



**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, May 9, 2018**

## **1. CALL TO ORDER**

The board meeting was called to order by President Haynes at 5:30 p.m., in the Student Center Board Room at American River College, 4700 College Oak Drive, Sacramento, CA 95841.

### ***Present:***

Ms. Pamela Haynes, President  
Mr. John Knight, Vice President  
Mr. Dustin Johnson  
Ms. Tami Nelson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Evan Nguyen, Student Trustee

Dr. Brian King, Chancellor

### ***Absent:***

Mr. Robert Jones

## **2. ORAL COMMUNICATIONS**

Trustee Haynes recognized Evan Nguyen for his outstanding service as the Student Trustee for the past year.

The following faculty members addressed the Board of Trustees regarding reading:

Sue Rooney, Jennifer Laflam, Noue Leung, Susan Howe, Oranit Limmaneeprasert

The following faculty members addressed the Board of Trustees regarding online education:

Oranit Limmaneeprasert, Debra Crumpton, Kim Ramos, Annette Barfield, Patti Leonard, Jason Newman, Belinda Lum, Alex Pashkoff, Bill Miller, Kalinda Jones, Veronica Lopez, Deborah Blair, Christina Oberth.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the Board of Trustees approve Consent Consideration items A through M.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: Jones*

*Student Trustee: Aye*

*Motion carried; 6:0*

A. *Board Meeting Minutes: April 11, 2018*

*That the Board of Trustees approve the minutes of the meeting held on April 11, 2018.*

B. *Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College*

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.*

C. *Board Policy Revisions: P-5121, 6122, 9121 and 9123 Recruitment*

*That the Board of Trustees approve the proposed revisions to the policies in the May board agenda packet.*

D. *Board Policy Revisions: P-5111, 6111, 9111 Intent and Accountability for Equal Opportunity; Service Animals*

*That the Board of Trustees approve the proposed revisions to the policies in the May board agenda packet.*

E. *District Quarterly Financial Status Report (311Q)*

*That the Board of Trustees receive the March 31, 2018 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.*

F. *Los Rios Foundation – Quarterly Investment Report*

*That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2018.*

G. *Ratify Grants and Contracts Awarded*

*That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.*

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Student Mental Health Program <ul style="list-style-type: none"><li>Funds to support the planning and implementation of a mental health and wellness related activity that took place</li></ul>	SCC	\$2,000	Foundation for California Community

at SCC on March 27, 2018. <ul style="list-style-type: none"> <li>2/01/2018 through 6/15/2018</li> <li>Administrator: Andre Coleman / Dean, Counseling and Student Success</li> </ul>			Colleges
Prop 39 Mini Grant – MET Outreach Trailer Phase II <ul style="list-style-type: none"> <li>Funds to replace Sacramento City College’s existing 40 ton cooling tower, which is part of the SCC Mechanical Technology Department’s HVAC Living Lab.</li> <li>3/15/2018 through 11/15/2018</li> <li>Administrator: Donetta Webb / Dean, Advanced Technology</li> </ul>	SCC	\$8,801	California Community Colleges Chancellor’s Office

H. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the May board agenda packet.

I. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as listed herein.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18020	CRC RT Walkway Lighting	6	4/3/18	Big Valley Electric	\$51,400.00

**Bidders for 18020 CRC RT Walkway Lighting**

Contractor	Total Bid
Sauren Construction and Electric (disqualified for not holding license for the 5 year minimum required)	\$ 48,900.00
Big Valley Electric	\$ 51,400.00
Star Energy Management, Inc.	\$ 52,590.06
Cabar Electric Inc.	\$ 56,988.00
Lords Electric Inc.	\$ 60,750.00
Tennyson Electric Inc.	\$ 62,340.00

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18028	Fiber Upgrade Sacramento City College	5	4/23/18	T&B Communications Inc.	\$ 57,000.00

**Bidders for 18028 Fiber Upgrade Sacramento City College**

Contractor Name	Total Bid
T&B Communications Inc.	\$ 57,000.00
AMS.NET	\$ 103,993.59

Alessandro Electric Inc.	\$ 113,160.00
Walker Telecomm Inc.	\$ 135,955.00
K S Telecom Inc.*	\$ 190,000.00

\* Contingency was not included in base bid as stipulated in Division 012100

Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18029	Fiber Upgrade American River College	5	4/23/18	T&B Communications Inc.	\$83,500.00

**Bidders for 18029 Fiber Upgrade American River College**

Contractor Name	Total Bid
T&B Communications Inc.	\$ 83,500.00
Alessandro Electric Inc.	\$ 131,950.00
AMS.NET	\$ 149,673.82
Walker Telecomm Inc.	\$ 157,235.00
K S Telecom Inc.*	\$ 256,600.00

\* Contingency was not included in base bid as stipulated in Division 012100

*J. Disposition of Surplus Equipment*

*That the Board of Trustees approve the disposal of the items as listed in the May board agenda packet per Education Code section 81452.*

*K. Purchase Orders, Warrants, Checks, and Electronic Transfers*

*That the Board of Trustees approve the numbered purchase orders, warrants, checks, and electronic transfers issued during the period of March 16, 2018 through April 15, 2018.*

PURCHASE ORDERS			
General Fund	0001097654-0001098200 B118801-B118811	\$ 3,726,415.10	
Capital Outlay Fund	0003017686-0003017748		
Child Development Fund	0006000819-0006000822		
Self-Insurance Fund	-		
WARRANTS			
General Fund	761132-762417	\$ 10,974,187.64	
General Fund-ARC Instructional Related	008460-008544		
General Fund-CRC Instructional Related	022978-023011		
General Fund-FLC Instructional Related	031268-031288		
General Fund-SCC Instructional Related	046811-046860		
Capital Outlay Fund	832633-832693		
Student Financial Aid Fund	900279-900293		
Child Development Fund	954510-954526		
Self-Insurance Fund	976431-976439		
Payroll Warrants	387232-387288		\$ 8,433,274.70
Payroll Vendor Warrants	63669-63834		
April Leave Process	387289-388969		

CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 18,585,440.50
Clearing Checks	2777-2782	\$ 4112.74
Parking Checks	-	\$
Bookstore Fund – ARC	32784-32837	\$ 198,865.73
Bookstore Fund – CRC	27995-28022	
Bookstore Fund – FLC	10262-10288	
Bookstore Fund – SCC	050218-050275	
Student Clubs Agency Fund – ARC	5525-5549	\$ 32,917.90
Student Clubs Agency Fund – CRC	4671-4687	
Student Clubs Agency Fund – FLC	2456-2462	
Student Clubs Agency Fund – SCC	3910-3926	
Foundation – ARC	5812-5833	\$ 51,430.86
Foundation – CRC	2477-2478	
Foundation – FLC	1549-1559	
Foundation – SCC	4432-4449	
Foundation – DO	0957-0974	
Associated Students Trust Fund – ARC	0951-0962	\$ 32,592.79
Associated Students Trust Fund – CRC	0829-0833	
Associated Students Trust Fund – FLC	0717-0719	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5626-5701 Manual checks: 9215-9215	\$ 314,755.69
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 10,200.00
PARS	-	\$ 90,792.46
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 172,534.40
Bookstore	-	\$ 27,760.21
Payroll Direct Deposit Advices	-	\$ 13,053,776.43
Other Payroll Transactions	-	\$ 7,215.00
PURCHASE ORDERS		
General Fund	0001097126-0001097653 B118795-B118800	\$ 2,678,342.05
Capital Outlay Fund	0003017645-0003017685 B318001-B318001	
Child Development Fund	0006000818-0006000818	
Self-Insurance Fund	-	
WARRANTS		
General Fund	759893-761131	\$ 10,347,877.72
General Fund-ARC Instructional Related	008368-008459	
General Fund-CRC Instructional Related	022942-022977	
General Fund-FLC Instructional Related	031250-031267	
General Fund-SCC Instructional Related	046752-046810	
Capital Outlay Fund	832561-832632	
Student Financial Aid Fund	900271-900278	
Child Development Fund	954498-954509	
Self-Insurance Fund	976427-976430	
Payroll Warrants	383976-385709	

Payroll Vendor Warrants	63514-63668	
March Leave Process	385710-387231	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 2,283,470.95
Clearing Checks	2776-2776	\$ 275.00
Parking Checks	3083-3093	\$ 642.00
Bookstore Fund – ARC	32694-32783	\$ 661,547.03
Bookstore Fund – CRC	27932-27994	
Bookstore Fund – FLC	10231-10261	
Bookstore Fund – SCC	050156-050217	
Student Clubs Agency Fund – ARC	5496-5524	\$ 77,332.18
Student Clubs Agency Fund – CRC	4653-4670	
Student Clubs Agency Fund – FLC	2440-2455	
Student Clubs Agency Fund – SCC	3899-3909	
Foundation – ARC	5801-5811	\$ 60,996.74
Foundation – CRC	2464-2476	
Foundation – FLC	1527-1548	
Foundation – SCC	4416-4431	
Foundation – DO	0952-0956	
Associated Students Trust Fund – ARC	0944-0950	\$ 2,040.66
Associated Students Trust Fund – CRC	0825-0828	
Associated Students Trust Fund – FLC	0714-0716	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5539-5625	\$ 455,057.41
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 9,000.00
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 87,206.63
Bookstore	-	\$ 26,629.24
Payroll Direct Deposit Advices	897806-902818	\$ 12,977,097.14
Other Payroll Transactions	-	\$ 7,372.00

L. Stipend Schedule Modifications

That the Board of Trustees approve the revision of the 2017-18 salary schedule: Arts & Media Stipend Schedule for Faculty, effective July 1, 2017, and the memorandum of understanding with the LRCFT.

M. Regular Human Resources Transactions

That the Board of Trustees approve the human resources transactions as listed in the May board agenda packet.

#### 4. FIRST READING

A. Board Policy Revision: P-2523 Student Health Services

Revisions to board policy P-2523 Student Health Services were presented to the Board of Trustees for first reading and discussion.

#### 5. COLLECTIVE BARGAINING

A. LRSA Collective Bargaining Agreement 2018-2021 Public Disclosure and Approval

A motion was made by Ms. Ortiz, seconded by Mr. Nguyen, that the Board of Trustees accept the disclosure information and approve the contract agreement with the Los Rios Supervisors Association (LRSA) for the period July 1, 2018 – June 30, 2021.

#### 6. ACTION

A. Contract Award: Multi-Campus Library Lighting Controls

A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees award the contract for bid 18019 to Regreen Inc. for the base bid of \$224,524.93 and two alternates for a total contract amount of \$631,992.97.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

B. Contract Award: CRC College Center Expansion

A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees award the contract for bid 17021 to Otto Construction the base bid of \$20,460,000 and six alternates for a total contract amount of \$21,224,000.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

C. Contract Award: SCC Union Stadium Concrete Decking Repair

A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees award the contract for Bid number 17026 to Swierstok Enterprise, Inc., DBA ProBuilders for the base bid of \$698,000 and three alternates for a total contract amount of \$1,133,000, an increase of \$435,000.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

D. Resolution No. 2018-03: Recognizing Classified Employee

A motion was made by Trustee Scribner, seconded by Trustee Nelson, that the Board of Trustees adopt Resolution No, 2018-03 recognizing classified staff contributions to the District.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

E. Naming of Engineering Classroom at American River College

A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees approve this naming proposal in honor of Bob Bruns and Sue Lorimer.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Jones

Student Trustee: Aye

Motion carried; 6:0

F. Naming of Biology Lab at American River College

A motion was made by Trustee Scribner, seconded by Trustee Knight, that the Board of Trustees approve this naming proposal in honor of Dr. Marie B. Smith.

Roll Call Vote:

Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner



No: None  
Absent: Jones  
Student Trustee: Aye  
Motion carried; 6:0

G. Naming of Culinary Arts Building at American River College

A motion was made by Trustee Knight, seconded by Trustee Scribner, that the Board of Trustees approve this naming proposal in honor of the Evangelisti Family.

Roll Call Vote:  
Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner  
No: None  
Absent: Jones  
Student Trustee: Aye  
Motion carried; 6:0

## 7. INFORMATION

A. College and Career Access Pathways (CCAP) Memorandum of Understanding: San Juan Unified School District

President Greene provided an overview of the Memorandum of Understanding between the Los Rios Community College District and San Juan Unified School District. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for technical education.

A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the Board of Trustees schedule a public hearing on June 13, 2018 to allow for public input regarding the joint MOU submitted by the District and San Juan Unified School District.

Roll Call Vote:  
Aye: Haynes, Johnson, Knight, Nelson, Ortiz, Scribner  
No: None  
Absent: Jones  
Student Trustee: Aye  
Motion carried; 6:0

B. American River College's PRIDE Center

American River College faculty, staff and students presented an overview of the ARC Pride Center, highlighting efforts leading to its creation as well as its present-day focus and future direction.

## 8. BOARD MEMBER REPORTS

Trustee Nelson participated in the CCLC Trustees' Conference and the FLC Maker Space open house.

Trustee Knight attended the FLC Maker Space open house and SACOG's Regional Futures Forum

Trustee Scribner attended the Yolo County School Boards Association Excellence in Education Awards event and noted that SCC-Davis Center Supervisor Jacek Kozikowski received an individual award, and the Washington Middle College High School Program received a program award. Trustee Scribner recognized that it was Day of the Teacher.

Trustee Johnson participated in an Expungement Clinic at ARC.

Trustee Nguyen attended the ARC fashion show. He thanked the District for support of health services for students and curriculum and thanked the Board for their support and guidance during his term as Student Trustee.

Trustee Haynes attended the Academic Senate Plenary and two of the hearings at the Capitol to listen to the concerns of faculty and staff. She recognizes the significance of the transformations that are being proposed but highlighted the values that make Los Rios special, even in times of difficulty. She addressed the Chancellor's letter in support of the online college proposal and the Chancellor's follow up to clarify that the faculty was opposed to this proposal, and she reaffirmed the Board and Chancellor's collective commitment to collaboration. Trustee Haynes also participated in the CCLC Trustee Conference, including serving on a panel on AB 705.

## 9. FUTURE AGENDA ITEMS

No future agenda items were discussed.

## 10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Deborah Hernandez, President, American River College Associated Student Body  
Olga Prizhbilov, President, American River College Classified Senate  
Carlos Lopez, President, Districtwide Academic Senate  
Dean Murakami, LRCFT

### Chancellor's Report:

Chancellor King announced the following retirements:

Retirement			Years of Service
Holly Larson	Event Services Specialist	FLC	7
Diane Delgado	EOPS Coordinator	ARC	14
David Newnham	Music Professor	FLC	15+

Michael Goodrich	Director III, Energy and Utilities	FM	17
Amanda Zannakis	CIS Professor	SCC	23
Paula Hegner	Accounting Professor	FLC	23+
Elvia Macias-Perez	Spanish Professor	FLC	33+
Diane Ardans	Accounting Professor	ARC	27
Kathleen Kirklin	Vice President, Administration	FLC	30+

## 11. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 8:55 pm: Ms. Haynes, Mr. Johnson, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Pursuant to Education Code section 72122: Consideration of Student Appeal of Discrimination Findings

*Closed Session Adjourned: 9:00 pm*

*Open Session: 9:01 pm*


## 12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

*On the Board Agenda for the item listed as item 11A, the Board of Trustees voted by a vote of 6 to 0 (with Trustee Jones absent) to deny the appeal presented in the closed session.*

## 13. ADJOURNMENT

*A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the meeting be adjourned.*

President Haynes adjourned the meeting at 9:02 p.m.

  
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**BRIAN KING**  
Chancellor and Secretary to the Board of Trustees

*Minutes approved by the Board of Trustees: June 13, 2018*  
*jd*