

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, May 9, 2018

5:30 pm

MEETING LOCATION:

American River College
Student Center Board Room
4700 College Oak Drive
Sacramento, CA 95841

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS <i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. CONSENT CONSIDERATIONS <i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: April 11, 2018 (page 3)	Brian King
B. Curriculum Proposals: ARC/CRC/FLC/SCC (page 15)	Jamey Nye
C. Board Policy Revisions: P-5121, P-6122, P-9121, P-9123 Recruitment (page 26)	JP Sherry
D. Board Policy Revisions: P-5111, P-6111, P-9111 Intent and Accountability for Equal Opportunity; Service Animals (page 38)	JP Sherry
E. District Quarterly Financial Status Report (311Q) (page 48)	Theresa Matista
F. Los Rios Foundation – Quarterly Investment Report (page 52)	Theresa Matista
G. Ratify: Grants & Contracts Awarded (page 55)	Brian King
H. Ratify: Affiliation and Other Agreements (page 56)	Theresa Matista
I. Ratify: Bid Transactions (page 59)	Theresa Matista
J. Disposition of Surplus Equipment (page 61)	Theresa Matista
K. Purchase Orders, Warrants, Checks and Electronic Transfers (page 62)	Theresa Matista
L. Stipend Schedule Modifications (page 64)	Theresa Matista
M. Regular Human Resources Transactions (page 68)	Theresa Matista
4. FIRST READING	
A. Board Policy Revisions: P-2523 Student Health Services (page 85)	Jamey Nye
5. COLLECTIVE BARGAINING	
A. LRSA Collective Bargaining Agreement 2018-2021 Public Disclosure and Approval (page 87)	Theresa Matista
6. ACTION	
A. Contract Award: Contract Award: Multi-Campus Library Lighting Controls (page 89)	Theresa Matista
B. Contract Award: CRC College Center Expansion (page 90)	Theresa Matista
C. Contract Award: SCC Union Stadium Concrete Decking Repair (page 92)	Theresa Matista
D. Resolution No. 2018-03: Recognizing Classified Employees (page 93)	Brian King

E. Naming of Engineering Classroom at American River College (page 95)	Thomas Greene
F. Naming of Biology Lab at American River College (page 96)	Thomas Greene
G. Naming of Culinary Arts Building at American River College (page 97)	Thomas Greene

7. INFORMATION	
A. College and Career Access Pathways (CCAP) Memorandum of Understanding: San Juan Unified School District (page 98)	Thomas Greene
B. American River College’s PRIDE Center (page 114)	Thomas Greene

8. BOARD MEMBER REPORTS

9. FUTURE AGENDA ITEMS

10. REPORTS and COMMENTS <ul style="list-style-type: none"> ▪ Student Association ▪ Classified Senate ▪ Academic Senate ▪ Other Recognized Constituencies ▪ Chancellor’s Report

11. CLOSED SESSION <i>Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.</i>
A. Pursuant to Education Code section 72122: Consideration of Student Appeal of Discrimination Findings

12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

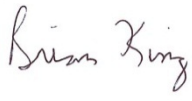
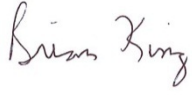
13. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Pamela Haynes President ▪ Area 5	John Knight Vice President ▪ Area 3	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 Ruth Scribner ▪ Area 4	Deborah Ortiz ▪ Area 6 Tami Nelson ▪ Area 7 Evan Nguyen ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Meeting: June 13 ▪ Regular Board Meeting ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Board Meeting Minutes: April 11, 2018	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meetings held on May 9, 2018 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on May 9, 2018.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, April 11, 2018

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:30 p.m., in the Performing Arts Center, Room 106 at Sacramento City College, 3835 Freeport Boulevard, Sacramento, CA 95822.

Present:

Ms. Pamela Haynes, President
Mr. John Knight, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Chancellor King administered the Oath of Office to swear in of Los Rios Police Chief Larry Savidge.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Johnson, seconded by Trustee Knight, that the Board of Trustees approve Consent Consideration items A through O.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: March 14, 2018*

That the Board of Trustees approve the minutes of the meeting held on March 14, 2018.

B. Curriculum Proposals: American River, Cosumnes River, and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, and Sacramento City College.

C. Board Policy Revisions: P-5165, 6622, 9414 Retirement Benefits

That the Board of Trustees approve the proposed revisions to the policies in in the April board agenda packet.

D. Claim: James Sanchez

That the Board of Trustees reject the claim of James Sanchez and refer the matter to the District's insurance administrators.

E. Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2017-2018

That the Board of Trustees approve and certify the 2017-2018 EEO Fund Certification Form.

F. Special Event Authorization

That the Board of Trustees approve or ratify the application identified in the April board agenda packet.

G. Correction: Special Events Authorization

That the Board of Trustees ratify the application identified in the April board agenda packet.

H. Ratify Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Align Capital Region – CSUS Partnership <ul style="list-style-type: none"> • Funds to partner with CSUS to invest in region-wide, cross-sector collaboration through Align Capital Region (ACR) that will use technology in ways that are not common in higher education and will reduce the time and cost it takes for students to complete degrees, including students from historically underrepresented groups. The innovation addresses two of the three state priorities by including curriculum redesign and efforts to address financial need. • 05/01/2017 through 6/30/2019 • Administrator: Kristen Emmett / Director of Institutional Advancement 	DO	\$2,000,000	State of California Department of Finance

Prop 39 Mini Grant – Living Lab Cooling Tower Upgrade <ul style="list-style-type: none"> • Funds to replace Sacramento City College’s existing 40-ton cooling tower, which is part of the SCC Mechanical Technology Department’s HVAC Living Lab. • 2/20/2018 through 11/15/2018 • Administrator: Donetta Webb / Dean, Advanced Technology 	SCC	\$94,103	Mendocino College / California Community Colleges Chancellor’s Office
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I. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the April board agenda packet.

J. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18002	ARC Boiler Replacement	4	03/23/18	TNT Industrial Contractors Inc.	\$139,330.00

K. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items as listed in the April board agenda packet per Education Code section 81452.

L. Disposition of Surplus Equipment – Salvage Value Greater than \$5,000

That the Board of Trustees approve the disposal of the items listed per Education Code section 81450-81450.5

M. Purchase Orders, Warrants, Checks, and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of February 16, 2018 through March 15, 2018.

PURCHASE ORDERS		
General Fund	0001097126-0001097653 B118795-B118800	\$ 2,678,342.05
Capital Outlay Fund	0003017645-0003017685 B318001-B318001	
Child Development Fund	0006000818-0006000818	
Self-Insurance Fund	-	
WARRANTS		
General Fund	759893-761131	\$ 10,347,877.72
General Fund-ARC Instructional Related	008368-008459	
General Fund-CRC Instructional Related	022942-022977	

General Fund–FLC Instructional Related	031250-031267	
General Fund–SCC Instructional Related	046752-046810	
Capital Outlay Fund	832561-832632	
Student Financial Aid Fund	900271-900278	
Child Development Fund	954498-954509	
Self-Insurance Fund	976427-976430	
Payroll Warrants	383976-385709	\$ 8,395,523.80
Payroll Vendor Warrants	63514-63668	
March Leave Process	385710-387231	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 2,283,470.95
Clearing Checks	2776-2776	\$ 275.00
Parking Checks	3083-3093	\$ 642.00
Bookstore Fund – ARC	32694-32783	\$ 661,547.03
Bookstore Fund – CRC	27932-27994	
Bookstore Fund – FLC	10231-10261	
Bookstore Fund – SCC	050156-050217	
Student Clubs Agency Fund – ARC	5496-5524	\$ 77,332.18
Student Clubs Agency Fund – CRC	4653-4670	
Student Clubs Agency Fund – FLC	2440-2455	
Student Clubs Agency Fund – SCC	3899-3909	
Foundation – ARC	5801-5811	\$ 60,996.74
Foundation – CRC	2464-2476	
Foundation – FLC	1527-1548	
Foundation – SCC	4416-4431	
Foundation – DO	0952-0956	
Associated Students Trust Fund – ARC	0944-0950	\$ 2,040.66
Associated Students Trust Fund – CRC	0825-0828	
Associated Students Trust Fund – FLC	0714-0716	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5539-5625	\$ 455,057.41
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 9,000.00
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 87,206.63
Bookstore	-	\$ 26,629.24
Payroll Direct Deposit Advices	897806-902818	\$ 12,977,097.14
Other Payroll Transactions	-	\$ 7,372.00

N. 2018-19 Sabbaticals/Professional Development Leaves

That the sabbatical/professional development leaves be approved by the Board of Trustees for the 2018-19 year.

O. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions as listed in the April board agenda packet.

4. FIRST READING

A. Board Policy Revision: P-2523 Student Health Services

This board agenda item was deferred to the May 9, 2018 board meeting.

B. Board Policy Revision: P-5121, 6122, 9121, 9123 Recruitment

Revisions to board policies P-5121, 6122, 9121, and 9123, Recruitment were presented to the board for first reading and discussion.

C. Board Policy Revision: P-5111, 6111, 9111 Intent and Accountability for Equal Opportunity; Service Animals

Revisions to board policies P-5111, 6111, 9111 Intent and Accountability for Equal Opportunity; Service Animals were presented to the board for first reading and discussion.

5. ACTION

A. Resolution No. 2018-02: District General Election

A motion was made by Trustee Knight, seconded by Trustee Scribner, that the Board of Trustees adopt Resolution No. 2018-02 that describes the specifications for the November 6, 2018 election.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Deputy Chancellor's Employment Agreement

A motion was made by Trustee Johnson, seconded by Trustee Scribner, that the Board of Trustees approve the reclassification of Theresa Matista as Deputy Chancellor including the material terms outlined below:

- *An initial term of May 1, 2018 - June 30, 2020*
- *An annual salary of \$229,672 (Range C, Step 4 of the 2017-2018 Interim Management Salary Schedule) plus longevity increment*
- *Health and welfare benefits*
- *Allowance of \$550/month for auto*

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. *Contract Award: Multi-Campus Lighting*

A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees award the contract for Bid number 17025 to Big Valley Electric for a total contract amount of \$905,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

D. *Contract Award: SCC Union Stadium Concrete Decking Repair*

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees award the contract for Bid number 17026 to Swierstok Enterprise, Inc., DBA ProBuilders for the base bid contract amount of \$698,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

6. INFORMATION

A. *District Sustainability Program Update*

Staff provided an update on districtwide sustainability efforts in construction and operational programs and provided highlights of the colleges' efforts to support and promote sustainability as a goal throughout the District.

B. *Sacramento City College: Phi Theta Kappa's Amazing Year*

Sacramento City College staff and students provided an overview of the past accomplishments and future goals of the College's chapter of Phi Theta Kappa, Beta Eta Psi.

7. BOARD MEMBER REPORTS

Trustee Scribner acknowledged the work that goes into the review of curriculum agenda item, and also complimented the breadth and range of the sabbatical leaves.

Trustee Haynes read the following statement:

Last week I was on Sac City's campus as students tried to express their hurt, their pain and their support for the Clark family. The shadows of the killing of Stephon Clark, a former Sac City student was ever present. Our students were able to share through written words, through letters to Chief Hahn and in 'Safe Spaces'. I want to thank President Gutierrez and all the faculty and staff that made these spaces open accessible and available to our students.

I've also attended the last three City Council meetings. Present at those meetings I saw former and current Los Rios students and faculty and staff. They gave witness to their own pain, struggles and demanded change. They were there in support of and giving voice to social justice, of transformation; in community with the anguished hurt, anger and frustration of a people.

It's been three decades since the beating of Rodney King. His beating by Los Angeles police has been forgotten by many and the weeklong riots that ensued. But California still enjoys a liberal reputation that is partly deserved, but it is also at odds with the material status of black residents – not only when it comes to headline-grabbing tragedies and injustice, but also in all facets of life. Equal access to California's economic drivers has long been elusive for black residents.

Stephon Clark's death on March 18 brings this reality to our doorstep and was a reminder of one of California's best-kept and most shameful secrets: In a manner that belies its liberal reputation, day-to-day life for generations of black residents has long been shaped by discrimination and inequality.

In a New York Times Op Ed, Amy Alexander lays out California's shameful secrets:

Blacks account for only about 6.5 percent of California's nearly 40 million residents, yet they are among the most heavily policed populations in the state.

In 2016, police in California shot at or used force against black people at triple the rate of their portion of the population,

Blacks in California are more likely than any other state population demographically to be subjected to traffic stops.

The way Stephon Clark died is part of a historic pattern of black Californians experiencing uniquely harsh and sometimes lethal outcomes in the real world of criminal justice and public safety.

Currently, 10% of Sacramento County's 1.5 million residents are African American, and the median household income for blacks is \$44,188 versus \$70,076 for whites.

Home ownership among Sacramento's black population declined from 43% in 2006 to 27% in 2015 with blacks experiencing larger losses due to the subprime mortgage-related economic downturn of 2008 and seeing a longer recovery period than whites.

While the divides in median income and homeownership mirror similar disparities in other American cities, particularly as they apply to black males, the gaps between blacks and whites in Sacramento County exist in stark contrast to California's image as a liberal nirvana in which ethnic populations have equal access to the ladder of upward economic mobility.

Employment numbers are another key metric of a population's overall health, and black Californians consistently lag behind whites and, increasingly, behind Hispanics, as well: In the third quarter of 2017, black unemployment in California was 7.9 percent, outpacing the rate for Hispanics (5.6 percent), whites (4.4 percent) and Asian residents (3.9 percent).

Equal access to California's economic drivers has long been elusive for black residents – in a time more critical than ever with job creation increasingly centered on advanced technology industries that have overlooked black applicants.

Why do I share these statistical realities with you? How does the reality I just spoke of inform the work you do? How should you critically view what is happening beyond that of a concerned human being who cares for one's fellow human beings?

There have been arguments made, and calls to put our educational systems on trial as well. The adage: our school to prison pipeline. For many of our African American males and increasingly, our African American females, (and I should add, other historically under-represented communities) this is a reality.

As educators, you are standing at the center of critical change. You are in the midst of it. You are being asked to deconstruct our educational institutions, to critically and honestly look at your academic fields, how to whom you deliver services and when are those your pedagogy, how you engage your students, your assumptions about your students. To put students at the center of your deliberative and decision-making process.

You are being challenged on what you do, how you do it and why you do it in the particular way you do it.

And one of the questions being asked is: Are there other ways to get the outcomes that we all want for our students? For example, Los Rios, along with 19 other districts have Reading departments, that stand outside of their English departments.

Another example, the CSU system will now permit students who are not pursuing a math or science major to take non-algebra-based math courses to meet "general education" requirements, such as statistics, personal finance or even game theory and computer science. This

will undoubtedly impact the “algebra pipeline on student completion of a transfer level math course. What will our response be?

Asking what is in the best interest our students is a good place to start. It will also require us to know who our students are – both inside and outside our classrooms.

As faculty, staff and administrators, you are not only being asked, but in some cases being required to change what you have accepted as the way to deliver content. You are being asked to re-structure course sequencing, to move away from a cafeteria style of delivery to a more intentional framework.

Guided pathways, associate degrees for transfer, multiple measures, course sequencing, mega-majors, building career education programs that are inclusive, equitable and result in high quality jobs and the list goes on...

You are being asked to reconsider your assumptions, but what I would argue is that you, we, are being asked to not accept the status quo. And that the solutions we offer, in order to change the status quo, must not be to protect our turf, but rather be in the service of our students and in particular, our most vulnerable students.

And finally, I am very proud to be associated with this District, with each of our colleges. It is my hope that you will be willing to have courageous conversations, to dig deep in search of what is in our students’ best interests.

Trustee Johnson recommended two books as a follow up to Trustee Haynes’ remarks: *The Color of Law: A Forgotten History of How Our Government Segregated America* and *Chokehold, Policing Black Men*.

8. FUTURE AGENDA ITEMS

Trustee Haynes requested an update on the work the colleges are doing around AB 705.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

- Miguel Guerrero, President, Sacramento City College Associated Student Body
- Robert Kelly, President, Sacramento City College Classified Senate
- Carlos Lopez, President, Districtwide Academic Senate
- Dean Murakami, LRCFT

Chancellor’s Report:

ARC: On April 5, ARC held a public opening for its new Pride Center. Located inside ARC's Student Center, the Pride Center supports a safe and inclusive campus environment for students, staff, faculty and community members by building an understanding of sexual orientation, gender

identities, and gender expression. The Pride Center will assist LGBTQ+ students, faculty, and staff with any challenges they may have related to their gender or sexual identities, while also creating a supportive and developmental environment for ARC's diverse LGBTQ+ community. ARC expects to enhance and boost Pride Center resources and services in the fall and years to come.

CRC: Cosumnes River College’s Pharmacy Technician program recently signed an MOU with California Northstate University in Elk Grove to create a pathway partnership. Pharmacy Tech students can now meet all CNU’s pre-pharmacy program requirements through articulated credit with CRC courses and a cumulative GPA of 2.6. CRC students interested in going into the MD program at CNU can meet all the pre-med requirements through articulated credit with CRC courses and a cumulative GPA of 2.8. This partnership will fast track students from their A.S. degrees directly into doctoral programs at the CNU institution. CNU is now granting priority admissions to CRC pharmacy tech students who complete the College of Pharmacy’s pre-requisite and GPA requirements.

FLC: Folsom Lake College Custodial/Receiving Supervisor Chris Raines has been selected to serve on the national Green Clean Schools Steering Committee with the Healthy Schools Campaign. The committee is comprised of dedicated facility managers from schools and universities across the country with award-winning, pioneering green cleaning programs. These green cleaning leaders have not only helped create healthier and safer educational facilities for their communities but have also demonstrated a commitment to leading their peers and galvanizing the green cleaning movement. Under Chris’ leadership, the college was selected as an Honorable Mention for Best New Program for Higher Ed in American School & University’s 2017 Green Cleaning Awards

SCC: SCC invited faculty, staff and students to “Got Pathways?” last Friday, April 6, to learn about what the college is doing to implement guided pathways. About 100 participants combined attended either the morning or afternoon session. Each session began with a general overview of guided pathways, followed by a student speaker on their personal experience navigating enrollment and completing their coursework, then breakout groups where tri-chairs visited each table to discuss different elements of guided pathways. Participants were encouraged to ask questions and join in future discussions.

Chancellor King announced the following retirements:

Retirement			Years of Service
Renee Russo	Administrative Assistant I	FLC	17
Donald Palm	Dean, Davis Center	SCC	20+
Debra VanSickle	Mathematics Professor	SCC	29
Julia Jolly	Associate Vice President, Instruction	SCC	29+
Lynda Case	English Composition Professor	ARC	29+
Manuel Ruedas	Counselor	ARC	30+
Forrest Newman	Physical Science Professor	SCC	34

10. ADJOURNMENT

A motion was made by Trustee Johnson, seconded by Trustee Knight, that the meeting be adjourned.

President Haynes adjourned the meeting at 8:05 p.m.

BRIAN KING


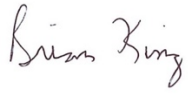
Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: May 9, 2018.
jd

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Vice Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the April 27, 2018 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College –Joe Gilman, Valerie Rose, Al Ahmadi, Lisa Lawrenson; Cosumnes River College –Brian Noel, Amanda Wolcott-Paskey, Torence Powell; Folsom Lake College – Eric Wada, Monica Pactol; Sacramento City College – Dyan Pease (Chair), Richard Yang, Renee Medina, and Steven Boyd; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Albert Garcia; and Student Representative: Shania Pence.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

May 9, 2018

COURSE PROPOSALS

Course Deletions

American River College

1. **ACCT 122 Sales and Use Taxes (1.00 unit)**

Justification: The Accounting department is revising our courses and programs, and has determined that this course no longer meets the needs of our students.

2. **ACCT 131 Fundamental Payroll Administration (1.50 units)**

Justification: The Accounting department is revising our courses and programs, and has determined that this course no longer meets the needs of our students.

3. **ACCT 132 Intermediate Payroll Administration (1.50 units)**

Justification: The Accounting department is revising our courses and programs, and has determined that this course no longer meets the needs of our students.

4. **ACCT 133 Advanced Payroll Administration (1.50 units)**

Justification: The Accounting department is revising our courses and programs, and has determined that this course no longer meets the needs of our students.

5. **ACCT 134 California Payroll Administration (1.50 units)**

Justification: The Accounting department is revising our courses and programs, and has determined that this course no longer meets the needs of our students.

6. **ACCT 160 Volunteer Income Tax Assistance (2.00 units)**

Justification: The Accounting department is revising our courses and programs, and has determined that this course no longer meets the needs of our students.

7. **ACCT 161 Volunteer Income Tax Assistance II (2.00 units)**

Justification: The Accounting department is revising our courses and programs, and has determined that this course no longer meets the needs of our students.

8. **BIOL 115 Basic Anatomy and Physiology (3.00 units)**

Justification: Upon program review the department has determined that this course no longer meets the needs of our students. The information for this course is covered in BIOL 102.

9. **BIOL 116 Basic Anatomy and Physiology (3.00 units)**

Justification: Upon program review the department has determined that this course no longer meets the needs of our students. The information in the course is covered in BIOL 102, or the BIOL 430/431 sequence.

10. **DANCE 317 Jazz Dance VII: Lyrical Jazz (1.00 unit)**

Justification: The deletion of this course will serve to bring the curriculum into current standards for the program. Upon review, the department has determined that this course no longer meets the needs of our students.

Sacramento City College

1. **EDT 300 Basic Technical Drafting (3.00 units)**

Justification: This course is being deleted as part of the EDT curriculum update to match current industry needs. Portions of the content have been moved to EDT 310.

2. **EDT 330 Air Conditioning, Plumbing and Piping Design (3.00 units)**

Justification: This course is being deleted as part of the EDT curriculum update to match current industry needs. Portions of the content have been moved to EDT 332, 336, 340 and 342.

3. **EDT 350 Electrical and Electronics Drafting/Design Problem Solving (3.00 units)**

Justification: This course is being deleted as part of the EDT curriculum update to match current industry needs. Portions of the content have been moved to EDT 352 and 356.

New to District Courses

American River College

1. **FITNS 416 Taekwondo II (1.00 unit)**

Prerequisite: None.

54.00 hours laboratory

This course provides instruction in intermediate level of Taekwondo. Aerobic, anaerobic, and plyometric training drills are employed to increase students' strength, speed, and agility. More complex footwork, one-step sparring, paddle drills, and free sparring combinations are introduced. Intermediate level poomsae is practiced in addition to basic competition training in both sparring and poomsae. Field trips may be required.

Justification: FITNS 416 - Taekwondo II is the second class in a series of three Taekwondo classes. This course is needed for our students who want more instruction in Taekwondo than what is offered in the beginning Taekwondo I course. The topics for this course were part of FITNS 412, Martial Arts; Taekwondo. FITNS 412 was originally written with beginning, intermediate, and advanced levels inside of one course. Now that the course cannot be repeated we are breaking FITNS 412 into three separate courses, FITNS 412 - Taekwondo I, FITNS 416 - Taekwondo II, and FITNS 417 - Taekwondo III.

Cosumnes River College

1. FITNS 327 Mat Pilates III (1.00 unit)

Prerequisite: None.

Advisory: FITNS 324 and 326

54.00 hours laboratory

This course will use Mat Pilates training for muscle groups through controlled exercises taught at an advanced level. The advanced course is designed to improve in strength, posture, flexibility, and coordination. This course will include resistance methods of training and use of equipment (i.e. fitness balls, resistance bands, etc.) to help build strength and improve mobility.

Justification: The popularity of low-impact and no-impact exercise has increased in the fitness arena and in our physical education discipline. Mat Pilates is a non-impact exercise that is beneficial to all ages, and fitness levels. This type of exercise has become popular in our community and can be performed in the home as a form of fitness for life. The courses we offer should represent the current trends in our society and community. The importance of our department to stay on trend with the fitness community is essential.

2. FITNS 384 Weight Training II (1.00 unit)

Prerequisite: None.

Advisory: FITNS 381

54.00 hours laboratory

This physical education course is designed to stress the proper guidelines, principles and techniques of weight lifting and the development of muscular strength and endurance at an intermediate level. The students will design and implement their own weight training program.

Justification: Students have expressed interest in an intermediate course. There are many layers to this type of fitness, which need to be expanded and taught in separate course offerings.

3. FITNS 386 Weight Training III (1.00 unit)

Prerequisite: None.

Advisory: FITNS 384 with a grade of "C" or better

54.00 hours laboratory

This physical education course is designed to stress the proper guidelines, principles and techniques of weight training and the development of muscular strength, endurance and power at an advanced level. More emphasis will be placed on free weights as the student progresses. The students will design and implement their own weight training program.

Justification: Students have expressed interest in an advanced course. There are many layers to this type of fitness, which need to be expanded and taught in separate course offerings.

4. **KINES 460 Sport in Society (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course is an introduction to the examination of sport in contemporary society. The course analyzes sport as a social institution and examines sports interaction with politics, economics, education, religion, gender, race, media, and ethics. The course also focuses on the impact of sport on participants, spectators, and society as a whole.

Justification: This course will provide students with insights on the impact of sport on society and self through analyses of current and historical events that have made a significant difference in our society.

5. **MEDA 105 General Medical Assisting (3.00 units)**

Prerequisite: None.

Enrollment Limitation: Student must be accepted in to the current cohort of the CRC Medical Assisting program to be eligible for enrollment in this course.

54.00 hours lecture

This course will cover the topics outlined in the American Association of Medical Assistants (AAMA) General category of knowledge of an entry-level medical assistant, as required for certification. Areas covered will include gross Anatomy, applied Medical Terminology, and Law and Ethics as they pertain to Medical Assisting.

Justification: This course is being developed in response to continuous course and program review of past cohorts. While students have been, and will continue to be, required to complete the Medical Language and Anatomy & Physiology courses prior to applying to the program, assessments of the last three years cohorts have demonstrated a need for a review of the basic concepts and application of the material to their duties as a Medical Assistant. The course will also fulfill an area of core content required for CAAHEP Medical Assisting accreditation, as well as completion of the Medical Assisting Certificate and Degree.

6. **TMACT 335 Volleyball IV (1.00 unit)**

Prerequisite: None.

Advisory: TMACT 331; Advanced volleyball students are recommended to have significant experience, preferably at the high school varsity level.

54.00 hours laboratory

This course is designed to teach advanced skills, principles and techniques necessary and fundamental to understanding and playing at an expert level. Emphasis is placed on the 6-2 and 5-1 team offensive/defensive systems and strategies. Includes participation in organized round robin competition preceded by a brief period of appropriate warm-up, skill development, and activities.

Justification: We are undergoing curriculum changes in several areas. The purpose of this course is to provide the students with an expert level of volleyball knowledge and skills, and apply them to tournament play. This course emphasizes technical skills, tactical knowledge, rules, as well as defensive and offensive patterns of volleyball in a more advanced environment.

Folsom Lake College

1. BUS 302 Introduction to Business Analysis (3.00 units)

Prerequisite: None.

54.00 hours lecture

Business analysis includes the practical skills to increase organizational efficiency and effectiveness through business process improvement. This course teaches the essential business skills needed to implement activities and processes that solve basic business problems through the analysis of business data and information. Students will learn the basics of problem solving, analysis of data and information, and basic business mathematic equations, in order to improve business operations.

Justification: Business advisory board members emphasized the importance of teaching critical thinking and business analysis skills as part of this program.

2. DANCE 383 The Business of Dance (2.00 units)

Prerequisite: None.

36.00 hours lecture

The Business of Dance encompasses a comprehensive overview of the possible professional applications for a student studying dance. Careers such as professional dancer, choreographer, company director, dance historian, dance critic, dance educator, dance studio owner, dance movement therapist and non-profit arts management will be explored. Students will be expected to conceptualize, understand, and begin to implement strategies for workplace applicability in their area of emphasis in relation to dance. This course requires an offsite visit to a dance related place of employment.

Justification: This course is needed for students studying to obtain the A.A. Degree in Dance Studies to conceptualize, understand and begin to implement workplace application for their area of emphasis in relation to dance.

3. ENGLT 305 Introduction to the Novel (3.00 units)

Prerequisite: ENGWR 101 with a grade of "C" or better; or placement into ENGWR 300 through the assessment process.

54.00 hours lecture

This course explores the novel and its genre conventions beginning with its formative years and the writings of Samuel Richardson and Daniel Defoe to the present.

Justification: This course rounds out the introductory genre offerings in the English department, which offers the short story, poetry but no course on the novel.

4. **HIST 368 History of France (3.00 units)**

Prerequisite: None.

Advisory: ENGWR 101 with a grade of "C" or better

54.00 hours lecture

A survey of the history of France from Roman Gaul to the present, this course examines the origin and development of French political, economic, and intellectual institutions, their influence on French society and culture, and France's role in Europe and the wider world.

Justification: This course will meet student needs for GE as part of a local degree and for transfer to CSU and UC.

5. **PHYS 412 Mechanics of Solids and Fluids: Problem Solving (1.00 unit)**

Prerequisite: None.

Corequisite: PHYS 411

18.00 hours lecture

This will be a one unit discussion and application class devised to accompany PHYS411. This class will meet one hour a week to specifically work on problems and problem solving methods for Mechanics of Solids and Fluids.

Justification: PHYS 411 meets the transfer requirements for most students in physics, mathematics, chemistry, architecture, and engineering fields. PHYS 412 will be an optional problem solving class to help students learn to analyze and solve complete physics problems in the mechanics of solids and fluids. Taking this course along with PHYS 411 is very similar to taking PHYS 410 at ARC and SCC.

Sacramento City College

1. **EDT 315 CAD-SolidWorks (3.00 units)**

Prerequisite: None.

36.00 hours lecture, 54.00 hours laboratory

This course provides instruction in the CAD 3D modeling and mechanical design automation software program SolidWorks, and will cover the basics of creating, editing and storing 3D models. Topics include the proper application of design concepts using SolidWorks to create and edit three-dimensional solid parts and assemblies, and orthographic projections from the solid geometry. Rapid prototyping may be presented in the course."

Justification: Students pursuing employment in design industries or manufacturing will require the knowledge taught in this course. This course is being added to the Engineering Design Technology Program to enhance program offerings and fulfill requests from industry partners to offer training in this software.

2. **EDT 319 Advanced 3D Modeling/Rapid Prototyping (3.00 units)**

Prerequisite: EDT 318 with a grade of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course provides advanced study in 3D mechanical design software. Topics covered include, but are not limited to: detailing, Geometric Dimensioning and Tolerancing (GD & T), general tolerancing, wire frame, surfacing, parametric 3D solid modeling model relations, tools for creating and analyzing projects, detail and assembly drawings, 3D printing, an introduction to CNC machining, 3D scanning, laser and other cutting technologies, and Rapid Prototyping.

Justification: This course will be part of a new CAD Technology certificate and will complete and enhance instruction in 3D modeling software and modeling techniques.

PROGRAM PROPOSALS

Program Deletion(s)

American River College

1. Payroll Practitioner

Justification: Upon program review the Accounting department is revising our courses and programs, and has determined that this program of study no longer meets the needs of our students.

2. Tax Specialist I

Justification: The Tax Specialist I and II certificates will be replaced by the single Taxation Certificate.

3. Tax Specialist II

Justification: The Tax Specialist I and II certificates will be replaced by the single Taxation Certificate.

Sacramento City College

1. HVAC Systems Design

Justification: This certificate program is proposed for deletion as part of the Engineering Design Technology program rewrite. Existing certificate program material will be incorporated into the Mechanical Systems design certificate program.

2. HVAC Systems Design

Justification: This degree program is proposed for deletion as part of the Engineering Design Technology program rewrite. Existing degree program material will be incorporated into the Mechanical Systems design degree program.

New Programs

Folsom Lake College

1. Engineering

The Engineering A.S. degree provides a comprehensive exposure to engineering and pre-engineering fundamentals in preparation for upper-division engineering courses. The program also prepares students for entry-level employment as technicians in a variety of technical industries. The AS Engineering degree is highly customizable, providing flexibility to meet a variety of student and industry needs. For students planning to transfer to a 4-year University: Transfer requirements vary. In general, transfer students should plan on taking specific courses that articulate with required courses at their chosen transfer institution. Transfer students are advised to consult with an FLC counselor, www.assist.org, and FLC engineering faculty to plan their programs. For students planning to complete only the A.S. degree at this time: The Engineering AS degree provides a highly customizable terminal AS degree to prepare students

for entry level employment as engineering technicians in a variety of industries. The degree provides a foundation in pre-engineering fundamentals, as well as some exposure to engineering.

Justification: This program provides a framework for students interested in transferring to complete a bachelor's degree in engineering. This program is being created as part of the engineering department's stated objective to support Computer Science, Computer Engineering and other Engineering transfer degree programs and course offerings. This program will add to the diversity of programs at FLC and support the college's mission to be a full-service community college.

2. **New World of Work**

This program contains the skills and knowledge new entrants to the workforce need in preparation for entry-level, non-management, positions in both the private and public sectors.

Justification: Businesses are looking for entry level applicants who are ready for the world of work. The New World of Work Certificate program provides the training necessary to be successful in an entry level position.

3. **Nutrition Education**

The Nutrition Education certificate program focuses on the concepts of food literacy and health and wellness. It is designed for students interested in the nutrients in food along with their actions within the body, issues of nutrition status across the lifespan, and the impact of food choices on one's health, the environment, and the economy. Students can choose the direction of their studies by selecting course(s) that include the following areas: food preparation, performance nutrition, nutrition and aging, lifespan nutrition, or early childhood education. After completing the classes for this certificate, students may apply credits toward the Associate in Science in Nutrition and Dietetics for Transfer (AS-T).

Justification: This program is designed to broaden the knowledge base of individuals interested in nutrition or for those who work in food, nutrition or health related areas such as WIC (Women, Infants and Children), public health, nursing, allied health, culinary arts, fitness, schools, farmers' markets, etc. Students wanting to earn the A.S.-T degree in Nutrition & Dietetics can do so by taking additional courses beyond the 19-23 units required in this certificate as advised by an academic counselor.

4. **Public Management/Civil Service**

This program is designed for students interested in careers in state, county, or municipal governments and community-based nonprofit organizations. The curriculum focuses on various competency areas for those wishing either to upgrade their managerial skills or enhance their existing abilities. This program prepares students for careers in civil service. The courses in the program are transferable to the CSU system.

Justification: Create a new program of study to support the projected growth for government jobs is expected to increase by 164,600* jobs or 6.8% between 2014-2024. The A.A. degree in Public Management program from Folsom Lake College offers regional students with an educational foundation that leads to careers in civil service.

1. **CAD Technology**

This certificate is designed for students pursuing employment or upgrade in employment in fields that utilize CAD software to perform design, modeling, and drafting, including but not limited to: architecture, engineering, manufacturing, research and construction. Program Costs: Normal student expenses for textbooks, personal equipment, and supplies are required. These expenses may vary each semester. If these expenses create a financial burden, students should consult the Financial Aid Office for possible assistance. Recommended High School Preparation: Completion of English and general mathematics. It is desirable, but not required, that a student complete courses in drafting, industrial arts, one year of algebra, plane geometry, general science, and introduction to computers. The program is open to all students. For information call (916) 650-2758 or (916) 558-2491.

Justification: This certificate is being created to show student accomplishments in the study of essential and popular CAD and modeling software, AutoCAD, REVIT, SolidWorks and CREO, which are used by architecture, engineering and manufacturing companies in the northern California region.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Board Policy Revision: P- 5121, 6122, 9121, and 9123 Recruitment	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

The District’s current practice for employees that quit or resign while serious charges of misconduct are pending is to note in their file that they are not eligible for rehire upon their resignation. That practice, however, is not reflected in the Board’s hiring policies.

STATUS:

The proposed revised policies provide that employees who have quit, resigned, or retired from their employment with the Los Rios Community College District during an ongoing investigation into serious charges are ineligible to be rehired. The only exception to this rule is for those former employees who are later exonerated, that is, found innocent of the charges.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policies.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Building the Applicant Pool

- 1.1 The Los Rios Community College District Director, Human Resources shall take those measures that are legally permissible to build an applicant pool that includes underrepresented groups and disabled persons.

2.0 Qualifications

- 2.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

- 2.2 An applicant or candidate shall be disqualified for any of the following reasons:

2.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively; or of any felony; or determination that the individual is a sexual psychopath as defined in Education Code, section 87406. (Ed Code, § 87405) The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;

2.2.1.1 Exception: Applicants and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, controlled or illegal substances convictions may be retained or considered for employment. (Ed. Code, §§ 87010, 87011, 87405)

2.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, or 87406, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

2.2.1.3 Exception: Applicants and employees that are disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order

to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.

2.2.2 Falsification or attempted deception in statement on the application;

2.2.3 Previous dismissal from District service or nonrenewal of employment by the Board of Trustees;

2.2.4 Quitting, resigning, or retiring while an investigation into serious misconduct is pending or a disciplinary action is pending. Employees who quit, resign or retire while an investigation or disciplinary action is pending who are subsequently exonerated from misconduct are eligible to be rehired.

3.0 Selection of Applicants

3.1 Persons interested in employment with the District shall complete the District application form and appear for a personal interview, if requested.

4.0 Interviewing Applicants

4.1 Processes to assure that equal treatment is afforded to all applicants shall be followed in the interview and selection of candidates.

5.0 Internal Candidates

5.1 The District may fill a vacancy by considering only internal applicants where such appointment is not in conflict with equal opportunity requirements.

6.0 Selection of Candidates

6.1 A process to assure that equal treatment is afforded to all applicants shall be followed in the interview and selection of candidates.

6.2 The Chancellor will recommend to the Board of Trustees that candidate, whether within or outside the District, whose education, experience, accomplishments, and skill qualifications best equip the individual to fulfill the demands of the position.

7.0 Appointment to Positions

7.1 The appointment of candidates to regular positions shall be made by the Board of Trustees. (Ed. Code, § 88003)

7.2 The authority to make all other appointments is delegated to the Chancellor.

8.0 Police Records

8.1 Fingerprinting (Ed. Code, § 88024)

8.1.1 All applicants shall be fingerprinted prior to employment with the District.

8.1.2 The Chancellor shall adopt appropriate Administrative Regulations.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LRCCD

Policy Adopted: 8/15/79

Policy Revised: 9/3/80; 10/20/82; 2/21/90; 12/6/00; 10/1/03; 3/21/07; 5/13/15; 6/8/16;
5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-5121](#)

[DRAFT 3/20/2018](#)

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Building the Applicant Pool

1.1 The Los Rios Community College District Director, Human Resources, shall take those measures that are legally permissible to build an applicant pool that includes significantly underrepresented groups and persons with disabilities.

2.0 Qualifications

2.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

2.2 An applicant or candidate shall be disqualified for any of the following reasons:

2.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively; or of any felony; or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, §§ 87405, 88022) The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;

2.2.1.1 Exception: Applicants and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, controlled or illegal substances convictions may be retained or considered for employment. (Ed. Code, §§ 87010, 87011, 87405, 88022)

2.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406, 88022 or 88023 shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

2.2.1.3 Exception: Applicants and employees that are disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant

to determine if the disqualification is job-related and consistent with business necessity.

2.2.2 Falsification or attempted deception in statement on the application;

2.2.3 Previous dismissal from District service or nonrenewal of employment by the Board of Trustees;

2.2.4 Quitting, resigning, or retiring while an investigation into serious misconduct is pending or a disciplinary action is pending. Employees who quit, resign or retire while an investigation or disciplinary action is pending who are subsequently exonerated from misconduct are eligible to be rehired.

3.0 Selection of Applicants

3.1 Persons interested in employment with the District shall complete the District application form and appear for a personal interview, if requested.

3.2 Human Resources may administer examinations for necessary skills or competencies for all positions within a given class, contact former employers and other references for recommendations, and request evidence of training and proficiency.

4.0 Internal Candidates

4.1 The District may fill a vacancy by considering only in-house or internal applicants where such appointment is not in conflict with equal opportunity requirements.

5.0 Selection of Candidates

5.1 A process to assure that equal treatment is afforded all applicants shall be followed in the interview and selection of candidates.

5.2 The final selection of a person to fill the open position shall be made by the appropriate administrative officer in cooperation with the supervisor(s) in the area of job opening from among the qualified candidates recommended by Human Resources.

5.3 District employees possessing the requisite qualifications will be considered whenever they apply for promotional positions. All candidates will be selected on the basis of the specific needs of the campus or District division, individual qualifications, capabilities, and personal suitability of the candidate, and in the best interest and needs of the District. Seniority shall be considered only when required by law.

5.4 The Chancellor will recommend to the Board of Trustees that candidate, whether within or outside the District, whose education, experience, accomplishments, and skill qualifications best equip the individual to fulfill the demands of the position.

6.0 Appointment to Positions

6.1 The appointment of candidates to regular positions shall be made by the Board of Trustees. (Ed. Code, § 88003)

6.2 The authority to make all other appointments is delegated to the Chancellor.

7.0 Police Records

7.1 Fingerprinting (Ed. Code, § 88024)

7.1.1 All applicants shall be fingerprinted prior to employment with the District.

7.2 The Chancellor shall adopt appropriate Administrative Regulations.

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

(Formerly P-6113, P-6114, and P-6116)

LRCCD

Policy Adopted: 10/67

Policy Revised: 2/69; 3/70; 10/29/75; 8/15/70; 10/15/80; 10/20/82; 2/21/90; 7/16/97;
10/1/03; 3/21/07; 5/13/15; 6/8/16; 5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-6122](#) (Formerly R-6113, R-6114, and R-6116)

[DRAFT 3/20/2018](#)

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Authority to Recruit

1.1 The Chancellor of the Los Rios Community College District will determine whether a vacant position will be filled on a regular, interim, or acting basis.

2.0 Building the Applicant Pool

2.1 The Director, Human Resources, shall take those measures which are legally permissible to build an applicant pool that includes significantly underrepresented persons with disabilities.

3.0 Chancellor's Staff

3.1 For purposes of these District Policies and Administrative Regulations, the Chancellor's staff shall consist of those management employees reporting directly to the Chancellor.

4.0 Qualifications

4.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

4.2 An applicant or candidate shall be disqualified for any of the following reasons:

4.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively; or of any felony; or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, § 87405, 88022) The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;

4.2.1.1 Exception: Applicants and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, controlled or illegal substances convictions may be retained or considered for employment. (Ed. Code, §§ 87010, 87011, 87405, 88022)

4.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406 or 88022, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

4.2.1.3 Exception: Applicants and employees that are disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.

4.2.2 Falsification or attempted deception in statement on the application;

4.2.3 Previous dismissal from District service by the Board of Trustees;-

4.2.4 Quitting, resigning, or retiring while an investigation into serious misconduct is pending or a disciplinary action is pending. Employees who quit, resign or retire while an investigation or disciplinary action is pending who are subsequently exonerated from misconduct are eligible to be rehired.

5.0 Physical Examinations

5.1 Authorization

5.1.1 Under conditions or at the appropriate times the Chancellor shall require partial or complete physical examinations or other appropriate medical clearances.

5.1.2 Where provisions of the law require physical examinations or medical clearances, an employee or prospective employee shall obtain such examinations or clearances as a condition of employment.

5.2 Payment for Physical Examinations or Medical Clearances

5.2.1 The District shall pay a reasonable fee for such employee physical examinations and medical clearances as are required by law to be paid from District resources. (Ed. Code, § 87408.6)

5.2.1.1 The Chancellor shall develop and implement rules and regulations governing such payments.

5.2.2 Payment for all other employee physical examinations or medical clearances is the responsibility of the employee.

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

Policy Revised: 8/15/79; 2/18/81; 6/16/82; 2/21/90; 12/9/98; 10/1/03; 5/13/15; 6/8/16;
5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-9121](#) (Formerly R-9115)

[DRAFT 3/20/2018](#)

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Authority to Recruit

1.1 The Chancellor of the Los Rios Community College District will determine whether a vacant position of the College President will be filled on a regular, interim, or acting basis.

2.0 Building the Applicant Pool

2.1 The Associate Vice Chancellor of Human Resources shall take those measures which are legally permissible to build an applicant pool that includes significantly underrepresented persons with disabilities.

3.0 Qualifications

3.1 An applicant must possess the minimum qualifications established for the position class; the individual must be able to perform the essential functions of the position with or without reasonable accommodation.

3.2 An applicant or candidate shall be disqualified for any of the following reasons:

3.2.1 Conviction of a misdemeanor involving sex offenses, controlled or illegal substances as defined in Education Code, sections 87010 and 87011, respectively; or of any felony; or a determination that the individual is a sexual psychopath as defined in Education Code, sections 87406 or 88023. (Ed. Code, § 87405, 88022) The Los Rios Community College District Board of Trustees delegates the determination of exceptions to this rule under Education Code, section 87405 to the Chancellor. The Chancellor shall develop Administrative Regulations regarding this issue;

3.2.1.1 Exception: Applicants and employees that have applied for or obtained certificates of rehabilitation and pardon and, if the applicant's probation has been terminated and the information or accusation has been dismissed under Penal Code, section 1203.4 for sex offenses, controlled or illegal substances convictions may be retained or considered for employment. (Ed. Code, §§ 87010, 87011, 87405, 88022)

3.2.1.2 Exception: Applicants and employees with felony convictions, other than those applicants that are disqualified for service under Education Code, sections 87010, 87011, 87405, 87406 or 88022, shall be individually evaluated to determine if disqualification based on their felony conviction(s) is job-related and consistent with business necessity.

3.2.1.3 Exception: Applicants and employees that are disqualified for service under Education Code, section 87010, 87011, or 87405 may be retained or considered for employment if the Board of Trustees determines from the evidence presented that the person has been rehabilitated for at least five years, or has received a

certificate of rehabilitation and pardon, or if the accusation or information against the person has been dismissed and he or she has been released from all disabilities and penalties resulting from the offense pursuant to section 1203.4 of the Penal Code. In order to determine whether an applicant has been rehabilitated for at least five years, the Board of Trustees shall evaluate the applicant to determine if the disqualification is job-related and consistent with business necessity.

3.2.2 Falsification or attempted deception in statement on the application;

3.2.3 Previous dismissal from District service by the Board of Trustees.

3.2.4 Quitting, resigning, or retiring while an investigation into serious misconduct is pending or a disciplinary action is pending. Employees who quit, resign or retire while an investigation or disciplinary action is pending who are subsequently exonerated from misconduct are eligible to be rehired.

4.0 Physical Examinations

4.1 Authorization

4.1.1 Under conditions or at the appropriate times the Chancellor shall require partial or complete physical examinations or other appropriate medical clearances.

4.1.2 Where provisions of the law require physical examinations or medical clearances, an employee or prospective employee shall obtain such examinations or clearances as a condition of employment.

4.2 Payment for Physical Examinations or Medical Clearances

4.2.1 The District shall pay a reasonable fee for such employee physical examinations and medical clearances as are required by law to be paid from District resources. (Ed. Code, § 87408.6)

4.2.1.1 The Chancellor shall develop and implement rules and regulations governing such payments.

4.2.2 Payment for all other employee physical examinations or medical clearances is the responsibility of the employee.

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

LRCCD

Policy Adopted: 4/13/16

Policy Revised: 6/8/16; 5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-9123](#)

[DRAFT 3/20/2018](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Board Policy Revisions: P- 5111, 6111, 9111 Intent and Accountability for Equal Opportunity; Service Animals	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Board Policy requires each college to have a Staff Diversity Committee. Recently, American River College undertook a redesign of its shared governance structure wherein the goals and responsibilities of the Staff Equity Committee were incorporated into every committee and work group at the College. As a result, ARC dissolved its Staff Equity Committee.

STATUS:

The language of the proposed policies allow for the new structure presented by American River College’s redesign. To obtain an exemption, the College must apply to the Chancellor and demonstrate that the college is achieving the purpose of the Staff Equity Committee by alternative methods, has adopted principles of staff equity into it existing committees, and has trained staff in equal opportunity, equity issues, and diversity.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policy.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Next](#)

1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where unlawful discrimination, harassment, or exclusion has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administrative Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of one or more of the following actual or perceived characteristics, or due to the association with a person or group with one or more of the following actual or perceived characteristics: ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status. It is the responsibility of the Chancellor and the College Presidents to take remedial action in the event of unlawful discrimination against, harassment of, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of unlawful discrimination, harassment, or exclusion (see [R-5111](#)). Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#). It is the goal of this District to:
 - 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.

- 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement, and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:
- 1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and
- 1.5.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.
- 1.6 It is the intent of this District Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been unlawfully discriminated against, harassed, or excluded from full participation in the benefits, activities, or programs of this District.
- 1.7 When there is an underrepresentation in a job class or classes in the District workforce, the District practices and Policies shall be studied to determine if there are factors contributing to the underrepresentation. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.
- 1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities, and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act, and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.
- 1.9 The Chancellor shall assure the formation of a Staff Equity Committee at each College. A College may apply to the Chancellor or his designee for an exemption to this requirement based upon a satisfactory demonstration that the College is achieving the purpose of the Staff Equity Committee by alternative methods, has adopted the principles of staff equity into its existing committees, and has trained staff in equal opportunity, equity issues, and diversity.
- 2.0 Staff Equity
- ~~2.1 — Colleges shall establish a Staff Equity Committee.~~
- ~~2.2~~2.1 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.
- 3.0 Internal Dissemination

3.1 All District employees shall be made aware of the District's equal opportunity plan.

4.0 External Dissemination

4.1 Recruiting sources and applicants shall be notified that the District is an equal opportunity employer.

4.2 Community agencies, organizations, and educational institutions shall be notified of the District Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in Title 5, §59300), and disabled applicants.

5.0 Staff Development

5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District's goals in accordance with collective bargaining agreements and District Policy.

[Policy - 5000 Certificated Personnel](#) || [Table of Contents](#) || [Next](#)

LRCCD

Policy Adopted: 6/30/65

Policy Revised: 5/17/67; 1/17/68; 11/19/69; 12/16/70; 4/19/72; 1/23/74; 8/15/79; 9/3/80;
10/20/82; 10/2/85; 4/23/86; 2/21/90; 12/6/00; 10/1/03; 4/13/11; 4/8/15;
11/9/16; 5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-5111](#), [R-5178](#)

[DRAFT 2/12/2018](#)

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where unlawful discrimination, harassment, or exclusion has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administration Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of one or more of the following actual or perceived characteristics, or due to the association with a person or group with one or more of the following actual or perceived characteristics: ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status. It is the responsibility of the Chancellor and the College Presidents to take remedial action in the event of unlawful discrimination against, harassment of, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of unlawful discrimination, harassment, or exclusion (see [R-6163](#)). Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#). It is the goal of this District to:
 - 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.

- 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement, and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:
- 1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and
- 1.5.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.
- 1.6 It is the intent of this District Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been unlawfully discriminated against, harassed, or excluded from full participation in the benefits, activities, or programs of this District.
- 1.7 When there is an underrepresentation in a job class or classes in the District workforce, the District practices and Policies shall be studied to determine if there are factors contributing to the unbalance. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.
- 1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities, and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.
- 1.9 The Chancellor shall assure the formation of a Staff Equity Committee at each College. A College may apply to the Chancellor or his designee for an exemption to this requirement based upon a satisfactory demonstration that the College is achieving the purpose of the Staff Equity Committee by alternative methods, has adopted the principles of staff equity into its existing committees, and has trained staff in equal opportunity, equity issues, and diversity.
- 2.0 Staff Equity
- ~~2.1 — Colleges shall establish a Staff Equity Committee.~~
- ~~2.2~~2.1 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.
- 3.0 Internal Dissemination
- 3.1 All District employees shall be made aware of the District's equal opportunity plan.

4.0 External Dissemination

- 4.1 Recruiting sources and applicants shall be notified that the District is an equal employment opportunity employer.
- 4.2 Community agencies, organizations, and educational institutions shall be notified of the District Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in Title 5, § 59300), and disabled applicants.

5.0 Staff Development

- 5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District's goals in accordance with collective bargaining agreements and District Policy.

[Policy - 6000 Classified Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

(Formerly P-6115)

LRCCD

Policy Adopted: 1/23/74

Policy Revised: 10/19/75; 8/15/79; 10/15/80; 10/20/82; 10/2/85; 4/23/86; 2/21/90, 7/16/97;
10/1/03; 4/13/11; 4/8/15; 11/9/16; 5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-6111](#), [R-6167](#)

[DRAFT 2/12/2018](#)

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
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advancement and change of assignment.

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plan.

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5.0 Staff Development

- 5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District's goals in accordance with collective bargaining agreements and District Policy.

[Policy - 9000 Management and Confidential Personnel](#) || [Table of Contents](#) || [Back](#) || [Next](#)

(Formerly P-9112 and P-9113)

LRCCD

Policy Adopted: 10/1/03

Policy Revised: 4/13/11; 4/8/15; 11/9/16; 5/10/17

Policy Reviewed: 5/10/17


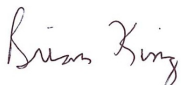
Adm. Regulation: [R-9111](#), [R-9159](#)

[DRAFT 2/12/2018](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	District Quarterly Financial Status Report (311Q)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor’s Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor’s Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter report is due no later than August 31. The Chancellor’s Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

STATUS:

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District’s Chief Executive Officer (Chancellor) and Chief Business Officer have certified that the information for the quarter ended March 31, 2018 contained in this report is correct.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the March 31, 2018 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES
FOR THE QUARTER ENDED March 31, 2018
UNAUDITED

	Revised Budget	YTD Activity
BEGINNING FUND BALANCE, JULY 1		
Uncommitted	\$ 17,561,713	\$ 17,561,713
Committed	42,153,581	42,153,581
Restricted	5,539,238	5,539,238
TOTAL BEGINNING FUND BALANCE	65,254,532	65,254,532
REVENUE:		
GENERAL PURPOSE		
Total Computational Revenue	304,100,801	220,873,057
Lottery Funds	7,811,502	3,781,271
Apprentice/Other General Purpose/Interfund Transfers	34,445,394	19,719,770
TOTAL GENERAL PURPOSE	346,357,697	244,374,098
SPECIAL PROGRAMS	113,610,479	65,034,727
TOTAL REVENUE AND TRANSFERS IN	459,968,176	309,408,825
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 525,222,708	\$ 374,663,357
APPROPRIATIONS/EXPENDITURES:		
Academic Salaries	\$ 166,445,329	109,238,757
Classified Salaries	94,819,098	62,425,149
Employee Benefits	99,734,359	64,002,753
Supplies and Materials	22,679,643	4,564,985
Other Operating Expenses and Services	75,154,704	29,036,547
Capital Outlay	13,968,379	5,347,855
Payments to Students	21,564	9,434
Other Outgo	28,374,001	26,295,324
TOTAL APPROPRIATIONS/EXPENDITURES AND TRANSFERS OUT	501,197,077	300,920,804
ENDING FUND BALANCE		
Uncommitted	16,784,430	
Committed	5,043,581	
Restricted	2,197,620	
TOTAL ENDING FUND BALANCE	24,025,631	
TOTAL APPROPRIATIONS/EXPENDITURES AND ENDING FUND BALANCE	\$ 525,222,708	

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD
Fiscal Year: 2017-2018

District: (230) LOS RIOS

Quarter Ended: (Q3) Mar 31, 2018

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2014-15	Actual 2015-16	Actual 2016-17	Projected 2017-2018
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	285,917,982	345,267,515	329,809,249	339,977,900
A.2	Other Financing Sources (Object 8900)	1,197,079	933,839	2,156,313	6,379,797
A.3	Total Unrestricted Revenue (A.1 + A.2)	287,115,061	346,201,354	331,965,562	346,357,697
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	273,802,399	300,086,778	312,256,799	359,026,583
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,827,661	29,535,622	11,336,001	25,218,397
B.3	Total Unrestricted Expenditures (B.1 + B.2)	283,630,060	329,622,400	323,592,800	384,244,980
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	3,485,001	16,578,954	8,372,762	-37,887,283
D.	Fund Balance, Beginning	31,278,577	34,763,578	51,342,532	59,715,294
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	31,278,577	34,763,578	51,342,532	59,715,294
E.	Fund Balance, Ending (C. + D.2)	34,763,578	51,342,532	59,715,294	21,828,011
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.3%	15.6%	18.5%	5.7%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	52,171	52,177	52,477	44,118
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2014-15	2015-16	2016-17	2017-2018
H.1	Cash, excluding borrowed funds		57,236,956	81,423,864	73,834,778
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	47,802,661	57,236,956	81,423,864	73,834,778

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	338,322,706	339,977,900	241,382,258	71%
I.2	Other Financing Sources (Object 8900)	3,504,219	6,379,797	2,991,840	46.9%
I.3	Total Unrestricted Revenue (I.1 + I.2)	341,826,925	346,357,697	244,374,098	70.6%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	352,579,954	359,026,583	229,350,168	63.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	11,456,971	25,218,397	24,354,930	96.6%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	364,036,925	384,244,980	253,705,098	66%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-22,210,000	-37,887,283	-9,331,000	
L.	Adjusted Fund Balance, Beginning	59,715,294	59,715,294	59,715,294	

L.1	Fund Balance, Ending (C. + L.2)	37,505,294	21,828,011	50,384,294
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	10.3%	5.7%	

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
 This year? **NO**
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Los Rios Foundation – Quarterly Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

In 1998, the District and Foundation adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundation investment activities were combined under the Los Rios Foundation. Morgan Stanley is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has a Statement of Rules, Objectives and Guidelines to govern the investment of funds, last revised October 2016. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 25-60% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 17-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets; and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation and the horizon of time for the use of funds. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

STATUS:

This report represents the investment activity for the quarter ended March 31, 2018. The investments are directed by the Los Rios Foundation Finance Committee and realized and unrealized earnings are shown in the accompanying schedules. The return for the quarter ended March 31, 2018 for the endowed portfolio of \$9.9 million was <1.16%> compared to <1.13%> for the composite benchmark. The return for the quarter ended March 31, 2018 for the total managed portfolio of \$12.5 million was <1.20%> compared to <1.00%> for the composite benchmark. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2018.

**Los Rios Foundation
Investment Portfolio**
For the Period July 1, 2017 - March 31 2018

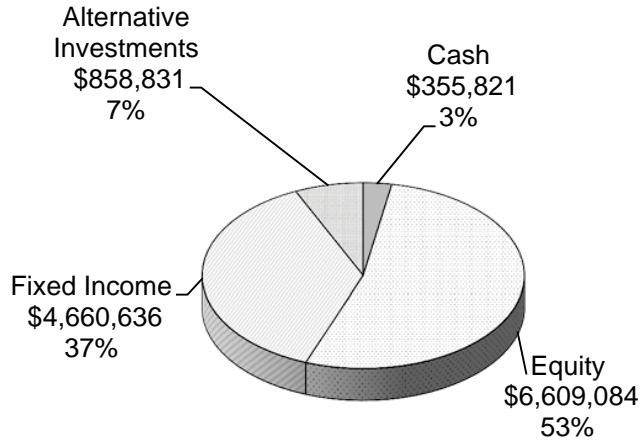
TOTAL PORTFOLIO	Guidelines	Opening Balance July 2017	Net Deposits/ Withdrawals	Unrealized Gains/(Losses)	Realized Gains/(Losses)	Interest / Dividends	Total YTD Earnings	YTD Fees	Market Value (a)	% of Total Current Market Value
Managed (Endowed):										
Cash (Scholarship)	2-10%	283,116	65,106			197	197		348,419	4%
Fixed Income										
Breckinridge*		1,930,333	150,551	(43,164)	189	35,354	(7,621)	(5,581)	2,067,682	21%
Total Fixed Income	17-50%	1,930,333	150,551	(43,164)	189	35,354	(7,621)	(5,581)	2,067,682	21%
Equities										
Parametric Portfolio		2,281,343		195,924	7,998	37,990	241,912	(6,502)	2,516,753	25%
Snow		614,892		15,336	25,063	6,066	46,465	(2,614)	658,743	7%
NFJ International (Formerly: JP Morgan International)		925,784	(25,000)	71,555	3,517	20,490	95,562	(3,981)	992,365	10%
Hansberger International		1,012,444	(22,250)	118,721	46,836	10,143	175,700	(4,387)	1,161,507	12%
MLP (Master Limited Partnership)		301,868	(12,000)	(62,403)		19,625	(42,778)	(762)	246,328	2%
Brandes International Small Cap		247,245		14,165	2,392	8,856	25,413	(657)	272,001	3%
Brandes EM		697,434	(25,000)	23,211	52,234	17,473	92,918	(3,965)	761,387	7%
Total Equities	25-60%	6,081,010	(84,250)	376,509	138,040	120,643	635,192	(22,868)	6,609,084	66%
Alternative Investments										
Liquid Alternatives		851,548	(7,808)	(1,430)	2,855	17,540	18,965	(3,874)	858,831	9%
Total Managed (Endowed)		9,146,007	123,599	331,915	141,084	173,734	646,733	(32,323)	9,884,016	100%
Managed (Non-endowed):										
Madison Short Duration Fixed Income*		2,658,343	(50,000)	(56,839)	1,342	48,907	(6,590)	(8,799)	2,592,954	
Total Managed (Endowed & Non-endowed)		11,804,350	73,599	275,076	142,426	222,641	640,143	(41,122)	12,476,970	
Non-Endowed:										
Cash Management - Money Market		960	6,432			(67)	(67)		7,325	
Cash Clearing Account										
Gift Receipt		2,050	(2,086)	(3,126)	3,160	79	113		77	
TOTAL PORTFOLIO		11,807,360	77,945	271,950	145,586	222,653	640,189	(41,122)	12,484,372	

(a) Market Value from Morgan Stanley statement dated 3-31-18

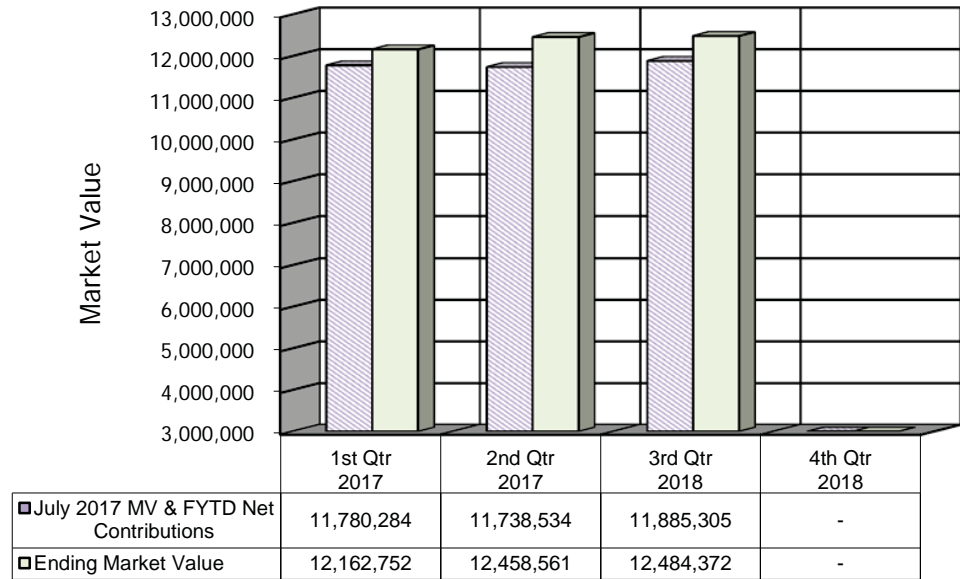
*Includes accrued interest

**Los Rios Foundation
Account Summary
as of March 31, 2018**

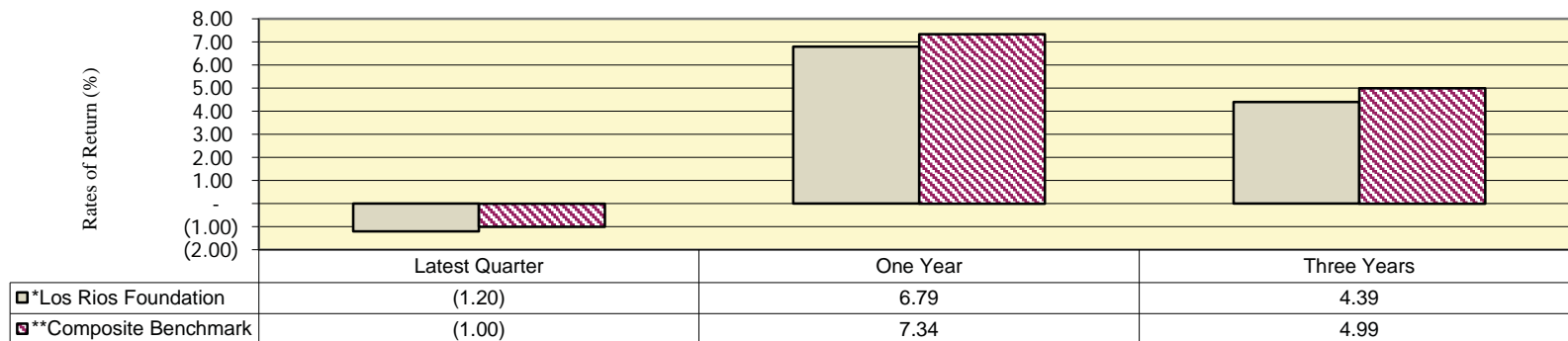
**Asset Allocation as of
March 31, 2018**



Portfolio Change July 2017 through March 2018



Performance Analysis as of March 31, 2018



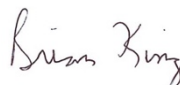
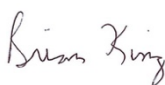
*The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

**Provided by Morgan Stanley. Composite benchmark is composed of various market indices selected by Morgan Stanley to approximate the Foundation's asset allocation.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Student Mental Health Program <ul style="list-style-type: none"> Funds to support the planning and implementation of a mental health and wellness related activity that took place at SCC on March 27, 2018. 2/01/2018 through 6/15/2018 Administrator: Andre Coleman / Dean, Counseling and Student Success 	SCC	\$2,000	Foundation for California Community Colleges
Prop 39 Mini Grant – MET Outreach Trailer Phase II <ul style="list-style-type: none"> Funds to replace Sacramento City College’s existing 40 ton cooling tower, which is part of the SCC Mechanical Technology Department’s HVAC Living Lab. 3/15/2018 through 11/15/2018 Administrator: Donetta Webb / Dean, Advanced Technology 	SCC	\$8, 801	California Community Colleges Chancellor’s Office



RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. SCC will conduct a field study at the Mojave National Preserve for Biology Field Studies 3310 course from May 20, 2018, through May 27, 2018.
2. Below is a list of allied health agreements for clinical placements and Internships for Los Rios students. While the District is obligated under to cooperate and provide educational services pursuant to these agreements, they do not require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Creekside Orthodontics	Dental Asst.	SCC	04/03/18	Evergreen
Nu Smile Center for Aesthetic & Restorative Dentistry	Dental Asst.	SCC	04/03/18	Evergreen
Butte County Office of Education	OTA/PTA	SCC	04/03/18	Evergreen
Steven D Anderson, DDS	Dental Asst.	SCC	04/03/18	Evergreen
Fairfield Post-Acute	PTA/OTA	SCC	04/05/18	Evergreen
Growing Healthy Children Therapy Services	PTA/OTA	SCC	04/09/18	Evergreen
Results Physical Therapy - Sacramento/Fair Oaks	PTA/OTA	SCC	04/09/18	Evergreen

Agency	Clinical Program	Campus	Contract Date	Term
Burger Rehabilitation Systems, Inc.	PTA/OTA	SCC	04/05/18	Evergreen
Dameron Hospital	PTA/OTA	SCC	04/10/18	Evergreen
Northern California Children's Therapy Center	PTA/OTA	SCC	04/11/18	Evergreen
California Rehabilitation	PTA/OTA	SCC	04/12/18	Evergreen
Triple R Adult Day Program	PTA/OTA	SCC	04/13/18	Evergreen
Summerfield Health Care Center	PTA/OTA	SCC	04/13/18	Evergreen
Baudendistel Physical Therapy	PTA/OTA	SCC	04/13/18	Evergreen
Sierra Pediatrics	PTA/OTA	SCC	04/17/18	Evergreen
Fisher Physical Therapy	PTA/OTA	SCC	04/17/18	Evergreen
Natomas Physical Therapy	PTA/OTA	SCC	04/18/18	Evergreen
Sierra Injury and Sports Rehab	PTA/OTA	SCC	04/18/18	Evergreen
Strawberry Creek Dental	Dental Asst.	SCC	04/19/18	Evergreen
Sidney D. Kelly, DMD	Dental Asst.	SCC	04/19/18	Evergreen
Dr. Katherine Kalthoff, DPM	Medical Asst.	CRC	04/20/18	Evergreen
Capital Kids Physical Therapy	PTA/OTA	SCC	04/23/18	Evergreen

* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

3. Below is a list of facility use agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2018-007
EDC	Facility Use	EDC-2018-010
EDC	Facility Use	EDC-2018-013
EDC	Facility Use	EDC-2018-016
EDC	Facility Use	EDC-2018-018
EDC	Facility Use	EDC-2018-007
FLC	Facility Use	FLC 18-020
FLC	Facility Use	FLC 18-021
SCC	Facility Use	S18-0056
SCC	Facility Use	S18-0083
SCC	Facility Use	S18-0092
SCC	Facility Use	S18-0093
SCC	Facility Use	S18-0097
SCC	Facility Use	S18-0099
SCC	Facility Use	S18-0108
SCC	Facility Use	S18-0111
SCC	Facility Use	S18-0112
SCC	Facility Use	S18-0114
SCC	Facility Use	S18-0115
SCC	Facility Use	S18-0116
SCC	Facility Use	S18-0117
SCC	Facility Use	S19-0002
CRC	Facility Use	C18-0091
CRC	Facility Use	C18-0092
CRC	Facility Use	C18-0093
CRC	Facility Use	C18-0094
CRC	Facility Use	C18-0095
CRC	Facility Use	C18-0096
CRC	Facility Use	C18-0097
CRC	Facility Use	C18-0098
CRC	Facility Use	C18-0100

*Continue on next page

Campus	Type of Agreement	Permit Number
Harris Center	Facility Use	11622
Harris Center	Facility Use	12009
Harris Center	Facility Use	12127
Harris Center	Facility Use	12130
Harris Center	Facility Use	12164
Harris Center	Facility Use	12238
Harris Center	Facility Use	12239
Harris Center	Facility Use	12240
Harris Center	Facility Use	12244
Harris Center	Facility Use	12262
Harris Center	Facility Use	12277
Harris Center	Facility Use	12279
Harris Center	Facility Use	12284
Harris Center	Facility Use	12288
ARC	Facility Use	974
ARC	Facility Use	975
ARC	Facility Use	976
ARC	Facility Use	977
ARC	Facility Use	978
ARC	Facility Use	979
ARC	Facility Use	980

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18020	CRC RT Walkway Lighting	6	4/3/18	Big Valley Electric	\$51,400.00

Bidders for 18020 CRC RT Walkway Lighting

Contractor	Total Bid
Sauren Construction and Electric (disqualified for not holding license for the 5 year minimum required)	\$ 48,900.00
Big Valley Electric	\$ 51,400.00
Star Energy Management, Inc.	\$ 52,590.06
Cabar Electric Inc.	\$ 56,988.00
Lords Electric Inc.	\$ 60,750.00
Tennyson Electric Inc.	\$ 62,340.00

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18028	Fiber Upgrade Sacramento City College	5	4/23/18	AMS.NET	\$ 103,993.59

Bidders for 18028 Fiber Upgrade Sacramento City College

Contractor Name	Total Bid
T&B Communications Inc. (non-responsive)	\$ 57,000.00
AMS.NET	\$ 103,993.59
Alessandro Electric Inc.	\$ 113,160.00
Walker Telecomm Inc.	\$ 135,955.00
K S Telecom Inc.*	\$ 190,000.00

* Contingency was not included in base bid as stipulated in Division 012100

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18029	Fiber Upgrade American River College	5	4/23/18	Alessandro Electric Inc.	\$131,950.00

Bidders for 18029 Fiber Upgrade American River College

Contractor Name	Total Bid
T&B Communications Inc. (non-responsive)	\$ 83,500.00
Alessandro Electric Inc.	\$ 131,950.00
AMS.NET	\$ 149,673.82
Walker Telecomm Inc.	\$ 157,235.00
K S Telecom Inc.*	\$ 256,600.00

* Contingency was not included in base bid as stipulated in Division 012100


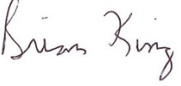
RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a community college district can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

STATUS:

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 amplifier; 2 bar code printers; 1 cassette deck; 3 CD players; 1 centrifuge; 1 compressor; 21 computers; 1 condenser; 3 copiers; 2 document cameras; 1 DV cam; 1 laptop; 1 magnifier; 4 micro towers; 35 monitors; 1 overhead projector; 1 paper shredder; 1 phone; 4 printers; 5 projectors; 1 projector table; 1 refrigerator; 2 televisions; 20 towers; 2 transmitters; 1 typewriter and 2 video conferencing systems.

These items have a value of less than \$5,000.



RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of March 16, 2018 through April 15, 2018 is on file in the District Business Services Office for review.

RECOMMENDATION:


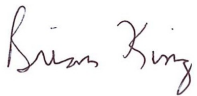
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001097654-0001098200 B118801-B118811	\$ 3,726,415.10
Capital Outlay Fund	0003017686-0003017748	
Child Development Fund	0006000819-0006000822	
Self-Insurance Fund	-	
WARRANTS		
General Fund	761132-762417	\$ 10,974,187.64
General Fund-ARC Instructional Related	008460-008544	
General Fund-CRC Instructional Related	022978-023011	
General Fund-FLC Instructional Related	031268-031288	
General Fund-SCC Instructional Related	046811-046860	
Capital Outlay Fund	832633-832693	
Student Financial Aid Fund	900279-900293	
Child Development Fund	954510-954526	
Self-Insurance Fund	976431-976439	
Payroll Warrants	387232-387288	
Payroll Vendor Warrants	63669-63834	
April Leave Process	387289-388969	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 18,585,440.50
Clearing Checks	2777-2782	\$ 4112.74
Parking Checks	-	\$
Bookstore Fund – ARC	32784-32837	\$ 198,865.73
Bookstore Fund – CRC	27995-28022	
Bookstore Fund – FLC	10262-10288	
Bookstore Fund – SCC	050218-050275	
Student Clubs Agency Fund – ARC	5525-5549	\$ 32,917.90
Student Clubs Agency Fund – CRC	4671-4687	
Student Clubs Agency Fund – FLC	2456-2462	
Student Clubs Agency Fund – SCC	3910-3926	
Foundation – ARC	5812-5833	\$ 51,430.86
Foundation – CRC	2477-2478	
Foundation – FLC	1549-1559	
Foundation – SCC	4432-4449	
Foundation – DO	0957-0974	
Associated Students Trust Fund – ARC	0951-0962	\$ 32,592.79
Associated Students Trust Fund – CRC	0829-0833	
Associated Students Trust Fund – FLC	0717-0719	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5626-5701 Manual checks: 9215-9215	\$ 314,755.69
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 10,200.00
PARS	-	\$ 90,792.46
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 172,534.40
Bookstore	-	\$ 27,760.21
Payroll Direct Deposit Advices	-	\$ 13,053,776.43
Other Payroll Transactions	-	\$ 7,215.00

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Stipend Schedule Modifications	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The LRCFT salary schedules include stipends in recognition of workload outside the classroom for assignments such as performing arts and media, coaching and department chair. Over the past ten years the stipends have been reviewed and improved for coaches and department chairs. All stipends, including the arts and media stipends, are improved each year by the amount of on-going salary schedule improvement. Outside of those improvements, no other improvement has been made to the arts and media stipends for several years. In addition, the number of stipends in the performing arts and media area has decreased in recent years corresponding to changes in our offerings. This has resulted in budget savings available to support an improvement to these stipends without an additional draw on LRCFT compensation or District program development funds.

STATUS:

As indicated in the attached memorandum of understanding and stipend schedules, the LRCFT and the District have reviewed and agreed to improve the Arts and Media stipend by 20% over the current schedule. Although a fairly large increase, the total improvement over the last eleven years averages to around 2.5% per year.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the revision to the following 2017-18 salary schedule: Arts & Media Stipend Schedule for Faculty, effective 7/1/17, and the memorandum of understanding with the LRCFT.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Memorandum of Understanding
LRCFT

Background

The LRCFT salary schedules include stipends in recognition of workload outside the classroom for assignments such as coaching, department chair and performing arts. Over the past ten years, the LRCFT and the District have improved the stipends for both coaching assignments and department chairs. These improvements were primarily to address increased duties and workload associated with those assignments. The performing arts stipends have received the overall on-going salary schedule improvement over the past ten years of 6%. The parties would like to consider an improvement to the performing arts stipend.

The current agreement for funding new stipends is for the District to fund the base cost of new (additional) stipends in a fiscal year. On-going salary schedule improvements to stipends are funded by the unit as part of the annual compensation calculation. In recent years, the number of stipends has declined as the result of program reductions. The percentage decrease in number of stipends is over 12% since 2006-07. In reviewing the amount budgeted for these stipends, there is sufficient budget available to increase them by 20% without the need for additional funding. The remaining budget will be available to cover any additional stipends or variances during 2017-18.

Expended in 2016-17	\$	299,541
2% Improvement		5,991
2017-18 base		305,532
20% Improvement	\$	61,106
Benefits (incremental)		9,777
Total cost to improve		76,874
2016-17 unused budget	\$	84,102

It is agreed:

For 2017-18, the Performing Arts Stipend Schedule for faculty will be improved by 20% over the current (board approved August, 9, 2017) schedule retroactively to 7/1/17. Faculty will receive a retroactive adjustment for any 2017-18 stipends already paid. The cost for this improvement is funded by existing appropriations. Any future improvements will be funded as currently specified in the LRCFT contract.

For the LRCFT

KCByl
Dean [Signature]

For the District

[Signature] 4/25/18
[Signature] 4-25-19

Los Rios Community College District

2017-18 Performing Arts & Media Stipend Schedule for Faculty

*Performing Arts:— The District shall provide stipends and/or load equity for performing arts instructors **in the following areas:***

<u>Subject</u>	<u>Stipend</u>	
<i>Art</i>		
Art Gallery Director	\$1,385	\$1,662
<i>Dance</i>		
Director	\$1,385	\$1,662
<i>Forensics</i>		
Coach (districtwide)	\$1,977	\$2,372
Assistant Coach	\$1,385	\$1,662
Tournament Coordinator/Debate	\$988	\$1,186
<i>Journalism</i>		
Student Newspaper	\$1,977	\$2,372
Literary Journal Advisory	\$1,977	\$2,372
<i>Music (Performing Group)</i>		
Director	\$1,977	\$2,372
<i>Theatre Arts</i>		
Director	\$1,977	\$2,372
Technical Director	\$1,977	\$2,372
Technical Director, Lighting	\$1,385	\$1,662
Technical Director, Scene/Set	\$1,385	\$1,662
Musical Director	\$1,977	\$2,372
Vocal Director	\$1,385	\$1,662
Costumer	\$1,977	\$2,372
Choreographer	\$1,385	\$1,662
Promotion/Box Office	\$1,977	\$2,372
<i>TV/Radio</i>		
Program Producer	\$1,385	\$1,662

Effective - July 1, 2017

Board Approved - August 9, 2017

Los Rios Community College District
2017-18 Arts & Media Stipend Schedule for Faculty

The District shall provide stipends and/or load equity for instructors in the following areas:

Subject	Stipend
<i>Art</i>	
Art Gallery Director	\$1,662
<i>Dance</i>	
Director	\$1,662
<i>Forensics</i>	
Coach (districtwide)	\$2,372
Assistant Coach	\$1,662
Tournament Coordinator/Debate	\$1,186
<i>Journalism</i>	
Student Newspaper	\$2,372
Literary Journal Advisory	\$2,372
<i>Music (Performing Group)</i>	
Director	\$2,372
<i>Theatre Arts</i>	
Director	\$2,372
Technical Director	\$2,372
Technical Director, Lighting	\$1,662
Technical Director, Scene/Set	\$1,662
Musical Director	\$2,372
Vocal Director	\$1,662
Costumer	\$2,372
Choreographer	\$1,662
Promotion/Box Office	\$2,372
<i>TV/Radio</i>	
Program Producer	\$1,662

Effective - July 1, 2017
Board Revised -

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i>	CONSENT/ROUTINE	X
	Theresa Matista, Deputy Chancellor	FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i>	ACTION	
	Brian King, Chancellor	INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Molina, Miguel P. (Ph.D., University of California, Santa Barbara)	Dean of Financial Aid and Student Success	06/01/18

APPOINTMENT TO TEMPORARY POSITION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Cuny, Theresa M. (B. A., California State University, Sacramento)	Interim Director of Human Resources	04/23/18 – 07/31/18
	<u>Sacramento City College</u>	
Bates, Rukiya F. (M.A., California State University, Sacramento)	Interim Dean of Financial Aid and Student Success	01/29/18 – 05/31/18 <i>(Revised)</i>
Sosa, Kirk. R. (M.B.A., Brandman University)	Interim Dean of Information Technology	11/15/17 – 06/14/18 <i>(Revised)</i>

REASSIGNMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Matista, Theresa R.	Deputy Chancellor From Vice Chancellor, Finance and Administration	04/12/18 <i>(Revised)</i>

RESIGNATION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Slager, Susan E.	Director of Human Resources	04/14/18

M A N A G E M E N T

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Facilities Management</u>	
Goodrich, Michael F. (After 17 years of service)	Director (III), Energy and Utilities	09/05/18
	<u>Folsom Lake College</u>	
Kirklin, Kathleen A. (After 30+ years of service)	Vice President, Administration	07/03/18

FACULTY

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Grahlman, Amber H. (M.S., Azusa Pacific University)	Kinesiology, Health, and Athletics Assistant Professor / Head Women's Softball Coach	08/23/18
Mollet, Alison V. (M.S., California State University, Sacramento)	Kinesiology, Health, and Athletics Assistant Professor / Head Women's Basketball Coach	08/23/18

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Atkins, Andrea M.	Veterinary Technology Assistant Professor (60%) and Program Director (40%), L.T.T.	07/01/18 – 06/30/19

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>			
VanPatten, Charles R.	Philosophy Professor	Type C	08/23/18 – 12/20/18
<u>Folsom Lake College</u>			
Mendell, Rebecca O.	Librarian	Medical	01/24/18 – 05/16/18 (Revised)
<u>Sacramento City College</u>			
Chen, Shu S.	Librarian	Medical	08/21/17 – 04/16/18 (Revised)
Dennis, Mark A.	Psychology Professor	Personal	08/23/18 – 05/22/19
Villanueva, Maria C.	Counselor	Medical	01/16/18 – 04/19/18 (Revised)

FACULTY

PRE-RETIREMENT WORKLOAD REDUCTION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Harris-Neblett, Charlotte A.	Nursing Professor	1.0 to 0.9	08/23/18 – 05/30/23
<u>Sacramento City College</u>			
Foley, Jo-Ann C.	Family and Consumer Science Professor	1.0 to 0.8	08/23/18 – 05/30/23

REASSIGNMENT / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
Muther, Shantra H.	ESL Professor (100%) From ESL Professor (80%) / ESL Lab Coordinator (20%)	07/01/17

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Saller, Brandon D.	Engineering Assistant Professor	05/17/18 (Revised)
<u>Folsom Lake College</u>		
Alexander, Jenna M.	Kinesiology, Health, and Athletics Assistant Professor / Head Women's Softball Coach	05/17/18

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Ardans, R. Diane (After 27 years of service)	Accounting Professor	05/17/18
Delgado, Diane C. (After 14 years of service)	EOPS Coordinator	07/01/18

FACULTY

RETIREMENT(S) - CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Hegner, Paula E. (After 23+ years of service)	Accounting Professor	05/17/18
Macias-Perez, Elvia E. (After 33+ years of service)	Spanish Professor	05/17/18
Newnham, David A. (After 15+ years of service)	Music Professor	05/17/18
<u>Sacramento City College</u>		
Zannakis, Amanda (After 23 years of service)	CIS Professor	05/17/18

SEPARATION(S) OF SERVICE

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Villanueva, Maria C. (deceased)	Counselor (18+ years of service)	04/19/18

TEMPORARY, PART-TIME EMPLOYEES Spring 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Alexander,Carie D.	Counselor	11 %
Aranda,Amanda L.	Counselor	27 %
Boyd,Rebecca M.	Librarian	6 %
Cardenas,Theresa M.	Counselor	24 %
Clark,Terri A.	Librarian	14 %
Delgado,Julio C	Counselor	4 %
Duval,Beverly K.	Librarian	38 %
Fernandez,Joyce M.	Counselor	6 %
Fong,Angela J.	Counselor	30 %
Ghuman,Maninder K.	Librarian	9 %
Hoag,Steven E.	Counselor	24 %
Jay,Susan M.	General Work Experience	27 %
Kientz,Michelle L.	Counselor	37 %
Kirkman,Jayanti A	Coordinator	14 %
Kiteck,Peter J.	Mathematics, General	40 %
Lee,Houa	Counselor	40 %
Leveille,Rebecca A.	Office Technology/Office Computer Applicati	38 %
Mar,James K.	Counselor	48 %
Menard,Sigrid A.	Counselor	42 %
Miranda,Mee	Counselor	15 %
Miranda,Mee	Counselor	32 %
O'Neal-Watts,Jennifer Lee	Librarian	20 %
Overton,Steven T.	Counselor	16 %
Palaspas,Candice	Counselor	41 %
Palmer,Gary D.	Administration of Justice	1 %
Pulido,Brandi N.	Counselor	23 %
Ruiz-Tagle,Rafael M.	Counselor	40 %
Schneider,Neil E.	Administration of Justice	1 %
Thurman,Melissa	Counselor	9 %
Ward,Alison S.	Counselor	35 %
Westre,Barbara J	Counselor	52 %
Young,Judy A.	Home Health Aide	18 %
Yuen,Tiffany W.	Counselor	40 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
DeMercurio,Dana M.	Speech Communication	4 %
Mayol,Glenn	Intercollegiate Athletics	29 %
Walker,Judy L.	Child Development Administration and Mana	13 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anapolsky,Carol S.	Digital Media	32 %
Bardin,Oliver Charles	Mathematics, General	40 %
Casillas,Griselda	Counselor	20 %
Crawford,Robert L.	Mathematics, General	36 %
Gates,Jennine E.	Dental Hygienist	11 %
Graham,Frank D.	English	8 %
Hogan,Heather N.	Graphic Art and Design	2 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hung,Gary W.	Counselor	9 %
Hunter,James W.	Business and Commerce, General	7 %
Kellogg,Cynthia	English	40 %
La Puma,Wendy D	Academic Guidance	23 %
Lee,Emily S	Dental Hygienist	46 %
Nelsenador,Matt B.	Mathematics, General	5 %
Patrice,Alicia	Librarian	12 %
Pea,Sarah O.	Dental Hygienist	25 %
** (A2) Salazar,Rosalinda R.	English	48 %
Sockwell,Richard S.	Cosmetology and Barbering	59 %
Weast,Jonathan L	Graphic Art and Design	9 %
Whitehead,Julianne	Dental Hygienist	1 %
Yi,Terence	Mathematics, General	66 %
Youngblood,Brandon S.	Psychology, General	46 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aucoin-Ratcliff,Debra J.	Registered Nursing	13 %
Bell,John T.	English	3 %
Harris-Neblett,Charlotte A.	Registered Nursing	10 %
Kleemann,Joann C.	Registered Nursing	9 %
Lee,Dennis J.	English	10 %
Parrinella,Lisa M.	Registered Nursing	5 %
Roberts-Law,Lisa E.	Counselor	4 %
** (B2) Sjolund,Joe P.	Counselor	3 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bond,Emily F.	Librarian	40 %
Chappell,Mike L.	Counselor	2 %
Torres,Christopher P.	Counselor	2 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Brinkley,Amy E.	Library Science, General	7 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Button,Donald W.	Graphic Art and Design	7 %
Fellman,Melissa	Dental Hygienist	26 %
Hunter,Mark A.	Mathematics, General	15 %

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REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hunter,Michael J.	Geography	20 %
Jones,Christine M.	Dental Hygienist	13 %
Keys,Alan S.	Psychology, General	7 %
Mendez-Nunez,Luis R.	Mathematics, General	54 %
Pitman,Gayle Elizabeth	Coordinator	20 %
Stone,Leila M.	Counselor	6 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B2) Aguilar,Gary L.	Drafting Technology	20 %
Akawi,Robin	Psychology, General	20 %
Alexander,Carie D.	Counselor	37 %
Alvarez,Pelayo	Natural Resources	28 %
Andersen,Alicia S.	Speech Communication	20 %
Andronas,Jennifer L.	Automotive Technology	35 %
Hafezi,Sena M.	Mathematics, General	53 %
Hamkar,Behzad	History	40 %
Hanstad,Janet A.	Biology, General	40 %
Harlan,Michael J.	Classics-Humanities	20 %
Harris,Marianne	Librarian	4 %
Hartman,Galen L	Automotive Collision Repair	60 %
Hayes,Rebecca W.	Software Applications	29 %
Hernandez,Cecilia A.	Astronomy	20 %
Herrera,Daniel A.	Computer Graphics and Digital Imagery	28 %
Herzog,Rebecca A.	Political Science	20 %
Hess,Krista E.	ESL Integrated	45 %
Hiebert,Jason R.	Religious Studies	20 %
Hoban-Higgins,Tana M.	Physiology (Includes Anatomy)	50 %
Hoffman,Dale H.	Anthropology	20 %
Hoffpauir,Carina E.	English	30 %
Howard,Hugh H.	General Work Experience	7 %
Hubbard,Kris H.	Fire Technology	20 %
Hughes,Ralph E.	Music	40 %
Hurner,Sheryl Marie	Speech Communication	20 %
Inozemteva,Olga	Chemistry, General	50 %
Jacobs,David C.	Philosophy	20 %
Jardine,Christian M.	History	20 %
Jay,Susan M.	General Work Experience	20 %
Jenkins,Arthur	Guidance	10 %
Jeske,Dawn L.	Children with Special Needs	20 %
Jimenez,Jorge I.	Chemistry, General	42 %
Jones,Robert B.	Mathematics, General	33 %
** (B5) Kalman,Mikalai	Cross Term	3 %
** (B5) Kalman,Mikalai	Cross Term	5 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Kaufmann,Amy E.	Physiology (Includes Anatomy)	35 %
Kawamoto,Walter T.	Sociology	20 %
Keene,Kristina T.	Music	18 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

Kiefer,Michelle L.	Child Development/Early Care and Educatio	20 %
Kinuthia,Kamau F.	Economics	40 %
Kloss,John T.	Sociology	40 %
Knirk,Brian D.	Culinary Arts	20 %
Knirk,Brian D.	Restaurant and Food Services Management	33 %
Kovar,Timothy J.	Small Business and Entrepreneurship	20 %
Kubo,Kenneth M.	Biotechnology & Biomedical Technology	13 %
Lagergren,Paul C.	Speech Communication	20 %
Laman-Maharg,Abigail R	Psychology, General	20 %
LaMarr,Todd	Child Development/Early Care and Educatio	20 %
Lambating,Julita Gabunada	Mathematics, General	33 %
Lapierre,Arthur	Music	60 %
Lee,Sara E.	History	20 %
Lehmann,Sarah R.	Librarian	7 %
Leveille,Rebecca A.	Office Technology/Office Computer Applicati	9 %
Lewis,Deana L.	ESL Reading	27 %
Lievens,Sarah C.	Chemistry, General	50 %
Limmaneeprasert,Oranit	ESL Integrated	27 %
Lin,Ching Han	Physics, General	15 %
Lindgren,Erica	Physiology (Includes Anatomy)	50 %
Long,Jason S.	Dramatic Arts	40 %
Lopez,David	Philosophy	40 %
Mahmood,Khalid	Mathematics, General	33 %
** (B5) McCormack,John J.	Automotive Technology	13 %
** (B2) McCormack,Nicole Elizabeth	General Work Experience	13 %
McCusker,David N.	Librarian	4 %
McGinnis,Marion E.	Accounting	27 %
McHenry,Jennifer L.	Geography	20 %
Messier,Christopher D	Welding Technology	28 %
Mitchell,Emilie B.	Psychology, General	40 %
Moore,Reyna C.	Academic Guidance	20 %
Morris,Ronald Ray	Marketing & Distribution	40 %
Mroccka,Hilary	Librarian	17 %
Munger,Teri B.	Coordinator	6 %
Neale,Jennifer C.	Natural Resources	18 %
Nelson,Elizabeth L.	Psychology, General	40 %
** (B4) O'Brien,Roxanne	Culinary Arts	43 %
Ondricka,Deborah L.	Librarian	4 %
O'Neal-Watts,Jennifer Lee	Librarian	3 %
Padgett,Christopher D.	History	20 %
Parks,Judith	Restaurant and Food Services Management	20 %
Payne,Michael D.	Chemistry, General	50 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Harris,Jonathan J.	Counselor	20 %
Hewell Starnes,Tracy	Nurse	32 %
Jones,Jenny L.	Counselor	41 %
Leo,Regina S.	Counselor	5 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Lindsey,William N.	Counselor	6 %
Madden,William P.	Counselor	5 %
Mendoza,Erica D.	Counselor	12 %
Nguyen,Alfonso K.	Counselor	9 %
Parker,Dawn S.	Counselor	35 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abney,Cort D.	Water and Wastewater Technology	20 %
Aghabeigi,Farah	Accounting	27 %
Al Juboori,Suha H	Computer Programming	20 %
Hale,Daniel R.	Astronomy	40 %
Jensen,Wayne C.	Mathematics, General	47 %
Johnson,Justin Louis	Intercollegiate Athletics	15 %
Johnston,Erin L.	Physical Education	15 %
Jordan,Denis M.	Mathematics, General	33 %
Keller,Mary F.	Biology, General	20 %
Laurent,Robert H.	Astronomy	20 %
Melkonyan,Gegham	Mathematics, General	33 %
Nguyen,Bi V.	Mathematics, General	33 %
Olsen,Marc C.	Mathematics, General	33 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adams,Stephen J.	History	40 %
Albumalalah,Aoss H.	Physiology (Includes Anatomy)	20 %
Allen,Randy K.	Applied Photography	28 %
Allender,Julia	Physical Education	15 %
Allender,Julia	Physical Fitness and Body Movement	10 %
Anderson,Catherine	Fine Arts, General	20 %
Anderson,Jared A.	Speech Communication	20 %
Anderson,Kevin M.	Computer Information Systems	7 %
Anderson,Kevin M.	Computer Infrastructure and Support	28 %
Anderson,Kevin M.	Computer Networking	24 %
Andrews,Dean S.	Accounting	53 %
Hanson,Jon	Reading	35 %
Hanson,Luther E.	Dramatic Arts	30 %
Harada,Syreeta J.	Political Science	20 %
Harbison,Mark	Mathematics, General	53 %
** (A1) Haroyan,Satenik	Mathematics, General	33 %
Harris-Jenkinson,Patricia M.	Speech Communication	40 %
** (A5) Hoerl,Ada Boone	Health Occupations, General	20 %
** (A5) Hoerl,Ada Boone	Occupational Therapy Technology	3 %
Holland,Gina D.	Microbiology	20 %
Howe,Judith D.	Library Science, General	7 %
Howe,Judith D.	Librarian	10 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Huang,Ling	Chemistry, General	60 %
Hunter,Mark A.	Mathematics, General	48 %
Hunter,Michael J.	Geography	20 %
Hur,Soon S.	Asian (Chinese and Japanese excluded)	27 %
Imagine,Eve M.	Reading	20 %
Ishchuk,Alexandr A.	Chemistry, General	60 %
Jahanshahloo,Hoda	Mathematics, General	20 %
Jeppeson,Marsha S.	Speech Communication	20 %
Johnson,Denise M.	Physiology (Includes Anatomy)	50 %
Johnson,Illana	Anthropology	20 %
Johnson,Samuel D.	Speech Communication	40 %
Jones,Andrew B.	Physical Education	15 %
Jones,Christine M.	Dental Hygienist	52 %
Jones,Yuriko	Physics, General	50 %
Kalar,Barry D.	Administration of Justice	40 %
Kehl,Anthony J.	Physical Fitness and Body Movement	15 %
Keys,Alan S.	Psychology, General	40 %
Khoshsefat,Joshua R.	Nursing	20 %
** (A5) Kiehn,Kenneth	English	40 %
Kiernan,Tim C.	Physical Fitness and Body Movement	20 %
Knable,Robert D.	Music	40 %
Kolesnikov,Veronika	Family Studies	20 %
Korp,Diana R.	Dental Hygienist	34 %
Korp,Norbert Gunter	Dental Hygienist	25 %
La Puma,Wendy D	Psychology, General	20 %
Lagunas-Carvacho,Magaly A.	Spanish	27 %
Laird,Hayley Kantor	Reading	20 %
Lam,Ben K.	Mathematics, General	53 %
Laman-Maharg,Abigail R	Physiology (Includes Anatomy)	20 %
Lambert,Angelena	Mathematics, General	47 %
Lee,Emily S	Dental Hygienist	10 %
Leininger,Tim J.	Geography	20 %
Leonard,Patti A.	Speech Communication	40 %
Limon Guzman,Jesus A.	English	47 %
Livas,Melinda M.	Librarian	7 %
Logan,Jason K.	Sociology	20 %
Logan,Shane P.	Sociology	40 %
Lum,Belinda C.	Sociology	20 %
Lynch,Blair N.	Psychology, General	20 %
Maffly,Nancy E.	ESL Writing	27 %
Manriquez,Paul M.	Mathematics, General	53 %
Marshall,Doris F.	Licensed Vocational Nursing	8 %
Marshall,Jessica A.	Anthropology	20 %
Martinez,Jesus E.	Mathematics, General	53 %
Martinez,Jesus R.	History	20 %
** (B5) Masterson,Patricia J.	Sign Language	53 %
Mathur,Reena	Mathematics, General	25 %
McClain,Jimmie Jo	Dental Hygienist	5 %
McHenry,Jennifer L.	Geography	20 %
Mendez-Nunez,Luis R.	Mathematics, General	60 %
Mesa,Felicia B.	Registered Nursing	30 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee
 Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
 Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Miller,Nicholas B.	Sociology	40 %
Milton,Piper Isabeau	Fine Arts, General	20 %
Mukherjee,Sharmila	Chemistry, General	50 %
Muther,Shantra H.	ESL Reading	37 %
** (A2) Myers,Linda B.	English	27 %
** (A2) Myers,Linda B.	Reading	20 %
Naify,James F.	Philosophy	20 %
Nash,Laurie J.	Physical Education	15 %
Nasiri,Melekeh	Chemistry, General	50 %
Neil,Richard R.	Geography	35 %
Neilson,Wendy N.	Occupational Therapy Technology	18 %
Ngassam,Valery N.	Physics, General	50 %
Nguyen,Anh H.	Academic Guidance	20 %
Niyati,Fatemeh	Chemistry, General	57 %
** (A1) Oh,Jang-Ha	Physical Education	15 %
Otto,Anna M.	Family Studies	20 %
Passal,Steven R.	English	40 %
Patrice,Alicia	Librarian	7 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee
 Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

C L A S S I F I E D

APPOINTMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bernstein, Stacy N.	Instructional Assistant - Campus Computer Laboratory	SCC	04/10/18
Hovious, Gregory P.	Senior Buyer/Contract Specialist	DO	04/30/18
Kingsley, Julie R.	Administrative Assistant I	FLC	05/14/18
Louie, Phillip C.	Instructional Assistant-English as a Second Language, 9 months	SCC	08/13/18
Mohibi, Abdullah S.	Clerk III, 50%	SCC	05/01/18
Reed, Kimberly M.	Clerk II	FLC	05/07/18
Ruziev, Mirzokhid	Police Officer	DO	04/30/18
Savich, Nadezhda M.	Library Technician, 75%	ARC	04/30/18

PROMOTION(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Chueh, Valerie J.	Student Personnel Assistant-Counseling (Administrative Assistant I)	FLC FLC)	05/09/18
Mathur, Pankaj K.	Information Technology Business/ Technical Analyst II (Information Technology Business/ Technical Analyst I)	DO DO)	04/09/18
Pridemore, William G.	Maintenance Technician II (Maintenance Technician I)	FM ARC)	06/04/18
Vander Werf, Wenda G.	Confidential Administrative Assistant III (Confidential Administrative Assistant I)	FLC FLC)	05/01/18

REASSIGNMENT(S)/TRANSFER(S)			
<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
San Juan, Isolina D.	Administrative Services Analyst (Facilities Management Operations Supervisor)	ARC DO)	05/21/18

C L A S S I F I E D

REASSIGNMENT(S)/TRANSFER(S), continued

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Waldorf - Sifuentes, Sol Jr.	Senior Information Technology Technician Lab/Area Microcomputer Support (Senior Information Technology Technician Lab/Area Microcomputer Support, 9 months	SCC SCC)	03/27/18

RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Malysenko, Timofey	HVAC Mechanic	FM	05/05/18
Piper, Katherine	Payroll Technician	DO	05/05/18
Santos, Jonathan	Programmer I	ARC	05/26/18

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Larson, Holly B.	Event Services Specialist (After 7 years of service)	FLC	05/05/18

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>



<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Bender, Cindy L.	Special Projects	01/16/2018	06/30/2018
DeSimone, Valerie N.	Advanced Interpreter	04/09/2018	06/30/2018
Frenn, Tyson J.	Specialty Coach	04/13/2018	06/30/2018
Guerra, Celeste D	Student Personnel Assistant	03/19/2018	06/30/2018
Jai-Johnson, Arionna	Account Clerk I	03/25/2018	06/30/2018
Kelly, Kathleen R.	Special Projects	04/10/2018	06/30/2018
Lee, Min Jung	Clerk III	03/20/2018	06/30/2018
Lor, Xee	Clerk I	03/12/2018	06/30/2018
Smith, Robert A.	Student Personnel Assistant	03/21/2018	06/30/2018
Stanford, Marlet T.	Beginning Interpreter	03/19/2018	06/30/2018
Willis, Chantelle J.	Student Personnel Assistant	02/25/2018	06/30/2018
<u>Cosumnes River College</u>			
Burgos, Jasmine E.	Financial Aid Officer	02/26/2018	06/30/2018
Do, Thuan D.	Asst. Financial Aid Officer	03/25/2018	06/30/2018
Gaydarzhi, Lyudmila	Financial Aid Clerk II	03/25/2018	06/30/2018
Johnson, Elbert L	Sports Program Director	04/20/2018	06/30/2018
Juarez, Bernardita E.	Custodian	04/17/2018	06/30/2018
Lao, Susan	Financial Aid Clerk II	03/25/2018	06/30/2018
Luna, Susana C.	Account Clerk I	05/01/2018	06/30/2018
Luong, Jackie W.	Asst. Financial Aid Officer	03/25/2018	06/30/2018
Nguyen, Ben	Instructional Assistant	03/28/2018	06/30/2018
Olivares-Barragan, Vanessa	Clerk I	04/16/2018	06/30/2018
Pedretti, Sara L	Special Projects	02/22/2018	06/30/2018
Rosa, Zachary F.	Instructional Assistant	04/12/2018	06/30/2018
Thao, Zoua	Clerk I	04/16/2018	06/30/2018
Velasquez, Kayla N	Special Projects	01/01/2018	06/30/2018
Yang, Linda	Financial Aid Clerk I	03/25/2018	06/30/2018
Zhong, Qiaowen	Clerk II	03/26/2018	06/30/2018
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Kristoff, Debra L.	Special Projects	07/01/2018	06/30/2019
Thomas, Zelly Y.	Clerk III	07/01/2018	06/30/2019
Harris, Joshua M.	Campus Patrol	03/08/2018	06/30/2018
Hernandez, Valentin S.	Campus Patrol	07/01/2017	06/30/2018
Mendoza, Dora Guadalupe	Special Projects	03/25/2018	06/30/2018
Narayan, Ashley	Special Projects	03/25/2018	06/30/2018
Viscidy, Sarah L.	Campus Patrol	04/02/2018	06/30/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Bickel, Victor W.	Bookstore Clerk I	07/01/2018	06/30/2019
Brooks, Richard L	Bookstore Clerk II	07/01/2018	06/30/2019
Burrage, Michael E.	Special Projects	07/01/2017	06/30/2018
Carson, Mari	Special Projects	04/12/2018	06/30/2018
Hoffman, Shirley B.	Bookstore Clerk I	07/01/2018	06/30/2019
McCaig Orozco, Holly C.	Special Projects	03/25/2018	06/30/2018
McGaffic, Andrew T.	Special Projects	04/25/2018	06/30/2018
Mosakowski, Caleb S	Reader/Tutor	04/05/2018	06/30/2018
Nelson, Julie A.	Bookstore Clerk I	07/01/2018	06/30/2019
Ohl, Jazlyn I.	Bookstore Clerk II	07/01/2018	06/30/2019
Ross, Carrie D	Clerk II	07/01/2018	06/30/2019
Sansing, Annette H.	Bookstore Clerk I	07/01/2018	06/30/2019
Spencer, Lynn I.	Bookstore Clerk I	07/01/2018	06/30/2019
Spring Wenzel, Susan M.	Clerk II	07/01/2018	06/30/2019
<u>Sacramento City College</u>			
Bedolla, Iza A..	Studnt Succs & Supp Prgm Spec	04/16/2018	06/30/2018
Hamdani, Tahira S	Financial Aid Clerk II	03/25/2018	06/30/2018
Handford, Marty S.	Laboratory Technician	04/12/2018	06/30/2018
Hawks, Sarah Marie	Studnt Succs & Supp Prgm Spec	03/19/2018	06/30/2018
Lopez-Lara, Monica	Studnt Succs & Supp Prgm Spec	04/23/2018	06/30/2018
Mendoza, Liliana	Studnt Succs & Supp Prgm Spec	04/09/2018	06/30/2018
Thompson, Madeline	Clerk III	03/22/2018	06/30/2018

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Board Policy Revision: P- 2523 Student Health Services	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Vice Chancellor	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Currently, Board Policy 2523 specifies that each college will maintain a health service program. Historically, the District has not required a student health fee; however, the current desire of faculty, staff and students is to expand the health services available to Los Rios Community College students. Under Education Code section 76355, the District may require a mandatory student health fee, but must exempt certain categories of students.

STATUS:

Following an initial districtwide health services needs assessment, including a focus on mental health services, and with strong support from students, faculty, and staff to expand health services, we are proposing a change to the Student Health Services Policy which allows the District to charge the maximum student health service fee for full-time and part-time students (currently \$20 for fall and spring, with no charge in the summer) and explicitly lists those students exempt from paying a health service fee. It clarifies that certain students who are exempt from paying are also ineligible to receive health services unless they consent to pay the fee. Language was also added to require minors to have parental consent to receive health services.

RECOMMENDATION:

This policy is presented for first reading.

[Policy - 2000 Students](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Student Health Services

- 1.1 Each College shall maintain a health service program that reflects the overall philosophy of the college and is responsive to the needs of its students, within the confines of available funding. (Education Code §§ 76400-76409)

2.0 Student Health Fee

- 2.1 All full-time and part-time students shall be charged a maximum health fee allowable each primary term enrolled to support health supervision and services for students. The following students are exempt from paying the fee:

2.1.1 Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.

2.1.2 Students who are attending a community college under an approved apprenticeship training program.

2.1.3 Students who meet the income standards for the California College Promise Grant (Part A only).

2.1.4 Students currently incarcerated.

2.1.5 Students admitted as special part-time students (K-12).

2.1.6 Students enrolled only in Public Safety Training Center courses.

2.1.7 Students enrolled only in UC Davis Co-Op program courses.

- 2.2 Students exempted under Section 2.1.4, 2.1.5, 2.1.6, and 2.1.7 above are not eligible to receive the services of the college health program, unless they opt to pay the fee; all other exempted students are eligible to receive the services.

- 2.3 Except in cases where it is allowable under the law, health services will not be provided to minors under the age of eighteen (18), unless the student has a consent for treatment signed by his or her parent or guardian.

LRCCD

Policy Adopted: 6/30/65
Policy Revised: 4/23/69; 11/19/80; 2/10/82
Policy Reviewed:
Adm. Regulation: [R-2523](#)

[DRAFT 3/6/2018](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	LRSA Collective Bargaining Agreement 2018-2021 Public Disclosure and Approval	ATTACHMENT: None	
		ENCLOSURE: LRSA Contract	
AGENDA ITEM:	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND/STATUS:

Per Section 3547.5 of the Government Code, prior to entering into a written agreement with an exclusive representative covering matters within the scope of representation, all public school employers are required to disclose the major provisions of the agreement, including but not limited to, the costs associated with the agreement. Although the State Chancellor’s Office has stated community colleges are not covered by this statute, we are required on the quarterly financial reports to the Chancellor’s Office (1102 Q Street) to disclose agreements entered into and an estimate of the costs resulting there from. Given the significance of these agreements, public disclosure, even if not specifically required, is still appropriate and prudent.

In spring 2018, the Los Rios Supervisors Association and district representatives met to discuss the establishment of a new collective bargaining contract for the next three year period (2018-21). Negotiations were conducted in accordance with Government code 3457, regulations of the Public Employment Relations Board, and Los Rios Board policies and administrative regulations.

The District has reached a tentative agreement with LRSA for the contract effective July 1, 2018 through June 30, 2021. Throughout the agreement, references to dates and district locations have been updated as well as clarification to language when necessary. In addition, provisions from memorandums of understanding (MOUs) agreed to during the current contract term have been incorporated. A summarization of the major provisions of the agreement, including estimated costs to implement, where applicable, is as follows:

Article 1 Recognition – Added definition of terms section.

Article 5.1 Duties of Supervisory Employees – Added language to clarify supervisors’ role in conducting evaluations.

Article 5.9.1.1 Professional Growth – Increased release time for Mentorship Program from twenty-six hours to forty hours annually.

Article 5.9.2 Professional Growth – Increased tuition reimbursement maximum for Supervisors who take LRCCD courses from \$1,100 to \$1,200 per year.

Article 5.9.3 Professional Growth – Increased (non-LRCCD) college/university tuition fee reimbursement maximum from \$1,100 to \$2,400 per member per year. Increased lifetime maximum from \$2,200 to \$2,400.

Article 5.9.4.1 Professional Growth – Increased lifetime maximum fund reimbursement for college/university tuition from \$7,800 to \$9,600 per member from LRSA’s professional development funds

Article 7.2.2 Work Schedules – Clarified overtime call-back compensation.

Article 8.2 Use of Accrued Sick Leave for Maternity, Paternity, birth of Child – Added language to address new legislation for parental/adoption leave, and clarified bereavement leave.

Article 8.7 Industrial Accident – Updated language for clarification.

Article 10.9 Repayment of Money Owed District – Revised language to reflect current procedures for repayment of money owed.

Article 10.11 On-Call for Police Sergeants – Added new language to reflect on-call pay for Police Sergeants.

Articles 11 Fringe Benefits and Insurance Programs – Updated language to reflect current district contributions and plans.

Article 13.10 Police Uniforms – Minor modifications to the Sergeant uniform issue.

Appendix A: Salary and Benefits

Language and terminology was updated to reflect current budgetary programs and procedures as well as current health plans. Appendix A.5 includes language for addition of a sixth step to LRSA salary schedule as well as increasing the 20- and 25-year longevity increments from 2% to 4%, both based on available funding and the longevity increment after an overall salary schedule improvement of 2%. The cost associated with adding a sixth step is approximately \$203,000K. The increase to the 20 and 25-year longevity increments is approximately \$46,000.

Attachment 1: Calculation of Available Growth Revenues and Related Growth Costs

Updated language to reflect current calculation cost criteria utilized.



RECOMMENDATION:

It is recommended that the Board of Trustees accept the disclosure information and approve the contract agreement with the Los Rios Supervisors Association (LRSA) for the period July 1, 2018 – June 30, 2021.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Contract Award: Multi-Campus Library Lighting Controls	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

The California Clean Energy Jobs Act (Prop. 39) passed by the voters in 2012, allocates revenue to California's General Fund and the Clean Energy Job Creation Fund for five fiscal years, beginning with fiscal year 2013-14. Roughly \$500 million annually is available for appropriation by the Legislature for eligible projects to improve energy efficiency and expand clean energy generation in schools and community colleges.

The District has taken advantage of Prop 39 funding to implement energy saving strategies that allow buildings to reduce energy consumption based on occupancy and other projects that improve efficiency. Projects include lighting, heating, ventilation, and air conditioning (HVAC) and plumbing systems. These projects save energy and reduce maintenance costs while improving the learning environment.

This project will install occupancy sensors and new light emitting diode (LED) lighting at multiple campus sites within the District. Scope includes, but is not limited to, installation of occupancy sensors at Libraries on the ARC, SCC and CRC campuses. The scope also includes replacement of existing linear fluorescent, compact fluorescent, and high intensity discharge (HID) light sources with new LED sources, by replacing lamps with new energy efficient LED retrofit products at the CRC Library.

STATUS:

The plans and specifications were publicly advertised for Bid 18019. Bidders were asked to provide a total bid amount. A total of 6 responsive bids were received.

Contractor Name	Base Bid	Alt 1	Alt 2	Total Bid
Regreen Inc.	\$224,524.93	\$292,246.61	\$115,221.43	\$631,992.97
Clear Blue Energy Corp.	\$282,724.37	\$333,217.15	\$158,206.37	\$774,147.90
Star Energy Management Inc.	\$327,976.56	\$405,194.20	\$112,801.53	\$845,927.29
Fluoresco Services LLC	\$344,886.00	\$149,740.00	\$467,229.00	\$961,855.00
APS Inc.	\$362,000.00	\$330,000.00	\$290,700.00	\$982,700.00
Big Valley Electric	\$590,400.00	\$300,000.00	\$132,000.00	\$1,022,400.00



RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid 18019 to Regreen Inc. for the base bid of \$224,524.93 and two alternates for a total contract amount of \$631,992.97.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Contract Award: CRC College Center Expansion	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Measure M, the District’s general obligation bond authorization passed by the voters in November 2008 included the expansion of student services facilities at Cosumnes River College. This project was initially planned for State capital outlay funds to match local funds in support of the total cost. At the point that this project was ready to proceed, there was no State bond and the decision made to move forward using local funds only. This project is a 30,560 gross square feet, two-story building that will house programs such as financial aid and counseling as well as administrative offices and meeting rooms. The new building is an expansion to the existing building creating a seamless experience for campus users. The infrastructure component consists of electrical, fiber optic, plumbing and completion of the hydronic loop for the campus-wide heating, ventilation, and air conditioning (HVAC) system. The budget for the construction portion of this project was \$17,705,000. The recommended bid is \$3,519,000 above budget, reflective of the current construction climate. In addition to the base construction amount of \$2,755,000, the District will fund two of the alternates totaling \$193,000 with local bond funds. The other four alternates will be funded by the college totaling \$571,000.

STATUS:

The plans and specifications were publicly advertised for Bid 17021 . Bidders were asked to provide a total bid amount. A total of 4 responsive bids were received. After thorough review, the first and second lowest bidders’ requests for relief were granted.

Contractor	Base Bid	Alt 1	Alt 2	Alt 3	Alt 4	Alt 5	Alt 6	Total Bid
F&H Construction*	\$17,797,000	\$150,000	\$220,000	\$49,000	\$177,000	\$116,000	\$55,000	\$18,564,000
Zovich Construction*	\$18,995,000	\$350,000	\$75,000	\$100,000	\$50,000	\$50,000	\$75,000	\$19,695,000
Otto Construction	\$20,460,000	\$162,000	\$143,000	\$193,000	\$74,000	\$142,000	\$50,000	\$21,224,000
The Boldt Company	\$21,704,904	\$94,943	\$96,002	\$124,133	\$43,684	\$148,827	\$45,703	\$22,258,196

RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid 17021 to Otto Construction the base bid of \$20,460,000 and six alternates for a total contract amount of \$21,224,000.

*Bidders relief due to contractor clerical errors.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Contract Award: SCC Union Stadium Concrete Decking Repair	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The SCC Union Stadium project aims to address issues surrounding structural integrity, water infiltration, accessibility, mechanical, electrical and plumbing within the baseball stadium at SCC. The most significant portion of the work includes providing a new concrete and metal deck below the existing bleachers. This work will correct both structural concerns and water infiltration issues. The accessibility issues addressed will include parking, signage, ramps, restrooms and shower. The project also includes new lighting, new ticket booth window and new gates in several locations. This project is funded through a combination of District capital outlay, program development, scheduled maintenance and special repairs, and College discretionary dollars. A base bid of \$698,000 was approved at the April 2018 meeting. When the bid was received, the total of the base bid plus the alternates was more than the funding that had been dedicated to this project. Therefore, the initial direction was to award just the base bid. However, the alternates are highly desirable, so the college and district have worked to identify additional funds to support the full project. The three alternates have now been added to the contract.

STATUS:

The plans and specifications for Bid 17026 were publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of 2 responsive bids were received.

Contractor Name	Base Bid	Alternate 1	Alternate 2	Alternate 3	Total Bid*
Swierstok Enterprise, Inc., DBA ProBuilders	\$ 698,000	\$ 180,000	\$ 195,000	\$ 60,000	\$ 1,133,000
Diede Construction Inc.	\$ 1,547,000	\$ 818,000	\$ 783,000	\$ 57,000	\$ 3,205,000

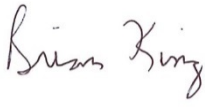
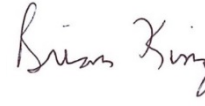
RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid 17026 to Swierstok Enterprise, Inc., DBA ProBuilders for the base bid of \$698,000 and three alternates for a total contract amount of \$1,133,000, an increase of \$435,000.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Resolution No. 2018-03: Recognizing Classified Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

STATUS:

Pursuant to Education Code § 88270, a resolution has been prepared to recognize the contributions that classified employees make to the Los Rios Community College District educational community.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2018-03 recognizing classified staff contributions to the District.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2018-03

RECOGNIZING CLASSIFIED EMPLOYEES

WHEREAS, the Los Rios Community College District employs over 2,000 classified employees in diverse areas of professional support from fiscal services, clerical and administrative support, to specialized areas in human resources, information technology and telecommunications, campus security and emergency services, health care, food services, grounds keeping, custodial services, energy and utility resources, engineers and electrical maintenance, construction and facilities management, and food service workers; and

WHEREAS, the third week of May has been recognized as Classified School Employee Week; and

WHEREAS, classified staff endeavors and support are critical to the District's ongoing strategic plan framework of vision, mission, and values for developing, maintaining and promoting organizational effectiveness, community, economic and workforce development and student success: Now, therefore,

BE IT RESOLVED that the Board of Trustees of the Los Rios Community College District extends sincere appreciation to all classified staff districtwide for their unparalleled service, notable enthusiasm, distinguished professionalism, and ongoing remarkable contributions to our entire District and college service communities.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2018-03 this eleventh day of May, 2018, by the following called vote:

AYES	NOES	ABSENT
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Pamela Haynes, Board President


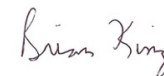
Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Naming of Engineering Classroom at American River College	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Thomas G. Greene  President, American River College	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	X
		INFORMATION	

BACKGROUND:

This proposal requests naming of a first-floor classroom in the STEM building – The Bob Bruns and Sue Lorimer Engineering and Maker Space classroom – in honor of a couple who are very dedicated and passionate about American River College. Bob Bruns and Sue Lorimer provided an outright gift of \$75,000 to support ARC’s STEM Capital Campaign. Sue has a long professional history of almost 30 years in Los Rios. Sue began her career with Los Rios at American River College as a counseling faculty member and later Dean of Planning, Research and Development. She moved to Folsom Lake College when she accepted the position of Vice President of Instruction. She moved to the District Office into the position of Vice Chancellor of Education and Technology in 2014 and retired as Deputy Chancellor in 2015. Bob Brun’s background is in engineering. He especially liked the idea of supporting a space that promoted student collaboration. Bob and Sue can regularly be found cheering on the Beavers at home games and are members of the ARC President’s Circle.



RECOMMENDATION:

It is recommended that the Board of Trustees approve this naming proposal in honor of Bob Bruns and Sue Lorimer.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Naming of Biology Lab at American River College	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Thomas G. Greene  President, American River College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

This proposal requests honorary naming of the proposed state-of-the-art wet lab for biology – The Marie B. Smith Biology Lab – in the new Science Wing (that will be phase two of the STEM campaign) for Dr. Marie B. Smith. Dr. Smith served as ARC President from 1994-2005 and is currently serving as co-chair of the STEM Capital Campaign. She is a wildlife biologist by training and provided a lead gift of \$100,000 to kick off the silent phase of the major STEM Campaign fundraising effort.



RECOMMENDATION:

It is recommended that the Board of Trustees approve this naming proposal in honor of Dr. Marie B. Smith.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	Naming of Culinary Arts Center at American River College	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Thomas G. Greene  President, American River College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

This proposal requests naming of the culinary arts building – The Evangelisti Culinary Arts Center – in honor of one of the most generous donors to American River College, the Evangelisti Family. The Evangelistis made a \$500,000 donation to name the Oak Café restaurant, but relinquished the naming in favor of preserving its already strong brand recognition in the community. This naming honors their deep passion for education, their love of ARC, and their many years of generous support to the President’s Circle, Annual Fund and Scholarships. In addition, this naming recognition will help spur interest in naming opportunities in the STEM Campaign.



RECOMMENDATION:

It is recommended that the Board of Trustees approve this naming proposal in honor of the Evangelisti Family.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	College and Career Access Pathways (CCAP) Memorandum of Understanding: San Juan Unified School District	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Thomas G. Greene,  President American River College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	<input type="checkbox"/>
		INFORMATION	X

BACKGROUND:

With the passage of Assembly Bill 288, California community college districts are authorized to enter into College and Career Access Pathways Partnerships with high school districts to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district. The Los Rios Community College District convened a task force under the guidance of former Deputy Chancellor Lorimer to review this law, to create the standard Memorandum of Understanding and to propose a new policy and regulation addressing this issue. American River College has worked to develop stronger and deeper partnerships with local K-12 school districts as part of the College’s strategic goals. “Pathways” meetings began between ARC and San Juan in 2015, and have been ongoing since. Dual enrollment classes in Career Technical Education were identified as high priority by both ARC and San Juan.

STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and San Juan Unified School District. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for technical education. In Fall 2018 and Spring 2019, classes in Automotive Technology and Design Technology will be offered to High School students at San Juan High School. At the completion of these classes, students will earn credit toward multiple degree or certificate programs in Automotive Technology or Design Technology.

RECOMMENDATION:

This item is presented to the Board of Trustees for information and discussion. It is recommended that a public hearing be scheduled on June 13, 2018 to allow for public input regarding the joint MOU submitted by the District and San Juan Unified School District.

**MEMORANDUM OF UNDERSTANDING
REGARDING DUAL ENROLLMENT
BETWEEN THE LOS RIOS COMMUNITY COLLEGE DISTRICT,
AMERICAN RIVER COLLEGE
AND THE
SAN JUAN UNIFIED SCHOOL DISTRICT**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and San Juan Unified School District ("DISTRICT"). For identification purposes only this MOU is dated November 1, 2017. Collectively LRCCD and SJUSD shall be referred to as the Parties.

RECITALS

WHEREAS, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT

WHEREAS, DISTRICT is a Unified School District located in the County of Sacramento;

WHEREAS, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program;

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code section 76004 and the appropriate portions of Title 5 of the California Code of Regulations ("CCR");

WHEREAS, all Courses will be held within LRCCD's District boundaries;

NOW, THEREFORE, the Parties mutually agree as follows:

TERMS

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both Parties sign it and continue in effect until June 30, 2019, with an annual renewal through 2021, unless duly modified or terminated by the Parties.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this MOU. Termination will be effective no sooner than 15 calendar days after a written demand to comply or cure is provided and the party fails to comply or cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other party at least 45 days' prior to the end of a semester of its intent to terminate the Agreement. All classes currently in progress shall continue until the completion of the semester. Any students currently enrolled in LRCCD courses under this MOU shall be allowed to complete those courses prior to the termination of this MOU

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.
5. **Required CCAP Terms.**
 - A. The total number of high school students to be served pursuant to this MOU will be 168. (Education Code section 76004(c)(1).)
 - B. The total number of full time equivalent students projected to be claimed by LRCCD for apportionment under this MOU will be 28.40 FTES. (Education Code section 76004(c)(1).)

The criteria to assess the ability of pupils to benefit from those courses is as follows: School Principal recommendation, School Counselor recommendation, demonstrated maturity, and American River College Faculty recommendation. (Education Code section 76004(c)(1).)

- C. The point of contact for LRCCD is Vice Chancellor Jamey Nye and the American River College President, Thomas Greene. The point of contact for DISTRICT is Rick Messer, Assistant Superintendent, Secondary Education. (Education Code section 76004(c)(2).)
- D. DISTRICT shall be the employer of record for purposes of assignment monitoring and reporting to the County Office of Education if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates. (Education Code section 76004(m)(2).) Copies of documents provided to the County Office of Education shall be provided to the DISTRICT and LRCCD.
- E. All sharing of information between LRCCD and the DISTRICT shall be in compliance with federal and state laws, including the Federal Educational Rights and Privacy Act ("FERPA") and the California Education Code. Where exceptions to those laws allow LRCCD and the DISTRICT to share information without the consent of the students and/or parents/legal guardian(s), LRCCD and the DISTRICT will follow the requirements of FERPA and State law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception, sharing information will require a signed, dated release from the student explicitly authorizing the sharing of personally identifiable information about the student. (Education Code section 76004(c)(1).) Parent(s)/legal guardian(s) shall have access to District-related student education records. For purposes of this MOU, LRCCD and DISTRICT shall not utilize Joint Use Facilities. Instruction shall occur on the campuses of either the DISTRICT or LRCCD. (Education Code section 76004(c)(1).)
- F. Parent(s)/legal guardian(s) shall be required to sign a form consenting to the enrollment of their pupils in community college courses offered by the LRCCD pursuant to this MOU. The consent form shall be submitted to and be maintained by LRCCD. A copy of the consent form shall be retained by the DISTRICT. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data, unless required by federal or state law.

6. Required CCAP Partnership Certifications.

- A. The Board of Trustees of both LRCCD and DISTRICT will pass a resolution approving this MOU as required under Education Code section 76004. The resolution shall be in the form provided in Exhibit "A" to this MOU.
- B. All college course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a course on a DISTRICT campus have not been convicted of any sex offenses as defined in Education Code section 86010 or any

controlled substance offense as defined by Education Code section 87011. (Education Code section 76004(h).)

- D. LRCCD faculty teaching a course at a DISTRICT campus will not displace or result in the termination of an existing DISTRICT teacher teaching the same course on that DISTRICT campus. (Education Code section 76004(i).)
- E. A qualified DISTRICT teacher teaching a course offered for college credit at a DISTRICT high school campus will not displace or result in the termination of an existing LRCCD faculty member teaching the same course on a partnering LRCCD campus. ((Education Code section 76004(j).)
- F. Community college courses offered for college credit at the DISTRICT campus will not reduce access to the same courses offered at the LRCCD campus. (Education Code section 76004(k).)
- G. Any LRCCD community college course that is oversubscribed or has a waiting list at LRCCD will not be offered pursuant to this MOU. (Education Code section 76004(k)(2).)
- H. Participation in the CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code section 66010.4. (Education Code section 76004(k)(3).)
- I. High school students participating in the CCAP partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges. (Education Code section 76004(k)(3).)
- J. Both LRCCD and DISTRICT will comply with local bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching an AB 288 CCAP Partnership Agreement courses offered for high school credit. (Education Code section 76004(l).)
- K. Any remedial course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to Title 5, CCR section 58058(b)) at a DISTRICT high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the DISTRICT, and that the delivery of these remedial courses shall involve a collaborative effort between the DISTRICT high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (Education Code section 76004(n).)

7. **Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

Responsibilities of the Parties

- A. LRCCD and DISTRICT policies and procedures apply. LRCCD in collaboration with the DISTRICT is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT.
- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations. The DISTRICT's calendar shall also be considered for purposes of the enrollment period.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations or as mutually agreed upon by the Parties. All students will be under the immediate supervision of an employee of LRCCD. For purposes of this paragraph all DISTRICT employees who are teaching the courses shall be deemed to be employees of LRCCD. For courses conducted on DISTRICT campuses, the DISTRICT shall be responsible for all ADA and Individual Education Plan (“IEP”) issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD and the DISTRICT guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also DISTRICT personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.

- H. Facilities. The Parties will provide adequate classroom space at their facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to either party or students. The Parties agrees to clean, maintain, and safeguard their premises. The Parties warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. DISTRICT and/or the Parties will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. It is understood that whichever Party supplies any equipment and materials such equipment and materials shall be the sole property of the Party. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. The Parties understands that no equipment or materials fee may be charged to District students enrolled in classes pursuant to this MOU.
- J. CCAP Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

In coordination with the DISTRICT, LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

In coordination with the DISTRICT, LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist LRCCD, as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f) and 76004, students enrolled in courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these courses will pay all other applicable

fees (i.e Universal Transit Fee, Student Representation Fee, Health Center Fee, etc.), as long as permissible under state and federal law.

- L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD, copies of said documents shall also be maintained by the DISTRICT.
 - M. Ancillary Support Services for Students. Both LRCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. **Liaison.** At no cost to the DISTRICT, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and DISTRICT. LRCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. **Support Staff.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
 - B. DISTRICT is Responsible for its Own Personnel. DISTRICT'S personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. **Faculty.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. Selection and Employment of Faculty. With the input of the DISTRICT, LRCCD will select faculty pursuant to its own policies, regulations and the law. DISTRICT personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of DISTRICT, specifically with regard to their duties as DISTRICT employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the course is offered. DISTRICT certificated staff shall be subject to

the Collective Bargaining Agreement between the DISTRICT and the San Juan Teachers Association in effect at the time the course is offered.

- B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5, CCR 53410 and 58060.
 - C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
 - D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
11. **Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment. Course instruction must also comply with DISTRICT policies and regulations.
12. **Facilities.** The Parties contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to the mutual MOU by the Parties as expressed in a related CA. The Parties agree to defend, hold harmless, and indemnify each other and their respective governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the Parties' premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.
13. **Workers' Compensation.** DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this MOU or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this MOU or any related CA. DISTRICT is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the

DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

LRCCD shall be the "primary employer" for all its personnel who perform services as support staff. LRCCD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective LRCCD personnel made in connection with performing services and receiving instruction under this MOU or any related CA. LRCCD agrees to hold harmless, indemnify, and defend DISTRICT from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by LRCCD personnel connected with providing services under this MOU or any related CA. LRCCD is not responsible for non-LRCCD personnel who may serve as faculty or students who are not affiliated with LRCCD. These provisions may not be voided, modified nor waived by a related CA.

14. Reporting Requirements. Annually, LRCCD and DISTRICT shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

15. Indemnification.

- A. DISTRICT shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- B. LRCCD shall defend, hold harmless, and indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that DISTRICT or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

16. Insurance Requirements.

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
 - 1. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
 - 2. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.

3. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
 - B. If the above liability coverage is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.
 - C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
 - D. The Parties acknowledge that both parties are permissibly self-insured under California law.
 - E. These provisions may not be voided, modified nor waived by a related CA.
17. **Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, mental or physical disability, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.
 18. **Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.
 19. **Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
 20. **Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no

such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.

21. **Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
22. **Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
23. **Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
24. **Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
25. **Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
26. **Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
27. LRCCD shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in

connection with performing services under this MOU and any related CA. LRCCD shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

28. **Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

29. **Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:
LOS RIOS COMMUNITY COLLEGE DISTRICT

AGREED TO AND ACCEPTED:
SAN JUAN UNIFIED SCHOOL DISTRICT

BY: _____
Jamey Nye, Ph.D.
Vice Chancellor
1919 Spanos Court
Sacramento, CA 95825
(916) 568-3031

By: _____
Rick Messer
Assistant Superintendent
3738 Walnut Ave.
Carmichael, CA 95608
(916) 971-7700

COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District College Name College ("LRCCD") and San Juan Unified School District ("DISTRICT") regarding dual enrollment courses to be taught at DISTRICT.

1. The memorandum of understanding ("MOU") entered into by LRCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU the terms of the MOU shall govern.
2. The name(s) of the course(s) to be taught is:
 - AT 100, Technical Basics for the Automotive Professional
 - DESGN 100, Introduction to Computer Aided Drafting and Design (CADD)
 - DESGN 320, Three Dimensional Graphics and Design
3. The name(s) of the Faculty for the course is: TBD
4. Classroom instruction for the course shall commence on or about date of August 16, 2018 and shall continue until the conclusion of the courses on or about May 22, 2019.
5. The approved curriculum and course outlines applicable to this course are incorporated herein as Attachment A to this agreement.

LOS RIOS COMMUNITY COLLEGE
DISTRICT

SAN JUAN UNIFIED SCHOOL
DISTRICT

Date: _____

Date: _____

By: Jamey Nye
Vice Chancellor

By: Rick Messer
Assistant Superintendent

Date: _____

Date: _____

By: Thomas Greene
American River College

By: Vanessa Adolphson
Principal

Last Revised: 2/11/16



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

RESOLUTION

No 2018-__

Authorizing College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) between the Los Rios Community College District and San Juan Unified School District

WHEREAS, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as "the District"), is the governing board of American River College (hereinafter referred to as "the College"); and

WHEREAS, San Juan Unified School District (San Juan) is a High School District located in the County of Sacramento; and

WHEREAS, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288; and

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness; and

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD; and

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program; and

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses; and

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title V of the California Code of Regulations; Now, therefore

BE IT RESOLVED that the Los Rios Community College District Board of Trustees authorize and direct the Chancellor or designee to execute the lease extension;

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2018-__ this __ day of _____, 2018, by the following called vote:

AYES	NOES	ABSENT
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Pamela Haynes, Board President


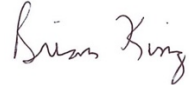
Attest:

Brian King, Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: May 9, 2018

SUBJECT:	American River College's PRIDE Center	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Thomas Greene President, American River College	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	X

BACKGROUND:

Aligned with ARC's Strategic Plan and in accordance with the college's commitment to social justice and equity, the ARC Pride Center supports a safe and inclusive campus environment for students, staff, faculty and community members by building an understanding of sexual orientation, gender identity, and gender expression. The Pride Center is dedicated to addressing the issues that disadvantage LGBTQ people within education while also focusing on intersections between LGBTQ identities and other communities who have been underrepresented and disenfranchised. It also outreaches to schools and community agencies, challenges and dismantles negative stereotypes, and facilitates dialogue about marginalized orientations, gender identities, and intersex people.

STATUS:

College faculty, staff and students will make a presentation to the Board of Trustees on ARC's Pride Center, highlighting efforts leading to its creation as well as describing its present-day focus and future direction.

RECOMMENDATION:

This item is presented for Board of Trustees' information and discussion.