

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, March 11, 2020**

## **1. CALL TO ORDER**

The board meeting was called to order by Vice President Ortiz at 5:30 p.m., in the Winn Center Community Room at Cosumnes River College, 8401 Center Parkway, Sacramento, California.

***Present:***

Ms. Deborah Ortiz, Vice President

Mr. John Knight

Mr. Robert Jones

Ms. Pamela Haynes

Ms. Tami Nelson

Ms. Isabella-Marie Engel, Student Trustee

Dr. Brian King, Chancellor

***Absent:***

Mr. Dustin Johnson, President

## **2. ORAL COMMUNICATIONS**

Edwin Fagin addressed the Board of Trustees regarding FTE allocations and the Economics program at Cosumnes River College.

James Frazee addressed the Board of Trustees regarding the conversion to online conversation and compensation for full-time faculty.

Tracille Larry addressed the Board of Trustees regarding counselors and communication issues.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Knight, seconded by Trustee Haynes, that the Board of Trustees approve Consent Consideration items A through I.*

*Roll Call Vote:*

*Aye: Haynes, Jones, Knight, Nelson, Ortiz*

*No: None*

*Absent: Johnson*

*Student Advisory Vote: Aye*

*Motion carried; 5:0*

A. Board Meeting Minutes: February 19, 2020

That the Board of Trustees approve the minutes of the meetings held on February 19, 2020.

B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes, River, Folsom Lake and Sacramento City Colleges.

C. Statement of Legislative Principles

That the Board of Trustees approve the Statement of Legislative Principles submitted in the March agenda packet.

D. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed herein.

**College Events**

Date of Event	College	Location	Name of Event	Alcohol
March 13, 2020	FLC	Harris Center	Tom Rigney Art Exhibit Reception	Wine and Beer
March 31, 2020	CRC	Winn Center	Board of Trustees Retirement Reception	Wine and Beer

E. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

F. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as herein listed.

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
20012	CRC Library Modernization	7	2/25/20	CNW Construction Inc.	\$304,000

**BIDDERS**

<b>Contractor Name</b>	<b>Base Bid</b>	<b>Total Bid</b>
CNW Construction Inc.	\$304,000.00	\$304,000.00
American River Construction Inc.	\$306,000.00	\$306,000.00
JPB Designs Inc.	\$307,000.00	\$307,000.00
RBH Construction Inc.	\$311,987.00	\$311,987.00
Stratus Construction Co.	\$334,000.00	\$334,000.00
Buskirk Construction Inc.	\$344,000.00	\$350,000.00
TDP Construction Services Inc.	\$351,110.00	\$351,110.00

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

<b>Agency</b>	<b>Clinical Program</b>	<b>Campus</b>	<b>Contract Date</b>	<b>Term</b>
California Dept. of Public Health	CHW <sup>2</sup>	SCC	10/21/19	Evergreen
Roseville Topsmiles	Dental Asst.	SCC	10/30/19	Evergreen
Sacramento Wellness Dentistry	Dental Asst.	SCC	11/21/19	Evergreen
Able Beginnings	SLPA <sup>1</sup>	ARC	01/22/20	Evergreen

<sup>1</sup>SLPA: Speech Language Pathology Assistant

<sup>2</sup>CHW: Community Health Worker

**ON-CAMPUS FACILITY USE AGREEMENTS**

Below are Facility Use Agreements for events where facilities are provided free of charge or the District has or will receive payment from the user.

<b>Campus</b>	<b>Type of Agreement</b>	<b>Permit Number</b>
EDC	Facility Use Permit	EDC-2020-009
EDC	Facility Use Permit	EDC-2020-011
EDC	Facility Use Permit	EDC-2020-012
EDC	Facility Use Permit	EDC-2020-013
FLC	Facility Use Permit	FLC 20-009
FLC	Facility Use Permit	FLC 20-010
FLC	Facility Use Permit	FLC 20-011
FLC	Facility Use Permit	FLC 20-012
CRC	Facility Use Permit	C20-00781
CRC	Facility Use Permit	C20-00782

CRC	Facility Use Permit	C20-0080
CRC	Facility Use Permit	C20-0083
SCC	Facility Use Permit	S20-0050
SCC	Facility Use Permit	S20-0069
SCC	Facility Use Permit	S20-0076
SCC	Facility Use Permit	S20-0079
Harris Center	Facility Use Permit	14297
Harris Center	Facility Use Permit	14352
Harris Center	Facility Use Permit	14391
Harris Center	Facility Use Permit	14916
Harris Center	Facility Use Permit	14921
Harris Center	Facility Use Permit	14960
Harris Center	Facility Use Permit	14961
Harris Center	Facility Use Permit	14971
Harris Center	Facility Use Permit	14997
ARC	Facility Use Permit	1149
ARC	Facility Use Permit	1150
ARC	Facility Use Permit	1151
ARC	Facility Use Permit	1152
ARC	Facility Use Permit	1153
ARC	Facility Use Permit	1154
ARC	Facility Use Permit	1155
ARC	Facility Use Permit	1156
ARC	Facility Use Permit	1157
ARC	Facility Use Permit	1158
ARC	Facility Use Permit	1159

H. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

<b>PURCHASE ORDERS</b>		
General Fund	0001110194-0001110753 B200890-B200905	\$ 6,312,576.16
Capital Outlay Fund	0003018475-0003018536	
Child Development Fund	0006000912-0006000912	
Self-Insurance Fund	0009000442-0009000442	
<b>WARRANTS</b>		
General Fund	789884-791298	\$ 12,496,932.41
General Fund-ARC Instructional Related	010541-010617	
General Fund-CRC Instructional Related	023605-023647	
General Fund-FLC Instructional Related	031666-031686	
General Fund-SCC Instructional Related	048225-048271	
Capital Outlay Fund	834460-834526	
Student Financial Aid Fund	900546-900602	
Child Development Fund	954823-954831	
Self-Insurance Fund	976593-976598	
ODSFD	-	
Payroll Warrants	461678-462880	\$ 7,950,531.59
Payroll Vendor Warrants	66703-66834	
January Leave Process	462881-465813	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 26,995,164.98
Clearing Checks	2820-2820	\$ 547.00

Parking Checks	3156-3159	\$ 122.00
Bookstore Fund – ARC	34156-34193	\$ 1,126,627.36
Bookstore Fund – CRC	28937-29011	
Bookstore Fund – FLC	10816-10847	
Bookstore Fund – SCC	51606-51673	
Student Clubs Agency Fund – ARC	6049-6053	
Student Clubs Agency Fund – CRC	5371-5401	
Student Clubs Agency Fund – FLC	2828-2848	
Student Clubs Agency Fund – SCC	4391-4432	
Foundation – ARC	6640-6717	\$ 150,177.90
Foundation – CRC	2838-2853	
Foundation – FLC	1921-1936	
Foundation – SCC	5385-5395	
Foundation – DO	1162-1167	
Associated Students Trust Fund – ARC	1040-1043	\$ 10,533.75
Associated Students Trust Fund – CRC	0918-0921	
Associated Students Trust Fund – FLC	0761-0763	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System 7365-7365 Manual checks 9243-9243	\$ 997,917.01
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ 10,029.00
PARS	-	\$ 60,541.88
Vendors	-	\$
International Wire- Ethan Way Center	-	\$
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 120,935.24
Bookstore	-	\$ 37,566.25
Payroll Direct Deposit Advices	1027771-1032738	\$ 12,542,243.90
Other Payroll Transactions	-	\$ 4,561.00
Foundation Scholarships	-	\$ 13,000.00
ACH Transaction	-	\$ 4,396.48

I. Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the March board agenda packet.*

**4. ACTION**

A. California Community Colleges Classified Employee of the Year

*A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees endorse the nomination of Courtnee Mack of Sacramento City College, for the 2020 California Community Colleges Classified Employee of the Year Award.*

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz

No: None

*Absent: Johnson*  
*Student Advisory Vote: Aye*  
*Motion carried; 5:0*

B. *Public Hearing: Dual Enrollment Memorandum of Understanding with Elk Grove Unified School District*

**Public Hearing:** Vice President Ortiz declared a public hearing to receive comments on the MOU between the LRCCD and EGUSD.

*A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees authorize the MOU between the LRCCD and EGUSD; and authorize the Chancellor or designee to execute the necessary documents.*

*Roll Call Vote:*  
*Aye: Haynes, Jones, Knight, Nelson, Ortiz*  
*No: None*  
*Absent: Johnson*  
*Student Advisory Vote: Aye*  
*Motion carried; 5:0*

## 5. INFORMATION

A. *Cosumnes River College's Hawk Cares Program*

Cosumnes River College staff presented an overview of the Hawk Cares Program created by the CRC President's Circle as a priority initiative to address the basic needs of our students. In late spring/early fall 2020, CRC Plans to open a Care Center to provide a one-stop location for students to receive these critical services. Services housed in the Care Center will include Homes for Hawks (emergency housing and housing voucher program), Hawk Spot Food Pantry, Hawk Swap Clothing Exchange, Emergency Loan, Showers for Homeless Students, Textbook Scholarship, and Gowns for Grads.

B. *Cosumnes River College's Community Partnership for Rose Preservation*

Cosumnes River College staff presented an overview of the community partnership with the Sacramento Historic Rose Garden. Representatives of the Old City Cemetery, Judy Eitzen and Anita Clevenger also provided remarks and expressed appreciation for the partnership.

## 6. BOARD MEMBER REPORTS

Trustee Engel recognized two ARC students, Paul Mcyntire and Eileen Stanwick, who were tragically killed this month.

Trustee Haynes recognized President Bush for the A2Mend conference. She attended the Lobby Day legislative meetings with Vice President Ortiz, Chancellor King Brian, and General Counsel Sherry. She also attended Hispanic Chamber Luncheon.

Trustee Ortiz addressed a Sacramento City College class on the history of Latinas and issues of immigration. She thanked staff for the robust and engaging board retreat.

## **7. FUTURE AGENDA ITEMS**

No future agenda items were discussed.

## **8. REPORTS AND COMMENTS**

The following constituency representatives presented reports to the Board:

Jonathan Leong, Cosumnes River College Student Senate  
Julie Olsen, President, Cosumnes River College Classified Senate  
Julie Oliver, President, Districtwide Academic Senate  
Dean Murakami, LRCFT

### Chancellor's Report:

Chancellor King utilized the opportunity to provide an important update on the planning for the impact of COVID-19 will have on our colleges and district.

## **9. CLOSED SESSION**

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7:30 pm: Ms. Haynes, Mr. Jones, Mr. Knight, Ms. Nelson and Ms. Ortiz.

A. Under Government Code section 54957, subd. (a); Complaint against Public Employee

*Closed Session Adjourned: 7:48pm*

*Open Session: 7:49pm*


## **10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION**

In Closed Session matter identified as Item 9.A, the Board of Trustees voted 5:0 to deny the appeal of the complaint against the public employee.

## **11. ADJOURNMENT**

*A motion was made by Trustee Haynes, seconded by Trustee Knight, that the meeting be adjourned.*

Vice President Ortiz adjourned the meeting at 7:50 pm.

A handwritten signature in cursive script that reads "Brian King".

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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Approved by the Board of Trustees: April 15, 2020*