

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, September 7, 2016
5:30 pm

MEETING LOCATION:
Sacramento City College
Performing Arts Center, Room 106
3835 Freeport Blvd.
Sacramento, CA 95823

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS <i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. CONSENT CONSIDERATIONS <i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: August 10, 2016	Brian King
B. Curriculum Proposals: ARC/FLC	Susan Lorimer
C. Pay Rate Schedule Correction: 2015-16 Final for LRSA Supervisor Positions	Brian King
D. Appointments: Citizens' Bond Oversight Committee	Theresa Matista
E. District Annual Investment Report	Theresa Matista
F. Special Event Authorization	JP Sherry
G. Ratify: Grants and Contracts Awarded	Susan Lorimer
H. Ratify: New Contracts and Renewals	Theresa Matista
I. Ratify: Affiliation and Other Agreements	Theresa Matista
J. Disposition of Surplus Equipment	Theresa Matista
K. Purchase Orders, Warrants, Checks and Wires	Theresa Matista
L. Regular Human Resources Transactions	Brian King
4. ACTION	
A. ACCJC Substantive Change Proposal for New FLC Programs: Nutrition and Dietetics; Emergency Medical Studies	Rachel Rosenthal
B. ACCJC Substantive Change Proposal for FLC-Rancho Cordova Education Center	Rachel Rosenthal
C. Contract Award: CRC Door Hardware and Cylinder Upgrade	Theresa Matista
D. 2016-2017 Education Protection Account Expenditure Plan	Theresa Matista
E. Resolution No. 2016-15: Budget Revision #3, Final Budget; Education Protection Account 2015-16; Student Representation Fee Disclosure	Theresa Matista
F. Public Hearing: Adoption of 2016-2017 Proposed Budgets	Theresa Matista
5. INFORMATION	
A. Citizens' Bond Oversight Committee Annual Report 2015-2016	Theresa Matista

B. Sacramento City College Student Equity	Michael Poindexter
C. Sacramento City College 100 Year Anniversary	Michael Poindexter

6. BOARD MEMBER REPORTS

7. FUTURE AGENDA ITEMS

- 8. REPORTS and COMMENTS**
- Student Association
 - Classified Senate
 - Academic Senate
 - Other Recognized Constituencies
 - Chancellor’s Report

9. CLOSED SESSION
Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.

A. Pursuant to Government Code section 54957: Complaint against public employee.

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

11. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Deborah Ortiz President ▪ Area 6	Ruth Scribner Vice President ▪ Area 4	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 John Knight ▪ Area 3	Pamela Haynes ▪ Area 5 Kay Albiani ▪ Area 7 Marianna Sousa ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
October 19, 2016 ▪ Regular Board Meeting ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Board Meeting Minutes: August 10, 2016	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on August 10, 2016 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on August 10, 2016.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, August 10, 2016

1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Deborah Ortiz, President
Ms. Ruth Scribner, Vice President
Ms. Kay Albiani
Ms. Pamela Haynes
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Ralph Merletti addressed the Board of Trustees to provide suggestions based on observations he made during the July board meeting.

3. CONSENT CONSIDERATIONS

A motion was made by Mr. Knight, seconded by Ms. Haynes, that the Board of Trustees approve Consent Consideration items A through N.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: July 13, 2016*

That the Board of Trustees approve the minutes of the meeting held on July 13, 2016.

B. Resolution No 2016-13: Sub Grant with Sacramento Employment and Training Agency

That the Board of Trustees approve the Resolution No. 2016-13 authorizing a sub grant between Sacramento Employment and Training Agency and the Los Rios Community College District.

C. Resolution No 2016-14: Authorizing Execution of a Contract from the County of Sacramento Department of Human Assistance (CalWORKS Data Sharing Agreement)

That the Board of Trustees approve Resolution No. 2016-14 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

D. Claim – Vincent Romano

That the Board of Trustees reject the claim of the claimant and refer the matter to the District's insurance administrators.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the June 30, 2016 Quarterly Financial Status report (CCFS-311Q) and the related financial statements.

F. Los Rios Foundation ~ Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the year ended June 30, 2016.

G. Special Event Authorization

That the Board of Trustees approve the applications included in the August board agenda packet.

H. Ratify: Grants and Contracts Awarded

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Common Assessment Initiative Implementation Grant <ul style="list-style-type: none"> • Funds to support the development/implementation of a common assessment system. • 6/01/2016 through 6/30/2017 • Administrator: Kimberly McDaniel, Vice President, Student Services 	CRC	\$15,000	CCCCO
Prop 39 Program Improvement Fund – Augmentation <ul style="list-style-type: none"> • Funds to enhance green/clean technology programs. • 5/01/2016 through 6/15/2016 • Administrator: Gabriel Meehan, Associate Vice President, Economic and Workforce Development 	SCC	\$20,383	Mendocino College
State Trade Export Promotion (STEP) Program (renewal)	WED	\$179,620	CCCCO

<ul style="list-style-type: none"> Funds to provide export training to California businesses. 7/30/2015 through 7/29/2016 Administrator: Jamey Nye, Associate Vice Chancellor, Instruction 			
<p>Workability III (renewal)</p> <ul style="list-style-type: none"> Funds to prepare and assist individuals in the Workability Program to obtain and maintain meaningful employment. 7/1/2016 through 6/30/2017 Administrator: Christine Hernandez, Dean, Financial Aid and Student Services 	SCC	\$634,395	CA Dept. of Rehabilitation

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

I. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein pursuant to board policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
SCC Davis Center Phase 2 – Inspector of Record; Provide DSA required inspection services for duration of project	\$180,000.00	(R)	07/01/16 – 07/01/18	Mark Browing	Facilities Management
SCC Mohr Hall -swing space portables. Provide Architectural and Engineering services for Mohr Hall Modernization	\$25,120.00	(I)	07/14/16- 08/31/18	Dean F. Unger Architects, Inc.	Facilities Management
DW - service for maintaining building automation systems	\$146,778.40	(R)	07/01/16 - 06/30/17	Honeywell Inc.	Facilities Management

J. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the August board agenda packet pursuant to board policy 8315.

K. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein pursuant to board policy 8315.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
16019R	8440 Poppy Ridge Rd.	4	7/22/16	WCE, DBA West	\$64,000

	Demolishing Project; permitting and demolition of structures, trees, irrigation system, concrete, septic and fencing			Coast Environmental	
16023	Outsource of Financial Aid Disbursement System; financial aid delivery to over 22,000 students at four campuses.	3	Notice of Intent to Award 7/22/16	BankMobile	\$30,000 annually for a 5 year term

L. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the August board agenda packet, pursuant to Education Code section 81452.

M. Purchase Orders, Warrants, Checks and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of June 16, 2016 through July 15, 2016.

PURCHASE ORDERS			
General Fund	0001087686-0001088104 B117000-B117502	\$ 13,616,839.29	
Capital Outlay Fund	0003016864-0003016893		
Child Development Fund	0006000773-0006000774 B617000-B617011		
Self-Insurance Fund	0009000359-0009000365 B917000-B917001		
WARRANTS			
General Fund	733133-734804	\$ 9,082,279.16	
General Fund-ARC Instructional Related	006546-006589		
General Fund-CRC Instructional Related	022330-022348		
General Fund-FLC Instructional Related	030896-030902		
General Fund-SCC Instructional Related	045332-045365		
Capital Outlay Fund	831019-831072		
Child Development Fund	954234-954246		
Self-Insurance Fund	976322-976324		
Payroll Warrants	314774-315834		\$ 15,812,911.16
Payroll-Direct Deposit	795260-798837		
July Leave Process	315835-317844		
Payroll Vendor Warrants	60645-60770		
CHECKS			
Financial Aid Disbursements	2269259-2272625	\$ 2,401,956.50	
Clearing Checks	2621-2622	\$ 2,976.04	
Parking Checks	-	\$ -	
Bookstore Fund – ARC	30600-30663	\$ 682,127.08	
Bookstore Fund – CRC	026742-026789		
Bookstore Fund – FLC	9406-9439		

Bookstore Fund – SCC	048352-048395	
Student Clubs Agency Fund – ARC	4979-4985	\$ 19,256.41
Student Clubs Agency Fund – CRC	4036-4047	
Student Clubs Agency Fund – FLC	2097-2103	
Student Clubs Agency Fund – SCC	3419-3425	
Foundation – ARC	4832-4892	\$ 67,556.88
Foundation – CRC	2102-2104	
Foundation – FLC	1166-1180	
Foundation – SCC	3839-3845	
Foundation – DO	0784-0793	
Associated Students Trust Fund – ARC	0808-0811	\$ 3,016.68
Associated Students Trust Fund – CRC	0666-0667	
Associated Students Trust Fund – FLC	0584-0588	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 3992-4042	\$ 375,998.65
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ 20,480.61
Vendors	-	\$ 3,912.50
Backup Withholding	-	\$ 676.80
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ -
Wire Transfers	-	\$ 139,172.11

N. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August board agenda packet.

4. ACTION

A. Pay Rate Schedules: 2015-16 Final and 2016-17 Interim.

A motion was made by Ms. Scribner, and seconded by Mr. Knight, that the Board of Trustees adopt and approve the salary schedules for all groups and individuals as listed in the August board agenda packet, and that the Board of Trustees ratify the Memorandums of Understanding, as outlined in the August board agenda.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

5. INFORMATION

A. Update on Confidential Advocate/Sexual Assault Education Program

General Counsel Sherry provided a summary of staff's review of the District's sexual assault-related board policies and regulations, its internal processes and the information available to students, staff and faculty on the subject. He presented the comprehensive guide containing information about sexual assault, sexual assault prevention, the legal process, the college process, resources available to victims and other useful information, which will be provided to the college community and persons who report they have been sexually assaulted. Starting this fall, a Confidential Advocate from WEAVE will be on each college campus five hours per week (20 hours per week total) to provide confidential support and resources to anyone who reports sexual assault.

6. BOARD MEMBER REPORTS

Student Trustee Sousa attended the California Endowment "Schools not Prisons" Campaign.

Trustee Haynes attended the Career Technical Education (CTE) Summit in Oakland as a representative of the Board of Governors, as well as the Citizens' Bond Oversight Committee meeting.

7. FUTURE AGENDA ITEMS

Trustee Albiani requested a follow up on the District's efforts to manage student mental illness issues.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Mary Goodall, President, ARC Classified Senate President

Carlos Lopez, President, Folsom Lake College Academic Senate President

Dean Murakami, President, LRFCT

Chancellor's Report:

ARC: ARC students and faculty once again earned multiple honors in State Fair industrial education competition. The highlight was the Diesel Tech program winning a prestigious Golden Bear Best of Show for a trailer hitch project. Several other programs won in this annual showdown among students throughout California.

CRC: Cosumnes River College will host a "Unity in our Community" event at the end of August. Hosted by the Student Life and Leadership Center, the event was conceived in response to the recent events across the country. The event is framed around "peaceful advocacy" through venues attentive towards healing. Tables will be placed around the quad and dialogue will be

facilitated by a variety of people answering questions and asking what unity means at CRC. This is the first of what is hoped to be several events throughout the semester. It will take place during the first week of classes on August 25.

FLC: Folsom Lake College students Shelbie Condie and Will Shultz were recipients of the 2016 University of California Regents Scholarship. The merit-based Regents Scholarship is the UC’s most prestigious scholarship, which grants an honorarium award of \$7,500 per year plus privileges including priority registration, research opportunities, and student-faculty mentorships. Scholars are selected based on their academic achievements and personal accomplishments and must have a GPA of 3.80 or higher. Shelbie, an English major, and Will, a Computer Science major, will be attending UC Davis this fall.

SCC: Sacramento City College hosted an event called “Schools Not Prisons” on Saturday, August 6. The event, which drew more than 1,000 participants, raises awareness of the disproportionate amount of public funding invested in prisons rather than education. Organized by the California Endowment, the event featured art and music and was free to attend. It kicked off a tour that will visit multiple college campuses, as well as three adult and youth correctional facilities.

Chancellor King announced the following retirements:

Retirement			Years of Service
Mary McDermott	Foster and Kinship Care Education / YESSILP Coordinator	ARC	17
Charles Larabee III	Computer Information Science Professor	ARC	18
David Clinchy	Director, Facilities, Planning & Construction	FM	25
David Cooper	Computer Information Science Professor	FLC	27
Timothy Taylor	Computer Information Science Professor	SCC	29
Richard Clinger	Instructional Assistant – Applied Music (Piano)	SCC	35+

9. ADJOURNMENT

A motion was made by Mr. Johnson, seconded by Mr. Jones, that the meeting be adjourned.

Roll Call Vote:

Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

President Ortiz adjourned the meeting at 6:30 p.m.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Curriculum Proposals: American River and Folsom Lake colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Susan L. Lorimer 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the August 26, 2016 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Al Ahmadi, Joe Gilman, Bill Simpson, Marie Schirmer, Frank Kobayashi; Cosumnes River College – Michael Lawlor (Chair), Brian Noel, Lee Weathers-Miguel, Amanda Wolcott-Paskey, Whitney Yamamura; Folsom Lake College – Eric Wada, John Alexander, Monica Pactol; Sacramento City College – Dyan Pease, Brett Thomas, Richard Yang, Mary Turner; District Senate – Ginni May; Articulation Officer – Lynn Fowler; District Office – Jamey Nye; and Student Representative: Daniel Moreno.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River and Folsom Lake colleges.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

September 14, 2016

COURSE PROPOSALS

Course Deletions

Folsom Lake College

1. **ESLG 86 Verb Tense and Aspect (2.00 units)**

Justification: The FLC ESL department is deleting ESLG 86 from our program. Only students at ESL level 50 or higher are eligible to take the course based on the prerequisite of ESLR 40 (Intermediate-Low Reading) and ESLW 40 (Intermediate-Low Writing) with grades of "C" or better; or placement through the LRCCD ESL assessment process. The ESL department would like to implement other classes for students at ESL levels 20, 30, and 40.

2. **PHOTO 262 The Eastern Sierra Landscape, Mono Lake Basin (2.00 units)**

Justification: This elective course is no longer part of the normal rotation of courses being offered in Photo, but students still have ample elective options within this discipline.

3. **PHOTO 390 Studio Lighting Techniques (3.00 - 4.00 units)**

Justification: This elective course is no longer part of the normal rotation of courses being offered in Photo, but students still have ample elective options within this discipline.

New to District Courses

American River College

1. **SLPA 105 Articulation and Phonology for the SLPA (3.00 units)**

Prerequisite: SLPA 300 with a grade of "C" or better

54.00 hours lecture

This course introduces principles and practices for management of individuals with articulation and/or phonologic disorders, with consideration for cultural and linguistic variations. Screening protocols as well as therapeutic practices and materials are discussed. Additionally, this course

covers the study and application of the International Phonetic Alphabet (IPA), transcription from Standard American English to IPA, and transcription from IPA to Standard American English.

Justification: This course provides the SLPA students the opportunity to have more direct instruction in the field of articulation/phonology as it is a key area of therapeutic service provision in the field. This course meets industry standards as per the SLPA Advisory Committee and clinical fieldwork supervisors' recommendations.

2. **SLPA 115 Speech, Language, and Hearing Clinical Strategies (3.00 units)**

Prerequisite: SLPA 105 with a grade of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course explores specific materials and strategies regarding speech, language, and hearing therapeutic service delivery with a focus on screening and intervention. It covers speech, language and hearing screening procedures, forms of Augmentative and Alternative Communication (AAC), development of forms of AAC, and the collection and transcription of language samples. This course is designed as an additional opportunity to gain more experience in preparation for fieldwork as a Speech-Language Pathology Assistant (SLPA).

Justification: This course provides SLPA students the opportunity to have more direct instruction in the field of speech/language/hearing screenings, Augmentative and Alternative Communication (AAC), and the collection and transcription of language samples. This course meets the recommendations by the SLPA Advisory Committee and clinical fieldwork supervisors.

PROGRAM PROPOSALS

Program Deletion(s)

Folsom Lake College

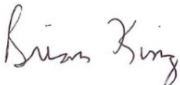
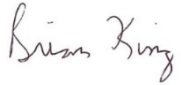
1. **Geology**

Justification: The course requirements for the GEOL A.S. degree are identical to the course requirements for the GEOL A.S.- T degree. However the GEOL A.S.- T degree provides students better transfer options than the GEOL A.S. degree. Due to the redundancy and the lack of transfer agreements we are removing the GEOL A.S. degree from the catalog.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Pay Rate Schedule Correction: 2015-16 Final for LRSA Supervisory Positions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	
		INFORMATION	

BACKGROUND:

At the August 10, 2016 Board of Trustees meeting, the Pay Rate Schedules for the 2015-16 Final and 2016-17 Interim were brought forward for recommendation that the Board of Trustees adopt and approve the pay rate schedules for all groups and individuals.

STATUS:

The Board of Trustees adopted and approved all pay rate schedules for all employee groups within the Los Rios Community College District. However, the 2015-16 Final Salary Schedule for the LRSA Supervisory Positions did not have the correct range for a few positions. The attached single page shows that Job Code 901 for the Business Services Supervisor position, Job Code 657 for the Fiscal Services Supervisor position and Job Code 605 for the General Accounting Supervisor position have been updated to the correct Range and Full Time Annual Salary amounts. These positions were reclassified from range 24 to range 26 in 2014-15 and the 2014-15 schedule and 2015-16 interim schedule had the correct placement.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt and approve the attached single page correction of the 2015-16 final salary ranges for LRSA supervisory positions as noted on the attachment.

**Los Rios Community College District
2015-16 Final**

Salary Ranges for LRSA Supervisory Positions*

Includes an advanced continuing salary improvement of 3% and a one-time-only salary improvement of 5%

Job Code	Title	Range	Full Time Annual Salary		
908	Accounting Operations Supervisor	22V	70,538	-	92,858
599	Bookstore Supervisor - Educational Center	19V	62,708	-	82,551
901	Business Services Supervisor	24V 26V	76,293 82,519	-	100,435 108,631
626	CalWORKS Supervisor	19V	62,708	-	82,551
656	Campus Operations Supervisor	22V	70,538	-	92,858
637	Child Development Center Supervisor	20V	65,216	-	85,853
912	College IT Systems Supervisor	32V	104,413	-	137,453
610	Communications & Marketing Supervisor - VAPAC	24V	76,293	-	100,435
631	Community Services Supervisor	22V	70,538	-	92,858
905	Counseling Supervisor	19V	62,708	-	82,551
603	Custodial Supervisor	17V	57,977	-	76,323
902	Custodial/Receiving Supervisor	19V	62,708	-	82,551
907	Disabled Students Programs & Services Supv.	19V	62,708	-	82,551
613	Educational Center Supervisor	20V	65,216	-	85,853
615	Electrical Systems Supervisor	24V	76,293	-	100,435
651	Employee Benefits Supervisor	22V	70,538	-	92,858
658	EOP&S Supervisor	19V	62,708	-	82,551
616	Facilities Maintenance Supervisor	24V	76,293	-	100,435
622	Facilities Management Operations Supervisor	17V	57,977	-	76,323
923	Facilities Projects Supervisor	29V	92,823	-	122,195
611	Financial Aid Supervisor	24V	76,293	-	100,435
657	Fiscal Services Supervisor	24V 26V	76,293 82,519	-	100,435 108,631
605	Food Service Manager	19V	62,708	-	82,551
624	General Accounting Supervisor	24V 26V	76,293 82,519	-	100,435 108,631
910	General Services Supervisor, Risk Management	22V	70,538	-	92,858
601	Grounds Supervisor	24V	76,293	-	100,435
609	Heating/Ventilation/Air Conditioning (HVAC)/Plumbing Supervisor	24V	76,293	-	100,435
911	Instructional Computer Laboratory Supervisor	22V	70,538	-	92,858
913	Instructional Science Laboratory Supervisor	22V	70,538	-	92,858
612	IT Application Systems Supervisor	32V	104,413	-	137,453
684	IT Technical Services Supervisor	32V	104,413	-	137,453
619	Media Resources Supervisor	24V	76,293	-	100,435
623	Payroll Supervisor	26V	82,519	-	108,631
614	Police Captain	24V	76,293	-	100,435
924	Police Lieutenant	22V	70,538	-	92,858
900	Printing Services Supervisor	19V	62,708	-	82,551
628	Purchasing Supervisor	22V	70,538	-	92,858
636	Records & Admissions Supervisor	22V	70,538	-	92,858
909	SRPSTC Office Supervisor	21V	67,825	-	89,287
617	Structures Supervisor	24V	76,293	-	100,435
682	Student Life Supervisor	19V	62,708	-	82,551
680	Student Services Supv. - CalWORKs/Career Center/Re-Entry & Veterans Info. Center	19V	62,708	-	82,551
681	Student Services Supv. - CalWORKs, EOPS, CARE & Assessment	19V	62,708	-	82,551
906	Student Support Services Supervisor	19V	62,708	-	82,551
643	Technical Director - Visual & Performing Arts Center	22V	70,538	-	92,858
903	Ticket Office Supervisor - Visual & Performing Arts Center	19V	62,708	-	82,551
642	Transportation Supervisor	24V	76,293	-	100,435

The max salary amount in range includes the 10, 15, 20 and 25-year longevity increments.

*Exempt positions--not entitled to overtime.

Retroactive to July 1, 2015

Board Approved -

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Appointments: Citizens' Bond Oversight Committee	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Education Code section 15278 requires the District to establish and appoint members to an independent Citizens' Bond Oversight Committee to satisfy the accountability requirements of Proposition 39. The Committee reviews the expenditures, informs the public of the expenditure of bond revenues, and presents an annual report to the Board. Pursuant to Education Code section 15282 and the Bylaws of the Committee, the Board appoints the members of the Committee to serve two year terms. The Board may not appoint the same member for more than three consecutive terms. Three members completed their maximum terms with the Committee's July meeting, one of which was in a role required under Proposition 39.

STATUS:

Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act (School Facilities; 55% Local Vote; Bonds, Taxes; Accountability Requirements), specified certain membership requirements for the Citizen's Oversight Committee. Codified in Education Code section 15282, the Citizens' Bond Oversight Committee must include:

- One (1) member active in the local business community.
- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college.
- One (1) student enrolled and active in a community college support group.
- Two (2) members of the community at-large appointed by the Board.

In addition, the Los Rios Board of Trustees may elect to appoint more than seven (7) members.

John Ellis is recommended to serve as the senior citizen's member replacing John Orr who recently completed his maximum term. Mr. Ellis is an emeritus professor of Architecture from Cosumnes River College. He served the College with distinction from 1983 to 2015. Mr. Ellis is a member of AARP and an association for retired architects. His architectural expertise, combined with his involvement in our community will be beneficial to the Committee.

Thomas Britting is recommended by John Knight to represent his Trustee area replacing Robert Holderness who recently completed his maximum term. Mr. Britting worked as the Chief Auditor for the California Public Employees' Retirement System (CalPERS). He has been a member of many organizations including: the Institute of Internal Auditors, Association of Public Pension Fund Auditors, and the Information Systems Audit and Control Association. He will bring to the committee his past experience with the above organizations and his strong desire to serve his community by volunteering.

RECOMMENDATION:

It is recommended the Board of Trustees appoint Mr. John Ellis and Mr. Tom Britting to the District's Citizens' Bond Oversight Committee.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	District Annual Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

As specified in Board Policy P-8252, within three months of the close of each fiscal year, an annual investment report of all District directed investments shall be presented to the Board of Trustees.

The purpose of the investment report is to inform the Board regarding District directed investments, consisting primarily of assets of the Retiree Health Benefits Trust, Bookstore, and certain fiduciary funds. The majority of the District’s monetary assets – cash, cash equivalents, and investments – are required to be held in appropriate Sacramento County Treasury accounts and investments of such assets are directed by the County. For comparative purposes and a complete overview of investment and interest income earned by the District in 2015-16, the attached annual investment report shows both District and County directed monetary assets and their earnings.

STATUS:

District directed assets were invested in compliance with Board Policy P-8252. Detail regarding those investments for the year ended June 30, 2016 follows.

Other Debt Service Fund (ODSFD):

Most ODSFD monies are required to be deposited in the County Treasury. However, Certificate of Participation’s (COP’s) regulations require that a reserve account be maintained in an amount equal to or greater than the debt service cost of principal and interest payments in the final year of the notes. To meet this requirement, approximately \$490,000 (market value of \$548,000) is invested in Federal Farm Credit Bank (FFCB) bonds held in custody by The Bank of New York Mellon Trust Company, N.A., San Francisco, under District direction and Sacramento County Treasury’s approval. The COP’s were issued in June 2006 to help finance the construction of the Sacramento City College’s parking garage.

Retiree Health Benefits Trust (Trust):

On November 7, 2007 the Board established this irrevocable trust in response to accounting requirements of Governmental Accounting Standards Board, specifically GASB 43 and 45. Wells Fargo Bank, N.A. was appointed trustee and investment manager of the Trust. As the sponsor and sole contributor of monies to the Trust, the District has primary responsibility for the management of the Trust for the benefit of its current and future retirees. Under review by the Oversight Committee, established by the Board, and within investment guidelines and restrictions of Board Policy P-8252, the Wells Fargo Bank investment manager has invested Trust monies in various mutual and index funds. As of June 30, 2016, approximately 64.5% of the \$109.1 million portfolio was invested in bond funds, 34.7% in equity funds, and .80% in a money market account. The Committee meets quarterly with the investment manager to review the portfolio. As is good practice, returns are evaluated against benchmarks for similar investments.

Due to the consistency of the bond market during the past fiscal year, the Trust had a net gain of nearly \$4.0 million or approximately a 3.8% gain in asset value. The net return for the past five years is 5.8% and the return since inception of the trust is 4.9%. The District goal for average return is currently 5%. An actuarial study is required every two years which allows for current economic conditions to be factored into the goal for annual returns.

Annual Investment Report:

The first page of the attached report summarizes both District and County directed investment balances as of June 30, 2016 and the related earnings during fiscal year 2015-16. Only \$7.5 million of the total District funds (excluding Retiree Health) of nearly \$286.1 million is directed by the District. District funds have earned a weighted average annual percentage rate (APR) of 0.66%. Most of the District directed assets are invested in the Local Agency Investment Fund (LAIF).

The second page provides more detailed information about District directed investments. The Retiree Health Benefits Trust assets have been professionally managed by Wells Fargo Bank since inception. The investment advisor meets regularly with the Retiree Health Benefits Trust Oversight Committee.

The third page of the report shows similar information regarding County and Escrow directed investments. Except for the Bond Projects and Bond Redemption Funds, County directed assets are invested in the County's pooled account, which earned 0.52% in 2015-16. Proceeds from the District's sale of GO Bonds are separately invested by the County in commercial paper, government agency notes and other authorized investment instruments. Earnings on these separately invested GO Bond monies ranged from 0.18% - 0.66% in fiscal year 2015-16. Investment earnings for the Bonds Projects or Bond Redemption funds may only be expended for bond project costs or bond debt service, respectively.

RECOMMENDATION:

It is recommended that the Board of Trustees accept the District's Annual Investment Report for fiscal year 2015-16.

**Los Rios Community College District
Summary of Investment Balances and Income
For Fiscal Year Ended June 30, 2016**

	District Directed	County Directed	Total District Funds	Retiree Health Benefits Trust	Annual Percentage Rate (APR)
Account Balances: June 30, 2016				(District Directed)	
County Treasury		272,519,383	272,519,383		
Local Agency Investment Fund (LAIF)	6,980,087		6,980,087		
Money Market Accounts	13,878		13,878	930,567	
Government Sponsored Enterprise (GSE's) Notes (1-5 years):		6,047,156	6,047,156		
Government Sponsored Enterprise (GSE's) Bonds (> 5 years):	547,784		547,784		
Mutual Funds:					
Fixed Income Funds (Bond Market)				70,339,711	
Equity Funds				37,832,465	
Total Investment Balances: June 30, 2016	7,541,749	278,566,539	286,108,288	109,102,743	
Investment and Interest Income 2015-16:					
County Treasury		1,313,862	1,313,862		0.519%
Local Agency Investment Fund (LAIF)	24,739		24,739		0.434%
Money Market Accounts			-	1,356	0.510%
Other Interest Income		26,626	26,626		n/a
Gov't Sponsored Enterprise (GSE's) Discounted Notes (< 1 year):		51,581	51,581		0.440%
Government Sponsored Enterprise (GSE's) Bonds (> 5 years):	25,250		25,250		4.610%
Mutual Funds:					
Fixed Income/Bond Funds				3,877,463	5.737%
Equity Funds				96,783	0.261%
Total Investment and Interest Income for 2015-16	49,989	1,392,069	1,442,058	3,975,602	
Annual Percentage Rate (APR)	0.800%	0.654%	0.658%	3.788%	

**Los Rios Community College District
District Directed Investment Income & Balances
As of June 30, 2016**

	Purchase Date	Maturity Date	Account Balance as of June 30, 2016	Investment Income	RHB Trust % of Total Investments	RHB Trust Realized Gain/(Loss)	RHB Trust Unrealized Gain/(Loss)	Total Gain/(Loss)	Annualized Yield (excluding unrealized mkt gains or losses)	Annual Percentage Rate (APR) (including unrealized mkt gains or losses)
Bookstore Fund										
Local Agency Investment Fund (LAIF)			6,640,789	23,570					.32% - .55%	0.434%
Student Association Fund										
Local Agency Investment Fund (LAIF)			339,298	1,169					.32% - .55%	0.434%
COP's Interest & Redemption										
Dreyfus Institutional Reserve Treasury			13,878							
Federal Farm Credit Bank (FFCB) Bonds (>5 Years)	02/02/06	07/02/18	547,784	25,250					4.61%	4.610%
District Funds Total			7,541,749	49,989						0.800%
Retiree Benefits Fund										
Wells Fargo Advantage - Institutional Class			930,567		0.85%	1,356		1,356	.17% - .51%	0.510%
Fixed Income Funds:										
Federated Total Return Bond Fund			23,883,373		21.89%	(148)	1,230,036	1,229,888	0.00%	5.391%
Vanguard Total Bond Market Index Fund			22,458,286		20.58%	569,763	733,711	1,303,474	2.63%	6.026%
Wells Fargo Core Bond Fund			23,998,052		22.00%	19,648	1,324,453	1,344,101	0.09%	5.808%
Total Fixed Income Funds			70,339,711		64.47%	589,263	3,288,200	3,877,463	0.88%	5.737%
Equity Funds:										
American Europacific Growth Fund			4,761,923		4.36%	157,459	(640,190)	(482,731)	N/A	-9.196%
Vanguard Emerging Markets Stock			436,197		0.40%	2,033	34,164	36,197	N/A	47.386%
Wells Fargo International Equity Fund			1,843,300		1.69%	0	(203,641)	(203,641)	N/A	-9.949%
Wells Fargo Large Cap Growth			12,960,320		11.88%	39,968	379,069	419,037	N/A	3.439%
Wells Fargo Large Cap Value			13,009,785		11.92%	79,969	385,304	465,273	N/A	3.739%
Wells Fargo Russell 2000 Index Fund			1,819,664		1.67%	75,030	(226,435)	(151,405)	N/A	-6.636%
Wells Fargo Multi Manager Small Cap			3,001,276		2.75%	0	14,053	14,053	N/A	0.497%
Total Equity Funds			37,832,465		34.68%	354,459	(257,676)	96,783	N/A	0.261%
Retiree Benefits Fund Total			109,102,743		100.00%	945,078	3,030,524	3,975,602		3.786%
Total District Directed Investments			116,644,492	49,989	100.00%	945,078	3,030,524	3,975,602		


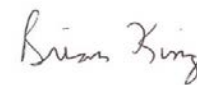
**Los Rios Community College District
County and Escrow Directed Investment Balances & Income
As of June 30, 2016**

Investments	Purchase Date	Maturity Date	Purchase Price	General Fund	Capital Projects Fund	Bond Projects Fund	Bond Interest and Redemption Fund	Other Debt Service incl. COP's	Self Insurance Fund	Child Development Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Total District Funds	Annualized Yield (excluding unrealized mkt gains or losses)	Annual Percentage Rate (APR)
Account Balances: June 30, 2016															
County Directed Investments:															
County Treasury Pooled Account - LRCCD Account				89,512,229	108,055,800	17,340,771	31,882,910	15,714,489	9,011,064	267,944	81,346	632,830	272,519,383		
Government Sponsored Enterprise (GSE's) Notes (< 1 year):															
FHLB D.N. - GO Bonds 2008B	06/10/16	12/09/16			6,047,156								6,047,156		
Total County Directed Investments				89,512,229	108,055,800	23,407,927	31,882,910	15,714,489	9,011,064	267,944	81,346	632,830	278,566,539	-	-
County Directed Investment/Interest Income:															
County Treasury Pooled Account - LRCCD Account				274,995	625,563	133,367	137,858	83,506	52,365	1,985	936	3,287	1,313,862	0.519%	0.519%
Property Taxes Collected, Interest Earned on:															
All Counties				26,626									26,626	n/a	n/a
Government Sponsored Enterprise (GSE's) Notes (< 1 year):															
FHLB D.N. - GO Bonds 2008B	06/12/15	12/09/15	\$ 12,035,159			9,697							9,697	0.183%	0.183%
FHLB D.N. - GO Bonds 2008B	12/09/15	06/10/16	\$ 12,045,848			40,152							40,152	0.661%	0.661%
FHLB D.N. - GO Bonds 2008B	06/10/16	12/09/16	\$ 6,042,993			1,732							1,732	0.498%	0.498%
Total Government Sponsored Enterprise (GSE's) Discounted Notes						51,581	-						51,581	n/a	0.440%
Total County Directed Investment/Interest Income				301,621	625,563	184,948	137,858	83,506	52,365	1,985	936	3,287	1,392,069	n/a	0.654%
Annual Percentage Rate (APR) by Fund				0.519%	0.519%	0.576%	0.519%	0.519%	0.519%	0.519%	0.519%	0.519%	0.654%		

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to board policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

STATUS:

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

Community/External Events

Date of Event	College	Location	Name of Event	Alcohol
Oct. 20, 2016	CRC	Winn Center	Kay Albiani Retirement Party	Wine/Beer

RECOMMENDATION:

It is recommended that the Board of Trustees approve the applications as listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Susan L. Lorimer <i>Susan L. Lorimer</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
TRIO Talent Search Program – Twin Rivers <ul style="list-style-type: none"> • Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds. • 9/01/2016 through 8/31/2021 • Administrator: Manuel Perez, Dean, Student Development 	ARC	\$240,000	US DOE
TRIO Talent Search Program – San Juan <ul style="list-style-type: none"> • Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds. • 9/01/2016 through 8/31/2021 • Administrator: Manuel Perez, Dean, Student Development 	ARC	\$240,000	US DOE
TRIO Talent Search Program – Natomas <ul style="list-style-type: none"> • Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds. • 9/01/2016 through 8/31/2021 • Administrator: Manuel Perez, Dean, Student Development 	ARC	\$240,000	US DOE
21 st Century Skills – IDRC Program <ul style="list-style-type: none"> • Funds to embed soft skills into curriculum and align it with workforce needs. • 7/1/2016 through 2/28/2017 • Administrator: Jerome Countee, AVP, Workforce Development 	ARC	\$5,000	Feather River CCD

<p>HIS Project – Students in a Global Economy (Renewal)</p> <ul style="list-style-type: none"> • Funds for year 2 of a 5 year grant in support of the success of first-time students. • 10/1/2016 through 9/30/2017 • Administrator: Michael Poindexter, Interim President 	SCC	\$525,000	US DOE
<p>Prop 39 Improvement Funding (Augmentation)</p> <ul style="list-style-type: none"> • Funds to enhance green/clean technology programs. • 7/1/2016 through 2/28/2017 • Administrator: Jerome Countee, AVP, Workforce Development 	CRC	\$7,112.21	Mendocino College

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, the following executed agreements and/or extensions for the following contracts are hereby presented for ratification:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Design and construction of the Ethan Way renovation. Architectural and engineering services.	\$16,225.00	I	08/01/2016 – 08/31/2019	Pressey & Associates, Inc.	Facilities Management
ARC Lib Art Bldg. modern schematic design, design development and construction document phase service	\$91,000.00	I	08/01/2016 – 08/31/2018	Cumming Corporation	Facilities Management
SCC Davis Center Phase 2 – Testing & Inspection Services	\$65,000.00	I	8/8/16 - 8/31/18	RMA Group	Facilities Management
College IT infrastructure upgrades, network monitoring, documentation, staff augmentation and project management services	\$228,600.00	I	08/09/16 – 06/30/17	Shandam Consulting, Inc.	District Office IT
Districtwide camera service for security basis of design - deliverables	\$35,250.00	I	08/16/16 – 08/31/17	Exante360 LLC	Facilities Management

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the contracts listed herein.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
San Joaquin General Hospital	MLT	FLC	8/1/2016	Evergreen
Cares Community Health	HIT	CRC	8/16/2016	Evergreen
Asian Community Center Nursing Home	HIT	CRC	8/17/2016	Evergreen
Therapeutic Language Clinic, Inc.	OTA/PTA	SCC	8/25/2016	Evergreen
River City Medical Group	HIT	CRC	8/25/2016	Evergreen

* PTA – Physical Therapy Assistant, OTA – Occupational Therapy Assistant.

* HIT – Health Information Technology

* MLT – Medical Lab Technician

INTERNSHIP AGREEMENTS

Company/Agency	Internship Type	ID Number	Contract Date	Term
Entercom	Broadcast	1519802	8/20/2016	EXP: 12/15/2016
Entercom	Broadcast	1214032	8/20/2016	EXP: 12/15/2016

2. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

FACILITY USE AGREEMENTS FOR ON-CAMPUS

Campus	Type of Agreement	Permit Number
SCC	Facility Use	S16-0094
SCC	Facility Use	S16-0097
SCC	Facility Use	S16-0110
SCC	Facility Use	S16-0111
SCC	Facility Use	S16-0112
SCC	Facility Use	S17-0004
SCC	Facility Use	S17-0006
SCC	Facility Use	S17-0008
SCC	Facility Use	S17-0014
SCC	Facility Use	S17-0015
SCC	Facility Use	S17-0017
SCC	Facility Use	S16-0113
SCC	Facility Use	S17-0022
SCC	Facility Use	S17-0023
SCC	Facility Use	S17-0027
SCC	Facility Use	S17-0020
SCC	Facility Use	S17-0028
SCC	Facility Use	S17-0030
SCC	Facility Use	S17-0032
SCC	Facility Use	S17-0036
SCC	Facility Use	S17-0038
SCC	Facility Use	S17-0039
SCC	Facility Use	S17-0040

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus materials that need to be disposed of, such as outdated desks and computers. The State of California has accepted some of the surplus items, but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 6 adapters; 15 amplifiers; 2 analyzers; 1 audio / video distributor; 1 audio modulator; 1 audio system; 1 autoloader; 7 balances; 1 calculator; 4 cameras; 2 camera mounts; 3 cassette decks; 2 cassette players; 1 CD player; 6 chairs; 1 coffee maker; 39 computers; 1 copier; 1 data processor; 1 desktop PC; 12 DVD/VCR's; 1 DVR; 2 effects generators; 4 fax machines; 1 feedback exterminator; 2 file cabinets; 1 hard case; 1 HDTV; 1 incubator; 1 lamp; 3 laptops; 1 measuring stick; 4 microphone systems; 1 microscope camera; 2 microscopes; 1 box misc glassware; 14 mixers; 3 modems; 8 monitors; 2 mounts; 1 oscilloscope; 5 overhead displays; 1 overhead projection panel; 9 overhead projectors; 1 overhead projector screen; 1 overhead projector w/cart; 4 PBX systems; 1 periodic chart; 1 phone system; 41 phones; 1 picture monitor; 1 portable sound system; 1 power supply; 1 powerbook; 1 preamp; 2 presenters; 3 printers; 15 projectors; 1 projector control; 1 projector mount; 2 projectors w/mounts; 1 rack system; 1 receiver; 1 refrigerator; 1 remote control box; 2 remote stations; 1 sander; 1 saw; 2 scan converters; 1 scanner; 1 screen; 6 servers; 1 speaker; 3 spectrophotometers; 28 switches; 1 sync generator; 6 televisions; 3 tripods; 1 turntable; 2 TV/VCR's; 3 TV modulators; 7 VCR's; 1 VCR w/cart; 2 vectorscopes; 4 VHF receivers; 1 VHS rewriter; 2 video cameras; 1 video dubbing center; 4 video monitors; 1 video

receiver; 2 video visualizers; 1 VM system and 1 zip drive USB. These items have a value of less than \$5,000.00.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of July 16, 2016 through August 15, 2016 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001088105-0001088601 B117503-B117582	\$ 57,227,281.03
Capital Outlay Fund	0003016894-0003016943 B3016914-B3016914	
Child Development Fund	0006000775-0006000776	
Self-Insurance Fund	0009000366-0009000368	
WARRANTS		
General Fund	734805-735928	\$ 11,555,084.25
General Fund-ARC Instructional Related	006590-006625	
General Fund-CRC Instructional Related	022349-022353	
General Fund-FLC Instructional Related	030903-030913	
General Fund-SCC Instructional Related	045366-045399	
Capital Outlay Fund	831073-831175	
Child Development Fund	954247-954255	
Self-Insurance Fund	976325-976332	
*Payroll Warrants	317845-319112	\$ 21,416,821.93
Payroll-Direct Deposit	798838-806948	
August Leave Process	319113-320344	
Payroll Vendor Warrants	60771-60898	
CHECKS		
Financial Aid Disbursements	2272626-2274309	\$ 1,250,079.50
Clearing Checks	-	\$ -
Parking Checks	2935-2938	\$ 306.00
Bookstore Fund – ARC	30664-30709	\$ 1,126,195.92
Bookstore Fund – CRC	026790-026836	
Bookstore Fund – FLC	9440-9452	
Bookstore Fund – SCC	048396-048499	
Student Clubs Agency Fund – ARC	4986-4992	\$ 33,999.86
Student Clubs Agency Fund – CRC	4048-4051	
Student Clubs Agency Fund – FLC	2104-2113	
Student Clubs Agency Fund – SCC	3426-3436	
Foundation – ARC	4893-5028	\$ 161,892.71
Foundation – CRC	2105-2111	
Foundation – FLC	1181-1192	
Foundation – SCC	3846-3855	
Foundation – DO	0794-0800	
Associated Students Trust Fund – ARC	0812-0812	\$ 20.00
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4043-4083	\$ 169,935.31
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ -
Vendors	-	\$ 57,918.81
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
**Self-Insurance	-	\$ 335,401.07
Bookstore	-	\$ 277,962.67

*The payroll warrants extend through August 18, 2016 to pick up the retroactive salary payment.

**This includes wires from May 16, 2016-August 15, 2016.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Goodsell, Daran L. (B.A., California State University, Chico)	Director of Marketing and Communications, Harris Center for the Arts	09/19/16
	<u>Sacramento City College</u>	
Lednicky, Margaret (B.A., University of Kansas)	Director of Administrative Services	09/08/16

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Coleman, Laura (B.A., California State University, Chico)	Statewide Director, Centers of Excellence for Labor Market Research	10/01/16 – 09/30/17
Milan, Theresa S. (M.S., University of San Francisco)	Director, Center of Excellence (Northern California Region)	10/01/16 – 09/30/17
Ohlson, Brooks D. (B.S., California State University, Fresno)	Director, Center for International Trade Development	10/01/16 – 09/30/17
	<u>Sacramento City College</u>	
Ruedas, Lorena G. (Ed.D., University of California, Davis)	Hispanic Serving Institution (HIS) Grant Project Director	09/12/16 – 09/30/17

APPOINTMENT TO TEMPORARY POSITION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Emiru, Tadael (M.B.A., St. Cloud State University)	Interim Dean of Student Success and Equity	08/01/16 – 12/31/16
	<u>District Office</u>	
Crow, Alden S. (B.A., California State University, Sacramento)	Interim Associate Vice Chancellor of Communications and Media Relations	09/02/16 – 10/31/16

M A N A G E M E N T

APPOINTMENT TO TEMPORARY POSITION(S) CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Lednicky, Margaret (B.A., University of Kansas)	Interim Director of Administrative Services	08/15/16 – 09/07/16
Luff, Debra J. (Ed.D., University of the Pacific)	Interim Vice President, Student Services	02/18/16 – 12/31/16 (Revised)
McCarty, William D. (M.B.A., Colorado State University)	Interim Director of College Advancement	01/19/16 – 06/30/17 (Revised)
Palm, Donald R. (M.A., San Francisco State University)	Interim Associate Vice President, Enrollment and Student Services	04/01/16 – 08/31/16 (Revised)
Palm, Donald R. (M.A., San Francisco State University)	Interim Vice President of Instruction	09/01/16 – 12/31/16
Sjovold, Carl-Petter (Ph.D., University of California, Davis)	Interim Dean, Behavioral and Social Science	08/17/16 – 12/31/16

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>			
Bell, Bryon	Vice President of Student Services	Medical	06/15/15 – 10/02/16 (Revised)

FACULTY

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Borcz, Robyn M. (M.A., California State University, Sacramento)	English (Reading) Assistant Professor, L.T.T.	08/18/16 – 12/15/16
Fleshman, Dane R. (M.A., California State University, Sacramento)	Mathematics Assistant Professor, L.T.T.	08/18/16 – 12/15/16
Regan, Debra S. (M.S., University of California, Davis)	Biology Assistant Professor, L.T.T.	08/18/16 – 12/15/16
<u>Sacramento City College</u>		
Stevenson, Elizabeth (M.A., Sacramento State University, Sacramento)	Learning Skills and Tutorial Services Coordinator, L.T.T.	08/15/16 – 12/31/16

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>			
Van Patten, Charles R.	Philosophy Professor	Medical	08/18/16 – 12/15/16
<u>Sacramento City College</u>			
Douglas, Bruce M.	Computer Information Science Professor	Medical (63.6%)	08/18/16 – 12/15/16
Henderson, Victoria A.	Cultural Awareness Center Coordinator	Medical	08/16/16 – 09/26/16

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Fulgham, Roietta J.	Business Professor (After 40 years of service)	12/16/16
<u>Cosumnes River College</u>		
Torres, Cynthia I.	Culinary Arts Management Professor (After 25 years of service)	12/16/16

FACULTY

RETIREMENT(S) CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Douglass, Bruce M.	Computer Information Science Professor (After 19 years of service)	12/16/16

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2015
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Doan,Anna N.	Counselor	4 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Olson-Arenz,Barbara Dee	Emergency Medical Services	4 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jaacks,Glenn S.	Geography	1 %
Leung,Noue Y.	Reading	10 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Alexander,Carie D.	Counselor	2 %
Andersen,James A.	Emergency Medical Services	1 %
Bailey,Madeleine R.	Emergency Medical Services	1 %
Beckhorn,Nisha B.	Counselor	5 %
Cranford,Michelle S.	Administration of Justice	2 %
Fowler,Lynn M.	Counselor	3 %
Fowler,Lynn M.	Coordinator	6 %
** (A1) Gomez,Martin	Guidance	20 %
Hatcher,Scott A.	Emergency Medical Services	16 %
Hein,Randall D.	Emergency Medical Services	1 %
Herman,Kathryn M.	Counselor	35 %
Jones,Jenny L.	Counselor	6 %
Kientz,Michelle L.	Counselor	33 %
Konstantynov,Dmytro	Counselor	48 %
McCartney,Michael Lake	Emergency Medical Services	7 %
McGinnis,Marion E.	Accounting	27 %
Medkeff,Robert T.	Coordinator	1 %
Nazareno,Randy P.	Counselor	25 %
Villalobos,Everardo	Emergency Medical Services	1 %
Wetzel,Eric A.	Emergency Medical Services	1 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldredge,Teresa W.	Counselor	1 %
Kagan,Alexander	Counselor	6 %
Kandel,Hom	Mathematics Skills	24 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Kloster,Thomas Edward	Mathematics Skills	15 %
Koscheski,Frances M.	Nurse	2 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Crosser,Tony C.	Counselor	4 %
Davatz,Holly C.	Reading	6 %
Jones,Amy Rebecca	Counselor	9 %
Lorenzo,Gina M.	Counselor	24 %
McConnell,Joel E.	Counselor	9 %
McGhee,Kelly F.	Counselor	11 %
Palomares,Carmelita	Counselor	14 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bender,Daniel M	Chemistry, General	57 %
Dang,Tina G.	Counselor	7 %
Farrelly,Joseph T.	Sociology	20 %
Gambrell,Deborah M.	Counselor	1 %
Gutierrez,Alicia I.	Counselor	6 %
Jean-Gilles,Reginald G.	Counselor	7 %
Johnson,Amanda R.	Counselor	1 %
Martensen,Carol	Coordinator-Instruct LAB	7 %
Milton,Piper Isabeau	Fine Arts, General	20 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Adams,Jane P.	Academic Guidance	20 %
** (A1) Adams,Jane P.	Counselor	38 %
Adamzadeh,Azra	Mathematics, General	20 %
Alexander,Carie D.	Counselor	43 %
Alexander,Carie D.	Counselor	17 %
Alkhayyat,Hanadi	Physical Education	11 %
Alkhayyat,Hanadi	Dance	30 %
Allen,Thomas J.	Psychology, General	20 %
Almaraz,Ruben T.	Physical Sciences, General	35 %
Almaraz,Ruben T.	Physics, General	15 %
Amrhein,Jeannette A.	Child Development/Early Care and Educatio	20 %
Anaya,Marc J.	Counselor	2 %
Anderegg,Kristen M.	Counselor	8 %
Anishchenko,Svetlana V.	Mathematics, General	67 %
Aranda,Amanda	Counselor	27 %
Arcure,Amber I.	Registered Nursing	45 %
Avila,Adrienne M.	Mathematics, General	53 %
Bagley,Patricia M.	Registered Nursing	48 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bagos,Albert J.	Administration of Justice	0 %
** (A5) Bahm,Naomi I.	Psychology, General	28 %
Bailey,Katherine A.	Dance	30 %
Barnes,Samantha J.	Dietetic Services and Management	13 %
Barnick,Aaron M.	Emergency Medical Services	1 %
Bassett,Jason M.	Administration of Justice	0 %
Baum,Lori S.	Reading	20 %
** (A5) Belton,Linda V.	Physical Education	45 %
Bernacchi,Christopher S.	Administration of Justice	0 %
Bertinuson,Joy A	Painting & Drawing	28 %
Beuttel,Michelle	Reading	20 %
** (B5) Bibb,Akbar M.	Administration of Justice	0 %
Bickel,David T.	Administration of Justice	0 %
Bimbi,Pamela J.	Coordinator	24 %
Boal,Keith F.	Counselor	6 %
Boskovich,Mary A.	Fashion	20 %
** (A2) Bowles,Christy M.	Natural Resources	42 %
Boyer,Alba M.	Spanish	8 %
** (B4) Bradshaw,Don A.	Administration of Justice	0 %
Braun,Marlia M.	Dietetic Services and Management	20 %
Brown,Melissa R.	Child Development/Early Care and Educatio	20 %
Brown,Orie A.	Administration of Justice	0 %
Brynelson,Julia D.	Paralegal	40 %
Buchanan-Cello,Shelly A.	Library Science, General	20 %
Buljan,Laurette C.	English	67 %
Burke,John P.	Mathematics, General	53 %
Burke-Polana,Sharon R	Drafting Technology	33 %
Cameron,Don S.	Administration of Justice	0 %
Campas,Steven	Administration of Justice	0 %
Campos,David A	Counselor	10 %
Cardenas,Theresa M.	Counselor	15 %
** (A2) Carr,Lisa A.	Child Development Administration and Mana	20 %
Carrier,Nicole	Spanish	47 %
** (A1) Carter,Kathy A.	Child Development/Early Care and Educatio	20 %
Castillo,N. Scott	Administration of Justice	0 %
Caybut,Avis C.	Administration of Justice	0 %
Chamness,Jon F.	Emergency Medical Services	1 %
Chan,Betty	Political Science	20 %
Chau,Thao T.	Mathematics, General	20 %
** (A4) Chevraux,Renee M.	Gerontology	7 %
Chisholm,Matthew M.	Administration of Justice	0 %
Chong,Eun A	Mathematics, General	53 %
Chung,Jackson	Mathematics, General	53 %
Cranford,Michelle S.	Administration of Justice	0 %
Currea,Ana Maria S.	Reading	47 %
Cylinder,Paul D.	Natural Resources	7 %
Czaja,Diane E.	Respiratory Care/Therapy	56 %
** (B4) Daley,Frank L.	Administration of Justice	0 %
Davalle,Nathan A.	Administration of Justice	0 %
Davis,Alicia A.	Mathematics, General	60 %
Davis,Danielle R.	History	60 %
** (B5) Davis,Donald A.	Administration of Justice	0 %
DeCecco,Chalmer A.	Administration of Justice	0 %
Decker,Noah P.	Nutrition, Foods, and Culinary Arts	20 %

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TEMPORARY, PART-TIME EMPLOYEES Fall 2016
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
DeLeon,Daniel W.	Administration of Justice	0 %
Deubert,Michelle M.	Psychology, General	20 %
Deubert,Michelle M.	Human Services	20 %
Diaz,Pete	Administration of Justice	0 %
Diller,Shane	Administration of Justice	0 %
Duan,Xin-Ran	Mathematics, General	60 %
Duffey,Brendan C.	Commercial Music	57 %
** (A5) Dunmore,Steven E.	Intercollegiate Athletics	15 %
Duran,James J.	Mathematics, General	20 %
Dvorak,Michael C.	Mathematics, General	53 %
Echeverria,Nick V.	Administration of Justice	0 %
Econome,Jennie G.	Counselor	34 %
Eklund,Justin R.	Administration of Justice	0 %
Engstrom,Karina H.	Biology, General	20 %
Esque,Melanie E.	Administration of Justice	0 %
Evans,Merle L.	Registered Nursing	16 %
Farias,Imelda	Counselor	54 %
Fenton,Timothy A.	Physiology (Includes Anatomy)	50 %
Fernandez,Joyce M.	Counselor	12 %
Finnerty,Kevin C.	Administration of Justice	0 %
Finn-Romero,Deborah R.	Registered Nursing	48 %
Fioritto,Christopher J.	Mathematics, General	20 %
Foerster,Tatiana M.	Other Health Occupations	63 %
Fong,Angela J.	Counselor	10 %
Fontana,David J.	Mathematics, General	33 %
Forehand,James R.	Mathematics, General	40 %
Freas,Kristina M.	Emergency Medical Services	1 %
** (B5) French,Scott D.	Administration of Justice	0 %
Freund,Laura	English	40 %
Gale,Deborah N.	Mathematics, General	33 %
** (A1) Garbutt,Jared J.	Nutrition, Foods, and Culinary Arts	20 %
Garcia,Monica R.	Spanish	53 %
Gaudard,Rolf R.	History	20 %
Gause,Cynthia R.	Horticulture	28 %
Gillespie,Sean B.	Emergency Medical Services	1 %
Girard,Bhavani Toni	Physical Education	20 %
Glenn,Daniel J.	ESL Writing	27 %
Glenn,Daniel J.	ESL Reading	27 %
Glynn,Harley A.	Commercial Music	18 %
Griffith,Samuel V.	Music	8 %
Gruber,Corey M.	English	67 %
Guadalupe,Krishna L.	Sociology	40 %
Guerra,Jorge E.	Mathematics, General	20 %
Guthrie,Shannon J.	Dietetic Services and Management	32 %
Gutowsky,Edward A.	English	67 %
** (A2) Haarala,Erik	ESL Reading	27 %
Hall,Neda Nicole	Child Development/Early Care and Educatio	20 %
Hanson,Christopher James	Emergency Medical Services	1 %
Hanson,Delwin W.	Administration of Justice	0 %
Harder,Elizabeth K	Speech Communication	40 %
Hartman,Galen L	Automotive Collision Repair	66 %
Hatcher,Scott A.	Emergency Medical Services	1 %
Hatcher,Scott A.	Cross Term	4 %
Hatcher,Scott A.	Cross Term	2 %

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TEMPORARY, PART-TIME EMPLOYEES Fall 2016
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hathaway, Linnea A.	Child Development/Early Care and Educatio	20 %
Hawley, Amber Renee	Administration of Justice	0 %
** (A5) Hayes, David V.	Administration of Justice	0 %
** (B5) Henderson, Craig	Emergency Medical Services	1 %
Herman, Kathryn M.	Counselor	12 %
Hernley, Aaron M.	Physics, General	20 %
Hickman, Lauren Rose	Child Development/Early Care and Educatio	20 %
Hill, Michael S.	Business Management	20 %
** (B3) Hillenbrand, Collin D.	Sign Language	53 %
Hoag, Steven E.	Counselor	29 %
Hoffman, Ana B.	Spanish	15 %
Hudson, Michael R.	Administration of Justice	0 %
Huerta, Teresa A.	Administration of Justice	0 %
Huggins, Ross R.	Administration of Justice	0 %
Hughes, Heather V.	Counselor	41 %
Hughes, Tori	Administration of Justice	0 %
Hurner, Sheryl Marie	Business and Commerce, General	40 %
Hurner, Sheryl Marie	Speech Communication	20 %
James, Mary E.	Administration of Justice	0 %
Jameson, Richard L.	Administration of Justice	0 %
Jones, Jenny L.	Counselor	14 %
Jones, Robert B.	Mathematics, General	20 %
Jungkeit, James J.	Administration of Justice	0 %
** (B5) Kalman, Mikalai	Diesel Technology	34 %
Kaneyuki, Brent Y.	Administration of Justice	0 %
** (A1) Kawamoto, Walter T.	Sociology	20 %
Kelley, Sean M.	Administration of Justice	0 %
Kempa, David Nathaniel	Journalism	40 %
Kennedy, Stacey C.	Nutrition, Foods, and Culinary Arts	20 %
Klar, Janice E.	Counselor	40 %
Knettle, John R.	Geography	35 %
Konstantynov, Dmytro	Counselor	7 %
Kress, Marianne S.	Child Development/Early Care and Educatio	20 %
Kriletich, Michael	Administration of Justice	0 %
Kronzer, Matthew	English	40 %
Kwong, Kenneth Richard	Administration of Justice	0 %
Kwong, Kenneth Richard	Fire Technology	20 %
Laird, Brian B.	Administration of Justice	0 %
Lambating, Julita Gabunada	Mathematics, General	53 %
Larabee, Linda G.	Reading	57 %
Laughton, Barbara A.	English	67 %
Law, Barbara J.	Emergency Medical Services	1 %
Lawrence, Aaron Preston Sakai	Counselor	20 %
Lazo, Carol M.	Business and Commerce, General	20 %
Leonard, Michael Edward	Painting & Drawing	28 %
Lewis, Robert M.	Human Services	40 %
Lewis, Robert M.	General Work Experience	20 %
Lin, Ching Han	Physics, General	35 %
Lindgren, Erica	Biology, General	20 %
Lindgren, Erica	Physiology (Includes Anatomy)	35 %
Lommori, Michael L.	Administration of Justice	0 %
Long, Jackie R.	Administration of Justice	0 %
Long, Jason S.	Dramatic Arts	20 %
Long, Jason S.	Creative Writing	20 %

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TEMPORARY, PART-TIME EMPLOYEES Fall 2016
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Longhitano,Amber L.	Counselor	54 %
Longhitano,Amber L.	Counselor	5 %
Lowe,Aisha N.	Psychology, General	40 %
Luallin,Steven J.	Administration of Justice	0 %
** (A2) Lui,Diane C.	Fine Arts, General	60 %
Lupo,Thomas	Geographic Information Systems	22 %
Macadam,Darren	Administration of Justice	0 %
Mar,James K.	Counselor	55 %
Marion,Derrick T.	Administration of Justice	0 %
Marmer,Richard	Gerontology	3 %
Massetti,Thomas P.	Administration of Justice	0 %
Maurino,Molly A.	Physical Education	15 %
McCann,Sean P.	Administration of Justice	0 %
McCartney,Michael Lake	Cross Term	3 %
McKee,Steven C	Administration of Justice	0 %
Medkeff,Robert T.	Coordinator	0 %
Melby-Harada,Cynthia Diane	Job Seeking/Changing Skills	7 %
Menard,Sigrid A.	Counselor	46 %
Meux,Brian L.	Administration of Justice	0 %
Michaels,Craig	Administration of Justice	0 %
Montoya,Sally E.	Administration of Justice	0 %
Moore,Cheryll M.	Gerontology	3 %
** (A2) Moser,Richard M.	English	27 %
Mueller,Robert G	Administration of Justice	0 %
Navarro,Sirdon S.	Guidance	7 %
Nelson,Douglas S.	Administration of Justice	0 %
Nguyen,Alfonso K.	Counselor	20 %
Odell,Ashley R.	Academic Guidance	20 %
Odell,Ashley R.	Counselor	3 %
Overton,Steven T.	Counselor	13 %
Palaspas,Candice	Counselor	51 %
** (B5) Parisius,Mark J.	Administration of Justice	0 %
Parker,John S.	Administration of Justice	0 %
Payroda,Dinesh C.	Coordinator	61 %
** (A5) Penwell,Robyn S.	Physical Education	30 %
Perrault,Priscilla A.	Counselor	31 %
Peters,Irene	Mathematics, General	33 %
Petersen,David C	Economics	40 %
Peterson,Jason G.	Journalism	43 %
** (A2) Petraru,Marius	Geography	60 %
Pezone,John P.	Administration of Justice	66 %
Platter,Evgeniya	Russian	27 %
Plezia-Missler,Dorothy E	Counselor	29 %
Porter,Cherri J.	English	60 %
Powers,Matthew T.	Administration of Justice	67 %
Pristupa,Natalia P	Mathematics, General	33 %
Quirarte,Vicki D.	Technical Communication	20 %
Ramos,Gabriel F.	Administration of Justice	0 %
Randall,Shel T.	Physics, General	20 %
Rankin,Janet E.	History	20 %
Rath,Jeffrey A.	Administration of Justice	0 %
** (B4) Raya,Raul	Administration of Justice	0 %
Reichel,Sonya J.	Mathematics, General	67 %
Rivera-Carpenter,Veronica M.	Infants and Toddlers	20 %

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TEMPORARY, PART-TIME EMPLOYEES Fall 2016
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Roberts,Jeffrey C.	Biology, General	55 %
Robinson,Clinton J.	Physical Education	15 %
Robinson,Donna L.	Administration of Justice	0 %
Rodriguez-Rutten,Paula	Mathematics, General	60 %
Rogers,Charles W.	Administration of Justice	0 %
** (A1) Roltsch,Irene A.	Fitness Trainer	13 %
Roome,Elizabeth C.	ESL Speaking/Listening	27 %
Roome,Elizabeth C.	ESL Integrated	27 %
** (B4) Rose,David A.	Administration of Justice	0 %
** (B5) Rossman,Leslie A.	Welding Technology	15 %
Rowe,Harold E.	Administration of Justice	0 %
Rowe,Stephanie A.	Accounting	20 %
Ruiz-Tagle,Rafael M.	Counselor	40 %
Rybka,Lucille A	Coordinator	61 %
Sacchi,Dario	Psychology, General	20 %
** (A1) Safvi,Syed A.	Mathematics, General	60 %
** (A2) Salluzzo,Michelle Anne	Child Development/Early Care and Educatio	20 %
** (A2) Samudio,Benjamin M.	Chemistry, General	57 %
Saw,Alexander	Physics, General	20 %
** (B5) Schaumburg,Timothy A	Automotive Technology	53 %
Schleeter,Mary A.	General Work Experience	13 %
Schmid,Melody Paula	Biology, General	40 %
Scott,Tatiana	Music	45 %
Sedano,Teresa M.	Sign Language Interpreting	20 %
Selby,David A.	Political Science	20 %
Shapiro,Lynn	English	67 %
Simoni,Tyra Oriyo-Stone	Dance	15 %
Singer,Scott	Restaurant and Food Services Management	33 %
Smedley,Lashauna D.	ESL Writing	27 %
Soghomonians,Arlen	Emergency Medical Services	1 %
Soghomonians,Arlen	Cross Term	3 %
** (A5) Solso,Allison E.	English	40 %
Sowinski,Lisa M	Mathematics, General	33 %
** (A1) Spencer,Katherine E.	Classics-Humanities	60 %
Stagner,Elaine R.	Sign Language	25 %
Stapleton,Michael E.	Administration of Justice	0 %
Starkey,Danielle F	English	60 %
Stead,Joni M.	Speech Communication	20 %
** (A1) Stem,Melissa A.	French	27 %
Stemmann,Karsten	Mathematics, General	33 %
Stevens,Briagha E.	English	40 %
** (B5) Stewart,Dale R.	Emergency Medical Services	31 %
Strawn,Gregory D.	English	47 %
Sukkary,Tamir	Political Science	60 %
Supin,Vitaliy	Mathematics, General	60 %
Swink,Mark L.	Emergency Medical Services	1 %
Tabrizi,Setareh H.	English	57 %
Tateishi,Robin L.	Emergency Medical Services	1 %
Tees,Jonathan M.	Philosophy	20 %
** (B3) Thaten,Kristeena B.	Sign Language	53 %
Theiss,William Francis	Software Applications	7 %
Thurman,Melissa	Counselor	4 %
Tintiangco,Zachary T.	Mathematics, General	33 %
Toomey,Daniel P.	Administration of Justice	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Torres,Santos	Sociology	20 %
Tsushima,Cheryl L.	Automotive Technology	53 %
Tzou,Ann S.	ESL Writing	27 %
Tzou,Ann S.	ESL Speaking/Listening	27 %
Umhauer,Teri J.	Fashion Design	28 %
Uptegrove,Jim L.	Administration of Justice	0 %
Ursini,Thomas J.	Floriculture /Floristry	22 %
Valenzona,Deborah A.	Reading	40 %
VanElls,Deborah B.	History	40 %
** (A5) VanRegenmorter,Heidi L.	Music	21 %
Vasquez,Karen M.	Speech Communication	60 %
** (A5) Veisze,Paul M.	Geographic Information Systems	20 %
Verhage,Beth L	ESL Writing	27 %
Verhage,Beth L	ESL Reading	27 %
Vervilos,Vasseliki	Accounting	44 %
Villalpando,Janel C	ESL Reading	27 %
Villalpando,Janel C	ESL Speaking/Listening	27 %
Vitaich,Jason M.	Political Science	60 %
Vittitow,Linda M.	Anthropology	35 %
Vlomis,Christopher M.	Administration of Justice	0 %
Walker,Eric S.	Administration of Justice	0 %
Ward,Alison S.	Counselor	7 %
Warman,James L.	Health Occupations, General	20 %
Warren,Marshall T.	Administration of Justice	0 %
Watkins,Lori J.	Child Development/Early Care and Educatio	20 %
Watson,Amber J.	Emergency Medical Services	1 %
Watson,James D.	Reading	47 %
Webb,Marni B.	Reading	53 %
Welch,David P.	Drafting Technology	67 %
Welch,Nicole M.	Business Management	40 %
Welkley,Debra L.	Sociology	20 %
West Oyedele,Erica V.	Sign Language Interpreting	20 %
White,Bryan C.	Mathematics, General	12 %
Wilkinson,Cheryl	ESL Writing	53 %
Williams,Margaret N.	Child Development/Early Care and Educatio	20 %
Williams,Michelle D.	Economics	40 %
Wilson,Keri K.	Administration of Justice	0 %
** (B5) Wilson,Steven	Electronics & Electric Technology	13 %
Wiltz,Paul O.	English	67 %
Wise,Kristine M.	Nutrition, Foods, and Culinary Arts	20 %
Woffley,Ronald E.	Emergency Medical Services	1 %
Wonnell,Tamalpais	Technical Communication	30 %
Wood,Melanie A.	Registered Nursing	65 %
Wooden,Tami D.	Physical Education	15 %
** (A1) Wright,Tatyana N.	Counselor	6 %
Yanez,Israel	Librarian	30 %
Young,Cicely N.	English	40 %
Yuen,Tiffany W.	Counselor	49 %
Yuen,Tiffany W.	Counselor	8 %
Yusufi,Sedikah	Electronics & Electric Technology	35 %
Zasloff,Ruth L.	Psychology, General	40 %
Zimny,Paul L.	Dance	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Adams, Jon	Health Education	20 %
Ahmadi, Abbas	Information Technology, General	13 %
Ahmadi, Abbas	Computer Networking	7 %
Allen, Cheryl A.	Children with Special Needs	20 %
** (A5) Bahm, Naomi I.	Psychology, General	30 %
Benevent, Richele L.	Mathematics, General	33 %
Borders, Angela M.	English	20 %
Borges, Christopher J.	Spanish	20 %
Bush, Michael J.	Automotive Technology	28 %
Cadogan, Sharon	Academic Guidance	27 %
Castagna, Christine N.	Geography	15 %
Chavez, Jocelyn R.	Counselor	2 %
Chochezi, Victoire S.	Speech Communication	20 %
Chow, Nicholas	Mathematics, General	67 %
Cinelli, Albert E	Philosophy	20 %
Connelly, Andrew J.	Anthropology	20 %
Dang, Tina G.	Academic Guidance	20 %
Dang, Tina G.	Counselor	26 %
Dartez, Gail A	Film Studies	20 %
Dobson, Veronica E.	Psychology, General	40 %
Domek, Anna L.	Counselor	2 %
Doyle, Laurel C.	Family Studies	20 %
Drake, Laura	Accounting	20 %
Elston, Tyler M.	Sociology	40 %
Evans, Debra L.	Computer Support	13 %
Fong, Angela J.	Counselor	16 %
Foster, William H.	Physiology (Includes Anatomy)	50 %
** (B5) Freeman, Joshua A.	Fire Technology	10 %
** (B5) Freeman, Joshua A.	Fire Academy	18 %
Garcia, Yolanda D.	Counselor	2 %
Gilmore, Cassandra C.	Anthropology	45 %
Grahn, Robert A.	Biology, General	40 %
Green, Charlene K.	Counselor	12 %
** (A5) Green-Clark, Michelle R.	Dance	15 %
Gutierrez, Alicia I.	Counselor	24 %
** (B5) Haas, Richard A.	Fire Technology	10 %
** (B5) Haas, Richard A.	Fire Academy	18 %
Hailes, John W.	Administrative Medical Assisting	10 %
Hansen, Caroline V.	Reading	40 %
Hewell Starnes, Tracy	Nurse	19 %
Hicks, Charity C.	Information Technology, General	13 %
Higgins, Kathleen Ann	Applied Photography	28 %
Hoffman, Lee Ellen	Music	38 %
Holden, Cherrelle L.	English	40 %
Horrell, Eldean J.	Office Technology/Office Computer Applicati	27 %
Huang, Zhi Hua	Accounting	27 %
** (B5) Johnson, Wilber	Radio	28 %
Jones, Jenny L.	Counselor	1 %
Joseph, Erica H.	Counselor	2 %
Koch, Kristen V.	Fine Arts, General	20 %
Kor, Samra Z.	ESL Reading	27 %
Koscheski, Frances M.	Nurse	37 %
Kulovany, Elise Katherine	Technical Theater	28 %
Kulovany, Elise Katherine	Dramatic Arts	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Kyubwa,Delphin B.	Information Technology, General	27 %
Larsen,Lawrence C.	Mathematics, General	53 %
Lee,Pao	Counselor	7 %
Lee,Samuel Sung	Information Technology, General	20 %
Leo,Regina S.	Counselor	3 %
Lindsey,William N.	Counselor	9 %
Lipps,Ashley N.	Anthropology	35 %
Madden,William P.	Counselor	29 %
Marchak,Taras R.	English	60 %
Mathur,Reena	Mathematics, General	27 %
Mathur,Reena	Mathematics Skills	20 %
Mendoza,Erica D.	Counselor	11 %
Miranda,Yolanda O.	Counselor	6 %
Monnot,Andrew E.	Mathematics Skills	7 %
Neves,Megan G.	Counselor	40 %
Nuttall,Johnathan Richard	Physiology (Includes Anatomy)	50 %
Ochoa,Jerry	Counselor	9 %
** (A1) Parker,Dawn S.	Counselor	45 %
Perales,Chantel R.	English	60 %
Piner,Matthew H.	Architecture and Architectural Technology	20 %
Posey,Katherine L.	Small Business and Entrepreneurship	20 %
Prather,Troy D.	Accounting	20 %
** (A5) Quinn,Linda C.	English	47 %
Richmond,Pamela R.	English	20 %
Robbins,Destiny J	Counselor	30 %
Robinson,Tamara M.	Office Technology/Office Computer Applicati	13 %
Salzman,Julie	Counselor	12 %
Samano,Shamiran	Radio	28 %
Schreiner,John M.	Information Technology, General	20 %
Seekatz,Sarah A.	History	40 %
Shaver,Shelley L	English	53 %
Sheldon,David G.	Learning Skills, Learning Disabled	15 %
Sherrell-Davis,Elizabeth A.	Business and Commerce, General	20 %
** (A5) Shih,Ernest	Computer Programming	20 %
Silva,Evelyn D.	Family Studies	20 %
Smedley,Lashauna D.	ESL Writing	27 %
Smith,Jeffrey D.	Automotive Technology	33 %
Sneed,Linda C.	English	47 %
Somadhi,Kakwasi	English	20 %
Soria Martin,Domingo DG	Mathematics, General	33 %
Stassi,Trinidad	Information Technology, General	20 %
Sutter,Valyn T.	Philosophy	60 %
Tang,Max C.	Mathematics, General	53 %
Tavares,Tyrone Michael	Counselor	15 %
Tavares,Tyrone Michael	Counselor	5 %
Tavares,Tyrone Michael	Counselor	13 %
Tavares,Tyrone Michael	Counselor	2 %
Terry,John D.	Architecture and Architectural Technology	33 %
Thomas,Andree K.	Academic Guidance	20 %
Thomas,Andree K.	Counselor	44 %
** (A5) Tierney,Joan W.	Physical Education	45 %
** (A5) Tierney,Joan W.	Dance	15 %
Treiber,Jeanette	English	20 %
Truong,Thanh V.	Mathematics, General	67 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Tsuboi,Kendra D.	English	20 %
Vautin,Gary D.	Television (including combined TV/film/v	28 %
Vest,Jefferson D.	Business Management	20 %
Vest,Jefferson D.	Management Development & Supervision	20 %
Wellington,Erica M.	Counselor	14 %
Welty,Ann E.	Academic Guidance	20 %
Wen,Michael X	Mathematics, General	53 %
West-Nawrocki,Carlena O	English	27 %
Whalen,Jessica L.	Anthropology	40 %
Whitehead,Pamela L.	Fine Arts, General	20 %
Wildie,Kevin J.	History	50 %
Williamson,Phyllis N.	Psychology, General	20 %
Wunibald,Denise M.	English	53 %
Wynne,Daniel B.	Geology	20 %
Young,Cicely N.	English	20 %
Zarate,Ernest J.	Applied Photography	28 %
Zbierski,Meganne Elaine	Health Occupations, General	40 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Alexander,Jenna M.	Physical Education	15 %
Alexander,Jenna M.	Intercollegiate Athletics	45 %
Beatty,Heather E.	English	20 %
Beda,Brandy L.	English	27 %
Beese,Michelle A.	Counselor	24 %
Boeh,Hali M.	Speech Communication	20 %
Cannon,Christina M.	Sociology	20 %
Chester,Robert N.	History	20 %
Dao,Phong C.	Biology, General	8 %
Davatz,Holly C.	English	20 %
Divittorio,Amy M.	Spanish	35 %
Ferry-Perata,Elizabeth A.	Child Development/Early Care and Educatio	20 %
Ghamami,Omid	Purchasing	20 %
Glover,Catherine E.	Mathematics, General	33 %
Hafezi,Sena M.	Mathematics, General	67 %
Herzberger,Benjamin R.	Other Humanities	20 %
Hygh,Larry R.	Speech Communication	20 %
** (A4) Johnston,Erin L.	Physical Education	45 %
Jones,Amy Rebecca	Coordinator	43 %
Jordan,Denis M.	Mathematics, General	20 %
Knudson,Anita L.	History	20 %
Laczko,Scott Purcell	Speech Communication	40 %
LeFebvre,Edith E.	Speech Communication	20 %
Lewis,Barbara	Study Skills	20 %
Mabry,Morice L.	Business Management	20 %
Manfredi,Joel A.	English	47 %
Marshall,Jessica A.	Anthropology	20 %
McGhee,Kelly F.	Study Skills	20 %
McQueen,Nathan T.	English	20 %
Mohrmann,Peter R.	Dramatic Arts	28 %
Monsen,Richard Shawn	Information Technology, General	20 %
Monsen,Richard Shawn	Computer Programming	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Mukarram, Abida	Information Technology, General	20 %
Mullen, Sara M.	Psychology, General	20 %
Nicholson, J. Christine	Dramatic Arts	20 %
Nielsen, Ruth C.	Academic Guidance	20 %
Nielsen, Ruth C.	Study Skills	40 %
Oliveira da Silva, Debora	Nutrition, Foods, and Culinary Arts	20 %
Osorio, Cecilia G.	Biology, General	25 %
Pechenova, Mariia	Music	5 %
Piskun, Yelena	Counselor	31 %
Plaxton, Melody J.	English	20 %
Podesta, Nicholas J.	Health Education	20 %
Postiglione, Sayda M.	Spanish	35 %
Rahman Jackson, Lishia	Counselor	62 %
Reed, Arthur L.	Earth Science	15 %
Rutz, Patrick	Intercollegiate Athletics	15 %
Schmidt, Steven A.	Technical Theater	30 %
Shiva, Maryam	Astronomy	30 %
Skelly, Paul	Accounting	53 %
Sporov, Evgeniy V.	Music	15 %
Stark, James C.	Chemistry, General	57 %
Stratton, Susan	Anthropology	15 %
Straus, Kenneth J.	Mathematics, General	27 %
Suter, Tracy	Mathematics, General	33 %
Tees, Jonathan M.	Philosophy	20 %
Thompson, Janel D.	Anthropology	20 %
Thrapp, Sandra L.	Sign Language	27 %
Tully, David D.	Computer Programming	47 %
Upton Benton, Tyffani A.	Speech Communication	20 %
Van Noord, Katherine	Human Services	40 %
Wai, Newton Y.	Mathematics, General	33 %
Walker, Malina L.	History	20 %
Wathen, Myrna K.	Librarian	47 %
Watson, Bethany R.	Mathematics, General	33 %
Watters, Stephen W	Anthropology	20 %
Wells, Shannon M.	General Work Experience	20 %
Welsh, Susan	Geography	20 %
Welty, Margaret M.	Painting & Drawing	57 %
Wendt, Kristine	Fine Arts, General	20 %
Weyland, Desirae M.	Biology, General	15 %
Williams, Wendy P.	English	53 %
Winters, Frances A.	Media and Communications, General	20 %
Wong, Calvin J	Coordinator	25 %
Woodward, James R.	Fire Technology	20 %
Wright, Cheryl A.	Business Management	40 %
Yang, Kou	Counselor	62 %
Yeager, Curtis L.	Microbiology	30 %
Yeager, Curtis L.	Health Occupations, General	20 %
Zhang, Ying	Mathematics, General	33 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abriam, Joseph Dominador N.	Chemistry, General	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Acosta,Ruben	Job Seeking/Changing Skills	20 %
Agee,Janice L.	English	20 %
Ahlenstorf, Tracy	Counselor	6 %
Aldrich,Cathleen	Reading	20 %
Amir, Yael	Coordinator-Instruct LAB	9 %
Anderson,Jared A.	Speech Communication	60 %
Appel,Rolfe P	Administration of Justice	60 %
Aranda,Amanda	Counselor	20 %
** (A2) Austin,April J.	English	60 %
** (A5) Bair,Lewis E	Software Applications	18 %
Baltimore,Paul R.	History	40 %
Barry,Mathew A.	Physical Therapy Assistant	13 %
Batarseh,Samer M.	Business and Commerce, General	7 %
Betz,Deborah Y.	Counselor	33 %
Beuttel,Michelle	Reading	20 %
Bican,William L.	Information Technology, General	23 %
Bican,William L.	Software Applications	18 %
Bimbi,Pamela J.	Librarian	43 %
Borders,Angela M.	English	20 %
Boyd,Rebecca M.	Librarian	34 %
Bratton,Clayton G.	Astronomy	15 %
Bryant,Paul R.	Information Technology, General	40 %
Burch,Andrew R.	Biology, General	15 %
Camp,Kevin M.	Economics	20 %
Cantrell,Kimberly N.	Speech Communication	20 %
Carson,Connie S.	Physical Education	30 %
Caselli,Nancy A.	Speech Communication	20 %
Chape,Elizabeth A.	Physical Therapy Assistant	10 %
** (B2) Chapek,Carl W.	Computer Programming	35 %
Chester,Robert N.	History	40 %
Cheung,Joseph L.	Computer Networking	51 %
Cook,Onisha S.	Counselor	8 %
Crain,Michael R.	Music	40 %
Cuckovich,Jessica L.	English	53 %
Dale,Nicholas D.	Mathematics, General	50 %
Dang,Tina G.	Counselor	14 %
Dao,Thanh-Thuy N.	Computer Programming	35 %
Daunt,Jonathan G.	English	40 %
Denman,Tiffany N.	English	27 %
Dicus,Michelle M.	Chemistry, General	60 %
Diehl,Nicholas J.	Philosophy	20 %
Dowdall,Richard J	Psychology, General	40 %
Farias,Imelda	Counselor	5 %
Farrelly,Joseph T.	Sociology	20 %
** (A5) Galvan,Joaquin D.	Academic Guidance	40 %
Gere,C. Jean	ESL Writing	27 %
Goldberg,Sherrri B.	Counselor	13 %
Grady,Kevin R.	Learning Skills, Learning Disabled	65 %
Gunn,Alexander	Chemistry, General	15 %
Gutierrez,Alicia I.	Counselor	36 %
Handy,Kimberly A.	Business and Commerce, General	20 %
Handy,Kimberly A.	Business Management	20 %
Hawes,Victoria A.	ESL Speaking/Listening	10 %
Herndon,Virginia B.	Psychology, General	20 %

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Sacramento City College**

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Hogan,Heather N.	Graphic Art and Design	21 %
Hohlwein,Laura A.	Painting & Drawing	57 %
Hoskins,David L.	Physical Fitness and Body Movement	10 %
Hung,Gary W.	Counselor	17 %
Hunter,James W.	Business and Commerce, General	27 %
Imagine,Eve M.	Reading	40 %
Issaka,Casandra Jane	ESL Speaking/Listening	27 %
Jean-Gilles,Reginald G.	Psychology, General	40 %
Johnson,Amanda R.	Academic Guidance	40 %
Jones-Thomas,Brandy S.	Counselor	23 %
Joy,Anna L.	English	27 %
Kehew,Julia K.	History	60 %
** (A5) Kiehn,Kenneth	English	20 %
Koch,Kristen V.	Fine Arts, General	40 %
Kolleda,Lance John	Office Technology/Office Computer Applicati	20 %
Krueger,Kristen E.	Physiology (Includes Anatomy)	20 %
** (A5) Krumm,Helen T.	Reading	20 %
Lee,Pao	Counselor	33 %
Lemoine,Florence A.	History	60 %
Livsey,Cristiane E.	Physiology (Includes Anatomy)	20 %
Lore,Elisabeth Marie	English	20 %
Lower,Nancy S.	Music	7 %
Mackey,Roderick S.	Speech Communication	20 %
Maningo,Rita A.	Counselor	23 %
Mark,Arthur	Information Technology, General	29 %
Mark,Arthur	Software Applications	18 %
Martinez,Jesus R.	History	60 %
McClain,Jimmie Jo	Dental Hygienist	35 %
McCoin,Thomas J.	Physical Therapy Assistant	45 %
McDaniel,Arrickia R.	Counselor	26 %
Milton,Piper Isabeau	Other Humanities	20 %
Mohrmann,Peter R.	Dramatic Arts	30 %
Moylan-Aube,Joanne	Counselor	17 %
Murillo,Shirley P.	Child Development/Early Care and Educatio	20 %
Naify,James F.	Philosophy	20 %
Needham,Heather Elise	Speech Communication	20 %
Neilson,Wendy N.	Occupational Therapy Technology	23 %
Neves,Megan G.	Counselor	20 %
Ngassam,Valery N.	Astronomy	15 %
Nguyen,Alfonso K.	Counselor	17 %
Nguyen,Alfonso K.	Counselor	23 %
O'Brien,Sandra C.	English	60 %
O'Neill,Zachary M.	English	60 %
Page,Monica C.	ESL Writing	27 %
Parlin,Sam	Computer Programming	30 %
Pea,Sarah O.	Dental Hygienist	18 %
Peterson,Mark B.	Dental Hygienist	35 %
Pettler,Janelle S.	Information Technology, General	48 %
** (B5) Phan,Van X	Cosmetology and Barbering	36 %
Piskun,Yelena	Counselor	23 %
Ponce,Carlos F	Administration of Justice	20 %
Poorjahanshah,Homer	Chemistry, General	40 %
Poxon,Judith L.	Classics-Humanities	40 %
Prilepina,Tamara F.	Mathematics, General	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Proudman, Joseph D.	Applied Photography	20 %
Prudhel, Bradley K.	Environmental Control Technology (HVAC)	28 %
Prue, Paul A.	Mathematics, General	65 %
Pytel, Darren L.	Administration of Justice	20 %
Quiggle, Dexter	Dental Hygienist	13 %
Reach, Lorna	Counselor	57 %
Richmond, Pamela R.	English	40 %
Roberts-Eccles, Debora C.	ESL Reading	10 %
Rosoff-Horne, Philip D.	Mathematics, General	20 %
** (A5) Ross, Andrea M.	English	47 %
Rowland, Martha E.	Library Technician (Aide)	13 %
Rozek, Paul A	History	40 %
** (A1) Ruiz, Aracely	Counselor	26 %
Russell, Matthew B.	Spanish	1 %
Sachdev, Poonam	English	40 %
** (A2) Salazar, Rosalinda R.	English	67 %
Sanchez, Lilia G.	Spanish	53 %
Sanchez, Rafael	English	67 %
Schemel, Nathan C.	Film Production	13 %
Scott, Terry Ella	Learning Skills, Learning Disabled	65 %
Screechfield, Rosalie M.	Learning Skills, Learning Disabled	43 %
Secker, Martin D.	History	20 %
Sherrard, Marie J.	Cosmetology and Barbering	43 %
Shima, Todd M.	Ethnic and Cultural Studies	20 %
Silveira, Leslie C.	Counselor	7 %
Silveira, Leslie C.	Counselor	12 %
Silveira, Leslie C.	Counselor	8 %
Singh, Amrik	Other Foreign Languages	27 %
Singh, Jatinder P.	Computer Programming	20 %
Smith, Wade R.	Business Administration	20 %
Spencer, Sylvia	Psychology, General	40 %
** (A5) Spruce-Veatch, L Renee	English	40 %
** (A1) Stem, Melissa A.	French	27 %
Stimers, Dennis G.	English	53 %
Stitt, Catherine A.	Mathematics, General	33 %
Stupka, Edwin H.	Counselor	43 %
Suy, Shaun	Academic Guidance	20 %
Suy, Shaun	Counselor	2 %
** (A5) Swafford, Derek L.	Job Seeking/Changing Skills	7 %
** (A5) Swafford, Derek L.	Counselor	0 %
** (B5) Talle, Tricia	Coordinator-Instruct LAB	46 %
Tawlks, Krysta R.	ESL Reading	27 %
Tener, Sean G.	Aviation and Airport Management and Servic	41 %
Testeza, Tess	Russian	53 %
Tharalson, Julie A.	Culinary Arts	35 %
Thomson, Sherwood B.	Environmental Control Technology (HVAC)	28 %
Thorpe, Wade S.	Administration of Justice	40 %
Tinti, Sharee	ESL Writing	27 %
Tittle, Matt G	English	67 %
Torres, Christopher P.	Counselor	20 %
Torres, Christopher P.	Counselor	40 %
Torres, Laura	English	60 %
Torres, Santos	Sociology	20 %
Toy-Moy, Victoria T	ESL Reading	10 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Treon,Caron L.	English	51 %
Tuifua,Amelia S.	Academic Guidance	20 %
** (A5) Ulrich,Walter D.	Physical Fitness and Body Movement	40 %
Upton Benton,Tyffani A.	Speech Communication	20 %
Uram,Peter	Mathematics, General	60 %
Uram,Tatyana A.	Mathematics, General	53 %
Van Dusen,Jody	English	27 %
Van Warmerdam,Wim L. G.	Mathematics, General	53 %
Vargas-Onate,Jacqueline	Counselor	20 %
Vargas-Onate,Jacqueline	Counselor	40 %
Vargo,David S.	Ceramics	28 %
Veal,James M.	Health Occupations, General	20 %
Veal,James M.	Occupational Therapy Technology	15 %
Veal,James M.	Health Professions, Transfer Core Curriculum	7 %
Velasquez,Elizabeth	Counselor	25 %
Villec,John Lee	Music	20 %
Vinsant,Denise T	Counselor	11 %
Wallace,Jason	English	20 %
Waltonen,Karma	English	60 %
Waters,Michelle D.	Coordinator-Instruct LAB	10 %
Watson-Perez,Heather L.	English	47 %
Weatherspoon,Lorraine	Child Development/Early Care and Educatio	20 %
Wheeldon,Sandra M.	Dental Assistant	45 %
Whetstone,Sandy F.	ESL Reading	27 %
Wiseman,Maury I.	History	40 %
Wong,Malcolm E.	Mathematics, General	33 %
Wood,Eric S.	Painting & Drawing	57 %
** (A1) Wright,Tatyana N.	Counselor	13 %
** (A1) Wright,Tatyana N.	Counselor	28 %
Yanez,Israel	Librarian	20 %
Yapundich,Diane M.	Political Science	40 %
Yi,Terence	Mathematics, General	58 %
Yuponce,Wendell John	Music	20 %
Zanartu,Luis A	Sociology	20 %
Zellmer,Matthew A.	English	40 %
Zheng,Tan Yi	Japanese	27 %
Zimlich,Susan A.	Fashion Production	28 %
Zitelli,Miela Christine	Coordinator	60 %
Zupancic,Niefia R.	Nursing	45 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdul,Alisher S.	Mathematics, General	40 %
** (A1) Afonso,Paulo M.J.	Astronomy	15 %
** (B2) Aguilar,Gary L.	Drafting Technology	50 %
Ahmadi,Al	Telecommunications Technology	20 %
Andre,Susan	Job Seeking/Changing Skills	13 %
Andronas,Jennifer L.	Automotive Technology	40 %
** (A2) Angelone,Michael A.	English	40 %
Badilla,Araceli	Job Seeking/Changing Skills	13 %
Baldi,Alessandro	Physics, General	15 %

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REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beckhorn,Nisha B.	Coordinator	5 %
Bennett,Heidi Jillen-Fuller	Office Technology/Office Computer Applicati	16 %
Bertoglio,Nancy A.	Reading	7 %
Bovard,Victoria A.	Psychology, General	40 %
Bradford,Aaron R.	English	13 %
Brozovich,Thomas J.	Fine Arts, General	20 %
Burleson,B. Kathryn	Technical Theater	33 %
Chou,Susan S.	Nutrition, Foods, and Culinary Arts	20 %
Condos,Rachna K.	Business Management	20 %
Deleon,Leonel	Mathematics, General	33 %
Delgado,Diane C.	Coordinator	5 %
Delgado,Lisa M.	Physical Education	15 %
Diamond,Robert Vaughn	Accounting	30 %
Eifertsen,Dyne C.	Music	40 %
Finney,Timothy J.	Physical Education	15 %
Giusti,Anthony R.	Nutrition, Foods, and Culinary Arts	60 %
** (A1) Gomez,Martin	Guidance	3 %
Gorre,Charissa E.	Administration of Justice	20 %
Gough,Daniel S.	Sign Language	20 %
Gustafson,Karla	Gerontology	17 %
Hansen,Paul D.	Physical Education	15 %
Hoang,Linda	Mathematics, General	33 %
Joe,Don I.	Automotive Collision Repair	15 %
Johnston,Diana L.	Nursing	10 %
Johnston,Diana L.	Registered Nursing	23 %
Knirk,Brian D.	Restaurant and Food Services Management	53 %
Larabee,Charles	Software Applications	28 %
Lee,Dennis J.	English	7 %
Nazareno,Randy P.	Counselor	14 %
Pearson,Rudy N.	History	20 %
Pollard,Margaret P.	Accounting	47 %
Quintero,Robert A.	Academic Guidance	20 %
Ramirez,Richard A.	Guidance	7 %
Ramirez,Richard A.	Academic Guidance	20 %
Reese,Mark A.	Welding Technology	25 %
Reynolds,Tera L	Coordinator	5 %
** (A3) Russell,Gail	Dramatic Arts	6 %
Rust,Joseph D.	Guidance	13 %
Rust,Joseph D.	Academic Guidance	20 %
Rutaganira,Thomas	Mathematics, General	47 %
Sanchez,Brett Aaron	Mathematics, General	40 %
Scalzi-Pesola,Jennifer S.	Academic Guidance	40 %
Schuster,Randall O.	Drafting Technology	20 %
Senna,Deborah J.	Human Services	40 %
** (A2) Shimizu,Yujiro	Psychology, General	40 %
Shubb,Alisa M.	Speech Communication	40 %
Silva,Douglas J.	Restaurant and Food Services Management	20 %
** (B2) Sjolund,Joe P.	Physical Education	15 %
Spencer,Bonnie S.	Fashion	20 %
Spurgeon,Michael L.	Creative Writing	5 %
Squire,Martha Anne	Library Science, General	7 %
** (A2) Stewart,Daniel N.	Chemistry, General	15 %
Stewart,Mark A.	Psychology, General	40 %
Stoehr,Matthew L.	Animation	28 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Sukkary-Stolba, Soheir E.	Anthropology	20 %
Thomsen, Charles E.	Geography	20 %
** (A2) Topinka, John R.	Biology, General	55 %
** (B5) Urkofsky, Teresa E.	Culinary Arts	20 %
** (B5) Urkofsky, Teresa E.	Restaurant and Food Services Management	20 %
** (A2) Valdez, Judith	Counselor	2 %
Valle, Jesus D.	English	40 %
VanRegenmorter, Merlyn J.	Music	40 %
Wheaton, Veronica E.	Chemistry, General	20 %
Wolf, Mary E.	Coordinator	18 %
Won, Dean K.	Biology, General	8 %
Wrightson, William C.	History	20 %
Yatsenko, Tatyana	Guidance	3 %
Yatsenko, Tatyana	Counselor	2 %
Zarzana, Linda	Biology, General	8 %
** (A4) Zhang, Lingling	Accounting	18 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldredge, Teresa W.	Academic Guidance	20 %
Aldredge, Teresa W.	Counselor	3 %
Arden-Ogle, Ellen A.	Speech Communication	40 %
Basheer, Allah-Mi C.	Counselor	4 %
Burns, Cori B.	Medical Assisting	10 %
Burns, Cori B.	Administrative Medical Assisting	15 %
Calamar, Jeanne M.	Physical Education	15 %
Calamar, Jeanne M.	Adapted Physical Education	30 %
Carlson, William D.	Automotive Technology	30 %
Chappell, Mike L.	Counselor	4 %
Doan, Anna N.	Counselor	1 %
Edman, Jeanne L.	Psychology, General	40 %
Esty, Juana T.	Counselor	2 %
Felkner, Patty A.	Photography	10 %
Garcia-Gomez, Yolanda	Counselor	5 %
Hendrix, L. Ralph	Counselor	3 %
Hodgkinson, Georgine R.	Speech Communication	20 %
Kagan, Alexander	Counselor	2 %
LaNier, Winnie M.	Academic Guidance	20 %
Lewis Jr., Howard	Agriculture Business, Sales and Service	20 %
Mathis, Jaqueline S.	Academic Guidance	40 %
Mathis, Jaqueline S.	Counselor	2 %
Mayo, Kathryn J.	Applied Photography	15 %
Mojica, Edward	Architecture and Architectural Technology	15 %
Mojica, Edward	Other Architecture & Environ Design	27 %
Moreno, Camille	Mathematics Skills	7 %
Nguyen, Nhat N.	Mathematics, General	33 %
Noel, Brian E	Automotive Technology	42 %
Parker, Grant	Music	27 %
Parks, Lance M.	Information Technology, General	20 %
Parks, Lance M.	Computer Networking	15 %
Paskey, Amanda M.	Anthropology	40 %
Pereira, Michael J.	Automotive Technology	45 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Post,Kari C.	Physical Education	20 %
Rogers,Kevin M.	Automotive Technology	43 %
Russell,Michael W.	Chemistry, General	30 %
Sage,Leslie C.	Health Education	20 %
Stewart,Lora	Mathematics Skills	13 %
Taylor,Yoshio	Sculpture	13 %
** (A2) Trent,Anna K.	Fine Arts, General	20 %
Turner,Thomasina M.	Spanish	20 %
Wassmer,Dana	Nutrition, Foods, and Culinary Arts	20 %
Weathers-Miguel, Lee L.	Counselor	2 %
West,Jimmy D.	Applied Photography	15 %
Winter,Dionne B.	Diagnostic Medical Sonography	7 %
Yarbrough,Michael	Mathematics, General	53 %
Zisk,Paul	Sociology	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abraham,Linda D.	Biology, General	8 %
** (A5) Alexander,John E.	Coordinator	15 %
Boylan,Catherine A.	Speech Communication	40 %
Brinkley,Amy E	Library Science, General	7 %
Collier,Julie A.	Job Seeking/Changing Skills	7 %
DeVille,Rebecca A.	Classics-Humanities	40 %
Flores,Juan J.	Study Skills	20 %
Fowler,Caleb L.	Computer Programming	27 %
Kraemer,Jennifer L.	Child Development/Early Care and Educatio	20 %
Lopez,Carlos J.	Spanish	20 %
Mahoney,Maximillian E.	Biology, General	8 %
Prelip,Angela N.	Speech Communication	40 %
** (A5) Smith,Carolyn D.	Business and Commerce, General	20 %
** (A5) Smith,Carolyn D.	International Business and Trade	20 %
Snell,Kenneth L.	Psychology, General	20 %
** (A1) Telles,James W.	Librarian	10 %
Tikhonova,Inna V.	Counselor	25 %
Tyler,Erica A.	Anthropology	20 %
** (A2) Wada,Eric B.	Biology, General	20 %
Wright,Matthew L.	Exercise Sciences/Physiology and Movemen	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allen,Randy K.	Applied Photography	20 %
Andrews,Dean S.	Accounting	10 %
Austin,Grace W.	Psychology, General	20 %
Beadles,Lynette R.	Health Occupations, General	40 %
** (A5) Bui,Dinh N.	Counselor	2 %
Carberry-Goh,Karen E.	Microbiology	20 %
Clark,Kevin E.	Non Instructional Assignment	20 %
Crandley,Patrick A.	Electronic Game Design	21 %
Crumpton,Debra J.	Office Technology/Office Computer Applicati	20 %

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Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cypret, Phillip B.	Aeronautical & Aviation Technology	25 %
Davis, Craig	Geography	2 %
Davis, Craig	Geographic Information Systems	19 %
Dennis, Mark Anthony	Psychology, General	28 %
Douglass, Bruce M.	Information Technology, General	8 %
Frank, Paul E.	Political Science	40 %
Gambrell, Deborah M.	Counselor	1 %
Giovannetti, Lynne R.	Fashion	13 %
Goehring, Kevin S	Aeronautical & Aviation Technology	25 %
Lambert, Angelena	Mathematics Skills	7 %
Little, Myra M.	Information Technology, General	40 %
Logan, Shane P.	Sociology	20 %
Loomis, Debora A.	ESL Integrated	10 %
Lorenz, Norman H.	Family Studies	20 %
Malik, Jamil I.	Job Seeking/Changing Skills	7 %
Maloney, Lori Ann	Mathematics, General	13 %
Marshall, Doris F.	Licensed Vocational Nursing	20 %
McKee, Georgeann M.	Administration of Justice	40 %
Mom, Brian W.	Business Administration	20 %
Newman Ritchards, Toni J.	Job Seeking/Changing Skills	7 %
** (A1) Olsen, Nancy S.	Reading	15 %
Parker, Leslie A.	Counselor	21 %
Parks, Karen D.	Information Technology, General	7 %
Parks, Karen D.	Software Applications	8 %
Pease, Dyan S.	Business and Commerce, General	40 %
Perry, Laurie M.	Child Development/Early Care and Educatio	30 %
Petite, Lori M.	Speech Communication	20 %
Phillips, Joseph H.	Mathematics, General	47 %
Piedra, Erica A.	French	27 %
Piscopo, Holly A.	History	60 %
** (A2) Poe, Kathleen A.	Music	20 %
Redmond, Patti A.	Speech Communication	20 %
Regalado, Maria Carmen	Psychology, General	60 %
Rice, Helen M.	Licensed Vocational Nursing	20 %
Rosenberger, Randy	Mathematics, General	33 %
Sanford, Tricia L.	Mathematics, General	20 %
Severson, Michael L.	Speech Communication	20 %
Spangler, Rachel I.	Reading	20 %
Steever, Joseph M.	Mathematics, General	27 %
Stone, Leila M.	Interpersonal Skills	7 %
** (A5) Sullivan, Derek J.	Physical Education	15 %
Tedla, Dagne	Political Science	40 %
Thompson, Irwin S.	Physical Therapy Assistant	20 %
Times, Kenneth J.	Academic Guidance	20 %
Tromborg, Chris T.	Psychology, General	40 %
Trujillo, David C.	Administration of Justice	20 %
VanSickle, Debra L.	Mathematics, General	27 %
Wagner, Glendda G.	Nursing	44 %
Wallace, Shanda L.	Dental Hygienist	2 %
Wang, Hsiao J.	Mathematics, General	33 %
Williams, Nichelle	Interpersonal Skills	15 %
Williams, Nichelle	Counselor	9 %
Woodmansee, Rick D.	Mathematics, General	47 %
Wyatt, David T.	Environmental Science	4 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
Sacramento City College**

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Wyatt,David T.	Environmental Studies	8 %
Xiao,Alex H.	Political Science	40 %
Xu,Meili	Computer Programming	20 %
Zamora, Frank	Painting & Drawing	28 %
Zeh,Jonathan P.	Environmental Control Technology (HVAC)	25 %
Zuercher,Connie A.	Physical Education	20 %
Zuercher,Connie A.	Health Education	20 %

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CLASSIFIED

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bettencourt, Saira	Clerk III	ARC	08/18/16
Chadwick, Sera L.	Clerk III	FLC	08/17/16
Doan, De	Research Analyst	DO	08/29/16
Estomo, Sharisse	Student Services Supervisor	FLC	08/17/16
Hall, Michael W.	Telecommunications Systems Designer	DO	08/29/16
Hoyt, Cameron R.	Theater Technician	FLC	08/11/16
Pressley, Jessica	Student Personnel Assistant - Extended Opportunity Programs and Services	ARC	08/15/16
Sanchez Pantoja, Gladis L.	Student Personnel Assistant – Student Services	ARC	08/03/16
Skryagina, Yekaterina	Clerk II, 10 months, 60%	ARC	08/03/16
Worcester, Douglas K.	Printing Services Operator II, 10 months, 80%	CRC	09/06/16

LEAVE(S) OF ABSENCE				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bachinsky, Valeriya	Confidential Human Resources Assistant III	Child Care, 100%	DO	09/13/16-10/16/16 (Revised)
		Child Care, 60%		10/17/16-11/13/16
		Child Care, 40%		11/14/16-12/31/16
Barkley, Emily J.	Student Personnel Assistant – Student Services – Athletic Programs & Transfer Services Program	Personal, 21%	CRC	08/22/16-12/16/16
Calhoun, Ruby R.	Instructional Assistant – Office Technology, 11 months	Personal, 47%	CRC	08/22/16-12/09/16
		Personal, 20%		12/12/16-12/16/16

CLASSIFIED

**LEAVE(S) OF ABSENCE,
CONTINUED**

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Galang, Andrea L.	Administrative Assistant I	Child Care, 100%	SCC	10/05/16-12/11/16
		Child Care, 60%		12/12/16-12/31/16
Hynson, Melissa R.	Lead Library/Media Technician	Personal, 6%	ARC	08/29/16-12/09/16
Johnson, Michaela Z.	Administrative Assistant I	Child Care, 60%	DO	08/09/16-10/31/16
Love, Laura	Administrative Assistant I	Child Care, 100%	SCC	08/05/16-01/05/17 (Revised)
Marshall, Jeri	Outreach Specialist	Personal, 20%	ARC	08/22/16-12/16/16
Smedley, Lashauna D.	Instructional Assistant – Writing/English/Reading, 9 months, 80%	Personal, 46.9%	CRC	08/15/16-01/08/17

PROMOTION(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Chepurnoy, Andrey	Information Technology Specialist II – Microcomputer Support (Senior Information Technology Technician – Lab/Area Microcomputer Support	ARC CRC)	09/12/16
Gomez-Basaldua, Esmeralda L.	Admissions/Records Clerk III, 10 months, 60% (Clerk III, 10 months, 75%	CRC CRC)	08/25/16
Heidelberg, Courtney	Outreach Specialist (Admissions/Records Evaluator I	SCC SCC)	08/22/16
Lavrushchak, Vita M.	Student Personnel Assistant – Student Services (Financial Aid Clerk II	ARC ARC)	08/08/16
Osorio, Eduardo C.	Admissions/Records Evaluator I (Admissions/Records Clerk II	SCC SCC)	08/22/16

C L A S S I F I E D

**PROMOTION(S),
CONTINUED**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Zhang, Steven X.	Administrative Assistant I, 100% (Clerk III, 75%)	CRC CRC)	09/01/16

**REASSIGNMENT(S)/
TRANSFER(S)**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Briggs, Melissa A.	Library/Media Technical Assistant (Library/Media Technical Assistant	CRC SCC)	08/17/16
Plews, Jeanne M.	Administrative Assistant I (Accountant	FLC DO)	08/15/16

RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Boothe, Christopher C.	Police Officer	DO	07/28/16
Flores, Crystalyn E.	Clerk III	ARC	07/23/16 (Revised)
Horn Wegrzyn, Ryann M.	Student Success and Support Program Specialist	ARC	08/13/16
Iwamiya, Jonathan S.	Toolroom Equipment Attendant, 9 months, 50%	ARC	05/20/16
Lund, Mary L.	Athletic Trainer, 9 months	SCC	08/31/16
Nielsen, Ruth C.	Administrative Assistant I	FLC	08/18/16
Temple, Jude N.	Athletic Trainer	SCC	09/03/16

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Galvan, Maria F.	Confidential Human Resources Specialist I (After 15+ years of service)	DO	11/01/16

C L A S S I F I E D

RETIREMENT(S), CONTINTUED

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Mallinson, Howard E.	Custodian (After 9+ years of service)	ARC	10/21/16
Wiles, Gregory B.	Programmer II (After 21+ years of service)	DO	12/31/16

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Avagyan, Noreta	Student Personnel Assistant	08/09/2016	06/30/2017
Castelle, Dennis A.	Custodian	08/22/2016	06/30/2017
Chen, Poyuan T.	Special Projects	07/01/2016	06/30/2017
Cisse, Ousmane	Clerk II	08/13/2016	06/30/2017
Crabtree, Joshua	Assistant Coach	08/01/2016	06/30/2017
Deal, Bethany L.	Special Projects	07/01/2016	06/30/2017
Espinoza, Erika M.	Special Projects	08/20/2016	06/30/2017
Fischer, Pauline L.	Advanced Interpreter	08/20/2016	06/30/2017
Garn, Rebeka T.	Special Projects	07/09/2016	06/30/2017
Gomes, Ryan C.	Assistant Coach	08/01/2016	06/30/2017
Gregory, Bari J.	Special Projects	07/01/2016	06/30/2017
Grush, Douglas A.	Assistant Coach	08/12/2016	06/30/2017
Gustafson, Summer D.	Special Projects	07/25/2016	06/30/2017
Hanna, Hind	Special Projects	07/01/2016	06/30/2017
Harris, Bettie M	Administrative Asst. I	09/01/2016	06/30/2017
Hashemipour, Ehteram	Clerk I	08/01/2016	06/30/2017
Howard, James T	Assistant Coach	08/01/2016	06/30/2017
Jackson, Stevie K.	Custodian	07/01/2016	06/30/2017
Jacobs, Kathleen M.	Beginning Interpreter	08/20/2016	06/30/2017
Johnson, Michael M.	Assistant Coach	08/16/2016	06/30/2017
Junaid, Serina A.	Instructional Assistant	07/01/2016	06/30/2017
Kaur, Kuldeep	Special Projects	08/01/2016	06/30/2017
Kelly, Kathleen R.	Special Projects	08/01/2016	06/30/2017
Kofe, William P.	Assistant Coach	08/25/2016	06/30/2017
Kushner, Jerry T.	Assistant Coach	08/01/2016	06/30/2017
Leon Sandoval, Arturo	Special Projects	07/01/2016	06/30/2017
Lipscomb, Fleurdeliza L	Clerk I	08/01/2016	06/30/2017
Lowry, Catherine L.	Beginning Interpreter	08/20/2016	06/30/2017
Marshall, Chris D.	Assistant Coach	08/01/2016	06/30/2017
McCollum, Scott S.	Assistant Coach	08/04/2016	06/30/2017
Mitchell, Mason P.	Assistant Coach	08/11/2016	06/30/2017
Montijo, Rebecca A.	Library/Media Tech Assistant	07/22/2016	06/30/2017
Morris, Michael G.	Assistant Coach	08/01/2016	06/30/2017
Nance, Gabriella J.	Instructional Assistant	08/01/2016	06/30/2017
Pirayesh, Jahandad	Special Projects	07/01/2016	06/30/2017
Pohl, Kristin L	Beginning Interpreter	08/20/2016	06/30/2017
Ricchiuto, Rachel R.	Beginning Interpreter	08/20/2016	06/30/2017
Robertson, Sean T.	Beginning Interpreter	08/20/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (continued)</u>			
Robertson, Sean T.	Beginning Interpreter	08/20/2016	06/30/2017
Sawyer, Anna M.	Beginning Interpreter	08/20/2016	06/30/2017
Semograd, Andrew D.	Special Projects	08/20/2016	06/30/2017
Shani, Guy	Student Personnel Assistant	07/01/2016	06/30/2017
Sones, Kirstine D.	Special Projects	08/15/2016	06/30/2017
Taghavi, Ehsan S.	Specialty Coach	08/15/2016	06/30/2017
Thomas, David S.	Beginning Interpreter	08/20/2016	06/30/2017
Tisdale, Sarah E.	Beginning Interpreter	08/20/2016	06/30/2017
Tollette, Terri L.	Asst. Financial Aid Officer	07/01/2016	06/30/2017
Turlak, Eric	Admissions/Records Clerk I	08/18/2016	06/30/2017
Vang, Mai S.	Instructional Assistant	08/09/2016	06/30/2017
Wheeler, Damen K	Assistant Coach	08/11/2016	06/30/2017
<u>Cosumnes River College</u>			
Abrams, Elizabeth A.	Sports Program Director	06/01/2016	06/30/2016
Abrams, Elizabeth A.	Sports Program Director	07/01/2016	06/30/2017
Ahmad, Nureen	Student Personnel Assistant	08/10/2016	06/30/2017
Barcena, Michelle O.	Bookstore Aide	07/20/2016	06/30/2017
Bradley, Mathew J.	Assistant Coach	08/20/2016	06/30/2017
Burgos, Jasmine E.	Asst. Financial Aid Officer	07/01/2016	06/30/2017
Castaneda, Juan M.	Clerk I	08/10/2016	06/30/2017
Centeio, Nastassia M.	Bookstore Aide	07/18/2016	06/30/2017
Chavez Calderon, Jennifer M	Financial Aid Clerk I	07/28/2016	06/30/2017
Clark, Brian M.	Athletic Trainer	08/01/2016	06/30/2017
Dahlgren-Bernald, Janelle M.	Instructional Assistant	07/01/2016	06/30/2017
Davis, Jasmyne R.	Bookstore Aide	08/09/2016	06/30/2017
Ellis, Amir J.	Student Personnel Assistant	08/19/2016	06/30/2017
Elmore, Aaron C.	Instructional Assistant	08/12/2016	06/30/2017
Evangelista, Brandon C.	Assistant Coach	08/01/2016	06/30/2017
Gizzo, Anastacia C	Asst Sports Program Director	07/01/2016	06/30/2017
Hulsey, Victoria E.	Assistant Coach	08/20/2016	06/30/2017
Karnaukh, Oleg A.	Instructional Assistant	08/15/2016	06/30/2017
Keenan, Annemarie	Clerk I	08/01/2016	06/30/2017
Kessler, Irene E.	Special Projects	08/01/2016	06/30/2017
Krajnovic, Anastasia	Sports Instructor I	07/01/2016	06/30/2017
Krajnovic, Sara	Sports Instructor I	06/24/2016	06/30/2016
Krajnovic, Sara	Sports Instructor I	07/01/2016	06/30/2017
Kucera, Kristen L	Instructional Assistant	08/22/2016	06/30/2017
Lao, Susan	Financial Aid Clerk I	07/28/2016	06/30/2017
Lemmons, Morgan P	Clerk I	07/07/2016	06/30/2017
Luong, Denise	Financial Aid Clerk I	08/12/2016	06/30/2017
Martinez, Ruben	Clerk III	08/08/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Cosumnes River College (continued)</u>			
Martin-Marr, Magalean	Outreach Specialist	07/01/2016	06/30/2017
Matteucci, Matthew R.	Graphic Designer	07/15/2016	06/30/2017
Maximo Sanchez, Eduardo A.	Asst Sports Program Director	07/01/2016	06/30/2017
McIntosh, Sophia D.	Admissions/Records Evaluator I	07/29/2016	06/30/2017
Moorhouse, Richard J.	Assistant Coach	08/01/2016	06/30/2017
Moreno, Quetzal S.	Clerk I	07/01/2016	06/30/2017
Palumbo, Maiah M.	Clerk I	07/22/2016	06/30/2017
Pilapil, Val Lorenzo S.	Swimming Instructor II	07/01/2016	06/30/2017
Reed, Marvin J.	Student Personnel Assistant	07/22/2016	06/30/2017
Reger, Regina E.	Instructional Assistant	07/01/2016	06/30/2017
Renner, Brianna R	Instructional Assistant	08/15/2016	06/30/2017
Salomon, Paul Lorenz T	Art Model	07/01/2016	06/30/2017
Shinji, Shayam S.	Clerk I	08/10/2016	06/30/2017
Sledz, Oleksandr	Senior IT Technician	07/01/2016	06/30/2017
Tinoco Valencia, Ricardo	Clerk I	07/01/2016	06/30/2017
Trost, Kevin N.	Assistant Coach	08/20/2016	06/30/2017
Tutuwan, Erica N.	Instructional Assistant	07/13/2016	06/30/2017
Vi, Brenda D.	Bookstore Aide	08/11/2016	06/30/2017
Woods, Jessie L.	Clerk I	07/22/2016	06/30/2017
Xiong, Tshai C	Bookstore Aide	07/20/2016	06/30/2017

District Office / Business and Economic Development Center / Facilities Management

Purmort, Martin E.	Special Projects	08/22/2016	06/30/2017
Reyes, Chris M.	Special Projects	08/08/2016	06/30/2017
Benchechi, Andrei	Campus Patrol	07/22/2016	06/30/2017
Carr, Samuel M.	Campus Patrol	07/02/2016	06/30/2017
Foreman, Amber R.	Special Projects	07/01/2016	06/30/2017
Hernandez, Valentin S.	Campus Patrol	07/01/2016	06/30/2017
Jones, Marlon D.	Campus Patrol	07/01/2016	06/30/2017
Kelly, Jeffrey G	Campus Patrol	07/01/2016	06/30/2017
Rodriguez, Malik L.	Campus Patrol	07/29/2016	06/30/2017
Tate, Glenn B.	Campus Patrol	07/01/2016	06/30/2017

Folsom Lake College

Alsarraj, Jian	Student Personnel Assistant	08/19/2016	06/30/2017
Amir, Erum	Special Projects	08/20/2016	06/30/2017
Angello, James A.	Special Projects	08/08/2016	06/30/2017
Blubaugh, Teresa R.	Reader/Tutor	07/01/2016	06/30/2017
Clark, Shannon N.	Administrative Asst. I	08/15/2016	06/30/2017
Doxon, Sara Alicia	Administrative Asst. II	08/15/2016	06/30/2017
Drobkov, Victoria	Instructional Assistant	07/1/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College (continued)</u>			
Ebbitt, Tyler R.	Special Projects	07/25/2016	06/30/2017
Espitia, Anthony E.	Instructional Assistant	08/15/2016	06/30/2017
Fathi, Mahsa	Instructional Assistant	08/01/2016	06/30/2017
Fathi, Mahsa	Reader/Tutor	08/01/2016	06/30/2017
Galvan Rueckert, Flora L.	Reader/Tutor	07/25/2016	06/30/2017
Johnson, Meghan N	Instructional Assistant	08/01/2016	06/30/2017
Kline, Tyler L	Reader/Tutor	07/01/2016	06/30/2017
Leon, Luis A.	Athletic Trainer	08/01/2016	06/30/2017
Li, Vladislav B.	Student Personnel Assistant	07/28/2016	06/30/2017
Mac Laren, Michelle L.	Instructional Assistant	08/01/2016	06/30/2017
Okoroike, Lynette C.	Clerk I	08/22/2016	06/30/2017
Quesada, Scott	Assistant Coach	09/01/2016	06/30/2017
Quinn, Anthony D	Reader/Tutor	07/01/2016	06/30/2017
Roth, Donna	Clerk III	07/25/2016	06/30/2017
Sandberg, Julie L.	Administrative Asst. I	08/01/2016	06/30/2017
Southern, Jane E	Special Projects	07/01/2016	06/30/2017
Vela, Teresa L	Reader/Tutor	08/25/2016	06/30/2017
Velichko, Josiah P.	Clerk I	07/01/2016	06/30/2017

Sacramento City College



Alvarado, Juanita	Special Projects	08/01/2016	06/30/2017
Ashe, Chipo C.	Studnt Succs & Supp Prgm Spec	07/05/2016	06/30/2017
Brady, Julia L	Clerk I	08/09/2016	06/30/2017
Brown, Jared A.	Assistant Coach	08/10/2016	06/30/2017
Cordero, Justine A	Special Projects	08/15/2016	06/30/2017
Davis, Girtha L.	Special Projects	08/10/2016	06/30/2017
De Herrera, Maegan L	Special Projects	08/15/2016	06/30/2017
Dzioba, Danielle M.	Special Projects	08/20/2016	06/30/2017
Garcia, Maria G	Special Projects	08/01/2016	06/30/2017
Glenn, Cynthia M.	Advanced Interpreter	08/20/2016	06/30/2017
Gunby, Melissa S.	Instructional Assistant	08/20/2016	06/30/2017
Hoyle, Susan Q.	Special Projects	08/22/2016	06/30/2017
Humphries, Charlotte C.	Special Projects	08/10/2016	06/30/2017
Jackson, Kathy L.	Advanced Interpreter	08/08/2016	06/30/2017
Knox, Tamara M.	Student Personnel Assistant	08/12/2016	06/30/2017
Landa, Cherie	Special Projects	08/01/2016	06/30/2017
Liatavska, Iana	Clerk I	07/25/2016	06/30/2017
Martin, Timothy E.	TANF/CalWORKs Specialist	07/28/2016	06/30/2017
Masek, Marty M	Special Projects	08/20/2016	06/30/2017
Mazinga, John F	Clerk I	08/08/2016	06/30/2017
Miears, Kathlynn M.	Special Projects	08/09/2016	06/30/2017
Neighbors, Helen A	Account Clerk II	07/28/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College</u>			
Nelson, Thomas A.	Instructional Assistant	08/20/2016	06/30/2017
Pereira, Carmen	Clerk I	08/25/2016	06/30/2017
Pruitt, Sabrina S.	Child Dev Ctr Teacher	08/15/2016	06/30/2017
Sandoval, Yvonne M.	Clerk I	08/19/2016	06/30/2017
Smith, Joseph M.	Assistant Coach	07/11/2016	06/30/2017
Sommer, Cynthia L.	Studnt Succs & Supp Prgm Spec	08/19/2016	06/30/2017
Widman, Hannah E.	Assistant Coach	08/16/2016	06/30/2017
Winford, Amy Lynn	Special Projects	08/20/2016	06/30/2017
Winton, Megan M.	Clerk I	08/10/2016	06/30/2017
Yorke, Cache E.	Clerk I	08/09/2016	06/30/2017
Zambrano Larios, Jose J	Assistant Coach	07/28/2016	06/30/2017

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	ACCJC Substantive Change Proposal for New FLC Programs: Nutrition and Dietetics; Emergency Medical Studies	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Rachel Rosenthal	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King	ACTION	X
		INFORMATION	

BACKGROUND:

The U.S. Department of Education (USDE) regulations require that accrediting agencies have adequate policies and procedures to ensure that any substantive changes to the institution, its educational mission, or programs do not adversely affect the capacity of the institution to continue to meet Eligibility Requirements, Accreditation Standards, and Commission policies. Federal law mandates that accrediting agencies require institutions to obtain accreditor approval of a substantive change before it is included in the scope of the accreditation granted to the institution. Because institutions are in continual processes of change, the Commission requires that substantive changes be evaluated and approved to ensure that the Commission's Standards continue to be met. The substantive change review process provides the Commission a means for ensuring that a college maintains the educational quality and institutional integrity of its programs and services, and that the substantive change is consistent with the institutional mission.

STATUS:

The Associate in Science in Nutrition and Dietetics for Transfer Degree and Certificate of Achievement in Emergency Medical Studies proposal were reviewed by the curriculum committee's program development and planning subcommittee as well as by the district's program placement council. Once the program proposal was approved for further development, college administrators and faculty engaged in extensive dialogue with colleagues at transfer institutions and local businesses to ensure the quality of course and program content. Developed proposals in SOCRATES were then routed through college and district review and recommendation processes and, after gaining Board of Trustee approval, were sent to the state's North/Far North Regional Consortium and subsequently the State Chancellor's Office for approval. Below are descriptions of the new programs:

The Associate in Science in Nutrition and Dietetics for Transfer Degree program is designed to meet the requirements of the statewide transfer model curriculum for Nutrition and Dietetics, facilitating transfer as a Nutrition and Dietetics major to any CSU while also preparing students for transfer to other four-year Nutrition and Dietetics

programs. This program will expose students to the core principles and practices of the field in order to build a foundation for their future personal, academic, or vocational paths.

The Certificate of Achievement in Emergency Medical Studies is a Career Technical Education (CTE) program designed to provide a comprehensive education for Emergency Medical Technicians (EMT) with competencies aligned with the Employment Development Department's Occupation Profile for EMTs. This Certificate of Achievement in Emergency Medical Studies is based on the EMT Basic course with additional education in related topics. This course of study prepares the student to sit for the National Registry or EMT exam. The student will have the basic building blocks for a career in the Fire Service as well as a career in Emergency Medical Services.

LRCCD Governing Board action is required prior to submission to ACCJC.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the ACCJC Substantive Change Proposal for New Programs: Associate of Science in Nutrition and Dietetics for Transfer; and Certificate of Achievement in Emergency Medical Studies.

Substantive Change Proposal

***Change in Programs that Represent a Significant Departure
from Current Practice:***

Associate in Science in Nutrition and Dietetics for Transfer Degree

**Folsom Lake College
10 College Parkway
Folsom, CA 95630**

**Los Rios Community College District
1919 Spanos Court
Sacramento, CA 95825**

September 7, 2016

Monica Pactol, Ph.D.

**Vice President of Instruction
Accreditation Liaison Officer**

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A. PROPOSED CHANGE DESCRIPTION AND JUSTIFICATION

Brief Description of Change

Folsom Lake College (FLC) is one of four colleges in the Los Rios Community College District (LRCCD). The college has a main campus in Folsom (FLC-Main), an educational center in Placerville (EI Dorado Center), and an educational center in Rancho Cordova (Rancho Cordova Center). In fall 2015, the college had 8,700 students enrolled.

The Associate in Science in Nutrition and Dietetics for Transfer Degree program is designed to meet the requirements of the statewide transfer model curriculum for Nutrition and Dietetics, facilitating transfer as a Nutrition and Dietetics major to any CSU while also preparing students for transfer to other four-year Nutrition and Dietetics programs. This program will expose students to the core principles and practices of the field in order to build a foundation for their future personal, academic, or vocational paths.

Catalog Description

The Associate in Science in Nutrition and Dietetics for Transfer Degree program provides students with a major that fulfills the general requirements for transfer to the California State University. Students with this degree will receive priority admission with junior status to the California State University system. Students should work closely with their Folsom Lake College counselor to ensure that they are taking the appropriate coursework to prepare for majoring in Nutrition and Dietetics at the institution they wish to transfer to because major and general education requirements may vary for each CSU and the degree may only transfer to specific institutions.

Program Learning Outcomes

Upon completion of this program, the student will be able to:

- demonstrate an understanding of the relationships between chemistry, biology, and nutrition.
- design diet plans using nutrition principles to promote optimal health.
- apply knowledge of the interaction of nutrition and health using problem-solving and critical thinking skills.
- examine cultural diversity in regards to nutrition and foods.
- distinguish between reliable sources of nutrition information and nutrition claims not supported by research.

This program has the following completion requirements:

(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis.

Required Program

NUTRI	300	Nutrition	3
BIOL	440	General Microbiology	4
CHEM	400	General Chemistry	5
PSYC	300	General Principles (3)	3
A minimum of 4 units from the following:			4
BIOL	430	Anatomy and Physiology (5)	
BIOL	431	Anatomy and Physiology (5)	
CHEM	401	General Chemistry (5)	
CHEM	420	Organic Chemistry (5)	
STAT	300	Introduction to Probability and Statistics (4)	
Total Units:			19

Relationship to College Mission

The Associate in Science in Nutrition and Dietetics for Transfer Degree program provides students with a major that fulfills the general requirements for transfer to the California State University. All courses within these two certificate programs are transferable to the California State University system, which is consistent with the college mission (Attachment 5). The program is aligned with the college mission in other ways as well in that they will:

“...cultivate students with the ability to think critically, and to communicate purposefully and persuasively so that they may be engaged and informed global citizens. In order to engender such citizenship, Folsom Lake College provides:

- Programs: Rigorous academic programs for completion and transfer; training to enhance employment and career skills; preparatory programs for student success; and opportunities for lifelong learning and enrichment....”

Rationale for Change

The Associate in Science in Nutrition and Dietetics for Transfer Degree program is designed to meet the requirements of the statewide transfer model curriculum for Nutrition and Dietetics, facilitating transfer as a Nutrition and Dietetics major to any CSU while also preparing students for transfer to other four year

B. NEW EDUCATIONAL PROGRAMS

Folsom Lake College’s (FLC) degree programs are congruent with its mission and are based on recognized higher education fields of study. The curriculum committee, a committee of the FLC academic senate, ensures the programs are of appropriate content and length, and are conducted at levels of quality and rigor appropriate to the degrees offered, regardless of course modality. The degree programs meet California Code of Regulations, Title 5 curriculum requirements, and when combined with the general education component, represent two years of full-time academic work.

C. PLANNING PROCESS DESCRIPTION

Relationship to Planning Process and Mission

The quality and appropriateness of new instructional programs are maintained through the program approval processes for new programs (Attachments 10, 11). The Associate in Science in Nutrition and Dietetics for Transfer Degree program proposal was reviewed by the curriculum committee’s program development and planning (PDP) subcommittee as well as by the district’s program placement council (PPC) (Attachment 12). Once the program proposal was approved for further development, college administrators and faculty engaged in extensive dialogue with colleagues at transfer institutions and local

businesses to ensure the quality of course and program content. Programs and related courses were developed using SOCRATES, the district's online curriculum management system, which enabled faculty from throughout the district to comment on the proposals. Developed proposals were then routed through college and district review and recommendation processes and, after gaining Board of Trustee approval, were sent to the state's North/Far North Regional Consortium and subsequently the State Chancellor's Office for approval (Attachments 13, 14).

Individual program planning processes take place at the department level, and CTE programs are assessed and evaluated with the assistance of business and industry advisory committees. Departments are required to submit annual department plans (Attachment 16). As part of the plans, departments identify any upcoming changes in curriculum and the resources needed to support those changes. Resources may include additional staffing, facilities, equipment, operating budgets, and/or training. Actual requests for new resources must be documented in the plan before the appropriate college committee will consider the request for approval.

Needs and Resource Assessment

In preparing to offer the Associate in Science in Nutrition and Dietetics for Transfer Degree program, the college assessed the needed resources for administrative support, expert faculty to teach the programs, classroom space and infrastructure, equipment, library materials, supplies, faculty professional development and advisory board support. The college concluded it has sufficient resources to offer the program.

Anticipated Effect on the College

The Associate in Science in Nutrition and Dietetics for Transfer Degree program prepares students for jobs in hospitals/nursing homes, school food services, other health related facilities, college food service, industry, restaurant, public health agencies, nutrition program, WIC programs, Meals on Wheels, health clubs, weight management clinic, community wellness centers, food companies, contract food management companies, food distribution companies. Expected Completers:

First Year: 5

Second Year: 10

Third Year: 15

Intended Benefits

The Associate in Science in Nutrition and Dietetics for Transfer Degree program is designed to meet the requirements of the statewide transfer model curriculum for Nutrition and Dietetics, facilitating transfer as a Nutrition and Dietetics major to any CSU while also preparing students for transfer to other four year Nutrition and Dietetics programs. This program will expose students to the core principles and practices of the field in order to build a foundation for their future personal, academic, or vocational paths.

Description of Preparation and Planning Process

The Associate in Science in Nutrition and Dietetics for Transfer Degree program was developed in accordance with the college's program approval process (Attachments Y). Once program outcomes were established, curriculum was developed and processed via the college and district curriculum and program approval processes as previously described. The programs have been approved by the North/Far North Regional Consortium (Attachment V). The program has been approved by the State Chancellor's Office (Attachment 14).

D. EVIDENCE OF ADEQUATE RESOURCES

Student Support Services

Folsom Lake College (FLC) assures equitable access to all of its students by providing appropriate, comprehensive, and reliable services to students regardless of service location or delivery method. Student services are available to students at each of FLC's three sites. Moreover, many student support services are also available online. For example, students can apply to FLC, register for classes, add/drop classes, purchase parking permits, and review their progress toward degree and certificate completion using Oracle/PeopleSoft's online degree audit application via the District's eServices. Financial aid services (FAFSA application and online BOG fee waiver application, financial aid orientation, and satisfactory academic progress workshops) are also available online. Students are provided with computer access at all three sites.

- **Application:** Students are able to apply to FLC online via http://www.losrios.edu/lrc/lrc_app.php.
- **Assessment:** Students can identify and prepare for assessment tests by accessing materials online via links at <http://www.flc.losrios.edu/student-services/student-success/assessment>. Assessment test scores are portable across the LRCCD, students can take their assessment tests at any LRCCD campus. Students who cannot come to an LRCCD campus can work through Sacramento City College to take their assessment test at a remote location

[http://www.scc.losrios.edu/Current Students/From Enrollment to Graduation/Matriculation/Student Support Services and Student Development/Assessment Center/Out-of-State Testing Request.htm](http://www.scc.losrios.edu/Current_Students/From_Enrollment_to_Graduation/Matriculation/Student_Support_Services_and_Student_Development/Assessment_Center/Out-of-State_Testing_Request.htm)).

- **Bookstore:** Students may order required textbooks online. The Bookstore has eBooks textbooks available from certain publishers for downloading at

<http://bookstore.flc.losrios.edu/Home.aspx>

- **Career Services Center.** The Career Services Center has many online services. They include career assessment sites, internship referral services, and documents and links to websites to help in the job-finding process at <http://www.flc.losrios.edu/student-services/student-success/career-and-transfer-services-center>

- **Class Schedule:** The College schedule of classes is available online at <http://www.losrios.edu/class-schedules.php>.

- **College Orientation:** Students can complete the college orientation online at <http://www.flc.losrios.edu/student-services/student-success/orientation>

- **College Catalog:** The College Catalog is available online at <http://www.flc.losrios.edu/academics/catalog>

- The College Website also contains an online Steps to Success Guide that helps online students with the matriculation steps at <http://www.flc.losrios.edu/student-services/counseling/new-students/counseling-faq/steps-to-success>

- **Counseling:** The Counseling Center provides updates on important information, *getting started at FLC, when do I see a counselor etc.* Counseling Staff are also available via email at <http://www.flc.losrios.edu/student-services/counseling>

- **Disabled Student Programs & Services (DSPS).**

Students who are eligible for services through DSPS may download the proper forms that must be completed to authorize accommodations at <http://www.flc.losrios.edu/student-services/student-aid/dsps>

- **eLearning:** Several online services are available to students through the eLearning website, which is accessible from the FLC Homepage, including a information and a video on Skills for Online Success to help students develop the skills needed to succeed in an online course, as well as an online orientation to the Learning Management System (D2L). They can be found at <https://d2l.losrios.edu/>

- **Financial Aid:** Students can apply for financial aid and view resources to help them understand the types of awards that are available. This web page includes a workshop link that helps students complete the FAFSA as well as a link to the online FAFSA website at <http://www.flc.losrios.edu/student-services/student-aid/financial-aid>

- **Faculty Office Hours:** According to the LRCFT Contract, faculty who teach online may schedule one online office hour weekly per .2 FTE taught online during the given semester up to a maximum of two online office hours each week per semester. Some faculty use CCC Confer, the web conferencing platform supported by the Chancellor's Office, for their online office hours so that a synchronous component is available for DE students. Faculty members also communicate and assist online students via email. Finally, many faculty teaching online have selected course materials that have a variety of online support (including tutorial assistance)

- **Library:** The FLC Library offers many services for distance learners. Through the online Library Catalog, the currently registered students, as well as staff and faculty, may request books from other Los Rios libraries, place holds on books currently checked out (except for Reserve books), obtain copies of pages from books on reserve, renew the books they have checked out (one time only online) and access the electronic databases. All subscription databases may be accessed from off-campus. A variety of library materials and course reading may be accessed electronically through electronic reserves.

- **Pay Fees:** Students can pay fees for classes and purchase parking permits online at http://www.losrios.edu/lrc/lrc_feepay.php.

- **Transcripts:** Students can request transcripts online via <https://lrccd-web.losrios.edu/transcript.aspx>.

- **Tutoring Center:** The Tutoring Center offers online tutoring in basic skills and college level math, and chemistry. Tutoring Center services are available at <http://www.flc.losrios.edu/student-services/student-success/tutoring>

Faculty, Management, and Support Staffing

Folsom Lake College has sufficient and qualified faculty, management and staff to support this degree. All employees are hired and evaluated in accordance with the district policies and procedures, which comply with relevant local, state, and federal laws and regulations, as well as with the current collective bargaining agreement.

Professional Development

Folsom Lake College (FLC) provides professional development for faculty and staff to effect and sustain the change. The college's Innovation Center provides training and resources to assist faculty in the design and development of teaching methods. It is staffed by FLC's Instructional Design and Development Coordinator, who provides individualized and group training in the areas of instructional design, digital media and tools, teaching and learning, and online pedagogy.

Equipment and Facilities

The Nutrition Department has a dedicated space and storage at the FLC Main campus. All spaces are compliant with the Americans with Disabilities Act. All instructional rooms are networked and include monitors and sound systems for instructional and teaching purposes.

Initial and Long Term Fiscal Resources

Folsom Lake College has allocated sufficient fiscal resources to support current Associate in Science in Nutrition and Dietetics for Transfer Degree program offerings.

The college has in place a process to allocate FTEF for additional class sections based on analysis of prior section fill rates, wait-listed students and available growth monies, and additional course sections will be funded as needed. Other financial needs are supported by the operating budgets established within the Office of Instruction.

Comparative Analysis

Analysis of budget, enrollment, and resources takes place through the college's integrated planning process, which requires each unit to complete an annual plan. As part of its annual plan, the Nutrition Department must evaluate its annual operating budget. It must also identify needed resources and comment on enrollment goals.

Achievement Monitoring Plan

Assessment of the degree is folded into the College's integrated planning process. Each year as part of its annual department plan the Nutrition Department identifies Student Learning Outcomes it wants to achieve and then reports on the previous year's outcomes. In addition, both instructional programs review their offerings during their annual department plan and program review cycles.

Evaluation and Assessment of Student Learning Outcomes

The assessment of Student Learning Outcomes is integrated into each academic department's Annual Department Plan process. Thus, courses offered at the center will have their outcomes assessed based on individual departments' assessment schedules.

E. EVIDENCE OF NECESSARY INTERNAL AND EXTERNAL APPROVALS

Required Approvals

There are no special legal requirements or approvals for the Associate in Science in Nutrition and Dietetics for Transfer Degree program

Evidence of Governing Board Action

The LRCCD Board of Trustees approved the Group Fitness Instructor and Personal Trainer programs at the September 7, 2016 meeting (Attachments 13).

F. ACCREDITATION ELIGIBILITY REQUIREMENTS

1. Authority

Folsom Lake College is a public, two-year community college accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges. Folsom Lake College is authorized to operate as a degree granting institution by the State of California, the Board of Governors of the California Community Colleges, and the Board of the Los Rios Community College District. The College had its accreditation reaffirmed in 2016.

2. Mission

Folsom Lake College's educational mission is clearly defined and published in the College catalog. The educational mission is aligned with the Los Rios Community College District's mission statement and is appropriate for a degree-granting institution of higher education and the constituency the College seeks to serve. The College's mission defines its commitment to supporting student learning with respect to programs, support services, opportunities, and environment. The Los Rios Community College District Board of Trustees approved the College's most recent revision to its mission statement in June 2014.

3. Governing Board

Folsom Lake College is one of four colleges in the Los Rios Community College District. The District is governed by a publicly elected seven-member Board of Trustees, joined by a non-voting student trustee. The Board of Trustees functions as an independent policy-making body capable of reflecting constituent and public interest in board activities and decisions, and is sufficient in size to fulfill its responsibilities consistent with the California Education Code. A majority of the Board members have no employment, family, or personal financial interest in the institution.

4. Chief Executive Officer

Dr. Rachel Rosenthal serves as the president and chief executive officer of Folsom Lake College. Dr. Rosenthal was hired for this position in July 2012 and reports directly to the Los Rios Community College District's chancellor, Dr. Brian King, who was hired 1 February 2013.

5. Administrative Capacity

Folsom Lake College has sufficient academic and support services and administrative staff members with appropriate preparation and experience to provide the administrative services necessary to support the College mission.

6. Operational Status

Folsom Lake College has been in continuous operation since 2004, when it received its initial Accreditation. The College serves approximately 8000 students across its main campus in Folsom, El Dorado Center in Placerville, and Rancho Cordova Center in Rancho Cordova. Most students are actively pursuing vocational certificates, associate degrees, and/or transfer opportunities to four-year institutions.

7. Degrees

Folsom Lake College offers 44 Associate of Arts, Associate of Science, and Associate Degree for Transfer degrees. Students are enrolled in courses required for a certificate or degree program and/or required for transfer to four-year institutions as described in the College catalog.

8. Educational Programs

Folsom Lake College's degree and certificate programs are congruent with its mission and are based on recognized higher education fields of study. All programs culminate in identified student learning outcomes that are assessed regularly. The Curriculum Committee, one of the College's participatory governance committees, ensures that the programs provide appropriate content and length and meet levels of quality and rigor appropriate to the degrees and certificates offered. The degree programs meet California Code of Regulations, Title 5 curriculum requirements, and, when combined with the general education component, represent two years of full-time academic work. The College also offers 34 vocational certificates in career and technical education.

9. Academic Credit

Folsom Lake College awards academic credits based on the traditional Carnegie unit and accepted practices of California community colleges under California Code of Regulations, Title 5. The traditional classroom lecture class requires the equivalent of 1.1 hours per week for each semester unit awarded. Laboratory classes require 3.3 hours per week for each semester unit awarded. The traditional semester is sixteen weeks long. The College catalog and class schedules provide detailed information about academic credits.

10. Student Learning and Achievement

Folsom Lake College identifies course, program, and institutional student learning outcomes (SLOs) in all modalities. The College assesses student achievement of those outcomes and uses the assessment results to make necessary improvements. SLOs for all degree and certificate programs and courses are documented in SOCRATES, the District's online curriculum database. Program SLOs are also published in the College catalog, and course SLOs are included in all class syllabi.

11. General Education

Students must complete a minimum of 21 semester units of general education (GE) courses and demonstrate competency in writing, reading, and math to receive an associate degree. The GE units are designed to ensure breadth of knowledge, to promote intellectual inquiry, and to offer an introduction to major areas of knowledge. Degree credit for the College's general education courses is consistent with the levels of quality and rigor appropriate to higher education. The general education program has comprehensive student learning outcomes that are assessed regularly.

12. Academic Freedom

Faculty members and students at Folsom Lake College are free to examine and to test all knowledge appropriate to their discipline or area of major study. The Los Rios Community College District Board expresses its support for the principles of Academic Freedom in Board Policy P-7142, which states that "a college best serves its community, not as a stronghold of rigid tradition, but as an open intellectual forum where varying shades of opinion may be freely expressed and fairly debated." The College catalog contains the American Association of University Professors Statement of Principles on Academic Freedom and also the Los Rios Colleges Federation of Teachers' Statement on Academic Freedom.

13. Faculty

Folsom Lake College has a substantial core of 100 full time faculty members and 186 adjunct faculty members, sufficient in size and experience to support all of the institution's educational programs. Faculty members must meet the minimum requirements for their disciplines based on regulations for the Minimum Qualifications for California Community College Faculty established in California Code of Regulations, Title 5. The faculty contract provides a clear statement of faculty responsibilities, which include assessment of student learning outcomes.

14. Student Services

Folsom Lake College provides a comprehensive array of student services for all students and provides basic skills courses for students who require preparation for college level work. Similarly, the Rancho Cordova Center provides an array of student services for students taking classes at the center.

15. Admissions

Folsom Lake College has adopted and follows admission policies consistent with its mission as a public California community college and complies with California Code of Regulations, Title 5. Admissions policies are published in the College catalog and class schedules.

16. Information & Learning Resources

Folsom Lake College provides specific long-term access to sufficient print and electronic information and learning resources through its libraries and academic support programs to meet the educational needs of students, including those enrolled in distance education programs and classes.

17. Financial Resources

Folsom Lake College, through the Los Rios Community College District, documents a funding base, financial resources, and plans for financial development that are adequate to support student learning programs and services, to improve institutional effectiveness, and to assure financial stability.

18. Financial Accountability

The Los Rios Community College District regularly undergoes an external financial audit for the District and its colleges by a certified public accountant. The audit, which the District makes available for viewing, is conducted in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. The College demonstrates compliance with Title IV federal requirements.

19. Institutional Planning & Evaluation

Folsom Lake College assesses progress toward achieving its stated goals and makes decisions regarding improvement through an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. The College systematically evaluates how well and in what ways it is accomplishing its purposes through various integrated processes that include strategic plan review, program review, student learning outcomes assessment, and annual department/unit plan review. College planning and evaluation processes align with Los Rios Community College District processes.

20. Public Information

Folsom Lake College publishes a print catalog that is also available on the College website. The catalog contains: current data regarding College name, location, and contact information; College mission and vision; course, program, and degree offerings; academic calendar; policies on the rights of individuals, including a statement of

principles on academic freedom; student development programs and services, including financial aid and learning resources; names and degrees of faculty members and administrators; and names of governing board members.

21. Relations with the Accrediting Commission

The Los Rios Community College District Board of Trustees provides assurance that Folsom Lake College adheres to the Eligibility Requirements and Accreditation Standards and policies of the Commission, describes the College in identical terms to all its accrediting agencies, communicates any changes in its accredited status, and agrees to disclose information required by the Commission to accomplish its accrediting responsibilities.

G. ACCREDITATION STANDARDS AND RELEVANT COMMISSION POLICIES

Standard I: Institutional Mission and Effectiveness

Mission: Folsom Lake College's Mission Statement addresses its broad educational purposes, its intended student population, and its commitment to achieving student learning. The mission statement was approved by the Los Rios Board of Trustees in June 2014. Processes are in place to ensure that the mission is reviewed regularly, and that attention to the college's mission is central to planning decisions.

Standard II: Student Learning Programs and Services

Instructional Programs: Students and prospective students receive clear and accurate information regarding courses and programs as well as transfer policies through the College Catalog and the Schedule of Classes. Programs and courses are systematically assessed to ensure currency, relevance, and achievement of stated student learning outcomes. Curriculum is maintained and updated through the district's curriculum management system SOCRATES.

Student Support Services: Folsom Lake College is systematic in identifying and providing services to support the needs of its students. A broad variety of student services are available at all FLC sites, including counseling, computer lab, tutoring, EOP&S, DSPS, and assessment. Student support services are assessed on a regular basis through the college's annual planning process.

Library and Learning Support Services: Folsom Lake College has the necessary library and learning support services to support its programs and courses, including those offered at the Rancho Cordova Center. The opening of the permanent center has made possible

the introduction of more extensive library and learning support services at the center. Students at the center have access to the library databases, and librarians are periodically on-hand to assist with research projects and to give library instructions to RCC classes. Books are available on reserve and through interlibrary loan. Further both the Reading/Writing Center and Learning Skills offer periodic tutoring in the center's Learning Resource Center. All services are systematically assessed as part of departments' annual planning processes with staff at the center also able to participate in the annual unit plan so that additional needs can be identified and prioritized.

Standard III: Resources

Human Resources: Hiring, evaluation, and professional development processes are in place at Folsom Lake College for faculty, classified and management employees. All adjunct and full-time faculty, regardless of the location at which they teach, meet the minimum qualifications to teach their discipline courses. Academic, student services, technology, and facilities support staff are qualified to provide support services to programs. Sufficient permanent staffing is available at both the College and the District to provide the infrastructure needed to maintain programs and services. All personnel are treated equitably, evaluated regularly and systematically, and are provided opportunities for professional development.

Physical Resources: Programs and services at the Rancho Cordova Center are supported by the required physical and technology resources. All units, including the center itself, participate in the annual unit planning process where facilities and equipment needs are identified. In addition, college-level facilities plans are implemented in conjunction with the District's Five-Year Capital Outlay Construction Plan.

Technology Resources: The use of technology at FLC is vital to its operation and extends into nearly all programs, services, and locations. IT needs for the Center are integrated into College's existing processes, including its Distance Education and Technology Plan. In addition, the college has representation on the District's Education and Technology Committee, a place where center needs and concerns can be brought forward.

Financial Resources: The Los Rios Community College District's conservative approach to financial planning and budget processes ensures that there is sufficient support of programs and services at the Rancho Cordova Center. District budget practices, overseen by the District Budget Committee, and reinforced by Folsom Lake College's Budget and Facilities Planning Committee ensure that both the College is well-prepared to weather challenging financial times, such as the last economic downturn. Further, district budget processes allow for program growth only as resources become available.

Standard IV: Leadership and Governance

Folsom Lake College's College Governance Agreement as well as Los Rios Board of Trustees policies and regulations ensure that all members of the college community are able to inform decisions, priorities, and goals. All employees as well as students are encouraged to participate in college and district committees. In addition, the college's participatory governance structure ensures that all constituency groups have a significant role in campus decision making. Faculty, staff, students, and administrators have opportunities to participate in college decision-making processes through the College's participatory governance process.

Substantive Change Proposal

***Change in Programs that Represent a Significant Departure
from Current Practice:***

Certificate of Achievement in Emergency Medical Studies

Folsom Lake College
10 College Parkway
Folsom, CA 95630

Los Rios Community College District
1919 Spanos Court
Sacramento, CA 95825

September 7, 2016

Monica Pactol, Ph.D.
Vice President of Instruction
Accreditation Liaison Officer

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A. PROPOSED CHANGE DESCRIPTION AND JUSTIFICATION

Brief Description of Change

Folsom Lake College (FLC) is one of four colleges in the Los Rios Community College District (LRCCD). The college has a main campus in Folsom (FLC-Main), an educational center in Placerville (EI Dorado Center), and an educational center in Rancho Cordova (Rancho Cordova Center). In fall 2015, the college had 8,700 students enrolled.

The Certificate of Achievement in Emergency Medical Studies is a Career Technical Education (CTE) program designed to provide a comprehensive education for Emergency Medical Technicians (EMT) with competencies aligned with the Employment Development Department's Occupation Profile for EMTs.

Catalog Description

This Certificate of Achievement in Emergency Medical Studies is based on the EMT Basic course with additional education in related topics. This course of study prepares the student to sit for the National Registry or EMT exam. The student will have the basic building blocks for a career in the Fire Service as well as a career in Emergency Medical Services.

Program Learning Outcomes

Upon completion of this program, the student will be able to:

- demonstrate knowledge, skills and abilities commensurate with current standards of care in the field of Emergency Medicine at the EMT Basic level such as assessment of the sick and injured, management of emergency situations such as maintaining an open airway, providing oxygen therapy and immobilization of musculoskeletal injuries.
- utilize professional and interpersonal communication skills with colleagues, and patients in various levels of physical and psychological distress and from various cultures.
- complete and pass the National Registry Exam.

This program has the following completion requirements:

Course Number	Course Title	Units
AH 110	Medical Language for Health-care Providers	3.0
COMM 321 or COMM 325	Interpersonal Communication Intercultural Communication	3.0
EMT 100 or EMT101	Emergency Medical Technician Emergency Medical Technician Training	7.5 7.0
FITNS 381	Weight Training	1.0
NUTRI 300 or NUTRI 302	Nutrition Nutrition for Physical Performance	3.0
PSYC 340	Abnormal Psychology	3.0
TOTAL		20 - 20.5

Suggested Course Sequencing

Semester 1	Semester 2
AH 110: Medical Language for Health-care Providers	EMT 100: Emergency Medical Technician OR EMT 101: Emergency Medical Technician Training
COMM 321: Interpersonal Communication OR COMM 325: Intercultural Communication	PSYC 340: Abnormal Psychology
NUTRI 300: Nutrition OR NUTRI 302: Nutrition for Physical Performance	
FITNS 381: Weight Training	

Relationship to College Mission

The Certificate of Achievement in Emergency Medical Studies program fulfills the college's mission to provide training programs that enhance employment and career skills as outlined in the college mission statement:

Folsom Lake College, an open access institution, serves the diverse communities of eastern Sacramento and western El Dorado counties, cultivating in its students the ability to think critically and communicate purposely and persuasively so that they may be engaged and global citizens. In order to engender such citizenship, Folsom Lake College provides:

Programs:

Rigorous academic programs for completion and transfer; training to enhance employment and career skills; preparatory programs for student success; and opportunities for lifelong learning and enrichment.

Folsom Lake College's mission is aligned with the mission of the Master Plan for Higher Education:

The California Community Colleges have as their primary mission providing academic and vocational instruction for older and younger students through the first two years of undergraduate education (lower division). In addition to this primary mission, the Community Colleges are authorized to provide remedial instruction, English as a Second Language courses, adult noncredit instruction, community service courses, and workforce training services.

Rationale for Change

The Certificate of Achievement in Emergency Medical Studies is a Career Technical Education (CTE) program designed to provide a comprehensive education for Emergency Medical Technicians (EMT) with competencies aligned with the Employment Development Department's Occupation Profile for EMTs.

B. NEW EDUCATIONAL PROGRAMS

Folsom Lake College's (FLC) programs are congruent with its mission and are based on recognized higher education fields of study. The curriculum committee, a committee of the FLC academic senate, ensures the programs are of appropriate content and length, and are conducted at levels of quality and rigor appropriate to the degrees offered, regardless of course modality. The program meet California Code of Regulations, Title 5 curriculum requirements.

C. PLANNING PROCESS DESCRIPTION

Relationship to Planning Process and Mission

The quality and appropriateness of new instructional programs are maintained through the program approval processes for new programs (Attachments 10, 11). The Certificate of Achievement in Emergency Medical Studies program proposal was reviewed by the curriculum committee's program development and planning (PDP) subcommittee as well as by the district's program placement council (PPC) (Attachment 12). Programs and related courses are developed using SOCRATES, the district's online curriculum management system, which enabled faculty from throughout the district to comment on the proposals. Developed proposals were then routed through college and district review and recommendation processes and, after gaining Board of Trustee approval, were sent to the state's North/Far North Regional Consortium and subsequently the State Chancellor's Office for approval (Attachments 13, 14).

Individual program planning processes take place at the department level, and CTE programs are assessed and evaluated with the assistance of business and industry advisory committees. Departments are required to submit annual department plans (ADPs) (Attachment 16). As part of the plans, departments identify any upcoming changes in curriculum and the resources needed to support those changes. Resources may include additional staffing, facilities, equipment, operating budgets, and/or training. Actual requests for new resources must be documented in the plan before the appropriate college committee will consider the request for approval.

Needs and Resource Assessment

In preparing to offer the Certificate of Achievement in Emergency Medical Studies program, the college assessed the needed resources for administrative support, expert faculty to teach the programs, classroom space and infrastructure, equipment, library materials, supplies, faculty professional development and advisory board support. The college concluded it has sufficient resources to offer the program.

Anticipated Effect on the College

The Certificate of Achievement in Emergency Medical Studies can be completed in two semesters. Multiple sections of the courses outside of the EMT discipline are offered each semester. The capstone course, EMT 101, is offered each semester. The average number of completers for the capstone course is 23 - 28. Therefore, if students follow the suggested course sequence, the college expects to have 23 - 28 program completers annually.

Intended Benefits

Certificate of Achievement in Emergency Medical Studies is a Career Technical Education program designed to provide a comprehensive education for Emergency Medical Technicians (EMT) with competencies aligned with the Employment Development Department's Occupation Profile for EMTs.

Description of Preparation and Planning Process

The Certificate of Achievement in Emergency Medical Studies was developed in accordance with the college's program approval process (Attachments Y). Once program outcomes were established, curriculum was developed and processed via the college and district curriculum and program approval processes as previously described. The programs have been approved by the North/Far North Regional Consortium (Attachment V). The program has been approved by the State Chancellor's Office (Attachment 14).

D. Evidence of Adequate Resources

Student Support Services

Folsom Lake College (FLC) assures equitable access to all of its students by providing appropriate, comprehensive, and reliable services to students regardless of service location or delivery method. Student services are available to students at each of FLC's three sites. Moreover, many student support services are also available online. For example, students can apply to FLC, register for classes, add/drop classes, purchase parking permits, and review their progress toward degree and certificate completion using Oracle/PeopleSoft's online degree audit application via the District's eServices. Financial aid services (FAFSA application and online BOG fee waiver application, financial aid orientation, and satisfactory academic progress workshops) are also available online. Students are provided with computer access at all three sites.

- **Application:** Students are able to apply to FLC online via http://www.losrios.edu/lrc/lrc_app.php.
- **Assessment:** Students can identify and prepare for assessment tests by accessing materials online via links at <http://www.flc.losrios.edu/student-services/student-success/assessment> Assessment test scores are portable across the LRCCD, students can take their assessment tests at any LRCCD campus. Students who cannot come to an LRCCD campus can work through Sacramento City College to take their assessment test at a remote location (http://www.scc.losrios.edu/Current_Students/From_Enrollment_to_Graduation/MatriculationStudent_Support_Services_and_Student_Development/Assessment_Center/Out-of-State_Testing_Request.htm).
- **Bookstore:** Students may order required textbooks online. The Bookstore has eBooks textbooks available from certain publishers for downloading at <http://bookstore.flc.losrios.edu/Home.aspx>
- **Career Services Center.** The Career Services Center has many online services. They include career assessment sites, internship referral services, and documents and links to websites to help in the job-finding process at <http://www.flc.losrios.edu/student-services/student-success/career-and-transfer-services-center>
- **Class Schedule:** The College schedule of classes is available online at <http://www.losrios.edu/class-schedules.php>.
- **College Orientation:** Students can complete the college orientation online at <http://www.flc.losrios.edu/student-services/student-success/orientation>
- **College Catalog:** The College Catalog is available online at <http://www.flc.losrios.edu/academics/catalog>
- The College Website also contains an online Steps to Success Guide that helps online students with the matriculation steps at <http://www.flc.losrios.edu/student-services/counseling/new-students/counseling-faq/steps-to-success>
- **Counseling:** The Counseling Center provides updates on important information, *getting started at FLC, when do I see a counselor etc. Counseling Staff are also available via email at* <http://www.flc.losrios.edu/student-services/counseling>
- **Disabled Student Programs & Services (DSPS).** Students who are eligible for services through DSPS may download the proper forms that must be completed to authorize accommodations at <http://www.flc.losrios.edu/student-services/student-aid/dsps>
- **eLearning:** Several online services are available to students through the eLearning website, which is accessible from the FLC Homepage, including a information and a video on Skills for Online Success to help students develop the skills needed to succeed in an online course, as well as an online orientation to the Learning Management System (D2L). They can be found at <https://d2l.losrios.edu/>
- **Financial Aid:** Students can apply for financial aid and view resources to help them understand the types of awards that are available. This web page includes a

workshop link that helps students complete the FAFSA as well as a link to the online FAFSA website at <http://www.flc.losrios.edu/student-services/student-aid/financial-aid>

- **Faculty Office Hours:** According to the LRCFT Contract, faculty who teach online may schedule one online office hour weekly per .2 FTE taught online during the given semester up to a maximum of two online office hours each week per semester. Some faculty use CCC Confer, the web conferencing platform supported by the Chancellor's Office, for their online office hours so that a synchronous component is available for DE students. Faculty members also communicate and assist online students via email. Finally, many faculty teaching online have selected course materials that have a variety of online support (including tutorial assistance)

- **Library:** The FLC Library offers many services for distance learners. Through the online Library Catalog, the currently registered students, as well as staff and faculty, may request books from other Los Rios libraries, place holds on books currently checked out (except for Reserve books), obtain copies of pages from books on reserve, renew the books they have checked out (one time only online) and access the electronic databases. All subscription databases may be accessed from off-campus. A variety of library materials and course reading may be accessed electronically through electronic reserves.

- **Pay Fees:** Students can pay fees for classes and purchase parking permits online at http://www.losrios.edu/lrc/lrc_feepay.php.

- **Transcripts:** Students can request transcripts online via <https://lrccd-web.losrios.edu/transcript.aspx>.

- **Tutoring Center:** The Tutoring Center offers online tutoring in basic skills and college level math, and chemistry. Tutoring Center services are available at <http://www.flc.losrios.edu/student-services/student-success/tutoring>

Faculty, Management, and Support Staffing

Folsom Lake College has sufficient and qualified faculty, management and staff to support this degree. All employees are hired and evaluated in accordance with the district policies and procedures, which comply with relevant local, state, and federal laws and regulations, as well as with the current collective bargaining agreement.

Professional Development

Folsom Lake College (FLC) provides professional development for faculty and staff to effect and sustain the change. The college's Innovation Center provides training and resources to assist faculty in the design and development of teaching methods. It is staffed by FLC's Instructional Design and Development Coordinator, who provides individualized and group training in the areas of instructional design, digital media and tools, teaching and learning, and online pedagogy.

Equipment and Facilities

The Public Safety Education Department has a dedicated space and storage at the El Dorado Center campus. All spaces are compliant with the Americans with Disabilities Act. All instructional rooms are networked and include monitors and sound systems for instructional and teaching purposes.

Initial and Long Term Fiscal Resources

Folsom Lake College has allocated sufficient fiscal resources to support current Certificate of Achievement in Emergency Medical Studies program offerings. The college has in place a process to allocate FTEF for additional class sections based on analysis of prior section fill rates, wait-listed students and available growth monies, and additional course sections will be funded as needed. Other financial needs are supported by the operating budgets established within the Office of Instruction.

Comparative Analysis

Analysis of budget, enrollment, and resources takes place through the college's integrated planning process, which requires each unit to complete an annual plan (attachment—schematics of annual planning process and connection of micro to macro). As part of its annual plan, the Public Safety Education Department must evaluate its annual operating budget. It must also identify needed resources and comment on enrollment goals.

Achievement Monitoring Plan

Assessment of the degree is folded into the College's integrated planning process. Each year as part of its Annual Unit Plan the Public Safety Education Department identifies Student Learning Outcomes it wants to achieve and then reports on the previous year's outcomes. In addition, both instructional programs review their offerings during their annual department plan and program review cycles.

Evaluation and Assessment of Student Learning Outcomes

The assessment of Student Learning Outcomes is integrated into each academic department's Annual Department Plan process. Thus, courses offered at the center will have their outcomes assessed based on individual departments' assessment schedules.

E. EVIDENCE OF NECESSARY INTERNAL AND EXTERNAL APPROVALS

Required Approvals

There are no special legal requirements or approvals for the Certificate of Achievement in Emergency Medical Studies program

Evidence of Governing Board Action

The LRCCD Board of Trustees approved the Certificate of Achievement in Emergency Medical Studies programs at the September 7, 2016 meeting (Attachments 13).

E. ACCREDITATION ELIGIBILITY REQUIREMENTS

1. Authority

Folsom Lake College is a public, two-year community college accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges. Folsom Lake College is authorized to operate as a degree granting institution by the State of California, the Board of Governors of the California Community Colleges, and the Board of the Los Rios Community College District. The College had its accreditation reaffirmed in 2016.

2. Mission

Folsom Lake College's educational mission is clearly defined and published in the College catalog. The educational mission is aligned with the Los Rios Community College District's mission statement and is appropriate for a degree-granting institution of higher education and the constituency the College seeks to serve. The College's mission defines its commitment to supporting student learning with respect to programs, support services, opportunities, and environment. The Los Rios Community College District Board of Trustees approved the College's most recent revision to its mission statement in June 2014.

3. Governing Board

Folsom Lake College is one of four colleges in the Los Rios Community College District. The District is governed by a publicly elected seven-member Board of Trustees, joined by a non-voting student trustee. The Board of Trustees functions as an independent policy-making body capable of reflecting constituent and public interest in board activities and decisions, and is sufficient in size to fulfill its responsibilities consistent with the California Education Code. A majority of the Board members have no employment, family, or personal financial interest in the institution.

4. Chief Executive Officer

Dr. Rachel Rosenthal serves as the president and chief executive officer of Folsom Lake College. Dr. Rosenthal was hired for this position in July 2012 and reports directly to the Los Rios Community College District's chancellor, Dr. Brian King, who was hired 1 February 2013.

5. Administrative Capacity

Folsom Lake College has sufficient academic and support services and administrative staff members with appropriate preparation and experience to provide the administrative services necessary to support the College mission.

6. Operational Status

Folsom Lake College has been in continuous operation since 2004, when it received its initial Accreditation. The College serves approximately 8000 students across its main campus in Folsom, El Dorado Center in Placerville, and Rancho Cordova Center in Rancho Cordova. Most students are actively pursuing vocational certificates, associate degrees, and/or transfer opportunities to four-year institutions.

7. Degrees

Folsom Lake College offers 44 Associate of Arts, Associate of Science, and Associate Degree for Transfer degrees. Students are enrolled in courses required for a certificate or degree program and/or required for transfer to four-year institutions as described in the College catalog.

8. Educational Programs

Folsom Lake College's degree and certificate programs are congruent with its mission and are based on recognized higher education fields of study. All programs culminate in identified student learning outcomes that are assessed regularly. The Curriculum Committee, one of the College's participatory governance committees, ensures that the programs provide appropriate content and length and meet levels of quality and rigor appropriate to the degrees and certificates offered. The degree programs meet California Code of Regulations, Title 5 curriculum requirements, and, when combined with the general education component, represent two years of full-time academic work. The College also offers 34 vocational certificates in career and technical education.

9. Academic Credit

Folsom Lake College awards academic credits based on the traditional Carnegie unit and accepted practices of California community colleges under California Code of Regulations, Title 5. The traditional classroom lecture class requires the equivalent of 1.1 hours per week for each semester unit awarded. Laboratory classes require 3.3 hours per week for each semester unit awarded. The traditional semester is sixteen weeks long. The College catalog and class schedules provide detailed information about academic credits.

10. Student Learning and Achievement

Folsom Lake College identifies course, program, and institutional student learning outcomes (SLOs) in all modalities. The College assesses student achievement of those outcomes and uses the assessment results to make necessary improvements. SLOs for all degree and certificate programs and courses are documented in SOCRATES, the District's online curriculum database. Program SLOs are also published in the College catalog, and course SLOs are included in all class syllabi.

11. General Education

Students must complete a minimum of 21 semester units of general education (GE) courses and demonstrate competency in writing, reading, and math to receive an associate degree. The GE units are designed to ensure breadth of knowledge, to promote intellectual inquiry, and to offer an introduction to major areas of knowledge. Degree credit for the College's general education courses is consistent with the levels of quality and rigor appropriate to higher education. The general education program has comprehensive student learning outcomes that are assessed regularly.

12. Academic Freedom

Faculty members and students at Folsom Lake College are free to examine and to test all knowledge appropriate to their discipline or area of major study. The Los Rios Community College District Board expresses its support for the principles of Academic Freedom in Board Policy P-7142, which states that "a college best serves its community, not as a stronghold of rigid tradition, but as an open intellectual forum where varying shades of opinion may be freely expressed and fairly debated." The College catalog contains the American Association of University Professors Statement of Principles on Academic Freedom and also the Los Rios Colleges Federation of Teachers' Statement on Academic Freedom.

13. Faculty

Folsom Lake College has a substantial core of 100 full time faculty members and 186 adjunct faculty members, sufficient in size and experience to support all of the institution's educational programs. Faculty members must meet the minimum requirements for their disciplines based on regulations for the Minimum Qualifications for California Community College Faculty established in California Code of Regulations, Title 5. The faculty contract provides a clear statement of faculty responsibilities, which include assessment of student learning outcomes.

14. Student Services

Folsom Lake College provides a comprehensive array of student services for all students and provides basic skills courses for students who require preparation for college level work. Similarly, the Rancho Cordova Center provides an array of student services for students taking classes at the center.

15. Admissions

Folsom Lake College has adopted and follows admission policies consistent with its mission as a public California community college and complies with California Code of Regulations, Title 5. Admissions policies are published in the College catalog and class schedules.

16. Information & Learning Resources

Folsom Lake College provides specific long-term access to sufficient print and electronic information and learning resources through its libraries and academic support programs to meet the educational needs of students, including those enrolled in distance education programs and classes.

17. Financial Resources

Folsom Lake College, through the Los Rios Community College District, documents a funding base, financial resources, and plans for financial development that are adequate to support student learning programs and services, to improve institutional effectiveness, and to assure financial stability.

18. Financial Accountability

The Los Rios Community College District regularly undergoes an external financial audit for the District and its colleges by a certified public accountant. The audit, which the District makes available for viewing, is conducted in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. The College demonstrates compliance with Title IV federal requirements.

19. Institutional Planning & Evaluation

Folsom Lake College assesses progress toward achieving its stated goals and makes decisions regarding improvement through an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. The College systematically evaluates how well and in what ways it is accomplishing its purposes through various integrated processes that include strategic plan review, program review, student learning outcomes assessment, and annual department/unit plan review. College planning and evaluation processes align with Los Rios Community College District processes.

20. Public Information

Folsom Lake College publishes a print catalog that is also available on the College website. The catalog contains: current data regarding College name, location, and contact information; College mission and vision; course, program, and degree offerings; academic calendar; policies on the rights of individuals, including a statement of principles on academic freedom; student development programs and services, including financial aid and learning resources; names and degrees of faculty members and administrators; and names of governing board members.

21. Relations with the Accrediting Commission

The Los Rios Community College District Board of Trustees provides assurance that Folsom Lake College adheres to the Eligibility Requirements and Accreditation Standards and policies of the Commission, describes the College in identical terms to all its accrediting agencies, communicates any changes in its accredited status, and agrees to disclose information required by the Commission to accomplish its accrediting responsibilities.

F. ACCREDITATION STANDARDS AND RELEVANT COMMISSION POLICIES

Standard I: Institutional Mission and Effectiveness

Mission: Folsom Lake College's Mission Statement addresses its broad educational purposes, its intended student population, and its commitment to achieving student learning. The mission statement was approved by the Los Rios Board of Trustees in June 2014. Processes are in place to ensure that the mission is reviewed regularly, and that attention to the college's mission is central to planning decisions.

Standard II: Student Learning Programs and Services

Instructional Programs: Students and prospective students receive clear and accurate information regarding courses and programs as well as transfer policies through the College Catalog and the Schedule of Classes. Programs and courses are systematically assessed to ensure currency, relevance, and achievement of stated student learning outcomes. Curriculum is maintained and updated through the district's curriculum management system SOCRATES.

Student Support Services: Folsom Lake College is systematic in identifying and providing services to support the needs of its students. A broad variety of student services are available at all FLC sites, including counseling, computer lab, tutoring, EOP&S, DSPS, and assessment. Student support services are assessed on a regular basis through the college's annual planning process.

Library and Learning Support Services: Folsom Lake College has the necessary library and learning support services to support its programs and courses, including those offered at the Rancho Cordova Center. The opening of the permanent center has made possible the introduction of more extensive library and learning support services at the center. Students at the center have access to the library databases, and librarians are periodically on-hand to assist with research projects and to give library instructions to RCC classes. Books are available on reserve and through interlibrary loan. Further both the Reading/Writing Center and Learning Skills offer periodic tutoring in the center's Learning Resource Center. All services are systematically assessed as part of departments' annual planning processes with staff at the center also able to participate in the annual unit plan so that additional needs can be identified and prioritized.

Standard III: Resources

Human Resources: Hiring, evaluation, and professional development processes are in place at Folsom Lake College for faculty, classified and management employees. All adjunct and full-time faculty, regardless of the location at which they teach, meet the minimum qualifications to teach their discipline courses. Academic, student services, technology, and facilities support staff are qualified to provide support services to programs. Sufficient permanent staffing is available at both the College and the District to provide the infrastructure needed to maintain programs and services. All personnel are treated equitably, evaluated regularly and systematically, and are provided opportunities for professional development.

Physical Resources: Programs and services at the Rancho Cordova Center are supported by the required physical and technology resources. All units, including the center itself, participate in the annual unit planning process where facilities and equipment needs are identified. In addition, college-level facilities plans are implemented in conjunction with the District's Five-Year Capital Outlay Construction Plan.

Technology Resources: The use of technology at FLC is vital to its operation and extends into nearly all programs, services, and locations. IT needs for the Center are integrated into College's existing processes, including its Distance Education and Technology Plan. In addition, the college has representation on the District's Education and Technology Committee, a place where center needs and concerns can be brought forward.

Financial Resources: The Los Rios Community College District's conservative approach to financial planning and budget processes ensures that there is sufficient support of programs and services at the Rancho Cordova Center. District budget practices, overseen by the District Budget Committee, and reinforced by Folsom Lake College's Budget and Facilities Planning Committee ensure that both the College is well-prepared to weather challenging financial times, such as the last economic downturn. Further, district budget processes allow for program growth only as resources become available.

Standard IV: Leadership and Governance

Folsom Lake College's College Governance Agreement as well as Los Rios Board of Trustees policies and regulations ensure that all members of the college community are able to inform decisions, priorities, and goals. All employees as well as students are encouraged to participate in college and district committees. In addition, the college's participatory governance structure ensures that all constituency groups have a significant role in campus decision making. Faculty, staff, students, and administrators have opportunities to participate in college decision-making processes through the College's participatory governance process.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	ACCJC Substantive Change Proposal for FLC- Rancho Cordova Educational Center	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: center;"><i>Rachel Rosenthal</i></div> Rachel Rosenthal	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: center;"><i>Brian King</i></div> Brian King	ACTION	X
		INFORMATION	

BACKGROUND:

The U.S. Department of Education (USDE) regulations require that accrediting agencies have adequate policies and procedures to ensure that any substantive changes to the institution, its educational mission, or programs do not adversely affect the capacity of the institution to continue to meet Eligibility Requirements, Accreditation Standards, and Commission policies. Federal law mandates that accrediting agencies require institutions to obtain accreditor approval of a substantive change before it is included in the scope of the accreditation granted to the institution. Because institutions are in continual processes of change, the Commission requires that substantive changes be evaluated and approved to ensure that the Commission's Standards continue to be met. The substantive change review process provides the Commission a means for ensuring that a college maintains the educational quality and institutional integrity of its programs and services, and that the substantive change is consistent with the institutional mission.

STATUS:

The Los Rios Community College District (LRCCD) has been planning a permanent educational center in Rancho Cordova for over 20 years. As noted, the District Board of Trustees made a policy decision in 2000 to accommodate growth in the region by developing educational centers. LRCCD submitted a Letter of Intent for the proposed Rancho Cordova Educational center in 2005; in turn, the district received approval of the Letter of Intent on January 17, 2006. The first needs study was submitted to the State Chancellor's Office in 2008, was scheduled on the Board of Governor's agenda in March 2009, but was postponed because of challenges acquiring property to build the center. After property was acquired and construction begun, a subsequent Needs Study, demonstrating that the center generated the annual full-time equivalent students required for center approval, was submitted to the State Chancellor's Office in 2015. The Board of Governors voted to grant educational center status to the Rancho Cordova Center in March 2016.

LRCCD Governing Board action is required prior to submission to ACCJC.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the ACCJC Substantive Change Proposal for Establishing an Additional Location Geographically Apart from the Main Campus at which the Institution offers at least 50% of and Educational Program: Rancho Cordova Educational Center.

Substantive Change Proposal

Establishing an Additional Location Geographically Apart from the Main Campus at which the Institution offers at least 50% of and Educational Program:

Rancho Cordova Educational Center

Folsom Lake College
10 College Parkway
Folsom, CA 95630

Los Rios Community College District
1919 Spanos Court
Sacramento, CA 95825

September 7, 2016

Monica Pactol, Ph.D.
Vice President of Instruction
Accreditation Liaison Officer

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A. PROPOSED CHANGE DESCRIPTION AND JUSTIFICATION

Brief Description of Change

The Los Rios Community College District, founded in 1965, has offered courses in multiple locations in Rancho Cordova for over 40 years. In 2000, the LRCCD Board of Trustees made a policy decision to guide the growth of the district by developing regional educational centers rather than establishing additional comprehensive community colleges. In 2005, the district submitted to the State Chancellor's Office a Letter of Intent for the proposed Rancho Cordova educational center to be assigned to the district's newest college, Folsom Lake College. The proposal was approved in 2006, and the district was advised that, pending California Postsecondary Education Commission approval, they could proceed with a needs assessment for the proposed center (Attachment 1). In 2008, LRCCD submitted a needs study for the Center to the State Chancellor's Office, and it was placed on the Board of Governor's agenda for March 2009; however, land acquisition to build the new site fell through, and so the college continued to offer classes in Rancho Cordova at a leased site on Rockingham drive. Since that time, the district has been able to acquire land in Rancho Cordova; construction on the new center began in 2014, and a new Rancho Cordova Needs Study was submitted to the State Chancellor's Office in 2015. (Attachment 2) In October 2015, the new center opened on a limited basis, while classes at the Rancho Cordova Center's Rockingham site finished up. Folsom Lake College left the Rockingham site in December of 2015 and in January 2016 began its first full semester at the permanent Rancho Cordova Center location on Folsom Blvd. In March 2016, the Board of Governors voted to grant the Rancho Cordova Center educational center status (Attachment 3).

Relationship to College Mission

Throughout the process of building a permanent site and achieving educational center status, Folsom Lake College has framed the development of the Rancho Cordova Center in the context of its mission, which stresses the college's status as an open-access institution which offers rigorous programs for completion and transfer, career-tech education for employment and advancement, preparatory programs for student success, and lifelong learning opportunities (attachment 4). Moving the Rancho Cordova Center into its permanent location has expanded access to such programs for students in the Rancho Cordova area many of whom, historically, have been reluctant to travel to FLC's main campus, which is 14.1 miles away from the Rancho Cordova Center.

Rationale for Change

As noted the Los Rios Community College District Board of Trustees made a decision in 2000 to accommodate population growth in the Sacramento area by developing regional educational centers. Furthermore, in 2003, then Chancellor Brice Harris submitted a letter to the Commission, alerting them of this "centers concept." That letter identifies a goal of

locating higher education within five miles of 90% of the residents of the Sacramento Area (attachment 5). The opening of the permanent Rancho Cordova Center, and its subsequent receipt of Educational Center Status represents the culmination of that goal first outlined in 2003. Further, as noted in the Rancho Cordova Needs Study, submitted to the State Chancellor's Office in 2015, the city of Rancho Cordova is growing at a faster rate than other cities in the Sacramento area and will, therefore, have a greater need for access for its students in the coming decades.

B. NEW EDUCATIONAL PROGRAMS

At this time the Rancho Cordova Center is not offering any new educational programs. In the event that it develops such programs, a subsequent substantive change report will be submitted.

C. PLANNING PROCESS DESCRIPTION

Relationship to Planning Process and Mission:

The Los Rios Community College District has been planning a permanent educational center in Rancho Cordova for over 20 years. As noted, the District Board of Trustees made a policy decision in 2000 to accommodate growth in the region by developing educational centers. During the fall 2003 accreditation site visits the district also received a recommendation to develop a plan for centers which “. . . includes appropriate provision for delivery of necessary instructional and student support services at all of the existing centers and at those that may be created in the future,” a recommendation which led in part to the development of Los Rios Center Development Guidelines, approved by the Board of Trustees in June 2007 (Attachment 6). This commitment to centers education was additionally reaffirmed in both the 2006 and 2011 district strategic plans (Attachments 7 & 8).

Throughout the process, the Center's development has been tied into Folsom Lake College's planning processes. The Center participates in the annual planning process by completing Annual Unit Plans (Attachment 9), and a Rancho Cordova Center planning group met throughout 2014 as construction was taking place. Moreover, both faculty and administration collaborated to expand course offerings to meet student need more fully and achieve the required 500 ftes necessary for educational center status (attachment 10), which was granted by the Board of Governors in March 2016.

Finally, the Folsom Lake College mission statement stresses both its status as an open-access institution and its service to the diverse communities of eastern Sacramento and western El Dorado counties. The opening of a permanent Rancho Cordova Centered increases both that access and service for students in the Rancho Cordova area.

Furthermore, in addition to access and service, the College mission statement also stresses its providing “comprehensive support services to promote the success of all students.” The Rancho Cordova Center’s permanent location not only has library and tutoring services available, but also the student support services necessary for students to achieve their educational goals.

Needs and Resource Assessment

Needs and resource assessment for Folsom Lake College’s Rancho Cordova Center began several years prior to the fall 2015 move into its permanent location. In order for projects to be approved by the state, they must first demonstrate an appropriate capacity to load ratio, essentially a measure of student demand and a facility’s ability to meet this demand. The Rancho Cordova Center has demonstrated this capacity to load ratio and received this approval twice because of the aforementioned challenges with property acquisition. Furthermore, in 2015 the Los Rios Community College District submitted the Needs Study for the proposed Rancho Cordova Center, a document which illustrates the potential growth and resultant need for access to education in the Rancho Cordova area.

Central to this needs assessment was the realization that Rancho Cordova is one of the fastest growing cities in the Sacramento area, and that the need for access to education would be greater. In fact, the Sacramento Area Council of Governments, projects that Rancho Cordova will see a 109.8% increase in population between 2008 and 2035, and that in the shorter term, the city will see a 36% increase between 2008 and 2020. Table 1, below, illustrates the growth of the Rancho Cordova area in comparison to the other service areas in the Los Rios Community College District:

Table 1: Sacramento Area Council of Government’s Projections for Rancho Cordova Regional Analysis District

	2008	2020	2035	12-Year % Change: 2008 to 2020	27-Year % Change: 2008 to 2035
Primary Community					
Rancho Cordova RAD	80,927	110,274	169,794	36.3%	109.8%
LRCCD Service Area					
El Dorado County	151,253	161,914	187,843	7.0%	24.2%
Sacramento County	1,376,924	1,548,023	1,888,375	12.4%	37.1%

Yolo County	189,464	224,593	277,086	18.5%	46.2%
Tri-Counties	1,717,641	1,934,530	2,353,304	12.6%	37.0%
SACOG Region	2,215,044	2,519,947	3,086,213	13.8%	39.3%

Source: Sacramento Area Council of Governments, SACOG Modeling Projections for 2008, 2020, and 2035, dated May 2012, Sacramento, California.

Demographically, Rancho Cordova’s population has been made up of recent immigrants to the United States for whom English is not their primary language; furthermore, educational attainment levels in Rancho Cordova have often been lower than the surrounding region. The center’s permanent location, directly across from the Mills Station Light Rail Station, thus provides access to education for populations who traditionally have been reluctant to travel very far in order to pursue education.

Funding for the capital construction of the Rancho Cordova Center came from District General Obligation Bond Measure funds. In March 2002 and November 2008 the District passed General Obligation Bonds in the amounts of \$265 million and \$475 million, and the bond measure language names the Rancho Cordova Center specifically. Further sources to fund construction of subsequent phases of the Center’s development are:

- District Capital Projects Funds
- State Capital Outlay Funds
- District General Funds

Phases 2 and 3 of the permanent Rancho Cordova Center will likely be built out over the next twelve years.

Finally, the investment of these financial resources into the new Rancho Cordova Center is supported by enrollment data and projections for the coming years. The table below, from the Rancho Cordova Center Needs Study, illustrates the growth in enrollment after 2013 when the district offered extra fte to expand course offerings. In addition, enrollment projections through 2025 show the center continuing to grow as it meets the access needs of the Rancho Cordova area:

Table 2: Ranch Cordova Center Projected Enrollment, WSCH and FTES through 2025

Semester/ Year	Enrollment	WSCH	WSCH/ Enrollment Ratio	FTES	Annual % Change in FTES
Fall 2009	831	5,126	6.17	165.98	

Fall 2010	805	5,379	6.68	174.18	
Fall 2011	774	5,051	6.53	163.56	
Fall 2012	971	5,800	5.97	187.81	
Fall 2013	942	5,401	5.73	174.89	
Fall 2014	1,204	7,254	6.02	234.89	
Spring 2015	1,231	6,566	5.33	212.61	
Summer 2015	833	3,286	3.94	106.40	
Annual		17,106		553.90	
Fall/Spring WSCH/ Enrollment Ratio Average			6.06		
Summer WSCH/ Enrollment Ratio			3.94		
Fall 2015	2,311	14,010	6.06	453.66	
Spring 2016	2,311	14,010	6.06	453.66	
Summer 2016	959	3,779	3.94	122.37	
Annual		31,799		1,029.69	85.90%
Fall 2016	2,381	14,430	6.06	467.26	
Spring 2017	2,381	14,430	6.06	467.26	
Summer 2017	988	3,892	3.94	126.03	
Annual		32,752		1,060.55	3.00%
Fall 2017	2,452	14,863	6.06	481.28	
Spring 2018	2,452	14,863	6.06	481.28	
Summer 2018	1,018	4,009	3.94	129.82	
Annual		33,735		1,092.38	3.00%
Fall 2018	2,526	15,309	6.06	495.72	
Spring 2019	2,526	15,309	6.06	495.72	
Summer 2019	1,048	4,129	3.94	133.70	

Annual		34,747		1,125.14	3.00%
Fall 2019	2,601	15,768	6.06	510.58	
Spring 2020	2,601	15,768	6.06	510.58	
Summer 2020	1,079	4,253	3.94	137.72	
Annual		35,789		1,158.88	3.00%
Fall 2020	2,679	16,241	6.06	525.90	
Spring 2021	2,679	16,241	6.06	525.90	
Summer 2021	1,112	4,381	3.94	141.86	
Annual		36,863		1,193.66	3.00%
Fall 2021	2,760	16,728	6.06	541.67	
Spring 2022	2,760	16,728	6.06	541.67	
Summer 2022	1,145	4,512	3.94	146.10	
Annual		37,968		1,229.44	3.00%
Fall 2022	2,843	17,230	6.06	557.92	
Spring 2023	2,843	17,230	6.06	557.92	
Summer 2023	1,179	4,647	3.94	150.47	
Annual		39,107		1,266.31	3.00%
Fall 2023	2,928	17,747	6.06	574.66	
Spring 2024	2,928	17,747	6.06	574.66	
Summer 2024	1,215	4,786	3.94	154.98	
Annual		40,280		1,304.30	3.00%
Fall 2024	3,016	18,279	6.06	591.89	
Spring 2025	3,016	18,279	6.06	591.89	
Summer 2025	1,251	4,930	3.94	159.64	
Annual		41,488		1,343.42	3.00%

Notes: Enrollment = number of unduplicated students rather than course enrollments.
Fall 2009 through Fall 2014 reflect actual end of semester enrollment figures at the Rancho Cordova Center

Facility; Spring 2015 reflects enrollment as of May 28, 2015; Fall 2015 through Summer 2025 enrollments have been projected based on average of WSCH/Enrollment Ratio of 6.05 for Fall and Spring from past semesters at the current Rancho Cordova Center and a WSCH/Enrollment Ratio of 3.94 for Summer.

Anticipated Effect on the College

The opening of the Rancho Cordova Center's permanent site will increase access for students in the Rancho Cordova area; not only is the center located next to the Mills Station Light Rail station, but the addition of FTEF to ensure that associate's degree offerings can be routinely scheduled also ensures access to classes which are required for graduation and transfer. This increased access to the College's Associate's Degree pattern can be seen in the Rancho Cordova course schedules for spring and fall 16, which were developed by the center dean in collaboration with both instructional deans and department chairs (attachment 11 and 12). Moreover, the center's proximity to businesses as well as the Franchise Tax Board offers opportunities for the college to establish partnerships with these entities.

Intended Benefits

One of the first benefits of the center's opening is increased access to the Associate's Degree pattern in Rancho Cordova. This expansion of the schedule will lead to increased opportunity for students to meet their educational goals in a timely fashion. In addition, partnerships with local high schools could lead students who formerly would not have considered college to take advantage of the Rancho Cordova Center's close proximity. The inclusion of student services at the center will help to ensure that students are well-supported as their newfound access to educational opportunities turns to success in their educational endeavors.

Description of Preparation and Planning Process

As noted above, the opening of a permanent facility in Rancho Cordova has been both a district and college goal for well over a decade. In 2006, LRCCD began the formal process of seeking approval for the Rancho Cordova Center through a letter of intent submitted to the State Chancellor's Office. However, challenges acquiring a permanent site for the center delayed the construction process. The draft Master Plan for the Rancho Cordova Center illustrates the three phases of RCC construction (attachment 13). The city of Rancho Cordova has enthusiastically greeted the opening of the new Rancho Cordova Center.

D. EVIDENCE OF ADEQUATE RESOURCES

Student Support Services

The full range of student support services offered at the FLC main campus is available to students at the Rancho Cordova Center either directly or through referral. These services include:

- Admissions and Records—during full semesters, Admissions and Records is open Monday through Thursday from 800 a. m. to 630 p.m. and on Fridays from 800 a. m. to 430 p. m. During summers, Admissions and Records is open Monday through Friday from 800 a. m. to 500 p. m.
- CalWORKs services are available five days/week at the Center.
- Counseling—RCC counseling is provided by one full-time counselor and two adjunct counselors. Counseling sessions are available by appointment and by drop-in.
- DSP&S- Services are available two days a week at the Center.
- EOP&S\CARE—Services are available full-time at the Center.
- Financial Aid—Financial Aid services are available three days per week at the Center.
- Veterans' Services—A veterans' services counselor is available Mondays and Wednesdays at the Center
- Outreach—RCC shares a dedicated outreach specialist with the college's El Dorado Center. The specialist is on campus two days per week but also participates in many outreach events with the Rancho Cordova Center's feeder schools.
- Wellness Services—The college nurse schedules open hours at the Rancho Cordova Center roughly twice per month and is also available by phone/e-mail.
- Library—The Rancho Cordova Center's Learning Resource Center provides access to the Folsom Lake College library databases, reserve textbooks, and ebooks. Librarians come to campus to present customized library instructions, and library staff is currently on campus one day per week to provide services in person and to assess the future need for more frequent services at the Center. Reference services are also available via email and telephone.
- Assessment—An assessment specialist is available two days/week during the regular semester; assessments are administered in the center's computer lab.
- Tutoring—Tutoring services available in the Learning Resource Center include English tutoring provided by the college's Reading/Writing Center, student tutoring, and ESL tutoring. A dedicated instructional assistant splits her time between coordinating Learning Skills Tutoring and ESL tutoring.

Faculty, Management, and Support Staffing

The Rancho Cordova Center is staffed by both part-time and full-time faculty who complete part or all of their teaching load at the site. Three full-time faculty have their offices at the center and teach their loads exclusively at RCC. The center dean works closely with the Vice-President of Instruction, instructional deans, and department chairs to ensure a balance of course offerings to ensure students pathways to completion.

The center is run by both a Center Supervisor (beginning fall 2015 after serving as interim supervisor for the 14-15 academic year) and a Center Dean (beginning spring 2016) who are

located permanently at the center. Prior to 2016 the Rancho Cordova Center was supervised by a dean who split his duties between the Center and other areas.

The center employs two permanent clerks (clerk II and clerk III positions) as well as Temporary Classified and Federal Work-Study employees to provide student-related administrative services. The following functions are either available directly at the Center or shared with Folsom Lake College's main campus:

- **Bookstore**—The FLC bookstore provides service at the Rancho Cordova Center through an outreach store that is open the first two weeks of each semester. Routine student supplies are available at the front counter, and will soon be available via vending machine in the student lounge.
- **Police Services:** The Folsom Lake College division of the Los Rios Police Department continues to provide security.
- **Food Services:** Limited food services (vending machines) are available in the student lounge.
- **Transportation:** While parking is limited in the center's closest parking lot, ample student and staff parking is available in the parking lot on Paseo Drive. In addition, the Center is located directly across Folsom boulevard from the Mills Station Light Rail Station, and so public transportation stops conveniently close to the Center.
- **Public Information, Marketing, and Communications:** These services continue to be handled through the Public Information Services Office on the Folsom Lake College main campus.

Professional Development

Much of the professional development for faculty takes place at Folsom Lake College's main campus; however, there is a limited number of activities at the center in which faculty can participate. In addition, center staff have routinely received safety training at the center.

Equipment and Facilities

Funding for the project was provided through a combination of local bond and district funds. In March 2002 and November 2008 the District passed General Obligation Bonds in the amounts of \$265 million and \$475 million, and the bond measure language names the Rancho Cordova Center specifically. \$586,000 of Measure A funds were allocated to purchase furniture and equipment for the new Rancho Cordova Center.

Initial and Long Term Fiscal Resources

Fiscal support of the Rancho Cordova Center, including a yearly operating budget, is provided by the college. While technology has not yet needed replacement/repair, when it

does, a technology sinking fund exists for the replacement and/or repair of computers and other technologies.

Faculty and staff costs are covered in the College and District budgets and are adjusted based on assignments for a given term and year. The Rancho Cordova Center is allocated an FTEF budget for course offerings based on term and year. This budget is managed by the Center Dean, working cooperatively with department chairs and area deans as well as the Vice President of Instruction. This arrangement ensures collaboration between the Center Dean, the Instructional Deans, and the Department Chairs.

Requests for augmentation to the RCC budget and/or additional FTEF take place through the College's integrated planning process with space dedicated to making and justifying such requests in the Rancho Cordova Center Annual Unit Plan. As noted, the building and furnishing of the new Rancho Cordova Center was funded in part with Measure A and Measure M bond monies. Because Folsom Lake College has offered classes in a leased space for over ten years, the movement to a permanent location should have minimal impact on the college's budget.

Comparative Analysis

Analysis of budget, enrollment, and resources takes place through the college's integrated planning process, which requires each unit to complete an annual plan. As part of its annual plan, the Rancho Cordova Center must evaluate its annual operating budget. It must also identify needed resources and comment on enrollment goals.

Achievement Monitoring Plan

Assessment of the Rancho Cordova Center is folded into the College's integrated planning process. Each year as part of its Annual Unit Plan the Rancho Cordova Center identifies Service Area Outcomes it wants to achieve and then reports on the previous year's outcomes. In addition, both instructional and student services programs review their offerings during their annual unit plan and program review cycles, including those offerings at the Rancho Cordova Center. Finally, any annual College Goals related to the center are evaluated both midway through and at the end of the academic year.

Evaluation and Assessment of Student Learning Outcomes

The assessment of Student Learning Outcomes is integrated into each academic department's Annual Unit Plan process. Thus, courses offered at the center will have their outcomes assessed based on individual departments' assessment schedules.

E. EVIDENCE OF NECESSARY INTERNAL AND EXTERNAL APPROVALS

Statement of Required Approvals

As stated, the Los Rios Community College District submitted a Letter of Intent for the proposed Rancho Cordova Educational center in 2005; in turn, the district received approval of the Letter of Intent on January 17, 2006. The first needs study was submitted to the State Chancellor's Office in 2008, was scheduled on the Board of Governor's agenda in March 2009, but was postponed because of challenges acquiring property to build the center. After property was acquired and construction begun, a subsequent Needs Study, demonstrating that the center generated the annual full-time equivalent students required for center approval, was submitted to the State Chancellor's Office in 2015. The Board of Governors voted to grant educational center status to the Rancho Cordova Center in March 2016.

Evidence of Governing Board Action

March 2002: LRCCD approved the 2004-2008 Capital Outlay Five Year Construction Plan, including Phase 1 of Rancho Cordova Center.

November 2012: Board of Trustees approved purchase of real property known as 10271 Folsom Blvd.

March 2014: Board of Trustees approved Contract Award for Rancho Cordova Center Phase 1.

September 7, 2016 Board of Trustees approved of Substantive Change Proposal

F. ACCREDITATION ELIGIBILITY REQUIREMENTS

1. Authority

Folsom Lake College is a public, two-year community college accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges. Folsom Lake College is authorized to operate as a degree granting institution by the State of California, the Board of Governors of the California Community Colleges, and the Board of the Los Rios Community College District. The College had its accreditation reaffirmed in 2016.

The Rancho Cordova Center will function under the same authority requirements as the College.

2. Mission

Folsom Lake College's educational mission is clearly defined and published in the College catalog. The educational mission is aligned with the Los Rios Community College District's mission statement and is appropriate for a degree-granting institution of higher education and the constituency the College seeks to serve. The College's mission defines its commitment to supporting student learning with respect to programs, support services, opportunities, and environment. The Los Rios Community College District Board of Trustees approved the College's most recent revision to its mission statement in June 2014.

The Rancho Cordova Center strives to extend to Rancho Cordova residents opportunities to participate in the rigorous programs for transfer, CTE, and lifelong learning noted in Folsom Lake College's mission statement.

3. Governing Board

Folsom Lake College is one of four colleges in the Los Rios Community College District. The District is governed by a publicly elected seven-member Board of Trustees, joined by a non-voting student trustee. The Board of Trustees functions as an independent policy-making body capable of reflecting constituent and public interest in board activities and decisions, and is sufficient in size to fulfill its responsibilities consistent with the California Education Code. A majority of the Board members have no employment, family, or personal financial interest in the institution.

Construction of the new Rancho Cordova Center was approved by the Board through adoption of the "Centers Development Guidelines," the LRCCD Strategic Plan, and the State Capital Outlay Five-Year Construction Plan, and the LRCCD Budget. Board approval was also demonstrated through the awarding of the construction contract for the first phase of the Center. (attachment?)

4. Chief Executive Officer

Dr. Rachel Rosenthal serves as the president and chief executive officer of Folsom Lake College. Dr. Rosenthal was hired for this position in July 2012 and reports directly to the Los Rios Community College District's chancellor, Dr. Brian King, who was hired 1 February 2013.

The College President and the District Chancellor approve all major college facilities plans for recommendation to the Board of Trustees.

5. Administrative Capacity

Folsom Lake College has sufficient academic and support services and administrative staff members with appropriate preparation and experience to provide the administrative services necessary to support the College mission.

The Rancho Cordova Center is overseen by a Center Dean and Center supervisor. In addition, 13 academic and support services staff members provide services which are necessary to support the College mission.

6. Operational Status

Folsom Lake College has been in continuous operation since 2004, when it received its initial Accreditation. The College serves approximately 8000 students across its main campus in Folsom, El Dorado Center in Placerville, and Rancho Cordova Center in Rancho Cordova. Most students are actively pursuing vocational certificates, associate degrees, and/or transfer opportunities to four-year institutions.

Courses offered at the Rancho Cordova Center are supported by regular College and District operating processes and procedures.

7. Degrees

Folsom Lake College offers 44 Associate of Arts, Associate of Science, and Associate Degree for Transfer degrees. Students are enrolled in courses required for a certificate or degree program and/or required for transfer to four-year institutions as described in the College catalog.

The College offers courses leading to degree completion at the Rancho Cordova Center. Course offerings emphasize general education and transfer courses but also include basic skills and some career and technical education. In keeping with the District's philosophy for center development, students must take a portion of their coursework at the main campus to complete most degree or certificate programs.

8. Educational Programs

Folsom Lake College's degree and certificate programs are congruent with its mission and are based on recognized higher education fields of study. All programs culminate in identified student learning outcomes that are assessed regularly. The Curriculum Committee, one of the College's participatory governance committees, ensures that the

programs provide appropriate content and length and meet levels of quality and rigor appropriate to the degrees and certificates offered. The degree programs meet California Code of Regulations, Title 5 curriculum requirements, and, when combined with the general education component, represent two years of full-time academic work. The College also offers 34 vocational certificates in career and technical education.

Because of the expansion of the Rancho Cordova Center's schedule, full-time students could conceivably earn 50% of the units required for a degree over the next four semesters by fulfilling their general education requirements at the Center. Therefore, the College is filing this substantive change proposal for the Center. Courses offered at the Rancho Cordova Center have the same requirements as those offered at the main campus.

9. Academic Credit

Folsom Lake College awards academic credits based on the traditional Carnegie unit and accepted practices of California community colleges under California Code of Regulations, Title 5. The traditional classroom lecture class requires the equivalent of 1.1 hours per week for each semester unit awarded. Laboratory classes require 3.3 hours per week for each semester unit awarded. The traditional semester is sixteen weeks long. The College catalog and class schedules provide detailed information about academic credits.

All courses offered at the Rancho Cordova Center have unit (credit) values based on the same accepted practices.

10. Student Learning and Achievement

Folsom Lake College identifies course, program, and institutional student learning outcomes (SLOs) in all modalities. The College assesses student achievement of those outcomes and uses the assessment results to make necessary improvements. SLOs for all degree and certificate programs and courses are documented in SOCRATES, the District's online curriculum database. Program SLOs are also published in the College catalog, and course SLOs are included in all class syllabi.

Similarly, syllabi for courses offered at the Center contain the same SLOs as those listed above.

11. General Education

Students must complete a minimum of 21 semester units of general education (GE) courses and demonstrate competency in writing, reading, and math to receive an associate degree. The GE units are designed to ensure breadth of knowledge, to promote intellectual inquiry, and to offer an introduction to major areas of knowledge. Degree credit for the College's

general education courses is consistent with the levels of quality and rigor appropriate to higher education. The general education program has comprehensive student learning outcomes that are assessed regularly.

Students taking courses at the Rancho Cordova Center must meet the same general education requirements as students completing degrees at the main campus.

12. Academic Freedom

Faculty members and students at Folsom Lake College are free to examine and to test all knowledge appropriate to their discipline or area of major study. The Los Rios Community College District Board expresses its support for the principles of Academic Freedom in Board Policy P-7142, which states that “a college best serves its community, not as a stronghold of rigid tradition, but as an open intellectual forum where varying shades of opinion may be freely expressed and fairly debated.” The College catalog contains the American Association of University Professors Statement of Principles on Academic Freedom and also the Los Rios Colleges Federation of Teachers’ Statement on Academic Freedom.

The academic freedom of students at the Rancho Cordova Center is supported by the same principles and in the same manner as at the main campus of Folsom Lake College.

13. Faculty

Folsom Lake College has a substantial core of 100 full time faculty members and 186 adjunct faculty members, sufficient in size and experience to support all of the institution’s educational programs. Faculty members must meet the minimum requirements for their disciplines based on regulations for the Minimum Qualifications for California Community College Faculty established in California Code of Regulations, Title 5. The faculty contract provides a clear statement of faculty responsibilities, which include assessment of student learning outcomes.

Faculty assigned to teach at the Rancho Cordova Center must meet minimum requirements for their disciplines and are hired and evaluated through authorized District procedures. Both full-time and adjunct faculty are assigned to the center.

14. Student Services

Folsom Lake College provides a comprehensive array of student services for all students and provides basic skills courses for students who require preparation for college level work. Similarly, the Rancho Cordova Center provides an array of student services for students taking classes at the center.

15. Admissions

Folsom Lake College has adopted and follows admission policies consistent with its mission as a public California community college and complies with California Code of

Regulations, Title 5. Admissions policies are published in the College catalog and class schedules.

16. Information & Learning Resources

Folsom Lake College provides specific long-term access to sufficient print and electronic information and learning resources through its libraries and academic support programs to meet the educational needs of students, including those enrolled in distance education programs and classes.

Electronic information and learning resources are available at the Rancho Cordova Center through its Learning Resources Center, and library services are offered consistently throughout the semester.

17. Financial Resources

Folsom Lake College, through the Los Rios Community College District, documents a funding base, financial resources, and plans for financial development that are adequate to support student learning programs and services, to improve institutional effectiveness, and to assure financial stability.

The College has resources in place to support and sustain the Rancho Cordova Center. College and District processes incorporate the Center.

18. Financial Accountability

The Los Rios Community College District regularly undergoes an external financial audit for the District and its colleges by a certified public accountant. The audit, which the District makes available for viewing, is conducted in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. The College demonstrates compliance with Title IV federal requirements.

Information regarding the Rancho Cordova Center is included in the appropriate financial documents and audits.

19. Institutional Planning & Evaluation

Folsom Lake College assesses progress toward achieving its stated goals and makes decisions regarding improvement through an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. The College systematically evaluates how well and in what ways it is accomplishing its purposes through various integrated processes that include strategic plan review, program review, student learning outcomes assessment, and annual department/unit plan review. College planning and evaluation processes align with Los Rios Community College District processes.

The Rancho Cordova Center is included in the College's regular planning process, including the completion of an Annual Unit Plan, a task which ensures the Center's needs will be folded into the College's integrated planning process. Courses offered at the Center are included in departments' student learning outcomes assessments, Annual Department Plans, and Program Reviews.

20. Public Information

Folsom Lake College publishes a print catalog that is also available on the College website. The catalog contains: current data regarding College name, location, and contact information; College mission and vision; course, program, and degree offerings; academic calendar; policies on the rights of individuals, including a statement of principles on academic freedom; student development programs and services, including financial aid and learning resources; names and degrees of faculty members and administrators; and names of governing board members.

21. Relations with the Accrediting Commission

The Los Rios Community College District Board of Trustees provides assurance that Folsom Lake College adheres to the Eligibility Requirements and Accreditation Standards and policies of the Commission, describes the College in identical terms to all its accrediting agencies, communicates any changes in its accredited status, and agrees to disclose information required by the Commission to accomplish its accrediting responsibilities.

Operation of the Rancho Cordova Center is integrated into the overall college mission and operations and is subject to all Accrediting Commission eligibility requirements, accreditation standards, and policies.

G. ACCREDITATION STANDARDS AND RELEVANT COMMISSION POLICIES

Standard I: Institutional Mission and Effectiveness

Mission: Folsom Lake College's Mission Statement addresses its broad educational purposes, its intended student population, and its commitment to achieving student learning. The mission statement was approved by the Los Rios Board of Trustees in June 2014. Processes are in place to ensure that the mission is reviewed regularly, and that attention to the college's mission is central to planning decisions. As such, development of the new Rancho Cordova Center was consistently tied to the college mission, and moving forward, processes are in place to ensure that the mission is central to all new developments and changes at the Center.

Standard II: Student Learning Programs and Services

Instructional Programs: Students and prospective students receive clear and accurate information regarding courses and programs as well as transfer policies through the College Catalog and the Schedule of Classes. Programs and courses are systematically assessed to ensure currency, relevance, and achievement of stated student learning outcomes. Curriculum is maintained and updated through the district's curriculum management system SOCRATES. Course offerings and information at the Rancho Cordova Center are clearly communicated and are delivered according to college standards.

Student Support Services: Folsom Lake College is systematic in identifying and providing services to support the needs of its students. A broad variety of student services are available at the Rancho Cordova Center, including counseling, computer lab, tutoring, EOP&S, DSPS, and assessment. Student support services are assessed on a regular basis through the college's annual planning process, and members of the Center staff regularly serve on the committees charged with implementing that process.

Library and Learning Support Services: Folsom Lake College has the necessary library and learning support services to support its programs and courses, including those offered at the Rancho Cordova Center. The opening of the permanent center has made possible the introduction of more extensive library and learning support services at the center. Students at the center have access to the library databases, and librarians are periodically on-hand to assist with research projects and to give library instructions to RCC classes. Books are available on reserve and through interlibrary loan. Further both the Reading/Writing Center and Learning Skills offer periodic tutoring in the center's Learning Resource Center. All services are systematically assessed as part of departments' annual planning processes with staff at the center also able to participate in the Rancho Cordova Center annual unit plan so that additional needs can be identified and prioritized.

Standard III: Resources

Human Resources: Hiring, evaluation, and professional development processes are in place at Folsom Lake College for faculty, classified and management employees. All adjunct and full-time faculty, regardless of the location at which they teach, meet the minimum qualifications to teach their discipline courses. Academic, student services, technology, and facilities support staff are qualified to provide support services to programs. Sufficient permanent staffing is available at both the College and the District to provide the infrastructure needed to maintain programs and services at the Rancho Cordova Center. All personnel are treated equitably, evaluated regularly and systematically, and are provided opportunities for professional development.

Physical Resources: Programs and services at the Rancho Cordova Center are supported by the required physical and technology resources. All units, including the center itself,

participate in the annual unit planning process where facilities and equipment needs are identified. In addition, college-level facilities plans are implemented in conjunction with the District's Five-Year Capital Outlay Construction Plan. Completion of the permanent Rancho Cordova Center was made possible by application of district processes and plans.

Technology Resources: The use of technology at FLC is vital to its operation and extends into nearly all programs, services, and locations, including the Rancho Cordova Center. IT needs for the Center are integrated into College's existing processes, including its Distance Education and Technology Plan. In addition, the college has representation on the District's Education and Technology Committee, a place where center needs and concerns can be brought forward.

Financial Resources: The Los Rios Community College District's conservative approach to financial planning and budget processes ensures that there is sufficient support of programs and services at the Rancho Cordova Center. District budget practices, overseen by the District Budget Committee, and reinforced by Folsom Lake College's Budget and Facilities Planning Committee ensure that both the College and the Center are well-prepared to weather challenging financial times, such as the last economic downturn. Further, district budget processes allow for program growth only as resources become available.

Standard IV: Leadership and Governance

Folsom Lake College's College Governance Agreement as well as Los Rios Board of Trustees policies and regulations ensure that all members of the college community are able to inform decisions, priorities, and goals. All employees as well as students are encouraged to participate in college and district committees. In addition, the college's participatory governance structure ensures that all constituency groups have a significant role in campus decision making. Faculty, staff, students, and administrators at the Rancho Cordova Center have opportunities to participate in college decision-making processes through the College's participatory governance process.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Contract Award: CRC Door Hardware and Cylinder Upgrade	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The District is in the process of upgrading the keying and electronic access to all buildings at each campus. The upgrade process is being staged at each campus in two phases – the first phase will upgrade the electronic access to all buildings; the second phase will upgrade the interior door locks and keys using the secure lock system (the hardware) known as “Medeco.” The Medeco lock system was approved by the Board of Trustees in October 2012.

This contract award will complete the second phase of keying and electronic access to the buildings at Cosumnes River College by upgrading the interior door locks and keys using the Medeco key system. The electronic access system installation at Cosumnes River College was previously approved by the Board of Trustees in July 2015; and is nearly complete.

STATUS:

The plans and specifications were publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of one (1) bid was received.

<u>Contractor</u>	<u>Total Bid</u>
Opening Technologies, Inc.	\$964,800

RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid #16010 to Opening Technologies, Inc. for the total contract amount of \$964,800.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	2016-17 Education Protection Account Expenditure Plan	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Proposition 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. This proposition temporarily raises the State sales and use tax by .25 cents for four years and raises the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. The Education Protection Account (EPA) was created in the State’s General Fund to receive and disburse these temporary tax revenues. Funds from the EPA are not new or increased resources for districts. Rather EPA replaces base State General apportionment. In essence, the three revenue sources traditionally supporting California Community Colleges: general apportionment, local property taxes, and student enrollment fees, now include a fourth source, EPA. EPA funds are paid quarterly.

Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board and with the limitation that EPA funds cannot be used to pay administrative salaries and benefits and other administrative costs. Each entity receiving funds must annually publish on its website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

STATUS:

The Chancellor’s Office of the California Community Colleges (CCCCO) distributes EPA funds to districts based upon their proportionate share of total computational revenue. This basis results in a more equitable distribution of EPA rather than distributing on the relative share of general apportionment.

For 2016-17, the estimated amount of EPA funds the District is scheduled to receive is \$41,624,260. As was the case in prior years, the amount may change as the year progresses and entitlements modified. The Board must adopt its plan for the use of the funds as described in

the background section relying on the best information available. Consistent with the message to voters that Proposition 30 would allow districts to maintain their instructional programs and the requirement that EPA not be used for administrative costs; staff recommends that EPA funds be designated as supporting compensation costs for classroom instruction services for both faculty and classified staff. Over the course of the year classroom instructional salaries and benefits up to the actual amount received for EPA will be transferred to separate accounts within the unrestricted general fund to identify those costs as funded by EPA.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt for the 2016-17 fiscal year the plan to designate compensation costs for classroom instruction as funded by EPA. Upon approval, the District will update its website to reflect the Board's action.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Resolution No. 2016-15: Budget Revision #3, Final Budget; Education Protection Account 2015-16; Student Representation Fee Disclosure	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

At the June meeting, the Board approved budget revision #2 to the District’s 2015-16 budget. Subsequent to that, the Chancellors’ Office of the California Community Colleges issued the second principal apportionment (P2) with revenue that exceeded the level of the revised budget. Additionally, there were increases in other general fund resources and uses, including the recognition of the State’s on-behalf contributions to the California State Teachers’ Retirement System (CalSTRS). Pursuant to the provisions and restrictions of Title 5 California Code of Regulations, section 58307, the Board of Trustees may authorize, by means of a resolution, budgetary transfers to align the District budget to facilitate the closing of the District’s financial records at the fiscal year end.

The second principal apportionment also included a change in the amount of Education Protection Account (EPA) funds for 2015-16 which was lower than the advance apportionment amount that was used as the basis for the September 2015 board agenda item for EPA funds.

A new requirement for 2015-16 is the disclosure of receipts and expenditures for the student representation fee (SRF) established under Education Code 76060. Los Rios has an SRF of \$1 per semester per student. The amendment, Education Code Section 76060.5, includes the requirement all districts collecting a SRF annually prepare a summary of all revenue collected and the expenditures of the proceeds of the fee. The summary shall be presented the community college district’s board at an open meeting each year and posted to the community college website.

STATUS:

At the 2nd principal apportionment, there was no statewide shortfall in property taxes or enrollment fees. Therefore, all districts, including Los Rios, were fully funded to their entitlement. The District had projected a 0.5% deficit at budget revision #2 and the change is an additional \$1.2M in general purpose funds. The other increase in revenues that impacted both general purpose and restricted revenues was a new accounting requirement to recognize the State of California’s payments made to CalSTRS on-behalf of Los Rios employees. The District had recognized these resources in the 2014-15 financial

statements and this year will record, as directed by the Chancellor's Office of the California Community Colleges, the revenues and expenditures for this in our fund statements. Recording the entries does not impact the District's net resources but results in a more accurate representation of pension costs. For general purpose, the amount was almost \$5.9M in additional revenue and expenditures and for restricted funds the amount was \$1.6M.

Changes to restricted revenues are the result of carrying forward to 2016-17 amounts that were not earned during 2015-16. One example of this is the US Dept. of Labor grant, a multi-year initiative, recorded in 2015-16 at the full contract amount. The unexpended balance at June 30th is carried forward to 2016-17. Another example is for certain State categorical programs where districts are allowed to spend the current year allocation through December 31st of the year following. Lastly, not all revenues and reserves allocated during 2015-16 were expended. The net difference between allocated and expended is recorded to ending fund balance to either be allocated in 2016-17 or retained as committed or uncommitted fund balance in 2016-17. Schedules I and II provide more detail of the final budget for the General fund.

The Chancellor's Office of the California Community Colleges (CCCCO) distributes EPA funds to districts based upon their proportionate share of total computational revenue. This basis results in a more equitable distribution of EPA funds rather than distributing on the relative share of general apportionment. As of June 2016, Los Rios' share was \$43,558,208, slightly less than what was forecasted last September of \$43,957,318. Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board and with the limitation that EPA funds cannot be used to pay administrative salaries and benefits and other administrative costs. Each entity receiving funds must annually publish on its internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Consistent with the recommendation adopted by the Board last September, staff designated the EPA funds to support compensation costs for classroom instruction services for both faculty and classified staff and there is no action required. EPA reporting includes the attached Schedule III which is completed as part of the annual CCFS 311 reporting to the CCCCCO. The schedule includes the final EPA adjustment for 2014-15, an increase of \$117,599 over the \$47,868,841 previously reported.

The Student Representation Fee (SRF) receipts for the 2015-16 year were \$147,192 and the disbursement of those funds is shown on the Schedule IV. As stated above, this schedule will also be posted to the District's website.

As noted, the EPA and SRF are presented to the Board as information and the required disclosures will be posted to the District's website.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2016-15 authorizing the changes to the General Fund revenues and appropriations as shown on Schedule I.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River - Cosumnes River - Folsom Lake - Sacramento City Colleges

RESOLUTION

No 2016-15

Authorizing Business Services to Process Transfers as Specified herein for the Close of Los Rios Community College District's Fiscal Year 2015-16

WHEREAS, Title 5 California Code of Regulations, section 58307 provides for transfer of funds between expenditure classifications by resolution of the Board of Trustees.

WHEREAS, the Board of Trustees by authority of Title 5 California Code of Regulations, section 58307 can grant Business Services of the District authority to make budgetary transfers to align the District budget, to make financial transfers between fund groups, and financial adjustments to facilitate operations and closing of the District's financial records at fiscal year-end; and

WHEREAS, this transfer authority, with the requirement to maintain a record of activity known as Budget Revision #3, is requested for the fiscal year 2015-16, for the following specific transactions:

1. Decrease in General Fund Revenues of \$11,646,936
2. Decrease in Appropriations of \$41,890,639
3. Increase in ending fund balance of \$30,243,703, comprised of \$2,164,040 in uncommitted, \$25,574,559 in committed (year over year increase in beginning to ending committed fund balance is \$14,284,559), and \$2,505,104 in restricted

BE IT RESOLVED that the Board of Trustees of the Los Rios Community College District, provides Business Services the transfer authority requested for the period and transactions noted above and with the understanding that a record of activity will be maintained.

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2016-15 this seventh day of September, 2016, by the following called vote:

AYES:	NAYES:	ABSENT:
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Deborah Ortiz, Board President

Attest:

Brian King
Chancellor and Secretary to the Board

**LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
BUDGET REVISION # 3
2015-2016**

	REVISED BUDGET 6/8/2016	BUDGET MODIFICATIONS	Final BUDGET 9/7/2016
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 10,751,623	\$ -	\$ 10,751,623
Committed	20,188,144	-	20,188,144
Restricted	4,095,064	-	4,095,064
TOTAL BEGINNING FUND BALANCE	35,034,831	-	35,034,831
REVENUE:			
UNRESTRICTED (GENERAL PURPOSE)			
Apportionment, EPA, Property Taxes and Enrollment Fees	282,177,933	1,205,979	283,383,912
Apportionment - Prior Year Recalculation	1,554,331	750	1,555,081
Lottery Funds	7,414,112	359,128	7,773,240
Apprentice/Other General Purpose/Interfund Transfers	43,096,317	7,963,344	51,059,661
TOTAL UNRESTRICTED (GENERAL PURPOSE)	334,242,693	9,529,201	343,771,894
RESTRICTED/SPECIAL PROGRAMS REVENUES	77,124,205	(21,176,137)	55,948,068
TOTAL REVENUE AND TRANSFERS	411,366,898	(11,646,936)	399,719,962
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 446,401,729	\$ (11,646,936)	\$ 434,754,793
APPROPRIATIONS:			
Academic Salaries	\$ 155,478,864	\$ (11,183,055)	\$ 144,295,809
Classified Salaries	86,011,733	(5,169,728)	80,842,005
Employee Benefits	75,729,099	2,111,376	77,840,475
Books, Supplies & Materials	11,484,185	(5,178,128)	6,306,057
Other Operating Expenses	48,972,636	(15,498,222)	33,474,414
Capital Outlay	13,898,148	(6,972,882)	6,925,266
Other Outgo	33,006,021	-	33,006,021
TOTAL APPROPRIATIONS AND TRANSFERS	424,580,686	(41,890,639)	382,690,047
ENDING FUND BALANCE, JUNE 30			
Uncommitted	10,751,623	2,164,040	12,915,663
Committed	8,898,144	25,574,559	34,472,703
Restricted	2,171,276	2,505,104	4,676,380
TOTAL ENDING FUND BALANCE	21,821,043	30,243,703	52,064,746
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 446,401,729	\$ (11,646,936)	\$ 434,754,793

Note: Maximum funded level (Z Budget)

**LOS RIOS COMMUNITY COLLEGE DISTRICT
RESTRICTED/SPECIAL PROGRAMS REVENUES
BUDGET REVISION # 3
2015-2016**

	REVISED BUDGET 6/8/2016	BUDGET MODIFICATIONS	Final BUDGET 9/7/2016
RESTRICTED REVENUE:			
Student Parking Fees & Fines, Universal Transit Pass	\$ 5,425,000	\$ (51,138)	\$ 5,373,862
Federal:			
Perkins 1C formerly VTEA	\$ 2,754,080	\$ (60,990)	\$ 2,693,090
Career Technical Education (CTE) Transitions	180,476	-	180,476
Federal Work Study (FWS)	1,625,135	130,880	1,756,015
Temporary Assistance to Needy Families (TANF)	398,247	(10,970)	387,277
TANF Work Study Program	576,850	(141,271)	435,579
Workability III - Department of Rehabilitation (DOR) Cooperative	211,465	(67,361)	144,104
Child Development Training Consortium (CDTC)	77,350	(5,025)	72,325
Foster Kinship Care Program	165,962	698	166,660
US Dept of Labor - Northern California Community Colleges American Apprenticeship Initiative	5,000,000	(4,776,330)	223,670
College to Careers (DOR)	250,000	(45,684)	204,316
US Dept of Education - TRIO Student Support Services	258,690	(67,769)	190,921
US Dept of Education - TRIO Student Support Services - Science, Tech, Engineering & Math	220,000	(97,749)	122,251
US Dept of Education - TRIO Veterans Project	220,000	(203,989)	16,011
Hispanic Serving Institutions Project - Students in Global Economy (SAGE)	525,000	(488,490)	36,510
Youth Empowerment Strategies For Success - Independent Living Program (ILP)	23,598	(1,957)	21,641
California Early Childhood Mentor	15,402	(1,560)	13,842
Northern California Central Valley Rural Trade Initiative	78,601	4,978	83,579
State Trade & Export Promotion Project (STEP)	-	8,729	8,729
Family Health International 360	6,732	-	6,732
Regional Consortia Perkins Title 1B - Butte College	4,560	5	4,565
Total Federal	\$ 12,592,148	\$ (5,823,855)	\$ 6,768,293
State:			
Extended Opportunity Programs and Services (EOPS)	4,573,595	(14,155)	\$ 4,559,440
Cooperative Agencies Resources for Education Programs (CARE)	732,587	(7,720)	724,867
Disabled Student Programs and Services (DSPS)	5,101,191	(210,158)	4,891,033
Student Success and Support Program (SSSP) formerly Matriculation	15,803,726	(5,548,348)	10,255,378
Board of Governors Financial Assistance Program Admin Allowance (BFAP)	2,964,256	(5,702)	2,958,554
CalWORKS	1,769,721	(44,713)	1,725,008
Student Equity	8,690,948	(3,096,173)	5,594,775
Basic Skills Initiative (BSI)	952,968	(284,539)	668,429
Mathematics, Engineering, Science Achievement (MESA)	173,074	(29,777)	143,297
Economic Workforce Development (EWD) Center International Trade Development (CITD)	409,583	(108,641)	300,942
EWD Statewide Centers of Excellence (CTXL) Hub	600,000	(107,572)	492,428
Career Technical Education (CTE) Grants	2,594,184	(674,083)	1,920,101
Foster Care Program	178,214	634	178,848
Staff Diversity	23,805	(1,606)	22,199
Enrollment Growth Assoc Degree in Nursing II - Yr 1& 2	424,474	1	424,475
Deputy Sector Navigator (DSN): Health	460,763	(99,094)	361,669
Lottery (Restricted, Proposition 20)	2,171,276	218,046	2,389,322
State Instructional Equipment Funds (SIEF)	3,861,789	(1,774,824)	2,086,965
Linked Learning Pilot Program - SB1070 / AB790 (Fiscal agent)	2,527,299	(1,544,679)	982,620
State On-Behalf Payments for CalSTRS	-	449,047	449,047
California Apprenticeship Initiative New Innovation Grant Program	788,000	(776,377)	11,623
Inmate Education Pilot Program	400,000	(334,401)	65,599
AB86 Adult Education Consortium Planning Grant	192,696	-	192,696
Proposition 39 Program Improvement	415,503	(20,250)	395,253
Common Course Numbering System	200,000	-	200,000
Sac Employment & Training Agency (SETA)-Regional Industry Cluster of Opportunity III(RICO)	69,921	(54,933)	14,988
Industry Driver Regional Collaborative (IDRC)	20,088	(7,826)	12,262
Galt Joint Union High School (Central Region Agriculture Education Career Pathway)	78,120	(43,569)	34,551
Capital Academy and Pathway	95,781	(95,781)	-
STREAM Pathway (Science, Technology, Research, Engineering, Arts & Math)	51,000	(51,000)	-
Other State	34,757	(2,298)	32,459
Total State	\$ 56,359,319	\$ (14,270,491)	\$ 42,088,828

**LOS RIOS COMMUNITY COLLEGE DISTRICT
RESTRICTED/SPECIAL PROGRAMS REVENUES
BUDGET REVISION # 3
2015-2016**

	REVISED BUDGET 6/8/2016	BUDGET MODIFICATIONS	Final BUDGET 9/7/2016
Local:			
Training Source Contracts	\$ 1,743,892	\$ (631,006)	\$ 1,112,886
Central Valley New Car Dealers Association (CVNCDA)	42,020	(30,558)	11,462
Ethics Symposium - CRC - Wagenlis	29,871	(25,359)	4,512
Sacramento Municipal Utilities District (SMUD)	7,170	(4,170)	3,000
Small Engine Training Program	37,500	-	37,500
Mathematics, Engineering, Science Achieve (MESA)/Teichert LRCCD	5,000	-	5,000
Foundation Grants & Gifts	169,556	(16,987)	152,569
USDA Cochran Thailand	15,660	-	15,660
Nursing Grants Emergency Funds	17,329	(17,329)	-
Sutter Nursing Program	304,041	(174,581)	129,460
University of California Davis Programs	9,709	(9,234)	475
Center for International Trade Development (CITD) Program Income	81,317	(57,129)	24,188
Center of Excellence (COE) Program Income	151,953	(87,727)	64,226
ARC Instructionally Related Trust	51,750	(23,542)	28,208
Comprehensive Approaches to Raising Education Standards (CARES)	8,375	-	8,375
Prepare Veterans for Employment	6,867	(1)	6,866
California Endowment	25,000	-	25,000
Statewide Academic Senate	-	24,475	24,475
Butte North Far North (NFN) Workforce Research	-	23,000	23,000
Cluster Research for Valley Vision	19,900	-	19,900
Sacramento Metropolitan Arts Commission (SMAC) Cultural Arts	-	11,130	11,130
Faculty Entrepreneurship Mini-Grant	7,500	(697)	6,803
Wellness Program	8,430	(8,358)	72
Other Local	4,898	(2,580)	2,318
Total Local	\$ 2,747,738	\$ (1,030,653)	\$ 1,717,085
TOTAL RESTRICTED REVENUE/SPECIAL PROGRAMS	\$ 77,124,205	\$ (21,176,137)	\$ 55,948,068

Annual Financial and Budget Report

For Actual Year: 2015-2016

District ID: 230

Name: LOS RIOS

EPA Revenue	43,733,807
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Activity Classification	Activity Code	Salaries and Benefits	Operating Expenses	Capital Outlay	Total
		(Obj 1000-3000)	(Obj 4000-5000)	(Obj 6000)	
Instructional Activities	0100-5900	43,733,807	0	0	43,733,807
TOTAL		43,733,807	0	0	43,733,807

Los Rios Community College District
STUDENT REPRESENTATION FEES
Fiscal Year 2015-16

Representation Fees Collected by the District		\$147,192
Date of Election if \$2 fee established	N/A	
Expenditures:		
Supplies and Materials	\$ 657	
Contracts- Personal Service	2,300	
Travel and Conference	47,019	
Mileage- In District	258	
Dues and Membership	75	
Repairs/ Software Maintenance	518	
Other Operational Expense	27,148	
Payment to BOG *	<u> N/A</u>	
Total Expenditures	77,975	
Total Fees Collected less Total Expenditures		\$69,217

*Note: For student body organizations that have adopted a \$2 representation fee, \$1 of every \$2 fee collected must be distributed to the BOG before February 1 each year to establish and support the operations of a recognized statewide community college student organization. The district may retain a portion of the fees collected and deposited pursuant to Education Code Section 76060.5 that is equal to the actual cost of administering these fees up to, but not more than, 7 percent of fees collected.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Public Hearing: Adoption of 2016-17 Proposed Budgets	ATTACHMENT: Yes	
		ENCLOSURE: Budget Book	
AGENDA ITEM:	Action Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The tentative budget for the General fund for 2016-17, adopted by the Board of Trustees in June, has been revised. The revised budget reflects the enacted State budget for 2016-17. The Board is required to hold a public hearing on the proposed budget for the fiscal year on or before the 15th day of September. Subsequent budget revisions will be brought to the Board as needed, but are typically presented at least twice during the year.

The Governor’s May Revise proposal for California Community Colleges was the basis for the tentative budget. The enacted budget is very similar to the May Revise with Growth (Access) funding at 2%, no cost of living adjustment, and a base augmentation of \$75 million. The District should receive an increase to its base allocation for the Rancho Cordova Center of \$1.1 million which combined with the base augmentation of \$3.6 million is a \$4.7 million increase to general purpose funding. The primary changes in categorical line items from the May Revise include restoration of CalWORKs and agreement on the allocation of the Strong Workforce funding with 60% going to local (district) programs and 40% to regional efforts. The allocation for physical plant and instructional equipment (SMSR/SIEF&LM) was reduced from \$219.4 million to \$184.6 million.

In addition to the Mandated Programs Block Grant funding which is for budget year costs, the enacted budget includes a one-time allocation of \$105.5 million toward reducing the State’s liabilities for prior year mandated cost claims. This funding is allocated on an FTES basis rather than based on actual claims. The District is scheduled to receive \$4.8 million from this allocation and \$8.4 million for SMSR/SIEF&LM.

The District’s growth rate for 2016-17 is 1.2%. The growth rate factors were changed starting with 2015-16 and no longer reflect population changes. Though given the challenges the District is facing with enrollment, the 1.2% is sufficient. The District’s on-going general purpose revenues increased almost \$20 million in 2015-16, contrasted against \$4.7 million for 2016-17. As was discussed at the time, 2015-16 was an exceptional budget year. The 2016-17 budget is challenging given the cost increases that must be funded.

The District did not meet its enrollment base in 2015-16. Its funding will not be reduced though under stability funding provisions. However, if the District does not report at least its base attendance level in 2016-17, funding will be reduced to the level reported. Based upon current projections, the District should be able to report at least its base funding level. Although, only reporting base means that the District foregoes growth revenues.

Under the three revenue scenarios, the Z budget revenue level can be achieved if the District either grows or is able to borrow from summer 2017 to earn its cap at 1.2%. The Y budget scenario reflects growth funding at 0.6%. All three scenarios include a projected deficit for 2016-17. As it was in the tentative budget, the general fund budget is balanced without reliance on reserves. The District is operating at the X budget level although some funds have been allocated for additional sections as well as expansion of instructional services agreements in the area of apprenticeship and public safety. The X budget is the District's base funding for the year which reflects the base augmentation, the basic allocation increase for the Rancho Cordova Center, and other revenues which do not need to be earned. Should the District only report its base attendance level for 2016-17, the X budget is the level of funding that the District would receive from the State.

The District's general fund beginning fund balance for 2016-17 includes \$8 million designated for potential 2016-17 compensation improvements. Uncommitted reserves exceed Board Policy requirements and the budget is balanced without reliance on reserves for base operations.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing to receive comments on the proposed budgets and adopt the 2016-17 proposed budgets for the General Fund (Z budget), Instructionally-Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

LOS RIOS COMMUNITY COLLEGE DISTRICT
General Fund
2016-2017 Adopted Budget

Schedule I

	X MINIMUM FUNDING	Y MID-RANGE FUNDING	Z BUDGET MAXIMUM OPTIMISTIC
BEGINNING FUND BALANCE, JULY 1:			
Uncommitted	\$ 12,886,241	\$ 12,886,241	\$ 12,886,241
Committed	34,502,125	34,502,125	34,502,125
Restricted	4,676,380	4,676,380	4,676,380
Total Beginning Fund Balance	52,064,746	52,064,746	52,064,746
REVENUES:			
Base Revenue	192,183,149	192,183,149	192,183,149
Basic Allocation and Base Rates Augmentation	4,779,969	4,779,969	4,779,969
State Apportionment - Growth	-	1,551,869	3,103,738
Enrollment Fees and Property Taxes	89,667,642	89,667,642	89,667,642
Total Base Allocation, COLA & Growth	286,630,760	288,182,629	289,734,498
Lottery	5,900,000	6,344,633	6,784,837
Other Revenue:			
Non-Resident/International Student Tuition	4,233,052	4,233,052	4,233,052
Other State	17,662,907	17,662,907	17,662,907
Community Services	1,049,720	1,049,720	1,049,720
Other Income	2,764,278	2,864,278	2,864,278
Interfund Transfers, Other	393,172	393,172	393,172
Total Other Revenue	26,103,129	26,203,129	26,203,129
Total General Purpose Revenue	318,633,889	320,730,391	322,722,464
Special Program Revenue	72,651,975	72,651,975	72,651,975
Total Revenue	391,285,864	393,382,366	395,374,439
Total Revenue & Beginning Fund Balance	\$ 443,350,610	\$ 445,447,112	\$ 447,439,185
APPROPRIATIONS:			
Current Operational Level	\$ 404,587,192	\$ 404,587,192	\$ 404,587,192
Program and Salary Improvement	12,394,350	14,490,852	16,482,925
Total Appropriations	416,981,542	419,078,044	421,070,117
ENDING FUND BALANCE, JUNE 30:			
Uncommitted	12,886,241	12,886,241	12,886,241
Committed	11,397,125	11,397,125	11,397,125
Restricted	2,085,702	2,085,702	2,085,702
Total Ending Fund Balance	26,369,068	26,369,068	26,369,068
Total Appropriations & Ending Fund Balance	\$ 443,350,610	\$ 445,447,112	\$ 447,439,185

LOS RIOS COMMUNITY COLLEGE DISTRICT **Schedule II**
Other Governmental Funds - General Fund Sub-Fund and Special Revenue
2016-2017 Adopted Budget

DESCRIPTION	INSTRUCTIONALLY RELATED ACTIVITIES FUND	CHILD DEVELOPMENT FUND
Beginning Fund Balance, July 1:		
Uncommitted	\$ 3,954,166	\$ 272,075
Total Beginning Fund Balance	3,954,166	272,075
Revenues:		
Federal	-	106,000
State	-	1,325,212
Local	1,561,500	133,025
Interfund Transfers In	640,388	560,348
Total Revenues	2,201,888	2,124,585
Total Revenues and Beginning Fund Balance	\$ 6,156,054	\$ 2,396,660
Appropriations:		
Academic Salaries	\$ 17,000	\$ -
Classified Salaries	127,000	1,265,465
Employee Benefits	9,300	693,351
Books, Supplies, and Food	795,000	133,600
Other Operating Expenses	1,072,738	28,169
Capital Outlay	4,000	4,000
Interfund Transfers Out	169,350	-
Payments to Students	7,500	-
Total Appropriations	2,201,888	2,124,585
Ending Fund Balance, June 30:		
Uncommitted	3,954,166	272,075
Total Ending Fund Balance	3,954,166	272,075
Total Appropriations and Ending Fund Balance	\$ 6,156,054	\$ 2,396,660

LOS RIOS COMMUNITY COLLEGE DISTRICT
Other Governmental Funds - Capital Projects Funds
2016-2017 Adopted Budget

Schedule III

DESCRIPTION	CAPITAL OUTLAY PROJECTS FUND	BOND PROJECTS FUNDS*
Beginning Fund Balance, July 1:		
Uncommitted	\$ 3,252,023	\$ -
Board Designated - Budget Shortfall Reserve	10,033,946	-
Committed/Projects in Progress	90,793,910	22,365,483
Total Beginning Fund Balance	104,079,879	22,365,483
Revenues:		
Federal	-	-
State	18,809,041	-
Local, including Interest Income	1,176,874	100,000
Interfund Transfers In	9,098,296	
Total Revenues	29,084,211	100,000
Total Revenues and Beginning Fund Balance	\$ 133,164,090	\$ 22,465,483
Appropriations:		
Capital Outlay	\$ 119,291,983	\$ 22,430,483
Interfund Transfers Out/Other	586,138	-
Bond Issuance and Service Costs	-	35,000
Total Appropriations	119,878,121	22,465,483
Ending Fund Balance, June 30:		
Uncommitted	3,252,023	-
Board Designated - Budget Shortfall Reserve	10,033,946	-
Total Ending Fund Balance	13,285,969	-
Total Appropriations and Ending Fund Balance	\$ 133,164,090	\$ 22,465,483

* Appropriations in 2016-17 include projects spanning more than one fiscal year that may not be fully expended. Funds remaining at year-end will be re-appropriated in the 2017-18 Adopted Budget.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Other Governmental Funds - Debt Service Funds
2016-2017 Adopted Budget

Schedule IV

DESCRIPTION	BOND INTEREST AND REDEMPTION FUND	OTHER DEBT SERVICE FUND
Beginning Fund Balance, July 1:		
Restricted	\$ 24,192,202	\$ -
Committed		364,447
Total Beginning Fund Balance	24,192,202	364,447
Revenues:		
Local		
Property Taxes/Bond Premiums	22,168,317	-
Interest Income	524,904	66,100
Interfund Transfers In	-	531,685
Total Revenues	22,693,221	597,785
Total Revenues and Beginning Fund Balance	\$ 46,885,423	\$ 962,232
Appropriations:		
Bond Principal/Interest Expense	\$ 26,469,182	\$ 423,910
Bond Issuance/Service Costs	4,000	1,350
Interfund Transfers Out/Other	-	46,046
Total Appropriations	26,473,182	471,306
Ending Fund Balance, June 30:		
Restricted	20,412,241	-
Committed	-	490,926
Total Ending Fund Balance	20,412,241	490,926
Total Appropriations and Ending Fund Balance	\$ 46,885,423	\$ 962,232

LOS RIOS COMMUNITY COLLEGE DISTRICT
Enterprise and Internal Service Funds
2016-2017 Adopted Budget

Schedule V

DESCRIPTION	BOOKSTORE FUND	REGIONAL PERFORMING ARTS (HARRIS) CENTER FUND	SELF- INSURANCE FUND
Beginning Fund Balance:			
Uncommitted	\$ 668,058	\$ (290,628)	\$ -
Committed	9,559,876	585,028	-
Total Beginning Fund Balance	10,227,934	294,400	-
Revenues:			
Auxiliary Operations/Sales	14,300,000	2,600,000	7,385,068
Other Local, Interest & Transfers	230,000	1,172,379	25,000
Total Revenues	14,530,000	3,772,379	7,410,068
Total Revenues and Beginning Fund Balance	\$ 24,757,934	\$ 4,066,779	\$ 7,410,068
Appropriations:			
Cost of Sales	\$ 10,400,000	\$ -	\$ -
Classified Salaries	2,000,000	1,150,000	162,734
Employee Benefits	630,000	340,000	60,696
Depreciation	200,000	-	-
Other Operating Expenses	304,499	2,282,379	7,186,638
Interfund Transfers Out/Other	995,501	-	-
Total Appropriations	14,530,000	3,772,379	7,410,068
Ending Fund Balance:			
Uncommitted	668,058	(290,628)	-
Committed	9,559,876	585,028	-
Total Ending Fund Balance	10,227,934	294,400	-
Total Appropriations and Ending Fund Balance	\$ 24,757,934	\$ 4,066,779	\$ 7,410,068

The Bookstore Fund fiscal year is May 1st thru April 30th.

The Regional Performing Arts Center and Self Insurance Funds' fiscal years are July 1st thru June 30th.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Fiduciary, Trust and Auxiliary Funds
2016-2017 Adopted Budget

Schedule VI

DESCRIPTION	STUDENT FINANCIAL AID	STUDENT ASSOCIATION	SCHOLARSHIP AND LOAN FUND	FOUNDATION
Beginning Fund Balance, July 1:				
Uncommitted	\$ -	\$ 347,658	\$ -	\$ 1,732,731
Committed	-	391,556	632,895	9,556,967
Total Beginning Fund Balance	-	739,214	632,895	11,289,698
Revenues:				
Federal	90,252,781	-	-	-
State	6,800,000	-	-	-
Local	-	208,287	2,000	1,841,000
Interfund Transfers In	4,005,991	-	5,200	-
Total Revenues	101,058,772	208,287	7,200	1,841,000
Total Revenues and Beginning Fund Balance	\$ 101,058,772	\$ 947,501	\$ 640,095	\$ 13,130,698
Appropriations:				
Classified Salaries	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Books, Supplies & Materials	-	9,600	-	-
Other Operating Expenses	129,111	194,687	-	-
Student Financial Aid	100,929,661	-	-	-
Scholarships/Awards	-	4,000	7,200	-
Auxiliary Activities	-	-	-	1,741,000
In-Kind Contributions	-	-	-	100,000
Total Appropriations	101,058,772	208,287	7,200	1,841,000
Ending Fund Balance, June 30:				
Uncommitted	-	347,658	-	1,732,731
Committed	-	391,556	632,895	9,556,967
Total Ending Fund Balance	-	739,214	632,895	11,289,698
Total Appropriations and Ending Fund Balance	\$ 101,058,772	\$ 947,501	\$ 640,095	\$ 13,130,698

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Citizens' Bond Oversight Committee Annual Report 2015-16	ATTACHMENT: None	
		ENCLOSURE: Yes	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista <i>Theresa Matista</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	X

BACKGROUND:

On March 5, 2002, the electorate of the Los Rios Community College District approved Measure A, the District's \$265 million general obligation bond program. In November 2008, the electorate also approved Measure M in the amount of \$475 million. Both elections were conducted under Proposition 39, which requires the establishment of a Citizens' Bond Oversight Committee. The Oversight Committee Bylaws also require that an annual written report be presented to the Board of Trustees in open session.

STATUS:

The District's Oversight Committee was created in spring 2002 and concluded its fourteenth full year of operation on June 30, 2016. Consistent with the Oversight Committee Bylaws and state statutes, it is appropriate to present the Committee's Annual Report for the 2015-16 year in fulfillment of the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.



RECOMMENDATION:

It is recommended that the Board of Trustees receive the 2015-16 Annual Report from the Citizens' Bond Oversight Committee.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Sacramento City College Student Equity	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Michael Poindexter 	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	X

BACKGROUND:

The Office of Equity and Student Success works with the Sacramento City College community to close longstanding achievement gaps among disproportionately impacted groups, and to eliminate systemic inequities that impede student success. Members of our equity team will highlight three of the unique processes developed to help cultivate an equity-oriented perspective within our institution, and these processes are gathering momentum at SCC. These practices are dynamic and adaptable as informed by our continued research and data collection.

STATUS:

A presentation will be made to the Board of Trustees to share highlights of SCC’s equity and student success works with the community.

RECOMMENDATION:

This item is presented to the Board of Trustees as information.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 7, 2016

SUBJECT:	Sacramento City College 100 Year Anniversary	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Michael Poindexter <i>Michael Poindexter</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	ACTION	
		INFORMATION	X

BACKGROUND:

Sacramento City College will begin to celebrate its 100th anniversary throughout academic year of 2016 -17 to mirror the academic year of the first class of 46 students and their 16 part-time instructors. To that end, the college has created a Centennial Celebration committee, seated with faculty, classified staff, and managers to prepare for, promote and put on a variety of events throughout the centennial year.

STATUS:

Trustees will be provided a brief review of Sacramento City College’s 100th Centennial Celebration activities.

RECOMMENDATION:

This item is presented to the Board of Trustees as information.