analyze field reports, laboratory testing reports and final reports provided by special inspection firms. This consolidation permitted the re-allocation of .4 FTEs in order to allow the program to offer more relevant courses such as California Green Building Standards Code and Introduction to the Residential Code. By making these modifications and additions to the curriculum the program is able to enhance student success, promote teaching and learning effectiveness, and provide additional access and growth.

2. BIT 134 Soils and Asphalt Principles and Inspection (3.00 units)

Justification: The four Special Inspection type courses (BIT 132, BIT 134, BIT 136 and BIT 138) have been combined into one Introduction to Special Inspection course and designated as BIT 106. Consequently the Special Inspection courses listed above are no longer offered. These courses had been tailored to meet the needs of special inspectors. BIT 106 was developed to address the need to provide Building Inspectors with the technical knowledge necessary to oversee and approve special inspections as required by the California Building Code rather than perform the special inspections. The course also prepares the students to analyze field reports, laboratory testing reports and final reports provided by special inspection firms. This consolidation permitted the re-allocation of .4 FTEs in order to allow the program to offer more relevant courses such as California Green Building Standards Code and Introduction to the Residential Code. By making these modifications and additions to the curriculum the program is able to enhance student success, promote teaching and learning effectiveness, and provide additional access and growth.

3. **BIT 136 Concrete Principles & Inspection (3.00 units)**

Justification: The four Special Inspection type courses (BIT 132, BIT 134, BIT 136 and BIT 138) have been combined into one Introduction to Special Inspection course and designated as BIT 106. Consequently the Special Inspection courses listed above are no longer offered. These courses had been tailored to meet the needs of special inspectors. BIT 106 was developed to address the need to provide Building Inspectors with the technical knowledge necessary to oversee and approve special inspections as required by the California Building Code rather than perform the special inspections. The course also prepares the students to analyze field reports, laboratory testing reports and final reports provided by special inspection firms. This consolidation permitted the re-allocation of .4 FTEs in order to allow the program to offer more relevant courses such as California Green Building Standards Code and Introduction to the Residential Code. By making these modifications and additions to the curriculum the program is able to enhance student success, promote teaching and learning effectiveness, and provide additional access and growth.

4. **BIT 138 Masonry Principles & Inspection (3.00 units)**

Justification: The four Special Inspection type courses (BIT 132, BIT 134, BIT 136 and BIT 138) have been combined into one Introduction to Special Inspection course and designated as BIT 106. Consequently the Special Inspection courses listed above are no longer offered. These courses had been tailored to meet the needs of special inspectors. BIT 106 was developed to address the need to provide Building Inspectors with the technical knowledge necessary to oversee and approve special inspections as required by the California Building Code rather than perform the special inspections. The course also prepares the students to analyze field reports, laboratory testing reports and final reports provided by special inspection firms. This consolidation permitted the re-allocation of .4 FTEs in order to allow the program to offer more relevant courses such as California Green Building Standards Code and Introduction to the Residential Code. By making these modifications and additions to the curriculum the program is able to enhance student success, promote teaching and learning effectiveness, and provide additional access and growth.

5. **PHIL 328 Critical Reasoning and Composition (3.00 units)**

Justification: PHIL 328 does not satisfy any specific requirement for transfer or degree completion within the Philosophy major. Students may satisfy the relevant GE transfer requirements with other courses which are regularly available to students at CRC.

Folsom Lake College

1. **NUTRI 200 General Nutrition - Healthy Eating, Healthy Living (3.00 units)**

Justification: This course was developed to provide an opportunity for articulation with high school nutrition courses and to have a general nutrition class for adults in the community that wanted to learn about nutrition. This course is not required for any degrees/certificates and does not count for transfer degrees. The curriculum for NUTRI 200 was developed but the course was never taught due to limited FTE in the department.

2. **PHOTO 260 The Eastern Sierra Landscape, Yosemite Valley (2.00 units)**

Justification: The art department has not offered this course since 2009 due to loss in FTE. Since we do not foresee any new FTE for the art department in the near future and since there is no program associated with this course, the art department agreed to delete this course. We may bring it back sometime in the future if we decide to develop a certificate program in photography.

3. **PHOTO 264 The Pacific Coast Landscape (2.00 units)**

Justification: The art department has not offered this course since Fall 2009 due to loss in FTE. Since we do not foresee any new FTE for the art department in the near future and since there is no program associated with this course, the art department agreed to delete this course. We may bring it back sometime in the future if we decide to develop a certificate program in photography.

4. **PHOTO 370 Portraiture and Wedding Photography (3.00 units)**

Justification: The art department has not offered this course since Spring 2011 due to loss in FTE. Since we do not foresee any new FTE for the art department in the near future and since there is no program associated with this course, the art department agreed to delete this course. We may bring it back sometime in the future if we decide to develop a certificate program in photography.

5. **PHOTO 415 Advanced Digital Photo Restoration and Retouching (3.00 units)**

Justification: The art department has not offered this course since Spring 2010 due to loss in FTE. Since we do not foresee any new FTE for the art department in the near future and since there is no program associated with this course, the art department agreed to delete this course. We may bring it back sometime in the future if we decide to develop a certificate program in photography.

Sacramento City College

1. **GEOG 390 Field Studies in Geography (1.00 - 4.00 units)**

Justification: The SCC Geography Department has recently updated our field course offerings by creating four regional field courses. As a result, this broader field course is no longer needed.

2. **RAILR 297 Internship in Railroad Operations (1.00 - 3.00 units)**

Justification: This course has not been utilized for some time and there are no plans to utilize it in the future.

3. **SPORT 315 Basketball, Intercollegiate-Women (2.00 units)**

Justification: The course was taught as an "other term" course that included parts of the fall and spring semesters and it has been replaced by SPORT 316, which occurs in the fall semester and SPORT 317, which occurs in the spring semester. Consequently SPORT 315 will not be taught again.

New to College Courses

Folsom Lake College

1. **MUP 424 Commercial Music Ensemble (2.00 units)**

Prerequisite: None.

Enrollment Limitation: Audition required before students may enroll in the class.

18.00 hours lecture, 54.00 hours laboratory

This course involves the rehearsal and performance of contemporary popular and commercial music genre including rock, pop, jazz, r&b, funk, Latin and world. This course may be taken four times for credit.

Justification: This course is part of the Commercial Music Program. It fulfills requirements of the proposed Commercial Music Certificates.

2. **PACT 310 Badminton I (1.00 unit)**

Prerequisite: None.

54.00 hours laboratory

This course provides a review of basic fundamentals, techniques and rules. The emphasis is on skills and techniques such as play strategies for singles and doubles and shot selection for various play situations. Students are required to wear proper footwear for athletic activity as well as appropriate work-out attire.

Justification: This course fulfills an Associate of Arts degree requirement for living skills and the CSU requirement in Area E. This course allows opportunities for students to utilize new college facilities (gymnasium).

New to District Courses

American River College

1. **IDES 101 Interior Design Careers (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course explores a variety of career options in the multi-faceted field of interior design. Field trips are required.

Justification: This course is one in a new series of half-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as being incorporated into our existing Interior Retail Merchandising certificate.

2. **IDES 102 Working with Clients (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course covers methods for effectively working with clients. Field trips are required.

Justification: This course is one in a new series of half-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as being incorporated into our existing Interior Retail Merchandising certificate.

3. **IDES 103 Furniture Markets (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course provides an opportunity to attend seasonal markets, such as the San Francisco Design Center (SFDC), to tour showrooms, attend lectures, and see the upcoming interior design offerings. Trends, markets, budgets, and products are discussed. Field trips are required.

Justification: This course is one in a new series of half-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as being incorporated into our existing Interior Retail Merchandising certificate.

4. **IDES 104 Home Staging (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course is a basic introduction to the process of staging homes for sale. Topics include model homes and resale. Field trips are required.

Justification: This course is one in a new series of half-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as being incorporated into our existing Interior Retail Merchandising certificate.

5. **IDES 108 Lighting For Better Health (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course introduces better lighting design that could improve your health. New research shows that properly designed lighting can enhance our human biology and overall good health. Field trips are required.

Justification: This course is one in a new series of half-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as being incorporated into our existing Interior Retail Merchandising certificate.

6. **IDES 109 Interior Design Specifications (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This is a basic introduction to the process of specifying interior fixtures, furniture, and equipment. Topics include selection, documentation, and industry standards for specification writing. Field trips may be required.

Justification: This course is one in a new series of half-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as being incorporated into our existing Interior Retail Merchandising certificate.

7. **IDES 120 Seasonal Decorating (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course introduces the basics for changing decor according to various seasons and holidays. Resourcing for props, elements and accessories is included. This course covers both commercial and residential applications.

Justification: This course is one in a new series of half-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as being incorporated into our existing Interior Retail Merchandising certificate.

8. **PSTC 1804 Informant Development and Maintenance (1.00 unit)**

Prerequisite: PSTC 1200

24.00 hours lecture

This course is designed for law enforcement, correctional, probation, and parole officers in the development of informants. Course topics include common problems when using informants, limitations on the use of informants, informant motives, informant policies, investigative strategies, and informants and ethics.

Justification: This course meets the needs identified in the Sacramento Regional Public Safety Training Center's planning document and of law enforcement agencies throughout the region.

9. **PSTC 1807 Advanced Identification of Organized Criminal Street Gangs and Criminal Gang Activities (0.25 - 0.75 units)**

Prerequisite: None.

8.00 - 16.00 hours lecture

This course provides educators, gang intervention personnel, and public safety personnel with information and resource identification critical to the reduction of gang violence. Pass/No Pass only.

Justification: This course meets the needs identified in the Sacramento Regional Public Safety Training Center's planning document and places the former PSTC 1999 Experimental Offering into permanent course status.

Folsom Lake College

1. **HCD 315 Freshman Seminar (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course is designed to assist students in their first year of college. Topics include critical and independent thinking, connecting with campus academic support services and resources, educational planning and exploration of academic and career paths, campus diversity and multiculturalism, information literacy, and enhancing academic and personal development skills needed to reach educational and life goals.

Justification: The course will be offered to all first time college students as an interdisciplinary approach to teaching academic skills strategies. The course will be an essential component to the college's Student Success & Support Program efforts and will provide students with personal and academic skills that are important to academic success. HCD 315 will be a foundation to the college's First Year Experience efforts.

Sacramento City College

1. **ENGLT 328 Literature and The Environment (3.00 units)**

Prerequisite: ENGWR 101 with a grade of "C" or better, or placement through the assessment process.

54.00 hours lecture

This course is an introduction to literature with an emphasis on American environmental literature. Study will include major figures, themes, and historical periods; different cultural perspectives on the relationship between humans and the natural nonhuman world; the role women have played in the development of the genre; and the relationship between environmental literature and emerging environmental concerns.

Justification: This course is being created as a new course that will be part of the new AA in Environmental Studies. The course will fulfill a literature requirement within the degree.

2. **GEOG 391 Field Studies in Geography: Mountain Landscapes (1.00 – 4.00 units)**

Prerequisite: None.

6 - 244 hours lecture, 36 - 144 hours laboratory

This course involves the study of geographic principles and processes in mountain environments. The course content will vary by destination but may include topics in physical geography (e.g., plant and animal communities, climate and weather, geology and geomorphology, natural hazards, environmental impacts, etc.), human geography (e.g., cultural landscapes, economic activities, transportation issues, land use patterns,

etc.), and introduction to tools and techniques used for geographic field research (e.g., map and compass use, the Global Positioning System (GPS), Geographic Information Systems (GIS), etc.). Field excursions are required.

Justification: These field experiences will greatly enhance student understanding of numerous geographic and environmental concepts. In addition, this course will provide our urban student population the opportunity to experience environments that may be foreign to them.

PROGRAM PROPOSALS

Program Deletion(s)

Sacramento City College

1. **Active Server Pages Developer**

Justification: This certificate is being replaced with the new Web Professional certificate and degree programs.

2. **International Computer Driving License**

Justification: We already have degrees and certificates that cover this area and students can still take all these courses on their own.

3. **Liberal Studies**

Justification: This degree is being deleted per the creation of the new "Interdisciplinary Studies" degrees. The Communications Department at SCC has decided to no longer participate in this degree, so the English Department will create a new Interdisciplinary Studies degree replacing the Communication and English degree.

4. **Webmaster Level 1**

Justification: CIS and GCOM have a new Web Professional degree and certificate that will replace this certificate. The new programs were built in conjunction with our community advisors.

5. **Webmaster Level 2**

Justification: CIS and GCOM have a new Web Professional degree and certificate that will replace this certificate. The new programs were built in conjunction with our community advisors.

New Programs

Folsom Lake College

1. Nutrition and Dietetics

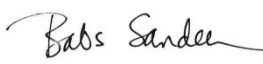
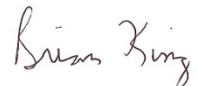
The Associate in Science in Nutrition and Dietetics for Transfer (AS-T) degree in Nutrition and Dietetics at Folsom Lake College allows students interested in pursuing a degree in Nutrition and Dietetics to complete their first two years of requirements at the community college before transferring to a California State University which offers a B.S. degree in Nutrition and Dietetics. Note to transfer students: If your goal is to transfer to a four-year institution to obtain a Bachelor's degree in nutrition or dietetics, you must meet with a counselor and plan the courses for your major. Each California State University may have different requirements for transfer and Bachelor degrees.

Justification: This Associate in Science in Nutrition and Dietetics for Transfer (AS-T) degree has been developed in response to SB 1440 and allows students who are interested in pursuing a degree in Nutrition and Dietetics to complete their first two years of study at Folsom Lake College and then transfer to a California State University that offers a B.S. degree in Nutrition and Dietetics.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Resolution No. 2015-06: Authorizing Execution of a Contract with the California Community Colleges Chancellor's Office – Work-Based Learning Infrastructure Grant	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Beverly Sandeen 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

The California Community Colleges Chancellor's Office (CCCCO) is requiring contractors to provide a Board resolution authorizing the execution of the CCCCCO Contract No. C14-0036, Work-Based Learning Infrastructure Grant, and identify individuals authorized to sign and otherwise enter into the contract. The purpose of the agreement is to allow the District to serve as fiscal agent for this grant and to partner with the Foundation for California Community Colleges to support work-based learning alignment and coordination efforts within regions and across sectors.

STATUS:

Los Rios Community College District is serving as a contractor for the CCCCCO.

<u>Contract Name</u>	<u>Contract Number</u>	<u>Contract Amount</u>
Work-based Learning Infrastructure	C14-0036	\$1,200,000

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2015-06 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2015-06

Authorizing Execution of a Contract with the California Community Colleges Chancellor’s Office - Work-Based Learning Infrastructure Grant

WHEREAS, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as “Contractor”) desires to enter into a contract with the California Community Colleges Chancellor’s Office (hereinafter referred to as “CCCCO”) for the purpose of serving as fiscal agent for the Work-based Learning Infrastructure grant and to partner with the Foundation for California Community Colleges to support work-based learning alignment and coordination efforts within regions and across sectors (Agreement № C14-0036), and authorize the designated personnel to sign contract documents pursuant to Standard Agreement Contract № C14-0036 (“Standard Agreement”): Now, therefore,

BE IT RESOLVED that the Los Rios Board of Trustees hereby authorizes the execution of Contract № C14-0036 by and between Contractor and CCCCCO; and

BE IT FURTHER RESOLVED that any individual employed by Contractor in the position(s) of: Vice Chancellor, Finance and Administration; Vice Chancellor, Resource and Economic Development; and Vice Chancellor, Education and Technology are hereby authorized on behalf of and in the name of Contractor and as its official act and deed to sign and otherwise enter into Contract № C14-0036 with CCCCCO; and

BE IT FURTHER RESOLVED that any individual employed by Contractor in the positions of: Vice Chancellor, Finance and Administration; Associate Vice Chancellor, Finance; and Director, Accounting Services shall be authorized to act on behalf of Contractor with respect to this Contract № C14-0036 by and between Contractor and CCCCCO and that CCCCCO may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of Contractor pursuant to this resolution; and

BE IT FURTHER RESOLVED that the following individuals comprise the entire Los Rios Community College District Board of Trustees, 1919 Spanos Court, Sacramento, CA 95825: Kay Albiani, Pamela Haynes, Dustin Johnson, Robert Jones, John Knight, Deborah Ortiz, and Ruth Scribner; and

BE IT FURTHER RESOLVED that the authority conferred pursuant to this resolution and the representation contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by CCCCCO.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2015-06 this eleventh day of March, 2015, by the following called vote:

AYES	NOES	ABSENT
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Attest:


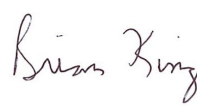
Dustin Johnson, Board President

Brian King, Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Claim: Peter Blair	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Claimant Peter Blair submitted a claim with attachments A, B, C, and D, totaling 19 pages. Attachment C contains extensive medical documentation about injuries the Claimant alleges have been caused by the incident. To protect the privacy of the Claimant, only attachments A, B, and D are provided.

STATUS:

Claimant is seeking damages from Los Rios Community College District.

RECOMMENDATION:

It is recommended that the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.



LOS RIOS

COMMUNITY COLLEGE DISTRICT

Claim for Damages Form

ONCE SUBMITTED, THIS IS A PUBLIC DOCUMENT

LRCCD Use Only
Received

MAR - 2 2015

Office of the General Counsel
Los Rios Community College District

Claimant Information	First Name Peter	MI M	Last Name Blair
	Date of Birth (MM/DD/YY)*		Social Security No.*
	Driver's License No.	License State CA	Receives or is eligible for SSDI or Medicare? * (Yes/No) Disabled Veteran - VA medical SSDI YES
	Home Address (Number/Street) 5413 Parkville Ct		Business Name (if including business address)
	City Sacramento	State CA	Zip Code 95842
	Mail Notices to which address? <input checked="" type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Attorney		Business Address (Number/Street) City State Zip Code
Injury/Damage Information	Date injury/damage occurred (MM/DD/YY) 09/05/14	Time of day injury/damage occurred 9:35	Where did injury/damage occur? (College site, street address, intersection, other locations, etc.) American River College 4700 College Dr, Sac, CA 95841
	How did injury /damage occur? (Describe accident or occurrence in complete detail/attach additional pages if needed) See attachment Sec. A (3 pages)		
	Name(s) of Los Rios employees involved Robert Towers, Professor RALPH Z - Student Helper		Police Report No.
	What action or inaction of Los Rios employee(s) causes your injury/damages? see Attachment Sec. B (1 page)		
	What injuries/damages did you suffer? see Attachment C (14 pages)		
	State the amount of the claim, if less than \$10,000		
Include the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time the claim is presented, and list the basis for the computation of the amount claimed see Attachment Sec. D (1 page)			
If the dollar amount of the claim is more than \$10,000, no dollar amount will be stated, but please indicate whether the claim is a limited civil case claim (total dollar amount less than \$25,000) <input type="checkbox"/> Yes, it is a limited civil case claim <input checked="" type="checkbox"/> No, it is not a limited civil case claim			
Certification	By signing below, I certify that all information furnished on this form is accurate, truthful, and complete, and that I understand that the presentation of a false claim is a felony (refer to CA Penal Code Sec 72). Note: If the signer is not the Claimant, indicate the relationship of the signer to the Claimant (parent, attorney, etc.) and address.		
	Signature P. Yeboah	Date Mar 2, 15	Relationship and address (if not Claimant)
Directions for Submission	Attach and include with this form any bills for medical treatment or expenses/estimates for personal property damage. Once submitted, this form becomes a public document. However, please note that Claimant's Date of Birth, Social Security No., and Driver's License No. WILL REMAIN CONFIDENTIAL.		Return completed form to: Los Rios Community College District ATTN: General Counsel 1919 Spanos Court Sacramento, CA 95825

*Responses REQUIRED for Federal Medicare Secondary Payer Reporting

Section (A)

How did injury / damage occur - Personal Report

2nd day of beginning Badminton Class

9:00 – 9:10 Coach Towers instructs students to participate in classroom setup of poles and nets.

9:10 – 9:25 –Coach/Instructor told the two “student helpers” (*introduced as veteran players*) to demonstrate play. I noticed as I approached the 1st court area, that there was also a younger male student in short dark hair, which was standing in one of the court sides.

Coach pointed at me and then pointed at the court and said “you.” (*meaning for me to take position on the court*)

The coach then announced for everyone else to sit in the bleachers, because he was going to show the class a demo.

The “how to” demonstration took about 10 minutes.

9:25 After Coach Towers finished his demo instructions, he dispersed the rest of the students to the available courts. The more advanced players were instructed to play on the last courts. I stayed in the beginners’ court as I had no experience in the sport. The four of us continued playing. During the second game, the score was 9 to 16, our favor. My opponent appeared flustered about his performance

9:35 Opponent hit shuttlecock/birdie making direct contact to my right eye with the ball (same size as eye) with great unexpected force causing it to rupture. I had no time to blink as it made a direct hit to the eye flesh.

I wobbled a bit, and then sat down when my legs gave out from under me. I remember thinking, that’s strange that I fell from a birdy hitting me. And then why did he hit it so hard at close range like that. *I was just on the other side of the net from him.*

My partner Eric “E”, asked if I was alright. I tried to stand back up, when I fell back down. I sat on the floor a moment trying to get my bearings.

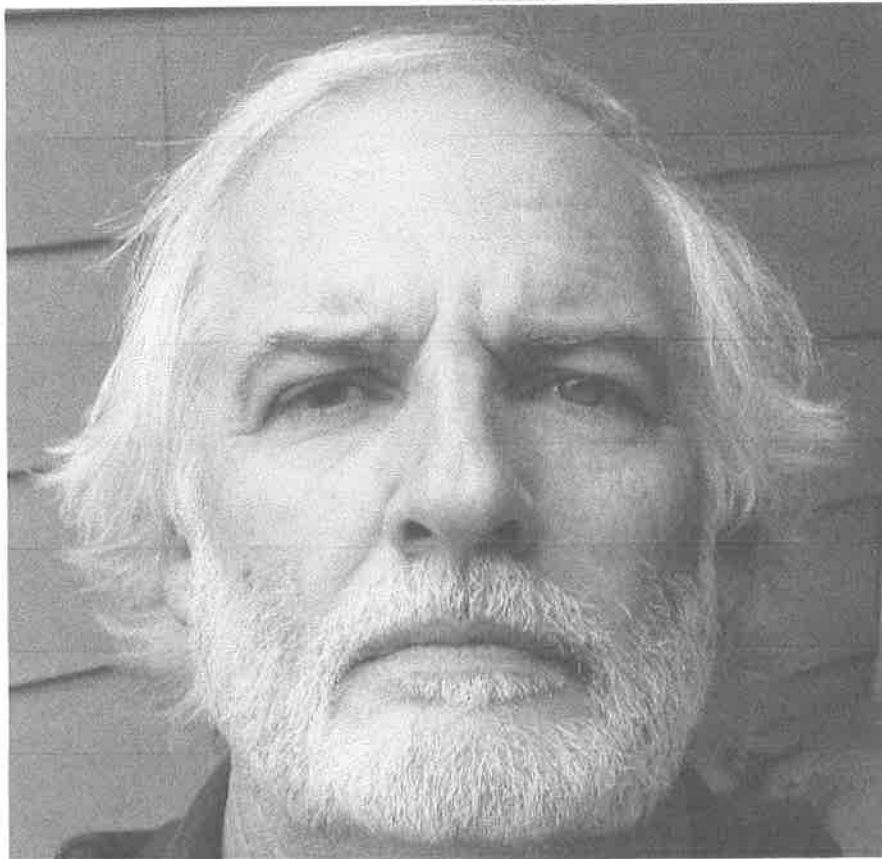
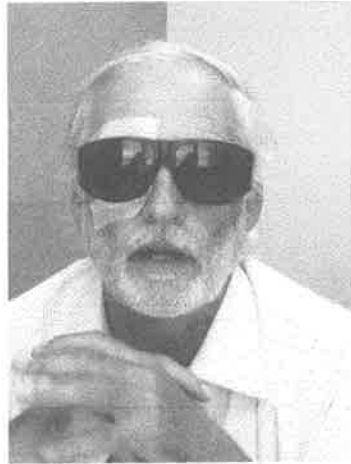
Then I grabbed E’s arm and he helped me up. He asked again if I was alright. I uttered “ah aah”; meaning “no.” I kept my eyes closed as I knew something was horribly wrong. I then stayed in the same spot until E’s voice was moving away and I said wait a minute. I then reached out and kind of let him lead me to the bleachers with me struggling to just take little peeks to get my bearings. My Opponent R (*student helper*) how had made the hit, asked if I was Okay and kept repeating how sorry he was to have made contact.

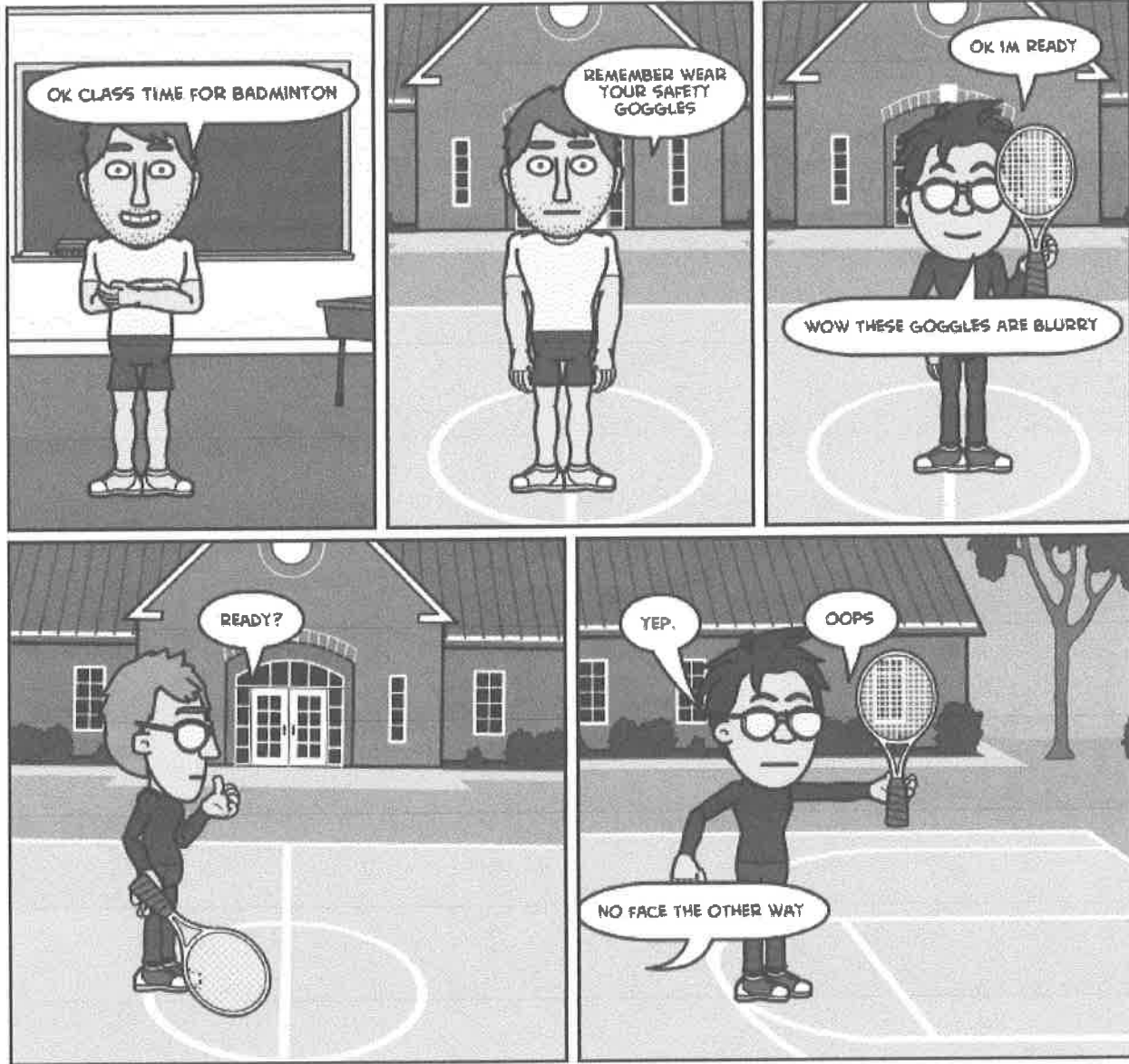
I reached up to hold my injured eye, when I felt a lot of what I first thought was sweat (but with a different feel); it felt even more liquidly than normal. I realized that only one side of my face had the perceived sweat. I covered my eye with my right hand and open my left eye and walked to the gym locker-room as voices were telling me to go rinse my eye. I looked into the mirror with both eyes open. I was unable to see anything out of my right eye and I could see that it was really red and very little blue was showing as the pupil was enlarged and my left was still small. I could see that my face was wet as if my eye had sprung a leak. I cupped my hand over my eye and could feel the fluid make a little puddle in my hand. I didn’t realize I shouldn’t be applying pressure to my injured eye as that was making it worse.

I went back to the courts with my right hand holding my injured eye area. I told Coach Towers (standing behind our court) that I had been hit in the eye and can’t see. He said for me to “go rinse your eye.” I then lowered my hand and showed him my injured eye with a completely dilated pupil as I said, “No! I am injured bad and I need emergency medical help.” The Coach nodded in confirmation and gestured with arm as to go ahead and get it.

I then started walking out of the gym passing by my court. Again the Student Helper R said sorry. The fellows on my court then walked up to me and I told them that all I can see is white out of that eye, and then I un-cupped my eye and showed to them. Then they made some gasps and other verbalizations and then said I better go get help. I then turned and walked off to get a hold of my wife.

I was admitted to ER by 10:30 am.





WWW.BITSTRIPS.COM

A Hochmuth
Section B

Location of Injury: Gymnasium Classroom
American River College
4700 College Drive
Sacramento, A, 95841

Date of Injury: 09/05/2014

Time of Injury: 9:35 am

Class: Beginning Badminton

Instructor: Robert Towers

Responsible Party(s): Robert Towers, Professor, Student Helper Ralph (name uncertain), American River College,
Los Rios School District

What action or inaction of Los Rios Employees(s) causes your injury/damages?

Coach Towers was negligent in placing me (beginner) in a potentially dangerous situation without presenting necessary safety instructions, safety goggles option, warnings or precautions of any kind. The week before the coach went over a waiver, but no mention of safety issues or concern.

Coach Towers instructed me to play with students who were not authorized by the school, nor were they enrolled in the class. At the time I did not know this as he misinformed them as veteran players and teacher helpers.

Student Helper R (*Robert or Ralph*) was negligent by having careless, aggressive, and irresponsible actions demonstrated by his attitude and producing the kind of hit that caused rupture to the eye. The student who injured my eye was not part of the class but represented himself as the teacher's aide. This was incorrect information.

Coach Towers failed to provide necessary immediate medical attention and/or advice from campus professionals; as I was stunned and dazed and didn't realize they were options available to help minimize the damage. Example: Later the eye surgeon says that by me applying pressure to my ruptured eye increased the damage.

1-B

Attachment Sec. D.

Estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the claim is presented, and list the basis for the computation of the amount claimed.


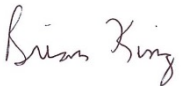
The following is a basic spreadsheet of projected partial expenses based on a 20 year outcome
Figures are created with current information - figures may change with better understandings

Expense	Per Year	Total EST
1 Medical Bills; most basic expense covered by VA and Medicare; but not all	400	\$8,000
2 Prescription Glasses \$250 twice a year for 20 years	500	10,000
3 Medication - \$700 per year	700	14,000
4 Shield / goggles (Promo Wrap Style Sunglasses with Dark Lenses) \$230 per	460	9,200
5 Surgeries (amount and details still unk)		0
6 Pain (1st 5 months)		10,000
7 Suffering (Family and self)		5,000
9 Glaucoma causing blindness in 1 eye (in the future)		0
10 Contact Lenses		0
11 Eye Examinations (private business)	300	6,000
12 Income loss		0
13 loss of earning capacity (was attending school to go back to work for EST 10y)	20000	200,000
14 Emotional distress		10,000
16 loss of enjoyment (sports, leisure, spouse, children)		20,000
17 Loss of consortium (eye shield and/or goggles in bed) - Depression has some effect		20,000
18 Damages - Disfigurement (effects unique eye color) (can not display eye)		20,000
19 Loss educational experiences (quite school until able to read effectively again)		10,000
		\$342,200

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Beverly Sandeen 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

During the period of February 1, 2015 and February 28, 2015, the District received executed agreements for the following grant and contract awards:

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Comprehensive Approaches to Raising Educational Standards (CARES) Liaisons – College Child Development Center Stipends (renewal) <ul style="list-style-type: none"> • Funds to provide stipends to CARES Liaisons. • 7/1/2014 through 6/30/2015 • Administrator: Steven Boyd, Dean, Health and Education 	ARC	\$7,500	Child Action, Inc.

RECOMMENDATION:

It is recommended that the Board of Trustees ratify the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

During the period of February 1 - 28, 2015, the District received executed agreements and/or extensions for the following contracts:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Design Engineering Services for Computer Room Cooling Unit	\$27,600.00	(I)	02/03/15 – 12/31/15	R & A Engineering Solutions Inc.	Facilities Management
Professional Advocacy Services	\$16,500.00	(R)	04/01/14 – 06/30/15	McCallum Group Inc.	District Office Business Services
Testing Services for CRC Infrastructure Hydronic Renovation	\$23,995.00	(I)	02/12/15 – 12/31/17	Wallace Kuhl Associates	Facilities Management
Inspector of Record for CRC Keying Card Access	\$50,000.00	(I)	07/21/14 – 07/20/16	Mark Browning	Facilities Management
AB86 Adult Education Activities	\$307,650.72	(I)	11/01/14 – 06/30/15	Sacramento County of Education	District Office Business Services

RECOMMENDATION:

It is recommended that the Board of Trustees ratify the contracts listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed occurred during the period of February 1 - 28, 2015.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
13014	ARC Security Upgrade Project – Phase 1A	\$96,289.00	1	SW Allen Construction	\$1,196,268.00
14009	FLC – El Dorado Center Student Services Expansion	\$4,407.48	3	D.G. Granade	\$1,728,489.04

RECOMMENDATION:

It is recommended that the Board of Trustees ratify the bid transactions for the month of February as herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has previously held an auction, at least annually and past auctions have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus material, such as outdated desks and computers, which need to be disposed of. The State of California has accepted some of the surplus items but is not willing to take the entire surplus because they are unable to sell it. The District has located a scrap dealer who is willing to take most of our surplus items and recycle them.

All of the surplus items to be disposed of are either broken and/or not working, obsolete, in poor condition, or not needed for district/college operations: 1 audio mixer board; 1 audio player; 1 audio workstation; 1 cabinet; 3 cameras; 1 chair; 50 computers; 1 degausser; 1 desk; 1 facsimile machine; 5 hot plates; 5 laptops; 80 monitors; 1 oven; 2 power supplies; 12 printers; 1 projector; 2 scanners; 5 servers; 1 sound console; 1 turntable; and 1 video player. These items have a value of less than \$5,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of January 16, 2015 through February 15, 2015 is on file in the District Business Services Office for review.

RECOMMENDATION:


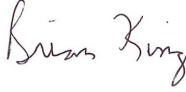
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001079709-0001080115 B115685-B115691	\$ 4,386,155.24
Capital Outlay Fund	0003016049-0003016099 -	
Child Development Fund	0006000751-0006000752 -	
Self-Insurance Fund	0009000332-0009000332 -	
WARRANTS		
General Fund	710504-712156	\$ 8,646,257.69
General Fund-ARC Instructional Related	004758-004831	
General Fund-CRC Instructional Related	021636-021685	
General Fund-FLC Instructional Related	030606-030637	
General Fund-SCC Instructional Related	043843-043899	
Capital Outlay Fund	829469-829555	
Child Development Fund	954044-954058	
Self-Insurance Fund	976226-976231	
Payroll Warrants	254659-256182	
Payroll-Direct Deposit	714211-718482	
February Leave Process	256183-259096	
Payroll Vendor Warrants	57857-58031	
CHECKS		
Financial Aid Disbursements	2095823-2123558	\$ 27,518,529.07
Clearing Checks	2581-2585	\$ 75,605.12
Parking Checks	2879-2885	\$ 435.00
Bookstore Fund – ARC	29055-29131	\$ 1,347,364.26
Bookstore Fund – CRC	025869-025924	
Bookstore Fund – FLC	8809-8829	
Bookstore Fund – SCC	047203-047315	
Student Clubs Agency Fund – ARC	4554-4595	\$ 75,924.90
Student Clubs Agency Fund – CRC	3539-3562	
Student Clubs Agency Fund – FLC	1866-1873	
Student Clubs Agency Fund – SCC	2988-3017	
Foundation – ARC	4191-4255	\$ 68,693.34
Foundation – CRC	1865-1873	
Foundation – FLC	0879-0898	
Foundation – SCC	3200-3215	
Foundation – DO	0627-0629	
Associated Students Trust Fund – ARC	0688-0692	\$ 15,689.32
Associated Students Trust Fund – CRC	0609-0609	
Associated Students Trust Fund – FLC	0517-0521	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 2954-3028 Manual check 9113-9115	\$ 518,699.43
WIRES		
Board of Equalization	-	\$ 16,435.00
PARS	-	\$ 22,649.50
Vendors	-	\$ -

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

M A N A G E M E N T

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
McKechnie, Daniel L. (B.A., California State University, Sacramento)	Director of Administrative Services <u>District Office</u>	03/12/15
Nye, Jamey (Ph.D., Indiana University of Pennsylvania)	Associate Vice Chancellor of Instruction <u>Folsom Lake College</u>	04/06/15
Gibson, Aurelius B. (M.B.A., University of San Francisco)	Dean of Student Services	03/12/15

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
De Leon, Jane D. (Ph.D., Stanford University)	Interim Dean, Planning, Research & Technology	03/12/15 – 06/30/15
Kubo, Kenneth M. (Ph.D., University of California, San Francisco)	Interim Dean, Planning, Research & Technology	06/23/14 – 02/23/15 (Revised)
Mays, Judy L. (Ph.D., University of Texas at Austin)	Interim Dean of Counseling and Student Services	02/28/15 – 06/30/15
McKechnie, Daniel L. (B.A., California State University, Sacramento)	Interim Director, Administrative Services	08/11/14 – 03/11/15 (Revised)
Stephenson, Jeffrey W. (Ph.D., Capella University)	Interim Vice President, Student Services	07/10/14 – 06/30/15 (Revised)

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
	<u>American River College</u>		
Kubo, Kenneth M.	Interim Dean, Planning, Research & Technology	Medical	01/26/15 – 02/23/15

REASSIGNMENT / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Dixon, Melanie R.	Dean of Student Success From Dean of Student Services	03/12/15

FACULTY

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Diggs-Reynolds, Tera L. (Ed.D., California State University, Sacramento)	Student Success and Support Program (SSSP) Coordinator	04/06/15

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Toledo, Kim K. (M.A., Brandman University)	EOP&S Coordinator (L.T.T.)	03/12/15 – 06/30/15
Lieser, Scot A. (Ph.D., University of California, San Diego)	Chemistry Assistant Professor, 83% (L.T.T.)	01/15/15 – 05/21/15
<u>Sacramento City College</u>		
Sweezey, Michelle L. (M.A., California State University, Sacramento)	English Reading Assistant Professor, 96.5% (L.T.T.)	02/02/15 – 05/21/15

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Davis, William E.	MESA Coordinator	Medical	02/06/15 – 05/06/15
Kubo, Kenneth M.	Biological Science Professor	Medical	02/24/15 – 04/02/15
Martinelli, Ester	Spanish/Italian Professor	Medical	02/02/15 – 02/28/15
<u>Cosumnes River College</u>			
Biggert, Elizabeth V.	Counselor	Medical	02/07/15 – 03/29/15
<u>Folsom Lake College</u>			
Ellerman, Curtis H.	Business Law Professor	Medical	02/26/15 – 05/21/15
<u>Sacramento City College</u>			
Gonzales, Stephen T.	Mathematics Professor	Type C	08/20/15 – 12/17/15

FACULTY

LEAVE(S) OF ABSENCE continued

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>			
Halseth, Andrew W.	Mathematics Professor	Type C	08/20/15 – 05/18/16
King, Adrienne M.	English Reading Professor	Medical	01/28/15 – 03/15/15

PRE-RETIREMENT WORKLOAD REDUCTIONS(S)

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Brenchley-Jackson L.	Biology Professor	.500	08/20/15 – 05/31/20
Clarke, Arlene G.	English Professor	.600	08/20/15 – 05/31/20
Collins, Lynne	English Professor	.700	08/20/15 – 05/31/20
Creighton, Ann E.	ESL Professor	.500	08/20/15 – 05/31/16
Ennenga, Linda D.	EOP&S Counselor	.700 to .500	07/01/15 – 06/30/18
Kronick, Louise	Counselor	.600 to .500	07/01/15 – 06/30/19
Reske, Marsha H.	Distance Education Coordinator	.600	07/01/15 – 06/30/19
<u>Cosumnes River College</u>			
Deneke, Charles F.	Biology Professor	.500	08/20/15 – 05/31/20
<u>Sacramento City College</u>			
Heimer, Dianne L.	English/Journalism Professor	.800	08/20/15 – 05/31/20
King, Adrienne M.	English Reading Professor	.600	08/20/15 – 05/31/20
Minter, Carol A.	Dental Hygiene Professor	.800	08/20/15 – 05/31/20

FACULTY

REASSIGNMENT / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Beckhorn, Nisha B.	DSP&S Coordinator, 75%/Counselor, 25% From DSP&S Counselor, SCC	03/16/15

REASSIGNMENT / TRANSFER(S) continued

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Flores, Juan J.	Student Success & Support Program Coordinator From EOP&S Coordinator	03/12/15

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Scott, Susan M.	Biology Professor (After 27 years of service)	05/21/15
Smith, Kathryn L.	Music Professor (After 8 years of service)	05/21/15

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2014 American River College
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<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gonzales,Allan	Respiratory Care/Therapy	6 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2015 American River College
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<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Arai,Elizabeth L.	ESL Writing	13 %
Bagley,Patricia M.	Registered Nursing	55 %
Bailey,Katherine A.	Dance	15 %
Ball,Kimberly A.	Job Seeking/Changing Skills	7 %
Bassi,Antonella A.	Italian	7 %
Bautista,Kelly L.	Registered Nursing	40 %
** (A5) Belton,Linda V.	Physical Education	15 %
Borders,Angela M.	English	42 %
Bowles,Christy M.	Natural Resources	28 %
Boyer,Alba M.	Italian	27 %
Campas,Steven	Administration of Justice	1 %
Campos,David A	Counselor	4 %
Charles-Tollerup,Jennifer J.	Horticulture	12 %
Cheshire,Tamara C.	Coordinator-Instructional	40 %
** (A4) Chevraux,Renee M.	Gerontology	27 %
Cooke,Lorell M.	Counselor	4 %
Crain,Michael R.	Music	3 %
Davtian,Anna	Counselor	9 %
de Leon,Leilani P.	Registered Nursing	40 %
Dela Pena,Michael S.	Electronics & Electric Technology	15 %
Dixon,Julian C.	Music	3 %
Dyer,Daniel P.	English	52 %
Econome,Jennie G.	Counselor	20 %
Evans,Merle L.	Registered Nursing	8 %
Frenn,Tyson J.	Physical Education	15 %
Freund,Laura	English	50 %
Galbraith,Jason A.	Music	5 %
Garasanin,Olivera	History	40 %
Graham,Heather M.	English	27 %
** (A5) Grasso,Matthew A.	Music	5 %
Griffin,Robert C.	Counselor	23 %
Gutierrez,Julio S.	Automotive Technology	10 %
Hauschildt,Sean	Sign Language	45 %
Haywood,Laura C.	Physical Education	30 %
** (B5) Henderson,Craig	Emergency Medical Services	30 %
Herman,Kathryn M.	Counselor	41 %
Hoffman,Dale H	Anthropology	15 %
** (A5) Hollenbeck,Shelly M.	Mathematics Skills	7 %
Jay,Susan M.	General Work Experience	20 %
Jones,Erica Leigh	Geography	15 %
Jones,Jenny L.	Counselor	4 %
Kientz,Michelle L.	Counselor	4 %
Klar,Janice E.	Counselor	60 %
Konstantynov,Dmytro	Counselor	4 %
Lam,Chanthou	Dance	30 %
Lawrence,Aaron Preston Sakai	Counselor	4 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows:
A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Lenaghan,Alice Elizabeth	Music	3 %
Limon,Kimberly T.	Coordinator-Instructional	40 %
Longhitano,Amber L.	Counselor	47 %
Malik,Jamil I.	Job Seeking/Changing Skills	7 %
Malik,Jamil I.	Academic Guidance	20 %
Mendez,Shannon M.	English	20 %
Mirmobiny,Shadieh	Fine Arts, General	40 %
Mizerski,Rosa M.	English	1 %
Naylor,William Lee	Horticulture	7 %
Nguyen,Anh H.	Counselor	4 %
Nichelson,David L.	Reading	23 %
Norton,Michael Theodore	Geography	11 %
** (A2) Olson,Kimberly J.	Geography	4 %
Orcutt,Kathleen S.	Spanish	67 %
Palaspas,Candice	Counselor	4 %
Parker,John S	Administration of Justice	1 %
** (A5) Penwell,Robyn S.	Physical Education	30 %
** (A2) Petraru,Marius	Geography	15 %
** (B5) Phariss,Jess E.	Administration of Justice	1 %
Powell,Thomas S.	Fine Arts, General	20 %
** (A5) Rankins,Willie D.	Physical Education	15 %
Ridley,Michael A.	Fire Technology	21 %
Robinson,Clinton J.	Physical Education	15 %
Rochford,Jeffrey A.	Multimedia	7 %
Ruckels,Melynda S.	Registered Nursing	13 %
Sakakihara,Paul	General Work Experience	27 %
Schmid,Melody Paula	Biology, General	60 %
Shapiro,Lynn	English	64 %
Silvestri,Lorella	Italian	9 %
Stead,Joni M.	Speech Communication	40 %
Stout,Reed K.	Intercollegiate Athletics	49 %
Sukkary,Tamir	Political Science	40 %
Thomas,Johnny	Automotive Technology	19 %
Thomas,Michael A.	Intercollegiate Athletics	49 %
Vasquez,Karen M.	Speech Communication	60 %
Veligan,Igor V	Music	5 %
Voigt,Kurt D.	Horticulture	15 %
Welter,Lee O.	Paramedic	13 %
** (B5) Wilson,Steven	Electronics & Electric Technology	14 %
Yeung,Esther E.	General Work Experience	20 %
Yount,George H.	Gerontology	7 %
Yuen,Tiffany W.	Counselor	21 %
Zimny,Paul L.	Dance	15 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anderson,Lauren G.	Physical Education	30 %
Babka,Cary M.	Dramatic Arts	15 %
Colby,Shannon R.	Psychology, General	20 %
Elston,Tyler M.	Sociology	40 %
Faucett,Jillian E.	Psychology, General	20 %
Garcia,Yolanda D.	Counselor	2 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Geary,Parrish J.	Academic Guidance	20 %
Gilbert,Scott W.	Dramatic Arts	30 %
Huynh,Sandra	Pharmacy Technology	27 %
Kim,Steve	Health Information Technology	64 %
Le,Richard B.	Economics	5 %
Lee-Keller,Derek L.	Music	40 %
Lowe,Aisha N.	Psychology, General	20 %
Malik,Jamil I.	Counselor	11 %
Meyer,Melanie Ann	Health Information Technology	48 %
Mizerski,Rosa M.	English	20 %
Palomares,Carmelita	Counselor	6 %
Song,Kur	Computer Programming	35 %
Stern,Bradley A.	Psychology, General	40 %
Tavares,Tyrone Michael	Counselor	20 %
Tavares,Tyrone Michael	Counselor	6 %
Tavares,Tyrone Michael	Counselor	6 %
** (A5) Tierney,Joan W.	Physical Education	20 %
Tittle,Matt G	English	6 %
Wildie,Kevin J.	History	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bauer,Christian A.	Philosophy	3 %
Beese,Michelle A.	Counselor	36 %
Buch,Dipali D	Business and Commerce, General	20 %
Coronado Barraza,Victor A.	Spanish	5 %
Darr-Glynn,Kristina D.	Counselor	32 %
Davtian,Anna	Counselor	5 %
Ghamami,Omid	Purchasing	40 %
Hicks,Andrea Joeleen	Speech Communication	20 %
Johnson,Lewis E.	Music	35 %
Lawrence,Aaron Preston Sakai	Counselor	18 %
Lorenzo,Gina M.	Counselor	34 %
Mansfield,Amanda M.	Counselor	1 %
McConnell,Joel E.	Counselor	23 %
Palomares,Carmelita	Counselor	29 %
** (A2) Perez,Craig S.	Physical Education	15 %
** (A2) Perez,Craig S.	Intercollegiate Athletics	50 %
Pettit,Alesha	Anthropology	20 %
Raposa,Tim S.	Anthropology	22 %
Raposa,Tim S.	Archaeology	11 %
Repetto,Deanne R.	Political Science	23 %
Snow,Camille D	Counselor	33 %
Tully,David D.	Computer Programming	3 %
Walker,Malina L.	History	2 %
Waterson,Michael C.	Mathematics, General	13 %
Woodward,James R.	Fire Technology	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
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**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
Sacramento City College**

Ahlenstorf, Tracy	Interpersonal Skills	3 %
Altmann, John M.	Music	10 %
Beuttel, Michelle	English	13 %
Brough, Michelle I.	English	60 %
Cheung, Joseph L.	Computer Networking	26 %
Eberhardt, Claire E.	Classics-Humanities	20 %
Goehring, Kevin S	Aeronautical & Aviation Technology	63 %
Jones, Christine M	Dental Hygienist	60 %
Kehl, Anthony J.	Study Skills	5 %
Keller, Mary F.	Natural History	1 %
Korp, Norbert G	Dental Hygienist	6 %
Logan, Jason K.	Sociology	20 %
Lucas, Norman J.	Railroad and Light Rail Operations	26 %
Madden, Daniel Fitzgerald	Aeronautical & Aviation Technology	38 %
Mansourirad, Ehsanollah	Mathematics, General	25 %
Martinez, Manuel J	Computer Electronics	2 %
McGrath, William A	Business Administration	20 %
McLearan, Susan H.	Dental Hygienist	60 %
Mitchell, Robin S.	Licensed Vocational Nursing	18 %
Mortimer, Tristin Becca	Dental Assistant	64 %
Mukherjee, Sharmila	Chemistry, General	30 %
Munger, Kelly A.	Journalism	21 %
Nacey, Donna J.	Accounting	1 %
Noonan, Richard N.	Railroad and Light Rail Operations	26 %
Paden, Sylvia S	Nursing	45 %
Partido, Brian B.	Dental Hygienist	30 %
Perreault, Diane M.	Software Applications	12 %
Peterson, Mark B.	Dental Hygienist	32 %
Pettler, Janelle S.	Information Technology, General	18 %
Pettler, Janelle S.	Software Applications	8 %
Quiggle, Dexter	Dental Hygienist	39 %
Reach, Lorna	Job Seeking/Changing Skills	7 %
Reddy, Seetha N.	Anthropology	20 %
Rokke, Carolyn M.	Library Technician (Aide)	13 %
** (B5) Rood, Harold D.	Music	38 %
Rued, Phillip H	Aeronautical & Aviation Technology	63 %
Sachdev, Poonam	English	20 %
Silveira, Matthew W.	Computer Networking	20 %
Sodergren, Kit	Aeronautical & Aviation Technology	63 %
Suy, Shaun	Academic Guidance	5 %
Tabrizi, Farough	Academic Guidance	9 %
Tanner, Judith L.	Child Development/Early Care and Educatio	7 %
Treon, Caron L.	English	40 %
Warnes, Mathias	Classics-Humanities	20 %
Wheeldon, Sandra M.	Dental Assistant	30 %
Winger, Dennis K.	Railroad and Light Rail Operations	10 %
Yanez, Israel	Librarian	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Andronas, Jennifer L.	Automotive Technology	40 %
Arrieta, Corinne L.	Spanish	15 %

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REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bertoglio, Nancy A.	Reading	10 %
Burleson, B. Kathryn	Technical Theater	15 %
Burleson, B. Kathryn	Dramatic Arts	45 %
Chou, Susan S.	Nutrition, Foods, and Culinary Arts	40 %
Condos, Marc A.	Business and Commerce, General	40 %
Corbin, Kirsten Bunce	Reading	13 %
Duax, Paul L.	Speech Communication	40 %
** (A2) Dumais, Laurence W.	Computer Infrastructure and Support	7 %
** (A2) Dumais, Laurence W.	Computer Networking	32 %
Eifertsen, Dyne C.	Music	40 %
Engler, Denise M.	English	17 %
Engler, Denise M.	Reading	10 %
Fox, Kathleen A.	Other Health Occupations	17 %
Fuller, Heidi J.	Office Technology/Office Computer Applicati	15 %
Garcia, Ines M.	Spanish	15 %
Gonzales, Allan	Health Occupations, General	20 %
Gonzalez, Robert J.	Business Administration	40 %
Hammerwold, Walter	Journalism	28 %
Hartin, Robert G.	Coordinator	12 %
Hicks, Diana	English	10 %
Johnston, Diana L.	Registered Nursing	3 %
Kleemann, Joann C.	Registered Nursing	3 %
Kraft, Mary Ellen	Non Instructional Assignment	20 %
Lapierre, Arthur	Music	40 %
Larabee, Charles	Software Applications	27 %
Lee, Dennis J.	English	10 %
Lehmann, Sarah R.	Library Science, General	13 %
L'Estrange, Michael A.	Computer Networking	43 %
Loving, Janay N.	English	7 %
Ludovina, Ceydy B.	Spanish	27 %
Magri, Kenneth J.	Fine Arts, General	20 %
Marchi, Annemarie A.	Registered Nursing	5 %
Mattson, Sarah S.	Art	15 %
Messer, Carter-Ryan	Mathematics, General	40 %
Nobles, Gloria J.	Software Applications	28 %
** (B1) Nordell, Randall L.	Office Technology/Office Computer Applicati	9 %
Payne, Michael D.	Chemistry, General	40 %
Ramirez, Richard A.	Guidance	33 %
Rust, Joseph D.	Academic Guidance	40 %
Ryther, Christopher T.	Emergency Medical Services	15 %
Scalzi-Pesola, Jennifer S.	Guidance	13 %
Schneider, Harold L.	English	20 %
Scott, Margaret L.	Psychology, General	40 %
** (A2) Shimizu, Yujiro	Psychology, General	40 %
Shoemake, Linda E.	Library Science, General	20 %
Smith, Craig N.	Fine Arts, General	30 %
Smith, Phil A.	Mathematics, General	20 %
Stoker, Richard A.	Construction Crafts Technology	41 %
Thompson, Steven Dean	Music	60 %
Watson, Phyllis R.	Reading	7 %
** (B5) Weckman, Craig R	Diesel Technology	20 %
Wolf, Mary E.	Coordinator	10 %
Zajic, Kristina L.	Speech-Language Pathology and Audiology	20 %

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REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015 Cosumnes River College
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<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Calamar, Jeanne M.	Physical Education	35 %
Calamar, Jeanne M.	Adapted Physical Education	10 %
Cranston, Monica L.	Counselor	3 %
Fagin, Edwin D.	Economics	34 %
** (A5) George, Nyenboku C.	Sociology	40 %
Impinna, Christopher R.	Veterinary Technician (Licensed)	40 %
Lee, S. Mark	Chemistry, General	15 %
Lugo, Donnisha C.	Sociology	20 %
Martin, Mary S	Mathematics, General	27 %
Morales, Martin F.	Political Science	20 %
Moreno, Camille	Mathematics Skills	13 %
Neff, Eric S.	Biology, General	20 %
Noel, Brian E	Automotive Technology	16 %
Panagakos, Anastasia N.	Anthropology	20 %
Parks, Lance M.	Computer Networking	48 %
Pereira, Michael J.	Automotive Technology	66 %
Rogers, Kevin M.	Automotive Technology	27 %
Salmi, Andrea K.	Biology, General	9 %
Sanchez, Brett Aaron	Mathematics, General	67 %
Torres, Gabriel S.	Spanish	17 %
VanPatten, Charles R.	Philosophy	30 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015 Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldrich, Christina D.	Psychology, General	20 %
Danner, Lisa A.	English	20 %
Fannon, Sean P.	Psychology, General	20 %
Fowler, Caleb L.	Information Technology, General	20 %
Hale, Daniel R.	Astronomy	30 %
Lopez, Carlos J.	Spanish	4 %
Prelip, Angela N.	Speech Communication	40 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015 Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Barfield, Annette C.	Academic Guidance	27 %
Beadles, Lynette R.	Occupational Therapy Technology	7 %
Belair, Diane M.	Academic Guidance	27 %
Blair, Deborah J.	Study Skills	37 %
Bomberry, Deskaheh D.	Study Skills	5 %
** (B5) Bonawitz, Marcia C.	Cosmetology and Barbering	43 %
Davis, Tony P.	Academic Guidance	7 %
Gilbert-Valencia, Daniel H.	Academic Guidance	7 %
Gonzalez, Mauricio	Academic Guidance	14 %
Huang, Ling	Chemistry, General	35 %
Iley, William H.	Physics, General	20 %
Jackson, Brenda L.	Licensed Vocational Nursing	20 %
Lane, Tammie R.	Dental Assistant	8 %
Marchi, Annemarie A.	Licensed Vocational Nursing	8 %
** (B5) Masterson, Patricia J.	Sign Language	27 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Minter,Carol A.	Dental Hygienist	2 %
Newman,Forrest L.	Physics, General	28 %
** (A1) Oh,Jang-Ha	Study Skills	5 %
** (B3) Randolph,Melodi L.	Dental Assistant	30 %
Sah,Tasneem K.	Counselor	38 %
Sapp,Sylvia J.	Licensed Vocational Nursing	20 %
Scott,Geraldine	Job Seeking/Changing Skills	3 %
Scott,Geraldine	Academic Guidance	27 %
Sheppard,Laurie C.	Nursing	7 %
Thompson,Irwin S.	Physical Therapy Assistant	10 %
** (A5) Walker,Dannie E.	Study Skills	8 %
Warrell,Patricia L.	Licensed Vocational Nursing	13 %
Woolley,Nicole B.	Study Skills	13 %
Wyatt,David T.	Environmental Science	20 %
Zenner,Bruce D.	Biology, General	8 %

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C L A S S I F I E D

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Devi, Sunita	Clerk II	CRC	02/23/15
Grimes, Steven T.	College Information Technology Systems Supervisor	CRC	02/23/15
Hurtado, Lynn M.	Administrative Assistant I	CRC	02/18/15
Leach, Jayson D.	Custodian	FLC	02/17/15
McDowell, Lauren N.	Custodian	FLC	02/17/15
Smith, Tiara J.	Clerk III, 75%	CRC	02/23/15
Walker, January M.	Clerk III, 50%	CRC	02/23/15

PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Avegaglio, Daniel T.	Student Personnel Assistant-Student Services (Admissions/Records Clerk II)	ARC ARC)	03/09/15
Bucher, Jeff D.	College Information Technology Systems Supervisor (Senior Information Technology Specialist-Microcomputer Support)	ARC ARC)	03/01/15
Dean-Smith, Ruby S.	Student Personnel Assistant-Student Services (Admissions/Records Clerk III)	ARC ARC)	02/17/15
Kuuskvere, Michael A.	Head Groundskeeper (Groundskeeper)	FM FM)	02/25/15

REASSIGNMENT(S)/ TRANSFER(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Fuller, Dorothy Ann	Financial Aid Clerk II (Financial Aid Clerk II)	FLC SCC)	02/02/15
Valverde, Tracey A.	Library/Media Technical Assistant (Library/Media Technical Assistant)	FLC SCC)	02/17/15

C L A S S I F I E D

**RELEASED FROM EMPLOYMENT
(39-MONTH LEAVE ENDED)**

<u>Name</u>	<u>Position</u>	Assigned <u>To</u>	Effective <u>Dates(s)</u>
Ostapenko, Petr G.	Custodian	CRC	12/08/14

RESIGNATION(S)

<u>Name</u>	<u>Position</u>	Assigned <u>to</u>	Effective <u>Date(s)</u>
Stepper, Ann M.	Admissions/Records Clerk II	ARC	02/13/15

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	Assigned <u>to</u>	Effective <u>Date(s)</u>
Lake, Janet E.	Educational Center Supervisor (After 24+ years of service)	SCC	04/07/15
Sayles, Kimberly A.	Facilities Management Operations Supervisor (After 15+ years of service)	FM	02/13/15
Wofford, Edgar B.	Head Custodian (After 14+ years of service)	FLC	04/02/15

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>


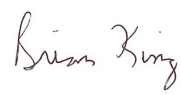
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Avagyan, Noreta	Special Projects	01/28/2015	06/30/2015
Byrne, Linda J.	Asst. Financial Aid Officer	02/02/2015	06/30/2015
Domokos, Andras	Special Projects	02/02/2015	06/30/2015
Johnson, Flora L.	Outreach Specialist	02/01/2015	06/30/2015
Kem-Rivera, Toladette	Asst. Financial Aid Officer	02/02/2015	06/30/2015
Kroger, Marta R.	Advanced Interpreter	02/02/2015	06/30/2015
Sidorova, Varvara	Clerk I	01/06/2015	06/30/2015
Stacey, Jason A.	Special Projects	01/28/2015	06/30/2015
Whitlock, Mariah C.	Instructional Assistant	01/20/2015	06/30/2015
<u>Cosumnes River College</u>			
Dew, Dennis C.	Campus Patrol	01/12/2015	06/30/2015
Franklin, Kenya A.	Clerk I	01/21/2015	06/30/2015
Ilili, Lakea C	Campus Patrol	01/12/2015	06/30/2015
Kilby, Brad	Groundskeeper	01/06/2015	06/30/2015
McGinnis, Steven A.	Campus Patrol	01/21/2015	06/30/2015
Nguyen, Anh Hoang Lan	Special Projects	01/21/2015	06/30/2015
Pedretti, Traci L	Game Timer	01/30/2015	06/30/2015
Ross, Darrell P.	Campus Patrol	01/21/2015	06/30/2015
Sieger, Andrew N.	Asst. Coach-Swimming (W)	01/15/2015	06/30/2015
Sysavath, Rachel M.	Student Personnel Assistant	02/04/2015	06/30/2015
Traylor, Tishanna A	Instructional Assistant	01/20/2015	06/30/2015
Williams, Lyndsey K.	Clerk III	01/02/2015	06/30/2015
<u>Folsom Lake College</u>			
Alexandre, Celina M.	Special Projects	02/05/2015	06/30/2015
Barger, Brittni D.	Special Projects	02/05/2015	06/30/2015
Knight, Sterling A	Clerk I	01/25/2015	06/30/2015
Pedrosa, Sabrina I.	Special Projects	02/05/2015	06/30/2015
Ramirez Medina, Isua	Special Projects	01/25/2015	06/30/2015
Reynolds, Kirk M.	A/V Prod & Maint Tech II	02/02/2015	06/30/2015
Shannon, Rene' D.	Student Personnel Assistant	02/05/2015	06/30/2015
Yemane, Absalom T.	Special Projects	02/05/2015	06/30/2015

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College</u>			
Haviland, Michael F	Instructional Assistant	02/02/2015	06/30/2015
Shevchenko, Denis A.	Clerk I	01/29/2015	06/30/2015
Winchester, Noah W.	College Reserve Police Officer	01/30/2015	06/30/2015
Zilkie, Mary T.	Instructional Assistant	01/25/2015	06/30/2015

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Title IX: P-2113, P-2423, P-2424, P-2541, P-5111, P-5172, P-5173, P-5174, P-6111, P-6161, P-6163, P-6831, P-9111, P-9152, P-9153, P-9155	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 JP Sherry	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input checked="" type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	<input type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

In April of 2011, the Office of Civil Rights issued a Dear Colleagues letter concerning sexual violence as a form of sex-based discrimination, and in April of 2014, it significantly updated and clarified that guidance. Additionally, effective January 1, 2015, the California Legislature enacted the “Yes Means Yes” law. As a result, a number of District Policies and Administrative Regulations need to be revised.

STATUS:

Four (4) sets of nearly identical changes are being proposed for Policies and Regulations in the 2000, 5000, 6000, and 9000 series. Due to the requirement that the District’s actions be neutral and impartial in investigating claims of sexual misconduct, in all of the Policies and Regulations, the terms complainant and respondent have been used in place of other loaded terms such as “victim” and “perpetrator.”

Policies P-2113, P-5111, P-6111, and P-9111 clarify that “harassed” is an additional form of conduct barred by the law and District Policy. Further, three (3) types of protected classes are added: sexual identity, military status, and marital status. In addition, changes are made to make clear that sexual harassment is included as a form of prohibited discrimination. Lastly, language is added to indicate what actions the District will take when discrimination is found: the District will stop the discrimination, prevent its recurrence, and remedy any effects it may have had.

In Policies P-2423, P-5172, P-6163, and P-9152, the protected classes are rearranged to be in the same order for the sake of consistency. The Policies include both a reference and link to the General Counsel’s website where information on Title IX and Equity Officers can be found. Additionally, language is added clarifying that retaliation is, and has always been, against District Policy.

Policies P-2424, P-5173, and P-6161 reaffirm that sexual harassment and sexual violence are both forms of sexual discrimination and are barred by District Policy. Language is added repeating the steps noted above that the District will take when sexual harassment has

occurred. Language is added noting that when investigating sexual violence, the District/College will honor requests for anonymity consistent with the obligation to provide a safe and discrimination-free environment for students, faculty, staff, and the public. Additionally, language is again added reiterating that retaliation is, and has always been, against District Policy.

In Policy P-2541, the definition of sexual assault is broadened to include sexual violence, domestic violence, dating violence, and stalking, as required by the “Yes Means Yes” law. It is noted that these are also forms of unlawful discrimination and should be reported to the police as well as District officials according to District complaint procedures. Affirmative consent is defined and is required by both parties to sexual activity. Language is added noting that a respondent’s lack of knowledge of affirmative consent to sexual activity is not excusable if it arose from the intoxication or recklessness of the complainant. It is additionally noted that the complainant is unable to consent to sexual activity when they are asleep or unconscious, incapacitated, or due to their own mental or physical condition.

In section 4.1 of P-2541, a number of additional requirements required by California’s “Yes Means Yes” law are put into the Policy, including: how the District handles confidentiality and when the District/College will investigate in light of a request for confidentiality (4.1); the information to be provided to the complainant upon the initial response to a complaint (4.2); the fact that stranger sexual assault will be treated the same as non-stranger sexual assault and that less than egregious student conduct code violations of persons who have been assaulted will not result in discipline to them in this process (4.3); the training required of District/College Officers who respond to allegations of sexual assault and coordination with law enforcement (4.4); the interview process for claims of sexual assault (4.5); the notifications to the complainants about resources and services available to them (4.6); and the training required for investigators (4.7).

RECOMMENDATION:

These policies are presented for first reading.

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1.0 Goals and Objectives

- 1.1 It is the policy and primary purpose of the Los Rios Community College District to provide viable educational opportunity experiences to the citizens of the community it serves and to enhance instructional pursuits for those who wish to take advantage of the District's open door policy, regardless of previous educational background.
- 1.2 To this end, the Colleges of the District will offer comprehensive lower-division transfer and occupational education programs, as well as cultural and recreational activities designed to provide an atmosphere for lifelong learning in the community. These programs and activities will be supported by professional guidance, counseling and other student services that will enhance the educational process.

2.0 Equal Educational Opportunity

- 2.1 It is the policy of the District to implement policies to guarantee that no qualified student or prospective student or any person having an educational relationship with the District shall be **unlawfully** discriminated against, **harassed**, or excluded from any benefits, activities, or programs on the grounds of ethnic group identification, race, color, gender, sexual orientation, **sexual identity**, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, **military and veteran status, or marital status**, nor shall any students be discriminated against for conversing in a language other than English. However, students shall be required to speak English when the use of English is necessary for educational or communication purposes. **Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#).**

2.2 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this Policy is found:

- 2.2.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and**
- 2.2.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.**

3.0 Service Animals

- 3.1 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities and to allow the use of Service Animals on District/College property in compliance with the Americans ~~W~~with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act,

and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.

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LRCCD

Policy Adopted: 1/23/74

Policy Revised: 11/19/80; 2/10/82; 3/6/91; 3/6/96; 1/15/03; 4/13/11

Adm. Regulation: [R-2113](#); [R-2426](#)

DRAFT 10/24/14

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1.0 Unlawful Discrimination **and Harassment**

- 1.1 Notwithstanding the student grievance procedures, **Los Rios Community College** District Policy (P-2412), procedures shall be adopted for the investigation and resolution of complaints of unlawful discrimination **and harassment** in compliance with Title 5, **section 59322 and all relevant state and federal laws**, to ensure that all ~~Los Rios Community College~~ District programs and activities are available to all persons without regard to **ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, and military and veteran status.**~~ethnic group identification, religion, age, gender, race, disability, marital status, or sexual orientation.~~
- 1.2 The District ~~will~~**shall** seek to resolve the complaints in an expeditious manner.
- 1.3 The Chancellor shall designate annually a District Officer responsible for insuring District compliance with the rules and regulations adopted by the Board of Governors of the California Community Colleges regarding unlawful discrimination and harassment. **The names, addresses, and telephone numbers of the District/College Title IX Officers and Equity Officers can be located [here](#).**
- 1.4 Annual notice of this ~~District p~~Policy against unlawful discrimination **and harassment** ~~will~~**shall** be given to students, ~~to~~new employees when they commence working, and ~~to~~all current employees.
 - 1.4.1 This notice may be in the form of posters ~~which~~**that** contain the basic legal requirements, posted in places readily accessible to students, job applicants, and present employees. **The notice may also be provided electronically.**
- 1.5 Formal discrimination complaints under state and federal laws and regulations may also be processed through the procedures established by applicable state and federal agencies. (Civil Rights Act of 1964, tit. VII, § 703, as interpreted by Code of Federal Regulations, title 29, § 1604.11; ~~Education Ed.~~ Amendments of 1972, tit. IX; the Rehabilitation Act of 1973; Ed. Code, § 200, et seq.; Gov't Code, § 11135; ~~Cal. Code Regs., tit. Title~~ 2, § 7287.6; ~~Cal. Code Regs., tit. Title~~ 5, § 53000, et seq.; the Americans with Disabilities Act; and all other applicable federal, state, and local laws.)

2.0 Non-Retaliation

- 2.1 **It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a**

matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent. Raising a concern of **unlawful discrimination or harassment** shall not affect the concerned individual's future dealings with the District, with his or her employment, or with compensation or work assignments. In the case of a student, it shall not affect grades, class selection, or other matters pertaining to his or her status as a student of the District.

- 2.2 In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.

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LRCCD

Policy Adopted: 2/10/82
Policy Revised: 6/3/92; 3/6/96; 12/12/07
Policy Reviewed:
Adm. Regulation: R-2423

Draft 10/24/2014

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1.0 Statement of Intent

- 1.1** It is the desire of the Los Rios Community College District Board of Trustees to provide for all students and employees an educational environment and work-place free from sexual harassment. Sexual harassment in any situation is unacceptable, and is in violation of state and federal laws and regulations. **Sexual harassment is a form of discrimination based on sex and is prohibited by Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). Sexual harassment that takes place off campus and which has an effect on campus is covered by this policy. Inquiries and complaints about sexual discrimination and harassment may be directed to the District/College Title IX Officer or to the United States Department of Education Office of Civil Rights. The names, addresses, and telephone numbers of the District/College Title IX Officers and Equity Officers can be located [here](#).**
- 1.2** Where evidence of **sexual** harassment is found, ~~appropriate corrective action shall be taken.~~
- 1.2.1 The District shall take appropriate steps to halt any sexual harassment and prevent its recurrence; and**
- ~~1.1.1.2.2~~ **1.2.2 The District shall take appropriate steps to remedy the effects of any sexual harassment.**
- ~~1.2.1.3~~ **1.2.3** Formal complaints under those laws and regulations shall be processed through the procedures established by applicable state and federal agencies. **(Civil Rights Act of 1964, tit. VII, § 703, as interpreted by Code of Fed. Regs., tit. 29, § 1604.11; Ed. Amendments of 1972, tit. IX; Ed. Code, § 200, et seq.; Gov. Code, § 11135; Title 2, § 7287.6 and Title 5, § 53000, et seq.)**~~(Section 703, Title VII of the Civil Rights Act of 1964, as interpreted by Section 1604.11, Title 29, Code of Federal Regulations; Title IX, Education Amendments of 1972; Section 200, et seq., California Education Code; Section 11135, California Government Code; Section 7287.6, Title 2, and Title 5, Section 53000, et seq., California Code of Regulations.)~~

2.0 Definition of Sexual Harassment (~~Education~~ **Ed.** Code, § 212.5)

- 2.1** Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:
- 2.1.1** Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.
- 2.1.2** Submission to, or rejection of, the conduct by the individual is used as the basis of employment or an academic decision affecting the individual.

2.1.3 The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.

2.1.4 Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

2.2 Sexual violence is a form of sexual harassment and is prohibited by Title IX. Sexual violence means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability. Sexual violence includes, but is not limited to, rape, sexual assault, sexual battery, and sexual coercion.

2.3 For the purpose of further clarification, sexual harassment includes, but is not limited to:

2.3.1 Making unsolicited written, verbal, visual, or physical contact with sexual overtones. Some examples are: epithets, derogatory comments, or slurs of a sexual nature; impeding or blocking movements or any physical interference with normal work; derogatory posters or cartoons.

2.3.2 Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction is not considered sexual harassment.)

2.3.3 Within the work environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the career, salary, and/or work environment, or any other term or condition of employment; within the educational environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the educational opportunities, grades, and/or learning environment of the student.

2.3.4 Making reprisals, threats of reprisal, or implied threats of reprisal following a negative response to a sexual advance. For example, within the work environment: either suggesting or actually withholding support for an appointment, promotion, or change of assignment; or suggesting a poor performance report will be prepared, or suggesting probation will be failed. Within the educational environment, either suggesting or actually withholding grades earned or deserved; suggesting a poor performance evaluation will be prepared; or suggesting a scholarship recommendation or college application will be denied.

2.3.5 Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable assignments,

favorable duties or shifts, recommendations, reclassifications, etc., in exchange for sexual favors.

3.0 Complaint Procedure

- 3.1 Any student who believes that he or she has been sexually harassed is encouraged to follow the **Discrimination and Harassment eComplaint P** procedures as set forth in the ~~Los Rios Community College-District Affirmative Action Policy and Administrative Regulations~~ ~~-(See-(P/R-2423))~~. Throughout the procedures, the College President and **Compliance Equity** Officers will ensure that confidentiality will be maintained and that due process will be followed with respect to both parties. **In matters of sexual violence, consent of the complainant shall be required prior to further action being taken by the District/College, however, the District/College may take action when the District's/Colleges' obligation to provide a safe and nondiscriminatory environment overrides the complainant's request for confidentiality.**

4.0 Non-Retaliation

- 4.1 **It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent.** Raising a concern of sexual harassment shall not affect the concerned individual's future dealings with the ~~Los Rios Community College-District~~, with his or her employment, or with compensation or work assignments. In the case of a student, it shall not affect grades, class selection, or other matters pertaining to his or her status as a student of the ~~Los Rios Community College-District~~.
- 4.2 In a situation where evidence is found that an allegation of sexual harassment is brought solely for the purpose of vexation, the appropriate disciplinary action ~~will~~ **may** be taken.

5.0 Administrative Regulations

- 5.1 The Chancellor shall develop such procedures as may be necessary to implement this **District p**Policy and provide a means of enforcement. The ~~Chancellor-District and each College~~ shall annually designate a **Compliance-District Equity** Officer and other appropriate District employees to administer and enforce this **District P**policy within the District **and at the Colleges**.

6.0 Special Assistance

- 6.1 Questions concerning the interpretation of this **District p**Policy should be referred to the **Compliance-Equity Officers, the Title IX Officers**, other designated District employees, or the Union representative. It is the responsibility of the **Compliance Equity** Officers to inform the complainant of other agencies available in pursuing a

sexual harassment complaint. These include: the U.S. Equal Employment Opportunity Commission; the U.S. Department of Education, Office of Civil Rights; the California Department of Fair Employment and Housing; and the Office of the Chancellor, California Community Colleges.

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LRCCD

Policy Adopted: 7/10/85

Policy Revised: 3/6/96

Policy Reviewed:

Adm. Regulation: R-2423

DRAFT 1/26/15

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1.0 Statement of Intent

1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement, at each of the eColleges in the **Los Rios Community College** District, written procedures to ensure, to the fullest extent possible, that students, faculty, and staff who are victims of sexual assault, committed at or upon the grounds of or upon off-campus grounds or facilities maintained by the District/~~College or colleges~~, shall receive information and referrals to local community treatment centers.

2.0 Definitions of **Related to** Sexual Assault (~~Education~~ Ed. Code, § 67385)

2.1 “Sexual assault” **is broader than sexual violence and** includes, but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, **domestic violence, dating violence, stalking**, or threat of sexual assault. **Sexual assault is a form of sexual harassment and should be reported under the District’s Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-2423). It should also be reported to the District Police Department or other appropriate law enforcement.**

~~2.12.2~~ **“Affirmative consent” means affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.**

~~2.22.3~~ **“Complainant” is the person who alleges sexual assault occurred.**

2.4 “Respondent” is the person alleged to have committed sexual assault.

3.0 Evaluation Standards

3.1 Affirmative consent must be given by both parties to sexual activity.

3.2 In the evaluation of complaints in any disciplinary process, it shall not be a valid excuse to alleged lack of affirmative consent that the respondent believed that the complainant consented to the sexual activity under either of the following circumstances:

3.2.1 The respondent’s belief in affirmative consent arose from the intoxication or recklessness of the respondent.

3.2.2 The respondent did not take reasonable steps, in the circumstances known to the accused at the time, to ascertain whether the complainant affirmatively consented.

3.3 In the evaluation of complaints in the disciplinary process, it shall not be a valid excuse that the respondent believed that the complainant affirmatively consented to the sexual activity if the respondent knew or reasonably should have known that the complainant was unable to consent to the sexual activity under any of the following circumstances:

3.3.1 The complainant was asleep or unconscious.

3.3.2 The complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the complainant could not understand the fact, nature, or extent of the sexual activity.

~~2.2.13.3.3~~ **3.3.3 The complainant was unable to communicate due to a mental or physical condition.**

3.04.0 Written Procedures

4.1 The District/Colleges shall respect the privacy of individuals involved in a report of sexual assault and shall keep the name of the complainant confidential. If compelled to reveal the complainant's name to the respondent, the District/Colleges shall inform the complainant prior to the commencement of the investigation. Complainants and third parties may make confidential reports. If the complainant requests confidentiality or asks that a complaint not be pursued, the District shall take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or request not to pursue an investigation. At the same time, the District shall evaluate the request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. The request for confidentiality shall be weighed against the following factors: the seriousness of the alleged harassment; the complainant's age; whether there have been other harassment complaints about the same respondent; and the respondent's rights to receive information about the allegations if the information is maintained by the District/College. Generally, the District/College shall conduct an investigation if:

4.1.1 The respondent is alleged to have committed one or more prior sexual assaults or used a weapon in the reported sexual assault, ~~the institution shall conduct an investigation; or;~~

4.1.2 Sexual assaults that occur repeatedly in a particular location or against a particular group.

4.2 In its initial response, each College shall provide the complainant with information to assist the complainant. This information shall include written

documentation about preserving evidence and the identification and location of witnesses.

- 4.3 The District/Colleges shall respond to reports of non-stranger sexual assault in the same manner as it does to reports of stranger sexual assault. This response shall include **appropriately** reporting the matter to the police, ~~with the consent of the victim,~~ as well as engaging the discrimination **and harassment** complaint procedures. The review of the incident shall examine the role that alcohol or drugs may have played in the incident. Further, complainants and witnesses in an investigation of sexual assault shall not be subject to discipline for the student Standards of Conduct unless the violation was egregious. An egregious violation is an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty.
- 4.4 The complainant shall be interviewed by District/College personnel with training in responding to sexual assault. The District/College personnel shall coordinate their response with law enforcement to the extent feasible to minimize the impact of the investigation on the complainant. The Colleges shall develop a ~~victimcomplainant~~ interview protocol, which shall include a comprehensive follow-up ~~victimcomplainant~~ interview, if appropriate. The complainant shall be asked about the identities and location of witnesses. The complainant shall have the right to have the participation of ~~victimcomplainant~~ advocates and other supporting persons throughout the process.
- 4.5 The respondent shall be contacted and interviewed by the District Police Department or local law enforcement. Following those interviews, the respondent shall be interviewed by the District/College personnel with training on responding to reports of sexual assault. The respondent shall be asked about the identities and location of witnesses.
- 4.6 The complainant shall be provided with written notification about the availability of, and contact information for, on-campus and off-campus resources and services, and coordination with law enforcement, as appropriate. In addition, the complainant shall be provided with information about criminal prosecutions; civil prosecutions; the disciplinary process through the College; and the availability of mediation, academic assistance alternatives, and mental health counseling.
- 4.7 The District shall provide a comprehensive, trauma-informed, training program for District/College officials involved in investigating and adjudicating sexual assault cases.
- 3.14.8 In addition to the foregoing, ~~E~~each ~~C~~college shall develop ~~victimcomplainant-centered~~ written procedures ~~which that~~ shall contain, at a minimum, the following information:

- 3.1.14.8.1 The ~~e~~District/College ~~p~~Policy regarding sexual assault on campus.

~~3.1.24.8.2~~ Personnel ~~on campus at the College~~ who should be notified, and procedures for notification, with the consent of the ~~complainant~~ **victim**.

~~3.1.34.8.3~~ Legal reporting requirements and procedures for fulfilling them.

~~3.1.44.8.4~~ A description of ~~campus~~ **College** services and resources available to ~~complainant~~ **victims**, as well as appropriate off-campus services.

~~3.1.54.8.5~~ Procedures for ongoing case management, including procedures for keeping the ~~complainant~~ **victim** informed of the status of any student disciplinary proceedings in connection with the sexual assault, and the results of any disciplinary action or appeal, and helping the ~~complainant~~ **victim** deal with academic difficulties that may arise because of the victimization and its impact.

~~3.1.6~~ ~~Procedures for guaranteeing confidentiality and appropriately handling requests for information from the press, concerned students, and parents.~~

~~3.1.74.8.6~~ ~~Each victim of sexual assault should receive information about the existence of at least the following options: criminal prosecutions,; civil prosecutions,; the disciplinary process through the College,; and the availability of mediation, academic assistance alternatives, and mental health counseling.~~

4.05.0 Dissemination

~~4.15.1~~ The **College** written procedures shall be published in all student, faculty, and staff handbooks and shall be given to any student or employee who is the victim of a sexual assault.

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LRCCD

Policy Adopted: 2/20/91

Policy Revised: 8/21/96

Policy Reviewed:

Adm. Regulation: None

DRAFT 1/26/15

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1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an **equal opportunity** program that adheres to the equal employment opportunity policies of the **Los Rios Community College District**; and the guidelines of the Board of Governors of California Community Colleges; and complies fully with the acts of Congress; the laws of the State of California; and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where **unlawful discrimination, harassment, or exclusion** has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administrative Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be **unlawfully** discriminated against, **harassed**, or excluded from any benefits, activities, or programs on the grounds of ethnic group identification, race, color, gender, sexual orientation, **sexual identity**, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, **military and veteran status**, or marital status. It is the responsibility of the Chancellor and the Presidents of the Colleges to take remedial action in the event of **unlawful** discrimination against, **harassment of**, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of **unlawful** discrimination, **harassment**, or exclusion (**Ssee R-5111**). **Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#).** It is the goal of this District to:
 - 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.
 - 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement, and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:**

1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and

1.5.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.

~~1.5~~1.6 It is the intent of this **District P**olicy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been **unlawfully** discriminated against, **harassed**, or excluded from full participation in the benefits, activities, or programs of this District.

~~1.6~~1.7 When there is an underrepresentation in a job class or classes in the District work force, the District practices and **p**Policies shall be studied to determine if there are factors contributing to the underrepresentation. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.

~~1.7~~1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities, and to allow the use of Service Animals on District/College property in compliance with the Americans **W**ith Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act, and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.

~~1.8~~1.9 The Chancellor shall assure the formation of a **S**taff **e**Equity **e**Committee at each College.

2.0 Staff Equity

2.1 Colleges shall establish a Staff Equity Committee.

2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.

3.0 Internal Dissemination

3.1 All District employees shall be made aware of the District's equal opportunity plan.

4.0 External Dissemination

4.1 Recruiting sources and applicants shall be notified that the District is an equal opportunity employer.

4.2 Community agencies, organizations, and educational institutions shall be notified of the **District p**Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in ~~Ca. Code Regs., tit. Title~~ 5, §59300), and disabled applicants.

5.0 Staff Development

5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District's goals in accordance with collective bargaining agreements and District **p**Policy.

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 LRCCD

Policy Adopted: 6/30/65

Policy Revised: 5/17/67; 1/17/68; 11/19/69; 12/16/70; 4/19/72; 1/23/74; 8/15/79; 9/3/80; 10/20/82; 10/2/85; 4/23/86; 2/21/90; 12/6/00; 10/1/03; 4/13/11

Policy Reviewed:

Adm. Regulation: [R-5111](#), [R-5178](#)

DRAFT 10/24/14

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1.0 Complaints

1.1 Employees and applicants shall have access to the procedure for handling complaints relating to **unlawful** discrimination **and harassment** (~~including the Americans with Disabilities Act~~ **which includes claims related to disabilities and sexual harassment**) ~~and sexual harassment~~ as outlined in the Los Rios Community College District's Administrative Regulations.

2.0 Referral to State/Federal Agencies

2.1 When complaints are not resolved to the satisfaction of the applicant/employee using the District internal process, the Director, Human Resources ~~will~~**shall** refer the individual to the appropriate State or Federal agency.

3.0 Report on Complaints/Grievances Related to Discrimination

3.1 A compilation of complaints relating to **unlawful** discrimination **and harassment** shall be presented to the Los Rios Community College District Board of Trustees annually.

4.0 Non-Retaliation

4.1 **It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent.** Raising a concern of **unlawful** discrimination **or harassment** shall not affect the concerned individual's future dealings with the District, with his or her employment, or with compensation or work assignments.

4.2 In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.

(Formerly P-5117)

LRCCD

Policy Adopted: 8/15/79

Policy Revised: 9/3/80; 10/20/82; 2/21/90; 6/3/92; 12/6/00; 12/12/07

Policy Reviewed:

Adm. Regulation: R-5172

DRAFT 10/6/14

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1.0 Statement of Intent

1.1 It is the desire of the Los Rios Community College District Board of Trustees to provide for all students and employees an educational environment and work-place free from sexual harassment. Sexual harassment in any situation is unacceptable, and is in violation of state and federal laws and regulations. **Sexual harassment is a form of discrimination based on sex and is prohibited by Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). Sexual harassment that takes place off campus and which has an effect on campus is covered by this policy. Inquiries and complaints about sexual discrimination and harassment may be directed to the District/College Title IX Officer or to the United States Department of Education Office of Civil Rights. The names, addresses, and telephone numbers of the District/College Title IX Officers and Equity Officers can be located [here](#).**

1.2 Where evidence of **sexual** harassment is found: ~~appropriate corrective action shall be taken.~~

1.2.1 The District shall take appropriate steps to halt any sexual harassment and prevent its recurrence; and

1.2.2 The District shall take appropriate steps to remedy the effects of any sexual harassment.

~~1.2.3~~ Formal complaints under those laws and regulations shall be processed through the procedures established by applicable state and federal agencies. **(Civil Rights Act of 1964, tit. VII, § 703, as interpreted by Code of Fed. Regs., tit. 29, § 1604.11; Ed. Amendments of 1972, Title IX; Ed. Code, § 200, et seq.; Gov. Code, § 11135; Title 2, § 7287.6 and Title 5, § 53000, et seq.)**~~(Section 703, Title VII of the Civil Rights Act of 1964, as interpreted by Section 1604.11, Title 29, Code of Federal Regulations; Title IX, Education Amendments of 1972; Section 200, et seq., California Education Code; Section 11135, California Government Code; Section 7287.6, Title 2, and Section 53000, et seq., Title 5, California Code of Regulations.)~~

2.0 Definition of Sexual Harassment (~~Education~~ Ed. Code, § 212.5)

2.1 Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

2.1.1 Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.

2.1.2 Submission to, or rejection of, the conduct by the individual is used as the basis of employment or an academic decision affecting the individual.

- 2.1.3 The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
- 2.1.4 Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

2.2 Sexual violence is a form of sexual harassment and is prohibited by Title IX. Sexual violence means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability. Sexual violence includes, but is not limited to, rape, sexual assault, sexual battery, and sexual coercion.

~~2.2.3~~ For the purpose of further clarification, sexual harassment includes, but is not limited to:

- ~~2.2.12.3.1~~ Making unsolicited written, verbal, visual, or physical contact with sexual overtones. Some examples are: epithets, derogatory comments, or slurs of a sexual nature; impeding or blocking movements or any physical interference with normal work; derogatory posters or cartoons.
- ~~2.2.22.3.2~~ Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction is not considered sexual harassment.)
- ~~2.2.32.3.3~~ Within the work environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the career, salary, and/or work environment, or any other term or condition of employment; within the educational environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the educational opportunities, grades, and/or learning environment of the student.
- ~~2.2.42.3.4~~ Making reprisals, threats of reprisal, or implied threats of reprisal following a negative response to a sexual advance. For example, within the work environment: either suggesting or actually withholding support for an appointment, promotion, or change of assignment; suggesting a poor performance report will be prepared, or suggesting probation will be failed. Within the educational environment, either suggesting or actually withholding grades earned or deserved; suggesting a poor performance evaluation will be prepared; or suggesting a scholarship recommendation or college application will be denied.
- ~~2.2.52.3.5~~ Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable

assignments, favorable duties or shifts, recommendation, reclassifications, etc., in exchange for sexual favors.

3.0 Complaint Procedure

- 3.1 Any individual who believes that he or she has been sexually harassed is encouraged to follow the **Discrimination and Harassment eComplaint pP** Procedures as set forth in the Los Rios Community College District Regulations. (See R-2423, R-5172, R-6163, or R-9152, as appropriate). Throughout the procedures, the College President and the College/District **Equity** Officers will insure that confidentiality will be maintained and that due process will be followed with respect to both parties. **In matters of sexual violence, consent of the complainant shall be required prior to further action being taken by the District/College, however, the District/College may take action when the District's/Colleges' obligation to provide a safe and nondiscriminatory environment overrides the complainant's request for confidentiality.**

4.0 Non-Retaliation

- 4.1 **It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent.** Raising a concern of sexual harassment shall not affect the concerned individual's future dealings with the ~~Los Rios Community College~~-District, with the individual's employment, or with compensation or work assignments. In the case of a student, it shall not affect grades, class selection, or other matters pertaining to the individual's status as a student of the ~~Los Rios Community College~~ District.
- 4.2 In a situation where evidence is found that an allegation of sexual harassment is brought solely for the purpose of vexation, the appropriate disciplinary action **will may** be taken.

5.0 Administrative Regulations

- 5.1 The Chancellor shall develop such procedures as may be necessary to implement this **District pP** Policy and provide a means of enforcement. The ~~Chancellor~~ **District and each College** shall also designate appropriate District employees to administer and enforce this policy within the District **and at the Colleges.**

6.0 Special Assistance

- 6.1 Questions concerning the interpretation of this **District pP** Policy should be referred to the **CollegeEquity** Officers, **the Title IX Offices,** ~~the District Officer,~~ other designated District employees, or the Union representative. It is the responsibility of the **College/DistrictEquity** Officers to inform the complainant of other agencies available in pursuing a sexual harassment complaint. These include: the U.S. Equal Employment Opportunity Commission; the U.S. Department of Education, Office of

Civil Rights; the California Department of Fair Employment and Housing; and the Office of the Chancellor, California Community Colleges.

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(Formerly P-5118)

LRCCD

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Policy Reviewed:

| Adm. Regulation: R-5111

DRAFT 1/26/15

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1.0 Statement of Intent

1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement, at each of the ~~e~~Colleges in the **Los Rios Community College** District, written procedures to ensure, to the fullest extent possible, that students, faculty, and staff who are victims of sexual assault committed at or upon the grounds of or upon off-campus grounds or facilities maintained by the District-~~or/~~eColleges, shall receive ~~treatment and~~ information. ~~The procedures should provide for~~ **and** referrals to local community treatment centers.

2.0 Definition of Sexual Assault (Ed. Code, § 67385)

2.1 “Sexual assault” **is broader than sexual violence and** includes, but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, **domestic violence, dating violence, stalking,** or threat of sexual assault. **Sexual assault is also a form of sexual harassment and should be reported under the District’s Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-5172). It should also be reported to the District Police Department or other appropriate law enforcement.**

3.0 Written Procedures

3.1 Each ~~e~~College shall develop **complainant-centered** written procedures ~~which that~~ shall contain, at a minimum, the following information:

3.1.1 The **District/eCollege p**Policy regarding sexual assault on campus.

3.1.2 Personnel ~~on campus~~ **at the College** who should be notified, and procedures for notification, with the consent of the ~~victim~~ **complainant**.

3.1.3 Legal reporting requirements and procedures for fulfilling them.

3.1.4 A description of ~~campus~~ **College** services and resources available to ~~victims~~ **complainants**, as well as appropriate off-campus services.

3.1.5 Procedures for ongoing case management, including procedures for keeping the ~~victim~~ **complainant** informed of the status of any student disciplinary proceedings in connection with the sexual assault, and the results of any disciplinary action or appeal, and helping the ~~victim~~ **complainant** deal with academic difficulties that may arise because of the victimization and its impact.

3.1.6 Procedures for guaranteeing confidentiality and appropriately handling requests for information from the press, concerned students, and parents.

3.1.7 Each victim of sexual assault should receive information about the existence of at least the following options: criminal prosecutions; civil

prosecutions; the disciplinary process through the eCollege; and, the availability of mediation, academic assistance alternatives, and mental health counseling.

4.0 Dissemination

4.1 The written procedures shall be published in all student, faculty, and staff handbooks and shall be given to any student or employee who is the victim of a sexual assault.

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LRCCD

Policy Adopted: 2/20/91

Policy Revised: 12/6/00

Policy Reviewed:

Adm. Regulation: None

DRAFT 1/26/15

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1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District; **and** the guidelines of the Board of Governors of California Community Colleges; and complies fully with the acts of Congress; the laws of the State of California; and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where **unlawful** discrimination, **harassment**, or **exclusion** has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administration Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be **unlawfully** discriminated against, **harassed**, or excluded from any benefits, activities, or programs on the grounds of ethnic group identification, race, color, gender, sexual orientation, **sexual identity**, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, **military and veteran status**, or marital status. It is the responsibility of the Chancellor and the Presidents of the Colleges to take remedial action in the event of **unlawful** discrimination against, **harassment of**, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of **unlawful** discrimination, **harassment**, or exclusion (**Ssee R-6163**). **Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located here.** It is the goal of this District to:
 - 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.
 - 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement, and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:**

1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and

1.5.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.

~~1.5~~1.6 It is the intent of this **District p**Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been **unlawfully discriminated against, harassed,** or excluded from full participation in the benefits, activities, or programs of this District.

~~1.6~~1.7 When there is an underrepresentation in a job class or classes in the District work force, the District practices and **p**Policies shall be studied to determine if there are factors contributing to the unbalance. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.

~~1.7~~1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities, and to allow the use of Service Animals on District/College property in compliance with the Americans **W**with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.

~~1.8~~1.9 The Chancellor shall assure the formation of a **sStaff eEquity eC**Committee at each College.

2.0 Staff Equity

2.1 Colleges shall establish a Staff Equity Committee.

2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.

3.0 Internal Dissemination

3.1 All District employees shall be made aware of the District's equal opportunity plan.

4.0 External Dissemination

4.1 Recruiting sources and applicants shall be notified that the District is an equal employment opportunity employer.

4.2 Community agencies, organizations, and educational institutions shall be notified of the **District p**Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in ~~Ca. Code Regs., tit. Title~~ 5, § 59300), and disabled applicants.

5.0 Staff Development

5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District's goals in accordance with collective bargaining agreements and District **p**Policy.

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(Formerly P-6115)

LRCCD

Policy Adopted: 1/23/74

Policy Revised: 10/19/75; 8/15/79; 10/15/80; 10/20/82; 10/2/85;4/23/86; 2/21/90, 7/16/97; 10/1/03; 4/13/11

Policy Reviewed:

Adm. Regulation: [R-6111](#), [R-6167](#)

DRAFT 10/24/14

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1.0 Statement of Intent

- 1.1** It is the desire of the Los Rios Community College District Board of Trustees to provide for all students and employees an educational environment and work-place free from sexual harassment. Sexual harassment in any situation is unacceptable, and is in violation of state and federal laws and regulations. **Sexual harassment is a form of discrimination based on sex and is prohibited by Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). Sexual harassment that takes place off campus and which has an effect on campus is covered by this policy. Inquiries and complaints about sexual discrimination and harassment may be directed to the District/College Title IX Officer or to the United States Department of Education Office of Civil Rights. The names, addresses, and telephone numbers of the District/College Title IX Officers and Equity Officers can be located [here](#).**
- 1.2** Where evidence of **sexual** harassment is found, ~~appropriate corrective action shall be taken.:~~
- 1.2.1 The District shall take appropriate steps to halt any sexual harassment and prevent its recurrence; and**
- ~~1.1.1.2.2~~ **1.2.2 The District shall take appropriate steps to remedy the effects of any sexual harassment.**
- ~~1.2.1.3~~ **1.2.3** Formal complaints under those laws and regulations shall be processed through the procedures established by applicable state and federal agencies. **(Civil Rights Act of 1964, tit. VII, § 703, as interpreted by Code of Fed. Regs., tit. 29, § 1604.11; Ed. Amendments of 1972, tit. IX; Ed. Code, § 200, et seq.; Gov. Code, § 11135; Title 2, § 7287.6 and Title 5, § 53000, et seq.)**~~(Section 703, Title VII of the Civil Rights Act of 1964, as interpreted by Section 1604.11, Title 29, Code of Federal Regulations; Title IX, Education Amendments of 1972; Section 200, et seq., California Education Code; Section 11135, California Government Code; Section 7287.6, Title 2, and Section 53000, et seq., Title 5, California Administrative Code)~~

2.0 Definition of Sexual Harassment (~~Education~~Ed. Code, § 212.5)

- 2.1** Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:
- 2.1.1** Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.
- 2.1.2** Submission to, or rejection of, the conduct by the individual is used as the basis of employment or an academic decision affecting the individual.

- 2.1.3 The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating intimidating, hostile, or offensive work or educational environment.
- 2.1.4 Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

2.2 Sexual violence is a form of sexual harassment and is prohibited by Title IX. Sexual violence means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability. Sexual violence includes, but is not limited to, rape, sexual assault, sexual battery, and sexual coercion.

~~2.2.3~~ For the purpose of further clarification, sexual harassment includes, but is not limited to:

- ~~2.2.12.3.1~~ Making unsolicited written, verbal, visual, or physical contact with sexual overtones. Some examples are: epithets, derogatory comments, or slurs of a sexual nature; impeding or blocking movements or any physical interference with normal work; derogatory posters or cartoons.
- ~~2.2.22.3.2~~ Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction is not considered sexual harassment.)
- ~~2.2.32.3.3~~ Within the work environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the career, salary, and/or work environment or any other term or condition of employment; within the educational environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the educational opportunities, grades, and/or learning environment of the student.
- ~~2.2.42.3.4~~ Making reprisals, threats of reprisal, or implied threats of reprisal following a negative response to a sexual advance. For example, within the work environment: either suggesting or actually withholding support for an appointment, promotion, or change of assignment; or suggesting a poor performance report will be prepared, or suggesting probation will be failed. Within the educational environment, either suggesting or actually withholding grades earned or deserved; suggesting a poor performance evaluation will be prepared; or suggesting a scholarship recommendation or college application will be denied.
- ~~2.2.52.3.5~~ Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable

assignments, favorable duties or shifts, recommendations, reclassifications, etc., in exchange for sexual favors.

3.0 Complaint Procedure

- 3.1 Any individual who believes that he or she has been sexually harassed is encouraged to follow the **Discrimination and Harassment eComplaint pP** Procedures as set forth in the Los Rios Community College District **Affirmative Action Policy and Administrative Regulations**. (sSee R-2423; R-5172; R-6163; or R-9152, as appropriate). Throughout the procedures, the College President and the **College/District Affirmative Action Equity** Officers will ensure that confidentiality will be maintained and that due process will be followed with respect to both parties. **In matters of sexual violence, consent of the complainant shall be required prior to further action being taken by the District/College, however, the District/College may take action when the District's/Colleges' obligation to provide a safe and nondiscriminatory environment overrides the complainant's request for confidentiality.**

4.0 Non-Retaliation

- 4.1 **It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent.** Raising a concern of sexual harassment shall not affect the concerned individual's future dealings with the ~~Los Rios Community College~~ District, with his or her employment, or with compensation or work assignments. In the case of a student, it shall not affect grades, class selection, or other matters pertaining to the individual's status as a student of the ~~Los Rios Community College~~ District.
- 4.2 In a situation where evidence is found that an allegation of sexual harassment is brought solely for the purpose of vexation, the appropriate disciplinary action **will may** be taken.

5.0 Administrative Regulations

- 5.1 The Chancellor shall develop such procedures as may be necessary to implement this **District pP** Policy and provide a means of enforcement. The ~~Chancellor District and each College~~ shall also designate **a District Equity Office or other** appropriate District employees to administer and enforce this **District pP** Policy within the District **and at the Colleges.**

6.0 Special Assistance

- 6.1 Questions concerning the interpretation of this **District pP** Policy should be referred to the ~~College Affirmative Action Equity~~ Officers, **the Title IX Officers, and the District Affirmative Action Officer**, other designated District employees, or the Union representative. It is the responsibility of the ~~College/District Affirmative Action Equity~~ Officers to inform the complainant of other agencies available in

pursuing a sexual harassment complaint. These include: the U.S. Equal Employment Opportunity Commission; the U.S. Department of Education, Office of Civil Rights; the California Department of Fair Employment and Housing; and the Office of the Chancellor, California Community Colleges.

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(Formerly P-6117)

LRCCD

Policy Adopted: 7/10/85

Policy Revised: 7/16/97

Policy Reviewed:

Adm. Regulation: R-6163

DRAFT 1/26/15

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1.0 Complaints

1.1 Employees and applicants shall have access to the procedure for handling complaints relating to **unlawful** discrimination **and harassment** (~~including the Americans with which includes claims related to~~ disabilities ~~Act and sexual harassment~~) ~~and sexual harassment~~ as outlined in the Los Rios **Community College District** ~~Administrative~~ **Regulations**.

2.0 Referral to State/Federal Agencies

2.1 When complaints are not resolved to the satisfaction of the applicant/employee using the ~~Los Rios Community College~~ District internal process, the ~~Director, Personnel Services~~ **Associate Vice Chancellor, Human Resources**, ~~will~~ **shall** refer the individual to the appropriate State or Federal agency.

3.0 Report on Complaints/Grievances Related to Affirmative Action

3.1 A compilation of complaints relating to **unlawful** discrimination **and harassment** shall be presented to the **Los Rios Community College District** ~~Governing~~ Board of **Trustees** annually.

4.0 Non-Retaliation

4.1 It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent. Raising a concern of unlawful discrimination or harassment shall not affect the concerned individual's future dealings with the District, with his or her employment, or with compensation or work assignments.

~~3.14.2~~ **In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.**

(Formerly P-6119)

LRCCD

Policy Adopted: 8/15/79

Policy Revised: 9/3/80; 10/20/82; 2/21/90; 6/3/92; 7/16/97

Policy Reviewed:

Adm. Regulation: R-6163

DRAFT 10/6/14

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1.0 Statement of Intent

1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement, at each of the eColleges in the **Los Rios Community College** District, written procedures to ensure, to the fullest extent possible, that students, faculty, and staff who are victims of sexual assault committed at or upon the grounds of or upon off-campus grounds or facilities maintained by the District/~~or~~ **eColleges**, shall receive ~~treatment and~~ information. ~~The procedures should provide for~~ **and** referrals to local community treatment centers.

2.0 Definition of Sexual Assault (Edue. Code, § 67385)

2.1 “Sexual assault” **is broader than sexual violence and** includes, but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, **domestic violence, dating violence, stalking,** or threat of sexual assault. **Sexual assault is also a form of sexual harassment and should be reported under the District’s Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-6163). It should also be reported to the District Police Department or other appropriate law enforcement.**

3.0 Written Procedures

3.1 Each eCollege shall develop **complainant-centered** written procedures, which shall contain, at a minimum, the following information:

- 3.1.1 The ~~e~~**District/College** ~~p~~**Policy** regarding sexual assault on campus.
- 3.1.2 Personnel ~~on-campus~~**at the College** who should be notified, and procedures for notification, with the consent of the ~~complainant~~**victim**.
- 3.1.3 Legal reporting requirements and procedures for fulfilling them.
- 3.1.4 A description of ~~campus~~**College** services and resources available to ~~complainant~~**victims**, as well as appropriate off-campus services.
- 3.1.5 Procedures for ongoing case management, including procedures for keeping the ~~complainant~~**victim** informed of the status of any student disciplinary proceedings in connection with the sexual assault, and the results of any disciplinary action or appeal, and helping the ~~complainant~~**victim** deal with academic difficulties that may arise because of the victimization and its impact.
- 3.1.6 Procedures for guaranteeing confidentiality and appropriately handling requests for information from the press, concerned students, and parents.
- 3.1.7 Each victim of sexual assault should receive information about the existence of at least the following options: criminal prosecutions; civil prosecutions;

the disciplinary process through the eCollege; and the availability of mediation, academic assistance alternatives, and mental health counseling.

4.0 Dissemination

4.1 The written procedures shall be published in all student, faculty, and staff handbooks and shall be given to any student or employee who is the victim of a sexual assault.

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LRCCD

Policy Adopted: 2/20/91

Policy Revised:

Policy Reviewed:

Adm. Regulation: None

DRAFT 1/26/15

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1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District; **and** the guidelines of the Board of Governors of California Community Colleges; and complies fully with the acts of Congress; the laws of the State of California; and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where **unlawful** discrimination, **harassment**, or **exclusion** has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administrative Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be **unlawfully** discriminated against, **harassed**, or excluded from any benefits, activities, or programs on the grounds of ethnic group identification, race, color, gender, sexual orientation, **sexual identity**, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, **military and veteran status**, or marital status. **Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#).** It is the responsibility of the Chancellor and the Presidents of the Colleges to take remedial action in the event of **unlawful** discrimination against, **harassment of**, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of discrimination or exclusion (See R-9111). It is the goal of this District to:
 - 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.
 - 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement and change of assignment.

1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:

1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and

1.5.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.

~~1.5~~1.6 It is the intent of this **District p**Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been **unlawfully** discriminated against, **harassed**, or excluded from full participation in the benefits, activities, or programs of this District.

~~1.6~~1.7 When there is an underrepresentation in a job class or classes in the District workforce, the District practices and **p**Policies shall be studied to determine if there are factors contributing to the unbalance. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.

~~1.7~~1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities and to allow the use of Service Animals on District/College property in compliance with the Americans **W**ith Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.

~~1.8~~1.9 The Chancellor shall assure the formation of a **s**Staff **e**Equity **e**Committee at each College.

2.0 Staff Equity

2.1 Colleges shall establish a Staff Equity Committee.

2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.

3.0 Internal Dissemination

3.1 All District employees shall be made aware of the District's equal opportunity plan.

4.0 External Dissemination

4.1 Recruiting sources and applicants shall be notified that the District is an equal employment opportunity employer.

4.2 Community agencies, organizations, and educational institutions shall be notified of the **District p**Policy in order to solicit their assistance in recruiting underrepresented

groups (as defined in ~~Ca. Code Regs., Title~~ 5, § 59300), and disabled applicants.

5.0 Staff Development

5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District's goals in accordance with collective bargaining agreements and District ~~p~~Policy.

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(Formerly P-9112 and P-9113)

LRCCD

Policy Adopted: 10/1/03

Policy Revised: 4/13/11

Policy Reviewed:

Adm. Regulation: [R-9111](#), [R-9159](#)

DRAFT 10/24/14

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1.0 Complaints

1.1 Employees and applicants shall have access to the procedure for handling complaints relating to **unlawful discrimination and harassment** (~~including the Americans with Disabilities Act~~) **which includes claims related to** ~~Disabilities Act~~ and sexual harassment) as outlined in the Los Rios **Community College District** ~~Administrative~~ **Regulations**.

2.0 Referral to State/Federal Agencies

2.1 When complaints are not resolved to the satisfaction of the applicant/employee using the ~~Los Rios Community College~~ District internal process, the ~~Director, Personnel Services~~ **Associate Vice Chancellor, Human Resources**, ~~will~~ **shall** refer the individual to the appropriate State or Federal agency.

3.0 Report on Complaints/Problem Resolution Related to Affirmative Action

3.1 A compilation of complaints relating to **unlawful discrimination and harassment** shall be presented to the ~~Governing Los Rios Community College District~~ Board of **Trustees** annually.

4.0 Non-Retaliation

4.1 It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent. Raising a concern of unlawful discrimination or harassment shall not affect the concerned individual's future dealings with the District, with his or her employment, or with compensation or work assignments.

3.14.2 In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.

(Formerly P-9119)

LRCCD

Policy Adopted: 8/15/79

Policy Revised: 2/18/81; 6/16/82; 2/21/90; 6/3/92; 12/9/98

Policy Reviewed:

Adm. Regulation: R-9152

DRAFT 10/6/14

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1.0 Statement of Intent

1.1 It is the desire of the Los Rios Community College District Board of Trustees to provide for all students and employees an educational environment and work-place free from sexual harassment. Sexual harassment in any situation is unacceptable, and is in violation of state and federal laws and regulations. **Sexual harassment is a form of discrimination based on sex and is prohibited by Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). Sexual harassment that takes place off campus and which has an effect on campus is covered by this policy. Inquiries and complaints about sexual discrimination and harassment may be directed to the District/College Title IX Officer or to the United States Department of Education Office of Civil Rights. The names, addresses, and telephone numbers of the District/College Title IX Officers and Equity Officers can be located [here](#).**

~~1.1.2~~ Where evidence of **sexual** harassment is found, ~~appropriate corrective action shall be taken:~~

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1.2.2 The District shall take appropriate steps to remedy the effects of any sexual harassment.

~~1.2.3~~ Formal complaints under those laws and regulations shall be processed through the procedures established by applicable state and federal agencies. **(Civil Rights Act of 1964, tit. VII, § 703, as interpreted by Code of Fed. Regs., tit. 29, § 1604.11; Ed. Amendments of 1972, tit. IX; Ed. Code, § 200, et seq.; Gov. Code, § 11135; Title 2, § 7287.6 and Title 5, § 53000, et seq.)**~~(§ 703, Title VII of the Civil Rights Act of 1964, as interpreted by § 1604.11, Title 29, Code of Federal Regulations; Title IX, Education Amendments of 1972; § 200, et seq., California Education Code; § 11135, California Government Code; § 7287.6, Title 2, and § 53000, et seq., Title 5, California Administrative Code.)~~

2.0 Definition of Sexual Harassment (~~Education~~**Ed.** Code, § 212.5)

2.1 Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

2.1.1 Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.

2.1.2 Submission to, or rejection of, the conduct by the individual is used as the basis of employment or an academic decision affecting the individual.

- 2.1.3 The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
- 2.1.4 Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

2.2 Sexual violence is a form of sexual harassment and is prohibited by Title IX. Sexual violence means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability. Sexual violence includes, but is not limited to, rape, sexual assault, sexual battery, and sexual coercion.

~~2.2.3~~ For the purpose of further clarification, sexual harassment includes, but is not limited to:

- ~~2.2.12.3.1~~ Making unsolicited written, verbal, visual, or physical contact with sexual overtones. Some examples are: epithets, derogatory comments, or slurs of a sexual nature; impeding or blocking movements or any physical interference with normal work; derogatory posters or cartoons.
- ~~2.2.22.3.2~~ Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction is not considered sexual harassment.)
- ~~2.2.32.3.3~~ Within the work environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the career, salary, and/or work environment, or any other term or condition of employment; within the educational environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the educational opportunities, grades, and/or learning environment of the student.
- ~~2.2.42.3.4~~ Making reprisals, threats of reprisal, or implied threats of reprisal following a negative response to a sexual advance. For example, within the work environment, either suggesting or actually withholding support for an appointment, promotion, or change of assignment; suggesting a poor performance report will be prepared, or suggesting probation will be failed. Within the educational environment, either suggesting or actually withholding grades earned or deserved, suggesting a poor performance evaluation will be prepared, or suggesting a scholarship recommendation or college application will be denied.
- ~~2.2.52.3.5~~ Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable

assignments, favorable duties or shifts, recommendations, reclassifications, etc., in exchange for sexual favors.

3.0 Complaint Procedure

- 3.1 Any individual who believes that he or she has been sexually harassed is encouraged to follow the **Discrimination and Harassment eComplaint pP** Procedures as set forth in the ~~Los Rios Community College-District~~ **Affirmative Action Policy and Administrative Regulations**- (Ssee (R-2423), (P-5172), (R-6163), or (R-9152), as appropriate). Throughout the procedures, the College President and the ~~College/District Affirmative Action~~ **Equity** Officers will insure that confidentiality will be maintained and that due process will be followed with respect to both parties. **In matters of sexual violence, consent of the complainant shall be required prior to further action being taken by the District/College, however, the District/College may take action when the District's/Colleges' obligation to provide a safe and nondiscriminatory environment overrides the complainant's request for confidentiality.**

4.0 Non-Retaliation

- 4.1 **It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent.** Raising a concern of sexual harassment shall not affect the concerned individual's future dealings with the ~~Los Rios Community College-District~~, with his or her employment, or with compensation or work assignments. In the case of a student, it shall not affect grades, class selection, or other matters pertaining to his or her status as a student of the ~~Los Rios Community College-District~~.
- 4.2 In a situation where evidence is found that an allegation of sexual harassment is brought solely for the purpose of vexation, the appropriate disciplinary action **will may** be taken.

5.0 Administrative Regulations

- 5.1 The Chancellor shall develop such procedures as may be necessary to implement this **District pP** policy and provide a means of enforcement. The ~~Chancellor-District and each College~~ shall also designate **a District Equity Officer and other** appropriate District employees to administer and enforce this **District pP** Policy within the District **and at the Colleges.-**

6.0 Special Assistance

- 6.1 Questions concerning the interpretation of this **District pP** Policy should be referred to the ~~College Affirmative Action~~ **Equity** Officers, the ~~District Affirmative Action~~ **Title IX** Officer, other designated District employees, or the Union representative. It is the responsibility of the ~~College/District Affirmative Action~~ **Equity** Officers to inform the complainant of other agencies available in pursuing a sexual harassment

complaint. These include: the U.S. Equal Employment Opportunity Commission; the U.S. Department of Education, Office of Civil Rights; the California Department of Fair Employment and Housing; and the Office of the Chancellor, California Community Colleges.

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(Formerly P-9117)

LRCCD

Policy Adopted: 7/10/85

Policy Revised: 2/21/90; 12/9/98

Policy Reviewed:

Adm. Regulation: R-9152

DRAFT 1/26/15

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1.0 Statement of Intent

1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement, at each of the eColleges in the **Los Rios Community College** District, written procedures to ensure, to the fullest extent possible, that students, faculty, and staff who are victims of sexual assault committed at or upon the grounds of or upon off-campus grounds or facilities maintained by the District ~~or e/Colleges~~, shall receive ~~treatment and~~ information ~~. The procedures should provide for~~ and referrals to local community treatment centers.

2.0 Definition of Sexual Assault (~~Education Ed.~~ Code, § 67385.)

2.1 “Sexual assault” **is broader than sexual violence and** includes, but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, **domestic violence, dating violence, stalking,** or threat of sexual assault. **Sexual assault is also a form of sexual harassment and should be reported under the District’s Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-9152). It should also be reported to the District Police Department or other appropriate law enforcement.**

3.0 Written Procedures

3.1 Each eCollege shall develop **complainant -centered** written procedures, which shall contain, at a minimum, the following information:

3.1.1 The ~~e~~**District/College p**Policy regarding sexual assault on campus.

3.1.2 Personnel ~~on campus at the College~~ who should be notified, and procedures for notification, with the consent of the **complainant**~~victim~~.

3.1.3 Legal reporting requirements and procedures for fulfilling them.

3.1.4 A description of ~~campus~~**College** services and resources available to **complainants**~~victims~~, as well as appropriate off-campus services.

3.1.5 Procedures for ongoing case management, including procedures for keeping the **complainant**~~victim~~ informed of the status of any student disciplinary proceedings in connection with the sexual assault, and the results of any disciplinary action or appeal, and helping the **complainant**~~victim~~ deal with academic difficulties that may arise because of the victimization and its impact.

3.1.6 Procedures for guaranteeing confidentiality and appropriately handling requests for information from the press, concerned students, and parents.

3.1.7 Each victim of sexual assault should receive information about the existence of at least the following options: criminal prosecutions; civil

prosecutions; the disciplinary process through the eCollege; and the availability of mediation, academic assistance alternatives, and mental health counseling.

4.0 Dissemination

4.1 The written procedures shall be published in all student, faculty, and staff handbooks and shall be given to any student or employee who is the victim of a sexual assault.

(Formerly P-9131)

LRCCD

Policy Adopted: 2/20/91

Policy Revised: 12/9/98

Policy Reviewed:



Adm. Regulation: None

DRAFT 1/26/15

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Board Policy Revisions: Naming of Facilities and Areas (P-8431)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

The Los Rios Community College District Board of Trustees asked staff to review the current Naming of Facilities and Areas Policy P-8431.

STATUS:

In section 2.2, language has been added stating that the District reserves the right to remove the name of a building or area in appropriate circumstances. Section 3.2 now explicitly sets forth the process for Colleges to recommend building names to the Chancellor and ultimately to the Board of Trustees. The changes to section 3.3 are designed to allow the Board of Trustees more flexibility in naming decisions that are based on financial considerations. In section 4.2, the proposed revision removes the prescriptive directions as to how buildings should be named but requires that each campus have a uniform system for naming its facilities.

RECOMMENDATION:

This Policy is presented for first reading.

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1.0 Authority

- 1.1 The Los Rios Community College District Board of Trustees shall approve the naming of ~~College or District~~the facilities and areas **of the Los Rios Community College District and its Colleges**.
- 1.2 The Board **of Trustees** may seek the advice of the Los Rios Foundation in making a decision to name a particular building or area.
- 1.3 The Chancellor and the Los Rios Foundation may recommend approval of exceptions to this **District p**Policy.

2.0 Principles

- 2.1 Buildings and areas may be named in honor of friends, benefactors, and persons who have made significant contributions to the College, the District, or to education in California or the nation.
- 2.2 The naming of a building or place is a matter of serious, long-term commitment. The choice to give a personal name to a building implies permanence of that designation—~~---~~both in terms of the designation itself and to the maintenance and refurbishment of the building. The naming opportunity thus has both moral and financial implications. **The District reserves the right to remove the name of a building in the appropriate circumstances.**
- 2.3 Buildings and areas may be named for persons who: have rendered significant, permanent service to education in California or the nation;~~;~~~~or~~ who have distinguished themselves in the work of a College, campus, discipline, or department within the District;~~;~~~~or~~ who are indigenous to the area and hold a unique place in history; or ~~who~~ have made a substantial gift to the College or the District through its official fundraising arm, the Los Rios Foundation.
- 2.4 Buildings and areas may not be named for current District employees. When an area or building is proposed to be named for individuals associated with the District or California education, a period of not less than three years should elapse between the end of the individual's service to the District or California education and consideration by the Board of Trustees.
- 2.5 In all instances where the word "person," "individual," or "donor," is used in this **District p**Policy, the same shall be deemed to include corporations, foundations, or other appropriate legal entities.

3.0 Guidelines

- 3.1 Names of facilities or areas should lend prestige to the District/College, and to staff, students, and community. The credentials, character, and reputation of each individual for whom the naming of a building is being considered shall be carefully

scrutinized and evaluated. Nominations submitted to the Board of Trustees for consideration shall be accompanied by appropriate supporting documentation.

3.2 The College Presidents shall consult with the appropriate College constituencies before bringing a recommendation to the Chancellor to name a building or an area under this District Policy. The Presidents shall also consult with the Deputy Chancellor (or, if there is no Deputy Chancellor, the Vice Chancellor, Finance and Administration) and the Vice Chancellor, Resource and Economic Development prior to presenting recommendations to the Chancellor. The Chancellor shall present recommendations for naming to the Board.

~~3.23.3 A "substantial gift" is defined as at least 50% of the cost of the facility, up to a gift amount of \$5 million.~~ A financial gift shall not automatically result in the naming of a building for an individual. The other criteria of this **District Policy** must also be met.

~~3.33.4~~ In addition to the permanent nature of a facility named to honor an individual, shorter-term issues, such as name plaques, stationery, catalog listings, maps, ceremonial action, and publicity shall be considered.

~~3.43.5~~ A suitable plaque should be located in the lobby or other significant location, giving the full name and brief biography of the person honored.

4.0 Use of Names

4.1 A uniform system of marking of buildings **and outdoor areas** should be adopted by location.

~~4.2 Buildings and areas across the District should have names that include their primary function:~~

~~4.2.1 A building that serves as classrooms and offices should be designated "hall".~~

~~4.2.2 A building primarily occupied by laboratories should be designated "laboratory".~~

~~4.2.3 Special use buildings such as an auditorium, physical education center, health center, or such, may bear the functional name separately or in combination with a person's name, (i.e. "Gunderson Health Center," "Kondos Gallery.")~~

~~4.2.4 Outdoor areas should bear the name of the individual and, to the extent possible, a functional description (e.g. "Lewis Grove," "Marks Pavillion".)~~

~~4.34.2~~ Plaques and signage should be tasteful, discrete, and consistent with other campus signage as determined by the Associate Vice Chancellor of Facilities Management. **Metallic, permanent, non-corrosive letters as approved by the Associate Vice Chancellor of Facilities Management shall be used.**

4.44.3 To minimize exterior lettering, listings in directories, mailing addresses, and the like, as well as to ensure that the use of the new name becomes commonplace within the lexicon of the College and District, the naming of a building to honor an individual should use the surname only, as in “Raef Hall” and “Rodda Hall.”;

5.0 Portions of Buildings

5.1 Subunits of a new or existing building may be named separately to recognize an outstanding individual or a donor wishing to contribute the cost of a portion of a building, a room in a building, a major equipment item, a major art feature or water feature, and the like.

5.2 In cases where the feature is named after an individual pursuant to this **District** Policy, the committee or group making such a recommendation shall identify, or provide the source for the full cost of changing the name, such cost being determined by the Associate Vice Chancellor of Facilities Management.

5.3 Small landscape features such as trees, benches, and drinking fountains are excluded from the naming requirements.

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(Formerly P-4623)

LRCCD

Policy Adopted: 1/18/67

Policy Revised: 8/10/77; 1/14/81; 6/16/82; 1/17/01; 12/15/10



Adm. Regulation: None

DRAFT 1/23/15

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Board Policy Revisions: Awarding Honorary Degrees (P-7244)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

The Los Rios Community College District Board of Trustees asked staff to create a Policy for the awarding of honorary degrees.

STATUS:

The proposed Policy starts by stating that the purpose for honorary degrees is to honor persons who exemplify the Board of Trustees' ideals and traditions. Those degrees should be awarded to recipients that reflect the diversity of interests, backgrounds, and concerns reflected in the Colleges and the community served by those Colleges. The Policy provides that Associate of Arts and Associate of Science degrees may be awarded and provides a mechanism for a committee at each College to make recommendations to the College President for award candidates. Under the proposed Policy, those nominations are then forwarded to the Chancellor who will provide them to the Board of Trustees for its review and ultimate approval. Section 4 of the proposed Policy sets forth the criteria for awarding these honorary degrees and section 5 prohibits the awarding of degrees to certain persons.

RECOMMENDATION:

This Policy is presented for first reading.

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1.0 Purpose

- 1.1 The Los Rios Community College District Board of Trustees honors persons who exemplify its ideals and traditions through honorary degrees.
- 1.2 The Board of Trustees recognizes that honorary degrees may be awarded by the Colleges of the Los Rios Community College District for four purposes:
 - 1.2.1 To recognize excellence and extraordinary personal or professional achievement in areas that embody the Colleges' and District's mission, vision, and values.
 - 1.2.2 To honor outstanding or meritorious public service to the District, its Colleges, and the wider society.
 - 1.2.3 To recognize persons who serve as examples for the College's student body.
 - 1.2.4 To honor academic excellence in the individual's field of endeavor.
- 1.3 The Board is committed to award honorary degrees to recipients who reflect the diversity of interests, backgrounds, and concerns reflected in the Colleges, and the community served by the Colleges and the District.

2.0 Types of Degrees Awarded

- 2.1 Honorary degrees shall be awarded as an Associate of Arts or Associate of Science in a particular discipline and be issued in the name of one the four Colleges of the District.

3.0 Procedure for Recommendation and Approval of Board of Trustees

- 3.1 Recommendations originating from any of the College constituencies shall be submitted to the College President, who shall establish a Committee on Honorary Degrees to review recommendations. While the number of nominations is not limited, except under unusual circumstances, the Committee on Honorary Degrees shall select no more than two nominees per college per year to be forwarded to the Chancellor.
- 3.2 There shall be a Committee on Honorary Degrees at each College to review the nominees from that College. The Committee on Honorary Degrees shall be chaired by the nominating College Vice President of Instruction and include the following members:
 - 3.2.1 The College Academic Senate President;
 - 3.2.2 The Chair of the Department(s) from which the degrees will be issued;

3.2.3 The Classified Senate President; and

3.2.4 The President of the College Student Body Senate.

3.3 The Committee on Honorary Degrees shall review the nominations and make a recommendation to the College President. The Committee shall also assist in compiling material in support of the nominations forwarded to the President.

3.4 The Chancellor shall forward nominations to the Board for its review and approval.

3.5 Honorary Degrees are typically awarded at College Commencement ceremonies and conferred by the Trustee(s) present. The Chancellor, however, may approve the award of a degree outside of a commencement ceremony under special circumstances and with the approval of the Board.

4.0 Criteria

4.1 The Criteria for awarding of honorary degrees is as follows:

4.1.1 Honorary degrees may be awarded to recognize achievements in the advancement of knowledge, the arts, or the professions.

4.1.2 Honorary Degrees may be awarded to recognize outstanding service, achievement, and the commitment to the common good.

4.1.3 Honorary degrees may be awarded posthumously for those exceptional students who had completed a substantial portion of their degree program.

4.1.4 Nominees must have demonstrated intellectual and humane values that are consistent with the aims of higher education, the College, the District, and with the highest ideals of the person's chosen fields.

4.1.5 Service or benefit to the College or District do not in themselves justify the awarding of an honorary degree. Nothing in these criteria, however, shall preclude nominees who are benefactors of the Colleges or District.

5.0 Prohibited Degrees

5.1 Honorary degrees shall not be awarded to:

5.1.1 Incumbent members of the Board;

5.1.2 The existing Chancellor of the District;

5.1.3 The incumbent Presidents of the Colleges;

5.1.4 A person who has already been awarded a degree by that particular College;

5.1.5 Any incumbent elected officials.

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:


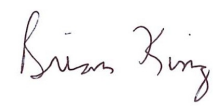
| Adm. Regulation:

DRAFT 2/6/15

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Board Policy Revisions: Complimentary Tickets (P-8621)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

In 2009, the Fair Political Practices Commission (FPPC) enacted regulation 18944.1, which provided that gifts given to public agencies could be reported by the public agency if the agency created a gift policy and engaged in certain specified public disclosures. Tickets disclosed in that manner do not have to be disclosed on individual Form 700 filings, and some tickets are completely excluded from the gift limits in the Government Code. In light of that regulation, the District enacted Policy and Regulation 8621.

STATUS:

Changes need to be made to P-8621 to clarify rules regarding complimentary tickets. First, language has been added that explicitly delegates the authority to distribute any tickets for performances at the Harris Center to the President of Folsom Lake College or designee. Section 2.2.11 has been deleted, as it is already included in the definition of complimentary tickets. Section 4.3 has been deleted as well, as it does not apply to the complimentary ticket distribution. Language has been added in Section 5.0 to specify when public disclosures and Form 700 reporting are required. Finally, in Section 5.7, an exception is created for the distribution of tickets that do not fall within the requirements of the Policy. For example, in the instance where it would make sense to distribute more than two tickets to a single employee, the tickets are considered a gift to the person who distributes them, and therefore must be reported on that person's Form 700, if they are required to file a Form 700.

RECOMMENDATION:

This policy is presented for first reading.

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1.0 Definitions

- 1.1 “Ceremonial Role” shall mean an act performed at an event by the official as a representative of the **Los Rios Community College** District/ **or its Colleges** at the request of the holder of the event or function where, for a period of time, the focus of the event is on the act performed by the official.
- 1.2 “FPPC” shall mean the California Fair Political Practices Commission.
- 1.3 “Official” shall mean every officer, agent, employee, and consultant who is required to file an Annual Statement of Economic Interests (Form 700) pursuant to State law and the District’s Conflict of Interest Code ([P-8611](#)).
- 1.4 “Ticket” shall mean: tickets or passes that provide admission to a facility or event for entertainment, amusement, recreation, or similar purposes, and are obtained by the ~~Los Rios Community College~~ District or its Colleges through one of the following means:
- 1.4.1 As owner or sponsor of a facility or event.
- 1.4.2 Received by the District/Colleges from a third party who does not earmark the use of the ticket for a specific official, and the use of the ticket is in the sole discretion of the District/College.
- 1.4.3 Purchased by the District/Colleges, or received pursuant to a sponsorship or similar contract.

2.0 Public and Governmental Purpose

- 2.1 The Los Rios Community College District Board of Trustees delegates the authority to distribute any tickets **in accordance with this District Policy and/or passes acquired by the District/Colleges** for use by the District’s Trustees or the Deputy Chancellor, **(or Vice Chancellor, Finance and Administration, if there is no Deputy Chancellor)** to the Chancellor. The District delegates the authority to distribute any other tickets ~~and/or passes~~ in accordance with this **District** Policy to the District’s Deputy Chancellor, **(or Vice Chancellor, Finance and Administration, if there is no Deputy Chancellor)**, or ~~his or her~~ designee. **The Los Rios Community College District Board of Trustees delegates the authority to distribute any tickets for performances at the Harris Center to the President of Folsom Lake College, or designee.**
- 2.2 ~~The District/Colleges may distribute complimentary~~ Tickets **may be distributed under this Policy** to appropriate recipients, including District/College officials, for the **public** purposes of:
- 2.2.1 Ceremonial occasions.

- 2.2.2 Official welcoming of visiting dignitaries.
- 2.2.3 Exchange programs with foreign officials and dignitaries.
- 2.2.4 Community or economic outreach and development.
- 2.2.5 Recognition for direct involvement in District/College--related projects/programs.
- 2.2.6 Advertising and promoting the ~~Los Rios Community College~~ District and its four accredited Colleges (American River College, Cosumnes River College, Folsom Lake College, **and** Sacramento City College).
- 2.2.7 Monitoring and evaluating value of District/College sponsored events to the District/College and their compliance with District/College ~~p~~**P**olicies, agreements and other requirements.
- 2.2.8 Intergovernmental relations purposes.
- 2.2.9 Supporting local nonprofit and educational activities in the community that support and complement the mission of the District/Colleges.
- 2.2.10 Sponsorship agreements involving private events where the District specifically seeks to enhance the District's/College's reputation.
- ~~2.2.11 All written contracts where the District, as a form of consideration, has required that a certain number of tickets/suites be made available for District/College use.~~
- ~~2.2.12~~2.2.11 Employment retention programs.
- ~~2.2.13~~2.2.12 Special outreach programs for students, veterans, faculty, teachers, staff, **and** other civil service occupations.
- ~~2.2.14~~2.2.13 Any purpose similar to those above.
- 2.3 Receipt of consideration of equal or greater value by the District from the **official-recipient** shall be presumed if the tickets and/or passes are distributed pursuant to this **District** Policy.

3.0 Ticket Transfer Limitations

- 3.1 Tickets received by officials under this **District** Policy are for the purpose of having that official participate in the event.
- 3.2 An official may transfer his or her ticket to a guest, as well as the official's immediate family, solely for their attendance at the event. All other transfers are prohibited, and no such transferred tickets may be resold.

- 3.3 Each ticket recipient may be offered one additional ticket for her or his immediate family member.
- 3.4 Any official, any member of the official's immediate family, or guest of the official may return any ticket unused to the District for redistribution pursuant to this **District** Policy.

4.0 Public Disclosures

- 4.1 A record of each ticket distributed under this **District** ~~p~~**Policy** shall be completed and forwarded to the ~~Fair Political Practices Commission~~**PPC** on its form.
- 4.2 The form shall be a public record and is subject to inspection and copying.
- 4.3 ~~Any District/College official who receives a ticket for an immediate family member must disclose that ticket as a gift on their his or her annual Form 700.~~

5.0 Exceptions

- 5.1 Tickets provided to officials for an event at which the official plays a ceremonial role shall not constitute a gift and need not be reported on the official's Form 700, but must be reported under the Public Disclosure provision above.
- 5.2 The attendance of an official for the purposes of carrying out the employee's job duties or for the purpose of providing services on behalf of the District/College for the event shall not be considered the distribution of a complimentary ticket and need not be reported ~~under this District Policy or~~ on the official's Form 700, **nor reported under the Public Disclosure provision above.**
- 5.3 This **District** ~~P~~**policy** does not apply to tickets provided to an official by sources other than the District/College.
- 5.4 This ~~p~~**District** **P**Policy does not apply to tickets provided to the District earmarked for a particular official. Those tickets are considered gifts **or income** to that appropriate official. If these tickets are not returned unused to the donor within 30 days of receipt, the official must comply with the applicable FPPC gift limit and reporting regulations.
- 5.5 This **District** ~~P~~**policy** does not apply to tickets for which the official pays the provider of the ticket the fair market value of the ticket and those tickets need not be reported ~~under this District Policy or~~ on the ~~O~~**official's** Form 700, **nor reported under the Public Disclosure provision above.**
- 5.6 This **District** ~~p~~**Policy** does not apply to tickets to amateur events performed by the students of the District/College and those tickets need not be reported

~~under this District Policy or~~ on the ~~O~~official's Form 700, **nor reported under the Public Disclosure provision above.**

~~5.65.7~~ **This District Policy does not apply to tickets or passes that are distributed by District/College officials outside of the requirements of this District Policy (i.e., by someone other than the Board's designees, providing more than two tickets to a single official, etc.). The persons who receives and distributes tickets or passes under this section is responsible for reporting the distribution on the official's Form 700, if required.**

~~5.75.8~~ Any ticket or pass that is acquired by the District by purchase, contract, or because the ~~agency-District~~ controls the event and is distributed to a public official, except for an elected official or member of the Board of Trustees, for: (1) the official's personal use, (2) to support general employee morale, (3) retention, or (4) to reward public service shall be deemed to be for personal use and is not reportable on the official's Form 700, **but shall be reported under the Public Disclosure provision above.**

6.0 Administrative Regulations

6.1 The Chancellor shall develop ~~a~~**Administrative r**egulations to implement this ~~District p~~**District P**olicy.

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LRCCD

Policy Adopted: 2/13/13

Policy Revised:

Policy Reviewed:


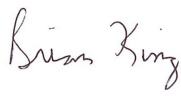
Adm. Regulation: [R-8621](#)

DRAFT 12/18/14

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Statement of Legislative Principles	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Last year, the Los Rios Community College District Board of Trustees revised its Legislative Matters Board Policy P-3115. One requirement of the revised Policy is that the Board annually adopt a Statement of Legislative Principles.

STATUS:

Staff received input from the Board of Trustees at its November 2014 meeting, and has reviewed the bills pending in the legislature at the end of the last term and those currently appearing high on the list of priorities in the current legislature. Amendments have been made to the existing Statement of Legislative Principles focused on transfer students, student financial aid, equalization of apportionment for distance education, adult education, automatic backfill of property tax shortfalls, and funding for the CalSTRS and CalPERS liabilities.

RECOMMENDATION:

The draft Statement of Legislative Principles is submitted for the Board of Trustees' review and discussion. It is recommended that the Board of Trustees discuss the proposed draft and provide further direction for the approval of the final document at its next regular board meeting.

LOS RIOS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Annual Statement of Legislative Principles

This Statement of Legislative Principles is adopted by the Board of Trustees for the Los Rios Community College District on behalf of itself and its four separately accredited Colleges (American River College, Cosumnes River College, Folsom Lake College and Sacramento City College) under Board Policy P-3115. This Statement is intended to support the District's Strategic Goals: student success; teaching and learning effectiveness; access and growth; community, economic and workforce development; and organizational effectiveness.

This Statement of Legislative Principles provides guidelines for the Chancellor when addressing matters before the California Legislature and Congress, and constitutes the core principles guiding the development of the District's position on legislation.

The District shall not support or oppose legislation unless the outcome will have a significant effect on the District, its students or its employees. The District will remain neutral on most matters affecting local collective bargaining. However, the District will take appropriate positions where that legislation will have a material impact on the District. The District will remain neutral on matters affecting only another single district or small group of district(s), except where policy precedents, or resource allocations, have the significant potential of affecting the Los Rios Community College District or the California Community College System generally. Where issues are raised in the budget process, the District shall seek legislative support or opposition in accordance with the principles established in this document. Where legislation is likely to impede the policy principles set forth, the District is likely to oppose that legislation unless there are significant countervailing reasons.

The Board of Trustees' Legislative Principles align with the District's Vision, Mission, Values, Goals and Strategies, as enumerated in the District's Strategic Plan, as follows, but do not reflect every strategy under each goal area:

A. PROMOTE STUDENT SUCCESS: The District's and its Colleges' primary goal is to promote student success. This is defined as students achieving their educational goals. The District supports those legislative efforts that promote student success:

- Close the achievement gap.
- Implement appropriate measures to improve student success.
- Support the provision of comprehensive student support services.
- Provide for realistic accountability metrics based on valid and verifiable data.
- Strengthen the academic preparation of K-12 students to support success at a community college.
- Support collaborative efforts with four-year institutions designed to provide additional transfers **for our students and legislation that promotes transfers.**
- Support ~~the~~ flexibility for ~~concurrent~~ **dual** enrollment and remove barriers as appropriate.

B. PROMOTE TEACHING AND LEARNING EFFECTIVENESS: The District and its Colleges are committed to providing the highest quality instructional programs in transfer, vocational and general education, using the best current and emerging instructional methods and technologies. The District supports flexible teaching and learning methods to support the success of its diverse student population. The District supports those legislative efforts that promote teaching and learning effectiveness:

- Support professional development for faculty, staff and administrators that is designed to support student success inside and outside of the classroom.
- Support high quality distance education while minimizing regulatory barriers and additional reporting requirements.
- Support the enhancement of existing educational programs and the development of needed new programs.
- Increase effective delivery of English, ESL and mathematics basic skills education.
- Support accreditation.

C. PROMOTE ACCESS AND GROWTH: The District and its Colleges strive to be responsive to growing communities of the Greater Sacramento Region. The District and its Colleges pursue new delivery approaches that provide a high level of access to higher education and strive to provide comprehensive support services to assure access by reducing or eliminating significant barriers and promoting diversity. The District supports those legislative efforts that promote access and growth:

- Enhance student financial aid opportunities **(including, but not limited to, Cal Grant Funding)** and reduce the overall cost of attending college for students.
- Assist students with the application process for attending a community college.
- Support the Dream Act and efforts to expand the institutional capacity for diversity.
- Support the passage of a Statewide Educational Bond.
- Support the District's educational centers.
- Enhance opportunities for underserved constituencies.
- **Support equalization of apportionment for distance education.**

D. PROMOTE COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT: The District and its Colleges seek to promote the health and economic vitality of the greater Sacramento Region through partnerships, staff involvement in civic affairs and programs open to the public. Further, the District and Colleges support economic development through their occupational programs and partnerships with business, labor and industry. The District supports those legislative efforts that promote community, economic and workforce development:

- Develop effective and relevant career and technical programs in collaboration with external partners.
- Increase efforts that align career technical education curriculum and program development among community colleges, K-12 and industry.
- Integrate community colleges in the Workforce Investment Board and provide for community college courses to qualify for state and federal funding of workforce development activities.
- Create and support a regional P-20 council.
- Support the efforts of the Los Rios Foundation in its efforts to develop additional funding resources for the District, Colleges, faculty, staff and students.
- **Support improvements to the Adult Education System with our K-12 partners.**

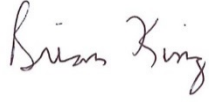

E. PROMOTE ORGANIZATIONAL EFFECTIVENESS: The District and its Colleges strive to continually improve their institutional effectiveness to ensure fiscal accountability and integrity. The District supports those legislative efforts that promote organizational effectiveness:

- Maintain local authority and control in the administration of the District and its Colleges.
- Maintain locally elected Boards of Trustee governance in the administration of the District and its Colleges.
- Promote the health, safety and welfare of students, faculty, staff and administrators.
- Support the District's and its Colleges' efforts to attract, recruit and retain the most qualified employees, and assure appropriate staffing levels.
- Support participatory decision making.
- Increase the District's efforts in sustainable practices, including energy and resource conservation, while retaining appropriate flexibility.
- Strengthen the District's ability to use its capital outlay, infrastructure bonds and property management funds efficiently.
- Support the elimination of duplicative and/or needless regulatory oversight and reporting obligations, and provide adequate funding for the oversight and reporting requirements that are necessary.
- Protect the fiscal integrity of the system.
- **Support funding sustainable mechanisms for CalSTRS and CalPERS liabilities.**
- **Support backfill of property tax shortfalls.**

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	California Community Colleges Classified Employee of the Year	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King 	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Each year at their May meeting, the Board of Governors of California Community Colleges honor classified employees who demonstrate the highest level of commitment to professionalism and community colleges. Recipients are nominated by their colleagues and endorsed by the local Board of Trustees. Award winners are selected by representatives of the Community Colleges Board of Governors, Chancellor’s Office, and the Foundation for California Community Colleges.

STATUS:

Each local Board of Trustees may forward to the California Community Colleges Chancellor’s Office the name of one nominee for the Community College Classified Employee of the Year Award. This year the District is recommending the nomination of Rochelle Franco, Admissions and Records Evaluator/Degree Auditor at Folsom Lake College.

Rochelle began her college experience as a student at the El Dorado Center of Folsom Lake College. She earned an Associate’s Degree from CRC and a Bachelor’s Degree from Phoenix University. Throughout her educational journey, she remained committed to students, Folsom Lake College, and the Los Rios Community College District. She has served in multiple capacities beginning as a student tutor, temporary classified employee, then Educational Center Clerk, Admissions/Records Clerk, and now as an Admissions/Records Evaluator II/Degree Auditor.

Rochelle is known for her work ethic, dedication, initiative, and leadership both at the college and in the community. She served as the inaugural president of FLC’s Classified Senate in 2004 and voluntarily stepped back into this role in 2012 when the college and senate needed her leadership. She is currently serving her second term as Classified Senate President and classified engagement in governance has reached an all-time high. All positions on the Classified Senate, as well as all classified positions on the college’s nine governance committees, are now filled. In addition, the FLC Classified Senate was named a Model Senate in 2013 by the California Community College Classified Senate.

She is an active volunteer for the Folsom Blood Source and the KCRA Blood Drive and has donated 23 gallons of life-saving blood. She also participates in fundraising activities for Sierra Donor Services, Donate Life California, veterans and the annual Walk to Remember event.

Rochelle is committed to the mission of the California Community Colleges. She is a compassionate supporter of students, a committed and knowledgeable professional, and one whose energy and passions have helped to create an enriched environment for students.

RECOMMENDATION:

It is recommended that the Board of Trustees endorse the nomination of Rochelle Franco, of Folsom Lake College, for the 2015 California Community Colleges Classified Employee of the Year Award.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Board Representatives to College Graduation Programs	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

STATUS:

College graduation programs have been scheduled as follows:

WEDNESDAY, MAY 20, 2015	
AMERICAN RIVER COLLEGE	7:00 pm
COSUMNES RIVER COLLEGE	
FOLSOM LAKE COLLEGE	6:30 pm
SACRAMENTO CITY COLLEGE	


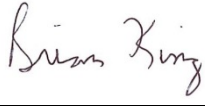
RECOMMENDATION:

It is recommended that the Board President consider appointing representatives to the college graduation programs.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Resolution No. 2015-07: Support for Dual Enrollment	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Under existing law, the Colleges of the Los Rios Community College District may admit high school students to take college courses; however, there are fiscal penalties and policy barriers that discourage these dual enrollment opportunities. For instance, high school principals can only recommend five percent (5%) of their students to attend community colleges during the summer. Further, in order for community colleges to claim apportionment, the courses must be open to the general public, even if they are taught on a high school campus. High schools are understandably reluctant to open their campuses to adults.

Dual enrollment can be an effective means of improving the educational outcomes for a broad range of students, but dual enrollment has been historically targeted at high-achieving students. However, educators and policymakers are increasingly looking toward dual enrollment as a strategy to help students who struggle academically or are at risk of dropping out.

STATUS:

The California Community Colleges Chancellor’s Office is sponsoring Assembly Bill 288 (AB 288), which will allow a greater and more varied segment of high school students to take community college courses. AB 288 provides a modest expansion of voluntary dual enrollment partnerships between community colleges and high schools by reducing the fiscal penalties and policy barriers that currently limit such collaborations. The bill would authorize a community college district and K-12 school district to enter into a formal partnership with the goal of developing seamless pathways from high school to community college for career technical education, preparing students for transfer to four-year institutions, helping high school students achieve college- and career-readiness, and improving high school graduation rates. The college courses authorized by this legislation could be offered on high school campuses during the school day and enrollment could be limited to eligible high school students. Further, the students participating in this program could obtain a higher priority for enrollment when they do begin community college.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution 2015-07 declaring its support for the expansion of dual enrollment opportunities and urging the legislature to pass AB 288.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2015-07

Support for College & Career Access Pathways Act Assembly Bill 288

WHEREAS, the connection between a college degree and economic stability has been well-documented, making college access and preparation an issue of social and economic justice; and

WHEREAS, across the United States there is a growing emphasis on high school and community college collaboration to prepare students to be college- and career-ready; and

WHEREAS, dual enrollment is a viable and effective method to prepare any student—even one who may have struggled academically and who may have had no initial interest in pursuing a postsecondary degree or credential—to complete high school and enter college; and

WHEREAS, allowing a greater and more diverse segment of high school students to take community college courses could provide benefits to both students and the state, such as: reducing high school dropouts; increasing the number of community college students who transfer and complete a four-year degree; shortening the time to completion of educational goals; and improving the level of preparation of students to successfully complete for-credit, college-level courses; and

WHEREAS, through dual enrollment partnerships, high schools and community colleges will be able to create clear pathways of aligned, sequenced coursework that will allow students to easily and successfully transition to for-credit, college-level coursework leading to an associate degree, transfer to the University of California or the California State University, or a career technical education (CTE) credential or certificate; and

WHEREAS, to facilitate the establishment of dual enrollment partnerships, the state should remove fiscal penalties and policy barriers that discourage dual enrollment opportunities; and

WHEREAS, AB 288, the College & Career Access Pathways (CCAP) Act, reduces some of the state’s key barriers around dual enrollment and makes it possible to expand college and career pathway opportunities for all students, thereby saving students and the state valuable time, money, and scarce educational resources; Now, therefore,

BE IT RESOLVED that California should establish a policy framework under which K-12 school districts and community college districts can create dual enrollment partnerships as a strategy to provide critical support for under-achieving students, specifically those students from groups underrepresented in higher education, students who are seeking advanced studies while in high school, and student who are seeking a CTE credential or certificate; and

BE IT RESOLVED that members of the California State Senate and the California State Assembly should improve and expand college access for all students through these dual enrollment partnerships and pass AB 288 by Assembly Member Christopher Holden, the College & Career Access Pathways (CCAP) Act;

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2015-07 this eleventh day of March, 2015, by the following called vote:

AYES	NOES	ABSENT
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Attest:

Dustin Johnson, Board President

Brian King, Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Public Hearing: Resolution No. 2015 – 02A: City of Rancho Cordova Easements – Folsom Lake College Rancho Cordova Center	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

The City of Rancho Cordova (“City”) has requested an easement for storm drain purposes, including installing, constructing, reconstructing, improving, operating, maintaining and repairing a storm water drainage pipeline, and several easements for public utilities for the installation and maintenance of water, gas, sewer, and drainage pipes, traffic control devices and for poles and overhead wires and conduits for electrical, television and telephone services. In order for the City to provide these services the City requires easements to access, operate, maintain, restore or repair said Drainage Pipe, water, gas, sewer, traffic control devices, poles, overhead wires and conduits for electrical, television, and telephone services. On February 11, 2015, the District declared its intention to grant easements to the City of Rancho Cordova in Resolution No. 2015- 02 for this purpose.

STATUS:

The District set a public hearing for March 11, 2015, upon the question of granting the easement. Notice of that intention was given by posting the Board’s resolution at three public places within the District and by publishing it once pursuant to Education Code. The Board may, by a vote of two-thirds of its members, grant the easements if 10 percent or more of the electors of the District do not protest the granting of the easement at the public hearing.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing and adopt Resolution No. 2015-02A authorizing the Chancellor or designee to execute deeds to the City of Rancho Cordova for the easements described above.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

RESOLUTION

№ 2015-02A

Resolution Authorizing and Directing Execution of Easements To The City of Rancho Cordova

WHEREAS, the Los Rios Community College District is the owner of all real property located at Folsom Lake College, Rancho Cordova Center and identified by Sacramento County as APNs; 076-0212-008, 076-0212-011, 076-0212-012, 076-0212-013, 076-0212-014, 076-0212-015, 076-0212-017, 076-0213-003, 076-0213-004, 076-0213-005, 076-0213-011, and 076-0213-012 (the Folsom Lake College Rancho Cordova Center Property); and

WHEREAS, in order to facilitate the installation, construction, reconstruction, improvement, maintenance and repairs of a storm water drainage pipeline, and installation and maintenance of water, gas, sewer, and drainage pipes, traffic control devices and for poles and overhead wires and conduits for electrical, television and telephone services, the City of Rancho Cordova must encroach on the Folsom Lake College Rancho Cordova Center Property; and

WHEREAS, the City of Rancho Cordova requires a Drainage Pipeline easement and several utility easements to provide services on the Folsom Lake College Rancho Cordova Center Property; and

WHEREAS, granting the easements is to the District's benefit, and it will not adversely affect the District in any respect and will not have a significant adverse effect on the environment; and

WHEREAS, the District is required by Education Code section 81311 to declare its intention to dedicate the easements and to hold a public hearing regarding the proposed dedication; and

WHEREAS, the District declared its intention to grant these easements in Resolution 2015-02 (Intent to Dedicate Easement to the City of Rancho Cordova) and set a public hearing for March 11, 2015, and posted and published the notices as required by the Education Code; and

WHEREAS, the District has received no petitions protesting the proposed dedication: Now, therefore,

BE IT RESOLVED, that we, the Los Rios Community College District Board of Trustees hereby authorize and direct the Chancellor or designee to execute deeds of dedication of the easements for purpose and to deliver the deeds to the City of Rancho Cordova.

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2015-02A on this eleventh day of March 2015, by the following called vote:

AYES	NOES	ABSENT
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Dustin Johnson, President

ATTEST:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2014

SUBJECT:	Regional Economic Development Strategy	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

BACKGROUND:

After many years of service to the region, the Sacramento Area Commerce and Trade Organization (SACTO) merged into a new organization known as Greater Sacramento. Los Rios has been directly involved with SACTO for many years and is in communication with the leadership of Greater Sacramento about how to continue this important collaborative relationship to enhance economic development in the region.

STATUS:

Barry Broome, CEO of Greater Sacramento, will present an overview of Greater Sacramento and opportunities for partnership with Los Rios and our colleges.


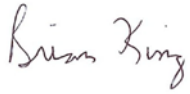
RECOMMENDATION:

This item is presented for the Board of Trustees information and discussion.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2015

SUBJECT:	Smoking on Campus	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Susan L. Lorimer	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	X

BACKGROUND:

Members of the Los Rios Community College District Board of Trustees requested an update on the District’s Policies and Regulations on smoking and the actions the Colleges have undertaken with regards to this issue.

STATUS:

Staff will provide an overview of the District’s Policies and Regulations concerning smoking and the recent implementation of smoking areas at three of the Colleges as well as some of the broader context in which the Colleges measures have been implemented.

RECOMMENDATION:

This item is presented to the Board of Trustees for information and discussion.