

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, December 13, 2017
5:30 pm

MEETING LOCATION:

Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS	
<i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING	
A. Election of Officers (page 3)	Board President
B. 2018 Dates of Regular Board Meetings (page 4)	Board President
C. Authorization to Attend Meetings (page 6)	Board President
D. Reaffirm District Policies (page 7)	Board President
E. Representation to Education Associations (page 8)	Board President
4. CONSENT CONSIDERATIONS	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: November 8, 2017 (page 9)	Brian King
B. 2019-20 Academic Calendar (page 18)	Jamey Nye
C. Curriculum Proposals: ARC/CRC/FLC/SCC (page 20)	Jamey Nye
D. Acceptance of Gifts: SCC Aeronautics Department (page 48)	Theresa Matista
E. Disposition of Stale District Records (page 49)	Theresa Matista
F. Special Event Authorization (page 62)	JP Sherry
G. Ratify: Grants and Contracts Awarded (page 63)	Brian King
H. Ratify: Affiliation and Other Agreements (page 68)	Theresa Matista
I. Disposition of Surplus Equipment (page 71)	Theresa Matista
J. Purchase Orders, Warrants, Checks and Electronic Transfers (page 72)	Theresa Matista
K. Short-Term Temporary Employee Projections (page 74)	Brian King
L. Regular Human Resources Transactions (page 76)	Brian King
5. FIRST READING	
A. Annual Statement of Legislative Principles (page 106)	JP Sherry
6. COLLECTIVE BARGAINING	
A. Initial Collective Bargaining Proposal – LRSA 2018-2021 (page 110)	Brian King
7. ACTION	
A. 2017-19 Integrated Planning (page 114)	Jamey Nye
B. 2016-17 District Audit Report (page 116)	Theresa Matista

C. Temporary Salary Schedules (page 117)	Theresa Matista
D. Contract Award: SMUD SolarShares (page 125)	Theresa Matista
E. Contract Award: Districtwide Variable Frequency Drive Replacement (page 127)	Theresa Matista

8. BOARD MEMBER REPORTS

9. FUTURE AGENDA ITEMS

- 10. REPORTS and COMMENTS**
- Student Association
 - Classified Senate
 - Academic Senate
 - Other Recognized Constituencies
 - Chancellor’s Report

11. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Ruth Scribner President ▪ Area 4	Pamela Haynes Vice President ▪ Area 5	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 John Knight ▪ Area 3	Deborah Ortiz ▪ Area 6 Tami Nelson ▪ Area 7 Evan Nguyen ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Meeting: January 10 ▪ Regular Board Meeting ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Election of Officers	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

STATUS:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

RECOMMENDATION:

It is recommended that the Board of Trustees consider and take action to elect the following officers:

1. Board President
2. Board Vice-President
3. Secretary to the Board (normally the Chancellor is appointed).

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	2018 Dates of Regular Board Meetings	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

STATUS:

The proposed calendar was presented to the Board for First Reading at its November meeting, and is now ready for Board approval.

RECOMMENDATION:

It is recommended that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 pm, and the spring and fall retreats as noted, and approve the attached 2018 board meeting calendar.

LOS RIOS COMMUNITY COLLEGE DISTRICT

2018 Board Meeting Calendar



Regular board meetings are generally the second Wednesday of the month
(unless otherwise noted) at 5:30 pm

JANUARY				JULY			
	10				11		
FEBRUARY				AUGUST			
7			23-24*		8		
MARCH				SEPTEMBER			
	14 CRC				12		
APRIL				OCTOBER			
	11 SCC- DAVIS			5-6*	10		
MAY				NOVEMBER			
	9 ARC			7 FLC			
JUNE				DECEMBER			
	13				12		

*Board Retreat Dates

Convocation Dates: January 12, 2018; August 24, 2018

Graduation: May 16, 2018

MEETING LOCATIONS:

Meetings are held in the District Office Board Room, unless otherwise noted. All meeting location addresses for 2018 are as follows:

Los Rios Community College District Office: 1919 Spanos Court, Sacramento, CA 95825

American River College (ARC): 4700 College Oak Drive, Sacramento, CA 95841

Cosumnes River College (CRC): 8401 Center Parkway, Sacramento, CA 95823

Folsom Lake College (FLC): 10 College Parkway, Folsom, CA 95630

Sacramento City College - Davis Center: 1720 Jade St, Davis, CA 95616

DRAFT prepared for the Board of Trustees: December 13, 2017

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Authorization to Attend Meetings	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

RECOMMENDATION:

It is recommended that the Board of Trustees reaffirm Board Policy P-3211 authorizing Board members to conduct District business and to attend meetings and conferences as representatives of the District when performing services on behalf of the Board.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Reaffirm District Policies	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

RECOMMENDATION

It is recommended that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Representation to Education Associations	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

STATUS:

Current Board representatives to education associations are listed.

ACTIVITY/ASSOCIATION	CURRENT REPRESENTATIVES
American Association of Community Colleges (AACC)	Dustin Johnson
Association of Community College Trustees (ACCT)	Deborah Ortiz
California Community College Trustees (CCCT)	Pam Haynes
Los Rios Foundation	Pam Haynes Robert Jones
Yolo County School Boards Association (YCSBA)	Ruth Scribner Alternate: Dustin Johnson

RECOMMENDATION:

The Board President may wish to appoint or have the Board elect representatives to various offices, associations or committees listed below.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Board Meeting Minutes: November 8, 2017	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on November 8, 2017 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on November 8, 2017.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, November 8, 2017

1. CALL TO ORDER

The board meeting was called to order by President Scribner at 5:30 p.m., in Sacramento City College Performing Arts Center, Room 106, 3835 Freeport Boulevard, Sacramento, California.

Present:

Ms. Ruth Scribner, President
Ms. Pamela Haynes, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Mr. John Knight
Ms. Tami Nelson
Ms. Deborah Ortiz

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Officer Justin Freeland addressed the Board of Trustees the Los Rios police officers' interest in severing themselves from the SEIU employee unit.

3. CONSENT CONSIDERATIONS

A motion was made by Mr. Jones, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through L.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

A. *Board Meeting Minutes: October 6-7 and 18, 2017*

That the Board of Trustees approve the minutes of the meetings held on October 6-7 and 18, 2017.

B. Scheduling of the Board of Trustees Annual Organizational Meeting

That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 13, 2017 at 5:30 p.m.

C. Curriculum Proposals: ARC/CRC/FLC/SCC

That the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, Folsom Lake College and Sacramento City College.

D. Resolution No. 2017-17: Authorizing Execution of a Contract with the Department of Motor Vehicles (Analyst and Supervisory Training)

That the Board of Trustees approve Resolution No. 2017-17 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

E. Resolution No. 2017-18: Authorizing Execution of a Contract with the California Department of Fish & Wildlife (Analytical and Writing Skills Training)

That the Board of Trustees approve Resolution No. 2017-18 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.

F. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the September 30, 2017 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

G. Los Rios Foundation Quarterly Investment Report

That the Board of Trustees receive Foundation Investment Report for the quarter ended September 30, 2017.

H. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the November board agenda packet pursuant to Board Policy 8315.

I. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of items as listed in the November board agenda packet, which are valued at \$5,000 or less, per Education Code section 81452.

J. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of September 16, 2017 through October 15, 2017.

PURCHASE ORDERS		
General Fund	0001094785-0001095247 B118686-B118730	\$ 2,839,930.48
Capital Outlay Fund	0003017435-0003017452	
Child Development Fund	0006000810-0006000811	
Self-Insurance Fund	-	
WARRANTS		
General Fund	752919-754255	\$ 11,623,704.34
General Fund-ARC Instructional Related	007840-007959	
General Fund-CRC Instructional Related	022768-022813	
General Fund-FLC Instructional Related	031136-031148	
General Fund-SCC Instructional Related	046353-046461	
Capital Outlay Fund	832222-832287	
Student Financial Aid Fund	900099-900104	
Child Development Fund	954425-954439	
Self-Insurance Fund	976399-976400	
Payroll Warrants	366075-367880	\$ 8,809,487.38
Payroll Vendor Warrants	62765-62908	
October Leave Process	367881-369364	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 6,474,516.50
Clearing Checks	2762-2763	\$ 2,728.69
Parking Checks	3066-3067	\$ 107.00
Bookstore Fund – ARC	32295-32355	\$ 1,282,991.83
Bookstore Fund – CRC	27668-27727	
Bookstore Fund – FLC	10062-10103	
Bookstore Fund – SCC	049707-049844	
Student Clubs Agency Fund – ARC	5350-5391	\$ 140,845.34
Student Clubs Agency Fund – CRC	4483-4537	
Student Clubs Agency Fund – FLC	2354-2370	
Student Clubs Agency Fund – SCC	3773-3795	
Foundation – ARC	5624-5639	\$ 65,202.93
Foundation – CRC	2374-2408	
Foundation – FLC	1450-1462	
Foundation – SCC	4335-4353	
Foundation – DO	0917-0920	
Associated Students Trust Fund – ARC	0907-0909	\$ 11,499.08
Associated Students Trust Fund – CRC	0803-0806	
Associated Students Trust Fund – FLC	0706-0707	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5131-5203 Manual check: 9211-9212	\$ 506,403.01
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$
PARS	-	\$ 30,186.52
Vendors	-	\$
Backup Withholding	-	\$ 188.10
Retiree Health Trust	-	\$ -

Self-Insurance	-	\$ 75,309.46
Bookstore	-	\$ 143,158.58
Payroll Direct Deposit Advices	872911-877817	\$ 12,563,123.28
Other Payroll Transactions	-	\$ 7,844.00

K. 2017-18 Sabbatical and Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves included in the November board agenda packet for the 2017-18 year.

L. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.

4. FIRST READING

A. Draft 2018 Board Meeting Calendar

A draft of the 2018 Board Meeting Calendar was presented to the Board of Trustees for first reading and discussion. A final draft will be presented at the December 13 meeting.

5. ACTION

A. Resolution No. 2017-19: Measure M Series A Bond Refunding

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees approve Resolution No. 2017-19 authorizing the issuance and sale of the 2018 General Obligation Refunding Bonds in the maximum principal amount of \$125,000,000 to refund outstanding General Obligation Bonds election 2008, Series A and approving related documents and official actions, including the Preliminary Official Statement relating to the refunding bonds.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

B. Resolution No. 2017-20: Authorizing the Sale of General Obligation Bonds: Measure A, Series F

A motion was made by Ms. Haynes, seconded by Mr. Knight, that the Board of Trustees approve Resolution No. 2017-20 authorizing the issuance and sale of General Obligation Bonds, 2002 Election, Series F, in the aggregate principal amount of not to exceed \$27,500,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

C. Resolution No. 2017-21: Authorizing the Sale of General Obligation Bonds: Measure M, Series A

A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees approve Resolution No. 2017-21 authorizing the issuance and sale of General Obligation Bonds, 2008 election, Series C, in the aggregate principal amount of not to exceed \$65,000,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Motion carried; 7:0

Student Advisory Vote: Aye

6. INFORMATION

A. Annual Legislative Update

General Counsel JP Sherry and representatives from the McCallum Group and K Street Consulting provided an update on the District's government affairs activities, the budget, and the key bills of the past legislative year, as well as insight as to what to expect from the Legislature over the coming year.

B. Sacramento City College: Overview of Hispanic Serving Institutions (HSI) SAGE and STEM

Sacramento City College leadership presented an overview and status of two HSI grants the college has received: Students in a Global Economy (SAGE) and STEM Equity and Success Initiative.

7. BOARD MEMBER REPORTS

Trustee Knight attended the welcome reception for Sacramento City College President Michael Gutierrez.

Trustee Haynes thanked the Chancellor and District for the wonderful support of the Umoja conference.

Trustee Nelson attended the Council on Islamic Relations Dinner.

Trustee Nguyen reported that the student presidents have been collaborative in participating in each other's college events, the students are working on fundraisers for the California wildfire victims, and a Lobby Day proposal has been confirmed.

8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board of Trustees:

Miguel Guerrero, President, Sacramento City College Associated Student Body
Robert Kelly, President, Sacramento City College Classified Senate
Carlos Lopez, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC's Gerontology program is offering its first-ever community Aging Awareness Conference – "Together Toward Tomorrow" – on Saturday, November 18, 8:30 am to 4:30 pm in the ARC Student Center. The event will feature guest speakers, breakout sessions on a variety of topics (including dementia, technology, fitness/nutrition, and more), and a resource fair. The conference is supported by other ARC departments and community partners like Eskaton.

CRC: Puente students from across the Los Rios District created the Future Scholars Conference as a way to connect not only with each other, but with students from alternative high schools to encourage them to attend college. The conference, which took place at the end of October, included keynote speaker, Ricardo Lemus, of the non-profit Homie Scholars, which aims to prevent at-risk youth from pursuing destructive lifestyles. Attendees were able to check out information tables on the quad, attend workshops and then after lunch, heard from a panel that included Sacramento City Unified School District Youth Development Support Services specialists and CRC counselors.

FLC: Michael Owens, a student taking classes at Folsom Lake College through the inmate education program at Mule Creek State Prison, was interviewed on Capital Public Radio's Insight with Beth Ruyak on October 16. Currently serving a life sentence without parole, Mike was part of the writing team who co-authored two scholarly journal articles with Human Services Professor Kalinda Jones that used first-hand narratives to share the perspective of academically capable but historically unsuccessful incarcerated adults. Mike is now a published poet releasing his first book, *The Way Back*, whose biggest desire is to have his voice heard in order to prevent others from walking down the same path.

SCC: The Partnership Resource Team met with the Sacramento City College Guided Pathways teams to discuss progress and provide advice as the college continues to move forward with their work. The day of meetings was a success and the Partnership Resource Team was very

complimentary about the progress that had been made since the last meeting. On Friday, October 20, Sacramento City College hosted a welcome event for President Michael Gutierrez that was well attended by current faculty and staff, past faculty and staff, representatives from local elected officials, and community leaders - including several of our Board members.

Chancellor King announced the following retirements:

Retirement			Years of Service
Starlette Vaughn	Instructional Assistant-English as a Second Language	SCC	9
Elaine Morgan	Library Technician	CRC	13
Joan Brenchley-Jackson	Biology Professor	ARC	23
Mark Garrett	Counselor	FLC	28+

10. CLOSED SESSION

General Counsel JP Sherry announced closed session as listed below. The following board members went into closed session at 7:30 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Pursuant to Government Code section 549565.7: Audit by State Bureau of Audits
- B. Pursuant to Government Code section 54957: Public Employee Performance Evaluation: Chancellor's 2017-18 Goals.

Closed Session Adjourned: 8:18 pm

Open Session: 7:20 pm

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

12. ACTION

A. Chancellor's Contract

A motion was made by Mr. Johnson, seconded by Ms. Haynes, that the Board of Trustees approve the Chancellor's contract on the following terms:

1. *Increase the contract term by one year through June 30, 2021.*
2. *Increase the Chancellor's base salary by 3% to \$318,954 in 2017-18, and by 3% over the prior year in each of the following years: 2018-19 and 2019-20.*
3. *Make the deferred compensation component and on-going component of his contract, and increase the amount by \$2,500 to \$17,500 in 2017-18 and by \$2,500 over the prior year in each of the following years: 2018-19 and 2019-20. Said deferred compensation is payable only upon an overall satisfactory performance evaluation as determined by the Board.*
4. *Increase the number of vacation days from 24 to 27 per year.*
5. *All other terms and conditions of the contract shall remain in place for the balance of the contract.*

13. ADJOURNMENT

A motion was made by Ms. Ortiz, seconded by Mr. Knight, that the meeting be adjourned.

Motion carried; 7:0

President Scribner adjourned the meeting at 8:20 pm.

BRIAN KING

Chancellor and Secretary to the Board of Trustees



Draft minutes presented to the Board of Trustees: December 13, 2017

jd

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	2019-20 Academic Calendar	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Vice Chancellor Education & Technology	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

American River, Cosumnes River, Folsom Lake and Sacramento City colleges have participated in the development of the academic calendar for 2019-2020 through the Academic Calendar Committee. The calendar meets the requirements for instructional days, includes holidays as prescribed by the Chancellor’s Office, and balances the number of teaching days between the fall and spring semesters. It also dedicates four days for instructional improvement activities with two days prior to the opening of the fall semester and two days scheduled before the spring semester.

STATUS:

The Academic Calendar Committee, Academic Senate, LRCFT, LRCEA and Executive Staff have reviewed the proposed calendar.

RECOMMENDATION:

It is recommended that the Board approve the academic calendar for 2019-2020 as proposed.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
2019-2020 ACADEMIC CALENDAR - DRAFT**

American River College - Cosumnes River College - Folsom Lake College - Sacramento City College

SUMMER SESSION 2019*

Instruction Begins	June 10	Monday
Independence Day	July 4	Thursday
Instruction Ends	August 8	Thursday
Grades Due	August 12	Monday
	35 Days	

FALL SEMESTER 2019*

Instructional Improvement Days	August 22, 23	Thursday, Friday
Instruction Begins	August 24	Saturday
Labor Day Holiday	September 2	Monday
Census Date for Fall Semester Classes	September 9	Monday
Veterans Day	November 11	Monday
Last Day to Withdraw from Full Semester Classes	November 19	Tuesday
Thanksgiving Recess	Nov. 28-Dec 1	Thursday-Sunday
Finals	December 13-19	Friday-Thursday
End of Semester	December 19	Thursday
Winter Recess	Dec. 20 – Jan. 1	Friday-Wednesday
Grades Due	January 3	Friday
	82 Days	

SPRING SEMESTER 2020*

Instructional Improvement Days	January 16, 17	Thursday, Friday
Instruction Begins	January 18	Saturday
Dr. Martin Luther King, Jr. Day	January 20	Monday
Census Date for Spring Semester Classes	February 3	Monday
Lincoln Day	February 14	Friday
Washington Day	February 17	Monday
Spring Recess	April 6-12	Monday-Sunday
Last Day to Withdraw from Full Semester Classes	April 19	Sunday
Finals	May 14-20	Thursday-Wednesday
End of Semester	May 20	Wednesday
Memorial Day	May 25	Monday
Grades Due	May 29	Friday
	82 Days	

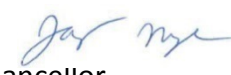

*During all terms, classes are offered in additional formats to enhance student opportunity: 1st and 2nd eight week sessions; 1st, 2nd and 3rd five week sessions; as well as weekend only classes. Examples might include four, five, six and eight week sessions and weekend courses, as well as other session lengths.

NOTE: Classes may be scheduled on all days during the Summer term including Friday through Sunday; the count of days, though, is Monday-Thursday only as those are the primary days when instruction is offered. Both the Fall and Spring terms have scheduled instructional days, such as Saturdays, that are not included in the number of days shown above. Those additional days ensure the district is in compliance with the requirements of Title 5 of the California Code of Regulations, sections 58120 and 58142.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake, and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Vice Chancellor Education & Technology	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the December 1, 2017 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College –Joe Gilman, Valerie Rose, Al Ahmadi, Lisa Lawrenson; Cosumnes River College – Michael Lawlor (Chair), Brian Noel, Amanda Wolcott-Paskey, Torence Powell; Folsom Lake College – Eric Wada, Jae Anderson, Monica Pactol; Sacramento City College – Dyan Pease, Richard Yang, Renee Medina, and Steven Boyd; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Albert Garcia; and Student Representative: Shania Pence.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

December 13, 2017

COURSE PROPOSALS

Course Deletions

American River College

1. **ET 192 Introduction to Robotics (2.00 units)**

Justification: This is one of three courses (ET 192, 194, and 196) to be replaced by ET 193, Introduction to Robotics and Sensors.

2. **ET 194 Intermediate Robotics (2.00 units)**

Justification: This is one of three courses (ET 192, 194, and 196) to be replaced by ET 193, Introduction to Robotics and Sensors.

3. **ET 196 Sensors, Measurement, and Control (2.00 units)**

Justification: This is one of three courses (ET 192, 194, and 196) to be replaced by ET 193, Introduction to Robotics and Sensors.

4. **MATH 350 Calculus for the Life and Social Sciences I (3.00 units)**

Justification: MATH 350 and MATH 351 have been replaced by MATH 355 and MATH 356 for articulation purposes.

5. **MATH 351 Calculus for the Life and Social Sciences II (3.00 units)**

Justification: MATH 350 and MATH 351 have been replaced by MATH 355 and MATH 356 for articulation purposes.

Cosumnes River College

1. **CONST 140 Location, Site Sustainability, and Water Conservation (1.50 units)**

Justification: Through the program review process and review with business and industry partners it was determined that this course should be deleted from the currently offered curricula.

2. **CONST 141 Green Materials and Techniques for the Structural Frame and Building Envelope (1.50 units)**

Justification: Through the program review process and review with business and industry partners it was determined that this course should be deleted from the currently offered curricula.

3. **CONST 144 Case Studies in Current Sustainable Building Topics (1.50 units)**

Justification: Through the program review process and review with business and industry partners it was determined that this course should be deleted from the currently offered curricula.

4. **CONST 162 Residential Energy Science and the Global Perspective (3.00 units)**

Justification: Through the program review process and review with business and industry partners it was determined that this course should be deleted from the currently offered curricula.

5. **FT 132 Fire Service Records and Reports (3.00 units)**

Justification: In an effort to update all curriculum associated with obtaining an Associate Degree of Fire Technology, all existing coursework has been examined for modern-day validity and relevance in accordance with the national standard of industry related education specific to the fire service. The Fire and Emergency Services Higher Education (FESHE) standard is the national benchmark to achieve industry recognition and competency. It has been determined through committee and public forum that FT132 “Fire Service Records and Reports” is a course not aligned with the FESHE standard, and it is a course not applicable to the college coursework necessary to achieve the culminating two-year college degree within the major of Fire Technology.

6. **FT 140 Related Codes and Ordinances (3.00 units)**

Justification: In an effort to update all curriculum associated with obtaining an Associate Degree of Fire Technology, all existing coursework has been examined for modern-day validity and relevance in accordance with the national standard of industry related education specific to the fire service. The Fire and Emergency Services Higher Education (FESHE) standard is the national benchmark to achieve industry recognition and competency. It has been determined through committee and public forum that FT140 “Related Codes and Ordinances” is a course of redundancy and is an elective course not aligned with the FESHE standard. The core curriculum of FT140, namely: “Related Codes and Ordinances” is a micro-topic already included in FT301 “Fire Prevention Technology.” To date, the same textbook is being utilized for this instruction and many of the instructional materials and aides are identical. FT301, “Fire Prevention Technology” is fully inclusive with its curriculum and covers all learning objectives outlined from FT140 but in much greater depth. Additionally, the capstone learning modalities and final assessments for both courses are the same.

7. **PHOTO 280 Portfolio Development I (2.00 - 4.00 units)**

Justification: We have incorporated this curriculum into Photography 340, Careers in Photography.

Folsom Lake College

1. **ACCT 125 Federal and State Individual Taxation (4.00 units)**

Justification: This course is a California Tax Education Council (CTEC) qualifying education course that enables the student to become a registered tax return preparer in the state of California. There is no demand for this course at FLC and the requirements to continue the CTEC registration are not warranted.

2. **ADMJ 309 Career Preparation for Law Enforcement Occupations (3.00 units)**

Justification: ADMJ 309 (Career Preparation for Law Enforcement Occupations) no longer meets the needs in the ADMJ programs at FLC.

3. **ENVT 356 Wastewater Operations and Maintenance I (3.00 units)**

Justification: Per Advisory Board recommendations, to maintain program at current industry standards, and adjust the program to reflect State of California water and wastewater codes and licensing requirements, topics in the course will be merged into other program courses. Students will benefit by acquiring a certificate in both water and wastewater (with fewer required units), thereby improving their employment opportunities.

4. **ENVT 357 Wastewater Operations and Maintenance II (3.00 units)**

Justification: Per Advisory Board recommendations, to maintain program at current industry standards, and adjust the program to reflect State of California water and wastewater codes and licensing requirements, topics in the course will be merged into other program courses. Students will benefit by acquiring a certificate in both water and wastewater (with fewer required units), thereby improving their employment opportunities.

5. **ENVT 358 Water Treatment Operation and Maintenance I (3.00 units)**

Justification: Per Advisory Board recommendations, to maintain program at current industry standards, and adjust the program to reflect State of California water and wastewater codes and licensing requirements, topics in the course will be merged into other program courses. Students will benefit by acquiring a certificate in both water and wastewater (with fewer required units), thereby improving their employment opportunities.

6. **ENVT 359 Water Treatment Operation and Maintenance II (3.00 units)**

Justification: Per Advisory Board recommendations, to maintain program at current industry standards, and adjust the program to reflect State of California water and wastewater codes and licensing requirements, topics in the course will be merged into other program courses. Students will benefit by acquiring a certificate in both water and wastewater (with fewer required units), thereby improving their employment opportunities.

7. **ENVT 360 Water Distribution Operation and Maintenance (3.00 units)**

Justification: Per Advisory Board recommendations, to maintain program at current industry standards, and adjust the program to reflect State of California water and wastewater codes and licensing requirements, topics in the course will be merged into other program courses. Students will benefit by acquiring a certificate in both water and wastewater (with fewer required units), thereby improving their employment opportunities.

8. **ENVT 361 Wastewater Collection Systems Operation and Maintenance (3.00 units)**

Justification: Per Advisory Board recommendations, to maintain program at current industry standards, and adjust the program to reflect State of California water and wastewater codes and licensing requirements, topics in the course will be merged into other program courses. Students will benefit by acquiring a certificate in both water and wastewater (with fewer required units), thereby improving their employment opportunities.

9. **FT 170 Fire Investigation (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

10. **FT 190 Fire Tactics and Strategy (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

11. **FT 192 Wildland Fire Control (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

12. **FT 300 Fire Protection Organization (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

13. **FT 301 Fire Prevention Technology (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

14. **FT 302 Fire Protection Equipment and Systems (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

15. **FT 303 Building Construction for Fire Protection (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

16. **FT 304 Fire Behavior and Combustion (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

17. **FT 305 Firefighter Safety and Survival (3.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

18. **FT 498 Work Experience in Fire Technology (1.00 - 4.00 units)**

Justification: The program was deleted because research data showed insufficient jobs in the area for students completing the program.

19. **MGMT 308 Personnel and Human Resources Management (3.00 units)**

Justification: Students wanting to transfer in Management take courses in the AS-T Business Administration program. Due to lack of student need this course has not been offered in several years and the program AA Management is now in deletion status.

20. **MGMT 316 Management for Nonprofit Organizations (3.00 units)**

Justification: This course was designed to provide students with an elective option for the Public Management certificate, at this time there has no demand for this course, the focus of this program is public management careers, not non-profit.

21. **MUIVI 351 Piano IV (2.00 units)**

Justification: As a result of department planning processes, we are deleting this course and launching a new one in accord with the new numbering system.

22. **NUTRI 308 Weight Management (3.00 units)**

Justification: NUTRI 308 (Weight Management) no longer meets the needs in NUTRI programs at FLC.

23. **NUTRI 324 Nutrition for Healthy Aging (3.00 units)**

Justification: NUTRI 324 (Nutrition for Healthy Aging) no longer meets the needs in the GERON or NUTRI programs at FLC.

24. **VITI 309 Wine Service, Hospitality and Food Pairings (1.50 units)**

Justification: The curriculum in this course has been incorporated into a new 3 unit course VITI 304, Wine Component Tasting, Hospitality and Service, and Food Pairing.

Sacramento City College

1. **CISC 308 Exploring Computer Environments and the Internet (1.00 unit)**

Justification: As part of the Program Review process, we have decided to delete this course for the following reasons: 1) it is a standalone course. 2) due to dwindling FTE around 2010, the CIS department decided to not offer this course after spring 2010 as the course was originally developed for students transferring to CSUS to satisfy some of the beginning CSUS MIS courses.

2. **FCS 326 Sex and Gender in the U.S. (3.00 units)**

Justification: This course is cross-listed with SOC 341. Only the FCS section is being deleted. As there have been no FCS degrees awarded in the past six years, this will better serve the students in the Sociology program.

3. **WEXP 298 Work Experience in (Subject) (1.00 - 4.00 units)**

Justification: The department would like to delete WEXP 298 as it has continually shown low enrollment over the past several years. The course is not transferable and does not fit the needs of our students.

New to District Courses

American River College

1. **ART 101 Lightroom and Photoshop Basics (0.50 units)**

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

27.00 hours laboratory

This course provides fundamental skills in Adobe Lightroom and Photoshop that artists, gallery personnel, photographers, and fashion industry workers need to manage image and video files for print and web purposes. Topics include file import from cameras and devices, file format, file size, and file management. It also covers Photoshop editing of image files, video files, and Photoshop processing workflows. Drawing in Adobe Photoshop using brushes and layers is introduced.

Justification: This course provides students in Art, Fashion, and Photography with the fundamental digital skills required by these industries. It will become an advisory to ART 443, ART 444, ART 445, ARTPH 300, ARTPH 305, FASHN 342, FASHN 344, and FASHN 380. It will become a pre-requisite with ARTPH 300 for second level photography courses, ARTPH 310, ARTPH 322, ARTPH 350, ARTPH 360, and ARTPH 370. It will become an option in the Freelance Photography Certificate and a requirement in the Gallery Management Certificate

2. **CHEM 84 Strategies for Problem Solving in General Chemistry I (0.75 units)**

Prerequisite: None.

Corequisite: CHEM 400

40.50 hours laboratory

This course develops analytical reasoning strategies, critical thinking skills, and problem-solving abilities for both quantitative and qualitative problems in chemistry. It is designed to support students enrolled in CHEM 400 at American River College, with content that will be specific to CHEM 400. Pass/No Pass only.

Justification: This discussion session allows for problem solving time outside of lecture hours to support at-risk students. A discussion session is very valuable in terms of student success and retention. Although these discussion sessions are optional for the students, they are well attended and complement the peer-assisted learning (BEACON) program.

3. **CHEM 87 Strategies for Problem Solving in Organic Chemistry II (0.75 units)**

Prerequisite: None.

Corequisite: CHEM 421

40.50 hours laboratory

This course develops analytical reasoning strategies, critical thinking skills, and problem-solving abilities for both quantitative and qualitative problems in chemistry. It is designed to support students enrolled in CHEM 421 at American River College.

Justification: This discussion session allows for problem solving time outside of lecture hours to support at-risk students. A discussion session is very valuable in terms of student success and retention. Although these discussion sessions are optional for the students, they are well attended and complement the peer-assisted learning (BEACON) program.

4. **FFS 1501 United States Department of Agriculture (USDA) Foundational Academy (7.00 units)**

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1501) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs.

114.50 hours lecture, 45.50 hours laboratory

This course is designed to provide the skills and knowledge necessary to perform as a team leader. Topics include leadership, firefighting skills, fire behavior, basic air operations, firing equipment and techniques, fireline fatalities, and physical training. This course is presented in a formal academy setting. This course was formerly listed as FIRE 1502. This course is not open to students who have completed FIRE 1502. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

5. **FFS 1502 United States Department of Agriculture (USDA) Core Academy (5.50 units)**

Prerequisite: FFS 1501 with a grade of "C" or better

Enrollment Limitation: To enroll in this course (FFS 1502) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs.

63.50 hours lecture, 112.50 hours laboratory

This course is designed to provide the skills and knowledge necessary to perform as a skilled Wildland Firefighter. Topics include physical fitness, wellness, nutrition, first responder medical, risk and safety, effects of fire, firing operations, helicopter transport of external loads, fire line construction, hand tool use, communications, leadership, and firefighter skills. The academy is presented in a formal setting. This course was formerly listed as FIRE 1501. This course is not open to students who have completed FIRE 1501. Pass/No Pass Only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

6. **FFS 1514 Command and General Staff (S-420) (1.50 units)**

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1514) the student must be 1) an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, and 2) strongly recommended that the student has completed all prerequisite experience and course work to be qualified at the type 2 level as an incident commander (ICT2), command, or general staff.

26.00 hours lecture, 10.00 hours laboratory

This course prepares students to function effectively in the position of a type 2 incident commander, command, or general staff. It focuses on the application of previously acquired knowledge and skills. Topics include effective decision making, team interaction, transfer of command, and the planning process. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

7. FFS 1518 Fire Program Management (M-581) (2.00 units)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1518) the student must be 1) an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, 2) recommends students obtain the competencies provided in Fireline Leadership (L-380), 3) Introduction to Fire Effects (RX-310), and 4) Intermediate ICS (ICS-300) prior to attending this course.

36.00 hours lecture

This training course meets the needs of current and future unit-level fire program managers. It is intended to aid in the application of fire management principles in sound decision making, business management, human resource management, administrative functions, use of state-of-the-art tools and methods in fire management programs, and recognition of the necessity for personal accountability required in fire program management. Topics include safety, decision making, laws, fire management plans, policy, budget planning, execution and monitoring, management implications, preparedness, and managing the fire program. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

8. FFS 1519 Facilitative Instructor (M-410) (1.25 units)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1519) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

17.00 hours lecture, 19.00 hours laboratory

This course presents quality instructional delivery methods with an emphasis on student-oriented adult training techniques. It is designed for students to meet National Wildfire Coordinating Group (NWCG) instructor requirements. Topics include instructional tools and equipment, verbal and nonverbal communications, presentation skills, course coordination, and ethics. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

9. **FFS 1520 Helibase Manager (S-371) (1.00 unit)**

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1520) the student must 1) be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, and 2) qualified as a helicopter manager, single resource (HMGB).

13.00 hours lecture, 19.00 hours laboratory

This course provides students with the skills necessary to perform as a helibase manager through facilitated discussions and group exercises. It gives students a realistic helibase manager experience which prompts the student to communicate, resolve issues, and make decisions in support of an incident. Topics include common responsibilities, procedures, and duties, helibase organization, briefings, selection and layout, helibase tactical log, emergency procedure, and military aviation operations. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

10. **FFS 1521 Helicopter Manager (S-372) (1.25 units)**

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1521) the student must 1) be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, and 2) satisfactory performance as a helicopter crewmember (HECM).

20.00 hours lecture, 20.00 hours laboratory

This course prepares students to perform the job of helicopter manager. Topics include policy, dispatching and ordering, contract administration and pay documents, load calculations, risk management and simulation. The final exercise gives students a realistic helicopter manager experience. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

11. FFS 1522 Air Support Group Supervisor (S-375) (1.00 unit)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1522) the student must 1) be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, and 2) qualified as a helibase manager type 1 (HEB1).

20.00 hours lecture

This course prepares the student for the duties and responsibilities of the Air Support Group Supervisor (ASGS). Topics include addressing aviation safety, risk management, airspace coordination, dispatch relations and coordination, fixed-wing, rotor-wing, and military operations. This course is to prepare students to make the transition from being a type 1 helibase manager (HEB1) to an ASGS. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

12. FFS 1530 Expanded Dispatch Support Dispatcher (D-310) (1.50 units)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1530) the student must 1) be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, and 2) qualified as an expanded dispatch recorder (EDRC).

23.50 hours lecture, 12.50 hours laboratory

This course prepares the student to accomplish the duties and responsibilities of an Expanded Dispatch Support Dispatcher (EDSD). Topics include Resource Ordering and Status System (ROSS); planning and implementing a dispatch area to meet the needs of the incident(s); policies and procedures using resource orders and supplemental forms; mobilizing, reassigning, and demobilizing resources; and demonstrating the ability to respond to changing priorities and situations. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

13. FFS 1533 ROSS Dispatch (NROSSD) (1.50 units)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1533) the student must 1) be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, 2) have successfully completed I-100 Incident Command System (Introduction), 3) have

successfully completed I-200 Incident Command System (Basic), and 4) successfully completed D-110 Expanded Dispatch Recorder.

28.50 hours lecture, 3.50 hours laboratory

This course prepares students to perform the duties of the Resource Ordering and Status System (ROSS) dispatching system. Topics include how to create an incident, create a request, fill orders, release and reassign resources. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

14. FFS 1560 All-Hazards Logistics Section Chief (E-967) (2.00 units)

Prerequisite: FFS 1510, 1511, and 1514 with grades of "C" or better

Enrollment Limitation: To enroll in this course (FFS 1560) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

35.00 hours lecture, 5.00 hours laboratory

This course provides local and state-level emergency responders with an overview of key duties and responsibilities of a logistics section chief on a type III or IV All Hazards Incident Management Team (AHIMT). Topics include overview of the facilities, ground support, supply, food, medical, and communications units as well as coordination with command and general staff. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

15. FFS 1562 Facilities Unit Leader (S-354) (1.00 unit)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1562) the student must 1) be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, and 2) satisfactory performance as a base/camp manager (BCMG).

20.50 hours lecture, 3.50 hours laboratory

This course prepares students to perform the job of facilities unit leader (FACL). Topics include an introduction to operational leadership, mobilization, arrival at an incident, risk management, safety and tactics, demobilization, and post-incident responsibilities. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

16. FFS 1563 Ground Support Unit Leader (S-355) (0.50 units)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1563) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

12.00 hours lecture, 4.00 hours laboratory

This course prepares students to perform the duties of managing the transportation plan, maintenance, and related services at an incident. Topics include gathering information about the assignment; organizing, staffing, and laying out the unit; field inspection of equipment; operation and coordination of the unit with other units; and demobilization. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

17. FFS 1564 All-Hazards Supply Unit Leader (E-970/S-356) (1.25 units)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1564) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

21.00 hours lecture, 9.00 hours laboratory

This course provides the information required for a supply unit leader in the Incident Command System's (ICS) logistics section. Topics include setup and management of the supply unit, demobilization, the ordering process, maintaining inventory, incident mobilization, initial situational awareness, and receiving and distributing items. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

18. FFS 1565 Food Unit Leader (S-357) (1.50 units)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1565) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

28.00 hours lecture, 4.00 hours laboratory

This course meets the training needs of a food unit leader (FDUL). Topics include information about the assignment, coordination, general information, safe food handling, national contract administration, alternate feeding methods, and demobilization. A significant portion of this course is devoted to

examining the administration of the National Mobile Food Services Contract as it applies to the FDUL. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

19. FFS 1566 Remote Automated Weather Station (RAWS) Maintenance (1.25 units)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1566) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

23.50 hours lecture, 4.50 hours laboratory

This course trains students to understand National Fire Danger Rating System (NFDRS) requirements concerning RAWS stations. Topics include Wildfire Management Information (WFMI), weather navigation, checking observations, ordering parts, and completing post-trip input data. Pass/No Pass only

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

20. FFS 1570 National Incident Management System (NIMS) ICS All-Hazards Finance/Administration Unit Leader (E975) (1.25 units)

Prerequisite: FFS 1510, 1511, and 1514 with grades of "C" or better

Enrollment Limitation: To enroll in this course (FFS 1570) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

24.00 hours lecture

This course provides local and state-level emergency responders with an overview of key duties and responsibilities of a finance/administration section chief type III on a type-III All-Hazards Incident Management Team (AHIMT). Topics include functions of the finance/administration section; responsibilities of the time unit, cost unit, compensation/claims unit, and procurement unit. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

21. FFS 1571 National Incident Management System (NIMS) All-Hazards Finance/Admin Section Chief (E-973) (1.25 units)

Prerequisite: FFS 1510, 1511, and 1514 with grades of "C" or better

Enrollment Limitation: To enroll in this course (FFS 1571) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service,

the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

24.00 hours lecture

This course provides local and state-level emergency responders with an overview of key duties and responsibilities of a Finance/Administration section chief type III on a type-III All-Hazards Incident Management Team (AHIMT). Topics include information gathering and sharing, section management, and interaction and coordination. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

22. FFS 1575 Human Resource Specialist (S-340) (1.00 unit)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1575) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

17.50 hours lecture, 6.50 hours laboratory

This course provides the technical skills and knowledge needed to fulfill the role of Human Resource Specialist (HRSP) on emergency incidents. Topics include assignment preparation, incident contacts, incident personnel rights and responsibilities, mutual respect, problem resolution assistance, documentation and reports, personnel safety, security, and wellness. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

23. FFS 1576 Incident Business Advisor (S-481) (1.00 unit)

Prerequisite: None.

Enrollment Limitation: To enroll in this course (FFS 1576) the student must 1) be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, and 2) experience working with complex organizations such as Area Command, Multi-agency Coordinating (MAC) Group, Unified Command, Federal Emergency Management Agency (FEMA), or experience working with incident management teams, interagency cooperators and additional support organizations during incidents, or satisfactory performance as a unit leader or section chief type 1 or type 2, or working incident business management knowledge acquired through incident assignments, or as a business leader on an agency unit.

20.00 hours lecture

This course prepares students to become an interagency incident business advisor (INBA) resource for all-hazards incidents. Topics include preparation for an assignment, interactions/activities, and relationship to cost objectives. Pass/No Pass only.

Justification: This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

24. **IW 186 Architectural/Ornamental II (1.50 units)**

Prerequisite: IW 180 with a grade of "C" or better

Enrollment Limitation: Registered Ironworkers Apprentice

18.00 hours lecture, 27.00 hours laboratory

This course is a continuation of IW 180 and provides detailed information on knowledge, procedures, and practices employed by the ironworker in architectural and ornamental iron working. Topics include tools, anchors, fasteners, and various layout instruments. Additionally, constructing curtain wall systems, applying sealants, and glazing systems are covered. This course is not open to students who have taken IW 181.

Justification: This course was inadvertently deleted as IW 181, yet is still required for the apprenticeship program. It is being resurrected to meet requirements under the new number IW 186.

Cosumnes River College

1. **ADAPT 333 Adapted Shallow Water Aerobics (1.00 unit)**

Prerequisite: None.

Advisory: Although swimming skills are not needed, it is suggested that students are comfortable in an aquatic environment.

9.00 hours lecture, 27.00 hours laboratory

This class is designed for individuals who are physically challenged and uses the resistance of the water for low impact weight bearing exercise. It will be tailored to each student's individual abilities. The class will include exercises in shallow water; working on cardiovascular endurance and fitness, muscular strength and endurance as well as increase overall flexibility. Students must have a doctor's recommendation on file. No swimming skills are needed or required as students will be in shallow water and use equipment to help with flotation.

Justification: This course is part of a complete accessible physical education program for individuals with disabilities and/or challenges.

2. **ADAPT 334 Adapted Deep Water Aerobics (1.00 unit)**

Prerequisite: None.

Advisory: Although swimming skills are not necessary, it is strongly suggested that students enrolled in this course are comfortable in an aquatic environment, especially in deep water.

9.00 hours lecture, 27.00 hours laboratory

This course is designed to allow students with disabilities or challenges, the opportunity to improve their overall fitness through a no-impact, non-weight bearing class in the water. In this class, cardiovascular exercises and endurance will be stressed. Additionally, due to the resistance of the water, students will improve their overall strength and flexibility.

Justification: This course will provide students with disabilities and/or challenges, another option in their physical education requirement for graduation. It is also a great fitness class for individuals who are trying to treat muscle or bone injuries. Many times, students can exercise in a non-weight bearing environment when they can't in an exercise program that involves any type of weight bearing. It is part of the departments comprehensive offerings in adapted physical education program.

3. **ADAPT 339 Walk and Wheel (2.00 units)**

Prerequisite: None.

Enrollment Limitation: A statement from a health care professional verifying the disability, contraindications, and recommended activities.

18.00 hours lecture, 54.00 hours laboratory

This course is designed for students who are disabled and/or physically challenged and want to participate in a general physical education activity course. Individualized walking or wheeling programs are designed to enhance cardiovascular and cardio-respiratory endurance. The course also includes specific exercises for muscular strength, muscular endurance, and flexibility. Small group games and activities are included to promote fitness and fun.

Justification: This course covers methods of cardiovascular and cardio-respiratory endurance training for students with disabilities. It is also a part of a complete accessible physical education program for individuals with disabilities and/or challenges.

4. **HMONG 401 Elementary Hmong (4.00 units)**

Prerequisite: None.

54.00 hours lecture, 54.00 hours laboratory

This course will provide an introduction to the Hmong language at the elementary level, which is characterized by an emerging ability to understand and produce appropriate responses in high-frequency situation utilizing learned materials, standardized messages, phrases and expressions including terms for addressing, numbers, time, dates, days, weather, and kinship terms. Speaking and writing will be comprehensible to a sympathetic listener, including a native speaker used to interacting with non-native speakers. Verbal and written expression is limited to short, culturally appropriate communication. Students will also acquire knowledge of the geography, culture and people of regions where Hmong is spoken as well as Hmong-speakers' contributions to North American and world-wide cultures.

Justification: Elementary Hmong has been developed to add another Asian language course to the district's foreign language offerings and to serve the Hmong-speaking student population attending colleges in the Los Rios Districts and at local high schools. This course aims to teach the Hmong language and culture in an effort to promote heritage language learning among the younger Hmong generation. This first-semester elementary course is designed to set a foundation for a possible sequence of higher level Hmong courses and will potentially satisfy the Arts and Humanities GE requirements.

5. **TMACT 323 Basketball IV (1.00 unit)**

Prerequisite: None.

Advisory: TMACT 321; Advanced level basketball students must demonstrate a post-intermediate level of basketball skill and comprehension to be considered for enrollment in this advanced basketball course.

54.00 hours laboratory

This is an advanced basketball course. Instruction, demonstration, and participation will provide the student with knowledge of tournament, and bracketed style play for basketball at an advanced level. This course will focus on 2 on 2, 3 on 3, and 5 on 5 tournament style competition.

Justification: This course is a part of a district-wide agreement on a family of courses. This course has been identified as a viable course to offer based on student needs.

Folsom Lake College

1. **BUS 357 Entrepreneurship, Innovation, and New Enterprise Development (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course explores the processes used by entrepreneurs to develop new innovative products and services. The course will provide an introduction to the tools, processes, and insights that are used to create, new innovative products for both domestic and foreign markets. Course topics include new business concept development, the role of entrepreneurship, innovation and technology in new venture development, the importance of intellectual property rights and protection, sources of capital and financing, market analysis and strategy, and business planning.

Justification: This course supports the new makerspace lab, business advisory board members have identified entrepreneurship and innovation to be key components of a makerspace lab program.

2. **BUSTEC 498 Work Experience in Business Technology (1.00 - 4.00 units)**

Prerequisite: None.

Advisory: ENGWR 101 or ESLW 320

60.00 - 300.00 hours laboratory

This course provides students with opportunities to develop marketable skills in preparation for employment or advancement within the field of Business Technology. Course content will include understanding the application of education to the workforce; completing required forms which document the student's progress and hours spent at the work site; and developing workplace skills and competencies. During the semester, the student is required to attend orientation. Students must complete 75 hours of related paid work experience, or 60 hours of related unpaid work experience, for one unit. An additional 75 hours of related paid work experience or 60 hours of related unpaid work experience is required for each additional unit. The course may be taken for a maximum of 16 units. Students should have access to a computer, the Internet, and some computer media such as a USB drive to store data files.

Online students must have an email account. Only one Work Experience course may be taken per semester.

Justification: Adding a work experience requirement to the new Business Information Worker certificate course list.

3. **CISC 326 Linux Systems (3.00 units)**

Prerequisite: None.

36.00 hours lecture, 54.00 hours laboratory

This course introduces the Linux operating system for microcomputers. Concepts include kernels, file structures, daemons, and shells. The course will also include procedures for installing software, creation of user accounts, shell commands, scripts, file security, Perl and C scripting, Common Gateway Interface, system installs, administration, security, and graphical user shells such as X-Windows. Not open to students who have completed CISC 325.

Justification: This course consolidates 3 existing 1-unit courses into one 3-unit course. The intention is to replace existing courses CISC 323, 324 and 325; with new course CISC 326. CISC 323, 324 and 325 will be deleted after 326 is cataloged and the affected programs are updated. The department predicts that this consolidation will make scheduling easier, and improve course and program success rates.

4. **ENVT 380 Water and Wastewater Treatment Plant Operations I (3.00 units)**

Prerequisite: None.

Corequisite: ENVT 351

Advisory: ENVT 355

54.00 hours lecture

This course provides an introduction to water and wastewater treatment plant operations and maintenance. Topics covered include responsibilities of the plant operator, preliminary treatment systems including racks, screens, grit removal, comminutors, sedimentation, clarification, flotation, biological treatment processes, activated sludge, chemical treatment processes, filtration, disinfection and chlorination. Field trips and/or a semester project may be required.

Justification: Currently, the District offers separate certifications in Water Management and Wastewater Management. The programs share four (4) core courses, common to both certifications, including ENVT 351, ENVT 353, ENVT 354, and ENVT 355. Students subsequently take additional courses specific to either water or wastewater. To improve success of students and the program, it is proposed that the Water Management and Wastewater Management programs be combined into a single Water/Wastewater Management program, offering a single Water/Wastewater Management certification. Proposed changes to all courses associated with the Water/Wastewater Management program are being submitted. The title and identifier for the core courses will remain. Four (4) new courses are proposed (ENVT 380, ENVT 381, ENVT 382, and ENVT 383) to combine and replace existing courses specific to either water or wastewater.

5. **ENVT 381 Water and Wastewater Treatment Plant Operations II (3.00 units)**

Prerequisite: ENVT 380 with a grade of "C" or better

Corequisite: ENVT 353

54.00 hours lecture

This course provides an advanced level of understanding of treatment operations and maintenance. Topics covered include industrial wastes, activated sludge, sludge digestion, membrane treatment systems, ion exchange treatment systems, activated carbon treatment systems, solids and backwash water handling, microbial identification and life-cycles, effluent disposal, plant safety and good housekeeping, maintenance, basic laboratory procedures. Field trips may be required.

Justification: Currently, the District offers separate certifications in Water Management and Wastewater Management. The programs share four (4) core courses, common to both certifications, including ENVT 351, ENVT 353, ENVT 354, and ENVT 355. Students subsequently take additional courses specific to either water or wastewater. To improve success of students and the program, it is proposed that the Water Management and Wastewater Management programs be combined into a single Water/Wastewater Management program, offering a single Water/Wastewater Management certification. Proposed changes to all courses associated with the Water/Wastewater Management program are being submitted. The title and identifier for the core courses will remain. Four (4) new courses are proposed (ENVT 380, ENVT 381, ENVT 382, and ENVT 383) to combine and replace existing courses specific to either water or wastewater.

6. ENVT 382 Water and Wastewater System Regulations and Management (3.00 units)

Prerequisite: ENVT 355 with a grade of "C" or better

54.00 hours lecture

This course provides an understanding of existing and emerging concerns in the water and wastewater fields, including conservation, recycled water, groundwater basin management, source water protection, energy and water, asset management and mapping programs, and challenges on the horizon, such as emerging contaminants, regulations, and impacts of climate change.

Justification: Currently, the District offers separate certifications in Water Management and Wastewater Management. The programs share four (4) core courses, common to both certifications, including ENVT 351, ENVT 353, ENVT 354, and ENVT 355. Students subsequently take additional courses specific to either water or wastewater. To improve success of students and the program, it is proposed that the Water Management and Wastewater Management programs be combined into a single Water/Wastewater Management program, offering a single Water/Wastewater Management certification. Proposed changes to all courses associated with the Water/Wastewater Management program are being submitted. The title and identifier for the core courses will remain. Four (4) new courses are proposed (ENVT 380, ENVT 381, ENVT 382, and ENVT 383) to combine and replace existing courses specific to either water or wastewater.

7. ENVT 383 Water Distribution and Wastewater Collection Systems (3.00 units)

Prerequisite: None.

Corequisite: ENVT 351

Advisory: ENVT 355

54.00 hours lecture

This course provides an understanding of water distribution and wastewater collection systems operation and maintenance. Topics covered include: design criteria, storage, pumping, construction methods, system testing, control of water quality in a water distribution system, federal and state regulations pertaining to potable and non-potable supplies, maintenance and administration of a distribution and collection system. This course prepares students for state distribution and CWA collection operator exams. Field trips may be required.

Justification: Currently, the District offers separate certifications in Water Management and Wastewater Management. The programs share four (4) core courses, common to both certifications, including ENVT 351, ENVT 353, ENVT 354, and ENVT 355. Students subsequently take additional courses specific to either water or wastewater. To improve success of students and the program, it is proposed that the Water Management and Wastewater Management programs be combined into a single Water/Wastewater Management program, offering a single Water/Wastewater Management certification. Proposed changes to all courses associated with the Water/Wastewater Management program are being submitted. The title and identifier for the core courses will remain. Four (4) new courses are proposed (ENVT 380, ENVT 381, ENVT 382, and ENVT 383) to combine and replace existing courses specific to either water or wastewater.

8. **SWHS 300 Introduction to Human Services (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course provides an overview of social service agencies, social work, and human services. Students will understand the historical and current delivery of social services by exploring problems of living such as poverty, substance abuse, and mental health. Emphasis is on the knowledge and tasks used by skilled, ethical, and culturally responsive social service workers. Students will have the opportunity to visit a social service agency and create a career plan or an internship program proposal. This course is not open to students who have completed HSER 300.

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

9. **SWHS 302 Introduction to Psychology of Human Relations (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course introduces the skills of communicating and relating to others by improving attitudes, values, and methods that enhance communication skills in human relations. This course will improve the students' interpersonal self-awareness skills and assertiveness techniques. This course is open to all students and is a required course for the Human Services/Gerontology degree and certificate program. This course is not open to students who have completed HSER 302.

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

10. SWHS 304 Introduction to Counseling Children (3.00 units)

Prerequisite: None.

54.00 hours lecture

This course explores the skills and tools to counsel and support children in learning effective coping strategies to: address feelings, adjust to changes, overcome disappointment and trauma, make sense of the world around them and grow in their various relationships. Self-awareness and issues which may impact the therapeutic relationship are emphasized. Strategies and frameworks related to caregiver needs are developed and integrated throughout the course material. A variety of children's play mediums will be experienced with special emphasis on the importance of imagination and the use of fantasy. This class is comprised of lecture, experiential components, individual and group projects and weekly homework assignments. This course is not open to students who have completed HSER 304.

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

11. SWHS 340 Introduction to Chemical Dependency (3.00 units)

Prerequisite: None.

54.00 hours lecture

This course introduces and examines the psychological and physiological effects of chemical dependency on the individual. Also included is an analysis of the effects of substance abuse on the family: the sociological and economic conditions contributing to substance abuse, and a description of communication efforts at prevention and treatment. Field trips may be required. This course is not open to students who have completed HSER 340.

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

12. SWHS 350 Employment Skills in Human Services (3.00 units)

Prerequisite: None.

54.00 hours lecture

This course introduces students to the legal and ethical issues of interviewing and counseling individuals, families, and groups. Course topics include family system dynamics, family and drug intervention, crisis intervention, court mandated reporting, legislative mandates required of counselors, and laws pertaining to counseling minors and other client populations within Human Services Agencies. This is a required course for the Human Services/Gerontology degree and certificate. This course is not open to students who have completed HSER 350.

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

13. SWHS 360 Techniques of Interviewing and Counseling (3.00 units)

Prerequisite: HSER 302 or SWHS 302 with a grade of "C" or better

54.00 hours lecture

This course introduces students to effective counseling and interviewing techniques as applied to associate para professional experiences as counselors, group counselor aides, mental health workers, social service technicians and other new careers in human services. This is a required course for the Human Services/Gerontology degree and certificate. This course is not open to students who have completed HSER 360.

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

14. SWHS 365 Techniques of Group Counseling (3.00 units)

Prerequisite: HSER 360 or SWHS 360 with a grade of "C" or better

54.00 hours lecture

This course introduces the basic elements and techniques of group counseling. Through class discussions, in-class practice, and role plays students will learn the knowledge and skills needed for effective group facilitation. The course emphasizes different types of groups, stages of group process, and techniques for counseling specific populations including individuals with substance use disorders and those from diverse backgrounds. This course is not open to students who have completed HSER 365.

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

15. SWHS 494 Topics in Human Services (0.50 - 4.00 units)

Prerequisite: None.

Exploration of those topics and issues which are most relevant for future and present workers in human services. Emphasis will be on those issues which are not consistently covered by other required human services courses. These issues may include: chemical dependency, interventions in poverty, stress management, child neglect and abuse, patient rights, and organization for advocacy.

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

16. SWHS 495 Independent Studies in Human Services (1.00 - 3.00 units)

Prerequisite: None.

54.00 - 162.00 hours laboratory

Justification: Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

17. SWHS 498 Work Experience in Human Services (1.00 - 4.00 units)

Prerequisite: None.

Advisory: ENGWR 101 or ESLW 320

Enrollment Limitation: Student must be in a paid or non-paid internship, volunteer opportunity, or job related to career interests.

60.00 - 300.00 hours laboratory

This course provides students with opportunities to develop marketable skills in preparation for employment or advancement within the field of Social Work/Human Services. Course content will include understanding the application of education to the workforce; completing required forms which document the student's progress and hours spent at the work site; and developing workplace skills and competencies. During the semester, the student is required to attend orientation. Students must complete 75 hours of related paid work experience, or 60 hours of related unpaid work experience, for one unit. An additional 75 hours of related paid work experience or 60 hours of related unpaid work experience is required for each additional unit. The course may be taken for a maximum of 16 units. Students should have access to a computer, the Internet, and some computer media such as a USB drive to store data files. Online students must have an email account. Only one Work Experience course may be taken per semester.

Justification: The Cooperative Work Experience Education and Internship program is a unique academic program in which the student, employer and college cooperate to combine study and practical work experience to develop students' marketable skills and prepare them for a career. Social Work/Human Services (SWHS) replaces the current designator, Human Services (HSER). This will make the title of the program and courses more clear to students, employers, and other higher education institutions. No changes are being made to the current programs or courses.

18. VITI 302 Viticulture and Enology Machinery Operations and Safety (2.00 units)

Prerequisite: None.

Enrollment Limitation: Students must possess a valid California driver license to operate pickup trucks, tractors and forklifts.

18.00 hours lecture, 54.00 hours laboratory

This course is designed to introduce viticulture and enology students to the use and safe operation of machinery used in the viticulture and enology industry. In addition to basic safe operating parameters, students will learn about the economics of equipment commonly used in vineyards and wineries, routine maintenance practices and appropriate applications for machinery use. Hands-on experience and vineyard/winery visits will be major components of this course. Students must possess a valid driver's license to be eligible for this class. Field trip(s) will be required.

Justification: The course will be part of a degree program in Viticulture and Enology, Small Vineyard and Winery Management Program, and Certificate of Achievement in Viticulture and Enology, designed

to give students the machinery operations skills necessary to enter the local viticulture and enology vineyards and wine producing businesses.

19. VITI 303 Viticulture Practices from Harvest through Dormancy (3.00 units)

Prerequisite: VITI 300 with a grade of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course will cover viticulture and enology practices from post-harvest in the fall to bud break in the spring. The course will cover winter pre-pruning, pruning relative to bud break, vineyard management during dormancy, grapevine diseases and post-harvest practices for irrigation, fertilization, erosion control, cover crops and vineyard winterization. Planting of vines as well as grafting of new varieties to an existing rootstock will be covered. Field trips may be required.

Justification: El Dorado County has a burgeoning wine grape growing and wine producing industry as well as a community of amateur growers and wine makers. VITI 303 will be part of a 33.5 unit degree and certificate program, Small Vineyard and Winery Management Program, for occupational training of students to meet needs for technical and nontechnical workers in viticulture, enology and associated businesses. The course will provide local high school agricultural students a new course offering to continue their agricultural studies.

Sacramento City College

1. CISN 316 Virtualization Concepts and Technologies (3.50 units)

Prerequisite: CISN 300 or 340 with a grade of "C" or better

54.00 hours lecture, 27.00 hours laboratory

This course covers the knowledge and skills necessary to understand and implement Virtualization environments. The core concepts of creating and managing virtual machines, network servers, and network design are presented. The benefits associated with virtualization such as fault tolerance and high availability will also be covered.

Justification: This course was developed as a result of program review. It will bring the curriculum up to date with current technologies, certification requirements, and industry standards.

2. CISN 327 Cloud Infrastructure and Services (3.50 units)

Prerequisite: CISN 300 or 340 with a grade of "C" or better

54.00 hours lecture, 27.00 hours laboratory

This course covers cloud deployment and service models, cloud infrastructure, and the key considerations in migrating to cloud computing. This course also provides the required technology essentials across all domains; including server, storage, networking, applications, and databases to help develop a strong understanding of virtualization and cloud computing technologies.

Justification: This course was developed as a result of program review. It will bring the curriculum up to date with current technologies, certification requirements, and industry standards.

3. SOC 347 Women, Globalization, and Human Rights (3.00 units)

Prerequisite: None.

Advisory: ENGRD 110 and ENGWR 101 or ESLR 340 and ESLW 340, with grades of "C" or better.

54.00 hours lecture

Through global and transnational feminist perspectives, this course provides an overview of human rights ideas and frameworks, including the history and ongoing implementation of United Nations conventions, treaties, and campaigns concerning women. The course will consider the complex and gendered social, economic, and political impacts of globalization on women and girls around the world. Students will learn to critically engage with theories, approaches, and representation related to improving the lives of women in the global context and will learn about key human rights defenders who are recognized for their activism. Students will consider their own place in a globalized world and utilize course knowledge to think about their role in creating justice in the world. Credit may be awarded for either WGS 304 or SOC 347 but not for both.

Justification: The Women and Gender Studies Program (WGS) has grown over the past six years at Sacramento City College, including expanding course offerings to the Davis Outreach Center. Based on high student interest the program has both increased its offering of the two core courses required for the WGS AA degree and the diversity of electives offered across a variety of related disciplines. Primary transfer institutions like UC Davis, CSU Sacramento, and San Francisco State have WGS programs that offer opportunities for students to study for a B.A. in this field. The addition of this new elective for WGS majors will prepare students for upper division coursework that includes topics on globalization and its impact on women, a core theoretical component in contemporary scholarship in WGS. This new course will not only strengthen the WGS offerings at Sacramento City College, but will serve to enrich GE course offerings for majors like sociology, psychology, literature, business, and others. Los Rios Community College District will benefit from continued growth of WGS courses as they promote critical understanding about gender inequality domestically and globally, offering knowledge that is highly relevant in student' personal and academic development.

4. WGS 304 Women, Globalization, and Human Rights (3.00 units)

Prerequisite: None.

Advisory: ENGRD 110 and ENGWR 101 or ESLR 340 and ESLW 340, with grades "C" or better.

54.00 hours lecture

Through global and transnational feminist perspectives, this course provides an overview of human rights ideas and frameworks, including the history and ongoing implementation of United Nations conventions, treaties, and campaigns concerning women. The course will consider the complex and gendered social, economic, and political impacts of globalization on women and girls around the world. Students will learn to critically engage with theories, approaches, and representation related to improving the lives of women in the global context and will learn about key human rights defenders who are recognized for their activism. Students will consider their own place in a globalized world and utilize course knowledge to think about their role in creating justice in the world. Credit may be awarded for either WGS 304 or SOC 347 but not for both.

Justification: The Women and Gender Studies Program (WGS) has grown over the past six years at Sacramento City College, including expanding course offerings to the Davis Outreach Center. Based on

high student interest the program has both increased its offering of the two core courses required for the WGS AA degree and the diversity of electives offered across a variety of related disciplines. Primary transfer institutions like UC Davis, CSU Sacramento, and San Francisco State have WGS programs that offer opportunities for students to study for a B.A. in this field. The addition of this new elective for WGS majors will prepare students for upper division coursework that includes topics on globalization and its impact on women, a core theoretical component in contemporary scholarship in WGS. This new course will not only strengthen the WGS offerings at Sacramento City College, but will serve to enrich GE course offerings for majors like sociology, psychology, literature, business, and others. Los Rios Community College District will benefit from continued growth of WGS courses as they promote critical understanding about gender inequality domestically and globally, offering knowledge that is highly relevant in student' personal and academic development.

PROGRAM PROPOSALS

Program Deletion(s)

Cosumnes River College

1. **Building Performance and Energy Assessment**

Justification: Through the program review and business partners review processes, it was determined that relevant course content has been assimilated into other offerings provided by the department. It is therefore recommended that the courses and this program be deleted from the catalog.

Folsom Lake College

1. **Management**

Justification: Students wanting to transfer in Management take coursework in the new AS-T Business Administration. This program no longer meets the needs of students and is being deleted.

2. **Water Management**

Justification: The Water/Wastewater Management program is proposing to combine Water and Wastewater certificates (currently separate) into one certificate to improve student completion and job prospects. The Water Management certificate is, therefore redundant with the combined certificate.

New Programs

Cosumnes River College

1. **CIS - Information Technology**

This certificate allows students to acquire basic core Information Technology competencies that will prepare them for a career in Computer Networking, Cybersecurity, and related fields.

Justification: The Computer Information Science Department is creating this certificate to complement the recently approved A.S. CIS - Information Technology degree. Students who have already earned an Associate or Baccalaureate degree, which make up a substantial portion of the students who are expected

to earn this certificate, will be able to gain the Information Technology skills and earn the certificate without having to repeat the General Education requirements associated with a degree. This certificate is based on the IT Model Curriculum for California Community Colleges.

Folsom Lake College

1. **Interdisciplinary Studies: STEM for Transfer**

This degree outlines the general requirements for students wishing to transfer to a four-year college or university in a STEM (Science, Technology, Engineering or Mathematics) major. Students should work closely with their counselor to determine the specific coursework required at their chosen transfer institution.

Justification: This degree was created to serve our students who plan to transfer to a CSU or UC campus in a STEM (Science, Technology, Engineering or Mathematics) major.

2. **Law, Public Policy, and Society**

The Associate in Arts for Transfer Degree in Law, Public Policy, and Society provides students with a major that fulfills the general requirements for transfer to the California State University. Students with this degree will receive priority admission with junior status to the California State University system. Students should work closely with their Folsom Lake College counselor to ensure that they are taking the appropriate coursework to prepare for majoring in Law, Public Policy, and Society at the institution they wish to transfer to because major and general education requirements may vary for each CSU and the degree may only transfer to specific institutions. This program has the following completion requirements: (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements. (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis.

Justification: This program is comprised of regularly-offered courses and serves as a CSU-transferable option for students pursuing careers in law and public policy. It complements our A.A. degree in Pre-Law which is UC-transferable.

3. **Small Vineyard and Winery Management**



This program will provide foundational knowledge and skills for the next generation of wine-grape growers and wine producers in the Sierra Nevada foothills region of northern California. The program offers introductory training appropriate for local and regional wine-related employment opportunities and for further training at 4-year programs in viticulture and enology. Students will gain fundamental skills that will help prepare them to maintain and manage a wine grape vineyard, the wine production process, and an introduction to business methods used to promote and market grapes and/or wine.

Justification: The Sierra Foothills has been a vibrant wine growing agritourism and agribusiness area since the 1970's. Over 150 wineries are found in the foothill counties of Placer, El Dorado, and Amador. The most successful wine appellations around the world are served by local colleges and universities. Folsom Lake College, especially the El Dorado Center, is positioned to serve this wine appellation.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Acceptance of Gifts: SCC Aeronautics Department	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

Under Board Policy 8254, the Board of Trustees is the body authorized to accept gifts on behalf of the Colleges or District.

STATUS:

Sacramento City College has received two donation offers of equipment: a 1965 Beechcraft twin engine B-95, series 925 aircraft (which is not airworthy), and a box of airplane parts. The aircraft is valued by the donor at \$60,000 and the box of airplane parts are valued by the donor at \$28,531. Both of these items will be used by the College’s Aeronautics program for aircraft mechanic training.

RECOMMENDATION:

It is recommended that the Board of Trustees accept these in-kind gifts to Sacramento City College.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Disposition of Stale District Records	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Theresa Matista, Vice Chancellor Finance & Administration <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Per Title 5, the Board of Trustees is required to approve the destruction of Class 3 (Disposable) records. Accordingly, the District presents to the Board a listing of items recommended for destruction.

STATUS:

In accordance with Title 5, Section 59027, documents listed on the attached have been classified as Class 3 records and are submitted to the Board for recommendation to be destroyed by the required manner of shredding, burning or pulping (Section 59029). It is hereby certified that all records included in the list are not in conflict with the record retention and destruction requirements of Title 5.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the destruction of the documents referenced on the attached lists.

**Los Rios Community College District
District Office - Business Services**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2011-2012	Purchasing	3968	PO B112000 - B112599 / PO B912000 - B912002 / PO B612000 - B612015 / PO B312000 - B312002	2017-2018
2010-2011	Purchasing	3708	PO 1058300 - 1059349	2016-2017
2010-2011	Purchasing	3925	PO 1061700 - 1061950 / B111000 - B111349 / 6000647 - 6000682 / B611000 - B611017 / B811000 - B811045 / B311000 - B311002 / 9000238 - 9000263	2016-2017
2010-2011	Purchasing	3932	PO 1061199 - 1063149	2016-2017
2010-2011	Purchasing	3937	PO 1061951 - 1062299 / PO B11380 - B111713	2016-2017
2010-2011	Purchasing	3944	PO 1060000 - 1060149 / PO 1065850 - 1066249 / PO 3013501 - 3013649 / PO 1053895 & 1057417 / PO 1061598 & 1059938	2016-2017
2010-2011	Purchasing	3945	PO 1060150 - 1061149	2016-2017
2009-2010	Purchasing	3631	PO B11000 - B110652 / PO B310000 - B310007 / PO 6000614 - 6000646 / PO 9000193 - 9000237	2015-2016
2009-2010	Purchasing	3636	PO 3011550 - 3012499	2015-2016
2009-2010	Purchasing	3646	PO 1046524 / PO 1049430 - 1049486 / PO 1050015-1057199 / PO 3004713 - 3011549 / PO 3011550 - 3012499	2015-2016
2009-2010	Purchasing	3649	PO 1057200 - 1058299	2015-2016
2009-2010	Purchasing	3924	PO 1055301 - 1055999	2015-2016
2009-2010	Purchasing	3931	PO 1056200 - 1057099 / PO 1061600 - 1061699	2016-2017
2009-2010	Purchasing	3938	PO 3012500 - 3013249	2015-2016
2008-2009	Employee Benefits	2333	Employee files	2017-2018
2008-2009	Employee Benefits	2598	Employee files	2017-2018
2008-2009	Employee Benefits	2599	Employee files	2017-2018
2008-2009	Employee Benefits	2600	Employee files	2017-2018
2008-2009	Employee Benefits	2601	Employee files	2017-2018
2008-2009	Employee Benefits	3247	Employee files	2017-2018
2008-2009	Employee Benefits	3248	Employee files	2017-2018
2008-2009	Employee Benefits	3546	Employee files	2017-2018
2008-2009	Employee Benefits	3547	Employee files	2017-2018
2008-2009	Employee Benefits	3548	Employee files	2017-2018
2008-2009	Employee Benefits	3549	Employee files	2017-2018
2008-2009	Employee Benefits	3550	Employee files	2017-2018
2008-2009	Employee Benefits	3574	Employee files	2017-2018
2008-2009	Employee Benefits	3575	Employee files	2017-2018
2008-2009	Employee Benefits	3576	Employee files	2017-2018
2008-2009	Employee Benefits	3577	Employee files	2017-2018

**Los Rios Community College District
District Office - Human Resources**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2014-2015	Human Resources	3930	Faculty Adjunct	2016-2017
2014-2015	Human Resources	3975	Personnel Records	2017-2018
2014-2015	Human Resources	3976	Personnel Records	2017-2018
2014-2015	Human Resources	3977	Personnel Records	2017-2018
2014-2015	Human Resources	3978	Personnel Records	2017-2018
2014-2015	Human Resources	3979	Personnel Records	2017-2018
2014-2015	Human Resources	3995	Faculty/Admin Recruitment	2017-2018
2014-2015	Human Resources	3996	Faculty Adjunct	2017-2018
2014-2015	Human Resources	4019	Personnel Records	2017-2018
2014-2015	Human Resources	4020	Personnel Records	2017-2018
2014-2015	Human Resources	4021	Personnel Records	2017-2018
2014-2015	Human Resources	4022	Personnel Records	2017-2018
2014-2015	Human Resources	4023	Personnel Records	2017-2018
2014-2015	Human Resources	4024	Personnel Records	2017-2018
2014-2015	Human Resources	4025	Personnel Records	2017-2018
2014-2015	Human Resources	4030	Faculty/Admin Recruitment	2017-2018
2013-2014	Human Resources	3849	Classified Recruitment	2017-2018
2013-2014	Human Resources	3872	Classified Recruitment	2016-2017
2013-2014	Human Resources	3877	Faculty/Admin Recruitment	2016-2017
2013-2014	Human Resources	3885	Personnel Records	2016-2017
2013-2014	Human Resources	3894	Faculty/Admin Recruitment	2016-2017
2013-2014	Human Resources	3895	Faculty/Admin Recruitment	2016-2017
2013-2014	Human Resources	3929	Faculty/Admin Recruitment	2016-2017
2013-2014	Human Resources	3933	Classified Recruitment	2016-2017
2013-2014	Human Resources	3934	Faculty/Admin Recruitment	2016-2017
2013-2014	Human Resources	3946	Classified Recruitment	2017-2018
2013-2014	Human Resources	3947	Faculty/Admin Recruitment	2017-2018
2013-2014	Human Resources	3951	Classified Recruitment	2017-2018
2013-2014	Human Resources	3960	Classified Recruitment	2017-2018
2013-2014	Human Resources	3962	Faculty/Admin Recruitment	2017-2018
2013-2014	Human Resources	3971	Personnel Records	2017-2018
2013-2014	Human Resources	3972	Personnel Records	2017-2018
2013-2014	Human Resources	3973	Personnel Records	2017-2018
2013-2014	Human Resources	3974	Personnel Records	2017-2018
2013-2014	Human Resources	3994	Classified Recruitment	2017-2018
2013-2014	Human Resources	4035	Classified Recruitment	2017-2018
2013-2014	Human Resources	4096	Classified Recruitment	2017-2018
2012-2015	Human Resources	3980	Personnel Records	2017-2018
2012-2013	Human Resources	3694	Faculty/Admin Recruitment	2015-2016
2012-2013	Human Resources	3770	Faculty/Admin Recruitment	2015-2016

**Los Rios Community College District
District Office - Human Resources**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2012-2013	Human Resources	3808	Classified Recruitment	2016-2017
2012-2013	Human Resources	3810	Classified Recruitment	2016-2017
2012-2013	Human Resources	3850	Classified Recruitment	2016-2017
2011-2012	Human Resources	3609	Personnel Records	2017-2018
2011-2012	Human Resources	3610	Personnel Records	2017-2018
2011-2012	Human Resources	3611	Personnel Records	2017-2018
2011-2012	Human Resources	3612	Personnel Records	2017-2018
2011-2012	Human Resources	3613	Personnel Records	2017-2018
2011-2012	Human Resources	3809	Classified Recruitment	2016-2017
2011-2012	Human Resources	3819	Personnel Records	2017-2018
2011-2012	Human Resources	3820	Personnel Records	2017-2018
2010-2011	Human Resources	3448	Faculty/Admin Recruitment	2012-2013
2010-2011	Human Resources	3508	Training	2017-2018
2010-2011	Human Resources	3580	Personnel Records	2017-2018
2007-2008	Human Resources	3225	Classified Recruitment	2010-2011
2006-2007	Human Resources	2702	Faculty/Admin Recruitment	2017-2018

**Los Rios Community College District
Cosumnes River College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2013-2014	Bookstore	856	Visa & EFT	2015-2016
2013-2014	Science, Math & Eng.	816	Lab Waivers	2016-2017
2012-2013	Bookstore	777	Insite/Vending	2015-2016
2012-2013	Child Dev. Ctr.	860	CDC Staff and FWS	2016-2017
2012-2013	Child Dev. Ctr.	871	CACFP Attend, Absence Reports and Fees	2016-2017
2012-2013	Child Dev. Ctr.	947	Fall 2012 Files, Attendance, Food Program and Fees	2016-2017
2012-2013	Science, Math & Eng.	817	Lab Waivers	2016-2017
2011-2012	Bookstore	704	BK Insite Orders	2015-2016
2011-2012	Bookstore	778	Insite Packing Orders	2016-2017
2011-2012	Bookstore	847	A/P Chou Chasengnou	2016-2017
2011-2012	Bookstore	848	JE/LRS/Bank Recon	2016-2017
2011-2012	Bookstore	849	A/P Chou Chasengnou	2016-2017
2011-2012	Bookstore	852	A/P Chou Chasengnou	2016-2017
2011-2012	Bookstore	857	A/P Chou Chasengnou	2016-2017
2011-2012	Bookstore	858	A/R Vouchers	2016-2017
2011-2012	Business Office	930	Variable Payroll A-L and intents and timesheets.	2016-2017
2011-2012	Business Office	931	Variable Payroll M-Z and intents and timesheets.	2016-2017
2011-2012	Business Office	934	Payroll Worksheets, CK Advices, and Misc. Payroll	2016-2017
2011-2012	Business Office	939	Campus Based L-Z, Funds 13, 14, 71, 72. 81	2016-2017
2011-2012	Business Services	809	General Fund 2011-2012	2016-2017
2011-2012	Business Services	810	General Fund 2011-2012	2016-2017
2011-2012	Business Services	811	General Fund 2011-2012	2016-2017
2011-2012	CalWORKs	968	Removed CalWORKs Student Files A-Ce	2016-2017
2011-2012	CalWORKs	969	Removed CalWORKs Student Files Cej-Gos	2016-2017
2011-2012	CalWORKs	970	Removed CalWORKs Student Files Got-Le	2016-2017
2011-2012	CalWORKs	971	Removed CalWORKs Student Files Ma-Ric	2016-2017
2011-2012	CalWORKs	972	Removed CalWORKs Student Files Rios-Smith	2016-2017
2011-2012	CalWORKs	973	Removed CalWORKs Student Files Sou-Vang	2016-2017
2011-2012	Child Dev. Ctr.	748	Dropped Children A-J	2016-2017
2011-2012	Child Dev. Ctr.	749	Dropped Children P-Z	2016-2017
2011-2012	Child Dev. Ctr.	750	Dropped Children N-Z	2016-2017
2011-2012	Child Dev. Ctr.	767	Dropped Children J-M	2016-2017
2011-2012	Child Dev. Ctr.	768	Dropped Children K-O	2016-2017
2011-2012	Child Dev. Ctr.	769	Dropped Children A-I	2016-2017

**Los Rios Community College District
Cosumnes River College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2011-2012	EOPS	913	2011-2012 Removed/Exited CARE Files M-O	2016-2017
2011-2012	EOPS	914	2011-2012 Removed/Exited CARE Files	2016-2017
2011-2012	EOPS	915	2011-2012 Removed/Exited CARE Files P-R	2016-2017
2011-2012	EOPS	916	2011-2012 Removed/Exited CARE Files -T	2016-2017
2011-2012	EOPS	917	2011-2012 Removed/Exited CARE Files V-Z	2016-2017
2011-2012	EOPS	918	2011-2012 Removed/Exited CARE Files	2016-2017
2011-2012	EOPS	919	2011-2012 Removed/Exited CARE Files	2016-2017
2011-2012	EOPS	920	2011-2012 Removed/Exited CARE Files -L	2016-2017
2011-2012	EOPS	921	2011-2012 Removed/Exited CARE Files C-D	2016-2017
2011-2012	EOPS	922	2011-2012 Removed/Exited CARE Files A-B	2016-2017
2011-2012	Science, Math & Eng.	820	Lab Waivers	2015-2016
2010-2014	Bookstore	989	Checks, Visa, and Deposit Books	2016-2017
2010-2012	Child Dev. Ctr.	865	Invoices	2016-2017
2010-2011	Bookstore	703	BK Insite Orders	2015-2016
2010-2011	Bookstore	710	Financials from April 2007	2016-2017
2010-2011	Bookstore	746	Daily Sales and Refunds	2015-2016
2010-2011	Bookstore	763	Sales and Refund JE (Double Box)	2015-2016
2010-2011	Bookstore	774	A/P Chou Chasengnou	2015-2016
2010-2011	Bookstore	776	A/R Vouchers	2015-2016
2010-2011	Bookstore	782	A/P Chou Chasengnou	2015-2016
2010-2011	Bookstore	783	A/P Chou Chasengnou	2015-2016
2010-2011	Bookstore	784	A/P Chou Chasengnou	2015-2016
2010-2011	Bookstore	785	JE/LRS/Bank Recon	2015-2016
2010-2011	Business Office	928	Variable Payroll A-L and intents and timesheets.	2015-2016
2010-2011	Business Office	929	Variable Payroll M-Z and intents and	2015-2016
2010-2011	Business Office	938	Campus Based A-K, Funds 13, 14, 71, 72. 81	2016-2017
2010-2011	Business Services	729	Daily Reports	2016-2017
2010-2011	Business Services	733	Daily Reports	2016-2017
2010-2011	Business Services	734	Daily Reports	2016-2017
2010-2011	Business Services	744	Campus Based	2015-2016
2010-2011	Business Services	745	Campus Based (double box)	2015-2016
2010-2011	Business Services	780	3rd Party Billing	2015-2016
2010-2011	Business Services	781	3rd Party Billing	2015-2016
2010-2011	Business Services	792	Budget Transfers, Expenditure Transfers	2016-2017
2010-2011	Business Services	793	Travel Claims D-Z, Postage/Dup Journals, Budget Transfers	2016-2017
2010-2011	Business Services	794	Purchase Orders A-J	2016-2017
2010-2011	Business Services	802	Purchase Orders K-V	2016-2017
2010-2011	Business Services	803	Fund 13, 14, 71, 72, 81 and Budget Entries RT Recon Fall 10	2015-2016
2010-2011	Business Services	804	Purchase Orders W-Z, BORF A-Z, Check Requests, LPO and Travel Claims A-C	2016-2017
2010-2011	Business Services	808	Fund 13, 14, 71, 72, 81, JE's Bank Recons, RT Recon SP11	2015-2016
2010-2011	CalWORKs	758	Removed Student Files S-Z (Double Box)	2015-2016
2010-2011	CalWORKs	759	Removed Student Files L-R (Double Box)	2015-2016

**Los Rios Community College District
Cosumnes River College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2010-2011	CalWORKs	760	Removed Student Files F-L (Double Box)	2015-2016
2010-2011	CalWORKs	761	Removed Student Files A-E (Double Box)	2015-2016
2010-2011	Child Dev. Ctr.	535	Dropped Children A-M	2015-2016
2010-2011	Child Dev. Ctr.	536	Dropped Children M-Z	2015-2016
2010-2011	Child Dev. Ctr.	539	A-D Dropped Children	2015-2016
2010-2011	Child Dev. Ctr.	540	E-J Dropped Children	2015-2016
2010-2011	Child Dev. Ctr.	541	K-L Dropped Children	2015-2016
2010-2011	Child Dev. Ctr.	542	M-Z Dropped Children	2015-2016
2010-2011	Child Dev. Ctr.	702	A-J Dropped Children	2015-2016
2010-2011	Child Dev. Ctr.	705	K-M Dropped Children	2015-2016
2010-2011	Child Dev. Ctr.	706	N-Z Dropped Children	2015-2016
2010-2011	Child Dev. Ctr.	751	Family fees, Attendance, Comm. Logs, CACFP, Staff Abs. FWS	2015-2016
2010-2011	Child Dev. Ctr.	873	CACFP Attend, Absence Reports and Fees	2015-2016
2009-2010	Bookstore	527	Financials	2015-2016
2009-2010	Business Office	890	3rd Party Billing	2016-2017
2009-2010	Business Office	894	3rd Party Billing	2016-2017
2009-2010	Business Office	935	Payroll Worksheets, CK Advices, and Misc. Payroll	2015-2016
2009-2010	Business Services	737	Variable Payroll M-Z and intents and	2015-2016
2009-2010	Business Services	738	Purchase Orders A-L	2015-2016
2009-2010	Business Services	739	Blanket Order Release Forms J-Z, Check requests, LPO, Travel Claims.	2015-2016
2009-2010	Business Services	740	Postage/Dup Journals, Budget Transfers, Expenditure Transfers.	2015-2016
2009-2010	Business Services	741	Variable Payroll A-L and intents and timesheets.	2015-2016
2009-2010	Business Services	742	Payroll Worksheets, CK Advices, and Misc. Payroll	2015-2016
2009-2010	Business Services	743	Purchase Orders M-Z, BORF A-I	2015-2016
2008-2010	Business Office	538	Grants and Special Programs (Double Box)	2015-2016
2007-2009	CalWORKs	700	Removed Students	2015-2016
2007-2009	CalWORKs	701	Removed Students (double box)	2015-2016
2007-2009	CalWORKs	707	Removed Students (double box)	2015-2016
2007-2009	CalWORKs	708	Removed Students (double box)	2015-2016
2006-2012	Business Services	732	Grants and Special Programs	2016-2017
2006-2007	Bookstore	273	Daily Sails and REF/BB (double box)	2016-2017
2005-2009	EOPS	844	Removed Files A-I (Double Box)	2015-2016
2005-2009	EOPS	845	Removed Files I-O (Double Box)	2015-2016
2005-2009	EOPS	846	Removed Files N-Z (Double Box)	2015-2016
2005-2007	Instruction	711	Payroll and ESA Records	2016-2017
2005-2006	Bookstore	174	POS Daily sails and REF/BB (double box)	2015-2016
2005-2006	CVPA	818	Study Abroad	2015-2016
2000-2012	Business Services	731	Grants and Special Programs	2016-2017
2000-2008	Business Services	537	College Budget, CDF, PDF, PFD, CMSV	2015-2016

**Los Rios Community College District
Folsom Lake College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2010-2011	Bookstore	BUS 0290	BOOKSTORE Accounts Payable A-M	2016-2017
2010-2011	Bookstore	BUS 0291	BOOKSTORE Accounts Payable Mc-Z	2016-2017
2010-2011	Bookstore	BUS 0292	Daily Sales MAY-AUG	2016-2017
2010-2011	Bookstore	BUS 0293	Daily Sales AUG-NOV	2016-2017
2010-2011	Bookstore	BUS 0294	Daily Sales DEC-FEB	2016-2017
2010-2011	Bookstore	BUS 0295	Daily Sales MAR-APR, INSITE Sales, Checks #5932-6663	2016-2017
2010-2011	Bookstore	BUS 0296	Accounts Receivable - Vouchers, Receipts #951-1100, Inventory	2016-2017
2010-2011	Bookstore	BUS 0297	Financial Statements MAY10-MAR11	2016-2017
2010-2011	Business Services	BUS 0298	Purchase Orders A-C	2016-2017
2010-2011	Business Services	BUS 0299	Purchase Orders D-H	2016-2017
2010-2011	Business Services	BUS 0300	Purchase Orders I-R	2016-2017
2010-2011	Business Services	BUS 0301	Purchase Orders S-Z	2016-2017
2010-2011	Business Services	BUS 0302	FLC Daily Summary Reports	2016-2017
2010-2011	Business Services	BUS 0303	Group Detail Reports	2016-2017
2010-2011	Business Services	BUS 0305	Student Refunds	2016-2017
2010-2011	Business Services	BUS 0306	Student Refunds, Payment Plans, Paid Returned Checks, AMEX, Vending, Misc Revenue, BRINKS Receipts	2016-2017
2010-2011	Business Services	BUS 0307	EDC Daily Summary Reports	2016-2017
2010-2011	Business Services	BUS 0313	Change Funds, Petty Cash Logs	2016-2017
2010-2011	Business Services	BUS 0321	PO Bids, Maintenance Agreements, Leases	2016-2017
2010-2011	Bookstore	BUS 0331	Refunds	2016-2017
2005-2006	Business Services	BUS 0154	Associate Student Gov't & College Activities accounts	2016-2017
2005-2006	Business Services	BUS 0164	STU & TCL Personnel Files	2016-2017

**Los Rios Community College District
Sacramento City College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2014-2015	Chemistry	CHEM07102015-001	Student Exams, Grades, Forms	2016-2017
2013-2014	Business Division	BUS04142014001	Student Exams/Syllabus	2016-2017
2013-2014	CalWORKs	CAL0422014001	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL04220140012	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014002	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014003	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014004	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014005	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014006	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014007	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014008	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014010	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014011	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAL0422014019	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015001	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015002	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015003	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015004	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015005	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015006	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015007	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015008	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015009	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017

**Los Rios Community College District
Sacramento City College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2013-2014	CalWORKs	CAW08082015010	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	CalWORKs	CAW08082015011	Student Confidential Information, County Dorms, PeopleSoft Documents	2016-2017
2013-2014	Chemistry	CHEM05242017008	Student exams, grades & quizzes	2016-2017
2013-2014	Child Development Center	CDC03052014001	Sign-In Sheets, Parent/Student Rosters, Timesheets	2016-2017
2013-2014	Child Development Center	CDC03052014002	Sign-In Sheets, Parent/Student Rosters, Timesheets	2016-2017
2013-2014	College Store	Cst0930130002	Financial & Student Info	2016-2017
2013-2014	College Store	Cst0930130003	Student Rental	2016-2017
2013-2014	College Store	Cst0930130003	Financial & Student	2016-2017
2013-2014	College Store	Cst0930130004	Financial & Student	2016-2017
2013-2014	College Store	Cst0930130005	Financial & Student	2016-2017
2013-2014	College Store	Cst0930130006	Financial & Student	2016-2017
2013-2014	College Store	Cst0930130007	Financial Information	2016-2017
2013-2014	College Store	Cst0930130008	Financial & Student Information	2016-2017
2013-2014	College Store	Cst0930130009	Rental Agreements	2016-2017
2013-2014	College Store	Cst0930130010	Rental Agreements	2016-2017
2013-2014	Counseling	COUN10251101	Student Social Security, Identification, and Transcripts	2016-2017
2013-2014	Counseling	COUN10251102	Student Social Security, Identification, and Transcripts	2016-2017
2013-2014	Counseling	COUN10251103	Student Social Security, Identification, and Transcripts	2016-2017
2013-2014	Counseling	COUN10251104	Student Social Security, Identification, and Transcripts	2016-2017
2013-2014	Counseling	COUN10251105	Student Social Security, Identification, and Transcripts	2016-2017
2013-2014	Counseling	COUN10251106	Student Social Security, Identification, and Transcripts	2016-2017
2013-2014	Counseling	COUN10251107	Student Social Security, Identification, and Transcripts	2016-2017
2013-2014	Counseling	COUN10251108	Student Social Security, Identification, and Transcripts	2016-2017
2013-2014	Dental	8282015002	Dental Health Student Grades, Test Materials	2016-2017
2013-2014	Dental	SAH07162013001	Outdated Clinic Forms/ Survey Forms, Past Quiz/Test Papers, Student Daily Clinic Forms	2016-2017
2013-2014	Disabled Students Programs and Services	DSPTS0808201309	Transcripts, Medical Records, Confidential Correspondence	2016-2017
2013-2014	Disabled Students Programs and Services	DSPTS0808201310	Transcripts, Medical Records, Confidential Correspondence	2016-2017
2013-2014	Disabled Students Programs and Services	DSPTS0808201311	Transcripts, Medical Records, Confidential Correspondence	2016-2017
2013-2014	Disabled Students Programs and Services	DSPTS0808201312	Transcripts, Medical Records, Confidential Correspondence	2016-2017
2013-2014	Disabled Students Programs and Services	DSPTS0808201313	Transcripts, Medical Records, Confidential Correspondence	2016-2017

**Los Rios Community College District
Sacramento City College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2013-2014	Disabled Students Programs and Services	DSPS0808201314	Transcripts, Medical Records, Correspondence with International Student or Social Security Income Number	2016-2017
2013-2014	Disabled Students Programs and Services	DSPS0808201315	Transcripts, Medical Records, Correspondence with International Student or Social Security Income Number	2016-2017
2013-2014	Disabled Students Programs and Services	DSPS0808201316	Transcripts, Medical Records, Correspondence with International Student or Social Security Income Number	2016-2017
2013-2014	Disabled Students Programs and Services	DSPS0808201318	Transcripts, Medical Records, Correspondence with International Student or Social Security Income Number	2016-2017
2013-2014	Disabled Students Programs and Services	DSPS0808201319	Transcripts, Medical Records, Correspondence with International Student or Social Security Income Number	2016-2017
2013-2014	Disabled Students Programs and Services	DSPS0808201320	Confidential Student Material	2016-2017
2013-2014	Disabled Students Programs and Services	DSPS0808201321	Transcripts, Medical Records, Correspondence with with International Student or Social Security Income Number	2016-2017
2013-2014	Disabled Students Programs and Services	DSPS0808201322	Confidential Material with International Student or Social Security Income Number	2016-2017
2013-2014	English	LL07172013001	English Essay	2016-2017
2013-2014	English	LL07172013002	English Essay	2016-2017
2013-2014	English	LL07172013003	English Essay	2016-2017
2013-2014	English	LL07172013004	English Essay	2016-2017
2013-2014	Extended Opportunities Programs and Services	EOPS02132014001	Student Files And Info	2016-2017
2013-2014	Extended Opportunities Programs and Services	EOPS02132014002	Students, Scantrons /Assessment Records	2016-2017
2013-2014	Extended Opportunities Programs and Services	EOPS02132014003	Students, Scantrons /Assessment Records	2016-2017
2013-2014	Extended Opportunities Programs and Services	EOPS02132014004	Students, Scantrons /Assessment Records	2016-2017
2013-2014	Music	1	Grade Records	2016-2017
2013-2014	Music	2	Grade Records	2016-2017
2013-2014	Music	3	Grade Records	2016-2017
2013-2014	Science/Allied Health	SAH03142014001	Student Nursing enrollment files	2016-2017
2013-2014	Science/Allied Health	SAH03142014002	Nursing Applications	2016-2017
2013-2014	Science/Allied Health	SAH03143014001	Student Nursing Enrollment Files	2016-2017
2013-2014	Science/Allied Health	SAH03143014002	Nursing Applications	2016-2017
2013-2014	Science/Allied Health	Sah07162013001	Student daily clinic forms	2016-2017
2013-2014	Science/Allied Health	SAH08082014001	Patient and student information	2016-2017
2013-2014	Science/Allied Health	SAH08282015001	Dental student information	2016-2017
2013-2014	Science/Allied Health	SAH08282015002	Dental student information	2016-2017
2012-2013	Advanced Technology	AT08282017001	Confidential staff forms	2016-2017
2012-2013	Business Division	BUS10142014001	Student Exams/Syllabus	2016-2017
2012-2013	Business Division	BUS10142014002	Student Exams/Reports	2016-2017
2012-2013	Chemistry	CHEM05242017008	Student exams, grades & quizzes	2016-2017

**Los Rios Community College District
Sacramento City College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2012-2013	Chemistry	SAH6242016-004	Student Exams	2016-2017
2012-2013	Chemistry	SAH6242016-006	Student Exams	2016-2017
2012-2013	Counseling	COUN052416002	International Student Documents, SSI, Addresses, etc.	2016-2017
2012-2013	Dental	SAH08042014-001	Old Student Exams, Old Dental Clinic Information	2016-2017
2012-2013	Matriculation	MSD092012001	Student Records	2016-2017
2012-2013	Matriculation	MSD092012002	Student Records	2016-2017
2012-2013	Matriculation	MSD092012003	Student Records	2016-2017
2012-2013	Nursing	SAH080120130012	Nursing Students Enrollment Files	2016-2017
2012-2013	Science/Allied Health	SAH08022030012	Student Nursing Files	2016-2017
2011-2012	Advanced Technology	AT08082012004	Field Trip Forms And Waivers	2016-2017
2011-2012	Advanced Technology	AT08282017001	Confidential staff forms	2016-2017
2011-2012	Advanced Technology	AT08282017006	Requisitions/Purchase orders	2016-2017
2011-2012	Chemistry	SAH6242016-001	Student Exams	2016-2017
2011-2012	Chemistry	SAH6242016-002	Student Exams	2016-2017
2011-2012	Chemistry	SAH6242016-003	Student Exams	2016-2017
2011-2012	Chemistry	SAH6242016-005	Student Exams	2016-2017
2011-2012	Child Development Center	CDC07232013-004	Desired Results Data	2016-2017
2011-2012	Child Development Center	CDC07232013-005	Desired Results Data	2016-2017
2011-2012	Child Development Center	CDC07232013-010	Food Audit Records	2016-2017
2011-2012	Child Development Center	CDC08202012001	Family/Children's Files	2016-2017
2011-2012	Child Development Center	CDC08202012002	Desired results (Children's Growth Data)	2016-2017
2011-2012	Child Development Center	CDC08202012005	Menu Production Records	2016-2017
2011-2012	College Store	CST0403014137	Accounts Payable UPS2-Z	2016-2017
2011-2012	College Store	CST0403014138	Accounts Receivable A-SCC ADM	2016-2017
2011-2012	College Store	CST0403014139	Accounts Receivable SCC ADM-YOLO	2016-2017
2011-2012	College Store	CST043014103	Sales Reports Jan 11	2016-2017
2011-2012	College Store	CST043014105	Sales Reports- Credit Card/Buyback Dec 11-Jan 12	2016-2017
2011-2012	College Store	CST043014106	Sales Reports & Credit Card Oct 11	2016-2017
2011-2012	College Store	CST043014107	Sales Reports Nov12	2016-2017
2011-2012	College Store	CST043014108	Sales Reports Dec12	2016-2017
2011-2012	College Store	CST043014109	Sales Reports Jan12	2016-2017
2011-2012	College Store	CST043014110	Sales Reports Feb 12	2016-2017
2011-2012	College Store	CST043014111	Sales Reports Mar 12	2016-2017
2011-2012	College Store	CST043014119	Sales Reports Apr 12	2016-2017
2011-2012	College Store	CST043014133	Accounts Payable A-G	2016-2017
2011-2012	College Store	CST043014134	Accounts Payable H-NACS	2016-2017
2011-2012	College Store	CST043014135	Accounts Payable NEB-PERSEUS	2016-2017
2011-2012	College Store	CST043014136	Accounts Payable A- UPS1	2016-2017

**Los Rios Community College District
Sacramento City College**

Fiscal Year Documents Originated	Department	Box #	Documents	Fiscal Year Eligible for Destruction
2011-2012	Disabled Students Programs and Services	DSPS0808201317	Transcripts, Medical Records, Correspondence with International Student or Social Security Income Number	2016-2017
2010-2011	Advanced Technology	AT08082012005	2010-2011 Field Trip Forms And Waivers	2016-2017
2010-2011	Assessment Center	ASMT03042015002	Students, Scantrons /Assessment Records	2016-2017
2010-2011	Science/Allied Health	SAH020717003	Employee service agreements	2016-2017
2010-2011	Science/Allied Health	SAH020717004	Employee service agreements	2016-2017
2010-2011	Science/Allied Health	SAH08252016001	Student Nursing Files	2016-2017
2010-2011	Science/Allied Health	SAH08252016002	Student Nursing Files	2016-2017
2010-2011	Science/Allied Health	SAH08252016003	Student Nursing Files	2016-2017
2010-2011	Science/Allied Health	SAH08252016004	Student Nursing Files	2016-2017
2010-2011	Science/Allied Health	SAH08252016005	Student Nursing Files	2016-2017
2010-2011	Science/Allied Health	SAH08252016006	Student Nursing Files	2016-2017
2010-2011	Science/Allied Health	SAH08252016007	Student Nursing Files	2016-2017
2009-2010	Advanced Technology	AT08082012-002	Budget information	2016-2017
2009-2010	Assessment Center	ASMT03042015002	Students, Scantrons /Assessment Records	2016-2017
2009-2010	Learning Resource Tutoring	LRC05102016006	Tutoring Request Form	2016-2017
2008-2009	Advanced Technology	AT08082012-001	Budget Information	2016-2017
2008-2009	Advanced Technology	AT08082012003	Risk Waivers, Field Trip Forms, Budget Information	2016-2017
2008-2009	Counseling	COUN080808003	Work Experience Program Title V	2016-2017
2008-2009	Math/Statics/Engineering	MSE06202016001	Intents & Timesheets, Absence Reports, Employee Services Agreements & Faculty Employment information, Division Budget, Evaluations, Flex, Textbooks, Math Engineering Science Achievement Budget,	2016-2017
2008-2009	Science/Allied Health	SAH020717001	Employee service agreements	2016-2017
2006-2007	Operations Division	OPS112816001	Americans With Disabilities Act (ADA) Restrooms of 1993	2016-2017
2002-2003	Science/Allied Health	SAH01012017001	Student Nursing Files	2016-2017
2002-2003	Science/Allied Health	SAH01012017002	Student Nursing Files	2016-2017
2002-2003	Science/Allied Health	SAH01012017003	Student Nursing Files	2016-2017
2002-2003	Science/Allied Health	SAH01012017004	Student Nursing Files	2016-2017
2002-2003	Science/Allied Health	SAH01012017005	Student Nursing Files	2016-2017
2002-2003	Science/Allied Health	SAH01012017006	Student Nursing Files	2016-2017
2002-2003	Science/Allied Health	SAH01012017007	Student Nursing Files	2016-2017
2002-2003	Science/Allied Health	SAH01012017008	Student Nursing Files	2016-2017
2001-2002	Advancement	ADV08112017001	Financial/donor records	2004-2005
2001-2002	Advancement	ADV08112017002	Financial/donor records	2004-2005
1999-2000	Science/Allied Health	SAH020717002	Employee service agreements	2016-2017

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

STATUS:

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

College Events

Date of Event	College	Location	Name of Event	Alcohol
January 11, 2018	FLC	Harris Center	Kids Helping Kids Annual Gala	Wine
January 19, 2018	FLC	Harris Center	Capital Public Radio	Beer/Wine
March 23, 2018	SCC	Performing Arts Center	Camellia Symphony Orchestra	Wine
April 27, 2018	CRC	CRC Pear Orchard	California Geographical Society Annual Conference	Beer/Wine
April 28, 2018	SCC	Performing Arts Center	Camellia Symphony Orchestra	Wine



RECOMMENDATION:

It is recommended that the Board of Trustees approve or ratify the applications listed herein.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Mathematics Engineering Science Achievement (MESA) <ul style="list-style-type: none"> Renewal to support the MESA program. 8/21/2017 through 6/30/2018 Administrator: Daniel Styer, Dean Mathematics/Statistics 	SCC	\$74,515	California Community Colleges Chancellor's Office
Foster Youth Planning Grant <ul style="list-style-type: none"> Funding to create formal partnerships with community-based organizations and regional partners to provide foster youth with additional services based on promising and impactful practices to promote college and career success. Coordinate with educational and community-based organizations and regional partners through a newly formed advisory group to expand upon existing support services. 10/01/2017 through 3/31/2018 Administrator: Kristin Emmett, Director of Institutional Advancement 	DO	\$15,000	Walter S. Johnson Foundation
CTE Data Unlocked <ul style="list-style-type: none"> Funds to support coordination of and instruction in the Child Development Training Program 7/19/2016 through 10/31/2017 Administrator: Monica Pactol, VP of Instruction 	FLC	\$50,000	California Community Colleges Chancellor's Office
Self Employment Pathways in the GIG Economy <ul style="list-style-type: none"> Partnering with the Small Business Development Center to jointly implement a semester program of entrepreneurial career technical education for 	CRC	\$15,000	Solano Community College District

<p>students.</p> <ul style="list-style-type: none"> • 7/01/2017 through 12/31/2018 • Administrator: Torence Powell / Associate VP, Instruction and Student Learning 			
<p>CTE Data Unlocked</p> <ul style="list-style-type: none"> • Funds to support coordination of and instruction in the Child Development Training Program • 8/01/2016 through 10/31/2017 • Administrator: Gabriel Meehan / Associate VP, Economic and Workforce Development 	SCC	\$50,000	California Community Colleges Chancellor's Office
<p>CCC Maker Implementation</p> <ul style="list-style-type: none"> • Provides funding to build college makerspaces that welcome non-traditional students, support faculty in embedding making into instruction and offering adaptive curriculum, and partner with businesses to produce innovation-ready graduates inspired to contribute to the creative economy. • 7/18/2017 through 6/30/2018 • Administrator: Trish Caldwell, Dean of Technical Education 	ARC	\$100,000	California Community Colleges Chancellor's Office
<p>Guardian Financial Success Learning Community</p> <ul style="list-style-type: none"> • Funding for the development and planning of the Guardian Life Financial Success Project – Fall 2016; and the Money Management for Life Personal Financial Management Course – Fall 2016 and Spring 2017. • 6/01/2016 through 5/31/2017 • Administrator: Raquel Arata, Interim Dean, Career Education & Workforce Development 	ARC	\$50,128	Guardian Life Insurance Company
<p>Leadership Development Funding Award</p> <ul style="list-style-type: none"> • Funding to provide training to better coordinate planning, implementation and outcomes of statewide initiatives. • 11/01/2017 through 12/31/2017 • Administrator: Kathleen Kirklin, VP of Administration 	FLC	\$50,000	California Community Colleges Chancellor's Office
<p>Zero-Textbook-Cost Degree Program</p> <ul style="list-style-type: none"> • Funding to boost college access and completion by engaging faculty and others in the replacement of proprietary/commercial textbooks with open education resources materials. • 1/01/2017 through 9/30/2017 • Administrator: Tammy Montgomery, Associate VP of Instruction & Student Learning 	ARC	\$35,000	California Community Colleges Chancellor's Office
<p>North/Far North Regional Consortia</p> <ul style="list-style-type: none"> • Funding to support chairing the North/Far North Regional Consortia. • 07/01/2016 through 6/30/2017 • Administrator: Jamey Nye, Vice Chancellor of Education & Technology 	WEDC	\$46,868	Butte-Glenn Community College District

<p>West Sacramento Promise</p> <ul style="list-style-type: none"> • Funding to provide a West Sacramento Promise program. • 7/01/2017 through 6/30/2019 • Administrator: Steven Boyd, VP, Instruction 	SCC	\$400,000	City of West Sacramento
<p>Get Focused Stay Focused Regional Training</p> <ul style="list-style-type: none"> • Funding to provide a strong high school to college transition program geared to improve college preparation of high school students and to improve the success rates of incoming college students. • 6/01/2017 through 6/30/2017 • Administrator: Teri Munger, Instructor, Administration Services 	ARC	\$25,000	Butte-Glenn Community College District
<p>Center for International Trade Development</p> <ul style="list-style-type: none"> • Funding to help bridge the gap between students and employers by creating pathways for students that will prepare them for the 21st century workforce with global skills. • 7/01/2017 through 6/30/2018 • Administrator: Jamey Nye, Vice Chancellor of Education & Technology 	DO	\$200,000	California Community Colleges Chancellor's Office
<p>Sacramento Shakespeare Festival</p> <ul style="list-style-type: none"> • Funding to provide support for the Sacramento Shakespeare Festival. • 1/01/2017 through 12/31/2017 • Administrator: Dan McCarty, Interim Director of College Advancement 	SCC	\$7,817.08	Sacramento Metropolitan Arts Commission
<p>CTE Pathways</p> <ul style="list-style-type: none"> • Funds to broaden and enhance career exploration and planning, work-based learning opportunities and other supports for students K-10. • 7/01/2017 through 6/30/2018 • Administrator: Lisa Lawrenson, VP of Instruction 	ARC	\$250,000	California Community Colleges Chancellor's Office
<p>Get Focused Stay Focused Curriculum</p> <ul style="list-style-type: none"> • Funding to provide a strong high school to college transition program geared to improve college preparation of high school students and to improve the success rates of incoming college students. • 4/15/2017 through 6/30/2017 • Administrator: Teri Muinger, Instructor, Administration Services 	ARC	\$81,844	Butte-Glenn Community College District
<p>College 2 Career</p> <ul style="list-style-type: none"> • Funding to provide coordinated activities designed to produce tangible outcomes that promote movement from college to competitive integrated employment. • 07/01/2017 through 6/30/2020 • Administrator: Michael Poindexter, VP Student Services 	SCC	\$750,000	Department of Rehabilitation

<p>Fresh Success</p> <ul style="list-style-type: none"> To provide Community College CalFresh Employment and Training activities for the CalFresh program in accordance with the State Supplemental Nutrition Assistance Program. 10/01/2017 through 9/30/2019 Administrator: Kimberly McDaniel, VP Student Services 	CRC	\$400,000	Foundation for CA Community Colleges
<p>UC Davis Avenue E Program</p> <ul style="list-style-type: none"> Partnership to identify and support Under-Represented and Minority Engineering students at LRCCD and UCD. 7/01/2017 through 6/30/2020 Administrator: Don Palm, Dean, Davis Center 	SCC	\$30,000	Regents of the University of California
<p>Child Development Training Consortium Instructional & Coordination Agreement</p> <ul style="list-style-type: none"> Funds to support coordination of and instruction in the Child Development Training Program. 9/01/2017 through 6/30/2018 Administrator: John Alexander, Dean, El Dorado Center 	FLC	\$9,520	State of CA – Yosemite Community College District
<p>California Early Childhood Mentor Program (Renewal)</p> <ul style="list-style-type: none"> Funds to support the Mentor program. 8/01/2017 through 7/31/2018 Administrator: Diana Hicks, English Faculty 	ARC	\$650	Chabot-Las Positas Community College District
<p>California Early Childhood Mentor Program (Renewal)</p> <ul style="list-style-type: none"> Funds to support the Mentor program. 8/01/2017 through 7/31/2018 Administrator: John Alexander, Dean El Dorado Center 	FLC	\$650	Chabot-Las Positas Community College District
<p>California Early Childhood Mentor Program (Renewal)</p> <ul style="list-style-type: none"> Funds to support the Mentor program. 8/01/2017 through 7/31/2018 Administrator: Carl Sjovold, Interim Dean, History 	SCC	\$650	Chabot-Las Positas Community College District
<p>California Early Childhood Mentor Program</p> <ul style="list-style-type: none"> Funds to support the Mentor program. 8/01/2017 through 7/31/2018 Administrator: Bob Johnson, Interim Dean, Business and Family Science 	CRC	\$34,269	Chabot-Las Positas Community College District
<p>Pathways to Paychecks</p> <ul style="list-style-type: none"> Provides funding to strengthen existing CTE pathways from high school to post-secondary education. 10/15/2017 through 5/31/2018 Administrator: Frank Kobayashi, Dean, Natomas Center 	ARC	\$50,000	Sacramento County Office of Education
<p>TRIO Talent Search Program – Twin Rivers</p> <ul style="list-style-type: none"> Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds. 	ARC	\$246,000	US Department of Education

<ul style="list-style-type: none"> • 9/01/2017 through 8/31/2018 • Administrator: Tadael Emiru, Dean, Equity Programs and Pathways 			
TRIO Talent Search Program – San Juan <ul style="list-style-type: none"> • Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds. • 9/01/2017 through 8/31/18 • Administrator: Tadael Emiru, Dean, Equity Programs and Pathways 	ARC	\$246,000	US Department of Education
TRIO Talent Search Program – Natomas <ul style="list-style-type: none"> • Funds to support and maintain a commitment to eligible high school students from disadvantaged backgrounds. • 9/01/2017 through 8/31/2018 • Administrator: Tadael Emiru, Dean, Equity Programs and Pathways 	ARC	\$246,000	US Department of Education

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Interagency Agreement between Los Rios Community College District and the Foundation for California Community Colleges (FCCC) for the use of American River College (ARC) facilities in support of the State of California Department of Consumer Affairs, Bureau of Automotive Repairs Smog Check Referee and Student Technician Training Program. The FCCC will pay ARC \$1,000/month. This agreement covers the period from July 1, 2017 through June 30, 2019.
2. Advertising/Sponsorship Agreement between Chick Fil A Folsom and Folsom Lake College for the 2017-2018 Men’s Basketball Program. In-Kind services from November 1, 2017 through April 1, 2018.
3. Agreement between Unilab Corporation d.b.a. Quest Diagnostics (“Quest Diagnostics”) and Los Rios Community College District (LRCCD) to provide Laboratory Testing Services for LRCCD. This agreement covers the period from August 28, 2017 through August 27, 2018.
4. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Modesto City Schools	SLPA	ARC	10/31/2017	Evergreen
Antelope Dental Associates	Dental Asst.	SCC	11/2/2017	Evergreen
Case Dental	Dental Asst.	SCC	11/14/2017	Evergreen
Kit Carson Nursing and Rehabilitation Center	PTA/OTA	SCC	11/14/2017	Evergreen
Doctors Hospital of Manteca, Inc.	MLT	FLC	11/4/2017	Evergreen
Pro Dynamic Physical Therapy, Inc.	PTA/OTA	SCC	11/21/2017	Evergreen
Beautiful Dental	Dental Asst.	SCC	11/29/2017	Evergreen
Kamran Azmoudeh, DDS	Dental Asst.	SCC	11/29/2017	Evergreen
Expressions in Dentistry	Dental Asst.	SCC	11/29/2017	Evergreen
UC Davis Fire Dept.	EMT	ARC	11/30/17	EXP: 9/15/2018

- * PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant
- * SLPA – Speech Language Pathology Assistant
- * MLT – Medical Lab Technician
- * EMT – Emergency Medical Technician

5. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

FACILITY USE AGREEMENTS FOR ON-CAMPUS

Campus	Type of Agreement	Permit Number
CRC	Facility Use	C18-0054-C18-0058
SCC	Facility Use	18-0033
SCC	Facility Use	18-0038
SCC	Facility Use	18-0041
SCC	Facility Use	18-0044
SCC	Facility Use	18-0045
SCC	Facility Use	18-0046
SCC	Facility Use	18-0047
SCC	Facility Use	18-0048
SCC	Facility Use	18-0050
SCC	Facility Use	18-0051
SCC	Facility Use	18-0058
SCC	Facility Use	18-0059
SCC	Facility Use	18-0060
ARC	Facility Use	938-942
Harris Center	Facility Use	10932
Harris Center	Facility Use	12088
Harris Center	Facility Use	12120
Harris Center	Facility Use	11494
Harris Center	Facility Use	12071
Harris Center	Facility Use	11517
Harris Center	Facility Use	12007
Harris Center	Facility Use	12085
Harris Center	Facility Use	12086
Harris Center	Facility Use	11542
Harris Center	Facility Use	12091
Harris Center	Facility Use	12084
Harris Center	Facility Use	11514
Harris Center	Facility Use	12118

*Continue on next page

Campus	Type of Agreement	Permit Number
FLC	Facility Use	FLC 17-062
FLC	Facility Use	FLC 17-064
FLC	Facility Use	FLC 17-065
EDC	Facility Use	EDC-2018-004
EDC	Facility Use	EDC-2018-005
EDC	Facility Use	EDC-2018-006

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this Board Agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

STATUS:

The District has a quantity of surplus materials that need to be disposed of, such as outdated desks and computers. The State of California has accepted some of the surplus items, but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 2 audio interfaces; 2 backup units; 4 cameras; 1 cassette deck; 65 computers; 1 conference table; 2 copiers; 2 digital audio recorders; 1 DVR; 1 pair of headphones; 29 laptops; 16 Macbooks; 53 monitors; 2 notebook PC's; 1 preamp; 4 printers; 2 scanners; 2 speakers; 3 towers and 1 workstation.

These items have a value of less than \$5,000.

RECOMMENDATION: It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: center;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: center;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of October 16, 2017 through November 15, 2017 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001095248-0001095854 B118731-B118766	\$ 3,524,753.63
Capital Outlay Fund	0003017453-0003017496	
Child Development Fund	0006000812-0006000813	
Self-Insurance Fund	0009000393-0009000393	
WARRANTS		
General Fund	754256-755612	\$ 11,314,220.48
General Fund-ARC Instructional Related	007960-008058	
General Fund-CRC Instructional Related	022814-022852	
General Fund-FLC Instructional Related	031149-031172	
General Fund-SCC Instructional Related	046462-046551	
Capital Outlay Fund	832288-832368	
Student Financial Aid Fund	900105-900124	
Child Development Fund	954440-954453	
Self-Insurance Fund	976401-976405	
Payroll Warrants	369365-371212	
Payroll Vendor Warrants	62909-62989	
November Leave Process	371213-372938	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 19,863,491.43
Clearing Checks	2764-2765	\$ 10,708.00
Parking Checks	3068-3071	\$ 214.00
Bookstore Fund – ARC	32356-32435	\$ 825,225.06
Bookstore Fund – CRC	27728-27795	
Bookstore Fund – FLC	10104-10164	
Bookstore Fund – SCC	049845-049929	
Student Clubs Agency Fund – ARC	5392-5419	\$ 123,743.50
Student Clubs Agency Fund – CRC	4538-4570	
Student Clubs Agency Fund – FLC	2371-2396	
Student Clubs Agency Fund – SCC	3796-3835	
Foundation – ARC	5640-5673	\$ 73,655.16
Foundation – CRC	2409-2421	
Foundation – FLC	1463-1479	
Foundation – SCC	4354-4371	
Foundation – DO	0921-0928	
Associated Students Trust Fund – ARC	0910-0921	\$ 4,140.27
Associated Students Trust Fund – CRC	0807-0813	
Associated Students Trust Fund – FLC	0708-0708	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5204-5302	\$ 631,839.99
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 10,969.00
PARS	-	\$ 23,695.08
Vendors	-	\$ 15,294.00
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 43,445.88
Bookstore	-	\$ 34,562.62
Payroll Direct Deposit Advices	877818-882771	\$ 13,091,454.55
Other Payroll Transactions	-	\$ 7,799.00

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Short-Term Temporary Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code 88003, Governing Boards are to specify the service required to be performed by short-term temporary employees within specified classifications, indicating the duration of employment.

STATUS:

The District continues to have a need for short-term temporary employees. The attached document estimates the District's need for temporary employees from January 1, 2018 to June 30, 2018, based on the highest number of temporary employees utilized in any of the preceding three years.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period January 1, 2018 through June 30, 2018. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent Board Agendas.

Los Rios Community College District
Temporary Classified Staff Anticipated Districtwide Need
January 1, 2018 through June 30, 2018

Temporary Classified Position:	Anticipated Number of Temporary Classified Staff:
Account Clerk I	15
Account Clerk II	11
Account Clerk III	2
Administrative Asst. I	13
Administrative Asst. II	2
Admissions/Records Clerk I	8
Admissions/Records Clerk II	4
Admissions/Records Clerk III	5
Admissions/Records Evaluator I	8
Advanced Interpreter	5
Art Model	3
Assistant Coach	52
Asst Sports Program Director	4
Asst. Financial Aid Officer	7
Athletic Trainer	16
Beginning Interpreter	49
Bookstore Aide	18
Bookstore Clerk I	16
Bookstore Clerk II	2
Bookstore Stock Clerk	2
Buyer II	1
Campus Patrol	136
Child Dev Ctr Assoc. Teacher	5
Child Dev Ctr Teacher	3
Children's Center Clerk	1
Clerk I	184
Clerk II	28
Clerk III	45
College Recv Clerk/Storekeeper	1
College Reserve Police Officer	1
Counseling Clerk I	9
Counseling Clerk II	25
Custodian	47
DSP&S Clerk	13
Educational Services Aide	2
Financial Aid Clerk I	24
Financial Aid Clerk II	19
Financial Aid Officer	2
Game Timer	3
Grant Coordination Clerk	2
Graphic Designer	3

Temporary Classified Position:	Anticipated Number of Temporary Classified Staff:
Groundskeeper	2
Instructional Assistant	229
Instructional Svcs Assist I	1
Instructional Svcs Assist. II	4
Intercollegiate Game Technician	2
Intermediate Interpreter	13
IT Specialist I	2
IT Technician I	1
Laboratory Technician	6
Library Technician	1
Lifeguard I	6
Lifeguard II	2
Maintenance Technician I	1
Media Systems/Resources Tech I	1
Media Systems/Resources Tech II	1
Office Aide	1
Outreach Specialist	5
PE/Athletic Attendant	2
Police Comm Dispatcher	10
Printing Services Operator II	2
Public Relations Technician	2
Reader/Tutor	50
Recruit Training Officer	4
Research Analyst	3
Senior IT Technician	2
Special Projects	237
Specialty Coach	10
Sports Athletic Trainer	4
Sports Instructor I	4
Sports Program Director	3
Staff Resources Center Assist	1
Student Affairs Specialist	1
Student Personnel Assistant	104
Student Succs & Supp Prgm Spec	3
Swimming Instructor I	11
Swimming Instructor II	9
Swimming Pool Cashier	1
TANF/CalWORKs Specialist	4
Toolroom Equip Attendant	2
Tutorial Services Assistant	2

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

M A N A G E M E N T

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Arata, Eliza R. (M.A., Syracuse University)	Dean of Career Education and Workforce Development	12/14/17
Corbin, Kirsten B. (M.A., San Francisco State University)	Dean of Business and Computer Science	01/02/18
Kobayashi, Hironobu F. (Ed.D., University of California, Davis)	Associate Vice President of Workforce Development	12/14/17
Johnson, Joshua M. (Ph.D., Northern Illinois University)	Dean of Student Services, Equity Programs, & Pathways	01/08/18
Ortiz-Mercado, Sonia M. (M.A., California State University, Sacramento)	Dean of Student Services, Counseling, & Transfer Services	01/04/18
<u>Cosumnes River College</u>		
Montañez, Robert L. (Ph.D., University of California, Santa Cruz)	Vice President of Instruction and Student Learning	12/14/17
Powell, Joel (J.D., John F. Kennedy University)	Dean of Business and Family Science	01/02/18
<u>District Office</u>		

Montgomery, Tammy L. (Ph.D., California Institute of Integral Studies)	Associate Vice Chancellor of Instruction	01/02/18
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Folsom Lake College

Alexander, John E. (M.A., California State University, Sacramento)	Dean of the El Dorado Center	12/14/17
McCormac, Gregory J. (M.S., California State University, Sacramento)	Dean of Mathematics, Science and Engineering	12/14/17

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		

Juarez, Maricela (M.S., California State University, Sacramento)	Project Director of TRIO Upward Bound Programs (Range 10)	12/14/17 - 08/31/18
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M A N A G E M E N T

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S) – (continued)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Wilcher, Aaron M. (M.A., Saint Louis University)	Director of the Center of Excellence	01/02/18 – 06/30/18
	<u>Sacramento City College</u>	
Ramirez, Martin M. (M.A., California State University, Sacramento)	Hispanic Serving Institution (HSI) STEM Grant Project Director (Range 8)	01/01/18 - 12/31/18

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Arata, Eliza R. (M.A., Syracuse University)	Interim Dean of Career Education and Workforce Development	08/21/17 – 12/13/17 (Revised)
Kobayashi, Hironobu F. (Ed.D., University of California, Davis)	Interim Associate Vice President of Workforce Development	06/12/17 – 12/13/17 (Revised)
	<u>Cosumnes River College</u>	
Montañez, Robert L. (Ph.D., University of California, Santa Cruz)	Interim Vice President of Instruction	02/01/17 – 12/13/17 (Revised)
Degn, Francis K. (M.A., San Jose State University)	Interim Dean of Student Services and Enrollment	11/13/17 – 06/01/18
	<u>Folsom Lake College</u>	
Alexander, John E. (M.A., California State University, Sacramento)	Interim Dean, El Dorado Center	07/05/17 – 12/13/17 (Revised)
McCormac, Gregory J. (M.S., California State University, Sacramento)	Interim Dean, Mathematics, Science and Engineering	07/01/17 – 12/13/17 (Revised)

MANAGEMENT

RESIGNATION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Hernandez, Christine V.	Dean of Financial Aid & Student Services	01/03/18 <i>(Revised)</i>

TEMPORARY REASSIGNMENT/TRANSFER(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Dixon, Melanie R. (M.S., Portland State University)	Vice President of Innovation and Success	09/13/17 – 05/31/18

Montgomery, Tammy L., Associate Vice Chancellor of Instruction

Significant Contract Terms:

Salary: \$ 192,457.96 – Step 1, Level A, plus 20-year longevity and a doctoral stipend on the 2017 – 2018 Interim Management Salary Schedule

Health/Welfare Benefits: The Officer may select and participate in any District medical, dental, and other health plans available to other District scheduled administrators. Without regard to which health plan the Officer chooses, the Officer's out-of-pocket costs for such premiums shall be no greater than any scheduled administrator for the lowest cost traditional health care plan (i.e. excluding Deductible Health Maintenance Organization or other nontraditional plans).

Auto Expenses: \$550/month for In-District Travel

FACULTY

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
van den Bogert, Kevin (M.S., University of California, Los Angeles)	Engineering Assistant Professor	01/11/18

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Stanphill, Cindy D. (M.A., California State University, Long Beach)	English Assistant Professor, 94.7% (L.T.T.)	09/20/17 – 12/14/17 (Revised)
<u>Sacramento City College</u>		
Prudhel, Bradley K. (A.A. Equivalence)	Mechanical Electrical Technology Assistant Professor (L.T.T.)	08/17/17 – 05/16/18 (Revised)

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Diamond, Robert V.	Accounting Professor	Type C	01/11/18 – 05/16/18
Rivers, Lynn	Biology Professor	Type C	08/23/18 – 12/20/18
Truong, Binh	Mathematics Professor	Type C	08/23/18 – 05/22/19
<u>Cosumnes River College</u>			
Hoang, Linda	Mathematics Assistant Professor	Maternity	11/27/17 – 12/14/17
<u>Sacramento City College</u>			
Dibble, Cindy C.	Mathematics Professor	Childcare	01/11/18 – 05/16/18
Hawthorne, Julie A.	Communication Professor	Medical	11/01/17 – 11/13/17

FACULTY

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Kubo, Kenneth M.	Biology Professor	05/17/18

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
McCaffrey, Eileen T. (After 40 years of service)	Sign Language Professor / Coordinator	05/24/18
Wolf, Mary E. (After 14+ years of service)	Career Technical Education (CTE) Coordinator	07/01/18
<u>Cosumnes River College</u>		
Codella, Kim C. (After 15 years of service)	Humanities Professor	01/01/18
Hannan, Everett J. (After 47 years of service)	Psychology Professor	05/19/18
<u>Folsom Lake College</u>		
Olts, Harold W. (After 28 years of service)	Anthropology Professor	05/17/18
<u>Sacramento City College</u>		
Chenu-Campbell, Catherine L. (After 31+ years of service)	Librarian	05/17/18
Hawthorne, Julie A. (After 28+ years of service)	Communication Professor	11/14/17
Webster, Mark K. (After 15+ years of service)	Mathematics Professor	12/15/17

FACULTY

INTERJURISDICTIONAL EXCHANGE (per Government Code Section 19050.8)

<u>Name</u>	<u>Position</u>	<u>Effective Dates(s)</u>
	<u>Cosumnes River College</u>	
Geissler, Markus	Interjurisdictional Exchange Sierra Joint Community College Deputy Sector Navigator, ICT/DM LTT	01/02/18 – 06/30/18
	<u>American River College</u>	
Corbin, Kirsten B.	Interjurisdictional Exchange California Community Colleges Chancellor's Office CCCCO Basic Skills Coordinator	02/01/16 – 01/01/18 <i>(Revised)</i>

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bella, Cheryl B.	Sign Language	17 %
Bickel, David T.	Administration of Justice	1 %
Cabral, Colette H.	Sign Language	66 %
Casillas, Griselda	Counselor	26 %
Fox, Lori L.	English	65 %
Hawe, Larry E.	Automotive Technology	62 %
Herman, Kathryn M.	Counselor	45 %
Hoag, Steven E.	Counselor	43 %
Hughes, Heather V.	Counselor	6 %
Javier, Rosy I.	Registered Nursing	23 %
Jones, Jenny L.	Counselor	2 %
Kientz, Michelle L.	Counselor	49 %
Konstantynov, Dmytro	Counselor	16 %
Mar, James K.	Counselor	42 %
Miranda, Mee	Counselor	24 %
Mireles-Tijero, Mayra	Counselor	25 %
Nielsen, Ruth C.	Counselor	20 %
** (B4) Rose, David A.	Administration of Justice	1 %
Stanphill, Cindy D.	English	6 %
** (B3) Thaten, Kristeena B.	Sign Language	47 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Coleman, Jillian L.	Other Humanities	44 %
Garcia, Yolanda D.	Academic Guidance	5 %
McCollum, John M.	Automotive Technology	23 %
McEachen, Kate M	Other Humanities	20 %
McNee, Shay D.	History	48 %
Neves, Megan G.	Counselor	48 %
Piner, Matthew H.	Architecture and Architectural Technology	20 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bauer, Christian A.	Classics-Humanities	8 %
Bauer, Christian A.	Other Humanities	8 %
** (A2) Perez, Craig S.	Intercollegiate Athletics	30 %
Pinkerton, Matthew S.	Classics-Humanities	11 %
Pinkerton, Matthew S.	Other Humanities	11 %
Plaxton, Melody J.	English	18 %
Plaxton, Melody J.	Reading	8 %
Stanphill, Cindy D.	English	17 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abrams, Ellen A.	English	20 %
** (A2) Austin, April J.	English	54 %
Brough, Michelle I.	English	60 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Colombo,Julie A.	English	63 %
Denman, Tiffany N.	English	40 %
Dobbs,Charles K.P.	English	60 %
Durosko,Susan L.	English	20 %
Fore,Dana Y.	English	60 %
Graham, Frank D.	English	40 %
Jacobsen,Ann	English	20 %
Jones,Evan A.	English	60 %
Joy,Anna L.	English	49 %
Kellogg,Cynthia	English	40 %
Koch,Kathleen L.	English	60 %
Lee,Jeffrey R.	English	60 %
Leyva,John James	English	54 %
Lore,Elisabeth Marie	English	20 %
Mahmood,Iqbal	English	40 %
Nguyen,Alfonso K.	Counselor	31 %
Nguyen,Alfonso K.	Counselor	13 %
O'Brien,Sandra C.	English	60 %
Oehler,Dylan Olivia	English	40 %
Peletta,April A.	English	40 %
Perkins,Brett T.	English	60 %
Sachdev,Poonam	English	40 %
Spears,Estelita L	General Work Experience	13 %
Torres,Laura	English	60 %
Treon,Caron L.	English	20 %
Van Zanten,Jill	English	40 %
Waggoner,Carolyn A	English	20 %
Waltonen,Karma	English	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Auyeung,Tak	World Wide Web Administration	15 %
Goold,Grant B.	Paramedic	30 %
Griffin,Robert C.	Counselor	2 %
Lehmann,Sarah R.	Librarian	4 %
Mays,Judy L.	Counselor	8 %
**(B5) McCormack,John J.	Automotive Technology	15 %
Messier,Christopher D	Welding Technology	39 %
Nazareno,Randy P.	Counselor	18 %
Palomares,Carmelita	Counselor	8 %
Williams,Samuel W.	Dramatic Arts	27 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Avalos,Amy M.	General Work Experience	13 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee **=Returning Employee

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Degn,Frances K.	Academic Guidance	15 %
Degn,Frances K.	Coordinator	6 %
Lewis Jr.,Howard	Agriculture Business, Sales and Service	28 %
Paskey,Amanda M.	Anthropology	40 %
Peshkoff,Alexander A.	History	3 %
** (A5) Weinshilbourn,David H.	English	4 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anayah,Bernadette M.	ESL Speaking/Listening	16 %
Danner,Lisa A.	English	31 %
Gregory,Richard C.	Physical Education	10 %
Gregory,Richard C.	Health Education	8 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Marshall,Doris F.	Licensed Vocational Nursing	20 %
Rice,Helen M.	Licensed Vocational Nursing	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adams,Grant C.	Spanish	53 %
** (A1) Adams,Jane P.	Academic Guidance	20 %
Agostinelli,John P.	Welding Technology	28 %
Alexander,Carie D.	Academic Guidance	7 %
Alexander,Carie D.	Counselor	34 %
Allen,John E.	History	40 %
Almaraz,Ruben T.	Physical Sciences, General	35 %
Amrhein,Jeannette A.	Child Development/Early Care and Educatio	20 %
Anaya,Dan A.	Computer Programming	35 %
Anderson,Frank E.	Geography	35 %
Arai,Elizabeth L.	ESL Writing	27 %
Arai,Elizabeth L.	ESL Reading	27 %
Atkins,Tonya M.	Chemistry, General	57 %
Avegaglio,Daniel T.	Academic Guidance	20 %
Badea-Mic,Mihaela C.	Physiology (Includes Anatomy)	35 %
Ball,Kimberly A.	Job Seeking/Changing Skills	13 %
Bastian,Gregory A.	Business Administration	20 %
Bastian,Gregory A.	Real Estate	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * =New Employee ** =Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beattie,Brandon L.	Welding Technology	28 %
Benson, Gregory C.	Sign Language	53 %
Boling,Patrick V.	Diesel Technology	60 %
Boroughs, Terry J.	Earth Science	35 %
Bouc,Brittney Y.	ESL Writing	27 %
Bouc,Brittney Y.	ESL Speaking/Listening	27 %
** (A2) Bowles,Christy M.	Natural Resources	16 %
Boyer,Alba M.	Italian	53 %
Britton,Rebecca L.	Political Science	20 %
Burke-Polana, Sharon R	Drafting Technology	33 %
Byrd,Steven D.	Automotive Collision Repair	35 %
Byrd,Steven D.	Welding Technology	28 %
Cabral,Colette H.	Sign Language	53 %
Campbell,Morgan T.	Chemistry, General	30 %
Carleton,Christopher J.	Automotive Technology	35 %
** (B5) Carlisle,Ralph R.	Automotive Technology	7 %
** (B5) Carlisle,Ralph R.	Alt. Fuels and Advanced Transportation Tec	35 %
Carlson,Don L.	Business Management	7 %
Carlson,Don L.	Sales and Salesmanship	20 %
Carney,Diane	Biology, General	55 %
Carr,John N.	Fire Technology	20 %
Caspersen Schultz,Julie A.	ESL Writing	27 %
Caspersen Schultz,Julie A.	ESL Speaking/Listening	27 %
** (B2) Chapek,Carl W.	Information Technology, General	20 %
** (B2) Chapek,Carl W.	Software Applications	18 %
Chapman-Martin,Talia Elizabeth	Sign Language Interpreting	7 %
Chicoine,Kari J.	Drafting Technology	33 %
Clinciu,Dorin G.	Automotive Technology	35 %
Conant,Jessica L.	Academic Guidance	20 %
Corwin,Charles H.	Chemistry, General	27 %
Cotton,Gary D.	Software Applications	18 %
Currea,Ana Maria S.	Spanish	20 %
Curtis,Lindsay J.	ESL Reading	27 %
Cylinder,Paul D.	Natural Resources	30 %
Daniels,Joyce Anne	Child Development/Early Care and Educatio	20 %
Dean,Cynthia M.	ESL Writing	27 %
Decker,Noah P.	Health Education	20 %
Decker,Noah P.	Nutrition, Foods, and Culinary Arts	20 %
Denman,David S.	Philosophy	20 %
Diclementine,Jacqueline C.	Philosophy	40 %
Dilgard,Paul H	ESL Writing	27 %
Dilgard,Paul H	ESL Reading	27 %
Dolce,Thomas F.	Computer Programming	20 %
Dorris,Tamara L.	Real Estate	60 %
Drobot,Mikhail	Diesel Technology	64 %
Dubois,Dara L.	Automotive Technology	13 %
Duff,Jeanne A.	Software Applications	35 %
Earle,Robert E	Geographic Information Systems	20 %
Eckley,Terri L.	Psychology, General	40 %
Engstrom,Karina H.	Biology, General	20 %
Ensch,Elena G.	Russian	53 %
Ezenwa,Emmanuel C	Welding Technology	62 %
Farahnak,Fereydoon	Microbiology	40 %
** (B5) Farnham,Cynthia B.	Sign Language Interpreting	27 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fernandez,Joyce M.	Academic Guidance	20 %
Fleshman,Dane R.	Mathematics, General	60 %
Fountain,Mark BV	Biomedical Instrumentation	35 %
Freeman,Grace	ESL Reading	27 %
Garcia,Louie G.	Electrical	62 %
Garcia,Monica R.	Spanish	27 %
Garrido-Guerrero,Denise M.	Sign Language Interpreting	3 %
Gebo,Rebecca A.	Health Education	20 %
Gerhart,Karen L.	Biology, General	43 %
Gerlis,Rachel A.	Sign Language	53 %
Ghamami,Omid	Purchasing	20 %
Ghasemiyeh,Soraya Z.	Biology, General	8 %
Ghasemiyeh,Soraya Z.	Chemistry, General	45 %
Gilgun,John	Speech Communication	20 %
Girard,Bhavani Toni	Physical Education	15 %
Glenn,Daniel J.	ESL Writing	27 %
Glenn,Daniel J.	ESL Integrated	27 %
Gottke,Darren J.	Chemistry, General	57 %
Grider,Ronald O.	Chemistry, General	57 %
Griffith,David A.	Physics, General	20 %
Grubb,David G	Diesel Technology	63 %
Gullum,Kathleen E.	Business and Commerce, General	20 %
Gunn,Martin E.	Automotive Technology	35 %
Gutierrez,Julio S.	Automotive Technology	53 %
Hall,Neda Nicole	Child Development/Early Care and Educatio	20 %
Hanstad,Janet A.	Biology, General	20 %
Harder,Elizabeth K	Speech Communication	20 %
Harlan,Michael J.	Classics-Humanities	20 %
Hartman,Galen L	Automotive Collision Repair	63 %
Hawari,Hannan	ESL Writing	27 %
Haywood,Laura C.	Physical Education	30 %
Hedayati,Stefanie	Biotechnology & Biomedical Technology	20 %
Hellesen,Richard S.	Film Studies	20 %
Helms,Shelby C.	Sign Language Interpreting	7 %
Henderson,James H.	Sign Language Interpreting	3 %
Hernandez,Henry V.	Business Administration	40 %
Herrlinger,Gary D.	Drafting Technology	50 %
Herzfeld,Martin E.	Electronics & Electric Technology	35 %
Hiebert,Jason R.	Classics-Humanities	20 %
Hill,Michael S.	Business Management	60 %
** (B3) Hillenbrand,Collin D.	Sign Language	47 %
Hindman,Clay A.	ESL Writing	27 %
Hindman,Clay A.	ESL Reading	27 %
Hoban-Higgins,Tana M.	Physiology (Includes Anatomy)	50 %
Hoffman,Ana B.	Spanish	53 %
Hoffman,Dale H.	Anthropology	35 %
Holmes,Robert T.	Chemistry, General	27 %
Hubbard,Kris H.	Fire Technology	40 %
Humphers,Dorene Kay	ESL Reading	27 %
Hurner,Sheryl Marie	Business and Commerce, General	40 %
Iannone,Albert J.	Fire Technology	40 %
Inozemteva,Olga	Chemistry, General	35 %
Jantz,Darlene H.	ESL Speaking/Listening	27 %
Jardine,Christian M.	History	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jennings,Nathan P.	Geographic Information Systems	34 %
Johnson,Melvin H.	Welding Technology	22 %
Kaufmann,Amy E.	Biology, General	20 %
Keith,Jason D	Automotive Technology	20 %
Kelly,Craig A.	ESL Writing	27 %
Kiefer,Michelle L.	Infants and Toddlers	20 %
Kingsnorth,Alice M.	Classics-Humanities	20 %
Kingsnorth,Alice M.	Other Humanities	20 %
Kirchner,Scott D.	Speech Communication	40 %
Kloss,John T.	Sociology	60 %
Kovar,Timothy J.	Small Business and Entrepreneurship	40 %
Kovar,Timothy J.	Real Estate	20 %
Kroon,Edward Lee	Welding Technology	12 %
Kwong,Kenneth Richard	Fire Technology	20 %
Lagergren,Paul C.	Speech Communication	20 %
Laughton,Barbara A.	English	40 %
Lavender,Brian E.	Computer Programming	35 %
Le,John Thinh Ngoc	Marketing & Distribution	40 %
Leatherman,Judith A.	ESL Writing	27 %
Lee,Houa	Academic Guidance	7 %
Lee,Michael D.	Accounting	27 %
Leveille,Rebecca A.	Office Technology/Office Computer Applicati	65 %
Lin,Ching Han	Physics, General	35 %
Lindgren,Erica	Biology, General	20 %
Lindgren,Erica	Physiology (Includes Anatomy)	35 %
Liu,Ka Man	Biomedical Instrumentation	7 %
Livi,Marcella	German	27 %
Lodi,Rose-Marie	French	27 %
Lupo,Thomas	Geographic Information Systems	22 %
Magee,Stephen R.	Software Applications	7 %
Mahallati,Reza	Engineering, General	35 %
Majhail,Radhika	Business Management	40 %
Maleky,Kamiyar	Software Applications	35 %
Mantey,Jane	Physiology (Includes Anatomy)	35 %
Martinez,Maricela C.	Spanish	27 %
** (B2) McCormack,Nicole Elizabeth	Diesel Technology	7 %
** (B2) McCormack,Nicole Elizabeth	General Work Experience	7 %
McGinness,John P.	Administration of Justice	40 %
McHenry,Jennifer L.	Geography	15 %
McHenry,Jennifer L.	Geographic Information Systems	22 %
McKenna,Michael Francis	Fire Technology	20 %
Merchant,Sylvio	Office Technology/Office Computer Applicati	19 %
Mirzaagha,Mohammad E.	Mathematics, General	27 %
Mitchell,Christopher B.	Fire Technology	20 %
** (A2) Moser,Richard M.	English	57 %
Narvand,Payam	Business Administration	20 %
Narvand,Payam	Business Management	20 %
** (A5) Nedorezov,Svetlana	Mathematics, General	33 %
Neumann,Ingrid H.	Physics, General	35 %
North,Daniel R	Automotive Technology	40 %
Norton,Justin M.	Speech Communication	20 %
O'Brien,Leslie S.	Horticulture	7 %
O'Brien,Leslie S.	Floriculture /Floristry	43 %
O'Donnell,Daniel G.	Business Administration	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Papouchis,Christopher M.	Natural Resources	27 %
Parmelee,Michael A.	Business and Commerce, General	20 %
Pehur,Kristina	Accounting	7 %
Pehur,Kristina	Tax Studies	38 %
Pellerin,Kristie J.	Biology, General	35 %
** (A5) Penwell,Robyn S.	Physical Education	30 %
Perez,Kristine A.	Biology, General	35 %
** (A2) Petraru,Marius	Geography	60 %
Pezone,John P.	Administration of Justice	40 %
Pippig,Robert C	Accounting	40 %
Regan,Debra Sue	Biology, General	20 %
Regan,Debra Sue	Physiology (Includes Anatomy)	35 %
Rennie,Sharilyn M.	Physiology (Includes Anatomy)	50 %
Riese,Kelly L.	Speech Communication	20 %
Roberts,Jeffrey C.	Biology, General	55 %
Romo,Angela S.	Chemistry, General	57 %
Roome,Elizabeth C.	ESL Writing	27 %
Roome,Elizabeth C.	ESL Integrated	27 %
Ruan,Karen M.	ESL Reading	27 %
Russell,Matthew B.	Spanish	47 %
Salisbury,Roy D.	Database Design and Administration	11 %
Salisbury,Roy D.	World Wide Web Administration	12 %
** (A1) Spencer,Katherine E.	Classics-Humanities	40 %
** (A1) Spencer,Katherine E.	Other Humanities	20 %
** (B3) Thaten,Kristeena B.	Sign Language	27 %
** (B3) Thaten,Kristeena B.	Sign Language Interpreting	28 %
Welch,David P.	Drafting Technology	33 %
West Oyedele,Erica V.	Sign Language Interpreting	16 %
Wheeler,Susan	Business and Commerce, General	20 %
Wheeler,Susan	Business Management	7 %
Wheeler,Susan	Small Business and Entrepreneurship	13 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Adams,Jon M.	Health Education	40 %
** (A5) Adams,Jon M.	Coordinator	20 %
Ahearn,Thomas T.	English	53 %
Ahmadi,Abbas	Computer Networking	31 %
Allen,Cheryl A.	Child Development/Early Care and Educatio	20 %
Allen,Cheryl A.	Children with Special Needs	20 %
Allen,Cheryl A.	Family Studies	20 %
Allen,Thomas J.	Psychology, General	20 %
Aly,Mohamed A. E.	Physiology (Includes Anatomy)	40 %
Amini,Behrooz	Accounting	27 %
Anderson,Lauren G.	Physical Education	15 %
Apple,George W.	Fire Technology	20 %
Aptekar,Rachel M.	Biology, General	50 %
Aranda,Amanda L.	Counselor	18 %
Awad,Veneece	Pharmacy Technology	13 %
Babka,Cary M.	Film History and Criticism	20 %
** (A5) Bahm,Naomi I.	Psychology, General	15 %
Bahneman,Donna A.	Human Services	60 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ballard,Sheryl L.	Child Development/Early Care and Educatio	40 %
Ballard,Sheryl L.	Family Studies	20 %
Barkley,Emily J.	History	20 %
Benskin,Karena T.	Small Business and Entrepreneurship	20 %
Biesiadecki,Mary R.	Veterinary Technician (Licensed)	53 %
Brandson,Margaret N.	Speech Communication	20 %
Brewer,Janet L.	Diagnostic Medical Sonography	13 %
Brooks,James K.	Mathematics, General	33 %
Browne,Rachael E.	Sociology	60 %
Camacho,Rebecca W.	Spanish	20 %
Cann,John Allen	English	60 %
Carey,Brandon P.	Philosophy	20 %
Carr,Harriette A.	Health Occupations, General	40 %
Castagna,Christine N.	Geography	20 %
Chase,Lawrence J.	Speech Communication	40 %
Cherry,Julius J.	Business Administration	20 %
Chow,Nicholas	Mathematics, General	33 %
Cinelli,Albert E.	Philosophy	60 %
Colagross-Schouten,Angela M.	Veterinary Technician (Licensed)	43 %
Conley,Nino	Speech Communication	40 %
Coronado Barraza,Victor A.	Spanish	27 %
Crowder,Marcus	Film Studies	20 %
Crowder,Marcus	Film History and Criticism	20 %
Dale,Jeffrey J.	Philosophy	20 %
Dang,Tina G.	Counselor	16 %
Dang,Tuong N.	Vietnamese	27 %
Dartez,Gail A	Dramatic Arts	40 %
Davenport,Carly S.	Television (including combined TV/film/v	20 %
Davenport,Lon	Business Administration	40 %
Diehl,Kellie	Physical Education	30 %
Dimond,Alison G.	Nutrition, Foods, and Culinary Arts	40 %
Dobson,Veronica E.	Psychology, General	20 %
Domek,Anna L.	Counselor	5 %
Donovan,Geri M.	Fine Arts, General	60 %
Doolittle,Jason	Culinary Arts	40 %
Dowell,Michael E.	Economics	20 %
Doyle,Laurel C.	Infants and Toddlers	20 %
Doyle,Laurel C.	Family Studies	20 %
Drybread,Todd	Physiology (Includes Anatomy)	50 %
Dunn,Cynthia Y.	Business and Commerce, General	20 %
Dunne,Vanessa P.	Microbiology	60 %
Edmonds,Jason L.	Anthropology	65 %
Elston,Tyler M.	Sociology	40 %
Evans,Debra L.	Computer Support	37 %
Fagiolo,Catherine E.	Music	18 %
Falloon,Matthew T.	English	27 %
Farnam,Farhad	Economics	40 %
Favorite,Robert W.	Veterinary Technician (Licensed)	14 %
Finnegan,Terrence E.	Radio and Television	20 %
Fitz Gibbon,Linda S.	Ceramics	28 %
Fong,Angela J.	Counselor	27 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ford,Kelsey P.	English	47 %
Ford,Matthew C.	Computer Programming	35 %
Fowler,Elmira F.	Mathematics, General	53 %
Fuller,Serena Marie	Nutrition, Foods, and Culinary Arts	20 %
Gale,Mark R.	Accounting	20 %
Garcia,Yolanda D.	Office Technology/Office Computer Applicati	53 %
Ghuman,Maninder K.	Academic Guidance	7 %
Gilbert,Scott W.	Television (including combined TV/film/v	28 %
Gilbert,Scott W.	Dramatic Arts	20 %
Gilgun,John	Speech Communication	40 %
Gilmore,Cassandra C.	Anthropology	60 %
Godinho,Marianina S.	Accounting	64 %
Goldbar,Christine A.	English	20 %
Grahn,Robert A.	Biology, General	35 %
Green,Charlene K.	Counselor	2 %
** (A5) Green-Clark,Michelle R.	Dance	67 %
Greer,Albert A.	Physics, General	35 %
** (B2) Gryffin,Peter A.	Health Occupations, General	20 %
Guan,Bao J.	Mathematics, General	53 %
Haas,Richard A.	Fire Technology	40 %
Hancock,Sarah	English	47 %
Hansen,Caroline V.	Reading	20 %
Harding,Matthew James	English	60 %
Harrington,Beverly J.	English	47 %
Hebert,Rodney Stafford	Music	22 %
Hee,Benjamin B.	Mathematics, General	33 %
Hernandez,Maria Victoria M.	Health Information Coding	53 %
Hewell Starnes,Tracy	Nurse	19 %
Hoang,Frank A.	Chemistry, General	50 %
Holden,Cherrelle L.	English	40 %
** (A5) Homan,Steve P.	Music	55 %
Horrell,Eldean J.	Business and Commerce, General	20 %
Horrell,Eldean J.	Office Technology/Office Computer Applicati	27 %
Houck,Ronald E.	Painting & Drawing	57 %
Huang,Zhi Hua	Accounting	27 %
Hull,John R.	Radio and Television	28 %
Humphrey,Lindsey B.	Business and Commerce, General	20 %
Huynh,Sandra	Pharmacy Technology	13 %
Inoue,Faye S.	Health Occupations, General	40 %
James,William J.	Spanish	55 %
Jay-Anderson,Mary Alexis	Speech Communication	60 %
Johnson,John O.	E-Commerce (business emphasis)	20 %
** (B5) Johnson,Wilber	Radio	28 %
Jones,Jenny L.	Counselor	13 %
Jones,Jenny L.	Counselor	16 %
Joseph,Erica H.	Human Services	20 %
Karsiere,Sarma	Art	28 %
Karsiere,Sarma	Painting & Drawing	28 %
Kaufmann,Amy E.	Physiology (Includes Anatomy)	35 %
Keightley,Keir E	Geography	35 %
Keller,Derek L.	Music	56 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Knudsen,Mark James	Chemistry, General	27 %
Kolleda,Lance John	Business and Commerce, General	20 %
Kor,Samra Z.	ESL Writing	27 %
Kor,Samra Z.	ESL Reading	27 %
Korn,Charles	Automotive Technology	28 %
Koscheski,Frances M.	Nurse	39 %
Kyubwa,Delphin B.	Information Technology, General	20 %
Lane,Jim W	Film Studies	20 %
Larsen,Lawrence C.	Mathematics, General	53 %
Lemoine,Florence A.	History	20 %
Leo,Regina S.	Counselor	8 %
Limon,Kimberly T.	English	60 %
Lindsey,William N.	Counselor	9 %
List,Mark R.	Earth Science	40 %
Loforte,Priscilla M.	Anthropology	60 %
Logan,Jason K.	Sociology	40 %
Luu,Sang Q.	Mathematics, General	27 %
Lynch,Robert B.	Astronomy	60 %
Lyons,Kristine L.	Ceramics	28 %
Madden,William P.	Counselor	10 %
Maduchukwu,Ifeanyi E	Accounting	47 %
Mahmood,Ghazanfar B.	Health Occupations, General	40 %
Mahoney,Gregory C.	Civil & Construction Mgmt Technology	20 %
Mahoney,Gregory C.	Construction Inspection	13 %
Mansourirad,Ehsanollah	Mathematics, General	53 %
Marchak, Taras R.	English	60 %
Markalanda,Piyali D.	Mathematics, General	60 %
Marslek,Michael R.	Accounting	27 %
Martinez,Maricela C.	Spanish	35 %
Mazzaferro,James J.	Music	43 %
McCarthy,Patti J.	Film Studies	40 %
McCollum,John M.	Automotive Technology	39 %
McCoy,Kelly I.	Culinary Arts	27 %
McEachen,Kate M	Other Humanities	40 %
McNee,Shay D.	History	60 %
Mendoza,Erica D.	Counselor	13 %
Meyers,Dennis J.	Economics	20 %
Mico,Don N	Physical Education	30 %
Mico,Don N	Physical Fitness and Body Movement	15 %
Miller,Casey R.	English	20 %
Miranda,Yolanda O.	Counselor	12 %
Mnichowicz,Bernard J.	Real Estate	20 %
Monnot,Andrew E.	Mathematics, General	47 %
Moulin,Nicole K	Veterinary Technician (Licensed)	60 %
Mullerworth,Trudi Fields	English	40 %
Murakami-Smith,Lynne M.	Physical Education	30 %
Murakami-Smith,Lynne M.	Physical Fitness and Body Movement	15 %
Navarro,Murray F.	Mathematics, General	33 %
Nelsenador,Matt B.	Mathematics, General	33 %
Ngo,Tran N.	Mathematics, General	33 %
Nguyen,Alfonso K.	Learning Skills, Learning Disabled	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Nguyen,Alfonso K.	Counselor	4 %
** (A5) Nguyen,Dameon Van	Sociology	40 %
Nguyen,Yen Thi	Vietnamese	35 %
Nielson,Jonathan M.	History	40 %
Ogilvie,Sheila M.	Academic Guidance	20 %
Oliver Graybill,Ann E.	Biology, General	50 %
Otiono,Erica N.	Child Development/Early Care and Educatio	40 %
** (B5) Palmer,Lynn E.	Civil & Construction Mgmt Technology	60 %
Pandey,Rajeev R.	Chemistry, General	57 %
Pansius,Deborah H.	English	47 %
Parker,Dawn S.	Counselor	64 %
Patten Armbrust,Evelyn T.	Psychology, General	15 %
Perales,Chantel R.	English	60 %
Planinz,Brittan J.	English	20 %
Poeppelman,Timi L.	Journalism	20 %
Posey,Katherine L.	Small Business and Entrepreneurship	40 %
Reyes,Martha Alicia	Spanish	35 %
Riddle,Lisa K.	ESL Reading	27 %
Riddle,Lisa K.	ESL Speaking/Listening	27 %
Riese,Kelly L.	Speech Communication	40 %
Rizam,Dilshod D.	Art	28 %
Rizam,Dilshod D.	Painting & Drawing	28 %
Samano,Shamiran	Radio	28 %
Samano,Shamiran	Film Studies	20 %
Sands-Pertel,Judith A.	Music	58 %
Soria Martin,Domingo DG	Mathematics, General	47 %
Spisak,John H.	Computer Networking	39 %
Spisak,John H.	Computer Support	13 %
Steensland,Mark H.	Film Studies	60 %
Strong,Michael W.	Physics, General	20 %
Strong,Michael W.	Astronomy	20 %
Sultanova,Narmina	Music	37 %
** (A5) Tierney,Joan W.	Physical Education	45 %
** (A5) Tierney,Joan W.	Dance	15 %
Vautin,Gary D.	Television (including combined TV/film/v	28 %
Wellington,Erica M.	Counselor	8 %
Wen,Michael X.	Mathematics, General	60 %
Wheelock,Janelle D.	Computer Graphics and Digital Imagery	28 %
Wheelock,Janelle D.	Art	28 %
Wiggins,Marcelle F.	Art	28 %
Wiggins,Marcelle F.	Painting & Drawing	28 %
Wildie,Kevin J.	History	40 %
Zarate,Ernest J.	Applied Photography	33 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abundo,Stephanie F.	Mathematics, General	60 %
Ackley,Robert	Psychology, General	20 %
Adams,Stephen J.	History	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Agee,Janice L.	English	20 %
Ahlenstorf, Tracy	Counselor	2 %
Aldrich,Cathleen	Reading	55 %
Alfaro,Ricardo	Mathematics, General	33 %
Anapolsky,Carol S.	Digital Media	21 %
Anapolsky,Carol S.	Computer Graphics and Digital Imagery	21 %
Anaya,Marc J.	Counselor	11 %
Anderson,Jared A.	Speech Communication	60 %
Angello,James J.	Painting & Drawing	28 %
Anzini-Varesio,Rosemary	Family Studies	20 %
Anzini-Varesio,Rosemary	Sociology	40 %
Apostol,Consortia	Filipino (Tagalog)	27 %
Appel,Rolfe P	Administration of Justice	40 %
Arack,James N.	Psychology, General	48 %
Aranda,Amanda L.	Counselor	17 %
Araujo, Frank P.	Anthropology	20 %
Armstrong,Charles H.	Physics, General	35 %
Averbeck,Robin M.	History	60 %
Avramenko,Liliana P.	Russian	53 %
Awni,Kahtan A.	Engineering, General	28 %
Bailey,Amelita H.	Mathematics, General	60 %
Baltimore,Paul R.	History	20 %
Bardin,Oliver Charles	Mathematics, General	52 %
Batarseh,Joseph M.	Arabic	33 %
Beatrice,Gabrielle	Commercial Music	20 %
Belous,Anna	Mathematics, General	60 %
Blackburn,Lori G.	Academic Guidance	20 %
Blunk,Dawn M.	English	40 %
Borders,Angela M.	English	40 %
Bratton,Clayton G.	Physics, General	20 %
Bratton,Clayton G.	Astronomy	40 %
Braun,Regina J	Counselor	26 %
Brough,Michelle I.	English	20 %
Brown,Melissa R.	Child Development/Early Care and Educatio	20 %
Caballero,Nicolas	Psychology, General	20 %
Caballero,Nicolas	Other Psychology	20 %
Cantrell,Kimberly N.	Speech Communication	60 %
Carboni,Joshua P.	Philosophy	20 %
Cardenas,Theresa M.	Counselor	6 %
Carnero,Mark A.	Sociology	40 %
Carson,Connie S.	Physical Education	50 %
** (A1) Carter,Kathy A.	Child Development/Early Care and Educatio	20 %
Caselli,Nancy A.	Speech Communication	60 %
Castagna,Christine N.	Environmental Studies	20 %
Caviness,Richard L.	Mathematics, General	50 %
Chainey,Susan L.	Reading	40 %
Challender,Michael	Mathematics, General	27 %
Chape,Elizabeth A.	Physical Therapy Assistant	10 %
Chave,Joshua J.	Counselor	14 %
Cheshire,Tamara C.	Anthropology	20 %
Cheshire,Tamara C.	Ethnic and Cultural Studies	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cho,Eun L.	Ceramics	28 %
Clem,Renata L.	General Work Experience	20 %
Colombo,Julie A.	English	53 %
Cook, Frank D.	Commercial Music	20 %
Cook,Kathy A.	ESL Writing	27 %
Cook,Onisha S.	Counselor	6 %
** (B5) Crail, Charr P.	Computer Graphics and Digital Imagery	42 %
Crain,Michael R.	Music	40 %
Crawford,Robert L.	Mathematics, General	50 %
Creelman,Colleen	English	20 %
Cuckovich,Jessica L.	English	47 %
Dale,Nicholas D.	Mathematics, General	67 %
Dang, Tina G.	Counselor	12 %
Daunt,Jonathan G.	English	20 %
Davatz,Holly C.	English	27 %
Davatz,Holly C.	Reading	20 %
** (A2) DeLappe,Lori A.	Dramatic Arts	30 %
Delgado,Julio C	Counselor	12 %
Delgado,Julio C	Counselor	29 %
Denman, Tiffany N.	English	20 %
Diaz-Gastelum,Gloria	Spanish	53 %
Diehl,Nicholas J.	Philosophy	40 %
Dilley,Paul J	History	40 %
Eakins,Robert G.	English	27 %
Earle,Robert E	Geography	15 %
Earle,Robert E	Geographic Information Systems	24 %
Eckley,Terri L.	Psychology, General	20 %
Edelson,Rachel G.	English	20 %
Edwinson,Shawn A.	Child Development/Early Care and Educatio	20 %
Edwinson,Shawn A.	Child Development Administration and Mana	20 %
Eigenheer,Richard A.	Geography	20 %
English,Thomas A.	Philosophy	20 %
Etting,Stephanie F	Anthropology	55 %
Farias,Imelda	Counselor	4 %
Fayko,Robyn E.	Anthropology	55 %
Fraser,Linda	English	40 %
French,Catherine A.	English	60 %
Frisby,Ianna N.	Art	28 %
Gaffaney,Timothy J.	Political Science	40 %
Gander,Therese A.	Mathematics, General	53 %
Garboushian,Maida Y.	Counselor	62 %
Garcia,Maria	Spanish	53 %
Geddis,Maurice A.	Counselor	50 %
Gee,Jenny A.	Mathematics, General	33 %
Gere,C. Jean	ESL Writing	27 %
Gere,C. Jean	ESL Speaking/Listening	10 %
Gmelin,Robert P.	English	40 %
Goldberg, Sherri B.	General Work Experience	20 %
Goldberg, Sherri B.	Counselor	34 %
Goldsmith,Maryll R	Music	43 %
Graham, Frank D.	English	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Graham,Reginald A.	Music	12 %
** (A5) Grasso,Matthew A.	Music	18 %
Gregory MacMillan,Marcella S.	Japanese	53 %
Guzman,Julie A.	ESL Speaking/Listening	10 %
Harada,Syreeta J.	Political Science	40 %
** (A1) Haroyan,Satenik	Mathematics, General	60 %
Harris,Richard A.	Administration of Justice	40 %
Harroun,Richard J.	ESL Writing	27 %
Harroun,Richard J.	ESL Reading	27 %
Hawes,Victoria A.	ESL Speaking/Listening	27 %
** (A2) Hayashi,David I.	Physical Education	30 %
Heidebrecht,Karen	Counselor	25 %
Hogan,Heather N.	Website Design and Development	42 %
Hohlwein,Laura A.	Art	28 %
Hohlwein,Laura A.	Painting & Drawing	28 %
Hoskins,David L.	Physical Fitness and Body Movement	13 %
Hung,Gary W.	Counselor	5 %
Hur,Soon S.	Asian (Chinese and Japanese excluded)	53 %
Imagine,Eve M.	English	40 %
Imagine,Eve M.	Reading	20 %
Jacobsen,Ann	English	20 %
Jeppeson,Marsha S.	Speech Communication	40 %
Johansen,Trine B.	Anthropology	55 %
Johnson,Samuel D.	Speech Communication	60 %
Jones,Amy Rebecca	Counselor	43 %
Jones,Eric M.	Geography	20 %
Jones,Erica Leigh	Geography	35 %
Jones,Woodrow D	Computer Graphics and Digital Imagery	21 %
Jones,Yuriko	Physics, General	60 %
Jones-Thomas,Brandy S.	Academic Guidance	20 %
Jones-Thomas,Brandy S.	Counselor	43 %
Jordan,Jessica H.	English	60 %
Joy,Anna L.	English	47 %
Kahl,Timothy J.	English	40 %
Kalar,Barry D.	Administration of Justice	60 %
Kang,Rachel E.	Music	47 %
Karver,John C.	Administration of Justice	20 %
Kehew,Julia K.	History	40 %
Kehl,Anthony J.	Physical Fitness and Body Movement	55 %
Kennedy,Carol E.	ESL Writing	27 %
Kennedy,Carol E.	ESL Speaking/Listening	37 %
** (A5) Kiehn,Kenneth	English	47 %
Kiel,Jeannette Larinowooden	Psychology, General	20 %
Kiel,Jeannette Larinowooden	Women's Studies	20 %
Kirsch,Daniel T.	Political Science	20 %
Koch,Kristen V.	Fine Arts, General	20 %
Krueger,Kristen E.	Physiology (Includes Anatomy)	20 %
Krueger,Kristen E.	Health Occupations, General	20 %
Krueger,Kristen E.	Health Professions, Transfer Core Curriculum	7 %
** (A5) Krumm,Helen T.	English	60 %
Kumagai,Mizue	Japanese	53 %

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TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
La Puma,Wendy D	Psychology, General	40 %
La Puma,Wendy D	Academic Guidance	3 %
Lagunas-Carvacho,Magaly A.	Spanish	53 %
Lam,Ben K.	Mathematics, General	53 %
Leber,Ann C.	Psychology, General	40 %
Lee,Pao	Counselor	32 %
Lee,Pao	Counselor	2 %
Lee,Pao	Counselor	21 %
Leek,Laura C.	ESL Writing	27 %
Leek,Laura C.	ESL Speaking/Listening	27 %
Lemoine,Florence A.	History	40 %
Lesage,Yves	Mathematics, General	53 %
Liu,Steve S.	Chinese	53 %
Louie,Phillip C	English	53 %
Lynch,Blair N.	Psychology, General	20 %
Maffly,Nancy E.	ESL Reading	27 %
Maffly,Nancy E.	ESL Speaking/Listening	27 %
Magneson,Moiria K.	English	40 %
Maningo,Rita A.	Counselor	28 %
Marshall,Jessica A.	Anthropology	20 %
Marshall,Jessica A.	Archaeology	20 %
Martinez,Jesus R.	History	40 %
Mathur,Reena	Mathematics, General	60 %
McCoin,Thomas J.	Physical Therapy Assistant	23 %
McDaniel,Arrickia R.	Academic Guidance	40 %
** (A1) Michell,Douglas B.	ESL Writing	53 %
Milton,Piper Isabeau	Fine Arts, General	20 %
Milton,Piper Isabeau	Other Humanities	20 %
Minnick,Michael	Child Development/Early Care and Educatio	40 %
Mo,Melody H.	Chinese	27 %
Mobery,Jerry C.	History	40 %
Moftakhar,Hossein	Psychology, General	20 %
Mohrmann,Peter R.	Dramatic Arts	20 %
Montellano,Elizabeth	Counselor	14 %
Montellano,Elizabeth	Counselor	45 %
Moylan-Aube,Joanne	Psychology, General	53 %
Moylan-Aube,Joanne	Counselor	2 %
Murphy,Charlynn M.	Child Development/Early Care and Educatio	40 %
Naify,James F.	Philosophy	40 %
Neil,Richard R.	Geography	50 %
Nelsenador,Matt B.	Mathematics, General	20 %
Nguyen,Alfonso K.	Counselor	18 %
Nguyen,Alfonso K.	Counselor	20 %
Nicholson,Joy Christine	Dramatic Arts	48 %
Okada,Mikiya	Electronic Game Design	21 %
Orr,Timothy A.	History	60 %
Otto,Anna M.	Child Development/Early Care and Educatio	20 %
Otto,Anna M.	Family Studies	20 %
Page,Monica C.	ESL Writing	27 %
Palaspas,Candice	Counselor	14 %
Palmi,Jason R	Administration of Justice	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Pansius,Deborah H.	English	20 %
Passal,Steven R.	English	60 %
Peletta,April A.	English	47 %
Peterson,Jason G.	Journalism	20 %
Piskun,Yelena	Counselor	6 %
Rickgauer,Donald R.	Psychology, General	48 %
Roberts-Eccles,Deborah C.	ESL Writing	27 %
Roberts-Eccles,Deborah C.	ESL Speaking/Listening	27 %
Robinson,Curtis J.	Geography	35 %
Rosoff-Horne,Philip D.	Mathematics, General	58 %
Schumacher,Robert J.	Art	28 %
Schumacher,Robert J.	Painting & Drawing	28 %
Storms,Natascha	Anthropology	35 %
Storms,Natascha	Archaeology	20 %
Suy,Shaun	Counselor	13 %
Suy,Shaun	Counselor	5 %
Wagner,Erica L.	Physiology (Includes Anatomy)	50 %
Weast,Jonathan L	Computer Graphics and Digital Imagery	42 %
Whetstone,Sandy F.	ESL Reading	27 %
Whetstone,Sandy F.	ESL Integrated	10 %
** (A5) Wilusz,John P.	Engineering, General	35 %
** (A1) Wright,Tatyana N.	Counselor	18 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B2) Aguilar,Gary L.	Drafting Technology	53 %
Andre,Susan	Job Seeking/Changing Skills	13 %
Andronas,Jennifer L.	Automotive Technology	35 %
Aubert,John E.	Geography	40 %
Casale,Kristin G.	Chemistry, General	30 %
Codd,Andrew R.	Landscape Design & Maintenance	13 %
Codd,Andrew R.	Nursery Technology	13 %
Davis,William E.	Biology, General	20 %
Davis,William E.	Coordinator	15 %
Finney,Timothy J.	Physical Education	15 %
French,Benjamin R.	Automotive Technology	55 %
Gaudard,Amy L.	Mathematics, General	20 %
** (A1) Gomez,Martin	Guidance	7 %
Gorre,Charissa E.	Administration of Justice	40 %
Harper,Eric I.	Automotive Technology	40 %
Howard,Hugh H.	General Work Experience	7 %
Jaacks,Glenn S.	Geology	20 %
Jenkins,Arthur	Guidance	3 %
Kubo,Kenneth M.	Biotechnology & Biomedical Technology	5 %
Lo,Kay	Academic Guidance	20 %
Martinez,Marlene M.	Biology, General	23 %
** (B5) McCormack,John J.	Automotive Technology	35 %
Meador,Dianne L.	Chemistry, General	30 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Moore,Christopher E.	Automotive Technology	30 %
Moore,Justin A.	Biology, General	8 %
Moore,Reyna C.	Academic Guidance	20 %
Payne,Michael D.	Chemistry, General	41 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Arden-Ogle,Ellen A.	Speech Communication	40 %
** (A1) Baca,Jorge	Mathematics, General	27 %
Beloglovsky,Miriam	Child Development/Early Care and Educatio	20 %
Beloglovsky,Miriam	Child Development Administration and Mana	13 %
Blaney,Julie	Nurse	19 %
Breitenbach,Ronald W.	Mathematics, General	27 %
Butler,Patrick A.	Business and Commerce, General	20 %
Calamar,Jeanne M.	Physical Education	15 %
Calamar,Jeanne M.	Adapted Physical Education	37 %
Chapman,Gregory Dennis	Computer Programming	40 %
** (A2) Dimond,Iris J.	Child Development/Early Care and Educatio	20 %
DuBray,Daniel T.	Speech Communication	20 %
Duffy,Marjorie B.	Software Applications	53 %
Emetarom,Chitoh M.	Chemistry, General	20 %
Fagin,Edwin D.	Economics	40 %
Felkner,Patty A.	Photography	10 %
Felkner,Patty A.	Applied Photography	40 %
Fishman,Wendell	Website Design and Development	10 %
** (A5) Fortin,Cheri L.	Dramatic Arts	40 %
Garcia-Gomez,Yolanda	Counselor	5 %
Gulati,Rubina	Journalism	33 %
Hoang,Linda	Mathematics, General	27 %
Huang,Chao-Jen	Computer Programming	40 %
Kimble,Jeffrey G.	Painting & Drawing	15 %
LaDue,Cheri L.	Health Education	40 %
Lawlor,Michael J.	Physics, General	47 %
Le,Phuong M.	Mathematics, General	33 %
Leung,Amy M.	Economics	20 %
Mayo,Kathryn J.	Photography	10 %
Mayo,Kathryn J.	Applied Photography	8 %
McDowell,Stephen C.	Chemistry, General	30 %
Mederos,Lisa-Marie	Business and Commerce, General	20 %
Mederos,Lisa-Marie	Sales and Salesmanship	20 %
Miller,Nathan D.	Speech Communication	20 %
Moreno,Camille	Mathematics, General	20 %
Morgan-Nance,Kathryn L.	Accounting	27 %
Mulhern,Jeannette L.	Infants and Toddlers	20 %
Neff,Eric S.	Microbiology	20 %
Osman,Mohammed	Information Technology, General	20 %
Osman,Mohammed	Database Design and Administration	20 %
Parker,Grant	Music	33 %
Parks,Lance M.	Computer Networking	33 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Phan,Man	Marketing & Distribution	20 %
Plasencia,Cesar	Physical Education	15 %
Post,Kari C.	Intercollegiate Athletics	30 %
Wagner,Lauren M.	Television (including combined TV/film/v	30 %
Wagner,Lauren M.	Film Studies	7 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allender,Julia	Physical Education	15 %
Barbaria,Miriam G.	Spanish	53 %
Barfield,Annette C.	Academic Guidance	20 %
** (A5) Bauduin,Lisa A.	Coaching	33 %
Blair,Deborah J.	Physical Fitness and Body Movement	3 %
Blair,Deborah J.	Fitness Trainer	10 %
Blair,Deborah J.	Health Education	20 %
Blair,Deborah J.	Study Skills	7 %
Boguski,Mark E.	Sculpture	13 %
Boguski,Mark E.	Ceramics	13 %
Bomberry,Deskaheh D.	Physical Education	25 %
Boyd,Halsey	Mathematics, General	33 %
** (A5) Bui,Dinh N.	Academic Guidance	40 %
** (A5) Button,Donald W.	Website Design and Development	21 %
Carmazzi,Paul L.	Physical Education	15 %
Carmazzi,Paul L.	Physical Fitness and Body Movement	5 %
Carmazzi,Paul L.	Health Education	20 %
Clark,Kevin E.	Sign Language	53 %
Crandley,Patrick A.	Animation	8 %
Doonan,William F.	Anthropology	60 %
Foley,Jo-Ann C.	Child Development/Early Care and Educatio	27 %
Freas,Adam C.	Academic Guidance	20 %
Gonzalez,Mauricio	Academic Guidance	40 %
Gould,Kelly L.	Administration of Justice	40 %
** (A5) Griffin,David A.	Physical Education	15 %
Guzman,Sandra G.	Guidance	7 %
Guzman,Sandra G.	Job Seeking/Changing Skills	7 %
Haag,Janis L.	Journalism	13 %
Hanson,Steven A.	Physical Education	15 %
Harbison,Mark	Mathematics, General	33 %
Harris-Jenkinson,Patricia M.	Speech Communication	20 %
Herlihy,John E.	Intercollegiate Athletics	17 %
Hodge,Tracey L.	General Work Experience	20 %
Hunter,Mark A.	Mathematics, General	15 %
Hunter,Michael J.	Geography	40 %
Johnson,Mai-Gemu D.	Mathematics, General	33 %
Jones,Andrew B.	Physical Education	24 %
Kiernan,Tim C.	Recreation	20 %

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Sacramento City College**

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Knable,Robert D.	Music	32 %
Lachica,Juan L.	Academic Guidance	20 %
Laird,Haley Kantor	Reading	20 %
Lambert,Angelena	Mathematics, General	33 %
Larson,Carillon J.	Mathematics, General	33 %
Leonard,Duane E.	ESL Integrated	10 %
Leonard,Patti A.	Speech Communication	20 %
Lepe,Leonela G.	Academic Guidance	13 %
Limon Guzman,Jesus A.	English	20 %
Lucas,Andrea K.	Spanish	27 %
Malik,Jamil I.	Academic Guidance	20 %
Manriquez,Paul M.	Mathematics, General	47 %
Marks,Carrie S.	English	20 %
Martinez,Jesus E.	Mathematics, General	40 %
** (B5) Masterson,Patricia J.	Sign Language	53 %
McDonald,Patrick J.	Mathematics, General	20 %
Mendez-Nunez,Luis R.	Mathematics, General	58 %
Nash,Laurie J.	Physical Education	15 %
Newman Ritchards,Toni J.	Academic Guidance	20 %
Nguyen,Anh H.	Academic Guidance	20 %
Nuttall,Gabriella G.	ESL Reading	27 %
Nuttall,Gabriella G.	ESL Speaking/Listening	10 %
** (A1) Oh,Jang-Ha	Physical Education	15 %
** (A1) Oh,Jang-Ha	Physical Fitness and Body Movement	10 %
Pacheco,David B.	Physical Education	30 %
Parker,Leslie A.	Counselor	16 %
Paulson,Daniel I.	Music	25 %
Perry,Laurie M.	Child Development/Early Care and Educatio	27 %
Peterson,Terry P.	Sculpture	15 %
Petite,Lori M.	Speech Communication	40 %
Phillips,Joseph H.	Mathematics, General	47 %
Piedra,Erica A.	French	27 %
** (A2) Poe,Kathleen A.	Music	60 %
Weinsheink,Shawn E.	Technical Theater	33 %
Williams,Nichelle	Counselor	8 %

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C L A S S I F I E D

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Benjamin, Michael W.	Student Personnel Assistant-Outreach Services	ARC	12/11/17
Cvjetkovic, Brankica	Information Technology Specialist II-Microcomputer Support	DO	11/14/17
Gonzales, Nathan	Instructional Assistant-Biology, 87.5%, 9 months	ARC	12/18/17
Machiya, Chihiro	Graphic Designer	ARC	11/20/17
Moore, Randy W.	Instructional Assistant-Food Service Management, 10 months	ARC	11/20/17
Odipo, Denis O.	Buyer-Bookstore II	SCC	11/07/17
Scarbrough, Falicia M.	Financial Aid Clerk II	ARC	12/06/17
Tinoco, Anna R.	Clerk III	CRC	11/28/17
Treganza, Gary N.	Instructional Assistant-Food Service Management, 62.5%, 9 months	ARC	11/28/17

PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ballesteros, Lauren K.	Clerk III (Clerk II)	CRC CRC)	11/15/17
Lukashov, Nadezhda K.	Administrative Assistant I (Clerk III)	ARC ARC)	11/01/17
Tarzia, Joshua R.	Information Technology Technician II-Lab/Area Microcomputer Support, 100% (Counseling Clerk I, 60%)	FLC FLC)	11/08/17
Tran, Trang T.	Accountant (Account Clerk III)	DO DO)	11/20/17
Vang, Khou	Account Clerk III (Admissions/Records Evaluator I)	ARC ARC)	12/04/17

C L A S S I F I E D

REASSIGNMENT(S)/TRANSFER(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ondricka, Kelly E.	Library Technician, 100% (Library Technician, 75%)	ARC ARC)	11/01/17

RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Sabo, Paula J.	Accountant	DO	12/09/17

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Battles, Scott L.	Facilities Planning and Engineering Specialist (After 2 years of service)	FM	03/01/18
Church, Kathleen P.	College Safety Officer (After 23 years of service)	DO	12/16/17
D'Esterel, Solange	Financial Aid Clerk II (After 12 years of service)	ARC	02/03/18
Dewitt, Christina D.	Administrative Assistant I (After 12 years of service)	ARC	02/23/18
Kirkpatrick, Marianne C.	Admissions/Records Evaluator/Degree Auditor (After 27 years of service)	ARC	12/30/17
Nguyen, My N.	Child Development Center Associate Teacher (After 17 years of service)	SCC	03/01/18
Nguyen, Ngoc T.	Child Development Center Teacher (After 17 years of service)	CRC	01/27/18
Pham, Ly H.	Maintenance Technician II (After 15 years of service)	SCC	12/30/17

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>



<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Deal, Bethany L.	Special Projects	07/01/2017	06/30/2018
Uribe, Emmanuel	Special Projects	08/21/2017	06/30/2018
Swisley, Sonee T.	Clerk I	10/14/2017	06/30/2018
Butler, Juanita N.	Special Projects	10/16/2017	06/30/2018
Junaid, Serina A.	Instructional Assistant	10/18/2017	06/30/2018
McClellan-Morehouse, Martha Harriet	Studnt Succs & Supp Prgm Spec	10/19/2017	06/30/2018
Scherbaum, Christine A.	DSP&S Clerk	10/23/2017	06/30/2018
Vu, Hoang Eric Nguyen	Art Model	10/30/2017	06/30/2018
Ammari, Jonathon I.	Instructional Assistant	10/30/2017	06/30/2018
Benson, Karen G.	Special Projects	11/01/2017	06/30/2018
Callaway, Justin W.	Special Projects	11/01/2017	06/30/2018
Siniyaya, Yelena	Special Projects	11/06/2017	06/30/2018
Pedrizzetti, Anthony Lee	Clerk III	11/13/2017	06/30/2018
Savich, Nadezhda Mikhaylovna	Library Technician	11/15/2017	06/30/2018
Samate, Lisa Marie	Student Personnel Assistant	11/20/2017	06/30/2018
Velazquez, Sandra L.	Special Projects	01/01/2018	06/30/2018
<u>Cosumnes River College</u>			
Clark, Deedria L.	Intercollegiate Game Technician	09/15/2017	06/30/2018
Lor, Xue	Student Personnel Assistant	10/18/2017	06/30/2018
Vang, Bao Xiong	Student Personnel Assistant	10/27/2017	06/30/2018
Yang, Angelin K.	Bookstore Aide	11/01/2017	06/30/2018
Harris, Shane Augustus	Art Model	11/15/2017	06/30/2018
Dubray, Marcus Murat	Art Model	11/15/2017	06/30/2018
Riera, Stacey E.	Account Clerk I	11/25/2017	06/30/2018
Huang, Meiai	Custodian	12/01/2017	06/30/2018
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Evans, Aiyana M.	Clerk III	11/06/2017	06/30/2018
Bowker, Christine M.	Special Projects	11/14/2017	06/30/2018
Alatorre, Nancy G.	Special Projects	11/20/2017	06/30/2018
Orozco Solorio, Leonardo D.	Campus Patrol	07/01/2017	06/30/2018
Morales, Joe Adrian V.	Campus Patrol	07/01/2017	06/30/2018
Frank, Jarod D.	Campus Patrol	08/08/2017	06/30/2018
Wasi, Idris H.	Campus Patrol	10/31/2017	06/30/2018
Ivaska, Kyle R.	Police Comm Dispatcher	10/31/2017	06/30/2018
Fregoso, Monica A.	Special Projects	11/06/2017	06/30/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Ohl,Jazlyn I.	Bookstore Clerk II	09/25/2017	06/30/2018
Aragon,Paul H.	Art Model	10/25/2017	06/30/2018
Perlea,Dan Andrei Marius	Special Projects	10/25/2017	06/30/2018
Shamus,Amy A.	Special Projects	10/25/2017	06/30/2018
Fowler,Kenneth John	Special Projects	10/25/2017	06/30/2018
Bollenbach,Sterling A	Special Projects	10/30/2017	06/30/2018
Acosta,Vanessa	Clerk I	11/01/2017	06/30/2018
Burrage,Michael E.	Printing Services Operator II	11/07/2017	06/30/2018
Finmand,Maureen A.	Special Projects	11/07/2017	06/30/2018
Martorana,Christine D.	Special Projects	11/07/2017	06/30/2018
Roa,Michael J	Special Projects	11/25/2017	06/30/2018
Damron,Kay Clark	Special Projects	11/25/2017	06/30/2018
Ghiorso,Timothy G	Special Projects	11/25/2017	06/30/2018
Casazza Jr.,Francis J.	Special Projects	11/25/2017	06/30/2018
Nelson,Julie A.	Bookstore Clerk I	01/02/2018	06/30/2018
<u>Sacramento City College</u>			
Clark,Jeri E	Child Dev Ctr Teacher	10/16/2017	06/30/2018
Gonzalez-Echeverry,Julian Fernando	Instructional Assistant	10/16/2017	06/30/2018
Reyes,Luis E	Clerk I	10/25/2017	06/30/2018
Kays,Cassidy A	Clerk II	10/25/2017	06/30/2018
Lin,Jennifer	Clerk I	10/25/2017	06/30/2018
Sheeran,Connor Creed	Laboratory Technician	10/27/2017	06/30/2018
Corrales,Luis A.	Student Personnel Assistant	11/02/2017	06/30/2018
Pettis,Deandra Joyce Marie	Student Personnel Assistant	11/02/2017	06/30/2018
Savenko,Philip V	Clerk I	11/06/2017	06/30/2018
Drake,Brion J	Instructional Assistant	11/06/2017	06/30/2018
Dietsche-Gerhart,Katherine Louise	Instructional Assistant	11/07/2017	06/30/2018
Thompson,Madeline	Clerk II	11/13/2017	06/30/2018
Hernandez-Barajas,Karen Sarahi	Student Personnel Assistant	11/13/2017	06/30/2018
Hawks,Sarah Marie	Student Personnel Assistant	11/13/2017	06/30/2018
Rogers,Nolan D.	Assistant Coach	11/15/2017	06/30/2018
Yorke,Cache E.	Special Projects	11/16/2017	06/30/2018
Talley Jr,Maurice Lavaughn	Clerk I	11/20/2017	06/30/2018

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Annual Statement of Legislative Principles	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel 	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

The Board of Trustees' Policy P-3115, Legislative Matters, requires the Board to annually adopt a Statement of Legislative Principles.

STATUS:

The District's Strategic Plan remains the same and the legislative work that will further that plan remains largely the same. As a result, staff has not made any changes to the District's existing Statement of Legislative Principles.

RECOMMENDATION:

The draft Statement of Legislative Principles is submitted for the Board of Trustees' review and discussion. It is recommended that the Board of Trustees discuss the proposed draft and provide further direction for the approval of the final document at its next regular board meeting.

LOS RIOS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Annual Statement of Legislative Principles

This Statement of Legislative Principles is adopted by the Board of Trustees for the Los Rios Community College District on behalf of itself and its four separately accredited Colleges (American River College, Cosumnes River College, Folsom Lake College and Sacramento City College) under Board Policy P-3115. This Statement is intended to support the District's Strategic Goals: to establish effective pathways that optimize student access and success; to ensure equitable academic achievement across all racial, ethnic, socioeconomic and gender groups; to provide exemplary teaching and learning opportunities; to lead the region in workforce development; and to foster an outstanding working and learning environment.

This Statement of Legislative Principles provides guidelines for the Chancellor when addressing matters before the California Legislature and Congress, and constitutes the core principles guiding the development of the District's position on legislation.

The District shall not support or oppose legislation unless the outcome will have a significant effect on the District, its students or its employees. The District will remain neutral on most matters affecting local collective bargaining. However, the District will take appropriate positions where that legislation will have a material impact on the District. The District will remain neutral on matters affecting only another single district or small group of district(s), except where policy precedents, or resource allocations, have the significant potential of affecting the Los Rios Community College District or the California Community College System generally. Where issues are raised in the budget process, the District shall seek legislative support or opposition in accordance with the principles established in this document. Where legislation is likely to impede the policy principles set forth, the District is likely to oppose that legislation unless there are significant countervailing reasons.

The Board of Trustees' Legislative Principles align with the District's Vision, Mission, Values, Goals and Strategies, as enumerated in the District's Strategic Plan, as follows, but do not reflect every strategy under each goal area. The District will support those legislative efforts enumerated under each Goal.

1. ESTABLISH EFFECTIVE PATHWAYS THAT OPTIMIZE STUDENT ACCESS AND SUCCESS.

- Obtain resources to support pathway programs.
- Implement appropriate measures to improve student success.
- Support the provision of comprehensive student support services.
- Strengthen the academic preparation of K-12 students to support success at a community college.
- Support collaborative efforts with four-year institutions designed to provide additional transfers for our students and legislation that promotes transfers.

- Support flexibility for dual enrollment and remove barriers as appropriate.
 - Enhance student financial aid opportunities (including, but not limited to, Cal Grant Funding and Promise Programs) and reduce the overall cost of attending college for students.
 - Assist students with the application process for attending a community college.
 - Support the enhancement of existing educational programs and the development of needed new programs.
 - Support high quality distance education while minimizing regulatory barriers and additional reporting requirements.
2. ENSURE EQUITABLE ACADEMIC ACHIEVEMENT ACROSS ALL RACIAL, ETHNIC, SOCIOECONOMIC AND GENDER GROUPS.
- Close the achievement gap.
 - Support the Dream Act and efforts to expand the institutional capacity for diversity.
 - Increase effective delivery of English, ESL and mathematics basic skills education.
 - Enhance opportunities for underserved constituencies.
3. PROVIDE EXEMPLARY TEACHING AND LEARNING OPPORTUNITIES.
- Support professional development for faculty, staff and administrators that is designed to support student success inside and outside of the classroom.
4. LEAD THE REGION IN WORKFORCE DEVELOPMENT.
- Develop effective and relevant career and technical programs in collaboration with external partners.
 - Increase efforts that align career technical education curriculum and program development among community colleges, K-12 and industry.
 - Integrate community colleges in the Workforce Investment Board and provide for community college courses to qualify for state and federal funding of workforce development activities.
 - Support the efforts of the Los Rios Foundation in its efforts to develop additional funding resources for the District, Colleges, faculty, staff and students.
5. FOSTER AN OUTSTANDING WORKING AND LEARNING ENVIRONMENT.
- Maintain local authority and control in the administration of the District and its Colleges.
 - Maintain locally elected Board of Trustee governance in the administration of the District and its Colleges.

- Promote the health, safety and welfare of students, faculty, staff and administrators, including mental health.
- Support the District's and its Colleges' efforts to attract, recruit and retain the most qualified employees, and assure appropriate staffing levels.
- Support participatory decision making.
- Increase the District's efforts in sustainable practices, including energy and resource conservation, while retaining appropriate flexibility.
- Strengthen the District's ability to use its capital outlay, infrastructure bonds and property management funds efficiently.
- Support the elimination of duplicative and/or needless regulatory oversight and reporting obligations, and provide adequate funding for the oversight and reporting requirements that are necessary.
- Protect the fiscal integrity of the system.
- Support funding sustainable mechanisms for CalSTRS and CalPERS liabilities.
- Support backfill of property tax shortfalls.
- Provide information and support for students, faculty, staff and administrators in the DACA programs to support inclusivity and ensure that the District and its Colleges remain a place where all students are provided with an opportunity to fulfill their educational goals and dreams.
- Support a model for alignment of accreditation that improves outcomes for our students.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Initial Collective Bargaining Proposals – LRSA 2018-2021	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Brian King</i> Brian King, Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Los Rios Supervisors Association (LRSA) have agreed to engage in an interest-based collaborative approach to negotiations. The collective bargaining agreement with LRSA expires on June 30, 2018. The parties wish to commence negotiations as soon as possible, with the goal of attempting to reach agreement as early as possible before the contract expires.

As part of the model of negotiations, the parties will identify their respective interests. The theory is that it is easier to reconcile interests than positions. Reconciling interests, rather than positions, affords both parties an opportunity to be heard throughout the negotiation process. Therefore, the initial proposals will be framed as interests as much as possible.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

STATUS:

See the attached list of interests identified by LRSA and the list of interests identified by the LRCCD team.

RECOMMENDATION:

It is recommended that the Board of Trustees schedule a public hearing on January 10, 2018 to allow for public input regarding the initial collective bargaining proposals submitted by the District and LRSA.

Los Rios Supervisor's Association
Sunshine Letter for Collective Bargaining Initiation
LRSA Contract 2018-2021

The Los Rios Supervisor's Association values the communication and transparency that have, and continue to be foundational to the mutually beneficial relationship between the supervisors and the District. We ask that this letter serve as official notification of our interest to enter negotiations for our 2018 collective bargaining agreement. Further, we recognize the value of an interest based approach, and wish to make use of this method as it is reflective of our values and shared common culture.

Article 1 – Recognition

LRSA has an interest in adding a section to define key terms.

Article 5 – Personnel Policies

LRSA has an interest in discussing the professional growth of supervisory employees.

Article 7 – Work Schedules

LRSA has an interest in discussing supervisor's overtime and call back criteria and related compensation and vehicle assignment and usage.

Article 8 – Leaves with Pay

LRSA has an interest in discussing supervisor's use and accrual of sick leave, vacation, and birth of child leave.

Article 10 – Compensation Salary & Benefits

LRSA has an interest in discussing longevity increments and special compensation.

Article 11 – Fringe Benefits and Insurance Programs

LRSA has an interest in discussing health and welfare benefits for current employees and retirees.

Article 13 – Safety

LRSA has an interest in discussing police uniforms.

MOU's:

LRSA has an interest in reviewing any MOU's completed during the 2015-2018 contract period for potential incorporation into the 2018-2021 contract.

Alignment:

LRSA has an interest in updating and aligning any general relational language between the current LRCEA/SEIU contracts and the pending 2018-2021 contract.

LRSA 2018-2021 Negotiations District Interests

Article 5: Personnel Policies

Interest to ensure consistency and clarity in language, for example ensure the term “Self Evaluation/Staff Feedback Survey Form” is consistent and used where appropriate (5.4.2.1 & 5.4.2.3 for example).

Interest to ensure consistency and clarity in language, for example 5.4.4.6 uses the term “VPA/site administrator”. Consider reviewing this term throughout the contract for consistency and clarity.

Interest to review the criteria in section 5.9 Professional Growth to ensure it best meets employee’s needs. Also to review annual carryover amounts to best meet unit needs.

Article 7: Work Schedules

Interest to review 7.2.3.3 regarding call-back and consider removing unneeded language.

Article 8: Leaves with Pay

Interest to review language and update as needed to ensure consistency and compliance with current leave laws and regulations, including but not limited to Reporting Industrial Accident and Illness Leave (8.11) and Gainful Employment Disallowed (8.21.4).

Article 10: Compensation Salary & Benefits

Interest to update this section to reflect current procedures, including but not limited to updating 10.5.4 Longevity Increment and 10.9 Repayment of Money Owed District.

Interest to include Police Sergeants on-call stipend.

Article 11: Fringe Benefits and Insurance Programs

Interest to review and update language as appropriate to reflect current benefit and insurance programs.

Article 13: Safety

Interest to review and update section 13.10 Police Uniforms & 13.12 FM and Custodial Supervisor Uniforms to ensure currency and consistency.

Article 15: Non-Discrimination

Interest to update this section to ensure currency with state and federal law.

Appendix A/Attachment 1

Interest to update as needed to reflect current salary and benefits.

Appendix B: Forms

Interest to review Performance Evaluation form, Human Relations section.

Appendix C: Position Classifications

Interest to update to reflect current positions.

Additional

Interest to incorporate MOU's as appropriate.



Interest to update dates and delete any non-applicable language.

Interest to update language as needed to reflect current federal and state law and other mandates.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	2017-19 Integrated Planning	ATTACHMENT: No	
		ENCLOSURE: Yes	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Vice Chancellor, Education & Technology	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

In an effort to break away from functional silos at the college and Chancellor’s Office to align student success initiatives, the Chancellor’s Office implemented a number of program and procedural changes to integrate the Basic Skills Initiative (BSI), Student Equity Program (SE), and Student Success and Support Program (SSSP). These programs were chosen for integration due to their similar goals of increasing student success, closing achievement gaps and the potential for overlap among the programs.

The memo announcing the planning documents for the BSI, SE, and SSSP integration was released February 15, 2017. The plans are due to the Chancellor’s Office by January 31, 2018. The two year spending cycle authorized for BSI was extended to SE and SSSP and beginning in the 2016-2017 funding year, colleges and districts were given two years to expend BSI, SE and SSSP allocations, funds to be spent by June 30, 2018. Each college plan needs to be adopted by the governing board of each community college district prior to submission to the Chancellor’s Office.

Although these three programs will be integrated, each will maintain its own focus, requirements under law and regulation, and allocations.

STATUS:

This new integrated model approach intends to create cohesive integrated planning and program coordination at the college and district levels. Colleges were asked to align the plans with existing college and district strategic plans and education master plans; and they were developed in consultation with administrators, staff, faculty, students, and members of the community as appropriate.

The 2017-2019 plans cover two years and consist of three sections: 1) Program Goals and Planning (including previous accomplishments); 2) Future Plans; and 3) Approval and Signature Page. Each of the plans contains a minimum of five (5) goals and are to overlap at least two of the programs. They are data-driven and all programmatic and student outcome data will be collected via existing MIS reporting.

Changes to expenditure guidelines became effective February 15, 2017. This change moves the colleges towards a culture of “local responsibility” where colleges and districts hold ultimate responsibility for how funds are spent. The change allows the colleges to align more closely with overall campus planning in support of student success.


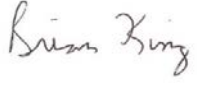
RECOMMENDATION:

It is recommended that the Board of Trustees approve the Integrated Plans. Approval certifies the review and approval of the 2017-19 Integrated Plans and certifies that the goals, strategies and activities represented in this plan meet the legislative and regulatory intent of the Student Success and Support (credit and noncredit), Student Equity, and Basic Skills programs and that funds allocated will be spent according to law, regulation and expenditure guidelines published by the California Community College Chancellor’s Office.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	2016-17 Annual Audit Report	ATTACHMENT: None	
		ENCLOSURE: Yes	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

Per Education Code § 84040, the governing board of each community college district shall provide for an annual audit of all funds, books, and accounts of the district in accordance with regulations of the Board of Governors. The audit shall be made by certified public accountants licensed by the California Board of Accountancy. Pursuant to Title 5 CCR § 59104, each district governing board shall review the annual audit at a public meeting and the audit report filed with the California Community College Chancellor’s Office no later than December 31st. The audit consists of the examination of the District’s financial statements, a review of the systems of internal accounting controls, and a review of state and federal compliance areas mandated by the Single Audit Act and the State Department of Finance Guide.

This spring, the District competitively bid for auditing services and Vavrinek, Trine, Day & Co., LLP (VTD) was awarded the three-year contract. Recently, they completed their annual audit of District funds; including a review of Measure ‘A’ and Measure ‘M’ bond funds as required by Proposition 39, and of the Foundation for the year ending June 30, 2017. The audit was successfully completed without any significant deficiencies, material weaknesses, or findings for the fourth consecutive fiscal year.

A representative from VTD will be present to comment and respond to questions concerning the annual audit.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the audited financial statements for the 2016-17 fiscal year.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Special Rate Temporary Classified Salary Schedules	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The District salary schedule for Student Help employees needs to be improved to reflect the increase in the minimum wage to \$11.00 per hour, which takes effect on January 1, 2018. In addition the District's Temporary Classified Salary Schedules were reviewed to ensure that all classifications were above the minimum wage as well as to determine if an overall improvement was necessary. The District has historically tied the Temporary Classified Schedule to 75% of the Step 1 rate for regular classifications. The Special Rate and Temporary Interpreter employees are generally set relative to the market rate for some of the classifications.

STATUS:

The student help schedule will be increased to the minimum wage of \$11.00 per hour, effective January 1, 2018. Student help employees are not subject to OASDI and therefore the net wage for student employees is slightly higher than employment in the private sector. For temporary classified employment, the minimum hourly wage was set at \$11.60 to offset the OASDI deduction. The Salary Schedule for Temporary Classified Employees is improved to 75% of the step 1 rate of the regular classification. This is an improvement between 4% to 7% for those classifications. The hourly rates for classified temporary employment under the Special Rate and Interpreter Temporary schedules are set as described above.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the salary schedules for student help/college work study employees, temporary classified employees maintenance services, temporary classified employees clerical/secretarial/paraprofessional, special rate temporary classified employees, temporary interpreter salary schedules effective January 1, 2018.

Los Rios Community College District
Salary Schedule for Temporary Classified Employees
Clerical/Secretarial/Paraprofessional
Effective January 1, 2018

Job Code	Title	Range	Part Time
			Hourly Rate
T141	Account Clerk I	17	12.45
T142	Account Clerk II	21	13.64
T143	Account Clerk III	25	14.93
T649	Accountant	35	18.75
T198	Accounting Specialist	40	21.01
T131	Administrative Assistant I	26	15.28
T133	Administrative Assistant II	28	16.00
T654	Administrative Services Analyst	44	23.00
T171	Admissions/Records Clerk I	17	12.45
T172	Admissions/Records Clerk II	20	13.33
T173	Admissions/Records Clerk III	23	14.27
T145	Admissions/Records Evaluator I	24	14.60
T151	Admissions/Records Evaluator II	28	16.00
T163	Admissions/Records Evaluator/Degree Auditor	29	16.36
T819	Alternate Media Specialist	37	19.62
T634	Animal Health Instructional Technician	30	16.73
T798	Assessment Center Testing Coordinator	38	20.07
T602	Assistant Financial Aid Officer	35	18.75
T313	Assistant Technical Director - Visual & Performing Arts Center (VAPAC)	37	19.62
T742	Attendance Services Assistant	27	15.63
T185	Bookstore Assistant Manager	37	19.62
T182	Bookstore Clerk I	16	12.17
T186	Bookstore Clerk II	18	12.74
T184	Bookstore Stock Clerk	21	13.64
T869	Building Automation and Systems Integration Analyst	57	30.92
T804	Business Services Assistant	35	18.75
T183	Buyer - Bookstore I	21	13.64
T195	Buyer - Bookstore II	25	14.93
T126	Buyer I	21	13.64
T127	Buyer II	25	14.93
T128	Buyer III	29	16.36
T116	Child Development Center Associate Teacher	12	11.60
T199	Child Development Center Lead Teacher	35	18.75
T194	Child Development Center Teacher	26	15.28
T192	Child Development Services Analyst	38	20.07
T810	Children's Center Clerk	20	13.33
T101	Clerk I (Temporary only)	12	11.60
T102	Clerk II	16	12.17
T103	Clerk III	20	13.33
T191	College Development Officer	35	18.75
T650	College Relations Specialist	38	20.07
T104	Community Services Clerk	22	13.95

T739	Computer Aided Drafting and Design Assistant	42	21.98
T803	Contract Education Program Developer	56	30.23
T123	Control Center Technician	22	13.95
T169	Cosmetology Service Assistant	30	16.73
T109	Counseling Clerk I	17	12.45
T110	Counseling Clerk II	21	13.64
T744	Data Communications Security Specialist	61	33.86
T129	Disabled Student Programs & Services (DSP&S) Clerk	17	12.45
T282	District Financial Aid Specialist	40	21.01
T167	Educational Center Assistant	25	14.93
T806	Educational Media Design Specialist	37	19.62
T646	Electronics Calibration and Repair Technician	38	20.07
T180	Employee Benefits Specialist	40	21.01
T175	Employee Benefits Technician	29	16.36
T312	Event Services Specialist - Visual & Performing Arts Center (VAPAC)	36	19.18
T705	Facilities Planning and Engineering Specialist	56	30.23
T700	Facilities Planning Specialist	49	25.78
T138	Financial Aid Clerk I	17	12.45
T140	Financial Aid Clerk II	21	13.64
T604	Financial Aid Officer	38	20.07
T743	Fiscal Services Accounting Specialist	40	21.01
T149	Grant Coordination Clerk	20	13.33
T236	Graphic Artist	28	16.00
T801	Graphic Designer	29	16.36
T168	Health Services Assistant	21	13.64
T718	Information Technology Business/Technical Analyst I	57	30.92
T723	Information Technology Business/Technical Analyst II	61	33.86
T748	Information Technology Network Administrator Analyst I	57	30.92
T749	Information Technology Network Administrator Analyst II	61	33.86
T726	Information Technology Specialist I	44	23.00
T729	Information Technology Specialist II	50	26.37
T745	Information Technology Systems/Database Administrator Analyst I	57	30.92
T746	Information Technology Systems/Database Administrator Analyst II	61	33.86
T242	Information Technology Cable Plant Assistant	50	26.37
T809	Information Technology Technician I	25	14.93
T152	Information Technology Technician II	31	17.12
T208	Instructional Assistant	28	16.00
T166	Instructional Services Assistant I	24	14.60
T808	Instructional Services Assistant II	27	15.63
T207	Laboratory Technician	28	16.00
T741	Lead Instructional Assistant	30	16.73
T866	Lead Instructional Services Assistant	29	16.36
T600	Lead Laboratory Technician	30	16.73
T241	Lead Library Technician	28	16.00
T114	Library Technician	26	15.28
T105	Maintenance/Operations Clerk	22	13.95
T740	Marketing Specialist - Economic Development Center	50	26.37
T231	Media Systems/Resources Specialist	50	26.37

T200	Media Systems/Resources Technician I	32	17.51
T223	Media Systems/Resources Technician II	38	20.07
T115	Operations Technician	24	14.60
T108	Outreach Clerk	22	13.95
T618	Outreach Specialist	38	20.07
T660	Payroll Accountant	36	19.18
T146	Payroll Clerk I	23	14.27
T147	Payroll Clerk II	25	14.93
T652	Payroll Specialist	40	21.01
T179	Payroll Technician	29	16.36
T702	Printing Assistant	35	18.75
T106	Printing Services Operator I	17	12.45
T107	Printing Services Operator II	20	13.33
T178	Printing Services Operator III	23	14.27
T802	Printing Technician	33	17.92
T812	Program Assistant - REBRAC	23	14.27
T197	Program Assistant - Tech Prep	23	14.27
T268	Programmer I	44	23.00
T269	Programmer II	50	26.37
T174	Public Relations Specialist	38	20.07
T640	Public Relations Technician	30	16.73
T633	Public Services Assistant	35	18.75
T219	Reception/Telephone Console Attendant	17	12.45
T890	Recruit Training Officer (Temporary only)	64	36.26
T807	Research Analyst	50	26.37
T639	Risk Management Specialist	40	21.01
T417	Sacramento Regional Public Safety Training Center (SRPSTC) Developer	56	30.23
T125	Senior Buyer/Contract Specialist	40	21.01
T735	Senior Information Technology Business/Technical Analyst	64	36.26
T750	Senior Information Technology Network Administrator Analyst	64	36.26
T196	Senior Information Technology Specialist	57	30.92
T747	Senior Information Technology Systems/Database Administrator Analyst	64	36.26
T731	Senior Information Technology Technician	38	20.07
T276	Senior Programmer	57	30.92
T158	Staff Resources Center Assistant	28	16.00
T641	Student Affairs Specialist	44	23.00
T124	Student Personnel Assistant	28	16.00
T683	Student Success and Support Program (SSSP) Specialist	38	20.07
T707	TANF/CalWORKs Specialist	38	20.07
T271	Telecommunications System Coordinator	57	30.92
T272	Telecommunications System Designer	57	30.92
T234	Theatre Technician	28	16.00
T281	Ticket Office/Customer Relations Assistant - Visual & Performing Arts Center	28	16.00
T630	Tutorial Services Assistant	35	18.75
T130	Web & Media Design Specialist	44	23.00

Board Approved:

Los Rios Community College District
Salary Schedule for Temporary Classified Employees

Maintenance/Service

Effective January 1, 2018

Job Code	Title	Range	Part Time Hourly Rate
T202	Campus Patrol (Temporary only)	19	13.64
T850	College Receiving Clerk/Storekeeper	24	15.14
T210	College Safety Officer	27	16.12
T206	Custodian	21	14.21
T230	Environmental Systems Technician	37	19.99
T256	Equipment Mechanic I	35	19.14
T253	Equipment Mechanic II	39	20.89
T221	Grounds Irrigation Specialist/Groundskeeper	31	17.56
T220	Grounds Maintenance Technician	31	17.56
T211	Groundskeeper	23	14.81
T209	Head Custodian	25	15.45
T258	Head Grounds Maintenance Technician	35	19.14
T213	Head Groundskeeper	27	16.12
T243	HVAC Mechanic	39	20.89
T239	Lead Custodian	23	14.81
T251	Lead Equipment Mechanic	41	21.83
T235	Lead HVAC Mechanic	42	22.31
T263	Lead Maintenance Cabinetmaker	41	21.83
T250	Lead Maintenance Electrician	42	22.31
T218	Lead Maintenance Electronic/Alarm Technician	42	22.31
T252	Lead Maintenance Painter	41	21.83
T227	Lead Maintenance Plumber	42	22.31
T278	Lead Maintenance Technician	33	18.33
T232	Lead Physical Education/Athletic Attendant	24	15.14
T229	Lead Skilled Maintenance Specialist	37	19.99
T244	Locksmith/Glazier	39	20.89
T245	Maintenance Cabinetmaker	39	20.89
T262	Maintenance Carpenter	39	20.89
T246	Maintenance Electrician	39	20.89
T261	Maintenance Electronic/Alarm Technician	39	20.89
T247	Maintenance Painter	39	20.89
T248	Maintenance Plumber	39	20.89
T255	Maintenance Roofer/Carpenter	39	20.89
T215	Maintenance Technician I	29	16.82
T222	Maintenance Technician II	31	17.56
T201	Mechanical/Electrical Systems Mechanic	37	19.99
T260	Mechanical/Electrical Systems Technician	37	19.99
T259	Police Detective	40	21.35
T233	Physical Education/Athletic Attendant	22	14.51
T228	Skilled Maintenance Specialist	35	19.14
T203	Stock Clerk	21	14.21
T226	Toolroom Equipment Attendant	23	14.81
T204	Utility Worker	21	14.21
T249	Welder/Sheetmetal Worker	39	20.89

Board Approved:

Los Rios Community College District
Salary Schedule for Special Rate - Temporary Classified Employees

Effective: January 1, 2018

Job Code Number	Miscellaneous Services	Part Time Hourly Rate
0080	Art Model	\$15.00
0068	Bookstore Aide	\$11.60
0044	College Reserve Police Officer*	\$27.85
0070	Education Services Aide	\$11.60
0042	Police Communication Dispatcher*	\$19.03
0045	Reader/Tutor I	\$11.60
0052	Reader/Tutor II	\$12.60
Community Swimming/Sports Programs		
0043	Assistant Coach	\$16.00
0025	Asst. Sports Program Director	\$15.25
0041	Athletic Trainer*	\$23.54
0085	Intercollegiate Game Technician	\$12.00
0030	Lifeguard I (Lifeguard Training)	\$11.60
0035	Lifeguard II (Community Water Safety)	\$12.60
0050	Specialty Coach	\$21.00
0020	Sports Program Director	\$26.25
0005	Swimming Instructor I (CPR, First Aid, Community Water Safety)	\$11.60
0010	Swimming Instructor II (Lifeguard Training)	\$13.25
Special Projects		
0077	Special Projects - Range I **	\$11.60 to \$49.99
0077	Special Projects - Range II ***	\$50.00 to \$100.00

* **Position is subject to the minimum qualifications as noted on the job description.**

** **Must be approved by Vice President of Administration.**

*** **Must be approved by HR administrator.**

Board Approved:

Los Rios Community College District
Temporary Interpreter Salary Schedule

Effective January 1, 2018

Number	Title	<i>Part Time Hourly Rate:</i>	Level I	Level II	Level III	Level IV
081	Student Intern		\$11.60	\$12.60	-----	-----
082	Beginning Interpreter		\$13.00	\$15.00	\$16.00	\$17.00
083	Intermediate Interpreter		\$19.00	\$21.00	\$23.00	\$25.00
084	Advanced Interpreter		\$32.00	\$35.00	-----	-----

Board Approved:

Los Rios Community College District
Student Help/College Work Study Employees
Salary Schedule

Effective January 1, 2018

Classification #	Title	
001	Student Help	\$11.00
002	College Work Study	\$11.00

Board Approved:

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Contract Award: SMUD SolarShares	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

The District has an opportunity to continue its strong commitment to sustainability by partnering with SMUD through its Commercial SolarShares[®] Program. This program will allow the District to purchase 58% of its total electrical power need from SMUD owned and operated solar photovoltaic facilities. The District would claim all the renewable energy credits from SMUD’s SolarShares allocation (the amount of solar PV SMUD designates to support the District’s enrollment in the program) without the responsibilities of facility ownership and maintenance.

The agreement establishes a set rate of \$0.095/kWH for all energy produced from the District’s allocation, but does not require an upfront capital investment by the District. Not only does SolarShares provide cleaner power, but the agreement also provides the District with a significant cost savings over the twenty-year term of the agreement. While enrollment in the Program will likely lead to a slight initial cost increase over the first three years of participation, it is projected that the District will realize a savings in energy costs of over \$7 million by the end of the Program’s term. Savings are realized by special energy rates that lock in for the twenty-year agreement term and are not subject to escalation. The agreement formalizes participation in the program with SMUD, allowing the District to realize the cost benefits for participation. The agreement also outlines all the District accounts enrolled and the guaranteed solar production schedule for each participating account.

While SMUD has long operated a residential version of the SolarShares program, SMUD has recently expanded the program to offer solar power to select large accounts of commercial customers. With this offering, SMUD can offer customers additional renewable energy solutions and better manage the integration of renewable generation into the power grid. The program expands clean power, while allowing SMUD to control the variability of renewable power production at centralized locations. By achieving economies of scale with off-site solar development, SMUD can offer cost-competitive renewable energy credits to the District.

STATUS:

Participation in SolarShares supports the District's Zero Net Energy (ZNE) goals, which calls for 50% of existing District building inventory to be ZNE by 2025 and 100% of all new facilities built after 2030 to be ZNE. It also allows the District to partner with SMUD and continue the District's support of renewable power sources, offsetting carbon-based resources. The solar power provided by SMUD through this partnership will be carbon-free electricity. The District's participation will help shift the demand for electricity away from conventional grid sources to cleaner alternatives in the greater Sacramento region. This shift reduces Green House Gas (GHG) emissions and improves air quality by transitioning demand away from non-renewable sources of electricity.

RECOMMENDATION:

It is recommended that the Board approve the SMUD SolarShares Agreement for a twenty-year term at a set electricity rate of \$0.095/kWH.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 13, 2017

SUBJECT:	Contract Award: Districtwide Variable Frequency Drive Replacement	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

The California Clean Energy Jobs Act (Prop. 39) passed by the voters in 2012, allocates revenue to California's General Fund and the Clean Energy Job Creation Fund for five fiscal years, beginning with fiscal year 2013-14. Roughly \$550 million annually is available for appropriation by the Legislature for eligible projects to improve energy efficiency and expand clean energy generation in schools and community colleges.

Los Rios CCD has been taking advantage of Prop 39 funding to implement energy saving strategies that allow buildings to reduce energy consumption based on occupancy and other projects that improve efficiency. Projects include lighting, HVAC and plumbing systems. These projects save energy and reduce maintenance costs while improving the learning environment.

This project will either replace or repair approximately 39 Variable Speed Drives at multiple locations throughout the District. Variable Speed Drives are utilized throughout the District to vary air flow required to heat and cool buildings. Reducing air flow during periods of low heating and cooling loads saves energy. Energy is saved at the individual air handlers and the central heating/cooling plants. Over the years, a number of variable drives have failed or reached the end of their useful life. This Prop 39 project will replace existing variable speed drives to restore the HVAC systems to operate in an energy efficient manner as intended.

STATUS:

The plans and specifications were publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of 1 bid was received.

<u>Contractor</u>	<u>Total Bid</u>
ACCO Engineered Systems	\$573,880

RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid #17017R to ACCO Engineered Systems for the total contract amount of \$573,880.