

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, May 12, 2021

This board meeting was held via Zoom Conference in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020.

1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m.

Present:

Ms. Deborah Ortiz, President
Ms. Tami Nelson, Vice President
Mr. John Knight
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Pamela Haynes
Ms. Kelly Wilkerson

Toni Schiffmaier, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

President Ortiz recognized Toni Schiffmaier for her outstanding service as the Student Trustee for the past year.

President Ortiz announced that public comments about the District's participatory governance process, centralization efforts and organizational planning would be heard during agenda item 5.A as they relate to that presentation.

Edwin Fagen addressed the Board of Trustees regarding faculty compensation.

3. CONSENT CONSIDERATIONS

Trustee Wilkerson requested to pull Item 3.B – *Curriculum Proposals: ARC/CRC/FLC/SCC* off the Consent agenda for separate Board discussion and action.

A motion was made by Trustee Haynes, seconded by Trustee Nelson, that the Board of Trustees approve Consent Consideration items A through J, except for item B.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

A. Board Meeting Minutes: April 14, 2021

That the Board of Trustees approve the minutes of the meeting held on April 14, 2021.

C. District Quarterly Financial Status Report (311Q)

That the Board of Trustees receive the March 31, 2021 Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

D. Los Rios Colleges Foundation – Quarterly Investment Reports

That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2021.

E. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
Strong Workforce Program Projects in Common CTE Marketing <ul style="list-style-type: none"> Funding will be focused on customization of local career education outreach and advertising/marketing to potential college students to attend a local career education college program. 04/01/2021 – 6/30/2022 Administrator: Tarence Powell, Interim Associate Vice Chancellor of Instruction, Workforce and Economic Development 	LRCCD- Ethan Way	\$160,000	CCCCO
Strong Workforce Program Projects in Common Accelerated Workforce Training <ul style="list-style-type: none"> Funding will be used to accelerate program completion and scale workforce development training course offerings to meet industry standard demand. 04/01/2021 – 6/30/2022 Administrator: Tarence Powell, Interim Associate Vice Chancellor of Instruction, Workforce and Economic Development 	LRCCD- Ethan Way	\$112,000	CCCCO
Department of Labor - Strengthening Community Colleges Training Grant <ul style="list-style-type: none"> The “Crosswalking Business Pathways to Public Sector Careers” project will create new pathways to training for entry- and middle-skill jobs in the public sector. 02/1/2021 through 01/31/2025 Administrator: Dr. Derrick Booth, Interim Associate Vice President. Department: Workforce Development 	ARC	\$5,000,000	U.S. Dept. of Labor
MESA Scholarships Program	ARC	\$3,000	Teichert Foundation

<ul style="list-style-type: none"> Funding will be used to support college and career preparation that propels student diversity and achievement in science, technology, engineering and mathematics. 1/1/2021- 06/30/2021 Administrator: Adam Windham, Dean, Mathematics 			
Dorothy Rupe CNA Grant <ul style="list-style-type: none"> Funding will be used to support students in the Certified Nursing Assistant program. 08/1/2021-05/31/2022 Administrator: Victoria Maryatt, Dean, Career Education 	FLC	\$15,300	Arthur N. Rupe Foundation
Umoja Community Grant Program <ul style="list-style-type: none"> Funding will be used to enhance the cultural and educational experiences of African American and other students. 07/01/2020-12/01/2021 Administrator: Kim Harrell, Associate Vice President, Instruction and Workforce Development 	ARC	\$17,000	Umoja Community Foundation

F. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Napa State Hospital	Pharm Tech	CRC	04/01/2021	Evergreen
Elite Physical Therapy, Inc.	PTA/OTA	SCC	04/09/2021	Evergreen

¹ PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

ZERO DOLLAR AGREEMENTS

Listed below are the agreements entered into by Los Rios Community College District that do not require payment to the Agency.

Agency: Department of Veteran Affairs **Term:** 04/16/2021 to 04/15/2025 **Type of Contract:** MOU

Description: The Department of Veterans Affairs (VA) and Los Rios Community College District – American River College (LRCCD-ARC) agree that the successful readjustment of Veterans into the civilian workforce is a mutual responsibility and concern. In order to advance, improve, and expand the employment opportunities for disabled and non-disabled Veterans, both parties of this memorandum of understanding (MOU or agreement) commit themselves to active cooperation in meeting the goals set forth in this agreement. VA and LRCCD-ARC will work together to provide services that will help Veterans succeed in their educational programs and transitions to suitable employment in the civilian workforce. All parties agree to ensure the coordinated delivery of benefits and services to enable Veterans to achieve educational and employment goals.

G. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as herein listed.

BID AWARDS

Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
20013R	Districtwide Elevator Maintenance Rebid	2	3/5/21	Elevator Industries Inc.	\$95,069.00

Contractor Name	Base Bid	Total Bid
Elevator Industries Inc.	\$95,069.00	\$95,069.00
Elevator Technology Inc.	\$113,940.00	\$113,940.00

Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
21002	Districtwide Fire Alarm Testing	2	4/19/21	Industrial Electronic Systems, Inc.	\$115,554.00

Contractor Name	Base Bid	Total Bid
Sierra Building Systems, Inc A Low Voltage Integrator *	\$89,855.00	\$89,855.00
Industrial Electronic Systems, Inc.	\$115,554.00	\$115,554.00

* Nonresponsive. Signature not acceptable.

H. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001114731-0001115241 B210589-B210598	\$5,627,483.51
Capital Outlay Fund	0003018744-0003018812	
Child Development Fund	0006000927-0006000927	
Self-Insurance Fund	-	
WARRANTS		
General Fund	810434-813875	\$ 8,004,993.38
General Fund-ARC Instructional Related	010946-010975	
General Fund-CRC Instructional Related	023955-023967	
General Fund-FLC Instructional Related	031737-031737	
General Fund-SCC Instructional Related	048437-048447	
Capital Outlay Fund	835156-835216	
Student Financial Aid Fund	900849-900865	
Child Development Fund	954889-954889	
Self-Insurance Fund	976657-976662	
ODSFD	-	
Payroll Warrants	491482-492073	
Payroll Vendor Warrants	68272-68385	

March Leave Process	492074-493160	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 18,734,161.95
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	034435-034437	\$ 4,431.67
Bookstore Fund – CRC	029149-029150	
Bookstore Fund – FLC	010915-010921	
Bookstore Fund – SCC	051855-051855	
Student Clubs Agency Fund – ARC	6262-6272	\$ 54,374.88
Student Clubs Agency Fund – CRC	5533-5535	
Student Clubs Agency Fund – FLC	2932-2939	
Student Clubs Agency Fund – SCC	4574-4581	
Foundation – ARC	6912-6925	\$ 65,565.10
Foundation – CRC	2947-2954	
Foundation – FLC	2076-2082	
Foundation – SCC	5682-5697	
Foundation – DO	1271-1271	
Associated Students Trust Fund – ARC	-	\$ -
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System: 8227-8230	\$ 767.10
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ -
PARS	-	\$ 20,933.84
Vendors	-	\$ -
International Wire	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 58,650.49
Bookstore	-	\$ -
Payroll Direct Deposit Advices	1092846-1097101	\$ 12,907,351.77
Other Payroll Transactions	-	\$ 2,860.00
Foundation Scholarships	-	\$ 3,918.50
ACH Transaction	-	\$ -
CARES Act	-	\$ 3,698,200.00
Regional Transit (RT) Payment	-	\$ -
Accounts Payable Wire	-	\$ 21,000.00

I. Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2020-2021

That the Board of Trustees approve and certify the 2020-2021 EEO Fund Certification Form.

J. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.

3. CONSENT CONSIDERATIONS ITEM FOR SEPARATE ACTION

- B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College

A motion was made by Trustee Wilkerson, seconded by Trustee Johnson, that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

4. ACTION

- A. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Visions in Education

This item was pulled from the agenda and will be brought back to the Board of Trustees at a future meeting.

- B. Resolution No. 2021-12: Recognizing Classified Employees

A motion was made by Trustee Haynes, seconded by Trustee Nelson, that the Board of Trustees adopt Resolution No. 2021-12 recognizing classified staff contributions to the District.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

5. INFORMATION

- A. Overview of Planning for Los Rios in a Post-Pandemic World

Prior to the presentation of this agenda item, the following faculty members from Sacramento City College provided public comments to the Board of Trustees on the topics of the District's participatory governance process, centralization efforts and organizational planning:

1. Dominic Cerri
2. Sandra Guzman
3. Craig Davis
4. Linda Myers Russell
5. Liz Stevenson
6. Antonio Lopez
7. Deborah Crumpton
8. Troy Myers
9. Duane Leonard
10. Patricia Harris-Jenkins
11. Dawna DeMartini
12. Alan Keys
13. Mark Boguski
14. Halsey Boyd

Chancellor King provided an overview of the planning underway to prepare our colleges and students for the opportunities and changes that will be a part of a new normal in a post-pandemic world to the Board of Trustees for information and discussion.

The areas of focus included:

- Fall Semester 2021 with additional face-to-face instruction and services
- Spring Semester 2022 transition to a new normal
- Exploration of necessary changes to the world of work recognizing remote alternatives where appropriate and necessary
- Development of planning to reimagine a broad range of services with an initial focus on Financial Aid and Admissions and Records

B. Update on Degree Planner to Support Guided Pathways

This information item was presented to the Board of Trustees to highlight the need for this Guided Pathways tool and provided a brief overview of Degree Planner implementation efforts across the Los Rios Community College District over the past two years, including a description of the Associate Degree for Transfer pathways currently available in Degree Planner at each college.

C. Summary of Los Rios Promise to Career Initiative

Associate Vice Chancellor Paula Allison provided an update on the Los Rios Colleges Foundation's Promise to Career Campaign. This is an initiative to provide finish line scholarships to graduating health and safety students at all four colleges in programs such as nursing, medical assisting, physical therapy assistant, EMT, and paramedic to help remove their last financial barriers so they can go to work in fields that will make a tremendous difference to our region.

6. ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN PRIOR CLOSED SESSION

General Counsel Knapp announced the following reportable action taken in a prior closed session of the Board of Trustees on June 10, 2020:

A. Pursuant to Government Code Section 54957 Public Employee Discipline/Dismissal/Release

On June 10, 2020, the Board of Trustees of the Los Rios Community College District unanimously took action to terminate a permanent academic employee of the District. After a hearing on the employee's appeal, that decision was sustained. The Board's action has now become final.

7. BOARD MEMBER REPORTS

Trustee Haynes thanked Student Trustee Schiffmaier for her stellar service to the Board over the last year. She shared the election results of the CCCT Board election and reported that she is serving on the SCOE Resiliency Scholarship Founding Committee.

Trustee Schiffmaier provided a summary of the collaborative accomplishments of the four colleges' student advisory committees.

Board Vice President Nelson reported that she attended the Honorando virtual student celebration and is looking forward to participating in other graduation celebrations this month.

8. FUTURE AGENDA ITEMS

Board President Ortiz requested a future report and/or presentation on the Homebase and MESA programs at American River College to address the Board's concerns about the ability for certain underrepresented populations to be able to participate.

Trustee Haynes requested a future in-depth presentation around the changes underway to curriculum related to social justice. She also requested an update on changes the Los Rios Police Department is undergoing related to its values and training.

Trustee Wilkerson requested a timeline and overview of the planning process for Reimagining Financial Aid and Admissions & Records.

Trustee Johnson requested an overview of our MOU's with law enforcement agencies like the Sacramento City Police Department and the Sacramento County Sherriff's Department.

9. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Zain Ali, Cosumnes River College Student Senate President

Lindsey Campbell, Folsom Lake College Classified Senate

Julie Oliver, President, Districtwide Academic Senate

Jason Newman, President, LRCFT

Chancellor's Report:

In the interest of time, the following report was sent to the Board of Trustees electronically rather than being presented during the meeting.

ARC: More than 170 high school seniors from the Twin Rivers and San Juan Unified School Districts are graduating this spring with college credits thanks to a dual enrollment program in partnership with ARC. The students chose from 14 different college courses and engaged with ARC faculty throughout what has been a very tough semester in the K-12 world. Their accomplishment in this environment requires a little extra celebration. An ABC Channel 10 story on dual enrollment recently featured one Rio Linda High School senior whose experience in the program helped prepare him to apply and be accepted to the University of Utah, where he will start as a sophomore in the fall. ARC's dual enrollment program serves students from the Twin Rivers and San Juan Unified School Districts as well as three charter high schools in the Natomas Unified District. Students have the option of completing an AA before they graduate or taking classes at a pace that works for their individual situations and interests. This is a great opportunity for students to get started on their college careers, and ARC is proud of the program's focus on students who might not see themselves as college-bound until enrolling in the program.

CRC: Music Students Get Top Honors: Congratulations to three CRC students who, for the first time, swept all the top honors in the Sacramento Master Singers 2021 Young Choral Singers Scholarship at Winners' Showcase! Anaiah Morris, Andrea Chea, and Dayed Amituanai won 1st, 2nd, and 3rd place awards (respectively) in the 2021 Asya Pleskach Memorial Scholarship for Young Choral Singers - Category 3 Age 20-22, a scholarship sponsored by Sacramento Master Singers. This marks the first time CRC students have not only placed in the competition, but swept all top honors. Awards included cash prizes and a feature performance in a showcase, which took place on May 6.

FLC: Folsom Lake College alumni Karina Targos and Madison Thompson are co-authors of a recently published research article in the Journal of Organic Chemistry, "NMR Quantification of Hydrogen-Bond-Accepting Ability for Organic Molecules". As FLC students, Karina and Madison participated in the college's UC Davis Summer Research Internship collaboration and continued working in the lab of UC Davis Professor Anneliese Franz, Faculty Director of the Undergraduate Research Center, as transfer students. Madison, who is Native American and was the recipient of the Pfizer 2019-2020 Diversity Research Fellowship in Chemistry, will be graduating this year from UC Davis with her bachelor's degree in Medicinal and Pharmaceutical Chemistry. Karina graduated from UC Davis in 2019 and is currently at the University of Wisconsin-Madison pursuing a Ph.D. in Organic Chemistry.


SCC: Nursing Students Continue to Help Vaccinate Community: At the beginning of March we shared that Sacramento City College’s nursing faculty and students were volunteering to administer COVID-19 vaccinations to the community. So far, the RN & LVN students have donated a total of 692 hours and have given 25,000 vaccine injections! Great job to our nursing students! We are so proud!

Retirements:

Retirement			Years of Service
Miela Zitelli	Career Technical Education (CTE) Transitions Coordinator	SCC	4+
Bruce Winner	Contract Education Program Developer	DO	22+
Joann Triphon	Nursing Professor	SCC	23+
Suzanne Anderson	Account Clerk III	ARC	24
Linda Pressley	Child Development Center Lead Teacher	CRC	24

10. ADJOURNMENT

President Ortiz adjourned the meeting at 9:23 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: June 9, 2021