

LOS RIOS COMMUNITY COLLEGE DISTRICT

BOARD MEETING AGENDA

Wednesday, December 16, 2020

5:30pm

Zoom Meeting Access (Open to the Public):

Webinar Link: <https://cccconfer.zoom.us/j/98101758320>

Telephone Dial: (669) 900-6833

Webinar ID: 981 0175 8320

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

In an effort to control the spread of COVID-19, this meeting will not be physically open to the public. All members of the public may participate in the meeting via Zoom Webinar. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Chancellor, and the Board Clerk shall be muted.

1. CALL TO ORDER

Board President

2. ORAL COMMUNICATIONS

The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.

Members of the public have three options to offer public comment:

- 1) Email your full name and the matter you wish to speak about to board@losrios.edu by 3:00pm on the day of the meeting, and you will be called on by the Board President during this portion of the meeting.*
- 2) Use the Q&A function in Zoom to submit your full name and the matter you wish to speak about to the Clerk of the Board. You will be called on by the Board President during this portion of the meeting.*
- 3) If participating by phone, you may "raise your hand" by dialing *9 during the public comments portion of the meeting. When you raise your hand, you will be recognized by the President of the Board and asked to provide your full name and the matter you wish to speak about.*

3. SPECIAL ORDER OF BUSINESS: ANNUAL ORGANIZATIONAL MEETING

A. Election Results and Seating of Elected Officials (page 3)	Board President
B. Election of Officers (page 4)	Board President
C. 2021 Dates of Regular Meetings (page 5)	Board President
D. Authorization to Attend Meetings (page 7)	Board President
E. Reaffirm District Policies (page 8)	Board President
F. Representation to Education Associations (page 9)	Board President

4. CONSENT CONSIDERATIONS

A member of the Board may request that an item be removed for further discussion and separate action.

A. Board Meeting Minutes: November 18, 2020 (page 10)	Brian King
B. 2022-2023 Academic Calendar/Summer Session 2022 (page 22)	Jamey Nye
C. Curriculum Proposals: ARC/CRC/FLC/SCC (page 24)	Jamey Nye
D. Board Policy Adoption: Credit for Prior Learning P-7137 (page 35)	Jacob Knapp
E. Appointment: Citizens' Bond Oversight Committee (page 42)	Mario Rodriguez
F. Disposition of Surplus Equipment (page 43)	Mario Rodriguez
G. Ratify: Grants and Contracts Awarded (page 44)	Brian King
H. Ratify: Bid Transactions (page 46)	Mario Rodriguez
I. Purchase Orders, Warrants, Checks and Electronic Transfers (page 47)	Mario Rodriguez

J. Student, Special Rate, Temporary Interpreter & Temporary Classified Salary Schedules (page 49)	Mario Rodriguez
K. Short-Term Temporary Employees (page 57)	Jamey Nye
L. Human Resources Transactions (page 59)	Jamey Nye

5. COLLECTIVE BARGAINING	
A. Public Disclosure and Approval of the LRCFT Collective Bargaining Agreement 2020-2023 (page 67)	Jamey Nye

6. ACTION	
A. American River College President Employment Agreement (page 71)	Jamey Nye
B. Ratification of Emergency Repair: El Dorado Center Administration Building (page 72)	Mario Rodriguez
C. 2020-21 Program Development Funds (page 73)	Mario Rodriguez

7. BOARD MEMBER REPORTS

8. FUTURE AGENDA ITEMS

<p>9. REPORTS and COMMENTS</p> <ul style="list-style-type: none"> ▪ Student Association ▪ Classified Senate ▪ Academic Senate ▪ Other Recognized Constituencies ▪ Chancellor’s Report

<p>10. CLOSED SESSION</p> <p><i>Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc. Closed Session will be held via Zoom Conference and not be open to the public.</i></p> <p>A. Conference with Legal Counsel - Anticipated Litigation (Government Code Section 54956.9(d)(2)). Number of Matters: One</p>

11. ANNOUNCEMENT OF REPORTABLE ACTIONS TAKEN IN CLOSED SESSION SHALL BE POSTED ON THE BOARD OF TRUSTEES’ WEBPAGE: <https://losrios.edu/about-los-rios/board-of-trustees/board-agendas-and-minutes>

12. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Dustin Johnson President ▪ Area 1	Deborah Ortiz Vice President ▪ Area 6	Robert Jones ▪ Area 2 John Knight ▪ Area 3 Kelly Wilkerson ▪ Area 4	Pamela Haynes ▪ Area 5 Tami Nelson ▪ Area 7 Toni Schiffmaier ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039. Next Regular Board Meeting: January 13, 2020 ▪ Zoom Conference			
Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District’s website: www.losrios.edu as soon as they are available.			
Help Us Help You			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.			

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Election Results and Seating of Elected Officials	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

Election Code § 15400 requires that the Board declare the results of the November 3, 2020 election. The Oaths of Office were administered to the recently elected Board members, prior to them taking office, at the December 16, 2020 organizational meeting.

STATUS:

The Registrar of Voters for the Counties of Sacramento, El Dorado, Yolo and Solano, and the State of California have certified the election results as follows:

TRUSTEE AREA	CANDIDATE SELECTED	VOTES CAST BY COUNTY				
		Sacramento	El Dorado	Yolo	Solano	TOTAL
3	John Knight	11,741	30,687	n/a	n/a	42,428
4	Kelly Wilkerson	23,535	n/a	23,669	11	47,215
5	Pamela Haynes	64,511	n/a	n/a	n/a	64,511
7	Tami Nelson	63,172	n/a	n/a	n/a	63,172

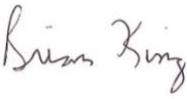
RECOMMENDATION:

It is recommended that the Board of Trustees declare the results of the November 3, 2020 election as certified by the Sacramento County Registrar of Voters.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Election of Officers	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

STATUS:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

RECOMMENDATION:

It is recommended that the Board of Trustees consider and take action to elect the following officers:

1. Board President
2. Board Vice-President
3. Secretary to the Board (normally the Chancellor is appointed).

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	2021 Dates of Regular Board Meetings	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

STATUS:

The proposed calendar was presented to the Board for First Reading at its November meeting, and is now ready for Board approval.

RECOMMENDATION:

It is recommended that the Board of Trustees schedule the regular meetings for the second Wednesday of the month (unless otherwise noted) at 5:30 pm, and the spring and fall retreats as noted, and approve the attached 2021 board meeting calendar.

LOS RIOS

COMMUNITY COLLEGE DISTRICT

2021 Board Meeting Calendar

Regular board meetings are generally the second Wednesday of the month
(unless otherwise noted) at 5:30 pm

Until further notice, Los Rios Community College District Board Meetings will be held in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

In an effort to control the spread of COVID-19, meetings will not be physically open to the public. All members of the public may participate in Board Meetings via Zoom Conference. Please visit the Board of Trustees Website at: <https://losrios.edu/about-los-rios/board-of-trustees/board-agendas-and-minutes> for details.

The 2021 calendar will be subject to change based on the developing pandemic situation and local health guidelines.

JANUARY				JULY			
	13				14		
FEBRUARY				AUGUST			
	10				11		
MARCH				SEPTEMBER			
5-6*		17			8		
APRIL				OCTOBER			
	14			1-2*		20	
MAY				NOVEMBER			
	12				10		
JUNE				DECEMBER			
	9					15	

*Board Retreat Dates

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Authorization to Attend Meetings	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

RECOMMENDATION:

It is recommended that the Board of Trustees reaffirm Board Policy P-3211 authorizing Board members to conduct District business and to attend meetings and conferences as representatives of the District when performing services on behalf of the Board.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Reaffirm District Policies	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

RECOMMENDATION

It is recommended that the Board of Trustees reaffirm all current District policies (1000-9000) as adopted by the Board of Trustees.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Representation to Education Associations	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Special Order of Business Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

In compliance with Education Code § 72000 and Los Rios Board Policy P-3211, proceedings have been developed to accommodate the annual organization of the Board of Trustees.

STATUS:

Current Board representatives to education associations are listed.

ACTIVITY/ASSOCIATION	REPRESENTATIVES
American Association of Community Colleges (AACC)	Tami Nelson
Association of Community College Trustees (ACCT)	John Knight
Align Capital Region (ACR)	Deborah Ortiz
California Community College Trustees (CCCT)	Pamela Haynes
Los Rios Foundation	Pamela Haynes Robert Jones
Yolo County School Boards Association (YCSBA)	Dustin Johnson

RECOMMENDATION:

The Board President may wish to appoint or have the Board elect representatives to various offices, associations or committees listed below.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Board Meeting Minutes: November 18, 2020	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King, Chancellor <i>Brian King</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

STATUS:

The minutes of the Board of Trustees meeting held on November 18, 2020 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meeting held on November 18, 2020.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, November 18, 2020

This board meeting was held via Zoom Conference in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020.

1. CALL TO ORDER

The board meeting was called to order by President Johnson at 5:30 p.m.

Present:

Mr. Dustin Johnson, President
Ms. Deborah Ortiz, Vice President
Mr. John Knight
Mr. Robert Jones
Ms. Pamela Haynes
Ms. Tami Nelson

Toni Schiffmaier, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Justin Freeland and Rachel Silva-Henry each addressed the Board regarding a matter on the closed session agenda.

Shreya Gowda addressed the Board of Trustees regarding the Harris Center for the Arts.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Ortiz, seconded by Trustee Haynes, that the Board of Trustees approve Consent Consideration items A through M.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 6:0

A. *Board Meeting Minutes: October 9-10 and 14, 2020*

That the Board of Trustees approve the minutes of the meetings held on October 9-10 and 14, 2020.

B. Scheduling of Board of Trustees Annual Organizational Meeting

That the Board of Trustees schedule the annual organizational meeting for Wednesday, December 16, 2020 at 5:30 p.m.

C. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City Colleges.

D. American River College Commemorative Naming for the ARC STEM Innovation Center

That the Board of Trustees approve the commemorative naming opportunities outlined in the November board agenda packet.

E. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the September 30, 2020 Quarterly Financial Status Report (CCFS-311Q) and the related financial statement.

F. Los Rios Colleges Foundation-Quarterly Investment Reports

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2020.

G. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code Section 81452.

H. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Title III, Part A, Strengthening Institutions <ul style="list-style-type: none"> • Funding helps eligible IHE's to become self-sufficient and expand their capacity to serve low-income students by providing funds to improve and strengthen the academic quality, institutional management, and fiscal stability of eligible institutions • 10/01/2020 – 9/30/2021 • Administrator: Monica Pactol, Vice President of Instruction 	FLC	\$445,698	US Dept. of Education
Trio Upward Bound – Florin High School	CRC	\$297,601	US Dept. of Education

<ul style="list-style-type: none"> • Funding provides fundamental support to participants in their preparation for college entrance • 09/01/2020 through 8/31/2021 • Administrator: Claire Oliveros, Vice President Student Services and Enrollment Management 			
<p>Child Development Training Consortium (CDTC)</p> <ul style="list-style-type: none"> • Funding provides financial support for Early Childhood Education students • 09/1/2020 through 06/20/2021 • Administrator: Dennis Lee, Dean, Behavioral and Social Sciences 	SCC	\$18,400	YCCD/CDTC
<p>DHSI Developing Hispanic Serving Institutions</p> <ul style="list-style-type: none"> • Funding will be used to expand educational opportunities for, and improve the attainment among, Hispanic students. This grant also enables expansion and enhancing academic offerings, program quality, and institutional stability • 10/01/2020 through 09/30/2025 • Administrator: Albert Garcia, VP of Instruction • 	SCC	\$2,920,761	US Dept. of Education
<p>California Education Learning Lab</p> <ul style="list-style-type: none"> • Funding will be used to increase learning outcomes and close equity and achievement gaps across California’s public higher education segments, particularly in the Science, Technology, Engineering, and Math (STEM) disciplines • 06/15/2020 through 06/30/2023 • Administrator: Rina Roy, Dean, Dept. of Science and Engineering 	ARC	\$38,150	Governor’s Office of Planning & Research
<p>TRIO Upward Bound – Monterey Trail and Valley High Schools</p> <ul style="list-style-type: none"> • Funding will provide fundamental support to participants in their preparation for college entrance. • 0/01/2021 through 08/31/2021 • Administrator: Claire Oliveros, Vice President Student Services and Enrollment Management 	CRC	\$297,601	US Dept. of Education
<p>Strong Workforce Program North Far North Regional Consortium</p> <ul style="list-style-type: none"> • Funding will be used to furnish all the necessary services, qualified personnel, material, equipment, and facilities to support the labor market needs of the consortium for Strong Workforce Planning, Regional Recommendation processes, CCC Workforce Education Initiatives, K-12 Strong Workforce programs, program review, program marketing, and other areas as identified by the consortium. • 01/01/2021 through 12/31/2021 • Administrator: Theresa Milan, Interim Associate Vice President of Workforce & Online Engagement 	WEDC	\$180,000	Butte Community College District

I. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as herein listed.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
18027	\$110,318.00	9	Flint Builders Inc.	\$33,331,909.00
Description: ARC Liberal Arts Modernization. Additional HVAC Platforms; Smoke Containment; Millwork T&M (Time and Material); Grade repairs; Cord Reel Supports; Sod; Sealants at Oko-Skin Siding; Fire Alarm Bell; Framing Access doors; Emergency Phones; Custom Carpet; Window Mullion Prep; Patch Seat Wall; Fire Proofing.				

J. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified below.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Manteca District Ambulance	Paramedic	ARC	09/16/2020	EXP: 09/16/2023
Full Circle Speech Therapy	SLPA ²	ARC	09/30/2020	Evergreen
Tahoe Forest Hospital District	MLT ¹	FLC	01/1/2021	01/01/2024

¹ MLT: Medical Lab Technician

²SLPA: Speech Language Pathology Assistant

ZERO DOLLAR AGREEMENTS

Listed below are the agreements entered into by Los Rios Community College District that do not require payment to the Agency.

Agency: Sacramento County Sheriff **Term:** 10/22/20 to 10/21/23 **Type of Contract:** MOU

Description:

The High Technology Crime Program is designed to remove high technology, intellectual property, and identity theft criminals from our community. The program is created on the premise that the ability of law enforcement to properly investigate and prosecute high technology-related and identity theft crimes will have far reaching effects on a wide variety of criminal activities, including computer component theft, gray marketing of technology, narcotic trafficking, gambling, Internet-related crimes, telecommunication fraud, intellectual property theft, and identity theft. The mission of the Task Force will be to arrest and successfully prosecute individuals engaged in these criminal pursuits to create a safer community for the overall Sacramento region.

Agency: Sacramento County Sheriff **Term:** 10/22/20 to 10/21/23 **Type of Contract:** MOU

Description:

The purpose of this MOU is to delineate the responsibilities of the Sacramento ICAC Task Force, maximize inter-agency cooperation, and formalize relationships between member-agencies. The Task Force will investigate suspects who utilize the Internet to seek children as sexual partners and/or who traffic in child pornography. Specific ICAC crimes include Internet sexual exploitation of a minor and luring a minor for sexual exploitation as described in, but not limited to, the following statutes: California Penal Code Sections 266j, 269(a), 664/288, 288.2(a), 288.2(b), 288(a), 288(b), 288(c), 664/288, 290, 311.10, 311.11(a), 311.1(a), 311.2(b), 311.2(d), 311.3(a), 311.4(a), 311.4(b),

311.4(c), 647.6(a), 647(k)(2), 653f(c), 1203.2, and 3056; Federal statutes 2252(a)(4), 2252(a)(5), 2252(a)(1), 2252(a)(2), 2252A(a)(3), 2252A(a)(4), 2251(a), 2251(b), 2251(c), 2421, 2422(a), 2422(b), 2423(a), 2423(b), 2425, 2241, and 1201(a)(1) and under Federal law, sexual exploitation of children is described in Title 18, Chapter 110. This MOU does not prohibit the investigation of other Internet crimes against children.

Agency: McClellan Realty, LLC **Term:** N/ A **Type of Contract:** Estoppel

Description:

McClellan Realty, LLC is the owner of property at McClellan Park that LRCCD's leases for SCC's Aeronautics program. McClellan Realty, LLC is re-financing their loan and the banks are requiring these Estoppel Agreements to fund the loan.

Agency: PowerSchool Group LLC **Term:** 11/1/20 to 6/30/21 **Type of Contract:** Order Agreement/ SaaS

Description:

PowerSchool Group, LLC provides student application software and services for LRCCD. As part of our existing SaaS agreements with PowerSchools they are providing LRCCD Advantage Plus Applicant Tracking, PeopleAdmin Suite Custom Services, Solution Overview and ATS Training and Position Management consulting services

K. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001113114-0001113450 B210469-B210509	\$ 3,904,747.15
Capital Outlay Fund	0003018666-0003018689	
Child Development Fund	0006000920-0006000924	
Self-Insurance Fund	-	
WARRANTS		
General Fund	805150-806290	\$ 18,668,892.87
General Fund-ARC Instructional Related	010869-010880	
General Fund-CRC Instructional Related	023723-023731	
General Fund-FLC Instructional Related	031725-031725	
General Fund-SCC Instructional Related	048389-048400	
Capital Outlay Fund	834887-834960	
Student Financial Aid Fund	900701-900730	
Child Development Fund	954875-954879	
Self-Insurance Fund	976630-976633	
ODSFD	-	
Payroll Warrants	481750-482236	\$ 7,809,358.80
Payroll Vendor Warrants	67642-67750	
September Leave Process	482237-483172	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 5,435,234.29
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	034409-034416	\$ 419,372.66
Bookstore Fund – CRC	029113-029114	
Bookstore Fund – FLC	-	
Bookstore Fund – SCC	051833-051833	
Student Clubs Agency Fund – ARC	6145-6176	\$ 91,211.92
Student Clubs Agency Fund – CRC	5464-5483	
Student Clubs Agency Fund – FLC	2911-2919	
Student Clubs Agency Fund – SCC	4513-4535	

Foundation – ARC	6780-6834	\$ 732,773.67
Foundation – CRC	2899-2929	
Foundation – FLC	2018-2030	
Foundation – SCC	5544-5573	
Foundation – DO	1195-1205	
Associated Students Trust Fund – ARC	-	\$ 100.00
Associated Students Trust Fund – CRC	0936-0936	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	Manual Checks: 9244-9248 USI Check System: 8190-8198	\$ 58,164.70
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ -
PARS	-	\$ 31,506.29
Vendors	-	\$ -
International Wire- Ethan Way Center	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 30,389.08
Bookstore	-	\$ 2,412.51
Payroll Direct Deposit Advices	1067885-1072020	\$ 12,937,396.78
Other Payroll Transactions	-	\$ 3,448.00
Foundation Scholarships	-	\$ -
ACH Transaction	-	\$ -
CARES Act	-	\$ 62,200.00
Regional Transit (RT) Payment	-	\$ -

L. 2020-21 Sabbaticals/Professional Development Leaves

That the Board of Trustees approve the sabbatical/professional development leaves for the 2020-21 year listed in the November board agenda packet.

M. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the November board agenda packet.

4. FIRST READING

A. Draft 2021 Board Meeting Calendar

A draft copy of the proposed 2021 annual board meeting calendar was presented for the Board's review and discussion. The final draft will be presented for approval at the next regular board meeting on December 16, 2020. This item was presented to the Board of Trustees for first reading.

B. Board Policy Adoption: P-7137 Credit for Prior Learning

The proposed policy is intended to establish and govern the CPL program for the District. This item was presented to the Board of Trustees for first reading.

C. Board Policy Adoption: P-8912 Video Safety System

The proposed policy is intended to govern the installation and use of video surveillance across the District. This item was presented to the Board of Trustees for first reading.

5. ACTION

A. Contract Award: SCC Lillard Hall

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees award the contract for Bid 19018 to Broward Builders for base bid \$32,415,000 and 6 alternates, with a total award of \$34,140,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 6:0

B. Contract Award: CRC Automotive Technology Modernization and Expansion

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees award the contract for Bid 20019 to D.G. Granada Inc. for base bid \$4,014,981.00 and 3 alternates, with a total award of \$4,078,164.00.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 6:0

C. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Natomas Public Pathways Preparatory High School

Public Hearing: President Johnson declared a public hearing to receive comments on the MOU between the LRCCD and Natomas Public Pathways Preparatory High School.

A motion was made by Trustee Ortiz, seconded by Trustee Knight, that the Board of Trustees adopt the proposed CCAP MOU between the Los Rios Community College District and Natomas Pacific Pathways Preparatory High School; and authorize the Chancellor or his designee(s) to

execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 6:0

6. BOARD MEMBER REPORTS

The Trustees congratulated Jacob Knapp for his appointment to serve as the District's General Counsel and Melanie Dixon for her promotion to President of American River College. They also recognized Trustee Pam Haynes for her recent election to serve as President for the California Community Colleges' Board of Governors.

Trustee Nelson shared that the Elk Grove City Council approved a Proclamation at their meeting in honor of Cosumnes River College's 50th Anniversary. She participated in the CRC Innovation Happens Here event, as well as the webinar hosted by the Community College League of California's Women's Caucus.

Trustee Ortiz participated in the Community College League of California's Trustee Conference this month.

Trustee Schiffmaier reported that the student leadership is moving forward with the deadlines for Lobby Day with a focus on financial aid reform, and that the Chairs for all the student workgroups went through leadership training.

Trustee Haynes attended the Academic Senate's virtual plenary on racial bias and appreciated the honest, challenging conversations in all of the workshops.

7. FUTURE AGENDA ITEMS

Trustee Johnson requested consideration of a Board Resolution confirming the District as an anti-racist organization.

Trustee Knight requested follow-up information on the status of the District's Truxel Road property and whether this is this the time to surplus the property.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Vraj Thakkar, Student Advisory Committee

Olga Prizhbilov, President, American River College Classified Senate

Julie Oliver, President, Districtwide Academic Senate

Jason Newman, President, LRCFT

Chancellor's Report:

ARC: ARC recently received two exciting news items. First, Adjunct Professor Brendan Duffey received two Latin Grammy nominations for his professional work. Duffey served as the mastering engineer on two recordings that are nominated. He has been teaching Commercial Music classes at ARC for the past four years. The Latin Grammys ceremony will be held virtually on November 19. Second, ARC student Ryal Strom has been selected as the California Sociological Association's 2020 Outstanding Community College Student Award. The award honors a current California community college student (or one who graduated last school year) who has completed 9 units of sociology with a GPA of at least 3.0 and has earned distinction in scholarship and/or in service to school, community, or the Association. Ryal is the president of the ARC Sociology Club.

CRC: On Thursday, November 5, CRC hosted the first Innovation Happens Here event, sponsored by Kaiser Permanente. The goal of the event was to bring awareness of CRC's innovative approach to education, workforce development, and efforts to address our student's basic needs. Attended by community leaders, thought partners, and funders, President Bush, accompanied by Chancellor King and Susanna Cooper, Managing Director of Wheelhouse, kicked off the event by addressing Innovation and Change Paradigm at Los Rios. Other topics for the day included presentations on the "We Won't Fall Campaign: CRC's Response to Institutional Racism and COVID-19," "Programmatic Innovation at CRC," "Workforce Development featuring Tiny House Village and Solar Installer Program," and the "Hawk Cares Program: Addressing Our Student's Basic Needs." In attendance were representatives from the Los Rios Board of Trustees, California Assembly Speaker's Office, California Competes, Center for Organizational Responsibility and Advancement at San Diego State University, CRC Faculty and Staff, Elk Grove Chamber of Commerce, Hispanic Association of Colleges & Universities, Hope Center for College, Community and Justice, Legislative Analyst Office, Los Rios Colleges Foundation Board of Directors, The RP Group, Stockton Unified, and University of California, Davis.

FLC: Folsom Lake College's Rancho Cordova Promise Program, a partnership between the college and the City of Rancho Cordova, has expanded to provide support for the city's Veterans. Since launching in 2016 as the first Promise Program in the region, more than 370 graduating high school seniors have attended their first two years at FLC fee-free. Starting with the 2020-2021 academic year, program eligibility has been broadened to include residents who are Veterans, whether they are a new or continuing student. Each Rancho Cordova Promise student, including ten student-veterans currently attending FLC, is awarded up to \$883 per semester for up to four semesters. That funding, provided by the City of Rancho Cordova through a Community

Enhancement Fund grant, can then be applied toward tuition and fees, textbooks, transportation, or other expenses.

SCC: Recently, NextGenRadio @ Capitol Public Radio featured the work of two SCC Journalism students, Sara Nevis and Melissa Franco. Nevis’ article spotlighted the community work of another Panther, SCC Football Coach Jordan McGowan, who has been serving the unhoused during the pandemic. Franco’s article focused on the founder of a local social justice theatre company. Both writers also recently published their “Reflections” on their experience at NextGenRadio @ Capitol Public Radio. We are very proud of our Panthers for making strides in the community and giving back!

Retirements:

Retirement			Years of Service
Diana Montijo	Student Personnel Assistant – Counseling	ARC	15
Marjorie Samples	Chemistry Professor	FLC	16
Kristine Janssen	Counselor	SCC	21
Nancy Hafer	Account	ARC	25+
Marybeth Buechner	Biology, Professor (60%), Science Literary Coordinator (40%)	SCC	29+
Annette Barfield	Counselor	SCC	31+

9. CLOSED SESSION

The following board members went into closed session at 7:00 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson and Ms. Ortiz.

A. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

B. Conference with Legal Counsel-Existing Litigation (Government Code Section 54956.9(d)(1)). Name of Case – WCAB #: ADJ9860353

C. Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2)). Number of matters: One

10. ANNOUNCEMENT OF REPORTABLE ACTIONS TAKEN IN CLOSED SESSION ITEMS SHALL BE POSTED ON THE BOARD OF TRUSTEES’ WEBPAGE.

In the closed session matter identified as 9A, Employee Discipline/Dismissal/Release, the Board of Trustees voted 6 to 0 to terminate the employment of a Los Rios Police Officer.

In the closed session matter identified as 9B, Conference with Legal Counsel - Existing Litigation, the Board of Trustees voted 6 to 0 to approve the settlement of WCAB Case #ADJ9860353 with a payment of \$43,132.90.

12. ADJOURNMENT

President Johnson adjourned the meeting at 7:34 pm.

BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: December 16, 2020

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	2022-2023 Academic Calendar/Summer Session 2022	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

American River, Cosumnes River, Folsom Lake and Sacramento City colleges have participated in the development of the academic calendar for 2022-2023 through the Academic Calendar Committee. The calendar meets the requirements for instructional days, includes holidays as prescribed by the Chancellor’s Office, and balances the number of teaching days between the fall and spring semesters. It also dedicates four days for instructional improvement activities with two days prior to the opening of the fall semester and two days scheduled before the spring semester.

STATUS:

The Academic Calendar Committee, Academic Senate, LRCFT, LRCEA and Executive Staff have reviewed the proposed calendar.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the academic calendar for 2022-2023 as proposed.

**LOS RIOS COMMUNITY COLLEGE DISTRICT
2022-2023 ACADEMIC CALENDAR - **DRAFT****

American River College - Cosumnes River College - Folsom Lake College - Sacramento City College

SUMMER SESSION 2022*

Instruction Begins	June 6	Monday
Independence Day	July 4	Monday
Instruction Ends	August 4	Thursday
Grades Due	August 8	Monday
	35 Days	

FALL SEMESTER 2022*

Instructional Improvement Days	August 18, 19	Thursday, Friday
Instruction Begins	August 20	Saturday
Labor Day Holiday	September 5	Monday
Census Date for Fall Semester Classes	September 6	Tuesday
Veterans Day	November 11	Friday
Last Day to Withdraw from Full Semester Classes	November 15	Tuesday
Thanksgiving Recess	Nov. 24-Nov.27	Thursday-Sunday
Finals	December 9 - 15	Friday - Thursday
End of Semester	December 15	
Grades Due (1 st day campus is open in Jan)	January 3, 2023	Tuesday
	82 Days	

SPRING SEMESTER 2023*

Instructional Improvement Days	January 12,13	Thursday, Friday
Instruction Begins	January 14	Saturday
Dr. Martin Luther King, Jr. Day	January 16	Monday
Census Date for Spring Semester Classes	January 30	Monday
Lincoln Day	February 17	Friday
Washington Day	February 20	Monday
1 st 8 weeks ends	March 10	Friday
Mid Semester Spring Recess	March 13-19	Monday - Sunday
2 nd 8 weeks Begins	March 20	Monday
Last Day to Withdraw from Full Semester Classes	April 16	Sunday
Finals	May 11-May17	Thursday-Wednesday
End of Semester	May 17	Wednesday
Grades Due (7 days after end of semester)	May 24	Wednesday
	82 Days	

*During all terms, classes are offered in additional formats to enhance student opportunity: 1st and 2nd eight week sessions; 1st, 2nd and 3rd five week sessions; as well as weekend only classes. Examples might include four, five, six and eight week sessions and weekend courses, as well as other session lengths.

NOTE: Classes may be scheduled on all days during the Summer term including Friday through Sunday; the count of days, though, is Monday-Thursday only as those are the primary days when instruction is offered. Both the Fall and Spring terms have scheduled instructional days, such as Saturdays, that are not included in the number of days shown above. Those additional days ensure the district is in compliance with the requirements of Title 5 of the California Code of Regulations, sections 58120 and 58142.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved at the November 4, 2020 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Valerie Rose (chair), Roxanne Morgan, Al Ahmadi; Cosumnes River College – Brian Noel (Chair), Amanda Wolcott-Paskey, Juana Esty; Folsom Lake College – Rose Giordano (Chair), Eric Wada (DAS Chair), Danny Siegfried; Sacramento City College – Renee Medina (Chair), Don Button, Shannon Gilley; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Jamey Nye/Torence Powell; and Student Representatives: Antonia Corpuz, Allison Schiffmaier, Jenn Galinato.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

December 16, 2020

COURSE PROPOSALS

Course Deletions

American River College

1. **GERON 201 Leadership and Team Building in Long-term Care Facilities (0.50 units)**

Justification: Based on program review, this course no longer meets the needs of our students.

2. **GERON 202 Professionalism and Ethics in Long-term Care (0.50 units)**

Justification: Based on program review, this course no longer meets the needs of our students.

3. **GERON 203 Communication for Supervision in Long-term Care (0.50 units)**

Justification: Based on program review, this course no longer meets the needs of our students.

4. **GERON 204 Alzheimer's Disease and Other Dementias (0.50 units)**

Justification: Based on program review, this course no longer meets the needs of our students.

5. **GERON 206 Dementia: Behavior Management (0.50 units)**

Justification: Based on program review, this course no longer meets the needs of our students.

6. **GERON 207 Elder Abuse (0.50 units)**

Justification: Based on program review, this course no longer meets the needs of our students.

7. **GERON 208 Stress Management: New Approaches (0.50 units)**

Justification: Based on program review, this course no longer meets the needs of our students.

8. **NUTRI 321 Nutrition and Biochemistry of Human Lactation (1.00 unit)**

Justification: This course is cross-listed with HLACTION 322 which has been deleted. Upon review, the Nutrition department no longer believes that this course meets our students' needs.

9. **PSYC 378 Communicating with and Validating Older Adults (3.00 units)**

Justification: Based on program review, this course has been determined to not meet the needs of our students.

10. **PSYC 379 Reminiscence Therapy (3.00 units)**

Justification: Based on program review, this course has been determined to not meet the needs of our students.

Cosumnes River College

1. **AMT 140 Automotive Service (1.00 unit)**

Justification: This course has not been offered regularly as its topics are also covered in AMT 300. AMT 300 is a 3 unit course that better meets the intended SLOs and also fulfills a local GE requirement. As such, AMT 140 is being deleted.

2. **AMT 305 Survey of Alternative Fueled & Hybrid Vehicles (3.00 units)**

Justification: AMT 305 was designed as a lecture only course to introduce students to alternative fuel and hybrid vehicle technology. As this technology has evolved, a lecture/lab course is needed to provide hands-on opportunities. The content of this course has been integrated into AMT 321 and other courses. As such, AMT 305 is being deleted.

3. **AMT 336 Advanced Service Management (3.00 units)**

Justification: Demand for this course from the industry has been lower than was anticipated. AMT 301 better meets the needs of students within the AMT programs. As such, AMT 336 is being deleted.

4. **CAM 340 Nutrition for Culinary Professionals (2.00 units)**

Justification: This course has been replaced by NUTRI 300 in all of the CAM degrees and certificates.

5. **CHEM 321 Environmental Chemistry (3.00 units)**

Justification: CHEM 321 and 322 are separate lecture and lab courses for Environmental Chemistry that do not meet the pre-requisites for other Chemistry courses and have limited degree applicability. The department has reviewed these courses and determined that students are better served by other integrated lecture/lab courses that can act as pre-requisites and/or have greater degree applicability. As a result CHEM 321 and 322 are being deleted. (This deletion is being launched by the Curriculum Chair on behalf of the department)

6. **CHEM 322 Environmental Chemistry Laboratory (1.00 unit)**

Justification: CHEM 321 and 322 are separate lecture and lab courses for Environmental Chemistry that do not meet the pre-requisites for other Chemistry courses and have limited degree applicability. The department has reviewed these courses and determined that students are better served by other integrated lecture/lab courses that can act as pre-requisites and/or have greater degree applicability. As a result CHEM 321 and 322 are being deleted. (This deletion is being launched by the Curriculum Chair on behalf of the department)

7. **ENGCW 480 Honors Seminar: Creative Writing and Culture (3.00 units)**

Justification: This is part of the English Honors, but it cannot be offered by the Honors department since it is not transferrable to UC. See action below: "UC Denied: Aug 01, 2011 (Effective FA-2011 - ENGCW was removed from UC transferability as it lacks ENGWR 300 as prereq.)"

8. **ENGWR 51 Developmental Writing (4.00 units)**

Justification: This course is no longer offered. It is also no longer an allowable pre-requisite/co-requisite course, per AB 705 regulations.

9. **FITNS 310 Aquatic Fitness I (1.00 unit)**

Justification: In 2013, we revised much of our curriculum, leveling courses, to provide more opportunity for students. This includes the swimming classes. There are 5 swimming classes we can offer, so the department has determined that this course no longer serves the need of our students.

10. **GEOG 353 Introduction to the Global Positioning System (GPS) (1.00 unit)**

Justification: We have not offered this course for some time. It is no longer required for our certificate. The content has been rolled into two other courses (331 and 335). We do not envision offering this course any time in the future.

11. **GEOG 390 Field Studies in Geography (1.00 - 4.00 units)**

Justification: This course has been replaced by the 39X series. We made this change to allow our students to experience multiple field courses to the diverse landscapes we offer in our field courses.

12. **HCD 340 Job Search Portfolio Development (1.00 unit)**

Justification: The course has not been offered regularly. We (department chair and HCD teaching faculty/counselor) have discussed the need for this course and have decided that it can be met in other ways/courses. Therefore, we are deleting HCD 340.

13. HCD 362 Work/Life Management (2.00 units)

Justification: The course has not been offered regularly. We (department chair and HCD teaching faculty/counselor) have discussed the need for this course and have decided that it can be met in other ways/courses. Therefore, we are deleting HCD 362.

14. JOUR 335 Introduction to Desktop Publishing (2.00 units)

Justification: This course was cross-listed in CIS and taught by CIS faculty, and they have deleted the offering so it doesn't make sense for us to list it either.

15. JOUR 336 Intermediate Desktop Publishing (2.00 units)

Justification: This course was cross-listed in CIS and taught by CIS faculty, and they have deleted the offering so it doesn't make sense for us to list it either.

16. MATH 81 Academic Skills in Mathematics (0.25 - 6.00 units)

Justification: Through a pilot period of offering the Math 70-79 series of courses in place of Math 81 and 82, we've determined the new courses better utilize the Math Center as a resource, more appropriately support students taking these support courses, and allow more flexibility with respect to assigning FTE to faculty loads. As a result we no longer intend to offer/use Math 81 and Math 82 in the future.

17. MATH 82 Academic Skills in Mathematics for Transfer Level (0.25 - 6.00 units)

Justification: Through a pilot period of offering the Math 70-79 series of courses in place of Math 81 and 82, we've determined the new courses better utilize the Math Center as a resource, more appropriately support students taking these support courses, and allow more flexibility with respect to assigning FTE to faculty loads. As a result we no longer intend to offer/use Math 81 and Math 82 in the future.

18. MUP 422 Special Ensemble Participation (0.50 - 2.00 units)

Justification: Upon review by the Music department, it was decided to delete this course in order to streamline offerings. Music students have several other, more feasible options at CRC to complete their performance ensemble requirements, and this course is not tied to any certificate or degree options.

19. RTVF 343 Television Production Workshop IV (2.00 units)

Justification: The Television Production AA was changed to reflect department scheduling of the concurrently offered RTVF 340/341/342/343 classes moving to just once a year. With this change, there have not been students needing RTVF 343 which would be the fourth semester of advanced television studio production.

Folsom Lake College

1. ESLG 50: Intermediate-Mid Grammar (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

2. ESLL 30: Novice-High Listening and Speaking (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

3. ESLL 40: Intermediate-Low Listening and Speaking (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

4. ESLL 50: Intermediate-Mid Listening and Speaking (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

5. ESLR 30: Novice-High Reading (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

6. ESLR 40: Intermediate-Low Reading (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

7. ESLR 50: Intermediate-Mid Reading (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

8. ESLR 310: Intermediate-High Reading (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

9. ESLR 320: Advanced-Low Reading (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

10. ESLW 30: Novice-High Writing (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

11. ESLW 50: Intermediate-Mid Writing (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

12. ESLW 310: Intermediate-High Writing (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

13. ESLW 320: Advanced-Low Writing (4.00 units)

Justification: The ESL Department has created a new course to replace this one.

Sacramento City College

1. FASHN 321 Fabric Manipulation (3.00 units)

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

2. FASHN 322 Fashion Embellishments (3.00 units)

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

3. FASHN 333 Fashion Textiles & History on the Global Stage (3.00 units)

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

4. FASHN 350 Applied Apparel Studies / Premier Level Construction (3.00 units)

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

5. FASHN 354 Building Corsets (3.00 units)

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

6. FASHN 361 Pants; Fit, Style and Construction (3.00 units)

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

7. **FASHN 365 Apparel and Historic Millinery (3.00 units)**

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

8. **FASHN 366 Menswear Style (3.00 units)**

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

9. **FASHN 367 Stretch I (3.00 units)**

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

10. **FASHN 370 Pattern Adjustment and Clothing Alterations (3.00 units)**

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

11. **FASHN 371 Draping Daywear (3.00 units)**

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

12. **FASHN 372 Pattern Making and Design (3.00 units)**

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

13. **FASHN 373 Pattern Drafting (3.00 units)**

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

14. **FASHN 376 Advanced Design - Drafting, Advanced Flat Pattern Techniques and Computer Aided Design (3.00 units)**

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

15. FASHN 377 Draping Couture (3.00 units)

Justification: The Fashion Department is reorganizing courses and course content to create a program that students can complete in four semesters. The core content of this course is now covered another FASHN course.

New to District Courses

American River College

1. CISP 332 Introduction to REXX (REstructured Extended Executor) Programming (2.00 units)

Prerequisite: CISC 330 with a grade of "C" or better

36.00 hours lecture

This course is designed to teach the basic skills required to write programs using the REstructured eXtended eXecutor (REXX) language in z/OS. The course covers the Time Share Option (TSO) extensions to REXX and interaction with other environments such as the Multiple Virtual Storage (MVS) console, running REXX in batch jobs, and compiling REXX.

Justification: This course is a part of the proposed Enterprise Mainframe System Administration Certificate.

Cosumnes River College

1. KINES 455 Sport Ethics (3.00 units)

Prerequisite: None.

54.00 hours lecture

This class is designed to examine ethics, moral questions, and value judgments related to sport. Its approach allows students to follow and analyze ethical arguments, think through philosophical issues, and apply them to the artistic expression of sport as well as everyday life.

Justification: The sport profession is growing throughout the country. Students are applying for positions in professional, amateur, collegiate and recreational sports which incorporates many different professions. This course introduces the moral and values needed in sports and the professions that go along with that. This course will be an option for students to fulfill degrees in programs such as sport management, recreation and other degrees related to these topics.

2. RTVF 349 Preparing the Cinematic Production (3.00 units)

Prerequisite: RTVF 330 with a grade of "C" or better

54.00 hours lecture

This course provides students with an overview of the process of preparing to make a short film. Students will expand knowledge about crew position responsibilities, production paperwork, and all the processes that take place during pre-production to prepare to make a short film. Topics of beginning a career in film, script selection, casting, location scouting, expectations on set, and ethical issues in media will be discussed.

Justification: This course will serve as a bridge between Beginning Single Camera Production (RTVF 330) and Intermediate Film/Digital Cinema Production (RTVF 350). It will give students a more thorough look at planning for productions and roles on film sets. This will provide students who later take RTVF 350 increased knowledge of the expectations of working professionally and collaboratively in film/digital cinema production. This class is also able to be offered online, providing continuing education in film production skills while maintaining social distancing which may continue to be a concern in the future.

Folsom Lake College

1. LTAT 31 Study Skills for Mathematics II (0.50 units)

Prerequisite: None.

Corequisite: Current enrollment in a Math or Statistics course.

27.00 hours laboratory

This course offers individualized instructional modules designed to improve study strategies appropriate for various Math and/or Statistics classes. A partial list of skills may include the following: principles of learning and retention, active reading and listening, note taking, annotating, discipline-based vocabulary, paraphrasing, test preparation, test taking, and problem solving. This course is offered in a flexible TBA format of 27 laboratory hours in order to accommodate the student's schedule. Registration is open through the tenth week of the semester. This course is graded on a pass/no pass basis.

Justification: This is the second permanent course for the FLC Math Center. As part of the response to AB-705, the Study Skills for Mathematics courses will do exactly what the title suggests. We are better preparing students for the rigors of college level learning and helping them put it into practice while taking a Math/Stat course. This second course allows students to cover additional content that was not previously covered.

Sacramento City College

1. **HCD 113 Adaptive Learning Strategies (3.00 units)**

Prerequisite: None.

54.00 hours lecture

This course is designed for students with disabilities to help identify and address any educational limitations and/or acquire the skills necessary to complete their education objectives. Topics covered include fundamentals of college, college exploration, along with community and college resources on- and off-campus. The class will also address motivation for college, self-discipline, and how to address stress factors that come with college.

Justification: This course will provide non-traditional instructional support for students with disabilities. Students will learn life management skills, learning strategies, and knowledge to develop confidence necessary to become successful in college and/or in life.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Board Policy Adoption: Credit for Prior Learning P-7137	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jacob Knapp, General Counsel	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Credit for Prior Learning (CPL) allows students to be awarded college credit for validated college-level skills and knowledge gained outside of a college classroom, including military training, industry training, government training, apprenticeships, internships, work-based learning, and validated volunteer and civic activities.

Title 5 was recently amended to require community college districts to adopt policies and procedures to ensure consistent and equitable CPL practices, with the goal of ensuring students an opportunity to obtain credit for validated skills, knowledge, and experience. The purpose of the proposed Credit for Prior Learning Policy and associated administrative regulations is to establish a consistent and equitable CPL program for Los Rios students.

STATUS:

The proposed policy is intended to establish and govern the CPL program for the District. The corresponding Administration Regulation is provided for your information.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed policy.

1.0 Credit for Prior Learning

1.1 Credit for prior learning is credit awarded for validated college-level skills and knowledge gained outside of a college classroom including, but not limited to, military training, industry training, state/federal government training, apprenticeships, internships, work-based learning or other industry-based experiential learning, and validated volunteer and civic activities.

2.0 Procedures

2.1 Procedures for students to attain credit for prior learning shall include, but not be limited to, evaluation of student-created portfolios, evaluation of industry-recognized credential documentation and standardized exams, credit by examination, college level examination program, college board advanced placement exam, and evaluation of Joint Services Transcripts.

3.0 Review and Reporting

3.1 The Chancellor shall develop administrative regulations to implement this policy.

3.2 This policy and associated administrative regulations shall be reviewed every three years by the Board of Trustees.

3.3 The Board of Trustees shall report disaggregated data by gender and race/ethnicity, the number of students who received credit for prior learning, the number of credits awarded per student, retention and persistence rates of students earning credit for prior learning, completion data (including certificate, degree and transfer data) for students earning credit for prior learning, and qualitative assessments by students of related policies and procedures.

LRCCD

Policy Adopted:

Policy Revised:

Policy Reviewed:

Adm. Regulation: R-7137

1.0 Credit for Prior Learning

- 1.1 Credit for prior learning is credit awarded for validated college-level skills and knowledge gained outside of a college classroom.
- 1.2 Students may receive college credit for prior learning through the approved alternative methods listed below:
 - 1.2.1 Achievement of a satisfactory score on the College Board Advanced Placement (AP) examination.
 - 1.2.2 Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination.
 - 1.2.3 Achievement of a satisfactory score on the College Level Examination Program (CLEP).
 - 1.2.4 Evaluation of Joint Services Transcripts.
 - 1.2.5 Achievement of an examination administered by other agencies approved by the Los Rios Community College District. (Cal. Code Regs., Tit. 5, § 55050 subd. (c)).
 - 1.2.6 Evaluation of industry-recognized credentials.
 - 1.2.7 Evaluation of student-created portfolios.
 - 1.2.8 Satisfactory completion of an institutional examination administered by the college in lieu of completion of an active course listed in the current college catalog through a process called, “credit by exam.”
- 1.3 Credit for prior learning does not include knowledge and skills already assessed and awarded credit through formal education at regionally accredited in-state and out-of-state institutions.

2.0 Determination of Eligibility for Credit for Prior Learning

- 2.1 The student must be in good standing in the District.
- 2.2 The student must have previously earned credit from the District or be currently registered as a student.
- 2.3 Current students must have an education plan on file.
- 2.4 The course must be listed in the current College catalog.
- 2.5 If seeking credit for a course through credit by exam, the student must be registered with the District and not currently enrolled in the course or receiving credit for a more advanced course in the same subject.

3.0 Prior Learning Assessment Grading Policy

- 3.1 Grading shall be according to the procedures outlined in Board Policy and Administrative Regulation 7252 except that that students shall be offered a “pass-no pass” option if that option is ordinarily available for the course.
- 3.2 Students shall have an opportunity to accept, decline or appeal decisions related to the award of credit once per assessment requested pursuant to the procedures identified in Board Policy and Administrative Regulation 2412, and in cases of credit by exam, pursuant to California Code of Regulations, Title 5, sections 55021 and 55025.

4.0 Transcription of Credit for Prior Learning

- 4.1 The student’s transcript shall be clearly annotated to reflect that credit was earned by assessment of prior learning. (Cal. Code Regs., Tit. 5, § 55050 subd. (f)). If credit is earned by a particular exam, see annotation procedures in sections 8.2 and 9.4. (Cal. Code Regs., Tit. 5, § 55052.5).
- 4.2 Upon request of an assessment of prior learning or review of an AP, IB Exam or CLEP, students shall be advised that transcription of credit for a college requirement may not transfer to the CSU or UC system.

5.0 Applicability of Credit

- 5.1 Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the twelve (12) semester hours of credit in residence required for an associate degree. (Cal. Code Regs., Tit. 5, § 55050 subd. (h)).
- 5.2 Upon assessment of a student’s mastery of a course’s learning outcomes, credit should be made, if possible, to Intersegmental General Education Transfer Curriculum (IGETC), California State University General Education (CSUGE) breadth, local community college program or General Education requirements, and, only as a last resort, electives credit. (Cal. Code Regs., Tit. 5, § 55050 subd. (d)).
- 5.3 Students should be advised that some 4-year colleges and universities do not accept credit granted for prior learning.

6.0 Automatic Referral for Credit for Prior Learning Assessment

- 6.1 Upon completion of a student’s educational plan pursuant to California Education Code §78212, a student shall be referred to the college’s appropriate authority for assessment of prior learning, if the student is a veteran or an active-duty member of the armed forces, holds industry-recognized credentials, or requests credit for a course based on their prior learning.

7.0 American Council on Education (ACE) Credit Recommendation Consideration

- 7.1 Decisions for granting credit for prior learning shall consider the credit recommendations of ACE, including ACE evaluated transcripts, experience, and training programs.

8.0 AP Examination

- 8.1 A student requesting credit for prior learning through an AP Examination must meet the general eligibility criteria in section 2.0 and the following.
- 8.1.1 Official copies of the AP test scores are on file with the Admissions and Records Office.
- 8.1.2 The student achieved a passing score on the college's AP Credit Chart.
- 8.2 The student's transcript shall be clearly annotated to reflect the credit was earned through an AP exam. (Cal. Code Regs., Tit. 5, § 55052).

9.0 High-Level IB Exam and CLEP

- 9.1 A student requesting credit for prior learning through a High-Level IB Examination or CLEP must meet the general eligibility criteria in section 2.0 and the following.
- 9.1.1 Official copies of the IB or CLEP test scores are on file with the Admissions and Records Office.
- 9.1.2 The student achieved a passing score on the applicable college's IB or CLEP Credit Chart.
- 9.2 The faculty in the appropriate discipline shall have the authority to approve IB program examination and CLEP scores deemed to constitute satisfactory performance for direct course credit and/or general education area credit.
- 9.3 Credit may be awarded for the California IGETC, CSUGE Breadth, or local community college general education requirements, as most appropriate. Where no direct course or general education area matches an IB or CLEP exam, the college may award elective credit.
- 9.4 Credit earned through the IB Exam or CLEP shall be clearly annotated on the transcript to reflect that credit was earned through an IB exam or CLEP. (Cal. Code Regs., Tit. 5, § 55052.5).

10.0 Credit for Military Service

- 10.1 A veteran student requesting credit for prior learning through evaluation of the Joint Services Transcript must meet the general eligibility criteria in section 2.0 and the following.
- 10.1.1 Honorable discharge from one or more years of active duty in the US armed forces.

10.1.2 A copy of the DD-214 (member copy 4) must be on file with the Admission and Records Office.

10.1.3 A completed petition for credit is on file.

10.2 A veteran student meeting the criteria in 10.1 may receive:

10.2.1 Three (3) units of living skills credit toward graduation requirement.

10.2.2 One (1) unit of elective credit.

11.0 Industry-Recognized Credentials

11.1 The determination to offer credit for industry-recognized credentials rests solely on the discretion of the discipline faculty.

11.2 A student requesting credit for prior learning through evaluation of industry-recognized credentials shall adhere to the following procedures and meet the general eligibility criteria in section 2.0 and the following.

11.2.1 The student must submit a petition for evaluation of industry-recognized credentials to the discipline department chair or faculty designee.

11.2.2 The student must provide the discipline department chair or faculty designee copies or documentation of the industry-recognized credentials that support the petition.

11.2.3 The discipline faculty member shall evaluate the credentials against course content and student learning outcomes of current courses in the college catalog.

11.2.4 If the discipline faculty member determines the industry-recognized credentials adequately measure mastery of the course content as set forth in the official course outline of record, the faculty member shall sign the petition and forward it and the backup documentation to the Admission and Records Office for transcription of credit.

12.0 Assessment of Student-Created Portfolio

12.1 The determination to offer credit by assessment of a student-created portfolio rests solely on the discretion of the discipline faculty.

12.2 A student requesting credit for prior learning through assessment of a student-created portfolio shall adhere to the following procedures and meet the general eligibility criteria in section 2.0 and the following.

12.2.1 The student must submit a petition for evaluation of the student portfolio to the discipline department chair or faculty designee.

12.2.2 The student must provide the discipline department chair or faculty designee with the student-created portfolio that supports the petition.

12.2.3 The discipline faculty member shall evaluate the portfolio against course

content and student learning outcomes of current courses in the College catalog.

- 12.2.4 If the discipline faculty member determines the portfolio contents adequately measure mastery of the course content as set forth in the official course outline of record, the faculty member shall sign the petition and forward it and the backup documentation to the Admission and Records Office for transcription of credit.

13.0 Petitioning for Course Credit through Credit by Exam

- 13.1 A student requesting credit for prior learning via credit by exam shall adhere to the following procedures and meet the general eligibility criteria in section 2.0.
- 13.1.1 The determination to offer credit by examination rests solely on the discretion of the discipline faculty.
- 13.1.2 A separate examination shall be conducted for each course for which credit is to be granted.
- 13.1.3 A student must submit a petition to the discipline department chair or faculty designee for each course for which credit is sought.
- 13.1.4 The examining faculty member shall determine the nature and content of the exam. (Cal. Code Regs., Tit. 5, § 55050 subd. (c)).
- 13.1.5 If the student completes the examination with a passing grade as determined by the examining faculty member, the examining faculty member shall sign the petition, indicating the grade for the course successfully challenged and forward it and the backup documentation to the Admission and Records Office for transcription of credit.
- 13.1.6 A student may be charged a fee for credit by exam which shall not exceed the enrollment fee associated with the enrollment in the course for which the student seeks credit by examination. (Cal. Code Regs., Tit. 5, § 55050 subd. (i)).

14.0 Credit by Exam for High School Articulated Courses

Procedures for granting credit by exam through high school articulated courses shall be in accordance with R-7135.

LRCCD

Policy Adopted: 12/7/2020
Policy Revised:
Policy Reviewed:
Adm. Regulation:

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Appointment: Citizens' Bond Oversight Committee	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>MRP</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Education Code section 15278 requires the District to establish and appoint members to an independent Citizens' Bond Oversight Committee to satisfy the accountability requirements of Proposition 39. The Committee reviews the expenditures, informs the public of the expenditure of bond revenues, and presents an annual report to the Board. The Board appoints the members of the Committee to serve two-year terms up to a maximum of three consecutive terms.

STATUS:

Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act (School Facilities; 55% Local Vote; Bonds, Taxes; Accountability Requirements), specified certain membership requirements for the Citizens' Oversight Committee. Codified in Education Code section 15282, the Citizens' Bond Oversight Committee must include:

- One (1) student enrolled and active in a community college support group.
- One (1) member active in the local business community.
- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college.
- Two (2) members of the community at large appointed by the Board.

In addition, the Los Rios Board of Trustees may elect to appoint additional members.

Ms. Lizette Navarette is recommended to serve as a Member at Large by Trustee Deborah Ortiz replacing Theresa Tena. Ms. Navarette is currently employed at the California Community College Chancellor's Office as the Vice Chancellor for Finance and Facilities Planning. Before her current role, she served as Vice President at the Community College League of California, where she oversaw budget and policy advocacy for California's 73 community college districts. Ms. Navarette has expressed a desire to serve on the Los Rio Citizens' Bond Oversight Committee to further the educational mission of the Los Rios Community College District.

RECOMMENDATION:

It is recommended the Board of Trustees appoint Ms. Lizette Navarette to the District's Citizens' Bond Oversight Committee for two-year terms up to a maximum of three consecutive terms.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>UP2</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

STATUS:

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 33 Chromebook chargers; 33 Chromebooks; 13 computers; 2 iMac's; 3 laptops; 2 Macbooks; 3 mini Mac's; 1 monitor and 2 servers.

These items have a value of less than \$5,000.

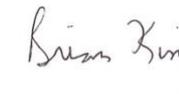
RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Ratify: Grants and Contracts Awarded	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
DOD OEA Cascade Go-Biz Award <ul style="list-style-type: none"> Funding will be used for participation as subcontractors under the CASCADE grant to deliver a student internship/Faculty externship project to place student interns and faculty externs at DoD Small Business Innovation and Research. 11/21/19 - 12/31/2020 Administrator: Deborah Saks, Dean of Business and CIS Division Office 	SCC	\$17,500	CA Governor's Office of Planning and Research
Center of Excellence: Center of Excellence 2020-2021 <ul style="list-style-type: none"> The purpose of the grant is to fund the Center of Excellence Director in the Economic and Workforce Development program and implement required activities and objectives. 7/1/2020 – 9/30/2021 Administrator: Theresa Milan, Dean of Special Projects 	WED	\$275,000	CCCCO
Mental Health Services Program <ul style="list-style-type: none"> Funding will be used to support the CA Community Colleges Mental Health Service Program objectives: 1. Build partnerships with county behavioral health department or community-based organizations; 2. Provide direct mental health services to students; and 3. Prevention, early intervention, suicide prevention, and stigma reduction training activities for faculty, staff and students. 5/1/2020 – 12/31/2020 Administrator: Melanie Dixon, Associate Vice Chancellor 	DO	\$500,000	CCCCO

<p>Umoja Diop Scholars Promise Program</p> <ul style="list-style-type: none"> Funding will be used to continue to build capacity of the program by creating a strong and sustaining student leadership component, increasing course completion in key CSU admission courses and helping students to transfer. The student leadership component will provide professional development and leadership skills for the students while at the same time providing a rich cultural experience for all students in the program that will help engage their learning and exposure to the African diaspora. 10/06/2020 through 1/31/2021 Administrator: Dr. Claire Oliveros, Vice President, Student Services 	CRC	\$16,000	Umoja Community
<p>The Puente Project</p> <ul style="list-style-type: none"> Funding will be used to offer two semester long transfer English courses to Puente students and to provide appropriate support services to include teaching, counseling and mentoring. 7/1/2020 – 6/30/2023 Administrator: Dr. Jeffrey Stephenson, Vice President, Student Services 	ARC	\$7000	UC Berkeley –Puente Project
<p>CVC – OEI – Grant Completion Support</p> <ul style="list-style-type: none"> Funding will be used to provide submissions of meaningful and responsive Final Reports that address the Improving Online CTE Pathways track, Cybersecurity, Accelerated Pathways and Wrap-Around Student Services. 1/1/2021 – 1/31/2021 Administrator: Colleges -Vice President Administration 	ARC CRC FLC SCC	\$60,000 (\$15,000 per grant)	CVC-OEI-CCCCO
<p>Center of Excellence: Labor Market Research (TAP) 2020-2021</p> <ul style="list-style-type: none"> Funding will be used for the Statewide Center of Excellence Director - Technical Assistance Provider in the Economic and Workforce Development program and to implement required activities objectives. 07/01/2020 – 9/30/2021 Administrator: Theresa Milan, Dean of Special Projects 	WEDC	\$600,000	CCCCO

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item H	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>MRP</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
18025	\$330,282.77	5	F&H Construction Inc.	\$18,559,192.96
Description: SCC Mohr Hall Replacement. Revise/repair/add: power, data projectors and screens; roof exhaust fan extension; lighting; ceiling; sheet metal flashing; headwall; window framing; flooring; graffiti coating; controller power connections; NEMA 3R VFD (Variable Frequency Drives); irrigation mainline; paint cooling tower; security panels; testing and construction remediation; mulch; paving; fire damper piping and support for cooling tower; hydronic piping; and plant isolation valve.				

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions as herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item I	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>Ugr</i></div> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of October 16, 2020 through November 15, 2020 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

PURCHASE ORDERS		
General Fund	0001113452-0001113728 B210510-B210532	\$ 4,363,595.32
Capital Outlay Fund	0003018688-0003018713	
Child Development Fund	-	
Self-Insurance Fund	-	
WARRANTS		
General Fund	806291-807005	\$ 5,929,515.63
General Fund-ARC Instructional Related	010881-010893	
General Fund-CRC Instructional Related	023732-023903	
General Fund-FLC Instructional Related	031726-031726	
General Fund-SCC Instructional Related	048401-048405	
Capital Outlay Fund	834961-835006	
Student Financial Aid Fund	900731-900743	
Child Development Fund	-	
Self-Insurance Fund	976634-976636	
ODSFD	-	
Payroll Warrants	483173-483705	\$ 7,871,213.05
Payroll Vendor Warrants	67751-67859	
October Leave Process	483706-484674	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 19,160,155.98
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	034417-034421	\$ 399,389.38
Bookstore Fund – CRC	029134-029137	
Bookstore Fund – FLC	010899-010902	
Bookstore Fund – SCC	051860-051863	
Student Clubs Agency Fund – ARC	6177-6201	\$ 53,653.40
Student Clubs Agency Fund – CRC	5484-5496	
Student Clubs Agency Fund – FLC	2920-2920	
Student Clubs Agency Fund – SCC	4536-4546	
Foundation – ARC	6835-6850	\$ 130,127.66
Foundation – CRC	2930-2930	
Foundation – FLC	2031-2037	
Foundation – SCC	5574-5634	
Foundation – DO	1206-1207	
Associated Students Trust Fund – ARC	-	\$ 200.00
Associated Students Trust Fund – CRC	0937-0937	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System: 8199-8202	\$ 2,739.05
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ -
PARS	-	\$ 17,172.01
Vendors	-	\$ -
International Wire- PO#B919006	-	\$ 4,500.00
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 25,743.18
Bookstore	-	\$ 4,340.93
Payroll Direct Deposit Advices	1072021-1076262	\$ 13,197,394.46
Other Payroll Transactions	-	\$ 3,448.00
Foundation Scholarships	-	\$ 500.00
ACH Transaction	-	\$ -
CARES Act	-	\$ -
Regional Transit (RT) Payment	-	\$ -
Wire- AJ Gallagher & Co. –PO#B919006	-	\$ 23,000.00

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Student, Special Rate, Temporary Interpreter & Temporary Classified Salary Schedules	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right;"><i>MR</i></div> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	<div style="text-align: right;"><i>Brian King</i></div> Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

The District salary schedule for Student Help employees needs to be improved to reflect the increase in the minimum wage to \$14.00 per hour, which takes effect on January 1, 2021. In addition, the District's Temporary Classified Salary Schedules were reviewed to ensure that all classifications were above the minimum wage. The District has historically tied the Temporary Classified Schedule to 75% of the Step 1 rate for regular classifications. The Special Rate and Temporary Interpreter employees are generally set relative to the market rate for some of the classifications.

STATUS:

The student help schedule will be increased to the minimum wage of \$14.00 per hour, effective January 1, 2021. Student help employees are not subject to OASDI and therefore the net wage for student employees is slightly higher than employment in the private sector. For temporary classified employment, the minimum hourly wage was set at \$14.70 to offset the OASDI deduction. With the exception of some lower compensated ranges, the other ranges on the Clerical/Secretarial/Paraprofessional and Maintenance/Service schedules will remain at the benchmark of 75% of step 1 for the regular classifications. Ranges 12 through 30 of the Clerical/Secretarial/Paraprofessional schedule will be slightly different due to the compressing impact that the minimum wage has on these lower compensated ranges. These ranges will be set at increments of \$0.20 apart, with ranges 31 and above keeping the 75% benchmark mentioned prior. Range 21 on the Maintenance/Service schedule will improve to \$14.70 per hour. The hourly rates for classified temporary employment under the Special Rate and Interpreter Temporary schedules are set as described above with a minimum hourly rate of \$14.70.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the salary schedules for student help/college work-study employees, temporary classified employee's maintenance/service, temporary classified employee's clerical/secretarial/paraprofessional, special rate temporary classified employees, and temporary interpreter salary schedules effective January 1, 2021.

**Los Rios Community College District
Student Help/College Work Study Employees
Salary Schedule**

Effective January 1, 2021

Classification #	Title		
001	Student Help	\$13.00	\$14.00
002	College Work Study	\$13.00	\$14.00

Board Approved:

Los Rios Community College District
Salary Schedule for Temporary Classified Employees
Clerical/Secretarial/Paraprofessional

Effective January 1, 2021

Job Code	Title	Range	Part Time	
			Hourly Rate	
T141	Account Clerk I	17	14.10	\$15.10
T142	Account Clerk II	21	14.70	\$15.70
T143	Account Clerk III	25	15.53	\$16.50
T649	Accountant	35	19.50	
T198	Accounting Specialist	40	21.85	
T131	Administrative Assistant I	26	15.89	\$16.70
T133	Administrative Assistant II	28	16.63	\$17.10
T285	Administrative Assistant III	30	17.40	\$17.50
T654	Administrative Services Analyst	44	23.93	
T171	Admissions/Records Clerk I	17	14.10	\$15.10
T172	Admissions/Records Clerk II	20	14.50	\$15.50
T173	Admissions/Records Clerk III	23	15.10	\$16.10
T145	Admissions/Records Evaluator I	24	15.30	\$16.30
T151	Admissions/Records Evaluator II	28	16.63	\$17.10
T163	Admissions/Records Evaluator/Degree Auditor	29	17.01	\$17.30
T819	Alternate Media Design Specialist	37	20.41	
T634	Animal Health Instructional Technician	30	17.40	\$17.50
T798	Assessment Center Testing Coordinator	38	20.87	
T602	Assistant Financial Aid Officer	35	19.50	
T313	Assistant Technical Director - Harris Center for the Arts (HCA)	37	20.41	
T742	Attendance Services Assistant	27	16.25	\$16.90
T185	Bookstore Assistant Manager	37	20.41	
T183	Bookstore Buyer I	24	14.70	
T195	Bookstore Buyer II	25	15.53	
T182	Bookstore Clerk I (Temporary only)	16	13.90	
T186	Bookstore Clerk	18	14.30	
T184	Bookstore Stock Clerk	24	14.70	
T869	Building Automation and Systems Integration Analyst	57	32.15	
T128	Buyer	29	17.01	\$17.30
T116	Child Development Center Associate Teacher	12	13.70	\$14.70
T810	Child Development Center Clerk	20	14.50	\$15.50
T199	Child Development Center Lead Teacher	35	19.50	
T194	Child Development Center Teacher	26	15.89	\$16.70
T101	Clerk I (Temporary only)	12	13.70	\$14.70
T102	Clerk II	16	13.90	\$14.90
T103	Clerk III	20	14.50	\$15.50
T191	College Development Officer	35	19.50	
T739	Computer Aided Drafting and Design Assistant	42	22.86	
T803	Contract Education Program Developer	56	31.43	
T123	Control Center Technician	22	14.90	\$15.90

T169	Cosmetology Service Assistant	30	17.40	\$17.50
T109	Counseling Clerk I	17	44.10	\$15.10
T110	Counseling Clerk II	21	44.70	\$15.70
T744	Data Communications Security Specialist	61	35.22	
T130	Digital Communications & Web Specialist	44	23.93	
T129	Disabled Student Programs & Services (DSP&S) Clerk	17	44.10	\$15.10
T282	District Financial Aid Specialist	40	21.85	
T650	Donor Relations Specialist	38	20.87	
T167	Educational Center Assistant	25	45.53	\$16.50
T108	Educational Center Clerk	22	44.90	\$15.90
T806	Educational Media Design Specialist	37	20.41	
T646	Electronics Calibration and Repair Technician	38	20.87	
T180	Employee Benefits Specialist	40	21.85	
T175	Employee Benefits Technician	29	47.01	\$17.30
T287	Energy Management Controls Specialist	57	32.15	
T705	Facilities Planning and Engineering Specialist	56	31.43	
T700	Facilities Planning Specialist	49	26.81	
T138	Financial Aid Clerk I	17	44.10	\$15.10
T140	Financial Aid Clerk II	21	44.70	\$15.70
T604	Financial Aid Officer	38	20.87	
T743	Fiscal Services Accounting Specialist	40	21.85	
T149	Grant Coordination Clerk	20	44.50	\$15.50
T236	Graphic Artist	28	46.63	\$17.10
T801	Graphic Designer	29	47.01	\$17.30
T168	Health Services Assistant	21	44.70	\$15.70
T718	Information Technology Business/Technical Analyst I	57	32.15	
T723	Information Technology Business/Technical Analyst II	61	35.22	
T748	Information Technology Network Administrator Analyst I	57	32.15	
T749	Information Technology Network Administrator Analyst II	61	35.22	
T726	Information Technology Specialist I	44	23.93	
T729	Information Technology Specialist II	50	27.42	
T745	Information Technology Systems/Database Administrator Analyst I	57	32.15	
T746	Information Technology Systems/Database Administrator Analyst II	61	35.22	
T242	Information Technology Cable Plant Assistant	50	27.42	
T809	Information Technology Technician I	25	45.53	\$16.50
T152	Information Technology Technician II	31	17.81	
T208	Instructional Assistant	28	46.63	\$17.10
T166	Instructional Services Assistant I	24	45.30	\$16.30
T808	Instructional Services Assistant II	27	46.25	\$16.90
T207	Laboratory Technician	28	46.63	\$17.10
T283	Lead Digital Communications and Web Specialist	46	25.04	
T741	Lead Instructional Assistant	30	47.40	\$17.50
T866	Lead Instructional Services Assistant	29	47.01	\$17.30
T600	Lead Laboratory Technician	30	47.40	\$17.50
T241	Lead Library Technician	28	46.63	\$17.10
T114	Library Technician	26	45.89	\$16.70
T105	Maintenance/Operations Clerk	22	44.90	\$15.90

T231	Media Systems/Resources Specialist	50	27.42	
T200	Media Systems/Resources Technician I	32	18.21	
T223	Media Systems/Resources Technician II	38	20.87	
T115	Operations Technician	26	15.89	\$16.70
T618	Outreach Specialist	38	20.87	
T660	Payroll Accountant	36	19.94	
T146	Payroll Clerk	25	15.10	\$16.50
T652	Payroll Specialist	40	21.85	
T179	Payroll Technician	29	17.01	\$17.30
T702	Printing Assistant	35	19.50	
T106	Printing Services Operator I	17	14.10	\$15.10
T107	Printing Services Operator II	20	14.50	\$15.50
T178	Printing Services Operator III	23	15.10	\$16.10
T802	Printing Technician	33	18.63	
T268	Programmer I	44	23.93	
T269	Programmer II	50	27.42	
T174	Public Relations Specialist	38	20.87	
T640	Public Relations Technician	30	17.40	\$17.50
T890	Recruit Training Officer (Temporary only)	64	37.70	
T807	Research Analyst	50	27.42	
T639	Risk Management Specialist	40	21.85	
T417	Sacramento Regional Public Safety Training Center (SRPSTC) Developer	56	31.43	
T125	Senior Buyer/Contract Specialist	40	21.85	
T735	Senior Information Technology Business/Technical Analyst	64	37.70	
T750	Senior Information Technology Network Administrator Analyst	64	37.70	
T196	Senior Information Technology Specialist	57	32.15	
T747	Senior Information Technology Systems/Database Administrator Analyst	64	37.70	
T731	Senior Information Technology Technician	38	20.87	
T276	Senior Programmer	57	32.15	
T158	Staff Resources Center Assistant	28	16.63	\$17.10
T641	Student Affairs Specialist	44	23.93	
T124	Student Personnel Assistant	28	16.63	\$17.10
T683	Student Support Specialist	38	20.87	
T707	TANF/CalWORKs Specialist	38	20.87	
T271	Telecommunications System Coordinator	57	32.15	
T272	Telecommunications System Designer	57	32.15	
T234	Theatre Technician	28	16.63	\$17.10
T281	Ticket Office/Customer Relations Assistant - Visual & Performing Arts Center	28	16.63	\$17.10
T630	Tutorial Services Assistant	35	19.50	

Board Approved:

Los Rios Community College District
Salary Schedule for Temporary Classified Employees
Maintenance/Service

Effective January 1, 2021

Job Code	Title	Range	Part Time Hourly Rate	
T210	College Safety Officer	27	16.56	
T206	Custodian	21	14.60	\$14.70
T230	Environmental Systems Technician	37	20.54	
T256	Equipment Mechanic I	35	19.67	
T253	Equipment Mechanic II	39	21.46	
T221	Grounds Irrigation Specialist/Groundskeeper	31	18.04	
T220	Grounds Maintenance Technician	31	18.04	
T211	Groundskeeper	23	15.23	
T209	Head Custodian	25	15.88	
T258	Head Grounds Maintenance Technician	35	19.67	
T213	Head Groundskeeper	27	16.56	
T239	Lead Custodian	23	15.23	
T251	Lead Equipment Mechanic	41	22.43	
T263	Lead Maintenance Cabinetmaker	41	22.43	
T250	Lead Maintenance Electrician	42	22.93	
T218	Lead Maintenance Electronic/Alarm Technician	42	22.93	
T235	Lead Maintenance HVAC Mechanic	42	22.93	
T252	Lead Maintenance Painter	41	22.43	
T227	Lead Maintenance Plumber	42	22.93	
T278	Lead Maintenance Technician	33	18.83	
T232	Lead Physical Education/Athletic Attendant	24	15.55	
T245	Maintenance Cabinetmaker	39	21.46	
T262	Maintenance Carpenter	39	21.46	
T246	Maintenance Electrician	39	21.46	
T261	Maintenance Electronic/Alarm Technician	39	21.46	
T243	Maintenance HVAC Mechanic	39	21.46	
T244	Maintenance Locksmith/Glazier	39	21.46	
T247	Maintenance Painter	39	21.46	
T248	Maintenance Plumber	39	21.46	
T255	Maintenance Roofer/Carpenter	39	21.46	
T215	Maintenance Technician I	29	17.28	
T222	Maintenance Technician II	31	18.04	
T260	Mechanical/Electrical Systems Technician	37	20.54	
T233	Physical Education/Athletic Attendant	22	14.91	
T259	Police Detective	49	26.34	
T850	Receiving Clerk/Storekeeper	24	15.55	
T203	Stock Clerk	21	14.60	\$14.70
T226	Toolroom Equipment Attendant	23	15.23	
T204	Utility Worker	21	14.60	\$14.70

Board Approved:

**Los Rios Community College District
Salary Schedule for Special Rate - Temporary Classified Employees**

Effective: January 1, 2021

Job Code Number	Miscellaneous Services	Part Time Hourly Rate	
0080	Art Model	\$17.50	
0068	Bookstore Aide	\$13.70	
0023	Campus Patrol*	\$14.70	\$15.70
0044	College Reserve Police Officer*	\$34.43	
0022	Police Cadet to Officer*	\$16.56	
0042	Police Communication Dispatcher*	\$19.79	
0045	Reader/Tutor I	\$13.70	\$14.70
0052	Reader/Tutor II	\$14.70	\$15.70
Community Swimming/Sports Programs			
0021	Assistant Athletic Trainer*	\$23.49	
0043	Assistant Coach	\$16.63	\$17.10
0025	Assistant Sports Program Director	\$15.25	
0041	Athletic Trainer*	\$24.49	
0085	Intercollegiate Game Technician	\$13.70	\$14.70
0030	Lifeguard I (Lifeguard Training**)	\$13.70	\$14.70
0035	Lifeguard II (Community Water Safety**)	\$14.70	\$15.70
0050	Specialty Coach	\$21.00	
0020	Sports Program Director	\$26.25	
0005	Swimming Instructor I (CPR, First Aid, Community Water Safety**)	\$13.70	\$14.70
0010	Swimming Instructor II (Lifeguard Training**)	\$14.41	\$15.44
Special Projects			
0077	Special Projects - Range I ***	\$13.70 to \$49.99	\$14.70 to \$49.99
0077	Special Projects - Range II ****	\$50.00 to \$100.00	

* *Position is subject to the minimum qualifications as noted on the job description.*

** *Position requires employee to possess and maintain valid certificate(s) as noted.*

*** *Must be approved by Vice President of Administration.*

**** *Must be approved by HR administrator.*

Board Approved:

**Los Rios Community College District
Temporary Interpreter Salary Schedule**

Effective January 1, 2021

Number	Title	<i>Part Time Hourly Rate:</i>	Level I	Level II	Level III	Level IV
081	Student Intern		\$13.70 \$14.70	\$14.70 \$15.70	-----	-----
082	Beginning Interpreter		\$15.00 \$16.00	\$16.00 \$17.00	\$17.00 \$18.00	\$18.00 \$19.00
083	Intermediate Interpreter		\$19.00	\$21.00	\$23.00	\$25.00
084	Advanced Interpreter		\$32.00	\$35.00	-----	-----

Board Approved:

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Short-Term Temporary Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

BACKGROUND:

Pursuant to Education Code 88003, Governing Boards are to specify the service required to be performed by short-term temporary employees within specified classifications, indicating the duration of employment.

STATUS:

The District continues to have a need for short-term temporary employees. The attached document estimates the District’s need for temporary employees from January 1, 2021 to June 30, 2021.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period January 1, 2021 through June 30, 2021. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent Board Agendas.

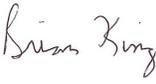
Los Rios Community College District
Short-Term Temporary Employees Anticipated Districtwide Need
January 1, 2021 through June 30, 2021

Short-Term Temporary Classifications:	Anticipated Number of Short-Term Temporary Staff:
Account Clerk II	1
Account Clerk III	2
Administrative Asst. I	1
Admissions/Records Clerk I	2
Admissions/Records Clerk II	1
Admissions/Records Evaluator I	2
Advanced Interpreter	28
Alternate Media Design Special	3
Assistant Coach	34
Asst. Financial Aid Officer	4
Athletic Trainer	6
Beginning Interpreter	15
Campus Patrol	42
Clerk I	44
Clerk II	2
Clerk III	4
Counseling Clerk I	3
Counseling Clerk II	4
Digital Communications & Web Specialist	1
DSP&S Clerk	4
Financial Aid Clerk I	14
Financial Aid Clerk II	9
Financial Aid Officer	3
Instructional Assistant	91
Intermediate Interpreter	28
IT Specialist I	1
Laboratory Technician	2
Outreach Specialist	11
Police Comm Dispatcher	3
Reader/Tutor	36
Reader/Tutor II	9
Recruit Training Officer	1
Special Projects	88
Student Personnel Assistant	49
Student Support Specialist	18
TANF/CalWORKs Specialist	2
Tutorial Services Assistant	2

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	
		INFORMATION	

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Kobayashi, Hironobu F. (Ph.D., University of California, Davis)	Vice President, Instruction – <i>Step 4</i>	01/01/2021

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Fish, Melissa M. (M.B.A., California State University, Sacramento)	Interim California Apprenticeship Initiative Grant Project Director (VII)	01/01/21 – 06/30/21
McCormack, John J. (M.A., California State University, Sacramento)	Interim Associate Dean (IV) of Apprenticeship	01/01/21 – 06/30/21
Preciado, Josef D. (M.P.P.A., California State University, Sacramento)	Interim Director (VI) of Workforce Development	01/01/21 – 06/30/21
	<u>District Office</u>	
Sommer, Cynthia L. (Ph.D., University of California, Davis)	Interim Associate Dean (IV) of Special Projects	01/01/21 – 06/30/21

APPOINTMENT(S) TO TEMPORARY POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Garcia, Diana M. (M. A., California State University, Sacramento)	Interim Project Director (X) for TRIO, Student Support Services, STEM, and Veterans Programs	09/14/20 – 08/31/21
Sorensen, Kathryn H. (Ph.D., University of Texas, Austin)	Interim Dean, Behavioral & Social Sciences	01/01/21 – 12/31/21
Vang, Koue (M.S., University of Phoenix)	Interim Vice President, Administrative Services	01/01/21 – 06/30/21

MANAGEMENT

REASSIGNMENT(S) / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Karp, Adam S.	Dean of Institutional Effectiveness and Innovation From Dean of Planning, Research and Technology	12/01/2020

FACULTY

APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>District Office</u>	
Orosco, Delia B. (M.Ed., Arizona State University)	CalWORKs District-Wide Coordinator	07/01/20 – 06/30/21 (Revised)

LEAVE(S) OF ABSENCE

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>		
May, Alexander R.	Mathematics Professor	Type C	08/19/21 – 12/17/21

PRE-RETIREMENT WORKLOAD REDUCTION(S)

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>		
May, Alexander R.	Mathematics Professor	From 1.0 to 0.50	08/19/21 – 05/31/26

REASSIGNMENT(S) / TRANSFER(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Reynolds, Tera L.	Black Student Success Faculty Coordinator and Dual Enrollment Liaison From Student Success and Support Programs (SSSP) Coordinator	10/01/20

RETIREMENT(S)

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Green, Wesley P. (After 20+ years of regular service)	Computer Information Science (CIS) Professor	05/20/21
Jurach, Jeffrey P. (After 4+ years of regular service)	Real Estate Professor	12/18/20

FACULTY

RETIREMENT(S) - CONTINUED

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College (continued)</u>	
Pesis, Karen H. (After 21 years of regular service)	Chemistry Professor	05/20/21
	<u>Sacramento City College</u>	
Allred, Mary-Susan (After 26+ years of regular service)	Counselor	07/01/21

**TEMPORARY, PART-TIME EMPLOYEES Fall 2020
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Burns,Julie C	Administration of Justice	0 %
Davalle,Nathan A.	Administration of Justice	67 %
Forehand,James R.	Mathematics, General	13 %
Hughes,Heather V.	Counselor	16 %
Hughes,Heather V.	Counselor	43 %
Mulvihill,Shauna Marie	History	27 %
Rankin,Janet E.	History	53 %
Valenzona,Deborah A.	Reading	38 %

**TEMPORARY, PART-TIME EMPLOYEES Fall 2020
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Baker-Nauman,Lynn	Psychology, General	20 %
Baker-Nauman,Lynn	Human Services	20 %
Day,Bernadette S.	Counselor	10 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2020
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Padgett,Christopher D.	History	7 %
Roberts-Law,Lisa E.	Counselor	20 %
Youngs,Cynthia	Reading	3 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2020
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jensen,Wayne C.	Mathematics, General	8 %
Swithenbank,Elizabeth A.Z.	Office Technology/Office Computer Applicati	11 %
Wallace,Ian B.	Dramatic Arts	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2020
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Felker,Jeffery J.	Reading	3 %
Rowe,Stephanie A.	Accounting	40 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee
Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

CLASSIFIED

RESIGNATION(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Pedrizzetti, Anthony L.	Clerk III	ARC	12/02/20

RETIREMENT(S)			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
White, Douglas J.	Custodial Supervisor (After 15 years of regular service)	SCC	04/16/21

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Bradley, Kaira L	Student Personnel Assistant	11/12/2020	06/30/2021
Castillo, Sharon Y	Student Personnel Assistant	11/06/2020	06/30/2021
Johnson, Flora L.	Special Projects	11/18/2020	06/30/2021
Readshaw, Kacie C	Student Personnel Assistant	11/20/2020	06/30/2021
Renard, Jacob S.	Special Projects	12/03/2020	06/30/2021
Rivera, Esmeralda B.	Student Personnel Assistant	11/05/2020	06/30/2021
Semenyuk, Ilona V	Student Personnel Assistant	11/24/2020	06/30/2021
Tahanout, Said	Student Personnel Assistant	10/15/2020	06/30/2021
<u>Folsom Lake College</u>			
Kaur, Jaskirat	Clerk I	11/25/2020	06/30/2021
Wheaton, Christopher L.	Instructional Assistant	10/25/2020	06/30/2021
<u>Sacramento City College</u>			
Cruz, Edgar S	Student Personnel Assistant	11/23/2020	06/30/2021
Hakim-Elahi, Cameron S.	Clerk I	11/25/2020	06/30/2021
Mora, Laura V.	Student Personnel Assistant	11/30/2020	06/30/2021
Reyes, Luis E	Student Personnel Assistant	11/05/2020	06/30/2021
Smith, Storm I.	Special Projects	11/16/2020	06/30/2021
Wartan, Anna L.	Special Projects	01/04/2021	06/30/2021

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	LRCFT Collective Bargaining Agreement 2020-2023 Public Disclosure and Approval	ATTACHMENT: None	
		ENCLOSURE: LRCFT Contract	
AGENDA ITEM:	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

BACKGROUND:

Per Section 3547.5 of the Government Code, prior to entering into a written agreement with an exclusive representative covering matters within the scope of representation, all public school employers are required to disclose the major provisions of the agreement, including but not limited to, the costs associated with the agreement. Although the State Chancellor’s Office has stated community colleges are not covered by this statute, we are required to disclose similar information to the State Chancellor’s Office on certain financial reports. Given the significance of these agreements, public disclosure, even if not specifically required, is still appropriate and prudent.

In Spring 2020, the Los Rios College Federation of Teachers (LRCFT) and district representatives initiated negotiations to discuss the establishment of a new collective bargaining contract for the next three year period (2020-23). Negotiations were postponed in Spring 2020 due to COVID-19, and were resumed remotely via Zoom in Fall 2020. Negotiations were conducted in accordance with applicable law, including Government Code 3547, regulations of the Public Employment Relations Board, and Los Rios Board policies and administrative regulations.

The District has reached a tentative agreement with LRCFT for the contract effective January 1, 2021 through June 30, 2023. Throughout the agreement, references to dates have been updated as well as clarification to language when necessary. In addition, provisions from memorandums of understanding (MOUs) agreed to during the 2017-2020 contract term have been incorporated. A summary of the major provisions of the agreement, including estimated costs to implement, where applicable, is as follows (where no cost is identified, the provision is either cost neutral or of minimal impact):

Article 2: Salaries

Article 2.2.4 Department Chair Eligibility and Elections – Added language expanding the faculty qualified to serve as department chair and simplifying the election process in single member departments.

Article 2.3.1 Service on Summer Hiring Committees – Added language clarifying that regular faculty who are off-contract and are not otherwise released from a summer assignment who serve on hiring committees during the summer may count this time worked as college service.

or be compensated for scheduled hire committee meetings and interviews.

Article 3 Fringe Benefits and Retirement

Article 3.2.5 Continuation of Benefits – Added language continuing health insurance benefits for the faculty member and those family members covered by the faculty member’s District-provided plan for three months in the event the employee is subject to an immigration action and forced to leave the United States.

Article 3.3.6 Post-Employment Benefit Feasibility – Extended the existing feasibility study group tasked with exploring post-employment benefit options for adjunct faculty and spouses of retired faculty through the term of the new CBA.

Article 4 Workload

Article 4.1.3 College Service – Added “efforts to close the opportunity gaps for students, faculty and staff and other anti-racism and equity related work” to the list of activities that specifically qualify as college service. Included a required College Service Activities & Compliance Training form to be completed by faculty by the end of each semester.

Article 4.1.4 Compliance Training – Added language to require faculty to complete and maintain currency in sexual harassment prevention and mandated reporter training. These trainings do not constitute college service. The hours required to complete required compliance trainings are deducted from the faculty member’s annual college service requirement. This is a new pilot program.

Article 4.3.3.2.1 Oversize Classes Pilot Program – The formula for additional load credit for oversize classes had been a pilot program in the 2017-2020 CBA. The sunset language for the pilot program has been removed.

Article 4.4.4 Minimum Eligibility and Training Requirement for Distance Education Assignments – Added language requiring faculty who choose to accept an assignment in distance education modes of instruction to meet a minimum eligibility requirement. The District will provide a standard distance education professional development training opportunity for faculty to meet this requirement. Completion of the training can be applied towards tenured and tenure-track faculty FLEX, College Service obligations, or one unit of class advancement. Adjunct faculty can choose to be compensated for completion of the training through either a non-load attributable stipend, for 15 hours of training at the Schedule B rate, at the Class II, Step 1 placement, one unit of class advancement, or to meet FLEX obligation. Cost: Adjunct faculty stipends may vary based on available funding sources, but are estimated to total less than fifty thousand dollars per year.

Article 4.7.2.2.3 Online Office Hours Pilot Program – Faculty online office hours had been a pilot program in the 2017-2020 CBA. The sunset language for the pilot program has been removed.

Article 4.8.3 Counselor Work Day – Language added to reflect the new compliance training requirement and associated College Service & Compliance Training Form.

Article 4.8.4 Coordinator, Nurse, and Librarian Faculty - Language added to reflect the new compliance training requirement and associated College Service & Compliance Training Form.

Article 4.10.6 Hiring Preference – The 60% adjunct preference load for adjunct faculty members who have been employed for at least 59.5% of a regular full time load for five of the previous six semesters had been a pilot program in the 2017-2020 CBA. Language was amended to extend this pilot program through the term of the new CBA. Language related to nonpreferenced adjuncts was amended for clarity.

Article 4.10.6.4 Displacement of Faculty – Revised language related to the order faculty are displaced from assignments when necessary to make a full load for a full-time faculty member.

Article 4.10.6.5 Long Term Temporary Faculty Service – Added language to allow employment as a long term temporary faculty member to be included when calculating an adjunct faculty

member's semesters of employment for purposes of determining preference level, but not when calculating averaged preferenced load.

Article 4.10.11 Adjunct Faculty Office Hours Program – Revised language to provide additional hours options for adjunct faculty participating in the office hours program.

Article 8 Performance Review

Article 8.4 Standards and Criteria for Performance Review – Revised language for clarity.

Article 8.6.2 Tenure Track Faculty Review Process – Added language to require an “Equity Reflection” as a new part of the performance review process. The Equity Reflection is intended to foster a conversation and to facilitate discussion among colleagues that reflects on how we can individually and collectively work to improve student outcomes for historically under-represented groups and disproportionately impacted populations. The Equity Reflection requirement is a pilot program for the 2020-2023 CBA.

Article 8.7 Tenured Faculty – Added language to require an Equity Reflection (described above) as part of the performance review process (both Procedure A and Procedure B).

Article 8.8 Adjunct Faculty – Added language to require an Equity Reflection (described above) as part of the performance review process.

Article 8.14.2.2 Special Review – Revised language to clarify who attends the meeting identifying the purpose of the special review with the faculty member to be reviewed.

Article 9 Leaves with Pay

Article 9.4.1 Personal Necessity Leave – Added language to authorize the use of personal necessity leave to attend immigration or citizenship status matters if a faculty member or their immediate family member is subject to an immigration action that impacts their stay in the United States.

Article 9.7 Bereavement Leave – Revised language to change the standard for five (5) days of bereavement leave from out of state travel to travel in excess of 300 miles from the District Office. This is a pilot program for the 2020-2023 CBA.

Article 10 Leaves Without Pay

Article 10.14 Full-Time Faculty Immigration Actions – Added language to provide a leave without pay for full-time faculty members because they or an immediate family member are subject to an immigration action that impacts their stay in the United States.

Article 10.15 Adjunct Faculty Immigration Actions – Added language to allow adjunct faculty members who are subject to an immigration action to retain their preference, class and step placement, and years of service upon return and upon receiving an assignment from the District.

Article 11 Professional Expectations and Development Opportunities

Article 11.2.5 Minimum Learning Management System Usage Requirements – Added language to require all instructional faculty to meet an identified level of minimum usage of the mutually approved Learning Management System for all classes, irrespective of modality.

Article 11.7.2.1 Duration and Timing of Type C Leaves – Added language authorizing faculty to use Type C leave to supplement maternity/paternity leave without campus approval so long as the employee completes the District application and provides necessary information to support the leave request.

Article 14 Participatory Governance

Article 14.7 Steering Committee – Added language to codify LRCFT and the District’s current practice of having leadership meet regularly as a Steering Committee throughout the year.

Article 18 Non-Discrimination

Revised language to add “immigration status” and “citizenship status” as protected categories of individuals consisted with applicable laws.

Article 19 Federation Rights

Article 19.1 LRCFT Access to District Facilities – Added language to provide LRCFT with the right to use the District’s email system for LRCFT business, subject to certain conditions.

Article 19.2.1 Reassign Time for Negotiations – Revised language to provide LRCFT with .50 FTE of reassigned time for the purpose of contract negotiations during the triennial period in which the contract is being renegotiated. This change is consistent with recent practice.

Article 19.3.5 Safety Information – Added language to require the District to provide safety information and inform the Federation as soon as practicable regarding emergency actions.

Article 21 Work Environment/Safety

Article 21.1 Safety – Added language to require the District to provide emergency preparedness plan(s) and training.

Article 21.6 District Safety Committee – Revised language to require that the District Safety Committee include at least one faculty member from a career education area, and at least one member appointed by the LRCFT.

Article 27 Just Cause and Formal Complaints

Article 27.2 Investigation Procedures – Revised language throughout to enact a settlement between the parties related to the disclosure of complaint and investigatory materials in faculty misconduct investigations.

Article 28 Intellectual Property

Article 28.2 Definitions - Revised language to include learning management system materials, including course shells, in the definition of works eligible for copyright protection.

Appendix E1 and F1 Equity Reflection Format

Added a new Appendix E1 that includes the requirements for the new Equity Reflection. The questions faculty will answer as part of the Equity Reflection include:

1) What have you done to improve your understanding of anti-racism, equity, equity-mindedness, and/or equity as it relates to your field and the LRCCD? This might include, but is not limited to the following:

- curriculum review related to anti-racism, decolonization, and equity
- participation in anti-racism and equity related workshops/institutes,
- review of professional materials and best practices for equity in your field and/or
- review of your student success data

2) How have you used and/or how will you use these understandings to improve your practice and/or help close opportunity gaps?

3) What additional trainings and resources, whether offered by LRCCD or others, would be helpful in continuing your development of anti-racist practices?

RECOMMENDATION:

It is recommended that the Board of Trustees accept the disclosure information and approve the contract agreement with the Los Rios College Federation of Teachers for the period of January 1, 2021 – June 30, 2023.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	American River College President Employment Agreement	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	 Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

With the retirement of American River College President Thomas Greene, effective January 1, 2021, the District conducted recruitment for the position of President of American River College. A comprehensive nationwide search was conducted resulting in a final recommendation by the Chancellor.

STATUS:

Upon completion of the inclusionary search process, it is recommended that Melanie R. Dixon be appointed as President of American River College. Ms. Dixon received her Master of Science in Educational Leadership and Policy from Portland State University where she also received her Bachelor of Science in Communication Studies. She has extensive experience within the Los Rios Community College District having served in several leadership positions, including her current position as Associate Vice Chancellor of Educational Services and Student Success, Interim Vice President of Innovation & Student Success, Vice President of Student Services, Dean of Student Services as well as Dean of Student Success. Ms. Dixon also served Portland State University as Director of Retention Programs, Assistant Director of Diversity and Multicultural Student Services and as Assistant Director of Diversity and Multicultural Recruitment. The material terms of the recommended contract for Ms. Dixon include:

- A term of January 1, 2021 to June 30, 2022
- An initial salary of \$216,875, including 10-year longevity (Step 1 of Level B- 2020-21 Interim Salary Schedule)
- Health and welfare benefits
- Allowance of \$550/month for auto

RECOMMENDATION:

It is recommended that the Board of Trustees approve the hiring of Melanie R. Dixon as President of American River College, including the material terms outlined above.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	Ratification of Emergency Repair- El Dorado Center Administration Building	ATTACHMENT: None	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<i>MR</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	<i>Brian King</i> Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

On December 1, 2020, District staff met with representatives of American Technologies, Inc. (ATI) to evaluate water damage to the El Dorado Center Administration Building. A sink overflow from the second floor caused significant damage to the facility, including drywall, carpets, ceiling tiles, counters, and contents on the first and second floors. On December 3, 2020, Facilities Maintenance initiated a purchase order/contract with ATI in an amount not to exceed \$200,000 for emergency water damage remediation and restoration work.

Consistent with the California Uniform Public Construction Cost Accounting Act, Administrative Regulation 8321 authorizes, in cases of emergency, the repair or replacement of public facilities without plans, specifications, details, or notice of bids to let contracts. The Board has authorized the Chancellor or designee to enter into emergency contracts for the repair or replacement of Los Rios public facilities.

Administrative Regulation 8321 Section 3.1 requires the Chancellor or designee to report the emergency repairs within 7 days or at its next regularly scheduled meeting, which shall be no more than 14 days after the action was taken. The Chancellor or designee must report on the emergency repair at each subsequent meeting until the contract is completed or terminated.

Pursuant to Public Contract Code 22050(b)(1) the emergency transaction herein listed is presented for approval and/or ratification.

EMERGENCY REPAIR					
Bid No	Description	No of Responses	Service Date	Vendor	Contract Amount
N/A	El Dorado Center Administration Building Water Damage Remediation	N/A	12/2/20 – 12/22/20	American Technologies, Inc.	Not to exceed \$200,00

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the identified emergency repair transaction related to water damage at the El Dorado Center.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 16, 2020

SUBJECT:	2020-21 Program Development Funds	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:	Action Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Vice Chancellor Finance and Administration <i>MR</i>	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

BACKGROUND:

Program Development Funds, also referred to as PDF or 20% funds, are the District’s discretionary funds for allocation to continuing and one-time-only purposes. The funds are comprised of both prior and current year resources per established formulas. Schedule I summarizes the funds available for the 2020-21 allocation. The overall guidelines for PDF allocations are: 1) to be responsive to the District/Colleges’ planning process and related goals and objectives; 2) to address any current or future emphases directed by the Governing Board; 3) to fund mandates or new costs imposed upon the District; 4) to balance the distribution across District-wide needs; and 5) to maintain the District’s conservative fiscal practices.

A key factor in the distribution of the funds is matching the type of resource (continuing or one-time-only) to the nature of the allocation. The type of revenue establishes or limits the type of expenditure that can be funded.

For 2020-21, the District has \$334,000 to allocate toward continuing costs, which includes funding from the Student Centered Funding Formula, less the deficit to PDF not expended in 2019-20. These estimates are consistent with those contained in the Adopted Budget approved at the October 2020 board meeting. If the funding formula yields additional on-going resources in 2020-21, those will be included in the 2021-22 Program Development Funds allocation.

The District also has \$10.2 million available for one-time general-purpose use as well as \$3.5 million in one-time funds from selected categorical program and special resources revenues. Of the general-purpose resources, \$4.9 million is from interest income. Of the amount from selected categorical program and special resources, \$3.3 million is from prior year restricted Lottery funding.

STATUS:

The proposed allocations contained in Schedule II are organized by the goals outlined in the District’s Strategic Plan. Of note, these allocations have been focused on maintaining core elements of the District’s services operations and include minimal new items of expenditure this

year. Strategy A focuses on establishing pathways for access and success, which includes continued support for the Child Care Centers, marketing and the Confidential WEAVE program. Strategy B focuses on ensuring equitable academic achievement, which includes the Foster Youth Support Program. Strategy C focuses on improving teaching and learning opportunities, which includes resources to support faculty reassignments supporting academic programs, and continued implementation of educational technology initiatives. Strategy D focuses on creating an outstanding working and learning environment, which includes resources for professional development, safety and security, information technology operational project costs, miscellaneous organizational costs, and staff allocations to improve services.

The District Budget Committee has reviewed the resources and allocations schedules. The formal approval of the allocations will take place in February when the first budget revision for 2020-21 is brought to the Board; however, salary schedules necessary to implement the proposals contained in the Program Development Fund schedule need Board action in order to be effective December 1, 2020.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed changes to the LRCEA salary schedule to implement the proposals contained in the Program Development Funds effective December 1, 2020.

Los Rios Community College District
Summary of 2020-21 District Program Development Funds
And Selected Categorical/Special Revenue Funds

	<u>Available Funds</u>	<u>Continuing Funds</u>	<u>Non-Cont. or OTO Funds</u>
I. 2018-19 Funding Sources			
Recalculated Final Revenue (20%)	\$ 119,806	\$	\$ 119,806
Lottery (unrestricted - 20%)	17,648		17,648
Total 2018-19 Sources	<u>137,454</u>		<u>137,454</u>
II. 2019-20 Funding Sources			
Total Computational Revenue (20%)	(149,339)	(428,872)	279,533
Lottery (unrestricted - 20%)	1,551,438		1,551,438
Interest Income	4,981,914	150,000	4,831,914
Out-of-State Tuition	480,662		480,662
Mandate Block Grant	300,909		300,909
Recycle/Other	468,444		468,444
Total 2019-20 Sources	<u>7,634,028</u>	<u>(278,872)</u>	<u>7,912,900</u>
III. 2020-21 Funding Sources, partial allocation			
Total Computational Revenue (20%)	1,343,665	612,600	731,065
Interest Income		2021-22	
Out-of-State Tuition		2021-22	
Mandate Block Grant		2021-22	
Lottery (unrestricted - 20%)	1,400,000		1,400,000
Total 2020-21 Sources	<u>2,743,665</u>	<u>612,600</u>	<u>2,131,065</u>
Total 2020-21 Program Development Funds	<u>10,515,147</u>	<u>333,728</u>	<u>10,181,419</u>
Out-of-State Capital Outlay Fee	204,069		204,069
Lottery, Proposition 20:			
- 2018-19	194,004		194,004
- 2019-20	3,123,616		3,123,616
Total	<u>3,521,689</u>		<u>3,521,689</u>
Total Selected Categorical/Special Resources	<u>3,521,689</u>		<u>3,521,689</u>
Total Available for 2020-21 PDF Allocation	<u>14,036,836</u>	<u>333,728</u>	<u>13,703,108</u>

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2020-21 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total		Total
							Continuing	One-Time Only	
A. Establish effective pathways that optimize student access and success									
1) <u>Counseling Expansion</u>									
a) Allocation to support 900:1 increase - none due to enrollment									
2) Marketing Campaign	79,950							79,950	79,950
3) <u>Other Student Support Services</u>									
a) Student Access Card - ASG Revenue Offset (none due to enrollment)									
b) Out of State Tuition above base		130,703	78,123	45,520	226,316			480,662	480,662
c) Child Care Centers - Support for Staffing Costs		90,422	47,981		46,134			184,537	184,537
d) WEAVE Confidential Reporting	40,000							40,000	40,000
Total Other Student Support Services	40,000	221,125	126,104	45,520	272,450	-	-	705,199	705,199
Total Strategy A	119,950	221,125	126,104	45,520	272,450	-	-	785,149	785,149
B. Ensure Equitable Academic Achievement Across all Racial, Ethnic, Socioeconomic and Gender Groups									
1) Foster Youth Support	9,000							9,000	9,000
Total Strategy B	9,000	-	-	-	-	-	-	9,000	9,000

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2020-21 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total One-Time		Total
							Continuing	Only	
C. . Provide Exemplary Teaching and Learning Opportunities									
1) <u>Program Expansion/Maintenance</u>									
a) Faculty Stipends - none due to no increase in stipends							-		-
Total	-	-	-	-	-	-	-	-	-
2) Instructional Equipment & Library Materials - none due to no SIEF allocation		-	-	-	-			-	-
3) <u>Reassignments</u>									
a) ESL Acceleration - Fall 2020 (.80 FTE)		13,596	13,596	13,596	13,596			54,384	54,384
b) Negotiations (.50 FTE)	67,980							67,980	67,980
c) Accreditation (.242 FTE)						32,902		32,902	32,902
4) State Lottery Funds (Restricted Prop. 20) Instructional & Library Materials									
a) College Allocations based upon FTES		1,153,589	623,013	375,181	878,837			3,030,620	3,030,620
b) Support Library Electronic Database	287,000							287,000	287,000
Total Restricted Lottery	287,000	1,153,589	623,013	375,181	878,837	-	-	3,317,620	3,317,620
5) <u>Maintain Programs</u>									
a) College Operation/Discretionary Funds formula		(24,595)	123,248	115,339	(67,330)			146,662	146,662
b) JPA - Public Safety Agencies		260,000						260,000	260,000
Total Operational/Discretionary Funds	-	235,405	123,248	115,339	(67,330)	-	-	406,662	406,662
Total Strategy C	354,980	1,402,590	759,857	504,116	858,005	-	-	3,879,548	3,879,548

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2020-21 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total		Total
							Continuing	One-Time Only	
D. Foster an Outstanding Working and Learning Environment									
1) <u>Employee Training/Development & Recruiting Costs</u>									
a) Staff Development - District Funds		62,733	33,415	20,896	49,141	8,815		175,000	175,000
b) Less: \$75,000 Continuing from PDF (2004-05)		(29,488)	(12,410)	(5,947)	(23,725)	(3,430)		(75,000)	(75,000)
c) Staff Development - Net 2019-20 PDF		33,245	21,005	14,949	25,416	5,385		100,000	100,000
		-	-	-	-	-		-	-
2) Not Anymore & Sexual Harassment Training (Yr. 3 of 3)	25,000							25,000	25,000
3) ADA Accommodations		20,000					18,852	1,148	20,000
4) <u>Safety & Security</u>									
a) Operational & Equipment Costs	135,100							135,100	135,100
b) Emergency Operation Plan Consulting	40,000							40,000	40,000
Total Safety & Security	175,100	-	-	-	-	-	-	175,100	175,100
5) <u>Plant Maintenance & Enhancement</u>									
a) Scheduled Maintenance/Special Repairs (SMSR) - no SMSR allocation in 2020-2021								-	-
b) Turf Replacement Sinking Fund	153,100							153,100	153,100
Total Plant Maintenance & Enhancement	153,100	-	-	-	-	-	-	153,100	153,100
6) <u>Classified Staff Allocations</u>									
a) Reclassifications and Compensation Improvements	50,000							50,000	50,000
b) Insurance Premium Support						3,528		3,528	3,528
c) Classified Positions						2,476		2,476	2,476
Total Classified Staff Allocations	50,000	-	-	-	-	6,004	52,476	3,528	56,004

Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2020-21 District Strategies

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total		Total
							Continuing	One-Time Only	
D. Foster an Outstanding Working and Learning Environment (continued)									
7) <u>Cosumnes River College</u>									
a) Emergency Telecom Repairs			31,000					31,000	31,000
8) PERS/STRS 2020-21 on-going	197,000						197,000		197,000
Total Retirement Funding	197,000						197,000	-	197,000
9) <u>Management</u>									
a) Management Salary Schedule & Step Increases	65,400						65,400		65,400
Total Management Allocations	65,400	-	-	-	-	-	65,400	-	65,400
10) <u>Non-Instructional Equipment</u>									
a) Allocate using General Purpose FTE <i>(includes Capital Outlay fee)</i>		67,688	35,954	23,819	56,563	20,045		204,069	204,069
11) <u>Information Technology (District-wide)</u>									
a) New and Operational Project Costs	5,965,466						-	5,965,466	5,965,466
b) Sinking Fund	500,000							500,000	500,000
District-Wide Information Technology ¹	6,465,466	-	-	-	-	-	-	6,465,466	6,465,466
12) <u>Organizational Costs</u>									
a) Professional Expertise (Legal, Audit, Actuarial, Consultants, etc.)	664,500							664,500	664,500
b) Dues & Memberships	10,000							10,000	10,000
c) Boundry Lines	8,000							8,000	8,000
d) Insurance Premiums	177,000							177,000	177,000
e) Harris Center Support Support	650,000							650,000	650,000
f) Election Costs	361,500							361,500	361,500
Total Organizational Costs	1,871,000	-	-	-	-	-	-	1,871,000	1,871,000
Total Strategy D	9,002,066	120,933	87,959	38,768	81,979	31,434	333,728	9,029,411	9,363,139
GRAND TOTAL	9,485,996	1,744,648	973,920	588,404	1,212,434	31,434	333,728	13,703,108	14,036,836

¹ Unrestricted Lottery funds support this allocation

Job Code	Title	Range	Full Time Annual Salary		
0149	Grant Coordination Clerk	20	38,446	-	52,636
0236	Graphic Artist	28	46,116	-	63,138
0801	Graphic Designer	29	47,177	-	64,589
0168	Health Services Assistant	21	39,330	-	53,847
0718	Information Technology Business/Technical Analyst I	57	89,176	-	122,090
0723	Information Technology Business/Technical Analyst II	61	97,667	-	133,716
0748	Information Technology Network Administrator Analyst I	57	89,176	-	122,090
0749	Information Technology Network Administrator Analyst II	61	97,667	-	133,716
0726	Information Technology Specialist I	44	66,354	-	90,845
0729	Information Technology Specialist II	50	76,053	-	104,124
0745	Information Technology Systems/Database Administrator Analyst I	57	89,176	-	122,090
0746	Information Technology Systems/Database Administrator Analyst II	61	97,667	-	133,716
0242	Information Technology Cable Plant Assistant	50	76,053	-	104,124
0809	Information Technology Technician I	25	43,076	-	58,974
0152	Information Technology Technician II	31	49,372	-	67,595
0208	Instructional Assistant	28	46,116	-	63,138
0166	Instructional Services Assistant I	24	42,107	-	57,648
0808	Instructional Services Assistant II	27	45,080	-	61,718
0150	Interpreter/Transliterater I	28	46,116	-	63,138
0153	Interpreter/Transliterater II	32	50,508	-	69,150
0155	Interpreter/Transliterater III	36	55,317	-	75,734
0207	Laboratory Technician	28	46,116	-	63,138
0283	Lead Digital Communications & Web Specialist	46	69,441	-	95,071
0706	Lead Facilities Planning and Engineering Specialist	58	91,227	-	124,898
0741	Lead Instructional Assistant	30	48,262	-	66,075
0866	Lead Instructional Services Assistant	29	47,177	-	64,589
0600	Lead Laboratory Technician	30	48,262	-	66,075
0241	Lead Library Technician	28	46,116	-	63,138
0157	Lead Police Communication Dispatcher	25	43,076	-	58,974
0114	Library Technician	26	44,066	-	60,331
0105	Maintenance/Operations Clerk	22	40,235	-	55,085
0231	Media Systems/Resources Specialist	50	76,053	-	104,124
0200	Media Systems/Resources Technician I	32	50,508	-	69,150
0223	Media Systems/Resources Technician II	38	57,891	-	79,258
0115	Operations Technician	26	44,066	-	60,331
0618	Outreach Specialist	38	57,891	-	79,258
0660	Payroll Accountant	36	55,317	-	75,734
0146	Payroll Clerk	23 25	41,160	-	56,352
0652	Payroll Specialist	40	60,585	-	82,946
0179	Payroll Technician	29	47,177	-	64,589
0156	Police Communication Dispatcher	23	41,160	-	56,352
0702	Printing Assistant	35	54,073	-	74,031
0106	Printing Services Operator I	17	35,911	-	49,165
0107	Printing Services Operator II	20	38,446	-	52,636
0178	Printing Services Operator III	23	41,160	-	56,352
0802	Printing Technician	33	51,669	-	70,740
0268	Programmer I	44	66,354	-	90,845
0269	Programmer II	50	76,053	-	104,124
0174	Public Relations Specialist	38	57,891	-	79,258
0640	Public Relations Technician	30	48,262	-	66,075
0807	Research Analyst	50	76,053	-	104,124
0639	Risk Management Specialist	40	60,585	-	82,946
0417	Sacramento Regional Public Safety Training Center (SRPSTC) Developer	56	87,171	-	119,345
0125	Senior Buyer/Contract Specialist	40	60,585	-	82,946
0735	Senior Information Technology Business/Technical Analyst	64	104,563	-	143,156
0750	Senior Information Technology Network Administrator Analyst	64	104,563	-	143,156
0196	Senior Information Technology Specialist	57	89,176	-	122,090
0747	Senior Information Technology Systems/Database Administrator Analyst	64	104,563	-	143,156
0731	Senior Information Technology Technician	38	57,891	-	79,258
0276	Senior Programmer	57	89,176	-	122,090
0158	Staff Resources Center Assistant	28	46,116	-	63,138
0641	Student Affairs Specialist	44	66,354	-	90,845
0124	Student Personnel Assistant	28	46,116	-	63,138
0683	Student Support Specialist	38	57,891	-	79,258
0707	TANF/CalWORKs Specialist	38	57,891	-	79,258
0271	Telecommunications System Coordinator	57	89,176	-	122,090
0272	Telecommunications System Designer	57	89,176	-	122,090
0234	Theatre Technician	28	46,116	-	63,138
0281	Ticket Office/Customer Relations Assistant-Visual & Performing Arts Center	28	46,116	-	63,138
0630	Tutorial Services Assistant	35	54,073	-	74,031