

# LOS RIOS COMMUNITY COLLEGE DISTRICT



## BOARD MEETING AGENDA

Wednesday, April 13, 2016

5:30 pm

### MEETING LOCATION:

Los Rios Community College District  
Board Room  
1919 Spanos Court  
Sacramento, CA 95825

<b>1. CALL TO ORDER</b>	Board President
<b>2. ORAL COMMUNICATIONS</b> <i>The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
<b>3. CONSENT CONSIDERATIONS</b> <i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: March 4-5 and 16, 2016	Brian King
B. Curriculum Proposals: ARC/CRC/FLC/SCC	Susan Lorimer
C. Resolution No. 2016-05: Authorizing Execution of a Contract from the Sacramento Employment and Training Agency (Veterans' Employment Assistance Program)	Susan Lorimer
D. Non-Substantive Board Policy Revisions: News Media Communication (P-1111)	JP Sherry
E. Board Policy Revision: Compensation and Reimbursement (P-3221)	JP Sherry
F. Board Policy Revision: Administrative (P-4111)	JP Sherry
G. Board Policy Creation: Recruitment: College President (P-9123); Initial Selection: College President (P-9124)	JP Sherry
H. Board Policy Revision: Assignment to Faculty (P-9136)	JP Sherry
I. Naming of Sacramento City College Photography Gallery	Brian King
J. Disposition of Stale District Records	Theresa Matista
K. Ratify: Grants and Contracts Awarded	Susan Lorimer
L. Ratify: New Contracts and Renewals	Theresa Matista
M. Ratify: Affiliation and Other Agreements	Theresa Matista
N. Ratify: Bid Transactions	Theresa Matista
O. Disposition of Surplus Equipment - Salvage Value Greater Than \$5,000	Theresa Matista
P. Disposition of Surplus Equipment	Theresa Matista
Q. Purchase Orders, Warrants, Checks and Wires	Theresa Matista
R. Regular Human Resources Transactions	Brian King
<b>4. ACTION</b>	
A. Resolution 2016-06: District General Election	Brian King

<b>5. INFORMATION</b>	
A. Los Rios Safety and Security Update	Theresa Matista
B. Los Rios Sustainability Program Update	Theresa Matista

**6. BOARD MEMBER REPORTS**

**7. FUTURE AGENDA ITEMS**

<p><b>8. REPORTS and COMMENTS</b></p> <ul style="list-style-type: none"> <li>▪ Student Association</li> <li>▪ Classified Senate</li> <li>▪ Academic Senate</li> <li>▪ Other Recognized Constituencies</li> <li>▪ Chancellor’s Report</li> </ul>
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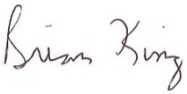
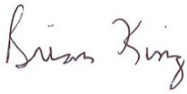
**9. ADJOURNMENT**

<b>LOS RIOS BOARD OF TRUSTEES</b>			
<b>Deborah Ortiz</b> President ▪ Area 6	<b>Ruth Scribner</b> Vice President ▪ Area 4	<b>Dustin Johnson</b> ▪ Area 1 <b>Robert Jones</b> ▪ Area 2 <b>John Knight</b> ▪ Area 3	<b>Pamela Haynes</b> ▪ Area 5 <b>Kay Albiani</b> ▪ Area 7 <b>Cameron Weaver</b> ▪ Student Trustee
<p>Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.</p> <p style="text-align: center;">May 11, 2016 ▪ Regular Board Meeting ▪ Location: American River College</p>			
<p>Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: <a href="http://www.losrios.edu">www.losrios.edu</a></p>			
<b>Help Us Help You</b>			
<p>Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).</p>			

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Board Meeting Minutes: March 4-5 and 16, 2016	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**STATUS:**

The minutes of the Board of Trustees meetings held on March 4-5 and 16, 2016 are attached for Board review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meetings held on March 4-5 and 16, 2016.



## LOS RIOS COMMUNITY COLLEGE DISTRICT

Board of Trustees Retreat

Friday, March 4, 2016 - 5:30 pm

Saturday, March 5, 2016 - 9:00 am

### **FRIDAY, MARCH 4, 2016**

#### **1. CALL TO ORDER**

The board retreat was called to order by President Ortiz at 5:30 p.m., in the Main Conference Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

#### ***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Brian King, Chancellor

#### **2. ORAL COMMUNICATIONS**

There were no oral communications.

#### **3. FUTURE DIRECTIONS DISCUSSION**

- A. State and Los Rios Budget & Enrollment Update
- B. Sacramento City College President Hiring Process Update
- C. Succession Planning
- D. Board Requested Information Items and Future Agenda Items
- E. Strategic Timeline for Student Access/Success: Major Initiatives for LRCCD
- F. Board and Chancellor Midyear Achievements Update
- G. Board Self-Evaluation

#### **ADJOURNMENT**

President Ortiz adjourned the meeting at 7:32 p.m. until Saturday, March 5, 2016 at 9:00 a.m.

### **SATURDAY, MARCH 5, 2016**

President Ortiz called the meeting to order at 9:00 a.m.

#### **4. UPDATE AND DISCUSSION OF DISTRICT STRATEGIC PLAN:**

##### **Strategic Planning Update**

The Weiss Group provided an update on the District's strategic planning process since the Board's workshop in November 2015. The plan is on schedule to be presented to the Board at its May 2016 meeting.

The Board of Trustees reviewed information and discussed items related to the District Strategic Plan as follows:

##### **A. STUDENT SUCCESS**

1. Folsom Lake College
2. Sacramento City College
3. American River College
4. Cosumnes River College

##### **B. TEACHING AND LEARNING EFFECTIVENESS**

1. Accreditation Update
2. Adult Education Update

##### **C. ACCESS AND GROWTH**

1. Building/Bond Program Update

##### **D. COMMUNITY, ECONOMIC AND WORKFORCE DEVELOPMENT**

1. Resource Development Update

##### **E. ORGANIZATIONAL EFFECTIVENESS**

1. Annual Employee Statistics

#### **5. OPEN BOARD DISCUSSION**

The Board discussed a number of issues related to the future of the District and asked staff to provide information on those items at future meetings.

#### **6. ADJOURNMENT**

President Ortiz adjourned the meeting at 12:50 p.m.

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**Brian King**

Chancellor and Secretary to the Board of Trustees



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, March 16, 2016**

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Winn Center Community Room at Cosumnes River College, 8401 Center Parkway, Sacramento, California.

### ***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Mr. Cameron Weaver, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

The following Sacramento City College faculty members from the Physics department addressed the Board of Trustees regarding the Mohr Hall rebuild:

1. Michael Richardson
2. Doug Copely
3. Kathryn Stanton
4. Forrest Newman
5. Liam McDaid

President Ortiz pulled Information Item 6.A to the top of the agenda.

## **6. INFORMATION**

### ***A. Los Rios Leadership in Regional Educational Alignment***

The following regional leaders provided an update on the collective impact process and education alignment in the capital region:

- Dave Gordon, Sacramento County Office of Education
- Beth Kay, Foundation for California Community Colleges
- Bill Mueller, Valley Vision

- Peter Tateishi, Sacramento Metro Chamber
- Gary King, NextEd Board of Directors

### 3. CONSENT CONSIDERATIONS

*A motion was made by Ms. Haynes, seconded by Ms. Albiani, that the Board of Trustees approve Consent Consideration items A through K.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

A. Board Meeting Minutes: February 17, 2016

*That the Board of Trustees approve the minutes of the meeting held on February 17, 2016.*

B. Curriculum Proposals: ARC/CRC/FLC/SCC

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.*

C. Claim for Damages: Kenna Powell

*That the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.*

D. Claim for Damages: Carla Ringgold

*That the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.*

E. Ratify: Grants and Contracts Awarded

*That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to Board Policy 8315.*

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Prop 39 Program Improvement Fund – Sub Award <ul style="list-style-type: none"><li>• Funds to enhance green/clean technology programs.</li><li>• 11/1/2015 through 5/30/2016</li><li>• Administrator: Bob Johnson, Dean, Careers &amp; Technology</li></ul>	CRC	\$24,171	CCCCO

F. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the March board agenda packet pursuant to Board Policy 8315.

G. Ratify: Bid Transactions

That the Board of Trustees ratify the bid transactions as listed herein pursuant to Board Policy 8315.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
14013	FLC Rancho Cordova Center	\$73,204.00	7	Roebbelen Contracting, Inc.	\$12,018,407
15022	SCC Rodda Hall North 3 <sup>rd</sup> Floor Remodel	\$66,415.00	2	American River Construction	\$2,245,865
16003	ARC Athletic Field Construction	\$48,052.00	1	Diede Construction	\$5,775,052

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
15038	CRC B5 104 Photo Studio Conversion	8	1/28/16	Abide Builders	\$417,000.00

H. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the March board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

I. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of December 16, 2015 through January 15, 2016.

PURCHASE ORDERS		
General Fund	0001085103-0001085452	\$ 1,395,277.18
	-	
Capital Outlay Fund	0003016619-0003016673	
	-	
Child Development Fund	0006000766-0006000768	
Self-Insurance Fund	-	
WARRANTS		
General Fund	725959-727415	\$ 11,140,315.81
General Fund-ARC Instructional Related	005946-006050	
General Fund-CRC Instructional Related	022084-022133	
General Fund-FLC Instructional Related	030791-030809	
General Fund-SCC Instructional Related	044887-044967	



Capital Outlay Fund	830536-830620	
Child Development Fund	954173-954185	
Self-Insurance Fund	976293-976295	
Payroll Warrants	296623-298033	\$ 17,943,653.24
Payroll-Direct Deposit	771189-775693	
February Leave Process	298034-300889	
Payroll Vendor Warrants	59814-59971	
CHECKS		
Financial Aid Disbursements	2211758-2238229	\$ 22,257,787.78
Clearing Checks	2603-2607	\$ 808.75
Parking Checks	2924-2924	\$ 33.00
Bookstore Fund – ARC	30160-30233	\$ 1,369,009.36
Bookstore Fund – CRC	026531-026568	
Bookstore Fund – FLC	9238-9273	
Bookstore Fund – SCC	048065-048140	
Student Clubs Agency Fund – ARC	4841-4882	\$ 114,700.77
Student Clubs Agency Fund – CRC	3889-3912	
Student Clubs Agency Fund – FLC	2044-2054	
Student Clubs Agency Fund – SCC	3291-3312	
Foundation – ARC	4689-4754	\$ 110,712.23
Foundation – CRC	2023-2045	
Foundation – FLC	1061-1086	
Foundation – SCC	3562-3565	
Foundation – DO	0732-0734	
Associated Students Trust Fund – ARC	0767-0769	\$ 973.86
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0560-0564	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3695-3750 Manual Checks 9124-9124	\$ 288,789.16
WIRES		
Board of Equalization	-	\$ 10,000.00
PARS	-	\$ -
Vendors	-	\$ -
Backup Withholding	-	\$ 524.70
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -

J. Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2015-16

That the Board of Trustees approve and certify the 2015-16 EEO Fund Certification Form

K. Regular Human Resource Transactions

That the Board of Trustees approve the human resources transactions listed in the March board agenda packet.

#### 4. FIRST READING

- A. Board Policy Creation: Recruitment: College President (P-9123); Initial Selection: College President: (P-9124)

Creation of new board policies were presented to the Board as first reading for review and discussion.

- B. Board Policy Revision: Compensation and Reimbursement (P-3221)

Revision to board policy was presented to the Board as first reading for review and discussion.

- C. Board Policy Revision: Administrative (P-4111)

Revision to board policy was presented to the Board as first reading for review and discussion.

- D. Board Policy Revision: Assignment to Faculty (P-9136)

Revision to board policy was presented to the Board as first reading for review and discussion.

#### 5. ACTION

- A. Board Representative to College Graduation Programs: May 18

*A motion was made by Mr. Knight, and seconded by Ms. Albiani, that the Trustees be appointed to attend the college graduation programs as follows:*

ARC	Dustin Johnson, Cameron Weaver
CRC	Ruth Scribner, Kay Albiani
FLC	John Knight
SCC	Pam Haynes, Deborah Ortiz

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

- B. 2016 CCCT Board Election

*A motion was made by Ms. Albiani, and seconded by Mr. Johnson, that the Board of Trustees approve the list of nominations for the CCCT Board of Directors listed below:*

1. Mary Figueroa, Riverside CCD
2. Linda Wah, Pasadena CCD
3. Carmen Avalos, Cerritos CCD

4. Kenneth Brown, El Camino CCD
5. Sally Biggin, Redwoods CCD
6. Louise Jaffe, Santa Monica CCD
7. Jerry Hart, Imperial CCD
8. Cy Gulassa Peralta CCD

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Abstain*

C. Resolution No. 2016-03: Support of California Assembly Bill 1721 – Student Financial Aid: Cal Grant Program

*A motion was made by Ms. Haynes, and seconded by Mr. Weaver, that the Board of Trustees adopt Resolution No. 2016-03 in support of California Assembly Bill 1721 – Student Financial Aid: Cal Grant Program*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

D. Resolution No. 2016-04: Measure A- Series D Bond Refunding

*A motion was made by Mr. Weaver, and seconded by Mr. Johnson, that the Board of Trustees approve Resolution No. 2016-04 approving the issuance and sale of the 2016 General Obligation Refunding Bonds in the principal amount of not to exceed \$48,000,000 for the purpose of refunding the outstanding series D bonds, and approving related actions and documents, including the Preliminary Official Statement relating to the refunding bonds.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

## **6. INFORMATION**

A. Los Rios Leadership in Regional Educational Alignment

This information item was presented at the beginning of the meeting.

B. Building Toward the Future: The Tiny House Competition

Cosumnes River College representatives provided an update on CRC's participation in SMUD's Tiny House Competition, a two-year long process in which collaboration across disciplines and with local industry and workforce partners plays a key role. The competition will be judged this fall.

## 7. BOARD MEMBER REPORTS

Trustee Johnson served on the District Office Accreditation Site Visit Team at Los Angeles Community College District.

Trustee Haynes attended the Asian and Hispanic Chamber dinners, and participated in a Santa Monica College Alumni Spotlight Interview, as well as a Student Equity Summit.

Trustees Scribner and Albiani attended the Harris Center's 5 Year Anniversary Gala.

Trustees Haynes and Knight attended the Regional TransitAction Awards.

Trustees Ortiz and Haynes participated in a Women's History Month panel discussion at American River College.

Trustee Ortiz also shared details about the upcoming Latino-Jewish "Stories of Immigration" Forum on April 17.

Trustees reported their participation in the RC 2020 welcome and finale events during the group's visit.

## 8. FUTURE AGENDA ITEMS

As a follow up to the board retreat, Trustee Haynes requested a future report of measurable data to demonstrate how well our students are doing across colleges.

## 9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Tony Tran, President, Cosumnes River College Student Association

April Robinson, President, Cosumnes River College Classified Senate

Carlos Lopez, President, Folsom Lake College Academic Senate

### Chancellor's Report:

Chancellor King acknowledged Trustee Haynes as the newest member of the California Board of Governors. He also shared background information on the recent RC 2020 visit and current accreditation matters.

**ARC:** American River College student Niloofar Radgoudarzi was selected as a 2016 Coca-Cola Community College Academic Team Silver Scholar! Niloofar’s selection was based on scores the student earned in the All-USA Community College Academic Team competition, for which more than 1,900 applications were received this year.

**CRC:** Cosumnes River College Baseball Coach Tony Bloomfield was recently recognized for winning his 700th game. On February 26, the Hawks won a series opener against Gavilan College by a score of 10 to 3. The victory was the Hawks’ 10th straight to open the 2016 season. It was also a milestone for Coach Bloomfield as it was his 700th win of a coaching career that spans 25 years, both at L.A. Harbor College and CRC. His career record to date is 700 wins, 404 losses and 2 ties. Since coming to CRC in 1998, Coach Bloomfield’s CRC teams have made it to First Round in the State Championships four times, Regional Finals three times, Super-Regionals seven times and won the State Championship in 2012.

**FLC:** Folsom Lake College’s Rancho Cordova Center was named the 2015 “Transit Oriented Development of the Year” by Sacramento Regional Transit. Mike Wiley, General Manager/CEO of Regional Transit, presented the Los Rios team with the prestigious award at the 8th Annual State of RT Breakfast and TransitAction Awards on March 9. The annual awards program recognizes models of excellence that have made a significant and positive impact to public transit. The location for the new center was specifically selected due to its proximity to the adjacent Mather Field/Mills Station light rail. This central location provides students from across the region easier access to educational services provided by the center.

**SCC:** Sacramento City College’s West Sacramento Center is excelling in community engagement! In February, the center hosted the first Yolo County African American Leadership Conference for middle and high school students. More than 100 youth and their parents participated in the workshops. The Yolo County Office of Education and UC Davis led the planning and organization of the event. Additionally, the West Sac Center is partnering with YoloArts and the Yolo County Veterans Service Office to host a three-city traveling art exhibit to celebrate veterans. “Positive Reflections: From Combat to Community,” features works inspired and created by veterans. The show opens at the West Sac Center on Friday, April 8, and will be accompanied by a Veterans Resource Fair from 1 p.m. to 6 p.m. and artists’ reception from 4 p.m. to 6 p.m.

Chancellor King announced the following retirements:

Retirement			Years of Service
Raymond Salladarre	Hospitality Management Professor	ARC	13
Herbert Bell	Engineering Professor	ARC	27
Katherine McLain	Dean of College Planning and Research	CRC	30
Gary Herrlinger	Design Technology Professor	ARC	31
Donald Fredricks	Head Custodian	SCC	35+
Debra Campbell	Library/Media Technical Assistant	ARC	41+
Barbara Nuss	Library/Media Technical Assistant	CRC	42+

## **10. CLOSED SESSION**

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 8:05 pm: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

A. Pursuant to Government Code section 54957, Complaint Against Public Employee

*Closed Session Adjourned: 8:20 pm*

*Open Session: 8:21 pm*

## **11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

*In closed session, under item 10A, the Board of Trustees voted to reject the appeal of a claim of discrimination filed by the student. The Board voted to reject this claim by a vote of 7 to 0.*

## **12. ADJOURNMENT**

*A motion was made by Ms. Scribner, seconded by Ms. Albiani, that the meeting be adjourned.*

*Motion carried; 4:0*

President Ortiz adjourned the meeting at 8:22 p.m.

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### **BRIAN KING**



Chancellor and Secretary to the Board of Trustees

*Draft Minutes presented to the Board of Trustees: April 13, 2016.*  
*jd*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Susan L. Lorimer	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the March 19, 2016 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Al Ahmadi, Joe Gilman, Bill Simpson (Chair), Marie Schirmer, Colleen Owings; Cosumnes River College – Brian Noel, Lee Weathers-Miguel, Amanda Wolcott-Paskey, Whitney Yamamura; Folsom Lake College – Eric Wada, John Alexander, Monica Pactol; Sacramento City College – Dyan Pease, Brett Thomas, Richard Yang, Mary Turner; District Senate – Ginni May; Articulation Officer – Lynn Fowler; District Office – Jamey Nye; and Student Representative: Daniel Moreno.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City colleges.

# Los Rios Community College District

## Recommendation for Adoption by the Board of Trustees

Apr 13, 2016

### COURSE PROPOSALS

#### Course Deletions

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##### *American River College*

1. **FIRE 1550 Post Licensure/Certification Out-of-Hospital Skills: Cardiac (0.50 units)**

**Justification:** This course is being moved into the PMED designator.

2. **FIRE 1551 Post Licensure/Certification Out-of-Hospital Skills: BLS & Airway (0.50 units)**

**Justification:** This course is being moved into the PMED designator.

3. **FIRE 1552 Post Licensure/Certification Out-of-Hospital Skills: Trauma (0.50 units)**

**Justification:** This course is being moved into the PMED designator.

4. **FIRE 1553 Post Licensure/Certification Out-of-Hospital Skills: Pediatric Care (0.50 units)**

**Justification:** This course is being moved into the PMED designator.

5. **LA 340 Techniques of Interview (1.00 unit)**

**Justification:** This course's content is now covered in other courses.

6. **SILA 499 Experimental Offering in Sign Language Studies (0.50 - 4.00 units)**

**Justification:** This course has been moved to the new DEAF designator so the old SILA version is being deleted.

7. **SOCS 310 International Studies - Peace and Conflict Studies (3.00 units)**

**Justification:** This course is now IS 310 and no longer offered as SOCS 310.

8. **SOCS 312 International Studies - Current International Development Issues (3.00 units)**

**Justification:** This course is now IS 312 and no longer offered as SOCS 312.



1. **GEOG 335.1 Fundamentals of Geographic Information Systems (1.00 unit)**

**Justification:** As a result of program review, we decided that this material was best taught as one unified course (Geog 335), rather than as three separate courses.

2. **GEOG 335.2 Intermediate GIS (1.00 unit)**

**Justification:** As a result of program review, we decided that this material was best taught as one unified course (Geog 335), rather than as three separate courses.

3. **GEOG 335.3 Projects Using GIS (1.00 unit)**

**Justification:** As a result of program review, we decided that this material was best taught as one unified course (Geog 335), rather than as three separate courses.

4. **RTVF 301 Introduction to Telecommunication (3.00 units)**

**Justification:** As a result of Program Review, it was determined that new courses better fit the needs of the department. The addition of RTVF 304 Introduction to Multimedia and 306 Introduction to Media Aesthetics and Cinematic Arts to the RTVF curriculum provide more specialized introductory coursework for our students and better preparation for the future direction for the Radio, Television and Film industries.

5. **SILA 305 American Sign Language 1 (4.00 units)**

**Justification:** All SILA courses have been moved to the new designator, DEAF. SILA 305 is now DEAF 310.

6. **SILA 306 American Sign Language 2 (4.00 units)**

**Justification:** All SILA courses have been moved to the new designator, DEAF. SILA 306 is now DEAF 312.

7. **SILA 315 American Sign Language 3 (4.00 units)**

**Justification:** All SILA courses have been moved to the new designator, DEAF. SILA 315 is now DEAF 314.

8. **SILA 316 American Sign Language 4 (4.00 units)**

**Justification:** All SILA courses have been moved to the new designator, DEAF. SILA 316 is now DEAF 316.

9. **SILA 338 American Sign Language for Use with Infants and Young Children (3.00 units)**

**Justification:** All SILA courses have been moved to the new designator, DEAF. SILA 338 is now DEAF 353.

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*Folsom Lake College*

1. **GEOL 351 Introduction to Mineralogy (3.00 units)**

**Justification:** Mineralogy is a resource intensive course with little local demand and after consultation with area geologists and local geology faculty we have decided to remove it from the catalog.

2. **PACT 350 Golf I (1.00 unit)**

**Justification:** This course is being deleted to meet accreditation standards.

3. **SPORT 367 Off Season Conditioning for Softball (3.00 units)**

**Justification:** This course was replaced with SPORT 366 in order to align with curriculum at the sister colleges.

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*Sacramento City College*

1. **CISW 321 Web Site Development using Dreamweaver (3.00 units)**

**Justification:** This course is no longer offered, and students are exposed to Dreamweaver in the CISW 320 course as a common editor.

2. **CISW 440 XML: Introduction to Extensible Markup Language (2.00 units)**

**Justification:** This course is no longer offered because the topic has become outdated technology.

3. **SILA 305 American Sign Language 1 (4.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

4. **SILA 306 American Sign Language 2 (4.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

5. **SILA 315 American Sign Language 3 (4.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

6. **SILA 316 American Sign Language 4 (4.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

7. **SILA 330 Introduction to Deaf Culture (3.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

8. **SILA 331 Deafhood Seminar 1 (3.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

9. **SILA 332 Educating Deaf People (3.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

10. **SILA 334 Sign Language for Educators (1.00 unit)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

11. **SILA 336 Sign Language for Health Care Personnel and Health Care Students (1.00 unit)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

12. **SILA 495 Independent Studies in Sign Language Studies (1.00 - 3.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

13. **SILA 499 Deafhood Seminar (0.50 - 4.00 units)**

**Justification:** This course has been deleted because the department has moved from the SILA designator to the new DEAF designator.

## **New to District Courses**

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### *American River College*

1. **ARTNM 373 Storyboarding (3.00 units)**

*Prerequisite:* ART 300 with a grade of "C" or better

*Advisory:* ARTNM 372 with a grade of "C" or better

*36.00 hours lecture, 54.00 hours laboratory*

This course introduces the storyboarding process for a range of industries, from film and game entertainment to the industrial and medical industries. It includes creating artwork for the visual interpretation of scripts and provided concepts, as well as developing original ideas. In addition, conceptual exercises, drawing practice, and the use of cinematic rules used in the industry are covered. Topics also include scale and camera angle, camera movement, character staging, composition, basic editing processes, creating animatics, and story reels.

**Justification:** This course will be a part of the 2D Animation and 3D Animation certificate, as well as the Art New Media degree. This course is fundamental to the building of skill and knowledge of visual storytelling. It is critical to the local industries of game, film, medical visualization, and more.

2. **CARPT 270 Mill Cabinet Safety and Tool Skills (1.50 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Must be a registered Mill Cabinet Apprentice.

*24.00 hours lecture, 12.00 hours laboratory*

This course introduces Mill Cabinet Apprentices to materials, safety hazards, and the safe use of hand and power tools on job sites.

**Justification:** This course is part of a new apprenticeship program we are creating at American River College. It is a required course in the State of California mandated Mill Cabinet Apprenticeship program, covering safety.

3. **CARPT 271 The Mill Cabinet Apprentice and the Trade (1.50 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Must be a registered Mill Cabinet Apprentice.

*24.00 hours lecture, 12.00 hours laboratory*

This course covers the history of Mill Cabinet Apprentice and the trade. Topics include wages and benefits, workers' compensation, personal finances, job placement, collective bargaining, working conditions, and labor-management relations as they pertain to unions, contractors, and cooperatives.

**Justification:** This course is part of a new apprenticeship program we are creating at American River College. It is a required course in the State of California mandated Mill Cabinet Apprenticeship program, covering the apprentice's responsibilities.

4. **CARPT 272 Math for the Trades (2.00 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Must be a registered Mill Cabinet Apprentice.

*36.00 hours lecture*

This course covers mathematics applications in the mill cabinet trade with specific focus on mathematical processes related to the production requirements of the industry.

**Justification:** This course is part of a new apprenticeship program we are creating at American River College. It is a required course in the State of California mandated Mill Cabinet Apprenticeship program, covering math applications.

5. **CARPT 273 Basic Cabinet Making (1.50 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Must be a registered Mill Cabinet Apprentice.

*24.00 hours lecture, 12.00 hours laboratory*

This course introduces Mill Cabinet Apprentices to basic cabinetry building procedures per industry standards.

**Justification:** This course is part of a new apprenticeship program we are creating at American River College. It is a required course in the State of California mandated Mill Cabinet Apprenticeship program.

6. **CARPT 274 Basic Blueprint Reading Mill Cabinet (1.50 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Must be a registered Mill Cabinet Apprentice.

*24.00 hours lecture, 12.00 hours laboratory*

This course introduces Mill Cabinet Apprentices to blueprint terminology and interpretation.

**Justification:** This course is part of a new apprenticeship program we are creating at American River College. It is a required course in the State of California mandated Mill Cabinet Apprenticeship program, covering blueprint reading.

7. **NATR 324 Field Studies: Birds and Plants of the High Sierra (1.50 units)**

*Prerequisite:* None.

*9.00 hours lecture, 54.00 hours laboratory*

This field study course focuses on identification, distribution, abundance, ecological relationships, and conservation of bird and plant communities of the High Sierra. Primary environments explored include montane chaparral, riparian woodland, coniferous forest, montane bog and fen, rocky outcrop, montane meadow, subalpine woodland, and alpine tundra. Emphasis is placed on the natural history and life history characteristics of common birds and plants, as well as rare and endangered species and their conservation challenges. Field trips are required.

**Justification:** This course provides a unique, rigorous, and field-based introduction to important biological communities of the higher elevations of our diverse Sierra Nevada mountains.

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***Cosumnes River College***

1. **AMT 323 Alternative Fueled/Hybrid Vehicle Safety/Service (1.00 unit)**

*Prerequisite:* AMT 303 and 324 with grades of "C" or better

*Corequisite:* AMT 321

9.00 hours lecture, 27.00 hours laboratory

This lab-focused course will introduce the student to proper techniques needed to inspect and service a variety of alternative fueled and hybrid vehicles.

**Justification:** AMT advisory committee has requested a course focused on servicing hybrid vehicles. Over 10% of passenger cars sold in Sacramento area are using alternative fuels or hybrid electric vehicle technology, and the market for these vehicles is forecast to grow.

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**Folsom Lake College**

1. **HEED 302 Introduction to Public Health (3.00 units)**

*Prerequisite:* None.

54.00 hours lecture

This course provides an introduction to the discipline of Public Health. Students will gain an understanding of the basic concepts and terminologies of public health as well as the history of public health officials and agencies. The course will provide an overview of the functions of various health professions and institutions as well as an in-depth examination of the core disciplines within public health including the epidemiology of infectious and chronic disease; prevention and control of diseases in the community; an analysis of the social determinants of health; strategies for eliminating disease, illness, and health disparities among various populations; community organizing and health promotion programming; environmental health and safety; global health; and healthcare policy and management.

**Justification:** This course is being created to support the soon to be launched ADT in Public Health Science. It is the only new course that needs to be created to offer the degree and aligns with KHA department planning as outlined in our ADP.

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**Sacramento City College**

1. **ARTH 301 Great Monuments in Art and Architecture (3.00 units)**

*Prerequisite:* ENGWR 101 with a grade of "C" or better, or placement through the assessment process.

*Advisory:* ENGWR 300 with a grade of "C" or better

54.00 hours lecture

This course introduces the student to a wide variety of art, including painting, sculpture, architecture, prints, textiles, and crafts; both Western and Non-Western art will be covered. The approach to the subjects is via primary sources in art and architectural history, as well as reading of important authors and scholarship in art history. Students will write research-oriented papers, based on primary research, secondary sources, and their own theories concerning art; students will write a minimum of 3000 words. A field trip may be required.

**Justification:** This course will provide the information and skills necessary for students to engage with the history of art and architecture via primary source material and important secondary source material, in addition to their own responses to visual arts. There is no similar art

history course in our District, in that this course will be focused on research, writing, and the development of interpretive skills in art and architecture.

2. **SOC 319 Sociology of Law and Justice (3.00 units)**

*Prerequisite:* None.

*Advisory:* ENGRD 110 and ENGWR 101, or ESLW 340 and ESLR 340, with grades of "C" or better. LIBR 318 with grade of "C" or better

*54.00 hours lecture*

This course introduces various perspectives on the formation and use of law as an organizing principle of society as well as how societal forces can, in turn, influence the law. Special attention will be focused on unequal access to, uses of, and outcomes from the law and its various agencies. Topics covered include the historical perspectives of law as an institution and its processes, the enabling and constraining role of law in social movements, punishment, environmental law, torts, constitutional law, and the Patriot Act.

**Justification:** This course is part of the Associate in Arts in Sociology Transfer degree.

## PROGRAM PROPOSALS

### Program Deletion(s)

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#### *American River College*

1. **Theatre Arts: Film**

**Justification:** This degree was never submitted to the Chancellor's Office, so we are deleting it.

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#### *Sacramento City College*

1. **Bell Helicopter Training Academy Maintenance Technology**

**Justification:** This program was developed for an industry partnership that no longer exists, therefore, the program is being deleted.

2. **Bell Helicopter Training Academy Maintenance Technology**

**Justification:** This program was developed for an industry partnership that no longer exists, therefore, the program is being deleted.

### New Programs

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#### *Cosumnes River College*

1. **Automatic Transmissions/Transaxles (Ford ASSET)**

This certificate represents a subset of the Ford Automotive Student Service Education Training (ASSET) Program and is intended for students wishing to specialize in automatic transmissions and transaxles. This certificate is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair automatic transmissions and transaxles.

**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

2. **Automotive Brakes (Ford ASSET)**

This certificate represents a subset of the Ford Automotive Student Service Education Training (ASSET) Program and is intended for students wishing to specialize in automotive brake systems. This certificate is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair automotive brake systems.



**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

### 3. **Automotive Electrical Systems (Ford ASSET)**

This certificate represents a subset of the Ford Automotive Student Service Education Training (ASSET) Program and is intended for students wishing to specialize in automotive electrical systems. This certificate is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair automotive electrical systems.

**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

### 4. **Automotive Engine Performance (Ford ASSET)**

This certificate represents a subset of the Ford Automotive Student Service Education Training (ASSET) Program and is intended for students wishing to specialize in gasoline engine performance systems. This certificate is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair gasoline engine performance systems.

**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

### 5. **Automotive Engine Repair (Ford ASSET)**

This certificate represents a subset of the Ford Automotive Student Service Education Training (ASSET) Program and is intended for students wishing to specialize in automotive engine repair. This certificate is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair automotive engines.

**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive

program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

#### 6. **Automotive Heating and Air Conditioning (Ford ASSET)**

This certificate represents a subset of the Ford Automotive Student Service Education Training (ASSET) Program and is intended for students wishing to specialize in automotive heating and air conditioning systems. This certificate is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair automotive heating and air conditioning systems.

**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

#### 7. **Automotive Mechanics Technology (Ford ASSET)**

The Ford Automotive Student Service Education Training (ASSET) Program is a two-year Associate's Degree program in Automotive Mechanics Technology. This program is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair all major systems of the automobile. The Ford ASSET Program is a partnership between Cosumnes River College (CRC) and Ford Motor Company. Ford ASSET is the only program that includes an in dealership cooperative work experience component. Students will rotate between school and the dealership for the duration of the two-year program, giving them invaluable hands-on experience while they learn. Courses within the Ford ASSET program allow students to earn Service Technician Specialty Training (STST) certifications from Ford Motor Company in the following areas: • Electrical Systems • Brake Systems • Steering & Suspension • Climate Control • Automatic Transmissions • Gasoline Engine Repair • Gasoline Engine Performance • Diesel Engine Repair • Diesel Engine Performance • Manual Transmissions. Instructors for this program are Ford STST certified as required by Ford Motor Company standards. Completion of this degree also represents completion of a National Automotive Technicians Education Foundation (NATEF) accredited Master Automotive Service Technology (MAST) program. Instructors for this program are Automotive Service Excellence (ASE) certified as required by NATEF standards. Upon successful completion of this program, students are well qualified for placement as service technicians in Ford and/or Lincoln dealerships. Students may apply units earned by the successful completion of this program to one or more of the specialized certificates as well as the Associate's degree.

**Justification:** This degree is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. This new degree is designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas.

## 8. **Automotive Mechanics Technology (Ford ASSET)**

The Ford Automotive Student Service Education Training (ASSET) Program is a two-year program in Automotive Mechanics Technology. This program is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair all major systems of the automobile. The Ford ASSET Program is a partnership between Cosumnes River College (CRC) and Ford Motor Company. Ford ASSET is the only program that includes an in dealership cooperative work experience component. Students will rotate between school and the dealership for the duration of the two-year program, giving them invaluable hands-on experience while they learn. Courses within the Ford ASSET program allow students to earn Service Technician Specialty Training (STST) certifications from Ford Motor Company in the following areas: • Electrical Systems • Brake Systems • Steering & Suspension • Climate Control • Automatic Transmissions • Gasoline Engine Repair • Gasoline Engine Performance • Diesel Engine Repair • Diesel Engine Performance • Manual Transmissions. Instructors for this program are Ford STST certified as required by Ford Motor Company standards. Completion of this certificate also represents completion of a National Automotive Technicians Education Foundation (NATEF) accredited Master Automotive Service Technology (MAST) program. Instructors for this program are Automotive Service Excellence (ASE) certified as required by NATEF standards. Upon successful completion of this program, students are well qualified for placement as service technicians in Ford and/or Lincoln dealerships. Students may apply units earned by the successful completion of this program to one or more of the specialized certificates as well as the Associate's degree.

**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

## 9. **Automotive Suspension and Steering (Ford ASSET)**

This certificate represents a subset of the Ford Automotive Student Service Education Training (ASSET) Program and is intended for students wishing to specialize in automotive suspension and steering systems. This certificate is designed to help students develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair automotive suspension and steering systems.

**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

## 10. **Manual Drive Train and Axles (Ford ASSET)**

This certificate represents a subset of the Ford Automotive Student Service Education Training (ASSET) Program and is intended for students wishing to specialize in manual transmissions/transaxles, drive trains, and axles. This certificate is designed to help students

develop the skills necessary to efficiently and accurately maintain, diagnose, and service/repair manual transmissions/transaxles, drive trains, and axles.

**Justification:** This certificate is being launched as the final step in a complete re-working of the curriculum for the Ford ASSET Program which has included several new courses as well as revisions in order to separate the ASSET course numbers from the traditional automotive program and allow the curriculum to be more responsive to changes in course content from Ford. These new certificates are designed to be closely aligned with National Automotive Technicians Education Foundation (NATEF), our accrediting body, as well as Ford's Service Technician Specialty Training (STST) certification areas. They have also been designed to allow opportunities for students who do not complete the full two-year program to still earn certificates recognizing the training that they have completed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Resolution No. 2016-05: Authorizing Execution of a Contract from the Sacramento Employment and Training Agency (Veterans' Employment Assistance Program)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Susan L. Lorimer <i>Susan L. Lorimer</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

The Sacramento Employment and Training Agency (SETA) requires contractors to provide a Board resolution authorizing the execution of the Veterans' Employment Assistance Program (VEAP) Contract (Contract No. 098216UTL(2)), and identify individuals authorized to sign and otherwise enter into the contract. The purpose of the agreement is to provide Utility Line Worker training to 25 veterans within the Veterans' Employment Assistance Program.

**STATUS:**

American River College is serving as a contractor for the SETA VEAP project.

<u>Contract Name</u>	<u>Contract Number</u>	<u>Contract Amount</u>
VEAP	098216UTL(2)	\$80,000

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Resolution No. 2016-05 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2016-05

### Authorizing Execution of a Contract from the Sacramento Employment and Training Agency (Veterans' Employment Assistance Program)

**WHEREAS**, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as "Contractor") desires to enter into a contract with the Sacramento Employment and Training Agency (SETA) for the purpose of providing Utility Line Worker training to 25 veterans within the Veterans' Employment Assistance Program (Contract No. 098216UTL(2)), and authorize the designated personnel to sign contract documents pursuant to Standard Agreement Contract № 098216UTL(2) ("Standard Agreement"): Now, therefore,

**BE IT RESOLVED** that the Los Rios Board of Trustees hereby authorizes the execution of Contract № 098216UTL(2) by and between Contractor and SETA; and

**BE IT FURTHER RESOLVED** that any individual employed by Contractor in the position(s) of: Chancellor; Deputy Chancellor; and Vice Chancellor, Finance and Administration are hereby authorized on behalf of and in the name of Contractor and as its official act and deed to sign and otherwise enter into Contract № 098216UTL(2) with SETA; and

**BE IT FURTHER RESOLVED** that any individual employed by Contractor in the positions of: President; Vice President; Associate Vice President, Instruction; and Dean shall be authorized to act on behalf of Contractor with respect to this Contract № 098216UTL(2) by and between Contractor and SETA and that SETA may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of Contractor pursuant to this resolution; and

**BE IT FURTHER RESOLVED** that the following individuals comprise the entire Los Rios Community College District Board of Trustees, 1919 Spanos Court, Sacramento, CA 95825: Kay Albiani, Pamela Haynes, Dustin Johnson, Robert Jones, John Knight, Deborah Ortiz, and Ruth Scribner; and

**BE IT FURTHER RESOLVED** that the authority conferred pursuant to this resolution and the representation contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by SETA.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2016-05 this thirteenth day of April, 2016, by the following called vote:

AYES	NOES	ABSENT
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*Attest:*


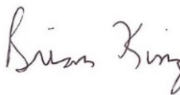
\_\_\_\_\_  
Deborah Ortiz, Board President

\_\_\_\_\_  
Brian King  
Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Non-Substantive Board Policy Revisions: News Media Communication (P-1111)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

Staff has continued its regular review of District Policies and Administrative Regulations. As part of the review of the 1000 series, Policy 1111 was identified as needing title and other nonsubstantive changes. Where changes are minor and no policy issues are raised, Board Policy 3112 authorizes changes to be enacted within a single reading.

**STATUS:**

Changes to Policy 1111 reflect the changes in the name of the District’s media relations office to “Communication and Media Relations” and the Colleges’ media relations offices to “Communications and Public Information Offices.” Additionally, a few nonsubstantive changes are proposed.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the proposed revisions to the attached Policy.

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## 1.0 Information Dissemination

### 1.1 Purpose

1.1.1 The purpose of the **Los Rios Community College** District's information ~~policy~~ **Policy** is to contribute to the effectiveness of the District's educational program. To accomplish this purpose, it is necessary and desirable for the District to take the initiative in providing information to the public.

### 1.2 Responsibility

1.2.1 The ~~Los Rios Community College~~ District has a responsibility to inform the public of important events and decisions in the District through a systematic flow of information from the District's **Community Communications** and Media Relations Office and the ~~colleges'~~ **Colleges' Communications and** Public Information Offices to the public through the various mass media.

1.2.2 Such information shall be factual in nature to aid the public in understanding the educational significance of policies and programs of the District and its individual ~~colleges~~ **Colleges**.

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LRCCD

Policy Adopted: 6/2/65  
 Policy Revised: 11/5/80; 5/20/81; 2/7/90; 12/6/95  
 Policy Reviewed:  
 Adm. Regulation: [R-1111](#)


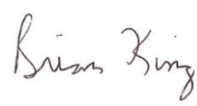
**DRAFT 2/5/16**



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Board Policy Revision: Compensation and Reimbursement (P-3221)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

During the regular review of the District’s Policies and Regulations, it was noted that Board members are no longer eligible for PERS/STRS credit for Board service.

**STATUS:**

The proposed changes to Policy 3221 delete the portion of section 5 that provides information on PERS participation for Trustees. Since the first reading, the final sentence of the deleted portion has been restored to clarify that Trustees are not eligible to participate in PERS due to their Board service.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the proposed revisions to the attached Policy.

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1.0 Remuneration (Ed. Code, § 72024)

1.1 Compensation for Services

- 1.1.1 Compensation for services rendered shall be determined by legal provisions governing such payment.
- 1.1.2 Each member of the Los Rios Community College District Board of Trustees, except the Student Trustee, shall receive as compensation for services the full amount as provided for in Education Code, section 72024.
- 1.1.3 The Board of Trustees may increase the compensation beyond the limits delineated in this section, in an amount not to exceed five (5) percent based on the present monthly rate of compensation.

1.2 Absence from Meeting

- 1.2.1 Any Trustee who does not attend all meetings held by the Board of Trustees in any month may receive no more than a pro rata share of the number of meetings actually attended based upon the compensation established in section 1.1.2 above.
- 1.2.2 A Trustee shall be paid for any meeting when absent if the Board of Trustees adopts a resolution that at the time of the meeting the Trustee is performing other services for the Los Rios Community College District.
- 1.2.3 A Trustee, including the Student Trustee, may be paid in any calendar year for the first two absences in a calendar year if the Board of Trustees adopts a resolution that, at the time of the meeting, the Trustee was ill, on jury duty, or the absence was due to a hardship deemed acceptable by the Board of Trustees.

1.3 Payment

- 1.3.1 Warrants for the payment to Trustees for services rendered shall be paid in the same manner as all other service is paid.

2.0 Reimbursement Authorization

- 2.1 The District provides the reimbursement of expenses incurred by Trustees for the following:
  - 2.1.1 Travel to and from Board of Trustees meetings.
  - 2.1.2 In-District travel to perform District business relating to assignments delegated by the Board of Trustees.

2.1.3 Out-of-District travel and accommodations for conferences and professional meetings.

2.2 Authorization to attend meetings and to conduct District business shall be in accordance with approval given at the organization meeting held in conjunction with the first regular meeting in December each year.

### 3.0 Reimbursement Guidelines

3.1 A Trustee shall receive reimbursement for necessary and reasonable expenses as follows:

3.1.1 Payment of mileage on personal cars for travel to and from Board of Trustees meetings shall be at the per mile reimbursement rate established by the Internal Revenue Code.

3.1.2 Payment for in-District travel to perform District business relating to assignments delegated by the Board of Trustees shall be paid at a monthly rate. This payment shall be considered as reimbursement for mileage on personal cars and incidental expenses related to performance of assigned responsibilities. Monthly payment rates are as follows:

3.1.2.1 Board of Trustees President: \$120.00 per month

3.1.2.2 Board of Trustees Vice President: \$70.00 per month

3.1.2.3 Trustee with a delegated assignment: \$60.00 per month

3.1.3 Payment for travel related to attendance at official out-of-District conferences or professional meetings shall be in accordance with Administrative Regulation [R-8341](#).

### 4.0 Health and Dental Coverage

4.1 Coverage for health, medical, and dental insurance is provided for members of the Board of Trustees, including the Student Trustee, through plans adopted by the District.

4.2 The District makes a monthly contribution toward the cost of premiums in accordance with the contribution level for management employees.

### 5.0 Public Employees Retirement System (PERS)/Social Security

5.1 ~~Trustees compensated for services and elected prior to July 1, 1994 may elect to become members of the retirement system. Eligible Trustees who wish to participate in PERS should complete the attached Election of Optional Membership form and return to the Deputy Chancellor (or Vice Chancellor, Finance and Administration, if there is no Deputy Chancellor).~~ Trustees elected after July 1, 1994 are not eligible to participate in PERS (SB 53).

5.2 Trustees are automatically covered under Social Security and Medicare.

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LRCCD

Policy Adopted: 11/18/64

Policy Revised: 12/5/73; 2/17/76; 9/14/77; 4/5/78; 1/16/80; 1/14/81; 2/17/82;12/11/85;  
5/4/88; 4/5/89; 9/6/89; 11/15/89; 4/17/91; 9/1/93; 6/4/97; 1/17/01; 4/19/06;  
12/15/10; 2/11/15

Policy Reviewed: 2/11/15


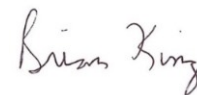
Adm. Regulation: None

**DRAFT 3/17/16**

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Board Policy Revision: Administrative (P-4111)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

During the District’s re-accreditation review in October 2015, the visiting team believed that the Policy regarding the College President’s authority should be in Policy 4111, rather in Policy 2411. In addition, the recent shift in the Deputy Chancellor’s position from the business side of the institution to the education side of the institution required rethinking the ways in which responsibilities and signature authority were accounted for in this Policy as well as across the Policies and Regulations.

**STATUS:**

The proposed changes to Policy 4111 state that where the Deputy Chancellor is from the business side of the house, he or she is responsible for items within the purview of the Vice Chancellor of Finance and Administration. Where the Deputy Chancellor comes from the education side of the house, he or she is responsible for items within the purview of the Vice Chancellor of Education and Technology. In addition, in light of accreditation recommendations, the Policy delegating authority to the College Presidents has been lifted from the 2000 series and placed in this Policy. The changes to Policy 4111 reaffirm the order of succession in the unlikely event the Chancellor is unable to fulfill his or her duties.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the proposed revisions to the attached Policy.

[Policy - 4000 Administration](#) || [Table of Contents](#)

1.0 Authority (Ed. Code, § 70902)

1.1 The Chancellor shall serve as the chief executive officer for the Los Rios Community College District Board of Trustees. The administration of the Los Rios Community College District in all its aspects shall be delegated to the Chancellor who shall carry out the administrative responsibilities and functions in accordance with the **District Policies** adopted by the Board of Trustees. The Board of Trustees also delegates to the Chancellor the execution of all decisions made by the Board of Trustees concerning the internal operation of the District. In the unlikely event the Chancellor resigns without notice, becomes incapacitated, or is unable to discharge the powers and duties of the office, the Deputy Chancellor (~~or the Vice Chancellor of Education and Technology, if the Deputy Chancellor is not available~~) shall act in the place of the Chancellor until an Interim Chancellor is appointed by the Board of Trustees.

**The remaining order of succession is the Vice Chancellor of Finance and Administration, the Vice Chancellor of Education and Technology, and the Vice Chancellor of Resource Development. Where the Deputy Chancellor is the chief educational Vice Chancellor of the District, the Deputy Chancellor has all of the rights and responsibilities of the Vice Chancellor of the Education and Technology under the District Policies and Administrative Regulations. Where the Deputy Chancellor is the chief financial Vice Chancellor of the District, the Deputy Chancellor has all of the rights and responsibilities of the Vice Chancellor of Finance and Administration under the District Policies and Administrative Regulations.**

1.2 The Board of Trustees is responsible for the recruitment and selection of the Chancellor. The Board of Trustees or designee shall establish the qualifications for the position and the timeline for the search. The Board of Trustees, in its discretion, shall implement the appropriate recruitment method and shall comply with all relevant provisions of the Education Code and Title 5 of the California Code of Regulations.

In this hiring process, the Board of Trustees shall solicit input on the recruitment and hiring process from representatives of the District's certificated, classified, managerial, confidential and student constituencies.

**1.3** The Chancellor may delegate any powers and duties entrusted by the Board of Trustees, including the administration of the ~~colleges~~ **Colleges**, but the Chancellor shall be specifically responsible to the Board of Trustees for the execution of such delegated powers and duties.

~~1.3.1.4~~ **1.4 The President of a College in the District serves as the chief administrator of the College and is responsible for the overall supervision of the operation of the College in conformity with the directives and duties as defined by the Chancellor and consistent with the District Policies of the Board of Trustees. The Chancellor delegates full responsibility and authority to the College Presidents to implement and administer delegated District Policies without**

**interference and holds College Presidents accountable for the operation of the College.**

~~4.1.5~~ Whenever a power is granted to, or a duty is imposed upon, any District employee by ~~District~~ **Policy** or ~~Administrative~~ **Regulation**, the power may be exercised or the duty may be performed by a person authorized by the employee, unless a ~~District~~ **Policy** or ~~Administrative~~ **Regulation** specifically provides otherwise.

~~4.5.1.6~~ The further delegation of functions to lower-level management positions is accomplished by job descriptions, subject to review by the Board of Trustees, delineating assigned duties, responsibilities and accountability.

~~4.5.1.6.1~~ The duties and responsibilities thus assigned are outlined as a guide to incumbents in these positions and do not, in any way, limit the accountability, responsibility or basic authority of the Chancellor for the administration of any part of the District's function.

## 2.0 Los Rios Community College District Officers

2.1 The College Presidents, the Deputy Chancellor, the Vice Chancellors, the General Counsel, and the Associate Vice Chancellors shall be described as District Officers.

## 3.0 Table of Organization

3.1 The Chancellor shall develop an organization chart showing channels of communication, responsibility and accountability.

## 4.0 Severability Clause

4.1 If any provision of the District's policies and regulations or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of District ~~policies~~ **Policies** and ~~Administrative~~ **Regulations** which can be given effect without the invalid provision or application, and to this end the provisions of District ~~policies~~ **Policies** and ~~Administrative~~ **Regulations** are severable. In lieu thereof there shall be added a provision as similar in terms to such illegal, invalid and unenforceable provision as may be possible and be legal, valid and enforceable.

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LRCCD

Policy Adopted: 11/3/76

Policy Revised: 1/14/81; 2/10/82; 9/19/90; 1/10/96; 12/5/97; 1/15/03; 12/13/06; 5/14/08;  
12/15/10; 11/14/12

Policy Reviewed: 11/14/12


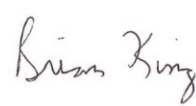
Adm. Regulation: [R-4111](#)

**DRAFT 11/18/15**

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Board Policy Creation: Recruitment: College President (P-9123); Initial Selection: College President (P-9124)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

During the District’s re-accreditation review in October 2015, the visiting team believed that there was no explicit Policy or Regulation for the recruitment and selection of the College Presidents, despite the statements and evidence that the District has consistently applied the Policies and Procedures for the hiring of Managers for this position.

**STATUS:**

To address the visiting team’s concern, the proposed Policies adopt the same language as P-9121 Recruitment: Management and Confidential and P-9122 Initial Selection: Management and Confidential to specifically describe the process by which College Presidents are recruited and selected. The proposed Policies delete the irrelevant information regarding management and confidential positions, information on Faculty Service Areas, and non-applicable provisions regarding STRS/PERS options. Additionally, since the first reading of this proposed Policy by the Board, a clarification was made in Section 1.2 that the Chancellor may delegate responsibility for preliminary screening of a College President candidate to someone else, but the responsibility for final selection and recommendation to the Board for a presidential candidate remains with the Chancellor.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve and adopt Recruitment: College President Policy P-9123 and Initial Selection: College President Policy P-9124.



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### 1.0 Authority to Recruit

1.1 The Chancellor of the Los Rios Community College District will determine whether a vacant position **of the College President** will be filled on a regular, interim, or acting basis.

### 2.0 Building the Applicant Pool

2.1 The ~~Director, Associate Vice Chancellor of~~ Human Resources, shall take those measures which are legally permissible to build an applicant pool that includes significantly underrepresented persons with disabilities.

### ~~3.0 Chancellor's Staff~~

~~3.1 For purposes of these District Policies and Administrative Regulations, the Chancellor's staff shall consist of those management employees reporting directly to the Chancellor.~~

### 4.03.0 Qualifications

~~4.13.1~~ An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

~~4.23.2~~ An applicant or candidate shall be disqualified for any of the following reasons:

~~4.2.13.2.1~~ Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively, or of any felony or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, § 87405, 88022);

~~4.2.1.13.2.1.1~~ Exception: Applicants having official certificates of a five-year rehabilitation from controlled or illegal substances convictions may be considered for employment. (Ed. Code, §§ 87405, 88022)

~~4.2.1.23.2.1.2~~ Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406 or 88022, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

~~4.2.23.2.2~~ Falsification or attempted deception in statement on the application;

**4.2.33.2.3** Previous dismissal from District service by the Los Rios Community College District Board of Trustees;

**4.2.43.2.4** Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: [R-9123](#)

**DRAFT 11/18/15**

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## 1.0 Authority

- 1.1 The Chancellor **of the Los Rios Community College District**, by direction of the **Los Rios Community College District** Board of Trustees, is responsible for the selection process of ~~management personnel~~ **the College Presidents**.
- 1.2 The Chancellor may delegate responsibility for preliminary screening **of the College President**, but final authority for the selection and recommendation ~~of an appointee~~ to the Board **of Trustees of a proposed College President** shall remain with the Chancellor.

## 2.0 Selection Criteria

- 2.1 In the selection of personnel for ~~management~~ **the College President** positions other than lateral transfers, reassignments, or reclassifications, the following requirements are established:
  - 2.1.1 Applicants will meet the qualifications for the position as defined by the Board of Trustees and the Chancellor;
  - 2.1.2 The selection process, when a committee is used, will have representation from: management, faculty, classified staff and the equity committee;
  - 2.1.3 The Chancellor's recommendation to the Board **of Trustees** will insure that human resource procedures were completed in accordance with the District's equity procedures.

## 3.0 Educational Management Positions

- 3.1 **The College President position is an E**educational management positions ~~are those that are not part of the classified service~~. When an educational management position is being filled, other than by lateral transfer, reassignment or reclassification, the following will apply:
  - 3.1.1 Applicants for educational management positions must meet the following minimum qualifications as have been established in consultation with representatives of the District Academic Senate:
    - 1) Possession of a master's or higher degree; and
    - 2) One (1) year of formal training, internship or leadership experience reasonably related to the manager's administrative assignment.
  - 3.1.2 The advice and judgment of representatives of the Academic Senate serving on the screening or interview committees will be relied upon in determining that applicants for educational management positions possess qualifications that are at least equivalent to the minimum qualifications

defined in Section **23.1.1** of this policy.

~~3.2 — A management vacancy may be deleted or a new position established by the Board on the recommendation of the Chancellor.~~

#### ~~4.0 — Confidential Positions~~

~~4.1 — Except as otherwise provided, the selection of confidential employees shall be in accordance with classified human resources practices and regulations.~~

#### **5.04.0** Appointment

~~5.14.1~~ The appointment of ~~management and confidential employees~~ **College President** shall be recommended to the Board **of Trustees** by the Chancellor.

~~5.1.14.1.1~~ The District Academic Senate may present its views concerning candidates' minimum qualifications to the Board of Trustees before the Board **of Trustees** makes a determination on appointments to educational management positions. A written record of the ~~Board's~~ **Board of Trustees'** decision and the views of the District **Academic** Senate shall be available for review pursuant to Education Code, ~~section-~~ **87358**.

~~5.24.2~~ The Chancellor shall make acting or interim appointments.

#### ~~6.0 — Faculty Service Area for Managers~~

~~6.1 — Criteria for District minimum qualifications and equivalencies as agreed upon by a joint committee of District Academic Senate representatives and representatives of the Board of Trustees are established in Policy and Regulation P/R 5121. Managers will be assigned a faculty service area (FSA) upon appointment, and may petition for additional FSA's. Decisions regarding the appropriate faculty service area will be made according to the pre-established criteria contained in Policy and Regulation P/R 5121.~~

#### **7.05.0** Participation in Retirement System

~~7.15.1~~ All ~~regular full-time management employees and confidential employees~~ **College Presidents** shall be required to participate in the State Teachers' Retirement System (STRS) or the Public Employees' Retirement System (PERS) as appropriate.

~~7.2 — New employees who are already members of STRS but are hired for classified service with Los Rios may choose between continuing with STRS or joining PERS. New employees who are already members of PERS, but who would be eligible for STRS, may choose between continuing with PERS or joining STRS.~~

~~7.2.1 — The options under Section 7.2 above are subject to STRS and PERS regulations effective at time of hire.~~

**8.06.0** Police Records

**8.16.1** Fingerprinting

**8.1.16.1.1** All applicants shall be fingerprinted prior to employment with the District.

**8.1.26.1.2** The Chancellor shall adopt appropriate regulations.

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:


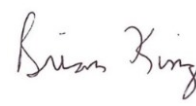
Adm. Regulation: [R-9124](#)

**DRAFT 3/16/16**

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Board Policy Revision: Assignment to Faculty (P-9136)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION	
		INFORMATION	

**BACKGROUND:**

Education Code, section 87458 requires that managers terminated from their management position without causes and who are not part of the classified service are entitled to retreat to a faculty position as a first year probationary employee if there is an opening in a discipline for which they are qualified to teach. This applies only to persons who have not previously attained tenure. Historically, the District has provided this retreat right only to educational managers. Upon the regular review of the District Policies and Administrative Regulations, it was determined that the Policy on this subject was capable of a broader interpretation than intended.

**STATUS:**

As a result, Policy 9136 is being modified to clarify the existing practice that retreat rights are available only to educational managers. Additionally, the proposed Policy contains a handful of nonsubstantive changes.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the proposed revisions to the attached Policy.

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## 1.0 Academic Employee

- 1.1 A tenured academic employee, when assigned from a faculty position to a management position or assigned any special or other type of work or given special classification or designation, shall remain a tenured faculty member. (~~Education-Ed.~~ Code, §' 87454)
- 1.2 All persons employed in a management position before July 1, 1990 will be subject to rules and regulations regarding reassignment to a non-management position that were in practice as of June 30, 1990.

## 2.0 Managers

- 2.1 ~~Except for a manager in a categorical or specially funded position, a~~ **person employed in a management position that is not part of the classified service,** ~~manager~~ who has not previously acquired tenured status as a faculty member, shall have the right of assignment as a first-year probationary faculty member once the managerial assignment ends, or if the manager's request for assignment is approved, if all of the following apply:
  - 2.1.1 The manager holds a credential in the discipline of the assignment or meets the minimum qualifications or equivalencies for the discipline to which the manager will be assigned as delineated in the **Los Rios Community College** District's list of minimum qualifications and equivalencies. For purposes of this policy, recency in the discipline would not be a condition of reassignment.
  - 2.1.2 The manager has completed at least two years of satisfactory District service, including any prior District service as a faculty member.
  - 2.1.3 The termination of the management assignment is for any reason other than cause.
  - 2.1.4 The reasons for the assignment are presented to the manager in writing by the Chancellor on behalf of the **Los Rios Community College District** Board of Trustees, if requested by the manager. (~~Education-Ed.~~ Code, ~~§Section~~ 87458)
- 2.2 Section 2.1 shall not apply to a manager in a categorical or specially funded position.
- 2.3 Nothing in this ~~District p~~**District** Policy will prohibit a manager from receiving an administrative review of the decision to assign to faculty in accordance with ~~Board-District~~ Policy and **Administrative** Regulation P-9321/R-9321, if requested.

### 3.0 Determination of Assignment

3.1 The Chancellor, acting on behalf of the Board of Trustees, shall seek the advice and judgment of the District Academic Senate when considering the discipline of the assignment of a manager to the faculty. The Chancellor will include the District Senate's written recommendation together with the recommendation being presented to the Board of Trustees. A written record of the decision of the Board of Trustees, including the views of the District Academic Senate, shall be available for review. (~~Education Ed.~~ Code, '§ 87458)

3.2 Whenever possible, the manager will be assigned to a discipline in which the manager has not only the minimum qualifications, but where the following conditions apply:

3.2.1 There are sufficient assignments in the discipline or service at one eCollege or location currently held by temporary faculty to make a full-time assignment for an additional faculty member;

3.2.2 The manager has indicated a preference for the assignment in writing.

### 4.0 Retraining

4.1 Opportunities for retraining (up to one semester) may be made available to managers being considered for reassignment. The Chancellor or designee and the manager will develop the retraining goals and the courses of study or training activities to be undertaken to achieve these goals.

4.2 The manager shall agree in writing to serve the District for two (2) years following a retraining leave. At the option of the District, this requirement may be waived.

4.3 Vacation will not continue to accrue during a retraining leave. Accrued vacation will be paid if the manager is reassigned to a different employee unit.

4.4 A manager may be assigned other duties during a retraining leave.

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(Formerly P-9126)

LRCCD

Policy Adopted: 11/7/90

Policy Revised: 12/9/98; 10/1/03

Policy Reviewed:

Adm. Regulation: None

**DRAFT 9/24/15**



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Naming of Sacramento City College Photography Gallery	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Board policy 8431 calls for the Board of Trustees to approve naming of buildings and areas. Buildings and areas may be named in honor of friends, benefactors, and persons who have made significant contributions to the College, the District, or to education in California or the nation. Sacramento City College has a naming opportunity to honor our distinguished friend of the College, Russ Solomon.

Russ attended Sacramento City College in the 1940's and was a photographer for the student newspaper called the Pony Express. While known for being the founder of Tower Records, Russ has often said if he "hadn't chosen music retail as a career, I would have pursued a career as a fashion photographer. My fascination with photography started as a young man when I received my first camera at the age of 16."

**STATUS:**

Russ Solomon's family launched an endowed scholarship appeal to his friends, colleagues and family in the fall of 2015. It was to celebrate his 90th birthday. This effort did very well and raised \$24,059. The fund will support scholarships in the photography/photo journalism department.

Consistent with Los Rios board policy 8431, the College President has consulted with the Academic Senate, Classified Senate, Student Body Association, and Deputy Chancellor. As all constituencies were in support of this naming opportunity, the recommendation was then forwarded to the Chancellor for consideration by the Board of Trustees.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the naming of the Sacramento City College Photography Gallery in the Student Services Building as the "Russ Solomon Gallery."

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Disposition of Stale District Records	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Per Title 5, the Board of Trustees is required to approve the destruction of Class 3 (Disposable) records. Accordingly, the District presents to the Board a listing of items recommended for destruction.

**STATUS:**

In accordance with Title 5, Section 59027, documents listed on the attached have been classified as Class 3 records and are submitted to the Board for recommendation to be destroyed by the required manner of shredding, burning or pulping (Section 59029). It is hereby certified that all records included in the list are not in conflict with the record retention and destruction requirements of Title 5.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the destruction of the documents referenced on the attached list.

**Los Rios Community College District  
District Office Business Service**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
2005 - 2006	General Accounting	3013	Journal Entries, Invoices and Bank Documents	2013-2014
2005 - 2006	General Accounting	3014	Journal Entries	2013-2014
2005 - 2006	General Accounting	3122	Journal Entries and Bank Documents	2014-2015
2005-2006 & 2007-2008	General Accounting	3788	Journal Entries and Bank Documents	2014-2015
2005 - 2008	General Accounting	3167	Bank Documents	2014-2015
2006 - 2007	General Accounting	3163	Journal Entries	2014-2015
2006 - 2007	General Accounting	3164	Journal Entries	2014-2015
2006 - 2007	General Accounting	3165	Journal Entries, Invoices and Bank Documents	2014-2015
2006 - 2007	General Accounting	3171	Journal Entries	2014-2015
2007 - 2008	General Accounting	3327	Journal Entries and Bank Documents	2014-2015
2007 - 2008	General Accounting	3328	Journal Entries	2014-2015
2007 - 2008	General Accounting	3329	Journal Entries	2014-2015
2007 - 2008	General Accounting	3330	Journal Entries	2014-2015
2007 - 2008	General Accounting	3460	Journal Entries	2014-2015
2001-2005	Grants & Contracts	3105	Guidelines & Apportionment Schedules	2013 - 2014
2003-2007	Grants & Contracts	3132	Grants & Contracts	2013 - 2014
2005-2006	Grants & Contracts	3368	Grants & Contracts	2012 - 2013
2005-2006	Grants & Contracts	3369	Grants & Contracts	2012 - 2013
2005-2006	Grants & Contracts	3074	Grants & Contracts	2013 - 2014
2005-2006	Grants & Contracts	3103	Grants & Contracts	2013 - 2014
2005-2006	Grants & Contracts	3128	Grants & Contracts	2013 - 2014
2005-2007	Grants & Contracts	3129	Training Source Contracts	2013 - 2014
2005-2007	Grants & Contracts	3314	Grants & Contracts	2013 - 2014
2006-2007	Grants & Contracts	3107	Grants & Contracts	2013 - 2014
2006-2007	Grants & Contracts	3109	Grants & Contracts	2013 - 2014
2006-2007	Grants & Contracts	3224	Grants & Contracts	2013 - 2014
2006-2007	Grants & Contracts	3131	Training Source Contracts	2014 - 2015
2007-2008	Grants & Contracts	3371	Grants & Contracts	2014 - 2015
2007-2008	Grants & Contracts	3372	Grants & Contracts	2014 - 2015
2007-2008	Grants & Contracts	3597	Grants & Contracts	2014 - 2015
2007-2008	Grants & Contracts	3599	Grants & Contracts	2014 - 2015
2007-2008	Grants & Contracts	3600	Grants & Contracts	2014 - 2015
2007-2008	Grants & Contracts	3627	Grants & Contracts	2014 - 2015
2009-2010	Grants & Contracts	3672	Grants & Contracts	2014 - 2015

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item K	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Susan L. Lorimer <i>Susan L. Lorimer</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Child Development Training Consortium – Campus Coordinator and Instructional Agreement (renewal) <ul style="list-style-type: none"> <li>• Funds to support coordination of and instruction in the Child Development Training Program.</li> <li>• 9/1/2015 through 6/30/2016</li> <li>• Administrator: Dale van Dam, Dean, Instruction</li> </ul>	FLC	\$11,900	Yosemite CCD

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item L	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315, the following executed agreements and/or extensions for the following contracts are hereby presented for approval and/or ratification:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
SCC Mohr Hall Project Cost Estimating services for modernization project consisting of demolition of existing, site improvements	\$29,200.00	(I)	03/13/16 - 03/31/18	Sierra West Group	Facilities Management
District Wide Camera Security Assessment	\$49,100.00	(I)	03/11/16 - 03/31/18	Exante360 LLC	Facilities Management
Engineering Consulting Services for the Replacement of Variable Speed Drives DW Proposition 39	\$15,500.00	(I)	02/10/16 - 12/31/16	Engineering Enterprise	Facilities Management
SCC Mohr Hall Commission Services, develop commissioning plan including specific equipment, early drafts, tests, procedures	\$67,890.00	(I)	03/13/16 - 03/31/20	Enovity, Inc.	Facilities Management

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the contracts herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item M	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

**STATUS:**

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Agreement between Los Rios Community College District and the Natomas Central Mutual Water Co., for the purposes of acknowledging bylaws associated with the Natomas Property and Perry Farms.
2. Amendment between Los Rios Community College District and The Foundation for California Community Colleges, for the use of Cosumnes River College facilities in support of the State of California, Department of Consumer Affairs, Bureau of Automotive Repair's ("BAR") Smog Check Referee and Student Technician Training Program.
3. Memorandum of Understanding between Los Rios Community College District and Sacramento City Unified School District. This MOU between Sacramento City College and Sacramento City Unified School District identifies the Instructional Collaboration for the ECE 350 and ENGED 320 courses.
4. Waiver between Los Rios Community College District and Drobny Law Offices Inc., for the purposes of waiver of right to bring an action to contest an irrevocable trust (The Robert H. Putnam Living Trust).
5. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and

provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

### **ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS**

<b>Agency</b>	<b>Clinical Program</b>	<b>Campus</b>	<b>Contract Date</b>	<b>Term</b>
Yolo County Office of Education	IPP	ARC	3/23/2016	Evergreen
Holt Orthodontics	DA	SCC	4/4/2016	Evergreen
Eskaton Care Center Manzanita	HROP	ARC/SCC	7/16/2016	EXP: 7/16/2018

6. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

### **FACILITY USE AGREEMENTS FOR ON-CAMPUS**

<b>Campus</b>	<b>Type of Agreement</b>	<b>Permit Number(s)</b>
CRC	Facility Use	C16-0019
CRC	Facility Use	C16-0059
CRC	Facility Use	C16-0063
CRC	Facility Use	C16-0066
CRC	Facility Use	C16-0077
CRC	Facility Use	C16-0086
CRC	Facility Use	C16-0089 – C16-0090
CRC	Facility Use	C16-0098
CRC	Facility Use	C16-0100 – C16-0111
SCC	Facility Use	S16-0057
SCC	Facility Use	S16-0074
SCC	Facility Use	S16-0077
SCC	Facility Use	S16-0093
SCC	Facility Use	S16-0095

### **FACILITY USE AGREEMENTS FOR OFF-CAMPUS**

<b>Campus</b>	<b>Type of Agreement</b>	<b>Permit w/</b>	<b>Address</b>	<b>Date(s) of Use Time</b>
FLC	Facility Use	Place County-Squaw Valley park	145 Fulweiler Ave. Suite 100 Auburn, CA 95603	8/17, 8/18, 8/19 10:30am-12:30pm 5:30pm-6:30pm

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item N	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

<b>BID AWARDS</b>					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16014	District Wide Fire Alarm Testing	4	3/4/2016	SecureCom, Inc.	\$84,000.00
16013	CRC Elk Grove Center Monument Sign	3	3/28/16	Abide Builders, Inc.	\$72,000.00

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Disposition of Surplus Equipment – Salvage Value Greater than \$5,000	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item O	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedure by which a community college district can dispose of real and personal property. Education Code section 81450-81450.5 provides that the governing board may sell for cash, exchange for value or donate any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. The methods for disposal differ based upon the estimated value of the equipment. Whereas, most equipment is disposed of either through the State of California or, if the State will not accept, through a scrap dealer, items with a value greater than \$5,000 either individually or in aggregate require a public auction, noticed as required by law.

**STATUS:**

The District will auction the following items which in aggregate have a value greater than \$5,000: 1990 Demco Tow Dolly; 1988 Ford Backhoe; 2002 Cushman Turf Truckster; 1999 Ford Taurus; 1987 Ford Boom Truck; 1992 Ford Tempo; Howard Seeder; Toro Grounds Master Riding Lawn Mower; Bear Cat Chipper; Seeder; 2005 Ford Ranger; 1996 Ford Ranger; 1974 Toro Leaf Sweeper; Jacobson Turf Cutt II riding lawn mower; 1991 Ditch Witch Trencher; Seeder Tow Type; Jacobsen Reel Self Propel Mower; Sprayer; Ryan Greens Airator; Pak Tank Sprayer Tow Type. Due to the poor condition of each item, the equipment is no longer suitable for school use. The District, via public auction, intends to sell to the highest bidder or donate to an interested school/public entity.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81450-81450.5.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item P	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

**STATUS:**

The District has a quantity of surplus materials that need to be disposed, such as outdated desks and computers. The State of California has accepted some of the surplus items but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition, or not needed for district/college operations and include the following: 1 abduction machine; 51 access points; 1 alignment machine; 10 ammonium ISE; 2 amplifiers; 1 array; 28 boards; 13 cabinets; 2 cables; 4 boxes of cables; 10 calcium ISE; 1 calculator; 1 can; 10 carbon dioxide ISE; 1 cart; 7 cartridges; 2 cassette recorders; 87 chairs; 11 chloride ISE; 2 coffee makers; 1 communicator; 4 communicator bags; 74 computers; 1 computer analyzer; 2 computer holders; 16 controllers; 1 copier; 136 cords; 2 cases of cords; 12 debuggers; 5 desks; 1 disk array MSA 50; 1 disk drive; 1 display; 1 DVD player; 1 electronic book; 1 envelope feeder; 1 exerciser; 6 fax machines; 1 flashlight; 10 fluoride ISE; 3 form holders; 2 handheld devices; 1 hard drive; 1 hot plate; 1 inflator; 6 ink cartridges; 2 joysticks; 22 keyboards; 44 laptops; 3 laptop bags; 1 laptop cart; 10 lead ISE; 1 leg extension; 1 lid; 4 magnifiers; 1 massage apparatus; 7 microscopes; 1 microwave; 78 monitors; 76 mouse; 10 nitrate ISE; 1 box office supplies; 1 oil drum; 1 pallet jack; 6 paper packs; 1 percussor; 1 pieacre curl; 2 podiums; 10 potassium ISE; 2 power supplies; 27 power systems; 1 press; 42 printers; 1 printer tray; 16 projectors; 1 pull-up; 5 pumps; 2 refrigerators; 9 scanners; 2 scoreboards; 7 servers; 1 sharpener; 10 sodium ISE; 1 set speakers; 1 spectrometer; 1 storage; 2 surge protectors; 2 tables; 1 tablet; 1 tape library; 1 tape player; 1 television; 6 tongs; 2 typewriters; 5 ventilators; 2 video cables; 2 video players; 4 video cassette recorders; 2 voice recorders; 1 washer / dryer; 2 weight benches; 48 wireless access points and 1 zip drive. These items have a value of less than \$5,000.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item Q	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of February 16, 2016 through March 15, 2016 is on file in the District Business Services Office for review.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

PURCHASE ORDERS					
General Fund	0001085453-0001085936 B116720-B116734		\$ 2,904,464.75		
Capital Outlay Fund	0003016674-0003016719 -				
Child Development Fund	-				
Self-Insurance Fund	0009000352-0009000353				
WARRANTS					
General Fund	727416-728709		\$ 9,233,877.85		
General Fund-ARC Instructional Related	006051-006154				
General Fund-CRC Instructional Related	022134-022198				
General Fund-FLC Instructional Related	030810-030842				
General Fund-SCC Instructional Related	044968-045049				
Capital Outlay Fund	830621-830726				
Child Development Fund	954186-954195				
Self-Insurance Fund	976296-976305				
Payroll Warrants	300890-302786		\$ 20,395,857.16		
Payroll-Direct Deposit	775694-780324				
March Leave Process	302787-304232				
Payroll Vendor Warrants	59972-60140				
CHECKS					
Financial Aid Disbursements	2238230-2242362		\$ 3,699,215.61		
Clearing Checks	2608-2609		\$ 1,752.00		
Parking Checks	2925-2927		\$ 282.00		
Bookstore Fund – ARC	30234-30394		\$ 1,117,539.71		
Bookstore Fund – CRC	026569-026666				
Bookstore Fund – FLC	9274-9313				
Bookstore Fund – SCC	048141-048213				
Student Clubs Agency Fund – ARC	4883-4908		\$ 52,112.48		
Student Clubs Agency Fund – CRC	3913-3935				
Student Clubs Agency Fund – FLC	2055-2065				
Student Clubs Agency Fund – SCC	3313-3338				
Foundation – ARC	4755-4770		\$ 47,595.44		
Foundation – CRC	2046-2059				
Foundation – FLC	1087-1110				
Foundation – SCC	3566-3605				
Foundation – DO	0735-0741				
Associated Students Trust Fund – ARC	0770-0776		\$ 6,820.30		
Associated Students Trust Fund – CRC	-				
Associated Students Trust Fund – FLC	0565-0569				
Associated Students Trust Fund – SCC	-				
Regional Performing Arts Center Fund	USI Check System 3751-3831 Manual Checks 9125-9125		\$ 374,318.37		
WIRES					
Board of Equalization	-		\$ 10,000.00		
PARS	-		\$ 28,756.86		
Vendors	-		\$ 7,845.92		
Backup Withholding	-		\$ 524.70		
Retiree Health Trust	-		\$ -		
Self-Insurance	-		\$ -		
STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original No	Reissued No	Amount
37307	2/24/16	9/28/12	653069	728706	\$5.54

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item R	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

## M A N A G E M E N T

**APPOINTMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Thomas, Christine L. (M.S., California State University, Sacramento)	Associate Vice President of Student Services	04/14/16

**APPOINTMENT TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Anderson, Tanya (M.A., California State University, Sacramento)	Interim Project Director for TRIO, Student Support Services, STEM, and Veterans Programs	04/01/16 – 06/30/16
	<u>Sacramento City College</u>	
Palm, Donald R. (M.A., San Francisco State University)	Interim Associate Vice President, Enrollment and Student Services	04/01/16 – 06/30/16

**RETIREMENTS)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Hayman, Gregory L.	Director III, Administrative Services (After 10+ years of service)	09/01/16

## FACULTY

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Brecher, Janet	CIS Professor	Medical	01/16/16 – 03/13/16
Morgan, Roxanne	English Professor	Type C	08/17/17 – 12/14/17
Smith, Sunny	Kinesiology & Athletics Dance Professor	Medical	01/11/16 – 03/28/16

**PRE-RETIREMENT WORKLOAD REDUCTIONS(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>			
McHargue, Tim E.	DSPS Coordinator (75%) / Counselor (25%)	1.00 to .75	07/01/16 – 06/30/21

**REASSIGNMENT / TRANSFER(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Snowden, Robert L.	CCCCO CTE Coordinator From Communication Media Professor	07/01/15 – 12/31/16 (Revised)

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Bates, Brian F.	Humanities Professor (After 18+ years of service)	05/19/16
Christiansen, Cheryle L.	Nursing Professor (After 26 years of service)	05/19/16
<u>Sacramento City College</u>		
Kumar, Shishir	Electronics Technology Professor (After 17 years of service)	05/19/16

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2015  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Miller,Bonnie	Counselor	1 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Adams,Jane P.	Counselor	44 %
Anderegg,Kristen M.	Counselor	13 %
Austin,Debra L.	Reading	43 %
Bailey,Katherine A.	Dance	58 %
Bastian,Gregory A.	Real Estate	20 %
Blackthorne,Henry N.	English	40 %
Boal,Keith F.	Counselor	6 %
Campos,David A	Counselor	27 %
Cooke,Lorell M.	Counselor	1 %
Dilgard,Sylvia B.	Counselor	40 %
Econome,Jennie G.	Counselor	34 %
Farias,Imelda	Counselor	52 %
Fernandez,Joyce M.	Counselor	7 %
Freas,Kristina M.	Emergency Medical Services	1 %
Freund,Laura	English	57 %
Gessler,Martin J.	Painting & Drawing	27 %
Hellesen,Richard S.	Dramatic Arts	10 %
Herman,Kathryn M.	Counselor	14 %
Hoag,Steven E.	Counselor	18 %
** (B5) Holland,Charles M.	Automotive Technology	9 %
Hughes,Heather V.	Counselor	29 %
Hughes,Heather V.	Counselor	8 %
Jay,Susan M.	General Work Experience	40 %
Jones,Jenny L.	Counselor	13 %
Kientz,Michelle L.	Counselor	34 %
Knox,Paul Douglas	English	65 %
Konstantynov,Dmytro	Counselor	26 %
Lam,Chanthou	Dance	16 %
Larabee,Linda G.	Reading	33 %
Lawrence,Aaron Preston Sakai	Counselor	2 %
Limon Guzman,Jesus A.	English	22 %
Long,Jason S.	Dramatic Arts	6 %
Longhitano,Amber L.	Counselor	60 %
Mann,Scott T.	Administration of Justice	1 %
Mar,James K.	Counselor	60 %
McCormack,Nicole Elizabeth	Diesel Technology	7 %
Menard,Sigrid A.	Counselor	44 %
Mitchell,Robin S.	Registered Nursing	21 %
Navarro,Sirdon S.	Guidance	7 %
Navarro,Sirdon S.	Academic Guidance	40 %
Nelson,Douglas S.	Administration of Justice	1 %
Olsen,Susan	Reading	27 %
Palaspas,Candice	Counselor	11 %
Perrault,Priscilla A.	Counselor	32 %
Plezia-Missler,Dorothy E	Counselor	34 %
Preciado,Monica Isabel	Counselor	48 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* =New Employee \*\* =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience



**TEMPORARY, PART-TIME EMPLOYEES Spring 2016  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Pressnell,Jeffery L.	English	23 %
Rybka,Lucille A	Coordinator	7 %
Sakakihara,Paul	General Work Experience	33 %
Watson,James D.	Reading	23 %
Wood,Melanie A.	Registered Nursing	27 %
** (A1) Wright,Tatyana N.	Counselor	9 %
Young,Kelly	Reading	27 %
Yuen,Tiffany W.	Counselor	5 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abeid,Trang G.	Reading	20 %
Ahearn,Thomas T.	English	3 %
Allen,Thomas J.	Psychology, General	40 %
Betz,Deborah Y.	Counselor	12 %
Byrd,Tanika L.	Speech Communication	20 %
Byrd,Tanika L.	Academic Guidance	3 %
Fitz Gibbon,Linda S.	Ceramics	15 %
Lee,Pao	Counselor	43 %
Leveille,Rebecca A.	Office Technology/Office Computer Applicati	13 %
Nguyen,Alfonso K.	Counselor	11 %
Parker,Travis L.	Physical Education	20 %
** (A5) Quinn,Linda C.	English	6 %
Reece,Clayton A.	Chemistry, General	60 %
Richmond,Pamela R.	English	20 %
Smith,Jeffrey D.	Automotive Technology	33 %
Whitehead,Pamela L.	Fine Arts, General	20 %
** (A1) Wright,Tatyana N.	Counselor	11 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Evans,Scott Dale	Counselor	1 %
Knowles,Deborah J. F.	Job Seeking/Changing Skills	7 %
Raposa,Tim S.	Anthropology	7 %
Saraquse,Sanford R.	Music	6 %
Yang,Kou	Counselor	45 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Crain,Michael R.	Music	23 %
Dupertuis,Jeffrey L.	Music	3 %
** (A5) Galvan,Joaquin D.	Counselor	2 %
Goldsmith,Maryll R	Music	48 %
Graham,Reginald A.	Music	40 %
Miller,Scott J.	Aviation and Airport Management and Servic	10 %
Mohtakhar,Hossein	Psychology, General	20 %
Monahan,Marguerite E.	Railroad and Light Rail Operations	15 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* =New Employee \*\* =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Rhodes,Loyd Dean	Cosmetology and Barbering	33 %
Scott,Terry Ella	Learning Skills, Learning Disabled	11 %
Sherrard,Marie J.	Cosmetology and Barbering	39 %
** (B5) Stevenson,Elizabeth	Coordinator-Instruct LAB	33 %
** (B5) Talle,Tricia	Coordinator-Instruct LAB	56 %
Tener,Sean G.	Aviation and Airport Management and Servic	50 %
Thorpe,Wade S.	Administration of Justice	20 %
Winger,Dennis K.	Railroad and Light Rail Operations	27 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allie,Diana J.	Counselor	2 %
Andronas,Jennifer L.	Automotive Technology	30 %
Bevens,Megan D.	Counselor	3 %
Condos,Marc A.	Business and Commerce, General	20 %
Delgado,Lydia A.	Counselor	1 %
Engler,Denise M.	English	13 %
Fortman,Anita J.	Counselor	6 %
Fowler,Lynn M.	Counselor	1 %
Hartin,Robert G.	Counselor	10 %
Irvine,Robert G.	Information Technology, General	20 %
** (A2) Jones,Marie E.	Child Development/Early Care and Educatio	13 %
Lapierre,Arthur	Music	5 %
Messier,Christopher D	Welding Technology	22 %
Morgan,Roxanne	Reading	37 %
Nazareno,Randy P.	Counselor	12 %
Quintero,Robert A.	Counselor	1 %
Reynolds,Tera L	Counselor	1 %
Scalzi-Pesola,Jennifer S.	Interpersonal Skills	1 %
Scalzi-Pesola,Jennifer S.	Counselor	1 %
Schuster,Randall O.	Drafting Technology	27 %
** (A1) Stokes,Clarence C.	Software Applications	8 %
** (B5) Weckman,Craig R	Diesel Technology	28 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Breitenbach,Ronald W.	Mathematics, General	52 %
Buck-Moyer,Paige J.	Mathematics, General	18 %
Cranston,Monica L.	Counselor	5 %
Martin,Mary S	Mathematics, General	19 %
Mayo,Kathryn J.	Applied Photography	20 %
Rogers,Kevin M.	Automotive Technology	28 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Clark,Christopher S.	Guidance	13 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* =New Employee \*\* =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Javier,Miriam P.	Counselor	1 %
Lennert,Michelle G.	Sign Language	27 %
Lennert,Michelle G.	Sign Language	27 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gambrell,Deborah M.	Counselor	1 %
** (B5) Handy,Mae F.	Cosmetology and Barbering	8 %
Hunter,Mark A.	Mathematics, General	27 %
Manriquez,Paul M.	Mathematics, General	40 %
Miller,Nicholas B.	Sociology	7 %
Newman Ritchards,Toni J.	Academic Guidance	19 %
Nguyen,Anh H.	Counselor	1 %
Paulson,Daniel I.	Music	2 %
** (A2) Poe,Kathleen A.	Music	50 %
Regalado,Maria Carmen	Psychology, General	51 %
Segal,Jonathan E.	Mathematics, General	13 %
Williams,Nichelle	Interpersonal Skills	8 %
Yaroshevich,Nataliya	Academic Guidance	1 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

## C L A S S I F I E D

**APPOINTMENT(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Anderson, Brittney K.	Financial Aid Clerk, 50%	FLC	03/22/16
Angoco, Sean	Police Officer	DO	04/04/16
Bachinsky, Sergey	Audio/Visual Production and Maintenance Technician I	CRC	03/21/16
Chueh, Valerie J.	Administrative Assistant I	FLC	04/01/16
Herrera, Gabriel	Groundskeeper	FM	03/28/16
Lanham, Ashley M.	Instructional Assistant – Writing/English/Reading, 9 months	SCC	04/04/16
Walker, Amanda A.	Printing Services Operator III	CRC	04/01/16

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bachinsky, Irina	Accountant	Child Care, 62.5%	DO	04/01/16 – 04/30/16
Bachinsky, Irina	Accountant	Child Care, 55%	DO	05/01/16 – 05/31/16
Bachinsky, Irina	Accountant	Child Care, 40%	DO	06/01/16 – 06/30/16
Bachinsky, Irina	Accountant	Child Care, 25%	DO	07/01/16 – 09/30/16
Martinez, Christina M.	Clerk III	Child Care, 100%	CRC	05/12/16 – 06/30/16

**PROMOTION(S)**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Blodget, Hannah M.	Student Success and Support Program Specialist (Student Personnel Assistant – CalWorks)	FLC FLC)	04/04/16
Powell, Nina N.	Account Clerk III (Account Clerk I)	ARC ARC)	03/14/16
Pridemore, William G.	Maintenance Technician I (Physical Education/Athletic Attendant)	ARC FLC)	04/11/16
Ruiz, Maria A.	Counseling Clerk II (Counseling Clerk I)	SCC SCC)	03/28/16

## C L A S S I F I E D

**PROMOTION(S)  
CONTINUED**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Sosa, Kirk R.	College Information Technology Systems Supervisor (Campus-wide Network Systems) (Senior Information Technology Specialist - Microcomputer Support	CRC  FLC)	03/01/16
Valadez, H. Aselia	Student Success and Support Program (SSSP) Specialist (Student Personnel Assistant – Extended Opportunity Programs and Services	CRC  CRC)	04/01/16
Williams, Angela, M.	Student Success and Support Program (SSSP) Specialist (Instructional Assistant - Campus Computer Laboratory	FLC  FLC)	03/21/16

**RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bates, Raymond J.	Custodian	FLC	04/01/16
Hindi, David N.	Chief Broadcast Engineer	FLC	03/19/16
Koether, Ryan T.	Instructional Assistant – Mathematics, 25%, 12 months	ARC	05/13/16
Nohel, James P.	Police Officer	DO	04/01/16

**RETIREMENT(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Rexius, Leilani S.	Educational Media and Web Design Specialist (After 15+ years of service)	ARC	07/09/16
Stewart, Nanci L.	Custodian (After 27+ years of service)	ARC	02/12/16

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Al-Hindi, Ihsan J. R.	Campus Patrol	04/01/2016	06/30/2016
Anderson, Megan E.	Special Projects	03/28/2016	06/30/2016
Avagyan, Noreta	Clerk I	02/29/2016	06/30/2016
Collier, Samuel D.	Special Projects	03/15/2016	06/30/2016
Espinoza, Erika M.	Special Projects	02/01/2016	06/30/2016
Foster, Maggie A.	Clerk I	03/09/2016	06/30/2016
Goffard, Nicole M.	Intermediate Interpreter	03/07/2016	06/30/2016
Gomez, Oscar A.	Student Personnel Assistant	02/26/2016	06/30/2016
Jett, Vanessa V.	Special Projects	03/09/2016	06/30/2016
Johnson, Patrick S.	Specialty Coach	02/25/2016	06/30/2016
Krawczyk, Sylvanna V.	Instructional Assistant	03/28/2016	06/30/2016
Kroger, Marta R.	Special Projects	02/26/2016	06/30/2016
Lopez, Caleb	Special Projects	02/26/2016	06/30/2016
Marble, Zina D.	Custodian	01/18/2016	06/30/2016
Martinez, Ruben	Clerk III	03/28/2016	06/30/2016
Nakata, Cindy L	Special Projects	11/16/2015	06/30/2016
Ngov, Leang H.	Special Projects	03/07/2016	06/30/2016
Olfati, Samaneh	Special Projects	01/29/2016	06/30/2016
On, Gia Phuc N.	Student Personnel Assistant	02/25/2016	06/30/2016
Pardi, Bridget K	Clerk I	03/04/2016	06/30/2016
Rendon, Olivia M.	Special Projects	03/07/2016	06/30/2016
Saldivar, Vinson J.	Clerk I	02/08/2016	06/30/2016
Suh, Anne W.	Special Projects	01/29/2016	06/30/2016
Yang, Julie	Clerk III	02/17/2016	06/30/2016
<u>Cosumnes River College</u>			
Allenby, Derek E.	Student Personnel Assistant	02/19/2016	06/30/2016
Cason, Andrew A.	Special Projects	02/25/2016	06/30/2016
Ellis, Emily M.	Assistant Coach	01/02/2016	06/30/2016
Gonzalez, Jazmin	Lifeguard II	01/01/2016	06/30/2016
Lin, Jingjing	Clerk I	02/04/2016	06/30/2016
Norris, Jared R	Instructional Assistant	01/27/2016	06/30/2016
Robinson, MollyAnna I	Admissions/Records Evaluator I	03/21/2016	06/30/2016
Singh, Krit K.	Clerk I	03/02/2016	06/30/2016

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Cosumnes River College (Continued)</u>			
Stewart, Rick W.	Game Timer	01/25/2016	06/30/2016
Stewart, Rick W.	Special Projects	01/25/2016	06/30/2016
Thor, Lisa	Admissions/Records Evaluator I	04/01/2016	06/30/2016

District Office / Business and Economic Development Center / Facilities Management

Ameerzada, Ahmad Sear	Special Projects	03/09/2016	06/30/2016
Camp, Laurie L.	Clerk III	03/26/2016	06/30/2016
Cañas, Sharon T.	Special Projects	03/10/2016	06/30/2016
Khripunov, Nighina	Clerk III	03/26/2016	06/30/2016

Folsom Lake College

Alexandre, Celina M.	Instructional Assistant	01/25/2016	06/30/2016
Blubaugh, Teresa R.	Special Projects	02/03/2016	06/30/2016
Collins, Delana L.	Special Projects	02/25/2016	06/30/2016
De Vera, Shawn C.	Instructional Assistant	03/15/2016	06/30/2016
Falls, Lynnette K.	Student Personnel Assistant	03/07/2016	06/30/2016
Gallegos, Erin L.	DSP&S Clerk	03/10/2016	06/30/2016
Galloway, Gloria M.	Administrative Asst. I	03/25/2016	06/30/2016
Higgins, Heather M.	Special Projects	02/25/2016	06/30/2016
Jensen, David S.	Special Projects	01/25/2016	06/30/2016
Kline, Tyler L	Special Projects	01/25/2016	06/30/2016
Mae, Doni	Special Projects	03/15/2016	06/30/2016
Monger, Nancy	Clerk I	03/08/2016	06/30/2016
Perez, Kyle I.	Special Projects	02/10/2016	06/30/2016
Purdy, Christopher M	Special Projects	03/08/2016	06/30/2016
Reyes, Deena L.	Special Projects	02/25/2016	06/30/2016
Robinowitz, Jasmine Louis	Clerk I	03/01/2016	06/30/2016
Schuster, Shannon N.	Art Model	02/04/2016	06/30/2016
Southern, Jane E	Clerk I	03/08/2016	06/30/2016
Whittemore, Danielle	All Temporary Classified	02/16/2016	06/30/2016

Sacramento City College

Allen, Michael J.	Art Model	03/04/2016	06/30/2016
Domatol, Sandralyn N.	Account Clerk I	03/16/2016	06/30/2016
Gomez, Melissa	Clerk I	05/25/2016	06/30/2016
Le, Andy Nguyen	Studnt Succs & Supp Prgm Spec	03/28/2016	06/30/2016
Le, Mindy T.	Instructional Assistant	03/07/2016	06/30/2016
Mendez, Vanessa S.	Student Affairs Specialist	02/25/2016	06/30/2016

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
	<u>Sacramento City College</u>		
Paman, Jose P.	Clerk I	03/09/2016	06/30/2016
Schrumpf, David J.	Instructional Assistant	03/28/2016	06/30/2016
Seyman, Lia R.	Art Model	02/16/2016	06/30/2016
Tran, Cam Tu Mai	Custodian	02/22/2016	06/30/2016



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Resolution No. 2016-06: District General Election	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King <i>Brian King</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

**STATUS:**

The Sacramento County Office of Voter Registration and Elections has notified the District that the governing board must file a resolution in preparation for the November 8, 2016 election. The resolution shall set forth:

1. The authority, purpose, and date of the election;
2. Candidate’s Statement – number of words and cost;
3. Determination of payment of the cost of the candidate’s statement;
4. Method of breaking tie vote (by lot specified); and
5. Consolidation with the statewide general election.

**RECOMMENDATION:**

It is recommended that the Board of Trustees adopt Resolution No. 2016-06 that describes specifications for the November 8, 2016 election.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

## RESOLUTION

№ 2016-06

### SPECIFICATIONS FOR GENERAL DISTRICT ELECTION

**WHEREAS**, an election will be held within the Los Rios Community College District that will affect Sacramento, El Dorado, Yolo and Solano counties on November 8, 2016, for the purpose of electing Board of Trustees Areas 3, 4, 5 and 7; and

**WHEREAS**, a statewide general election will be held within the counties of Sacramento, El Dorado, Yolo and Solano on the same day; and

**WHEREAS**, Elections Code § 10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election; and

**WHEREAS**, the Los Rios Community College District trustee boundaries have not changed since they were filed with the Sacramento, El Dorado, Placer, Solano and Yolo counties Registrar of Voters in 2011: Now, therefore,

**BE IT RESOLVED**, that the Los Rios Community College District requests the Board of Supervisors of Sacramento, El Dorado, Yolo and Solano counties to consolidate the regularly scheduled Presidential General District Election with the statewide election to be held November 8, 2016; and

**BE IT FURTHER RESOLVED**, the candidate pays at the County Voter Registration and Elections Office(s) applicable for the publication of the candidate's statement, pursuant to Elections Code § 13307. The limitation on the number of words that a candidate may use in his or her candidate's statement is 200 words; and

**BE IT FURTHER RESOLVED**, that if a tie vote makes it impossible to determine which of two or more candidates has been elected to the Board of Trustees, the winner or winners shall be determined by lot by the Board of Trustees; and

**BE IT FURTHER RESOLVED**, that the District agrees to reimburse the Sacramento, El Dorado, Yolo and Solano counties Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the counties' current Election Cost Allocation Procedures.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2016-06 this thirteenth day of April, 2016, by the following called vote:

AYES	NOES	ABSENT
------	------	--------

\_\_\_\_\_  
Deborah Ortiz, Board President

*Attest:*

\_\_\_\_\_  
Brian King  
Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Los Rios Safety and Security Update	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	X

**BACKGROUND:**

The issue of campus safety and security continues to hold heightened attention due to incidents occurring at educational institutions across the country and even at our own colleges. Los Rios has a long history of focusing on safety and security as well as emergency preparedness to do our best to ensure the safety of our students, employees and visitors.

**STATUS:**

Following the September shooting at Sacramento City College, the District received recommendations to enhance our ability to respond to criminal acts on our campuses. Since the report, the District has been working on those recommendations as well as other enhancements to maintain a safe and secure environment. These efforts include: student and employee trainings, review of facility design and improvements, and communications (external and internal). Staff will provide an update to the Board of Trustees concerning the District's preparedness for emergency response and our focus on campus safety. The presentation will outline our efforts to maintain campus safety and security, and to maintain a constant state of readiness for effectively dealing with emergency situations.

**RECOMMENDATION:**

This item is presented for the Board of Trustee's information and discussion.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 13, 2016

<b>SUBJECT:</b>	Los Rios Sustainability Program Update	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King <i>Brian King</i>	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

**BACKGROUND:**

For many years, the District has recognized the environmental, economic and social benefits of resource efficiency and sustainability. Our efforts to reduce consumption of natural resources and minimize waste are many and varied, touching on all aspects of the college community and environment. The existing District Strategic Plan calls for a districtwide vision for sustainability that “integrate[s] this vision into courses of instruction as well as District Business practices and operations.” This strategy calls for the District and its colleges to demonstrate leadership to achieve a sustainable future for the region. Sustainability is also highlighted in the strategic planning process currently underway. The integration of a sustainable philosophy into our business practices has led to many successful efforts to reduce the District's use of resources, reduce its carbon footprint and provide an environmentally friendly environment in which to learn and work.

**STATUS:**

Staff will provide an update regarding districtwide sustainability efforts in construction and operational programs, as well as providing highlights of the colleges’ efforts to support and promote sustainability as a goal throughout the District.

**RECOMMENDATION:**

This item is presented for the Board of Trustee's information and discussion.