

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, May 13, 2015

5:30 pm

American River College
Student Center Board Room
4700 College Oak Drive
Sacramento, CA 95841

1. CALL TO ORDER	Board President
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<p>2. ORAL COMMUNICATIONS</p> <p><i>The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i></p>

3. CONSENT CONSIDERATIONS	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: April 8, 2015	Brian King
B. Curriculum Proposals: ARC/FLC/SCC	Susan L. Lorimer
C. Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions: P-5121, P-5122, P-6122, P-6123, P-9121	JP Sherry
D. Resolution No. 2015-09: Authorizing Execution of a Contract from the County of Sacramento Department of Health and Human Services	Beverly A. Sandeen
E. Appointments: Citizens' Bond Oversight Committee	Theresa Matista
F. District Quarterly Financial Status Report (311Q)	Theresa Matista
G. Los Rios Foundation - Quarterly Investment Report	Theresa Matista
H. Request to Serve Alcohol	JP Sherry
I. Ratify: Grants and Contracts Awarded	Beverly A. Sandeen
J. Ratify: New Contracts and Renewals	Theresa Matista
K. Ratify: Bid Transactions	Theresa Matista
L. Disposition of Surplus Equipment	Theresa Matista
M. Purchase Orders, Warrants, Checks, and Wires	Theresa Matista
N. President's Employment Agreement	Brian King
O. Regular Human Resources Transactions	Brian King

4. FIRST READING	
A. Board Policy Revisions: P-1414 Ban on Alcohol on District Property (Exceptions)	JP Sherry
B. Board Policy Revisions: Smoking: Use of Facilities (P-1411), Use of Outdoor Areas (P-1413), Meeting Procedures (P-3213)	JP Sherry
C. Board Policy Revisions: AB 540: Resident Status (P-2242), Nonresidential and International Student Fees (P-2251)	JP Sherry

5. ACTION	
A. Resolution No. 2015-10: Recognizing Classified Employees	Brian King
B. Accreditation Self-Evaluation Report: American River College	Susan L. Lorimer
C. Accreditation Self-Evaluation Report: Cosumnes River College	Susan L. Lorimer
D. Accreditation Self-Evaluation Report: Folsom Lake College	Susan L. Lorimer
E. Accreditation Self-Evaluation Report: Sacramento City College	Susan L. Lorimer
F. Contract Award: SCC Rodda Hall North 3rd Floor Remodel	Theresa Matista

6. INFORMATION	
A. American River College Pathways to Completion: The Evolution of the Promising Practice in Math	Thomas Greene

7. BOARD MEMBER REPORTS

8. FUTURE AGENDA ITEMS

- 9. REPORTS and COMMENTS**
- Student Association
 - Classified Senate
 - Academic Senate
 - Other Recognized Constituencies
 - Chancellor’s Report

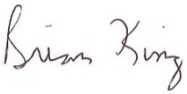
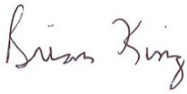
10. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Dustin Johnson President ▪ Area 1	Deborah Ortiz Vice President ▪ Area 6	Robert Jones ▪ Area 2 John Knight ▪ Area 3 Ruth Scribner ▪ Area 4	Pamela Haynes ▪ Area 5 Kay Albiani ▪ Area 7 Omba Kipuke ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Regular Board Meeting : June 10, 2015 ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Board Meeting Minutes: April 8, 2015	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS

The minutes of the Board of Trustees meeting held on April 8, 2015 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on April 8, 2015.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, April 8, 2015

1. CALL TO ORDER

The board meeting was called to order by President Johnson at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Mr. Dustin Johnson, President
Ms. Deborah Ortiz, Vice President
Ms. Kay Albiani
Ms. Pamela Haynes
Mr. Robert Jones
Mr. John Knight
Ms. Ruth Scribner

Mr. Omba Kipuke, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

There were no oral communications.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees approve Consent Consideration items A through R.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

A. *Board Meeting Minutes: March 6-7 and 11, 2015*

That the Board of Trustees approve the minutes of the meetings held on March 6-7 and 11, 2015.

B. *Curriculum Proposals: ARC/CRC/SCC*

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River and Sacramento City colleges.

- C. Board Policy Revisions: Title IX Requirements: P-2113, P-2423, P-2424, P-2541, P-5111, P-5172, P-5173, P-5174, P-6111, P-6161, P-6163, P-6831, P-9111, P-9152, P-9153, P-9155

That the Board of Trustees approve the proposed revisions to the policies listed in the April board agenda packet.

- D. Board Policy: Awarding Honorary Degrees (P-7244)

That the Board of Trustees approve the Awarding Honorary Degrees Policy (P-7244).

- E. Board Policy Revisions: Naming of Facilities and Areas (P-8431)

That the Board of Trustees approve the proposed revisions to Naming of Facilities and Areas Policy (P-8431).

- F. Board Policy Revisions: Complimentary Tickets (P-8621)

That the Board of Trustees approve the proposed revisions to Complimentary Tickets Policy (P-8621).

- G. Statement of Legislative Principles

That the Board of Trustees approve the proposed 2015 Statement of Legislative Principles.

- H. Claim: California Automobile Insurance Company on behalf of Norman Mauricio

That the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.

- I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards herein listed pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal) <ul style="list-style-type: none"> • Funds to support coordination of and instruction in the Child Development Training Program. • 9/1/2014 through 6/30/2015 • Administrator: Monica Pactol, Vice President, Instruction 	FLC	\$11,900	Yosemite CCD
Prop 39 Program Improvement Fund – Subaward <ul style="list-style-type: none"> • Funds to enhance green/clean technology programs. • 3/5/2014 through 3/31/2015 • Administrator: Jamey Nye, Associate Vice President, Instruction 	CRC	\$14,680	Mendocino College
Faculty Entrepreneurship Mini Grant	CRC	\$5,000	Woodland

<ul style="list-style-type: none"> Funds to enhance the Small Business Management program. 2/5/2015 through 5/15/2015 Administrator: Brian Bedford, Dean, Business and Family Science 			College, Small Business DSN
CTE Enhancement Fund – 60% Local Share <ul style="list-style-type: none"> Funds to enhance Career Technical Education (CTE) programs. 1/1/2015 through 6/30/2015 Administrator: Gabriel Meehan, Associate Vice President, Workforce and Economic Development 	SCC	\$360,922	CCCCO (Shasta College Fiscal Agent)
CTE Enhancement Fund – 60% Local Share <ul style="list-style-type: none"> Funds to enhance Career Technical Education (CTE) programs. 1/1/2015 through 6/30/2015 Administrator: Jerome Countee, Associate Vice President, Workforce Development 	ARC	\$586,045	CCCCO (Shasta College Fiscal Agent)

J. Resolution No. 2015-08: Cooperative Purchasing Agreement – Sacramento Area Council of Governments (SACOG)

That the Board of Trustees adopt Resolution No. 2015-08 authorizing the use of a cooperative purchasing agreement with Sacramento Area Council of Governments (SACOG).

K. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the contracts herein listed, pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Student Record Format Conversion	\$20,000.00	I	03/15 – 06/16	BMI Imaging System	SCC Instruction
CRC Infrastructure Inspection Services	\$25,000.00	I	07/14 – 07/16	Nielsen Inspection Services, Inc.	Facilities Management
Closed Captioning Services	\$30,000.00	I	09/13 – 06/16	Aegis Rapid Text	SCC DSPS

L. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
14019	ARC Student Services Addition	\$34,784.00	3	SW Allen Construction	\$2,961,893.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
15003R	SCC TAP F Lot Entry Sidewalk	4	03/11/15	All-American Construction, Inc.	\$43,000.00
15024	ARC Hardware & Cylinder Upgrade	2	03/18/15	Opening Technologies, Inc.	\$37,900.00
15030	SCC Microscopes	3	3/23/15	JH Technologies Inc. and I. Miller Precision Instruments Inc.	\$216,748.40 \$114,837.05
15016	LRPD Dispatch Software	2	03/27/15	Sun Ridge Systems, Inc.	\$213,629.00
15028	District Catalog Printing	2	03/23/15	Delta Web Printing	\$33,029.00
15023	District EMS Upgrade	1	03/31/15	Honeywell Building Solutions	\$365,588.00
15033	LRCCD Marketing Campaign	5	03/31/15	3Fold Communications	\$250,000.00

M. Surplus Equipment Disposal – Rolling Stock

That the Board of Trustees approve the disposal of the surplus items listed in the April board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81450-81450.5.

N. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the April board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

O. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of February 16, 2015 through March 15, 2015.

PURCHASE ORDERS		
General Fund	0001080116-0001080502 B115692-B115712	\$ 2,028,435.78
Capital Outlay Fund	0003016100-0003016147 -	
Child Development Fund	0006000753-0006000753 -	
Self-Insurance Fund	0009000333-0009000333 -	

WARRANTS		
General Fund	712157-713480	\$ 10,067,017.58
General Fund-ARC Instructional Related	004832-004937	
General Fund-CRC Instructional Related	021686-021739	
General Fund-FLC Instructional Related	030638-030658	
General Fund-SCC Instructional Related	043900-044044	
Capital Outlay Fund	829556-829642	
Child Development Fund	954059-954071	\$ 18,821,758.60
Self-Insurance Fund	976232-976237	
Payroll Warrants	259097-261119	
Payroll-Direct Deposit	718483-722858	
March Leave Process	261120-262640	
Payroll Vendor Warrants	58032-58202	
CHECKS		
Financial Aid Disbursements	2123559-2127186	\$ 3,628,343.77
Clearing Checks	2586-2590	\$ 631.87
Parking Checks	-	\$ -
Bookstore Fund – ARC	29132-29280	\$ 1,413,366.22
Bookstore Fund – CRC	025925-025969	
Bookstore Fund – FLC	8830-8882	
Bookstore Fund – SCC	047316-047401	
Student Clubs Agency Fund – ARC	4596-4608	\$ 62,023.28
Student Clubs Agency Fund – CRC	3563-3583	
Student Clubs Agency Fund – FLC	1874-1894	
Student Clubs Agency Fund – SCC	3018-3045	
Foundation – ARC	4256-4271	\$ 53,081.70
Foundation – CRC	1874-1877	
Foundation – FLC	0899-0912	
Foundation – SCC	3216-3227	
Foundation – DO	0630-0633	
Associated Students Trust Fund – ARC	0693-0701	\$ 7,040.58
Associated Students Trust Fund – CRC	0610-0610	
Associated Students Trust Fund – FLC	0522-0526	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3029-3096 Manual check 9116-9116	\$ 591,102.26
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ 14,481.45
Vendors	-	\$ -
Backup Withholding	-	\$ 1,032.60

P. Special Rate Salary Schedule

That the Board of Trustees approve the salary schedule included in the April board agenda packet effective March 25, 2015, to increase the hourly rate for temporary Police Communication Dispatchers and change the title of the temporary Sports Athletic Trainer to temporary Athletic Trainer.

Q. 2015-16 Sabbaticals / Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves listed in the April board agenda packet for the 2015-16 year.

R. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the April board agenda packet.

4. FIRST READING

A. Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions: P-5121, P-5122, P-6122, P-6123, P-9121

Revisions to board policies were presented to the Board of Trustees as First Reading for review and discussion.

5. ACTION

A. 2015 CCCT Board of Directors Election

A motion was made by Mr. Jones, seconded by Ms. Haynes, that the Board of Trustees approve the list of nominations for the CCCT Board of Directors listed below:

Ann Ransford, Glendale CCD
Janet Chaiot, Mendocino-Lake CCD
Bernard "Bee Jay" Jones, Allan Hancock CCD
Doug Otto, Long Beach CCD
M. Tony Ontiveros, North Orange County CCD

A second motion was made by Mr. Jones, seconded by Ms. Ortiz, that the Board of Trustees approve the list of nominations for the CCCT Board of Directors listed below:

Don Edgar, Sonoma County CCD
Janet Green, Riverside CCD

On the first motion, a vote was taken as follows:

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

On the second motion, a vote was taken as follows:

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Ortiz

No: Knight

Abstain: Albiani, Scribner

Motion carried; 4:1

6. INFORMATION

A. Enrollment Management

Staff and faculty provided an overview of enrollment management including recent enrollment data and patterns, external impacts of enrollment, and the impact of recent legislative initiatives and mandates. A panel of representatives from the four colleges discussed specific enrollment management experiences and processes at Los Rios and lessons learned in recent years.

B. Inmate Education/Re-Entry Students

Staff provided an overview of current and proposed efforts to respond to the need to increase community college offerings for the incarcerated population in California and the Sacramento region.

7. BOARD MEMBER REPORTS

Trustee Haynes attended the Chancellor's "Brown Bag with Brian" function at Sacramento City College. She also toured the plumber pipe-fitter's facility and participated in Sacramento City College's breast cancer awareness walk.

Trustee Scribner acknowledged the 2015-16 sabbatical/professional development leaves on the consent agenda.

Trustee Kipuke reported that student elections are occurring across the District.

8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Sandeep Singh, President, Sacramento City College Student Association
Sandra Belmares, President, Sacramento City College Classified Senate
Kale Braden, President, Districtwide Academic Senate

Chancellor's Report:

ARC: American River College was honored to host a March 16 visit by Dr. Carol Greider, 2009 Nobel Prize Laureate in Medicine/Physiology, during which she led a series of student and community presentations. Dr. Greider is the Daniel Nathans Professor and Director of Molecular Biology and Genetics at the Johns Hopkins Institute for Basic Biomedical Sciences. During her visit to ARC, Dr. Greider spoke about her pioneering enzyme research that is critical to our understanding of cancer and aging. She gave two large presentations in the theatre – one to students and one to the community. She also participated in several Q&A sessions with science students. In addition, the college dedicated a redwood grove to her mother, Dr. Jean Greider, who served as an ARC faculty member in the 1960s. This Nobel Laureate's visit provided a rare educational opportunity for students and the community and, at the same time, encouraged philanthropic support for ARC science programs.

CRC: Cosumnes River College students were recently featured on National Public Radio as part of its California Report segment. The story featured several students from Advanced Composition and Creative Writing courses who, along with English Professor Heather Hutcheson, regularly visit a local Home Depot to practice their Spanish skills with day workers and help the workers improve their English. The students talk to the workers about politics, culture, food and social graces. The report originally aired on the NPR affiliate KQED in the Bay Area. It will be replayed on Latino USA April 13, from 6-7pm. Latino USA is the longest running Latino-focused program on radio.

FLC: The California Community College Athletic Association (CCCAA) honored two of Folsom Lake College's own during the association's annual convention, March 31-April 3, in Ontario, Ca. Admissions & Records Evaluator Gayle Brown was named the Physical Education Staff Member of the Year by the California Community College Physical Educators (CCCPE). Gayle serves as the college's athletic eligibility officer, ensuring that athletes meet the CCCAA's rigorous academic standards. And Bruce Werner, FLC's former vice president of instruction, was inducted into the 2015 California Community College Sports Hall of Fame. This is the highest honor in California community college athletics. Folsom Lake College has a history of individuals honored by the CCCAA, including Professor Matt Wright (2014 Health Educator of the Year), student Jessica Mendoza (2013 Student-Athlete Academic Achievement Award), former Dean Stuart Van Horn (2013 Physical Education Administrator of the Year), and Dean Kim Harrell (2013 Physical Educator of the Year).

SCC: Sacramento City College’s dedication of its new Student Services Building is scheduled for 10 a.m. on Friday, May 8. This multi-million dollar facility, built with proceeds resulting from the passage of Measure M, houses several student service departments, including Admissions & Records, DSPS, and Veteran’s Affairs, as well as the Photography and Journalism departments. Two departments, Admissions & Records and Veteran’s Affairs, have already moved into the new building. The other departments will be doing so in the days and weeks ahead.

Chancellor King announced the following retirements:

Retirement			Years of Service
Dustin L. Burkes	Printing Services Operator II	CRC	5+
Suzanne L. Farrand	Clerk II	ARC	6+
Marlene Huttner	Senior Information Technology Technician – Lab Area Microcomputer Support	ARC	16+
Ruth M. Ochoa	Student Personnel Assistant – Assessment/Testing	SCC	16+
Pamela L. Flaherty	Sociology Professor/Coordinator	SCC	17
Sandra H. Feder	Computer Information Science Professor	SCC	17
Anne E. Licciardi	Dean of Mathematics, Science and Engineering	SCC	17
Robert A. Keller	Computer Information Science Professor	ARC	17
Patricia L. Warrell	Nursing Professor	SCC	18
Beth A. Sprinkel	Confidential Administrative Assistant III	FLC	18+
David W. Miller	Human Services/Psychology Professor	ARC	23
Craig F. Seavers	Printing Services Operator II	CRC	27+

10. ADJOURNMENT

A motion was made by Ms. Haynes, seconded by Ms. Albiani, that the meeting be adjourned.

Motion carried; 7:0

President Johnson adjourned the meeting at 7:57 p.m.

BRIAN KING

Chancellor and Secretary to the Board of Trustees


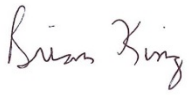
Draft Minutes presented to the Board of Trustees: May 13, 2015.

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LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Curriculum Proposals: American River, Folsom Lake and Sacramento City Colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Susan L. Lorimer 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the May 1, 2015 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Julie Chung, Kirsten Corbin (Chair), Bill Simpson, Marie Schirmer, David Hylton II (student), Colleen Owings; Cosumnes River College – Michael Lawlor, Lee Weathers, Amanda Wolcott-Paskey, Rita Klahorst (student), Lisa Lawrenson; Folsom Lake College – Eric Wada, Debra Worth, Monica Pactol; Sacramento City College – Lonnie Larson, Richard Yang, Dyan Pease, Beverly Lopez (student), Mary Turner; District Senate – Kale Braden; Articulation Officer – Lynn Fowler; and District Office – Jamey Nye.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Folsom Lake and Sacramento City Colleges.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

May 13, 2015

COURSE PROPOSALS

Course Deletions

American River College

1. **CISC 309 Applied Applications Lab (0.50 units)**

Justification: This course no longer meets the needs of our students.

2. **CISP 315 Introduction to Computer Architecture and Design (4.00 units)**

Justification: This course no longer meets the needs of our students.

3. **CISW 420 Server-side Web Scripting (4.00 units)**

Justification: This course no longer meets the needs of our students.

4. **HEED 352 Stress Management and Health (3.00 units)**

Justification: This course will continue to be taught by the Psychology department, as PSYC 359. This proposal removes it from the HEED designator.

5. **IDES 354 Reading Construction Documents (2.00 units)**

Justification: The information in IDES 354 has been merged into IDES 330.

6. **MGMT 120 Leadership for Personal Excellence (1.00 unit)**

Justification: This course no longer meets the needs of our students.

7. **MGMT 121 Leadership for Personal Excellence in Teams (1.00 unit)**

Justification: This course no longer meets the needs of our students.

8. **MGMT 122 Leadership for Personal Excellence in Organizations (1.00 unit)**

Justification: This course no longer meets the needs of our students.

9. **MUFHL 480 Honors Introduction to Music (3.00 units)**

Justification: This course no longer meets the needs of our students.

10. **MUIVI 440 Brass Instruction (1.00 unit)**

Justification: This course no longer meets the needs of our students.

11. **MUIVI 444 Woodwind Instruction (1.00 unit)**

Justification: This course no longer meets the needs of our students.

12. **MUP 345 Wind Ensemble (2.00 units)**

Justification: This course no longer meets the needs of our students.

13. **MUP 410 Woodwind Ensemble (1.00 unit)**

Justification: This course no longer meets the needs of our students.

14. **MUP 416 Brass Ensemble (1.00 unit)**

Justification: This course no longer meets the needs of our students.

15. **SCSD 1214 Peer Support (0.80 units)**

Justification: This course has been moved and approved as PSTC 1770.

Folsom Lake College

1. **BUSTEC 120 Skills for Today's Office (1.00 unit)**

Justification: This class will be replaced by BUSTEC 332.

2. **BUSTEC 302 Computer-Keyboarding (2.00 units)**

Justification: This course is being replaced by BUSTEC 307.1.

3. **BUSTEC 304 Computer-Key Board Speed-and-Accuracy Building (2.00 units)**

Justification: This course is being replaced by BUSTEC 308.

4. **RE 150 Real Estate Economics (3.00 units)**

Justification: The RE programs have been revised. This course is no longer included in the course list as an elective.

5. **SPORT 302 Off Season Conditioning for Baseball (3.00 units)**

Justification: This course is being replaced by SPORT 301 as part of a district-wide KHA agreement on the alignment of SPORT curriculum.

6. **SPORT 353 Pre-Season Conditioning for Soccer (1.00 unit)**

Justification: This course is being deleted per the agreed district alignment of SPORT curriculum. We have courses currently in the catalog that have taken the place of this course.

Sacramento City College

1. **TA 407 Children's Theatre (0.50 - 3.00 units)**

Justification: This course was replaced with A TAP Family for Children's Theatre

2. **TA 461 Rehearsal and Performance - Drama (0.50 - 3.00 units)**

Justification: This Course was replaced by a TAP Family of courses.

3. **TA 462 Rehearsal and Performance - Comedy (0.50 - 3.00 units)**

Justification: This course was replaced by a TAP family of courses.

4. **TA 463 Rehearsal and Performance - Classical (0.50 - 3.00 units)**

Justification: This course was replaced by a TAP family of courses.

5. **TA 464 Rehearsal and Performance - Children's Show (0.50 - 3.00 units)**

Justification: This course was replaced by a TAP family of courses.

6. **TA 465 Rehearsal and Performance - Musical (0.50 - 3.00 units)**

Justification: This course was replaced by a TAP family of courses.

7. **TA 466 Rehearsal and Performance - Musical Ensemble (0.50 - 3.00 units)**

Justification: This course was replaced by a TAP family of courses.

8. **TA 477 Fundamentals of Repertory Production (1.00 - 3.00 units)**

Justification: This course was replaced by a TAP family of courses.

New to College Courses

Folsom Lake College

1. **MATH 341 Calculus for Business and Economics (4.00 units)**

Prerequisite: MATH 120 with a grade of "C" or better, or placement through the assessment process.

72.00 hours lecture

This course is designed around applications of sets, functions, limits, analytic geometry, and the differential and integral calculus in an economic and business context. This course is intended for business students; it is not recommended for mathematics and physical science majors.

Justification: This course is a requirement for students majoring in business who plan to transfer to UC or CSU. See department planning section.

2. **SPORT 368 Pre-Season Conditioning for Softball (0.50 units)**

Prerequisite: None.

Enrollment Limitation: Once enrolled, the student must demonstrate intercollegiate athletic skills as determined by the coaching staff to remain enrolled in this course. It is advised that athletes taking this course have participated at the varsity level in high school or competed on a summer travel ball team.

27.00 hours laboratory

This course is designed to optimize sports performance and reduce the risk of injury for the pre-season intercollegiate athlete in the sport of softball. Course content includes softball fundamental skills development, strength training, cardiovascular conditioning, agility, plyometric, speed training, and flexibility exercises. Students will be required to provide their own bat, glove, cleats, and appropriate softball attire. This course may be taken up to four times for credit.

Justification: This course is being launched as part of a District wide agreement on the alignment of SPORT curriculum.

3. **SPORT 403 Pre-Season Conditioning for Volleyball (0.50 - 3.00 units)**

Prerequisite: None.

Enrollment Limitation: Once enrolled, the student must demonstrate intercollegiate athletic skills as determined by the coaching staff to remain enrolled in this course. It is advised that athletes taking this course have participated at the varsity level in high school or competed on a summer travel team.

27.00 - 162.00 hours laboratory

This course involves a combination of skill development and strategy tactics with an emphasis on a fitness component for volleyball. The course will also offer a mental training component for peak performance. This course is designed to prepare students for intercollegiate volleyball competition. Students will be required to provide appropriate volleyball attire, shoes, and kneepads. This course may be taken up to four times.

Justification: This course supports the continued roll out of intercollegiate athletics as outlined in the Athletics Master Plan.

4. **SPORT 405 Volleyball, Intercollegiate-Women (3.00 units)**

Prerequisite: None.

Enrollment Limitation: Prior to enrollment, the student must be physically cleared through the Athletic Training Room with appropriate physical paperwork. The student must also be eligibility cleared through the Athletic Department with appropriate paperwork. The prospective athlete will demonstrate intercollegiate athletic skills determined by a tryout conducted by the coaching staff.

175.00 hours laboratory

This is an advanced, competitive volleyball team activity that provides competition with other community college teams. Fundamentals, rules, and individual and/or team strategy appropriate to intercollegiate athletic competition will be expected of the competitors. Students will be required to provide their own volleyball appropriate attire, shoes, and knee pads. This course may be taken four times for credit.

Justification: This course supports the continued roll out of intercollegiate athletics as outlined in the Athletics Master Plan.

5. **SPORT 406 Off Season Conditioning for Volleyball (0.50 - 3.00 units)**

Prerequisite: None.

Enrollment Limitation: Once enrolled, the student must demonstrate intercollegiate athletic skills as determined by the coaching staff to remain enrolled in this course. It is advised that athletes taking this course have participated at the varsity level in high school or competed on a summer travel team.

27.00 - 162.00 hours laboratory

This course provides training and technical skill development specific to the sport of volleyball for off-season student-athletes. Topics include skill development, strength training, cardiovascular conditioning, agility work, plyometrics, speed training, and flexibility exercises. Students will be required to provide appropriate volleyball attire, shoes, and kneepads. This course may be taken up to four times for credit.

Justification: This course supports the continued roll out of intercollegiate athletics as outlined in the Athletics Master Plan.

New to District Courses

American River College

1. **ARTPH 302 Black and White Silver Gelatin Photography Lab (1.00 unit)**

Prerequisite: None.

Corequisite: ARTPH 300 or 340

54.00 hours laboratory

This course offers additional lab hours to more fully develop creative vision and technical skills in black and white silver gelatin photography. It also allows alternative process photographers additional lab hours for development of film and digital negatives. It provides additional assistance in assignments and portfolio development for ARTPH 300 and ARTPH 340.

Justification: This course adds essential lab hours for students preparing to transfer to institutions with open lab polices. It allows Freelance Photography Certificate students the lab time and experience to be competitive with their contemporaries in the industry.

2. **ARTPH 306 Photography Lab: Digital Editing (1.00 unit)**

Prerequisite: None.

Corequisite: ARTPH 305, 310, 322, or 360

54.00 hours laboratory

This course offers additional lab hours to more fully develop creative vision and technical skills in digital image editing, processing, and printing. It provides additional assistance in assignments and portfolio development in ARTPH 305, ARTPH 310, ARTPH 322, and ARTPH 360.

Justification: This course adds essential lab hours for students preparing to transfer to institutions with open lab polices. It allows Freelance Photography Certificate students the lab time and experience to be competitive with their contemporaries in the industry.

3. **ARTPH 361 Photography Lab: Studio Lighting (1.00 unit)**

Prerequisite: None.

Corequisite: ARTPH 360 or 370

54.00 hours laboratory

This course offers additional lab hours to more fully develop creative vision and technical skills in studio lighting and large format photography. It provides additional assistance in assignments and portfolio development for ARTPH 360 and ARTPH 370.

Justification: This course adds essential lab hours for students preparing to transfer to institutions with open lab polices. It allows Freelance Photography Certificate students the lab time and experience to be competitive with their contemporaries in the industry.

4. **CARPT 155 Commercial Concrete (1.25 units)**

Prerequisite: None.

Enrollment Limitation: Must be a registered Carpenter Apprentice

18.00 hours lecture, 16.00 hours laboratory

This course covers concepts and practices of commercial concrete construction. Topics include layout and construction of bolt patterns, concrete columns, and gang forms, as well as the types and methods used to safely build, shore, and place column caps and concrete decks.

Justification: This new course is a request by the apprenticeship program to familiarize apprentices with the concepts and the skills to build various types of concrete formwork.

5. **DANCE 433 Performance Group: ARCH Dance Company (3.00 units)**

Prerequisite: None.

Enrollment Limitation: Audition

36.00 hours lecture, 54.00 hours laboratory

This course provides performance opportunities based on "classic" short stories, fables, and myths. The emphasis is on communicating the ideas and sentiments of well-known stories through dance. How characters might move to convey who they are and what they want is covered, as well as making transition choices to build the story line through dance. Individual portfolios are stressed and field trips may be required.

Justification: This course is for students who have shown excellence in academic and physical performance in dance. It enables students to perform in styles that utilize the "classics" in music, choreography, design, and literature styles. It is part of the A.A. degree in dance and gives our students a performance opportunity.

6. **FIRE 1635 Fire Command 2D (2.00 units)**

Prerequisite: FIRE 1622 and 1627

36.00 hours lecture, 4.00 hours laboratory

This is the fourth of a ten-course series for Chief Officer certification through California State Fire Training. Topics include principles of disaster planning and management; fire service emergency plans; emergency operations centers; case studies of various natural and man-made disasters; the roles of local, state, and federal offices of emergency services and emergency management agencies; and discussion of multi-hazard planning

techniques. This course applies to the California Fire Service Training and Education system's certification program. Pass/No Pass only.

Justification: This is a contract course that is the fourth of a ten-course series for Chief Officer certification through California State Fire Training.

7. **HACT 301 Supporting the Mother-Baby Connection: Evidence-Based Practices for Perinatal Care (1.00 unit)**

Prerequisite: None.

18.00 hours lecture

This course is designed for practicing health care professionals as well as students preparing to enter the fields of nursing, nutrition, health education, or early childhood development. It focuses on the physiology of attachment, bonding, and breastfeeding and the short- and long-term impacts of perinatal care practices on the mother-baby dyad. It grapples with the challenges of applying best-practice guidelines and model hospital policies to alleviate barriers for mothers choosing exclusive breastfeeding and creating environments that support maternal-infant biology and the newborn's natural capabilities, allowing improved outcomes with less time and effort. This course meets Board of Registered Nursing continuing education requirements and, when combined with requisite supervised clinical experience, fulfills all criteria for staff education as set by the Baby Friendly Hospital Initiative. This course is not open to students who have completed NURSE 391.

Justification: The Breastfeeding Advisory Committee of the California Department of Health Services recommends "facilitating the integration of breastfeeding training into the curriculum at health-related professional schools throughout the state to ensure that health professionals are technically and culturally competent in delivering breastfeeding services" (DHS, 1996). Hospitals must meet Joint Commission accreditation standards for staff competency in lactation support, and California law requires all perinatal hospitals to have a current infant feeding policy using the guidance of the Baby Friendly Hospital Initiative and, by January 1, 2025, to implement all Ten Steps to Successful Breastfeeding as adopted by Baby Friendly USA or an equivalent evidence-based process recognized by the California Department of Public Health. This course provides the required staff-education components meeting Baby Friendly standards, an existing and ongoing priority need for local healthcare systems and a value to students preparing to enter the perinatal care field.

8. **HACT 302 Fundamentals of Lactation Consultant Assisting (2.50 units)**

Prerequisite: None.

45.00 hours lecture

This course is designed for community workers responsible for promoting and protecting breastfeeding and charged with providing basic assessment, support, and appropriate referral for breastfeeding mothers in the community. It is also an introductory course in human lactation for students entering or preparing for professions in nursing, nutrition, health education, or early childhood development as well as for practicing professionals in these fields. This course provides an overview of factors impacting breastfeeding rates,

explores health effects and current recommendations, discusses the anatomy and physiology of lactation, and considers the role of the lactation consultant assistant in facilitating breastfeeding. It covers counseling skills, cultural awareness, and community resources for promoting, protecting, and supporting breastfeeding. This course is formerly known as NURSE 390.

Justification: The California Department of Public Health continues to define breastfeeding as a priority public health issue, and, increasingly, lactation support services are mandated by institutions and agencies within the community. Many service agencies require that their home visitors to families with young children be capable of providing basic lactation counseling and of recognizing when and where to refer an individual when lactation difficulties arise. The need for education of such first-tier workers has become clear, and a sustainable, ongoing education source such as the community college has been sought by community agencies to meet this need.

9. **HLACT 311 Human Lactation for Lactation Counselors & Educators (2.50 units)**

Prerequisite: HLACT 302 with a grade of "C" or better

Corequisite: HLACT 301 or NURSE 391; AND HLACT 321.

Advisory: ECE 312, PSYC 300, PSYC 372, or SPEECH 361

42.00 hours lecture, 9.00 hours laboratory

This course prepares healthcare professionals, or other interested individuals who work with mothers and children, to provide evidence-based support to families, focusing on the normal processes of human lactation, the principles of adult education, and the art of counseling. It enables participants to provide accurate and consistent information about breastfeeding and lactation from birth through the process of weaning to improve breastfeeding outcomes.

Justification: The California Department of Public Health continues to define breastfeeding as a priority, the Affordable Care Act mandates lactation services for all mothers, and, increasingly, lactation support services are obligatory from institutions and agencies within the community. National and international health authorities recommend that all maternal/child healthcare workers are educated in the skills necessary to support breastfeeding families and recognize the need for multiple levels of breastfeeding training. The lactation counselor and educator sits at the mid-level of this hierarchy, and research has shown that services provided at this level are associated with improved breastfeeding outcomes. Education at this level is suitable for certifying added competency among current nurses and other healthcare workers as well as providing a strong health educator preparation in this specialty for those without healthcare degrees.

10. **HLACT 321 Interpreting Baby Behavior (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course provides expertise in cutting-edge, evidence-based messages about babies' cues, crying, and sleep patterns and how to teach these to new parents. Parents with

inaccurate expectations about infant behavior are less able to interact effectively with their infants. Infant crying and waking are common reasons for using supplemental formula or discontinuing breastfeeding. Helping parents better understand their infant's behavior supports new mothers in providing appropriate interactions and responsiveness to their infant's needs while meeting their breastfeeding goals, preventing overfeeding and the risk of obesity. This expertise is essential for lactation support professionals as well as for those in the child development and early childhood education professions.

Justification: Confusion and misinterpretation of infant behavior leads to the frequent perception of insufficient breastmilk even while the infant is healthy and thriving, a common reason for using supplemental formula or discontinuing breastfeeding. Helping parents better understand their infant's behavior supports new mothers in providing appropriate interactions and responsiveness to their infant's needs and in meeting their breastfeeding goals, which can prevent overfeeding and the risk of obesity. This course is valuable for child development and early childhood education professionals and covers essential, required material in the preparation of lactation educators/counselors and lactation consultants.

11. **HLACT 322 Nutrition and Biochemistry of Human Lactation (1.00 unit)**

Prerequisite: NUTRI 300 with a grade of "C" or better

Advisory: BIOL 102

18.00 hours lecture

This course addresses dietary recommendations for lactating women and for infants and young children with an emphasis on breastfeeding as the evidence-based norm. It also covers cultural and physiologic weaning practices and appropriate complementary foods. Primary topics include comparison of human milk with milks of other mammals and with other products and artificial baby milks, the array of individual biochemical and biological components in human milk, and their multiple nutritional and bioactive functions with a focus on immunologic components. Toxicology and pharmacology related to human milk and lactation are addressed. This course is not open to students who have completed NUTRI 321.

Justification: This course is developed as a requirement for the Lactation Consultant Certificate because the topics of study are significant elements in the expected knowledge base for lactation consultants and factor strongly in the International Board of Lactation Consultant Examiners Exam Blueprint. It is, also, relevant for individuals at earlier steps in the lactation support hierarchy and those pursuing preparation in Nutrition and Dietetics. A large student population enrolls in NUTRI 300 (Nutrition) and NUTRI 320 (Children's Health, Safety, and Nutrition), and this course fills a gap in the life span.

12. **HLACT 331 Foundations of Lactation Consultant Practice (2.00 units)**

Prerequisite: None.

Corequisite: HLACT 351

Advisory: HLACT 322 or NUTRI 321 with a grade of "C" or better

Enrollment Limitation: Acceptance into the Human Lactation Certificate Program.

36.00 hours lecture

This course builds core competencies for lactation consultant practice. It is designed for individuals who will be working with mothers and young children in a variety of healthcare and other settings and is suitable for physicians; midwives; community, pediatric, and perinatal nurses; dietitians; speech, physical, and occupational therapists; social workers; and others with the requisite background in social and biological sciences and the field of human lactation. It provides preparation for conducting a systematic assessment of mother and child related to breastfeeding; selecting effective, evidence-based, individualized assistance for the breastfeeding dyad including triage and referral to other care providers as indicated; evaluating the outcomes; and revising the plan of care as required. Emphasis is placed on coordinating care of women and babies who are at risk of or currently experiencing lactation difficulties related to pregnancy, labor, birth, postpartum, and newborn interventions and complications, with particular focus on choosing behaviors consistent with standards of professional ethics and the lactation consultant scope of practice. Interpretation of scientific research is introduced.

Justification: Breastfeeding is an important and foundational public health issue. The Northern California Center of Excellence of the California Community Colleges Economic and Workforce Development has produced a report of current labor market information supportive of the relevance of a lactation consultant program in the community colleges. The World Health Organization's Baby-Friendly Hospital Initiative, Joint Commission's Perinatal Core Measures for hospital accreditation, U.S. Surgeon General's Call to Action to Support Breastfeeding, promotion by the Centers for Disease Control, DHHS Office on Women's Health, and more, including recent California legislation, amplify the need for lactation consultants. The 2012 Affordable Care Act requires most insurance plans to cover lactation support, which will further increase the need for certified professionals. This course begins the culminating series providing preparation to sit for the International Board of Lactation Consultant Examiners certification examination to obtain the recognized credential of International Board Certified Lactation Consultant, generally required in hospitals and other settings to be hired for provision of lactation support.

13. HLACTION 342 Managing Complex Problems in Lactation Consultant Practice (2.00 units)

Prerequisite: HLACTION 331 with a grade of "C" or better

Corequisite: HLACTION 322 or NUTRI 321; AND HLACTION 352.

Enrollment Limitation: Acceptance into the Human Lactation Certificate Program.

36.00 hours lecture

This course builds on the skills and knowledge base acquired through HLACTION 331 and HLACTION 351 to cover all areas of the International Board of Lactation Consultant Examiners certification examination blueprint. It applies the lactation consultant process to complex breastfeeding experiences, including those affected by mental or physical health alterations or physical disabilities in the mother; anatomical, neurological, gastrointestinal, or other serious health alterations in the child; and vulnerable, at-risk

populations including those experiencing emergency events or disasters. It covers appropriate use of selected breastfeeding aids, techniques, and devices in specific clinical situations and integrates behaviors consistent with standards of professional ethics and the lactation consultant scope of practice. The systematic review and critical analysis of relevant research is developed to support evidence-based practice.

Justification: Breastfeeding is an important and foundational public health issue. The Northern California Center of Excellence of the California Community Colleges Economic and Workforce Development has produced a report of current labor market information supportive of the relevance of a lactation consultant program in the community colleges. The World Health Organization's Baby-Friendly Hospital Initiative, Joint Commission's Perinatal Core Measures for hospital accreditation, U.S. Surgeon General's Call to Action to Support Breastfeeding, promotion by the Centers for Disease Control, DHHS Office on Women's Health, and more, including recent California legislation, amplify the need for lactation consultants. The 2012 Affordable Care Act requires most insurance plans to cover lactation support, which will further increase the need for certified professionals. This course, along with the corequisite clinical preceptorship course, completes capstone preparation to sit for the International Board of Lactation Consultant Examiners certification examination to obtain the recognized credential of International Board Certified Lactation Consultant, generally required in hospitals and other settings to be hired for provision of lactation support.

14. **HLACT 351 Clinical Preceptorship in Lactation Consulting I (3.50 units)**

Prerequisite: None.

Corequisite: HLACT 331

Enrollment Limitation: Acceptance into the Human Lactation Certificate Program.

189.00 hours laboratory

This course provides clinical opportunities to apply the cognitive knowledge and skills gained in HLACT 331 and its prerequisite courses. It serves as preparation for the more advanced clinical expectations in HLACT 352. Clinical experience is provided in regional hospitals and clinics under the direct supervision and evaluation of an International Board Certified Lactation Consultant (IBCLC) with over 5 years post-certification experience. Field trips are required. Students are responsible for costs associated with meeting the health, background check, liability insurance, and CPR certification requirements for Allied Health Program clinical placement.

Justification: Breastfeeding is an important and foundational public health issue. The Northern California Center of Excellence of the California Community Colleges Economic and Workforce Development has produced a report of current labor market information supportive of the relevance of a lactation consultant program in the community colleges. The World Health Organization's Baby-Friendly Hospital Initiative, Joint Commission's Perinatal Core Measures for hospital accreditation, U.S. Surgeon General's Call to Action to Support Breastfeeding, promotion by the Centers for Disease Control, DHHS Office on Women's Health, and more, including recent California legislation, amplify the need for lactation consultants. The 2012 Affordable Care Act requires most insurance plans to cover lactation support, which will further increase the need for certified professionals. This course is the first of two clinical preceptorship

courses designed to meet requirements to sit for the International Board of Lactation Consultant Examiners certification examination to obtain the recognized credential of International Board Certified Lactation Consultant, generally required in hospitals and other settings to be hired for provision of lactation support.

15. HLACTION 352 Clinical Preceptorship in Lactation Consulting II (3.50 units)

Prerequisite: HLACTION 331 and 351 with grades of "C" or better

Corequisite: HLACTION 342

Enrollment Limitation: Acceptance into the Human Lactation Certificate Program.

189.00 hours laboratory

This course provides clinical opportunities to apply the cognitive knowledge and skills gained in HLACTION 342 and its prerequisite courses. It serves as the final clinical preparation course for Lactation Consultant preparation. Clinical experience is provided in regional hospitals and clinics under the direct supervision and evaluation of an International Board Certified Lactation Consultant (IBCLC) with over 5 years post-certification experience. Field trips are required. Students are responsible for costs associated with meeting the health, background check, liability insurance, and CPR certification requirements for Allied Health Program clinical placement.

Justification: Breastfeeding is an important and foundational public health issue. The Northern California Center of Excellence of the California Community Colleges Economic and Workforce Development has produced a report of current labor market information supportive of the relevance of a lactation consultant program in the community colleges. The World Health Organization's Baby-Friendly Hospital Initiative, Joint Commission's Perinatal Core Measures for hospital accreditation, U.S. Surgeon General's Call to Action to Support Breastfeeding, promotion by the Centers for Disease Control, DHHS Office on Women's Health, and more, including recent California legislation, amplify the need for lactation consultants. The 2012 Affordable Care Act requires most insurance plans to cover lactation support, which will further increase the need for certified professionals. This is the final, capstone clinical preceptorship course designed to complete requirements to sit for the International Board of Lactation Consultant Examiners certification examination to obtain the recognized credential of International Board Certified Lactation Consultant, generally required in hospitals and other settings to be hired for provision of lactation support.

16. NUTRI 321 Nutrition and Biochemistry of Human Lactation (1.00 unit)

Prerequisite: NUTRI 300 with a grade of "C" or better

Advisory: BIOL 102

18.00 hours lecture

This course addresses dietary recommendations for lactating women and for infants and young children with an emphasis on breastfeeding as the evidence-based norm. It also covers cultural and physiologic weaning practices and appropriate complementary foods. Primary topics include comparison of human milk with milks of other mammals and with

other products and artificial baby milks, the array of individual biochemical and biological components in human milk, and their multiple nutritional and bioactive functions with a focus on immunologic components. Toxicology and pharmacology related to human milk and lactation are addressed. This course is not open to students who have completed HLACTION 322.

Justification: The topics of study in this course - maternal and infant normal nutrition and the biochemistry, immunology, toxicology, and pharmacology of human breastmilk, including comparison with other products/milks, variations related to maternal diet, ritual and traditional foods, effects of environmental contaminants and drugs on milk composition and lactation, allergies and food sensitivity, and introduction of appropriate complementary foods - are significant elements in the expected knowledge base for lactation consultants and factor strongly in the International Board of Lactation Consultant Examiners Exam Blueprint. This is one of the courses required for the Human Lactation Certificate. It is, also, relevant for individuals pursuing preparation in Nutrition and Dietetics. A large student population enrolls in NUTRI 300 (Nutrition) and NUTRI 320 (Children's Health, Safety, and Nutrition), and this course fills a gap in the life span.

Folsom Lake College

1. **MGMT 316 Management for Nonprofit Organizations (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course introduces the tasks, responsibilities, and practices necessary to manage nonprofit organizations. Subject matter includes governance and boards, fundraising, marketing, communications, and techniques of management. Students completing this course will have an understanding of the fundamentals of management and operation, specific to non-profit organizations.

Justification: This course is being developed as a non-profit elective option to the existing Public Management Certificate program.

2. **TMACT 306 Futsal II (1.00 unit)**

Prerequisite: TMACT 305 with a grade of "C" or better

54.00 hours laboratory

This course covers the intermediate-level player knowledge and skills needed to play futsal, with an emphasis in defending, attacking tactics and technical ability. It also covers the skills, strategy, and rules that govern the play of futsal.

Justification: The purpose of this course is to provide the students with an intermediate level of futsal knowledge and skills beyond the beginning level of futsal. This course emphasizes intermediate level technical skills, tactical knowledge, rules, as well as defensive and offensive patterns of play-to-play futsal in an intermediate environment.

PROGRAM PROPOSALS

New Programs

American River College

1. **Lactation Consultant**

This certificate prepares students for the role of lactation consultant. It meets all requirements to sit for the International Board of Lactation Consultant Examiners certification examination and covers all areas of the examination blueprint.

Justification: Breastfeeding is an important and foundational public health issue. The Northern California Center of Excellence of the California Community Colleges Economic and Workforce Development has produced a report of current labor market information supportive of the relevance of a lactation consultant program in the community colleges. The World Health Organization's Baby-Friendly Hospital Initiative, Joint Commission's Perinatal Core Measures for hospital accreditation, U.S. Surgeon General's Call to Action to Support Breastfeeding, promotion by the Centers for Disease Control, DHHS Office on Women's Health, and more, including recent California legislation, amplify the need for lactation consultants. The 2012 Affordable Care Act requires most insurance plans to cover lactation support, which will further increase the need for certified professionals. Successful completion of this program qualifies the student to take the International Board of Lactation Consultant Examiners certifying examination to become an International Board Certified Lactation Consultant, the recognized credential generally required in hospitals and other settings to be hired for provision of professional lactation support.

Sacramento City College

1. **Pre-Allied Health and Nursing**

The Pre-Allied Health and Nursing degree offers an interdisciplinary approach of study for students seeking to enter the world of health care in a variety of ways. The degree will allow students to pursue a rigorous course of study before selecting an area of concentration that best suits their career and study interests. With an emphasis on basic science, cultural competency in healthcare, the degree offered will prepare students to excel in a wide-range of health care fields. Students completing the degree will be prepared to enter programs for careers in nursing, dental hygiene or assisting, occupational therapy assisting, physical therapist assisting, and others. The Pre-Allied Health and Nursing major will prepare students to serve as committed, culturally competent professionals with a focus on patient care, healthcare delivery, and healthcare management. This will occur through both classroom education and lab experiences. Completion of the program does not guarantee enrollment in any health occupations program.

Justification: This degree program is one outcome of the Allied Health Learning Community (AHLIC), which has been piloted at Sacramento City College since 2011. Through a cohort-based, linked learning, year-round learning community model, the

AHLC provides a structured sequence of coursework leading to eligibility for an Associate in Science degree. This curriculum submission is generalized from the AHLC model for access to the general student population. Enrollment in the program allows for a curriculum sequence and schedule that enables students to complete the degree requirements in a two-year time frame. This degree will allow students to declare a pre-allied health major while they are completing prerequisites for nursing and other allied health programs. Faculty and staff will be able to identify these students earlier and provide support services.

2. **Pre-Allied Health and Nursing**


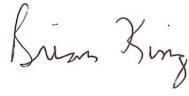
The Pre-Allied Health and Nursing Certificate of Achievement consists of general education and prerequisite coursework for students preparing to enter nursing and allied health programs. Opportunities for career exploration are provided, as well as skill development in professionalism and cultural competency. The certificate program is designed to help students develop self-advocacy skills and a strong academic foundation necessary to study in a health occupation program. Upon successful completion of this coursework, students achieve recognition in the form of a certificate. Completion of the certificate does not guarantee enrollment in any health occupation programs.

Justification: The need for well-prepared students to enter nursing and allied health programs has increased in the last several years. This certificate is designed for students contemplating a career in registered and vocational nursing, dental assisting, dental hygiene, occupational therapy assisting, and physical therapy assisting as well as other allied health careers. This certificate program will help students explore these careers and prepare students for the rigors of these educational programs. Students will receive recognition with a certificate of achievement upon completion of the program requirements. This will also provide us with a mechanism to gather data on student course taking and completions prior to their enrollment in a nursing or allied health program.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions: P-5121, P-5122, P-6122, P- 6123, P-9121	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

The Los Rios Community College District’s current Board Policies ban anyone with a felony conviction from employment with the District. The Equal Employment Opportunity Commission (EEOC) believes that an absolute bar on hiring convicted felons has a disparate effect on hiring practices and is discriminatory unless the employer evaluates each applicant individually to determine if his or her disqualification based on a felony conviction is job-related and consistent with business necessity.

STATUS:

Given the EEOC’s stance on this issue, the District has turned to an individualized assessment of each applicant with a felony conviction. The proposed Board Policies provide that applicants shall individually be evaluated to determine if their disqualification based on felony conviction is job-related and consistent with business necessity. This individualized assessment does not apply to those with the enumerated drug and sex crimes defined in the Education Code because state law bars the District from hiring individuals with those felony convictions.

The Administrative Regulations under each of these Policies have also been amended to include the three factors that Human Resources (HR) will consider in determining whether a particular applicant shall be disqualified: (1) the nature and gravity of the offense(s); (2) the amount of time that has passed since the offense(s) or conviction(s) occurred; and (3) the nature of the job held or sought. Finally, the Regulations provide that an applicant with a felony conviction will be given notice and an opportunity to present evidence as to why he or she should not be disqualified under this standard.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached Policies.

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1.0 Building the Applicant Pool

1.1 The **Los Rios Community College District** Director, Human Resources, shall take those measures ~~which-that~~ are legally permissible to build an applicant pool ~~which-that~~ includes underrepresented groups and disabled persons.

2.0 Qualifications

2.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

2.2 An applicant or candidate shall be disqualified for any of the following reasons:

2.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, ~~§§ sections~~ 87010 and 87011, respectively, or of any felony or determination that the individual is a sexual psychopath ~~(as defined in Education Code, section§ 87406; (Ed Code, § 87405)~~

2.2.1.1 Exception: Applicants having official certificates of five-year rehabilitation from controlled or illegal substances convictions may be considered for employment. (~~Education-Ed. Code, § 88022~~**87405**)

~~2.2.1.1~~**2.2.1.2** **Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, or 87406, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.**

2.2.2 Falsification or attempted deception in statement on the application;

2.2.3 Previous dismissal ~~-from District service~~ **or nonrenewal of employment** by the **Los Rios Community College District** Board of Trustees;

2.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

3.0 Selection of Applicants

~~2.33.1~~ Persons interested in employment with the ~~Los Rios Community College-~~ District shall complete the District application form and appear for a personal interview, if requested.

~~3.04.0~~ Interviewing Applicants

~~3.14.1~~ Processes to assure that equal treatment is afforded to all applicants shall be followed in the interview and selection of candidates.

~~4.05.0~~ Internal Candidates

~~4.15.1~~ The District may fill a vacancy by considering only internal applicants where such appointment is not in conflict with equal opportunity requirements.

~~5.06.0~~ Selection of Candidates

~~5.16.1~~ A process to assure that equal treatment is afforded to all applicants shall be followed in the interview and selection of candidates.

~~5.26.2~~ The Chancellor will recommend to the Board of Trustees that candidate, whether within or outside the District, whose education, experience, accomplishments, and skill qualifications best equips the individual to fulfill the demands of the position.

~~6.07.0~~ Appointment to Positions

~~6.17.1~~ The appointment of candidates to regular positions shall be made by the Board of Trustees. (~~Education Ed.~~ Code, § 88003).

~~6.27.2~~ The authority to make all other appointments is delegated to the Chancellor.

~~7.08.0~~ Police Records

~~7.18.1~~ Fingerprinting (~~Education Ed.~~ Code, § 88024)

~~7.18.1.1~~ All applicants shall be fingerprinted prior to employment with the District.;

~~7.18.1.2~~ The Chancellor shall adopt appropriate **Administrative** Regulations.

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1.0 Hiring of Adjunct Faculty:

- 1.1 The interests of students and the community are best served by selecting from the available pool of persons in the community those individuals who have special expertise and diverse backgrounds to serve in various adjunct faculty positions.
- 1.2 By encouraging diversity in the pool of adjunct faculty members, the **Los Rios Community College** District can increase diversity among tenured faculty.

2.0 Police Records

- 2.1 All applicants shall be fingerprinted prior to employment with the District.
 - 2.1.1 This **District** ~~Policy~~ and the corresponding **Administrative** ~~Regulation~~ shall not apply to any California or Federal Peace Officer currently employed and paid as such.
- 2.2 The Chancellor shall adopt appropriate **Administrative** ~~Regulations~~.

3.0 Qualifications

- 3.1 An applicant must possess the minimum qualifications established for the position; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.
- 3.2 An applicant or candidate shall be disqualified for any of the following reasons:
 - 3.2.1 Conviction of a misdemeanor involving ~~sex offenses, controlled or illegal substances as defined in Education Code, sections §§ 87010 and 87011 respectively, or of any felony, or determination that the individual is a sexual psychopath (as defined in Education Code, section § 87406).~~ **(Ed. Code, § 87405)**
 - 3.2.1.1 Exception:** Applicants having official certificates of five-year rehabilitation from controlled or illegal substances convictions may be considered for employment. (~~Education Code, § 88022~~**87405**)
 - ~~3.2.1.1~~**3.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, or 87406, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.**
 - 3.2.2 Falsification or attempted deception in statement on the application;
 - 3.2.3 Previous dismissal from District service by the **Los Rios Community College District** Board of Trustees;

3.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

(Formerly P-5119)

LRCCD

Policy Adopted: 2/13/80

Policy Revised: 9/3/80; 10/20/82; 2/21/90; 2/4/98; 12/6/00; 10/1/03; 3/21/07

Policy Reviewed:

Adm. Regulation: [R-5122](#)

DRAFT 10/10/14

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1.0 Building the Applicant Pool

1.1 The **Los Rios Community College District** Director, Human Resources, shall take those measures ~~which-that~~ are legally permissible to build an applicant pool ~~which-that~~ includes significantly underrepresented groups and persons with disabilities.

2.0 Qualifications

2.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

2.2 An applicant or candidate shall be disqualified for any of the following reasons:

2.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, ~~§§-sections~~ 87010 and 87011, respectively, or of any felony, or a determination that the individual is a sexual psychopath **as defined in** (Education Code, ~~§-sections 8802387406~~ **or 88023. (Ed. Code, §§ 87405, 88022)**);

2.2.1.1 Exception: Applicants having official certificates of five-year rehabilitation from controlled or illegal substances convictions may be considered for employment. (~~Education-Ed. Code, §§ 8802287405, 88022~~)

~~2.2.1.1~~**2.2.1.2** **Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406, 88022 or 88023 shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job--related and consistent with business necessity.**

2.2.2 Falsification or attempted deception in statement on the application;

2.2.3 Previous dismissal from District service **or nonrenewal of employment** by the **Los Rios Community College District** Board of Trustees;

2.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

3.0 Selection of Applicants

3.1 Persons interested in employment with the ~~Los Rios~~-District shall complete the District application form and appear for a personal interview, if requested.

3.2 Human Resources may administer examinations for necessary skills or competencies for all positions within a given class, contact former employers and other references for recommendations, and request evidence of training and proficiency.

4.0 Internal Candidates

4.1 The District may fill a vacancy by considering only in-house or internal applicants where such appointment is not in conflict with equal opportunity requirements.

5.0 Selection of Candidates

5.1 A process to assure that equal treatment is afforded all applicants shall be followed in the interview and selection of candidates.

5.2 The final selection of a person to fill the open position shall be made by the appropriate administrative officer in cooperation with the supervisor(s) in the area of job opening from among the qualified candidates recommended by Human Resources.

5.3 District employees possessing the requisite qualifications will be considered whenever they apply for promotional positions. All candidates will be selected on the basis of the specific needs of the campus or District division, individual qualifications, capabilities, and personal suitability of the candidate, and in the best interest and needs of the District. Seniority shall be considered only when required by law.

5.4 The Chancellor will recommend to the Board of Trustees that candidate, whether within or outside the District, whose education, experience, accomplishments, and skill qualifications best equips the individual to fulfill the demands of the position.

6.0 Appointment to Positions

6.1 The appointment of candidates to regular positions shall be made by the ~~Governing~~ Board of Trustees. (~~Education-Ed.~~ Code, § 88003)

6.2 The authority to make all other appointments is delegated to the Chancellor.

7.0 Police Records

7.1 Fingerprinting (~~Education-Ed.~~ Code, § 88024)

7.1.1 All applicants shall be fingerprinted prior to employment with the District.

7.2 The Chancellor shall adopt appropriate ~~Administrative~~ Regulations.

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(Formerly P-6113, P-6114, and P-6116)

LRCCD

Policy Adopted: 10/67

Policy Revised: 2/69; 3/70; 10/29/75; 8/15/70; 10/15/80; 10/20/82; 2/21/90; 7/16/97; 10/1/03; 3/21/07

Policy Reviewed:

Adm. Regulation: [R-6122](#) (Formerly R-6113, R-6114, and R-6116)

DRAFT 10/10/14

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Intent

1.1 This **District** Policy is intended to authorize the **Los Rios Community College District** Chancellor to establish procedures for recruitment, selection, and appointment of temporary employees.

1.1.1 A temporary employee shall not be employed for more than **one hundred seventy-five (175)** days in any fiscal year.

1.2 Because of the limited duration of employment of these employees, the **Los Rios Community College District Board of Trustees** recognizes that the employment procedures should be less formalized and less cumbersome for the District than in the case of regular employees.

1.3 Temporary employees are not classified employees.

1.4 Student help, **eCollege** ~~w~~**Work-sStudy**, and substitute employees are not classified employees.

1.5 Temporary employees shall not establish permanence with the District and may be terminated at any time with or without cause. However, no employee shall be terminated for an unlawfully discriminatory purpose.

1.6 Before employing a temporary employee, the Board **of Trustees** shall specify the service to be performed and the ending date of the service.

2.0 Categories of Temporary Employees

2.1 Long--Term Temporary Employees

2.1.1 Long--term temporary employees are temporary employees hired in an authorized and temporarily vacant regular classified position.

2.2 Short--Term Temporary Employees

2.2.1 Short--term temporary employees are all other temporary, nonacademic employees.

3.0 Job Qualifications

3.1 **An applicant must possess the minimum qualifications established for the position and be able to perform the essential functions of the position with or without reasonable accommodation.**

3.2 **An applicant or candidate shall be disqualified for any of the following reasons:**

3.2.1 **Conviction of a misdemeanor involving sex offenses, controlled or** 37

illegal substances as defined in Education Code, sections 87010 and 87011, respectively, or of any felony or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, §§ 87405, 88022)

3.2.1.1 Exception: Applicants having official certificates of five-year rehabilitation from controlled or illegal substances convictions may be considered for employment. (Ed. Code, §§ 87405, 88022)

3.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406, 88022, or 88023 shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

3.2.2 Falsification or attempted deception on the application;

3.2.3 Previous dismissal from District service or nonrenewal of employment by the Board of Trustees;

3.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

4.0 Police Records

4.1 Successful applicants shall be fingerprinted prior to employment with the District.

~~3.34.2~~ **Temporary employees are subject to the same requirements regarding disqualification based on criminal history as regular classified employees.**

~~3.2~~ ~~The Chancellor shall adopt appropriate regulations.~~

4.05.0 Implementation

~~4.15.1~~ The Chancellor shall adopt **Administrative** ~~R~~Regulations for the recruitment, selection, and appointment of temporary employees covered by this **District** ~~P~~Policy.

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[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Authority to Recruit

1.1 The Chancellor **of the Los Rios Community College District** will determine whether a vacant position will be filled on a regular, interim, or acting basis.

2.0 Building the Applicant Pool

2.1 The Director, Human Resources, shall take those measures which are legally permissible to build an applicant pool ~~which~~**that** includes significantly underrepresented persons with disabilities.

3.0 Chancellor's Staff

3.1 For purposes of these **District p**Policies and **Administrative R**egulations, the Chancellor's staff shall consist of those management employees reporting directly to the Chancellor.

4.0 Qualifications

4.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

4.2 An applicant or candidate shall be disqualified for any of the following reasons:

4.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively, or of any felony or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, § 87405, 88022);

4.2.1.1 Exception: Applicants having official certificates of a five-year rehabilitation from controlled or illegal substances convictions may be considered for employment. (Ed. Code, §§ 87405, 88022)

4.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406 or 88022, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

4.2.2 Falsification or attempted deception in statement on the application;

4.2.3 Previous dismissal from District service by the Los Rios Community College District Board of Trustees;

3.1.14.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

(Formerly P-9115)

LRCCD

Policy Adopted: 12/14/77

Policy Revised: 8/15/79; 2/18/81; 6/16/82; 2/21/90; 12/9/98; 10/1/03

Policy Reviewed:



Adm. Regulation: R-9121 (Formerly R-9115)

DRAFT 10/6/14

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Resolution No. 2015-09: Authorizing Execution of a Contract from the County of Sacramento Department of Health and Human Services	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Beverly Sandeen	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

The County of Sacramento Department of Health and Human Services (DHHS) is requiring contractors to provide a Board resolution authorizing a person or position to sign and execute any and all documents required by the DHHS in the execution of the “First Five Sacramento Community Lactation Assistance Project”. The purpose of the contract is to provide health education coursework for a three-year period beginning in Fiscal Year 2015-2016.

STATUS:

American River College is serving as a contractor for the DHHS. The project performance period of the contract is July 1, 2015 through June 30, 2018.

<u>Contract Name</u>	<u>Contract Number</u>	<u>Contract Amount</u>
First Five Community Lactation Assistant Project	7201500-16/18-029	\$9,966

RECOMMENDATION:

It is recommended that the Board of Trustees approve Resolution No. 2015-09 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2015-09

Authorizing Execution of a Contract from the County of Sacramento Department of Health and Human Services

WHEREAS, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as “Contractor”) desires to enter into a contract with the County of Sacramento Department of Health and Human Services (hereinafter referred to as “DHHS”), for the purpose of providing health education coursework in support of the First Five Sacramento Community Lactation Assistance Project pursuant to Standard Agreement Contract № 7201500-16/18-029 (“Standard Agreement”): Now, therefore,

BE IT RESOLVED that the Los Rios Board of Trustees hereby authorizes the execution of Contract № 7201500-16/18-029 by and between Contractor and DHHS; and

BE IT FURTHER RESOLVED that any individual employed by Contractor in the position(s) of: Vice Chancellor, Finance and Administration; Vice Chancellor, Resource Development; and Vice Chancellor, Education and Technology are hereby authorized on behalf of and in the name of Contractor and as its official act and deed to sign and otherwise enter into Contract № 7201500-16/18-029 with DHHS; and

BE IT FURTHER RESOLVED that any individual employed by Contractor in the positions of: President; Vice President; Dean; and Program Director, Nursing Program shall be authorized to act on behalf of Contractor with respect to this Contract № 7201500-16/18-029 by and between Contractor and DHHS and that DHHS may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of Contractor pursuant to this resolution; and

BE IT FURTHER RESOLVED that the following individuals comprise the entire Los Rios Community College District Board of Trustees, 1919 Spanos Court, Sacramento, CA 95825: Kay Albiani, Pamela Haynes, Dustin Johnson, Robert Jones, John Knight, Deborah Ortiz, and Ruth Scribner; and

BE IT FURTHER RESOLVED that the authority conferred pursuant to this resolution and the representation contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by DHHS.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2015-09 this thirteenth day of May, 2015, by the following called vote:

AYES	NOES	ABSENT
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Attest:

Dustin Johnson, Board President

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Appointments: Citizens' Bond Oversight Committee	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Education Code section 15278 requires the District to establish and appoint members to an independent Citizens' Bond Oversight Committee to satisfy the accountability requirements of Proposition 39. The Committee reviews the expenditures and presents an annual report to the Board on its review. Pursuant to Education Code section 15282, and the Bylaws of the Committee, the Board appoints the members of the committee to serve two year terms. The Board may not appoint the same member for more than three consecutive terms.

STATUS:

Education Code section 15282 requires specific constituents be represented on the Citizens' Bond Oversight Committee including:

- One (1) member active in the local business community.
- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college.
- One (1) student enrolled and active in a community college support group
- Two (2) members of the community at-large appointed by the Board.
- The Los Rios Board of Trustees may elect to appoint more than seven (7) members.

The following two candidates are proposed to fill the vacancy of the student member and the vacancy for a member appointed by the Board:

Aliane Hasan: Trustee Haynes recommends Aliane Hasan to represent her Trustee area. Ms. Hasan serves on many local organizations including: the Sacramento Branch of the National Association for the Advancement of Colored People (NAACP), the Sacramento Area Black Golfer Club, and the California Retired Teachers Association. She is also a Founding Member of MLK 365 and a retired educator with the Sacramento City Unified School District. Her experience combined with a passion for education and our community will be beneficial to the committee.

Katie Kelleher: Ms. Kelleher is currently a student at Cosumnes River College (CRC) in Professor

John Ellis's architectural program. She is recommended as the Student Representative. Her ability to provide a student's perspective will be beneficial to both the committee and District.

RECOMMENDATION:

It is recommended the Board of Trustees appoint Ms. Aliane Hasan and Ms. Katie Kelleher to the District's Citizens' Bond Oversight Committee.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	District Quarterly Financial Status Report (311Q)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor’s Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor’s Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter report is due no later than August 31. The Chancellor’s Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

STATUS:

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District’s Chief Executive Officer (Chancellor) and Chief Business Officer have certified that the information for the quarter ended March 31, 2015 contained in this report is correct.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the March 31, 2015 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor’s Office and to the Sacramento County Office of Education.

LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES
FOR THE QUARTER ENDED March 31, 2015
UNAUDITED

	Revised Budget	YTD Activity
BEGINNING FUND BALANCE, JULY 1		
Uncommitted	\$ 13,981,855	\$ 13,981,855
Committed	17,296,722	17,296,722
Restricted	3,757,322	3,757,322
TOTAL BEGINNING FUND BALANCE	35,035,899	35,035,899
REVENUE:		
GENERAL PURPOSE		
Total Computational Revenue	261,278,974	190,595,506
Lottery Funds	6,414,407	1,876,231
Apprentice/Other General Purpose/Interfund Transfers	16,916,990	14,944,727
TOTAL GENERAL PURPOSE	284,610,371	207,416,464
SPECIAL PROGRAMS	54,330,812	32,142,819
TOTAL REVENUE AND TRANSFERS IN	338,941,183	239,559,283
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 373,977,082	\$ 274,595,182
APPROPRIATIONS/EXPENDITURES:		
Academic Salaries	\$ 143,048,667	94,730,343
Classified Salaries	76,042,123	51,605,517
Employee Benefits	64,839,014	49,166,834
Supplies and Materials	16,547,523	4,026,174
Other Operating Expenses and Services	33,021,850	15,460,484
Capital Outlay	10,987,927	3,419,578
Payments to Students	7,200	7,586
Other Outgo	10,534,643	8,620,065
TOTAL APPROPRIATIONS/EXPENDITURES AND TRANSFERS OUT	355,028,947	227,036,581
ENDING FUND BALANCE		
Uncommitted	11,753,358	
Committed	5,663,397	
Restricted	1,531,380	
TOTAL ENDING FUND BALANCE	18,948,135	
TOTAL APPROPRIATIONS/EXPENDITURES AND ENDING FUND BALANCE	\$ 373,977,082	

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2014-2015

District: (230) LOS RIOS

Quarter Ended: (Q3) Mar 31, 2015

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2011-12	Actual 2012-13	Actual 2013-14	Projected 2014-2015
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	250,715,233	258,910,910	272,673,655	283,328,808
A.2	Other Financing Sources (Object 8900)	7,567,602	6,644,836	6,662,575	1,281,563
A.3	Total Unrestricted Revenue (A.1 + A.2)	258,282,835	265,555,746	279,336,230	284,610,371
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	255,131,420	260,617,446	270,653,700	289,725,103
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	8,069,826	6,973,175	8,980,297	8,747,090
B.3	Total Unrestricted Expenditures (B.1 + B.2)	263,201,246	267,590,621	279,633,997	298,472,193
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-4,918,411	-2,034,875	-297,767	-13,861,822
D.	Fund Balance, Beginning	38,529,630	33,611,219	31,576,344	31,278,577
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	38,529,630	33,611,219	31,576,344	31,278,577
E.	Fund Balance, Ending (C. + D.2)	33,611,219	31,576,344	31,278,577	17,416,755
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.8%	11.8%	11.2%	5.8%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	52,626	50,380	50,211	52,167
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2011-12	2012-13	2013-14	2014-2015
H.1	Cash, excluding borrowed funds		-33,936,858	19,910,545	47,802,661
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	-2,280,026	-33,936,858	19,910,545	47,802,661

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	283,084,476	283,328,808	206,781,335	73%
I.2	Other Financing Sources (Object 8900)	1,143,108	1,281,563	635,129	49.6%
I.3	Total Unrestricted Revenue (I.1 + I.2)	284,227,584	284,610,371	207,416,464	72.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	291,199,964	289,725,103	193,799,167	66.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,138,622	8,747,090	7,556,285	86.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	300,338,586	298,472,193	201,355,452	67.5%

K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-16,111,002	-13,861,822	6,061,012
L	Adjusted Fund Balance, Beginning	31,278,577	31,278,577	31,278,577
L.1	Fund Balance, Ending (C. + L.2)	15,167,575	17,416,755	37,339,589
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.1%	5.8%	

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**

This year?
Next year?

NO
NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Los Rios Foundation – Quarterly Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Since 1998, the District and Foundation adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundation investment activities were combined under the Los Rios Foundation. UBS Financial Services Inc. is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has adopted a Statement of Rules, Objectives and Guidelines to govern the investment of funds. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 15-70% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 20-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets; and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation and the horizon of time for the use of funds. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

STATUS:

This report represents the investment activity for the quarter ended March 31, 2015. The investments are directed by the Los Rios Foundation Finance Committee and realized and unrealized earnings are shown in the accompanying schedules. The return for the endowed portfolio of \$7.8 million for the quarter ended March 31, 2015 was 2.17% compared to 1.76% for the composite benchmark. The yield for the quarter ended March 31, 2015 for the total managed portfolio of \$9.9 million is 1.90%. This compares to the composite benchmark of 1.58% for the same period. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2015.

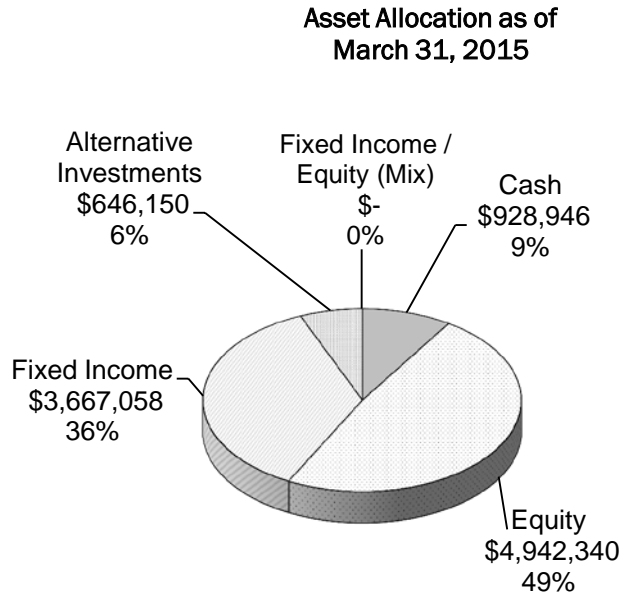
Los Rios Foundation
Investment Portfolio
For the Period July 1, 2014 - March 31, 2015

TOTAL PORTFOLIO	Guidelines	Opening Balance July 2014	Net Deposits/ Withdrawals	Unrealized Gains/(Losses)	Realized Gains/(Losses)	Interest / Dividends	Total YTD Earnings	YTD Fees	Market Value (a)	% of Total Current Market Value
Managed (Endowed):										
Cash (Gift Receipt & Scholarship)	2-10%	520,704	107,614	(2,335)	2,297	147	109	-	628,427	8%
Fixed Income										
Breckinridge (formerly Pimco)*		1,281,490		14,585	(9,153)	27,573	33,005	(8,332)	1,306,163	17%
Spectrum		276,281	-	7,952	285	12,313	20,550	(1,952)	294,879	4%
Total Fixed Income	20-50%	1,557,771	-	22,537	(8,868)	39,886	53,555	(10,284)	1,601,042	21%
Equities										
Parametric Portfolio		2,309,732		85,605	31,057	43,605	160,267	(13,727)	2,456,272	31%
Snow (Brandes Investment Advisor)		694,635		(40,074)	24,995	9,989	(5,090)	(5,541)	684,004	9%
JP Morgan International (Alliance)		644,688		(64,811)	7,117	10,398	(47,296)	(4,905)	592,487	8%
Hansberger International		675,703		(12,750)	(7,068)	6,761	(13,057)	(5,231)	657,415	8%
Structured Note*		189,757		(92,200)		(848)	(93,048)		96,709	1%
Brandes International Small Cap		169,504		(18,606)	185	6,847	(11,574)	(880)	157,050	2%
Brandes EM		357,813		(77,539)	15,403	6,087	(56,049)	(3,361)	298,403	4%
Total Equities	15-70%	5,041,832	-	(220,375)	71,689	82,839	(65,847)	(33,645)	4,942,340	63%
Alternative Investments										
Liquid Alternatives		580,265		(5,649)	(7,130)	15,003	2,224	(4,542)	577,947	7%
UBP		19,396		(2,755)	51,548	14	48,807	-	68,203	1%
Total Alternative Investments	up to 20%	599,661	-	(8,404)	44,418	15,017	51,031	(4,542)	646,150	8%
Total Managed (Endowed)		7,719,968	107,614	(208,577)	109,536	137,889	38,848	(48,471)	7,817,959	100%
Managed (Non-endowed):										
Madison Short Duration Fixed Income*		3,062,349	(1,014,000)	(34,075)	11,744	58,011	35,680	(18,013)	2,066,016	
Total Managed (Endowed & Non-endowed)		10,782,317	(906,386)	(242,652)	121,280	195,900	74,528	(66,484)	9,883,975	
Non-Endowed:										
Cash Management - Money Market		985,945	(685,545)	-	-	119	119	-	300,519	
Fixed Income - Equities (Mix)										
Cimaroli Charitable Remainder Trust		32	(32)	-	-	-	-	-	-	
Total Non-Endowed		985,977	(685,577)	-	-	119	119	-	300,519	
TOTAL PORTFOLIO		11,768,294	(1,591,963)	(242,652)	121,280	196,019	74,647	(66,484)	10,184,494	

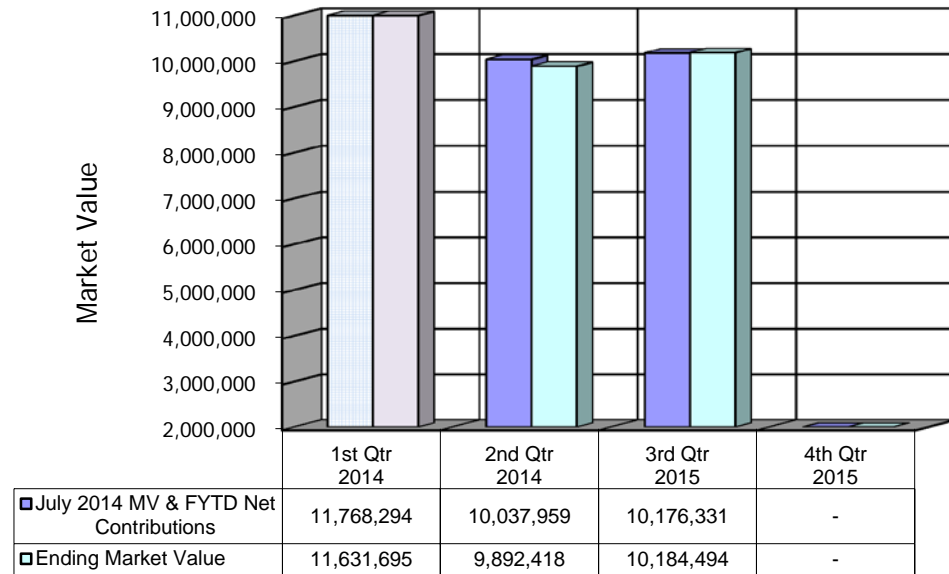
(a) Market Value from UBS Financial Services, Inc. statement dated 3-31-15.

*Includes accrued interest

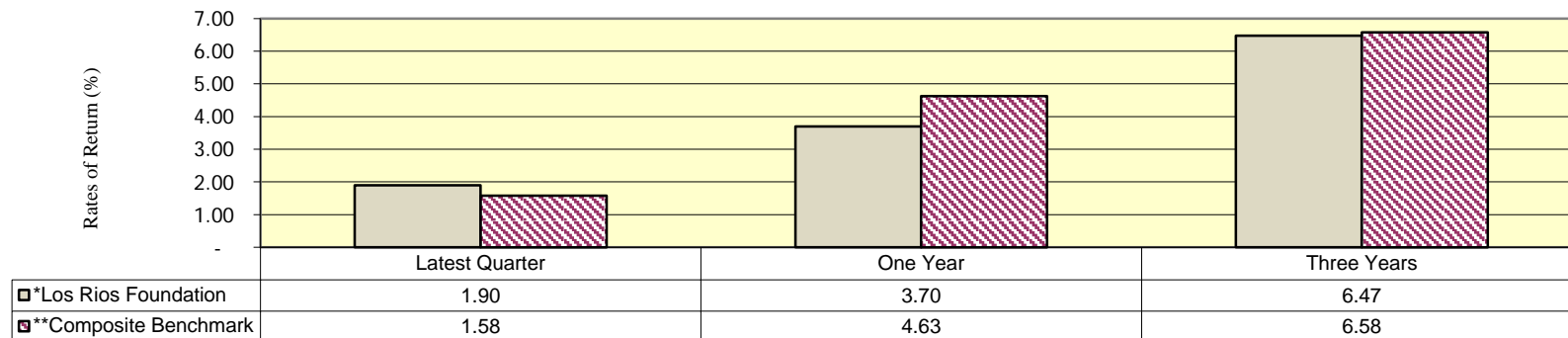
**Los Rios Foundation
Account Summary
as of March 31, 2015**



Portfolio Change July 2014 through March 2015



Performance Analysis as of March 31, 2015



*The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

**Provided by UBS Financial Services, Inc. Composite benchmark is composed of various market indices selected by UBS to approximate the Foundation's asset allocation.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Request to Serve Alcohol	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

STATUS:

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

College Events

Date of Event	College	Location	Name of Event	Alcohol
May 29, 2015	ARC	Student Center	SummerWords Reception and Keynote	Wine
April 25, 2015	CRC	Cafeteria	Hall of Fame for Athletics	Beer/Wine

Community/External Events

Date of Event	College	Location	Name of Event	Alcohol
April 18, 2015; April 25, 2015; May 16, 2015; May 30, 2015	SCC	Hughes Stadium	Women's Professional Football Game (Sacramento Sirens)	Beer
April 25, 2015	SCC	Performing Arts Center	Camellia Symphony	Wine
May 8-9, 2015; May 22-24, 2015; May 27-31, 2015	SCC	Performing Arts Center	Sacramento Ballet	Beer/Wine
June 6, 2015	FLC	Harris Center	Folsom Symphony Donor Appreciation	Wine
June 16, 2015	CRC	CRC Elk Grove Center	Elk Grove Chamber After Hours Mixer	Wine

RECOMMENDATION:

It is recommended that the Board of Trustees approve or ratify these applications.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Beverly Sandeen <i>Babs Sandeen</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CA Early Childhood Mentor Program (renewal) <ul style="list-style-type: none"> • Funds to provide professional development support to ECE teachers or administrators. • 8/1/2014 through 7/31/2015 • Administrator: Carl-Peter Sjovold, Interim Dean, Behavioral and Social Science 	SCC	\$650	Chabot-Las Positas CCD
Faculty Entrepreneurship Mini Grant <ul style="list-style-type: none"> • Funds to conduct a feasibility study on a small business/entrepreneurship program. • 2/5/2015 through 5/15/2015 • Administrator: Deborah Saks, Dean, Business 	SCC	\$5,000	Woodland College, Small Business DSN
Prop 39 Program Improvement Fund – Sub-award <ul style="list-style-type: none"> • Funds to enhance green/clean technology programs. • 1/01/2015 through 6/30/2015 • Administrator: Gabriel Meehan, Associate Vice President, Workforce and Economic Development 	SCC	\$47,564	Mendocino College
CTE Enhancement Fund – 60% Local Share <ul style="list-style-type: none"> • Funds to enhance Career Technical Education (CTE) programs. • 2/12/2015 through 3/15/2016 • Administrator: Judy Beachler, Interim Associate Vice President, Instruction 	CRC	\$257,024	CCCCO (Shasta College Fiscal Agent)

<p>Distance Education Captioning and Transcription Grant (renewal)</p> <ul style="list-style-type: none"> • Funds to pay for captioning and transcription of multimedia materials used in online classes • 1/17/2015 through 5/20/2015 • Administrator: Stephen McGloughlin, Dean, Learning Resources and College Technology 	CRC	\$23,809	College of the Canyons
<p>TRIO Student Support Services – Year 5 of 5</p> <ul style="list-style-type: none"> • Funds to provide support services to students in order to increase their college retention and graduation rates. • 9/1/2014 through 8/31/2015 • Administrator: Manuel Perez, Dean, Student Development 	ARC	\$213,180	U.S. Department of Education
<p>Deputy Sector Navigator – Global Trade & Logistics (augmentation)</p> <ul style="list-style-type: none"> • Augmentation to provide key talent for the region to facilitate community college and industry partnerships that support the development of global trade/logistics training programs. • 7/1/2014 through 12/31/2015 • Administrator: Jamey Nye, Associate Vice Chancellor, Workforce and Economic Development 	WED	\$100,000	CCCCO

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards herein listed, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval and/or ratification:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Commissioning Services for SCC Davis Center Phase#2	\$61,140.00	I	03/27/15 – 03/31/18	River City Controls	Facilities Management
International Trade Development Assistance	\$20,000.00	I	01/26/15 – 12/31/15	Feather River College	Ethan Way CITD
Workforce Research	\$25,500.00	R	03/16/15 – 06/30/15	Jennifer R. Oliver	Ethan Way CTXL
Engineering Design Services for CRC Science Building	\$27,900.00	I	02/28/14 – 12/31/15	Glumac International	Facilities Management
Cost Management & Estimating Services for SCC Davis Center Phase II	\$31,604.00	I	04/15/15 – 12/31/16	Cumming Corporation	Facilities Management
Database Administrator Services	\$25,000.00	I	04/27/15 – 06/30/15	Robert Half	District IT

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the contracts herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS						
Bid No	Description	Change Amount	Change Number	Vendor	Original Contract Total	New Contract Total
13009	ARC Culinary Arts Bldg Expansion	(320.00)	8	Broward Builders, Inc.	\$8,098,000.00	\$8,623,332.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
15034	SCC Dental Chair Systems	3	4/17/15	Patterson Dental Supply	\$120,104.06
15031	ARC Chiller Replacement	3	04/22/2015	ACCO Engineered Systems	\$364,950.00
15019R2	FLC Athletics Complex Audio	1	04/22/2015	SecureCom, Inc.	\$43,848.00

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has previously held an auction, at least annually and past auctions have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus material, such as outdated furniture and computers, which need to be disposed of. The State of California has accepted some of the surplus items but is not willing to take the entire surplus because they are unable to sell it. The District has located a scrap dealer who is willing to take most of our surplus items and recycle them.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition, or not needed for district/college operations and include the following: 1 audio controller; 5 audio players; 1 bulletin board; 2 cabinets; 1 camera; 1 cart; 5 cell phones; 22 chairs; 1 chromatograph; 1 combustion analyzer; 77 computers; 1 computer arm; 1 computer interface; 2 copiers; 2 current probes; 1 engine tester; 2 exercise machines; 3 fax machines; 1 integrator; 9 laptops; 1 lathe; 43 monitors; 3 multimeters; 1 oven; 1 panel tester; 1 paper drill; 12 PH meters; 23 printers; 3 projectors; 1 projector screen; 1 sampling plate; 1 saw; 2 scanners; 1 server; 1 shredder; 1 spectrometer; 4 switches; 1 tach dwell tester; 2 telephone testers; 6 telephones; 1 tire machine; 1 turn table; 3 typewriters; 1 video conference system; 2 video players; and 14 voltmeters. These items have a value of less than \$5,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of March 16, 2015 through April 15, 2015 is on file in the District Business Services Office for review.

RECOMMENDATION:

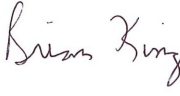
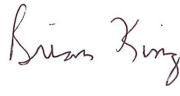
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001080503-0001080980 B115713-B115721	\$ 2,672,665.51
Capital Outlay Fund	0003016148-0003016190	
Child Development Fund	0006000754-0006000755 -	
Self-Insurance Fund	0009000334-0009000334 -	
WARRANTS		
General Fund	713481-714763	\$ 9,285,497.29
General Fund-ARC Instructional Related	004938-005025	
General Fund-CRC Instructional Related	021740-021793	
General Fund-FLC Instructional Related	030659-030685	
General Fund-SCC Instructional Related	044045-044125	
Capital Outlay Fund	829643-829736	
Child Development Fund	954072-954091	
Self-Insurance Fund	976238-976240	
Payroll Warrants	262641-264634	\$ 19,168,096.61
Payroll-Direct Deposit	722859-727371	
April Leave Process	264635-266296	
Payroll Vendor Warrants	58203-58377	
CHECKS		
Financial Aid Disbursements	2127187-2147966	\$ 19,208,339.77
Clearing Checks	2591-2592	\$ 3,409.02
Parking Checks	2886-2895	\$ 678.00
Bookstore Fund – ARC	29281-29368	\$ 816,176.52
Bookstore Fund – CRC	025970-026037	
Bookstore Fund – FLC	8883-8930	
Bookstore Fund – SCC	047402-047454	
Student Clubs Agency Fund – ARC	4609-4639	\$ 86,437.20
Student Clubs Agency Fund – CRC	3584-3612	
Student Clubs Agency Fund – FLC	1895-1905	
Student Clubs Agency Fund – SCC	3046-3079	
Foundation – ARC	4272-4296	\$ 64,414.35
Foundation – CRC	1878-1887	
Foundation – FLC	0913-0924	
Foundation – SCC	3228-3244	
Foundation – DO	0634-0648	
Associated Students Trust Fund – ARC	0702-0713	\$ 9,633.60
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0527-0532	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3097-3190 Manual check 9117-9117	\$ 510,426.82
WIRES		
Board of Equalization	-	\$ 10,100.00
PARS	-	\$ 47,053.35
Vendors	-	\$ -
Backup Withholding	-	\$ 1,421.40

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	President's Employment Agreement	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item N	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

In December 2014, Cosumnes River College President Deborah Travis retired. In Spring 2015 an Interim President was appointed while a comprehensive nationwide search process was conducted for a new President resulting in a final recommendation by the Chancellor.

STATUS:

Upon completion of the inclusionary search process, it is recommended that Dr. Edward Bush be appointed as President of Cosumnes River College. Dr. Bush earned a Ph.D. in Urban Educational Leadership from Claremont Graduate University. He has a broad variety of experiences having worked in several educational leadership capacities at Riverside Community College District and teaching at both University of Redlands and Brandman University. The material terms of the recommended contract for Dr. Bush include:

- An initial term of two (2) years (July 2015-June 2017)
- A salary of \$177,690
- Health and welfare benefits
- Allowance of \$550/month for auto
- Relocation expenses

RECOMMENDATION:

It is recommended that the Board of Trustees approve the hiring of Dr. Edward Bush as President of Cosumnes River College including the material terms outlined above.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item O	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Senecal, Molly (M.P.A., University of Southern California)	Dean of Planning and Research	06/08/15

APPOINTMENT TO TEMPORARY POSITION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Lawrenson, Lisa M. (Ph.D., Oregon State University)	Interim Vice President of Instruction and Student Learning	01/01/15 – 06/30/15 <i>(Revised)</i>
Winter, Dionne B. (M.S., DeVry University)	Interim Diagnostic Medical Sonography(DMS) Program Director	04/21/14 – 06/30/15 <i>(Revised)</i>

Yamamura, Whitney I. (M.A., California State University, Sacramento)	Interim President	01/01/15 – 06/30/15 <i>(Revised)</i>
	<u>Folsom Lake College</u>	
Robinson, Brian C. (M.A., California State University, Sacramento)	Interim Dean of Language and Literature	01/02/15 – 05/31/15 <i>(Revised)</i>

Whitney I. Yamamura, Interim President

Significant Contract Terms:

Salary: \$192,189.62 – Step 1, Level B, includes longevity, 2014 – 2015 Interim Management Salary Schedule

Health/Welfare Benefits: Selection of any District offered Medical Plan at the contribution level for the District plan which majority of employees are enrolled (currently Kaiser HMO).

Auto Expenses: \$550/month for In-District Travel

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Davis, William E.	MESA Coordinator	Medical	02/06/15 – 03/29/15 (Revised)
<u>Sacramento City College</u>			
Fitzpatrick, Kenneth E.	Engineering Design Technology Professor	Type C	08/20/15 – 05/18/16
King, Adrienne M.	English Reading Professor	Medical	01/28/15 – 03/05/15 (Revised)
King, Adrienne M.	English Reading Professor	Medical (40%)	03/06/15 – 05/20/15
Knable, Robert D.	Music Professor	Medical	04/13/15 – 05/20/15

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Brar, Arshpreet R.	Counselor	04/16/15

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Handel, Janet L.	Mathematics Professor (After 28 years of service)	05/21/15

**TEMPORARY, PART-TIME EMPLOYEES Fall 2014
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
French,Catherine A.	English	27 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2014
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Zarzana,Linda	Coordinator	11 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Arai,Elizabeth L.	ESL Writing	14 %
Bassi,Antonella A.	Italian	24 %
Boyer,Alba M.	Italian	25 %
Burke-Polana,Sharon R	Drafting Technology	7 %
**(A2) Carr,Lisa A.	Cross Term	4 %
Chicoine,Kari J.	Drafting Technology	37 %
Fagiolo,Catherine E.	Music	24 %
Funderburg,Kelly L.	Guidance	7 %
Gong,James W.	Administration of Justice	1 %
Jantz,Darlene H.	ESL Writing	13 %
Lam,Chanthou	Dance	1 %
Law,Barbara J.	Emergency Medical Services	10 %
Mehallo,Stephen M.	Multimedia	28 %
Mehallo,Stephen M.	Graphic Art and Design	28 %
Mueller,Robert G	Administration of Justice	1 %
Reed,Brian W.	Drafting Technology	33 %
**(A5) Solso,Allison E.	English	20 %
Thomas,Johnny	Automotive Technology	3 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Davtian,Anna	Counselor	2 %
Keene,Hortencia	Counselor	1 %
Kim,Steve	Health Information Technology	44 %
Sneed,Linda C.	English	5 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Josephides,Analu K.	Librarian	34 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Batarseh,Samer M.	Business and Commerce, General	13 %
Crain,Michael R.	Music	29 %
** (A5) Dayton,David E.	ESL Speaking/Listening	27 %
Dupertuis,Jeffrey L.	Music	6 %
Goehring,Kevin S	Aeronautical & Aviation Technology	61 %
Goldsmith,Maryl R	Music	53 %
Graham,Reginald A.	Music	42 %
Grueneberger,Arthur R.	Information Technology, General	12 %
Guzzetta,Elizabeth A.	Licensed Vocational Nursing	11 %
Hunter,James W.	Business and Commerce, General	20 %
Kelkar,Poonam S.	General Work Experience	27 %
Mitchell,Robin S.	Licensed Vocational Nursing	18 %
Monahan,Marguerite E.	Railroad and Light Rail Operations	10 %
Rued,Phillip H	Aeronautical & Aviation Technology	15 %
Sodergren,Kit	Aeronautical & Aviation Technology	44 %
Spears,Estelita L	General Work Experience	40 %
Winger,Dennis K.	Railroad and Light Rail Operations	10 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beckhorn,Nisha B.	Counselor	8 %
Condos,Rachna K.	Business and Commerce, General	40 %
Corbin,Kirsten Bunce	Reading	17 %
Fish,Melissa M.	Office Technology/Office Computer Applicati	11 %
Fuller,Heidi J.	Software Applications	7 %
Gonzales,Allan	Health Occupations, General	20 %
** (B1) Nordell,Randall L.	Office Technology/Office Computer Applicati	5 %
Riley,Lonetta L.	Administration of Justice	40 %
Stoker,Richard A.	Construction Crafts Technology	41 %
** (B5) Urkofsky,Teresa E.	Culinary Arts	15 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hoskins,Ninfa E.	Counselor	2 %
Hutcheson,Heather L.	English	9 %
Lee,S. Mark	Chemistry, General	27 %
Moreno,Camille	Mathematics, General	33 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fowler,Caleb L.	Information Technology, General	20 %
Hill,David H.	Counselor	7 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Chubbic,Dena J.	Chemistry, General	7 %
Cypret,Phillip B.	Aeronautical & Aviation Technology	69 %
Knable,Robert D.	Music	55 %
Mom,Brian W.	Business Administration	20 %
Parks,Karen D.	Software Applications	18 %
** (A2) Poe,Kathleen A.	Music	33 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2015
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Albrecht,Christian	Administration of Justice	0 %
Ayers,Harold R.	Administration of Justice	0 %
Bassett,Jason M.	Administration of Justice	0 %
Beckhorn,Nisha B.	Counselor	8 %
** (B5) Bibb,Akbar M.	Administration of Justice	0 %
** (B4) Bradshaw,Don A.	Administration of Justice	0 %
Camp,Michael H.	Administration of Justice	0 %
** (A2) Carr,Lisa A.	Infants and Toddlers	16 %
Castillo,N. Scott	Administration of Justice	0 %
** (B5) Copsey,Paul D	Administration of Justice	0 %
** (B4) Daley,Frank L.	Administration of Justice	0 %
DeCecco,Chalmer A.	Administration of Justice	0 %
DeLeon,Daniel W.	Administration of Justice	0 %
Diaz,Pete	Administration of Justice	0 %
Diller,Shane	Administration of Justice	0 %
Dillon,Roger G.	Administration of Justice	0 %
Echeverria,Nick V.	Administration of Justice	0 %
Eklund,Justin R.	Administration of Justice	0 %
Esque,Melanie E.	Administration of Justice	0 %
Gorsuch,Susan C.	Administration of Justice	0 %
Greenhill,Paul G.	Administration of Justice	0 %
Hudson,Michael R.	Administration of Justice	0 %
Huggins,Ross R.	Administration of Justice	0 %
Jameson,Richard L	Administration of Justice	0 %
Jenkins,James C.	Administration of Justice	0 %
Kaneyuki,Brent Y.	Administration of Justice	0 %
Marion,Derrick T.	Administration of Justice	0 %
** (B5) Parisius,Mark J.	Administration of Justice	0 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adams,Stephen	History	20 %
Ahlenstorf,Tracy	Counselor	8 %
Ahlenstorf,Tracy	Counselor	3 %
Alino,Vera R.	Chemistry, General	30 %
Allen,Randy K.	Applied Photography	28 %
Allender,Julia	Intercollegiate Athletics	15 %
Anderson,Jared A.	Speech Communication	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Anderson, Karin L.	Child Development/Early Care and Educatio	20 %
Anderson, Kevin M.	Information Technology, General	12 %
Anderson, Kevin M.	Computer Information Systems	7 %
Anderson, Kevin M.	Software Applications	12 %
Aranda, Amanda	Counselor	18 %
Armstrong, Charles H.	Physics, General	20 %
Armstrong, Charles H.	Astronomy	20 %
Armstrong, Dana	English	53 %
** (A1) Asuncion, Robert J.	Physical Therapy Assistant	8 %
** (A5) Avendano, Marisa	Intercollegiate Athletics	8 %
Averbeck, Robin M.	History	40 %
Bailey, Amelita H.	Mathematics, General	33 %
** (A5) Bair, Lewis E	Information Technology, General	27 %
Barbaria, Miriam G.	Spanish	27 %
** (A5) Barrett, James M.	Economics	20 %
Bastian, Gregory A.	Real Estate	20 %
** (A5) Bauduin, Lisa A.	Physical Education	40 %
Beadles, Lynette R.	Occupational Therapy Technology	3 %
Bender, Daniel M	Chemistry, General	57 %
Betz, Deborah Y.	Counselor	20 %
Betz, Deborah Y.	Counselor	3 %
** (A5) Bican, William L.	Information Technology, General	12 %
** (A5) Bican, William L.	Software Applications	18 %
Blunk, Dawn M	English	27 %
Boguski, Mark E.	Ceramics	28 %
** (B5) Bonawitz, Marcia C.	Cosmetology and Barbering	4 %
Bratton, Clayton G.	Physics, General	50 %
Bryant, Deborah M.	Mathematics, General	20 %
Buban, James P.	Mathematics, General	20 %
Camarena, Sandra	Economics	20 %
Carboni, Joshua P.	Philosophy	40 %
Carmazzi, Paul L.	Health Education	40 %
Carmichael, David	Intercollegiate Athletics	8 %
Carney, Diane	Environmental Science	20 %
Caselli, Nancy A.	Speech Communication	20 %
Caviness, Richard L.	Mathematics, General	25 %
Cerri, Dominic A.	History	40 %
Chainey, Susan L.	Reading	20 %
Chape, Elizabeth A.	Physical Therapy Assistant	10 %
Cheshire, Tamara C.	Anthropology	40 %
Cirrone, Steve F.	English	53 %
** (A5) Clark, Michelle D.	Mathematics, General	58 %
Constantine, John H	Economics	20 %
Cook, Stephen P.	English	20 %
Cox, Chad L.	Nutrition, Foods, and Culinary Arts	20 %
Crawford, Robert L.	Mathematics, General	33 %
Crumpton, Debra J.	Business Management	20 %
Crumpton, Debra J.	Small Business and Entrepreneurship	20 %
Crumpton, Debra J.	Office Technology/Office Computer Applicati	20 %
Cuckovich, Jessica L.	English	27 %
Cypret, Phillip B.	Aeronautical & Aviation Technology	13 %
Dana, Maureen Woodard	English	53 %
Dao, Binh C.	Chemistry, General	64 %
Daunt, Jonathan G.	English	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
DeMartini,Dawna L.	English	53 %
Dennis,Mark Anthony	Psychology, General	40 %
Diamond,Anne	Accounting	27 %
Diehl,Nicholas J.	Philosophy	40 %
Dilley,Paul J	History	40 %
Dixon,Michael A.	Computer Programming	35 %
Doonan,William F.	Anthropology	20 %
Duvall,Melvin E.	Electronics & Electric Technology	22 %
Edelson,Rachel G.	English	20 %
Edwinson,Shawn A.	Child Development/Early Care and Educatio	20 %
Eigenheer,Richard A.	Geography	20 %
Eskandari,Vahid	Chemistry, General	40 %
Fabionar,David E.	Speech Communication	40 %
Farias,Imelda	Counselor	11 %
Farias,Imelda	Counselor	5 %
Farias,Imelda	Counselor	3 %
Farrelly,Joseph T.	Sociology	20 %
Fayko,Robyn E.	Anthropology	35 %
Frank,Paul E.	Political Science	20 %
Fraser,Linda	English	20 %
French,Catherine A.	English	27 %
Gaffaney,Timothy J.	Political Science	40 %
Gambrell,Deborah M.	Counselor	12 %
Gambrell,Deborah M.	Counselor	3 %
Gander,Therese A.	Mathematics, General	33 %
Garner,Lyndale T.	Family Studies	20 %
Gee,Jenny A.	Mathematics, General	33 %
Gilbert,David J.	Philosophy	20 %
Gillespie,Brian D	Physiology (Includes Anatomy)	20 %
Gmelin,Robert P.	English	40 %
Goehring,Kevin S	Aeronautical & Aviation Technology	22 %
Goldberg,Sherri B.	Counselor	10 %
Gould,Kelly L.	Administration of Justice	60 %
Green,Dominik J.	Chemistry, General	53 %
Greenwell,Andrea L.	Physiology (Includes Anatomy)	20 %
** (A5) Griffin,David A.	Physical Education	23 %
Grueneberger,Arthur R.	Software Applications	18 %
Handy,Kimberly A.	Business and Commerce, General	20 %
** (B5) Handy,Mae F.	Cosmetology and Barbering	4 %
Hanson,Luther E.	Dramatic Arts	35 %
Harada,Syreeta J.	Political Science	20 %
** (A1) Haroyan,Satenik	Mathematics, General	33 %
Harris-Jenkinson,Patricia M.	Speech Communication	40 %
Herlihy,John E.	Intercollegiate Athletics	17 %
Holland,Gina D.	Microbiology	20 %
Hung,Gary W.	Counselor	6 %
Hung,Gary W.	Counselor	3 %
Hunter,James W.	Business and Commerce, General	20 %
Hunter,Michael J.	Geography	20 %
Hwang,Joel	Chemistry, General	20 %
Imagine,Eve M.	Reading	20 %
** (A2) Imai,Stephen T.	Chemistry, General	27 %
Iwata,Susan J.	Spanish	27 %
Jeppeson,Marsha S.	Speech Communication	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Johansen,Trine B.	Anthropology	20 %
Johnson,Chadwick J.	Business Administration	20 %
Johnson,Mai-Gemu D.	Mathematics, General	33 %
Johnson,Samuel D.	Speech Communication	40 %
Jones,Andrew B.	Intercollegiate Athletics	8 %
Jones,Erica Leigh	Geography	35 %
Jones,Yuriko	Physics, General	50 %
Kagan,Alexander	Counselor	14 %
Kagan,Alexander	Counselor	2 %
Kagan,Alexander	Counselor	3 %
Kahl,Timothy	English	20 %
Kalar,Barry D.	Administration of Justice	40 %
Keene,Hortencia	Office Technology/Office Computer Applicati	12 %
Keys,Alan S.	Psychology, General	40 %
Kidrick,Valerie	Fine Arts, General	40 %
** (A5) Kiehn,Kenneth	English	20 %
Kiernan,Tim C.	Physical Fitness and Body Movement	15 %
Knable,Robert D.	Music	40 %
Lagunas-Carvacho,Magaly A.	Spanish	27 %
Lam,Ben K.	Mathematics, General	33 %
Lambert,Angelena	Mathematics, General	27 %
Lazo,Carol M.	Business and Commerce, General	20 %
Lazzarone,Gordon C.	Applied Photography	28 %
Lecompte,Michael E.	Art	28 %
Lepe,Leonela G.	Counselor	4 %
Lepe,Leonela G.	Counselor	3 %
Lewis,Ann	English	40 %
Lewis,Clare	Physical Therapy Assistant	11 %
Little,Myra M.	Information Technology, General	7 %
Logan,Shane P.	Sociology	20 %
Lorenz,Norman H.	Family Studies	40 %
Lowrie,Angela C.	Applied Photography	28 %
Maningo,Rita A.	Counselor	15 %
Manriquez,Paul M.	Mathematics, General	53 %
Mansourirad,Ehsanollah	Mathematics, General	27 %
Marchi,Annemarie A.	Licensed Vocational Nursing	8 %
Martinez,Jesus E.	Mathematics, General	53 %
Martinez,Jesus R.	History	40 %
** (B5) Masterson,Patricia J.	Sign Language	53 %
McDaniel,Arrickia R.	Counselor	16 %
McDaniel,Arrickia R.	Counselor	3 %
Mehadi,Ahmed	Chemistry, General	15 %
Melkonyan,Gegham	Mathematics, General	25 %
Mendez-Nunez,Luis R.	Mathematics, General	53 %
Miller,Nicholas B.	Sociology	20 %
Miller,Scott J.	Aviation and Airport Management and Servic	23 %
Mills,Denielle N.	Dental Assistant	28 %
Mom,Brian W.	Business and Commerce, General	20 %
Mom,Brian W.	Business Administration	20 %
Moore,Thomas G	Information Technology, General	23 %
Moylan-Aube,Joanne	Counselor	10 %
Moylan-Aube,Joanne	Counselor	3 %
** (A2) Myers,Linda B.	English	53 %
Nash,Laurie J.	Intercollegiate Athletics	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Nasiri,Melekeh	Chemistry, General	50 %
Neilson,Wendy N.	Occupational Therapy Technology	13 %
** (A2) Ngai,Tsz Yan P.	Mathematics, General	60 %
Nguyen,Alfonso K.	Counselor	9 %
Nguyen,Alfonso K.	Counselor	8 %
Nguyen,Alfonso K.	Counselor	3 %
Nguyen,Bi V.	Mathematics, General	33 %
Nguyen,Nhat N.	Mathematics, General	27 %
Niyati,Fatemeh	Chemistry, General	42 %
O'Brien,Sandra C.	English	10 %
** (A1) Oh,Jang-Ha	Physical Education	15 %
** (A1) Oh,Jang-Ha	Intercollegiate Athletics	15 %
Pacheco,David B.	Physical Education	15 %
Parker,Leslie A.	Counselor	7 %
Parks,Karen D.	Information Technology, General	18 %
Passal,Steven R.	English	20 %
Pierce-Washington,Charlotte	Counselor	3 %
Pierce-Washington,Charlotte	Counselor	14 %
Pierce-Washington,Charlotte	Counselor	3 %
Reach,Lorna	Counselor	2 %
Reach,Lorna	Counselor	42 %
Reach,Lorna	Counselor	3 %
** (A1) Ruiz,Aracely	Counselor	2 %
** (A1) Ruiz,Aracely	Counselor	3 %
Silveira,Leslie C.	Counselor	14 %
Silveira,Leslie C.	Counselor	3 %
Silveira,Leslie C.	Counselor	5 %
Silveira,Leslie C.	Counselor	3 %
Stone,Leila M.	Counselor	3 %
Stone,Leila M.	Counselor	3 %
Suy,Shaun	Counselor	4 %
Suy,Shaun	Counselor	3 %

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C L A S S I F I E D

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Armstrong, Kaleen J.	Admissions/Records Evaluator I	FLC	04/06/15
Blanco, Juan M.	Student Life Supervisor, Step 3	ARC	05/04/15
Ciofi, Tommaso	Senior Information Technology Technician-Lab/Area Microcomputer Support	CRC	04/15/15
Edwards, Kyle A.	Custodian	CRC	05/04/15
Ellis, Keith	Student Personnel Assistant- Disabled Student Programs and Services	CRC	04/15/15
Garcia, William	Athletic Trainer	FLC	04/06/15
Lay, Jane	Clerk III	ARC	04/01/15
Madsen, Julie A.	Athletic Trainer, 10 months	CRC	04/10/15
Meinz, Paul J.	Research Analyst	CRC	04/13/15
Sencil, Sabrina M.	Research Analyst	CRC	04/06/15

LEAVE(S) OF ABSENCE				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ciofi-Huang, Mei N.	Instructional Assistant- Learning Resources, 10 months	Child Care, 100%	SCC	06/13/15-08/02/15
Kimbrow, Sherry L.	Laboratory Technician- Science	Child Care, 100%	ARC	05/16/15-06/07/15 (Revised)
Vang, Khou	Account Clerk II	Child Care, 100%	ARC	06/12/15-07/19/15

C L A S S I F I E D

PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Figueroa, Denize	Admissions/Records Evaluator/Degree Auditor (Admissions/Records Evaluator I	CRC CRC)	04/27/15
La, Minh T.	Senior Information Technology Systems/Database Administrator Analyst (Information Technology Systems/Database Administrator Analyst II	DO DO)	03/30/15
Olson, Julie A.	Student Success and Support Program Specialist (Student Personnel Assistant- Student Life	CRC CRC)	04/06/15

REASSIGNMENT(S)/ TRANSFER(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Losinets, Irina G.	Clerk III, 12 months (Clerk III, 10 months	ARC ARC)	06/01/15

RECLASSIFICATION(S)			
<u>Name</u>	<u>Proposed Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Burbano, Jarom M.	Programmer II (Programmer I	ARC ARC)	01/22/15
Goodall, Mary J.	Clerk III (Receptionist/Telephone Console Attendant	ARC ARC)	10/28/14
Lynn, Melvin	Senior Information Technology Technician-Lab/Area Microcomputer Support (Information Technology Technician II-Lab/Area Microcomputer Support	ARC ARC)	10/06/14

C L A S S I F I E D

RESIGNATION(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Arguello, Mario J.	Financial Aid Officer	SCC	05/01/15
Fitzgerald, Emily R.	Police Communication Dispatcher	DO	04/25/15
Jackson, Sandra N.	Outreach Clerk, 50%	ARC	04/11/15
Lee, Aprill M.	Police Communication Dispatcher	DO	04/16/15
Morgan, Denise P.	Account Clerk II	FLC	05/09/15
Robertson, Maurice C.	Lead Custodian	SCC	04/25/15
Stojadinovic, Petar	Senior Information Technology Systems/Database Administrator Analyst	DO	03/28/15
Vasquez, Reanna L.	Confidential Administrative Assistant I	DO	05/20/15

RETIREMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Nelson, Danah K.	Instructional Assistant-English as a Second Language, 9 months (After 15+ years of service)	ARC	05/23/15

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>


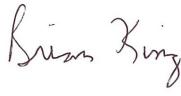
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Benson, Karen G.	Special Projects	03/30/2015	06/30/2015
Campbell, Erica E	Advanced Interpreter	03/23/2015	06/30/2015
Helms, Shelby C.	Special Projects	03/30/2015	06/30/2015
Horrell, Brandon L.	Child Dev Ctr Assoc. Teacher	03/23/2015	06/30/2015
Meadows, Stephanie A	Special Projects	03/30/2015	06/30/2015
Meyer, Sheila L. J.	Special Projects	03/17/2015	06/30/2015
Okodogbe, Theodore A.	Instructional Assistant	03/27/2015	06/30/2015
Poncini, Carol A.	Asst. Financial Aid Officer	03/25/2015	06/30/2015
Runyan, Courtney A.	Laboratory Technician	04/06/2015	06/30/2015
Spalding, Jessica K	Special Projects	04/06/2015	06/30/2015
Valdez, Oriana E.	Admissions/Records Clerk II	03/17/2015	06/30/2015
<u>Cosumnes River College</u>			
Chen, Jenny Ji	Custodian	04/01/2015	06/30/2015
Costales, Israel M.	Bookstore Aide	03/25/2015	06/30/2015
Jones, Marlon D.	Campus Patrol	04/01/2015	06/30/2015
Meinz, Paul J.	Research Analyst	04/06/2015	06/30/2015
Rice, Melissa M	Instructional Assistant	03/01/2015	06/30/2015
Thomas, Shantel N	Instructional Assistant	04/01/2015	06/30/2015
<u>District Office / Business and Economic Development Center / Facilities Management</u>			
Ansell, Jody	Special Projects	04/15/2015	06/30/2015
<u>Folsom Lake College</u>			
Della Santa, Melanie L.	Counseling Clerk II	03/30/2015	06/30/2015
Lewis, Devante I.	Campus Patrol	04/20/2015	06/30/2015
Richards, Linda M	Special Projects	03/27/2015	06/30/2015
Robinson, Mitzi L.	Student Personnel Assistant	03/30/2015	06/30/2015
Romero, Cynthia A.	Special Projects	03/30/2015	06/30/2015

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College</u>			
Adger, Weston T.	Campus Patrol	12/19/2014	06/30/2015
Cameron, Dawn C	Account Clerk II	02/25/2015	06/30/2015
Devine, Pamela S.	Clerk III	03/30/2015	06/30/2015
Ernster, Michelle	Police Comm Dispatcher	04/14/2015	06/30/2015
Harbor, Nathaniel L.	Campus Patrol	02/11/2015	06/30/2015
Le, Tung	Campus Patrol	03/30/2015	06/30/2015
Long, Forest L	Campus Patrol	03/17/2015	06/30/2015
McLaughlin-Jordan, Margaret J.	Special Projects	04/01/2015	06/30/2015
Rouse, Marcia-Louise C.	Clerk II	03/30/2015	06/30/2015
Rouse, Marcia-Louise C.	Clerk III	04/08/2015	06/30/2015
Taylor, Jennifer C.	Clerk III	04/06/2015	06/30/2015
Thuston, Marrin D	Student Personnel Assistant	04/20/2015	06/30/2015
Yusufi, Nazir	Clerk I	04/13/2015	06/30/2015

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Board Policy Revisions: P-1414 Ban on Alcohol on District Property (Exceptions)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Nearly ten years after the implementation of the alcohol prohibition Board Policy and Administrative Regulation, the Policy and Administrative Regulation were again reviewed.

STATUS:

The special event section of the Board Policy is proposed to be amended. This section applies to “special events” at the campuses. Special events are shows, private parties, concerts, theatrical productions, and other events held on those premises for which the principal attendees are members of the general public or invited guests and not students of the Los Rios Community College District. Special events do not include events sponsored by Student Body Associations, their components, student organizations, or events sponsored by the officers of student life activities.

The proposed amendments explicitly expand the areas at which special events can be held on each campus. Further, it is explicitly stated that these areas include the outdoor areas immediately adjacent to each of the identified areas. Finally, the Chancellor is given authority to designate other areas where alcohol may be served at special events.

RECOMMENDATION:

This Policy is presented for first reading.

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1.0 Ban on Alcohol; Exceptions For Events and Instructional Purposes (Business & Professions Code, ~~§section~~ 25608)

- 1.1 Except as provided in this ~~p~~**District Policy**, no person, group, or organization may acquire, possess, consume, sell, give, distribute, or otherwise deliver any alcoholic beverage to any other person, group, or organization in or on any of the Los Rios Community College District grounds, buildings, or facilities or any of its Colleges. Any violation may be punishable as a misdemeanor violation of Business & Professions Code, section 25608 or any successor statutes. Violations by District employees or students may be punished to the maximum extent allowed by law, and/or District Policy or **Administrative** Regulation including termination or expulsion.
- 1.2 The following exception exists, pursuant to Business & Professions Code, section 25608, subdivision (a)(2) or any successor statute: Alcoholic beverages may be acquired, possessed, or used in connection with a course of instruction (e.g. public safety courses) provided on College/District grounds, facilities, or buildings, and the person **acquiring, possessing, or using alcoholic beverages** has been authorized to acquire, possess, or use ~~it-them~~ by the Los Rios Community College District Board of Trustees or designee.
- 1.3 The following exception exists, pursuant to Business & Professions Code, section 25608, subdivision (a)(14) or any successor statute: Wine or beer may be acquired, possessed, used, sold, or consumed in connection with a course of instruction, sponsored dinner, or meal demonstration given as part of a culinary arts program, and the person **acquiring, possessing, or using wine or beer** -has been authorized to acquire, possess, use, sell, or consume it by the Board of Trustees or designee.
- 1.4 The following exception exists, pursuant to Business & Professions Code, section 25608, subdivision (a)(10) or any successor statute: Alcoholic beverages may be acquired, possessed, or used during events at a College/District-owned or College/District-operated facility or grounds. As used in this subsection, “events” means fund-raisers held to benefit a nonprofit corporation. Before an event may be held, the sponsor shall obtain an appropriate liquor license for the event. “Events” does not include football games or other athletic contests or other athletic events sponsored by any college or school. “Nonprofit Corporation” means the Los Rios and College Foundations.
- 1.5 The following exception exists, pursuant to Business & Professions Code, section 25608, subdivision (a)(15) or any successor statute: Alcoholic beverages may be possessed, consumed, or sold during special events at College/District regional performing venues **and other venues as described herein**. As used in this subsection, “special events” means events held with the permission of the Board of Trustees or designee that are shows, private parties, concerts, theatrical productions, and other events held on those premises for which the principal

attendees are members of the general public or invited guests and not students of the District. Special events do not include events sponsored by Student Body Associations, their components, student organizations, or events sponsored by the officers of student life activities. Before an event may be held, the College shall obtain an appropriate liquor license for the event. As used in this subsection, “regional performing venues” means Folsom Lake College Harris Center for the Arts; American River College Performing Arts Center; Cosumnes River College Visual and Performing Arts Center; Sacramento City College Hughes Stadium and Performing Arts Center. **Other venues at which alcohol maybe be served on campus include the Folsom Lake College Community Room, the Folsom Lake College Falcon’s Roost, Folsom Lake College FL 1-8, the Cosumnes River College Winn Center, the Cosumnes River College Center, the American River College Culinary Arts Building, the American River College Student Center, the American River College Kaneko Gallery, the rooftop of the American River College parking garage, the American River College Mather Center, and the Sacramento City College Fischbacher Fine Arts Building. Venue includes the open space immediately adjacent to the described area. The Chancellor or designee may designate other venues where alcohol may be served under this section.**

- 1.6 The Chancellor shall develop administrative regulations to implement this **District pP**Policy.

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LRCCD

Policy Adopted: 6/21/06

Policy Revised: 2/13/13

Policy Reviewed:


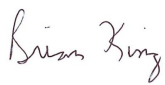
Adm. Regulation: [R-1414](#)

DRAFT 4/27/15

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Board Policy Revisions: Smoking: Use of Facilities (P-1411), Use of Outdoor Areas (P-1413), Meeting Procedures (P-3213)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

With the advent of electronic cigarettes, staff conducted a review of the Los Rios Community College District’s Policies and Administrative Regulations concerning smoking. This review was started in early fall 2014, but the presentation of Policy changes to the Board was postponed until after the information presentation at the March 2015 Board meeting.

STATUS:

Prior to these proposed Policy changes, the only Board Policy regarding smoking was that which prohibited smoking in the Board Room. The proposed changes elevate the general rule of no smoking inside District or College buildings to the Board Policy level, applicable to all District and College facilities. The proposed changes also empower the Chancellor and the Colleges to broaden this limitation. The Administrative Regulations that accompany this change in Policy further define smoking to include electronic cigarettes and provide that the Colleges may further limit when and where smoking is permitted.

RECOMMENDATION:

These Policies are presented for first reading.

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1.0 Use of School Facilities, Public Purposes (Ed. Code, § 82530 to 82548)

1.1 The use of **Los Rios Community College** District property and facilities shall be granted under those sections of the Education Code pertaining to the public use, provided that such use shall not interfere with the instructional program and services. The educational program has priority in the use of **eCollege** facilities at all times. No permit shall be granted for a use which interferes with the **eCollege** instructional program or activities.

1.2 The use of **eCollege** facilities by community groups is expected to contribute to the educational, political, economic, cultural, recreational, or moral interest of the citizens of the community.

1.3 The District shall establish **Administrative Regulations** for use of public facilities.

1.4 Smoking is prohibited in the indoor areas of all facilities of the District/Colleges and outdoors as required by law, the Administrative Regulations, and as implemented by the Colleges.

~~1.3~~**1.5 The Chancellor shall develop Administrative Regulations to implement this District Policy.**

LRCCD

Policy Adopted: 5/19/65

Policy Revised: 11/5/80; 5/20/81; 11/15/89; 1/17/01

Policy Reviewed:

Adm. Regulation: [R-1411](#)

DRAFT 10/10/14

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1.0 Public Expression (Ed. Code, ~~§section~~ 76120)

1.1 The use of outdoor areas open to the public generally shall be granted under the Free Speech clauses of the United States and California constitutions, those sections of the Education Code pertaining to the use of such areas by student, employee, or public individuals/groups, and all applicable laws. Public expression in the form of freedom of speech and advocacy may be exercised on outdoor **Los Rios Community College** District property open to the public generally at such times and places and in such a manner as is compatible with the use of the property, and that: (a) assures orderly conduct; (b) avoids disruption or interference with District or College operations; (c) avoids disruption or interference with the ability of the District or College to carry out its responsibilities as an educational institution; (d) protects the rights of all individuals who use District or College property; (e) protects persons against practices that would make them involuntary audiences; (f) assures the safety of all members of the District or College communities; and (g) complies with all applicable laws.

1.2 Smoking is prohibited in the indoor areas of all facilities of the District/Colleges and outdoors as required by law, the Administrative Regulations, and as implemented by the Colleges.

~~1.21.3~~ **¶ The Chancellor shall develop Administrative Regulations to implement this District Policy.** ~~he District shall establish such regulations for use of outdoor areas open to the public generally.~~

LRCCD

Policy Adopted: 1/18/06

Policy Revised:

Policy Reviewed:

Adm. Regulation: [R-1413](#)

DRAFT 10/6/14

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1.0 Agenda

- 1.1 The agenda of the meetings shall be prepared and presented by the Chancellor of the Los Rios Community College District. In matters of importance to the District, the Chancellor may consult with the President of the Los Rios Community College District Board of Trustees regarding the inclusion of an item on the agenda.

2.0 Normal Order of Business

- 2.1 The Board of Trustees shall establish a normal order of business.

3.0 Quorum

- 3.1 Four (4) members shall constitute a quorum for the transaction of business. The Board of Trustees shall act by a majority vote of all members present. (Ed. Code, § 72000-)

4.0 Conduct of Meeting

- 4.1 Board of Trustees meetings shall be conducted in accordance with the Brown Act (Gov't. Code, § 54950 et seq.) Unless otherwise provided in ~~Board District~~ **Policy**, the Board of Trustees shall conduct all its meetings in accordance with Roberts Rules of Order, Revised.

- 4.2 In order for motions to be considered, a second to the motion is required.

5.0 Public Information (Ed. Code, § 72121-)

- 5.1 Meeting agendas shall be posted at the District offices and sent to news media and to the ~~p~~**P**residents of the Colleges and leaders of constituent groups.
- 5.2 Meeting agendas shall be mailed to interested parties who request this information in writing and supply self-addressed, stamped envelopes for this purpose. (See also **District Policy P-3211**, Section 6.0)
- 5.3 Members of the public shall be permitted to inspect detailed agendas and reports, when completed, in advance of meetings, at the District Office.

6.0 Smoking

- 6.1 Smoking is prohibited in the Board Room. **Smoking is defined as inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or other product intended for inhalation, in any matter or in any form. Smoking also includes the use of e-cigarettes. An e-cigarette is any oral device that provides a vapor of nicotine or any other substance for inhalation. E-cigarettes do not include products approved by the United States Department of Food and Drug Administration for medical**

treatment.

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LRCCD

Policy Adopted: 11/18/64

Policy Revised: 3/24/65; 10/15/69; 10/3/73; 7/11/73; 9/14/77; 1/14/81; 6/10/81; 2/17/82;
4/17/91; 10/21/92; 6/4/97; 12/15/10

Policy Reviewed: 12/15/10


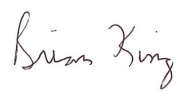
Adm. Regulation: None

DRAFT 10/6/14

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Board Policy Revisions: AB 540: Resident Status (P-2242), Nonresidential and International Student Fees (P-2251)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

The State Legislature provided California community college districts with the authority to allow nonresident high school students to attend community colleges without paying nonresident tuition. It also mandated this rule for students who were deported with their parents and wish to return and attend a California community college. The latter class of students must have attended a California High School for three (3) years, demonstrate financial need, have a parent who was deported or was permitted to depart voluntarily, have moved abroad with their parent, and file an affidavit that they intend to establish California residency as soon as possible.

STATUS:

The proposed amendments to Board Policy 2242 and 2251 enact both of these changes and clean up language related to exemptions from resident tuition generally. The proposed Policies incorporate all of the many exemptions from nonresident status by itemizing the statutes that authorize the exemptions. The Policies and Administrative Regulations have left it to Los Rios Community College District and College procedure to implement each of these exemptions.

RECOMMENDATION:

These Policies are presented for first reading.

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1.0 Resident Student Defined

1.1 A resident for community college admissions is a student who had legal residence in California for more than one (1) year immediately preceding the residence determination date **or for whom an exception is provided for** ~~pursuant to~~ the Education Code and/or Title 5 Regulations. (~~Education Ed. Code, §§ 68017, 68000-68100, 68122, 76140.568060-68082~~)

1.2 The Chancellor **of the Los Rios Community College District** is authorized to evaluate information presented by an applicant for admission and to make determination of residence. (Title 5, §§ 54000—5407**23**)

LRCCD

Policy Adopted: 5/17/67

Policy Revised: 3/7/73; 3/6/74; 11/19/80; 2/10/82; 1/24/96

Policy Reviewed:

Adm. Regulation: [R-2242](#)

DRAFT 2/9/15

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1.0 International Student Application Fee

- 1.1 A non-refundable application processing fee shall be charged to nonresident applicants who are both citizens and residents of a foreign country in accordance with provisions established by state regulations. ~~(Edue. Code, §' 76142)~~
- 1.2 The application fee is due and payable with submission of an application for admission or readmission into one of the Los Rios Community College District's Colleges by an international applicant.
- 1.3 Certain exemptions to the application fee may be granted ~~pursuant to State guidelines.~~ ~~(Edue. Code, §' 76142)~~

2.0 Nonresident- Tuition Fee

2.1 A **nonresident** tuition fee shall be charged to all students who:

2.1.1 have not established residence in the State of California, **or**

2.1.2 **who do not qualify for an exception to the residency determination, or**

2.1.3 **who are not exempt from the nonresident tuition fee.** ~~(Edue. Code, §' Education Code §§ 68000-68100, 68122; 68130.5, 76140, subd. (a)(4) & (a)(5), 76140.5)~~

~~2.12.2~~ This tuition fee also applies to international students.

~~2.22.3~~ ~~Exceptions to State residency determinations~~ for certain students, **exceptions to residency determinations, and exemptions** shall be **determined** in accordance with ~~provisions established by State regulations~~ **the Education Code and Title 5.** ~~(Edue. Code, § Education Code §§ 68000-68100, 68122; 68130.5, 76140, subd. (a)(4) & (a)(5))(Ed. Code, " 68070-68082)~~

3.0 International Student Capital Outlay Fee

- 3.1 In addition to the **nonresident** tuition fee established for nonresident students per ~~S~~**section 2.0 above**, nonresident students who are both citizens and residents of a foreign country (International Students) **and who are not exempt from the payment of nonresident tuition fees** shall be charged a Capital Outlay Fee. **(Ed. Code, §§ 68130.5, 76140, subd. (a)(2), (a)(4) & (a)(5), (Ed. Code, '76141)**

4.0 Establishment of Tuition Fee and Capital Outlay Fee

- 4.1 The Nonresident Tuition Fee and the International Student Capital Outlay Fee shall be established annually and no later than February 1 for the succeeding fiscal year.

5.0 Student Enrollment Fee

5.1 In accordance with State policy, student enrollment fees established shall be collected from nonresident students and international students enrolled in credit classes.

5.2 The amount of the student enrollment fee is determined by the State of California. The District has the responsibility to collect such student enrollment fees on behalf of the State.

6.0 Deferment or Installment Payment of Fees

6.1 Payment of fees may be deferred as prescribed in ~~District~~ Administrative Regulations.

7.0 Refund of Fees

7.1 Refunds to students for fees including student enrollment, nonresident tuition, and/or international student capital outlay fees shall follow guidelines established by the District.

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LRCCD

Policy Adopted: 3/10/65

Policy Revised: 7/11/73; 11/19/80; 3/4/92; 7/21/93

Policy Reviewed:

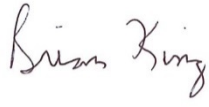
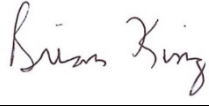
Adm. Regulation: [R-2251](#)

DRAFT 2/11/15

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Resolution No. 2015-10: Recognizing Classified Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

STATUS:

Pursuant to Education Code § 88270, a resolution has been prepared to recognize the contributions that classified employees make to the Los Rios Community College District educational community.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2015-10 recognizing classified staff contributions to the District.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2015-10

RECOGNIZING CLASSIFIED EMPLOYEES

WHEREAS, the Los Rios Community College District employs over 2,000 classified employees in diverse areas of professional support from fiscal services, clerical and administrative support, to specialized areas in human resources, information technology and telecommunications, campus security and emergency services, health care, food services, grounds keeping, custodial services, energy and utility resources, engineers and electrical maintenance, construction and facilities management, and food service workers; and

WHEREAS, the third week of May has been recognized as Classified School Employee Week; and

WHEREAS, classified staff endeavors and support are critical to the District’s ongoing strategic plan framework of vision, mission, and values for developing, maintaining and promoting organizational effectiveness, community, economic and workforce development and student success: Now, therefore,

BE IT RESOLVED that the Board of Trustees of the Los Rios Community College District extends sincere appreciation to all classified staff districtwide for their unparalleled service, notable enthusiasm, distinguished professionalism, and ongoing remarkable contributions to our entire District and college service communities.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2015-10 this thirteenth day of May, 2015, by the following called vote:

AYES	NOES	ABSENT
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Dustin Johnson, Board President


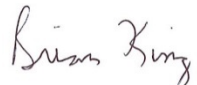
Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Accreditation Self-Evaluation Report: American River College	ATTACHMENT: Yes	
		ENCLOSURE: Draft Report	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Susan L. Lorimer	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	X
		INFORMATION	

BACKGROUND:

The Western Association of Schools and Colleges/Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation process requires each college to prepare a comprehensive Institutional Self Evaluation Report and undergo an accreditation External Evaluation Team visit. American River College has been engaged in its self-evaluation process since fall 2013 and will have its team visit in October 2015.

STATUS:

The American River College Self-Evaluation Report was previously sent to the Board and is being presented for approval for submission to the ACCJC.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the American River College Self-Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges.

American River College - Institutional Self-Evaluation Report Summary of Development Process

Fall 2013 – Preparations for the completion the comprehensive Institutional Self-Evaluation Report began with the identification of a faculty member who, along with the Accreditation Liaison Officer (ALO), would serve as co-chair of the self-evaluation process. During this time period, the co-chairs had participated in the ACCJC’s Institutional Self Evaluation Report workshop and had identified the College’s nine Accreditation Standard Team Chairs—one for each of the nine research teams (see attached table).

Spring 2014 – Once the Team chairs were identified, the co-chairs established the membership for each of the nine teams, the composition of which included a balance of managers, classified staff, and students, and provided these members with accreditation training. Now established, the Teams began to set their internal deadlines and organize their meetings and assignment of tasks.

Summer 2014 – The leadership of the self-evaluation effort experienced some key changes. The ALO retired in June, and consequently, the original faculty co-chair was hired as the new Interim ALO/Dean of Planning, Research, and Technology. Shortly thereafter, a new faculty accreditation co-chair was confirmed by the Academic Senate.

Fall 2014 – The nine accreditation committees conducted the bulk of their work, providing a draft of their Standard draft reports sections to the co-chairs in November and December 2014. At this same time, the new ALO and the faculty co-chair began meeting monthly with the District Accreditation Coordinating Committee (DACC). The DACC was established to coordinate accreditation work between the four colleges and the District staff as well as provide a venue for exchanging information and addressing accreditation concerns.

Spring 2015 – The College Accreditation Oversight Committee (AOC), comprised of the accreditation co-chairs, the College president and his executive staff, constituency group leaders and others, vetted and revised these drafts in preparation for release to and comment by the college community. Standards teams remained involved in the draft revision throughout this process. The College released the first draft in March, and subsequently held three open forums for public comment and discussion. The College held two additional forums specifically for student comment—one in the Student Center and one at the Natomas Educational Center to ensure that their voice would be heard.

In March, the College experienced additional leadership changes, with the interim ALO relinquishing his position, followed at the end of the month by the return of the previously retired ALO. Under the leadership of the new ALO and existing faculty co-chair, and with the support of the AOC, the draft report was further revised and refined. In late April, the report was finalized in preparation for consideration for approval by the Los Rios Community College District Board.

Summary: Throughout the entire process of developing the Institutional Self-Evaluation Report, the College community had multiple opportunities to provide input and feedback. Further, the process by which the report was developed reflects the College’s commitment to participatory governance, and the recognition of the integral role of honest self-examination in its ongoing improvement efforts.

American River College Institutional Self Evaluation Report - Contributors

Accreditation Co-chairs

Amanda Corcoran, Jane de Leon & Ken Kubo

I.A, I.B Institutional Mission/Effectiveness

Chair: Jan DeLapp (ECE Faculty)

Resource Manager: Steven Boyd

John Aubert (Faculty); Betty Low (Supervisors); Kristina Casper-Denman (Faculty); Gordon Roadcap (Faculty); Kathleen O'Brien (Faculty); Sarah Mattson (Faculty); Christina Overmiller (Classified); Sherry Kimbrow (Classified); Ann Bachtold-Silva (Classified); Line Kao (Classified); David Hilton (Student)

II.A Instructional Programs

Chair: Thuan Bui (Counseling Faculty)

Resource Manager: Lisa Lawrenson

Rina Roy (Managers); Jeff Stephenson (Managers); John Gamber (Faculty); Damon de la Cruz (Faculty); Oranit Limmaneeprasert (Faculty); Lori Rasor (Faculty); Yuj Shimizu (Faculty); Keri Jumelet (Classified); Karen Milam (Classified); Olga Chornaya (Classified); Roger Key (Student)

II.B Student Services

Chair: Rick Ramirez (Counseling Faculty)

Resource Manager: Robin Neal

Judy Mays (former Chair, now Interim Dean, Counseling); Karen Warburton (Supervisors); Paul Andre (Faculty); Michael Maddox (Faculty); Krista Hess (Faculty); Martin Gomez (Faculty); Dana Brittingham-Garrido (Faculty); Christina Wagner (Classified); Frankie Johnson (Classified); Rachel Davis (Student)

II.C Library and Learning Support Services

Chair: Linda Zarzana (Chemistry Faculty)

Resource Manager: Tammy Montgomery

Vicky Maryatt (Managers); Gabriel Meehan (Managers); Jan Miller (Faculty); Alisa Shubb (Faculty); Melissa Fish (Faculty); Sarah Lehman (Faculty); Debby Ondricka (Faculty); Ed Niedzinski (Faculty); Colette Castro (Classified); Beth Hartline (Classified); Katori Knight (Student)

III.A Human Resources

Chair: Connie Ayala (LRC Faculty)

Resource Manager: Jerome Countee

Ben Baird (Supervisors); Carlos Reyes (Managers); Raye Maero (Faculty); Lorraine Chow (Faculty); Melissa Hynson (Classified); Dolores White (Classified); Milan Fisher (Student)

III.C Technology Resources

Chair: Randy Nordell (CSIT/BT Faculty)

Resource Manager: Derrick Booth

Larry Dumais (Faculty); Jeff Bucher (Supervisors); Bob Irvine (Faculty); Allan Gonzales (Faculty); Susan Rankin (Classified); Petr Lensky (Classified); Corinne Rowland (Classified); Clarence Stokes (Faculty); Tatyana Torgashev (Classified); Gonzalo (Al) Portas-Hernandez (Student)

III.B Physical Resources

Chair: Dyne Eifertsen (Music Faculty)

Resource Manager: Dan McKechnie

Adam Karp (Managers); Koue Vang (Managers); Heidi Fuller (Faculty); Brian Knirk (Faculty); Becky Alejandre (Faculty); Rick Topinka (Faculty); Keith Atwater (Faculty); Cecilia Baldwin (Classified); Lokia DeCosta (Classified); NaKisha Allan (Student)

III.D Financial Resources

Chair: Greg McCormac (Biology Faculty)

Resource Manager: Ray Di Guilio

Stephanie Smith (Supervisors); Greg Warzecka (Managers); Chris Meadows (Faculty); Kirsten Corbin (Faculty); Lingling Zhang (Faculty); Chiuping Chen (Faculty); Jeanne Reed (Classified); Ana Lukawski (Classified)

IV.A, IV.B Leadership and Governance

Chair: Tressa Tabares (Political Science Faculty)

Resource Manager: Kate Jaques

Frank Kobayashi (Managers); Manuel Perez (Managers); Kathleen Collihan (Faculty); Michaela Cooper (Faculty); Gary Aguilar (Faculty); Chris Padgett (Faculty); Katrina Worley (Faculty); Kevyn Montano (Classified); Michelle Matias (Supervisors); Randy Singh (Student)

Accreditation Oversight Committee

Thomas Greene, Colleen Owings, Ray Di Guilio, Jeff Stephenson, Robin Neal, Tamara Floyd, Tony Giusti, Randy Schuster, Bill Simpson, Scott Crow, Tami Dunning

Support to Overall Process

Office of Institutional Research & IT

Chris Olson, Petr Lensky & Nicole Griggs

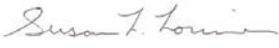

Instructional Media Services

Tim Michels

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Accreditation Self Evaluation Report: Cosumnes River College	ATTACHMENT: Yes	
		ENCLOSURE: Draft Report	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Susan L. Lorimer	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	X
		INFORMATION	

BACKGROUND:

The Western Association of Schools and Colleges/Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation process requires each college to prepare a comprehensive Institutional Self Evaluation Report and undergo an accreditation External Evaluation Team visit. Cosumnes River College has been engaged in its self evaluation process since fall 2013 and will have its team visit in October 2015.

STATUS:

The Cosumnes River College Self Evaluation Report was previously sent to the Board and is being presented for approval for submission to the ACCJC.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Cosumnes River College Self Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges.

CRC's Self Evaluation Process

Preliminary planning for the Accreditation Self Evaluation was initiated in summer 2013 with the appointment of the Faculty Tri-Chair of the Self Evaluation. This appointment was a joint recommendation of the Academic Senate and the College President. Overall, direction for the Self Evaluation was vested in the Accreditation Liaison Officer and the College Planning Committee. The Faculty Accreditation Tri-Chair serves on the College Planning Committee since this body has a standing Accreditation Subcommittee that coordinates accreditation-related issues.

In fall 2013, tentative timelines for the Self Evaluation were developed and coordinated with District Office timelines. The Accreditation Tri-Chairs, in consultation with the Accreditation Steering Committee, decided to break the larger standards into subcommittees. Each subcommittee was also led by tri-chairs, who acted as team leaders and worked closely with the overall standard tri-chairs.

At the College's convocation event in August 2013, the Faculty Accreditation Tri-Chair encouraged faculty participation in the Self Evaluation process by asking all faculty to complete a survey titled Faculty Accreditation Invitation. Survey results indicated faculty interest in a variety of accreditation-related activities including appointment to standard teams, support with data collection, proofreading, and a willingness to participate in specific accreditation-related discussions. Likewise, the Classified Accreditation Tri-Chair and the Accreditation Liaison Officer contacted classified and managerial employees, respectively, to solicit participation in accreditation processes and leadership opportunities.

The standard and subcommittee tri-chairs were appointed in September 2013. All appointments were made in consultation with the elected constituency leaders. President Travis commemorated standard team appointments with an Accreditation Kick-off. Additionally, the Accreditation Steering Committee met with campus technology experts to review, evaluate, and select the technological infrastructure (SharePoint) that was used to manage and store accreditation-related documents.

Throughout the spring of 2014, the Accreditation Steering Committee provided training and support for the standard team chairs. The College focused on the collection and analysis of evidence required to answer Self Evaluation questions. Multiple standard-specific trainings were held for members of each team so that training content could be tailored to the four sections of the Self Evaluation. All trainings included information on how to manage and analyze evidence uploaded into SharePoint.

The intensive work on the Self Evaluation was initiated during the spring 2014 semester and continued through fall 2014. During this time, the standard committee and subcommittee members attended trainings, organized their tasks, conducted research, and analyzed their findings. This preliminary work was then consolidated and developed into an initial draft. After internal revisions, the committees submitted their drafts to the Faculty Chair of Accreditation at the end of the fall semester (December 2014). Regular meetings of the Steering Committee were held during this period to ensure that timelines were being met and to answer questions and concerns raised during the research and writing process.

The development process included several stages of review and revision. Once the Faculty Chair of Accreditation received the committee drafts in December 2014, she sent them out to proofreaders. Proofreaders included faculty, classified, and students who had not been previously assigned to an accreditation standard team. Proofreaders were instructed to read their assigned standard draft for clarity and content appropriateness, and given until January 26, 2015 to provide the Faculty Chair of Accreditation with feedback. The Faculty Accreditation Tri-Chair organized proofreader comments and resubmitted them to all accreditation standard committee members for consideration.

The committee drafts were also reviewed by the steering committee members in consultation with the individual standard chairs in December 2014, and January and February of 2015. The main focus of this review was technical, to ensure that all components of the standards were addressed, that appropriate form was used for the standards, and that planning agendas in the standards were supported by the analysis. There was also some generalized editing of the document, primarily for length and content consistency with the standard. Upon completion of this review, the entire Self Evaluation was distributed to the College electronically through the College intranet. Concurrent with this College-wide review, editors were appointed to review report drafts to ensure consistency of voice, style, and structure. This was a very iterative process that included the editors, the Accreditation Tri-Chairs, members of the Steering Committee, individual standard team members and tri-chairs, as well as numerous other members of the College community who contributed feedback at College-wide meetings.

To ensure College wide review of the Self Evaluation, the Accreditation Tri-Chairs, in collaboration with participatory governance committees, hosted four forums. The forum for Standard I was hosted by the College Planning Committee, the forum for Standard II was hosted by the Matriculation Committee, the forum for Standard III was hosted by the Budget Committee, and the forum for Standard IV was hosted by the Academic Senate. Members of the College community who were unable to attend a forum were provided the opportunity to submit written feedback. Based on the input from this process, a second draft of the Self Evaluation was developed.

This final draft of the Self Evaluation was again distributed to the College in early May 2015. The Accreditation Steering Committee, along with the editors, reviewed and approved this final draft and then submitted it to the District Board of Trustees on May 13 for approval.

Cosumnes River College 2015 Accreditation Team Members

College Self-Evaluation Tri-Chairs:



Whitney Yamamura/Lisa Lawrenson, Georgine Hodgkinson, and Cindy Petty

Standard I: Institutional Mission and Effectiveness-Kathy McLain, BJ Snowden, and Peggy Ursin	
I. A Mission-BJ Snowden, Brian Bedford, and Julie Olson	Joseph Gee, Howard Lewis, Ellen Arden-Ogle, April Robinson, Student Representative
I. B Improving Institutional Effectiveness-Kathryn Smith, Torence Powell, and Leigh Ann Rogers	Carol Bernardo, Jackie Mathis, Camille Moreno, Yesenia Castellon, Peggy Ursin, Alex Casareno, Student Representative
Standard II: Student Learning Programs and Services-Whitney Yamamura/Lisa Lawrenson, Georgine Hodgkinson, and April Robinson	
II. A Instructional Programs—Jamey Nye, Amanda Wolcott-Paskey, and Robin Montanez	Tamyra Carmona, Heather Hutcheson, Dan DuBray, Norm Hom, Maureen Moore, Kerstin Feindert, AnneMarie Beasley, Lesley Gale, Greg Beyrer, Jason File, Becky Halligan, Brandy Shiners, Brandon Ellis, Student Representative
II. B--Student Support Services—Kathy Degn, Chris Thomas, and Selena Mamuyac	Linn Violet, Winnie LaNier, Elizabeth Biggert, Kathryn Mayo, Jackie Chacon, Eva Rhodes Aselia Valadez, Marjorie Duffy, Student Representative
II. C--Library and Learning Support Services—Emily Bond (2013/2014) Mark Ford (2014/2015), Stephen McGloughlin, and Laurie Pownall	Andi Pogue, Dana Wassmer, Margaret Woodcock, Colette Harris-Matthews, Student Representative
Standard III: Resources—Cory Wathen, Georgine Hodgkinson, and Katie DeLeon	
III. A Human Resources--Susan Scott, Robert Montanez, and Tina Nguyen	Yolanda Garcia-Gomez, Michael Lawlor, Scott Crosier, David Weinshilbom, Student Representative
III. B Physical Resources—Matthew McHugh, Augustine Chavez, and Grace Corpuz	John Ellis, Emmanuel Sigauke, Student Representative
III. C Technology Resources—Markus Geissler, Stephen McGloughlin, and Tim Hixon	Richard Andrews, Fabio Zampieri, Christina Ocran, Brandon Muranaka, Student Representative
III. D Financial Resources—Grant Parker, Augustine Chavez, and Barbara Perrault	Teresa Aldredge, Ryan Connally, Student Representative
Standard IV: Leadership and Governance-Celia Esposito-Noy, BJ Snowden, Maricela Arevalo	
IV. A Decision-Making Roles and Processes—Kale Braden, Liz Belyea, and Maricela Arevalo	Heidi Emmerling Munoz, Patty Felkner, Constance Carter, Tiffany Clark, Student Representative
IV. B Board & Administrative Organization Julie Oliver, Bob Johnson/Marjorie Duffy, and Julie Elliot	Bud Hannan, Shannon Mills, Man Phan, Ken Cooper, Parrish Geary, Student Representative

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Accreditation Self Evaluation Report: Folsom Lake College	ATTACHMENT: Yes	
		ENCLOSURE: Draft Report	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Susan L. Lorimer	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The Western Association of Schools and Colleges/Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation process requires each college to prepare a comprehensive Institutional Self Evaluation Report and undergo an accreditation External Evaluation Team visit. Folsom Lake College has been engaged in its self evaluation process since fall 2013 and will have its team visit in October 2015.

STATUS:

The Folsom Lake College Self Evaluation Report was previously sent to the Board and is being presented for approval for submission to the ACCJC.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Folsom Lake College Self Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges.

Organization of the Self Evaluation

Folsom Lake College's governance structure includes a standing Accreditation Steering Committee, which is a subcommittee of the college's Institutional Planning Committee. The steering committee meets regularly and is co-chaired by a faculty accreditation chair and the administrative accreditation liaison officer. The steering committee's charge includes, among other things, overseeing development of the Accreditation Self Evaluation Report.

In fall 2013, the steering committee approved an Accreditation Self Evaluation workgroup structure that included faculty and administrative co-chairs for each of the eleven standard chapters (I.A, I.B, II.A, etc.). A faculty accreditation writer was appointed to review and edit all text. The steering committee decided to use existing participatory governance committees and other existing groups to review and to approve completed chapters, as opposed to creating special committees to do the review work. The college did this for two reasons. First, FLC is relatively small and lacks personnel to serve on eleven additional committees. Second, it is already within the purview of existing participatory governance committees to review portions of the Self Evaluation. For instance, it is within the purview of the Curriculum Committee to review Standard II.A, Instructional Programs, so a special review committee would not be needed. The situation was similar for the other ten standard chapters.

The co-chairs assigned to each standard chapter were responsible for reviewing evidence and creating drafts for the college to review. The co-chairs completed their work during the spring, summer, and fall 2014 semesters. As portions of each standard chapter were completed, they were edited by the accreditation writer and then posted on the college's Insider website so that they could be reviewed by the college at large for completeness, clarity, and accuracy. Eventually all standard chapters were completed, and the participatory governance committees completed their reviews during March and April 2015. The full Self Evaluation Report draft was subsequently reviewed and recommended for approval by the academic senate, classified senate, student government, and management team in April 2015.

Folsom Lake College Self Evaluation Committee Members

Accreditation Steering Committee

John Alexander, Faculty, Accreditation Chair
KC Boylan, Faculty, Los Rios College Federation of Teachers
Jill Bradshaw, Classified Staff, Research Analyst
Francis Fletcher, Faculty, Accreditation Writer
Rochelle Franco, Classified Staff, Classified Senate President
Carlos Lopez, Faculty, Academic Senate President
Monica Pactol, Administration, Accreditation Liaison Officer
Brianna Lustan, Student
Rachel Rosenthal, Administration, College President
David Williams, Administration, Dean of Research and Planning, Visual and Performing Arts

Standard I.A: Mission

Eric Wada, Faculty Co-Chair
David Williams, Administration Co-Chair
Review Committee: Institutional Planning Committee [Faculty: Diane Carlson, Zack Dowell, Francis Fletcher, Paula Haug, David Lagala, Carlos Lopez, Angela Prelip, Yvonne Price, Lorilie Roundtree, Lisa Sapra, James Telles, Debi Worth; Classified: Jill Bradshaw, Rochelle Franco, Kristy Hart, Joyce Heiland, Gen Siwabessy; Students: Mikaela Liest, Jonathan Rogers; Administration: Bryon Bell, Sally Howard, Kathleen Kirklin, Monica Pactol, Rachel Rosenthal]

Standard I.B: Improving Institutional Effectiveness

Bernadette Anayah, Faculty Co-Chair
David Williams, Administration Co-Chair
Review Committee: Institutional Planning Committee [Faculty: Diane Carlson, Zack Dowell, Francis Fletcher, Paula Haug, David Lagala, Carlos Lopez, Angela Prelip, Yvonne Price, Lorilie Roundtree, Lisa Sapra, James Telles, Debi Worth; Classified: Jill Bradshaw, Rochelle Franco, Kristy Hart, Joyce Heiland, Gen Siwabessy; Students: Mikaela Liest, Jonathan Rogers; Administration: Bryon Bell, Sally Howard, Kathleen Kirklin, Monica Pactol, Rachel Rosenthal]

Standard II.A: Instructional Programs

Brian Robinson, Faculty Co-Chair
Monica Pactol, Administration Co-Chair
Review Committee: Curriculum Committee [Faculty: John Alexander, Julie Collier, Lisa Daly, Caleb Fowler, Eunyoung Hwang, Erin Johnson, Michelle Madden, Rebecca Mendell, Carol Reisner, Daniel Siegfried, Eric Wada, Debi Worth; Classified: Jae Anderson, Rochelle Franco, Vonnie Shane, Gen Siwabessy; Student: Steven Fiedler; Administration: Monica Pactol]

Standard II.B: Student Support Services

Michelle Madden, Faculty Co-Chair
Bryon Bell, Administration Co-Chair
Review Committee: Matriculation Committee [Faculty: Julie Collier, Joy Fuson, Mark Garrett, Ellen Holmsen, Rebecca Mendell, Tracy Rauschkolb, Lisa Sapra, Heike Schmid; Classified: Sarah Aldea, Jill Bradshaw, Ronda Callaway, Afshan Habib, Christine Wurzer; Students: Kelly Krohn, Stephen Mayfield; Administration: Melanie Dixon]

Standard II.C: Library and Learning Support

James Telles, Faculty Co-Chair
Gary Hartley, Administration Co-Chair
Review Committee: Library and Learning Skills Staff [Faculty: Marcia Albert, Rebecca Mendell, Lorilie Roundtree, James Telles]

Standard III.A: Human Resources

David Lagala, Faculty Co-Chair

Kim Harrell, Administration Co-Chair

Review Committee: Professional Development Committee [Faculty: Linda Abraham, Krisi Brown, Mary Hansen, David Lagala, Kathy Leland, Elvia Macias-Perez, Marsha Peralta, Angela Prelip, Matt Torrez, Gerry Tryhane; Classified: Vonnie Bielefield, Denise Morgan, Christy Pimental, Gen Siwabessy, Mary Swanson; Students: Merisol Beas, Christopher Wetz; Administration: David Williams)

Standard III.B: Physical Resources**Standard III.D: Financial Resources**

Carlos Lopez, Faculty Co-Chair

Kathleen Kirklin, Administration Co-Chair

Review Committee: Budget and Facilities Planning Committee [Faculty: Carlos Lopez, David Reese, Lorilie Roundtree, Bethany Watson; Classified: Bobby Gosal, Colleen Johnson, Jeff Lewis, Chris Raines, Gen Siwabessy, Dee Visentin; Student: Christopher Wetz; Administration: Kathleen Kirklin]

Standard III.C: Technical Resources

Zack Dowell, Faculty Co-Chair

Gary Hartley, Administration Co-Chair

Review Committee: Technology Committee [Faculty: Zack Dowell, Jennifer Kraemer, Candy Smith, Elizabeth Swithenbank, Stacia Thiessen, Erica Tyler; Classified: Matt Battershell, Jim Cosentino, Sarah Hill, David Hindi, Jeff Lewis, Ali Padash, John Zschokke; Students: Gabriela Solis, Anne Suttey; Administration: Gary Hartley, Kathleen Kirklin]

Standard IV.A: Decision Making

Wayne Jensen, Faculty Co-Chair

David Williams, Administration Co-Chair

Review Committee: Academic and Classified Senates [Faculty: KC Boylan, Diane Carlson, Lisa Danner, Zack Dowell, Sean Fannon, Francis Fletcher, Juan Flores, Mark Garrett, Paula Haug, Don Hopkins, Wayne Jensen, Jennifer Kraemer, David Lagala, Kathy Leland, Carlos Lopez, Christa Oberth, Jason Pittman, Angela Prelip, Barbara Raines, Ron Richardson, Sherry Rogers, Lorilie Roundtree, Tina Royer, Lisa Sapra, James Telles, Margaret Welty, Debi Worth; Classified: Lisa Burrage, Rochelle Franco, Joyce Heiland, Lollie Hernandez, Julia Light, Zhrinna McDonald, Derrick Taylor]

Standard IV.B: Board and Administrative Organization

John Alexander, Faculty Co-Chair

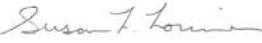

Dale van Dam, Administration Co-Chair

Review Committee: Accreditation Steering Subcommittee [Faculty: John Alexander, KC Boylan, Francis Fletcher, Carlos Lopez; Classified: Jill Bradshaw, Rochelle Franco; Student: Brianna Lustan; Administration: Monica Pactol, Rachel Rosenthal, David Williams]

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Accreditation Self Evaluation Report: Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: Draft Report	
AGENDA ITEM:	Action Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Susan L. Lorimer	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The Western Association of Schools and Colleges/Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation process requires each college to prepare a comprehensive Institutional Self Evaluation Report and undergo an accreditation External Evaluation Team visit. Sacramento City College has been engaged in its self evaluation process since fall 2013 and will have its team visit in October 2015.

STATUS:

The Sacramento City College Self Evaluation Report was previously sent to the Board and is being presented for approval for submission to the ACCJC.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Sacramento City College Self Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges.

SCC 2015 Self Evaluation Process

The College engaged in dialogue from the 2009 Self Evaluation process through the 2012 Midterm Report submission and into 2015 Self Evaluation Report preparation. That dialogue strengthened and broadened throughout the entire cycle of self-evaluation. The structure has been based on the College's tradition of tri-chair shared responsibilities and participation has consistently reflected the College's emphasis on participatory decision making and governance.

In fall 2012 the College President established an Organizing Committee, working with the leaders of all the constituency groups to include broad representation. That committee met in spring 2013 and laid the groundwork for the College's self-evaluation process. A broad Coordinating Committee that included representation from all constituency groups and college leaders set the overall approach to the work. A Steering Committee, composed of *Accreditation Self Evaluation Report* tri-chairs (one from each constituency group), the ALO, a student representative, the evidence coordinator and report editor, guided the writing of the self evaluation report. The constituency groups appointed tri-chairs for each writing team working on the self evaluation report. The writing team tri-chairs worked at the direction of the Coordinating Committee to organize volunteers from all constituencies into the writing teams for each section of the report.

The research and writing of report drafts took place from fall of 2013 and throughout 2014, with complete first drafts delivered to the report editor in December 2014. Comprehensive training and status meetings were held in spring and fall of 2014; the focus for each of those meetings was the emphasis on comprehensive self-examination and continuous quality improvement.

Two versions of the complete drafts were reviewed and commented upon by the college as a whole (Convocation in January 2015 and then Open Forums in April 2015), as well as by the college leadership (Executive Cabinet and Executive Council) and representatives from the District Office. These drafts have also been shared with our colleagues at the sister colleges in Los Rios Community College District. Comments from all levels of review have been integrated into the report.

Structure

Steering Committee

- | | |
|---|---|
| <ul style="list-style-type: none"> • Virginia "Ginni" May, Faculty Tri-Chair • Kelly Irwin, Classified Tri-Chair Accreditation • Don Palm, Manager Tri-Chair Accreditation • Daniel O'Neil, Student Associated Council Representative, Evidence Assistant | <ul style="list-style-type: none"> • Cathy Chenu-Campbell, Faculty Evidence Coordinator • Jan Haag, Faculty Editor • Marybeth Buechner, A.L.O. • Emily Layton, Faculty Evidence Assistant |
|---|---|

Writing Groups – These groups were responsible for the initial writing of the Self Evaluation Report.

Standard I

Norman Lorenz	Faculty Tri-Chair	Paul Frank	Faculty
Anne Licciardi	Manager Tri-Chair	Sue Hussey	Faculty
<u>Kim Goff</u>	<u>Classified Tri-Chair</u>	Mauricio Gonzalez	Faculty
Deborah Knowles	Classified	Chris Seddon	Faculty
Don Button	Faculty	Blanch Levy	Classified
Rick Woodmansee	Faculty	Viorica Petcan	Classified

Standard II.A

Lonnie Larson	Faculty Tri-Chair	Brett Thomas	Faculty
Albert Garcia	Manager Tri-Chair	Dyan Pease	Faculty
<u>Marilyn Perry</u>	<u>Classified Tri-Chair</u>	Dianne Bennett	Faculty
Maria Regalado	Faculty	Maureen Dana	Faculty

Evelyn Retter	Classified	Sandi Kawamura	Faculty
Daniel Gilbert-Valencia	Faculty	Andre Jensen	Faculty
Diane Belair	Faculty	Gayle Williams	Faculty
Donnetta Webb	Manager	Gabriel Meehan	Manager
Rukiya Bates	Classified	Anne Danenberg	Classified
Janet Lake	Classified	Michelle Beuttel	Faculty
<u>Standard II.B</u>			
Irma Rodriguez	Faculty Tri-Chair	Dominic Cerri	Faculty
<u>Elaine Ader</u>	<u>Manager Tri-Chair</u>	Robin Ikegami	Faculty
Robert Kelly	Classified	Dianne Heimer	Faculty
<u>Standard II.C</u>			
Carl Sjovold	Faculty Tri-Chair	Ashu Mishra	Classified
Chris Iwata	Manager Tri-Chair	Danny Romero	Faculty
<u>Sarah Eyanson</u>	<u>Classified Tri-Chair</u>	Jeff Karlsen	Faculty
Pat McDonald	Faculty	Deborah Bryant	Faculty
Pam Posz	Faculty	Cari Martensen	Faculty
Gurpreet Bhatia	Classified		
<u>Standard III.A</u>			
Patti Redmond	Faculty Tri-Chair	Richard Yang	Faculty
Christine Hernandez	Manager Tri-Chair	Grace Austin	Faculty
<u>Janice Hans</u>	<u>Classified Tri-Chair</u>	Lauri Smedley	Faculty
Derrick Wydick	Faculty	Alan Keys	Faculty
Marci Selva	Faculty	Craig Hart	Classified
Patricia Harris	Faculty	Ashley Poole	Classified
<u>Standard III.B</u>			
Kris Janssen	Faculty Tri-Chair	Maristella Bacod	Faculty
Mitch Campbell	Manager Tri-Chair	Troy Myers	Faculty
<u>Sandra Belmares</u>	<u>Classified Tri-Chair</u>	Hunter Laugenoir	Classified
Mary Ann Robinson	Faculty	Matt Schutte	Faculty
Martha Goff	Classified	Jacynth Thomas-Val	Faculty
Pam Flaherty	Faculty	Joe Phillips	Faculty
<u>Standard III.C</u>			
Josh Roberts	Faculty Tri-Chair	Sheley Little	Faculty
Deb Saks	Manager Tri-Chair	Payne Ngai	Faculty
<u>Shawn Ledet</u>	<u>Classified Tri-Chair</u>	Renee Medina	Faculty
Jonathan Segal	Faculty	Carolyn Pickrel	Faculty
Bi Nguyen	Faculty	Jessica Coppola	Faculty
Jacek Kozikowski	Classified	Kevin Williams	Classified
Ann Lewis	Faculty	Bryan Krofchok	Faculty
<u>Standard III.D</u>			
Greg Rose	Faculty Tri-Chair	Carmen Hirkala	Classified
Jim Collins	Manager Tri-Chair	Hector Rodriguez	Faculty
<u>Reggie Jean-Gilles</u>	<u>Classified Tri-Chair</u>	Paul Carmazzi	Faculty
Alex May	Faculty	Erica Piedra	Faculty
Robert Heidt	Classified	Robin Roffey	Faculty
Taunya Wattier	Classified		
<u>Standard IV</u>			
Connie Zuercher	Faculty Tri-Chair	Gayle Pitman	Faculty
Frank Malaret	Manager Tri-Chair	Barbara Beale	Classified
<u>Monica Souza</u>	<u>Classified Tri-Chair</u>	Carmen Villanueva	Faculty
Steve Cirrone	Faculty	Sandeep Singh	Student
Dena Chubbic	Faculty	Art Pimentel	Manager

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	Contract Award: SCC Rodda Hall North 3 rd Floor Remodel	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

With the completion of the Student Services building at Sacramento City College, the Photography program has relocated from the third floor of Rodda North to the second floor of the Student Services Building. The Electronics program has also moved from the third floor of Rodda North to the Lusk Building. This opens up space on the third floor of Rodda North for remodeling. The Long Range Capital Plan has funds set aside for this purpose. The proposed remodel of Rodda North encompasses the entire third floor and will provide classrooms for Math and Anthropology and offices for the Math Department. The District hired Gary Roberts Architecture to work with college and district staff to design this project. The estimated total construction cost for this project is \$2,610,000. The project will remodel approximately 8,600 ASF of classrooms, office and related spaces. The project is fully funded from local bond measure M.

STATUS:

The plans and specifications were publicly advertised for bids. Bidders were asked to provide a lump sum bid amount. A total of five (5) bids were received.

<u>Contractor</u>	<u>Total Bid</u>
American River Construction, Inc.	\$2,145,000.00
Similie Construction Service, Inc.	\$2,156,000.00
SW Allen Construction, Inc.	\$2,242,045.00
Bobo Construction, Inc.	\$2,374,000.00
Diede Construction, Inc.	\$2,431,000.00

The lowest responsive, responsible bidder is determined by adding the sum of the base bid and three (3) alternates.


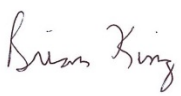
RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid #15022 to American River Construction, Inc. for the base bid (\$2,044,000.00) and three (3) alternates (\$101,000.00) for a total contract amount of \$2,145,000.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 13, 2015

SUBJECT:	American River College Pathways to Completion: The Evolution of the Promising Practice in Math	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Thomas Greene	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	X

BACKGROUND:

As a result of the very low successful pipeline rates of ARC students progressing from elementary algebra through successful completion of intermediate algebra (to meet math competency for an AA degree) or through the transfer Statistics 300 class, the ARC Math Department embarked on several major changes. Among those were the development of the alternative pathway, Statway, and the redesign of the Multimedia Math Learning Center’s (MMLC) program. Research of student success from these two programs has shown substantial improvements in pipeline successful completion rates both overall for all students and specifically for African American and Latina/Latino students.

Statway is a two –semester (12 units) pathway which serves non-STEM non-business majors and consists of an integrated program of algebra topics from elementary and intermediate algebra with a full curriculum of statistics. The pedagogy is centered on student discovery and analysis in small groups with instructor facilitation. Improved mindset approaches are an integral part of the pathway. Sponsored by the Carnegie Foundation for Teaching and Learning, ARC is part of a large networked improvement community (NIC) that relies on detailed research for making changes in the curriculum, learning tools and pedagogy. The teaching of the pathway began in fall 2011 and has served about 400 students in approximately five sections per year. Upon finalization of transfer and articulation agreements in the latter part of 2015 as well as a bridge course for students who change their majors, ARC is gearing up for an expansion of the program to serve more students in the college and district. In addition, the pedagogy and mindset approaches will be expanded to other math courses and disciplines.

At the center of the MMLC redesign is a mastery-based hybrid model of student learning for the whole series of developmental courses beginning with computational arithmetic through the completion of intermediate algebra with a series of five 3-unit courses. Students meet with the instructor for 1 hour 20 minutes one day per week and work on computer based instruction either independently or at the center for the remainder of the weekly time. The instructor serves as a facilitator for their learning in 1:1 meetings during their class time. The center operates from 8 am through 9 pm Monday through Thursday and 8am through 2pm on Friday and Saturday and is staffed with both student peer tutors and an instructional assistant as well as the faculty member. Mastery consists of a required 90% performance on all module work

and 80% on all unit exams. Students must complete required work including videos, workbook, and practice problems among other choices between exam attempts. Students may progress at their own rate and although they must complete at least one course per semester, many progress rapidly and complete two or more of the five course progression.

STATUS:

A presentation will be made to the Board of Trustees on American River College's Statway Program and the Multimedia Math Learning Center.

RECOMMENDATION:

This item is presented for the Board of Trustees' information and discussion.