

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, April 10, 2019

1. CALL TO ORDER

The board meeting was called to order by President Knight at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Mr. John Knight, President
Mr. Robert Jones, Vice President
Ms. Pamela Haynes
Mr. Dustin Johnson
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

There were no oral communications.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Haynes, seconded by Trustee Thirakul, that the Board of Trustees approve Consent Consideration items A through I.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: March 20, 2019*

That the Board of Trustees approve the minutes of the meetings held on March 20, 2019.

B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College.

C. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items listed in the March board agenda packet per Education Code section 81452.

D. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

| CHANGE ORDERS | | | | | |
|---------------|---|---------------|---------------|---------------------|--------------------|
| Bid No | Description | Change Amount | Change Number | Vendor | New Contract Total |
| 17025 | Multi Campus Year 4 Lighting Prop 39. Replace defective Lunera lights in CRC high bay room 106. | \$2,971.00 | 8 | Big Valley Electric | \$922,622.62 |
| 17026 | SCC Union Stadium Concrete Decking Repair. Add concrete curb and threshold to avoid water penetration into electrical closet. | \$1,269.00 | 9 | Pro Builders | \$1,176,741.00 |

| BID AWARDS | | | | | |
|------------|--------------------------------|-----------------|------------|----------------------|-----------------|
| Bid No | Description | No of Responses | Award Date | Successful Vendor | Contract Amount |
| 19012 | ETW Parking Lot Asphalt Repair | 5 | 3/20/19 | Anthem Builders Inc. | \$198,000.00 |

| Bidders | Total Bid |
|------------------------|--------------|
| Anthem Builders Inc. | \$198,000.00 |
| Sierra Asphalt Inc. | \$216,500.00 |
| MBC Engineering | \$236,480.00 |
| BRCO Constructors Inc. | \$246,000.00 |
| B & M Builders Inc. | \$249,477.00 |

E. Ratify: Grants and Contracts Awarded

| Title, Description, Term, Project Administrator | College/Unit | Amount | Source |
|--|--------------|----------|--|
| Student Leadership and Capacity Building for Umoja Diop Scholars <ul style="list-style-type: none"> Funding to build capacity for Umoja Diop Scholars and to develop student leaders among students of African descent by providing professional development, leadership skills, a | CRC | \$16,000 | California Community College Chancellor's Office |

| | | | |
|--|---------|-------------|--|
| <p>rich cultural experience, and exposure to the African diaspora.</p> <ul style="list-style-type: none"> • 1/01/2019 through 12/31/2019 • Administrator: Shannon Cooper / Dean, Counseling | | | |
| <p>Foster and Kinship Care Education</p> <ul style="list-style-type: none"> • Funding to provide classes to caregivers of children and youth so that these providers may meet the educational, emotional, behavioral and developmental needs of children and youth in the foster care system. • 7/01/2018 through 6/30/2019 • Administrator: Christine Thomas /Vice President of Student Services | FLC EDC | \$101,385 | California Community College Chancellor's Office |
| <p>Foster & Kinship Care Education Program</p> <ul style="list-style-type: none"> • Funding to provide classes to caregivers of children and youth so that these providers may meet the educational, emotional, behavioral and developmental needs of children and youth in the foster care system. • 7/0/2018 through 6/30/2019 • Administrator: Diana Hicks / Dean, Humanities | ARC | \$210,925 | California Community College Chancellor's Office |
| <p>Student Leadership and Capacity Building for Umoja Diop Scholars</p> <ul style="list-style-type: none"> • Funding to build capacity for Umoja Diop Scholars and to develop student leaders among students of African descent by providing professional development, leadership skills, a rich cultural experience, and exposure to the African diaspora. • 1/01/2019 through 12/31/2019 • Administrator: Kimberley McDaniel / AVP, Enrollment and Student Services | SCC | \$16,000 | California Community College Chancellor's Office |
| <p>CALPIA Culinary Arts Program</p> <ul style="list-style-type: none"> • Funding to provide a culinary arts program to inmates at Folsom Women's Facility • 7/01/2019 through 6/30/2020 • Administrator: Torence Powell / AVP, Instruction and Student Services | CRC | \$50,000 | California Prison Industry Administration |
| <p>Strong Workforce Regional Allocation</p> <ul style="list-style-type: none"> • Funding to enhance and/or expand existing Career and Technical Education (CTE) programs and identify new programs and opportunities for collaboration with colleges and other partners within the region, including but not limited to K-12, adult education, workforce and local industry. • 7/01/2018 through 12/31/2020 • Administrator: Tammy Montgomery / AVC, Instruction | WED | \$3,392,401 | NFN Regional Consortium |

F. Ratify: Affiliation and Other Agreements

That the Board of Trustees Ratify and/or approve the agreements as listed.

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

| Agency | Clinical Program | Campus | Contract Date | Term |
|-------------------|------------------|--------|---------------|----------------|
| Oroville Hospital | PTA/OTA | SCC | 12/3/18 | EXP: 12/3/2020 |

* PTA/OTA – Physical Therapy Assistant/Occupational Therapy Assistant

- Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

| Campus | Type of Agreement | Permit Number |
|---------------|-------------------|---------------|
| EDC | Facility Use | EDC-2019-005 |
| EDC | Facility Use | EDC-2019-007 |
| FLC | Facility Use | FLC 19-026 |
| FLC | Facility Use | FLC 19-028 |
| FLC | Facility Use | FLC 19-029 |
| FLC | Facility Use | FLC 19-030 |
| FLC | Facility Use | FLC 19-031 |
| FLC | Facility Use | FLC 19-032 |
| FLC | Facility Use | FLC 19-033 |
| FLC | Facility Use | FLC 19-034 |
| CRC | Facility Use | C19-0072 |
| CRC | Facility Use | C19-0073 |
| CRC | Facility Use | C19-0074 |
| CRC | Facility Use | C19-0075 |
| CRC | Facility Use | C19-0076 |
| CRC | Facility Use | C19-0077 |
| CRC | Facility Use | C19-0078 |
| CRC | Facility Use | C19-0079 |
| SCC | Facility Use | S19-0076 |
| SCC | Facility Use | S19-0077 |
| SCC | Facility Use | S19-0085 |
| SCC | Facility Use | S19-0086 |
| SCC | Facility Use | S19-0088 |
| SCC | Facility Use | S19-0103 |
| SCC | Facility Use | S19-0104 |
| SCC | Facility Use | S19-0106 |
| SCC | Facility Use | S19-0109 |
| Harris Center | Facility Use | 12812 |
| Harris Center | Facility Use | 13214 |
| Harris Center | Facility Use | 13546 |
| Harris Center | Facility Use | 13562 |
| Harris Center | Facility Use | 13563 |
| Harris Center | Facility Use | 13584 |

| | | |
|---------------|--------------|-------|
| Harris Center | Facility Use | 13617 |
| Harris Center | Facility Use | 13660 |
| Harris Center | Facility Use | 13972 |
| ARC | Facility Use | 1040 |
| ARC | Facility Use | 1041 |
| ARC | Facility Use | 1042 |
| ARC | Facility Use | 1043 |

G. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on schedule below.

| PURCHASE ORDERS | | |
|--|--|------------------|
| General Fund | 0001103941-0001104394 B119819-B119826 | \$ 2,883,588.35 |
| Capital Outlay Fund | 0003018143-0003018203 | |
| Child Development Fund | 0006000857-0006000860 | |
| Self-Insurance Fund | 0009000424-0009000424 | |
| WARRANTS | | |
| General Fund | 775512-776855 | \$ 10,881,674.73 |
| General Fund-ARC Instructional Related | 009487-009572 | |
| General Fund-CRC Instructional Related | 023282-023327 | |
| General Fund-FLC Instructional Related | 031497-031525 | |
| General Fund-SCC Instructional Related | 47557-47604 | |
| Capital Outlay Fund | 833624-833721 | |
| Student Financial Aid Fund | 900436-900438 | |
| Child Development Fund | 954656-954672 | |
| Self-Insurance Fund | 976518-976525 | |
| Payroll Warrants | 426363-427948 | |
| Payroll Vendor Warrants | 65241-65378 | |
| February Leave Process | 427949-429510 | |
| CHECKS | | |
| Financial Aid Disbursements (E-trans) | - | \$ 3,240,679.00 |
| Clearing Checks | 2805-2806 | \$ 6,055.38 |
| Parking Checks | 3134-3137 | \$ 599.00 |
| Bookstore Fund – ARC | 33546-33615 | \$ 738,856.16 |
| Bookstore Fund – CRC | 28495-28535 | |
| Bookstore Fund – FLC | - | |
| Bookstore Fund – SCC | 50909-50984 | |
| Student Clubs Agency Fund – ARC | 5792-5820 | \$ 89,193.35 |
| Student Clubs Agency Fund – CRC | 5019-5046 | |
| Student Clubs Agency Fund – FLC | 2632-2650 | |
| Student Clubs Agency Fund – SCC | 4169-4188 | |
| Foundation – ARC | 6204-6212 | \$ 86,825.11 |
| Foundation – CRC | 2685-2691 | |
| Foundation – FLC | 1715-1735 | |
| Foundation – SCC | 4851-4889 | |
| Foundation – DO | 1048-1055 | |
| Associated Students Trust Fund – ARC | 1010-1011 | \$ 2,755.82 |
| Associated Students Trust Fund – CRC | 0881-0881 | |

| | | |
|--------------------------------------|----------------------------|------------------|
| Associated Students Trust Fund – FLC | 0733-0735 | |
| Associated Students Trust Fund – SCC | - | |
| Regional Performing Arts Center Fund | USI Check System 6484-6574 | \$ 551,020.41 |
| ELECTRONIC TRANSFERS | | |
| Board of Equalization | - | \$ |
| PARS | - | \$ 93,277.51 |
| Vendors | - | \$ |
| Backup Withholding | - | \$ - |
| Retiree Health Trust | - | \$ - |
| Self-Insurance | - | \$ 87,639.20 |
| Bookstore | - | \$ 71,252.07 |
| Payroll Direct Deposit Advices | 960455-965378 | \$ 13,192,783.34 |
| Other Payroll Transactions | - | \$ 4,986.00 |

H. 2019-20 Sabbaticals/Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves referenced in the April board agenda packet.

I. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the April board agenda packet.

4. FIRST READING

A. Board Policy Revision: P-8611 Conflict of Interest Code

Revisions to board policy P-8611, Conflict of Interest Code were presented to the board for first reading and discussion.

B. Board Policy Revision: P-9414 Retirement Benefits

Revisions to board policy P-9414, Retirement Benefits were presented to the board for first reading and discussion.

5. ACTION

A. Resolution No. 2019-02: Authorizing the Sale of General obligation Bonds: Measure M, Series D

A motion was made by Trustee Scribner, seconded by Trustee Johnson, that the Board of Trustees approve Resolution No. 2019-02: Authorizing the Sale of General Obligation Bonds: Measure M, Series D, in the aggregate principal amount of not to exceed \$80,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Contract Award: FLC Veneer Repair Rebid

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees award the contract for Bid 19009R to TNT Industrial Contractors Inc. for a total bid award of \$1,076,767, for the base bid and five alternates.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Board Policy Revision: P-8321 Contracts and Contract Procedures

A motion was made by Trustee Haynes, seconded by Trustee Scribner, that the Board of Trustees approve the proposed revisions to Board Policy: P-8321 Contracts and Contract Procedures.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

D. Resolution No. 2019-03: Authorizing Election Under Public Contract Code Section 22030

A motion was made by Trustee Scribner, seconded by Trustee Nelson, that the Board of Trustees approve resolution 2019-03 establishing the election of the District under Public Contract Code section 22030 to become subject to the Uniform Public Construction Cost Accounting Procedures and the Commission's policies and procedures manual and cost accounting.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

6. INFORMATION

A. Dual Enrollment Memorandum of Understanding: El Dorado Union High School District

The Dual Enrollment Memorandum of Understanding between Folsom Lake College and El Dorado Union High School District was presented to the Board of Trustees for information and discussion. A public hearing will be scheduled on May 15, 2019 to allow for public input regarding the joint MOU submitted by the District and El Dorado Union High School District.

B. District Veteran Resource Services

District staff presented an update on Veteran Services in Los Rios—which make it easier to obtain information, transition to college, and have access to critical student and instructional supplemental support services—and highlighted several experiences by students who have benefited from these services.

7. BOARD MEMBER REPORTS

Trustee Haynes was recruited to review scholarship applications for the Los Rios Foundation and shared how challenging it was to narrow down the selections out of the overwhelmingly deserving students who applied.

Trustee Scribner acknowledged the sabbaticals and curriculum development on this month's board agenda.

8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Zachary Watson, Folsom Lake College Student Senate
Courtnee Mack, President, Sacramento City College Classified Senate
Carlos Lopez, President, Districtwide Academic Senate
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC's Hugh Howard, GIS & Geography Professor, has received the prestigious Lifetime Achievement Award in Geospatial Two-year College Education from the National Geospatial Technology Center of Excellence. Hugh was praised for his many contributions to his field. The award recognizes that "Your geospatial technology program at American River is one of the outstanding and shining examples of geospatial technology in the two-year college arena."

CRC: A new “Music Bus” is making its way around the region to provide music lessons to students who otherwise don't have access to music. CRC Work Study students and alumni teach in the bus as part of a new partnership with the Elk Grove School of Music. CRC Music Professor Kurt Erickson said the Music Bus has several keyboards, iPads, and computers and stops at area schools and community centers across Sacramento to give children an opportunity to experience music. He said this is the kind of innovative teaching experience he envisioned when the Music Department set up the Work Study program this semester. Research shows that music has a profound impact on young students that follows them throughout life.

FLC: On March 25, the new Folsom Lake College website went live. The FLC site, along with the Los Rios Colleges Foundation site and the Los Rios Police Department site, were pilots for a coordinated, district-wide web approach. New websites for American River College and the district will launch later this spring. Feedback from students, faculty/staff, and the community has been overwhelmingly positive. In addition to the visual overhaul which will help better promote the colleges to new and returning students, the site includes a wide array of new features, including: mobile-friendly responsiveness; page translations into dozens of languages; syndicated content that is universal across all sites; an integrated class search feature; and easy to navigate college catalog information. The FLC Public Information Services Office (PISO) team, along with the web teams at the district and ARC, are to be commended for their dedication to this two-year project that will provide a significant improvement in the user experience for students. In other outstanding news for PISO, they were recently awarded two silver Paragon Awards for publication design on behalf of the National Council for Marketing & Public Relations, which represents marketing and public relations professionals at more than 650 community and technical colleges across the United States and Canada.

SCC: A group of seven SCC students, two professors and LRPD Chief Larry Savidge were in D.C. last week for the Hispanic Association of Colleges and Universities' (HACU) 24th Annual National Capitol Forum on Hispanic Higher Education. It was a wonderful way for the students to meet legislators (including Doris Matsui and Alexandria Ocasio-Cortez), tour the U.S. Capitol and advocate for higher education. They presented key issues that affect community colleges, such as HEA Title V—Part C and the extension of HEA Title III—Part F STEM grants for HSIs and increasing appropriations funding for HSIs in fiscal year 2020. They also discussed co-sponsoring the American Dream and Promise Act of 2019 in the House of Representatives or the Dream Act of 2019 in the Senate.

The Chancellor announced the following retirements:

| Retirement | | | Years of Service |
|-----------------|--|-----|------------------|
| Tim McHargue | Disabled Students Programs & Services (DSPS) Coordinator | FLC | 17+ |
| Stacia Thiessen | Technical Services Librarian | FLC | 24+ |
| Deborah Hix | Student Personnel Assistant – Counseling | ARC | 31 |

10. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7:25 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

A. Pursuant to Government Code section 54957; Complaint against Public Employee

Closed Session Adjourned: 7:30 pm

Open Session: 7:31 pm


11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

On the item identified as 10.A on the board agenda, the Board of Trustees voted by a vote of 7 to 0 to deny the appeal of the employee.

12. ADJOURNMENT

A motion was made by Trustee Scribner, seconded by Trustee Johnson, that the meeting be adjourned.

President Knight adjourned the meeting at 7:32 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Approved by the Board of Trustees: May 15, 2019