

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, June 8, 2016

5:30 pm

MEETING LOCATION:

Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS <i>The public may comment on any items within the board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. SPECIAL ORDER OF BUSINESS	
A. Seating of Student Trustee	Brian King
4. CONSENT CONSIDERATIONS	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: May 11, 2016	Brian King
B. Board Policy Creation: Emeriti (P-5166, P-6626, P-9415)	JP Sherry
C. Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions (P-5121, P-5122, P-6122, P-6123, P-9121, P-9123)	JP Sherry
D. Claim: John Tiner	JP Sherry
E. Claim: Robert Harris	JP Sherry
F. Proposal: SAFCA Consolidated Capitol Assessment District 2	JP Sherry
G. Contract Award: SCC South Campus Utility Improvements	Theresa Matista
H. Child Development Centers Program Self Evaluation	Theresa Matista
I. Resolution No. 2016-08: Five Year Construction Plan and FPP's	Theresa Matista
J. Resolution No. 2016-09: 2016-17 Appropriation Limitation	Theresa Matista
K. 2015-16 Budget Revision No. 2	Theresa Matista
L. Special Event Authorization	JP Sherry
M. Ratify: Affiliation and Other Agreements	Theresa Matista
N. Ratify: Bid Transactions	Theresa Matista
O. Disposition of Surplus Equipment	Theresa Matista
P. Purchase Orders, Warrants, Checks and Wires	Theresa Matista
Q. Short-Term Temporary Employees	Brian King
R. Regular Human Resources Transactions	Brian King
5. FIRST READING	
A. Board Policy Revision: Auxiliary Organizations (P-1612)	JP Sherry
B. Board Policy Revision: Sexual Assault, Domestic Violence, Dating Violence, and Stalking (P-2541)	JP Sherry

6. ACTION	
A. Resolution No. 2016-10: Declare Tribute Road Property Surplus and Authorize Offers to Public Entities	JP Sherry
B. Pay Rate Schedules 2016-2017: Employment Service Agreement Professional Expert Agreement Special Rate - Temporary Classified	Theresa Matista
C. Cosumnes River College Mission Statement	Edward Bush
D. Sacramento City College Mission Statement	Michael Poindexter
E. 2016-17 Institutional Effectiveness Goals	Susan Lorimer
F. 2016-17 District Tentative Budgets	Theresa Matista

7. BOARD MEMBER REPORTS

8. FUTURE AGENDA ITEMS

- 9. REPORTS and COMMENTS**
- Student Association
 - Classified Senate
 - Academic Senate
 - Other Recognized Constituencies
 - Chancellor's Report

- 10. CLOSED SESSION**
- Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.*
- A. Pursuant to Government Code section 54956.9: Conference with Legal Counsel- Existing Litigation; WCAB Nos. ADJ8522335; ADJ8874615; unassigned.
- B. Pursuant to 54957: Complaint against Public Employee: two matters.

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

12. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES

Deborah Ortiz President ▪ Area 6	Ruth Scribner Vice President ▪ Area 4	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 John Knight ▪ Area 3	Pamela Haynes ▪ Area 5 Kay Albiani ▪ Area 7 Marianna Sousa ▪ Student Trustee
--	---	---	---

Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ *Note:* Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.

July 13, 2016 ▪ Regular Board Meeting ▪ Location: District Office

Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District's website: www.losrios.edu

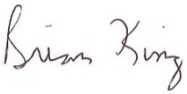
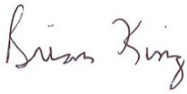
Help Us Help You

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Board Meeting Minutes: May 11, 2016	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on May 11, 2016 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on May 11, 2016.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, May 11, 2016

1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m., in the American River College Student Center Board Room, 4700 College Oak Drive, Sacramento, California.

Present:

Ms. Deborah Ortiz, President
Ms. Ruth Scribner, Vice President
Ms. Pamela Haynes
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight

Mr. Cameron Weaver, Student Trustee

Dr. Brian King, Chancellor

Absent:

Ms. Kay Albiani

2. ORAL COMMUNICATIONS

Laurie Jones addressed the Board of Trustees regarding student government matters and congratulated Cameron Weaver on behalf of former Student Trustee Omba Kipuke.

The following employees addressed the Board of Trustees regarding the District's sustainability efforts:

1. David Hagerty
2. Craig Davis
3. Don Reid

President Ortiz and the Board of Trustees recognized Cameron Weaver for his outstanding service as Student Trustee.

3. CONSENT CONSIDERATIONS

A motion was made by Mr. Knight, seconded by Mr. Weaver, that the Board of Trustees approve Consent Consideration items A through Q.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: April 13, 2016*

That the Board of Trustees approve the minutes of the meeting held on April 13, 2016.

B. *Curriculum Proposals: ARC/CRC/FLC/SCC*

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

C. *Non-Substantive Board Policy Revisions: Grade Point Average and Student Honors (P-7251); Grading Practice and Standards (P-7252); Developmental Course Limit (P-7261)*

That the Board of Trustees approve the proposed revisions to board policies P-7251, P-7252 and P-7261.

D. *Claim – Wesley Williams*

That the Board of Trustees reject the claim of the claimant and refer the matter to the District's insurance administrators.

E. *Claim – Dane Lawless*

That the Board of Trustees reject the claim of the claimant and refer the matter to the District's insurance administrators.

F. *Proposal: Reclamation District 900 Operations and Maintenance*

That the Board of Trustees support the proposed assessment of District property and authorize the Chancellor or his designee to sign and submit the official ballot to the agency.

G. *District Quarterly Financial Status Report (311Q)*

That the Board of Trustees receive the March 31, 2016 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

H. *Los Rios Foundation – Quarterly Investment Report*

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2016.

I. Special Event Authorization

That the Board of Trustees approve the applications as listed in the May board agenda packet.

J. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CA Early Childhood Mentor Program <ul style="list-style-type: none"> • Funds to support the Mentor Program. • 8/1/2015 through 7/31/2016 • Administrator: Dale van Dam, Dean, Instruction 	FLC	\$650	Chabot-Las Positas CCD

K. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Workforce research, compile and analyze findings, develop and write reports	\$15,000	I	3/21/16 – 6/30/16	Karen Beltramo	Workforce & Economic Development
District Wide Compliance Testing for Underground Fuel Storage Tanks	\$21,015	R	1/1/16 – 6/30/17	Walton Engineering, Inc.	Facilities Management

L. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the May board agenda packet pursuant to Board Policy 8315.

M. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein pursuant to Board Policy 8315.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
16004	El Dorado Campus Buildings A & B plaster repair due to water intrusion	\$8,539.27	1	Treehenge Construction Inc.	\$331,539.27

16004	El Dorado Campus Buildings A & B plaster repair due to water intrusion	\$6,463.30	2	Treehenge Construction Inc.	\$338,539.27
16004	El Dorado Campus Buildings A & B plaster repair due to water intrusion	None	3	Treehenge Construction Inc.	\$338,539.27

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16015	SCC Mohr Hall Chiller Replacement	2	4/8/16	ACCO	\$349,450.00
16009	District Wide Vending Machine Services	2	4/19/16	Canteen	LRCCD to receive 25.3% from profits of snacks, 32.6% hot beverages and 7.6% general merchandise

N. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the May board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

O. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of March 16, 2016 through April 15, 2016.

PURCHASE ORDERS		
General Fund	0001085937-0001086463 B116735-B116746	\$ 2,353,514.33
Capital Outlay Fund	0003016720-0003016771 B316005-B316005	
Child Development Fund	-	
Self-Insurance Fund	0009000354-0009000354	
WARRANTS		
General Fund	728710-730633	\$ 14,141,410.64
General Fund-ARC Instructional Related	006155-006271	
General Fund-CRC Instructional Related	022199-022240	
General Fund-FLC Instructional Related	030843-030858	
General Fund-SCC Instructional Related	045050-045114	
Capital Outlay Fund	830727-830826	
Child Development Fund	954196-954211	
Self-Insurance Fund	976306-976307	
Payroll Warrants	304233-306099	\$ 20,103,878.02
Payroll-Direct Deposit	780325-785012	
March Leave Process	306100-307747	
Payroll Vendor Warrants	60141-60313	

CHECKS		
Financial Aid Disbursements	2242363-2264340	\$ 19,158,576.67
Clearing Checks	-	\$
Parking Checks	2928-2929	\$ 66.00
Bookstore Fund – ARC	30395-30456	\$ 751,409.49
Bookstore Fund – CRC	026667-026682	
Bookstore Fund – FLC	9314-9350	
Bookstore Fund – SCC	048214-048249	
Student Clubs Agency Fund – ARC	4909-4927	\$ 49,321.74
Student Clubs Agency Fund – CRC	3936-3954	
Student Clubs Agency Fund – FLC	2066-2075	
Student Clubs Agency Fund – SCC	3339-3360	
Foundation – ARC	4771-4784	\$ 31,192.33
Foundation – CRC	2060-2066	
Foundation – FLC	1111-1125	
Foundation – SCC	3606-3619	
Foundation – DO	0742-0748	
Associated Students Trust Fund – ARC	0777-0784	\$ 8,999.78
Associated Students Trust Fund – CRC	0646-0647	
Associated Students Trust Fund – FLC	0570-0575	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3832-3899	\$ 158,848.59
WIRES		
Board of Equalization	-	\$
PARS	-	\$ 24,436.37
Vendors	-	\$ -
Backup Withholding	-	\$ 676.80
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -

P. 2016-17 Sabbaticals/Professional Development Leaves

That Board of Trustees approve the Sabbaticals/Professional Development Leaves for the 2016-17 year.

Q. Regular Human Resource Transactions

That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.

4. FIRST READING

A. Board Policy Creation: Emeriti: P-5166, P-6626, P-9415

New board policies P-5166, P-6626 and P-9415 were presented to the Board of Trustees as First Reading for review and discussion.

B. Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions: P-5121, P-5122, P-6122, P-6123, P-9121, P-9123

Revisions to board policies were presented to the Board of Trustees as First Reading for review and discussion.

C. Five Year Construction Plan and FPP's

The Five Year Construction Plan and FPP's were presented to the Board of Trustees as First Reading for review and discussion.

5. ACTION

A. Los Rios Strategic Plan

A motion was made by M. Haynes, and seconded by Mr. Knight, that Board of Trustees approve the Los Rios Community College District 2016 Strategic Plan for implementation.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0

Student Advisory Vote: Aye

B. Resolution No. 2016-07: Recognizing Classified Employees

A motion was made by Ms. Scribner, and seconded by Mr. Weaver, that the Board of Trustees adopt Resolution No. 2016-07 recognizing classified staff for their contributions to the District.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0

Student Advisory Vote: Aye

C. Equal Employment Opportunity Plan

A motion was made by Ms. Haynes, and seconded by Mr. Johnson, that the Board of Trustees approve the Los Rios Community College District Equal Employment Opportunity plan.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Albiani

Motion carried; 6:0
Student Advisory Vote: Aye

6. INFORMATION

A. American River College New Faculty Academy

American River College New Faculty Academy Coordinator Heidi Bennett presented information about the College's cohort for new faculty for the Board of Trustees' information and discussion.

7. BOARD MEMBER REPORTS

Trustees Ortiz and Haynes both attended the Honrando a Nuestros Estudiantes (Honoring our Students) celebration, as well as the Jewish/Latino Film Festival.

Trustee Haynes attended the CRC Patron's Luncheon and a Sacramento City College Talks event.

Trustee Knight reported out from the Building Industry Association meeting he attended.

Trustee Weaver expressed his gratitude for the opportunity to serve as the Student Trustee.

8. FUTURE AGENDA ITEMS

Trustee Haynes requested an update on the recent funding for workforce and economic development, and how Greater Sacramento and NextEd are intersecting to ensure that our students are employable through our pathways.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

David Hilton, President, American River College Student Association
Mary Goodall, President, American River College Classified Senate
Ginni May, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: American River College's Respiratory Care program is among a select group of programs recognized by the Commission on Accreditation for Respiratory Care (CoARC) to receive the Distinguished RRT Credentialing Success Award. The Commission views the RRT credential as a measure of a program's success in inspiring its graduates to achieve their highest educational and professional aspirations. This is the second consecutive year ARC's program has been recognized.

CRC: Cosumnes River College has been notified that it has been awarded a state grant that will allow CRC to transform how instruction in basic skills is delivered, with a goal of increasing access and success for more students. CRC requested \$1.5 million. Through the basic skills initiative, instruction at the college will be completely and thoroughly enhanced by transforming how, where and when basic skills students are taught. Many CRC faculty, staff and administrators were instrumental in the writing and preparation of this grant. In all, 85 California community colleges applied for funding, and 43 – including Sacramento City College – were awarded some level of funding. Precise dollar amounts are pending BOG approval.

FLC: Folsom Lake College’s Work Experience & Internship Program was named the “College Program of the Year” for two-year colleges by the California Internship & Work Experience Association (CIWEA). FLC’s program, under the guidance of coordinator Julie Collier, was recognized at a special luncheon during the annual CIWEA conference held in San Diego on April 7. Highlights for the program during the past academic year included hosting the college’s first large-scale Career Fair, a successful partnership with Dignity Health’s Mercy Hospital of Folsom placing students as volunteer staff in the hospital’s emergency department, and serving as one of 10 pilot schools for “New World of Work” that incorporates soft skills training into Work Experience courses.

SCC: Sacramento City College has been awarded the 2016 Yolo County Excellence in Education Award in Program Excellence for the “Kinders Go to College” event at the SCC West Sacramento Center. This is a new program that began in May 2015 in partnership with the Washington Unified School District, city of West Sacramento and Yolo County Office of Education. It focuses on hosting the entire kindergarten class and parents from one elementary school in the district. The goal is to expose children early on to the concept of college by bringing them to a campus. Each kindergartener has the opportunity to rotate through several activity workshops on topics including nutrition, nursing, the environment and recycling, art, law enforcement, and the library. The model also engages middle and high school students by assigning them as “mentors” to the kindergarteners. Mentors are asked to guide the younger children throughout the day by helping them with the activities and answering their questions. This year’s Kinders Go to College event is next Friday, May 20, 8:30 a.m. to 1 p.m.

Chancellor King announced the following retirements:

Retirement			Years of Service
Deborah Flower	Horticulture Professor	ARC	10
Jane Watson	Reading Professor	ARC	15
Lori Puccio	Payroll Accountant	DO	15+
William Iley	Physics Professor	SCC	25
Carol Minter	Dental Hygiene Professor	SCC	38

10. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 8:05 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

Pursuant to Government Code section 54956.8; Conference with Real Property Negotiators; Property: Sacramento County APN: 277-0285-003-0000; District Negotiators: Brian King, Theresa Matista, Pablo Manzo and Jamey Nye.

Closed Session Adjourned: 8:20 pm

Open Session: 8:21 pm

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable action was taken in closed session.

12. ADJOURNMENT

A motion was made by Mr. Johnson, seconded by Mr. Knight, that the meeting be adjourned.

Motion carried; 4:0

President Ortiz adjourned the meeting at 8:23 p.m.

BRIAN KING



Chancellor and Secretary to the Board of Trustees

*Draft Minutes presented to the Board of Trustees: June 8, 2016
jd*

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Board Policy Creation: Emeriti (P-5166, P-6626, P-9415)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Currently, the District has no formal policies recognizing Emeriti faculty, staff, and administrators or the Emeriti Associations at the four colleges.

STATUS:

New board policies are proposed to identify who qualifies to be an Emerita or Emeritus of the colleges and sets forth the requirements to join the Emeriti Associations at each of the four colleges.

Emerita and Emeritus status is an honorary title awarded for distinguished service to the academic community. To qualify, a faculty, staff, or administrator must have worked for the college or District for at least five years and have retired or left the college or District in good standing.

To join the Emeriti Association, the applicant must fill out an application and pay the membership fee for the Association. Benefits of the Emeriti Association include the use of an email account, library access, parking privileges, a membership card, complimentary or discounted admission to college/District events at the discretion of the event sponsor, and use of college computer resources.

Additionally, since the first reading of these proposed policies by the Board of Trustees, a clarification was made in section 3.2 that clarifies that the eligibility requirements to join the association are both those listed in sections 1.0 and 2.0 of the policies.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed policies.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Policy on Emerita and Emeritus Status

- 1.1 Emerita/Emeritus status is an honorary title awarded for distinguished service to the academic community. The Los Rios Community College District Chancellor or College President may bestow the title on a faculty member, classified staff member or administrator who is entering retirement or permanently severing his or her employment relationship with the District and meets the eligibility criteria below. The bestowal of Emerita/Emeritus status is a distinctive honor, not a right.**
- 1.2 Emerita/Emeritus may join his or her College Emeriti Association and obtain the benefits designated by this District Policy.**

2.0 Eligibility

- 2.1 Emerita/Emeritus status is limited to tenured faculty members, adjunct faculty members, regular classified staff members or administrators who meet all of the following criteria:**
 - 2.1.1 Have been employed by the College/District for at least five (5) years; and**
 - 2.1.2 Retired or resigned from their employment with the District (adjunct faculty members may submit a letter stating that they intend to no longer seek further employment with the College/District [hereafter separation]); and**
 - 2.1.3 Upon resignation, retirement, or separation are in good standing with no disciplinary issues outstanding.**

3.0 Procedures for Joining the College Emeriti Association

- 3.1 Upon the resignation, retirement or separation, the person seeking to join the Emeriti Association shall submit an application for membership in the College's Emeriti Association.**
- 3.2 If the person meets the eligibility requirements of Sections 1.0 and 2.0 above and submits the required fee, he or she shall be a member of the Emeriti Association at the College.**
- 3.3 To maintain Emeriti Association Membership, the Emerita/Emeritus must submit the required fee to the College's Emeriti Association.**

4.0 Benefits for Emeriti Association Member

4.1 As a member of the College Emeriti Association, a faculty member, classified staff member or administrator qualifies for the following benefits from the Colleges/District:

- 4.1.1 Use of a District email account;**
- 4.1.2 Access to the College/District libraries with checkout privileges and access to databases when allowed by vendor licenses;**
- 4.1.3 A Emerita/Emeritus parking permit good for parking at the College where he or she is a member of the Emeriti Association;**
- 4.1.4 A Emerita/Emeritus membership card;**
- 4.1.5 Complimentary or discounted admission to College/District athletic and cultural events at the discretion of the sponsoring group; and**
- 4.1.6 Use of college computer resources at the College.**

5.0 Revocation

5.1 The College Presidents are authorized to revoke Emerita/Emeritus status in their absolute discretion at any time.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: None

DRAFT 5/12/16

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Policy on Emerita and Emeritus Status

1.1 Emerita/Emeritus status is an honorary title awarded for distinguished service to the academic community. The Los Rios Community College District Chancellor or College President may bestow the title on a faculty member, classified staff member or administrator who is entering retirement or permanently severing his or her employment relationship with the District and meets the eligibility criteria below. The bestowal of Emerita/Emeritus status is a distinctive honor, not a right.

1.2 Emerita/Emeritus may join his or her College Emeriti Association and obtain the benefits designated by this District Policy.

2.0 Eligibility

2.1 Emerita/Emeritus status is limited to tenured faculty members, adjunct faculty members, regular classified staff members or administrators who meet all of the following criteria:

2.1.1 Have been employed by the College/District for at least five (5) years; and

2.1.2 Retired or resigned from their employment with the District (adjunct faculty members may submit a letter stating that they intend to no longer seek further employment with the College/District [hereafter separation]); and

2.1.3 Upon resignation, retirement, or separation are in good standing with no disciplinary issues outstanding.

3.0 Procedures for Joining the College Emeriti Association

3.1 Upon the resignation, retirement or separation, the person seeking to join the Emeriti Association shall submit an application for membership in the College's Emeriti Association.

3.2 If the person meets the eligibility requirements of Sections 1.0 and 2.0 above and submits the required fee, he or she shall be a member of the Emeriti Association at the College.

3.3 To maintain Emeriti Association Membership, the Emerita/Emeritus must submit the required fee to the College's Emeriti Association.

4.0 Benefits for Emeriti Association Member

4.1 As a member of the College Emeriti Association, a faculty member, classified staff member or administrator qualifies for the following benefits from the Colleges/District:

- 4.1.1 Use of a District email account;**
- 4.1.2 Access to the College/District libraries with checkout privileges and access to databases when allowed by vendor licenses;**
- 4.1.3 A Emerita/Emeritus parking permit good for parking at the College where he or she is a member of the Emeriti Association;**
- 4.1.4 A Emerita/Emeritus membership card;**
- 4.1.5 Complimentary or discounted admission to College/District athletic and cultural events at the discretion of the sponsoring group; and**
- 4.1.6 Use of college computer resources at the College.**

5.0 Revocation

5.1 The College Presidents are authorized to revoke Emerita/Emeritus status in their absolute discretion at any time.

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: None

DRAFT 5/12/16

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Policy on Emerita and Emeritus Status

1.1 Emerita/Emeritus status is an honorary title awarded for distinguished service to the academic community. The Los Rios Community College District Chancellor or College President may bestow the title on a faculty member, classified staff member or administrator who is entering retirement or permanently severing his or her employment relationship with the District and meets the eligibility criteria below. The bestowal of Emerita/Emeritus status is a distinctive honor, not a right.

1.2 Emerita/Emeritus may join his or her College Emeriti Association and obtain the benefits designated by this District Policy.

2.0 Eligibility

2.1 Emerita/Emeritus status is limited to tenured faculty members, adjunct faculty members, regular classified staff members or administrators who meet all of the following criteria:

2.1.1 Have been employed by the College/District for at least five (5) years; and

2.1.2 Retired or resigned from their employment with the District (adjunct faculty members may submit a letter stating that they intend to no longer seek further employment with the College/District [hereafter separation]); and

2.1.3 Upon resignation, retirement, or separation are in good standing with no disciplinary issues outstanding.

3.0 Procedures for Joining the College Emeriti Association

3.1 Upon the resignation, retirement or separation, the person seeking to join the Emeriti Association shall submit an application for membership in the College's Emeriti Association.

3.2 If the person meets the eligibility requirements of Sections 1.0 and 2.0 above and submits the required fee, he or she shall be a member of the Emeriti Association at the College.

3.3 To maintain Emeriti Association Membership, the Emerita/Emeritus must submit the required fee to the College's Emeriti Association.

4.0 Benefits for Emeriti Association Member

4.1 As a member of the College Emeriti Association, a faculty member, classified staff member or administrator qualifies for the following benefits from the Colleges/District:

- 4.1.1 Use of a District email account;**
- 4.1.2 Access to the College/District libraries with checkout privileges and access to databases when allowed by vendor licenses;**
- 4.1.3 A Emerita/Emeritus parking permit good for parking at the College where he or she is a member of the Emeriti Association;**
- 4.1.4 A Emerita/Emeritus membership card;**
- 4.1.5 Complimentary or discounted admission to College/District athletic and cultural events at the discretion of the sponsoring group; and**
- 4.1.6 Use of college computer resources at the College.**

4.05.0 Revocation

- 4.05.1 The College Presidents are authorized to revoke Emerita/Emeritus status in their absolute discretion at any time**

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:



Adm. Regulation: None

DRAFT 5/12/16

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Board Policy Revisions: Changes to Hiring Processes re: Felony Convictions (P-5121, P-5122, P-6122, P-6123, P-9121, P-9123)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 JP Sherry	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

In April 2015, the Board of Trustees amended the board policies to provide individualized consideration of employment applicants possessing felony convictions due to Equal Employment Opportunity Commission (EEOC) guidance. The EEOC concludes that a blanket exclusion of applicants from employment due to felony convictions has a disproportionate impact on persons of color and is therefore discriminatory. To avoid a claim of discrimination, each applicant that has a felony conviction must be reviewed to determine if exclusion of the applicant from employment is job-related and consistent with business necessity. This requires reviewing the nature of the conviction, the time since the person was convicted, and the nature of the job sought.

STATUS:

The proposed policy changes add the same individualized consideration given to persons with felony convictions to persons with the drug and sex crime convictions identified in the Education Code. The changes allow the District to consider persons with certain controlled substance or sexual offenses to be hired or retained if the person demonstrates he or she has been rehabilitated for five years or has been pardoned. In the accompanying regulations, the Board of Trustees will use the same analysis recently enacted for those with felony convictions (nature of crime, date of conviction, and nature of position sought) to make the determination as to whether an employee has been rehabilitated. The policies delegate the authority to make that determination to the Chancellor, who shall develop the administrative regulations to carry out this policy.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policies.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Building the Applicant Pool

1.1 The Los Rios Community College District Director, Human Resources, shall take those measures that are legally permissible to build an applicant pool that includes underrepresented groups and disabled persons.

2.0 Qualifications

2.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

2.2 An applicant or candidate shall be disqualified for any of the following reasons:

2.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively; or of any felony; or determination that the individual is a sexual psychopath as defined in Education Code, section 87406;. (Ed Code, § 87405) **The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;**

2.2.1.1 Exception: Applicants **and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, having official certificates of five-year rehabilitation from** controlled or illegal substances convictions may be **retained or** considered for employment. (Ed. Code, §§ **87010, 87011, 87405**)

2.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, or 87406, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

~~2.2.1.2~~**2.2.1.3** Exception: Applicants and employees that are **disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all**

disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.

2.2.2 Falsification or attempted deception in statement on the application;

2.2.3 Previous dismissal from District service or nonrenewal of employment by the ~~Los Rios Community College District~~ Board of Trustees;

2.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

3.0 Selection of Applicants

3.1 Persons interested in employment with the - District shall complete the District application form and appear for a personal interview, if requested.

4.0 Interviewing Applicants

4.1 Processes to assure that equal treatment is afforded to all applicants shall be followed in the interview and selection of candidates.

5.0 Internal Candidates

5.1 The District may fill a vacancy by considering only internal applicants where such appointment is not in conflict with equal opportunity requirements.

6.0 Selection of Candidates

6.1 A process to assure that equal treatment is afforded to all applicants shall be followed in the interview and selection of candidates.

6.2 The Chancellor will recommend to the Board of Trustees that candidate, whether within or outside the District, whose education, experience, accomplishments, and skill qualifications best equips the individual to fulfill the demands of the position.

7.0 Appointment to Positions

7.1 The appointment of candidates to regular positions shall be made by the Board of Trustees. (Ed. Code, § 88003)

7.2 The authority to make all other appointments is delegated to the Chancellor.

8.0 Police Records

8.1 Fingerprinting (Ed. Code, § 88024)

8.1.1 All applicants shall be fingerprinted prior to employment with the District.

8.1.2 The Chancellor shall adopt appropriate Administrative Regulations.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LRCCD

Policy Adopted: 8/15/79

Policy Revised: 9/3/80; 10/20/82; 2/21/90; 12/6/00; 10/1/03; 3/21/07; 5/13/15

Policy Reviewed: 5/13/15

Adm. Regulation: [R-5121](#)

DRAFT 4/14/16

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Hiring of Adjunct Faculty

- 1.1 The interests of students and the community are best served by selecting from the available pool of persons in the community those individuals who have special expertise and diverse backgrounds to serve in various adjunct faculty positions.
- 1.2 By encouraging diversity in the pool of adjunct faculty members, the Los Rios Community College District can increase diversity among tenured faculty.

2.0 Police Records

- 2.1 All applicants shall be fingerprinted prior to employment with the District.
 - 2.1.1 This District Policy and the corresponding Administrative Regulation shall not apply to any California or Federal Peace Officer currently employed and paid as such.
- 2.2 The Chancellor shall adopt appropriate Administrative Regulations.

3.0 Qualifications

- 3.1 An applicant must possess the minimum qualifications established for the position; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.
- 3.2 An applicant or candidate shall be disqualified for any of the following reasons:
 - 3.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011 respectively; or of any felony; or determination that the individual is a sexual psychopath as defined in Education Code, section 87406. (Ed. Code, § 87405) **The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;**
 - 3.2.1.1 Exception: Applicants **and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses,** ~~having official certificates of five-year rehabilitation from~~ controlled or illegal substances convictions may be **retained or** considered for employment. (Ed, §§ **87010, 87011**, 87405)
 - 3.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, or 87406, shall be individually evaluated to determine if disqualification based on

their felony conviction(s) is job-related and consistent with business necessity.

~~3.2.1.2~~**3.2.1.3 Exception: Applicants and employees that are disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.**

- 3.2.2 Falsification or attempted deception in statement on the application;
- 3.2.3 Previous dismissal from District service by the ~~Los Rios Community College District~~ Board of Trustees;
- 3.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

(Formerly P-5119)

LRCCD

Policy Adopted: 2/13/80

Policy Revised: 9/3/80; 10/20/82; 2/21/90; 2/4/98; 12/6/00; 10/1/03; 3/21/07; 5/13/15

Policy Reviewed: 5/13/15

Adm. Regulation: [R-5122](#)

DRAFT 4/14/16

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Building the Applicant Pool

- 1.1 The Los Rios Community College District Director, Human Resources, shall take those measures that are legally permissible to build an applicant pool that includes significantly underrepresented groups and persons with disabilities.

2.0 Qualifications

- 2.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

- 2.2 An applicant or candidate shall be disqualified for any of the following reasons:

- 2.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively; or of any felony; or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, §§ 87405, 88022) **The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;**

- 2.2.1.1 Exception: Applicants **and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, having official certificates of five-year rehabilitation from** controlled or illegal substances convictions may be **retained or** considered for employment. (Ed. Code, §§ **87010, 87011**, 87405, 88022)

- 2.2.1.2** Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406, 88022 or 88023 shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

- ~~2.2.1.2.2.1.3~~ **2.2.1.3** Exception: Applicants and employees that are **disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine**

whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.

2.2.2 Falsification or attempted deception in statement on the application;

2.2.3 Previous dismissal from District service or nonrenewal of employment by the ~~Los Rios Community College District~~ Board of Trustees;

2.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

3.0 Selection of Applicants

3.1 Persons interested in employment with the District shall complete the District application form and appear for a personal interview, if requested.

3.2 Human Resources may administer examinations for necessary skills or competencies for all positions within a given class, contact former employers and other references for recommendations, and request evidence of training and proficiency.

4.0 Internal Candidates

4.1 The District may fill a vacancy by considering only in-house or internal applicants where such appointment is not in conflict with equal opportunity requirements.

5.0 Selection of Candidates

5.1 A process to assure that equal treatment is afforded all applicants shall be followed in the interview and selection of candidates.

5.2 The final selection of a person to fill the open position shall be made by the appropriate administrative officer in cooperation with the supervisor(s) in the area of job opening from among the qualified candidates recommended by Human Resources.

5.3 District employees possessing the requisite qualifications will be considered whenever they apply for promotional positions. All candidates will be selected on the basis of the specific needs of the campus or District division, individual qualifications, capabilities, and personal suitability of the candidate, and in the best interest and needs of the District. Seniority shall be considered only when required by law.

5.4 The Chancellor will recommend to the Board of Trustees that candidate, whether within or outside the District, whose education, experience, accomplishments, and skill qualifications best equips the individual to fulfill the demands of the position.

6.0 Appointment to Positions

6.1 The appointment of candidates to regular positions shall be made by the Board of Trustees. (Ed. Code, § 88003)

6.2 The authority to make all other appointments is delegated to the Chancellor.

7.0 Police Records

7.1 Fingerprinting (Ed. Code, § 88024)

7.1.1 All applicants shall be fingerprinted prior to employment with the District.

7.2 The Chancellor shall adopt appropriate Administrative Regulations.

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

(Formerly P-6113, P-6114, and P-6116)

LRCCD

Policy Adopted: 10/67

Policy Revised: 2/69; 3/70; 10/29/75; 8/15/70; 10/15/80; 10/20/82; 2/21/90; 7/16/97;
10/1/03; 3/21/07; 5/13/15

Policy Reviewed: 5/13/15

Adm. Regulation: [R-6122](#) (Formerly R-6113, R-6114, and R-6116)

DRAFT 4/14/16

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Intent

- 1.1 This District Policy is intended to authorize the Los Rios Community College District Chancellor to establish procedures for recruitment, selection, and appointment of temporary employees.
 - 1.1.1 A temporary employee shall not be employed for more than one hundred seventy-five (175) days in any fiscal year.
- 1.2 Because of the limited duration of employment of these employees, the Los Rios Community College District Board of Trustees recognizes that the employment procedures should be less formalized and less cumbersome for the District than in the case of regular employees.
- 1.3 Temporary employees are not classified employees.
- 1.4 Student help, College WorkStudy, and substitute employees are not classified employees.
- 1.5 Temporary employees shall not establish permanence with the District and may be terminated at any time with or without cause. However, no employee shall be terminated for an unlawfully discriminatory purpose.
- 1.6 Before employing a temporary employee, the Board of Trustees shall specify the service to be performed and the ending date of the service.

2.0 Categories of Temporary Employees

- 2.1 Long-Term Temporary Employees
 - 2.1.1 Long-term temporary employees are temporary employees hired in an authorized and temporarily vacant regular classified position.
- 2.2 Short-Term Temporary Employees
 - 2.2.1 Short-term temporary employees are all other temporary, nonacademic employees.

3.0 Job Qualifications

- 3.1 An applicant must possess the minimum qualifications established for the position and be able to perform the essential functions of the position with or without reasonable accommodation.
- 3.2 An applicant or candidate shall be disqualified for any of the following reasons:
 - 3.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011,

respectively; or of any felony; or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, §§ 87405, 88022) **The Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;**

3.2.1.1 Exception: Applicants **and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, having official certificates of five-year rehabilitation from** controlled or illegal substances convictions may be **retained or** considered for employment. (Ed. Code, §§ **87010, 87011,** 87405, 88022)

3.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406, 88022, or 88023 shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

3.2.1.3 **2.2.1.22.2.1.3 Exception: Applicants and employees that are disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.**

3.2.2 Falsification or attempted deception on the application;

3.2.3 Previous dismissal from District service or nonrenewal of employment by the Board of Trustees;

3.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

4.0 Police Records

4.1 Successful applicants shall be fingerprinted prior to employment with the District.

4.2 Temporary employees are subject to the same requirements regarding disqualification based on criminal history as regular classified employees.

5.0 Implementation

5.1 The Chancellor shall adopt Administrative Regulations for the recruitment, selection, and appointment of temporary employees covered by this District Policy.

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LRCCD

Policy Adopted: 7/16/97
Policy Revised: 2/4/98; 10/1/03; 5/13/15
Policy Reviewed: 5/13/15
| Adm. Regulation: [R-6123](#)

DRAFT 4/14/16

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Authority to Recruit

- 1.1 The Chancellor of the Los Rios Community College District will determine whether a vacant position will be filled on a regular, interim, or acting basis.

2.0 Building the Applicant Pool

- 2.1 The Director, Human Resources, shall take those measures which are legally permissible to build an applicant pool that includes significantly underrepresented persons with disabilities.

3.0 Chancellor's Staff

- 3.1 For purposes of these District Policies and Administrative Regulations, the Chancellor's staff shall consist of those management employees reporting directly to the Chancellor.

4.0 Qualifications

- 4.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

- 4.2 An applicant or candidate shall be disqualified for any of the following reasons:

- 4.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively; or of any felony; or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, § 87405, 88022) **The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue.;**

- 4.2.1.1 Exception: Applicants **and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, having official certificates of a five-year rehabilitation from** controlled or illegal substances convictions may be **retained or** considered for employment. (Ed. Code, §§ **87010, 87011, 87405, 88022**)

- 4.2.1.2** Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406 or 88022,

shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

4.2.1.24.2.1.3 Exception: Applicants and employees that are disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.

- 4.2.2 Falsification or attempted deception in statement on the application;
- 4.2.3 Previous dismissal from District service by the ~~Los Rios Community College District~~ Board of Trustees;
- 4.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

(Formerly P-9115)

LRCCD

Policy Adopted: 12/14/77

Policy Revised: 8/15/79; 2/18/81; 6/16/82; 2/21/90; 12/9/98; 10/1/03; 5/13/15

Policy Reviewed: 5/13/15

Adm. Regulation: [R-9121](#) (Formerly R-9115)

DRAFT 4/14/16

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Authority to Recruit

- 1.1 The Chancellor of the Los Rios Community College District will determine whether a vacant position of the College President will be filled on a regular, interim, or acting basis.

2.0 Building the Applicant Pool

- 2.1 The Associate Vice Chancellor of Human Resources shall take those measures which are legally permissible to build an applicant pool that includes significantly underrepresented persons with disabilities.

3.0 Qualifications

- 3.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

- 3.2 An applicant or candidate shall be disqualified for any of the following reasons:

- 3.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively; or of any felony; or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, § 87405, 88022) **The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;**

- 3.2.1.1 Exception: Applicants **and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, having official certificates of a five-year rehabilitation from** controlled or illegal substances convictions may be **retained or** considered for employment. (Ed. Code, §§ **87010, 87011, 87405, 88022**)

- 3.2.1.2** Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406 or 88022, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

~~3.2.1.2~~**3.2.1.3 Exception: Applicants and employees that are disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.**

- 3.2.2 Falsification or attempted deception in statement on the application;
- 3.2.3 Previous dismissal from District service by the ~~Los Rios Community College District~~ Board of Trustees;
- 3.2.4 Positive results from an intradermal skin test and chest X-ray showing active tuberculosis.

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LRCCD

Policy Adopted: 4/13/16

Policy Revised:

Policy Reviewed:


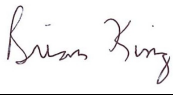
Adm. Regulation: [R-9123](#)

DRAFT 4/14/16

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Claim: John Tiner	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS:

Claimant is seeking damages from Los Rios Community College District.

RECOMMENDATION:

It is recommended that the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.



Claim for Damages Form

ONCE SUBMITTED, THIS IS A PUBLIC DOCUMENT

LRCCD Use Only
Received

MAY - 9 2016

Office of the General Counsel
Los Rios Community College District



Claimant Information	First Name JOHN		MI W	Last Name TINER		
	Date of Birth (MM/DD/YY)*			Social Security No.*		
	Driver's License No.	License State CA	Receives or is eligible for SSDI or Medicare? * (Yes/No) NO			
	Home Address (Number/Street)			Business Name (if including business address) TINER PROPERTIES, INC.		
	City	State	Zip Code	Business Address (Number/Street) 10837 FAIR OAKS BLVD.		
	Mail Notices to which address? <input type="checkbox"/> Home <input checked="" type="checkbox"/> Business <input type="checkbox"/> Attorney			City CAMMICHAM	State CA	Zip Code 95608
Injury/Damage Information	Date injury/damage occurred (MM/DD/YY) 04/14/2016		Time of day injury/damage occurred 3pm		Where did injury/damage occur? (College site, street address, intersection, other locations, etc.) HOME DEPOT.	
	How did injury/damage occur? (Describe accident or occurrence in complete detail/attach additional pages if needed) Driving an ARC truck, hit my car which was parked in the Home Depot parking lot.					
	Name(s) of Los Rios employees involved LOUIE GUERRERO GARCIA			Police Report No. N/A		
	What action or inaction of Los Rios employee(s) causes your injury/damages? ↑ Louie hit my car pulling out of his parking space @ the Madison Mathzamba Home Depot.					
	What injuries/damages did you suffer? No injuries.					
	State the amount of the claim, if less than \$10,000					
Include the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time the claim is presented, and list the basis for the computation of the amount claimed 6 Days rental car @ 55⁰⁰ = \$ 330						
If the dollar amount of the claim is more than \$10,000, no dollar amount will be stated, but please indicate whether the claim is a limited civil case claim (total dollar amount less than \$25,000) N/A						
<input type="checkbox"/> Yes, it is a limited civil case claim <input checked="" type="checkbox"/> No, it is not a limited civil case claim						
Certification	By signing below, I certify that all information furnished on this form is accurate, truthful, and complete, and that I understand that the presentation of a false claim is a felony (refer to CA Penal Code Sec 72). Note: If the signer is not the Claimant, indicate the relationship of the signer to the Claimant (parent, attorney, etc.) and address.					
	Signature 	Date 5/5/16	Relationship and address (if not Claimant)			
Directions for Submission	Attach and include with this form any bills for medical treatment or expenses/estimates for personal property damage.			Return completed form to: Los Rios Community College District ATTN: General Counsel 1919 Spanos Court Sacramento, CA 95825		
	Once submitted, this form becomes a public document. However, please note that Claimant's Date of Birth, Social Security No., and Driver's License No. WILL REMAIN CONFIDENTIAL.					

*Responses REQUIRED for Federal Medicare Secondary Payer Reporting

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Claim: Robert Harris	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS:

Claimant is seeking damages from Los Rios Community College District.

RECOMMENDATION:

It is recommended that the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.



LOS RIOS

COMMUNITY COLLEGE DISTRICT

Claim for Damages Form
ONCE SUBMITTED, THIS IS A PUBLIC DOCUMENT

LRCCD Use Only
Received
MAY - 8 2016
Office of the General Counsel
Los Rios Community College District


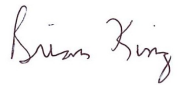
Form with sections: Claimant Information, Injury/Damage Information, Certification, and Directions for Submission. Includes fields for name, address, date of injury, and signature.

*Responses REQUIRED for Federal Medicare Secondary Payer Reporting

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Proposal: SAFCA Consolidated Capitol Assessment District 2	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 JP Sherry	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

The Sacramento Area Flood Control Agency (SAFCA) operates and maintains the levees and flood control projects that surround and protect the greater Sacramento region. According to SAFCA, they must complete a number of projects to provide all of the Sacramento region 100-year flood protection as quickly as possible, meet the state’s 200-year flood protection requirements by 2025, and improve the resiliency and structural integrity of the flood control system to provide more than 200-year protection over time. These projects will require an estimated \$1.2 billion more than was anticipated in 2007, of which \$371 million must come from local property owners. As a result, SAFCA has proposed creating a new assessment district to replace the current assessment district.

STATUS:

For the Los Rios Community College District properties (excluding Sacramento City College), the total of the District’s current SAFCA assessments is \$8,099.74. If the new SAFCA assessment district is approved, the total of those assessments is projected to increase to \$9,309.37.

Currently, according to SAFCA, the Sacramento City College property has been significantly under-assessed because of an error in the calculation of square footage of SCC since 2007 (SAFCA incorrectly assessed SCC as having zero square feet of buildings). Even without the approval of a new SAFCA assessment district, SCC’s assessment will increase from its current level of \$3,942 to approximately \$45,000. If the new SAFCA assessment district is approved, SCC’s assessment will increase from \$3,942 to a proposed amount of \$51,006. With the correction of the SCC error and approval of the new SAFCA assessment district, the District’s assessments will increase from \$12,041 to \$60,316.30.

A sample copy of the official ballot is attached. A public hearing has been scheduled for Monday, June 13, 2016 for SAFCA to consider this proposal.

RECOMMENDATION:

It is recommended that the Board of Trustees support the proposed assessment of District property and authorize the Chancellor or his designee to sign and submit the official ballots to the agency.



IMPORTANT OFFICIAL FLOOD PROTECTION ASSESSMENT BALLOT

To cast this ballot, mark either "YES" or "NO" below, fill in the date, sign your name, and then please fold this page and seal it in the envelope provided before submitting it to SAFCA's clerk.

Owner's Name:
Los Rios Community College Dist

Parcel Address:
2421 Del Paso Rd

Parcel Number:
225-0040-085-0000

11 T612 P1 126989 *****AUTO**5-DIGIT 95825
Los Rios Community College Dist
1919 Spanos Ct
Sacramento, CA 95825-3905



Proposed Annual Assessment: \$2,600.63

Current Annual Assessment (if any) that would be eliminated: \$2,149.24

Net Change in your Annual Assessment: \$451.39

BALLOT

ASSESSMENT BALLOT QUESTION

Shall the Sacramento Area Flood Control Agency establish the new Consolidated Capital Assessment District Number 2, annually levy assessments not to exceed the amounts set forth in the Engineer's Report for thirty (30) years, issue bonds and use the assessments and bonds to finance the flood control projects described in the Engineer's Report?

_____ **Yes, I support.**

_____ **No, I oppose.**

By executing this ballot I certify that I am the record owner of the above identified property or the authorized representative of the named owner, authorized by such owner to execute this document on behalf of such owner.

Date: _____, 2016

By: _____
Signature of Owner/Authorized Representative
(DO NOT PRINT)



225-0040-085-0000



IMPORTANT – OFFICIAL FLOOD PROTECTION ASSESSMENT BALLOT

This ballot is for the use of the property owner or owners or the authorized representative of the property owner or owners of the parcels on this ballot. These parcels are located within the proposed Sacramento Area Flood Control Agency Consolidated Capital Assessment District No. 2. Please advise the Sacramento Area Flood Control Agency (SAFCA) if the name set forth on this ballot is incorrect or if you are no longer an owner or the authorized representative of the owner or owners of the parcel. You may contact SAFCA at (916) 874-7606.

This ballot may be used to express either support for or opposition to the proposed assessment district. In order to be counted, this ballot must be signed by an owner or, if the owner is not an individual, by an authorized representative of the owner. The ballot must then be delivered to SAFCA's Clerk either by mail or in person, as follows:

MAIL DELIVERY:

If by mail, place in the postage-paid return envelope provided, and place in the mail not later than one calendar week prior to June 13, 2016. Mailing later than this deadline creates the risk that the ballot may not be received in time to be counted.

PERSONAL DELIVERY:

If in person, deliver to the Agency Clerk at any time up to 1:00 p.m. on June 13, 2016 at the Clerk's office at 1007 7th Street, 7th Floor, Sacramento, CA. You may also deliver the ballot at, and prior to the close of, the protest hearing, which is scheduled to commence at approximately 1:00 p.m. on June 13, 2016 at the meeting place of SAFCA's Board of Directors, which is the chambers of the Sacramento City Council, 915 I Street, Sacramento, CA 95814.

However delivered, the ballot must be received by SAFCA's Clerk prior to the close of the public hearing (whether on June 13, 2016 or a later continuation date) in order to be counted.

FOR OFFICIAL USE ONLY

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Contract Award: SCC South Campus Utility Improvements	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Long Range Capital Plan and local bond measure M include funds to improve utilities infrastructure at Sacramento City College. This project improves underground hot/chilled water lines, electrical lines, gas lines and communication lines in the south area of Sacramento City College. These utility improvements will support the planned Mohr Hall building replacement. Wood Rodgers Engineering was hired to work with District staff to design this project. The estimated construction cost for this project is \$3.3 million. The project is fully funded from local bond measure M.

STATUS:

The plans and specifications were publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of two (2) bids were received.

<u>Contractor</u>	<u>Total Bid</u>
Diede Construction, Inc.	\$3,009,500.00
Preston Pipelines, Inc.	\$4,075,000.00

RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid #16020 to Diede Construction, Inc. for the base bid (\$3,009,500.00) and no alternate for a total contract amount of \$3,009,500.00.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Child Development Centers Program Self-Evaluation	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the Child Care and Development Services Act, Education Code section 8200, the Los Rios Community College District administers child development programs through the California Department of Education (CDE). Program self-evaluations must be submitted to the Child Development Division annually.

STATUS:

The District currently operates programs at American River, Cosumnes River, and Sacramento City Colleges. The programs have conducted their self-evaluations for the current year. The certification for the 2015-16 evaluation includes a provision that the Board of Trustees receive a copy of the self-evaluation, which is attached.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the program self-evaluations for CCTR-5187 and CSPP-5364 contracts for the fiscal year 2015-16.

California Department of Education
Early Education and Support Division
March 2016

**Instructions For
Program Self-Evaluation Process
Fiscal Year 2015–16**

➤ **Enter the required contractor information at the top of the EESD 4000A:**

- Contractor Legal Name
- Four-Digit Vendor Number
- Contract Type(s)
 - CSPP:** California State Preschool Program
 - CCTR:** California Center-based Child Care
 - CHAN:** California Severely Handicapped
 - CFCC:** California Family Child Care Homes
 - CMIG:** California General Migrant Child Care
 - CMAF:** California Migrant Alternative Payment
 - CRRP:** California Resource and Referral Program
 - CAPP:** California Alternative Payment Program
 - C2AP:** CalWORKs Stage 2
 - C3AP:** CalWORKs Stage 3

➤ **Check each box verifying the collection, analysis, and integration of each assessment data toward ongoing program improvement for all applicable contract types.**

The following links are provided as resources to complete the requirements for each component of the Program Self-Evaluation (PSE):

Required Instrument	Available Resources*
Program Review Instrument FY 2015–16 http://www.cde.ca.gov/ta/cr/documents/eesos1516.pdf All Contracts	Form EESD 4001
Desired Results Parent Survey http://www.cde.ca.gov/sp/cd/ci/documents/parentsurvey.do All Contracts	Form EESD 4003
Age Appropriate Environment Rating Scales http://www.ersi.info/ecers.html Center-based and CFCC Contracts Only	Form EESD 4002
Desired Results Developmental Profile and DRDPtech https://www.desiredresults.us/drdp-forms Center-based and CFCC Contracts Only	Form EESD 3900 Form EESD 4004
* Resource Forms are available on the CDE Program Self-Evaluation Web page at http://staging.cde.ca.gov/sp/cd/ci/pseforms.asp	

- **Summarize the staff and board member participation in the PSE process.**
- **Sign the Statement of Completion certifying that all documents required as a part of the PSE have been completed and are available for review and/or submittal to the California Department of Education (CDE), Early Education and Support Division (EESD) upon request.**
- **Submission Requirements**

All contractors are required to complete and submit **one** (1) EESD 4000A

**Program Self-Evaluation Process
Fiscal Year 2015–16**

Contractor Legal Name Los Rios Community College District	Vendor Number 34-6737
Contract Type(s) CCTR, CSPP	
<p align="center">This form can be expanded and is not limited to a single page.</p> <p>Check each box verifying the collection, analysis, and integration of each assessment data toward ongoing program improvement for all applicable contract types.</p> <p><input checked="" type="checkbox"/> Program Review Instrument FY 2015–16 – All Contract Types http://www.cde.ca.gov/ta/cr/documents/eesos1516.pdf</p> <p><input checked="" type="checkbox"/> Desired Results Parent Survey – All Contract Types http://www.cde.ca.gov/sp/cd/ci/documents/parentsurvey.do</p> <p><input checked="" type="checkbox"/> Age Appropriate Environment Rating Scales – Center-based/CFCC Contracts Types http://www.ersi.info/ecers.html</p> <p><input checked="" type="checkbox"/> Desired Results Developmental Profile and DRDPtech Reports – Center-based/CFCC Contracts Types https://www.desiredresults.us/drdp-forms</p> <p>Provide a summary of staff and board member participation in the PSE process:</p> <p>The teaching staff and supervisors from each of the Los Rios Community College Child Development Centers, American River College, Cosumnes River College and Sacramento City College completed each of the required instruments during the 2015-16 fiscal year.</p> <p>Supervisors met with their respective teaching staff in August 2015 to review findings from the 2014-15 Program Self Evaluation and planned accordingly.</p> <p>Each site (ARC, CRC, SCC) gathered data throughout the 2015-16 fiscal year to develop program action plans based on the findings from the Program Review Instrument, Desired Results Parent Survey, Age Appropriate Environment Rating Scale and Desired Results Developmental Profile.</p> <p>Each site supervisor met with their teaching staff the week of August 17, 2015 and again the week of January 11, 2016 to review the group reports from the Desired Results Development Profiles. Findings were used in planning both group and individual activities to guide children’s continued development and growth. An agency training to address part</p>	

of the DRDP summary of findings from 2014-15 was provided to all teaching staff at Sacramento City College on January 14, 2016.

The Site Supervisors, with input from agency director Laurie Perry, met May 31, 2016 to review agency findings to complete the PSE for 2015-16. Data from each of the instruments was aggregated from the respective sites to determine areas that both met and did not meet standards. An action plan was developed based on the agency findings.

The Program Self Evaluation will be presented to the Los Rios Community College Board of Directors for approval on June 8, 2016.

Statement of Completion: I certify that all documents required as a part of the PSE have been completed and are available for review and/or submittal upon request.

Signature of Executive Director <i>Cheryl Smith for Laurie Perry</i>	Date 6/1/16
Name and Title Laurie Perry-LRCCD Agency Director	Phone Number 916-650-2953
Contact Name if different from above (please print)	Phone Number

**Instructions for
Summary of the Program Self-Evaluation
Fiscal Year 2015–16**

➤ **Enter the required contractor information at the top of the EESD 4000B:**

- Contractor Legal Name
- Contract Type(s)
- Age Group
- Program Director Name
- Program Director Phone Number
- Program Director E-mail

➤ **Reflect on findings from the Program Self Evaluation and then provide brief responses to items 1 and 2 on the space provided.**

Note: All contractors are required to modify their programs to address all areas identified as needing improvement during the self-evaluation. Written tasks needed to modify the program would be specific or unique to the contract type and age group. Additionally, all contractors are required to identify areas that are satisfactory and provide procedures for ongoing monitoring of the program for assuring that those areas continue to meet standards.

➤ **Submission Requirements**

All contractors are required to complete and submit **one** (1) EESD 4000B.

**Summary of Program Self-Evaluation
Fiscal Year 2015–16**

Contractor Legal Name Los Rios Community College District		Vendor Number 34-6737
Contract Type(s) CCTR and CSPP	Age Group (Infant/Toddler, Preschool, School-Age) ALL	
Program Director Name Laurie Perry	Phone Number and E-mail Address 916-650-2953; perry @scc.losrios.edu	
This form can be expanded and is not limited to a single page.		
<p>1. Provide a summary of the program areas that did not meet standards and a list of tasks needed to improve those areas.</p> <p>Our Desired Results Developmental Profile group reports showed 92% of children were at the developmental level of building earlier or higher in History-Social Science. Specifically, one-third of children in our centers rated at Building Middle. Within History-Social Science, our children rated particularly low in the two measures Conflict Negotiation and Responsible Conduct as a Group Member.</p> <p>Environment Rating Scales also showed that staff responses to children need to be more consistent, with staff interactions with children rating below at 4.0 at one classroom at Sacramento City College. Modeling language-rich conversations encouraging children to expand ideas and plans is one suggestion from ECRS findings.</p> <p>Parent survey results show that the majority of families would like more information on parenting skills as well as community resources. Specifically, 32% of families at American River College responded in the negative to receiving information on community services; 68% of Sacramento City College families and 27% of Cosumnes River College families.</p> <p>We will be addressing this throughout the 2016/2017 school year. First, we will hold an agency-wide training in August 2016 to address conflict negotiation and conduct in a group in preschoolers. Agency Director Laurie Perry will provide teachers with current research and updated skills in this area. Second, each site will follow-up with teaching teams throughout the fall semester and coordinate a follow-up discussion in January 2017. Supervisors will hold at least one event for parents and staff to attend which will provide information on how families can increase social skills for young children and what community resources is available in this area.</p>		
<p>2. Provide a summary of areas that met standards and a summary of procedures for ongoing monitoring to ensure that those areas continue to meet standards.</p>		

Environment Rating Scales illustrated how rich and complex environments are at every site. Math, literacy and science are evident throughout every classroom. Teachers consistently bring in natural materials for children to explore. DRDP results show the majority of children at Building Later or Integrating Earlier for Literacy Development, Mathematics and Science. Agency-wide, over 80% of families are satisfied with equipment and materials. All families surveyed were satisfied with the environment provided.

Supervisors will continue to encourage teaching teams by complimenting engaging activities and allowing staff time and resources to create successful environments. When meeting as a team to plan curriculum, teaching teams will use the environment as a tool to gather evidence for Desired Results assessments.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Resolution No. 2016-08: Five Year Construction Plan and Final Project Proposals	ATTACHMENT: Yes	
		ENCLOSURE: Five Year Plan and FPPs	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The State Chancellor’s Office has a prescribed capital outlay process and calendar for requesting State funds for capital outlay projects. Each year, the District must file a Five Year Construction Plan which lists all proposed projects, whether State-funded or not. Additionally, Final Project Proposals (FPPs) to request State funding for projects listed in the Five Year Construction Plan are also to be submitted with the Five Year Construction Plan. The deadline for submission of the five year plan and any FPPs is July 1.

Although a project may qualify for State bond funding, all districts compete with each other for the limited funds available. There is currently a multi-billion dollar backlog of funding requests for capital projects on file with the State. Facility capacity/load ratios (enrollment growth) and the amount of local funds a district contributes are key factors in the State’s prioritization for funding capital projects. The District considers these criteria in selecting which FPPs to submit to ensure our projects will be competitive. An additional criterion is that the State only allows one project per college or center to be submitted in a given year. However, if the college or center will have a project funded for the upcoming year, then it must wait one year before submitting its next project. Only the Natomas Center is currently approved for funding, so all our other colleges and centers are eligible to submit or re-submit projects.

STATUS:

The draft Five Year Construction Plan and the four FPPs were presented to the Board of Trustees as a first reading on May 11, 2016. The attached executive summary describes the Five Year Construction Plan and FPPs.

The four FPPs for submission this year are: American River College, Technical Education Building Modernization; Elk Grove Center, Phase 2 Building; Folsom Lake College, Instructional Building Phase 2.1; and Sacramento City College, Lillard Hall Modernization.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Five Year Construction Plan and FPPs and supporting Resolution No. 2016-08 for submission to the State on July 1, 2016.

**State Five Year Construction Plan
And
Final Project Proposals**

Executive Summary

State Five Year Construction Plan:

The basic intent and purpose of the Plan is to analyze enrollment forecasts and determine the amount and type of spaces that will be needed to meet increases in enrollment and changes in the educational program. The Plan is used to determine overall estimated costs and identify possible funding sources.

The major components of the Plan are: Forecasted student load (enrollment/WSCH), facilities capacity to handle load, proposed new space, proposed modernizations and possible funding sources. The first three components are compiled into "capacity/load ratios". Capacity load ratios represent, as a percentage, the facility capacity to handle forecasted student load (or demand). These ratios are the primary tool used by the State to determine which projects will be approved. Also the State uses a priority system resulting in districts competing against each other to offer the State the least cost alternative. Because of this many of the projects have a local contribution indicated. The local contribution is included to make our projects more competitive for scarce State funding.

This year's State Five Year Construction Plan lists 21 projects, comprised mainly of new construction projects and modernization projects.

Possible Sequencing of State Funded Projects

The State has not had a bond measure on the ballot for several years. This has caused a multi-year delay in the funding schedule for FPPs. A bond will be on the November 2016 ballot. If approved by the voters, then the funding schedule for Los Rios FPPs could be as follows:

FPPs previously submitted and scheduled for 2017-18 State funding

- ARC Natomas Center Phase 2 & 3

FPPs to be submitted this year for potential State funding in 2018-19

- ARC Technical Education Building Modernization
- CRC Elk Grove Center Phase 2
- FLC Instructional Building Phase 2.1
- SCC Lillard Hall Modernization

Following is a brief Description of these FPPs:

ARC Natomas Center Phase 2 and 3 This project combines Phase 2 and 3 into one project and will provide approximately 35,400 ASF of new instructional and related support space at Natomas Center. This new building will be connected to the existing Phase 1 building at Natomas. The estimated total cost of this project is \$37,573,000. The total request for State funding is \$26,271,000 for portions of the Preliminary Plans, Working Drawings and Construction of this project. Los Rios is proposing to fund the remaining cost of this project, to include portions of the Preliminary plans, Working drawings and Construction and all of the Equipment; for a total District contribution of \$11,266,000.

ARC Technology Building Modernization This project will modernize, by replacing, the existing Technology building. The current use of the building, primarily Automotive, Welding and Electronics will remain the same in the new modernized building. The size of the new building will be 60,552 ASF by incorporating the space from several portable buildings adjacent to the Technology building that will be removed as part of this project. The estimated total cost of this project is \$44,576,775. The total request for State funding is \$22,539,057 for portions of the preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$22,037,718.

CRC Elk Grove Center Phase 2 This project will construct the second phase of the new educational center in Elk Grove. It will provide 15,200 ASF of instructional, office and related spaces in a new multi-story building near the current Phase 1 building. The estimated total cost of this project is \$13,241,734. The total request for State funding is \$6,753,821 for portions of the preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$6,487,913.

FLC Phase 2.1 Instructional Buildings This project will provide new science instructional space for Folsom Lake College. The project adds 48,900 ASF of instructional, office and related spaces in a new multi-story science building near the front of the campus. The estimated total cost of this project is \$45,933,830. The total request for State funding is \$23,417,222 for portions of the preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining portions of the preliminary plans, working drawings and construction costs and the entire equipment cost, totaling \$22,516,608.

SCC Lillard Hall Modernization This project will modernize the existing Lillard Hall science building. The current use of the building, primarily chemistry and biology will remain the same in the new modernized building. The size of both the current and planned building is 28,230 ASF. The estimated total cost of this project is \$18,260,358. The request for State funding is \$9,135,217 for portions of the preliminary plans, working drawings and construction of this project. Los Rios is proposing to fund the remaining portion of the preliminary plans, working drawings, construction and all of the equipment, totaling \$9,125,141.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2016-08

Five Year Construction Plan (2018-2019 first funding year)

WHEREAS, the Los Rios Community College District is requesting State funds for the capital outlay projects named in the Five Year Construction Plan; and

WHEREAS, the Five Year Construction Plan submitted herein is in accordance with the State of California Education Code and Title V provisions; and

WHEREAS, any State funds received pursuant to this application shall be used solely for defraying the development cost of proposed projects: Now, therefore,

BE IT RESOLVED, that the Board of Trustees of the Los Rios Community College District approve the submission of the Five Year Construction Plan to the California Community Colleges.

PASSED AND ADOPTED as Los Rios Community College District Resolution N^o 2016-08, this eighth day of June 2016, by the following called vote:

AYES	NOES	ABSENT
------	------	--------

Deborah Ortiz, Board President

Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Resolution No. 2016-09: 2016-17 Appropriation Limitation	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Article XIII-B of the Constitution and Government Code Section 7900, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population, and other applicable factors. This requirement is also known as the Gann Limit.

Staff has calculated the 2016-17 appropriation limit as specified in the Government Code Section 7908. The calculated spending limit is \$376,592,579. The District's 2016-17 appropriations subject to this limit are calculated at \$273,502,052, which indicates that the District's tentative budget is \$103,090,527 below its appropriation limit. For 2015-16 the District's appropriations subject to the limit were \$88,205,720 below the appropriation limit of \$357,471,683.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the appropriation limitation of \$376,592,579 for 2016-17 by adopting the attached Resolution No. 2016-09.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2016-09

2016-2017 Appropriation Limitation

WHEREAS, on November 6, 1979, the People of California passed Proposition 4, a constitutional amendment requiring appropriation limits for state and local government units; and

WHEREAS, the method for calculating the appropriation limit for community colleges and school districts was revised by legislative bills AB 198, SB 98, and AB 751 and codified into Government Code Sections 7908 and 7910; and

WHEREAS, California Government Code sections 7908 and 7910 requires the Board of Trustees to establish by resolution an appropriation limit each fiscal year; and

WHEREAS, the Board of Trustees has directed that the appropriation limit for fiscal year 2016-17 be developed in accordance with the provisions of Government Code sections 7908 and 7910; and

WHEREAS, the documentation used in determining the appropriation limit for fiscal year 2016-17 has been made available to the public in the Business Services Office prior to the adoption of this resolution: Now, therefore,

BE IT RESOLVED, that the Board of Trustees adopt the 2016-17 appropriation limit of \$376,592,579.

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2016-09, this eighth day of June 2016, by the following called vote:

AYES	NOES	ABSENT
------	------	--------

Deborah Ortiz, Board President

Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

2016-17 APPROPRIATION LIMIT

(1) 2015-16 Appropriation Limit		\$ 357,471,683
(2) Inflation Factor *		1.0537
(3) Population Factor:		
(a) 2015-16 FTES, Second Period, est.	52,925	
(b) 2014-15 FTES, Second Period, est.	52,935	
Population Change Factor (a) ÷ (b)		<u>0.9998</u>
Appropriation Limit for 2016-17		<u>\$ 376,592,579</u>

2016-17 APPROPRIATIONS SUBJECT TO LIMIT

(1) State Aid		
(General Apportionment, EPA & Apprenticeship Allowance)		\$ 209,612,350
(2) Local Property Taxes and State Subventions		65,540,702
(3) Interest Income on Property Tax Proceeds		109,000
(4) Less: Unreimbursed State and Federal Mandates		<u>(1,760,000)</u>
2016-17 Appropriations Subject to Limit		<u>\$ 273,502,052</u>
Amount Below Limit		<u>\$ 103,090,527</u>

* California per Capita Personal Income, Annual Change in the Fourth Quarter 2015.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	2015-16 Budget Revision No 2	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

On September 9, 2015, the Governing Board adopted the 2015-16 maximum funding level (Z Budget) for the General Fund. The Board approved budget revision #1 on February 17, 2016. The attached Schedule I details further modifications to this funding level since the first revision. General Fund revenues and appropriations are budgeted \$10.7M higher comprised of \$1.54M in additional general purpose revenues and transfers, and additional categorical revenues of \$9.12M.

The final funding calculation for the 2014-15 year was received following budget revision #1. The District was funded for just \$16,565 less in restoration (growth) than had been anticipated. The good news is that we were fully funded (no deficit) for 2014-15. We had closed the records projecting a shortfall of \$828,973. In addition to that adjustment, the 2014-15 year resulted in the system as a whole having an apportionment revenue excess of \$15 million due to property taxes exceeding the budgeted level. The funds were distributed based upon FTES resulting in \$731,921 for the District as a one-time resource paid this year. Those two adjustments account for most of the change in unrestricted general fund revenues shown on schedule I.

For 2015-16, the first principal apportionment (P1) resulted in funding close to the District's X budget. The difference between P1 and X budget is the deficit factor. For the X budget, the projection is a deficit factor of 0.5% and the shortfall at P1 is 1.2%. It is typical that the P1 deficit is larger than the final due to counties conservatively forecasting property tax revenues. The second principal apportionment (P2) issued in late June will provide a more accurate picture as far as enrollment fees and property tax revenues as well as the Chancellor's Office's projections of what the deficit may be when the 2015-16 calculation is finalized in February 2017.

The restricted and special programs revenue changes are detailed in schedule II. The largest changes since February are the recognition of the U.S. Department of Labor grant and the finalization of the Student Success and Support funding for the 2015-16 year.

STATUS:

Revisions to the adopted budget for the General Fund are necessary for the following reasons:

1. Adjustments to general purpose and restricted/special programs as described above (Schedules I and II) including recognition of augmentations and new awards for restricted programs and re-alignment across major object codes as expenditure plans are finalized and,

Revisions to other District funds due to:

2. Instructionally-Related Activities (Schedule III): Increase in transfer from Bookstore fund; Increase in transfer out to general fund, increase in projected ending fund balance.
3. Child Development (Schedule IV): Revenue changes to reduce projected state contract earnings and increase to fees and adjustments to appropriations.
4. Capital Outlay Projects (Schedule V): A revenue line item had been established in the event of a property sale that will not transpire this year resulting in a \$4 million change and corresponding reduction in appropriations. Increase in transfers from general fund.
5. Self-Insurance (Schedule VI): Increase in self-funded dental program.
6. Bookstore (Schedule VII): Increase in projected expenses and transfer to Instructionally Related Activities. Decrease in projected ending fund balance.
7. Regional Performing Arts (Harris) Center (Schedule VIII): Reduction in revenues and expenditures reflective of programming changes. Small decrease in projected ending fund balance.
8. Student Financial Aid (Schedule IX): Increase in inter-fund transfer from restricted general fund for student aid, such as book vouchers, supported by State categorical programs.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the 2015-16 Budget Revision № 2 for the General, Instructionally Related, Child Development, Capital Outlay Projects, Self-Insurance, Bookstore, Regional Performing Arts (Harris) Center, and the Student Financial Aid Funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
BUDGET REVISION # 2
2015-2016**

	<u>REVISED BUDGET 2/17/2016</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/8/2016</u>
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 10,751,623	\$ -	\$ 10,751,623
Committed	20,188,144	-	20,188,144
Restricted	4,095,064	-	4,095,064
TOTAL BEGINNING FUND BALANCE	<u>35,034,831</u>	<u>-</u>	<u>35,034,831</u>
REVENUE:			
UNRESTRICTED (GENERAL PURPOSE)			
Apportionment, EPA, Property Taxes and Enrollment Fees	282,415,842	1,316,422	283,732,264
Lottery Funds	7,414,112	-	7,414,112
Apprentice/Other General Purpose/Interfund Transfers	42,868,682	227,635	43,096,317
TOTAL UNRESTRICTED (GENERAL PURPOSE)	<u>332,698,636</u>	<u>1,544,057</u>	<u>334,242,693</u>
RESTRICTED/SPECIAL PROGRAMS REVENUES	67,999,624	9,124,581	77,124,205
TOTAL REVENUE AND TRANSFERS	<u>400,698,260</u>	<u>10,668,638</u>	<u>411,366,898</u>
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	<u>\$ 435,733,091</u>	<u>\$ 10,668,638</u>	<u>\$ 446,401,729</u>
APPROPRIATIONS:			
Academic Salaries	\$ 152,162,034	\$ 3,316,830	\$ 155,478,864
Classified Salaries	83,411,576	2,600,157	86,011,733
Employee Benefits	74,109,567	1,619,532	75,729,099
Books, Supplies & Materials	15,264,319	(3,780,134)	11,484,185
Other Operating Expenses	46,893,986	2,078,650	48,972,636
Capital Outlay	12,807,192	1,090,956	13,898,148
Other Outgo	29,263,374	3,742,647	33,006,021
TOTAL APPROPRIATIONS AND TRANSFERS	<u>413,912,048</u>	<u>10,668,638</u>	<u>424,580,686</u>
ENDING FUND BALANCE, JUNE 30			
Uncommitted	10,751,623	-	10,751,623
Committed	8,898,144	-	8,898,144
Restricted	2,171,276	-	2,171,276
TOTAL ENDING FUND BALANCE	<u>21,821,043</u>	<u>-</u>	<u>21,821,043</u>
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u>\$ 435,733,091</u>	<u>\$ 10,668,638</u>	<u>\$ 446,401,729</u>

Note: Maximum funded level (Z Budget)

**LOS RIOS COMMUNITY COLLEGE DISTRICT
RESTRICTED/SPECIAL PROGRAMS REVENUES
BUDGET REVISION # 2
2015-2016**

	REVISED BUDGET 2/17/2016	BUDGET MODIFICATIONS	REVISED BUDGET 6/8/2016
RESTRICTED REVENUE:			
Student Parking Fees & Fines, Universal Transit Pass	\$ 5,125,000	\$ 300,000	\$ 5,425,000
Federal:			
Perkins 1C formerly VTEA	\$ 2,754,080	\$ -	\$ 2,754,080
Career Technical Education (CTE) Transitions	180,476	-	180,476
Federal Work Study (FWS)	1,625,135	-	1,625,135
Temporary Assistance to Needy Families (TANF)	398,247	-	398,247
TANF Work Study Program	576,850	-	576,850
Workability III - Department of Rehabilitation (DOR) Cooperative	211,465	-	211,465
Child Development Training Consortium (CDTC)	65,450	11,900	77,350
Foster Care Program	164,712	1,250	165,962
Youth Empowerment Strategies For Success - Independent Living Program (ILP)	23,598	-	23,598
College to Careers (DOR)	250,000	-	250,000
US Dept of Education - TRIO Student Support Services	258,690	-	258,690
US Dept of Education - TRIO Student Support Services - Science, Tech, Engineering & Math	220,000	-	220,000
US Dept of Education - TRIO Veterans Project	220,000	-	220,000
California Early Childhood Mentor	14,752	650	15,402
Regional Consortia Perkins Title 1B - Butte College	3,060	1,500	4,560
Northern California Central Valley Rural Trade Initiative	60,464	18,137	78,601
Family Health International	7,450	(718)	6,732
US Dept of Labor - Northern California Community Colleges American Apprenticeship Initiative	1,000,000	4,000,000	5,000,000
Hispanic Serving Institutions	525,000	-	525,000
Total Federal	\$ 8,559,429	\$ 4,032,719	\$ 12,592,148
State:			
Extended Opportunity Programs and Services (EOPS)	\$ 4,570,339	\$ 3,256	\$ 4,573,595
Cooperative Agencies Resources for Education Programs (CARE)	729,957	2,630	732,587
Disabled Student Programs and Services (DSPS)	5,086,671	14,520	5,101,191
Student Success and Support Program (SSSP) formerly Matriculation	12,844,562	2,959,164	15,803,726
Board of Governors Financial Assistance Program Admin Allowance (BFAP)	2,894,256	70,000	2,964,256
CalWORKS	1,739,620	30,101	1,769,721
Student Equity	8,690,948	-	8,690,948
Basic Skills Initiative (BSI)	952,968	-	952,968
Mathematics, Engineering, Science Achievement (MESA)	173,074	-	173,074
Economic Workforce Development (EWD) Center International Trade Development (CITD)	309,583	100,000	409,583
EWD Statewide Centers of Excellence (CTXL) Hub	400,000	200,000	600,000
Career Technical Education (CTE) Grants	2,594,184	-	2,594,184
Foster Care Program	173,214	5,000	178,214
Staff Diversity	22,199	1,606	23,805
Enrollment Growth Assoc Degree in Nursing II - Yr 1 & 2	424,474	-	424,474
Deputy Sector Navigator (DSN): Health	360,763	100,000	460,763
Lottery (Restricted, Proposition 20)	2,171,276	-	2,171,276
State Instructional Equipment Funds (SIEF)	3,861,789	-	3,861,789
AB86 Adult Education Consortium Planning Grant	192,696	-	192,696
Sac Employment & Training Agency (SETA)-Regional Industry Cluster of Opportunity III(RICO)	14,921	55,000	69,921
Linked Learning Pilot Program - SB1070 / AB790 (Fiscal agent)	2,527,299	-	2,527,299
Proposition 39 Program Improvement	347,897	67,606	415,503
Common Course Numbering System	200,000	-	200,000
Industry Driver Regional Collaborative (IDRC) 21st Century Skills	20,088	-	20,088
Inmate Education Pilot Program	400,000	-	400,000
Small Business Deputy Sector Navigator Mini Grant	10,000	-	10,000
Faculty Entrepreneurship Mini-Grant (DSN - Woodland Community College)	439	4,497	4,936
California Apprenticeship Initiative New Innovation Grant Program	-	788,000	788,000
Galt Joint Union High School (Central Region Agriculture Education Career Pathway)	-	78,120	78,120
Capital Academy and Pathway - SCC	-	95,781	95,781
STREAM Pathway (Science, Technology, Research, Engineering, Arts & Math)	-	51,000	51,000
Other State	19,821	-	19,821
Total State	\$ 51,733,038	\$ 4,626,281	\$ 56,359,319

**LOS RIOS COMMUNITY COLLEGE DISTRICT
RESTRICTED/SPECIAL PROGRAMS REVENUES
BUDGET REVISION # 2
2015-2016**

	REVISED BUDGET 2/17/2016	BUDGET MODIFICATIONS	REVISED BUDGET 6/8/2016
Local:			
Training Source Contracts	\$ 1,653,452	\$ 90,440	\$ 1,743,892
Central Valley New Car Dealers Association (CVNCDA)	42,020	-	42,020
Ethics Symposium - CRC - Wagenlis	29,871	-	29,871
Sacramento Municipal Utilities District (SMUD)	7,170	-	7,170
Small Engine Training Program	37,500	-	37,500
Mathematics, Engineering, Science Achieve (MESA)/Teichert LRCCD	5,000	-	5,000
Foundation Grants & Gifts	125,299	29,752	155,051
USDA Cochran Thailand	15,660	-	15,660
Nursing Grants Emergency Funds	17,329	-	17,329
Sutter Nursing Program	303,364	677	304,041
University of California Davis Programs	9,709	-	9,709
Center for International Trade Development (CITD) Program Income	65,857	15,460	81,317
Center of Excellence (COE) Program Income	151,953	-	151,953
Comprehensive Approaches to Raising Education Standards (CARES)	8,375	-	8,375
Prepare Veterans for Employment	6,867	-	6,867
ARC Instructionally Related Trust	29,998	21,752	51,750
California Endowment	25,000	-	25,000
Dorothy Rupe Foundation	14,505	-	14,505
Cluster Research for Valley Vision	19,900	-	19,900
Faculty Entrepreneurship Mini-Grant	-	7,500	7,500
Other Local	13,328	-	13,328
Total Local	\$ 2,582,157	\$ 165,581	\$ 2,747,738
TOTAL RESTRICTED REVENUE/SPECIAL PROGRAMS	\$ 67,999,624	\$ 9,124,581	\$ 77,124,205

LOS RIOS COMMUNITY COLLEGE DISTRICT
INSTRUCTIONALLY-RELATED ACTIVITIES (Sub-Fund of the General Fund)
BUDGET REVISION # 2
2015-2016

	REVISED BUDGET 2/17/2016	BUDGET MODIFICATIONS	REVISED BUDGET 6/8/2016
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 3,823,811	\$ -	\$ 3,823,811
TOTAL BEGINNING FUND BALANCE	3,823,811	-	3,823,811
REVENUE:			
Local - Other	1,535,715	-	1,535,715
TOTAL REVENUE	1,535,715	-	1,535,715
INTERFUND TRANSFERS:			
Bookstore Fund	630,388	55,944	686,332
General Fund	10,000	-	10,000
TOTAL TRANSFERS	640,388	55,944	696,332
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 5,999,914	\$ 55,944	\$ 6,055,858
APPROPRIATIONS:			
Academic Salaries	\$ 19,197	\$ -	\$ 19,197
Classified Salaries	211,857	-	211,857
Employee Benefits	14,550	-	14,550
Books, Supplies & Materials	1,187,815	-	1,187,815
Other Operating Expenses	1,248,575	-	1,248,575
Capital Outlay	75,693	-	75,693
Payments to Students	7,728	-	7,728
TOTAL APPROPRIATIONS	2,765,415	-	2,765,415
INTERFUND TRANSFERS OUT:			
General Fund	63,595	21,752	85,347
Scholarship Fund	5,200	-	5,200
	68,795	21,752	90,547
ENDING FUND BALANCE, JUNE 30			
Uncommitted	3,165,704	34,192	3,199,896
TOTAL ENDING FUND BALANCE	3,165,704	34,192	3,199,896
TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE	\$ 5,999,914	\$ 55,944	\$ 6,055,858

**LOS RIOS COMMUNITY COLLEGE DISTRICT
CHILD DEVELOPMENT FUND
BUDGET REVISION # 2
2015-2016**

	REVISED BUDGET 2/17/2016	BUDGET MODIFICATIONS	REVISED BUDGET 6/8/2016
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 301,272	\$ -	\$ 301,272
TOTAL BEGINNING FUND BALANCE	301,272	-	301,272
REVENUE:			
Federal	105,000	-	105,000
State	1,356,759	(33,627)	1,323,132
Local	97,600	40,150	137,750
Interfund Transfers	636,230	(6,523)	629,707
TOTAL REVENUE AND TRANSFERS	2,195,589	-	2,195,589
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 2,496,861	\$ -	\$ 2,496,861
APPROPRIATIONS:			
Classified Salaries	\$ 1,319,433	\$ 4,000	\$ 1,323,433
Employee Benefits	711,717	(5,014)	706,703
Books, Supplies and Food	133,053	3,000	136,053
Other Operating Expenses	26,386	14	26,400
Capital Outlay	5,000	(2,000)	3,000
TOTAL APPROPRIATIONS	2,195,589	-	2,195,589
ENDING FUND BALANCE, JUNE 30	301,272	-	301,272
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 2,496,861	\$ -	\$ 2,496,861

**LOS RIOS COMMUNITY COLLEGE DISTRICT
CAPITAL OUTLAY PROJECTS FUND
BUDGET REVISION # 2
2015-2016**

	REVISED BUDGET 2/17/2016	BUDGET MODIFICATIONS	REVISED BUDGET 6/8/2016
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 3,221,244	\$ -	\$ 3,221,244
Board Designated - Budget Shortfall Reserve	10,033,946	-	10,033,946
Committed Funds/Projects in Progress	69,763,301	-	69,763,301
TOTAL BEGINNING FUND BALANCE	83,018,491	-	83,018,491
REVENUE:			
State	18,064,290	-	18,064,290
Local	5,083,510	(4,030,000)	1,053,510
Interfund Transfers In	24,821,261	2,842,403	27,663,664
TOTAL REVENUE AND TRANSFERS	47,969,061	(1,187,597)	46,781,464
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 130,987,552	\$ (1,187,597)	\$ 129,799,955
APPROPRIATIONS:			
Supplies and Materials	\$ 53,848	\$ (31,130)	\$ 22,718
Other Operating Expenses and Services	7,939,451	553,128	8,492,579
Capital Outlay	109,052,413	(1,714,446)	107,337,967
Interfund Transfers Out	686,650	4,851	691,501
TOTAL APPROPRIATIONS/TRANSFERS	117,732,362	(1,187,597)	116,544,765
ENDING FUND BALANCE, JUNE 30			
Uncommitted	3,221,244	-	3,221,244
Board Designated - Budget Shortfall Reserve	10,033,946	-	10,033,946
TOTAL ENDING FUND BALANCE	13,255,190	-	13,255,190
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 130,987,552	\$ (1,187,597)	\$ 129,799,955

**LOS RIOS COMMUNITY COLLEGE DISTRICT
SELF INSURANCE FUND
BUDGET REVISION # 2
2015-2016**

	<u>REVISED BUDGET 2/17/2016</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/8/2016</u>
BEGINNING FUND BALANCE, JULY 1			
Committed	\$ -	\$ -	\$ -
TOTAL BEGINNING FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
REVENUE:			
Property, Liability, and Workers' Compensation	3,317,046	-	3,317,046
Dental Program	3,881,369	141,575	4,022,944
Interest Income	25,000	-	25,000
TOTAL REVENUE	<u>7,223,415</u>	<u>141,575</u>	<u>7,364,990</u>
TOTAL REVENUE AND BEGINNING FUND BALANCE	<u>\$ 7,223,415</u>	<u>\$ 141,575</u>	<u>\$ 7,364,990</u>
APPROPRIATIONS:			
Salaries and Employee Benefits	\$ 218,911	\$ -	\$ 218,911
Insurance Premiums	1,677,400	-	1,677,400
Self-Insurance Claims:			
Property, Liability, and Workers' Compensation	1,241,735	-	1,241,735
Dental Program	3,881,369	141,575	4,022,944
Administrative Costs	204,000	-	204,000
TOTAL APPROPRIATIONS	<u>7,223,415</u>	<u>141,575</u>	<u>7,364,990</u>
ENDING FUND BALANCE, JUNE 30			
Committed	-	-	-
TOTAL ENDING FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u>\$ 7,223,415</u>	<u>\$ 141,575</u>	<u>\$ 7,364,990</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
BOOKSTORE FUND
BUDGET REVISION # 2
2015-2016**

	REVISED BUDGET 2/17/2016	BUDGET MODIFICATIONS	REVISED BUDGET 6/8/2016
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 750,982	\$ -	\$ 750,982
Committed	9,859,943	-	9,859,943
TOTAL BEGINNING FUND BALANCE	10,610,925	-	10,610,925
REVENUE:			
Bookstore Sales	14,500,000	(100,000)	14,400,000
Interest and Other	150,000	100,000	250,000
TOTAL REVENUE	14,650,000	-	14,650,000
TOTAL REVENUE AND BEGINNING FUND BALANCE	\$ 25,260,925	\$ -	\$ 25,260,925
APPROPRIATIONS:			
Cost of Goods Sold	\$ 10,500,000	\$ -	\$ 10,500,000
Classified Salaries	1,800,000	200,000	2,000,000
Employee Benefits	555,000	45,000	600,000
Depreciation	200,000	-	200,000
Other Operating Expenses	498,112	246,888	745,000
TOTAL APPROPRIATIONS	13,553,112	491,888	14,045,000
INTERFUND TRANSFERS OUT:			
Capital Outlay Projects Fund	458,000	-	458,000
Instructionally-Related Activities	630,388	55,944	686,332
General Fund	8,500	-	8,500
TOTAL TRANSFERS	1,096,888	55,944	1,152,832
TOTAL APPROPRIATIONS/TRANSFERS	14,650,000	547,832	15,197,832
ENDING FUND BALANCE, JUNE 30			
Uncommitted	750,982	(547,832)	203,150
Committed	9,859,943	-	9,859,943
TOTAL ENDING FUND BALANCE	10,610,925	(547,832)	10,063,093
TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE	\$ 25,260,925	\$ -	\$ 25,260,925

**LOS RIOS COMMUNITY COLLEGE DISTRICT
REGIONAL PERFORMING ARTS (HARRIS) CENTER - ENTERPRISE FUND
BUDGET REVISION # 2
2015-2016**

	REVISED BUDGET 2/17/2016	BUDGET MODIFICATIONS	REVISED BUDGET 6/8/2016
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ (203,842)	\$ -	\$ (203,842)
Committed	585,028	-	585,028
TOTAL BEGINNING FUND BALANCE	381,186	-	381,186
REVENUE:			
Ticket Sales	3,800,000	(1,200,000)	2,600,000
Interest and Other	800,000	120,000	920,000
Interfund Transfers	231,993	11,094	243,087
TOTAL REVENUE	4,831,993	(1,068,906)	3,763,087
TOTAL REVENUE AND BEGINNING FUND BALANCE	\$ 5,213,179	\$ (1,068,906)	\$ 4,144,273
APPROPRIATIONS:			
Classified Salaries	\$ 1,251,880	\$ 11,094	\$ 1,262,974
Employee Benefits	259,113	81,887	341,000
Other Operating Expenses	3,321,000	(1,121,000)	2,200,000
TOTAL APPROPRIATIONS	4,831,993	(1,028,019)	3,803,974
ENDING FUND BALANCE, JUNE 30			
Uncommitted	(203,842)	(40,887)	(244,729)
Committed	585,028	-	585,028
TOTAL ENDING FUND BALANCE	381,186	(40,887)	340,299
TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE	\$ 5,213,179	\$ (1,068,906)	\$ 4,144,273



**LOS RIOS COMMUNITY COLLEGE DISTRICT
STUDENT FINANCIAL AID FUND
BUDGET REVISION # 2
2015-2016**

	REVISED BUDGET 2/17/2016	BUDGET MODIFICATIONS	REVISED BUDGET 6/8/2016
BEGINNING FUND BALANCE, JULY 1	\$ -	\$ -	\$ -
REVENUE:			
Federal:			
PELL	70,000,000	-	70,000,000
SEOG	2,019,228	-	2,019,228
DIRECT LOAN	19,600,000	-	19,600,000
Other	274,000	-	274,000
Total Federal	91,893,228	-	91,893,228
State	6,721,400	19,300	6,740,700
Interfund Transfers	3,741,890	895,673	4,637,563
Total State and Interfund Transfers	10,463,290	914,973	11,378,263
TOTAL REVENUE AND BEGINNING FUND BALANCE	\$ 102,356,518	\$ 914,973	\$ 103,271,491
APPROPRIATIONS:			
Student Financial Aid	\$ 102,230,316	\$ 914,973	\$ 103,145,289
Operating Expenses	126,202	-	126,202
TOTAL APPROPRIATIONS	102,356,518	914,973	103,271,491
ENDING FUND BALANCE, JUNE 30	-	-	-
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 102,356,518	\$ 914,973	\$ 103,271,491

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to board policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

STATUS:

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

Community/External Events

Date of Event	College	Location	Name of Event	Alcohol
July 19, 2016	FLC	Harris Center	Reception, Community College Facilities Coalition	Wine/Beer
August 13, 2016	FLC	Harris Center	Event to Benefit City of Folsom Johnny Cash Art Trail	Wine/Beer

RECOMMENDATION:

It is recommended that the Board of Trustees approve the applications as listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Agreement between Los Rios Community College District and Higher One, Inc., with an effective date of May 23, 2016, for the purposes of providing a Full Service Student Payment Plan.

2. Attached is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Goodfellow Occupational Therapy	PTA/OTA	SCC	5/3/2016	Evergreen
North Area Physical Therapy & Aquatic Therapy	PTA/OTA	SCC	5/10/2016	Evergreen
Center for Contemporary Dentistry	Dental Asst.	SCC	5/11/2016	Evergreen
Plum Healthcare Group- Western Slope Health Center	PTA/OTA	SCC	5/13/2016	Evergreen
Kurt Thompson, DDS	Dental Asst.	SCC	5/13/2016	Evergreen
Patrick Dunbar, DDS	Dental Asst.	SCC	5/13/2016	Evergreen
Natomas Periodontics and Implantology	Dental Asst.	SCC	5/13/2016	Evergreen
Total Care Plus	PTA/OTA	SCC	5/19/2016	Evergreen
Interface Rehab, Inc.	PTA/OTA	SCC	5/26/2016	Evergreen

* PTA – Physical Therapy Assistant, OTA – Occupational Therapy Assistant.

3. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

FACILITY USE AGREEMENTS FOR ON-CAMPUS

Campus	Permit Number (s)	Type of Agreement
FLC	FLC 16-134	Facility Use
FLC	EDC-2016-018	Facility Use
Harris Center	9649	Facility Use
Harris Center	9103	Facility Use
Harris Center	10275	Facility Use
Harris Center	9721	Facility Use
Harris Center	9116	Facility Use
Harris Center	9711	Facility Use
Harris Center	10239	Facility Use
Harris Center	9725	Facility Use
Harris Center	9119	Facility Use
Harris Center	9723	Facility Use
CRC/DO	1601	Facility Use
CRC/DO	1602	Facility Use

FACILITY USE AGREEMENTS FOR OFF-CAMPUS

Campus	Type of Agreement	Permit w/	Address	Date(s) of Use Time
FLC	Facility Use	Place County- Squaw Valley park	145 Fulweiler Ave. Suite 100 Auburn, CA 95603	8/17, 8/18, 8/19 10:30am-12:30pm 5:30pm-6:30pm

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item N	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, the bid transactions herein listed are presented for approval and/or ratification.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16018	CRC Science & Business hydronic replacement in buildings 100,200,300, 400, re-route pipes into the roof and attaching to structure	5	5/12/16	California Environmental Systems, Inc.	\$483,614.00

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item O	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the Board of Trustees may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus materials that need to be disposed, such as outdated desks and computers. The State of California has accepted some of the surplus items but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition, or not needed for district/college operations and include the following: 4 amplifiers; 1 audio station; 1 audio visual box; 1 battery; 1 board; 22 brackets; 2 cabinets; 6 cables; 14 cards; 1 cart; 17 chairs; 1 clock; 1 coffee maker; 78 computers; 2 data transfer units; 1 desk; 12 disk drives; 1 drawer; 4 drives; 7 electrodes; 7 faceplates; 5 fax machines; 2 file racks; 1 film-to-video converter; 6 folder organizers; 8 graphic projectors; 1 hard drive; 2 heating elements; 3 heating pads; 1 incubator; 1 injection system; 1 investment machine; 11 keyboards; 3 kilns; 1 lamp; 3 laptops; 1 box of lenses; 1 mantle; 2 microscopes; 29 misc computer parts; 6 modem cards; 34 monitors; 1 monitor shield; 5 mice; 1 PH meter; 1 box Physics parts; 3 pickle pots; 1 box of pipets; 1 pipette; 5 printers; 8 projectors; 1 rack; 7 safety shields; 1 scale; 2 scanners; 1 Scantron machine; 1 slide projector; 1 spectrometer; 1 stamp; 1 stand; 31 tapes; 2 televisions; 1 vacuum jar; 3 vials and 1 whiteboard. These items have a value of less than \$5,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item P	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of April 16, 2016 through May 15, 2016 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001086464-0001087247 B116747-B116753	\$ 3,252,589.38
Capital Outlay Fund	0003016772-0003016827	
Child Development Fund	0006000769-0006000770	
Self-Insurance Fund	0009000355-0009000355	
WARRANTS		
General Fund	730634-731935	\$ 5,346,208.86
General Fund-ARC Instructional Related	006272-006386	
General Fund-CRC Instructional Related	022241-022296	
General Fund-FLC Instructional Related	030859-030870	
General Fund-SCC Instructional Related	045115-045218	
Capital Outlay Fund	830827-830908	
Child Development Fund	954212-954226	
Self-Insurance Fund	976308-976316	
Payroll Warrants	307748-309611	\$ 20,557,991.72
Payroll-Direct Deposit	785013-789762	
May Leave Process	309612-311153	
Payroll Vendor Warrants	60314-60481	
CHECKS		
Financial Aid Disbursements	2264341-2266004	\$ 1,895,854.75
Clearing Checks	2610-2612	\$ 1,048,981.41
Parking Checks	-	\$ 66.00
Bookstore Fund – ARC	30457-30495	\$ 660,198.11
Bookstore Fund – CRC	026683-026705	
Bookstore Fund – FLC	9351-9380	
Bookstore Fund – SCC	048250-048299	
Student Clubs Agency Fund – ARC	4928-4951	\$ 72,945.03
Student Clubs Agency Fund – CRC	3955-3996	
Student Clubs Agency Fund – FLC	2076-2086	
Student Clubs Agency Fund – SCC	3361-3382	
Foundation – ARC	4785-4804	\$ 158,722.75
Foundation – CRC	2067-2089	
Foundation – FLC	1126-1138	
Foundation – SCC	3620-3644	
Foundation – DO	0749-0763	
Associated Students Trust Fund – ARC	0785-0795	\$ 28,611.01
Associated Students Trust Fund – CRC	0648-0663	
Associated Students Trust Fund – FLC	0576-0578	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3900-3933	\$ 102,638.49
WIRES		
Board of Equalization	-	\$ 27,319.00
PARS	-	\$ 25,769.23
Vendors	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Short-Term Temporary Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item Q	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code 88003, Governing Boards are to specify the service required to be performed by short-term temporary employees within specified classifications, indicating the duration of employment.

STATUS:

The District continues to have a need for short-term temporary employees. The attached document estimates the District's need for temporary employees from July 1, 2016 to December 31, 2016, based on the highest number of temporary employees utilized in any of the preceding three years.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period July 1, 2016 through December 31, 2016. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

Los Rios Community College District
Temporary Classified Staff Anticipated Districtwide Need
July 1, 2016 through December 31, 2016

Temporary Classified Position:	Anticipated Number of Temporary Classified Staff:
Account Clerk I	18
Account Clerk II	14
Account Clerk III	1
Administrative Asst. I	8
Administrative Asst. II	2
Admissions/Records Clerk I	10
Admissions/Records Clerk II	7
Admissions/Records Clerk III	7
Admissions/Records Evaluator I	4
Advanced Interpreter	53
Art Model	33
Assistant Coach	37
Asst Sports Program Director	4
Asst. Coach - Cross Cntry (MW)	2
Asst. Coach -Soccer (M)	4
Asst. Coach -Water Polo (M)	1
Asst. Coach-Basketball (M)	3
Asst. Coach-Basketball (W)	2
Asst. Coach-Football	9
Asst. Coach-Soccer (W)	7
Asst. Coach-Volleyball (W)	4
Asst. Coach-Water Polo (W)	2
Asst. Financial Aid Officer	9
Athletic Trainer	12
Beginning Interpreter	47
Bookstore Aide	22
Bookstore Clerk I	14
Bookstore Clerk II	6
Bookstore Stock Clerk	4
Buyer - Bookstore II	2
Buyer II	1
Campus Patrol	147
Child Dev Ctr Assoc. Teacher	2
Child Dev Ctr Teacher	1
Clerk I	154
Clerk II	36
Clerk III	31
College Recv Clerk/Storekeeper	3
College Reserve Police Officer	10
Counseling Clerk I	14

Temporary Classified Position:	Anticipated Number of Temporary Classified Staff:
Counseling Clerk II	15
Custodian	53
DSP&S Clerk	9
Educational Services Aide	5
Financial Aid Clerk I	34
Financial Aid Clerk II	31
Financial Aid Officer	1
Game Timer	11
Grant Coordination Clerk	1
Graphic Designer	5
Groundskeeper	4
Health Services Assistant	1
Instructional Assistant	231
Instructional Svcs Assist I	1
Intermediate Interpreter	20
IT Technician I	4
Laboratory Technician	20
Library/Media Tech Assistant	8
Lifeguard I	3
Maintenance Technician I	3
Operations Technician	1
Outreach Specialist	2
PE/Athletic Attendant	2
Police Comm Dispatcher	9
Reader/Tutor	4
Recruit Training Officer	1
Research Analyst	2
Senior IT Technician	3
Special Projects	381
Specialty Coach	8
Sports Athletic Trainer	20
Sports Instructor I	7
Sports Instructor II	4
Sports Program Director	10
Student Intern	2
Student Personnel Assistant	87
Swimming Instructor II	13
Swimming Pool Cashier	2
TANF/CalWORKs Specialist	3
Toolroom Equip Attendant	3

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item R	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

M A N A G E M E N T

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Kaur, Kuldeep (M.B.A., National University) (Step 2)	Vice President of Administrative Services	09/01/16
	<u>Cosumnes River College</u>	
Harrell, Kimberly S. (Ph.D., Northcentral University)	Dean of Careers and Technology	08/13/16
Sorensen, Kathryn H. (Ph.D., University of Texas at Austin)	Dean of Science, Mathematics and Engineering	07/18/16

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Dunn, John G. (M.A., California State University, Sacramento)	American Apprenticeship Initiative Grant Project Director	06/02/16 – 06/30/17

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Anderson, Tanya (M.A., California State University, Sacramento)	Interim Project Director for TRIO, Student Support Services, STEM and Veterans Programs	04/01/16 – 12/22/16 (Revised)
	<u>Sacramento City College</u>	
Luff, Debra J. (Ed.D., University of the Pacific)	Interim Vice President, Student Services	02/18/16 – 12/22/16 (Revised)
McCarty, William D. (M.B.A., Colorado State University)	Interim Director of College Advancement	01/19/16 – 12/22/16 (Revised)
Palm, Donald R. (M.A., San Francisco State University)	Interim Associate Vice President, Enrollment and Student Services	04/01/16 – 12/22/16 (Revised)

M A N A G E M E N T

APPOINTMENT TO TEMPORARY POSITION(S) CONTINUED	
---	--

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	

Poindexter, Michael (M.Ed., University of Northern Iowa)	Interim College President	02/03/16 – 01/02/17 <i>(Revised)</i>
---	---------------------------	---

RETIREMENT(S)	
----------------------	--

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Owings, Colleen H.	Vice President of Instruction (After 20 years of service)	08/06/16

Poindexter, Michael, Interim President

Significant Contract Terms:

Salary: \$189,021.02 – Step 1, Level B, 2015 – 2016 Interim Management Salary Schedule

Health/Welfare Benefits: Selection of any District offered Medical Plan at the contribution level for the District plan which majority of employees are enrolled (currently Kaiser HMO).

Auto Expenses: \$550/month for In-District Travel

FACULTY

APPOINTMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Arnfeld, Rebecca J. (M.A., University of California, Davis)	Art History Assistant Professor	08/18/16
Butler, Trisha R. (M.S., University of Pittsburgh)	Mathematics Assistant Professor	08/18/16
Byrd, Tanika L. (M.A., San Jose State University)	Speech Communication Assistant Professor	08/18/16
Hermle, Ryan (B.S., California Polytechnic University)	Computer Information Science (Programming) Assistant Professor	08/18/16
Hoffpauir, Carina E. (Ph.D., University of California, Santa Barbara)	English Assistant Professor (60%)/ Writing Across the Curriculum (WAC)/ Writing Center Coordinator (40%)	07/01/16
Jurach, Jeffrey P. (M.B.A., California State University, Sacramento)	Real Estate Assistant Professor	08/18/16
LaMarr, Todd (M.A., California State University, Sacramento)	Early Childhood Education Assistant Professor	08/18/16
Lowden, Carson C. (M.A., California State University, Chico)	Kinesiology and Athletics Assistant Professor/ Women's Head Volleyball Coach	08/18/16
Machado, Geraldine M. (M.A., California State University, Sacramento)	Psychology (Human Services) Assistant Professor	08/18/16
Marte, Dyanne (M.P.S., Pratt Institute)	Fashion Assistant Professor	08/18/16
Reynolds, Laurinda (B.S.I.S., Northern Arizona University)	Gerontology Assistant Professor	08/18/16
Smith, Sara R. (Ph.D., University of California, Santa Cruz)	History Assistant Professor (Women's History)	08/18/16
Thomas, Geoffrey (Ph.D., Georgia Institute of Technology)	Art New Media Assistant Professor	08/18/16
Valcu, Sanda I. (M.A., California State University, Sacramento)	English As A Second Language Assistant Professor	08/18/16

FACULTY

APPOINTMENT(S) CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Abeid, Trang G. (M.A., California State University, Sacramento)	English (Reading) Assistant Professor	08/18/16
Buck-Moyer, Paige J. (M.A., University of California, Davis)	Mathematics Assistant Professor	08/18/16
Butler, Patrick A. (M.B.A., California State University, Sacramento)	Business Assistant Professor-Real Estate	08/18/16
Dimond, Iris J. (M.Ed., California State University, Sacramento)	Early Childhood Education Assistant Professor	08/18/16
James, Jonathan B. (M.S., California University of Pennsylvania)	Kinesiology, Physical Education, and Health Assistant Professor/ Head Men's Basketball Coach	08/18/16
McDowell, Stephen C. (Ph.D., University of Nevada, Reno)	Chemistry Assistant Professor	08/18/16
Ninh, Thien-Huong (Ph.D., University of Southern California)	Sociology Assistant Professor	08/18/16
Post, Kari (M.S., Azusa Pacific University)	Kinesiology, Physical Education, and Health Assistant Professor/ Head Volleyball Coach	08/18/16
Washington, Christina (M.A., California State University, Sacramento)	English Assistant Professor	08/18/16
Williams, Omari T. (M.M., University of Houston)	Music (Vocal) Assistant Professor	08/18/16
Wingard, Benjamin J. (M.L.I.S., San Jose State University)	Public Services Librarian	08/18/16
Zaigralin, Ivan (Ph.D., Boston University)	Mathematics Assistant Professor	08/18/16
<u>Folsom Lake College</u>		
Al Juboori, Suha H. (Ph.D., ERES Foreign Education Evaluation)	Computer Information Science (Programming) Assistant Professor	08/18/16

FACULTY

APPOINTMENT(S) CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Estep Gompert, Gena D. (M. A., California State University, Sacramento)	History Assistant Professor	08/18/16
Harden, Jeremy M. (M.A., California State University, Sacramento)	Mathematics Assistant Professor	08/18/16
Lacy, David J. (M.A., University of California, Irvine)	English Assistant Professor	08/18/16
Nersesyan, Vadim (M.S., Oregon State University)	Mathematics Assistant Professor	08/18/16
Roehr, Rebecca S. (M.A., California State University, Sacramento)	English Assistant Professor	08/18/16
Watanabe, Matt (M.B.A., California State University, Sacramento)	Business Assistant Professor	08/18/16
Williamson, Andrew (M.A., California State University, Sacramento)	English Assistant Professor	08/18/16
<u>Sacramento City College</u>		
Anderson, Catherine (Ph.D., Brown University)	Art History/Humanities Assistant Professor	08/18/16
Dodson, Teresa L. (M.S., Indiana State University)	Nursing (VN) Assistant Professor	08/18/16
Herlihy, John E. (M.S.S., United States Sports Academy)	Kinesiology Assistant Professor/Assistant Football Coach	08/18/16
Hwang, Joel (Ph.D., University of California, Davis)	Chemistry Assistant Professor	08/18/16
Li, Lu (M.S., University of California, Berkeley)	Engineering Assistant Professor	08/18/16
Logan, Shane (M.A., University of California, Davis)	Sociology Assistant Professor	08/18/16
Shearer, Kirt B. (M.Ed., American College of Education)	Commercial Music & Sound Recording Technology Assistant Professor	08/18/16

FACULTY

APPOINTMENT(S) CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Xu, Lily (M.S., Golden Gate University)	Computer Information Science (Programming) Assistant Professor	08/18/16
Young, Robert (M.A., California College of the Arts)	Film Studies (Film Production) Assistant Professor	08/18/16

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
McDermott, Mary M. (M.A., Chapman College)	Foster and Kinship Care Education Coordinator (FKCE/YESS ILP/CSEC)	07/01/16 – 06/30/17
Munger, Teri B. (B.A., University of California, Santa Barbara)	Project Coordinator, Greater Sacramento/Northern Inland Consortium Career Technical Education (CTE) Pathways	07/01/16 – 06/30/17
Stokes, Tiffany R. (B.A., University of the Pacific)	Career Technical Education (CTE) Transitions and Perkins (VTEA) Coordinator	07/01/16 – 06/30/17
Wolf, Mary E. (M.A., California State University, Sacramento)	Career Technical Education (CTE) Outreach Coordinator (50%)/ Career Technical Education (CTE) Pathways Regional Coordinator (50%)	07/01/16 – 06/30/17
<u>District Office</u>		
Orosco, Delia B. (M.A., Arizona State University)	CalWORKS District-wide Coordinator	07/01/16 – 06/30/17
<u>Sacramento City College</u>		
San, Tanseem K. (M.S., California State University, Chico)	College to Career Coordinator (50%)/ College to Career Counselor (50)	07/01/16 – 06/30/17
Stewart, Rachel R. (M.S., San Diego State University)	Counselor (50%)/Coordinator (50%)-Workability III Program	07/01/16 – 06/30/17

FACULTY

APPOINTMENT(S) TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Hoang, Linda (M.S., Santa Clara University)	Mathematics Assistant Professor, L.T.T.	08/18/16 – 12/15/16
	<u>Sacramento City College</u>	
Taylor, Elisher M. (B.S., California State University, Sacramento, plus M.S. Equivalence)	Workability III Program Counselor, 50% / Workability III Program Coordinator, 50%, L.T.T.	01/07/16 – 05/18/16 (Revised)

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
	<u>American River College</u>		
Gamber, John B.	ESL Professor	Type C	01/12/17 – 05/17/17
	<u>Cosumnes River College</u>		
Erickson, Cindy L.	Mathematics Professor	Medical	08/18/16 – 12/15/16
George, Nyenbeku C.	Sociology Professor	Personal (40%)	08/18/16 – 05/17/17

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Haag, Brooke A.	Physics Professor	05/19/16

INTERJURISDICTIONAL EXCHANGE (per Government Code Section 19050.8)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Corbin, Kirsten B.	Interjurisdictional Exchange California Community Colleges Chancellor's Office CCCCO Basic Skills Coordinator	02/01/16 – 12/31/16 (Revised)

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2015
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Doan,Anna N.	Counselor	4 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allen,Jana M.	Physical Education	7 %
Bahm,Naomi I.	Psychology, General	36 %
Eckley,Terri L.	Psychology, General	47 %
** (B5) Henderson,Craig	Emergency Medical Services	9 %
Jones,Scott	Administration of Justice	1 %
Long,Jason S.	Dramatic Arts	5 %
Marmar,Richard	Psychology, General	41 %
Mitchell,Robin S.	Registered Nursing	19 %
Munger,Kelly A.	Journalism	13 %
** (A3) Shearer,Tracy F.	Dramatic Arts	48 %
Spino,Frank G.	Administration of Justice	1 %
Sukkary,Tamir	Political Science	60 %
Swink,Mark L.	Emergency Medical Services	8 %
Teague,Michael J.	Fire Technology	26 %
Wood,Melanie A.	Registered Nursing	27 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Perkins-Moore,Deirdre	Computer Networking	5 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beese,Michelle A.	Counselor	26 %
Darr-Glynn,Kristina D.	Counselor	35 %
Gunn,Kristin Anne	Librarian	18 %
Jones,Amy Rebecca	Counselor	26 %
Lorenzo,Gina M.	Counselor	48 %
McConnell,Joel E.	Counselor	17 %
McDonald,Zhrinna D.	Counselor	36 %
McGhee,Kelly F.	Counselor	58 %
Palomares,Carmelita	Counselor	47 %
Piskun,Yelena	Counselor	29 %
Rahman Jackson,Lishia	Counselor	33 %
Skillen,Robert R.	Biology, General	8 %
Wathen,Myrna K.	Librarian	28 %
Yang,Kou	Counselor	53 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Sacramento City College**

Alino,Vera R.	Chemistry, General	40 %
Bender,Daniel M	Chemistry, General	51 %
Bimbi,Pamela J.	Librarian	1 %
Boyd,Rebecca M.	Librarian	38 %
Brough,Michelle I.	English	60 %
Evans,Debra L.	General Work Experience	13 %
Grawey,Kathleen R.	Cosmetology and Barbering	7 %
Lee,Pao	Counselor	4 %
Miller,Scott J.	Aviation and Airport Management and Servic	43 %
** (B5) Perez,Pedro R.	Applied Photography	28 %
Piazza,Lisa R.	Cosmetology and Barbering	2 %
Rendon Hall,Velma	Cosmetology and Barbering	33 %
** (B5) Stevenson,Elizabeth	Coordinator-Instruct LAB	26 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Arambel,Leah A.	Reading	7 %
Joe,Don I.	Automotive Collision Repair	30 %
Joe,Don I.	General Work Experience	7 %
Mitchell,Emilie B.	Psychology, General	21 %
Nelson,Elizabeth L.	Psychology, General	47 %
Rivera,Rafael	Counselor	2 %
Silva,Nancy E.	Dramatic Arts	29 %
Stokes,Tiffany R.	Coordinator	9 %
Youngs,Cynthia	Reading	13 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Clark,Christopher S.	Counselor	12 %
Morrison,Jill	Counselor	12 %
Tikhonova,Inna V.	Counselor	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Lambert,Angelena	Mathematics, General	29 %
Newman Ritchards,Toni J.	Academic Guidance	19 %
Williams,Nichelle	Interpersonal Skills	1 %
Yaroshevich,Nataliya	Academic Guidance	1 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Adams,Jane P.	Academic Guidance	20 %
** (A1) Adams,Jane P.	Counselor	34 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B2) Aguilar, Gary L.	Drafting Technology	20 %
Alexander, Carie D.	Counselor	34 %
Alexander, Carie D.	Counselor	17 %
Alkhayyat, Hanadi	Physical Education	15 %
Allen, John E.	History	20 %
Anderegg, Kristen M.	Counselor	7 %
Andronas, Jennifer L.	Automotive Technology	55 %
** (A2) Angelone, Michael A.	English	40 %
Aranda, Amanda	Counselor	19 %
Araujo, Frank P.	Anthropology	20 %
Arellanes, Paul T.	Intercollegiate Athletics	15 %
Arnott, Michele Lynn	Nurse	8 %
Aubert, John E.	Geography	20 %
Austin, Debra L.	Reading	40 %
Badea-Mic, Mihaela C.	Physiology (Includes Anatomy)	35 %
Bains, Neelam	English	20 %
Ball, Kimberly A.	Job Seeking/Changing Skills	7 %
Bastian, Gregory A.	Real Estate	20 %
Baxter, Kenneth W.	Political Science	20 %
Beasley, AnnMarie M.	Anthropology	35 %
** (A5) Belton, Linda V.	Physical Education	15 %
Bennett, Heidi Jillen-Fuller	Business and Commerce, General	40 %
Bennett, Heidi Jillen-Fuller	Office Technology/Office Computer Applicati	20 %
Bennett, Heidi Jillen-Fuller	Software Applications	7 %
Bertoglio, Nancy A.	Reading	40 %
Black, Eric L.	Intercollegiate Athletics	8 %
Boal, Keith F.	Counselor	2 %
Boroughs, Terry J.	Earth Science	35 %
Bovard, Victoria A.	Psychology, General	40 %
** (A2) Bowles, Christy M.	Natural Resources	18 %
Brunkala, Joel T.	English	20 %
Buljan, Laurette C.	English	53 %
Burke-Polana, Sharon R	Drafting Technology	17 %
Butler, Patrick A.	Business and Commerce, General	20 %
Campos, David A	Counselor	43 %
** (B5) Carlisle, Ralph R.	Automotive Technology	7 %
Carney, Diane	Biology, General	20 %
Carpenter, Demille R.	Counselor	1 %
Case, Lynda R.	English	23 %
Caton, Ricardo	History	20 %
** (B2) Chapek, Carl W.	Software Applications	35 %
Chau, Thao T.	Mathematics, General	20 %
Chen, Chiuping	Economics	40 %
** (A4) Chevraux, Renee M.	Gerontology	3 %
Chicoine, Kari J.	Drafting Technology	17 %
Colby, Shannon R.	Psychology, General	20 %
Coldiron, John L.	Health Education	20 %
Collihan, Kathleen	Political Science	20 %
Condos, Marc A.	Business Management	40 %
Hafezi, Sena M.	Mathematics, General	20 %
Hall, Neda Nicole	Child Development/Early Care and Educatio	20 %
Halligan, Rebecca M.	Infants and Toddlers	20 %
Hamkar, Behzad	History	20 %
Harris, Marianne	Librarian	12 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hayes,Rebecca W.	Software Applications	18 %
Hayes,Rebecca W.	World Wide Web Administration	12 %
** (B5) Henderson,Craig	Paramedic	10 %
Hensley,Tova S.	Geology	20 %
Herrera,Daniel A.	Computer Graphics and Digital Imagery	28 %
Hess,John F.	English	40 %
Hess,Krista E.	ESL Integrated	30 %
Hoban-Higgins,Tana M.	Physiology (Includes Anatomy)	50 %
** (A5) Hollenbeck,Shelly M.	Mathematics, General	40 %
Howard,Hugh H.	General Work Experience	7 %
Hughes,Ralph E.	Music	20 %
Hurner,Sheryl Marie	Speech Communication	40 %
Irvin,Robert A.	Dramatic Arts	13 %
Jardine,Christian M.	History	40 %
Jay,Susan M.	General Work Experience	20 %
Jones,Erica Leigh	Geography	20 %
** (A5) Jumelet,Douglas A.	Physical Education	15 %
Kiefer,Christian J.	English	40 %
Kiefer,Michelle L.	Child Development/Early Care and Educatio	20 %
Kingsnorth,Alice M.	Other Humanities	20 %
Kingsnorth,Alice M.	Anthropology	20 %
Parks,Judith	Culinary Arts	22 %
Payne,Michael D.	Chemistry, General	50 %
Pellerin,Kristie J.	Biology, General	35 %
Perrault,Priscilla A.	Counselor	25 %
Plezia-Missler,Dorothy E	Counselor	25 %
Preciado,Monica Isabel	Academic Guidance	7 %
Preciado,Monica Isabel	Counselor	20 %
Roberts,Jeffrey C.	Physiology (Includes Anatomy)	50 %
Ruiz-Tagle,Rafael M.	Counselor	18 %
Sanders,Kenneth R.	Paralegal	20 %
Tintangco,Zachary T.	Mathematics, General	33 %
Westre,Barbara J	Counselor	32 %
** (A1) Wright,Tatyana N.	Counselor	4 %
Yatsenko,Tatyana	Counselor	1 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Adams,Jon	Physical Education	15 %
** (A5) Adams,Jon	Health Education	20 %
Ahearn,Thomas T.	English	20 %
Ahmadi,Abbas	Computer Networking	7 %
Allen,Cheryl A.	Child Development/Early Care and Educatio	20 %
Aptekar,Rachel M.	Biology, General	35 %
Arden-Ogle,Ellen A.	Speech Communication	40 %
Avalos,Amy M.	Guidance	7 %
Avalos,Amy M.	General Work Experience	53 %
Ballard,Sheryl L.	Child Development/Early Care and Educatio	20 %
Beloglovsky,Miriam	Child Development/Early Care and Educatio	20 %
Beloglovsky,Miriam	Children with Special Needs	20 %
Bond,Emily F	Librarian	4 %
Chase,Lawrence J	Speech Communication	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hall,Celia F.	Librarian	16 %
Hannan,Everett J.	Psychology, General	60 %
Hansen,Caroline V.	Reading	20 %
Harden,Jeremy	Mathematics, General	33 %
Hoang,Frank A.	Chemistry, General	50 %
Horrell,Eldean J.	Office Technology/Office Computer Applicati	13 %
Huang,Chao-Jen	Software Applications	13 %
Huang,Chao-Jen	Computer Programming	35 %
Humphrey,Lindsey B.	Small Business and Entrepreneurship	20 %
Impinna,Christopher R.	Veterinary Technician (Licensed)	10 %
Jackson,Hiram	Geology	35 %
Joseph,Erica H.	Counselor	6 %
Lee,Pao	Counselor	13 %
Lewis,Barbara	Counselor	2 %
Lewis,Barbara	Counselor	2 %
Lewis,Barbara	Counselor	2 %
O'Brien,Teresa L.	Counselor	4 %
Parks,Lance M.	Information Technology, General	20 %
Parks,Lance M.	Computer Networking	27 %
Paskey,Amanda M.	Anthropology	45 %
Patrice,Alicia	Librarian	11 %
Reynolds,Lana K.	Counselor	4 %
Swink,Mark L.	Fire Technology	20 %
Tavares,Tyrone Michael	Counselor	12 %
Tavares,Tyrone Michael	Counselor	9 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abney,Cort D.	Water and Wastewater Technology	20 %
Aghabeigi,Farah	Accounting	27 %
Barrish,Matthew B.	English	27 %
Bauer,Christian A.	Philosophy	20 %
BoarerPitchford,Julie K.	Nutrition, Foods, and Culinary Arts	20 %
Boeh,Hali M.	Speech Communication	20 %
Boylan,Catherine A.	Speech Communication	40 %
Brinkley,Amy E	Library Science, General	7 %
Brinkley,Amy E	Librarian	16 %
Buch,Dipali D	Business and Commerce, General	20 %
Burke,Paul W.	Sociology	20 %
Carlson,Diane E.	Sociology	20 %
Chung,Dorcas K.	Philosophy	20 %
** (A1) Clarke,Alan L.	Political Science	40 %
Harris,David Read	Dramatic Arts	20 %
Haug,Paula R.	Speech Communication	20 %
Hopkins,Monica L.	Human Services	20 %
Jensen,Wayne C.	Mathematics, General	50 %
Piedra-Walsh,Lucia M.	Counselor	3 %
Rahman Jackson,Lishia	Counselor	15 %
Roberge,Andrea M.	Counselor	34 %
Roundtree,Lorilie A.	Librarian	12 %
Snow,Camille D	Study Skills	20 %
Snow,Camille D	Counselor	34 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Tikhonova,Inna V.	Counselor	32 %
Wenzel,Michael T.	Biology, General	55 %
Yang,Kou	Counselor	15 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adams,Stephen	History	40 %
Ahlenstorf,Tracy	Counselor	3 %
Allender,Julia	Physical Fitness and Body Movement	10 %
Anderson,Jared A.	Speech Communication	20 %
Anderson,Kevin M.	Information Technology, General	23 %
Anderson,Kevin M.	Computer Information Systems	12 %
Anderson,Kevin M.	Software Applications	18 %
Aranda,Amanda	Counselor	21 %
Armstrong,Charles H.	Physics, General	20 %
Armstrong,Charles H.	Astronomy	20 %
Armstrong,Dana	English	53 %
** (A1) Asuncion,Robert J.	Physical Therapy Assistant	11 %
** (A5) Avendano,Marisa	Physical Education	15 %
Averbeck,Robin M.	History	40 %
Bacod,Maristella A.	Counselor	1 %
Bailey,Amelita H.	Mathematics, General	33 %
** (A5) Bair,Lewis E	Information Technology, General	43 %
Barbaria,Miriam G.	Spanish	27 %
Bardin,Oliver Charles	Mathematics, General	33 %
Barfield,Annette C.	Academic Guidance	20 %
** (A5) Barrett,James M.	Economics	20 %
Bastian,Gregory A.	Real Estate	20 %
** (A5) Bauduin,Lisa A.	Physical Education	40 %
Beadles,Lynette R.	Occupational Therapy Technology	3 %
Belous,Anna	Mathematics, General	33 %
Bender,Daniel M	Chemistry, General	47 %
Betz,Deborah Y.	Counselor	14 %
Bimbi,Pamela J.	Librarian	6 %
Blomberg,Patty S.	Psychology, General	20 %
Blunk,Dawn M	English	20 %
Boguski,Mark E.	Ceramics	28 %
** (B5) Bonawitz,Marcia C.	Cosmetology and Barbering	4 %
Boyd,Halsey	Mathematics, General	27 %
Boyd,Rebecca M.	Librarian	12 %
Bratton,Clayton G.	Physics, General	50 %
** (A5) Bui,Dinh N.	Academic Guidance	20 %
Camarena,Sandra	Economics	20 %
Cannon,Christina M.	Sociology	20 %
Carboni,Joshua P.	Philosophy	40 %
Carmazzi,Paul L.	Physical Education	15 %
Carmazzi,Paul L.	Physical Fitness and Body Movement	10 %
Carmazzi,Paul L.	Health Education	40 %
Carney,Diane	Environmental Science	20 %
Caselli,Nancy A.	Speech Communication	40 %
Caviness,Richard L.	Mathematics, General	25 %
Cerri,Dominic A.	History	40 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Chape,Elizabeth A.	Physical Therapy Assistant	10 %
Cheshire,Tamara C.	Anthropology	40 %
Cho,Eun L.	Painting & Drawing	28 %
Conant,Jessica L.	General Work Experience	20 %
** (B5) Handy,Mae F.	Cosmetology and Barbering	4 %
Harris-Jenkinson,Patricia M.	Speech Communication	40 %
Howe,Judith D.	Librarian	9 %
Hunter,Michael J.	Geography	20 %
Hussey,Susan M.	Coordinator	16 %
Jean-Gilles,Reginald G.	Office Technology/Office Computer Applicati	20 %
Johnson,Mai-Gemu D.	Mathematics, General	67 %
Johnson,Samuel D.	Speech Communication	40 %
Jordan,Jessica H.	English	20 %
Karlsen,Jeffrey A.	Librarian	1 %
Kehew,Julia K.	History	40 %
Keys,Alan S.	Psychology, General	40 %
** (A1) Oh,Jang-Ha	Physical Education	15 %
** (A1) Oh,Jang-Ha	Intercollegiate Athletics	15 %
Parks,Karen D.	Information Technology, General	18 %
Parks,Karen D.	Software Applications	18 %
Passal,Steven R.	English	27 %
Peterson,Mark B.	Dental Hygienist	7 %
Piskun,Yelena	Counselor	6 %
Quiggle,Dexter	Dental Hygienist	4 %
** (B3) Randolph,Melodi L.	Dental Assistant	27 %
** (B3) Randolph,Melodi L.	Dental Hygienist	18 %
Reach,Lorna	Counselor	51 %
Rice,Helen M.	Licensed Vocational Nursing	15 %
Robinson,Mary A.	Librarian	7 %
Rodriguez,Irma S.	Coordinator	8 %
** (A1) Ruiz,Aracely	Counselor	3 %
Sala,Alina	Counselor	5 %
Serafini,Lisa L.	Natural History	11 %
Silveira,Leslie C.	Counselor	7 %
Silveira,Leslie C.	Counselor	4 %
Silveira,Leslie C.	Counselor	8 %
Stupka,Edwin H.	Counselor	8 %
Suy,Shaun	Counselor	3 %
Suy,Shaun	Counselor	10 %
Tavares,Tyrone Michael	Counselor	1 %
Tuifua,Amelia S.	Counselor	24 %
Wagner,Glennnda G.	Nursing	40 %
Wagner,Glennnda G.	Registered Nursing	20 %
Wallace,Shanda L.	Dental Hygienist	41 %
** (A1) Wright,Tatyana N.	Counselor	6 %
** (A1) Wright,Tatyana N.	Counselor	9 %
Wyatt,David T.	Natural History	22 %
Youngblood,Brandon S.	Psychology, General	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

CLASSIFIED

APPOINTMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Barsuglia, Jared A.	Locksmith/Glazier	FM	05/17/16
Bernabe, Ramon	Custodian	FLC	05/13/16
Bieniek, Diane L.	Clerk III	CRC	05/10/16
Fuertes, Luz Andrea	Outreach Specialist	FLC	06/01/16
Pedersen, Tamara M.	Administrative Assistant I	FLC	06/01/16
Teegarden Staci L.	Student Personnel Assistant- Contract Education	ARC	05/20/16
Thomas, Shantel N.	Student Personnel Assistant - Student Services	CRC	05/23/16

PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bruce, Loretta M.	Child Development Center Lead Teacher, 9 months	SCC	05/17/16

PROMOTION(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Allison, Clinton D.	Counseling Supervisor (Student Personnel Assistant- Student Services	ARC ARC)	05/03/16
Atkins, Billy J.	Lead HVAC Mechanic (HVAC Mechanic	FM FM)	05/16/16
Bhatia, Gurpreet K.	Administrative Assistant II (Administrative Assistant I	CRC SCC)	05/26/16
Broussard, Daniel W.	Police Captain (Police Lieutenant	DO DO)	05/23/16
DeCosta, Lakia T.	Student Personnel Assistant- Student Services (Administrative Assistant I	ARC ARC)	06/01/16

C L A S S I F I E D

**PROMOTION(S),
CONTINUED**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Dubinets, Nikolay F.	Senior Information Technology Specialist – Microcomputer Support (Information Technology Specialist II – Microcomputer Support	FLC ARC)	05/23/16
Ralphs, Jason D.	Records and Admissions Supervisor (Disabled Students Programs and Services Supervisor	ARC ARC)	06/01/16

**REASSIGNMENT(S)/
TRANSFER(S)**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Yakubovskaya, Zhanna	Financial Aid Clerk II (Financial Aid Clerk II	ARC SCC)	06/01/16

RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Cardenas, Theresa M.	Student Personnel Assistant-Extended Opportunity Programs and Services	ARC	06/03/16
Yaghoubi, Ali	Information Technology Systems/Database Administrator Analyst II	DO	05/25/16

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Huntington, James W.	Lead Instructional Assistant-Writing/English/Reading	ARC	09/24/16
Jefferis, Barbara G.	Custodian (After 26+ years of service)	ARC	06/04/16
Reese Jr., Albert L.	Lead Electrician (After 25+ years of service)	FM	09/03/16

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Alsarraaj, Jian	DSP&S Clerk	07/01/2016	06/30/2017
Arushanova, Nailya N.	Instructional Assistant	07/01/2016	06/30/2017
Avetisyan, Diana	Counseling Clerk II	04/28/2016	06/30/2016
Baldrige, Jacqueline Y. A.	Advanced Interpreter	07/01/2016	06/30/2017
Bancroft, Susan J.	Account Clerk II	07/01/2016	06/30/2017
Banks, Ladra Q.	Instructional Assistant	05/19/2016	06/30/2016
Berdak, Amanda J.	Beginning Interpreter	07/01/2016	06/30/2017
Bessonov, Vasilij M.	Laboratory Technician	07/01/2016	06/30/2017
Bezinskaya, Tatyana	Beginning Interpreter	07/01/2016	06/30/2017
Bogomaziuk, Sergii V	Counseling Clerk II	07/01/2016	06/30/2017
Butler, Juanita N.	Beginning Interpreter	07/01/2016	06/30/2017
Cabrera, Alvaro	Account Clerk I	07/01/2016	06/30/2017
Cabrera, Maria E.	Account Clerk II	07/01/2016	06/30/2017
Chimero, Ashlie N.	Intermediate Interpreter	07/01/2016	06/30/2017
Correnti, Kathy L	Special Projects	07/01/2016	06/30/2017
DeGeorge, Shannon M.	Beginning Interpreter	07/01/2016	06/30/2017
Derevyanchuk, Aleksandr	Special Projects	05/11/2016	06/30/2016
DeSimone, Valerie N.	Beginning Interpreter	07/01/2016	06/30/2017
Dohmen, Jeanette F.	Beginning Interpreter	07/01/2016	06/30/2017
Eggers, Cameron L.	Beginning Interpreter	07/01/2016	06/30/2017
Ezell, Evelyn C.	Intermediate Interpreter	07/01/2016	06/30/2017
Fins, Marsha D.	Intermediate Interpreter	07/01/2016	06/30/2017
Flohr, Molly C.	Beginning Interpreter	07/01/2016	06/30/2017
Flores-Jewell, Lisa A.	DSP&S Clerk	07/01/2016	06/30/2017
Flores-Jewell, Rene Marie	Beginning Interpreter	07/01/2016	06/30/2017
Frenn, Tyson J.	Sports Program Director	05/19/2016	06/30/2016
Goffard, Nicole M.	Intermediate Interpreter	07/01/2016	06/30/2017
Grady, Donna L.	Advanced Interpreter	07/01/2016	06/30/2017
Green, Terry T.	Intermediate Interpreter	07/01/2016	06/30/2017
Hannaford, Kathryn L.	Instructional Assistant	07/01/2016	06/30/2017
Hannon, Laura M.	Intermediate Interpreter	07/01/2016	06/30/2017
Hartman, Lorraine L.	DSP&S Clerk	07/01/2016	06/30/2017
Heidel, Renida	Account Clerk I	07/01/2016	06/30/2017
Hernandez, Joanna S.	Campus Patrol	04/01/2016	06/30/2016
Hudson, Sara M	Intermediate Interpreter	07/01/2016	06/30/2017
Jett, Vanessa V.	Intermediate Interpreter	07/01/2016	06/30/2017
Kasian, Teo T.	Special Projects	07/01/2016	06/30/2017
Kizzie, Savannah J.	Beginning Interpreter	07/01/2016	06/30/2017
Kroger, Marta R.	Advanced Interpreter	07/01/2016	06/30/2017
Kropp, Jonnie M.	Instructional Assistant	07/01/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (Continued)</u>			
Lambert, Sarina E.	Advanced Interpreter	07/01/2016	06/30/2017
Leonard, Derek K.	Instructional Assistant	05/10/2016	06/30/2016
Lockwood, David M.	Account Clerk I	07/01/2016	06/30/2017
Lopez, Crystal C.	Grant Coordination Clerk	07/01/2016	06/30/2017
Losinets, Inna G.	Account Clerk I	07/01/2016	06/30/2017
Macshafi, Raliyat N.	Beginning Interpreter	07/01/2016	06/30/2017
Maevschi, Alexandru V.	Toolroom Equip Attendant	07/01/2016	06/30/2017
Mayr, Stephani Maria	Special Projects	07/01/2016	06/30/2017
McCollum, Scott S.	Sports Program Director	05/16/2016	06/30/2016
McGeary, Megan N.	Beginning Interpreter	07/01/2016	06/30/2017
McHolt, Joshua R.	Advanced Interpreter	07/01/2016	06/30/2017
Moraru, Emiliya	Special Projects	07/01/2016	06/30/2017
Neikirk, Nathan Nolan	Advanced Interpreter	07/01/2016	06/30/2017
Ojima, Kelly C.	Intermediate Interpreter	07/01/2016	06/30/2017
Pfeffer, Andrea S.	Beginning Interpreter	07/01/2016	06/30/2017
Pochka, Nadezhda	Special Projects	07/01/2016	06/30/2017
Powers, Patricia E.	Intermediate Interpreter	07/01/2016	06/30/2017
Pulber, Vitaliy P	Special Projects	07/01/2016	06/30/2017
Quintero-Lenihan, Maria A.	Special Projects	07/01/2016	06/30/2017
Rendon, Olivia M.	Special Projects	07/01/2016	06/30/2017
Rogers, James C	DSP&S Clerk	05/16/2016	06/30/2016
Rumsey, Miranda L.	Special Projects	07/01/2016	06/30/2017
Saldivar, Vinson J.	Clerk I	04/25/2016	06/30/2016
Saldivar, Vinson J.	Clerk I	07/01/2016	06/30/2017
Shemereko, Lyubov	Financial Aid Clerk I	05/02/2016	06/30/2016
Siniyaya, Yelena	Account Clerk I	07/01/2016	06/30/2017
Skryagina, Yekaterina	Clerk III	05/16/2016	06/30/2016
Snyder, Jessica A.	Beginning Interpreter	07/01/2016	06/30/2017
Spence, Michelle K.	Advanced Interpreter	07/01/2016	06/30/2017
Stevens, Christina E.	Advanced Interpreter	07/01/2016	06/30/2017
Sullivan, Ryan C.	Intermediate Interpreter	07/01/2016	06/30/2017
Suyazov, Volodymyr	Instructional Assistant	07/01/2016	06/30/2017
Svyatoshchik, Anastasiya	Financial Aid Clerk I	04/29/2016	06/30/2016
Taddese, Sara	Counseling Clerk II	05/17/2016	06/30/2016
Tinling, Colleen E. S.	Beginning Interpreter	07/01/2016	06/30/2017
Toy, Hannah R.	Beginning Interpreter	07/01/2016	06/30/2017
Tran, Hien	Account Clerk II	07/01/2016	06/30/2017
Vandermat, Julia A.	Beginning Interpreter	07/01/2016	06/30/2017
Vann, Kerry P	Advanced Interpreter	07/01/2016	06/30/2017
Velichko, Liana A	Clerk I	05/01/2016	06/30/2016
Weeks, Melissa L.	Advanced Interpreter	07/01/2016	06/30/2017
Williams, Colleen N.	DSP&S Clerk	07/01/2016	06/30/2017
Winfield, Corey D.	Account Clerk I	07/01/2016	06/30/2017
Woodmansee, Duncan M.	Special Projects	05/10/2016	06/30/2016
Yatskiv, Oksana	Account Clerk II	07/01/2016	06/30/2017


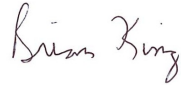
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (Continued)</u>			
Yuen, Tiffany W.	Financial Aid Officer	05/19/2016	06/30/2016
<u>Cosumnes River College</u>			
Allenby, Derek E.	Student Personnel Assistant	07/01/2016	06/30/2017
Brandt, Justin A.	Instructional Assistant	01/19/2016	06/30/2016
Burgos, Jasmine E.	Asst. Financial Aid Officer	05/09/2016	06/30/2016
Carter, Michelle L.	Clerk I	07/01/2016	06/30/2017
Delacerda, Elia L.	Clerk III	07/01/2016	06/30/2017
Luong, Jackie W.	Financial Aid Clerk II	05/06/2016	06/30/2016
Puzon, Maria C.	Clerk I	07/01/2016	06/30/2017
Riaz, Angeela S.	Student Personnel Assistant	05/01/2016	06/30/2016
Risse, Paulina A.	Admissions/Records Evaluator I	07/01/2016	06/30/2017
Robinson, MollyAnna I	Admissions/Records Evaluator I	07/01/2016	06/30/2017
Tall, Alexa B.	Clerk III	07/01/2016	06/30/2017
Thor, Lisa	Admissions/Records Evaluator I	07/01/2016	06/30/2017
<u>District Office / Business and Economic Development Center / Facilities Management</u>			
Lagunas, Sergio Armando	Student Personnel Assistant	07/01/2016	06/30/2017
Perez, Renee R.	Clerk III	04/25/2016	06/30/2016
Perez, Renee R.	Clerk III	07/01/2016	06/30/2017
Saldivar, Vinson J.	Clerk I	05/19/2016	06/30/2016
<u>Folsom Lake College</u>			
Agarwal, Aparna	Student Personnel Assistant	07/01/2016	06/30/2017
Amir, Erum	Special Projects	02/13/2016	06/30/2016
Benzon, Courtney M	Special Projects	07/01/2016	06/30/2017
Braun, Regina J	Student Personnel Assistant	07/01/2016	06/30/2017
Braun, Regina J	TANF/CalWORKs Specialist	07/01/2016	06/30/2017
Chiu, Wa Yung	Clerk I	07/01/2016	06/30/2017
Cho, Kyongjin	Special Projects	07/01/2016	06/30/2017
Elam, Andrew C	Campus Patrol	04/26/2016	06/30/2016
Farmer, Tina L.	Special Projects	07/01/2016	06/30/2017
Huynh, Johnny	Clerk II	07/01/2016	06/30/2017
Johnson, Jolie A.	Special Projects	07/01/2016	06/30/2017
Kaur, Navjot	Special Projects	04/25/2016	06/30/2016
Kaur, Navjot	Clerk I	07/01/2016	06/30/2017
Louen, Christine A.	Special Projects	07/01/2016	06/30/2017
Marshall-Conley, Emily N.	Special Projects	07/01/2016	06/30/2017
Mason, Vicki D.	Special Projects	07/01/2016	06/30/2017
Petro, Michelle	Special Projects	07/01/2016	06/30/2017
Phillips, David L.	Special Projects	07/01/2016	06/30/2017
Tereshchenko, Alex	PE/Athletic Attendant	04/25/2016	06/30/2016
Thompson, Kevin	Special Projects	04/25/2016	06/30/2016

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College (Continued)</u>			
Valine, Matthew H.	Instructional Assistant	04/25/2016	06/30/2016
Walsh, Daniel P	Special Projects	07/01/2016	06/30/2017
<u>Sacramento City College</u>			
Ashe, Chipso C.	Studnt Succs & Supp Prgm Spec	04/26/2016	06/30/2016
Cameron, Dawn C	Account Clerk II	07/01/2016	06/30/2017
Clarke, Mark C.	Custodian	07/01/2016	06/30/2017
Dodgin, Kyle J.	Special Projects	05/05/2016	06/30/2016
Griffith, Joanna S.	Instructional Assistant	07/01/2016	06/30/2017
Her, Stephanie	Account Clerk II	07/01/2016	06/30/2017
Kehl, Anthony J.	Instructional Assistant	05/15/2016	06/30/2016
Keller, Nicole L	Clerk I	05/25/2016	06/30/2016
Kelly, Jeffrey G	Campus Patrol	03/28/2016	06/30/2016
Lysongtseng, Bruce Tswj Fwm	Clerk I	07/01/2016	06/30/2017
Nelson, Julie A.	Account Clerk II	07/01/2016	06/30/2017
Sanchez, Angela T	Clerk I	07/01/2016	06/30/2017
Scott, Kevin A	Bookstore Clerk II	07/01/2016	06/30/2017
Smyth, Michael I.	Account Clerk II	07/01/2016	06/30/2017
Tate, Glenn B.	Campus Patrol	03/29/2016	06/30/2016
Vazquez, Victoria	Bookstore Stock Clerk	07/01/2016	06/30/2017
Volmensky, Catherine P.	Clerk I	07/01/2016	06/30/2017
Vue, Rodgie S.	Instructional Assistant	06/13/2016	06/30/2016

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Board Policy Revision: Auxiliary Organizations (P-1612)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

As part of the continuing review of the District’s policies and administrative regulations by the Vice Chancellors, this policy on auxiliary organizations required some minor changes.

STATUS:

Section 10.3.2 has been amended to clarify that the annual audited statements of financial conditions for auxiliary organizations that primarily serve the Board of Trustees (i.e. the Los Rios Foundation) must be presented to the Board at a board meeting (which is the current practice). College-serving auxiliaries (which the District currently does not have) would be required to publish notice about the existence and availability of those statements in the college newspaper or college bulletin. Sections 9.3 and 11.2.12 have been updated with the correct Education Code references, and section 10.3 reflects a change in the name of the California Community College Auxiliary Organization Accounting Reporting Manual. Additionally, a handful of nonsubstantive formatting changes have been made to the policy.

RECOMMENDATION:

This policy is presented for first reading.

[Policy - 1000 Community](#) || [Table of Contents](#) || [Back](#)

1.0 Recognition and Establishment

1.1 Recognition of the establishment of an auxiliary organization by the **Los Rios Community College District** Board of Trustees pursuant to Education Code, ~~Section-section~~ 72672(c) and California Code of Regulations, Title 5, ~~Sections sections~~ 59255 et seq. shall require:

1.1.1 That a recommendation is submitted to the Board of Trustees by the Chancellor;-

1.1.2 A public hearing on the recommendation;-

1.1.3 Approval of the establishment of the auxiliary organization by the Board of Trustees, including a designation of the recognized services, programs and functions, and an identification of the number and categories of members of the Board of Directors of the organization; and

1.1.4 A written agreement between the **Los Rios Community College** District and the organization specifying which functions described in **California Code of Regulations, Title 5, Ssection** 59259 are to be performed.

2.0 Recognized Services, Programs, and Functions

2.1 Organizations may be established for provision of support services and specialized programs for the benefit of the ~~Los Rios Community College~~ District or any of the programs of the ~~Los Rios Community College~~ District.- Services, programs, and functions which may be undertaken by auxiliary organizations include:

2.1.1 Student association or organization activities;

2.1.2 Alumni activities;-

2.1.3 Gifts, bequests, devises, endowments, and trusts;

2.1.4 Public relations programs.

2.2 No organization shall be authorized to engage in any other function unless the Board of Governors amends ~~Section-section~~ 59259 of Title 5 by adding said function to the list of approved functions of auxiliary organizations; or unless said function is essential to satisfy the nonprofit corporation or tax laws of the State of California or the Federal tax laws.

2.2.1 In accordance with Education Code, ~~Section-section~~ 72671, functions may be performed by an auxiliary organization as part of a joint powers agreement with any Federal, State, or local government entity pursuant to Article 1 (commencing with ~~Section-section~~ 6500) of Chapter 5 of Division 7 of Title 1 of the Government Code.

3.0 Composition of Board of Directors-

3.1 The Board of Directors of each auxiliary organization shall have the following composition:

3.1.1 Student Associations or Organizations.

The Board of Directors shall consist of students. ~~The District Chancellor~~ may attend and participate in meetings of the Board of Directors in order to advise on policy and to provide for the control and regulation required by Education Code, ~~s~~Section 76060.

3.1.2 Other Auxiliary Organizations-

Any other organization established pursuant to ~~S~~section 72670 et seq of the Education Code shall have a Board of Directors as specified by the organization's Articles of Incorporation or Bylaws and consisting of voting membership from at least one of the following categories:

- a. Administration and staff;
- b. Faculty;
- c. Members of the community;
- d. Students.

3.1.3 Size of Board of Directors.

The size of the Board of Directors shall be determined by the Bylaws or Articles of Incorporation of the organization.

3.1.4 Professional Assistance.

Each organization formed pursuant to ~~Section-section~~ 72670 et seq of the Education Code shall have the benefit of the advice and counsel of at least one attorney admitted to practice in this State and at least one licensed certified public accountant; however, neither the attorney nor the certified public accountant need be a member of the Board of Directors.

4.0 Business Meetings-

4.1 The Board of Directors of each auxiliary organization shall conduct business in public meetings in accordance with Section 54950 et seq of the Government Code; and shall, during each fiscal year, hold at least one business meeting each quarter.

5.0 Salaries, Working Conditions, and Benefits of Full-time Employees-

5.1 Except as otherwise provided in this ~~Section-section~~ 5, the Board of Directors of each organization shall, pursuant to Education Code, ~~Section-section~~ 72672(c),

provide salaries, working conditions, and benefits for its full-time employees comparable to those provided District employees performing similar services.- For full-time employees whose duties are not comparable to classes in the District, salaries shall be at least equal to salaries prevailing in other area educational institutions or commercial operations of like nature.- The organization may withhold retirement benefits or permanent status benefits or both from temporary employees. For the purposes of this ~~Section~~**section**, a temporary employee is:

- a. An employee for a research project, workshop, institute, or other special project funded by any grant, contract, or gift;
- b. An employee whose contract is for a fixed term not exceeding three years.

5.2 The Board of Directors of each organization may withhold permanent status and benefits from executive employees.- For the purposes of this ~~Section~~**section**, an executive employee is any management employee with responsibility for the development and execution of auxiliary organization policy and includes, but is not limited to, general managers, managers, directors, etc., as determined by the Board of Directors of each organization.

5.3 Should retirement benefits be provided, they may but need not be provided by the Public Employees' Retirement System.- A newly created organization is exempted from the requirement of providing retirement benefits for three years from the date on which the Board of Trustees recognizes the establishment of such organization.

6.0 Expenditures and Appropriations:-

6.1 The Board of Directors of an auxiliary organization shall approve expenditure authorizations.- Appropriations of funds for use outside of normal business operations of the organization shall be approved in accordance with regulations and policies of the State Chancellor and District Board of Trustees.

7.0 Accounting and ~~reporting~~**Reporting**:-

7.1 The Board of Directors of an auxiliary organization except those exempted in ~~Section~~**section** 72673 of the Education Code, shall:

- 7.1.1 Utilize standard accounting and reporting systems established by the State Chancellor.
- 7.1.2 Implement financial standards to assure fiscal viability of auxiliary organizations.- Standards shall include provisions for professional management, adequate working capital, adequate reserve funds for current operations, capital replacements, contingencies and adequate provisions for new business requirements. Organizations shall submit programs and budgets for review by the District Chancellor.- If the Chancellor determines that a program or appropriation planned by an organization violates District ~~policy~~**Policy**, the program or appropriation shall not be implemented.- Programs and appropriations shall be reviewed for

compliance with policies of the Board of Governors and the District.

Non-complying programs or appropriations shall be discontinued at the direction of the Chancellor.

- 7.1.3 The District Chancellor shall submit organization programs and budgets to the State Chancellor.

8.0 Funds

8.1 Funds of Student Auxiliary Organizations.

- 8.1.1 Money collected by or on behalf of a student body auxiliary organization, except money collected from commercial services, shall be deposited in trust by the chief fiscal officer of the District. - Funds of student auxiliary organizations shall, subject to the Chancellor's approval and approval of the organization's financial officer, be deposited or invested, pursuant to ~~Sections~~ **sections** 76063 and 76064 of the Education Code.

- 8.1.2 The chief fiscal officer of the District shall be the custodian of unexpended funds and money collected by or on behalf of a student body auxiliary organization and shall provide accounting records and controls for such funds. - Funds may be expended by the custodian upon the submission of any appropriate claim schedule by officers of the organization.

8.2 Trust funds shall be used for the purpose designated in the trust instrument.

8.3 An organization's funds shall be used for purposes consistent with District **P**olicy, and shall not be used:

- a. To support or oppose candidates for public office, or to support or oppose any issue before the voters of this State or any subdivision thereof, except where the organization determines that an issue will have a direct benefit on education.
- b. To make personal loans for non-educationally related purposes, except when specifically authorized by a trust instrument under which the funds were received.

8.4 An indemnity bond shall be obtained by organizations for fiscal officers who are responsible for handling funds.

8.5 Grants, bequests, trusts, donations and gifts accepted by an organization shall be maintained in accordance with the State Chancellor's policies and regulations.

8.6 Funds derived by an organization from indirect cost payments which are not needed to provide adequate working capital, reserve funds for current operations, capital replacements, contingencies and adequate provisions for new business requirements shall be appropriated according to District ~~policy~~ **Policy**; and regularly reported to the

Board of Trustees by the District Chancellor.

8.7 No funds or resources, except those derived from gifts or bequests, shall be transferred by the District, or by any program within the District, to any organization for the purpose of either avoiding laws or regulations which constrain community college districts or providing the District with an unfair advantage with respect to the application of any State funding mechanism. -State funding mechanisms include, but are not limited to, general apportionment funding, capital outlay funding, Extended Opportunity Programs and Services funding, and funding for programs and services for disabled students.

9.0 Authority and Responsibility of Auxiliary Organizations:

9.1 Organizations shall not offer courses or programs for which State funding is received.

9.2 Services, programs and activities undertaken by organizations shall be maintained for the general benefit of the education program of the District.- Upon Board of Trustees approval, an organization may assume any of the services, programs and activities listed in Section 2 of these regulations in order:

- a. To provide fiscal means and management procedures that allow the District to carry on educationally related activities not normally funded by the State;
- b. To provide effective operation and to eliminate undue difficulty arising from governmental budgetary, purchasing and other fiscal controls;
- c. To provide fiscal procedures allowing coordination of the auxiliary activities with the District in accordance with sound business practice.

9.3 The District Chancellor shall decide whether a donor's proposed unallocated gift to the District should be accepted by the District or referred to an auxiliary organization. Gifts to the District shall be accepted pursuant to Education Code, [Section section 72241 or 7230372205](#).- Gifts to an organization shall be accepted as authorized by these regulations.

9.4 An organization may not enter into any contract or other business arrangement involving real property either by lease involving payments of more than \$25,000 per annum and duration terms of more than one year, or by purchase without prior consultation with the District Chancellor.

9.5 Student loans, scholarships, stipends, and grants-in-aid to be awarded by an auxiliary organization shall only be given to currently admitted students.- No scholarship, stipend, or grant-in-aid shall exceed the amount necessary to cover books, school fees, and living expenses, except as provided under Section 8.2 of these regulations. Records of financial assistance shall be sent to the campus financial aid's office and documented on student financial aid recipient records of that office.- Financial assistance provided from student body organization funds shall be in accordance with

District ~~policies~~-**Policies** and shall not exceed amounts provided under regulations of Federal and State financial aid programs.

9.6 The District shall maintain a list of all auxiliary organizations in good standing.

9.6.1 All auxiliary organizations which, after review as specified by Sections 10.2 and 10.3 of these policies, are found to be in compliance with applicable laws and regulations, shall be included.

9.6.2 When the District Chancellor believes that an organization should be removed from this list, he/she shall give the Board of Directors of the organization notice of a conference to examine grounds for removal. Representatives of the Board of Directors may be heard at the conference. The District Chancellor shall decide whether the organization should be removed from the list, and shall report any action to the Board of Trustees.

10.0 Record Keeping-

10.1 Records and Annual Audit.

10.1.1 An auxiliary organization shall maintain adequate records and prepare an annual report showing its operations and financial status.

10.2 Compliance Review by District Chancellor.

~~10.1.2~~**10.2.1** The District Chancellor shall inspect and review organization procedures, practices, and activities for compliance with policies, rules and regulations of the Board of Governors and the District, and make recommendations to the Board of Directors of the organization at the end of the first complete year and at least every three years thereafter.- The District Chancellor shall determine compliance after comments from the Board of Directors of the organization.

10.3 Audit.

10.3.1 Each organization shall have an annual fiscal audit performed by a certified public accountant in accordance with procedures prescribed by the Board of Governors, as contained in the California Community College Auxiliary Organization Accounting Reporting System Manual. The annual audit report shall be submitted to the Board of Trustees and the Board of Governor's office within 30 days after receipt by the organization, and shall be a public record, except as otherwise provided by law.- Audits may be conducted as part of a fiscal audit of the District itself.

~~10.1.3~~**10.3.2** Organizations shall annually publish an audited statement of financial condition to be disseminated as widely as feasible and be available to any person on request.- A reasonable fee may be charged to cover the costs of providing a copy.- ~~The organization shall comply by An~~

organization that primarily serves the Board of Trustees shall comply by distributing the audited statements of its financial condition at regularly scheduled Board of Trustees meetings. An organization that primarily serves a single College of the District shall comply by:

- a. Publishing the statement in a campus newspaper; or
- b. Publishing a notice in campus newspaper indicating the on-campus location where the financial statement may be obtained or reviewed; or
- c. Publishing or noticing the statement in a campus bulletin or other appropriate medium if a campus newspaper is unavailable.

11.0 Written Agreement-

11.1 A written agreement between the ~~Los Rios Community College~~-District and each auxiliary organization is required for performance of any of the functions listed in Section 2.

11.2 The written agreement shall provide for the following:

- 11.2.1 The services and activities of the organization.
- 11.2.2 The reasons said services and activities will be performed by the organization rather than the District.
- 11.2.3 Areas of authority and responsibility of the organization and the District.
- 11.2.4 Facilities and services to be made available by the District to the organization.
- 11.2.5 Rental to be paid to the District by the organization for the facilities used or services provided. -The rental shall not require involved methods of computation, and should be determined in advance of the time it is incurred.
- 11.2.6 Full reimbursement to the District for its services in support of the organization. -Student body auxiliary organizations may be exempt from full reimbursement. -Methods of proration shall be simple and equitable.
- 11.2.7 A simple, equitable method of determining in advance the organization's liability for costs relating to federally-sponsored programs.
- 11.2.8 Responsibility for maintenance and payment of operating expenses.
- 11.2.9 Proposed expenditures for public relations. -The organization may expend such funds as approved by its Board of Directors. -The Board of Directors shall file with the District Chancellor a statement of policy on accumulation and use of public relations funds specifying procedures for

solicitation of funds, sources of funds, amounts, purposes, allowable expenditures, and control procedures.

11.2.10 Proposed disposition of new earnings derived from the operation of facilities owned or leased by the organization and provisions for reserves.

11.2.11 Proposed disposition of new assets upon dissolution.

11.2.12 The covenant of the organization to operate in accordance with sections 72670-72682 of the Education Code and with the regulations contained in Chapter ~~5-4~~ (commencing with Section 59250) of ~~Division~~ **Chapter** 10, ~~Part IV~~ **Division 6** of Title 5 of the California ~~Administrative~~ Code.

12.0 Use of Program, College, or District Name:

12.1 Except for student body associations organized and operating under Education Code, ~~S~~section 76060 et seq, no organization may use the name of the District or a ~~college~~ **College** of the District or otherwise represent a relationship with either unless it has been established as an auxiliary organization by the Board of Trustees and is in good standing.

13.0 Amendment:

13.1 The District Chancellor shall provide and revise rules and procedures implementing these regulations.

14.0 Definitions:

14.1 Board of Directors. ~~The~~ term “Board of Directors” means the governing board of an auxiliary organization.

14.2 Board of Trustees. ~~The~~ term “Board of Trustees” means the Board of Trustees of the Los Rios Community College District.

14.3 Board of Governors. ~~The~~ term “Board of Governors” means the Board of Governors of the California Community Colleges.

14.4 District Chancellor. ~~The~~ term “District Chancellor” means the Chancellor of the Los Rios Community College District or designee of the Chancellor.

14.5 State Chancellor. ~~The~~ term “State Chancellor” means the Chancellor of the California Community Colleges.

14.6 District. The term “District” means the Los Rios Community College District.

[Policy - 1000 Community](#) || [Table of Contents](#) || [Back](#)

Policy Revised: 2/2/00

Policy Reviewed:



Adm. Regulation: None

DRAFT 4/1/16

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Board Policy Revision: Sexual Assault, Domestic Violence, Dating Violence, and Stalking (P-2541)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 JP Sherry	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input checked="" type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	<input type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Recent amendments to the Clery Act by the Violence Against Women Reauthorization Act and subsequent regulations, and continued guidance on Title IX from the Department of Education, require changes to the District’s policy on sexual assault.

STATUS:

The name of the policy has been updated to include sexual violence and relationship violence. In section 1.1, the policy is amended to more clearly state the District prohibits sexual assault, and explicitly adds sexual violence, relationship violence, domestic violence, dating violence, and stalking to this prohibition. This policy sets forth the District’s plan for addressing these issues. Throughout the policy, specific references to sexual assault have been augmented to also specifically include sexual violence, relationship violence, domestic violence, dating violence, and stalking. Definitions for these terms are added in section 2.0 and additional language is added to clarify the definition of affirmative consent.

New language on consent is added to section 3.0. Section 3.1 is amended to clarify that consent must be ongoing by both parties at all times during any sexual activity. Section 3.2 clarifies that a person’s intoxication by drugs or alcohol does not diminish that person’s responsibility to obtain consent. Section 3.3.2 adds language that defines incapacitation. Additionally, section 3.3.4 states the age of consent in California is 18 years old.

Section 4.0 provides the procedures the District will use to respond to reports of sexual violence, relationship violence, domestic violence, dating violence, sexual assault, and stalking. Section 4.1 provides policy language to encourage the prompt reporting of all crimes to the police. It directs that sexual violence, relationship violence, domestic violence, dating violence, sexual assault, and stalking be reported to the college’s Equity Officer, Title IX Officer and the police. The policy designates the Los Rios Police Department as responsible for reporting crimes for compliance purposes and for handling the criminal aspects of reported crimes. Section 4.2 moves language about reporting sexual assault from the definitions section into the procedures section. Section 4.3 identifies the District’s existing discrimination and harassment procedures as the appropriate method for resolving complaints at the college level and for imposing discipline. Section 4.4 is amended to allow complainants and third parties to make confidential

reports. Section 4.5 requires de-identified data to be provided to the Los Rios Police Department and the Title IX Officer for those confidential reports. Section 4.13 is amended to require each college to continue developing prevention and awareness programs for all incoming students and new employees. In this area, the District has recently instituted the video “Not Anymore” program, which is required for all new students and employees. In addition, a trauma-informed approach to handling these matters has been shared with the Los Rios Police Department, the Title IX Officers, the Equity Officers and the Student Discipline Officers.

Sections 5.2 and 5.3 have been amended to state that ongoing prevention and awareness campaigns shall be made available to students, staff, and faculty, and that students, staff, and faculty may obtain information about registered sex offenders from the Los Rios Police Department.

RECOMMENDATION:

This policy is presented for first reading.

[Policy - 2000 Students](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Statement of Intent

- 1.1 ~~It is the intent of the Los Rios Community College District Board of Trustees to implement, at each of the Colleges in the Los Rios Community College District, written procedures to ensure, to the fullest extent possible, that students, faculty, and staff who are victims of~~ **The Los Rios Community College District Board of Trustees prohibits sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking** ~~sexual assault, that is committed at or upon the grounds of, or upon off-campus grounds or facilities maintained by the Los Rios Community College District/ and its Colleges. This District Policy sets forth the District's comprehensive plan concerning sexual misconduct and its, educational programs and procedures to prevent and provide redress for sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking. Those who have experienced this misconduct at or upon the grounds of or upon off-campus grounds or facilities maintained by the District/College shall receive information and referrals to local community treatment centers.~~

2.0 Definitions Related to Sexual Assault (Ed. Code, § 67385)

- 2.1 **“Complainant” is the person who alleges sexual assault occurred.**
- 2.2 **“Respondent” is the person alleged to have committed sexual assault.**
- 2.3 **“Sexual assault” is broader than sexual violence and includes, but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, domestic violence, dating violence, stalking, or threat of sexual assault. ~~Sexual assault is a form of sexual harassment and should be reported under the District's Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-2423). It should also be reported to the District Police Department or other appropriate law enforcement.~~**
- 2.4 **“Relationship violence” is term that includes dating and domestic violence. Relationship violence is physical violence relating to a current or former romantic or intimate relationship regardless of the length of the relationship or gender/gender identity of the individuals in the relationship. Relationship violence includes conduct that would cause a reasonable person to be fearful for his or her safety.**
- 2.4.1 **“Dating violence” is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: (a) the**

length of the relationship; (b) the type of relationship; and (c) the frequency of interaction between the persons involved in the relationship. Dating violence does not include acts covered under the definition of domestic violence.

~~2.1.12.4.2~~ **2.4.2** “Domestic violence” means abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or is having or has had a dating or engagement relationship. For purposes of this subdivision, “cohabitant” means two unrelated adult persons living together for a substantial period of time, resulting in some permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to: (1) sexual relations between the parties while sharing the same living quarters; (2) sharing of income or expenses; (3) joint use or ownership of property; (4) whether the parties hold themselves out as husband and wife; (5) the continuity of the relationship; and (6) the length of the relationship. (Pen. Code, § 13700, sub. (b).)

2.5 “Stalking” means willfully, maliciously, and repeatedly following or willfully and maliciously harassing another person and making a credible threat with the intent to place a person in reasonable fear for his or her safety, or the safety of his or her immediate family. (Pen. Code, § 646.9, subd. (a).)

2.6 “Affirmative consent” means affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity.

2.6.1 **Consent means positive cooperation in the act or expression of intent to engage in the act pursuant to an exercise of free will.** Lack of protest or resistance does not mean consent, nor does silence mean consent.

2.6.2 Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. **Consent to some form of sexual activity does not imply consent to other forms of sexual activity.** The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.

2.6.3 **Consent must be given without coercion, force, threats, or intimidation.**

~~2.1.22.6.4~~ **2.6.4** **Consent cannot be given when a person is incapacitated or**

otherwise unable or incapable of providing consent. A person cannot consent if she or he is unconscious or coming in and out of consciousness. A person cannot consent if she or he is under the threat of violence, bodily injury or other forms of coercion. A person cannot consent if her or his understanding of the act is affected by a physical or mental impairment.

~~2.2 —“Complainant” is the person who alleges sexual assault occurred.~~

~~2.3 —“Respondent” is the person alleged to have committed sexual assault.~~

3.0 Evaluation Standards

3.1 **Valid Affirmative consent must be given by both parties to sexual activity at all times during the sexual conduct.**

3.2 In the evaluation of complaints in any **investigation or** disciplinary process, it shall not be a valid excuse to alleged lack of affirmative consent that the respondent believed that the complainant consented to the sexual activity under either of the following circumstances:

3.2.1 The respondent’s belief in affirmative consent arose from the intoxication or recklessness of the respondent. **Being intoxicated by drugs or alcohol does not diminish one’s responsibility to obtain consent.**

3.2.2 The respondent did not take reasonable steps, in the circumstances known to the accused at the time, to ascertain whether the complainant affirmatively consented.

3.3 In the evaluation of complaints in ~~the~~**any investigation or** disciplinary process, it shall not be a valid excuse that the respondent believed that the complainant affirmatively consented to the sexual activity if the respondent knew or reasonably should have known that the complainant was unable to consent to the sexual activity under any of the following circumstances:

3.3.1 The complainant was asleep or unconscious.

3.3.2 The complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the complainant could not understand the fact, nature, or extent of the sexual activity. **Incapacitation is defined as the physical and/or mental inability to make informed, rational judgments. States of incapacitation include, but are not limited to, unconsciousness, sleep, and blackouts. Where alcohol or drugs are involved, incapacitation is defined with respect to how the alcohol or other drugs consumed affects a person’s decision-making capacity,**

awareness of consequences, and ability to make fully informed judgments. The factors to be considered when determining whether consent was given include whether the person accused (respondent) knew, or whether a reasonable person should have known, that the complainant was incapacitated.

3.3.3 The complainant was unable to communicate due to a mental or physical condition.

~~3.3.~~**3.3.4** The complainant was under eighteen years old. (Pen. Code, § 261.5.)

4.0 Procedures Upon the Receipt of a Report of Sexual Assault, Relationship Violence, or Stalking

- 4.1** The District/Colleges encourage the accurate and prompt reporting of all crimes to the Los Rios Police Department and the appropriate local police agencies where the victim wants to or is unable to make such a report. The District/Colleges encourage the accurate and prompt reporting of all incidents of sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking to the College's Equity Officer or Title IX Officer and the Los Rios Police Department and the appropriate local police agencies. The Los Rios Police Department shall be responsible for reporting crimes as required by Federal and State law and coordinating the criminal aspects of the report.
- 4.2** Sexual assault is a form of sexual harassment or sexual discrimination and should be reported under the District's Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-2423). Domestic violence, dating violence and stalking which are based on gender are also forms of sexual harassment or sexual discrimination and should be reported under the District's Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-2423).
- 4.3** The District/College shall utilize its Discrimination and Harassment Procedures Policy and Administrative Regulation (P/R-2423) and the Student Due Process Policy and Regulation (P/R-2442) to resolve complaints of sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking and to impose the appropriate discipline. These procedures shall provide a prompt, fair, and impartial investigation and resolution of the matter.
- 4.4** Complainants and third parties may make confidential reports of sexual violence, relationship violence, domestic violence, dating violence, sexual

assault and stalking. The District/College shall respect the privacy of individuals involved in ~~a these~~ reports ~~of sexual assault~~ and shall keep the name of the complainant confidential. If compelled to reveal the complainant's name to the respondent, the District/Colleges shall inform the complainant prior to the commencement of the investigation. Complainants and third parties may make confidential reports **to designated confidential reporters.**

4.14.5 If the complainant requests confidentiality or asks that a complaint not be pursued, the District shall take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or request not to pursue an investigation. **De-identified data shall be provided to the Los Rios Police Department and the College's Title IX Officer.** At the same time, the District shall evaluate the request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. The request for confidentiality shall be weighed against the following factors: the seriousness of the alleged harassment; the complainant's age; whether there have been other harassment complaints about the same respondent; and the respondent's rights to receive information about the allegations if the information is maintained by the District/College. Generally, the District/College shall conduct an investigation, **despite a request that it not do so, if:**

4.1.14.5.1 The respondent is alleged to have committed one or more prior sexual **acts of sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~assaults~~, or used a weapon in ~~those reported sexual assault~~**prior act(s); or**

4.1.24.5.2 **Sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~sexual assaults that occur~~ repeatedly in a particular location or against a particular group.

4.24.6 In its initial response, each College shall provide the complainant with information to assist the complainant. This information shall include written documentation about preserving evidence and the identification and location of witnesses.

4.7 The District/Colleges shall respond to reports of non-stranger **sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~sexual assault~~ in the same manner as it does to reports of **a stranger sexual assault committing those acts.** This response shall include appropriately reporting the matter to the police as well as engaging the discrimination and harassment complaint procedures **and discipline procedures.**

4.34.8 The review of ~~the any~~ incident **of sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking** shall examine

the role that alcohol or drugs may have played in the incident. Further, complainants and witnesses in an investigation of **sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~sexual assault~~ shall not be subject to discipline ~~for~~**under** the student Standards of Conduct unless the violation was egregious. An egregious violation is an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty.

4.44.9 The complainant shall be interviewed by District/College personnel with **annual** training in responding to **sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~sexual assault~~. The District/College personnel shall coordinate their response with law enforcement to the extent feasible to minimize the impact of the investigation on the complainant. The Colleges shall develop a complainant interview protocol, which shall include a comprehensive follow-up complainant interview, if appropriate. The complainant shall be asked about the identities and location of witnesses. The complainant shall have the right to have the participation of ~~complainant~~ advocates and other supporting persons throughout the process.

4.54.10 The respondent shall be contacted and interviewed by the ~~District~~**Los Rios** Police Department or local law enforcement. Following those interviews, the respondent shall be interviewed by the District/College personnel with training on responding to reports of **sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~sexual assault~~. The respondent shall be asked about the identities and location of witnesses.

4.64.11 The complainant shall be provided with written notification about the availability of, and contact information for, on-campus and off-campus resources and services, and coordination with law enforcement, as appropriate. In addition, the complainant shall be provided with information about criminal prosecutions; civil prosecutions; the disciplinary process through the College; and the availability of mediation, academic assistance alternatives, and mental health counseling.

4.74.12 The District shall provide a comprehensive, trauma-informed, training program for District/College officials involved in investigating and adjudicating **sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~sexual assault~~ cases.

4.84.13 In addition to the foregoing, each College shall develop **primary prevention and awareness programs for all incoming students and new employees and** complainant-centered written procedures that shall contain, at a minimum, the following information:

~~4.8.14.13.1~~ The **primary prevention and awareness program shall include:**

the District/College Policy regarding prohibiting sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking; definitions of those terms; the definition of consent; and provide safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene in cases of a risk of sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking.
~~on campus.~~

4.8.24.13.2 Personnel at the College who should be notified, and procedures for notification, with the consent of the complainant.

4.8.34.13.3 Legal reporting requirements and procedures for fulfilling them.

4.8.44.13.4 A description of College services and resources available to complainants, as well as appropriate off-campus services.

4.8.54.13.5 Procedures for ongoing case management, including procedures for keeping the complainant informed of the status of any student disciplinary proceedings in connection with **the sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~sexual assault~~, and the results of any disciplinary action or appeal, and helping the complainant deal with academic difficulties that may arise because of the victimization and its impact.

5.0 Dissemination Education

5.1 The College written procedures shall be published in all student, faculty, and staff handbooks and shall be given to any student or employee who is the victim of a **sexual violence, relationship violence, domestic violence, dating violence, sexual assault and stalking**~~sexual assault~~.

5.2 **Ongoing prevention and awareness campaigns shall be made available to students, staff and faculty.**



5.3 **Faculty, staff and students may obtain information about registered sex offenders from the Los Rios Police Department.**

[Policy - 2000 Students](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Resolution No. 2016-10: Declare Tribute Road Property Surplus and Authorize Offers to Public Entities	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	X
		INFORMATION	

BACKGROUND:

In 2012, the District acquired a building located at 1788 Tribute Road, Sacramento, CA 95815 (further identified as Sacramento County Assessor’s Parcel Number 277-0285-003-000) (Tribute Road Property) as the site for the relocation of the Workforce and Economic Development programs housed at Ethan Way. Since the purchase, programmatic changes, including the transfer of the Small Business Development Center to the Sacramento Metro Chamber, have made the Tribute Road Property no longer needed for its intended purpose.

STATUS:

As the Tribute Road Property is no longer necessary for Workforce and Economic Development purposes and the District has no other need for the property, it is appropriate for the District to declare it surplus and attempt to sell it. At its May 11, 2016 meeting in closed session, the Board of Trustees gave direction to the Chancellor and designee concerning the minimum price and terms for the Tribute Road Property. The first step in the multi-step process is to offer the property to public agencies and nonprofit corporations in compliance with Education Code, section 81363.5 and Government Code, section 54222. Following those offers and any negotiations, the District will proceed with the further steps necessary for the sale of the Tribute Road Property, including providing formal notice of its intention to sell the property in an open and public process pursuant to the Education Code.

RECOMMENDATION:

It is recommended that the Board of Trustees Approve Resolution No. 2016-10 authorizing the Chancellor or designee to commence the process for the offering of the Tribute Road Property to the entities listed in Education Code, section 81363.5 and Government Code, section 54222 and engage in negotiations as appropriate.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2016-10

Declaring 1788 Tribute Road Property, Sacramento County Assessor's Parcel Number 277-0285-003-000 as Surplus

WHEREAS, the Los Rios Community College District (District) is the owner of approximately 1.09 acres of real property located within the District more particularly described as 1788 Tribute Road, Sacramento, CA 95815 (Tribute Road Property) for use in the Workforce and Economic Development programs of the District and identified as Sacramento County Assessor's Parcel Number 277-0285-003-000; and

WHEREAS, since the purchase of the Tribute Road Property, programmatic changes, including the transfer of the Small Business Development Center to the Sacramento Metro Chamber, make the Tribute Road Property no longer needed for its intended purpose; and

WHEREAS, the Tribute Road Property is not and will not be needed by the District for school classroom buildings; and

WHEREAS, the District desires to sell its interest in the Tribute Road Property; and

WHEREAS, prior to any sale, the Tribute Road Property must be offered to specified entities pursuant to Education Code, section 81363.5 and Government Code, section 54222; and

WHEREAS, once the appropriate time periods described in Education Code, section 81363.5 and Government Code, section 54222 have lapsed, and no other offers have been made on the Tribute Road Property by the entities described in said sections, the District desires to sell the Tribute Road Property pursuant to Education Code, section 81360, and following: Now, therefore,

BE IT RESOLVED, that we, the Los Rios Community College District Board of Trustees, hereby find, determine, declare and resolve as follows:

1. That all the recitals above are true and correct;
2. That the Board of Trustees hereby declares the Tribute Road Property as surplus because it is not now, nor will it be, needed by the District for classroom purposes;
3. That the Board hereby declares its intention to sell the Tribute Road Property;
4. That the Chancellor, or designee, is hereby authorized and directed to send written offers to sell the Tribute Road Property at its fair market value and to post and publish public offers as required by Education Code, section 81363.5 and Government Code, section 54222;
5. In the event public agencies listed in Education Code, section 81363.5 and Government Code, section 54222 express an interest in the Tribute Road Property, the Board of Trustees directs the Chancellor, or designee, to engage in good faith negotiations to attempt to arrive at a mutually satisfactory price and terms for the sale of the Tribute Road Property;
6. In the event no public agencies listed in Education Code, section 81363.5 and Government Code, section 54222 express an interest, or any entity that does express an interest is not able to come to mutually satisfactory price and terms with the District, the Board of Trustees authorizes the

Chancellor, or designee, to commence the next steps of the public process for the sale of the Tribute Road Property under Education Code, section 81360 and following.

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2016-10 this eighth day of June, 2016, by the following called vote:

AYES	NOES	ABSENT
------	------	--------

Attest:



Deborah Ortiz, Board President

Brian King, Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Pay Rate Schedules 2016-2017: Employment Service Agreement Professional Expert Agreement Special Rate - Temporary Classified	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The Board of Trustees approves all salary schedules for district employees. In August of 2011, CalPERS issued new regulations defining compensation for retirement benefit purposes that further specify the requirements for Board approval of salary schedules for employees (Title 2 added section 570.5).

The regulations state that the format identify the title for every job classification; the pay rate for each job classification; the time base (i.e. hourly, daily, monthly, etc.) and indicate the effective date and date of any revisions. All salary schedules are available in the Human Resources department during normal business hours and on the Human Resources website.

STATUS:

The following salary schedules have been developed or revised:

New Salary Schedules:

- 1) Employment Service Agreement (ESA) – Academic: For many years, the District has used Employment Service Agreements (ESAs) to pay for extra assignment work which was usually categorically-funded. A flat hourly rate was recommended but occasionally the hourly rate was based on the experience/expertise of the individual performing the assignment or was a stipend paid as a flat amount for completion of a task or assignment. Under the requirements of the Affordable Care Act, the stipend method is no longer an option as hours worked must be reported. In addition, to ensure a consistent process in paying for extra assignment work, an ESA Salary Schedule has been developed providing hourly rates based on a faculty member’s adjunct/overload placement to compensate for experience and education level.

- 2) Professional Expert Agreement: For many years, the District has hired individuals who have specialized knowledge to perform temporary work on a specific project, performing duties not found in the classified or certificated service (Education Code section 88003). These individuals are considered Professional Experts. A flat hourly rate was

recommended but, similar to the ESA process, occasionally the hourly rate considered the experience/expertise of the individual performing the assignment or a flat stipend was paid. To ensure a consistent process in paying Professional Experts, a new salary schedule has been developed, the Professional Expert salary schedule. This schedule provides for flexibility given the individual's level of expertise, as well as flexibility for the Ethan Way Center professional expert trainers.

Revised Salary Schedules:

- 1) Special Rate – Temporary Classified: This existing salary schedule has been revised to reflect needed flexibility for temporary classified special projects, removing unused temporary classified job titles, and adding the game technician temporary job title.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached salary schedules.

Los Rios Community College District
Salary Schedule for Employment Service Agreement - Academic (ESA)

Effective: July 1, 2016

Step	Class I	Class II	Class III	Class IV	Class V
1	33.47	37.20	40.90	44.63	46.85
2	34.82	38.67	42.54	46.41	48.73
3	36.20	40.22	44.24	48.27	50.68
4	37.66	41.84	46.01	50.21	52.70
5	39.15	43.51	47.85	52.21	54.82
6	40.72	45.24	49.76	54.30	57.00
7	42.35	47.06	51.75	56.47	59.29
8	44.04	48.94	53.82	58.73	61.67
9	45.81	50.89	55.98	61.08	64.13
10	47.63	52.94	58.21	63.51	66.69
11	49.55	55.05	60.55	66.07	69.36
12	51.53	57.25	62.97	68.70	72.14
13	53.60	59.54	65.49	71.45	75.02
14			68.11	74.30	78.03
15				77.28	81.15

For ESA-Academic assignments, employee will be placed at class and step that they would earn for an adjunct or overload assignment.

Class and Step placement will be determined by placement from preceding Spring semester or initial hire paperwork submitted to Human Resources per instructions on form P-132-A.

ESA-Academic is not subject to retroactive salary improvement.

Board Approved:

Los Rios Community College District Salary Schedule for Professional Expert Agreement

Effective: July 1, 2016

Title and Description	Hourly Rate
Consultant	
<i>Employee provides professional advice and/or services in their area of expertise. Plans, organizes and/or develops workshops, not-for-credit programs or trainings, and supports specific projects.</i>	
Consultant I - Provides consulting services related to area of expertise.	\$35
Consultant II - Provides advanced consulting services related to area of expertise.	\$45
Consultant III - Provides advanced, complex consulting services related to area of expertise.	\$55
Consultant IV - In addition to responsibilities of a Consultant III, responsible for overall direction of specific project.	\$65
Not-for-Credit Presenter	
<i>Employee provides not-for-credit presentations in their specific area of expertise.</i>	
Presenter I - Provides not-for-credit presentations requiring a minimum level of professional expertise in the subject matter	\$35
Presenter II - Provides not-for-credit presentations requiring a moderate level of professional expertise in the subject matter	\$45
Presenter III - Provides not-for-credit presentations requiring advanced level of professional expertise in the subject matter	\$55
Presenter IV - Provides not-for-credit presentations requiring expert level of professional expertise in the subject matter	\$65
Contract Trainers (Ethan Way Center)	
<i>Employee hired to provide not-for-credit training in their area of expertise.</i>	\$25 - \$150

Per Education Code 88003, Professional Experts should be hired on a temporary basis for a specific project. They are to have specialized knowledge and are to perform duties not found in the classified service.

Professional Expert Agreements (PEX's) must be assigned hourly rates as defined in the categories above; exceptions must be pre-approved by AVC of Human Resources or the Director of Accounting Services.

Professional Expert Agreements (PEX's) are not subject to retroactive salary improvement.

Refer to LRCCD [Independent Contractor vs. Employee Checklist](#) to ensure employee does not fit the criteria of an independent contractor.

Board approved:

**Los Rios Community College District
Salary Schedule for Special Rate - Temporary Classified Employees**

Effective: July 1, 2016

Job Code Number	Miscellaneous Services	Part Time Hourly Rate
0080	Art Model	\$15.00
0068	Bookstore Aide	\$10.50
0070	Education Services Aide	\$10.50
0071	Office Aide	\$10.50
0042	Police Communication Dispatcher*	\$16.84
0045	Reader/Tutor	\$10.50
Community Swimming/Sports Programs		
0043	Assistant Coach	\$14.93
0025	Asst. Sports Program Director	\$15.25
0041	Athletic Trainer*	\$21.00
0085	Intercollegiate Game Technician	\$12.00
0030	Lifeguard I (Lifeguard Training)	\$10.50
0035	Lifeguard II (Community Water Safety)	\$11.50
0050	Specialty Coach	\$21.00
0046	Sports Instructor I	\$10.50
0047	Sports Instructor II (Sport certified or licensed)	\$13.25
0020	Sports Program Director	\$26.25
0005	Swimming Instructor I (CPR, First Aid, Community Water Safety)	\$10.50
0010	Swimming Instructor II (Lifeguard Training)	\$13.25
0040	Swimming Pool Cashier	\$10.50
Special Projects		
0077	Special Projects - Range I **	\$10.50 to \$49.99
0077	Special Projects - Range II ***	\$50.00 to \$100.00

* **Position is subject to the minimum qualifications as noted on the job description.**

** **Must be approved by Vice President of Administration.**

*** **Must be approved by HR administrator.**

Board Approved:

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Cosumnes River College Mission Statement	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Edward Bush <i>Edward C. Bush</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

The Accrediting Commission standards call for a college to have a statement of mission that defines the institution’s broad educational purposes, its intended student population, and its commitment to achieving student learning and to review its mission statement on a regular basis and revise as necessary.

STATUS:

Cosumnes River College governance and decision-making processes include a required review of its vision, mission, and values statement on a six-year cycle, with an option of conducting mid-cycle review(s) as needed. The most recent review and Board action on the mission occurred in May of 2014. This action was not in response to a full review of the College’s mission. The May 2014 action resulted from a “mid-cycle” review process necessitated by a one-time extension of the College’s planning cycle from 6 to 7 years, an extension made to ensure alignment between the college’s planning and accreditation cycles and the college’s and district’s strategic planning cycles. The current CRC full review process began in September of 2015 under the purview of the college’s participatory governance group, the College Planning Committee. The review process included a campus survey to assess the degree to which the current mission resonated with the campus community and met the criteria of an effective mission outlined in planning literature. The College Planning Committee spent several meetings editing the statement in response to the survey data, and then distributed the statement for constituency review and comment in spring 2016.

The attached updated CRC vision, mission, and values statement was approved by the constituency groups and affirmed by the Participatory Governance Committee during April and May of 2016.

RECOMMENDATION:

It is recommended the Board of Trustees approve the proposed mission statement of Cosumnes River College.

Cosumnes River College Mission, Vision and Values Statement

Mission

Cosumnes River College is a student-centered, open-access community college dedicated to preparing students for an ever changing future. CRC courses and programs empower our diverse students to earn certificates or degrees, transfer to other educational institutions, or attain other lifelong academic or career aspirations.

Vision

To be an exemplary and innovative community college that empowers students and employees to strengthen the cultural, social, economic, and environmental well-being of their communities.



Values

Cosumnes River College's culture builds upon a foundation of respect, compassion, civil discourse and shared decision-making. CRC deeply values academic integrity, cultural competence, equity, social justice, innovation, and sustainability. CRC promotes teaching and learning excellence through diverse educational opportunities, varied instructional modes, and effective student services.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	Sacramento City College Mission Statement	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Michael Poindexter 	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The Accrediting Commission standards call for a college to have a statement of mission that defines the institution’s broad educational purposes, its intended student population, and its commitment to achieving student learning and to review its mission statement on a regular basis and revise as necessary.

STATUS:

During the 2015-16 Academic Year, the College Strategic Planning Committee recommended changes to the Mission Statement to (1) emphasize the College’s commitment to the success of all students and (2) clearly state the type of degrees that the college awards (Associate degrees) as required by the revised accreditation standards. The changes were approved by the college constituencies through the participatory decision-making process. The revised mission statement is attached.

RECOMMENDATION:

It is recommended the Board of Trustees approve the proposed mission statement of Sacramento City College.


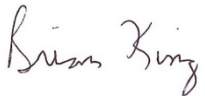
Sacramento City College Mission Statement:

sacramento City College is an open-access, comprehensive community college, serving a diverse student population. We provide a wide range of educational opportunities and support services designed to foster the success of all students seeking transfer, career advancement, Associate degree and certificate attainment, basic skills development, and personal enrichment. Our commitment to continuous improvement through outcome-guided assessment, planning, and evaluation promotes student learning. Through these efforts, we contribute to the intellectual, cultural, and economic vitality of the community.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	2016-17 Institutional Effectiveness Goals	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Susan Lorimer	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	X
		INFORMATION	

BACKGROUND:

In 2014, the California legislature established a system of indicators and goals that is intended to encourage improvement in institutional effectiveness at California community colleges. Pursuant to Education Code section 84754.6, the Board of Governors adopted the Year-Two goals framework at its November 16, 2015 meeting to measure the ongoing condition of each community college’s operational environment which requires that as a condition of receipt of Student Success and Support Program funds, each college develop, adopt and post a goals framework that addresses at a minimum: student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with state and federal guidelines. In addition, each year the state Chancellor is required to post by June 30 the annually developed system wide goals adopted by the Board of Governors and the locally developed and adopted college/district goals.

STATUS:

During this second year of the institutional effectiveness initiative, colleges are required to submit short-term (1-year) and long-term (6-year) goals for each of the required Year-Two indicators. In addition to the required goals, colleges/districts may choose to adopt some or all of the optional goals. Each Los Rios college has proposed goals for the required successful course completion indicator and accreditation status, as well as chosen one of four student achievement indicator options. All four colleges have proposed goals for the student achievement (degree, certificate, and transfer) indicator for unprepared-for-college students. In addition, the district will submit required short- and long-term fund balance goals and short- and long-term goals for three indicators regarding audit findings: audit opinion financial statement, state compliance, and federal award/compliance. The proposed 2016-17 college and district institutional effectiveness goals are provided in the attachment.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the institutional effectiveness goals for American River College, Cosumnes River College, Folsom Lake College, Sacramento City College, and the Los Rios Community College District for submission to the California Community Colleges Chancellor’s Office by the June 15, 2016 submission deadline.

Los Rios 2016-17 Proposed Institutional Effectiveness Goals

<i>Institutional Effectiveness Metric</i>	<i>2014-15 Data</i>	<i>2016-17 Proposed 1-Year Goals</i>	<i>2016-17 Proposed 6-Year Goals</i>
<i>ARC Course Completion Rate</i>	69.3%	70.5%	71.2%
<i>CRC Course Completion Rate</i>	63.9%	65.4%	66.8%
<i>FLC Course Completion Rate</i>	72.7%	72.9%	73.7%
<i>SCC Course Completion Rate</i>	65.6%	67.6%	70%
<i>ARC Completion Rate – Unprepared for College</i>	34.4%	35%	37.9%
<i>CRC Completion Rate – Unprepared for College</i>	35.1%	36.4%	40.1%
<i>FLC Completion Rate – Unprepared for College</i>	38.5%	41.1%	43%
<i>SCC Completion Rate – Unprepared for College</i>	40.2%	43.7%	54.3%
<i>Current Accreditation Status for ARC, CRC, FLC, and SCC</i>	Fully Accredited – No Action	Fully Accredited – No Action	Fully Accredited – No Action
<i>LRCCD Ending Fund Balance</i>	12.3%	14.1%	12.75%
<i>LRCCD Audit Findings – Audit Opinion Financial Statement</i>	No Findings	No Findings	No Findings
<i>LRCCD Audit Findings – State Compliance</i>	No Findings	No Findings	No Findings
<i>LRCCD Audit Findings – Federal Award/Compliance</i>	No Findings	No Findings	No Findings

Course Completion: Percentage of fall term credit course enrollments where students earned a grade of C or better

Completion Rate (Scorecard) – Unprepared for College: % of first time degree, certificate, and/or transfer seeking students tracked for 6 years who attempted any level of Math and/or English in the first 3 years, who completed a degree, certificate, or transfer related outcome

Fund Balance: Ending unrestricted general fund balance as a % of total expenditures

Audit Findings: Achieved an unmodified or unqualified independent audit opinion (minimal or no material weaknesses or significant deficiencies)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 8, 2016

SUBJECT:	2016-17 District Tentative Budgets	ATTACHMENT: Yes	
		ENCLOSURE: Budget Book	
AGENDA ITEM:	Action Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The State of California is statutorily required to enact a State Budget by June 30. Similarly, the Board of Trustees is required by law to adopt a tentative budget for the upcoming fiscal year no later than July 1 for all district funds. This requirement is in place regardless of whether the State budget has been finalized. For 2016-17, the Governor has issued the May Revise budget proposal and the normal process of review and amendment by the legislature is occurring. Given the timing for preparation of the budget prior to a formal budget proposal from the legislature, the May Revise is the basis for the tentative budget.

The May Revise proposal for California’s community colleges retained the basic structure of the Governor’s January proposal. The Governor continues to be conservative in the allocation of revenues by appropriating on-going resources for one-time expenditures. This approach is intended to minimize the budget impact from revenue swings that result from the State’s heavy reliance on personal income taxes derived from a relatively small number of Californians. Whereas 2015-16 was an exceptionally good budget for the community colleges, the 2016-17 budget is far less robust due to a couple of factors. One is the economy appears to be cooling and the other is that the Governor has paid down much of the debt for K-14 that had accumulated during the downturn.

On-going funding retained from the January proposal is statewide growth at 2% or \$114.7 million. The May Revise proposal reduced the COLA from the January estimated statutory rate of 0.47% to Zero. The May Revise includes an allocation of \$75 million to increase base funding rates. The 2015-16 budget funded \$266.7 million for this purpose but the January proposal for 2016-17 did not include any allocation. For categorical programs, there is \$248 million for Workforce and Career and Technical Education Pathways. The discussion surrounding this allocation is the split between district directed and regional initiatives. The Basic Skills Initiative is slated for a \$30 million increase. With this allocation, the discussion centers on whether the allocation to districts should be made based upon service levels or outcomes.

In the Governor’s January proposal, Scheduled Maintenance/Special Repairs and State Instructional Equipment and Library Materials were proposed at \$289 million. That was reduced to \$219.4 million to support other initiatives. The one-time allocation for past

mandated cost claims is \$105.5 million compared to \$626 million in 2015-16. These one time funds are an opportunity to shore up infrastructure and reserves to prepare for the next potential downturn.

The budget proposal will help with addressing the increased pension costs for both the California State Teachers' Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS). The challenge is designating funding for those increases while also maintaining salaries and other benefits for employees. Another challenge is achieving our growth goal. To qualify for available growth funding in 2014-15, the District shifted attendance from summer 2015 to the 2014-15 year. This was because the District's enrollment in 2014-15 was essentially flat. In 2015-16, the plan was to increase attendance by adding sections and expanding our public safety and apprenticeship programs. However, to date the District has only realized a small increase over 2014-15 achieved levels. This most likely means that our reported attendance will be below our base attendance level for 2015-16. In that regard, there will be no impact to revenues as the State funds districts at their base level for one year. This is known as Stability. In 2016-17, revenues could be reduced if the base attendance level is not achieved. The 2016 summer term instructional program has been increased by 20%. Fall and spring are budgeted at the 2015-16 level with productivity improvements planned to achieve more attendance through better utilization of resources. Even if enrollment is flat, the District should be able to avoid a reduction in 2016-17 by shifting summer 2017 to the 2016-17 year. However, the goal is to minimize any shift and grow to at least the base level.

It appears that the enacted budget will likely be very close to the May Revise. Any changes will be incorporated into the Adopted Budget in September.

STATUS:

The budget scenarios for the General Fund are titled the X, Y, and Z budgets. The X budget is the worst case revenue scenario, forecasting only the receipt of the basic allocation increase for the Rancho Cordova Center, the increase in the base rates, as well as some one time funds, including the allocations for both current year and past claims for mandated costs. The Y and Z budgets both include additional lottery and growth. The Y Budget reflects growth funding at 0.6%. The Z budget is the most optimistic with another 0.6% in growth.

The 2016-17 budget is balanced. There is no draw on reserves projected at this time and there is no reliance on one-time funds to support on-going costs. The variations in the X, Y and Z budgets are captured in the appropriation area entitled Program and Salary Improvement and the three budgets are summarized on the attached General Fund schedule. The District will start the year operating at the X budget level.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt the 2016-17 tentative budgets for the General Fund (Z budget), Instructionally-Related Sub-Fund, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

LOS RIOS COMMUNITY COLLEGE DISTRICT
General Fund
2016-2017 Tentative Budget

Schedule I

	X MINIMUM FUNDING	Y MID-RANGE	Z BUDGET MAXIMUM OPTIMISTIC
BEGINNING FUND BALANCE, JULY 1:			
Uncommitted	\$ 10,751,623	\$ 10,751,623	\$ 10,751,623
Committed	8,898,144	8,898,144	8,898,144
Restricted	2,171,276	2,171,276	2,171,276
Total Beginning Fund Balance	21,821,043	21,821,043	21,821,043
REVENUES:			
Base Revenue	200,397,809	200,397,809	200,397,809
Basic Allocation and Base Rates Augmentation	4,545,691	4,545,691	4,545,691
State Apportionment - Growth	-	1,513,585	3,027,170
Enrollment Fees and Property Taxes	81,459,832	81,459,832	81,459,832
Total Base Allocation, COLA & Growth	286,403,332	287,916,917	289,430,502
Lottery	5,900,000	6,659,205	7,413,980
Other Revenue:			
Non-Resident/International Student Tuition	4,141,384	4,141,384	4,141,384
Other State	10,183,050	10,183,050	10,183,050
Community Services	1,050,298	1,050,298	1,050,298
Other Income	2,557,666	2,557,666	2,557,666
Interfund Transfers, Other	363,172	363,172	363,172
Total Other Revenue	18,295,570	18,295,570	18,295,570
Total General Purpose Revenue	310,598,902	312,871,692	315,140,052
Special Program Revenue	58,666,781	58,666,781	58,666,781
Total Revenue	369,265,683	371,538,473	373,806,833
Total Revenue & Beginning Fund Balance	\$ 391,086,726	\$ 393,359,516	\$ 395,627,876
APPROPRIATIONS:			
Current Operational Level	\$ 356,824,623	\$ 356,824,623	\$ 356,824,623
Program and Salary Improvement	12,342,346	14,615,136	16,883,496
Total Appropriations	369,166,969	371,439,759	373,708,119
ENDING FUND BALANCE, JUNE 30:			
Uncommitted	10,751,623	10,751,623	10,751,623
Committed	8,898,144	8,898,144	8,898,144
Restricted	2,269,990	2,269,990	2,269,990
Total Ending Fund Balance	21,919,757	21,919,757	21,919,757
Total Appropriations & Ending Fund Balance	\$ 391,086,726	\$ 393,359,516	\$ 395,627,876

LOS RIOS COMMUNITY COLLEGE DISTRICT **Schedule II**
Other Governmental Funds - General Fund Sub-Fund and Special Revenue
2016-2017 Tentative Budget

DESCRIPTION	INSTRUCTIONALLY RELATED ACTIVITIES FUND	CHILD DEVELOPMENT FUND
Beginning Fund Balance, July 1:		
Uncommitted	\$ 3,199,896	\$ 301,272
Total Beginning Fund Balance	3,199,896	301,272
Revenues:		
Federal	-	105,000
State	-	1,325,212
Local	1,561,500	133,025
Interfund Transfers In	640,388	414,946
Total Revenues	2,201,888	1,978,183
Total Revenues and Beginning Fund Balance	\$ 5,401,784	\$ 2,279,455
Appropriations:		
Academic Salaries	\$ 17,000	\$ -
Classified Salaries	127,000	1,179,592
Employee Benefits	9,300	633,822
Books, Supplies, and Food	795,000	134,719
Other Operating Expenses	1,236,888	26,050
Capital Outlay	4,000	4,000
Interfund Transfers Out	5,200	-
Payments to Students	7,500	-
Total Appropriations	2,201,888	1,978,183
Ending Fund Balance, June 30:		
Uncommitted	3,199,896	301,272
Total Ending Fund Balance	3,199,896	301,272
Total Appropriations and Ending Fund Balance	\$ 5,401,784	\$ 2,279,455

LOS RIOS COMMUNITY COLLEGE DISTRICT
Other Governmental Funds - Capital Projects Funds
2016-2017 Tentative Budget

Schedule III

DESCRIPTION	CAPITAL OUTLAY PROJECTS FUND	BOND PROJECTS FUNDS*
Beginning Fund Balance, July 1:		
Uncommitted	\$ 3,221,244	\$ -
Board Designated - Budget Shortfall Reserve	10,033,946	-
Committed/Projects in Progress	-	-
Total Beginning Fund Balance	13,255,190	-
Revenues:		
Federal	-	-
State	5,011,566	-
Local, including Interest Income	858,313	100,000
Interfund Transfers In	8,519,616	
Total Revenues	14,389,495	100,000
Total Revenues and Beginning Fund Balance	\$ 27,644,685	\$ 100,000
Appropriations:		
Capital Outlay	\$ 13,965,882	\$ 65,000
Interfund Transfers Out/Other	423,613	-
Bond Issuance and Service Costs	-	35,000
Total Appropriations	14,389,495	100,000
Ending Fund Balance, June 30:		
Uncommitted	3,221,244	-
Board Designated - Budget Shortfall Reserve	10,033,946	-
Total Ending Fund Balance	13,255,190	-
Total Appropriations and Ending Fund Balance	\$ 27,644,685	\$ 100,000

* Appropriations in 2015-16 include projects spanning more than one fiscal year that will not be fully expended. Funds remaining at year-end will be re-appropriated in the 2016-17 Adopted Budget.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Other Governmental Funds - Debt Service Funds
2016-2017 Tentative Budget

Schedule IV

DESCRIPTION	BOND INTEREST AND REDEMPTION FUND	OTHER DEBT SERVICE FUND
Beginning Fund Balance, July 1:		
Restricted	\$ 26,924,755	\$ -
Committed		346,282
Total Beginning Fund Balance	26,924,755	346,282
Revenues:		
Local		
Property Taxes/Bond Premiums	22,168,317	-
Interest Income	524,904	66,100
Interfund Transfers In	-	399,160
Total Revenues	22,693,221	465,260
Total Revenues and Beginning Fund Balance	\$ 49,617,976	\$ 811,542
Appropriations:		
Bond Principal/Interest Expense	\$ 26,469,182	\$ 423,910
Bond Issuance/Service Costs	4,000	1,350
Interfund Transfers Out/Other	-	40,000
Total Appropriations	26,473,182	465,260
Ending Fund Balance, June 30:		
Restricted	23,144,794	-
Committed	-	346,282
Total Ending Fund Balance	23,144,794	346,282
Total Appropriations and Ending Fund Balance	\$ 49,617,976	\$ 811,542

LOS RIOS COMMUNITY COLLEGE DISTRICT
Enterprise and Internal Service Funds
2016-2017 Tentative Budget

Schedule V

DESCRIPTION	BOOKSTORE FUND	REGIONAL PERFORMING ARTS (HARRIS) CENTER FUND	SELF- INSURANCE FUND
Beginning Fund Balance:			
Uncommitted	\$ 203,150	\$ (244,729)	\$ -
Committed	9,859,943	585,028	-
Total Beginning Fund Balance	10,063,093	340,299	-
Revenues:			
Auxiliary Operations/Sales	14,300,000	2,600,000	7,344,778
Other Local, Interest & Transfers	230,000	1,110,077	25,000
Total Revenues	14,530,000	3,710,077	7,369,778
Total Revenues and Beginning Fund Balance	\$ 24,593,093	\$ 4,050,376	\$ 7,369,778
Appropriations:			
Cost of Sales	\$ 10,400,000	\$ -	\$ -
Classified Salaries	2,000,000	1,150,000	164,692
Employee Benefits	630,000	340,000	61,338
Depreciation	200,000	-	-
Other Operating Expenses	304,499	2,220,077	7,143,748
Interfund Transfers Out/Other	995,501	-	-
Total Appropriations	14,530,000	3,710,077	7,369,778
Ending Fund Balance:			
Uncommitted	203,150	(244,729)	-
Committed	9,859,943	585,028	-
Total Ending Fund Balance	10,063,093	340,299	-
Total Appropriations and Ending Fund Balance	\$ 24,593,093	\$ 4,050,376	\$ 7,369,778

The Bookstore Fund fiscal year is May 1st thru April 30th.

The Regional Performing Arts Center and Self Insurance Funds' fiscal years are July 1st thru June 30th.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Fiduciary, Trust and Auxiliary Funds
2016-2017 Tentative Budget

Schedule VI

DESCRIPTION	STUDENT FINANCIAL AID	STUDENT ASSOCIATION	SCHOLARSHIP AND LOAN FUND	FOUNDATION
Beginning Fund Balance, July 1:				
Uncommitted	\$ -	\$ 28,576	\$ -	\$ 1,482,521
Committed	-	29,037	639,283	9,650,463
Total Beginning Fund Balance	-	57,613	639,283	11,132,984
Revenues:				
Federal	90,252,781	-	-	-
State	6,800,000	-	-	-
Local	-	208,294	2,000	1,711,000
Interfund Transfers In	2,964,009	-	5,200	-
Total Revenues	100,016,790	208,294	7,200	1,711,000
Total Revenues and Beginning Fund Balance	\$ 100,016,790	\$ 265,907	\$ 646,483	\$ 12,843,984
Appropriations:				
Classified Salaries	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Books, Supplies & Materials	-	9,600	-	-
Other Operating Expenses	129,111	194,694	-	-
Student Financial Aid	99,887,679	-	-	-
Scholarships/Awards	-	4,000	7,200	-
Auxiliary Activities	-	-	-	1,611,000
In-Kind Contributions	-	-	-	100,000
Total Appropriations	100,016,790	208,294	7,200	1,711,000
Ending Fund Balance, June 30:				
Uncommitted	-	28,576	-	1,449,521
Committed	-	29,037	639,283	9,683,463
Total Ending Fund Balance	-	57,613	639,283	11,132,984
Total Appropriations and Ending Fund Balance	\$ 100,016,790	\$ 265,907	\$ 646,483	\$ 12,843,984