

LOS RIOS COMMUNITY COLLEGE DISTRICT



BOARD MEETING AGENDA

Wednesday, June 13, 2018

5:30 pm

MEETING LOCATION:

Los Rios Community College District
Board Room
1919 Spanos Court
Sacramento, CA 95825

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS	
<i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. SPECIAL ORDER OF BUSINESS	
A. Seating of Student Trustee	Brian King
4. CONSENT CONSIDERATIONS	
<i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: May 9, 2018 (page 3)	Brian King
B. Board Policy Revisions: P-2523 Student Health Services (page 15)	Jamey Nye
C. Resolution No. 2018-04: 2018-19 Appropriation Limitation (page 17)	Theresa Matista
D. Claim: Victoria Jacobs (page 20)	JP Sherry
E. 2017-18 Budget Revision No. 2 (page 24)	Theresa Matista
F. Child Development Centers Program Self Evaluation (page 41)	Theresa Matista
G. Ratify: Grants & Contracts Awarded (page 46)	Brian King
H. Ratify: Affiliation and Other Agreements (page 47)	Theresa Matista
I. Ratify: Bid Transactions (page 49)	Theresa Matista
J. Disposition of Surplus Equipment (page 52)	Theresa Matista
K. Purchase Orders, Warrants, Checks and Electronic Transfers (page 53)	Theresa Matista
L. Short-Term Temporary Employees (page 55)	Theresa Matista
M. Regular Human Resources Transactions (page 58)	Theresa Matista
5. FIRST READING	
A. Board Policy Revision: P- 2413, P-5178, P-6167, P-9159 Ban on Consensual Relationships with Students (page 90)	JP Sherry
B. Five Year Construction Plan and FPP's (page 95)	Theresa Matista
6. ACTION	
A. Public Hearing: Resolution No. 2018-05: Authorizing College and Career Access Pathways (CCAP) Memorandum of Understanding: San Juan Unified School District (page 132)	Thomas Greene
B. Contract Award: Ethan Way Remodel (page 149)	Theresa Matista
C. Contract Award: Districtwide Interpreting Services (page 150)	Theresa Matista
D. 2018-19 District Tentative Budgets (page 151)	Theresa Matista

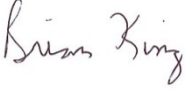
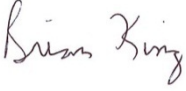
7. INFORMATION	
A. College and Career Access Pathways (CCAP) Memorandum of Understanding: Natomas Unified School District (<i>page 160</i>)	Thomas Greene
8. BOARD MEMBER REPORTS	
9. FUTURE AGENDA ITEMS	
10. REPORTS and COMMENTS	
<ul style="list-style-type: none"> ▪ Student Association ▪ Classified Senate ▪ Academic Senate ▪ Other Recognized Constituencies ▪ Chancellor’s Report 	
11. ADJOURNMENT	

LOS RIOS BOARD OF TRUSTEES			
Pamela Haynes President ▪ Area 5	John Knight Vice President ▪ Area 3	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 Ruth Scribner ▪ Area 4	Deborah Ortiz ▪ Area 6 Tami Nelson ▪ Area 7 Danny Thirakul ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Meeting: July 11 ▪ Regular Board Meeting ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Board Meeting Minutes: May 9, 2018	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meetings held on May 9, 2018 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on May 9, 2018.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, May 9, 2018

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:30 p.m., in the Student Center Board Room at American River College, 4700 College Oak Drive, Sacramento, CA 95841.

Present:

Ms. Pamela Haynes, President
Mr. John Knight, Vice President
Mr. Dustin Johnson
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

Absent:

Mr. Robert Jones

2. ORAL COMMUNICATIONS

Trustee Haynes recognized Evan Nguyen for his outstanding service as the Student Trustee for the past year.

The following faculty members addressed the Board of Trustees regarding reading:

Sue Rooney, Jennifer Laflam, Noue Leung, Susan Howe, Oranit Limmaneeprasert

The following faculty members addressed the Board of Trustees regarding online education:

Oranit Limmaneeprasert, Debra Crumpton, Kim Ramos, Annette Barfield, Patti Leonard, Jason Newman, Belinda Lum, Alex Pashkoff, Bill Miller, Kalinda Jones, Veronica Lopez, Deborah Blair, Christina Oberth.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

A. Board Meeting Minutes: April 11, 2018

That the Board of Trustees approve the minutes of the meeting held on April 11, 2018.

B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

C. Board Policy Revisions: P-5121, 6122, 9121 and 9123 Recruitment

That the Board of Trustees approve the proposed revisions to the policies in the May board agenda packet.

D. Board Policy Revisions: P-5111, 6111, 9111 Intent and Accountability for Equal Opportunity; Service Animals

That the Board of Trustees approve the proposed revisions to the policies in the May board agenda packet.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the March 31, 2018 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

F. Los Rios Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2018.

G. Ratify Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Student Mental Health Program <ul style="list-style-type: none">Funds to support the planning and implementation of a mental health and wellness related activity that took place	SCC	\$2,000	Foundation for California Community

at SCC on March 27, 2018. • 2/01/2018 through 6/15/2018 • Administrator: Andre Coleman / Dean, Counseling and Student Success			Colleges
Prop 39 Mini Grant – MET Outreach Trailer Phase II • Funds to replace Sacramento City College’s existing 40 ton cooling tower, which is part of the SCC Mechanical Technology Department’s HVAC Living Lab. • 3/15/2018 through 11/15/2018 • Administrator: Donetta Webb / Dean, Advanced Technology	SCC	\$8, 801	California Community Colleges Chancellor’s Office

H. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the May board agenda packet.

I. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18020	CRC RT Walkway Lighting	6	4/3/18	Big Valley Electric	\$51,400.00

Bidders for 18020 CRC RT Walkway Lighting

Contractor	Total Bid
Sauren Construction and Electric (disqualified for not holding license for the 5 year minimum required)	\$ 48,900.00
Big Valley Electric	\$ 51,400.00
Star Energy Management, Inc.	\$ 52,590.06
Cabar Electric Inc.	\$ 56,988.00
Lords Electric Inc.	\$ 60,750.00
Tennyson Electric Inc.	\$ 62,340.00

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18028	Fiber Upgrade Sacramento City College	5	4/23/18	T&B Communications Inc.	\$ 57,000.00

Bidders for 18028 Fiber Upgrade Sacramento City College

Contractor Name	Total Bid
T&B Communications Inc.	\$ 57,000.00
AMS.NET	\$ 103,993.59

Alessandro Electric Inc.	\$ 113,160.00
Walker Telecomm Inc.	\$ 135,955.00
K S Telecom Inc.*	\$ 190,000.00

* Contingency was not included in base bid as stipulated in Division 012100

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18029	Fiber Upgrade American River College	5	4/23/18	T&B Communications Inc.	\$83,500.00

Bidders for 18029 Fiber Upgrade American River College

Contractor Name	Total Bid
T&B Communications Inc.	\$ 83,500.00
Alessandro Electric Inc.	\$ 131,950.00
AMS.NET	\$ 149,673.82
Walker Telecomm Inc.	\$ 157,235.00
K S Telecom Inc.*	\$ 256,600.00

* Contingency was not included in base bid as stipulated in Division 012100

J. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items as listed in the May board agenda packet per Education Code section 81452.

K. Purchase Orders, Warrants, Checks, and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of March 16, 2018 through April 15, 2018.

PURCHASE ORDERS			
General Fund	0001097654-0001098200 B118801-B118811	\$ 3,726,415.10	
Capital Outlay Fund	0003017686-0003017748		
Child Development Fund	0006000819-0006000822		
Self-Insurance Fund	-		
WARRANTS			
General Fund	761132-762417	\$ 10,974,187.64	
General Fund-ARC Instructional Related	008460-008544		
General Fund-CRC Instructional Related	022978-023011		
General Fund-FLC Instructional Related	031268-031288		
General Fund-SCC Instructional Related	046811-046860		
Capital Outlay Fund	832633-832693		
Student Financial Aid Fund	900279-900293		
Child Development Fund	954510-954526		
Self-Insurance Fund	976431-976439		
Payroll Warrants	387232-387288		\$ 8,433,274.70
Payroll Vendor Warrants	63669-63834		
April Leave Process	387289-388969		

CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 18,585,440.50
Clearing Checks	2777-2782	\$ 4112.74
Parking Checks	-	\$
Bookstore Fund – ARC	32784-32837	\$ 198,865.73
Bookstore Fund – CRC	27995-28022	
Bookstore Fund – FLC	10262-10288	
Bookstore Fund – SCC	050218-050275	
Student Clubs Agency Fund – ARC	5525-5549	\$ 32,917.90
Student Clubs Agency Fund – CRC	4671-4687	
Student Clubs Agency Fund – FLC	2456-2462	
Student Clubs Agency Fund – SCC	3910-3926	
Foundation – ARC	5812-5833	\$ 51,430.86
Foundation – CRC	2477-2478	
Foundation – FLC	1549-1559	
Foundation – SCC	4432-4449	
Foundation – DO	0957-0974	
Associated Students Trust Fund – ARC	0951-0962	\$ 32,592.79
Associated Students Trust Fund – CRC	0829-0833	
Associated Students Trust Fund – FLC	0717-0719	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5626-5701 Manual checks: 9215-9215	\$ 314,755.69
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 10,200.00
PARS	-	\$ 90,792.46
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 172,534.40
Bookstore	-	\$ 27,760.21
Payroll Direct Deposit Advices		\$ 13,053,776.43
Other Payroll Transactions	-	\$ 7,215.00
PURCHASE ORDERS		
General Fund	0001097126-0001097653 B118795-B118800	\$ 2,678,342.05
Capital Outlay Fund	0003017645-0003017685 B318001-B318001	
Child Development Fund	0006000818-0006000818	
Self-Insurance Fund	-	
WARRANTS		
General Fund	759893-761131	\$ 10,347,877.72
General Fund-ARC Instructional Related	008368-008459	
General Fund-CRC Instructional Related	022942-022977	
General Fund-FLC Instructional Related	031250-031267	
General Fund-SCC Instructional Related	046752-046810	
Capital Outlay Fund	832561-832632	
Student Financial Aid Fund	900271-900278	
Child Development Fund	954498-954509	
Self-Insurance Fund	976427-976430	
Payroll Warrants	383976-385709	

Payroll Vendor Warrants	63514-63668	
March Leave Process	385710-387231	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 2,283,470.95
Clearing Checks	2776-2776	\$ 275.00
Parking Checks	3083-3093	\$ 642.00
Bookstore Fund – ARC	32694-32783	\$ 661,547.03
Bookstore Fund – CRC	27932-27994	
Bookstore Fund – FLC	10231-10261	
Bookstore Fund – SCC	050156-050217	
Student Clubs Agency Fund – ARC	5496-5524	\$ 77,332.18
Student Clubs Agency Fund – CRC	4653-4670	
Student Clubs Agency Fund – FLC	2440-2455	
Student Clubs Agency Fund – SCC	3899-3909	
Foundation – ARC	5801-5811	\$ 60,996.74
Foundation – CRC	2464-2476	
Foundation – FLC	1527-1548	
Foundation – SCC	4416-4431	
Foundation – DO	0952-0956	
Associated Students Trust Fund – ARC	0944-0950	
Associated Students Trust Fund – CRC	0825-0828	
Associated Students Trust Fund – FLC	0714-0716	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5539-5625	\$ 455,057.41
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 9,000.00
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 87,206.63
Bookstore	-	\$ 26,629.24
Payroll Direct Deposit Advices	897806-902818	\$ 12,977,097.14
Other Payroll Transactions	-	\$ 7,372.00

L. Stipend Schedule Modifications

That the Board of Trustees approve the revision of the 2017-18 salary schedule: Arts & Media Stipend Schedule for Faculty, effective July 1, 2017, and the memorandum of understanding with the LRCFT.

M. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions as listed in the May board agenda packet.

4. FIRST READING

A. Board Policy Revision: P-2523 Student Health Services

Revisions to board policy P-2523 Student Health Services were presented to the Board of Trustees for first reading and discussion.

5. COLLECTIVE BARGAINING

A. LRSA Collective Bargaining Agreement 2018-2021 Public Disclosure and Approval

A motion was made by Ms. Ortiz, seconded by Mr. Nguyen, that the Board of Trustees accept the disclosure information and approve the contract agreement with the Los Rios Supervisors Association (LRSA) for the period July 1, 2018 – June 30, 2021.

6. ACTION

A. Contract Award: Multi-Campus Library Lighting Controls

A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees award the contract for bid 18019 to Regreen Inc. for the base bid of \$224,524.93 and two alternates for a total contract amount of \$631,992.97.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

B. Contract Award: CRC College Center Expansion

A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees award the contract for bid 17021 to Otto Construction the base bid of \$20,460,000 and six alternates for a total contract amount of \$21,224,000.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

C. Contract Award: SCC Union Stadium Concrete Decking Repair

A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees award the contract for Bid number 17026 to Swierstok Enterprise, Inc., DBA ProBuilders for the base bid of \$698,000 and three alternates for a total contract amount of \$1,133,000, an increase of \$435,000.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

D. Resolution No. 2018-03: Recognizing Classified Employee

A motion was made by Trustee Scribner, seconded by Trustee Nelson, that the Board of Trustees adopt Resolution No, 2018-03 recognizing classified staff contributions to the District.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

E. Naming of Engineering Classroom at American River College

A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees approve this naming proposal in honor of Bob Bruns and Sue Lorimer.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

F. Naming of Biology Lab at American River College

A motion was made by Trustee Scribner, seconded by Trustee Knight, that the Board of Trustees approve this naming proposal in honor of Dr. Marie B. Smith.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None
Absent: Jones
Student Trustee: Aye
Motion carried; 6:0

G. Naming of Culinary Arts Building at American River College

A motion was made by Trustee Knight, seconded by Trustee Scribner, that the Board of Trustees approve this naming proposal in honor of the Evangelisti Family.

Roll Call Vote:
Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner
No: None
Absent: Jones
Student Trustee: Aye
Motion carried; 6:0

7. INFORMATION

A. College and Career Access Pathways (CCAP) Memorandum of Understanding: San Juan Unified School District

President Greene provided an overview of the Memorandum of Understanding between the Los Rios Community College District and San Juan Unified School District. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for technical education.

A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the Board of Trustees schedule a public hearing on June 13, 2018 to allow for public input regarding the joint MOU submitted by the District and San Juan Unified School District.

Roll Call Vote:
Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner
No: None
Absent: Jones
Student Trustee: Aye
Motion carried; 6:0

B. American River College's PRIDE Center

American River College faculty, staff and students presented an overview of the ARC Pride Center, highlighting efforts leading to its creation as well as its present-day focus and future direction.

8. BOARD MEMBER REPORTS

Trustee Nelson participated in the CCLC Trustees' Conference and the FLC Maker Space open house.

Trustee Knight attended the FLC Maker Space open house and SACOG's Regional Futures Forum

Trustee Scribner attended the Yolo County School Boards Association Excellence in Education Awards event and noted that SCC-Davis Center Supervisor Jacek Kozikowski received an individual award, and the Washington Middle College High School Program received a program award. Trustee Scribner recognized that it was Day of the Teacher.

Trustee Johnson participated in an Expungement Clinic at ARC.

Trustee Nguyen attended the ARC fashion show. He thanked the District for support of health services for students and curriculum and thanked the Board for their support and guidance during his term as Student Trustee.

Trustee Haynes attended the Academic Senate Plenary and two of the hearings at the Capitol to listen to the concerns of faculty and staff. She recognizes the significance of the transformations that are being proposed but highlighted the values that make Los Rios special, even in times of difficulty. She addressed the Chancellor's letter in support of the online college proposal and the Chancellor's follow up to clarify that the faculty was opposed to this proposal, and she reaffirmed the Board and Chancellor's collective commitment to collaboration. Trustee Haynes also participated in the CCLC Trustee Conference, including serving on a panel on AB 705.

9. FUTURE AGENDA ITEMS

No future agenda items were discussed.

10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

- Deborah Hernandez, President, American River College Associated Student Body
- Olga Prizhbilov, President, American River College Classified Senate
- Carlos Lopez, President, Districtwide Academic Senate
- Dean Murakami, LRCFT

Chancellor's Report:

Chancellor King announced the following retirements:

Retirement			Years of Service
Holly Larson	Event Services Specialist	FLC	7
Diane Delgado	EOPS Coordinator	ARC	14
David Newnham	Music Professor	FLC	15+

Michael Goodrich	Director III, Energy and Utilities	FM	17
Amanda Zannakis	CIS Professor	SCC	23
Paula Hegner	Accounting Professor	FLC	23+
Elvia Macias-Perez	Spanish Professor	FLC	33+
Diane Ardans	Accounting Professor	ARC	27
Kathleen Kirklin	Vice President, Administration	FLC	30+

11. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 8:55 pm: Ms. Haynes, Mr. Johnson, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Pursuant to Education Code section 72122: Consideration of Student Appeal of Discrimination Findings

Closed Session Adjourned: 9:00 pm

Open Session: 9:01 pm

12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

On the Board Agenda for the item listed as item 11A, the Board of Trustees voted by a vote of 6 to 0 (with Trustee Jones absent) to deny the appeal presented in the closed session.

13. ADJOURNMENT

A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the meeting be adjourned.

President Haynes adjourned the meeting at 9:02 p.m.

BRIAN KING

Chancellor and Secretary to the Board of Trustees



Draft minutes presented to the Board of Trustees: June 13, 2018

jd

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Board Policy Revisions: P- 2523 Student Health Services	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Vice Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Currently, Board Policy 2523 specifies that each college will maintain a health service program. Historically, the District has not required a student health fee; however, the current desire of faculty, staff and students is to expand the health services available to Los Rios Community College students. Under Education Code section 76355, the District may require a mandatory student health fee, but must exempt certain categories of students.

STATUS:

Following an initial districtwide health services needs assessment, including a focus on mental health services, and with strong support from students, faculty, and staff to expand health services, we are proposing a change to the Student Health Services Policy which allows the District to charge the maximum student health service fee for full-time and part-time students (currently \$20 for fall and spring, with no charge in the summer) and explicitly lists those students exempt from paying a health service fee. It clarifies that certain students who are exempt from paying are also ineligible to receive health services unless they consent to pay the fee. Language was also added to require minors to have parental consent to receive health services.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to Board Policy 2523.

[Policy - 2000 Students](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Student Health Services

- 1.1 Each College shall maintain a health service program that reflects the overall philosophy of the college and is responsive to the needs of its students, within the confines of available funding. (Education Code §§ 76400-76409)

2.0 Student Health Fee

- 2.1 All full-time and part-time students shall be charged a maximum health fee allowable each primary term enrolled to support health supervision and services for students. The following students are exempt from paying the fee:

2.1.1 Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.

2.1.2 Students who are attending a community college under an approved apprenticeship training program.

2.1.3 Students who meet the income standards for the California College Promise Grant (Part A only).

2.1.4 Students currently incarcerated.

2.1.5 Students admitted as special part-time students (K-12).

2.1.6 Students enrolled only in Public Safety Training Center courses.

2.1.7 Students enrolled only in UC Davis Co-Op program courses.

- 2.2 Students exempted under Section 2.1.4, 2.1.5, 2.1.6, and 2.1.7 above are not eligible to receive the services of the college health program, unless they opt to pay the fee; all other exempted students are eligible to receive the services.

- 2.3 Except in cases where it is allowable under the law, health services will not be provided to minors under the age of eighteen (18), unless the student has a consent for treatment signed by his or her parent or guardian.

LRCCD



Policy Adopted: 6/30/65
Policy Revised: 4/23/69; 11/19/80; 2/10/82
Policy Reviewed:
Adm. Regulation: [R-2523](#)

[DRAFT 3/6/2018](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Resolution No. 2018-04: 2018-19 Appropriation Limitation	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Article XIII-B of the Constitution and Government Code Section 7900, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population, and other applicable factors. This requirement is also known as the Gann Limit.

Staff has calculated the 2018-19 appropriation limit as specified in the Government Code Section 7908. The calculated spending limit is \$347,646,728. The District's 2018-19 appropriations subject to this limit are calculated at \$296,154,091, which indicates that the District's tentative budget is \$51,492,637 below its appropriation limit. For 2017-18 the District's appropriations subject to the limit were \$102,993,338 below the appropriation limit of \$393,729,903.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 2018-04 authorizing the 2018-19 appropriation limitation of \$347,646,728.

LOS RIOS COMMUNITY COLLEGE DISTRICT

2018-19 APPROPRIATION LIMIT

(1) 2017-18 Appropriation Limit		\$ 393,729,903
(2) Inflation Factor *		1.0367
(3) Population Factor:		
(a) 2017-18 FTES, Second Period, est.	45,454	
(b) 2016-17 FTES, Second Period, est.	53,366	
Population Change Factor (a) ÷ (b)		<u>0.8517</u>
Appropriation Limit for 2018-19		<u>\$ 347,646,728</u>

2018-19 APPROPRIATIONS SUBJECT TO LIMIT

(1) State Aid		
(General Apportionment, EPA & Apprenticeship Allowance)		\$ 215,260,123
(2) Local Property Taxes and State Subventions		82,441,968
(3) Interest Income on Property Tax Proceeds		412,000
(4) Less: Unreimbursed State and Federal Mandates		<u>(1,960,000)</u>
2018-19 Appropriations Subject to Limit		<u>\$ 296,154,091</u>
Amount Below Limit		<u>\$ 51,492,637</u>

* California per Capita Personal Income, Annual Change in the Fourth Quarter 2017.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2018-04

2018-2019 Appropriation Limitation

WHEREAS, on November 6, 1979, the People of California passed Proposition 4, a constitutional amendment requiring appropriation limits for state and local government units; and

WHEREAS, the method for calculating the appropriation limit for community colleges and school districts was revised by legislative bills AB 198, SB 98, and AB 751 and codified into Government Code Sections 7908 and 7910; and

WHEREAS, California Government Code sections 7908 and 7910 requires the Board of Trustees to establish by resolution an appropriation limit each fiscal year; and

WHEREAS, the Board of Trustees has directed that the appropriation limit for fiscal year 2018-19 be developed in accordance with the provisions of Government Code sections 7908 and 7910; and

WHEREAS, the documentation used in determining the appropriation limit for fiscal year 2018-19 has been made available to the public in the Business Services Office prior to the adoption of this resolution: Now, therefore,

BE IT RESOLVED, that the Board of Trustees adopt the 2018-19 appropriation limit of \$347,646,728.

PASSED AND ADOPTED as Los Rios Community College District Resolution № 2018-04, this thirteenth day of June 2018, by the following called vote:

AYES	NOES	ABSENT
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Pamela Haynes, Board President

Attest:

Brian King
Chancellor and Secretary to the Board

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Claim: Victoria Jacobs	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

Claimant is seeking damages from Los Rios Community College District.

RECOMMENDATION:

It is recommended that the Board of Trustees reject the claim of Victoria Jacobs and refer the matter to the District's insurance administrators.



Claim for Damages Form

ONCE SUBMITTED, THIS IS A PUBLIC DOCUMENT

LRCCD Use Only
RECEIVED

MAY 18 2018

Claimant Information

First Name Victoria	MI S	Last Name Jacobs
Date of Birth (MM/DD/YY)* [REDACTED]		Social Security No.* [REDACTED]
Driver's License No. [REDACTED]	License State CA	Receives or is eligible for SSDI or Medicare? * (Yes/No) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Office of the General Counsel
Los Rios Community College District

Home Address (Number/Street) 5712 Shadow Creek Dr #4			Business Name (if including business address)		
City Sacramento	State CA	Zip Code 95841	Business Address (Number/Street)		
Mail Notices to which address? <input checked="" type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Attorney			City	State	Zip Code

Injury/Damage Information

Date injury/damage occurred (MM/DD/YY) 11/29/17	Time of day injury/damage occurred 6:15 pm	Where did injury/damage occur? (College site, street address, intersection, other locations, etc.) ARC drawing classroom # 510						
How did injury/damage occur? (Describe accident or occurrence in complete detail/attach additional pages if needed) <p style="text-align: center; font-size: 1.5em;">see attachment</p>								
Name(s) of Los Rios employees involved		Police Report No.						
What action or inaction of Los Rios employee(s) causes your injury/damages?								
What injuries/damages did you suffer?								
State the amount of the claim, if less than \$10,000								
Include the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time the claim is presented, and list the basis for the computation of the amount claimed <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">estimate med care</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td style="padding-right: 20px;">pain & suffering</td> <td style="text-align: right;">\$3,000</td> </tr> <tr> <td style="padding-right: 20px;">lost wages</td> <td style="text-align: right;">\$2,000</td> </tr> </table>			estimate med care	\$5,000	pain & suffering	\$3,000	lost wages	\$2,000
estimate med care	\$5,000							
pain & suffering	\$3,000							
lost wages	\$2,000							
If the dollar amount of the claim is more than \$10,000, no dollar amount will be stated, but please indicate whether the claim is a limited civil case claim (total dollar amount less than \$25,000) <input checked="" type="checkbox"/> Yes, it is a limited civil case claim <input type="checkbox"/> No, it is not a limited civil case claim								

Certification

*By signing below, I certify that all information furnished on this form is accurate, truthful, and complete, and that I understand that the presentation of a false claim is a felony (refer to CA Penal Code Sec 72).
Note: If the signer is not the Claimant, indicate the relationship of the signer to the Claimant (parent, attorney, etc.) and address.*

Signature Victoria Jacobs	Date 5-18-18	Relationship and address (if not Claimant)
-------------------------------------	------------------------	--

Directions for Submission

Attach and include with this form any bills for medical treatment or expenses/estimates for personal property damage.

Once submitted, this form becomes a public document. However, please note that Claimant's Date of Birth, Social Security No., and Driver's License No. WILL REMAIN CONFIDENTIAL.

Return completed form to:
Los Rios Community College District
ATTN: General Counsel
1919 Spanos Court
Sacramento, CA 95825

*Responses REQUIRED for Federal Medicare Secondary Payer Reporting

Attachment for Claim for Damages Form/Victoria Jacobs

How did the injury/damage occur? (Describe accident or occurrence in complete detail)

The art drawing classroom has tall stools that are used with high one-person tables that are set on wheels for mobility. Professor Craig Schindler asked the students to obtain chairs and stools and sit in a large circle. The entire class began working on drawing a grouping of objects the professor had arranged.

The tall stool I was sitting on had adjustable legs. While I was working, (unbeknown to me) the screw holding the stool's leg on my right fell out. (It was later recovered) Immediately, the stool leg collapsed and the stool fell out from under me. My entire body weight was thrown to the floor. I hit hard and fast on the tile floor. I landed on the right side of my body particularly my right hip. In no way was I prepared for the sudden fall. I could not cushion the fall in any way. My hand hit my drawing board on my way down and all of my drawing tools were knocked to the ground.

Name of Los Rios employee(s) involved.

Professor Craig Schindler was present. There was no police report.

What action or inaction of Los Rios employee(s) causes your injury/damages?

The stool was not properly maintained. A loose screw caused the tall stool's leg to fail and caused me to suddenly fall to the tile floor.

What injuries/damages did you suffer?

From the time of the accident I have been in constant pain. Most of the pain is on the right side of my hip area. I am not able to put full weight on my right leg. It feels as if my hip cannot properly hold up the weight on my right side. The pain varies. Sometimes, it is a burning bruised sensation deep in the muscle next to my hip. Other times, a sharp pain occurs deep into the bone and socket area of my right hip. I also have shooting, sharp pains running down my back thighs or along my sides. I cannot put full weight on the right leg/hip and as I walk I am slightly pushed sometimes to the left, other times to the right, which causes me to not walk in a straight line. When I walk next to another person, every ten steps or so, I end up bumping into them. I also am not walking in a steady balanced manner and have to be very aware because I can feel myself in danger of falling at unpredictable times. This limping absolutely started after the accident, before the accident I was very steady on my feet and walked perfectly fine.

I have not had a good night's sleep since the accident, as the pain often wakes me up. It is difficult to turn over because the bones in my hip hurt when I do. The shooting sharp type of pain is constant night and day. I am unsure on my feet and many times have been dangerously close to falling over. At times this improper walking gait I experience since the fall gives me a dizzy feeling at the top of my head. I also have been emotionally traumatized by this sudden

change in my health. I feel my once strong, well taken care of body is now uncertain and disabled. I have never had any kind of physical problems concerning my hips, nor is there a family history of hip problems. I fear that I will have a future with hip problems, perhaps long term chronic pain.

I have a \$5,000 deductible insurance policy and have not been able to afford to see a doctor and get x-rays. My hope was that this would just work itself out. However, it has not gotten better in the last five months.

Include the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time the claim is presented, and list the basis for the computation of amount claimed.

Medical care	\$5,000
Pain and suffering	\$3,000
Lost wages	\$2,000
<hr/>	
	\$10,000

Also – Future medical treatments, lost wages and pain and suffering

\$10,000

I was hoping to get a part time job this summer, but do not feel I can work with my inability to stand for very long without pain. Prior to the accident, for the past 30 years I have been strong and capable when working with children and the elderly. Both of these jobs require me to be able to lift other people's body weight. When working with children I need to be nimble and sure on my feet. I cannot safely work with children or the elderly at this time. I am loosing around \$2,000 by not being able to work part time this summer. The future seems uncertain in the area of employment.

I need medical attention, with physical therapy. My deductible is \$5,000.


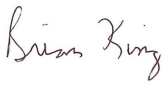
I have no idea if I may have long term repercussions and what amount of money that will cause me to spend or loose.

Before the accident I had no pain in my life. Pain causes me to feel older than my years, worried about my future, tired and discouraged. I also never get a good night's sleep, as the pain wakes me up. I also cannot exercise the way I could before the accident, which is not good for my health.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	2017-18 Budget Revision No 2	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

On September 13, 2017, the Governing Board adopted the 2017-18 maximum funding level (Z Budget) for the General Fund. The Board approved budget revision #1 on February 7, 2018. The attached Schedule I details modifications to this funding level since the first revision. General Fund revenues are budgeted \$10.8 million higher than the revision #1 level due to the recognition of additional general purpose and restricted/special programs revenues.

The General Fund unrestricted revenue increase is largely attributable to recognition of additional local resources including interest income. Although the first principal apportionment includes a deficit factor, budget revision #2 does not project a revenue shortfall. Restricted revenues increased by \$10 million. Of that, \$3.2 million is from additional federal revenues, \$6.2 million in State programs increases.

Although the budget reflects our maximum funding, the actual difference between X and Z is minor as we are in a stabilization funding year and will not recognize any growth revenues in 2017-18.

STATUS:

Revisions to the adopted budget for the General Fund are necessary for the following reasons:

1. Schedule I summarizes changes to revenues, appropriations and fund balance for the general fund. Schedule II provides specific adjustments to restricted and special program revenues. Restricted revenues reflect new awards for Federal and State programs, as well as augmentations to existing programs for federal, state and local. The changes in appropriations reflect the allocation of those additional resources, as well as re-alignment across object codes as expenditure plans are formalized.

Revisions to other District funds due to:

2. Instructionally-Related Activities (Schedule III): Decreases to revenue and appropriations resulting in a decrease to projected ending uncommitted fund balance.

3. Capital Outlay Projects (Schedule IV): Increase in State revenues in support of Prop. 39 (Clean Energy) projects and transfers from the general fund. Reduction in projected revenues from redevelopment agencies. Changes in appropriations reflect the allocation of program development funds and Prop. 39 projects.
4. Bond Projects Fund – Measure A (Schedule V): Minor change in projected interest earnings and related appropriation.
5. Bond Interest and Redemption Fund – Measure M (Schedule VI): Changes to property tax proceeds and interest income and related debt service.
6. Other Debt Service (Schedule VII): Reduction in projected redevelopment tax revenues from the Capital Outlay Project fund for repayment of the Certificates of Participation.
7. Self Insurance (Schedule VIII): Change in funding and appropriations for district’s insurance programs.
8. Bookstore Fund (Schedule IX): Reduction in sales and increase in transfers
9. Regional Performing Arts Center – Enterprise Fund (Schedule X): Increase in projected ticket sales and uncommitted ending fund balance reflective of most current estimates for the Center’s operations.
10. Student Financial Aid (Schedule XI): Increase in SEOG (federal) aid and State Aid programs, and State categorical transferred from the General fund.
11. Student Associations Trust (Schedule XII): Minor increase in revenue, appropriations and projected ending fund balance.
12. Scholarship & Loan Trust (Schedule XIII): Recognition of gift for scholarships to Sacramento City College.
13. Los Rios Foundation (Schedule XIV): Increase to donations revenue and projected ending fund balance.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the changes as presented in schedules I through XIV for the following funds of the District: General, Instructionally Related, Capital Outlay Projects, Bond Projects – Measure A, Bond Interest and Redemptions Fund – Measure M, Other Debt Service, Self Insurance, Bookstore, Regional Performing Arts Center, Student Financial Aid, Student Associations Trust, Scholarship and Loan Trust, and Los Rios Foundation funds shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
BUDGET REVISION # 2
2017-2018**

	REVISED BUDGET 2/7/2018	BUDGET MODIFICATIONS	REVISED BUDGET 6/1/2018
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 13,713,528	\$ -	\$ 13,713,528
Committed	42,153,581	-	42,153,581
Restricted	5,539,238	-	5,539,238
TOTAL BEGINNING FUND BALANCE	61,406,347	-	61,406,347
REVENUE:			
UNRESTRICTED (GENERAL PURPOSE)			
Apportionment, Property Taxes and Enrollment Fees	304,100,801	(99,030)	304,001,771
Lottery Funds	7,811,502	(107,348)	7,704,154
Apprentice/Other General Purpose/Interfund Transfers	32,188,333	976,319	33,164,652
TOTAL UNRESTRICTED (GENERAL PURPOSE)	344,100,636	769,941	344,870,577
RESTRICTED/SPECIAL PROGRAMS REVENUES	113,610,479	10,002,052	123,612,531
TOTAL REVENUE AND TRANSFERS	457,711,115	10,771,993	468,483,108
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 519,117,462	\$ 10,771,993	\$ 529,889,455
APPROPRIATIONS:			
Academic Salaries	\$ 166,434,279	\$ 52,808	\$ 166,487,087
Classified Salaries	94,570,041	1,903,155	96,473,196
Employee Benefits	99,722,392	609,298	100,331,690
Books, Supplies & Materials	19,524,328	36,510	19,560,838
Other Operating Expenses	73,341,054	3,093,602	76,434,656
Capital Outlay	13,885,164	2,418,221	16,303,385
Other Outgo	28,285,475	2,448,463	30,733,938
TOTAL APPROPRIATIONS AND TRANSFERS	495,762,733	10,562,057	506,324,790
ENDING FUND BALANCE, JUNE 30			
Uncommitted	16,113,528	-	16,113,528
Committed	5,043,581	-	5,043,581
Restricted	2,197,620	209,936	2,407,556
TOTAL ENDING FUND BALANCE	23,354,729	209,936	23,564,665
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 519,117,462	\$ 10,771,993	\$ 529,889,455

* Maximum funded level (Z Budget)

**LOS RIOS COMMUNITY COLLEGE DISTRICT
RESTRICTED/SPECIAL PROGRAMS REVENUES
BUDGET REVISION # 2
2017-2018**

	REVISED BUDGET 2/7/2018	BUDGET MODIFICATIONS	REVISED BUDGET 6/1/2018
Student Parking Fees & Fines, Universal Transit Pass	\$ 6,656,510	\$ 157,150	\$ 6,813,660
Federal:			
Perkins 1C formerly VTEA	\$ 2,963,169	\$ -	\$ 2,963,169
Career Technical Education (CTE) Transitions	166,368	-	166,368
Federal Work Study (FWS)	1,770,403	-	1,770,403
Temporary Assistance to Needy Families (TANF)	379,239	13,006	392,245
Workability III - Department of Rehabilitation (DOR) Cooperative	212,372	-	212,372
Child Development Training Consortium (CDTC)	58,820	16,150	74,970
Foster and Kinship Care Education (FKCE)	155,023	3,020	158,043
US Dept of Labor - Northern California Community Colleges American Apprenticeship Initiative	4,466,848	-	4,466,848
College to Careers (DOR)	250,000	-	250,000
US Dept of Education - TRIO Student Support Services & Program Journey	54,874	232,265	287,139
US Dept of Education - TRIO Student Support Services - Science, Tech, Engineering & Math	83,912	232,265	316,177
US Dept of Education - TRIO Veterans Project	159,060	232,265	391,325
US Dept of Education - TRIO Natomas, San Juan, Twin Rivers	1,404,421	-	1,404,421
US Dept of Education - TRIO Upward Bound (UPBD)	1,042,876	12,876	1,055,752
US Dept of Education - Strengthening Institutions	381,541	449,855	831,396
US Dept of Education - Asian & Native American Pacific Islander-Serving Institutions Prog.	288,422	350,000	638,422
New World of Work	-	21,000	21,000
Hispanic Serving Institutions	1,580,115	1,469,662	3,049,777
Foundation for California Community Colleges (FCCC) Fresh Success Employment & Training	360,624	-	360,624
Youth Empowerment Strategies For Success - Independent Living Program (ILP)	22,500	-	22,500
State Trade & Export Promotion Project (STEP)	115,629	146,567	262,196
California Math Readiness Challenge	233,829	-	233,829
California Early Childhood Mentor	11,982	-	11,982
California Department of Food and Agriculture	38,523	-	38,523
Other	3,000	-	3,000
Total Federal	\$ 16,203,550	\$ 3,178,931	\$ 19,382,481
State:			
Extended Opportunity Programs and Services (EOPS)	\$ 4,159,463	\$ 48,890	\$ 4,208,353
Cooperative Agencies Resources for Education Programs (CARE)	699,352	12,435	711,787
Disabled Student Programs and Services (DSPS)	5,151,993	-	5,151,993
Student Success and Support Program (SSSP)	17,640,285	625,509	18,265,794
Board of Governors Financial Assistance Program Admin Allowance (BFAP)	2,799,607	1,776	2,801,383
California Work Opportunity & Responsibility to Kids (CalWORKs)	2,212,127	237,222	2,449,349
Student Equity	6,845,288	-	6,845,288
Basic Skills Initiative (BSI)	4,794,132	615,280	5,409,412
Hunger Free Campus	102,166	-	102,166
Innovation & Effectiveness (IEPI)	999,758	-	999,758
Awards for Innovation in Higher Education	2,000,000	-	2,000,000
Guided Pathways	1,407,406	-	1,407,406
Mathematics, Engineering, Science Achievement (MESA)	197,933	-	197,933
Economic Workforce Development (EWD) Center International Trade Development (CITD)	462,836	69,159	531,995
EWD Statewide Centers of Excellence (CTXL) Hub	470,848	-	470,848
Career Technical Education (CTE) Grants	426,618	-	426,618
Foster and Kinship Care Education (FKCE)	361,337	(192,012)	169,325
Staff Diversity	72,217	-	72,217
Enrollment Growth Assoc Degree in Nursing II - Yr 1 & 2	393,500	-	393,500
Deputy Sector Navigator (DSN): Health	340,253	-	340,253
Lottery (Restricted, Proposition 20)	2,197,612	209,936	2,407,548
State Instructional Equipment Funds (SIEF)	3,841,119	-	3,841,119
State on Behalf of Payments for CalSTRS	783,536	-	783,536
California Apprenticeship Initiative New Innovation Grant Program	597,430	-	597,430

**LOS RIOS COMMUNITY COLLEGE DISTRICT
RESTRICTED/SPECIAL PROGRAMS REVENUES
BUDGET REVISION # 2
2017-2018**

	REVISED BUDGET 2/7/2018	BUDGET MODIFICATIONS	REVISED BUDGET 6/1/2018
State (Continued):			
Industry Driver Regional Collaborative (IDRC)	103,844	-	103,844
Galt High School - Central Region Agricultural Education Career Pathways (CRAECP)	49,324	41,512	90,836
Capital Academy and Pathway	208,078	-	208,078
STREAM Pathway (Science, Technology, Reading/Language, Engineering, Arts & Math)	96,000	-	96,000
Capital Region Academies for the Next Economy (CRANE)	80,090	-	80,090
CC Alternative Fuel & Vehicle Technology	114,427	-	114,427
Net Labs Butte-Glenn	-	75,000	75,000
Leadership Development Funding Award (IEPI)	41,884	-	41,884
Proposition 39 Program Improvement	53,133	417,341	470,474
Maker Space	58,584	-	58,584
Innovation Maker	700,000	-	700,000
Diversity in Engineering	44,337	-	44,337
Zero Textbook Cost Degree Program	31,558	-	31,558
California Prison Industry Authority - Culinary Arts	62,999	-	62,999
Middle College High School	100,000	-	100,000
Work Based Learning (WBL) Infrastructure	371,204	-	371,204
Capital Adult Education Regional Consortium (CAERC)	21,000	-	21,000
Nurse Special Training	94,650	-	94,650
Advanced Imaging Modalities	600,000	-	600,000
Strong Workforce Program (SWP)	12,548,366	3,180,948	15,729,314
Set-Aside Fiscal Agent	13,384,150	489,780	13,873,930
Campus Safety at Community Colleges	-	66,624	66,624
Self-Employment Pathways	-	15,000	15,000
Veterans Resource Center	-	294,563	294,563
Innovative Paths to Public Service (IPPS)	-	50,000	50,000
Get Focused Stay Focused	82,996	-	82,996
Other State	38,499	(7,533)	30,966
Total State	\$ 87,841,939	\$ 6,251,430	\$ 94,093,369
Local:			
Training Source Contracts	\$ 1,887,867	\$ 365,075	\$ 2,252,942
Central Valley New Car Dealers Association (CVNCDA)	28,819	-	28,819
Ethics Symposium - CRC - Wagenlis	20,924	-	20,924
Sacramento Municipal Utilities District (SMUD)	2,170	-	2,170
Foundation Grants & Gifts	225,491	12,972	238,463
AB798 Textbook Affordability	11,941	-	11,941
Nursing Grants Emergency Funds	17,329	-	17,329
Sutter Nursing Program	154,268	-	154,268
University of California Davis Programs	6,258	-	6,258
Center for International Trade Development (CITD) Program Income	61,126	-	61,126
Center of Excellence (COE) Program Income	155,593	-	155,593
Statewide Academic Senate	72,558	-	72,558
ARC Instructionally Related Trust	96,904	21,494	118,398
Information Communication Technology Pathways	-	15,000	15,000
Dorothy Rupe Foundation	9,785	-	9,785
Sacramento Metropolitan Arts Commission (SMAC) Cultural Arts	7,817	-	7,817
Foster Youth Planning	15,000	-	15,000
Guardian Financial Literacy Learning	3,265	-	3,265
College Futures	8,245	-	8,245
Veteran Student Emergency Fund	36,068	-	36,068
Cluster Research for Valley Vision	20,000	-	20,000
West Sacramento Promise Program	38,333	-	38,333
Wellness Program	8,312	-	8,312
Other Local	20,407	-	20,407
Total Local	\$ 2,908,480	\$ 414,541	\$ 3,323,021
TOTAL RESTRICTED REVENUE/SPECIAL PROGRAMS	\$ 113,610,479	\$ 10,002,052	\$ 123,612,531

**LOS RIOS COMMUNITY COLLEGE DISTRICT
INSTRUCTIONALLY-RELATED ACTIVITIES (Sub-Fund of the General Fund)
BUDGET REVISION # 2
2017-2018**

	<u>REVISED BUDGET 2/7/2018</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/1/2018</u>
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 3,848,185	\$ -	\$ 3,848,185
TOTAL BEGINNING FUND BALANCE	<u>3,848,185</u>	<u>-</u>	<u>3,848,185</u>
REVENUE:			
Local - Other	1,424,962	135,789	1,560,751
TOTAL REVENUE	<u>1,424,962</u>	<u>135,789</u>	<u>1,560,751</u>
INTERFUND TRANSFERS:			
Bookstore Fund	672,099	(187,599)	484,500
General Fund	10,000	-	10,000
Capital Outlay	150,000	-	150,000
TOTAL TRANSFERS	<u>832,099</u>	<u>(187,599)</u>	<u>644,500</u>
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	<u>\$ 6,105,246</u>	<u>\$ (51,810)</u>	<u>\$ 6,053,436</u>
APPROPRIATIONS:			
Academic Salaries	\$ 11,050	\$ 1,023	\$ 12,073
Classified Salaries	249,057	(7,679)	241,378
Employee Benefits	11,967	(333)	11,634
Books, Supplies & Materials	3,155,315	104,378	3,259,693
Other Operating Expenses	1,813,650	(165,426)	1,648,224
Capital Outlay	83,215	7,584	90,799
Payments to Students	13,150	(1,340)	11,810
TOTAL APPROPRIATIONS	<u>5,337,404</u>	<u>(61,793)</u>	<u>5,275,611</u>
INTERFUND TRANSFERS OUT:			
General Fund	94,940	21,494	116,434
Scholarship Fund	2,000	-	2,000
	<u>96,940</u>	<u>21,494</u>	<u>118,434</u>
ENDING FUND BALANCE, JUNE 30			
Uncommitted	670,902	(11,511)	659,391
TOTAL ENDING FUND BALANCE	<u>670,902</u>	<u>(11,511)</u>	<u>659,391</u>
TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE	<u>\$ 6,105,246</u>	<u>\$ (51,810)</u>	<u>\$ 6,053,436</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
CAPITAL OUTLAY PROJECTS FUND
BUDGET REVISION # 2
2017-2018**

	<u>REVISED BUDGET 2/7/2018</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/1/2018</u>
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 3,252,023	\$ -	\$ 3,252,023
Board Designated - Budget Shortfall Reserve	10,033,946	-	10,033,946
Committed Funds/Projects in Progress	94,580,580	-	94,580,580
TOTAL BEGINNING FUND BALANCE	<u>107,866,549</u>	<u>-</u>	<u>107,866,549</u>
REVENUE:			
State	17,459,711	892,870	18,352,581
Local	4,315,739	216,471	4,532,210
Interfund Transfers In	10,726,724	2,319,066	13,045,790
TOTAL REVENUE AND TRANSFERS	<u>32,502,174</u>	<u>3,428,407</u>	<u>35,930,581</u>
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	<u><u>\$ 140,368,723</u></u>	<u><u>\$ 3,428,407</u></u>	<u><u>\$ 143,797,130</u></u>
APPROPRIATIONS:			
Supplies and Materials	\$ 35,359	\$ (753)	\$ 34,606
Other Operating Expenses and Services	10,996,602	38,668	11,035,270
Capital Outlay	109,559,526	3,184,615	112,744,141
Interfund Transfers Out	6,491,267	205,877	6,697,144
TOTAL APPROPRIATIONS/TRANSFERS	<u>127,082,754</u>	<u>3,428,407</u>	<u>130,511,161</u>
ENDING FUND BALANCE, JUNE 30			
Uncommitted	3,252,023	-	3,252,023
Board Designated - Budget Shortfall Reserve	10,033,946	-	10,033,946
TOTAL ENDING FUND BALANCE	<u>13,285,969</u>	<u>-</u>	<u>13,285,969</u>
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u><u>\$ 140,368,723</u></u>	<u><u>\$ 3,428,407</u></u>	<u><u>\$ 143,797,130</u></u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
BOND PROJECTS FUND - MEASURE A
BUDGET REVISION # 2
2017-2018**

	<u>REVISED BUDGET 2/7/2018</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/1/2018</u>
BEGINNING FUND BALANCE, JULY 1			
Committed	\$ 222,238	\$ -	\$ 222,238
TOTAL BEGINNING FUND BALANCE	<u>222,238</u>	<u>-</u>	<u>222,238</u>
REVENUE:			
Bond Proceeds	\$ 27,500,000		\$ 27,500,000
Local - Interest Income	30,000	5,417	35,417
TOTAL REVENUE	<u>27,530,000</u>	<u>5,417</u>	<u>27,535,417</u>
TOTAL REVENUE AND BEGINNING FUND BALANCE	<u>\$ 27,752,238</u>	<u>\$ 5,417</u>	<u>\$ 27,757,655</u>
APPROPRIATIONS:			
Bond Projects	\$ 27,732,238	\$ -	\$ 27,732,238
Bond Service Costs	20,000	5,417	25,417
TOTAL APPROPRIATIONS/TRANSFERS	<u>27,752,238</u>	<u>5,417</u>	<u>27,757,655</u>
ENDING FUND BALANCE, JUNE 30	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u>\$ 27,752,238</u>	<u>\$ 5,417</u>	<u>\$ 27,757,655</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
BOND INTEREST AND REDEMPTION FUND - MEASURE M
BUDGET REVISION # 2
2017-2018**

	<u>REVISED BUDGET 2/7/2018</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/1/2018</u>
BEGINNING FUND BALANCE, JULY 1			
Committed	\$ 4,824,936	\$ -	\$ 4,824,936
TOTAL BEGINNING FUND BALANCE	<u>4,824,936</u>	<u>-</u>	<u>4,824,936</u>
REVENUE:			
Local:			
Property Taxes	9,913,316	535,021	10,448,337
Interest Income	212,589	10,919	223,508
TOTAL REVENUE	<u>10,125,905</u>	<u>545,940</u>	<u>10,671,845</u>
TOTAL REVENUE AND BEGINNING FUND BALANCE	<u>\$ 14,950,841</u>	<u>\$ 545,940</u>	<u>\$ 15,496,781</u>
APPROPRIATIONS:			
Bond Principal Repayment	\$ 2,320,000	\$ -	\$ 2,320,000
Bond Interest Expense	8,308,463	545,440	8,853,903
Bond Service Costs	1,000	500	1,500
TOTAL APPROPRIATIONS	<u>10,629,463</u>	<u>545,940</u>	<u>11,175,403</u>
ENDING FUND BALANCE, JUNE 30			
Committed	4,321,378	-	4,321,378
TOTAL ENDING FUND BALANCE	<u>4,321,378</u>	<u>-</u>	<u>4,321,378</u>
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u>\$ 14,950,841</u>	<u>\$ 545,940</u>	<u>\$ 15,496,781</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
OTHER DEBT SERVICE FUND
BUDGET REVISION # 2
2017-2018**

	REVISED BUDGET 2/7/2018	BUDGET MODIFICATIONS	REVISED BUDGET 6/1/2018
BEGINNING FUND BALANCE, JULY 1			
Committed	\$ 604,263	\$ -	\$ 604,263
TOTAL BEGINNING FUND BALANCE	604,263	-	604,263
REVENUE:			
Local - Interest Income	66,100	-	66,100
INTERFUND TRANSFERS IN:			
General Fund	320,000	-	320,000
Capital Outlay Projects Fund	214,598	(44,123)	170,475
TOTAL REVENUE AND TRANSFERS IN	600,698	(44,123)	556,575
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 1,204,961	\$ (44,123)	\$ 1,160,838
APPROPRIATIONS:			
Certificates of Participation (COP):			
Bond Principal Repayment	\$ 260,000	\$ -	\$ 260,000
Bond Interest Expense	29,223	-	29,223
Bond Service Costs	1,350	-	1,350
Interfund Transfers Out - Capital Outlay Fund	40,000	-	40,000
TOTAL APPROPRIATIONS/TRANSFERS	330,573	-	330,573
ENDING FUND BALANCE, JUNE 30			
Committed	874,388	(44,123)	830,265
TOTAL ENDING FUND BALANCE	874,388	(44,123)	830,265
TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE	\$ 1,204,961	\$ (44,123)	\$ 1,160,838

**LOS RIOS COMMUNITY COLLEGE DISTRICT
SELF INSURANCE FUND
BUDGET REVISION # 2
2017-2018**

	<u>REVISED BUDGET 2/7/2018</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/1/2018</u>
BEGINNING FUND BALANCE, JULY 1			
Committed	\$ -	\$ -	\$ -
TOTAL BEGINNING FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
REVENUE:			
Property, Liability, and Workers' Compensation	3,244,497	(37,970)	3,206,527
Dental Program	3,991,568	215,254	4,206,822
Interest Income	25,000	10,000	35,000
TOTAL REVENUE	<u>7,261,065</u>	<u>187,284</u>	<u>7,448,349</u>
TOTAL REVENUE AND BEGINNING FUND BALANCE	<u>\$ 7,261,065</u>	<u>\$ 187,284</u>	<u>\$ 7,448,349</u>
APPROPRIATIONS:			
Salaries and Employee Benefits	\$ 241,912	\$ 3,900	\$ 245,812
Insurance Premiums	1,510,100	-	1,510,100
Self-Insurance Claims:			
Property, Liability, and Workers' Compensation	1,225,485	(41,870)	1,183,615
Dental Program	3,991,568	215,254	4,206,822
Administrative Costs	292,000	10,000	302,000
TOTAL APPROPRIATIONS	<u>7,261,065</u>	<u>187,284</u>	<u>7,448,349</u>
ENDING FUND BALANCE, JUNE 30			
Committed	-	-	-
TOTAL ENDING FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u>\$ 7,261,065</u>	<u>\$ 187,284</u>	<u>\$ 7,448,349</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
BOOKSTORE FUND
BUDGET REVISION # 2
2017-2018**

	<u>REVISED BUDGET 2/7/2018</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/1/2018</u>
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 548,938	\$ 7,862	\$ 556,800
Committed	9,198,439	-	9,198,439
TOTAL BEGINNING FUND BALANCE	<u>9,747,377</u>	<u>7,862</u>	<u>9,755,239</u>
REVENUE:			
Bookstore Sales	14,000,000	(1,400,000)	12,600,000
Interest and Other	273,000	-	273,000
Interfund Transfers	600,000	250,000	850,000
TOTAL REVENUE	<u>14,873,000</u>	<u>(1,150,000)</u>	<u>13,723,000</u>
TOTAL REVENUE AND BEGINNING FUND BALANCE	<u><u>\$ 24,620,377</u></u>	<u><u>\$ (1,142,138)</u></u>	<u><u>\$ 23,478,239</u></u>
APPROPRIATIONS:			
Cost of Goods Sold	\$ 10,200,000	\$ (700,000)	\$ 9,500,000
Classified Salaries	2,000,000	200,000	2,200,000
Employee Benefits	560,000	90,000	650,000
Depreciation	200,000	(90,000)	110,000
Other Operating Expenses	407,401	252,599	660,000
TOTAL APPROPRIATIONS	<u>13,367,401</u>	<u>(247,401)</u>	<u>13,120,000</u>
INTERFUND TRANSFERS OUT:			
Capital Outlay Projects Fund	225,000	250,000	475,000
Instructionally-Related Activities	672,099	(187,599)	484,500
General Fund	8,500	-	8,500
TOTAL TRANSFERS	<u>905,599</u>	<u>62,401</u>	<u>968,000</u>
TOTAL APPROPRIATIONS/TRANSFERS	<u><u>14,273,000</u></u>	<u><u>(185,000)</u></u>	<u><u>14,088,000</u></u>
ENDING FUND BALANCE, JUNE 30			
Uncommitted	1,148,938	(957,138)	191,800
Committed	9,198,439	-	9,198,439
TOTAL ENDING FUND BALANCE	<u>10,347,377</u>	<u>(957,138)</u>	<u>9,390,239</u>
TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE	<u><u>\$ 24,620,377</u></u>	<u><u>\$ (1,142,138)</u></u>	<u><u>\$ 23,478,239</u></u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
REGIONAL PERFORMING ARTS CENTER - ENTERPRISE FUND
BUDGET REVISION # 2
2017-2018**

	REVISED BUDGET 2/7/2018	BUDGET MODIFICATIONS	REVISED BUDGET 6/1/2018
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ (192,201)	\$ -	\$ (192,201)
Committed	713,547	-	713,547
TOTAL BEGINNING FUND BALANCE	521,346	-	521,346
REVENUE:			
Ticket Sales	3,200,000	250,000	3,450,000
Interest and Other	925,000	-	925,000
Interfund Transfers	253,782	-	253,782
TOTAL REVENUE	4,378,782	250,000	4,628,782
TOTAL REVENUE AND BEGINNING FUND BALANCE	\$ 4,900,128	\$ 250,000	\$ 5,150,128
APPROPRIATIONS:			
Classified Salaries	\$ 1,250,000	\$ -	\$ 1,250,000
Employee Benefits	330,000	-	330,000
Other Operating Expenses	2,798,782	-	2,798,782
TOTAL APPROPRIATIONS	4,378,782	-	4,378,782
ENDING FUND BALANCE, JUNE 30			
Uncommitted	(192,201)	250,000	57,799
Committed	713,547	-	713,547
TOTAL ENDING FUND BALANCE	521,346	250,000	771,346
TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE	\$ 4,900,128	\$ 250,000	\$ 5,150,128

**LOS RIOS COMMUNITY COLLEGE DISTRICT
STUDENT FINANCIAL AID FUND
BUDGET REVISION # 2
2017-2018**

	<u>REVISED BUDGET 2/7/2018</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/1/2018</u>
BEGINNING FUND BALANCE, JULY 1	\$ -	\$ -	\$ -
REVENUE:			
Federal:			
PELL	70,000,000	-	70,000,000
SEOG	2,136,628	308,046	2,444,674
DIRECT LOAN	19,500,000	-	19,500,000
Other	250,000	-	250,000
Total Federal	<u>91,886,628</u>	<u>308,046</u>	<u>92,194,674</u>
State	8,290,150	1,100,000	9,390,150
Interfund Transfers	3,836,864	375,397	4,212,261
Total State and Interfund Transfers	<u>12,127,014</u>	<u>1,475,397</u>	<u>13,602,411</u>
TOTAL REVENUE AND BEGINNING FUND BALANCE	<u>\$ 104,013,642</u>	<u>\$ 1,783,443</u>	<u>\$ 105,797,085</u>
APPROPRIATIONS:			
Student Financial Aid	\$ 103,880,103	\$ 1,764,190	\$ 105,644,293
Operating Expenses	133,539	19,253	152,792
TOTAL APPROPRIATIONS	<u>104,013,642</u>	<u>1,783,443</u>	<u>105,797,085</u>
ENDING FUND BALANCE, JUNE 30	-	-	-
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u>\$ 104,013,642</u>	<u>\$ 1,783,443</u>	<u>\$ 105,797,085</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT
STUDENT ASSOCIATIONS TRUST FUND
BUDGET REVISION # 2
2017-2018**

	REVISED BUDGET 2/7/2018	BUDGET MODIFICATIONS	REVISED BUDGET 6/1/2018
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 362,378	\$ -	\$ 362,378
Committed	479,028	-	479,028
TOTAL BEGINNING FUND BALANCE	841,406	-	841,406
LOCAL REVENUE:			
Student Card Sales	48,641	-	48,641
Student Representation Fees, net of waivers	140,000	-	140,000
Miscellaneous & Interest	7,960	3,393	11,353
TOTAL REVENUE AND TRANSFERS	196,601	3,393	199,994
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 1,038,007	\$ 3,393	\$ 1,041,400
APPROPRIATIONS:			
Books, Supplies & Materials	\$ 536,110	\$ 25,216	\$ 561,326
Other Operating Expenses	435,102	(20,569)	414,533
Scholarships/Awards	9,950	-	9,950
TOTAL APPROPRIATIONS/TRANSFERS	981,162	4,647	985,809
ENDING FUND BALANCE, JUNE 30			
Uncommitted	21,172	(1,254)	19,918
Committed	35,673	-	35,673
TOTAL ENDING FUND BALANCE	56,845	(1,254)	55,591
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 1,038,007	\$ 3,393	\$ 1,041,400

**LOS RIOS COMMUNITY COLLEGE DISTRICT
SCHOLARSHIP & LOAN TRUST FUND
BUDGET REVISION # 2
2017-2018**

	<u>REVISED BUDGET 2/7/2018</u>	<u>BUDGET MODIFICATIONS</u>	<u>REVISED BUDGET 6/1/2018</u>
BEGINNING FUND BALANCE, JULY 1			
Committed	\$ 1,426,248	\$ -	\$ 1,426,248
TOTAL BEGINNING FUND BALANCE	<u>1,426,248</u>	<u>-</u>	<u>1,426,248</u>
REVENUE:			
Donations	-	100,000	100,000
Interest Income	15,000	-	15,000
Interfund Transfers	2,000	-	2,000
TOTAL REVENUE AND TRANSFERS	<u>17,000</u>	<u>100,000</u>	<u>117,000</u>
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	<u>\$ 1,443,248</u>	<u>\$ 100,000</u>	<u>\$ 1,543,248</u>
APPROPRIATIONS:			
Scholarships	\$ 12,700	\$ 57,300	\$ 70,000
Interfund Transfers Out - General Fund	7,500	-	7,500
TOTAL APPROPRIATIONS	<u>20,200</u>	<u>57,300</u>	<u>77,500</u>
ENDING FUND BALANCE, JUNE 30			
Committed	1,423,048	42,700	1,465,748
TOTAL ENDING FUND BALANCE	<u>1,423,048</u>	<u>42,700</u>	<u>1,465,748</u>
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	<u>\$ 1,443,248</u>	<u>\$ 100,000</u>	<u>\$ 1,543,248</u>


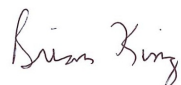
**LOS RIOS COMMUNITY COLLEGE DISTRICT
LOS RIOS FOUNDATION
BUDGET REVISION # 2
2017-2018**

	REVISED BUDGET 2/7/2018	BUDGET MODIFICATIONS	REVISED BUDGET 6/1/2018
BEGINNING FUND BALANCE, JULY 1			
Uncommitted	\$ 1,417,576	\$ -	\$ 1,417,576
Committed	10,913,765	-	10,913,765
TOTAL BEGINNING FUND BALANCE	12,331,341	-	12,331,341
REVENUE:			
Donations	995,000	895,000	1,890,000
In-Kind Donations	195,000	-	195,000
Investment Income	708,000	-	708,000
TOTAL REVENUE	1,898,000	895,000	2,793,000
TOTAL REVENUE AND BEGINNING FUND BALANCE	\$ 14,229,341	\$ 895,000	\$ 15,124,341
APPROPRIATIONS:			
Auxiliary Activities	\$ 6,236,698	\$ -	\$ 6,236,698
In-Kind Contributions	195,000	-	195,000
TOTAL APPROPRIATIONS	6,431,698	-	6,431,698
ENDING FUND BALANCE, JUNE 30			
Uncommitted	1,107,869	41,477	1,149,346
Committed	6,689,774	853,523	7,543,297
TOTAL ENDING FUND BALANCE	7,797,643	895,000	8,692,643
TOTAL APPROPRIATIONS AND ENDING FUND BALANCE	\$ 14,229,341	\$ 895,000	\$ 15,124,341

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Child Development Centers Program Self-Evaluation	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the Child Care and Development Services Act, Education Code section 8200, the Los Rios Community College District administers child development programs through the California Department of Education (CDE). Program self-evaluations must be submitted to the Child Development Division annually.

STATUS:

The District currently operates programs at American River, Cosumnes River, and Sacramento City Colleges. The programs have conducted their self-evaluations for the current year. The certification for the 2017-18 evaluation includes a provision that the Board of Trustees receive a copy of the self-evaluation which is attached.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the program self-evaluations for CCTR-7187 and CSPP-7400 contracts for the fiscal year 2017-18.

Program Self-Evaluation Process Fiscal Year 2017–18

Contractor Legal Name: (Full Spelling of Legal Name only; no acronyms or site names)

Los Rios Community College District

Four-Digit Vendor Number:

6737

Contract Type(s): (CSPP, CCTR, CHAN, CFCC, CMIG, CRRP, CAPP, C2AP, C3AP, CMAP)

CSPP
 CCTR
 CHAN
 CFCC
 CMIG
 CRRP
 CAPP
 C2AP
 C3AP
 CMAP

Age Group(s):

Infant/Toddler
 Preschool
 School Age

Program Director Name (as listed in the Child Development Management Information System):

Laurie Perry

Program Director Phone Number:

(916) 650-2953

Program Director E-mail:

perryl@scc.losrios.edu

Check each box verifying the collection, analysis, and integration of each assessment data toward ongoing program improvement for all applicable contract types.

- Program Review Instrument FY 2017–18 – All Contract Types:
<https://www.cde.ca.gov/ta/cr/documents/eesos1718.pdf>
- Desired Results Parent Survey – All Contract Types:
<https://www.cde.ca.gov/sp/cd/ci/documents/parentsurvey.doc>
- Age Appropriate Environment Rating Scales – Center-based/CFCC Contracts Types:
<http://www.ersi.info/ecers.html>
- Desired Results Developmental Profile and DRDPtech Reports - Center-based/CFCC Contracts Types:
<https://www.desiredresults.us/drpd-forms>

Statement of Completion: I certify that all documents required as a part of the PSE have been completed and are available for review and/or submittal upon request.

Name of Executive or Program Director as listed in the Child Development Management Information System: Laurie M. Perry

Signature of Executive or Program Director listed above:



Phone Number: 916-650-2953

Date: May 24, 2018

Scan and submit the signed PSE, all four (4) pages, together including additional pages, to FY1718PSE@CDE.CA.GOV using the fiscal year and the contractor's legal name in the subject line (example: 17-18 XYZ School District).

Summary of Program Self-Evaluation Fiscal Year 2017–18

Using a narrative format, summarize the staff and board member participation in the PSE process: **Answers are not limited to space provided. Attach additional sheets as necessary.**

The teaching staff and supervisors from each of the Los Rios Community College Child Development Centers: American River College, Cosumnes River College, and Sacramento City College, completed each of the required instruments during the 2017-18 fiscal year.

Supervisors met with their respective teaching staff in August 2017 to review findings from the 2016-17 Program Self Evaluation and planned accordingly.

Each site (ARC, CRC, SCC) gathered data throughout the 2017-18 fiscal year to develop program action plans based on the findings from the Program Review Instrument, Desired Results Parent Survey, Age Appropriate Environment Rating Scale and Desired Results Developmental Profile.

Each site supervisor met with their teaching staff the week of August 14, 2017 and again the week of January 8, 2018 to review the group reports from the Desired Results Development Profiles. Findings were used in planning both group and individual activities to guide children's continued development and growth. An agency training to address part of the DRDP summary of findings from 2016-17 was provided to all teaching staff at American River College on August 15, 2017. Each site (ARC, CRC, SCC) conducted additional trainings the week of January 8, 2018 to address site DRDP findings.

The Site Supervisors met on May 7, 2018 to review agency findings to complete the PSE for 2017-18. Data from each of the instruments was aggregated from the respective sites to determine areas that both met and did not meet standards.

The Program Self-Evaluation will be presented the Los Rios Community College District Board of Directors for approval June 13, 2018.

Supervisors will provide results from their site Parent Survey to families during orientation in August 2018.

1. Provide a summary of the program areas that did not meet standards and a list of tasks needed to improve those areas. **Answers are not limited to space provided. Attach additional sheets as necessary.**

DRDP 2015) Preschool results showed 27% of children at the Building Middle level and 25% at the Building Later or Integrating Earlier levels in Science. This is in comparison to 13% at the Building Later or Integrating Earlier levels in Fall 2017. Supervisors have also recognized a need to incorporate more natural life and science activities into our curriculum. In August 2018, all staff will attend a paid in-service training at Sacramento City College designed to integrate current, dynamic science activities.

Parent Surveys from Spring 2018 requested more information about parenting skills. Each site will provide more written information to parents through newsletters and handouts. In addition, supervisors will work with faculty to provide a parenting workshop at each site during the 2018/2019 year.

ERS findings showed a need for agency-wide orientation procedures. Supervisors will create site-specific written guidelines during Summer 2018 and then meet together in Fall 2018 to solidify a united plan that will be implemented during Spring 2019.

2. Provide a summary of areas that met standards and a summary of procedures for ongoing monitoring to ensure that those areas continue to meet standards. **Answers are not limited to space provided. Attach additional sheets as necessary.**

In August 2017, all LRCCD attended training at American River College designed to increase the variety of songs and movements in classrooms. Four ARC teachers participated in a year-long training from the same program, Education Through Music, and will conducting a follow-up training in August 2018. This benefitted the curriculum in all the centers. Supervisors are committed to continuing to offer support and suggestions to increase music offerings throughout our programs. DRDP Results in all developmental domains benefitted from an increase in musical education, from logical skill development to spatial reasoning.

Parent Surveys at all sites showed overwhelming satisfaction with programs. Supervisors are committed to continuing to offer a high-quality program through local participation in Quality Rating programs, partnerships on campus and grant opportunities.

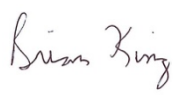
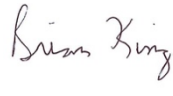
ERS findings found rich literacy environments. Supervisors continue to purchase books and other literacy materials, both new and favorites that need replacing/updating. Teachers continue to plan dynamic and literacy-rich curricula. Supervisors routinely check curriculum and weekly curriculum plans are posted in each classroom.

Each site has an individual approach to staff meeting times. This has been successful in finding time that suits both the program and the staff. Supervisors will continue to look for ways to support staff meetings. At some sites, this means offering temporary teachers as support while at others it means starting later on Fridays. Teachers report increased satisfaction with meeting time opportunities.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
ISPIC - Ag Business Microsoft Specialist <ul style="list-style-type: none"> • Funds to purchase Microsoft Office Specialist site license enabling college to become a testing center and funds for curriculum needs, trouble shooting and attendance at sector convenings. • 3/26/2018 through 12/31/2018 • Administrator: Dustin Sperling / Grant Program Director, Career and Technical Education 	CRC	\$20,000	Rancho Santiago Community College District
Zero Textbook Cost Degree <ul style="list-style-type: none"> • Provides funds to develop and implement associate degrees and career technical education certificate programs earned entirely by completing courses that eliminate conventional textbook costs by using alternative instructional materials and methodologies. • 10/01/2017 through 10/31/2017 • Administrator: Tammy Montgomery / Associate Vice Chancellor of Instruction 	ARC	\$9,421	California Community College Chancellor's Office

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the following agreements and/or extensions for the following contracts are hereby presented for approval/ratification:

1. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Eskaton Properties Inc.	PTA/OTA	SCC	05/15/18	Evergreen
Kids Care Dental & Ortho	Dental Asst.	SCC	05/07/18	Evergreen
INNOVA Periodontics & Implant Dentistry	Dental Asst.	SCC	05/11/18	Evergreen
Melvin W. Walters, DDS	Dental Asst.	SCC	05/03/18	Evergreen
Sutter Valley Medical Foundation	All Clinical Programs	All	05/01/18	EXP: 05/01/2021

* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

2. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
ECD	Facility Use	EDC-2018-012
ECD	Facility Use	EDC-2018-018
ECD	Facility Use	EDC-2018-019
FLC	Facility Use	FLC 18-008
FLC	Facility Use	FLC 18-022
FLC	Facility Use	FLC 18-023
FLC	Facility Use	FLC 18-024
FLC	Facility Use	FLC 18-026
FLC	Facility Use	FLC 18-027
FLC	Facility Use	FLC 18-008
FLC	Facility Use	FLC 18-022
FLC	Facility Use	FLC 18-023
FLC	Facility Use	FLC 18-024
FLC	Facility Use	FLC 18-026
CRC	Facility Use	C18-0102
CRC	Facility Use	C18-0103
CRC	Facility Use	C19-0001
CRC	Facility Use	C19-0002
CRC	Facility Use	C19-0003
CRC	Facility Use	C19-0004
CRC	Facility Use	C19-0005
CRC	Facility Use	C19-0006
CRC	Facility Use	C19-0007
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CRC	Facility Use	C19-0009
CRC	Facility Use	C19-0010
CRC	Facility Use	C19-0011
CRC	Facility Use	C19-0012
CRC	Facility Use	C19-0013
ARC	Facility Use	981
ARC	Facility Use	982
ARC	Facility Use	983
ARC	Facility Use	984
ARC	Facility Use	985
ARC	Facility Use	986
ARC	Facility Use	987
ARC	Facility Use	988
ARC	Facility Use	989

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
15020R	CRC Keying/Card Access Improvements	\$845.91	2	SecureCom Inc.	\$696,419.13

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18023	ARC Electrical Upgrade	6	5/4/18	Cabar Electric Inc.	\$151,945.00

Bidders for 18023 ARC Electrical Upgrade

Contractor	Total Bid
Cabar Electric Inc.	\$151,945.00
Clyde G. Steagall Inc.	\$163,279.00
D-Electric	\$169,000.00
Aria Electric & Construction	\$170,000.00
Big Valley Electric	\$190,000.00
CN O'Neill Electric Inc.	\$210,000.00

Bid No	Description	No of Responses	Revised Award Date	Revised Successful Vendor	Contract Amount
18028	Fiber Upgrade Sacramento City College	5	5/8/18	AMS.NET	\$103,993.59

Bidders for 18028 Fiber Upgrade Sacramento City College

Contractor Name	Total Bid
T&B Communications Inc. ✘	\$ 57,000.00
AMS.NET	\$ 103,993.59
Alessandro Electric Inc.	\$ 113,160.00
Walker Telecomm Inc.	\$ 135,955.00
K S Telecom Inc.*	\$ 190,000.00

✘ Bidder was awarded contract at May 9, 2018 Board Meeting but was non-responsive due to not submitting contract documents as required.

* Bid not considered as contingency allowance was not included in base bid as stipulated in Division 012100.

Bid No	Description	No of Responses	Revised Award Date	Revised Successful Vendor	Contract Amount
18029	Fiber Upgrade American River College	5	5/8/18	Alessandro Electric Inc.	\$131,950.00

Bidders for 18029 Fiber Upgrade American River College

Contractor Name	Total Bid
T&B Communications Inc. ✘	\$ 83,500.00
Alessandro Electric Inc.	\$ 131,950.00
AMS.NET	\$ 149,673.82
Walker Telecomm Inc.	\$ 157,235.00
K S Telecom Inc.*	\$ 256,600.00

✘ Bidder was awarded contract at May 9, 2018 Board Meeting but was non-responsive due to not submitting contract documents as required.

* Bid not considered as contingency allowance was not included in base bid as stipulated in Division 012100.

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18021R	ARC Campus NW & SW Monument Sign Rebid	3	5/17/18	A Good Sign and Graphics Co.	\$141,920.00

Bidders for 18021R ARC Campus NW & SW Monument Sign Rebid

Contractor Name	Total Bid
A Good Sign & Graphics Company	\$ 141,920.00
Z Squared Construction	\$ 158,000.00
Ellis & Ellis Sign Systems	\$ 162,673.00



RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions for the month of June as herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

STATUS:

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 37 computers; 1 printer and 1 typewriter.

These items have a value of less than \$5,000.


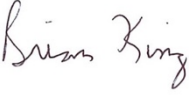
RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of April 16, 2018 through May 15, 2018 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001098201-0001099174 B118812-B118820	\$ 6,870,733.25
Capital Outlay Fund	0003017749-0003017815	
Child Development Fund	0006000823-0006000826	
Self-Insurance Fund	0009000399-0009000401	
WARRANTS		
General Fund	762418-763799	\$ 12,413,104.07
General Fund-ARC Instructional Related	008545-008706	
General Fund-CRC Instructional Related	023012-023060	
General Fund-FLC Instructional Related	031289-031343	
General Fund-SCC Instructional Related	046861-046961	
Capital Outlay Fund	832694-832790	
Student Financial Aid Fund	900294-900301	
Child Development Fund	954527-954541	
Self-Insurance Fund	976440-976449	
Payroll Warrants	392342-394058	\$ 8,533,596.36
Payroll Vendor Warrants	63835-63993	
May Leave Process	394059-395516	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 1,824,714.30
Clearing Checks	2783-2785	\$ 968,081.85
Parking Checks	3094-3098	\$ 172.00
Bookstore Fund – ARC	32838-32877	\$ 579,293.36
Bookstore Fund – CRC	28023-28041	
Bookstore Fund – FLC	10289-10311	
Bookstore Fund – SCC	050276-050315	
Student Clubs Agency Fund – ARC	5550-5586	\$ 101,911.33
Student Clubs Agency Fund – CRC	4688-4731	
Student Clubs Agency Fund – FLC	2463-2482	
Student Clubs Agency Fund – SCC	3927-3956	
Foundation – ARC	5834-5854	\$ 108,591.16
Foundation – CRC	2488-2507	
Foundation – FLC	1560-1596	
Foundation – SCC	4450-4498	
Foundation – DO	0975-0995	
Associated Students Trust Fund – ARC	0963-0977	\$ 12,354.34
Associated Students Trust Fund – CRC	0834-0848	
Associated Students Trust Fund – FLC	0720-0721	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5702-5748	\$ 82,927.88
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 11,000.00
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 92,266.84
Bookstore	-	\$ 40,900.97
Payroll Direct Deposit Advices	907939-913027	\$ 13,456,910.73
Other Payroll Transactions	-	\$ 6,656.73


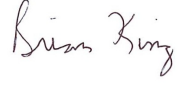
STALE DATED WARRANT

Payee (Employee ID)	Date Requested	Original Date	Original No	Reissued No	Amount
34518	4/25/18	9/10/15	720984	763773	\$15.00

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Short-Term Temporary Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code 88003, Governing Boards are to specify the service required to be performed by short-term temporary employees within specified classifications, indicating the duration of employment.

STATUS:

The District continues to have a need for short-term temporary employees. The attached document estimates the District’s need for temporary employees from July 1, 2018 to December 31, 2018, based on the highest number of temporary employees utilized in any of the preceding three years.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period July 1, 2018 through December 31, 2018. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

Los Rios Community College District
Temporary Classified Staff Anticipated Districtwide Need
July 1, 2018 through December 31, 2018

Temporary Classified Position:	Anticipated Number of Temporary Classified Staff:
Account Clerk I	23
Account Clerk II	17
Account Clerk III	3
Administrative Asst. I	14
Administrative Asst. II	3
Admissions/Records Clerk I	7
Admissions/Records Clerk II	7
Admissions/Records Clerk III	7
Admissions/Records Evaluator I	8
Advanced Interpreter	65
All Temporary Classified	2
Art Model	29
Assistant Coach	67
Asst Sports Program Director	4
Asst. Coach - Cross Cntry (MW)	1
Asst. Coach -Soccer (M)	4
Asst. Coach-Basketball (M)	1
Asst. Coach-Basketball (W)	1
Asst. Coach-Football	8
Asst. Coach-Soccer (W)	3
Asst. Coach-Volleyball (W)	2
Asst. Coach-Water Polo (W)	1
Asst. Coach-Wrestling	1
Asst. Financial Aid Officer	8
Athletic Trainer	17
Beginning Interpreter	100
Bookstore Aide	23
Bookstore Clerk I	15
Bookstore Clerk II	3
Bookstore Stock Clerk	4
Buyer - Bookstore I	1
Buyer - Bookstore II	1
Buyer II	1
Campus Patrol	152
Child Dev Ctr Assoc. Teacher	2
Child Dev Ctr Teacher	10
Children's Center Clerk	1
Clerk I	187
Clerk II	47

Temporary Classified Position:	Anticipated Number of Temporary Classified Staff:
Clerk III	38
College Recv Clerk/Storekeeper	1
College Reserve Police Officer	3
Counseling Clerk I	7
Counseling Clerk II	15
Custodian	50
DSP&S Clerk	12
Educational Services Aide	5
Financial Aid Clerk I	36
Financial Aid Clerk II	25
Financial Aid Officer	3
Game Timer	4
Grant Coordination Clerk	4
Graphic Designer	6
Groundskeeper	2
Instructional Assistant	255
Instructional Svcs Assist I	1
Instructional Svcs Assist. II	1
Intercollegiate Game Technicia	6
Intermediate Interpreter	36
Intrcollegiate Game Technician	6
IT Specialist I	3
IT Technician I	1
Laboratory Technician	21
Library Technician	4
Library/Media Tech Assistant	2
Lifeguard I	7
Lifeguard II	3
Maintenance Technician I	1
Media Systems/Resources Tech I	1
Office Aide	2
Operations Technician	1
Outreach Specialist	11
PE/Athletic Attendant	3
Police Comm Dispatcher	7
Printing Services Operator II	3
Public Relations Technician	2
Reader/Tutor	43
Recruit Training Officer	2

Los Rios Community College District
Temporary Classified Staff Anticipated Districtwide Need
July 1, 2018 through December 31, 2018

Temporary Classified Position:	Anticipated Number of Temporary Classified Staff:
Research Analyst	2
Senior IT Technician	6
Special Projects	381
Specialty Coach	9
Sports Instructor I	2
Sports Program Director	12
Staff Resources Center Assist	2
Student Affairs Specialist	1
Student Personnel Assistant	108

Temporary Classified Position:	Anticipated Number of Temporary Classified Staff:
Studnt Succs & Supp Prgm Spec	7
Swimming Instructor I	12
Swimming Instructor II	13
Swimming Pool Cashier	1
TANF/CalWORKs Specialist	6
Toolroom Equip Attendant	3
Tutorial Services Assistant	10
Utility Worker	1
Web & Media Design Specialist	1

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: center;"><i>Theresa Matista</i></div> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: center;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Braden, Charles G. (Ed.D., Argosy University)	Associate Vice President of Instruction and Learning Resources	06/14/18
<u>District Office</u>		
Byrne, Sue (B.A., University of Stirling)	Director (VII) of Grants Management	08/06/18
<u>Folsom Lake College</u>		
Thomas, Christine L. (M.S., California State University, Sacramento)	Vice President of Student Services	06/14/18
<u>Sacramento City College</u>		
Garcia, Albert J. (Ed.D., Benedictine University)	Vice President of Instruction	06/14/18
Sosa, Kirk. R (M.B.A., Brandman University)	Dean of Information Technology	06/14/18

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Preciado, Josef D. (M.P.P., California State University, Sacramento)	California Apprenticeship Initiative Grant Project Director (VII)	07/01/18 – 06/30/19
Sommer, Cynthia L. (M.B.A, Wharton School of the University of Pennsylvania)	American Apprenticeship Initiative Grant Project Director (VII)	07/01/18 – 06/30/19
Stephenson, Jeffrey W. (Ph.D., Capella University)	Associate Vice President of Student Services (Grant Programs)	07/01/18 – 06/30/19
<u>Cosumnes River College</u>		
Casareno, Alexander (Ph.D., University of California, Berkeley)	Dean of Guided Pathways	07/01/18 – 06/30/19
Sperling, Dustin E. (M.S., Cal Poly San Luis Obispo)	Career and Technical Programs Grant Program Director (VI)	07/01/18 – 06/30/19

MANAGEMENT

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S) - continued

District Office

Smith, Blaine A. Director (VII) of North/Far North Regional Consortium 07/01/18 – 06/30/19
 (M.A., University of San Francisco)

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Braden, Charles G. (Ed.D., Argosy University)	Interim Associate Vice President of Instruction and Learning Resources	01/02/18 – 06/13/18 <i>(Revised)</i>
Ostgaard, Kolleen J. (M.P.A.A., California State University, Sacramento)	Interim Associate Vice President of Student Services	07/02/18 – 09/12/18
<u>Sacramento City College</u>		
Ikegami, Robin (Ph.D., University of Michigan)	Interim Dean of Language and Literature	08/10/17 – 12/31/18 <i>(Revised)</i>
Sosa, Kirk. R. (M.B.A., Brandman University)	Interim Dean of Information Technology	11/15/17 – 06/13/18 <i>(Revised)</i>

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>			
Snowden, Robert	Dean of Instruction	Child Care	06/11/18 – 08/07/18

REASSIGNMENT / TRANSFER(S)

District Office

Gregg, Jason L. Information Technology - Project Manager (III) 07/01/18
 From Director (III) of Technical Services, Information Technology

MANAGEMENT

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Reyes, Carlos	Dean, Behavioral and Social Sciences	07/01/18

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Luff, Debra J. (After 19+ years of service)	Associate Vice President, Enrollment and Student Services	07/07/18

TEMPORARY REASSIGNMENT / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Garcia, Albert J. (Ed.D., Benedictine University)	Vice President of Innovation and Success	01/11/18 – 06/13/18 (Revised)
Gibson, Aurelius B. (M.B.A., University of San Francisco)	Dean of Innovation and Success	06/14/18 – 06/30/19

FACULTY

APPOINTMENT(S)		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Anishchenko, Svetlana V. (M.S., Tashkent State University)	Mathematics Assistant Professor	08/23/18
Baiz, Louis E. (M.A., California State University, Sacramento, plus Equivalence)	Kinesiology and Athletics Assistant Professor/Assistant Football Coach	08/23/18
Barnard, Gina M. (M.F.A., San Diego State University)	English Assistant Professor	08/23/18
Bekker, Borislava (Ph.D., University of California, Davis)	Chemistry Assistant Professor	08/23/18
Caputo, Joseph C. (M.A., University of California, Davis)	Mathematics Assistant Professor	08/23/18
Hanstad, Janet (Ph.D., University of California, Davis)	Biology (Microbiology) Assistant Professor	08/23/18
Holmes, Michael W. (Ph.D., University of California, Berkeley)	Biology (Non-Majors) Assistant Professor	08/23/18
Hunt, Simon D. (M.S., Georgia Institute of Technology)	Computer Information Science (Programming) Assistant Professor	08/23/18
Kirkman, Jayanti A. (M.S., Walden University)	Nursing (Registered Nurse – RN) Assistant Professor	08/23/18
Prieto, Caroline C. (M.A., San Francisco State University)	English Assistant Professor	08/23/18
Rodriguez, Yvette P. (M.S., California State University, Sacramento)	Human Services Assistant Professor	08/23/18
Sacha, Jeffrey O. (Ph.D., University of Southern California)	Sociology Assistant Professor	08/23/18
Skelton, Nathan E. (B.A., University of California, Berkeley)	Funeral Service Education Assistant Professor	08/23/18
Telleen, Adam C. (Ph.D., University of California, Davis)	Biology (Bio-Technology) Assistant Professor	08/23/18
West Oyedele, Erica V. (M.A., Western Oregon University)	American Sign Language (ASL) / English Language Interpreter Preparation Program Assistant Professor (50%) / Coordinator (50%)	07/01/18

FACULTY

APPOINTMENT(S) - continuedCosumnes River College

Alfaro, Jose L. (M.A., University of California, Riverside)	English Assistant Professor	08/23/18
Hubbard, Kris H. (M.B.A, Columbia Southern University)	Fire Technology Assistant Professor (60%)/Coordinator (40%)	07/01/18
Rodrigues, Matthew J. (M.A., University of California, Davis)	Mathematics Assistant Professor	08/23/18

Folsom Lake College

Black, Jennifer H. (M.P.A., The University of Texas at Austin)	Accounting Assistant Professor	08/23/18
Cheshire, Tamara C. (Ed.D., California State University, Sacramento)	Anthropology Assistant Professor	08/23/18
Griffin, Nicole (M.F.A., Mills College)	English Assistant Professor	08/23/18
Tran, Kieuichinh T. (M.S., California State University, Sacramento)	Accounting Assistant Professor	08/23/18

Sacramento City College

Dale, Nicholas D. (M.S., University of West Florida)	Mathematics Assistant Professor	08/23/18
Paden, Sylvia S. (M.S.N., University of Michigan-Flint)	Nursing (Registered Nurse – RN) Assistant Professor	08/23/18
Prudhel, Bradley K. (A.A. Equivalence)	Mechanical Electrical Technology Assistant Professor	08/23/18
Rojas, Karla P. (M.A., San Francisco State University)	Mathematics Assistant Professor	08/23/18
Rowe, Stephanie A. (M.S., Keller Graduate School of Management)	Accounting Assistant Professor	08/23/18
Stewart, Devoun R. (Ph.D., Howard University)	Chemistry Assistant Professor	08/23/18
Sullivan, Christopher J. (Ph.D., The University of Arizona)	Biology (Anatomy & Physiology) Assistant Professor	08/23/18
White, Alexandria R. (M.A., University of California, Santa Cruz)	English Assistant Professor	08/23/18

FACULTY

APPOINTMENT(S) - continuedSacramento City College

Yang, Nhia (M.S., Walden University)	Nursing (Registered Nurse – RN) Assistant Professor	08/23/18
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APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
McKnight, Dana (M.S.W., California State University, Sacramento)	Foster and Kinship Care Education Coordinator	07/01/18 – 06/30/19
Miles, Sara (M. A., California State University, Sacramento)	California Apprenticeship Initiative Project Coordinator	07/01/18 – 06/30/19
Mpagazi, Tiffany R. (B.A., University of the Pacific)	Career Technical Education (CTE) Transitions and Perkins (VTEA) Coordinator	07/01/18 – 06/30/19
<u>District Office</u>		
Orosco, Delia B. (M.Ed., Arizona State University)	CaWORKS District-Wide Coordinator	07/01/18 – 06/30/19
Munger, Teri B. (B.A., University of California, Santa Barbara)	Greater Sacramento/Northern Inland Consortium Career Technical Education (CTE) Pathways, Project Coordinator	07/01/18 – 06/30/19
<u>Sacramento City College</u>		
San, Tanseem K. (M.S., California State University, Chico)	College to Career Coordinator (50%)/Counselor (50%)	07/01/18 – 06/30/19
Stewart, Rachel R. (M.S., San Diego State University)	Counselor (50%)/Coordinator (50%)-Workability III Program	07/01/18 – 06/30/19
Zitelli, Miela C. (Ph.D., University of California, Davis)	Career Technical Education (CTE) Transitions Coordinator	07/01/18 – 06/30/19

FACULTY

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Atkins, Tonya (Ph.D., University of California, Davis)	Chemistry Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Peletta, April (M.F.A., University of California, San Diego)	English Assistant Professor, L.T.T. (86.7%)	04/02/18 – 05/16/18
Shewa, Wondimagegn (M.A. Equivalence)	Chemistry Assistant Professor, L.T.T.	08/23/18 – 12/20/18

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>District Office</u>			
Orosco, Delia B.	CalWORKS Coordinator	Maternity	02/26/18 – 05/28/18 <i>(Revised)</i>
<u>Folsom Lake College</u>			
Raskin, Samuel W.	Learning Skills Coordinator	Child Care	04/10/18 – 05/09/18
<u>Sacramento City College</u>			
Chen, Shu S.	Librarian	Medical (46.7%)	04/17/18 – 05/16/18 <i>(Revised)</i>
Chen, Shu S.	Librarian	Medical (46.7%)	08/23/18 – 12/20/18

PRE-RETIREMENT WORKLOAD REDUCTION(S) – RESCISION(S)
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<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>			
Chen, Shu S.	Librarian	1.0 to 0.6	08/23/18 – 05/31/23

FACULTY

REASSIGNMENT / TRANSFER(S)Folsom Lake College

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
Pedro, Jason R.	Medical Laboratory Technician Assistant Professor (60%) / Medical Laboratory Technician Assistant Coordinator (40%) From Medical Laboratory Technician Assistant Professor (18%) / Medical Laboratory Technician Assistant Coordinator (82%)	07/01/18

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Lee, S. Mark (After 12+ years of service)	Chemistry Professor	05/17/18
<u>Sacramento City College</u>		
Chen, Shu S. (After 16+ years of service)	Librarian	12/21/18
Sheppard, Laurie C. (After 18 years of service)	Nursing Professor	05/17/18

TEMPORARY, PART-TIME EMPLOYEES Fall 2017
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Preciado,Monica Isabel	Counselor	13 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2017
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jones,Kalinda	Human Services	13 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cardenas,Theresa M.	Counselor	26 %
Casillas,Griselda	Counselor	15 %
Duran,James J.	Mathematics, General	56 %
Hanson,Delwin W.	Administration of Justice	1 %
Hatcher,Scott A.	Administration of Justice	1 %
Klar,Janice E.	Counselor	1 %
Konstantynov,Dmytro	Counselor	4 %
** (A2) Lui,Diane C.	Fine Arts, General	67 %
Mar,James K.	Counselor	48 %
Miller,William A.	Respiratory Care/Therapy	48 %
Mireles-Tijero,Mayra	Counselor	17 %
Mirmobiny,Shadieh	Fine Arts, General	25 %
Nielsen,Ruth C.	Counselor	15 %
Pfister,Nancianne	Speech Communication	25 %
Pulido,Brandi N.	Counselor	31 %
Young,Kelly	Reading	7 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gale,Mark R.	Accounting	20 %
** (A2) Polisenno,Michelle C.	Mathematics, General	35 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Radekin,Rachel R.	Job Seeking/Changing Skills	7 %
Rahman Jackson,Lishia	Counselor	59 %

TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Buchanan-Cello,Shelly A.	Library Science, General	20 %
Day,Jacie L.	Business and Commerce, General	23 %

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TEMPORARY, PART-TIME EMPLOYEES Spring 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Graham, Frank D.	English	59 %
Jacobsen, Ann	English	20 %
Joy, Anna L.	English	6 %
Koch, Kathleen L.	English	40 %
Leyva, John James	English	60 %
O'Brien, Sandra C.	English	40 %
Rochford, Jeffrey A.	Graphic Art and Design	10 %
** (A5) Swafford, Derek L.	Counselor	1 %
Van Dusen, Jody	English	27 %
Van Zanten, Jill	English	40 %
Waggoner, Carolyn A	English	20 %
Zeimet, Lois M.	Psychology, General	40 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Butler, Trisha R.	Mathematics, General	3 %
Eifertsen, Dyne C.	Music	38 %
Fowler, Lynn M.	Counselor	1 %
Smith, Craig N.	Fine Arts, General	25 %
Stoehr, Matthew L.	Multimedia	13 %
Stoehr, Matthew L.	Animation	40 %
Thompson, Steven Dean	Music	57 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Nguyen, Anh H.	Counselor	6 %
Sah, Tasneem K.	Coordinator	3 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Adams, Jane P.	Counselor	38 %
Albrecht, Christian	Administration of Justice	0 %
Alexander, Carie D.	Counselor	23 %
Anderegg, Kristen M.	Counselor	3 %
Andersen, James A.	Emergency Medical Services	10 %
Aranda, Amanda L.	Counselor	32 %
Araujo, Frank P.	Anthropology	40 %
Atkins, Tonya M.	Chemistry, General	57 %
Aubert, John E.	Geography	20 %
Austin, Debra L.	Reading	20 %
Ayala, Connie C.	Coordinator	25 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ayers,Harold R.	Administration of Justice	0 %
Badea-Mic,Mihaela C.	Physiology (Includes Anatomy)	35 %
** (A5) Bahm,Naomi I.	Psychology, General	20 %
Ball,Kimberly A.	Job Seeking/Changing Skills	7 %
Bassett,Jason M.	Administration of Justice	0 %
Beaushaw, Frank W.	Diesel Technology	53 %
Beccarelli,Lori Minh Ly	Nutrition, Foods, and Culinary Arts	20 %
Beckhorn,Nisha B.	Coordinator	8 %
Beckum,LaQuisha	Psychology, General	40 %
Bennett,Heidi Jillen-Fuller	Business and Commerce, General	40 %
Bennett,Heidi Jillen-Fuller	Office Technology/Office Computer Applicati	20 %
Bernacchi,Christopher S.	Administration of Justice	0 %
Bertoglio,Nancy A.	Reading	40 %
** (B5) Bibb,Akbar M.	Administration of Justice	0 %
Bickel,David T.	Administration of Justice	0 %
Bimbi,Pamela J.	Coordinator	15 %
Blackthorne, Henry N.	English	40 %
Bluette,Chad J.	Administration of Justice	0 %
Blunk,Dawn M.	English	20 %
Boal,Keith F.	Counselor	1 %
Boroughs, Terry J.	Geology	20 %
Boroughs, Terry J.	Earth Science	35 %
Bovard,Victoria A.	Psychology, General	40 %
Bowden,Ellen	Anthropology	35 %
Bradford,Aaron R.	English	40 %
** (B4) Bradshaw,Don A.	Administration of Justice	0 %
Britton,Rebecca L.	Political Science	40 %
Brown,Orie A.	Administration of Justice	0 %
Brynelson,Julia D.	Paralegal	20 %
Campas,Steven	Administration of Justice	0 %
Campbell,Morgan T.	Chemistry, General	30 %
** (B5) Carlisle,Ralph R.	Automotive Technology	7 %
Carney,Diane	Biology, General	20 %
Casillas,Griselda	Counselor	23 %
Casper-Denman,Kristina E.	Anthropology	13 %
Castillo,Scott N.	Administration of Justice	0 %
Caybut,Avis C.	Administration of Justice	0 %
** (B2) Chapek,Carl W.	Software Applications	18 %
Chen,Chiuping	Economics	40 %
** (A4) Chevraux,Renee M.	Gerontology	3 %
Chisholm,Matthew M.	Administration of Justice	0 %
Codd,Andrew R.	Horticulture	20 %
Codd,Andrew R.	Nursery Technology	28 %
Colby,Shannon R.	Psychology, General	20 %
Collihan,Kathleen	Political Science	40 %
Condos,Marc A.	Business and Commerce, General	40 %
Condos,Marc A.	Business Management	20 %
Condos,Rachna K.	Business and Commerce, General	40 %
Condos,Rachna K.	Business Management	20 %
Cotton,Gary D.	Software Applications	18 %
Cranford,Michelle S.	Administration of Justice	0 %
Davis,Danielle R.	History	40 %
** (B5) Davis,Donald A.	Administration of Justice	0 %
DeCecco,Chalmer A.	Administration of Justice	0 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Dedonder,Brian P.	Administration of Justice	0 %
DeLeon,Daniel W.	Administration of Justice	0 %
Delgadillo,Marisol	Anthropology	20 %
Delgado,Diane C.	Coordinator	8 %
Deterding,Teresa M.	Administration of Justice	0 %
Dieli,Alice	Coordinator	15 %
Dilgard,Sylvia B.	Counselor	30 %
Dilgard,Sylvia B.	Counselor	2 %
Diller,Shane G.	Administration of Justice	0 %
Dillon,Roger G.	Administration of Justice	0 %
Dorris,Tamara L.	Real Estate	40 %
** (A2) Dumais,Laurence W.	Software Applications	35 %
** (A2) Dumais,Laurence W.	Computer Networking	18 %
Duval,Beverly K.	Librarian	6 %
Echeverria,Nick V.	Administration of Justice	0 %
Eckley,Terri L.	Psychology, General	40 %
Econome,Jennie G.	Academic Guidance	20 %
Econome,Jennie G.	Counselor	5 %
Eifertsen,Dyne C.	Music	40 %
Eiteneer-Harmon,Daria N.	Physics, General	35 %
Eklund,Justin R.	Administration of Justice	0 %
Esque,Melanie E.	Administration of Justice	0 %
Ezenwa,Emmanuel C	Welding Technology	28 %
Farahnak,Fereydoon	Microbiology	40 %
Farias,Imelda	Counselor	57 %
Fernandez,Joyce M.	Counselor	6 %
Finnerty,Kevin C.	Administration of Justice	0 %
Fish,Melissa M.	Business and Commerce, General	20 %
Fong,Angela J.	Counselor	11 %
Fong,Angela J.	Counselor	1 %
Fong,Angela J.	Counselor	1 %
Fong,Angela J.	Counselor	30 %
Forehand,James R.	Mathematics, General	40 %
Fortman,Anita J.	Counselor	14 %
** (B5) French,Scott D.	Administration of Justice	0 %
Funderburg,Kelly L.	Academic Guidance	20 %
Galvan,Joseph	Administration of Justice	0 %
Gaynor,Carolyn R.	Administration of Justice	0 %
** (A1) Gomez,Martin	Counselor	8 %
** (B5) Gonzales,Juan J.	Cross Term	2 %
** (B5) Gonzales,Juan J.	Cross Term	3 %
Gorsuch,Susan C.	Administration of Justice	0 %
Greenhill,Paul G.	Administration of Justice	0 %
Hake,Patricia L.	English	40 %
** (A1) Hansen,Gina	Physical Education	9 %
** (A1) Hansen,Gina	Health Education	10 %
Hansen,Paul D.	Intercollegiate Athletics	15 %
Hanson,Delwin W.	Administration of Justice	0 %
Hatcher,Scott A.	Emergency Medical Services	17 %
** (A5) Hayes,David V.	Administration of Justice	0 %
Heiser,Ceydy Berdon	Spanish	27 %
** (B5) Henderson,Craig	Emergency Medical Services	10 %
Herman,Kathryn M.	Counselor	52 %
Hernandez,Israel	Administration of Justice	0 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hess,John F.	English	30 %
Hoag,Steven E.	Counselor	14 %
Hogge,David Bryan	Administration of Justice	0 %
Hollenbeck,Shelly M.	Mathematics, General	40 %
Hudson,Michael R.	Administration of Justice	0 %
Huerta,Teresa A.	Administration of Justice	0 %
Huggins,Ross R.	Administration of Justice	0 %
Hughes,Heather V.	Counselor	29 %
Hughes,Heather V.	Counselor	4 %
Hughes,Heather V.	Counselor	13 %
Hughes,Heather V.	Counselor	11 %
Hughes,Tori	Administration of Justice	0 %
James,Mary E.	Administration of Justice	0 %
Jardine,Christian M.	History	20 %
Jay,Susan M.	General Work Experience	40 %
Jenkins,Arthur	Counselor	8 %
Jenkins,James C.	Administration of Justice	0 %
Jones,Jenny L.	Counselor	1 %
** (A5) Jumelet,Douglas A.	Physical Education	15 %
Jungkeit,James J.	Administration of Justice	0 %
** (B5) Kalman,Mikalai	Diesel Technology	35 %
Kaneyuki,Brent Y.	Administration of Justice	0 %
Kelley,Sean M.	Administration of Justice	0 %
Kempa,David Nathaniel	Journalism	20 %
Kientz,Michelle L.	Counselor	43 %
Kientz,Michelle L.	Counselor	4 %
Kinoshita,Rory M.	Mathematics, General	20 %
Kitching,Dale E.	Administration of Justice	0 %
Kiteck,Peter J.	Mathematics, General	27 %
Klar,Janice E.	Counselor	3 %
Knox,Paul Douglas	English	40 %
Komarova,Irina N.	Mathematics, General	33 %
Konstantynov,Dmytro	Counselor	36 %
Konstantynov,Dmytro	Counselor	4 %
Laird,Brian B.	Administration of Justice	0 %
Larabee,Linda G.	Reading	17 %
Lavender,Brian E.	Computer Programming	20 %
Lee,Fountain	Mathematics, General	33 %
Logan,Thomas E.	English	40 %
Lommori,Michael L.	Administration of Justice	0 %
Long,Jackie R.	Administration of Justice	0 %
Lorente,Michael R.	Physical Education	15 %
Lowden,Carson C.	Intercollegiate Athletics	15 %
Maero,Raye Beth	Intercollegiate Athletics	8 %
Maero,Raye Beth	Adapted Physical Education	15 %
Mar,James K.	Counselor	36 %
Marion,Derrick T.	Administration of Justice	0 %
Matsunami,Joline R.	Physical Education	15 %
Maurino,Molly A.	Physical Education	15 %
** (A2) Mc Curry,Leslie K.	Mathematics, General	33 %
McKee,Steven C.	Administration of Justice	0 %
Medkeff,Robert T.	Coordinator	0 %
Melkonyan,Gegham	Mathematics, General	33 %
Menard,Sigrid A.	Counselor	29 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Merson,David N.	English	7 %
Meux,Brian L.	Administration of Justice	0 %
Michaels,Craig	Administration of Justice	0 %
Miles,Robert L.	English	20 %
Miranda,Mee	Counselor	30 %
Miranda,Mee	Counselor	5 %
Miranda,Mee	Counselor	25 %
Mireles-Tijero,Mayra	Counselor	54 %
Mireles-Tijero,Mayra	Counselor	1 %
Mirzaagha,Mohammad E.	Mathematics, General	60 %
Mitchell,Matt J.	Mathematics, General	33 %
Montoya,Sally E.	Administration of Justice	0 %
Morgan,Roxanne	Reading	43 %
** (A2) Moser, Richard M.	English	40 %
Mroczka,Hilary	Librarian	16 %
Mueller,Robert G.	Administration of Justice	0 %
Nazareno,Randy P.	Counselor	14 %
Nedorezov,Svetlana	Mathematics, General	33 %
Nguyen,Alfonso K.	Counselor	7 %
Nguyen,Dung	Mathematics, General	53 %
Nielsen,Ruth C.	Counselor	28 %
Njoku,Portia Onyenachi	Music	20 %
Nowicki,Lazette V.	Registered Nursing	3 %
O'Neal-Watts,Jennifer Lee	Librarian	3 %
Overgard,Jayne A.	Mathematics, General	40 %
Overton,Steven T.	Counselor	6 %
Palaspas,Candice	Counselor	34 %
Parker,John S.	Administration of Justice	0 %
Pellerin,Kristie J.	Biology, General	50 %
Perez,Kristine A.	Biology, General	35 %
Perrault,Priscilla A.	Counselor	24 %
** (A2) Petraru,Marius	Geography	35 %
Pezone,John P.	Administration of Justice	0 %
Pfister,Nancianne	Speech Communication	20 %
Pico,Glenn A.	Mathematics, General	33 %
Pino,Josh	Administration of Justice	0 %
Plantaric,Edward J.	Administration of Justice	0 %
Plezia-Missler,Dorothy E.	Counselor	12 %
Plezia-Missler,Dorothy E.	Counselor	12 %
Pollard,Margaret P.	Accounting	53 %
Ponce,Carlos F	Administration of Justice	0 %
Porter,Cherri J.	English	27 %
Preciado,Monica Isabel	Counselor	15 %
Preciado,Monica Isabel	Counselor	24 %
Queen,Kim K.	Counselor	21 %
Ramos,Gabriel F.	Administration of Justice	0 %
Rankin,Janet E.	History	20 %
Rath,Jeffrey A.	Administration of Justice	0 %
Rawlins,Jenna L.	Sociology	20 %
** (B4) Raya,Raul	Administration of Justice	0 %
Reed,Arthur L.	Geology	15 %
Reese,Mark A.	Welding Technology	22 %
Regan,Debra Sue	Biology, General	20 %
Reichel,Sonya J.	Mathematics, General	33 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Reilly,Robin L.	Accounting	53 %
Rennie,Sharilyn M.	Physiology (Includes Anatomy)	50 %
Riese,Kelly L.	Speech Communication	40 %
Rink,Shelley F.	Music	18 %
Roberts,Jeffrey C.	Biology, General	20 %
Robinson,Donna L.	Administration of Justice	0 %
Rogers,Andrew B.	Philosophy	20 %
Rogers,Charles W.	Administration of Justice	0 %
Rogers,Kristina S.	English	40 %
Romani,Annette L.	Mathematics, General	20 %
Rosario,Brian P.	Economics	40 %
** (B4) Rose,David A.	Administration of Justice	0 %
Rowe,Harold E.	Administration of Justice	0 %
Rowe,Stephanie A.	Accounting	44 %
Ruiz-Tagle,Rafael M.	Counselor	7 %
Runyan,Amanda B.	English	27 %
** (A3) Russell,Gail	Dramatic Arts	20 %
Rust,Joseph D.	Academic Guidance	20 %
Ryther,Jane E.	ESL Integrated	45 %
Sabzevary,Iraj	Information Technology, General	20 %
** (A2) Salluzzo,Michelle Anne	Child Development Administration and Mana	20 %
Samborski,Dan W.	Fine Arts, General	20 %
Saw,Alexander	Physics, General	35 %
Scalzi-Pesola,Jennifer S.	Job Seeking/Changing Skills	7 %
Schleeter,Mary A.	Gerontology	13 %
Schmid,Melody Paula	Biology, General	35 %
Schroeder-Evans,Kimbra S.	Spanish	27 %
Schuster,Randall O.	Drafting Technology	33 %
Scott,Margaret L.	Psychology, General	40 %
Scott,Steven	Microbiology	40 %
Sevillo,Epifanio A.	Administration of Justice	0 %
Shapiro,Lynn	English	20 %
Shepherd,Elden B.	Administration of Justice	0 %
Shragge,Bryan	Human Services	20 %
Shrope-Austin,David S.	Speech Communication	40 %
Silva,Douglas J.	Restaurant and Food Services Management	28 %
Silva,Nancy E.	Film Studies	40 %
Silva,Nancy E.	Film History and Criticism	20 %
Simmons,Floyd Raymond	Administration of Justice	0 %
** (B2) Sjolund,Joe P.	Academic Guidance	20 %
** (B2) Sjolund,Joe P.	Counselor	12 %
** (B2) Sjolund,Joe P.	Counselor	15 %
** (A1) Slutsky,Daniel A.	Physiology (Includes Anatomy)	50 %
Smith,Craig N.	Fine Arts, General	20 %
Smith,Craig N.	Art	28 %
Sowards,Timothy L.	Administration of Justice	0 %
Speck,Christian A.	Business Administration	40 %
** (A1) Spencer,Katherine E.	Other Humanities	20 %
Spurgeon,Michael L.	Creative Writing	20 %
Squire,Martha Anne	Librarian	10 %
Stewart,Mark A.	Psychology, General	20 %
** (A1) Stokes,Clarence C.	Software Applications	18 %
** (A1) Stokes,Clarence C.	Database Design and Administration	11 %
Theiss,William Francis	Software Applications	18 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Thompson,Steven Dean	Music	60 %
Thurman,Melissa	Counselor	8 %
Tickoo,Preeti	Economics	20 %
Tintiangco,Zachary T.	Mathematics, General	20 %
Torres,Santos	Sociology	20 %
Uptegrove,Jim L.	Administration of Justice	0 %
Vinsant,Denise T	Counselor	8 %
Waechter,J. Trenton	Emergency Medical Services	10 %
Walters,Kimberly	Child Development/Early Care and Educatio	20 %
Ward,Alison S.	Counselor	15 %
Warren,Marshall T.	Administration of Justice	0 %
** (B5) Weckman,Craig R	Diesel Technology	53 %
Welkley,Debra L.	Sociology	20 %
Welter, Lee O.	Emergency Medical Services	10 %
Welty,Ann E.	Counselor	11 %
Westre,Barbara J	Counselor	29 %
Wheaton,Veronica E.	Chemistry, General	50 %
Williamson,Kate C.	Librarian	20 %
Winter,Michael H.	Geography	15 %
Wolf,Mary E.	Coordinator	4 %
Wolfe,David E.	Biology, General	50 %
Won,Dean K.	Physiology (Includes Anatomy)	50 %
Wood,Laura D.	Librarian	4 %
Wood,Patricia Emma	Painting & Drawing	57 %
Wooden,Tami D.	Physical Education	15 %
Wrightson,William C.	History	27 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A5) Adams,Jon M.	Physical Education	15 %
** (A5) Adams,Jon M.	Health Education	20 %
Ahearn,Thomas T.	English	20 %
Aly,Mohamed A. E.	Physiology (Includes Anatomy)	50 %
Andrews,David C.	Horticulture	20 %
Aranda,Amanda L.	Counselor	9 %
Arden-Ogle,Ellen A.	Speech Communication	40 %
** (A1) Baca,Jorge	Mathematics, General	33 %
** (A5) Bahm,Naomi I.	Psychology, General	20 %
Barela,Eva E.	Spanish	27 %
Beloglovsky,Miriam	Child Development/Early Care and Educatio	20 %
Beloglovsky,Miriam	Child Development Administration and Mana	13 %
Binder,Marnie	Other Humanities	20 %
BoarerPitchford,Julie K.	Nutrition, Foods, and Culinary Arts	20 %
Brewer,Janet L.	Diagnostic Medical Sonography	13 %
Brown,Cornelius L.	Small Business and Entrepreneurship	20 %
Burns,Cori B.	Medical Assisting	20 %
Butler,Patrick A.	Real Estate	20 %
Cann,John Allen	English	20 %
Charles-Tollerup,Jennifer J.	Biology, General	20 %
Cranston,Monica L.	Counselor	2 %
Dang,Tina G.	Counselor	33 %
Doan,Anna N.	Counselor	13 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Domek,Anna L.	Counselor	7 %
Esty,Juana T.	Counselor	12 %
Fong,Angela J.	Counselor	9 %
Glynn,Mariel	Counselor	46 %
Green,Charlene K.	Counselor	7 %
Hancock,Sarah	English	20 %
Hansen,Priscilla S.	English	20 %
Harding,Matthew James	English	15 %
Harrell,Kim E.	Sign Language	20 %
Harrell,Kim E.	Sign Language Interpreting	20 %
Harrington,Beverly J.	English	27 %
Hoang,Frank A.	Chemistry, General	50 %
Hoang,Linda	Mathematics, General	67 %
Houck,Ronald E.	Painting & Drawing	28 %
Huang,Chao-Jen	Software Applications	13 %
Huang,Chao-Jen	Computer Programming	35 %
Inoue,Faye S.	Health Occupations, General	13 %
Jackson,Hiram	Earth Science	35 %
James,Jonathan B.	Intercollegiate Athletics	19 %
James,William J.	Spanish	35 %
Jay-Anderson,Mary Alexis	Speech Communication	40 %
Jones,Jenny L.	Counselor	41 %
Joseph,Erica H.	Counselor	4 %
Kagan,Alexander	Counselor	11 %
Keane,Kristopher T.	Physiology (Includes Anatomy)	20 %
Keller,Derek L.	Music	20 %
Knudsen,Mark James	Chemistry, General	57 %
Kor,Samra Z.	ESL Writing	20 %
Lam,Nam Hai	Mathematics, General	33 %
Larsen,Lawrence C.	Mathematics, General	27 %
Lawlor,Michael J.	Physics, General	30 %
Lewis Jr.,Howard	Agriculture Business, Sales and Service	20 %
Lewis,Melanie A.	English	20 %
Li,Xiaozhu	Mathematics, General	60 %
Limon,Kimberly T.	English	40 %
Lugo,Donnisha C.	Sociology	40 %
Mahmood,Ghazanfar B.	Health Occupations, General	60 %
Marchak,Taras R.	English	47 %
Markalanda,Piyali D.	Mathematics, General	27 %
Marslek,Michael R.	Accounting	27 %
Martin,Mary S.	Mathematics, General	53 %
Mathis,Jaqueline S.	Academic Guidance	20 %
Mathis,Jaqueline S.	Counselor	5 %
McEachen,Kate M	Other Humanities	20 %
McNee,Shay D.	History	20 %
Mederos,Lisa-Marie	Business and Commerce, General	40 %
Meyers,Dennis J.	Economics	20 %
Miller,Casey R.	English	47 %
Miller,Nathan D.	Speech Communication	40 %
Mills,Shannon L.	Anthropology	20 %
Miranda,Yolanda O.	Counselor	35 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Monnot,Andrew E.	Mathematics, General	27 %
Morales,Martin F.	Political Science	40 %
Mulhern,Jeannette L.	Child Development/Early Care and Educatio	20 %
Mulhern,Jeannette L.	Family Studies	20 %
Murakami-Smith,Lynne M.	Physical Fitness and Body Movement	15 %
Nahlen,Kari P.	Physical Education	39 %
Navarro,Murray F.	Mathematics, General	67 %
Neach,Ryan T	Political Science	20 %
Neil,Richard R.	Geography	20 %
Nelsenador,Matt B.	Mathematics, General	60 %
Neves,Megan G.	Counselor	32 %
** (A5) Nguyen,Dameon Van	Sociology	20 %
Nguyen,Hoang D.	Economics	20 %
Nguyen,Nhat N.	Mathematics, General	33 %
Nguyen,Yen Thi	Vietnamese	35 %
Ninh,Thien-Huong T	Sociology	40 %
Noel,Brian E	Automotive Technology	49 %
Osman,Mohammed	Information Technology, General	13 %
Osman,Mohammed	Software Applications	7 %
Otiono,Erica N.	Child Development/Early Care and Educatio	20 %
Paez,Alexander	Speech Communication	20 %
** (B5) Palmer,Lynn E.	Construction Inspection	20 %
Pandey,Rajeev R.	Chemistry, General	50 %
Parker,Grant	Music	20 %
Parks,Lance M.	Computer Networking	51 %
Paskey,Amanda M.	Anthropology	35 %
Pereira,Michael J.	Automotive Technology	45 %
Perkins,Deirdre S.	Computer Networking	23 %
Peshkoff,Alexander A.	History	20 %
Phan,Man	Business and Commerce, General	20 %
Phan,Man	Marketing & Distribution	20 %
Plasencia,Cesar	Intercollegiate Athletics	8 %
Posey,Katherine L.	Business and Commerce, General	20 %
Preble,Ronald E.	Intercollegiate Athletics	8 %
Procsal,Amanda R.	Psychology, General	40 %
Reed,Diana M.	History	40 %
Reed,Kathaleen E.	English	20 %
** (A5) Reeves,Erica N.	English	20 %
Riddle,Lisa K.	ESL Writing	13 %
Robbins,Destiny J	Counselor	34 %
Roberts,Jason M.	Welding Technology	28 %
Rodrigues,Matthew J.	Mathematics, General	33 %
Rojas,Karla P.	Mathematics Skills	13 %
Sage,Leslie C.	Fitness Trainer	20 %
Sage,Leslie C.	Intercollegiate Athletics	19 %
Salzman,Julie	Counselor	52 %
Sands-Pertel,Judith A.	Music	18 %
Schroeder,Kristy Howard	Health Education	20 %
Seamons,John E.	Reading	40 %
Shaver,Shelley L	English	27 %
Sigauke,Emmanuel	English	40 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Sneed,Linda C.	English	20 %
Soria Martin,Domingo DG	Mathematics, General	27 %
Spano,Jim L.	Accounting	27 %
Spisak,John H.	Computer Networking	24 %
Tang,Max C.	Mathematics, General	27 %
Tapia,Andres A.	History	20 %
Tavares,Tyrone Michael	Counselor	6 %
Tavares,Tyrone Michael	Counselor	12 %
Tavares,Tyrone Michael	Counselor	26 %
Teves,Randall K.	Mathematics, General	33 %
Thao,Caroline	Asian (Chinese and Japanese excluded)	62 %
Thomas-Fisk,Cory E.	Civil & Construction Mgmt Technology	20 %
Thomas-Garth,Andree K.	Counselor	10 %
** (A5) Tierney,Joan W.	Dance	15 %
Torres,Christopher P.	Counselor	2 %
Torres,Gabriel S.	Spanish	35 %
Wagner,Lauren M.	Film History and Criticism	20 %
Washington,Christina A.	English	40 %
Weathers-Miguel, Lee L.	Counselor	5 %
** (A5) Weinshilboum,David H.	English	20 %
Wellington, Erica M.	Counselor	33 %
Welty,Ann E.	Counselor	7 %
Wen,Michael X.	Mathematics, General	27 %
Wiggins,Marcelle F.	Painting & Drawing	28 %
Wildie, Kevin J.	History	20 %
** (A2) Williams-Brito, Kimberly	Mathematics, General	33 %
Zaigralin,Ivan	Mathematics, General	33 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Baltimore,Paul R.	History	40 %
Beese,Michelle A.	Counselor	30 %
Benford,William	Intercollegiate Athletics	15 %
Boylan,Catherine A.	Speech Communication	40 %
Brandson,Margaret N.	Speech Communication	20 %
Brinkley,Amy E.	Library Science, General	7 %
Buch,Dipali D.	Business and Commerce, General	20 %
Burke,Paul W.	Sociology	20 %
Cahoon,Autumn K.	Anthropology	20 %
Cannon,Christina M.	Sociology	20 %
Cherok-Fenner,Natalie J.	Medical Laboratory Technology	21 %
Clark,Christopher S.	Counselor	14 %
Curran,Timothy M.	Mathematics, General	60 %
Darr-Glynn,Kristina D.	Counselor	9 %
Diehl,Kellie A.	Physical Education	15 %
Dillon,Jeffrey T.	Counselor	20 %
Domek,Anna L.	General Work Experience	20 %
Eitel,Joseph E.	Mathematics, General	47 %
Fisher,Kent B.	Business Management	20 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Funderburg,Kelly L.	General Work Experience	20 %
Hanrahan,Molly P.	Intercollegiate Athletics	15 %
Harris,David Read	Dramatic Arts	20 %
Hart,Aleris E.	Painting & Drawing	28 %
Haug,Paula R.	Speech Communication	20 %
Hawley,Jenny L.	English	40 %
Hensley,Angelina C	Psychology, General	20 %
Hoffman,Dale H.	Sociology	20 %
Howery,Matthew D	Philosophy	20 %
Knudson,Anita L.	English	27 %
Knudson,Anita L.	History	20 %
Koch,Kristen V.	Fine Arts, General	20 %
Kraemer,Jennifer L.	Family Studies	20 %
Lacy,David J.	English	40 %
Laird,Michelle L.L.	Psychology, General	20 %
Lewis,Barbara R.	Study Skills	20 %
Lorenzo,Gina M.	Counselor	31 %
Maddock,Robert A.	History	40 %
McConnell,Joel E.	Counselor	1 %
McDonald,Zhrinna D.	Counselor	1 %
McGhee,Kelly F.	Counselor	14 %
Miranda,Yolanda O.	Counselor	7 %
Mollet,Alison V.	Intercollegiate Athletics	15 %
Morrison,Jill	Counselor	3 %
Nielsen,Ruth C.	Counselor	17 %
Okusako,Bethany N.	Counselor	6 %
Ortiz Bautista,Lourdes M	Philosophy	20 %
Pittman,Jason W.	Earth Science	20 %
Pitts,Lorilie A.	Librarian	15 %
Prelip,Angela N.	Speech Communication	40 %
Price,Yvonne E.	English	20 %
Queen,Kim K.	Counselor	13 %
Ramos,Maria I.	Nutrition, Foods, and Culinary Arts	20 %
Reese,David A.	Political Science	20 %
Ribaudo,Donald N.	Intercollegiate Athletics	15 %
Ribaudo,Donald N.	Health Education	20 %
Roberge,Andrea M.	Counselor	29 %
** (A1) Rodriguez,Julie L.	Psychology, General	20 %
Rush,John A.	Anthropology	20 %
Sabu,Siby A.	Microbiology	40 %
** (A2) Salluzzo,Michelle Anne	Child Development Administration and Mana	20 %
Samples,Marjorie Sue	Chemistry, General	50 %
Sapra,Lisa M.	English	20 %
Siegfried,Daniel J.	English	40 %
** (A5) Smith,Carolyn D.	Economics	40 %
Smith,Leon T.	Other Humanities	40 %
Snow,Camille D.	Psychology, General	20 %
Snow,Camille D.	Study Skills	20 %
Snow,Camille D.	Counselor	20 %
** (A5) Taheri,Mansour	Mathematics, General	60 %
Tees,Jonathan M.	Philosophy	40 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Telles, James W.	Librarian	15 %
Thiessen, Stacia S.	Librarian	3 %
Tikhonova, Inna V.	Counselor	21 %
Tolopilo, Joshua D.	Chemistry, General	50 %
Torrez, Matthew	Exercise Sciences/Physiology and Movement	20 %
Tryhane, Gerald H.	Accounting	27 %
Wai, Newton Y.	Mathematics, General	60 %
Warman, James L.	Health Occupations, General	20 %
Watanabe, Matthew R.	Business and Commerce, General	20 %
Wathen, Myrna K.	Librarian	9 %
Watson, Bethany R.	Mathematics, General	33 %
Watters, Stephen W.	Anthropology	20 %
Welty, Margaret M.	Painting & Drawing	28 %
Wendt, Kristine	Fine Arts, General	20 %
Wenneker, Jacquelyn C.	English	20 %
Wong, Calvin J.	Coordinator	8 %
Works, Bethany C.	Speech Communication	20 %
Wright, Cheryl A.	Business Management	20 %
Yang, Kou	Counselor	41 %

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Albumalalah, Aoss H.	Physiology (Includes Anatomy)	20 %
Aranda, Amanda L.	Counselor	8 %
Armstrong, Charles H.	Astronomy	20 %
Armstrong, Dana	English	27 %
Asuncion, Robert J.	Physical Therapy Assistant	11 %
** (A2) Austin, April J.	English	20 %
** (A5) Avendano, Marisa	Intercollegiate Athletics	8 %
Averbeck, Robin M.	History	40 %
Bailey, Amelita H.	Mathematics, General	33 %
** (A5) Bair, Lewis E	Software Applications	53 %
Baltimore, Paul R.	History	20 %
Bardin, Oliver Charles	Mathematics, General	27 %
Barfield, Annette C.	Academic Guidance	20 %
** (A5) Barrett, James M.	Economics	20 %
Bastian, Gregory A.	Business and Commerce, General	20 %
Bastian, Gregory A.	Real Estate	20 %
** (A5) Bauduin, Lisa A.	Physical Education	40 %
Bergman, Jacqueline J.	Nutrition, Foods, and Culinary Arts	20 %
Beyrer, Kimberlee M.D.	Coordinator	9 %
Blunk, Dawn M.	English	40 %
Boguski, Mark E.	Ceramics	28 %
Bowman, Sean P.	Accounting	27 %
Boyd, Halsey	Mathematics, General	27 %
Boyd, Rebecca M.	Librarian	36 %
Bratton, Clayton G.	Astronomy	35 %
Braun, Regina J	Counselor	26 %
Burg, Thomas J.	Aviation and Airport Management and Services	32 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (A1) Caballero, Nicolas	Psychology, General	20 %
Camp, Kevin M.	Economics	20 %
Cantrell, Kimberly N.	Speech Communication	20 %
Carboni, Joshua P.	Philosophy	20 %
Cardenas, Theresa M.	Counselor	17 %
Cardenas, Theresa M.	Counselor	17 %
Carmazzi, Paul L.	Physical Education	15 %
Carmazzi, Paul L.	Physical Fitness and Body Movement	25 %
Carmazzi, Paul L.	Health Education	20 %
Carney, Diane	Environmental Science	20 %
Caselli, Nancy A.	Speech Communication	20 %
Caton, Haynalka	Mathematics, General	25 %
Caviness, Richard L.	Mathematics, General	25 %
Cerri, Dominic A.	History	40 %
Chape, Elizabeth A.	Physical Therapy Assistant	10 %
** (B2) Chapek, Carl W.	Information Technology, General	7 %
** (B2) Chapek, Carl W.	Software Applications	18 %
Chave, Joshua J.	Counselor	9 %
Cheshire, Tamara C.	Anthropology	40 %
Cheung, Lawrence	Sign Language	27 %
Cho, Eun L.	Painting & Drawing	28 %
Clark, Kevin E.	Sign Language	27 %
Clem, Renata L.	General Work Experience	20 %
Cook, Onisha S.	Counselor	9 %
Cox, Chad L.	Nutrition, Foods, and Culinary Arts	20 %
Crawford, Robert L.	Mathematics, General	33 %
Cypret, Phillip B.	Aviation and Airport Management and Service	7 %
Dale, Nicholas D.	Mathematics, General	33 %
Daley, Carlin L.	Occupational Therapy Technology	25 %
Dana, Maureen Woodard	English	27 %
Dang, Tina G.	Counselor	6 %
Dang, Tina G.	Counselor	3 %
De Guzman, Emmylou V.	Licensed Vocational Nursing	8 %
Deere, Christine	Microbiology	20 %
Delgado, Julio C	Counselor	57 %
DeMartini, Dawna L.	English	27 %
Dhanda, Randeep S.	Nursing	7 %
Diaz-Gastelum, Gloria	Spanish	27 %
Diehl, Nicholas J.	Philosophy	20 %
Dilley, Paul J.	History	40 %
Doonan, William F.	Anthropology	40 %
Doron, David A.	Physical Therapy Assistant	8 %
Dunne, Michael R.	Dental Hygienist	7 %
Edwinson, Shawn A.	Child Development/Early Care and Education	20 %
Eigenheer, Richard A.	Geography	20 %
** (B5) Estabrook, Paul H.	Applied Photography	28 %
Etting, Stephanie F	Anthropology	35 %
Fabionar, David E.	Speech Communication	20 %
Fayko, Robyn E.	Anthropology	35 %
Felker, Jeffery J.	Reading	20 %
Fellman, Melissa	Dental Hygienist	54 %

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fonda,Gioia A.	Art	28 %
Fore,Dana Y.	English	20 %
Frank,Paul E.	Political Science	40 %
French,Catherine A.	English	27 %
Gambrell,Deborah M.	Coordinator	3 %
Garboushian,Maida Y.	Counselor	14 %
Gates,Jennine E.	Dental Hygienist	20 %
Geddis,Maurice A.	Counselor	14 %
Gutierrez,Alicia I.	Counselor	14 %
Handy,Kimberly A.	Business and Commerce, General	40 %
Hanson,Jon	Reading	40 %
Heisinger,Kurt D.	Accounting	47 %
Herlihy,John E.	Intercollegiate Athletics	17 %
** (B3) Hillenbrand,Collin D.	Sign Language	53 %
Hung,Gary W.	Counselor	8 %
Hwang,Joel	Chemistry, General	27 %
** (A2) Imai,Stephen T.	Chemistry, General	57 %
Janssen,Kristine M.	Counselor	3 %
Jean-Gilles,Reginald G.	Office Technology/Office Computer Applicati	20 %
Jones-Thomas,Brandy S.	Counselor	6 %
Jordan,Andre O.	Economics	20 %
Kaina,Abdelaziz	Information Technology, General	11 %
Kaina,Abdelaziz	Computer Networking	52 %
Kaufman,Cheryl A.	Business and Commerce, General	20 %
Kaufman,Cheryl A.	Office Technology/Office Computer Applicati	20 %
Kehl,Anthony J.	Physical Fitness and Body Movement	25 %
Koch,Kristen V.	Fine Arts, General	20 %
Lambert,Angelena	Mathematics, General	40 %
Lee,Pao	Counselor	35 %
Limon Guzman,Jesus A.	English	40 %
Little,Myra M.	Website Design and Development	25 %
Little,Myra M.	Information Technology, General	40 %
Lothrop,Joshua L	Registered Nursing	30 %
Martinez,Jesus R.	Ethnic and Cultural Studies	20 %
Mom,Brian W.	Business Administration	20 %
Mom,Brian W.	Small Business and Entrepreneurship	20 %
Moore,Thomas G.	Information Technology, General	35 %
Moore,Thomas G.	Software Applications	18 %
Moylan-Aube,Joanne E.	Counselor	34 %
** (A2) Myers,Linda B.	Reading	20 %
Newman Ritchards,Toni J.	Counselor	6 %
Nguyen,Alfonso K.	Counselor	2 %
Nguyen,Bi V.	Mathematics, General	27 %
Nicholson,Joy Christine	Dramatic Arts	20 %
** (A1) Oh,Jang-Ha	Intercollegiate Athletics	8 %
O'Neal-Watts,Jennifer Lee	Librarian	18 %
Parker,Leslie A.	Counselor	5 %
Petite,Lori M.	Speech Communication	40 %
Phillips,Joseph H.	Mathematics, General	53 %
Piedra,Erica A.	Spanish	27 %
** (A2) Poe,Kathleen A.	Music	40 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
** (B5) Ponce, Armando N.	Cosmetology and Barbering	4 %
Poon, Alexia V.	Intercollegiate Athletics	23 %
Poorjahanshah, Homer	Chemistry, General	30 %
Prilepina, Tamara F.	Mathematics, General	33 %
** (B3) Randolph, Melodi L.	Dental Assistant	40 %
Reach, Lorna J.	Counselor	4 %
Regalado, Maria Carmen	Psychology, General	40 %
Rendon Hall, Velma	Cosmetology and Barbering	4 %
Reynolds, Linda K.	Business and Commerce, General	40 %
Reynolds, Linda K.	Marketing & Distribution	20 %
Rice, Helen M.	Nursing	45 %
Roberts, Joshua M.	English	40 %
Rodriguez, Irma S.	Coordinator	3 %
** (B5) Rodriguez, Julie M.	Dental Assistant	20 %
Roggli, Kurt W.	Philosophy	40 %
Rohret, Valerie A.	Fine Arts, General	60 %
Rose, Gregory S.	Economics	40 %
Rosenberger, Randy	Mathematics, General	60 %
Rowland, Martha E.	Library Technician (Aide)	20 %
Royal, Joy R.	Software Applications	35 %
Saffold, Stephen P.	Dental Hygienist	7 %
Sah, Tasneem K.	Counselor	6 %
Sala, Alina	Counselor	23 %
** (A2) Samarron, Sandra L.	Nutrition, Foods, and Culinary Arts	40 %
Sanchez, Jose de Jesus	Interpersonal Skills	7 %
Sanchez, Jose de Jesus	Counselor	13 %
Sanchez, Rafael	English	47 %
Scherer, Robert E.	Mathematics, General	33 %
Schumacher, Robert J.	Painting & Drawing	28 %
** (A2) Schutte, Matthew L.	Mathematics, General	60 %
Screechfield, Rosalie M.	Mathematics, General	25 %
Segal, Jonathan E.	Mathematics, General	33 %
Serafini, Lisa L.	Natural History	22 %
Shiflet, Kurt J.	Music	40 %
Silveira, Leslie C.	Counselor	8 %
Singh, Jatinder P.	Computer Programming	35 %
Siu, Jennifer H.	Nursing	28 %
** (A1) Smith, Jennifer L.	Mathematics, General	33 %
Spencer, Sylvia	Psychology, General	20 %
** (A5) Spruce-Veatch, L Renee	English	20 %
Starkey, Danielle F.	English	20 %
** (B3) Steele, Marlene M.	Health Occupations, General	47 %
Suy, Shaun	Counselor	9 %
Suy, Shaun	Counselor	1 %
Tedla, Dagne	Political Science	40 %
Tercho, Karen L.	Library Science, General	7 %
Tercho, Karen L.	Librarian	19 %
Thomas, Michael A.	Intercollegiate Athletics	8 %
Thomas-Val, Jacinth P.	English	20 %
Times, Kenneth J.	Academic Guidance	7 %
Tinti, Sharee	ESL Reading	10 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

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TEMPORARY, PART-TIME EMPLOYEES Summer 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Tittle,Matt G	English	47 %
Torres,Veronica C.	Coordinator	21 %
Tromborg,Chris T.	Psychology, General	40 %
Vargas-Onate,Jacqueline	Counselor	45 %
Wagner,Glennda G.	Nursing	40 %
Wagner,Glennda G.	Registered Nursing	20 %
** (A5) Walker,Dannie E.	Intercollegiate Athletics	17 %
Wallace,Jason	English	20 %
Waltonen,Karma J.	English	20 %
Wang,Hsiao J.	Mathematics, General	53 %
Ward-Richardson,Joycelyn M.	Child Development/Early Care and Educatio	20 %
Whitehead,Julianne	Dental Hygienist	13 %
Wilson,Emily J.	Art	28 %
Wiseman,Maury I.	History	40 %
Wong,Malcolm E.	Mathematics, General	33 %
Woodmansee,Rick D.	Mathematics, General	33 %
** (A1) Woolley,Nicole B.	Study Skills	7 %
** (A1) Wright,Tatyana N.	Counselor	36 %
** (A1) Wright,Tatyana N.	Counselor	2 %
Wyatt,David T.	Natural History	22 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

C L A S S I F I E D

APPOINTMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Adams, Laura L.	Student Personnel Assistant – Career & Job Opportunity Services	ARC	05/14/18
Browne, Shannon	Financial Aid Officer	ARC	06/01/18
Garcia, Alexandria M.	Student Personnel Assistant – Student Services	ARC	06/25/18
Johnson, LaTresia Y.	Outreach Specialist	CRC	06/01/18
Juarez, Crispin R.	Custodian	CRC	05/23/18
Nichols, Erik	Police Officer	DO	05/31/18
Nurse-Williams, Marquise L.	College Safety Officer	DO	05/09/18
Pedrizzetti, Anthony L.	Clerk III	ARC	06/04/18
Quintana, Alina	Student Personnel Assistant – Outreach Services	CRC	05/16/18
Siniyaya, Yelena	Account Clerk II	DO	06/11/18
Tran, Quan	Accountant	DO	06/18/18
Yuen, Tiffany W.	Financial Aid Officer	ARC	05/24/18

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Lavrushchak, Vita M.	Financial Aid Officer	Child Care	ARC	04/19/18 – 05/22/18
Powell, Nina N.	Account Clerk III	Child Care	ARC	03/26/18 – 04/03/18

PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bautista, Arturo F.	Custodian	ARC	09/26/18
Yang, Ker A.	Custodian	ARC	05/25/18

C L A S S I F I E D

PROMOTION(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Griggs, Nicole R.	Information Technology Technician II (Administrative Assistant I)	ARC ARC)	06/11/18
Siniy, Tatyana	Admissions/Records Evaluator I (Account Clerk I)	ARC ARC)	06/11/18

REASSIGNMENT(S)/TRANSFER(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Hynson, Melissa R.	Library Technician (Lead Library Technician)	FLC ARC)	05/23/18
Ruiz, Javier L.	Admissions/Records Clerk II (Admissions/Records Clerk II)	SCC ARC)	06/11/18

RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Angoco, Sean	Police Officer	DO	04/05/18
Smith, Indya L.	Child Development Center Clerk/Clerk III	SCC	05/26/18
Villaber-Thompson, Tiffany A.	Lead Police Communication Dispatcher	DO	05/30/18

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Heidt, Robert F.	Business Services Supervisor (After 28 years of service)	SCC	09/01/18
Meyer, Steven E.	Welder / Sheetmetal Worker (After 30 years of service)	FM	08/04/18
Wong, Barbara L.	Accounting Operations Supervisor (After 30 years of service)	DO	09/06/18

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Ables, Sonya R.	Special Projects	07/01/2018	06/30/2019
Ahmadi, Pakiza	Clerk I	07/01/2018	06/30/2019
Bancroft, Susan J.	Account Clerk II	07/01/2018	06/30/2019
Baxter, Diane M.	Art Model	07/01/2018	06/30/2019
Cabrera, Maria E.	Account Clerk II	07/01/2018	06/30/2019
Cao, Vivian T.	Instructional Assistant	07/01/2018	06/30/2019
Chima Sanchez, Francisco	Instructional Assistant	05/03/2018	06/30/2018
Chima Sanchez, Francisco	Instructional Assistant	07/01/2018	06/30/2019
Clemens, Joshua A	Instructional Assistant	05/14/2018	06/30/2018
Deal, Bethany L.	Special Projects	07/01/2018	06/30/2019
English, Angela C.	Instructional Assistant	07/01/2018	06/30/2019
Gastelum, Briana	Clerk I	07/01/2018	06/30/2019
Gershon, Stacey M.	Custodian	05/01/2018	06/30/2018
Godoy Barragan, Jesus G.	Student Personnel Assistant	07/01/2018	06/30/2019
Heidel, Renida	Account Clerk I	07/01/2018	06/30/2019
Heinel, Judy L.	Account Clerk I	07/01/2018	06/30/2019
Jai-Johnson, Arionna	Account Clerk I	07/01/2018	06/30/2019
Johnson, Chiaolian	Instructional Assistant	07/01/2018	06/30/2019
Junaid, Serina A.	Instructional Assistant	07/01/2018	06/30/2019
Ladmirault, Dominique L	Clerk I	07/01/2018	06/30/2019
Lagrutta, Rick V.	Art Model	07/01/2018	06/30/2019
Leonard, Derek K.	Instructional Assistant	07/01/2018	06/30/2019
Lipscomb, Fleurdeliza L	Clerk I	07/01/2018	06/30/2019
Losinets, Inna G.	Account Clerk I	07/01/2018	06/30/2019
Marie Kay, Fatuma	Counseling Clerk I	04/25/2018	06/30/2018
Militan, Yelena V.	Clerk I	07/01/2018	06/30/2019
Montijo, Rebecca A.	Library Technician	07/01/2018	06/30/2019
Moraru, Emiliya	Special Projects	07/01/2018	06/30/2019
Ocampo, Karla Angelica Gonzalez	Student Personnel Assistant	05/02/2018	06/30/2018
Ocampo, Karla Angelica Gonzalez	Student Personnel Assistant	07/01/2018	06/30/2019
Peng, Yang Ming	Clerk I	07/01/2018	06/30/2019
Perepelitsyna, Natalya	Account Clerk I	07/01/2018	06/30/2019
Robinson, Philip E	Clerk I	07/01/2018	06/30/2019
Sailor, Maya L.	Instructional Assistant	07/01/2018	06/30/2019
Saladukha, Ihar V.	Instructional Assistant	07/01/2018	06/30/2019
Santos, Jonathan	Special Projects	06/04/2018	06/30/2018
Santos, Jonathan	Special Projects	07/01/2018	06/30/2019
Swisley, Sonee T.	Clerk I	07/01/2018	06/30/2019
Tauber, Edris	Instructional Assistant	07/01/2018	06/30/2019

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (Continued)</u>			
Turutska, Alina H	Clerk I	07/01/2018	06/30/2019
Villamayor, Mona J.	Clerk I	07/01/2018	06/30/2019
Vlami, Christopher M.	Recruit Training Officer	07/01/2018	06/30/2019
Williams, Brian C	Instructional Assistant	07/01/2018	06/30/2019
Yatskiv, Oksana	Account Clerk III	07/01/2018	06/30/2019
Zwane, Jessica R.	Instructional Assistant	06/01/2018	06/30/2018
<u>Cosumnes River College</u>			
Austria, Guillen Jyde P.	Swimming Instructor I	07/01/2018	06/30/2019
Canales, Olga M.	Swimming Instructor II	07/01/2018	06/30/2019
Carter, Michelle L	Clerk I	07/01/2018	06/30/2019
Elmore, Aaron C.	Instructional Assistant	07/01/2018	06/30/2019
Farmer, Daniel K.	Swimming Instructor II	07/01/2018	06/30/2019
Faulk-Burgess, Chloe R.	Asst Sports Program Director	06/01/2018	06/30/2018
Holden, Ebonie M.	Admissions/Records Clerk I	07/01/2018	06/30/2019
Hudson, Jessica R	Reader/Tutor	07/01/2018	06/30/2019
Juarez, Bernardita E.	Custodian	07/01/2018	06/30/2019
Lagrutta, Rick V.	Art Model	07/01/2018	06/30/2019
Lim, Samson K.	Swimming Instructor II	07/01/2018	06/30/2019
Low, Shawana Marie	Art Model	07/01/2018	06/30/2019
Ly, Mickey L.	Admissions/Records Clerk I	05/01/2018	06/30/2018
Martinez-Munguia, Jonathan F	Student Personnel Assistant	07/01/2018	06/30/2019
McIntosh, Sophia D.	Admissions/Records Evaluator I	07/01/2018	06/30/2019
Mosupyo, Palesa L.	Administrative Asst. I	07/01/2018	06/30/2019
Natco, Daniel A	Instructional Assistant	04/25/2018	06/30/2018
Neustadt, Minna K.	Swimming Instructor I	07/01/2018	06/30/2019
Olivares-Barragan, Vanessa	Clerk I	07/01/2018	06/30/2019
Puzon, Maria C.	Clerk I	07/01/2018	06/30/2019
Rettele, Lorena N.	Swimming Instructor I	07/01/2018	06/30/2019
Soriano, Maria D.	Custodian	07/01/2018	06/30/2019
Tam, Angel	Custodian	07/01/2018	06/30/2019
Terrones Rojas, Laura M.	Instructional Assistant	07/01/2018	06/30/2019
Thao, Zoua	Clerk I	07/01/2018	06/30/2019
Thornton, Mia J.	Swimming Instructor I	07/01/2018	06/30/2019
Waits, Barbara M.	Printing Services Operator II	07/01/2018	06/30/2019
Williams, Melonie S.	Administrative Asst. II	07/01/2018	06/30/2019
Woodall, Margaret Gay	Clerk I	07/01/2018	06/30/2019
Wu, Qiongxian	Custodian	07/01/2018	06/30/2019
Xiong, Ma	Custodian	07/01/2018	06/30/2019
Zenuk, Elizabeth A.	Sports Program Director	05/18/2018	06/30/2018
Zenuk, Elizabeth A.	Sports Program Director	07/01/2018	06/30/2019

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Ayyoub, Ilham K.	Payroll Technician	05/14/2018	06/30/2018
Barber, Beverly R.	Special Projects	07/01/2018	06/30/2019
Echezona, Emeka C.	Clerk III	05/25/2018	06/30/2018
Hartley, Gary D.	Special Projects	05/16/2018	06/30/2018
Hartley, Gary D.	Special Projects	07/01/2018	06/30/2019
Popovac, Maria	Account Clerk II	05/08/2018	06/30/2018
Purmort, Martin E.	Special Projects	07/01/2018	06/30/2019
Alatorre, Nancy G.	Special Projects	07/01/2018	06/30/2019
Driggers Jr., Samuel E.	Special Projects	07/01/2018	06/30/2019
Smith, Daniel C.	Special Projects	07/01/2018	06/30/2019
Castori, Gina R	Clerk I	04/26/2018	06/30/2018
Harris, Willie Jr	Campus Patrol	07/01/2017	06/30/2018
Lemert, Maricella J.	Campus Patrol	05/03/2018	06/30/2018
Lozano, Jennifer	Clerk I	05/21/2018	06/30/2018
Snider, Lily A.	Special Projects	05/16/2018	06/30/2018
<u>Folsom Lake College</u>			
Berry, Jennifer A.	Special Projects	07/01/2018	06/30/2019
Cauchi, Brett J.	Assistant Coach	05/25/2018	06/30/2018
Cho, Kyongjin	Special Projects	07/01/2018	06/30/2019
Christensen, Kalee R	Instructional Assistant	07/01/2018	06/30/2019
Damron, Kay Clark	Special Projects	07/01/2018	06/30/2019
Deboda, Dillon B	Special Projects	07/01/2018	06/30/2019
Farmer, Tina L.	Special Projects	07/01/2018	06/30/2019
Gomez, Alisia R	Special Projects	07/01/2018	06/30/2019
Heideman, Julia M.	Special Projects	07/01/2018	06/30/2019
Jimenez, Devin P.	Assistant Coach	07/01/2018	06/30/2019
Keane, Marylou	Special Projects	07/01/2018	06/30/2019
Khatami, Shelby R.	Clerk I	05/14/2018	06/30/2018
Matthews, Andrew Sean	Special Projects	07/01/2018	06/30/2019
McCaig Orozco, Holly C.	Special Projects	07/01/2018	06/30/2019
Mclane, Jennifer K. T.	Web & Media Design Specialist	07/01/2018	06/30/2019
Melton, Marguerite A.	Bookstore Clerk I	07/01/2018	06/30/2019
Miller, Camille A.	Assistant Coach	07/01/2018	06/30/2019
Moore, Harry M.	Bookstore Clerk I	07/01/2018	06/30/2019
Murphy, Lucas S	Special Projects	07/01/2018	06/30/2019
Perez, Alexis N.	Clerk I	07/01/2018	06/30/2019
Powers, Patrick W.	Assistant Coach	07/01/2018	06/30/2019
Powers, Patrick W.	Special Projects	07/01/2018	06/30/2019
Reyes, Deena L.	Special Projects	07/01/2018	06/30/2019
Roa, Michael J	Special Projects	07/01/2018	06/30/2019
Sha, Mabel M.	Clerk II	07/01/2018	06/30/2019
Shal, Inna	Clerk II	05/25/2018	06/30/2018
Thorp, Anne E.	Special Projects	07/01/2018	06/30/2019

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake (College Continued)</u>			
Tucker, Jennifer N.	Special Projects	07/01/2018	06/30/2019
Walsh, Daniel P	Special Projects	07/01/2018	06/30/2019
Wilson, Consuelo G.	Bookstore Clerk I	07/01/2018	06/30/2019
<u>Sacramento City College</u>			
Alvarez, Susana	Outreach Specialist	07/01/2018	06/30/2019
Barnhart, Nicholas W.	Instructional Assistant	07/01/2018	06/30/2019
Baxter, Diane M.	Art Model	07/01/2018	06/30/2019
Castaneda Roque, Nayeli Rocio	Studnt Succs & Supp Prgm Spec	06/01/2018	06/30/2018
Chavez, Daniel A.	Clerk I	07/01/2018	06/30/2019
Domatol, Sandralyn N.	Account Clerk I	07/01/2018	06/30/2019
Figuroa, Betty	Account Clerk I	07/01/2018	06/30/2019
Fry, Audrey Diane Jeanne	Instructional Assistant	07/01/2018	06/30/2019
Gill, Stephen J.	Special Projects	07/01/2018	06/30/2019
Girardi, Cynthia D.	Administrative Asst. I	07/01/2018	06/30/2019
Gomez Tabal, Nilsen Daryl	Studnt Succs & Supp Prgm Spec	04/23/2018	06/30/2018
Gonzalez, Adan	Outreach Specialist	07/01/2018	06/30/2019
Gonzalez-Echeverry, Julian Fernando	Instructional Assistant	07/01/2018	06/30/2019
Haviland, Michael F	Instructional Assistant	07/01/2018	06/30/2019
Her, Gina M.	Account Clerk I	07/01/2018	06/30/2019
Holleran, Eileen M.	Special Projects	06/04/2018	06/30/2018
Humphries, Charlotte C.	Special Projects	07/01/2018	06/30/2019
Jones, Hiesheena M.	Student Personnel Assistant	07/01/2018	06/30/2019
Kays, Cassidy A	Clerk II	07/01/2018	06/30/2019
Lin, Jennifer	Clerk I	07/01/2018	06/30/2019
Lopez, Olivia M.	Student Personnel Assistant	06/04/2018	06/30/2018
Lopez-Lara, Monica	Studnt Succs & Supp Prgm Spec	07/01/2018	06/30/2019
Lysongtseng, Bruce Tswj Fwm	Clerk I	07/01/2018	06/30/2019
Marshall, Jean M.	Instructional Assistant	06/11/2018	06/30/2018
Reyes, Luis E	Clerk I	07/01/2018	06/30/2019
Root, Cindy L.	Special Projects	05/01/2018	06/30/2018
Sanchez, Joe M.	Clerk I	07/01/2018	06/30/2019
Santillan, Luis	Outreach Specialist	07/01/2018	06/30/2019
Spainhour, Austin R.	Clerk I	07/01/2018	06/30/2019
Taylor, Jonathan A	Instructional Assistant	05/01/2018	06/30/2018
Zamora, Erica J.	Student Personnel Assistant	05/01/2018	06/30/2018

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Board Policy Revisions: P- 2413, P-5178, P-6167, P-9159 Ban on Consensual Relationships with Students	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Over the past few months, the District has taken several actions to improve the District’s response to sexual harassment. One of those actions was to review its current policies and regulations on this subject. Upon that review, the District determined that a policy addressing relationships between employees and students was necessary.

STATUS:

The proposed policies ban relationships between faculty and the students over which they have the responsibility for supervising, directing, overseeing, evaluating, advising, or influencing the employment or educational status. Identical policies are also proposed to ban these relationships between students, on the one hand, and managers or classified staff, on the other. This policy has the strong support of the Vice Presidents and the Executive staff. The policy was further vetted at two special cabinet meetings. The policy strikes the delicate balance between the autonomy of our adult students and employees and the protection of our students where the power imbalance inherent in that student/employee relationship undermines whether there truly can be a consensual relationship between the student and the employee. The policies exclude circumstances where the District/College employee in a consensual relationship with a student is the only employee that can instruct, supervisor, direct, oversee, evaluate, or advise the student. This exception requires prior approval and additional oversight.

RECOMMENDATION:

These policies are presented for first reading.

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1.0 Ban on Certain Consensual Relationships with Students

1.1 A “consensual relationship” is defined as one in which two individuals are involved by mutual consent in a romantic, physically intimate, and/or sexual relationship. This definition includes domestic partners and spouses.

1.2 A consensual relationship that might be appropriate in other circumstances is prohibited when a District/College employee has responsibility for supervising, directing, overseeing, evaluating, advising, or influencing the employment or educational status of a student.

1.2.1 Exception: There may be instances where a District/College employee is the only employee in the College that can provide a course or service to a person with whom they have a preexisting consensual relationship. Prior to supervising, directing, overseeing, evaluating, advising or influencing the employment or educational status of a student with whom they have a pre-existing consensual relationship, the College/District employee shall disclose this relationship to the appropriate College Vice President, or the appropriate Vice Chancellor (for employees that do not work at a College) and obtain their written approval. Additional controls, such as periodic review or providing additional oversight, shall be undertaken to prevent or detect problems.

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation:

DRAFT 4/24/2018

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Adm. Regulation:

DRAFT 4/24/2018

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Five Year Construction Plan and Final Project Proposals	ATTACHMENT: Yes	
		ENCLOSURE: Five Year Plan	
AGENDA ITEM:	First Reading Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The State Chancellor’s Office has a prescribed capital outlay process and calendar for requesting State funds for capital outlay projects. Each year the District must file a Five Year Construction Plan which lists all proposed projects, whether State funded or not. Final Project Proposals (FPPs), which are prepared to request State funding for projects listed in the Five Year Construction Plan, are also submitted as part of this yearly plan. Typically, this information is due by July 1, however this year the Chancellor’s office extended the deadline to August 1.

Although a district may qualify for State funding, all districts are competing with each other for the limited funds available. There is currently a multi-billion dollar backlog of funding requests for capital projects on file with the State. Facility capacity/load ratios (enrollment growth) and local contribution of funds are key elements in the State’s prioritization of funding capital projects.

STATUS:

Last year the Chancellor’s Office carried forward FPPs submitted in 2016 to 2017 to compete for potential State funding and those projects continue to be under review for the Governor’s budget. The FPP submitted this year is the Folsom Lake College Rancho Cordova Phase 2 project.

This report is a first reading of the draft Five Year Construction Plan and information on the Rancho Cordova FPP. The plan and FPP will be brought for approval at the July Board meeting. The attached executive summary describes the Five Year Construction Plan and FPP.

RECOMMENDATION:

This item is presented to the Board of Trustees for first reading and discussion.

**State Five Year Construction Plan
And
Final Project Proposals**

Executive Summary

State Five Year Construction Plan:

The basic intent and purpose of the Plan is to analyze enrollment forecasts and determine the amount and type of spaces that will be needed to meet increases in enrollment and changes in the educational program. The Plan is used to determine overall estimated costs and identify possible funding sources.

The major components of the Plan are: Forecasted student load (enrollment/WSCH), facilities capacity to handle load, proposed new space, proposed modernizations and possible funding sources. The first three components are compiled into “capacity/load ratios”. Capacity/load ratios represent, as a percentage, the facilities capacity to handle forecasted student load (or demand). These capacity/load ratios are the primary tool used by the State to determine which projects will be approved. Also the State has a priority system, which causes districts to compete against each other to offer the State the least cost alternative. Because of this many of the projects have a local contribution indicated. The local contribution is intended to make our projects more competitive for scarce State funding.

This year’s plan lists 20 projects, comprised mainly of new construction projects and modernization projects.

Possible Sequencing of State Funded Projects

In November 2016, the voters passed Proposition 51 authorizing \$7 billion in general obligation bonds for new construction and modernization of K–12 public school facilities; charter schools and vocational education facilities; and \$2 billion for California Community Colleges facilities. This influx of bond dollars has allowed for a backlog of FPPs to be eased. The current funding schedule for Los Rios FPPs could be as follows:

FPPs previously submitted and scheduled for 2019-20 State funding

- ARC Natomas Center Phase 2 & 3
- ARC Technical Education Building Modernization
- CRC Elk Grove Center Phase 2
- FLC Instructional Building Phase 2.1

FPPs to be submitted this year for potential State funding in 2020-21

- FLC Rancho Cordova Phase 2

Following is a brief Description of this FPP:

FLC Rancho Cordova Center Phase 2 This project will provide approximately 14,200 ASF of new instructional and related support space at Rancho Cordova Center. This new building will be connected to the existing Phase 1 building at Rancho Cordova. The estimated total cost of this project is \$14,498,640. The total request for State funding is \$7,248,829 for portions of the Preliminary Plans, Working Drawings and Construction of this project. Los Rios is proposing to fund the remaining cost of this project, to include portions of the Preliminary plans, Working drawings and Construction and all of the Equipment; for a total District contribution of \$7,249,811.

FINAL PROJECT PROPOSAL

2020-21

Community College Construction Act of 1980
Capital Outlay Budget Change Proposal

Rancho Cordova Center Phase 2

Folsom Lake College
Los Rios Community College District

Draft May 2018

FINAL PROJECT PROPOSAL CHECKLIST AND TABLE OF CONTENTS

District: Los Rios Community College District
College: Rancho Cordova Center, Folsom Lake College
Project: Rancho Cordova Center Phase 2

Prepared by: Dan McKechnie

Date: April 2018

<u>Section</u>	<u>Description</u>	<u>Status</u>	<u>Date</u>
1.	Title Page	Draft	April 2018
2.	Final Project Proposal Checklist	Draft	April 2018
3.	Approval Page - Final Project Proposal (with original signature)	Draft	April 2018
4.	Project Terms and Conditions	Draft	April 2018
5.	Responses to Specific Requirements - SAM	Draft	April 2018
6.	Analysis of Building Space Use and WSCH - JCAF 31	Draft	April 2018
7.	Cost Estimate Summary - JCAF 32	Draft	April 2018
8.	Quantities and Unit Costs Supporting the JCAF 32	Draft	April 2018
9.	Guideline Based Group II Equipment Cost Estimates - JCAF 33	Draft	April 2018
10.	Energy Information	Draft	April 2018
11.	CEQA: Environmental Impact Report or Exemption Notice	Draft	April 2018
12.	Federal Funds Detail	Draft	April 2018
13.	Analysis of Future Costs	Draft	April 2018
14.	Pre-Schematic Concept Drawings	Draft	April 2018

**APPROVAL PAGE
Final Project Proposal
Budget Year 2020-21**

District: Los Rios Community College District
Project Location: Rancho Cordova Center
Project Name: Rancho Cordova Center Phase 2

The District Proposes funds for inclusion in the State capital outlay budget for:
Preliminary Plans, Working Drawings, Construction and Equipment

District Certification

Approved for Submission: _____ Date: _____
(Brian King, Chancellor)

Contact Person: Dan McKechnie (Facilities Planning) Telephone: 916-856-3409
Email Address: mckechnie@losrios.edu

District Board of Trustees Certification

The Los Rios Community College District Board of Trustees approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

(President of the Board of Trustees Signature and Date)

(Secretary of the Board of Trustees Signature and Date)

Attach a copy of the Board Resolution which substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

PROJECT TERMS AND CONDITIONS

District: Los Rios Community College District College: Folsom Lake College

Project: Rancho Cordova Center Phase 2 Budget Year: 2020-21

1. The applicant hereby requests State funds in the amount prescribed by law for the project named herein. All parts and exhibits in or referred to in this application are submitted with and made part of this application.
2. The applicant hereby assures the Board of Governors of the California Community Colleges that:
 - a. Pursuant to the provisions of Section 57001.5 of Title 5 no part of this application includes a request for funding the planning or construction of dormitories, stadiums, the improvements of sites for student or staff parking, single-purpose auditoriums or student centers other than cafeterias. The facilities included in the proposed project will be used for one or more of the purposes authorized in 57001.5 of Title 5.
 - b. Any State funds received pursuant to this application shall be used solely for defraying the development costs of the proposed project.
1. If the application is approved, the construction covered by the application shall be undertaken in an economical manner and will not be of elaborate or extravagant design or materials.
 - c. Pursuant to the provisions of Section 81837 of the Education Code, approval of the final plans and specifications for construction will be obtained from the Board of Governors of the California Community Colleges before any contract is let for the construction.
 - d. No changes in construction plans or specifications made after approval of final plans which would alter the scope of work, function assignable and/or gross areas, utilities, or safety of the facility will be made without prior approval of the Chancellor's Office of the California Community Colleges and the Department of General Services Office of Architecture and Construction.
 - e. Pursuant to the provisions of Section 57001 of Title 5, an adequate and separate accounting and fiscal records and accounts of all funds received from any source to

pay the cost of the proposed construction will be maintained, and audit of such records and accounts will be permitted at any reasonable time, during the project, at the completion of the project, or both.

- f. Architectural or engineering supervision and inspection will be provided at the construction site to ensure that the work was completed in compliance with the provisions of Section 81130 of the Education Code and that it conforms with the approved plans and specifications.
- g. Pursuant to the provisions of Section 8 of the Budget Act, no contract will be awarded prior to the allocation of funds to the Board of Governors by the Public Works Board.

3. It is understood by the applicant that:

- a. No claim against any funds awarded on this application shall be approved which is for work or materials not a part of the project presented in this application as it will be finally allocated by the Public Works Board.
- b. The failure to abide by each of the assurances made herein entitles the Board of Governors of the California Community Colleges to withhold all or some portion of any funds awarded on this application.
- c. Any fraudulent statement which materially affects any substantial portion of the project presented in this application, as it may be finally approved, entitles the Board of Governors of the California Community Colleges to terminate this application or payment of any funds awarded on the project presented in this application.

4. It is further understood that:

- a. The appropriation which may be made for the project presented in this application does not make an absolute grant of that amount to the applicant.
- b. The appropriation is made only to fund the project presented in this application, as it is finally approved, regardless of whether the actual cost is less than or equals the appropriation.
- c. A reduction in the scope of the project or assignable areas shall result in a proportionate reduction in the funds available from the appropriation.

ORG CODE: 6870 COBCP NO: ___ PRIORITY: ___ PROJECT ID: _____

A. PURPOSE OF PROJECT

Executive Summary

Rancho Cordova Center is a State approved educational center for Folsom Lake College. The first phase building at Rancho Cordova Center was 100% locally funded. This project, Rancho Cordova Center Phase 2, seeks State funding to construct an additional instructional building; this additional instructional building is needed because enrollment demands far exceed the capacity of the existing building.

The project scope provides a 14,200 assignable square feet (ASF) instructional building adjacent to the existing instructional building. The project will generate 10,593 weekly student contact hours (WSCH). This is a Category B project that increases instructional capacity.

Problem Statement

The enrollment demand at Rancho Cordova Center far exceeds the available instructional space. The instructional capacity of the existing space at Rancho Cordova Center is 11,961 WSCH. The enrollment demand at the beginning of this project will be 20,424, WSCH; only about 58% of the enrollment demand is now being met. By the time this project is completed the enrollment demand will have grown to 25,196 WSCH.

Solution Criteria

To mitigate the problem, the college seeks a solution that meets the following criteria:

- Additional permanent space to accommodate growing student demands;
- Appropriately sized and configured spaces with adequate building infrastructure program spaces that support the program;
- Program space that is next to the existing building to offer seamless instruction and maximize resources;
- Facility that provides ADA access;
- Facility that promotes environmental responsibility;
- Solution that does not adversely impact the College's operations budget; and
- The least cost solution.

ORG CODE: 6870 COBCP NO: ___ PRIORITY: ___ PROJECT ID: _____

B. RELATIONSHIP TO THE STRATEGIC PLAN:

The basic premise of the Los Rios Community College District's strategic plan is to provide access to higher education to all students who need it. Providing additional instructional space at Rancho Cordova Center will ensure students are able get the education they need.

The Rancho Cordova Center project has been part of the Campus Master Plan, the District's Five-Year Construction plan and the District's Long Range Capital Needs Plan, for many years.

C. ALTERNATIVES:

Three alternatives were investigated:

1. Construct a new instructional building
2. Provide temporary portable buildings
3. Lease space at a location in Rancho Cordova

Alternative Number 1 – Construct a new instructional building

This alternative constructs a 14,200 ASF building adjacent to the existing Rancho Cordova Center building.

Pros:

- Provides additional permanent space to accommodate growing student demands;
- Provides appropriately sized and configured spaces with adequate building infrastructure;
- Locates program space that is next to the existing building to offer seamless instruction and maximize resources;
- Provides ADA access;
- Promotes environmental responsibility;
- Solution that does not adversely impact the College's operations budget; and
- The least cost solution.

Cons: requires a capital investment

ORG CODE: 6870 COBCP NO: ___ PRIORITY: ___ PROJECT ID: _____

Alternative Number 2 - Install temporary portable facilities

This alternative provides approximately 14,200 ASF in several portable buildings adjacent to the existing permanent building.

Pros:

- Provides additional space to accommodate growing student demands;
- Provides ADA access;
- Solution that does not adversely impact the College's operations budget.

Cons:

- Is not the least cost solution;
- Is not consistent with the master plan for this area; and
- Requires a capital investment.

Alternative Number 3 – Lease storefront space in Rancho Cordova

This alternative leases approximately 14,200 ASF in retail or storefront space in the city of Rancho Cordova.

Pros:

- Provides needed additional space for instruction and related spaces
- Does not require a capital investment.

Cons:

- Does not provide additional permanent space to accommodate growing student demands;
- Remote location creates difficulties for students, faculty and staff in scheduling and transportation.
- The lease and tenant improvements would adversely impact the College's operations budget; and
- Is the most costly solution.

Please see the next page for a solution criteria matrix

ORG CODE: 6870 COBCP NO: PRIORITY: PROJECT ID:

SOLUTION CRITERIA MATRIX

Criteria	Alt. No.1 New Permanent Building	Alt. No. 2 Provide Portable Buildings	Alt. No. 3 Lease Off- Campus Space
Provides permanent additional space for instructional growth	Yes	Yes	No
Appropriately sized and configured spaces with adequate infrastructure	Yes	No	Yes
Instructional Space that is next to the existing building	Yes	Yes	No
Promotes environmental responsibility	Yes	Yes	Yes
Code compliant	Yes	Yes	Yes
Does not adversely impact operations budget	Yes	Yes	No
Least cost solution	Yes	No	No

Please see next page for the economic analysis matrix.

ORG CODE: 6870 COBCP NO: PRIORITY: PROJECT ID:

ECONOMIC ANALYSIS MATRIX

ECONOMIC ANALYSIS MATRIX	New Construction	Install Portables	Lease Space Off-Campus
	#1	#2	#3
Site Acquisition	\$0	\$0	\$0
Plans and Working Drawings	\$1,129,896	\$1,129,896	\$28,000
Construction Costs:			
Utility Service	\$576,800	\$576,800	\$0
Site Development-Service	\$253,000	\$253,000	\$0
Site Development-General	\$322,400	\$322,400	\$0
Other Site	\$0	\$0	\$0
Reconstruction	\$0	\$0	\$350,000
New Construction	\$8,969,800	\$0	\$0
Energy Policy Allowance	\$179,396	\$0	\$0
Other Construction	\$0	\$0	\$0
Construction Soft Costs	\$1,303,356	\$1,303,356	\$0
Total Construction Costs	\$11,604,752	\$2,455,556	\$350,000
Equipment (Group II)	\$1,763,992	\$1,763,992	\$1,763,992
Other – Lease Space or Portable Costs		\$9,660,000 ¹	\$22,680,000 ²
Total Project Cost CCI: 6596 EPI: 3560	\$14,498,640	\$15,009,444	\$24,821,992

1. Portables have a life span that is one half permanent structures; therefore the portables option is calculated as such.

2. Lease is over the life of a permanent building of 60 yrs

ORG CODE: 6870 COBCP NO: ___ PRIORITY: ___ PROJECT ID: _____

D. RECOMMENDED SOLUTION

Which alternative and why?

Alternative Number 1, New Permanent Building, is the chosen option because it provides the additional instructional space and is the most economical of the viable options considered; it also meets all of the other solution criteria.

Alternative Number 2, Provide Portable Buildings, is not desirable as it does not provide adequately configured spaces, does not provide sufficient infrastructure and is not the least cost solution.

Alternative Number 3, Lease space off campus, is not desirable as it does not provide permanent space, does not provide adjacent space and is the most expensive.

Detail Scope Description

This is a Category B project that increases instructional capacity.

The project scope provides a 14,200 ASF building, comprised of 3,200 ASF of lecture space, 9,500 ASF of lab space, 600 ASF of office space and 900 ASF of miscellaneous ancillary space. The project will generate 10,593 weekly student contact hours (WSCH).

Space Analysis (ASF):

Type	Lecture	Lab	Office	Library	AV/TV	Other	Total
Primary	3,200	9,500	600	0	0	900	14,200
Secondary	0	0	0	0	0	0	0
Net	3,200	9,500	600	0	0	900	14,200
Beg. Cap/Load Ratios (2020)	71.3%	27.7%	20.6%	71.0%	0.0%	N/A	44.9%
End. Cap/Load Ratios (2023)	96.8%	72.6%	21.5%	68.5%	0.0%	N/A	62.2%

The table above demonstrates the dramatic need for this project, and that this project's additional spaces do not exceed Title 5 space guidelines when the project is projected to be completed in 2023.

The district is committed to funding a large portion of the project's state-supportable costs.

BUDGET YEAR 2020-21

ORG CODE: 6870 COBCP NO: ___ PRIORITY: ___ PROJECT ID: _____

Basis for cost Information

This cost estimate is based on the detailed cost estimate prepared by District Staff. These costs are within the State's guidelines for construction costs.

This project will strive to exceed Title 24, Part 6 Energy Code, consistent with the Board of Governors energy policy. The design incorporates sustainable goals for site, energy efficiency, water use reduction, occupant health as well as minimizing the buildings impact on the environment both by design and construction. Strategies will include:

- Natural and native planting materials will be incorporated around the building to minimize, if not eliminate, the irrigation demand.
- Concrete walkways will be minimized to reduce storm water runoff and promote natural filtration into the soil as well as a reduction in the heat island effect.
- Overhangs have been incorporated to shade glazing.
- Low E dual glazing has been incorporated to reduce heat gain.
- Roofing will incorporate cool roofing to reduce the heat island effect and heat gain.
- Heating and cooling will be provided by a highly energy efficient HVAC system. Natural ventilation will be maximized.
- Independent HVAC controls provided where applicable.
- Natural lighting has been incorporated into most spaces.
- Energy saving lighting with automatic lighting controls and sensors.
- Glazing has been located to provide views for building occupants where applicable.
- Locally manufactured materials will be incorporated.
- Interior materials will be low in volatile organic compounds, high in recycled content.
- Water efficient fixtures, faucets and devices will be incorporated.
- A strict recycling program will be required during construction.
- Requested participation in the local utility's energy incentive program.

Factors/Benefits for recommended other than the least expensive alternative

The recommended alternative is the least expensive.

Complete description of impact on support budget

Reference section 14.1 Analysis of Future Costs in this document for details.

Identify and explain any project risks

The only minimal risks associated are possible unknown conditions that may be encountered during modernization work, but this possibility has been thoroughly surveyed and is believed to be a minimal risk.

**STATE OF CALIFORNIA
CAPITAL OUTLAY
BUDGET CHANGE PROPOSAL (COBCP)
NARRATIVE PAGE (REV 1/08)**

**DEPARTMENT OF FINANCE
915 L Street
Sacramento, CA 95814
IMS Mail Code: A15**

BUDGET YEAR 2020-21

ORG CODE: 6870 COBCP NO: ___ PRIORITY: ___ PROJECT ID: _____

List requested interdepartmental coordination and/or special project approvals

Division of State Architect and State Fire Marshal reviews for structural safety, access compliance, and fire life safety. And State Public Works Board

E. CONSISTENCY WITH CHAPTER 1016, STATUTES OF 2002 – AB 857

Does the recommended solution (proposed project) promote infill development by rehabilitating existing infrastructure and how? Explain.

Consistent with the provisions of AB 857, Chapter 1016, Statutes of 2002, the California Community Colleges are exempt from these specific provisions of this legislation.

Does the proposed project improve the protection of environmental and agricultural resources by protecting and preserving the state's most valuable natural resources? Explain.

Consistent with the provisions of AB 857, Chapter 1016, Statutes of 2002, the California Community Colleges are exempt from these specific provisions of this legislation.

Does the proposed project encourage efficient development patterns by ensuring that infrastructure associated with development, other than infill, support efficient use of land and is appropriately planned for growth? Explain.

Consistent with the provisions of AB 857, Chapter 1016, Statutes of 2002, the California Community Colleges are exempt from these specific provisions of this legislation.

Analysis of Building Space – JCAF 31

(Follows this page)

CFIS #: 40.27.XXX

JCAF 31- Rancho Cordova Phase 2 (Rancho Cordova Educational Center /Los Rios CCD)

CCI: 6596 D (12/17) ▼

Reconst.	Rm. Type	Description	TOP No.	Department	No. Rms	No. Sta	Room No.	ASF	WSCH Capacity	Sec. ASF	Increase In Space
<input type="checkbox"/>	110	Classroom	0099	General Assignment				3,200	6,765		3,200
<input type="checkbox"/>	210	Class Lab	0499	Other Biological Sciences				3,600	1,532		3,600
<input type="checkbox"/>	210	Class Lab	4900	Interdisciplinary Studies				5,900	2,296		5,900
<input type="checkbox"/>	310	Office	0099	General Assignment				600			600
<input type="checkbox"/>	680	Meeting Room	0099	General Assignment				900			900
Totals:								14,200	10,593		14,200

* Indicates manual override

Cost Estimate Summary – JCAF 32

(Follows this page)

COST ESTIMATE SUMMARY AND ANTICIPATED TIME SCHEDULE - JCAF 32:

District: Los Rios Community College District
 Project Name: Rancho Cordova Phase 2
 Request For: L P W C E

College: Rancho Cordova Educational Center
 Date Prepared: 4/10/2018
 Estimate CCI: 6596
 Round to Thousands: Escalation View: Estimate Estimate EPI: 3560

CFIS Ref. #: 40.27.XXX
 DoF Project ID: null
 Prepared by: DC

		Total Cost	State Funded		District Funded					
					State-Supportable	Non State-Supportable				
1. Site Acquisition Acres:										
2. Preliminary Plans Estimate CCI: 6596		\$531,439	30.00%	\$159,431	70.00%	\$372,008				
A. Architectural Fees (for preliminary plans)		\$288,439								
B. Project Management (for preliminary plans)										
C. Division of the State Architect Plan Check Fee										
D. Preliminary Tests (soils, hazardous materials)		\$81,000								
E. Other Costs (for preliminary plans)		\$162,000								
3. Working Drawings Estimate CCI: 6596		\$598,457	30.00%	\$179,537	70.00%	\$418,920				
A. Architectural Fees (for working drawings)		\$329,645								
B. Project Management (for working drawings)		\$103,014								
C. Division of the State Architect, Plan Check Fee		\$136,366								
D. Community College Plan Check Fee		\$29,432								
E. Other Costs (for working drawings)										
<i>(Total PW may not exceed 13% of construction)</i>		True								
4. Construction Estimate CCI: 6596		\$10,301,396	67.08%	\$6,909,861	32.92%	\$3,391,535				
A. Utility Service		\$576,800								
B. Site Development, Service		\$253,000								
C. Site Development, General		\$322,400								
D. Other Site Development		\$0								
E. Reconstruction										
F. New Construction (building) (w/Group I equip)		\$8,969,800								
G. Board of Governor's Energy Policy Allowance (2% or 3%)		\$179,396								
H. Other										
5. Contingency		\$515,070	0.00%		100.00%	\$515,070				
6. Architectural and Engineering Oversight		\$206,028	0.00%		100.00%	\$206,028				
7. Tests and Inspections		\$358,108	0.00%		100.00%	\$358,108				
A. Tests		\$103,014								
B. Inspections		\$255,094								
8. Construction Management & Labor Compliance Program (if justified)		\$224,150	0.00%		100.00%	\$224,150				
A. Construction Management		\$206,028								
B. Labor Compliance Program		\$18,122								
9. Total Construction Costs (items 4 through 8 above)		\$11,604,752		\$6,909,861		\$4,694,891				
10. Furniture and Group II Equipment Estimate EPI: 3560		\$1,763,992	0.00%		100.00%	\$1,763,992				
11. Total Project Cost (items 1, 2, 3, 9, and 10)		\$14,498,640		\$7,248,829		\$7,249,811				
12. Project Data	Outside GSF	Assignable Square Feet	Ratio ASF/GSF	Unit Cost Per ASF	Unit Cost Per GSF	14.	State Funded	District Funded		District Funded Total
Construction	21,000	14,200	0.68	\$632	\$427	Acquisition				
Reconstruction						Preliminary Plans	\$159,431	\$372,008		\$372,008
						Working Drawings	\$179,537	\$418,920		\$418,920
						Construction	\$6,909,861	\$4,694,891		\$4,694,891
						Equipment		\$1,763,992		\$1,763,992
						Total Costs	\$7,248,829	\$7,249,811		\$7,249,811
						% of SS Total	50.00%	50.00%		SS Total: \$14,498,640
13. Anticipated Time Schedule										
Start Preliminary Plans	9/1/2020	Advertise Bid for Construction	2/1/2022							
Start Working Drawings	3/1/2021	Award Construction Contract	6/1/2022							
Complete Working Drawings	8/1/2021	Advertise Bid for Equipment	3/1/2023							
DSA Final Approval	2/1/2022	Complete Project	12/1/2023							

Quantities and Unit Costs Supporting the JCAF 32

(Follows this page)

QUANTITIES AND UNIT COSTS SUPPORTING THE JCAF 32

(Project Cost Estimate)

District: Los Rios Community College District
 College: Rancho Cordova Educational Center

Project Name: Rancho Cordova Phase 2

Prepared By: DC Date: 4/10/2018

Request For: L P W C E

Estimate CCI: 6596
 Estimate EPI: 3560
 Budget CCI: 6108
 Budget EPI: 3298

CFIS Ref. #: 40.27.XXX
 DoF Project ID:

Mo. Escalation Factor: 0.0042

View Cost Escalations

Budget
 Mid Point

							Estimate
1. SITE ACQUISITION							
[Edit]							
						Acres:	
						TOTAL SITE ACQUISITION COSTS:	\$0
2. PRELIMINARY PLANS							6596
A. Architectural Fees (for Preliminary Plans)							
	New Construction	\$10,301,396	x	8.0%	x	35.0%	\$288,439
	Reconstruction	\$0	x	10.0%	x	35.0%	\$0
						Total Architectural Fees:	\$288,439
B. Project Management (for Preliminary Plans)							
							<input type="radio"/> Allocate to PP
	Contract Cost	\$10,301,396	x	1.0%			\$0
						Total Project Management Fees:	\$0
C. Division of the State Architect Plan Check Fee							
							<input type="radio"/> Allocate to PP
1. Structural Safety Fee							
	Tier 1 Amt	\$0	x	1.25%			\$0
	Tier 2 Amt	\$0	x	1%			\$0
							\$0
2. Fire, Life Safety Fee							
	Tier 1 Amt	\$0	x	0.3%			\$0
	Tier 2 Amt	\$0	x	0.2%			\$0
	Tier 3 Amt	\$0	x	0.1%			\$0
	Tier 4 Amt	\$0	x	0.05%			\$0
	Tier 5 Amt	\$0	x	0.01%			\$0
							\$0
3. Access Compliance Fee							
	Tier 1 Amt	\$0	x	0.5%			\$0
	Tier 2 Amt	\$0	x	0.25%			\$0
	Tier 3 Amt	\$0	x	0.1%			\$0
	Tier 4 Amt	\$0	x	0.08%			\$0
	Tier 5 Amt	\$0	x	0.06%			\$0
	Tier 6 Amt	\$0	x	0.04%			\$0
							\$0
						Total Division of the State Architect Plan Check Fees:	\$0
D. Preliminary Test (Soils Tests & Geotechnical Report)							
[Edit]							
	Description	Amount					Non Supportable
	Preliminary Tests	\$81,000					

							Total Preliminary Tests:	\$81,000
E. Other Costs (Special Consultants, Printing, Legal, Etc.)								
[Edit]	Description	Amount	Non Supportable					
	Preliminary Tests	\$162,000						
							Total Other Costs:	\$162,000
							TOTAL PRELIMINARY PLANS COSTS:	\$531,439
3. WORKING DRAWINGS							6596	▼
A. Architectural Fees (for Working Drawings)								
	New Construction	\$10,301,396	x	8.0%	x	40.0%	\$329,645	
	Reconstruction	\$0	x	10.0%	x	40.0%	\$0	
							Total Architectural Fees:	\$329,645
B. Project Management (for Working Drawings)								
	Contract Cost	\$10,301,396	ⓐ Allocate to WD				\$103,014	
							Total Project Management Fees:	\$103,014
C. Division of the State Architect Plan Check Fee								
1. Structural Safety Fee								
	Tier 1 Amt	\$1,000,000	x	1.25%			\$12,500	
	Tier 2 Amt	\$9,301,396	x	1%			\$93,014	
							\$105,514	
2. Fire, Life Safety Fee								
	Tier 1 Amt	\$1,000,000	x	0.3%			\$3,000	
	Tier 2 Amt	\$4,000,000	x	0.2%			\$8,000	
	Tier 3 Amt	\$5,301,396	x	0.1%			\$5,301	
	Tier 4 Amt	\$0	x	0.05%			\$0	
	Tier 5 Amt	\$0	x	0.01%			\$0	
							\$16,301	
3. Access Compliance Fee								
	Tier 1 Amt	\$500,000	x	0.5%			\$2,500	
	Tier 2 Amt	\$1,500,000	x	0.25%			\$3,750	
	Tier 3 Amt	\$8,301,396	x	0.1%			\$8,301	
	Tier 4 Amt	\$0	x	0.08%			\$0	
	Tier 5 Amt	\$0	x	0.06%			\$0	
	Tier 6 Amt	\$0	x	0.04%			\$0	
							\$14,551	
							Total Division of the State Architect Plan Check Fees:	\$136,366
D. Community Colleges Plan Check Fees (2/7 of 1% of Construction Cost)								
	Contract Cost	\$10,301,396	x	0.28571	x	1.0%	\$29,432	
							Total Community Colleges Plan Check Fee:	\$29,432
E. Other Costs (Special Consultants, Printing, Legal, Etc.)								
[Edit]	Description	Amount	Non Supportable					
							Total Other Costs:	\$0

Total PW may not exceed 13% of Construction 9.7%

TOTAL WORKING DRAWINGS COSTS: \$598,457

4. CONSTRUCTION

6596

A. Utility Service

[Edit]	Description	Quantity	Unit	Unit Cost	Subtotal	Non Supportable	Subtotal	
22 Plumbing								
Common Work Results For Plumbing								
General-Duty Valves For Plumbing Piping								
	Gas piping valves, meter and connection	1	Ea.	x \$91,300.00	\$91,300.00	<input type="checkbox"/>	\$91,300	
27 Communications								
Communications Horizontal Cabling								
Communications Copper Horizontal Cabling								
	Phone fire alarm and telecom to building	1	Ea.	x \$82,300.00	\$82,300.00	<input type="checkbox"/>	\$82,300	
33 Utilities								
Water Utility Distribution Piping								
Public Water Utility Distribution Piping								
	Domestic water lines valves and boxes	1	Ea.	x \$34,800.00	\$34,800.00	<input type="checkbox"/>		
Water Utility Distribution Equipment								
Water Utility Distribution Fire Hydrants								
	Fire water lines and hydrants	1	Ea.	x \$48,700.00	\$48,700.00	<input type="checkbox"/>		
Storm Utility Water Drains								
Utility Area Drains								
	Storm drain piping inlets and manholes	1	Ea.	x \$39,500.00	\$39,500.00	<input type="checkbox"/>		
Subdrainage								
Subdrainage Piping								
	Sanitary sewer piping connections and manhole	1	Ea.	x \$41,200.00	\$41,200.00	<input type="checkbox"/>		
Electrical Utility Transmission And Distribution								
Electrical Underground Ducts And Manholes								
	Switchboard transformer conduit and conductor for building power	1	Ea.	x \$239,000.00	\$239,000.00	<input type="checkbox"/>	\$403,200	
							Total Utility Service:	\$576,800

B. Site Development - Service

[Edit]	Description	Quantity	Unit	Unit Cost	Subtotal	Non Supportable	Subtotal	
31 Earthwork								
Excavation And Fill								
Excavation								
	Overexcavate and lime treat building pad	1	Ea.	x \$253,000.00	\$253,000.00	<input type="checkbox"/>	\$253,000	
							Total Site Development - Service:	\$253,000

C. Site Development - General

[Edit]	Description	Quantity	Unit	Unit Cost	Subtotal	Non Supportable	Subtotal	
01 General Requirements								
Other								
User Entered								
	Sidewalks ramps and ADA features	1	Ea.	x \$134,900.00	\$134,900.00	<input type="checkbox"/>		
Other								
User Entered								
	Landscape and irrigation	1	Ea.	x \$104,000.00	\$104,000.00	<input type="checkbox"/>		
Other								
User Entered								
	Site lighting for walks	1	Ea.	x \$83,500.00	\$83,500.00	<input type="checkbox"/>		
							\$322,400.00	
Total Site Development - General:								\$322,400
D. Other Site Development								
[Edit]	Description	Quantity	Unit	Unit Cost	Subtotal	Non Supportable	Subtotal	
								Total Other Site Development:
								\$0
E. Reconstruction (from JCAF31)								
	Rm. Type	TOP	ASF	Cost Per ASF	Allowance			
Reconstruction Adjustment:				75%	Total:	\$0		
				Non Supportable Amt:		\$0		
						Total Reconstruction:		\$0
F. New Construction (from JCAF31)								
	Rm. Type	TOP	ASF	Cost Per ASF	Allowance			
	110 Classroom	0099 General Assignment	3,200	x \$546	\$1,747,200			
	210 Class Lab	0499 Other Biological Sciences	3,600	x \$842	\$3,031,200			
	210 Class Lab	4900 Interdisciplinary Studies	5,900	x \$569	\$3,357,100			
	310 Office	0099 General Assignment	600	x \$576	\$345,600			
	680 Meeting Room	0099 General Assignment	900	x \$543	\$488,700			
					Total:	\$8,969,800		
					Non Supportable Amt:	\$0		
						Total New Construction:		\$8,969,800
G. Board of Governors Energy Policy Allowance								
	2% of New Building Costs	\$8,969,800	x	2.0%			\$179,396	
	3% of Renovated Building Costs	\$0	x	3.0%			\$0	
							Total Board of Governors Energy Policy Allowance:	\$179,396
H. Other								
[Edit]	Description	Amount	Non Supportable					
							Total Other Costs:	\$0
							Total Contract Costs:	\$10,301,396
5. Contingency								
	New Construction	\$10,301,396	x	5.0%			\$515,070	
	Reconstruction	\$0	x	7.0%			\$0	

							Total Contingency:	\$515,070
6. Architectural and Engineering Oversight								
	New Construction	\$10,301,396		x	8.0%	x	25.0%	\$206,028
	Reconstruction	\$0		x	10.0%	x	25.0%	\$0
							Total Architectural and Engineering Oversight:	\$206,028
7. TESTS AND INSPECTIONS								
A. Tests								
	Contract Cost	\$10,301,396		x	1.0%			\$103,014
B. DSA Inspections								
	Construction Months	19		x	\$13,426			\$255,094
							Total Tests and Inspections Costs:	\$358,108
8. CONSTRUCTION MANAGEMENT & LABOR COMPLIANCE PROGRAM								
A. Construction Management								
	Contract Cost	\$10,301,396		x	2.0%			\$206,028
B. Labor Compliance Program (.25% of state project costs)								
	State Project Cost	\$7,248,829		x	0.25%			\$18,122
							Total Construction Mgt & Labor Compliance Costs:	\$224,150
9. TOTAL CONSTRUCTION (Items 4 through 8)								
							Total Construction Costs:	\$11,604,752
10.FURNITURE AND GROUP II EQUIPMENT (from JCAF33)								
							Total Supportable Cost (from JCAF33):	\$1,763,992
							Non Supportable Amt:	\$0
							Total Furniture and Group II Equipment Costs:	\$1,763,992
11.TOTAL PROJECT COST								
							Total Project Costs:	\$14,498,640

12. Project Data	Outside GSF	Assignable Square Feet	Ratio ASF/GSF	Unit Cost Per ASF	Unit Cost Per GSF
Construction	21,000	14,200	0.68	\$632	\$427
Reconstruction	0	0			

13. Anticipated Time Schedule			
Start Preliminary Plans	9/1/2020	Advertise Bid for Construction	2/1/2022
Start Working Drawings	3/1/2021	Award Construction Contract	6/1/2022
Complete Working Drawings	8/1/2021	Advertise Bid for Equipment	3/1/2023
DSA Final Approval	2/1/2022	Complete Project	12/1/2023

Guidelines Based Group II Equipment – JCAF 33

(Follows this page)

CFIS #: 40.27.XXX

JCAF 33- Rancho Cordova Phase 2 (Rancho Cordova Educational Center /Los Rios CCD)

EPI: 3440 (12/16) v

Rm. Type	Description	TOP No.	Department	No. Rms	No. Sta	Room No.	ASF	Sec. ASF	Increase In Space	Equip Cost Per ASF	Total Allowable Cost
110-115	Classroom	0099-4999					3,200		3,200	\$16.08	\$51,456
210	Class Lab	0499	Other Biological Sciences				3,600		3,600	\$81.76	\$294,336
210	Class Lab	4900	Interdisciplinary Studies				5,900		5,900	\$233.84	\$1,379,656
300 - 355	Faculty Offices	0099 - 4999					600		600	\$25.15	\$15,090
680-685	Meeting Rooms	0000-9600					900		900	\$26.06	\$23,454
Totals:							14,200		14,200		\$1,763,992

* Indicates manual override

ENERGY AND SUSTAINABILITY INFORMATION

Los Rios Community College District

Campus: Rancho Cordova Center, Folsom Lake College

Project: Rancho Cordova Center Phase 2

Date: April 2018

The Los Rios Community College District is committed to designing sustainable, energy efficient buildings. Rancho Cordova Center Phase 2 will be designed to meet LEEDS Silver certification or equivalent.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

Los Rios Community College District

Campus: Rancho Cordova Center, Folsom Lake College

Project: Rancho Cordova Center Phase 2

Date: April 2018

A mitigated negative declaration was done for Rancho Cordova Center. Below is the Notice of Determination filed with the State Clearinghouse.



Folsom Lake College: Rancho Cordova Center

SCH Number: 2013082059

Document Type: NOD - Notice of Determination

Project Lead Agency: Los Rios Community College District

Project Description

The proposed project is expected to serve an enrolled student body of 4,836 students by 2017. This equates to 1,977 Full Time Equivalent Students (FTES). The 5.66-acre parcel is planned for three new permanent buildings with a provision for some future probable building expansion.

Contact Information

Primary Contact:
Dave Clinchy
Los Rios Community College District
916 856 3432
3753 Bradview Drive
Sacramento, CA 95827

Project Location

County: Sacramento
City: Rancho Cordova
Region:
Cross Streets: Paseo Drive and Folsom Blvd
Latitude/Longitude: 35° 35' 8.88" / 121° 18' 37.44" [Map](#)
Parcel No: 076-0213-003 thru -005, -011, -012, 076-0212-008, -011 thru -015, -017
Township: 9N
Range: 6E
Section: 34
Base: MDB&M
Other Location Info:

Determinations

This is to advise that the Lead Agency Responsible Agency Los Rios Community College District has approved the project described above on 9/16/2013 and has made the following determinations regarding the project described above.

1. The project will will not have a significant effect on the environment.
2. An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.
 A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures were were not made a condition of the approval of the project.
4. A Statement of Overriding Considerations was was not adopted for this project.
5. Findings were were not made pursuant to the provisions of CEQA.

FEDERAL FUNDS DETAIL

Los Rios Community College District

Campus: Rancho Cordova Center, Folsom Lake College

Project: Rancho Cordova Center Phase 2

Date: April 2018

There are no federal funds available for this project.

ANALYSIS OF FUTURE COSTS

Los Rios Community College District

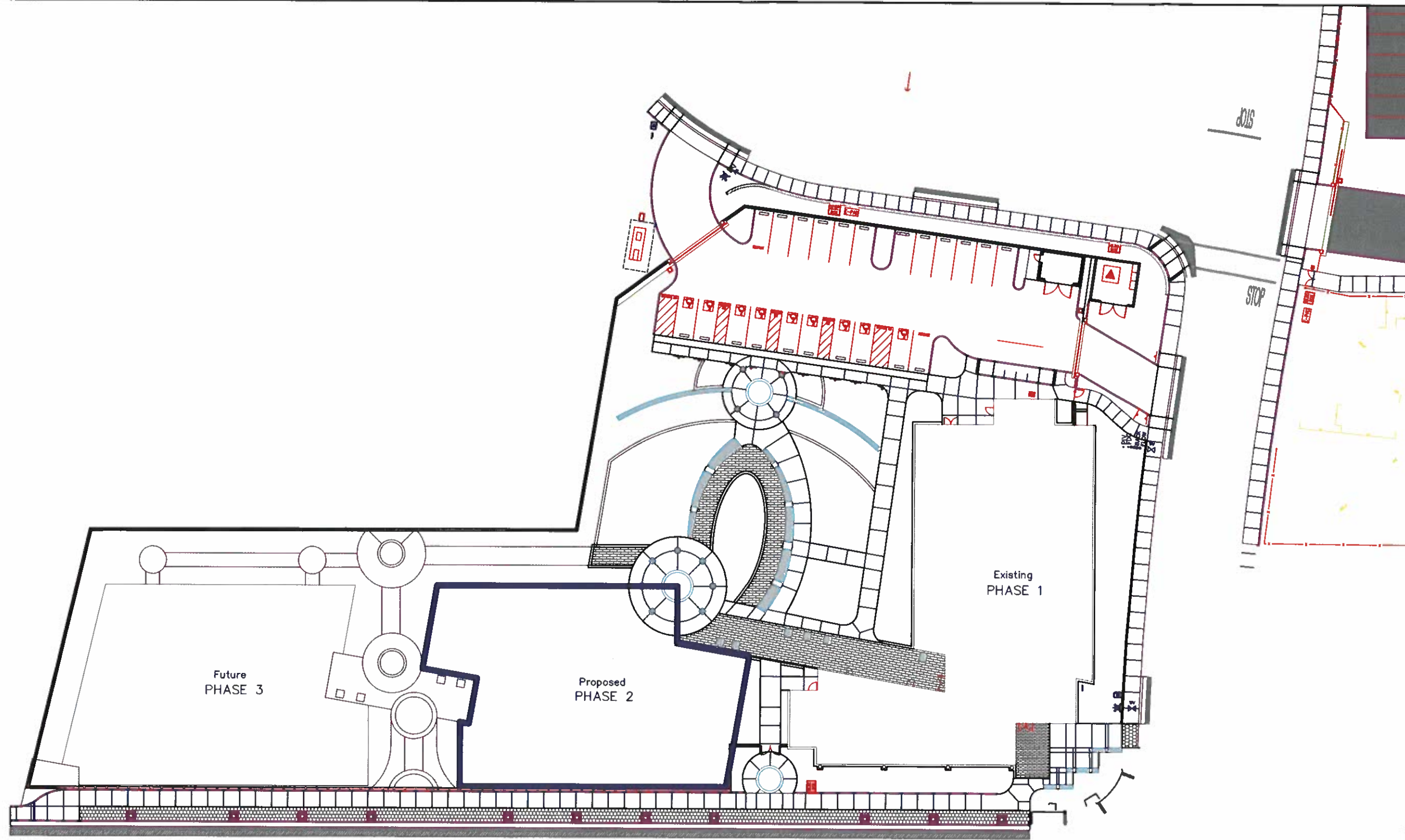
Campus: Rancho Cordova Center, Folsom Lake College

Project: Rancho Cordova Center Phase 2

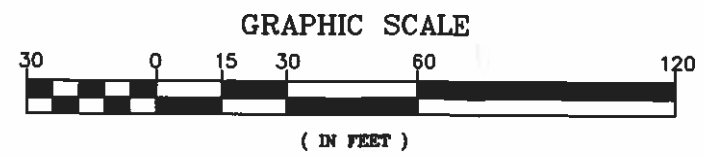
Date: April, 2018

<u>Salary/Benefits</u>			FTE		Amount
Instructional Salaries and Benefits					
Full Time			12.0		\$ 1,392,000
Part Time			8.0		\$ 440,000
Classified Salary			2.0		\$ 154,000
Total Salary/Benefits					\$ 1,986,000
Operating Costs					
Operational Expense					\$ -
Institutional Support Expense					\$ 198,600
Other Fixed Costs					\$ 327,690
Total Operating Costs					\$ 526,290
Total Estimated Expenditures					\$ 2,512,290
Programs/ Courses/ Service Approvals					
No program approvals required.					
Note:	Los Rios Community College District as a public agency does not depreciate capital assets nor budget for a capital outlay reserve on an annual basis. Facilities maintenance and operations costs are included in Institutional Support Costs above.				

Pre-Schematic Concept Drawings for the Project
(Follows this page)



SITE PLAN



Folsom Lake College

Los Rios Community College District

Rancho Cordova Center Phase 2

Final Project Proposal

FPP
Pre-Schematic
Plans

Site Plan



- Lab ASF: 1,800 TOP: 4930
- Lab ASF: 2,200 TOP: 4900
- Lecture ASF: 1,600 TOP: 0099
- Office ASF: 600 TOP: 0099
- Meeting ASF: 900 TOP: 0099

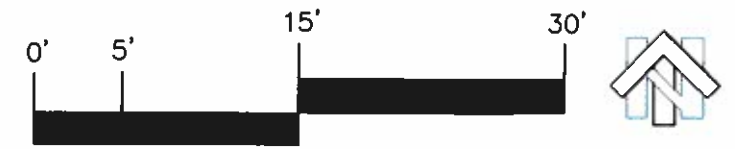
FIRST FLOOR



- Lab ASF: 1,800 TOP: 4930
- Lab ASF: 3,700 TOP: 4900
- Lecture ASF: 1,600 TOP: 0099



SECOND FLOOR



Folsom Lake
College

Los Rios
Community
College District

Rancho
Cordova
Center Phase
2

Final Project
Proposal

FPP
Pre-Schematic
Plans

Massing
Diagrams



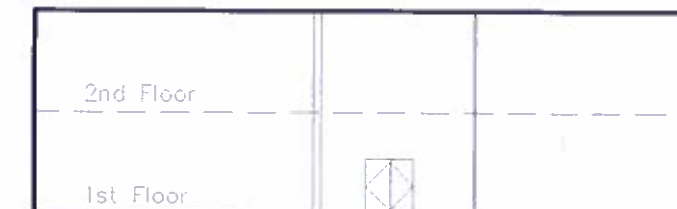
NORTH SIDE



WEST SIDE



SOUTH SIDE




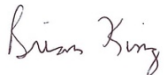
EAST SIDE

MASSING DIAGRAMS

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Public Hearing: Resolution No. 2018-05: Authorizing College and Career Access Pathways (CCAP) Memorandum of Understanding: San Juan Unified School District	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Thomas Greene President, American River College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

With the passage of Assembly Bill 288, California community college districts are authorized to enter into College and Career Access Pathways Partnerships with high school districts to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district. The Los Rios Community College District convened a task force under the guidance of former Deputy Chancellor Lorimer to review this law, to create the standard Memorandum of Understanding and to propose a new policy and regulation addressing this issue. American River College has worked to develop stronger and deeper partnerships with local K-12 school districts as part of the College’s strategic goals. “Pathways” meetings began between ARC and San Juan in 2015 and have been ongoing since. Dual enrollment classes in Career Technical Education were identified as high priority by both ARC and San Juan.

STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and San Juan Unified School District. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for technical education. From Fall 2018 through Spring 2020, classes in Automotive Technology and Design Technology will be offered to High School students at San Juan High School. At the completion of these classes, students will earn credit toward multiple degree or certificate programs in Automotive Technology or Design Technology.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing; adopt Resolution No. 2018-05 authorizing the proposed CCAP MOU between the Los Rios Community College District and San Juan Unified School District; and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

№ 2018-05

Authorizing College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) between the Los Rios Community College District and San Juan Unified School District

WHEREAS, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as “the District”), is the governing board of American River College (hereinafter referred to as “the College”); and

WHEREAS, San Juan Unified School District (San Juan) is a High School District located in the County of Sacramento; and

WHEREAS, the Parties desire to enter into a College and Career Access Pathways (“CCAP”) Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288; and

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness; and

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD; and

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program; and

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement (“CA”) for the individual courses offered under this MOU (“Courses”), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses; and

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students (“FTES”) and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title V of the California Code of Regulations; Now, therefore

BE IT RESOLVED that the Los Rios Community College District Board of Trustees authorize and direct the Chancellor or designee to execute the memorandum of understanding;

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2018-05 this thirteenth day of June 2018, by the following called vote:

AYES	NOES	ABSENT
------	------	--------

Pamela Haynes, Board President

Attest:

Brian King, Chancellor and Secretary to the Board

**MEMORANDUM OF UNDERSTANDING
REGARDING DUAL ENROLLMENT
BETWEEN THE LOS RIOS COMMUNITY COLLEGE DISTRICT,
AMERICAN RIVER COLLEGE
AND THE
SAN JUAN UNIFIED SCHOOL DISTRICT**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and San Juan Unified School District ("DISTRICT"). For identification purposes only this MOU is dated November 1, 2017. Collectively LRCCD and SJUSD shall be referred to as the Parties.

RECITALS

WHEREAS, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT

WHEREAS, DISTRICT is a Unified School District located in the County of Sacramento;

WHEREAS, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program;

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code section 76004 and the appropriate portions of Title 5 of the California Code of Regulations ("CCR");

WHEREAS, all Courses will be held within LRCCD's District boundaries;

NOW, THEREFORE, the Parties mutually agree as follows:

TERMS

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both Parties sign it and continue in effect until June 30, 2019, with an annual renewal through 2021, unless duly modified or terminated by the Parties.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this MOU. Termination will be effective no sooner than 15 calendar days after a written demand to comply or cure is provided and the party fails to comply or cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other party at least 45 days' prior to the end of a semester of its intent to terminate the Agreement. All classes currently in progress shall continue until the completion of the semester. Any students currently enrolled in LRCCD courses under this MOU shall be allowed to complete those courses prior to the termination of this MOU

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.
5. **Required CCAP Terms.**
 - A. The total number of high school students to be served pursuant to this MOU will be 168. (Education Code section 76004(c)(1).)
 - B. The total number of full time equivalent students projected to be claimed by LRCCD for apportionment under this MOU will be 28.40 FTES. (Education Code section 76004(c)(1).)

The criteria to assess the ability of pupils to benefit from those courses is as follows: School Principal recommendation, School Counselor recommendation, demonstrated maturity, and American River College Faculty recommendation. (Education Code section 76004(c)(1).)

- C. The point of contact for LRCCD is Vice Chancellor Jamey Nye and the American River College President, Thomas Greene. The point of contact for DISTRICT is Rick Messer, Assistant Superintendent, Secondary Education. (Education Code section 76004(c)(2).)
- D. DISTRICT shall be the employer of record for purposes of assignment monitoring and reporting to the County Office of Education if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates. (Education Code section 76004(m)(2).) Copies of documents provided to the County Office of Education shall be provided to the DISTRICT and LRCCD.
- E. All sharing of information between LRCCD and the DISTRICT shall be in compliance with federal and state laws, including the Federal Educational Rights and Privacy Act ("FERPA") and the California Education Code. Where exceptions to those laws allow LRCCD and the DISTRICT to share information without the consent of the students and/or parents/legal guardian(s), LRCCD and the DISTRICT will follow the requirements of FERPA and State law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception, sharing information will require a signed, dated release from the student explicitly authorizing the sharing of personally identifiable information about the student. (Education Code section 76004(c)(1).) Parent(s)/legal guardian(s) shall have access to District-related student education records. For purposes of this MOU, LRCCD and DISTRICT shall not utilize Joint Use Facilities. Instruction shall occur on the campuses of either the DISTRICT or LRCCD. (Education Code section 76004(c)(1).)
- F. Parent(s)/legal guardian(s) shall be required to sign a form consenting to the enrollment of their pupils in community college courses offered by the LRCCD pursuant to this MOU. The consent form shall be submitted to and be maintained by LRCCD. A copy of the consent form shall be retained by the DISTRICT. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data, unless required by federal or state law.

6. Required CCAP Partnership Certifications.

- A. The Board of Trustees of both LRCCD and DISTRICT will pass a resolution approving this MOU as required under Education Code section 76004. The resolution shall be in the form provided in Exhibit "A" to this MOU.
- B. All college course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a course on a DISTRICT campus have not been convicted of any sex offenses as defined in Education Code section 86010 or any

controlled substance offense as defined by Education Code section 87011. (Education Code section 76004(h).)

- D. LRCCD faculty teaching a course at a DISTRICT campus will not displace or result in the termination of an existing DISTRICT teacher teaching the same course on that DISTRICT campus. (Education Code section 76004(i).)
- E. A qualified DISTRICT teacher teaching a course offered for college credit at a DISTRICT high school campus will not displace or result in the termination of an existing LRCCD faculty member teaching the same course on a partnering LRCCD campus. ((Education Code section 76004(j).)
- F. Community college courses offered for college credit at the DISTRICT campus will not reduce access to the same courses offered at the LRCCD campus. (Education Code section 76004(k).)
- G. Any LRCCD community college course that is oversubscribed or has a waiting list at LRCCD will not be offered pursuant to this MOU. (Education Code section 76004(k)(2).)
- H. Participation in the CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code section 66010.4. (Education Code section 76004(k)(3).)
- I. High school students participating in the CCAP partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges. (Education Code section 76004(k)(3).)
- J. Both LRCCD and DISTRICT will comply with local bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching an AB 288 CCAP Partnership Agreement courses offered for high school credit. (Education Code section 76004(l).)
- K. Any remedial course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to Title 5, CCR section 58058(b)) at a DISTRICT high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the DISTRICT, and that the delivery of these remedial courses shall involve a collaborative effort between the DISTRICT high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (Education Code section 76004(n).)

7. **Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

Responsibilities of the Parties

- A. LRCCD and DISTRICT policies and procedures apply. LRCCD in collaboration with the DISTRICT is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT.
- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations. The DISTRICT's calendar shall also be considered for purposes of the enrollment period.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations or as mutually agreed upon by the Parties. All students will be under the immediate supervision of an employee of LRCCD. For purposes of this paragraph all DISTRICT employees who are teaching the courses shall be deemed to be employees of LRCCD. For courses conducted on DISTRICT campuses, the DISTRICT shall be responsible for all ADA and Individual Education Plan (“IEP”) issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD and the DISTRICT guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also DISTRICT personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.

- H. Facilities. The Parties will provide adequate classroom space at their facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to either party or students. The Parties agrees to clean, maintain, and safeguard their premises. The Parties warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. DISTRICT and/or the Parties will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. It is understood that whichever Party supplies any equipment and materials such equipment and materials shall be the sole property of the Party. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. The Parties understands that no equipment or materials fee may be charged to District students enrolled in classes pursuant to this MOU.
- J. CCAP Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

In coordination with the DISTRICT, LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

In coordination with the DISTRICT, LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist LRCCD, as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f) and 76004, students enrolled in courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these courses will pay all other applicable

fees (i.e Universal Transit Fee, Student Representation Fee, Health Center Fee, etc.), as long as permissible under state and federal law.

- L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD, copies of said documents shall also be maintained by the DISTRICT.
 - M. Ancillary Support Services for Students. Both LRCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. **Liaison.** At no cost to the DISTRICT, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and DISTRICT. LRCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. **Support Staff.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
 - B. DISTRICT is Responsible for its Own Personnel. DISTRICT'S personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. **Faculty.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. Selection and Employment of Faculty. With the input of the DISTRICT, LRCCD will select faculty pursuant to its own policies, regulations and the law. DISTRICT personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of DISTRICT, specifically with regard to their duties as DISTRICT employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the course is offered. DISTRICT certificated staff shall be subject to

the Collective Bargaining Agreement between the DISTRICT and the San Juan Teachers Association in effect at the time the course is offered.

- B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5, CCR 53410 and 58060.
 - C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
 - D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
11. **Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment. Course instruction must also comply with DISTRICT policies and regulations.
12. **Facilities.** The Parties contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to the mutual MOU by the Parties as expressed in a related CA. The Parties agrees to defend, hold harmless, and indemnify each other and their respective governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the Parties' premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.
13. **Workers' Compensation.** DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this MOU or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this MOU or any related CA. DISTRICT is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the

DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

LRCCD shall be the "primary employer" for all its personnel who perform services as support staff. LRCCD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective LRCCD personnel made in connection with performing services and receiving instruction under this MOU or any related CA. LRCCD agrees to hold harmless, indemnify, and defend DISTRICT from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by LRCCD personnel connected with providing services under this MOU or any related CA. LRCCD is not responsible for non-LRCCD personnel who may serve as faculty or students who are not affiliated with LRCCD. These provisions may not be voided, modified nor waived by a related CA.

14. Reporting Requirements. Annually, LRCCD and DISTRICT shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

15. Indemnification.

- A. DISTRICT shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- B. LRCCD shall defend, hold harmless, and indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that DISTRICT or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

16. Insurance Requirements.

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
 - 1. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
 - 2. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.

3. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
 - B. If the above liability coverage is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.
 - C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
 - D. The Parties acknowledge that both parties are permissibly self-insured under California law.
 - E. These provisions may not be voided, modified nor waived by a related CA.
17. **Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, mental or physical disability, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.
 18. **Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.
 19. **Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
 20. **Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no

such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.

21. **Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
22. **Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
23. **Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
24. **Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
25. **Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
26. **Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
27. LRCCD shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in

connection with performing services under this MOU and any related CA. LRCCD shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

28. **Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

29. **Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:
LOS RIOS COMMUNITY COLLEGE DISTRICT

AGREED TO AND ACCEPTED:
SAN JUAN UNIFIED SCHOOL DISTRICT

BY: _____
Jamey Nye, Ph.D.
Vice Chancellor
1919 Spanos Court
Sacramento, CA 95825
(916) 568-3031

By: _____
Rick Messer
Assistant Superintendent
3738 Walnut Ave.
Carmichael, CA 95608
(916) 971-7700

COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District College Name College (“LRCCD”) and San Juan Unified School District (“DISTRICT”) regarding dual enrollment courses to be taught at DISTRICT.

1. The memorandum of understanding (“MOU”) entered into by LRCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU the terms of the MOU shall govern.

2. The name(s) of the course(s) to be taught is:

Fall 2018

- AT 100, Technical Basics for the Automotive Professional
- DESGN 100, Introduction to Computer Aided Drafting and Design (CADD)
- DESGN 320, Three Dimensional Graphics and Design

Spring 2019

- AT 110, Automotive Brakes

Fall 2019

- AT 100, Technical Basics for the Automotive Professional
- DESGN 100, Introduction to Computer Aided Drafting and Design (CADD)
- DESGN 320, Three Dimensional Graphics and Design

Spring 2020

- AT 110, Automotive Brakes

3. The name(s) of the Faculty for the course is: TBD for AT 100 and AT 110; James Welch for DESGN 100 and DESGN 320.

4. Classroom instruction for the course shall commence on or about date of August 16, 2018 and shall continue until the conclusion of the courses on or about June 11, 2020.

5. The approved curriculum and course outlines applicable to this course are incorporated herein as Attachment A to this agreement.

LOS RIOS COMMUNITY COLLEGE
DISTRICT

Date: _____

By: Jamey Nye
Vice Chancellor

Date: _____

By: Thomas Greene
American River College

SAN JUAN UNIFIED SCHOOL
DISTRICT

Date: _____

By: Rick Messer
Assistant Superintendent

Date: _____

By: Vanessa Adolphson
Principal

Last Revised: 2/11/16

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Contract Award: Ethan Way Remodel	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i>	CONSENT/ROUTINE	<input type="checkbox"/>
	Theresa Matista, Deputy Chancellor	FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	<i>Brian King</i>	ACTION	<input checked="" type="checkbox"/>
	Brian King, Chancellor	INFORMATION	<input type="checkbox"/>

BACKGROUND:

The Ethan Way project will improve the infrastructure, exterior quality and interior usage of the building for both end users and staff who utilize the facility. The scope of work includes replacement of building storefront, room modifications within the Police area, stucco repairs including new paint, resurfacing asphalt and American Disabilities Act (ADA) upgrades within the building and parking areas. Building infrastructure improvements include upgraded electrical panels and wiring, improved lighting and an improvement to the buildings energy management system.

The project is estimated to start in the July 2018 and be completed in January 2019. Currently, 21 employees from Workforce Development and Police are housed at Ethan Way. The outcome of this project will ensure the building is updated to extend its useful life, provide necessary updates to conform to ADA requirements, and improve its appearance to provide better aesthetics for our employees and community.

Pressey & Associates was hired to work with building occupants and Facility Management to identify project scope and priorities. Funding for the project will come from Program Development Funds, Proposition 39 Energy Efficiency funds, and Scheduled Maintenance and Special Repairs funds.

STATUS:

The plans and specifications for Bid 17024 were publicly advertised for bids. Bidders were asked to provide a total bid amount. A total of 3 responsive bids were received.

Contractor Name	Base Bid	Alternate 1	Alternate 2	Alternate 3	Alternate 4	Total Bid
Bobo Construction Inc.	\$2,271,306.00	\$114,500.00	\$21,000.00	\$ 40,000.00	\$16,000.00	\$2,462,806.00
Triamid Construction of Central Ca.	\$3,004,639.00	\$168,534.00	\$78,623.00	\$ 88,233.00	\$23,380.00	\$3,370,355.00
Diede Construction Inc.	\$2,866,000.00	\$326,000.00	\$64,000.00	\$131,000.00	\$38,000.00	\$3,425,000.00



RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid 17024 to Bobo Construction Inc. the base bid of \$2,271,306.00 and alternates 2 and 4, for a total contract amount of \$2,308,306.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	Contract Award: Districtwide Interpreting Services	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

The Disabled Student Program and Services (DSP&S) provides support services, specialized instruction and educational accommodations to students with disabilities so that they can participate as fully and benefit as equitably from the college experience as their non-disabled peers. Among the many services provided is the delivery of interpreter services for hearing-impaired or deaf students.

The District issued an RFP for Districtwide interpreting services; three firms submitted proposals. The RFPs were reviewed and found to be responsive. The estimated annual spend is \$600,000. Multiple vendors are required to facilitate this program to campuses throughout the District. The contract term will be effective for an initial term of one year with the District’s option to renew annually for a total contract period of five years.

STATUS:

The RFP and specifications were publicly advertised for bids. Bidders were asked to provide an hourly amount for student interpreting and faculty/staff interpreting. A total of 3 responsive bids were received.

<u>Vendor</u>	<u>Hourly Rate; Student;Faculty/Staff</u>
Class Act Alliance, Inc.	\$50/\$52
Eaton Interpreting Services, Inc.	\$52/\$55
Access Language, Inc.	\$52/\$55


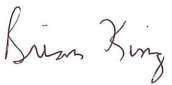
RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for RFP 18024 to Class Act Alliance, Inc., Eaton Interpreting Services, Inc. and Access Language, Inc.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	2018-19 District Tentative Budgets	ATTACHMENT: Yes	
		ENCLOSURE: Budget Book	
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

The State of California is statutorily required to enact a State Budget by June 30th. Similarly, the Board of Trustees is required by law to adopt a tentative budget for the upcoming fiscal year no later than July 1st for all district funds. For 2018-19, the Governor has issued the May Revise budget proposal and the normal process of review and amendment by the legislature is occurring. Given the timing for preparation of the budget prior to a formal budget proposal from the legislature, the May Revise is the basis for the tentative budget.

The May Revise proposal for California’s Community Colleges retained the basic structure of the Governor’s January proposal. The Governor’s proposal is reflective of his priorities for community colleges: funding for an on-line college, a revision to the current funding model, and funding for AB 19, the new Promise program for first-time, full-time students.

The May Revise includes a cost of living adjustment (COLA) of 2.71% as well as \$175 million to support implementation of the new funding model. However, neither of those amounts are guaranteed as on-going. To qualify for new on-going revenues including the COLA, a district’s entitlement under the new formula must exceed what it would have received in 2017-18 as improved for the COLA. If a district’s entitlement is less than the new formula yields including the COLA, then it will receive the equivalent COLA funds but as one-time only. In addition, those districts will not receive any share of the \$175 million in new funding. This provision is intended to hold districts harmless for two years although under the current formula, even a district with declining revenues was eligible for an on-going COLA. The proposal eliminates two stabilization elements that districts have relied upon to maintain revenues during periods of enrollment decline, the summer shift and one-year stabilization. This aspect of the proposal is troubling because the formula is still primarily based upon FTES and it has less predictability year over year.

The new formula allocates the current total entitlement statewide with 60% going to fund the basic allocation and full-time equivalent students (FTES). The balance is split with 20% going to the supplemental grant and 20% to student success. The retention of the current basic allocation model is particularly beneficial to smaller single college districts. The FTES provision was calculated based upon districts serving the same number of student as they are currently serving

but at a significantly lower per credit FTES rate. The supplemental grant uses the number of all Pell recipients and promise program recipients over the age of 25 as its two factors. The student success portion is allocated using several indicators of success as well as awarding additional funding for successful outcomes for students who are also included in the supplemental grant.

If the formula is enacted, it will be based upon 2017-18 reporting which will not be completed for several months. For that reason, the CCCC is advising districts to budget very conservatively as the first dependable funding information will not be available until February 2019.

The formula is structured as an entitlement with improvements over prior years' guaranteed to be funded. The District is cautiously optimistic that we will receive some new on-going funding if the new formula is enacted.

There are no funds for new or significantly augmented categorical programs in the budget proposal, although some programs will receive the COLA. The primary initiative in this area is further consolidation of the funding, planning, and reporting of three programs: Student Success and Support, Student Equity, and the Basic Skills Initiative. The three programs will now be funded as a single allocation and require only one plan.

In the Governor's January proposal, Scheduled Maintenance/Special Repairs and State Instructional Equipment and Library Materials were proposed at \$275 million. That was decreased to \$132 million in the May Revise.

The coming year will be challenging as we possibly transition to a new funding model. We are fortunate that our health benefit costs will be relatively flat and that we have already set aside funds to pay for the PERS and STRS increases in 2018-19. In addition, the District's long-standing practice of waiting until revenues can be realistically relied upon before committing to on-going costs should serve us well.

As stated earlier, the District's Tentative budget is based on the May Revise. Changes resulting from the Enacted budget will be incorporated into the Adopted Budget in September.

STATUS:

The budget scenarios for the General Fund are titled the X, Y, and Z budgets. The X budget is 2017-18's revenue entitlement. The Y budget forecasts the COLA as a one-time-only resources and the Z budget forecasts that the District will receive the COLA as an on-going appropriation.

The 2018-19 budget is balanced. There is no draw on reserves projected nor reliance on one-time funds to support on-going costs. The variations in the X, Y and Z budgets are captured in the appropriation area entitled Program and Salary Improvement and the three budgets are summarized on the attached General Fund schedule. The District will start the year operating at the X budget level.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt the 2018-19 tentative budgets for the General Fund (Z budget), Instructionally-Related Sub-Fund, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

LOS RIOS COMMUNITY COLLEGE DISTRICT
General Fund
2018-2019 Tentative Budget

Schedule I

	X MINIMUM FUNDING	Y MID-RANGE FUNDING	Z BUDGET MAXIMUM OPTIMISTIC
BEGINNING FUND BALANCE, JULY 1:			
Uncommitted	\$ 16,113,528	\$ 16,113,528	\$ 16,113,528
Committed	5,043,581	5,043,581	5,043,581
Restricted	2,407,556	2,407,556	2,407,556
Total Beginning Fund Balance	<u>23,564,665</u>	<u>23,564,665</u>	<u>23,564,665</u>
REVENUES:			
Base Revenue	204,074,213	204,074,213	204,074,213
Basic Allocation and Base Rates Augmentation			
Cost of Living Adjustment (COLA)		8,240,000	8,240,000
Enrollment Fees and Property Taxes	99,826,066	99,826,066	99,826,066
Total Base Allocation, COLA & Growth	<u>303,900,279</u>	<u>312,140,279</u>	<u>312,140,279</u>
Lottery	5,900,000	6,222,709	6,545,416
Other Revenue:			
Non-Resident/International Student Tuition	5,225,944	5,225,944	5,225,944
Other State	15,333,884	15,333,884	15,333,884
Community Services	1,078,499	1,078,499	1,078,499
Other Income	3,895,291	4,410,291	4,410,291
Interfund Transfers, Other	365,482	365,482	365,482
Total Other Revenue	<u>25,899,100</u>	<u>26,414,100</u>	<u>26,414,100</u>
Total General Purpose Revenue	<u>335,699,379</u>	<u>344,777,088</u>	<u>345,099,795</u>
Special Program Revenue	59,350,553	59,350,553	59,350,553
Total Revenue	<u>395,049,932</u>	<u>404,127,641</u>	<u>404,450,348</u>
Total Revenue & Beginning Fund Balance	<u>\$ 418,614,597</u>	<u>\$ 427,692,306</u>	<u>\$ 428,015,013</u>
APPROPRIATIONS:			
Current Operational Level	\$ 388,184,965	\$ 388,184,965	\$ 388,184,965
Program and Salary Improvement	7,227,072	16,304,781	16,627,488
Total Appropriations	<u>395,412,037</u>	<u>404,489,746</u>	<u>404,812,453</u>
ENDING FUND BALANCE, JUNE 30:			
Uncommitted	16,113,528	16,113,528	16,113,528
Committed	5,043,581	5,043,581	5,043,581
Restricted	2,045,451	2,045,451	2,045,451
Total Ending Fund Balance	<u>23,202,560</u>	<u>23,202,560</u>	<u>23,202,560</u>
Total Appropriations & Ending Fund Balance	<u>\$ 418,614,597</u>	<u>\$ 427,692,306</u>	<u>\$ 428,015,013</u>

LOS RIOS COMMUNITY COLLEGE DISTRICT **Schedule II**
Other Governmental Funds - General Fund Sub-Fund and Special Revenue
2018-2019 Tentative Budget

DESCRIPTION	INSTRUCTIONALLY RELATED ACTIVITIES FUND	CHILD DEVELOPMENT FUND
Beginning Fund Balance, July 1:		
Uncommitted	\$ 659,391	\$ 232,018
Total Beginning Fund Balance	659,391	232,018
Revenues:		
Federal	-	106,500
State	-	1,542,949
Local	1,692,700	136,300
Interfund Transfers In	494,500	843,480
Total Revenues	2,187,200	2,629,229
Total Revenues and Beginning Fund Balance	\$ 2,846,591	\$ 2,861,247
Appropriations:		
Academic Salaries	\$ 2,000	\$ -
Classified Salaries	155,100	1,599,614
Employee Benefits	7,200	864,106
Books, Supplies, and Food	652,200	137,000
Other Operating Expenses	1,346,900	26,509
Capital Outlay	10,600	2,000
Interfund Transfers Out	2,000	-
Payments to Students	11,200	-
Total Appropriations	2,187,200	2,629,229
Ending Fund Balance, June 30:		
Uncommitted	659,391	232,018
Total Ending Fund Balance	659,391	232,018
Total Appropriations and Ending Fund Balance	\$ 2,846,591	\$ 2,861,247

LOS RIOS COMMUNITY COLLEGE DISTRICT
Other Governmental Funds - Capital Projects Funds
2018-2019 Tentative Budget

Schedule III

DESCRIPTION	CAPITAL OUTLAY PROJECTS FUND	BOND PROJECTS FUNDS*
Beginning Fund Balance, July 1:		
Uncommitted	\$ 3,252,023	\$ -
Board Designated - Budget Shortfall Reserve	10,033,946	-
Total Beginning Fund Balance	13,285,969	-
Revenues:		
State	3,346,694	-
Local, including Interest Income	1,213,222	100,000
Interfund Transfers In	8,976,181	-
Total Revenues	13,536,097	100,000
Total Revenues and Beginning Fund Balance	\$ 26,822,066	\$ 100,000
Appropriations:		
Capital Outlay	\$ 13,021,169	\$ 100,000
Interfund Transfers Out/Other	514,928	-
Total Appropriations	13,536,097	100,000
Ending Fund Balance, June 30:		
Uncommitted	3,252,023	-
Board Designated - Budget Shortfall Reserve	10,033,946	-
Total Ending Fund Balance	13,285,969	-
Total Appropriations and Ending Fund Balance	\$ 26,822,066	\$ 100,000

* Prior year appropriations include projects spanning more than one fiscal year that will not be fully expended. Funds remaining at year-end will be re-appropriated in the Adopted Budget.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Other Governmental Funds - Debt Service Funds
2018-2019 Tentative Budget

Schedule IV

DESCRIPTION	BOND INTEREST AND REDEMPTION FUND	OTHER DEBT SERVICE FUND
Beginning Fund Balance, July 1:		
Restricted	\$ 22,817,738	\$ -
Committed		830,265
Total Beginning Fund Balance	22,817,738	830,265
Revenues:		
Local		
Property Taxes/Bond Premiums	35,177,632	-
Interest Income	795,051	66,100
Interfund Transfers In	-	490,475
Total Revenues	35,972,683	556,575
Total Revenues and Beginning Fund Balance	\$ 58,790,421	\$ 1,386,840
Appropriations:		
Bond Principal/Interest Expense	\$ 39,747,143	\$ 293,562
Bond Issuance/Service Costs	5,500	1,350
Interfund Transfers Out/Other	-	40,000
Total Appropriations	39,752,643	334,912
Ending Fund Balance, June 30:		
Restricted	19,037,778	-
Committed	-	1,051,928
Total Ending Fund Balance	19,037,778	1,051,928
Total Appropriations and Ending Fund Balance	\$ 58,790,421	\$ 1,386,840

LOS RIOS COMMUNITY COLLEGE DISTRICT
Enterprise Funds
2018-2019 Tentative Budget

Schedule V

DESCRIPTION	BOOKSTORE FUND	REGIONAL PERFORMING ARTS (HARRIS) CENTER FUND
Beginning Fund Balance:		
Uncommitted	\$ 441,800	\$ 57,799
Committed	8,948,439	713,547
Total Beginning Fund Balance	9,390,239	771,346
Revenues:		
Auxiliary Operations/Sales	12,600,000	3,500,000
Other Local, Interest & Transfers	273,000	1,182,050
Total Revenues	12,873,000	4,682,050
Total Revenues and Beginning Fund Balance	\$ 22,263,239	\$ 5,453,396
Appropriations:		
Cost of Sales	\$ 9,000,000	\$ -
Classified Salaries	2,000,000	1,280,000
Employee Benefits	610,000	370,000
Depreciation	110,000	-
Other Operating Expenses	435,000	3,032,050
Interfund Transfers Out/Other	718,000	-
Total Appropriations	12,873,000	4,682,050
Ending Fund Balance:		
Uncommitted	441,800	57,799
Committed	8,948,439	713,547
Total Ending Fund Balance	9,390,239	771,346
Total Appropriations and Ending Fund Balance	\$ 22,263,239	\$ 5,453,396

The Bookstore Fund fiscal year is May 1st thru April 30th.

The Regional Performing Arts Center and Self Insurance Funds' fiscal years are July 1st thru June 30th.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Internal Service Funds
2018-2019 Tentative Budget

Schedule VI

DESCRIPTION	SELF- INSURANCE FUND	RETIREE BENEFIT FUND
Beginning Fund Balance:		
Uncommitted	\$ -	\$ -
Committed	-	12,675,000
Total Beginning Fund Balance	-	12,675,000
Revenues:		
Auxiliary Operations/Sales	7,413,349	-
Other Local, Interest & Transfers	35,000	175,000
Total Revenues	7,448,349	175,000
Total Revenues and Beginning Fund Balance	\$ 7,448,349	\$ 12,850,000
Appropriations:		
Classified Salaries	\$ 186,711	\$ -
Employee Benefits	75,515	-
Other Operating Expenses	7,186,123	-
Total Appropriations	7,448,349	-
Ending Fund Balance:		
Committed	-	12,850,000
Total Ending Fund Balance	-	12,850,000
Total Appropriations and Ending Fund Balance	\$ 7,448,349	\$ 12,850,000

LOS RIOS COMMUNITY COLLEGE DISTRICT
Fiduciary, Trust and Auxiliary Funds
2018-2019 Tentative Budget


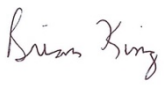
Schedule VII

DESCRIPTION	STUDENT FINANCIAL AID	STUDENT ASSOCIATION	SCHOLARSHIP AND LOAN FUND	FOUNDATION
Beginning Fund Balance, July 1:				
Uncommitted	\$ -	\$ 19,918	\$ -	\$ 1,149,346
Committed	-	35,673	1,465,748	7,543,297
Total Beginning Fund Balance	-	55,591	1,465,748	8,692,643
Revenues:				
Federal	92,057,670	-	-	-
State	9,100,000	-	-	-
Local	-	195,587	23,000	3,314,000
Interfund Transfers In	2,543,712	-	2,000	-
Total Revenues	103,701,382	195,587	25,000	3,314,000
Total Revenues and Beginning Fund Balance	\$ 103,701,382	\$ 251,178	\$ 1,490,748	\$ 12,006,643
Appropriations:				
Classified Salaries	\$ -	\$ -	\$ -	\$ -
Books, Supplies & Materials	-	18,000	-	-
Other Operating Expenses	144,228	169,687	-	-
Student Financial Aid	103,557,154	-	-	-
Scholarships/Awards	-	7,900	11,500	-
Auxiliary Activities	-	-	-	7,618,290
In-Kind Contributions	-	-	-	195,000
Interfund Transfers Out	-	-	13,500	-
Total Appropriations	103,701,382	195,587	25,000	7,813,290
Ending Fund Balance, June 30:				
Uncommitted	-	19,918	-	565,758
Committed	-	35,673	1,465,748	3,627,595
Total Ending Fund Balance	-	55,591	1,465,748	4,193,353
Total Appropriations and Ending Fund Balance	\$ 103,701,382	\$ 251,178	\$ 1,490,748	\$ 12,006,643

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 13, 2018

SUBJECT:	College and Career Access Pathways (CCAP) Memorandum of Understanding: Natomas Unified School District	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Thomas Greene, President American River College	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	X

BACKGROUND:

With the passage of Assembly Bill 288, California community college districts are authorized to enter into College and Career Access Pathways Partnerships with high school districts to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district. The Los Rios Community College District convened a task force under the guidance of former Deputy Chancellor Lorimer to review this law, to create the standard Memorandum of Understanding and to propose a new policy and regulation addressing this issue. American River College has worked to develop stronger and deeper partnerships with local K-12 school districts as part of the College’s strategic goals. “Pathways” meetings began between ARC and Natomas in 2015 and have been ongoing since. Dual enrollment classes in Career Technical Education were identified as high priority by both ARC and Natomas.

STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Natomas Unified School District. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for technical education. From Fall 2018 through Spring 2020, Automotive Technology courses will be offered to high school students at Natomas High School. At the completion of the classes, students will earn credit toward multiple degree or certificate programs in Automotive Technology.

RECOMMENDATION:

This item is presented to the Board of Trustees for information and discussion. It is recommended that a public hearing be scheduled on July 11, 2018 to allow for public input regarding the joint MOU submitted by the District and Natomas Unified School District.

**MEMORANDUM OF UNDERSTANDING
REGARDING DUAL ENROLLMENT
BETWEEN THE LOS RIOS COMMUNITY COLLEGE DISTRICT
AMERICAN RIVER COLLEGE
AND THE
NATOMAS UNIFIED SCHOOL DISTRICT**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and Natomas Unified School District ("DISTRICT"). For identification purposes only this MOU is dated 04-24-2018. Collectively LRCCD and NUSD shall be referred to as (" the Parties.")

RECITALS

WHEREAS, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT

WHEREAS, DISTRICT is a High School District located in the County of Sacramento;

WHEREAS, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program;

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title V of the California Code of Regulations;

WHEREAS, all Courses will be held within LRCCD's District boundaries;

NOW, THEREFORE, the Parties mutually agree as follows:

TERMS

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both Parties sign it and continue in effect until June 30, 2019, with an annual renewal through 2021, unless duly modified or terminated by the Parties.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this MOU. Termination will be effective no sooner than 15 calendar days after a written demand to comply or cure is provided and the party fails to comply or cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other party at least 45 days' prior to the end of a semester of its intent to terminate the Agreement. All classes currently in progress shall continue until the completion of the semester. Any students currently enrolled in LRCCD courses under this MOU shall be allowed to complete those courses prior to the termination of this MOU.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.
5. **Required CCAP Terms.**
 - A. The total number of high school students to be served pursuant to this MOU will be 48 per fiscal year. (*Ed. Code § 76004(c)(1).*)

- B. The total number of full time equivalent students projected to be claimed by LRCCD for apportionment under this MOU will be 9.60 FTES per fiscal year. *(Ed. Code § 76004(c)(1).)*
- C. The criteria to assess the ability of pupils to benefit from those courses is as follows:
School Principal recommendation, School Counselor recommendation, demonstrated maturity, and American River College Faculty recommendation.
(Ed. Code § 76004(c)(1).)
- D. The point of contact for LRCCD is Vice Chancellor Jamey Nye and the American River College President, Thomas Greene. The point of contact for DISTRICT is Doug Orr, Associate Superintendent, School Leadership and Support.*(Ed. Code § 76004(c)(2).)*
- E. DISTRICT shall be the employer of record for purposes of assignment monitoring and reporting to the County Office of Education if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates.*(Ed. Code § 76004(m)(2).)* Copies of documents provided to the county office of education shall be provided to the DISTRICT and LRCCD.
- F. All sharing of information between LRCCD and the DISTRICT shall be in compliance with federal and state laws, including the Federal Educational Rights and Privacy Act ("FERPA") and the California Education Code. Where exceptions to those laws allow LRCCD and the DISTRICT to share information without the consent of the students and/or parents/legal guardian(s), LRCCD and the DISTRICT will follow the requirements of FERPA and State law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception, sharing information will require a signed, dated release from the student explicitly authorizing the sharing of personally identifiable information about the student. *(Ed. Code § 76004(c)(1).)* Parent(s)/legal guardians shall have access to District-related student education records. For purposes of this MOU, LRCCD and DISTRICT shall not utilize Joint Use Facilities. Instruction shall occur on the campuses of either the DISTRICT or LRCCD. *(Ed. Code § 76004(c)(1).)*
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college courses offered by the LRCCD pursuant to this MOU. The consent form shall be submitted to and be maintained by LRCCD. A copy of the consent form shall be retained by the DISTRICT. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data, unless required by federal or state law.

6. Required CCAP Partnership Certifications.

- A. The Board of Trustees of LRCCD and DISTRICT will pass a resolution approving this MOU as required under Education Code section 76004. The resolution shall be in the form provided in Exhibit A to this MOU.
- B. All college course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a course on a DISTRICT campus has not have been convicted of any sex offenses as defined in Education Code section 86010 or any controlled substance offense as defined by Education Code section 87011. (*Ed. Code § 76004(h).*)
- D. LRCCD faculty teaching a course at a DISTRICT campus will not displace or result in the termination of an existing DISTRICT teacher teaching the same course on that DISTRICT campus. (*Ed. Code § 76004(i).*)
- E. A qualified DISTRICT teacher teaching a course offered for college credit at a DISTRICT high school campus will not displace or result in the termination of an existing LRCCD faculty member teaching the same course on a partnering LRCCD campus. (*Ed. Code § 76004(j).*)
- F. Community college courses offered for college credit at the DISTRICT campus will not reduce access to the same courses offered at the LRCCD campus. (*Ed. Code § 76004(k)(1)*)
- G. Any LRCCD community college course that is oversubscribed or has a waiting list at LRCCD will not be offered pursuant to this MOU. (*Ed. Code § 76004(k)(2).*)
- H. Participation in the CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4. (*Ed. Code § 76004(k)(3).*)
- I. High school students participating in the CCAP partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges. (*Ed. Code § 76004(k)(3).*)
- J. Both LRCCD and DISTRICT will comply with local bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching an AB 288 CCAP Partnership Agreement courses offered for high school credit. (*Ed. Code § 76004(l).*)
- K. Any remedial course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to CCR, Title 5 Section 58058(b)) at a DISTRICT high

school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the DISTRICT, and that the delivery of these remedial courses shall involve a collaborative effort between the DISTRICT high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (Ed. Code § 76004(n).)

7. **Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

Responsibilities of the Parties

- A. LRCCD and DISTRICT policies and procedures apply. LRCCD in collaboration with the DISTRICT is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT.
- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations. The District's calendar shall also be considered for purposes of the enrollment period.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations or as mutually agreed upon by the Parties. All students will be under the immediate supervision of an employee of LRCCD. For purposes of this paragraph all DISTRICT employees who are teaching the courses shall be deemed to be employees of LRCCD. For courses conducted on District campuses, the DISTRICT shall be responsible for all ADA and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD and the District guidelines, policies, pertinent statutes and regulations.

- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also DISTRICT personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.
- H. Facilities. The Parties will provide adequate classroom space at their facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to either party or students. The Parties agree to clean, maintain, and safeguard their premises. The Parties warrant that their facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. DISTRICT and/or the Parties will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. It is understood that whichever Party supplies any equipment and materials such equipment and materials shall be the sole property of the Party. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. The Parties understand that no equipment or materials fee may be charged to District students enrolled in classes pursuant to this MOU.
- J. CCAP Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

In coordination with the DISTRICT, LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

In coordination with the DISTRICT, LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist LRCCD, as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these courses will pay all other applicable fees (i.e Universal Transit Fee, Student Representation Fee, Health Center Fee, etc.), as long as permissible under state and federal law.
- L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD, copies of said documents shall also be maintained by the DISTRICT.
- M. Ancillary Support Services for Students. Both LRCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. Liaison. At no cost to the DISTRICT, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and DISTRICT. LRCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. Support Staff. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
- B. DISTRICT is Responsible for its Own Personnel. DISTRICT'S personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. Faculty. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Selection and Employment of Faculty. With the input of the DISTRICT, LRCCD will select faculty pursuant to its own policies, regulations and the law. DISTRICT personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of DISTRICT, specifically with regard to their duties as DISTRICT employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the course is offered. DISTRICT certificated staff shall be subject to the Collective Bargaining Agreement between the DISTRICT and the Natomas Teachers Association in effect at the time the course is offered.
- B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060.
- C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
- D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.

11. **Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment. Course instruction must also comply with DISTRICT policies and regulations.

12. **Facilities.** The Parties contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to the mutual MOU by the Parties as expressed in a related CA. The Parties agree to defend, hold harmless, and indemnify each other and their respective governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student,

faculty, or third party be injured as a result of or connected with the condition of the Parties' premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.

13. **Workers' Compensation.** DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this MOU or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this MOU or any related CA. DISTRICT is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

LRCCD shall be the "primary employer" for all its personnel who perform services as support staff. LRCCD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective LRCCD personnel made in connection with performing services and receiving instruction under this MOU or any related CA. LRCCD agrees to hold harmless, indemnify, and defend DISTRICT from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by LRCCD personnel connected with providing services under this MOU or any related CA. LRCCD is not responsible for non-LRCCD personnel who may serve as faculty or students who are not affiliated with LRCCD. These provisions may not be voided, modified nor waived by a related CA.

14. **Reporting Requirements.** Annually, LRCCD and DISTRICT shall report all of the following information to the office of the Chancellor of the California Community Colleges:
 - A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
 - B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
 - C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.

- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

16. Indemnification.

- A. DISTRICT shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. LRCCD shall defend, hold harmless, and indemnify DISTRICT, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that DISTRICT or LRCCD may have under law and/or otherwise.

E. These provisions may not be voided, modified nor waived by any related CA.

17. Insurance Requirements.

A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:

1. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
2. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.

B. If the above liability coverage is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.

- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
 - D. The Parties acknowledge that both parties are permissibly self-insured under California law.
 - E. These provisions may not be voided, modified nor waived by a related CA.
18. **Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.
19. **Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.
20. **Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
21. **Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
22. **Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
23. **Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.

24. **Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
25. **Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
26. **Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
27. **Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
28. LRCCD shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. LRCCD shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
29. **Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

30. Governing Law and Venue. This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed the day and year first above written.

**AGREED TO AND ACCEPTED:
LOS RIOS COMMUNITY COLLEGE
DISTRICT**

**AGREED TO AND ACCEPTED:
NATOMAS UNIFIED SCHOOL DISTRICT**

BY: _____
Jamey Nye, Ph.D.
Vice Chancellor
1919 Spanos Court
Sacramento, CA 95825
(916) 568-3031

By: _____
Chris Evans
Superintendent
1901 Arena Boulevard
Sacramento, CA 95834
(916) 567-5400

COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District College Name College ("LRCCD") and Natomas Unified School District ("DISTRICT") regarding dual enrollment courses to be taught at DISTRICT.

1. The memorandum of understanding ("MOU") entered into by LRCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU the terms of the MOU shall govern.
2. The name(s) of the course(s) to be taught is:

Fall 2018
AT 100, Technical Basics for the Automotive Professional

Spring 2019
AT 110, Automotive Brakes

Fall 2019
AT 100, Technical Basics for the Automotive Professional

Spring 2020
AT 110, Automotive Brakes
3. The name(s) of the Faculty for the courses is: TBD
4. Classroom instruction for the courses shall commence on or about the date of August 8, 2018 and shall continue until the conclusion of the courses on or about June, 2021.
5. The approved curriculum and course outlines applicable to this course are incorporated herein as Attachment A to this agreement.

LOS RIOS COMMUNITY COLLEGE
DISTRICT

Date: _____

By: Jamey Nye
Vice Chancellor

Date: _____

By: Thomas Greene
American River College

NATOMAS UNIFIED SCHOOL
DISTRICT

Date: _____

By: Doug Orr
Associate Superintendent

Date: _____

By: Scott Pitts
Principal

Last Revised: 2/11/16



LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

RESOLUTION

No 2018-__

Authorizing College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) between the Los Rios Community College District and Natomas Unified School District

WHEREAS, the Los Rios Community College District, a California local governmental entity (hereinafter referred to as "the District"), is the governing board of American River College (hereinafter referred to as "the College"); and

WHEREAS, Natomas Unified School District (Natomas) is a High School District located in the County of Sacramento; and

WHEREAS, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288; and

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness; and

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD; and

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program; and

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses; and

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title V of the California Code of Regulations; Now, therefore

BE IT RESOLVED that the Los Rios Community College District Board of Trustees authorize and direct the Chancellor or designee to execute the MOU;

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2018-__ this __ day of June 2018, by the following called vote:

AYES	NOES	ABSENT
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Attest:

Pamela Haynes, Board President

Brian King, Chancellor and Board Secretary