

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, December 18, 2019

1. CALL TO ORDER

The board meeting was called to order by President Knight at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Mr. John Knight, President
Mr. Robert Jones, Vice President
Ms. Pamela Haynes
Mr. Dustin Johnson
Ms. Deborah Ortiz

Isabella-Marie Engel, Student Trustee

Dr. Brian King, Chancellor

Absent:

Ms. Tami Nelson

2. ORAL COMMUNICATIONS

Lori Petite addressed the Board of Trustees regarding a matter on the closed session agenda.

Julie Oliver addressed the Board of Trustees regarding online education communication.

3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING

A. *Election of Officers*

A motion was made by Trustee Jones, seconded by Trustee Haynes, that the Board of Trustees elect Dustin Johnson as Board President.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 5:0

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees elect Deborah Ortiz as Board Vice President.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 5:0

B. 2020 Dates of Regular Board Meetings

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 p.m., and the spring and fall retreats as noted, and approve the 2020 board meeting calendar.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 5:0

C. Authorization to Attend Meetings

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees reaffirm Board Policy P-3211 authorizing board members to conduct District business and attend meetings and conferences as representatives of the District when performing services on behalf of the Board.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 5:0

D. Reaffirm District Policies

A motion was made by Trustee Jones, seconded by Trustee Haynes, that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Nelson

Student Trustee: Aye
Motion carried; 5:0

E. Representation to Education Associations

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees defer this matter to the January 15, 2020 board meeting.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Ortiz
No: None
Absent: Nelson
Student Trustee: Aye
Motion carried; 5:0

4. CONSENT CONSIDERATIONS

A motion was made by Trustee Knight, seconded by Trustee Ortiz, that the Board of Trustees approve Consent Consideration items A through N.

Roll Call Vote:
Aye: Haynes, Johnson, Jones, Knight, Ortiz
No: None
Absent: Nelson
Student Trustee: Aye
Motion carried; 5:0

A. Board Meeting Minutes: November 13, 2019

That the Board of Trustees approve the minutes of the meetings held on November 13, 2019.

B. 2021-2022 Academic Calendar/Summer Session 2021

That the Board of Trustees approve the academic calendar for 2021-2022 as proposed.

C. Curriculum Proposals: American River, Cosumnes River and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, and Sacramento City College listed in the board agenda packet.

D. Board Policy Revision: P-2215 Transcript of Records

That the Board of Trustees approve the proposed revisions to the policies listed in the board agenda packet.

E. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed in the board agenda packet.

F. Disposition of Stale District Records

That the Board of Trustees approve the destruction of the documents listed in the board agenda packet.

G. Disposition of Surplus Equipment – Salvage Value Greater than \$5,000

That the Board of Trustees approve the disposal of the items listed in the board agenda packet per Education Code section 81450-81450.5.

H. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees Ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
State of California Mainframe Apprenticeship Program <ul style="list-style-type: none"> • Funding to support an apprenticeship program for Mainframe Computing. • 9/01/2019 through 12/31/2022 • Administrator: Frank Kobayashi / AVP, Workforce Economic Development 	ARC	\$500,000	California Community College Chancellor's Office
Host College, Regional Director, Employer Engagement, ICI/DM <ul style="list-style-type: none"> • Funding to host and supervise the North/Far North Regional Director program for ICT/Digital Media. • 7/01/2019 through 9/30/2020 • Administrator: Joel Powell / Dean, Business and Computer Science 	CRC	\$200,000	Rancho Santiago Community College District
Child Development Training Consortium <ul style="list-style-type: none"> • Funding to designate a campus coordinator to implement the Child Development Training Consortium program. • 9/01/2019 through 6/30/2020 • Administrator: Diana Hicks / Dean, Humanities 	ARC	\$29,750	Yolo Community College District

J. Ratify: Bid Transactions

That the Board of Trustees Ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
18027	ARC Liberal Arts Modernization (STEM) elevator shaft redesign, add water valves, drains, upsize plumbing fixtures, adjust walls	\$45,628.00	2	Flint Builders Inc.	\$31,887,107.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Contract Amount
20004	District Wide Beverage Services	3	12/4/19	Pepsico	N/A

Bidders for Bid No 20004:

Vendor Name	Evaluation Average Score
PEPSICO	64
COCA-COLA	61.5
KEURIG DR PEPPER	18

K. Ratify: Affiliation and Other Agreements

That the Board of Trustees Ratify and/or approve the agreements as listed.

- Below is a list of Allied Health Agreements for clinical placements and Internships for Los Rios students. While the District is obligated under these agreements to cooperate and provide educational services pursuant to these agreements, none of them require payment or receipt of funds.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Vibra Hospital of Northern CA	PTA/OTA ¹	SCC	10/23/19	Evergreen
Matthew J. Campbell, DDS	Dental Asst.	SCC	10/30/19	Evergreen
Olive & Brach Speech Pathology Services, Inc.	SLPA ²	ARC	11/18/19	Evergreen
Magnolia Modern Dentistry	Dental Asst.	SCC	11/21/19	Evergreen

¹ PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

²SLPA: Speech Language Pathology Assistant

ON-CAMPUS FACILITY USE AGREEMENTS

Below are Facility Use Agreements for events where facilities are provided free of charge or the District has or will receive payment from the user.

Campus	Type of Agreement	Permit Number
EDC	Facility Use Permit	EDC-2020-004
FLC	Facility Use Permit	FLC-19-080
FLC	Facility Use Permit	FLC-19-082
CRC	Facility Use Permit	C20-0066
CRC	Facility Use Permit	C20-0067
CRC	Facility Use Permit	C20-0068
CRC	Facility Use Permit	C20-0069
Harris Center	Facility Use Permit	14191
Harris Center	Facility Use Permit	14291
Harris Center	Facility Use Permit	14336
Harris Center	Facility Use Permit	14337
Harris Center	Facility Use Permit	14345
Harris Center	Facility Use Permit	14355
Harris Center	Facility Use Permit	14366
Harris Center	Facility Use Permit	14367
Harris Center	Facility Use Permit	14370
Harris Center	Facility Use Permit	14371
Harris Center	Facility Use Permit	14372
Harris Center	Facility Use Permit	14373
Harris Center	Facility Use Permit	14376
Harris Center	Facility Use Permit	14377
Harris Center	Facility Use Permit	14402
Harris Center	Facility Use Permit	14892
Harris Center	Facility Use Permit	14895
Harris Center	Facility Use Permit	14916
Harris Center	Facility Use Permit	14917
Harris Center	Facility Use Permit	14921
ARC	Facility Use Permit	1110
ARC	Facility Use Permit	1111
ARC	Facility Use Permit	1112
ARC	Facility Use Permit	1113
ARC	Facility Use Permit	1114
ARC	Facility Use Permit	1115
ARC	Facility Use Permit	1116
ARC	Facility Use Permit	1117
ARC	Facility Use Permit	1118
ARC	Facility Use Permit	1119
ARC	Facility Use Permit	1120
ARC	Facility Use Permit	1121

L. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001108947-0001109496 B200834-B200863	\$ 2,891,335.20
Capital Outlay Fund	0003018386-0003018428	
Child Development Fund	0006000909-0006000909	
Self-Insurance Fund	-	
WARRANTS		
General Fund	786028-787925	\$ 20,226,408.52
General Fund-ARC Instructional Related	010265-010357	
General Fund-CRC Instructional Related	023517-023554	
General Fund-FLC Instructional Related	031626-031645	
General Fund-SCC Instructional Related	048064-048137	
Capital Outlay Fund	834294-834345	
Student Financial Aid Fund	900531-900542	
Child Development Fund	954777-954799	
Self-Insurance Fund	976573-976580	
ODSFD	-	
Payroll Warrants	452061-453664	\$ 9,330,164.16
Payroll Vendor Warrants	66282-66420	
November Leave Process	453665-455357	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 20,274,055.91
Clearing Checks	2817-2818	\$ 2,695.00
Parking Checks	3152-3153	\$ 291.00
Bookstore Fund – ARC	34004-34082	\$ 472,904.81
Bookstore Fund – CRC	28841-28869	
Bookstore Fund – FLC	-	
Bookstore Fund – SCC	51421-51466	
Student Clubs Agency Fund – ARC	6003-6023	\$ 99,151.14
Student Clubs Agency Fund – CRC	5292-5317	
Student Clubs Agency Fund – FLC	2786-2800	
Student Clubs Agency Fund – SCC	4331-4353	
Foundation – ARC	6579-6588	\$ 39,787.49
Foundation – CRC	2817-2822	
Foundation – FLC	1891-1898	
Foundation – SCC	5327-5349	
Foundation – DO	1143-1150	
Associated Students Trust Fund – ARC	1023-1027	\$ 13,301.06
Associated Students Trust Fund – CRC	0912-0914	
Associated Students Trust Fund – FLC	0751-0752	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 7137-7205	\$ 368,585.11
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$
PARS	-	\$ 42,428.47
Vendors	-	\$
International Wire- Ethan Way Center	-	\$ 1,788.00
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 103,761.08
Bookstore	-	\$ 54,685.93
Payroll Direct Deposit Advices	1011751-1017042	\$ 14,750,791.33
Other Payroll Transactions	-	\$ 4,411.00
Foundation Scholarships	-	\$ 500.00

M. Short-Term Temporary Employees

That the Board of Trustees approve the list of districtwide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period January 1, 2020 through June 30, 2020. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

N. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the December board agenda packet.

5. COLLECTIVE BARGAINING

A. 2020-2023 Initial Collective Bargaining Proposals – LRCFT and LRCCD

A motion was made by Trustee Knight, seconded by Trustee Haynes, that the Board of Trustees schedule a public hearing on January 15, 2020 to allow for public input regarding the initial collective bargaining proposals and submitted by the District and LRCFT.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Trustee Nelson

Student Trustee: Aye

Motion carried; 5:0

B. 2020-2023 Initial Collective Bargaining Proposals – LRCEA and LRCCD

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees schedule a public hearing on January 15, 2020 to allow for public input regarding the initial collective bargaining proposals and submitted by the District and LRCEA.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Trustee Nelson

Student Trustee: Aye

Motion carried; 5:0

C. 2020-2023 Initial Collective Bargaining Proposals – SEIU and LRCCD

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees schedule a public hearing on January 15, 2020 to allow for public input regarding the initial collective bargaining proposals and submitted by the District and SEIU.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Trustee Nelson

Student Trustee: Aye

Motion carried; 5:0

6. ACTION

A. 2018-19 Annual Audit Report

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees receive the audited financial statements for the 2018-19 fiscal year.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 5:0

B. 2019-20 Program Development Funds

A motion was made by Trustee Haynes, seconded by Trustee Ortiz, that the Board of Trustees approve the proposed changes to the Confidential, LRSA, and Management salary schedules to implement the proposals contained in the Program Development Funds effective January 1, 2020 and the corresponding MOU with LRSA.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 5:0

C. Student, Special Rate, Temporary Interpreter & Temporary Classified Salary Schedules

A motion was made by Trustee Knight, seconded by Trustee Haynes, that the Board of Trustees approve the salary schedules for student help / college work-study employees, temporary classified employees maintenance / service, temporary classified employees clerical / secretarial / paraprofessional, special rate temporary classified employees, temporary interpreter salary schedules effective January 1, 2020.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

Absent: Nelson

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 5:0

D. *Procedures for Filling Trustee Area 4 Vacancy*

A motion was made by Trustee Jones, seconded by Trustee Knight, that the Board of Trustees have the Trustee Area 4 vacancy filled by election during the November 2020 Election and direct the Chancellor or designee to report this action to the superintendent of the County Office of Education.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Ortiz

No: None

Absent: Nelson

Student Trustee: Aye

Motion carried; 5:0

7. BOARD MEMBER REPORTS

Trustee Engel reported that the Student advisory committee is finalizing their proposal for Lobby Day, which is happening in February, and that more students have been appointed to shared governance committees.

Trustee Knight attended the donation check presentation and celebration with Assemblymember McCarty at the ARC - Natomas Center as well as the Nursing pinning ceremony at ARC. He also attended the CCLC Conference last month.

Trustee Haynes congratulated staff on a clean audit year after year. She attended the CCLC Conference, and noted she was sorry she had to miss the DO employee holiday luncheon.

8. FUTURE AGENDA ITEMS

No future agenda items were discussed.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Sabrina Edwards, Associated Student Body

Courtnee Mack, President, Sacramento City College Classified Senate

Gary Aguilar, President, Districtwide Academic Senate

Dean Murakami, LRCFT

Chancellor's Report:

ARC: ARC's eight TRIO Programs continue to have a powerful impact on student success! In 2018-19, for example, the three TRIO Educational Talent Search programs served 1,478 low-income, first-generation, middle and high school students in the San Juan Unified, Center Unified, and Natomas Unified school districts. 100% of the high school seniors in this cohort graduated with a regular high school diploma. Of those students, over 85% went on to attend college. And importantly, 3 out of 10 began their postsecondary journey at ARC in fall 2019.

CRC: More than 1,000 people attended the 14th Annual CRC-CPPE Fall Ethics Symposium, The Ethics of Having Children, in late November. CRC and CSUS students and faculty joined nationally and internationally renowned scholars from as far away as New York and Hong Kong for discussion of the moral, political, legal, and medical issues surrounding decisions about whether and how to have, as well as how to raise, children. CRC Honors Program students served as sessions chairs. Honors student Nadia "Noah" Connolly served as a session panelist, as did ECE Professor Iris Dimond and Assistant Philosophy Professor and CRC Honors Program alumnus Dr. Jacob Velasquez. The Ethics Symposium Series is directed by CRC Honors Program and Philosophy Program Chair Dr. Rick Schubert. The event was filmed, live-streamed, and will be broadcast by Access Sacramento on Comcast as well as archived on the CSUS Center for Practical and Professional Ethics website.

FLC: Folsom Lake College's student-veteran success programs continue to grow, thanks in part to support from community partners. In December, El Dorado County donated \$40,000 to sponsor veterans' textbook scholarships. In addition, the El Dorado County Veterans Alliance and the Serrano Salute to Valor Committee presented the college with a check for \$10,000 to fund the El Dorado County Nisei Scholarship Endowment through the FLC Office of Philanthropy to help student-veterans with expenses not otherwise covered through VA benefits or the GI Bill. The local non-profit, the Wounded Warrior Run, also visited the college's Veterans Success Center during the holidays to provide student-veterans with lunch and \$3,750 in gas cards. In total, over \$60,000 has been donated towards FLC veterans' programs in 2019.

SCC: The Express news staff won 15 awards for journalism excellence at the Northern California conference of the Journalism Association of Community Colleges in November. The annual conference held at San Jose State University featured a day of speakers and on-the spot contests, in which Express staffers took three awards. The Express, the Sacramento City College newspaper for more than a century, produced its final print edition in May 2019. It also won a general excellence award for the website, saccityexpress.com, which is updated daily.

Chancellor King announced the following retirements:

Retirement			Years of Service
Vickie Weaver-Owens	Employee Benefits Technician	DO	14+
Brooks Ohlson	Director VI, Center for International Trade Development	DO	14+
Charles Deneke	Biology Professor	CRC	15
Socorro Molina	Administrative Assistant II	DO	15+
Karen Milam	Instructional Assistant – Writing/English/Reading	ARC	20+
Angela Williams	Student Support Specialist	FLC	21+

David Fox	Computer Information Science Professor	ARC	22
Ilse Powell	Lead Instructional Assistant – English as a Second Language	ARC	29

10. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Ortiz.

- A. Under Government Code section 54957, subd. (a); Complaint against Public Employee
- B. Under Government Code section 54957 subd. (a); Public Employee Discipline/Dismissal/Release

Closed Session Adjourned: 7:35

Open Session: 7:36

11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION


In the closed session matter identified as Item 10.A, Complaint Against a Public Employee, the Board of Trustees voted 5 to 0, with Trustee Nelson absent, to deny the appeal of the complaint against the public employee.

In the closed session matter identified as Item 10.B, Employee Discipline/Dismissal/Release, the Board of Trustees voted 5 to 0, with Trustee Nelson absent, to terminate Los Rios Police Officer Alexander Conroy.

12. ADJOURNMENT

A motion was made by Trustee Knight, seconded by Trustee Haynes, that the meeting be adjourned.

President Johnson adjourned the meeting at 7:40 pm.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: January 15, 2020