

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, September 9, 2020

This board meeting was held via Zoom Conference in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020.

1. CALL TO ORDER

The board meeting was called to order by Vice President Ortiz at 5:30 p.m.

Present:

Mr. Dustin Johnson, President
Ms. Deborah Ortiz, Vice President
Mr. John Knight
Mr. Robert Jones
Ms. Pamela Haynes
Ms. Tami Nelson

Toni Schiffmaier, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

There were no oral communications.

3. SPECIAL STUDY SESSION

- A. *Coordination and Alignment of Equity Work at Los Rio Colleges Led by Lasana Hotep and Cynthia Olivo*

The Board of Trustees reviewed the draft Action Planning Template developed as part of the statewide Trustee Fellowship. In addition, the Board heard from Consultants Cynthia Olivo and Lasana Hotep about the next steps planned to support the work underway at our colleges, with an emphasis on achieving the Student Success Targets presented at the July 8 board meeting and highlighted at convocation: (1) Increase course completion for all students with an emphasis on Black and Latinx students; (2) Increase completion of transfer English and Math for all students with a focus on Black and Latinx students.

4. CONSENT CONSIDERATIONS

A motion was made by Trustee Nelson, seconded by Trustee Jones, that the Board of Trustees approve Consent Consideration items A through H.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 6:0

A. Board Meeting Minutes: August 12, 2020

That the Board of Trustees approve the minutes of the meeting held on August 12, 2020.

B. Curriculum Proposals: American River College

That the Board of Trustees approve the curriculum proposals for American River College.

C. 2020-21 Education Protection Account Expenditure Plan

That the Board of Trustees adopt for the 2020-21 fiscal year the plan to designate compensation costs for classroom instruction as funded by EPA. Upon approval, the District will update its website to reflect the Board's action.

D. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
TRIO Student Support Services STEM <ul style="list-style-type: none"> • Funding will be used to strengthen the science, technology, engineering and math skills of participating students. • 09/01/2020 through 08/31/2025 • Administrator: Claire Oliveros / Vice President, Student Services 	CRC	\$1,309,440	U.S. Dept. of Education
TRIO Student Support Services <ul style="list-style-type: none"> • Funding will be used to provide opportunities for academic development, assist students with basic college requirements, and to motivate students toward the successful completion of their postsecondary education. • 09/01/2020 through 8/31/2025 • Administrator: Claire Oliveros / Vice President, Student Services 	CRC	\$1,309,440	U.S. Dept. of Education
National Institute of Food and Agriculture – HSI Grant Program <ul style="list-style-type: none"> • Funding will support CRC's Agriculture Mechanics and Dual Enrollment Sustainable Garden Project for Success • 09/01/2020 through 8/31/2024 • Administrator: Nancy Reitz / Interim Dean ANFR & HHS 	CRC	\$250,000	U.S. Dept. of Agriculture

E. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as herein listed.

CHANGE ORDERS				
Bid №	Change Amount	Change Number	Vendor	New Contract Total
19028	\$26,068.00	1	Division 515 Inc.	\$1,624,583.00
Remove old variable frequency drives (VFD); mount wire-line and low voltage for new drives, provide start-up. Extend conduit and wire not included in base contract to new chillers. Additional electrical work associated with removal and relocation of VFDs.				
17021	\$233,857.00	6	John F. Otto, Inc.	\$21,899,290.88
Additional work: various interior modifications to existing building where it ties into the new expansion; minor DSA wall framing changes; minor code required modifications to existing building smoke detectors; and provide elevator operator for occupant move-in.				

BID AWARDS					
Bid №	Description	№ of Responses	Award Date	Successful Vendor	Total Contract
20012R	CRC Library Modernization Rebid	9	8/4/20	John F. Otto, Inc.	\$335,000.00

Contractor Name	Total Bid
Haggerty Construction, Inc. ^{1, 2}	\$275,619.00
Treehenge Construction Inc. ²	\$296,224.00
RBH Construction, Inc. ²	\$299,179.00
Kaler/Dobler Construction, Inc. ²	\$319,000.00
JPB Designs ²	\$327,000.00
John F. Otto, Inc.	\$335,000.00
BP Interiors Inc. ²	\$359,500.00
Jackson Construction ²	\$398,000.00
The Boldt Company ²	\$399,000.00
¹ Apparent low bidder, but nonresponsive	
² Nonresponsive due to incomplete documents provided and/or bid bond not acceptable.	

F. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified below.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Enloe Medical Center	Imaging	FLC	07/24/2020	EXP: 08/01/2023
Higgins Chapel	Funeral Services	ARC	08/06/2020	Evergreen
Sutter Valley Medical Foundation	All Clinical Programs	ALL	Amendment	EXP: 04/30/2025
Sutter Valley Medical	All Clinical Programs	ALL	Amendment	EXP: 04/30/2025

ZERO DOLLAR AGREEMENTS

Listed below are the agreements entered into by Los Rios Community College District that do not require payment to the Agency.

Agency	Description	Contract Date	Type of Contract
California Community Colleges TechConnect Grant Project at Palomar College	Establish a cooperative arrangement between CCC TechConnect and American River College to install, integrate and utilize CCC TechConnect’s customized Learning Tool Integrations with the ARC’s Canvas Instance	08/03/2020 to 06/30/2021	MOU
California Community Colleges Chancellor’s Office	Chancellor’s Office Tax Offset Program (COTOP).	10/01/2020 to 12/31/2021	Standard Agreement

G. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001111758-0001112741 B210232-B210391	\$ 5,178,503.29
Capital Outlay Fund	0003018640-0003018653	
Child Development Fund	0006000915-0006000915	
Self-Insurance Fund	0009000454-0009000454	
WARRANTS		
General Fund	803808-804511	\$ 9,298,516.36
General Fund-ARC Instructional Related	010854-010861	
General Fund-CRC Instructional Related	023719-023720	
General Fund-FLC Instructional Related	031717-031718	
General Fund-SCC Instructional Related	048381-048383	
Capital Outlay Fund	834816-834840	
Student Financial Aid Fund	900638-900639	
Child Development Fund	954871-954871	
Self-Insurance Fund	976620-976622	

ODSFD	000504-000504	
Payroll Warrants	477606-478050	\$ 6,426,910.36
Payroll Vendor Warrants	67457-67538	
July Leave Process	478051-479038	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 1,255,212.25
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	34406-34408	\$ 62,974.26
Bookstore Fund – CRC	29107-29112	
Bookstore Fund – FLC	-	
Bookstore Fund – SCC	51825-51832	
Student Clubs Agency Fund – ARC	6108-6114	\$ 34,477.21
Student Clubs Agency Fund – CRC	5449-5455	
Student Clubs Agency Fund – FLC	2888-2897	
Student Clubs Agency Fund – SCC	4500-4501	
Foundation – ARC	6767-6778	\$ 627,408.90
Foundation – CRC	2878-2894	
Foundation – FLC	1980-2010	
Foundation – SCC	5505-5538	
Foundation – DO	1187-1190	
Associated Students Trust Fund – ARC	-	\$ -
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	Manual Checks: 8072-8182	\$ 69,368.53
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 4,297.00
PARS	-	\$ -
Vendors	-	\$ 28,601.63
International Wire- Ethan Way Center	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 45,977.35
Bookstore	-	\$ 3,590.75
Payroll Direct Deposit Advices	1057271-1063854	\$ 11,875,784.15
Other Payroll Transactions	-	\$ 3,990.00
Foundation Scholarships	-	\$ -
ACH Transaction	-	\$ -
CARES Act	-	\$ 3,732,200.00
Regional Transit (RT) Payment	-	\$ -

H. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the September board agenda packet.

5. INFORMATION

Associate Vice Chancellor Pablo Manzo presented the Citizens' Bond Oversight Committee Annual Report to the Board of Trustees.

6. BOARD MEMBER REPORTS

Trustee Nelson participated in a virtual event hosted by CRC's music department, as well as the Districtwide Equity Town Hall Meeting.

Trustee Schiffmaier reported that the Student Advisory Committee met to make their appointments to student committees.

7. FUTURE AGENDA ITEMS

Trustee Haynes asked for follow up information on several matters related to course completion and First Time/First Year Students Transfer Level Math/English Completion:

- 1) How will each of the Colleges incorporate Puente, EOPS, AMEND, Umoja, RISE, in accomplishing these two goals?
- 2) Can the colleges be more specific and concrete about what is meant by deconstruction of systems?
- 3) Can the colleges be more specific and concrete in what they mean by 'changing plans and structures'?
- 4) Related to AB 705 implementation, are the math courses aligned and available based on a student's major?
- 5) What are the anticipated 'pain' points expected with the implementation of these two goals?
- 6) Are the colleges' public sector programs a candidate for becoming a pathway?

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Naomi Dasari, Student Advisory Committee

Paul Raynard, Sacramento City College Classified Senate

Julie Oliver, President, Districtwide Academic Senate

Chancellor's Report:

ARC: ARC student Marya Wozniuck is a winner of the Sherwin-Williams 2020 Student Design Challenge, receiving a \$2,500 cash prize as a result of her award-winning work. An Interior Design major at ARC, Marya received the 1st place award in residential design with her eclectic New York penthouse. She was competing against top students from collegiate programs across the country. ARC's Interior Design program also received a \$1,000 contribution as a result of Marya's success. The Sherwin-Williams Student Design Challenge is a professional competition that celebrates

excellence in interior design by students in both residential and commercial categories. More info at <http://www.swstudentdesign.com/2020/eclectic-nyc-penthouse/>.

CRC: CRC will kick off celebrations for its 50th anniversary next Monday, Sept. 14, which was the opening day of the college back in 1970. This year’s celebrations will be via videos, including an opening statement by president Ed Bush and the opening of a time capsule, which was buried on the 25th anniversary. Interviews of former presidents, administrators, faculty and students were conducted over the last year to prepare for these celebrations. The CRC Theatre Department recently took home a number of Elly Awards for the productions, "Servant of Two Masters," and "Getting Out." The annual Elly Awards honor outstanding achievements of community theaters and artists in the Sacramento area. Elly Awards are named for the late Eleanor McClatchy, who was a devoted patron of the local arts. The most notable is the Outstanding Achievement Award for Overall Production of "Getting Out." Other Outstanding Achievement awards were given for costume design, direction, leading and supporting female and others.

FLC: Folsom Lake College’s Innovation Center continues to be recognized as a leader in the Maker movement and was recently accepted into two prestigious national programs. "Making Spaces: Expanding Maker Education Across the Nation" aims to sustainably integrate Making into educational institutions and build a national resource network. As a member of the program’s new cohort, FLC’s makerspace will lead a regional partnership with local schools, libraries, community organizations, and other educational institutions to help these new Maker sites launch and maintain programs. In addition, the Innovation Center has been chosen as a placement location for the "Makers + Mentors Network: Maker Fellows" program that will connect FLC students with underrepresented and underserved youth to serve as mentors for Maker-centered learning experiences that will help K-12 students build the academic and social skills key to their success in school, postsecondary enrollment, and workforce placement. These unique opportunities will allow the Innovation Center to continue and expand its efforts to bring "Making" deeper into the community that we serve.

SCC: Sacramento City College has been awarded a five-year, \$2.9 million Developing Hispanic Serving Institutions (DHSI) grant to support our work as an HSI. The federal grant will support an early college program focused on introducing local Latinx and low-income high school students to college through participation in dual enrollment. Dual enrollment allows high school students to enroll in college-level courses and earn college units and high school credit simultaneously. With dual enrollment programs, some students can earn an Associate Degree or Certificate and be prepared for employment or transfer to a four-year institution upon graduating from high school. This shortens a student’s time to degree completion and ultimately allows them to enter their careers sooner.

Retirements:

Retirement			Years of Service
Karla Gustafson	Gerontology Professor	ARC	5
Leontiy Yedinak	Custodian	ARC	13+
Colette Harris-Mathews	Dean of Communication, Visual & Performing Arts	CRC	17+
Kevin Reed	Custodian	ARC	19+

Gregory Jorgensen	Chemistry Professor	ARC	20
Varnell Crankfield	Instructional Service Laboratory Supervisor	SCC	23
Tammy Montgomery	Associate Vice Chancellor of Instruction	EWC	23+
Kim Gardner	Financial Air Officer	ARC	30
Tatsuno Kusaba	Printing Services Operator III	SCC	30
Linda Garrett	Counseling Clerk I	ARC	31

9. ADJOURNMENT

Vice President Ortiz adjourned the meeting at 6:47 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Approved by the Board of Trustees: October 14, 2020