

# LOS RIOS COMMUNITY COLLEGE DISTRICT



## BOARD MEETING AGENDA

Wednesday, September 12, 2018  
5:30 pm

### MEETING LOCATION:

Los Rios Community College District  
Board Room  
1919 Spanos Court  
Sacramento, CA 95825

#### 1. CALL TO ORDER

Board President

#### 2. ORAL COMMUNICATIONS

*The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.*

#### 3. CONSENT CONSIDERATIONS

*A member of the Board may request that an item be removed for further discussion and separate action.*

A. Board Meeting Minutes: August 8, 2018 (page 3)	Brian King
B. Curriculum Proposals: ARC/CRC/FLC (page 12)	Jamey Nye
C. 2018-2019 Education Protection Account Expenditure Plan (page 19)	Theresa Matista
D. Amended Bylaws: The Los Rios Foundation (page 21)	JP Sherry
E. Claim: Orlando Diaz (page 37)	JP Sherry
F. Claim: Julio Aranda (page 39)	JP Sherry
G. District Annual Investment Report (page 41)	Theresa Matista
H. Disposition of Stale Dated Records (page 46)	Theresa Matista
I. Disposition of Surplus Equipment (page 54)	Theresa Matista
J. Ratify: Affiliation and Other Agreements (page 55)	Theresa Matista
K. Purchase Orders, Warrants, Checks and Electronic Transfers (page 58)	Theresa Matista
L. Regular Human Resources Transactions (page 60)	Theresa Matista

#### 4. ACTION

A. Contract Award: Proposition 39 Projects (page 92)	Theresa Matista
B. Public Hearing: Adoption of 2018-2019 Proposed Budgets (page 94)	Theresa Matista

#### 5. INFORMATION

A. Citizens' Bond Oversight Committee Annual Report 2017-18 (page 103)	Theresa Matista
B. AB 705 Update (page 104)	Jamey Nye

#### 6. BOARD MEMBER REPORTS

#### 7. FUTURE AGENDA ITEMS

**8. REPORTS and COMMENTS**

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor’s Report

**9. CLOSED SESSION**

*Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.*

- A. Pursuant to Government Code section 54956.9; Conference with Legal Counsel; Existing Litigation; United States District Court for the Eastern District of California, Case No. 2:17-cv-01458-WBS-KJN.

**10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

**11. ADJOURNMENT**

LOS RIOS BOARD OF TRUSTEES			
<b>Pamela Haynes</b> President ▪ Area 5	<b>John Knight</b> Vice President ▪ Area 3	<b>Dustin Johnson</b> ▪ Area 1 <b>Robert Jones</b> ▪ Area 2 <b>Ruth Scribner</b> ▪ Area 4	<b>Deborah Ortiz</b> ▪ Area 6 <b>Tami Nelson</b> ▪ Area 7 <b>Danny Thirakul</b> ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Meeting: October 10, 2018 ▪ Regular Board Meeting ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: <a href="http://www.losrios.edu">www.losrios.edu</a>			
<b>Help Us Help You</b> Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	Board Meeting Minutes: August 8, 2018	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**STATUS:**

The minutes of the Board of Trustees meeting held on August 8, 2018 are attached for Board review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meeting held on August 8, 2018.



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, August 8, 2018**

## **1. CALL TO ORDER**

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

### ***Present:***

Ms. Pamela Haynes, President  
Mr. John Knight, Vice President  
Mr. Dustin Johnson  
Mr. Robert Jones  
Ms. Tami Nelson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

There were no oral communications.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Knight, seconded by Trustee Scribner, that the Board of Trustees approve Consent Consideration items A through L.*

### *Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

A. *Board Meeting Minutes: July 11, 2018*

*That the Board of Trustees approve the minutes of the meeting held on July 11, 2018.*

B. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the June 30, 2018 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

C. Los Rios Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the year ended June 30, 2018.

D. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents referenced on the lists in the August 8, 2018 board agenda.

E. Special Event Authorization

That the Board of Trustees approve or ratify the applications identified in the August board agenda packet subject to the District entering into an appropriate MOU acceptable to the Deputy Chancellor and General Counsel.

F. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
LRCCD MESA Scholarships <ul style="list-style-type: none"> <li>• Funding for MESA Scholarships</li> <li>• 6/01/2018-6/30/2019</li> <li>• Administrator: Roger Davidson / Dean, Mathematics</li> </ul>	ARC	\$5,000	Teichert Foundation
Guardian Financial Services Training <ul style="list-style-type: none"> <li>• Funding for the development and planning of the Guardian Life Financial Success Project</li> <li>• 8/01/2017 through 6/30/2018</li> <li>• Administrator: Raquel Arata / Dean, Career Education &amp; Workforce Development</li> </ul>	ARC	\$37,513	Guardian Life Insurance Company

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements as listed.

1. Los Rios Community College District and Top Hat utilize California State University Sacramento contract No. SA-160314-1 to allow Los Rios Community College District students to purchase at a discount subscriptions to Top Hat’s Student Engagement System. The agreement is valid from July 26, 2018 to May 30, 2019.

2. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS**

Agency	Clinical Program	Campus	Contract Date	Term
Markham Orthodontics	Dental Asst.	SCC	06/13/18	Evergreen
Rehab Alliance	PTA/OTA	SCC	07/10/18	Evergreen
Parent-Sorenson Mortuary	Funeral Services	ARC	07/18/18	Evergreen
Donahue Funeral Home	Funeral Services	ARC	7/17/18	Evergreen

\* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

**INTERNSHIP AGREEMENTS**

Company/Agency	Internship Type	ID Number	Contract Date	Term
Entercom	Broadcast	1661364	06/18/18	08/03/18
Entercom	Broadcast	1758774	06/16/18	08/03/18
Entercom	Broadcast	1517844	06/26/18	08/03/18
Entercom	Broadcast	1699057	06/16/18	08/08/18
Entercom	Broadcast	1616265	06/16/18	08/08/18
KRCA-TV	Broadcast	1735233	06/26/18	08/08/18

3. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

**ON-CAMPUS FACILITY USE AGREEMENTS**

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2018-013
FLC	Facility Use	FLC 18-038
FLC	Facility Use	FLC 18-039
FLC	Facility Use	FLC 18-040
FLC	Facility Use	FLC 18-041
FLC	Facility Use	FLC 18-042
FLC	Facility Use	FLC 18-043
FLC	Facility Use	FLC 18-044
FLC	Facility Use	FLC 18-045
CRC	Facility Use	C19-0021
CRC	Facility Use	C19-0022
CRC	Facility Use	C19-0023
CRC	Facility Use	C19-0024
CRC	Facility Use	C19-0025
CRC	Facility Use	C19-0026
CRC	Facility Use	C19-0027
CRC	Facility Use	C19-0028
SCC	Facility Use	S18-0093
SCC	Facility Use	S18-0102
SCC	Facility Use	S18-0113
SCC	Facility Use	S18-0119
SCC	Facility Use	S18-0122
SCC	Facility Use	S19-0004

SCC	Facility Use	S19-0005
SCC	Facility Use	S19-0009
SCC	Facility Use	S19-0010
SCC	Facility Use	S19-0013
SCC	Facility Use	S19-0015
SCC	Facility Use	S19-0016
SCC	Facility Use	S19-0020
Harris Center	Facility Use	11624
Harris Center	Facility Use	12135
Harris Center	Facility Use	12275
Harris Center	Facility Use	12778
Harris Center	Facility Use	12783
Harris Center	Facility Use	12847
Harris Center	Facility Use	12854
Harris Center	Facility Use	12954
ARC	Facility Use	996
ARC	Facility Use	997
ARC	Facility Use	998
ARC	Facility Use	999
ARC	Facility Use	1000

H. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18035	ARC Davies Hall Computer Labs	3	7/19/18	Vanden Bos Electric, Inc.	\$16,900.00

**Bidders for 18035:**

Vanden Bos Electric, Inc.	\$16,900.00
AMS.NET	\$20,158.98
Alessandro Electric	\$24,000.00

I. Disposition of Surplus Equipment – Salvage Value Greater than \$5,000

That the Board of Trustees approve the disposal of the listed items per Education Code section 81450-81450.5.

J. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

K. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

<b>PURCHASE ORDERS</b>		
General Fund	0001098858-0001100294 B118821-B199403	\$ 58,284,776.83
Capital Outlay Fund	0003017747-0003017888	
Child Development Fund	0006000837-0006000837 B619000-B619007	
Self-Insurance Fund	0009000404-0009000413 B919000-B919006	
<b>WARRANTS</b>		
General Fund	765326-767043	\$ 10,782,611.06
General Fund-ARC Instructional Related	008825-008871	
General Fund-CRC Instructional Related	023081-023093	
General Fund-FLC Instructional Related	031357-031359	
General Fund-SCC Instructional Related	047041-047066	
Capital Outlay Fund	832876-832948	
Student Financial Aid Fund	900307-900310	
Child Development Fund	954558-954569	
Self-Insurance Fund	976455-976462	
Payroll Warrants	399016-399997	
Payroll Vendor Warrants	64158-64276	
July Leave Process	399998-402025	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 2,050,667.50
Clearing Checks	2791-2794	\$ 1,723.00
Parking Checks	-	\$ -
Bookstore Fund – ARC	32966-33012	\$ 406,451.69
Bookstore Fund – CRC	28063-28107	
Bookstore Fund – FLC	10326-10344	
Bookstore Fund – SCC	050359-050407	
Student Clubs Agency Fund – ARC	5601-5609	\$ 73,636.53
Student Clubs Agency Fund – CRC	4764-4780	
Student Clubs Agency Fund – FLC	2492-2501	
Student Clubs Agency Fund – SCC	3982-3992	
Foundation – ARC	5873-5882	\$ 66,060.34
Foundation – CRC	2525-2529	
Foundation – FLC	1614-1623	
Foundation – SCC	4729-4736	
Foundation – DO	1005-1008	
Associated Students Trust Fund – ARC	0988-0991	\$ 1,822.96
Associated Students Trust Fund – CRC	0855-0856	
Associated Students Trust Fund – FLC	0724-0725	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5811-5877 Manual checks: 9216-9216	\$ 320,518.23
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$
PARS	-	\$ 64,120.77
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -



Self-Insurance	-	\$ 236,947.34
Bookstore	-	\$ 47,241.40
Payroll Direct Deposit Advices	919027-922289	\$ 8,205,512.09
Other Payroll Transactions	-	\$ 6,099.00

L. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August board agenda packet.

**4. ACTION**

A. Pay Rate Schedules: Final 2017-18 and 2018-19 interim

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees adopt and approve the salary schedules for all groups and individuals as attached. It is also recommended that the Board of Trustees ratify the Memorandums of Understanding outlined herein.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Contract Award: Sacramento City College Mohr Hall Replacement

A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees award the contract for bid 18025 to F&H Construction for the base bid of \$17,659,000 and 4 alternates for a total contract amount of \$17,865,300.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Contract Award: Professional Development Services for California Community Colleges

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees award the contract for RFP 19001 to 3CSN for a not to exceed contract amount of \$4,000,000.

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

## **5. BOARD MEMBER REPORTS**

Trustee Thirakul is planning to attend the CCLC Student Trustee workshop in San Francisco.

Trustee Ortiz shared remarks regarding some of the DACA cases unfolding across the country and encouraged those who did not renew previously to do so now. She also acknowledged ARC employee Veronica Cano Chavez for her proactive research on DACA.

Trustee Nelson attended the Sacramento City College Shakespeare Festival, and she shared information about the refugee camp project being coordinated by B'nai Israel and Opening Doors.

Trustee Haynes attended the most recent Citizens' Bond Oversight Committee meeting and thanked staff for keeping the community and our constituent groups aligned.

## **6. FUTURE AGENDA ITEMS**

No future agenda items were discussed.

## **7. REPORTS AND COMMENTS**

The following constituency representatives presented reports to the Board:

Olga Prizhibilov, President, American River College Classified Senate

Carlos Lopez, President, Districtwide Academic Senate

Dean Murakami, President, LRCFT

*Chancellor's Report:*

ARC: ARC women's tennis head coach Steve Dunmore has been honored as the National Junior College Coach of the Year by the Intercollegiate Tennis Association (ITA). This award recognizes Dunmore as the top women's tennis coach for all community and junior colleges in the US. It follows Dunmore's selection as the ITA's California Coach of the Year. The ITA praised Dunmore for being highly respected in the northern California community college tennis community for his team's quality of play and sportsmanship. The coaching award recognizes more than just success on the court, as it also credits those coaches whose teams have a track record of sportsmanship and service off the court.

CRC: Tuesday, August 21, CRC is hosting Welcome Day Fall 2018. Fall Welcome day attracts a high number of new students and helps them get acclimated to the campus before classes start. The event features campus tours, Faculty Panel discussions, a Time Management workshop, an introduction to Campus Technology, an overview of resources for students available at the college Career Center, and a group Question and Answer session with counseling staff. The college is expecting a great turnout!

FLC: Folsom Lake College’s makerspace initiatives were featured at the 2018 International Symposium on Academic Makerspaces (ISAM) held August 3-5 at Stanford University. The Innovation Center’s Instructional Design & Development Coordinator, faculty member Zack Dowell, presented a paper he co-authored with Brie Lindsey, PhD, from the California Council on Science and Technology, to attendees from around the globe as part of the “Local Contexts” session. “Making Across the Curriculum: Multidisciplinary Making at Folsom Lake College” showcased examples of FLC’s maker curriculum being incorporated into courses that traditionally do not have an Engineering or STEM component, including the groundbreaking Sociology course, Making Social Change, co-created with Professor Diane Carlson. The college, with support from CCC Maker, continues to be at the forefront of the statewide movement to produce innovation-ready graduates to contribute to the changing global economy.

SCC: Sacramento City College student Lisa LaChapelle-Naranjo has been awarded a scholarship from the Point Foundation, a national LGBTQ scholarship fund. The \$3,700 scholarship, which also includes a \$1,300 scholarship from the California Endowment, will help LaChapelle-Naranjo reach her goal of becoming a nurse practitioner. The 37-year-old mom has spent a lifetime caring for others and decided two years ago that it was time to focus on her education. Scholarship winners also are provided opportunities to network, such as an all-expenses paid conference in L.A. this fall and asked to mentor new award recipients.

*Chancellor King announced the following retirements:*

Retirement			Years of Service
Robin Neal	Vice President of Student Services	ARC	18+
Roxanne Tambert	Cosmetology Professor	SCC	25

## 8. ADJOURNMENT

*A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the meeting be adjourned.*

President Haynes adjourned the meeting at 6:03 p.m.

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### **BRIAN KING**

Chancellor and Secretary to the Board of Trustees


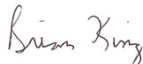
*Draft minutes presented to the Board of Trustees: September 12, 2018*

*jd*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	Curriculum Proposals: American River, Cosumnes River, and Folsom Lake College	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Vice Chancellor Education & Technology	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The enclosed curriculum was approved at the August 31, 2018 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College –Joe Gilman, Valerie Rose, Al Ahmadi, Lisa Lawrenson; Cosumnes River College –Brian Noel, Amanda Wolcott-Paskey, Torence Powell; Folsom Lake College – Eric Wada, Carlos Lopez, Monica Pactol; Sacramento City College – Dyan Pease (Chair), Richard Yang, Don Button, Renee Medina, Albert Garcia; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Tammy Montgomery; and Student Representative: TBA.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, and Folsom Lake College.

# Los Rios Community College District

## Recommendation for Adoption by the Board of Trustees

September 12, 2018

### COURSE PROPOSALS

#### New to District Courses

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#### *American River College*

1. **FIRE 1100 Fire Control 3A (Structural Fire Fighting in Acquired Structures) (0.25 units)**

*Prerequisite:* None.

*Enrollment Limitation:* To enroll in this course (FIRE 1100) the student must be an employee of a federal fire fighting agency, or a member of a state or local fire agency.

*1.00 hours lecture, 15.00 hours laboratory*

This course is designed to develop fundamental skills in combating structure fires by providing the students with a thorough understanding of structural fire attack, utilizing an acquired structure. Topics include fire behavior, ventilation, interior attack, and exterior attack. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

2. **FIRE 1101 Fire Control 3B (Structural Fire Fighting in Live-fire Simulators) (0.25 units)**

*Prerequisite:* None.

*Enrollment Limitation:* To enroll in this course (FIRE 1101) the student must be an employee of a federal fire fighting agency, or a member of a state or local fire agency.

*1.00 hours lecture, 15.00 hours laboratory*

This course is designed to develop fundamental skills in combating structure fires by providing the students with a thorough understanding of structural fire attack, utilizing a live-fire simulator. Topics include fire behavior, ventilation, interior attack, and exterior attack. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

3. **FIRE 1102 Fire Control 4 (Controlling Ignitable Liquids and Gases) (0.50 units)**

*Prerequisite:* FIRE 1600

*Enrollment Limitation:* To enroll in this course (FIRE 1102) the student must be an employee of a federal fire fighting agency, or a member of a state or local fire agency.

*6.50 hours lecture, 9.50 hours laboratory*

This course provides the knowledge and skills that prepare a firefighter to extinguish an ignitable liquid fire, control a flammable gas fire, and develop an incident action plan for a pipeline emergency. Topics include ignitable liquid fires, flammable gas fires, pipeline emergencies, and skills exercises. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

4. **FIRE 1130 Company Officer 2A (Human Resource Management for Company Officers) (1.75 units)**

*Prerequisite:* FIRE 1507 with a grade of "C" or better

*33.00 hours lecture, 7.00 hours laboratory*

This course provides information on the use of human resources to accomplish assignments, evaluate member performance, supervise personnel, and integrate health and safety plans, policies, and procedures into daily activities as well as the emergency scene. Topics include human resource management, and health and safety. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

5. **FIRE 1131 Company Officer 2B (General Administration Functions for Company Officers) (0.75 units)**

*Prerequisite:* FIRE 1507 with a grade of "C" or better

*15.00 hours lecture, 5.00 hours laboratory*

This course provides information on general administrative functions and the implementation of department policies and procedures and addresses conveying the fire department's role, image, and mission to the public. Topics include administration, and community and government relations. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

6. **FIRE 1132 Company Officer 2C (Fire Inspections and Investigation for Company Officers) (1.75 units)**

*Prerequisite:* FIRE 1507 with a grade of "C" or better

*33.00 hours lecture, 7.00 hours laboratory*

This course provides information on conducting inspections, identifying hazards and addressing violations, performing a fire investigation to determine preliminary cause, and securing the incident scene and preserving evidence. Topics include orientation, fire and life safety inspections, and fire investigation. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

7. **FIRE 1133 Company Officer 2D (All-Risk Operations for Company Officers) (1.25 units)**

*Prerequisite:* FIRE 1507 and 1602 with grades of "C" or better

*Enrollment Limitation:* Completion of Incident Command System (I-200), which is an online course offered by Federal Emergency Management Agency (FEMA).

*20.00 hours lecture, 20.00 hours laboratory*

This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multiunit operations for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting preincident planning, and develop and conduct a post-incident analysis. Topics include initial Incident Action Plan (IAP), postincident analysis, operational planning, and service demands. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

8. **FIRE 1134 Company Officer 2E (Wildland Incident Operations for Company Officers) (1.75 units)**

*Prerequisite:* FFS 1541, FIRE 1133, and FIRE 1507 with grades of "C" or better

*28.00 hours lecture, 12.00 hours laboratory*

This course provides information on evaluating and reporting incident conditions, analyzing incident needs, developing and implementing a plan of action to deploy incident resources completing all operations to suppress a wildland fire, establishing an incident command post, creating and incident action plan, and completing incident records and reports. Topics include report on conditions, ongoing incident conditions, establishing an incident command post, deploying resources, incident needs, suppression operations, personnel needs and issues, and incident records and reports. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

9. **FIRE 1160 Incident Management of Major Fires (1.25 units)**

*Prerequisite:* FFS 1510 with a grade of "C" or better

*16.00 hours lecture, 24.00 hours laboratory*

This course covers the knowledge, skills, and abilities for those who are responsible for command and control of dynamic and complex fireground emergencies. Topics include assuming command, situational awareness and risk assessment process, Incident Action Plan (IAP), incident organization, accountability and command worksheets, continuing, transferring, and terminating command, and simulations. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

10. **FIRE 1161 Incident Management of High-Rise Fires (1.50 units)**

*Prerequisite:* FIRE 1133 and 1160 with grades of "C" or better

*20.50 hours lecture, 19.50 hours laboratory*

This course provides knowledge, skills, and abilities required for those managing incidents occurring in large, multistory buildings. These incidents may present significant management, logistical, and safety challenges to emergency personnel. The size and complexity of the interior spaces; limited, sometimes arduous access; extended travel and response times; and the concentrated occupant load with egress challenges, all contribute to the problems faced by emergency responders. Additionally, most high-rise structures are equipped with various environmental, fire protection, and life-safety systems that require support and control. Successful emergency operations in these types of buildings also require preplanning and technical competence on the part of the emergency responders. Topics include identifying critical factors and hazards, identifying construction and fire-protection features, response roles and responsibilities, development and multi-division/group response roles and responsibilities, development and multi-branch response roles and responsibilities, and assessing and using fire and life-safety systems. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

#### 11. FIRE 1162 Incident Management of the Fire Fighter Emergency (0.75 units)

*Prerequisite:* FIRE 1133 with a grade of "C" or better

*Enrollment Limitation:* Completion of Incident Command System (I-200), which is an online course offered by Federal Emergency Management Agency (FEMA).

*9.00 hours lecture, 15.00 hours laboratory*

This course provides incident management terminology and methodology that is employed during a fire fighter emergency. Topics include functions of command, critical incident factors, warning signs of a Rapid Intervention Crew (RIC) deployment, duties of the RIC, command procedures of the emergency, and post deployment considerations. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

#### 12. FIRE 1768 Vehicle Extrication (0.75 units)

*Prerequisite:* FIRE 1500

*9.00 hours lecture, 15.00 hours laboratory*

This course provides the knowledge and skills to prepare a fire fighter to extricate victim(s) from a common passenger vehicle in a safe and effective manner in accordance with established policies and procedures. Topics include sizing up a vehicle incident, scene safety zones, fire protection, stabilizing a common passenger vehicle, isolating and managing energy sources, access and egress points, disentangling victims, removing victims, and terminating a vehicle incident. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

#### 13. FIRE 1801 Fire Fighter Survival (0.25 units)

*Prerequisite:* None.

*4.00 hours lecture, 12.00 hours laboratory*



This course provides a greater understanding of how to avoid committing fatal errors on the fireground. Topics include fire fighter survival terminology, developing a survival attitude, increasing situational awareness, and problem-solving techniques. Pass/No Pass only.

**Justification:** This is a course requested by one of our contracting agencies.

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***Cosumnes River College***

**1. FITNS 393 Yoga II (1.00 unit)**

*Prerequisite:* FITNS 390 with a grade of "C" or better

*54.00 hours laboratory*

Yoga is an East Indian method of mind/body exercise designed to stretch, strengthen, and enhance muscle tone through the practice of asanas (poses) and pranayama (breathing exercises). Yoga practice plus meditation helps decrease stress and increase energy levels while improving focus, concentration, and self-realization. The variety of health benefits a yoga practice offers are: for inner harmony, balance, and overall well-being, for spiritual connection and growth; or for stretching and strengthening a variety of muscle groups involved in a yoga practice. This course is designed to assist any and all of those goals through support and guidance in a safe and nurturing learning environment. Students will be required to purchase a yoga mat.

**Justification:** The purpose is to add more levels of yoga. This will help allow students to explore the depth of the practice of yoga and meditation.

**2. FITNS 394 Yoga III (1.00 unit)**

*Prerequisite:* FITNS 390 or 393 with a grade of "C" or better

*54.00 hours laboratory*

This is an advanced yoga course that allows students to continue to explore and develop their yoga practice, and to learn a deeper focus for stress reduction and relaxation. This class is designed to advance the practice of the individual through stretching, strengthening, and enhancing muscle tone. This will be done through the practice of advance asanas (poses) and pranayama (breathing exercises). Yoga practice plus meditation helps decrease stress and increase energy levels while improving focus, concentration, and self-realization. Students will be required to purchase a yoga mat.

**Justification:** This course supports KHA department planning and mission to provide students with a diverse pool of course offerings in the area of fitness. This course also allows students to continue a deeper understanding of the practice of yoga.

**3. WELD 113 Basic Flux Core Welding Procedures (4.00 units)**

*Prerequisite:* WELD 100 or 160 with a grade of "C" or better

*54.00 hours lecture, 54.00 hours laboratory*

The flux core arc welding process course provides training to develop semi-automatic welding skills on carbon steel plate to structural welding code standards. Topics include safety training, welding inspection

and testing procedures with various size diameter flux cored electrodes, with and without external shielding gas, in all positions on fillet and groove welds. The WELD 113 course prepares students for the WELD 120 certification course.

**Justification:** WELD 113 is one of the optional advanced welding courses that can be selected for the welding code certificate and or A.S. Degree program. The purpose of WELD 113 is to train students in the Flux Core Arc Welding process used in structural steel manufacturing of hospitals, government buildings and bridge construction. Flux core arc welding is a cost efficient process and more contractors are using this process throughout the industry. Therefore, regardless of the economy, there will be a demand for trained welders in this process.

## **PROGRAM PROPOSALS**

### **New Programs**

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#### *Folsom Lake College*

##### **1. Commercial Music: Multimedia Music Composition**



This certificate offers training in music composition geared towards gainful employment in the television, film, video gaming, internet and commercial music industries.

**Justification:** This certificate is the final of 5 commercial music CTE certificates approved for FLC through the Los Rios music convergence process. The program offers training in the expanded field of commercial multimedia composition.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 12, 2018

<b>SUBJECT:</b>	2018-2019 Education Protection Account Expenditure Plan	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Proposition 30, The Schools and Local Public Safety Protection Act of 2012 temporarily raised the State sales and use tax by .25 cents for four years and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. In November 2018, voters passed proposition 55, the Children’s Education and Health Care Protection Act. Proposition 55 extended the personal income tax increase under proposition 30 through 2030-31. The accounting and reporting requirements under proposition 55 are the same as under Proposition 30.

Under proposition 30, the State established the Education Protection Account (EPA) to receive and disburse the tax revenues derived from proposition 30 and subsequently proposition 55. Funds from the EPA are not new or increased resources for districts. Rather EPA replaced base State General apportionment. In essence, the three revenue sources traditionally supporting California Community Colleges: general apportionment, local property taxes, and student enrollment fees, now include a fourth source, EPA. EPA funds are paid quarterly.

Districts have sole authority to determine how moneys received from the EPA are spent. The governing board must make the spending determination in open session of a public meeting of the board and with the limitation that EPA funds cannot be used to pay administrative salaries and benefits and other administrative costs. Each entity receiving funds must annually publish on its website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

**STATUS:**

The Chancellor’s Office of the California Community Colleges (CCCCO) distributes EPA funds to districts based upon their proportionate share of total computational revenue. This basis results in a more equitable distribution of EPA rather than distributing on the relative share of general apportionment.

For 2018-19, the projected amount of EPA funds the District is scheduled to receive is \$40,332,925. As was the case in prior years, the amount may change as the year progresses and entitlements are modified. However, our overall apportionment entitlement under the state's funding formula will generally be fully funded even if our share of EPA funds are reduced.

The Board must adopt its plan for the use of the funds as described in the background section relying on the best information available. Consistent with the message to voters that Proposition 30 would allow districts to maintain their instructional programs and the requirement that EPA not be used for administrative costs; staff recommends that EPA funds be designated as supporting compensation costs for classroom instruction services for both faculty and classified staff. Classroom instructional salaries and benefits up to the actual amount received for EPA will be transferred to separate accounts within the unrestricted general fund to identify those costs as funded by EPA.


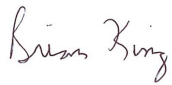
**RECOMMENDATION:**

It is recommended that the Board of Trustees adopt for the 2018-19 fiscal year the plan to designate compensation costs for classroom instruction as funded by EPA. Upon approval, the District will update its website to reflect the Board's action.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 12, 2018

<b>SUBJECT:</b>	Amended Bylaws: The Los Rios Foundation	ATTACHMENT: Yes	
		ENCLOSURE: No	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry, General Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor 	ACTION	
		INFORMATION	

**BACKGROUND:**

Over the past 18 months, Chancellor King and Associate Vice Chancellor Paula Allison, in consultation with directors of the Los Rios Foundation (LRF) Board, the General Counsel, outside counsel and a consultant have reviewed the current governance structure of the LRF. The purpose of the review was to streamline the governance structure for the LRF so that it can generate the most resources for our students and Colleges in the most efficient way. That group came up with a series of revisions to the LRF’s bylaws which were presented to the LRF Board in June 2018. The LRF Board unanimously approved these changes in August 2018.

**STATUS:**

To more efficiently serve the Colleges and students and to reinforce the LRF as the sole 501(c)(3) for the District, the following revisions to the bylaws were proposed and approved by the LRF:

- The LRF name will change to The Los Rios Colleges Foundation, which more accurately reflects the mission of the LRF.
- The bylaws explicitly state the individual directors on the LRF Board have no power to act alone.
- The LRF Board Development Committee, with input from the LRF Board, the Chancellor and the College Presidents, will identify future board members and will present potential members as a slate to the LRF Board for approval. Current LRF Board members can no longer appoint their delegates to act on their behalf during leaves of absence, and the LRF Board explicitly has the ability to remove Directors under certain circumstances. The terms of the directors have been standardized to a maximum of three three-year terms and the two different classes of Directors of the Board (College nominated and Board nominated Directors) have been consolidated into a single class of directors. The Chancellor and a member of the Board of Trustees will remain as ex-officio members.
- While the Chair, Chair Elect, President, Secretary and Treasurer remain as corporate officers of the LRF, the Vice Chairs and the Chief Staff Officer have been deleted. The LRF President, Treasurer and Secretary need not be LRF Board members and these roles are typically filled by District employees.
- The Executive Committee, Board Development Committee and Finance Committee remain as current LRF committees; however, the revised language formalizes their size

and duties.

- The individual College foundations as committees of LRF are eliminated.
- The bylaws previously required a majority vote of the total number of directors (for votes to remove directors or offices). This was unwieldy and the proposed bylaw change reduces the required vote to the lesser of (a) two-thirds of the directors at a meeting at which a quorum or (b) a majority is present.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached amendments to the LRF bylaws and authorize staff to submit them to the California Community College System Office.

**BYLAWS**  
**OF**  
**LOS RIOS COLLEGES FOUNDATION**

**ARTICLE I**  
**Purposes**

The corporation shall have such purposes as are now or may hereafter be set forth in its Articles of Incorporation.

**ARTICLE II**  
**Powers**

The corporation shall have such powers as are now or may hereafter be granted by the Nonprofit Corporation Law of the State of California, except as limited by the provisions of its Articles of Incorporation or these Bylaws.

**ARTICLE III**  
**Principal Office**

The corporation shall have and continuously maintain at the Los Rios Community College District Office, a principal office for the transaction of the corporation's business.

**ARTICLE IV**  
**Membership**

Section 1. No Regular Members. In accordance with Section 5310 of the California Nonprofit Public Benefit Corporation Law, the corporation shall have no members within the meaning of Section 5056 of that law. All action which would otherwise require approval by a majority of all members or approval by members shall require only approval of the Board of Directors. All rights which would otherwise vest in members shall vest in the Directors.

Section 2. Persons Associated with the Corporation. By resolution, the Board of Directors may create any advisory boards, councils, honorary memberships or other bodies as it deems appropriate. The Board of Directors may also, by resolution, confer upon any such class or classes of such persons some or all of the rights of a member under the California Nonprofit Public Benefit Corporation Law other than the right to vote:

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(a) ~~for the election of a Director or Directors or an officer or officers; or~~

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(b) ~~on a disposition of all or substantially all of the assets of the corporation; or~~

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(c) ~~on a merger; or~~

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(d) on a dissolution; or

(e) on changes to the ~~corporation's~~ Articles of Incorporation or Bylaws.

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All such voting rights being vested exclusively in the Board of Directors.

### ARTICLE V **Board of Directors**

Section 1. Definition of Terms. For the purpose of these Bylaws, “Board of Directors” or “Board” refers to the Board of Directors of the corporation, unless otherwise indicated. “District” refers to the Los Rios Community College District. “Board of Trustees” refers to the Board of Trustees of the Los Rios Community College District. “Trustee” refers to a member of the District Board of Trustees. “Chancellor” refers to the Chancellor of the District. “Chair” refers to the Chair of the Board of Directors.

Section 2. General Powers. ~~Subject to the limitations stated in the Articles, these Bylaws, the Nonprofit Corporation Law, and applicable District policies for auxiliary organizations, all corporate powers shall be exercised by or under the direction of, and~~ the business and affairs of the corporation shall be managed by the Board of Directors. ~~The individual directors shall act only as members of the Board of Directors, and individually shall have no power to act alone.~~

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Section 3. Number. The authorized number of Directors shall be not less than fifteen (15) nor more thirty-seven (37), the exact number to be specified from time to time by action of the Board of Directors.

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Section 4. Election, Term and Qualifications.

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(a) ~~Directors shall be elected at any regular or special meeting of the Board of Directors held for that purpose.~~

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(b) ~~The term of a Director shall be three (3) years. A Director shall hold office until the earlier of (a) the expiration of the term for which such Director was elected and either such Director's successor is elected and qualified or the Board of Directors declares such~~

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Director's position to be vacant, or (2) the death, resignation or removal of the Director.

(c) ~~Directors' terms of office shall be established in such a manner that approximately one-third (1/3) of the terms expire each year. Any Director who serves an initial term of two (2) years or less may be elected to serve three (3) full terms thereafter without violating the three (3)-term limit set forth in this Section 4. In the event of a change in the number of Directors, the staggering of terms shall be preserved.~~

(d) ~~Directors may serve a maximum of three (3) consecutive three (3)-year terms and then must wait one (1) full year before being eligible for reappointment to the Board of Directors. Officers who are Directors may serve beyond the maximum if necessary to complete their term as an Officer (including a Chair Elect becoming Chair).~~

(e) ~~The Chancellor and a Trustee appointed by the Board of Trustees shall be ex-officio Directors of the corporation. Such ex-officio Directors shall not be subject to term limits.~~

(f) ~~Except for the ex-officio Directors, Directors shall not be employees of the District nor ex-officio members of a district or college committee.~~

(g) ~~Not more than forty-nine percent (49%) of the persons serving on the Board of Directors may be interested persons. For the purpose of the foregoing, "interested person" means any person currently being compensated by the corporation for services rendered to it within the previous twelve (12) months, whether as a full-time or part-time employee, independent contractor or otherwise (excluding any reasonable compensation paid to a Director as a director), or any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law or father-in-law of any such person.~~

Section 5. Voting. Each member of the Board of Directors shall have one vote. There shall be no proxy voting permitted for the transaction of any of the business of this corporation.

Section 6. Resignation and Removal. Any Director may resign from the Board at any time by giving written notice to the Chair, the President or the Secretary of the corporation and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. ~~The Board of Directors may declare vacant the office of a Director who has (1) become subject to an entry by a court of competent jurisdiction that appoints a guardian or conservator for the Director or estate of the Director; (2) been convicted of a felony; or (3) been found by a final order of judgment of a court of competent jurisdiction to have breach any duty under California Corporations Code Section 5230 through 5239 (dealing principally with fiduciary duty, self-dealing transactions and other standards of conduct) or any successor provisions thereto.~~

**Deleted:** Board-Appointed Directors: The Board shall appoint no fewer than five nor more than twenty-two Board-appointed Directors whose initial term shall be one (1), two (2) or three (3) years as determined by the Board of Directors. All subsequent Board-appointed Directors shall serve three-year terms and may have their terms extended as determined by the appointing body.

College-Nominated Directors: Eight college-nominated Directors shall be appointed to the Board upon nomination by the College Foundations. Two members shall be nominated from each college foundation in a manner to the choosing of each college foundation. College-nominated directors to the Los Rios Board shall be members of the boards of college foundations. One of the two college-nominated Directors shall be a member of the Los Rios Foundation

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Directors nominated at large or as College representatives to the Los Rios Board

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Board members, nominated to represent the Colleges,

**Deleted:** subsequently elected to District Board officer positions

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**Deleted:** Official delegates of members of the board who are on approved leaves of absence will be allowed to vote during their terms of service as delegates. (A delegate is an individual that has been recommended by a member to replace him/herself for a specific leave of absence, not less than one year, nor more than two years, for reasons that are temporary in nature and will be cured prior to the completion of the member's term. The delegate will be approved by the executive committee of the Los Rios Foundation.)

Directors, except those serving ex-officio, may be removed from office only by the vote of at least two-thirds (2/3) of the Directors at a meeting at which there is a quorum or a majority of the total number of Directors on the Board of Directors, whichever is less. No reduction of the authorized number of Directors shall have the effect of removing any Director prior to the expiration of such Director's term of office.

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Section 7. Vacancies. Any vacancy occurring on the Board of Directors shall be filled by the remaining members of the Board of Directors for the unexpired portion of the term.

Section 8. Compensation of Directors. No Director shall receive any salary or other similar compensation for any services as a Director; however, the Board of Directors may authorize the reimbursement of actual and necessary expenses incurred by individual Directors performing duties as Directors. Such authorization shall be made in advance of any such expenses being incurred.

Section 9. Inspection by Directors. Each Director shall have the right at any reasonable time to inspect all books, records, and documents of every kind and the physical properties of the corporation, provided that such Director shall not have the right to inspect those books, records or documents made privileged or confidential by law. This inspection may be made by the Director in person, or by the Director's agent or attorney, and the right of inspection includes the right to copy and make extracts of documents. Nothing in this Section shall affect the right of the Board of Directors to conduct the business of the corporation as set forth in these Bylaws.

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Section 10. Delegation. Pursuant to Section 5210 of the California Corporations Code, the Board of Directors may delegate the management of the activities of the corporation to any person or persons, management company, or committee however composed, provided that the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board of Directors.

Section 11. Conflict of Interest. No member of the Board of Directors shall be financially interested in any contract or other transaction entered into by the Board of Directors that is not in accordance with the conflict of interest provisions set forth in Education Code Sections 72677-72680. The following relationships are specifically deemed not permissible:

(a) Any contract, other than an employment contract, directly between the corporation and a Director.

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(b) Any contracts between the corporation and a partnership or unincorporated association in which a Director is a partner, or owner, or holder, directly or indirectly, of a proprietorship interest.

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(c) Any contract between the corporation and a for-profit corporation in which a Director is the owner or holder, directly or indirectly, of five percent (5%) or more of the outstanding common stock.

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There are other relationships, including the following, that are permissible:

(a) Contracts between the corporation and a for-profit corporation in which a Director is the owner or holder, directly or indirectly, of less than five percent (5%) of the outstanding common stock.

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(b) Contracts between the corporation and a for-profit corporation on whose Board of Directors a Director serves and such Director is the owner or holder, directly or indirectly, of less than five percent (5%) of the outstanding stock.

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(c) Contracts between the corporation and a nonprofit corporation on whose Board of Directors a Director serves.

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On an annual basis, each Director will be required to complete a Director Conflict-of-Interest Disclosure Statement related to possible conflicts of interest.

**ARTICLE VI**  
**Meetings of the Board of Directors**

Section 1. Place of Meetings. Meetings of the Board of Directors shall be held at any place within the State of California. In the absence of such designation, meetings shall be held at the principal office of the corporation.

Section 2. Annual Meeting. An annual meeting of the Board of Directors shall be held in June of each year. Such meeting shall be for the purpose of electing Directors for terms that have expired and Officers, other than the President, of the corporation, and for the transaction of such other business as may come before the meeting. Such Directors and Officers shall commence their terms at the annual meeting of the Board of Directors.

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Section 3. Regular Meetings. The Board of Directors may provide by resolution the time and place for the holding of regular meetings of the Board of Directors. Notice of such regular meetings shall be given in accordance with Section 5 of this Article VI.

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Section 4. Special Meetings. Special meetings of Directors may be called by, or at the direction of, the Chair, the President or by three (3) Directors then in office, to be held at such time and

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place as shall be designated in the notice of meeting. The notice of a special meeting shall be delivered at least ~~four (4) days' notice by first-class mail or forty-eight (48) hours' notice delivered personally or by telephone, including a voice messaging system or by electronic transmission by the corporation.~~ The notice shall specify the time and place of the meeting and the business to be transacted.

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#### Section 5. Notice of Meeting.

(a) Notice of the time and place of any meeting of the Board of Directors other than special meetings shall be given at least ten (10) days previous thereto delivered personally or ~~by telephone, including a voice messaging system or by electronic transmission by the corporation, or sent by first-class mail,~~ to each Director at ~~the applicable contact information~~ shown in the records of the corporation. If mailed, such notice shall be deemed to be delivered the next day during which regular mail deliveries are made after the day such notice is deposited in the United States Postal Service in a sealed envelope so addressed, with postage thereon prepaid. If notice be given ~~personally, by telephone or electronic transmission,~~ such notice shall be deemed delivered when ~~made or transmitted.~~ The business to be transacted at any regular or special meeting of the Board shall be specified in the notice of any such meeting.

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~~(b) Notice of a meeting need not be given to any Director who signs a waiver of notice, or a written consent to holding the meeting or an approval of the minutes of the meeting, whether before or after the meeting.~~ The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

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Section 6. Quorum and Manner of Acting. One-third (1/3) of the total number of Directors in office shall constitute a quorum of the Board of Directors for the transaction of business, except to adjourn as provided in Section 8 of this Article VI. Every act or decision done or made by a majority of the Directors present at a meeting at which a quorum is present shall be regarded as the act of the Board of Directors. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of a Director or Directors, if any action taken is approved by at least a majority of the required quorum for that meeting.

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Section 7. Open Meetings. All meetings of the Board shall be open and public, and all persons shall be permitted to attend any meeting of the Board, in conformity with the California statutes governing the corporation, commencing with Section 54950 of the Government Code. However, the Board may hold closed sessions during any meeting to consider those matters that may lawfully be considered in such sessions.

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Section 8. Adjourned Meetings. A quorum of the Directors may, or if there is no quorum, a majority of the Directors present shall, adjourn any Directors' meeting to meet again on a specified date, time and place. Notice of the date, time, place and the business to be transacted at such meeting shall be given to any Directors who were not present at the time of the adjournment.

Section 9. Minutes of Meetings and Conduct. Regular minutes of the proceedings of the Board of Directors shall be kept in a book provided for that purpose. The Board of Directors may adopt its own rules of procedure insofar as such rules are not inconsistent with, or in conflict with, these Bylaws, the Articles of Incorporation of the corporation or with the California Corporations Code, or Government Code.

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## ARTICLE VII Officers

Section 1. Officers. The Officers of the corporation shall be a Chair, ~~Chair-Elect~~, President, Treasurer and Secretary. The Corporation, at the discretion of the Board of Directors, may have additional Officers. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as the Chair or President, except as provided in Article VII, Section 6. ~~Except for the Chair and Chair Elect, officers need not be chosen from among the~~ Directors.

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Section 2. Election and Terms of Office. ~~The Officers of the corporation, other than the President, shall be appointed by the Board of Directors at its annual meeting. The Executive Committee of the Board of Directors, comprised of the Chair, Chair Elect, and at least three (3) other Directors, shall serve as the nominating committee for officers. Vacancies may be filled or new offices created and filled at any meeting of the Board of Directors. Except as provided in the case of Officers appointed under Section 4 of this Article VII, each Officer shall hold office for a term of two (2) years or until his or her successor shall have been elected, unless he or she shall sooner resign, be removed, or become ineligible to continue to serve in such capacity.~~

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**Deleted:** those serving ex-officio, shall be appointed by the board of Directors. Subsequently, the Officers shall

**Deleted:** If the election of Officers shall not be held at such annual meeting, such election shall be held as soon thereafter as may conveniently be scheduled.

**Deleted:** Vice Chairs, Secretary, Immediate Past Chair,

**Deleted:** President

**Deleted:** Elected Officers may serve as many successive one (1) year terms as the Board of Directors deems appropriate.

Section 3. Removal and Resignation. Any officer elected by the Board of Directors may be removed from office by the Board whenever, in their judgment, the best interests of the corporation would be served thereby. Any elected Officer may resign from office at any time by giving written notice to the Chair, the President or the Secretary and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Any resignation is without prejudice to the rights, if any, of the corporation under any contract to which the Officer is a party.

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Section 4. Vacancies. A vacancy in any office, other than President, may be filled by the Board of

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Directors for the unexpired portion of the term.

Section 5. President. The District shall provide the corporation with a President who shall be the Chief Executive Officer of the corporation and shall have general supervision of the affairs of the corporation and the other Officers. The President shall have such other powers and duties as the Board of Directors may prescribe from time to time.

Section 6. Chair. The Chair shall preside over the meetings of the Board of Directors and perform duties that are commensurate with those generally associated with board chairs, including selection of committee chairs. The immediate past Chair may serve in an advisory capacity to the Chair for the year following his/her service as chair.

Section 7. Chair-Elect. In the absence or disability of the Chair, the Chair-Elect shall perform all of the duties of the Chair. When so acting, the Chair-Elect shall have all of the powers and duties of the chair. The Chair-Elect shall also have such other duties as from time to time may be assigned to her or him by the Chair or the Board of Directors. The Chair-Elect will be expected to succeed the Chair in an automatic progression; this is the only office in which succession will be automatic.

Section 8. Secretary. The Secretary shall keep or cause to be kept a book of minutes at the principal office or at such other place as the Board of Directors may order of all meetings of the Directors, with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given, the names of those present at Directors meetings. The Secretary shall give or cause to be given notice of all the meetings of the Board of Directors required by these Bylaws or by law to be given.

Section 9. Treasurer. The Treasurer shall cause to be kept the financial records of the funds and assets of the Corporation; shall cause to be received and receipted moneys payable to the corporation from any source whatsoever, and deposit all such funds in the name of the corporation in such banks or other depositories as shall be selected; shall be responsible for causing to be kept all books and records or accounts of the financial transactions and affairs of the corporation; and in general cause to be performed all the duties incident to the office of the Treasurer. If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of his or her other duties in such sum and with such surety as the Board of Directors shall determine.

Section 10. Compensation of Officers. With the exception of the President, the Secretary, and the Treasurer, no other Officer shall be eligible to receive compensation.

**Deleted:** appointment

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**Deleted:** Vice Chairs. The committees of the Foundation Board of Directors shall be chaired by Vice Chairs. In addition, the officer responsible for reports on income and cash flow will be the Vice Chair – Treasurer. These Vice Chairs will be primary (but not necessarily the only) candidates for nomination to Chair Elect. ¶  
Section 9.

**Deleted:** 10. Vice Chair -

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**Deleted:** 11. Chief Staff Officer. The Chief Staff Officer of the Foundation shall be the President and shall serve in that capacity under such title as is acceptable to the Board of Directors and the District. This Officer's term of office shall be concurrent with the time of employment. ¶  
Section 12

**Deleted:** Chief Staff Officer

**ARTICLE VIII**  
**Indemnification of Directors, Officers, and Other Agents.**

Section 1. Right of Indemnity. To the fullest extent permitted by law, the corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 5238(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any “proceeding” as that term is used in that Section, and including an action by or in the right of the corporation, by reason of the fact that the person is or was a person described in that section. “Expenses” as used in this Bylaw, shall have the same meaning as in Section 5238(a) of the California Corporation Code.

**Deleted:** Aproceeding@

**Deleted:** AExpenses@

Section 2. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 5238(b) or Section 5238(c) of the California Corporations Code, the Board shall promptly determine under Section 5238(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 5238(b) or Section 5238(c) has been met and, if so, the Board shall authorize indemnification.

Section 3. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these Bylaws in defending any proceeding covered by those Sections shall be advanced by the corporation before final disposition of the proceeding, on receipt by the corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the corporation for those expenses.

Section 4. Insurance. The corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any Officer, Director, employee, or agent in such capacity or arising out of the Officer’s, Director’s, employee’s or agent’s status as such.

**Deleted:** Officer=s, Director=s, employee=s or agent=s

**ARTICLE IX**  
**Committees and Advisory Committees**

Section 1. Executive Committee. The Board may, by resolution adopted by a majority of the Directors then in office (provided a quorum is present), create an Executive Committee, consisting of at least five (5) Directors. The Board of Directors may designate one (1) or more Directors as alternate members of such committee, who may replace any absent member of any meeting of the committee. The Executive Committee, subject to any limitations imposed by the Articles, these Bylaws, Nonprofit Corporation Law, and applicable District policies for auxiliary organizations,

**Deleted:** Boards

**Deleted:** ¶  
Section 1. Committees. The Board may appoint one or more committees, each consisting of two or more voting Directors, and delegate to such committees any of the authority of the Board except with respect to:¶

shall have and may exercise all of the powers of the Board of Directors which are delegated to the Executive Committee from time to time by the Board of Directors; provided, however, that the Executive Committee shall have no authority with respect to:

- (a) The filling of vacancies on the Board or in any committee;
- (b) The fixing of compensation of the Directors for serving on the Board or on any committee, should Article V, Section 7 be amended to allow such compensation;
- (c) The amendment or repeal of Bylaws or the adoption of any new Bylaws;
- (d) The amendment or repeal of any resolution of the Board which by its express terms is not so amendable or repealable;
- (e) The appointment of other committees of the Board or the members thereof; or
- (f) The approval of any self-dealing transaction, as such transactions are defined in Section 5233(a) of the California Nonprofit Corporation Law.

Section 2. Board Development Committee. The Board may, by resolution adopted by a majority of the Directors then in office (provided a quorum is present), create a Board Development Committee consisting of at least three (3) Directors. The Board Development Committee shall address board composition, roles and responsibilities of board members, and board member knowledge, leadership and effectiveness. The Committee shall work to identify gaps in board representation and actively engage the Board, the Chancellor and each of the College Presidents in identification of potential Board candidates and create a slate of nominees to present to the Executive Committee and then to the Board for approval. The Board Development Committee shall also assist with the coordination of the annual Board retreat.

Section 3. Finance Committee. The Board of Directors may, by resolution adopted by a majority of the Directors then in office (provided a quorum is present), create a Finance Committee consisting of at least three (3) Directors. The Finance Committee shall be responsible for recommending and then directing and evaluating the corporation's financial advisors, overseeing the investments of assets, advising the Board on budgetary issues and spending policies, monitoring the financial status of the corporation including annual financial statements and Form 990, and making policy recommendation to the Board on gift and other fiscal policies and procedures, as well as providing quarterly reports to the Board.

Section 4. Other Committees. The Board of Directors may, by resolution adopted by a majority of the Directors then in office (provided a quorum is present), create such other committees, each

**Moved (insertion) [1]**  
**Deleted:** Any such committee must be created, and the members thereof appointed, by resolution adopted by a majority of the Directors then in office, provided a quorum is present.



consisting of two (2) or more Directors. The Chair shall appoint the Chairs of all committees from among the members thereof. The Board may appoint, in the same manner, alternate members of any committee who may replace any absent member at any meeting of the committee. The Board shall have the power to prescribe the manner in which proceedings of any such committee shall be conducted. In the absence of any such prescription, such committee shall have the power to prescribe the manner in which its proceedings shall be conducted. Minutes shall be kept of each meeting of each committee.

Section 5. Advisory Committees. The Board may appoint one or more advisory committees to serve at the pleasure of the Board. Appointments to such advisory committees need not, but may, be Directors. Such advisory committees shall have their membership and functions defined by a Resolution of the Board. The Chair shall appoint the Chairs of all advisory committees. Advisory committees shall make recommendations to the Board of Directors through the Chair; but shall not have the authority of the Board with regard to any matters they may consider. Minutes shall be kept of each meeting of each advisory committee.

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**ARTICLE X**  
**Contracts, Loans, Checks, Deposits, and Gifts**

Section 1. Contracts. The Board of Directors may authorize any Officer or agent of the corporation, in addition to the Officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

Section 2. Loans. The Board of Directors shall not make any loan of money or property to or guarantee the obligation of any Director.

Section 3. Borrowing. No loan shall be contracted on behalf of the corporation and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors.

Section 4. Check, Drafts, Etc. All checks, drafts, or orders for the payment of money shall be signed by not less than two officers, or agents, (one of who is an employee designated by the District) of the corporation, in such manner as determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer and countersigned by the President of the corporation.

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Section 3. College Foundations. Within the organizational structure of the Los Rios Foundation Board, committees shall be created at each of the colleges of the Los Rios Community College District. These committees of the Foundation shall be called college foundations and will carry on the functions of the Foundation at the colleges. Membership on the college foundation boards shall be subject to approval of the Los Rios Foundation Board. Their activities shall be subject to the direction and oversight of the Los Rios Foundation Board. The college foundation boards shall report their activities regularly to the Los Rios Foundation Board and their actions shall be subject to ratification by the Board. The college foundations may accept donations in their names on behalf of the Foundation. Such donations shall be deposited with the Los Rios Foundation in separate accounts solely for the benefit of the college that received the donation.

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- Deleted: Chair

Section 5. Deposits. All funds of the corporation shall be deposited in a timely manner to the credit of the corporation in such banks, trust companies, or other depositories as the Board of Directors may select or may otherwise be required as an auxiliary organization of the District.

Section 6. ~~Gifts, Donations, Bequests, Devises and Trusts.~~ The Board of Directors may, ~~in accordance with District policies for auxiliary organizations,~~ accept on behalf of the corporation any gift, donation, bequest, devise and Trust for the general purpose or for any specific purposes of the corporation.

**Deleted:** at their discretion

Section 7. Specially Funded Grants. Any specially funded grants for research and other projects shall be accepted by the Board of Directors in accordance with policies and procedures established by the Board of Trustees.

**ARTICLE XI**  
**Miscellaneous**

Section 1. First Year. The fiscal year of the corporation shall begin on the first day of July and end on the last day of June in each year unless otherwise determined by resolution of the Board of Directors.

Section 2. Rules. The Board of Directors may adopt, amend, or repeal rules not inconsistent with these Bylaws, ~~District policies regarding auxiliary organizations, and applicable law~~ for the management of the internal affairs of the corporation and the governance of its Officers, agents, committees, and employees.

Section 3. Books and Records. The corporation shall keep correct and complete books and records of account and shall also keep records and minutes of the proceedings of the Board of Directors and committees. Copies of the minutes of the Board of Directors and of the committees shall be regularly distributed to each member of the Board of Directors.

Section 4. ~~Attorney and Accountant Services.~~ The Board of Directors shall have the benefit of the advice and counsel of at least one attorney admitted to practice law in the State and at least one licensed certified public accountant. Neither the attorney at law nor the certified public accountant need be members of the Board of Directors.

**Deleted:** Waiver of Notice. Whenever any notices are required to be given under the provisions of the Nonprofit Corporation Act of the State of California, or under the provisions of the Articles of Incorporation of the corporation, or these Bylaws, a waiver thereof in writing signed by the persons entitled to such notice, whether dated before or after the time stated herein, to the extent permitted by law, shall be deemed equivalent to the giving of such notice.  
Section 5.

Section 5. Submission of Annual Program and Budget. The Board of Directors shall submit its program and budget for the next fiscal year to the Chancellor for his/her approval on or before May 15 of each year. Should the Chancellor determine that any program or appropriation planned by the corporation is not consistent with the policies of the Board of Trustees, the program or appropriation shall not be implemented. Further, should a program or appropriation which had received approval, upon review, be determined by the Chancellor to be operating outside of the scope of the policies of the Board of Trustees, then that program or appropriation shall be

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discontinued by direction of the Chancellor until further review is accomplished and an appropriate adjustment is made.

**ARTICLE XII**  
**Amendment to Bylaws**

These Bylaws may be amended at any regular meeting of the Board of Directors, or at any special meeting called solely for that purpose, only by the vote of at least two-thirds (2/3) of the Directors present at a meeting at which there is a quorum or a majority of the total number of Directors, whichever is less, subject to the written approval of the Chancellor, providing that the amendment has been submitted in writing at the previous regular meeting, or submitted in writing to the Directors at least thirty (30) days prior to the next regular meeting of the Board of Directors.

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**SECRETARY'S CERTIFICATE**

THIS IS TO CERTIFY that the foregoing Bylaws of the LOS RIOS COLLEGES FOUNDATION were duly adopted as revised by the Board of Directors of said corporation at a meeting of said Board held on \_\_\_\_\_, 2018.

**Deleted:** April 29, 2009

IN WITNESS WHEREOF, the undersigned, Secretary of said corporation, has signed this Certificate hereon on \_\_\_\_\_, 2018.

**Deleted:** this August 31, 2009

\_\_\_\_\_  
Kristin F. Emmett, Secretary

**Deleted:** Tracy

**Deleted:** Newman

Bylaws Adopted: October 22, 1998  
Revised: March 15, 2001  
October 4, 2001  
January 29, 2004  
January 25, 2006  
April 29, 2009

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	Claim: Orlando Diaz	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**STATUS:**

Claimant is seeking damages from Los Rios Community College District.

**RECOMMENDATION:**

It is recommended that the Board of Trustees reject the claim of Orlando Diaz and refer the matter to the District's insurance administrators.

**Claim for Damages Form**  
ONCE SUBMITTED, THIS IS A PUBLIC DOCUMENT

LRCCD Use Only

RECEIVED

JUL 2 2018  
RECEIVED

Office of the General Counsel  
Los Rios Community College District

AUG 2 2018

**Claimant Information**


First Name <b>Orlando</b>	MI	Last Name <b>Diaz</b>
Date of Birth (MM/DD/YY)* [REDACTED]		Social Security No.* [REDACTED]
Driver's License No. [REDACTED]	License State <b>CA</b>	Receives or is eligible for SSDI or Medicare? * (Yes/No) <b>NONE</b>
Home Address (Number/Street) <b>2221 15th AVE APT 4</b>		Business Name (if including business address) <b>Office of the General Counsel Los Rios Community College District</b>
City <b>Sacramento</b>	State <b>CA</b>	Zip Code <b>95822</b>
Mail Notices to which address? <input checked="" type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Attorney		Business Address (Number/Street) <b>Office of the General Counsel Los Rios Community College District</b>
		City    State    Zip Code

**Injury/Damage Information**

Date injury/damage occurred (MM/DD/YY) <b>06/13/18</b>	Time of day injury/damage occurred <b>10:33 AM</b>	Where did injury/damage occur? (College site, street address, intersection, other locations, etc.) <b>Sutterville rd / 24th st</b>
How did injury /damage occur? (Describe accident or occurrence in complete detail/attach additional pages if needed) <b>I was waiting at the red light at sutterville rd and 24th. When a LOS RIOS community truck came up behind me and hit me damaging my rear bumper. the light was still red. He was not paying attention.</b>		
Name(s) of Los Rios employees involved <b>Bill James Atkins</b>		Police Report No. <b>N1HR/901A / 18-179476</b>
What action or inaction of Los Rios employee(s) causes your injury/damages? <b>light. Not paying attention at the</b>		
What injuries/damages did you suffer? <b>my neck is sore. waiting on doctors X-ray results.</b>		
State the amount of the claim, if less than \$10,000		
Include the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time the claim is presented, and list the basis for the computation of the amount claimed		
If the dollar amount of the claim is more than \$10,000, no dollar amount will be stated, but please indicate whether the claim is a limited civil case claim (total dollar amount less than \$25,000) <input type="checkbox"/> Yes, it is a limited civil case claim <input type="checkbox"/> No, it is not a limited civil case claim		

**Certification**

By signing below, I certify that all information furnished on this form is accurate, truthful, and complete, and that I understand that the presentation of a false claim is a felony (refer to CA Penal Code Sec 72).  
Note: If the signer is not the Claimant, indicate the relationship of the signer to the Claimant (parent, attorney, etc.) and address.

Signature 	Date <b>7/8</b>	Relationship and address (if not Claimant)
--	--------------------	--

**Directions for Submission**

Attach and include with this form any bills for medical treatment or expenses/estimates for personal property damage.	<b>Return completed form to:</b> Los Rios Community College District ATN: General Counsel 1919 Spanos Court Sacramento, CA 95825
Once submitted, this form becomes a public document. However, please note that Claimant's Date of Birth, Social Security No., and Driver's License No. <u>WILL REMAIN CONFIDENTIAL</u> .	

\*Responses REQUIRED for Federal Medicare Secondary Payer Reporting

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	Claim: Julio Aranda	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**STATUS:**

Claimant is seeking damages from Los Rios Community College District.

**RECOMMENDATION:**

It is recommended that the Board of Trustees reject the claim of Julio Aranda and refer the matter to the District's insurance administrators.



**Claim for Damages Form**  
ONCE SUBMITTED, THIS IS A PUBLIC DOCUMENT

LRCCD Use Only

RECEIVED

AUG 9 2018

Claimant Information	First Name Ju/10	MI	Last Name Aranda.	Office of the General Counsel Los Rios Community College District		
	Date of Birth (MM/DD/YY)*	Social Security No.* claim# Capa-00892364.				
	Driver's License No.	License State	Receives or is eligible for SSDI or Medicare? * (Yes/No) 800827.1570 x 22263.			
	Home Address (Number/Street)		Business Name (if including business address) Mercury Insurance.			
	City	State	Zip Code			Business Address (Number/Street) PO Box 10730 Sacramento CA 95824
	Mail Notices to which address? <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Attorney		City Santa Ana			State CA
Injury/Damage Information	Date injury/damage occurred (MM/DD/YY) 07/06/2018	Time of day injury/damage occurred 12:15 PM	Where did injury/damage occur? (College site, street address, intersection, other locations, etc.) 2024 Arden Way.			
	How did injury/damage occur? (Describe accident or occurrence in complete detail/attach additional pages if needed) Driving through parking Lot and misjudged.					
	Name(s) of Los Rios employees involved Lawrence Savidge		Police Report No.			
	What action or inaction of Los Rios employee(s) causes your injury/damages? Lawrence hit a parked vehicle in the Applebees parking Lot.					
	What injuries/damages did you suffer? <del>Front bumper</del> Rear Bumper of 2017 Toyota Rav 4.					
	State the amount of the claim, if less than \$10,000 Pending					
	Include the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time the claim is presented, and list the basis for the computation of the amount claimed					
If the dollar amount of the claim is more than \$10,000, no dollar amount will be stated, but please indicate whether the claim is a limited civil case claim (total dollar amount less than \$25,000) <input type="checkbox"/> Yes, it is a limited civil case claim <input type="checkbox"/> No, it is not a limited civil case claim						
Certification	By signing below, I certify that all information furnished on this form is accurate, truthful, and complete, and that I understand that the presentation of a false claim is a felony (refer to CA Penal Code Sec 72). Note: If the signer is not the Claimant, indicate the relationship of the signer to the Claimant (parent, attorney, etc.) and address.					
	Signature 	Date 8.09.2017	Relationship and address (if not Claimant) Insurance.			
Directions for Submission	Attach and include with this form any bills for medical treatment or expenses/estimates for personal property damage.			Return completed form to: Los Rios Community College District ATTN: General Counsel 1919 Spanos Court Sacramento, CA 95825		
	Once submitted, this form becomes a public document. However, please note that Claimant's Date of Birth, Social Security No., and Driver's License No. WILL REMAIN CONFIDENTIAL.					



\*Responses REQUIRED for Federal Medicare Secondary Payer Reporting



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 12, 2018

<b>SUBJECT:</b>	District Annual Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

As specified in Board Policy P-8252, within three months of the close of each fiscal year, an annual investment report of all District directed investments shall be presented to the Board of Trustees.

The purpose of the investment report is to inform the Board regarding District directed investments, consisting primarily of assets of the Retiree Health Benefits Trust, Bookstore, and certain fiduciary funds. The majority of the District’s monetary assets – cash, cash equivalents, and investments – are required to be held in appropriate Sacramento County Treasury accounts and investments of such assets are directed by the County. For comparative purposes and a complete overview of investment and interest income earned by the District in 2017-18, the attached annual investment report shows both District and County directed monetary assets and their earnings.

**STATUS:**

District directed assets were invested in compliance with Board Policy P-8252. Detail regarding those investments for the year ended June 30, 2018 follows.

Other Debt Service Fund (ODSFD):

Most ODSFD monies are required to be deposited in the County Treasury. However, Certificate of Participation’s (COP’s) regulations require that a reserve account be maintained in an amount equal to or greater than the debt service cost of principal and interest payments in the final year of the notes. To meet this requirement, approximately \$490,000 (market value of \$505,000) is invested in Federal Farm Credit Bank (FFCB) bonds held in custody by The Bank of New York Mellon Trust Company, N.A., San Francisco, under District direction and Sacramento County Treasury’s approval. The COP’s were issued in June 2006 to help finance the construction of Sacramento City College’s parking structure.

### Retiree Health Benefits Trust (Trust):

On November 7, 2007 the Board established this irrevocable trust in response to accounting standards issued by the Governmental Accounting Standards Board (GASB), specifically GASB 43 and 45. Wells Fargo Bank, N.A. was appointed trustee and investment manager of the Trust. As the sponsor and sole contributor of monies to the Trust, the District has primary responsibility for the management of the Trust for the benefit of its current and future retirees. Under review by the Oversight Committee, established by the Board, and within investment guidelines and restrictions of Board Policy P-8252, the Wells Fargo Bank investment manager has invested Trust monies in various mutual and index funds. As of June 30, 2018, approximately 66.2% of the \$121.6 million portfolio was invested in bond funds, 33.1% in equity funds, and .70% in a money market account. The Committee meets quarterly with the investment manager to review the portfolio. As is good practice, returns are evaluated against benchmarks for similar investments.

Due to the consistency of the bond market and the continued strength of equity markets during the past fiscal year, the Trust had a net gain of \$5.0 million or approximately a 4.2% gain in asset value. The net return for the past five years is 5.6% and the return since inception of the trust is 5.0%. The District goal for average return is currently 5%. An actuarial study is required every two years which allows for current economic conditions to be factored into the goal for annual returns.

### Annual Investment Report:

The first page of the attached report summarizes both District and County directed investment balances as of June 30, 2018 and the related earnings during fiscal year 2017-18. Only \$6.5 million of the total District funds (excluding Retiree Health) of nearly \$402.7 million is directed by the District. District funds have earned a weighted average annual percentage rate (APR) of 1.7%. Most of the District directed assets are invested in the Local Agency Investment Fund (LAIF).

The second page provides more detailed information about District directed investments. This includes trust assets that are professionally managed by Wells Fargo Bank since inception. The investment advisor meets regularly with the Retiree Health Benefits Trust Oversight Committee.

The third page of the report shows similar information regarding County and Escrow directed investments. Except for the Bond Projects and Bond Interest and Redemption Funds, County directed assets are invested in the County's pooled account, which earned 1.44% in 2017-18. Proceeds from the District's sale of General Obligation (GO) Bonds are separately invested by the County in commercial paper, government agency notes and other authorized investment instruments. Earnings on these separately invested GO Bond monies ranged from 1.66% - 1.90% in fiscal year 2017-18. Investment earnings for the Bond Projects or Bond Interest and Redemption funds may only be expended for bond project costs or bond debt service, respectively.

### **RECOMMENDATION:**

It is recommended that the Board of Trustees accept the District's Annual Investment Report for fiscal year 2017-18.

**Los Rios Community College District  
Summary of Investment Balances and Income  
For Fiscal Year Ended June 30, 2018**

	District Directed	County Directed	Total District Funds	Retiree Health Benefits Trust	Annual Percentage Rate (APR)
<b>Account Balances: June 30, 2018</b>				(District Directed)	
County Treasury		339,324,193	<b>339,324,193</b>		
Local Agency Investment Fund (LAIF)	6,000,194		<b>6,000,194</b>		
Money Market Accounts	25,720		<b>25,720</b>	830,022	
Government Sponsored Enterprise (GSE's) Notes (1-5 years):		56,795,390	<b>56,795,390</b>		
Government Sponsored Enterprise (GSE's) Bonds (> 5 years):	505,000		<b>505,000</b>		
Mutual Funds:					
Fixed Income Funds (Bond Market)				80,589,038	
Equity Funds				40,225,999	
<b>Total Investment Balances: June 30, 2018</b>	<b>6,530,914</b>	<b>396,119,583</b>	<b>402,650,497</b>	<b>121,645,059</b>	
<b>Investment and Interest Income 2017-18:</b>					
County Treasury		4,210,085	<b>4,210,085</b>		1.440%
Local Agency Investment Fund (LAIF)	71,871		<b>71,871</b>		1.376%
Money Market Accounts			-	12,534	1.450%
Gov't Sponsored Enterprise (GSE's) Discounted Notes (< 1 year):		399,418	<b>399,418</b>		1.796%
Government Sponsored Enterprise (GSE's) Bonds (> 5 years):	25,250		<b>25,250</b>		5.000%
Mutual Funds:					
Fixed Income/Bond Funds				(334,666)	-0.426%
Equity Funds				5,331,225	13.238%
<b>Total Investment and Interest Income for 2017-18</b>	<b>97,121</b>	<b>4,609,503</b>	<b>4,706,624</b>	<b>5,009,093</b>	
<b>Annual Percentage Rate (APR)</b>	<b>1.695%</b>	<b>1.680%</b>	<b>1.680%</b>	<b>4.187%</b>	

**Los Rios Community College District  
District Directed Investment Income & Balances  
As of June 30, 2018**

Investments	Purchase Date	Maturity Date	Account Balance as of June 30, 2018	Investment Income	RHB Trust % of Total Investments	RHB Trust Realized Gain/(Loss)	RHB Trust Unrealized Gain/(Loss)	Total Gain/(Loss)	Annualized Yield (excluding unrealized mkt gains or losses)	Annual Percentage Rate (APR) (including unrealized mkt gains or losses)
<b>Bookstore Fund</b>										
Local Agency Investment Fund (LAIF)			5,654,239	66,271					1.07% - 1.90%	1.376%
<b>Student Association Fund</b>										
Local Agency Investment Fund (LAIF)			345,955	5,600					1.07% - 1.90%	1.376%
<b>COP's Interest &amp; Redemption</b>										
Dreyfus Institutional Reserve Treasury			25,720							
Federal Farm Credit Bank (FFCB) Bonds (>5 Years)	02/02/06	07/02/18	505,000	25,250					5.00%	5.000%
<b>District Funds Total</b>			<b>6,530,914</b>	<b>97,121</b>						<b>1.695%</b>
<b>Retiree Benefits Fund</b>										
Wells Fargo Advantage - Institutional Class			830,022		0.68%	12,534		12,534	1.24% - 2.14%	1.450%
<b>Fixed Income Funds:</b>										
Federated Total Return Bond Fund			27,311,390		22.45%	0	(39,550)	(39,550)	0.00%	-0.150%
Vanguard Total Bond Market Index Fund			26,013,590		21.38%	672,907	(832,146)	(159,239)	2.62%	-0.620%
Wells Fargo Core Bond Fund			27,264,058		22.41%	0	(135,877)	(135,877)	0.00%	-0.513%
<b>Total Fixed Income Funds</b>			<b>80,589,038</b>		<b>66.25%</b>	<b>672,907</b>	<b>(1,007,573)</b>	<b>(334,666)</b>	<b>2.62%</b>	<b>-0.426%</b>
<b>Equity Funds:</b>										
American Europacific Growth Fund			4,855,937		3.99%	519,253	(35,423)	483,830	N/A	10.058%
Vanguard Emerging Markets Stock			1,010,320		0.83%	19,537	(7,090)	12,447	N/A	1.546%
Wells Fargo International Equity Fund			2,002,656		1.65%	62,803	89,278	152,081	N/A	4.562%
Wells Fargo Large Cap Growth			13,588,498		11.17%	1,518,651	1,345,559	2,864,210	N/A	22.063%
Wells Fargo Large Cap Value			13,231,149		10.88%	599,221	348,897	948,118	N/A	7.141%
Wells Fargo Russell 2000 Index Fund			1,976,722		1.62%	132,182	202,268	334,450	N/A	17.790%
Wells Fargo Multi Manager Small Cap			3,560,717		2.93%	76,223	459,866	536,089	N/A	16.845%
<b>Total Equity Funds</b>			<b>40,225,999</b>		<b>33.07%</b>	<b>2,927,870</b>	<b>2,403,355</b>	<b>5,331,225</b>	<b>N/A</b>	<b>13.238%</b>
<b>Retiree Benefits Fund Total</b>			<b>121,645,059</b>		<b>100.00%</b>	<b>3,613,311</b>	<b>1,395,782</b>	<b>5,009,093</b>		<b>4.187%</b>
<b>Total District Directed Investments</b>			<b>128,175,973</b>	<b>97,121</b>	<b>100.00%</b>	<b>3,613,311</b>	<b>1,395,782</b>	<b>5,009,093</b>		



**Los Rios Community College District**  
**County and Escrow Directed Investment Balances & Income**  
**As of June 30, 2018**

Investments	Purchase Date	Maturity Date	Purchase Price	General Fund	Capital Projects Fund	Bond Projects Fund	Bond Interest and Redemption Fund	Other Debt Service Fund incl. COP's	Self Insurance Fund	Child Development Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Retiree Benefits Fund	Total District Funds	Annualized Yield (excluding unrealized mkt gains or losses)	Annual Percentage Rate (APR)
<b>Account Balances June 30, 2018</b>																
<b>County Directed Investments:</b>																
County Treasury Pooled Account - LRCCD Account				95,242,653	121,671,991	44,315,679	35,341,511	16,977,727	11,301,294	381,268	102,484	1,470,731	12,518,855	339,324,193		
<b>Government Sponsored Enterprise (GSE's) Notes (&lt; 1 year):</b>																
FHLB D.N. - GO Bonds 2002F	02/08/18	08/01/18					2,029,969							2,029,969		
FHLMC D.N. - GO Bonds 2008C	02/08/18	08/03/18				25,000,000								25,000,000		
FHLB D.N. - GO Bonds 2008C	02/08/18	08/01/18					4,765,421							4,765,421		
US Treasury Bill - GO Bonds 2008C	02/08/18	01/31/19				25,000,000								25,000,000		
<b>Total County Directed Investments</b>				<b>95,242,653</b>	<b>121,671,991</b>	<b>94,315,679</b>	<b>42,136,901</b>	<b>16,977,727</b>	<b>11,301,294</b>	<b>381,268</b>	<b>102,484</b>	<b>1,470,731</b>	<b>12,518,855</b>	<b>396,119,583</b>		-
<b>County Directed Investment/Interest Income:</b>																
County Treasury Pooled Account - LRCCD Account				1,029,767	2,064,104	286,578	292,262	241,633	171,311	7,895	21,795	20,207	74,533	4,210,085	1.440%	1.440%
<b>Government Sponsored Enterprise (GSE's) Notes (&lt; 1 year):</b>																
FHLB D.N. - GO Bonds 2002F	02/08/18	08/01/18	\$ 2,029,930				13,207							13,207	1.661%	1.661%
FHLMC D.N. - GO Bonds 2008C	02/08/18	08/03/18	\$24,999,726			169,223								169,223	1.728%	1.728%
FHLB D.N. - GO Bonds 2008C	02/08/18	08/01/18	\$ 4,745,434				30,874							30,874	1.661%	1.661%
US Treasury Bill - GO Bonds 2008C	02/08/18	01/31/19	\$24,999,367			186,114								186,114	1.900%	1.900%
<b>Total Government Sponsored Enterprise (GSE's) Discounted Notes</b>						<b>355,337</b>	<b>44,081</b>							<b>399,418</b>	n/a	<b>1.796%</b>
<b>Total County Directed Investment/Interest Income</b>				<b>1,029,767</b>	<b>2,064,104</b>	<b>641,915</b>	<b>336,343</b>	<b>241,633</b>	<b>171,311</b>	<b>7,895</b>	<b>21,795</b>	<b>20,207</b>	<b>74,533</b>	<b>4,609,503</b>	n/a	<b>1.680%</b>
<b>Annual Percentage Rate (APR) by Fund</b>				<b>1.440%</b>	<b>1.440%</b>	<b>1.747%</b>	<b>1.657%</b>	<b>1.440%</b>	<b>1.440%</b>	<b>1.440%</b>	<b>1.440%</b>	<b>1.440%</b>	<b>1.440%</b>	<b>1.680%</b>		

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	Disposition of Stale District Records	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Per Title 5, the Board of Trustees is required to approve the destruction of Class 3 (Disposable) records. Accordingly, the District presents to the Board a listing of items recommended for destruction.

**STATUS:**

In accordance with Title 5, Section 59027, documents listed on the attached have been classified as Class 3 records and are submitted to the Board for recommendation to be destroyed by the required manner of shredding, burning or pulping (Section 59029). It is hereby certified that all records included in the list are not in conflict with the record retention and destruction requirements of Title 5.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the destruction of the documents referenced on the attached lists.

**Los Rios Community College District  
Business Services**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
2008-2009	Accounting Operations	3267	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3268	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3269	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3271	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3272	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3273	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3274	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3281	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3282	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3283	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3284	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3285	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3286	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3291	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3292	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3293	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3295	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3296	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3297	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3322	Vendor Warrants Student Refunds	2013-2014

**Los Rios Community College District  
Business Services**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
2008-2009	Accounting Operations	3323	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3324	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3325	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3326	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3349	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3363	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3843	Warrant Registers	2013-2014
2008-2009	Accounting Operations	3858	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3859	Vendor Warrants Student Refunds	2013-2014
2008-2009	Accounting Operations	3860	Vendor Warrants Student Refunds	2013-2014
2007-2008	Accounting Operations	3134	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3135	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3136	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3137	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3143	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3203	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3204	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3205	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3206	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3207	Vendor Warrants Student Refunds	2012-2013



**Los Rios Community College District  
Business Services**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
2007-2008	Accounting Operations	3220	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3221	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3222	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3223	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3224	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3238	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3239	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3240	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3241	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3242	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3243	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3245	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3246	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3249	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3250	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3260	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3261	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3262	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3263	Vendor Warrants Student Refunds	2012-2013
2007-2008	Accounting Operations	3873	Warrant Registers	2012-2013

**Los Rios Community College District  
Business Services**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
2006-2007	Accounting Operations	3044	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3045	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3046	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3047	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3048	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3049	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3138	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3139	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3140	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3142	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3144	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3145	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3146	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3147	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3148	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3149	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3150	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3151	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3152	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3153	Vendor Warrants Student Refunds	2011-2012

**Los Rios Community College District  
Business Services**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
2006-2007	Accounting Operations	3154	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3156	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3157	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3158	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3159	Vendor Warrants Student Refunds	2011-2012
2006-2007	Accounting Operations	3209	Vendor Warrants Student Refunds	2011-2012
2005-2006	Accounting Operations	2668	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2683	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2776	Warrant Registers	2010-2011
2005-2006	Accounting Operations	2786	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2787	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2785	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2784	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2781	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2874	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2875	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2900	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2901	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2899	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2939	Vendor Warrants Student Refunds	2010-2011

**Los Rios Community College District  
Business Services**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
2005-2006	Accounting Operations	2937	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2936	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2977	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2957	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2959	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2976	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2979	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2978	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2989	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2988	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2987	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	2986	Vendor Warrants Student Refunds	2010-2011
2005-2006	Accounting Operations	3043	Vendor Warrants Student Refunds	2010-2011
2004-2005	Accounting Operations	2775	Warrant Registers	2009-2010
2004-2005 2003-2004 2002-2003 2001-2002 2000-2001 1999-2000	Accounting Operations	4356	1099s	2009-2010 2008-2009 2007-2008 2006-2007 2005-2006 2004-2005
2003-2004	Accounting Operations	2779	Warrant Registers	2008-2009
2002-2003 2001-2002 2000-2001	Accounting Operations	2804	Vendor Correspondance	2007-2008 2006-2007 2005-2006
2000-2001 1999-2000	Accounting Operations	2647	Warrant Registers	2005-2006 2004-2005

**Los Rios Community College District  
Business Services**

<b>Fiscal Year Documents Originated</b>	<b>Department</b>	<b>Box #</b>	<b>Documents</b>	<b>Fiscal Year Eligible for Destruction</b>
1999-2000 1998-1999 1997-1998	Accounting Operations	2778	Vendor Correspondance	2004-2005 2003-2004 2002-2003
1996-1997 1995-1996 1994-1995	Accounting Operations	2777	Vendor Correspondance	2001-2002 2000-2001 1999-2000

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 12, 2018

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

**STATUS:**

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 ab/back machine; 2 battery backups; 7 computers; 1 inner/outer thigh machine; 10 monitors; 1 multi-hip flexor machine; 1 pull-over machine; 1 refrigerator; 1 rotary torso machine; 4 spectrophotometers; 144 switches; 1 typewriter and 1 weight machine.

These items have a value of less than \$5,000.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	Ratify: Affiliation and Other Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this board agenda item is used to ensure compliance with this obligation.

**STATUS:**

Pursuant to Board Policy 8315, the agreements and/or extensions for the contracts listed as attached are hereby presented for approval/ratification.

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the agreements as listed.

1. Los Rios Community College District and Top Hat establish an agreement to provide Learning Tool Interoperability System to be integrated with Canvas LMS. This agreement provides a discount price to our students for the tool. This agreement covers the period from August 1, 2018 through July 30, 2021
2. Los Rios Community College District and the City of Sacramento establish an agreement for Co-Sponsor “Our Life Stories” writer’s conference. This agreement covers the conference of April 28, 2018 and future annual conferences.
3. Los Rios Community College District and Urban Advocates and Achievers INC establish a Federal Work Study agreement. This agreement commenced April 4, 2018 and is effective until terminated by either party upon 30 days’ notice and is subject to availability of funding.
4. Los Rios Community College District and Yolo County Library establish a Federal Work Study agreement. This agreement commenced June 13, 2018 and is effective until terminated by either party upon 30 days’ notice and is subject to availability of funding.
5. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

#### **ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS**

<b>Agency</b>	<b>Clinical Program</b>	<b>Campus</b>	<b>Contract Date</b>	<b>Term</b>
Solano Diagnostics Imaging	Imaging	FLC	06/20/18	Evergreen
Wilson & Kratzer Mortuary	Funeral Services	ARC	07/18/18	Evergreen
Claffey & Rota Funeral Home	Funeral Services	ARC	07/18/18	Evergreen
Thompson’s Rose Chapel	Funeral Services	ARC	07/18/18	Evergreen
Chapel of the Chimes	Funeral Services	ARC	07/18/18	Evergreen
Berge Pappas Smith Chapel	Funeral Services	ARC	07/18/18	Evergreen
First Responder EMS, Chico	EMT	ARC	07/27/18	EXP: 07/27/2021
Cosumnes CSD Fire Dept.	EMT	CRC	08/08/18	EXP: 08/08/2021
Fairfield-Suisun Unified School District	PTA/OTA	SCC	08/23/18	EXP: 06/30/2020

\* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

\* EMT – Emergency Medical Technician



6. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

**ON-CAMPUS FACILITY USE AGREEMENTS**

<b>Campus</b>	<b>Type of Agreement</b>	<b>Permit Number</b>
EDC	Facility Use	EDC-2019-002
FLC	Facility Use	FLC 18-050
FLC	Facility Use	FLC 18-061
CRC	Facility Use	C19-0029
CRC	Facility Use	C19-0030
CRC	Facility Use	C19-0031
CRC	Facility Use	C19-0032
CRC	Facility Use	C19-0033
CRC	Facility Use	C19-0034
CRC	Facility Use	C19-0035
CRC	Facility Use	C19-0036
SCC	Facility Use	S19-0023
SCC	Facility Use	S19-0027
SCC	Facility Use	S19-0033
SCC	Facility Use	S19-0021
SCC	Facility Use	S19-0030
SCC	Facility Use	S19-0032
SCC	Facility Use	S19-0016
SCC	Facility Use	S19-0026
Harris Center	Facility Use	12773
Harris Center	Facility Use	12774
Harris Center	Facility Use	12775
Harris Center	Facility Use	12776
Harris Center	Facility Use	12848
Harris Center	Facility Use	12850
Harris Center	Facility Use	12852
Harris Center	Facility Use	12864
Harris Center	Facility Use	13189
ARC	Facility Use	1001
ARC	Facility Use	1002

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item K	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of July 16, 2018 through August 15, 2018 is on file in the District Business Services Office for review.

**RECOMMENDATION:**


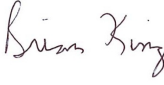
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

<b>PURCHASE ORDERS</b>		
General Fund	0001100296-0001101074 B119406-B119589	\$ 41,088,357.17
Capital Outlay Fund	0003017890-0003017949 B319000-B319003	
Child Development Fund	0006000838-0006000841 B619008-B619008	
Self-Insurance Fund	0009000415-0009000416 B919007-B919007	
<b>WARRANTS</b>		
General Fund	767044-768049	\$ 10,673.495.91
General Fund-ARC Instructional Related	008872-008918	
General Fund-CRC Instructional Related	023094-023105	
General Fund-FLC Instructional Related	031360-031367	
General Fund-SCC Instructional Related	47067-47132	
Capital Outlay Fund	832949-833031	
Student Financial Aid Fund	900311-900314	
Child Development Fund	954570-954582	
Self-Insurance Fund	976463-976475	
Payroll Warrants	402026-402839	
Payroll Vendor Warrants	64277-64385	
August Leave Process	402840-404086	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 950,091.00
Clearing Checks	2796-2796	\$ 2059.00
Parking Checks	3108-3112	\$ 211.00
Bookstore Fund – ARC	33013-33077	\$ 773,528.62
Bookstore Fund – CRC	28108-28156	
Bookstore Fund – FLC	10345-10372	
Bookstore Fund – SCC	050408-050442	
Student Clubs Agency Fund – ARC	5610-5640	\$ 87,693.99
Student Clubs Agency Fund – CRC	4781-4809	
Student Clubs Agency Fund – FLC	2502-2517	
Student Clubs Agency Fund – SCC	3993-3998	
Foundation – ARC	5883-6035	\$ 343,716.53
Foundation – CRC	2530-2560	
Foundation – FLC	1624-1637	
Foundation – SCC	4737-4755	
Foundation – DO	1009-1012	
Associated Students Trust Fund – ARC	0992-0994	\$ 214.61
Associated Students Trust Fund – CRC	0857-0858	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5878-5921	\$ 301,602.25
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ 27,895.00
PARS	-	\$ 29,616.64
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$
Bookstore	-	\$ 48,217.07
Payroll Direct Deposit Advices	922290-925985	\$ 11,531,483.05
Other Payroll Transactions	-	\$ 5,471.00

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 12, 2018

<b>SUBJECT:</b>	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item L	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

<b>APPOINTMENT(S)</b>
-----------------------

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Peshon, Mariko C. (Ph.D., University of San Diego)	Prison and Reentry Education Program (PREP) Director (VII)	09/17/18
	<u>Sacramento City College</u>	
Gaytan, Andrea (M.A., School for International Training)	Dean (III) of the Davis Center	09/17/18

<b>APPOINTMENT TO TEMPORARY POSITION(S)</b>
---

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Harris, Paul J. (B.A., California State University, Sacramento)	Interim Director (I) of Accounting Services	08/09/18 – 11/08/18

<b>APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)</b>
---

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Coleman, Laura (B.A., California State University, Chico)	Statewide Director (VII) of the Centers for Excellence for Labor Market Research	10/01/18 – 09/30/19
Ohlson, Brooks D. (B.S., California State University, Fresno)	Director (VI), Center for International Trade Development	10/01/18 – 09/30/19
Wilcher, Aaron M. (M.A., Saint Louis University)	Director (VII) of the Center of Excellence	10/01/18 – 09/30/19

<b>LEAVE(S) OF ABSENCE</b>
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<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
	<u>District Office</u>		
Matthews, Jamie A.	Director (I) of Accounting Services	Maternity	08/09/18 – 10/10/18 (Revised)

M A N A G E M E N T

**REASSIGNMENT/TRANSFER(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
McDaniel, Kimberly	Associate Vice President of Enrollment and Student Services From Vice President of Student Services (CRC)	08/23/18

## FACULTY

**APPOINTMENT(S) – RESCISION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Yang, Nhia (M.S., Walden University)	Nursing (Registered Nurse – RN) Assistant Professor	08/23/18

**APPOINTMENT TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Avila, Adrienne M. (M.A., California State University, Sacramento)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 05/22/19
Duan, Xin-Ran (Ph.D., Indiana State University)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Rhodes, Joshua D. (M.A., San Francisco State University)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 05/22/19
Roome, Elizabeth C. (M.A., California State University, Sacramento)	English as a Second Language (ESL) Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Supin, Vitaliy (M.A., California State University, Sacramento)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18
<u>Cosumnes River College</u>		
Dunne, Vanessa P. (M.S., California State University, Sacramento)	Biology Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Edmonds, Jason L. (M.A., Mississippi State University)	Anthropology Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Guan, Bao J. (M.A., University of California, Davis)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Hoang, Frank A. (M.S., Southern Illinois University)	Chemistry Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Velasquez, Jacob L. (M.A., University of California, Davis)	Philosophy Assistant Professor, L.T.T.	08/23/18 – 12/2018

FACULTY

**APPOINTMENT TO TEMPORARY POSITION(S) – continued**

Folsom Lake College

Edradan, Alberto O. (Ph.D., Centro Escolar University)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Wai, Newton Y. (Ph.D., University of California, Davis)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18

Sacramento City College

Blackburn, Brian D. (M.S., California Polytechnic State University, San Luis Obispo)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Jahanshahloo, Hoda (Ph.D., Islamic Azad University)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Owens, Laurie A. (M.S.N., University of Phoenix)	Nursing (Registered Nurse – RN) Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Poliseno, Michelle C. (M.A. Equivalence)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18
Ramsey, Robert A. (M.S., California State University, Easy Bay)	Mathematics Assistant Professor, L.T.T.	08/23/18 – 12/20/18

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Davis, William E.	MESA/CCCP Coordinator	Type C	01/17/19 – 12/19/19
Pezone, Susan E.	English as a Second Language Professor	Medical	08/13/18 – 02/13/19

**REASSIGNMENT / TRANSFER(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Newman Ritchards, Toni J.	DSPS Coordinator (80%) / Counselor (20%) From DSPS Counselor (100%)	09/13/18



FACULTY

**RELEASED FROM EMPLOYMENT (39-MONTH LEAVE ENDED)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Olivarez, Norma	Cosmetology Professor	09/01/18

**RESIGNATION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Padilla-Alvarado, Sharon L.	Tutoring Coordinator	09/08/18
	<u>Sacramento City College</u>	
Harbison, Mark F.	Mathematics Professor	08/31/18

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Bryant, Deborah M. (After 31+ years of service)	Mathematics Professor	12/21/18
Hunter, Michael J. (After 31 years of service)	Geography Professor	05/23/19

**TEMPORARY REASSIGNMENT / TRANSFER(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
King, Adrienne M.	Cultural Awareness Center Coordinator (60%) From English (Reading) Professor (60%)	07/01/18 – 06/30/19

**TEMPORARY, PART-TIME EMPLOYEES Summer 2018**

**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Boling,Patrick V.	Cross Term	1 %
Boling,Patrick V.	Cross Term	2 %
Goldbar,Christine A.	English	40 %
Griffin,Robert C.	Counselor	1 %
** (B5) Kalman,Mikalai	Cross Term	4 %
** (B5) Kalman,Mikalai	Cross Term	6 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2018**

**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Chappell,Mike L.	Counselor	2 %
Doolittle,Jason	Restaurant and Food Services Management	30 %
Fowler,Elmira F.	Mathematics, General	49 %
Guan,Bao J.	Mathematics, General	75 %
Martinez-Alire,Crystal D	Counselor	2 %
Sy,Joanne	Mathematics, General	60 %
Teves,Randall K.	Mathematics, General	42 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2018**

**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Harris,David Read	Dramatic Arts	20 %
Mowrer,Richard P.	History	20 %
** (A2) Royer,Tina L.	English	20 %
Worth,Debra N.	Anthropology	20 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2018**

**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Delgado,Julio C	Counselor	3 %
Freas,Adam C.	Counselor	9 %
** (B5) Gentry,Richard P.	Environmental Control Technology (HVAC)	13 %
Glynn,Mariel	Counselor	11 %
McGhee,Kelly F.	Counselor	6 %
Milton,Piper Isabeau	Fine Arts, General	20 %
Strimling,Amy K.	Child Development/Early Care and Educatio	25 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**

**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adams,Grant C.	Spanish	53 %
** (A1) Adams,Jane P.	Counselor	57 %
Aguilar,Susan L	Religious Studies	20 %
Akawi,Robin	Psychology, General	48 %
Alexander,Carie D.	Counselor	42 %
Alkhayyat,Hanadi	Dance	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allen,John E.	History	20 %
Almaraz,Ruben T.	Physical Sciences, General	35 %
Amato,Cheselyn	Fine Arts, General	20 %
Amrhein,Jeannette A.	Child Development/Early Care and Educatio	20 %
Anderegg,Kristen M.	Counselor	7 %
Arai,Elizabeth L.	ESL Writing	27 %
Arai,Elizabeth L.	ESL Reading	27 %
Arana,Juliya N.	ESL Writing	13 %
Arana,Juliya N.	ESL Reading	27 %
Austin,Debra L.	Reading	30 %
Ayala-Garcia,Marisol G	Emergency Medical Services	10 %
Ayres,Barbara C.	Sign Language Interpreting	7 %
Badea-Mic,Mihaela C.	Physiology (Includes Anatomy)	35 %
Bailey,Katherine A.	Dance	15 %
Barela,Jesus	Painting & Drawing	28 %
Barr,Thomas C.	Horticulture	28 %
Barrett,John P	Accounting	20 %
Baxter,Kenneth W.	Political Science	20 %
Beckum,LaQuisha	Psychology, General	20 %
Beezley,Shareen G.	Paralegal	20 %
** (A5) Belton,Linda V.	Physical Education	30 %
Benz,Jessica K	Reading	13 %
Bertinuson,Joy A.	Painting & Drawing	28 %
Beuttel,Michelle	Reading	57 %
Blackthorne,Henry N.	English	67 %
Blunk,Dawn M.	English	60 %
Boling,Patrick V.	Diesel Technology	57 %
Borowiak,Margaret A.	Gerontology	7 %
Bouc,Brittney Y.	ESL Writing	27 %
Bouc,Brittney Y.	ESL Reading	27 %
Bowden,Ellen	Anthropology	20 %
** (A2) Bowles,Christy M.	Natural Resources	53 %
Boyd,Alexandra R	Speech Communication	40 %
Boyer,Alba M.	Italian	27 %
Brasier,Corey A.	Sign Language	27 %
Braun,Marlia M.	Dietetic Services and Management	20 %
Brown,Melissa R.	Child Development/Early Care and Educatio	20 %
Brownell,Eric M.	English	7 %
Brunkala,Joel T.	English	57 %
Brynelson,Julia D.	Paralegal	60 %
Buchanan-Cello,Shelly A.	Library Science, General	7 %
Buljan,Laurette C.	English	40 %
Cabral,Colette H.	Sign Language	53 %
Calero,Tyra O.	Dance	15 %
Camacho-Tejeda,Jose A.	Welding Technology	28 %
Campbell,Morgan T.	Chemistry, General	57 %
Carapia-Aguillon,Catalina	English	60 %
Carlson,Thomas A	Accounting	20 %
Carney,Diane	Biology, General	55 %
Caspersen Schultz,Julie A.	ESL Writing	27 %
Caspersen Schultz,Julie A.	ESL Speaking/Listening	27 %
Chan,Betty	Political Science	40 %
Chavez,Lauren S.	Anthropology	45 %
Chinte,David S	ESL Reading	27 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Chinte,David S	ESL Speaking/Listening	27 %
Chong,Eun A	Mathematics, General	53 %
Colby,Shannon R.	Psychology, General	60 %
Conant,Jessica L.	Academic Guidance	20 %
Cone,Bryan A	Psychology, General	40 %
** (A2) Connors,Valerie S.	English	40 %
Constantino,Valerie	Art	28 %
Cook,Frank D.	Commercial Music	30 %
Cooper,Paul G.	History	20 %
Coronado,Rebecca L.	Speech-Language Pathology and Audiology	20 %
Creel,Wayne M	Emergency Medical Services	10 %
Currea,Ana Maria S.	Spanish	47 %
Currea,Ana Maria S.	Reading	7 %
Currier,Daniel E	Mortuary Science	13 %
Curtis,Lindsay J.	ESL Writing	27 %
Davis,Danielle R.	History	40 %
Davis,David M.	Landscape Design & Maintenance	28 %
Davis,David M.	Nursery Technology	28 %
Dean,Cynthia Margurite	ESL Reading	27 %
Delgadillo,Marisol	Anthropology	35 %
DeSouza,Kara D.	Psychology, General	57 %
Doyle,Laurel C.	Child Development/Early Care and Educatio	20 %
Drobot,Mikhail	Diesel Technology	65 %
Duan,Xin-Ran	Mathematics, General	60 %
Duffey,Brendan C.	Commercial Music	57 %
Dunmore,Steven E.	Intercollegiate Athletics	15 %
Durden,Michelle L.	Sociology	20 %
Dvorak,Michael C.	Mathematics, General	60 %
Eberhardt,Claire E.	History	20 %
Econome,Jennie G.	Academic Guidance	40 %
Eifler,Tristan T.	Chemistry, General	57 %
Ensch,Elena G.	Russian	53 %
Falloon,Matthew T.	English	20 %
Fassler,Amie Y.	Mathematics, General	40 %
Feely,Abigail B.	History	40 %
Fernandez,Joyce M.	Counselor	9 %
Fioritto,Christopher J.	Mathematics, General	53 %
Fisher,Ryana R.	Coordinator	50 %
Fleshman,Dane R.	Mathematics, General	20 %
Fong,Angela J.	Academic Guidance	7 %
Forehand,James R.	Mathematics, General	60 %
Fox,Lori L.	English	40 %
Frederick,Casey F.	Landscape Design & Maintenance	20 %
Fusco,Sandro	Mathematics, General	20 %
Gable,Monica L.	Paralegal	20 %
Gage,Ambyr	English	60 %
Gallon,Cheryl A.	Sign Language Interpreting	27 %
Garasanin,Olivera	History	20 %
** (A1) Garbutt,Jared J.	Nutrition, Foods, and Culinary Arts	20 %
Garcia,Monica R.	Spanish	53 %
Garfield,Elizabeth T.	Physiology (Includes Anatomy)	50 %
Garg,Purwa	Fashion	20 %
Garg,Purwa	Fashion Merchandising	20 %
Gaudard,Rolf R.	History	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gebo,Rebecca A.	Health Education	40 %
Geren,Lisa C.	English	40 %
Ghasemiyeh,Soraya Z.	Biology, General	8 %
Ghasemiyeh,Soraya Z.	Chemistry, General	50 %
Gholami Jorshari,Mina	Physics, General	35 %
Gibbons,Alaina K	Mathematics, General	47 %
Glenn,Daniel J.	ESL Writing	27 %
Glenn,Daniel J.	ESL Reading	27 %
Goldbar,Christine A.	English	40 %
Gregory,Carol A.	Geography	35 %
Grubb,David G	Diesel Technology	25 %
Gruber,Corey M.	Reading	67 %
Guadalupe,Krishna L.	Sociology	40 %
Guerin,Jeanne G.	English	40 %
Guthrie,Shannon J.	Dietetic Services and Management	45 %
Hake,Patricia L.	English	60 %
Hanson,Christopher James	Emergency Medical Services	10 %
** (B5) Henderson,Craig	Paramedic	7 %
Hill,Michael S.	Business Management	40 %
Holmes,Brett C.	Mathematics, General	33 %
Huggins,Ross R.	Administration of Justice	20 %
Inozemteva,Olga	Biology, General	8 %
Iverson,Janet Lopez	English	53 %
Jackson,Jillian J	Geography	35 %
Jantz,Darlene H.	ESL Writing	12 %
Johnson,Hannah N.	ESL Writing	14 %
Johnson,Hannah N.	ESL Reading	27 %
Jones,Rickey Carl	Administration of Justice	20 %
** (B5) Kalman,Mikalai	Diesel Technology	57 %
Kennedy,Veronica M.	Emergency Medical Services	10 %
Kingsnorth,Alice M.	Classics-Humanities	20 %
Kingsnorth,Alice M.	Other Humanities	20 %
Kirchhoff,Susan L.	Librarian	32 %
Klar,Janice E.	Counselor	40 %
Kloss,John T.	Sociology	60 %
Knoll,Whitney L.	English	37 %
Korn,Charles	Automotive Technology	35 %
Kozlov,Maksim	Diesel Technology	60 %
Kroon,Edward Lee	Welding Technology	12 %
Kropp,Brian J	Accounting	20 %
Kubo,Kenneth M.	Biotechnology & Biomedical Technology	22 %
Laughton,Barbara A.	English	20 %
Leveille,Rebecca A.	Office Technology/Office Computer Applicati	10 %
Lindgren,Erica	Biology, General	20 %
Lingsweiler,Ryan W.	Speech Communication	20 %
Liu,Ka Man	Biomedical Instrumentation	25 %
Lodi,Rose-Marie	French	27 %
Luera,Frank	Accounting	47 %
** (A2) Lui,Diane C.	Fine Arts, General	40 %
Malupa,Miralynn F.	ESL Writing	27 %
Malupa,Miralynn F.	ESL Speaking/Listening	27 %
McQueen,Nathan T.	English	20 %
Mendez,Shannon M.	English	40 %
Merchant,Sylviove	Office Technology/Office Computer Applicati	47 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Montague-Archer, Nancy	Astronomy	20 %
** (A2) Moser, Richard M.	English	57 %
O'Neal-Watts, Jennifer Lee	Librarian	11 %
Parrish, Stephanie S.	Reading	47 %
** (A5) Penwell, Robyn S.	Physical Education	30 %
Perea, Wil	Mathematics, General	33 %
Perrault, Priscilla A.	Counselor	32 %
Plezia-Missler, Dorothy E.	Counselor	15 %
Porter, Cherri J.	English	67 %
Pulido, Brandi N.	Counselor	48 %
Queen, Kim K.	Counselor	37 %
Queen, Kim K.	Counselor	4 %
Rawlins, Jenna L.	Sociology	20 %
Reaume, Gregory W.	Psychology, General	20 %
Riley, Robert R.	Emergency Medical Services	10 %
Rivera, Michael G.	Respiratory Care/Therapy	45 %
Rivera-Carpenter, Veronica M.	Infants and Toddlers	20 %
Robinson, Clinton J.	Physical Education	15 %
Rochford, Jeffrey A.	Multimedia	7 %
Rodgers, Monique R.	Registered Nursing	61 %
** (A5) Ross, Lisa C.	Dance	15 %
** (B5) Rossman, Leslie A.	Welding Technology	15 %
Rowe, Harold E.	Administration of Justice	0 %
Ruan, Karen M.	ESL Writing	27 %
Ruan, Karen M.	ESL Reading	27 %
Rubin, Ethan P.	Physics, General	50 %
Ruckman, David J.	ESL Speaking/Listening	27 %
Ruiz-Tagle, Rafael M.	Counselor	13 %
Russell, Matthew B.	Spanish	27 %
Sacco, David	Mathematics, General	53 %
** (A2) Safvi, Syed A.	Mathematics, General	60 %
Sakakihara, Paul	General Work Experience	33 %
Salisbury, Roy D.	World Wide Web Administration	12 %
** (A2) Salluzzo, Michelle Anne	Child Development/Early Care and Educatio	40 %
Saur, Denise M.	ESL Writing	53 %
Saur, Theodore J.	ESL Writing	27 %
** (B5) Schaumburg, Timothy A.	Automotive Technology	53 %
Scheiber, Kristin M.	ESL Reading	27 %
Scheiber, Kristin M.	ESL Integrated	27 %
Schleeter, Mary A.	Gerontology	37 %
Schroeder-Evans, Kimbra S.	Spanish	53 %
Schwartz, Daniel C.	Drafting Technology	33 %
Scott, Steven	Microbiology	40 %
Scott, Tatiana	Music	45 %
Seguine, Richard K.	Fire Technology	40 %
** (A4) Seyfried, James S.	Natural Resources	20 %
Shapiro, Lynn	English	67 %
Sheldon, Jennifer L	Nutrition, Foods, and Culinary Arts	20 %
Shepherd, Elden B.	Administration of Justice	0 %
Shiva, Maryam S.	Physics, General	50 %
Simmons, Floyd Raymond	Administration of Justice	0 %
Singer, Scott	Restaurant and Food Services Management	33 %
Singh, Stephanie S.	Accounting	20 %
Sisneros, Linda L.	Electronics & Electric Technology	22 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Skillen,Robert R.	Natural Resources	20 %
Snook,Robert W.	Administration of Justice	0 %
Soghomonians,Arlen	Emergency Medical Services	10 %
** (A5) Solso,Allison E.	English	40 %
Soltanzadeh,Mahan	Drafting Technology	33 %
Sowinski,Lisa M	Mathematics, General	33 %
Speck,Christian A.	Business Administration	40 %
** (A1) Spencer,Katherine E.	Classics-Humanities	20 %
** (A1) Spencer,Katherine E.	Other Humanities	20 %
Spino,Frank G.	Administration of Justice	0 %
Stapleton,Michael E.	Administration of Justice	0 %
Starkey,Danielle F.	English	67 %
Stead,Joni M.	Speech Communication	40 %
** (B5) Stein,Kevin L.	Automotive Collision Repair	40 %
Stein,Rodger L.	Psychology, General	60 %
** (A1) Stem,Melissa A.	French	53 %
Stemmann,Karsten	Mathematics, General	53 %
Sterling,Stephen C.	Geology	35 %
Stevens,Briagha E.	English	53 %
** (B5) Stewart,Dale R.	Emergency Medical Services	30 %
** (B5) Stickel,Mike E.	Automotive Collision Repair	35 %
Stincelli,Carl A.	Administration of Justice	0 %
Strawn,Gregory D.	English	33 %
Sturgis,Krista M.	Music	18 %
Stylos,Danelle	Administration of Justice	0 %
Sukkary,Tamir	Political Science	60 %
Sundin,Daniel R.	Microbiology	40 %
Swanson,Maureen A.	Administration of Justice	0 %
Sweeney,Thomas D.	Administration of Justice	0 %
Swift,Charles A.	Administration of Justice	0 %
Tabrizi,Setareh H.	English	53 %
Tateishi,Robin L.	Emergency Medical Services	10 %
Teves,Randall K.	Mathematics, General	27 %
Thai,Dai Thuy Trang	Chemistry, General	50 %
Theiss,William Francis	Software Applications	24 %
Thomas,Michael A.	Physical Education	15 %
Thomas,Ramona S.	Child Development/Early Care and Educatio	20 %
Thurman,Melissa	Counselor	5 %
Tintiangco,Zachary T.	Mathematics, General	53 %
Tittle,Matt G	English	20 %
Toomey,Daniel P.	Administration of Justice	20 %
Torres,Jolene P.	Reading	60 %
Torres,Santos	Sociology	20 %
Torres,Veronica C.	Drafting Technology	40 %
Tran,Ocean V.	Electrical	31 %
Travis,Margaret A.	ESL Writing	27 %
Travis,Margaret A.	ESL Reading	27 %
Truby,Timothy L.	Administration of Justice	0 %
Tsushima,Cheryl L.	Automotive Technology	62 %
Tuso,Richard	Automotive Technology	35 %
Umhauer,Teri J.	Fashion Design	28 %
Uptegrove,Jim L.	Administration of Justice	0 %
Utter,Robert S.	Physics, General	35 %
Valenzona,Deborah A.	Reading	33 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Valle,Michael D.	Political Science	20 %
Van Arkel,John R.	Diesel Technology	38 %
** (A5) VanRegenmorter,Heidi L.	Music	40 %
Vasquez,Karen M.	Speech Communication	60 %
Vavra,Kimberly A.	Speech-Language Pathology and Audiology	20 %
** (A5) Veisze,Paul M.	Geographic Information Systems	20 %
Verhage,Beth L.	ESL Writing	27 %
Verhage,Beth L.	ESL Speaking/Listening	27 %
Vervilos,Vasseliki	Accounting	64 %
Vitaich,Jason M.	Political Science	60 %
Vlami,Christopher M.	Administration of Justice	0 %
Wakeley,James M.	Automotive Technology	28 %
Walker,Eric S.	Administration of Justice	0 %
Walters,Kimberly	Child Development/Early Care and Educatio	20 %
Warman,James L.	Health Occupations, General	20 %
Warren,Marshall T.	Administration of Justice	0 %
Watson,Amber J.	Emergency Medical Services	10 %
Welch,David P.	Drafting Technology	67 %
Welch,Nicole M.	Business Management	20 %
Welkley,Debra L.	Sociology	20 %
Welter,Lee O.	Emergency Medical Services	10 %
Welty,Ann E.	Counselor	28 %
Westre,Barbara J	Academic Guidance	7 %
Wheeler,Susan	Business Management	7 %
Wheeler,Susan	Small Business and Entrepreneurship	20 %
Wheeler,Susan	Marketing & Distribution	7 %
White,Bryan C.	Mathematics, General	53 %
White,Gay A.	ESL Writing	27 %
White,Gay A.	ESL Speaking/Listening	27 %
Whitt,David	Fire Technology	20 %
Wilkinson,Cheryl	ESL Writing	53 %
Williams,Michelle D.	Economics	40 %
Wilouza,Monica E.	Emergency Medical Services	10 %
Wilson,Keri K.	Administration of Justice	0 %
Winford,Geoffrey M.	Administration of Justice	0 %
Wolfley,Ronald E.	Emergency Medical Services	10 %
Wong,Kim W.	Administration of Justice	0 %
Wonnell,Tamalpais	Technical Communication	20 %
Wonnell,Tamalpais	Reading	43 %
Wooden,Tami D.	Physical Education	30 %
Wooden,Tami D.	Academic Guidance	20 %
Zack Lopez,Marjorie S.	ESL Reading	27 %
Zack Lopez,Marjorie S.	ESL Integrated	27 %
Zimny,Paul L.	Dance	15 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adams,Julie A	Business and Commerce, General	20 %
Adams,Julie A	Small Business and Entrepreneurship	20 %
Allen,Cheryl A.	Child Development/Early Care and Educatio	20 %
Allen,Cheryl A.	Children with Special Needs	20 %
Alop,Iris H	English	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aly,Mohamed A. E.	Physiology (Includes Anatomy)	40 %
Apple,George W.	Fire Technology	20 %
Aptekar,Rachel M.	Biology, General	50 %
Aranda,Amanda L.	Counselor	12 %
Awad,Veneece	Pharmacy Technology	33 %
Ballard,Sheryl L.	Child Development/Early Care and Educatio	28 %
Bass,Charles W.	Chemistry, General	42 %
Beamer,Alan B.	Chemistry, General	57 %
Benevent,Richele L.	Mathematics, General	27 %
Benskin,Karena T.	Small Business and Entrepreneurship	20 %
Biesiadecki,Mary R.	Veterinary Technician (Licensed)	65 %
Blunk,Scott S.	Construction Inspection	20 %
Brewer,Janet L.	Diagnostic Medical Sonography	43 %
Brown,Cornelius L.	Small Business and Entrepreneurship	20 %
Carr,Harriette A.	Health Occupations, General	40 %
Chow,Nicholas	Mathematics, General	33 %
Colagross-Schouten,Angela M.	Veterinary Technician (Licensed)	60 %
Coleman,Jillian L.	Other Humanities	20 %
Conner,Lyn W.	Physics, General	20 %
Dale,Jeffrey J.	Philosophy	20 %
Dobson,Veronica E.	Psychology, General	40 %
Domek,Anna L.	Counselor	9 %
Dow,Keith E.	Physics, General	30 %
Doyle,Laurel C.	Child Development/Early Care and Educatio	20 %
Doyle,Laurel C.	Infants and Toddlers	20 %
Drybread,Todd	Physiology (Includes Anatomy)	50 %
Dunne,Vanessa P.	Microbiology	20 %
Effiong,Rosemary I.	Chemistry, General	20 %
Evans,Debra L.	Computer Support	27 %
Fong,Angela J.	Counselor	14 %
Ford,Kelsey P.	English	20 %
Ford,Matthew C.	Computer Programming	35 %
Fortunato,Monique	Anthropology	20 %
Fowler,Elmira F.	Mathematics, General	67 %
Fuller,Serena Marie	Nutrition, Foods, and Culinary Arts	20 %
Gale,Mark R.	Accounting	20 %
Garcia,Yolanda D.	Office Technology/Office Computer Applicati	40 %
Glynn,Mariel	Counselor	48 %
Godinho,Marianina S.	Accounting	64 %
Grahn,Robert A.	Biology, General	35 %
Green,Charlene K.	Academic Guidance	20 %
Green,Charlene K.	Counselor	9 %
Greer,Albert A.	Astronomy	20 %
Guan,Bao J.	Mathematics, General	60 %
Harris,Jonathan J.	Counselor	34 %
Hewell Starnes,Tracy	Nurse	19 %
Holden,Cherrelle L.	English	47 %
Jones,Jenny L.	Counselor	30 %
Jones,Jenny L.	Counselor	12 %
Joseph,Erica H.	Counselor	2 %
Knudsen,Mark James	Chemistry, General	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Koscheski,Frances M.	Nurse	39 %
Lane,Jim W	Film Studies	20 %
Leo,Regina S.	Counselor	40 %
Lindsey,William N.	Counselor	8 %
Madden,William P.	Counselor	5 %
Mansourirad,Ehsanollah	Mathematics, General	33 %
Marchak,Taras R.	English	60 %
Mendoza,Erica D.	Counselor	11 %
Miller,Casey R.	English	60 %
Miranda,Yolanda O.	Counselor	23 %
Mullerworth,Trudi Fields	English	40 %
Murakami-Smith,Lynne M.	Physical Education	15 %
Nguyen,Alfonso K.	Counselor	8 %
Nguyen,Alfonso K.	Counselor	20 %
Nguyen,Yen Thi	Vietnamese	30 %
Okada,Mikiya	Animation	28 %
Parker,Dawn S.	Counselor	60 %
Patrick,Jennifer P.	Software Applications	7 %
Patten Armbrust,Evelyn T.	Psychology, General	40 %
Pierce,Tamara D.	Veterinary Technician (Licensed)	20 %
Prather,Troy D.	Accounting	20 %
** (A5) Quinn,Linda C.	English	27 %
Reed,Arthur L.	Geology	20 %
Reed,Kathaleen E.	English	20 %
Riese,Jon C.	Law, General	20 %
Risenhoover,Dale T.	Health Occupations, General	20 %
Robbins,Destiny J	Counselor	21 %
Robbins,Destiny J	Counselor	31 %
Royal,Joy R.	Information Technology, General	13 %
Saake,Miranda S.	English	60 %
Salzman,Julie	Counselor	52 %
Sands-Pertel,Judith A.	Music	40 %
Saur,Theodore J.	ESL Reading	27 %
Schreiner,John M.	Information Technology, General	17 %
Schreiner,John M.	Software Applications	13 %
Schrumpf,David J.	History	20 %
Schulte,Wilfred H.	Mathematics, General	67 %
Shaver,Shelley L	English	53 %
Short,Christina B.	Child Development Administration and Mana	20 %
Short,Christina B.	Family Studies	20 %
Silva,Evelyn D.	Family Studies	20 %
Smith,Jeffrey D.	Automotive Technology	34 %
Sneed,Linda C.	English	60 %
Somadhi,Kakwasi	English	47 %
Song,Kur	Computer Support	18 %
Spisak,John H.	Information Technology, General	42 %
Spisak,John H.	Computer Networking	23 %
Stassi,Shirley T.	Information Technology, General	20 %
Stassi,Shirley T.	Software Applications	13 %
Steenland,Mark H.	Film Studies	40 %
Steenland,Mark H.	Film History and Criticism	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**

**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Stevenson,Christina L.	English	60 %
Strode,James E.	ESL Speaking/Listening	53 %
Strong,Michael W.	Astronomy	65 %
Sultanova,Narmina	Music	18 %
Sutter,Valyn T.	Philosophy	40 %
Sy,Joanne	Mathematics, General	53 %
Tang,Max C.	Mathematics, General	27 %
Tavares,Tyrone Michael	Counselor	17 %
Tavares,Tyrone Michael	Counselor	11 %
Tavares,Tyrone Michael	Counselor	28 %
Terry,John D.	Architecture and Architectural Technology	33 %
Teves,Randall K.	Mathematics, General	33 %
Thao,Caroline	Asian (Chinese and Japanese excluded)	35 %
Thomas-Garth,Andree K.	Counselor	6 %
Thrapp,Sandra L.	Sign Language	27 %
** (A5) Tierney,Joan W.	Physical Education	45 %
** (A5) Tierney,Joan W.	Dance	15 %
Vautin,Gary D.	Television (including combined TV/film/v	28 %
** (A2) Vest,Jefferson D.	Management Development & Supervision	20 %
Villalpando,Janel C	ESL Writing	47 %
** (B5) Visger,Robert J.	Construction Crafts Technology	33 %
Wellington,Erica M.	Counselor	11 %
Wen,Michael X.	Mathematics, General	27 %
Whitehead,Pamela L.	Fine Arts, General	40 %
Wiggins,Marcelle F.	Art	28 %
Wiggins,Marcelle F.	Painting & Drawing	13 %
Wildie,Kevin J.	History	40 %
Wise,Kristine M.	Nutrition, Foods, and Culinary Arts	20 %
Wright-MacColl,Shellie L.	Family Studies	20 %
Yazdanmehr,Mohammad M.	Diagnostic Medical Sonography	7 %
Young,Cicely N.	English	60 %
Young,Wajeeha M.	Nutrition, Foods, and Culinary Arts	20 %
Zbierski,Meganne Elaine	Health Occupations, General	40 %
Zehnder,Brandon J.	Automotive Technology	28 %
Zenuk,Elizabeth A.	Intercollegiate Athletics	30 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**

**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abeyta,Steven V.	English	27 %
Beatty,Heather E.	English	20 %
Bolton,S. Michele	Spanish	35 %
Cahoon,Autumn K.	Anthropology	20 %
Cowan,Ronda P.	Psychology, General	20 %
Cruz,Ronald J.	English	60 %
Dao,Cam V.	Accounting	53 %
DiGaetano,Anthony L.	International Business and Trade	20 %
Edradan,Alberto O.	Mathematics, General	67 %
** (A1) Eldridge,Ethan C.	Computer Networking	24 %
Farrand,Brittney N.	English	53 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Faulds,Scott A.	Business Management	20 %
Funderburg,Kelly L.	Study Skills	40 %
Hilger-Estrada,Tanya D.	Chemistry, General	27 %
Hopkins,Don R.	Administration of Justice	20 %
Jones,Kevin T	Viticulture, Enology, and Wine Business	20 %
Jordan,Jessica H.	English	20 %
McQueen,Nathan T.	English	27 %
Melvin,Anette B.	Child Development/Early Care and Educatio	20 %
Montague-Archer,Nancy	Astronomy	20 %
Oliver,Noelle E.	English	20 %
Page,Monica C.	ESL Speaking/Listening	27 %
Panger,Kathryn E.	Sociology	20 %
Pechenova,Mariia	Music	27 %
Polad,Ahmad	Medical Laboratory Technology	18 %
Queen,Kim K.	Counselor	20 %
Robinson,Mitzi L.	Study Skills	20 %
** (A1) Rodriguez,Julie L.	Psychology, General	60 %
Romo,Angela S.	Chemistry, General	57 %
Rush,John A.	Anthropology	35 %
Rutz,Patrick	Intercollegiate Athletics	45 %
Sabu,Siby A.	Microbiology	40 %
Sayyedalhosseini,Sonia	Physiology (Includes Anatomy)	50 %
Selby,David A.	Political Science	20 %
Semnani,Masoumeh T.	Medical Laboratory Technology	19 %
Silva-Henry,Rachel A.	Study Skills	40 %
Silveira,Leslie C.	Counselor	29 %
Smith,Leon T.	Other Humanities	20 %
Sporov,Evgeniy V.	Music	15 %
Stanphill,Cindy D.	English	20 %
Stanphill,Cindy D.	Coordinator	40 %
Stark,James C.	Chemistry, General	57 %
Stevens,Kimberlee K.	Geology	20 %
Stevens,Kimberlee K.	Earth Science	15 %
Stieferman,Rachel Latter	Psychology, General	20 %
Sutton,Amber M.	Child Development/Early Care and Educatio	40 %
Swanson,James K.	Emergency Medical Services	64 %
Tees,Jonathan M.	Philosophy	40 %
Thomas,Ramona S.	Child Development/Early Care and Educatio	20 %
Thompson,Janel D.	Anthropology	40 %
Tolopilo,Joshua D.	Chemistry, General	50 %
Tryhane,Gerald H.	Accounting	27 %
Tully,David D.	Computer Programming	47 %
Udall,Annette M.	Other Humanities	20 %
Upton Benton,Tyffani A.	Speech Communication	20 %
Van Noord,Katherine	Human Services	20 %
Vidic,Natasha	Geographic Information Systems	22 %
Wai,Newton Y.	Mathematics, General	67 %
Wallace,Jennifer C.	Dramatic Arts	28 %
Warnes,Mathias	Philosophy	40 %
Watson,Bethany R.	Mathematics, General	27 %
Welsh,Susan	Geography	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018****Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Welty,Margaret M.	Art	28 %
Welty,Margaret M.	Painting & Drawing	28 %
Wenneker,Jacquelyn C.	English	40 %
Wenzel,Michael T.	Environmental Science	20 %
Wenzel,Michael T.	Biology, General	35 %
Weyland Watson,Desirae M.	Physiology (Includes Anatomy)	50 %
Williams,Christopher C.	Mathematics, General	33 %
Williams,Wendy P.	English	47 %
Winters,Frances A.	Media and Communications, General	20 %
Winters,Frances A.	Speech Communication	20 %
Wise,William M.	ESL Speaking/Listening	27 %
Works,Bethany C.	Speech Communication	40 %
Wright,Cheryl A.	Business Management	40 %
Yeager,Curtis L.	Microbiology	20 %
Yeager,Curtis L.	Health Occupations, General	20 %
Youngblood,Brandon S.	Psychology, General	20 %
** (A4) Zarecky,Barry V.	Intercollegiate Athletics	15 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2018****Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abbott,Kate E.	English	20 %
Abe,Donyale K	Health Occupations, General	33 %
Abe,Donyale K	Community Health Care Worker	10 %
Ackley,Robert	Psychology, General	13 %
Ahlenstorf,Tracy	Counselor	2 %
Aldrich,Cathleen	Reading	55 %
Amir,Yael A.	Coordinator-Instruct LAB	9 %
Arack,James N.	Psychology, General	57 %
Awni,Kahtan A.	Engineering, General	28 %
Bardin,Oliver Charles	Mathematics, General	25 %
Bishop,Katelynn C.	Sociology	20 %
Boyd,Rebecca M.	Library Science, General	7 %
Braun,Regina J	Counselor	7 %
Cardenas,Theresa M.	Counselor	17 %
Cardenas,Theresa M.	Counselor	40 %
Castillo,Enrique M.	Spanish	27 %
Chave,Joshua J.	Counselor	11 %
Coleman,Jillian L.	Classics-Humanities	20 %
Crain,Michael R.	Music	20 %
Davatz,Holly C.	English	27 %
Davatz,Holly C.	Reading	15 %
** (A2) DeLappe,Lori A.	Technical Theater	14 %
Delgado,Julio C	Counselor	60 %
Esquivido,Vanessa D	Ethnic and Cultural Studies	20 %
** (A5) Ferrara-Jones,Julie D.	Physical Fitness and Body Movement	30 %
Frisby,Ianna N.	Ceramics	28 %
Glynn,Mariel	Counselor	6 %
Graves,Emon Jabar	Business Administration	40 %
Hawes,Victoria A.	ESL Writing	27 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hoover,Jeffrey L.	Music	27 %
Hung,Gary W.	Counselor	1 %
Hung,Gary W.	Counselor	15 %
Hung,Gary W.	Counselor	9 %
Imagine,Eve M.	Reading	20 %
Jean-Gilles,Reginald G.	Office Technology/Office Computer Applicati	60 %
Jones,Amy Rebecca	Counselor	17 %
Jordan,Jessica H.	English	20 %
Kaufman,Cheryl A.	Business and Commerce, General	20 %
Kehl,Anthony J.	Physical Fitness and Body Movement	30 %
Kinney,Sasha M	Library Science, General	7 %
Kiteck,Peter J.	Mathematics, General	27 %
Labensohn,Daniel J.	Counselor	15 %
Lee,Pao	Counselor	17 %
Lee,Pao	Counselor	26 %
Lee,Pao	Counselor	17 %
Leek,Laura C.	ESL Speaking/Listening	27 %
Lesage,Yves	Mathematics, General	53 %
Leyva,John James	English	20 %
Li,Xiaoli	Library Technician (Aide)	20 %
Maningo,Rita A.	Counselor	22 %
McGhee,Kelly F.	Counselor	12 %
Medrano,Anthony	Physics, General	20 %
Minawi,Rima	Business and Commerce, General	40 %
Mohrmann,Peter R.	Dramatic Arts	28 %
Moylan-Aube,Joanne E.	Counselor	14 %
Nguyen,Alfonso K.	Counselor	1 %
Nicholson,Joy Christine	Technical Theater	14 %
Nicosia-Nadler,Jessica A	Applied Photography	57 %
Palaspas,Candice	Counselor	1 %
Pea,Sarah O.	Dental Hygienist	35 %
Piskun,Yelena	Counselor	6 %
Piskun,Yelena	Counselor	10 %
Poon,Alexia V.	Intercollegiate Athletics	49 %
Pope,Michael B.	Computer Programming	35 %
** (A5) Pryor,Peter L.	Physical Education	30 %
Quiggle,Dexter	Dental Hygienist	26 %
Randolph,Megan K.	History	20 %
Reach,Lorna J.	Counselor	43 %
Reddy,Seetha N.	Anthropology	20 %
Rendon Hall,Velma	Cosmetology and Barbering	49 %
Reynolds,Jennifer M.	Anthropology	15 %
Richman,Sylvia J.	Chemistry, General	15 %
Rickgauer,Donald R.	Psychology, General	60 %
Roberts,Cheryle Lynn	Sociology	20 %
Robinson,Curtis J.	Geography	35 %
Rodriguez,Hector	Mathematics, General	33 %
** (B5) Rodriguez,Julie M.	Dental Assistant	23 %
Roggli,Kurt W.	Philosophy	40 %
Rosoff-Horne,Philip D.	Mathematics, General	20 %
Roundtree,Wanda J.	Child Development/Early Care and Educatio	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Rozek,Paul A.	History	40 %
Russell,Matthew B.	Spanish	27 %
Saffold,Stephen P.	Dental Hygienist	12 %
** (A2) Salazar,Rosalinda R.	English	40 %
** (A2) Salluzzo,Michelle Anne	Child Development/Early Care and Educatio	20 %
** (A2) Samarron,Sandra L.	Nutrition, Foods, and Culinary Arts	40 %
Sanchez,Lilia G.	Spanish	27 %
Sanchez,Rafael	English	40 %
Sandoval,Priscilla Maria	Sociology	20 %
Schwartz,Steven D.	Anthropology	35 %
Scott,Mark W.	Administration of Justice	60 %
Screechfield,Rosalie M.	Mathematics, General	25 %
Secker,Martin D.	History	20 %
Sekhon,Manjit K.	Other Foreign Languages	27 %
Sellers,Gene R.	Mathematics, General	27 %
Shadden,Ann M.	English	40 %
Shima,Todd M.	Ethnic and Cultural Studies	20 %
Shima,Todd M.	Academic Guidance	20 %
Shull,Leslie C.	Business and Commerce, General	20 %
Silveira,Leslie C.	Counselor	6 %
Singh,Jatinder P.	Computer Programming	20 %
Smith,George W.	Computer Graphics and Digital Imagery	21 %
Spencer,Sylvia	Psychology, General	40 %
** (A5) Spruce-Veatch,L Renee	English	40 %
** (B3) Steele,Marlene M.	Health Occupations, General	13 %
** (B3) Steele,Marlene M.	Occupational Therapy Technology	38 %
Stefani,Nancy M.	ESL Reading	27 %
Stefani,Nancy M.	ESL Speaking/Listening	27 %
Stern,Bradley A.	Psychology, General	40 %
Stimers,Dennis G.	English	40 %
Storms,Natascha	Anthropology	35 %
Storms,Natascha	Archaeology	20 %
Sughrue,Wesley	Chemistry, General	57 %
Suy,Shaun	Academic Guidance	40 %
Suy,Shaun	Counselor	6 %
** (A5) Swafford,Derek L.	Interpersonal Skills	7 %
** (A5) Swafford,Derek L.	Academic Guidance	40 %
** (A5) Swafford,Derek L.	Counselor	2 %
Szabo,Paula N.	Psychology, General	20 %
** (A5) Taheri,Mansour	Engineering, General	33 %
** (A5) Taheri,Mansour	Mathematics, General	27 %
Tawlks,Krysta R.	ESL Reading	27 %
Tawlks,Krysta R.	ESL Speaking/Listening	27 %
Testeza,Tess	Russian	27 %
Tharalson,Julie A.	Culinary Arts	35 %
Thomas,Michael A.	Intercollegiate Athletics	49 %
Thorpe,Wade S.	Administration of Justice	20 %
Tinti,Sharee	ESL Writing	27 %
Tinti,Sharee	ESL Reading	10 %
Tittle,Matt G	English	40 %
Touchman,Jeffrey W.	Biology, General	50 %

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**TEMPORARY, PART-TIME EMPLOYEES Fall 2018**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Toy-Moy,Victoria T	ESL Speaking/Listening	37 %
Trunnelle,Kelly J.	Chemistry, General	57 %
** (A5) Ulrich,Walter D.	Physical Fitness and Body Movement	20 %
Upton Benton,Tyffani A.	Speech Communication	40 %
Uram,Peter	Mathematics, General	53 %
Uram,Tatyana A.	Mathematics, General	53 %
Van Dusen,Jody	English	20 %
Van Warmerdam,Wim L. G.	Mathematics, General	53 %
Vargas-Onate,Jacqueline	Academic Guidance	40 %
Vargas-Onate,Jacqueline	Counselor	15 %
Vargas-Onate,Jacqueline	Counselor	6 %
Veal,James M.	Occupational Therapy Technology	3 %
Veras,Clarisa	Spanish	27 %
Vermeire,Adam A.	Art	57 %
Villarreal,Mayra A.	Sociology	20 %
Villec,John Lee	Commercial Music	40 %
Waggoner,Carolyn A	English	27 %
Wagner,Erica L.	Biology, General	20 %
Wagner,Erica L.	Physiology (Includes Anatomy)	40 %
Walker,Melissa C.	Dental Assistant	30 %
Wallace,Jason	English	20 %
Waltonen,Karma J.	English	60 %
Ward-Richardson,Joycelyn M.	Child Development Administration and Mana	13 %
Weast,Jonathan L	Graphic Art and Design	42 %
Weatherspoon,Lorraine	Child Development/Early Care and Educatio	20 %
Webster,Mark Keith	Other Interdisciplinary Studies	13 %
Wenneker,Jacquelyn C.	English	20 %
Wheeldon,Sandra M.	Dental Assistant	60 %
Whetstone,Sandy F.	ESL Writing	27 %
Whetstone,Sandy F.	ESL Reading	10 %
White,Daniel E.	Business Management	20 %
Williams,Angelo A.	Sociology	40 %
Winchell,Jean M.	Fashion Production	57 %
Wiseman,Maury I.	History	60 %
Wong,Malcolm E.	Mathematics, General	33 %
Wood,Eric S.	Art	57 %
Works,Bethany C.	Speech Communication	20 %
** (A1) Wrenn,Robert Alan	Music	40 %
Wright,Stanley A.	Microbiology	20 %
Wright,Stanley A.	Natural History	15 %
** (A1) Wright,Tatyana N.	Counselor	20 %
** (A1) Wright,Tatyana N.	Counselor	40 %
Yanez,Israel	Librarian	5 %
Yapundich,Diane M.	Political Science	40 %
Zanartu,Luis A.	Sociology	20 %
Zeimet,Lois M.	Psychology, General	40 %
Zellmer,Matthew A.	English	40 %
Zheng,Tan Yi	Japanese	27 %
Zimmerman,Lance C.	Physiology (Includes Anatomy)	50 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Auyeung, Tak	Computer Programming	20 %
Beaushaw, Frank W.	Diesel Technology	40 %
Beccarelli, Lori Minh Ly	Fitness Trainer	13 %
Beckhorn, Nisha B.	Coordinator	9 %
Bekker, Borislava	Chemistry, General	27 %
Burke, John P.	Mathematics, General	27 %
Chou, Susan S.	Child Development/Early Care and Educatio	20 %
** (B5) Dieu, Anne Lenere	Fashion	20 %
Downs, Pamela R.	Dramatic Arts	7 %
Driscoll, Jane E.	ESL Integrated	23 %
Duax, Paul L.	Speech Communication	20 %
Fortman, Anita J.	Counselor	9 %
Hokerson, Lori K.	Psychology, General	40 %
Jenkins, Arthur	Counselor	8 %
Johnston, Diana L.	Non Instructional Assignment	20 %
** (B5) McCormack, John J.	Coordinator	20 %
McKnight, Dana	Coordinator	12 %
Messer, Carter-Ryan	Mathematics, General	40 %
Mokhtarzada, Shahla	International Studies	10 %
Moore, Justin A.	Biology, General	15 %
Quintero, Robert A.	Academic Guidance	20 %
Reilly, Robin L.	Tax Studies	27 %
Reynolds, Tera L.	Academic Guidance	20 %
Riley, Lonetta L.	Administration of Justice	40 %
Roadcap, Gordon C.	English	3 %
Rose, Valarie M.	Mortuary Science	60 %
Rust, Joseph D.	Academic Guidance	40 %
Rutaganira, Thomas	Mathematics, General	53 %
Sanchez, Brett Aaron	Mathematics, General	40 %
Schuster, Randall O.	Drafting Technology	20 %
** (A2) Shimizu, Yujiro	Psychology, General	40 %
Shrope-Austin, David S.	Speech Communication	20 %
Shubb, Alisa M.	Speech Communication	40 %
Sichi, Cielo P.	Landscape Design & Maintenance	13 %
Silva, Douglas J.	Culinary Arts	27 %
Silva, Nancy E.	Film History and Criticism	20 %
Silva, Nancy E.	Dramatic Arts	20 %
Smith, Craig N.	Fine Arts, General	20 %
Smith, Craig N.	Applied Photography	28 %
Spurgeon, Michael L.	Creative Writing	10 %
Squire, Martha Anne	Library Science, General	13 %
Squire, Martha Anne	Librarian	8 %
** (A2) Stewart, Daniel N.	Chemistry, General	15 %
Stewart, Mark A.	Psychology, General	40 %
Stoehr, Matthew L.	Animation	43 %
** (A1) Stokes, Clarence C.	Software Applications	40 %
Sukkary-Stolba, Soheir E.	Anthropology	20 %
Tabares, Tressa E.	Political Science	20 %
Thompson, Steven Dean	Music	40 %
Thomsen, Charles E.	Geography	22 %
** (A2) Topinka, John R.	Biology, General	20 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018**

**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Tuifua, Amelia S.	Academic Guidance	20 %
** (B5) Urkofsky, Teresa E.	Culinary Arts	40 %
** (A2) Valdez, Judith	Counselor	8 %
Valle, Jesus D.	English	40 %
VanRegenmorter, Merlyn J.	Music	40 %
Vinsant, Denise T	Counselor	14 %
** (B5) Weckman, Craig R	Coordinator	40 %
Weissbart, Brian	Chemistry, General	30 %
Williams, Samuel W.	Dramatic Arts	15 %
Wolfe, David E.	Biology, General	35 %
Won, Dean K.	Biology, General	8 %
Wood, Patricia Emma	Painting & Drawing	13 %
Worsfold, Brandy L.	Applied Photography	13 %
Yatsenko, Tatyana	Counselor	8 %
Young, Shih-Wen M.	Physics, General	15 %
Young, Shih-Wen M.	Astronomy	20 %
Zajic, Kristina L.	Speech-Language Pathology and Audiology	28 %
Zarzana, Linda	Biology, General	8 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018**

**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Blaney, Julie	Nurse	19 %
Doan, Anna N.	Counselor	13 %
Fitzpatrick, Kenneth E.	Engineering, General	33 %
Kagan, Alexander	Counselor	16 %
Lawlor, Michael J.	Physics, General	20 %
Mathis, Jaqueline S.	Counselor	1 %
Preble, Ronald E.	Physical Education	15 %
Reese, Shawn L.	Chemistry, General	30 %
Russell, Michael W.	Chemistry, General	30 %
Taylor, Yoshio	Ceramics	13 %
Torres, Christopher P.	Academic Guidance	20 %
Torres, Christopher P.	Counselor	1 %
** (A2) Trent, Anna K.	Fine Arts, General	20 %
Wagner, Lauren M.	Television (including combined TV/film/v	13 %
Weathers-Miguel, Lee L.	Counselor	15 %
Yarbrough, Michael	Mathematics, General	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018**

**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Angove, Philip J.	Music	12 %
Brown, Krisi L.	English	27 %
Cheshire, Tamara C.	Anthropology	20 %
Danner, Lisa A.	English	33 %
Fletcher, Francis	English	40 %
Jones, Kalinda	Psychology, General	20 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018**

**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jones,Kalinda	Human Services	7 %
Lagala,David L.	Physiology (Includes Anatomy)	70 %
Moreno,Deborah D.	History	20 %
Nguyen,Bi V.	Mathematics, General	20 %
** (A1) Rauschkolb, Teresa N.	English	27 %
** (A1) Rauschkolb, Teresa N.	Reading	20 %
Ribaudo,Donald N.	Health Education	20 %
** (A2) Royer,Tina L.	English	47 %
Sapra,Lisa M.	English	49 %
Simpson,Roy W.	Mathematics, General	33 %
** (A5) Smith,Carolyn D.	International Business and Trade	20 %
** (A5) Smith,Carolyn D.	Economics	20 %
Swithenbank,Elizabeth A.Z.	Office Technology/Office Computer Applicati	12 %
Tinoco,Diana Chang	ESL Integrated	23 %
Watanabe,Matthew R.	Business and Commerce, General	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018**

**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allen,Randy K.	Journalism	20 %
Allen,Randy K.	Applied Photography	13 %
Andrews,Dean S.	Accounting	8 %
Belair,Diane M.	Counselor	1 %
Beyrer,Kimberlee M.D.	Coordinator	10 %
Crumpton,Debra J.	Business and Commerce, General	20 %
Dale,Nicholas D.	Mathematics, General	20 %
** (A5) Dao,Thanh-Thuy N.	Computer Programming	35 %
De Mey,Suzanne L.	Accounting	27 %
deGennaro,Paul J.	Physiology (Includes Anatomy)	50 %
deGennaro,Paul J.	Other Interdisciplinary Studies	7 %
Dixon,Michael A.	Computer Programming	35 %
Hanson,Steven A.	Physical Education	10 %
** (A5) Hoerl,Ada Boone	Occupational Therapy Technology	2 %
Janssen,Kristine M.	Counselor	1 %
Lambert,Angelena	Mathematics, General	40 %
Leonard,Patti A.	Speech Communication	20 %
Malik,Jamil I.	Counselor	7 %
Parker,Leslie A.	Counselor	8 %
Regalado,Maria Carmen	Psychology, General	40 %
Reynolds,Linda K.	Business and Commerce, General	20 %
Rice,Helen M.	Nursing	39 %
Richard Robicheau,Loretta J.	Job Seeking/Changing Skills	13 %
Rose,Gregory S.	Economics	20 %
Rosenberger,Randy	Mathematics, General	27 %
** (A2) Schutte,Matthew L.	Mathematics, General	27 %
Selva,Marcia L.	English	20 %
Shewa,Wondimagegn T.	Chemistry, General	25 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Shifflet, Kurt J.	Music	40 %
Stone, Leila M.	Interpersonal Skills	7 %
Strimling, Amy K.	Child Development/Early Care and Educatio	20 %
Sullivan, Christopher J.	Physiology (Includes Anatomy)	20 %
** (A5) Sullivan, Derek J.	Physical Education	5 %
Tambert, Roxanne R.	Cosmetology and Barbering	39 %
Tedla, Dagne	Political Science	40 %
Times, Kenneth J.	Academic Guidance	20 %
Times, Kenneth J.	Coordinator	14 %
Tromborg, Chris T.	Psychology, General	40 %
Trujillo, David C.	Administration of Justice	20 %
Tuifua, Amelia S.	Counselor	9 %
Wagner, Glenda G.	Nursing	54 %
** (A5) Walker, Dannie E.	Physical Education	15 %
** (A5) Walker, Dannie E.	Study Skills	8 %
Weinsheink, Shawn E.	Technical Theater	30 %
Williams, Nichelle	Counselor	6 %
Wong, Peter W.	Cosmetology and Barbering	39 %
Woodmansee, Rick D.	Mathematics, General	27 %
** (A1) Woolley, Nicole B.	Film Studies	20 %
** (A1) Woolley, Nicole B.	Study Skills	7 %
Zaragoza, Diana A.	Education, General	13 %
Zeh, Jonathan P.	Environmental Control Technology (HVAC)	28 %
Zuercher, Connie A.	Physical Education	20 %
Zuercher, Connie A.	Health Education	20 %

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## C L A S S I F I E D

<b>APPOINTMENT(S)</b>		Assigned to	Effective Date(s)
<u>Name</u>	<u>Position</u>		
Aubert, Shelby L.	Athletic Trainer, 50%	FLC	08/21/18
Cook-Harvey, Jason A.	Student Personnel Assistant-Outreach Services	ARC	08/06/18 (Revised)
Dangerfield, Christopher A.	Laboratory Technician – Science	SCC	08/30/18
He, Candy	Clerk III	SCC	08/24/18
Hoston, Sparkle F.	Student Personnel Assistant – Outreach Services	ARC	08/06/18
Naidu, Zaria B.	Library Technician	CRC	08/22/18
Papineau, Daniel S.	Instructional Assistant – Campus Computer Lab	ARC	08/01/16
Reyes, Cesar R.	Administrative Assistant I	ARC	08/30/18
Schut, Mollie B.	Instructional Assistant – Writing/English/Reading	CRC	08/30/18
Slater, Shauna R.	Clerk III	ARC	08/09/18
Vang, Kevin	Student Personnel Assistant – Student Services	ARC	08/09/18
Vang, See	Clerk III	SCC	08/15/18

<b>PROMOTION(S)</b>		Assigned to	Effective Date(s)
<u>Name</u>	<u>New Position (Current Position)</u>		
Laugenour, John H.	Maintenance Technician II (Maintenance Technician I)	SCC SCC)	08/20/18
Tanimoto, Eddie M.	Child Development Center Lead Teacher (Child Development Center Teacher)	CRC CRC)	08/20/18
Williams, Nicole A.	Student Personal Assistant – Student Services (Admissions/Records Clerk III)	ARC ARC)	09/04/18

## C L A S S I F I E D

<b>RESIGNATION(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ballesteros, Lauren K.	Clerk III	CRC	08/11/18
Emmons, Julie A.	Athletic Trainer	CRC	08/16/18
Nguyen, Chau-Michelle H.	Student Personnel Assistant - Workforce & Economic Development	DO	08/01/18
Tran, Van T.	Accountant	DO	09/05/18

<b>RETIREMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Fink, Sharon D.	Confidential Administrative Assistant I (After 30 years of service)	FM	12/31/18
Mayer, Cecilia	Student Personnel Assistant – Student Services (After 15 years of service)	ARC	01/04/19
Morrison, Pamela J.	Confidential Administrative Assistant III (After 14 years of service)	SCC	12/01/18
Quigley, Neal R.	Senior Information Technology Specialist- Microcomputer Support (After 17 years of service)	CRC	08/17/18
Solorio, Jeannette R.	Financial Aid Officer (After 29 years of service)	SCC	01/05/19

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Alindogan,Jeremiah D.	Special Projects	7/1/2018	6/30/2019
Andersen,Conner J.	Special Projects	8/17/2018	6/30/2019
Behnam,Hiba S.	Child Dev Ctr Teacher	7/1/2018	6/30/2019
Cavalier,Summer D.	Special Projects	8/20/2018	6/30/2019
Chaidez,Luz N	Special Projects	8/1/2018	6/30/2019
Chimero,Ashlie N.	Intermediate Interpreter	7/1/2018	6/30/2019
Claudio,Lupita K.	Instructional Assistant	7/1/2018	6/30/2019
Claudio,Lupita K.	Instructional Assistant	7/1/2018	6/30/2019
Clemens,Joshua A	Instructional Assistant	8/13/2018	6/30/2019
Creed,Timothy J.	Art Model	7/1/2018	6/30/2019
Davis,Magdalina N	Special Projects	7/1/2018	6/30/2019
Dempsey,David D.	Intermediate Interpreter	8/25/2018	6/30/2019
Dooley,Allison R	Clerk I	7/1/2018	6/30/2019
Duran,Alejandra G.	Student Personnel Assistant	8/6/2018	6/30/2019
Espinoza,Juan M.	Instructional Assistant	8/1/2018	6/30/2019
Gilreath,Satyndahl B.	Financial Aid Clerk II	7/1/2018	6/30/2019
Gooselaw,Roseann N	Clerk I	7/1/2018	6/30/2019
Grady,Donna L.	Advanced Interpreter	8/13/2018	6/30/2019
Gregoire,Christopher M.	Athletic Trainer	7/25/2018	6/30/2019
Hernandez Perez,Rocio G	Special Projects	7/25/2018	6/30/2019
Hoffpaur,Christien D.	Instructional Assistant	8/27/2018	6/30/2019
Holvick,Brenda J.	Instructional Assistant	8/20/2018	6/30/2019
Kaur,Damanpreet	Student Personnel Assistant	8/20/2018	6/30/2019
Kropp,Jonnie M.	Instructional Assistant	7/25/2018	6/30/2019
Laolagi,Valoia J.	Assistant Coach	8/15/2018	6/30/2019
Lievanos,Martha M.	Student Personnel Assistant	8/6/2018	6/30/2019
Lipscomb,Fleurdeliza L	Account Clerk I	8/25/2018	6/30/2019
Lopez,Jordan E.	Beginning Interpreter	7/23/2018	6/30/2019
Mugele,Allison C.	Beginning Interpreter	8/6/2018	6/30/2019
Perez,Robert A.	Instructional Assistant	7/1/2018	6/30/2019
Razavi Shandiz,Seyedhossein	Custodian	8/6/2018	6/30/2019
Ricchiuto,Rachel R.	Clerk I	7/1/2018	6/30/2019
Rizk,Najwa H.	Child Dev Ctr Teacher	8/20/2018	6/30/2019
Slater,Shauna R.	Instructional Assistant	7/11/2018	6/30/2019
Stevenson,Kyle R.	Art Model	7/1/2018	6/30/2019
Ulloa,Elizabeth V.	Intermediate Interpreter	8/6/2018	6/30/2019
Ustyak,Roman	Custodian	7/9/2018	6/30/2019
Vandermat,Julia A.	Advanced Interpreter	8/6/2018	6/30/2019

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College (Continued)</u>			
Yang, Carolyn	Bookstore Aide	7/25/2018	6/30/2019
Zangrilli, Sheila V.	Instructional Assistant	8/13/2018	6/30/2019
<u>Cosumnes River College</u>			
Anguiano, Erika A.	Assistant Coach	8/15/2018	6/30/2019
Blig, Steven J.	Special Projects	7/1/2018	6/30/2019
Boyce, Vaughn W.	Assistant Coach	7/1/2018	6/30/2019
Burgess, Brenna N.	Special Projects	7/1/2018	6/30/2019
Cameron, Dawn C	Account Clerk III	7/1/2018	6/30/2019
Carvalho, Sanaldo F.	Assistant Coach	7/1/2018	6/30/2019
Cason, Andrew A.	Special Projects	7/1/2018	6/30/2019
Chapman, Jasmine M.	Special Projects	7/1/2018	6/30/2019
Clemons, Daniel S.	Special Projects	7/1/2018	6/30/2019
Corgiat, Taylor J.	Assistant Coach	8/16/2018	6/30/2019
Edralin, Kathleen G.	Clerk I	8/6/2018	6/30/2019
Emmons, Julie A.	Athletic Trainer	8/16/2018	6/30/2019
Esquer, Savannah I	Reader/Tutor	6/8/2018	6/30/2018
Franklin, Kenya A.	Clerk III	8/6/2018	6/30/2019
Garcia, Daisy L.	Account Clerk II	7/1/2018	6/30/2019
Garcia, Vanessa G.	Clerk I	7/19/2018	6/30/2019
Goodman, Erica M.	Lifeguard I	8/1/2018	6/30/2019
Habibi, Hamid	Swimming Instructor I	7/1/2018	6/30/2019
Hoang, Steve N	Clerk I	7/1/2018	6/30/2019
Holt, Greg O	Special Projects	7/1/2018	6/30/2019
Huang, Huimin	Special Projects	8/20/2018	6/30/2019
Huntziker, Alicia R.	Special Projects	7/1/2018	6/30/2019
Iurova, Zoia	Child Dev Ctr Teacher	8/20/2018	6/30/2019
Johnston, Lauren H	Instructional Assistant	7/1/2018	6/30/2019
Juner, Robert A.	Special Projects	7/1/2018	6/30/2019
Juner, Samantha A.	Special Projects	7/1/2018	6/30/2019
Keenan, Annemarie	Instructional Assistant	7/1/2018	6/30/2019
Leon, Fernando M.	Instructional Assistant	7/1/2018	6/30/2019
Lopez, Teresa M.	Account Clerk II	7/1/2018	6/30/2019
Mascarinas, Jack Michael D.	Special Projects	7/1/2018	6/30/2019
Maximo Sanchez, Eduardo A.	Lifeguard I	8/1/2018	6/30/2019
McDonald, James A.	Instructional Assistant	7/1/2018	6/30/2019
Moran, Johann Alexander	Swimming Instructor I	7/1/2018	6/30/2019
Munoz, Maribel	Bookstore Aide	7/25/2018	6/30/2019
Nguyen, Eric	Assistant Coach	8/20/2018	6/30/2019
Overton, Christopher D.	Special Projects	7/1/2018	6/30/2019
Ozbun, Ruth M.	Special Projects	7/1/2018	6/30/2019
Pagdilao, Justin R	Bookstore Aide	7/1/2018	6/30/2019
Pewitt, Shawn J.	Special Projects	7/1/2018	6/30/2019



<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Cosumnes River College (Continued)</u>			
Pham, Brooklynn P.	Student Personnel Assistant	7/18/2018	6/30/2019
Reasoner, John B.	Special Projects	7/1/2018	6/30/2019
Reger, Regina E.	Instructional Assistant	7/1/2018	6/30/2019
Rosa, Zachary F.	Instructional Assistant	7/1/2018	6/30/2019
Rulloda, Nora J.	Bookstore Aide	7/31/2018	6/30/2019
Sembrano, Roneil Gueco	Instructional Assistant	7/1/2018	6/30/2019
Sin, Sarah T	Swimming Instructor I	7/1/2018	6/30/2019
Thai, Hana To	Swimming Instructor I	7/1/2018	6/30/2019
Thao, Lue	Assistant Coach	8/20/2018	6/30/2019
Vaj, Suav	Assistant Coach	8/28/2018	6/30/2019
Vang, See	Clerk III	7/1/2018	6/30/2019
Vitkauskas, Paul A.	Special Projects	7/1/2018	6/30/2019
Ward, Jamie A.	Student Personnel Assistant	7/30/2018	6/30/2019
Williams, Harold R.	Clerk III	8/1/2018	6/30/2019
Woycheshin, Crystal L.	Instructional Assistant	7/1/2018	6/30/2019
Xu, Grace	Swimming Instructor I	7/1/2018	6/30/2019

District Office / Business and Economic Development Center / Facilities Management / Police Services

Amin, Habibullah	Campus Patrol	7/1/2018	6/30/2019
Bailey, Samuel Alan	Campus Patrol	7/1/2018	6/30/2019
Castleberry, Cory J.	Campus Patrol	7/1/2018	6/30/2019
Elam, Andrew C	Campus Patrol	7/1/2018	6/30/2019
Floca, Loredana	Clerk III	8/22/2018	6/30/2019
Lawyer Jr., John K.	Campus Patrol	7/1/2018	6/30/2019
Lee, Matthew A.	Campus Patrol	7/1/2018	6/30/2019
Reyes, Cherish L.	Special Projects	8/10/2018	6/30/2019
Rice, Robbie R	Clerk III	8/9/2018	6/30/2019
Shafiei, Arad	Campus Patrol	8/1/2018	6/30/2019
Sobotka, Devon S.	Campus Patrol	7/1/2018	6/30/2019

Folsom Lake College

Andrews, Sydney Rose W.	Special Projects	8/25/2018	6/30/2019
Aragon, Paul H.	Art Model	8/25/2018	6/30/2019
Barton, Reymond H	Assistant Coach	7/25/2018	6/30/2019
Beas, Julio A	Reader/Tutor	8/6/2018	6/30/2019
Berkley, Lynn M.	Student Personnel Assistant	8/25/2018	6/30/2019
Blubaugh, Teresa R.	Reader/Tutor	8/6/2018	6/30/2019
Christensen, Kalee R	Instructional Assistant	8/6/2018	6/30/2019
Davidson, Janet L.	Special Projects	8/13/2018	6/30/2019
Delucchi, Linnea O.	Instructional Assistant	8/13/2018	6/30/2019
Drioane, Judy	Bookstore Clerk I	8/1/2018	6/30/2019
Duby, Lindsay F.	Reader/Tutor	8/6/2018	6/30/2019

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College (Continued)</u>			
Evans, Nicholas W	Reader/Tutor	8/6/2018	6/30/2019
Huber, Doris	Reader/Tutor	8/6/2018	6/30/2019
Jones, Janet L	Reader/Tutor	8/10/2018	6/30/2019
Kaur, Navjot	Reader/Tutor	8/6/2018	6/30/2019
Kendall, Robert W.	Assistant Coach	8/13/2018	6/30/2019
Khatami, Shelby R.	Clerk I	7/1/2018	6/30/2019
Koski, Gregg A.	Special Projects	7/31/2018	6/30/2019
Lilley, Adrienne Epiphanie	Reader/Tutor	8/6/2018	6/30/2019
Mata, Tayana K	Special Projects	8/13/2018	6/30/2019
Mauss, David E.	Special Projects	7/25/2018	6/30/2019
Maze, Candace B.	Special Projects	8/13/2018	6/30/2019
Mosakowski, Caleb S	Reader/Tutor	8/6/2018	6/30/2019
Parham, Carrie A	Instructional Assistant	8/6/2018	6/30/2019
Quinn, Anthony D	Reader/Tutor	8/6/2018	6/30/2019
Rahman, Ferdousi	Instructional Assistant	8/6/2018	6/30/2019
Reisner, Christine A.	Reader/Tutor	8/6/2018	6/30/2019
Roberts, Gary V.	Reader/Tutor	8/6/2018	6/30/2019
Roganovic, Velizar	Reader/Tutor	8/6/2018	6/30/2019
Shuman, Nicole A	Instructional Assistant	7/1/2018	6/30/2019
Sinclair, Mark A.	Athletic Trainer	8/15/2018	6/30/2019
Singh, Jagpreet	Reader/Tutor	8/6/2018	6/30/2019
Smithee, Anastasia M.	Reader/Tutor	8/6/2018	6/30/2019
Stevenson, Danica C	Reader/Tutor	8/6/2018	6/30/2019
Tamashiro, Brian M.	Reader/Tutor	8/25/2018	6/30/2019
Tobie, Michael J.	Instructional Assistant	7/1/2018	6/30/2019
Ulbrich, Rachel G.	Reader/Tutor	8/6/2018	6/30/2019
Walker, Traci L.	Special Projects	8/25/2018	6/30/2019
Wallis, Benjamin D.	Reader/Tutor	8/6/2018	6/30/2019
Wilkerson, Alexis R.	Special Projects	8/13/2018	6/30/2019
Yanez, Joshua J	Laboratory Technician	8/15/2018	6/30/2019
<u>Sacramento City College</u>			
Alemi, Farhad	Instructional Assistant	7/20/2018	6/30/2019
Badovinac, John D.	Assistant Coach	7/1/2018	6/30/2019
Bennett, Samuel H.	Laboratory Technician	8/6/2018	6/30/2019
Block, Kashalia M.	Beginning Interpreter	7/1/2018	6/30/2019
Browne, Maribeth Thi	Clerk I	7/1/2018	6/30/2019
Burnell, Alexandria D.	Beginning Interpreter	8/18/2018	6/30/2019
Colmenares, Mayra I.	Student Personnel Assistant	7/1/2018	6/30/2019
Daunt, Kayla Lee	Intermediate Interpreter	8/17/2018	6/30/2019
De La Vaga, Junel G.	Assistant Coach	7/1/2018	6/30/2019
Figueroa, Betty	Account Clerk II	7/25/2018	6/30/2019

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College (Continued)</u>			
Fong, Gregory A.	Assistant Coach	8/20/2018	6/30/2019
Garcia Galvan, Angelica	Student Personnel Assistant	7/1/2018	6/30/2019
Garcia Solano, Anayelli	Special Projects	8/20/2018	6/30/2019
Gill, Parambir K	Clerk I	7/25/2018	6/30/2019
Glenn, Cynthia M.	Special Projects	8/17/2018	6/30/2019
Gormley, Brendan G.	Clerk I	7/1/2018	6/30/2019
Haroun, Husham	Instructional Assistant	7/1/2018	6/30/2019
Humphrey, Alicia	Instructional Assistant	7/1/2018	6/30/2019
Layson, Douglas S.	Special Projects	8/20/2018	6/30/2019
Lewis, Malia N.	Beginning Interpreter	8/17/2018	6/30/2019
Lin, Xiping	Special Projects	8/27/2018	6/30/2019
Liniger, Kristopher A.	Athletic Trainer	7/1/2018	6/30/2019
Mcdonald, David W.	Assistant Coach	7/1/2018	6/30/2019
McIntyre, Barbara E	Instructional Assistant	7/1/2018	6/30/2019
Moore, Richard	Assistant Coach	7/1/2018	6/30/2019
Nelson, Sandra A	Beginning Interpreter	7/1/2018	6/30/2019
Poon, Jade A.	Assistant Coach	7/1/2018	6/30/2019
Rurouni, Kristen A.	Intermediate Interpreter	8/17/2018	6/30/2019
Saenz, Lawrence	Assistant Coach	7/1/2018	6/30/2019
Sheehy, Grace M.	Special Projects	8/20/2018	6/30/2019
Sieng, Sophanna	Student Personnel Assistant	8/20/2018	6/30/2019
Steiner Jr., Martin A.	Assistant Coach	8/1/2018	6/30/2019
Thompson, Madeline	Administrative Asst. I	8/13/2018	6/30/2019
Vaden, Mikaela V.	Assistant Coach	8/1/2018	6/30/2019
Widman, Hannah E.	Assistant Coach	7/1/2018	6/30/2019
Wiggins, Michael A.	Assistant Coach	8/1/2018	6/30/2019
Winters, Kristin G	Instructional Assistant	7/1/2018	6/30/2019
Zamora, Michelle C.	Instructional Assistant	7/1/2018	6/30/2019

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 12, 2018

<b>SUBJECT:</b>	Contract Award: Proposition 39 Projects	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	X
		INFORMATION	

**BACKGROUND:**

The California Clean Energy Jobs Act (Prop. 39) passed by the voters in 2012, allocates revenue to California's General Fund and the Clean Energy Job Creation Fund for five fiscal years, beginning with fiscal year 2013-14. Roughly \$500 million annually is available for appropriation by the Legislature for eligible projects to improve energy efficiency and expand clean energy generation in schools and community colleges.

The District has taken advantage of Prop 39 funding to implement energy saving strategies that allow buildings to reduce energy consumption based on occupancy and other projects that improve efficiency. Projects include lighting, heating, ventilation, and air conditioning (HVAC) and plumbing systems. These projects save energy and reduce maintenance costs while improving the learning environment.

18033 SCC Rodda Hall N & S Prop 39 Lighting Upgrade

This project will replace light fixtures and occupancy sensors within Rodda Hall at SCC. Lights will be upgraded to LED and sensors will allow for more efficient energy consumption within the building. This project is expected to start in August 2018 and be completed by January 2019.

Bid 19000 CRC Library Pneumatic Conversion

This project will replace obsolete mechanical pneumatic HVAC controls with new Direct Digital Controls (DDC) manageable through the Districts Energy Management System (EMS). The work consists of demolition of existing pneumatic controls and installation of new wiring, control panels, field devices, valves and custodial overrides on floors 1 to 3. The project also includes licensing and graphic interface to bring the new controls into the existing EMS system.

Bid 19002 SCC Rodda Hall North Pneumatic Conversion

This project will replace existing obsolete mechanical pneumatic HVAC controls with updated Direct Digital Controls (DDC). The work will address cabling, control panels, field devices and a custodial override on 4 Air Handlers at floors 1 and 2. The project will also upgrade existing DDC controllers on the third floor. The entire scope will bring SCC Rodda Hall North into current standards allowing for maximization of energy efficiency throughout the building.

### Bid 19003 CRC Hydronic Control Valves

This project will design and install upgraded Direct Digital Controls (DDC) at the hot and chilled water valves on several buildings on the CRC campus. The buildings include Business Science, Community Athletic Center, Learning Resource Center, Library, Physical Education and the Visual and Performing Arts. At project completion all new hardware and software will be fully integrated into the current LRCCD Energy Management System (EMS) and function in a way to allow LRCCD to maximize energy efficiency throughout each facility and on the campus as a whole.

All four projects are expected to start construction in October 2018 and will be completed by March 2019.

### **STATUS:**

The plans and specifications were publicly advertised for Bids 18033, 19000, 19002, and 19003. Bidders were asked to provide a total bid amount. A total of 6 responsive bids were received for Bid 18033. For Bids 19000, 19002, and 19003 only 1 responsive bid was received.

<b>Bid 18033</b>	
<b>Contractor Name</b>	<b>Bid</b>
Clear Blue Energy Corp *	\$ 359,025.21
ReGreen Inc.	\$ 479,643.01
Fluoresco Services LLC	\$ 577,685.28
Matrix Energy Services	\$ 624,845.00
Soled Energy Inc.	\$ 750,000.00
Rosendin Electric Inc.	\$ 755,390.00
KerTel Communications Inc. DBA Sebastian	\$ 763,090.00
<i>* Non-responsive</i>	
<b>Bid 19000</b>	
<b>Contractor Name</b>	<b>Bid</b>
Honeywell	\$ 360,970.00
<b>Bid 19002</b>	
<b>Contractor Name</b>	<b>Bid</b>
Honeywell	\$ 406,145.00
<b>Bid 19003</b>	
<b>Contractor Name</b>	<b>Bid</b>
Honeywell	\$ 498,950.00



### **RECOMMENDATION:**

It is recommended that the Board of Trustees award the contract for Bid 18033 to Regreen Inc. for a contract amount of \$479,643.01, Bid 19000 to Honeywell for a contract amount of \$360,970.00, Bid 19002 to Honeywell for a contract amount of \$406,145.00, and Bid 19003 to Honeywell for a contract amount of \$498,950.00.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	Public Hearing: Adoption of 2018-19 Proposed Budgets	ATTACHMENT: Yes	
		ENCLOSURE: Budget Book	
<b>AGENDA ITEM:</b>	Action Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	X
		INFORMATION	

**BACKGROUND:**

The 2018-19 General fund tentative budget, adopted by the Board of Trustees in June, has been revised to reflect the enacted State budget. The Board is required to hold a public hearing on the proposed budget for the fiscal year on or before the 15th day of September. Budget revisions will be brought to the Board as needed, typically at least twice during the year.

The Governor’s May Revise proposal for California’s Community Colleges was the basis for the tentative budget. The enacted State budget is very similar to the May Revise, with the addition of \$50 million on-going to increase the number of full-time faculty and \$50 million one-time for part-time faculty office hours. While these augmentations will be allocated this fiscal year, we have yet to program them in our budget since we are still waiting for the CCCCO to issue each district’s allocation along with the requirements for both augmentations.

The enacted budget provides \$4.7 million more than Tentative under the Student Centered Funding Formula. The funding formula changes between the May revise and enacted result in a higher projection for 2018-19. The X budget estimate in the tentative and adopted budgets are both at the hold harmless level. The Z budget is increased to include revenues that may be realized if the District shifts summer FTES and makes gains in student demographics and outcomes. The advance apportionment includes a deficit factor of 1.5%. However, the general fund does not reflect that as the system has been fully funded for several years even with a deficit factor in place at the advance for all years since 2013-14.

The District closed 2017-18 at the base level of \$303,927,520, over \$13.1 million in on-going revenues above the 2016-17 year. A portion of growth funds, earned in 2016-17, remain uncommitted as a means to absorb a potential reduction in funding due to enrollment declines.

Even with an enrollment decline, the District’s fiscal health is strong. The budget is balanced and reserves are healthy. In 2016-17, the Board modified its policy on the level of general fund contingency reserves from 3% to 5%. At the end of 2017-18, the uncommitted fund balance was at 5.01% and the overall unrestricted general fund balance at 15.2%. The designated reserve in

the Capital Outlay Projects fund has been modified to show the entire amount as uncommitted. This still allows for the funds to be accessed for General fund support if necessary but also reflects the current budget environment where reserves have not been required for several years.

**STATUS:**

The budget scenarios for the General Fund are titled the X, Y, and Z budgets. The X budget is the expected base funding plus a one-time COLA. It also includes some one time funds, including the mandated costs block grant. The Y budget includes a partially on-going COLA and the Z budget includes additional lottery and the District's growth allotment of 0.5%.

The variations in the X, Y and Z budgets are captured in the appropriation area entitled Program and Salary Improvement and the three budgets are summarized on the attached General Fund schedule. The District is currently operating at the X budget level.

**RECOMMENDATION:**

It is recommended that the Board of Trustees conduct a public hearing to receive comments on the proposed budgets and adopt the 2018-19 proposed budgets for the General Fund (Z budget), Instructionally-Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**General Fund**  
**2018-2019 Adopted Budget**

**Schedule I**

	<b>X MINIMUM FUNDING</b>	<b>Y MID-RANGE FUNDING</b>	<b>Z BUDGET MAXIMUM OPTIMISTIC</b>
<b>BEGINNING FUND BALANCE, JULY 1:</b>			
Uncommitted	\$ 16,786,205	\$ 16,786,205	\$ 16,786,205
Committed	32,883,156	32,883,156	32,883,156
Restricted	6,856,255	6,856,255	6,856,255
<b>Total Beginning Fund Balance</b>	<b>56,525,616</b>	<b>56,525,616</b>	<b>56,525,616</b>
<b>REVENUES:</b>			
Base Revenue	204,131,454	204,131,454	204,131,454
Basic Allocation and Base Rates Augmentation			
Cost of Living Adjustment (COLA)	8,237,249	8,237,249	12,900,000
Enrollment Fees and Property Taxes	99,826,066	99,826,066	99,826,066
<b>Total Base Allocation, COLA &amp; Growth</b>	<b>312,194,769</b>	<b>312,194,769</b>	<b>316,857,520</b>
Lottery	5,900,000	6,358,457	6,816,912
<b>Other Revenue:</b>			
Non-Resident/International Student Tuition	5,225,944	5,225,944	5,225,944
Other State	15,333,884	15,333,884	15,333,884
Community Services	1,151,699	1,151,699	1,151,699
Other Income	3,880,791	4,395,791	4,906,791
Interfund Transfers, Other	230,982	230,982	230,982
<b>Total Other Revenue</b>	<b>25,823,300</b>	<b>26,338,300</b>	<b>26,849,300</b>
<b>Total General Purpose Revenue</b>	<b>343,918,069</b>	<b>344,891,526</b>	<b>350,523,732</b>
Special Program Revenue	107,986,276	107,986,276	107,986,276
<b>Total Revenue</b>	<b>451,904,345</b>	<b>452,877,802</b>	<b>458,510,008</b>
<b>Total Revenue &amp; Beginning Fund Balance</b>	<b>\$ 508,429,961</b>	<b>\$ 509,403,418</b>	<b>\$ 515,035,624</b>
<b>APPROPRIATIONS:</b>			
Current Operational Level	\$ 467,919,951	\$ 467,919,951	\$ 467,919,951
Program and Salary Improvement	14,292,263	15,265,720	20,897,926
<b>Total Appropriations</b>	<b>482,212,214</b>	<b>483,185,671</b>	<b>488,817,877</b>
<b>ENDING FUND BALANCE, JUNE 30:</b>			
Uncommitted	16,786,205	16,786,205	16,786,205
Committed	6,383,156	6,383,156	6,383,156
Restricted	3,048,386	3,048,386	3,048,386
<b>Total Ending Fund Balance</b>	<b>26,217,747</b>	<b>26,217,747</b>	<b>26,217,747</b>
<b>Total Appropriations &amp; Ending Fund Balance</b>	<b>\$ 508,429,961</b>	<b>\$ 509,403,418</b>	<b>\$ 515,035,624</b>



**LOS RIOS COMMUNITY COLLEGE DISTRICT** **Schedule II**  
**Other Governmental Funds - General Fund Sub-Fund and Special Revenue**  
**2018-2019 Adopted Budget**

DESCRIPTION	INSTRUCTIONALLY RELATED ACTIVITIES FUND	CHILD DEVELOPMENT FUND
<b>Beginning Fund Balance, July 1:</b>		
Uncommitted	\$ 4,021,945	\$ 217,320
<b>Total Beginning Fund Balance</b>	4,021,945	217,320
<b>Revenues:</b>		
Federal		116,000
State		1,548,181
Local	1,692,700	116,000
Interfund Transfers In	494,500	843,480
<b>Total Revenues</b>	2,187,200	2,623,661
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 6,209,145</b>	<b>\$ 2,840,981</b>
<b>Appropriations:</b>		
Academic Salaries	\$ 2,000	\$ -
Classified Salaries	155,100	1,590,114
Employee Benefits	7,200	855,038
Books, Supplies, and Food	652,200	146,500
Other Operating Expenses	1,336,476	30,009
Capital Outlay	10,600	2,000
Interfund Transfers Out	12,424	
Payments to Students	11,200	
<b>Total Appropriations</b>	2,187,200	2,623,661
<b>Ending Fund Balance, June 30:</b>		
Uncommitted	4,021,945	217,320
<b>Total Ending Fund Balance</b>	4,021,945	217,320
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 6,209,145</b>	<b>\$ 2,840,981</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Other Governmental Funds - Capital Projects Funds**  
**2018-2019 Adopted Budget**

**Schedule III**

DESCRIPTION	CAPITAL OUTLAY PROJECTS FUND	BOND PROJECTS FUNDS*
<b>Beginning Fund Balance, July 1:</b>		
Uncommitted	\$ 13,285,969	\$ -
Committed Funds/Projects in Progress	101,980,669	94,296,435
<b>Total Beginning Fund Balance</b>	<b>115,266,638</b>	<b>94,296,435</b>
<b>Revenues:</b>		
State	14,112,183	
Local, including Interest Income	2,420,462	100,000
Interfund Transfers In	10,851,877	
Total Revenues	27,384,522	100,000
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 142,651,160</b>	<b>\$ 94,396,435</b>
<b>Appropriations:</b>		
Capital Outlay	\$ 129,166,207	\$ 94,361,435
Interfund Transfers Out/Other	184,953	35,000
Total Appropriations	129,351,160	94,396,435
<b>Ending Fund Balance, June 30:</b>		
Uncommitted	13,300,000	
<b>Total Ending Fund Balance</b>	<b>13,300,000</b>	<b>-</b>
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 142,651,160</b>	<b>\$ 94,396,435</b>

\* Prior year appropriations include projects spanning more than one fiscal year that will not be fully expended. Funds remaining at year-end will be re-appropriated in the Adopted Budget.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Other Governmental Funds - Debt Service Funds**  
**2018-2019 Adopted Budget**

**Schedule IV**

DESCRIPTION	BOND INTEREST AND REDEMPTION FUND	OTHER DEBT SERVICE FUND
<b>Beginning Fund Balance, July 1:</b>		
Restricted	\$ 33,440,125	\$ -
Committed		968,570
<b>Total Beginning Fund Balance</b>	33,440,125	968,570
<b>Revenues:</b>		
Local		
Property Taxes/Bond Premiums	35,177,632	
Interest Income	795,051	66,100
Interfund Transfers In		
Total Revenues	35,972,683	66,100
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 69,412,808</b>	<b>\$ 1,034,670</b>
<b>Appropriations:</b>		
Bond Principal/Interest Expense	\$ 39,747,143	\$ 293,562
Bond Issuance/Service Costs	5,500	
Interfund Transfers Out/Other		40,000
Total Appropriations	39,752,643	333,562
<b>Ending Fund Balance, June 30:</b>		
Restricted	29,660,165	
Committed		701,108
<b>Total Ending Fund Balance</b>	29,660,165	701,108
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 69,412,808</b>	<b>\$ 1,034,670</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Enterprise Funds**  
**2018-2019 Adopted Budget**

**Schedule V**

DESCRIPTION	BOOKSTORE FUND	REGIONAL PERFORMING ARTS (HARRIS) CENTER FUND
<b>Beginning Fund Balance:</b>		
Uncommitted	\$ 842,992	\$ (319,600)
Committed	8,578,623	977,178
<b>Total Beginning Fund Balance</b>	9,421,615	657,578
<b>Revenues:</b>		
Auxiliary Operations/Sales	12,600,000	3,500,000
Other Local, Interest & Transfers	273,000	1,182,050
Total Revenues	12,873,000	4,682,050
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 22,294,615</b>	<b>\$ 5,339,628</b>
<b>Appropriations:</b>		
Cost of Sales	\$ 9,000,000	\$ -
Classified Salaries	2,000,000	1,280,000
Employee Benefits	610,000	370,000
Depreciation	110,000	
Other Operating Expenses	435,000	3,032,050
Interfund Transfers Out/Other	718,000	
Total Appropriations	12,873,000	4,682,050
<b>Ending Fund Balance:</b>		
Uncommitted	842,992	(319,600)
Committed	8,578,623	977,178
<b>Total Ending Fund Balance</b>	9,421,615	657,578
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 22,294,615</b>	<b>\$ 5,339,628</b>

The Bookstore Fund fiscal year is May 1st thru April 30th.

The Regional Performing Arts Center and Self Insurance Funds' fiscal years are July 1st thru June 30th.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Internal Service Funds**  
**2018-2019 Adopted Budget**

**Schedule VI**

DESCRIPTION	SELF-INSURANCE FUND	RETIREE BENEFIT FUND
<b>Beginning Fund Balance:</b>		
Committed	\$ 1,486,656	\$ 12,574,533
<b>Total Beginning Fund Balance</b>	1,486,656	12,574,533
<b>Revenues:</b>		
Auxiliary Operations/Sales	7,314,432	
Other Local, Interest & Transfers	35,000	250,000
<b>Total Revenues</b>	7,349,432	250,000
<b>Total Revenues and Beginning Fund Balance</b>	\$ 8,836,088	\$ 12,824,533
<b>Appropriations:</b>		
Classified Salaries	\$ 186,711	\$ -
Employee Benefits	75,515	
Other Operating Expenses	7,087,206	
<b>Total Appropriations</b>	7,349,432	-
<b>Ending Fund Balance:</b>		
Committed	1,486,656	12,824,533
<b>Total Ending Fund Balance</b>	1,486,656	12,824,533
<b>Total Appropriations and Ending Fund Balance</b>	\$ 8,836,088	\$ 12,824,533

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Fiduciary, Trust and Auxiliary Funds**  
**2018-2019 Adopted Budget**

**Schedule VII**

DESCRIPTION	STUDENT FINANCIAL AID	STUDENT ASSOCIATION	SCHOLARSHIP AND LOAN FUND	FOUNDATION
<b>Beginning Fund Balance, July 1:</b>				
Uncommitted	\$ -	\$ 333,059	\$ -	\$ 1,837,152
Committed	-	535,586	1,484,266	12,417,512
<b>Total Beginning Fund Balance</b>	-	868,645	1,484,266	14,254,664
<b>Revenues:</b>				
Federal	92,057,670			
State	11,977,460			
Local		195,587	23,000	3,464,000
Interfund Transfers In	3,685,045		2,000	
Total Revenues	107,720,175	195,587	25,000	3,464,000
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 107,720,175</b>	<b>\$ 1,064,232</b>	<b>\$ 1,509,266</b>	<b>\$ 17,718,664</b>
<b>Appropriations:</b>				
Classified Salaries	\$ -	\$ -	\$ -	\$ -
Books, Supplies & Materials		18,000		
Other Operating Expenses	144,228	169,687		
Student Financial Aid	107,575,947			
Scholarships/Awards		7,900	11,500	
Auxiliary Activities				7,618,290
In-Kind Contributions				195,000
Interfund Transfers Out			13,500	
Total Appropriations	107,720,175	195,587	25,000	7,813,290
<b>Ending Fund Balance, June 30:</b>				
Uncommitted		333,059		1,261,064
Committed		535,586	1,484,266	8,644,310
<b>Total Ending Fund Balance</b>	-	868,645	1,484,266	9,905,374
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 107,720,175</b>	<b>\$ 1,064,232</b>	<b>\$ 1,509,266</b>	<b>\$ 17,718,664</b>

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: September 12, 2018

<b>SUBJECT:</b>	Citizens' Bond Oversight Committee Annual Report 2017-18	ATTACHMENT: None	
		ENCLOSURE: Annual Report	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	X

**BACKGROUND:**

On March 5, 2002, the electorate of the Los Rios Community College District approved Measure A, the District's \$265 million general obligation bond program. In November 2008, the electorate also approved Measure M in the amount of \$475 million. Both elections were conducted under Proposition 39, which requires the establishment of a Citizens' Bond Oversight Committee. The Oversight Committee Bylaws also require that an annual written report be presented to the Board of Trustees in open session.

**STATUS:**

The District's Oversight Committee was created in spring 2002 and concluded its sixteenth full year of operation on June 30, 2018. Consistent with the Oversight Committee Bylaws and state statutes, it is appropriate to present the Committee's Annual Report for the 2017-18 year in fulfillment of the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.


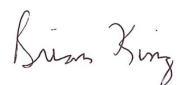
**RECOMMENDATION:**

It is recommended that the Board of Trustees receive the 2017-18 Annual Report from the Citizens' Bond Oversight Committee.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** September 12, 2018

<b>SUBJECT:</b>	AB 705 Update	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Vice Chancellor Education & Technology	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	X

**BACKGROUND:**

Members of the Board of Trustees have requested an update on AB 705 implementation within the Los Rios Community College District.

**STATUS:**

The co-chairs of the District’s AB 705 Implementation Coordination Workgroup will provide an overview of AB 705 implementation efforts across the Los Rios Community College District. Additionally, they will share initial AB 705 placement data in math and English which shows dramatic increases in students placing directly into transfer-level courses.

**RECOMMENDATION:**

This item is presented for the Board of Trustees information and discussion.