

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, October 18, 2017
5:30 pm

MEETING LOCATION:

Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

1. CALL TO ORDER

Board President

2. ORAL COMMUNICATIONS

The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.

3. CONSENT CONSIDERATIONS

A member of the Board may request that an item be removed for further discussion and separate action.

A. Board Meeting Minutes: September 13, 2017 (page 3)	Brian King
B. Curriculum Proposals: ARC/CRC/FLC/SCC (page 14)	Jamey Nye
C. Resolution No. 2017-14: Liability Coverage for District Volunteers (page 23)	Theresa Matista
D. Resolution No.2017-15: Authorizing Execution of a Contract from the Department of Rehabilitation (College 2 Career) (page 25)	Jamey Nye
E. Board Policy Revision: P-1312 Visitors on Campus (page 27)	JP Sherry
F. Board Policy Revision: P-3221 Board Absences (page 33)	JP Sherry
G. Board Policy Creation: P-8211 Debt Management (page 37)	JP Sherry
H. Section 125 Plan Modification (page 42)	Theresa Matista
I. Special Event Authorization (page 44)	JP Sherry
J. Ratify: Grants and Contracts Awarded (page 45)	Brian King
K. Ratify: Bid Transactions (page 47)	Theresa Matista
L. Ratify: New Contracts and Renewals (page 49)	Theresa Matista
M. Ratify: Affiliation and Other Agreements (page 51)	Theresa Matista
N. Disposition of Surplus Equipment – Salvage Value Greater than \$5,000 (page 54)	Theresa Matista
O. Disposition of Surplus Equipment (page 55)	Theresa Matista
P. Purchase Orders, Warrants, Checks and Electronic Transfers (page 57)	Theresa Matista
Q. Regular Human Resources Transactions (page 59)	Brian King

4. ACTION

A. Resolution No. 2017-16: In Support of Codifying DACA (page 78)	Brian King
B. Sacramento City College Strategic Plan, College Goals and Strategies (page 81)	Michael Gutierrez

5. BOARD MEMBER REPORTS

6. FUTURE AGENDA ITEMS

7. REPORTS and COMMENTS

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor’s Report

8. CLOSED SESSION

Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.

A. Pursuant to Government Code section 54957: Public Employee Performance Evaluation: Chancellor

B. Pursuant to Government Code section 54957.6; Conference with Labor Negotiators – Agency designated representative: Jon Sharpe; Unrepresented Employee: Chancellor

9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

10. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Ruth Scribner President ▪ Area 4	Pamela Haynes Vice President ▪ Area 5	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 John Knight ▪ Area 3	Deborah Ortiz ▪ Area 6 Tami Nelson ▪ Area 7 Evan Nguyen ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Meeting: November 8, 2017 ▪ Regular Board Meeting ▪ Location: Sacramento City College			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Board Meeting Minutes: September 13, 2017	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on September 13, 2017 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on September 13, 2017.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, September 13, 2017

1. CALL TO ORDER

The board meeting was called to order by President Scribner at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Ruth Scribner, President
Ms. Pamela Haynes, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Tami Nelson
Ms. Deborah Ortiz

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

Absent:

Mr. John Knight

2. ORAL COMMUNICATIONS

Faculty members Ginny May and Troy Myers addressed the Board of Trustees regarding Board Resolution No. 2017-13 in support of Assembly Bill 705.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Motion carried; 6:0

Absent: Knight

Student Advisory Vote: Aye

A. *Board Meeting Minutes: August 9, 2017*

That the Board of Trustees approve the minutes of the meeting held on August 9, 2017.

B. Curriculum

That the Board of Trustees approve the curriculum proposals for American River College.

C. Claim: Carol White

That the Board of Trustees reject the claim of Carol White and refer the matter to the District's insurance administrators.

D. Appointment: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Mr. Mike Rizzo to the District's Citizens' Bond Oversight Committee.

E. District Annual Investment Report

That the Board of Trustees accept the District Annual Investment Report for fiscal year 2016-17.

F. Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>Fund for Student Success</p> <ul style="list-style-type: none"> Will provide tutoring, academic advising and enrichment, core curriculum instruction, postsecondary education information and assistance, and financial aid information and assistance to low income/potentially first generation college students who attend Inderkum High School in the Natomas USD. 7/01/2017 through 6/30/2018 Administrator: Lisa Lawrenson / Vice President, Instruction 	ARC	\$99,000	California Community Colleges Chancellor's Office
<p>Puente Project</p> <ul style="list-style-type: none"> To increase the number of educationally disadvantaged students who enroll in four-year colleges and universities and earn degrees by providing accelerated instruction, intensive academic counseling, and mentor activities such as field trips, meetings and orientations. 7/01/2017 through 6/30/2020 Administrator: Robin Neal / Vice President, Student Services 	ARC	\$4,500	The Regents of the University of California
<p>Puente Project</p> <ul style="list-style-type: none"> To increase the number of educationally disadvantaged students who enroll in four-year colleges and universities and earn degrees by providing accelerated instruction, intensive academic counseling, and mentor activities such as field trips, meetings and orientations. 7/01/2017 through 6/30/2020 Administrator: Kimberly McDaniel / Vice President, Student Services 	CRC	\$4,500	The Regents of the University of California

<p>Puente Project</p> <ul style="list-style-type: none"> To increase the number of educationally disadvantaged students who enroll in four-year colleges and universities and earn degrees by providing accelerated instruction, intensive academic counseling, and mentor activities such as field trips, meetings and orientations. 7/01/2017 through 6/30/2020 Administrator: Debra Luff / Assoc. Vice President, Enrollment and Student Services 	SCC	\$4,500	The Regents of the University of California
<p>IEPI Innovation & Effectiveness</p> <ul style="list-style-type: none"> Funding to establish the infrastructure and develop and implement a student-centered and efficient academic scheduling process. 4/11/2017 through 4/15/2018 Administrator: Alexander Casareno / Interim Dean 	CRC	\$200,000	Santa Clarita Community College District
<p>Fresh Success</p> <ul style="list-style-type: none"> To provide Community College CalFresh Employment and Training activities for the CalFresh program in accordance with the State Supplemental Nutrition Assistance Program. 8/24/2016 through 9/30/2017 Administrator: Kimberly McDaniel / Vice President, Student Services 	CRC	\$507,253	Foundation for California Community Colleges

G. Ratify Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17020	ARC Liberal Arts Modification, construction services & internal modification to existing portable classrooms	\$4,934	1	Kaler Dobler Construction Inc.	\$202,934.00
17018	CRC pool heater upgrade & installation of natural gas line	\$2,417	1	Division 5-15 Inc.	\$314,417.00
17018	CRC pool heater upgrade & installation of natural gas line. Increase to replace concrete side.	\$3,500	2	Division 5-15 Inc.	\$317,917.00
BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
17023	ARC Football Field Scoreboard	1	8/7/17	Koch & Koch, Inc.	\$60,000.00
17028	FLC Harris Center Fine Arts Tile Wall Repair	1	8/22/17	Mark Wallace Masonry	\$168,400.00
17029	FLC Soccer Scoreboard	2	8/24/17	Recreation Science, Inc.	\$34,936.00

H. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Northern CA Department of Labor Community College Apprenticeship Initiative; to identify stakeholders and tools to build a sustainable ecosystem for apprenticeships Statewide	\$500,000.00	I	05/01/17 – 09/30/20	Powerminds, Inc.	ARC
District Wide professional services; consulting for PeopleSoft financial aid	\$168,000.00	R	07/31/17-6/30/18	Edgerock Tech	DO-IT
Consulting services for preparation of District’s zero net energy master plan for current facilities.	\$18,000.00	I	07/01/17-06/30/19	Glumac	FM
Consultant to conduct analysis of the strengths, weaknesses, and recommendations for improvements in the Workforce & Economic Development area.	\$16,000.00	I	07-01-17 – 10-31-17	Crisco McCullough	ARC
Consultant to set-up, customize online portal and core video modules; and provide custom data analytics and reporting for Financial Aid Services.	\$33,120.00	R	07/01/16 – 06/30/19	Career America	ARC
Professional services to assist with Information Technology Infrastructure Library (ITIL) process improvement.	\$63,000.00	R	08/01/17 - 06/30/18	Kovarus	DO-IT
Professional services to assist with administration and implementation of the KACE Management System; ticketing, imaging and asset inventory system.	\$95,000.00	R	08/01/17 - 06/30/18	Kovarus	DO-IT

I. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the September board agenda packet pursuant to Board Policy 8315.

J. Donation of Surplus Equipment: CRC

That the Board of Trustees approve the donation of the welding equipment to Elk Grove High School.

K. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the September board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

L. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of July 16, 2017 through August 15, 2017.

PURCHASE ORDERS		
General Fund	0001093826-0001094321 B118446-B118631	\$ 6,851,678.04
Capital Outlay Fund	0003017349-0003017391 B318000-B318000	
Child Development Fund	0006000804-0006000806	
Self-Insurance Fund	0009000390-0009000390 B918004-B918004	
WARRANTS		
General Fund	750754-751835	\$ 12,962,214.14
General Fund-ARC Instructional Related	007716-007771	
General Fund-CRC Instructional Related	022726-022735	
General Fund-FLC Instructional Related	031109-031120	
General Fund-SCC Instructional Related	046213-046281	
Capital Outlay Fund	832052-832140	
Student Financial Aid Fund	-	
Child Development Fund	954404-954410	\$ 9,630,581.88
Self-Insurance Fund	976391-976395	
Payroll Warrants	359291-360460	
Payroll Vendor Warrants	62518-62631	
August Leave Process	360461-361754	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 1,439,065.90
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	32065-32150	\$ 1,491,639.61
Bookstore Fund – CRC	27251-27265 27520-27605	

Bookstore Fund – FLC	10012-10042				
Bookstore Fund – SCC	049511-049610				
Student Clubs Agency Fund – ARC	5307-5321	\$ 94,308.84			
Student Clubs Agency Fund – CRC	4410-4449				
Student Clubs Agency Fund – FLC	2307-2323				
Student Clubs Agency Fund – SCC	3705-3740				
Foundation – ARC	5446-5611	\$ 191,969.20			
Foundation – CRC	2301-2325				
Foundation – FLC	1404-1441				
Foundation – SCC	4308-4326				
Foundation – DO	0902-0907				
Associated Students Trust Fund – ARC	0903-0905	\$ 1,025.40			
Associated Students Trust Fund – CRC	-				
Associated Students Trust Fund – FLC	0703-0703				
Associated Students Trust Fund – SCC	-				
Regional Performing Arts Center Fund	USI Check System 5021-5077	\$ 331,443.35			
ELECTRONIC TRANSFERS					
Board of Equalization	-	\$ 8,218.00			
PARS	-	\$ 42,864.36			
Vendors	-	\$ 6,597.00			
Backup Withholding	-	\$ -			
Retiree Health Trust	-	\$ -			
Self-Insurance	-	\$ 99,873.71			
Bookstore	-	\$ 47,531.54			
Payroll Direct Deposit Advices	859407-868173	\$ 14,282,002.02			
Other Payroll Transactions	-	\$ 7,337.25			
STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original №	Reissued №	Amount
0012922	7/24/17	9/5/2013	681895	751305	\$14.03

M. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the September board agenda packet.

4. FIRST READING

A. Board Policy Revision: P-1312 Visitors on Campus

Revisions to Policy 1312: Visitors on Campus were presented to the Board of Trustees for first reading and discussion.

B. Board Policy Revision: P-3221 Board Absences

Revisions to Policy 3221: Board Absences were presented to the Board of Trustees for first reading and discussion.

C. Board Policy Creation: P-8211 Debt Management

A new board policy, P-8211: Debt Management was presented to the Board of Trustees for first reading and discussion.

5. ACTION

A. Resolution 2017-13: Resolution in Support of Assembly Bill 705

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees approve Resolution 2017-13 in support of Assembly Bill 705.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Absent: Knight

Motion carried; 6:0

Student Advisory Vote: Aye

B. Contract Award: American River College New Temporaries Project

A motion was made by Ms. Ortiz, seconded by Ms. Nelson, that the Board of Trustees award the contract for Bid #17027 to Z Squared Construction for the total contract amount of \$767,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Absent: Knight

Motion carried; 6:0

Student Advisory Vote: Aye

C. 2017-2018 Education Protection Account Expenditure Plan

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees adopt for the 2017-18 fiscal year the plan to designate compensation costs for classroom instruction as funded by EPA. Upon approval, the District will update its website to reflect the Board's action.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Absent: Knight

Motion carried; 6:0

Student Advisory Vote: Aye

D. Public Hearing: Adoption of 2017-2018 Proposed Budget

Public Hearing: President Scribner declared a public hearing to receive comments on the 2017-18 proposed budgets.

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees adopt the 2017-18 proposed budgets for the General Fund (Z budget), Instructionally-Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Absent: Knight

Motion carried; 6:0

Student Advisory Vote: Aye

6. INFORMATION

A. Citizens' Bond Oversight Committee Annual Report 2016-2017

Vice Chancellor Theresa Matista presented the Citizens' Bond Oversight Committee Annual Report to the Board of Trustees.

7. BOARD MEMBER REPORTS

Trustee Nguyen attended the Community College League of California's Student Trustee Workshop. He also reported on visits to the State Capitol and a Contra Costa Community College District town hall meeting.

Trustee Haynes attended the California Promise Summit in Sacramento, the Equity Conference in Southern California, and the welcome reception for UC Davis Chancellor May. She expressed appreciation for the recent discussion with academic senate leaders and district leadership, and welcomed Mario Rodriguez to the Los Rios family.

Trustee Ortiz addressed the DACA decision and commended the District for its rapid and proactive response.

Trustee Scribner attended the New Faculty Reception and Cosumnes River College's convocation. She also served on the Associate Vice Chancellor of Finance Impressions group, and welcomed Mario to the Los Rios family. She participated in the Sacramento-Sierra's Building & Construction Trades Council Apprenticeship Tour, and attended the American River College Air Show.

8. FUTURE AGENDA ITEMS

Trustee Ortiz requested that periodic updates on DACA issues be provided to the Board of Trustees.

Trustee Haynes requested detailed data on the recipients of the current Los Rios Promise Programs. Trustee Jones echoed this request, and added that he would also like to see the transfer metrics.

Trustee Haynes requested a status report on where Los Rios stands on each of the six goals set by the Board of Governors in its new Vision for Success.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Olga Prizhbilov, Classified Senate President, American River College
Carlos Lopez, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC is starting implementation of important new grant programs focused in local high schools. ARC received two federal Upward Bound Grants – one for Inderkum High in the Natomas District and a second for Center High School in the Center District. These grants will help boost academic success and career/college readiness for students in each of the four high school levels (9-12th grades). The programs will reach out to low-income, first-generation students who have academic need as well as outstanding potential for success. In addition, ARC received a Middle College High School Grant from the State Chancellor's Office's Fund for Student Success. This grant supports the California Early College Academy (CECA) administered by ARC at Inderkum High School. This will serve 240 students in the high school who are low income and potentially first-generation college students. CECA students (juniors and seniors) attend classes in both Inderkum High School and at the Natomas Center – and make use of the North Natomas Library adjacent to the center and high school. This is part of a rich partnership between the different institutions.

CRC: Former CRC athlete David Freitas was called up to play with the Atlanta Braves this month. Freitas played for CRC in 2008 and 2009. He was on the all-conference and all northern California teams. Freitas was called up from the Atlanta Braves Triple-A franchise in Gwinnett and started the second game of a scheduled doubleheader a couple weeks ago in Philadelphia as catcher. From CRC, he accepted a scholarship to attend the University of Hawaii after CRC and was drafted by the Nationals in the 15th round in 2010. He now joins David Hernandez and Kris Negron, both with Arizona as the 3rd big leaguer from CRC. Freitas will head back to CRC in the coming months, where he will assist with the training of the baseball team for a day or two.

FLC: Folsom Lake College’s Rancho Cordova Center hosted a “Promise Kickoff” event on August 10 for the first group of 151 students who were accepted into the Folsom Lake College/Rancho Cordova College Promise program. Representatives from the Rancho Cordova City Council and Folsom Cordova Unified School District, along with college and district leadership, were on hand to wish the Promise students, accompanied by their families, a great start to their freshman year. Due to the program's inaugural success, the City Council recently renewed and increased funding to \$150,000 for the second group of Rancho Cordova residents who will graduate high school during the 2017-18 year. The application for the next round opens February 1, 2018.

SCC: Sacramento City College will receive a resolution from State Senator Pan honoring its Airframe and Power Plant Mechanics and Registered Nursing programs for receiving Strong Workforce Stars. In collaboration with the district-wide Smart Move campaign, Sacramento City College will launch a 2-month digital campaign in October to help with spring enrollment at the main campus, Davis Center, and West Sacramento Center. An event will be held on September 28 to introduce the Hispanic Serving Institution Students in a Global Economy program to the community and begin to build a donor base for the program’s endowment.

Chancellor King announced the following retirements:

Retirement			Years of Service
Dawn Siracusa	Counseling Supervisor	FLC	11+
Jerry Manduca	Sacramento Regional Public Safety Training Center Professor	ARC	12+
John Rusmore	Geography Professor	CRC	17+
Janet Brecher	Computer Information Science Professor	ARC	22+
John Clem	Bookstore Manager	SCC	23+
Catherine Hooper	English Professor	CRC	25+

10. ADJOURNMENT

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the meeting be adjourned.

Motion carried; 6:0

President Scribner adjourned the meeting at 7:25 pm.

BRIAN KING

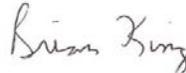
Chancellor and Secretary to the Board of Trustees

*Draft minutes presented to the Board of Trustees: October 18, 2017
 jd*

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake, and Sacramento City Colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Vice Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the September 29, 2017 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College –Joe Gilman, Valerie Rose, Al Ahmadi, Lisa Lawrenson; Cosumnes River College – Michael Lawlor (Chair), Brian Noel, Amanda Wolcott-Paskey, Torence Powell; Folsom Lake College – Eric Wada, Jae Anderson, Monica Pactol; Sacramento City College – Dyan Pease, Richard Yang, Renee Medina, and Steven Boyd; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Albert Garcia; and Student Representative – TBD.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

October 18, 2017

COURSE PROPOSALS

Course Deletions

Cosumnes River College

1. **CISP 403 Java - Smart Device Applications (4.00 units)**

Justification: This course was part of a certificate program focused on the Java programming language. The program has since been revised to include a greater breadth of programming languages. As a result, this course no longer meets department objectives and/or student needs.

2. **CISP 404 Java - Enterprise Applications (4.00 units)**

Justification: This course was part of a certificate program focused on the Java programming language. The program has since been revised to include a greater breadth of programming languages. As a result, this course no longer meets department objectives and/or student needs.

3. **DANCE 322 Ballet III (1.00 unit)**

Justification: Students reaching this level of ballet performance are typically better served by a dance studio course. As a result this course will no longer be offered.

4. **DANCE 323 Ballet IV (1.00 unit)**

Justification: Students reaching this level of ballet performance are typically better served by a dance studio course. As a result this course will no longer be offered.

5. **FITNS 301 Aerobics (1.00 unit)**

Justification: This course no longer meets the needs and goals of our student population. Students are better served by other Fitness courses.

6. **FITNS 308 Step Aerobics (1.00 unit)**

Justification: This course no longer meets the needs and goals of our student population. Students are better served by other Fitness courses.

7. **FITNS 335 Pre-Season Conditioning for Basketball (1.50 units)**

Justification: This course has been replaced by SPORT 314 and is no longer needed.

8. **JOUR 400 College Newspaper Production (2.00 - 3.00 units)**

Justification: This course was replaced by the sequence of JOUR 410, 411, 412, 413 when repeating courses was prohibited.

9. **JOUR 405 Publications Production Skills Lab (0.50 - 3.00 units)**

Justification: This course was replaced by the course sequence of JOUR 420, 421, 422, 423 when repeating courses was prohibited.

10. **KINES 330 Care and Prevention of Athletic Injuries (3.00 units)**

Justification: This course no longer meets the needs and goals of our student population.

11. **MATH 315 Exploratory Field Experience in Mathematics (3.00 units)**

Justification: The Mathematics department's focus is firmly planted in pathways to student success via a breadth of courses ranging from remedial/basic skills courses to transfer level mathematics courses for the CSU/UC systems. As a result of program review the department has determined that this course no longer meets the core focus and needs of the department and its students.

12. **NUTRI 360 Nutrition and Disease (3.00 units)**

Justification: This course is taken at the upper division level by students who transfer to a didactic program in dietetics or nutrition degree at the four-year institutions. As a result, the department decided to delete this course from our course offering and AS degree in Nutrition and Foods requirement. This decision was made/agreed upon at our NUTRI Program Review and Assessment Retreat with input from our full and adjunct faculty (who also represent our industry). We will work to meet the needs of current students who will need this course due to catalog rights and will plan to offer this course for next (or possibly 2) semester.

13. **RTVF 317 Radio Workshop (2.00 units)**

Justification: Based on departmental discussion of the best way to support students training for media jobs today, deletion of RTVF 317 is recommended while encouraging students to take other electives for their AA degree or certificate.

Folsom Lake College

1. **GEOL 342 Geology of the National Parks (3.00 units)**

Justification: We are deleting this course as it has been determined that it no longer meets student needs.

2. **HCD 111 College Discovery Program (1.00 unit)**

Justification: The original vision of the course was to provide orientation type information to students through a combination of in-class and online formats. With the new on ground Orientation created and offered by FLC, which is a mandatory portion of the Matriculation steps for new students, HCD 111 is not needed.

3. **HCD 1000 Supervised Tutoring (0.00 units)**

Justification: HCD 1000 provided the framework for the training of students hired to work as tutors on campus. With the development of Learning, Tutoring, and Academic Technology (LTAT), and the LTAT 1000 course for tutor training, HCD 1000 is no longer needed.

Sacramento City College

1. **PHOTO 271 Color Management (1.50 units)**

Justification: This course is being deleted as the course content is covered in PHOTO 400, 402, and 410.

2. **PHOTO 340 Careers in Photography (3.00 units)**

Justification: This course is being deleted as the course content is included in other Photography courses.

3. **PHOTO 395 Stock Photography I (3.00 units)**

Justification: This course is being deleted as the course content is no longer required by industry partners.

4. **PHOTO 396 Stock Photography II (3.00 units)**

Justification: This course is being deleted as the course content is no longer required by industry partners.

New to District Courses

American River College

1. **CHEM 83 Strategies for Problem Solving in General, Organic and Biological Chemistry (0.75 units)**

Prerequisite: None.

Corequisite: CHEM 309

40.50 hours laboratory

This course develops analytical reasoning strategies, critical thinking skills, and problem-solving abilities for both quantitative and qualitative problems in chemistry. It is designed to support students enrolled in CHEM 309 at American River College. Pass/No Pass only.

Justification: This discussion session allows for problem solving time outside of lecture hours to support at-risk students. A discussion session is very valuable in terms of student success and retention. Although these discussion sessions are optional for the students, they are well attended and complement the peer-assisted learning (BEACON) program.

2. **FITNS 375 Introduction to Meditation (1.00 unit)**

Prerequisite: None.

54.00 hours laboratory

This course emphasizes the mind/body connection through techniques of visualization, affirmation, concentration, and body movements.

Justification: This course is intended to meet a living skills requirement by exposing students to a lifetime fitness activity. It addresses the physical, emotional, and spiritual well-being of the whole person. It will be part of the physical education degree.

3. **IS 301 Introduction to Global Studies (3.00 units)**

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

54.00 hours lecture

This course introduces an interdisciplinary and multi-dimensional understanding of the process of globalization, including its history, socio-economic, political, and cultural causes and consequences. It focuses on how nation-states are increasingly becoming part of complex interconnected global economic, political, social, cultural, and ecological systems and structures. This course deals with how the actions of one nation state shape trends and events in other nations. It also deals with how actions and events in one nation create a ripple effect across the globe and the extent to which nation-states are able to maintain a level of national autonomy and national identity within a global system. It utilizes globalization theories to provide a scientific framework for understanding various aspects of globalization including socio-economic, political, cultural, and ecological benefits and costs.

Justification: This course will be one of the core courses in the Global Studies AA-T degree. Increasing globalization has resulted in widespread and profound economic, political, cultural, and environmental change throughout the world. This course enables students to analyze and understand these changes as globally interconnected patterns where action or inaction on the part of one nation impacts other nations around the world. It also prepares students to deal with issues of globalization in professional settings as well as their daily life interactions.

4. **IS 302 Issues in Global Studies (3.00 units)**

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

54.00 hours lecture

This course introduces the origins, current status, and future trends of major transnational issues confronting the global community. Topics include economic development and inequality, environmental issues and challenges, human rights, human security (food, water, and health care), international conflict and security issues, migration, and population trends. This course also focuses on global governance, including the study of collective global responsibility.

Justification: This course will be one of two core courses in the Global Studies AA-T degree. Increasing globalization has resulted in widespread and profound economic, political, cultural, and environmental change throughout the world. This course enables students to analyze and understand these changes as globally interconnected patterns where action or inaction on the part of one nation-state affects other

nation-states around the world. It also prepares students to deal with issues of globalization in professional settings as well as their daily life interactions.

5. **MUIVI 200 Introduction to Music Education (0.50 units)**

Prerequisite: MUFHL 321 (Basic Musicianship) with a grade of "C" or better, or equivalent, AND three years of experience in either band or choir.

9.00 hours lecture

This course is a survey of the resources used in the music education profession as a band or choir teacher. It introduces the basic skills necessary to teach beginning band or choir. Topics include creating lesson plans, classroom management, and basic conducting patterns.

Justification: This course provides students with the background in music education that is required to complete the Music Instructional Assistant certificate.

6. **PSTC 1305 Introduction to Loss Prevention (2.00 units)**

Prerequisite: None.

Advisory: PSTC 1300

40.00 hours lecture

This course introduces the student to the foundational concepts of loss prevention in the retail industry. It covers the roles and responsibilities of loss prevention officers, the crimes that commonly occur in the retail environment, the legal authority for the loss prevention officer to effect an arrest, loss prevention techniques, case building, and courtroom testimony. Students may be required to travel to multiple locations for course instruction and demonstrations. Pass/No Pass only.

Justification: This course meets needs identified in the Sacramento Regional Public Safety Training Center's planning document.

Cosumnes River College

1. **SPAN 423 Contrastive Grammar of English-Spanish I (1.50 units)**

Prerequisite: SPAN 412 or 413 with a grade of "C" or better; or Spanish native speaker proficiency or equivalent advanced intermediate level as assessed by the instructor.

27.00 hours lecture

This course presents part one of the essential elements of Spanish grammar side by side with their grammatical equivalent in English. It allows native Spanish-speakers and advanced Spanish learners to compare and contrast the grammars of both languages at a glance. It focuses upon the development of analytical abilities by presenting the interlingual differences between Spanish and English in a simple and direct way. Students will be provided with numerous exercises, through which the nature of such differences can be readily perceived and acted upon. This course will begin with an overview of grammatical terminology and sentence structure in both languages.

Justification: In order to understand and speak one's native language and another with approximately equal facility, an individual must look carefully at the grammatical structures of the two languages involved. This course allows students to analyze English and Spanish grammar from a contrastive perspective and to identify and master possible areas of difficulty. This language analysis may also serve

as a tool for those students interested in pursuing a career as Spanish instructors, translators, and/or interpreters.

2. **SPAN 424 Contrastive Grammar of English-Spanish II (1.50 units)**

Prerequisite: SPAN 423 with a grade of "C" or better; or Spanish native speaker proficiency or equivalent advanced intermediate level as assessed by the instructor.

27.00 hours lecture

This course presents part two of the essential elements of Spanish grammar side by side with their grammatical equivalent in English. It allows native Spanish-speakers and advanced Spanish learners to compare and contrast the grammars of both languages at a glance. It focuses upon the development of analytical abilities by presenting the interlingual differences between Spanish and English in a simple and direct way. Students will be provided with numerous exercises, through which the nature of such differences can be readily perceived and acted upon.

Justification: In order to understand and speak one's native language and another with approximately equal facility, an individual must look carefully at the grammatical structures of the two languages involved. This course allows students to analyze English and Spanish grammar from a contrastive perspective and to identify and master possible areas of difficulty. This language analysis may also serve as a tool for those students interested in pursuing a career as Spanish instructors, translators, and/or interpreters.

Folsom Lake College

1. **CISP 407 Programming in Python (4.00 units)**

Prerequisite: CISP 360 with a grade of "C" or better

54.00 hours lecture, 54.00 hours laboratory

This course provides an introduction to programming with Python. It is designed to enhance students' abilities to implement programs in Python. Topics include input/output considerations, decision structures and flow control, functions, file processing, and data structures. An introduction to objects will be included.

Justification: Advisory boards and industry trends indicate a need for a Python programming course. There is demand for this course for workforce retraining. Python is a popular programming language. This course will become another optional course in several FLC programs.

Sacramento City College

1. **HIST 486 History of the United States: African American Emphasis - Honors (3.00 units)**

Prerequisite: ENGWR 101 or ESLW 320 with a grade of "C" or better, or placement through the assessment process.

Enrollment Limitation: Eligibility for Honors Program.

54.00 hours lecture

This course covers the development of American Institutions and society through Reconstruction and partially fulfills American Institutions requirements for California State University and the University of

California. The course emphasizes the role played by political, economic, cultural, and intellectual forces in American society and the development of multiple ethnic groups in a comparative format. Beginning on the African Continent, this course will also examine the origins of the Atlantic Slave Trade and its implications for North American labor systems, including slavery. The course pays particular attention to the ways in which black people have influenced the formation and development of this nation; and examine the ways in which racial issues have shaped American society, culture, and politics. The class is conducted in a seminar format and uses intensive instructional methodology that is designed to challenge motivated students. Credit may be earned for HIST 320 or HIST 486, but not both.

Justification: This course is the honors equivalent of HIST 320, which is the first in a two-part series - the second being HIST 321 - that surveys United States history in its entirety. It fulfills requirements for the History Major. Additionally, it is part of the Ethnic Studies Major. HIST 486 is equivalent to History 320 in its coverage of the formation of British North American colonies; the formation of the United States as a political institution; the United States Constitution and the founding of American government to the Civil War. However, this course begins on the African Continent and examines the origins of the Atlantic Slave Trade and its implications for North American labor systems, including slavery; pays particular attention to the ways in which black people have influenced the formation and development of this nation; examines the ways in which racial issues have shaped American society, culture, and politics. HIST 486 is designed to provide more challenging topics, reading materials, and assignments for advanced students than those in HIST 320.

2. **HIST 487 History of the United States: African American Emphasis - Honors (3.00 units)**

Prerequisite: ENGWR 101 or ESLW 320 with a grade of "C" or better, or placement through the assessment process.

Enrollment Limitation: Eligibility for Honors Program.

54.00 hours lecture

This course covers the development of American Institutions and society from Reconstruction to the present and partially fulfills American Institutions requirements for California State University and the University of California. The course emphasizes the role played by political, economic, cultural, and intellectual forces in American society and the development of multiple ethnic groups in a comparative format. Beginning with a review of the Civil War, HIST 321 closely examines the Reconstruction Era, the societal "place" of African Americans, the development of "Jim Crow" segregation, and the subsequent legal demise of segregation in American life. This course pays close attention to the ways in which African American people have subsequently shaped and contributed to American society, culture, and politics. Credit may be earned for HIST 487 or HIST 321, but not both.

Justification: This course partially fulfills the requirements for the History Major. Additionally, it is part of the Ethnic Studies Major. HIST 487 is equivalent to HIST 321 in its coverage of United States History from 1865 to the Present. It includes coverage of state and local government. However, HIST 487 also emphasizes the role of African Americans in the United States from the end of the Civil War to the present. Beginning with a review of the Civil War, HIST 487 closely examines the Reconstruction Era, the societal "place" of African Americans, the development of "Jim Crow" segregation, and the subsequent legal demise of segregation in American life. This course examines the ways in which racial issues have shaped American society, culture, and politics. HIST 487 is designed to provide more challenging topics, reading materials, and assignments for advanced students than those in HIST 321.

3. **MATH 134 Prealgebra and Algebra for Statistics Part I (6.00 units)**

Prerequisite: MATH 27 or 28 with a grade of "C" or better, or placement through the assessment process.

108.00 hours lecture

This is the first part of a two-course sequence preparing students for a course in Elementary Statistics. This course covers the arithmetic of whole, signed, fractional, mixed, and decimal numbers, linear equations in one variable, lines and linear equations in two variables, systems of equations in two variables, and arithmetic operations on polynomials. This course is not intended as preparation for Trigonometry.

Justification: The purpose of this course is to provide an alternative course pathway for students who have assessed at the Prealgebra level to complete a STAT 300 prerequisite within two semesters. This course serves as the first part of a two-course sequence leading from Prealgebra through sufficient Elementary and Intermediate Algebra to be successful in Statistics.

4. **MATH 135 Prealgebra and Algebra for Statistics Part II (6.00 units)**

Prerequisite: MATH 100, 103, or 134 with a grade of "C" or better, or placement through the assessment process.

108.00 hours lecture

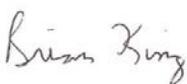
This is the second part of a two-course sequence preparing students for a course in Elementary Statistics. This course covers polynomial factoring, rational expressions and equations, radical expressions and equations, the algebra of functions, graphs of elementary functions, modelling with functions, exponential and logarithmic functions, systems of equations in three variables, solving quadratic equations, and summation notation. This course is only intended as preparation for STAT 300 and MATH 300.

Justification: The purpose of this course is to provide an alternative course pathway for students who have assessed at the Prealgebra level to complete a STAT 300 prerequisite within two semesters. This course serves as the second part of a two-course sequence leading from Prealgebra through sufficient Elementary and Intermediate Algebra to be successful in Statistics.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Resolution No. 2017-14: Liability Coverage for District Volunteers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Presently, there are approximately 1,094 volunteers, including student volunteers, who donate their time in various capacities throughout the District. In order for the volunteers to be covered under the Statewide Association of Community Colleges (SWACC) Memorandum of Coverage for “liability”, it is recommended that the Governing Board approve a resolution stating that the District recognizes volunteers, and that an approved list of volunteer services will be updated and maintained.

STATUS:

A recent survey of volunteer activity in the District reveals the following volunteer services are being performed.

Volunteer Groupings	Number of Volunteers
Academic & Foundations (tutors, ambassadors, event helpers, etc.)	419
Athletics/PE (coaches, trainers, etc.)	152
Drivers (i.e. field trips)	4
Observatory Docents	25
Others (Harris Center/Lab Support)	494
Total	1094

RECOMMENDATION:

It is recommended that the Board of Trustees approve Resolution No. 2017-14 regarding liability coverage for volunteers.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

RESOLUTION

No 2017-14

Liability Coverage for District Volunteers

WHEREAS, the Los Rios Community College District recognizes the need for and benefit derived from individuals and groups providing volunteer services to the District; and

WHEREAS, the Los Rios Community College District desires to provide liability coverage for the individuals in their capacity as volunteers to the District while they are performing services for the District in accordance with District policies and regulations: Now, therefore,

BE IT RESOLVED that, for the purposes of extending this coverage to official volunteers of the District, all individuals who directly volunteer to provide services to the District, and whose volunteer services are accepted in accordance with District policies and regulations shall be covered by the District's general liability insurance program. The type of volunteer service shall be on file at the appropriate District or local site office prior to commencing volunteer services.

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2017-14 this eighteenth day of October, 2017, by the following called vote:

AYES	NOES	ABSENT
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Ruth Scribner, Board President

Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Resolution No. 2017-15: Authorizing Execution of a Contract from the Department of Rehabilitation (College 2 Career)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Jamey Nye</i> Jamey Nye, Vice Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The State of California, Department of Rehabilitation (DOR) is requiring contractors to provide a Board resolution authorizing a person or position to sign and execute any and all documents required by the DOR in the execution of the College 2 Career program, Contract No. 30501. The purpose of the contract is to provide coordinated activities designed to produce tangible outcomes that promote movement from college to competitive integrated employment for students with intellectual disabilities at Sacramento City College.

STATUS:

Sacramento City College is serving as a contractor for the Workability III program.

<u>Contract Name</u>	<u>Contract Number</u>	<u>Contract Amount</u>
College 2 Career	30501	\$750,000

RECOMMENDATION:

It is recommended that the Board of Trustees approve Resolution No. 2017-15 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

No. 2017-15

Authorizing Execution of a Contract from the Department of Rehabilitation (College 2 Career)

WHEREAS, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as "Contractor") desires to enter into a contract with the Department of Rehabilitation (DOR) for the purpose of providing coordinated activities designed to produce tangible outcomes that promote movement from college to competitive integrated employment for students with intellectual abilities at Sacramento City College (Contract No. 30501), and authorize the designated personnel to sign contract documents pursuant to Standard Agreement Contract № 30501 ("Standard Agreement"): Now, therefore,

BE IT RESOLVED that the Los Rios Board of Trustees hereby authorizes the execution of Contract № 30501 by and between Contractor and DOR; and

BE IT FURTHER RESOLVED that any individual employed by Contractor in the position(s) of: Vice Chancellor of Education & Technology or Vice Chancellor, Finance and Administration are hereby authorized on behalf of and in the name of Contractor and as its official act and deed to sign and otherwise enter into Contract № 30501 with DOR; and

BE IT FURTHER RESOLVED that any individual employed by Contractor in the positions of: President; Vice President; Associate Vice President; and Dean shall be authorized to act on behalf of Contractor with respect to this Contract № 30501 by and between Contractor and DOR and that DOR may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of Contractor pursuant to this resolution; and

BE IT FURTHER RESOLVED that the following individuals comprise the entire Los Rios Community College District Board of Trustees, 1919 Spanos Court, Sacramento, CA 95825: Pamela Haynes, Dustin Johnson, Robert Jones, John Knight, Tami Nelson, Deborah Ortiz, and Ruth Scribner.

BE IT FURTHER RESOLVED that the authority conferred pursuant to this resolution and the representation contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by DOR.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2017-15 this eighteenth day of October, 2017, by the following called vote:

AYES	NOES	ABSENT
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Attest:

Ruth Scribner, Board President

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Board Policy Revision: P-1312 Visitors on Campus	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 JP Sherry, General Counsel	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

As the District reviewed its parking regulation and rules, it was determined that all of the rules and regulations were directed towards students and none were explicitly directed at visitors. As a result, amendments to the Board Policy and a new Administrative Regulation on this subject have been proposed.

STATUS:

The first proposed change clarifies that visitors parking their vehicles on campus must follow all parking regulations and rules. The second proposed change states that the Chancellor shall develop administrative regulations to implement this policy. In conjunction with the changes to this policy, R-1312 has been created and further defines rules and regulations surrounding parking and is included for informational purposes only. The regulation sets forth the required fees, parking permit requirements, general parking rules, specific parking rules for persons with disabilities, and contains a disclaimer of liability. These rules largely track the same rules applicable to student parking.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policy.

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1.0 Campus Visitors

- 1.1 Campus Visitor Defined - An individual who is neither an employee of the Los Rios Community College District, nor a currently enrolled student of a particular College, shall be considered in this and other sections of the District Policies and Administrative Regulations as a visitor to the campus.
- 1.2 Visitors and telephone callers, whether business person, parent, student, alumnus, or other, should receive a cordial and courteous reception on each campus. A well-informed receptionist should greet all campus visitors and provide every assistance possible in directing them to the person or information they desire.
- 1.3 Visitors are welcome on all campuses at any time during business hours, so long as they do not interfere in any way with the conduct of classes, student or campus activities, and/or school business. Visitors that commit any act likely to interfere with the peaceful conduct of the activities of the District/College or its facilities, or have entered the campus or facility for the purpose of committing any such act, the College President or Vice Chancellor, Finance and Administration, or designee, may direct the person to leave the campus or facility. Visitors may attend classes only with the permission of the instructor conducting the class, or club meetings with permission of the advisor.
- 1.4 Visitors are welcome at all public meetings held on campus but may not attend classes, meetings or convocations intended only for faculty, staff and/or students unless permission has been obtained from the College President of the College pursuant to section 1.3 above.
- 1.5** Unsupervised children shall not be permitted on the campuses or inside the District/College buildings.
- 1.6** **Visitors that park their vehicles on campus must follow all parking regulations and rules.**
- ~~1.5~~ 1.7** **The Chancellor shall develop Administrative Regulations to implement this District Policy.**

2.0 Construction Sites

- 2.1 Unauthorized personnel shall not be permitted on construction sites on College campuses.
- 2.2 The Chancellor may establish ~~regulations~~ **Administrative Regulations** to permit entry on a limited basis to employees and/or the general public for the purpose of observing the progress of the construction (see also [R-8451](#)).

(Cross Reference [P-1313](#), [R-1313](#) and [R-8451](#))

Policy Revised: 11/5/80; 5/20/81; 1/11/95; 12/6/95; 11/14/12; 2/11/15; 2/17/16

Policy Reviewed: 2/17/16

Adm. Regulation: ~~None~~**R-1312**

DRAFT 4/28/17

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1.0 Parking Fees

1.1 Visitors parking a motorized vehicle in designated parking spaces at the Colleges must pay a parking fee unless an exception is granted as provided in this regulation.

1.1.1 All parking fees collected shall be expended for parking services, which include the purchase, construction, operation, security and maintenance of the parking facilities.

1.2 Visitors are allowed to purchase daily permits only and may not purchase a semester permit.

1.3 The daily parking permit fee is \$2.00.

1.4 Additional parking fees may be charged for special events held on District/College property. In those cases, the parking fund shall be credited with the daily permit rate for the spaces sold for the event.

1.5 Bicycles are not subject to parking fees.

2.0 Parking Permits

2.1 Visitors parking at College facilities must display a valid daily permit, a Regional Transit monthly permit (at Cosumnes River College only) or a special permit.

2.1.1 The following are the only exceptions to the requirement that a visitor pay a fee to park at a College facility. Individuals, agencies, or entities that fit the following descriptions may be provided a parking permit without charge (or they may be allowed to park in designated areas without charge):

2.1.1.1 Participants and visitors to official graduation ceremonies;

2.1.1.2 Individuals, agencies or entities who come to the College on official business at the request of the District/College;

2.1.1.3 Individuals, agencies, or entities attending or presenting at recruiting events at a College facility; and

2.1.1.4 Other exceptions as approved by the President, Vice Chancellor of Finance and Administration, or designee.

2.2 A visitor with a valid parking permit may only park in spaces designated as visitor or student parking.

- 2.3 The daily permit is valid only for the date issued at the College where the daily permit was purchased.
- 2.4 Daily permits must be displayed on top of the vehicle dashboard (on the passenger's side) with permit number and date clearly visible through the vehicle windshield. Remove expired daily permits from the dashboard.
- 2.5 Vehicles may park in a green visitor parking space without any permit for the time permitted for that space.

3.0 Parking Rules

- 3.1 A valid parking permit is required 24 hours a day, seven days per week. Overnight parking is not permitted without written permission from the Los Rios Police Department.
- 3.2 All other parking regulations are enforced 24 hours a day, seven days per week.
- 3.3 All vehicles must adhere to parking regulations and are subject to citations and fines as provided by California Vehicle Code, section 21113, subdivision (a).
- 3.4 Vehicles not properly parked within the designated parking spaces or parking in out-of-zone areas may be subject to parking citation and/or be towed away at owner's expense.
- 3.5 Vehicles parked illegally in red zones and other unauthorized spaces such as parking spaces designated for persons with disabilities may be subject to parking citation and/or be towed away at owner's expense.
- 3.6 Colleges may designate parking spaces as visitor parking, student parking, staff parking, semester permit only parking, daily permit only parking, or any combination thereof.
- 3.7 Bicycles must be parked in designated areas or bicycle racks located on campus.
- 3.8 The issuance of a parking permit does not guarantee parking availability. The responsibility of finding legal parking spaces rests with the motor vehicle operator. Lack of parking spaces is not considered a valid reason for violation of District parking regulations and California Vehicle Code provisions.

4.0 Parking for Persons with Disabilities

- 4.1 The unique placard issued by Department of Motor Vehicles or a distinguishing license plate for persons with disabilities and a valid daily permit must be properly displayed on the vehicle when parking in student, disabled, or visitor parking spaces.

- 4.2 Visitors with a temporary disability may obtain a special permit that allows parking in spaces designated for disabled persons. Visitors who are temporarily disabled who are issued a special permit are still subject to paying the daily parking fee when parking in student, disabled, or visitor parking spaces. The special parking permit due to the temporary disability and a valid daily permit must be properly displayed on the vehicle.
- 4.3 Visitors who park at parking meters or in green visitor parking spaces must only properly display a unique placard issued by Department of Motor Vehicles or a distinguishing license plate for persons with disabilities and do not need to pay the meter or display a valid daily permit.
- 4.4 Vehicles not displaying the appropriate license plate, placard or special permit, or valid daily permit may be subject to parking citation and/or be towed away at owner's expense.
- 4.5 Visitors with disabilities may use the designated parking spaces provided for persons with disabilities, staff, visitors, or any other student parking spaces provided.

5.0 Warranty, Liability

- 5.1 The District/College(s) makes no warranty or accepts no liability or responsibility for loss or damage to any vehicle or its contents while parked at a District/College facility. In addition, the District/College(s) assumes no liability for injury to persons or property from the use or exercise of the license provided by a parking permit.

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LRCCD

Adm. Regulation Adopted: 9/11/17
Adm. Regulation Revised:
Adm. Regulation Reviewed:
Board Policy: [P-1312](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Board Policy Revision: P-3221 Board Absences	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>J.P. Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Current board policy does not explicitly state the reasons for excused absences and does not provide that Trustees can be paid during a month when they report an excused absence, but rather provides that Trustees have to wait until the Board acts to approve any excused absences, which occurs a single time each year.

STATUS:

The proposed change in section 1.2.2 amends the policy to clarify the circumstances that may be used as a basis for an excused absence. It also adds that trustees shall be compensated regularly during the year despite reported excused absences, but that once yearly the Board shall adopt a resolution regarding whether the prior year’s absences are excused. In the event the Board concludes an absence is not excused, any payments previously made must be returned to the District.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policy.

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1.0 Remuneration (Ed. Code, § 72024)

1.1 Compensation for Services

- 1.1.1 Compensation for services rendered shall be determined by legal provisions governing such payment.
- 1.1.2 Each member of the Los Rios Community College District Board of Trustees, except the Student Trustee, shall receive as compensation for services the full amount as provided for in Education Code, section 72024.
- 1.1.3 The Board of Trustees may increase the compensation beyond the limits delineated in this section, in an amount not to exceed five (5) percent based on the present monthly rate of compensation.

1.2 Absence from Meeting

- 1.2.1 Any Trustee who does not attend all meetings held by the Board of Trustees in any month may receive no more than a pro rata share of the number of meetings actually attended based upon the compensation established in section 1.1.2 above.
- 1.2.2 A Trustee shall be paid for any meeting when absent if the Board of Trustees adopts a resolution that at the time of the meeting the Trustee ~~is~~ **was** performing other services for the Los Rios Community College District, **was ill, was on jury duty, or the absence was due to a hardship deemed acceptable by the Board of Trustees. This Board of Trustees shall consider this resolution once a year for the prior year's meetings. Trustees that report an excused absence shall regularly receive compensation for the meeting(s) missed during the year; however, if an absence is deemed unexcused, the Trustee shall be required to reimburse the District for that absence.**
- 1.2.3 A Trustee, including the Student Trustee, may be paid in any calendar year for the first two absences in a calendar year if the Board of Trustees adopts a resolution that, at the time of the meeting, the Trustee was ill, on jury duty, or the absence was due to a hardship deemed acceptable by the Board of Trustees.

1.3 Payment

- 1.3.1 Warrants for the payment to Trustees for services rendered shall be paid in the same manner as all other service is paid.

2.0 Reimbursement Authorization

-
- 2.1 The District provides the reimbursement of expenses incurred by Trustees for the following:
- 2.1.1 Travel to and from Board of Trustees meetings.
 - 2.1.2 In-District travel to perform District business relating to assignments delegated by the Board of Trustees.
 - 2.1.3 Out-of-District travel and accommodations for conferences and professional meetings.
- 2.2 Authorization to attend meetings and to conduct District business shall be in accordance with approval given at the organization meeting held in conjunction with the first regular meeting in December each year.
- 3.0 Reimbursement Guidelines
- 3.1 A Trustee shall receive reimbursement for necessary and reasonable expenses as follows:
- 3.1.1 Payment of mileage on personal cars for travel to and from Board of Trustees meetings shall be at the per mile reimbursement rate established by the Internal Revenue Code.
 - 3.1.2 Payment for in-District travel to perform District business relating to assignments delegated by the Board of Trustees shall be paid at a monthly rate. This payment shall be considered as reimbursement for mileage on personal cars and incidental expenses related to performance of assigned responsibilities. Monthly payment rates are as follows:
 - 3.1.2.1 Board of Trustees President: \$120.00 per month
 - 3.1.2.2 Board of Trustees Vice President: \$70.00 per month
 - 3.1.2.3 Trustee with a delegated assignment: \$60.00 per month
 - 3.1.3 Payment for travel related to attendance at official out-of-District conferences or professional meetings shall be in accordance with Administrative Regulation [R-8341](#).
- 4.0 Health and Dental Coverage
- 4.1 Coverage for health, medical, and dental insurance is provided for members of the Board of Trustees, including the Student Trustee, through plans adopted by the District.
 - 4.2 The District makes a monthly contribution toward the cost of premiums in accordance with the contribution level for management employees.
- 5.0 Public Employees Retirement System (PERS)/Social Security

5.1 Trustees elected after July 1, 1994 are not eligible to participate in PERS (SB 53).

5.2 Trustees are automatically covered under Social Security and Medicare.

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LRCCD

Policy Adopted: 11/18/64

Policy Revised: 12/5/73; 2/17/76; 9/14/77; 4/5/78; 1/16/80; 1/14/81; 2/17/82;12/11/85;
5/4/88; 4/5/89; 9/6/89; 11/15/89; 4/17/91; 9/1/93; 6/4/97; 1/17/01; 4/19/06;
12/15/10; 2/11/15; 4/13/16

Policy Reviewed: 4/13/16

Adm. Regulation: None

DRAFT 5/15/17

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Board Policy Creation: P-8211 Debt Management	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>J.P. Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Currently, the District has no formal board policy regarding the issuance of debt. Senate Bill 1029 requires that a public entity that issues debt after January 1, 2017 must have a debt management policy. Having a solid debt management policy improves the quality of debt decisions, articulates policy goals, and provides guidelines for the structure of debt issuance. Having and following a debt management policy demonstrates strong financial management practices to the capital markets that the debt issuer is well-managed and likely to meet its debt obligations in a timely manner.

STATUS:

The proposed debt management policy outlines that the purpose of the policy is to govern the use and management of debt used to finance projects. The policy identifies the types of debt authorized: General Obligation Bonds (GOB), Certificates of Participation (COP), and Tax and Revenue Anticipation notes (TRANS). Notably, the policy does not allow for the use of Capital Appreciation Bonds. The policy describes the uses for that debt funding (GOB, COP, and TRANS), identifies the District’s debt limits, and sets forth the general procedures for the issuing and refinancing of the debt. The proposed policy further identifies that debt shall be invested in accordance with the law and that the District will comply with all of the required disclosure and compliance requirements. The District’s financial advisor, Dale Scott, has reviewed this policy. It is based on a recommended model policy. Of note is that the District’s existing practice with regards to issuing debt has been consistent with the proposed policy and no changes to that practice are proposed.

RECOMMENDATION:

It is recommended that the Board of Trustees approve and adopt the attached policy.

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1.0 Purpose of the Policy

- 1.1 This District Policy governs the use and management of debt used to finance primarily capital projects as well as certain other uses across the Los Rios Community College District. This District Policy outlines the District's strategic approach to debt management; establishes guidelines for approving, structuring and managing debt; identifies roles and responsibilities for approving and then monitoring debt post-issuance; and sets reporting standards. This District Policy is designed to ensure that debt issuance is consistent with and tied to the District's Educational Master Plan and corresponding Facilities Master Plan.**
- 1.2 All issuances of debt must be approved by the Los Rios Community College District Board of Trustees.**
- 1.3 The Chancellor and Vice Chancellor of Finance and Administration are charged with oversight over all of the District's debt issuance and management activities.**
- 1.4 The District recognizes there may be circumstances from time to time when strict adherence to a provision of this District Policy is not possible or not in the best interest of the District. If District staff has determined that a waiver of one or more provisions of this District Policy should be considered by the Board of Trustees, it will prepare an analysis for the Board of Trustees describing the reason for the waiver and the impact of the waiver on the District and the taxpayers, to the extent applicable. The Board of Trustees may approve a waiver of one or more provisions of this District Policy by a majority vote of the Board of Trustees.**

2.0 Types of Debt Authorized

- 2.1 The Board of Trustees authorizes the District to issue debt using one of three primary credit instruments:
 - 2.1.1 General Obligation Bonds (GOB);**
 - 2.1.2 Certificates of Participation (COPs); and**
 - 2.1.3 Tax and Revenue Anticipation Notes (TRANS).****
- 2.2 The District may accept debt proceeds issued and paid by other public entities to the District and may rely upon a certification by that other public entity that it has adopted the policies required by law, including, but not limited to, Government Code, section 8855.**

3.0 Use of Debt Funding

3.1 General Obligation Bonds shall be used for the purpose of financing the creation of capital infrastructure, including the planning, design and land acquisition and expenses necessary and proper in carrying out the capital infrastructure project. In addition, and only in rare circumstances, the Board of Trustees may consider the use of Certificates of Participation. Certificates of Participation shall be used only for the purposes identified in this section.

3.2 Tax and Revenue Anticipation Notes may be used to cover short term gaps in District funding created by temporary shortfalls in revenue or deferrals of revenue from the State.

4.0 Debt Limits

4.1 In determining how much General Obligation debt the District shall incur in the form of General Obligation Bonds, the District shall take into consideration the ratio of the debt to the values of taxable properties in the District, the District's credit ratings, the debt service, and the tax rates forecasted in the ballot measure.

4.2 The District shall not issue debt in excess of its bonding capacity; nor shall it issue debt where the annual payments based upon the assessed value of the taxable property within the District exceed the amount allowed by law.

5.0 Procedure for Issuing Debt

5.1 Debt Structure

5.1.1 The issuance of debt entails a number of structural considerations that need to be evaluated on both an issue-specific as well as on an overall portfolio basis. The structure of the District's overall debt profile has direct bearing on the District's credit profile. As such, structural decisions are a central function and the Board of Trustees shall make the decisions based upon the recommendations from the Chancellor and the Vice Chancellor of Finance and Administration.

5.1.2 For General Obligation Bonds, the District shall use a traditional 25-year approach. Capital appreciation bonds are not an authorized method of debt structure.

5.1.3 For Tax and Revenue Anticipation Notes and Certificates of Participation, the District shall use the standard forms of issuance of that debt.

5.2 Internal Controls

5.2.1 The District shall ensure that internal controls exist that ensure that the proceeds of any proposed debt issuance shall be directed to the use intended for that debt.

5.2.2 The District's General Obligation Bond program is overseen by a Citizens' Bond Oversight Committee (Committee). (Ed. Code, § 15278.) The Committee composition shall meet the requirements of law and the Committees' bylaws. The Committee shall review the expenditure reports of the District and ensure that the bond proceeds are expended in accordance with the requirements of the ballot measure that authorized the bond and in accordance with law. The Committee shall issue an annual report regarding the results of its oversight, including whether the District is in compliance with the law and a summary of the Committee's proceedings and activities for the preceding year.

5.3 Credit Ratings

5.3.1 The District's credit profile, as viewed by the rating agencies and capital markets, is a function of a number of qualitative and quantitative factors, both financial and nonfinancial. These include market position, management and governance, state relations and support, as well as the financial strength of the District. Financial strength is a function of both income statement (i.e., operating performance) and balance sheet (i.e., financial resources) strength and is generally evaluated with certain key financial indicators serving as proxies for an institution's relative health. The resulting credit ratings, in turn, drive debt capacity and impact the District's cost of capital.

5.4 Method of Sale

5.4.1 Debt shall be issued through competitive bidding processes unless it is in the best interest of the District to conduct a negotiated sale. Reasons for a negotiated sale may include, but are not limited to, issues of market volatility or unusual or complex financing instruments.

5.5 Selection of Professionals

5.5.1 The District shall hire outside professionals, including, but not limited to, legal counsel, as necessary to assist in the issuance of debt, ensuring compliance with all disclosure and other legal obligations, and to ensure the proceeds from debt are properly invested.

5.5.2 The Vice Chancellor of Finance and Administration shall oversee the selection of these professionals.

6.0 Refinancing of Debt

6.1 The District shall monitor its debt portfolio to identify potential savings opportunities that may exist through a refinancing of existing debt. The District works with its financial advisors to evaluate refunding opportunities

within the context of market conditions, refunding efficiency, and overall level of rates. Refunding opportunities shall be evaluated on a net present value basis, taking into account all costs of issuance. Because tax law limits the number of refinancing's for tax-exempt issuances, the District's evaluation shall take into account the amount of time to the call date and the time to maturity. In addition, the District may choose to refinance debt for non-economic reasons, including to restructure the debt portfolio or to address legal covenants contained in the bond documents.

6.2 Generally, the District shall refund debt only where District taxpayers can obtain a significant advantage by refunding.

7.0 Investment of Bond Proceeds

7.1 Bond Fund Proceeds shall be invested as required by law in the County Treasury. (Cal. Ed. Code, § 81961.)

8.0 Disclosure Requirements and Compliance

8.1 The District shall maintain records on the types of debt issued and the investment of those funds prior to their expenditure.

8.2 The District shall provide all reports required by the California Debt and Investment Advisory Commission in the format and in the form required by the Commission.

8.3 The District's annual financial statements are filed annually with the Municipal Securities Rulemaking Board's EMMA website, in compliance with the District's obligations under its various continuing disclosure agreements. The District is also responsible for providing notices of certain enumerated events under these agreements such as rating changes and bond defeasances.

8.4 The District's General Obligation Bond Program shall be reviewed annually as part of the District's annual audit with two separate audit reports.

8.5 The District shall ensure that it complies with all other federal and state laws regarding the issuance of debt and the investment of debt obligations.

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LRCCD

Policy Adopted:
Policy Revised:
Policy Reviewed:
Adm. Regulation:

DRAFT 9/5/17

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Section 125 Plan Amendment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Internal Revenue Code Section 125 allows employees to convert a taxable cash benefit (salary) into a non-taxable benefit. Under a section 125 plan, employees may choose to pay their medical premiums, unreimbursed medical expenses, dependent child care, and adoption expenses before any taxes are deducted from their paycheck. The District has provided this benefit to its employees through an approved section 125 Plan/Adoption Agreement (125 Plan) since April 1, 1994.

Two roles are outlined in the 125 Plan: the “sponsor” and “administrator.” The plan sponsor is the employer and legal entity that maintains the plan. The plan administrator is authorized to implement the plan and any necessary changes on behalf of the plan sponsor, including determining what constitutes a qualifying event to change an election of benefits. Under the current 125 Plan, the District (Board of Trustees) is both the plan sponsor and the plan administrator.

STATUS:

Under the approved 125 Plan, an employee may choose and change benefits only at a certain time of the year (open-enrollment). There are exceptions that allow an election of benefits outside of the open enrollment period, but only under certain circumstances as detailed in the 125 Plan and only if appropriately documented. Examples of circumstances that allow for a change include, but are not limited to, changes in status (marriage, birth, death, etc.) and changes due to legal circumstances (divorce, legal separation, etc.). In all cases, the 125 Plan administrator determines if the employee has experienced an event that would permit an election change and whether the election change is consistent with the event.

On June 27, 2017, Western Health Advantage (WHA) informed the District that UC Davis Medical Group would no longer be a provider partner effective January 1, 2018. This could impact approximately 300 employees and their dependents. To allow the affected employees an option to change their election now due to the loss of a major provider under WHA , the 125 Plan needs to be amended to clarify that elections may be modified at any time permitted under Treasury Regulation section 1.125-4. These Treasury Regulations provide the 125 plan

administrator with the discretion to determine what constitutes a permitted election change.

Additionally, upon the recommendation of outside counsel, the 125 Plan is being amended to designate a committee comprised of District administrators as the plan administrator, rather than the Board of Trustees. This change will allow the committee, with consultation from the Insurance Review Committee, to make and implement these administrative determinations as well as other administrative processing without Board approval.

In addition, the 125 Plan was administratively adjusted in 2014 and 2015 to allow employees to fund a health savings account up to the amount allowed in Internal Revenue Code Section 125.

The plan administrator will amend the 125 Plan to conform to these changes if the Board of Trustees approves the recommendation.

RECOMMENDATION:

It is recommended that the Board of Trustees (1) specify the 125 Plan administrator is a committee comprised of the Vice Chancellor of Finance and Administration, the Associate Vice Chancellor of Finance, and the Director of Accounting Services, and (2) approve the changes to the 125 Plan including clarifying language regarding special elections as per U.S. Department of the Treasury, Regulation section 1.125-4 and allowing employees to fund health savings accounts.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

STATUS:

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

College Events

Date of Event	College	Location	Name of Event	Alcohol
December 9, 2017	FLC	Harris Center	Placer Props Chorale	Wine
January 28, 2018	FLC	Harris Center	Speaker Series, Jeffery Toobin	Wine
March 11, 2018	FLC	Harris Center	Speaker Series, Diana Nyad	Wine

RECOMMENDATION:

It is recommended that the Board of Trustees approve or ratify the applications listed herein.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CCC Maker <ul style="list-style-type: none"> Provides funding to build college makerspaces that welcome non-traditional students, support faculty to embed makerspaces into instruction, and foster partnerships with businesses to produce innovation-ready graduates inspired to contribute to the creative economy. 8/18/2017 through 6/30/2018 Administrator: Monica Pactol / Vice President, Instruction 	FLC	\$250,000	California Community Colleges Chancellor's Office
Pathways to Paychecks <ul style="list-style-type: none"> Provides funding to prepare students to become the next generation of industry professionals. 11/01/2016 through 6/30/2017 Administrator: Teri Munger / Instructor 	ARC	\$60,000	Sacramento County Office of Education
CDTC Instructional Agreement <ul style="list-style-type: none"> Funds to support coordination of and instruction in the Child Development Training Program 9/01/2017 through 6/30/2018 Administrator: Carl Sjovold / Interim Dean 	SCC	\$20,400	Yosemite CCD/State of CA
Makerspace – Planning & Development <ul style="list-style-type: none"> Funding for colleges to create makerspaces as 	CRC	\$20,000	Sierra Joint Community

part of an educational and workforce strategy. <ul style="list-style-type: none"> • 2/15/2017 through 9/30/2017 • Administrator: Torence Powell / Associate VP, Instruction and Student Learning 			y College District
CARES <ul style="list-style-type: none"> • Funds to provide childcare consulting services to Child Action, Inc. • 7/01/2017 through 6/30/2018 • Administrator: Carl Sjovold / Interim Dean 	SCC	\$5,625	Child Action, Inc.
CCC Maker <ul style="list-style-type: none"> • Provides funding to build college makerspaces that welcome non-traditional students, support faculty to embed makerspaces into instruction, and foster partnerships with businesses to produce innovation-ready graduates inspired to contribute to the creative economy. • 7/18/2017 through 6/30/2018 • Administrator: Gabriel Meehan / Associate VP, Economic and Workforce Development 	SCC	\$350,000	California Community Colleges Chancellor's Office
Foster and Kinship Care Education <ul style="list-style-type: none"> • Funds to provide education and training to foster parent and relative caregivers. • 7/01/2016 through 6/30/2017 • Administrator: Kathleen Kirklin, VP of Administration 	FLC	\$108,047	California Community Colleges Chancellor's Office
Deputy Sector Navigator – Health Sector (Augmentation) <ul style="list-style-type: none"> • Augmentation to provide key talent for the region to facilitate college and industry partnerships that support health care training programs. • 1/01/2017 through 12/31/2017 • Administrator: Gabriel Meehan / Associate VP, Economic and Workforce Development 	SCC	\$100,000	California Community Colleges Chancellor's Office

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17008	ARC additional scope of work associated with berm behind the well	\$13,451.53	1	T&S Construction Co.	\$1,086,378.53
16020	SCC 1) Cost to repair unknown electrical line found in "F" Lot 2) Credit for work associated with terminating underground conduits into vault 3) Cost to re-route hydronics to avoid unknown pipes at approach to Business Wing. 4) Change ridged conduit to "EMT" at interior locations 5) Capture unused portion of allowance 6) Additional time for rain delays and administrative time for project close-out	\$16,645.00	1	Diede Construction Inc.	\$3,026,145.00
17020	ARC install new disconnect to accommodate additional breaker at existing panel	\$1,996.00	3	Kaler/Dobler Construction	\$196,730.90

BID AWARDS					
Bid №	Description	№ of Responses	Award Date	Successful Vendor	Contract Amount
18010	DW Concrete Work to Support Parking Meter Upgrade Project	3	10/6/17	BRW Concrete Inc.	90,500.00

Bidders for 18010 DW Concrete Work to Support Parking Meter Upgrade Project

Contractor Name	Total Bid
BRW Concrete Inc.	90,500.00
Victor Concrete Inc.	104,800.00
Roebbelen Contracting Inc.	144,305.00

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Ratify: New Contracts and Renewals	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, the following executed agreements and/or extensions for the following contracts are hereby presented for ratification:

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
District wide consulting services for infrastructure project management, design guidelines, master planning & tech support	\$100,000	I	07/01/2017 – 06/30/2022	Wood Rodgers	FM
Asian American and Native American Pacific Islander-Serving Institutions Proposal development services and technical assistance	\$35,000	R	07-01-17 – 06-30-18	Lighthouse Consulting	ARC
Title III proposal development services and technical assistance	\$30,000	R	07-01-17 – 06-30-18	Lighthouse Consulting	ARC
Consulting services to support strategic enrollment planning & management efforts	\$15,000	R	07-01-17 – 06-30-18	Cheri Jones	ARC

Consulting services for Peoplesoft Campus Solutions, Human Resource & Fiscal Service upgrades	\$82,000	R	7/1/17-6/30/18	Arya consulting	DO
Managing the district wide implementation of the student experience life cycle project	\$68,250	I	7/10/17-3/31/19	Cheri Jones	DO
Managing the district wide implementation of the enterprise level scheduling solution	\$52,500	I	7/10/17-12/31/18	Cheri Jones	DO
Hiring of digital communications specialist as consultant	\$55,358.29	I	9/11/17-3/31/18	3-Fold	DO
Evaluation services to Sacramento City College For U.S. Department Of Education Title V Grant	\$15,000.00	I	10/1/17-9/30/18	Erickson Consulting Services LLC	SCC
Support Coordination For California Healthcare Workforce Academy Including Scope Of Work And Contract Completion - meeting reporting and other tasks To support The Pilot Site	\$30,000.00	I	07/07/17-12/31/17	Butte College	SCC
Technical assistance services, facilitation & coaching support for Health Pathway Community Of Practice	\$15,000.00	I	8/15/2017-12/31/2017	UC Regents	SCC

RECOMMENDATION:

It is recommended that the Board of Trustees ratify the contracts listed herein.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Los Rios Community College District, Carnegie Foundation, and WestEd enter into a Memorandum of Agreement to formalize the transfer of operational responsibilities supporting Statway from Carnegie Foundations to WestEd. This agreement covers the period from July 1, 2017 through June 30, 2021.
2. Collaboration Agreement between Los Rios Community College District and The Regents of the University of California on behalf of University of California, Davis STEM Strategies and its Avenue E Project. This agreement covers the period of October 1, 2017 through June 30, 2020.
3. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
John Muir Health	PTA/OTA	SCC	6/1/2017	EXP: 6/1/2020
County of Sacramento	Dental Assistant	SCC	7/1/2017	EXP: 6/30/2020
Franklin and Downs Funeral Home	Funeral Service Ed	ARC	9/5/2017	Evergreen
Arnold Greenberg, M.D., Inc.	Medical Assisting	CRC	9/29/2017	Evergreen
Scott Wigginton, M.D.	Medical Assisting	CRC	9/29/2017	Evergreen
Kayee Siu, DMD	Dental Assistant	SCC	10/5/2017	Evergreen
John Hansen, DDS	Dental Assistant	SCC	10/5/2017	Evergreen
A Miracle Smile	Dental Assistant	SCC	10/5/2017	Evergreen

* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

INTERNSHIP AGREEMENTS

Company/Agency	Internship Type	ID Number	Contract Date	Term
Entercom	Broadcast	1092641	9/12/2017	EXP: 12/14/2017

4. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

FACILITY USE AGREEMENTS FOR ON-CAMPUS

Campus	Type of Agreement	Permit Number
SCC	Facility Use	S18-0003
SCC	Facility Use	S18-0015
SCC	Facility Use	S18-0020
SCC	Facility Use	S18-0021
SCC	Facility Use	S18-0028
SCC	Facility Use	S18-0030
SCC	Facility Use	S18-0031
SCC	Facility Use	S18-0034
SCC	Facility Use	S18-0035
SCC	Facility Use	S18-0036
SCC	Facility Use	S18-0037
SCC	Facility Use	S18-0038
SCC	Facility Use	S18-0039
SCC	Facility Use	S18-0040
SCC	Facility Use	S18-0043
FLC	Facility Use	FLC 17-052
FLC	Facility Use	FLC 17-053
FLC	Facility Use	FLC 17-054
FLC	Facility Use	FLC 17-055
EDC	Facility Use	EDC-2018-001
EDC	Facility Use	EDC-2018-002
EDC	Facility Use	EDC-2018-003
EDC	Facility Use	EDC-2018-005

*Continue on next page

Campus	Facility Use	Permit Number
Harris Center	Facility Use	11656
Harris Center	Facility Use	11738
Harris Center	Facility Use	11570
Harris Center	Facility Use	11573
Harris Center	Facility Use	11571
Harris Center	Facility Use	11806
Harris Center	Facility Use	11617
Harris Center	Facility Use	11507
Harris Center	Facility Use	11572
Harris Center	Facility Use	11527
Harris Center	Facility Use	11807
Harris Center	Facility Use	11575
Harris Center	Facility Use	11516
Harris Center	Facility Use	11491
Harris Center	Facility Use	11524

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Disposition of Surplus Equipment – Salvage Value Greater than \$5,000	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item N	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedure by which a community college district can dispose of real and personal property. Education Code section 81450-81450.5 provides that the governing board may sell for cash, exchange for value or donate any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. The methods for disposal differ based upon the estimated value of the equipment. Whereas, most equipment is disposed of either through the State of California or, if the State will not accept, through a scrap dealer, items with a value greater than \$5,000 either individually or in aggregate, require a public auction, noticed as required by law.

STATUS:

The District will auction the following items which in aggregate have a value greater than \$5,000: 1996 Ford Ranger pickup, and 1984 John Deere Tractor. Due to the poor condition of each item, the equipment is no longer suitable for school use. The District, via public auction, intends to sell to the highest bidder or donate to an interested school/public entity.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81450-81450.5.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item O	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus materials that need to be disposed of, such as outdated desks and computers. The State of California has accepted some of the surplus items, but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 lot of modular furniture; 2-level communicator; 3-tier tray; A/V distributor; absorber filter; AC/DC tester; action circuit; 2 actuators; 6 adapters; 6 ADC units; 1 amp probe meter; 7 amplifiers; 4 analyzers; 5 antennas; 1 antenna array; 1 apparatus; 1 armatron; 23 attenuators; 6 audio cables; 1 backup unit; 3 battery chargers; 1 blue line machine w/stand; 11 bookcases; 1 bookshelf; 1 briefcase; 16 cabinets; 1 cable box; 7 cables; 3 calculators; 2 calibrators; 1 camera; 10 canisters; 2 capacitors; 1 CB radio handset; 1 CD player; 33 chairs; 1 charger; 6 chromatographers; 2 clocks; 1 coat hanger; 1 co-hub; 66 computers; 1 computer box; 1 computer control system; 1 controller; 2 converters; 4 counters; 1 CPAP machine; 16 data cable routers; 6 data cables; 1 data link; 1 data output box; 1 decibel meter; 1 delaying time base; 1 demodulator; 5 desks; 1 desk light; 4 desk panels; 2 diagnostic kits; 1 digital trainer; 1 diode; 1 disk drive; 3 display boards; 1 docking station; 1 dolly; 1 down-converter; 14 drafting boards; 3 drafting tables; 1 drive; 1 dry-erase calendar; 1 dummy load; 3 DVD players; 3 DVD/VCR players; 1 ektagraphic slide projector; 1 electronic relay; 1 eprom programmer; 5 extractors; 2 fax machines; 24 file cabinets; 1 floor buffer; 2 frequency counters; 1 frequency meter; 1 frequency monitor; 1 generator rack; 12 generators; 1 hard drive; 2 hardware storage trays; 3 pairs of headphones; 1 heat sink; 1 hot plate; 1 hutch

hydrogen fuel cell; 1 impedance bridge; 3 input busses; 1 intelitool; 3 interfaces; 12 keyboards; 1 label maker kit; 6 laptops; 1 laser disc player; 1 lightbulb display; 6 lockers; 1 Mac upgrade kit; 1 magazine holder; 1 message board; 35 metal brackets; 1 metal rack; 9 micro towers; 1 micro video camera; 3 microphones; 1 microwave; 1 millivolt meter; 3 mixers; 1 mobile rack; 1 mod comp; 1 modulation meter; 45 monitors; 3 monitor stands; 3 mother boards; 6 mounting brackets; 3 mounting bracket kits; 7 multimeters; 1 multiplier; 1 Ohms meter; 1 organizer; 11 oscilloscopes; 4 oscilloscope racks; 5 overhead projectors; 1 paper cutter; 5 paper holders; 2 paper shredders; 1 PC board; 1 pencil sharpener; 7 phones; 2 phone intercom systems; 1 plotter; 1 pointer; 10 posters; 8 posts; 1 power box; 4 power modules; 18 power supplies; 1 power supply base; 1 pre-amp; 4 preschool cubbies; 5 preschool tables; 1 print server; 19 printers; 3 Probooks; 7 projectors; 12 projector lamps; 2 Pyrex dishes; 4 rack mounts; 6 radios; 1 radio direction finder; 2 readers; 6 receivers; 5 recorders; 2 refrigerators; 3 remote control trucks; 1 re-shelving cart; 1 resistance band; 1 RF bridge; 1 robotic arm; 1 rolling bookshelf; 6 routers; 1 sanitizer; 1 satellite dish; 2 saws; 2 scanners; 1 scanner tray; 3 screens; 1 sequencer; 1 server; 43 shelves; 6 shelving units; 1 shop vac; 2 signal generators; 2 slabs; 1 solar panel generator; 47 solar panels; 3 soldering irons; 1 soldering kit; 1 soundboard; 11 speakers; 1 spectrometer; 2 spool stands; 1 stabilizer; 1 stereo; 9 storage cabinets; 3 storage drawers; 1 sweep marker generator; 9 switches; 1 switch box; 3 synchronizers; 8 tables; 1 tape dispenser; 1 tape player; 12 televisions; 1 terminal; 1 testing map; 1 thermdrive; 2 thermdrive heat controls; 1 timeclock; 68 towers; 2 transformers; 1 transistor test adapter; 1 transmitter; 7 trays; 3 treatment tables; 1 tube; 7 tubs; 1 turbo chip; 1 TV/VHS unit; 1 TV mount; 1 TV rack; 1 typewriter; 1 universal charger; 6 vacuum lamps; 6 VCR's; 2 VCR/DVD players; 1 ventilator; 1 video camera system; 1 video card; 1 video disc player; 15 voltmeters; 2 wall-mounted filing systems; 1 webcam; 2 whirlpool motors; 1 whiteboard; 1 Windows kit; 1 wireless access point and 2 workstations.

These items have a value of less than \$5,000.

RECOMMENDATION: It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item P	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor, Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of August 16, 2017 through September 15, 2017 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001094322-0001094784 B118632-B118685	\$ 6,044,949.75
Capital Outlay Fund	0003017392-0003017434	
Child Development Fund	0006000807-0006000809	
Self-Insurance Fund	B918005-B918005	
WARRANTS		
General Fund	751836-752918	\$ 13,779,717.36
General Fund-ARC Instructional Related	007772-007839	
General Fund-CRC Instructional Related	022736-022767	
General Fund-FLC Instructional Related	031121-031135	
General Fund-SCC Instructional Related	046282-046352	
Capital Outlay Fund	832141-832221	
Student Financial Aid Fund	900089-900098	
Child Development Fund	954411-954424	
Self-Insurance Fund	976396-976398	
Payroll Warrants	361755-363080	
Payroll Vendor Warrants	62632-62764	
September Leave Process	363081-366074	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 17,771,269.91
Clearing Checks	2760-2761	\$ 385.00
Parking Checks	3064-3065	\$ 107.00
Bookstore Fund – ARC	32151-32294	\$ 1,830,288.89
Bookstore Fund – CRC	27606-27667	
Bookstore Fund – FLC	10043-10061	
Bookstore Fund – SCC	049611-049706	
Student Clubs Agency Fund – ARC	5322-5349	\$ 135,023.03
Student Clubs Agency Fund – CRC	4450-4482	
Student Clubs Agency Fund – FLC	2324-2353	
Student Clubs Agency Fund – SCC	3741-3772	
Foundation – ARC	5612-5623	\$ 208,469.25
Foundation – CRC	2326-2373	
Foundation – FLC	1442-1449	
Foundation – SCC	4327-4334	
Foundation – DO	0908-0916	
Associated Students Trust Fund – ARC	0906-0906	\$ 1,385.42
Associated Students Trust Fund – CRC	0800-0802	
Associated Students Trust Fund – FLC	0704-0705	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5078-5130 Manual check: 9210-9210	\$ 361,127.87
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 10,900.00
PARS	-	\$
Vendors	-	\$ 135,166.44
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 135,166.44
Bookstore	-	\$ 186,935.30
Payroll Direct Deposit Advices	868174-872910	\$ 11,662,807.85
Other Payroll Transactions	-	\$ 8,153.25

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item Q	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Bray, Carrie (M.S., California State University, Sacramento)	Vice President of Administrative Services	10/19/17

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Ruedas, Lorena G. (Ed.D., University of California, Davis)	Hispanic Serving Institution (HSI) Grant Project Director-Range 8	10/01/17 – 09/30/18

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Harris, Paul J. (B.A., California State University, Sacramento)	Interim Director of Accounting Services	07/26/17 – 12/31/17 (Revised)
Wilcher, Aaron M. (M.S., University of California, Berkeley)	Interim Director of Center of Excellence	01/17/17 – 12/31/17 (Revised)
	<u>Folsom Lake College</u>	
Thomas, Christine L. (M.S., California State University, Sacramento)	Interim Vice President of Student Services	10/16/17 – 06/30/18
	<u>Sacramento City College</u>	
Bray, Carrie (M.S., California State University, Sacramento)	Interim Vice President of Administrative Services	07/24/17 – 10/18/17 (Revised)

FACULTY

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Reeves, Leslie (M.A., California State University, Sacramento)	Universal Design for Learning (UDL) Coordinator	10/19/17
	<u>Cosumnes River College</u>	
Neves, Megan G. (M.S., California State University, Sacramento)	Counselor	10/19/17

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Davis, Alicia A. (M.S., California State University, Long Beach)	Mathematics Assistant Professor (L.T.T.)	09/18/17 – 12/14/17
	<u>Sacramento City College</u>	
Prue, Paul A. (M.A., University of California, Davis)	Mathematics Assistant Professor (L.T.T.)	09/05/17 – 12/14/17

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
	<u>American River College</u>		
Antos, Damon M.	CIS Professor	Type C	01/11/18 – 05/16/18
	<u>Folsom Lake College</u>		
Larry-Kearney, Debora A.	English Professor	Medical	09/11/17 – 12/31/17
	<u>Sacramento City College</u>		
Chen, Shu S.	Librarian	Medical	08/21/17 – 02/02/18 (Revised)
May, Alexander R.	Mathematics Professor	Medical	09/01/17 – 01/11/18

FACULTY

PRE-RETIREMENT WORKLOAD REDUCTION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Atwater, Keith L.	Humanities Professor	1.0 to 0.5	08/23/18 – 05/31/20

REASSIGNMENT / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Carmazzi, Paul L.	Athletic Coordinator (100%) (Physical Education Professor (20%) / Athletic Coordinator (80%))	07/01/17

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Miller, Janet H. (After 19 years of service)	Biology Professor	05/17/18
<u>Cosumnes River College</u>		
Peterson, Susan E. (After 17+ years of service)	Nursing Professor	01/01/18
<u>Sacramento City College</u>		
Cranston, Monica L. (After 37+ years of service)	Counselor	07/01/18
Rishard, Truman (After 19+ years of service)	Accounting Professor	12/15/17

SEPARATION(S) OF SERVICE / REMOVED FROM 39-MONTH RE-EMPLOYMENT LIST

<u>Name</u>	<u>Subject/Position</u>	<u>Date</u>
<u>Sacramento City College</u>		
Strella, Cheryl L. (Deceased)	Nursing Professor (10 years of service)	08/31/17

**TEMPORARY, PART-TIME EMPLOYEES Summer 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allred-Powless, Jeanette	Physical Education	30 %
Domokos, Cristina I.	Mathematics, General	20 %
Garvey, Andrea P.P.	Psychology, General	20 %
** (A1) Gomez, Martin	Guidance	13 %
Halseth, Aileen L.	Mathematics, General	20 %
Halseth, Andrew W.	Mathematics, General	20 %
Hatcher, Scott A.	Emergency Medical Services	1 %
Lehmann, Sarah R.	Type C Non-Instructional	6 %
Morgan, Roxanne	Reading	43 %
Register, James M.	Mathematics, General	40 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Emetarom, Chitoh M.	Chemistry, General	30 %
Feindert, Kerstin	English	20 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Austin, Grace W.	Psychology, General	20 %
Camarena, Sandra	Economics	20 %
Carbary, Kathleen	Psychology, General	20 %
Hwang, Joel	Chemistry, General	15 %
Hwang, Joel	Chemistry, General	27 %
McDonald, Patrick J.	Mathematics, General	27 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Albrecht, Christian	Administration of Justice	1 %
Austin, Debra L.	Reading	20 %
Beckum, LaQuisha	Psychology, General	40 %
Benson, Gregory C.	Sign Language	66 %
Bluette, Chad J.	Administration of Justice	1 %
Boeh, Hali M.	Speech Communication	40 %
Brownell, Eric M.	English	63 %
Cabral, Colette H.	Sign Language	66 %
Casillas, Griselda	Counselor	27 %
Cotton, Gary D.	Software Applications	18 %
Davatz, Holly C.	Reading	3 %
Davis, Alicia A.	Mathematics, General	10 %
Deterding, Teresa M.	Administration of Justice	1 %
Dolce, Thomas F.	Computer Programming	35 %
Dyer, Daniel P.W.	English	27 %
Fagiolo, Catherine E.	Music	52 %
Farias, Imelda	Counselor	50 %
Freund, Laura L.	English	53 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

TEMPORARY, PART-TIME EMPLOYEES Fall 2017
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fukasawa,Natsuki A.	Music	3 %
Gage,Ambyr	English	57 %
** (A5) Grasso,Matthew A.	Music	3 %
Guthrie,Shannon J.	Dietetic Services and Management	20 %
Hatcher,Scott A.	Emergency Medical Services	15 %
Hatcher,Scott A.	Administration of Justice	1 %
Haywood,Laura C.	Physical Education	15 %
Hernandez,Israel	Administration of Justice	1 %
** (A5) Homan,Steve P.	Music	3 %
Hubbard,Kris H.	Administration of Justice	20 %
Jay,Susan M.	General Work Experience	13 %
Jennings,Nathan P.	Geographic Information Systems	37 %
Kirchner,Scott D.	Speech Communication	20 %
Kwong,Kenneth Richard	Fire Technology	40 %
Larabee,Linda G.	Reading	57 %
Lee,Houa	Academic Guidance	7 %
Leveille,Rebecca A.	Office Technology/Office Computer Applicati	7 %
Lotter,Richard B.	Music	8 %
Mahmood,Khalid	Mathematics, General	9 %
Mann,Scott T.	Administration of Justice	1 %
Martinez,Alynn C	Counselor	27 %
** (B2) McCormack,Nicole Elizabeth	General Work Experience	7 %
McGinness,John P.	Administration of Justice	1 %
McQueen,Nathan T.	English	7 %
Mendez,Shannon M.	English	30 %
Miranda,Mee	Counselor	24 %
Mireles-Tijero,Mayra	Counselor	27 %
Nguyen,Alfonso K.	Counselor	3 %
Nielsen,Ruth C.	Counselor	20 %
Padilla,Leah Marie	Reading	7 %
Powers,Matthew T.	Administration of Justice	40 %
Pryde,Marvin E.	Registered Nursing	25 %
Pugh,Whitney L.	English	20 %
Pulido,Brandi N.	Counselor	27 %
Rahman Jackson,Lishia	Counselor	2 %
Regan,Debra Sue	Physiology (Includes Anatomy)	50 %
Reisinger,Michele A.	Registered Nursing	10 %
Ridley,Michael A.	Fire Technology	20 %
Ridley,Michael A.	Wildland Fire Technology	20 %
Robinson,Matthew P.	Music	31 %
Runyan,Amanda B.	English	17 %
Sakakihara,Paul	General Work Experience	33 %
Salisbury,Roy D.	Software Applications	35 %
Salisbury,Roy D.	World Wide Web Administration	12 %
Samarina,Irina	Music	3 %
Sarmento,Meredith A.	Librarian	25 %
Scherr,Rachel E.	Nutrition, Foods, and Culinary Arts	20 %
Scott,Tatiana	Music	3 %
Sobieralski,Nathan J.	Music	3 %
Soghomonians,Arlen	Emergency Medical Services	15 %
Straub,Jane A.	Registered Nursing	25 %
Tabrizi,Setareh H.	English	53 %
Toomey,Daniel P.	Administration of Justice	20 %
Tulga,Phillip D	Music	5 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Westre,Barbara J	Academic Guidance	7 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Adams,Jon	Coordinator	20 %
Adams,Julie A	Business and Commerce, General	20 %
Allen,Thomas J.	Psychology, General	20 %
Awad,Veneece	Pharmacy Technology	23 %
Brown,Shelley J.	Librarian	3 %
Doolittle,Jason	Culinary Arts	65 %
Ford,Kelsey P.	English	61 %
Ghuman,Maninder K.	Librarian	51 %
Gordon,Henry P.	Librarian	22 %
Jones,Jenny L.	Counselor	2 %
McNee,Shay D.	History	40 %
Mico,Don N	Physical Education	15 %
Parker,Dawn S.	Counselor	13 %
Poidmore,Talia	Children with Special Needs	20 %
Prather,Troy D.	Accounting	20 %
Swink,Mark L.	Fire Technology	20 %
Wildie,Kevin J.	History	50 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cook,Kathy A.	ESL Speaking/Listening	27 %
Gaviola, Frank E.	Physical Education	1 %
Hygh,Larry R.	Speech Communication	40 %
Jahangiri,Sayna	Biology, General	8 %
Morning, Kevin L.	Physical Education	1 %
Page,Monica C.	ESL Writing	27 %
Pechenova,Mariia	Music	20 %
Postiglione,Sayda M.	Spanish	1 %
Rahman Jackson,Lishia	Counselor	58 %
Ramos,Maria I.	Nutrition, Foods, and Culinary Arts	20 %
Selby,David A.	Political Science	20 %
Skelly,Estate of Paul	Accounting	16 %
Snow,Camille D	Counselor	20 %
White,Jaisha	General Work Experience	20 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Asuncion,Robert J.	Physical Therapy Assistant	30 %
** (A5) Bair,Lewis E	Information Technology, General	38 %
Barela,Eva E.	Spanish	53 %
Barry,Mathew A.	Health Professions, Transfer Core Curriculum	7 %
Batarseh,Samer M.	Business and Commerce, General	3 %
Belous,Anna	Mathematics, General	42 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Brasier,Corey A	Sign Language	27 %
Brough,Michelle I.	English	60 %
Cardenas,Theresa M.	Counselor	38 %
Caton,Haynalka	Mathematics, General	37 %
Clem,Renata L.	General Work Experience	7 %
Dang,Tina G.	Counselor	17 %
Dang,Tina G.	Counselor	7 %
Farias,Imelda	Counselor	6 %
Farias,Imelda	Counselor	3 %
** (A5) Ferrara-Jones,Julie D.	Physical Fitness and Body Movement	45 %
** (A5) Galvan,Joaquin D.	Counselor	3 %
Goldberg,Sherri B.	General Work Experience	33 %
Graham,Frank D.	English	40 %
Hayashi,Heather N	Librarian	22 %
Hendrix,Jamisha L	Cosmetology and Barbering	49 %
Hernandez,Sherah C.	Registered Nursing	50 %
Herszage,Julian	Chemistry, General	13 %
Hunter,James W.	Business and Commerce, General	67 %
Kaufman,Cheryl A.	Business and Commerce, General	20 %
Kehl,Anthony J.	Physical Fitness and Body Movement	45 %
Kellogg,Cynthia	English	40 %
Kirsch,Daniel T.	Political Science	20 %
Koch,Kathleen L.	English	60 %
Kragel,Mary F	Child Development/Early Care and Educatio	20 %
Kuwamoto,Jill	Fashion Production	28 %
La Puma,Wendy D	Psychology, General	21 %
La Puma,Wendy D	Academic Guidance	15 %
Le,Hung H.	Mathematics, General	27 %
Lee,Jeffrey R.	English	60 %
Leonard,Scott A.	English	20 %
Leyva,John James	English	54 %
Livas,Melinda M.	Librarian	14 %
Lore,Elisabeth Marie	English	20 %
Lothrop,Joshua L	Nursing	60 %
Martinez,Jesus R.	History	40 %
Millendez,Stacy M	Cosmetology and Barbering	47 %
Minnick,Michael	Child Development/Early Care and Educatio	60 %
Mireles-Tijero,Mayra	Counselor	11 %
Mohrmann,Peter R.	Dramatic Arts	40 %
Mrocza,Hilary	Librarian	31 %
Neilson,Wendy N.	Occupational Therapy Technology	24 %
Nelsenador,Matt B.	Mathematics, General	27 %
Ngassam,Valery N.	Physics, General	30 %
Nguyen,Alfonso K.	Counselor	13 %
Nguyen,Thanh V.	Vietnamese	3 %
O'Neal-Watts,Jennifer Lee	Librarian	17 %
Piskun,Yelena	Counselor	20 %
Piskun,Yelena	Counselor	18 %
Prue,Paul A.	Mathematics, General	10 %
Rendon Hall,Velma	Cosmetology and Barbering	36 %
Royal,Joy R.	Information Technology, General	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Royal, Joy R.	Software Applications	18 %
Spears, Estelita L	General Work Experience	20 %
Stark, Randy Craig	Music	2 %
Upton Benton, Tyffani A.	Speech Communication	20 %
Van Zanten, Jill	English	40 %
Vargas-Onate, Jacqueline	Counselor	53 %
Vargas-Onate, Jacqueline	Counselor	6 %
Waltonen, Karma	English	40 %
Yanez, Israel	Librarian	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A2) Angelone, Michael A.	English	47 %
Bennett, Heidi Jillen-Fuller	Business and Commerce, General	40 %
Chou, Susan S.	Child Development/Early Care and Educatio	20 %
Chow, Lorraine	Child Development/Early Care and Educatio	13 %
Coldiron, John L.	Health Education	20 %
Corbin, Kirsten Bunce	Reading	4 %
Czaja, Diane E.	Respiratory Care/Therapy	11 %
Engler, Denise M.	Reading	20 %
Giusti, Anthony R.	Nutrition, Foods, and Culinary Arts	20 %
** (A1) Gomez, Martin	Counselor	5 %
Gonsalves, Jana L.	Nutrition, Foods, and Culinary Arts	60 %
Goold, Grant B.	Paramedic	37 %
Gustafson, Karla	Gerontology	20 %
Halle, Joel E.	Accounting	27 %
Hoffpauir, Carina E.	English	27 %
Hokerson, Lori K.	Psychology, General	40 %
Ilaga, Lisa Hunsaker	Respiratory Care/Therapy	45 %
Kinoshita, Rory M.	Mathematics, General	53 %
Lehmann, Sarah R.	Librarian	1 %
Lovering, Janay N.	English	40 %
Maddox, Michael W.	Chemistry, General	20 %
Messier, Christopher D	Welding Technology	35 %
Mitchell, Emilie B.	Psychology, General	48 %
Morris, Ronald Ray	Marketing & Distribution	20 %
Munger, Teri B.	Coordinator	21 %
Nelson, Elizabeth L.	Psychology, General	20 %
Payne, Michael D.	Chemistry, General	20 %
Riley, Lonetta L.	Administration of Justice	20 %
Rose, Valarie M.	Mortuary Science	60 %
Scalzi-Pesola, Jennifer S.	Academic Guidance	10 %
Shaukat, Kahkashan	World Wide Web Administration	15 %
Shubb, Alisa M.	Speech Communication	40 %
Squire, Martha Anne	Library Science, General	7 %
Tuifua, Amelia S.	Guidance	7 %
Vinsant, Denise T	Counselor	8 %
Wheaton, Veronica E.	Chemistry, General	30 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Wood,Patricia Emma	Painting & Drawing	15 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Chappell,Mike L.	Counselor	2 %
Davtian,Anna	Counselor	2 %
** (A5) Do,Minhhong T.	ESL Integrated	15 %
Edman,Jeanne L.	Psychology, General	40 %
Fagin,Edwin D.	Economics	60 %
Farley,Rhonda	ESL Integrated	45 %
Parker,Grant	Music	27 %
Parks,Lance M.	Computer Networking	33 %
Post,Kari C.	Physical Education	15 %
Roberts,Jason M.	Welding Technology	13 %
Rodrigues,Matthew J.	Mathematics, General	27 %
Saller,Brandon D.	Engineering, General	28 %
Sigauke,Emmanuel	English	20 %
Soriano,Paolo Juan	Counselor	8 %
Stewart,Lora	Mathematics, General	33 %
Taylor,Yoshio	Ceramics	13 %
Wassmer,Dana	Nutrition, Foods, and Culinary Arts	20 %
Weathers-Miguel, Lee L.	Counselor	10 %
Zisk,Paul	Sociology	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Boylan,Catherine A.	Speech Communication	40 %
Keller,Mary F.	Biology, General	9 %
Lacy,David J	English	53 %
** (A1) Telles,James W.	Librarian	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allender,Julia	Study Skills	10 %
Bacod,Maristella A.	Counselor	9 %
Block,Angela M.	Sociology	20 %
Chevraux-FitzHugh,Adrian L.	Sociology	20 %
Daley,Carlin L.	Occupational Therapy Technology	25 %
De Guzman,Emmylou V.	Licensed Vocational Nursing	20 %
deGennaro,Paul J.	Biology, General	8 %
Doron,David A	Health Occupations, General	20 %
Felker,Jeffery J.	Reading	7 %
Fitzpatrick,Kenneth E.	Drafting Technology	13 %
Giovannetti,Lynne R.	Fashion Production	13 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Heningburg,Keith R.	History	1 %
** (A5) Hoerl,Ada Boone	Occupational Therapy Technology	1 %
Hunter,Mark A.	Mathematics, General	12 %
Kaina,Abdelaziz	Computer Networking	56 %
Knudson,Kandace M.	Academic Guidance	7 %
Knudson,Kandace M.	Coordinator	20 %
Lorenz,Norman H.	Family Studies	20 %
Manriquez,Paul M.	Mathematics, General	67 %
Mom,Brian W.	Business Administration	20 %
Mukarram,Abida	Computer Software Development	20 %
Nguyen,Anh H.	Academic Guidance	1 %
Perez,Carlos E.	Electronics & Electric Technology	27 %
Petite,Lori M.	Speech Communication	20 %
Richard Robicheau,Loretta J.	Job Seeking/Changing Skills	13 %
** (A2) Schutte,Matthew L.	Mathematics, General	25 %
Sheppard,Laurie C.	Nursing	7 %
** (B5) Stevenson,Elizabeth	Coordinator	20 %
Torres,Christopher P.	Coordinator	6 %
Tuifua,Amelia S.	Counselor	15 %
Weinsheink,Shawn E.	Technical Theater	47 %
** (A1) Woolley,Nicole B.	Study Skills	7 %
Xu,Meili	Information Technology, General	7 %
Yaroshevich,Nataliya	Counselor	9 %
Zeh,Jonathan P.	Environmental Control Technology (HVAC)	8 %

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CLASSIFIED

APPOINTMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Foley, Bret J.	TANF/CalWORKs Specialist	ARC	09/18/17
Kaushal, Ankit	Programmer I	ARC	09/25/17
Kekahu, Malissa N.	Administrative Assistant I	SCC	09/11/17
Michels-Ratliff, Emelia C.	Research Analyst	FLC	10/02/17
Price, Sarah K.	Bookstore Stock Clerk	ARC	09/11/17
Seibel, Michael C.	Groundskeeper	FM	09/11/17
Thompson, Shamona L.	Clerk II, 50%, 10 months	ARC	10/02/17

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
ID# 0010500	American River College	Unpaid	ARC	10/23/17 – 10/27/17
ID# 0002263	Facilities Management	Unpaid	FM	10/24/17 – 10/26/17
ID# 1220618	District Office	Unpaid	DO	10/23/17 – 10/27/17

PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Popovac, Maria	Account Clerk II	DO	09/12/17

PROMOTION(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Eberhardt, Amy R.	Student Personnel Assistant – Student Services (Financial Aid Clerk II)	SCC SCC)	10/09/17
Larsen, Rachel C.	College Development Officer (Administrative Assistant I)	SCC SCC)	09/18/17

C L A S S I F I E D

PROMOTION(S), CONTINUED

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Melton, Karen A.	Administrative Services Analyst (Accounting Specialist)	ARC DO)	10/02/17
Shuler, Qing H.	Information Technology Application System Supervisor (Senior Information Technology Business/ Technical Analyst)	DO DO)	10/02/17

REASSIGNMENT(S)/TRANSFER(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Massi, Shelly L.	Student Personnel Assistant – Extended Opportunity Programs & Services (Counseling Supervisor)	CRC CRC)	09/14/17
Smalley, Heather L.	Clerk III (Child Development Center Teacher, 80%, 10 months)	ARC ARC)	10/10/17

RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Lytle, Andrew S.	Library Technician	ARC	09/12/17
Kauw, Carmelita	Information Technology Business/ Technical Analyst I	DO	09/23/17
Johnson, Michaela Z.	Administrative Assistant I (50%)	DO	10/10/17
Racki, Tanya S.	Police Sergeant	DO	09/30/17

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Duong, Phuong T.	Food Service Assistant II (After 19 years of service)	SCC	12/31/17
Garcia, Jennifer L.	Student Personnel Assistant – Career & Job Opportunity Services (After 22+ years of service)	ARC	12/31/17

C L A S S I F I E D

RETIREMENT(S) CONTINUED

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Lutz, Siegfried F. (Employee was on 39-month Re-employment list)	Police Officer	DO	11/10/14
Miller, Alan E. (Employee was on 39-month Re-employment list)	Custodian	ARC	09/08/16
Nakanishi, Eugene K.	Custodian (After 20 years of service)	CRC	12/31/17
Prosperi, Daniel R.	Maintenance Electrician (After 32+ years of service)	FM	01/03/18
Viracola, Marcia J.	Child Development Center Associate Teacher (After 15 years of service)	SCC	12/16/17

Temporary Classified Employees
 Education Code 88003 (Per AB 500)
The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Al-Rakabi, Awfa K	Special Projects	08/25/2017	06/30/2018
Barnes, Samuel A.	Beginning Interpreter	08/19/2017	06/30/2018
Battle, Ryan A.	Assistant Coach	08/01/2017	06/30/2018
Baxter, Diane M.	Art Model	07/01/2017	06/30/2018
Bohan, Daniella M.	Special Projects	08/14/2017	06/30/2018
Brager-Hall, Sheila A.	Special Projects	09/06/2017	06/30/2018
Byrnes, Judi L.	Instructional Assistant	08/19/2017	06/30/2018
Claudio, Lupita K.	Special Projects	08/25/2017	06/30/2018
Cook, Caitlan P	Special Projects	08/21/2017	06/30/2018
Crayne, Dawn D	Instructional Assistant	08/19/2017	06/30/2018
Curry, Michael J.	Specialty Coach	08/30/2017	06/30/2018
Dragni, Victor	Instructional Assistant	07/31/2017	06/30/2018
El Mahati, Amine	Special Projects	09/12/2017	06/30/2018
English, Angela C.	Instructional Assistant	08/10/2017	06/30/2018
English, Angela C.	Instructional Assistant	08/10/2017	06/30/2018
Fronefield, Elizabeth S.	Clerk II	09/01/2017	06/30/2018
Graham, Kelley A	Child Dev Ctr Teacher	09/05/2017	06/30/2018
Grimes, John F	Instructional Assistant	08/30/2017	06/30/2018
Harrington, Patrick J.	Specialty Coach	08/25/2017	06/30/2018
Hessabi, Wajma S	Financial Aid Clerk I	08/19/2017	06/30/2018
Horse, Rena D.	Student Personnel Assistant	09/04/2017	06/30/2018
Hossain, Sara	Special Projects	08/25/2017	06/30/2018
Huang, Susan Xiao	Instructional Assistant	08/10/2017	06/30/2018
Huang, Susan Xiao	Instructional Assistant	08/10/2017	06/30/2018
King, Richard R.	Assistant Coach	08/01/2017	06/30/2018
Knott, Dustin E.	Special Projects	09/11/2017	06/30/2018
Leonard, Derek K.	Instructional Assistant	09/14/2017	06/30/2018
Loomba, Neeraj	Special Projects	09/05/2017	06/30/2018
Lorente, Michael R.	Assistant Coach	10/01/2017	06/30/2018
Lynch, Tamara D.	Special Projects	08/28/2017	06/30/2018
MacGill, Brie R	Art Model	07/01/2017	06/30/2018
Manalo, Ivanna D	Special Projects	08/21/2017	06/30/2018
Mansoor, Alex K.	Specialty Coach	08/10/2017	06/30/2018
Marshall, Kimberly A.	Special Projects	09/11/2017	06/30/2018
Miller, Caleb	Special Projects	09/11/2017	06/30/2018
Moore, Randy W.	Special Projects	08/21/2017	06/30/2018
Morgan, Johnny D.	Custodian	09/25/2017	06/30/2018
Murman, Barbara W.	Special Projects	08/14/2017	06/30/2018
Olazava-Broadbent, Clint C.	Instructional Assistant	08/07/2017	06/30/2018
Olson, Kristin L.	Athletic Trainer	09/11/2017	06/30/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (continued)</u>			
Radu, Fabian Mihai	Special Projects	08/25/2017	06/30/2018
Reid, Michael J.	Specialty Coach	08/25/2017	06/30/2018
Robb, Julie A	Special Projects	08/25/2017	06/30/2018
Robinson, Philip E	Clerk I	08/25/2017	06/30/2018
Saladukha, Ihar V.	Instructional Assistant	08/10/2017	06/30/2018
Saladukha, Ihar V.	Instructional Assistant	08/10/2017	06/30/2018
Santos, Leonardo L.	Instructional Assistant	09/01/2017	06/30/2018
Savage, Stephen	Art Model	07/01/2017	06/30/2018
Shacterman, Shawn	Special Projects	08/25/2017	06/30/2018
Sharp, Allison J.	Special Projects	08/14/2017	06/30/2018
Siperstein-Cook, Courtney M.	Special Projects	09/01/2017	06/30/2018
Smith, Steven W.	Special Projects	09/06/2017	06/30/2018
Stevenson, Kyle R.	Art Model	08/25/2017	06/30/2018
Strother, Paul M.	Maintenance Technician I	09/25/2017	06/30/2018
Svyatoshchik, Anastasiya	Student Personnel Assistant	09/25/2017	06/30/2018
Swisley, Sonee T.	Clerk I	09/13/2017	06/30/2018
Taylor, Jason M.	Assistant Coach	10/01/2017	06/30/2018
Tran, Chau V.	Instructional Assistant	08/28/2017	06/30/2018
Vang, Kevin	Student Personnel Assistant	08/25/2017	06/30/2018
Vang, Mai S.	Instructional Assistant	07/01/2017	06/30/2018
Velichko, Liana A	Clerk I	08/25/2017	06/30/2018
Villamayor, Mona J.	Clerk I	08/21/2017	06/30/2018
Ziemer, Sarah I.	Student Personnel Assistant	09/20/2017	06/30/2018

Cosumnes River College

Alminiana, Heidigarde C.	Bookstore Clerk I	09/20/2017	06/30/2018
Ayala, Jacob	Instructional Assistant	10/02/2017	06/30/2018
Barrera, Vanessa C	Special Projects	08/15/2017	06/30/2018
Berhane, Araia	Assistant Coach	09/13/2017	06/30/2018
Bradley, Mathew J.	Assistant Coach	07/01/2017	06/30/2018
Carder, Paul G.	Instructional Assistant	07/01/2017	06/30/2018
Castellanos, Lourdes	Instructional Assistant	07/01/2017	06/30/2018
Champion, Anthony R.	Assistant Coach	09/13/2017	06/30/2018
Chapman, Jasmine M.	Assistant Coach	08/30/2017	06/30/2018
Chasengnou, Emily N.	Financial Aid Clerk I	09/25/2017	06/30/2018
Chavez Jr., Efren	Assistant Coach	09/13/2017	06/30/2018
Cochran, Cullen A.	Instructional Assistant	07/01/2017	06/30/2018
Cunningham, John D.	Special Projects	07/01/2017	06/30/2018
Dang, Hao	Instructional Assistant	07/01/2017	06/30/2018
Dang, Heather Thien Huong	Instructional Assistant	08/21/2017	06/30/2018
Dang, Heather Thien Huong	Instructional Assistant	09/18/2017	06/30/2018
Davis, Kyle J	Instructional Assistant	07/01/2017	06/30/2018
Donaldson, Stephanie R.	Athletic Trainer	08/23/2017	06/30/2018
Ebert, Jamie C.	Special Projects	07/01/2017	06/30/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Cosumnes River College (continued)</u>			
Griffin, Milo D.	Special Projects	07/01/2017	06/30/2018
Grimes, John F	Instructional Assistant	08/21/2017	06/30/2018
Hernandez, Raymond R	Groundskeeper	07/01/2017	06/30/2018
Jaramillo, Marina A	Clerk I	07/01/2017	06/30/2018
Kaebnick, Mark A.	Special Projects	07/01/2017	06/30/2018
Keenan, Annemarie	Instructional Assistant	09/15/2017	06/30/2018
Lopez- Pena, Luz Elena	Instructional Assistant	09/26/2017	06/30/2018
Lopez, Victor A.	Instructional Assistant	08/21/2017	06/30/2018
Low, Shawana Marie	Art Model	07/01/2017	06/30/2018
Machiya, Chihiro	Graphic Designer	08/21/2017	06/30/2018
McDonald, James A.	Instructional Assistant	07/01/2017	06/30/2018
McMurray, Ryan M	Instructional Assistant	09/01/2017	06/30/2018
Mejia Marques, Lizeth A	Clerk I	08/28/2017	06/30/2018
Mendoza De Perez, Maria Guadalupe	Instructional Assistant	07/01/2017	06/30/2018
Merritt, Brandon A.	Special Projects	09/01/2017	06/30/2018
Morgan, Trevor C.	Instructional Assistant	08/29/2017	06/30/2018
Munoz Rodriguez, Nayely C.	Instructional Assistant	07/01/2017	06/30/2018
Nguyen, Celine T.	Clerk II	09/25/2017	06/30/2018
Nguyen, Tung V.	Instructional Assistant	07/01/2017	06/30/2018
Pedretti, Sara L	Groundskeeper	07/01/2017	06/30/2018
Perez, Renee R.	Administrative Asst. I	07/01/2017	06/30/2018
Perry, Darlene M.	Art Model	07/01/2017	06/30/2018
Peterson, Andrew J	Instructional Assistant	08/21/2017	06/30/2018
Pham, Vu A.	Instructional Assistant	07/03/2017	06/30/2018
Pownall, Nicole	Clerk I	09/05/2017	06/30/2018
Quiros Hickey, Vivian M.	Financial Aid Officer	08/28/2017	06/30/2018
Salomon, Paul Lorenz T	Art Model	07/01/2017	06/30/2018
Sanchez, Lucas T.	Swimming Instructor I	07/01/2017	06/30/2018
Savage, Stephen	Art Model	07/01/2017	06/30/2018
Scott, Shandera S.	Clerk I	08/21/2017	06/30/2018
Terrones Rojas, Laura M.	Instructional Assistant	09/01/2017	06/30/2018
Vang, Karen	Clerk I	09/05/2017	06/30/2018
Williams JR, David A.	Student Personnel Assistant	09/13/2017	06/30/2018

District Office / Business and Economic Development Center / Facilities Management / Police Services

Darbinyan, Ani	Campus Patrol	08/29/2017	06/30/2018
Dibrov, Nikolay	Campus Patrol	09/11/2017	06/30/2018
Emerson, Lailae N.	Campus Patrol	08/29/2017	06/30/2018
Hernandez, Joanna S.	Police Comm Dispatcher	09/11/2017	06/30/2018
Johnson, Michaela Z.	Special Projects	10/10/2017	06/30/2018
Molder, Corey Wiley	Campus Patrol	09/13/2017	06/30/2018
Nguyen, Julianne M	Special Projects	07/01/2017	06/30/2018
Phillips, Johnathon P.	Campus Patrol	03/15/2017	06/30/2017
Phillips, Johnathon P.	Campus Patrol	03/15/2017	06/30/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
<u>(continued)</u>			
Thomas, Zelly Y.	Clerk III	10/04/2017	06/30/2018
Wright, Christopher A.	Campus Patrol	08/11/2017	06/30/2018
<u>Folsom Lake College</u>			
Allen, Michael J.	Art Model	08/30/2017	06/30/2018
Barner, Grace C.	Special Projects	08/31/2017	06/30/2018
Berry, Jennifer A.	Special Projects	09/25/2017	06/30/2018
Berry, Nicole L.	Art Model	08/30/2017	06/30/2018
Bologni, John F.	Special Projects	10/03/2017	06/30/2018
Brooke, Justin P	Special Projects	09/12/2017	06/30/2018
Ejiogu, Edward C.	Art Model	10/30/2017	06/30/2018
Elufson, Christina E.	Reader/Tutor	08/25/2017	06/30/2018
Froehlich-Williams, Gordon J	Special Projects	09/13/2017	06/30/2018
Killips, Kyler A.	Special Projects	09/07/2017	06/30/2018
Kramer, Christopher S.	Special Projects	08/25/2017	06/30/2018
Kravchuk, Alina	Administrative Asst. I	08/25/2017	06/30/2018
Lagrutta, Rick V.	Art Model	08/30/2017	06/30/2018
Latini, Nicolette A.	Special Projects	09/07/2017	06/30/2018
McCarty, Jason S.	Special Projects	09/07/2017	06/30/2018
Mochizuki, Jill T.	Art Model	10/18/2017	06/30/2018
Montagnino, Mikana J.	Student Personnel Assistant	09/14/2017	06/30/2018
Moore, John J.	Special Projects	09/07/2017	06/30/2018
Osorio, Alice J.	Counseling Clerk I	10/03/2017	06/30/2018
Rounds, Carol L.	Admissions/Records Evaluator I	09/11/2017	06/30/2018
Rowe, Shannan L.	Athletic Trainer	08/25/2017	06/30/2018
Savage, Stephen	Art Model	08/30/2017	06/30/2018
Templeton, Cindy J.	Special Projects	08/25/2017	06/30/2018
Thomas, Samantha B.	Reader/Tutor	08/30/2017	06/30/2018
Torres-Martinez, Alejandro	Student Personnel Assistant	09/26/2017	06/30/2018
<u>Sacramento City College</u>			
Banks, Callid A.	Instructional Assistant	09/26/2017	06/30/2018
Barnhart, Nicholas W.	Instructional Assistant	08/29/2017	06/30/2018
Borushko, Vitaliy N.	Instructional Assistant	08/21/2017	06/30/2018
Brown, Jared A.	Assistant Coach	08/28/2017	06/30/2018
Bruce, Elizabeth A.	Counseling Clerk I	08/29/2017	06/30/2018
Chavez, Daniel A.	Sports Program Director	08/30/2017	06/30/2018
Dimond, Derek T	Special Projects	09/14/2017	06/30/2018
Duran, Alejandra G.	Student Personnel Assistant	09/13/2017	06/30/2018
Fay, Devon E.	Instructional Assistant	09/29/2017	06/30/2018
Fry, Audrey Diane Jeanne	Instructional Assistant	08/18/2017	06/30/2018
Fulton, Kenneth D.	Custodian	09/06/2017	06/30/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College (continued)</u>			
Ghaleb, Elham A.	Child Dev Ctr Teacher	08/28/2017	06/30/2018
Gonzalez, Juliana A.	Counseling Clerk I	09/11/2017	06/30/2018
Guntvedt, Dulce A.	Instructional Assistant	08/31/2017	06/30/2018
Hamameh, Sandra	Special Projects	09/25/2017	06/30/2018
Han, Erin Y.	Instructional Assistant	08/21/2017	06/30/2018
Harris, Alexa R	Educational Services Aide	08/25/2017	06/30/2018
Hart, Ronald J.	Educational Services Aide	09/05/2017	06/30/2018
Haviland, Michael F	Instructional Assistant	08/31/2017	06/30/2018
Hefley, Natalie R.	Clerk I	09/14/2017	06/30/2018
Henning, Joshua B.	Sports Program Director	08/25/2017	06/30/2018
Kays, Cassidy A	Clerk II	09/01/2017	06/30/2018
Kelly, Ross C	Special Projects	09/14/2017	06/30/2018
Krack, Jordan K.	Instructional Assistant	09/05/2017	06/30/2018
Lee, Jennifer	Special Projects	10/04/2017	06/30/2018
Low, Shawana Marie	Art Model	09/14/2017	06/30/2018
Maclachlan, Denise M.	Instructional Assistant	08/22/2017	06/30/2018
Mansoubi, Zanyar	Special Projects	09/14/2017	06/30/2018
Overmiller, Christina A.	Special Projects	09/05/2017	06/30/2018
Sandoval, Yvonne M.	Student Personnel Assistant	09/19/2017	06/30/2018
Sauber-Cavazos, Jacob N.	Custodian	08/22/2017	06/30/2018
Smith, Darrell L	Custodian	09/01/2017	06/30/2018
Spainhour, Austin R.	Assistant Coach	07/25/2017	06/30/2018
Spainhour, Austin R.	Sports Program Director	08/30/2017	06/30/2018
Spainhour, Austin R.	Clerk I	08/31/2017	06/30/2018
Sparks, Tiffany L.	Laboratory Technician	09/25/2017	06/30/2018
Still, Michael A.	Instructional Assistant	08/25/2017	06/30/2018
Taylor, Lincoln E.	Special Projects	08/29/2017	06/30/2018
Volmensky, Alexandra P.	Clerk I	08/29/2017	06/30/2018
Wallenburg, Aaron C.	Clerk I	09/14/2017	06/30/2018
Winton, Megan M.	Clerk I	08/21/2017	06/30/2018
Woempner, Ryan J.	Instructional Assistant	08/30/2017	06/30/2018

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Resolution 2017-16: In Support of Codifying DACA into Federal Law	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel 	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	X
		INFORMATION	

BACKGROUND:

The Deferred Action for Childhood Arrivals (DACA) Program was established in June of 2012 by the Obama Administration to provide administrative relief from deportation to specific individuals who applied for and received DACA status from the federal government. The purpose of DACA was to provide eligible immigrant youth who came to the United States as children: (1) protection from deportation; and (2) a work permit. Eligible applicants were able to obtain DACA status for two years, subject to renewal. DACA was established by the Department of Homeland Security at the President’s direction as an exercise of prosecutorial discretion. On September 5, 2017, U.S. Attorney General Jeff Sessions announced that the federal government intends to “wind down” the DACA program. The Department of Homeland Security subsequently issued a memorandum on the rescission of DACA detailing the timeline and impact of the decision on existing DACA recipients. DACA was not immediately terminated – a six month window was created by the Trump Administration, ostensibly for Congress to legislate a permanent fix for DACA recipients before DACA benefits begin to expire in March of 2018.

STATUS:

Unless Congress takes action to adopt legislation protecting DACA recipients, DACA benefits held by many individuals in California, including tens of thousands of students in the community college system (and hundreds here at Los Rios), will begin to expire in March of 2018. Participants in the DACA Program were brought to this country as children by their parents and have made significant contributions to our economy, to our communities and to our Armed Forces. The attached resolution, if adopted, would urge Congress to take action to provide immediate and permanent legal protection for our DACA students.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Resolution 2017-16 in support of DACA students within the California Community College and the Los Rios Community College District system and urge Congress to act to provide immediate and permanent legal protections for DACA students.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2017-16

IN SUPPORT OF CODIFYING DACA INTO FEDERAL LAW

WHEREAS, On September 5, 2017, the Trump Administration ordered an end to the program known as Deferred Action for Childhood Arrivals, or DACA, and the Administration has urged Congress to identify a replacement within six months before the Administration phases out DACA's protections. The outcome will determine the legal status and ultimate fate of approximately 800,000 immigrants, known as "Dreamers," who were brought into the United States as children and who are eligible, under the existing DACA program, to apply for temporary residency in the United States; and

WHEREAS, in an act of faith and trust in America's promise of opportunity and the historical legal principle of not punishing children for the actions of their parents and/or guardians, "Dreamers" gave their names, addresses and telephone numbers to the United States government to participate in the DACA program; and

WHEREAS, the decision by the Trump Administration to end the Deferred Action on Childhood Arrivals (DACA) program is antithetical to American values and abandons the promise made to over 800,000 individuals pursuing the American Dream; and

WHEREAS, the average DACA recipient immigrated to the United States when they were six years old and has spent the majority of their lives living in the U.S.; and

WHEREAS, the DACA Program has offered the opportunity for hundreds of thousands of Americans to reach their educational goals regardless of their immigration status; and

WHEREAS, this shortsighted political calculation of ending DACA inhibits the aspirations of 222,795 Californians including the 72,000 estimated to be California community college students and hundreds of our own Los Rios Community College students; and

WHEREAS, our vision for California's community colleges is to provide access to a quality public higher education for all Californians, and as the largest public system of higher education in the U.S., we take great pride in being the pathway to opportunity for Californians of all backgrounds; and

WHEREAS, a study of DACA recipients by the University of California, San Diego, found that the incomes of those participating in the program increased by 45%; and

WHEREAS, a recent analysis by the CATO Institute found that the U.S. economy could be reduced by \$215 billion, and the federal government would lose \$60 billion in tax revenues with the elimination of DACA; and

WHEREAS, DACA recipients are not eligible for federally funded financial aid programs such as subsidized loans, grants, scholarships or work study, subsidies provided by the Affordable Care Act, Medicaid, food stamps or cash assistance despite paying income, sales, and other taxes; and

WHEREAS, seventy percent of DACA recipients are in school and 92% of them identify DACA as permitting them to pursue educational opportunities that were previously unavailable to them; and

WHEREAS, to qualify for DACA, eligible applicants must not have committed a felony or significant misdemeanor, have been brought into the country under the age of 16, have lived continuously in the United States since 2007 and have to be either currently in school, have graduated from high school or have been honorably discharged from the U.S. armed forces; and

WHEREAS, President Trump has put the educational goals and career aspirations of hundreds of thousands of Californians on hold and their future and America's economy at risk; and

WHEREAS, we remain steadfast in our commitment to educational opportunity and will stand with "Dreamers" to protect quality public community colleges for all Californians. Now, therefore,

BE IT RESOLVED, that the Los Rios Community College District Board of Trustees hereby urges the Congress of the United States, and our State and local leaders - in keeping with the highest and best traditions of our pluralistic constitutional democracy - to acknowledge and accept the moral imperative of relieving these victims of circumstance from the fear of deportation, and to provide our nation's "Dreamers" with continued relief from deportation, and a path to permanent citizenship; and

BE IT FURTHER RESOLVED, that the Los Rios Community College District Board of Trustees urges El Dorado, Placer, Sacramento, and Solano County's Congressional members to uphold California values, and to fill the leadership void created by President Trump's decision, and to codify protections contained within the Deferred Action for Childhood Arrivals Program that will permit thousands of California "Dreamers" to achieve their highest potential.

PASSED AND ADOPTED as Los Rios Community College District Resolution No 2017-16 this eighteenth day of October, 2017, by the following called vote:

AYES	NOES	ABSENT
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Attest.

Ruth Scribner, Board President

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: October 18, 2017

SUBJECT:	Sacramento City College Strategic Plan, College Goals and Strategies	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Michael Gutierrez, President	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	x
		INFORMATION	

BACKGROUND:

Sacramento City College planning processes call for an annual review of the college Mission, Vision, Values, Goals & Strategies. In addition, the College re-evaluates and revises its Strategic Plan on a multi-year cycle. In the 2016-17 Academic Year Sacramento City College reviewed and revised its Strategic Plan. The college engaged in a sustained and substantive dialogue about key strategic goals. Broad-based collegial dialogue was achieved through the use of multiple forums, charrettes, and meetings. Engagement included all college constituencies, and involved the Academic, Classified and Student Senates and the Senior Leadership Team. Many campus committees also provided feedback. Following the compilation of the initial results of this dialogue, additions information was gathered via a college-wide survey. This thoughtful process occurred across the entire academic year, with final approval of the resulting Strategic Plan occurring in Fall 2017. The new Strategic Plan expands the number of College Goals from 3 to 5, with the new goals putting more focus on our work on equity and our connections to the community we serve. Strategies and Indicators to support each Goal have been identified. The Strategic Plan is designed to align with Sacramento City College’s Mission, Vision, and Values. It will inform processes, plans, and programs of the college and support continuous quality improvement.

STATUS:

The Sacramento City College Strategic Plan has been revised and the revision approved through the college’s participatory governance processes. The revised Sacramento City College Strategic Plan is now submitted to the Board of Trustees for approval.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the revised Sacramento City College Strategic Plan.

Sacramento City College



2017 Strategic Plan

6 Year Plan



Founded in 1916 as a department of Sacramento High School, Sacramento City College is the seventh oldest public community college in California and the oldest institution of higher learning in Sacramento.

Sacramento City College has a proud history as a pioneer in the region for diversity, quality education, and community partnership. Rare for its time, SCC was founded by a woman (Belle Coledge) and with an all female class as its first graduates, the college began with the spirit of inclusion at its very heart. First known as Sacramento Junior College, Coledge founded the college to provide a safe, welcoming place for students to learn the basics for a college education, and to be a gathering spot for extra-curricular activities that would bring the community together. With this founding principle, Sacramento Junior College opened in 1916 on the top floor of Sacramento High School with 46 students and 16 part-time instructors.

The college eventually gained its own campus at the corner of Sutterville and Freeport where it opened its doors to students in 1926. The campus consisted of just two buildings at the time. Thirty-eight years later, as a result of a March 17, 1964 election, Sacramento City College separated from the Sacramento City Unified School District to join the newly organized Los Rios Junior College District which assumed the operation of American River College and Sacramento City College. In 1970 the newly renamed Los Rios Community College District opened a third campus, Cosumnes River College. Folsom Lake College became the fourth fully accredited college in the District in 2003.

SCC has grown in leaps and bounds in many ways. Now, nearly 100 years later, SCC has certainly evolved with the times, but at its heart the college vision remains the same: to create a learning community that celebrates diversity, nurtures personal growth, and inspires academic and economic leadership.

MISSION, VISION & VALUES

The parameters of strategic planning at SCC are created through alignment SCC's Mission, Vision, and Values statements.

OUR MISSION

Sacramento City College is an open-access, comprehensive community college, serving a diverse student population. We provide a wide range of educational opportunities and support services designed to foster the success of all students seeking transfer, career advancement, Associate degree and certificate attainment, basic skills development, and personal enrichment. Our commitment to continuous improvement through outcome-guided assessment, planning, and evaluation promotes student learning. Through these efforts, we contribute to the intellectual, cultural, and economic vitality of the community.

OUR VISION

Sacramento City College seeks to create a learning community that celebrates diversity, nurtures personal growth, and inspires academic and economic leadership.

OUR VALUES

Working Together, Pursuing Excellence, and Inspiring Achievement



STRATEGIC PRIORITY AREAS

Common threads run throughout the strategic plan; these strengthen the organization and guide our work toward the future.

High quality teaching and learning that support student success, retention, and persistence.

- increased access and success
- effective student support services
- innovative curriculum
- affordable educational resources

A college environment that embraces equity and diversity and reduces disproportionate impacts between student populations

- a culturally responsive college culture
- support for disproportionately impacted groups
- increasing faculty/staff diversity

Clear maps for students leading to completion of educational goals.

- clear curriculum maps and educational planning
- workforce pathways that meet community needs
- a focus on first time freshmen

Successful enrollment management supported by effective scheduling processes

- a focus on student retention and enrollment growth
- effective course scheduling, including online education
- community connections & outreach

Modernized, coordinated and sustainable college processes and infrastructure/facilities supported by effective college communication

- effective communication in a welcoming culture
- sustainable processes and practices
- modernized college processes
- infrastructure & resource allocation that supports academic excellence
- up to date technology resources

COLLEGE GOALS

The College Goals are key elements of the SCC Strategic Plan create an institutional fabric that connects the work of groups and individuals across the college into an overarching plan.

Goal A: High quality teaching and learning

Deliver programs and services that demonstrate a commitment to high quality teaching and learning in support of student success and achievement.

Goal B. Student goal completion

Align processes and practices to assist students in moving from first enrollment to goal completion.

Goal C. Excellent working environment

Support employee engagement and organizational effectiveness by providing an excellent working environment.

Goal D: Equity and diversity

Provide a college environment that embraces equity and diversity and reduces disproportionate impacts between student populations.

Goal E. Connections to the Sacramento Region

Enhance connections to the Sacramento region with a focus on serving the community, including meeting workforce needs.

STRATEGIES AND INDICATORS



The Strategies and Indicators outline key actions and evaluation tools and leading to feedback processes that are incorporated into the planning cycle.

Goal A: Deliver programs and services that demonstrate a commitment to high quality teaching and learning in support of student success and achievement.

Strategies

1. Promote the engagement and success of all students, with a special emphasis on first-year students and disproportionately impacted groups.
2. Implement practices and activities that reduce achievement gaps in student success.
3. Deliver services, curriculum, and instruction that result in equivalent student outcomes for all modalities and locations.
4. Assess outcomes and student learning at the course, program, and institutional levels. Use those assessments to make appropriate changes that support student achievement.
5. Improve basic skills competencies in reading, writing, math, and information and technological competency across the curriculum
6. Identify and disseminate educational research and practice-based information about curriculum and teaching methods that are effective for a diverse student body.
7. Ensure that students have opportunities to be involved in a range of activities at the college and in the community.

Indicators

- Overall course success at SCC moving toward the Institutional Effectiveness Partnership Initiative (IEPI) goal of 70%. (Institutionally set baseline standard = 63%)
- Evidence of high student engagement, e.g. from the Community College Survey of Student Engagement (CCSSE) and other surveys.
- Implementation of the California Common Assessment Initiative for placement assessment
- Equivalent student outcomes in all locations and modalities.

Note: SCC strategies also support the indicators in the LRCCD Strategic Plan

Goal B. Align processes and practices to assist students in moving from first enrollment to goal completion.

Strategies

1. Implement an effective course scheduling system that is integrated with services to students.
2. Support community outreach, student recruitment, and “front door” programs and practices that assist students with the transition to college.
3. Provide students with clear maps to goal completion and ensure campus-wide communication about college pathways and programs.
4. Provide students with the tools and resources that they need to plan and carry out their education, complete degrees and certificates, and/or transfer.
5. Provide programs and services that help students overcome barriers to goal completion.
6. Present relevant professional development opportunities about current innovations aimed at improving student success and completion
7. Develop an effective multi-constituent process to make recommendations regarding new program opportunities.

Indicators

- Increased Fall enrollment at SCC - exceeding the Fall 2015 value of 23, 229 students (unduplicated headcount)
- Increased Fall to Fall persistence at SCC - exceeding the Fall 2015 value of 44% (Institutionally set baseline standard = 37%)
- Increased number of degrees and certificates awarded - exceeding the 2015-16 value of 1582 degrees and 479 certificates. (Institutionally set baseline standard = 1,000 degrees and 350 certificates annually)
- Increased number of students transferring to UC or CSUS - exceeding the 2015-16 value of 735 transfers to UC/CSUS (Institutionally set baseline standard = 700 transfers to UC/CSU)
- Evidence of students’ satisfaction with their progress and with the support provided by the college (e.g. from the Perception of Progress Survey and the CCSSE)

Note: SCC strategies also support the indicators in the LRCCD Strategic Plan

Goal C. Support employee engagement and organizational effectiveness by providing an excellent working environment.

Strategies

1. Review college processes and modify as needed in order to make them more effective and inclusive.
2. Implement modernized and coordinated business practices, information technology, and infrastructure.
3. Encourage a campus-wide culture of creativity and scholarly innovation.
4. Promote health, wellness and safety throughout the institution.
5. Utilize quantitative and qualitative data to guide decision-making throughout the institution.
6. Continue to exercise transparent and fiscally sound financial management.
7. Encourage collegiality, recognition of achievement and participation in decision-making at the college
8. Maintain the quality and effectiveness of the physical plant in order to support access and success for students (i.e. modernization, TAP improvements, equipment purchases, etc.).
9. Coordinate and communicate college sustainability efforts to further implement best practices across the College.
10. Support participation in professional development activities for all college employee groups.

Indicators

- Evidence of increased engagement with college processes such as planning and participatory decision making (e.g. from the Communication and Governance Survey)
- Completion of associated Actionable Improvement Plans identified in the 2015 accreditation Self-Evaluation Report.
- Increased participation in professional development activities.
- Identification and use of key metrics related to business practices and infrastructure.

Note: SCC strategies also support the indicators in the LRCCD Strategic Plan

Goal D: Provide a college environment that embraces equity and diversity and reduces disproportionate impacts between student populations.

Strategies

1. Identify and disseminate educational research and practice-based information about curriculum and teaching methods that are effective for a diverse student body.
2. Implement practices and activities that reduce achievement gaps in student success.
3. Scale up SCC programs that have demonstrated success in achieving positive outcomes for disproportionately impacted student groups.
4. Use multiple methods to disseminate information to diverse student groups in order to engage them with learning in the college community.
5. Provide programs and services that help students overcome barriers to goal completion.
6. Build and retain an effective staff that reflects the diversity of our students and community
7. Develop direct student support programs that enable low income students, unprepared students, and disproportionately impacted (DI) student groups to persist and complete educational goals.
8. Provide professional development related to student equity for faculty, staff, and administration.

Indicators:

- Improve all Student Equity indicator scores by five percentage points or until they no longer meet the three percentage point difference metric for determining disproportionate impact.
- College completion rate for unprepared students – moving toward the IEPI 6 year goal (54.3%).
- Evidence of a welcoming campus climate (e.g. from SCC Campus Climate survey).

Note: SCC strategies also support the indicators in the LRCCD Strategic Plan

Goal E. Enhance connections to the Sacramento region with a focus on serving the community, including meeting workforce needs.

Strategies

1. Revise or develop courses, programs, schedules and services based on assessment of emerging community needs and available college resources.
2. Expand interactions with community partners in order to increase student opportunities for experiences that help them transition to college and careers.
3. Ensure that CTE program offerings, including dual enrollment align with emerging regional needs.
4. Expand college connections to community-based activities and workforce learning.
5. Establish partnerships with community groups with a primary emphasis on serving groups that show disproportionate impact (DI) at the college, e.g. community based organizations, businesses, and social service programs.
6. Increase the effectiveness of communication both within the college and between the college and the external community.

Indicators:

- CTE program licensure exam pass rates – exceeding institutionally set baseline standards (80-85% depending on program).
- CTE program graduate employment rates – exceeding institutionally set baseline standards (60-75% depending on program)
- Implementation of the West Sacramento Promise program.
- Evidence of effective communication with the local community (e.g. from surveys, marketing metrics, etc.)
- Increases in college involvement in community-based activities and workforce learning.

Note: SCC strategies also support the indicators in the LRCCD Strategic Plan

INTEGRATED PLANNING OVERVIEW

The College's Mission, Vision and Values, supported by the strategic directions lead to the operational work of the College. Continuous improvement is led by the indicators of college effectiveness associated with each goal.

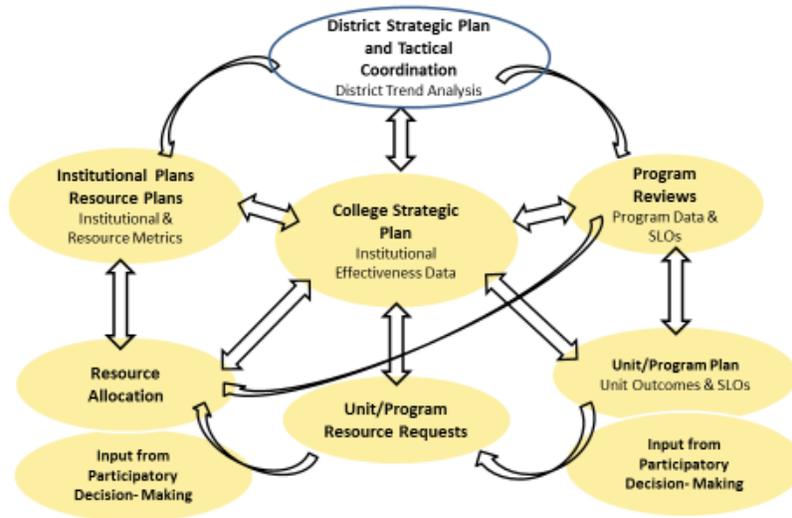


Integrated Planning

- Planning for next year
- Implementing this year
- Reviewing past years



Feedback loops connect district and college planning processes. This allows the college to conduct an annual cycle of evaluating data, setting goals, identifying objectives, allocating resources, implementing the plan, and evaluating results.

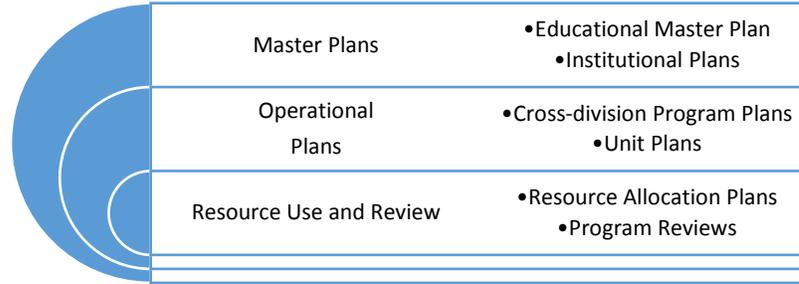


The Sacramento City College Family of Plans are integrated into a whole by accountability and alignment

- **Accountability**
 - Engaged, connected people who take pride in and responsibility for their function in the larger institution.
- **Alignment**
 - Consistency and alignment with common goals, shared understanding of goals, complimentary measures.
- **Integration**
 - Fully connected units, full mutual understanding of functions, fully shared goals.



The SCC Family of Plans



Strategic Plan

A guiding vision for the overall work of the college
 Defines the Mission, Vision, Values and Goals of the College
 Framework for planning, resource allocation, and evaluation.

Educational Master Plan

The EMP includes overarching plans for each of the college service areas
 Priority areas, key resource needs, and relevant data are included.
 Instructional Master Plan, Student Services Master Plan, and Resources Master Plan

Institutional Plans

Plans required for major college initiatives and supported by dedicated resources
 These plans support coordinated, diverse activities that span the entire college.
 A key example is the Student Equity/SSSP/Basic Skills plan

Cross-Divisional Program Plans

Three-year plans for activities that cross college divisions.
 These plans support single types of activities that reach across divisions
 Distance Education, Tutoring, Information Technology, Staff Development, etc.

Unit Plans

Annual operational plans that guide the work of college units.
 These plans are written by each department/unit across the college.
 Annual unit plan accomplishment reports are completed for these plans.

Resource Allocation Plans

Descriptions of the processes used for resource allocation in key areas
 Processes for allocating resources are described in these plans.
 Financial, facilities, faculty, classified staff, and information technology resources

Program Reviews

Reviews of college programs conducted on a multi-year basis
 Program Reviews review 3 to 6 years of work and project the future resource needs.
 Conducted by instructional programs, student service programs, etc.



The 2017 Sacramento City College Strategic Plan was developed by the SCC College Strategic Planning Committee. With input from across the college including:

President's Cabinet

Executive Council

Academic Senate

Classified Senate

Senior Leadership Team

Student Senate

Department Chairs Council

Standing Committees

And numerous others who participated in forums, charrettes, meetings, surveys, etc.