



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, August 8, 2018

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Pamela Haynes, President
Mr. John Knight, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

There were no oral communications.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Knight, seconded by Trustee Scribner, that the Board of Trustees approve Consent Consideration items A through L.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: July 11, 2018*

That the Board of Trustees approve the minutes of the meeting held on July 11, 2018.

B. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the June 30, 2018 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

C. Los Rios Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the year ended June 30, 2018.

D. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents referenced on the lists in the August 8, 2018 board agenda.

E. Special Event Authorization

That the Board of Trustees approve or ratify the applications identified in the August board agenda packet subject to the District entering into an appropriate MOU acceptable to the Deputy Chancellor and General Counsel.

F. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

| Title, Description, Term, Project Administrator | College/Unit | Amount | Source |
|---|--------------|----------|---------------------------------|
| LRCCD MESA Scholarships <ul style="list-style-type: none"> • Funding for MESA Scholarships • 6/01/2018-6/30/2019 • Administrator: Roger Davidson / Dean, Mathematics | ARC | \$5,000 | Teichert Foundation |
| Guardian Financial Services Training <ul style="list-style-type: none"> • Funding for the development and planning of the Guardian Life Financial Success Project • 8/01/2017 through 6/30/2018 • Administrator: Raquel Arata / Dean, Career Education & Workforce Development | ARC | \$37,513 | Guardian Life Insurance Company |

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements as listed.

1. Los Rios Community College District and Top Hat utilize California State University Sacramento contract No. SA-160314-1 to allow Los Rios Community College District students to purchase at a discount subscriptions to Top Hat’s Student Engagement System. The agreement is valid from July 26, 2018 to May 30, 2019.

2. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

| Agency | Clinical Program | Campus | Contract Date | Term |
|--------------------------|------------------|--------|---------------|-----------|
| Markham Orthodontics | Dental Asst. | SCC | 06/13/18 | Evergreen |
| Rehab Alliance | PTA/OTA | SCC | 07/10/18 | Evergreen |
| Parent-Sorenson Mortuary | Funeral Services | ARC | 07/18/18 | Evergreen |
| Donahue Funeral Home | Funeral Services | ARC | 7/17/18 | Evergreen |

* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

INTERNSHIP AGREEMENTS

| Company/Agency | Internship Type | ID Number | Contract Date | Term |
|----------------|-----------------|-----------|---------------|----------|
| Entercom | Broadcast | 1661364 | 06/18/18 | 08/03/18 |
| Entercom | Broadcast | 1758774 | 06/16/18 | 08/03/18 |
| Entercom | Broadcast | 1517844 | 06/26/18 | 08/03/18 |
| Entercom | Broadcast | 1699057 | 06/16/18 | 08/08/18 |
| Entercom | Broadcast | 1616265 | 06/16/18 | 08/08/18 |
| KRCA-TV | Broadcast | 1735233 | 06/26/18 | 08/08/18 |

3. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

| Campus | Type of Agreement | Permit Number |
|--------|-------------------|---------------|
| EDC | Facility Use | EDC-2018-013 |
| FLC | Facility Use | FLC 18-038 |
| FLC | Facility Use | FLC 18-039 |
| FLC | Facility Use | FLC 18-040 |
| FLC | Facility Use | FLC 18-041 |
| FLC | Facility Use | FLC 18-042 |
| FLC | Facility Use | FLC 18-043 |
| FLC | Facility Use | FLC 18-044 |
| FLC | Facility Use | FLC 18-045 |
| CRC | Facility Use | C19-0021 |
| CRC | Facility Use | C19-0022 |
| CRC | Facility Use | C19-0023 |
| CRC | Facility Use | C19-0024 |
| CRC | Facility Use | C19-0025 |
| CRC | Facility Use | C19-0026 |
| CRC | Facility Use | C19-0027 |
| CRC | Facility Use | C19-0028 |
| SCC | Facility Use | S18-0093 |
| SCC | Facility Use | S18-0102 |
| SCC | Facility Use | S18-0113 |
| SCC | Facility Use | S18-0119 |
| SCC | Facility Use | S18-0122 |
| SCC | Facility Use | S19-0004 |

| | | |
|---------------|--------------|-----------|
| SCC | Facility Use | \$19-0005 |
| SCC | Facility Use | \$19-0009 |
| SCC | Facility Use | \$19-0010 |
| SCC | Facility Use | \$19-0013 |
| SCC | Facility Use | \$19-0015 |
| SCC | Facility Use | \$19-0016 |
| SCC | Facility Use | \$19-0020 |
| Harris Center | Facility Use | 11624 |
| Harris Center | Facility Use | 12135 |
| Harris Center | Facility Use | 12275 |
| Harris Center | Facility Use | 12778 |
| Harris Center | Facility Use | 12783 |
| Harris Center | Facility Use | 12847 |
| Harris Center | Facility Use | 12854 |
| Harris Center | Facility Use | 12954 |
| ARC | Facility Use | 996 |
| ARC | Facility Use | 997 |
| ARC | Facility Use | 998 |
| ARC | Facility Use | 999 |
| ARC | Facility Use | 1000 |

H. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

| BID AWARDS | | | | | |
|------------|-------------------------------|-----------------|------------|---------------------------|-----------------|
| Bid No | Description | No of Responses | Award Date | Successful Vendor | Contract Amount |
| 18035 | ARC Davies Hall Computer Labs | 3 | 7/19/18 | Vanden Bos Electric, Inc. | \$16,900.00 |

Bidders for 18035:

| | |
|---------------------------|-------------|
| Vanden Bos Electric, Inc. | \$16,900.00 |
| AMS.NET | \$20,158.98 |
| Alessandro Electric | \$24,000.00 |

I. Disposition of Surplus Equipment – Salvage Value Greater than \$5,000

That the Board of Trustees approve the disposal of the listed items per Education Code section 81450-81450.5.

J. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

K. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

| PURCHASE ORDERS | | |
|--|--|------------------|
| General Fund | 0001098858-0001100294 B118821-B199403 | \$ 58,284,776.83 |
| Capital Outlay Fund | 0003017747-0003017888 | |
| Child Development Fund | 0006000837-0006000837 B619000-B619007 | |
| Self-Insurance Fund | 0009000404-0009000413 B919000-B919006 | |
| WARRANTS | | |
| General Fund | 765326-767043 | \$ 10,782,611.06 |
| General Fund-ARC Instructional Related | 008825-008871 | |
| General Fund-CRC Instructional Related | 023081-023093 | |
| General Fund-FLC Instructional Related | 031357-031359 | |
| General Fund-SCC Instructional Related | 047041-047066 | |
| Capital Outlay Fund | 832876-832948 | |
| Student Financial Aid Fund | 900307-900310 | |
| Child Development Fund | 954558-954569 | |
| Self-Insurance Fund | 976455-976462 | |
| Payroll Warrants | 399016-399997 | |
| Payroll Vendor Warrants | 64158-64276 | |
| July Leave Process | 399998-402025 | |
| CHECKS | | |
| Financial Aid Disbursements (E-trans) | - | \$ 2,050,667.50 |
| Clearing Checks | 2791-2794 | \$ 1,723.00 |
| Parking Checks | - | \$ - |
| Bookstore Fund – ARC | 32966-33012 | \$ 406,451.69 |
| Bookstore Fund – CRC | 28063-28107 | |
| Bookstore Fund – FLC | 10326-10344 | |
| Bookstore Fund – SCC | 050359-050407 | |
| Student Clubs Agency Fund – ARC | 5601-5609 | \$ 73,636.53 |
| Student Clubs Agency Fund – CRC | 4764-4780 | |
| Student Clubs Agency Fund – FLC | 2492-2501 | |
| Student Clubs Agency Fund – SCC | 3982-3992 | |
| Foundation – ARC | 5873-5882 | \$ 66,060.34 |
| Foundation – CRC | 2525-2529 | |
| Foundation – FLC | 1614-1623 | |
| Foundation – SCC | 4729-4736 | |
| Foundation – DO | 1005-1008 | |
| Associated Students Trust Fund – ARC | 0988-0991 | \$ 1,822.96 |
| Associated Students Trust Fund – CRC | 0855-0856 | |
| Associated Students Trust Fund – FLC | 0724-0725 | |
| Associated Students Trust Fund – SCC | - | |
| Regional Performing Arts Center Fund | USI Check System 5811-5877 Manual checks: 9216-9216 | \$ 320,518.23 |
| ELECTRONIC TRANSFERS | | |
| Board of Equalization | - | \$ |
| PARS | - | \$ 64,120.77 |
| Vendors | - | \$ |
| Backup Withholding | - | \$ |
| Retiree Health Trust | - | \$ - |

| | | |
|--------------------------------|---------------|-----------------|
| Self-Insurance | - | \$ 236,947.34 |
| Bookstore | - | \$ 47,241.40 |
| Payroll Direct Deposit Advices | 919027-922289 | \$ 8,205,512.09 |
| Other Payroll Transactions | - | \$ 6,099.00 |

L. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the August board agenda packet.

4. ACTION

A. Pay Rate Schedules: Final 2017-18 and 2018-19 interim

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees adopt and approve the salary schedules for all groups and individuals as attached. It is also recommended that the Board of Trustees ratify the Memorandums of Understanding outlined herin.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Contract Award: Sacramento City College Mohr Hall Replacement

A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees award the contract for bid 18025 to F&H Construction for the base bid of \$17,659,000 and 4 alternates for a total contract amount of \$17,865,300.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Contract Award: Professional Development Services for California Community Colleges

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees award the contract for RFP 19001 to 3CSN for a not to exceed contract amount of \$4,000,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

5. BOARD MEMBER REPORTS

Trustee Thirakul is planning to attend the CCLC Student Trustee workshop in San Francisco.

Trustee Ortiz shared remarks regarding some of the DACA cases unfolding across the country and encouraged those who did not renew previously to do so now. She also acknowledged ARC employee Veronica Cano Chavez for her proactive research on DACA.

Trustee Nelson attended the Sacramento City College Shakespeare Festival, and she shared information about the refugee camp project being coordinated by B'nai Israel and Opening Doors.

Trustee Haynes attended the most recent Citizens' Bond Oversight Committee meeting and thanked staff for keeping the community and our constituent groups aligned.

6. FUTURE AGENDA ITEMS

No future agenda items were discussed.

7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Olga Prizhibilov, President, American River College Classified Senate

Carlos Lopez, President, Districtwide Academic Senate

Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC women's tennis head coach Steve Dunmore has been honored as the National Junior College Coach of the Year by the Intercollegiate Tennis Association (ITA). This award recognizes Dunmore as the top women's tennis coach for all community and junior colleges in the US. It follows Dunmore's selection as the ITA's California Coach of the Year. The ITA praised Dunmore for being highly respected in the northern California community college tennis community for his team's quality of play and sportsmanship. The coaching award recognizes more than just success on the court, as it also credits those coaches whose teams have a track record of sportsmanship and service off the court.

CRC: Tuesday, August 21, CRC is hosting Welcome Day Fall 2018. Fall Welcome day attracts a high number of new students and helps them get acclimated to the campus before classes start. The event features campus tours, Faculty Panel discussions, a Time Management workshop, an introduction to Campus Technology, an overview of resources for students available at the college Career Center, and a group Question and Answer session with counseling staff. The college is expecting a great turnout!

FLC: Folsom Lake College’s makerspace initiatives were featured at the 2018 International Symposium on Academic Makerspaces (ISAM) held August 3-5 at Stanford University. The Innovation Center’s Instructional Design & Development Coordinator, faculty member Zack Dowell, presented a paper he co-authored with Brie Lindsey, PhD, from the California Council on Science and Technology, to attendees from around the globe as part of the “Local Contexts” session. “Making Across the Curriculum: Multidisciplinary Making at Folsom Lake College” showcased examples of FLC’s maker curriculum being incorporated into courses that traditionally do not have an Engineering or STEM component, including the groundbreaking Sociology course, Making Social Change, co-created with Professor Diane Carlson. The college, with support from CCC Maker, continues to be at the forefront of the statewide movement to produce innovation-ready graduates to contribute to the changing global economy.

SCC: Sacramento City College student Lisa LaChapelle-Naranjo has been awarded a scholarship from the Point Foundation, a national LGBTQ scholarship fund. The \$3,700 scholarship, which also includes a \$1,300 scholarship from the California Endowment, will help LaChapelle-Naranjo reach her goal of becoming a nurse practitioner. The 37-year-old mom has spent a lifetime caring for others and decided two years ago that it was time to focus on her education. Scholarship winners also are provided opportunities to network, such as an all-expenses paid conference in L.A. this fall and asked to mentor new award recipients.

Chancellor King announced the following retirements:

| Retirement | | | Years of Service |
|-----------------|------------------------------------|-----|------------------|
| Robin Neal | Vice President of Student Services | ARC | 18+ |
| Roxanne Tambert | Cosmetology Professor | SCC | 25 |

8. ADJOURNMENT

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the meeting be adjourned.

President Haynes adjourned the meeting at 6:03 p.m.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: September 12, 2018
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