

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, May 15, 2019**

**1. CALL TO ORDER**

The board meeting was called to order by President Knight at 5:30 p.m., in the Student Center Board Room at American River College, 4700 College Oak Drive, Sacramento, CA 95841.

***Present:***

Mr. John Knight, President  
Mr. Robert Jones, Vice President  
Ms. Pamela Haynes  
Mr. Dustin Johnson  
Ms. Tami Nelson  
Ms. Deborah Ortiz  
Ms. Ruth Scribner

Mr. Danny Thirakul, Student Trustee

Dr. Brian King, Chancellor

**2. ORAL COMMUNICATIONS**

There were no oral communications.

**3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Haynes, seconded by Trustee Thirakul, that the Board of Trustees approve Consent Consideration items A through O.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*

*No: None*

*Absent: None*

*Student Trustee: Aye*

*Motion carried; 7:0*

A. *Board Meeting Minutes: April 10, 2019*

*That the Board of Trustees approve the minutes of the meetings held on April 10, 2019.*

B. Curriculum Proposals: American River and Folsom Lake Colleges

That the Board of Trustees approve the curriculum proposals for American River College and Folsom Lake Colleges.

C. Vision for Success Goal Setting

That the Board of Trustees approve the 2019 Vision for Success goals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. Resolution No. 2019-04: Authorizing Execution of a Contract from the Department of Rehabilitation (Workability III)

That the Board of Trustees approve Resolution No. 2019-04 authorizing the Chancellor or his designee(s) to execute the contract and any further augmentations, amendments, renewals, extensions, or other modifications to the agreement.

E. Board Policy Revision: P-8611 Conflict of Interest Code

That the Board of Trustees approve the proposed revisions to the policy listed in the May board agenda packet.

F. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the March 31, 2019 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

G. Los Rios Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2019.

H. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the items listed in the May board agenda packet per Education Code section 81452.

I. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
16017	SCC Davis Center Phase 2, reprogram set points in the lab and revise	\$5,343.87	5	Broward Builders Inc.	\$11,519,972.41

domestic water heater controls				
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J. Ratify: Grants and Contracts Awarded

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>Nursing Curriculum Revision</p> <ul style="list-style-type: none"> <li>Funding for activities to revise the nursing curriculum.</li> <li>11/26/2018 through 6/30/2019</li> <li>Administrator: Jim Collins / Dean, Science and Allied Health Division</li> </ul>	SCC	\$5,000	California Community College Chancellor's Office / Butte Glenn Community College District
<p>Academy Instructor Certification Course</p> <ul style="list-style-type: none"> <li>Funding to present one Plan V Academy Instructor Certification Course for the fiscal year ending 6/30/2019</li> <li>5/14/2019 through 5/17/2019</li> <li>Administrator: Frank Kobayashi / AVP, ARC Workforce Economic Development</li> </ul>	ARC	\$9944.50	Commission on Peace Officers Standards and Training
<p>CDC Block Grant</p> <ul style="list-style-type: none"> <li>Funding to increase the number of children in low-income areas with opportunities to attend high-quality preschool programs.</li> <li>7/19/2018 through 6/40/2020</li> <li>Administrator: Diana Hicks / Dean, Humanities</li> </ul>	ARC	\$30,164	Sacramento County Office of Education
<p>CDC Block Grant</p> <ul style="list-style-type: none"> <li>Funding to increase the number of children in low-income areas with opportunities to attend high-quality preschool programs.</li> <li>7/01/2019 through 6/30/2019</li> <li>Administrator: Frank Kobayashi / AVP, ARC Workforce Economic Development</li> </ul>	ARC	\$43,083	Sacramento County Office of Education
<p>UMOJA Sakhu Learning Community</p> <ul style="list-style-type: none"> <li>Funding to build capacity for Umoja Diop Scholars and to develop student leaders among students of African descent by providing professional development, leadership skills, a rich cultural experience, and exposure to the African diaspora.</li> <li>3/01/2019 through 12/31/2019</li> <li>Administrator: Jeffrey Stephenson / VP, Student Services</li> </ul>	ARC	\$16,000	Umoja Community
<p>Re-Emerging Scholars Program Expansion</p> <ul style="list-style-type: none"> <li>Funding for program development and implementation of educational support services for reentry of currently and formerly incarcerated students.</li> <li>7/01/2019 through 12/31/2021</li> <li>Administrator: Kasey Gardner/ Dean, Behavioral &amp; Social Sciences</li> </ul>	SCC	\$113,636	California Community College Chancellor's Office

K. Ratify: Affiliation and Other Agreements

That the Board of Trustees Ratify and/or approve the agreements as listed.

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them requires payment or receipt of funds.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS**

Agency	Clinical Program	Campus	Contract Date	Term
Sunrise Orthodontics	Dental Asst.	SCC	04/05/19	Evergreen
Barton Health	MLT	FLC	10/28/18	Evergreen
Roseville City School District	SLPA	ARC	01/11/19	Evergreen
Marconi Dental Group	Dental Asst.	SCC	04/22/19	Evergreen
Sam Suliman, DDS	Dental Asst.	SCC	04/25/19	Evergreen
Sunrise Orthodontics	Dental Asst.	SCC	04/05/19	Evergreen

- \* MLT – Medical Lab Technician
- \* SLPA – Speech Language Pathology Assistant

- Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

**ON-CAMPUS FACILITY USE AGREEMENTS**

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2019-008
FLC	Facility Use	FLC 19-005
FLC	Facility Use	FLC 19-008
FLC	Facility Use	FLC 19-022
FLC	Facility Use	FLC 19-025
FLC	Facility Use	FLC 19-026
FLC	Facility Use	FLC 19-027
FLC	Facility Use	FLC 19-028
FLC	Facility Use	FLC 19-029
FLC	Facility Use	FLC 19-030
FLC	Facility Use	FLC 19-031
FLC	Facility Use	FLC 19-032
FLC	Facility Use	FLC 19-033
FLC	Facility Use	FLC-19-034
FLC	Facility Use	FLC-19-035
CRC	Facility Use	C19-0080
CRC	Facility Use	C19-0081
CRC	Facility Use	C19-0082
CRC	Facility Use	C19-0083
CRC	Facility Use	C19-0084
CRC	Facility Use	C19-0085
CRC	Facility Use	C19-0086
CRC	Facility Use	C19-0087

CRC	Facility Use	C19-0088
CRC	Facility Use	C19-0089
CRC	Facility Use	C19-0090
CRC	Facility Use	C19-0091
CRC	Facility Use	C19-0092
CRC	Facility Use	C19-0093
CRC	Facility Use	C19-0094
CRC	Facility Use	C19-0095
CRC	Facility Use	C19-0096
SCC	Facility Use	S19-0068
SCC	Facility Use	S19-0080
SCC	Facility Use	S19-0102
SCC	Facility Use	S19-0104
SCC	Facility Use	S19-0105
SCC	Facility Use	S19-0106
SCC	Facility Use	S19-0110
SCC	Facility Use	S19-0112
SCC	Facility Use	S19-0117
SCC	Facility Use	S20-0004
SCC	Facility Use	S20-0006
SCC	Facility Use	S20-0007
SCC	Facility Use	S20-0008
SCC	Facility Use	S20-0009
Harris Center	Facility Use	12900
Harris Center	Facility Use	12961
Harris Center	Facility Use	13215
Harris Center	Facility Use	13504
Harris Center	Facility Use	13549
Harris Center	Facility Use	13564
Harris Center	Facility Use	13565
Harris Center	Facility Use	13566
Harris Center	Facility Use	13567
Harris Center	Facility Use	13568
Harris Center	Facility Use	13570
Harris Center	Facility Use	13604
Harris Center	Facility Use	14149
Harris Center	Facility Use	14150
Harris Center	Facility Use	14151
Harris Center	Facility Use	14152
Harris Center	Facility Use	14154
Harris Center	Facility Use	14157
Harris Center	Facility Use	14158
Harris Center	Facility Use	14191
Harris Center	Facility Use	14192
ARC	Facility Use	1044
ARC	Facility Use	1045
ARC	Facility Use	1046
ARC	Facility Use	1047
ARC	Facility Use	1048
ARC	Facility Use	1049
ARC	Facility Use	1050
ARC	Facility Use	1051
ARC	Facility Use	1052
ARC	Facility Use	1053
ARC	Facility Use	1054

L. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on schedule below.

<b>PURCHASE ORDERS</b>		
General Fund	0001104247-0001105022 B119827-B119841	\$ 7,174,991.29
Capital Outlay Fund	0003018199-0003018243	
Child Development Fund	0006000861-0006000865	
Self-Insurance Fund	0009000425-0009000426	
<b>WARRANTS</b>		
General Fund	776856-778177	\$ 12,392,144.92
General Fund-ARC Instructional Related	009573-009694	
General Fund-CRC Instructional Related	023328-023360	
General Fund-FLC Instructional Related	031526-031548	
General Fund-SCC Instructional Related	47605-47673	
Capital Outlay Fund	833722-833818	
Student Financial Aid Fund	900439-900444	
Child Development Fund	954673-954690	
Self-Insurance Fund	976526-976534	
Payroll Warrants	429511-431162	
Payroll Vendor Warrants	65379-65513	
April Leave Process	431163-432808	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 18,503,705.99
Clearing Checks	2808-2808	\$ 5,997.75
Parking Checks	3138-3139	\$ 299.00
Bookstore Fund – ARC	33616-33659	\$ 478,695.51
Bookstore Fund – CRC	28536-28561	
Bookstore Fund – FLC	10565-10621	
Bookstore Fund – SCC	50985-51035	
Student Clubs Agency Fund – ARC	5821-5826	\$ 129,486.06
Student Clubs Agency Fund – CRC	5047-5072	
Student Clubs Agency Fund – FLC	2651-2665	
Student Clubs Agency Fund – SCC	4189-4211	
Foundation – ARC	6213-6233	\$ 102,128.79
Foundation – CRC	2692-2697	
Foundation – FLC	1736-1742	
Foundation – SCC	4890-4901	
Foundation – DO	1056-1064	
Associated Students Trust Fund – ARC	1012-1015	\$ 6,199.09
Associated Students Trust Fund – CRC	0882-0882	
Associated Students Trust Fund – FLC	0736-0737	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 6575-6665	\$ 753,026.48
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ 7,012.00
PARS	-	\$
Vendors	-	\$

Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 64,008.64
Bookstore	-	\$ 60,943.22
Payroll Direct Deposit Advices	970443-975696	\$ 13,603,045.86
Other Payroll Transactions	-	\$ 4,436.00

M. Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2018-2019

That the Board of Trustees approve and certify the 2018-2019 EEO Fund Certification Form listed in the May board agenda packet.

N. Special Rate Salary Schedule – New Job Classification

That the Board of Trustees approve the salary schedule effective July 1, 2019, to add the position of Assistant Athletic Trainer listed in the May board agenda packet.

O. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.

#### 4. FIRST READING

A. Five Year Construction Plan and Final Project Proposals

The Five Year Construction Plan and Final Project Proposal was presented to the Board of Trustees for first reading and discussion.

#### 5. ACTION

A. American River College Commemorative Namings for the ARC STEM Innovation Center

A motion was made by Trustee Scribner, seconded by Trustee Johnson, that the Board of Trustees approve the commemorative naming opportunities for the American River College STEM Innovation Center.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

B. Resolution No. 2019-05: Recognizing Classified Employees

A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees adopt Resolution No. 2019-05 recognizing classified staff contributions to the District.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

C. Equal Employment Opportunity Plan

A motion was made by Trustee Haynes, seconded by Trustee Scribner, that the Board of Trustees approve the Los Rios Community College District Equal Employment Opportunity Plan.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

D. Agreement with the City of Sacramento: New Market Drive Project

A motion was made by Trustee Scribner, seconded by Trustee Nelson, that the Board of Trustees ratify the agreement with the City of Sacramento for the New Market Drive Project for an amount not to exceed \$1,007,456.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

E. Dual Enrollment Memorandum of Understanding: El Dorado Union High School District

A motion was made by Trustee Scribner, seconded by Trustee Nelson, that the Board of Trustees conduct a public hearing: authorizing the MOU between the Los Rios Community College District and El Dorado Union High School District (EDUHSD); and authorize the Chancellor or designee to execute the necessary documents.

Roll Call Vote:



*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner*  
*No: None*  
*Absent: None*  
*Student Trustee: Aye*  
*Motion carried; 7:0*

## **6. INFORMATION**

A. *The Future of Career Education & Workforce Development at American River College*

District office staff provided an update on current progress in career education and workforce development as well as highlight how the College is positioning itself for continued effectiveness and success within this rapidly evolving landscape of workforce development and education. Experience of our students and industry partners was also highlighted.

B. *AB 705 Update*

Faculty leads from the AB 705 implementation teams in math and English from American River, Cosumnes River, Folsom Lake, and Sacramento City presented on curricular changes to ensure compliance with AB 705 for the Fall 2019 term. Additionally, data related to placement in math and English as well as early course success data was presented that show dramatic increases in students placing directly into transfer-level 7 courses and promising results as a result of curricular improvements.

## **7. BOARD MEMBER REPORTS**

Trustee Haynes was recruited to review scholarship applications for the Los Rios Foundation and shared how challenging it was to narrow down the selections out of the overwhelmingly deserving students who applied.

Trustee Scribner acknowledged the sabbaticals and curriculum development on this month's board agenda.

## **8. FUTURE AGENDA ITEMS**

No future agenda items were discussed.

## **9. REPORTS AND COMMENTS**

The following constituency representatives presented reports to the Board:

Zachary Watson, Folsom Lake College Student Senate  
Courtnee Mack, President, Sacramento City College Classified Senate  
Carlos Lopez, President, Districtwide Academic Senate  
Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: ARC's Hugh Howard, GIS & Geography Professor, has received the prestigious Lifetime Achievement Award in Geospatial Two-year College Education from the National Geospatial Technology Center of Excellence. Hugh was praised for his many contributions to his field. The award recognizes that "Your geospatial technology program at American River is one of the outstanding and shining examples of geospatial technology in the two-year college arena."

CRC: A new "Music Bus" is making its way around the region to provide music lessons to students who otherwise don't have access to music. CRC Work Study students and alumni teach in the bus as part of a new partnership with the Elk Grove School of Music. CRC Music Professor Kurt Erickson said the Music Bus has several keyboards, iPads, and computers and stops at area schools and community centers across Sacramento to give children an opportunity to experience music. He said this is the kind of innovative teaching experience he envisioned when the Music Department set up the Work Study program this semester. Research shows that music has a profound impact on young students that follows them throughout life.

FLC: On March 25, the new Folsom Lake College website went live. The FLC site, along with the Los Rios Colleges Foundation site and the Los Rios Police Department site, were pilots for a coordinated, district-wide web approach. New websites for American River College and the district will launch later this spring. Feedback from students, faculty/staff, and the community has been overwhelmingly positive. In addition to the visual overhaul which will help better promote the colleges to new and returning students, the site includes a wide array of new features, including: mobile-friendly responsiveness; page translations into dozens of languages; syndicated content that is universal across all sites; an integrated class search feature; and easy to navigate college catalog information. The FLC Public Information Services Office (PISO) team, along with the web teams at the district and ARC, are to be commended for their dedication to this two-year project that will provide a significant improvement in the user experience for students. In other outstanding news for PISO, they were recently awarded two silver Paragon Awards for publication design on behalf of the National Council for Marketing & Public Relations, which represents marketing and public relations professionals at more than 650 community and technical colleges across the United States and Canada.

SCC: A group of seven SCC students, two professors and LRPD Chief Larry Savidge were in D.C. last week for the Hispanic Association of Colleges and Universities' (HACU) 24th Annual National Capitol Forum on Hispanic Higher Education. It was a wonderful way for the students to meet legislators (including Doris Matsui and Alexandria Ocasio-Cortez), tour the U.S. Capitol and advocate for higher education. They presented key issues that affect community colleges, such as HEA Title V—Part C and the extension of HEA Title III—Part F STEM grants for HSIs and increasing appropriations funding for HSIs in fiscal year 2020. They also discussed co-sponsoring the American Dream and Promise Act of 2019 in the House of Representatives or the Dream Act of 2019 in the Senate.

The Chancellor announced the following retirements:

Retirement			Years of Service
Tereza Manaseryan	Custodian	ARC	11
Daniel Styer	Dean, Mathematics, Statistics & Engineering	SCC	16+
Timothy Kiernan	Kinesiology, Health and Athletics Professor	SCC	37+
Juan LaChica	Counselor	SCC	44+

## 10. ADJOURNMENT

*A motion was made by Trustee Scribner, seconded by Trustee Johnson, that the meeting be adjourned.*

President Knight adjourned the meeting at 9:07 pm.



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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Approved by the Board of Trustees: June 12, 2019*