



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, May 13, 2015**

## **1. CALL TO ORDER**

The board meeting was called to order by President Johnson at 5:30 p.m., in the Student Center Board Room, American River College, 4700 College Oak Drive, Sacramento, California.

### ***Present:***

Mr. Dustin Johnson, President  
Ms. Deborah Ortiz, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Robert Jones  
Mr. John Knight  
Ms. Ruth Scribner

Mr. Omba Kipuke, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Laurie Jones addressed the Board of Trustees regarding student-related matters at American River College.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Ms. Ortiz, seconded by Ms. Scribner, that the Board of Trustees approve Consent Consideration items A through O.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*A. Board Meeting Minutes: April 8, 2015*

*That the Board of Trustees approve the minutes of the meeting held on April 8, 2015.*

*B. Curriculum Proposals: ARC/FLC/SCC*

*That the Board of Trustees approve the curriculum proposals for American River, Folsom Lake and Sacramento City colleges.*

C. Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions:  
P-5121, P-5122, P-6122, P-6123, P-9121

That the Board of Trustees approve the proposed revisions to the policies included in the May board agenda packet.

D. Resolution No. 2015-09: Authorizing Execution of a Contract from the County of Sacramento Department of Health and Human Services

That the Board of Trustees approve Resolution No. 2015-09 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

E. Appointments: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Ms. Ailane Hasan and Ms. Katie Kelleher to the District's Citizens' Bond Oversight Committee.

F. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the March 31, 2015 Quarterly Financial Status report (CCFS-311Q) and the related financial statements and authorize staff to submit the prescribed report to the Chancellor's Office and to the Sacramento County Office of Education.

G. Los Rios Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2015.

H. Request to Serve Alcohol

That the Board of Trustees approve or ratify the applications listed in the May board agenda packet.

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards herein listed pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CA Early Childhood Mentor Program (renewal) <ul style="list-style-type: none"><li>Funds to provide professional development support to ECE teachers or administrators.</li><li>8/1/2014 through 7/31/2015</li><li>Administrator: Carl-Peter Sjovold, Interim Dean, Behavioral and Social Science</li></ul>	SCC	\$650	Chabot-Las Positas CCD

Faculty Entrepreneurship Mini Grant <ul style="list-style-type: none"> <li>Funds to conduct a feasibility study on a small business/entrepreneurship program.</li> <li>2/5/2015 through 5/15/2015</li> <li>Administrator: Deborah Saks, Dean, Business</li> </ul>	SCC	\$5,000	Woodland College, Small Business DSN
Prop 39 Program Improvement Fund – Sub-award <ul style="list-style-type: none"> <li>Funds to enhance green/clean technology programs.</li> <li>1/01/2015 through 6/30/2015</li> <li>Administrator: Gabriel Meehan, Associate Vice President, Workforce and Economic Development</li> </ul>	SCC	\$47,564	Mendocino College
CTE Enhancement Fund – 60% Local Share <ul style="list-style-type: none"> <li>Funds to enhance Career Technical Education (CTE) programs.</li> <li>2/12/2015 through 3/15/2016</li> <li>Administrator: Judy Beachler, Interim Associate Vice President, Instruction</li> </ul>	CRC	\$257,024	CCCCO (Shasta College Fiscal Agent)
Distance Education Captioning and Transcription Grant (renewal) <ul style="list-style-type: none"> <li>Funds to pay for captioning and transcription of multimedia materials used in online classes</li> <li>1/17/2015 through 5/20/2015</li> <li>Administrator: Stephen McGloughlin, Dean, Learning Resources and College Technology</li> </ul>	CRC	\$23,809	College of the Canyons
TRIO Student Support Services – Year 5 of 5 <ul style="list-style-type: none"> <li>Funds to provide support services to students in order to increase their college retention and graduation rates.</li> <li>9/1/2014 through 8/31/2015</li> <li>Administrator: Manuel Perez, Dean, Student Development</li> </ul>	ARC	\$213,180	U.S. Department of Education
Deputy Sector Navigator – Global Trade & Logistics (augmentation) <ul style="list-style-type: none"> <li>Augmentation to provide key talent for the region to facilitate community college and industry partnerships that support the development of global trade/logistics training programs.</li> <li>7/1/2014 through 12/31/2015</li> <li>Administrator: Jamey Nye, Associate Vice Chancellor, Workforce and Economic Development</li> </ul>	WED	\$100,000	CCCCO

J. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the contracts herein listed, pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Commissioning Services for SCC Davis Center Phase#2	\$61,140.00	I	03/27/15 – 03/31/18	River City Controls	Facilities Management
International Trade	\$20,000.00	I	01/26/15 –	Feather River	Ethan Way CITD

Development Assistance			12/31/15	College	
Workforce Research	\$25,500.00	R	03/16/15 – 06/30/15	Jennifer R. Oliver	Ethan Way CTXL
Engineering Design Services for CRC Science Building	\$27,900.00	I	02/28/14 – 12/31/15	Glumac International	Facilities Management
Cost Management & Estimating Services for SCC Davis Center Phase II	\$31,604.00	I	04/15/15 – 12/31/16	Cumming Corporation	Facilities Management
Database Administrator Services	\$25,000.00	I	04/27/15 – 06/30/15	Robert Half	District IT

K. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS						
Bid No	Description	Change Amount	Change Number	Vendor	Original Contract Total	New Contract Total
13009	ARC Culinary Arts Bldg Expansion	(320.00)	8	Broward Builders, Inc.	\$8,098,000.00	\$8,623,332.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
15034	SCC Dental Chair Systems	3	4/17/15	Patterson Dental Supply	\$120,104.06
15031	ARC Chiller Replacement	3	04/22/2015	ACCO Engineered Systems	\$364,950.00
15019R2	FLC Athletics Complex Audio	1	04/22/2015	SecureCom, Inc.	\$43,848.00

L. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the May board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

M. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of March 16, 2015 through April 15, 2015.

PURCHASE ORDERS		
General Fund	0001080503-0001080980 B115713-B115721	\$ 2,672,665.51
Capital Outlay Fund	0003016148-0003016190	
Child Development Fund	0006000754-0006000755	

	-	
Self-Insurance Fund	0009000334-0009000334	
	-	
<b>WARRANTS</b>		
General Fund	713481-714763	\$ 9,285,497.29
General Fund-ARC Instructional Related	004938-005025	
General Fund-CRC Instructional Related	021740-021793	
General Fund-FLC Instructional Related	030659-030685	
General Fund-SCC Instructional Related	044045-044125	
Capital Outlay Fund	829643-829736	
Child Development Fund	954072-954091	
Self-Insurance Fund	976238-976240	
Payroll Warrants	262641-264634	\$ 19,168,096.61
Payroll-Direct Deposit	722859-727371	
April Leave Process	264635-266296	
Payroll Vendor Warrants	58203-58377	
<b>CHECKS</b>		
Financial Aid Disbursements	2127187-2147966	\$ 19,208,339.77
Clearing Checks	2591-2592	\$ 3,409.02
Parking Checks	2886-2895	\$ 678.00
Bookstore Fund – ARC	29281-29368	\$ 816,176.52
Bookstore Fund – CRC	025970-026037	
Bookstore Fund – FLC	8883-8930	
Bookstore Fund – SCC	047402-047454	
Student Clubs Agency Fund – ARC	4609-4639	\$ 86,437.20
Student Clubs Agency Fund – CRC	3584-3612	
Student Clubs Agency Fund – FLC	1895-1905	
Student Clubs Agency Fund – SCC	3046-3079	
Foundation – ARC	4272-4296	\$ 64,414.35
Foundation – CRC	1878-1887	
Foundation – FLC	0913-0924	
Foundation – SCC	3228-3244	
Foundation – DO	0634-0648	
Associated Students Trust Fund – ARC	0702-0713	\$ 9,633.60
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0527-0532	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3097-3190 Manual check 9117-9117	\$ 510,426.82
<b>WIRES</b>		
Board of Equalization	-	\$ 10,100.00
PARS	-	\$ 47,053.35
Vendors	-	\$ -
Backup Withholding	-	\$ 1,421.40

N. President's Employment Agreement

Item 3.N was pulled from the consent considerations and placed on the action agenda by Board President Johnson.

O. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.*

**4. FIRST READING**

A. Board Policy Revisions: P-1414 Ban on Alcohol on District Property (Exceptions)

Revisions to the board policy were presented to the Board of Trustees as first reading for review and discussion.

B. Board Policy Revisions: Smoking: Use of Facilities (P-1411), Use of Outdoor Areas (P-1413), Meeting Procedures (P-3213)

Revisions to the board policies were presented to the Board of Trustees as first reading for review and discussion.

C. Board Policy Revisions: AB 540: Resident Status (P-2242), Nonresidential and International Student Fees (P-2251)

Revisions to the board policies were presented to the Board of Trustees as first reading for review and discussion.

**5. ACTION**

A. Resolution No. 2015-10: Recognizing Classified Employees

*A motion was made by Ms. Haynes, seconded by Ms. Scribner, that the Board of Trustees adopt Resolution No. 2015-10 recognizing classified staff contributions to the District.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

B. Accreditation Self Evaluation Report: American River College

*A motion was made by Ms. Haynes, seconded by Ms. Albiani, that the Board of Trustees approve the American River College Self-Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

Motion carried; 7:0

C. Accreditation Self Evaluation Report: Cosumnes River College

A motion was made by Ms. Albiani, seconded by Ms. Scribner, that the Board of Trustees approve the Cosumnes River College Self-Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

D. Accreditation Self Evaluation Report: Folsom Lake College

A motion was made by Ms. Ortiz, seconded by Ms. Albiani, that the Board of Trustees approve the Folsom Lake College Self-Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

E. Accreditation Self Evaluation Report: Sacramento City College

A motion was made by Ms. Ortiz, seconded by Ms. Scribner that the Board of Trustees approve the Sacramento City College Self-Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

F. Contract Award: SCC Rodda Hall North 3rd Floor Remodel

A motion was made by Ms. Scribner, seconded by Mr. Knight, that the Board of Trustees award the contract for Bid #15022 to American River Construction, Inc. for the base bid (\$2,044,000) and three (3) alternates (\$101,000) for a total contract amount of \$2,145,000.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

G. President's Employment Agreement\*

A motion was made by Ms. Albiani, seconded by Mr. Jones, that the Board of Trustees approve the hiring of Dr. Edward Bush as President of Cosumnes River College including the material terms outlined below:

- An initial term of two (2) years (July 2015-June 2017)
- A salary of \$177,690
- Health and welfare benefits
- Allowance of \$550/month for auto
- Relocation expenses

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

*\*Item 5.G was pulled from the Consent Considerations agenda by Board President Johnson.*

## 6. INFORMATION

A. American River College Pathways to Completion: The Evolution of the Promising Practice in Math

Faculty and staff provided an overview of American River College's Statway Program and the Multimedia Math Learning Center for the Board's information and discussion.

## 7. BOARD MEMBER REPORTS

Trustee Haynes attended the districtwide celebrations for the African American, Latino and Asian/Pacific Islander students, as well as the tenured and first-year faculty reception. She also participated in the Community College League of California's Equity Summit.

Trustee Scribner noted it was the California Teachers Association's Day of the Teacher.

Trustee Kipuke attended CRC and ARC's induction ceremonies. He shared comments of gratitude for the opportunity to serve on the Board of Trustees.

Trustee Albiani attended the Spotlight on Elk Grove event and commended their scholarship endowment.

Trustee Ortiz was invited to speak at the California Student Aid Commission informational hearing to revisit the CalGrant scholarship program. She also attended the Latino and African American student celebrations and the tenured and first-year faculty reception.



Trustee Johnson attended the tenured and first-year faculty reception, and participated in Sacramento City College's Student Services Center dedication and the CRC President Impressions Group sessions. He also noted his presentation at City College of San Francisco with Chancellor King.

## 8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

## 9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Tami Dunning, President, American River College Student Association  
Tamara Floyd, President, American River College Classified Senate  
Kale Braden, President, Districtwide Academic Senate  
Dean Murakami, President, LRCFT

### Chancellor's Report:

**ARC:** American River College student Lucia Gwarada has been selected to receive a prestigious Jack Kent Cooke Foundation Undergraduate Transfer Scholarship. Lucia is one of only 90 scholars selected nationally this year to receive the award. The scholarship is for up to \$40,000 per year and is intended to cover a significant share of the student's educational expenses – including tuition, living expenses, books and required fees – for the final two to three years necessary to complete a bachelor's degree. Lucia will be attending Sacramento State in the fall as an international student. She is a biochemistry major who is interested in becoming a nurse when she returns to her home country of Zimbabwe.

**CRC:** Two Cosumnes River College geography students shared a first place award at the 69th Annual Conference of the California Geographical Society. Amber Salmon and Alycia Evans co-created a digital map titled "Empire Mine State Park: An Interactive Trail Guide to Historical Sites Within the Park." The students, along with six others – including two CRC geography professors – were able to attend the event at Humboldt State University thanks in part to a CRC Foundation mini-grant.

**FLC:** The Board of Governors of the California Community Colleges has selected Folsom Lake College's Rochelle Franco as a recipient of the 2015 Classified Employee of the Year Award. Rochelle is an evaluator/degree auditor in Admissions & Records and serves as president of the FLC Classified Senate. She is also active in the community, volunteering and fundraising for Folsom Blood Source, Sierra Donor Services, Donate Life California and military veterans. Rochelle, along with three additional members of the community college family, will receive their awards on May 19 during the Board of Governors meeting in Sacramento.

**SCC:** Four Sacramento City College students and a faculty advisor attended the 2015 Hispanic Association of Colleges and Universities (HACU) Capitol Forum in Washington D.C. While there, they were the first to represent Sacramento City College before the U.S. Congress as students from a newly minted Hispanic Serving Institution. The four students – Rose Shoen, Maria Medina, Jose Quezada and Mario Garcia – were chosen to represent SCC after a lengthy application process that included writing an essay and maintaining a high grade point average. In addition, the students had to be a beneficiary of some type of federal benefit, such as financial aid, Aid to Families with Dependent Children, or other programs.

Chancellor King announced the following employees who passed away and retirements:

#### EMPLOYEE PASSINGS

Name	Title	Location	Years of Service
Robert Towers	Physical Education Professor	ARC	51+

#### RETIREMENTS

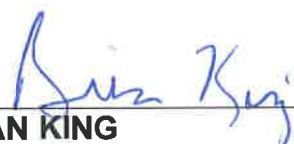
Name	Title	Location	Years of Service
Dannah Nelson	Instructional Assistant – English as a Second Language	ARC	15+
Janet Handel	Mathematics Professor	SCC	28

### 10. ADJOURNMENT

*A motion was made by Mr. Knight, seconded by Ms. Albiani, that the meeting be adjourned.*

*Motion carried; 7:0*

President Johnson adjourned the meeting at 8:33 p.m.

  
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**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: June 10, 2015.*  
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