



LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, November 7, 2018

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:30 p.m., in the Community Room at Folsom Lake College, 10 College Parkway, Folsom, California.

Present:

Ms. Pamela Haynes, President
Mr. John Knight, Vice President
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Yael Amir addressed the Board of Trustees at the end of the regular meeting, prior to closed session, regarding closed session matter 10.B: Pursuant to Government Code section 54957: Public Employee Discipline/Dismissal/Release (1 employee).

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Knight, seconded by Trustee Johnson, that the Board of Trustees approve Consent Consideration items A through Q.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: October 5-6 and 10, 2018*

That the Board of Trustees approve the minutes of the meeting held on October 5-6 and 10, 2018.

B. Scheduling of Board of Trustees Annual Organizational Meeting

That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 12, 2018 at 5:30 p.m.

C. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College.

D. Board Policy Revision: P-1412 Fees for Use of Facilities

That the Board of Trustees approve the proposed revisions to the policy listed in the November board agenda packet.

E. Board Policy Revisions: P-2113, P-5111, P-6111, P-9111 Intent and Accountability for Equal Opportunity & P-2115, P-5112, P-6112, P-9112 Service Animals

That the Board of Trustees approve the proposed revisions to the policies listed in the November board agenda packet

F. Board Policy Revision: P-2423, P-5172, P-6163, P-9152 Discrimination and Harassment Complaint Procedures

That the Board of Trustees approve the proposed revisions to the policy listed in the November board agenda packet.

G. Board Policy Revision: P-2424, P-5173, P-6161, P-9153 Sexual Harassment

That the Board of Trustees approve the proposed revisions to the policy listed in the November board agenda packet.

H. Appointment: Citizens' Bond Oversight Committee

That the Board of Trustees appoint Ms. Sosan Madanat to the District's Citizens' Bond Oversight Committee for two year terms up to the maximum of three consecutive terms.

I. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the September 30, 2018 Quarterly Financial Status Report (CCFS-311Q) and the related financial statement.

J. Los Rios Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2018.

K. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed herein.

College Events

Date of Event	College	Location	Name of Event	Alcohol
January 10, 2019	FLC	Harris Center	Kids Helping Kids 2019	Wine and/or Beer

L. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items in the November agenda packet per Education Code section 81452.

M. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
18023	Remove existing concrete pad (trip hazard) & replace	\$5,000.00	1	Cabar Electric Inc.	\$156,945.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
18031R	FLC Electric Vehicle Charging Stations	6	10/19/18	Cabar Electric Inc.	\$66,878.00

Contractor Name	Base Bid	Alternate 1	Total Bid
Cabar Electric Inc.	\$54,888.00	\$11,990.00	\$66,878.00
Sac Valley Electric Inc.	\$74,865.00	\$885.00	\$75,750.00
All Power Inc.	\$78,500.00	\$1,652.30	\$80,152.30
Bockmon & Woody Electric	\$83,400.00	\$2,550.00	\$85,950.00
Perkins Electric Inc.	\$87,000.00	\$900.00	\$87,900.00
Aria Electric & Construction	\$85,000.00	\$8,000.00	\$93,000.00

N. Ratify: Affiliation and Other Agreements

That the Board of Trustees Ratify and/or approve the agreements as listed.

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Heritage Oaks Hospital	Nursing	SCC	9/13/18	Evergreen
University of the Pacific	Athletic Training	ARC	6/1/18	5/31/2023
Emanuel Medical Center	MLT	FLC	12/12/18	12/12/2020

* MLT - Medical Lab Technician

- Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2019-001
FLC	Facility Use	FLC 18-066
CRC	Facility Use	C19-0050
CRC	Facility Use	C19-0051
CRC	Facility Use	C19-0052
CRC	Facility Use	C19-0053
CRC	Facility Use	C19-0054
CRC	Facility Use	C19-0055
CRC	Facility Use	C19 0056
CRC	Facility Use	C19-0057
SCC	Facility Use	19-0001
SCC	Facility Use	19-0025
SCC	Facility Use	19-0036
SCC	Facility Use	19-0040
SCC	Facility Use	19-0049
SCC	Facility Use	19-0050
SCC	Facility Use	19-0053
Harris Center	Facility Use	12289
Harris Center	Facility Use	12299
Harris Center	Facility Use	12777
Harris Center	Facility Use	12862
Harris Center	Facility Use	12865
Harris Center	Facility Use	12869
Harris Center	Facility Use	12870
Harris Center	Facility Use	12875
Harris Center	Facility Use	12876
Harris Center	Facility Use	12877
Harris Center	Facility Use	12885
Harris Center	Facility Use	13375
Harris Center	Facility Use	13376
Harris Center	Facility Use	13430

Harris Center	Facility Use	13499
ARC	Facility Use	1005
ARC	Facility Use	1006

O. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001101535-0001102264 B119597-B119740	\$ 3,078,787.49
Capital Outlay Fund	0003017996-0003018044	
Child Development Fund	0006000849-0006000849 B619013-B619014	
Self-Insurance Fund	-	
WARRANTS		
General Fund	769065-770416	\$ 14,244,718.93
General Fund-ARC Instructional Related	008999-009101	
General Fund-CRC Instructional Related	023137-023168	
General Fund-FLC Instructional Related	031391-031405	
General Fund-SCC Instructional Related	47209-47294	
Capital Outlay Fund	833135-833207	
Student Financial Aid Fund	900335-900347	
Child Development Fund	954591-954603	
Self-Insurance Fund	976481-976486	
ODSFD	000501-000501	
Payroll Warrants	409525-411097	\$ 8,413,111.08
Payroll Vendor Warrants	64526-64668	
October Leave Process	411098-412597	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 18,806,471.58
Clearing Checks	2801-2801	\$ 807.70
Parking Checks	3124-3127	\$ 637.00
Bookstore Fund – ARC	33184-33237	\$ 1,606,675.38
Bookstore Fund – CRC	28251-28310	
Bookstore Fund – FLC	10373-10480	
Bookstore Fund – SCC	050548-050632	
Student Clubs Agency Fund – ARC	5674-5694	\$ 154,777.56
Student Clubs Agency Fund – CRC	4844-4885	
Student Clubs Agency Fund – FLC	2538-2564	
Student Clubs Agency Fund – SCC	4039-4062	
Foundation – ARC	6072-6093	\$ 87,929.71
Foundation – CRC	2601-2629	
Foundation – FLC	1658-1669	
Foundation – SCC	4774-4785	
Foundation – DO	1015-1018	
Associated Students Trust Fund – ARC	0996-0996	\$ 156.93
Associated Students Trust Fund – CRC	0860-0867	
Associated Students Trust Fund – FLC	0727-0728	

Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 5993-6092 Manual Checks 9217-9219	\$ 538,085.76
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 6,789.00
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 156,409.11
Bookstore	-	\$ 264,766.83
Payroll Direct Deposit Advices	937719-942695	\$ 13,166,419.49
Other Payroll Transactions	-	\$ 5,358.00

P. 2018-19 Sabbaticals/Professional Development Leaves

That the Board of Trustees approve the 2018-19 sabbatical/professional development leaves listed in the November board agenda packet.

Q. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.

4. FIRST READING

A. Draft 2019 Board Meeting Calendar

The draft 2019 board meeting calendar was presented to the board for first reading and discussion.

5. ACTION

A. Contract Awards: Folsom Lake College Security Improvements

A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees award the contract for Bid 19004 to Security Integration, Inc. for a total contract amount of \$642,757.27 and the contract for Bid 19005 to Opening Technologies, Inc. for a total contract amount of \$680,992.00.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Contract Award: Education Services Technical Assistance and Planning for California Community Colleges

Trustee Haynes recused herself from this agenda item and left the board room while the matter was considered.

A motion was made by Trustee Jones, seconded by Trustee Johnson, that the Board of Trustees award the contract for RFP 19007 to FCCC for a not to exceed annual contract amount of \$1,238,000

Roll Call Vote:

Aye: Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: Haynes

Student Trustee: Aye

Motion carried; 6:0

6. INFORMATION

A. Financial Aid Update

Staff provided an update on the District's financial aid programs including highlighting new programs, outreach to students, as well as enhancements to processes focused on improved service for our students.

B. Folsom Lake College Dance Program

Folsom Lake College faculty and students provided an overview of the Dance Program movement including curriculum development, leadership and workplace soft skills cultivation, as well as student opportunities.

7. BOARD MEMBER REPORTS

Trustee Nelson attended the ARC STEM Groundbreaking.

Trustee Knight attended the ARC STEM Groundbreaking and the ACCT Leadership Congress.

Trustee Thirakul congratulated the board members who were re-elected by way of no opponents.

8. FUTURE AGENDA ITEMS

Trustee Knight requested a board update item on the District's program options for prisoner and re-entry students, include on-site courses at their facilities.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Katie DeFant, President, Folsom Lake College Student Senate

Lindsey Campbell, President, Folsom Lake College Classified Senate

Paula Haug, President, Folsom Lake College Academic Senate

Chancellor's Report:

ARC: The California Geographic Information Association has given its prestigious Excellence in Education Award to ARC's Geographic Information Systems (GIS) program. The award is granted to the educational institution that displays extraordinary approach, contribution, development, or commitment to GIS education in California. Nominees are judged on the basis of the breadth of courses offered, accessibility of classes, population served, technical facilities, and post-graduation support. Congratulations to ARC GIS, especially professor Hugh Howard for his long-term, sustained contributions to the program.

CRC: The Dream Center at CRC recently hosted its first UndocuResource Fair event. The Center partnered with members of the community's coalition of agencies and organizations in the Sacramento region, including UC Davis, Sac State Dreamers Resource Center, the CA Legal Rural Foundation, Opening Doors, and WEAVE. The event provided a variety of resources to CRC students, faculty and staff, who said they look forward to the event next year.

FLC: Folsom Lake College Computer Information Science Professor Caleb Fowler was presented with a certificate in Effective College Instruction by the Association of College and University Educators (ACUE) at the California Community College Association for Occupational Education (CCCCAOE) Fall 2018 conference held October 10-12 in Rancho Mirage, CA. Caleb was one of fifty faculty selected from across the state to participate in a pilot program from the State Chancellor's Office where participants completed a 25-hour online course designed to align teaching skills with the needs and aspirations of today's students. Caleb was also a featured speaker at Intel's "Code For Folsom" two-day cyber security youth camp held at the Main Folsom campus on October 20-21. FLC was a sponsor of the sold-out boot camp with 130 students representing 43 different local schools participating.

SCC: Students at SCC Makerspace are currently working on an innovative pilot program called MakerMatic, through CCC Maker. MakerMatic brings an employer representative to a college makerspace with a problem that they need solved. The students work together, with support from coaches, on the proposed challenge.

This is an alternative to outside internships where students individually visit employer sites to gain experience. Under the MakerMatic model, students collaborate over several weeks for a total of 20 hours to develop prototypes in the makerspace to solve the problem.

Students gain experience working with a real-world client and are able to build teamwork skills and use their creativity and critical thinking, all while demonstrating their abilities to current industry leaders and making career connections.

Specifics of the project that SCC students are currently working on are embargoed until the program’s conclusion. However, CCC Maker expects to be able to share a draft curriculum based on results by the end of the year.

Chancellor King announced the following retirements:

Retirement			Years of Service
Joseph Gee	Allied Health Professor (80%) / Pharmacy Technician Program Coordinator (20%)	CRC	10+
Marsha White	Bookstore Buyer I	CRC	12
Winnie LaNier	Campus Life Coordinator	CRC	13+
Stephen McFaul	Mathematics Professor	FLC	16+
Lisa Daly	Early Childhood Education Professor	FLC	21
James Stroh	Information Technology Specialist II – Microcomputer Support	DO	22
Mary Tervooren	Administrative Assistant I	ARC	22
Raye Maero	Kinesiology & Athletics Professor/Head Coach (Tennis or Golf)	ARC	22+
James Baker	Head Groundskeeper	FM	26
Georgeann McKee	Administration of Justice Professor	SCC	35
David Pacheco	Wrestling Head Coach / Health Education / Physical Education Professor	SCC	36
Yoshio Taylor	Fine and Applied Arts Professor	CRC	40

10. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 6:40 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner. Outside counsel, Harriet Steiner from Best Best and Krieger Law, handled closed session item 10.B.

- A. Pursuant to Government Code section 54957.6; Conference with Labor Negotiators – Agency designated representative: Brian King, Theresa Matista, JP Sherry, Ryan Cox; Employee Organization: SEIU
- B. Closed Session: Pursuant to Government Code section 54957: Public Employee Discipline/Dismissal/Release (1 employee)
- C. Pursuant to Government Code section 54957: Complaint Against a Public Employee

Closed Session Adjourned: 7:40

Open Session: 8:05

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

Pursuant to Government Code section 54957, the Board of Trustees met and considered the appeal of the termination of the employee and took action to accept the finding of the hearing officer, and to affirm the suspension and termination of the employee by a vote of 7 to 0.

12. ADJOURNMENT

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the meeting be adjourned.

President Haynes adjourned the meeting at 8:07 p.m.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: December 12, 2018

jd