

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, February 13, 2019

1. CALL TO ORDER

The board meeting was called to order by President Haynes at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Mr. John Knight, President
Mr. Robert Jones, Vice President
Ms. Pamela Haynes (*arrived at 6:07*)
Mr. Dustin Johnson
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Carlos Perez addressed the Board of Trustees regarding the matter on the Closed Session agenda.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Scribner, seconded by Trustee Thirakul, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: January 16, 2019*

That the Board of Trustees approve the minutes of the meeting held on January 16, 2019.

B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College.

C. Statement of Legislative Principles

That the Board of Trustees approve the proposed statement of Legislative Principles.

D. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2018 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

E. Los Rios Foundation Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2018.

F. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed herein.

Date of Event	College	Location	Name of Event	Alcohol
March 13, 2019	FLC	Harris Center	Music Heals: A Benefit Concert for the Community Affected by the Camp Fire	Wine and Beer
March 12, 2019	FLC	Harris Center	Ron Paul Speaker Series	Wine

G. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents referenced in the February board agenda packet.

H. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

I. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17025	Multi-campus Year 4 Lighting Prop 39 Change Order #3-7 Minor items across all four colleges.	\$35,655.66	3-7	Big Valley Electric	\$919,651.62
17024	Ethan Way Renovation & Prop 39 EMS & Lighting (dry rot & termite issues)	\$71,698.57	4	Bobo Construction	\$2,328,748.57

J. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Deputy Sector Navigator – Advanced Transportation & Logistics <ul style="list-style-type: none"> Funding to host and supervise the North / Far North Region Deputy Sector Navigator for Advanced Transportation and Logistics 7/01/2018 through 12/31/2019 Administrator: Frank Kobayashi / Dean, Natomas Center 	ARC	\$200,000	California Community College Chancellor's Office
Deputy Sector Navigator – ICT / Digital Media <ul style="list-style-type: none"> Funding to support the Community College system and high-quality public CTE IT Technology training with IT Technician pathway and BAS IT networking to increase employment among URM's in IT jobs. 7/01/2018 through 10/31/2018 Administrator: Joel Powell / Dean, Business and Family Science 	CRC	\$70,000	California Community College Chancellor's Office
Open Textbooks Pilot Program <ul style="list-style-type: none"> Funding to support the creation of new open textbooks or expand the use of open textbooks while maintaining or improving instruction and student learning outcomes. 5/01/2018 through 5/3/2022 Administrator: Kevin Flash / Dean, Learning Resources 	SCC	\$100,090	California Department of Education
Mental Health Services <ul style="list-style-type: none"> Funds to support mental health services including screening, referral services and related activities to ensure underserved and vulnerable student populations receive quality care. 7/01/2018 through 6/30/2020 Administrator: Melanie Dixon / Associate Vice Chancellor, Educational Services & Student Success 	DO	\$350,000	California Community College Chancellor's Office
Re-emerging Scholars Program (SOAR) <ul style="list-style-type: none"> Funding will be used to provide Sociology 495, Independent Studies in Sociology, to inmates at the County of Sacramento Probation Department Youth Detention Facility through a re-entry lens. Upon successful completion, clients will be admitted to the full Re-emerging Scholarship 	SCC	\$50,000	County of Sacramento, Probation Department

<p>program at SCC.</p> <ul style="list-style-type: none"> • Contract date through 6/30/2019 • Administrator: Kasey Gardner / Dean, Behavioral & Social Sciences 			
<p>Certified Nursing Assistant Program – Folsom Lake College</p> <ul style="list-style-type: none"> • Funding to establish a Certified Nursing Assistant Program at Folsom Lake College • 2/2019 through 6/2021 • Administrator: Monica Pactol / Vice President, Instruction 	FLC	\$57,500	California Community College Chancellor's Office
<p>Entrepreneurship</p> <ul style="list-style-type: none"> • Funding to enhance the Entrepreneurship program at Cosumnes River College so that students can obtain "stackable certificates" and be prepared to launch and manage their own entrepreneurial ventures. • Through 6/30/2019 • Administrator: Joel Powell / Dean, Business and Family Science 	CRC	\$7,500	Solano County Community College District
<p>Enrollment Growth Retention</p> <ul style="list-style-type: none"> • Funding to address student attrition and retention and to increase the growth and capacity of the Associate Degree Nursing program. • 7/1/2018 through 6/30/2019 • Administrator: Jan Delapp / Dean, Health and Education 	ARC	\$259,697	California Community College Chancellor's Office
<p>Child Development Training Consortium Instructional and Coordination Agreement</p> <ul style="list-style-type: none"> • Funding to designate a Campus Coordinator to implement the Child Development Training Consortium program at the local level to provide career and education guidance to child development students. • 9/01/2018 through 6/30/2019 • Administrator: Brian Robinson / Dean, Rancho Cordova Center 	FLC	\$9,520	Yosemite Community College District and the State of California
<p>NFNRC Director Contract</p> <ul style="list-style-type: none"> • Funding for the Regional Fiscal Agent of the North Far North Regional Consortium to dispense, monitor, and audit sub-grants developed with each community college within the region as authorized by the CTE Regional Consortia as stipulated in Strong Workforce legislation. • 9/1/2018 through 12/31/2019 <p>Administrator: Theresa Milan / Manager, Center of Excellence</p>	DO	\$150,148	Solano County Community College District
<p>Statewide Center of Excellence Grant</p> <ul style="list-style-type: none"> • Funding for the Regional Fiscal Agent (Director) for the North Far North Regional Consortium. • 1/1/2018 through 6/30/2019 <p>Administrator: Tammy Montgomery / Associate Vice Chancellor, Instruction</p>	WEDC	\$150,000	California Community College Chancellor's Office
<p>CCC Maker Grant</p> <ul style="list-style-type: none"> • Additional funding for the Sacramento City College Makerspace • 12/12/2018 through 5/31/2019 <p>Administrator: Gabriel Meehan / Associate Vice President, Economic and Workforce Development</p>	SCC	\$10,000	California Community College Chancellor's Office

K. Ratify: Affiliation and Other Agreements

That the Board of Trustees Ratify and/or approve the agreements as listed.

1. PPSP Recycling will remove all non-vehicle surplus items from LRCCD locations at no cost to LRCCD. Contract valid from October 8, 2018 for one year with automatic one-year renewals. Either party may terminate with 30 days written notice.
2. Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Kaiser	All	All	11/01/2018	Evergreen
Destiny Dental	Dental Asst.	SCC	01/04/2019	Evergreen
Dignity Health	All	All	01/21/2019	EXP: 01/31/2021

3. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
CRC	Facility Use	C19-0067
CRC	Facility Use	C19-0068
CRC	Facility Use	C19-0069
CRC	Facility Use	C19-0070
SCC	Facility Use	S19-0019
SCC	Facility Use	S19-0029
SCC	Facility Use	S19-0031
SCC	Facility Use	S19-0048
SCC	Facility Use	S19-0056
SCC	Facility Use	S19-0057
SCC	Facility Use	S19-0058
SCC	Facility Use	S19-0060
SCC	Facility Use	S19-0067
SCC	Facility Use	S19-0069
SCC	Facility Use	S19-0070
SCC	Facility Use	S19-0071
SCC	Facility Use	S19-0073
Harris Center	Facility Use	12960
Harris Center	Facility Use	13213
Harris Center	Facility Use	13240
Harris Center	Facility Use	13340
Harris Center	Facility Use	13444
Harris Center	Facility Use	13512
Harris Center	Facility Use	13537

Harris Center	Facility Use	13541
Harris Center	Facility Use	13555
Harris Center	Facility Use	13592
ARC	Facility Use	1021
ARC	Facility Use	1022
ARC	Facility Use	1023
ARC	Facility Use	1024
ARC	Facility Use	1025

L. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on schedule below.

PURCHASE ORDERS		
General Fund	0001102754-0001103440 B119783-B119797	\$ 3,368,042.23
Capital Outlay Fund	0003018060-0003018132	
Child Development Fund	0006000855-0006000855	
Self-Insurance Fund	0009000421-0009000421	
WARRANTS		
General Fund	772949-773482	\$ 6,488,656.86
General Fund-ARC Instructional Related	009340-009424	
General Fund-CRC Instructional Related	023227-023254	
General Fund-FLC Instructional Related	031451-031464	
General Fund-SCC Instructional Related	47450-47498	
Capital Outlay Fund	833400-833487	
Student Financial Aid Fund	900377-900383	
Child Development Fund	954631-954637	
Self-Insurance Fund	976501-976501	
Payroll Warrants	418789-420878	
Payroll Vendor Warrants	64962-65102	
December Leave Process	420879-422311	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 767,305.00
Clearing Checks	-	\$ 1,379,785.67
Parking Checks	-	\$ -
Bookstore Fund - ARC	33372-33446	\$ 677,835.66
Bookstore Fund - CRC	28370-28404	
Bookstore Fund - FLC	10518-10537	
Bookstore Fund - SCC	050767-050821	
Student Clubs Agency Fund - ARC	5746-5774	\$ 239,564.21
Student Clubs Agency Fund - CRC	4955-4985	
Student Clubs Agency Fund - FLC	2601-2619	
Student Clubs Agency Fund - SCC	4102-4126	
Foundation - ARC	6161-6179	\$ 119,273.61
Foundation - CRC	2647-2661	
Foundation - FLC	1697-1706	
Foundation - SCC	4820-4828	
Foundation - DO	1027-1037	
Associated Students Trust Fund - ARC	1002-1005	\$ 3,781.36

Associated Students Trust Fund – CRC	0877-0878	
Associated Students Trust Fund – FLC	0731-0732	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 6308-6384	\$ 746,734.96

ELECTRONIC TRANSFERS

Board of Equalization	-	\$ 5,212.00
PARS	-	\$
Vendors	-	\$
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 29,595.33
Bookstore	-	\$ 25,749.19
Payroll Direct Deposit Advices	947789-952817	\$ 13,586,918.95
Other Payroll Transactions	-	\$ 5,384.40

STALE DATED WARRANT

Payee (Employee ID)	Date Requested	Original Date	Original №	Reissued №	Amount
41533	1/10/19	10/15/13	687975	774178	92.00

M. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the February board agenda packet.

4. ACTION

A. Naming of the Sue Lorimer and Bob Bruns Tennis Complex at Folsom Lake College

A motion was made by Trustee Scribner, seconded by Trustee Johnson, that the Board of Trustees approve the naming of the "Sue Lorimer and Bob Bruns Tennis Complex" in honor of the gifts jointly made by the donors.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. 2019-19 Budget Revision No. 1

A motion was made by Trustee Jones, seconded by Trustee Nelson, that the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, Child Development, Capital Outlay projects, Self-Insurance, Bookstore, Student Financial Aid, Regional Performing Arts Center, Student Associations Trust, Scholarship & Loan Trust, and

Los Rios College Foundation funds shown on the schedules found in the February board agenda packet, and that the related documents be filed with the County Superintendent of Schools.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Accreditation Midterm Report for American River College

A motion was made by Trustee Scribner, seconded by Trustee Johnson, that the Board of Trustees approve the American River College Midterm Report for submission to the Accrediting Commission for Community and Junior Colleges

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

D. Accreditation Midterm Report for Cosumnes River College

A motion was made by Trustee Scribner, seconded by Trustee Johnson, that the Board of Trustees approve the Cosumnes River College Midterm Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

E. Accreditation Midterm Report for Folsom Lake College

A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees approve the Folsom Lake College Midterm Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye
Motion carried; 7:0

F. Accreditation Midterm Report for Sacramento City College

A motion was made by Trustee Thirakul, seconded by Trustee Scribner, that the Board of Trustees approve the Sacramento City College Midterm Report for submission to the Accrediting Commission for Community and Junior Colleges.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 6:0

5. BOARD MEMBER REPORTS

Trustee Thirakul congratulated the new California Online Community College CEO, Heather Hiles.

Trustee Knight attended the Cosumnes River and Folsom Lake College Convocations.

6. FUTURE AGENDA ITEMS

Trustee Nelson requested a report on student housing and food insecurities.

Trustee Haynes requested a presentation at a regular open board meeting on the implementation of AB 705.

Trustee Jones requested a report Los Rios' institutional research process at districtwide and college level.

Trustee Thirakul requested more information on the procedures and protocols for school closures.

7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Arianna Livingston, President, American River College Student Senate

Lindsey Campbell, President, Folsom Lake College Classified Senate

Carlos Lopez, President, Districtwide Academic Senate

Chancellor's Report:

ARC: ARC is hosting a Symposium on Research to Practice, "Addressing Inequities in Higher Education" on Friday, March 8, from 12 noon to 3 pm. The event will feature guest speakers on a variety of topics, including Dr. Ira Young, Director of Diversity Programs for Mathematical, Physical & Social Sciences, UC Berkeley, discussing "Men of Color and Mentoring in Higher Education" and Dr. Lyndon Huling, Senior Talent Acquisition Partner for Sourcing, Diversity and Outreach, UC Davis and UC Davis Health, discussing "African American Student Leadership."

CRC: On February 5, author Doug Abrams spoke to an audience of almost 300 students, faculty and staff about his experiences writing CRC's OneBook, *The Book of Joy*, a book that is organized around a weeklong meeting between Desmond Tutu and the Dalai Lama. Abrams linked his work to his personal history as an author and confessed profound doubts about his role facilitating a conversation between the two iconic leaders. Abrams reviewed key concepts from this book such as the Nature of True Joy and how we might confront each of the Obstacles of Joy. He also shared stories, wisdom, and science related to compassion and lasting happiness. Finally, Abrams gave the audience a sneak peek at videotaped portions of a soon-to-be-released documentary based on *The Book of Joy*.

FLC: Folsom Lake College Social Work/Human Services Professor Kalinda Jones is featured with her students from the C yard at Mule Creek State Prison on the cover of the recently released California Community Colleges 2018 report to Governor Newsom, *Inmate Education: Encouraging Results from Pilot Program*. Since launching in Spring 2016, FLC's prison education program has held 60 courses at Mule Creek State Prison, Folsom State Prison, and Folsom Women's Facility, with a total of over 750 underserved students participating. 15 students have completed the coursework towards a Social Work/Human Services certificate, which includes creating internship projects aimed to improve the quality of life for other inmates, with another 25 on track to complete this spring. The program is estimated to have removed over 2,600 hours from sentences, at an estimated savings of \$2.5 million to taxpayers. FLC is currently developing a mentor program for incarcerated and formerly incarcerated students to support reentry and reintegration into college and the workforce.

SCC: Sacramento City College is one of four colleges from four states to join the 2019 cohort of the national Achieving the Dream network! Achieving the Dream leads a growing network of community colleges across America committed to helping their students, particularly low-income students and students of color, achieve their goals for academic success, personal growth, and economic opportunity. Joining the network gives SCC new tools and resources to continue our work in student equity and guided pathways. Teams from each of the four colleges will join other cohorts at the annual three-day ATD Kickoff Institute, which will help colleges pinpoint their strengths and areas for improvement. The other three colleges to join the 2019 cohort so far are College of Lake County (IL), Hudson County Community College (NJ) and Pitt Community College (NC).

Chancellor King announced the following retirements:

Retirement			Years of Service
Terrie Spritzer	Learning Disabilities (DSPS) Assistant Professor	SCC	2
Laura Kelly	Printing Services Operator II	FLC	11
Julie Klier	Reading Professor	ARC	17+
Shelly Lloyd	Administrative Assistant I	ARC	20
Frankie Johnson	Student Personnel Assistant – Counseling	ARC	25
Douglas Lawson	Theatre Arts Professor	SCC	26
Viviane Ritzi-Marouf	Foreign Language Professor	FLC	30
Theresa Matista	Deputy Chancellor	DO	32+

8. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 6:35 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- A. Under Government Code section 54956.9, subd. (a); Conference with legal counsel; Existing Litigation; Case No. 34-2017-00213009
- B. Under Government Code section 54956.9 subd. (a); Conference with legal counsel; Existing Litigation; Case No. 34-2017-00219544
- C. Under Government Code section 54957: Public Employee Discipline/Dismissal/Release (1 employee)

Closed Session Adjourned: 7:05

Open Session: 7:06

9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In the closed session matter identified as Item 8.A, the Board of Trustees voted unanimously by a vote of 7:0 to ratify the filing of litigation. In the matter identified as Item 8.B, the Board of Trustees voted unanimously by a vote of 7:0 to approve the settlement in the amount of \$165,000.

10. ADJOURNMENT

A motion was made by Trustee Scribner, seconded by Trustee Ortiz, that the meeting be adjourned.

President Knight adjourned the meeting at 7:08 p.m.



BRIAN KING

Chancellor and Secretary to the Board of Trustees
Minutes approved by the Board of Trustees: March 20, 2019