

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, March 16, 2016
5:30 pm

MEETING LOCATION:
Cosumnes River College
Winn Center, Community Room
8401 Center Parkway
Sacramento, CA 95825

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS	
<i>The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. CONSENT CONSIDERATIONS	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: February 17, 2016	Brian King
B. Curriculum Proposals: ARC/CRC/FLC/SCC	Susan Lorimer
C. Claim for Damages – Kenna Powell	JP Sherry
D. Claim for Damages – Carla Ringgold	JP Sherry
E. Ratify: Grants and Contracts Awarded	Susan Lorimer
F. Ratify: Affiliation and Other Agreements	Theresa Matista
G. Ratify: Bid Transactions	Theresa Matista
H. Disposition of Surplus Equipment	Theresa Matista
I. Purchase Orders, Warrants, Checks and Wires	Theresa Matista
J. Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2015-16	Brian King
K. Regular Human Resources Transactions	Brian King
4. FIRST READING	
A. Board Policy Creation: Recruitment: College President (P-9123); Initial Selection: College President (P-9124)	JP Sherry
B. Board Policy Revision: Compensation and Reimbursement (P-3221)	JP Sherry
C. Board Policy Revision: Administrative (P-4111)	JP Sherry
D. Board Policy Revision: Assignment to Faculty (P-9136)	JP Sherry
5. ACTION	
A. Board Representatives to College Graduation Programs: May 18	Brian King
B. 2016 CCCT Board Election	Brian King
C. Resolution No. 2016-03: Support of California Assembly Bill 1721 – Student Financial Aid: Cal Grant Program	Brian King

D. Resolution No. 2016-04: Measure A- Series D Bond Refunding	Theresa Matista
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6. INFORMATION

A. Los Rios Leadership in Regional Education Alignment	Brian King
B. Building Towards the Future: The Tiny House Competition	Edward Bush

7. BOARD MEMBER REPORTS

8. FUTURE AGENDA ITEMS

- 9. REPORTS and COMMENTS**
- Student Association
 - Classified Senate
 - Academic Senate
 - Other Recognized Constituencies
 - Chancellor’s Report

10. CLOSED SESSION
Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.

A. Pursuant to Government Code section 94957, Complaint Against Public Employee

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

12. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Deborah Ortiz President ▪ Area 6	Ruth Scribner Vice President ▪ Area 4	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 John Knight ▪ Area 3	Pamela Haynes ▪ Area 5 Kay Albiani ▪ Area 7 Cameron Weaver ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
April 13, 2016 ▪ Regular Board Meeting ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Board Meeting Minutes: February 17, 2016	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on February 17, 2016 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on February 17, 2016.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, February 17, 2016

1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Community Room at Folsom Lake College, 10 College Parkway, Folsom, California.

Present:

Ms. Deborah Ortiz, President
Ms. Ruth Scribner, Vice President
Ms. Kay Albiani
Ms. Pamela Haynes
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight

Mr. Cameron Weaver, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Cosumnes River College faculty member Dr. Edwin Fagin addressed the Board of Trustees regarding class sizes.

Laurie Jones requested and observed moment of silence for world peace and campus safety, and addressed the Board of Trustees regarding student government matters.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Albiani, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through S.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: January 13, 2016*

That the Board of Trustees approve the minutes of the meeting held on January 13, 2016.

B. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

C. Resolution No. 2016-02: Local Agency Investment Fund (LAIF)

That the Board of Trustees approve Resolution No. 2016-02 granting authority to the positions listed in the resolution to oversee LAIF accounts/transactions for the accounts listed in the resolution.

D. Non-Substantive Board Policy Revisions: Visitors on Campus (P-1312); Goals and Objectives (P-7121); Class Size (P-7131); Investment of Funds (P-8252); Bidding and Quotation Procedures (P-8323); Naming of Facilities and Areas (P-8431); Accounting Procedures (P-8511)

That the Board of Trustees approve the proposed revisions to the policies in the February board agenda packet.

E. Statement of Legislative Principles

That the Board of Trustees approve the 2016 Statement of Legislative Principles in the February board agenda packet.

F. 2015-16 Budget Revision No. 1

That the Board of Trustees approve the 2015-16 Budget Revision No. 1 for the General, Instructionally Related, Child Development, Capital Outlay Projects, Self Insurance, Regional Performing Arts Center, Student Financial Aid, Student Associations Trust, and Los Rios Foundation funds shown on the schedules included in the February board agenda packet, and that the related documents be filed with the County Superintendent of Schools.

G. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2015 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

H. Los Rios Foundation - Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2015.

I. Claim: Luis Lago

That the Board of Trustees reject the claim of the Claimant and refer the matter to the District's insurance administrators.

J. Naming of Court 2 of the Folsom Lake College Tennis Complex

That the Board of Trustees approve the naming of Court 2 of the Folsom Lake Tennis Complex as "Global Floor Designs Incorporated Court 2."

K. Naming of Court 5 of the Folsom Lake College Tennis Complex

That the Board of Trustees approve the naming of Court 5 of the Folsom Lake Tennis Complex as "A.N.G. Home Health Care Court 5."

L. Special Event Authorization

That the Board of Trustees approve the applications for special events as listed in the February agenda packet.

M. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract award listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Deputy Sector Navigator – Global Trade & Logistics (augmentation) <ul style="list-style-type: none"> • Augmentation and extension to provide key talent for the region to facilitate community college and industry partnerships that support the development of global trade/logistics training programs. • 1/1/2016 through 12/31/2016 • Administrator: Jamey Nye, Associate Vice Chancellor, Instruction 	WED	\$100,000	CCCCO

N. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
ARC Liberal Art Bldg. Architectural and Engineering Svcs.	\$1,580,000.00	I	Tentative* 11/1/2015 – 12/31/2018	Gould Evans Inc.	Facilities Management
CRC Pool Prop 39 Project	\$36,104.00	I	12/7/2015 – 6/30/2016	R & A Engineering Solutions, Inc.	Facilities Management
CRC College Center Expansion	\$43,300.00	I	12/17/2015 – 12/31/2018	River City Controls	Facilities Management
ARC Boiler Replacement	\$71,600.00	I	1/12/2016 5/1/2016	Turley and Associates	Facilities Management

O. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the February board agenda packet pursuant to Board Policy 8315.

P. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions as listed herein pursuant to Board Policy 8315.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16012	Irrigation Controllers	2	1/28/16	Ewing Irrigation	\$155,660

Q. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the February board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

R. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of December 16, 2015 through January 15, 2016.

PURCHASE ORDERS			
General Fund	0001084752-0001085102 B116705-B116719	\$ 5,701,402.39	
Capital Outlay Fund	0003016583-0003016618 -		
Child Development Fund	0006000765-0006000765		
Self-Insurance Fund	0009000350-0009000351		
WARRANTS			
General Fund	723974-725958	\$ 7,707,158.83	
General Fund-ARC Instructional Related	005888-005945		
General Fund-CRC Instructional Related	022066-022083		
General Fund-FLC Instructional Related	030788-030790		
General Fund-SCC Instructional Related	044847-044886		
Capital Outlay Fund	830488-830535		
Child Development Fund	954162-954172		
Self-Insurance Fund	976286-976292		
Payroll Warrants	293341-295105		\$ 19,419,756.86
Payroll-Direct Deposit	766518-771188		
January Leave Process	295106-296622		
Payroll Vendor Warrants	59646-59813		
CHECKS			
Financial Aid Disbursements	2207992-2211757	\$ 6,656,847	
Clearing Checks	2602-2602	\$ 6,302.50	
Parking Checks	-	\$ -	

Bookstore Fund – ARC	30080-30159	\$ 943,480.54
Bookstore Fund – CRC	026477-026530	
Bookstore Fund – FLC	9206-9237	
Bookstore Fund – SCC	047986-048064	
Student Clubs Agency Fund – ARC	4835-4840	\$ 46,487.08
Student Clubs Agency Fund – CRC	3867-3888	
Student Clubs Agency Fund – FLC	2038-2043	
Student Clubs Agency Fund – SCC	3275-3290	
Foundation – ARC	4674-4688	\$ 25,079.21
Foundation – CRC	2021-2022	
Foundation – FLC	1056-1060	
Foundation – SCC	3555-3561	
Foundation – DO	0725-0731	
Associated Students Trust Fund – ARC	0766-0766	\$ 911.45
Associated Students Trust Fund – CRC	0642-0645	
Associated Students Trust Fund – FLC	0559-0559	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3626-3694	\$ 502,967.84
WIRES		
Board of Equalization	-	\$ 5,088.00
PARS	-	\$ 18,848.98
Vendors	-	\$ -
Backup Withholding	-	\$ 524.70
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 6,616.00

S. Regular Human Resource Transactions

That the Board of Trustees approve the human resources transactions listed in the February board agenda packet.

4. ACTION

A. California Community Colleges Classified Employee of the Year

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees endorse the nomination of Kim Goff, of Sacramento City College, for the 2016 California Community Colleges Classified Employee of the Year Award.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

B. Ratification of Emergency Repairs of Cosumnes River College Swimming Pool Pump

A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the Board of Trustees ratify the emergency repairs by Commercial Pump Service Inc. in the amount of \$21,134.57 for the Cosumnes River College swimming pool pump.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

5. INFORMATION

A. Folsom Lake College Learning Skills: New Programs to Meet Student Needs

Folsom Lake College faculty, staff and students presented an overview of the college's new Student Athlete Success Center located on the main campus and the ESL Peer Mentor Program located at the Rancho Cordova Center.

6. BOARD MEMBER REPORTS

Trustee Weaver attended the Sacramento City College Campus Safety Awareness Day and participated in the Strategic Plan Town Hall at Folsom Lake College.

Trustee Albiani attended the Strategic Plan Town Hall at Cosumnes River College, as well as a Broadway show at the Harris Center.

Trustee Scribner reported her participation in Cosumnes River College's Convocation, and she commended all of those involved in the curriculum process.

Trustee Haynes attended all of the spring Convocations. She also participated in the Martin Luther King, Jr. Walk, and shared the plaque the District received from MLK 365. Other activities she participated in included the Community College League of California's legislative conference, a Labor Crab Feed, the Los Rios Foundation board meeting, the Metro Chamber's economic forecast, and the EEO & Equity Faculty Hiring Regional Training at Yuba College.

Trustee Jones attended the Strategic Plan Town Hall at American River College.

Trustee Ortiz participated in Convocation at Sacramento City College.

7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Stephen Mayfield, President, Folsom Lake College Student Association

Rochelle Franco, President, Folsom Lake College Classified Senate

Ginni May, President, Districtwide Academic Senate

Chancellor's Report:

ARC: American River College's women's cross-country team won the prestigious California Community College Athletic Association (CCCAA) Scholar Team award, with a team GPA of 3.29! This is the highest honor that the CCCAA awards for student achievement. In addition, ARC swimmer Alexandria Dumaplin was honored as one of only 14 individual athletes to earn a spot on the Association's 2015 Scholar Athlete Honor Roll. This is the second consecutive year ARC has earned a Scholar Team award distinction; men's cross-country was honored in 2015.

CRC: Cosumnes River College Architecture Professor John Ellis recently received the American Institute of Architects (AIA) Central Valley California Council Presidential Citation for Lifetime Achievement. Professor Ellis was recognized for his "exemplary contribution to the (architecture) profession... for being a foundational role model to the launching of countless architectural careers... his devotion to those under his mentorship and the advancement of architecture and the value of design... and the communities served by his guidance." Professor Ellis has announced his retirement, effective May 19. He will be sorely missed by students and colleagues alike, but we wish him well.

FLC: Folsom Lake College's Medical Laboratory Technician degree program, along with Program Coordinator Jason Pedro, was featured in ABC10 News broadcasts on February 1 and 2. The "Better Jobs" segments focused on good jobs that do not require a bachelor's degree. According to California's Employment Development Department, health care jobs are among the three fastest-growing fields in the Sacramento region. "The medical field is just exploding. You have the Affordable Care Act, which has really increased volumes, so more people are going to the doctor...and you also have an aging workforce," Jason explained. The medical lab tech position was singled out as one of the most in-demand professions in the area. Upon completion of FLC's MLT program, lab techs earn an average salary of more than \$45,000 a year.

SCC: It's "Double Heart" month at Sacramento City College! Beginning Tuesday, February 16, through Friday, February 19, SCC employees are showing students that "We Care" about them by wearing cutout paper hearts pinned to their shirts. The campaign also includes a letter to students and posters placed around campus conveying the same message. National and statewide student surveys, including the Community College Survey of Student Engagement, show that students do not believe enough of us care about their educational success. This small token is one way that SCC can show its students that it cares about their happiness and success.

Chancellor King announced the following retirements:

Retirement			Years of Service
Raymond Di Giulio	Vice President, Administrative Services	ARC	5+
Robert Johnson	Dean, Careers and Technology	CRC	7
Kathryn Jeffery	College President	SCC	8
Grover Nelson	Bus Driver/Maintenance Helper	FM	16+
Colleen Johnson	Campus Operations Supervisor	FLC	20+
Katherine McCreery	Telecommunications Systems Designer	DO	24+
Linda Ennenga	EOP&S Counselor	ARC	25
Elizabeth Belyea	Dean, Kinesiology, Health and Athletics	CRC	26
Shashi Gupta	Mathematics Professor	ARC	27
Joseph Bardon	Facilities Planning & Engineering Specialist	FM	30+
Michael Carran	Head Grounds Maintenance Technician	FM	31+
John Ellis	Architecture Professor	CRC	33
Dale Cohen	Academic Director, Nursing Program	SCC	35
Regina Wilkins	Administrative Assistant II	SCC	37+
Judy Kimura	Confidential Administrative Assistant I	CRC	40+

9. CLOSED SESSION

Chancellor King announced closed session as listed below. The following board members went into closed session at 6:35 pm: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 94957, Public Employee Discipline/Dismissal/Release

Closed Session Adjourned: 6:55 pm
Open Session: 6:58 pm

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

11. ADJOURNMENT

A motion was made by Ms. Scribner, seconded by Ms. Haynes, that the meeting be adjourned.

Motion carried; 4:0

President Ortiz adjourned the meeting at 7:00 p.m.

BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft Minutes presented to the Board of Trustees: March 16, 2016.
jd

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Susan L. Lorimer <i>Susan L. Lorimer</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the February 26, 2016 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Al Ahmadi, Joe Gilman, Bill Simpson (Chair), Marie Schirmer, Colleen Owings; Cosumnes River College – Brian Noel, Lee Weathers-Miguel, Amanda Wolcott-Paskey, Whitney Yamamura; Folsom Lake College – Eric Wada, John Alexander, Monica Pactol; Sacramento City College – Dyan Pease, Brett Thomas, Richard Yang, Mary Turner; District Senate – Ginni May; Articulation Officer – Lynn Fowler; District Office – Jamey Nye; and Student Representative: Daniel Moreno.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City colleges.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

Mar 16, 2016

COURSE PROPOSALS

Course Deletions

American River College

1. **CISW 442 Web Publishing with XML (3.00 units)**

Justification: This course no longer meets the needs of our students.

2. **INDIS 320 Introduction to Tutor Training (1.00 unit)**

Justification: Moving this course to a new designator: LRC 320

3. **INDIS 321 Introduction to Group Tutoring (1.00 unit)**

Justification: Moving course to new designator: LRC 321

4. **MATH 23 Computational Arithmetic - Part I (2.00 units)**

Justification: MATH 23, 24, 38, 39, 103, 104, 123, and 124 (courses that were offered through the MMLC) have been replaced with MATH 41, 42, 131, 132, and 133 (courses that are currently offered through the MMLC).

5. **MATH 24 Computational Arithmetic - Part II (2.00 units)**

Justification: MATH 23, 24, 38, 39, 103, 104, 123, and 124 (courses that were offered through the MMLC) have been replaced with MATH 41, 42, 131, 132, and 133 (courses that are currently offered through the MMLC).

6. **MATH 38 Pre-Algebra - Part I (2.00 units)**

Justification: MATH 23, 24, 38, 39, 103, 104, 123, and 124 (courses that were offered through the MMLC) have been replaced with MATH 41, 42, 131, 132, and 133 (courses that are currently offered through the MMLC).

7. **MATH 39 Pre-Algebra - Part II (2.00 units)**

Justification: MATH 23, 24, 38, 39, 103, 104, 123, and 124 (courses that were offered through the MMLC) have been replaced with MATH 41, 42, 131, 132, and 133 (courses that are currently offered through the MMLC).

8. **MATH 123 Intermediate Algebra, Part I (3.00 units)**

Justification: MATH 23, 24, 38, 39, 103, 104, 123, and 124 (courses that were offered through the MMLC) have been replaced with MATH 41, 42, 131, 132, and 133 (courses that are currently offered through the MMLC).

9. **MATH 124 Intermediate Algebra, Part II (3.00 units)**

Justification: MATH 23, 24, 38, 39, 103, 104, 123, and 124 (courses that were offered through the MMLC) have been replaced with MATH 41, 42, 131, 132, and 133 (courses that are currently offered through the MMLC).

Cosumnes River College

1. **CISN 308 Internetworking with TCP/IP (3.00 units)**

Justification: Based upon industry feedback we are deleting this course. This will allow us to focus our FTE on courses that matter the most to local employers.

Folsom Lake College

1. **BIOL 470 Behavioral Biology (3.00 units)**

Justification: Has not been offered in over 10 years and not likely to be due to FTE and other restrictions

2. **BIOL 472 Teaching Science to School-Age Children (3.00 units)**

Justification: This course has never been offered, and is unlikely to be offered anytime soon as it is not required for any existing program

3. **BUS 105 Business Mathematics (3.00 units)**

Justification: This course has not been taught at FLC at least back to Fall 2008.

4. **CMED 300 Mass Media and Society (3.00 units)**

Justification: This course has been cross-listed with COMM 351 for a period of three years. It is no longer necessary to reference CMED 300. The CMED identifier has been subsumed by the renamed Communication and Media Studies Department; all other CMED courses and references have been deleted.

5. **ENVT 350 Water Resources (4.00 units)**

Justification: The Water and Wastewater Management advisory board has recommended deleting this course because it no longer meets industry needs.

6. **ENVT 350.1 Fundamentals of Water Resources (1.00 unit)**

Justification: The Water and Wastewater Management advisory board has recommended deleting this course because it no longer meets industry needs.

7. **ENVT 350.2 Groundwater Resources (1.50 units)**

Justification: The Water and Wastewater Management advisory board has recommended deleting this course because it no longer meets industry needs.

8. **ENVT 350.3 Surface Freshwater Resources (1.50 units)**

Justification: The Water and Wastewater Management advisory board has recommended deleting this course because it no longer meets industry needs.

9. **ENVT 352 Water Resource Management (1.50 units)**

Justification: This course is not a part of the existing Water/Wasterwater Certificate. The course has not been offered in several years.

10. **FCS 324 Human Development: A Life Span (3.00 units)**

Justification: The Family and Consumer Science department no longer exists. FCS 324 is not in any ECE certificates or degrees. The cross-listing with Psyc 370 will be removed. Psyc 370 Human Development: A Life Span remains in the catalog to meet student need.

11. **FMS 300 Introduction to Film Studies (3.00 units)**

Justification: FMS 300 has been shifted to the Theater Arts program and has been cross-listed as TA 310 for three years. This was the last course remaining in the FMS identifier, which is being eliminated.

12. **HCD 81 Diagnostic Assessment (0.50 units)**

Justification: This course has limited applicability to the testing process and the "open enrollment" status of the course leaves students enrolled who are not candidates for Learning Disabilities assessment. Every semester we are forced to clarify and request students take steps towards disenrollment. This creates confusion for all involved in the assessment process.

13. **MATH 350 Calculus for the Life and Social Sciences I (3.00 units)**

Justification: The Calculus for Social and Life Sciences sequence Math 350/351 no longer satisfies some articulations to 4-years schools. There is hope that we will soon be able to adopt the 355/356 sequence which does meet the articulation needs of our students.

14. **MATH 351 Calculus for the Life and Social Sciences II (3.00 units)**

Justification: The Calculus for Social and Life Sciences sequence Math 350/351 no longer satisfies some articulations to 4-years schools. There is hope that we will soon be able to adopt the 355/356 sequence which does meet the articulation needs of our students.

15. MEDTEC 320 Urinalysis (1.50 units)

Justification: MEDTEC 320 was never taught as the content is covered in MEDTEC 323. There are no plans to begin teaching MEDTEC 320.

16. MEDTEC 321 Clinical Chemistry I (4.00 units)

Justification: MEDTEC 321 was never taught as the content is covered in MEDTEC 323. There are no plans to begin teaching MEDTEC 321.

17. MEDTEC 322 Clinical Chemistry II (4.00 units)

Justification: MEDTEC 322 was never taught as the content is covered in MEDTEC 323. There are no plans to begin teaching MEDTEC 322.

18. MKT 312 Retailing (3.00 units)

Justification: This course is no longer included in the AA Marketing and has not been offered on the FLC campus for over 6 years.

19. SPORT 320 Cross Country, Intercollegiate-Men (3.00 units)

Justification: We have no timeline for the roll out of this sport. As such, we need to delete the curriculum.

20. SPORT 325 Cross Country, Intercollegiate-Women (3.00 units)

Justification: We have no timeline for the roll out of this sport. As such, we need to delete the curriculum.

21. SPORT 345 Golf, Intercollegiate-Women (3.00 units)

Justification: We have no timeline for the re-introduction of Intercollegiate Women's Golf in our Athletics Program. As such we need to delete this curriculum.

22. WEXP 298 Work Experience in (Subject) (1.00 - 4.00 units)

Justification: At this time there is no compelling need for a Work Experience 298 course at Folsom Lake College. Currently the only CTE degree needing a 298 level option is Environmental Technology. We will be launching ENV 298 for this purpose. As more CTE degrees and certificates are developed, the need may increase. Ideally, however, a discipline-specific version of 298 would be introduced. Because the 498 level courses are transferable as elective credit to the CSU, it behooves students who are unsure about transferring to enroll in WEXP 498.

1. **AERO 340 Gas Turbine Engine Development I (2.00 units)**

Justification: This course no longer aligns with our department unit plan.

2. **AERO 341 Gas Turbine Engine Development II (2.00 units)**

Justification: This course no longer aligns with our department unit plan.

3. **AERO 350 Helicopter Rotor and Drive Systems I (2.00 units)**

Justification: This course no longer aligns with our department unit plan.

4. **AERO 351 Helicopter Rotor and Drive Systems II (2.00 units)**

Justification: This course no longer aligns with our department unit plan.

5. **AERO 357 Bell 47 Series Helicopter Field Maintenance (4.00 units)**

Justification: This course no longer aligns with our department unit plan.

6. **AERO 358 Bell 47 Series Helicopter Component Overhaul (4.00 units)**

Justification: This course no longer aligns with our department unit plan.

7. **AEROBH 300 BHTA 200 Series Field Maintenance (4.00 units)**

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

8. **AEROBH 301 BHTA 206 Series Field Maintenance (3.00 units)**

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

9. **AEROBH 302 BHTA 400 Series Field Maintenance (4.00 units)**

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

10. **AEROBH 303 BHTA 400 Exp Series Field Maintenance (3.00 units)**

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

11. **AEROBH 304 Bell Helicopter Training Academy 429 Series Field Maintenance (4.00 units)**

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

12. AEROBH 320 BHTA 206 Series Component Overhaul (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

13. AEROBH 321 BHTA 212/214 Series Component Overhaul (4.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

14. AEROBH 322 BHTA 222/230 Series Component Overhaul (3.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

15. AEROBH 323 BHTA 407 Series Component Overhaul (1.50 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

16. AEROBH 324 BHTA 412 Series Component Overhaul (4.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

17. AEROBH 325 BHTA 427 Series Component Overhaul (2.50 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

18. AEROBH 326 BHTA 430 Series Component Overhaul (3.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

19. AEROBH 340 BHTA 200 Series Electrical Maintenance (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

20. AEROBH 341 BHTA 206 Series Electrical Maintenance (1.00 unit)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

21. AEROBH 342 BHTA 400 Series Electrical Maintenance (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

22. AEROBH 350 BHTA 200 Series Automatic Flight Control System (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

23. AEROBH 351 BHTA 214ST Series Automatic Flight Control System (3.50 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

24. AEROBH 352 BHTA 400 Series Automatic Flight Control System (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

25. AEROBH 358 BHTA Connector Cable Maintenance (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

26. AEROBH 360 BHTA Composite Repair (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

27. AEROBH 361 BHTA Composite Blade Repair (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

28. AEROBH 370 BHTA Nondestructive Inspection (3.50 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

29. FLTCBH 300 BHTA 206/407 Initial Pilot Transition (1.00 unit)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

30. FLTCBH 320 BHTA 206/407 Pilot Refresher (0.50 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

31. FLTCBH 330 BHTA Professional Pilot (2.00 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

32. FLTCBH 349 BHTA Night Vision Goggles (0.50 units)

Justification: This course was developed for an industry partnership which no longer exists, therefore, the course is being deleted.

New to District Courses

American River College

1. **FITNS 345 Dynamic Fitness Training II (1.00 unit)**

Prerequisite: None.

Advisory: FITNS 344

54.00 hours laboratory

This course provides dynamic fitness training via Olympic weight lifting and varied cardio-vascular training and conditioning. It is recommended for athletes with some background in weight training.

Justification: This is an intense fitness training course which includes aerobic and anaerobic conditioning, strength and endurance training, and individual and team fitness concepts. It fulfills the need of the Kinesiology department to offer a variety of activity-based courses for the A.A. degree and for transfer to four-year institutions.

2. **FITNS 346 Dynamic Cardio Training (1.00 unit)**

Prerequisite: None.

54.00 hours laboratory

This course improves cardiovascular conditioning through constant and varied training. Training consists of walking, running, jumping, spinning, and rowing with body weight strength training. Workouts are scaled to meet the level of each participant to train in the appropriate target heart rate zone.

Justification: This is an intense fitness course which includes aerobic and anaerobic conditioning, strength and endurance training, and individual and team fitness concepts. It fulfills the need of the Kinesiology department to offer a variety of activity-based courses for the A.A. degree and for transfer to four-year institutions.

3. **FITNS 347 Dynamic Aquatic Fitness Training (1.00 unit)**

Prerequisite: None.

54.00 hours laboratory

This course provides a fast moving, challenging aquatic workout, integrating traditional swim training with the addition of weight-bearing exercises in and out of the pool for complete body strength and cardiovascular conditioning.

Justification: This is an intense fitness course which includes aerobic and anaerobic conditioning, strength and endurance training, and individual and team fitness concepts. It fulfills the need of the Kinesiology department to offer a variety of activity-based courses for the A.A. degree and for transfer to four-year institutions.

4. **IDES 105 Color and Interior Design (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course is a basic introduction to color and how it relates to interior design. Topics include basic dynamics of color, its principles, fundamentals, psychology, and applications. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

5. **IDES 121 Event Planning for Interior Designers (1.00 unit)**

Prerequisite: None.

18.00 hours lecture

This course is a basic introduction to event planning and how it relates to interior design. Topics include fund raisers, corporate events, and private events such as weddings and parties. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5- to 1-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

6. **IDES 130 Sacramento Design History - Architectural Gems (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course explores the rich architectural and interior design history in the Sacramento area. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

7. **IDES 131 Sacramento Design History - Old Town (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course explores the rich architectural and interior design history of Old Town Sacramento. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

8. **IDES 132 Sacramento Design History - Victorian (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course explores the styles of Victorian architectural and interior design history in the Sacramento area. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

9. **IDES 133 Sacramento Design History - Bungalows (0.50 units)**

Prerequisite: None.

9.00 hours lecture

This course explores the architectural and interior design history of bungalows in the Sacramento area. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated

into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

10. IDES 134 Sacramento Design History - Fabulous Forties (0.50 units)

Prerequisite: None.

9.00 hours lecture

This course explores architectural and interior design history of the Fabulous Forties area in Sacramento. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

11. IDES 135 Sacramento Design History - Mid-Century Modern (0.50 units)

Prerequisite: None.

9.00 hours lecture

This course explores mid-century modern architectural and interior design history in the Sacramento area. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

12. IDES 136 Sacramento Design History - Modern and Contemporary (0.50 units)

Prerequisite: None.

9.00 hours lecture

This course explores the Modern and contemporary architectural and interior design history in the Sacramento areas. Field trips are required. Pass/No Pass only.

Justification: This course is one in a series of 0.5-unit courses to further develop students' knowledge in the field of Interior Design and increase their employment opportunities. It will be part of a new department certificate, as well as be incorporated into our existing Interior Retail Merchandising certificate. It was recommended and approved by our Advisory Committee.

1. **FITNS 387 Weight Training for Speed, Agility, Quickness: Advanced (1.00 unit)**

Prerequisite: None.

54.00 hours laboratory

This course provides students with opportunities to improve speed, quickness, and agility through advanced performance training techniques. Students will be required to wear appropriate workout attire and workout shoes. This course may be taken one time for credit.

Justification: This course is being developed to provide students with an advanced performance enhancement opportunity that is not available in our current fitness offerings.

2. **FITNS 388 Weight Training for Speed, Agility, Quickness: Advanced II (1.00 unit)**

Prerequisite: FITNS 387 with a grade of "C" or better

54.00 hours laboratory

This course will provide students who have participated in FITNS 387 the opportunity to continue learning advanced training techniques designed to improve performance in the areas of speed, agility, and quickness.

Justification: This course will allow students who have completed FITNS 387 to continue their learning experiences in the area of enhanced performance training for speed, agility, and quickness.

3. **IMAGE 320 Computed Tomography I (1.50 units)**

Prerequisite: None.

Corequisite: Students will take IMAGE 320 (lecture) and IMAGE 330 (lab) simultaneously.

Enrollment Limitation: * Acceptance into the CT program.

27.00 hours lecture

This is the introductory course to the Computed Tomography Program. Content will include an overview of the entire program, hardware and system operation, some study into the history and appearance of CT images, safety, and overview of cross sectional anatomy, and an overview of the requirements for the CT Certification Exam.

Justification: This is the introductory content course in the CT program. Students will concurrently take the CT simulation course IMAGE 330 as well. Yuba College and Delta College are the only local non-profit, community college providers of radiology technology training in the region. Graduates from these programs have nowhere to go in Northern California to receive advanced imaging modality training. FLC will pioneer this

effort. The regional imaging advisory board is in support of these efforts. The Computed Tomography (CT) program will be the first imaging program pursued.

4. **IMAGE 321 Computed Tomography II (3.00 units)**

Prerequisite: IMAGE 320 and 330 with grades of "C" or better

Corequisite: Students will take IMAGE 321 (lecture) and IMAGE 331 (clinical internship lab) simultaneously.

Enrollment Limitation: * Acceptance into the CT program.

54.00 hours lecture

This lecture course will emphasize review of actual CT cases that have been rendered identity neutral. Reading scans as well as continued training in safety and protocols for the ARRT technologist will be emphasized. Additionally, there will be an overview of the ARRT standards and requirements for the CT certification exam. This course will be taken in conjunction with IMAGE 331.

Justification: This class is taken while the student is also in IMAGE 331, the primary clinical experience course. Review of actual scans for technique and quality as well as preparation for the CT certification examination are the two primary functions of this course.

5. **IMAGE 330 Computed Tomography Lab I (0.50 units)**

Prerequisite: None.

Corequisite: Students will take IMAGE 320 (lecture) and IMAGE 330 (lab) simultaneously.

Enrollment Limitation: * Acceptance into the CT program.

27.00 hours laboratory

The ARRT Computed Tomography Technologist simulation training is a technique for practicing and learning all aspects of performing ARRT CT procedures. Students will use actual CT equipment on dummies that simulate human physiology in order to become proficient enough to enter the live CT environment. This course will be taken in conjunction with IMAGE 320.

Justification: This is the first lab course of the CT program. Yuba College and Delta College are the only local non-profit, community college providers of radiology technology training in the region. Graduates from these programs have nowhere to go in Northern California to receive advanced imaging modality training. FLC will pioneer this effort and has been approved to develop advanced modalities in CT, MRI, Interventional Radiology. The regional imaging advisory board is in support of these efforts. The Computed Tomography (CT) program will be the first imaging program pursued.

6. **IMAGE 331 Computed Tomography Lab II (7.00 units)**

Prerequisite: IMAGE 320 and 330 with grades of "C" or better

Enrollment Limitation: * Acceptance into the CT program.

378.00 hours laboratory

This lab course will take place in an actual CT scanning environment off campus. Students will build their portfolio of a minimum of 125 scan repetitions covering at least 25 of the 59 possible procedures. This course will be taken in conjunction with IMAGE 321.

Justification: This is the primary course of the entire CT program. Yuba College and Delta College are the only local non-profit, community college providers of radiology technology training in the region. Graduates from these programs have nowhere to go in Northern California to receive advanced imaging modality training. FLC will pioneer this effort and has been approved to develop advanced modalities in CT, MRI, Interventional Radiology. The regional imaging advisory board is in support of these efforts. The Computed Tomography (CT) program will be the first imaging program pursued.

PROGRAM PROPOSALS

Program Deletion(s)

Folsom Lake College

1. **Advanced Accounting**

Justification: Based upon the following, the accounting faculty proposes we delete this program. 1. Only 3 certificates in 12/13, and 1 in 13/14. 2. Our program is inconsistent with CRC for example, we require 24 credits; CRC 35 including Intermediate Accounting which we do not require. 3. Based upon our collective experience the value to our students is minimal as without an Accounting degree not many employers would be hiring staff with "Advanced" Accounting Certificate instead of a non-CPA with an Accounting degree. We believe the lack of demand or completion for this course bears that out.

New Programs

American River College

1. **Gallery Management**

This certificate provides a foundation of knowledge, and experience in, the everyday working practices of art museums and galleries.

Justification: We are offering students a new certificate opportunity that will provide additional knowledge and exposure to the everyday working practices of art museums and galleries.

Folsom Lake College

1. **Clay Arts**

This certificate provides theoretical foundation and practical experience for students interested gaining knowledge in ceramics and clay sculpture. Topics include the basic and intermediate skills needed for a strong foundation in the area of clay arts.

Justification: To offer students a new certificate opportunity that will provide those interested in gaining basic and intermediate skills in the clay arts.

2. **Computed Tomography**

For certified Radiologic Technologists, there are a number of advanced forms of imaging that may be pursued. This program is designed for Computed Tomography, commonly called "CT." Successful completion of the program should indicate successful preparation for the American Registry of Radiologic Technologist's CT certification. Students must


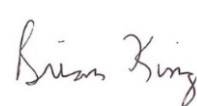
apply and be accepted into the program. Liability insurance must be purchased by the student as well as the HIPAA training during the program orientation.

Justification: Folsom Lake College has a longstanding relationship with Sutter Health, UC Davis, and Dignity Health. Our hospital partners have requested we fill the training void in the industry for radiological technologists who are cross-trained in multiple modalities. This Computed Tomography program proposal will help fill this void, boosting employment in healthcare in the region and helping to meet the growing demand for imaging from patients. This is the first program in the field of imaging that we will be creating.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Claim: Kenna Powell	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS:

Claimant is seeking damages from Los Rios Community College District.

RECOMMENDATION:

It is recommended that the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.



Claim for Damages Form

ONCE SUBMITTED, THIS IS A PUBLIC DOCUMENT

LRCCD Use Only

Received

FEB 22 2016

Office of the General Counsel
Los Rios Community College District


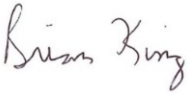
Claimant Information	First Name KENNA	MI	Last Name POWELL
	Date of Birth (MM/DD/YY)*		Social Security No.*
	Driver's License No. N/A	License State N/A	Receives or is eligible for SSDI or Medicare? * (Yes/No) YES
	Home Address (Number/Street) 12189 MADRONA WAY		Business Name (if including business address) N/A
	City NEVADA CITY	State CA	Zip Code 95959
	Business Address (Number/Street) N/A		
Mail Notices to which address? <input type="checkbox"/> Home <input type="checkbox"/> Business <input checked="" type="checkbox"/> Attorney			City State Zip Code
Injury/Damage Information	Date injury/damage occurred (MM/DD/YY) 12/5/15	Time of day injury/damage occurred +/- 6:00 PM	Where did injury/damage occur? (College site, street address, intersection, other locations, etc.) SAC. CITY COLLEGE CAMPUS
	How did injury /damage occur? (Describe accident or occurrence in complete detail/attach additional pages if needed) STEAM BURN FROM STEAM ESCAPING FROM MANHOLE COVER ON WALKWAY		
	Name(s) of Los Rios employees involved N/A		Police Report No. N/A
	What action or inaction of Los Rios employee(s) causes your injury/damages? UNKNOWN AT THIS TIME ; FAILURE TO WARN		
	What injuries/damages did you suffer? 2ND DEGREE BURN		
	State the amount of the claim, if less than \$10,000		
	Include the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time the claim is presented, and list the basis for the computation of the amount claimed UNKNOWN AT THIS TIME		
If the dollar amount of the claim is more than \$10,000, no dollar amount will be stated, but please indicate whether the claim is a limited civil case claim (total dollar amount less than \$25,000) <input type="checkbox"/> Yes, it is a limited civil case claim <input checked="" type="checkbox"/> No, it is not a limited civil case claim			
Certification	By signing below, I certify that all information furnished on this form is accurate, truthful, and complete, and that I understand that the presentation of a false claim is a felony (refer to CA Penal Code Sec 72). Note: If the signer is not the Claimant, indicate the relationship of the signer to the Claimant (parent, attorney, etc.) and address.		
	Signature 	Date 2/22/16	Relationship and address (if not Claimant) ATTORNEY JASON A. EWING 1600 SACRAMENTO HWY SACRAMENTO CA 95815
Directions for Submission	Attach and include with this form any bills for medical treatment or expenses/estimates for personal property damage.		Return completed form to: Los Rios Community College District ATTN: General Counsel 1919 Spanos Court Sacramento, CA 95825
	Once submitted, this form becomes a public document. However, please note that Claimant's Date of Birth, Social Security No., and Driver's License No. <u>WILL REMAIN CONFIDENTIAL</u> .		

*Responses REQUIRED for Federal Medicare Secondary Payer Reporting

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Claim: Carla Ringgold	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS:

Claimant is seeking damages from Los Rios Community College District.

RECOMMENDATION:

It is recommended that the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.



LOS RIOS
COMMUNITY COLLEGE DISTRICT

Claim for Damages Form
ONCE SUBMITTED, THIS IS A PUBLIC DOCUMENT

LRCCD Use Only

Received

MAR - 1 2016

Office of the General Counsel
Los Rios Community College District

Claimant Information	First Name Carla	MI -	Last Name Ringgold
	Date of Birth (MM/DD/YY)*		Social Security No.*
	Driver's License No.	License State CA	Receives or is eligible for SSDI or Medicare? * (Yes/No) <input checked="" type="checkbox"/> Yes
	Home Address (Number/Street) 6201 Bamford Dr.		Business Name (if including business address)
	City Sacto.	State CA.	Zip Code 95823
	Mail Notices to which address? <input checked="" type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Attorney		City — State — Zip Code —
Injury/Damage Information	Date injury/damage occurred (MM/DD/YY) 02-09-16	Time of day injury/damage occurred 8:30 Am	Where did injury/damage occur? (College site, street address, intersection, other locations, etc.) Sutterville/Freeport near college
	How did injury/damage occur? (Describe accident or occurrence in complete detail/attach additional pages if needed) traffic had slowed down and officer Alex Conroy wasn't paying attention and ran directly into the rear of my vehicle. Then my vehicle was pushed into the car in front of me		
	Name(s) of Los Rios employees involved Alex Conroy		Police Report No. 16-2274
	What action or inaction of Los Rios employee(s) causes your injury/damages? my chrysler concorde was severley damaged in the rear end. my trunk no longer closes and I no longer drive the car in fear of the trunk opening up while driving		
	What injuries/damages did you suffer? I am w/out a car since the day of the accident due to the negligence of officer Alex Conroy!!!		
	State the amount of the claim, if less than \$10,000 I just completed paying for the Concorde - \$5500.00		
	Include the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time the claim is presented, and list the basis for the computation of the amount claimed I estimated that a rental for a midsize sedan at enterprise is \$30.00 per day... That's already \$600.00 this month and my car is still not operable/replac		
If the dollar amount of the claim is more than \$10,000, no dollar amount will be stated, but please indicate whether the claim is a limited civil case claim (total dollar amount less than \$25,000) <input type="checkbox"/> Yes, it is a limited civil case claim <input checked="" type="checkbox"/> No, it is not a limited civil case claim			
Certification	By signing below, I certify that all information furnished on this form is accurate, truthful, and complete, and that I understand that the presentation of a false claim is a felony (refer to CA Penal Code Sec 72). Note: If the signer is not the Claimant, indicate the relationship of the signer to the Claimant (parent, attorney, etc.) and address.		
	Signature Carla Ringgold	Date 2-29-16	Relationship and address (if not Claimant) same
Directions for Submission	Attach and include with this form any bills for medical treatment or expenses/estimates for personal property damage.		Return completed form to: Los Rios Community College District ATTN: General Counsel 1919 Spanos Court Sacramento, CA 95825
	Once submitted, this form becomes a public document. However, please note that Claimant's Date of Birth, Social Security No., and Driver's License No. <u>WILL REMAIN CONFIDENTIAL.</u>		

*Responses REQUIRED for Federal Medicare Secondary Payer Reporting

916) 291-6495 - cell# / 916) 226-9356 Hm# 32

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Susan L. Lorimer <i>Susan L. Lorimer</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Prop 39 Program Improvement Fund – Sub Award <ul style="list-style-type: none"> • Funds to enhance green/clean technology programs. • 11/1/2015 through 5/30/2016 • Administrator: Bob Johnson, Dean, Careers & Technology 	CRC	\$24,171	CCCCO

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Right of Entry Agreement between Los Rios Community College District and the Arcade Creek Recreation and Park District, for the purposes of allowing agents of Licensee to survey, create engineering documents, and access Arcade Creek for the purposes of constructing a pedestrian bridge over Arcade Creek.
2. Permit Agreement between Los Rios Community College District and California Exposition and State Fair, for the purposes of allowing Ethan Way facility staff, students, and visitors to park in Lot 12A between 2/9/2016 through 4/21/2016.
3. Agreement for special use permit between Los Rios Community College and National Park Service - Mojave National Preserve, for the purposes of Sacramento City College biology course field trip executed on 2/14/2016.
4. The attached list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Jacobo Physical Therapy	PTA/OTA	SCC	2/18/2016	Evergreen
Sutter Health Sacramento Sierra Region	ALL	ALL	4/1/2016	Extension EXP: 6/30/2017
Sutter Tracy Community Hospital	PTA/OTA	SCC	3/1/2016	EXP: 3/1/2018
AFFIRMA Rehabilitation	PTA/OTA	SCC	2/25/2016	Evergreen
Briarwood Health Care	HIT	CRC	2/29/2016	Evergreen

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this Board Agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Ratify Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
14013	FLC Rancho Cordova Center	\$73,204.00	7	Roebbelen Contracting, Inc.	\$12,018,407
15022	SCC Rodda Hall North 3 rd Floor Remodel	\$66,415.00	2	American River Construction	\$2,245,865
16003	ARC Athletic Field Construction	\$48,052.00	1	Diede Construction	\$5,775,052

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
15038	CRC B5 104 Photo Studio Conversion	8	1/28/16	Abide Builders	\$417,000.00

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus materials that need to be disposed, such as outdated desks and computers. The State of California has accepted some of the surplus items but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition, or not needed for district/college operations and include the following: 3 adding machines; 1 ammeter; 1 audio control; 3 auto-samplers; 1 balancer; 7 balances; 1 band saw; 3 barrels; 1 base; 2 boards; 2 body dummies; 1 box; 1 cabinet; 2 cameras; 1 capacity bridge; 1 cart; 53 chairs; 2 chromatography systems; 2 clocks; 31 computers; 1 controller; 1 coolant system; 4 data loggers; 3 desks; 2 display racks; 3 drawers; 1 easel; 1 embosser; 8 extensions; 2 fax machines; 6 flood lights; 1 galvanometer; 6 generators; 1 gurney; 1 hosing; 5 hygrometers; 1 ice machine; 1 injection system; 28 keyboards; 2 ladder racks; 1 laminate machine; 10 lamps; 1 laptop; 9 measurement devices; 1 mess kit; 1 metal box; 3 microscopes; 1 box misc glassware; 1 box misc parts; 53 monitors; 4 mouse; 1 multi-meter; 1 ohmmeter; 1 optical device box; 1 box optics parts; 4 partitions; 697 phones; 6 boxes Physics parts; 9 Physics devices; 1 pipettes w/stand; 1 podium; 1 potentiometer; power cords; 8 printers; 2 probes; 1 processor; 1 pulley set; 3 regulators; 1 remote; 1 repeater; 6 resistance boxes; 4 resistors; 1 rotator; 3 scanners; 1 screen; 1 shelf; 1 shunt; 1 sink; 1 stand; 2 boxes Styrofoam balls; 3 switches; 2 tables; 2 televisions; 1 timer; 5 boxes of tools; 8 tracks; 2 transformers; 2 tubes; 1 typewriter; 1 box various cables; 1 vision solution; 1 voltmeter; 1 welder and 1 whiteboard. These items have a value of less than \$5,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of January 16, 2016 through February 15, 2016 is on file in the District Business Services Office for review.

RECOMMENDATION:

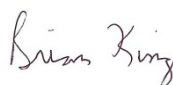
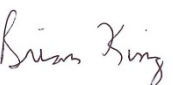
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001085103-0001085452	\$ 1,395,277.18
	-	
Capital Outlay Fund	0003016619-0003016673	
	-	
Child Development Fund	0006000766-0006000768	
Self-Insurance Fund	-	
WARRANTS		
General Fund	725959-727415	\$ 11,140,315.81
General Fund-ARC Instructional Related	005946-006050	
General Fund-CRC Instructional Related	022084-022133	
General Fund-FLC Instructional Related	030791-030809	
General Fund-SCC Instructional Related	044887-044967	
Capital Outlay Fund	830536-830620	
Child Development Fund	954173-954185	
Self-Insurance Fund	976293-976295	
Payroll Warrants	296623-298033	\$ 17,943,653.24
Payroll-Direct Deposit	771189-775693	
February Leave Process	298034-300889	
Payroll Vendor Warrants	59814-59971	
CHECKS		
Financial Aid Disbursements	2211758-2238229	\$ 22,257,787.78
Clearing Checks	2603-2607	\$ 808.75
Parking Checks	2924-2924	\$ 33.00
Bookstore Fund – ARC	30160-30233	\$ 1,369,009.36
Bookstore Fund – CRC	026531-026568	
Bookstore Fund – FLC	9238-9273	
Bookstore Fund – SCC	048065-048140	
Student Clubs Agency Fund – ARC	4841-4882	\$ 114,700.77
Student Clubs Agency Fund – CRC	3889-3912	
Student Clubs Agency Fund – FLC	2044-2054	
Student Clubs Agency Fund – SCC	3291-3312	
Foundation – ARC	4689-4754	\$ 110,712.23
Foundation – CRC	2023-2045	
Foundation – FLC	1061-1086	
Foundation – SCC	3562-3565	
Foundation – DO	0732-0734	
Associated Students Trust Fund – ARC	0767-0769	\$ 973.86
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0560-0564	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3695-3750 Manual Checks 9124-9124	\$ 288,789.16
WIRES		
Board of Equalization	-	\$ 10,000.00
PARS	-	\$ -
Vendors	-	\$ -
Backup Withholding	-	\$ 524.70
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2015-16	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

Each year, districts receive money from the California Community College Chancellor’s Office (CCCCO) Equal Employment Opportunity (EEO) Fund, which is allocated proportionally to the FTES of each district. Effective for 2016-2017 funding, the CCCCCO has implemented a new EEO Fund model to increase compliance with legal EEO requirements and provide our students with the educational benefits of a diverse workforce. The CCCCCO has identified nine best-practice areas for success in promoting EEO. These nine areas will serve as the “multiple methods” for allocating the EEO Fund to districts.

The District’s EEO Advisory Committee, chief human resources officer, chief executive officer and governing board must certify on the EEO Fund Multiple Method Allocation Model Certification Form (EEO Fund Certification Form) that the District met a minimum of the multiple method requirements in order to receive EEO funds.

STATUS:

The Human Resources office prepared and presented the 2015-16 EEO Fund Certification Form to the District’s EEO Advisory Committee. The District’s EEO Advisory Committee certified the 2015-16 EEO Fund Certification Form during their February 26, 2016 meeting, indicating the district met each of the nine multiple method requirements. The chief human resources officer and chancellor have certified the EEO Fund Certification Form. The EEO Fund Certification Form is attached, with the associated district and college documents available for review in the Human Resources office.

RECOMMENDATION:

It is recommended that the Board of Trustees approve and certify the 2015-16 EEO Fund Certification Form.

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2015-16**

District Name: Los Rios Community College District

The district met Multiple Method #1 (District's EEO Advisory Committee and EEO Plan).

- Yes**
- No**

The district met at least 5 of the remaining 8 Multiple Methods? (Please mark your answers.)

Yes

- Method 2 (Board policies and adopted resolutions)
- Method 3 (Incentives for hard-to-hire areas/disciplines)
- Method 4 (Focused outreach and publications)
- Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
- Method 6 (Consistent and ongoing training for hiring committees)
- Method 7 (Professional development focused on diversity)
- Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
- Method 9 (Grow-Your-Own programs)

No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda of when District's EEO Advisory Committee certified this report form.

Chair, Equal Employment Opportunity Advisory Committee.

Name: Kate Jaques Title: Human Resources Director/EEO (Interim)

Signature: _____ Date: _____

Chief Human Resources Officer

Name: Ryan Cox Title: Associate Vice Chancellor, Human Resources

Signature: _____ Date: _____

Chief Executive Officer (Chancellor or President/Superintendent)

Name: Brian King Title: Chancellor

Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: March 16, 2016

Name: Deborah Ortiz Title: President/Chair, Board of Trustees

Signature: _____ Date: _____

Date Due at the Chancellor's Office: June 1, 2016

Return to: Javier Gonzalez (jgonzalez@cccco.edu)

Chancellor's Office California Community Colleges: 1102 Q Street, Ste. 4500, Sacramento, CA 95811

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 *Multiple Methods*. The Chancellor's Office will select some of the practices reported and highlight them in an "EEO and Diversity Best Practices Handbook".

When providing explanation(s) and evidence of your district's success in implementing the *Multiple Methods*, please write a response suitable for publication in the best-practices handbook. Please keep narrative to no more than one page per Multiple Method.

Nine (9) Multiple Methods

Pre-Hiring

1. District's EEO Advisory Committee and EEO Plan
2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does district meet Multiple Method #1 (District's EEO Advisory Committee and EEO Plan)?

Yes

No

Under the *Multiple Method* allocation model, districts must minimally have an operational District EEO Advisory Committee and an updated EEO Plan.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, Section 53003).
- EEO Plans are considered active for three years from the date of when the District's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, Section 53005).

Please provide an explanation and evidence of meeting this Multiple Method, #1.

- The District has an established EEO Advisory Committee that meets at least twice per year and is in accordance with Title 5, Section 53005. Committee membership is in keeping with the District's EEO Plan and includes diverse representatives ([attached](#)).
- The District has a current board-approved EEO Plan ([attached](#)).

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

To receive funding for that year's allocation amount, districts are also required to meet 5 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #2.

- The Los Rios CCD Strategic Plan outlines its capacity to address diversity, changing student demographics, and closing the achievement gap ([attached](#)).
- The Los Rios CCD, its office of Human Resources and each of the four College's Mission Vision & Values Statement address a commitment to diversity, and several also include statements referencing cultural competence and social justice ([attached](#)). These statements are published on district and campus websites and physically posted at prominent locations at each site.
- The Los Rios CCD Faculty Hiring Manual addresses the importance of a diverse workforce and diverse hiring committees ([attached](#)).
- Los Rios CCD Board Policies and Regulations on hiring committees require that a trained Equity Representative serve on each committee. Equity Representatives must receive training updates by campus EEO's at least every two years per the Los Rios CCD Equity Hiring Manual ([attached](#)). This training is *in addition to* the Equity training required of all committee members.
- Los Rios Board Policies and Regulations address equal opportunity and non-discrimination for students, staff, faculty and managers and states, "It is the policy of the Los Rios Community College District and its Colleges to eliminate all forms of unlawful discrimination and harassment, including sexual harassment", and that the "District, and its Colleges will take steps to immediately halt any unlawful discrimination, harassment, and/or retaliation discovered and remedy any effects of that misconduct ([attached](#)):

Students: Policies: 2113, 2114, 2423, and 2424. Regulations: 2113, 2423, and 2425.

Faculty: Policies: 5111, 5172, and 5173 Regulations: 5111, 5121, 5172, and 5176

Classified: Policies: 6111, 6161, and 6163. Regulations: 6111, 6122, 6163, and 6165

Management/Confidential: Policies: 9111, 9152, and 9153. Regulations: 9111, 9121, 9152, & 9157

- The District timely and thoroughly investigates all complaints of discrimination and harassment and takes appropriate action where a violation is found (Board Regulation 5172 Discrimination and Harassment Complaints ([attached](#))).
- Also available to employees is a number they can call to anonymously report concerns around bullying or hostile work environments which may involve issues involving diversity ([attached](#)).

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #3.

- The District provides travel reimbursement for faculty and management positions, as well as the option to conduct first stage interviews remotely via Skype or CCC Confer for interviewees, which includes hard-to-hire areas/disciplines such as Nursing, Sciences, Mathematics, Career Technical, etc. ([The procedure/guideline on travel reimbursement for candidates is attached, as well as a faculty job advertisement which addresses candidate travel reimbursement](#)).
- Los Rios has developed a detailed four-part framework by which to evaluate the qualifications of hard-to-hire and uniquely qualified faculty applicants using an Equivalency Verification Form ([attached](#)). This framework takes into consideration varying degrees of specialized training, work experience, recognized accomplishments and education.

Does the District meet Method #4 (Focused outreach and publications)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #4.

- The District uses a myriad of diversity related advertisement/recruitment resources for focused outreach to diverse groups and publications ([list attached](#)).
- The District also employs focused outreach and diverse publications for advertising its Faculty Diversity Internship Program (FDIP) ([flyer attached](#)). The goal of the FDIP is to attract and train diverse individuals to become Adjunct and Full-Time Professors with the Los Rios CCD.
- The District maintains a “Pathways to Los Rios” website ([attached](#)) which includes information on the district, demographics, application tips and techniques, and detailed breakdown of the hiring process. The purpose of this link is to ensure transparency and equal access for all interested applicants as a means of broadening our reach to a diverse pool of applicants and facilitating their success.
- The district employs a Recruitment Officer who actively networks and forms partnership with external agencies to enhance recruitment of diverse applicants. The Recruitment Officer ensures that positions are advertised so as to maximize inclusivity for diverse populations and also attends recruitment outreach events ([samples attached](#)).
- The District maintains updated job descriptions per collective bargaining agreements (LRCEA contract section 15.3 Job Classification Review attached). Faculty job descriptions are developed on an ongoing basis and in coordination with the college/district division and Human Resources per the Faculty Hiring Manual ([sample attachment](#)).

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #5.

- Human Resources reviews the diversity of applicant and interview pools for each position/recruitment, and takes appropriate measures if/when concerns occur. Applicant and employee demographics are reviewed annually with the Board of Trustees ([Attached are District's EEO Plan Component 10 and P-5121 providing for steps/review for ensuring diversity in hiring](#)).
- Per the District's EEO Plan and Board Regulations/Policies on Hiring Committees ([attached](#)) each hiring committee member is required to receive required Title 5 Hire Committee training and each committee must include a trained Equity Representative.
- Each classified, faculty and management Los Rios CCD job application ([attached](#)) includes a section for the applicant to address their experience/background related to diversity and cultural competence.
- Every Los Rios job description across all classifications includes the requirement that the individual demonstrate sensitivity to and understanding of the diverse academic, socio-economic, cultural, disability, gender identity, sexual orientation and ethnic backgrounds of community college students ([current job advertisement attached](#)).
- The Los Rios CCD Faculty Hiring Manual ([attached](#)) requires hire committees to include weighted screening and interview criteria on a candidate's ability/experience with diversity ([sample attached](#)).
- All classified, faculty and managerial interviews include at least one question pertaining to diversity ([samples attached](#)).
- Per the Equity Manual on Hiring, applicant pools may not be released for review by hiring committees until both the screening criteria and interview questions have been finalized.
- Upon recommending a position/applicant for hire, Equity Representative completes the EEO Checklist (addressing the District's commitment to equity, fairness and inclusion/diversity ([attached](#))).

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #6.

- The Los Rios EEO Plan Component 8 ([attached](#)) requires each hiring committee representative to receive hire committee training at least every two years, which meets the requirements of Title 5. This training is conducted at each college and the District Office by the campus and District EEO's respectively.
- Any employee may attend these trainings on any campus or at District Office irrespective of which site they work on ([training documents attached](#)).
- The Equity Representative is responsible for reporting any breaches involving equity or discrimination to the campus or District EEO and discusses Los Rios' Shared Principles document with committee members addressing the District's commitment to equity, fairness and inclusion/diversity ([attached](#)).

Does the District meet Method #7 (Professional development focused on diversity)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #7.

- Los Rios regularly invests in a wide range of trainings focused on professional development in relation to diversity ([Annual EEO expenditure report attached](#)).
- The District and each College's Center for Professional Development offers a myriad of workshops, trainings and activities designed to increase knowledge and understanding of cultural competency and diversity. Recent examples from across the District include the following topics: "Equity Planning to Advance Outcomes for Men of Color in Community Colleges", "Beyond the Binary: Gender Inclusiveness on Campus", "The Wondrous World of Chican@ / Latin@ Literature", and "Is it you or is it Racist? The Sinister Impact of Micro-aggressions on Justice" ([descriptions attached](#)).
- ARC has also developed "Diversity in the Classroom: A Reaching and Learning Institute" designed to offer faculty an opportunity to deepen teaching faculty's practices of diversity literacy and equity in the classroom. ([description attached](#)) and has also established a Community and Diversity Center for the purpose of fostering cross-cultural understanding, awareness, and responsiveness; to facilitate acceptance of diversity and inclusion that understands the social inequalities in our society that has created historically under-

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

represented, marginalized and targeted groups; and to make possible the open, responsible, and respectful dialogue and exchange of ideas:

[http://www.arc.losrios.edu/Community_and_Diversity_Center_\(CADC\).htm](http://www.arc.losrios.edu/Community_and_Diversity_Center_(CADC).htm).

- SCC has a Cultural Awareness Center <http://www.scc.losrios.edu/cac/> which sponsors educational and intercultural programs that benefit our diverse student population and the community of Sacramento and "are designed to promote advocacy, inquiry and inclusion" via speakers, films, community forums, book reviews and workshops.
- CRC's PD website maintains a list of books and articles on race, culture and diversity specifically for faculty and staff use; contains a link to Peggy MacIntosh's essay on white privilege, ([attached](#)) and requires all new hires to sign an oath of inclusion ([attached](#)).
- The Los Rios Management Association (LRMA) presents training at least each semester to Managers, and often invites Classified Supervisors and Faculty/Classified leadership. The LRMA training for fall 2015 brought Dr. Manual Pastor ([bio attached](#)) to present on Equity and the importance of diversity in Community College leadership.
- Each college has a standing committee focused on issues surrounding equity and diversity as well as its own student equity plan which involves faculty engagement in a variety of different projects intended to raise awareness about diversity, inclusion and designed to mitigate disproportionate impacts on diverse populations: ([links below](#)):

http://inside.flc.losrios.edu/inside_dir/content/major_docs/oir_docs/2015_Student_Equity_Plan.pdf;

https://www.crc.losrios.edu/files/planning/CRCStudent_Equity_Plan_SEPFINALv4.pdf;

http://www.arc.losrios.edu/Student_Success_and_Support_Program_and_Student_Equity_Plan.htm;

<https://dms.scc.losrios.edu/alfresco/d/d/workspace/SpacesStore/1475c215-51dd-411a-bc77-aff148329ee9/SCC%20Student%20Equity%20Plan%202014-15.pdf>

Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #8.

- Los Rios faculty performance evaluation documents includes specific criteria by which faculty measure relative to diversity including, "Adjusts methodologies for students/clientele with special needs and/or different learning styles", "Provides evidence that the dignity of the individual is respected, and "Fosters a classroom or workplace environment that is free from harassment, prejudice or bias ([attached](#)).
- In addition, the Los Rios College Federation of Teachers (LRCFT) has agreed to even further incorporate diversity into the evaluation process by modifying the Faculty Evaluation Self Study reporting document to allow each reviewee to individually and specifically address his or her

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

own personal efforts regarding inclusion and diversity. The LRCFT has agreed to develop a Memorandum of Understanding to this effect and incorporate language into the Faculty Evaluation Self-Study within the next few months.

- The Management and Supervisor evaluation process Self-Evaluation/Staff Feedback Survey includes, in the Human Relations component, “Demonstrates a commitment to the diversity of staff and students”. Additionally, managers are able to address diversity in their own self-study document as well as in their annual goals statement ([samples attached](#)).
- The Classified evaluation instrument includes a section where additional factors, including diversity, may be addressed. Managers and Supervisors will be encouraged to consider including this as an additional factor, and the District will work with the classified bargaining units to explore even further addressing diversity as a component of the evaluation. ([The current classified evaluation instrument is attached](#)).

Does the District meet Method #9 (Grow-Your-Own programs)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

- The District runs a very successful Faculty Diversity Internship Program (FDIP). The FDIP includes 30-40 Interns per year who receive approximately forty hours of training on community colleges and instruction during each fall semester. In the spring, the Interns are matched with a Faculty Mentor to assist in teaching a discipline related class. This program has resulted in many interns being hired as adjunct and/or tenure-track faculty ([FDIP is attached](#)).
- Our most diverse category of employees, classified, may also teach as adjunct faculty per Board Regulation 6326 7.0 ([attached](#)). Also available to this group is the classified Leadership Academy which assists staff in succeeding in their current roles and for qualifying for further promotional opportunities ([flyers attached](#)).
- Classified employee union contracts include educational leave, which provides employees the opportunity to take paid leave (85% pay and full benefits) for up to five months to further their education ([Article 7.21 LRCEA Contract Staff Development Leave is attached](#)). Regular and ongoing Professional Development activities are also offered to classified personnel at no cost on each campus and at District ([sample topics attached](#)).
- The District’s Doctoral Release Program offers administrators tuition reimbursement and release time to work on advanced studies. Roughly 75% of enrollees in this program reflect diversity background. ([DRT enrollment form is attached](#)).
- Classified employees may also receive tuition reimbursement for Los Rios CCD classes and external college courses per their union contract ([Article 16 LRCEA Contract: Professional Growth and Career Development attached](#)).

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2015-16**

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Booth, Derrick W. (Ph.D., University of Washington, Seattle)	Interim Dean, Kinesiology and Athletics	03/01/16 - 06/30/16
Gessford, Sheryl A. (M.Ed., University of Portland)	Interim Dean of Business and Computer Science	03/01/16 – 05/31/16
Maryatt, Victoria A. (M.S., University of California, San Francisco)	Interim Dean of Humanities	03/07/16 – 06/30/16
Rybka, Lucille A. (Ed.D., University of San Francisco)	Interim Assistant Dean, Nursing Academic Program	01/08/16 – 06/30/16
<u>District Office</u>		
Jaques, Kathleen (M.A., California State University, Sacramento)	Interim Director of Human Resources	03/07/16 – 06/30/16

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Dunn, John G. (M.A., California State University, Sacramento)	Interim Project Director-American Apprenticeship Initiative Grant	12/03/15 – 04/30/16 (Revised)

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>District Office</u>		
Medina Estrada, Leanee	Director of Human Resources	02/26/16

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
McLain, Katherine E.	Dean of College Planning and Research (After 30 years of service)	07/01/16

FACULTY

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Cook, Elizabeth B. (M.S., California State University, Sacramento)	EOP&S Coordinator	03/21/16

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Hopkins, Don R. (M.A., California State University, Sacramento)	Administration of Justice Assistant Professor (60%)/ Inmate Education Coordinator (40%), L.T.T.	01/14/16 – 06/30/16 (Revised)

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Zitelli, Miela C. (Ph.D., University of California, Davis)	Career Technical Education Transitions Coordinator, L.T.T.	01/06/16 – 06/30/16

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Hong, Tamilyn W. J.	Chemistry Professor	Personal (50%)	08/18/16 – 05/17/17
Martin, Eric E.	Paramedic Professor	Medical	11/01/15 – 12/17/15
Martinelli, Ester	Foreign Language Professor	Medical	02/29/16 – 03/28/16
Rooney, Sue A.	Reading Professor	Medical (30%)	01/14/16 – 05/18/16
<u>Cosumnes River College</u>			
Erickson, Cindy L.	Mathematics Professor	Medical	03/04/16 – 05/18/16
<u>Folsom Lake College</u>			
Madden-Nann, Michelle A.	Counselor	Medical	01/15/16 – 02/11/16

FACULTY

LEAVE(S) OF ABSENCE continued

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>			
Knable Robert D.	Music Professor	Medical	02/22/16 – 03/13/16
Lambert, Angelena G.	Mathematics Professor	Medical (20%) (Revised)	01/14/16 – 05/18/16

PRE-RETIREMENT WORKLOAD REDUCTIONS(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Bui, Thuan T.	Counselor	1.00 to .80	07/01/16 – 06/30/21
Chun, Eric D.	Music Professor	1.00 to .80	08/18/16 – 05/31/21
English, Joanne C.	Kinesiology/Athletics Professor	1.00 to .7833	08/18/16 – 05/31/21
Fox, Kathleen A.	Nursing Professor	1.00 to .50	08/18/16 – 05/31/21
Kiefer, Dieter M.	Accounting Professor	1.00 to .70	08/18/16 – 05/31/21
Komura, Keiko	ESL Professor	1.00 to .717	08/18/16 – 05/31/21
Lyman, Robert	English Professor	1.00 to .60	08/18/16 – 05/31/21
Peterson, Patricia A.	Mathematics Professor	.670 to .60	08/20/15 – 05/18/16
Rooney, Sue A.	Reading Professor	1.00 to .80	08/18/16 – 05/31/21
Schirmer, Marie A.	Nutrition Professor	1.00 to .50	08/18/16 – 05/31/17
<u>Cosumnes River College</u>			
Coughran, Steven J.	Music Professor	1.00 to .80	08/18/16 – 05/31/21
<u>Sacramento City College</u>			
Allred, Mary-Susan	Counselor	1.00 to .80	07/01/16 – 06/30/21
Burrell, Karen I.	English Reading Professor	1.00 to .60	08/18/16 – 05/31/21
Hawthorne, Julie A.	English/Speech Professor	1.00 to .60	08/18/16 – 05/31/21

FACULTY

PRE-RETIREMENT WORKLOAD REDUCTIONS(S) continued

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>		
Scott, Geraldine	Counselor	1.00 to .80	07/01/16 – 06/30/21

REASSIGNMENT / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Corbin, Kirsten B.	CCCCO Basic Skills Coordinator From English Professor	02/01/16 – 07/31/16
	<u>Cosumnes River College</u>	
Snowden, Robert L.	CCCCO CTE Coordinator From Communication Media Professor	07/01/15 – 06/30/16

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Bell, Herbert G.	Engineering Professor (After 27 years of service)	05/19/16
Herrlinger, Gary D.	Design Technology Professor (After 31 years of service)	05/19/16
Salladarre, Raymond F.	Hospitality Management Professor (After 13 years of service)	05/19/16

**TEMPORARY, PART-TIME EMPLOYEES Fall 2015
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Nguyen,Yen Thi	Vietnamese	35 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2015
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jones-Thomas,Brandy S.	Counselor	2 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2015
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hardwick,Chanin A.	Academic Guidance	26 %
Moore,Reyna C.	Academic Guidance	8 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Andersen,James A.	Emergency Medical Services	1 %
Bassi,Antonella A.	Italian	15 %
Baum,Lori S.	Reading	20 %
Boyer,Alba M.	Italian	5 %
Fukasawa,Natsuki A.	Music	5 %
Graumann,Michael B.	Music	3 %
Hein,Randall D.	Emergency Medical Services	1 %
** (B5) Henderson,Craig	Emergency Medical Services	1 %
Hill,Michael S.	Business Management	40 %
Homan,Steve P.	Music	3 %
Kaneyuki,Brent Y.	Administration of Justice	2 %
Klar,Janice E.	Counselor	30 %
Leveille,Rebecca A.	Office Technology/Office Computer Applicati	20 %
Limon,Kimberly T.	English	7 %
Lotter,Richard B	Music	3 %
Mann,Scott T.	Administration of Justice	1 %
Marmer,Richard	Psychology, General	40 %
McKee,Steven C	Administration of Justice	2 %
McMullen,Michael J.	Music	3 %
Mead,William A.	Website Design and Development	2 %
Parker,Jessy L	Landscape Design & Maintenance	13 %
Parkman,Sharon	Registered Nursing	20 %
Powers,Matthew T.	Administration of Justice	46 %
Scott,Tatiana	Music	5 %
Shapiro,Lynn	English	63 %
Sipe,Michael A.	Administration of Justice	2 %
Tandon,Suman	Mathematics, General	33 %
Ursini,Thomas J.	Floriculture /Floristry	3 %
Vittitow,Linda M.	Anthropology	20 %
White-Norman,Mary Ann	Reading	3 %
Williamson,Andrew D.	English	27 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allen, Thomas J.	Psychology, General	40 %
Chung, Dorcas K.	Philosophy	17 %
Elston, Tyler M.	Sociology	40 %
Gilbert, Paulette A.	Dramatic Arts	15 %
** (A5) Green-Clark, Michelle R.	Dance	15 %
Hoang, Linda	Mathematics Skills	13 %
Kyubwa, Delphin B.	Information Technology, General	20 %
Loforte, Priscilla M.	Anthropology	40 %
Rusmore, John	Geography	15 %
Spisak, John H.	Computer Networking	44 %
Stern, Bradley A.	Psychology, General	20 %
Sutter, Valyn T.	Philosophy	33 %
Wildie, Kevin J.	History	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Chambers, Tara L.	English	60 %
Grant, Andrew F.	Political Science	1 %
Johnson, Lewis E.	Music	11 %
Kientz, Michelle L.	General Work Experience	13 %
Knudson, Anita L.	History	22 %
Laurent, Robert H.	Physics, General	17 %
Mabanta, Romyl J.	Film History and Criticism	20 %
Mijic, Milan B.	Physics, General	12 %
Piskun, Yelena	Counselor	29 %
Rinek, Jeffrey L.	Administration of Justice	1 %
Roberts, Cheryle Lynn	Study Skills	1 %
Roehr, Rebecca S.	English	53 %
Swanson, James K.	Emergency Medical Services	65 %
Tees, Jonathan M.	Philosophy	40 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abrams, Ellen A.	English	40 %
** (A2) Austin, April J.	English	60 %
** (A5) Bican, William L.	Information Technology, General	12 %
Christenson, Sandra L.	English	40 %
Constantine, John H.	Economics	40 %
Funderburg, Kelly L.	General Work Experience	13 %
Hogan, Heather N.	Website Design and Development	8 %
Hwang, Joel	Chemistry, General	21 %
Jones, Evan A.	English	40 %
Jones-Thomas, Brandy S.	Counselor	1 %
Knowles, Deborah J. F.	Job Seeking/Changing Skills	7 %
Madden, Daniel Fitzgerald	Aeronautical & Aviation Technology	50 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Mahmood,Iqbal	English	20 %
** (A1) Marquez,Lorena V.	Social Sciences, General	20 %
McDaniel,Arrickia R.	Job Seeking/Changing Skills	7 %
** (A1) Michell,Douglas B.	ESL Speaking/Listening	20 %
Mills,Denielle N.	Dental Assistant	20 %
Ponce,Carlos F	Police Academy	1 %
** (B5) Rood,Harold D.	Music	20 %
** (B5) Schnell,Steven M.	Environmental Control Technology (HVAC)	30 %
** (A1) Stem,Melissa A.	French	27 %
** (A5) Swafford,Derek L.	Counselor	4 %
Veal,James M.	Health Professions, Transfer Core Curriculum	7 %
Waggoner,Carolyn A	English	60 %
Wheeldon,Sandra M.	Dental Assistant	50 %
Whetstone,Sandy F.	ESL Reading	10 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allie,Diana J.	Counselor	2 %
Arambel,Leah A.	Reading	13 %
Beckhorn,Nisha B.	Counselor	5 %
Bell,H. Gregory	Engineering, General	13 %
Bell,John T.	English	10 %
Bradford,Aaron R.	English	3 %
Brock,Michelle D.	Mathematics, General	33 %
Brozovich,Thomas J.	Film Production	7 %
Davis,William E.	Biology, General	20 %
Etgen,Benjamin M.	Mathematics, General	33 %
Felker,Jeffery J.	Reading	10 %
Hansen,Paul D.	Physical Education	15 %
** (A4) Heeren,Christopher P.	Mathematics, General	33 %
** (A2) Jones,Marie E.	Coordinator	2 %
Jorgensen,Gregory	Chemistry, General	15 %
Klier,Julie A.	Reading	7 %
Kraft,Mary Ellen	Non Instructional Assignment	20 %
Kubo,Kenneth M.	Biotechnology & Biomedical Technology	27 %
Lapierre,Arthur	Music	25 %
Lee,Dennis J.	English	20 %
Manduca,Jerry A.	Administration of Justice	40 %
Neale,Jennifer C.	General Work Experience	7 %
** (B1) Nordell,Randall L.	Office Technology/Office Computer Applicati	5 %
** (B1) Nordell,Randall L.	Office Technology/Office Computer Applicati	4 %
Riley,Lonetta L.	Administration of Justice	40 %
Roy,Deboleena	Chemistry, General	30 %
Rutaganira,Thomas	Mathematics, General	27 %
Sanchez,Brett Aaron	Mathematics, General	20 %
Senna,Deborah J.	Human Services	30 %
Stoker,Richard A.	Construction Crafts Technology	29 %
Truong,Binh X.	Mathematics, General	53 %
VanRegenmorter,Merlyn J.	Music	40 %
Yatsenko,Tatyana	Counselor	5 %
Young,Shih-Wen M.	Physics, General	30 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Youngs,Cynthia	Reading	17 %
Zarzana,Linda	Chemistry, General	20 %
Zhao,Yu	Physiology (Includes Anatomy)	15 %
Zhao,Yu	Physiology (Includes Anatomy)	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bills,Jena M.	Biology, General	20 %
Crosier,Scott J.	Geographic Information Systems	10 %
Degn,Frances K.	Counselor	10 %
Fraze,JAMES C.	Psychology, General	30 %
Hannan,Everett J.	Psychology, General	30 %
Huffman,Elizabeth A.	Political Science	20 %
Kagan,Alexander	Counselor	6 %
Martin,Mary S	Mathematics Skills	20 %
Morales,Martin F.	Political Science	40 %
Nguyen,Nhat N.	Mathematics, General	33 %
Noel,Brian E	Automotive Technology	13 %
O'Brien,Teresa L.	Counselor	3 %
Panagakos,Anastasia N.	Anthropology	20 %
Reed,Diana M.	History	20 %
Simpson,Roy W.	Mathematics, General	27 %
** (A2) Trent,Anna K.	Art	11 %
VanPatten,Charles R.	Philosophy	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bjerke,Ann Lynn	ESL Writing	27 %
Bjerke,Ann Lynn	ESL Integrated	8 %
Harris,David Read	Dramatic Arts	2 %
Haug,Paula R.	Speech Communication	30 %
Moreno,Deborah D.	Anthropology	1 %
Oberth,Christine H.	Chemistry, General	47 %
Price,Yvonne E.	English	27 %
Siegfried,Daniel J.	English	27 %
Snell,Kenneth L.	Psychology, General	10 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beadles,Lynette R.	Occupational Therapy Technology	18 %
Bennett,Dianne A.	Chemistry, General	27 %
Buonauro,John C.	Environmental Control Technology (HVAC)	13 %
Capaletti,Thomas D.	Computer Graphics and Digital Imagery	8 %
Clark,Kevin E.	Non Instructional Assignment	20 %
Cypret,Phillip B.	Aeronautical & Aviation Technology	17 %
Dao,Binh C.	Chemistry, General	20 %
Dao,Binh C.	Chemistry, General	13 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B5) Estabrook, Paul H.	Applied Photography	15 %
** (B5) Estabrook, Paul H.	Applied Photography	27 %
Freas, Adam C.	Non Instructional Assignment	20 %
Goehring, Kevin S	Aeronautical & Aviation Technology	47 %
Gould, Kelly L.	Administration of Justice	20 %
Guzman, Sandra G.	Counselor	1 %
Guzman, Sandra G.	Non Instructional Assignment	20 %
Haag, Janis L.	Journalism	13 %
** (B5) Handy, Mae F.	Cosmetology and Barbering	31 %
** (A5) Hoerl, Ada Boone	Occupational Therapy Technology	3 %
Hunter, Mark A.	Mathematics, General	15 %
Lambert, Angelena	Mathematics, General	33 %
Lopez, Antonio J.	Non Instructional Assignment	20 %
Marchi, Annemarie A.	Licensed Vocational Nursing	20 %
Miller, Nicholas B.	Sociology	15 %
Newman Ritchards, Toni J.	Academic Guidance	10 %
** (A5) Ng, Wang C.	Electronics & Electric Technology	25 %
Ngai, Tsz Yan P.	Mathematics, General	33 %
Nuss, Linda	Chemistry, General	30 %
Parks, Karen D.	Information Technology, General	8 %
Piscopo, Holly A.	History	40 %
** (B3) Randolph, Melodi L.	Dental Assistant	40 %
Scott, Geraldine	Non Instructional Assignment	20 %
Tercho, Karen L.	Non Instructional Assignment	20 %
Thompson, Irwin S.	Physical Therapy Assistant	31 %
Times, Kenneth J.	Non Instructional Assignment	20 %
Yaroshevich, Nataliya	Academic Guidance	10 %

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C L A S S I F I E D

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Amelin, Artur	Physical Education/Athletic Attendant	ARC	03/03/16
Anatoli, Ceban	Senior Information Technology Technician – Lab/Area Microcomputer Support	ARC	02/16/16
Azevedo, Melissa M.	Account Clerk II, 50%	ARC	02/08/16
Battles, Scott L,	Facilities Planning and Engineering Specialist	FM	02/22/16
Brown, Tina L.	Account Clerk II	CRC	02/29/16
Laskowski, Ryan E.	Groundskeeper	FM	02/26/16
Masika Wamala, Brenda	Admissions/Records Clerk III, 60%, 10 months	CRC	03/07/16
Moghaddam, Babak	Custodian	ARC	02/16/16
Petzoldt, John M.	Custodian	ARC	02/25/16
Ryan, Diana C.	Student Personnel Assistant – Disabled Student Programs & Services (DSP&S) (Deaf Services, Learning Disabilities and/or Academic Testing)	FLC	03/01/16
Winkler, Jay S.	Instructional Assistant – Aeronautics, 50%, 9 months	SCC	02/29/16
Zhuravel, Viktor F.	Custodian	ARC	02/16/16

LEAVE(S) OF ABSENCE				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Lashauna, Smedley	Instructional Assistant - Writing/English/Reading Center, 60%, 9 months	Personal, 45%	CRC	01/16/16 – 05/20/16
Ralphs, Heather	Student Personnel Assistant Student Services – Athletic Program & Transfer Services Program	Child Care 100%	SCC	03/19/16 – 06/15/16

CLASSIFIED

PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Perry, Janalee H.	Information Technology Application Systems Supervisor (Student Administration Systems) (Information Technology Business/ Technical Analyst II	DO DO)	03/01/16
Plews, Jeanne M.	Accountant (Administrative Assistant I	DO FLC)	03/08/16
Popovac, Maria	Account Clerk II (Clerk II, 60%, 10 months	DO ARC)	03/07/16

REASSIGNMENT(S)/ TRANSFER(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Muzinich, Michael R.	Information Technology Systems/Database Administrator Analyst (Data Communications Security Specialist	DO DO)	02/01/16
Walker, January M.	Clerk III, 50% (Clerk III, 50%	SCC CRC)	02/16/16

RECLASSIFICATION(S)			
<u>Name</u>	<u>Proposed Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ansell, Jody	Confidential Administrative Assistant I (Confidential Staff Administrative Assistant	DO DO)	02/08/16

RESIGNATION(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Taryanik, Vitaliy V.	Information Technology Specialist II - Network Support	DO	03/02/16

CLASSIFIED

RETIREMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Campbell, Debra L.	Library/Media Technical Assistant (After 41+ years of service)	ARC	06/09/16
Fredricks, Donald W.	Head Custodian (After 35+ years of service)	SCC	02/11/16
Nuss, Barbara L.	Library/Media Technical Assistant (After 42+ years of service)	CRC	08/06/16

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Bragg, Adam G.	Recruit Training Officer	01/23/2016	06/30/2016
Castro, Amando B.	Counseling Clerk I	02/01/2016	06/30/2016
Glenn, Cynthia M.	Special Projects	02/17/2016	06/30/2016
Hart, Melanie J.	Special Projects	02/17/2016	06/30/2016
Lopez, Crystal C	Grant Coordination Clerk	03/07/2016	06/30/2016
Manalo, Ivanna D	Reader/Tutor	01/28/2016	06/30/2016
Mayr, Stephani Maria	Special Projects	02/08/2016	06/30/2016
McMannis, Alexis L	Special Projects	02/17/2016	06/30/2016
Miranda, Cualnezca Tonantzin L.	Student Personnel Assistant	01/14/2016	06/30/2016
Mordina, Liliia	Clerk III	02/08/2016	06/30/2016
Naimi, Najibullah	Campus Patrol	01/08/2016	06/30/2016
Nakata, Cindy L	Special Projects	11/16/2015	06/30/2016
Payne, Ryan B	Instructional Assistant	01/18/2016	06/30/2016
Pham, Mary L.	Special Projects	02/17/2016	06/30/2016
Rumsey, Miranda L.	Special Projects	02/16/2016	06/30/2016
Semograd, Andrew D.	Special Projects	02/08/2016	06/30/2016
Villarreal, Alexandra K.	Clerk I	02/18/2016	06/30/2016
Williams, Megan J.	Student Personnel Assistant	02/01/2016	06/30/2016
<u>Cosumnes River College</u>			
Barbour-Camacho, Erminia A.	Clerk III	01/01/2016	06/30/2016
Carthen, Charlene A.	Reader/Tutor	01/19/2016	06/30/2016
Cochran, Cullen A.	Instructional Assistant	01/29/2016	06/30/2016
McCarroll, Kristen Noell	Student Personnel Assistant	01/27/2016	06/30/2016
Puzon, Maria C.	Clerk I	01/27/2016	06/30/2016
Saechao, Low Meng	Clerk III	02/23/2016	06/30/2016
Sieger, Andrew N.	Asst. Coach-Swimming (W)	01/01/2016	06/30/2016
Solorzano, Consuelo J.	Campus Patrol	07/01/2015	06/30/2016
Tall, Alexa B.	Clerk III	01/19/2016	06/30/2016
Tinoco Valencia, Ricardo	Instructional Assistant	01/21/2016	06/30/2016
Woodall, Margaret Gay	Clerk I	01/13/2016	06/30/2016
Wright, Michelle	Student Personnel Assistant	02/16/2016	06/30/2016

District Office / Business and Economic Development Center / Facilities Management


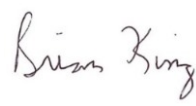
West-Piper, Kayte A	Clerk III	01/27/2016	06/30/2016
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Britton, Daniel L.	Special Projects	01/25/2016	06/30/2016
Clark, Shannon N.	Clerk I	02/10/2016	06/30/2016
Della Santa, Melanie L.	Administrative Asst. I	01/25/2016	06/30/2016
Fathi, Mahsa	Special Projects	02/16/2016	06/30/2016
Jensen, Hadley J.	Clerk I	01/22/2016	06/30/2016
Maclean, Jillian L.	Tutorial Services Assistant	02/16/2016	06/30/2016
Randall, William E.	Campus Patrol	02/03/2016	06/30/2016
Samet, Jonathan R.	Student Personnel Assistant	02/03/2016	06/30/2016
Walsh, Daniel P	Special Projects	01/25/2016	06/30/2016
<u>Sacramento City College</u>			
Cichosz, Marzena S.	Instructional Assistant	01/25/2016	06/30/2016
Devine, Pamela S.	Administrative Asst. I	01/19/2016	06/30/2016
Granados, Ana K.	Clerk I	02/23/2016	06/30/2016
Gutierrez-Medina, Nayeli	Campus Patrol	01/19/2016	06/30/2016
Holley, Brittney R.	Clerk I	02/02/2016	06/30/2016
Imamura, Lawrence O.	Clerk I	01/29/2016	06/30/2016
Kelly, Ross C	Special Projects	02/01/2016	06/30/2016
Lahann, Gordon M.	Instructional Assistant	01/18/2016	06/30/2016
Levels, Lena L.	Special Projects	02/01/2016	06/30/2016
Marino, Christopher C.	Clerk I	01/29/2016	06/30/2016
Mitchell, Veronica Owen Euthema	Beginning Interpreter	02/18/2016	06/30/2016
Oliva-Moreno, Tania	Child Dev Ctr Teacher	02/15/2016	06/30/2016
Pacheco, Joseph B.	Special Projects	01/29/2016	06/30/2016
Rodriguez Adams, Ana P	Special Projects	01/25/2016	06/30/2016
Seyman, Lia R.	Special Projects	02/16/2016	06/30/2016
Souravong, Lavessia M.	Clerk I	01/29/2016	06/30/2016
Vogel, Ryan C	Clerk I	01/29/2016	06/30/2016
Volmensky, Catherine P.	Clerk I	02/10/2016	06/30/2016
Williams, Joseph J.	Clerk I	01/29/2016	06/30/2016
Younger, Karen S.	Financial Aid Clerk II	02/01/2016	06/30/2016

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Board Policy Creation: Recruitment: College President (P-9123); Initial Selection: College President (P-9124)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

During the District’s re-accreditation review in October 2015, the visiting team believed that there was no explicit Policy or Regulation for the recruitment and selection of the College Presidents, despite the statements and evidence that the District has consistently applied the Policies and Procedures for the hiring of Managers for this position.

STATUS:

To address the visiting team’s concern, the proposed Policies adopt the same language as P-9121 Recruitment: Management and Confidential and P-9122 Initial Selection: Management and Confidential to specifically describe the process by which College Presidents are recruited and selected. The proposed Policies delete the irrelevant information regarding management and confidential positions, information on Faculty Service Areas, and non-applicable provisions regarding STRS/PERS options.

RECOMMENDATION:

These Policies are presented for first reading.

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1.0 Authority to Recruit

1.1 The Chancellor of the Los Rios Community College District will determine whether a vacant position **of the College President** will be filled on a regular, interim, or acting basis.

2.0 Building the Applicant Pool

2.1 The ~~Director, Associate Vice Chancellor of~~ Human Resources, shall take those measures which are legally permissible to build an applicant pool that includes significantly underrepresented persons with disabilities.

~~3.0 Chancellor's Staff~~

~~3.1 For purposes of these District Policies and Administrative Regulations, the Chancellor's staff shall consist of those management employees reporting directly to the Chancellor.~~

4.03.0 Qualifications

~~4.13.1~~ An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

~~4.23.2~~ An applicant or candidate shall be disqualified for any of the following reasons:

~~4.2.13.2.1~~ Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively, or of any felony or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, § 87405, 88022);

~~4.2.1.13.2.1.1~~ Exception: Applicants having official certificates of a five-year rehabilitation from controlled or illegal substances convictions may be considered for employment. (Ed. Code, §§ 87405, 88022)

~~4.2.1.23.2.1.2~~ Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406 or 88022, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

~~4.2.23.2.2~~ Falsification or attempted deception in statement on the application;

4.2.33.2.3 Previous dismissal from District service by the Los Rios Community College District Board of Trustees;

4.2.43.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: [R-9123](#)

DRAFT 11/18/15

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1.0 Authority

- 1.1 The Chancellor **of the Los Rios Community College District**, by direction of the **Los Rios Community College District** Board of Trustees, is responsible for the selection process of ~~management personnel~~ **the College Presidents**.
- 1.2 The Chancellor may delegate responsibility for preliminary screening, but final authority for the selection and recommendation of an appointee to the Board **of Trustees** shall remain with the Chancellor.

2.0 Selection Criteria

- 2.1 In the selection of personnel for ~~management~~ **the College President** positions other than lateral transfers, reassignments, or reclassifications, the following requirements are established:
 - 2.1.1 Applicants will meet the qualifications for the position as defined by the Board of Trustees and the Chancellor;
 - 2.1.2 The selection process, when a committee is used, will have representation from: management, faculty, classified staff and the equity committee;
 - 2.1.3 The Chancellor's recommendation to the Board **of Trustees** will insure that human resource procedures were completed in accordance with the District's equity procedures.

3.0 Educational Management Positions

- 3.1 **The College President position is an E**educational management positions ~~are those that are not part of the classified service~~. When an educational management position is being filled, other than by lateral transfer, reassignment or reclassification, the following will apply:
 - 3.1.1 Applicants for educational management positions must meet the following minimum qualifications as have been established in consultation with representatives of the District Academic Senate:
 - 1) Possession of a master's or higher degree; and
 - 2) One (1) year of formal training, internship or leadership experience reasonably related to the manager's administrative assignment.
 - 3.1.2 The advice and judgment of representatives of the Academic Senate serving on the screening or interview committees will be relied upon in determining that applicants for educational management positions possess qualifications that are at least equivalent to the minimum qualifications defined in Section **23.1.1** of this policy.

~~3.2 — A management vacancy may be deleted or a new position established by the Board on the recommendation of the Chancellor.~~

~~4.0 — Confidential Positions~~

~~4.1 — Except as otherwise provided, the selection of confidential employees shall be in accordance with classified human resources practices and regulations.~~

~~5.04.0 Appointment~~

~~5.14.1~~ The appointment of ~~management and confidential employees~~ a **College President** shall be recommended to the Board of **Trustees** by the Chancellor.

~~5.1.14.1.1~~ The District Academic Senate may present its views concerning candidates' minimum qualifications to the Board of Trustees before the Board of **Trustees** makes a determination on appointments to educational management positions. A written record of the ~~Board's~~ **Board of Trustees'** decision and the views of the District **Academic** Senate shall be available for review pursuant to Education Code, ~~section-~~ **section-** 87358.

~~5.24.2~~ The Chancellor shall make acting or interim appointments.

~~6.0 — Faculty Service Area for Managers~~

~~6.1 — Criteria for District minimum qualifications and equivalencies as agreed upon by a joint committee of District Academic Senate representatives and representatives of the Board of Trustees are established in Policy and Regulation P/R 5121. Managers will be assigned a faculty service area (FSA) upon appointment, and may petition for additional FSA's. Decisions regarding the appropriate faculty service area will be made according to the pre-established criteria contained in Policy and Regulation P/R 5121.~~

~~7.05.0 Participation in Retirement System~~

~~7.15.1~~ All ~~regular full-time management employees and confidential employees~~ **College Presidents** shall be required to participate in the State Teachers' Retirement System (STRS) or the Public Employees' Retirement System (PERS) as appropriate.

~~7.2 — New employees who are already members of STRS but are hired for classified service with Los Rios may choose between continuing with STRS or joining PERS. New employees who are already members of PERS, but who would be eligible for STRS, may choose between continuing with PERS or joining STRS.~~

~~7.2.1 — The options under Section 7.2 above are subject to STRS and PERS regulations effective at time of hire.~~

~~8.06.0 Police Records~~

8.16.1 Fingerprinting

~~8.1.16.1.1~~ All applicants shall be fingerprinted prior to employment with the District.

~~8.1.26.1.2~~ The Chancellor shall adopt appropriate regulations.

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:


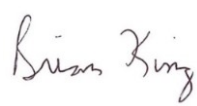
Adm. Regulation: [R-9124](#)

DISTRICT 11/18/15

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Board Policy Revision: Compensation and Reimbursement (P-3221)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

During the regular review of the District's Policies and Regulations, it was noted that Board members are no longer eligible for PERS/STRS credit for Board service.

STATUS:

The proposed changes to Policy 3221 delete the portion of section 5 that provides information on PERS participation for Trustees.

RECOMMENDATION:

This Policy is presented for first reading.

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1.0 Remuneration (Ed. Code, § 72024)

1.1 Compensation for Services

- 1.1.1 Compensation for services rendered shall be determined by legal provisions governing such payment.
- 1.1.2 Each member of the Los Rios Community College District Board of Trustees, except the Student Trustee, shall receive as compensation for services the full amount as provided for in Education Code, section 72024.
- 1.1.3 The Board of Trustees may increase the compensation beyond the limits delineated in this section, in an amount not to exceed five (5) percent based on the present monthly rate of compensation.

1.2 Absence from Meeting

- 1.2.1 Any Trustee who does not attend all meetings held by the Board of Trustees in any month may receive no more than a pro rata share of the number of meetings actually attended based upon the compensation established in section 1.1.2 above.
- 1.2.2 A Trustee shall be paid for any meeting when absent if the Board of Trustees adopts a resolution that at the time of the meeting the Trustee is performing other services for the Los Rios Community College District.
- 1.2.3 A Trustee, including the Student Trustee, may be paid in any calendar year for the first two absences in a calendar year if the Board of Trustees adopts a resolution that, at the time of the meeting, the Trustee was ill, on jury duty, or the absence was due to a hardship deemed acceptable by the Board of Trustees.

1.3 Payment

- 1.3.1 Warrants for the payment to Trustees for services rendered shall be paid in the same manner as all other service is paid.

2.0 Reimbursement Authorization

- 2.1 The District provides the reimbursement of expenses incurred by Trustees for the following:
 - 2.1.1 Travel to and from Board of Trustees meetings.
 - 2.1.2 In-District travel to perform District business relating to assignments delegated by the Board of Trustees.

2.1.3 Out-of-District travel and accommodations for conferences and professional meetings.

2.2 Authorization to attend meetings and to conduct District business shall be in accordance with approval given at the organization meeting held in conjunction with the first regular meeting in December each year.

3.0 Reimbursement Guidelines

3.1 A Trustee shall receive reimbursement for necessary and reasonable expenses as follows:

3.1.1 Payment of mileage on personal cars for travel to and from Board of Trustees meetings shall be at the per mile reimbursement rate established by the Internal Revenue Code.

3.1.2 Payment for in-District travel to perform District business relating to assignments delegated by the Board of Trustees shall be paid at a monthly rate. This payment shall be considered as reimbursement for mileage on personal cars and incidental expenses related to performance of assigned responsibilities. Monthly payment rates are as follows:

3.1.2.1 Board of Trustees President: \$120.00 per month

3.1.2.2 Board of Trustees Vice President: \$70.00 per month

3.1.2.3 Trustee with a delegated assignment: \$60.00 per month

3.1.3 Payment for travel related to attendance at official out-of-District conferences or professional meetings shall be in accordance with Administrative Regulation [R-8341](#).

4.0 Health and Dental Coverage

4.1 Coverage for health, medical, and dental insurance is provided for members of the Board of Trustees, including the Student Trustee, through plans adopted by the District.

4.2 The District makes a monthly contribution toward the cost of premiums in accordance with the contribution level for management employees.

5.0 ~~Public Employees Retirement System (PERS)/Social Security~~

~~Trustees compensated for services and elected prior to July 1, 1994 may elect to become members of the retirement system. Eligible Trustees who wish to participate in PERS should complete the attached Election of Optional Membership form and return to the Deputy Chancellor (or Vice Chancellor, Finance and Administration, if there is no Deputy Chancellor). Trustees elected after July 1, 1994 are not eligible to participate in PERS (SB-53).~~

5.1 Trustees are automatically covered under Social Security and Medicare.

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LRCCD

Policy Adopted: 11/18/64

Policy Revised: 12/5/73; 2/17/76; 9/14/77; 4/5/78; 1/16/80; 1/14/81; 2/17/82;12/11/85;
5/4/88; 4/5/89; 9/6/89; 11/15/89; 4/17/91; 9/1/93; 6/4/97; 1/17/01; 4/19/06;
12/15/10; 2/11/15

Policy Reviewed: 2/11/15


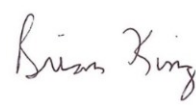
Adm. Regulation: None

DRAFT 1/5/16

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Board Policy Revision: Administrative (P-4111)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

During the District’s re-accreditation review in October 2015, the visiting team believed that the Policy regarding the College President’s authority should be in Policy 4111, rather in Policy 2411. In addition, the recent shift in the Deputy Chancellor’s position from the business side of the institution to the education side of the institution required rethinking the ways in which responsibilities and signature authority were accounted for in this Policy as well as across the Policies and Regulations.

STATUS:

The proposed changes to Policy 4111 state that where the Deputy Chancellor is from the business side of the house, he or she is responsible for items within the purview of the Vice Chancellor of Finance and Administration. Where the Deputy Chancellor comes from the education side of the house, he or she is responsible for items within the purview of the Vice Chancellor of Education and Technology. In addition, in light of accreditation recommendations, the Policy delegating authority to the College Presidents has been lifted from the 2000 series and placed in this Policy. The changes to Policy 4111 reaffirm the order of succession in the unlikely event the Chancellor is unable to fulfill his or her duties.

RECOMMENDATION:

This Policy is presented for first reading.

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1.0 Authority (Ed. Code, § 70902)

1.1 The Chancellor shall serve as the chief executive officer for the Los Rios Community College District Board of Trustees. The administration of the Los Rios Community College District in all its aspects shall be delegated to the Chancellor who shall carry out the administrative responsibilities and functions in accordance with the **District Policies** adopted by the Board of Trustees. The Board of Trustees also delegates to the Chancellor the execution of all decisions made by the Board of Trustees concerning the internal operation of the District. In the unlikely event the Chancellor resigns without notice, becomes incapacitated, or is unable to discharge the powers and duties of the office, the Deputy Chancellor (~~or the Vice Chancellor of Education and Technology, if the Deputy Chancellor is not available~~) shall act in the place of the Chancellor until an Interim Chancellor is appointed by the Board of Trustees.

The remaining order of succession is the Vice Chancellor of Finance and Administration, the Vice Chancellor of Education and Technology, and the Vice Chancellor of Resource Development. Where the Deputy Chancellor is the chief educational Vice Chancellor of the District, the Deputy Chancellor has all of the rights and responsibilities of the Vice Chancellor of the Education and Technology under the District Policies and Administrative Regulations. Where the Deputy Chancellor is the chief financial Vice Chancellor of the District, the Deputy Chancellor has all of the rights and responsibilities of the Vice Chancellor of Finance and Administration under the District Policies and Administrative Regulations.

1.2 The Board of Trustees is responsible for the recruitment and selection of the Chancellor. The Board of Trustees or designee shall establish the qualifications for the position and the timeline for the search. The Board of Trustees, in its discretion, shall implement the appropriate recruitment method and shall comply with all relevant provisions of the Education Code and Title 5 of the California Code of Regulations.

In this hiring process, the Board of Trustees shall solicit input on the recruitment and hiring process from representatives of the District's certificated, classified, managerial, confidential and student constituencies.

1.3 The Chancellor may delegate any powers and duties entrusted by the Board of Trustees, including the administration of the ~~colleges~~ **Colleges**, but the Chancellor shall be specifically responsible to the Board of Trustees for the execution of such delegated powers and duties.

~~1.3.1.4~~ **1.4 The President of a College in the District serves as the chief administrator of the College and is responsible for the overall supervision of the operation of the College in conformity with the directives and duties as defined by the Chancellor and consistent with the District Policies of the Board of Trustees. The Chancellor delegates full responsibility and authority to the College Presidents to implement and administer delegated District Policies without**

interference and holds College Presidents accountable for the operation of the College.

~~4.1.5~~ Whenever a power is granted to, or a duty is imposed upon, any District employee by ~~District~~ **Policy** or ~~Administrative~~ **Regulation**, the power may be exercised or the duty may be performed by a person authorized by the employee, unless a ~~District~~ **Policy** or ~~Administrative~~ **Regulation** specifically provides otherwise.

~~4.5.1.6~~ The further delegation of functions to lower-level management positions is accomplished by job descriptions, subject to review by the Board of Trustees, delineating assigned duties, responsibilities and accountability.

~~4.5.1.6.1~~ The duties and responsibilities thus assigned are outlined as a guide to incumbents in these positions and do not, in any way, limit the accountability, responsibility or basic authority of the Chancellor for the administration of any part of the District’s function.

2.0 Los Rios Community College District Officers

2.1 The College Presidents, the Deputy Chancellor, the Vice Chancellors, the General Counsel, and the Associate Vice Chancellors shall be described as District Officers.

3.0 Table of Organization

3.1 The Chancellor shall develop an organization chart showing channels of communication, responsibility and accountability.

4.0 Severability Clause

4.1 If any provision of the District’s policies and regulations or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of District ~~policies~~ **Policies** and ~~Administrative~~ **Regulations** which can be given effect without the invalid provision or application, and to this end the provisions of District ~~policies~~ **Policies** and ~~Administrative~~ **Regulations** are severable. In lieu thereof there shall be added a provision as similar in terms to such illegal, invalid and unenforceable provision as may be possible and be legal, valid and enforceable.

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Policy Adopted: 11/3/76
Policy Revised: 1/14/81; 2/10/82; 9/19/90; 1/10/96; 12/5/97; 1/15/03; 12/13/06; 5/14/08; 12/15/10; 11/14/12

Policy Reviewed: 11/14/12



Adm. Regulation: [R-4111](#)

DRAFT 11/18/15

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Board Policy Revision: Assignment to Faculty (P-9136)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Education Code, section 87458 requires that managers terminated from their management position without causes and who are not part of the classified service are entitled to retreat to a faculty position as a first year probationary employee if there is an opening in a discipline for which they are qualified to teach. This applies only to persons who have not previously attained tenure. Historically, the District has provided this retreat right only to educational managers. Upon the regular review of the District Policies and Administrative Regulations, it was determined that the Policy on this subject was capable of a broader interpretation than intended.

STATUS:

As a result, Policy 9136 is being modified to clarify the existing practice that retreat rights are available only to educational managers. Additionally, the proposed Policy contains a handful of nonsubstantive changes.

RECOMMENDATION:

This Policy is presented for first reading.

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1.0 Academic Employee

- 1.1 A tenured academic employee, when assigned from a faculty position to a management position or assigned any special or other type of work or given special classification or designation, shall remain a tenured faculty member. (~~Education-Ed.~~ Code, §' 87454)
- 1.2 All persons employed in a management position before July 1, 1990 will be subject to rules and regulations regarding reassignment to a non-management position that were in practice as of June 30, 1990.

2.0 Managers

- 2.1 ~~Except for a manager in a categorical or specially funded position, a~~ **person employed in a management position that is not part of the classified service,** ~~manager~~ who has not previously acquired tenured status as a faculty member, shall have the right of assignment as a first-year probationary faculty member once the managerial assignment ends, or if the manager's request for assignment is approved, if all of the following apply:
 - 2.1.1 The manager holds a credential in the discipline of the assignment or meets the minimum qualifications or equivalencies for the discipline to which the manager will be assigned as delineated in the **Los Rios Community College** District's list of minimum qualifications and equivalencies. For purposes of this policy, recency in the discipline would not be a condition of reassignment.
 - 2.1.2 The manager has completed at least two years of satisfactory District service, including any prior District service as a faculty member.
 - 2.1.3 The termination of the management assignment is for any reason other than cause.
 - 2.1.4 The reasons for the assignment are presented to the manager in writing by the Chancellor on behalf of the **Los Rios Community College District** Board of Trustees, if requested by the manager. (~~Education-Ed.~~ Code, ~~§Section~~ 87458)
- 2.2 Section 2.1 shall not apply to a manager in a categorical or specially funded position.
- 2.3 Nothing in this **District p**Policy will prohibit a manager from receiving an administrative review of the decision to assign to faculty in accordance with ~~Board-District~~ Policy and **Administrative** Regulation P-9321/R-9321, if requested.

3.0 Determination of Assignment

- 3.1 The Chancellor, acting on behalf of the Board of Trustees, shall seek the advice and judgment of the District Academic Senate when considering the discipline of the assignment of a manager to the faculty. The Chancellor will include the District Senate's written recommendation together with the recommendation being presented to the Board of Trustees. A written record of the decision of the Board of Trustees, including the views of the District Academic Senate, shall be available for review. (~~Education Ed.~~ Code, '§ 87458)
- 3.2 Whenever possible, the manager will be assigned to a discipline in which the manager has not only the minimum qualifications, but where the following conditions apply:
- 3.2.1 There are sufficient assignments in the discipline or service at one eCollege or location currently held by temporary faculty to make a full-time assignment for an additional faculty member;
- 3.2.2 The manager has indicated a preference for the assignment in writing.

4.0 Retraining

- 4.1 Opportunities for retraining (up to one semester) may be made available to managers being considered for reassignment. The Chancellor or designee and the manager will develop the retraining goals and the courses of study or training activities to be undertaken to achieve these goals.
- 4.2 The manager shall agree in writing to serve the District for two (2) years following a retraining leave. At the option of the District, this requirement may be waived.
- 4.3 Vacation will not continue to accrue during a retraining leave. Accrued vacation will be paid if the manager is reassigned to a different employee unit.
- 4.4 A manager may be assigned other duties during a retraining leave.

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(Formerly P-9126)

LRCCD

Policy Adopted: 11/7/90
 Policy Revised: 12/9/98; 10/1/03
 Policy Reviewed:
 Adm. Regulation: None

DRAFT 9/24/15

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Board Representatives to College Graduation Programs: May 18	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

STATUS:

College graduation programs have been scheduled as follows:

WEDNESDAY, MAY 18, 2016	
AMERICAN RIVER COLLEGE	7:00 pm
COSUMNES RIVER COLLEGE	
FOLSOM LAKE COLLEGE	6:30 pm
SACRAMENTO CITY COLLEGE	

RECOMMENDATION:

It is recommended that the Board President consider appointing representatives to the college graduation programs.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	2016 CCCT Board Election	ATTACHMENT: Yes	
		ENCLOSURE: Yes	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. The election of members of the CCCT Board of the League will take place between March 10 and April 25. This year there are eight (8) seats up for re-election on the board. Each member community college district board of trustees shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The eight candidates who receive the most votes will serve a three-year term.

STATUS:

Enclosed is a list of the nominated candidates for the CCCT 2016 Board election.

RECOMMENDATION:

It is recommended that the Board of Trustees discuss and approve no more than eight nominated candidates from the official ballot.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Resolution No 2016-03: Support of California Assembly Bill 1721 – Student Financial Aid: Cal Grant Program	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND

The Cal Grant program is the primary source of state financial aid for California college students.

STATUS:

Community college students have had limited access to Cal Grants. AB 1721 would substantially increase access to Cal Grants for Los Rios students and community college students across the state. AB 1721 has been introduced in the California Assembly.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2016-03 in support of California Assembly Bill 1721 – Student Financial Aid: Cal Grant Program.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2016-03

Support for California Assembly Bill 1721 – Student Financial Aid: Cal Grant Program

WHEREAS, Governor Jerry Brown, the California State Senate and the Assembly ratified legislation in 2015 to increase competitive Cal Grants by 3,250 awards—the first increase in over a decade; and

WHEREAS, books, transportation and housing costs can make up more than 90% of the total cost of attending a community college; and

WHEREAS, AB 1721 will expand access to the Cal Grant program to cover non-tuition costs for community college students; it will increase the number of competitive Cal Grant A and B awards from 25,750 to 30,000, increase the amount of the Cal Grant B Access award from \$1,551 to \$3,000, and expand access to the California Community College Transfer Entitlement Award by increasing the age limit to 31 (from 28) and extending the application deadline; and

WHEREAS, the much-needed improvements to the Cal Grant program will allow more disadvantaged students to achieve their educational goals, obtain their degrees, and get into the workforce; and

WHEREAS, AB 1721 provides funding to community colleges to establish regional Promise Programs, which may include early exposure to the college-going culture, guidance from mentors, and alignment between K-12, community colleges, California’s universities and the State’s workforce; and

WHEREAS, the Community College League of California strongly supports AB 1721 as legislation that will increase opportunity by making college more affordable to all Californians; and

BE IT RESOLVED that the Board of Trustees of the Los Rios Community College District supports AB 1721 as a means to remove barriers to access and success at California’s community colleges.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2016-03 this sixteenth day of March, 2016, by the following called vote:

AYES	NOES	ABSENT
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Attest:

Deborah Ortiz, Board President

Brian King, Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Resolution No. 2016-04: Measure A- Series D Bond Refunding	ATTACHMENT: Yes	
		ENCLOSURE: Yes	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

In March 2002 the electorate of the District passed Measure A, a \$265 million general obligation bond authorization for the construction and modernization of District facilities. The District has issued five series of bonds under the authorization for a total of \$237.5 million. The most recent two series are Series D, issued in August 2009 for \$55 million and Series E, issued in June 2013 for \$20 million. All five series were issued with a maximum term of twenty-five (25) years as well as call provisions for some of the bonds. The District has exercised certain call provisions under Series A, B and C by the process known as refunding. Refunding is similar in nature to refinancing whereby debt with a higher interest rate is retired using debt with a lower interest rate. The savings obtained through refunding are passed on to the District’s taxpayers. The savings realized from the earlier refundings was \$5.7 million (net present value).

STATUS:

Series D was issued in August 2009 with a true interest cost of 4.97%. The current interest rate environment as well as the low assessment rate for Measure A outstanding debt presents an opportunity to refund a portion of the Series D Bonds by issuing General Obligation Refunding Bonds in the amount not to exceed \$48 million. The projected net taxpayer savings is approximately \$15.2 million with a net present value (NPV) savings of \$9.6 million. The savings as a percentage of the refunding bonds is over 20%. Typically, a NPV savings of 5% is used as the measure that a refunding is worthwhile. The projected savings are based upon a net present value of savings after any cost of issuance including: additional interest expense, financial advisor, legal and underwriting fees.

The amount of savings generated by a refunding depends greatly on the bond market conditions on the day of the refunding. An additional factor is the structure of the repayment of the refunding bonds. Under state law, the number of years over which a refunding bond is repaid cannot be longer than the original bond being refunded. However, there is no restriction to shortening the number of years of repayment.

By reducing the number of years over which the refunding bonds are to be repaid, significant long-term taxpayer savings can be realized even though tax rates in the earlier years may be

somewhat higher. When Measure A was passed, the projected average tax rate per \$100,000 was \$9.96 with the highest rate projected at \$16.25. Over the life of the bonds, the rate has ranged from \$1.50 to \$13.40, averaging around \$7.50 over the fourteen years of assessments. For tax year 2016, the assessment was \$3.50. Because the assessments for Measure A are so low, the District can issue refunding bonds with shorter terms, thereby saving more for our taxpayers while still meeting the original tax rate projections provided to voters.

The savings described above are based upon a projected assessment of \$9.96 for all outstanding debt under Measure A including the refunded bonds as well as the \$27.5 million of a new Series F bond that is projected to be issued in 2017. The \$9.96 tax rate would run through 2025 at which time the tax rate would decline falling to less than \$4 by 2028.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Resolution № 2016-04 approving the issuance and sale of the 2016 General Obligation Refunding Bonds in the principal amount of not to exceed \$48,000,000 for the purpose of refunding the outstanding series D Bonds, and approving related actions and documents, including the Preliminary Official Statement relating to the refunding bonds.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

No 2016-04

PROVIDING FOR THE ISSUANCE AND SALE OF 2016 GENERAL OBLIGATION REFUNDING BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$48,000,000 TO REFUND OUTSTANDING GENERAL OBLIGATION BONDS ELECTION 2002, SERIES D AND APPROVING RELATED DOCUMENTS AND OFFICIAL ACTIONS

WHEREAS, a bond election was duly held in the Los Rios Community College District (the "District") on March 5, 2002, for the purpose of submitting a bond measure to the qualified electors of the District authorizing the issuance of general obligation bonds of the District in the maximum aggregate principal amount of \$250,000,000 (the "Bonds"), and more than 55% of the votes cast at said election were in favor of the issuance of the Bonds; and

WHEREAS, the District has previously issued a series of the Bonds designated the "Los Rios Community College District (Sacramento County, California) General Obligation Bonds Election 2002, Series D" in the aggregate principal amount of \$55,000,000 (the "2002 Series D Bonds"), under a Resolution adopted by the Board of Trustees of the District on June 17, 2009; and

WHEREAS, the 2002 Series D Bonds are subject to optional redemption on August 1, 2019; and

WHEREAS, the Board of Trustees has determined at this time to issue and sell its Los Rios Community College District 2016 General Obligation Refunding Bonds in the aggregate principal amount of not to exceed \$48,000,000 (the "Refunding Bonds") for the purpose of refunding all or a portion of the outstanding 2002 Series D Bonds and thereby realizing financial savings to the property tax payers of the District; and

WHEREAS, the Board of Trustees of the District is authorized to provide for the issuance and sale of the Refunding Bonds under the provisions of Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, commencing with Section 53550 of said Code (the "Bond Law"): Now, therefore,

BE IT RESOLVED, the Board of Trustees of the District hereby finds, determines, declares and resolves as follows:

ARTICLE I

DEFINITIONS; AUTHORITY

Section 1.01. Definitions. The terms defined in this Section, as used and capitalized herein, shall, for all purposes of this Resolution, have the meanings given to them below, unless the context clearly requires some other meaning.

“Board” means the Board of Trustees of the District.

“Bond Counsel” means (a) the firm of Jones Hall, A Professional Law Corporation, or (b) any other attorney or firm of attorneys nationally recognized for expertise in rendering opinions as to the legality and tax exempt status of securities issued by public entities.

“Bond Law” means Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California, as amended from time to time.

“Business Day” means a day other than a Saturday, Sunday or legal holiday, on which banking institutions are not closed in the State of California, or in any state in which the Office of the Paying Agent is located.

“Closing Date” means the date upon which there is a delivery of the Refunding Bonds in exchange for the amount representing the purchase price of the Refunding Bonds by the Original Purchaser.

“Continuing Disclosure Certificate” means the Continuing Disclosure Certificate which is executed and delivered by a District Representative on the Closing Date.

“Costs of Issuance” means all items of expense directly or indirectly payable by or reimbursable to the District and related to the authorization, issuance, sale and delivery of the Refunding Bonds and the refunding of the Refunded 2002 Series D Bonds, including but not limited to the costs of preparation and reproduction of documents, printing expenses, filing and recording fees, initial fees and charges of the Paying Agent and its counsel, fees and charges of bond counsel, disclosure counsel, financial advisor and other professionals, rating agency fees, fees and charges for preparation, execution and safekeeping of the Refunding Bonds and any other cost, charge or fee in connection with the original issuance of the Refunding Bonds and the refunding of the Refunded 2002 Series D Bonds.

“County” means the County of Sacramento, a political subdivision of the State of California, duly organized and existing under the Constitution and laws of the State of California.

“Debt Service Fund” means the fund established and held by the Director of Finance under Section 4.02.

“Depository” means (a) initially, DTC, and (b) any other Securities Depository acting as Depository under Section 2.09.

“Depository System Participant” means any participant in the Depository’s book-entry system.

“Director of Finance” means the Director of Finance of the County, or any authorized deputy thereof.

“District” means the Los Rios Community College District, a community college district organized under the Constitution and laws of the State of California, and any successor thereto.

“District Representative” means the Chancellor, the Vice Chancellor, Finance, or any other person authorized by resolution of the Board to act on behalf of the District with respect to this Resolution and the Refunding Bonds.

“DTC” means The Depository Trust Company, New York, New York, and its successors and assigns.

“Escrow Agent” means U.S. Bank National Association, in its capacity as escrow agent for refunding and defeasance of the Refunded 2002 Series D Bonds.

“Escrow Agreement” means the Escrow Agreement dated as of the Closing Date, between the District and the Escrow Agent, relating to the refunding and discharge of the Refunded 2002 Series D Bonds.

“Federal Securities” means: (a) any direct general obligations of the United States of America (including obligations issued or held in book entry form on the books of the Department of the Treasury of the United States of America), for which the full faith and credit of the United States of America are pledged; (b) obligations of any agency, department or instrumentality of the United States of America, the timely payment of principal and interest on which are directly or indirectly secured or guaranteed by the full faith and credit of the United States of America.

“Interest Payment Date” means each February 1 and August 1 during the term of the Refunding Bonds on which interest is payable thereon, as set forth in the Official Notice of Sale.

“Office” means the office or offices of the Paying Agent for the payment of the Refunding Bonds and the administration of its duties hereunder. Initially, the Office of the Paying Agent is 700 H Street, Room 1710, Sacramento, California 95814. The Office may be re-designated from time to time by written notice filed with the County and the District by the Paying Agent.

“Official Notice of Sale” means the Official Notice of Sale which is approved by the Board relating to the competitive public sale of the Refunding Bonds.

“Original Purchaser” means the purchaser of the Refunding Bonds upon the competitive public sale thereof.

“Outstanding,” when used as of any particular time with reference to Refunding Bonds, means all Refunding Bonds except: (a) Refunding Bonds theretofore canceled by the Paying Agent or surrendered to the Paying Agent for cancellation; (b) Refunding Bonds paid or deemed to have been paid within the meaning of Section 9.02; and (c) Refunding Bonds in lieu of or in substitution for which other Refunding Bonds shall have been authorized, executed, issued and delivered by the District under this Resolution.

“Owner”, whenever used with respect to a Refunding Bond, means the person in whose name the ownership of such Refunding Bond is registered on the Registration Books.

“Paying Agent” means Director of Finance, which has been appointed to act as paying agent for the Refunding Bonds by the District under Section 6.01, including its successors and assigns, and any other corporation or association which may at any time be substituted in its place.

“Record Date” means the 15th day of the month preceding an Interest Payment Date, whether or not such day is a business day.

“Refunded 2002 Series D Bonds” means the 2002 Series D Bonds which are refunded from the proceeds of the Refunding Bonds, as more particularly identified in the Escrow Agreement.

“Refunding Bonds” means the not to exceed \$48,000,000 aggregate principal amount of Los Rios Community College District (Sacramento County, California) 2016 General Obligation Refunding Bonds issued and at any time Outstanding under this Resolution.

“Registration Books” means the records maintained by the Paying Agent for the registration of ownership and registration of transfer of the Refunding Bonds under Section 2.08.

“Resolution” means this Resolution adopted by the Board on March 16, 2016, authorizing the issuance of the Refunding Bonds, as originally adopted by the Board and including all amendments hereto and supplements hereof which are duly adopted by the Board from time to time in accordance herewith.

“Securities Depositories” means DTC; and, in accordance with then current guidelines of the Securities and Exchange Commission, such other addresses and/or such other securities depositories as the District may designate in a Written Request of the District delivered to the Paying Agent.

“Tax Code” means the Internal Revenue Code of 1986 as in effect on the Closing Date or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the Closing Date, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under said Code.

“Term Bonds” means any one or more maturities of the Refunding Bonds which are subject to mandatory sinking fund redemption under Section 2.03(b).

“2002 Series D Bonds” means the Los Rios Community College District (Sacramento County, California) General Obligation Bonds Election 2002, Series D issued by the District in the aggregate principal amount of \$55,000,000 pursuant to a Resolution adopted by the Board on June 17, 2009.

“Written Request of the District” means an instrument in writing signed by a District Representative or by any other officer of the District duly authorized to act on behalf of the District pursuant to a written certificate of a District Representative.

Section 1.02. Interpretation.

(a) Unless the context otherwise indicates, words expressed in the singular include the plural and vice versa and the use of the neuter, masculine, or feminine gender is for convenience only and include the neuter, masculine or feminine gender, as appropriate.

(b) Headings of articles and sections herein and the table of contents hereof are solely for convenience of reference, do not constitute a part hereof and do not affect the meaning, construction or effect hereof.

(c) All references herein to "Articles," "Sections" and other subdivisions are to the corresponding Articles, Sections or subdivisions of this Resolution; the words "herein," "hereof," "hereby," "hereunder" and other words of similar import refer to this Resolution as a whole and not to any particular Article, Section or subdivision hereof.

Section 1.03. Authority for this Resolution; Findings. This Resolution is entered into under the provisions of the Bond Law. The Board hereby certifies that all of the things, conditions and acts required to exist, to have happened or to have been performed precedent to and in the issuance of the Refunding Bonds do exist, have happened or have been performed in due and regular time and manner as required by the laws of the State of California, and that the amount of the Refunding Bonds, together with all other indebtedness of the District, does not exceed any limit prescribed by any laws of the State of California.

ARTICLE II

TERMS OF REFUNDING BONDS

Section 2.01. Authorization. The Board hereby determines that the prudent management of the fiscal affairs of the District requires that it issue the Refunding Bonds under the provisions of the Bond Law without submitting the question of the issuance of the Refunding Bonds to a vote of the qualified electors of the District. To that end, the Board hereby authorizes the issuance of the Refunding Bonds in the aggregate principal amount of not to exceed \$48,000,000, subject to the terms of the Bond Law and this Resolution, for the purpose of providing funds to refinance the Refunded 2002 Series D Bonds.

This Resolution constitutes a continuing agreement between the District and the Owners of all of the Outstanding Refunding Bonds to secure the full and final payment of principal of and interest and premium, if any, on the Refunding Bonds, subject to the covenants, agreements, provisions and conditions herein contained. The Refunding Bonds shall be designated the "Los Rios Community College District (Sacramento County, California) 2016 General Obligation Refunding Bonds".

As provided in Section 53552 of the Bond Law, the Refunding Bonds shall not be issued unless the total net interest cost to maturity on the Refunding Bonds plus the principal amount of the Refunding Bonds is less than the total net interest cost to maturity on the Refunded 2002 Series D Bonds plus the principal amount of the Refunded 2002 Series D Bonds. Before issuing the Refunding Bonds, the District shall receive confirmation from Dale Scott & Company Inc., as financial advisor to the District, that the requirements of Section 53552 of the Bond Law have been satisfied.

Section 2.02. Terms of Refunding Bonds.

(a) Form; Numbering. The Refunding Bonds shall be issued as fully registered Bonds, without coupons, in the denomination of \$5,000 each or any integral multiple thereof, but in an amount not to exceed the aggregate principal amount of Refunding Bonds maturing in the year

of maturity of the Refunding Bond for which the denomination is specified. The Refunding Bonds shall be lettered and numbered as the Paying Agent prescribes.

(b) Date of Refunding Bonds. The Refunding Bonds shall be dated as of the Closing Date.

(c) Maturities: Interest. The Refunding Bonds shall mature (or, alternatively, be subject to mandatory sinking fund redemption as hereinafter provided) on August 1 in each of the years and in the amounts to be determined upon the sale of the Refunding Bonds in accordance with the Official Notice of Sale. The Refunding Bonds shall bear interest, payable semiannually on each Interest Payment Date, as determined upon the sale thereof in accordance with the Official Notice of Sale.

Each Refunding Bond shall bear interest from the Interest Payment Date next preceding the date of registration and authentication thereof unless (i) it is authenticated as of an Interest Payment Date, in which event it shall bear interest from such date, or (ii) it is authenticated before an Interest Payment Date and after the close of business on the preceding Record Date, in which event it shall bear interest from such Interest Payment Date, or (iii) it is authenticated on or before the first Record Date, in which event it shall bear interest from the dated date of the Refunding Bonds; *provided, however*, that if at the time of authentication of a Refunding Bond, interest is in default thereon, such Refunding Bond shall bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment thereon.

(d) Payment. Interest on the Refunding Bonds (including the final interest payment upon maturity or redemption) is payable by check or draft of the Paying Agent mailed to the Owner thereof at such Owner's address as it appears on the Registration Books at the close of business on the preceding Record Date; provided that at the written request of the Owner of at least \$1,000,000 aggregate principal amount of the Refunding Bonds, which written request is on file with the Paying Agent as of any Record Date, interest on such Refunding Bonds shall be paid on the succeeding Interest Payment Date to such account as shall be specified in such written request. Principal of and premium (if any) on the Refunding Bonds are payable in lawful money of the United States of America upon presentation and surrender at the Office of the Paying Agent.

Section 2.03. Redemption.

(a) Optional Redemption Dates and Prices. The Refunding Bonds shall be subject to redemption prior to maturity, at the option of the District, in whole or in part among maturities on such basis as designated by the District and by lot within a maturity, from any available source of funds, on the dates and at the redemption prices which are set forth in the Official Notice of Sale.

(b) Mandatory Sinking Fund Redemption. If and as determined upon the sale of the Refunding Bonds, any maturity of Refunding Bonds shall be designated as Term Bonds which are subject to mandatory sinking fund redemption on August 1 in each of the years as determined upon the sale of the Refunding Bonds, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If some but not all of the Term Bonds have been redeemed under the preceding subsection (a) of this Section, the aggregate principal amount of such Term Bonds to be redeemed in each year under this subsection (b) will be reduced on a in

integral multiples of \$5,000, as designated in written a Written Request of the District filed with the Paying Agent.

(c) Selection of Refunding Bonds for Redemption. Whenever less than all of the Outstanding Refunding Bonds of any one maturity are designated for redemption, the Paying Agent shall select the Outstanding Refunding Bonds of such maturity to be redeemed by lot in any manner deemed fair by the Paying Agent. For purposes of such selection, each Refunding Bond will be deemed to consist of individual Refunding Bonds of \$5,000 denominations, which may be separately redeemed.

(d) Redemption Procedure. The Paying Agent shall cause notice of any redemption to be mailed, first class mail, postage prepaid, at least 30 days but not more than 60 days before the date fixed for redemption, to (i) to the Municipal Securities Rulemaking Board, and (ii) to the respective Owners of any Refunding Bonds designated for redemption, at their addresses appearing on the Registration Books. Such mailing shall not be a condition precedent to such redemption and failure to mail or to receive any such notice shall not affect the validity of the proceedings for the redemption of such Refunding Bonds. In addition, the Paying Agent shall give notice of redemption by telecopy or certified, registered or overnight mail to each of the Securities Depositories at least two days before such mailing to the Refunding Bond Owners.

Such notice shall (i) state the redemption date and the redemption price, (ii) if less than all of the then Outstanding Refunding Bonds are to be called for redemption, designate the serial numbers of the Refunding Bonds to be redeemed by giving the individual number of each Refunding Bond or by stating that all Refunding Bonds between two stated numbers, both inclusive, or by stating that all of the Refunding Bonds of one or more maturities have been called for redemption, (iii) require that such Refunding Bonds be then surrendered at the Office of the Paying Agent for redemption at the said redemption price, and (iv) state that further interest on such Refunding Bonds will not accrue from and after the redemption date.

Upon surrender of Refunding Bonds redeemed in part only, the District shall execute and the Paying Agent shall authenticate and deliver to the Owner, at the expense of the District, a new Refunding Bond or Bonds, of the same maturity, of authorized denominations in aggregate principal amount equal to the unredeemed portion of the Refunding Bond or Bonds.

From and after the date fixed for redemption, if notice of such redemption has been duly given and funds available for the payment of the principal of and interest (and premium, if any) on the Refunding Bonds so called for redemption have been duly provided, such Refunding Bonds so called will cease to be entitled to any benefit under this Resolution other than the right to receive payment of the redemption price, and no interest will accrue thereon on or after the redemption date specified in such notice. The Paying Agent shall cancel all of the Refunding Bonds, and submit a certificate of cancellation to the District.

(e) Right to Rescind Notice of Optional Redemption. The District has the right to rescind any notice of the optional redemption of Refunding Bonds by written notice to the Paying Agent on or before the date fixed for redemption. Any notice of optional redemption shall be cancelled and annulled if for any reason funds will not be or are not available on the date fixed for redemption for the payment in full of the Refunding Bonds then called for redemption, and such cancellation will not constitute a default hereunder. The District and the Paying Agent have no liability to the Owners or any other party related to or arising from such rescission of redemption. The Paying Agent shall mail notice of such rescission of redemption

in the same manner as the original notice of redemption was sent under subsection (d) of this Section.

Section 2.04. Form of Refunding Bonds. The Refunding Bonds, the form of the Paying Agent's certificate of authentication and registration and the form of assignment to appear thereon shall be substantially in the forms, respectively, with necessary or appropriate variations, omissions and insertions, as permitted or required by this Resolution, as set forth in Appendix A hereto.

Section 2.05. Execution of Refunding Bonds. The Refunding Bonds shall be signed by the facsimile signature of the President of the Board and shall be attested by the facsimile signature of the Secretary of the Board, and the seal of the Board shall be reproduced thereon. No Refunding Bond is valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Refunding Bond is signed by the Paying Agent as authenticating agent.

The Refunding Bonds shall be in substantially the form attached hereto as Appendix A and incorporated herein by this reference, allowing those officials executing the Refunding Bonds to make the insertions and deletions necessary to conform the Refunding Bonds to this Resolution and the Official Notice of Sale.

Only those Refunding Bonds bearing a certificate of authentication and registration in the form set forth in Appendix A, executed and dated by the Paying Agent, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution, and such certificate of the Paying Agent shall be conclusive evidence that the Refunding Bonds so registered have been duly authenticated, registered and delivered hereunder and are entitled to the benefits of this Resolution.

Section 2.06. Transfer of Refunding Bonds. Any Refunding Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Refunding Bond for cancellation at the Office at the Paying Agent, accompanied by delivery of a written instrument of transfer in a form approved by the Paying Agent, duly executed. The District may charge a reasonable sum for each new Refunding Bond issued upon any transfer.

Whenever any Refunding Bond is surrendered for transfer, the District shall execute and the Paying Agent shall authenticate and deliver a new Refunding Bond or Bonds, for like aggregate principal amount. No transfers of Refunding Bonds may be made (a) 15 days before the date established by the Paying Agent for selection of Refunding Bonds for redemption or (b) with respect to a Refunding Bond which has been selected for redemption.

Section 2.07. Exchange of Refunding Bonds. Refunding Bonds may be exchanged at the Office of the Paying Agent for a like aggregate principal amount of Refunding Bonds of authorized denominations and of the same maturity. The District may charge a reasonable sum for each new Refunding Bond issued upon any exchange (except in the case of any exchange of temporary Refunding Bonds for definitive Refunding Bonds). No exchanges of Refunding Bonds shall be required to be made (a) during the 15 days before the date established by the Paying Agent for selection of Refunding Bonds for redemption, or (b) with respect to a Refunding Bond which has been selected for redemption.

Section 2.08. Registration Books. The Paying Agent shall keep or cause to be kept sufficient books for the registration and transfer of the Refunding Bonds, which shall at all times be open to inspection by the District upon reasonable notice; and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred, on said books, Refunding Bonds as herein before provided.

Section 2.09. Book-Entry System. Except as provided below, the Owner of all of the Refunding Bonds shall be DTC, and the Refunding Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The Refunding Bonds shall be initially executed and delivered in the form of a single fully registered Refunding Bond for each maturity date of the Refunding Bonds in the full aggregate principal amount of the Refunding Bonds maturing on such date. The Paying Agent and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Refunding Bonds registered in its name for all purposes of this Resolution, and neither the Paying Agent nor the District shall be affected by any notice to the contrary. The Paying Agent and the District shall not have any responsibility or obligation to any Depository System Participant, any person claiming a beneficial ownership interest in the Refunding Bonds under or through DTC or a Depository System Participant, or any other person which is not shown on the register of the District as being an owner, with respect to the accuracy of any records maintained by DTC or any Depository System Participant or the payment by DTC or any Depository System Participant by DTC or any Depository System Participant of any amount in respect of the principal or interest with respect to the Refunding Bonds. The District shall cause to be paid all principal and interest with respect to the Refunding Bonds only to DTC, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal and interest with respect to the Refunding Bonds to the extent of the sum or sums so paid. Except under the conditions noted below, no person other than DTC shall receive a Refunding Bond. Upon delivery by DTC to the District of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the term "Cede & Co." in this Resolution shall refer to such new nominee of DTC.

If the District determines that it is in the best interest of the beneficial owners that they be able to obtain Refunding Bonds and delivers a written certificate to DTC and the District to that effect, DTC shall notify the Depository System Participants of the availability through DTC of Refunding Bonds. In such event, the District shall issue, transfer and exchange Refunding Bonds as requested by DTC and any other owners in appropriate amounts. DTC may determine to discontinue providing its services with respect to the Refunding Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. Under such circumstances (if there is no successor securities depository), the District shall be obligated to deliver Refunding Bonds as described in this Resolution. Whenever DTC requests the District to do so, the District will cooperate with DTC in taking appropriate action after reasonable notice to (a) make available one or more separate Refunding Bonds evidencing the Refunding Bonds to any Depository System Participant having Refunding Bonds credited to its DTC account or (b) arrange for another securities depository to maintain custody of certificates evidencing the Refunding Bonds.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Refunding Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal and interest with respect to such Refunding Bond and all notices with respect to such Refunding Bond shall be made and given, respectively, to DTC as provided as in the representation letter delivered on the date of issuance of the Refunding Bonds.

Section 2.10. Refunding Bonds Mutilated, Lost, Destroyed or Stolen. If any Refunding Bond is mutilated the District, at the expense of the Owner of said Refunding Bond, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like maturity and principal amount in exchange and substitution for the Refunding Bond so mutilated, but only upon surrender to the Paying Agent of the Refunding Bond so mutilated. Every mutilated Refunding Bond so surrendered to the Paying Agent shall be canceled by it and delivered to, or upon the order of, the District. If any Refunding Bond shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the District and, if such evidence be satisfactory to the District and indemnity satisfactory to it shall be given, the District, at the expense of the Owner, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like maturity and principal amount in lieu of and in substitution for the Refunding Bond so lost, destroyed or stolen. The District may require payment of a sum not exceeding the actual cost of preparing each new Refunding Bond issued under this Section and of the expenses which may be incurred by the District and the Paying Agent in the premises. Any Refunding Bond issued under the provisions of this Section in lieu of any Refunding Bond alleged to be lost, destroyed or stolen shall constitute an original additional contractual obligation on the part of the District whether or not the Refunding Bond so alleged to be lost, destroyed or stolen be at any time enforceable by anyone, and shall be equally and proportionately entitled to the benefits of this Resolution with all other Refunding Bonds issued under this Resolution.

Notwithstanding any other provision of this Section, in lieu of delivering a new Refunding Bond for which principal has or is about to become due for a Refunding Bond which has been mutilated, lost, destroyed or stolen, the Paying Agent may make payment of such Refunding Bond in accordance with its terms.

ARTICLE III

SALE OF REFUNDING BONDS; APPLICATION OF PROCEEDS

Section 3.01. Sale of Refunding Bonds.

(a) Official Notice of Sale. The Board hereby authorizes the sale of the Refunding Bonds by competitive bidding in accordance with the provisions of the Official Notice of Sale in substantially the form on file with the Secretary of the Board, together with such additions thereto and changes therein as may be approved by a District Representative. The true interest cost of the Refunding Bonds shall not exceed 8% per annum.

(b) Publication of Notice of Intention to Sell Refunding Bonds. Pursuant to Government Code Section 53692, the Board hereby approves and authorizes the publication of a notice of the District's intention to sell the Refunding Bonds in *The Bond Buyer* once at least five days prior to the date fixed for receipt of bids. Such publication shall be in form and substance acceptable to Jones Hall, A Professional Law Corporation, as Bond Counsel to the District.

(c) Terms and Conditions of Sale. The terms and conditions of the offering and the sale of the Refunding Bonds shall be as specified in the Official Notice of Sale. A District Representative, on behalf of the District, is hereby authorized and directed to accept the best

responsible bid for the purchase of the Refunding Bonds, determined in accordance with the Official Notice of Sale. Sale of the Refunding Bonds shall be awarded, or all bids shall be rejected, not later than 24 hours after the expiration of the time prescribed for the receipt of proposals unless such time of award is waived by the successful bidder.

Section 3.02. Approval of Official Statement. The Board hereby approves and deems final within the meaning of Rule 15c2-12 of the Securities Exchange Act of 1934, the Preliminary Official Statement describing the Refunding Bonds in the form on file with the Secretary of the Board. A District Representative is hereby individually authorized, at the request of the Original Purchaser, to execute an appropriate certificate affirming the Board's determination that the Preliminary Official Statement has been deemed nearly final within the meaning of such Rule. Distribution of the Preliminary Official Statement by Dale Scott & Company, Inc., as financial advisor to the District, to prospective bidders on the Refunding Bonds is hereby approved. A District Representative is hereby individually authorized and directed to approve any changes in or additions to a Final Official Statement, and the execution thereof by such District Representative shall be conclusive evidence of approval of any such changes and additions. The Board hereby authorizes the distribution of the Final Official Statement by the Original Purchaser. A District Representative shall execute the Final Official Statement in the name and on behalf of the District.

Section 3.03. Application of Proceeds of Sale of Refunding Bonds. The proceeds of sale of the Refunding Bonds shall be applied on the Closing Date as follows:

- (a) An amount required to pay the estimated Costs of Issuance shall be transferred to U.S. Bank National Association to be held and administered in accordance with the agreement which is approved under Section 3.05.
- (b) The remainder of such proceeds shall be transferred to the Escrow Agent to be applied to refund and discharge all of the Refunded 2002 Series D Bonds on the Closing Date in accordance with the Escrow Agreement.

Section 3.04. Refunding of 2002 Series D Bonds; Approval of Escrow Agreement. The Refunded 2002 Series D Bonds shall be refunded and discharged on the Closing Date, and shall be redeemed in full on August 1, 2019, in accordance with the provisions of the Escrow Agreement. The Board hereby approves the Escrow Agreement in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof which are approved by a District Representative, and the execution thereof by a District Representative will be conclusive evidence of the approval of any such changes or modifications. A District Representative is directed to authenticate and execute the final form of the Escrow Agreement on behalf of the District, and to deliver the executed Escrow Agreement on the Closing Date.

Section 3.05. Costs of Issuance Custodian Agreement. The Board hereby authorizes a District Representative to enter into a Costs of Issuance Custodian Agreement with U.S. Bank National Association in the form on file with the Clerk of the Board. As provided in said agreement, a portion of the proceeds of the Refunding Bonds shall be deposited thereunder, to be applied for the payment of Costs of Issuance upon requisitions submitted by a District Representative in accordance with said agreement.

Section 3.06. Actions to Close Bond Issuance. Each District Representative and any and all other officers of the District are each authorized and directed in the name and on behalf

of the District to execute and deliver any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate the lawful issuance, sale and delivery of the Refunding Bonds. Whenever in this Resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

ARTICLE IV

SECURITY FOR THE REFUNDING BONDS; PAYMENT OF DEBT SERVICE

Section 4.01. Security for the Refunding Bonds. The Refunding Bonds are a general obligation of the District payable from the levy of *ad valorem* taxes upon all property within the District which are subject to taxation by the District, without limitation as to rate or amount. The District hereby directs the County to levy, and hereby directs all other counties whose jurisdiction includes properties within the District to levy, on all the taxable property in the District, in addition to all other taxes, a continuing direct and *ad valorem* tax annually during the period the Refunding Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Refunding Bonds when due, including the principal of any Refunding Bonds upon the mandatory sinking fund redemption thereof under Section 2.03(b), which moneys when collected will be paid to the Director of Finance and placed in the Debt Service Fund.

The principal of and interest and redemption premium (if any) on Refunding Bonds do not constitute a debt of the County, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents or employees thereof, and neither the County, the State of California, any of its political subdivisions nor any of the officers, agents or employees thereof are liable thereon.

Section 4.02. Establishment of Debt Service Fund. The District hereby directs the Director of Finance to establish, hold and maintain while the Refunding Bonds are outstanding an interest and sinking fund for the Refunding Bonds (the "Debt Service Fund"), which shall be maintained by the Director of Finance as a separate account, distinct from all other funds of the District, into which shall be paid on receipt thereof, (i) any premium received on the sale of the Refunding Bonds, and (ii) the proceeds of any taxes levied under Section 4.01.

The Debt Service Fund is pledged for the payment of the principal of and interest on the Refunding Bonds when and as the same become due, including the principal of any Term Bonds required to be paid upon the mandatory sinking fund redemption thereof. Upon the written request of the District filed with the County, amounts in the Debt Service Fund shall be transferred by the County to the Paying Agent to the extent required to pay the principal of and interest and redemption premium (if any) on the Refunding Bonds when due.

Section 4.03. Disbursements From Debt Service Fund. The County shall administer the Debt Service Fund and make disbursements therefrom in the manner set forth in this Section. The County shall transfer amounts on deposit in the Debt Service Fund, to the extent necessary to pay the principal of and interest on the Refunding Bonds when due and payable, to the Paying Agent which, in turn, shall pay such moneys to DTC to pay the principal of and interest on the Refunding Bonds. DTC will thereupon make payments of principal and interest

on the Refunding Bonds to the DTC Participants who will thereupon make payments of principal and interest to the beneficial owners of the Refunding Bonds. Any moneys remaining in the Debt Service Fund after the Refunding Bonds and the interest thereon have been paid, or provision for such payment has been made, shall be transferred to the General Fund of the District as provided in Section 15234 of the Education Code. As provided in Section 15232 of the Education Code, amounts in the Debt Service Fund shall also be applied to pay the expense of paying the Refunding Bonds elsewhere than at the office of the Director of Finance.

Section 4.04. Investments. All moneys held in any of the funds or accounts established with the Director of Finance hereunder shall be invested in Authorized Investments in accordance with the investment policies of the County, as such policies exist at the time of investment without regard to the maximum percentage limitations per asset class for investments \$500,000 or less. Authorized Investments purchased as an investment of moneys in any fund or account shall be deemed to be part of such fund or account.

All interest or gain derived from the investment of amounts in any of the funds or accounts established hereunder shall be deposited in the fund or account from which such investment was made, and shall be expended for the purposes thereof. The District covenants that all investments of amounts deposited in any fund or account created by or under this Resolution, or otherwise containing proceeds of the Refunding Bonds, shall be acquired and disposed of at the Fair Market Value thereof. For purposes of this Section, the term "Fair Market Value" shall mean, with respect to any investment, the price at which a willing buyer would purchase such investment from a willing seller in a bona fide, arm's length transaction (determined as of the date the contract to purchase or sell the investment becomes binding) if the investment is traded on an established securities market (within the meaning of Section 1273 of the Tax Code) and, otherwise, the term "Fair Market Value" means the acquisition price in a bona fide arm's length transaction (as described above) if (i) the investment is a certificate of deposit that is acquired in accordance with applicable regulations under the Tax Code, (ii) the investment is an agreement with specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate (for example, a guaranteed investment contract, a forward supply contract or other investment agreement) that is acquired in accordance with applicable regulations under the Tax Code, or (iii) the investment is a United States Treasury Security - State and Local Government Series that is acquired in accordance with applicable regulations of the United States Bureau of Public Debt.

ARTICLE V

OTHER COVENANTS OF THE DISTRICT

Section 5.01. Punctual Payment. The District will punctually pay, or cause to be paid, the principal of and interest on the Refunding Bonds, in strict conformity with the terms of the Refunding Bonds and of this Resolution, and it will faithfully observe and perform all of the conditions, covenants and requirements of this Resolution and of the Refunding Bonds. Nothing herein contained prevents the District from making advances of its own moneys howsoever derived to any of the uses or purposes permitted by law.

Section 5.02. Books and Accounts; Financial Statements. The District will keep, or cause to be kept, proper books of record and accounts, separate from all other records and accounts of the District in which complete and correct entries are made of all transactions relating to the expenditure of the proceeds of the Refunding Bonds. Such books of record and

accounts shall at all times during business hours be subject to the inspection of the Paying Agent and the Owners of not less than 10% in aggregate principal amount of the Refunding Bonds then Outstanding, or their representatives authorized in writing.

Section 5.03. Protection of Security and Rights of Refunding Bond Owners. The District will preserve and protect the security of the Refunding Bonds and the rights of the Refunding Bond Owners, and will warrant and defend their rights against all claims and demands of all persons. Following the issuance of the Refunding Bonds by the District, the Refunding Bonds shall be incontestable by the District.

Section 5.04. Tax Covenants.

(a) Private Activity Bond Limitation. The District shall assure that the proceeds of the Refunding Bonds are not so used as to cause the Refunding Bonds to satisfy the private business tests of Section 141(b) of the Tax Code or the private loan financing test of Section 141(c) of the Tax Code.

(b) Federal Guarantee Prohibition. The District shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause any of the Refunding Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Tax Code.

(c) No Arbitrage. The District shall not take, or permit or suffer to be taken by the Paying Agent or the County or otherwise, any action with respect to the proceeds of the Refunding Bonds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the Closing Date would have caused the Refunding Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Tax Code.

(d) Maintenance of Tax-Exemption. The District shall take all actions necessary to assure the exclusion of interest on the Refunding Bonds from the gross income of the Owners of the Refunding Bonds to the same extent as such interest is permitted to be excluded from gross income under the Tax Code as in effect on the Closing Date.

(e) Rebate of Excess Investment Earnings to United States. The District shall calculate or cause to be calculated excess investment earnings with respect to the Refunding Bonds which are required to be rebated to the United States of America under Section 148(f) of the Tax Code, and shall pay the full amount of such excess investment earnings to the United States of America in such amounts, at such times and in such manner as may be required under the Tax Code, if and to the extent such Section 148(f) is applicable to the Refunding Bonds. Such payments shall be made by the District from any source of legally available funds of the District. The District shall keep or cause to be kept, and retain or cause to be retained for a period of six years following the retirement of the Refunding Bonds, records of the determinations made under this subsection (e). In order to provide for the administration of this subsection (e), the District may provide for the employment of independent attorneys, accountants and consultants compensated on such reasonable basis as the District deems appropriate.

Section 5.05. Continuing Disclosure. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, which shall be executed by a District Representative and delivered on the Closing Date. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Continuing Disclosure Certificate does not constitute a default by the District hereunder or under

the Refunding Bonds; however, any Participating Underwriter (as that term is defined in the Continuing Disclosure Certificate) or any holder or beneficial owner of the Refunding Bonds may, take such actions as may be necessary and appropriate to compel performance, including seeking mandate or specific performance by court order.

Section 5.06. Further Assurances. The District will adopt, make, execute and deliver any and all such further resolutions, instruments and assurances as may be reasonably necessary or proper to carry out the intention or to facilitate the performance of this Resolution, and for the better assuring and confirming unto the Owners of the Refunding Bonds of the rights and benefits provided in this Resolution.

ARTICLE VI

THE PAYING AGENT

Section 6.01. Appointment of Paying Agent. The Director of Finance is hereby appointed to act as Paying Agent for the Refunding Bonds and, in such capacity, shall also act as registration agent and authentication agent for the Refunding Bonds. The Paying Agent undertakes to perform such duties, and only such duties, as are specifically set forth in this Resolution, and even during the continuance of an event of default with respect to the Refunding Bonds, no implied covenants or obligations shall be read into this Resolution against the Paying Agent. The Paying Agent shall signify its acceptance of the duties and obligations imposed upon it by this Resolution by executing and delivering to the District a certificate to that effect.

The District may remove the Paying Agent initially appointed, and any successor thereto, and may appoint a successor or successors thereto, but any such successor shall be a bank or trust company doing business and having an office in the State of California, having a combined capital (exclusive of borrowed capital) and surplus of at least \$48,000,000, and subject to supervision or examination by federal or state authority. If such bank or trust company publishes a report of condition at least annually, under law or to the requirements of any supervising or examining authority above referred to, then for the purposes of this Section the combined capital and surplus of such bank or trust company shall be deemed to be its combined capital and surplus as set forth in its most recent report of condition so published.

The Paying Agent may at any time resign by giving written notice to the District and the Refunding Bond Owners of such resignation. Upon receiving notice of such resignation, the District shall promptly appoint a successor Paying Agent by an instrument in writing. Any resignation or removal of the Paying Agent and appointment of a successor Paying Agent will become effective upon acceptance of appointment by the successor Paying Agent.

Section 6.02. Paying Agent May Hold Refunding Bonds. The Paying Agent may become the owner of any of the Refunding Bonds in its own or any other capacity with the same rights it would have if it were not Paying Agent.

Section 6.03. Liability of Agents. The recitals of facts, covenants and agreements in this Resolution and in the Refunding Bonds constitute statements, covenants and agreements of the District, and the Paying Agent assumes no responsibility for the correctness of the same, nor makes any representations as to the validity or sufficiency of this Resolution or of the Refunding Bonds, nor shall incur any responsibility in respect thereof, other than as set forth in

this Resolution. The Paying Agent is not liable in connection with the performance of its duties hereunder, except for its own negligence or willful default.

In the absence of bad faith, the Paying Agent may conclusively rely, as to the truth of the statements and the correctness of the opinions expressed therein, upon certificates or opinions furnished to the Paying Agent and conforming to the requirements of this Resolution.

The Paying Agent is not liable for any error of judgment made in good faith by a responsible officer in the absence of the negligence of the Paying Agent.

No provision of this Resolution requires the Paying Agent to expend or risk its own funds or otherwise incur any financial liability in the performance of any of its duties hereunder, or in the exercise of any of its rights or powers, if it has reasonable grounds for believing that repayment of such funds or adequate indemnity against such risk or liability is not reasonably assured to it.

The Paying Agent may execute any of the powers hereunder or perform any duties hereunder either directly or by or through agents or attorneys and the Paying Agent is not responsible for any misconduct or negligence on the part of any agent or attorney appointed with due care by it hereunder.

Section 6.04. Notice to Paying Agent. The Paying Agent may rely and is protected in acting or refraining from acting upon any notice, resolution, request, consent, order, certificate, report, warrant, bond or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or proper parties. The Paying Agent may consult with counsel, who may be counsel to the District, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it hereunder in good faith and in accordance therewith.

Whenever in the administration of its duties under this Resolution the Paying Agent deems it necessary or desirable that a matter be proved or established prior to taking or suffering any action hereunder, such matter (unless other evidence in respect thereof is specifically prescribed in this Resolution) may, in the absence of bad faith on the part of the Paying Agent, be deemed to be conclusively proved and established by a certificate of the District, and such certificate shall be full warrant to the Paying Agent for any action taken or suffered under the provisions of this Resolution upon the faith thereof, but in its discretion the Paying Agent may, in lieu thereof, accept other evidence of such matter or may require such additional evidence as to it may seem reasonable.

Section 6.05. Compensation; Indemnification. The District shall pay to the Paying Agent from time to time reasonable compensation for all services rendered under this Resolution, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of their attorneys, agents and employees, incurred in and about the performance of their powers and duties under Resolution. The District further agrees to indemnify the Paying Agent against any liabilities which it may incur in the exercise and performance of its powers and duties hereunder which are not due to its negligence or bad faith.

ARTICLE VII

REMEDIES OF REFUNDING BOND OWNERS

Section 7.01. Remedies of Refunding Bond Owners. Any Refunding Bond Owner has the right, for the equal benefit and protection of all Refunding Bond Owners similarly situated:

- (a) by mandamus, suit, action or proceeding, to compel the District and its members, officers, agents or employees to perform each and every term, provision and covenant contained in this Resolution and in the Refunding Bonds, and to require the carrying out of any or all such covenants and agreements of the District and the fulfillment of all duties imposed upon it;
- (b) by suit, action or proceeding in equity, to enjoin any acts or things which are unlawful, or the violation of any of the Refunding Bond Owners' rights; or
- (c) upon the happening and continuation of any default by the District hereunder or under the Refunding Bonds, by suit, action or proceeding in any court of competent jurisdiction, to require the District and its members and employees to account as if it and they were the trustees of an express trust.

Section 7.02. Remedies Not Exclusive. No remedy herein conferred upon the Owners of Refunding Bonds shall be exclusive of any other remedy and that each and every remedy shall be cumulative and shall be in addition to every other remedy given hereunder or thereafter conferred on the Refunding Bond Owners.

ARTICLE VIII

AMENDMENT OF THIS RESOLUTION

Section 8.01. Amendments Effective Without Consent of the Owners. The Board may amend this Resolution from time to time, without the consent of the Owners of the Refunding Bonds, for any one or more of the following purposes:

- (a) to add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;
- (b) to confirm, as further assurance, any pledge under, and to subject to any lien or pledge created or to be created by, this Resolution, of any moneys, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;
- (c) to cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in this Resolution, in a manner which does not

materially adversely affect the interests of the Refunding Bond Owners in the opinion of Bond Counsel filed with the District; or

- (d) to make such additions, deletions or modifications as may be necessary or desirable to assure exemption from federal income taxation of interest on the Refunding Bonds.

Section 8.02. Amendments Effective With Consent of the Owners. The Board may amend this Resolution from time to time for any purpose not set forth in Section 8.01, with the written consent of the Owners of a majority in aggregate principal amount of the Refunding Bonds Outstanding at the time such consent is given.

Any of the following amendments of this Resolution may be made only with the prior written consent of the Owners of all Outstanding Bonds: (a) a change in the terms of maturity of the principal of any Outstanding Refunding Bonds or of any interest payable thereon or a reduction in the principal amount thereof or in the rate of interest thereon, (b) a reduction of the percentage of Refunding Bonds the consent of the Owners of which is required to effect any such modification or amendment, (c) a change in the provisions of Section 7.01 relating to Events of Default, or (d) a reduction in the amount of moneys pledged for the repayment of the Refunding Bonds. No amendment may be made to the rights or obligations of any Paying Agent without its written consent.

ARTICLE IX

MISCELLANEOUS

Section 9.01. Benefits of Resolution Limited to Parties. Nothing in this Resolution, expressed or implied, gives any person other than the District, the County, the Paying Agent and the Owners of the Refunding Bonds, any right, remedy, claim under or by reason of this Resolution. The covenants, stipulations, promises or agreements in this Resolution are for the sole and exclusive benefit of the Owners of the Refunding Bonds.

SECTION 9.02. Defeasance of Refunding Bonds.

(a) Discharge of Resolution. Refunding Bonds may be paid by the District in any of the following ways, provided that the District also pays or causes to be paid any other sums payable hereunder by the District:

- (i) by paying or causing to be paid the principal or redemption price of and interest on such Refunding Bonds, as and when the same become due and payable;
- (ii) by irrevocably depositing, in trust, at or before maturity, money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem such Refunding Bonds; or
- (iii) by delivering such Refunding Bonds to the Paying Agent for cancellation by it.

If the District pays all Outstanding Refunding Bonds and also pays or causes to be paid all other sums payable hereunder by the District, then and in that case, at the election of the District (evidenced by a certificate of a District Representative filed with the Paying Agent, signifying the intention of the District to discharge all such indebtedness and this Resolution), and notwithstanding that any Refunding Bonds have not been surrendered for payment, this Resolution and other assets made under this Resolution and all covenants, agreements and other obligations of the District under this Resolution shall cease, terminate, become void and be completely discharged and satisfied, except only as provided in Section 9.02(b). In that event, upon request of the District, the Paying Agent shall cause an accounting for such period or periods as may be requested by the District to be prepared and filed with the District and shall execute and deliver to the District all such instruments as may be necessary to evidence such discharge and satisfaction, and the Paying Agent shall pay over, transfer, assign or deliver to the District all moneys or securities or other property held by it under this Resolution which are not required for the payment or redemption of Refunding Bonds not theretofore surrendered for such payment or redemption.

(b) Discharge of Liability on Refunding Bonds. Upon the deposit, in trust, at or before maturity, of money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem any Outstanding Refunding Bond (whether upon or prior to its maturity or the redemption date of such Refunding Bond), provided that, if such Refunding Bond is to be redeemed prior to maturity, notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice, then all liability of the District in respect of such Refunding Bond shall cease and be completely discharged, except only that thereafter the Owner thereof shall be entitled only to payment of the principal of and interest on such Refunding Bond by the District, and the District shall remain liable for such payment, but only out of such money or securities deposited with the Paying Agent as aforesaid for such payment, provided further, however, that the provisions of Section 9.02(d) shall apply in all events.

The District may at any time surrender to the Paying Agent for cancellation by it any Refunding Bonds previously issued and delivered, which the District may have acquired in any manner whatsoever, and such Refunding Bonds, upon such surrender and cancellation, shall be deemed to be paid and retired.

(c) Deposit of Money or Securities with Paying Agent. Whenever in this Resolution it is provided or permitted that there be deposited with or held in trust by the Paying Agent money or securities in the necessary amount to pay or redeem any Refunding Bonds, the money or securities so to be deposited or held may include money or securities held by the Paying Agent in the funds and accounts established under this Resolution and shall be:

- (i) lawful money of the United States of America in an amount equal to the principal amount of such Refunding Bonds and all unpaid interest thereon to maturity, except that, in the case of Refunding Bonds which are to be redeemed prior to maturity and in respect of which notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice, the amount to be deposited or held shall be the principal amount or redemption price of such Refunding Bonds and all unpaid interest thereon to the redemption date; or

- (ii) Federal Securities (not callable by the issuer thereof prior to maturity) the principal of and interest on which when due, in the opinion of a certified public accountant delivered to the District, will provide money sufficient to pay the principal or redemption price of and all unpaid interest to maturity, or to the redemption date, as the case may be, on the Refunding Bonds to be paid or redeemed, as such principal or redemption price and interest become due, provided that, in the case of Refunding Bonds which are to be redeemed prior to the maturity thereof, notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice.

(d) Payment of Refunding Bonds After Discharge of Resolution. Notwithstanding any provisions of this Resolution, any moneys held by the Paying Agent in trust for the payment of the principal or redemption price of, or interest on, any Refunding Bonds and remaining unclaimed for two years after the principal of all of the Refunding Bonds has become due and payable (whether at maturity or upon call for redemption or by acceleration as provided in this Resolution), if such moneys were so held at such date, or two years after the date of deposit of such moneys if deposited after said date when all of the Refunding Bonds became due and payable, shall, upon request of the District, be repaid to the District free from the trusts created by this Resolution, and all liability of the Paying Agent with respect to such moneys shall thereupon cease; *provided, however*, that before the repayment of such moneys to the District as aforesaid, the Paying Agent may (at the cost of the District) first mail to the Owners of all Refunding Bonds which have not been paid at the addresses shown on the Registration Books a notice in such form as may be deemed appropriate by the Paying Agent, with respect to the Refunding Bonds so payable and not presented and with respect to the provisions relating to the repayment to the District of the moneys held for the payment thereof.

Section 9.03. Execution of Documents and Proof of Ownership by Refunding Bond Owners. Any request, declaration or other instrument which this Resolution may require or permit to be executed by Refunding Bond Owners may be in one or more instruments of similar tenor, and shall be executed by Refunding Bond Owners in person or by their attorneys appointed in writing.

Except as otherwise herein expressly provided, the fact and date of the execution by any Refunding Bond Owner or his attorney of such request, declaration or other instrument, or of such writing appointing such attorney, may be proved by the certificate of any notary public or other officer authorized to take acknowledgments of deeds to be recorded in the state in which he purports to act, that the person signing such request, declaration or other instrument or writing acknowledged to him the execution thereof, or by an affidavit of a witness of such execution, duly sworn to before such notary public or other officer.

Except as otherwise herein expressly provided, the ownership of registered Refunding Bonds and the amount, maturity, number and date of holding the same shall be proved by the Registration Books.

Any request, declaration or other instrument or writing of the Owner of any Refunding Bond shall bind all future Owners of such Refunding Bond in respect of anything done or suffered to be done by the District or the Paying Agent in good faith and in accordance therewith.

Section 9.04. Waiver of Personal Liability. No Board member, officer, agent or employee of the District shall be individually or personally liable for the payment of the principal of or interest on the Refunding Bonds; but nothing herein contained shall relieve any such Board member, officer, agent or employee from the performance of any official duty provided by law.

Section 9.05. Non-Liability of County; Indemnification. Notwithstanding anything stated to the contrary in this Resolution, (a) the Refunding Bonds are not a debt of the County, including its Board of Supervisors, officers, officials, agents and employees, and the County, including its Board of Supervisors, officers, officials, agents and employees, has no obligation to repay the Refunding Bonds; (b) the Board of Supervisors' sole responsibilities hereunder are to levy a tax for the repayment of the Refunding Bonds, as provided in Section 15250 of the California Education Code, and (i) neither the County, nor the Board of Supervisors, nor any officer, official, agent or employee of the County, has any obligation or liability hereunder or in connection with the transactions contemplated hereby other than as specified in said Code Section; (ii) the Refunding Bonds, including interest thereon, are payable solely from taxes levied by the Board of Supervisors under Section 15250 of the California Education Code; and (iii) the County, including its Board of Supervisors, officers, officials, agents and employees, shall retain all of their respective constitutional and statutory privileges, immunities, rights and defenses in carrying out their duties under this Resolution.

The County, including its Board of Supervisors, officers, officials, agents and employees, shall undertake only those duties of the County under this Resolution which are specifically set forth in this Resolution, and even during the continuance of an event of the District's default with respect to the repayment of the Refunding Bonds, including interest thereon, no implied covenants or obligations shall be read into this Resolution against the County, including its Board of Supervisors, officers, officials, agents and employees.

The District further agrees to indemnify, defend and hold harmless the County, including its Board of Supervisors, officers, officials, agents and employees, against the payment of any and all liabilities, losses, costs and expenses (including attorneys fees and court costs), damages and claims which the County, including its Board of Supervisors, officers, officials, agents and employees, may incur in the exercise and performance of its or their powers and duties hereunder which are not due to its or their negligence or bad faith.

Section 9.06. Destruction of Canceled Refunding Bonds. Whenever in this Resolution provision is made for the surrender to the District of any Refunding Bonds which have been paid or canceled under the provisions of this Resolution, a certificate of destruction duly executed by the Paying Agent shall be deemed to be the equivalent of the surrender of such canceled Refunding Bonds and the District shall be entitled to rely upon any statement of fact contained in any certificate with respect to the destruction of any such Refunding Bonds therein referred to.

Section 9.07. Partial Invalidity. If any section, paragraph, sentence, clause or phrase of this Resolution shall for any reason be held illegal or unenforceable, such holding shall not affect the validity of the remaining portions of this Resolution. The District hereby declares that it would have adopted this Resolution and each and every other section, paragraph, sentence, clause or phrase hereof and authorized the issue of the Refunding Bonds pursuant thereto irrespective of the fact that any one or more sections, paragraphs, sentences, clauses, or phrases of this Resolution may be held illegal, invalid or unenforceable. If, by reason of the judgment of any court, the District is rendered unable to perform its duties hereunder, all such

duties and all of the rights and powers of the District hereunder shall be assumed by and vest in the chief financial officer of the District in trust for the benefit of the Refunding Bond Owners.

Section 9.08. Execution of Documents. Each District Representative and any and all other officers of the District are each authorized and directed in the name and on behalf of the District to execute and deliver any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate the lawful issuance, sale and delivery of the Refunding Bonds. Whenever in this Resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

Section 9.09. Effective Date of Resolution. This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

I hereby certify that the foregoing Resolution was passed and adopted by the Board of Trustees of the Los Rios Community College District at a regular meeting thereof duly held on March 16, 2016, by a majority vote of all of its members.

Adopted by the following votes:

AYES:

NOES:

ABSENT:

President of the Board

Clerk of the Board

APPENDIX A

FORM OF REFUNDING BOND

REGISTERED BOND NO. _____ \$ _____

LOS RIOS COMMUNITY COLLEGE DISTRICT

(Sacramento County, California)

2016 GENERAL OBLIGATION REFUNDING BOND

INTEREST RATE: MATURITY DATE: ISSUE DATE: CUSIP

REGISTERED OWNER:

PRINCIPAL AMOUNT:

The LOS RIOS COMMUNITY COLLEGE DISTRICT (the "District"), located in Sacramento County, California (the "County"), for value received, hereby promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon, calculated on a 30/360 day basis, until the Principal Amount is paid or provided for, at the Interest Rate stated above, such interest to be paid on February 1 and August 1 of each year, commencing _____ 1, 20__ (the "Interest Payment Dates"). This Bond will bear interest from the Interest Payment Date next preceding the date of authentication hereof, unless (a) it is authenticated as of a business day following the 15th day of the month immediately preceding any Interest Payment Date and on or before such Interest Payment Date, in which event it shall bear interest from such Interest Payment Date, or (b) it is authenticated on or before _____ 1, 20__, in which event it shall bear interest from the Issue Date stated above.

Principal, interest and redemption premium (if any) are payable in lawful money of the United States of America to the person in whose name this Bond is registered (the "Registered Owner") on the Bond registration books maintained by the Paying Agent, initially the Director of Finance of the County of Sacramento. Interest hereon is payable by check mailed by the Paying Agent on each Interest Payment Date to the Registered Owner of this Bond by first-class mail at the address appearing on the Bond registration books at the close of business on the 15th day of the calendar month next preceding such Interest Payment Date (the "Record Date"); provided, however, that at the written request of the registered owner of Bonds in an aggregate principal amount of at least

\$1,000,000, which written request is on file with the Paying Agent before any Record Date, interest on such Bonds shall be paid on each succeeding Interest Payment Date by wire transfer in immediately available funds to such account of a financial institution within the United States of America as shall be specified in such written request.

This Bond is one of a series of \$_____ of Bonds issued for the purpose of raising money to refinance outstanding general obligation bond indebtedness of the District, issued under a resolution of the Board of Trustees of the District adopted on March 16, 2016 (the "Bond Resolution"). This Bond and the issue of which this Bond is a part are payable as to both principal and interest from the proceeds of the levy of *ad valorem* taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount.

The principal of and interest and redemption premium, if any, on this Bond does not constitute a debt of the County, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents and employees thereof, and neither the County, the State of California, any of its political subdivisions, nor any of the officers, agents and employees thereof shall be liable hereon. In no event shall the principal of and interest and redemption premium, if any, on this Bond be payable out of any funds or properties of the District other than *ad valorem* taxes levied upon all taxable property in the District.

The Bonds of this issue are issuable only as fully registered Bonds in the denominations of \$5,000 or any integral multiple thereof. This Bond is exchangeable and transferable for Bonds of other authorized denominations at the principal corporate trust office of the Paying Agent, by the Registered Owner or by a person legally empowered to do so, upon presentation and surrender hereof to the Paying Agent, together with a request for exchange or an assignment signed by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. Any tax or governmental charges shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this Bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

The Bonds maturing on or before August 1, 20__, are not subject to redemption before their respective stated maturities. The Bonds maturing on or after August 1, 20__, are subject to redemption at the option of the District, in whole or in part among maturities on such basis as designated by the District and by lot within a maturity, from any available source of funds, on August 1, 20__, and on any date thereafter, at a redemption price (expressed as a percentage of the principal amount of the Bonds to be redeemed) as set forth in the following table, together with accrued interest thereon to the date fixed for redemption.

Redemption Dates

Redemption Price

[if applicable: The Bonds maturing on August 1 in each of the years ____ and ____ are Term Bonds which are subject to mandatory sinking fund redemption on

August 1 in each of the years and in the respective principal amounts as set forth in the following tables, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If some but not all of the Term Bonds have been redeemed under the preceding paragraph, the aggregate principal amount of Term Bonds to be redeemed under this paragraph will be reduced as designated in written notice filed by the District with the Paying Agent.

**Mandatory Sinking Fund Redemption of
Bonds Maturing August 1, _____**

Mandatory Sinking Fund Redemption Date (August <u>1</u>)	<u>Principal Amount To be Redeemed</u>
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The Paying Agent shall give notice of the redemption of the Bonds at the expense of the District. Such notice shall specify: (a) that the Bonds or a designated portion thereof are to be redeemed, (b) the numbers and CUSIP numbers of the Bonds to be redeemed, (c) the date of notice and the date of redemption, (d) the place or places where the redemption will be made, and (e) descriptive information regarding the Bonds including the dated date, interest rate and stated maturity date. Such notice shall further state that on the specified date there shall become due and payable upon each Bond to be redeemed, the portion of the principal amount of such Bond to be redeemed, together with interest accrued to said date, the redemption premium, if any, and that from and after such date interest with respect thereto shall cease to accrue and be payable.

Notice of redemption shall be by registered or otherwise secured mail or delivery service, postage prepaid, to the registered owner of the Bonds, to the Municipal Securities Rulemaking Board and, by first class mail, postage prepaid, to the District and the respective Owners of any Bonds designated for redemption at their addresses appearing on the Bond registration books, in every case at least 30 days, but not more than 60 days, before the redemption date; provided that neither failure to receive such notice nor any defect in any notice so mailed shall affect the sufficiency of the proceedings for the redemption of such Bonds.

Neither the District nor the Paying Agent will be required: (a) to issue or transfer any Bond during a period beginning with the opening of business on the 15th calendar day next preceding either any Interest Payment Date or any date of selection of any Bond to be redeemed and ending with the close of business on the Interest Payment Date or a day on which the applicable notice of redemption is given, or (b) to transfer any Bond which has been selected or called for redemption in whole or in part.

Reference is made to the Bond Resolution for a more complete description of the provisions, among others, with respect to the nature and extent of the security for the Bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the Bonds are

issued and secured. The owner of this Bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Trustee for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

It is certified, recited and declared that all acts and conditions required by the Constitution and laws of the State of California to exist, to be performed or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that payment in full for the Bonds has been received; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the Bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due, and for levying and collecting such taxes the full faith and credit of the District are hereby pledged.

This Bond shall be not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution (described on the reverse hereof) until the Certificate of Authentication below has been manually signed by the Paying Agent.

IN WITNESS WHEREOF, the Los Rios Community College District has caused this Bond to be executed by the facsimile signature of the President of its Board of Trustees, and attested by the facsimile signature of the Secretary to its Board of Trustees, and has caused the seal of the District to be reproduced hereon, all as of the date stated above.

[S E A L]

LOS RIOS COMMUNITY COLLEGE DISTRICT

By _____
President
Board of Trustees

Attest:

(Seal)

Secretary
Board of Trustees

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the Bond Resolution referred to in this Bond.

Date of Authentication:

**DIRECTOR OF FINANCE OF THE
COUNTY OF SACRAMENTO,**
as Paying Agent

By _____
Authorized Signatory

FORM OF ASSIGNMENT

For value received, the undersigned do(es) hereby sell, assign and transfer unto

(Name, Address and Tax Identification or Social Security Number of Assignee)

the within Bond and do(es) hereby irrevocably constitute and appoint _____, attorney, to transfer the same on the registration books of the Bond Registrar, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Note: Signature(s) must be guaranteed by a an eligible guarantor institution.

Note: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Bond in every particular without alteration or enlargement or any change whatsoever.

Action Item D

Attached are the draft Escrow Agreement and the Draft Official Notice of Sale.

ESCROW AGREEMENT

Los Rios Community College District General Obligation Bonds, Election 2002, Series D

This ESCROW AGREEMENT (this "Agreement"), dated April 21, 2016, is between the LOS RIOS COMMUNITY COLLEGE DISTRICT, a community college district organized and existing under the Constitution and laws of the State of California (the "District"), and U.S. BANK NATIONAL ASSOCIATION, a national banking association organized and existing under the laws of the United States of America, as escrow agent (the "Escrow Agent").

BACKGROUND:

1. A bond election was duly and regularly held in the Los Rios Community College District (the "District") on March 5, 2002, for the purpose of submitting a measure to the qualified electors of the District authorizing the issuance of general obligation bonds of the District in the maximum aggregate principal amount of \$250,000,000 (the "Bonds"), and more than 55% of the votes cast at said election were in favor of the issuance of the Bonds.

2. The District has previously issued a series of the Bonds designated the "Los Rios Community College District (Sacramento County, California) General Obligation Bonds, Election 2002, Series D" in the aggregate principal amount of \$55,000,000 (the "2002 Series D Bonds"), under Resolution No. 2009-05 adopted by the Board of Trustees of the District of Sacramento on June 17, 2009 (the "2002 Series D Bond Resolution").

3. The District has issued its Los Rios Community College District (Sacramento County, California) 2016 General Obligation Refunding Bonds in the aggregate principal amount \$_____ (the "2016 Bonds") for the purpose of advance refunding a portion of the outstanding 2002 Series D Bonds and thereby realizing financial savings to property tax payers in the District.

4. The Director of Finance of the County of Sacramento acts as paying agent (the "Paying Agent") for the 2002 Series D Bonds under the 2002 Series D Bond Resolution.

5. As a result of the deposit and investment of funds in accordance with this Agreement, the portion of the 2002 Series D Bonds which are refunded will be discharged and defeased in accordance with the 2002 Series D Bond Resolution.

A G R E E M E N T :

In consideration of the premises and the material covenants contained herein, the District and the Escrow Agent hereby agree as follows:

SECTION 1. *Definition of Federal Securities.* As used herein, the term “Federal Securities” means any non-callable United States Treasury notes, bonds, bills or certificates of indebtedness, or any other non-callable obligations the timely payment of which is directly or indirectly guaranteed by the faith and credit of the United States of America.

SECTION 3. *Appointment of Escrow Agent; Establishment of Escrow Fund.* The District hereby appoints the Escrow Agent to act as escrow agent for purposes of administering the funds required to redeem and defease the 2002 Series D Bonds maturing on and after August 1, 2020 (the “Refunded 2002 Series D Bonds”).

The Escrow Agent is directed to establish an escrow fund (the “Escrow Fund”) to be held by the Escrow Agent in trust as an irrevocable escrow securing the payment of the Refunded 2002 Series D Bonds as hereinafter set forth. All cash and Federal Securities in the Escrow Fund are hereby irrevocably pledged as a special fund for the payment of the principal of and interest on the Refunded 2002 Series D Bonds in accordance with the 2002 Series D Bond Resolution.

If at any time the Escrow Agent receives actual knowledge that the cash and Federal Securities in the Escrow Fund will not be sufficient to make any payment required by Section 4 in respect of the Refunded 2002 Series D Bonds, the Escrow Agent shall notify the District of such fact and the District shall immediately cure such deficiency from any source of legally available funds. The Escrow Agent has no liability for any such insufficiency.

SECTION 3. *Deposit and Investment of Amounts in Escrow Fund.* On April 21, 2016 (the “Closing Date”), the District shall cause to be transferred to the Escrow Agent for deposit into the Escrow Fund the amount of \$_____ in immediately available funds, to be derived from the proceeds of the 2016 Bonds.

On the Closing Date, the Escrow Agent shall invest \$_____ of the amounts deposited in the Escrow Fund in the following United States Treasury Securities:

<u>Federal Securities*</u>	<u>Principal Amount</u>	<u>Maturity Date</u>	<u>Coupon</u>	<u>Purchase Price</u>
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* The listed Federal Securities consist of United States Treasury Securities, State and Local Government Series, of the type indicated.

The Escrow Agent shall hold the remaining \$_____ held by it in the Escrow Fund in cash, uninvested.

SECTION 4. *Application of Amounts in Escrow Fund.* The Escrow Agent shall withdraw from the Escrow Fund, and transfer to the Paying Agent, all amounts required to pay the principal of and interest on all of the Refunded 2002 Series D Bonds when due in accordance with the following schedules:

<u>Payment Date</u>	<u>Interest</u>	<u>Redeemed Principal</u>	<u>Total Payment</u>
August 1, 2016			
February 1, 2017			
August 1, 2017			
February 1, 2018			
August 1, 2018			
February 1, 2019			
August 1, 2019			

Any amounts held by the Escrow Agent in excess of the amount needed to pay the principal, interest and redemption price of the Refunded 2002 Series D Bonds in accordance with the foregoing schedules shall be transferred to the Paying Agent and deposited in the Debt Service Fund established for the 2016 Bonds, to be applied to pay debt service next coming due on the 2016 Bonds.

SECTION 5. *Irrevocable Election to Redeem Refunded 2002 Series D Bonds.* The District hereby irrevocably elects to redeem all of the outstanding Refunded 2002 Series D Bonds on August 1, 2019, in accordance with the provisions of Section 2.03(a) of the 2002 Series D Bond Resolution.

The District hereby directs the Paying Agent to give notice of redemption in accordance with the requirements of Section 2.03(d) of the 2002 Series D Bond Resolution, at the expense of the District. The District hereby signifies intention, pursuant to Section 9.02 of the 2002 Series D Bond Resolution, to discharge all indebtedness on the Refunded 2002 Series D Bonds on the Closing Date.

SECTION 6. *Compensation to Escrow Agent.* The District shall pay the Escrow Agent full compensation for its services under this Agreement, including out-of-pocket costs such as publication costs, redemption expenses, legal fees and other costs and expenses relating hereto and, in addition, all fees, costs and expenses relating to the purchase, substitution or withdrawal of any securities after the date hereof. Under no circumstances shall amounts deposited in or credited to the Escrow Fund be deemed to be available for said purposes. The Escrow Agent has no lien upon or right of set off against the cash and securities at any time on deposit in the Escrow Fund.

SECTION 7. *Immunities and Liability of Escrow Bank.* The Escrow Bank undertakes to perform only such duties as are expressly set forth in this Agreement and no implied duties, covenants or obligations shall be read into this Agreement against the Escrow Bank. The Escrow Bank shall not have any liability hereunder except to the extent of its gross negligence or willful misconduct. In no event shall the Escrow Bank be liable for any special, indirect or consequential damages. The Escrow Bank shall not be liable for any loss from any investment made by it in accordance with the terms of this Agreement. The Escrow Bank may consult with legal counsel of its own choice and the Escrow Bank shall not be liable for any action taken or not taken by it in good faith in

reliance upon the opinion or advice of such counsel. The Escrow Bank shall not be liable for the recitals or representations contained in this Agreement and shall not be responsible for the validity of this Agreement, the sufficiency of the Escrow Fund or the moneys and securities to pay the principal of and interest on the Refunded 2002 Series D Bonds.

Whenever in the administration of this Agreement the Escrow Bank shall deem it necessary or desirable that a matter be proved or established prior to taking or not taking any action, such matter may be deemed to be conclusively proved and established by a certificate of an authorized representative of the District and shall be full protection for any action taken or not taken by the Escrow Bank in good faith reliance thereon.

The Escrow Bank may conclusively rely as to the truth and accuracy of the statements and correctness of any opinions or calculations provided to it in connection with this Agreement and shall be protected in acting, or refraining from acting, upon any notice, instruction, request, certificate, document, opinion or other writing furnished to the Escrow Bank in connection with this Agreement and believed by the Escrow Bank to be signed by the proper party, and it need not investigate any fact or matter stated therein.

SECTION 8. *Termination of Agreement.* Upon payment in full of the principal of and interest on the Refunded 2002 Series D Bonds and all fees, expense and charges of the Escrow Bank as described above, this Agreement shall terminate and the Escrow Bank shall be discharged from any further obligation or responsibility hereunder.

SECTION 9. *Execution in Counterparts.* This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

SECTION 10. *Applicable Law.* This Agreement shall be governed by and construed in accordance with the laws of the State of California.

**LOS RIOS COMMUNITY COLLEGE
DISTRICT**

By: _____
Vice Chancellor, Finance

**U.S. BANK NATIONAL
ASSOCIATION**, as Escrow Agent

By _____
Authorized Officer

OFFICIAL NOTICE OF SALE

\$ _____

LOS RIOS COMMUNITY COLLEGE DISTRICT

(Sacramento County, California)

2019 GENERAL OBLIGATION REFUNDING BONDS

NOTICE IS HEREBY GIVEN by the Board of Trustees of the Los Rios Community College District (the "District"), that bids will be received by a representative of the District for the purchase of \$ _____ principal amount of bonds of the District designated the "Los Rios Community College District (Sacramento County, California) 2016 General Obligation Refunding Bonds" (the "Bonds"). Bids will be received in electronic form via BiDCOMP™/Parity® ("Parity") on

TUESDAY, APRIL 5, 2016

or, at the option of the District, on successive days thereafter until acceptance of a bid, in either case at 10:00 a.m. Pacific Time. The District reserves the right to postpone or change the sale date upon 24 hours notice as described below. The Bonds will be issued under the provisions of a Resolution adopted by the Board of Trustees of the District on March 16, 2016 (the "Bond Resolution"), and under the laws of the State of California. The Bonds are more particularly described in the proposed form of the Bond Resolution on file with the District (which is incorporated herein by reference) and copies thereof will be furnished to the bidder upon request.

DESCRIPTION OF THE BONDS

PURPOSE: The proceeds of the Bonds will be applied by the District for the purpose of financing the acquisition and construction of educational facilities to be used for the educational purposes of the District, in accordance with the ballot proposition under which the issuance of the Bonds has been authorized.

ISSUE; BOOK-ENTRY FORM: The Bonds will be issued in the aggregate principal amount of \$ _____ in the form of fully registered Bonds without coupons. The Bonds will be dated as of as of their original delivery, and will be issued in minimum denominations of \$5,000. The Bonds will be issued in a book entry only system with no physical distribution of the Bonds made to the public. The Depository Trust Company, New York, New York ("DTC"), will act as depository for the Bonds which will be immobilized in its custody. The Bonds will be registered in the name of Cede & Co., as nominee for DTC, on behalf of the participants in the DTC system and the subsequent beneficial owners of the Bonds.

MATURITIES: The Bonds will mature, or be subject to mandatory sinking fund redemption, on August 1 in each of the years, and in the amounts, as set forth in the following table. The final principal amount of the Bonds, and the final amount of each maturity of the Bonds, is subject to increase or reduction as described below under the heading "Adjustment of Principal Amounts". *Each bidder must specify in its bid whether,*

for any particular year, the Bonds will mature or, alternately, be subject to mandatory sinking fund redemption in such year.

<u>Maturity Date</u> <u>(August 1)</u>	<u>Principal</u> <u>Amount</u>	<u>Maturity Date</u> <u>(August 1)</u>	<u>Principal</u> <u>Amount</u>
2017		2028	
2018		2029	
2022		2030	
2023		2031	
2024		2032	
2025		2033	
2026		2034	
2027			

PAYMENT PROVISIONS: Interest on the Bonds will be payable on August 1, 2016, and on February 1 and August 1 in each year thereafter (the “Interest Payment Dates”), to the registered owners by check or draft of U.S. Bank National Association, as Paying Agent (the “Paying Agent”) or, in the case of the owner of Bonds in an aggregate principal amount of at least \$1,000,000, at the written request of such owner by wire transfer. Principal of and premium (if any) on any Bond will be paid upon presentation and surrender thereof at the office of the Paying Agent in St. Paul, Minnesota. The principal of and interest and premium (if any) on the Bonds are payable in lawful money of the United States of America.

OPTIONAL REDEMPTION: Bonds maturing on or before August 1, 2026, are not subject to redemption prior to their respective stated maturities. Bonds maturing on or after August 1, 2027, are subject to redemption prior to maturity, at the option of the District, in whole or in part among maturities on such basis as shall be designated by the District and by lot within a maturity, from any available source of funds, on August 1, 2026, and on any date thereafter, at a redemption price equal to 100% of the principal amount of Bonds to be redeemed together with accrued interest thereon to the date fixed for redemption, without premium.

SINKING FUND REDEMPTION: Any bidder may, at its option, specify that one or more maturities of the Bonds will consist of term Bonds which are subject to mandatory sinking fund redemption in consecutive years immediately preceding the maturity thereof, as designated in the bid of such bidder. If the bid of the successful bidder specifies that any maturity of Bonds will be term Bonds, such term Bonds will be subject to mandatory sinking fund redemption on August 1 in each year so designated in the bid, in the respective amounts for such years as set forth above under the heading “MATURITIES”, at a redemption price equal to the principal amount thereof to be redeemed together with accrued interest to the redemption date, without premium.

SECURITY: The Bonds are general obligations of the District, and the District will direct the appropriate officials of each county in which the District is located, including Sacramento County (the “County”), to levy *ad valorem* taxes for the payment of the Bonds and the interest thereon without limitation as to rate or amount.

TAX-EXEMPT STATUS: In the opinion of Jones Hall, A Professional Law Corporation, bond counsel to the District, interest on the Bonds is excluded from gross

income for federal income tax purposes and is not an item of tax preference for purposes of the federal individual and corporate alternative minimum taxes, although it is included in certain income and earnings in computing the alternative minimum tax imposed on certain corporations. In the further opinion of Bond Counsel, such interest is exempt from California personal income taxes. Bidders are referred to the Preliminary Official Statement for a description of the proposed opinion of Bond Counsel. If prior to the delivery of the Bonds either (a) the interest on other obligations of the same type and character shall be declared to be taxable (either at the time of such declaration or at any future date) under any federal income tax laws, either by the terms of such laws or by ruling of a federal income tax authority or official which is followed by the Internal Revenue Service, or by decision of any federal court, or (b) any federal income tax law is adopted which will have a substantial adverse effect upon owners of the Bonds as such, the successful bidder for the Bonds may, at its option, prior to the tender of the Bonds, be relieved of its obligation under the contract to purchase the Bonds, and in such case the deposit accompanying its proposal will be returned.

LEGAL OPINION: The legal opinion of Jones Hall, A Professional Law Corporation, San Francisco, California, approving the validity of the Bonds, will be furnished to the purchaser of the Bonds without cost. A copy of the legal opinion will be appended to each Bond.

FURTHER INFORMATION: A copy of the preliminary Official Statement describing the Bonds, and any other information concerning the proposed financing, will be furnished upon request to the financial advisor to the District (the "Financial Advisor"), as Follows: Dale Scott & Co., 650 California Street, 8th Floor, San Francisco, California 94108, tel: (415) 956-1030. Such information is also available on the website of the Financial Advisor at <http://www.dalescott.com/what-we-do-2/upcoming-financings/>.

MUNICIPAL BOND INSURANCE; BIDDER'S OPTION: The District has applied to certain bond insurance companies for a commitment to issue a policy insuring the payment when due of principal of and interest on the Bonds. Information concerning the availability of municipal bond insurance may be also obtained by contacting the Financial Advisor as described above. In the event the District obtains a commitment for municipal bond insurance, each bidder has the option to elect whether such insurance will be issued. If the winning bidder elects to obtain any policy of municipal bond insurance, the premium for such insurance and the costs of any related ratings will be paid by the bidder, and the District will have no responsibility for payment of such premium and costs.

CERTIFICATE REGARDING MUNICIPAL BOND INSURANCE: If the winning bidder elects to obtain a policy of municipal bond insurance for the Bonds, the bidder will be required to execute and deliver to the District a certificate, in form and substance acceptable to bond counsel, stating that (a) the present value of the fees for the municipal bond insurance policy is less than the present value of expected interest savings as a result of the insurance, determined by using the yield of the Bonds as the discount rate in computing present value; and (b) based on the experience of the purchaser in assisting issuers to obtain municipal bond insurance, the fees for the bond insurance policy do not exceed a reasonable arm's length charge for transfer of the credit risk represented by the insurance and do not include any payment for any direct or indirect services other than the transfer of credit risk.

TERMS OF SALE

RIGHT TO CANCEL, POSTPONE OR RESCHEDULE SALE: The District reserves the right to cancel, postpone or reschedule the sale of the Bonds upon notice published on the website of the Financial Advisor and through the TM3 system, not less than 24 hours before the time for receipt of bids. If the sale is postponed, bids will be received at the above place at such date and hour as set forth in the notice. Failure of any bidder to receive such notice or any other form of notice of canceled, postponed or rescheduled sale will not affect the legality or validity of any sale.

SUBMISSION OF BIDS: Bids will be received electronically as described below, provided that such electronic bid and the good faith deposit (described below), must be received no later than the date and time set for receipt of bids. *All bids must be accompanied by a good faith deposit as more fully described below.*

ELECTRONIC BIDS: The District will accept bids in electronic form through the Parity electronic bidding system. Each bidder submitting an electronic bid agrees by doing so that it is solely responsible for all arrangements with Parity and that Parity is not acting as an agent of the District. Instructions and forms for submitting electronic bids must be obtained from Parity, and the District assumes no responsibility for ensuring or verifying bidder compliance with Parity's procedures. The District will be entitled to assume that any bid received via Parity has been made by a duly authorized agent of the bidder.

Neither the District, the County, the Financial Advisor nor Bond Counsel has any responsibility for proper functioning of the Parity system, for any error contained in any bid submitted electronically, or for failure of any bid to be transmitted, received or opened at the official time for receipt of bids. The official time for receipt of bids will be determined by the District at the place of bid opening, and the District will not be required to accept the time kept by Parity as the official time. The District assumes no responsibility for informing any bidder prior to the deadline for receiving bids that its bid is incomplete, or not received.

MINIMUM PURCHASE PRICE: Each proposal must be for not less than all of the Bonds hereby offered for sale. [The purchase price to be paid for the Bonds by the winning bidder shall not be less than the par value thereof. No bid will be entertained which provides for a purchase price which is less than such amount.]

DESIGNATION OF INTEREST RATES: Each bidder must specify the rate or rates of interest which the Bonds will bear. The maximum rate bid on any Bonds may not exceed 8% per annum. A bidder will be permitted to bid different rates of interest for each maturity of Bonds, but:

- each interest rate specified must be in a multiple of 1/20% or 1/8%;
- no Bond may bear more than one rate of interest;

- interest on each Bond will be computed from the date of original delivery to its stated maturity at the interest rate specified in the proposal, payable on the Interest Payment Dates as set forth above;
- all Bonds maturing at any one time will bear the same rate of interest; and
- the rate of interest bid on any maturity of Bonds may not exceed the rate of interest bid on any other maturity of Bonds by more than three 3% per annum.

DETERMINATION OF BEST BID: The Bonds will be awarded to the responsible bidder whose bid produces the lowest true interest rate on the Bonds. The true interest rate specified in any bid will be that rate which, when used in computing the present worth of all payments of principal and interest to be paid on all Bonds from the date of original delivery (which is assumed to be April 21, 2016) to their respective maturity dates or mandatory sinking fund redemption dates, produces an amount equal to the purchase price specified in such bid. For purposes of computing the true interest rate represented by any proposal, the purchase price specified in such proposal shall be equal to the par amount of the Bonds plus any premium specified in such proposal, and the true interest rate shall be calculated by the use of a semiannual interval of compounding interest based on the Interest Payment Dates for the Bonds.

ADJUSTMENT OF PRINCIPAL MATURITIES: The District reserves the right to increase or decrease the principal amount of any maturity of the Bonds (or, in the case of the term Bonds, the principal amount thereof which is subject to mandatory sinking fund redemption on August 1 in any year). The District will give notice of any such adjustment to the successful bidder as soon as practicable following the notification of award. No such adjustment will alter the basis upon which the best bid is determined.

RIGHT OF REJECTION: The District reserves the right, in its discretion, to reject any and all bids and to the extent not prohibited by law to waive any irregularity or informality in any bid.

PROMPT AWARD: A representative of the District has been authorized to accept the best responsible bid for the purchase of the Bonds and to accept such bid, for and in the name of the District, by notice to the successful bidder. If two or more bids setting forth identical interest rates and premium, if any, are received, such officer may exercise discretion and judgment in making the award and may award the Bonds on a pro rata basis in such denominations as he or she determines. Such authorized representative of the District may also reject any and all bids and waive any irregularity or informality in any bid. Sale of the Bonds will be awarded or all bids will be rejected not later than 24 hours after the expiration of the time prescribed for the receipt of proposals unless such time of award is waived by the successful bidder; provided, that the award may be made after the expiration of the specified time if the bidder does not notify the District in writing of the withdrawal of its proposal.

PLACE OF DELIVERY; CANCELLATION FOR LATE DELIVERY: It is expected that the Bonds will be delivered to DTC for the account of the successful bidder within 21 days from the date of sale thereof. The successful bidder has the right, at the successful bidder's option, to cancel the contract of purchase if the Bonds are not tendered for

delivery within 60 days from the date of the sale thereof, and in such event the successful bidder shall be entitled to the return of the deposit accompanying its bid.

GOOD FAITH DEPOSIT: The winning bidder shall wire a good faith deposit (the "Deposit") in the amount of \$_____ to the Director of Finance of Sacramento County within 24 hours following the notification of award. No interest on the Deposit will accrue to the purchaser. The amount of the Deposit will be applied as a credit towards the payment of the purchase price by the winning bidder. If after the award of the Bonds, the winning bidder fails to complete its purchase on the terms stated in its proposal, the full amount of the good faith deposit will be retained by the District.

PAYMENT OF PURCHASE PRICE: The successful bidder will be required to pay the purchase price of the Bonds, less the good faith deposit made under the preceding paragraph, in funds which are immediately available to the Director of Finance of Sacramento County. Such payment shall be made on the date of original delivery of the Bonds by the District to DTC.

STATEMENT OF TRUE INTEREST RATE: Each bidder is requested, but not required, to state in its proposal the percentage true interest rate represented by its proposal, determined as described above, which will be considered as informative only and not binding on either the bidder or the District.

CERTIFICATION OF REOFFERING PRICE: The winning bidder will be required, as a condition to the delivery of the Bonds by the District, to deliver to the County and the District a certificate identifying the prices at which it reasonably expects to initially offer each maturity of the Bonds to the general public (the "Initial Offering Prices") as of the date of purchase of the Bonds (the "Sale Date"). The winning bidder will also be required, on or prior to the date of issue of the Bonds, to actually offer 100% of each maturity of the Bonds to the general public in a bona fide public offering for prices equal to or less than the Initial Offering Prices. As of the date of issue of the Bonds, the winning bidder be required execute a certificate to be prepared by Bond Counsel which states: (a) the reoffering prices of the Bonds, (b) that, as of the Sale Date, taking into account market conditions, the winning bidder had no reason to believe any of the Bonds would be initially sold to the general public at prices greater than the Initial Offering Prices, (c) that, as of the Sale Date, at least 10% of each maturity of the Bonds was initially sold to the general public for the respective Initial Offering Prices, other than specifically identified maturities of the Bonds, and (d) that, in the opinion of the winning bidder, the Initial Offering Prices do not exceed the fair market value of said maturities of the Bonds to the general public as of the Sale Date.

NO LITIGATION: There is no litigation pending concerning the validity of the Bonds, the corporate existence of the District, or the entitlement of the District officers to their respective offices, and the purchaser will be furnished a no-litigation certificate certifying to the foregoing as of and at the time of delivery of the Bonds.

CUSIP NUMBERS: It is anticipated that CUSIP numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bonds nor any error with respect thereto will constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the Bonds in accordance with the terms hereof. All expenses in relation to the printing of CUSIP numbers on the Bonds will be paid for by the District,

except that the CUSIP Service Bureau charge for the assignment of said numbers will be the responsibility of and shall be paid for by the purchaser.

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION FEES: All fees payable to the California Debt and Investment Advisory Commission in connection with the issuance of the Bonds are the sole responsibility of the purchaser of the Bonds.

OFFICIAL STATEMENT: The District has approved a Preliminary Official Statement relating to the Bonds. Copies of such Preliminary Official Statement will be distributed to any bidder, upon request, prior to the sale in a form "deemed final" by the District for purposes of Rule 15c2-12 under the Securities Exchange Act of 1934 (the "Rule"). Within seven business days from the sale date, the District will deliver to the purchaser copies of the final Official Statement, executed by an authorized representative of the District and dated the date of delivery thereof to the purchaser, in sufficient number to allow the purchaser to comply with paragraph (b)(4) of the Rule and to satisfy the Municipal Securities Rulemaking Board (the "MSRB") Rule G-32 or any other rules adopted by the MSRB, which shall include information permitted to be omitted by paragraph (b)(1) of the Rule and such other amendments or supplements as are approved by the District (the "Final Official Statement"). The purchaser agrees that it will not confirm the sale of any Bonds unless the confirmation of sale is accompanied or preceded by the delivery of a copy of the Final Official Statement. The District will furnish to the successful bidder, at no charge, not more than 125 copies of the Official Statement for use in connection with any resale of the Bonds.

CERTIFICATE REGARDING OFFICIAL STATEMENT: A responsible officer of the District will certify to the original purchaser of the Certificates, as a condition of closing, that based on such officer's participation in the preparation of the Official Statement, nothing has come to his or her attention to lead him or her to believe that the Official Statement (except for certain financial statements, statistical data and other information) contains any untrue statement of a material fact or omits to state any material fact necessary in order to make the statements therein, in the light of the circumstances under which they were made, not misleading.

CONTINUING DISCLOSURE. In order to assist bidders in complying with S.E.C. Rule 15c2-12(b)(5), the District has committed to undertake, under the Bond Resolution and a Continuing Disclosure Certificate, to provide certain annual financial information and notices of the occurrence of certain events, if material. A description of this undertaking is set forth in the preliminary Official Statement and will also be set forth in the final Official Statement. Such Continuing Disclosure Certificate will be a document required to be delivered at closing by the District, and the failure by the District to deliver such document in form and substance acceptable to Bond Counsel and the successful bidder will relieve the successful bidder of its obligation to purchase the Bonds.

GIVEN by order of the Board of Trustees of the Los Rios Community College District by resolution adopted March 16, 2016.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Los Rios Leadership in Regional Education Alignment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

BACKGROUND

A major focus of the Los Rios Board of Trustees is increasing alignment in the capital region between K-12 school districts, the Los Rios colleges, and four-year university partners including Sacramento State University and the University of California at Davis. Los Rios received a grant from the Foundation for California Community Colleges to explore a regional collaboration to increase alignment across the ecosystem of education in the capital region. The focus of the grant is on a collective impact process. The grant has made possible a partnership with Align USA, a group based in Nashville, Tennessee, and Valley Vision to develop a process to engage the community and business leaders. For many years, Los Rios has participated in the NextEd organization. NextEd is an auxiliary organization of the Sacramento Metro Chamber of Commerce focused on collaboration between the education and business communities. In recent discussion of future direction, a consensus has emerged that NextEd must undergo a fundamental shift to build the capacity needed to accomplish the goals.

STATUS:

Los Rios has been actively engaged in the collective impact process and the reimagining of NextEd. The Chancellor will be joined by regional leaders to provide an overview of the regional education alignment.

RECOMMENDATION:

This item is presented for the Board of Trustees' information and discussion.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 16, 2016

SUBJECT:	Building towards the Future: The Tiny House Competition	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Edward C. Bush <i>Edward C. Bush</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

BACKGROUND:

In 2014, CRC was selected as one of 13 colleges (4 community colleges and 9 four year schools) to participate in SMUD’s Tiny House Competition, a two year long process. The competition will be judged this fall on categories including architectural design, livability, communication, affordability, energy efficiency and balance.

STATUS:

The Tiny House Competition demonstrates the collaborative culture of CRC with local industry, workforce partners and our public utility. It also highlights CRC’s commitment to environmental sustainability and ability of our students to successfully compete with students from universities. Tiny House student participants design and construct a small, net zero residential building that incorporates the latest advancements in building design and efficiency. Teams from colleges and universities across the state of California compete for awards in 10 different categories, each with an attached monetary award. This year, our students will be competing against their counterparts at schools such as Cal Poly, San Luis Obispo, UC, Berkeley and the University of Southern California. The project is interdisciplinary, pulling students from the Architecture, Architectural Design Technology, Building Inspection Technology, Construction and Construction Management Technology programs. The program serves as a workforce simulation, mimicking real-world conditions in the building trades industries where professionals and skilled tradespeople interact on building projects. Student participants from the Architecture and Architectural Design Technology departments walk away from the project with an actual constructed design that they can add to their portfolios when applying for transfer to 4-year programs. Student participants from the Building Inspection program apply plan review skills while the Construction Management students estimate the cost of the project. The Construction program students learn skills in green building and energy efficient construction that make them highly employable in our rebounding residential construction market.

RECOMMENDATION:

This item is presented to the Board of Trustees for information and discussion.