

# LOS RIOS COMMUNITY COLLEGE DISTRICT



## BOARD MEETING AGENDA

Wednesday, October 19, 2016  
5:30 pm

### MEETING LOCATION:

Los Rios Community College District  
Board Room  
1919 Spanos Court  
Sacramento, CA 95825

### 1. CALL TO ORDER

Board President

### 2. ORAL COMMUNICATIONS

*The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.*

### 3. CONSENT CONSIDERATIONS

*A member of the Board may request that an item be removed for further discussion and separate action.*

A. Board Meeting Minutes: September 7, 2016	Brian King
B. Curriculum Proposals: ARC/CRC/SCC	Susan Lorimer
C. Board Policy Revision: Solicitation, Advertising and Business Activities (P-1313)	JP Sherry
D. Resolution No. 2016-16: Liability Coverage for District Volunteers	Theresa Matista
E. Ratify: Grants and Contracts Awarded	Susan Lorimer
F. Ratify: New Contracts and Renewals	Theresa Matista
G. Ratify: Affiliation and Other Agreements	Theresa Matista
H. Ratify: Bid Transactions	Theresa Matista
I. Disposition of Surplus Equipment	Theresa Matista
J. Purchase Orders, Warrants, Checks and Wires	Theresa Matista
K. Regular Human Resources Transactions	Brian King

### 4. FIRST READING

A. Board Policy Revisions: Protected Class Descriptions (P-2113, 2211, 2412, 2423, 5111, 6111, 7841, 8321, 8841, 9111)	JP Sherry
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### 5. ACTION

A. Contract Award: Wide Area Network (WAN) Services Multipoint Connectivity	Theresa Matista
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### 6. INFORMATION

A. Annual Legislative Update	JP Sherry
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### 7. BOARD MEMBER REPORTS

### 8. FUTURE AGENDA ITEMS

**9. REPORTS and COMMENTS**

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor’s Report

**10. CLOSED SESSION**

*Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.*

- A. Pursuant to Government Code section 54957: Public Employee Performance Evaluation: Chancellor
- B. Pursuant to Government Code section 54957.6; Conference with Labor Negotiators – Agency designated representative: Ryan Cox; Unrepresented Employee: Chancellor

**11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

**12. ACTION**

- A. [Chancellor’s Contract](#)

**13. ADJOURNMENT**

**LOS RIOS BOARD OF TRUSTEES**

<b>Deborah Ortiz</b> President ▪ Area 6	<b>Ruth Scribner</b> Vice President ▪ Area 4	<b>Dustin Johnson</b> ▪ Area 1 <b>Robert Jones</b> ▪ Area 2 <b>John Knight</b> ▪ Area 3	<b>Pamela Haynes</b> ▪ Area 5 <b>Kay Albiani</b> ▪ Area 7 <b>Marianna Sousa</b> ▪ Student Trustee
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Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ *Note:* Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.

November 9, 2016 ▪ Regular Board Meeting ▪ Location: District Office

Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: [www.losrios.edu](http://www.losrios.edu)

**Help Us Help You**

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** October 19, 2016

<b>SUBJECT:</b>	Board Meeting Minutes: September 7, 2016	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**STATUS:**

The minutes of the Board of Trustees meeting held on September 7, 2016 are attached for Board review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meeting held on September 7, 2016.



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, September 7, 2016**

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m., in Room 106 of the Performing Arts Center, Sacramento City College 3835 Freeport Blvd., Sacramento, California.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Ruth Scribner, Vice President  
Ms. Kay Albiani  
Ms. Pamela Haynes\*  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

*\*Trustee Pamela Haynes arrived at 6:40 p.m. and her Aye votes were added to the consent and action items in open session upon her request and without objection from any of the Trustees.*

## **2. ORAL COMMUNICATIONS**

There were no oral communications.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Ms. Albiani, seconded by Mr. Knight, that the Board of Trustees approve Consent Consideration items A through L.*

*Roll Call Vote:*

*Aye: Albiani, Haynes,\* Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

A. *Board Meeting Minutes: August 10, 2016*

*That the Board of Trustees approve the minutes of the meeting held on August 10, 2016.*

B. Curriculum Proposals: ARC/FLC

That the Board of Trustees approve the curriculum proposals for American River and Folsom Lake colleges.

C. Pay Rate Schedule Correction: 2015-16 Final for LRSA Supervisory Positions

That the Board of Trustees adopt and approve the single page correction of the 2015-16 final salary ranges for LRSA supervisory positions as noted in the September board agenda packet.

D. Appointments: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Mr. John Ellis and Mr. Tom Britting to the District's Citizens' Bond Oversight Committee.

E. District Annual Investment Report

That the Board of Trustees accept the District's Annual Investment Report for the fiscal year 2015-16

F. Special Event Authorization

That the Board of Trustees approve the applications as listed in the September board agenda packet.

G. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grants and contracts awards listed herein pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
TRIO Talent Search Program – Twin Rivers <ul style="list-style-type: none"> <li>• Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds.</li> <li>• 9/01/2016 through 8/31/2021</li> <li>• Administrator: Manuel Perez, Dean, Student Development</li> </ul>	ARC	\$240,000	US DOE
TRIO Talent Search Program – San Juan <ul style="list-style-type: none"> <li>• Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds.</li> <li>• 9/01/2016 through 8/31/2021</li> <li>• Administrator: Manuel Perez, Dean, Student Development</li> </ul>	ARC	\$240,000	US DOE
TRIO Talent Search Program – Natomas <ul style="list-style-type: none"> <li>• Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds.</li> <li>• 9/01/2016 through 8/31/2021</li> <li>• Administrator: Manuel Perez, Dean, Student Development</li> </ul>	ARC	\$240,000	US DOE
21 <sup>st</sup> Century Skills – IDRC Program <ul style="list-style-type: none"> <li>• Funds to embed soft skills into curriculum and align it with</li> </ul>	ARC	\$5,000	Feather River CCD

workforce needs. <ul style="list-style-type: none"> <li>• 7/1/2016 through 2/28/2017</li> <li>• Administrator: Jerome Countee, AVP, Workforce Development</li> </ul>			
HIS Project – Students in a Global Economy (Renewal) <ul style="list-style-type: none"> <li>• Funds for year 2 of a 5 year grant in support of the success of first-time students.</li> <li>• 10/1/2016 through 9/30/2017</li> <li>• Administrator: Michael Poindexter, Interim President</li> </ul>	SCC	\$525,000	US DOE
Prop 39 Improvement Funding (Augmentation) <ul style="list-style-type: none"> <li>• Funds to enhance green/clean technology programs.</li> <li>• 7/1/2016 through 2/28/2017</li> <li>• Administrator: Jerome Countee, AVP, Workforce Development</li> </ul>	CRC	\$7,112.21	Mendocino College

H. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the contracts listed herein pursuant to Board Policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Design and construction of the Ethan Way renovation. Architectural and engineering services.	\$16,225.00	I	08/01/2016 – 08/31/2019	Pressey & Associates, Inc.	Facilities Management
ARC Lib Art Bldg. modern schematic design, design development and construction document phase service	\$91,000.00	I	08/01/2016 – 08/31/2018	Cumming Corporation	Facilities Management
SCC Davis Center Phase 2 – Testing & Inspection Services	\$65,000.00	I	8/8/16 - 8/31/18	RMA Group	Facilities Management
College IT infrastructure upgrades, network monitoring, documentation, staff augmentation and project management services	\$228,600.00	I	08/09/16 – 06/30/17	Shandam Consulting, Inc.	District Office IT
Districtwide camera service for security basis of design - deliverables	\$35,250.00	I	08/16/16 – 08/31/17	Exante360 LLC	Facilities Management

I. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the September board agenda packet.

J. Disposition of Surplus Equipment

That Board of Trustees approve the disposal of the surplus items listed in the September board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

K. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of July 16, 2016 through August 15, 2016.

PURCHASE ORDERS		
General Fund	0001088105-0001088601 B117503-B117582	\$ 57,227,281.03
Capital Outlay Fund	0003016894-0003016943 B3016914-B3016914	
Child Development Fund	0006000775-0006000776	
Self-Insurance Fund	0009000366-0009000368	
WARRANTS		
General Fund	734805-735928	\$ 11,555,084.25
General Fund-ARC Instructional Related	006590-006625	
General Fund-CRC Instructional Related	022349-022353	
General Fund-FLC Instructional Related	030903-030913	
General Fund-SCC Instructional Related	045366-045399	
Capital Outlay Fund	831073-831175	
Child Development Fund	954247-954255	
Self-Insurance Fund	976325-976332	
*Payroll Warrants	317845-319112	\$ 21,416,821.93
Payroll-Direct Deposit	798838-806948	
August Leave Process	319113-320344	
Payroll Vendor Warrants	60771-60898	
CHECKS		
Financial Aid Disbursements	2272626-2274309	\$ 1,250,079.50
Clearing Checks	-	\$ -
Parking Checks	2935-2938	\$ 306.00
Bookstore Fund – ARC	30664-30709	\$ 1,126,195.92
Bookstore Fund – CRC	026790-026836	
Bookstore Fund – FLC	9440-9452	
Bookstore Fund – SCC	048396-048499	
Student Clubs Agency Fund – ARC	4986-4992	\$ 33,999.86
Student Clubs Agency Fund – CRC	4048-4051	
Student Clubs Agency Fund – FLC	2104-2113	
Student Clubs Agency Fund – SCC	3426-3436	
Foundation – ARC	4893-5028	\$ 161,892.71
Foundation – CRC	2105-2111	
Foundation – FLC	1181-1192	

Foundation – SCC	3846-3855	
Foundation – DO	0794-0800	
Associated Students Trust Fund – ARC	0812-0812	\$ 20.00
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4043-4083	\$ 169,935.31
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ -
Vendors	-	\$ 57,918.81
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
**Self-Insurance	-	\$ 335,401.07
Bookstore	-	\$ 277,962.67

L. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the September board agenda packet.*

**4. ACTION**

A. ACCJC Substantive Change Proposal for New FLC Programs: Nutrition and Dietetics; Emergency Medical Studies

*A motion was made by Ms. Scribner, seconded by Mr. Johnson, that the Board of Trustees approve the ACCJC Substantive Change Proposal for New Programs: Associate of Science in Nutrition and Dietetics for Transfer; and Certificate of Achievement in Emergency Medical Studies.*

*Roll Call Vote:*

*Aye: Albiani, Haynes,\* Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

B. ACCJC Substantive Change Proposal for FLC-Rancho Cordova Educational Center

*A motion was made by Ms. Albiani, seconded by Mr. Knight, that the Board of Trustees approve the ACCJC Substantive Change Proposal for Establishing an Additional Location Geographically Apart from the Main Campus at which the Institution offers at least 50% of an Educational Program: Rancho Cordova Educational Center.*



*Roll Call Vote:*

*Aye: Albiani, Haynes,\* Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

C. Contract Award: CRC Door Hardware and Cylinder Upgrade

*A motion was made by Ms. Scribner, seconded by Mr. Jones, that the Board of Trustees award the contract for Bid #16010 to Opening Technologies, Inc. for the total contract amount of \$964,800.*

*Roll Call Vote:*

*Aye: Albiani, Haynes,\* Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

D. 2016-2017 Education Protection Account Expenditure Plan

*A motion was made by Mr. Jones, seconded by Ms. Albiani, that the Board of Trustees adopt for the 2016-17 fiscal year the plan to designate compensation costs for classroom instruction as funded by EPA. Upon approval, the District will update its website to reflect the Board's action.*

*Roll Call Vote:*

*Aye: Albiani, Haynes,\* Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

E. Resolution No. 2016-15: Budget Revision #3, Final Budget; Education Protection Account 2015-16; Student Representation Fee Disclosure

*A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve Resolution No. 2016-15 authorizing the changes to the General Fund revenues and appropriations as shown on Schedule I.*

*Roll Call Vote:*

*Aye: Albiani, Haynes,\* Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

F. Public Hearing: Adoption of 2016-17 Proposed Budgets

A motion was made by Ms. Albiani, seconded by Mr. Knight, that the Board of Trustees conduct a public hearing to receive comments on the proposed budgets and adopt the 2016-17 proposed budgets for the General Fund (Z budget), Instructionally-Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

**Public Hearing:** President Ortiz declared a public hearing in the matter of the 2016-17 proposed budgets.

Ralph Merletti addressed the Board of Trustees during the public hearing public comments period regarding classified employee expansion.

*Roll Call Vote:*

*Aye: Albiani, Haynes,\* Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

*Student Advisory Vote: Aye*

## 5. INFORMATION

A. Citizens' Bond Oversight Committee Annual Report 2015-16

The Citizens' Bond Oversight Committee Annual Report was presented to the Board of Trustees. Committee Chair Joe Debbs added his remarks on behalf of the Citizens' Bond Oversight Committee.

B. Sacramento City College Student Equity

Sacramento City College's Equity Team highlighted three unique, dynamic and adaptable processes developed to help cultivate an equity-oriented perspective within Sacramento City College.

C. Sacramento City College 100 Year Anniversary

The activities planned to take place throughout the centennial year for the celebration of Sacramento City College's 100 Year Anniversary were presented to the Board of Trustees.

## 6. BOARD MEMBER REPORTS

Trustee Johnson recommended the Educate podcast, particularly the recent episodes addressing issues of hungry students and remedial education.

Trustee Haynes participated in the College Promise conference and attended three of the college convocations.

Trustee Scribner attended the new faculty Reception, CRC's convocation, and the academic senate retreat.

Trustee Albiani participated in CRC's convocation and attended the new faculty reception.

Trustee Sousa reported the first Student Advisory Committee meeting was held earlier that day.

Trustee Ortiz participated in the College Promise conference, the District Office convocation, and the district academic senate meeting.

## **7. FUTURE AGENDA ITEMS**

Trustee Scribner requested information from the custodial review recently conducted to follow up on the recommendations for adequate staffing in the plan.

Trustee Scribner also requested a report on the District's recruiting and retention efforts for districtwide police officers.

## **8. REPORTS AND COMMENTS**

The following constituency representatives presented reports to the Board:

Melody Jimenez, President, Sacramento City College Student Association

Robert Kelley, President, Sacramento City College Classified Senate

Ginni May, President, Districtwide Academic Senate

Dean Murakami, President, LRCFT

### Chancellor's Report:

ARC: American River College was recently awarded three federal TRIO Educational Talent Search grants to serve first-generation, low-income middle and high school students within their service area. Specifically, each grant will serve 500 6th through 12th graders in approximately six or more of the highest need middle and high schools within the Natomas, San Juan and Twin Rivers school districts. Each program provides academic, career, financial and other support services to encourage and support large numbers of our region's historically underrepresented students to aspire, prepare for, and obtain a postsecondary education. These five year grants, totaling approximately \$3.75M, represent a key element of the College's "Pathways To, Through, and Beyond ARC" comprehensive redesign effort.

CRC: Cosumnes River College has formed a new partnership with the Elk Grove Food Bank to provide deliveries of food to the college's growing pantry, now called "The Hawk Spot." This will assist the needs of our students who struggle with inadequate food resources. The Elk Grove Food Bank will also provide food to CRC's former foster youth and EOPS students apart from the deliveries to the pantry. Details are still being worked out on how much food each student

will be allowed to take. In the meantime, the Student Life and Leadership Center, who has oversight of the pantry, will be gathering recycled bags for students to re-use during each visit.

FLC: Folsom Lake College’s Rancho Cordova Center has been selected to be featured in the Sacramento Business Journal’s 2015-2016 Best Real Estate Projects issue and will be honored at a breakfast and panel discussion on Thursday, September 29. The Rancho Cordova Center was also named the 2015 “Transit Oriented Development of the Year” by Sacramento Regional Transit earlier this year.

SCC: Sacramento City College kicked off its centennial year with complimentary cupcakes and ice cream on the first Monday and Tuesday of the semester! There will be special events and activities throughout the year to celebrate the college’s 100th anniversary, including a big open house expo on campus on October 15. Commemorative posters featuring works by notable SCC alums Gregory Kondos, Wayne Thiebaud and Fred Dalkey, as well as the book “A History of Sacramento City College in 100 Objects,” written by SCC Anthropology Professor Bill Doonan debuted at Convocation. All are available for sale at the College Store or on the book store’s website.

*Chancellor King announced the following employee retirements:*

Retirement			Years of Service
Howard Mallinson	Custodian	ARC	9+
Maria Galvan	Confidential Human Resources Specialist I	DO	15+
Bruce Douglass	Computer Information Science Professor	SCC	19
Gregory Wiles	Programmer II	DO	21+
Cynthia Torres	Culinary Arts Management Professor	CRC	25
Roietta Fulgham	Business Professor	ARC	40

## 9. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7:35 pm: Ms. Albiani, Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, and Ms. Scribner.

Pursuant to Government Code section 54957: Complaint against public employee.

*Closed Session Adjourned: 7:48 pm*

*Open Session: 7:50 pm*

## 10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

*In closed session under item 9A, the Board of Trustees voted to reject the appeal of a claim of discrimination by an adjunct faculty member by a vote of 7 to 0.*

## **11. ADJOURNMENT**

*A motion was made by Ms. Albiani, seconded by Mr. Johnson, that the meeting be adjourned.*

*Roll Call Vote:*

*Aye: Albiani, Haynes, Johnson, Jones, Knight, Ortiz, Scribner*

*No: None*

*Motion carried; 7:0*

President Ortiz adjourned the meeting at 7:51 p.m.

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### **BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Minutes presented to the Board of Trustees: October 19, 2016.*

*jd*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** October 19, 2016

<b>SUBJECT:</b>	Curriculum Proposals: American River, Cosumnes River, and Sacramento City colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Susan L. Lorimer</i> Susan L. Lorimer, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the September 23, 2016 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Al Ahmadi, Joe Gilman, Bill Simpson, Marie Schirmer, Frank Kobayashi; Cosumnes River College – Michael Lawlor (Chair), Brian Noel, Lee Weathers-Miguel, Amanda Wolcott-Paskey, Whitney Yamamura; Folsom Lake College – Eric Wada, John Alexander, Monica Pactol; Sacramento City College – Dyan Pease, Brett Thomas, Richard Yang, Mary Turner; District Senate – Ginni May; Articulation Officer – Lynn Fowler; District Office – Jamey Nye; and Student Representative: Daniel Moreno.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, and Sacramento City colleges.

# Los Rios Community College District

## Recommendation for Adoption by the Board of Trustees

October 19, 2016

### COURSE PROPOSALS

#### Course Deletions

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##### *Cosumnes River College*

1. **RTVF 310 History of American Radio 1920-1950 (1.00 unit)**

**Justification:** As a result of Program Review, it was determined material from this course is also discussed in other mass media coursework and its deletion will streamline students' path towards graduation and/or transfer.

2. **RTVF 351 Introduction to Motion Graphics for Film: Apple Motion (3.00 units)**

**Justification:** Upon program review, it has been decided to focus on the core courses that will lead students to transfer and graduate quickly. The department is also trying to limit course titles with specific software names due to rapidly changing technology. In addition, Apple is restructuring its program to have outside institutions grant certification for their products.

3. **RTVF 353 Color Correction for Film and Video: Apple Color (3.00 units)**

**Justification:** Upon program review, it has been decided to focus on the core courses that will lead students to transfer and graduate quickly. The department is also trying to limit course titles with specific software names due to rapidly changing technology. In addition, Apple is restructuring its program to have outside institutions grant certification for their products.

4. **RTVF 372 Sports Broadcasting (3.00 units)**

**Justification:** As a result of Program Review, it was determined material from this course could be better conveyed to students and scheduled through an internship experience.

5. **RTVF 374 Multiple Camera Remote TV Production (TRUCK) (1.00 unit)**

**Justification:** As a result of Program Review, it was determined material from this course could be better conveyed to students and scheduled through an internship experience.

6. **RTVF 379 Television Performance Techniques (1.00 unit)**

**Justification:** As a result of Program Review, it was determined that much of the content in this course is already incorporated into other television production and broadcast journalism classes.

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## *Sacramento City College*

### 1. **MGMT 306 Introduction to Public Administration (3.00 units)**

**Justification:** As part of Program Review the Business Department has decided to delete this course. This course on the topic of Public Administration has not experienced demand in the last 10 years. In addition, Folsom Lake College has a Public Management Program that students interested in Public Administration can utilize.

## **New to District Courses**

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## *American River College*

### 1. **CARPT 182 Finishing and Repairing Floors (1.50 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Must be a registered Hardwood Floor Layer Apprentice.

*24.00 hours lecture, 12.00 hours laboratory*

This course introduces Hardwood Floor Layer Apprentices to the process of finishing and repairing hardwood floors per industry standards. It also covers is installation of athletic and parquet flooring.

**Justification:** This course is part of a new apprenticeship program we are creating at American River College. It is a required course in the State of California mandated Hardwood Floor Layers Apprentice program, covering installation, and tool and equipment safety and maintenance.

### 2. **IW 101 OSHA 30 for Ironworkers (1.50 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Must be a state registered ironworker apprentice.

*25.00 hours lecture, 15.00 hours laboratory*

This course provides the ironworker apprentice safety standards and regulations for construction project sites as required by the Occupational Safety and Health Administration (OSHA). Topics include general safety and health provisions, OSHA citation policies, fire protection and prevention, fall protection, personal protection equipment (PPE), safe handling and storage of materials, steel erection, and lifesaving practices and equipment.

**Justification:** This is a required class of the State of California mandated Ironworker Apprenticeship program covering Occupational Safety and Health Administration (OSHA) industry standards and codes.

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## *Cosumnes River College*

### 1. **BIOL 439 Human Cadaver Dissection (1.00 unit)**

*Prerequisite:* None.

*Advisory:* BIOL 420 or 430 with a grade of "C" or better

*12.00 hours lecture, 18.00 hours laboratory*

The Human Cadaver Dissection course is a one-unit, intensive course for nursing, medical, physical therapy, sonography, chiropractic, or other health-related majors. Using a regional approach, students will study the structure of the human body through the dissection of cadavers. Students will gain experience in dissection techniques, more fully understand relationships between organs, and discuss physiological concepts as they pertain to anatomy. Maintaining a detailed lab notebook is an integral part of the course. This course may be taken one time for credit.

**Justification:** The Cadaver Dissection Course has been housed under the Honors Program since 2003. The target audience for this course is biology, nursing, or allied health majors. The Biology Department has determined that the course should be housed solely within the Biology offerings. The course provides a unique dissection opportunity for our students and prepares the specimens for use in our Biology 430 and Biology 431 courses.

### 2. **ENGLT 488 Honors - Literature Adapted into Film (3.00 units)**

*Prerequisite:* ENGWR 101 with a grade of "C" or better, or equivalent skills demonstrated through the assessment process.

*Advisory:* ENGRD 110 with a grade of "C" or better

*Enrollment Limitation:* Enrollment is limited to Honors Program students. Details about the Honors Program can be found in the Cosumnes River College Catalog.

*54.00 hours lecture*

This course analyzes the process, challenges, failures, and successes of adapting literary and stage material into film. It compares faithful and unfaithful adaptations through reading the original texts and viewing the adapted films with an awareness of their historical and cultural contexts. The course examines intention, creative distinctions, as well as limits and strengths of each medium. This course requires at least one research essay proposing and justifying details for an adaptation and including appropriate MLA documentation. This course is the same as HONOR 378. This course, under either name, may be taken one time for credit.

**Justification:** The course is the only literature option available at the Honors level and, as such, serves an important role in enhancing transfer and scholarship opportunities as well as the Honors Scholar Program in general. The course has the potential for CSU and UC transfer (see transfer requests) and fits two Associate Degree GE Patterns (see requests) and therefore will be of interest to a wide variety of students. In addition, CRC is working on achieving UCLA TAP (Transfer Alliance Program) eligibility which requires completion of a minimum of 15 U.C. transferable semester units of Honors Program coursework and a breadth of Honors course offerings in IGETC and preparation for major as well as a guarantee that a variety of courses necessary for transfer to UCLA will be offered regularly. This course will help meet

these criteria and plan. Also, this course provides a bridge between literary and film studies, and film adaptation is a growing field within film studies.

3. **HONOR 378 Honors - Literature Adapted into Film (3.00 units)**

*Prerequisite:* ENGWR 101 with a grade of "C" or better, or equivalent skills demonstrated through the assessment process.

*Advisory:* ENGRD 110 with a grade of "C" or better

*Enrollment Limitation:* Enrollment is limited to Honors Program students. Details about the Honors Program can be found in the Cosumnes River College Catalog.

*54.00 hours lecture*

This course analyzes the process, challenges, failures, and successes of adapting literary and stage material into film. It compares faithful and unfaithful adaptations through reading the original texts and viewing the adapted films with an awareness of their historical and cultural contexts. The course examines intention, creative distinctions, as well as limits and strengths of each medium. This course requires at least one research essay proposing and justifying details for an adaptation and including appropriate MLA documentation. This course is the same as ENGLT 488. This course, under either name, may be taken one time for credit.

**Justification:** The course is the only literature option available at the Honors level and, as such, serves an important role in enhancing transfer and scholarship opportunities as well as the Honors Scholar Program in general. The course has the potential for CSU and UC transfer (see transfer requests) and fits two Associate Degree GE Patterns (see requests) and therefore will be of interest to a wide variety of students. In addition, CRC is working on achieving UCLA TAP (Transfer Alliance Program) eligibility which requires completion of a minimum of 15 U.C. transferable semester units of Honors Program coursework and a breadth of Honors course offerings in IGETC and preparation for major as well as a guarantee that a variety of courses necessary for transfer to UCLA will be offered regularly. This course will help meet these criteria and plan. Also, this course provides a bridge between literary and film studies, and film adaptation is a growing field within film studies.

## PROGRAM PROPOSALS

### Program Deletion(s)

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#### *Cosumnes River College*

##### **Concrete Construction Inspection**

**Justification:** This certificate was deleted in 2015. Due to an error, it was unintentionally reinstated but not offered. This deletion corrects that error.

### New Programs

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#### *Cosumnes River College*

##### 1. **Deaf Studies**

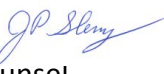
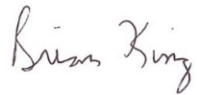
This degree provides an introductory overview of the Deaf community and American Sign Language in cultural context. Students completing the Deaf Studies A.A. degree will develop an understanding and respect for the Deaf culture which will enable them to collaborate effectively with Deaf people for the empowerment of the Deaf community. The Deaf Studies A.A. provides students with the psychosocial dynamics necessary to work in educational or social service setting or to pursue an advanced degree at a 4-year institution.

**Justification:** This degree provides academic coursework based on a Deaf-centered framework that encourages students to embrace an empowered collaboration with Deaf people. It provides an introductory overview of the Deaf community and American Sign Language in a cultural context. It emphasizes the development with the psychosocial dynamics of people working in the Deaf Community.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Board Policy Revision: Solicitation, Advertising and Business Activities (P-1313)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 JP Sherry, General Counsel	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Staff finished its regular review of district policies and administrative regulations in the 1000 series. Policy P-1313 was identified as needing style and other nonsubstantive changes. Where changes are minor and no policy issues are raised, board policy P-3112 authorizes changes to be enacted within a single reading.

**STATUS:**

Policy P-1313 changes the reference to “foundations” in section 5.1 to specify “the Los Rios Foundation or College Foundations.” Additionally, it contains a handful of nonsubstantive stylistic changes. As with all of the policies that come through for approval by the Board of Trustees, these changes ensure this policy matches the District’s policy style manual.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the proposed revisions to Policy P-1313.

[Policy - 1000 Community](#) || [Table of Contents](#) || [Back](#) || [Next](#)

### 1.0 Campus Business Activity

1.1 Regular campus business transactions, as with book publishers, or payments for supplies, are not intended to be restricted by this **District p**Policy.

### 2.0 Fundraising and Soliciting

2.1 A single fund-raising drive for civic causes ~~will~~**may** be conducted during the ~~F~~fall semester of each year pursuant to ~~Administrative #~~**Administrative #**Regulations established by the **Los Rios Community College** District.

2.2 Except as provided herein, fund-raising drives, soliciting of private business, and private advertising may not be undertaken on campuses of the District without prior approval of the College President.

2.3 Commercial advertising in campus publications is subject to the approval of the College President.

### 3.0 Distribution and Posting of Materials

3.1 Distribution or posting of materials must comply with times and places prescribed by campus regulation and must not in any way interfere with ~~college~~**College** functions.

### 4.0 Procedures

4.1 The Chancellor ~~may~~**shall** develop ~~administrative~~**Administrative** rules and ~~#~~**Regulations** ~~as necessary~~ to implement this policy.

### 5.0 District and College Foundations

5.1 These **District p**Policies and **Administrative #**Regulations shall not apply to ~~District~~**the Los Rios Foundation or** ~~and college~~**College #**Foundations.

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LRCCD

Policy Adopted: 6/23/65

Policy Revised: 3/20/74; 12/4/74; 11/5/80; 5/20/81; 10/7/81; 4/19/89; 12/6/95

Policy Reviewed:

Adm. Regulation: [R-1313](#)

**DRAFT 4/20/16**

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Resolution No. 2016-16: Liability Coverage for District Volunteers	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Presently, there are approximately 1,310 volunteers, including student volunteers, who donate their time in various capacities throughout the District. In order for the volunteers to be covered under the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Memorandum of Coverage for “liability”, ASCIP requires that the Governing Board approve a resolution stating that the District recognizes volunteers, and that an approved list of volunteer services will be updated and maintained.

**STATUS:**

A recent survey of volunteer activity in the District reveals the following volunteer services are being performed.

Volunteer Groupings	Number of Volunteers
Academic & Foundations (tutors, ambassadors, event helpers, etc.)	619
Athletics/PE (coaches, trainers, etc.)	161
Drivers (i.e. field trips)	2
Observatory Docents	54
Others (Harris Center/Lab Support)	474
<b>Total</b>	<b>1310</b>

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Resolution No. 2016-16 regarding liability coverage for volunteers.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

## RESOLUTION

No 2016-16

### Liability Coverage for District Volunteers

**WHEREAS**, the Los Rios Community College District recognizes the need for and benefit derived from individuals and groups providing volunteer services to the District; and

**WHEREAS**, the Los Rios Community College District desires to provide liability coverage for the individuals in their capacity as volunteers to the District while they are performing services for the District in accordance with District policies and regulations: Now, therefore,

**BE IT RESOLVED** that, for the purposes of extending this coverage to official volunteers of the District, all individuals who directly volunteer to provide services to the District, and whose volunteer services are accepted in accordance with District policies and regulations shall be covered by the District's general liability insurance program. The type of volunteer service shall be on file at the appropriate District or local site office prior to commencing volunteer services.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution No. 2016-16 this nineteenth day of October, 2016, by the following called vote:

AYES	NOES	ABSENT
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Deborah Ortiz, Board President

*Attest:*



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Brian King  
Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Susan L. Lorimer, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CA Early Childhood Mentor Program (Renewal) <ul style="list-style-type: none"> <li>• Funds to support the Mentor program.</li> <li>• 8/1/2016 through 7/31/2017</li> <li>• Administrator: Amy Strimling, Professor</li> </ul>	SCC	\$650	Chabot-Las Positas CCD
CA Early Childhood Training Consortium – Campus Coordinator and Instructional Agreement (Renewal) <ul style="list-style-type: none"> <li>• Funds to support coordination of and instruction in the Child Development Training Program.</li> <li>• 9/1/2016 through 6/30/2017</li> <li>• Administrator: Laurie Perry, Professor/Coordinator</li> </ul>	SCC	\$20,400	Yosemite CCD/CDTC

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor, Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315, the following executed agreements and/or extensions for the following contracts are hereby presented for ratification:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Inspector for SCC Infrastructure – Hydronic Modifications at Multiple Bldgs.	\$18,200.00	I	9/27/16 – 9/27/18	David Symmank	Facilities Management
EWC ongoing local, regional and statewide services, technical assistance and research to Center of Excellence	\$15,000.00	I	9/27/16 – 6/30/17	Aaron Wilcher	Center of Excellence


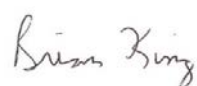
**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the contracts listed herein.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** October 19, 2016

<b>SUBJECT:</b>	Ratify: Affiliation and Other Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Theresa Matista, Vice Chancellor, Finance & Admin	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

**STATUS:**

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Los Rios Community College and Xap Corporation established an amendment to extend services to June 30, 2017. This amendment covers the District's participation in the eTranscript California System. eTranscript is being designed, developed, operated and maintained by Xap Corporation for Butte-Glenn Community College acting for the California Community College system.
  
2. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

## ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Windsor El Camino Care Center	HIT	CRC	8/31/2016	Evergreen
Stanislaus Orthopedic & Sports Medicine Clinic	PTA/OTA	SCC	8/31/2016	Evergreen
Manteca Unified School District	PTA/OTA	SCC	9/1/2016	Evergreen
Greater Sacramento Surgery Center	HIT	CRC	9/9/2016	Evergreen
Brown Physical Therapy	PTA/OTA	SCC	9/20/2016	Evergreen
Clark Dental	Dental Asst.	SCC	9/21/2016	Evergreen
Folsom Hill Dentistry	Dental Asst.	SCC	9/21/2016	Evergreen
Oak Valley Hospital	PTA/OTA	SCC	9/26/2016	EXP: 9/26/2018
Connected Speech Therapy, Inc.	SLPA	ARC	10//3/2016	Evergreen
Brentwood Union School District	SLPA	ARC	10/3/2016	Evergreen
Jane Johnson Speech Therapy Inc.	SPLA	ARC	10/3/2016	Evergreen
Dry Creek Joint Elementary School District	SLPA	ARC	10/3/2016	Evergreen

\* PTA – Physical Therapy Assistant, OTA – Occupational Therapy Assistant

\* HIT – Health Information Technology

\* SLPA- Speech Language Pathology Assistant

## INTERNSHIP AGREEMENTS

Company/Agency	Internship Type	ID Number	Contract Date	Term
Entercom	Broadcast	1559616	8/20/2016	EXP: 12/15/2016
Entercom	Broadcast	1192912	8/20/2016	EXP: 12/15/2016
Entercom	Broadcast	1384579	8/20/2016	EXP: 12/15/2016
Entercom	Broadcast	1465607	8/20/2016	EXP: 12/15/2016
Entercom	Broadcast	1628223	8/20/2016	EXP: 12/15/2016

3. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

## FACILITY USE AGREEMENTS FOR ON-CAMPUS

Campus	Type of Agreement	Permit Number
FLC	Facility Use	FLC 16-170
FLC	Facility Use	FLC 16-171
FLC	Facility Use	FLC 16-172
EDC	Facility Use	EDC-2017-003
EDC	Facility Use	EDC-2017-004
Harris Center	Facility Use	10845
Harris Center	Facility Use	10421
Harris Center	Facility Use	10420
Harris Center	Facility Use	10320
Harris Center	Facility Use	10308
Harris Center	Facility Use	10422
Harris Center	Facility Use	10827
Harris Center	Facility Use	10317
Harris Center	Facility Use	10296
Harris Center	Facility Use	10419
Harris Center	Facility Use	10476

Harris Center	Facility Use	9857
Harris Center	Facility Use	10358
Harris Center	Facility Use	10883
SCC	Facility Use	S17-0015
SCC	Facility Use	S17-0016
SCC	Facility Use	S17-0026
SCC	Facility Use	S17-0044
SCC	Facility Use	S17-0046
SCC	Facility Use	S17-0047
SCC	Facility Use	S17-0049
SCC	Facility Use	S17-0051

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor, Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315, the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
15038	CRC B5 104, remodel of Business Science Building Complex Classroom 104. Change reflects expenses required to support project execution.	\$6,947.17	2	Abide Builders, Inc.	\$425,170.18

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
17002	ARC Paint Exterior of the Library	6	9/2/16	JPB Designs, Inc.	\$133,700

BID AWARDS- BIDDERS FOR 17002 ARC PAINT EXTERIOR OF THE LIBRARY	
Contractor Name	Total Bid
JPB Designs Inc	\$ 133,700.00
D&H Painting	\$ 136,000.00
River City Painting	\$ 154,222.00
A Plus Painting	\$ 154,800.00
Euro Style Management	\$ 173,000.00
TPA Construction Inc	\$ 201,000.00



**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Theresa Matista, Vice Chancellor, Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

**STATUS:**

The District has a quantity of surplus materials that need to be disposed of, such as outdated desks and computers. The State of California has accepted some of the surplus items, but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 adding machine; 1 amp meter; 1 band saw; 1 banner printer; 1 cadaver cart; 30 cans; 1 cassette player/recorder; 1 CD printer; 3 centripetal force apparatuses; 17 chairs; 1 colony counter; 83 computers; desk; 1 box of diffraction gratings; 1 drop counter; 1 dryer chair; 1 box electrical equipment; 1 fax machine; 3 file cabinets; 15 file organizers; 1 film enlarger; 4 force gauge meters; 1 galvanometer; 1 Geiger counter; 5 headset receivers ; 1 ID printer; 9 keyboards; 2 lamps; 1 laptop; 1 laptop stand; 2 lecterns; 1 map tube; 1 map w/stand; 1 microwave; 2 milliamp meters; 1 mirror; 41 monitors; 1 mouse; 32 mouse pads; 1 ohmmeter; 1 optical cable; 5 optical disks; 3 phones; 2 photographic apparatuses; 1 box photographic plates; 1 box Physics parts; 1 pole vault pit; 1 power meter; 6 printers; 20 projectors; 1 pump; 2 scanners; 1 server; 1 shampoo chair; 1 shelf; 1 shredder; 1 sine-square generator; 2 speakers; 1 styling chair; 1 sweep function generator; 2 table tops; 2 tables; 1 teleconference unit; 1 teletypewriter; 1 timer; 1 volt meter; 1 wave meter and 1 stack of wood pieces. These items have a value of less than \$5,000.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Wires	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor, Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of August 16, 2016 through September 15, 2016 is on file in the District Business Services Office for review.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and wires that are reflected on the attached schedule.

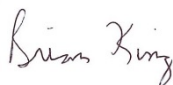
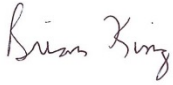
PURCHASE ORDERS		
General Fund	0001088602-0001089026 B117583-B117649	\$ 4,560,779.15
Capital Outlay Fund	0003016944-0003016968	
Child Development Fund	0006000777-0006000779 B617012-B617013	
Self-Insurance Fund	-	
WARRANTS		
General Fund	735929-737191	\$ 11,440,525.65
General Fund-ARC Instructional Related	006626-006722	
General Fund-CRC Instructional Related	022354-022386	
General Fund-FLC Instructional Related	030914-030938	
General Fund-SCC Instructional Related	045400-045509	
Capital Outlay Fund	831176-831264	
Student Financial Aid Fund	900000-900002	
Child Development Fund	954256-954262	
Self-Insurance Fund	976333-976336	
Payroll Warrants	320345-321734	
Payroll-Direct Deposit	806949-811472	
September Leave Process	321735-324708	
Payroll Vendor Warrants	60899-61031	
CHECKS		
Financial Aid Disbursements	2274310-2274677	\$ 16,732,027.21
Clearing Checks	2625-2625	\$ 330.00
Parking Checks	-	\$ -
Bookstore Fund – ARC	30710-30868	\$ 2,397,271.56
Bookstore Fund – CRC	026837-026875	
Bookstore Fund – FLC	9453-9499	
Bookstore Fund – SCC	048500-048552	
Student Clubs Agency Fund – ARC	4993-5041	\$ 144,019.00
Student Clubs Agency Fund – CRC	4052-4100	
Student Clubs Agency Fund – FLC	2114-2147	
Student Clubs Agency Fund – SCC	3437-3465	
Foundation – ARC	5029-5093	\$ 148,278.79
Foundation – CRC	2112-2179	
Foundation – FLC	1193-1207	
Foundation – SCC	3856-3873	
Foundation – DO	0801-0808	
Associated Students Trust Fund – ARC	-	\$ 699.95
Associated Students Trust Fund – CRC	0668-0669	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4084-4145 Manual Checks 9127-9127	\$ 472,970.86
WIRES		
Board of Equalization	-	\$ -
PARS	-	\$ -
Vendors	-	\$ -
Backup Withholding	-	\$ 1,477.80
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 107,485.73
Bookstore	-	\$ 181,569.96



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item K	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

**APPOINTMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Lawrenson, Lisa M. (Ph.D., Oregon State University)	Vice President of Instruction	11/01/16
	<u>District Office</u>	

Allison, Paula L. (M.B.A., University of California, Davis)	Associate Vice Chancellor, Resource Development	11/07/16
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Ross, Gabe (B.A., Tufts University)	Associate Vice Chancellor of Communications and Media Relations	11/14/16
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**APPOINTMENT TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Singh, Anita K. (M.S., California State University, Sacramento)	Interim Director of General Services	10/03/16 – 03/31/17

**PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Bell, Bryon	Vice President of Student Services	10/01/16

**REASSIGNMENT / TRANSFER(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Emiru, Tadael	Dean of Student Success and Equity From Associate Dean of Student Success and Equity	11/01/16

M A N A G E M E N T

**RESCISSION OF APPOINTMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Goodsell, Daran L.	Director of Marketing and Communications, Harris Center for the Arts	09/19/16

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Bowles, Steven C.	Director of Information Technology Production Services (After 21 years of service)	01/01/17
	<u>Folsom Lake College</u>	
Rosenthal, Rachel E.	College President (After 19 years of service)	01/01/17

## M A N A G E M E N T

Paula L. Allison, Associate Vice Chancellor, Resource Development

## Significant Contract Terms:

Salary: \$171,379.19 – Step 2, Level A, 2016-17 Interim Management Salary Schedule

Term: One Year and Eight Month Contract Commencing November 7, 2016

Health/Welfare Benefits: The Officer may select and participate in any District medical, dental, and other health plans available to other District scheduled administrators. Without regard to which health plan the Officer chooses, the Officer's out-of-pocket costs for such premiums shall be no greater than any scheduled administrator for the lowest cost traditional health care plan (i.e. excluding Deductible Health Maintenance Organization or other nontraditional plans).

If the Officer retires from the District and:

1. is at least 55 years of age, and
2. has fifteen years of continuous service with the District, and
3. participates in the STRS and/or PERS retirement program,

the District shall contribute towards the cost of the Officer's selected medical plan as further specified and authorized by the Board of Trustees in Board policies for management employees.

Auto Expenses: \$550/month for In-District Travel

Gabe Ross, Associate Vice Chancellor of Communication and Media Relations

## Significant Contract Terms:

Salary: \$168,018.81 – Step 1, Level A, 2016-17 Interim Management Salary Schedule

Term: One Year and Eight Month Contract Commencing November 14, 2016

Health/Welfare Benefits: The Officer may select and participate in any District medical, dental, and other health plans available to other District scheduled administrators. Without regard to which health plan the Officer chooses, the Officer's out-of-pocket costs for such premiums shall be no greater than any scheduled administrator for the lowest cost traditional health care plan (i.e. excluding Deductible Health Maintenance Organization or other nontraditional plans).

If the Officer retires from the District and:

1. is at least 55 years of age, and
2. has fifteen years of continuous service with the District, and
3. participates in the STRS and/or PERS retirement program,

the District shall contribute towards the cost of the Officer's selected medical plan as further specified and authorized by the Board of Trustees in Board policies for management employees.

Auto Expenses: \$550/month for In-District Travel

## FACULTY

**APPOINTMENT TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Parlin, Sam	Computer Information Science Assistant Professor (Programming), 70%, LTT (B.S., California State University, Sacramento plus M.S. Equivalence)	09/01/16 – 12/15/16

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
McCaffrey, Eileen T.	Sign Language Studies Professor	Medical	09/20/16 – 11/07/16
Wheaton, Veronica E.	Chemistry Professor	Type C	01/12/17 – 05/17/17
<u>Cosumnes River College</u>			
Bills, Jena M.	Biology Professor	Type C	01/12/17 – 05/17/17
Geissler, Markus	Computer Information Science Professor	Type C	01/12/17 – 05/17/17
Moreno, Camille	Mathematics Professor	Type C	01/12/17 – 05/17/17
<u>Folsom Lake College</u>			
Larry-Kearney, Debora A.	English Professor	Medical (40%)	08/20/16 – 12/15/16
<u>Sacramento City College</u>			
Beyrer, Kimberlee M.D.	Campus Life Coordinator	Personal	01/03/17 – 06/30/17
Waxman, Robyn M.	Graphic Communication Professor	Type C	01/12/17 – 05/17/17

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Gamber, John B.	English as a Second Language Professor (After 28 years of service)	05/18/17
Irvine, Robert G.	Computer Information Science Professor (After 38 years of service)	05/18/17

## FACULTY

**RETIREMENT(S) CONTINUED**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
McDermott, Mary M.	Foster and Kinship Care Education/YESSILP Coordinator (After 17 years of service)	12/16/16 (Revised)
<u>Sacramento City College</u>		
Beadles, Lynette R.	Occupational Therapy Assistant Professor (After 26 years of service)	05/18/17
Daubert, Christopher D.	Art Professor (After 27 years of service)	05/18/17
Johnson, Judith	Nursing Professor (After 15 years of service)	05/18/17
Meyer, Virginia C.	Biology Professor (After 25 years of service)	05/18/17
Robinson, Mary Ann	Public Services Librarian (After 19 years of service)	05/18/17
Williams, Gayle K.	Accounting Professor (After 9 years of service)	05/18/17

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ball, Kimberly A.	Job Seeking/Changing Skills	7 %
Burhus, Braden	Emergency Medical Services	4 %
Farahnak, Fereydoon	Microbiology	20 %
Fortman, Anita J.	Counselor	16 %
** (A1) Gomez, Martin	Counselor	1 %
Goold, Grant B.	Paramedic	40 %
Martin, Eric E.	Emergency Medical Services	8 %
Scholz-Door, Kathryn L.	Administration of Justice	1 %
Soghomonians, Arlen	Emergency Medical Services	7 %
** (B5) Stewart, Dale R.	Emergency Medical Services	1 %
Tateishi, Robin L.	Emergency Medical Services	1 %
** (A2) Valdez, Judith	Counselor	2 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Basheer, Allah-Mi C.	Counselor	4 %
Chappell, Mike L.	Counselor	2 %
Feindert, Kerstin	English	20 %
Komarova, Irina N.	Mathematics, General	16 %
Marshall-Mills, Denise L.	Counselor	3 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beese, Michelle A.	Counselor	41 %
Darr-Glynn, Kristina D.	Counselor	8 %
Dillon, Jeffrey T.	Counselor	13 %
Miranda, Yolanda O.	Counselor	4 %
Morrison, Jill	Counselor	9 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Downie, Tyler S.	Counselor	2 %
Freas, Adam C.	Counselor	1 %
** (A5) Galvan, Joaquin D.	Counselor	2 %
Gutierrez, Alicia I.	Counselor	6 %
Lee, Pao	Counselor	5 %
Ruedas, Sandra R.	Coordinator	1 %
Suy, Shaun	Counselor	3 %
Times, Kenneth J.	Counselor	2 %
Torres, Christopher P.	Interpersonal Skills	7 %
Torres, Christopher P.	Counselor	5 %
Torres, Christopher P.	Counselor	2 %
Tracy, Gwyneth J.	Counselor	3 %
Vargas-Onate, Jacqueline	Interpersonal Skills	7 %
Vargas-Onate, Jacqueline	Counselor	2 %
Vargas-Onate, Jacqueline	Counselor	3 %
Villanueva, Maria C.	Counselor	1 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2016**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Villanueva, Maria C.	Coordinator	3 %
Zitelli, Miela Christine	Coordinator	3 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Adams, Jane P.	Counselor	19 %
Alexander, Carrie D.	Counselor	43 %
Allen, Jana M.	Gerontology	20 %
Amini, Banafsheh M.	Nutrition, Foods, and Culinary Arts	20 %
Andersen, Alicia S.	Speech Communication	20 %
Anderson, Kathleen	Psychology, General	33 %
Arcure, Amber I.	Registered Nursing	67 %
Bains, Neelam	English	24 %
Beattie, Brandon L.	Welding Technology	14 %
Brackney, William R.	Drafting Technology	33 %
Cardenas, Theresa M.	Academic Guidance	9 %
Cardenas, Theresa M.	Counselor	21 %
** (A4) Chevraux, Renee M.	Gerontology	10 %
Codd, Andrew R.	Horticulture	15 %
Conant, Jessica L.	Academic Guidance	20 %
Cooper, Paul G.	History	20 %
Curtis, Lindsay J.	ESL Writing	27 %
Derthick, Thomas	Music	3 %
Deterding, Teresa M.	Administration of Justice	1 %
Dilgard, Sylvia B.	Counselor	40 %
Dixon, Julian C.	Music	3 %
Drobot, Mikhail	Diesel Technology	23 %
Duff, Jeanne A.	Software Applications	7 %
Eckley, Terri L.	Psychology, General	7 %
Elston, Tyler M.	Sociology	20 %
Fagiolo, Catherine E.	Music	41 %
** (B5) Farnham, Cynthia B.	Sign Language Interpreting	13 %
Felix, Anita M.	Music	5 %
Fitzgerald, Timothy R.	Physical Education	15 %
Foerster, Tatiana M.	Coordinator	2 %
Fralichina, Nataalia	Automotive Technology	20 %
Fukasawa, Natsuki A.	Music	3 %
Funderburg, Kelly L.	Job Seeking/Changing Skills	7 %
Gallon, Cheryl A.	Sign Language Interpreting	16 %
Garcia, Louie G.	Construction Crafts Technology	5 %
Girard, Bhavani Toni	Physical Education	15 %
Gragg, Ellen M.	Registered Nursing	10 %
** (A5) Grasso, Matthew A.	Music	3 %
Griffith, Samuel V. T.	Music	29 %
Hake, Patricia L.	English	20 %
Hanstad, Janet A.	Biology, General	8 %
Herman, Kathryn M.	Counselor	34 %
Herron, Karen Lynnett	Registered Nursing	40 %
** (A5) Hollenbeck, Shelly M.	Mathematics, General	53 %
** (A5) Homan, Steve P.	Music	3 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hubbard,Karen E.	Administration of Justice	1 %
Hynson,Melissa Rene	Librarian	5 %
Kientz,Michelle L.	Counselor	58 %
Kirchner,Scott D.	Speech Communication	59 %
Knight,Joanna Lee	Counselor	2 %
Knox,Paul Douglas	English	47 %
Komarova,Irina N.	Mathematics, General	60 %
Konstantynov,Dmytro	Counselor	4 %
Kovar,Timothy J.	Coordinator	21 %
Lagergren,Paul C.	Speech Communication	1 %
Le,John Thinh Ngoc	Marketing & Distribution	20 %
Lenaghan,Alice Elizabeth	Music	3 %
Lotter,Richard B.	Music	5 %
Mahallati,Reza	Engineering, General	35 %
Maiello,Nancy T.	Mathematics, General	20 %
Mann,Scott T.	Administration of Justice	1 %
Manukyan,Knarik	Mathematics, General	53 %
Marmer,Richard	Psychology, General	40 %
Marshall,Jeri	Academic Guidance	20 %
Martinez,Maricela C.	Spanish	26 %
** (B2) McCormack,Nicole Elizabeth	Diesel Technology	13 %
** (A2) McCurry,Leslie K.	Mathematics, General	33 %
McFadden,Dennis	English	47 %
McGinness,John P.	Administration of Justice	40 %
McHenry,Jennifer L.	Geography	15 %
McKee,Steve C.	Accounting	20 %
McKenna,Michael Francis	Fire Technology	20 %
McMullen,Michael J.	Music	3 %
McMurdo,Tammy J.	Nutrition, Foods, and Culinary Arts	20 %
McQueen,Nathan T.	English	27 %
Medcalf,John C.	Mathematics, General	33 %
Mehallo,Stephen M.	Graphic Art and Design	1 %
Mendez,Shannon M.	English	20 %
Mendez,Shannon M.	Coordinator	47 %
Middleton,Colin B.	Mathematics, General	20 %
Miles,Robert L.	English	40 %
Miller,Alan L.	Journalism	20 %
Miller,Roger Steven	Physics, General	1 %
Miller,William A.	Respiratory Care/Therapy	57 %
Mirmobiny,Shadieh	Fine Arts, General	20 %
Mirzaaaha,Mohammad E.	Mathematics, General	60 %
Montalbo,Joseph Louis	English	40 %
Morris,Jessie	Paralegal	20 %
Mott,Rodney E.	Fine Arts, General	20 %
Mott,Rodney E.	Painting & Drawing	28 %
Mumma,Julie E.	Administration of Justice	20 %
** (A5) Nedorezov,Svetlana	Mathematics, General	53 %
** (A5) Nedorezov,Svetlana	Mathematics Skills	7 %
Nelsen,Betty L.	Digital Media	28 %
** (A1) Nelson,Curtis O.	Anthropology	35 %
Neumann,Ingrid H.	Physics, General	35 %
Ngo,Tu C.	Mathematics, General	60 %
North,Daniel R	Automotive Technology	20 %
Odell,Ashley R.	Counselor	3 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Oehler-Stricklin,Dylan Olivia	English	20 %
Papouchis,Christopher M.	Natural Resources	35 %
Parker,Mary Ann	Fashion Design	28 %
Parrish,Stephanie S.	Reading	27 %
Pazdernik,Janet L.	Interior Design and Merchandising	7 %
Pryde,Marvin E.	Registered Nursing	25 %
Reed,Linda M.	Gerontology	13 %
Reisinger,Michele A.	Registered Nursing	20 %
Ross,Lisa C.	Dance	30 %
** (A2) Salluzzo,Michelle Anne	The School Age Child	1 %
Scott,Tatiana	Music	8 %
Sedivy,Jeanne L.	Registered Nursing	40 %
Sobieralski,Nathan J.	Music	3 %
Stevens,Janis L.	Dramatic Arts	20 %
Straub,Jane A.	Registered Nursing	25 %
Tabrizi,Setareh H.	English	7 %
Wakeley,James M.	Automotive Technology	2 %
Welter,Lee O.	Paramedic	6 %
Westre,Barbara J	Counselor	43 %
White,Bryan C.	Mathematics, General	12 %
Winter,Michael H.	Geography	1 %
Young,Kelly	Reading	17 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Adams,Jon	Physical Education	20 %
** (A5) Adams,Jon	Coordinator	20 %
Ahearn,Thomas T.	English	10 %
Aranda,Amanda	Counselor	8 %
Barkley,Emily J.	History	20 %
Buch,Cheryl L.	Veterinary Technician (Licensed)	20 %
** (A5) Calhoun,Ruby R.	Business and Commerce, General	20 %
Couchman,Heidi M.	Nurse	13 %
Dale,Jeffrey J.	Philosophy	60 %
Dartez,Gail A	Dramatic Arts	45 %
Diehl,Nicholas J.	Philosophy	20 %
Edmonds,Jason L.	Anthropology	50 %
Ellis,Brandon L.	Physical Education	15 %
Ellis,Brandon L.	Intercollegiate Athletics	30 %
Frey,Atticus M.	Librarian	1 %
Gilmore,Cassandra C.	Anthropology	20 %
** (A5) Green-Clark,Michelle R.	Dance	7 %
Guan,Bao J.	Mathematics, General	67 %
Hancock,Sarah	English	67 %
Holden,Cherrelle L.	English	23 %
Jones,Jenny L.	Counselor	8 %
Marchak,Taras R.	English	20 %
McGee,Patti Maria	Radio and Television	28 %
Meyers,Dennis	Economics	40 %
Nguyen,Alfonso K.	Counselor	6 %
Pettijohn,Neil T.	Philosophy	20 %
Ramirez,Marlon A.	Music	22 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Samano,Shamiran	Digital Media	20 %
Tavares,Tyrone Michael	Counselor	38 %
** (B5) Visger,Robert J.	Civil & Construction Mgmt Technology	20 %
Wildie,Kevin J.	History	40 %
Wise,Kristine M.	Nutrition, Foods, and Culinary Arts	20 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abney,Cort D.	Water and Wastewater Technology	33 %
Aly,Mohamed A. E.	Physiology (Includes Anatomy)	50 %
Bria,Lauren E.	Chemistry, General	3 %
Crosser,Tony C.	Counselor	1 %
Funderburg,Kelly L.	General Work Experience	33 %
Graham,Frank D.	English	20 %
Kashi,Jasmin	ESL Speaking/Listening	2 %
McGhee,Kelly F.	Counselor	41 %
Millington,James E.	Information Technology, General	12 %
Miranda,Yolanda O.	Counselor	1 %
Perpall,Lorna F.	Music	2 %
Robinson,Mikella	Physiology (Includes Anatomy)	50 %
Selby,David A.	Political Science	20 %
Siwabessy,Genevieve I.D.	Student Government	3 %
Snow,Camille D	Counselor	21 %
Stanphill,Cindy D.	English	41 %
Walker,Judy L.	Child Development/Early Care and Educatio	7 %
Watters,Stephen W.	Archaeology	20 %
Wells,Shannon M.	General Work Experience	13 %
Wise,William M.	ESL Writing	2 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldabe,Bertrand C.	Environmental Control Technology (HVAC)	33 %
Angello,James J.	Painting & Drawing	24 %
Azevedo,Shelly M.	Dental Hygienist	33 %
Blomberg,Estate of Patty S.	Psychology, General	12 %
** (B2) Chapek,Carl W.	Computer Programming	7 %
Covarrubias,Xavier	Electronics & Electric Technology	22 %
Creelman,Colleen	English	27 %
Dao,Thanh-Thuy N.	Computer Programming	27 %
** (A2) DeLappe,Lori A.	Film Studies	20 %
** (A2) DeLappe,Lori A.	Dramatic Arts	20 %
Dicus,Michelle M.	Chemistry, General	27 %
Downie,Tyler S.	Counselor	11 %
Farrelly,Joseph T.	Sociology	40 %
French,Catherine A.	English	20 %
Funderburg,Kelly L.	General Work Experience	13 %
Gaffaney,Timothy J.	Political Science	20 %
** (A5) Galvan,Joaquin D.	Counselor	6 %
Gifford,Christina M.	English	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2016**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Graham, Frank D.	English	40 %
Gunn, Alexander	Chemistry, General	20 %
Gutierrez, Alicia I.	Counselor	24 %
Hung, Gary W.	Counselor	1 %
Jackson, Angela M.	Coordinator-Instruct LAB	24 %
Johnson, Amanda R.	Counselor	3 %
Jordan, Jessica H.	English	20 %
Leber, Ann C.	Psychology, General	27 %
Lee, Pao	Counselor	4 %
Lowrie, Angela C.	Applied Photography	28 %
Mao, Alvin W.	Chemistry, General	40 %
Minnick, Michael	Child Development/Early Care and Educatio	40 %
Moftakhar, Hossein	Psychology, General	20 %
Montalbo, Joseph Louis	English	20 %
Nicholson, J. Christine	Dramatic Arts	20 %
Niyati, Fatemeh	Chemistry, General	53 %
Oehler-Stricklin, Dylan Olivia	English	20 %
Perkins, Brett T.	English	60 %
Sala, Alina	Counselor	2 %
Schemel, Nathan C.	Film Production	40 %
Smith, Andrea L.	Sociology	20 %
Spears, Estelita L	General Work Experience	20 %
Suy, Shaun	Counselor	6 %
Tawiks, Krysta R.	ESL Speaking/Listening	27 %
Tuifua, Amelia S.	Counselor	9 %
Tuifua, Amelia S.	Counselor	31 %
Uram, Tatyana A.	Mathematics, General	37 %
Van Zanten, Jill	English	20 %
Waggoner, Carolyn A	English	60 %
Wang, Qiang	Mathematics, General	13 %
** (A1) Wright, Tatyana N.	Counselor	27 %
** (A1) Wright, Tatyana N.	Counselor	28 %
Youngblood, Brandon S.	Psychology, General	40 %
Zeimet, Lois M	Psychology, General	20 %
Zellmer, Matthew A.	English	20 %
Zimlich, Susan A.	Fashion	1 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beaushaw, Frank W.	Automotive Collision Repair	4 %
Birdsall, Lill H.	Mathematics, General	20 %
Brock, Michelle D.	Mathematics, General	33 %
Casper-Denman, Kristina E.	History	20 %
Coldiron, John L.	Respiratory Care/Therapy	11 %
Condos, Marc A.	Business and Commerce, General	20 %
Condos, Marc A.	Business Management	40 %
Davis, William E.	Biology, General	20 %
de la Cruz, Damon N.	Mortuary Science	20 %
Fish, Melissa M.	Business Management	20 %
Fitzpatrick, Kenneth E.	Engineering, General	20 %
Fitzpatrick, Kenneth E.	Engineering, General	13 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fortman, Anita J.	Counselor	9 %
Fox, David E.	Software Applications	20 %
George, Gary Thomas	Electronics & Electric Technology	15 %
Gilman, Joseph A.	Music	5 %
Giusti, Anthony R.	Nutrition, Foods, and Culinary Arts	20 %
Gonsalves, Jana L.	Nutrition, Foods, and Culinary Arts	40 %
Goold, Grant B.	Paramedic	33 %
Gustafson, Karla	Gerontology	23 %
Hamre, Susan M.	Music	9 %
Harris, Marianne	Library Science, General	7 %
Hartin, Robert G.	Counselor	18 %
Hayes, Rebecca W.	World Wide Web Administration	12 %
** (A4) Heeren, Christopher P.	Mathematics, General	33 %
Heiser, Ceydy Berdon	Spanish	42 %
Hoang, Linda	Mathematics, General	33 %
Hoffpauir, Carina E.	English	7 %
Hooker, Jodie E.	Applied Photography	28 %
Hughes, Ralph E.	Music	20 %
Ilaga, Lisa Hunsaker	Respiratory Care/Therapy	33 %
Jones, Vincent W	Mathematics, General	53 %
Jurach, Pamela DeCew	Speech Communication	20 %
Kinoshita, Rory M.	Mathematics, General	20 %
Kubo, Kenneth M.	Biotechnology & Biomedical Technology	25 %
Lapierre, Arthur	Music	41 %
Larabee, Charles	Software Applications	45 %
Lee, Dennis J.	Reading	3 %
Leever, Carol	World Wide Web Administration	40 %
Levy, Melissa Haga	Earth Science	15 %
Limmaneeprasert, Oranit	ESL Speaking/Listening	27 %
Lopez, David	Philosophy	40 %
Lopez, Veronica	Nutrition, Foods, and Culinary Arts	20 %
Lovering, Janay N.	English	27 %
Martin, Eric E.	Emergency Medical Services	23 %
Martinez, Marlene M.	Biology, General	8 %
Mattson, Sarah S.	Art	13 %
Mays, Judy L.	Counselor	1 %
McCarroll, Sharleen M.	Mathematics, General	20 %
** (B5) McCormack, John J.	Automotive Technology	13 %
McCormick, Marcia Lynn	Psychology, General	40 %
Meador, Dianne L.	Chemistry, General	30 %
Meadows, Dale C.	Chemistry, General	20 %
Messer, Carter-Ryan	Mathematics, General	33 %
Messier, Christopher D	Welding Technology	21 %
Mitchell, Emilie B.	Psychology, General	35 %
Mokhtarzada, Shahla	Social Sciences, General	10 %
Moore, Justin A.	Biology, General	20 %
Moore, Reyna C.	Counselor	1 %
Morgan, Roxanne	Classics-Humanities	20 %
Morris, Ronald Ray	Marketing & Distribution	40 %
Munger, Teri B.	Coordinator	40 %
Murakami, Dean M.	Psychology, General	15 %
Neale, Jennifer C.	Natural Resources	15 %
Nelson, Elizabeth L.	Psychology, General	20 %
** (B4) O'Brien, Roxanne	Culinary Arts	28 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B4) O'Brien, Roxanne	Restaurant and Food Services Management	20 %
Overgard, Jayne A.	Mathematics, General	40 %
Padgett, Christopher D.	History	20 %
Parker, Laura L.	Sculpture	13 %
Parks, Judith	Culinary Arts	20 %
Parks, Judith	Restaurant and Food Services Management	20 %
Parrinella, Lisa M.	Non Instructional Assignment	20 %
Payne, Michael D.	Chemistry, General	20 %
Pico, Glenn A.	Mathematics, General	20 %
Pries, Shannon S.	Reading	17 %
Register, James M.	Mathematics, General	33 %
Riley, Lonetta L.	Administration of Justice	20 %
Roadcap, Gordon C.	English	3 %
Ryther, Christopher T.	Emergency Medical Services	13 %
Sarmiento, Meredith A.	Library Science, General	7 %
Scalzi-Pesola, Jennifer S.	Academic Guidance	29 %
Smith, Phil A.	Mathematics, General	20 %
Stoker, Richard A.	Construction Crafts Technology	41 %
Stokes, Tiffany R.	Coordinator	15 %
Thomsen, Charles E.	Geology	2 %
Truong, Binh X.	Mathematics, General	47 %
** (B5) Weckman, Craig R	Diesel Technology	20 %
** (B5) Weckman, Craig R	Diesel Technology	30 %
Williamson, Kate C.	Library Science, General	7 %
Young, Shih-Wen M.	Physics, General	15 %
Young, Shih-Wen M.	Astronomy	20 %
Zarzana, Linda	Chemistry, General	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Arden-Ogle, Ellen A.	Speech Communication	60 %
Basheer, Allah-Mi C.	Academic Guidance	5 %
** (A5) Bui, Dinh N.	Academic Guidance	14 %
Charters, Suzette M.	Mathematics, General	47 %
Degn, Frances K.	Coordinator	9 %
Farley, Rhonda	ESL Writing	13 %
Fishman, Wendell	Website Design and Development	30 %
Fong, Hoyt S.	Counselor	2 %
Frazee, James C.	Psychology, General	20 %
Giedd, Shihni	Reading	20 %
Hom, Norman	English	20 %
Huang, Chao-Jen	Computer Programming	40 %
Kim, Steve	Health Information Technology	17 %
Leung, Amy M.	Economics	40 %
Lewis, Melanie A.	English	7 %
Markalanda, Piyali D.	Mathematics, General	33 %
Nguyen, Nhat N.	Mathematics, General	33 %
Noel, Brian E.	Automotive Technology	22 %
Paskey, Amanda M.	Anthropology	40 %
Phan, Man	Marketing & Distribution	40 %
Simpson, Roy W.	Mathematics, General	33 %
Torres, Gabriel S.	Spanish	40 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
VanPatten, Charles R.	Philosophy	20 %
Washington, Christina A.	English	7 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bjerke, Ann Lynn	ESL Integrated	8 %
Danner, Lisa A.	English	15 %
Giordano, Rose M.	Biology, General	8 %
Haug, Paula R.	Speech Communication	40 %
Kroencke, Mikael D.	Engineering, General	20 %
Oberth, Christine H.	Chemistry, General	30 %
Oberth, Christine H.	Chemistry, General	20 %
Swithenbank, Elizabeth A.Z.	Office Technology/Office Computer Applicati	10 %
Tryhane, Gerald H.	Accounting	53 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Alviar-Agnew, Maria S.	Chemistry, General	15 %
Bacod, Maristella A.	Counselor	6 %
Belair, Diane M.	Counselor	6 %
Carbary, Kathleen	Psychology, General	20 %
Chubbic, Dena J.	Chemistry, General	7 %
Dao, Binh C.	Chemistry, General	20 %
Davis, Tony P.	Academic Guidance	33 %
** (B5) Estabrook, Paul H.	Applied Photography	19 %
** (B5) Estabrook, Paul H.	Applied Photography	17 %
Freas, Adam C.	Non Instructional Assignment	20 %
Gambrell, Deborah M.	Counselor	3 %
Gomez, Tracey L.	Reading	20 %
Gore, Robert W.	Film Production	13 %
Guzman, Sandra G.	Non Instructional Assignment	20 %
** (B5) Handy, Mae F.	Cosmetology and Barbering	28 %
Herlihy, John E.	Physical Fitness and Body Movement	23 %
Hunter, Mark A.	Mathematics, General	36 %
Janssen, Kristine M.	Counselor	6 %
Lachica, Juan L.	Academic Guidance	22 %
Lepe, Leonela G.	Counselor	6 %
Little, Myra M.	Information Technology, General	20 %
Malik, Jamil I.	Job Seeking/Changing Skills	13 %
McDonald, Patrick J.	Mathematics, General	33 %
** (A1) Miller, William J. W.	Chemistry, General	13 %
Muther, Shantra H.	Coordinator-Instruct LAB	20 %
Perry, Laurie M.	Child Development/Early Care and Educatio	27 %
Pitman, Gayle Elizabeth	Other Psychology	20 %
Rodriguez, Irma S.	Coordinator	8 %
Sah, Tasneem K.	Counselor	6 %
Sheppard, Laurie C.	Nursing	7 %
Smedley, Lauri J.	Office Technology/Office Computer Applicati	23 %
Stone, Leila M.	Non Instructional Assignment	20 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Times,Kenneth J.	Counselor	7 %
Times,Kenneth J.	Non Instructional Assignment	20 %
Tracy,Gwyneth J.	Coordinator	8 %
Waxman,Robyn M.	Graphic Art and Design	8 %
Weinsheink,Shawn E.	Dramatic Arts	20 %
** (A1) Woolley,Nicole B.	Academic Guidance	7 %
** (A2) Wu,Tsz Yan P.	Mathematics, General	27 %
Zenner,Bruce D.	Chemistry, General	20 %

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## C L A S S I F I E D

<b>APPOINTMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Chale, Jeffrey A.	Physical Education/Athletic Attendant	FLC	10/06/16
Cheung, Man P.	Clerk II, 10 months, 50%	ARC	09/07/16
Hafer, Angela	Account Clerk II, 50%	ARC	10/17/16
Hindi, David N.	Media Systems/Resources Specialist, Step 6	FLC	09/14/16
Marsant, Stanislav	Clerk II	SCC	10/10/16
Piper, Katherine	Payroll Technician	DO	10/06/16
Rodrian, Shannon	Admissions/Records Evaluator I	SCC	09/06/16
Williams, Eilene F.	Student Personnel Assistant – Internship Developer	CRC	10/17/16

<b>LEAVE(S) OF ABSENCE</b>				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Buch, Cheryl L.	Animal Health Instructional Technician, 10 months	Personal, 20%	CRC	08/22/16-12/31/16
Ellis, Brandon L.	Instructional Assistant – Physical Education/Athletics, 9 months	Personal, 45% Personal, 50%	CRC	08/15/16-09/11/16 09/12/16-01/08/17
Galang, Andrea L.	Administrative Assistant I	Child Care, 100%	SCC	10/05/16-01/02/17 REVISED
Murillo, Shirley P.	Instructional Assistant – Early Childhood Education, 11 months	Personal, 20%	CRC	08/22/16-01/08/17
Thornton, Crystal J.	Clerk III	Child Care, 20%	SCC	09/01/16-12/31/16

## C L A S S I F I E D

**PROMOTION(S)**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Anaya, Kayla C.	Student Success and Support Program Specialist (Student Personnel Assistant – Assessment/Testing)	ARC SCC)	10/17/16
Carroll, Amanda N.	Admissions/Records Evaluator II (Admissions/Records Clerk II	ARC ARC)	09/27/16
Joslyn, Andrew B.	HVAC Mechanic (Mechanical/Electrical Systems Technician	FM FM)	09/26/16
Lensky, Petr	Information Technology Systems/Database Administrator Analyst II (Information Technology Business/Technical Analyst I	DO ARC)	10/24/16
Racki, Tanya S.	Police Lieutenant (College Police Detective	DO DO)	09/19/16
Woodard, Donna I.	Lead Instructional Assistant – Writing/English/Reading, 100% (Clerk II, 75%	ARC ARC)	10/03/16

**REASSIGNMENT(S)/  
TRANSFER(S)**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Clare, Teresa K.	Outreach Clerk, 12 months (Outreach Clerk, 10 months	ARC ARC)	09/01/16
Souza, Monica M.	Student Personnel Assistant – Internship Developer (Student Personnel Assistant – Counseling	SCC SCC)	10/03/16
Velez, Hannia	Administrative Assistant I (Administrative Assistant II	SCC SCC)	10/24/16

**RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Booth, Denise M.	Employee Benefits Supervisor	DO	10/08/16

## CLASSIFIED

**RESIGNATION(S),  
CONTINUED**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Calhoun, Ruby R.	Instructional Assistant – Office Technology, 11 months	CRC	10/13/16
Cooper, Ruth E.	Custodian	CRC	09/17/16
Herrera, Gabriel	Groundskeeper	FM	10/01/16
Maxwell, Ryan L.	Police Officer	DO	10/01/16
Overmiller, Christina A.	Instructional Assistant – Campus Computer Laboratory, 10 months	ARC	10/15/16
Reid, Jodilee D.	Administrative Assistant I	ARC	09/27/16
Schuenke, Kasaundra	Counseling Clerk II	FLC	09/17/16
Taylor, Elisher M.	Student Personnel Assistant – Career and Job Opportunity Services	SCC	09/01/16
Thiele, Joseph	Police Officer	DO	10/01/16
Wood, Melanie L.	Admissions/Records Clerk III	ARC	09/17/16
Wooldridge, Donald W.	Instructional Assistant – Welding Technology	ARC	10/08/16

**RETIREMENT(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Djubek, John A.	Lead Laboratory Technician – Mechanics (After 19+ years of service)	ARC	11/11/16
Higgins, Mary T.	Clerk III, 10 months (After 21+ years of service)	ARC	12/31/16
Smith, Frank G.	Police Officer (After 14+ years of service)	DO	12/31/16

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Abdulwahhab, Samara Q.	Clerk I	08/22/2016	06/30/2017
Adams, Candis D.	Beginning Interpreter	09/07/2016	06/30/2017
Azevedo, Denise L.	Beginning Interpreter	08/29/2016	06/30/2017
Azevedo, Melissa M.	Account Clerk II	09/06/2016	06/30/2017
Boam, Elizabeth M	Instructional Assistant	08/18/2016	06/30/2017
Bolus, Therese	Special Projects	09/08/2016	06/30/2017
Carapia-Aguillon, Catalina	Instructional Assistant	08/22/2016	06/30/2017
Carter, Ruth A	Clerk II	09/23/2016	06/30/2017
Castillo, Nathanael Alberto	Special Projects	08/20/2016	06/30/2017
Chekrijev, Evgeniy N.	Admissions/Records Clerk I	08/19/2016	06/30/2017
Chima Sanchez, Francisco	Instructional Assistant	08/31/2016	06/30/2017
Claudio, Lupita K.	Special Projects	08/26/2016	06/30/2017
Coelho, Karen	Special Projects	09/15/2016	06/30/2017
Cook, Caitlan P	Special Projects	08/22/2016	06/30/2017
Cooper, Angela A.	Intermediate Interpreter	08/27/2016	06/30/2017
Crayne, Dawn D	Instructional Assistant	09/06/2016	06/30/2017
Curry, Michael J.	Specialty Coach	09/01/2016	06/30/2017
El Mahati, Amine	Special Projects	08/22/2016	06/30/2017
Fall, Rheann D.	Assistant Coach	07/01/2016	06/30/2017
Flakes, Rodney L.	Special Projects	08/25/2016	06/30/2017
Franklin, Kenya A.	Admissions/Records Clerk I	09/06/2016	06/30/2017
Frenn, Tyson J.	Special Projects	09/09/2016	06/30/2017
Getachew, Tadewos K.	Special Projects	08/22/2016	06/30/2017
Gonzales, Nathan J.	Instructional Assistant	08/29/2016	06/30/2017
Goodchild, Rebecca D	Instructional Assistant	08/20/2016	06/30/2017
Green, Michael T	Athletic Trainer	09/28/2016	06/30/2017
Haddadi, Yasmin	Special Projects	08/22/2016	06/30/2017
Israel, Akiva A.	Instructional Assistant	09/07/2016	06/30/2017
Jameson, Daniel M.	Specialty Coach	08/24/2016	06/30/2017
Jordan, Shauna C.	Instructional Assistant	08/30/2016	06/30/2017
Killorn, Troy	Asst. Financial Aid Officer	09/26/2016	06/30/2017
Lagunas, Sergio Armando	Student Personnel Assistant	08/25/2016	06/30/2017
Lenz, Dakota J.	Instructional Assistant	08/25/2016	06/30/2017
Leon Sandoval, Arturo	Student Personnel Assistant	08/29/2016	06/30/2017
Lewis, Daniel C.	Special Projects	09/01/2016	06/30/2017
Lorente, Michael R.	Assistant Coach	10/01/2016	06/30/2017
Low, Shawana Marie	Art Model	08/09/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (continued)</u>			
Makadsi, Bashar N.	Financial Aid Clerk I	08/20/2016	06/30/2017
Manalo, Ivanna D	Special Projects	08/22/2016	06/30/2017
Manalo, Ivanna D	Reader/Tutor	08/22/2016	06/30/2017
Manning, Barrett A.	Student Success & Supp Prgm Spec	08/16/2016	06/30/2017
Mansoor, Alex K.	Specialty Coach	08/20/2016	06/30/2017
Martin, Jason D.	Assistant Coach	08/25/2016	06/30/2017
Mayr, Stephani Maria	Special Projects	08/20/2016	06/30/2017
Medkeff, Robert T.	Recruit Training Officer	08/06/2016	06/30/2017
Miller, Donald R.	Instructional Assistant	08/29/2016	06/30/2017
Morgan, Johnny D.	Custodian	09/21/2016	06/30/2017
Murray, Jacob A.	Clerk II	09/08/2016	06/30/2017
Ngo, Que K.	Assistant Coach	10/01/2016	06/30/2017
Norris, Jonathan P.	Specialty Coach	08/20/2016	06/30/2017
Norwood, Charlie E.	Special Projects	10/01/2016	06/30/2017
Rendon, Olivia M.	Special Projects	08/20/2016	06/30/2017
Runyan, Amanda B.	Instructional Assistant	09/26/2016	06/30/2017
Ryabaya, Liza	Instructional Assistant	08/18/2016	06/30/2017
Rybin, Evelina V	Special Projects	09/21/2016	06/30/2017
Santiago, Gabriella M.	Child Dev Ctr Teacher	09/19/2016	06/30/2017
Seither, Aaron C	Beginning Interpreter	08/20/2016	06/30/2017
Sekul, Katie M	Clerk I	08/18/2016	06/30/2017
Shams, Mastoureh	Special Projects	08/22/2016	06/30/2017
Souv, Anita	Bookstore Aide	08/20/2016	06/30/2017
Stein, Kevin L.	Laboratory Technician	08/30/2016	06/30/2017
Stroke, Ashley N.	Laboratory Technician	08/29/2016	06/30/2017
Tuleshkova, Veneta H	Child Dev Ctr Teacher	09/19/2016	06/30/2017
Turutska, Alina H	Clerk I	08/20/2016	06/30/2017
Williams, David W	Special Projects	09/16/2016	06/30/2017
Winn, Zachary N.	Art Model	07/01/2016	06/30/2017
Wisbaum, Aleia R.	Student Personnel Assistant	09/01/2016	06/30/2017

Cosumnes River College

Agbassekou, Claudia Akouvi D.	Clerk I	08/10/2016	06/30/2017
Anguiano, Erika A.	Assistant Coach	09/08/2016	06/30/2017
Austria, Guillen Jyde P.	Lifeguard II	08/29/2016	06/30/2017
Bean, Christopher T.	Clerk I	08/10/2016	06/30/2017
Burhan, Fatima A	Clerk I	08/16/2016	06/30/2017
Castellanos, Lourdes	Instructional Assistant	09/01/2016	06/30/2017
Cervantes, Jordan P.	Student Personnel Assistant	08/29/2016	06/30/2017
Chang, Choua	Child Dev Ctr Teacher	09/15/2016	06/30/2017
Cisse, Ousmane	Clerk II	09/12/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Cosumnes River College (continued)</u>			
Clark, Deedria L	Intercollegiate Game Technician	09/01/2016	06/30/2017
Clark-Lamb, Dawn J.	Intercollegiate Game Technician	09/01/2016	06/30/2017
Culpepper, Katherine E.	Student Personnel Assistant	08/31/2016	06/30/2017
Dean, Michelle L.	Student Personnel Assistant	08/29/2016	06/30/2017
Defazio, Khryстина R.	Instructional Assistant	08/22/2016	06/30/2017
Dhillon, Manvir S.	Clerk III	10/03/2016	06/30/2017
Ellis, Amir J	Student Personnel Assistant	08/19/2016	06/30/2017
Gallegos, Erin L.	Student Personnel Assistant	09/01/2016	06/30/2017
Garcia, Daisy L.	Bookstore Aide	08/11/2016	06/30/2017
Gibson, Tenisha S.	Student Personnel Assistant	09/01/2016	06/30/2017
Gonzalez, Jazmin	Lifeguard II	08/22/2016	06/30/2017
Inoti, Doreen N.	Instructional Assistant	09/08/2016	06/30/2017
Jenkins, Ashley M.	Clerk I	09/08/2016	06/30/2017
Khalil, Aya Usama	Reader/Tutor	09/08/2016	06/30/2017
Levine, Deidre Y.	Instructional Assistant	09/25/2016	06/30/2017
Lockwood, Addom R	Clerk I	08/16/2016	06/30/2017
Magill, Aaron M.	Student Personnel Assistant	08/31/2016	06/30/2017
Maximo Sanchez, Eduardo A.	Asst Sports Program Director	06/01/2016	06/30/2016
Maximo Sanchez, Eduardo A.	Lifeguard II	08/20/2016	06/30/2017
Mejia Marques, Lizeth A	Clerk I	09/08/2016	06/30/2017
Monroe, Calvin T.	Student Personnel Assistant	09/19/2016	06/30/2017
Nguyen, John D.	Special Projects	07/01/2016	06/30/2017
Norris, Jared R	Clerk I	08/16/2016	06/30/2017
Palagniuc, Elena V.	Instructional Assistant	08/25/2016	06/30/2017
Pedretti, Sara L	Groundskeeper	08/20/2016	06/30/2017
Penn, Kevin D.	Instructional Assistant	07/01/2016	06/30/2017
Perry, Darlene M.	Art Model	08/19/2016	06/30/2017
Pewitt, Shawn J.	Special Projects	07/01/2016	06/30/2017
Roberts, Jerist T.	Assistant Coach	08/10/2016	06/30/2017
Sagen, Wendy I.	Intercollegiate Game Technician	09/01/2016	06/30/2017
Salgado, Emely C.	Clerk I	09/08/2016	06/30/2017
Soriano, Maria D.	Custodian	09/14/2016	06/30/2017
Stewart, Rick W.	Special Projects	08/01/2016	06/30/2017
Suprun, Lisa	Clerk I	08/22/2016	06/30/2017
Terrones Rojas, Laura M.	Instructional Assistant	08/12/2016	06/30/2017
Tinoco Valencia, Ricardo	Clerk I	08/11/2016	06/30/2017
Vakis, Yiannis N.	Admissions/Records Evaluator I	09/23/2016	06/30/2017
Vang, Matthew	Special Projects	08/29/2016	06/30/2017
Wheelock, Jesse J.	Instructional Assistant	07/01/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>District Office / Business and Economic Development Center / Facilities Management</u>			
La, Vanessa	Special Projects	09/14/2016	06/30/2017
Umodu, Deborah A.	Clerk III	09/14/2016	06/30/2017
Villarreal, Mayra A.	Student Personnel Assistant	08/27/2016	06/30/2017
Nichols, David E.	Special Projects	10/03/2016	06/30/2017
Chapel, Jerome	Campus Patrol	07/01/2016	06/30/2017
Chavez, Lizset K	Campus Patrol	07/01/2016	06/30/2017
Elam, Andrew C	Campus Patrol	07/01/2016	06/30/2017
Fowler, Samuel M.	Campus Patrol	09/28/2016	06/30/2017
Fregoso, Monica A	Clerk I	08/25/2016	06/30/2017
Gloria, Reonell O.	Campus Patrol	09/23/2016	06/30/2017
Ismailyan, Elethabeth G.	Police Comm Dispatcher	09/27/2016	06/30/2017
Keller, Dawn S.	Clerk I	08/25/2016	06/30/2017
Lee, Tzee Nyia B.	Campus Patrol	07/01/2016	06/30/2017
Malone, Thomas P.	Campus Patrol	09/27/2016	06/30/2017
Monaghan, Joanna	Clerk III	09/12/2016	06/30/2017
Morrill, Kacee S.	Campus Patrol	09/14/2016	06/30/2017
Reyes, Cherish L.	Special Projects	09/24/2016	06/30/2017
Staub, Zakary V.	Campus Patrol	09/28/2016	06/30/2017
Stewart, Dwayne	Campus Patrol	09/27/2016	06/30/2017
Vang, Ying	Campus Patrol	07/19/2016	06/30/2017
Walker, Jovan A.	College Reserve Police Officer	07/01/2016	06/30/2017
Wilson, Conner J.	Campus Patrol	09/29/2016	06/30/2017

Folsom Lake College

Aragon, Paul H.	Art Model	08/23/2016	06/30/2017
Badger, Danielle R.	Special Projects	09/08/2016	06/30/2017
Biswas, Mohammad R	Reader/Tutor	08/25/2016	06/30/2017
Bonham, Marc C.	Special Projects	07/25/2016	06/30/2017
Bratton, Kyle M	Reader/Tutor	08/25/2016	06/30/2017
Britton, Daniel L.	Special Projects	08/25/2016	06/30/2017
Bruce, Elizabeth A.	Clerk I	08/25/2016	06/30/2017
Carvalho, Sanaldo F.	Assistant Coach	08/01/2016	06/30/2017
Caster, Christine M.	Special Projects	08/25/2016	06/30/2017
Cheah, Jeffrey Chun Hoe	Reader/Tutor	08/01/2016	06/30/2017
Cunningham, Scott J.	Special Projects	08/25/2016	06/30/2017
Econome, Megan M.	Instructional Assistant	09/20/2016	06/30/2017
Edmonds, Robert M.	Art Model	09/01/2016	06/30/2017
Grewal, Elizabeth D.	Reader/Tutor	08/26/2016	06/30/2017
Ingram, Sheri N.	Reader/Tutor	08/25/2016	06/30/2017
Jensen, David S.	Special Projects	08/25/2016	06/30/2017
Kaur, Lakhveer	Account Clerk I	08/25/2016	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College (continued)</u>			
Kaur, Navjot	Reader/Tutor	08/25/2016	06/30/2017
Li, Vladislav B.	TANF/CalWORKs Specialist	07/25/2016	06/30/2017
Madrigal, Cyndy A.	Instructional Assistant	08/25/2016	06/30/2017
Mae, Doni	Reader/Tutor	08/25/2016	06/30/2017
Makhnovskaya, Margarita Y	Account Clerk II	08/08/2016	06/30/2017
Mao, Chunyan	Reader/Tutor	08/25/2016	06/30/2017
Martinez, Sharon Rose Marie	Special Projects	08/25/2016	06/30/2017
Martorana, Christine D.	Special Projects	07/25/2016	06/30/2017
Mitchiner, Brandi M.	Grant Coordination Clerk	08/29/2016	06/30/2017
Mortazavi, Marjan	Reader/Tutor	08/25/2016	06/30/2017
Osorio Flores, Brenda B	Clerk I	08/25/2016	06/30/2017
Parham, Carrie A	Instructional Assistant	08/25/2016	06/30/2017
Powers, Patrick W.	Special Projects	11/01/2016	06/30/2017
Quesada, Michael S.	Assistant Coach	09/01/2016	06/30/2017
Rahman, Ferdousi	Instructional Assistant	08/25/2016	06/30/2017
Reisner, Christine A.	Reader/Tutor	08/25/2016	06/30/2017
Roberts, Gary V.	Reader/Tutor	08/25/2016	06/30/2017
Rolls, Kate A.	Special Projects	08/25/2016	06/30/2017
Savage, Stephen	Art Model	09/03/2016	06/30/2017
Schuster, Shannon N.	Art Model	08/11/2016	06/30/2017
Soto, Dulce L	Clerk I	08/25/2016	06/30/2017
Taylor, Evan M.	Special Projects	08/25/2016	06/30/2017
Vierra, Cory G.	Special Projects	08/25/2016	06/30/2017
Wallis, Benjamin D.	Reader/Tutor	08/25/2016	06/30/2017
Wisdom, Shelby N.	Assistant Coach	08/25/2016	06/30/2017
Yemane, Absalom T.	Reader/Tutor	08/25/2016	06/30/2017

Sacramento City College

Au, Vincent C.	Instructional Assistant	08/29/2016	06/30/2017
Badovinac, John D.	Assistant Coach	09/02/2016	06/30/2017
Banh, Eric M	Clerk II	08/25/2016	06/30/2017
Bennett, Samuel H.	Laboratory Technician	08/25/2016	06/30/2017
Black, Lynn F	Sports Program Director	09/16/2016	06/30/2017
Chen, Zhen Hui	Clerk III	09/20/2016	06/30/2017
Clark, Brian M.	Athletic Trainer	08/23/2016	06/30/2017
Ding, Mei	Admissions/Records Clerk I	08/25/2016	06/30/2017
Dunlap, Liza L.	Assistant Coach	08/29/2016	06/30/2017
Dunlap, Liza L.	Clerk I	08/29/2016	06/30/2017
Figueroa, Betty	Account Clerk I	09/19/2016	06/30/2017
Florance, John E.	Assistant Coach	09/01/2016	06/30/2017
Galloway, Gloria M.	Administrative Asst. I	08/23/2016	06/30/2017


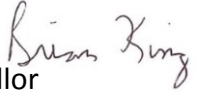


<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College (continued)</u>			
Garcia Galvan, Angelica	Student Personnel Assistant	08/23/2016	06/30/2017
Gomez, Raquel B.	Educational Services Aide	10/03/2016	06/30/2017
Green, Michael T	Athletic Trainer	09/15/2016	06/30/2017
Grey, Rhonda G.	Student Personnel Assistant	09/25/2016	06/30/2017
Grey, Rhonda G.	Special Projects	09/26/2016	06/30/2017
Gurung, Anita	Admissions/Records Clerk II	09/16/2016	06/30/2017
Hall, Cathy M.	Special Projects	09/07/2016	06/30/2017
Harris, Alexa R	Clerk I	09/28/2016	06/30/2017
Henning, Joshua B.	Sports Program Director	08/17/2016	06/30/2017
Henry, Annie Jeanne	Account Clerk I	09/12/2016	06/30/2017
Jahami, Nazha S	Instructional Assistant	09/13/2016	06/30/2017
Kelly, Ross C	Special Projects	09/20/2016	06/30/2017
Lagrutta, Rick V.	Art Model	09/08/2016	06/30/2017
Leon, Luis A.	Athletic Trainer	09/13/2016	06/30/2017
Leyva, Albert B.	Sports Program Director	09/01/2016	06/30/2017
Liu, Joseph J.	Special Projects	09/20/2016	06/30/2017
Lund, Mary L.	Athletic Trainer	08/24/2016	06/30/2017
Mack, Max R	Art Model	09/19/2016	06/30/2017
Maclachlan, Denise M.	Instructional Assistant	09/28/2016	06/30/2017
Mariano, Chelsea Anna Alegre	Special Projects	09/02/2016	06/30/2017
Neighbors, Helen A	Account Clerk II	08/24/2016	06/30/2017
Paman, Jose P.	Clerk I	09/01/2016	06/30/2017
Ray, Jonathan E.	Sports Program Director	09/01/2016	06/30/2017
Rezvani, Neda	Clerk II	08/23/2016	06/30/2017
Richerson, Kimberly A.	Clerk I	09/01/2016	06/30/2017
Rodriguez Adams, Ana P	Special Projects	09/01/2016	06/30/2017
Romero, Daniel I.	Athletic Trainer	09/06/2016	06/30/2017
Romo Cuellar, Nancy	Admissions/Records Clerk II	07/25/2016	06/30/2017
Saephanh, Cheng L	Clerk I	08/25/2016	06/30/2017
Sanchez, Eric C.	Sports Program Director	09/16/2016	06/30/2017
Savage, Stephen	Art Model	09/08/2016	06/30/2017
Sekikawa, Ryan J.	Special Projects	09/14/2016	06/30/2017
Smith, De'Janee T.	Clerk I	08/23/2016	06/30/2017
Sousa, Mariamma	Financial Aid Clerk II	09/20/2016	06/30/2017
Tate, Glenn B.	Campus Patrol	04/23/2016	06/30/2016
Tillis, Natalie C.	Assistant Coach	08/29/2016	06/30/2017
Timonina, Irina	Special Projects	08/01/2016	06/30/2017
Weast, Danielle N.	Outreach Specialist	09/26/2016	06/30/2017
West, Megan R.	Special Projects	09/20/2016	06/30/2017
York, Shawna L.	Clerk I	09/14/2016	06/30/2017
Young, Haley M.	Clerk I	08/25/2016	06/30/2017

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Board Policy Revisions: Protected Class Descriptions (P-2113, 2211, 2412, 2423, 5111, 6111, 7841, 8321, 8841, 9111)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 JP Sherry, General Counsel	CONSENT/ROUTINE	
		FIRST READING	X
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

With the addition of two new protected classes to the list by the Fair Employment and Housing Agency, board policies P-2113, P-2211, P-2412, P-2423, P-5111, P-6111, P-7841, P-8321, P-8841, and P-9111 have been reviewed and identified as needing changes to update the list of protected classes and to make the protected class language consistent across all of the policies that include it.

**STATUS:**

For all of the proposed policies, the wording regarding protected classes is amended to read “ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status.” For clarity, “gender” is now broken out to include gender identity, gender expression and sex. Additionally, board policies P-2412 and P-7841 also require some nonsubstantive stylistic changes.

**RECOMMENDATION:**

These policies are presented for first reading.

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## 1.0 Goals and Objectives

- 1.1 It is the policy and primary purpose of the Los Rios Community College District to provide viable educational opportunity experiences to the citizens of the community it serves and to enhance instructional pursuits for those who wish to take advantage of the District's open door policy, regardless of previous educational background.
- 1.2 To this end, the Colleges of the District will offer comprehensive lower-division transfer and occupational education programs, as well as cultural and recreational activities designed to provide an atmosphere for lifelong learning in the community. These programs and activities will be supported by professional guidance, counseling and other student services that will enhance the educational process.

## 2.0 Equal Educational Opportunity

- 2.1 It is the policy of the District to implement policies to guarantee that no qualified student or prospective student or any person having an educational relationship with the District shall be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of ethnic group identification, race, color, **sex**, gender, **gender identity, gender expression, pregnancy or childbirth-related condition**, sexual orientation, sexual identity, religion **or religious creed**, age (over forty), national origin, ancestry, **physical or mental** disability, **medical condition**, political affiliation or belief, military and veteran status, or marital status, nor shall any students be discriminated against for conversing in a language other than English. However, students shall be required to speak English when the use of English is necessary for educational or communication purposes. Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#).
- 2.2 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this **District** Policy is found:
  - 2.2.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and
  - 2.2.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.

## 3.0 Service Animals

- 3.1 It is the policy of the District to ensure that an individual with a verifiable

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disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act, and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.

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LRCCD

Policy Adopted: 1/23/74

Policy Revised: 11/19/80; 2/10/82; 3/6/91; 3/6/96; 1/15/03; 4/13/11; 4/8/15

Policy Reviewed: 4/8/15

Adm. Regulation: [R-2113](#); [R-2426](#)

**DRAFT 9/26/16**

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### 1.0 Entrance Eligibility

- 1.1 The Colleges of the Los Rios Community College District shall admit any California resident, and may admit any nonresident, possessing a high school diploma or the equivalent thereof. The Los Rios Community College District Board of Trustees may by rule determine whether there shall be admitted any other person who is over 18 years of age and who, in the judgment of the Board of Trustees, is capable of profiting from the instruction offered. (Ed. Code, § 76000.)
- 1.2 Any grade school or high school student may be admitted for a limited program upon recommendation of the student's school principal, with parental consent and the approval of the College President. (Ed. Code, § 76001.)

### 2.0 Non-Discrimination

- 2.1 It is the policy of the District neither to discriminate against, nor exclude from participation in any benefits or activities related to registration, enrollment, or any other phases of the instructional program or student activities, any otherwise qualified person on the grounds of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~ethnic group identification, race, color, gender, physical or mental disability, religion, age (over forty), national origin, ancestry, sexual orientation, political affiliation or belief, or marital status.~~ (Ed. Code, § 72011, Cal. Code Regs., tit. 5, § 59300.)

### 3.0 Open Enrollment

- 3.1 The District shall be an open district allowing students free choice of attendance at any of the member colleges with no boundary lines established; however, the District abides by restrictions on athletic participation as defined in the Athletic Code of the Community College League of California.

### 4.0 Open Classes

It is the policy of this District that until maximum enrollment is reached and unless specially exempted by statute or regulation, every course, course section or class offered by the District, for which the number of full-time equivalent students is reported for state apportionment purposes, shall be fully open to enrollment and participation by any person who has been admitted to the College(s) and who meets such prerequisites as may be established by the District.

### 5.0 Registration Priorities

- 5.1 The District may adopt a registration priority system which shall incorporate all priority classifications required by law.

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Policy Revised: 1/17/68; 11/19/80; 2/10/82; 1/24/96; 1/16/02; 6/18/08; 1/11/12

Policy Reviewed:

Adm. Regulation: [R-2211](#)

**DRAFT 6/23/16**

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## 1.0 Purpose and Scope

1.1 It is the intent of the Los Rios **Community College District** Board of Trustees to provide prompt and equitable means for resolving student grievances. A student may file a grievance or grieve an action or decision of the **Los Rios Community College District** or one of its **eColleges** when the student's status and/or rights have been adversely affected.

1.1.1 Grievances relating to grades are subject to Education Code, **S**section 76224(a) which reads:

“When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or in competency, shall be final.”

## 2.0 Student Disciplinary Matters

2.1 Matters pertaining to standards of conduct for students and resulting disciplinary actions are subject to **Board-District** Policies and **Administrative** Regulations ([P-2441](#)); ([R-2441](#)).

## 3.0 Discriminatory Actions

3.1 Alleged discriminatory actions on the basis of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~race, ethnicity, religion, age, gender, sexual orientation, or disability~~ are not grievable and are subject to administrative regulations enacted by the State Community College Board of Governors (Title 5, §§ 59300-59360) and **Los Rios District** Policies and **Administrative** Regulations, ([P-2423](#)); ([R-2423](#)); and ([P-2424](#)).

## 4.0 Job-Related Actions of Los Rios Employees

4.1 Student grievances pertaining to alleged actions of ~~the Los Rios~~ District/College employees that are covered by the Government Code, the Education Code, **Los Rios Community College** District Policies and **Administrative** Regulations, and labor contracts will be handled by management outside of the student grievance process.

4.2 Employees who object to administrative findings and actions resulting from student grievances have recourse to staff grievance procedures as defined by appropriate bargaining unit agreements, **Board-District** **P**olicies, and the State Education and Government Codes.

Policy Adopted: 3/12/80

Policy Revised: 11/19/80; 2/10/82; 6/5/85; 7/8/92; 3/6/96

Policy Reviewed:

Adm. Regulation: [R-2412](#)

**DRAFT 6/23/16**



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## 1.0 Unlawful Discrimination and Harassment

- 1.1 Notwithstanding the student grievance procedures, Los Rios Community College District Policy ([P-2412](#)), procedures shall be adopted for the investigation and resolution of complaints of unlawful discrimination and harassment in compliance with Title 5, section 59322 and all relevant state and federal laws, to ensure that all District programs and activities are available to all persons without regard to **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, and military and veteran status.~~
- 1.2 The District shall seek to resolve the complaints in an expeditious manner.
- 1.3 The Chancellor shall designate annually a District Officer responsible for insuring District compliance with the rules and regulations adopted by the Board of Governors of the California Community Colleges regarding unlawful discrimination and harassment. The names, addresses, and telephone numbers of the District/College Title IX Officers and Equity Officers can be located [here](#).
- 1.4 Annual notice of this District Policy against unlawful discrimination and harassment shall be given to students, new employees when they commence working, and all current employees.
  - 1.4.1 This notice may be in the form of posters that contain the basic legal requirements, posted in places readily accessible to students, job applicants, and present employees. The notice may also be provided electronically.
- 1.5 Formal discrimination complaints under state and federal laws and regulations may also be processed through the procedures established by applicable state and federal agencies. (Civil Rights Act of 1964, tit. VII, § 703, as interpreted by Code of Federal Regs., title 29, § 1604.11; Ed. Amendments of 1972, tit. IX; the Rehabilitation Act of 1973; Ed. Code, § 200, et seq.; Gov't Code, § 11135; Title 2, § 7287.6; Title 5, § 53000, et seq.; the Americans with Disabilities Act; and all other applicable federal, state, and local laws.)

## 2.0 Non-Retaliation

- 2.1 It is against District Policy and unlawful to retaliate against someone who files an unlawful discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent. Raising

a concern of unlawful discrimination or harassment shall not affect the concerned individual's future dealings with the District, with his or her employment, or with compensation or work assignments. In the case of a student, it shall not affect grades, class selection, or other matters pertaining to his or her status as a student of the District.

- 2.2 In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.

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LRCCD

Policy Adopted: 2/10/82

Policy Revised: 6/3/92; 3/6/96; 12/12/07; 4/8/15

Policy Reviewed: 4/8/15

Adm. Regulation: [R-2423](#)

**DRAFT 6/23/16**

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## 1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where unlawful discrimination, harassment, or exclusion has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administrative Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, military and veteran status, or marital status~~. It is the responsibility of the Chancellor and the **College Presidents** ~~of the Colleges~~ to take remedial action in the event of unlawful discrimination against, harassment of, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of unlawful discrimination, harassment, or exclusion (see [R-5111](#)). Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#). It is the goal of this District to:
- 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.

- 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement, and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:
- 1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and
- 1.5.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.
- 1.6 It is the intent of this District Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been unlawfully discriminated against, harassed, or excluded from full participation in the benefits, activities, or programs of this District.
- 1.7 When there is an underrepresentation in a job class or classes in the District workforce, the District practices and Policies shall be studied to determine if there are factors contributing to the underrepresentation. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.
- 1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities, and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act, and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.
- 1.9 The Chancellor shall assure the formation of a Staff Equity Committee at each College.
- 2.0 Staff Equity
- 2.1 Colleges shall establish a Staff Equity Committee.
- 2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.
- 3.0 Internal Dissemination
- 3.1 All District employees shall be made aware of the District's equal opportunity plan.
- 4.0 External Dissemination

4.1 Recruiting sources and applicants shall be notified that the District is an equal opportunity employer.

4.2 Community agencies, organizations, and educational institutions shall be notified of the District Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in Title 5, §59300), and disabled applicants.

5.0 Staff Development

5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District’s goals in accordance with collective bargaining agreements and District Policy.

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LRCCD

Policy Adopted: 6/30/65

Policy Revised: 5/17/67; 1/17/68; 11/19/69; 12/16/70; 4/19/72; 1/23/74; 8/15/79; 9/3/80; 10/20/82; 10/2/85; 4/23/86; 2/21/90; 12/6/00; 10/1/03; 4/13/11; 4/8/15

Policy Reviewed: 4/8/15

Adm. Regulation: [R-5111](#), [R-5178](#)

**DRAFT 6/23/16**

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## 1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where unlawful discrimination, harassment, or exclusion has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administration Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, military and veteran status, or marital status~~. It is the responsibility of the Chancellor and the **College Presidents**~~of the Colleges~~ to take remedial action in the event of unlawful discrimination against, harassment of, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of unlawful discrimination, harassment, or exclusion (see R-[6163](#)). Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#). It is the goal of this District to:
- 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.

- 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement, and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:
- 1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and
- 1.5.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.
- 1.6 It is the intent of this District Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been unlawfully discriminated against, harassed, or excluded from full participation in the benefits, activities, or programs of this District.
- 1.7 When there is an underrepresentation in a job class or classes in the District workforce, the District practices and Policies shall be studied to determine if there are factors contributing to the unbalance. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.
- 1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities, and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.
- 1.9 The Chancellor shall assure the formation of a Staff Equity Committee at each College.
- 2.0 Staff Equity
- 2.1 Colleges shall establish a Staff Equity Committee.
- 2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.
- 3.0 Internal Dissemination
- 3.1 All District employees shall be made aware of the District's equal opportunity plan.
- 4.0 External Dissemination

- 4.1 Recruiting sources and applicants shall be notified that the District is an equal employment opportunity employer.
- 4.2 Community agencies, organizations, and educational institutions shall be notified of the District Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in Title 5, § 59300), and disabled applicants.

5.0 Staff Development

- 5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District’s goals in accordance with collective bargaining agreements and District Policy.

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(Formerly P-6115)

LRCCD

Policy Adopted: 1/23/74

Policy Revised: 10/19/75; 8/15/79; 10/15/80; 10/20/82; 10/2/85;4/23/86; 2/21/90, 7/16/97; 10/1/03; 4/13/11; 4/8/15

Policy Reviewed: 4/8/15

Adm. Regulation: [R-6111](#), [R-6167](#)

**DRAFT 6/23/16**



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## 1.0 Nondiscrimination

- 1.1 Users shall not be denied access to the Los Rios Community College District Systems due to discrimination on the basis of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~race, religion, national origin, gender, sexual orientation or disability.~~
- 1.2 All users have the right to be free from any conduct connected with the use of and access to the Systems which discriminates against any person on the basis of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~race, religion, national origin, gender, sexual orientation or disability.~~

## 2.0 Complaints

- 2.1 Any user who believes he or she has been subject to discrimination on the basis of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~race, religion, national origin, gender, sexual orientation or disability~~ may inform a designated administrator. Upon receiving any such complaint, the District shall process the complaint in accordance with District Discrimination Policies and Administrative Regulations.

## 3.0 Violation

- 3.1 An individual shall not be in violation of this ~~policy~~**District Policy** unless the user has committed an affirmative act such as creating, distributing or saving “discriminatory” material. Discriminatory conduct does not include passive receipt of “discriminatory” material which the user did not request or seek the material, unless the user displays discriminatory material in a location that can potentially be in view of other individuals with the intent that the material be seen by others.

LRCCD

Policy Adopted: 3/5/97  
 Policy Revised: 12/15/10  
 Policy Reviewed: 12/15/10  
 Adm. Regulation: None

**DRAFT 6/23/16**

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1.0 Authorization to Contract

- 1.1 The Chancellor is authorized and empowered to contract in the name of Los Rios Community College District subject to provisions of law and to approval or ratification by the Los Rios Community College District Board of Trustees. (Ed. Code, §§ 81655 and 81656)

2.0 Non-Discrimination and Affirmative Action for Contract Compliance

- 2.1 Any contractor performing work or providing services for the Los Rios Community College District must certify that there is no discrimination in the company's hiring or employment practices because of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status.**  
~~ethnic group identification, race, color, gender, sexual orientation, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, military and veteran status, or marital status.~~
- 2.2 All contractors, subcontractors, vendors, and suppliers shall be notified of the District's employment policy (compliance with Executive Orders 11246 and 11375) and shall be requested to take appropriate action on their part. On all contracts and bids, contractors, subcontractors, vendors, and suppliers shall be asked to sign a notice of compliance, unless exempted by law.
- 2.3 The Chancellor will ensure that District purchasing procedures will comply with state regulations on Minority, Women, and Disabled Veteran Business Enterprise Participation Goals. (Title 5, § 59500)
- 2.4 The Chancellor will ensure that District purchasing procedures comply with the District's conflict of interest Administrative Regulations.

(Formerly P-8311)

LRCCD

Policy Adopted: 9/1/65

Policy Revised: 1/23/74; 2/4/81; 6/16/82; 4/19/95; 6/10/15

Policy Reviewed: 6/10/15

Adm. Regulation: [R-8321](#)

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## 1.0 Nondiscrimination

1.1 Users shall not be denied access to the Los Rios Community College District Systems due to discrimination on the basis of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~race, religion, national origin, gender, sexual orientation or disability.~~

1.2 All users have the right to be free from any conduct connected with the use of and access to the Systems which discriminates against any person on the basis of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~race, religion, national origin, gender, sexual orientation or disability.~~

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2.1 Any user who believes he or she has been subject to discrimination on the basis of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~race, religion, national origin, gender, sexual orientation or disability~~ may seek a remedy pursuant to District ~~nondiscrimination~~ Policies and **Administrative** ~~R~~Regulations. Upon receiving any such complaint, the District shall process the complaint in accordance with District ~~Discrimination~~ Policies and Administrative Regulations.

## 3.0 Violation

3.1 An individual shall not be in violation of this policy unless the user has committed an affirmative act such as creating, distributing or saving “discriminatory” material. Discriminatory conduct does not include passive receipt of “discriminatory” material **in** which the user did not request or seek the material, unless the user displays discriminatory material in a location that can potentially be in view of other individuals with the intent that the material be seen by others.

| Adm. Regulation: None

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## 1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where unlawful discrimination, harassment, or exclusion has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administrative Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of **ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status**~~ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, military and veteran status, or marital status~~. Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#). It is the responsibility of the Chancellor and the **College Presidents of the Colleges** to take remedial action in the event of unlawful discrimination against, harassment of, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of discrimination or exclusion (see [R-9111](#)). It is the goal of this District to:
- 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.

- 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:
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- 1.6 It is the intent of this District Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been unlawfully discriminated against, harassed, or excluded from full participation in the benefits, activities, or programs of this District.
- 1.7 When there is an underrepresentation in a job class or classes in the District workforce, the District practices and Policies shall be studied to determine if there are factors contributing to the unbalance. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.
- 1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.
- 1.9 The Chancellor shall assure the formation of a Staff Equity Committee at each College.
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- 2.1 Colleges shall establish a Staff Equity Committee.
- 2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.
- 3.0 Internal Dissemination
- 3.1 All District employees shall be made aware of the District's equal opportunity plan.
- 4.0 External Dissemination
- 4.1 Recruiting sources and applicants shall be notified that the District is an equal

employment opportunity employer.

- 4.2 Community agencies, organizations, and educational institutions shall be notified of the District Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in Title 5, § 59300), and disabled applicants.

#### 5.0 Staff Development

- 5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District's goals in accordance with collective bargaining agreements and District Policy.

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(Formerly P-9112 and P-9113)

LRCCD

Policy Adopted: 10/1/03

Policy Revised: 4/13/11; 4/8/15

Policy Reviewed: 4/8/15

Adm. Regulation: [R-9111](#), [R-9159](#)

**DRAFT 6/23/16**

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Contract Award: Wide Area Network (WAN) Services Multipoint Connectivity	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor, Finance & Administration	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

The Request for Proposal #17003 identified several service providers or carriers capable of providing an appropriate multipoint data circuit for connectivity between the 20 LRCCD service locations. LRCCD maintains an existing Wide Area Network Services (WAN) between our locations for internal organizational data and internet traffic. Under normal operating circumstances, this solution will augment the primary WAN connections, and be utilized for traffic between data centers at our District Office and Folsom Lake College locations. LRCCD is eligible for California Teleconnect Fund (CTF) discounts available through the Public Utilities Commission. The CTF program provides up to 50% discounts/credit on select communications services to schools, libraries, hospitals and other non-profit organizations. The proposal asked for circuits eligible for the discounts/credits. The services in this bid are eligible for 50% discounts/credits. The recommendation does not include the CTF discounts/credits.

<u>Contractor</u>	<u>Total Five Year Bid (NO CTF)</u>
Wave Business	\$2,100,000.00
Comcast Business	\$2,198,192.80
Consolidated Communications	\$3,024,600.00
Windstream	\$4,475,298.60
AT&T	\$6,215,341.80
Level 3	\$9,236,118.00

**STATUS:**

The RFP was publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of six (6) bids were received. The lowest three (3) bids were evaluated based on the section criteria in the RFP. The criteria was: pricing (20%), service level agreements (20%), design and architecture (15%), responsiveness to RFP (15%), terms and conditions (10%), references (10%) and managed services (10%). The lowest three bidders were Wave Business, Comcast Business, and Consolidated Communications.

**RECOMMENDATION:**



It is recommended that the Board of Trustees award the contract for Bid #17003 to Comcast Business for the total contract amount of \$2,198,192.80 for five years.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Legislative Update	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 JP Sherry, General Counsel	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	X

**BACKGROUND:**

Members of the Board of Trustees have requested an update on the government affairs efforts undertaken by the Los Rios Community College District.

**STATUS:**

Staff and the District’s outside lobbying firm, the McCallum Group, will provide an update for the Board on the District’s government affairs activities, the budget, and the key bills of the past legislative year. Further, staff and the McCallum Group will provide insight as to what to expect from the Legislature over the coming year.

**RECOMMENDATION:**

This item is presented to the Board of Trustees for information and discussion.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 19, 2016

<b>SUBJECT:</b>	Chancellor's Contract	ATTACHMENT: None
		ENCLOSURE: None
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION: ACTION

## BACKGROUND

Annually at its October meeting, the Board of Trustees evaluates the performance of the Chancellor in closed session.

## RECOMMENDATION

It is recommended that the Board of Trustees take appropriate action in open session on the contract of the Chancellor.