



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, September 13, 2017

1. CALL TO ORDER

The board meeting was called to order by President Scribner at 5:30 p.m., in the Tiff Martinez Board Room, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Ruth Scribner, President
Ms. Pamela Haynes, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Tami Nelson
Ms. Deborah Ortiz

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

Absent:

Mr. John Knight

2. ORAL COMMUNICATIONS

Faculty members Ginny May and Troy Myers addressed the Board of Trustees regarding Board Resolution No. 2017-13 in support of Assembly Bill 705.

3. CONSENT CONSIDERATIONS

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Motion carried; 6:0

Absent: Knight

Student Advisory Vote: Aye

A. Board Meeting Minutes: August 9, 2017

That the Board of Trustees approve the minutes of the meeting held on August 9, 2017.

B. Curriculum

That the Board of Trustees approve the curriculum proposals for American River College.

C. Claim: Carol White

That the Board of Trustees reject the claim of Carol White and refer the matter to the District's insurance administrators.

D. Appointment: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Mr. Mike Rizzo to the District's Citizens' Bond Oversight Committee.

E. District Annual Investment Report

That the Board of Trustees accept the District Annual Investment Report for fiscal year 2016-17.

F. Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>Fund for Student Success</p> <ul style="list-style-type: none"> Will provide tutoring, academic advising and enrichment, core curriculum instruction, postsecondary education information and assistance, and financial aid information and assistance to low income/potentially first generation college students who attend Inderkum High School in the Natomas USD. 7/01/2017 through 6/30/2018 Administrator: Lisa Lawrenson / Vice President, Instruction 	ARC	\$99,000	California Community Colleges Chancellor's Office
<p>Puente Project</p> <ul style="list-style-type: none"> To increase the number of educationally disadvantaged students who enroll in four-year colleges and universities and earn degrees by providing accelerated instruction, intensive academic counseling, and mentor activities such as field trips, meetings and orientations. 7/01/2017 through 6/30/2020 Administrator: Robin Neal / Vice President, Student Services 	ARC	\$4,500	The Regents of the University of California
<p>Puente Project</p> <ul style="list-style-type: none"> To increase the number of educationally disadvantaged students who enroll in four-year colleges and universities and earn degrees by providing accelerated instruction, intensive academic counseling, and mentor activities such as field trips, meetings and orientations. 7/01/2017 through 6/30/2020 Administrator: Kimberly McDaniel / Vice President, Student Services 	CRC	\$4,500	The Regents of the University of California

<p>Puente Project</p> <ul style="list-style-type: none"> To increase the number of educationally disadvantaged students who enroll in four-year colleges and universities and earn degrees by providing accelerated instruction, intensive academic counseling, and mentor activities such as field trips, meetings and orientations. 7/01/2017 through 6/30/2020 Administrator: Debra Luff / Assoc. Vice President, Enrollment and Student Services 	SCC	\$4,500	The Regents of the University of California
<p>IEPI Innovation & Effectiveness</p> <ul style="list-style-type: none"> Funding to establish the infrastructure and develop and implement a student-centered and efficient academic scheduling process. 4/11/2017 through 4/15/2018 Administrator: Alexander Casareno / Interim Dean 	CRC	\$200,000	Santa Clarita Community College District
<p>Fresh Success</p> <ul style="list-style-type: none"> To provide Community College CalFresh Employment and Training activities for the CalFresh program in accordance with the State Supplemental Nutrition Assistance Program. 8/24/2016 through 9/30/2017 Administrator: Kimberly McDaniel / Vice President, Student Services 	CRC	\$507,253	Foundation for California Community Colleges

G. Ratify Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17020	ARC Liberal Arts Modification, construction services & internal modification to existing portable classrooms	\$4,934	1	Kaler Dobler Construction Inc.	\$202,934.00
17018	CRC pool heater upgrade & installation of natural gas line	\$2,417	1	Division 5-15 Inc.	\$314,417.00
17018	CRC pool heater upgrade & installation of natural gas line. Increase to replace concrete side.	\$3,500	2	Division 5-15 Inc.	\$317,917.00
BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
17023	ARC Football Field Scoreboard	1	8/7/17	Koch & Koch, Inc.	\$60,000.00
17028	FLC Harris Center Fine Arts Tile Wall Repair	1	8/22/17	Mark Wallace Masonry	\$168,400.00
17029	FLC Soccer Scoreboard	2	8/24/17	Recreation Science, Inc.	\$34,936.00

H. Ratify: New Contracts and Renewals

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein.

CONTRACTS					
Description	Agreement Amount	Initial (I) Renewal (R)	Valid Dates	Consultant/ Contractor	Department Sponsor
Northern CA Department of Labor Community College Apprenticeship Initiative; to identify stakeholders and tools to build a sustainable ecosystem for apprenticeships Statewide	\$500,000.00	I	05/01/17 – 09/30/20	Powerminds, Inc.	ARC
District Wide professional services; consulting for PeopleSoft financial aid	\$168,000.00	R	07/31/17-6/30/18	Edgerock Tech	DO-IT
Consulting services for preparation of District's zero net energy master plan for current facilities.	\$18,000.00	I	07/01/17-06/30/19	Glumac	FM
Consultant to conduct analysis of the strengths, weaknesses, and recommendations for improvements in the Workforce & Economic Development area.	\$16,000.00	I	07-01-17 – 10-31-17	Crisco McCullough	ARC
Consultant to set-up, customize online portal and core video modules; and provide custom data analytics and reporting for Financial Aid Services.	\$33,120.00	R	07/01/16 – 06/30/19	Career America	ARC
Professional services to assist with Information Technology Infrastructure Library (ITIL) process improvement.	\$63,000.00	R	08/01/17 - 06/30/18	Kovarus	DO-IT
Professional services to assist with administration and implementation of the KACE Management System; ticketing, imaging and asset inventory system.	\$95,000.00	R	08/01/17 - 06/30/18	Kovarus	DO-IT

I. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements listed in the September board agenda packet pursuant to Board Policy 8315.

J. Donation of Surplus Equipment: CRC

That the Board of Trustees approve the donation of the welding equipment to Elk Grove High School.

K. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the surplus items listed in the September board agenda packet, which are valued at \$5,000 or less, pursuant to Education Code section 81452.

L. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of July 16, 2017 through August 15, 2017.

PURCHASE ORDERS		
General Fund	0001093826-0001094321 B118446-B118631	\$ 6,851,678.04
Capital Outlay Fund	0003017349-0003017391 B318000-B318000	
Child Development Fund	0006000804-0006000806	
Self-Insurance Fund	0009000390-0009000390 B918004-B918004	
WARRANTS		
General Fund	750754-751835	\$ 12,962,214.14
General Fund-ARC Instructional Related	007716-007771	
General Fund-CRC Instructional Related	022726-022735	
General Fund-FLC Instructional Related	031109-031120	
General Fund-SCC Instructional Related	046213-046281	
Capital Outlay Fund	832052-832140	
Student Financial Aid Fund	-	
Child Development Fund	954404-954410	
Self-Insurance Fund	976391-976395	
Payroll Warrants	359291-360460	
Payroll Vendor Warrants	62518-62631	
August Leave Process	360461-361754	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 1,439,065.90
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	32065-32150	\$ 1,491,639.61
Bookstore Fund – CRC	27251-27265 27520-27605	

Bookstore Fund – FLC	10012-10042				
Bookstore Fund – SCC	049511-049610				
Student Clubs Agency Fund – ARC	5307-5321	\$ 94,308.84			
Student Clubs Agency Fund – CRC	4410-4449				
Student Clubs Agency Fund – FLC	2307-2323				
Student Clubs Agency Fund – SCC	3705-3740				
Foundation – ARC	5446-5611		\$ 191,969.20		
Foundation – CRC	2301-2325				
Foundation – FLC	1404-1441				
Foundation – SCC	4308-4326				
Foundation – DO	0902-0907				
Associated Students Trust Fund – ARC	0903-0905	\$ 1,025.40			
Associated Students Trust Fund – CRC	-				
Associated Students Trust Fund – FLC	0703-0703				
Associated Students Trust Fund – SCC	-				
Regional Performing Arts Center Fund	USI Check System 5021-5077	\$ 331,443.35			
ELECTRONIC TRANSFERS					
Board of Equalization	-	\$ 8,218.00			
PARS	-	\$ 42,864.36			
Vendors	-	\$ 6,597.00			
Backup Withholding	-	\$ -			
Retiree Health Trust	-	\$ -			
Self-Insurance	-	\$ 99,873.71			
Bookstore	-	\$ 47,531.54			
Payroll Direct Deposit Advices	859407-868173	\$ 14,282,002.02			
Other Payroll Transactions	-	\$ 7,337.25			
STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original No	Reissued No	Amount
0012922	7/24/17	9/5/2013	681895	751305	\$14.03

M. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the September board agenda packet.

4. FIRST READING

A. Board Policy Revision: P-1312 Visitors on Campus

Revisions to Policy 1312: Visitors on Campus were presented to the Board of Trustees for first reading and discussion.

B. Board Policy Revision: P-3221 Board Absences

Revisions to Policy 3221: Board Absences were presented to the Board of Trustees for first reading and discussion.

C. Board Policy Creation: P-8211 Debt Management

A new board policy, P-8211: Debt Management was presented to the Board of Trustees for first reading and discussion.

5. ACTION

A. Resolution 2017-13: Resolution in Support of Assembly Bill 705

A motion was made by Ms. Ortiz, seconded by Ms. Haynes, that the Board of Trustees approve Resolution 2017-13 in support of Assembly Bill 705.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Absent: Knight

Motion carried; 6:0

Student Advisory Vote: Aye

B. Contract Award: American River College New Temporaries Project

A motion was made by Ms. Ortiz, seconded by Ms. Nelson, that the Board of Trustees award the contract for Bid #17027 to Z Squared Construction for the total contract amount of \$767,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Absent: Knight

Motion carried; 6:0

Student Advisory Vote: Aye

C. 2017-2018 Education Protection Account Expenditure Plan

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees adopt for the 2017-18 fiscal year the plan to designate compensation costs for classroom instruction as funded by EPA. Upon approval, the District will update its website to reflect the Board's action.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Absent: Knight

Motion carried; 6:0

Student Advisory Vote: Aye

D. Public Hearing: Adoption of 2017-2018 Proposed Budget

Public Hearing: President Scribner declared a public hearing to receive comments on the 2017-18 proposed budgets.

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the Board of Trustees adopt the 2017-18 proposed budgets for the General Fund (Z budget), Instructionally-Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Nelson, Ortiz, Scribner

No: None

Absent: Knight

Motion carried; 6:0

Student Advisory Vote: Aye

6. INFORMATION

A. Citizens' Bond Oversight Committee Annual Report 2016-2017

Vice Chancellor Theresa Matista presented the Citizens' Bond Oversight Committee Annual Report to the Board of Trustees.

7. BOARD MEMBER REPORTS

Trustee Nguyen attended the Community College League of California's Student Trustee Workshop. He also reported on visits to the State Capitol and a Contra Costa Community College District town hall meeting.

Trustee Haynes attended the California Promise Summit in Sacramento, the Equity Conference in Southern California, and the welcome reception for UC Davis Chancellor May. She expressed appreciation for the recent discussion with academic senate leaders and district leadership, and welcomed Mario Rodriguez to the Los Rios family.

Trustee Ortiz addressed the DACA decision and commended the District for its rapid and proactive response.

Trustee Scribner attended the New Faculty Reception and Cosumnes River College's convocation. She also served on the Associate Vice Chancellor of Finance Impressions group, and welcomed Mario to the Los Rios family. She participated in the Sacramento-Sierra's Building & Construction Trades Council Apprenticeship Tour, and attended the American River College Air Show.

8. FUTURE AGENDA ITEMS

Trustee Ortiz requested that periodic updates on DACA issues be provided to the Board of Trustees.

Trustee Haynes requested detailed data on the recipients of the current Los Rios Promise Programs. Trustee Jones echoed this request, and added that he would also like to see the transfer metrics.

Trustee Haynes requested a status report on where Los Rios stands on each of the six goals set by the Board of Governors in its new Vision for Success.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Olga Prizhbilov, Classified Senate President, American River College
Carlos Lopez, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC is starting implementation of important new grant programs focused in local high schools. ARC received two federal Upward Bound Grants – one for Inderkum High in the Natomas District and a second for Center High School in the Center District. These grants will help boost academic success and career/college readiness for students in each of the four high school levels (9-12th grades). The programs will reach out to low-income, first-generation students who have academic need as well as outstanding potential for success. In addition, ARC received a Middle College High School Grant from the State Chancellor's Office's Fund for Student Success. This grant supports the California Early College Academy (CECA) administered by ARC at Inderkum High School. This will serve 240 students in the high school who are low income and potentially first-generation college students. CECA students (juniors and seniors) attend classes in both Inderkum High School and at the Natomas Center – and make use of the North Natomas Library adjacent to the center and high school. This is part of a rich partnership between the different institutions.

CRC: Former CRC athlete David Freitas was called up to play with the Atlanta Braves this month. Freitas played for CRC in 2008 and 2009. He was on the all-conference and all northern California teams. Freitas was called up from the Atlanta Braves Triple-A franchise in Gwinnett and started the second game of a scheduled doubleheader a couple weeks ago in Philadelphia as catcher. From CRC, he accepted a scholarship to attend the University of Hawaii after CRC and was drafted by the Nationals in the 15th round in 2010. He now joins David Hernandez and Kris Negron, both with Arizona as the 3rd big leaguer from CRC. Freitas will head back to CRC in the coming months, where he will assist with the training of the baseball team for a day or two.

FLC: Folsom Lake College’s Rancho Cordova Center hosted a “Promise Kickoff” event on August 10 for the first group of 151 students who were accepted into the Folsom Lake College/Rancho Cordova College Promise program. Representatives from the Rancho Cordova City Council and Folsom Cordova Unified School District, along with college and district leadership, were on hand to wish the Promise students, accompanied by their families, a great start to their freshman year. Due to the program's inaugural success, the City Council recently renewed and increased funding to \$150,000 for the second group of Rancho Cordova residents who will graduate high school during the 2017-18 year. The application for the next round opens February 1, 2018.

SCC: Sacramento City College will receive a resolution from State Senator Pan honoring its Airframe and Power Plant Mechanics and Registered Nursing programs for receiving Strong Workforce Stars. In collaboration with the district-wide Smart Move campaign, Sacramento City College will launch a 2-month digital campaign in October to help with spring enrollment at the main campus, Davis Center, and West Sacramento Center. An event will be held on September 28 to introduce the Hispanic Serving Institution Students in a Global Economy program to the community and begin to build a donor base for the program’s endowment.

Chancellor King announced the following retirements:

Retirement			Years of Service
Dawn Siracusa	Counseling Supervisor	FLC	11+
Jerry Manduca	Sacramento Regional Public Safety Training Center Professor	ARC	12+
John Rusmore	Geography Professor	CRC	17+
Janet Brecher	Computer Information Science Professor	ARC	22+
John Clem	Bookstore Manager	SCC	23+
Catherine Hooper	English Professor	CRC	25+

10. ADJOURNMENT

A motion was made by Ms. Haynes, seconded by Mr. Johnson, that the meeting be adjourned.

Motion carried; 6:0

President Scribner adjourned the meeting at 7:25 pm.


BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: October 18, 2017

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