

# LOS RIOS COMMUNITY COLLEGE DISTRICT



## BOARD MEETING AGENDA

Wednesday, March 14, 2018  
5:30 pm

**MEETING LOCATION:**  
Cosumnes River College  
Winn Center Community Room  
8401 Center Parkway  
Sacramento, CA 95823

<b>1. CALL TO ORDER</b>	Board President
<b>2. ORAL COMMUNICATIONS</b>	
<i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
<b>3. CONSENT CONSIDERATIONS</b>	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: February 7 and 23-24, 2018 (page 3)	Brian King
B. Revision to the Dates/Locations of the Regular 2018 Meetings of the Board (page 16)	Brian King
C. Curriculum Proposals: ARC/CRC/FLC/SCC (page 18)	Jamey Nye
D. Resolution No. 2018-01: Authorizing Execution of a Contract from the Sacramento Employment and Training Agency (Veterans' Employment Assistance Program) (page 29)	Thomas Greene
E. Appointments: Citizens' Bond Oversight Committee (page 31)	Theresa Matista
F. Stipend Schedule Modifications (page 33)	Theresa Matista
G. Special Event Authorization (page 43)	JP Sherry
H. Ratify: Grants & Contracts Awarded (page 44)	Brian King
I. Ratify: Affiliation and Other Agreements (page 45)	Theresa Matista
J. Ratify: Bid Transactions (page 48)	Theresa Matista
K. Disposition of Surplus Equipment (page 49)	Theresa Matista
L. Purchase Orders, Warrants, Checks and Electronic Transfers (page 50)	Theresa Matista
M. Regular Human Resources Transactions (page 52)	Brian King
<b>4. FIRST READING</b>	
A. Board Policy Revision: P-5165, 6622, 9414 Retirement Benefits (page 70)	JP Sherry
<b>5. ACTION</b>	
A. California Community Colleges Classified Employee of the Year (page 79)	Brian King
B. Board Representatives to College Graduation Programs: May 16, 2018 (page 82)	Brian King
C. 2018 CCCT Board Election (page 83)	Brian King
<b>6. INFORMATION</b>	
A. Cosumnes River College: Integrating Entrepreneurship Throughout the Curriculum (Culinary Arts) (page 85)	Edward C. Bush

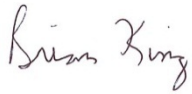
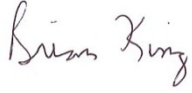
<b>7. BOARD MEMBER REPORTS</b>
<b>8. FUTURE AGENDA ITEMS</b>
<b>9. REPORTS and COMMENTS</b> <ul style="list-style-type: none"> <li>▪ Student Association</li> <li>▪ Classified Senate</li> <li>▪ Academic Senate</li> <li>▪ Other Recognized Constituencies</li> <li>▪ Chancellor’s Report</li> </ul>
<b>10. CLOSED SESSION</b> <i>Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.</i>
A. Pursuant to Government Code section 94957: Complaint against Public Employee
B. Pursuant to Government Code section 94957: Complaint against Public Employee
C. Pursuant to Government Code Section 95956.9 (b)(3)(A): Conference with Legal Counsel
<b>11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY</b>
<b>12. ADJOURNMENT</b>

<b>LOS RIOS BOARD OF TRUSTEES</b>			
<b>Pamela Haynes</b> President ▪ Area 5	<b>John Knight</b> Vice President ▪ Area 3	<b>Dustin Johnson</b> ▪ Area 1 <b>Robert Jones</b> ▪ Area 2 <b>Ruth Scribner</b> ▪ Area 4	<b>Deborah Ortiz</b> ▪ Area 6 <b>Tami Nelson</b> ▪ Area 7 <b>Evan Nguyen</b> ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Meeting: April 11 ▪ Regular Board Meeting ▪ Location: Sacramento City College			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: <a href="http://www.losrios.edu">www.losrios.edu</a>			
<b>Help Us Help You</b>			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Board Meeting Minutes: February 7 and 23-24, 2018	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**STATUS:**

The minutes of the Board of Trustees meetings held on February 7 and 23-24, 2018 are attached for Board review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meetings held on February 7 and 23-24, 2018.



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, February 7, 2018**

## **1. CALL TO ORDER**

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

### ***Present:***

Ms. Pamela Haynes, President  
Mr. John Knight, Vice President  
Mr. Dustin Johnson  
Mr. Robert Jones  
Ms. Tami Nelson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Mary Wolf addressed the Board of Trustees regarding a matter on the Closed Session agenda.

Frederick Gayle addressed the Board of Trustees regarding Black History Month.

Denessa Atilas and Elena DeNeochoea addressed the Board of Trustees regarding student health services at American River College.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees approve Consent Consideration items A through L.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

A. Board Meeting Minutes: January 10, 2018

That the Board of Trustees approve the minutes of the meeting held on January 10, 2018.

B. Curriculum Proposals: ARC/CRC

That the Board of Trustees approve the curriculum proposals for American River and Cosumnes River Colleges.

C. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2017 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

D. Los Rios Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter that ended December 31, 2017.

E. Special Event Authorization

That the Board of Trustees ratify and/or approve the applications listed in the February board agenda packet.

F. Ratify Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Prop 39 Mini Grant – Automation Control Communication Phase II <ul style="list-style-type: none"> <li>• Funds to support training in the transition from laptops to tablets for accessing building control systems.</li> <li>• 12/11/2017 through 4/15/2018</li> <li>• Administrator: Donetta Webb / Dean of Advanced Technology</li> </ul>	SCC	\$30,669	Mendocino College / California Community Colleges Chancellor's Office
CDFA California State Trade Expansion <ul style="list-style-type: none"> <li>• Funding to enhance the competitiveness of specialty crops through more sustainable, diverse and resilient specialty crop systems.</li> <li>• 10/01/2017 through 9/29/2019</li> <li>• Administrator: Tammy Montgomery / Associate Vice Chancellor, Instruction</li> </ul>	DO	\$146,567	California Department of Food and Agriculture
Prop 39 Mini Grant – Electricians Ground Testing Training <ul style="list-style-type: none"> <li>• Funds to support preparation of electrical workers in the area of energy storage and micro-grid systems</li> <li>• 2/01/2018 through 11/15/2018</li> </ul>	ARC	\$16,066	Mendocino College / California Community

<ul style="list-style-type: none"> <li>Administrator: Frank Kobayashi / Dean, Natomas Center</li> </ul>			Colleges Chancellor's Office
<p>Study of the New World of Work</p> <ul style="list-style-type: none"> <li>Funding to help incorporate three key components of a 21<sup>st</sup> Century skills program into career and technical education programs, leading to improved educational and employment outcomes for students.</li> <li>11/2017 through 06/2019</li> <li>Administrator: Vicky Maryatt / Dean, Career Technical Education</li> </ul>	FLC	\$21,000	MDRC
<p>Prop 39 Clean Energy Workforce Program</p> <ul style="list-style-type: none"> <li>Funding to implement a cross-disciplinary living laboratory for students in horticulture, agriculture, nutrition, construction management, architecture, architectural design technology and building inspection programs.</li> <li>1/17/2018 through 11/15/2018</li> <li>Administrator: Torence Powell / Associate VP, Instruction and Student Learning</li> </ul>	CRC	\$206,050	Mendocino College / California Community Colleges Chancellor's Office

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the February board agenda packet.

H. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17027	Sidewalk & ramp concrete to provide accessible path of travel	\$37,857.00	1	Z Squared	\$804,857.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18004	Armored car services	1	1/18/18	GardaWorld	\$35,724.52 (annually)
18015	Ticketing and Customer Relationship Management System for FLC Harris Center	6	2/8/18	Spektrix	\$71,440.00 (annually)

**Bidders for 18015 Ticketing and Customer Relationship Management System for FLC Harris Center**

Proposer Name	Total Bid
Audience View	\$35,000.00
Patron Manager	\$62,840.00
Spektrix	\$71,440.00

My Global CRM	\$87,300.00
Vendini, Inc.	\$88,000.00
Choice Entertainment	\$114,284.00

I. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items as listed in the February board agenda packet per Education Code section 81452.

J. Disposition of Surplus Equipment Salvage Value Greater than \$5,000

That the Board of Trustees approve the disposal of the items as listed in the February board agenda packet per Education Code section 8145-81450.5.

K. Purchase Orders, Warrants, Checks, and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of December 16, 2017 through January 15, 2018.

PURCHASE ORDERS		
General Fund	0001096354-0001096583 B118780-B118784	\$ 1,651,201.01
Capital Outlay Fund	0003017548-0003017574	
Child Development Fund	0006000814-0006000814	
Self-Insurance Fund	B918006-B918006	
WARRANTS		
General Fund	757377-757848	\$ 2,371,255.65
General Fund-ARC Instructional Related	008167-008224	
General Fund-CRC Instructional Related	022883-022897	
General Fund-FLC Instructional Related	031207-031211	
General Fund-SCC Instructional Related	046627-046670	
Capital Outlay Fund	832427-832472	
Student Financial Aid Fund	900198-900240	
Child Development Fund	954473-954476	
Self-Insurance Fund	976415-976415	
Payroll Warrants	376322-378056	
Payroll Vendor Warrants	66220-63370	
January Leave Process	378057-379496	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 4,702,372.50
Clearing Checks	-	\$
Parking Checks	3078-3082	\$ 157.00
Bookstore Fund – ARC	32480-32586	\$ 919,682.65
Bookstore Fund – CRC	27820-27832	
Bookstore Fund – FLC	10167-10185	
Bookstore Fund – SCC	049972-050052	
Student Clubs Agency Fund – ARC	5451-5471	\$ 95,310.22
Student Clubs Agency Fund – CRC	4597-4616	
Student Clubs Agency Fund – FLC	2408-2418	
Student Clubs Agency Fund – SCC	3849-3872	
Foundation – ARC	5721-5733	\$ 36,990.64

Foundation – CRC	2438-2445	
Foundation – FLC	1491-1502	
Foundation – SCC	4386-4396	
Foundation – DO	0937-0939	
Associated Students Trust Fund – ARC	0933-0941	\$ 7,720.14
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	0711-0711	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5384-5445	\$ 425,070.88
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 3,140.00
PARS	-	\$ 26,968.16
Vendors	-	\$ 17,205.58
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 50,000.00
Bookstore	-	\$ 60,706.56
Payroll Direct Deposit Advices	887825-892904	\$ 12,451,160.74
Other Payroll Transactions	-	\$ 7,692.00

L. Regular Human Resources Transactions

*That the Board of Trustees approve the human resources transactions as listed in the February board agenda packet.*

**4. ACTION**

A. 2017-18: Budget Revision No. 1

*A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, the Child Development, Capital Outlay Projects, Bond Projects, Self Insurance, Retiree Benefits, Bookstore, Student Financial Aid, Student Associations Trust, Scholarship & Loan Trust, and Los Rios Foundation funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

B. Contract Award: enterprise Level Scheduling Solution

*A motion was made by Trustee Johnson, seconded by Trustee Knight, that the Board of Trustees award the contract for RFP 18013 to Ad Astra Information Systems for the contract amount of*



\$1,803,000 (original bid of \$1,863,000 with a 3.2% discount for making 4 annual payments in lieu of 5).

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Contract Award: Districtwide Annual Marketing Campaign

A motion was made by Ms. Nelson, seconded by Dr. Johnson, that the Board of Trustees award the contract for RFP 18011 to 3fold Communications for the annual contract amount of \$260,000 (5 year total of \$1,300,000).

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

D. Contract Award: Districtwide Magazine Printing

A motion was made by Mr. Jones, seconded by Mr. Knight, that the Board of Trustees award the contract for Bid 18012 to Wesco Graphics Inc. for the annual contract amount of 108,900 (5 year total of \$544,500).

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

## 5. BOARD MEMBER REPORTS

Trustee Nelson attended the Black Legislative Caucus Awards where President Haynes was honored.

Trustee Knight talked about the California Healthy Kids Survey and the seriousness of student mental health. Trustee Scribner echoed the severity of this issue.

Trustee Haynes discussed budget allocations to support our students with homeless and food insecurity issues. She reported that she and the Chancellor recently met with the Academic

Senate representatives. She also attended the CCLC's Legislative conference and moderated a town hall meeting with Assemblymember Kevin McCarty, and finally she discussed the Black Legislative Caucuses and encouraged the colleges to support their efforts.

Trustee Ortiz attended the Steps to College Fair.

## 6. FUTURE AGENDA ITEMS

Trustee Scribner requested an update on student health services.

## 7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Deborah Hernandez, President, American River College Associated Student Body

Vonnie Shane, President, Folsom Lake College Classified Senate

Carlos Lopez, President, Districtwide Academic Senate

### Chancellor's Report:

ARC: ARC hosted a Carnegie Math Pathways Institute Feb. 1-2, bringing together faculty and administrative leaders from institutions across the state to learn from their peers about how they are implementing successful evidence-based programs that reduce students' time to completion of college statistics. Faculty in this network are engaged in developing a statistics co-requisite course, based on the successful design of ARC's successful Statway program. Data released at the event showed that, compared to matched peers in a traditional sequence of courses, ARC Statway students are:

- 2.5 times more likely to earn a 2-year degree,
- 3.5 times more likely to transfer to a 4-yr institution, and
- 5 times more likely to earn a 4-year degree.

CRC: CRC Anthropology major, Nikki Karapanos, has been selected for the Student Award for Creativity, Leadership, and Community Service by the Society for Anthropology in Community Colleges (SACC). This honor is in recognition of Nikki's many academic and service achievements including a 3.9 GPA, her leadership role among students in our campus archaeology lab, and her work as a peer mentor for First Year Experience students. Nikki came to CRC from Lodi High School in 2016 and recently had her TAG agreement approved for UC Davis. The award includes a \$250 prize and free registration to SACC's regional or national meetings.

FLC: Folsom Lake College student-athlete Britney Johnson, a defender for the women's soccer team, was selected as the 2017 United Soccer Coaches National Scholar Player of the Year in the Junior College Women division. Britney was honored at the United Soccer Coaches All-America Luncheon on January 20 in Philadelphia. Other Falcons who received national honors were Breanna Brumet (2nd Team Scholar All-America), Andrea Martinez (1st Team All-

America), and Megan Trent (2nd Team All-America). The team was recognized as the #7 ranked soccer program in the nation.

SCC: SCC President Michael Gutierrez recently participated in a legislative briefing on community college Basic Skills innovation. Specifically, President Gutierrez served on a panel discussion on Campus Perspectives, along with the president of Cuyamaca College and Ginni May, Area A Representative of the Academic Senate for California Community Colleges. The event focused on opportunities, challenges, and high impact best practices that should be taken to scale.

*Chancellor King announced the following retirements:*

Retirement			Years of Service
Jody Ansell	Confidential Administrative Assistant I	DO	2+
Judy Karas	Bookstore Buyer II	ARC	30
Nanci Olender	Senior Information Technology Technician	SCC	33

## 8. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 6:50 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Pursuant to Government Code section 54957: Public Employee Discipline/Dismissal/Release (one employee)
- B. Pursuant to Government Code section 54957; Complaint against Public Employee
- C. Pursuant to Government Code section 54956.9; Conference with legal counsel – Existing Litigation WCAB #: ADJ 8522335, 3953189, 7307404, 8874615, 7307390

*Closed Session Adjourned: 7:07 pm*

*Open Session: 7:08 pm*

## 9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

*On the closed session matter identified as 8.A, the Board of Trustees voted by a vote of 7 to 0 to find that the Assistant Professor that was the subject of the closed session item has been evaluated in accordance with the evaluation standards and procedures established by the Education Code and the Collective Bargaining Agreement; that the Board has received and considered the most recent evaluation and the recommendations of the College President and the Chancellor at a lawful meeting of the Board; and that the Board not offer that Assistant Professor a contract for 2018-2019.*

*On the closed session matter identified as 8.B, the Board of Trustees voted by a vote of 7 to 0 to deny the appeal presented in the closed session.*

*On the closed session matter identified as 8.C, the Board of Trustees voted by a vote of 7 to 0 to authorize the settlement of the WCAB claims listed in the agenda for a total payment of \$49,500 in new money to the claimant.*

## **10. ADJOURNMENT**

*A motion was made by Mr. Knight, seconded by Ms. Ortiz, that the meeting be adjourned.*

President Haynes adjourned the meeting at 7:10 p.m.

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### **BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Draft Minutes presented to the Board of Trustees: March 14, 2018.*

*jd*



## LOS RIOS COMMUNITY COLLEGE DISTRICT

Board of Trustees Retreat  
Friday, February 23, 2018 - 5:30 pm  
Saturday, February 24, 2018 - 9:00 am

### FRIDAY, February 23, 2018

#### 1. CALL TO ORDER

The board retreat was called to order by President Haynes at 5:32 p.m., in the Main Conference Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

#### ***Present:***

Ms. Pamela Haynes, President  
Mr. John Knight, Vice President  
Mr. Dustin Johnson  
Mr. Robert Jones  
Ms. Deborah Ortiz (*Saturday only*)  
Ms. Tami Nelson

Brian King, Chancellor

#### ***Absent:***

Ms. Ruth Scribner, President

#### 2. ORAL COMMUNICATIONS

There were no oral communications.

#### CLOSED SESSION

The Board Members went into closed session at 5:36 p.m. to consider the matter listed below:

- A. Pursuant to Govt. Code section 54957: Public Employee Disciplines/Dismissal/Release (One Employee)

*Closed Session Adjourned: 5:39 pm*

*Open Session: 5:39 pm*

#### OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

On the matter listed as Closed Session Item A on the agenda, the Board of Trustees voted by a vote of 5 to 0; (with Trustees Scribner and Ortiz absent) to find that the Assistant Professor that was the subject of the closed session item has been evaluated in accordance with the evaluation standards and procedures established by the Education Code and the Collective

Bargaining Agreement; that the Board has received and considered the most recent evaluation and the recommendations of the College President and the Chancellor at a lawful meeting of the Board; and that the Board not offer that Assistant Professor a contract for 2018-2019.

## **ORAL COMMUNICATIONS**

Lu Li addressed Board of Trustees regarding her employment.

### **3. FUTURE DIRECTIONS DISCUSSION**

- A. State and Los Rios Budget & Enrollment Update
- B. Future Bond Measure
- C. Succession Planning
- D. Board Requested Information Items and Future Agenda Items
- E. Strategic Timeline for Student Access/Success: Major Initiatives for LRCCD
- F. Board and Chancellor Midyear Achievements Update
- G. Board Self-Evaluation

## **ADJOURNMENT**

President Haynes adjourned the meeting at 6:49 p.m. until Saturday, February 24, 2018 at 9:00 a.m.

### **SATURDAY, FEBRUARY 24, 2018**

President Haynes called the meeting to order at 9:00 a.m.

### **4. UPDATE AND DISCUSSION OF DISTRICT STRATEGIC PLAN:**

The Board of Trustees reviewed information and discussed items related to the District Strategic Plan as follows:

#### **Goal 1: Establish effective pathways that optimize student access and success.**

1. American River College
2. Cosumnes River College
3. Folsom Lake College
4. Sacramento City College

#### **Goal 2: Ensure equitable academic achievement across all racial, ethnic, socioeconomic and gender groups.**

1. Strategic Plan Indicators of Achievement

#### **Goal 3: Provide exemplary teaching and learning opportunities.**

1. Recruitment and Hiring Statistics

**Goal 4: Lead the region in workforce development.**

1. Workforce Development Update
2. Resource Development Update

**Goal 5: Foster an outstanding working and learning environment.**

1. Accreditation Update
2. District Technology Plan
3. Building/Bond Program Update

**5. OPEN BOARD DISCUSSION**

The Board discussed a number of issues related to the future of the District and asked staff to provide information on those items at future meetings.

**6. ADJOURNMENT**

President Haynes adjourned the meeting at 1:10 p.m.

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Brian King  
Chancellor and Secretary to the Board of Trustees

*Draft minutes presented the Board of Trustees: April 11, 2018*  
*jd*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Revision to the Dates/Locations of the Regular 2018 Meetings of the Board	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**STATUS**

A revised 2018 board meeting calendar is attached with a proposed change to the location of the April meeting. At the time of Board approval of the 2018 board meeting dates and locations, it was expected that the SCC-Davis Center Phase 2 building would be ready to host the April board meeting. Unfortunately that is not the case as construction was delayed due to severe weather last spring. Sacramento City College is able to host the meeting at the main campus instead.

<b>Regular Board Meeting Date</b>	<b>Proposed Location</b>
April 11, 2018	Sacramento City College

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the revised board meeting calendar relocating the April 11 meeting to Sacramento City College.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

## 2018 Board Meeting Calendar



Regular board meetings are generally the second Wednesday of the month  
(unless otherwise noted) at 5:30 pm

JANUARY				JULY			
	10				11		
FEBRUARY				AUGUST			
7			23-24*		8		
MARCH				SEPTEMBER			
	14 CRC				12		
APRIL				OCTOBER			
	11 SCC			5-6*	10		
MAY				NOVEMBER			
	9 ARC			7 FLC			
JUNE				DECEMBER			
	13				12		

\*Board Retreat Dates

Convocation Dates: January 12, 2018; August 24, 2018

Graduation: May 16, 2018

### MEETING LOCATIONS:

Meetings are held in the District Office Board Room, unless otherwise noted. All meeting location addresses for 2018 are as follows:

Los Rios Community College District Office: 1919 Spanos Court, Sacramento, CA 95825

American River College (ARC): 4700 College Oak Drive, Sacramento, CA 95841

Cosumnes River College (CRC): 8401 Center Parkway, Sacramento, CA 95823



Folsom Lake College (FLC): 10 College Parkway, Folsom, CA 95630

Sacramento City College (SCC): 3835 Freeport Boulevard, Sacramento, CA 95822

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** March 14, 2018

<b>SUBJECT:</b>	Curriculum Proposals: American River, Cosumnes River, Folsom Lake, and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Vice Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the February 23, 2018 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College –Joe Gilman, Valerie Rose, Al Ahmadi, Lisa Lawrenson; Cosumnes River College –Brian Noel, Amanda Wolcott-Paskey, Torence Powell; Folsom Lake College – Eric Wada, Monica Pactol; Sacramento City College – Dyan Pease (Chair), Richard Yang, Renee Medina, and Steven Boyd; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Albert Garcia; and Student Representative: Shania Pence.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College.

# Los Rios Community College District

## Recommendation for Adoption by the Board of Trustees

March 14, 2018

### COURSE PROPOSALS

#### Course Deletions

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##### *American River College*

1. **ENGWR 43 Writing Skills Center (3.00 units)**

**Justification:** This course is no longer needed in the composition sequence.

2. **ENGWR 51 Developmental Writing (4.00 units)**

**Justification:** This course is no longer needed in the composition sequence. It has been replaced by ENGWR 50.

3. **ENGWR 102 Proficient Writing (3.00 units)**

**Justification:** This course is no longer needed in the composition sequence. It has been replaced with ENGWR 101.

4. **MATH 103 Elementary Algebra, Part I (3.00 units)**

**Justification:** The content delivered in this class is accessible to students in five other courses: MATH 100, MATH 131, MATH 132, MATH 133, and MATH 129. This course is therefore no longer needed.

5. **MATH 104 Elementary Algebra, Part II (3.00 units)**

**Justification:** The content delivered in this class is accessible to students in five other courses: MATH 100, MATH 131, MATH 132, MATH 133, and MATH 129. This course is therefore no longer needed.

6. **PMED 101 Pre-paramedic Emergency Medical Technician - Basic Skills Review (1.50 units)**

**Justification:** This course, together with PMED 102, has been incorporated into PMED 106.

7. **PMED 102 Certified Emergency Medical Technician Internship (6.50 units)**

**Justification:** This course, together with PMED 101, has been incorporated into PMED 106.

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*Cosumnes River College*

1. **BUS 480 Honors Seminars in Business (1.00 unit)**

**Justification:** Based on industry needs and feedback, coupled with the goal of degree completion, this course no longer meets student needs.

2. **CISC 355 Introduction to Data Communications (1.50 units)**

**Justification:** This course is no longer needed by the CIS Department, and its contents are now covered in CISC 304. We informed the BUS Department chair since the course is still included in two of their degrees. We were told that the Business Finance degree is in the process of being deleted, and in the Real Estate degree this course could be replaced by another course if so deemed necessary.

3. **HONOR 320 Honors Seminars in Business (1.00 unit)**

**Justification:** Based on industry needs and feedback, coupled with the goal of degree completion, this course no longer meets student needs. The deletion of this course has been approved by the Business Department as well as the Honors Subcommittee.

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*Folsom Lake College*

1. **BIOL 332 Introduction to Ornithology (3.00 units)**

**Justification:** The department is planning to grow in other subdisciplines of Biology. Student and community demand for this course will be met in other existing and future course offerings.

2. **EMT 100 Emergency Medical Technician (7.50 units)**

**Justification:** EMT 100 is being replaced by EMT 101.

3. **FT 110 Fire Apparatus (3.00 units)**

**Justification:** Fire Tech Program was deleted at Folsom Lake College.

4. **HSER 300 Introduction to Human Services (3.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

5. **HSER 302 Introduction to Psychology of Human Relations (3.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

6. **HSER 304 Introduction to Counseling Children (3.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

7. **HSER 340 Introduction to Chemical Dependency (3.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

8. **HSER 350 Employment Skills in Human Services (3.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

9. **HSER 360 Techniques of Interviewing and Counseling (3.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

10. **HSER 365 Techniques of Group Counseling (3.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

11. **HSER 494 Topics in Human Services (0.50 - 4.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

12. **HSER 495 Independent Studies in Human Services (1.00 - 3.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

13. **HSER 498 Work Experience in Human Services (1.00 - 4.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

14. **HSER 499 Advanced Practices in Human Services (0.50 - 4.00 units)**

**Justification:** The course is being deleted because its descriptor has been changed to SWHS.

## **New to District Courses**

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### *American River College*

1. **FFS 1500 All Hazards Operations Section Chief (S-430/E-958) (1.50 units)**

*Prerequisite:* FFS 1510, 1511, and 1514 with grades of "C" or better

*Enrollment Limitation:* To enroll in this course (FFS 1500) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

*24.50 hours lecture, 7.70 hours laboratory*

The purpose of this course is to provide local and state-level emergency responders with an overview of key duties and responsibilities of an Operations Section Chief Type-III in a Type III All-Hazards Incident Management Team (AHIMT). Topics include roles and responsibilities, management cycle, strategy and

planning, contingency planning, supervision and communications, managing and adjusting the operations section, risk assessment and safety management, and personnel interaction. Pass/No Pass only.

**Justification:** This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

2. **FFS 1523 Aerial Supervision (S-378) (1.75 units)**

*Prerequisite:* None.

*Enrollment Limitation:* To enroll in this course (FFS 1523) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a state fire agency.

*32.00 hours lecture, 8.00 hours laboratory*

This course is designed to meet the training needs of an Air Tactical Group Supervisor (ATGS), Helicopter Coordinator (HLCO), lead plane pilot, Air Tanker Coordinator (ATCO), and Aerial Supervision Module (ASM) crewmember as outlined in the Interagency Aerial Supervision Guide (IASG). Topics include aerial supervision program introduction, aerial supervision roles and responsibilities, administration, training, certification, currency, policies, incident aircraft, suppressants and retardants, aerial supervision mission procedures, aerial firefighting strategy and tactics, incident aircraft operations, all-hazard incidents, and safety. Pass/No Pass only.

**Justification:** This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

3. **FFS 1524 Helicopter Management Refresher (RT-372) (1.00 unit)**

*Prerequisite:* FFS 1521 with a grade of "C" or better

*Enrollment Limitation:* To enroll in this course (FFS 1524) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

*20.00 hours lecture*

This course is a refresher course for the job of helicopter manager. Topics include policy review, dispatching and ordering, contract administration and pay documents update, risk management, and operational review. Pass/No Pass only.

**Justification:** This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

4. **FFS 1525 Air Tactical Group Supervisor (ATGS) Workshop (RT-378) (1.00 unit)**

*Prerequisite:* FFS 1522 and 1523 with grades of "C" or better

*Enrollment Limitation:* To enroll in this course (FFS 1525) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service,

the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

*20.00 hours lecture*

This is a workshop course for the job of Air Tactical Group Supervisor (ATGS). Topics include aviation safety/risk management, airspace coordination, dispatch coordination, fixed-wing and rotor-wing operations, contract administration, and operational review. Pass/No Pass only.

**Justification:** This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

5. **FFS 1550 All Hazards Planning Section Chief (S-440/E-962) (1.25 units)**

*Prerequisite:* FFS 1510, 1511, and 1514 with grades of "C" or better

*Enrollment Limitation:* To enroll in this course (FFS 1550) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency, and 2) Resources Unit Leader (RESL), Situation Unit Leader (SITL), Planning Section Chief type 3 (PSC3), Operations Section Chief type 2 (OSC2), Safety Officer type 2 (SOF2), or Logistics Section Chief type 2 (LSC2).

*24.00 hours lecture*

This course provides local and state-level emergency responders with an overview of key duties and responsibilities of a Planning Section Chief type-III in a Type III All-Hazards Incident Management Team (AHIMT). Topics include the role of the Planning Section Chief, Resources Unit and Situation Unit, initial response, the planning cycle, interactions, and an overview of the documentation and demobilization units. Pass/No Pass only.

**Justification:** This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

6. **FFS 1556 Weather Information Management System (WIMS) (1.00 unit)**

*Prerequisite:* FFS 1541 with a grade of "C" or better

*Enrollment Limitation:* To enroll in this course (FFS 1556) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

*16.00 hours lecture, 8.00 hours laboratory*

This course meets the training needs of individuals charged with the collection and maintenance of fire weather data collected from remote automated weather systems used to support the National Fire Danger Rating System (NFDRS). Topics include WIMS navigation and functionality, weather station siting and maintenance, observations, weather forecaster interactions, managing the model, viewing outputs, and troubleshooting. Pass/No Pass only.

**Justification:** This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

7. **FFS 1574 Incident Contract Project Inspector (S-262) (0.75 units)**

*Prerequisite:* None.

*Enrollment Limitation:* To enroll in this course (FFS 1574) the student must be an employee of a federal wildland fire fighting agency, which includes: United States Department of Agriculture, Forest Service, the United States Department of Interior's Bureau of Land Management, National Park Service, United States Fish and Wildlife Service, the Bureau of Indian Affairs, or a member of a local or state fire agency.

*16.00 hours lecture, 4.00 hours laboratory*

This course introduces students to tools and techniques used to perform the duties of the Incident Contract Project Inspector (ICPI). Topics include an overview of what to expect if dispatched to an incident, basic contract administration, types of equipment to be inspected, and inspection opportunities to inspect equipment. Pass/No Pass only.

**Justification:** This course is requested by the United States Department of Agriculture (USDA)/United States Forest Service (USFS).

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**Cosumnes River College**

1. **DANCE 386 Dance History (3.00 units)**

*Prerequisite:* None.

*54.00 hours lecture*

This comprehensive study of the history, evolution and culture of dance as an art form encompasses ballet, modern, African and social dance. The analysis of various styles of dance commences with social order, expression and the power of dance in a culture.

**Justification:** This course is designed to provide students with a general overview of dance history as expressions of values within cultural and historical context.

2. **FITNS 328 Thighs, Abs, and Gluteals (TAG) (1.00 unit)**

*Prerequisite:* None.

*54.00 hours laboratory*

This course is designed to be a workout specific to the thighs, abdominal and gluteal muscles included as part of the Cross Training family of Power Sculpting and Fitness Ball. This class will include workouts using a variety of calisthenics/exercises designed to enhance muscular strength and endurance, including core strength.

**Justification:** This course may fulfill CSU GE requirements in area E and AA requirements in GE for living skills. The American College of Sports Medicine recommends incorporating resistance training two times per week as part of a comprehensive physical fitness plan. This course will provide students with a



highly structured individual and group alternative to a typical weight training class without the use of weight machines, using other various resistance equipment targeting specifically the thighs, abs and gluteal muscle groups.

3. **FITNS 348 High-Intensity Interval Training (1.00 unit)**

*Prerequisite:* None.

*54.00 hours laboratory*

This course is designed to be a physically intense and total body workout included as part of the Cross Training family of Boot Camp Fitness. This class will include workouts using running, obstacle courses, and performing a variety of calisthenics designed to enhance muscular strength and endurance used through high intensity intervals.

**Justification:** This course may fulfill CSU GE requirements in area E and AA requirements in GE for living skills.

4. **HMONG 402 Elementary Hmong II (4.00 units)**

*Prerequisite:* HMONG 401 with a grade of "C" or better

*72.00 hours lecture*

This is the second course in the Elementary Hmong sequence. It is designed for students who have completed Hmong 401 and provides refinement of skills learned in Hmong 401. Students will gain increased accuracy and ability to understand and produce appropriate responses in high frequency situations utilizing learned materials. Speaking and writing will be comprehensible to a sympathetic listener. Verbal and written expression will be limited to short, culturally appropriate communication on a broader scale than at the 401 level. Students will acquire a knowledge of the geography, culture, and people of regions where Hmong is spoken and of Hmong speakers' contributions to North American and world cultures.

**Justification:** Hmong 402 is designed for students to continue learning the language upon completion of Hmong 401.

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***Folsom Lake College***

1. **ECE 452 Making for Educators (3.00 units)**

*Prerequisite:* None.

*Advisory:* ECE 312

*54.00 hours lecture*

This course will explore the theoretical and applied constructs of the maker movement in the field of education using current tenets of the social constructivist approach to learning; including inquiry, game and problem-based learning, and design thinking.

**Justification:** The purpose of this course is to introduce the maker movement to educators. This course will explore the theoretical and applied constructs of the maker movement in the field of education using current tenets of the social constructivist approach to learning; including inquiry, game and problem-based learning, and design thinking. This course is a part of the Modern Making Certificate to be offered by the Folsom Lake College Makerspace. It will also become an optional course in the 6-unit STEAM specialization within the ECE Master Teacher Certificate.

2. **ENGWR 33 Support for College Composition (2.00 units)**

*Prerequisite:* ENGWR 51 with a grade of "C" or better, or placement through the assessment process.

*Corequisite:* ENGWR 300

*36.00 hours lecture*

This course provides further instruction in the critical thinking and writing skills for successful completion in college composition. Writing assignments are all connected to the students' assignments in ENGWR 300. The course includes the drafting, revision and editing process, as well as instruction in research and MLA citation.

**Justification:** This course is designed for students who are concurrently taking ENGWR 300, even though they have placed into ENGWR 101. This course offers the additional support and more focused instruction that these students will need in order to succeed in transfer-level English composition.

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*Sacramento City College*

1. **CISP 357 Introduction to Big Data (4.00 units)**

*Prerequisite:* CISP 301 with a grade of "C" or better

*Advisory:* BUS 310 with a grade of "C" or better

*54.00 hours lecture, 54.00 hours laboratory*

This is an introductory course covering important terminology, concepts, and computer languages commonly used in big data analytics and data science. Specific topics include converting raw data to data sets, importing and exporting data, and data set reconstruction.

**Justification:** Data analytic skills are in high demand. This course is being developed to support the needs of jobs and other industry needs as projected by Strong Workforce initiatives.

2. **CISP 358 Data Analysis (4.00 units)**

*Prerequisite:* CISP 357 with a grade of "C" or better

*54.00 hours lecture, 54.00 hours laboratory*

This course covers statistical modeling, analysis of variance, regression, and categorical data analysis. Students will explore and summarize data, apply multiple comparison techniques in ANOVA, use chi-square statistics to detect associations among categorical variables, and fit multiple logistic regression

models. Emphasis is on fitting models, verifying the model assumptions, and using alternative analysis strategies when necessary.

**Justification:** Data analytic skills are in high demand. This course is being developed to support the needs of jobs and other industry needs as projected by Strong Workforce initiatives.

### 3. CISP 359 Big Data Analytics (4.00 units)

*Prerequisite:* CISP 357 with a grade of "C" or better

*54.00 hours lecture, 54.00 hours laboratory*

This course covers techniques for predicting outcomes with supervised machine learning, unearthing patterns in customer behavior, and analyzing structured, unstructured, and big data.

**Justification:** Data analytic skills are in high demand. This course is being developed to support the needs of jobs and other industry needs as projected by Strong Workforce initiatives.

## PROGRAM PROPOSALS

### Program Deletion(s)

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#### *Cosumnes River College*

##### 1. Community Nutrition Specialist

**Justification:** This program name is offered in both CAM and NUTRI but with different requirements. Allowing this program to be only offered through NUTRI will mitigate student confusion when selecting programs. Deletion of this program was approved by the CAM advisory committee.

### New Programs

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#### *American River College*

##### 1. Automotive Brakes

This certificate prepares students for employment in the automotive industry, specializing in brakes.

**Justification:** This certificate prepares students for employment in the automotive industry, specializing in brakes.

##### 2. Automotive Suspension and Steering

This certificate prepares students for employment in the automotive industry, specializing in suspension and steering.

**Justification:** This certificate prepares students for employment in the automotive industry, specializing in suspension and steering.

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*Cosumnes River College*

1. **Restaurant and Food Service Entrepreneurship**

This program provides training and education for those wishing to own a restaurant or other food service venture. The various elements involved in starting and operating a small business are covered as well as training in food theory and production, safety and sanitation, culinary purchasing, and service.

**Justification:** This program provides training and education for those wishing to own a restaurant or other food service venture. The various elements involved in starting and operating a small business are covered as well as training in food theory and production, safety and sanitation, culinary purchasing, and service. This program proposal received unanimous approval from the CAM advisory board at the spring 2017 meeting.

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*Sacramento City College*

1. **Data Science**


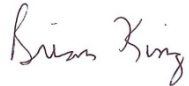
This certificate is designed for students who aspire to master the essential knowledge and skills required for big data storage, discovering, analyzing, visualizing, and application. Students will learn to derive value from vast amounts of data and apply big data analytics techniques to make effective data-driven decisions.

**Justification:** Data is everywhere today and data analytic skills are in high demand. The growing need for professionals equipped with the big data analytic skills has increased opportunities for those who want to make a career in this field. This certificate program is being developed to support the needs of jobs and other industry needs as projected by Strong Workforce initiatives. The Computer Information Science department faculty at Sacramento City College and the ICT regional workforce advisory committee strongly felt that this program would significantly benefit our students for career opportunities in the 21st century.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Resolution No. 2018-01: Authorizing Execution of a Contract from the Sacramento Employment and Training Agency (Veterans' Employment Assistance Program)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Thomas Greene, President American River College	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

The Sacramento Employment and Training Agency (SETA) requires contractors to provide a Board resolution authorizing the execution of the Veterans' Employment Assistance Program (VEAP) Contract (Contract No. 098VEAP(A)), and identify individuals authorized to sign and otherwise enter into the contract. The purpose of the agreement is to provide Utility Line Worker training to veterans within the Veterans' Employment Assistance Program.

**STATUS:**

American River College is serving as a contractor for the SETA VEAP project.

<u>Contract Name</u>	<u>Contract Number</u>	<u>Contract Amount</u>
VEAP	098VEAP(A)	\$60,000

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Resolution No. 2018-01 authorizing the Chancellor or his designee(s) to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications to the agreement.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2018-01

### Authorizing Execution of a Contract from the Sacramento Employment and Training Agency (Veterans' Employment Assistance Program)

**WHEREAS**, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as "Contractor") desires to enter into a contract with the Sacramento Employment and Training Agency (SETA) for the purpose of providing Utility Line Worker training to veterans within the Veterans' Employment Assistance Program (Contract No. 098VEAP(A)), and authorize the designated personnel to sign contract documents pursuant to Standard Agreement Contract № 098VEAP(A) ("Standard Agreement"): Now, therefore,

**BE IT RESOLVED** that the Los Rios Board of Trustees hereby authorizes the execution of Contract № 098VEAP(A) by and between Contractor and SETA; and

**BE IT FURTHER RESOLVED** that any individual employed by Contractor in the position(s) of: Chancellor; Vice Chancellor, Education and Technology; and Vice Chancellor, Finance and Administration are hereby authorized on behalf of and in the name of Contractor and as its official act and deed to sign and otherwise enter into Contract № 098VEAP(A) with SETA; and

**BE IT FURTHER RESOLVED** that any individual employed by Contractor in the positions of: President; Vice President; Associate Vice President; and Dean shall be authorized to act on behalf of Contractor with respect to this Contract № 098VEAP(A) by and between Contractor and SETA and that SETA may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of Contractor pursuant to this resolution; and

**BE IT FURTHER RESOLVED** that the following individuals comprise the entire Los Rios Community College District Board of Trustees, 1919 Spanos Court, Sacramento, CA 95825: Pamela Haynes, John Knight, Dustin Johnson, Robert Jones, Tami Nelson, Deborah Ortiz, and Ruth Scribner; and

**BE IT FURTHER RESOLVED** that the authority conferred pursuant to this resolution and the representation contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by SETA.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2018-01 this fourteenth day of March, 2018, by the following called vote:

AYES	NOES	ABSENT
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*Attest:*

\_\_\_\_\_  
Pamela Haynes, Board President

\_\_\_\_\_  
Brian King  
Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Appointments: Citizens' Bond Oversight Committee	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Education Code section 15278 requires the District to establish and appoint members to an independent Citizens' Bond Oversight Committee to satisfy the accountability requirements of Proposition 39. The Committee reviews the expenditures, informs the public of the expenditure of bond revenues, and presents an annual report to the Board. Pursuant to Education Code section 15282 and the Bylaws of the Committee, the Board appoints the members of the Committee to serve two-year terms up to a maximum of three consecutive terms. Certain members have served the maximum number of terms requiring appointment of new members.

**STATUS:**

Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act (School Facilities; 55% Local Vote; Bonds, Taxes; Accountability Requirements), specified certain membership requirements for the Citizen's Oversight Committee. Codified in Education Code section 15282, the Citizens' Bond Oversight Committee must include:

- One (1) student enrolled and active in a community college support group.
- One (1) member active in the local business community.
- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college.
- Two (2) members of the community at large appointed by the Board.

In addition, the Los Rios Board of Trustees may elect to appoint additional members.

Mr. Douglas Haaland is recommended to serve as the Taxpayer's Association Member. Mr. Haaland will be replacing Diane Schachterle. He is a resident of Carmichael and retired from his position as Chief Consultant for the California Assembly. Mr. Haaland is active in the Carmichael Rotary Club, the American Legion and on the Board of Directors for the Sacramento Taxpayer's Association.

Ms. Lynda Willis is recommended to serve as the Foundation Representative. She will be replacing Marty Katz's role as the Foundation Representative; however, Mr. Katz will continue to serve as a Member at Large. Ms. Willis is employed as a Director for Clark Pacific and has served as Vice Chair of the CRC Foundation Board and on the Finance Committee of the Los Rios Foundation Board. Ms. Willis is passionate about education and would like to spend more time serving the Los Rios Community College District.

Mr. Marty Katz is recommended to serve as a Member at Large. Mr. Katz recently retired from SMUD. Mr. Katz has been a valuable member of the Citizens' Bond Oversight Committee and has expressed a willingness to continue his service as a Member at Large.

Ms. Theresa Tena is recommended to serve as a Member at Large by Trustee Deborah Ortiz. Ms. Tenna is currently employed at the California Community College Chancellor's Office as the Executive Vice Chancellor for Institutional Effectiveness. She has worked as a budget analyst at the California State Department of Finance and served as Vice President for the Community College League. Ms. Tena has expressed a desire to serve on the Los Rios Citizens' Bond Oversight Committee to further the educational mission of the Los Rios Community College District.

**RECOMMENDATION:**

It is recommended the Board of Trustees appoint Mr. Douglas Haaland, Ms. Lynda Willis, Mr. Marty Katz, and Ms. Theresa Tena to the District's Citizens' Bond Oversight Committee for two year terms up to a maximum of three consecutive terms.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Stipend Schedule Modifications	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<div style="text-align: right; font-family: cursive; font-size: small; margin-bottom: 5px;"><i>Theresa Matista</i></div> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<div style="text-align: right; font-family: cursive; font-size: small; margin-bottom: 5px;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

In spring 2017 the District and LRCFT completed negotiations and the board approved the LRCCD/LRCFT 2017-2020 Collective Bargaining Agreement. As part of those negotiations the parties agreed to form work groups in fall 2017 to review Coach and Department Chair workload and compensation. During fall 2017 work groups from LRCCD and LRCFT discussed and reviewed Coach and Department Chair workload and compensation.

**STATUS:**

As indicated in the attached memorandums of understanding, the LRCFT and the District have agreed to improve the Coach stipend by the equivalent of five work days, effective July 1, 2017. This improvement is to address Coach responsibilities outside of the regular academic year beyond what is already provided for in the Coach stipend.

As indicated in the attached memorandum of understanding, the LRCFT and the District have agreed to increase the reassigned time provided to Level III Department Chairs, based on full time equivalent faculty assigned to the department. This agreement is a pilot program effective January 2018 through June 2020.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the changes to the 2017-18 Athletic/ Coaching Stipend Schedule (effective 7/1/2017) and the 2017-18 Department Chairs Stipend Schedule (effective 1/1/2018) as shown on the attached page, and approve the related memorandums of understanding with the LRCFT unit.

**Los Rios Community College District**  
**2017-18 Athletic/Coaching Stipend Schedule for Faculty**

**Coaching formula hour assignments and stipend compensation shall be as follows:**

<b>Sports Program</b>	<b>Formula Hour Assignment</b>	<b>Stipend Range</b>
Baseball, Head Coach	7	\$5,475 - \$6,405
Baseball, Assistant Coach	5	\$2,369 - \$2,369
		-
Basketball, Head Coach	7	\$5,475 - \$6,405
Basketball, Assistant Coach	5	\$2,369 - \$2,369
		-
Cross Country, Head Coach	7	\$4,290 - \$5,018
		-
Football, Head Coach	7	\$5,475 - \$6,405
Football, Assistant Coach	5	\$2,369 - \$2,369
		-
Golf, Head Coach	7	\$4,290 - \$5,018
		-
Hockey, Head Coach	7	\$5,475 - \$6,405
		-
Soccer, Head Coach	7	\$5,475 - \$6,405
Soccer, Assistant Coach	5	\$2,369 - \$2,369
		-
Softball, Head Coach	7	\$5,475 - \$6,405
Softball, Assistant Coach	5	\$2,369 - \$2,369
		-
Swimming, Head Coach	7	\$4,290 - \$5,018
		-
Tennis, Head Coach	7	\$4,290 - \$5,018
		-
Track and Field, Head Coach	7	\$5,475 - \$6,405
Track and Field, Assistant Coach	5	\$2,369 - \$2,369
		-
Volleyball, Head Coach	7	\$5,475 - \$6,405
		-
Water Polo, Head Coach	7	\$4,290 - \$5,018
		-
Wrestling, Head Coach	7	\$5,475 - \$6,405

Steps are awarded for every 5 years of serving as a head coach

Effective: July 1, 2017  
Board Approved - August 9, 2017

**Los Rios Community College District**

**2017-18 Athletic/Coaching Stipend Schedule for Faculty**  
 Coaching Formula hour assignments and stipend compensation shall be as follows:

**Head Coaching Stipend Schedule for Faculty**

Assignment	Formula Hours	Step 1	Step 2	Step 3	Step 4	Step 5					
Baseball	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Basketball	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Cross Country	7	\$4,290	\$4,461	\$4,640	\$4,826	\$5,018	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Football	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Golf	7	\$4,290	\$4,461	\$4,640	\$4,826	\$5,018	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Hockey	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Soccer	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Softball	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Swimming	7	\$4,290	\$4,461	\$4,640	\$4,826	\$5,018	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Tennis	7	\$4,290	\$4,461	\$4,640	\$4,826	\$5,018	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Track & Field	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Volleyball	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Water Polo	7	\$4,290	\$4,461	\$4,640	\$4,826	\$5,018	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Wrestling	7	\$5,475	\$5,694	\$5,922	\$6,159	\$6,405	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Steps are awarded for every five years of serving as a head Coach											

**Assistant Coaching Stipend Schedule for Faculty\***

Assignment	Formula Hours	Stipend	
Baseball, Assistant	5	<del>\$2,369</del>	<b>\$3,619</b>
Basketball, Assistant	5	<del>\$2,369</del>	<b>\$3,619</b>
Football, Assistant	5	<del>\$2,369</del>	<b>\$3,619</b>
Soccer, Assistant	5	<del>\$2,369</del>	<b>\$3,619</b>
Softball, Assistant	5	<del>\$2,369</del>	<b>\$3,619</b>
Track & Field, Assistant	5	<del>\$2,369</del>	<b>\$3,619</b>

\*Assistant coaching stipend is only available to a regular faculty member

Effective - July 1, 2017

Board Approved - August 9, 2017

**Los Rios Community College District**

**2017-18 Athletic/Coaching Stipend Schedule for Faculty**

**Coaching formula hour assignments and stipend compensation shall be as follows:**

<b>Sports Program</b>	<b>Formula Hour Assignment</b>	<b>Stipend Range</b>
Baseball, Head Coach	7	\$7,975 - \$9,330
Baseball, Assistant Coach	5	\$3,619 - \$3,619
Basketball, Head Coach	7	\$7,975 - \$9,330
Basketball, Assistant Coach	5	\$3,619 - \$3,619
Cross Country, Head Coach	7	\$6,790 - \$7,943
Football, Head Coach	7	\$7,975 - \$9,330
Football, Assistant Coach	5	\$3,619 - \$3,619
Golf, Head Coach	7	\$6,790 - \$7,943
Hockey, Head Coach	7	\$7,975 - \$9,330
Soccer, Head Coach	7	\$7,975 - \$9,330
Soccer, Assistant Coach	5	\$3,619 - \$3,619
Softball, Head Coach	7	\$7,975 - \$9,330
Softball, Assistant Coach	5	\$3,619 - \$3,619
Swimming, Head Coach	7	\$6,790 - \$7,943
Tennis, Head Coach	7	\$6,790 - \$7,943
Track and Field, Head Coach	7	\$7,975 - \$9,330
Track and Field, Assistant Coach	5	\$3,619 - \$3,619
Volleyball, Head Coach	7	\$7,975 - \$9,330
Water Polo, Head Coach	7	\$6,790 - \$7,943
Wrestling, Head Coach	7	\$7,975 - \$9,330

Steps are awarded for every 5 years of serving as a head coach

Effective: July 1, 2017

Board Revised -

## Los Rios Community College District

### 2017-18 Athletic/Coaching Stipend Schedule for Faculty

Coaching Formula hour assignments and stipend compensation shall be as follows:

#### Head Coaching Stipend Schedule for Faculty

Assignment	Formula Hours	Step 1	Step 2	Step 3	Step 4	Step 5
Baseball	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Basketball	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Cross Country	7	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Football	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Golf	7	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Hockey	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Soccer	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Softball	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Swimming	7	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Tennis	7	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Track & Field	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Volleyball	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Water Polo	7	\$6,790	\$7,062	\$7,344	\$7,638	\$7,943
Wrestling	7	\$7,975	\$8,294	\$8,626	\$8,971	\$9,330
Steps are awarded for every five years of serving as a head Coach						

#### Assistant Coaching Stipend Schedule for Faculty\*

Assignment	Formula Hours	Stipend
Baseball, Assistant	5	\$3,619
Basketball, Assistant	5	\$3,619
Football, Assistant	5	\$3,619
Soccer, Assistant	5	\$3,619
Softball, Assistant	5	\$3,619
Track & Field, Assistant	5	\$3,619

\*Assistant coaching stipend is only available to a regular faculty member

Effective - July 1, 2017

Board Revised -

## Los Rios Community College District

### 2017-18 Department Chairs Stipend Schedule for Faculty

<u>Level</u>		<u>Stipend</u>
I		\$3,747
II	OR	\$7,496 10% Reassigned Time per year plus a \$500 annual stipend
III		20% Reassigned Time per semester

Effective - July 1, 2017 through December 31, 2017

Board Approved -

# Los Rios Community College District

## 2017-18 Department Chairs Stipend Schedule for Faculty

Level	Stipend						
I	\$3,747						
II	\$7,496 OR 10% Reassigned Time per year plus a \$500 annual stipend						
III	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 30%;"><u>&lt; 20 FTEF</u></td> <td style="text-align: center;">20% Reassigned Time per semester</td> </tr> <tr> <td style="text-align: center;"><u>20 - 44.9 FTEF</u></td> <td style="text-align: center;"><u>30% Reassigned Time per semester</u></td> </tr> <tr> <td style="text-align: center;"><u>≥ 45 FTEF</u></td> <td style="text-align: center;"><u>* 40% Reassigned Time per semester</u></td> </tr> </table>	<u>&lt; 20 FTEF</u>	20% Reassigned Time per semester	<u>20 - 44.9 FTEF</u>	<u>30% Reassigned Time per semester</u>	<u>≥ 45 FTEF</u>	<u>* 40% Reassigned Time per semester</u>
<u>&lt; 20 FTEF</u>	20% Reassigned Time per semester						
<u>20 - 44.9 FTEF</u>	<u>30% Reassigned Time per semester</u>						
<u>≥ 45 FTEF</u>	<u>* 40% Reassigned Time per semester</u>						

\* Limited to the Math and English Departments at ARC and SCC.

Effective - January 1, 2018

Board Revised -

**DRAFT**  
**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**AND**  
**LOS RIOS COLLEGE FEDERATION OF TEACHERS**

12-12-17

**Topic:**

Head & Assistant Coach Stipend

**Background:**

The LRCFT and LRCCD share a mutual interest to ensure Head and Assistant Coaches are fairly compensated for their responsibilities. The Head Coach stipend was initially developed to provide for the equivalent of ten extra days of work/pay given the additional time Head Coaches spent fulfilling their responsibilities outside the academic year. The Head/Assistant Coach stipend has been improved over the years when the LRCFT is provided a permanent salary schedule increase. Effective July 1, 2014, the parties agreed to implement a five-step Head Coach Salary Schedule, which provided a 4% increase for each step, with the current Head Coach stipend as step 1, and place coaches on that schedule based on their time as a Head Coach. This additional compensation was to address the increase in responsibilities for Head Coaches, including, but not limited to, recruiting, athletic program regulations/compliance, mentoring athletes, and program/sport planning.

The parties would now like to address that Head and Assistant Coaches may have to work increased days outside of the regular academic year schedule beyond what is already provided for in the Head Coach stipend for activities such as pre-season training and regular season playoff/competition that may extend beyond the semester.

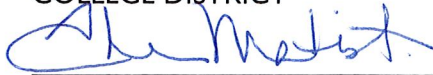
**Intent:**

The parties would like to increase the 2017-18 Head Coach Stipend by the equivalent of five additional work days (\$500 per day) beyond the academic year, and increase the Assistant Coach stipend by two and a half days.

**Agreement:**

The parties agree to improve the 2017-2018 Head Coach Stipend step 1 by \$2,500 and Assistant Coach Stipend by \$1,250.

LOS RIOS COMMUNITY  
COLLEGE DISTRICT

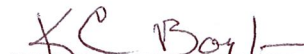


Theresa Matista, Vice Chancellor  
Finance & Administration



Ryan Cox, Associate Vice Chancellor  
Human Resources

LOS RIOS COLLEGE FEDERATION  
OF TEACHERS



KC Boylan, Chief Negotiator



Dean Murakami, LRCFT President



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
LOS RIOS COMMUNITY COLLEGE DISTRICT  
AND  
LOS RIOS COLLEGE FEDERATION OF TEACHERS**

1-10-18

**Topic:**

Department Chair Compensation

**Background:**

The LRCFT and LRCCD share a mutual interest to ensure Department Chairs are fairly compensated for their responsibilities. The Department Chair stipend currently has three levels: Level I (\$3,674), Level II (\$7,349 OR 10% Reassigned Time per year plus a \$500 annual stipend), and Level III (20% Reassigned Time per semester). Departments which qualify for the Level III stipend vary greatly in size, ranging from approximately 2.0 FTEF up to almost 60 FTEF. The parties would like to address departments in Level III (according to Appendix G) which have 20 FTEF or higher up to 44.9 FTEF. Additionally, the parties would like to address math and English departments at ARC and SCC which have more than 45 FTEF.

**Intent:**

The parties would like to increase the Level III+20 FTEF Department Chair stipend to 30% Reassigned Time per semester. Additionally, the parties would like to increase the Level III+45 FTEF Department Chair stipend to 40% Reassigned Time per semester. For the purposes of calculating the Department Chair stipends in English and math, the total FTEF for the English and math disciplines respectively will be used. For example, math at ARC is divided into two departments: math basic skills and math college-level. The total combined FTEF of both math departments at ARC is approximately 58. Therefore, the total Department Chair stipend for math would be 40% or 20% for each math department chair. Under this agreement, the two math and two English chairs at ARC would not currently be eligible for more than 20% Reassigned Time each. The Level III+20 FTEF calculation would not be applied to the two math and English departments. Instead, the Department Chair stipends for math and English would be calculated using the Level III+45 FTEF, applied to the entire discipline. The combining of math and English FTEF for the purposes of Department Chair compensation is not intended to have any impact on the organization or structure of the math and English departments.

**Agreement:**

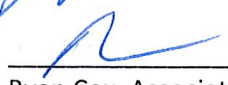
Effective spring 2018, the parties agree to increase the Department Chair stipend for Level III+20 FTEF to 30% Reassigned Time per semester. The parties agree to increase the Department Chair stipend for Level III+45 FTEF (limited to the math and English departments at ARC and SCC) to 40% Reassigned Time per semester.

This agreement will be implemented as a pilot agreement under the 2017-2020 LRCCD Collective Bargaining Agreement with LRCFT. This agreement will expire on June 30, 2020 unless it is extended during the next negotiations cycle.

LOS RIOS COMMUNITY  
COLLEGE DISTRICT


  
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Jamey Nye, Vice Chancellor

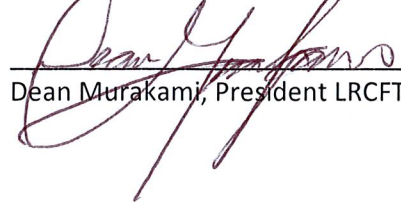
 1/10/18

\_\_\_\_\_  
Ryan Cox, Associate Vice Chancellor  
Human Resources

LOS RIOS COLLEGE FEDERATION  
OF TEACHERS

  
\_\_\_\_\_

KC Boylan, Chief Negotiator



  
\_\_\_\_\_

Dean Murakami, President LRCFT

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry, General Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor 	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

**STATUS:**

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

**College Events**

Date of Event	College	Location	Name of Event	Alcohol
April 21, 2018	ARC	ARC Cafeteria	American River Food & Spirits Festival	Beer/Wine

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve or ratify the applications listed herein.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Prop 39 Mini Grant – Electrician’s ESAF-TAC Project <ul style="list-style-type: none"> <li>• Funds to support preparation of electrical workers in the area of energy storage and micro-grid systems</li> <li>• 02/01/2018 through 11/15/2018</li> <li>• Administrator: Frank Kobayashi / Dean, Natomas Center</li> </ul>	ARC	\$17,238	Mendocino College / California Community Colleges Chancellor’s Office
Student Financial Assistance Program Setaside Grant <ul style="list-style-type: none"> <li>• Funds to support administration of federal, state, and institutional financial aid programs</li> <li>• 02/01/2018 through 12/31/2019</li> <li>• Administrator: Michael Lee / Supervisor, Fiscal Services</li> </ul>	DO	\$489,780	California Community Colleges Chancellor’s Office
Strong Workforce Statewide Fiscal Funds – Innovative Paths to Public Service <ul style="list-style-type: none"> <li>• Funds to seed the development of a working, civil service collaborative amongst civil service employers, workforce and economic development agencies and the educational and training community that prepares and retrain the workforce. The purpose of the IPPS is to study, evaluate, test and modify ways to improve the pipeline into the public-sector and increase opportunities for diverse workers to work in the public-sector.</li> <li>• 2/01/2018 through 12/31/2018</li> <li>• Administrator: Tammy Montgomery / AVC of Instruction</li> </ul>	WEDC	\$50,000	Chabot-Las Positas Community College District

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Ratify: Affiliation and Other Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Theresa Matista, Vice Chancellor Finance & Administration <i>Theresa Matista</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

**STATUS:**

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Agreement governing the release of personally identifiable student information by the Sacramento City Unified School District (SCUSD) for the purpose of evaluating postsecondary success of SCUSD students at Los Rios Community College District, California State University, Sacramento, University of California, Merced and University of California, Davis beginning on December 11, 2017 for a two-year period.
  
2. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require a payment or receipt of funds.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS**

Agency	Clinical Program	Campus	Contract Date	Term
Lake County Fire Department	Paramedic	ARC	02/14/2018	EXP: 02/14/2021
Emanuel Medical Center	PTA	SCC	01/18/2018	EXP: 01/18/2020
City of Sacramento	EMT	ARC	02/23/2018	EXP: 02/23/2021

\* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant  
 \* EMT – Emergency Medical Technician

## INTERNSHIP AGREEMENTS

Company/Agency	Internship Type	ID Number	Contract Date	Term
Entercom	Broadcast	1714135	01/30/2018	EXP: 05/16/2018
Entercom	Broadcast	1713558	02/01/2018	EXP: 05/16/2018
Entercom	Broadcast	1283600	01/17/2018	EXP: 05/16/2018
Entercom	Broadcast	1536519	01/18/2018	EXP: 05/16/2018

3. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

### ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
ARC	Facility Use	951-951
ARC	Facility Use	951-952
ARC	Facility Use	951-953
ARC	Facility Use	951-954
ARC	Facility Use	951-955
ARC	Facility Use	951-956
ARC	Facility Use	951-957
ARC	Facility Use	951-958
ARC	Facility Use	951-959
ARC	Facility Use	951-960
ARC	Facility Use	951-961
CRC	Facility Use	C18-0070
CRC	Facility Use	C18-0071
CRC	Facility Use	C18-0072
CRC	Facility Use	C18-0073
CRC	Facility Use	C18-0074
CRC	Facility Use	C18-0075
CRC	Facility Use	C18-0076
SCC	Facility Use	S18-0005
SCC	Facility Use	S18-0007
SCC	Facility Use	S18-0011
SCC	Facility Use	S18-0016
SCC	Facility Use	S18-0026
SCC	Facility Use	S18-0027
SCC	Facility Use	S18-0032
SCC	Facility Use	S18-0052
SCC	Facility Use	S18-0053
SCC	Facility Use	S18-0054
SCC	Facility Use	S18-0055
SCC	Facility Use	S18-0061
SCC	Facility Use	S18-0062
SCC	Facility Use	S18-0063
SCC	Facility Use	S18-0064
SCC	Facility Use	S18-0067
SCC	Facility Use	S18-0068
SCC	Facility Use	S18-0070
SCC	Facility Use	S18-0071
SCC	Facility Use	S18-0077
SCC	Facility Use	S18-0078
SCC	Facility Use	S18-0079
SCC	Facility Use	S18-0080
SCC	Facility Use	S18-0084
SCC	Facility Use	S18-0085

<b>Campus</b>	<b>Type of Agreement</b>	<b>Permit Number</b>
EDC	Facility Use	EDC-2018-007
EDC	Facility Use	EDC-2018-008
EDC	Facility Use	EDC-2018-009
EDC	Facility Use	EDC-2018-010
EDC	Facility Use	EDC-2018-011
EDC	Facility Use	EDC-2018-013
EDC	Facility Use	EDC-2018-014
FLC	Facility Use	FLC 17-068
FLC	Facility Use	FLC 17-077
FLC	Facility Use	FLC 18-002
FLC	Facility Use	FLC 18-003
FLC	Facility Use	FLC 18-004
FLC	Facility Use	FLC 18-005
FLC	Facility Use	FLC 18-006
FLC	Facility Use	FLC 18-007
FLC	Facility Use	FLC 18-009
FLC	Facility Use	FLC 18-011
FLC	Facility Use	FLC 18-016
FLC	Facility Use	FLC 18-017
Harris Center	Facility Use	11497
Harris Center	Facility Use	11519
Harris Center	Facility Use	11525
Harris Center	Facility Use	11528
Harris Center	Facility Use	11615
Harris Center	Facility Use	12118
Harris Center	Facility Use	12124
Harris Center	Facility Use	12172
Harris Center	Facility Use	12183
Harris Center	Facility Use	12188
Harris Center	Facility Use	12216
Harris Center	Facility Use	12263

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the agreements as listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17027	Increase PO by \$5,052.00 for installation of bollards and 3 additional data cables. Extension of contract by 18 days.	\$5,052.00	2	Z Squared	\$809,909.00

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item K	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District. In 1998, the District began transferring such surplus items to the State of California since the cost to store and sell such surplus items is greater than potential revenues.

**STATUS:**

The District has a quantity of surplus materials that need to be disposed of, such as outdated desks and computers. The State of California has accepted some of the surplus items, but will not take surplus items deemed unsaleable. The District has located a scrap dealer who will take the remaining surplus items for recycling.

The surplus items to be disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 2 chairs; 1 battery module; 2 copiers and 2 monitors.

These items have a value of less than \$5,000.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item L	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Vice Chancellor, Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of January 16, 2018 through February 15, 2018 is on file in the District Business Services Office for review.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001096584-0001097125 B118785-B118794	\$ 6,247,225.99
Capital Outlay Fund	0003017575-0003017644	
Child Development Fund	0006000815-0006000817	
Self-Insurance Fund	0009000395-0009000398	
WARRANTS		
General Fund	757849-759892	\$ 17,477,124.52
General Fund-ARC Instructional Related	008225-008367	
General Fund-CRC Instructional Related	022898-022941	
General Fund-FLC Instructional Related	031212-031249	
General Fund-SCC Instructional Related	046671-046751	
Capital Outlay Fund	832473-832560	
Student Financial Aid Fund	900241-900270	
Child Development Fund	954477-954497	
Self-Insurance Fund	976416-976426	
Payroll Warrants	379497-381015	
Payroll Vendor Warrants	63371-63513	
February Leave Process	381016-383975	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 19,295,219.30
Clearing Checks	2771-2775	\$ 8,473.12
Parking Checks	-	\$ -
Bookstore Fund – ARC	32587-32693	\$ 1,675,034.14
Bookstore Fund – CRC	27833-27931	
Bookstore Fund – FLC	10186-10230	
Bookstore Fund – SCC	050053-050155	
Student Clubs Agency Fund – ARC	5472-5495	\$ 105,737.03
Student Clubs Agency Fund – CRC	4617-4652	
Student Clubs Agency Fund – FLC	2419-2439	
Student Clubs Agency Fund – SCC	3873-3898	
Foundation – ARC	5734-5800	\$ 175,276.00
Foundation – CRC	2446-2463	
Foundation – FLC	1503-1526	
Foundation – SCC	4397-4415	
Foundation – DO	0940-0951	
Associated Students Trust Fund – ARC	0942-0943	\$ 2,071.29
Associated Students Trust Fund – CRC	0820-0824	
Associated Students Trust Fund – FLC	0712-0713	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5446-5538 Manual checks: 9213-9214	\$ 424,512.72
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 15,640.00
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 53,125.61
Bookstore	-	\$ 37,141.81
Payroll Direct Deposit Advices	892905-897805	\$ 12,268,742.12
Other Payroll Transactions	-	\$ 7,191.39

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item M	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

<b>APPOINTMENT(S)</b>		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Steiner, Michele K. (M.B.A., North Park University)	Director (VIII) of Donor Relations	04/02/18
	<u>District Office</u>	
Gregg, Jason L. (B.A., San Jose State University)	Project Manager (VII)	07/01/18
Savidge, Lawrence (M.S., Charleston Southern University)	Chief of Police (II)	03/19/18 <i>(Revised)</i>

<b>APPOINTMENT TO TEMPORARY POSITION(S)</b>		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Cox, Valerie L. (M.B.A., University of Phoenix)	Interim Chief of Police (II)	01/09/17 – 04/02/18 <i>(Revised)</i>
	<u>Sacramento City College</u>	
Palm, Donald R. (M.A., San Francisco State University)	Interim Vice President of Instruction	02/02/18 – 07/01/18

<b>CONTRACT NON-RENEWAL</b>		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Gregg, Jason L.	Director (III) of Technical Services, Information Technology	07/01/18

<b>REASSIGNMENT/TRANSFER(S)</b>		
	<u>American River College</u>	
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
Boyd, Steven L.	Dean From Vice President, Instruction (SCC)	02/05/18

## FACULTY

**APPOINTMENT TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
DeSouza, Kara D. (Ph.D., University of Nevada, Reno)	Psychology Assistant Professor (L.T.T.)	02/09/18 – 05/16/18

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Hoggan, Patrick S.	ESL Professor	Type C	08/23/18 – 05/22/19
Jurach, Pamela D.	Speech Professor	Type C	08/23/18 – 12/20/18
Nelson, Elizabeth L.	Psychology Professor	Medical	02/09/18 – 05/16/18
Zhao, Yu	Biology Professor	Medical	01/16/18 – 02/11/18
Zhao, Yu	Biology Professor	Medical (50%)	02/12/18 – 05/16/18
<u>Cosumnes River College</u>			
Crosier, Scott J.	Geology Professor	Type C	01/17/19 – 05/22/19
<u>District Office</u>			
Orosco, Delia B.	CalWORKS Coordinator	Maternity	02/26/18 – 05/16/18
<u>Folsom Lake College</u>			
Mendell, Rebecca O.	Librarian	Medical	01/24/18 – 03/20/18

## FACULTY

**LEAVE(S) OF ABSENCE - CONTINUED**

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>			
Baudin, Lisa A.	Physical Education Professor	Type C	01/11/18 – 05/16/18
Estabrook, Paul H.	Photography Professor	Type C	08/23/18 – 12/20/18
Hunter, Mark A.	Mathematics Professor	Medical	10/04/17 – 12/14/17
Spritzer, Terrie R.	Learning Disabilities (DSPS) Assistant Professor	Medical	01/16/18 – 03/30/18
Yaroshevich, Nataliya	DSPS Counselor	Maternity	01/01/18 – 03/10/18
Yaroshevich, Nataliya	DSPS Counselor	Childcare	03/11/18 – 05/31/18
Zitelli, Miela C.	CTE Coordinator	Medical	01/17/18 – 02/26/18

**LEAVE(S) OF ABSENCE - RESCINDED**

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Rivers, Lynn	Biology Professor	Type C	08/23/18 – 12/20/18 (Rescinded)

**PRE-RETIREMENT WORKLOAD REDUCTION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Moreno, Minerva	Engineering Professor	1.0 to 0.5	08/23/18 – 05/31/22
<u>Cosumnes River College</u>			
Coughran, Steven J.	Music Professor	0.8 to 0.6	08/23/18 – 05/31/21
Rogan, Patrick D.	Accounting Professor	0.8 to 0.667	08/23/18 – 05/31/22
<u>Folsom Lake College</u>			
Peralta, Marsha E.	Early Childhood Education Professor	1.0 to 0.8	08/23/18 – 05/31/23
Reisner, Carolyn M.	Counselor	1.0 to 0.8	07/01/18 – 06/30/23

## FACULTY

**PRE-RETIREMENT WORKLOAD REDUCTION(S) - CONTINUED**Sacramento City College

Burrell, Karen I.	Reading Professor	1.0 to 0.6	08/23/18 – 05/31/23
Chen, Shu S.	Librarian	1.0 to 0.6	08/23/18 – 05/31/23
Nuss, Linda	Chemistry Professor	1.0 to 0.5	08/23/18 – 05/31/23
Ruedas, Sandra R.	EOPS Counselor	1.0 to 0.9	07/01/18 – 06/30/23
Tanghetti, Rosamaria	History Professor	1.0 to 0.5	08/23/18 – 05/31/20
Zannakis, Amanda	CIS Professor	1.0 to 0.525	08/23/18 – 05/31/23

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
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American River College

Abraham, Lois A. (After 20+ years of service)	English Professor	05/17/18
Diamond, Robert V. (After 25+ years of service)	Accounting Professor	12/15/17 (Revised)

Folsom Lake College

Hill, David H. (After 27+ years of service)	Counselor	07/01/18
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Sacramento City College

Gambrell, Deborah M. (After 28+ years of service)	Counselor	07/01/18
Gossett, Julie M. (After 2+ years of service)	Nursing (LVN) Assistant Professor	05/17/18
Rodriguez, Irma S. (After 13+ years of service)	EOPS Coordinator	07/01/18



## FACULTY

<b>2017 – 2018 SABBATICAL AND PROFESSIONAL DEVELOPMENT LEAVE(S) – REVISIONS</b>
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The following is a revision from the 2017-18 Sabbatical and Professional Development Leaves approved by the Board of Trustees on November 8, 2017.

American River College

Type B Leave Time

The proposal has been revised for the following faculty members:

<u>Employee</u>	<u>Discipline</u>	<u>Percent</u>	<u>Semester</u>	<u>Annual FTE</u>
McCarroll, Sharleen M.	Mathematics Professor	33.3%	Spring 2018	.167
Messer, Carter-Ryan	Mathematics Professor	33.3%	Spring 2018	.167

Revised Proposal: The purpose of this leave is twofold and is being amended given the work required of the Math Department regarding the implementation of AB705. First, the mathematics courses offered via the Multimedia Math Learning Center (MMLC) will be transitioned into Canvas so this leave will partially focus on that work including editing print components of the program, training faculty and staff to prepare for the transition and assisting the MMLC director with administrative changes relative to Canvas. Second, this leave will focus on the work surrounding the implementation of AB705 including facilitating the recommendation of Multiple Measures (MM) placement model for ARC math courses, assisting the department in determining the operational details of this placement model, revising the FI18 teaching schedule based on the data analysis of the MM model, and assisting the department with the research and redesign of math curriculum.

**TEMPORARY, PART-TIME EMPLOYEES Fall 2017**

**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Beckwith,Cade J.	Administration of Justice	1 %
** (B5) Carlisle,Ralph R.	Automotive Technology	27 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017**

**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Truong,Binh X.	Mathematics, General	33 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017**

**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Beyrer, Gregory M.	Coordinator	6 %
Mills, Shannon L.	Non Instructional Assignment	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018**

**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Alop,Iris H	English	1 %
Arcure,Amber I.	Registered Nursing	8 %
** (A5) Barrett,James M.	Economics	20 %
Benz,Jessica K	Reading	3 %
Bernacchi,Christopher S.	Administration of Justice	33 %
Bertaccini,Lisa Anne	Psychology, General	34 %
Beuttel,Michelle	Reading	63 %
Brownell,Eric M.	English	20 %
Cabral,Colette H.	Sign Language	57 %
Clark,Terri A.	Librarian	13 %
Cone,Bryan A	Psychology, General	14 %
Curry,James M	Mathematics, General	6 %
Decker,Noah P.	Health Education	20 %
Dedonder,Brian P.	Administration of Justice	1 %
Dyer,Daniel P.W.	English	12 %
Eklund,Justin R.	Administration of Justice	1 %
Fagiolo,Catherine E.	Music	21 %
Falloon,Matthew T.	English	23 %
Fisher,Ryana R	Coordinator	50 %
Fukasawa,Natsuki A.	Music	3 %
Garbutt,Daniel A	Administration of Justice	1 %
Garcia,Louie G.	Construction Crafts Technology	2 %
Geren,Lisa C.	English	27 %
Ghuman,Maninder K.	Librarian	1 %
** (A5) Grasso,Matthew A.	Music	5 %
Guerin,Jeanne G.	English	67 %
Hafezi,Sena M.	Mathematics, General	47 %
Hayden,Michelle A.	Speech-Language Pathology and Audiology	6 %
Hughes,Heather V.	Counselor	3 %
Hughes,Heather V.	Counselor	32 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Kaneyuki,Brent Y.	Administration of Justice	1 %
Kirkman,Jayanti A	Registered Nursing	52 %
Knoll,Whitney L.	English	20 %
Konstantynov,Dmytro	Counselor	40 %
Laman-Maharg,Abigail R	Psychology, General	14 %
Lee,Houa	Counselor	3 %
Lester,Katherine M	Administration of Justice	33 %
** (A2) Lui,Diane C.	Fine Arts, General	60 %
Martinez,Jesus C.	Sign Language Interpreting	2 %
** (B2) McCormack,Nicole Elizabeth	General Work Experience	13 %
Miles,Robert L.	English	40 %
Miranda,Mee	Counselor	21 %
Mitchell,Robin S.	Registered Nursing	15 %
** (A2) Moser,Richard M.	English	30 %
Mrocicka,Hilary	Librarian	17 %
Perryman,Scott J.	Emergency Medical Services	10 %
Pezone,John P.	Administration of Justice	1 %
Pryde,Marvin E.	Registered Nursing	25 %
Schirmer,Marie A.	Gerontology	20 %
Sevillo,Epifanio A.	Administration of Justice	1 %
Sheldon,Jennifer L	Nutrition, Foods, and Culinary Arts	20 %
** (A5) Solso,Allison E.	English	20 %
Speck,Christian A.	Real Estate	20 %
Straub,Jane A.	Registered Nursing	25 %
Thaw,Min Min	Economics	18 %
Tittle,Matt G	English	20 %
VanElls,Deborah B.	History	23 %
Warman,James L.	Health Occupations, General	20 %
White,Bryan C.	Mathematics, General	53 %
Wilson,Keri K.	Administration of Justice	1 %
Wonnell,Tamalpais	English	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Adams,Jon M.	Physical Education	15 %
Aranda,Amanda L.	Counselor	18 %
Brown,Cornelius L	Small Business and Entrepreneurship	26 %
Dale,Jeffrey J.	Philosophy	60 %
Dang,Tina G.	Counselor	31 %
Fong,Angela J.	Counselor	27 %
Harris,Jonathan J.	Counselor	31 %
Jones,Jenny L.	Counselor	38 %
Miranda,Yolanda O.	Counselor	38 %
Robinson,Tamara M.	Information Technology, General	7 %
Salzman,Julie	Counselor	54 %
Smith,Jeffrey D.	Automotive Technology	3 %
Swink,Mark L.	Fire Technology	20 %
Tavares,Tyrone Michael	Counselor	6 %
Tavares,Tyrone Michael	Counselor	20 %
Tavares,Tyrone Michael	Counselor	15 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee  
 Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018  
Cosumnes River College (Continued)**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Tavares, Tyrone Michael	Counselor	19 %
Thomas-Garth, Andree K.	Counselor	15 %
** (A2) Vest, Jefferson D.	Advertising	20 %
Wellington, Erica M.	Counselor	25 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Alford, Purificacion M.	Spanish	35 %
Dale, Michael J.	Music	35 %
DiGaetano, Anthony L.	Business and Commerce, General	20 %
Domek, Anna L.	General Work Experience	13 %
Duran, Teresa L.	Human Services	20 %
Enck, Maizy E.	Fine Arts, General	20 %
Ferry-Perata, Elizabeth A.	Child Development/Early Care and Education	20 %
Ferry-Perata, Elizabeth A.	Family Studies	20 %
Fletcher, Emma C.	Other Engineering and Related Industrial Tech	20 %
Hacker, Cherie E.	Fine Arts, General	17 %
Hacker, Cherie E.	Sculpture	19 %
Hanrahan, Molly P.	Intercollegiate Athletics	5 %
Hensley, Angelina C.	Human Services	40 %
Laurent, Robert H.	Astronomy	20 %
Nielsen, Ruth C.	Counselor	43 %
Okusako, Bethany N.	Counselor	39 %
Pechenova, Mariia	Music	15 %
Queen, Kim K.	Counselor	6 %
Snow, Camille D.	Psychology, General	20 %
Snow, Camille D.	Counselor	20 %
Stanphill, Cindy D.	English	67 %
Van Noord, Katherine	Human Services	40 %
Woldeyes, Tensay	Engineering, General	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2018  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Armbruster, Marilyn A.	Occupational Therapy Technology	20 %
Castagna, Christine N.	Environmental Studies	1 %
Chape, Elizabeth A.	Physical Therapy Assistant	13 %
Cook, Onisha S.	Academic Guidance	20 %
Dicus, Michelle M.	Chemistry, General	47 %
Escovedo, Ernest	Occupational Therapy Technology	15 %
Farias, Imelda	Counselor	4 %
Frisby, Ianna N.	Art	2 %
Goldberg, Sherri B.	General Work Experience	7 %
Goldsmith, Maryll R.	Music	33 %
Grady, Kevin R.	Learning Skills, Learning Disabled	65 %
Kaneko-Hutton, Patricia K.	Occupational Therapy Technology	15 %
Kang, Rachel E.	Music	57 %
Korp, Diana R.	Dental Hygienist	67 %
Korp, Norbert Gunter	Dental Hygienist	55 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2018  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Krueger,Kristen E.	Health Professions, Transfer Core Curriculum	8 %
Lee,Emily S	Dental Hygienist	11 %
Lee,Pao	Counselor	2 %
Leyva,John James	English	60 %
Mark,Arthur	Software Applications	18 %
McClain,Jimmie Jo	Dental Hygienist	3 %
Mireles-Tijero,Mayra	Counselor	6 %
Neilson,Wendy N.	Occupational Therapy Technology	38 %
Okada,Stephanie Mariko	Occupational Therapy Technology	8 %
Phillips,Jennine E	Dental Hygienist	1 %
** (B5) Ponce,Armando N.	Cosmetology and Barbering	55 %
Rendon Hall,Velma	Cosmetology and Barbering	56 %
Rowlands,Evan G	Environmental Control Technology (HVAC)	10 %
Royal,Joy R.	Software Applications	18 %
** (A1) Smith,Jennifer L.	Mathematics, General	5 %
Sockwell,Richard S	Cosmetology and Barbering	41 %
Spears,Estelita L	General Work Experience	20 %
** (B3) Steele,Marlene M.	Occupational Therapy Technology	38 %
Suy,Shaun	Counselor	5 %
** (A5) Taheri,Mansour	Engineering, General	18 %
Torres,Santos	Sociology	20 %
Van Dyke,Yavonda V.	Cosmetology and Barbering	36 %
Vargas-Onate,Jacqueline	Academic Guidance	20 %
Vea,James M.	Occupational Therapy Technology	3 %
Walker,Melissa C.	Dental Assistant	30 %
Wheeldon,Sandra M.	Dental Assistant	60 %
Whitehead,Julianne	Dental Hygienist	1 %
Zamora,Isela	Cosmetology and Barbering	41 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allie,Diana J.	Counselor	3 %
Bennett,Heidi Jillen-Fuller	Business and Commerce, General	35 %
Borcz,Robyn M.	Reading	20 %
Burke,John P.	Mathematics, General	40 %
Chen,Chiuping	Economics	40 %
Crowder,Michael H.	English	20 %
Gilman,Joseph A.	Music	38 %
Goold,Grant B.	Paramedic	4 %
Hamre,Susan M.	Music	5 %
Hoffpaur,Carina E.	English	20 %
Hokerson,Lori K.	Psychology, General	20 %
Hooker,Jodie E.	Applied Photography	30 %
Kraft,Mary Ellen	Registered Nursing	11 %
** (A1) Laflam,Jennifer M.	Reading	23 %
Lapierre,Arthur	Music	17 %
Messier,Christopher D	Welding Technology	23 %
Mokhtarzada,Shahla	International Studies	10 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018  
American River College (Continued)**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Munger, Teri B.	Coordinator	31 %
Nelson, Elizabeth L.	Psychology, General	20 %
Parks, Judith	Restaurant and Food Services Management	20 %
Ridgway, Theodore	Mathematics, General	20 %
Stoker, Richard A.	Construction Crafts Technology	39 %
Williams, Samuel W.	Dramatic Arts	13 %
Williamson, Kate C.	Librarian	6 %
Zajic, Kristina L.	Speech-Language Pathology and Audiology	6 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abeid, Trang G.	English	8 %
Avalos, Amy M.	Guidance	7 %
** (A5) Beyrer, Gregory M.	Coordinator	2 %
Cranston, Monica L.	Counselor	8 %
Fishman, Wendell	Computer Programming	27 %
Frazee, James C.	Psychology, General	40 %
Giedd, Shihni	Reading	20 %
LaDue, Cheri L.	Health Education	40 %
Lewis, Melanie A.	English	20 %
Mills, Shannon L.	Anthropology	20 %
Mills, Shannon L.	Non Instructional Assignment	20 %
Mojica, Edward	Other Architecture & Environ Design	28 %
Morales, Martin F.	Political Science	20 %
Morgan-Nance, Kathryn L.	Accounting	53 %
Nahlen, Kari P.	Physical Education	34 %
Pereira, Michael J.	Automotive Technology	30 %
VanPatten, Charles R.	Philosophy	20 %
Wassmer, Dana	Nutrition, Foods, and Culinary Arts	60 %
Weathers-Miguel, Lee L.	Counselor	17 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Brinkley, Amy E.	Library Science, General	7 %
Green, Dominik J.	Biology, General	8 %
Moraga, Juan Carlos	Spanish	35 %
Oberth, Christine H.	Chemistry, General	60 %
Price, Yvonne E.	English	47 %
Ritzi-Marouf, Viviane C.	French	20 %
Schmid, Heike G.	Painting & Drawing	13 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Daley, Carlin L.	Occupational Therapy Technology	30 %
Dana, Maureen Woodard	English	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee  
Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4 = Experience / Education | A2 = Education | A5;B5 = Experience

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018  
Sacramento City College (Continued)**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Figueroa,Larisa C.	Dental Hygienist	8 %
Giovannetti,Lynne R.	Fashion Production	27 %
Gomez,Tracey L.	Reading	20 %
Gould,Kelly L.	Administration of Justice	50 %
Lane,Tammie R.	Dental Assistant	21 %
Lawson,Douglas	Dramatic Arts	30 %
Lepe,Leonela G.	Counselor	14 %
Little,Myra M.	Website Design and Development	30 %
Little,Myra M.	Information Technology, General	20 %
Lorenz,Norman H.	Family Studies	20 %
** (A1) Manuel,Mara L.	Nursing	27 %
Newman Ritchards,Toni J.	Counselor	14 %
** (A5) Ng,Wang C.	Electronics & Electric Technology	2 %
** (A5) Ng,Wang C.	Computer Electronics	1 %
Perez,Carlos E.	Electronics & Electric Technology	7 %
Perez,Carlos E.	Computer Electronics	35 %
Piscopo,Holly A.	History	25 %
Sheppard,Laurie C.	Nursing	7 %
** (B5) Stevenson,Elizabeth	Job Seeking/Changing Skills	7 %
Wallace,Shanda L.	Dental Hygienist	22 %
Weinsheink,Shawn E.	Technical Theater	60 %
Xiao,Alex H.	Political Science	20 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee  
Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

CLASSIFIED

<b>APPOINTMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Allenby, Derek E.	Student Personnel Assistant - Career & Job Opportunity Services	SCC	03/19/18
Harrison, Robert A.	Police Officer	DO	02/20/18
Hernandez, Marisela	Student Personnel Assistant - Counseling	SCC	03/01/18
Lewis, Ronnie R.	Financial Aid Clerk II	SCC	02/28/18
Loyola, Brianna S.	Clerk II	CRC	03/08/18
Malysenko, Timofey	HVAC Mechanic	FM	03/12/18
Mundling, Lisa M.	Instructional Assistant-Health & Education Simulation Laboratory	ARC	02/22/18
Rivera, Guadalupe A.	Custodian	CRC	02/22/18
Robinson, Colleen E.	Counseling Clerk I, 60%	FLC	02/01/18
Solorio, Leonardo D.	College Safety Officer	DO	02/26/18
Thakor, Pratikshaben K.	Information Technology Business/ Technical Analyst II	DO	02/26/18

<b>LEAVE(S) OF ABSENCE</b>				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Milam, Karen E.	Instructional Assistant-Writing/English/Reading	Personal, 28.6%	ARC	01/13/18 – 12/21/18

<b>PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Russo, Renee C.	Administrative Assistant I	FLC	01/19/18

<b>PROMOTION(S)</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bettencourt, Saira A.	Administrative Assistant I (Clerk III)	ARC ARC)	02/12/18



CLASSIFIED

<b>PROMOTION(S), CONTINUED</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Callow, Randi M.	District Financial Aid Specialist (Financial Aid Officer)	DO ARC)	02/12/18
Edwards, Daniel A.	Custodial Supervisor (Lead Custodian)	ARC ARC)	02/05/18
Lynn, Melvin	Information Technology Specialist II - Microcomputer Support (Senior Information Technology Technician – Lab/Area Microcomputer Support	ARC  ARC)	02/01/18
Nand, Gurpreet	Account Clerk III (Account Clerk II)	DO ARC)	03/01/18
Swank, Delane V.	Information Technology Business/ Technical Analyst II (Information Technology Business/ Technical Analyst I	DO  DO)	02/01/18

<b>REASSIGNMENT(S)/TRANSFER(S)</b>			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Movsisyan, Araksya	Clerk III, 50% (Clerk III)	CRC ARC)	02/20/18

<b>RECLASSIFICATION(S)</b>			
<u>Name</u>	<u>Proposed Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Catania, Anthony	Bookstore Supervisor (Bookstore Assistant Manager)	SCC SCC)	02/01/18
Guidi, Sabrina M.	Bookstore Supervisor (Bookstore Assistant Manager)	CRC CRC)	02/01/18
Kong, Bonnie R.	Administrative Assistant II (Administrative Assistant I	ARC ARC)	07/01/17

## C L A S S I F I E D

**RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bath, Jerry L.	Police Officer	FLC	02/03/18
Farris, Shondi	Bookstore Clerk II	ARC	01/02/18
Gilchrist, Sharon A.	Financial Aid Officer	SCC	02/21/18
Lee, Sondra D.	Confidential Administrative Assistant III	FLC	04/03/18
Singleton, Lolita J.	Administrative Assistant III	SCC	03/15/18
Smedley, Lashauna D.	Instructional Assistant-Writing/English/ Reading	CRC	02/16/18

**RETIREMENT(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Arashiro, Nancy A.	Counseling Clerk II (After 38 years of service)	SCC	06/30/18
Catania, Anthony	Bookstore Supervisor (After 18 years of service)	SCC	05/01/18
Melton, Karen A.	Administrative Services Analyst (After 23 years of service)	ARC	05/02/18
Neubauer, Rod D.	Equipment Mechanic I (After 33 years of service)	FM	05/02/18
Rocco, Deborah M.	Child Development Center Lead Teacher (After 18+ years of service)	SCC	05/19/18

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Al Sammarraie, Noor Alaa Rashid	Instructional Assistant	01/22/2018	06/30/2018
Barkley, Daniel J.	Instructional Assistant	02/05/2018	06/30/2018
Cano Chavez, Veronica	Student Personnel Assistant	01/24/2018	06/30/2018
Diamond, Jennifer J.	Instructional Assistant	01/22/2018	06/30/2018
Dragomir, Ionut	Special Projects	02/07/2018	06/30/2018
Dubray, Marcus Murat	Art Model	01/24/2018	06/30/2018
Evans, Chelsea M.	Instructional Assistant	12/20/2017	06/30/2018
Forsyth, William Timothy Charles	Financial Aid Clerk II	08/01/2017	06/30/2018
Glenn, Cynthia M.	Special Projects	02/21/2018	06/30/2018
Grier, Danielle L.	Special Projects	01/19/2018	06/30/2018
Hallen, Siddhartha	Special Projects	02/02/2018	06/30/2018
Heleva, Rachel L.	Clerk I	02/19/2018	06/30/2018
Hill, Topetquarow J. M.	Instructional Assistant	01/22/2018	06/30/2018
Hopkinson, Marc J.	Assistant Coach	02/05/2018	06/30/2018
Kirby, Kevin M.	Special Projects	01/01/2018	06/30/2018
Kirby, Kevin M.	Special Projects	01/13/2018	06/30/2018
Ladmirault, Dominique L.	Clerk I	02/06/2018	06/30/2018
Militan, Yelena V.	Clerk I	01/29/2018	06/30/2018
Readshaw, Kacie C	Student Personnel Assistant	02/15/2018	06/30/2018
Richardson, Laurel C.	Instructional Assistant	01/22/2018	06/30/2018
Rose, Jacqueline J.	Instructional Assistant	01/29/2018	06/30/2018
Shu, Jennifer J.	Special Projects	02/01/2018	06/30/2018
Slater, Shauna R.	Instructional Assistant	01/11/2018	06/30/2018
Uribe, Emmanuel	Special Projects	01/25/2018	06/30/2018
Vlami, Christopher M.	Recruit Training Officer	01/17/2018	06/30/2018
Zangrilli, Sheila V.	Instructional Assistant	01/26/2018	06/30/2018
Zhang, Hong	Special Projects	01/22/2018	06/30/2018
<u>Cosumnes River College</u>			
Anguiano, Letisia I.	Child Dev Ctr Teacher	02/09/2018	06/30/2018
Burgess, Brenna N.	Special Projects	02/02/2018	06/30/2018
Iurova, Zoia	Child Dev Ctr Teacher	01/17/2018	06/30/2018
Jackson, Christian J.	Graphic Designer	02/02/2018	06/30/2018
Jacobs, Jennifer Rose	Assistant Coach	01/15/2018	06/30/2018
Lee, John S.	Student Personnel Assistant	01/25/2018	06/30/2018
Martinez-Munguia, Jonathan F	Student Personnel Assistant	01/18/2018	06/30/2018
Moreno, Belen O.	Student Personnel Assistant	02/05/2018	06/30/2018
Nguyen, Eric	Assistant Coach	02/02/2018	06/30/2018
Ozbun, Ruth M.	Special Projects	02/02/2018	06/30/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Consumnes River College (continued)</u>			
Perez,Renee R.	Administrative Asst. I	01/19/2018	06/30/2018
Reyes,Marylou C.	Custodian	02/15/2018	06/30/2018
Thao,Lue	Assistant Coach	01/22/2018	06/30/2018
Vaj,Suav	Assistant Coach	01/17/2018	06/30/2018
Xiong,Kevin	Student Personnel Assistant	02/02/2018	06/30/2018
Zalasky,Julie A.	Buyer - Bookstore II	01/25/2018	06/30/2018
Zhang,Songsong	Child Dev Ctr Teacher	01/19/2018	06/30/2018
Zoller,Jennifer J.	Graphic Designer	02/02/2018	06/30/2018
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Bailey,Samuel Alan	Campus Patrol	01/15/2018	06/30/2018
Hansen,Sheldon N.	Campus Patrol	01/22/2018	06/30/2018
Hartley,Gary D.	Special Projects	02/09/2018	06/30/2018
Padilla,Jason A.	Campus Patrol	01/26/2018	06/30/2018
Palmer,Brent J	Campus Patrol	02/07/2018	06/30/2018
Perez,Alyssea J.	Campus Patrol	01/31/2018	06/30/2018
Phillips,Matthew W.	Campus Patrol	02/14/2018	06/30/2018
Rose Jr.,Michael H.	Clerk III	02/12/2018	06/30/2018
Ruziev,Mirzokhid	Campus Patrol	01/01/2018	06/30/2018
West-Piper, Kayte A.	Clerk III	01/22/2018	06/30/2018
<u>Folsom Lake College</u>			
Adams,Nathaniel C	Instructional Assistant	02/06/2018	06/30/2018
Berkley,Lynn M.	Student Personnel Assistant	02/07/2018	06/30/2018
Deboda,Dillon B	Special Projects	01/25/2018	06/30/2018
Gavron,Machelle R.	Laboratory Technician	02/01/2018	06/30/2018
George,Hannah C.	Clerk I	02/05/2018	06/30/2018
Gregg,Sara L.	Art Model	02/25/2018	06/30/2018
Hoel,Helen	Custodian	02/26/2018	06/30/2018
Keely,Rebekah C	Instructional Assistant	02/06/2018	06/30/2018
Kemp,Samantha M.	Student Personnel Assistant	02/05/2018	06/30/2018
Kulyyev,Yunus	Instructional Assistant	02/05/2018	06/30/2018
McCaig Orozco,Holly C.	Special Projects	01/25/2018	06/30/2018
Perry,Natalie M.	Athletic Trainer	01/25/2018	06/30/2018
Quintana,Alina	Student Personnel Assistant	02/06/2018	06/30/2018
Vazques,Nanci	Clerk I	02/25/2018	06/30/2018
Wilson,Qing	Reader/Tutor	02/05/2018	06/30/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College</u>			
Badovinac,John D.	Assistant Coach	11/25/2017	06/30/2018
Baxter,Diane M.	Art Model	02/12/2018	06/30/2018
Cello,Gabriella A	Clerk I	02/07/2018	06/30/2018
Cox,Kelly M.	Instructional Assistant	01/17/2018	06/30/2018
DeNigris,Robert C.	Utility Worker	02/01/2018	06/30/2018
Garcia,Daisy L.	Account Clerk I	01/31/2018	06/30/2018
Hempen,David L.	Special Projects	02/09/2018	06/30/2018
Jones,Hiesheena M.	Student Personnel Assistant	01/02/2018	06/30/2018
MacGill,Brie R	Art Model	02/05/2018	06/30/2018
Mansoubi,Zanyar	Reader/Tutor II	02/13/2018	06/30/2018
Ortiz,Joaquin	Outreach Specialist	02/14/2018	06/30/2018
Sanchez,Joe M.	Clerk I	02/25/2018	06/30/2018
Semograd,Andrew D.	Special Projects	02/12/2018	06/30/2018
Seydel,Samuel H.	Instructional Assistant	02/21/2018	06/30/2018
Sinclair,Sophia Y	Clerk I	01/16/2018	06/30/2018
Stapleton,Nicholas H	Special Projects	01/22/2018	06/30/2018
Teshima,Kristine E	Special Projects	02/05/2018	06/30/2018
Winters,Kristin G	Instructional Assistant	01/25/2018	06/30/2018
Xiong,Shondor Z.	Special Projects	02/06/2018	06/30/2018

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Board Policy Revision: P- 5165, 6622, 9414 Retirement Benefits	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	
		FIRST READING	X
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Starting in 2017, the District negotiated with LRSA to include a five-year service requirement for employees to retire and qualify for District contributions towards their healthcare premiums as a post-retirement benefit. This same language was included in the LRCEA, LRCFT and SEIU contracts commencing in July of 2017. In 2017, these changes caused the District to remove much of the details of this benefit from Board Policy 5165 and 6622 (which concern classified and faculty) and to rely on the language that is in the Collective Bargaining Agreements for each unit. Finally, similar language was included in the management/confidential Board Policy approved by the Board in March 2017.

**STATUS:**

None of the changes to the Collective Bargaining Agreements or to the Board Policy were explicit, that for employees hired prior to the date of those changes, the rules that applied to them are the same ones that were in place (in the Board Policy) as of the date they were hired. While this has been the practice of the District, it is appropriate to make that explicit. This is the purpose of the proposed changes to Board Policy.

**RECOMMENDATION:**

This policy is presented for first reading.

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### 1.0 District Benefits for Retirees

- 1.1 The Los Rios Community College District provides a contribution toward healthcare premiums for certain retirees. Eligibility requirements for the District contribution are defined in the relevant Collective Bargaining Agreements.
- 1.2 The District provides group health insurance plans for retirees and their dependents. Eligibility to participate in the District's health insurance plans for retirees and their dependents is defined in the relevant Collective Bargaining Agreements.

### 2.0 District Contribution Toward Healthcare Premiums

~~2.1 Confidential or management employees~~ Los Rios College ~~€~~Federation of Teachers (LRCFT) employees who were first employed by the District on or after ~~March 15~~ July 1, 2017, must have retired from the District as defined in ~~section 1.0~~ the ~~relevant~~ Collective Bargaining Agreement and be collecting retirement benefits from either PERS or STRS, in order to receive the District contribution toward healthcare premiums (District Contribution). ~~Confidential or management employees~~ LRCFT employees who were first employed prior to ~~March 15~~ July 1, 2017 shall continue to have the same right to receive District ~~Health care premium e~~ Contributions under the policy that existed as of ~~March 14, 2017~~ the ~~time frame~~ date they were hired.

~~2.0-~~

### 3.0 Effective Date of District Contribution

- 3.1 Effective July 1, 2017, the District contribution for eligible retirees shall be established at \$280.00 per month.

### 4.0 Changes in District Contribution

- 4.1 Future changes in premiums shall be recommended at least biannually during the District's budgetary process and are subject to the District's ability to pay. Any changes in the contribution rate for retiree health insurance shall become effective the first of the month following adoption of the new rate, or as determined by the Board.

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LRCCD

Policy Adopted: 9/2/81  
 Policy Revised: 10/20/82; 12/4/85; 12/7/88; 1/10/90; 12/12/90; 2/19/92; 2/26/94; 2/1/95;  
 1/24/96; 2/5/97; 2/4/98/ 2/3/99; 2/2/00; 2/7/01; 3/3/04; 11/3/04; 2/15/06;  
 4/16/08; 5/13/09; 5/26/10; 6/15/11; 8/14/13; 5/14/14; 8/12/15; 6/14/17  
 Policy Reviewed: 6/14/17  
 Adm. Regulation: None

[DRAFT12/13/17](#)





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## 1.0 District Benefits for Retirees

- 1.1 The Los Rios Community College District provides a contribution toward healthcare premiums for certain retirees. Eligibility requirements for the District contribution are defined in the relevant Collective Bargaining Agreements.
- 1.2 The District provides group health insurance plans for retirees and their dependents. Eligibility to participate in the District's health insurance plans for retirees and their dependents is defined in the relevant Collective Bargaining Agreements.

## 2.0 District Contribution Toward Healthcare Premiums

- 2.1 ~~Confidential or management~~ Los Rios Classified Employee Association (LRCEA) and Service Employees, International Union (SEIU) employees who were first employed by the District on or after ~~March 15~~ July 1, 2017, must have retired from the District as defined in ~~section 1.0~~ the relevant Collective Bargaining Agreements and be collecting retirement benefits from either PERS or STRS, in order to receive the District contribution toward healthcare premiums (District Contribution). ~~Confidential or management employees~~ LRCEA and SEIU employees who were first employed prior to ~~March 15~~ July 1, 2017 shall continue to have the same right to receive District ~~Health care premium e~~ Contributions under the policy that existed as of ~~March 14, 2017~~ the time frame they were hired.
- 2.2 ~~Los Rios Supervisors Association (LRSA) employees who were first employed by the District on or after July 1, 2015, must have retired from the District as defined in the LRSA relevant Collective Bargaining Agreements and be collecting retirement benefits from either PERS or STRS, in order to receive the District contribution toward healthcare premiums (District Contribution). LRSA employees who were first employed prior to July 1, 2015 shall continue to have the same right to receive District Health care premium e Contributions under the policy that existed as of the time frame they were hired.~~

~~2.0~~

## 3.0 Effective Date of District Contribution

- 3.1 Effective July 1, 2017, the District contribution for eligible retirees shall be established at \$280.00 per month.

## 4.0 Changes in District Contribution

- 4.1 Future changes in premiums shall be recommended at least biannually during the District's budgetary process and are subject to the District's ability to pay. Any changes in the contribution rate for retired health insurance shall become effective the first of the month following adoption of the new rate or as determined by the Board.

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LRCCD

Policy Adopted: 7/65

Policy Revised: 10/67; 7/71; 12/3/75; 10/15/80; 10/20/82; 9/19/84; 1/11/89;  
3/1/00; 1/17/90; 12/12/90; 2/19/92; 2/16/94; 2/1/95;1/24/96; 2/5/97; 2/4/98;  
2/17/99; 2/7/01; 3/3/04; 11/3/04; 2/15/06; 4/16/08; 5/13/09; 5/26/10;  
6/15/11; 8/14/13; 5/14/14; 8/12/15; 6/14/17

Policy Reviewed: 6/14/17

Adm. Regulation: [R-6622](#)

[DRAFT 12/13/17](#)

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## 1.0 Retirement from District Service

- 1.1 To be eligible for retirement, confidential or management employees must have the equivalent of five (5) years of full-time service with Los Rios Community College District and
  - 1.1.1 Be at least age fifty-five (55), or
  - 1.1.2 Between the ages of fifty (50) and fifty-five (55) and receiving disability income under the District's Disability Income Protection Plan immediately prior to retirement.
- 1.2 Retirement from the District requires both of the following:
  - 1.2.1 Submission of a request for retirement to Human Resources; and
  - 1.2.2 Acceptance of the retirement request by the Chancellor, or designee.

## 2.0 District Benefits for Retirees

- 2.1 The District provides a contribution toward healthcare premiums for certain retirees. Eligibility requirements for the District contribution are defined in section 3.0. This benefit and the eligibility requirements are distinct from eligibility to participate in the retiree health insurance plans.
- 2.2 The District provides group health insurance plans for retirees and their dependents. Eligibility to participate in the District's health insurance plans for retirees and their dependents is defined in sections 4.0 and 5.0. This benefit and the eligibility requirements are distinct from eligibility for contributions toward healthcare premiums.

## 3.0 District Contribution Toward Healthcare Premiums

- 3.1 District health premium contributions for eligible identified District retired employees shall be provided as authorized by the Los Rios Community College District Board of Trustees.
- 3.2 Confidential or management employees who were first employed by the District on or after March 15, 2017, ~~In order to receive the District contribution toward healthcare premiums (District Contribution), the confidential or management employee~~ must have retired from the District as defined in section 1.0 and be collecting retirement benefits from either PERS or STRS, in order to receive the District contribution toward healthcare premiums (District Contribution). Confidential or management employees who were first employed prior to March 15, 2017 shall continue to have the same right to receive District Health care premium contributions under the policy that existed as of March 14, 2017.

- 3.3 The confidential or management employee must also meet the requirements of section 3.3.1 or 3.3.2.
- 3.3.1 Retirees granted contributory status on June 11, 1980 are eligible for the District Contribution.
- 3.3.1.1 District retirees who were granted contributory status on June 11, 1980 by the Board of Trustees are those employees who retired between the years 1969 through June 30, 1978, and had remained on the District recognized health plan, and had served the District for a minimum three (3) years, and were drawing benefits from STRS or PERS retirement system on June 11, 1980.
- 3.3.2 District retirees with an effective retirement date after June 30, 1978 are eligible for the District Contribution as established below:
- 3.3.2.1 Confidential and management employees hired prior to January 1, 2013 must have the minimum years of full-time service with the District as follows:
- 3.3.2.1.1 Employed before June 30, 1984: three (3) years
- 3.3.2.1.2 Employed between July 1, 1984 and June 30, 1990: seven (7) years
- 3.3.2.1.3 Employed between July 1, 1990 and December 31, 2012: ten (10) years
- 3.3.2.1.4 Employed after January 1, 2013: fifteen (15) years
- 3.3.2.2 Employees initially hired or rehired after January 1, 2017 must also have three (3) years of full-time service immediately preceding retirement. The three (3) years is not in addition to the years required by 3.3.2.1.
- 3.4 Full-time service requirement for 3.3.2 may be fulfilled in any regular position of the District and the definition of full-time service or one hundred percent full-time equivalent (1.00 FTE) of that position shall apply.
- 3.5 Effective July 1, 2017, the District Contribution for eligible retirees shall be established at a maximum of \$280.00 per month. The District Contribution is provided for the District retiree only.
- 3.6 If the monthly District Contribution exceeds the monthly health plan premium for a retiree, any excess contribution shall be available to the retiree for payment of Medicare premium costs.
- 3.7 The maximum monthly District Contribution amount is the lesser of the amount listed in 3.5 or the total combined health care and Medicare premiums for an individual retiree.

- 3.8 The monthly District Contribution for the retiree shall be processed electronically utilizing the retiree's selected financial institution.
- 3.9 Eligible retirees do not need to participate in the District's retiree medical program to receive the District Contribution. Documentation for retirees with coverage outside the District's plans must be submitted annually verifying that the retiree is covered by health insurance and the monthly cost for the retiree's insurance.
- 3.10 The District Contribution amount will be reviewed at least bi-annually and brought to the Board of Trustees for any recommended change. The District Contribution level is subject to the District's ability to pay. Any changes in the District's Contribution shall become effective the first of the month following adoption of the new rate or as determined by the Board of Trustees.
- 4.0 District Health Insurance for Retired Employees – Early Retirees
- 4.1 Employees retiring before age sixty-five (65) may participate in the District's early retiree health plans if they either are eligible for the District Contribution or have at least ten (10) years of full-time service with the District. In order to participate in the early retiree health plan, the confidential or management employee must have retired from the District as defined in section 1.0 and be collecting retirement benefits from either PERS or STRS. An early retiree may enroll at any time following retirement through age sixty-five (65). An early retiree who enrolls in the District's early retiree health plan and then leaves the plan will not be allowed to re-enroll in the early retiree program but will be eligible to participate in the District's plan for retirees over age sixty-five (65) as defined below.
- 4.1.1 Upon turning sixty-five (65), early retirees must elect a District health plan. If the enrollment paperwork is not received in Employee Benefits within the 7-month window of turning sixty-five (65), the retiree will not be able to enroll at a later date. The 7-month window coincides with the Medicare enrollment window and includes the three (3) months prior to turning sixty-five (65), the month of turning sixty-five (65), and the three (3) months after turning sixty-five (65). The retiree must be enrolled in Medicare Parts A and B.
- 4.1.2 Upon becoming Medicare eligible for a health-related, or any other reason, prior to turning age sixty-five (65), the retiree must elect a District health plan. If the enrollment paperwork is not received in Employee Benefits within the 7-month window of becoming Medicare-eligible, the retiree will not be able to enroll at a later date. The 7-month window coincides with the Medicare enrollment window and includes the three (3) months prior to becoming Medicare-eligible, the month of becoming Medicare-eligible, and the three (3) months after becoming Medicare-eligible. The retiree must be enrolled in Medicare Parts A and B.

- 4.1.3 If the retiree is not enrolled in a District early retiree health plan at the time of enrollment in the age sixty-five (65) plan or upon becoming eligible for Medicare, the retiree must provide evidence of continued coverage from the date of retirement to the age of sixty-five (65) or the date of becoming eligible for Medicare, as well as provide evidence of enrollment in Medicare, to enroll in a District age sixty-five (65) or over health plan.

## 5.0 District Health Insurance for Retired Employees – Age 65 or Older

- 5.1 Employees who retire at age sixty-five (65) or over may participate in the District's group health insurance plans if they either meet the requirements for the District Contribution or have at least ten (10) years of full-time equivalent service with the District. To participate in the District's plans for age sixty-five (65) and over, a retiring employee must participate continuously upon retirement or upon becoming eligible for Medicare. Employees that retire at age sixty-five (65) or over and elect coverage through a non-District plan are not eligible to participate at a later date.

## 6.0 Open Enrollment and Dependent Coverage

- 6.1 A retiree may enroll in any of the District's plans upon retirement.
- 6.2 An open enrollment will be offered annually at which time retirees may change plans or enroll in a plan if they have not been participating previously (early retirees only as defined in 4.1 and 4.1.1).
- 6.3 Dependents of retired employees are eligible to participate in the District's plan if enrolling at the same time as the retiree. Enrolled dependents may continue to participate in a District plan following the retiree's death.

## 7.0 Dental

The District may offer a group dental insurance plan to retirees. The District contribution cannot be used toward dental premiums.

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LRCCD

Policy Adopted: 9/2/81  
 Policy Revised: 6/16/82; 1/11/89; 1/17/90; 12/12/90; 2/19/92; 2/16/94; 2/1/95; 1/24/96;  
 2/5/97; 2/4/98; 12/9/98; 2/3/99; 2/2/00; 3/3/04; 11/3/04; 2/15/06; 4/16/08;  
 5/13/09; 5/26/10; 6/15/11; 8/14/13; 1/8/14; 5/14/14; 8/12/15; 3/15/17;  
 6/14/17  
 Policy Reviewed: 6/14/17  
 Adm. Regulation: None

**DRAFT 12/13/17**

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	California Community Colleges Classified Employee of the Year	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

Each year at their May meeting, the Board of Governors of California Community Colleges honor classified employees who demonstrate the highest level of commitment to professionalism and community colleges. Recipients are nominated by their colleagues and endorsed by the local Board of Trustees. Award winners are selected by representatives of the Community College Board of Governors, Chancellor’s Office, and the Foundation for California Community Colleges.

**STATUS:**

Each local Board of Trustees may forward to the California Community Colleges Chancellor’s Office the name of one nominee for the Community College Classified Employee of the Year Award. This year the District is recommending the nomination of Don Reid, Printing Services Supervisor at American River College.

Don became ARC’s Printing Services Supervisor in 1997 after working several years in the printing department at the San Juan Unified School District in Sacramento. His training and experience is not only in printing, but in graphic design and photography.

Don’s innovation, vision, and expertise have established ARC’s Printing Services as one of the most outstanding service departments on campus. Don has steered our printing department into the future with an online print submission system called EFI Digital StoreFront that was one of the first in the nation for a college or university to be set up to communicate directly with the high speed copiers. Today, ARC staff can submit their print requests online, even from home, and get their jobs back faster and on time. It’s a streamlined, fully automated process designed to meet the growing needs of our college campus - a huge leap forward from the manual, labor-intensive system that Don inherited.

Adept at identifying the latest advancements in technology, Don converted outdated printing equipment to state-of-the-art technology which significantly increased printing capacity for the college campus, and greatly improved the department’s quality and quantity of printing projects, productivity and the ability to meet deadlines. Under Don’s leadership, exceptional customer service has become the hallmark of his unit which assists a wide variety of people and departments with printed communications and instructional pieces. His staff is trained to help with problem-solving, project recommendations and placing orders.

Don's work ethic and enthusiasm for getting the job done has positively affected his colleagues who work side by side to meet deadlines. In the week leading up to the start of the semester, Printing Services runs double shifts to meet demand with the office operating from 8:00 a.m. to 9:00 p.m. non-stop to print over 2 million copies in that month. The "show must go on" captures the energy of Don's entire staff when it comes to being prepared for students to begin classes. The lack of turnover in his staff, except for promotions, is testimony to Don's ability to create and motivate his team.

Don contributes to the welfare and education of the college campus community by spearheading green initiatives and actively engaging students through participatory decision-making. Some examples of his contributions include engaging students through art contests for recycle bins, Earth Day advocate contributing booths, displays and student volunteers; implementation of campus-wide solar-powered trash compactor recycle stations that automatically email our maintenance department when full. Other examples include saving our heritage oak trees; facilitating Flex activities for faculty and staff; participating on the smoke free campus task force; promoting clean water initiatives; proposing and implementing free solar energy to power outdoor lights; and acting as campus photographer for special events showcasing our students.

Collaboration and student involvement is a priority for Don. He proposed several sustainability ideas to the ARC Associated Student Body Senate, the Building and Grounds Committee, and the Vice President of Administration (VPA). Raising \$10,000 from the Student Senate for sustainability projects, he then asked our VPA to match these funds; the VPA gave \$25,000 to the cause. Excited by these results, the Student Senate agreed to match the \$25,000 with their own funds providing a total of \$50,000 toward several projects, including: 1) 14 recycle stations; 2) two solar-powered trash compactor recycle stations; 3) a Silver Recovery unit for the fixer in our Photography Department, and 4) a can puncture station to help divert aerosol cans from ARC's waste stream. He also proposed to the Student Senate the need for water bottle refill stations and was awarded \$20,000. He then guided the installation of 14 units across our campus and two satellite centers.

Currently, ARC is engaged in a college-wide effort to redesign our college campus, its policies, practices, and physical layout to make it easier for students to matriculate and find their way around our facilities and grounds. Don will be involved with one of the crucial teams in our redesign process: the Sustainability Team. *The Sustainability Team* is brand new to ARC. Due to Don's past efforts in leading sustainability, Don will participate in this new team charged with improving recycling efforts, reducing land waste by diverting the recycling, and showing improvements with AB 341 (state policy goal to divert 75% waste to recycling by year 2020). ARC has been recognized nationally by the Arbor Day Foundation as a Tree Campus U.S.A., one of the few community colleges in the State with this honor. This recognition requires the college to meet five core standards for sustainable campus forestry required by Tree Campus USA including a tree advisory committee, a campus tree-care plan, dedicated annual expenditures for its campus tree program, an Arbor Day observance, and the sponsorship of student service-learning projects. As a result of Don's passion, he has led this advisory committee in meeting this distinct recognition.

Sustainability is a district-wide effort. Don represents ARC and Los Rios at the local, regional and national level in sustainability. He is a founding member of the Sacramento Sustainability Forum, serves on the Steering Committee of the California Higher Education Sustainability Conference, and participates in the Lucid Initiative and the Tree Advisory Committee.



Don was nominated for ARC's prestigious Patron's Club 2010 Classified Meritorious Service Award and as ARC's Classified Employee of the Year in 2016. These nominations illustrate the ongoing, consistent and recognized commitment and innovations that Don has made to ARC and Los Rios during his 21 years of service.

"Every community college should have a Don Reid at the helm of a phenomenal Printing Services, as we do, and he should be recognized...he is outstanding in his support of American River College and care of its staff," states Connie Ferrara, Retired Public Services Librarian, ARC Library."

**RECOMMENDATION:**

It is recommended that the Board of Trustees endorse the nomination of Don Reid, of American River College, for the 2018 California Community Colleges Classified Employee of the Year Award.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Board Representatives to College Graduation Programs: May 16, 2018	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

**STATUS:**

College graduation programs have been scheduled as follows:

<b>WEDNESDAY, MAY 16, 2018</b>	
AMERICAN RIVER COLLEGE	7:00 pm
COSUMNES RIVER COLLEGE	
FOLSOM LAKE COLLEGE	6:30 pm
SACRAMENTO CITY COLLEGE	

**RECOMMENDATION:**

It is recommended that the Board President consider appointing representatives to the college graduation programs.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	2018 CCCT Board Election	ATTACHMENT: Yes	
		ENCLOSURE: Yes	
<b>AGENDA ITEM:</b>	Action Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

**BACKGROUND:**

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. The election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are five (5) seats up for re-election on the board. Each member community college district board of trustees shall have one vote for each of the five vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The five candidates who receive the most votes will serve a three-year term.

**STATUS:**

Enclosed is a list of the nominated candidates for the CCCT 2018 Board election.

**RECOMMENDATION:**

It is recommended that the Board of Trustees discuss and approve no more than five nominated candidates from the official ballot.



# CCCT 2018 BOARD OFFICIAL BALLOT

**Vote for no more than five (5) by checking the boxes next to the names.**

### NOMINATED CANDIDATES

*List order based on Secretary of State's February 9, 2018 random drawing.*

- \*Ann Ransford, Glendale CCD
- Eric Payne, State Center CCD
- Greg Pensa, Allan Hancock CCD
- Greg Bonaccorsi, Ohlone CCD
- \*Brent Hastey, Yuba CCD
- \*Don Edgar, Sonoma County CCD
- Suzanne Woods, Palo Verde CCD

\* Incumbent

### WRITE-IN CANDIDATES

*Type each qualified trustee's name and district on the lines provided below.*


**Board Secretary and Board President or Board Vice President must sign below:**

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

**District:** \_\_\_\_\_


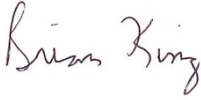
\_\_\_\_\_  
Secretary of the Board

\_\_\_\_\_  
President or Vice President of the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 14, 2018

<b>SUBJECT:</b>	Cosumnes River College: Integrating Entrepreneurship Throughout the Curriculum (Culinary Arts)	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Edward C. Bush, President Cosumnes River College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

**BACKGROUND:**

In 2014, the CRC Business department created a 9 unit Certificate in Entrepreneurship, with the goal of providing additional coursework in support of local small business development. The Entrepreneurship program has since grown to include an additional Certificate, an Associates degree in Small Business Management/Entrepreneurship, high school partnerships, and an Extreme Entrepreneurship business plan competition.

**STATUS:**

The CRC Entrepreneurship program is in a process of expansion that will ultimately embed Business coursework such as small business management, marketing and finance/accounting into non-Business disciplines across the campus. The goal of the program is to equip students pursuing these non-Business courses, degrees or certificates (e.g. Culinary Arts, Photography, Music) with the skills necessary to transform their passion into a self-employment opportunity. CRC's Culinary Arts program is the first of such programs, with an interdisciplinary degree in Restaurant and Food Service Entrepreneurship before the Board. Program growth in Entrepreneurship will be achieved through tailoring program options to our distinct incoming high school, incumbent worker and reentry student populations. Programming for incoming high school students prioritizes articulated coursework and advanced education through creation of formal pathways. Programming for incumbent workers is inclusive of transfer preparation, stackable certifications and preparation for small business entrepreneurship. Reentry programming facilitates entrepreneurship opportunities for formerly incarcerated students, to promote self-employment as a viable option to career pathways that are otherwise closed.

**RECOMMENDATION:**

This item is presented to the Board of Trustees for information and discussion.