

LOS RIOS COMMUNITY COLLEGE DISTRICT

BOARD MEETING AGENDA Wednesday, November 7, 2018 5:30 pm

MEETING LOCATION:
Folsom Lake College
FL1-20 Community Room
10 College Parkway
Folsom, CA 95630

1. CALL TO ORDER	Board President
2. ORAL COMMUNICATIONS <i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.</i>	
3. CONSENT CONSIDERATIONS <i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. Board Meeting Minutes: October 5-6 and 10, 2018 (page 3)	Brian King
B. Scheduling of the Board of Trustees Annual Organizational Meeting (page 18)	Brian King
C. Curriculum Proposals: ARC/CRC/FLC/SCC (page 19)	Jamey Nye
D. Board Policy Revision: P- 1412 Fees for Use of Facilities (page 31)	JP Sherry
E. Board Policy Revisions: P-2113, P-5111, P-6111, P-9111 Intent and Accountability for Equal Opportunity & P-2115, P-5112, P-6112, P-9112 Service Animals (page 33)	JP Sherry
F. Board Policy Revisions: P-2423, P-5172, P-6163, P-9152 Discrimination and Harassment Complaint Procedures (page 49)	JP Sherry
G. Board Policy Revisions: P-2424, P-5173, P-6161, P-9153 Sexual Harassment (page 55)	JP Sherry
H. Appointment: Citizens' Bond Oversight Committee (page 72)	Theresa Matista
I. District Quarterly Financial Status Report (311Q) (page 73)	Theresa Matista
J. Los Rios Foundation Quarterly Investment Report (page 77)	Theresa Matista
K. Special Event Authorization (page 80)	JP Sherry
L. Disposition of Surplus Equipment (page 81)	Theresa Matista
M. Ratify: Bid Transactions (page 82)	Theresa Matista
N. Ratify: Affiliation and Other Agreements (page 83)	Theresa Matista
O. Purchase Orders, Warrants, Checks and Electronic Transfers (page 85)	Theresa Matista
P. 2018-19 Sabbatical and Professional Development Leaves (page 87)	Theresa Matista
Q. Regular Human Resources Transactions (page 93)	Theresa Matista
4. FIRST READING	
A. 2019 Board Meeting Calendar (page 105)	Brian King
5. ACTION	
A. Contract Award: Folsom Lake College Security Improvements (page 107)	Theresa Matista

B. Contract Award: Education Services Technical Assistance and Planning for California Community Colleges (page 108)	Theresa Matista
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6. INFORMATION

A. Financial Aid Update (page 109)	Theresa Matista
B. Folsom Lake College Dance Program (page 110)	Whitney Yamamura

7. BOARD MEMBER REPORTS

8. FUTURE AGENDA ITEMS

- 9. REPORTS and COMMENTS**
- Student Association
 - Classified Senate
 - Academic Senate
 - Other Recognized Constituencies
 - Chancellor’s Report

10. CLOSED SESSION
Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.

- A. Pursuant to Government Code section 54957.6; Conference with Labor Negotiators – Agency designated representative: Brian King, Theresa Matista, JP Sherry, Ryan Cox; Employee Organization: SEIU
- B. Closed Session: Pursuant to Government Code section 54957: Public Employee Discipline/Dismissal/Release (1 employee)
- C. Pursuant to Government Code section 54957: Complaint Against a Public Employee

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

12. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Pamela Haynes President ▪ Area 5	John Knight Vice President ▪ Area 3	Dustin Johnson ▪ Area 1 Robert Jones ▪ Area 2 Ruth Scribner ▪ Area 4	Deborah Ortiz ▪ Area 6 Tami Nelson ▪ Area 7 Danny Thirakul ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.			
Next Meeting: December 12, 2018 ▪ Regular Board Meeting ▪ Location: District Office			
Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District’s website: www.losrios.edu			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Board Meeting Minutes: October 5-6 and 10, 2018	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meetings held on October 5-6 and 10, 2018 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meetings held on October 5-6 and 10, 2018 .



LOS RIOS COMMUNITY COLLEGE DISTRICT

Board of Trustees Retreat

Friday, October 5, 2018 - 5:30 p.m.

Saturday, October 6, 2018 - 9:00 a.m.

FRIDAY, OCTOBER

1. CALL TO ORDER

The board retreat was called to order by President Haynes at 5:30 p.m., in the Main Conference Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Pamela Haynes, President
Ms. John Knight, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Scribner

Brian King, Chancellor

2. ORAL COMMUNICATIONS

There were no oral communications.

3. FUTURE DIRECTIONS DISCUSSION

- A. Los Rios Budget & Enrollment Update
- B. Student Success Scorecard

Student Success Scorecard Update: As required by Education Code, Section 84754.5 (d), the results of the 2018 Scorecard reports were presented for American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College, including data on completion, persistence, 30-units, remedial mathematics, remedial English, remedial English as a second language, and career technical program completion. Board members asked questions regarding student progress and how the Scorecard data related to the annual District Trend Line data on student access and success.

- C. State Chancellor's Vision for Success
- D. Resource Development Update
- E. Draft 2019 Board Meeting Calendar
- F. Board Self Evaluation
- G. Board Requested Information Items and Future Agenda Items
- H. Strategic Timeline for Student Access/Success: Major Initiatives for LRCCD

4. CLOSED SESSION

The Board Members went into closed session at 7:15 p.m. to consider the matter listed below:

- A. Pursuant to Govt. Code section 54957: Public Employee Evaluation and Contract: Contract Officers.

No reportable action was taken in closed session.

5. OPEN SESSION

Open Session resumed at 7:40 p.m.

6. ACTION

- A. Contract Officer Contracts

A motion was made by Trustee Johnson, seconded by Trustee Nelson, that the Board of Trustees:

a) Extend the contracts to June 30, 2021 for the District Officers listed:

Paula Allison, Associate Vice Chancellor, Resource Development
Edward Bush, President, Cosumnes River College
Ryan Cox, Associate Vice Chancellor of Human Resources
Thomas Greene, President, American River College
Pablo Manzo, Associate Vice Chancellor of Facilities Management
Gabe Ross, Associate Vice Chancellor, Communications & Media Relations
JP Sherry, General Counsel

b) Extend the contracts to June 30, 2020 for the District Officers listed:

Melanie Dixon, Associate Vice Chancellor, Educational Services & Student Success
Michael Gutierrez, President, Sacramento City College
Theresa Matista, Deputy Chancellor
Tammy Montgomery, Associate Vice Chancellor, Instruction
Jamey Nye, Vice Chancellor, Education & Technology
Mario Rodriguez, Associate Vice Chancellor, Finance
Whitney Yamamura, President, Folsom Lake College

c) Grant annual step increases to those eligible on the Management Salary Schedule as listed:

Paula Allison, Associate Vice Chancellor, Resource Development (from A/2 to A/3)
Edward Bush, President, Cosumnes River College (from B/3 to B/4)
Thomas Greene, President, American River College (from B/4 to B/5)
Michael Gutierrez, President, Sacramento City College (from B/1 to B/2)
Jamey Nye, Vice Chancellor, Education & Technology (from B/1 to B/2)
Mario Rodriguez, Associate Vice Chancellor, Finance (from A/1 to A/2)
Gabe Ross, Associate Vice Chancellor, Communications & Media Relations (A/1 to A/2)
Whitney Yamamura, President, Folsom Lake College (B/2 to B/3)

Motion carried; 7:0

ADJOURNMENT (7:45 p.m.)

A motion was made by Trustee Johnson, seconded by Knight, that the meeting be continued to Saturday, October 6 at 9:00 am.

Motion carried; 7:0

SATURDAY, OCTOBER 6, 2018

President Haynes called the meeting to order at 9:00 a.m.

7. UPDATE AND DISCUSSION OF DISTRICT STRATEGIC PLAN:

The Board of Trustees received updates and discussed items related to the District Strategic Plan as follows:

A. Establish effective pathways that optimize student access and success.

- **2017-2018 Achievements / 2018-2019 Goals**
- **Guided Pathways Updates**

1. American River College
2. Cosumnes River College
3. Folsom Lake College
4. Sacramento City College
5. Los Rios Trend Lines Update

B. Provide exemplary teaching and learning opportunities.

1. Recruitment & Hiring Statistics

C. Foster an outstanding working and learning environment.

1. Building/Bond Program Update

8. OPEN BOARD DISCUSSION

The Board discussed a number of issues related to the future of the District and asked staff to provide information on those items at future meetings. Future agenda item requests included an update on foster youth services provided at the colleges, a refresh/update on re-entry and prison programs, and continual follow-up discussion on the implementation of AB 705.

9. ADJOURNMENT

A motion was made by Trustee Knight, seconded by Nelson, that the meeting be adjourned.

President Haynes adjourned the meeting at 12:55 p.m.

Brian King
Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: November 7, 2018.



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, October 10, 2018

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Pamela Haynes, President
Mr. John Knight, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Dr. Belinda Lum and Dr. Veronica Lopez addressed the Board of Trustees regarding the DACA Board Resolution on the agenda.

Susan Reece addressed the Board of Trustees financial aid services at American River College.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees approve Consent Consideration items A through I.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: September 12, 2018*

That the Board of Trustees approve the minutes of the meeting held on September 12, 2018.

B. Curriculum Proposals: American River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River College, Folsom Lake College, and Sacramento City College.

C. Resolution No. 2018-08: Liability Coverage for District Volunteers

That the Board of Trustees approve Resolution No. 2018-08 regarding liability coverage for volunteers

D. Resolution No. 2018-09: State Surplus Property

That the Board of Trustees approve the renewal application and Resolution 2018-09 authorizing the designated employees to make surplus property purchases on behalf of Los Rios Community College District from the Office of Procurement, Department of General Services of the State of California.

E. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items listed in the October board agenda packet per Education Code section 81452.

F. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Fermentation Sciences <ul style="list-style-type: none"> Funding for Folsom Lake College to perform research and development leading to 1) a whitepaper on the topics of fermentation science as an interdisciplinary and Advanced Manufacturing concern, 2) development of regional ecosystem map detailing relevant business and industry partners, programs transfer and regional institutions, and community organizations, and 3) a regional workshop/presentation where whitepaper results will be shared with the community. 7/01/2018 through 9/30/2018 Administrator: Monica Pactol / Vice President of Instruction 	FLC	\$20,000	Sierra Community College District
ARC Workforce Development & SETA Head Start <ul style="list-style-type: none"> Funding to provide Early Childhood Education classes on-site to the staff of the Sacramento Education and Training Agency for the Fall 2018 semester. 10/18/2018 through 12/14/2018 Administrator: Raquel Arata / Dean, Career Education & Workforce Development 	ARC	\$14,890	Sacramento Employment Training Agency
California Early College Academy <ul style="list-style-type: none"> Funding to serve 240 low income and potentially first 	ARC	\$100,000	California Community

<p>generation college students who attend Inderkum High School in the Natomas Unified School District. The program will provide tutoring, academic advising and enrichment, core curriculum instruction, post-secondary information and assistance, and financial aid information and assistance.</p> <ul style="list-style-type: none"> • 7/01/2018 through 6/30/2019 • Administrator: Lisa Lawrenson / Vice President of Instruction 			<p>College Chancellor's Office</p>
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G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements as listed.

1. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Eaton Funeral Home	Funeral Services	ARC	7/18/18	Evergreen
Select Rehabilitation, LLC	PTA/OTA	SCC	9/1/18	Evergreen
Motion Physical Therapy and Rehab, Inc.	PTA/OTA	SCC	8/15/18	Evergreen
Select Medical	PTA/OTA	SCC	9/12/18	Evergreen
Divine Dental Solutions	Dental Asst.	SCC	5/21/18	Evergreen

* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

INTERNSHIP AGREEMENTS

Company/Agency	Internship Type	ID Number	Contract Date	Term
KRCA-TV	Broadcast	1507797	8/25/18	EXP: 12/31/18

2. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2019-001
FLC	Facility Use	FLC 17-069
FLC	Facility Use	FLC 18-028
FLC	Facility Use	FLC 18-046
FLC	Facility Use	FLC 18-047
FLC	Facility Use	FLC 18-048
FLC	Facility Use	FLC 18-051
FLC	Facility Use	FLC 18-052
FLC	Facility Use	FLC 18-054
FLC	Facility Use	FLC 18-055
FLC	Facility Use	FLC 18-062
FLC	Facility Use	FLC 18-063

FLC	Facility Use	FLC 18-064
FLC	Facility Use	FLC-18-065
CRC	Facility Use	C19-0037
CRC	Facility Use	C19-0038
CRC	Facility Use	C19-0039
CRC	Facility Use	C19-0040
CRC	Facility Use	C19-0041
CRC	Facility Use	C19-0042
CRC	Facility Use	C19-0043
CRC	Facility Use	C19-0044
CRC	Facility Use	C19-0045
CRC	Facility Use	C19-0046
CRC	Facility Use	C19-0047
CRC	Facility Use	C19-0048
Harris Center	Facility Use	12298
Harris Center	Facility Use	12302
Harris Center	Facility Use	12788
Harris Center	Facility Use	12806
Harris Center	Facility Use	12816
Harris Center	Facility Use	12820
Harris Center	Facility Use	12856
Harris Center	Facility Use	12857
Harris Center	Facility Use	12862
Harris Center	Facility Use	13190
Harris Center	Facility Use	13375
Harris Center	Facility Use	13376
ARC	Facility Use	1003
ARC	Facility Use	1004

H. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001100784-0001101661 B119590-B119696	\$ 27,233,806.51
Capital Outlay Fund	3017906A-0003018001	
Child Development Fund	0006000847-0006000848 B619009-B619012	
Self-Insurance Fund	-	
WARRANTS		
General Fund	768050-769064	\$ 12,984,427.92
General Fund-ARC Instructional Related	008919-008998	
General Fund-CRC Instructional Related	023106-023136	
General Fund-FLC Instructional Related	031368-031390	
General Fund-SCC Instructional Related	47133-47208	
Capital Outlay Fund	833032-833134	
Student Financial Aid Fund	900315-900334	
Child Development Fund	954583-954590	
Self-Insurance Fund	976476-976480	
Payroll Warrants	404087-406562	
Payroll Vendor Warrants	64386-64525	

September Leave Process	406563-409524	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 18,806,471.58
Clearing Checks	2797-2800	\$ 807.70
Parking Checks	3113-3122	\$ 637.00
Bookstore Fund – ARC	33078-33183	\$ 1,606,675.38
Bookstore Fund – CRC	28157-28250	
Bookstore Fund – FLC	-	
Bookstore Fund – SCC	050443-050547	
Student Clubs Agency Fund – ARC	5641-5673	\$ 154,777.56
Student Clubs Agency Fund – CRC	4810-4843	
Student Clubs Agency Fund – FLC	2518-2537	
Student Clubs Agency Fund – SCC	3999-4038	
Foundation – ARC	6036-6071	\$ 87,929.71
Foundation – CRC	2561-2600	
Foundation – FLC	1638-1657	
Foundation – SCC	4756-4773	
Foundation – DO	1013-1014	
Associated Students Trust Fund – ARC	0995-0995	\$ 156.93
Associated Students Trust Fund – CRC	0859-0859	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5922-5922	\$ 538,085.76
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 9,300.00
PARS	-	\$ 19,855.47
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 39,213.21
Bookstore	-	\$
Payroll Direct Deposit Advices	925986-937718	\$ 17,125,378.93
Other Payroll Transactions	-	\$ 5,358.00

I. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the October board agenda packet.

4. FIRST READING

A. Board Policy Revision: P-1412 Fees for Use of Facilities

Revisions to board policies P-1412, Fees for Use of Facilities were presented to the board for first reading and discussion.

B. Board Policy Revision: P-2113, P-5111, P-6111, P-9111 Intent and Accountability for Equal Opportunity & P-2115, P-5112, P-6112, P-9112 Service Animals

Revisions to board policies P-2113, P-5111, P-6111, P-9111 Intent and Accountability for Equal Opportunity & P-2115, P-5112, P-6112, P-9112 Service Animals were presented to the board for first reading and discussion.

C. Board Policy Revision: P-2423, P-5172, P-6163, P-9152 Discrimination and Harassment Complaint Procedures

Revisions to board policies P-2423, P-5172, P-6163, P-9152 Discrimination and Harassment Complaint Procedures were presented to the board for first reading and discussion.

D. Board Policy Revision: P-2424, P-5173, P-6161, P-9153 Sexual Harassment

Revisions to board policies P-2424, P-5173, P-6161, P-9153 Sexual Harassment were presented to the board for first reading and discussion.

5. ACTION

A. Special Payments – Police Officers, Sergeants, and Captains

A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees approve peace officers with a one-time payment of \$5,000, as stipulated in this item and approve the related memorandums of understanding with the SEIU and LRSA units.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Universal Transit Pass Agreement – Modification and Extension

A motion was made by Trustee Johnson, seconded by Trustee Nelson, that the Board of Trustees authorize the Chancellor/Designee to modify the existing agreement with Sacramento Regional Transit for discounted transit services, for the academic terms covering spring 2019 to fall 2023.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Resolution 2018-10: Deferred Action for Childhood Arrivals (DACA) Program

A motion was made by Trustee Scribner, seconded by Trustee Johnson, that the Board of Trustees approve the attached Resolution Number 2018-10 in support of students and employees covered by the Deferred Action for Childhood Arrivals Program.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

6. BOARD MEMBER REPORTS

Trustee Ortiz thanked the speakers who addressed the Board during public comments, and also recognized LRCFT for their involvement in all issues around DACA

Trustees Knight, Scribner and Haynes thanked the college presidents and executive staff for the valuable information and thoughtful presentations on Guided Pathways presented at the recent board retreat.

Trustee Thirakul addressed the hate crime at Sacramento City College and the college community's response.

7. FUTURE AGENDA ITEMS

Trustee Haynes requested a full, detailed report on the guidelines and protocols for our armed officers.

Trustee Ortiz requested an update on the center facility resources available to DACA students.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Ahriana Levingston, President, Cosumnes River College Student Senate

Courtnee Mack, President, Sacramento City College Classified Senate

Carlos Lopez, President, Districtwide Academic Senate

Chancellor's Report:

ARC: The Board of Governors of the Accreditation for Gerontology Education Council (AGEC) has voted unanimously to approve accreditation without conditions for ARC's AA in Gerontology degree program for five years, ending August 2023. The Council had several high words of praise

for ARC’s Gerontology program, specifically mentioning the creative and excellent work of faculty in curriculum mapping and measuring competencies and student learning outcomes.

CRC: CRC Photography Professor Kathryn Mayo was recognized with two awards. Mayo was selected as an honorable mention in the annual Julia Margaret Cameron Awards. This award is open to women photographers working in all mediums, styles and schools of thought. Mayo’s winning photo will be exhibited as part of their biennial show in Barcelona, Spain this month.

Mayo was also notified recently that she was chosen as a Photolucinda Critical Mass Final 50 award winner. This provides participants with career-building opportunities and to promote the best emerging and mid-career artists working today. A jury of gallerists, museum and industry professionals chose 50 finalists from a wide range of international portfolio submissions.

FLC: Folsom Lake College student Kamea Pascua was interviewed on Capital Public Radio’s “Insight with Beth Ruyak” on Wednesday, October 3. The English major, who contributes to both the online student newspaper, The Talon, and the college’s literary magazine, The Machine, discussed her memoir story of domestic abuse, "Keep Your Mouth Shut," which she originally wrote for a class assignment and was recently featured in the Sacramento literary series, Stories on Stage. Kamea has used writing and meditation as a path to healing and her powerful story is particularly relevant and moving in the current #MeToo era.

SCC: Sacramento City College has promised to examine systemic racism embedded in the processes and procedures at the institution, and strive to create a safe campus for all after last week’s protest by the Black Student Union. The protest, which was reported by local news stations, took place outside the men’s restroom on the first floor of Rodda Hall North where a number of swastikas and racist threats calling for the genocide of the black community were found drawn on the walls and mirror. Student protestors were appalled that the graffiti was not treated as a terrorist threat and no notification was sent to students, pointing out that the lack of action and concern is a form of systemic racism.

Chancellor King announced the following retirements:

Retirement			Years of Service
Barbara Beale	Administrative Assistant I	SCC	10
Ker Yang	Custodian	ARC	11
Michael Poindexter	Vice President, Student Services	SCC	12+
Arturo Bautista	Custodian	ARC	17
Grant Parker	Music Professor	CRC	18
Almorris Alexander	Custodian	SCC	18
Jennifer Griffin	Instructional Assistant – Art	SCC	18
Steven Coughran	Music Professor	CRC	20+
Christopher Impinna	Veterinary Technology Professor/Coordinator	CRC	20+
Travis Silcox	English Professor	SCC	21
Wang Ng	Electronics Technology Professor	SCC	21+
Patrick Hogarty	Computer Information Science Professor	SCC	23
Dianne Heimer	Journalism/English Professor	SCC	25
William Wrightson	History Professor	ARC	27+
Charles VanPatten	Humanities Professor	CRC	30+
Ellen Arden-Ogle	Communication Studies Professor	CRC	32
Louise Kronick	Counselor	ARC	38+

9. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 6:40 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Pursuant to Government Code section 54957: Public Employee Performance Evaluation: Chancellor
- B. Pursuant to Government Code section 54957.6: Conference with Labor Negotiators – Agency designated representative: Ryan Cox; Unrepresented Employee: Chancellor

Closed Session Adjourned: 7:55

Open Session: 7:56

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In closed session matter identified as Item 9.A, the Board of Trustees deemed that the Chancellor's performance for 2017-18 was satisfactory.

11. ACTION

A. Chancellor's Contract

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees approve the Chancellor's contract with the following terms:

- 1. Increase the contract term by one year through June 30, 2022.*
- 2. The Chancellor may receive a buyout of up to five days per year of his vacation balance.*
- 3. All other terms and conditions of the contract shall remain in place for the balance of the contract.*

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

12. ADJOURNMENT

A motion was made by Trustee Scribner, seconded by Trustee Knight, that the meeting be adjourned.

President Haynes adjourned the meeting at 8:00 p.m.

BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: November 7, 2018
jd

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Scheduling of Board of Trustees Annual Organizational Meeting	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS

In compliance with Education Code section 35143, the Board of Trustees is required to schedule an annual organizational meeting “within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar.” The 15-day period for 2018 is December 7-21.



RECOMMENDATION:

It is recommended that the Board of Trustees schedule the annual organizational meeting for Wednesday, December 12, 2018 at 5:30 p.m.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Vice Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved at the October 26, 2018 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College –Joe Gilman, Valerie Rose, Al Ahmadi, Lisa Lawrenson; Cosumnes River College –Brian Noel, Amanda Wolcott-Paskey, Torrence Powell; Folsom Lake College – Eric Wada, Carlos Lopez, Monica Pactol; Sacramento City College – Dyan Pease (Chair), Richard Yang, Don Button, Renee Medina, Albert Garcia; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Tammy Montgomery; and Student Representative: TBA.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

November 7, 2018

COURSE PROPOSALS

Course Deletions

American River College

1. **FIRE 1501 USDA Basic Academy (6.50 - 7.00 units)**

Justification: This course is now in catalog as FFS 1501.

2. **FIRE 1502 USDA Advanced Academy (7.50 - 8.00 units)**

Justification: This course is now in catalog as FFS 1502

3. **FIRE 1540 CDF Computer Applications (0.25 units)**

Justification: This course is no longer needed by our affiliate agencies.

4. **FIRE 1570 Wildland Fire Behavior (S-190) (0.50 units)**

Justification: This course is now in catalog as FFS 1540.

5. **FIRE 1571 Intermediate Wildland Fire Behavior (S-290) (1.75 units)**

Justification: This course is now in catalog as FFS 1541

6. **FIRE 1572 Flashover and Hydraulic Theory (0.50 units)**

Justification: This course is no longer needed or used by our division.

7. **FIRE 1573 Introduction To Wildland Fire Behavior Calculations S-390 (2.00 units)**

Justification: This course is now in catalog as FFS 1542.

8. **FIRE 1624 Command 1A (2.00 units)**

Justification: This course has been retired by the California State Fire Training Division.

9. **FIRE 1625 Fire Command 1B (2.00 units)**

Justification: This course has been retired by the California State fire Training Division.

10. **FIRE 1626 Command 1C (2.00 units)**

Justification: This course has been retired by the California State fire Training Division.

11. **FIRE 1627 Fire Command 2A (1.75 units)**

Justification: Course has been retired by California State Fire Training.

12. **FIRE 1629 Facilities and Supply Unit Leader (I-354/I-356) (1.00 - 2.00 units)**

Justification: This course has been separated into two different courses (FFS 1562 and FFS 1564) which we already have in our curriculum.

13. **FIRE 1633 Fire Command 2B (1.75 units)**

Justification: The course has been retired by California State Fire training.

14. **FIRE 1634 Fire Command 2C (2.00 units)**

Justification: The course has been retired by California State Fire training.

15. **FIRE 1635 Fire Command 2D (2.00 units)**

Justification: The course has been retired by California State Fire training.

16. **FIRE 1650 Training Instructor 1A (1.50 units)**

Justification: This course is retiring on 12/31/2018 by California State Fire Training. This course along with FIRE 1651 and FIRE 1652 have been reintroduced as a new course(s) FIRE 1653, 1654, 1655.

17. **FIRE 1651 Training Instructor 1B (1.50 units)**

Justification: This course is retiring on 12/31/2018 by California State Fire Training. This course along with FIRE 1650 and FIRE 1652 have been reintroduced as a new course(s) FIRE 1653, 1654, 1655.

18. **FIRE 1652 Training Instructor 1C (1.50 units)**

Justification: This course is retiring on 12/31/2018 by California State Fire Training. This course along with FIRE 1650 and FIRE 1651 have been reintroduced as a new course(s) FIRE 1653, 1654, 1655.

19. **FIRE 1680 Fire Management 1 (2.00 units)**

Justification: The course has been retired by California State Fire training.

20. **FIRE 1691 Fire Management 2A (1.50 units)**

Justification: The course has been retired by California State Fire training.

21. **FIRE 1692 Fire Management 2B (1.50 units)**

Justification: The course has been retired by California State Fire training.

22. **FIRE 1693 Fire Management 2C (1.50 units)**

Justification: The course has been retired by California State Fire Training.

23. **FIRE 1694 Fire Management 2D (1.50 units)**

Justification: The course has been retired by California State Fire training.

24. **FIRE 1695 Fire Management 2E (1.50 units)**

Justification: The course has been retired by California State Fire training.

25. **FIRE 1700 Fire Prevention 1 (2.00 units)**

Justification: The course has been retired by California State Fire training.

26. **FIRE 1791 Fatality Fire Case Studies (PMS-490) (0.50 units)**

Justification: This course is outdated and no longer needed by our affiliate agencies.

27. **PSTC 1710 Special Weapons and Tactics (SWAT) (2.00 units)**

Justification: The PSTC is submitting this deletion proposal as this course, formerly a contract course, no longer meets the needs of our students.

28. **PSTC 1715 Tactical Casualty Care (1.00 - 1.25 units)**

Justification: The PSTC is requesting this course, formerly a contract course, be deleted as it no longer meets the needs of our students.

29. **PSTC 1717 Basic Crisis Negotiation - FBI (2.00 units)**

Justification: The PSTC has determined that this course, formerly a contract course, no longer meets the needs of our students.

Folsom Lake College

1. **BUSTEC 307.1 Intro Keyboarding/Application (2.00 units)**

Justification: This course is being replaced by the updated BUSTEC 307 course.

2. **BUSTEC 307.2 Intermediate Keyboarding/Application (2.00 units)**

Justification: This course is being replaced by the updated BUSTEC 308 course.

Sacramento City College

1. **ARTH 360 Introduction to Museum Studies (3.00 units)**

Justification: This course is no longer taught, nor viable, at our college due to minimum enrollment and budget limitations. It has not been taught in over 18 years.

2. **PHIL 328 Critical Reasoning and Composition (3.00 units)**

Justification: PHIL 328 has not been offered since its curriculum was approved. The course topics are also covered in PHIL 320, albeit without the writing component.

3. **PHIL 333 J.R.R. Tolkien, C.S. Lewis, Charles Williams and Romantic Idealism and the Meaning of Life (3.00 units)**

Justification: This course has not been offered since its originator retired.

4. **PHIL 353 Religions of the Far East (3.00 units)**

Justification: Due to declining enrollment in our religion classes, PHIL 353 has not been offered in several years. The course topics are covered, though with less depth, in PHIL 352.

New to District Courses

American River College

1. **SJS 300 Introduction to Social Justice Studies (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This interdisciplinary course introduces students to the theoretical and practical foundations of social justice and the social processes that create and resist oppression. It covers the sociology, history, and psychology of oppressions based upon race, ethnicity, class, gender, sexuality, and other group identities in the United States and the corresponding social justice movements for liberation. It investigates how creating and undoing asymmetrical power relations are linked to social structures, institutional processes, and culture. Additionally, it provides a basis for a better understanding of socioeconomic, political, and cultural conditions of key social groups in the United States. Topics include theoretical foundations of social justice and oppression, history and politics of group identity, culture and ideologies, forms of oppression, privilege, and forms of resistance. Field trips may be required.

Justification: This is the introductory course for our two new AAT Social Justice Studies majors (SJS- Race and Ethnicity and SJS- Women, Gender, and LGBTQ Studies). There has been a strong focus for transferable majors that feed into CSU and UC majors and Social Justice is a strong interdisciplinary course within a major that can feed students into a number of majors. Introduction to Social Justice Studies is both an academic and practical course that will help students understand and navigate modern group relations. This course provides the cultural, historical, socio-economic, and sociological frame to understand the structural and the individual dynamics of asymmetrical power relations between groups and explores the complexities of intersectional identities.

2. **SJS 310 Introduction to LGBTQ Studies (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course introduces students to Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) studies. It explores how LGBTQ individuals and communities are impacted by various social, cultural, historical, and political factors. Topics include politics of sexuality and sexual identities; forms of oppression including heterosexism, homophobia, and transphobia, as well as resistance to oppression, violence against LGBTQ individuals and communities, and queer activism. This course also includes contemporary issues in families, education, religion, and the law.

Justification: This course provides an introduction to LGBTQ studies. It prepares students for transfer and will be required for two degrees: Social Justice Studies: Women, Gender, and LGBTQ Studies and Social Justice Studies: Race and Ethnicity.

Cosumnes River College

1. **LIBR 324 Critical Thinking and Information Literacy (3.00 units)**

Prerequisite: None.

Advisory: ENGRD 113, ENGWR 101, ESLR 320, or ESLW 320; Proficient computer skills are critical for successful completion of this course.

54.00 hours lecture

This course teaches critical thinking to allow students to thoughtfully navigate an information-rich environment. Students will learn information literacy skills to critically seek, access, evaluate, and use information in a variety of contexts. These are skills that are invaluable for the college classroom, the workplace, and for lifelong information consumers.

Justification: With the current information and political environment and the adoption by the Association of College & Research Libraries of the Framework for Information Literacy for Higher Education, there is a need to provide greater instruction on critical thinking as it relates to information use. This course will be useful as a GE elective as the district transitions into a Guided Pathways model.

Folsom Lake College

1. **CISP 454 Introduction to Software Testing (3.00 units)**

Prerequisite: CISP 400 or 401 with a grade of "C" or better; or object oriented programming industry experience.

36.00 hours lecture, 54.00 hours laboratory

Students will learn and apply industry standard processes and methods for analyzing and testing software, reporting defects effectively, and developing and executing test plans for software projects. Students will be exposed to software tools that implement various testing approaches, including test driven

development (TDD). Student teams apply what they learn throughout the course on small development projects. This course prepares students for practical work in the software industry by exposing them to the latest approaches and tools. Examples will be presented in Java and C++.

Justification: FLC programs will be revised to include this elective course and will be a required course in the future development of a Software Engineering certificate or degree. As software complexity increases, software testing knowledge becomes more crucial and offering this course will ensure our students are trained to meet current and future industry needs.

Sacramento City College

1. **FLTEC 303 Remote Pilot - Small Unmanned Aircraft Systems (3.00 units)**

Prerequisite: None.

Advisory: The minimum age for issuance of an FAA Remote Pilot - sUAS certificate is 16 years of age. Certificates are issued subject to the results of a Transportation Security Administration personal threat assessment.

54.00 hours lecture

This course prepares the student to take the FAA aeronautical knowledge test that is required for the issuance of a Remote Pilot - Small Unmanned Aircraft Systems certificate. Topics include federal and state regulations governing the use of Unmanned Aircraft Systems, airspace and aeronautical chart reading, aviation weather, and crew resource management.

Justification: This proposal moves experimental course (FLTEC 499) into the Flight Technology new certificate program for Commercial Unmanned Aerial Vehicles.

2. **FLTEC 305 Remote Pilot Flight Operations (3.00 units)**

Prerequisite: FLTEC 303 with a grade of "C" or better; Must meet one of the following: Successful completion of or concurrent enrollment in FLTEC 303, or hold a current FAA Remote Pilot -Small Unmanned Aircraft Systems certificate.

Enrollment Limitation: Performance of actual flights are subject to acceptable weather and airspace conditions. If the instructor or instructional assistant observes a student operating an aircraft in an unsafe manner or a manner contrary to the requirements of 14 CFR Part 107 or the SCC Flight Operations Manual, the student will be removed from the course.

24.00 hours lecture, 90.00 hours laboratory

This course is designed to give students practical experience in conducting commercial unmanned aerial vehicle flight operations. Students will develop basic flying skills and experience with small multi-rotor and fixed-wing unmanned aircraft. The course also includes gaining experience in developing and utilizing flight operations documentation and checklists. Students will be able to utilize these skills when using commercial UAV systems in a variety of future employment and research opportunities.

Justification: This is a core course for the Commercial Unmanned Aircraft Systems program. The purpose of the course is to give students practical experience with operating various types of unmanned aircraft alone and as part of multiple-person crew.

3. **KINES 450 Sport in Society (3.00 units)**

Prerequisite: None.

Advisory: ENGWR 300 and ESLW 310 with grades of "C" or better

54.00 hours lecture

This course will provide students with an examination of sport as a significant influence in society. Topics will include the importance of gender, race and ethnicity, social class, religion, politics, media, and economical impact of sport with society. Additional topics will include the role of the media, ethics, education, and community impact.

Justification: To expand course offerings and options in the discipline of Kinesiology. This course will explore the popularity of sports within our society recognizing historical precedents in sport, health and physical activity. Students from diverse fields of study would be drawn to this course because of their interest in sport.

4. **MATHS 100 Support for Introduction to Mathematical Ideas (2.00 units)**

Prerequisite: None.

Corequisite: MATH 300

36.00 hours lecture

This course provides intensive instruction and practice in the core mathematical skills, competencies, and concepts necessary for success in Introduction to Mathematical Ideas. Topics and homework assignments are often connected to the students' assignments in MATH 300. Students who completed this topic as MATHS 299 are not eligible to take this course. This course is graded as Pass/No Pass.

Justification: SCC will offer MATHS 100 as the corequisite for students to take with MATH 300 to complete transfer-level mathematics in one semester.

5. **MATHS 120 Support for Intermediate Algebra (3.00 units)**

Prerequisite: None.

Corequisite: MATH 120

54.00 hours lecture

This course provides intensive instruction and practice in the core mathematical skills, competencies, and concepts necessary for success in MATH 120, Intermediate Algebra. Topics and homework assignments are often connected to the students' assignments in MATH 120. Students who completed this topic as MATHS 299 are not eligible to take this course. This course is graded as Pass/No Pass.

Justification: SCC will offer MATHS 120 as the corequisite for students to take with MATH 120 in a two-semester path through transfer-level mathematics.

6. **MATHS 135 Support for Trigonometry with College Algebra (3.00 units)**

Prerequisite: None.

Corequisite: MATH 335

54.00 hours lecture

This course provides intensive instruction and practice in the core mathematical skills, competencies, and concepts necessary for success in MATH 335: Trigonometry with College Algebra. Topics and homework assignments are often connected to the students' assignments in MATH 335. The course includes applications of the concepts and skills covered. Students who completed this topic as MATHS 299 are not eligible to take this course. This course is graded as Pass/No Pass.

Justification: SCC will offer MATHS 135 as the corequisite for students to take with MATH 335 to complete transfer-level mathematics in one semester.

7. **MATHS 142 Support for Modern Business Mathematics (3.00 units)**

Prerequisite: None.

Corequisite: MATH 342

54.00 hours lecture

This course provides intensive instruction and practice in the core mathematical skills, competencies, and concepts necessary for success in Modern Business Mathematics. Topics and homework assignments are often connected to the students' assignments in MATH 342. The course includes applications of the concepts and skills covered. Students who completed this topic as MATHS 299 are not eligible to take this course. This course is graded as Pass/No Pass.

Justification: SCC will offer MATHS 142 as the corequisite for students to take with MATH 342 to complete transfer-level Mathematics in one semester.

8. **MATHS 172 Support for College Algebra for Calculus (3.00 units)**

Prerequisite: None.

Corequisite: MATH 372

54.00 hours lecture

This course provides intensive instruction and practice in the core mathematical skills, competencies, and concepts necessary for success in MATH 372: College Algebra for Calculus. Topics and homework assignments are often connected to the students' assignments in MATH 372. The course includes applications of the concepts and skills covered. This course is graded as Pass/No Pass.

Justification: SCC will offer MATHS 172 as the corequisite for students to take with MATH 372 to complete transfer-level mathematics in one semester.

9. **MATHS 173 Support for Trigonometry for Calculus (2.00 units)**

Prerequisite: None.

Corequisite: MATH 373

36.00 hours lecture

This course provides intensive instruction and practice in the core mathematical skills, competencies, and concepts necessary for success in MATH 373: Trigonometry for Calculus. Topics and homework assignments are often connected to the students' assignments in MATH 373. The course includes applications of the concepts and skills covered. This course is graded as Pass/No Pass.

Justification: SCC will offer MATHS 173 as the corequisite for students to take with MATH 373 to complete transfer-level mathematics in one semester.

PROGRAM PROPOSALS

Program Deletion(s)

Folsom Lake College

1. **Relational Database Administration**

Justification: Changing technology has made this certificate obsolete. The department is replacing it with a new certificate under development.

New Programs

American River College

1. **Social Justice Studies: Race and Ethnicity**

The Associate in Arts in Social Justice Studies: Race and Ethnicity for Transfer degree provides students with a major that fulfills the general requirements of the California State University for transfer. Students with this degree will receive priority admission with junior status to the California State University system. The Associate in Arts in Social Justice Studies: Race and Ethnicity for Transfer (AA-T) degree may be obtained by the completion of 60 transferable, semester units with a minimum 2.0 GPA, including (a) the major or area of emphasis described in the Required Program outlined below (earning a C or better in these courses) and (b) either the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education Breadth Requirements. The Associate in Arts in Social Justice Studies: Race and Ethnicity for Transfer (AA-T) degree provides a curricular track for students who wish to transfer into a variety of CSU majors related to race and ethnicity, such as Ethnic Studies, Chicano Studies, or African American Studies. This Transfer Model Curriculum is an “Area of Emphasis” (AOE), which allows for students to transfer into more than one CSU major related to Race and Ethnicity. Students interested in transferring to a CSU campus to pursue a bachelor’s degree in an Area of Emphasis should meet with a counselor to confirm the courses required for lower division preparation in the major. This degree exposes students to the core principles and practices of the Social Justice Studies field in order to build a foundation for their future personal, academic, or vocational paths.

Justification: This program proposal meets the needs of our students and the college community. The structure and content of the degree is the result of feedback from meetings with an interdisciplinary group of faculty at the college. As an Area of Emphasis AA for Transfer this degree provides the unique opportunity for students to transfer into a variety of CSU majors.

2. **Social Justice Studies: Women, Gender, and LGBTQ Studies**

The Associate in Arts in Social Justice Studies: Women, Gender, and LGBTQ Studies for Transfer degree provides students with a major that fulfills the general requirements of the California State University for transfer. Students with this degree will receive priority admission with junior status to the California State University system. The Associate in Arts in Social Justice Studies: Women, Gender, and LGBTQ Studies for Transfer (AA-T) degree may be obtained by the completion of 60 transferable, semester units with a minimum 2.0 GPA, including (a) the major or area of emphasis described in the Required Program outlined below (earning a C or better in these courses) and (b) either the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education Breadth Requirements. The Associate in Arts in Social Justice Studies: Women, Gender, LGBTQ Studies for

Transfer (AA-T) degree provides a curricular track for students who wish to transfer into a variety of CSU majors related to Women, Gender, LGBTQ Studies, such as Women’s Studies, Gender Studies, or Queer Studies. This Transfer Model Curriculum is an “Area of Emphasis” (AOE), which allows for students to transfer into more than one CSU major related to Women, Gender, LGBTQ Studies. Students interested in transferring to a CSU campus to pursue a bachelor’s degree in an Area of Emphasis should meet with a counselor to confirm the courses required for lower division preparation in the major. This degree exposes students to the core principles and practices of the Social Justice Studies field in order to build a foundation for their future personal, academic, or vocational paths.

Justification: This program proposal meets the needs of our students and the college community. The structure and content of the degree is the result of feedback from meetings with an interdisciplinary group of faculty at the college. As an Area of Emphasis AA for Transfer this degree provides the unique opportunity for students to transfer into a variety of CSU majors.

Folsom Lake College

1. **History**

The Associate in Arts in History for Transfer Degree program provides students with a major that fulfills the general requirements for transfer to the California State University. Students with this degree will receive priority admission with junior status to the California State University system. Students should work closely with their Folsom Lake College counselor to ensure that they are taking the appropriate coursework to prepare for majoring in History at the institution they wish to transfer to because major and general education requirements may vary for each CSU and the degree may only transfer to specific institutions. This program has the following completion requirements: (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements. (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis.

Justification: The History department is creating a transfer degree in History to help students make their transfer to CSU more efficient.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Board Policy Revision: P- 1412 Fees for Use of Facilities	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

During the last rewrite of the policies and regulations relating to the Civic Center Act and the use of district facilities, a decision was made to eliminate the description of the three types of uses for district facilities and to rely on the language of the Education Code. During the interim time period, questions have been raised about whether particular events were free (Class I), semi-commercial (Class II) or commercial events (Class III).

STATUS:

The proposed revisions to the policy clarify under which class an event falls under based on the proponents’ mission(s) and the time of the event. When a public entity, nonprofit, or other association formed for cultural, general character building or public welfare purposes, holds a meeting during normal college business hours, they fall under Class I and are entitled to free use of the facility. If these organizations hold a meeting outside of college business hours, charge fees, or solicit contributions, then they fall under Class II and are charged at the district’s semi-commercial rate. Class III are other organizations than those described above that charge admission fees. Class III events are charged at the district’s commercial rate.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policy.

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1.0 Authorization

- 1.1 The Chancellor [of the Los Rios Community College District](#) is authorized to establish a fee schedule for ~~the Nonnon~~-District facility use.
- 1.2 The fee schedule will include applicable fees, if any, for the following use categories as defined in ~~administrative~~ [Administrative regulation Regulation R-1411](#) pursuant to the provisions of the Civic Center Act. (Education Code ~~§~~⁸²⁵³⁷⁰ et seq.)
- 1.2.1 ~~Class I: —Free Use (Basic Costs Labor, Equipment and other Costs)~~
[These uses are for general-use classrooms, meeting and lecture facilities, where the event takes place during normal business hours and the user is a public entity, nonprofit organization, senior citizen organization, club or association formed for cultural, general character building or welfare purposes.](#)
- [1.2.2 Class II—; Semi-Commercial Use. \(Full Cost Recovery\) These are uses:](#)
- [1.2.2.1 Of organizations identified under Class I, but that charge admission fees or solicit contributions that are not used for the benefit of the students of the District or charitable purposes; or](#)
- [1.2.2.2 Of organizations identified under Class I, but where the event takes place after normal business hours; or](#)
- [1.2.2.3 That are District categorical or specially funded program activities.](#)
- ~~1.2.2.1.2.3~~ [Class III—; Commercial Use. These are uses when the sponsor charges an admission fee and is not an organization identified under Class I.](#)
- 1.3 ~~The District shall not charge a fee, other than basic costs, to any non-profit organization, club or association organized for general character building or welfare purposes, provided an alternative location is unavailable. The Chancellor shall establish~~ [develop Administrative rRegulations to provide regarding for basic cost recovery. regarding this policy.](#)
- 1.4 ~~For other uses, the eChancellor shall establish a fee schedule.~~

 LRCCD

Policy Adopted: 5/15/74
 Policy Revised: 11/5/80; 5/20/81; 1/17/01
 Policy Reviewed:
 Adm. Regulation: R-1411

[DRAFT 7/25/18](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Board Policy Revisions: P-2113, P-5111, P-6111, P-9111 Intent and Accountability for Equal Opportunity & P-2115, P-5112, P-6112, P-9112 Service Animals	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

Historically, the service animal policy has been appended to the equal opportunity and nondiscrimination and anti-harassment policies. This was due to the connection of both policies to serving people with disabilities. The service animal policy provides for the use of service animals for those with disabilities. The nondiscrimination, anti-harassment policy prohibits discrimination based on disabilities, among other items.

STATUS:

Upon further review, it seemed appropriate to sever these policies. The proposed changes to P-2113, P-5111, P-6111, P-9111, takes out the service animal language and creates four identical stand-alone policies, P-2115, P-5112, P-6112, P-9112. No changes were made to the actual language on service animals. The change will make sure that students and employees are able to find the district’s policies on services animals.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policies.

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1.0 Goals and Objectives

- 1.1 It is the policy and primary purpose of the Los Rios Community College District to provide viable educational opportunity experiences to the citizens of the community it serves and to enhance instructional pursuits for those who wish to take advantage of the District's open door policy, regardless of previous educational background.
- 1.2 To this end, the Colleges of the District will offer comprehensive lower-division transfer and occupational education programs, as well as cultural and recreational activities designed to provide an atmosphere for lifelong learning in the community. These programs and activities will be supported by professional guidance, counseling and other student services that will enhance the educational process.

2.0 Equal Educational Opportunity

- 2.1 It is the policy of the District to implement policies to guarantee that no qualified student or prospective student or any person having an educational relationship with the District shall be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of one or more of the following actual or perceived characteristics, or due to the association with a person or group with one or more of the following actual or perceived characteristics: ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, marital status, or conversing in a language other than English. However, students shall be required to speak English when the use of English is necessary for educational or communication purposes. Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#).
- 2.2 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:
- 2.2.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and
- 2.2.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.

~~3.0 Service Animals~~

~~3.1 — It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act, and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.~~

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 LRCCD

Policy Adopted: 1/23/74

Policy Revised: 11/19/80; 2/10/82; 3/6/91; 3/6/96; 1/15/03; 4/13/11; 4/8/15; 11/9/16;
5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-2113](#); [R-2426](#)

[DRAFT 4/17/18](#)

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1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where unlawful discrimination, harassment, or exclusion has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administrative Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of one or more of the following actual or perceived characteristics, or due to the association with a person or group with one or more of the following actual or perceived characteristics: ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status. It is the responsibility of the Chancellor and the College Presidents to take remedial action in the event of unlawful discrimination against, harassment of, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of unlawful discrimination, harassment, or exclusion (see [R-5111](#)). Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#). It is the goal of this District to:
 - 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.

- 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement, and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:
- 1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and
- 1.5.2 the District shall take appropriate steps to remedy the effects of any unlawful discrimination, harassment, or exclusion.
- 1.6 It is the intent of this District Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been unlawfully discriminated against, harassed, or excluded from full participation in the benefits, activities, or programs of this District.
- 1.7 When there is an underrepresentation in a job class or classes in the District workforce, the District practices and Policies shall be studied to determine if there are factors contributing to the underrepresentation. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.
- ~~1.8 — It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities, and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act, and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.~~
- ~~1.9~~1.8 The Chancellor shall assure the formation of a Staff Equity Committee at each College.
- 2.0 Staff Equity
- 2.1 Colleges shall establish a Staff Equity Committee.
- 2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.
- 3.0 Internal Dissemination
- 3.1 All District employees shall be made aware of the District's equal opportunity plan.
- 4.0 External Dissemination

4.1 Recruiting sources and applicants shall be notified that the District is an equal opportunity employer.

4.2 Community agencies, organizations, and educational institutions shall be notified of the District Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in Title 5, §59300), and disabled applicants.

5.0 Staff Development

5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District’s goals in accordance with collective bargaining agreements and District Policy.

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LRCCD

Policy Adopted: 6/30/65

Policy Revised: 5/17/67; 1/17/68; 11/19/69; 12/16/70; 4/19/72; 1/23/74; 8/15/79; 9/3/80; 10/20/82; 10/2/85; 4/23/86; 2/21/90; 12/6/00; 10/1/03; 4/13/11; 4/8/15; 11/9/16; 5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-5111](#), [R-5178](#)

[DRAFT 4/17/18](#)

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1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where unlawful discrimination, harassment, or exclusion has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
- 1.3 All employees involved in the implementation of equal opportunity programs shall assume responsibilities and duties as outlined in the Administration Regulations.
- 1.4 The District and its Colleges in their human resource practices guarantee that staff members, applicants, and persons involved in employment relations with the District shall not be unlawfully discriminated against, harassed, or excluded from any benefits, activities, or programs on the grounds of one or more of the following actual or perceived characteristics, or due to the association with a person or group with one or more of the following actual or perceived characteristics: ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status. It is the responsibility of the Chancellor and the College Presidents to take remedial action in the event of unlawful discrimination against, harassment of, and/or exclusion from full participation. Procedures are to be established for due process for all parties in the adjudication of accusations of unlawful discrimination, harassment, or exclusion (see [R-6163](#)). Sexual harassment is a form of unlawful discrimination based on sex and is prohibited in the District/College programs and activities under Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). The names, addresses, and telephone numbers of the District's Title IX Officers and Equity Officers can be located [here](#). It is the goal of this District to:
 - 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.

- 1.4.2 Guarantee to all candidates the same opportunity for employment, advancement, and change of assignment.
- 1.5 Where evidence of unlawful discrimination, harassment, or exclusion based on any of the statuses enumerated in this District Policy is found:
- 1.5.1 the District shall take appropriate steps to halt any unlawful discrimination, harassment, or exclusion and prevent its recurrence; and
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- 1.6 It is the intent of this District Policy to direct the staff of this District to take action whenever and wherever an assessment of conditions indicates that underrepresented groups or persons with disabilities have been unlawfully discriminated against, harassed, or excluded from full participation in the benefits, activities, or programs of this District.
- 1.7 When there is an underrepresentation in a job class or classes in the District workforce, the District practices and Policies shall be studied to determine if there are factors contributing to the unbalance. Employment practices which constitute barriers to equal opportunity shall be identified and corrective action designed to eliminate the barriers shall be taken.
- ~~1.8 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities, and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.~~
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- 2.1 Colleges shall establish a Staff Equity Committee.
- 2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.
- 3.0 Internal Dissemination
- 3.1 All District employees shall be made aware of the District's equal opportunity plan.
- 4.0 External Dissemination

- 4.1 Recruiting sources and applicants shall be notified that the District is an equal employment opportunity employer.
- 4.2 Community agencies, organizations, and educational institutions shall be notified of the District Policy in order to solicit their assistance in recruiting underrepresented groups (as defined in Title 5, § 59300), and disabled applicants.

5.0 Staff Development

- 5.1 The District Office and the Colleges will provide staff development opportunities as necessary to accomplish the District’s goals in accordance with collective bargaining agreements and District Policy.

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(Formerly P-6115)

LRCCD

Policy Adopted: 1/23/74

Policy Revised: 10/19/75; 8/15/79; 10/15/80; 10/20/82; 10/2/85;4/23/86; 2/21/90, 7/16/97; 10/1/03; 4/13/11; 4/8/15; 11/9/16; 5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-6111](#), [R-6167](#)

[DRAFT 4/17/18](#)

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1.0 Board Intent

- 1.1 It is the intent of the Los Rios Community College District Board of Trustees to implement fully an equal opportunity program that adheres to the equal employment opportunity policies of the Los Rios Community College District and the guidelines of the Board of Governors of California Community Colleges, and complies fully with the acts of Congress, the laws of the State of California, and the rules, regulations, and guidelines pertaining thereto.
- 1.2 The Board of Trustees has the overall responsibility for insuring equal opportunity and equal employment opportunity in recruitment, assignment, promotion, retention, compensation, and staff development, and for improving the representation of underrepresented groups in all areas where unlawful discrimination, harassment, or exclusion has been shown. The Board of Trustees may delegate this responsibility to the Chancellor.
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 - 1.4.1 Provide members of underrepresented groups with models of their own race, ethnic, and cultural background and gender with whom they can identify and whom they can recognize as examples of occupational achievement at all levels and in all departments.
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- 2.2 The Staff Equity Committee shall work with the Equity Officer and shall consist of staff trained in equal opportunity, equity issues, and diversity.

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- 3.1 All District employees shall be made aware of the District's equal opportunity plan.

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(Formerly P-9112 and P-9113)

LRCCD

Policy Adopted: 10/1/03

Policy Revised: 4/13/11; 4/8/15; 11/9/16; 5/10/17

Policy Reviewed: 5/10/17

Adm. Regulation: [R-9111](#), [R-9159](#)

[DRAFT 4/17/18](#)

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1.0 Service Animals

- 1.1 It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act, and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: [R-2113](#); [R-2426](#)

[DRAFT 4/17/18](#)

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1.0 Service Animals

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: [R-5111](#), [R-5178](#)

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1.0 Service Animals

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(Formerly P-6115)

LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: [R-6111](#), [R-6167](#)

[DRAFT 4/17/18](#)

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[1.0 Service Animals](#)

- 1.1 [It is the policy of the District to ensure that an individual with a verifiable disability, visual or not, who needs a Service Animal may participate in and benefit from District and College services, programs, and activities and to allow the use of Service Animals on District/College property in compliance with the Americans with Disabilities Act, the California Fair Employment and Housing Act, the Unruh Act, and all other relevant laws and regulations. The Chancellor shall develop Administrative Regulations regarding Service Animals.](#)

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LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: [R-9111](#), [R-9159](#)

[DRAFT 4/17/18](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Board Policy Revision: P- 2423, P-5172, P-6163, P-9152 Discrimination and Harassment Complaint Procedures	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

As discussed last spring with each of the college constituencies, the General Counsel and outside counsel conducted a full review of our policies barring discrimination and harassment. In addition, the district’s transition to using outside counsel for investigations caused those attorneys to review the district’s existing policies.

STATUS:

The proposed changes update the policies statement that the colleges will respond to complaints promptly. While this has always been the case, it has never been stated in the policies. Further, the policies eliminate the annual selection of the district officer to ensure compliance with the state discrimination and harassment laws. Instead, the officer will be initially appointed and a new officer will be appointed when there is a vacancy in that office. Currently, this responsibility lies with the Director of Diversity, Compliance, and Title IX from Human Resources. The policies further change the reference of “unlawful discrimination and harassment” to “discrimination and harassment” which reflects the district policy on this subject as opposed to the legal standard. Finally, the policies set forth that the prohibition on retaliation extends to witnesses and advocates involved in the proceedings and defines retaliation as negative effects on the person’s future dealings with the district or colleges. This has always been the way the policies are interpreted, but this change makes these provisions explicit.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policies.

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1.0 ~~Unlawful~~ Discrimination and Harassment

- 1.1 Notwithstanding the student grievance procedures, Los Rios Community College District Policy ([P-2412](#)), procedures shall be adopted for the investigation and resolution of complaints of ~~unlawful~~-discrimination and harassment in compliance with Title 5, section 59322 and all relevant state and federal laws, to ensure that all District programs and activities are available to all persons without regard to ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status.
- 1.2 The District shall [respond to complaints promptly and](#) seek to resolve the complaints in an expeditious manner.
- 1.3 The Chancellor shall designate ~~annually~~-a District Officer responsible for [ensuring](#) District compliance with the rules and regulations adopted by the Board of Governors of the California Community Colleges regarding ~~unlawful~~ discrimination and harassment. The names, addresses, and telephone numbers of the District/College Title IX Officers and Equity Officers can be located [here](#).
- 1.4 Annual notice of this District Policy against ~~unlawful~~-discrimination and harassment shall be given to students, new employees when they commence working, and all current employees.
 - 1.4.1 This notice may be in the form of posters that contain the basic legal requirements, posted in places readily accessible to students, job applicants, and present employees. The notice may also be provided electronically.
- 1.5 Formal discrimination complaints under state and federal laws and regulations may also be processed through the procedures established by applicable state and federal agencies. (Civil Rights Act of 1964, tit. VII, § 703, as interpreted by Code of Federal Regs., title 29, § 1604.11; Ed. Amendments of 1972, tit. IX; the Rehabilitation Act of 1973; Ed. Code, § 200, et seq.; Gov't Code, § 11135; Title 2, § 7287.6; Title 5, § 53000, et seq.; the Americans with Disabilities Act; and all other applicable federal, state, and local laws.)

2.0 Non-Retaliation

- 2.1 It is against District Policy and unlawful to retaliate against someone who files a ~~an unlawful~~-discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent. Raising a concern of ~~unlawful~~-discrimination or harassment [or participating in the process](#)

[as a witness or advocate](#) shall not [negatively](#) affect the concerned individual's future dealings with the District, with his or her employment, or with compensation or work assignments. In the case of a student, it shall not [negatively](#) affect grades, class selection, or other matters pertaining to his or her status as a student of the District.

- 2.2 In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.

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LRCCD

Policy Adopted: 2/10/82

Policy Revised: 6/3/92; 3/6/96; 12/12/07; 4/8/15; 11/9/16

Policy Reviewed: 11/9/16

Adm. Regulation: [R-2423](#)

[DRAFT 8/22/18](#)

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1.0 Complaints

1.1 Employees and applicants shall have access to the procedure for handling complaints relating to ~~unlawful~~ discrimination and harassment (which includes claims related to disabilities and sexual harassment) as outlined in the Los Rios Community College District’s Administrative Regulations.

2.0 Referral to State/Federal Agencies

2.1 When complaints are not resolved to the satisfaction of the applicant/employee using the District internal process, the Director, Human Resources shall refer the individual to the appropriate State or Federal agency.

3.0 Report on Complaints/Grievances Related to Discrimination

3.1 A compilation of complaints relating to ~~unlawful~~ discrimination and harassment shall be presented to the Los Rios Community College District Board of Trustees annually.

4.0 Non-Retaliation

4.1 It is against District Policy and unlawful to retaliate against someone who files a ~~an~~ ~~unlawful~~ discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent. Raising a concern of ~~unlawful~~ discrimination or harassment or participating in the process as a witness or advocate shall not negatively affect the concerned individual’s future dealings with the District, with his or her employment, or with compensation or work assignments.

4.2 In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.

(Formerly P-5117)

LRCCD

Policy Adopted: 8/15/79

Policy Revised: 9/3/80; 10/20/82; 2/21/90; 6/3/92; 12/6/00; 12/12/07; 4/8/15

Policy Reviewed: 4/8/15

Adm. Regulation: [R-5172](#)

[DRAFT 8/23/2018](#)

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1.0 Complaints

1.1 Employees and applicants shall have access to the procedure for handling complaints relating to ~~unlawful~~ discrimination and harassment (which includes claims related to disabilities and sexual harassment) as outlined in the Los Rios Community College District Administrative Regulations.

2.0 Referral to State/Federal Agencies

2.1 When complaints are not resolved to the satisfaction of the applicant/employee using the District internal process, the Associate Vice Chancellor, Human Resources, shall refer the individual to the appropriate State or Federal agency.

3.0 Report on Complaints/Grievances Related to Affirmative Action

3.1 A compilation of complaints relating to ~~unlawful~~ discrimination and harassment shall be presented to the Los Rios Community College District Board of Trustees annually.

4.0 Non-Retaliation

4.1 It is against District Policy and unlawful to retaliate against someone who files a ~~an~~ ~~unlawful~~ discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent. Raising a concern of ~~unlawful~~ discrimination or harassment [or participating in the process as a witness or advocate](#) shall not [negatively](#) affect the concerned individual's future dealings with the District, with his or her employment, or with compensation or work assignments.

4.2 In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.

(Formerly P-6119)

LRCCD

Policy Adopted: 8/15/79

Policy Revised: 9/3/80; 10/20/82; 2/21/90; 6/3/92; 7/16/97; 4/8/15

Policy Reviewed: 4/8/15

Adm. Regulation: [R-6163](#)

[DRAFT 8/23/2018](#)

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1.0 Complaints

1.1 Employees and applicants shall have access to the procedure for handling complaints relating to ~~unlawful~~ discrimination and harassment (which includes claims related to disabilities and sexual harassment) as outlined in the Los Rios Community College District Administrative Regulations.

2.0 Referral to State/Federal Agencies

2.1 When complaints are not resolved to the satisfaction of the applicant/employee using the District internal process, the Associate Vice Chancellor, Human Resources shall refer the individual to the appropriate State or Federal agency.

3.0 Report on Complaints/Problem Resolution Related to Affirmative Action

3.1 A compilation of complaints relating to ~~unlawful~~ discrimination and harassment shall be presented to the Los Rios Community College District Board of Trustees annually.

4.0 Non-Retaliation

4.1 It is against District Policy and unlawful to retaliate against someone who files ~~an unlawful~~ discrimination or harassment complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, or who represents or serves as an advocate for a complainant or respondent. Raising a concern of ~~unlawful~~ discrimination or harassment [or participating in the process as a witness or advocate](#) shall not [negatively](#) affect the concerned individual's future dealings with the District, with his or her employment, or with compensation or work assignments.

4.2 In a situation where evidence is found that an allegation of discrimination is brought solely for the purpose of vexation, the appropriate disciplinary action may be taken.

(Formerly P-9119)

LRCCD

Policy Adopted: 8/15/79

Policy Revised: 2/18/81; 6/16/82; 2/21/90; 6/3/92; 12/9/98; 4/8/15

Policy Reviewed: 4/8/15

Adm. Regulation: [R-9152](#)

[DRAFT 8/23/2018](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Board Policy Revision: P- 2424, P-5173, P-6161, P-9153 Sexual Harassment	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

BACKGROUND:

As discussed last spring with each of the college constituencies, the General Counsel and outside counsel conducted a full review of the policies barring discrimination and harassment. In addition, the district’s transition to using outside counsel for investigations caused those attorneys to review the district’s existing policies.

STATUS:

The proposed change to the sexual harassment policies strengthens the Board’s statement that it is committed to providing an educational environment and workplace that is free from sexual harassment. Language is added to the policy to explicitly define what types of sexual harassment are prohibited: quid pro quo and hostile environment harassment. Finally, the policy sets forth that the prohibition on retaliation extends to witnesses and advocates involved in the proceedings and defines retaliation as negative effects on the person’s future dealings with the district or colleges. This has always been the way the policy is interpreted, but this change makes these provisions explicit.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed revisions to the attached policies.

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1.0 Statement of Intent

1.1 ~~It is the desire of~~ The Los Rios Community College District Board of Trustees [is committed](#) to ~~provide~~ [providing](#) ~~for all students and employees~~ an educational environment and workplace free from sexual harassment [for all students and employees](#). Sexual harassment in any situation is unacceptable, and is in violation of state and federal laws and regulations. Sexual harassment is a form of discrimination based on sex and is prohibited by Title IX of the Education Amendments of 1972, 20 U.S.C., sections 1681 and following (Title IX). Sexual harassment that takes place off campus and which has an effect on campus is covered by this policy. Inquiries and complaints about sexual discrimination and harassment may be directed to the District/College Title IX Officer or to the United States Department of Education Office of Civil Rights. The names, addresses, and telephone numbers of the District/College Title IX Officers and Equity Officers can be located [here](#).

1.2 Where evidence of sexual harassment is found:

1.2.1 The District shall take appropriate steps to halt any sexual harassment and prevent its recurrence; and

1.2.2 The District shall take appropriate steps to remedy the effects of any sexual harassment.

1.3 Formal complaints under those laws and regulations shall be processed through the procedures established by applicable state and federal agencies. (Civil Rights Act of 1964, tit. VII, § 703, as interpreted by Code of Fed. Regs., tit. 29, § 1604.11; Ed. Amendments of 1972, tit. IX; Ed. Code, § 200, et seq.; Gov. Code, § 11135; Title 2, § 7287.6 and Title 5, § 53000, et seq.)

2.0 Definition of Sexual Harassment (Ed. Code, § 212.5)

2.1 Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

2.1.1 Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.

2.1.2 Submission to, or rejection of, the conduct by the individual is used as the basis of employment or an academic decision affecting the individual.

2.1.3 The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.

[2.1.4](#) Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and

services, honors, programs, or activities available at or through the educational institution.

2.2 Sexual Harassment encompasses two kinds of harassment:

2.2.1 “Quid pro quo” sexual harassment occurs when a person in a position of authority makes educational or employment benefits conditional upon an individual's willingness to engage in or tolerate unwanted sexual conduct.

2.1.42.2.2 “Hostile environment” sexual harassment occurs when unwelcome conduct based on a person’s sex or gender is sufficiently severe or pervasive so as to alter the conditions of an individual's learning or work environment, unreasonably interfere with an individual's academic or work performance, or create an intimidating, hostile, or abusive learning or work environment. The victim must subjectively perceive the environment as hostile, and the harassment must be such that a reasonable person of the same sex or gender would perceive the environment as hostile. A single or isolated incident of sexual harassment may be sufficient to create a hostile environment if it is severe, e.g. a sexual assault.

2.2.2.3 Sexual violence is a form of sexual harassment and is prohibited by Title IX. Sexual violence means physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent due to the victim’s use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability. Sexual violence includes, but is not limited to, rape, sexual assault, sexual battery, and sexual coercion.

2.3.2.4 For the purpose of further clarification, sexual harassment includes, but is not limited to:

2.3.12.4.1 Making unsolicited written, verbal, visual, or physical contact with sexual overtones. Some examples are: epithets, derogatory comments, or slurs of a sexual nature; impeding or blocking movements or any physical interference with normal work; derogatory posters or cartoons.

2.3.22.4.2 Continuing to express sexual interest after being informed that the interest is unwelcome. (~~Reciprocal attraction is not considered sexual harassment.~~)

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2.3.42.4.4 Making reprisals, threats of reprisal, or implied threats of reprisal following a negative response to a sexual advance. For example, within

the work environment: either suggesting or actually withholding support for an appointment, promotion, or change of assignment; or suggesting a poor performance report will be prepared, or suggesting probation will be failed. Within the educational environment, either suggesting or actually withholding grades earned or deserved, suggesting a poor performance evaluation will be prepared, or suggesting a scholarship recommendation or college application will be denied.

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3.0 Complaint Procedure

3.1 Any student who believes that he or she has been sexually harassed is encouraged to follow the Discrimination and Harassment Complaint Procedures as set forth in the District Policy and Administrative Regulation (P/R-2423). Throughout the procedures, the College President and Equity Officers will ensure that confidentiality will be maintained and that due process will be followed with respect to both parties. In matters of sexual violence, consent of the complainant shall be required prior to further action being taken by the District/College, however, the District/College may take action when the District's/Colleges' obligation to provide a safe and nondiscriminatory environment overrides the complainant's request for confidentiality.

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LRCCD

Policy Adopted: 7/10/85
Policy Revised: 3/6/96; 4/8/15
Policy Reviewed: 4/8/15
Adm. Regulation: [R-2423](#)

[Draft 8/22/18](#)

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- 2.1.3 The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
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(Formerly P-5118)

LRCCD

Policy Adopted: 7/10/85
 Policy Revised: 12/6/00; 4/8/15
 Policy Reviewed: 4/8/15
 Adm. Regulation: [R-5111](#)

[DRAFT 8/21/18](#)

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(Formerly P-6117)

LRCCD

Policy Adopted: 7/10/85
 Policy Revised: 7/16/97; 4/8/15
 Policy Reviewed: 4/8/15
 Adm. Regulation: [R-6163](#)

[DRAFT 8/22/2018](#)

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(Formerly P-9117)

LRCCD

Policy Adopted: 7/10/85

Policy Revised: 2/21/90; 12/9/98; 4/8/15

Policy Reviewed: 4/8/15



Adm. Regulation: [R-9152](#)

[DRAFT 8/22/2018](#)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Appointment: Citizens' Bond Oversight Committee	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Education Code section 15278 requires the District to establish and appoint members to an independent Citizens' Bond Oversight Committee to satisfy the accountability requirements of Proposition 39. The Committee reviews the expenditures, informs the public of the expenditure of bond revenues, and presents an annual report to the Board. The Board appoints the members of the Committee to serve two-year terms up to a maximum of three consecutive terms.

STATUS:

Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act (School Facilities; 55% Local Vote; Bonds, Taxes; Accountability Requirements), specified certain membership requirements for the Citizens' Oversight Committee. Codified in Education Code section 15282, the Citizens' Bond Oversight Committee must include:

- One (1) student enrolled and active in a community college support group.
- One (1) member active in the local business community.
- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college.
- Two (2) members of the community at large appointed by the Board.

In addition, the Los Rios Board of Trustees may elect to appoint additional members.

Ms. Sosan Madanat is recommended to serve as a Member at Large by Trustee Dustin Johnson. Ms. Madanat is currently employed by Lighthouse Public Affairs as a lobbyist. She currently serves on the University of Pacific, McGeorge School of Law, Alumni Board of Directors. Ms. Madanat studied Arabic at Sacramento City College and is looking forward to the opportunity to give back to the District to ensure that future students and community members have the best facilities possible.

RECOMMENDATION:

It is recommended the Board of Trustees appoint Ms. Sosan Madanat to the District's Citizens' Bond Oversight Committee for two year terms up to a maximum of three consecutive terms.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	District Quarterly Financial Status Report (311Q)	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor’s Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor’s Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter report is due no later than August 31. The Chancellor’s Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

STATUS:

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District’s Chief Executive Officer (Chancellor) and Chief Business Officer have certified that the information for the quarter ended September 30, 2018 contained in this report is correct.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the September 30, 2018 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

LOS RIOS COMMUNITY COLLEGE DISTRICT
GENERAL FUND
STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES
FOR THE QUARTER ENDED SEPTEMBER 30, 2018
UNAUDITED

	Adopted Budget	YTD Activity
BEGINNING FUND BALANCE, JULY 1		
Uncommitted	\$ 20,808,150	\$ 20,808,150
Committed	32,883,156	32,883,156
Restricted	6,856,255	6,856,255
TOTAL BEGINNING FUND BALANCE	60,547,561	60,547,561
REVENUE:		
GENERAL PURPOSE		
Total Computational Revenue	316,857,520	67,541,152
Lottery Funds	6,816,912	-
Apprentice/Other General Purpose/Interfund Transfers	29,036,500	6,097,962
TOTAL GENERAL PURPOSE	352,710,932	73,639,114
SPECIAL PROGRAMS	107,986,276	40,966,032
TOTAL REVENUE AND TRANSFERS IN	460,697,208	114,605,146
TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE	\$ 521,244,769	\$ 175,152,707
APPROPRIATIONS/EXPENDITURES:		
Academic Salaries	\$ 158,721,067	28,077,741
Classified Salaries	96,179,298	19,612,679
Employee Benefits	112,965,434	25,884,969
Supplies and Materials	21,756,567	1,078,936
Other Operating Expenses and Services	72,343,551	8,854,026
Capital Outlay	11,799,084	1,448,735
Payments to Students	1,770,200	264,472
Other Outgo	15,469,876	315,310
TOTAL APPROPRIATIONS/EXPENDITURES AND TRANSFERS OUT	491,005,077	85,536,868
ENDING FUND BALANCE		
Uncommitted	20,808,150	
Committed	6,383,156	
Restricted	3,048,386	
TOTAL ENDING FUND BALANCE	30,239,692	
TOTAL APPROPRIATIONS/EXPENDITURES AND ENDING FUND BALANCE	\$ 521,244,769	

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2018-2019

District: (230) LOS RIOS

Quarter Ended: (Q1) Sep 30, 2018

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2015-16	Actual 2016-17	Actual 2017-18	Projected 2018-2019
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	345,267,515	329,809,249	344,870,123	352,010,450
A.2	Other Financing Sources (Object 8900)	933,839	2,156,313	3,105,267	700,482
A.3	Total Unrestricted Revenue (A.1 + A.2)	346,201,354	331,965,562	347,975,390	352,710,932
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	300,086,778	312,256,799	327,092,528	366,693,755
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	29,535,622	11,336,001	26,906,850	12,517,177
B.3	Total Unrestricted Expenditures (B.1 + B.2)	329,622,400	323,592,800	353,999,378	379,210,932
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	16,578,954	8,372,762	-6,023,988	-26,500,000
D.	Fund Balance, Beginning	34,763,578	51,342,532	59,715,294	53,691,306
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	34,763,578	51,342,532	59,715,294	53,691,306
E.	Fund Balance, Ending (C. + D.2)	51,342,532	59,715,294	53,691,306	27,191,306
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	15.6%	18.5%	15.2%	7.2%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	52,177	52,477	44,648	50,716
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2015-16	2016-17	2017-18	2018-2019
H.1	Cash, excluding borrowed funds		68,422,283	89,830,153	89,122,824
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	58,446,020	68,422,283	89,830,153	89,122,824

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	352,010,450	352,010,450	73,265,114	20.8%
I.2	Other Financing Sources (Object 8900)	700,482	700,482	374,000	53.4%
I.3	Total Unrestricted Revenue (I.1 + I.2)	352,710,932	352,710,932	73,639,114	20.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	366,693,755	366,693,755	72,574,377	19.8%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	12,517,177	12,517,177	149,568	1.2%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	379,210,932	379,210,932	72,723,945	19.2%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-26,500,000	-26,500,000	915,169	
L.	Adjusted Fund Balance, Beginning	53,691,306	53,691,306	53,691,306	
L.1	Fund Balance, Ending (C. + L.2)	27,191,306	27,191,306	54,606,475	

M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	7.2%	7.2%
---	--	------	------

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)



VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Los Rios Foundation – Quarterly Investment Report	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

In 1998, the District and Foundation adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundation investment activities were combined under the Los Rios Foundation. Morgan Stanley is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has a Statement of Rules, Objectives and Guidelines to govern the investment of funds, last revised October 2016. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 25-60% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 17-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets; and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation and the horizon of time for the use of funds. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

STATUS:

This report represents the investment activity for the quarter ended September 30, 2018. The investments are directed by the Los Rios Foundation Finance Committee and realized and unrealized earnings are shown in the accompanying schedules. The return for the quarter ended September 30, 2018 for the endowed portfolio of \$10.2 million was 2.03% compared to 2.48% for the composite benchmark. The return for the quarter ended September 30, 2018 for the total managed portfolio of \$13.0 million was 1.61% compared to 2.01% for the composite benchmark. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

RECOMMENDATION:

It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2018.

**Los Rios Foundation
Investment Portfolio**
For the Period July 1, 2018 - September 30 2018

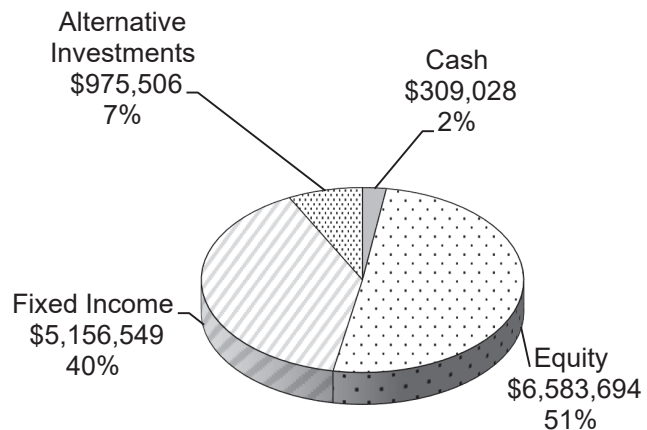
TOTAL PORTFOLIO	Guidelines	Opening Balance July 2018	Net Deposits/ Withdrawals	Unrealized Gains/(Losses)	Realized Gains/(Losses)	Interest / Dividends	Total YTD Earnings	YTD Fees	Market Value (a)	% of Total Current Market Value
<u>Managed (Endowed):</u>										
Cash (Scholarship)	2-10%	214,939	(66,851)			128	128		148,216	1%
Fixed Income										
Breckinridge*		2,526,782		(8,680)		15,628	6,948	(3,650)	2,530,080	25%
Total Fixed Income	17-50%	2,526,782	-	(8,680)	-	15,628	6,948	(3,650)	2,530,080	25%
Equities										
Parametric Portfolio		1,912,355		119,947	2,362	10,467	132,776	(2,279)	2,042,852	20%
Snow		686,773		3,934	9,911	2,807	16,652	(1,419)	702,006	7%
NFJ International (Formerly: JP Morgan International)		648,071		2,058	(899)	6,896	8,055	(1,339)	654,787	6%
Hansberger International		1,436,166		1,015	8,852	679	10,546	(1,706)	1,445,006	14%
DTD - ETF		492,687		26,362		4,037	30,399	(558)	522,528	5%
MLP (Master Limited Partnership)		279,175		9,247		6,332	15,579	(316)	294,438	3%
Brandes International Small Cap		262,786		(8,461)		599	(7,862)	(298)	254,626	2%
Brandes EM		673,984		(12,319)	38	7,310	(4,971)	(1,562)	667,451	7%
Total Equities	25-60%	6,391,997	-	141,783	20,264	39,127	201,174	(9,477)	6,583,694	64%
Alternative Investments										
Liquid Alternatives		868,606	103,077	1,689		4,107	5,796	(1,973)	975,506	10%
Total Managed (Endowed)		10,002,324	36,226	134,792	20,264	58,990	214,046	(15,100)	10,237,496	100%
<u>Managed (Non-endowed):</u>										
Madison Short Duration Fixed Income*		2,624,810		(7,544)	(273)	14,438	6,621	(4,962)	2,626,469	
Total Managed (Endowed & Non-endowed)		12,627,134	36,226	127,248	19,991	73,428	220,667	(20,062)	12,863,965	
<u>Non-Endowed:</u>										
Cash Management - Money Market		157,390	1,239			99	99		158,728	
<u>Cash Clearing Account</u>										
Gift Receipt		78	2,004	(337)	337	2	2		2,084	
TOTAL PORTFOLIO		12,784,602	39,469	126,911	20,328	73,529	220,768	(20,062)	13,024,777	

(a) Market Value from Morgan Stanley statement dated 9-30-18

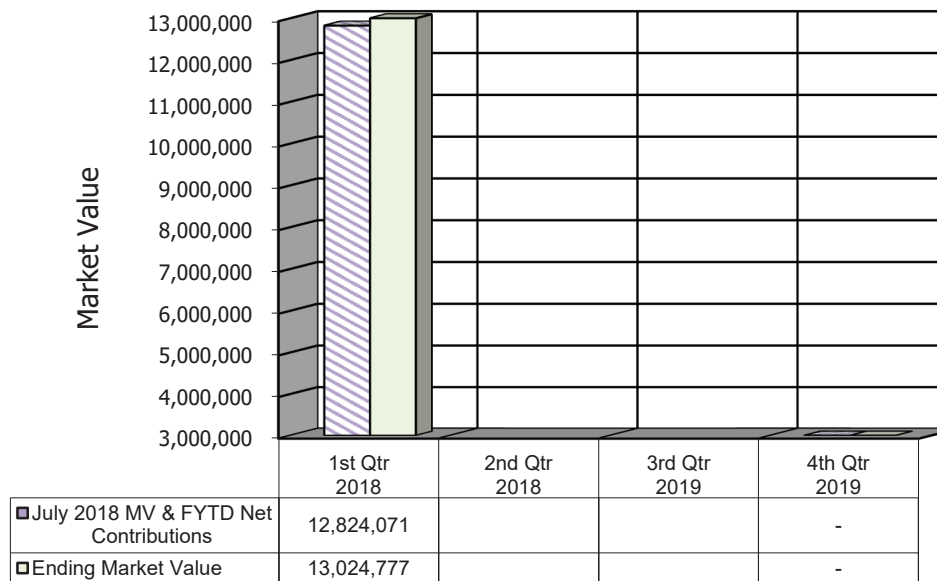
*Includes accrued interest

**Los Rios Foundation
Account Summary
as of September 30, 2018**

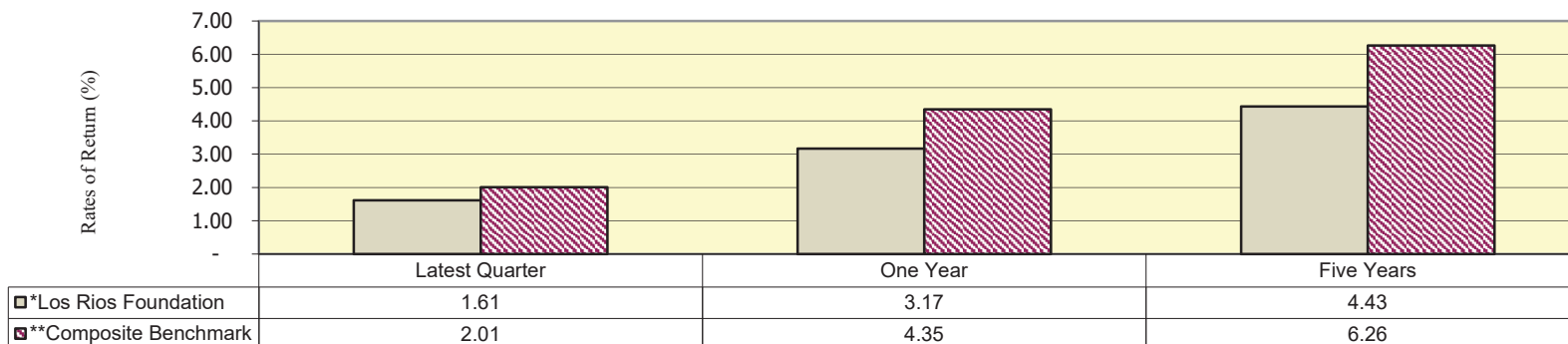
**Asset Allocation as of
September 30, 2018**



Portfolio Change July 2018 through September 2018



Performance Analysis as of September 30, 2018




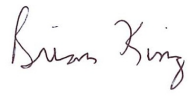
*The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

**Provided by Morgan Stanley. Composite benchmark is composed of various market indices selected by Morgan Stanley to approximate the Foundation's asset allocation.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	JP Sherry, General Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

STATUS:

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

College Events

Date of Event	College	Location	Name of Event	Alcohol
January 10, 2019	FLC	Harris Center	Kids Helping Kids 2019	Wine and/or Beer

RECOMMENDATION:

It is recommended that the Board of Trustees approve or ratify the applications listed herein.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i>	CONSENT/ROUTINE	X
	Theresa Matista, Deputy Chancellor	FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i>	ACTION	
	Brian King, Chancellor	INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

STATUS:

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 adjustable table; 9 bacti cinerators; 1 centrifuge; 40 computers; 2 copiers; 1 document camera; 1 dot matrix printer; 1 electric kiln; 1 iMac; 1 laser disc player; 1 microscope; 27 monitors; 7 notebook PC's; 1 printer; 2 projectors; 4 scanners; 3 slide projectors; 1 slider viewer; 9 switches; 1 switching hub; 2 tables; 6 towers; 3 UPS units; 4 video monitors and 3 water baths.

These items have a value of less than \$5,000.



RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
18023	Remove existing concrete pad (trip hazard) & replace	\$5,000.00	1	Cabar Electric Inc.	\$156,945.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18031R	FLC Electric Vehicle Charging Stations	6	10/19/18	Cabar Electric Inc.	\$66,878.00

Contractor Name	Base Bid	Alternate 1	Total Bid
Cabar Electric Inc.	\$54,888.00	\$11,990.00	\$66,878.00
Sac Valley Electric Inc.	\$74,865.00	\$885.00	\$75,750.00
All Power Inc.	\$78,500.00	\$1,652.30	\$80,152.30
Bockmon & Woody Electric	\$83,400.00	\$2,550.00	\$85,950.00
Perkins Electric Inc.	\$87,000.00	\$900.00	\$87,900.00
Aria Electric & Construction	\$85,000.00	\$8,000.00	\$93,000.00

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Ratify: Affiliation and Other Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item N	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this board agenda item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the agreements and/or extensions for the contracts listed as attached are hereby presented for approval/ratification.

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements as listed.

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Heritage Oaks Hospital	Nursing	SCC	9/13/18	Evergreen
University of the Pacific	Athletic Training	ARC	6/1/18	5/31/2023
Emanuel Medical Center	MLT	FLC	12/12/18	12/12/2020

* MLT - Medical Lab Technician

- Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2019-001
FLC	Facility Use	FLC 18-066
CRC	Facility Use	C19-0050
CRC	Facility Use	C19-0051
CRC	Facility Use	C19-0052
CRC	Facility Use	C19-0053
CRC	Facility Use	C19-0054
CRC	Facility Use	C19-0055
CRC	Facility Use	C19-0056
CRC	Facility Use	C19-0057
SCC	Facility Use	19-0001
SCC	Facility Use	19-0025
SCC	Facility Use	19-0036
SCC	Facility Use	19-0040
SCC	Facility Use	19-0049
SCC	Facility Use	19-0050
SCC	Facility Use	19-0053
Harris Center	Facility Use	12289
Harris Center	Facility Use	12299
Harris Center	Facility Use	12777
Harris Center	Facility Use	12862
Harris Center	Facility Use	12865
Harris Center	Facility Use	12869
Harris Center	Facility Use	12870
Harris Center	Facility Use	12875
Harris Center	Facility Use	12876
Harris Center	Facility Use	12877
Harris Center	Facility Use	12885
Harris Center	Facility Use	13375
Harris Center	Facility Use	13376
Harris Center	Facility Use	13430
Harris Center	Facility Use	13499
ARC	Facility Use	1005
ARC	Facility Use	1006

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item O	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>Theresa Matista</i> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of September 16, 2018 through October 15, 2018 is on file in the District Business Services Office for review.

RECOMMENDATION:


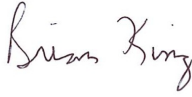
It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001101535-0001102264 B119597-B119740	\$ 3,078,787.49
Capital Outlay Fund	0003017996-0003018044	
Child Development Fund	0006000849-0006000849 B619013-B619014	
Self-Insurance Fund	-	
WARRANTS		
General Fund	769065-770416	\$ 14,244,718.93
General Fund-ARC Instructional Related	008999-009101	
General Fund-CRC Instructional Related	023137-023168	
General Fund-FLC Instructional Related	031391-031405	
General Fund-SCC Instructional Related	47209-47294	
Capital Outlay Fund	833135-833207	
Student Financial Aid Fund	900335-900347	
Child Development Fund	954591-954603	
Self-Insurance Fund	976481-976486	
ODSFD	000501-000501	
Payroll Warrants	409525-411097	\$ 8,413,111.08
Payroll Vendor Warrants	64526-64668	
October Leave Process	411098-412597	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 6,288,709.75
Clearing Checks	2801-2801	\$ 415.00
Parking Checks	3124-3127	\$ 231.00
Bookstore Fund – ARC	33184-33237	\$ 968,997.06
Bookstore Fund – CRC	28251-28310	
Bookstore Fund – FLC	10373-10480	
Bookstore Fund – SCC	050548-050632	
Student Clubs Agency Fund – ARC	5674-5694	\$ 106,198.56
Student Clubs Agency Fund – CRC	4844-4885	
Student Clubs Agency Fund – FLC	2538-2564	
Student Clubs Agency Fund – SCC	4039-4062	
Foundation – ARC	6072-6093	\$ 62,237.60
Foundation – CRC	2601-2629	
Foundation – FLC	1658-1669	
Foundation – SCC	4774-4785	
Foundation – DO	1015-1018	
Associated Students Trust Fund – ARC	0996-0996	\$ 15,396.21
Associated Students Trust Fund – CRC	0860-0867	
Associated Students Trust Fund – FLC	0727-0728	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5993-6092 Manual Checks 9217-9219	\$ 615,496.48
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 6,789.00
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 156,409.11
Bookstore	-	\$ 264,766.83
Payroll Direct Deposit Advices	937719-942695	\$ 13,166,419.49
Other Payroll Transactions	-	\$ 5,358.00

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	2018-19 Sabbaticals/Professional Development Leaves	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item P	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The agreement with the Los Rios College Federation of Teachers (LRCFT) provides that at least ten (10) Type A sabbaticals and 2.1 FTE of Type B professional development leaves be granted each year. Type A leaves are leaves of one semester at full pay or one year at half pay. Type B leaves are reassigned time for up to 100% and for up to one year in duration.

The agreement with the LRCFT permits the Professional Standards Committee at each college to recommend the conversion of one or more Type A sabbaticals into equivalent FTE of Type B leaves.

Sabbatical/professional development leave recommendations are presented to the Board in April and November of each year.

The criteria for leaves, as stated in the LRCFT agreement are as follows:

1. Retraining of applicant to allow for future new assignment(s) in a needed area as determined by College and District priorities.
2. Studies, projects or activities that provide staff with opportunities to upgrade academic, technical, and vocational skills and knowledge for current or future assignments.
3. Studies, projects, or activities for the improvement of curriculum, educational delivery systems, student personnel services, or other support services.
4. Studies, projects, or activities for development or revision of certificate or degree programs.
5. Studies, projects, or activities related to feasibility or revision of new or existing programs.
6. Studies, projects, or activities for the enhancement of student access and success at the course, program or institutional levels.

RECOMMENDATION:

It is recommended that the attached sabbatical/professional development leaves be approved by the Board of Trustees for the 2018-19 year.

**Fall 2018 Board Agenda
Sabbatical Leaves**

American River College

**Type A Leave: One (1) Type A Leave requested
Two (2) Type A Leaves converted to 1.0 Type B Leave**

Type B Leave: 0.562 FTE Type B Leaves requested

<u>Type A Leave Time</u>	<u>Annual FTE</u>
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Glenn Jaecks	Geology Professor	100%	Spring 2019	.500
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“LRCCD Master Laboratory Manual for Physical Geology & Earth Science”

Proposal: The purpose of this sabbatical is to collaborate on a low- or no-cost district-wide laboratory manual for use by LRCCD geoscience students and faculty. This project is coordinated with Kathryn Stanton (SCC) and Lisa Levy (ARC) to produce a free access, customizable, laboratory manual for Physical Geology (GEOL 301) and Earth Science (GEOL 306). This manual is to consist of individual lab exercises that can fulfill the needs of either or both of the two labs and will be available at no cost to the student.

One (1) Type A Leave unused during 2018/19

.500 FTE Type A Leave to be carried forward to 2019/20 (per LRCFT Section 11.6.8.5)

<u>Type B Leave Time</u>	<u>Annual FTE</u>
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Debra Aucoin-Ratcliff	Nursing Professor	20%	Spring 2019	.100
Lazette Nowicki	Nursing Professor	20%	Spring 2019	.100

“Evaluation of the New Concept Based Nursing Curriculum”

Proposal: The goal of this proposal is to evaluate course and program outcomes of the new concept based nursing curriculum. This activity will complete the multi-phase nursing curriculum project which brought the nursing program into alignment with current practice.

Julie Blaney	Nursing Professor	22.5%	Spring 2019	.112
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“Pathway Creation for Care Givers”

Proposal: This proposal focuses on creating a career pathway for entry-level caregiving that will include a non-medical home care model as well as build upon our existing facility-based model. It also aims to develop a streamlined enrollment process for all components.

**Fall 2018 Board Agenda
Sabbatical Leaves**

American River College (continued)

Chanin Hardwick Counselor 100% Spring 2019 .500

“Trauma and Equity Support Practices”

Proposal: This project is to complete training in Trauma Informed Care methodology. After completing the Start Right redesign project, it became apparent that, as the institution is moving toward a model of holistic support and the district/state is recognizing the need for additional mental health support, ARC could benefit from having a practitioner on staff to support students and offer training/support to the counseling department and the campus at large. This proposal will offer direct support in several initiatives in development.

Rick Topinka Biology Professor 50% Spring 2019 .250

“Development of Course-Based Undergraduate Research Experience CURE for BIOL 400”

Proposal: The purpose of this proposal is to partner with faculty from CSUS to develop a model Course-Based Undergraduate Research Experience (CURE) for our introductory biology majors course BIOL 400. This experience will enhance student success and effectively prepare our students for transfer in STEM (Science, Technology, Engineering and Math).

.171 FTE Type B Leave unused during 2018/19

.171 FTE Type B Leave to be carried forward to 2019/20 (per LRCFT Section 11.6.8.5)

**Fall 2018 Board Agenda
Sabbatical Leaves**

Cosumnes River College

Type A Leave: One (1) Type A Leave requested

Type B Leave: .500 FTE Type B Leave requested

Type A Leave Time

Annual FTE

Marjorie Duffy	Computer Information Science Professor	100%	Spring 2019	.500
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“Teaching with Connection and Inspiration”

Proposal: I am requesting a full sabbatical with four separate goals: to teach computing skills to under-served populations at the Sacramento Foodbank lab; to learn teaching techniques that inspire, and promote connection through intensive yoga teacher training; to apply what I learn in these two activities to my courses; and, most importantly, to get refreshed so I can find joy and purpose in my work again.

Zero (0) Type A Leave unused during 2018/19

0.0 FTE of Type A Leave to be carried forward to 2019/20 (per LRCFT Section 11.6.8.5)

Type B Leave Time

Annual FTE

Roy Simpson	Mathematics/Statistics Professor	100%	Spring 2019	.500
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“Math 300 Video Lecture Library with Accompanying Guided Student Support Materials”

Proposal: This proposal is requesting time to 1) collect and identify department expertise in several areas of mathematical reasoning and discovery, 2) leverage those areas of expertise into a high-quality library of video and online resources, 3) create accompanying support materials that enhance student learning and provide support for alternative instructional pedagogies for the mathematics department’s liberal arts and quantitative reasoning course, Math 300 – Mathematical Ideas. The video and online resources created (video lectures, guided notes, in class worksheets and activities, instructional support documentation, and review support for students) will provide instructors with support materials to teach the course with alternative pedagogical approaches that enhance instructor interaction and increase active learning.

.522 FTE Type B Leave unused during 2018/19

.400 FTE Type B Leave to be carried forward to 2019/20 (per LRCFT Section 11.6.8.5)

**Fall 2018 Board Agenda
Sabbatical Leaves**

Folsom Lake College

Type A Leave: Zero (0) Type A Leave requested

Type B Leave: 0.100 FTE Type B Leave requested

Type A Leave Time

Annual FTE

Zero (0) Type A Leave unused during 2018/19

0.00 FTE of Type A Leave to be carried forward to 2019/20 (per LRCFT Section 11.6.8.5)

Type B Leave Time

Annual FTE

Rebecca Mendell	Public Services Librarian	20%	Spring 2019	.100
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“Information Literacy: Pathways to Success (Phase II)”

Proposal: This sabbatical will be the second phase of developing an integrative approach to information literacy (IL) at Folsom Lake College. Phase I research, completed spring 2017, focused on best practices and effective models for embedding information literacy in higher education. Utilizing these findings, the next step is to create a framework for a tiered IL pilot program for Folsom Lake College. The program will focus on key elements such as use of online modules, guided pathways, and IL instruction in discipline specific contexts. (Phase III will be devoted to the full development of the pilot program, including writing curricula, creation of faculty training materials, assessment/data tracking methods, and more).

.550 FTE Type B Leave unused during 2018/19

.400 FTE Type B Leave to be carried forward to 2019/20 (per LRCFT Section 11.6.8.5)

Fall 2018 Board Agenda
Sabbatical Leaves

Sacramento City College

Type A Leave: Zero (0) Type A Leave requested

Type B Leave: .100 FTE Type B Leave requested

Type A Leave Time

Annual FTE

Zero (0) Type A Leave unused during 2018/19

0.00 FTE of Type A Leave to be carried forward to 2019/20 (per LRCFT Section 11.6.8.5)

Type B Leave Time

Annual FTE

Jessica Coppola Nutrition Professor 20% Spring 2019 .100

"Nutrition 300 online: Submission to the State of California Online Courses Exchange"

Proposal: The purpose of this professional development leave is to allow me the time to re-design Nutrition 300 Online course so that it aligns with the Open Education Initiative (OEI) rubric and then submit the course for approval to the State of California Online Course Exchange in Fall 2019. This process will take a great deal of back-and-forth communication with two different committees (one for course design and one for accessibility).

.666 FTE Type B Leave unused during 2018/19

.400 FTE Type B Leave to be carried forward to 2019/20 (per LRCFT Section 11.6.8.5)

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item Q	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: center;"><i>Theresa Matista</i></div> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: center;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Garcia, Yolanda D. (M.A., University of LaVerne)	Interim Dean of Student Services and Enrollment Management	10/17/18 – 12/31/18
	<u>District Office</u>	
Cuny, Theresa M. (B.A., California State University, Sacramento)	Interim Director of Human Resources	04/23/18 – 10/03/18 (Revised)
	<u>Folsom Lake College</u>	
Chavez, Augustine (M.B.A., Drexel University)	Interim Vice President of Administration	07/09/18 – 12/31/18 (Revised)

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Cosumnes River College</u>	
Tilson, Heather L.	Dean of Institutional Effectiveness	11/03/18

FACULTY

APPOINTMENT TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Cabral, Colette H. (M.S., McDaniel College)	Deaf Culture and Sign Language (ASL) Studies Assistant Professor, L.T.T.	09/17/18 – 10/28/18
Smyth, Susan J. (M.S.N., Walden University)	Nursing (Registered Nurse) Assistant Professor, L.T.T.	08/23/18 – 05/22/19 (Revised)

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
	<u>American River College</u>		
Gough, Daniel S.	Deaf Culture and Sign Language (ASL) Studies Assistant Professor	Medical	09/17/18 – 10/28/18
	<u>Folsom Lake College</u>		
Schritter, Le Le	Mathematics Professor	Maternity	10/29/18 – 12/14/18

PRE-RETIREMENT WORKLOAD REDUCTION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
	<u>American River College</u>		
English, Joanne C.	Physical Education Professor	.783 to .63	08/22/19 – 05/31/21

REASSIGNMENT / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Gomez, Martin	EOP&S Coordinator From EOP&S Counselor	11/08/18
Goold, Grant B.	Paramedic Coordinator (100%) From Paramedic Professor (60%) / Paramedic Coordinator (40%)	07/01/18

REASSIGNMENT / TRANSFER(S) CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Chevraux-FitzHugh, Adrian L.	Sociology Professor (60%) / Research Coordinator (40%) From Sociology Professor (100%)	07/01/18
Pitman, Gayle E.	Psychology Professor (100%) From Psychology Professor (40%) / Research Coordinator (60%)	07/01/18

RESIGNATION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Miles, Sara J.	California Apprenticeship Initiative Grant Project Coordinator	09/28/18

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Maero, Raye B. (After 22+ years of service)	Kinesiology & Athletics Professor / Head Coach (Tennis or Golf)	12/21/18
<u>Cosumnes River College</u>		
Gee, Joseph P. (After 10+ years of service)	Allied Health Professor (80%) / Pharmacy Technician Program Coordinator (20%)	01/01/19
LaNier, Winnie M. (After 13+ years of service)	Campus Life Coordinator	12/22/18
Taylor, Yoshio (After 40 years of service)	Fine and Applied Arts Professor	05/23/19
<u>Folsom Lake College</u>		
Daly, Lisa C. (After 21 years of service)	Early Childhood Education Professor	05/23/19
McFaul, Stephen D. (After 16+ years of service)	Mathematics Professor	12/21/18

RETIREMENT(S) CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
McKee, Georgeann M. (After 35 years of service)	Administration of Justice Professor	05/23/19
Pacheco, David B. (After 36 years of service)	Wrestling Head Coach/Health Education/Physical Education Professor	05/23/19

2018 – 2019 SABBATICAL AND PROFESSIONAL DEVELOPMENT LEAVE(S) – REVISIONS

The following are revisions from the 2018-19 Sabbatical and Professional Development Leaves approved by the Board of Trustees on April 11, 2018.

Folsom Lake College

Type B Leave Time

The proposal has been revised for the following faculty members as indicated below:

<u>Employee</u>	<u>Discipline</u>	<u>Percent</u>	<u>Semester</u>	<u>Annual FTE</u>
Fletcher, Francis	English	40.0	Fall 2018	.200
		20.0		.100
Moreno, Deborah D.	History	40.0	Fall 2018	.200
		20.0		.100
Rauschkolb, Teresa N.	English	40.0	Fall 2018	.200
		20.0		.100
Royer, Tina L.	English	40.0	Fall 2018	.200
		10.0		.050
		10.0	Spring 2019	.050

Sacramento City College

Barbaria, Miriam G.	Spanish	53.3	Fall 2018	.267
		20.0		.100
Johnson, Ilana	Anthropology	40.0	Fall 2018	.200
		20.0		.100
Waxman, Robyn M.	Graphic Communication	40.0	Fall 2018	.200
		20.0		.100
		40.0	Spring 2019	.200
		20.0		.100

**TEMPORARY, PART-TIME EMPLOYEES Summer 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Van Arkel,John R.	Cross Term	2 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2018
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anaya,Dan A.	Computer Programming	30 %
Austin,Debra L.	Reading	27 %
Baldrige,Jacqueline Y. A.	Sign Language Interpreting	7 %
Beuttel,Michelle	Reading	60 %
Boling,Patrick V.	Diesel Technology	67 %
** (A2) Bowles,Christy M.	Natural Resources	53 %
Brown,Melissa R.	Child Development/Early Care and Educatio	20 %
** (B5) Carlisle,Ralph R.	Automotive Technology	27 %
Carr,Lisa A.	Infants and Toddlers	20 %
Eckley,Terri L.	Psychology, General	40 %
Hatcher,Scott A.	Emergency Medical Services	4 %
Hathaway,Linnea A.	Child Development/Early Care and Educatio	12 %
Himmelmann,Sarah E	Sign Language	36 %
Jenkins,Wendy A.	English	9 %
Jeske,Dawn L.	Child Development/Early Care and Educatio	25 %
Johnson,Hannah N.	ESL Writing	27 %
** (B5) Kalman,Mikalai	Diesel Technology	67 %
Liu,Ka Man	Biomedical Instrumentation	25 %
Malupa,Miralynn F.	ESL Writing	10 %
Malupa,Miralynn F.	ESL Speaking/Listening	10 %
Nocerino,Marc G	English	7 %
Parker,Patricia L	Registered Nursing	55 %
Pippig,Robert C	Accounting	6 %
Ruckman,David J.	ESL Writing	17 %
Ruckman,David J.	ESL Speaking/Listening	44 %
Silber,Charles L.	Mathematics, General	61 %
Skillen,Robert R.	Natural Resources	12 %
** (A5) Solso,Allison E.	English	20 %
Sposeto,Jason S.	English	12 %
Torres,Veronica C.	Drafting Technology	47 %
Van Arkel,John R.	Diesel Technology	36 %
Vasquez,Karen M.	Speech Communication	40 %
Wenneker,Jacquelyn C.	English	3 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2018
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bass,Charles W.	Chemistry, General	40 %
BoarerPitchford,Julie K.	Nutrition, Foods, and Culinary Arts	25 %
Brown,Cornelius L.	Small Business and Entrepreneurship	20 %
Brown,Cornelius L.	Office Technology/Office Computer Applicati	12 %
Fuller,Serena Marie	Nutrition, Foods, and Culinary Arts	25 %
Greer,Albert A.	Astronomy	25 %
Wildie,Kevin J.	History	60 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Fall 2018
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Hall,Laura Marie	Nutrition, Foods, and Culinary Arts	20 %
Hendricks,Robert D.	Computer Programming	20 %
Hood,Khulan J	Music	15 %
Hopkins,Don R.	Administration of Justice	20 %
Jones,Kevin T	Viticulture, Enology, and Wine Business	20 %
Oliveira da Silva,Debora	Nutrition, Foods, and Culinary Arts	20 %
Osorio,Cecilia G.	Agriculture Technology & Sciences, Gen	28 %
Thornton-Sides,Allyson M.	Speech Communication	10 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2018
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anaya,Marc J.	Counselor	2 %
Bergman,Jacqueline J.	Nutrition, Foods, and Culinary Arts	9 %
Boyd,Rebecca M.	Librarian	32 %
Brown,Melissa R.	Child Development/Early Care and Educatio	20 %
Bryant,Paul R.	Software Applications	18 %
Cardenas,Theresa M.	Counselor	18 %
Cardenas,Theresa M.	Counselor	36 %
Cardenas,Theresa M.	Counselor	7 %
Carnero,Mark A.	Sociology	60 %
Clark,Terri A.	Librarian	49 %
Cooper,Kevin D.	Nutrition, Foods, and Culinary Arts	7 %
Delgado,Julio C	Counselor	57 %
DeMille,David A.	Cosmetology and Barbering	51 %
Desrosiers,Michelle M.	Cosmetology and Barbering	27 %
Deterville,Adeeba D.	Counselor	14 %
Gambrell,Deborah M.	Counselor	17 %
Guerra,Kathleen Sigrid	Spanish	3 %
Harker,Caroline J.	Librarian	31 %
Harroun,Richard J.	ESL Writing	27 %
Harroun,Richard J.	ESL Reading	27 %
Hayashi,Heather N.	Librarian	17 %
Hernandez,Sherah C.	Nursing	51 %
Hill,Deirdre R.	Counselor	39 %
Howe,Judith D.	Librarian	58 %
Jue,Jordan C	Librarian	30 %
Kumar,Shishir	Electronics & Electric Technology	24 %
Livas,Melinda M.	Librarian	21 %
Patrice,Alicia	Librarian	13 %
Plourde,Benjamin T.	Biology, General	20 %
Roberts-Eccles,Debora C.	ESL Reading	13 %
Roundtree,Wanda J.	Child Development/Early Care and Educatio	34 %
Royal,Joy R.	Software Applications	35 %
** (A2) Samarron,Sandra L.	Nutrition, Foods, and Culinary Arts	40 %
Sandoval,Phillip A	Computer Electronics	11 %
Stefani,Nancy M.	ESL Writing	13 %
Touchman,Jeffrey W.	Biology, General	29 %
Wallace,Jennifer C.	Dramatic Arts	20 %
Zapanta,Kamie V.	Counselor	6 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018
American River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Auyeung,Tak	Computer Programming	40 %
Duax,Paul L.	Speech Communication	40 %
Harris,Marianne	Library Science, General	7 %
Mitchell,Matt J.	Mathematics, General	29 %
Padgett,Christopher D.	History	20 %
** (B5) Reeves,Leslie	Coordinator	1 %
Riley,Lonetta L.	Administration of Justice	40 %
Squire,Martha Anne	Library Science, General	13 %
** (B5) Weckman,Craig R	Diesel Technology	4 %
** (A4) Zhang,Lingling	Accounting	4 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018
Cosumnes River College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Erickson,Kurt P.	Music	13 %
Mills,Shannon L.	Anthropology	30 %
Nguyen,Nhat N.	Mathematics, General	33 %
Preble,Ronald E.	Physical Education	45 %
** (A5) Reeves,Erica N.	English	20 %
Sigauke,Emmanuel	English	40 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Sayago,Maria S.	Sculpture	13 %

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2018
Sacramento City College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anderson,Catherine	Fine Arts, General	20 %
Felker,Jeffery J.	Reading	7 %
Fellman,Melissa	Dental Hygienist	3 %
Jones,Christine M.	Dental Hygienist	3 %
Lepe,Leonela G.	Counselor	14 %
Lepe,Leonela G.	Counselor	14 %
** (A5) Ng,Wang C.	Electronics & Electric Technology	15 %
Parker,Leslie A.	Counselor	8 %
Perez,Carlos E.	Electronics & Electric Technology	7 %
Perez,Carlos E.	Computer Electronics	7 %
Piscopo,Holly A.	Liberal Arts and Sciences, General	10 %
** (A5) Sullivan,Derek J.	Intercollegiate Athletics	17 %
Town,James R.	Liberal Arts and Sciences, General	10 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee
 Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

C L A S S I F I E D

APPOINTMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Sinyaya, Svetlana	Accountant	DO	11/13/18
Thompson, Madeline	Administrative Assistant I	SCC	11/05/18

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Wagner, Jill L.	Instructional Assistant - Photojournalism, 22.5%, 9 months	Personal	ARC	11/10/18 – 05/16/19

PROMOTION(S)

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
San Juan, Isolina D.	Business Services Supervisor (Administrative Services Analyst)	ARC ARC)	10/08/18
Sawyer, Brett P.	Student Life Supervisor (Student Personnel Assistant - Student Services)	ARC ARC)	10/15/18

RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Bellamy, Germaine L.	Custodian	CRC	10/11/18
Cook-Harvey, Jason A.	Student Personnel Assistant-Outreach Services	ARC	11/03/18
Li, Jia	Information Technology Business / Technical Analyst I	DO	10/11/18
Stallings, Valerie A.	Clerk III, 90%, 10 months	CRC	10/19/18

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Baker, James B.	Head Groundskeeper (After 26 years of service)	FM	01/08/19

C L A S S I F I E D

RETIREMENT(S) CONTINUED

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Stroh, James T.	Information Technology Specialist II - Microcomputer Support (After 22 years of service)	DO	12/31/18
Tervooren, Mary K.	Administrative Assistant I (After 24 years of service)	ARC	12/31/18
White, Marsha A.	Bookstore Buyer I (After 12 years of service)	CRC	05/04/19

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Al Sammarraie, Noor Alaa Rashid	Instructional Assistant	09/13/2018	06/30/2019
Alindogan, Jeremiah D.	Special Projects	09/10/2018	06/30/2019
Anlas Salmon, Andres	Instructional Assistant	10/07/2018	06/30/2019
Franklin, Sean R	Special Projects	09/06/2018	06/30/2019
Ghilarducci, Athena M	Special Projects	10/01/2018	06/30/2019
Grossman, Jenna Noelle	Clerk I	09/19/2018	06/30/2019
Herrlinger, Mikel D	Laboratory Technician	10/02/2018	06/30/2019
Lesovik, Inna V	Special Projects	09/06/2018	06/30/2019
MacGill, Brie R	Art Model	08/25/2018	06/30/2019
McLamb, David	Special Projects	09/25/2018	06/30/2019
Mountain, Robbie L	Laboratory Technician	10/17/2018	06/30/2019
Plamadeala, Liliana	Clerk I	10/04/2018	06/30/2019
Solis, Alfred R.	Instructional Assistant	10/01/2018	06/30/2019
<u>Cosumnes River College</u>			
Chan, Helen	Clerk I	10/10/2018	06/30/2019
Gardner, Ethan K	Clerk I	09/25/2018	06/30/2019
Kiburi-Cunningham, Masud A.	Student Personnel Assistant	09/19/2018	06/30/2019
Le, Danh D.	PE/Athletic Attendant	09/05/2018	06/30/2019
Lee, John S.	Student Personnel Assistant	10/02/2018	06/30/2019
Lotz, Emily M	Bookstore Clerk I	09/20/2018	06/30/2019
Maximo Sanchez, Eduardo A.	Assistant Coach	07/01/2018	06/30/2019
Maximo Sanchez, Eduardo A.	Assistant Coach	07/01/2018	06/30/2019
Pham, Vu A.	Instructional Assistant	10/08/2018	06/30/2019
Pownall, Nicole	Student Personnel Assistant	10/04/2018	06/30/2019
Prasad, Dashal A	Buyer - Bookstore I	09/19/2018	06/30/2019
Rivas, Javier F.	Assistant Coach	08/25/2018	06/30/2019
Salomon, Paul Lorenz T	Art Model	07/01/2018	06/30/2019
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Tran, Kathy T	Clerk III	10/12/2018	06/30/2019
Avila, Jerry R.	Special Projects	08/01/2018	06/30/2019
Lopez-Salazar, Cesar A	Campus Patrol	10/11/2018	06/30/2019
Robles, Sasha	Clerk III	09/25/2018	06/30/2019

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Arney, Kayla M	Special Projects	10/25/2018	06/30/2019
Avallone, Kristyn L	Art Model	10/01/2018	06/30/2019
Balzarini, Devin R	Intrcollegiate Game Technician	10/11/2018	06/30/2019
Brooke, Justin P	Special Projects	10/11/2018	06/30/2019
Cardona, Katherine M	Reader/Tutor	10/25/2018	06/30/2019
Cauchi, Brett J.	Instructional Assistant	10/25/2018	06/30/2019
Davis, Elizabeth R	Reader/Tutor	10/03/2018	06/30/2019
Dib, Amal	Instructional Assistant	10/11/2018	06/30/2019
Domasky, Cameron E	Special Projects	09/26/2018	06/30/2019
Masangya, Cherrie May A	Clerk I	10/25/2018	06/30/2019
Mauss, David E.	Special Projects	10/25/2018	06/30/2019
Morrison, Samuel R	Student Personnel Assistant	10/11/2018	06/30/2019
Mullen, Jenelle	Special Projects	10/25/2018	06/30/2019
Noori, Ehsan M	Reader/Tutor	10/04/2018	06/30/2019
Tikhonov, Erik	Custodian	10/05/2018	06/30/2019

Sacramento City College

Bessarab, Chirechia	Clerk I	10/15/2018	06/30/2019
Caldwell, Joshua A	Financial Aid Clerk I	09/24/2018	06/30/2019
Chavez, Daniel A.	Special Projects	09/07/2018	06/30/2019
Cordano, Lauren C	Special Projects	10/01/2018	06/30/2019
Cordano, Sarah E	Special Projects	10/01/2018	06/30/2019
Dimond, Derek T	Special Projects	10/01/2018	06/30/2019
Fox, Mario	Assistant Coach	08/29/2018	06/30/2019
Fuller, Kendall K.	Special Projects	09/07/2018	06/30/2019
Harris, Francesca B	Instructional Assistant	09/25/2018	06/30/2019
Him, Sok	Custodian	09/25/2018	06/30/2019
James, Breanna Y	Clerk I	09/25/2018	06/30/2019
Knapp, Amanda	Special Projects	10/01/2018	06/30/2019
Logan, Kariya A	Clerk I	09/25/2018	06/30/2019
Lowry, Catherine L.	Advanced Interpreter	10/01/2018	06/30/2019
Mai, Hien V	Clerk I	10/25/2018	06/30/2019
Massa, Donna G	Clerk I	10/02/2018	06/30/2019
McLean Haas, Samantha I.	Special Projects	10/08/2018	06/30/2019
Rainey, Sydney J.	Advanced Interpreter	10/25/2018	06/30/2019
Rodriguez, Eric A.	Instructional Assistant	10/15/2018	06/30/2019
Ruegg, Christopher	Beginning Interpreter	10/01/2018	06/30/2019
Sathe, Michael	Maintenance Technician I	09/17/2018	06/30/2019
Serrano, Manuel A	Instructional Assistant	09/25/2018	06/30/2019
Stapleton, Nicholas H	Special Projects	10/01/2018	06/30/2019
Taylor, Jessica A.	Administrative Asst. I	10/01/2018	06/30/2019
Weir-Gonzalez, Alyssa N	Clerk I	10/25/2018	06/30/2019

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Draft 2019 Board Meeting Calendar	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	First Reading Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	X
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

A draft copy of the proposed 2019 annual board meeting calendar is attached for the Board’s review and discussion. The final draft will be presented for approval at the next regular board meeting on December 12, 2018.

RECOMMENDATION:

The draft 2019 board meeting calendar is presented to the Board of Trustees for first reading.

LOS RIOS COMMUNITY COLLEGE DISTRICT

2019 Board Meeting Calendar



Regular board meetings are generally the second Wednesday of the month
(unless otherwise noted) at 5:30 pm

JANUARY				JULY			
		16			10		
FEBRUARY				AUGUST			
	13				14		
MARCH				SEPTEMBER			
1-2*		20 CRC			11		
APRIL				OCTOBER			
	10			4-5*		16	
MAY				NOVEMBER			
		15 ARC			13 FLC		
JUNE				DECEMBER			
	12 SCC- Davis				11		

*Board Retreat Dates
Convocation Dates: January 18, 2019; August 23, 2019
Graduation: May 22, 2019

MEETING LOCATIONS:

Meetings are held in the District Office Board Room, unless otherwise noted. All meeting location addresses for 2019 are as follows:


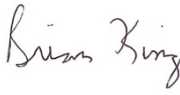
- Los Rios Community College District Office: 1919 Spanos Court, Sacramento, CA 95825
- American River College (ARC): 4700 College Oak Drive, Sacramento, CA 95841
- Cosumnes River College (CRC): 8401 Center Parkway, Sacramento, CA 95823
- Folsom Lake College (FLC): 10 College Parkway, Folsom, CA 95630
- SCC-Davis Center 1720 Jade Street, UC Davis Village, Davis, CA 95616

Draft: October 15, 2018

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Contract Awards: Folsom Lake College Security Improvements	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

These awards are part of the bond project to improve the physical security of all facilities in the District. The project includes both upgrading door hardware and issuing new keys, and upgrading the electronic access to buildings. The project will complete the four colleges first, followed by the centers and other district facilities. The American River and Cosumnes River campuses are completed. This award is for the Folsom Lake College campus with an anticipated start date of November 2018 and completion in Spring 2019.

STATUS:

Two separate plans and specifications were prepared and publicly advertised for bid. One, bid number 19004, was for the installation of infrastructure, end devices such as electronic card readers and the required programming for electronic access control at each building. Two responses were received as shown below.

Bid Award 19004		
Contractor Name	Base Bid	Total Bid
Security Integration, Inc.	\$ 642,757.27	\$ 642,757.27
Bobo Construction, Inc.	\$ 968,418.00	\$ 968,418.00

The second bid, #19005, is for the door hardware and cylinder upgrade using Medeco high-security locks. This bid received two responses as shown below.

Bid Award 19005		
Contractor Name	Base Bid	Total Bid
Opening Technologies, Inc.	\$ 680,992.00	\$ 680,992.00
Bobo Construction, Inc.	\$ 934,480.00	\$ 934,480.00

RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for Bid 19004 to Security Integration, Inc. for a total contract amount of \$642,757.27 and the contract for Bid 19005 to Opening Technologies, Inc. for a total contract amount of \$680,992.00.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Contract Award: Education Services Technical Assistance and Planning for California Community Colleges	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right; font-family: cursive; font-size: 1.2em; margin-bottom: 5px;"><i>Theresa Matista</i></div> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	<div style="text-align: right; font-family: cursive; font-size: 1.2em; margin-bottom: 5px;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

This contract is part of the District’s fiscal agent agreement with the California Community Colleges Chancellor’s Office (CCCCO). The services procured will primarily benefit the CCCCCO.

The objective of this Request for Proposal (RFP) is to solicit responses from qualified applicants to collaborate with the CCCCCO. The Foundation for California Community Colleges (FCCC) will provide a wide array of technical assistance, program development, project implementation, event management, and professional development to support the Chancellor’s Office education services with a focus on ensuring equitable opportunities for all students to succeed. Based on the availability of State Funds, this grant will be awarded under a one-year grant for one funding fiscal year. Contingent upon satisfactory performance and availability of funds, a total contract term of five (5) years will be available to the awardee.

Two firms submitted proposals that were responsive to the RFP. A committee was formed to review the RFPs. The committee selected the FCCC for a number of reasons, including strength of company qualifications specific to this RFP.

STATUS:

The plans and specifications for RFP 19007 were publicly advertised for bids. Bidders were asked to provide an annual not to exceed bid amount. A total of 2 responsive bids were received.

Consultant	Total Bid (NTE)
Foundation for CA Community Colleges (FCCC)	\$1,238,000.00
WestEd	\$1,250,000.00

RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for RFP 19007 to FCCC for a not to exceed annual contract amount of \$1,238,000.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Financial Aid Update	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Theresa Matista</i></div> Theresa Matista, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	X

BACKGROUND:

In 2017-18, the District awarded to 53,715 students over \$139 million in financial aid. The larger programs, the federally funded Pell Grant and the State’s Promise program are just two of twenty programs administered by all of our colleges. Financial aid is crucial for many of our students in completing their educational goals. The effectiveness of the District’s financial aid programs have taken on greater significance with the Student Centered funding formula.

STATUS:

District staff will provide an update on the District’s financial aid programs including highlighting new programs, outreach to students, as well as enhancements to processes focused on improved service for our students.



RECOMMENDATION:

This item is presented for the Board of Trustees information and discussion.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 7, 2018

SUBJECT:	Folsom Lake College Dance Program	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Information Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Whitney Yamamura, President Folsom Lake College	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	X

BACKGROUND:

With education and advancement as common goal, dance acts as a catalyst for students to find a fast and friendly 'home' at Folsom Lake College (FLC). Many of our dancers are Kinesiology and pre-med majors, Communications and Business majors as well as Computer CIS and Early Childhood Education majors, in addition to our employment WEXP focused *Dance Studies* A.A. degree.

Dancers from FLC perform and tour throughout California, as well as New York for experiential learning opportunities, acting as ambassadors for our community through dance performance and outreach education youth projects. MOSAIC Dance Company is a club that works on choreographic projects, collaborates with the Theatre Arts and Music Departments, as well as network and build connections in the Sacramento region, which hosts numerous outreach education, charity and employment opportunities.

For students this offers an inspired interdisciplinary learning environment through 'boots on the ground' exploration of their skills and application in the real world. The FLC Dance Program enables students from any discipline to create, configure and face real world challenges, preparing them for careers involving innovation, creativity, and collaboration. This assists students in becoming more competitive and relevant in a rapidly changing job market related to dance, business, education or physical therapy.

STATUS:

Folsom Lake College faculty and students will present an overview of the Dance Program movement including curriculum development, leadership and workplace soft skills cultivation, as well as student opportunities.

RECOMMENDATION:

This item is presented to the Board of Trustees as information.