

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, February 19, 2020

1. CALL TO ORDER

The board meeting was called to order by Vice President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Deborah Ortiz, Vice President
Mr. John Knight
Mr. Robert Jones
Ms. Pamela Haynes
Ms. Tami Nelson

Ms. Isabella-Marie Engel, Student Trustee

Dr. Brian King, Chancellor

Absent:

Mr. Dustin Johnson, President

2. ORAL COMMUNICATIONS

Susan Reece addressed the Board of Trustees regarding student equity.

Robert Rincon addressed the Board of Trustees regarding DSPS accommodations, water filter replacements, and expired products in the student food pantry at Cosumnes River College.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Knight, seconded by Trustee Jones, that the Board of Trustees approve Consent Consideration items A through H.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz

No: None

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 5:0

A. Board Meeting Minutes: January 15, 2020

That the Board of Trustees approve the minutes of the meetings held on January 15, 2020.

B. Curriculum Proposals: American River and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River College and Sacramento City College.

C. Board Policy Revision: P-2523 Student Health Services

That the Board of Trustees approve the proposed revisions to policy P-2523.

D. Appointment Citizens' Bond Oversight Committee

That the Board of Trustees appoint Mr. John Ruden to the District's Citizens' Bond Oversight Committee for two-year terms up to a maximum of three consecutive terms.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2019 Quarterly Financial Status Report (CCFS-311Q) and the related financial statement.

F. Los Rios Colleges Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2019.

G. 2019-20 Budget Revision No. 1

That the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, Child Development, Capital Outlay Projects, Self-Insurance, Bookstore, Student Financial Aid, Regional Performing Arts Center, Student Associations Trust Scholarship & Loan Trust, and Los Rios Colleges Foundation funds shown on the schedules in the February 19, 2020 board agenda packet, and that the related documents be filed with the County Superintendent of Schools.

H. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>Middle College High School</p> <ul style="list-style-type: none"> Funding for a collaborative model of a high school located on and integrated into the community college environment. 7/01/2019 through 6/30/2020 Administrator: Frank Kobayashi / Interim VP of Instruction 	ARC	\$100,000	California Community College Chancellor's Office
<p>California Cybersecurity Apprenticeship Program</p> <ul style="list-style-type: none"> Funding to support American River College as the fiscal agent for the California Apprenticeship Initiative New and Innovative Grant Program. 10/1/2019 through 12/31/2022 Administrator: Frank Kobayashi / Interim VP of Instruction 	ARC	\$500,000	California Community College Chancellor's Office
<p>CDFA State Trade Expansion</p> <ul style="list-style-type: none"> Funding to participate in a trade show exhibition in the Middle East to expand exports for small business. Financial support will also be provided for up to 44 firms to expand exports through eligible activities under the Individual Company Export Program. 1/1/2020 through 9/29/2021 Administrator: Tammy Montgomery, AVC, Instruction 	WEDC	\$227,162	California Department of Food and Agriculture
<p>Enrollment Growth for Associate Degree RN</p> <ul style="list-style-type: none"> Funding to address student attrition and to increase the growth and capacity of the Associate Degree Nursing program. 7/1/2019 through 6/30/2020 Administrator: Jan Delapp / Dean, Health and Education 	ARC	\$259,697	California Community College Chancellor's Office
<p>Case Management Model for Counseling & Financial Aid Advising</p> <ul style="list-style-type: none"> Funding to support the development of a student-centered case management approach to academic counseling and financial aid advising across the four LRCCD campuses. 1/01/2020 through 6/30/2021 Administrator: Melanie Dixon / AVC, Educational Services & Student Success 	DO	\$300,000	College Futures Foundation

J. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17021	CRC College Center Expansion: Increase for final underground hydronic changes, revise irrigation size, Architect's supplemental instructions changes, alarm keypads, fire shutter electrical, revise	\$172,721.00	4	John F. Otto	\$21,510,686.88

	power at split, add fiberglass reinforced panels, add fabric panels, add lobby lights and additional flashing.				
18027	ARC Liberal Arts Modification (STEM): Add water valves at branch lines of main water line.	\$74,684.00	3	Flint Builders Inc.	\$31,961,791.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total 5 year Contract
19025	FLC Harris Center for the Arts: Ticketing and Customer Relationship Management System	6	2/7/20	AudienceView	\$300,000

BIDDERS FOR RFP 19025	
Bidder	Total 5 Year Contract
AudienceView	\$300,000
PatronManager	\$365,945
Spektrix	\$370,945
Ticketforce	\$400,000
Tessitura Network	\$522,646
Glitnir	\$1,157,045

K. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements as listed.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Community Regional Medical Center	PTA/OTA ¹	SCC	6/26/19	10/16/2024
My Friends Pediatric Day Health	LVN ³	SCC	8/30/19	Evergreen
Pucci's Pharmacy	Pharmacy Tech	CRC	10/24/19	Evergreen
The Speech Pathology Therapy Group Inc.	SLPA ²	ARC	12/5/19	Evergreen
CommuniCare Health Centers, Salud Clinic	Medical Asst.	CRC	12/18/19	Evergreen
Little Hands Occupational Therapy, Inc.	Dental Asst.	SCC	12/20/19	Evergreen
Peters Skiff, DDS	Dental Asst.	SCC	12/20/19	Evergreen
Enloe Medical Center	PTA/OTA ¹	SCC	1/1/20	1/1/2023
Valley Orthopaedic Bone and Joint	PTA/OTA ¹	SCC	1/6/20	Evergreen
D20 Dental	Dental Asst.	SCC	1/8/20	Evergreen

Stanford Youth Solutions	CHW ⁴	SCC	1/9/20	Evergreen
Smiles 4U Dental	Dental Asst.	SCC	1/9/20	Evergreen
Easter Seals	PTA/OTA ¹	SCC	1/9/20	Evergreen
Kremer Dental Care	Dental Asst.	SCC	1/14/20	Evergreen
Eureka Union School District	SLPA ²	ARC	1/15/20	Evergreen
Affordable Cremation & Funeral Center, Inc.	Funeral Svcs.	ARC	1/31/20	Evergreen

¹PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

²SLPA: Speech Language Pathology Assistant

³LVN: License Vocational Nurse

⁴CHW: Community Health Worker

ON-CAMPUS FACILITY USE AGREEMENTS

Below are Facility Use Agreements for events where facilities are provided free of charge or the District has or will receive payment from the user.

Campus	Type of Agreement	Permit Number
FLC	Facility Use Permit	FLC-19-087
FLC	Facility Use Permit	FLC-19-089
FLC	Facility Use Permit	FLC-19-090
FLC	Facility Use Permit	FLC-19-094
FLC	Facility Use Permit	FLC-19-095
FLC	Facility Use Permit	FLC-19-098
FLC	Facility Use Permit	FLC-20-001
FLC	Facility Use Permit	FLC-20-003
CRC	Facility Use Permit	C20-0074
CRC	Facility Use Permit	C20-0075A
CRC	Facility Use Permit	C20-0075B
CRC	Facility Use Permit	C20-0077
CRC	Facility Use Permit	C20-0078
CRC	Facility Use Permit	C20-0079
SCC	Facility Use Permit	S20-0033
SCC	Facility Use Permit	S20-0042
SCC	Facility Use Permit	S20-0049
SCC	Facility Use Permit	S20-0061
SCC	Facility Use Permit	S20-0063
SCC	Facility Use Permit	S20-0073
SCC	Facility Use Permit	S20-0074
SCC	Facility Use Permit	S20-0075
Harris Center	Facility Use Permit	14379
Harris Center	Facility Use Permit	14381
Harris Center	Facility Use Permit	14382
Harris Center	Facility Use Permit	14389
Harris Center	Facility Use Permit	14390
Harris Center	Facility Use Permit	14913
Harris Center	Facility Use Permit	14940
Harris Center	Facility Use Permit	14941
Harris Center	Facility Use Permit	14977
ARC	Facility Use Permit	1122
ARC	Facility Use Permit	1123
ARC	Facility Use Permit	1124
ARC	Facility Use Permit	1125
ARC	Facility Use Permit	1126
ARC	Facility Use Permit	1127
ARC	Facility Use Permit	1128

ARC	Facility Use Permit	1129
ARC	Facility Use Permit	1130
ARC	Facility Use Permit	1131
ARC	Facility Use Permit	1132
ARC	Facility Use Permit	1133
ARC	Facility Use Permit	1134
ARC	Facility Use Permit	1135
ARC	Facility Use Permit	1136
ARC	Facility Use Permit	1137
ARC	Facility Use Permit	1138
ARC	Facility Use Permit	1139
ARC	Facility Use Permit	1140
ARC	Facility Use Permit	1141
ARC	Facility Use Permit	1142
ARC	Facility Use Permit	1143
ARC	Facility Use Permit	1144
ARC	Facility Use Permit	1145
ARC	Facility Use Permit	1146
ARC	Facility Use Permit	1147
ARC	Facility Use Permit	1148

OTHER

The agreements below do not require payment or receipt of funds:

Name	Description	Date	Type of Contract
Casamba, LLC	Online Occupational Therapy Assistant medical records simulation training at SCC	January 22, 2020 to January 21, 2021	Software and a Service

L. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001109771-0001110263 B200883-B200889	\$ 5,016,087.59
Capital Outlay Fund	0003018383-0003018512	
Child Development Fund	0006000911-0006000911	
Self-Insurance Fund	-	
WARRANTS		
General Fund	788710-789883	\$ 12,206,750.98
General Fund-ARC Instructional Related	010445-010540	
General Fund-CRC Instructional Related	023581-023604	
General Fund-FLC Instructional Related	031656-031665	
General Fund-SCC Instructional Related	048198-048224	
Capital Outlay Fund	834409-834459	
Student Financial Aid Fund	900545-900545	
Child Development Fund	954807-954822	
Self-Insurance Fund	976586-976592	

ODSFD	-				
Payroll Warrants	458572-460108	\$ 8,867,755.92			
Payroll Vendor Warrants	66558-66702				
December Leave Process	460109-461677				
CHECKS					
Financial Aid Disbursements (E-trans)	-	\$ 1,468,170.00			
Clearing Checks	-	\$ -			
Parking Checks	-	\$ -			
Bookstore Fund – ARC	34131-34155	\$ 664,940.24			
Bookstore Fund – CRC	28897-28936				
Bookstore Fund – FLC	10799-10815				
Bookstore Fund – SCC	51526-51605				
Student Clubs Agency Fund – ARC	6040-6048	\$ 60,838.95			
Student Clubs Agency Fund – CRC	5353-5370				
Student Clubs Agency Fund – FLC	2809-2827				
Student Clubs Agency Fund – SCC	4368-4390				
Foundation – ARC	6624-6639	\$ 150,078.11			
Foundation – CRC	2835-2837				
Foundation – FLC	1912-1920				
Foundation – SCC	5368-5384				
Foundation – DO	1159-1161				
Associated Students Trust Fund – ARC	1034-1039	\$ 32,823.20			
Associated Students Trust Fund – CRC	0916-0917				
Associated Students Trust Fund – FLC	0756-0760				
Associated Students Trust Fund – SCC	-				
Regional Performing Arts Center Fund	USI Check System 7291-7364	\$ 310,873.19			
ELECTRONIC TRANSFERS					
Board of Equalization	-	\$ 4,900.00			
PARS	-	\$			
Vendors	-	\$			
International Wire- Ethan Way Center	-	\$			
Backup Withholding	-	\$ -			
Retiree Health Trust	-	\$ -			
Self-Insurance	-	\$ 78,252.34			
Bookstore	-	\$ 34,809.72			
Payroll Direct Deposit Advices	1022374-1027770	\$ 14,221,365.81			
Other Payroll Transactions	-	\$ 4,561.00			
Foundation Scholarships	-	\$ 500.00			
STALE DATED WARRANT					
Payee (Employee ID)	Date Requested	Original Date	Original №	Reissued №	Amount
32542	1/2/20	12/17/12	639198	789824	\$99.00

M. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the February board agenda packet.

4. FIRST READING

A. Statement of Legislative Principles

General Counsel Sherry presented the draft Statement of Legislative Principles for the Board of Trustees' review and discussion.

5. ACTION

A. Public Hearing: Los Rios Campus Services Auxiliary

Public Hearing: Vice President Ortiz declared a public hearing to receive comments on the Los Rios Campus Services Auxiliary.

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees approve the formation of the Los Rios Campus Services auxiliary and direct the Chancellor or designee to seek the System Office approval, file the articles to incorporate the entity, and charge the Auxiliary with moving forward towards finding a food service vendor.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz

No: None

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 5:0

6. BOARD MEMBER REPORTS

Trustee Engel attended the Sacramento Asian Chamber of Commerce dinner and reported that the first student advisory meeting of the year was held earlier in the day.

Trustees Knight and Nelson attended the Sacramento Asian Chamber of Commerce dinner.

Trustee Haynes attended the opening of HART (Homeless Assistance Resource Team) and the CCLC Legislative Conference.

Trustee Ortiz attended the Sacramento City College Convocation and the CCLC Effective Trustee Workshop.

7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

- Aesha Abduljabbar, American River College Student Senate
- Julie Olsen, President, Cosumnes River College Classified Senate
- Julie Oliver, President, Districtwide Academic Senate
- Dean Murakami, LRCFT

Chancellor's Report:

ARC: ARC Sociology professor Pam Chao has been recognized with a Social Justice Award from UC Davis. The award recognizes Pam's work in seeding improvements in education policy and practice. Pam will be publicly honored at UC Davis's Equity Summit next month. Pam was also recently recognized by the Sacramento chapter of the National Lawyers Guild for her achievements and excellence for championing institutional equity and social justice and co-creating ARC's inaugural Social Justice Studies major.

CRC: CRC music students took center stage at the Golden1 Center on Jan. 29 to play the national anthem as part of the opening ceremony of the Sacramento Kings game. This was the largest audience the students have ever played for, giving them the opportunity to feel what being a performer means. It was a way for them to learn how to adapt to high stress and often ever-changing performance settings and understand the importance of public representation.

FLC: Folsom Lake College presented a beginning computer skills workshop for local refugee women in January at the Main Folsom campus. The 5-day course on basic computer skills, led by Computer Information Science Professor Suha Al Juboori, was held in partnership with One World for Love and Peace, an educational organization founded to increase cultural understanding of communities living in Sacramento and to provide transitional assistance to newly arriving immigrants and refugees to the United States.

SCC: A team of Sacramento City College faculty, staff and administrators are at the Achieving the Dream annual conference in National Harbor, MD. They will connect and hear from individuals from other colleges, and learn ways to continue the Guided Pathways work we're doing on our campus.

Chancellor King announced the following retirements:

Retirement			Years of Service
Judith Ryan	Clerk III, 50%/Printing Services Operator II 50%	SCC	11
Rosamaria Tanghetti	History Professor	SCC	12
Charlotte Harris-Neblett	Nursing Professor	ARC	13
Bonnie Green	Administrative Assistant I	CRC	18
Arturo Garcia	Information Technology Technician II	DO	18+
William Dora	Information Technology Technician II	DO	23+
Rudy Pearson	History Professor	ARC	25
Carolyn Reisner	Counselor	FLC	33
Soheir Sukkary-Stolba	Anthropology Professor	ARC	43+

9. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 6:20 pm: Ms. Haynes, Mr. Jones, Mr. Knight, Ms. Nelson and Ms. Ortiz.

- A. Under Government Code section 54957, subd. (a); Complaint against Public Employee

Closed Session Adjourned: 6:28pm

Open Session: 6:29pm


10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

There was no report out of Closed Session.

11. ADJOURNMENT

A motion was made by Trustee Knight, seconded by Trustee Haynes, that the meeting be adjourned.

Vice President Ortiz adjourned the meeting at 6:30 pm.



BRIAN KING
Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: March 11, 2020