

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, September 11, 2019

1. CALL TO ORDER

The board meeting was called to order by President Knight at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Mr. John Knight, President
Mr. Robert Jones, Vice President
Ms. Pamela Haynes
Mr. Dustin Johnson
Ms. Tami Nelson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Isabella-Marie Engel, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Pablo Manzo thanked the Board of Trustees for their sincere support of Veterans at our colleges in honor of 9/11.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Haynes, seconded by Trustee Ortiz, that the Board of Trustees approve Consent Consideration items A through K.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

A. *Board Meeting Minutes: August 14, 2019*

That the Board of Trustees approve the minutes of the meetings held on August 14, 2019.

B. Curriculum Proposals: Folsom Lake College

That the Board of Trustees approve the curriculum proposals for Folsom Lake College listed in the board agenda packet.

C. Claim: Phillip Hadlock

That the Board of Trustees reject the claim of Phillip Hadlock and refer the matter to the District's insurance administrators.

D. Claim: Linda Dyer

That the Board of Trustees reject the claim of Linda Dyer and refer the matter to the District's insurance administrators.

E. 2019-20 Education Protection Account Expenditure Plan

That the Board of Trustees adopt for the 2019-20 fiscal year the plan to designate compensation costs for classroom instruction as funded by EPA. Upon approval, the District will update its website to reflect the Board's action.

F. District Annual Investment Report

That the Board of Trustees accept the District's Annual Investment Report for fiscal year 2018-19.

G. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452 listed in the September board agenda packet.

H. Ratify: Bid Transactions

That the Board of Trustees Ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
18025	SCC Mohr Hall. Chiller coolant repair; storm check valve; reroute plumbing lines; plant start up; substitute composite metal panels; door opening. Revise completion date to 3/13/20	\$31,984.44	2	F&H Construction	\$17,969,476.63

19009R	FLC Veneer Repair. Additional brick. Revise completion date to 9/18/19.	\$27,123.00	1	TNT Industrial Contractors, Inc.	\$1,103,890.00
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BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
C20003	Davis II Mechanical Insulation	1	8/6/19	Performance Contracting Inc.	\$116,990.00
C20005	FLC Athletic Fields Drainage System	1	8/14/19	GreenOne Industries Inc.	\$181.890.00
BID AWARDS					
19027	ARC Boiler Replacement Phase 2	5	8/29/19	Stephens Construction, Inc.	\$448,784

Contractor Name	Base Bid	Total Bid
Stephens Construction, Inc.	\$448,784.00	\$448,784.00
Division 515	\$458,515.00	\$458,515.00
TNT Industrial Contractors, Inc.	\$511,869.00	\$511,869.00
American Plumbing Systems, Inc.	\$685,535.00	\$685,535.00
Bayview Engineering & Construction Co., Inc.	\$737,520.00	\$737,520.00

I. Ratify: Affiliation and Other Agreements

That the Board of Trustees Ratify and/or approve the agreements as listed.

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Shriners Hospital for Children	Nursing	ARC	05/20/2019	Evergreen

- Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
EDC	Facility Use	EDC-2020-002

FLC	Facility Use	FLC 19-01
FLC	Facility Use	FLC 19-049
FLC	Facility Use	FLC 19-052
FLC	Facility Use	FLC 19-054
FLC	Facility Use	FLC 19-067
FLC	Facility Use	FLC 19-068
FLC	Facility Use	FLC 19-069
FLC	Facility Use	FLC 19-070
FLC	Facility Use	FLC 19-072
FLC	Facility Use	FLC 19-073
CRC	Facility Use	C20-0056
CRC	Facility Use	C20-0057
CRC	Facility Use	C20-0058
CRC	Facility Use	C20-0059
SCC	Facility Use	S20-0001
SCC	Facility Use	S20-0018
SCC	Facility Use	S20-0023
SCC	Facility Use	S20-0024
SCC	Facility Use	S20-0025
SCC	Facility Use	S20-0027
SCC	Facility Use	S20-0032
Harris Center	Facility Use	14237
Harris Center	Facility Use	14240
Harris Center	Facility Use	14244
Harris Center	Facility Use	14246
Harris Center	Facility Use	14309
Harris Center	Facility Use	14328
Harris Center	Facility Use	14330
Harris Center	Facility Use	14342
ARC	Facility Use	1075
ARC	Facility Use	1076
ARC	Facility Use	1077
ARC	Facility Use	1078
ARC	Facility Use	1079
ARC	Facility Use	1080
ARC	Facility Use	1081
ARC	Facility Use	1082

J. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001106942-0001107639 B200483-B200668	\$ 6,648,164.08
Capital Outlay Fund	0003018317-0003018353	
Child Development Fund	0006000893-0006000898	
Self-Insurance Fund	-	
WARRANTS		
General Fund	782662-783616	\$ 21,737,244.03
General Fund-ARC Instructional Related	01009-10059	
General Fund-CRC Instructional Related	023456-023468	
General Fund-FLC Instructional Related	031587-031590	
General Fund-SCC Instructional Related	047874-047909	

Capital Outlay Fund	834034-834129	
Student Financial Aid Fund	-	
Child Development Fund	954741-954750	
Self-Insurance Fund	976553-976563	
ODSFD	-	
Payroll Warrants	442295-443356	\$ 4,909,537.88
Payroll Vendor Warrants	65888-66004	
July Leave Process	443357-444654	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 1,225,656.50
Clearing Checks	2815-2815	\$ 585.75
Parking Checks	3144-3144	\$ 33.00
Bookstore Fund – ARC	33841-33896	\$ 850,314.93
Bookstore Fund – CRC	28638-28667	
Bookstore Fund – FLC	10673-10695	
Bookstore Fund – SCC	51186-51260	
Student Clubs Agency Fund – ARC	5895-5908	\$ 78,104.43
Student Clubs Agency Fund – CRC	5176-5211	
Student Clubs Agency Fund – FLC	2720-2734	
Student Clubs Agency Fund – SCC	4272-4279	
Foundation – ARC	6295-6474	\$ 205,157.25
Foundation – CRC	2728-2751	
Foundation – FLC	1823-1851	
Foundation – SCC	5196-5249	
Foundation – DO	1113-1125	
Associated Students Trust Fund – ARC	-	\$ 565.52
Associated Students Trust Fund – CRC	0903-0904	
Associated Students Trust Fund – FLC	0744-0745	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 6865-6932 Manual checks: 9226-9239	\$ 507,836.31
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$
PARS	-	\$ 71,350.07
Vendors	-	\$
International Wire- Ethan Way Center	-	\$ 1,168.20
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 70,379.38
Bookstore	-	\$ 49,789.92
Payroll Direct Deposit Advices	990821-999878	\$ 8,360,292.49
Other Payroll Transactions	-	\$ 3,795.00

K. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the September board agenda packet.

4. FIRST READING

- A. Los Rios Community College District Information & Communication Technology Accessibility Program; Board Policy 7136 ICT Accessibility; Policy 8321 Contracts and Contract Procedures

The Accessibility Program and Policies 7136 and 8321 were presented for first reading.

5. ACTION

- A. Public Hearing: Adoption of 2019-20 Proposed Budgets

Public Hearing: President Knight declared a public hearing to receive comments on the 2019-20 proposed budgets.

A motion was made by Trustee Haynes, seconded by Trustee Nelson, that the Board of Trustees adopt the 2019-20 proposed budgets for the General Fund (Z budget), Instructionally-Related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Scribner

No: None

Absent: None

Student Trustee: Aye

Motion carried; 7:0

6. INFORMATION

- A. Citizens' Bond Oversight Committee Annual Report 2018-19

Associate Vice Chancellor Pablo Manzo presented the Citizens' Bond Oversight Committee Annual Report to the Board of Trustees.

7. BOARD MEMBER REPORTS

Trustee Nelson attended the Los Rios Promise kickoff at the Rancho Cordova Center, the New Faculty Reception, the Academic Senate Board Retreat, and the LRCFT Labor Day picnic.

Trustee Ortiz expressed her appreciation the work that the Chancellor and staff put into the study session on the proposed 2020 bond measure earlier this week.

Trustee Haynes apologized for missing the New Faculty Reception and LRCFT Labor Day picnic due to a family obligation, but she attended the Rancho Cordova Promise kickoff and Gov.

Newsom's visit to Cosumnes River College about the California Community College Promise Program. Trustee Haynes thanked the staff for the bond study session.

Trustee Scribner attended the Cosumnes River College Convocation and acknowledged the wonderful energy in the room. She echoed the accolades to the facilities team for the thorough study session, as well as all the work that goes into the District's bond program.

Trustee Engel reported that the first student advisory committee meeting of the semester today was a success.

8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Aesha Abduljabbar, American River College Associated Student Body

Courtnee Mack, Sacramento City College Classified Senate

Gary Aguilar, President, Districtwide Academic Senate

Dean Murakami, President, LRCFT

Chancellor's Report:

ARC: The Association of Fundraising Professionals California Capital Chapter selected ARC's Kirsten DuBray as the Outstanding Fundraising Professional of the Year. Kirsten will be honored at this year's National Philanthropy Day Luncheon at the Hyatt Regency. This award recognizes both Kirsten's 18 years as a fundraiser for ARC and her 10 years of volunteer service with the Front Street Animal Shelter. This award recognizes fundraising professionals who exemplify the ethics, commitment and dedication necessary to improve our society.

CRC: CA Governor Gavin Newsom stopped by CRC earlier this month as his first stop traveling the state to highlight the Promise initiative. Newsom first visited an Introduction to Political Science class and the students were able to ask the governor about anything they wanted. The questions varied on everything from immigration reform to the Paradise fire, and the Promise program. He then walked with CRC President Ed Bush and Trustee Pamela Haynes to the financial aid office in the Library building where he talked with several students and did media interviews. Governor Newsom visited a college in southern CA later that week.

FLC: Folsom Lake College welcomed members of the greater college community for the "Let's Talk Free Speech" event, sponsored by the FLC Equity Center, on September 5 at the Main Folsom campus. The knowledgeable and collaborative panel of speakers included student, college, and district leaders, as well as Abre' Conner, Staff Attorney for the American Civil Liberties Union, and Joe Martinez, the Student Expression and Campus Activities Coordinator for UC Davis. Speakers and attendees discussed the protections surrounding the first amendment, the use of outside

spaces on public college campuses as free speech areas, as well as ways that students and employees can unite to support each other when incidents of controversial or hateful speech on campus occur.

SCC: This week, Assemblymember Kevin McCarty presented Sacramento City College with a check for \$2.4 million to create a Basic Needs and Veterans Resource Center. The project will serve students with housing assistance, food distribution, CalWORKS, CalFresh and other programs, as well as include an upgraded Veterans Resource Center. The VRC will support veteran students and their families with counseling, VA benefits, schoolwork and admissions assistance, and more.

Chancellor King announced the following retirements:

Retirement			Years of Service
William Davis	MESA/CCCP Coordinator	ARC	15+
Joslyn Gaines	Outreach Specialist	ARC	18
Ramona Cobian	Student Support Specialist	SCC	40
Douglas Gardner	Art Professor, 28.3%	ARC	58+

10. CLOSED SESSION

General Counsel Sherry announced Item 10.A of closed session as listed below, which was heard in open session per the request of the public employee. A translator addressed the Board of Trustees on behalf of Thanh Nguyen.

- A. Pursuant to Government Code section 54957: Public Employee Discipline/Dismissal/Release (1 employee)

General Counsel Sherry announced Item 10.B of closed session as listed below. The following board members went into closed session at 7:30 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz, Ms. Nelson and Ms. Scribner.

- B. Pursuant to government code section 54957: Complaint against Public Employee

Closed Session Adjourned: 8:03 pm

Open Session: 8:04 pm

9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

On the item identified at 10.B on the board agenda, the Board of Trustees denied the appeal of the student by a vote of 7 to 0.

10. ADJOURNMENT

A motion was made by Trustee Haynes, seconded by Trustee Johnson, that the meeting be adjourned with a moment of silence in honor and memoriam of the victims, those who ran toward danger and those families, who after 18 years are living will all the challenges that have come with the events of September 11, 2001.

President Knight adjourned the meeting 8:05 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: October 16, 2019

