

# LOS RIOS COMMUNITY COLLEGE DISTRICT

## BOARD MEETING AGENDA

Wednesday, March 11, 2020

5:30 pm

### MEETING LOCATION:

Cosumnes River College  
Winn Center Community Room  
8401 Center Parkway  
Sacramento, CA 95823

#### 1. CALL TO ORDER

Board President

#### 2. ORAL COMMUNICATIONS

*The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. A yellow "Speaker's Card" must be submitted to the clerk of the board and comments are limited to three (3) minutes.*

#### 3. CONSENT CONSIDERATIONS

*A member of the Board may request that an item be removed for further discussion and separate action.*

A. Board Meeting Minutes: February 19, 2020 (page 3)

Brian King

B. Curriculum Proposals: ARC/CRC/FLC/SCC (page 14)

Jamey Nye

C. Statement of Legislative Principles (page 32)

JP Sherry

D. Special Event Authorization (page 36)

JP Sherry

E. Disposition of Surplus Equipment (page 37)

Mario Rodriguez

F. Ratify: Bid Transactions (page 38)

Mario Rodriguez

G. Ratify: Affiliation and Other Agreements (page 39)

Mario Rodriguez

H. Purchase Orders, Warrants, Checks and Electronic Transfers (page 41)

Mario Rodriguez

I. Human Resources Transactions (page 43)

Jamey Nye

#### 4. ACTION

A. California Community Colleges Classified Employee of the Year (page 58)

Michael Gutierrez

B. Public Hearing: Dual Enrollment Memorandum of Understanding with Elk Grove Unified School District (page 60)

Edward Bush

#### 5. INFORMATION

A. Cosumnes River College's Hawk Cares Program (page 79)

Edward Bush

B. Cosumnes River College Community Partnership for Rose Preservation (page 80)

Edward Bush

#### 6. BOARD MEMBER REPORTS

#### 7. FUTURE AGENDA ITEMS

**8. REPORTS and COMMENTS**

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor's Report

**9. CLOSED SESSION**

*Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.*

- A. Pursuant to Government Code Section 54957 Complaint against Public Employee
- B. Pursuant to Government Code Section 54957 Public Employee Discipline/Dismissal/Release

**10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

**11. ADJOURNMENT**

**LOS RIOS BOARD OF TRUSTEES**

<b>Dustin Johnson</b> President ▪ Area 1	<b>Deborah Ortiz</b> Vice President ▪ Area 6	<b>Robert Jones</b> ▪ Area 2 <b>John Knight</b> ▪ Area 3 <b>Vacant</b> ▪ Area 4	<b>Pamela Haynes</b> ▪ Area 5 <b>Tami Nelson</b> ▪ Area 7 <b>Isabella-Marie Engel</b> ▪ Student Trustee
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Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ *Note:* Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3021.

Next Meeting: April 15, 2020 ▪ Regular Board Meeting ▪ Location: District Office

Public records provided to the Board for the items listed on the open session portion of this agenda are available at the District Office located at 1919 Spanos Court, Sacramento, CA, during normal business hours. The Board agenda is posted on the District's website: [www.losrios.edu](http://www.losrios.edu)

**Help Us Help You**

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3021) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. When you arrive, please contact a staff member if you need assistance (Pursuant to Govt Code § 54954.2).

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Board Meeting Minutes: February 19, 2020	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**STATUS:**

The minutes of the Board of Trustees meeting held on February 19, 2020 are attached for Board review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meeting held on February 19, 2020.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, February 19, 2020**

**1. CALL TO ORDER**

The board meeting was called to order by Vice President Ortiz at 5:30 p.m., in the Tiff Martinez Board Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

***Present:***

Ms. Deborah Ortiz, Vice President

Mr. John Knight

Mr. Robert Jones

Ms. Pamela Haynes

Ms. Tami Nelson

Ms. Isabella-Marie Engel, Student Trustee

Dr. Brian King, Chancellor

***Absent:***

Mr. Dustin Johnson, President

**2. ORAL COMMUNICATIONS**

Susan Reece addressed the Board of Trustees regarding student equity.

Robert Rincon addressed the Board of Trustees regarding DSPS accommodations, water filter replacements, and expired products in the student food pantry at Cosumnes River College.

**3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Knight, seconded by Trustee Jones, that the Board of Trustees approve Consent Consideration items A through H.*

*Roll Call Vote:*

*Aye: Haynes, Jones, Knight, Nelson, Ortiz*

*No: None*

*Absent: Johnson*

*Student Advisory Vote: Aye*

*Motion carried; 5:0*

A. Board Meeting Minutes: January 15, 2020

That the Board of Trustees approve the minutes of the meetings held on January 15, 2020.

B. Curriculum Proposals: American River and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River College and Sacramento City College.

C. Board Policy Revision: P-2523 Student Health Services

That the Board of Trustees approve the proposed revisions to policy P-2523.

D. Appointment Citizens' Bond Oversight Committee

That the Board of Trustees appoint Mr. John Ruden to the District's Citizens' Bond Oversight Committee for two-year terms up to a maximum of three consecutive terms.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the December 31, 2019 Quarterly Financial Status Report (CCFS-311Q) and the related financial statement.

F. Los Rios Colleges Foundation – Quarterly Investment Report

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended December 31, 2019.

G. 2019-20 Budget Revision No. 1

That the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, Child Development, Capital Outlay Projects, Self-Insurance, Bookstore, Student Financial Aid, Regional Performing Arts Center, Student Associations Trust Scholarship & Loan Trust, and Los Rios Colleges Foundation funds shown on the schedules in the February 19, 2020 board agenda packet, and that the related documents be filed with the County Superintendent of Schools.

H. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

I. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
<p>Middle College High School</p> <ul style="list-style-type: none"> <li>Funding for a collaborative model of a high school located on and integrated into the community college environment.</li> <li>7/01/2019 through 6/30/2020</li> <li>Administrator: Frank Kobayashi / Interim VP of Instruction</li> </ul>	ARC	\$100,000	California Community College Chancellor's Office
<p>California Cybersecurity Apprenticeship Program</p> <ul style="list-style-type: none"> <li>Funding to support American River College as the fiscal agent for the California Apprenticeship Initiative New and Innovative Grant Program.</li> <li>10/1/2019 through 12/31/2022</li> <li>Administrator: Frank Kobayashi / Interim VP of Instruction</li> </ul>	ARC	\$500,000	California Community College Chancellor's Office
<p>CDFA State Trade Expansion</p> <ul style="list-style-type: none"> <li>Funding to participate in a trade show exhibition in the Middle East to expand exports for small business. Financial support will also be provided for up to 44 firms to expand exports through eligible activities under the Individual Company Export Program.</li> <li>1/1/2020 through 9/29/2021</li> <li>Administrator: Tammy Montgomery, AVC, Instruction</li> </ul>	WEDC	\$227,162	California Department of Food and Agriculture
<p>Enrollment Growth for Associate Degree RN</p> <ul style="list-style-type: none"> <li>Funding to address student attrition and to increase the growth and capacity of the Associate Degree Nursing program.</li> <li>7/1/2019 through 6/30/2020</li> <li>Administrator: Jan Delapp / Dean, Health and Education</li> </ul>	ARC	\$259,697	California Community College Chancellor's Office
<p>Case Management Model for Counseling &amp; Financial Aid Advising</p> <ul style="list-style-type: none"> <li>Funding to support the development of a student-centered case management approach to academic counseling and financial aid advising across the four LRCCD campuses.</li> <li>1/01/2020 through 6/30/2021</li> <li>Administrator: Melanie Dixon / AVC, Educational Services &amp; Student Success</li> </ul>	DO	\$300,000	College Futures Foundation

J. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions herein listed.

CHANGE ORDERS					
Bid No	Description	Change Amount	Change Number	Vendor	New Contract Total
17021	CRC College Center Expansion: Increase for final underground hydronic changes, revise irrigation size, Architect's supplemental instructions changes, alarm keypads, fire shutter electrical, revise	\$172,721.00	4	John F. Otto	\$21,510,686.88

	power at split, add fiberglass reinforced panels, add fabric panels, add lobby lights and additional flashing.				
18027	ARC Liberal Arts Modification (STEM): Add water valves at branch lines of main water line.	\$74,684.00	3	Flint Builders Inc.	\$31,961,791.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total 5 year Contract
19025	FLC Harris Center for the Arts: Ticketing and Customer Relationship Management System	6	2/7/20	AudienceView	\$300,000

BIDDERS FOR RFP 19025	
Bidder	Total 5 Year Contract
AudienceView	\$300,000
PatronManager	\$365,945
Spektrix	\$370,945
Ticketforce	\$400,000
Tessitura Network	\$522,646
Glitnir	\$1,157,045

K. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements as listed.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Community Regional Medical Center	PTA/OTA <sup>1</sup>	SCC	6/26/19	10/16/2024
My Friends Pediatric Day Health	LVN <sup>3</sup>	SCC	8/30/19	Evergreen
Pucci's Pharmacy	Pharmacy Tech	CRC	10/24/19	Evergreen
The Speech Pathology Therapy Group Inc.	SLPA <sup>2</sup>	ARC	12/5/19	Evergreen
CommuniCare Health Centers, Salud Clinic	Medical Asst.	CRC	12/18/19	Evergreen
Little Hands Occupational Therapy, Inc.	Dental Asst.	SCC	12/20/19	Evergreen
Peters Skiff, DDS	Dental Asst.	SCC	12/20/19	Evergreen
Enloe Medical Center	PTA/OTA <sup>1</sup>	SCC	1/1/20	1/1/2023
Valley Orthopaedic Bone and Joint	PTA/OTA <sup>1</sup>	SCC	1/6/20	Evergreen
D20 Dental	Dental Asst.	SCC	1/8/20	Evergreen

Stanford Youth Solutions	CHW <sup>4</sup>	SCC	1/9/20	Evergreen
Smiles 4U Dental	Dental Asst.	SCC	1/9/20	Evergreen
Easter Seals	PTA/OTA <sup>1</sup>	SCC	1/9/20	Evergreen
Kremer Dental Care	Dental Asst.	SCC	1/14/20	Evergreen
Eureka Union School District	SLPA <sup>2</sup>	ARC	1/15/20	Evergreen
Affordable Cremation & Funeral Center, Inc.	Funeral Svcs.	ARC	1/31/20	Evergreen

<sup>1</sup>PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

<sup>2</sup>SLPA: Speech Language Pathology Assistant

<sup>3</sup>LVN: License Vocational Nurse

<sup>4</sup>CHW: Community Health Worker

### ON-CAMPUS FACILITY USE AGREEMENTS

Below are Facility Use Agreements for events where facilities are provided free of charge or the District has or will receive payment from the user.

Campus	Type of Agreement	Permit Number
FLC	Facility Use Permit	FLC-19-087
FLC	Facility Use Permit	FLC-19-089
FLC	Facility Use Permit	FLC-19-090
FLC	Facility Use Permit	FLC-19-094
FLC	Facility Use Permit	FLC-19-095
FLC	Facility Use Permit	FLC-19-098
FLC	Facility Use Permit	FLC-20-001
FLC	Facility Use Permit	FLC-20-003
CRC	Facility Use Permit	C20-0074
CRC	Facility Use Permit	C20-0075A
CRC	Facility Use Permit	C20-0075B
CRC	Facility Use Permit	C20-0077
CRC	Facility Use Permit	C20-0078
CRC	Facility Use Permit	C20-0079
SCC	Facility Use Permit	S20-0033
SCC	Facility Use Permit	S20-0042
SCC	Facility Use Permit	S20-0049
SCC	Facility Use Permit	S20-0061
SCC	Facility Use Permit	S20-0063
SCC	Facility Use Permit	S20-0073
SCC	Facility Use Permit	S20-0074
SCC	Facility Use Permit	S20-0075
Harris Center	Facility Use Permit	14379
Harris Center	Facility Use Permit	14381
Harris Center	Facility Use Permit	14382
Harris Center	Facility Use Permit	14389
Harris Center	Facility Use Permit	14390
Harris Center	Facility Use Permit	14913
Harris Center	Facility Use Permit	14940
Harris Center	Facility Use Permit	14941
Harris Center	Facility Use Permit	14977
ARC	Facility Use Permit	1122
ARC	Facility Use Permit	1123
ARC	Facility Use Permit	1124
ARC	Facility Use Permit	1125
ARC	Facility Use Permit	1126
ARC	Facility Use Permit	1127
ARC	Facility Use Permit	1128



ARC	Facility Use Permit	1129
ARC	Facility Use Permit	1130
ARC	Facility Use Permit	1131
ARC	Facility Use Permit	1132
ARC	Facility Use Permit	1133
ARC	Facility Use Permit	1134
ARC	Facility Use Permit	1135
ARC	Facility Use Permit	1136
ARC	Facility Use Permit	1137
ARC	Facility Use Permit	1138
ARC	Facility Use Permit	1139
ARC	Facility Use Permit	1140
ARC	Facility Use Permit	1141
ARC	Facility Use Permit	1142
ARC	Facility Use Permit	1143
ARC	Facility Use Permit	1144
ARC	Facility Use Permit	1145
ARC	Facility Use Permit	1146
ARC	Facility Use Permit	1147
ARC	Facility Use Permit	1148

**OTHER**

The agreements below do not require payment or receipt of funds:

Name	Description	Date	Type of Contract
Casamba, LLC	Online Occupational Therapy Assistant medical records simulation training at SCC	January 22, 2020 to January 21, 2021	Software and a Service

*L. Purchase Orders, Warrants, Checks and Electronic Transfers*

*That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.*

<b>PURCHASE ORDERS</b>		
General Fund	0001109771-0001110263 B200883-B200889	\$ 5,016,087.59
Capital Outlay Fund	0003018383-0003018512	
Child Development Fund	0006000911-0006000911	
Self-Insurance Fund	-	
<b>WARRANTS</b>		
General Fund	788710-789883	\$ 12,206,750.98
General Fund-ARC Instructional Related	010445-010540	
General Fund-CRC Instructional Related	023581-023604	
General Fund-FLC Instructional Related	031656-031665	
General Fund-SCC Instructional Related	048198-048224	
Capital Outlay Fund	834409-834459	
Student Financial Aid Fund	900545-900545	
Child Development Fund	954807-954822	
Self-Insurance Fund	976586-976592	

ODSFD	-				
Payroll Warrants	458572-460108	\$ 8,867,755.92			
Payroll Vendor Warrants	66558-66702				
December Leave Process	460109-461677				
<b>CHECKS</b>					
Financial Aid Disbursements (E-trans)	-	\$ 1,468,170.00			
Clearing Checks	-	\$ -			
Parking Checks	-	\$ -			
Bookstore Fund – ARC	34131-34155	\$ 664,940.24			
Bookstore Fund – CRC	28897-28936				
Bookstore Fund – FLC	10799-10815				
Bookstore Fund – SCC	51526-51605				
Student Clubs Agency Fund – ARC	6040-6048	\$ 60,838.95			
Student Clubs Agency Fund – CRC	5353-5370				
Student Clubs Agency Fund – FLC	2809-2827				
Student Clubs Agency Fund – SCC	4368-4390				
Foundation – ARC	6624-6639	\$ 150,078.11			
Foundation – CRC	2835-2837				
Foundation – FLC	1912-1920				
Foundation – SCC	5368-5384				
Foundation – DO	1159-1161				
Associated Students Trust Fund – ARC	1034-1039	\$ 32,823.20			
Associated Students Trust Fund – CRC	0916-0917				
Associated Students Trust Fund – FLC	0756-0760				
Associated Students Trust Fund – SCC	-				
Regional Performing Arts Center Fund	USI Check System 7291-7364	\$ 310,873.19			
<b>ELECTRONIC TRANSFERS</b>					
Board of Equalization	-	\$ 4,900.00			
PARS	-	\$			
Vendors	-	\$			
International Wire- Ethan Way Center	-	\$			
Backup Withholding	-	\$ -			
Retiree Health Trust	-	\$ -			
Self-Insurance	-	\$ 78,252.34			
Bookstore	-	\$ 34,809.72			
Payroll Direct Deposit Advices	1022374-1027770	\$ 14,221,365.81			
Other Payroll Transactions	-	\$ 4,561.00			
Foundation Scholarships	-	\$ 500.00			
<b>STALE DATED WARRANT</b>					
Payee (Employee ID)	Date Requested	Original Date	Original No	Reissued No	Amount
32542	1/2/20	12/17/12	639198	789824	\$99.00

M. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the February board agenda packet.

**4. FIRST READING**

A. Statement of Legislative Principles

General Counsel Sherry presented the draft Statement of Legislative Principles for the Board of Trustees' review and discussion.

## 5. ACTION

A. Public Hearing: Los Rios Campus Services Auxiliary

**Public Hearing:** Vice President Ortiz declared a public hearing to receive comments on the Los Rios Campus Services Auxiliary.

*A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees approve the formation of the Los Rios Campus Services auxiliary and direct the Chancellor or designee to seek the System Office approval, file the articles to incorporate the entity, and charge the Auxiliary with moving forward towards finding a food service vendor.*

*Roll Call Vote:*

*Aye: Haynes, Jones, Knight, Nelson, Ortiz*

*No: None*

*Absent: Johnson*

*Student Advisory Vote: Aye*

*Motion carried; 5:0*

## 6. BOARD MEMBER REPORTS

Trustee Engel attended the Sacramento Asian Chamber of Commerce dinner and reported that the first student advisory meeting of the year was held earlier in the day.

Trustees Knight and Nelson attended the Sacramento Asian Chamber of Commerce dinner.

Trustee Haynes attended the opening of HART (Homeless Assistance Resource Team) and the CCLC Legislative Conference.

Trustee Ortiz attended the Sacramento City College Convocation and the CCLC Effective Trustee Workshop.

## 7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

## 8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Aesha Abduljabbar, American River College Student Senate  
Julie Olsen, President, Cosumnes River College Classified Senate  
Julie Oliver, President, Districtwide Academic Senate  
Dean Murakami, LRCFT

### Chancellor's Report:

ARC: ARC Sociology professor Pam Chao has been recognized with a Social Justice Award from UC Davis. The award recognizes Pam's work in seeding improvements in education policy and practice. Pam will be publicly honored at UC Davis's Equity Summit next month. Pam was also recently recognized by the Sacramento chapter of the National Lawyers Guild for her achievements and excellence for championing institutional equity and social justice and co-creating ARC's inaugural Social Justice Studies major.

CRC: CRC music students took center stage at the Golden1 Center on Jan. 29 to play the national anthem as part of the opening ceremony of the Sacramento Kings game. This was the largest audience the students have ever played for, giving them the opportunity to feel what being a performer means. It was a way for them to learn how to adapt to high stress and often ever-changing performance settings and understand the importance of public representation.

FLC: Folsom Lake College presented a beginning computer skills workshop for local refugee women in January at the Main Folsom campus. The 5-day course on basic computer skills, led by Computer Information Science Professor Suha Al Juboori, was held in partnership with One World for Love and Peace, an educational organization founded to increase cultural understanding of communities living in Sacramento and to provide transitional assistance to newly arriving immigrants and refugees to the United States.

SCC: A team of Sacramento City College faculty, staff and administrators are at the Achieving the Dream annual conference in National Harbor, MD. They will connect and hear from individuals from other colleges, and learn ways to continue the Guided Pathways work we're doing on our campus.

Chancellor King announced the following retirements:

Retirement			Years of Service
Judith Ryan	Clerk III, 50%/Printing Services Operator II 50%	SCC	11
Rosamaria Tanghetti	History Professor	SCC	12
Charlotte Harris-Neblett	Nursing Professor	ARC	13
Bonnie Green	Administrative Assistant I	CRC	18
Arturo Garcia	Information Technology Technician II	DO	18+
William Dora	Information Technology Technician II	DO	23+
Rudy Pearson	History Professor	ARC	25
Carolyn Reisner	Counselor	FLC	33
Soheir Sukkary-Stolba	Anthropology Professor	ARC	43+

## **9. CLOSED SESSION**

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 6:20 pm: Ms. Haynes, Mr. Jones, Mr. Knight, Ms. Nelson and Ms. Ortiz.

- A. Under Government Code section 54957, subd. (a); Complaint against Public Employee

*Closed Session Adjourned: 6:28pm*

*Open Session: 6:29pm*

## **10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

There was no report out of Closed Session.

## **11. ADJOURNMENT**

*A motion was made by Trustee Knight, seconded by Trustee Haynes, that the meeting be adjourned.*

President Ortiz adjourned the meeting at 6:30 pm.

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### **BRIAN KING**


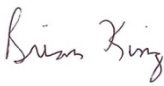
Chancellor and Secretary to the Board of Trustees

*Draft minutes presented to the Board of Trustees: March 11, 2020*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** March 11, 2020

<b>SUBJECT:</b>	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor 	ACTION	
		INFORMATION	

**STATUS:**

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved at the February 28, 2020 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Valerie Rose (chair), Joe Gilman, Al Ahmadi; Cosumnes River College – Brian Noel, Amanda Wolcott-Paskey, Juana Esty; Folsom Lake College – Rose Giordano, Eric Wada, Danny Siegfried; Sacramento City College – Dyan Pease (Chair), Renee Medina, Richard Yang, Shannon Gilley; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Tammy Montgomery; and Student Representative: TBA.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

# Los Rios Community College District

## Recommendation for Adoption by the Board of Trustees

March 11, 2020

### COURSE PROPOSALS

#### Course Deletions

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#### *American River College*

1. **ESL 56 Intermediate-Mid Integrated Reading, Listening, and Speaking (4.00 units)**

**Justification:** The ESL Department is currently reworking several courses and adding other courses to comply with AB705, and this course is no longer compatible with the new direction we are taking.

2. **ET 199 Advanced Mechatronics (4.00 units)**

**Justification:** Technology has allowed us to add additional subjects to ET197, Mechatronics. This course no longer meets the needs of our students.

3. **GEOG 354 Introduction to the Global Positioning System (GPS) (1.50 units)**

**Justification:** Upon program review we have decided that there is redundancy in the course content of GEOG 354 with GEOG 350, Data Acquisition in GIS. We have already removed GEOG 354 from the GIS Certificate and A.S. Degree and we are now deleting the course.

4. **LIBR 310 Introduction to Genealogy Research (1.00 unit)**

**Justification:** Upon review, the department has determined that this course no longer meets the needs of our students.

5. **SMRA 100 Sheet Metal Residential Apprenticeship I (3.00 units)**

**Justification:** The information in this course is included in the sheet metal apprenticeship program and therefore no longer meets the needs of our students.

6. **SMRA 101 Sheet Metal Residential Apprenticeship II (3.00 units)**

**Justification:** The information in this course is included in the sheet metal apprenticeship program and therefore no longer meets the needs of our students.

7. **SMRA 110 Sheet Metal Residential Apprenticeship III (3.00 units)**

**Justification:** The information in this course is included in the sheet metal apprenticeship program and therefore no longer meets the needs of our students.

8. **SMRA 111 Sheet Metal Residential Apprenticeship IV (3.00 units)**

**Justification:** The information in this course is included in the sheet metal apprenticeship program and therefore no longer meets the needs of our students.

9. **SMRA 299 Experimental Offering in Sheet Metal Residential Apprenticeship (0.50 - 4.00 units)**

**Justification:** The information in this course is included in the sheet metal apprenticeship program and therefore no longer meets the needs of our students.

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*Cosumnes River College*

1. **BIOL 490 Science Skills and Applications (0.50 units)**

**Justification:** There are no future plans to offer this course. This course was designed to be offered in conjunction with a Science Skills Center. We have no future plans to open a Science Skills Center on the CRC campus, therefore, we do not plan to offer this course.

2. **ESLW 340 Advanced Composition (4.00 units)**

**Justification:** The CRC ESL and English Departments have created a seamless transition from ESL 130 (advanced-low ESL) to English 300 (freshman composition) thus eliminating the need for ESLW 340. Historically, ESL students have been reluctant to enroll in ESLW 340 because it did not satisfy the freshman composition requirement for UC transfer or certain programs such as nursing.

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*Folsom Lake College*

1. **HIST 398 Studying in France: French History and Culture (3.00 units)**

**Justification:** This course no longer meets the needs of students.

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*Sacramento City College*

1. **LIBR 306 Genealogy Research (0.50 units)**

**Justification:** Genealogy research has changed significantly since this course was developed and last taught and is no longer the purview of academic libraries (see ancestry.com, DNA testing etc.).



## 2. LIBR 309 Consumer Business Reference (0.50 units)

**Justification:** Business and consumer-related research has changed significantly since this course was developed and last taught and is no longer the sole purview of academic libraries.

### New to District Courses

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#### *American River College*

## 1. ANTH 337 The Anthropology of Food (3.00 units)

*Prerequisite:* None.

*54.00 hours lecture*

This course examines eating, drinking, and consuming behaviors around the world through time. The roles of rituals, taboos, and belief systems are reviewed. It includes a basic anthropological approach to the search for and explanation of human universals and variations. Comparing the habits of apes and monkeys, as well as the fossil record, this course addresses the evolution of the modern human body. Shifts in social and environmental conditions, as well as the impact of innovations in methods of preparation over time and in radically diverse communities are analyzed.

**Justification:** This introductory course illustrates for general education, lower division students the value of Anthropology's integrated, four-field approach -- biological, cultural, linguistic, archaeological -- via focusing on a universal survival activity.

## 2. CISC 332 z/OS System Services Structure (2.00 units)

*Prerequisite:* CISC 331 with a grade of "C" or better

*36.00 hours lecture*

This course presents the structure and control blocks of the z/OS BCP (base control program) and system services. It prepares the new z/OS system programmer to identify potential bottlenecks and performance problems, perform initial error symptom gathering, and identify opportunities and requirements for tailoring a z/OS system. This course also provides prerequisite information needed for further training in specialized areas such as system measurement and tuning and system problem determination.

**Justification:** This course is a part of the proposed Mainframe Administrator Certificate, which in return is part of the RSI (related supplemental instruction) of the Mainframe Administrator Apprenticeship program.

### 3. CISC 333 SMP/E (System Modification Program Extended) for z/OS (2.00 units)

*Prerequisite:* CISC 330 with a grade of "C" or better

*36.00 hours lecture*

This course covers the SMP/E skills needed in the installation and maintenance of optional features and maintenance in the z/OS operating environment. Topics include the SMP/E database and invoke SMP/E to add, modify, or replace system elements. This course also covers the SMP/E tasks involved in installing a z/OS product. It emphasizes interpreting results of SMP/E processing. Additional SMP/E concepts include modification control statements, the consolidated software inventory, zone structure, and error analysis. SMP/E commands such as RECEIVE, APPLY, ACCEPT, RESTORE, REPORT, and LIST are discussed. More advanced topics include automated SMP/E delivery of z/OS and product maintenance over the Internet with an automated SMP/E process that downloads and installs IBM preventive and corrective service over the Internet.

**Justification:** This course is a part of the proposed Mainframe Administrator Certificate, which in return is a part of the RSI (related supplemental instruction) of the Mainframe Administrator Apprenticeship program.

### 4. MATH 375 Pre-Calculus (6.00 units)

*Prerequisite:* MATH 120, 129, or 133 with a grade of "C" or better, or placement through the assessment process.

*Advisory:* MATH 110; or completion of high school geometry

*108.00 hours lecture*

This course provides a rigorous treatment of the foundational mathematical concepts and skills that will prepare students for the calculus sequence for science, technology, engineering, and mathematics (STEM) majors. Topics include polynomial, absolute value, rational, radical, exponential, and logarithmic functions, with graphing and applications; trigonometric functions and their inverses, including graphs, proving identities, trigonometric equations, and solving triangles; systems of equations and inequalities; analytic geometry and conics; vectors and polar coordinates; and an introduction to sequences and series. It emphasizes analytical reasoning and problem-solving.

**Justification:** This new 6-unit Pre-Calculus course will replace our current 5-unit Pre-Calculus course (MATH 370). The extra unit will be given to increased time on the trigonometry material that is covered in the course, allowing the prerequisite for MATH 375 to be intermediate algebra (MATH 120) instead of trigonometry (MATH 330 or MATH 373). This will have the overall effect of decreasing the required transfer-level units for students preparing for calculus from what has historically been a minimum of 8 units (MATH 330 + MATH 370) down to 6 units (MATH 375). In addition, the creation of this course addresses equity issues that have arisen due to AB705. Changes in placement rules mean there are fewer students who can directly place into MATH 370. And the deletion of MATH 330 from the curriculum, also stemming from AB705, means there is no longer a straightforward pathway to reach MATH 370. The creation of MATH

375 will ensure that all students are provided the opportunity to take a one-semester Pre-Calculus course should they desire to do so. Note that MATH 372 (College Algebra for Calculus) and MATH 373 (Trigonometry for Calculus) will still provide an 8-unit pathway to calculus over one or two semesters for students who have a weaker math background, or who desire more time or greater depth with the material.

#### 5. **MATHS 75 Support for Pre-Calculus (3.00 units)**

*Prerequisite:* None.

*Corequisite:* MATH 375

*54.00 hours lecture*

This course provides intensive instruction and practice in the core mathematical skills, competencies, and concepts necessary for success in MATH 375 (Pre-Calculus). Students taking this course must be concurrently enrolled in the corresponding section of MATH 375. The content of this course is designed to provide arithmetic, algebra, geometry, and learning skills support to students as they learn related concepts in their corequisite course. Topics and homework assignments are often connected to assignments in the corequisite course. This course is graded Pass/No Pass.

**Justification:** In our efforts to meet compliance with AB705, the ARC Mathematics Department is adopting several corequisite support courses. This is the support course for MATH 375. The goal is to provide corequisite support to students to increase their likelihood of passing a transfer-level mathematics course in their first year.

#### 6. **PMED 125 Introduction to Paramedicine (5.50 units)**

*Prerequisite:* BIOL 102, PMED 105, and PMED 106 with grades of "C" or better

*Advisory:* AH 110, ENGRD 116, ENGWR 101, HCD 114, and MATH 32

*Enrollment Limitation:* Acceptance into the paramedic program. Successful completion a background, drug screen, and health physical exam as well as provide proof of current American Heart Association BLS Provider CPR certification and immunizations prior to enrollment into the course. Students must maintain current EMT licensure at all times throughout the course.

*45.00 hours lecture, 162.00 hours laboratory*

This course covers the didactic and psychomotor material necessary to establish a foundation for subsequent paramedic prehospital patient assessment and management. Topics include preparatory, human body and human systems, pharmacology, patient assessment, and airway management.

**Justification:** The program will meet the demands of working Emergency Medical Technicians (EMTs) who cannot commit to a full-time program. These types of programs are a new and developing trend that several current paramedic programs in our region have successfully adopted and that are gaining in popularity. Offering a partially online program will help ARC

remain competitive in the marketplace and allow students more options. This course has also been requested and will be offered through a current Instructional Service Agreement (ISA) with the ARC Public Safety Center.

#### 7. **PMED 126 Paramedic Practices I (7.00 units)**

*Prerequisite:* PMED 125 with a grade of "C" or better

*Enrollment Limitation:* Acceptance into the paramedic program. Current EMT licensure must be maintained at all times throughout the course.

*54.00 hours lecture, 216.00 hours laboratory*

This course covers the didactic and psychomotor material necessary to establish a foundation for emergency care for patients suffering from respiratory, cardiac, shock, and traumatic emergencies.

**Justification:** This is the second of a four-course series designed to create a partially online Paramedic (PMED) program. The program will meet the demands of working Emergency Medical Technicians (EMTs) who cannot commit to a full-time program. These types of programs are a new and developing trend that several current paramedic programs in our region have successfully adopted and that are gaining in popularity. Offering a partially online program will help ARC remain competitive in the marketplace and provide students more options. This course will be offered through a current Instructional Service Agreement (ISA) with the ARC Public Safety Center and has been requested by an agency with a current ISA agreement.

#### 8. **PMED 127 Paramedic Practices II (7.00 units)**

*Prerequisite:* PMED 126 with a grade of "C" or better

*Enrollment Limitation:* Acceptance into the paramedic program. Current EMT licensure must be maintained at all times throughout the course.

*54.00 hours lecture, 216.00 hours laboratory*

This course covers the didactic and psychomotor material necessary to establish a foundation for emergency care for patients suffering from medical, obstetric, pediatric and neonatal emergencies.

**Justification:** This is the second of a four-course series designed to create a partially online Paramedic (PMED) program. The program will meet the demands of working Emergency Medical Technicians (EMTs) who cannot commit to a full-time program. These types of programs are a new and developing trend that several current paramedic programs in our region have successfully adopted and that are gaining in popularity. Offering a partially online program will help ARC remain competitive in the marketplace and provide students more options. This course will be offered through a current Instructional Service Agreement (ISA) with the ARC Public Safety Center and has been requested by an agency with a current ISA agreement.

**9. PMED 146 Prehospital Trauma Life Support (0.50 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Current licensure as an emergency medical technician (EMT), paramedic, nurse, physician, or allied health professional, or current enrollment in the last semester of an allied health program.

*5.50 hours lecture, 10.50 hours laboratory*

This course is designed to improve the quality of trauma care and decrease mortality by stressing the treatment of the multisystem trauma patient. It utilizes the internationally recognized National Association of EMTs (NAEMT) Prehospital Trauma Life Support (PHTLS) curriculum. PHTLS is appropriate for EMTs, paramedics, nurses, physician assistants, physicians, and other prehospital providers.

**Justification:** Many health care agencies and many local Emergency Medical Services (EMS) organizations require Prehospital Trauma Life Support (PHTLS) course completion as a requirement for paramedic licensure and employment. It was also a recommendation during the last paramedic accreditation review that the PHTLS course is added to the curriculum. PHTLS is a recognized standard in prehospital trauma education and is appropriate for EMTs, paramedics, nurses, physician assistants, physicians, and other prehospital providers. PHTLS is accredited by the Commission of Accreditation For Pre-Hospital Continuing Education (CAPCE) and recognized by the National Registry of EMTs (NREMT).

**10. PMED 1006 Post Licensure/Certification Out-of-Hospital Skills: Medical (0.50 units)**

*Prerequisite:* None.

*Enrollment Limitation:* Current certification as an EMT-Basic (1) or licensure as an Paramedic

*6.00 hours lecture, 9.00 hours laboratory*

This course provides education modules related to medical emergencies for prehospital health care professionals. Each module will specifically address issues related to prehospital emergencies and local treatment protocol. This course provides continuing education credit necessary for maintenance of EMT-Basic certification or a Paramedic license. Pass/No Pass only.

**Justification:** Continuing education is needed to maintain an EMT or paramedic license. This course is designed to help students maintain their licensure as required by state and local agencies.

## 11. SLPA 127 Childhood Language Development (3.00 units)

*Prerequisite:* None.

*54.00 hours lecture*

This course prepares the student for a complete review of how children develop language within their established language communities. It is designed to prepare people who work with children (early childhood educators, speech-language pathology assistants, etc.) with the knowledge of developmental stages of language acquisition, as well as receptive and expressive language milestones. Topics include the hearing mechanism, comprehension of language, gestures, social pragmatics, semantic development, morphology and syntax, language impairment, as well as cultural variables impacting communication.

**Justification:** The American-Speech-Language-Hearing Association (ASHA) is the national governing body within the industry of speech pathology. ASHA is currently creating a national examination for the speech-language pathology assistant (SLPA) and is anticipated to have a section on childhood language development. This course is being created to provide more in-depth learning opportunities for the ECE student, the SLPA student, the student in human development and the registered SLPA within the realm of the childhood language development. It will allow for the SLPA student to be more prepared for the forthcoming national SLPA examination as well as employment in the field. It will also prepare people who work in the field of early childhood (caring for children and/or educating children) with an in-depth look at the language development process. Renumbering was necessary as CSU, Sacramento was unwilling to accept 305 as a transfer course to their Communication Sciences and Disorders Program, therefore it is being aligned with current SLPA curriculum numbering.

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### *Cosumnes River College*

#### 1. ECE 307 Introduction to Bilingual Education (3.00 units)

*Prerequisite:* None.

*54.00 hours lecture*

This course is an introduction to the study of the education of English Learners in California and the United States. It includes the history, relevant legislation, first and second language acquisition theories, practices and strategies for the development of English proficiency. The course involves observations and tutoring of English Language Learners using materials and strategies responsive to the students' primary language and assessed levels of English proficiency.

**Justification:** This course is being developed in collaboration with California State University Sacramento Child Development and Teacher Preparation programs. This course will allow students to take pre-credential for the Multiple Subjects Credential at the community college level to support the teacher pipeline. This course additionally supports the early childhood education programs as a curriculum course which promotes the alignment between early

childhood education and elementary education support of English Learners (English Language Learners - 5-12 years and Dual Language Learners - 0-5 years).

## 2. **EMT 115 Emergency Medical Technician (EMT) Didactic Introduction (1.50 units)**

*Prerequisite:* All EMT 115 students must have an American Heart Association BLS for the Health Care Provider CPR card or BLS Provider Card or eCard (required under NHTSA and California Regulations) prior to the first day of class. We will ONLY ACCEPT American Heart Association CPR cards (or eCards) – BLS for the Healthcare Provider BLS Provider from the American Heart Association. Online CPR courses without hands on skills component are NOT accepted. The college will NOT accept Life Guard Training Certificates or EMR (First Responder) Certificates as CPR cards. The student must have a BLS for the Healthcare Provider Cards from the American Heart Association. Red Cross Cards are no longer accepted to meet this requirement. Please go to Program website for more information on this training - <http://www.crcems.us/program-info/cpr-training/>

*Advisory:* AH 110 and BIOL 102; These advisories are not required but are only a suggestion for students that do not possess a strong background in Anatomy and Physiology or Medical terminology. Students are advised to take an Anatomy and Physiology course or an EMT Prep course prior to taking EMT 115. Two subject areas many students struggle with in an Emergency Medical Technician (EMT) program are Medical Terminology and the Human Body topics, especially Cardiology and Neurology. Other Justification: EMT is an intense Medical class with low student success for students that are not proficient in Human Anatomy and Medical terminology.

*81.00 hours laboratory*

This 8-week course provides the first step of instruction to the level of Emergency Medical Technician (Previously called EMT Basic or EMT-I). This course has additional financial costs that are required for clinical components. Topics include skills necessary to provide emergency medical care at a basic life-support level with a fire, ambulance, or other specialized services. Cosumnes River College's Emergency Medical Technology EMT 115 course is the first step to provide the student with the skills and knowledge to apply for certification as an Emergency Medical Technician. Students must successfully complete EMT 115, EMT 116 and EMT 117 (taken in the same semester) to take the National testing to become a Certified (Licensed) EMT in the State of California. This course is approved by the Sacramento County Health Department, Division of Emergency Medical Services, which is the certifying agency for Sacramento County by the State of California's EMS Agency. This EMT state certification is mandatory for all personnel who wish to pursue a career working on an ambulance. EMT certification is also a pre-employment requirement for most paid fire departments. Together with varying levels of actual on-the-job experience, it is required for admission to paramedic training programs throughout the state and country. EMT 115 prepares the EMT students to gain the required medical and operational EMS knowledge to work in the field. EMT 116 and EMT 117 (second 8-week courses - taken concurrently in same semester) cover the EMS skills and Experience by spending time off-campus in operating ambulance units and in emergency departments of hospitals. For classes, EMT 116 and EMT 117 students will be required to complete background checks and drug screenings, purchase uniforms, and liability insurance verify immunizations and have Tb clearance. Other requirements may be necessary for the clinical component of this course. These courses require students to work on an ambulance in the clinical component. Students may not

have a beard or any facial hair below the lip to be compliant with OSHA regulations. This course is conducted in compliance with the California Code of Regulations. Students must Maintain 80% on all testing or better for a course completion certification in this course. This is an intensive medical class so students should possess a strong background in anatomy and physiology as well as medical terminology. Students that do not possess both generally do not succeed in the course. It is STRONGLY recommended that students take a basic anatomy and physiology class as well as a medical terminology class prior to attempting this class. See Advisory. The EMT class has additional non-mandatory hours for quiz reviews and skills practice that students are strongly encouraged to attend. For more information please go to State EMS office website - [www.emsa.ca.gov](http://www.emsa.ca.gov). This course follows the U.S. Department of Transportation (DOT) National EMS Education Standards (DOT HS 811 077A, January 2009). See Program Website: <https://www.crcems.us>. All requirements will be discussed on the first class day. Students need the required American Heart Association BLS Provider CPR course and should read as much of the EMT textbook as possible before the first class day. For questions please contact the EMS program manager – Matthew McHugh at [mchughm@crc.losrios.edu](mailto:mchughm@crc.losrios.edu).

**Justification:** This course along with EMT 116 and EMT 117 is to replace the EMT 100 course. The EMS Program advisory committee recommended breaking up EMT training into 3 separate 8-week courses that need to be completed in the same semester. This will assist in student success by; 1. Providing the students with 3 classes will allow for a College certificate in EMT training. 2. Allow weaker students to attempt the first half of EMT training as a small unit class and not a 7.5 unit class which will save the students money if they are not successful on the first attempt. The students will also not have to pay for clinical requirements if they are not successful in EMT 115. This course provides the first step along with EMT 116 and EMT 117 as the required education component necessary for certification as an Emergency Medical Technician in the state of California under the Sacramento EMS Authority. The course also meets the educational and practical skills training and testing requirements for the National Registry of EMT (NREMT). The NREMT's comprehensive computer-based test is currently used by the State of California as the standard for EMT certification requirements. EMT is part of the degree requirements for the Paramedic degree at ARC.

### 3. EMT 116 Emergency Medical Technician (EMT) Didactic Conclusion (5.00 units)

*Prerequisite:* EMT 115 with a grade of "C" or better; All EMT 116 students must have met all the Class requirements listed in the EMT 115 syllabus to move on to EMT 116. The students must take EMT 115 and EMT 116 and EMT 117 in the same semester to meet the course and clinical requirements of the program to receive a State Approved Course Completion for EMT State of California Certification/License. Students must have and Maintain an American Heart Association BLS for the Healthcare Provider CPR card or BLS Provider Card or eCard (required under NHTSA and California Regulations) prior to the first day of class. We will ONLY ACCEPT American Heart Association CPR cards (or eCards) – BLS for the Healthcare Provider BLS Provider from the American Heart Association. Online CPR courses without hands on skills component are NOT accepted. The college will NOT accept Lifeguard Training Certificates or EMR (First Responder) Certificates as CPR cards. The student must have a BLS for the Healthcare Provider Cards from the American Heart Association and we no longer accept Red Cross Cards. Please go to Program website for more information on this training - <http://www.crcems.us/program-info/cpr-training/>

*81.00 hours lecture, 36.00 hours laboratory*



This 8 week course provides instruction to the level of Emergency Medical Technician (Previously called EMT Basic or EMT-I). This course must be taken in sequence with EMT 115 (first 8 week course) in the same semester. This course has additional financial costs that are required for clinical components. Topics include skills necessary to provide emergency medical care at a basic life-support level with a fire, ambulance, or other specialized services. Cosumnes River College's Emergency Medical Technology EMT 116 (along with EMT 115) courses are the primary step to provide the student with the skills and knowledge to apply for certification as an Emergency Medical Technician and is approved by the Sacramento County Health Department, Division of Emergency Medical Services, which is the certifying agency for Sacramento County by the State of California. This certification is mandatory for all personnel who wish to pursue a career working on an ambulance. EMT certification is also a pre-employment requirement for most paid fire departments. Together with varying levels of actual on-the-job experience, it is required for admission to paramedic training programs throughout the state and country. EMT students will gain actual clinical experience by spending time off-campus in operating ambulance units and in emergency departments of hospitals. Students will be required to complete background checks and drug screenings, purchase uniforms and liability insurance, verify immunizations and have Tb clearance. Other requirements may be necessary for the clinical component of this course. The course requires students to work on an ambulance in the clinical component. Students may not have a beard or any facial hair below the lip to be compliant with OSHA regulations. This course is conducted in compliance with the California Code of Regulations. A final grade 80% or better is required for a course completion certification in this course. This is an intensive medical class that students should possess a strong background in anatomy and physiology as well as medical terminology. It is **STRONGLY** recommended that students take a basic anatomy and physiology class as well as a medical terminology class prior to attempting this class. See Advisory. The EMT class has additional non-mandatory hours for quiz reviews and skills practice that students are strongly encouraged to attend. For more information please go to State EMS office website - [www.emsa.ca.gov](http://www.emsa.ca.gov). This course follows the U.S. Department of Transportation (DOT) National EMS Education Standards (DOT HS 811 077A, January 2009). See Program Website : <https://www.crcems.us>

**Justification:** This course (EMT 116) along with EMT 115 and EMT 117 is to replace EMT 100. The EMS Program advisory committee recommended breaking up EMT training into 3 separate 8 week courses. This will assisted in student success by; 1. Providing the students with 3 classes at 8 units to allow for a College certificate in EMT training. 2. Allow weaker students to attempt the first half of EMT training as a smaller unit class and not a 7.5 unit class which will save the students money if they are not successful on the first attempt. The students will also not have to pay for clinical requirements if they are not successful in EMT 115. This courses provides the second step along with EMT 117 as the required education component necessary for certification as an Emergency Medical Technician in the state of California under the Sacramento EMS Authority. The course also meets the educational and practical skills training and testing requirements for the National Registry of EMT (NREMT). The NREMT's comprehensive computer based test is currently used by the State of California as the standard for EMT certification requirements. EMT is part of the degree requirements for the Paramedic degree at ARC.

#### 4. **EMT 117 Emergency Medical Technician (EMT) Practicum (1.50 units)**

*Prerequisite:* EMT 115 with a grade of "C" or better; Students must meet all syllabus requirements in EMT 115 to advance to EMT 116 and EMT 117. The following requirements

must be complete prior to the start of Clinical hours for EMT 116 and EMT 117: 1. The student must acquire the Student Access Card or an Official College Photo ID Card with ID holder stating EMT student. This ID must be worn as part of the uniform for clinical hours; 2. An approved Clinical uniform: all students going to clinical will be required to purchase an EMT 100 T-shirt and have dark blue work pants; 3. Criminal background checks with drug screen; 4. Blood borne pathogens training; 5. Immunization verification; 6. TB clearance: All students must have a verification of 2 step TB clearance no more than 2 months prior to the beginning of clinical; 7. A current American Health Association BLS Provider Card or eCard (required under the National Health Traffic Safety Association and California Regulations). Only the AHA BLS Provider Card or eCard is acceptable, as Online CPR courses without hands on skills component, or Lifeguard Training Certificates or EMR (First Responder) are NOT acceptable. Please go to Program website for more information on this training - <http://www.crcems.us/program-info/cpr-training>; 8. Any other clinical requirement by the hospitals or EMS agencies; 9. A student must bring a watch with a seconds display each day to class; 10. A student must have the PPE, and other EMT equipment to participate in clinical hours. All of these requirements are a prerequisite for health and safety as mandated in Title 22, Division 9, Chapter 2 of the California Code of Regulations. Students must take EMT 115 in the same semester as EMT 116 and EMT 117 to meet clinical requirements to be successful in the program.

*Corequisite:* EMT 116

*81.00 hours laboratory*

This 8-week course provides instruction to the level of Emergency Medical Technician (Previously called EMT Basic or EMT-I). This course must be taken in sequence with EMT 115 (first 8-week course) and concurrent with EMT 116 (second 8-week course) in the same semester. This course requires students to complete ride along in ambulances and clinical hands on skills at Emergency Rooms of Hospitals. This course has additional financial costs that are required for clinical components. Topics include skills necessary to provide emergency medical care at a basic life-support level with a fire, ambulance, or other specialized services. Cosumnes River College's Emergency Medical Technology EMT 116 and EMT 117 (along with EMT 115) courses are the primary step to provide the student with the skills and knowledge to apply for certification as an Emergency Medical Technician and is approved by the Sacramento County Health Department, Division of Emergency Medical Services, which is the certifying agency for Sacramento County by the State of California. This certification is mandatory for all personnel who wish to pursue a career working on an ambulance. EMT certification is also a pre-employment requirement for most paid fire departments. EMT students will gain actual clinical experience by spending time off-campus in operating ambulance units and in emergency departments of hospitals. Students will be required to complete background checks and drug screenings, purchase uniforms and liability insurance, verify immunizations and have Tb clearance. Other requirements may be necessary for the clinical component of this course. The course requires students to work on an ambulance in the clinical component. Students may not have a beard or any facial hair below the lip to be compliant with OSHA regulations. This course is conducted in compliance with the California Code of Regulations. A final grade 80% or better is required for a course completion certification in this course.

**Justification:** This course provides the third step along with EMT 115 and EMT 116 as the required education components necessary for certification as an Emergency Medical Technician in the state of California under the Sacramento EMS Authority. EMT 117 must be taken

concurrent with EMT 116 in the same semester. The course also meets the educational and practical skills training and testing requirements for the National Registry of EMT (NREMT). The NREMT's comprehensive computer based test is currently used by the State of California as the standard for EMT certification requirements. EMT 115, EMT 116 and EMT 117 is part of the degree requirements for the Paramedic degree at ARC.

5. **ESL 27 Beginning-Low Integrated Reading and Writing (6.00 units)**

*Prerequisite:* None.

*108.00 hours lecture*

This course focuses on the fundamental reading and writing skills which are necessary for success in an academic English program. Students will develop on understanding of vocabulary building, reading comprehension, and the basic grammar and sentence structure necessary for paragraph writing. Students will use content from course readings to develop ideas for their own writing. This course is part of the reading and writing sequence which prepares ESL students to take college courses leading to a certificate, degree, and/or transfer.

**Justification:** This course is part of our ESL Program redesign in response to AB 705 which recommends the integration of reading and writing for English language learners. This course provides English language instruction for students at the beginning low level who have the right to access a credit ESL program that leads to transfer level English.

6. **MAT 300 Introduction to Agriculture Mechanics (3.00 units)**

*Prerequisite:* None.

*36.00 hours lecture, 54.00 hours laboratory*

This course provides an introduction to basic technical skills required throughout the agricultural and industrial areas. The course includes identification and use of tools and materials, tool sharpening and care, hot and cold metal work, plumbing and pipefitting, electric wiring fundamentals, basic carpentry and woodwork, concrete materials, mixes and estimating.

**Justification:** The Introduction to Mechanized Agriculture class will be the core class for a new certificate which will provide training in a variety of topics that are essential to the support of the Agriculture sector. A recent University of California survey on employment opportunities in agriculture categorized the Mechanized Agriculture field as offering "one of the highest potential labor demands for new employees".

## 7. MAT 301 Hydraulic and Pneumatic Power Systems (3.00 units)

*Prerequisite:* None.

*36.00 hours lecture, 54.00 hours laboratory*

This is an introduction to the principles of hydraulics applied to farm and light industrial equipment. The course includes a study of the technical language of fluid power, including graphical symbols, industrial standards, components, and maintenance of hydraulic units.

**Justification:** A recent University of California survey on employment opportunities in agriculture categorized the Mechanized Agriculture field as offering "one of the highest potential labor demands for new employees". Almost every agriculture operation uses either hydraulics or pneumatics in conducting their business.

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### *Folsom Lake College*

#### 1. ESLL 51 Academic Communication, Notetaking, and College Success Skills (3.00 units)

*Prerequisite:* ESLL 41 with a grade of "C" or better, or placement through the assessment process.

*Advisory:* ESL 55 and ESLG 51

*54.00 hours lecture*

This is an intermediate mid-level course in listening comprehension and speaking strategies, intended for non-native speakers of English. Students will be introduced to academic listening and speaking activities, including note-taking and will continue to work on improving their pronunciation and communication skills.

**Justification:** ESLL 51 is part of the on-going ESL program redesign in response to AB 705. ESLL 51 is an intermediate mid-level course in listening comprehension and speaking strategies, intended for non-native speakers of English. Students will be introduced to academic listening and speaking activities, including note-taking and will continue to work on improving their pronunciation and communication skills. The acceleration and coordination of skills across this level requires the development of a new listening and speaking course at the ESLL 50 level.

## **PROGRAM PROPOSALS**

### **Program Deletion(s)**

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#### *American River College*

#### 1. Assistant Teacher

**Justification:** As part of a wider effort to streamline program pathways for students, we are deleting this certificate as it no longer meets the needs of students seeking employment in the field of Early Childhood Education. This deletion was also recommended by local employers that serve on our Perkins ECE Advisory Committee.

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### *Cosumnes River College*

#### 1. **Biology: Biological Sciences, Biology Concentration Option**

**Justification:** This is a redundant degree no longer needed by the department. The Biology department currently offers a Biology AS Degree and a Biology AS-T degree. The Biological Science, Biology Concentration option that we would like to delete is essentially the same as the Biology AS degree. We want to streamline the options for our students and delete the duplicated degree option.

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### *Sacramento City College*

#### 1. **Athletic Coaching Certification**

**Justification:** The program is being deleted due to a lack of student interest.

#### 2. **Fitness Instructor Certification**

**Justification:** This program is being deleted due to lack of student interest.

### **New Programs**

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### *Cosumnes River College*

#### 1. **Computer Science**

This program is an overview of computer programming. Students who earn this certificate will likely be: 1) transferring as a Computer Science or Computer Engineering major to a California university campus without earning the Computer Science A.S. degree 2) learning to be a programmer to enhance their career

**Justification:** This program is consistent with the redesign of academics at CRC into different Pathways. Computer Science students in the Business & Computer Science Pathway will now have a program completely contained within the Pathway.

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### *Folsom Lake College*

#### 1. **Biology UC Preparation**

This certificate aligns with the UC Transfer Pathway in Biology, which provides students with roadmaps to Biology (or related) majors at any University of California (UC) campus. This certificate will be especially helpful to students who know (or have a general idea) that they are interested in majoring in Biology (or a related discipline), but have not decided which UC campuses they would like to apply to. This certificate outlines the set of courses students should take to be competitive for admission to a Biology major in the UC system. Campuses may have grade requirements for particular courses. Students are encouraged to meet with a counselor to determine other campus-specific requirements such as determining which Math sequence to complete.

**Justification:** Students preparing to transfer to the UC system in Biology are expected to complete the lower-division major preparation courses outlined in the UC Transfer Pathway. Completing an AA or AS degree prior to transfer is neither necessary nor sufficient to be admitted to the UC system, therefore completing all general education courses (or the local general education sequence) to meet AA/AS degree requirements prior to transfer is unnecessary. This certificate outlines a clear sequence of courses for students pursuing a Biology major at a UC campus. In addition, recent changes to the UC comprehensive admissions review process will give some consideration to completing a UCTP.

## 2. Environmental Science

Environmental Science prepares students to address the effects of climate change on our planet and on human interactions with our environment and each other. Students completing the Associate in Science degree will be prepared to transfer to a four-year college to major in Environmental Science, Environmental Policy, or related fields. Students are encouraged to meet with a counselor to determine the appropriate course work necessary to meet transfer admission requirements.

**Justification:** It is expected that Environmental Science will become an increasingly popular academic discipline that seeks to prepare students to address the effects of climate change on our planet and on human interactions with our environment and each other.

## 3. Environmental Science

The Associate in Science in Environmental Science for Transfer Degree program provides students with a major that fulfills the general requirements for transfer to the California State University (CSU). Students with this degree will receive priority admission with junior status to the California State University system. Students should work closely with their Folsom Lake College counselor to ensure that they are taking the appropriate coursework to prepare for majoring in Environmental Science at the institution they wish to transfer to because major and general education requirements may vary for each CSU, and the degree does not guarantee admission to a specific CSU campus. This program has the following completion requirements: **(1)** Completion of 60 semester units that are eligible for transfer to the California State University, including both of the following: (A) IGETC for STEM Breadth Requirements. (B) The required number of units in the major or area of emphasis, as determined by the community college district. **(2)** Obtainment of a minimum grade point average of 2.0. Associate Degrees for Transfer also require that students must earn a C or better in all courses required for the major or area of emphasis. A "P" (Pass) grade is also an acceptable grade for courses in the major if the course is taken on a Pass/No Pass basis.

**Justification:** This is a degree with a guarantee for admission to the CSU system. It is expected that Environmental Science will become an increasingly popular academic discipline that seeks to prepare students to address the effects of climate change on our planet and on human interactions with our environment and each other.

#### 4. Environmental Science

Environmental Science prepares students to address the effects of climate change on our planet and on human interactions with our environment and each other. Students completing the Certificate of Achievement in Environmental Science will be prepared to transfer to a four-year college where completing general education prior to admission to a major in Environmental Science or similar field is neither required nor expected. Students are encouraged to meet with a counselor to determine the appropriate course work necessary to meet transfer admission requirements.

**Justification:** It is expected that Environmental Science will become an increasingly popular academic discipline that seeks to prepare students to address the effects of climate change on our planet and on human interactions with our environment and each other. The certificate is meant to prepare students for transfer admission to a UC campus where the emphasis is on lower-division preparation for the major, not completing the IGETC pattern.

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### *Sacramento City College*

#### 1. French

The French Program offers lower-division preparation for students who plan on transferring to pursue a bachelor's degree in French. The main objective of the AA program in French is to enable students to develop competence in the ability to understand, speak, read, and write French, and to acquire an understanding and appreciation of the multicultural French speaking world. Students planning to transfer and/or earn this associate degree may also need to complete additional requirements or electives required by the transfer institution, as many have unique admissions and preparation-for-the-major requirements. Students should meet with a counselor to identify required courses and to develop a written plan for their targeted university.

**Justification:** As we move forward in building our online classes and becoming OEI certified, the need to build a French AA Program at Sacramento City College has grown. We are now the primary campus offering French within the district, as ARC has eliminated their program and the long-term adjunct at FLC recently retired. Creating the AA in French at SCC will allow us to further grow our program in order to better serve our community.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Statement of Legislative Principles	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry, General Counsel <i>JP Sherry</i>	CONSENT/ROUTINE	x
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

The Board of Trustees' Policy P-3115 Legislative Matters requires the Board to annually adopt a Statement of Legislative Principles.

**STATUS:**

The District's Strategic Plan remains the same and the legislative work that will further that plan remains largely the same. As a result, staff has made a single change to the District's existing Statement of Legislative Principles under Section 2.

**RECOMMENDATION:**

The Statement of Legislative Principles is submitted for the Board of Trustee's approval.



# LOS RIOS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

## *Annual Statement of Legislative Principles*

This Statement of Legislative Principles is adopted by the Board of Trustees for the Los Rios Community College District on behalf of itself and its four separately accredited Colleges (American River College, Cosumnes River College, Folsom Lake College and Sacramento City College) under Board Policy P-3115. This Statement is intended to support the District's Strategic Goals: to establish effective pathways that optimize student access and success; to ensure equitable academic achievement across all racial, ethnic, socioeconomic and gender groups; to provide exemplary teaching and learning opportunities; to lead the region in workforce development; and to foster an outstanding working and learning environment.

This Statement of Legislative Principles provides guidelines for the Chancellor when addressing matters before the California Legislature and Congress, and constitutes the core principles guiding the development of the District's position on legislation.

The District shall not support or oppose legislation unless the outcome will have a significant effect on the District, its students or its employees. The District will remain neutral on most matters affecting local collective bargaining. However, the District will take appropriate positions where that legislation will have a material impact on the District. The District will remain neutral on matters affecting only another single district or small group of district(s), except where policy precedents, or resource allocations, have the significant potential of affecting the Los Rios Community College District or the California Community College System generally. Where issues are raised in the budget process, the District shall seek legislative support or opposition in accordance with the principles established in this document. Where legislation is likely to impede the policy principles set forth, the District is likely to oppose that legislation unless there are significant countervailing reasons.

The Board of Trustees' Legislative Principles align with the District's Vision, Mission, Values, Goals and Strategies, as enumerated in the District's Strategic Plan, as follows, but do not reflect every strategy under each goal area. The District will support those legislative efforts enumerated under each Goal.

### 1. ESTABLISH EFFECTIVE PATHWAYS THAT OPTIMIZE STUDENT ACCESS AND SUCCESS.

- Obtain resources to support pathway programs.
- Implement appropriate measures to improve student success.
- Support the provision of comprehensive student support services.
- Strengthen the academic preparation of K-12 students to support success at a community college.
- Support collaborative efforts with four-year institutions designed to provide additional transfers for our students and legislation that promotes transfers.



- Support flexibility for dual enrollment and remove barriers as appropriate.
  - Expand student financial aid opportunities (including, but not limited to, Cal Grants and CA Promise Programs) that reduce the total costs of attending college for students.
  - Assist students with the application process for attending a community college and transferring to a four-year institution of higher education.
  - Support the enhancement of existing successful educational programs and the development of needed new programs
  - Support high quality online education while minimizing regulatory barriers and additional reporting requirements.
2. ENSURE EQUITABLE ACADEMIC ACHIEVEMENT ACROSS ALL RACIAL, ETHNIC, SOCIOECONOMIC AND GENDER GROUPS.
- Close the achievement gap.
  - Support the Dream Act and efforts to expand the institutional capacity for diversity.
  - Increase effective delivery of English, ESL and mathematics ~~basic skills education~~.
  - Enhance opportunities for underserved constituencies.
3. PROVIDE EXEMPLARY TEACHING AND LEARNING OPPORTUNITIES.
- Support professional development for faculty, staff and administrators that is designed to support student success inside and outside of the classroom.
4. LEAD THE REGION IN WORKFORCE DEVELOPMENT.
- Develop effective and relevant career and technical programs in collaboration with external partners.
  - Increase efforts that align career technical education curriculum and program development among community colleges, K-12 and industry.
  - Integrate community colleges in the Workforce Investment Board and provide for community college courses to qualify for state and federal funding of workforce development activities.
  - Support the efforts of the Los Rios Colleges Foundation in its efforts to develop additional funding resources for the District, Colleges, faculty, staff and students.
5. FOSTER AN OUTSTANDING WORKING AND LEARNING ENVIRONMENT.
- Maintain local authority and control in the administration of the District and its Colleges.
  - Maintain locally elected Board of Trustee governance in the administration of the District and its Colleges.

- Promote the health, safety and welfare of students, faculty, staff and administrators, including mental health.
- Support the District's and its Colleges' efforts to attract, recruit and retain the most qualified and diverse employees, and assure appropriate staffing levels.
- Support participatory decision making.
- Increase the District's efforts in sustainable practices, including energy and resource conservation, while retaining appropriate flexibility.
- Strengthen the District's ability to use its capital outlay, infrastructure bonds and property management funds efficiently.
- Support the elimination of duplicative and/or needless regulatory oversight and reporting obligations, and provide adequate funding for the oversight and reporting requirements that are necessary.
- Protect the fiscal integrity of the system.
- Support funding sustainable mechanisms for reducing the unfunded liability in the CalSTRS and the CalPERS programs.
- Support backfill of property tax shortfalls.
- Provide information and support for students, faculty, staff and administrators in the DACA programs to support inclusivity and ensure that the District and its Colleges remain a place where all students are provided with an opportunity to fulfill their educational goals and dreams.
- Support a model for alignment of accreditation that improves outcomes for our students.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Special Event Authorization	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	JP Sherry, General Counsel 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor 	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

**STATUS:**

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

**College Events**

Date of Event	College	Location	Name of Event	Alcohol
March 13, 2020	FLC	Harris Center	Tom Rigney Art Exhibit Reception	Wine and Beer
March 31, 2020	CRC	Winn Center	Board of Trustees Retirement Reception	Wine and Beer

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve or ratify the applications listed herein.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Vice Chancellor Finance and Administration <div style="text-align: right; font-family: cursive; font-size: small;">MFR</div>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <div style="text-align: right; font-family: cursive; font-size: small;">Brian King</div>	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

**STATUS:**

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 3 computers; 1 fax machine; 2 fingerprint scanners; 3 manikins; 4 monitors and 2 phones.

These items have a value of less than \$5,000.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>MRP</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
20012	CRC Library Modernization	7	2/25/20	CNW Construction Inc.	\$304,000

**BIDDERS**

Contractor Name	Base Bid	Total Bid
CNW Construction Inc.	\$304,000.00	\$304,000.00
American River Construction Inc.	\$306,000.00	\$306,000.00
JPB Designs Inc.	\$307,000.00	\$307,000.00
RBH Construction Inc.	\$311,987.00	\$311,987.00
Stratus Construction Co.	\$334,000.00	\$334,000.00
Buskirk Construction Inc.	\$344,000.00	\$350,000.00
TDP Construction Services Inc.	\$351,110.00	\$351,110.00

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the bid transactions as herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Ratify: Affiliation and Other Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>MR</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

**STATUS:**

Pursuant to Board Policy 8315, the agreements listed on the attached document are hereby presented for approval/ratification.

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this Board Agenda item.

## ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
California Dept. of Public Health	CHW <sup>2</sup>	SCC	10/21/19	Evergreen
Roseville Topsmiles	Dental Asst.	SCC	10/30/19	Evergreen
Sacramento Wellness Dentistry	Dental Asst.	SCC	11/21/19	Evergreen
Able Beginnings	SLPA <sup>1</sup>	ARC	01/22/20	Evergreen

<sup>1</sup>SLPA: Speech Language Pathology Assistant

<sup>2</sup>CHW: Community Health Worker

## ON-CAMPUS FACILITY USE AGREEMENTS

Below are Facility Use Agreements for events where facilities are provided free of charge or the District has or will receive payment from the user.

Campus	Type of Agreement	Permit Number
EDC	Facility Use Permit	EDC-2020-009
EDC	Facility Use Permit	EDC-2020-011
EDC	Facility Use Permit	EDC-2020-012
EDC	Facility Use Permit	EDC-2020-013
FLC	Facility Use Permit	FLC 20-009
FLC	Facility Use Permit	FLC 20-010
FLC	Facility Use Permit	FLC 20-011
FLC	Facility Use Permit	FLC 20-012
CRC	Facility Use Permit	C20-00781
CRC	Facility Use Permit	C20-00782
CRC	Facility Use Permit	C20-0080
CRC	Facility Use Permit	C20-0083
SCC	Facility Use Permit	S20-0050
SCC	Facility Use Permit	S20-0069
SCC	Facility Use Permit	S20-0076
SCC	Facility Use Permit	S20-0079
Harris Center	Facility Use Permit	14297
Harris Center	Facility Use Permit	14352
Harris Center	Facility Use Permit	14391
Harris Center	Facility Use Permit	14916
Harris Center	Facility Use Permit	14921
Harris Center	Facility Use Permit	14960
Harris Center	Facility Use Permit	14961
Harris Center	Facility Use Permit	14971
Harris Center	Facility Use Permit	14997
ARC	Facility Use Permit	1149
ARC	Facility Use Permit	1150
ARC	Facility Use Permit	1151
ARC	Facility Use Permit	1152
ARC	Facility Use Permit	1153
ARC	Facility Use Permit	1154
ARC	Facility Use Permit	1155
ARC	Facility Use Permit	1156
ARC	Facility Use Permit	1157
ARC	Facility Use Permit	1158
ARC	Facility Use Permit	1159



# LOS RIOS COMMUNITY COLLEGE DISTRICT

**PRESENTED TO BOARD OF TRUSTEES**

**DATE:** March 11, 2020

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<div style="text-align: right;"><i>U/R</i></div> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of January 16, 2020 through February 15, 2020 is on file in the District Business Services Office for review.

**RECOMMENDATION:**



It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

<b>PURCHASE ORDERS</b>		
General Fund	0001110194-0001110753 B200890-B200905	\$ 6,312,576.16
Capital Outlay Fund	0003018475-0003018536	
Child Development Fund	0006000912-0006000912	
Self-Insurance Fund	0009000442-0009000442	
<b>WARRANTS</b>		
General Fund	789884-791298	\$ 12,496,932.41
General Fund-ARC Instructional Related	010541-010617	
General Fund-CRC Instructional Related	023605-023647	
General Fund-FLC Instructional Related	031666-031686	
General Fund-SCC Instructional Related	048225-048271	
Capital Outlay Fund	834460-834526	
Student Financial Aid Fund	900546-900602	
Child Development Fund	954823-954831	
Self-Insurance Fund	976593-976598	
ODSFD	-	
Payroll Warrants	461678-462880	\$ 7,950,531.59
Payroll Vendor Warrants	66703-66834	
January Leave Process	462881-465813	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 26,995,164.98
Clearing Checks	2820-2820	\$ 547.00
Parking Checks	3156-3159	\$ 122.00
Bookstore Fund – ARC	34156-34193	\$ 1,126,627.36
Bookstore Fund – CRC	28937-29011	
Bookstore Fund – FLC	10816-10847	
Bookstore Fund – SCC	51606-51673	
Student Clubs Agency Fund – ARC	6049-6053	\$ 108,726.13
Student Clubs Agency Fund – CRC	5371-5401	
Student Clubs Agency Fund – FLC	2828-2848	
Student Clubs Agency Fund – SCC	4391-4432	
Foundation – ARC	6640-6717	\$ 150,177.90
Foundation – CRC	2838-2853	
Foundation – FLC	1921-1936	
Foundation – SCC	5385-5395	
Foundation – DO	1162-1167	
Associated Students Trust Fund – ARC	1040-1043	\$ 10,533.75
Associated Students Trust Fund – CRC	0918-0921	
Associated Students Trust Fund – FLC	0761-0763	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 7365-7365 Manual checks 9243-9243	\$ 997,917.01
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ 10,029.00
PARS	-	\$ 60,541.88
Vendors	-	\$
International Wire- Ethan Way Center	-	\$
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 120,935.24
Bookstore	-	\$ 37,566.25
Payroll Direct Deposit Advices	1027771-1032738	\$ 12,542,243.90
Other Payroll Transactions	-	\$ 4,561.00
Foundation Scholarships	-	\$ 13,000.00
ACH Transaction	-	\$ 4,396.48

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

<b>APPOINTMENT(S) TO TEMPORARY POSITION(S)</b>
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Vang, Koue (M.S., University of Phoenix)	Interim Director (V) of Academic Special Projects	02/25/20 – 06/30/20
<u>District Office</u>		
Driggers Jr., Samuel E. (M.A., Monterey Institute of International Studies)	Interim Director (VI) of the Center for International Trade Development	03/01/20 – 08/31/20
<u>Folsom Lake College</u>		
Fletcher, Francis G. (M.A., California State University, Sacramento)	Interim Dean of Visual and Performing Arts and Languages and Literature	01/17/20 – 05/30/20
Lopez, Carlos J. (M.A., University of California, Davis)	Interim Dean of Instruction of the Rancho Cordova Center	01/21/20 – 06/30/20
<u>Sacramento City College</u>		
Mishra, Ashmeeta K. (M.A., California State University, Sacramento)	Interim Dean of Science and Allied Health	03/19/20 – 04/30/20

<b>LEAVE(S) OF ABSENCE</b>
----------------------------

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>			
Collins, James I.	Dean of Science and Allied Health	Medical	03/19/20 – 04/30/20
McDaniel, Kimberly L.	Vice President of Equity and Student Services	Medical	02/11/20 – 03/31/20

<b>RESIGNATION(S)</b>
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Buchanan, Sally A.	Director (VIII) of Donor Relations	07/01/20

## MANAGEMENT

**RETIREMENT(S)**

---

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Reske, Marsha H. (After 18+ years of regular service)	Dean of Distance Education, Virtual Education Center	07/01/20
	<u>Folsom Lake College</u>	
Alexander, John E. (After 26+ years of regular service)	Dean of Instruction, El Dorado Center	05/30/20

FACULTY

**APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Wilson, Katy (M.A., Middlebury Institute of International Studies)	Faculty Researcher	03/23/20 – 09/30/20

**APPOINTMENT(S) TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Robinson, Anthony (M.A., Loyola Marymount University)	English Assistant Professor, L.T.T. (78.28%)	01/16/20 – 05/20/20
Smith, Valerie T. (M.A., California State University, Sacramento)	English Assistant Professor, L.T.T. (86.6%)	01/16/20 – 05/20/20

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Jones, Stanley M.	Horticulture Assistant Professor	Medical	11/18/19 – 03/18/20
Koskelo, Ilkka J.	Physics Assistant Professor	Childcare (65%)	08/24/20 – 12/10/20
<u>Cosumnes River College</u>			
Carter, Constance M.	English Professor	Medical	02/10/20 – 05/20/20
LaDue, Cheri L.	Physical Education Professor	Medical (20%)	03/12/20 – 04/24/20
<u>Folsom Lake College</u>			
Bjerke, Ann Lynn	English as a Second Language Professor	Type C	08/20/20 – 05/20/21
Royer, Tina L.	English Professor	Medical	01/16/20 – 03/31/20

FACULTY

**PRE-RETIREMENT WORKLOAD REDUCTION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
<u>American River College</u>			
Atwater, Keith L.	Humanities Professor	0.60 to 0.50	08/20/20 – 05/31/21 <i>(Revised)</i>
Martinelli, Ester	Foreign Languages Professor	1.00 to 0.5334	08/17/17 – 05/31/22 <i>(Revised)</i>
Martinelli, Ester	Foreign Languages Professor	0.5334 to 0.667	08/22/19 – 05/31/22 <i>(Revised)</i>
Martinelli, Ester	Foreign Languages Professor	0.667 to 0.5334	08/20/20 – 05/31/22
Rau, Mark J.	English as a Second Language Professor	0.759 to 0.625	08/20/20 – 05/31/24 <i>(Revised)</i>
<u>Cosumnes River College</u>			
Sharkey, Debra A.	Geography Professor	0.80 to 0.60	08/20/20 – 05/31/24 <i>(Revised)</i>
<u>Folsom Lake College</u>			
Foster, Ted F.	Chemistry Professor	1.00 to 0.91	08/20/20 – 05/31/22
<u>Sacramento City College</u>			
Hussey, Susan M.	Allied Health Learning Community (AHLC) Grant and High School Articulation Coordinator	1.00 to 0.50	07/01/17 – 06/30/22 <i>(Revised)</i>
Ruedas, Sandra R.	Extended Opportunity Programs and Services (EOPS) Counselor	0.80 to 0.60	07/01/20 – 06/30/23 <i>(Revised)</i>

**REASSIGNMENT(S) / TRANSFER(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Mathis, Jacqueline S.	Extended Opportunity Programs and Services (EOPS) Coordinator From Extended Opportunity Programs and Services (EOPS) Counselor	01/01/20

## FACULTY

**RELEASED FROM EMPLOYMENT (39-MONTH LEAVE ENDED)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Joe, Don I.	Automotive Collision Professor	03/15/20

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
English, Joanne C. (After 30+ years of regular service)	Kinesiology, Health & Athletic Professor	05/21/20
O'Brien, Roxanne E. (After 13+ years of regular service)	Hospitality Management / Culinary Arts Professor	05/21/20
Sukkary-Stolba, Soheir E. (After 43+ years of regular service)	Anthropology Professor	05/21/20
	<u>Sacramento City College</u>	
Bauduin, Lisa A. (After 27+ years of regular service)	Kinesiology, Health & Athletic Professor	05/21/20
Jackson, Sally-Anne (After 11+ years of regular service)	English Professor	05/21/20
Scott, Geraldine (After 18+ years of regular service)	Counselor	07/01/20



**TEMPORARY, PART-TIME EMPLOYEES Spring 2020  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Anaya,Dan A.	Computer Programming	20 %
Beckerman,Nathan S.	Paramedic	6 %
Blackthorne,Henry N.	English	30 %
Blunk,Dawn M.	English	60 %
Brownell,Eric M.	English	33 %
Buckner,Mallory R.	Counselor	33 %
Buljan,Laurette C.	English	20 %
Cano Chavez,Veronica	Counselor	41 %
Caspersen Schultz,Julie A.	Coordinator	37 %
Chan,Betty	Political Science	40 %
Ciel,Jessicah	Applied Photography	53 %
Coelho,Luiz	Music	3 %
Cylinder,Paul D.	Natural Resources	37 %
De Leon,Leilani P.	Coordinator	15 %
Dixon,Julian C.	Music	3 %
Enborg,Terri D.	English	27 %
Fanin,Vasiliy	Registered Nursing	7 %
Fisher Cozza,Robin L.	Music	3 %
Freeman,Grace	ESL Speaking/Listening	18 %
Fukasawa,Natsuki A.	Music	3 %
Galligher,Grace A.	Paralegal	13 %
Goldberg,Stephen E.	Paralegal	2 %
Gottke,Darren J.	Chemistry, General	27 %
**(A5) Grasso,Matthew A.	Music	3 %
Gutowsky,Edward A.	English	33 %
Harlan Fontanoza,Tara J.	Reading	1 %
**(B5) Henderson,Craig	Emergency Medical Services	10 %
Herzfeld,Martin E.	Electrical	6 %
Jay,Susan M.	General Work Experience	27 %
Jeffries,Elizabeth A.	Administration of Justice	1 %
Kiefer,Michelle L.	Coordinator	15 %
Kirchhoff,Susan L.	Librarian	32 %
Koscheski,Frances M.	Nurse	6 %
Licon,Glen A	Political Science	20 %
Moser,Richard M.	English	50 %
Plezia-Missler,Dorothy E.	Counselor	1 %
Sakakihara,Paul	General Work Experience	33 %
Sneed,Jacquelyn	Gerontology	37 %
Speck,Christian A.	Business Administration	52 %
Tran,Ocean V.	Electrical	6 %
Valenzona,Deborah A.	Reading	7 %
Weber,Elise N.	Applied Photography	8 %
Wiedner,Susan E.	English	3 %
Williams,Michelle D.	Economics	20 %
Word,Richard L.	Administration of Justice	1 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2020  
Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Almaraz,Ruben T.	Chemistry, General	33 %
Aptekar,Rachel M.	Biology, General	25 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2020**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Astarte,Sarah I	Psychology, General	35 %
** (A2) Austin, April J.	Librarian	38 %
Binder, Marnie	Other Humanities	30 %
Brown, Cornelius L.	Small Business and Entrepreneurship	16 %
Charters, Suzette M.	Mathematics, General	20 %
Conner, Lyn W.	Astronomy	25 %
Falloon, Matthew T.	English	56 %
Fitzpatrick, Tamara Lynn	Business and Commerce, General	35 %
Foreman Jr, Alaric F.	Speech Communication	20 %
Gage, Ambyr	English	56 %
Griffin, Erin J.	Coordinator	20 %
Hamaker, Allison V.	Accounting	10 %
Holden, Cherrelle L.	English	16 %
Krapf, Trevor W.	Political Science	40 %
Lieser, Scot A.	Chemistry, General	20 %
Menard, Nathen D	Sociology	31 %
Posey, Katherine L.	Business and Commerce, General	5 %
Posey, Katherine L.	Small Business and Entrepreneurship	4 %
Robbins, Destiny J	Sociology	9 %
Schrumpf, David J.	History	38 %
Sneed, Linda C.	English	3 %
Somadhi, Kakwasi	English	4 %
Terry, John D.	Architecture and Architectural Technology	33 %
Wildie, Kevin J.	History	2 %
Young, Cicely N.	English	4 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2020**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allen, Stephanie Dawn	Information Technology, General	12 %
Baker-Nauman, Lynn	Human Services	20 %
Dale, Michael J.	Music	45 %
Dale, Michael J.	Commercial Music	10 %
Faulkner, Leisa A.	Sociology	60 %
Garcia, Delayna F.	Counselor	14 %
Radekin, Rachel R.	Counselor	20 %
Rush, John A.	Anthropology	15 %
Silva-Henry, Rachel A.	Counselor	13 %
Sporov, Evgeniy V.	Music	15 %
Tse, Kevin	Computer Programming	20 %
Van Camp, James	Dramatic Arts	30 %
Warnes, Mathias	Philosophy	20 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2020**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldabe, Bertrand C.	Environmental Control Technology (HVAC)	50 %
Austin, Leroy A.	Speech Communication	38 %
Bailey, Amelita H.	Mathematics, General	60 %
Cano Chavez, Veronica	Counselor	16 %

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**TEMPORARY, PART-TIME EMPLOYEES Spring 2020**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Dartez,Gail A.	Technical Theater	10 %
Dartez,Gail A.	Dramatic Arts	3 %
De Maria,Jacqueline R.	Psychology, General	20 %
DeGraff,Marra	Other Interdisciplinary Studies	49 %
DeMille,David A.	Cosmetology and Barbering	62 %
Guimont,Roger C	Environmental Control Technology (HVAC)	33 %
Hogan,Heather N.	Digital Media	21 %
Hogan,Heather N.	Computer Graphics and Digital Imagery	13 %
Jackson,Lorraine C.	Cosmetology and Barbering	61 %
Krueger,Kristen E.	Physiology (Includes Anatomy)	20 %
McCann Lawson,Kim	Dramatic Arts	40 %
Mendoza,Nicole C.	Psychology, General	4 %
Nicholson,Joy Christine	Technical Theater	10 %
Rendon Hall,Velma	Cosmetology and Barbering	54 %
Richman,Neal C.	Electronics & Electric Technology	35 %
Rickgauer,Donald R.	Psychology, General	49 %
Schemel,Nathan C.	Film Studies	40 %
Zanartu,Luis A.	Sociology	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bradford,Aaron R.	English	33 %
** (A2) Dumais,Laurence W.	Software Applications	18 %
Falli,Caterina M.	ESL Reading	27 %
Gilman,Joseph A.	Music	19 %
Giorgi,Mark R.	Physical Education	15 %
Griffin,Robert C.	Counselor	2 %
Hansen,Paul D.	Physical Education	20 %
Heiser,Ceydy Berdon	Spanish	27 %
Hughes,Heather V.	Counselor	6 %
Lowden,Carson C.	Physical Education	20 %
** (B5) McCormack,John J.	Coordinator	8 %
Roberts-Law,Lisa E.	Coordinator	20 %
Sabzevary,Iraj	Database Design and Administration	39 %
Squire,Martha A.	Library Science, General	7 %
Zack Lopez,Marjorie S.	ESL Writing	27 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Aldredge,Teresa W.	Counselor	3 %
Beebe,Lisa M.	Music	20 %
Connally,Ryan	Construction Crafts Technology	43 %
Doan,Anna N.	Counselor	2 %
Doan,Anna N.	Counselor	9 %
Jones-Thomas,Brandy S.	Human Services	20 %
McDowell,Stephen C.	Chemistry, General	58 %
Patten Armbrust,Evelyn T.	Psychology, General	20 %
Reese,Shawn L.	Chemistry, General	60 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Soriano, Paolo J.	Counselor	3 %
Torres, Christopher P.	Guidance	7 %
Torres, Christopher P.	Academic Guidance	27 %
Weathers-Miguel, Lee L.	Counselor	15 %
** (A1) Wohl, Matthew H.	Counselor	17 %
Zisk, Paul	Sociology	50 %
Zoller, Karl A.	Other Humanities	30 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Clark, Christopher S.	Coordinator	16 %
Danner, Lisa A.	English	20 %
** (A5) Dowell, Zachary J.	Other Engineering and Related Industrial Te	20 %
Fernandez, Joshua	English	33 %
Hale, Daniel R.	Astronomy	35 %
Prelip, Angela N.	Speech Communication	20 %
** (A5) Smith, Carolyn D.	Economics	20 %
Tran, Kieu Chinh T.	Accounting	27 %
West, Jimmy D.	Photography	28 %
Williamson, Andrew D.	English	33 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Block, Angela M.	Sociology	20 %
** (A5) Bui, Dinh N.	Counselor	2 %
Cantillo, Fernando F.	Information Technology, General	20 %
Capaletti, Thomas D.	Other Engineering and Related Industrial Te	22 %
** (A4) Christian, Jeffery J.	Registered Nursing	20 %
Clark, Kevin E.	Sign Language	27 %
Dao, Binh C.	Chemistry, General	20 %
Davila, Heidi L.	Counselor	5 %
De Guzman, Emmylou V.	Registered Nursing	13 %
Dennis, Mark Anthony	Psychology, General	40 %
Doron, David A.	Physical Therapy Assistant	7 %
** (A2) Gomez, Wendy R.	Nurse	1 %
Gonzalez, Mauricio	Academic Guidance	20 %
** (A5) Griffin, David A.	Physical Fitness and Body Movement	3 %
Guzman, Sandra G.	Counselor	2 %
Guzman, Sandra G.	Counselor	2 %
Hernandez-Chaidez, Adan	General Work Experience	7 %
Janssen, Kristine M.	Counselor	2 %
Lucien, Darreis V.	Nursing	13 %
** (A1) Manuel, Mara L.	Nursing	56 %
Mukarram, Abida	Information Technology, General	8 %
Nguyen, Anh H.	Counselor	1 %
Paden, Sylvia S.	Nursing	14 %
Perry, Laurie M.	Child Development/Early Care and Educatio	33 %

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Sah, Tasneem K.	Counselor	1 %
Shewa, Wondimagegn T.	Chemistry, General	45 %
Siu, Jennifer H.	Registered Nursing	13 %
Steever, Joseph M.	Mathematics, General	20 %
Triphon, Joann E.	Nursing	13 %
Weinsheink, Shawn E.	Technical Theater	50 %

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CLASSIFIED

**APPOINTMENT(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Alford Jr., Richard A.	Lead Instructional Assistant – English as a Second Language, 10 months	ARC	03/09/20
Daoud, John A.	College Safety Officer	DO	03/09/20
Gonzalez, Paula Y.	Student Support Specialist	SCC	12/16/19
Magarin, Wendy C.	College Safety Officer	DO	03/09/20
Sauber-Cavazos, Jacob	Custodian	SCC	02/18/20

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Njoku, Portia	Instructional Assistant - Music, 9 months	Personal, 28.1%	ARC	03/17/20 – 05/14/20

**PROMOTION(S)**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Mitchiner, Brandi	Administrative Assistant I (Grant Coordination Clerk)	CRC FLC)	02/18/20

**REASSIGNMENT(S)/TRANSFER(S)**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Zurfluh, Todd A.	Groundskeeper (Grounds Maintenance Technician)	FM FM)	02/19/20

**RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Ridgel, Crystal	Admissions/Records Evaluator I	ARC	02/22/20

C L A S S I F I E D

<b>RETIREMENT(S)</b>
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<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Lee, Joyce Ann	Instructional Services Assistant I (After 19 years of regular service)	ARC	04/30/20
Lorge', Sean A.	Groundskeeper (After 12+ years of regular service)	FM	07/01/20

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Bakalor, Valentin I.	Clerk III	02/12/2020	06/30/2020
Barajas Gonzalez, Juana	Student Personnel Assistant	01/20/2020	06/30/2020
Burns, Tristan D.	Special Projects	02/11/2020	06/30/2020
Carter, Sean P.	Special Projects	02/18/2020	06/30/2020
Dumaplin, Alexandria L.	Advanced Interpreter	02/10/2020	06/30/2020
Eastman, Dominick E.	Specialty Coach	01/21/2020	06/30/2020
Ford, Joshua J.	Assistant Coach	02/06/2020	06/30/2020
Grey, Jason L.	Custodian	02/18/2020	06/30/2020
Jokic, Mladen	Special Projects	02/10/2020	06/30/2020
Kaplan, Mackenzie R.	Assistant Coach	01/21/2020	06/30/2020
Lor, Dee	Clerk I	02/12/2020	06/30/2020
Miller, Caleb	Special Projects	02/03/2020	06/30/2020
Munoz, Bianka C	Special Projects	02/05/2020	06/30/2020
Om, Chhorvy	Clerk II	02/10/2020	06/30/2020
Parker, Megan R.	Special Projects	02/02/2020	06/30/2020
Pfister, Anthony Michael	Custodian	02/07/2020	06/30/2020
Pineda, Rachel L.	Special Projects	02/25/2020	06/30/2020
Rivera, Esmeralda B.	Clerk I	03/03/2020	06/30/2020
Taylor, Troy N.	Specialty Coach	01/21/2020	06/30/2020
Tenorio, Mark A	Bookstore Aide	02/12/2020	06/30/2020
Wyrick, Richard O.	Maintenance Technician I	02/06/2020	06/30/2020
<u>Cosumnes River College</u>			
Di Donato, Lor Rachael B.	Bookstore Aide	01/15/2020	06/30/2020
Domingo, Jeric	Reader/Tutor	01/10/2020	06/30/2020
Karnaukh, Oleg A.	Senior IT Technician	01/01/2020	06/30/2020
Martinez, Chelsea C.	Assistant Coach	01/15/2020	06/30/2020
Menezes, Riana M.	Instructional Assistant	02/18/2020	06/30/2020
Suwa, Shelly Marie	Assistant Coach	01/20/2020	06/30/2020
Tinoco-Valencia, Andres	Instructional Assistant	02/13/2020	06/30/2020
Wright, Christian M.	Instructional Assistant	01/15/2020	06/30/2020
Zhong, Qiaowen	Clerk III	02/01/2020	06/30/2020
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Vuong, My N	Clerk III	02/24/2020	06/30/2020
Paletasala, Fonoimoana T	Campus Patrol	02/01/2020	06/30/2020
Yakuta, Yuliya	Special Projects	02/12/2020	06/30/2020


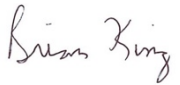


<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Ali, Umer	Reader/Tutor	02/25/2020	06/30/2020
Booker, April L.	Special Projects	02/25/2020	06/30/2020
Deoliveira, Ana-Paula	Student Personnel Assistant	02/25/2020	06/30/2020
Drury, Consuelo M.	Instructional Svcs Assist I	02/10/2020	06/30/2020
Hallford, Tatiana I	Clerk I	02/25/2020	06/30/2020
Hupp, Jemma L.	Admissions/Records Clerk II	02/25/2020	06/30/2020
Karle, Sierra R.	Tutorial Services Assistant	02/25/2020	06/30/2020
Parker, Doris M.	Clerk I	02/25/2020	06/30/2020
Skjerpe, Brigit I.	Admissions/Records Clerk I	02/25/2020	06/30/2020
Sohrweide, Jillian A.	Reader/Tutor	02/06/2020	06/30/2020
Thompson, Charles E	Special Projects	02/25/2020	06/30/2020
Trengove, Ronald W.	Special Projects	02/25/2020	06/30/2020
Wells, Natalie J	Clerk I	02/25/2020	06/30/2020
Wheaton, Christopher L.	Reader/Tutor II	02/25/2020	06/30/2020
<u>Sacramento City College</u>			
Beale, Barbara A.	Special Projects	02/24/2020	06/30/2020
Becerril, Jeanette	Instructional Assistant	02/12/2020	06/30/2020
Busse, Shannon A.	Assistant Athletic Trainer	02/25/2020	06/30/2020
Day, Kyle E.	Library Technician	02/01/2020	06/30/2020
Gutierrez, Bianca R.	Clerk I	02/25/2020	06/30/2020
Hinrichsen, Grant J.	Clerk I	02/26/2020	06/30/2020
Noseworthy, Andrew S.	Student Support Specialist	02/04/2020	06/30/2020
Pacheco, Joseph B.	Special Projects	02/26/2020	06/30/2020
Thompson, Madeline	Administrative Asst. I	02/18/2020	06/30/2020
Thouchalanh, Loveleigh B.	Clerk II	02/11/2020	06/30/2020
Vorobyova, Nadezhda V.	Special Projects	02/03/2020	06/30/2020
Vue, Lucky	Clerk I	02/03/2020	06/30/2020

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	California Community Colleges Classified Employee of the Year	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Michael Gutierrez President, Sacramento City College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	X
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

Each year at their May meeting, the Board of Governors of California Community Colleges honor classified employees who demonstrate the highest level of commitment to professionalism and community colleges. Recipients are nominated by their colleagues and endorsed by the local Board of Trustees. Award winners are selected by representatives of the Community College Board of Governors, Chancellor’s Office, and the Foundation for California Community Colleges.

**STATUS:**

Each local Board of Trustees may forward to the California Community Colleges Chancellor’s Office the name of one nominee for the Community College Classified Employee of the Year Award. This year the District is recommending the nomination of Courtnee Mack, Interim CalWORKS Supervisor at Sacramento City College (SCC).

Courtnee has worked as a full-time employee within the Los Rios Community College District (LRCCD) for more than five years. She was first hired at American River College (ARC) in 2012 as a temporary Financial Aide Clerk and Student Personnel Assistant, and in 2015 she was hired as a full-time Student Personnel Assistant for the Career Center at Cosumnes River College (CRC). Her tenure at SCC began in 2015 as an Admissions and Records Evaluator, and continued in 2017 as an Outreach Specialist. Most recently, she began working as SCC’s Interim CalWORKS Supervisor in 2019.

Courtnee earned a bachelor’s degree in Movement and Sports Science from the University of LaVerne and a master’s degree in Leadership in Higher Education from Capella University. She is also a graduate of the 2019 Faculty Diversity Internship Program (FDIP) and the 2018 Classified Leadership Academy (CLA) cohort.

In addition to her varied student services experience, Courtnee is in her second year serving as SCC’s current classified senate president and as a member of the district IBA team. During her tenure as Classified Senate President, she led the charge in reviving a scholarship that supports Classified Professionals at SCC who are furthering their education, and assisted in changing the process for awarding SCC students with scholarships funded by the Classified Senate. Prior to

becoming the Classified Senate President, Courtnee was an Area Representative for the Classified Senate at SCC and CRC and has served as a Classified Tri-Chair on various committees.

Courtnee demonstrates competence and knowledge on the job, steps up to cooperatively work through problems, and works collaboratively with students, classified professionals, faculty, and management. Her exceptional teamwork was recognized by her colleagues during SCC's Classified Appreciation Luncheon, where she was peer-nominated and awarded the 2019 Classy Award for College Leadership. This award is given to an individual who is a positive voice and representation of Classified Professionals, a leader in their respective area, and is a motivation and inspiration to their peers. Courtnee exemplifies this award in both her leadership role and dedication to SCC.

This is a long and detailed list of Courtnee's many accomplishments, but her true strength is in the time and energy she devotes to all she does at our college. Courtnee understands and is committed to the primary goal of the college: Serving students. Everything she does is focused on making it easier for students to succeed. But rather than simply stating her commitment, she works closely with classified professionals, faculty, and administrators—to help us all—help students.

Last year, Courtnee attended a leadership conference at Odessa College in Texas with a group of staff and faculty from our college. The focus of the conference was on the methods Odessa College has used to decrease the drop rate among students. Courtnee immediately saw the role that classified professionals can play in an effort such as this and, when we returned to campus, she took an active role in instituting what we now call "City Ways." She has also helped organize a monthly gathering of staff and faculty called "Celebrate City." Once a month, between 50 and 100 people gather for an hour to connect, have a snack, win prizes, and celebrate the work we are all doing.

These are just some examples of the many ways that Courtnee demonstrates competence and knowledge on the job, steps up to cooperatively to work through problems, and works collaboratively with classified professionals, faculty, and management. Her service, commitment, and dedication to our college and our students are highly valued by all that know her. It is our honor to nominate Courtnee Mack for the Community College Employee of the Year Award.


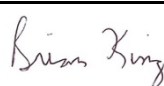
**RECOMMENDATION:**

It is recommended that the Board of Trustees endorse the nomination of Courtnee Mack, of Sacramento City College, for the 2020 California Community Colleges Classified Employee of the Year Award.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Public Hearing: Dual Enrollment Memorandum of Understanding with Elk Grove Unified School District	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Ed Bush, President Cosumnes River College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

With the passage of Assembly Bill 288 and most recently, Assembly Bill 30, California community college districts are authorized to enter into College and Career Access Pathways (CCAP) agreements with high school districts to expand opportunities for high school students to take college courses during their regular school day and for community colleges to claim apportionment. To implement this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding (MOU) approved by the governing boards of both the community college district and the high school district. The proposed MOU is between the Los Rios Community College District (LRCCD) and Elk Grove Unified School District (EGUSD). Pursuant to Education Code 76004(b) (filed with Secretary of State, October 4, 2019), the governing board of each district, at an open public meeting of that board, shall present the dual enrollment partnership agreement, take comments from the public, and approved or disapprove the proposed agreement.

**STATUS:**

The board may approve this MOU to offer dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school career education programs to community college career education programs. To authorize this MOU, after taking public comment, the Board must approve the attached resolution and MOU by an affirmative vote of its members.

**RECOMMENDATION:**

It is recommended that the Board of Trustees conduct a public hearing; authorize the MOU between the LRCCD and EGUSD; and authorize the Chancellor or designee to execute the necessary documents.

**COLLEGE AND CAREERS ACCESS PATHWAYS PARTNERSHIP AGREEMENT  
REGARDING DUAL ENROLLMENT  
BETWEEN THE LOS RIOS COMMUNITY COLLEGE DISTRICT  
COSUMNES RIVER COLLEGE  
AND THE  
ELK GROVE UNIFIED SCHOOL DISTRICT**

This College and Careers Access Pathways Partnership Agreement (“Agreement”) is between the Los Rios Community College District and its respective colleges (“LRCCD”), and Elk Grove Unified School District (“DISTRICT”). Collectively, the LRCCD and the DISTRICT shall be referred to as the Parties. For identification purposes only this Agreement is dated November 13, 2019.

**RECITALS**

**WHEREAS**, LRCCD is a multi-college Community College District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT;

**WHEREAS**, DISTRICT is a K-12 school district located in Sacramento County within the service area of LRCCD;

**WHEREAS**, the Parties desire to enter into a College and Career Access Pathways (“CCAP”) partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

**WHEREAS**, the purpose of this Agreement is to enter into a dual enrollment pilot program with the eventual intent to offer and expand dual enrollment opportunities for all EGUSD students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

**WHEREAS**, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD and reflected in DISTRICT policy and regulations;

**WHEREAS**, the Parties desire to enter into an Agreement that sets forth their mutual rights and responsibilities and governs their relationship;

**WHEREAS**, this Agreement contemplates that the Parties will enter into a related course agreement (“CA”) for the individual courses offered under this Agreement (“Courses”), that each CA will fully incorporate the terms of this Agreement, and that each CA will set out the necessary details specific to the subject Programs/Courses;

**WHEREAS**, the Parties intend for LRCCD to report full-time equivalent students (“FTES”) and obtain state apportionment for the subject Courses given through this Agreement in

accordance with California Education Code, §76004 and the appropriate portions of Title V of the California Code of Regulations; and

**WHEREAS**, all Courses will be held within LRCCD's boundaries.

**WHEREAS**, this pilot dual enrollment agreement shall be in place until the termination date proscribed in Ed Code §76004(z) of June 30, 2022;

**WHEREAS** the Parties together shall determine which CRC courses shall be part of this pilot dual agreement, and which specific CAs will be fully incorporated into the terms of the pilot agreement.

**NOW, THEREFORE**, the Parties mutually agree as follows:

### **TERMS**

1. **Recitals.** The above recitals are incorporated herein and made a part of this Agreement.
2. **Effective Date and Duration.** This Agreement shall be effective as a pilot program on the date authorized representatives of both Parties sign the Agreement, following approval by the governing boards of both Parties, and continue in effect until June 30, 2022, unless duly modified or terminated by the Parties prior.

Following approval of this Agreement and any CA, a copy of the approved Agreement and CA will be shall be filed by LRCCD with the Chancellor's Office of the California Community Colleges (Ed Code §76004 (c)(3)).

3. **Termination**
  - A. **Termination for Cause.** This Agreement may be terminated by either Party with cause if another Party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this Agreement. Termination will be effective no sooner than 30 calendar days after a written demand to comply or cure is provided and the party fails to comply or cure. This remedy is in addition to any other remedy which may be provided for by law. "Material Breach" means, with respect to a given breach that a reasonable person in the position of the non-breaching party would wish to terminate this Agreement because of that breach.
  - B. **Termination for Convenience.** This Agreement may be terminated without cause and for any reason by any Party. The Party desiring early termination without cause must provide written notice to the other party at least 45 days' prior to the end of a semester of its intent to terminate the Agreement. All classes currently in progress shall continue until the completion of the semester. Any students currently enrolled in LRCCD courses under this Agreement shall be allowed to complete those courses prior to the termination of this Agreement.

C. Survival. The indemnification provisions, insurance, data sharing provisions, documentation, and audit provisions, contained in this Agreement shall survive termination.

4. Course Agreements. The terms of this Agreement are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, number of FTES to be claimed by LRCCD, and other specifics related to each Course. The terms of this Agreement may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the Agreement and an express provision of a CA will be resolved in favor of this Agreement. A template CA is attached hereto as Exhibit A.

CAs that provide terms required of College and Careers Access Partnership agreements will be adopted pursuant to Ed. Code § 76004. Following public comment and presentation of this Agreement at an open public meeting of the governing board of the DISTRICT, and of LRCCD, the Governing Boards of LRCCD and DISTRICT will consider approval of this Agreement pursuant to Education Code §76004.

5. Required Information.

- A. Assessment Criteria. In addition to any criteria specified in a CA, the criteria to assess the ability of pupils to benefit from those Courses is as follows:
- Recommendation of high school CTE pathway instructor, counselor and principal; demonstrated maturity; and recommendation of Cosumnes River College instructors for courses that:
    - Are a capstone for a DISTRICT CTE Pathway in which pupils are enrolled and pupils have completed a concentrator course within the pathway;
    - Provide an opportunity for CTE Pathway pupils to earn industry certification; or
    - Are not offered with DISTRICT; or
    - Allow(s) pupils to matriculate directly into a related LRCCD Pathway.
- B. Point of Contact. The points of contact for LRCCD are Deputy Chancellor Jamey Nye and the Cosumnes River College President, Ed Bush. The points of contact for DISTRICT are Assistant Superintendent, Craig Murray and Director Jane Ross.
- C. Employer of Record. DISTRICT shall be the employer of record for purposes of assignment monitoring and reporting to the county office of education if required, and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates.

- D. Information Sharing Protocols. All sharing of information between LRCCD and the DISTRICT shall be in compliance with Federal Educational Rights and Privacy Act and State law. Where exceptions to those laws allow LRCCD and the District to share information without the consent of the students, LRCCD and the District will follow the requirements of FERPA and State law. No data shall be shared by either Party until the other Party is satisfied, in its sole discretion, as to the safety and security of that data in the other Party's control. Where there is no exception, sharing information will require a signed, dated release from the student, and parent/guardian if the student is under 18 years of age and claimed by a parent as a dependent for tax purposes, explicitly authorizing the sharing of personally identifiable information about the student.
- E. Parental Consent. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in Courses offered by LRCCD. The consent form shall also provide for the parent or guardian's consent to share information with the District regarding the student's enrollment, completion of the Course, grade, and credits earned. The consent form shall be submitted to and be maintained by LRCCD. Pursuant to LRCCD policy and regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data. Parent/guardian authorization is required, however, if the student is under 18 years of age and claimed by a parent as a dependent for tax purposes.

**6. Required Certifications.**

- A. Following public comment and presentation of this Agreement at an open public meeting of the Governing Board of the DISTRICT and of LRCCD, the Governing Boards of LRCCD and DISTRICT will consider approval of this Agreement pursuant to Education Code §76004. This Agreement shall only take effect after approval by the governing boards of DISTRICT and LRCCD.
- B. All LRCCD instructors teaching a Course on a DISTRICT campus will not have been convicted of sex offenses (Ed. Code § 87010) or controlled substance offenses (Ed. Code § 80711), (Ed. Code § 76004(h)).
- C. LRCCD instructors teaching a course at a DISTRICT campus will not displace or cause the termination of an existing DISTRICT teacher teaching the same course on that DISTRICT campus. (Ed. Code § 76004(i)).
- D. DISTRICT teachers teaching a course offered for college credit at a DISTRICT school will not displace or cause the termination of an existing LRCCD instructors teaching the same course at LRCCD (Ed. Code § 76004(j)).



- E. Community college courses offered for college credit at the DISTRICT campus will not reduce access to the same courses offered at LRCCD colleges (Ed. Code § 76004(k) (1)).
- F. Any LRCCD community college course that is oversubscribed or has a waiting list at LRCCD will not be offered within the partnership (Ed. Code § 76004(k)(2)).
- G. Participation in the partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4 (Ed. Code § 76004(k)(3)).
- H. High school students participating in the partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges (Ed. Code § 76004(k)(3)).
- I. Both LRCCD and DISTRICT will comply with local bargaining requirements and all state and federal reporting requirements regarding the qualifications of the instructor teaching AB 288 CCAP Partnership Agreement courses offered for high school credit (Ed. Code § 76004(l)). The DISTRICT and LRCCD's performance of duties under this Agreement is contingent upon the compliance of both parties with and the resolution of any Educational Employment Relations Act labor law requirements, any other legal requirements, and all collective bargaining agreements.
- J. Any remedial course taught by LRCCD instructor at a high school campus of DISTRICT pursuant to this Agreement shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the DISTRICT; and that the delivery of these remedial courses shall involve a collaborative effort between the high school and LRCCD instructor to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation (Ed. Code § 76004(n)).
- K. LRCCD does not receive full compensation for the direct education costs of the Course(s) from any public or private agency, individual, or group (Ed. Code § 84752). LRCCD is responsible for obtaining certification from DISTRICT verifying that the instructional activity will not be fully funded by other sources (Ed. Code § 84752).

7. **Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This Agreement.**

These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Responsibilities of Each Party. LRCCD board policies, administrative regulations, and procedures apply to the Courses and to the students

enrolled in those courses. LRCCD is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT. The Agreement is subject to LRCCD Board Policy and Administrative Regulation 2218 Dual Enrollment.

- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD and DISTRICT policies, regulations, and guidelines, pertinent statutes and regulations, this Agreement, and as mutually agreed upon by the Parties. To claim apportionment pursuant to this Agreement, LRCCD shall have documentation that all students were under the immediate supervision and control of an instructor. Instructors will provide supervision and control necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity. As a general rule, the instructor must be physically present in the classroom or lab or within line-of-sight of the students.

For Courses conducted on DISTRICT campuses, the DISTRICT shall be responsible for all accommodations required by the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and Individual Education Plan requirements for its students; for Courses conducted at LRCCD facilities, LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.

Where a health or safety emergency arises at a class on a DISTRICT campus, the District will be responsible for taking the lead with the health and safety issue and ensure the safety of the school, its staff, and students. Discipline for actions taken during Courses will be pursuant to the LRCCD board policies and administrative regulations.

- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all instructors teaching those Courses.

G. Minimum Qualifications for Instructors Teaching Courses. All instructors that teach Courses shall meet the minimum qualifications to provide instruction in a California community college (Title 5 § 53410).

H. Facilities. Instruction shall occur on DISTRICT campuses or LRCCD campuses. If the Courses are to be offered at DISTRICT campuses, DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to LRCCD or students. DISTRICT agrees to clean, maintain, and safeguard DISTRICT's premises. DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

If the Courses are to be offered at LRCCD sites, LRCCD will provide adequate classroom space at its facilities, to conduct the contemplated instruction and do so without charge to the DISTRICT or students. LRCCD agrees to clean, maintain, and safeguard LRCCD's premises. LRCCD warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

I. Equipment. The Parties will furnish all course materials, specialized equipment, and other necessary equipment for all DISTRICT students, as specified in the CA. The Parties understand that such equipment and materials purchased by each Party are each Party's sole property. The instructors shall determine the type, make, and model of all equipment and materials to be used during each Course. The Parties understand that no equipment or materials fee may be charged to DISTRICT students enrolled in Courses pursuant to this Agreement. Students in a Course who are not enrolled in DISTRICT shall be provided course materials, specialized equipment, and other necessary equipment as specified in LRCCD Policies.

J. Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD. Enrollment in a Course offered at a DISTRICT campus during the regular school day is limited to DISTRICT students.

LRCCD policy on open enrollment, and a description of the Course and information about whether the Course is offered for credit and is transferable, must be published in the college catalog, schedule of classes, and any addenda to the schedule of classes. Degree and certificate programs must be chartered or approved by the California Community Colleges Chancellor's Office and courses that make up the programs must be part of the approved programs, or LRCCD must have received delegated authority to separately approve those courses.

LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist LRCCD as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to Education Code §76300(f), and §76004(f), students enrolled in courses under this Agreement shall be exempt from fees described in Education Code §76060.5 (student body fee), §76140 (nonresident tuition), §76223 (copies of records), §76300 (student fee), §76350 (apprenticeship fees), and §79121 (child development center fees), and from fees prohibited by Education Code §49011, including pupil fees charged as a condition for registering for school or classes, or as a condition for participating in classes or as an extracurricular activity. No fees shall be assessed by DISTRICT or LRCCD as a condition of a student's enrollment in Courses pursuant to this Agreement.
- L. Records of Student Attendance and Achievement. All records of student attendance, grades, and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD. Copies of said documents also shall be maintained by the DISTRICT.
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- M. Ancillary Support Services for Students. Both LRCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
- N. State Apportionment. Pursuant to Education Code §76004(r) and §76004 (s), a district shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Education Code §48802 or §76002, provided that no school district has received reimbursement for the same instructional activity.

- O. Job Market Study. LRCCD's governing board, prior to establishing a vocational or occupational training program, shall conduct a job market study of the labor market area, and determine whether or not the results justify the proposed vocational educational program.
- P. In all cases, standard FTES computation rules, support documentation, course selection tabulations, and record retention requirements continue to apply.

8. Liaison. At no cost to the DISTRICT, LRCCD will provide the services of instructors who will facilitate coordination and cooperation between LRCCD and DISTRICT. LRCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this Agreement, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.

9. Support Staff. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campuses: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.

B. DISTRICT is Responsible for its Own Personnel. DISTRICT's personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.

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10. Instructors. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

A. LRCCD to Select and Employ Instructors. LRCCD will select instructors pursuant to its own policies, regulations and the law. For the purposes of the CCAP partnership and LRCCD apportionment, all Course instructors will meet the criteria of Section 58058, California Code of Regulations, Title 5.

LRCCD shall be the employer of record for all LRCCD instructors and all instruction under this agreement will be performed by LRCCD faculty. Any DISTRICT personnel who are hired by LRCCD to teach dual enrollment classes must do so as LRCCD faculty and outside of their DISTRICT employment contract.

- B. Instructors. LRCCD shall ensure that all instructors are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all instructors possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5 §53410 and §58060.
  - C. LRCCD Shall Determine Instructor Requirements. LRCCD shall determine the number of instructor, the ratio of instructor to students, and the subject areas of instruction.
  - D. Orientation Meeting. Instructors shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
11. Instruction. All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD instructors. LRCCD will implement procedures to ensure instructors teaching different sections of the same Course teach in a manner consistent with the approved outline of record that that Course. All courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment. Course instruction also must comply with DISTRICT policies and regulations.
12. Facilities. The Parties contemplate that primarily, the facilities of LRCCD will be utilized to carry out the goals of this Agreement and any related CA, although from time to time DISTRICT facilities may be utilized subject to mutual agreement by the Parties as expressed in a related CA. The Parties agree to defend, hold harmless, and indemnify the other Party and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, instructor, or third party be injured as a result of or connected with the condition of each Party's premises, in whole or in part. The indemnity shall survive termination of this Agreement and is in addition to any other rights or remedies LRCCD may have under law or otherwise.
13. Workers' Compensation. DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this Agreement or any related CA. DISTRICT is not the "primary employer" and is not responsible for workers' compensation for LRCCD faculty serving as instructors and/or students who are not affiliated with the

DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

LRCCD shall be the "primary employer" for all its personnel who perform services as support staff or instructors. LRCCD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective LRCCD personnel made in connection with performing services and receiving instruction under this Agreement or any related CA. LRCCD agrees to hold harmless, indemnify, and defend DISTRICT from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by LRCCD personnel connected with providing services under this Agreement or any related CA. LRCCD is not responsible for non-LRCCD personnel or students who are not affiliated with LRCCD. These provisions may not be voided, modified nor waived by a related CA.

14. **Reporting Requirements.** All sharing of information between LRCCD and the DISTRICT shall be in compliance with federal and state laws, pursuant to Paragraph 5(D) of this Agreement.

Annually, LRCCD, in conjunction with DISTRICT, shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

In addition, LRCCD will annually provide to DISTRICT student performance data necessary for District reporting requirements, including the number of students who earned credits with a grade of C- or better, the number of students enrolled in a dual enrollment course by subgroup, identification of which students passed each Course, and the students' grades and credit earned.

15. **Indemnification.**

- A. DISTRICT shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but

not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this Agreement or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- B. LRCCD shall defend, hold harmless, and indemnify DISTRICT, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from or connected with the provision of instruction pursuant to this Agreement or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this Agreement or any related CA, and is in addition to any other rights or remedies that DISTRICT or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

**16. Insurance Requirements.**

- A. During the entire term of this Agreement, each Party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:



1. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
  2. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
  3. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
- B. If the above insurance is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each party's insurer shall agree to waive all right of subrogation against the other, its trustees, officers, and agents for losses arising from the work performed. Each insurance policy shall include the standard Severability of Interest, or Separation of Insured (General Liability Form CG 00 01 12 04) clause in the policy and when applicable the cross liability insurance coverage provision which specifies the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.
- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this Agreement.
- D. The Parties acknowledge that both parties are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.
17. **Discrimination and Harassment.** Each Party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, sex, gender, gender identify, gender expression, pregnancy or childbirth-related condition, sexual orientation,

sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.

18. **Entire Agreement.** This Agreement and any related CAs constitute the entire agreement between the Parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or promise outside those expressly set forth in this Agreement and any related CA.
19. **Amendment.** The provisions of this Agreement may be modified only by mutual Agreement of the parties. No modification shall be binding unless it is in writing and signed by the Party against whom enforcement of the modification is sought.
20. **Waiver.** Unless otherwise precluded by the terms of this Agreement, terms or conditions may be waived by the Party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
21. **Assignment.** Neither Party may assign any rights or benefits or delegate any duty under this Agreement without written consent of the other Party. Any purported assignment without written consent shall be void.
22. **Parties in Interest.** Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the Parties to it and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third person to any party to this Agreement, nor shall any provision give any third person any right to subrogation or action against any party to this Agreement.
23. **Severability.** If any provision of this Agreement is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.
24. **Notices.** Any notice under this Agreement shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the Parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the Parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

25. **Authority to Enter Into Agreement.** Each Party to this Agreement represents and warrants that it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this Agreement.

26. **Status of the Parties.** Neither Party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other Party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this Agreement and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this Agreement and any related CA.

LRCCD shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this Agreement and any related CA. LRCCD shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this Agreement and any related CA.

27. **Retention and Audit of Records.** Each Party shall maintain records pertaining to this Agreement and related CAs as may be required by federal and state law. Each Party may review and obtain a copy of the other Party's pertinent records subject to federal and state privacy statutes.


28. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this Agreement shall be Sacramento County, California.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed the day and year first above written.

AGREED TO AND ACCEPTED:  
**LOS RIOS COMMUNITY COLLEGE  
DISTRICT**

By: \_\_\_\_\_  
Jamey Nye  
Deputy Chancellor  
1919 Spanos Court  
Sacramento, CA 95825  
(916) 568-3031

AGREED TO AND ACCEPTED:  
**ELK GROVE UNIFIED SCHOOL  
DISTRICT**

By:  1/9/2020  
Shannon Hayes  
Chief Financial Officer  
9510 Elk Grove-Florin Rd.  
Elk Grove, CA 95624  
(916)-686-7744

Elk Grove Unified School District  
Contract #20-0421

EXHIBIT A

COURSE AGREEMENT TEMPLATE

**COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)  
COURSE AGREEMENT**

WHEREAS, the College and Career Access Pathways Partnership Agreement (CCAP Agreement), dated November 13, 2019, is between Los Rios Community College District ("LRCCD") and Elk Grove Unified School District ("DISTRICT"); and

WHEREAS, LRCCD and DISTRICT desire to enter into a course agreement ("Course Agreement") identifying specific terms regarding the courses pursuant to the CCAP Agreement.

NOW THEREFORE, LRCCD and DISTRICT agree as follows:

1. The terms of the CCAP Agreement are incorporated by reference into this Course Agreement, effective upon the date of execution, following approval pursuant to Education Code section 76004(b).
2. LRCCD and DISTRICT have identified the following: program year, educational program(s) and course(s) to be offered, educational hours, credit hours offered, instructors, location; the total number of students to be served; and projected FTES to be claimed by LRCCD.

PROGRAM YEAR: \_\_\_\_\_

EDUCATIONAL PROGRAM: \_\_\_\_\_

**COURSE INFORMATION**

COURSE NAME AND NUMBER	TERM	# EDUCATIONAL HOURS	# LRCCD CREDITS OFFERED	LOCATION	PROJECT STUDENT BE SEI
1.					
2.					
3.					

COURSE DESCRIPTIONS (INCLUDING NATURE AND SCOPE)	ADDITIONAL CRITERIA TO ASSESS ABILITY OF STUDENTS TO BENEFIT FROM COURSE
1.	
2.	
3.	

**COURSES/ INSTRUCTORS**

COURSE NAME AND NUMBER	INSTRUCTOR
1.	
2.	
3.	

**BOOKS AND INSTRUCTIONAL MATERIALS**

COURSE	BOOKS	COST PER STUDENT	DESIGNATED PROVIDER	OTHER MATERIALS	COST PER STUDENT
1.					
2.					
3.					

**SPECIALIZED EQUIPMENT AND OTHER NECESSARY EQUIPMENT**

COURSE	DESCRIPTION OF EQUIPMENT	COST PER STUDENT	DESIGNAT
1.			
2.			
3.			

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Cosumnes River College's Hawk Cares Program	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Ed Bush, President <i>Edward C. Bush</i> Cosumnes River College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

**BACKGROUND:**

The California community college system serves more students than any other higher education system in the state – and at the lowest cost. However, California community college students have some of the greatest need. For example:

- 50% of respondents were food insecure in the prior 30 days
- 60% of respondents were housing insecure in the previous year
- 19% of respondents were homeless in the previous year

Realizing these issues are a barrier to completion, the Cosumnes River College (CRC) President's Circle created the Hawk Cares Program as a priority initiative to address the basic needs of our students. In late spring/early fall 2020, CRC Plans to open a Care Center to provide a one-stop location for students to receive these critical services. Services housed in the Care Center will include Homes for Hawks (emergency housing and housing voucher program), Hawk Spot Food Pantry, Hawk Swap Clothing Exchange, Emergency Loan, Showers for Homeless Students, Textbook Scholarship, and Gowns for Grads.

**STATUS:**

Cosumnes River College staff will present an overview of the Hawk Cares Program.

**RECOMMENDATION:**

This item is presented for the Board of Trustees information and discussion.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: March 11, 2020

<b>SUBJECT:</b>	Cosumnes River College's Community Partnership for Rose Preservation	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Ed Bush, President <i>Edward C. Bush</i> Cosumnes River College	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

**BACKGROUND:**

Cosumnes River College has partnered with a community organization to preserve unique rose species.

**STATUS:**

Cosumnes River College staff will present an overview on the community partnership.

**RECOMMENDATION:**

This item is presented for the Board of Trustees information and discussion.