

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, November 13, 2019

1. CALL TO ORDER

The board meeting was called to order by President Knight at 5:30 p.m., in the Community Room at Folsom Lake College, 10 College Parkway, Folsom, California.

Present:

Mr. John Knight, President
Mr. Robert Jones, Vice President
Ms. Pamela Haynes
Mr. Dustin Johnson
Ms. Deborah Ortiz
Ms. Ruth Scribner

Isabella-Marie Engel, Student Trustee

Dr. Brian King, Chancellor

Absent:

Ms. Tami Nelson

2. ORAL COMMUNICATIONS

President Knight and the Board of Trustees honored Ruth Scribner for her 23 years of dedicated service to the Board. She was presented the Crystal Apple in recognition of her outstanding contributions to education.

Edwin Fagen addressed the Board of Trustees regarding the lack of availability of evening courses in Economics at Cosumnes River College.

Laurie Jones addressed the Board of Trustees regarding Aramark's food services.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees approve Consent Consideration items A through O.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Nelson

Student Trustee: Aye
Motion carried; 6:0

A. Board Meeting Minutes: October 4-5 and 16, 2019

That the Board of Trustees approve the minutes of the meetings held on October 4-5 and 16, 2019.

B. Scheduling of Board of Trustees Annual Organizational Meeting

That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 18, 2019 at 5:30 p.m.

C. Curriculum Proposals: American River, Cosumnes River and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, and Sacramento City College listed in the board agenda packet.

D. Board Policy Revisions: P-8254 Gifts, Devises, and Bequests and 8431 Naming of Facilities and Areas and Approval of Foundation Procedures

That the Board of Trustees approve the proposed revisions to the policies and Foundation procedures listed in the board agenda packet.

E. Claim: Christine Stein

That the Board of Trustees reject the claim of Christine Stein and refer the matter to the District's insurance administrators.

F. Claim

This item was removed from the November board agenda.

G. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the September 30, 2019 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

H. Los Rios Colleges Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2019.

I. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section

81452.

J. Ratify: Grants and Contracts Awarded

That the Board of Trustees Ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>SCOE CSPP QRIS Block Grant</p> <ul style="list-style-type: none"> Funding to increase the number of children in low-income areas with opportunities to attend high-quality state preschool programs. 7/01/2019 through 6/30/2021 Administrator: Diana Hicks / Dean of Humanities 	ARC	\$26,660	Sacramento County Office of Education
<p>Regional Director-Employer Engagement (formerly DSN)</p> <ul style="list-style-type: none"> Funding for Sacramento City College to host and supervise the North/Far North region Regional Director program for Health Sector for professional development. 7/01/2019 through 9/30/2020 Administrator: Gabriel Meehan / Dean of Humanities 	SCC	\$200,000	California Community College Chancellor's Office/ Workforce Economic Development Division

K. Ratify: Bid Transactions

That the Board of Trustees Ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17021	CRC College Center Expansion	\$135,616.00	3	John F. Otto Inc.	\$21,337,965.88

L. Ratify: Affiliation and Other Agreements

That the Board of Trustees Ratify and/or approve the agreements as listed.

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Agency	Clinical Program	Campus	Contract Date	Term
Galt Pharmacy	Pharm Tech	CRC	09/10/19	Evergreen
Remedy RX	Pharm Tech	CRC	09/19/19	Evergreen

Eye Surgery Center of Northern CA	RN/LVN	SCC	09/27/19	Evergreen
RehabVisions	PTA/OTA	SCC	10/09/19	Evergreen
Nikki Chauhan, DDS	Dental Asst.	SCC	10/07/19	Evergreen

2. Below is a list of Facility Use Agreements for events where the facilities are provided free of charge or events where the District has or will receive payment from the user.

ON-CAMPUS FACILITY USE AGREEMENTS

Campus	Type of Agreement	Permit Number
FLC	Facility Use Permit	FLC-19-055
CRC	Facility Use Permit	C20-0062
CRC	Facility Use Permit	C20-0063
CRC	Facility Use Permit	C20-0064
CRC	Facility Use Permit	C20-0065
SCC	Facility Use Permit	S20-0020
SCC	Facility Use Permit	S20-0047
SCC	Facility Use Permit	S20-0049
SCC	Facility Use Permit	S20-0051
SCC	Facility Use Permit	S20-0053
Harris Center	Facility Use Permit	14184
Harris Center	Facility Use Permit	14295
Harris Center	Facility Use Permit	14348
Harris Center	Facility Use Permit	14356
Harris Center	Facility Use Permit	14359
Harris Center	Facility Use Permit	14362
Harris Center	Facility Use Permit	14363
Harris Center	Facility Use Permit	14365
ARC	Facility Use Permit	1098
ARC	Facility Use Permit	1099
ARC	Facility Use Permit	1100
ARC	Facility Use Permit	1101
ARC	Facility Use Permit	1102
ARC	Facility Use Permit	1103
ARC	Facility Use Permit	1104
ARC	Facility Use Permit	1105
ARC	Facility Use Permit	1106
ARC	Facility Use Permit	1107
ARC	Facility Use Permit	1108
ARC	Facility Use Permit	1109

M. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001107846-001108946 B200757-B200833	\$ 2,828,659.65
Capital Outlay Fund	0003018320-0003018411	

Child Development Fund	0006000903-0006000908 B620016-B620016	
Self-Insurance Fund	-	
WARRANTS		
General Fund	784693-786027	\$ 22,026,667.08
General Fund-ARC Instructional Related	010131-010264	
General Fund-CRC Instructional Related	023493-023516	
General Fund-FLC Instructional Related	031608-031625	
General Fund-SCC Instructional Related	047971-048063	
Capital Outlay Fund	834208-834293	
Student Financial Aid Fund	900499-900530	
Child Development Fund	954758-954776	
Self-Insurance Fund	976568-976572	
ODSFD	-	
Payroll Warrants	448772-450478	\$ 8,934,927.24
Payroll Vendor Warrants	66141-66281	
October Leave Process	450479-452060	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 6,260,551.75
Clearing Checks	2816-2816	\$ 634.00
Parking Checks	3146-3149	\$ 145.00
Bookstore Fund – ARC	33945-34003	\$ 1,046,580.84
Bookstore Fund – CRC	28740-28840	
Bookstore Fund – FLC	10696-10767	
Bookstore Fund – SCC	51354-51420	
Student Clubs Agency Fund – ARC	5938-6002	\$ 202,605.70
Student Clubs Agency Fund – CRC	5242-5291	
Student Clubs Agency Fund – FLC	2762-2785	
Student Clubs Agency Fund – SCC	4309-4330	
Foundation – ARC	6542-6578	\$ 101,719.20
Foundation – CRC	2778-2816	
Foundation – FLC	1871-1890	
Foundation – SCC	5274-5326	
Foundation – DO	1136-1142	
Associated Students Trust Fund – ARC	1019-1022	\$ 23,113.63
Associated Students Trust Fund – CRC	0907-0911	
Associated Students Trust Fund – FLC	0746-0750	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 7012-7136 Manual checks: 9240-9241	\$ 930,627.27
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$
PARS	-	\$
Vendors	-	\$
International Wire- Ethan Way Center	-	\$
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 105,203.87
Bookstore	-	\$ 35,189.18
Payroll Direct Deposit Advices	999879-1004857	\$ 12,326,829.26

Other Payroll Transactions	-	\$ 4,411.00
Foundation Scholarships	-	\$ 1,000.00

STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original №	Reissued №	Amount
34425	10/1/19	9/16/13	684012	785979	\$462.77

N. 2019-20 Sabbaticals/Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves for the 2019-20 year.

O. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.

4. FIRST READING

A. Draft 2020 Board Meeting Calendar

The draft 2020 board meeting calendar was presented to the Board of Trustees for first reading. The November 2020 date will be revised to November 18 due to the Veterans' Day holiday on November 11.

B. Board Policy Revision: P-2215 Transcript of Records

The revision to P-2215 Transcript of Records was presented to the Board of Trustees for first reading.

5. ACTION

A. Contract Award: ARC Chilled Water Plant Upgrade

A motion was made by Trustee Haynes, seconded by Trustee Ortiz, that the Board of Trustees award the contract to Division 515 for base bid only with a total award of \$1,598,515.00.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz, Scribner

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 6:0

6. INFORMATION

A. Incarcerated in College and Beyond: Transforming Lives

Folsom Lake College faculty and staff presented an overview of the Prison Education Program for the Board's information.

7. BOARD MEMBER REPORTS

There were no board member reports.

8. FUTURE AGENDA ITEMS

Trustee Johnson inquired about how sabbaticals that are approved on the consent agenda are reported out after the fact, and if the Board could see the results. Deputy Chancellor Nye stated these are tracked by HR and can be provided via board update.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Lia Gugava, Folsom Lake College Associated Student Body
Lindsey Campbell, President, Folsom Lake College Classified Senate
Gary Aguilar, President, Districtwide Academic Senate
James Telles, LRCFT

Chancellor's Report:

ARC: ARC music major Kyle Cremat won the statewide competition in composition from the Music Association of California Community Colleges. Kyle won first place with his composition "Fire & Fury Marveilleuse Etude No. 1" and "Unfathomable Desire Marveilleuse Etude No. 3" for piano. ARC Music professor Dr. Joe Gilman is Kyle's instructor. This is the second straight year that an ARC student has won this prestigious competition.

CRC: Cosumnes River College recently hosted approximately 350 area high school students for the Career Education Expo. The event occurs in partnership with college outreach staff and most of CRC's career education programs. Professors from those programs spoke about what they offer students and gave insight into some of the career paths available to those who take courses at the college. Students split off into groups and attended breakout sessions in the programs they were most interested in, toured the facilities of those programs and then participated in demonstrations or interactive activities to get a better understanding of what their options are at CRC.

FLC: Folsom Lake College was recently recognized as one of the top schools in the nation following the National Cyber League Spring 2019 season. The biannual cybersecurity competition for high school and college students consists of a series of challenges that allows students to

demonstrate their ability to identify hackers from forensic data, break into vulnerable websites, and recover from ransomware attacks. The 4th place FLC student team beat out national programs like New York University (#5) and the SANS Technology Institute (#6), as well as a local favorite, UC Davis (#10).

SCC: KVIE recently came to Sacramento City College to interview several students and professors for their "Inside California Education" series. The episode featuring SCC will air Wednesday, Nov. 20, at 7:30 p.m. on KVIE. Links to the stories should be available at insidecaled.org once they have aired.


Chancellor King announced the following retirements:

Retirement			Years of Service
Mary Swanson	Accountant	FLC	13
Kathleen Fox	Nursing Professor	ARC	14+

10. ADJOURNMENT

A motion was made by Trustee Johnson, seconded by Trustee Haynes, that the meeting be adjourned in honor of Trustee Ruth Scribner.

President Knight adjourned the meeting at 7:10 pm.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: December 18, 2019