

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, October 14, 2020

This board meeting was held via Zoom Conference in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020.

1. CALL TO ORDER

The board meeting was called to order by Vice President Ortiz at 5:30 p.m.

Present:

Mr. Dustin Johnson, President
Ms. Deborah Ortiz, Vice President
Mr. John Knight
Mr. Robert Jones
Ms. Pamela Haynes
Ms. Tami Nelson

Toni Schiffmaier, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

The following people addressed the Board of Trustees regarding reopening the Harris Center for the Arts:

1. Mary Carrera
2. Marie Mitchell
3. Anson Wong
4. Tien Hsieh
5. Marc Dubin
6. Claudia Cummings
7. Abraham Perez

The following people addressed the Board of Trustees regarding the District's Family Leave Act policy:

1. Sara Smith
2. Ricardo Catón
3. AnnMarie Beasley
4. Francisco Chima Sanchez
5. Lori Beccarelli
6. Allyson Joye

7. Lisa Beebe
8. Sarah Lehmann
9. Jeff Sacha
10. Lorena Jauregui
11. Sara Lee

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Nelson, seconded by Trustee Haynes, that the Board of Trustees approve Consent Consideration items A through L.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz

No: None

Absent: Johnson (disconnected from audio)

Student Advisory Vote: Aye

Motion carried; 5:0

A. *Board Meeting Minutes: September 9, 2020*

That the Board of Trustees approve the minutes of the meeting held on September 9, 2020.

B. *Curriculum Proposals: American River, Folsom Lake and Sacramento City College*

That the Board of Trustees approve the curriculum proposals for American River, Folsom Lake and Sacramento City Colleges.

C. *Resolution No. 2020-11: Liability Coverage for District Volunteers*

That the Board of Trustees approve Resolution No. 2020-11 regarding liability coverage for volunteers.

D. *Resolution No. 2020-12: Remote Operation of Child Development Center During District Closure*

That the Board of Trustees approve Resolution No. 2020-12 authorizing the continued closure of the Child Development Centers, the offering of distance learning services to children and families, and to support the Early Childhood Instruction Program during remote operations.

E. *Y-Rated Employee Salary Schedule*

That the Board of Trustees approve the salary schedule for Y-Rated employees effective July 1, 2020.

F. District Annual Investment Report

That the Board of Trustees accept the District's Annual Investment Report for fiscal year 2019-20.

G. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

H. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
CVC-OEI – Grant Completion Support Reimbursement <ul style="list-style-type: none"> Funding will be use to provide reimbursement for one or more faculty and/or staff to prepare final reports for grants 01/01/2021 – 1/31/2021 Administrator: Jamie Nye, Deputy Chancellor 	CRC	\$15,000	CCCCO
Nursing Education Program Support <ul style="list-style-type: none"> Funding is intended to address student attrition and retention and to increase the growth and capacity of California Community College Associate Degree Nursing (ADN) programs 07/01/2020 through 6/30/2021 Administrator: James Collins, Dean of Science and Allied Health 	SCC	\$118,758	CCCCO
Nursing Education Investment Grant <ul style="list-style-type: none"> Funding will be used on Collaborative Education: ADN to MSN for students with a non-nursing Bachelor's Degree project. 06/30/2020 through 06/30/2022 Administrator: James Collins, Dean of Science and Allied Health 	SCC	\$118,758	Foundation for CCCCCO
TRIO SSS Veterans <ul style="list-style-type: none"> Funding will be used to provide support services to veterans from disadvantaged backgrounds to promote achievement in postsecondary education. 09/01/2020 through 08/31/2025 Administrator: Kolleen Ostgaard, Dean of Student Services 	ARC	\$1,309,440	Dept. of Education
TRIO SSS STEM <ul style="list-style-type: none"> Funding will be used to provide support services to individuals from disadvantaged backgrounds to promote STEM achievement in postsecondary education 09/01/2020 through 08/31/2025 Administrator: Kolleen Ostgaard, Dean of Student Services 	ARC	1,309,440	Dept. of Education
TRIO SSS Journey <ul style="list-style-type: none"> Funding will be used to provide support services to individuals from disadvantaged backgrounds to promote achievement in 	ARC	1,309,440	Dept. of Education

<p>postsecondary education in the Journey program</p> <ul style="list-style-type: none"> • 09/01/2020 through 08/31/2025 • Administrator: Kolleen Ostgaard, Dean of Student Services 			
<p>QRIS Block Grant</p> <ul style="list-style-type: none"> • Funding will be used to increase the number of children in low-income areas with opportunities to attend high-quality state preschool programs, thus preparing them for success in school and life. • 07/01/2020 through 06/30/2022 • Administrator: Jennifer Patrick, Child Care Center Supervisor 	CRC	\$13,495	SCOE
<p>Asian American Native American Pacific Islander Serving Institute Grant</p> <ul style="list-style-type: none"> • Funding will be used to strengthen the science, technology, engineering and math skills of participating students. • 10/01/2020 through 09/30/2021 • Administrator: Jeff Stephenson, Vice President of Student Services 	ARC	\$318,916	Dept. of Education
<p>Title III Strengthening Institutions</p> <ul style="list-style-type: none"> • Funding will be used to help eligible IHE's to become self-sufficient and expand their capacity to service low-income students by providing funds to improve and strengthen the academic quality, institutional management, and fiscal stability of eligible institutions. • 10/01/2020 through 09/30/2021 • Administrator: Jeff Stephenson, Vice President of Student Services 	ARC	\$449,160	Dept. of Education
<p>CALPIA Culinary Arts Management Program</p> <ul style="list-style-type: none"> • Funding will provide a program where women can earn up to 13 college units completing courses such as introduction to Culinary Arts Management, Culinary Sanitation & Safety, Quantity Food Production, Food Theory and Preparation, and Culinary Customer Service to transition back into the workforce. • 07/01/2020 through 06/30/2021 • Administrator: Kim Harrell , AVP Economic Workforce Development 	CRC	\$50,000	CALPIA
<p>The Puente Project</p> <ul style="list-style-type: none"> • Funding will be used to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. • 07/01/2020 through 06/30/2023 • Administrator: Hong Pham, Director of First Year Experience Program 	CRC	\$5,500	The Regents of the University of California
<p>YESS/ILP Youth Empowerment Strategies for Success/Independent Living Program</p> <ul style="list-style-type: none"> • Funding will be used for a comprehensive and integrated program that unites community partners and academic leaders to empower current and former foster youth to successfully transition into independent living. • 07/01/2020 through 06/30/2021 • Administrator: Raquel Arata, Dean of Career Education and Workforce 	ARC	\$22,500	Foundation for California Community Colleges
<p>Strong Workforce Program</p>	LRCCD	\$252,503	California

<ul style="list-style-type: none"> Funding will be used to maintain NetLABS, which provides all NFN academic institutions remote access to virtual machines, routers, switches, and firewalls resources for instruction to students 07/01/2020 through 12/31/2021 Administrator: Tarence Powell, Interim Associate Vice Chancellor of Instruction, Workforce and Economic Development 			Community Colleges Chancellors Office
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I. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as herein listed.

CHANGE ORDERS				
Bid №	Change Amount	Change Number	Vendor	New Contract Total
18027	\$568,843.00	8	Flint Builders Inc.	\$33,221,591.00
Add data connections for controls, projection screen, donor wall lighting, intrusion/access controls, and fire sealant. Change partition type, MESA meeting room elevator control room door, ceiling backing for sliding marker boards, swinging door hardware, light poles, concrete at Davies, temperature control cabinets, power and data outlets. Repair hydronics and asphalt at central plant. RAEF Hall valve replacement and irrigation control module expansion.				

J. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified below.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Sutter Care at Home	All Programs	ALL	10/01/2020	EXP: 10/01/2025
John Muir Health	PTA/ OTA/HIT ^{1, 2}	SCC/CRC	AMENDMENT	EXP: 05/31/2023

¹ PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

² HIT: Health Information Technology

ZERO DOLLAR AGREEMENTS

Listed below are the agreements entered into by Los Rios Community College District that do not require payment to the Agency.

Agency: Coalition for Humane Immigrant Rights **Term:** 11/01/2019 to 01/30/2022

Type of Contract: MOU

Description:

Assembly Bill 1809 (Chapter 33, Statutes of 2018), appropriated funds for the California Department of Social Services (CDSS) to execute Agreements with qualified organizations to provide immigration legal services and support to persons on California community college campuses. The funds provided under executed agreements are for the sole purpose of providing immigration legal services and education and outreach services to California Community College affiliated individuals at California Community College campuses.

Agency: California State University Sacramento **Term:** 09/11/2020 to 09/10/2025

Type of Contract: Standard Agreement

Description:

CSUS has approved courses and such courses require directed observation and/or practical experience for students in various fields of study. LRCCD has facilities for furnishing directed observation and/or practical experience to CSUS students. It is to the benefit of CSUS that its students be permitted to use the facilities of LRCCD for their learning experience. It is to the benefit of LRCCD to contribute to the education of the CSUS students.

Agency: Federal Aviation Administration **Term:** 09/18/2020 to 09/17/2023

Type of Contract: Partnership Agreement

Description:

Create long-term partnerships that focus on preparing candidates for the position of an air traffic control specialist at the FAA. The AT-CTI program’s goal is to collaborate with partner schools to deliver up-to-date air traffic training that matches the requirements of the National Airspace System and helps provide qualified applicants for the FAA.

K. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001112742-0001113113 B2102392-B210468	\$ 5,721,539.08
Capital Outlay Fund	0003018647-0003018670	
Child Development Fund	0006000918-0006000919 B6300000-B6300001	
Self-Insurance Fund	0009000455-0009000456 B9300006-B9300006	
WARRANTS		
General Fund	804512-805149	\$ 14,667,767.90
General Fund-ARC Instructional Related	010862-010868	
General Fund-CRC Instructional Related	023721-023722	
General Fund-FLC Instructional Related	031719-031724	
General Fund-SCC Instructional Related	048384-048388	
Capital Outlay Fund	834841-834886	
Student Financial Aid Fund	900640-900700	
Child Development Fund	954872-954874	
Self-Insurance Fund	976623-976629	
ODSFD	-	
Payroll Warrants	479039-479382	

Payroll Vendor Warrants	67539-67641	
August Leave Process	479383-481749	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 22,251,031.73
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	-	\$ -
Bookstore Fund – CRC	-	
Bookstore Fund – FLC	-	
Bookstore Fund – SCC	-	
Student Clubs Agency Fund – ARC	6115-6144	\$ 79,321.24
Student Clubs Agency Fund – CRC	5456-5463	
Student Clubs Agency Fund – FLC	2898-2910	
Student Clubs Agency Fund – SCC	4502-4512	
Foundation – ARC	6779-6779	\$ 20,715.05
Foundation – CRC	2895-2898	
Foundation – FLC	2011-2017	
Foundation – SCC	5539-5543	
Foundation – DO	1191-1194	
Associated Students Trust Fund – ARC	1048-1048	\$ 4,121.95
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	Manual Checks: 8183-8189	\$ 3,989.95
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ 1,300
PARS	-	\$ 8,885.13
Vendors	-	\$ -
International Wire- Ethan Way Center	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 45,125.16
Bookstore	-	\$ 2,293.28
Payroll Direct Deposit Advices	1063855-1067884	\$ 11,882,555.98
Other Payroll Transactions	-	\$ 3,448.00
Foundation Scholarships	-	\$ 147,000.00
ACH Transaction	-	\$ -
CARES Act	-	\$ -
Regional Transit (RT) Payment	-	\$ -

L. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the October board agenda packet.

4. ACTION

A. Public Hearing: Adoption of 2020-21 Proposed Budgets

Public Hearing: Vice President Ortiz declared a public hearing to receive comments on the adoption of the 2020-21 proposed budgets.

A motion was made by Trustee Knight, seconded by Trustee that the Board of Trustees adopt the 2020-21 proposed budgets for the General Fund (Z budget), Instructionally-related, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz

No: None

Absent:

Student Advisory Vote: Aye

Motion carried; 6:0

5. INFORMATION

A. District Sustainability Program Update

Associate Vice Chancellor of Facilities Management Pablo Manzo provided an update regarding districtwide sustainability efforts in construction and operational programs and highlighted the colleges' efforts to support and promote sustainability as a goal throughout the District. This item was presented for the Board of Trustee's information and discussion.

6. BOARD MEMBER REPORTS

Trustee Schiffmaier reported that the Student Advisory Committee recently implemented some districtwide workgroups to allow students to advocate on various issues. She also noted there hasn't been a lot of interaction with the student groups in the accreditation process.

Tami Nelson noted she was excited about the new small winery program at FLC listed in the consent agenda.

7. FUTURE AGENDA ITEMS

No future agenda items were requested.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Ngan Bao, Student Advisory Committee

Lindsey Campbell, Folsom Lake College Classified Senate

Julie Oliver, President, Districtwide Academic Senate

Dean Murakami, President, LRCFT

Chancellor's Report:

In the interest of time, the Chancellor's report was provided to the Board of Trustees electronically.

ARC: The ARC Paramedic program received great news from its accrediting agency, the Committee on Accreditation for EMS Professionals. Based on the outcomes reported for 2018, the three required thresholds were all met with a result of 70% or greater:

- NREMT/State Written Exam: 100%
- Retention: 79.5%
- Positive (Job) Placement: 93.5%

ARC is proud of this program's continued success and its importance to the region. Special thanks to the faculty, staff and administrators who led the program's re-accreditation.

CRC: CRC is partnering with California LAW to create a pathway for students to complete their education and enter the legal profession. California LAW (Leadership – Access – Workforce) is an organization created to be the foundational structure that connects, communicates, collaborates, and coordinates with programs working to help diverse students enter the legal profession. Community colleges partnering with Cal LAW are chosen because of their high commitment to equity, demonstrated by college leadership and resources that provide transformative educational experiences and support for students on a pathway to a law career.

CRC's Puente program was recently recognized by the Cosumnes Community Services District as an outstanding organization who have served the Hispanic and Latin communities of Elk Grove and Galt. The certificate of appreciation read, in part, "Puente, with its exceptional activities and dedicated team, has contributed to the success of thousands of student and professionals in our community."

FLC: Folsom Lake College has been awarded a Title III Strengthening Institutions Program (SIP) grant from the US Department of Education. The grant, the largest federal grant in the college's history and its first Title III grant, totals approximately \$2.2 million over five years and will expand the college's capacity to serve its low-income students. In line with the college's work to implement AB 705, the project's primary focus will be on bolstering student support services to help disadvantaged students progress through and successfully complete transfer-level English and mathematics in their first year. To assist with these efforts, the college will further develop its Learning Skills program, including tutoring, English/Reading & Writing Centers, and the Math Center, allowing previously designated funds to be redirected to other in-need areas of the institution. Special thanks to the grant application team: Greg McCormac, Emelia Michels-Ratliff, Sam Raskin, Brian Robinson, and Molly Senecal.

SCC: The show must go on! With the opening of their production of "Much Ado About Nothing," SCC's City Theatre is continuing to bring student-driven performances to the community via livestream, as well as pre-recorded streaming sessions, during even with the campus closed to the public. Recently, FOX 40 featured our Theatre department's perseverance and creativity in

the virtual space in an interview with two of our student-actors, giving a sneak peek at what it takes to rehearse and perform in this unusual manner. Watch the interview here: <https://fox40.com/studio-40/much-ado-about-nothing/> . The livestreams have ended, but you can still catch the pre-recorded performances, Oct. 16, 17, and 18 (admission is pay-what-you-can with a \$1 minimum). More information can be found at www.citytheatre.net.

Retirements:

Retirement			Years of Service
Karla Gustafson	Gerontology Professor	ARC	5
Julie Blaney	Nursing Professor	ARC	6
Paterna Goodman	Custodian	FLC	12+
Natalia Collins	Laboratory Technician – Science	CRC	16+
Deborah Kassis	Payroll Supervisor	DO	21
Linda Hibbard	Student Personnel Assistant – Disabled Student Programs & Services	SCC	21+
Bruce Zenner	Chemistry Professor	SCC	23
Pamela Parks	Clerk III	SRPSTC	24

9. CLOSED SESSION

The following board members went into closed session at 8:23 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson and Ms. Ortiz.

- A. Pursuant to Government Code section 54957; Public Employee Performance Evaluation: Chancellor

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

Open session resumed at 9:04 pm.

In the closed session matter identified as Item 9.A, the Board of Trustees determined that the Chancellor’s pre-agreed performance goals and outcomes were met, deemed that the Chancellor’s performance for 2019-20 was satisfactory, and affirmed the goals set for the 2020-21 academic year.

11. ACTION

- A. Chancellor’s Contract

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees approve and amend the Chancellor’s contract with the following terms:

1. *Increase the contract term by one year through June 30, 2024.*

2. *All other terms and conditions of the contract shall remain in place for the balance of the contract.*

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz

No: None

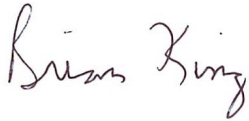
Absent:

Student Advisory Vote: Aye

Motion carried; 6:0

12. ADJOURNMENT

Vice President Ortiz adjourned the meeting at 9:05 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: November 18, 2020