

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, January 11, 2017
5:30 pm

MEETING LOCATION:
Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS <i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING	
A. Representation to Education Associations	Board President
4. CONSENT CONSIDERATIONS	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: December 14, 2016	Brian King
B. Resolution No. 2017-01: Board of Trustees Absences	JP Sherry
C. Resolution No. 2017-02: Deferred Action for Childhood Arrivals (DACA) Program Students and Employees	JP Sherry
D. Board Policy Revision: P-8611 Conflict of Interest Code	JP Sherry
E. Board Policy Revision: P-8122 Budget Planning	JP Sherry
F. Board Policy Creation: P-2218 Dual Enrollment	JP Sherry
G. Ratify: Grants and Contracts Awarded	Brian King
H. Ratify: Affiliation and Other Agreements	Theresa Matista
I. Ratify: Bid Transactions	Theresa Matista
J. Disposition of Surplus Equipment	Theresa Matista
K. Purchase Orders, Warrants, Checks and Electronic Transfers	Theresa Matista
L. Regular Human Resources Transactions	Brian King
5. FIRST READING	
A. Statement of Legislative Principles	JP Sherry
6. COLLECTIVE BARGAINING	
A. Public Hearing: 2017-2020 Initial Collective Bargaining Proposals for LRCFT and LRCCD	Susan L. Lorimer
B. Public Hearing: 2017-2020 Initial Collective Bargaining Proposals for SEIU and LRCCD	Theresa Matista
C. 2017-2020 Initial Collective Bargaining Proposals for LRCEA and LRCCD	Theresa Matista

7. ACTION	
A. CCCT Board of Directors Election - 2017	Brian King
B. 2017-18 Non-Resident Tuition & Student Capital Outlay Fees	Theresa Matista
8. INFORMATION	
A. Align Capital Region Update	Brian King
B. 2016-17 Program Development Funds	Theresa Matista
9. BOARD MEMBER REPORTS	
10. FUTURE AGENDA ITEMS	
11. REPORTS and COMMENTS	
<ul style="list-style-type: none"> ▪ Student Association ▪ Classified Senate ▪ Academic Senate ▪ Other Recognized Constituencies ▪ Chancellor’s Report 	
12. CLOSED SESSION	
<i>Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.</i>	
A. Pursuant to Government Code section 54957: Complaint Against Public Employee	
13. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY	
14. ADJOURNMENT	

LOS RIOS BOARD OF TRUSTEES			
Ruth Scribner President ▪ Area 4	Pamela Haynes Vice President ▪ Area 5	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 John Knight ▪ Area 3	Deborah Ortiz ▪ Area 6 Tami Nelson ▪ Area 7 Marianna Sousa ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Meeting: February 8, 2017 ▪ Regular Board Meeting ▪ Location: Folsom Lake College			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Representation to Education Associations	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

RECOMMENDATION

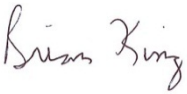
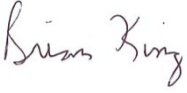
The Board President may wish to appoint or have the Board elect representatives to various offices, associations or committees listed below. Current representatives are listed.

ACTIVITY/ASSOCIATION	CURRENT REPRESENTATIVES
American Association of Community Colleges (AACC)	Dustin Johnson
Association of Community College Trustees (ACCT)	Deborah Ortiz
California Community College Trustees (CCCT)	Pam Haynes
Los Rios Foundation	Pam Haynes
Yolo County School Boards Association (YCSBA)	Ruth Scribner Alternate: Dustin Johnson

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Board Meeting Minutes: December 14, 2016	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on December 14, 2016 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on December 14, 2016.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, December 14, 2016

1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Deborah Ortiz, President
Ms. Ruth Scribner, Vice President
Ms. Pamela Haynes
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight
Ms. Tami Nelson

Ms. Marianna Sousa, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

The Oaths of Office were administered to Ms. Haynes, Ms. Scribner, Mr. Knight and Ms. Nelson by Chancellor King.

President Ortiz and the Board of Trustees presented a Crystal Apple Award for outstanding contributions to education to Rachel Rosenthal, President of Folsom Lake College.

Sacramento City College faculty members Gayle Pitman, Irma Rodriguez, and Connie Zuercher each addressed the Board of Trustees regarding concerns about the District's financial aid policies.

3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING

A. Election Results and Seating of Elected Officials

The Registrar of Voters for the County of Sacramento and State of California has certified the election results as follows:

TRUSTEE AREA	CANDIDATE SELECTED	VOTES CAST BY COUNTY				
		Sacramento	El Dorado	Yolo	Solano	TOTAL
3	John Knight	12,095	27,337	n/a	n/a	39,432
4	Ruth Scribner	25,221	n/a	22,786	11	48,018
5	Pamela Haynes	40,261	n/a	n/a	n/a	40,261
7	Tami Nelson	31,212	n/a	n/a	n/a	31,212

A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees declare the results of the November 8, 2016 election as certified by the Sacramento County Registrar of Voters, which includes the votes cast in El Dorado, Yolo, and Solano Counties.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Election of Officers

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees elect Ruth Scribner as Board President.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A motion was made by Mr. Jones, seconded by Ms. Ortiz, that the Board of Trustees elect Pamela Haynes as Board Vice President.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A motion was made by Mr. Knight, seconded by Ms. Haynes, that the Board of Trustees elect the Chancellor as Board Secretary.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. 2017 Dates of Regular Board Meetings

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 p.m., and the spring and fall retreats as noted, and approve the 2017 board meeting calendar.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

D. Authorization to Attend Meetings

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees reaffirm Board Policy P-3211 authorizing board members to conduct District business and attend meetings and conferences as representatives of the District when performing services on behalf of the Board.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

E. Reaffirm District Policies

A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

F. Representatives to Education Associations

This item was postponed to the January 11, 2017 board meeting.

4. CONSENT CONSIDERATIONS

Item 4.T was removed from the consent agenda to be considered as a separate action item.

A motion was made by Ms. Ortiz, seconded by Mr. Knight, that the Board of Trustees approve Consent Consideration items A through W, with the exception of T.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. Board Meeting Minutes: November 9, 2016

That the Board of Trustees approve the minutes of the meeting held on November 9, 2016.

B. 2018-19 Academic Calendar

That the Board of Trustees approve the academic calendar for 2018-2019 as proposed.

C. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. Board Policy Creation: P-8911, Safety and Security (Clery Act)

That the Board of Trustees approve and adopt Safety and Security (Clery Act) Policy P-8911.

E. Board Policy Revision: P-2332, Academic Advising Program

That the Board of Trustees approve the proposed revisions to Academic Advising Program Policy P-2332.

F. Board Policy Revisions: P-1413 Use of Outdoor Areas; P-3213 Meeting Procedures

That the Board of Trustees approve the proposed revisions to Use of Outdoor Areas Policy P-1413 and Meeting Procedures Policy P-3213.

G. Board Policy Revisions: P-4111 Administrative; P-8431 Naming of Facilities and Areas

That the Board of Trustees approve the proposed revisions to Administrative Policy P-4111 and Naming of Facilities and Areas Policy P-8431.

H. Claim: Danine Henry

That the Board of Trustees reject the claim of Claimant and refer the matter to the District's insurance administrators.

I. Claim: Angela Ramos

That the Board of Trustees reject the claim of Claimant as to those claims that accrued less than six months prior to the date the claim was submitted and refer those matters to the District's insurance administrators. It is recommended that the Board take no action as to those claims that arose more than six months prior to the date the claim was submitted.

J. District Bank and Merchant Services

That the Board of Trustees authorize entering into an agreement with JP Morgan Chase Bank for the providing of District banking and merchant services for a period of not less than five years.

K. Disposition of Surplus Equipment – Salvage Value Greater than \$5,000

That the Board of Trustees approve the disposal of the items as listed in the December board agenda packet per Education Code section 81450-81450.5.

L. Disposition of Stale Dated Records

That the Board of Trustees approve the destruction of the documents referenced in the December board agenda packet.

M. Special Event Authorization

That the Board of Trustees approve the applications as listed in the December board agenda packet.

N. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards as listed herein pursuant to board policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Northern California STREAM Pathways Consortium (NCSPC) <ul style="list-style-type: none">• Enable Yolo County Office Education and LRCCD to implement the Northern California STREAM Pathways	SCC	\$51,000	Yolo County Office of Education

Consortium. <ul style="list-style-type: none"> 7/1/2016 through 6/30/2017 Administrator: Gabriel Meehan/ AVP, Economic and Workforce Development 			
CTE Data Unlocked Initiative <ul style="list-style-type: none"> Funding to provide technical assistance and support college planning. 7/1/2016 through 10/31/2017 Administrator: Jerome Countee/ Associate Vice President, Instruction and Workforce Development 	ARC	\$50,000	Rancho Santiago CCD
21st Century Skills Curriculum Integration <ul style="list-style-type: none"> Funds to incorporate "21st Century Skills Curriculum" into BUS330 courses at FLC. 11/11/2016 through 6/30/2017 Administrator: Brian Robinson / Dean, Rancho Cordova Center 	FLC	\$7,500	Solano CCD
Leadership Development Funding Award <ul style="list-style-type: none"> Funding to provide training to better coordinate planning, implementation and outcomes of statewide initiatives. 11/11/2016 through 6/30/2017 Administrator: Kathleen Kirklin / Vice President of Administration 	FLC	\$50,000	CA Community Colleges Chancellor's Office

O. Ratify: New Contracts and Renewals

That the Board of Trustees ratify the contracts listed herein pursuant to board policy 8315.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
ARC Liberal Arts Modernization architectural and engineering services for the design and construction of swing space	\$102,225.00	I	10/26/16 – 10/26/20	Dean F. Unger Architects, Inc.	FM
Consulting services & technical assistance for Asian American and Native American Pacific Islander-Serving Institutions Program (AANAPISI)	\$35,000.00	I	07/01/16 - 06/30/17	Lighthouse Consulting, Inc.	ARC
DOC DW ancillary cooling – investigative & design services Project 283	\$25,600.00	I	10/26/16 - 10/26/20	Glumac International	FM
Learning Management System (LMS) administration and integration	\$29,900.00	I	11/21/16 – 06-30-17	Dynamic Campus Solutions, Inc.	DO

CRC Security Improvement Project Inspector of Record Project 258	\$30,000.00	I	11/8/16 - 11/8/18	Mark A Robertson	FM
SCC Union Stadium accessibility & code feasibility review	\$10,650.00	I	11/21/16 - 11/21/17	Gary Roberts Architect Inc.	FM
DW service for building automation system	\$146,778.40	R	7/1/16 – 6/30/17	Honeywell	FM

P. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the December board agenda packet.

Q. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
16003	ARC Athletic Fields	\$25,786	3 (final)	Diede Construction Inc.	\$5,967,506
15007	CRC Infrastructure Hydronic Modifications	\$56,758	2	Diede Construction, Inc.	\$2,221,064
16013	CRC EGC Monument Sign Construction	(\$5,000)	1	Abide Builders, Inc.	\$67,000
14021	DW Elevator Service	\$903	1	Thyssenkrupp Elevator	\$92,023
15031	ARC Chiller Replacement (Boiler PLT)	\$3,992	1	ACCO Engineered Systems, Inc.	\$368,942

R. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items as listed in the December board agenda packet per Education Code section 81452.

S. Purchase Orders, Warrants, Checks, and Wires

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and wires issued during the period of October 16, 2016 through November 15, 2016.

PURCHASE ORDERS		
General Fund	0001089498-0001090026 B117690-B117726	\$ 3,526,473.08
Capital Outlay Fund	0003016999-0003017043 -	

Child Development Fund	0006000780-0006000781	
Self-Insurance Fund	0009000369-0009000369	
WARRANTS		
General Fund	738481-739622,739624-739720	\$ 10,442,787.50
General Fund-ARC Instructional Related	006818-006938	
General Fund-CRC Instructional Related	022426-022467	
General Fund-FLC Instructional Related	030951-030967	
General Fund-SCC Instructional Related	045594-045715	
Capital Outlay Fund	831332-831417	
Student Financial Aid Fund	900012-900031	
Child Development Fund	954278-954289	
Self-Insurance Fund	976342-976347	
Payroll Warrants	328073-329942	\$ 8,634,349.13
Payroll Vendor Warrants	61178-61327	
November Leave Process	329943-331572	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 19,117,768.54
Clearing Checks	2628-2630	\$ 6,600.00
Parking Checks	2939-2942	\$ 109.00
Bookstore Fund – ARC	30938-31025	\$ 448,489.27
Bookstore Fund – CRC	026962-026987	
Bookstore Fund – FLC	9555-9601	
Bookstore Fund – SCC	048630-048672	
Student Clubs Agency Fund – ARC	5087-5111	\$ 101,616.80
Student Clubs Agency Fund – CRC	4147-4175	
Student Clubs Agency Fund – FLC	2170-2185	
Student Clubs Agency Fund – SCC	3501-3529	
Foundation – ARC	5108-5155	\$ 108,185.31
Foundation – CRC	2200-2217	
Foundation – FLC	1229-1241	
Foundation – SCC	3905-3935	
Foundation – DO	0818-0823	
Associated Students Trust Fund – ARC	0814-0828	\$ 12,510.60
Associated Students Trust Fund – CRC	0675-0679	
Associated Students Trust Fund – FLC	0594-0598	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4231-4295	\$ 393,869.28
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 7,500.00
PARS	-	\$ -
Vendors	-	\$ -
Backup Withholding	-	\$ 626.10
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 115,494.84
Bookstore	-	\$ 100,107.61
Payroll Direct Deposit Advices	816093-820833	\$ 12,399,508.38
Other Payroll Transactions		\$ 9,672.00

STALE DATED WARRANT					
Payee	Date Requested	Original Date	Original No	Reissued No	Amount

(Employee ID)					
38235	10/25/16	11/26/12	657829	739642	\$120.54
38247	10/31/16	10/31/12	656176	739646	\$132.46

T. Warrant: Opening Doors

This item was removed from the consent agenda to be considered as a separate action item.

U. Short-Term Temporary Employee Projections

That the Board of Trustees approve the district-wide anticipated short-term temporary employee classifications as listed in the December board agenda packet, authorizing employment of short-term employees for the period January 1, 2017 through June 30, 2017. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

V. Special Rate Temporary Classified Salary Schedules

That the Board of Trustees approve the salary schedules for student help/college work study employees, temporary classified employees maintenance services, temporary classified employees clerical/secretarial/paraprofessional, special rate temporary classified employees, temporary interpreter salary schedules effective January 1, 2017.

W. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions as listed in the December board agenda packet.

4. CONSENT CONSIDERATIONS: SEPARATE ACTION

T. Warrant: Opening Doors

Trustee Ortiz recused herself for the consideration of this agenda item.

A motion was made by Mr. Knight, seconded by Mr. Johnson, that the Board of Trustees approve the warrant to Opening Doors.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Scribner

No: None

Absent: Ortiz

Student Trustee: Aye

Motion carried; 6:0

5. FIRST READING

A. Board Policy Revision: P-8611 Conflict of Interest Code

Revisions to Conflict of Interest Code Policy P-8611 were presented to the Board of Trustees for first reading and discussion.

B. Board Policy Revision: P-8122 Budget Planning

Revisions to Budget Planning Policy P-8122 were presented to the Board of Trustees for first reading and discussion.

C. Board Policy Creation: P-2218 Dual Enrollment

A new board policy, P-2218 Dual Enrollment was presented to the Board of Trustees for first reading and discussion.

6. COLLECTIVE BARGAINING

A. 2017-2020 Initial Collective Bargaining Proposals for LRCFT and LRCCD

A motion was made by Mr. Jones, seconded by Mr. Johnson, that the Board of Trustees schedule a public hearing on January 11, 2017 to allow public input regarding the initial collective bargaining proposals submitted by the District and the Los Rios College Federation of Teachers.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. 2017-2020 Initial Collective Bargaining Proposals for SEIU and LRCCD

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees schedule a public hearing on January 11, 2017 to allow public input regarding the initial collective bargaining proposals submitted by the District and the Service Employees International Union

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

7. ACTION

A. Folsom Lake College Vision and Mission Statements

A motion was made by Mr. Knight, seconded by Mr. Jones, that the Board of Trustees approve the vision and mission statements of Folsom Lake College.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. 2015-16 District Audit Report

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees receive the audited financial statements for the 2015-16 fiscal year.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

8. BOARD MEMBER REPORTS

Trustee Jones attended a day of sessions at the California Community College League Convention.

Trustee Ortiz provided an update on the recent activities of Align Capital Region. She also participated, along with the Mexican Consulate and the California Rural Legal Assistance Foundation, in a community meeting held at Sierra College to reaffirm support for DACA students and their parents.

Trustee Knight attended American River College's Nursing Program Pinning Ceremony.

Trustee Sousa reported that the students' proposal regarding AB2017 – College Mental Health Services – for Lobby Day has been approved and will be moving forward.

Trustee Scribner attended the NAACP dinner at which Trustee Haynes was honored for her extraordinary level of involvement in and commitment to the greater Sacramento community. She also shared some of her visions for the coming year in her role as Board President.

9. FUTURE AGENDA ITEMS

Trustee Ortiz requested that a Board resolution to affirm the District's commitment to DACA students be placed on the January agenda.

Update reports on the following topics were requested by board members:

- Align Capital Region efforts
- Dual Enrollment

10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Valencia Scott, Student President, American River College ASB
Mary Goodall, President, American River College Classified President
Ginni May, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC's football team won the northern California title for the first time in decades, then fell just short in the state championship game, losing 29-27 to Fullerton College on Saturday. The Beavers finished the season 10-3 and were ranked nationally for much of the year—at one point #8 in the nation. While the Beavers did not bring back the state crown, ARC is very proud of the team's NorCal championship and successful season.

CRC: Congressman Ami Bera stopped by CRC recently to sit in on a welding class led by professor Jason Roberts. During the class, Congressman Bera learned about the valuable skills and opportunities students gain that can translate into jobs with employers like Siemens and PG&E and add to the local economy. Congressman Bera met with a graduate of Pleasant Grove High School, who is hoping to increase his skills and his paycheck with the certification from the welding class. President Ed Bush and Dean of Careers and Technology Kim Harrell also met with the Congressman to discuss the many ways CRC is contributing to the economy and the community.

FLC: Folsom Lake College was honored by the Sacramento County Tobacco Control Coalition at their 19th Annual Recognition Meeting on November 9 for the college's implementation of a smoke-, tobacco-, and vape-free learning and work environment on all its campuses as of August 1, 2016. Each year, the Coalition formally recognizes individuals and organizations exhibiting outstanding tobacco control efforts in the community.

SCC: SCC has received the Centennial Business Hall of Fame award from the Sacramento Metro Chamber. Award recipients will be honored at the January 27 Annual Dinner & Business Awards event, first hosted in 1895. American Red Cross also received the Centennial award this year. Other recipients include Mayor Kevin Johnson for Sacramentan of the Year, Fleet Feet

Sacramento for Small Business of the Year, Jim Alves from SMUD and Holly Harper from Sutter Health for Volunteers of the Year, and more.

Chancellor King announced the following retirements:

Retirement			Years of Service
Douglas Meline	Associate Vice Chancellor, Information Technology	DO	3
Gerald Tryhane	Accounting/Business Professor	FLC	12
Daniel Smith	HVAC Mechanic	FM	14+
Ron Friend	Lead Facilities Planning and Engineering Specialist	FM	14+
Ann Bachtold-Silva	Administrative Assistant I	ARC	17+
Marsha Dillon	Administrative Assistant II	ARC	17+
Bao Nguyen	Cook/Baker	CRC	17+
Timothy Taylor	Computer Information Science Professor	SCC	28
Andrea Salmi	Biology Professor	CRC	29
Kenneth Snell	Psychology Professor	FLC	30
Rick Boeck	Film and Media Studies Professor	CRC	31

11. CLOSED SESSION

General Counsel Sherry announced closed session. The following Board members went into closed session at 7:00 pm to consider the matters listed below: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Scribner.

- A. Pursuant to Government Code section 54956.9, subd. (a): Conference with Legal Counsel- Existing Litigation; WCAB Nos. ADJ 8187662, 6852692, 6925410

Closed Session Adjourned: 7:08 pm

Open Session: 7:09 pm

12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In the closed session matter identified as Item 11.A, the Board of Trustees authorized the settlement of the Workers' Compensation claim identified in the agenda with a payment of \$75,000. The Board voted to settle this matter by a vote of 7 to 0.

13. ADJOURNMENT

A motion was made by Ms. Ortiz, seconded by Mr. Johnson, that the meeting be adjourned.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

President Scribner adjourned the meeting at 7:10 p.m.

BRIAN KING

Chancellor and Secretary to the Board of Trustees


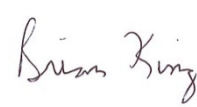
Draft minutes presented to the Board of Trustees: January 11, 2017.

jd

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Resolution № 2017-01: Board of Trustees Absences	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 JP Sherry, General Counsel	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

Pursuant to the Education Code section 72024, district policy provides that a board member will be paid for any meeting when absent if the Board adopts a resolution that at the time of the meeting the Board member was performing other services for the Los Rios Community College District, was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt the attached Resolution № 2017-01 which specifies that trustees be compensated for absences as indicated.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2017-01

BOARD OF TRUSTEES ABSENCES

WHEREAS, Education Code § 72024 governs payments of compensation to trustees, and

WHEREAS, that section provides that trustees shall be compensated for board meetings not attended when excused for one of the specified reasons by formal resolution of the board, and

WHEREAS, the Board desires to excuse certain absences: Now, therefore,

BE IT RESOLVED that the trustee(s) listed below shall be compensated for absence(s) as indicated:

DATE	NAME	REASON FOR ABSENCE
April 13, 2016	Robert Jones	A hardship deemed acceptable by the Board

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2017-01 this eleventh day of January, 2017, by the following called vote:

AYES	NOES	ABSENT
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Ruth Scribner, Board President


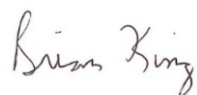
Attest.

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Resolution 2017-02 Deferred Action for Childhood Arrivals (DACA) Program Students and Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 JP Sherry, General Counsel	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Since the November 2016 Presidential election, students and staff in the Los Rios Community College District community have expressed concern about the future of the Deferred Action for Childhood Arrivals (DACA) Program and the impact that any changes to national immigration policy would have on students' ability to complete their education. In light of national discussions, community college districts and other institutions of higher education around the state of California are passing resolutions to reaffirm their organizational values and make commitments to stand by their students.

STATUS:

The Los Rios Community College District is known throughout the state of California as a leading voice on behalf of under-represented communities. The proposed resolution reaffirms the core organizational values set forth in the district's 2016-2021 Strategic Plan and provides a clear message for the Los Rios community about the Board's interest in taking every possible measure to protect the safety of all Los Rios students, particularly those in targeted populations.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Resolution Number 2017-02 in support of students and employees covered by the Deferred Action for Childhood Arrivals (DACA) Program.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

RESOLUTION

№ 2017-02

The Los Rios Community College District Board of Trustees Stands in Support of Students and Employees Covered by the Deferred Action for Childhood Arrivals (DACA) Program

WHEREAS, the Los Rios Community College District’s mission is to “provide a vibrant learning environment that empowers *all* students to achieve their educational and career goals”; and

WHEREAS, the Los Rios Community College District’s Strategic Plan articulates the values that guide and inspire our work on behalf of students; and

WHEREAS, among those values is “Equity,” defined in part by our “responsibility to empower underrepresented segments of our community and to ensure that all populations have the access, support and opportunities to succeed”; and

WHEREAS, also among those values is “Diversity,” defined in part by how “diverse backgrounds and perspectives contribute to the Los Rios District’s strength as a dynamic, inclusive educational community”; and

WHEREAS, the Los Rios Community College District Board of Trustees reaffirms these values; and

WHEREAS, the Deferred Action for Childhood Arrivals (DACA) program is a federal program that provides lawful status and work authorization to certain persons;

WHEREAS, to be eligible for DACA, an individual must have been brought to this country as a minor, demonstrated lawful conduct, and continued to pursue their education; and

WHEREAS, DACA is rooted in the fundamental premise that no one should be punished for the actions of others; and

WHEREAS, DACA students represent some of the finest young individuals on whom our region’s successful future depends; and

WHEREAS, the future of the DACA program is in doubt given the rhetoric of the recent national election; and

WHEREAS, the DACA program is consistent with the District’s aforementioned values; and wherefore

BE IT RESOLVED, the Los Rios Community College District Board of Trustees stands firmly in support of our students with DACA status and will take every action

allowable by law to protect the rights and civil liberties of our students, particularly those in targeted populations; and

BE IT FURTHER RESOLVED that the faculty, staff, students and administrators of the Los Rios Community College District will take every possible measure to ensure the safety of all students, particularly those in targeted populations, so that they may successfully achieve their educational and career goals; and

BE IT FURTHER RESOLVED that the Los Rios Police Department should not detain, question or arrest any individual solely on the basis of (suspected or actual) undocumented immigration status; and

BE IT FURTHER RESOLVED that the District will not cooperate with any federal effort to create a registry of individuals based on any protected characteristics such as religion, national origin, race or sexual orientation unless required by law; and

BE IT FURTHER RESOLVED that the District will not disclose confidential student records without a judicial warrant, subpoena or court order, unless authorized by the student or required by law.

PASSED AND ADOPTED as Los Rios Community College District Resolution No 2017-02 this eleventh day of January, 2017, by the following called vote:

AYES	NOES	ABSENT
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Attest:


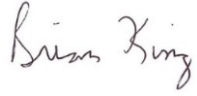
Ruth Scribner, Board President

Brian King, Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Board Policy Revision: P-8611 Conflict of Interest Code	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King 	ACTION	
		INFORMATION	

BACKGROUND:

Every two years, the Fair Political Practices Commission (FPPC) requires the District to review its Conflict of Interest Code policy P-8611 and update it with new positions and job title changes.

STATUS:

In compliance with our required biennial review, non-substantive revisions have been made to policy P-8611. These changes have been approved by the FPPC. Changes include: the position title “Director of Facilities Planning and Management” is changed to “Director of Facilities Planning and Construction”; the position title “Director of Facilities Management” is changed to “Director of Facilities Maintenance”; the position title “Associate Vice Chancellor, Communications and Research” is changed to “Associate Vice Chancellor, Communications and Media Relations”; the new position of “Associate Vice Chancellor, Instruction” is added; the position title “Vice Chancellor, Resource and Economic Development” is changed to “Associate Vice Chancellor, Resource Development”; and Appendix A being amended to clarify that Form 700 filers in Disclosure Category 2 or 3 must disclose investments, business positions in entities or income from sources that engage in work or services provided by the District (i.e. instruction) as well as sources that engage in the manufacture, sale, repair, rent or distribution of school supplies, books, materials, furnishings or equipment that is used by the District or engage in the same type of work or services provided by the District. The existing language was not as clear in its use of the term “contractors” and “of the type to be utilized” by the District. All other changes in the Policy are related to style and formatting.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policy.

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1.0 General Provisions

- 1.1 The Political Reform Act (Gov. Code, § 81000, et seq.) requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. [CCR], § 18730) that contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 CCR, section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code for the Los Rios Community College District.
- 1.2 Individuals holding designated positions shall file Statements of Economic Interests (Form 700) with the District's Office of General Counsel, which shall make the statements available for public inspection and reproduction. (Gov. Code, § 81008) All statements will be retained by the District.

LRCCD

Policy Adopted: 8/12/92

Policy Revised: 10/5/94; 3/3/99; 10/6/04; 5/17/06; 12/13/06; 10/15/08; 11/16/11; 3/13/13;
1/14/15

Policy Reviewed: 1/14/15

Adm. Regulation: None

DRAFT 9/20/16

APPENDIX A
DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Vice Chancellor/Education & and Technology	1, 2
General Counsel	1, 2
Director/General Services	1, 2
Director/Facilities Planning and Management Construction	1, 2
Director/Facilities Management Maintenance	1, 2
Associate Vice Chancellor/Human Resources	2
Associate Vice Chancellor/Communications & and Research Media Relations	2
Associate Vice Chancellor/Facilities Management	2
Associate Vice Chancellor/Information Technology	2
Associate Vice Chancellor/Economic Development	2
Associate Vice Chancellor/Student Services	2
Associate Vice Chancellor/Instruction	2
Vice Presidents of Student Services	2
Vice Presidents of Instruction	2
Directors (not listed above)	2
Chief of Police	2
Manager VII, Business Consultant	2
Supervisor, General Services	2
Purchasing Supervisor	2
Buyers (all levels)	3
Bookstore Managers	3
Food Service Managers	3
Consultants/New Positions	*

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Chancellor or designee may determine in writing that a particular consultant/new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant/new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor’s or designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code, §

81008)

Officials Who Manage Public Investments

The following positions are not covered by the code because they must file under Government Code, section 87200 and, therefore, are listed for informational purposes only:

Members of the Board of Trustees
Chancellor
Deputy Chancellor
Vice Chancellor/Finance and Administration
College Presidents
Associate Vice Chancellor/Finance
~~Vice Chancellor, Resource and Economic Development~~
Associate Vice Chancellor/Resource Development
Vice Presidents/Administration

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code, section 87200.

APPENDIX B
DISCLOSURE CATEGORIES

Category 1

Designated positions assigned to this category must report:

- a. Interests in real property which are located in whole, ~~or~~ in part, **or** within **two miles of** the boundaries of the District, ~~(and a two-mile radius)~~ **or** of any land owned or used by the District, including any leasehold, beneficial, or ownership interest or option to acquire such interest in real property.
- b. Investments and business positions in business entities or income (including gifts, loans, and travel payments) from sources that engage in the acquisition or disposal of real property or are engaged in building construction or design.

Category 2

Designated positions assigned to this category must report:

- a. Investments and business positions in business entities or income (including gifts, loans, and travel payments) from sources: ~~that are contractors (1)~~ engaged in the performance ~~or of~~ work or services ~~or sources that,~~ **or which** manufacture, sell, repair, rent, or distribute school supplies, books, materials, ~~school~~ furnishings, or equipment of the type ~~to be utilized~~ **used** by the District-; **(2) engaged in the performance of the same type of work or services provided by the District.**

Category 3


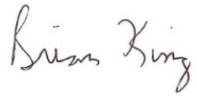
Designated positions assigned to this category must report:

- a. Investments and business positions in business entities or income (including gifts, loans, and travel payments) from sources: ~~that are contractors (1)~~ engaged in the performance of work or services ~~or sources that,~~ **or which** manufacture, sell, repair, rent, or distribute school supplies, books, materials, ~~school~~ furnishings, or equipment of the type ~~to be utilized~~ **used** by the **employee's** department (**this** includes all Colleges)-; **(2) engaged in the performance of the same type of work or services provided by the employee's department (this includes all Colleges).**

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Board Policy Revision: P-8122 Budget Planning	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

Existing Board policy requires a 3% undistributed reserve for the general fund. This reserve requirement was established several years ago and was reviewed in light of increased scrutiny both internally and externally on reserve levels. Increasing this minimum reserve level would ensure that the District can maintain the CCCCO minimum prudent reserve target of five percent (5%) without reliance on committed general fund reserves which are primarily college carryover. It will also reflect positively on the District in demonstrating fiscal prudence for those external organizations that evaluate the District’s financial stability using reserves as a metric. This change was reviewed by the District’s Budget Committee at its November meeting and the Committee recommended that this change be brought to the Board for consideration.

STATUS:

The proposed policy changes the minimum amount that the District shall maintain in an undistributed reserve or contingency reserve for the General Fund from 3% to 5%. A few additional non-substantive stylistic changes have been made, to ensure this policy matches the District’s policy style manual.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policy.

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1.0 The Budget

- 1.1 The Los Rios Community College District Chancellor is responsible for the development and preparation of an annual budget of all ~~Los Rios~~ District Funds, consistent with existing laws and regulations. The budget shall represent estimated resources, and planned expenditures for the new fiscal year period.
- 1.2 The budget shall include a uniform fund structure, revenue and expenditure classifications and other accounting procedures as prescribed by the Budget and Accounting Manual issued by the State Chancellor's Office of the California Community Colleges and Education Code, section 70901.
- 1.3 The District shall maintain a **35%** (minimum) undistributed reserve or contingency reserve for the General Fund in accordance with fiscal policies/guidelines recommended by the State Chancellor's Office. The percentage calculation shall be based upon total estimated general purpose revenues of the General Fund for the given budget year.

2.0 Budget Calendar

- 2.1 A budget calendar shall be developed each year indicating a time schedule for compiling various portions of the budget. The calendar shall include:
 - 2.1.1 Activities scheduled during the planning process of a budget year and estimated dates and timelines for completion;
 - 2.1.2 Participants involved/responsible for the activity.
- 2.2 The budget calendar shall adhere to timelines established by California Code of Regulations, title 5, sections 58300 and following.
- 2.3 A tentative budget for the succeeding fiscal year shall be adopted by the Los Rios Community College District Board of Trustees on or before July 1st of each year. A budget for a given fund may be developed with different scenarios based upon various revenue estimates and planned spending assumptions. The tentative budget approved by the Board of Trustees for the General Fund is usually the budget that assumes the highest level of estimated funding if varying revenue levels are presented; and the minimum estimated funding/revenue level for the General Fund is typically the "operational budget" of the District. The tentative budget(s) are effective July 1st of each fiscal year.
- 2.4 A public hearing and final adoption of the budget will occur prior to September 15th or as determined by Education Code requirements. The prescribed annual financial and budget report shall be filed with the State Chancellor's Office on or before September 30th of the budget year. An informational copy may be sent to the County Superintendent of Schools.

- 2.5 Budget revisions necessary during the fiscal year shall require approval by majority vote of the Board of Trustees. Budget transfers from undistributed reserves must be approved by a two-thirds (2/3) vote of the members of the Board of Trustees.

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LRCCD

Policy Adopted: 6/16/82

Policy Revised: 1/10/90; 5/1/91; 6/7/00; 4/15/09; 5/9/12


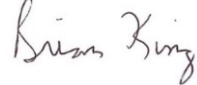
Policy Reviewed:

| Adm. Regulation: [R-8122](#)**DRAFT 11/2/16**

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Board Policy Creation: P-2218 Dual Enrollment	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

With the passage of Assembly Bill 288, California community college districts are authorized to enter into College and Career Access Pathways Partnerships with high school districts to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district. The Los Rios Community College District convened a task force under the guidance of Deputy Chancellor Lorimer to review this law, to create the standard Memorandum of Understanding and to propose a new policy and regulation addressing this issue.

STATUS:

The proposed policy and regulation are modeled on the Advanced Education policy and regulation with a few variations. The policy authorizes the district to enter into these partnerships and for the district to establish administrative regulations that set the parameters for this program. The regulation allows students as young as 14 years old to participate in community college courses at the high schools as opposed to the 16-year-old requirement for advanced education students. Second, the regulation allows students to have a 2.0 GPA, instead of the 2.7 required by the Advanced Education policy. Finally, the policy also allows students in the dual enrollment programs to take up to three courses, contrasted with the two courses allowed to advanced education students. These differences are based upon the fact that community colleges will have the ability to tailor the courses to cohorts and will be in control of the courses offered for dual enrollment.

RECOMMENDATION:

It is recommended that the Board of Trustees approve and adopt Dual Enrollment Policy P-2218.

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1. Dual Enrollment

- 1.1. The California Education Code authorizes community college districts to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district for the purpose of offering or expanding dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.
- 1.2. The Los Rios Community College District shall enroll high school students according to established regulations and consistent with relevant provisions of the Education Code and District Policies and Administrative Regulations. Students enrolled in and taking courses in District dual enrollment programs are subject to and responsible for following all District Board Policies and Administrative Regulations in conjunction with their attendance in the dual enrollment courses.
- 1.3. The District shall not apply for state apportionment for dual enrollment students unless:
 - 1.3.1. A CCAP partnership agreement is approved by the governing boards of both districts;
 - 1.3.2. The curriculum is college-level;
 - 1.3.3. All required documentation has been submitted and properly maintained
- ~~1.1.~~1.4. The Chancellor shall adopt Administrative Regulations regarding dual enrollment.

LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:


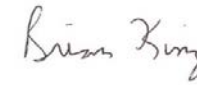
Adm. Regulation: [R-2218](#)

DRAFT 11/8/16

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CA Early Childhood Mentor Program Supplemental Grant – <ul style="list-style-type: none"> • Funds to support the Mentor program. • 7/14/2015 through 6/15/2016 • Administrator: Marjorie Duffy / Interim Dean, Business and Family Science 	CRC	\$1,000	Chabot-Los Positas CCD
CDTC - Instructional & Campus Coordinator Funding to provide technical assistance and support college planning. <ul style="list-style-type: none"> • Funds to support coordination of and instruction in the Child Development Training Program • 9/01/2016 through 6/30/2017 • Administrator: Dale Van Dam / Dean of Instruction 	FLC	\$10,200	Yosemite CCD/State of CA
CDTC Instructional Agreement <ul style="list-style-type: none"> • Funds to support coordination of and instruction in the Child Development Training Program • 9/01/2016 through 6/30/201 • Administrator: Marjorie Duffy / Interim Dean, Business and Family Science 	CRC	\$16,150	Yosemite CCD/State of CA
FLC Outdoor Lab and Student Garden <ul style="list-style-type: none"> • Funding to support the FLC outdoor lab and garden. • 12/2016 through 11/2017 • Administrator: Gary Hartley / Dean of Instruction 	FLC	\$1,500	Folsom Garden Club

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Emanuel Medical Center	MLT	FLC	12/8/2016	EXP: 12/8/2018
Eskaton Care Center Fair Oaks	PTA/OTA	SCC	12/9/2016	Evergreen
Veterans Affairs (VA)	PTA/OTA	SCC	12/12/2016	Evergreen
Brighton Rehabilitation	PTA/OTA	SCC	12/8/2016	Evergreen
Sacramento Hand Rehabilitation	PTA/OTA	SCC	12/8/2016	Evergreen
All Inclusive Medical Services	HIT	CRC	12/8/2016	Evergreen
Smile Designs of Roseville	Dental Asst.	SCC	12/14/2016	Evergreen
Promanade Dental Group	Dental Asst.	SCC	12/14/2016	Evergreen
Vacaville Dental Group	Dental Asst.	SCC	12/14/2016	Evergreen

- *PTA – Physical Therapy Assistant, OTA – Occupational Therapy Assistant
- * HIT – Health Information Technology
- * MLT – Medical Lab Technician

2. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

FACILITY USE AGREEMENTS FOR ON-CAMPUS

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2017-008
FLC	Facility Use	FLC 16-180
Harris Center	Facility Use	10889
Harris Center	Facility Use	10911
Harris Center	Facility Use	10822
Harris Center	Facility Use	10822
Harris Center	Facility Use	10921
Harris Center	Facility Use	10886
Harris Center	Facility Use	10838
Harris Center	Facility Use	10846
Harris Center	Facility Use	10852
Harris Center	Facility Use	10854
Harris Center	Facility Use	10306
Harris Center	Facility Use	10367
Harris Center	Facility Use	10318
Harris Center	Facility Use	10600
Harris Center	Facility Use	10887
Harris Center	Facility Use	10866
Harris Center	Facility Use	10855
Harris Center	Facility Use	10280
Harris Center	Facility Use	10494
Harris Center	Facility Use	10851
Harris Center	Facility Use	10319
Harris Center	Facility Use	10351

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
California Multiple Award Schedule (CMAS) * State bid contract # -12-78-0063A	ARC track. Supply and install new 7MM embedded overlay over existing oval, chutes and event areas	N/A	N/A	Beynon Sports Surfaces, Inc.	\$372,000
17007	Lighting Controls Upgrade ARC & DO	4	12/9/16	Rosendin Electric, Inc.	\$242,700

BID AWARDS- BIDDERS FOR 17007 ARC & DO LIGHTING CONTROLS	
Contractor Name	Total Bid
Alessandro Electric Inc.	\$ 275,650.00
Big Valley Electric	\$ 338,000.00
Wulff Electric Inc.	\$ 276,000.00

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right; margin-bottom: 5px;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right; margin-bottom: 5px;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus materials that need to be disposed of, such as outdated desks and computers. The State of California has accepted some of the surplus items, but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 amplifier; 1 cabinet; 1 box of cables; 1 card reader box; 1 case; 1 box of cases; 2 cash registers; 1 chair; 21 computers; 1 controller; 1 corrector; 1 desk; 1 desktop computer; 1 dish mat; 3 docking stations; 1 drive; 1 fax machine; 1 hard drive; 6 keyboards; 4 laptops; 1 microphone receiver; 1 mix-down panel; 55 monitors; 1 mount; 2 phones; 14 printers; 12 processors; 10 projectors; 9 racks; 2 radios; 1 remote; 1 server; 1 stereo mixer; 6 switches; 10 trays; 3 video players and 2 workstations. These items have a value of less than \$5,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of November 16, 2016 through December 15, 2016 is on file in the District Business Services Office for review.

RECOMMENDATION:

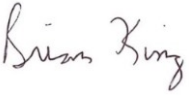
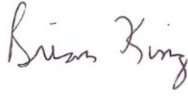
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001090027-0001090509 B117727-B117738	\$ 3,856,700.29
Capital Outlay Fund	0003017044-0003017085 -	
Child Development Fund	0006000782-0006000784	
Self-Insurance Fund	0009000370-0009000372	
WARRANTS		
General Fund	739721-741372	\$ 13,877,072.88
General Fund-ARC Instructional Related	006939-007071	
General Fund-CRC Instructional Related	022468-022506	
General Fund-FLC Instructional Related	030968-030977	
General Fund-SCC Instructional Related	045716-045782	
Capital Outlay Fund	831418-831492	
Student Financial Aid Fund	900032-900044	
Child Development Fund	954290-954309	
Self-Insurance Fund	976348-976354	
Payroll Warrants	331573-333430	
Payroll Vendor Warrants	61328-61484	
December Leave Process	333431-334937	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 3,553,936.90
Clearing Checks	2631-2634	\$ 1,346,335.81
Parking Checks	-	\$ -
Bookstore Fund – ARC	31026-31098	\$ 503,323.76
Bookstore Fund – CRC	026988-027001	
Bookstore Fund – FLC	9602-9635	
Bookstore Fund – SCC	048673-048735	
Student Clubs Agency Fund – ARC	5112-5130	\$ 60,733.62
Student Clubs Agency Fund – CRC	4176-4201	
Student Clubs Agency Fund – FLC	2186-2199	
Student Clubs Agency Fund – SCC	3530-3542	
Foundation – ARC	5156-5182	\$ 26,976.71
Foundation – CRC	2218-2223	
Foundation – FLC	1242-1257	
Foundation – SCC	3936-3947	
Foundation – DO	0824-0828	
Associated Students Trust Fund – ARC	0829-0833	\$ 4,875.18
Associated Students Trust Fund – CRC	0680-0681	
Associated Students Trust Fund – FLC	0599-0602	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 4296-4359	\$ 497,323.58
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$
PARS	-	\$ 63,902.97
Vendors	-	\$ 19,612.00
Backup Withholding	-	\$ 1,577.40
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 46,795.05
Bookstore	-	\$ 82,386.87
Payroll Direct Deposit Advices	820834-825565	\$ 12,340,486.85
Other Payroll Transactions		\$ 11,191.26

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Regular Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Geary, Parrish J. (M. A., California State University, Sacramento)	Dean of Student Services, Admissions and Transition Services	01/12/17
Reske, Marsha H. (M. S., Nova Southeastern University)	Dean of Distance Education, Virtual Education Center	01/12/17
<u>Cosumnes River College</u>		
Tilson, Heather L. (Ph. D., Drexel University)	Dean of Institutional Effectiveness	02/01/17
<u>Facilities Management</u>		
McKechnie, Daniel L. (B. S., California State University, Sacramento)	Director of Facilities Planning and Construction	01/17/17
<u>Folsom Lake College</u>		
Dorn, Paul (B.A., University of Massachusetts, Boston)	Director of Marketing and Communications, Harris Center for the Arts	01/17/17
Maryatt, Victoria A. (M.A., University of California, San Francisco)	Dean, Career Technical Education	01/16/17
Wright, Matthew L. (M. A., California State University, Chico)	Dean of Kinesiology, Health, and Athletics	01/03/17 <i>(Revised)</i>
<u>Sacramento City College</u>		
Boyd, Steven L. (Ed. D., University of Southern California)	Vice President of Instruction	02/01/17

APPOINTMENT TO CATEGORICALLY FUNDED POSITION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Anderson, Tanya (M. A., California State University, Sacramento)	Project Director for TRIO, Student Support Services STEM and Veterans Programs	01/12/17 – 08/31/17

M A N A G E M E N T

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Anderson, Tanya (M. A., California State University, Sacramento)	Interim Project Director for TRIO, Student Support Services STEM and Veterans Programs	04/01/16 – 01/11/17 (Revised)
Arata, Eliza R. (M. A., Syracuse University)	Interim Dean of Business and Computer Science	08/11/16 – 06/30/17 (Revised)
Geary, Parrish J. (M. A., California State University, Sacramento)	Interim Dean of Enrollment Services	02/29/16 – 01/11/17 (Revised)
Jaques, Kathleen F. (M. A., California State University, Sacramento)	Interim Associate Vice President of Instruction	01/01/17 – 06/30/17
Reske, Marsha H. (M. S., Nova Southeastern University)	Interim Dean of Distance Education, Virtual Education Center	08/11/16 – 01/11/17 (Revised)
Sears, Cheryl A. (B. S., University of North Dakota)	Interim Director of Administrative Services	01/09/17 – 06/30/17
<u>District Office</u>		
Wilcher, Aaron M. (M. S., University of California, Berkeley)	Interim Director of Center of Excellence	01/17/17 – 06/30/17
<u>Folsom Lake College</u>		
Joan Harman (B. A., Colorado State University, Fort Collins)	Interim Vice President of Administration	01/17/17 – 06/30/17
McKechnie, Daniel L. (B. S., California State University, Sacramento)	Interim Vice President of Administration	01/01/17 – 01/16/17 (Revised)
Siwabessy, Genevieve (Ed.D., University of California, Davis)	Interim Dean of Student Success	01/16/17 – 06/30/17
<u>Sacramento City College</u>		
Malaret, Jesus F. (M. A., California State University, Sacramento)	Interim Dean, Davis Center	08/15/16 – 01/31/17 (Revised)
Yamamura, Whitney I. (M. A. California State University, Sacramento)	Interim President	02/01/17 – 06/30/17

M A N A G E M E N T

RESIGNATION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Bostic, Peter F.	Director of College Advancement	02/18/17

RETIREMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
Lorimer, Susan L.	Deputy Chancellor	07/04/17

Whitney I. Yamamura, Interim President

Significant Contract Terms:

Salary: \$204,445.13 – Step 1, Level B, includes longevity 2 of the 2016-17 Interim Management Salary Schedule

Health/Welfare Benefits: The Officer may select and participate in any District medical, dental, and other health plans available to other District scheduled administrators. Without regard to which health plan the Officer chooses, the Officer's out-of-pocket costs for such premiums shall be no greater than any scheduled administrator for the lowest cost traditional health care plan (i.e. excluding Deductible Health Maintenance Organization or other nontraditional plans).

Auto Expenses: \$550.00/month for In-District Travel

FACULTY

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Burke, John P. (M. A., University of Colorado)	Mathematics Assistant Professor	01/12/17
Leibrock, Rachel D. (M. A., Mills College)	Journalism Assistant Professor	01/12/17
Lopez, Yeny A. (B. A., California State University, Fresno)	Healthcare Interpreting Assistant Professor	01/12/17
Lysinger, Diana (Ph.D., University of California, Davis)	Foreign Languages Assistant Professor	01/12/17
Nehrebecki, Helene R. (M. A., Arizona State University)	Mathematics Assistant Professor	01/12/17
Wilkerson, Asha (J. D., University of California, Hastings College of the Law)	Legal Assisting Assistant Professor	01/12/17
Wood, Patricia E. (M. F. A., University of Arizona, Tucson)	Art Assistant Professor	01/12/17
<u>Cosumnes River College</u>		
Martinez-Alire, Crystal D. (Ed. D., California State University, Sacramento)	Counselor	01/12/17
Soriano, Paolo J. (M. S., California State University, Sacramento)	Counselor	01/12/17
Torres, Christopher P. (M. S., California State University, Sacramento)	Counselor	01/12/17
<u>Sacramento City College</u>		
Stevenson, Elizabeth C. (M. A., California State University, Sacramento)	Learning Skills and Tutorial Services Coordinator	01/12/17

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Zitelli, Miela C. (Ph.D., University of California, Davis)	Career Technical Education (CTE) Transitions Coordinator	01/12/17 – 06/30/17

FACULTY

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Borcz, Robyn M. (M. A., California State University, Sacramento)	English (Reading) Assistant Professor, LTT	01/12/17 – 05/17/17
Sizemore, James T. (Ph.D., Stanford University)	Physics Assistant Professor, LTT	01/12/17 – 05/17/17
<u>Cosumnes River College</u>		
Cortes, Angelica (Ph.D., University of California, Davis)	Mathematics Assistant Professor, LTT	01/12/17 – 05/17/17
LaForte, Pricilla M. (M.A., University of California, Riverside)	Anthropology Assistant Professor, LTT	01/12/17 – 05/17/17
Pandey, Rajeev (Ph. D., University of North Dakota)	Chemistry Assistant Professor, LTT	01/12/17 – 05/17/17
Prue, Paul A. (M. A., University of California, Davis)	Mathematics Assistant Professor, LTT	01/12/17 – 05/17/17
<u>Folsom Lake College</u>		
Aghabeigi, Farah (M. A., University of St. Thomas)	Accounting Assistant Professor, LTT	01/12/17 – 05/17/17
Autumn Cahoon K. (M. A., California State University, Sacramento)	Anthropology Assistant Professor, LTT	01/12/17 – 05/17/17
Middleton, Colin B. (M. S., University of California, Davis)	Mathematics Assistant Professor, LTT	01/12/17 – 05/17/17
<u>Sacramento City College</u>		
Cheung, Joseph L. (M. A., California State University, Sacramento)	Computer Information Science-Networking, LTT	01/12/17 – 05/17/17

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
McCaffrey, Eileen T.	Sign Language Studies Professor/ Coordinator	Medical (100%)	09/20/16 – 12/15/16 (Revised)

FACULTY

LEAVE(S) OF ABSENCE (Continued)

Cosumnes River College

Nyenbeku, George C.	Sociology Professor	Personal (40%)	08/17/17 – 05/16/18
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RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
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American River College

Willis, Linnea N.	Legal Assisting Assistant Professor	12/16/16
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**TEMPORARY, PART-TIME EMPLOYEES Spring 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Swanson,James K.	Emergency Medical Services	34 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2016
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Brar,Arshpreet K.	Counselor	1 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Almaraz,Ruben T.	Physics, General	5 %
Ayers,Harold R.	Administration of Justice	1 %
Cartan,Jennifer A.	Spanish	14 %
** (B2) Chapek,Carl W.	Software Applications	11 %
Guerra,Kathleen Sigrid	Spanish	22 %
Hernandez,Henry V.	Real Estate	8 %
Hughes,Heather V.	Counselor	1 %
Jenkins,James C.	Administration of Justice	1 %
Ponce,Carlos F	Administration of Justice	1 %
Robison,Bradley O.	Administration of Justice	1 %
Saw,Alexander	Physics, General	6 %
Sedano,Teresa M.	Coordinator	10 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Adams,Jon	Physical Education	15 %
Lynch,Robert B.	Physics, General	20 %
Lynch,Robert B.	Astronomy	40 %
Reece,Clayton A.	Chemistry, General	60 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Diaz,Jose M.	Counselor	14 %
Lee,Pao	Counselor	18 %
McDaniel,Arrickia R.	Counselor	40 %
Neves,Megan G.	Counselor	20 %
Nguyen,Alfonso K.	Counselor	14 %
Nguyen,Alfonso K.	Counselor	15 %
Reach,Lorna	Counselor	59 %
Suy,Shaun	Counselor	5 %
Suy,Shaun	Counselor	12 %
Taylor,Elisher M.	Counselor	14 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Fall 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Torres,Christopher P.	Counselor	18 %
Torres,Christopher P.	Counselor	38 %
Toy-Moy,Victoria T	ESL Reading	10 %
Tuifua,Amelia S.	Academic Guidance	17 %
Tuifua,Amelia S.	Counselor	1 %
Tuifua,Amelia S.	Counselor	37 %
Tuifua,Amelia S.	Counselor	1 %
Vargas-Onate,Jacqueline	Counselor	19 %
Vargas-Onate,Jacqueline	Counselor	33 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Logan,Thomas E.	English	8 %
Stokes,Tiffany R.	Coordinator	15 %
VanRegenmorter,Merlyn J.	Music	48 %
Youngs,Cynthia	Reading	3 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Davtian,Anna	Counselor	2 %
Hoskins,Ninfa E.	Counselor	3 %
Torres,Gabriel S.	Spanish	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2016
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gambrell,Deborah M.	Counselor	3 %
Marshall,Doris F.	Licensed Vocational Nursing	28 %
Rice,Helen M.	Licensed Vocational Nursing	28 %
Stevenson,Elizabeth	Non Instructional Assignment	20 %
Stone,Leila M.	Counselor	6 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Albrecht,Christian	Administration of Justice	0 %
Ayers,Harold R.	Administration of Justice	0 %
Bagos,Albert J.	Administration of Justice	0 %
Bassett,Jason M.	Administration of Justice	0 %
Bernacchi,Christopher S.	Administration of Justice	0 %
** (B5) Bibb,Akbar M.	Administration of Justice	0 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B4) Bradshaw, Don A.	Administration of Justice	0 %
Brown, Ori A.	Administration of Justice	0 %
Campas, Steven	Administration of Justice	0 %
Castillo, N. Scott	Administration of Justice	0 %
Chisholm, Matthew M.	Administration of Justice	0 %
** (B4) Daley, Frank L.	Administration of Justice	0 %
Davalle, Nathan A.	Administration of Justice	0 %
** (B5) Davis, Donald A.	Administration of Justice	0 %
DeCecco, Chalmer A.	Administration of Justice	0 %
DeLeon, Daniel W.	Administration of Justice	0 %
Diaz, Pete	Administration of Justice	0 %
Diller, Shane	Administration of Justice	0 %
Dillon, Roger G.	Administration of Justice	0 %
Echeverria, Nick V.	Administration of Justice	0 %
Eklund, Justin R.	Administration of Justice	0 %
Esque, Melanie E.	Administration of Justice	0 %
Finnerty, Kevin C.	Administration of Justice	0 %
** (B5) French, Scott D.	Administration of Justice	0 %
Galvan, Joseph	Administration of Justice	0 %
Gaynor, Carolyn R.	Administration of Justice	0 %
Gorsuch, Susan C.	Administration of Justice	1 %
Greenhill, Paul G.	Administration of Justice	0 %
** (A2) Haarala, Erik	ESL Writing	27 %
** (A2) Haarala, Erik	ESL Reading	27 %
** (A1) Hansen, Gina	Physical Education	13 %
** (A1) Hansen, Gina	Gerontology	27 %
Harder, Elizabeth K	Speech Communication	20 %
Harlan, Michael J.	Classics-Humanities	20 %
Hawe, Larry E.	Automotive Technology	50 %
Hedayati, Stefanie	Biotechnology & Biomedical Technology	20 %
Helms, Shelby C.	Sign Language Interpreting	7 %
** (B5) Henderson, Craig	Emergency Medical Services	30 %
Henderson, James H.	Sign Language Interpreting	32 %
Hendrickson, Kenneth W.	Computer Graphics and Digital Imagery	28 %
Herman, Kathryn M.	Counselor	4 %
Hernandez, Henry V.	Business Administration	40 %
Herrera, Daniel A.	Computer Graphics and Digital Imagery	57 %
Herrlinger, Gary D.	Drafting Technology	50 %
Herron, Karen Lynnett	Registered Nursing	49 %
Herzfeld, Martin E.	Electronics & Electric Technology	35 %
Hilger-Estrada, Tanya D.	Chemistry, General	57 %
Hill, Michael S.	Business Management	40 %
** (B3) Hillenbrand, Collin D.	Sign Language	53 %
Hindman, Clay A.	ESL Writing	27 %
Hindman, Clay A.	ESL Integrated	27 %
Hoffman, Ana B.	Spanish	34 %
Hohlwein, Laura A.	Computer Graphics and Digital Imagery	28 %
Holmes, Robert T.	Chemistry, General	27 %
Howard, James T	Intercollegiate Athletics	49 %
Hughes, Heather V.	Counselor	13 %
Hughes, Heather V.	Counselor	14 %
Inozemteva, Olga	Chemistry, General	50 %
Jay, Susan M.	General Work Experience	40 %
** (A1) Jennings, Nathan P.	Geographic Information Systems	10 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jimenez, Jorge I.	Chemistry, General	57 %
Johnson, Melvin H.	Welding Technology	22 %
Johnson, Robert S.	Commercial Music	40 %
** (B5) Johnson, Wilber	Journalism	20 %
** (B5) Kalman, Mikalai	Diesel Technology	65 %
Keene, Kristina T.	Music	18 %
Kelly, Craig A.	ESL Writing	27 %
Kientz, Michelle L.	Counselor	23 %
Kingsnorth, Alice M.	Other Humanities	40 %
Kirchhoff, Susan L.	Librarian	31 %
Kirchner, Scott D.	Speech Communication	40 %
Klar, Janice E.	Counselor	40 %
Konstantynov, Dmytro	Counselor	25 %
Kovar, Timothy J.	Small Business and Entrepreneurship	40 %
Kovar, Timothy J.	Real Estate	20 %
Kroon, Edward Lee	Welding Technology	12 %
Lavender, Brian E.	Computer Programming	35 %
Lawrence, Aaron Preston Sakai	Counselor	21 %
Leatherman, Judith A.	ESL Writing	27 %
Leatherman, Judith A.	ESL Speaking/Listening	27 %
Lee, Michael D.	Accounting	27 %
Leighton, Uviejia Good	Speech Communication	20 %
Leveille, Rebecca A.	Office Technology/Office Computer Applicati	27 %
Lewis, Deana L.	ESL Writing	27 %
Lewis, Deana L.	ESL Reading	27 %
Lewis, Robert M.	Human Services	20 %
Liu, Ka Man	Biomedical Instrumentation	7 %
Long, Jason S.	Dramatic Arts	30 %
Longhitano, Amber L.	Counselor	18 %
** (A2) Lui, Diane C.	Fine Arts, General	60 %
Lupo, Thomas	Geographic Information Systems	22 %
Mahallati, Reza	Engineering, General	35 %
Majhail, Radhika	Business Management	60 %
Mantey, Jane	Physiology (Includes Anatomy)	35 %
Martinez, Maricela C.	Spanish	20 %
** (B2) McCormack, Nicole Elizabeth	Diesel Technology	7 %
** (B2) McCormack, Nicole Elizabeth	General Work Experience	47 %
McHenry, Jennifer L.	Geographic Information Systems	19 %
McQueen, Nathan T.	English	27 %
McTighe, Brenda J.	ESL Writing	27 %
McTighe, Brenda J.	ESL Speaking/Listening	27 %
Mehallo, Stephen M.	Graphic Art and Design	20 %
Miller, Alan L.	Journalism	20 %
Miller, Roger Steven	Physical Sciences, General	20 %
Miller, William A.	Respiratory Care/Therapy	57 %
Mirmobiny, Shadieh	Fine Arts, General	20 %
Montalbo, Joseph Louis	English	7 %
** (A2) Moser, Richard M.	English	63 %
Mrocza, Hilary	Librarian	11 %
Mueller, Robert G.	Administration of Justice	0 %
Narvand, Payam	Business and Commerce, General	20 %
Narvand, Payam	Business Administration	20 %
Naylor, William Lee	Horticulture	7 %
Nelsen, Betty L.	Art	28 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Neumann, Ingrid H.	Physics, General	35 %
Nguyen, Alfonso K.	Counselor	23 %
North, Daniel R	Automotive Technology	40 %
O'Brien, Leslie S.	Horticulture	7 %
O'Brien, Leslie S.	Floriculture /Floristry	43 %
Overton, Steven T.	Counselor	8 %
Papouchis, Christopher M.	Natural Resources	27 %
Parkman, Sharon	Registered Nursing	45 %
Parmelee, Michael A.	Business and Commerce, General	20 %
Parrish, Stephanie S.	Reading	23 %
Pazdernik, Janet L.	Interior Design and Merchandising	30 %
Pehur, Kristina	Accounting	7 %
Pehur, Kristina	Tax Studies	38 %
** (A5) Penwell, Robyn S.	Physical Education	30 %
Perrault, Priscilla A.	Counselor	36 %
Peters, Irene	Mathematics, General	33 %
Petersen, David C	Economics	40 %
** (A2) Petraru, Marius	Geography	40 %
Pezone, John P.	Administration of Justice	40 %
Pippig, Robert C	Accounting	20 %
Plezia-Missler, Dorothy E	Counselor	45 %
Porter, Cherri J.	English	60 %
Preciado, Monica Isabel	Counselor	43 %
Preciado, Monica Isabel	Counselor	7 %
Rankin, Janet E.	History	20 %
Rawlins, Jenna L.	Sociology	20 %
** (A5) Richards, Ronnie G.	Geographic Information Systems	20 %
Ridley, Michael A.	Fire Technology	20 %
Rink, Shelley F.	Music	20 %
Rivera-Carpenter, Veronica M.	Child Development/Early Care and Educatio	20 %
Rogers, Andrew B.	Philosophy	40 %
Rogers, Kristina S.	English	40 %
** (A1) Roltsch, Irene A.	Nutrition, Foods, and Culinary Arts	20 %
Romo, Angela S.	Biology, General	15 %
Romo, Angela S.	Chemistry, General	45 %
Romo, Ronald D.	Welding Technology	28 %
Roughton, Karen L	Painting & Drawing	28 %
Ruiz-Tagle, Rafael M.	Counselor	41 %
Rybka, Lucille A	Coordinator	61 %
Sakakihara, Paul	General Work Experience	33 %
Samborski, Dan W.	Painting & Drawing	57 %
** (A2) Samudio, Benjamin M.	Chemistry, General	50 %
** (B5) Schaumburg, Timothy A	Automotive Technology	35 %
Schindler, Craig R.	Applied Photography	28 %
Schroeder-Evans, Kimbra S.	Spanish	47 %
Schultz, Diane S.	Gerontology	3 %
Scott, Steven	Microbiology	40 %
Scott, Tatiana	Music	45 %
Sedano, Teresa M.	Sign Language Interpreting	18 %
Shapiro, Lynn	English	47 %
** (A3) Shearer, Tracy F.	Dramatic Arts	67 %
** (A5) Shih, Ernest	Computer Infrastructure and Support	24 %
Singer, Scott	Restaurant and Food Services Management	33 %
Sisneros, Linda L.	Electronics & Electric Technology	43 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B5) Smeja, Robert	Electrical	31 %
Smith, Leon T.	Classics-Humanities	20 %
** (A1) Spencer, Katherine E.	Classics-Humanities	40 %
** (A1) Spencer, Katherine E.	Other Humanities	20 %
Spencer, Melissa	Welding Technology	28 %
Starkey, Danielle F	English	60 %
Stead, Joni M.	Speech Communication	20 %
Stemann, Karsten	Mathematics, General	33 %
Sterling, Stephen C.	Geology	35 %
Stevens, Briagha E.	English	40 %
Stevens, Janis L.	Dramatic Arts	20 %
Strawn, Gregory D.	English	47 %
Theiss, William Francis	Software Applications	18 %
Tsushima, Cheryl L.	Automotive Technology	53 %
Uptegrove, Jim L.	Administration of Justice	1 %
Vanella, John P.	Administration of Justice	0 %
Vervilos, Vasseliki	Accounting	44 %
Vittitow, Linda M.	Anthropology	35 %
Vlami, Christopher M.	Administration of Justice	0 %
Wakeley, James M.	Automotive Technology	28 %
Ward, Alison S.	Counselor	21 %
Warnes, Mathias	Philosophy	20 %
Welch, David P.	Drafting Technology	55 %
Welch, Nicole M.	Business Management	40 %
Welkley, Debra L.	Sociology	40 %
Westre, Barbara J	Counselor	43 %
Westre, Barbara J	Counselor	10 %
Wheeler, Susan	Business and Commerce, General	20 %
Wheeler, Susan	Business Management	7 %
Wheeler, Susan	Small Business and Entrepreneurship	20 %
White, Bryan C.	Mathematics, General	33 %
White, Gay A	ESL Writing	27 %
White, Gay A	ESL Speaking/Listening	27 %
Williams, Michelle D.	Economics	40 %
Wise, Kristine M.	Nutrition, Foods, and Culinary Arts	20 %
Wong, Kim W.	Administration of Justice	0 %
Wooden, Tami D.	Physical Education	15 %
** (A1) Wright, Tatyana N.	Counselor	8 %
Yanez, Israel	Librarian	30 %
Yuen, Tiffany W.	Counselor	3 %
Yuen, Tiffany W.	Counselor	50 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Diehl, Kellie	Health Education	20 %
Farahmandnia, Saideh	Physiology (Includes Anatomy)	40 %
Hall, Celia F.	Librarian	43 %
Halligan, Rebecca M.	Academic Guidance	20 %
Hewell Starnes, Tracy	Counselor	19 %
Jones, Jenny L.	Counselor	1 %
Jones, Jenny L.	Counselor	3 %
Kirchhoff, Susan L.	Librarian	1 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Lynch,Robert B.	Astronomy	60 %
McMurdo,Tammy J.	Nutrition, Foods, and Culinary Arts	20 %
Miller,Casey R.	English	40 %
Miranda,Yolanda O.	Counselor	6 %
Moulin,Nicole K	Veterinary Technician (Licensed)	40 %
Murakami-Smith,Lynne M.	Physical Fitness and Body Movement	15 %
Nelson,David D	Culinary Arts	48 %
Nguyen,Alfonso K.	Counselor	20 %
Nguyen,Alfonso K.	Counselor	2 %
** (A1) Parker,Dawn S.	Counselor	64 %
Patrice,Alicia	Librarian	11 %
Posey,Katherine L.	Small Business and Entrepreneurship	40 %
Reed,Kathaleen E.	English	27 %
Reyes,Martha Alicia	Spanish	22 %
Robbins,Destiny J	Counselor	13 %
Robbins,Destiny J	Counselor	7 %
Salzman,Julie	Counselor	13 %
Saur,Theodore J.	ESL Writing	27 %
Schulte,Wilfred H.	Mathematics, General	53 %
Sherrell-Davis,Elizabeth A.	Business and Commerce, General	20 %
** (A5) Shih,Ernest	Computer Programming	20 %
Silva,Evelyn D.	Family Studies	20 %
Somadhi,Kakwasi	English	20 %
Spano,Jim L.	Accounting	27 %
Spisak,John H.	Information Technology, General	15 %
Strode,James E.	ESL Writing	27 %
Strode,James E.	ESL Speaking/Listening	27 %
Strong,Michael W.	Astronomy	15 %
Tang,Max C.	Mathematics, General	60 %
Tavares,Tyrone Michael	Counselor	3 %
Tavares,Tyrone Michael	Counselor	6 %
Tavares,Tyrone Michael	Counselor	13 %
Tavares,Tyrone Michael	Counselor	19 %
Thomas,Andree K.	Counselor	4 %
** (A5) Tierney,Joan W.	Physical Education	45 %
** (A5) Tierney,Joan W.	Dance	15 %
Vautin,Gary D.	Television (including combined TV/film/v	28 %
Wen,Michael X	Mathematics, General	53 %
Williamson,Phyllis N.	Psychology, General	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bettencourt,Laurie	Administration of Justice	20 %
Diehl,Kellie	Physical Education	30 %
Ghamami,Omid	Business and Commerce, General	20 %
Green,Dominik J.	Chemistry, General	50 %
Gregory,Richard C.	Intercollegiate Athletics	56 %
Gross,Bryan E.	Psychology, General	20 %
Hendricks,Robert	Information Technology, General	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hoffman,Dale H.	Anthropology	15 %
Johnson,Lewis E.	Music	18 %
Jones,Amy Rebecca	Counselor	18 %
Jones,Amy Rebecca	Coordinator	43 %
Lorenzo,Gina M.	Counselor	48 %
Lowe,Aisha N.	Psychology, General	20 %
McConnell,Joel E.	Counselor	23 %
McDonald,Zhrinna D.	Counselor	20 %
McGhee,Kelly F.	Counselor	36 %
Miranda,Yolanda O.	Counselor	2 %
Monsen,Richard Shawn	Information Technology, General	20 %
Mroccka,Hilary	Librarian	18 %
Mullen,Sara M.	Psychology, General	60 %
Palomares,Carmelita	Counselor	36 %
Piskun,Yelena	Counselor	31 %
Poorjahanshah,Homer	Chemistry, General	60 %
Powell,Donna	English	47 %
Rahman Jackson,Lishia	Counselor	51 %
** (A5) Ring,David M.	Physics, General	50 %
Rink,Shelley F.	Music	27 %
Roberge,Andrea M.	Counselor	45 %
** (A2) Samarron,Sandra L.	Nutrition, Foods, and Culinary Arts	20 %
Samboceti,Jamie L.	Psychology, General	20 %
Skelly,Paul	Accounting	53 %
Skillen,Robert R.	Biology, General	9 %
Snow,Camille D	Counselor	19 %
Srivatsa,Sankar	Computer Programming	47 %
Stark,James C.	Chemistry, General	57 %
Stevens,Kimberlee K.	Geology	20 %
Stevens,Kimberlee K.	Earth Science	15 %
Swanson,James K.	Emergency Medical Services	64 %
Tees,Jonathan M.	Philosophy	40 %
Trawick,Jami A.	Librarian	18 %
Upton Benton,Tyffani A.	Speech Communication	20 %
Van Noord,Katherine	Human Services	40 %
Veras,Clarisa	Spanish	35 %
Vidic,Natasha	Geographic Information Systems	11 %
Wai,Newton Y.	Mathematics, General	33 %
Walker,Judy L.	Child Development/Early Care and Educatio	7 %
Walker,Judy L.	Child Development Administration and Mana	13 %
Walker,Malina L.	History	40 %
Warnes,Mathias	Philosophy	40 %
Wathen,Myrna K.	Librarian	44 %
Watson,Bethany R.	Mathematics, General	33 %
Wells,Shannon M.	General Work Experience	20 %
Welsh,Susan	Geography	20 %
Wendt,Kristine	Fine Arts, General	20 %
Weyland Watson,Desirae M.	Biology, General	20 %
Wheeldon,George A.	Geology	20 %
Williams,Wendy P.	English	53 %
Winters,Frances A.	Speech Communication	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Wong, Calvin J	Counselor	23 %
Yang, Kou	Counselor	54 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cuckovich, Jessica L.	English	47 %
Fraser, Linda	English	40 %
Gilbert, David J.	Philosophy	20 %
Goldsmith, Maryll R	Music	43 %
** (A5) Grasso, Matthew A.	Music	18 %
Gregory MacMillan, Marcella	Japanese	53 %
Gutowsky, Edward A.	English	20 %
** (A1) Hansen, Gina	Gerontology	20 %
Harada, Syreeta J.	Political Science	40 %
Harker, Caroline J.	Librarian	60 %
Howe, Judith D.	Library Science, General	3 %
Howe, Judith D.	Librarian	55 %
Hung, Gary W.	Counselor	10 %
Hung, Gary W.	Counselor	6 %
Hur, Soon S.	Asian (Chinese and Japanese excluded)	27 %
Imagine, Eve M.	Reading	15 %
** (A2) Imai, Stephen T.	Chemistry, General	50 %
Jean-Gilles, Reginald G.	Psychology, General	40 %
Jeske, Dawn L.	Children with Special Needs	20 %
Johnson, Chadwick J.	Business and Commerce, General	20 %
Jones, Erica Leigh	Geography	35 %
Jones, Evan A.	English	20 %
Jones-Thomas, Brandy S.	Counselor	28 %
Jordan, Jessica H.	English	60 %
Kaina, Abdelaziz	Information Technology, General	12 %
Kaina, Abdelaziz	Computer Networking	26 %
Kjos, Troy A.	Physiology (Includes Anatomy)	20 %
Krueger, Kristen E.	Physiology (Includes Anatomy)	20 %
** (A5) Krumm, Helen T.	Reading	15 %
La Puma, Wendy D	Psychology, General	40 %
Leber, Ann C.	Psychology, General	20 %
Leyva, John James	English	20 %
Li, Xiaoli	Library Technician (Aide)	20 %
Linberger, John	Physical Therapy Assistant	8 %
Livsey, Cristiane E.	Physiology (Includes Anatomy)	20 %
Lockett, Heidi Jo	Occupational Therapy Technology	10 %
Lore, Elisabeth Marie	English	20 %
Lynch, Blair N.	Psychology, General	40 %
Maningo, Rita A.	Counselor	23 %
Mannon, Susan E.	Sociology	20 %
Mao, Alvin W.	Chemistry, General	60 %
McClain, Jimmie Jo	Dental Hygienist	37 %
McCoin, Thomas J.	Physical Therapy Assistant	15 %
McDaniel, Arrickia R.	Counselor	11 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Mehadi,Ahmed	Chemistry, General	40 %
Mortimer,Tristin Becca	Dental Assistant	41 %
Mortimer,Tristin Becca	Coordinator	20 %
Moylan-Aube,Joanne	Counselor	20 %
Mukherjee,Sharmila	Chemistry, General	50 %
Murillo,Shirley P.	Child Development/Early Care and Educatio	20 %
Nasiri,Melekeh	Chemistry, General	50 %
Navarro,Avelina G.	Mathematics, General	25 %
Neves,Megan G.	Counselor	21 %
Ngassam,Valery N.	Physics, General	20 %
Niyati,Fatemeh	Chemistry, General	57 %
Noonan,Kathleen K.	Painting & Drawing	28 %
O'Brien,Sandra C.	English	40 %
Opiela,Cassandra	English	40 %
Palaspas,Candice	Counselor	39 %
Palmi,Jason R	Administration of Justice	40 %
Parlin,Sam	Computer Programming	35 %
Pea,Sarah O.	Dental Hygienist	48 %
Perkins,Brett T.	English	20 %
Peterson,Mark B.	Dental Hygienist	18 %
Piskun,Yelena	Counselor	9 %
Piskun,Yelena	Counselor	18 %
Reed,Linda M.	Occupational Therapy Technology	34 %
Richman,Sylvia J.	Chemistry, General	15 %
Rickgauer,Donald R.	Psychology, General	48 %
Roberts,Cheryle Lynn	Sociology	20 %
Rodriguez,Andres B.	Ethnic and Cultural Studies	20 %
Sachdev,Poonam	English	40 %
Sala,Alina	Counselor	1 %
** (A2) Salluzzo,Michelle Anne	The School Age Child	20 %
** (B5) Schaeffer,Randy L.	Environmental Control Technology (HVAC)	48 %
Seely,Megan E	Sociology	20 %
Sher,Adrienne R.	Dramatic Arts	20 %
Shima,Todd M.	Ethnic and Cultural Studies	20 %
Silveira,Leslie C.	Counselor	21 %
Silveira,Leslie C.	Counselor	10 %
Singh,Amrik	Other Foreign Languages	27 %
Spencer,Sylvia	Psychology, General	60 %
** (B3) Steele,Marlene M.	Health Occupations, General	13 %
** (B3) Steele,Marlene M.	Occupational Therapy Technology	34 %
** (A1) Stem,Melissa A.	French	27 %
Stevens,Michael K.	Art	13 %
Stimers,Dennis G.	English	47 %
Stitt,Catherine A.	Mathematics, General	33 %
Suy,Shaun	Academic Guidance	20 %
Suy,Shaun	Counselor	2 %
Suy,Shaun	Counselor	2 %
Suy,Shaun	Counselor	1 %
Tatum,Prima R.	Chemistry, General	57 %
Testeza,Tess	Russian	53 %
Thomas,Andree K.	Counselor	26 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Trunnelle, Kelly J.	Chemistry, General	50 %
Upton Benton, Tyffani A.	Speech Communication	20 %
Vargas-Onate, Jacqueline	Interpersonal Skills	7 %
Vargas-Onate, Jacqueline	Academic Guidance	20 %
Vargas-Onate, Jacqueline	Counselor	36 %
Vargo, David S.	Painting & Drawing	28 %
Veal, James M.	Health Occupations, General	20 %
Veal, James M.	Occupational Therapy Technology	28 %
Veal, James M.	Health Professions, Transfer Core Curriculum	7 %
Vidic, Natasha	Geology	15 %
Waggoner, Carolyn A	English	20 %
Wagner, Erica L.	Physiology (Includes Anatomy)	50 %
Watson-Perez, Heather L.	English	40 %
Weatherspoon, Lorraine	Child Development/Early Care and Educatio	20 %
Wheeler Abeyta, Sandra P.	Speech Communication	40 %
Whetstone, Sandy F.	ESL Reading	27 %
White, Daniel E.	Business and Commerce, General	40 %
Winters, Frances A.	Speech Communication	20 %
Wiseman, Maury I.	History	40 %
Wong, Cissy	ESL Speaking/Listening	47 %
Wong, Malcolm E.	Mathematics, General	33 %
Wood, Eric S.	Painting & Drawing	28 %
Wright, Stanley A.	Zoology, General	37 %
Wright, Stanley A.	Natural History	15 %
Wynn, Brita J.	Anthropology	55 %
Yanez, Israel	Librarian	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Harper, Eric I.	Automotive Technology	40 %
Hayes, Rebecca W.	Software Applications	18 %
Hayes, Rebecca W.	World Wide Web Administration	18 %
Hayes, Rebecca W.	Cross Term	3 %
Hayes, Rebecca W.	Cross Term	4 %
Heiser, Ceydy Berdon	Spanish	27 %
Hess, Krista E.	ESL Writing	27 %
Hoffpauir, Carina E.	English	20 %
Hokerson, Lori K.	Psychology, General	20 %
Howard, Hugh H.	Geographic Information Systems	20 %
Howard, Hugh H.	General Work Experience	7 %
Irvine, Robert G.	Information Technology, General	20 %
Jenkins, Arthur	Counselor	8 %
Johnston, Diana L.	Registered Nursing	23 %
Kinuthia, F. Kamau	Economics	20 %
Leever, Carol	World Wide Web Administration	8 %
Logan, Thomas E.	Cross Term	12 %
Lopez, David	Philosophy	40 %
Machado, Geraldine M.	Human Services	20 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Manduca, Jerry A.	Administration of Justice	20 %
McCaffrey, Eileen T.	Sign Language Interpreting	15 %
McCormick, Marcia Lynn	Psychology, General	20 %
Meadows, Dale C.	Chemistry, General	20 %
Messier, Christopher D	Welding Technology	42 %
Meyer, Jordan S.	Electronics & Electric Technology	15 %
Mitchell, Emilie B.	Psychology, General	40 %
Mokhtarzada, Shahla	Social Sciences, General	10 %
Morris, Ronald Ray	Marketing & Distribution	20 %
Morris, Ronald Ray	Real Estate	20 %
** (B1) Nordell, Randall L.	Office Technology/Office Computer Applicati	4 %
Payne, Michael D.	Chemistry, General	30 %
Pollard, Margaret P.	Accounting	27 %
Ramirez, Richard A.	Academic Guidance	20 %
Reese, Mark A.	Welding Technology	25 %
Regan, Debra Sue	Biology, General	15 %
Reilly, Robin L.	Tax Studies	27 %
Reynolds, Tera L	Coordinator	8 %
Riley, Loretta L.	Administration of Justice	40 %
Schneider, Harold L.	English	20 %
Senna, Deborah J.	Human Services	40 %
Shubb, Alisa M.	Speech Communication	40 %
Sichi, Cielo P.	Horticulture	15 %
Spurgeon, Michael L.	Creative Writing	5 %
** (A2) Stewart, Daniel N.	Chemistry, General	27 %
Stoker, Richard A.	Construction Crafts Technology	41 %
** (A1) Stokes, Clarence C.	Software Applications	28 %
Stokes, Tiffany R.	Coordinator	29 %
** (A2) Valdez, Judith	Counselor	8 %
Yatsenko, Tatyana	Counselor	8 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Markalanda, Piyali D.	Mathematics, General	33 %
Osman, Mohammed	Information Technology, General	40 %
Osman, Mohammed	Database Design and Administration	20 %
Phan, Man	Business and Commerce, General	20 %
Salmi, Andrea K.	Biology, General	12 %
Simpson, Roy W.	Mathematics, General	27 %
Stewart, Lora	Mathematics, General	13 %
Stewart, Lora	Mathematics Skills	7 %
Wilson, James B.	ESL Integrated	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Greene, Calvin D.	Mathematics, General	33 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Pedro,Jason R.	Medical Laboratory Technology	39 %
** (A1) Telles,James W.	Librarian	20 %
** (A2) Wada,Eric B.	Biology, General	15 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gore,Robert W.	Technical Theater	20 %
Gould,Kelly L.	Administration of Justice	40 %
** (A5) Griffin,David A.	Physical Education	30 %
Hodge,Tracey L.	General Work Experience	20 %
Huang,Ling	Chemistry, General	35 %
Janssen,Kristine M.	Counselor	4 %
Johnson,Denise M.	Physiology (Includes Anatomy)	30 %
Johnson,Illana	Anthropology	30 %
** (A1) Kirkpatrick,Nadine J.	Nutrition, Foods, and Culinary Arts	40 %
Lane,Tammie R.	Dental Assistant	13 %
Malik,Jamil I.	Academic Guidance	40 %
Marchi,Annemarie A.	Licensed Vocational Nursing	20 %
McDaid,Liam I.	Astronomy	15 %
McKee,Georgeann M.	Administration of Justice	40 %
Miller,Nicholas B.	Sociology	40 %
Mom,Brian W.	Business Administration	20 %
Mom,Brian W.	Small Business and Entrepreneurship	20 %
Newman,Forrest L.	Physics, General	27 %
Nguyen,Anh H.	Counselor	5 %
Perry,Laurie M.	Child Development/Early Care and Educatio	27 %
Polagruto,John A.	Nutrition, Foods, and Culinary Arts	20 %
** (B3) Randolph,Melodi L.	Dental Assistant	30 %
Redmond,Patti A.	Speech Communication	40 %
Regalado,Maria Carmen	Psychology, General	40 %
Rice,Helen M.	Licensed Vocational Nursing	20 %
Richardson,Michael B.	Physics, General	7 %
Shearer,Kirt B.	Music	13 %
Shiflet,Kurt J.	Music	40 %
Stone,Leila M.	Job Seeking/Changing Skills	7 %
Wagner,Glennda G.	Nursing	44 %
Woodmansee,Rick D.	Mathematics, General	47 %
Zuercher,Connie A.	Physical Education	20 %
Zuercher,Connie A.	Health Education	40 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

CLASSIFIED

APPOINTMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Dolar, Faustino A.	Custodian	ARC	01/03/17
Garcia, Jaime E.	Custodian 50% / Stock Clerk 50%	SCC	12/13/16
Grant, Cameron R.	Laboratory Technician-Science	ARC	12/12/16
Kern, Tyler D.	Groundskeeper	FM	01/06/17
Movsisyan, Araksya S.	Clerk III	CRC	12/12/16
Wiggins, Robert A.	Groundskeeper	FM	01/06/17

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Chu, Madeline M.	Account Clerk II	Long-Term Staff Development, 100%	SCC	03/20/17 – 05/27/17
Dean - Smith, Ruby S.	Student Personnel Assistant- Student Services	Health, 100%	ARC	11/02/16 – 12/19/16
Johnson, Michaela Z.	Administrative Assistant I	Child Care, 60%	DO	08/09/16 - 02/01/17 (Revised)

PROMOTION(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Castellon, Yesenia	Student Success and Support Program Specialist (Student Personnel Assistant-Student Life	ARC CRC)	01/09/17
Freeman, Amy L.	College Police Detective (Police Officer	DO DO)	11/18/16
Keller, Nicole A.	Employee Benefits Supervisor (Employee Benefits Specialist	DO DO)	12/16/16
Uhlmeier, Charles A.	Facilities Planning and Engineering Specialist (Facilities Planning Specialist	FM FM)	12/05/16

CLASSIFIED

RESIGNATION(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Hans, Janice	Administrative Assistant I	SCC	12/20/16
Stofleth, Amber D.	Administrative Assistant I	ARC	01/07/17

RETIREMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Harris, Preston C.	Custodial / Receiving Supervisor (After 18+ years of service)	ARC	02/01/17
Sullivan, Genevieve M.	Grant Coordination Clerk (After 16 years of service)	ARC	12/31/16
Toledo, Kim K.	Student Personnel Assistant- Extended Opportunity Programs and Services	FLC	02/02/17

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Arghandiwal, Maryam	Special Projects	1/1/2017	6/30/2017
Barraza, Victor	Student Personnel Assistant	12/12/2016	6/30/2017
Brager-Hall, Sheila A.	Special Projects	10/17/2016	6/30/2017
Cederquist, Clay E.	Specialty Coach	1/1/2017	6/30/2017
Davis, Magdalena N	Special Projects	12/5/2016	6/30/2017
Davis, Rachel A	Student Personnel Assistant	11/25/2016	6/30/2017
January, Brandon J.	Student Personnel Assistant	12/2/2016	6/30/2017
Johnson, Patrick S.	Specialty Coach	1/1/2017	6/30/2017
Kleefeld, Richard S.	Specialty Coach	1/1/2017	6/30/2017
Lagrutta, Rick V.	Art Model	8/1/2016	6/30/2017
Maldonado, Nancy	Financial Aid Clerk I	1/2/2017	6/30/2017
Vancil, Preston L.	Assistant Coach	1/1/2017	6/30/2017
Waldthaler, Kenny W.	Assistant Coach	1/1/2017	6/30/2017
Arghandiwal, Maryam	Special Projects	1/1/2017	6/30/2017
Barraza, Victor	Student Personnel Assistant	12/12/2016	6/30/2017
Brager-Hall, Sheila A.	Special Projects	10/17/2016	6/30/2017
Cederquist, Clay E.	Specialty Coach	1/1/2017	6/30/2017
Davis, Magdalena N	Special Projects	12/5/2016	6/30/2017
Davis, Rachel A	Student Personnel Assistant	11/25/2016	6/30/2017
January, Brandon J.	Student Personnel Assistant	12/2/2016	6/30/2017
Johnson, Patrick S.	Specialty Coach	1/1/2017	6/30/2017
Kleefeld, Richard S.	Specialty Coach	1/1/2017	6/30/2017
Lagrutta, Rick V.	Art Model	8/1/2016	6/30/2017
Maldonado, Nancy	Financial Aid Clerk I	1/2/2017	6/30/2017
Vancil, Preston L.	Assistant Coach	1/1/2017	6/30/2017
Waldthaler, Kenny W.	Assistant Coach	1/1/2017	6/30/2017
<u>Cosumnes River College</u>			
Apolinario, Ryan C.	Clerk I	12/5/2016	6/30/2017
Blig, Steven J.	Special Projects	7/1/2016	6/30/2017
Corbin, Channing N	Clerk I	12/2/2016	6/30/2017
Dudin, Alexander	Instructional Assistant	11/23/2016	6/30/2017
Ellis, Emily M.	Assistant Coach	1/1/2017	6/30/2017
Gray Lee, Sophelia K.	Instructional Assistant	1/4/2017	6/30/2017
Karnaukh, Oleg A.	Senior IT Technician	7/1/2016	6/30/2017
Le, Rich	Counseling Clerk I	11/28/2016	6/30/2017
Lund, Mary L.	Athletic Trainer	11/1/2016	6/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Cosumnes River College (Continued)</u>			
Mascarinas, Jack Michael D.	Special Projects	7/1/2016	6/30/2017
McInnes, Nathaniel P	Bookstore Aide	12/25/2016	6/30/2017
Morgan-Mejia, Patricia R.	Student Personnel Assistant	11/28/2016	6/30/2017
Vera, Fernando	Clerk I	11/28/2016	6/30/2017
<u>District Office / Business and Economic Development Center / Facilities Management</u>			
George, Eric M	Campus Patrol	10/19/2016	6/30/2017
Haymore, Ashley R.	Clerk I	12/1/2016	6/30/2017
Haymore, Ashley R.	Clerk III	12/9/2016	6/30/2017
Puckett, Tyler J.	Campus Patrol	10/30/2016	6/30/2017
Rosas, Ronnie A.	Campus Patrol	12/7/2016	6/30/2017
Ruziev, Mirzokhid	Campus Patrol	12/9/2016	6/30/2017
Schuhaet, Jeffrey M.	Campus Patrol	10/3/2016	6/30/2017
Walker, Jovan A.	College Reserve Police Officer	7/1/2016	6/30/2017
<u>Folsom Lake College</u>			
Dimitropoulos, Dean A	Bookstore Clerk I	11/27/2016	6/30/2017
Kulyyev, Yunus	Clerk I	11/2/2016	6/30/2017
Kulyyev, Yunus	Reader/Tutor	11/2/2016	6/30/2017
Llontop, Carlos A	Special Projects	11/25/2016	6/30/2017
Oliveira, Nathan L	Instructional Assistant	11/25/2016	6/30/2017
Walker, Traci L.	Special Projects	10/1/2016	6/30/2017
<u>Sacramento City College</u>			
Duncan, Brittany L.	Beginning Interpreter	12/5/2016	6/30/2017
Lim, Melanie N.	Counseling Clerk II	12/5/2016	6/30/2017
Mills, Austin T.	Special Projects	12/15/2016	6/30/2017
Ray, Jonathan E.	Clerk I	12/1/2016	6/30/2017
Tenchiera, Leeann M.	Art Model	12/12/2016	6/30/2017
Vandermat, Julia A.	Beginning Interpreter	12/5/2016	6/30/2017

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Statement of Legislative Principles	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The Board of Trustees’ Policy P-3115 Legislative Matters requires the Board to annually adopt a Statement of Legislative Principles.

STATUS:

At its May 2016 meeting, the Board of Trustees approved a new Strategic Plan for the District, which included a new mission and vision, new values statements for the District, and five new broad goal areas to better achieve the District’s mission and vision while supporting its values. As a result, the Board’s Statement of Legislative principles has been revised to reflect each of the five new goal areas and the corresponding strategies for success in each of those goal areas.

RECOMMENDATION:

The draft Statement of Legislative Principles is submitted for the Board of Trustees’ review and discussion. It is recommended that the Board of Trustees discuss the proposed draft and provide further direction for the approval of the final document at its next regular board meeting.

LOS RIOS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Annual Statement of Legislative Principles

This Statement of Legislative Principles is adopted by the Board of Trustees for the Los Rios Community College District on behalf of itself and its four separately accredited Colleges (American River College, Cosumnes River College, Folsom Lake College and Sacramento City College) under Board Policy P-3115. This Statement is intended to support the District's Strategic Goals: **to establish effective pathways that optimize student access and success; to ensure equitable academic achievement across all racial, ethnic, socioeconomic and gender groups; to provide exemplary teaching and learning opportunities; to lead the region in workforce development; and to foster an outstanding working and learning environment.**

This Statement of Legislative Principles provides guidelines for the Chancellor when addressing matters before the California Legislature and Congress, and constitutes the core principles guiding the development of the District's position on legislation.

The District shall not support or oppose legislation unless the outcome will have a significant effect on the District, its students or its employees. The District will remain neutral on most matters affecting local collective bargaining. However, the District will take appropriate positions where that legislation will have a material impact on the District. The District will remain neutral on matters affecting only another single district or small group of district(s), except where policy precedents, or resource allocations, have the significant potential of affecting the Los Rios Community College District or the California Community College System generally. Where issues are raised in the budget process, the District shall seek legislative support or opposition in accordance with the principles established in this document. Where legislation is likely to impede the policy principles set forth, the District is likely to oppose that legislation unless there are significant countervailing reasons.

The Board of Trustees' Legislative Principles align with the District's Vision, Mission, Values, Goals and Strategies, as enumerated in the District's Strategic Plan, as follows, but do not reflect every strategy under each goal area. **The District will support those legislative efforts enumerated under each Goal.:**

1. ESTABLISH EFFECTIVE PATHWAYS THAT OPTIMIZE STUDENT ACCESS AND SUCCESS.

- **Obtain resources to support pathway programs.**
- Implement appropriate measures to improve student success.
- Support the provision of comprehensive student support services.
- Strengthen the academic preparation of K-12 students to support success at a community college.
- Support collaborative efforts with four-year institutions designed to provide additional transfers for our students and legislation that promotes transfers.


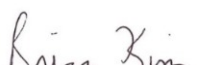
- Support flexibility for dual enrollment and remove barriers as appropriate.
 - **Enhance student financial aid opportunities (including, but not limited to, Cal Grant Funding and Promise Programs) and reduce the overall cost of attending college for students.**
 - **Assist students with the application process for attending a community college.**
 - **Support the enhancement of existing educational programs and the development of needed new programs.**
 - **Support high quality distance education while minimizing regulatory barriers and additional reporting requirements.**
- 2. ENSURE EQUITABLE ACADEMIC ACHIEVEMENT ACROSS ALL RACIAL, ETHNIC, SOCIOECONOMIC AND GENDER GROUPS.**
- **Close the achievement gap.**
 - **Support the Dream Act and efforts to expand the institutional capacity for diversity.**
 - Increase effective delivery of English, ESL and mathematics basic skills education.
 - **Enhance opportunities for underserved constituencies.**
- 3. PROVIDE EXEMPLARY TEACHING AND LEARNING OPPORTUNITIES.**
- **Support professional development for faculty, staff and administrators that is designed to support student success inside and outside of the classroom.**
- 4. LEAD THE REGION IN WORKFORCE DEVELOPMENT.**
- Develop effective and relevant career and technical programs in collaboration with external partners.
 - Increase efforts that align career technical education curriculum and program development among community colleges, K-12 and industry.
 - Integrate community colleges in the Workforce Investment Board and provide for community college courses to qualify for state and federal funding of workforce development activities.
 - Support the efforts of the Los Rios Foundation in its efforts to develop additional funding resources for the District, Colleges, faculty, staff and students.
- 5. FOSTER AN OUTSTANDING WORKING AND LEARNING ENVIRONMENT.**
- Maintain local authority and control in the administration of the District and its Colleges.
 - Maintain locally elected Boards of Trustee governance in the administration of the District and its Colleges.

- Promote the health, safety and welfare of students, faculty, staff and administrators, **including mental health.**
- Support the District's and its Colleges' efforts to attract, recruit and retain the most qualified employees, and assure appropriate staffing levels.
- Support participatory decision making.
- Increase the District's efforts in sustainable practices, including energy and resource conservation, while retaining appropriate flexibility.
- Strengthen the District's ability to use its capital outlay, infrastructure bonds and property management funds efficiently.
- Support the elimination of duplicative and/or needless regulatory oversight and reporting obligations, and provide adequate funding for the oversight and reporting requirements that are necessary.
- Protect the fiscal integrity of the system.
- Support funding sustainable mechanisms for CalSTRS and CalPERS liabilities.
- Support backfill of property tax shortfalls.
- **Provide information and support for students, faculty, staff and administrators in the DACA programs to support inclusivity and ensure that the District and its Colleges remain a place where all students are provided with an opportunity to fulfill their educational goals and dreams.**
- **Support accreditation.**

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Public Hearing: 2017-2020 Initial Collective Bargaining Proposals for LRCFT and LRCCD	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Sue Lorimer, Deputy Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Los Rios College Federation of Teachers (LRCFT) have agreed to engage in an interest-based collaborative approach to negotiations. The collective bargaining agreement with LRCFT expires on June 30, 2017. The parties wish to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

STATUS:

Consistent with local regulations, on December 14, 2016, the Board of Trustees scheduled a public hearing for the January 11, 2017 meeting to allow public comments regarding the collective bargaining proposals. The enclosed initial collective bargaining proposals of the LRCFT and the District have been available for public review since being presented to the Board of Trustees at the December 14, 2016 meeting.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing and adopt the initial collective bargaining proposals of the LRCFT and the District.

2017-2020 LRCFT Sunshine Proposals/Interests

December 5, 2016

In each of the areas below, we have an interest in negotiating:

General

➤ *Incorporation of all pertinent language from the 2014-2017 MOUs into the contract, inclusion/deletion of sun shined language, clarification of language throughout the Agreement.*

Recognition

➤ *Issues including, but not limited to: possible recognition of additional faculty categories, that the LRCFT is recognized as the exclusive representative of faculty for the purposes of collective bargaining in matters related to wages, hours of employment, and other terms and conditions of employment.*

Salaries

➤ *Salary-related issues including but not limited to: lab/lecture parity, department chair workload and responsibilities, the process of determining department chair compensation, clarification of the role of department chairs, especially in single-faculty departments, initial placement on salary schedules, eligibility for step placement and advancement on schedules A and B, salary schedule class adjustments, clarification of the process of determining and awarding stipends, assistant coach stipends and eligibility, salary schedule advancement for CTE faculty, a reconsideration of Section 2.7.4 and ESAs, complying Section 2.11 with the law.*

Fringe Benefits and Retirement

➤ *Issues including, but not limited to: adjunct eligibility for retiree health care, adjunct medical benefits, adjunct parking permits, pre-retirement workload reduction, and clarification of retiree health care language.*

Workload

➤ *Issues including but not limited to: redefinition of "oversize classes," class maximums and minimums, the adjunct assignment process including hiring preference, the workload of online instructors, adjunct office hours, workload of coordinators in general and those who double as department chairs, athletic coaches' workload and reassigned time, scheduling flexibility for non-classroom faculty, part-time faculty office space, the implementation of new initiatives and the impact on counselor workload, CTE faculty workload, and opportunities for part-time faculty to be considered for full-time positions.*

Assignment of Personnel

➤ *The assignment scheduling processes for various faculty groups*

Performance Review

➤ *Elements of the peer review process including but not limited to: the online review process, workstation observation limits for online and on-ground courses, student reviews for coordinators, composition of peer review teams, peer review training, evaluation of instructors of short term courses, evaluation process of adjunct faculty, coach professional standards .*

Leaves with Pay

➤ *Issues including but not limited to: maternity/ paternity leave, family health leave further elaboration of personal necessity and personal business leaves*

Dispute Resolution

➤ *The grievance process and binding arbitration.*

Academic Freedom

➤ *Professional autonomy as it pertains to instructional materials.*

Non-Discrimination

➤ *Issues of institutional support for faculty diversity programs and initiatives, examine processes and procedures that will increase institutional effectiveness as it pertains to non-discrimination*

Federation Rights

➤ *Additional reassigned time for the LRCFT.*

Work Environment/Safety

➤ *Standards for workplace security and safety, including support for mental health issues, the threat assessment process, the process for carrying out investigations surrounding student complaints; and, student grievances about faculty.*

Contracting for Instructional Services

➤ *Assurance that no work currently performed by unit members will be transferred out of the unit.*

Education Technology


➤ *Computer use privacy, technology training, and access to instructional technology.*

Intellectual Property

➤ *Language clarification regarding ownership of copyrights*

Ratification and Duration

➤ *Extension of the contract from July 1, 2017 through June 30, 2020.*



KC Boylan, Chief Negotiator

LRCFT 2017-2020 Contract Negotiations
District Interests
(not prioritized)

In each of the areas below, the District has an interest to:

Article 2 – Salaries

Ensure clear understanding of responsibilities for the Department Chair; ensure the special project payment language reflects current processes; review step and class placement language for accuracy; clarify criteria and process for lower division units and non-academic activities related to salary schedule advancement; and to review the language regarding money owed to the District to ensure alignment with legal provisions.

Article 3 – Fringe Benefits and Retirement

Update and modify language as appropriate to reflect current benefits and dates, review and negotiate language.

Article 4 – Workload

Review College Service to ensure alignment of college and student needs, including the activity form and process; review online office hours in relation to meeting student needs; and to review online office hour for onground faculty.

Review the Counselor Work Day language, including College Service and Office time, as it relates to meeting student, counselor and department needs.

Review language to clarify office hours for onground adjunct faculty and to ensure quality and level of interaction.

Article 8 – Performance Review

Ensure faculty performance review criteria and professional responsibilities provide for effective evaluation; ensure effective student review of faculty; and to explore options to evaluate commitment to equity and diversity.

Ensure effective student review of faculty for adjunct faculty; review the adjunct faculty evaluation process and timeframe to ensure effective instruction and non-classroom work.

Ensure online instruction includes regular and substantive contact with students, effective online evaluation processes and student review of online faculty; ensure effective evaluation for online overload classes.

Review the evaluation process for televised courses for possible removal; and to review conditions for special review.

Article 9 – Leaves with Pay

Ensure this section addresses appropriate current leave legislation, including but not limited to recent parental leave law.

Article 11 – Professional Expectations & Development Oppty

Ensure clear language regarding faculty professional expectations and timeliness of completion.

Article 13 – Dispute Resolution

Ensure clarity in process.

Ensure clear language regarding when a designee is appropriate, and additional attendees.

Article 14 – Participatory Governance

Ensure consistency in language.

Article 17 – Academic Freedom

Ensure clarity of language.

Article 18 – Non-Discrimination

Ensure language reflects current state and federal law.

Article 19 – Federation Rights

Review this section, including temporary language, and consider if 19.3.5.1.3 could be better placed within the section.

Review this section to consider if copies of the contract still need to be distributed.

Article 21 – Work Environment/Safety

Review this section to ensure faculty safety.

Article 26 – Educational Technology

Review this section for congruency with current policy.

Article 27 – Just Cause and Formal Complaints

Review this section for process timelines and adjunct faculty process.

Appendices A-F and Forms:

Review and update as appropriate.

Interest to review any temporary language and MOU's and incorporate as appropriate.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Public Hearing: 2017-2020 Initial Collective Bargaining Proposals for SEIU and LRCCD	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Collective Bargaining Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista, Vice Chancellor <i>Theresa Matista</i> Finance & Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Service Employees International Union, Local #1021 (SEIU) have agreed to engage in negotiations. The collective bargaining agreement with SEIU expires on June 30, 2017. The parties wish to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

STATUS:

Consistent with local regulations, on December 14, 2016, the Board of Trustees scheduled a public hearing for the January 11, 2017 meeting to allow public comments regarding the collective bargaining proposals. The enclosed initial collective bargaining proposals of the SEIU and the District have been available for public review since being presented to the Board of Trustees at the December 14, 2016 meeting.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing and adopt the initial collective bargaining proposals of the SEIU and the District.



Roxanne Sanchez
President

Sunny Santiago
VP Region A (North Central)

Tom Popenuck
VP Region B (North Coast)

Gary Jimenez
VP Region C (East Bay)

Joseph Bryant
VP Region D (San Francisco)

Marcus Williams
VP Region E
(Amador/Calaveras/San Joaquin)

Jan Schardt
Secretary

Amos Eaton
Treasurer

Theresa Rutherford
VP of Representation

Alysabeth Alexander
VP of Politics

Ramses Teon-Nichols
VP of Organizing

Executive Board

Pete Albert
John Arantes
Akbar Bibb
Derrick Boutte
Lorraine Bowser
Theresa Breakfield
Monique Broussard
Norlissa Cooper
Gregory Correa
Felipe Cuevas
Evelyn Curiel
Karla Faucett
Al Fernandez
Dan Jameyson
Cynthia Landry
Omar Medina
Yeon Park
Mercedes Riggelman
Mary Sandberg
Eric Stern
Robert Taylor
Angel Valdez
Jim Wise
Janice Wong

**Executive Board &
Budget & Finance
Committee**

Kathryn Cavness
Rhea Davis
Tina Diep
Mary Duncan
James Harris, Jr.
Peggy LaRossa
Julie Meyers
Cristin Perez

Initial Proposals for Successor Agreement for SEIU Local 1021

December 8, 2016

Dr. Brian King, Chancellor
Los Rios Community College District
1919 Spanos Court
Sacramento, CA 95825

In accordance with the Collective Bargaining Agreement between SEIU Local 1021 and Los Rios Community College District, SEIU Local 1021 hereby notices intent for full contract negotiations for the three year period spanning: July 1, 2017 to June 30, 2020.

The Contract will expire on June 30, 2017. SEIU Local 1021 proposes to negotiate language, terms and conditions of the successor agreement on Article(s) 1 through Article 21 (Full Contract) including all appendices (A through D), attachments, all memorandum of understanding, and side letter agreements.

The Collective Bargaining Agreement between SEIU Local 1021 and Los Rios Community College District shall be renewed for a three (3) year period ending on June 30, 2020. Please 'sunshine' this letter as our request for full contract negotiations with the College Trustees as soon as practicable.

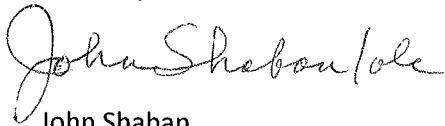
SEIU Local 1021 will submit specific proposals during the negotiations process. SEIU Local 1021 has the right to amend, modify, add or withdraw any proposal during the negotiations process.

Please find a list of our bargaining interests below, non-prioritized, with the caveat that we may add additional items from other unspecified Articles in the SEIU Local 1021 Collective Bargaining Agreement at any point in the negotiations process.

1. Article 16: Education incentives; stipend for work-related certifications.
2. Article 11: Longevity compensation and 'lead' pay.
3. Gender-appropriate P.E. Attendants.
4. Article 16: Continued collaborative job description updates for all SEIU represented positions (reclassify/comparative worth as the final aspect).
5. Article 11: "Super Lead" (designation and pay).
6. Article 14: Binding Arbitration / CA State Mediation Conciliation Service.

7. Article 2: New Employee Orientation (SEIU representative present at time of onboarding).
8. Article 6: Seniority as a weighted factor for site transfers, promotions, and shift bids.
9. Article 7: Clarification of work week and alternative work schedules, including shift differential parameters.
10. Article 13: Showers at FM and all sites where chemicals are used.
11. Article 15: Boot/uniform allowance, PPE and hand tools access.
12. Article 9: Floating Holidays/classified calendar discussion.
13. Article 2: Release time for Stewards, Bargaining Team and Chapter Officers for union business, training and education.
14. Article 2: Meetings: Chancellor, Vice Chancellor of Finance and Administration regularly scheduled.
15. Other Articles (1 through 21) as needed to clean up outdated/changes to laws or titles, or as other discussions develop at the bargaining table, the Union reserves the right to add, subtract, delete or modify proposals to any and all articles, appendices, side letter agreements, memorandum of understanding, at any time during full contract negotiations.

Sincerely,



John Shaban

SEIU Local 1021 – Education Council Supervisor

cc: Dr. Brian King, Chancellor Los Rios Community College District
Ryan Cox, Associate Vice Chancellor, Human Resources
Brenda Balsamo, Director, Human Resources
Nely Obligacion, Education Council Field Director
SEIU File

JS:vlc opeiu 29 afl-cio,clc
S:/Los Rios CCD/Bargaining 2016 – 2017/Proposals for Successor 120716

SEIU 2017-2020 Negotiations
District Interests
(Not prioritized)

Article 2: Union Rights

To better reflect current practice and provide flexibility, the District has an interest to discuss language regarding the frequency of: employee information provided to the Union, meetings with the Vice Chancellor of Finance and Administration, new contract training, and new hire orientations.

The District has an interest to discuss providing clarification of the chief steward position, and language in support for training of new stewards.

Article 7: Work Periods

The District has an interest in reviewing contract language to provide clarification of rest periods for less than full time employees.

Article 9: Leaves With Pay

For purposes of providing better clarification of processes, the District has an interest in reviewing the current language for transfer of sick leave; the use of vacation for illness absence; jury duty leave; proration of personal necessity and business leave; bereavement leave; payment for accrued vacation upon separation; and the catastrophic illness and injury leave program.

Article 11: Compensation

The District has an interest to discuss the method of compensation for lead positions with dispatching duties.

Article 12: Fringe Benefits & Insurance Programs

For purposes of providing better clarification of processes, the District has an interest in reviewing the current language for medical and dental coverage, including with regard to work assignment increases; use of the Section 125 plans; and disability income protection.

The District has an interest in modifying the eligibility for participation in the Districts retiree health programs and updating certain other provisions.

Article 16: Miscellaneous Provisions

The District has an interest in reviewing current contract language regarding a job classification study.

Appendix A Salary & Benefits and Attachment One

The District has an interest to update the language for currency and incorporation of memorandums of understanding if applicable.

Contract Language Updates

The District has an interest in incorporating applicable MOUs, and in re-examining contract language with respect to consistency and currency, including:

- Review of the definition of terms for updated language
- Update of language to reflect compliance with new and existing laws
- Expanded definition of physician
- Revise or delete references to expired years or obsolete language

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	2017-2020 Initial Collective Bargaining Proposals for LRCEA and LRCCD	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Collective Bargaining Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Los Rios Classified Employees Association (LRCEA) have agreed to engage in negotiations. The collective bargaining agreement with LRCEA expires on June 30, 2017. The parties wish to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

As part of the model of negotiations, the parties have identified their respective interests. The theory is that it is easier to reconcile interests than positions, affording both parties an opportunity to be heard throughout the negotiation process. Therefore, the initial proposals will be framed as interest as much as possible.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

STATUS:

See attached LRCEA’s list of initial proposals and the list of interests identified by the LRCCD team.

RECOMMENDATION:

It is recommended that a public hearing be scheduled on February 8, 2017 to allow for public input regarding the initial collective bargaining proposals submitted by the District and LRCEA.

Los Rios Classified Employees Association (LRCEA)
701 Howe Avenue, Suite D-39, Sacramento, California 95825

December 5, 2017

Board of Trustees
Los Rios Community College District
1919 Spanos Court
Sacramento, California 95825



Dear President and Members of the Board of Trustees:

Re: Initial Proposal - New Collective Bargaining Agreement

Pursuant to the Educational Employment Relations Act commencing with Section 3540 of the Government Code, LRCEA hereby submits its Initial Proposal for a new collective bargaining agreement, the term of which is proposed to be July 1, 2017 through June 30, 2020. This LRCEA Initial Proposal is attached hereto. When reviewing this Initial Proposal consider the following:

1. Language carried over unchanged from the current agreement (2014-2017) to the new agreement (3027-2020), is noted as such.
2. New language proposed is underlined and printed in bold print.
3. Current language to be deleted is printed in bold print and has a horizontal line through it.
4. Dates that must be changed to comply with the term of the new agreement are noted.
5. Issues involving salary, fringe benefits and other cost items, to be determined through negotiations, are referred to as being subject to negotiations.

Should you have questions regarding this initial LRCEA proposal, do not hesitate to contact me.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Edward Bartholome', is written over the typed name.

Edward Bartholome, LRCEA President

Page 1: 2017-2020 Proposed LRCEA Contract Language

Preamble

No change to current language in the Agreement.

Article 1 - Recognition and Bargaining Unit

Except for changes to the language of the current agreement (2014-2017) noted below, language from that current agreement is carried over to the new agreement (2017-2020).

1.2 Bargaining Unit

Job classification titles for classifications added to the unit during the term of the current Agreement, and job classification titles for existing classifications changed during the term of the current Agreement, must be listed in Appendix B of the new Agreement.

1.2.4 (no title)

The District agrees it shall not layoff or reduce the annual, monthly, and/or hourly work schedule of any employee in any position classification in the Unit during the life of this Agreement, ~~except as provided for in Appendix A of this Agreement.~~

1.2.5 Contracting Out Bargaining Unit Work Prohibited

The District agrees it will not contract out work performed by or performable by employees in the unit during the term of this Contract, except as expressly required by law.

Article 2 - Organizational Rights

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 3 - Organizational Security

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 4: Evaluation of Job Performance

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

4.1.4 Special Evaluation

A Special Evaluation of job performance may be made more frequently, only when the overall rating of the employee's regular evaluation of job performance is "needs to improve" or "unacceptable" and, only when that overall rating is the same rating as qualifying factors 1, 2 and/or 3 on the regular evaluation of job performance to address qualifying factors in the Report of Job Performance if deemed advisable by the administrative officer. If a Special Evaluation of job performance is conducted, the Evaluator will clearly define the employee job performance factor(s) needing improvement and the review timeline/period(s) during which the special evaluation will be conducted and results provided to the employee in writing. At the conclusion of the Special Evaluation period(s) feedback will be provided and a normal evaluation cycle will resume or the Special Evaluation period will be extended. However, when an employee is put on Special Evaluation the District shall provide him/her with a reasonable period during which to improve his/her job performance in the area(s) documented as deficient, and shall provide him/her with the necessary resources to assist him/her during the special evaluation period to improve his/her job performance.

Article 5 - Work Periods

Except as noted below, language of the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

5.4 Rest Periods

All employees shall be granted a fully compensated fifteen (15) minute rest period for each four (4) hours of continuous work in the approximate middle of each four (4) hours of continuous work in the approximate middle of each shift. However, when an employee has a work day that is less than eight (8) hours he/she shall, be granted a fully compensated fifteen (15) minute rest period in the middle of the first four (4) hours of continuous work, and a fully compensated fifteen (15) minute rest period after the sixth (6th) hour of that continuous work, taking into account the meal period after the first four (4) hours of continuous work during his/her work day. Appropriate times for rest periods for employees shall be arranged by the immediate supervisor.

5.7 Alternate Work Schedule

The following alternate work schedule applies to all employees in the Unit:

5.7.1 Work Week Five (5) Consecutive Eight (8) Hour Work Days

Any employee with a regular work week consisting of five (5) consecutive eight (8) hour work days may request permanent reassignment to one of the following alternate work week schedules:

5.7.1.1 4-10-40 Schedule

This alternate work week schedule consists of four (4) consecutive ten (10) hour work days during each forty (40) hour work week.

Article 5 - Work Periods - continued

5.7.1.2 9-80 Schedule

This alternate work week schedule covers a fourteen (14) consecutive calendar day period and consists of two (2) work weeks, one (1) with four (4) consecutive nine (9) hour work days, and one (1) work week with four (4) consecutive nine (9) hour work days and one (1) eight (8) hour work day, together having a total of eighty (80) regular duty hours during that fourteen (14) consecutive calendar day period.

5.7.2 Work Week Consisting of Five (5) Consecutive Less Than Eight (8) Hour Work Days

An employee having a regular work week schedule consisting of less than forty (40) hours, but with five (5) consecutive work days, may request permanent reassignment to one of the alternate work week schedules described in Sections 5.7.1.1 or 5.7.1.2 of this Agreement, however, the regular work week duty hours of the employee would be divided among the five (5) consecutive work days in the particular alternate work week schedule of the employee.

5.7.3 Applying for Permanent Alternate Work Schedule

An employee in the Unit may apply for permanent assignment to one of the alternate work week schedules described in Sections 5.7.1.1, 5.7.1.2, or 5.7.2 of this Agreement, in writing, to his/her immediate supervisor or administrator. The District will notify the applying employee of its decision on the request for the permanent reassignment not more than forty-five (45) calendar days of receiving the employee's application for that permanent reassignment.

5.7.47 Alternate Summer Work Schedule

No change to the language in the current Agreement.

Article 6 - Overtime

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 7 - Leaves with Pay

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Section 7.16.1 Accrual with Less Than Ten (10) Years of Service

Full-time classified employees with less than ten (10) full years of employment earn vacation days at the rate of 1.50 ~~1.25~~ working days per month or eighteen (18) ~~fifteen (15)~~ working days each fiscal year.

~~Section 7.16.3 Accrual for Employees Paid from Salary Schedule B as of September 30, 2005~~

~~Full-time regular classified employees paid from Salary Schedule B as of September 30, 2005, will continue to earn vacation allowance per the following as long as the employee is in continuous employment and is in a position classification that was paid from Salary Schedule B as of September 30, 2005.~~

~~Section 7.16.3.1 Accrual If Employed as of June 30, 2000 - Salary Schedule B~~

~~Full-time classified employees in continuous employment who were hired prior to July 1, 2000, and who were paid from Salary Schedule B as of September 30, 2005, will continue to earn vacation days at the rate of 1.75 working days per month or twenty-one (21) working days each fiscal year as long as they are in a position classification that was paid from Salary Schedule B as of September 30, 2005.~~

~~7.16.3.2 Accrual If Hired After July 1, 2000, and Before October 1, 2005: Salary Schedule B~~

~~Full-time classified employees in continuous employment who were hired between July 1, 2000, and September 30, 2005, and who were paid from Salary Schedule B as of September 30, 2005, will continue to earn vacation days at the rate of 1.50 working days per month or eighteen (18) working days each fiscal year as long as they are in a position classification that was paid from Salary Schedule B as of September 30, 2005, however, upon completion of ten (10) full years of employment and continuing~~

Article 7 - Leaves with Pay - continued

~~thereafter, such employees will earn vacation allowance of 1.75 working days per month or twenty-one (21) working days per fiscal year.~~

~~7.16.4 Accrual for Employees Effected by 1999 Fair Labor Standards Act Study~~

~~Full-time regular classified employees whose positions were moved from Salary Schedule B to Salary Schedule A as a result of the 1999 Fair Labor Standards Act Study will continue to earn vacation allowance of 1.75 working days per month or twenty-one (21) working days per fiscal year as long as the employee is in continuous employment and is in a position classification that was moved from Salary Schedule B to Salary Schedule A as a result of the study.~~

7.16.9.1 Submission of Vacation Requests

Each employee eligible for vacation shall submit his or her vacation schedule request for five or more work days of vacation to his or her immediate supervisor not less than thirty (30) one hundred twenty (120) calendar days prior to the proposed start date of the vacation request. When an employee requests vacation for less than five (5) work days of vacation he or she must do so not less than forty-eight (48) hours prior to the proposed start date of the requested vacation. The immediate supervisor/manager of the employee who requests the vacation time will notify the requesting employee in writing if the vacation request is or is not approved, and will do so within five (5) calendar days of his/her receipt of that vacation request. The immediate supervisor of an employee who has not submitted a vacation schedule request and who may exceed the maximum accrual limit in 7.16.9.3 will meet with the employee to establish a vacation schedule to be in compliance with the accrual limit.

7.16.9.3 Vacation Accrual Limit

A full-time employee may accrue up to four hundred eighty (480) three hundred sixty (360) hours sixty (60) forty-five (45) days] of unused vacation days as of September 1 of each fiscal year. The District will bi-annually provide written notification to employees of their vacation balances at six (6) month intervals. If an approved written request for use of accrued vacation days

Article 7 - Leaves with Pay - continued

is subsequently denied and the days cannot be scheduled during the remainder of the year, the employee will be allowed to carry the requested amount as excess to the above stated amounts into the following year.

7.22.2.3 Solicitation of

Annually Two (2) times during each contract year, the District shall solicit donations to the Catastrophic Illness and Injury Leave Bank. These annual solicitations shall occur in October and April. More frequent solicitations by the District may be made if the Catastrophic Illness or Injury Committee deems it appropriate.

Article 8 - Leaves Without Pay

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 9 - Compensation 2017 - 2020

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 10 - Fringe Benefits

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

10.2.1 (No Title - Text Only)

The maximum District contribution amount in ~~2017-18~~ ~~2014-15~~ is currently established at subject to meeting and negotiating ~~\$1,130.16~~ per month for Kaiser Health, Western Health Advantage and Sutter Health participants. Increases to the District contribution level for 2018-19 and 2019-20 ~~2015-16 and 2016-17~~ shall be funded from defined revenues described in Appendix A of this Agreement, and are subject to meeting and negotiating with LRCEA. Such negotiations shall occur after the Insurance Review Committee has recommended the plans for the ensuing year and any changes to the District contribution should be agreed to prior to the commencement of open enrollment. Any change in the District's contribution shall be effective July 1 of the contract year.

10.3.1 (No Title - Text Only)

The maximum District contribution amount in ~~2017-18~~ ~~203-14~~ is currently established at Subject to Negotiations ~~\$129.00~~ per month and any increase above this level shall be funded from defined revenues described in Appendix A of this Agreement.

Article 11 - Grievance Procedure

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

11.5.2.2 ~~No Strike Clause~~

Note: Sections 11.5.2.3, 11.5.2.4 and 11.5.2.5 would be renumbered to accommodate the No Strike Clause in Section

Article 12 - Health & Safety

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 13 - Non-Discrimination

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 14 - Transfers and Reassignments

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

14.5.4.1 (No Title - Text Only)

Within the work location - minimum of five (5) ~~two (2)~~ working days; or,

14.5.4.2 (No Title - Text Only)

To a satellite of the work location - minimum of fifteen (15) ~~five (5)~~ working days; or

14.5.4.3 (No Title - Text Only)

To other locations - minimum of fifteen (15) ~~ten (10)~~ working days.

Article 15 - Working Out of Classification and Reclassification

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

15.1.8 (No Title - Text Only)

LRCEA and the District shall each select three (3) representatives to serve on a workgroup to review and make recommendations for potential modifications regarding the temporary out of classification procedure. Such workgroup shall be formed and meet within sixty (60) days of contract ratification and complete a report of its findings no later than June 30, 2018~~17~~.

Article 16 - Professional Growth and Career Development

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

16.2 Reimbursement of Enrollment Fees and Books - Los Rios Courses

The District will reimburse enrollment fees, including the Universal Transit Pass and Student Representation Fee, and cost of books, not to exceed \$1200.00 ~~\$1100.00~~ per Los Rios fiscal year, for any regular employee who enrolls in any of the District colleges and outreach centers. Classes must be taken outside the employee's scheduled work assignment and books must be purchased at a Los Rios bookstore and required for the classes taken and completed under this section. Receipts and grade reports or transcripts must accompany the request for reimbursement. Any amount received from selling back books must be deducted from the original cost of the books. The employee must submit the appropriate receipts and grade report or transcript with the request for reimbursement within three (3) months of conclusion of the class.

16.3 Reimbursement of Tuition Fees - Non Los Rios College

The District will reimburse tuition fees up to \$1200.00 ~~\$1100.00~~ per Los Rios fiscal year, not to exceed a lifetime maximum of \$2400.00 ~~\$2200.00~~ for any regular employee who enrolls in and completes prior-approved classes with a grade of "C" or higher at any accredited college, providing the following criteria have been met:

16.3.1 (No Title - Text Only)

PFE Classified Staff Development Funds shall be used for any tuition reimbursement above \$1800.00, up to a lifetime maximum of \$2800.00 ~~\$2200.00~~.

Article 17 - Miscellaneous Provisions

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

17.5.2 Supplemental Uniform Allowance

The District agrees to provide regular uniform allowance for Police Communication Dispatchers of \$450.00 ~~\$400.00~~ for each fiscal year after the first year of the initial issuance of uniform. This allowance may only be used to purchase items specified in Section 17.5.1.

Article 18 - Savings Provision

Language in the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 19 - Support of Agreement

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 20 - Effect of Agreement

Language from the current agreement (2014-20176) is carried over to the new agreement (2017-2020), unchanged.

As noted below, LRCEA proposes to remove the no strike and not lockout language from the new agreement (2017-2020).

~~Article 21 - No Strike and No Lockout Clause~~

~~21.1 No Strike~~

~~Employees represented by LRCEA and LRCEA agree not to sanction or participate in any strike, work stoppage, slow down, picketing, or refusal or failure to fully and faithfully perform job functions and responsibilities, or other interference with the operations of the District, including compliance with requests by other labor organizations to do so, during the term of this Agreement.~~

~~21.2 No Lockout~~

~~Similarly, the District agrees that it will not conduct a lockout of employees during the term of this Agreement.~~

Article 22 - Management Rights

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 23 - Committee Participation

Language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

Article 24 - Term of Agreement

Except as noted below, language from the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

24.1 (No Title - Text Only)

This Agreement shall be effective as of July 1, 2017 ~~2014~~, and shall be binding upon the Board and LRCEA and its members; this Agreement shall remain in full force and effect through June 30, 2020 ~~2017~~. Provisions of this Agreement apply to those unit members who are employees of record on the effective date of this Agreement and those employed throughout its Term.

24.3 (No Title - Text Only)

The District and LRCEA shall meet, if requested by either party by February 1st, each Spring of the 2017-20 ~~2014-17~~ contact to OLRCEA's proportionate share of available revenues defined per Appendix A of the 2017-20 ~~2014-17~~ Agreement. It is understood that the cost of funding any step increments that may be allocated or committed in the preceding fiscal years which relate to the implementation of LRCEA's existing salary schedule shall have priority of such available funds.

Appendix A - Salary & Benefits

Except as noted below, the language in the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

A.2.3.1 (No Title - Text Only)

The amount of District contribution will be subject to meeting and negotiating for the new 2017-2020 agreement.

A.2.4 (No Title - Text Only)

The amount of District contribution will be subject to meeting and negotiating for the new 2017-2020 agreement.

A.2.4.1 (No Title - Text Only)

The amount of District contribution will be subject to meeting and negotiating for the new 2017-2020 agreement.

A.2.5 (No Title - Text Only)

The amount of District contribution will be subject to meeting and negotiating for the new 2017-2020 agreement.

A.5 (No Title - Text Only)

The District and LRCEA shall meet, if requested by either party by February 1st, each Spring of the 2017-20 ~~2014-17~~ contract to negotiate over possible options for the redistribution of LRCEA's proportionate share of available revenues defined per Appendix A of the 2017-18 ~~2014-17~~ Agreement.

A.16 Layoff Provision

No unit member will be laid off for fiscal reasons during the ~~term of this agreement contract year if all the following conditions exist: 1) District revenues (Basic Allocation, COLA, and Growth provisions) for the contract year are maintained at the amount received in the prior year; 2) categorical funding remains at the same level for the contract year as the prior year; and 3) there are no operational deficits in the contract year for auxiliary services.~~

Attachment 1: Calculation of Available Growth Revenues &
Related Growth Costs 2017-2020 ~~2014-2017~~

Except as noted below, the language in the current agreement (2014-2017) is carried over to the new agreement (2017-2020), unchanged.

1. Dates must be changed to correspond to the term of the new agreement (2017-2020).
2. Dollar amounts must reflect the amount that will apply during the new agreement (2017-2020).
3. Staffing levels must reflect levels that will apply during the new agreement (2017-2020).

Appendix B - Salary Schedule

This salary schedule must be amended to reflect salaries during the new agreement (2017-2020).

Further, job classification titles that have been added, changed, or deleted during the term of the current agreement (2014-2017), must be included in this Appendix (B) for the term of the new agreement (2017-2020).

Appendix C - Forms

The forms included in the current agreement (2014-2017) are carried over to the new agreement (2017-2020), except as noted below:

1. Grievance Form - a new grievance form was agreed to during the term of the current agreement, and that new form will be included in the new agreement (2017-2020).
2. Staff Development Leave - this form is Appendix D in the current agreement (2014-2017), but should be included in Appendix C in the new agreement (2017-2020) along with other forms agreed to by the parties.

LRCEA 2017-2020 Negotiations
District Interests
(Not prioritized)

Article 2: Organizational Rights

To better reflect current practice and provide flexibility, the District has an interest to discuss language regarding the distribution of the Board agenda and minutes.

Article 4: Evaluation of Job Performance

The District has an interest to provide further clarification of the contract language regarding input from lead employees in the evaluation process.

Article 5: Work Periods

The District has an interest in reviewing contract language to provide clarification of rest periods for less than full time employees.

Article 7: Leaves With Pay

For purposes of providing better clarification of processes, the District has an interest in reviewing the current language for content of a physician's statement; the use of vacation for illness absence; transfer of paid sick leave; jury duty leave; proration of personal necessity and business leave; personal business; bereavement leave; payment for accrued vacation upon separation; holiday pay for less than twelve month employees; staff development leave; and the catastrophic illness and injury leave program.

Article 10: Fringe Benefits

For purposes of providing better clarification of processes, the District has an interest in reviewing the current language for medical and dental coverage, including with regard to work assignment increases; use of the Section 125 plans; and disability income protection.

The District has an interest in modifying the eligibility for participation in the Districts retiree health programs and updating certain other provisions.

Appendix A Salary & Benefits and Attachment One

The District has an interest to update the language for currency and incorporation of memorandums of understanding if applicable.

Contract Language Updates

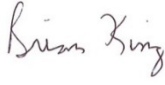
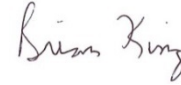
The District has an interest in incorporating applicable MOUs, and in re-examining contract language with respect to consistency and currency, including:

- Review of the definition of terms for updated language
- Update of language to reflect compliance with new and existing laws
- Expanded definition of physician
- Revise or delete references to expired years or obsolete language

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	CCCT Board of Directors Election - 2017	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. The election of members of the CCCT board of the League will take place between March 10 and April 25. Nine persons will be elected to the board this year. Each member district board will have one vote for each vacancy on the CCCT board.

STATUS:

From January 1 through February 15, 2017 nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by a member district board of trustees, and each district may nominate only members of its board.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the nomination of Trustee Pamela Haynes for the CCCT Board election.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	2017-18 Nonresident Tuition and Student Capital Outlay Fees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right; font-style: italic; font-size: small;">Theresa Matista</div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	<div style="text-align: right; font-style: italic; font-size: small;">Brian King</div> Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Education Code 76140 requires governing boards to establish a nonresident tuition fee for the succeeding fiscal year no later than February 1st of each year. Since the District does not receive any State funds for the education of out-of-state and international students, the District is required to assess these students for the cost of their education.

As prescribed in statute, the governing board may choose between these six (6) specified fee calculation options:

1. Los Rios' Current Expense for Education (CEE) per unit of Full-Time Equivalent Students (FTES) for 2015-16, increased by the projected compounded factor for the increase in the U.S. Consumer Price Index (USCPI) for the current and succeeding fiscal years (two-year-period).
2. The statewide average CEE per unit of FTES (2015-16) increased by the two-year projected USCPI increase.
3. A unit rate no greater than a contiguous district's established rate.
4. A unit rate greater than the statewide average and less than the district's calculated rate. (This option is only available to districts whose calculated rate is greater than the statewide average rate.)
5. Highest statewide calculated average rate for the succeeding, current and the past four years (highest calculated rate during these six years).
6. No more than the average of the nonresident tuition fees of public community colleges in no less than 12 states that are comparable to California in cost of living.

Districts may also elect to charge a capital outlay fee to nonresident students.

The District's 2016-17 nonresident tuition is \$211 per unit and the 2016-17 capital outlay fee is \$18 per unit.

STATUS:

A. The calculated 2017-18 nonresident tuition rate per the six options above are:

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 1. Los Rios Current Expense of Education (CEE), per unit | \$240 |
| 2. Statewide average CEE unit rate | \$234 |
| 3. No more than a contiguous district’s established rate, or as recommended to its governing board (<i>additional information below</i>) | n/a |
| 4. Any rate greater than option 2 and less than option 1 | |
| 5. Highest of the statewide calculated average rates for last six years (2012-13 to 2017-18) | \$234 |
| 6. No more than the average of the nonresident tuition fees of public community colleges in no less than 12 comparable states (calculated by CCCCCO) | \$425 |

<u>Option 3</u>	<u>Nonresident Tuition</u>	
	Current Rate	Proposed Rate
<u>Contiguous Districts</u>	<u>(2016-17)</u>	<u>(2017-18)</u>
Lake Tahoe	\$225*	TBD*
San Joaquin Delta	\$211	TBD
Sierra Joint	\$211	TBD
Solano County	\$211	TBD
Yuba	\$215	TBD

**Semester-equivalent unit rate, converted from the actual quarterly unit rate.*

The rates proposed for 2017-18 by contiguous districts was not available at the time the agenda was prepared.

Since at least 2011-12, the Board has adopted nonresident tuition rates consistent with option 5, although in some years more than one option may yield the same result. With the exception of 2017-18, when option 1 was higher and 2014-15 when both options yielded \$193, option 5 has been higher than option 1, the District’s CEE. Without contiguous district information, the range for 2017-18 is \$234 to \$240 as option 6 is not consistent with the District’s interest to provide access to non-resident students to augment the diversity of our students. The recommendation is to select option 5 at \$234 per unit.

B. Capital Outlay Fee:

In addition to the nonresident tuition fee, Education Code 76141 authorizes districts to charge nonresident students a capital outlay fee not to exceed the prior year’s expenditures for capital outlay per unit of instruction. Since 2006-07, the District’s Capital Outlay Fee has been set at \$18 per unit. That rate was lower than the maximum allowable rate to minimize the spike from the District’s facility (bond) program. However, because the District’s building program was significantly less in 2015-16, the calculated capital outlay fee for 2017-18 is \$16 per unit, which is the maximum rate that may be used. It is recommended that the capital outlay fee be set at the rate of \$16 for 2017-18.

Historical data regarding nonresident tuition and international student capital outlay fee and other informational schedules are attached.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt for 2017-18, a nonresident tuition fee rate of \$234 per unit effective for the summer 2017 term. In addition, it is recommended that the Board of Trustees adopt for 2017-18, the student capital outlay fee of \$16 per unit to be assessed to all nonresident students also effective for the summer 2017 term.

LRCCD
Nonresident Tuition and Capital Outlay Fee
Calculation Worksheet
For Fiscal Year 2017-18

Nonresident Tuition Fee:

Base Year (2015-16) Expense of Education (EE)*	\$340,038,855
2015-16 Annual Attendance FTES (includes resident, nonresident and apprenticeship FTES)	49,062
Base Year (2015-16) Expense of Education per FTES	\$6,931
US CPI Factor (2 years)	3.8%
Estimated Cost per FTES for FY 2017-18	\$7,194
Estimated Cost per Unit for FY 2017-18 (divide by 30)	\$240

**Options Available to District Governing Board
To Set Nonresident Tuition Fee**
**2017-18
Options**

Option 1. District's unit cost of education (COE)	\$240
2. Statewide average	\$234
3. No more than a contiguous district's rate	n/a
4. No less than statewide and no more than district COE	n/a
5. Highest statewide average calculated rate for succeeding, current and past four years (2012-13 to 2017-18).	\$234
6. No more than the average nonresident tuition of 12 comparable states. (Calculated by CCCCCO.)	\$425
<i>(Option 4 is only available to districts whose unit cost of education exceeds the statewide average.)</i>	

Capital Outlay Fee:

Total Capital Outlay Expenditures for 2015-16	\$24,684,754
2015-16 Annual Attendance FTES (includes nonresident and apprenticeship FTES)	49,062
Nonresident/International Student Cost per FTES for FY 2017-18	\$503
Nonresident/International Student Charge per Unit for FY 2017-18 (divide by 30)	NTE \$17

**Expense of Education includes categorical programs*

**CCC Districts with Significant Number of Nonresident Students
and Districts Contiguous to Los Rios CCD
2014-15 Attendance FTES and 2016-17 Nonresident Fees
Sorted by 2014-15 Nonresident FTES**

	2014-15 Total FTES	2014-15 Nonresident FTES	2016-17 Nonresident Fee	2016-17 Capital Outlay Fee	2016-17 Total Tuition excl Enroll Fees
<u>Districts w/Large Nonresident FTES</u>					
Foothill-DeAnza *	32,158	4,805	\$ 212	\$ 23	\$ 235
Santa Monica	26,319	4,626	265	24	289
Los Angeles	108,551	3,556	206	37	243
Santa Barbara	17,164	2,818	235	26	261
Contra Costa	26,850	2,472	211	26	237
Coast	32,817	1,893	211	45	256
South Orange Co.	29,571	1,772	211	65	276
Pasadena Area	24,599	1,709	211	13	224
Peralta	21,042	1,539	230	6	236
San Francisco	25,011	1,322	211	7	218
San Diego	43,510	1,208	198	-	198
El Camino	20,112	949	200	42	242
Mt. San Antonio	31,546	892	211	30	241
San Mateo Co.	18,851	876	210	9	219
Glendale	16,331	869	205	10	215
Los Rios	52,956	786	211	18	229
Grossmont-Cuyamaca	18,977	780	214	-	214
North Orange Co.	36,784	705	211	12	223
Citrus	12,135	689	211	30	241
Ohlone	8,761	628	228	4	232
Riverside	28,267	607	211	57	268
Palomar	20,196	567	211	5	216
Rancho Santiago	29,464	556	224	31	255
Santa Clarita	15,712	462	211	10	221
Mira Costa	11,485	434	211	-	211
Desert	8,370	430	206	21	227
West Valley-Mission	13,918	429	215	-	215
Sierra Joint	15,128	424	211	8	219
Sonoma Co.	17,709	400	211	13	224
Cerritos	18,177	387	211	48	259
Ventura Co.	26,390	365	235	14	249
Chabot-Las Positas	17,553	357	226	17	243
State Center	27,923	337	215	20	235
Long Beach	21,101	326	187	70	257
Chaffey	14,937	259	211	12	223
West Hills	5,314	206	211	16	227
San Joaquin Delta	16,045	185	211	-	211
Statewide	1,181,884	47,354	212	13	225
<u>Contiguous Districts</u>					
Los Rios	52,956	786	211	18	229
Sierra Joint	15,128	424	211	8	219
San Joaquin Delta	16,045	185	211	-	211
Yuba	7,726	100	215	-	215
Solano County	6,999	83	211	5	216
Lake Tahoe *	1,844	83	225	-	225

*Quarter system: converted to semester-equivalent unit rates for comparability.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
Attendance History of Nonresident Students
(Out-of-State and International Students)**

	2007-08 FTES	2008-09 FTES	2009-10 FTES	2010-11 FTES	2011-12 FTES	2012-13 FTES	2013-14 FTES	2014-15 FTES	2015-16 FTES	2016-17 FTES
Nonresident and International Enrollment										
ARC	351	390	326	252	206	189	229	261	239	TBD
CRC	116	130	152	115	91	87	80	107	104	TBD
FLC	56	50	54	58	40	37	41	57	54	TBD
SCC	346	349	294	227	205	238	276	327	321	TBD
District Total	869	919	826	652	542	551	626	752	717	TBD

Nonresident and International Tuition and Fee Levels

Nonresident Fee, per unit	\$173	\$181	\$190	\$190	\$190	\$190	\$190	\$193	\$200	\$211
Capital Outlay Fee, per unit	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18

Revenue Generated by Nonresident and International Tuition and Fees

Out-of-State Tuition	\$1,426,882	\$1,479,959	\$1,501,954	\$1,200,800	\$1,309,437	\$1,229,617	\$1,492,779	\$2,136,395	\$2,257,326	TBD
Int'l Student Tuition	2,047,458	2,369,071	2,304,718	1,704,331	1,412,406	\$1,468,382	\$1,584,371	\$1,653,085	\$1,627,675	TBD
Capital Outlay Fee *	212,936	234,824	218,164	276,612	257,970	\$ 252,499	\$ 294,603	\$ 351,904	\$ 348,051	TBD
Total Revenue	\$ 3,687,276	\$ 4,083,854	\$ 4,024,836	\$ 3,181,743	\$ 2,979,813	\$ 2,950,498	\$3,371,753	\$4,141,384	\$4,233,052	TBD

* Through 2009-10 the Capital Outlay Fee was assessed to international students only; beginning in 2010-11 out-of-state students are also assessed for this fee.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	Align Capital Region Update	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	X

BACKGROUND:

Members of the Board of Trustees have requested an update and overview of Los Rios' involvement and support of the new Align Capital Region organization. Trustee Ortiz and Chancellor King serve on the Align Capital Region Steering Committee on behalf of the District.

STATUS:

Align Capital Region Executive Director Brian Bedford will provide an update on the efforts to implement the collective impact model across the broader region and on the areas of focus for Align Capital Region: 1) College Readiness; 2) Educational Attainment; 3) Career Readiness; and 4) Community Vitality.

RECOMMENDATION:

This item is presented to the Board of Trustees for information and discussion.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: January 11, 2017

SUBJECT:	2016-17 Program Development Funds	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	X

BACKGROUND:

Program Development Funds, also referred to as PDF or 20% funds, are the District’s discretionary funds for allocation to continuing and one-time only purposes. The funds are comprised of both prior and current year resources per established formulas. Schedule I summarizes the funds available for the 2016-17 allocation. The overall guidelines for PDF allocations are: 1) to be responsive to the District/Colleges’ planning process and related goals and objectives; 2) to address any current or future emphases directed by the Governing Board; 3) to fund mandates or new costs imposed upon the District; 4) to balance the distribution across District-wide needs; and 5) to maintain the District’s conservative fiscal practices.

A key factor in the distribution of the funds is matching the type of resource (continuing or one-time-only) to the nature of the allocation. The type of revenue establishes or limits the type of expenditure that can be funded. For 2016-17, the District has \$1.4 million to allocate toward continuing costs. The sources of continuing funds are typically cost of living adjustments (COLA) and growth. However for 2016-17, there is no COLA and the District did not receive any growth for 2015-16. The base augmentation accounts for over half of the new continuing resources.

For 2016-17, over \$13.1 million is available for one-time general purpose use as well as \$11.1 million in one-time funds from selected categorical program and special resources revenues. The primary source of the general purpose funding is the balance of the allocation from 2015-16 for past mandated cost claims.

STATUS:

Schedule II provides a summary of the allocation of continuing and one time resources in support of the District’s strategic goals with the detailed allocations shown on Schedule III. A significant allocation this year is \$500,000 in continuing funds to support future increases for the District’s contribution for the State Teachers’ and Public Employees’ Retirement systems. The District’s employee groups agreed to fund both on-going and one-time set-asides from their share of funding from the basic allocation increase and past claim mandates, consistent with the legislative intent for the use of those funds. The one-time set-aside will be reserved as committed fund balance until required for the stated purpose. The set-aside will result in an

increase in the District's fund balance at year-end as committed reserves.

Another large appropriation of continuing funds was for restoration of our summer term instructional program. This allocation combined with the allocation for the increased retirement costs consumed three-fourths of the continuing resources. Addressing information technology infrastructure needs also required a fairly large portion of one-time PDF. It is noted that the 2016-17 allocation of \$2.3 million for infrastructure is in addition to \$6.8 million allocated in 2015-16. Other information technology needs including operational costs required \$3 million.

Another significant source for this year is the \$8.4 million for Physical Plant and Instructional Support. Following the recommendation of the District's budget committee, the funds have been allocated differently this year. Rather this year, the split was 40/60 for the purchase of instructional equipment and library materials, and for scheduled maintenance and special repairs (SMSR). The change was to direct \$1.68 million for SMSR projects for information technology. Because the District received a larger allocation in 2016-17, the change in the allocation to 40/60 resulted in the colleges receiving almost the same amount as was allocated for 2015-16 to support instructional equipment and library materials.

There is also a \$1 million allocation toward increasing the District's contingency reserve toward the five percent minimum level that is being recommended.

The resources and allocations have been reviewed and recommended by the District Budget Committee. The formal approval of the allocations occurs in February when the first budget revision for 2016-17 is brought to the Board.

RECOMMENDATION:

This item is presented to the Board of Trustees for information.

LOS RIOS COMMUNITY COLLEGE DISTRICT
2016-17 Program Development Funds
Summary of Resources

	Available Funds	Continuing Funds	Non-Cont. or OTO Funds
General Purpose:			
Recalculation for 2014-15	\$ 164,482	\$ -	\$ 164,482
Base adjustments from 2015-16 including no deficit	756,826	378,413	378,413
Basic Allocation Increase 2016-17 and Rancho Cordova	955,994	955,994	
Lottery (20% \$)	2,694,648		2,694,648
Out of State Tuition	813,969	150,000	663,969
Interest Income	520,191		520,191
Mandate Block Grant	292,079		292,079
Prior Year Mandate Claims	8,364,679		8,364,679
Total General Purpose Revenue	14,562,868	1,484,407	13,078,461
Total 2016-17 Program Development Funds	14,562,868	1,484,407	13,078,461
Selected Categorical/Special Revenue Resources:			
Physical Plant & Instructional Support (SMSR & SIEFLM)	8,405,835		8,405,835
Special Capital Outlay Fee (non-resident tuition)	348,051		348,051
Lottery, Proposition 20	2,389,322		2,389,322
Total Selected Categorical/Special Rev. Resources	11,143,208		11,143,208
Total Resources	\$ 25,706,076	\$ 1,484,407	\$ 24,221,669
Percentage Distribution	<u>100%</u>	<u>6%</u>	<u>94%</u>

Summary of 2016-17 Program Development Funds
Generated by Fiscal Year

2014-15 Funding Sources	\$ 181,632	\$ -	\$ 181,632
2015-16 Funding Sources	3,660,563	528,413	3,132,150
2016-17 Funding Sources	2,355,994	955,994	1,400,000
Prior Year Mandate Claims	8,364,679		8,364,679
Total 2016-17 Program Development Funds	\$ 14,562,868	\$ 1,484,407	\$ 13,078,461

* Amounts included are net of projected statewide deficits

**LOS RIOS COMMUNITY COLLEGE DISTRICT
2016-17 Program Development Funds
Summary of Proposed Allocation by Strategic Goal**

<u>Strategic Plan Goal:</u>	<u>Continuing Costs</u>	<u>One-Time Only</u>	<u>Total</u>	<u>% of Total</u>
A. Establish Effective Pathways that Optimize Student Access and Success	\$ 612,403	\$ 1,306,102	\$ 1,918,505	7.5%
B. Ensure Equitable Academic Achievement Across all Racial, Ethnic, Socioeconomic and Gender Groups	-	119,000	119,000	0.5%
C. Provide Exemplary Teaching and Learning Opportunities	121,531	7,201,656	7,323,187	28.5%
D. Lead the Region in Workforce Development		16,667	16,667	0.1%
E. Foster an Outstanding Working and Learning Environment	750,473	15,578,244	16,328,717	63.5%
Grand Total	<u>\$ 1,484,407</u>	<u>\$ 24,221,669</u>	<u>\$ 25,706,076</u>	<u>100.0%</u>

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2016-17 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total One-Time		Total
							Continuing	Only	
A. Establish effective pathways that optimize student access and success									
1) <u>Counseling Expansion</u>									
a) Allocation to support 900:1 increase - none due to enrollment									
2) <u>Instructional Program</u>									
a) Summer 2017 (FTE) - 2017-18		194,189	155,057	67,501	195,656		612,403		612,403
<i>Total FTEF - 128.15; District to 122.54</i>									
Total Instructional Program		194,189	155,057	67,501	195,656		612,403		612,403
3) Marketing Campaign	280,000							280,000	280,000
4) <u>Other Student Support Services</u>									
a) Student Access Card - ASG Revenue Offset (none due to enrollment)									
b) Financial Aid Implementation/ATMS	8,650	40,000	10,000	5,000	40,000			103,650	103,650
c) Student Retention - Call Centers		20,000	15,000	10,000	20,000			65,000	65,000
d) Out of State Tuition above base		209,459	87,577	45,119	321,814			663,969	663,969
e) Child Care Centers - Support for Staffing Costs		48,578	33,175	-	36,730			118,483	118,483
f) WEAVE Confidential Reporting	30,000							30,000	30,000
g) Enrollment Fee Payment Plan	45,000	-	-	-	-		-	45,000	45,000
Total Other Student Support Services	83,650	318,037	145,752	60,119	418,544	-	-	1,026,102	1,026,102
Total Strategy A	363,650	512,226	300,809	127,620	614,200	-	612,403	1,306,102	1,918,505
B. Ensure Equitable Academic Achievement Across all Racial, Ethnic, Socioeconomic and Gender Groups									
1) Expand Recruitment Activities	50,000							50,000	50,000
2) Expand Faculty Diversity Internship Program	60,000							60,000	60,000
3) Neuroscience of Decision Making Training	9,000							9,000	9,000
Total Strategy B	119,000	-	-	-	-	-	-	119,000	119,000

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2016-17 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total		
							Continuing	One-Time Only	Total
C. Provide Exemplary Teaching and Learning Opportunities									
1) <u>Program Expansion/Maintenance</u>									
a) Academic Senate - Increase in FTE (3.0 FTE)	10,400	41,600	31,200	31,200	41,600		156,000		156,000
b) Adjunct Faculty Stipend (College Service Activities)		4,448	3,158	1,869	3,158		12,633		12,633
Total Program Expansion	10,400	46,048	34,358	33,069	44,758	-	168,633	-	168,633
2) Instructional Equipment & Library Materials		1,359,868	618,609	376,425	1,007,432			3,362,334	3,362,334
3) Transition to Learning Management System ¹		523,222	216,114	174,882	285,782			1,200,000	1,200,000
4) State Lottery Funds (Restricted Prop. 20) Instructional & Library Materials									
a) College Allocations based upon FTES		872,301	396,814	241,461	646,228			2,156,804	2,156,804
b) Support Library Electronic Database	232,518							232,518	232,518
Total Restricted Lottery	232,518	872,301	396,814	241,461	646,228	-	-	2,389,322	2,389,322
5) <u>Maintain Programs</u>									
a) College Operation/Discretionary Funds formula		(48,220)	6,227	15,277	(20,386)		(47,102)		(47,102)
b) Facilities Maintenance Operational budget (sqft change)						<i>defer</i>			-
c) JPA - Public Safety Agencies		250,000						250,000	250,000
Total Operational/Discretionary Funds	-	201,780	6,227	15,277	(20,386)	-	(47,102)	250,000	202,898
Total Strategy C	242,918	3,003,219	1,272,122	841,114	1,963,814	-	121,531	7,201,656	7,323,187
D. Lead the Region in Workforce Development									
1) Community and Economic Development	-							-	-
2) Align Capital Region	16,667							16,667	16,667
Total Strategy D	16,667	-	-	-	-	-	-	16,667	16,667

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2016-17 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total One-Time		Total
							Continuing	Only	
E. Foster an Outstanding Working and Learning Environment									
1) <u>Employee Training/Development & Recruiting Costs</u>									
a) Staff Development - District Funds		65,034	31,196	19,549	50,680	8,541		175,000	175,000
b) Less: \$75,000 Continuing from PDF (2004-05)		(29,488)	(12,410)	(5,947)	(23,725)	(3,430)		(75,000)	(75,000)
c) Staff Development - Net 2013-14 PDF	-	35,546	18,786	13,602	26,955	5,111	-	100,000	100,000
2) Health and Wellness	10,000							10,000	10,000
3) <u>Safety & Security</u>									
a) Emergency Generators	115,000				-			115,000	115,000
b) Police Department Vehicles/Equipment	150,000							150,000	150,000
Total Safety & Security	265,000	-	-	-	-	-	-	265,000	265,000
4) Utility Increases (Flood Assessment)	91,000						50,000	41,000	91,000
5) <u>Plant Maintenance & Enhancement</u>									
a) Scheduled Maintenance/Special Repairs (SMSR) Program									
1. State Funds	1,348,501	210,000	260,000	35,000	1,210,000	300,000		3,363,501	3,363,501
2. District Match (No Match Required)	-							-	-
3. IT Projects	1,680,000							1,680,000	1,680,000
b) Parking Lot Sinking Fund	1,500,000							1,500,000	1,500,000
c) Parking Lot Permit Dispensers	250,000							250,000	250,000
d) Vehicle Replacement	150,000							150,000	150,000
e) Tools and Equipment	100,000							100,000	100,000
f) Turf Replacement Sinking Fund	100,000							100,000	100,000
g) Facilities Master Plans	10,000							10,000	10,000
Total Plant Maintenance & Enhancement	5,138,501	210,000	260,000	35,000	1,210,000	300,000	-	7,153,501	7,153,501
6) <u>Classified Staff Allocations</u>									
a) Reclassification Review Board, estimate	75,000						75,000		75,000
b) Position Reclassifications	28,855						28,855		28,855
Total Classified Staff Allocations	103,855	-	-	-	-	-	103,855	-	103,855

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2016-17 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total		Total
							Continuing	One-Time Only	
E. Foster an Outstanding Working and Learning Environment (continued)									
7) <u>American River College</u> a) Track Replacement		372,000						372,000	372,000
8) <u>Sacramento City College</u> a) McClellan Rent Increase (fund as continuing in 2016-17)		-			6,500		6,500	-	6,500
9) ADA - support for operational and/or sinking fund	50,000							50,000	50,000
10) a) PERS/STRS set-aside (OTO) - <i>funded by 80% (compensation)</i> b) PERS/STRS 2016-17 on-going	500,000						500,000	-	500,000
Total Retirement Funding	500,000		-	-		-	500,000	-	500,000
11) Custodial Services follow up review	5,000							5,000	5,000
12) <u>Management</u> a) Management Step Increases	18,900						18,900		18,900
b) Director III, Administrative Services				71,218			71,218	-	71,218
Total Management Allocations	18,900	-	-	71,218	-	-	90,118	-	90,118
13) <u>Non-Instructional Equipment</u> a) Allocate using General Purpose FTE <i>(includes Capital Outlay fee)</i>		170,901	85,627	56,100	140,507	46,865		500,000	500,000
14) Enhance Processes - On-line Requisitions	92,000							92,000	92,000
15) <u>Information Technology (District-wide)</u> a) Operational Costs ¹	1,340,084							1,340,084	1,340,084
b) Equipment Replacement Sinking fund	300,000							300,000	300,000
c) Replenish Sinking Fund	157,487							157,487	157,487
d) New initiatives/project costs	1,134,000							1,134,000	1,134,000
e) Infrastructure Upgrade	2,301,000							2,301,000	2,301,000
District-Wide Information Technology	5,232,571	-	-	-	-	-	-	5,232,571	5,232,571

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2016-17 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total One-Time		Total
							Continuing	Only	
E. Foster an Outstanding Working and Learning Environment (continued)									
16) Increase Contingency Reserve ¹	1,000,000							1,000,000	1,000,000
17) Organizational Costs									
a) Legal, Audit & Actuarial Services	212,300							212,300	212,300
b) Settlement Costs	30,000						-	30,000	30,000
c) Bank Fees	60,000						-	60,000	60,000
d) Dues & Memberships	29,400						-	29,400	29,400
e) Election Expense	320,000							320,000	320,000
f) Strategic Planning Implementation	105,472							105,472	105,472
Total Organizational Costs	757,172	-	-	-	-	-	-	757,172	757,172
Total Strategy E	13,263,999	788,447	364,413	175,920	1,383,962	351,976	750,473	15,578,244	16,328,717
GRAND TOTAL	14,006,234	4,303,892	1,937,344	1,144,654	3,961,976	351,976	1,484,407	24,221,669	25,706,076

¹ Unrestricted Lottery funds support this allocation