

# LOS RIOS COMMUNITY COLLEGE DISTRICT

## BOARD MEETING AGENDA

Wednesday, July 14, 2021

Special Study Session 2:00pm

Regular Board Meeting 5:30pm

### **Zoom Meeting Access (Open to the Public):**

Webinar Link: <https://cccconfer.zoom.us/j/98101758320>

Telephone Dial: (669) 900-6833

Webinar ID: 981 0175 8320

*Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.*

*In an effort to control the spread of COVID-19, this meeting will not be physically open to the public. All members of the public may participate in the meeting via Zoom Webinar. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Chancellor, and the Board Clerk shall be muted.*

<b>1. CALL TO ORDER</b>	Board President
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<b>2. ORAL COMMUNICATIONS</b> <i>The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to up to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.</i>  <i>Members of the public have three options to offer public comment:</i> <i>Email your full name and the matter you wish to speak about to <a href="mailto:board@losrios.edu">board@losrios.edu</a> by 3:00pm on the day of the meeting, and you will be called on by the Board President during this portion of the meeting.</i> <i>Use the Q&amp;A function in Zoom to submit your full name and the matter you wish to speak about to the Clerk of the Board. You will be called on by the Board President during this portion of the meeting.</i> <i>If participating by phone, you may "raise your hand" by dialing *9 during the public comments portion of the meeting. When you raise your hand, you will be recognized by the President of the Board and asked to provide your full name and the matter you wish to speak about.</i>
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<b>3. SPECIAL STUDY SESSION</b>	
A. <a href="#">Los Rios Budget and Enrollment Management Update (page 3)</a>	Brian King

<b>4. CONSENT CONSIDERATIONS</b> <i>A member of the Board may request that an item be removed for further discussion and separate action.</i>	
A. <a href="#">Board Meeting Minutes: June 9, 2021 (page 4)</a>	Brian King
B. <a href="#">Board Policy Revision: 7241 - Graduation Requirements (page 12)</a>	Jacob Knapp
C. <a href="#">Resolution No. 2021-14: Authorizing execution of a Contract from the Department of Education (Child Care and Development Services) (page 21)</a>	Mario Rodriguez
D. <a href="#">Acceptance of Gifts: Colleges and Foundation (page 23)</a>	Mario Rodriguez
E. <a href="#">Disposition of Surplus Equipment – Salvage Value Greater than \$5,000 (page 25)</a>	Mario Rodriguez
F. <a href="#">Ratify: Bid Transactions (page 26)</a>	Mario Rodriguez
G. <a href="#">Ratify: Affiliation and Other Agreements (page 27)</a>	Mario Rodriguez
H. <a href="#">Purchase Orders, Warrants, Checks and Electronic Transfers (page 28)</a>	Mario Rodriguez
I. <a href="#">Classification of Contract Employees 2021-22 (page 30)</a>	Jamey Nye
J. <a href="#">Human Resources Transactions (page 35)</a>	Jamey Nye



<b>5. ACTION</b>	
A. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Visions in Education (page 59)	Whitney Yamamura
B. Resolution 2021-15: Affirming Los Rios Community College District’s Commitment to Diversity, Equity and Inclusion (page 84)	Brian King
C. Resolution 2021-16: Authorization of Sale, Minimum Terms, and Bid Process Related to Sale of Surplus Property at Tribute Road in Sacramento (page 88)	Mario Rodriguez
D. Resolution No. 2021-17: Five Year Capital Outlay Plan (page 93)	Mario Rodriguez
<b>6. INFORMATION</b>	
A. Facility Improvements in Preparation for Expansion of Face-to-Face Activities (page 97)	Mario Rodriguez
<b>7. BOARD MEMBER REPORTS</b>	
<b>8. FUTURE AGENDA ITEMS</b>	
<b>9. REPORTS and COMMENTS</b>	
<ul style="list-style-type: none"> <li>▪ Classified Senate</li> <li>▪ Academic Senate</li> <li>▪ Other Recognized Constituencies</li> <li>▪ Chancellor’s Report</li> </ul>	
<b>10. ADJOURNMENT</b>	

<b>Deborah Ortiz</b> President ▪ Area 6	<b>Tami Nelson</b> Vice President ▪ Area 7	<b>Dustin Johnson</b> ▪ Area 1 <b>Robert Jones</b> ▪ Area 2 <b>John Knight</b> ▪ Area 3	<b>Kelly Wilkerson</b> ▪ Area 4 <b>Pamela Haynes</b> ▪ Area 5 <b>Jenn Galinato</b> ▪ Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm ▪ <i>Note:</i> Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039. Next Regular Board Meeting: August 11, 2021 ▪ Zoom Conference			
Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District’s website: <a href="http://www.losrios.edu">www.losrios.edu</a> as soon as they are available.			
<b>Help Us Help You</b>			
Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.			

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Los Rios Budget and Enrollment Management Update	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Special Study Session Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Brian King, Chancellor	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	X

**BACKGROUND/STATUS:**

As Los Rios prepares for the end of the global COVID-19 pandemic, staff will provide an overview of the foundational elements of the Los Rios budget, including a summary of critical policies and practices that drive our fiscal processes. Our District, under the leadership of our Board of Trustees, has long been a statewide leader in budgetary matters, guided by principles of foresight, prudence, and transparency. These principles will be more important than ever in the years ahead.

Access and enrollment are foundational components of our budget on the revenue side. The Los Rios colleges, along with community colleges throughout the state and nation, are seeing a decline in enrollment with predates, but was accelerated by, the pandemic. Staff will provide the Board with a snapshot of enrollment management strategies in our District, including but not limited to marketing, outreach, and instructional planning to match student demand, as well as student retention strategies such as new student onboarding and student success strategies.

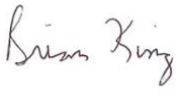
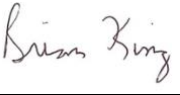
**RECOMMENDATION:**

This item is presented to the Board of Trustees for information and discussion.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Board Meeting Minutes: June 9, 2021	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Brian King, Chancellor 	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor 	ACTION	
		INFORMATION	

**STATUS:**

The minutes of the Board of Trustees meeting held on June 9, 2021 are attached for the Board's review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meeting held on July 14, 2021.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, June 9, 2021**

*This board meeting was held via Zoom Conference in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020.*

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Tami Nelson, Vice President  
Mr. John Knight  
Mr. Dustin Johnson  
Mr. Robert Jones  
Ms. Pamela Haynes  
Ms. Kelly Wilkerson

Jenn Galinato, Student Trustee  
Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

There were no oral communications.

## **3. SPECIAL ORDER OF BUSINESS**

A. *Seating of Student Trustee*

Chancellor King administered the Oath of Office to Student Trustee Jenn Galinato.

## **4. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Knight, seconded by Trustee Nelson, that the Board of Trustees approve Consent Consideration items A through H.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

A. Board Meeting Minutes: May 12, 2021

*That the Board of Trustees approve the minutes of the meeting held on May 12, 2021.*

B. Resolution No. 2021-13: 2021-22 Appropriation Limitation

*That the Board of Trustees approve the appropriation limitation of \$400,075,325 for 2021-22 by adopting Resolution No. 2021-13.*

C. 2020-21 Budget Revision No. 2

*That the Board of Trustees approve the revised budgets for the General Instructionally Related Activities, Child Development, Capital Outlay Projects, Bond Interest and Redemption – Measure A, Other Debt Service, Self-Insurance, Retiree Benefits, Student Financial Aid, Scholarship & Loan Trust, and Los Rios Colleges Foundation funds shown on the schedules in the June agenda packet, and that the related documents be filed with the County Superintendent of Schools.*

D. Ratify: Affiliation and Other Agreements

*That the Board of Trustees ratify and/or approve the agreements identified.*

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
PT Solutions	PTA/OTA <sup>1</sup>	SCC	05/04/2021	Evergreen
Rockport Roseville Clinic	PTA/OTA <sup>1</sup>	SCC	04/28/2021	Evergreen
Able Pet Clinic, Inc.	Vet Tech	CRC	04/29/2021	Evergreen

<sup>1</sup> PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

E. Disposition of Stale District Records

*That the Board of Trustees approve the destruction of the documents referenced on the list enclosed in the June board agenda packet.*

F. Purchase Orders, Warrants, Checks and Electronic Transfers

*That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.*

<b>PURCHASE ORDERS</b>		
General Fund	0001115193-0001116000 B210599-B210618	\$ 7,552,046.24
Capital Outlay Fund	0003018814-0003018841	
Child Development Fund	0006000928-0006000936	
Self-Insurance Fund	0009000465-0009000465	
<b>WARRANTS</b>		
General Fund	813876-815403	\$ 10,100,883.75
General Fund-ARC Instructional Related	010976-010993	
General Fund-CRC Instructional Related	023968-023977	
General Fund-FLC Instructional Related	031738-031740	
General Fund-SCC Instructional Related	048448-048458	
Capital Outlay Fund	835217-835259	
Student Financial Aid Fund	900866-900871	
Child Development Fund	954891-954895	
Self-Insurance Fund	976663-976665	
ODSFD	-	
Payroll Warrants	493161-493764	
Payroll Vendor Warrants	68386-68489	
April Leave Process	493765-494822	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 2,128,318.52
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	-	\$ 2,838.32
Bookstore Fund – CRC	-	
Bookstore Fund – FLC	010923-010924	
Bookstore Fund – SCC	-	
Student Clubs Agency Fund – ARC	6273-6275	\$ 33,718.11
Student Clubs Agency Fund – CRC	5536-5540	
Student Clubs Agency Fund – FLC	2940-2943	
Student Clubs Agency Fund – SCC	4582-4588	
Foundation – ARC	6926-6937	\$ 23,710.82
Foundation – CRC	2955-2958	
Foundation – FLC	2083-2088	
Foundation – SCC	5698-5701	
Foundation – DO	1272-1273	
Associated Students Trust Fund – ARC	-	\$ -
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System: 8231-8236	\$ 4,927.35
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ 5,132.00
PARS	-	\$ 21,921.31
Vendors	-	\$ -
International Wire	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 71,809.70
Bookstore	-	\$ -
Payroll Direct Deposit Advices	1097102-1101329	\$ 12,995,355.84
Other Payroll Transactions	-	\$ 2,860.00

Foundation Scholarships	-	\$
ACH Transaction	-	\$ -
CARES Act/HEERF II	-	\$ 5,502,700.00
Regional Transit (RT) Payment	-	\$ -
Accounts Payable Wire	-	\$ -
CalWORKs	-	\$ 111,666.75

G. Short-Term Temporary Employees

That the Board of Trustees approve the list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period July 1, 2021 through December 31, 2021. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

H. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the June board agenda packet.

**5. FIRST READING**

A. Five Year Capital Outlay Plan

This item was presented to the Board of Trustees for First Reading. The final Five-Year Capital Outlay Plan will be brought to the Board in July for action.

B. Board Policy Revision: P-7241 Graduation Requirements

The amendments to Board Policy 7241, Graduation Requirements, were presented to the Board of Trustees for first reading.

**6. ACTION**

A. Retiree Health Benefit Contribution (Policies 5165, 6622 and 9414)

A motion was made by Trustee Haynes, seconded by Trustee Galinato, that the Board of Trustees approve an increase to the District contribution for retirees' healthcare premiums by \$28 per month, from \$306 to \$334, effective July 1, 2021. The Board Policies 5165, 6622 and 9414 are revised to reflect the proposed change in rates and substance.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0



B. 2021-22 District Tentative Budgets

A motion was made by Trustee Jones, seconded by Trustee Wilkerson, that the Board of Trustees adopt the 2021-22 tentative budgets for the General Fund (Z budget), Instructionally-Related Sub-Fund, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

## 7. INFORMATION

A. Review of Los Rios Career Education Programs

District staff provided an overview of the status of Career Education (CE) Programs in Los Rios, including a look back at the response to the pandemic and how the colleges have prepared for a return to on-ground classes. Emphasis was placed on demonstrating how we ensure CE programs meet regional workforce demands, the work done to provide living wage career opportunities, and CE student outcomes.

B. Progress on LRPD Reform Efforts

District staff provided an update on the District's efforts and the progress made on the Los Rios Police Department's reform.

C. Direct Support for Students with Federal and State Stimulus Funding

District staff provided an overview on the District's efforts to meet the immediate basic needs of our students during the pandemic.

D. Facility Improvements in Preparation for Expansion of Face-to-Face Activities

This item was rescheduled to the July 14, 2021 meeting.

## 8. BOARD MEMBER REPORTS

Trustee Wilkerson shared that she joined CRC's curbside commencement. Her son received his AA degree from Sacramento City College.

Trustee Haynes participated in ARC's commencement celebration.

Board President Ortiz enjoyed SCC's commencement celebration.

## 9. FUTURE AGENDA ITEMS

Trustee Wilkerson requested a budget workshop for Trustees in the near future. She also requested a report on marketing and outreach for enrollment strategy and management.

Trustee Haynes would like to know how many Associate Degrees for Transfer (ADT's) we are awarding, if there are competing degrees with ADT's, and how we help students navigate through knowing the difference.

## 10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

- Julie Olson, President, Cosumnes River College Classified Senate
- Julie Oliver, President, Districtwide Academic Senate
- Jason Newman, President, LRCFT

### Chancellor's Report:

*In the interest of time, the following report was sent to the Board of Trustees electronically rather than being presented during the meeting.*

ARC: ARC's Funeral Services Education (FSE) program continues to grow and offer unique opportunities for its students. One of the highlights of the program is the free services offered to those indigent members of our community who would not otherwise have access. Since 2019 ARC students have assisted on 50 cases, providing viewings/services on seven of those occasions. The indigent program has provided students with hands-on learning in their first semester of the program. Through community outreach, campus activities, and expanded online courses, the program has grown enrollment to include individuals from the Oregon border to southern California. This resulted in the highest enrollment in the history of the program this spring 2021 semester. The FSE 300: Introduction to Funeral Services class is full each semester and we have had to add additional sections due to its high demand. This is an indicator of the interest in the program and a sign of increased enrollment into the program in the future.

CRC: Given the 2020 mandate for solar installation on all new residential construction, solar companies are in dire need of installation technicians. CRC's new Solar Installer Certificate program is the answer to this workforce training need! The program was designed by faculty and industry experts and can be completed in just 24 weeks starting this summer and finishing in December. The Solar Installers Certificate program is designed to quickly prepare students for jobs installing solar panels in the solar industry. The focus is to blend the academic rigor of the classroom, with the hands-on training that entry-level solar installers need to be successful in the industry.

FLC: Folsom Lake College’s Falcon Athletics program is committed to student athletes not only performing and succeeding in their chosen sport, but in the classroom as well. As a testament to that mission, the FLC men's tennis team has been awarded the California Community College Athletic Association (CCCAA) Scholar Team Award for 2020. The team's 3.69 cumulative GPA was the highest of any men's tennis team in the state. "Not even the worst [pandemic] in history could derail these fine young men from pursuing their goals," shared head coach Patrick Rutz. "Education is what we stress and they are proof of that." The CCCAA also named men's soccer team member Abraham Iniguez to the Scholar-Athlete Honor Roll. Iniguez graduated from FLC this spring and will attend Sacramento State in the fall as a Psychology major.

SCC: SCC recently submitted our annual HSI Designation Application to the U.S. Department of Education and we were approved! SCC is an active HSI recognized campus nationwide and in good standing with the DOE making us eligible for additional federal resources and future HSI grant competitions that are to benefit our Latinx students, college and district.

*Retirements:*

Retirement			Years of Service
Ann Lynn Bjerke	English as a Second Language (ESL) Professor	FLC	14+
Frederick Gonzalez	Printing Services Operator II	ARC	15
Debra Aucoin-Ratcliff	Nursing Professor	ARC	17+
Diana Johnston	Nursing Professor	ARC	18+
Joe Carrasco	Director I, Systems and Programming	DO	18+
Clementina Vanegas	Custodian	FLC	20+
Maria Hyde	Interim College Store Manager (IV)	DO	22+

## 11. ADJOURNMENT

President Ortiz adjourned the meeting at 9:17pm.

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### **BRIAN KING**



Chancellor and Secretary to the Board of Trustees

*Draft minutes presented to the Board of Trustees: July 14, 2021*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Board Policy Revision: P-7241 Graduation Requirements	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jake Knapp, General Counsel	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Title 5 requires students to obtain a minimum of a C grade in each of their major field of study courses and a cumulative grade point average of 2.0, as a condition for graduation. The District Academic Senate recently proposed and approved the attached amendments to Board Policy 7241, in order to clarify District graduation requirements and ensure consistency across the Los Rios colleges related to the acceptance of a “C-” earned in certain courses outside the District.

**STATUS:**

The proposed amendments to Board Policy 7241, if adopted, would make two simple but important clarifications related to graduation requirements. The first proposed change clarifies that a student must complete not only a minimum of 18 semester units in their major field of study with a grade of C or better, but must also maintain a cumulative grade point average of at least a 2.0, as required by Title 5, to graduate.

The second proposed change makes it clear that a “C-” earned outside the District, and used to fulfill a major field of study requirement at a student’s previous college or university, is acceptable for purposes of Los Rios graduation requirements.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the proposed revisions to Board Policy 7241, Graduation Requirements.

## ASSOCIATE DEGREE REQUIREMENTS

### 1.0 Degree Earned

- 1.1 The degree of Associate in Arts, Associate in Arts for Transfer, Associate in Science, or Associate in Science for Transfer can be earned through any College in the Los Rios Community College District.
- 1.2 The Associate in Arts degree and the Associate in Science degree may be conferred upon students qualified to transfer to a four-year college or university as well as upon those completing their formal education in a two-year vocational program as outlined in the catalog of any of the Colleges of the District. The Associate in Arts for Transfer degree and the Associate in Science for Transfer degree were created by SB 1440 (2010) to allow students to transfer to the California State University with junior status upon the completion of prescribed requirements.
- 1.3 In accordance with law and with the rules and regulations of the California Community College Board of Governors and the Los Rios Community College District Board of Trustees, the requirements for the degree Associate in Arts, Associate in Arts for Transfer, Associate in Science, or Associate in Science for Transfer are defined below.

### 2.0 Associate in Arts or the Associate in Science Graduation Requirements

#### 2.1 Number of Units

- 2.1.1 Satisfactory completion of a minimum of sixty (60) units of collegiate work with a “C” (2.0) grade point average in a curriculum which the District accepts toward the degree, provided that twelve (12) units must be earned in residence at the College recommending the degree.

1.3.1.1 All reference to “units” in this policy is to “semester units.”

- 2.1.2 Units of credit are assigned to courses based on the “Carnegie unit,” which assigns one unit of credit for three (3) hours of work by the student per week. Usually this means one (1) hour of lecture or discussion led by the instructor and two (2) hours of outside preparation by the student. In laboratory courses, three (3) hours of work in the laboratory are normally assigned one (1) unit of credit which may include some additional preparation outside of class time.

#### 2.2 Major Field of Study

- 2.2.1 Satisfactory completion of a minimum of eighteen (18) units in a major field of study or an area of emphasis from those specified in the catalog of each College with a minimum grade of “C” or the equivalent for any ~~course-class~~ in a major field of study, [and a minimum cumulative grade](#)

[point average \(GPA\) of at least 2.0. For courses completed at colleges or universities outside of the district, a grade of “C-“ is acceptable if the “C-“ grade was used to fulfill a requirement in the major field of study at the college or university at which the course was completed.](#) -

## 2.3 General Education Requirements

2.3.1 Each College of the District will publish in its catalog a specific philosophy of general education. The following will serve as a pattern for the Colleges in the development of their individual philosophy statements.

2.3.1.1 The primary function of education is to transmit from each generation to the next the knowledge and skills requisite to enlarge the comprehension of our place in the universe. Los Rios Colleges are committed to the principle of providing general education which includes: Natural Science, Social and Behavioral Science, Humanities and the Arts, Language and Critical Thinking, and other courses that provide for life-long learning and understanding, and that explore the significance of work, production, consumption and leisure in the lives of individuals. All of these are basic and necessary to participate in and contribute to a balanced life in a democratic society that is diverse in its social, cultural, and educational backgrounds.

2.3.1.2 A comprehensive education serves to develop the creativity, critical thinking, ethical behavior, and self-understanding which are essential to the attainment of personal goals and to participate in a society characterized by increasing global interdependence and by rapid and significant change.

2.3.1.3 Therefore, the purpose of general education is to give breadth to the college experience, enhance the ability to learn, and insure an appropriate level of competency. The general education program thus provides coherence to undergraduate education and affords students the opportunity to develop an integrated overview of the diverse fields of human knowledge.

2.3.2 The courses allowed by the Colleges of the District for the fulfillment of the general education requirements shall be introductory in nature and usually without course prerequisites. The content of the courses should encompass broad fields of knowledge, covering major principles and their applications to a wide field or fields. The intent should be to provide the students with an understanding and appreciation of a significant body of knowledge and give to the students a basis for evaluating the physical environment, the culture, and the society in which they live.

- 2.3.3 Students receiving an Associate degree must satisfactorily complete twenty-one (21) units in general education selected from the following areas as indicated:

2.3.3.1 Natural Sciences (three [3] units minimum)

Courses in the natural sciences are those which examine the physical universe, its life forms and its natural phenomena. To satisfy the general education requirement in natural sciences, a course should help the student develop an appreciation and understanding of the scientific method, and encourage an understanding of the relationships between science and other human activities. This category includes introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, physical geography, physical anthropology, physics and other scientific disciplines.

2.3.3.2 Social and Behavioral Sciences (three [3] units minimum)

Courses in the social and behavioral sciences are those which focus on people as members of society. To satisfy the general education requirement in social and behavioral sciences, a course should help the student develop an awareness of the method of inquiry used by the social and behavioral sciences. It should stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category includes introductory or integrative survey courses in anthropology, economics, history, political science, psychology, sociology and related disciplines, exclusive of those which fulfill the American Institutions requirement.

2.3.3.3 American Institutions Requirement (three [3] units minimum)

Courses in American Institutions are those which focus on the historical development of American institutions and ideals, the operation of representative democratic government under the Constitution of the United States, and the principles of state and local government established under the Constitution of this State. To satisfy the general education requirement in American Institutions, a course should help the student develop an appreciation and understanding of the basic institutions, ideals, knowledge, and skills necessary for intelligent and loyal citizenship. It should stimulate critical thinking, problem solving, and literacy skills in regard to American historical, political, governmental, economic, social, and intellectual issues as they relate to both domestic and foreign affairs. This category includes introductory or integrative survey courses in history and political

science which qualify under the guidelines of either “a” or “b” below.

(a) Any course which addresses the historical development of American Institutions and ideals, inclusive of the following:

1. Significant events occurring in the entire area now included in the United States of America, including the relationships of regions within that area and with external regions and powers as appropriate to the understanding of those events within the United States during the period under study.
2. The role of major ethnic and social groups in such events and the contexts in which the events have occurred.
3. The events presented within a framework which illustrates the continuity of the American experience and its derivation from other cultures including consideration of three or more of the following: politics, economics, social movements, and geography.

(b) Any course which addresses the U.S. Constitution, representative democratic government operation, and the process of California State and local government, inclusive of the following:

1. The political philosophies of the framers of the Constitution and the nature and operation of United States political institutions and processes under that Constitution as amended and interpreted.
2. The rights and obligations of citizens in the political system established under the Constitution.
3. The Constitution of the State of California within the framework of evolution of Federal-State relations and the nature and processes of State and local government under that Constitution.
4. Contemporary relationships of State and local government with the Federal government, the resolution of conflicts and the establishment of cooperative processes under the constitutions of both the State and nation, and the political processes involved.



#### 2.3.3.4 Humanities (three [3] units minimum)

Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in the humanities, a course should help the student develop an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop an aesthetic understanding and an ability to make value judgments. This category includes introductory or integrative courses in the arts, foreign languages, literature, philosophy, religion, and related disciplines.

#### 2.3.3.5 Languages and Rationality (six [6] units: three [3] units each from (a) and (b))

Courses in language and rationality are those which use and examine principles and guidelines of clear and logical thinking and communication. Courses in this category should build upon rather than remediate verbal and quantitative skills.

- (a) English Composition. Courses fulfilling the written composition requirement should include both expository and argumentative writing.
- (b) Communication and Analytical Thinking. Courses fulfilling the communication and analytical thinking requirement include oral and written communication, mathematics, logic, statistics, computer language and programming, and related disciplines.

#### 2.3.3.6 Living Skills (three [3] units minimum)

One physical education activity course (with ADAPT, DANCE, FITNS, PACT, SPORT, or TMACT designators) must be taken in this area and a minimum of two (2) units from the other courses included in this category. Adapted physical education courses are available for students with documented physical disabilities. These Adapted courses will fulfill the graduation requirement.

Courses in this area may be selected from a number of different disciplines that help students to acquire skills and knowledge to understand themselves as whole persons (integral to their environment). This category includes the study of courses that develop and maintain personal, social, physical and emotional well-being. It is the intent that this area include such courses as health education, human sexuality, marriage and family, nutrition, and personal adjustment.

- 2.3.3.6.1 Students with medical excuses may petition to be exempted from the physical activity course requirement when appropriate adapted physical education classes are not offered at the location where the student takes the majority of their course work.

Students not completing a physical activity course on the basis of this exemption shall be required to complete a minimum of three (3) units in other courses in the Living Skills area.

- 2.3.4 While a course might satisfy more than one (1) general education requirement, it may not be counted more than once for these purposes. Courses which are a part of the major requirement and meet the intent of these general education guidelines may be used to satisfy both requirements.
- 2.3.5 Ethnic studies will be offered in at least one (1) of the required general education areas (2.3.3.1-2.3.3.5).
- 2.3.6 Each College shall set up a process that will involve the review of courses submitted to meet the objectives and criteria of general education.
- 2.3.7 Students who show proof of a baccalaureate or higher degree completed at a college or university accredited through a CHEA (Council for Higher Education Accreditation) recognized Regional Accrediting Agency will have satisfied general education, Ethnic/Multicultural studies, and competency requirements for the Associate in Arts or the Associate in Science degree. Degrees from accredited institutions outside of the United States will be evaluated on a case-by-case basis. All Associate degrees from institutions accredited from CHEA Regional Accrediting Agencies will be evaluated on a case-by-case basis. Degrees or courses from non-accredited institutions will not be considered.

## 2.4 Basic Skills Competencies

- 2.4.1 All students granted an Associate in Arts or Associate in Science degree shall have demonstrated college-level competence in reading, written expression, and mathematics.
- 2.4.1.1 Examinations used to assess competency in any one of these areas will be uniform throughout the District and will be recommended by committees composed of members as provided in District Regulation ([R-3412](#)).
- 2.4.1.2 The Chancellor shall adopt Administrative Regulations establishing specific competency standards.

## 2.5 Ethnic/Multicultural Studies

2.5.1 One (1) three (3) unit Ethnic/Multicultural studies course must be completed within the sixty (60) unit graduation requirement. The course may be completed as part of the twenty-one (21) unit general education pattern, as a course required by the major, or an elective course.

2.5.1.1 Courses in Ethnic/Multicultural studies examine significant aspects of the culture, contributions and social experiences of underrepresented ethnic/racial groups in the U.S., or the history and cultural traditions of non-western societies. Non-western courses should focus on non-Eurocentric cultures.

2.5.1.2 All courses should be comparative among multiple social groups and should include analysis of concepts of ethnicity, ethnocentrism and racism, and how they shape and explain ethnic experience.

## 3.0 Credit by Examination

3.1 Any specific course requirement may be satisfied by the procedures established for credit by examination.

## 4.0 Transfer Graduation Requirements (SB 1440):

4.1 For curricula approved pursuant to SB 1440 (2010) by the Board of Trustees (approved curriculum), the graduation requirements for the Associate in Arts for Transfer and Associate in Science for Transfer degrees shall consist entirely of the following requirements which also satisfy all basic skills competency requirements:

4.1.1 Successful completion of sixty (60) semester units eligible for transfer to the California State University, which shall include satisfaction of the following two (2) requirements:

4.1.1.1 Completion of one (1) or the following General Education Patterns:

4.1.1.1.1 The Intersegmental General Education Transfer Curriculum (IGETC): or

4.1.1.1.2 The California State University General Education-Breadth Requirements.

4.1.1.2 Completion of at least eighteen (18) semester units in a major or area of emphasis identified in the approved curriculum

4.1.2 A minimum grade point average of 2.0.

## 5.0 Courses Specified

5.1 Each College within the District shall specify in its College catalog the courses that may be taken by a student in each of the required areas listed above. Requirements satisfied at one College will be accepted by any other College within the District.

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LRCCD

Policy Adopted: 3/10/65

Policy Revised: 12/6/72; 4/17/74; 1/28/81; 4/21/82; 1/19/83; 2/1/84; 7/27/88; 3/18/92;  
3/1/00; 11/5/03; 6/18/08; 3/14/12; 9/9/15; 5/10/17



Policy Reviewed: 5/10/17

Adm. Regulation: [R-7241](#)[Draft 3/18/2021](#)

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Resolution No. 2021-14: Authorizing Execution of a Contract from the Department of Education (Child Care and Development Services)	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

The Department of Education (DOE) is requiring contractors to provide a board resolution authorizing designated personnel to sign and execute any and all documents required by the DOE in the execution of the Child Care and Development Contracts: Contract numbers CCTR-1192-00 and CSPP-1401-00. The purpose of the contract is to provide child care and development services pursuant to the contract with DOE.

**STATUS:**

Los Rios Community College District is serving as a contractor for the DOE:

<u>Contract Name</u>	<u>Contract Number</u>	<u>Contract Amount</u>
Child Development Services	CCTR-1192-00	\$485,161
Child Development Services	CSPP-1401-00	\$1,040,979

**RECOMMENDATION:**

It is recommended the Board of Trustees approve the attached resolution 2021-14, authorizing the Chancellor or his designees to execute the contract and any future augmentations, amendments, renewals, extensions, or other modifications of the agreement.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2021-14

### Authorizing Execution of a Contract from the Department of Education (Child Care and Development Services)

**WHEREAS**, the Los Rios Community College District, a local governmental entity, (hereinafter referred to as “Contractor”) desires to enter into a contract with the Department of Education (“CDE”) for the purpose of providing child care and child development services (Contract Nos. CCTR-1192-00 and CSPP-1401-00) for the Fiscal Year 2021-2022, and to authorize the designated personnel to sign contract documents pursuant to the above contracts; Now therefore,

**BE IT RESOLVED**, that the Los Rios Community College District Board of Trustees hereby authorize the execution of Contract Nos. CCTR-1192-00 and CSPP-1401-00 by and between Contractor and CDE; and

**BE IT FURTHER RESOLVED**, that any individual employed by the Contractor in the positions of: Vice Chancellor of Finance and Administration and Associate Vice Chancellor of Finance are hereby authorized on behalf of and in the name of Contractor and as its official act and deed to sign and otherwise enter into Contract Nos. CCTR-1192-00 and CSPP-1401-00 by and between Contractor and CDE. Their names, titles, and signatures appear on the attached document.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2021-14 this fourteenth day of July, 2021, by the following called vote:

AYES	NOES	ABSENT
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*Attest:*



\_\_\_\_\_  
Deborah Ortiz, Board President

\_\_\_\_\_  
Brian King,  
Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Acceptance of Gifts: Colleges and Foundation	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

The Los Rios Colleges and the Los Rios Colleges Foundation receive various in-kind gifts for use in the District’s instructional programs and other support areas. Annually, the Foundation transfer title for these in-kind items to the District. Per Board Policy 8254, the Board of Trustees may accept, on behalf of the District, such gifts.

**STATUS:**

The gifts received by American River College, Cosumnes River College, Folsom Lake College, and Sacramento City College and/or the college foundations during the 2020-21 academic year are valued at \$54,268.51 per the donors’ estimated values. A schedule of the items donated is attached.

**RECOMMENDATION:**

It is recommended that the Board of Trustees accept the in-kind gifts amounting to \$54,268.51 as reflected on the attachment.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
 In-Kind Contributions  
 July 1, 2020 - June 30, 2021

Date	Donation	Donor's Name & Address	Donor's	
			Estimated Value	College
12/16/2020	1 Quilt 76"x57" titled "Binary"	Cynthia Corbin 24312 107th Dr SE, Woodland, WA 98077	\$ 4,999.00	ARC
12/16/2020	1 Quilt 42"x41" titled "Broken Star"	Cynthia Corbin 24312 107th Dr SE, Woodland, WA 98077	\$ 1,800.00	ARC
12/16/2020	1 Quilt 71"x74" titled "Dark Side of the Moon"	Cynthia Corbin 24312 107th Dr SE, Woodland, WA 98077	\$ 4,999.00	ARC
12/16/2020	1 Large Graphite Drawing on Paper "Memory Trader"	Robert & Pamela Maddock 5254 Bryant Rd, Shingle Springs, CA 95682	\$ 4,000.00	ARC
12/16/2020	3 Watercolors on Paper (\$800/\$1,000/\$1,200)	Robert & Pamela Maddock 5254 Bryant Rd, Shingle Springs, CA 95682	\$ 3,000.00	ARC
12/16/2020	1 Large Graphite Drawing on Paper	Robert & Pamela Maddock 5254 Bryant Rd, Shingle Springs, CA 95682	\$ 4,500.00	ARC
4/1/2021	1 4x5 Besslar Enlarger with accessories,rag paper,light box	Kerik Kouklis 675 Monadella Street, Arroyo Grande, CA 93420	\$ 4,969.00	ARC
2/8/2021	Dental Aire III High Speed Veterinary Dental Unit	Ken Pawlowski, 10835 Nestlenook Cir., Mather, CA 95655	\$ 2,500.00	CRC
4/12/2021	Space Probe 130 ST EQ Telescope	Dale Coco 3434 Kimberly Rd Cameron Park CA 95682	\$ 350.00	FLC
4/23/2021	380 Acid Free Mat Boards various sizes	Bobby & Sheila Bilyeu 4104 Alex Ln Carmichael CA 95608	\$ 4,550.00	FLC
12/20/2020	Bernina Q20 Sit Down long arm sering maching, custom table, accessories and tools.	LaVonne Powell, PO Box 112, Clarksburg, CA 95612-0112	\$ 1.00	SCC
12/20/2020	1- Bernina, 770 QE Sewing Machine w/stitch regulator and accessories	LaVonne Powell, PO Box 112, Clarksburg, CA 95612-0112	\$ 4,500.00	SCC
3/16/2021	AI Rodda Bust and Placard	Los Rios College Federation of Teachers, 2126 K Street, Sacramento, CA 95816	\$ 11,240.51	SCC
6/11/2021	Fabric-Yardage and small pieces	Shenna Meaby, 6936 Drywood Way, Orangevale, CA 95662	\$ 2,860.00	SCC
<b>TOTAL</b>			<b>\$54,268.51</b>	



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Disposition of Surplus Equipment – Salvage Value Greater than \$5,000	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item E	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>MRP</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

The Education Code regulates the procedure by which a community college district can dispose of real and personal property. Education Code section 81450-81450.5 provides that the governing board may, sell for cash, exchange for value or donate any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. The methods for disposal differ based upon the estimated value of the equipment. Whereas, most equipment is disposed of either through the State of California or, if the State will not accept, through a scrap dealer, items with a value greater than \$5,000 either individually or in aggregate, require a public auction, noticed as required by law.

**STATUS:**

The District will auction the following items which in aggregate have a value greater than \$5,000: Billy Goat Blower; 2000, 2002, 2003, 2005, 2006, 2007 Ford Crown Victoria; 2017 Toyota Prius; 7 carts; 1992 John Deere Mower; 2002 Toro Grounds Mower; 1994 Ford Ranger, 2003 Ford F250; Ryan Sodcutter; 1999 Chevy Suburban; 1989 Utility Trailer; 1998 Isuzu NPR; 1998 Wacker Generator; Job Master Top One camper shell; 3 Cal Trans trucks; Peterbilt; International; Kenworth; 2 Freightliners; 1997 Suburban; 2002 Audi A6; 1997 Saturn. Due to the poor condition of each item, the equipment is no longer suitable for school use. The District, via public auction, intends to sell to the highest bidder or donate to an interested school/public entity.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81450-81450.5.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Ratify: Bid Transactions	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item F	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Vice Chancellor Finance and Administration <i>MR</i>	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

<b>BID AWARDS</b>					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
21003R	CRC Portable Buildings Demolition Removal Rebid	5	6/18/21	Bowen Engineering and Environmental	\$86,100.00

Contractor Name	Base Bid	Total Bid
Sierra Excavating LLC *	\$45,260.00	\$45,260.00
Asbestos Management Group of California, Inc.*	\$68,850.00	\$68,850.00
Bowen Engineering and Environmental	\$86,100.00	\$86,100.00
CVE Contracting Group, Inc. dba Central Valley Environmental *	\$94,038.00	\$94,038.00
WCE	\$125,500.00	\$125,500.00

\* nonresponsive: signature not acceptable

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the bid transactions as herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Ratify: Affiliation and Other Agreements	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item G	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>UPZ</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

**STATUS:**

Pursuant to Board Policy 8315, the agreements listed below are hereby presented for approval/ratification.

**ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Fairfield Suisun Unified School District	PTA/OTA <sup>1</sup>	SCC	7/1/21	EXP: 6/30/2023
Stonebrook Healthcare Center	PTA/OTA <sup>1</sup>	SCC	6/18/21	Evergreen

<sup>1</sup> PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>UJR</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	
		INFORMATION	

**BACKGROUND:**

A listing of purchase orders, warrants, checks and wires issued during the period of May 16, 2021 through June 15, 2021 is on file in the District Business Services Office for review.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.



<b>PURCHASE ORDERS</b>		
General Fund	0001115968-0001116352 B210619-B210622	\$ 6,527,973.64
Capital Outlay Fund	0003018789-0003018860	
Child Development Fund	-	
Self-Insurance Fund	0009000466-0009000468	
<b>WARRANTS</b>		
General Fund	815404-816297	\$ 18,393,104.61
General Fund-ARC Instructional Related	010994-011027	
General Fund-CRC Instructional Related	023978-023988	
General Fund-FLC Instructional Related	031741-031755	
General Fund-SCC Instructional Related	048459-048472	
Capital Outlay Fund	835260-835298	
Student Financial Aid Fund	900872-900928	
Child Development Fund	954896-954898	
Self-Insurance Fund	976666-976673	
ODSFD	-	
Payroll Warrants	494823-495493	\$ 8,099,345.60
Payroll Vendor Warrants	68490-68594	
May Leave Process	495494-496780	
<b>CHECKS</b>		
Financial Aid Disbursements (E-trans)	-	\$ 3,092,907.83
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	-	\$ -
Bookstore Fund – CRC	-	
Bookstore Fund – FLC	-	
Bookstore Fund – SCC	-	
Student Clubs Agency Fund – ARC	6276-6280	\$ 16,224.97
Student Clubs Agency Fund – CRC	5541-5548	
Student Clubs Agency Fund – FLC	2944-2944	
Student Clubs Agency Fund – SCC	4589-4588	
Foundation – ARC	6926-6937	\$ 117,863.31
Foundation – CRC	2955-2958	
Foundation – FLC	2083-2088	
Foundation – SCC	5702-5710	
Foundation – DO	1274-1275	
Associated Students Trust Fund – ARC	-	\$ -
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	USI Check System: 8237-8240	\$ 610.35
<b>ELECTRONIC TRANSFERS</b>		
Board of Equalization	-	\$ 3,900.00
PARS	-	\$ 20,645.59
Vendors	-	\$ -
International Wire	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 54,107.16
Bookstore	-	\$ -
Payroll Direct Deposit Advices	1101330-1106840	\$ 19,244,584.18
Other Payroll Transactions	-	\$ 2,860.00
Foundation Scholarships	-	\$ -
ACH Transaction	-	\$ -
CARES Act/HEERF II	-	\$ 1,292,800.00
Regional Transit (RT) Payment	-	\$ -
Accounts Payable Wire	-	\$ 21,000.00
CalWORKs	-	\$ 22,143.00

<b>STALE DATED WARRANT</b>					
Payee (Employee ID)	Date Requested	Original Date	Original №	Reissued №	Amount
1180	5/26/21	1/18/2018	8046	-	\$9,350.98
49362	5/24/21	2/28/2018	9905	-	\$ 240.50

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Classification of Contract Employees 2021-22	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**STATUS:**

Per Education Code Section 87477, governing boards of community college districts shall classify as contract employees, those faculty members who have not been classified as regular employees or as temporary employees.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached changes in certificated personnel employment status effective July 1, 2021.

**FROM FIRST-YEAR CONTRACT TO SECOND-YEAR CONTRACT STATUS**

<b>American River College</b>	<b>Folsom Lake College</b>	<b>Sacramento City College</b>
Collins, Christopher J. Farahmandnia, Saideh	Murphy, Patrick M. Ozeran, Megan S.	Douglas, Umar Marquez, Sabrina L. Romero Jr., Jesus

**FROM SECOND-YEAR CONTRACT TO THIRD-YEAR CONTRACT STATUS**

American River College	Cosumnes River College	Folsom Lake College	Sacramento City College
Alexander, Carie D. Ayala-Garcia, Marisol G. Bertaccini, Lisa A. Chima Sanchez, Francisco Gaynaliy, Stephanie S. Gillman, Anne C. Lambdin, Jennae M. Moran, Jeffrey C. Queen, Kim K. Reichel, Sonya J. Vavra, Kimberly A. Volz, Christopher J.	Alino, Vera R. Anderson, Eric W. Awad, Veneece Beebe, Lisa M. Borth, Kristen L. Doyle, Laurel C. Drybread, Todd J. Edwards, Ea I. Fisher, Ryana R. Fouad, Kimberly S. Heard Mollel, Danielle Hikmatjo, Faisal A. Howard, Wyatt C. Huyck-Aufdermaur, Melaine E. Kiesner, Maxwell N. Markalanda, Piyali D. Stith, Sharon A. Wadenius, Adam P. Wohl, Matthew H.	Armbrust, Kimberly A. Conley, Nino Andre Hicks, Andrea J. Jahangiri, Sayna A. Karas, Stephanie D. Oliveira da Silva, Debora	Adkins, Jason M. Bazos, Andreas L. Borenstein, Jennifer G. Burns, Mildred R. Cantillo, Fernando F. Castagna, Christine N. Davis, Kia R. Delaini, David G. Gales, Marques J. Ganas, Josephine I. Hernandez-Chaidez, Adan Jackson, Charisse I. Jean-Gilles, Reginald G. Jue, Jordan C. Kem-Rivera, Toladette Lake, Brienne R. Lam, George K.H. Luera, Frank Scott, Mark W. Vargas-Onate, Jacqueline



**FROM THIRD-YEAR CONTRACT TO FOURTH-YEAR CONTRACT STATUS**

American River College	Cosumnes River College	Folsom Lake College	Sacramento City College
Anishchenko, Svetlana V. Aranda, Amanda L. Avila, Adrienne M. Baiz, Louis E. Barnard, Gina M. Bartoe, Timothy M. Bekker, Borislava Caputo, Joseph C. Falli, Caterina M. Fong, Angela J. Hanstad, Janet A. Holmes, Michael W. Kirkman, Jayanti A. Koskelo, Ilkka J. Mireles-Tijero, Mayra Mroczka, Hilary Prieto, Caroline C. Rodgers, Monique R. Sacha, Jeffrey O. Skelton, Nathan E. Telleen, Adam C. Travis, Margaret A. van den Bogert, Kevin West Oyedele, Erica V.	Alfaro, Jose L. Atkins, Andrea M. Bahm, Naomi I. Ford, Kelsey P. Hubbard, Kristian H. Jones-Thomas, Brandy S. Kang, Mun K. Pandey, Rajeev R. Velasquez, Jacob L. Zoller, Karl A.	Black, Jennifer H. Cheshire, Tamara C. Farrand, Brittney N. Grahlman, Amber H. Griffin, Nicole P. Mollet, Alison V. Tavares, Tyrone M. Yang, Kou	Atkins, Tonya M. Caton, Haynalka Jauregui, Lorena G. Poliseno, Michelle C. Ramsey, Robert A. Rojas, Karla P. Rowe, Stephanie A. Shewa, Wondimagegn T. Stewart, Devoun R. Sullivan, Christopher J. White, Alexandria R. Wyles, Eric J.


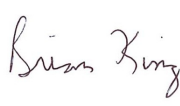
**FROM FOURTH-YEAR CONTRACT TO REGULAR CONTRACT STATUS**

<b>American River College</b>	<b>Cosumnes River College</b>	<b>Folsom Lake College</b>	<b>Sacramento City College</b>
Beccarelli, Lori M. L. Crowder, Michael H. Czaja, Diane E. Dieu, Anne L. Griffin, Robert C. Haarala, Erik M. Leibrock, Rachel M. Nehrebecki, Helene R. Palomares, Carmelita Pena-Grafton, Yeny A. Reeves, Leslie Shaukat, Kahkashan Vinsant, Denise T. Wilkerson, Asha B.	Flynn, Martin D. Frigm, Michael P. Lam, Nam H. Martinez-Alire, Crystal D. Neves, Megan G. Patterson, Jason A. Rodrigues, Matthew J. Soriano, Paolo J. Wheeler Abeyta, Sandra P.	Beck, Danielle M. Bradshaw, Jill M. Chochezi, Victoire S. Green, Dominik J. Gregory, Richard C. Jordan, Denis M. Longhitano, Amber L.	Dale, Nicholas D. Doron, David A. Goodchild, Rebecca D. Kaina, Abdelaziz Maeda, Richard Mesa, Felicia B. Mukarram, Abida Ngassam, Valery N. Paden, Sylvia S. Prudhel, Bradley K. Reaume, Carlin D.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Human Resources Transactions	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Consent Item J	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Jamey Nye, Deputy Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	
		INFORMATION	

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

<b>APPOINTMENT(S)</b>		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Folsom Lake College</u>	
Senecal, Molly F. (Ph.D., University of California, Davis)	Dean of Student Success	06/10/21 (Revised)

<b>APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)</b>		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Fish, Melissa M. (M.A., California State University, Sacramento)	American Apprenticeship Initiative Grant Project Director	07/01/21 - 06/30/22
Muganzo Murphy, Jazzie N. (M.A., California State University, Sacramento)	Interim Dean of Outreach, First Year Experience & Pathways Communities	10/01/20 - 07/14/21 (Revised)
Muganzo Murphy, Jazzie N. (M.A., California State University, Sacramento)	Dean of Outreach, First Year Experience & Pathways Communities	07/15/21 - 06/30/22
Preciado, Josef D. (M.P.P., California State University, Sacramento)	California Apprenticeship Initiative Grant Project Director	07/01/21 - 06/30/22

<b>APPOINTMENT(S) TO TEMPORARY POSITION(S)</b>		
<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Garcia, Angel M. (M.S.W., California State University, Sacramento)	Interim Project Director for TRIO Educational Talent Search (ETS)	09/14/20 - 08/31/21 (Revised)
Garcia, Diana M. (M.S., California State University, Sacramento)	Interim Project Director (X), TRIO, SSS, STEM and Veterans Programs	09/14/20 - 08/31/21 (Revised)

## MANAGEMENT

**APPOINTMENT(S) TO TEMPORARY POSITION(S)-CONT.**Cosumnes River College

Amini, Banafsheh M. (M.A., University of California, Davis)	Interim Dean of Science, Math & Engineering	06/08/20 - 12/31/21 (Revised)
Lawlor, Michael J. (M.S., California State University, Long Beach)	Interim Associate Vice President of Instruction & Student Learning	07/15/19 - 06/30/21
Pham, Hong X. (M.A., California State University, Sacramento)	Interim Dean of Counseling & Student Services	07/01/20 - 06/30/22 (Revised)

District Office

Milan, Theresa S. (M.S., University of San Francisco)	Interim Associate Vice President of Workforce & Online Engagement	09/01/20 - 07/14/21 (Revised)
Sommer, Cynthia L. (Ph.D., University of California, Davis)	Interim Associate Dean of Special Projects	07/01/21 - 12/31/21

Folsom Lake College

Fletcher, Francis G. (M.A., California State University, Sacramento)	Interim Dean of Instruction	01/17/20 - 08/15/21 (Revised)
Peshon McGarry, Mariko C. (Ph.D., University of San Diego)	Interim Dean of Instruction, El Dorado Center	06/01/20 - 08/15/21 (Revised)

Sacramento City College

Bates, Rukiya F. (M.A., California State University, Sacramento)	Interim Dean of Counseling and Student Services	05/16/19 - 09/08/21 (Revised)
Selva, Marcia L. (M.A., California State University, Sacramento)	Interim Dean of Language and Literature	07/26/21 - 12/31/21

**RECLASSIFICATION(S)**

Milan, Theresa S.	Associate Vice President of Workforce & Online Engagement-DO From Dean of Workforce and Economic Development	07/15/21
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MANAGEMENT

<b>RETIREMENT(S)</b>
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<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Pier, David N. (After 11+ years of regular service)	Director of Visual and Performing Arts	07/01/21
	<u>District Office</u>	
Gilliam, Dierdre A. (After 1+ years of regular service)	Director of Student Health and Wellness	08/01/21

FACULTY

**APPOINTMENT – RESCISSION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Masella, Erin K. (M.S., California State University, Sacramento)	Nursing (Registered Nurse - RN) Assistant Professor (Medical Surgical Focus)	08/19/21

**APPOINTMENT TO CATEGORICALLY FUNDED POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>	
Glynn, Mariel (M.S., California State University, Sacramento)	Counselor	10/01/20 – 09/30/21 (Revised)

**PRE-RETIREMENT WORKLOAD REDUCTION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>FTE</u>	<u>Effective Date(s)</u>
	<u>Sacramento City College</u>		
Wang, Hsiao J.	Mathematics Professor	From 1.0 to 0.5	08/19/21 – 05/30/26

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
	<u>American River College</u>	
Chun, Eric D. (After 32+ years of regular service)	Art Professor	05/20/21

**TEMPORARY, PART-TIME EMPLOYEES Spring 2021  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Wallace,Jennifer C.	Dramatic Arts	29 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2021  
Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Miller,Matthew K.	Dramatic Arts	20 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2021  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Nelson,Jessica B.	Counselor	40 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2021  
Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Flores,Juan J.	Counselor	1 %
Gorman,Gabriel D.	History	7 %
Javier,Miriam P.	Counselor	2 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2021  
American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Albrecht,Christian	Administration of Justice	1 %
Andersen,James A.	Paramedic	10 %
Aranda,Amanda L.	Counselor	8 %
Ayala-Garcia,Marisol G.	Emergency Medical Services	40 %
Beckerman,Nathan S.	Paramedic	10 %
Beckum,LaQuisha	Psychology, General	20 %
Beuttel,Michelle	Reading	13 %
Buch,Dipali D.	Marketing & Distribution	20 %
Chan,Betty	Political Science	20 %
Collihan,Kathleen	Political Science	40 %
Collins,Christopher J.	History	20 %
Collom,Alyson D.	Other Humanities	20 %
Condos,Marc A.	Business and Commerce, General	40 %
Condos,Marc A.	Business Management	20 %
Condos,Rachna K.	Business and Commerce, General	60 %
** (A2) Connors,Valerie S.	English	20 %
Constante,David A.	Psychology, General	40 %
Cooper,Paul G.	History	40 %
Cotton,Gary D.	Software Applications	12 %
Crowder,Michael H.	English	33 %
Currea,Ana Maria S.	Spanish	20 %
Currea,Ana Maria S.	Reading	10 %
Currier,Daniel E	Mortuary Science	13 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Czaja,Diane E.	Respiratory Care/Therapy	33 %
Dang,Tina G.	Counselor	8 %
Davis,Danielle R.	History	40 %
Davis,William E.	Biology, General	20 %
Delgadillo,Marisol	Anthropology	20 %
Delnero,Christina M.	Counselor	7 %
DeSouza,Kara D.	Psychology, General	40 %
Dolce,Thomas F.	Computer Programming	40 %
Doolittle,Jason	Restaurant and Food Services Management	28 %
Dorris,Tamara L.	Real Estate	40 %
Driscoll,Jane E.	ESL Integrated	15 %
Drobot,Mikhail	Diesel Technology	27 %
Duan,Xin-Ran	Mathematics, General	33 %
Duff,Jeanne A.	Software Applications	18 %
** (A2) Dumais,Laurence W.	Software Applications	35 %
** (A2) Dumais,Laurence W.	Computer Networking	7 %
Duran,James J.	Mathematics, General	33 %
Eberhardt,Claire E.	History	40 %
Echeverria,Nick V.	Administration of Justice	1 %
Eckley,Terri L.	Psychology, General	40 %
Econome,Jennie G.	Academic Guidance	20 %
Eifertsen,Dyne C.	Music	40 %
Elston,Tyler M.	Sociology	20 %
Engstrom,Karina H.	Biology, General	20 %
Falli,Caterina M.	ESL Integrated	15 %
Fertel,Kristine D.	ESL Writing	20 %
Finnecy,Timothy J.	Physical Education	20 %
Fix,Andrew W.	Philosophy	20 %
Fleshman,Dane R.	Mathematics, General	40 %
Flynn,Lorraine M.	English	20 %
Forehand,James R.	Mathematics, General	40 %
Fortunato,Monique	Anthropology	20 %
Fox,Lori L.	English	20 %
Fratello,Natasha M.	Psychology, General	60 %
French,Benjamin R.	Automotive Technology	59 %
Fusco,Sandro	Mathematics, General	33 %
Gable,Monica L.	Paralegal	40 %
Galarza,Ivette	Spanish	27 %
Gale,Deborah N.	Mathematics, General	33 %
Galvan,Joseph	Administration of Justice	1 %
Garcia,Monica R.	Spanish	27 %
Garcia-Keegan,Bernard J.A.M	Speech Communication	20 %
Gaynaliy,Stephanie S.	Accounting	53 %
Gerhart,Karen L.	Biology, General	20 %
Gilbert-Valencia,Daniel H.	Computer Networking	24 %
Gilman,Joseph A.	Music	40 %
Giorgi,Mark R.	Physical Education	15 %
Giusti,Anthony R.	Nutrition, Foods, and Culinary Arts	40 %
Goldbar,Christine A.	English	20 %
Gonsalves,Jana L.	Nutrition, Foods, and Culinary Arts	40 %
Gonzalez,Robert J.	Business Administration	60 %
Goold,Grant B.	Paramedic	60 %
Gottke,Darren J.	Chemistry, General	59 %
Gourdine,Traci L.	English	20 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gourdine, Traci L.	Creative Writing	20 %
Griffin, Robert C.	Guidance	7 %
Griffin, Robert C.	Academic Guidance	20 %
Gruber, Corey M.	English	23 %
Gruber, Corey M.	Reading	7 %
Guadalupe, Krishna L.	Sociology	20 %
Gutowsky, Edward A.	English	20 %
Haflich, Gerald F.	Intercollegiate Athletics	15 %
Hake, Patricia L.	English	20 %
Halle, Joel E.	Accounting	53 %
Halseth, Aileen L.	Mathematics, General	33 %
Halseth, Andrew W.	Mathematics, General	27 %
Hamkar, Behzad	History	40 %
** (A1) Hansen, Gina	Physical Education	15 %
Hansen, Paul D.	Intercollegiate Athletics	15 %
Hanstad, Janet A.	Microbiology	20 %
Hanstad, Janet A.	Biotechnology & Biomedical Technology	13 %
Harvey, David B.	Administration of Justice	1 %
Hashima, Edward T.	History	20 %
Havener, Mark A.	Computer Information Systems	13 %
Hayes, Rebecca W.	Information Technology, General	20 %
Hayes, Rebecca W.	Software Applications	29 %
Heiser, Ceydy Berdon	Spanish	27 %
Hellesen, Richard S.	Film History and Criticism	20 %
Herman, Kathryn M.	Counselor	8 %
Hernandez, Cecilia A.	Physics, General	39 %
Herrera, Daniel A.	Computer Graphics and Digital Imagery	28 %
Hess, John F.	English	20 %
Hickman, Lauren Rose	Child Development/Early Care and Educatio	20 %
Hijazi, Nidal	Sociology	20 %
Hoban-Higgins, Tana M.	Physiology (Includes Anatomy)	52 %
Hoffman, Dale H.	Anthropology	20 %
Holmes, Michael W.	Biology, General	40 %
Howard, Hugh H.	Geographic Information Systems	7 %
Howe, Susan R.	English	40 %
Huggins, Ross R.	Administration of Justice	1 %
Hughes, Julia	Respiratory Care/Therapy	24 %
Hurner, Sheryl Marie	Business and Commerce, General	20 %
Iannone, Albert J.	Fire Technology	20 %
Ilaga, Lisa Hunsaker	Respiratory Care/Therapy	33 %
Jabery-Madison, Bobak	Physical Education	15 %
Jacobs, David C.	Philosophy	20 %
Jardine, Christian M.	History	40 %
Jay, Susan M.	General Work Experience	20 %
Johnson, Seth R.	Emergency Medical Services	18 %
Jones, Stanley M.	Landscape Design & Maintenance	20 %
Jones, Vincent W.	Mathematics, General	27 %
Jones, Vincent W.	Mathematics Skills	13 %
** (A5) Jumelet, Douglas A.	Physical Education	15 %
Kalman, Mikalai	Diesel Technology	27 %
Kalman, Mikalai	Cross Term	4 %
Kalman, Mikalai	Cross Term	5 %
Kawamoto, Walter T.	Sociology	20 %
Kiefer, Christian J.	English	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Kiefer,Michelle L.	Child Development/Early Care and Educatio	20 %
Kientz,Michelle L.	Counselor	20 %
Kim,Elizabeth J	Social Justice: General	20 %
Kinoshita,Rory M.	Mathematics, General	53 %
Kinuthia,Kamau F.	Economics	60 %
Kirchner,Scott D.	Speech Communication	40 %
Kiteck,Peter J.	Mathematics, General	27 %
Kiteck,Peter J.	Mathematics Skills	13 %
Knirk,Brian D.	Culinary Arts	20 %
Knirk,Brian D.	Restaurant and Food Services Management	27 %
Knox,Paul Douglas	English	33 %
Knudsen,Mark James	Chemistry, General	28 %
Kovar,Timothy J.	Small Business and Entrepreneurship	20 %
Larabee,Linda G.	Reading	14 %
Legaspi,Marie Anne R.	Registered Nursing	29 %
Lievens,Sarah C.	Chemistry, General	36 %
Osterhout,Jonathan C.	Intercollegiate Athletics	23 %
Parker,Patricia L	Registered Nursing	24 %
** (B5) Reeves,Leslie	Coordinator	30 %
Roberts-Law,Lisa E.	Counselor	15 %
Rodgers,Monique R.	Registered Nursing	2 %
Rogers,Kristina S.	English	60 %
** (B2) Sjolund,Joe P.	Coordinator	60 %
Stevens,DeAnna D.	Administration of Justice	1 %
Valle,Gloria C.	English	3 %
Valle,Jesus D.	English	20 %
Volz,Christopher J.	Physics, General	18 %
Watanabe,Matthew R.	Business and Commerce, General	20 %
Wooden,Tami D.	Physical Education	8 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ahearn,Thomas T.	English	40 %
Alfaro,Jose L.	English	20 %
Allen,Cheryl A.	Family Studies	40 %
Awad,Veneece	Pharmacy Technology	13 %
** (A1) Baca,Jorge	Mathematics, General	70 %
Ballard,Sheryl L.	Family Studies	20 %
Barkley,Emily J.	History	20 %
Barkley,Michelle P.	Nurse	6 %
Beloglovsky,Miriam	Child Development Administration and Mana	13 %
BoarerPitchford,Julie K.	Nutrition, Foods, and Culinary Arts	55 %
Burns,Cori B.	Medical Assisting	7 %
Bush,Michael J.	Automotive Technology	20 %
Butler,Patrick A.	Real Estate	40 %
Byrd,Tanika L.	Speech Communication	20 %
Chappell,Mike L.	Counselor	6 %
Chase,Lawrence J.	Speech Communication	20 %
Cinelli,Albert E.	Philosophy	20 %
Coleman,Jillian L.	Classics-Humanities	30 %
Collins,Ted	Fire Technology	20 %
Connally,Ryan	Civil & Construction Mgmt Technology	15 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Dale, Jeffrey J.	Philosophy	20 %
Dang, Tina G.	Counselor	2 %
Dang, Tina G.	Counselor	6 %
Dartez, Gail A.	Dramatic Arts	20 %
Davtian, Anna	Counselor	6 %
De Mars, Eva	Physical Education	30 %
** (A2) Dimond, Iris J.	Child Development/Early Care and Educatio	40 %
Dobson, Veronica E.	Psychology, General	30 %
Doolittle, Jason	Restaurant and Food Services Management	37 %
Doyle, Laurel C.	Child Development/Early Care and Educatio	20 %
DuBray, Daniel T.	Speech Communication	40 %
Duffy, Marjorie B.	Information Technology, General	27 %
Duffy, Marjorie B.	Software Applications	27 %
Dunne, Vanessa P.	Biology, General	20 %
Edman, Jeanne L.	Psychology, General	40 %
Edmonds, Jason L.	Anthropology	20 %
Elston, Tyler M.	Sociology	20 %
Erickson, Kurt P.	Music	18 %
Evans, Debra L.	Information Technology, General	40 %
Evoy, Angela M	Anthropology	20 %
Feindert, Kerstin	English	40 %
Fishman, Wendell	Website Design and Development	18 %
Fishman, Wendell	Software Applications	13 %
** (A5) Fortin, Cheri L.	Dramatic Arts	40 %
Fortunato, Monique	Anthropology	20 %
Fowler, Elmira F.	Mathematics, General	33 %
Fuller, Serena M.	Nutrition, Foods, and Culinary Arts	40 %
Gale, Lesley D.	English	40 %
** (A5) George, Nyenbeku C.	Sociology	60 %
Gill, Blanca T.	Spanish	35 %
Gilmore, Cassandra C.	Anthropology	32 %
Godinho, Marianina S.	Accounting	53 %
Goldfield, Anna E.	Anthropology	20 %
Gorman, Gabriel D.	History	40 %
Grahn, Robert A.	Biology, General	36 %
Granquist, Eric A.	Business and Commerce, General	20 %
Granquist, Eric A.	Business Administration	20 %
Guan, Bao J.	Mathematics, General	33 %
Guan, Bao J.	Mathematics Skills	7 %
Hall, Laura Marie	Nutrition, Foods, and Culinary Arts	20 %
Hancock, Sarah	English	40 %
Hannan, Everett J.	Psychology, General	20 %
Harding, Matthew James	English	40 %
Harrington, Beverly J.	English	20 %
Hendrickson, Mary A	Speech Communication	60 %
Hewell Starnes, Tracy	Nurse	20 %
Hicks, Charity C.	Software Applications	13 %
Hikmatjo, Faisal A.	Diagnostic Medical Sonography	53 %
Hoang, Frank A.	Chemistry, General	52 %
Hoang, Linda	Mathematics, General	67 %
Hom, Norman	English	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Houck,Ronald E.	Painting & Drawing	28 %
Howard,Wyatt C.	Mathematics, General	63 %
Huang,Chao-Jen	Computer Programming	70 %
Hutcheson,Heather L.	Creative Writing	20 %
Inoue,Faye S.	Health Occupations, General	23 %
Jackson,Hiram	Oceanography	20 %
Jackson,Hiram	Earth Science	20 %
James,Jonathan B.	Intercollegiate Athletics	19 %
Jay,Susan M.	Fire Technology	13 %
Johnson,Robert K.	Business and Commerce, General	20 %
Johnson,Robert K.	Management Development & Supervision	20 %
Joseph,Erica H.	Counselor	6 %
Kang,Mun K.	Mass Communications	20 %
** (A2) Kaufmann,Amy E.	Physiology (Includes Anatomy)	20 %
King,Eric L.	Biology, General	20 %
Knudsen,Mark James	Chemistry, General	32 %
Koscheski,Frances M.	Nurse	20 %
Parks,Lance M.	Computer Networking	53 %
Pereira,Michael J.	Automotive Technology	37 %
Risenhoover,Dale T.	Health Occupations, General	35 %
Rogers,Kevin M.	Automotive Technology	20 %
Sands-Pertel,Judith A.	Music	30 %
Trench,Jena M.	Coordinator	20 %
** (A1) Wohl,Matthew H.	Counselor	9 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Al Juboori,Suha H.	Computer Programming	40 %
Angove,Philip J.	Music	20 %
Bauer,Christian A.	Philosophy	40 %
Benford,William	Intercollegiate Athletics	15 %
Brinkley,Amy E.	Librarian	10 %
Buch,Dipali D.	Business and Commerce, General	20 %
Cardwell,Paula Z.	Speech Communication	20 %
Cooper,Paul G.	History	20 %
Cruz,Ronald J.	English	20 %
Curran,Timothy M.	Mathematics, General	60 %
Dao,Cam V.	Accounting	27 %
Day,Bernadette S.	Counselor	14 %
DeMercurio,Dana M.	Speech Communication	20 %
DeVille,Rebecca A.	Classics-Humanities	60 %
Dobson,Veronica E.	Psychology, General	20 %
Droege,Brooke J.	Speech Communication	40 %
Eitel,Joseph E.	Mathematics, General	47 %
Eitel,Joseph E.	Mathematics Skills	10 %
Eiteneer-Harmon,Daria N.	Physics, General	40 %
Enck,Maizy E.	Fine Arts, General	20 %
Estep Gompert,Gena D.	History	60 %
** (A1) Farrand,Brittney N.	Speech Communication	60 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Fitch,Susan M.	Accounting	53 %
Flores,Juan J.	Counselor	4 %
Fowler,Caleb L.	Computer Programming	53 %
Funderburg,Kelly L.	General Work Experience	20 %
Gaffaney,Timothy J.	Political Science	20 %
Gill,Ravenpreet K	Sociology	20 %
** (A1) Gillies-Doherty,Laura	Chemistry, General	43 %
Giordano,Rose M.	Nutrition, Foods, and Culinary Arts	40 %
Grahlman,Amber H.	Physical Education	15 %
Grahlman,Amber H.	Intercollegiate Athletics	8 %
Gray,Victoria K.	Classics-Humanities	20 %
Gray,Victoria K.	Other Humanities	40 %
Greene,Calvin D.	Mathematics, General	33 %
Griffin,Nicole P.	English	40 %
Gross,Bryan E.	Psychology, General	20 %
** (A1) Haeuptle,Christina W.	Speech Communication	20 %
Hale,Daniel R.	Astronomy	40 %
Hamkar,Behzad	History	20 %
Hart,Aleris E.	Painting & Drawing	28 %
Howery,Matthew D	Philosophy	20 %
Jensen,Wayne C.	Mathematics, General	47 %
Jensen,Wayne C.	Mathematics Skills	10 %
Johnson,Justin L.	Intercollegiate Athletics	15 %
Jordan,Denis M.	Mathematics, General	60 %
Kessler,Kaitlin C	Viticulture, Enology, and Wine Business	10 %
Kidd,Joanna L	Painting & Drawing	28 %
Kinney,Sasha M	Library Science, General	7 %
Knudson,Anita L.	English	20 %
Koch,Kristen V.	Fine Arts, General	20 %
Kraemer,Jennifer L.	Child Development/Early Care and Educatio	20 %
Kraemer,Jennifer L.	Family Studies	20 %
Leung,Amy M.	Economics	20 %
Longhitano,Amber L.	Counselor	4 %
Mollet,Alison V.	Physical Education	19 %
Panger,Kathryn E.	Sociology	20 %
Pitts,Lorilie A.	Librarian	10 %
Prelip,Angela N.	Coordinator	20 %
Roberts,Heather R.	Physiology (Includes Anatomy)	20 %
** (A1) Rodriguez,Julie L.	Psychology, General	40 %
Schaff,John L.	Cross Term	10 %
Schaff,John L.	Cross Term	10 %
Schall,Erin	Cross Term	7 %
Schall,Erin	Cross Term	10 %
** (A5) Smith,Carolyn D.	Economics	40 %
Swithenbank,Elizabeth A.Z.	Software Applications	23 %
** (A1) Telles,James W.	Librarian	10 %
Torrez,Matthew	Exercise Sciences/Physiology and Movemen	20 %
Tully,David D.	Computer Programming	27 %
Wathen,Myrna K.	Librarian	9 %
Wendt,Kristine	Fine Arts, General	20 %
White,Jaisha A.	General Work Experience	20 %
Works,Bethany C.	Speech Communication	20 %
** (A1) Worth,Debra N.	Anthropology	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Armstrong, Charles H.	Astronomy	20 %
** (A2) Austin, April J.	Librarian	2 %
Bacod, Maristella A.	Counselor	1 %
Bomberry, Deskaheh D.	Physical Education	15 %
Bomberry, Deskaheh D.	Intercollegiate Athletics	8 %
Boyd, Rebecca M.	Librarian	14 %
Braun, Regina J	Counselor	23 %
Braun, Regina J	Counselor	20 %
** (A5) Bui, Dinh N.	Counselor	17 %
Cano Chavez, Veronica	Counselor	23 %
Carbary, Kathleen	Psychology, General	20 %
Cardenas, Theresa M.	Counselor	6 %
Cardenas, Theresa M.	Counselor	11 %
Cerri, Dominic A.	History	20 %
Chave, Joshua J.	Counselor	3 %
Chave, Joshua J.	Counselor	28 %
Cirrone, Steve F.	English	20 %
** (A2) Coppola, Jessica D.	Nutrition, Foods, and Culinary Arts	20 %
** (A2) Coppola, Jessica D.	Coordinator	6 %
** (B5) Crail, Charr P.	Computer Graphics and Digital Imagery	21 %
Crain, Danielle D.	Physiology (Includes Anatomy)	52 %
Crandall, James M.	Anthropology	20 %
Crawford, Robert L.	Mathematics, General	33 %
Crumpton, Debra J.	Business and Commerce, General	60 %
Cypret, Phillip B.	Aeronautical & Aviation Technology	25 %
Dale, Nicholas D.	Mathematics, General	40 %
Dana, Maureen Woodard	English	20 %
Dang, Tina G.	Counselor	3 %
Daniels, Lisa M	Ethnic and Cultural Studies	20 %
Dao, Binh C.	Chemistry, General	52 %
** (A5) Dao, Thanh-Thuy N.	Computer Information Systems	35 %
Davila, Heidi L.	Counselor	23 %
Davila, Heidi L.	Counselor	16 %
Davis, Kia R.	Counselor	12 %
Davis, Tony P.	Academic Guidance	20 %
Day, Jacie L.	Office Technology/Office Computer Applicati	20 %
Dayton, David E.	ESL Speaking/Listening	20 %
De Mey, Suzanne L.	Accounting	53 %
Delaini, David G.	Administration of Justice	20 %
** (A2) DeLappe, Lori A.	Dramatic Arts	20 %
Dennis, Mark Anthony	Psychology, General	20 %
Diaz-Gastelum, Gloria	Spanish	27 %
Diehl, Nicholas J.	Philosophy	20 %
Dilley, Paul J.	History	40 %
Dixon, Michael A.	Computer Programming	35 %
Dokes, Eugene E.	Business Administration	20 %
Doonan, William F.	Anthropology	60 %
Dougherty, John J.	Ethnic and Cultural Studies	20 %
Eckley, Terri L.	Psychology, General	20 %
Edwinson, Shawn A.	Child Development/Early Care and Educatio	20 %
Eifler, Tristan T.	Chemistry, General	43 %
** (B5) Estabrook, Paul H.	Applied Photography	28 %
Etting, Stephanie F	Anthropology	36 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Farrelly,Joseph T.	Sociology	20 %
Fayko,Robyn E.	Anthropology	52 %
Felker,Jeffery J.	English	20 %
Fellman,Melissa M.	Dental Hygienist	52 %
Fore,Dana Y.	English	20 %
Frank,Paul E.	Political Science	40 %
Freas,Adam C.	Academic Guidance	33 %
Gaffaney,Timothy J.	Political Science	20 %
Gales,Marques J.	Physical Education	15 %
Gales,Marques J.	Intercollegiate Athletics	15 %
Gander,Therese A.	Mathematics, General	27 %
Garboushian,Maida Y.	Counselor	23 %
Garcia-Keegan,Bernard J.A.M	Speech Communication	20 %
Garrow,Rebecca L	Community Health Care Worker	13 %
Gates,Jennine E.	Dental Hygienist	33 %
Geddis,Maurice A.	Counselor	23 %
Geddis,Maurice A.	Counselor	18 %
** (B5) Gentry,Richard P.	Environmental Control Technology (HVAC)	7 %
Gleason,Kevin D.	History	40 %
Gmelin,Robert P.	English	20 %
Goehring,Kevin S.	Aeronautical & Aviation Technology	60 %
Goodchild,Rebecca D.	Librarian	16 %
Gooley-Carson,Aryana P.	Speech Communication	20 %
Gould,Kelly L.	Administration of Justice	60 %
Greenwell,Andrea L.	Physiology (Includes Anatomy)	20 %
Gregory MacMillan,Marcella S.	Japanese	27 %
** (A5) Griffin,David A.	Physical Education	15 %
Gutierrez,Jennifer L.	Fine Arts, General	20 %
Gutowksy,Edward A.	English	20 %
Hamilton,Timothy S.	History	40 %
Handy,Kimberly A.	Business and Commerce, General	60 %
Hanson,Jon	English	20 %
Hanson,Jon	Reading	40 %
Hanson,Steven A.	Intercollegiate Athletics	8 %
Haroyan,Satenik	Mathematics, General	53 %
Harris-Jenkinson,Patricia M.	Speech Communication	40 %
Hawes,Victoria A.	ESL Speaking/Listening	20 %
Heisinger,Kurt D.	Accounting	53 %
Herlihy,John E.	Physical Fitness and Body Movement	8 %
Herlihy,John E.	Intercollegiate Athletics	17 %
Hernandez Martinez,Crystal	Counselor	23 %
Hernandez-Chaidez,Adan	Academic Guidance	20 %
Hernandez-Chaidez,Adan	General Work Experience	20 %
Hernandez-Chaidez,Adan	Counselor	17 %
** (B3) Hillenbrand,Collin D.	Sign Language	53 %
** (A5) Hoerl,Ada Boone	Occupational Therapy Technology	7 %
Hollinside,Malika M.	Ethnic and Cultural Studies	20 %
Howe,Judith D.	Library Science, General	7 %
Huang,Ling	Chemistry, General	59 %
Hughes,Jonathan G.G.	Microbiology	41 %
Ishchuk,Alexandr A.	Chemistry, General	52 %
Jackson,Jillian J	Geography	20 %
Jackson,Lorraine C.	Cosmetology and Barbering	13 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2021**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Johansen,Trine B.	Anthropology	20 %
Johnson,Illana	Anthropology	48 %
Johnson,Samuel D.	Speech Communication	40 %
Johnson-Arthur,Camille	Health Occupations, General	13 %
Jones,Andrew B.	Physical Education	15 %
Jones,Yuriko	Physics, General	52 %
Jue,Jordan C.	Librarian	4 %
Kaina,Abdelaziz	Information Technology, General	11 %
Kalar,Barry D.	Administration of Justice	40 %
Kaufman,Cheryl A.	Office Technology/Office Computer Applicati	20 %
Keys,Alan S.	Psychology, General	20 %
Khan,Banafshae	Speech Communication	20 %
Khoshsefat,Joshua R.	Nursing	16 %
Knudson,Kandace M.	Coordinator	7 %
Knudson,Kandace M.	Coordinator	2 %
Koch,Kristen V.	Fine Arts, General	20 %
Lawrence Jr,Charles E.	Counselor	12 %
Lee,Pao	Counselor	8 %
Livas,Melinda M.	Librarian	11 %
Lopez,Antonio J.	Librarian	16 %
Lucas,Andrea K.	Coordinator	5 %
Madrigal,Abraham	Counselor	12 %
McClain,Jimmie Jo	Dental Hygienist	17 %
McClellan-Morehouse,Martha Harriet	Counselor	1 %
Mendoza,Liliana	Counselor	23 %
Moore,Thomas G.	Information Technology, General	21 %
Moylan-Aube,Joanne E.	Counselor	16 %
Newman Ritchards,Toni J.	Counselor	8 %
Nguyen,Alfonso K.	Counselor	23 %
Pea,Sarah O.	Dental Hygienist	19 %
Pogue,Brian A.	Coordinator	7 %
Pogue,Brian A.	Coordinator	5 %
Quiggle,Dexter H.	Dental Hygienist	24 %
Ramsey,Robert A.	Mathematics, General	27 %
Reach,Lorna J.	Counselor	38 %
Reach,Lorna J.	Counselor	33 %
Saffold,Stephen P.	Dental Hygienist	33 %
Sah,Tasneem K.	Counselor	18 %
Steele,Cheryl A.	Dental Hygienist	21 %
Stone,Leila M.	Counselor	2 %
Stone,Leila M.	Counselor	1 %
Suy,Shaun	Counselor	8 %
Swafford,Derek L.	Counselor	23 %
Swafford,Derek L.	Counselor	7 %
Torres,Veronica C.	Coordinator	22 %
** (A1) Woolley,Nicole B.	Coordinator	5 %
** (A1) Woolley,Nicole B.	Coordinator	20 %
** (A1) Wright,Tatyana N.	Counselor	14 %
** (A1) Wright,Tatyana N.	Counselor	23 %

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TEMPORARY, PART-TIME EMPLOYEES Fall 2021  
Folsom Lake College

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Gray,Robert M.	Physical Education	30 %

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## C L A S S I F I E D

<b>APPOINTMENT(S)</b>		Assigned to	Effective Date(s)
<u>Name</u>	<u>Position</u>		
Boiciuc, Tatiana	Student Personnel Assistant – Student Services	DO	07/06/21
Manikarnika, Vasu	Information Technology Business/ Technical Analyst I	DO	06/14/21
Osorio Flores, Brenda B.	Student Personnel Assistant – Student Services	DO	06/24/21
Riaz, Angeela S.	Student Support Specialist	DO	07/01/21
Tariq, Aiza	Student Personnel Assistant – Student Services	DO	06/16/21
Zhong, Qiaowen	Clerk III	CRC	06/01/21

<b>LEAVE(S) OF ABSENCE</b>		Type of Leave	Assigned to	Effective Date(s)
<u>Name</u>	<u>Position</u>			
Moraru, Lyudmila E.	Instructional Assistant - Writing/English/Reading	Personal, 20%	ARC	08/21/21-12/16/21
Rivera, Gabriel J.	Instructional Assistant - Music, 9 months	Personal, 29.7%	CRC	08/23/21-12/15/21
ID#0369538	Facilities Management	Unpaid	FM	15 Days

<b>PROMOTION(S)</b>		Assigned to	Effective Date(s)
<u>Name</u>	<u>New Position (Current Position)</u>		
Alfaro, Jose Luis R.	Custodian (Cook/Baker)	ARC ARC)	06/18/21
Anderson, Gregory W.	Police Sergeant (Police Officer)	DO DO)	07/12/21
Lewis, Leroy O.	Student Personnel Assistant – Student Services (Counseling Clerk II)	DO CRC)	07/01/21

## C L A S S I F I E D

**PROMOTION(S), CONTINUED**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Miller, Julia D.	Clerk III (Food Service Assistant II)	ARC ARC)	06/21/21
Moldovan, Elena	Assistant Financial Aid Officer (Financial Aid Clerk II)	FLC FLC)	06/01/21
Moua-Vang, Vicki S.	Confidential Human Resources Specialist I (Instructional Services Assistant II)	DO CRC)	06/02/21

**REASSIGNMENT(S)/TRANSFER(S)**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Fynes III, John W.	Student Personnel Assistant –Student Services (Student Personnel Assistant – Counseling	DO FLC)	07/01/21
Naiem, Laili	Student Support Specialist, 12 months (Student Support Specialist, 10 months	CRC CRC)	06/21/21
Rocha-Fernandez, Yulissa	Student Support Specialist, 12 months (Student Support Specialist, 10 months	CRC CRC)	05/24/21
Rodriguez Jr., Mario A.	Student Support Specialist, 12 months (Student Support Specialist, 10 months	CRC CRC)	05/03/21

**RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Powell, Nina N.	Account Clerk III	ARC	06/10/21 (Revised)
Withey, Rebecca C.	Instructional Assistant – Communication, Visual & Performing Arts, 9 months	CRC	05/22/21

## C L A S S I F I E D

**RETIREMENT(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Brown, Gayle L.	Admissions/Records Evaluator II (After 24+ years of regular service)	FLC	06/02/21
Kraft, Lota M.	Custodian (After 15 years of regular service)	FLC	07/01/21
Marshall, Jeri I.	Outreach Specialist (After 28 years of regular service)	ARC	08/01/21
Sewell, Scott M.	Maintenance HVAC Mechanic (After 15+ years of regular service)	FM	08/13/21

**SEPARATION(S) OF SERVICE**

<u>Name</u>	<u>Position</u>	<u>Date</u>
Owens, Colin T. (deceased)	Custodian (After 15+ years of service)	06/18/21

Temporary Classified Employees Education Code 88003 (Per AB 500) <i>The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,</i>
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<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Ables, Sonya R.	Clerk III	7/1/2021	6/30/2022
Aided, Ahmed M.	Admissions/Records Clerk II	7/1/2021	6/30/2022
Al Azzawi, Ammar Q.	Counseling Clerk II	7/1/2021	6/30/2022
Avetisyan, Diana	Student Personnel Assistant	7/1/2021	6/30/2022
Boiciuc, Igor	Laboratory Technician	5/4/2021	6/30/2021
Bold, Kristine D	Special Projects	6/7/2021	6/30/2021
Burns, Tristan D.	Special Projects	8/16/2021	6/30/2022
Campbell, Elise N.	Administrative Asst. I	7/1/2021	6/30/2022
Costilla, Omar	Special Projects	6/17/2021	6/30/2021
Crow, Matthew C.	Special Projects	8/16/2021	6/30/2022
De La Rosa, Maiya F	Outreach Specialist	7/1/2021	6/30/2022
Diaz, Ruth M.	Outreach Specialist	7/1/2021	6/30/2022
Digregorio, Evans	Special Projects	8/16/2021	6/30/2022
Garcia, Javier Alejandro	Student Personnel Assistant	7/1/2021	6/30/2022
Gatz, Michael E.	Special Projects	8/16/2021	6/30/2022
Ginther, Bryce A	Special Projects	7/1/2021	6/30/2022
Gonzalez, Jose	Student Support Specialist	7/1/2021	6/30/2022
Grace, Kiara C	Counseling Clerk II	7/1/2021	6/30/2022
Hatami Ramsheh, Parinaz R.	Instructional Assistant	7/1/2021	6/30/2022
Heggen-Wilcox, Samantha S.	Clerk I	7/1/2021	6/30/2022
Heidel, Renida	Account Clerk I	7/1/2021	6/30/2022
Hosseini, Mustafa	Special Projects	7/1/2021	6/30/2022
Kaplan, Mackenzie R.	Assistant Coach	7/1/2021	6/30/2022
Kaur, Arvinder	Special Projects	6/1/2021	6/30/2021
Kaur, Arvinder	Special Projects	7/1/2021	6/30/2022
Khang, Andrew	Special Projects	6/1/2021	6/30/2021
Knudsen, Alex R.	Specialty Coach	7/1/2021	6/30/2022
Llamas Delgadillo, Alejandro	Outreach Specialist	7/1/2021	6/30/2022
Losinets, Inna G.	Account Clerk II	7/1/2021	6/30/2022
Macshafi, Raliyat N.	Intermediate Interpreter	7/1/2021	6/30/2022
Mahmoud, Doonya M	Special Projects	7/1/2021	6/30/2022
Manzi, Megan L.	Special Projects	8/16/2021	6/30/2022
Masyuk, Oleksandr	Custodian	5/17/2021	6/30/2021
Matsiulka, Dzmitry	Financial Aid Clerk I	7/1/2021	6/30/2022
Menefee, Douglas P	Assistant Coach	3/17/2021	6/30/2021
Moraru, Emiliya	Special Projects	7/1/2021	6/30/2022
Morgan, Johnny D.	Custodian	5/17/2021	6/30/2021
Munoz, Bianca C	Special Projects	7/1/2021	6/30/2022
Muscardini, Pamela C.	Advanced Interpreter	7/1/2021	6/30/2022
Neighbors, Helen A.	Special Projects	7/1/2021	6/30/2022
Neikirk, Nathan Nolan	Advanced Interpreter	7/1/2021	6/30/2022
Nguyen, Quynhnhu T	Instructional Assistant	7/1/2021	6/30/2022
Omari, Mohammad S.	Special Projects	8/19/2021	6/30/2022
Pack, Jenifer N.	Intermediate Interpreter	7/1/2021	6/30/2022
Padilla Cruz, Zulema Z.	Student Personnel Assistant	7/1/2021	6/30/2022

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Pfeffer, Andrea S.	Beginning Interpreter	7/7/2021	6/30/2022
Plamadeala, Liliana	Student Personnel Assistant	7/1/2021	6/30/2022
Potrymai, Anastasiia	Financial Aid Clerk I	7/1/2021	6/30/2022
Quist, Sara M.	Intermediate Interpreter	7/1/2021	6/30/2022
Reisner, Diana M.	Intermediate Interpreter	7/1/2021	6/30/2022
Renard, Jacob S.	Special Projects	7/1/2021	6/30/2022
Richardson, Laurel C.	Student Personnel Assistant	7/1/2021	6/30/2022
Rivera, Esmeralda B.	Student Personnel Assistant	7/1/2021	6/30/2022
Rodgers, Kirsten B.	Advanced Interpreter	7/1/2021	6/30/2022
Rodriguez, Jason	Special Projects	6/2/2021	6/30/2021
Rodriguez, Jason	Special Projects	7/1/2021	6/30/2022
Roque Valdes, Amanda	Financial Aid Clerk I	7/1/2021	6/30/2022
Rosca, Liliana	Instructional Assistant	7/1/2021	6/30/2022
Ruegg, Christopher	Beginning Interpreter	7/1/2021	6/30/2022
Sabbah, Marah R	Special Projects	7/1/2021	6/30/2022
Safi, Bibi G	Special Projects	6/7/2021	6/30/2021
Santos, Leonardo L.	Instructional Assistant	5/1/2021	6/30/2021
Seawell, Garrett L.	Assistant Coach	7/1/2021	6/30/2022
Semenyuk, Ilona V	Student Personnel Assistant	7/1/2021	6/30/2022
Shearer, Stephanie A.	Advanced Interpreter	7/1/2021	6/30/2022
Sims, Lorie T.	Beginning Interpreter	7/1/2021	6/30/2022
Snyder, Jessica A.	Intermediate Interpreter	7/1/2021	6/30/2022
Solis, Alfred R.	Instructional Assistant	7/1/2021	6/30/2022
Starbuck, Jarice Z.	Intermediate Interpreter	7/1/2021	6/30/2022
Stupina, Elena	Financial Aid Clerk I	7/1/2021	6/30/2022
Sullivan, Ryan C.	Advanced Interpreter	7/1/2021	6/30/2022
Tahanout, Said	Student Personnel Assistant	7/1/2021	6/30/2022
Taylor, Jason M.	Assistant Coach	7/1/2021	6/30/2022
Thomas, Trinity J	Clerk II	7/1/2021	6/30/2022
Torres, Cisco D.	Special Projects	8/16/2021	6/30/2022
Tyson, Nicole M.	Instructional Assistant	7/1/2021	6/30/2022
Valdez Jimenez, Mariana L	Clerk I	7/1/2021	6/30/2022
Vang, See	Instructional Assistant	7/1/2021	6/30/2022
Veloz, Mercedes S	Clerk I	7/1/2021	6/30/2022
Whent, Shannon C.	Recruit Training Officer	7/1/2021	6/30/2022
Williams, Andrew Kenneth	Instructional Assistant	6/6/2021	6/30/2021
Williams, Jessica A.	Special Projects	7/1/2021	6/30/2022
Wilson, Jordan P.	Outreach Specialist	6/1/2021	6/30/2021
Zahedi Amrei, Roja	Financial Aid Clerk I	7/1/2021	6/30/2022

Cosumnes River College

Abdulshukur, Feruza	Student Personnel Assistant	7/1/2021	6/30/2022
Amituanai, Dayed A.	Financial Aid Clerk I	7/1/2021	6/30/2022
Ayoubi, Sadia	Financial Aid Clerk I	7/1/2021	6/30/2022
Barcenas, Santiago	Financial Aid Clerk I	7/1/2021	6/30/2022
Bermudez, Gabriela	Student Personnel Assistant	7/1/2021	6/30/2022
Blakes, Malisha	Student Support Specialist	7/1/2021	6/30/2022
Chasengnou, Emily N.	Asst. Financial Aid Officer	7/1/2021	6/30/2022
Dang, Heather Thien Huong	Reader/Tutor II	7/1/2021	6/30/2022
Dobson Bell, Anastacia Lee	Student Personnel Assistant	7/1/2021	6/30/2022

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Esquer, Savannah I	Reader/Tutor I	7/1/2021	6/30/2022
Fong, Nathaniel D	Clerk I	7/1/2021	6/30/2022
Funderburg, Arielle A	Student Personnel Assistant	7/1/2021	6/30/2022
Gonzalez, Karen P	Student Personnel Assistant	7/1/2021	6/30/2022
Green, Sheila R.	Reader/Tutor II	7/1/2021	6/30/2022
Hoang, Steve N	Reader/Tutor I	7/1/2021	6/30/2022
Hoff, Sierra O.	Reader/Tutor I	7/1/2021	6/30/2022
Holden, Ebonie M.	Admissions/Records Clerk III	7/1/2021	6/30/2022
Jacobs, Jennifer Rose	Assistant Coach	7/1/2021	6/30/2022
Keefer, Kevin A.	Assistant Coach	7/1/2021	6/30/2022
Keenan, Annemarie	Instructional Assistant	7/1/2021	6/30/2022
Khang, Moua M	Admissions/Records Clerk I	7/1/2021	6/30/2022
Kucera, Kristen L	Reader/Tutor II	7/1/2021	6/30/2022
Kyles, Lakeia C	Financial Aid Clerk I	7/1/2021	6/30/2022
Lee, Jared J.	Reader/Tutor I	7/1/2021	6/30/2022
Little, Leonard J.	Reader/Tutor I	7/1/2021	6/30/2022
Lopez, Victor A.	Instructional Assistant	7/1/2021	6/30/2022
Love, Derek T.	Senior IT Technician	7/1/2021	6/30/2022
Luong, Denise	Asst. Financial Aid Officer	7/1/2021	6/30/2022
Luong, Jackie W.	Financial Aid Officer	7/1/2021	6/30/2022
McDonald III, James A.	Reader/Tutor II	7/1/2021	6/30/2022
Menchaca, Rebecca	Reader/Tutor I	7/1/2021	6/30/2022
Mysaysana, Purlang L.	Financial Aid Clerk I	7/1/2021	6/30/2022
Nadew, Tehetna W.	Student Personnel Assistant	7/1/2021	6/30/2022
Nguyen, Khoi B	Financial Aid Clerk I	7/1/2021	6/30/2022
Nguyen, Mai L	Clerk I	7/1/2021	6/30/2022
Nguyen, Tung V.	Reader/Tutor II	7/1/2021	6/30/2022
Piovesan, Alice	Student Personnel Assistant	7/1/2021	6/30/2022
Potter, Anthony Ray	Financial Aid Clerk I	7/1/2021	6/30/2022
Raya Franklin, Alexandria O.	Student Personnel Assistant	7/1/2021	6/30/2022
Reed, Linda	Financial Aid Clerk II	7/1/2021	6/30/2022
Renner, Brianna R	Instructional Assistant	7/1/2021	6/30/2022
Reyes Cruz, Carrie A.	Student Personnel Assistant	7/1/2021	6/30/2022
Riaz, Laaiba N.	Clerk II	7/1/2021	6/30/2022
Rojas Gonzalez, Nayeli Evelin	Financial Aid Clerk II	7/1/2021	6/30/2022
Saechao-Mendoza, Madeleine R.	Financial Aid Clerk I	7/1/2021	6/30/2022
Schuller, Molly C.	Outreach Specialist	7/1/2021	6/30/2022
Tanjutco, Mirian D.	Instructional Assistant	7/1/2021	6/30/2022
Tarver, Destiny L	Financial Aid Clerk I	7/1/2021	6/30/2022
Teegarden, Chloe J	Financial Aid Clerk I	7/1/2021	6/30/2022
Velazquez, Medelin A	Student Personnel Assistant	7/1/2021	6/30/2022
Vue, Houa	Student Personnel Assistant	7/1/2021	6/30/2022
Vue, Tria	Student Personnel Assistant	7/1/2021	6/30/2022
Wang, Liting	Reader/Tutor I	7/1/2021	6/30/2022
Whitfield, Cameron J.	Student Personnel Assistant	7/1/2021	6/30/2022
Yang, Linda	Asst. Financial Aid Officer	7/1/2021	6/30/2022



<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Arias Jr., Rafael G.	Campus Patrol	7/1/2021	6/30/2022
Bojonca, Veaceslav	Campus Patrol	7/1/2021	6/30/2022
Booker, April L.	Student Personnel Assistant	7/1/2021	6/30/2022
Camp, Laurie L.	Clerk III	7/1/2021	6/30/2022
Carreon, Christopher B.	Campus Patrol	7/1/2021	6/30/2022
Chanhthavichith, Soumas A.	Clerk III	7/1/2021	6/30/2022
Denton, Dustin D.	Campus Patrol	7/1/2021	6/30/2022
Hoganson, Nolan A.	Campus Patrol	7/1/2021	6/30/2022
Hovhannisyian, Lilit	Clerk II	7/1/2021	6/30/2022
Li, San M	Research Analyst	7/1/2021	6/30/2022
Lynn, Jessica	Special Projects	7/1/2021	6/30/2022
Moine, Hana M.	Campus Patrol	7/1/2021	6/30/2022
Nieto, Angela L	Clerk III	6/8/2021	6/30/2021
Nurse-Williams, Leon D.	Campus Patrol	6/14/2021	6/30/2021
Riaz, Laaiba N.	Student Personnel Assistant	7/1/2021	6/30/2022
Simmons-Bartholome, Alyse E	Clerk II	7/1/2021	6/30/2022
Thorp, Emma C	Student Personnel Assistant	7/1/2021	6/30/2022
Voskanyan, Epraksia	Student Personnel Assistant	7/1/2021	6/30/2022
Voskanyan, Yester	Student Personnel Assistant	7/1/2021	6/30/2022
Yakuta, Yuliya	Clerk III	7/1/2021	6/30/2022
Ycmat, Dalisay B	Clerk III	7/1/2021	6/30/2022

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Folsom Lake College</u>			
Allen, Hannah J.	Reader/Tutor I	7/1/2021	6/30/2022
Aubert, Shelby L.	Athletic Trainer	7/1/2021	6/30/2022
Blanco, Atticus J.	Reader/Tutor I	7/1/2021	6/30/2022
Cauchi, Brett J.	Instructional Assistant	7/1/2021	6/30/2022
Constante, Alba M.	Reader/Tutor I	7/1/2021	6/30/2022
Crum, Ryan D.	Reader/Tutor I	8/1/2021	6/30/2022
Davis, Brianna	Reader/Tutor I	8/1/2021	6/30/2022
DeRossett, Kennedi	Assistant Coach	7/1/2021	6/30/2022
Fegan, Rebecca A	Reader/Tutor I	7/1/2021	6/30/2022
Fong, Tony Nelson	IT Specialist I	7/1/2021	6/30/2022
Freeman, Jodie	Special Projects	7/1/2021	6/30/2022
Galvan Rueckert, Flora L.	Reader/Tutor I	7/1/2021	6/30/2022
Godsey, Richelle N.	Special Projects	7/1/2021	6/30/2022
Lazaro-Thompson, Lorna J.	Clerk I	7/1/2021	6/30/2022
Marderos, Aaron G	Assistant Coach	7/1/2021	6/30/2022
Martinez, Adriana	Assistant Coach	7/1/2021	6/30/2022
McDaniel, Christina L	Counseling Clerk I	7/1/2021	6/30/2022
McDonald, Russell G	Assistant Coach	7/1/2021	6/30/2022
McGaffic, Andrew T.	Special Projects	7/1/2021	6/30/2022
Michel, Judith S.	Admissions/Records Clerk I	7/1/2021	6/30/2022
Moya, Randy	Assistant Coach	7/1/2021	6/30/2022
Nolan, Cerissa M	Financial Aid Clerk I	7/1/2021	6/30/2022
Parker, Doris M.	Financial Aid Clerk II	7/1/2021	6/30/2022

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
Powers, Patrick W.	Assistant Coach	7/1/2021	6/30/2022
Prescott, Victoria M	Reader/Tutor II	7/1/2021	6/30/2022
Roberts, Gary V.	Reader/Tutor I	7/1/2021	6/30/2022
Robinson, Maeve K.	Clerk I	6/10/2021	6/30/2021
Roganovic, Velizar	Reader/Tutor I	7/1/2021	6/30/2022
Saati, Amira D.	Special Projects	7/1/2021	6/30/2022
Scrogins, Joshua T.	Tutorial Services Assistant	7/1/2021	6/30/2022
Sohl, Marlon S.	Financial Aid Clerk I	7/1/2021	6/30/2022
Stapleton, Analyse M.	Assistant Coach	7/1/2021	6/30/2022
Starr, Chris A.	Assistant Coach	7/1/2021	6/30/2022
Tucker, Jennifer N.	Special Projects	7/1/2021	6/30/2022



Sacramento City College

Alonzo, Veronica A.	Special Projects	7/1/2021	6/30/2022
Barraza Garcia, Jesus	Student Personnel Assistant	7/1/2021	6/30/2022
Carmichael, Jeffery S.	Financial Aid Clerk II	7/1/2021	6/30/2022
Castelle, Dennis A.	Custodian	4/5/2021	6/30/2021
Chavez, Daniel A.	Special Projects	5/20/2021	6/30/2021
Chavez, Daniel A.	Special Projects	7/1/2021	6/30/2022
Clarke, Mark C.	Maintenance Technician I	7/1/2021	6/30/2022
Daunt, Kayla Lee	Advanced Interpreter	7/1/2021	6/30/2022
Gregory, Robin L.	Instructional Assistant	7/1/2021	6/30/2022
Gutierrez, Bianca R.	Clerk I	7/1/2021	6/30/2022
Hennike, Craig C.	Special Projects	7/1/2021	6/30/2022
Hernandez, Michelle A.	Assistant Coach	7/1/2021	6/30/2022
Him, Sok	Custodian	7/1/2021	6/30/2022
James, Breanna Y	Clerk III	7/1/2021	6/30/2022
Johnson, Taylor C	Special Projects	7/1/2021	6/30/2022
Knox, Tamara M.	Instructional Assistant	7/1/2021	6/30/2022
Lee, Kashia P.	Clerk I	6/7/2021	6/30/2021
Levels, Lena L.	Special Projects	7/1/2021	6/30/2022
Lopez, Marishia B.	Special Projects	7/1/2021	6/30/2022
Lopez, Olivia M.	Special Projects	7/1/2021	6/30/2022
Lysongtseng, Bruce Tswj Fwm	Clerk III	7/1/2021	6/30/2022
Mah, Earl G	Alternate Media Design Special	7/1/2021	6/30/2022
Mcdonald, David W.	Special Projects	5/20/2021	6/30/2021
Moore, Richard	Assistant Coach	7/1/2021	6/30/2022
Mora, Laura V.	Student Personnel Assistant	7/1/2021	6/30/2022
Nelson, Thomas A.	Instructional Assistant	7/1/2021	6/30/2022
Ochoa Recendiz, Vanessa	Clerk I	7/1/2021	6/30/2022
Pereira, Carmen	Special Projects	7/1/2021	6/30/2022
Perez, Edwin J.	Custodian	5/20/2021	6/30/2021
Popadiuc, Daniela	Special Projects	7/1/2021	6/30/2022
Pottenger, Raymond S.	Custodian	4/5/2021	6/30/2021
Rea, Eduardo F.	Special Projects	7/1/2021	6/30/2022
Santillan, Luis	Outreach Specialist	7/1/2021	6/30/2022
Simmons, Alvin P	Custodian	5/20/2021	6/30/2021
Suh, Nathaniel	Special Projects	6/14/2021	6/30/2021
Wiggins, Michael A.	Assistant Coach	7/1/2021	6/30/2022
Young, Haley M.	Clerk II	7/1/2021	6/30/2022

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Visions in Education	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Whitney Yamamura, President, Folsom Lake College	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	x
		INFORMATION	

**BACKGROUND:**

With the passage of Assembly 288, California community college districts are authorized to enter into College and Career Access Pathways (CCAP) partnerships with high school districts to expand opportunities for high school students to take college courses during the regular school day and for community college districts to claim apportionment. To go forward with this program, law requires community college and high school districts to enter into a Memorandum of Understanding (MOU) approved by the governing boards of both districts.

**STATUS:**

The proposed CCAP MOU is between Los Rios Community College District/Folsom Lake College (LRCCD/FLC) and Visions in Education (VIE). The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. In Fall 2021 and Spring 2022, classes will be offered to high school students at VIE. At the completion of these classes students will earn credit towards multiple degree or certificate programs.

**RECOMMENDATION:**

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed the proposed CCAP MOU between LRCCD/FLC and VIE; and authorize Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extension, or other modifications to the MOU.

**MEMORANDUM OF UNDERSTANDING  
REGARDING DUAL ENROLLMENT  
BETWEEN THE LOS RIOS COMMUNITY COLLEGE DISTRICT/FOLSOM LAKE  
COLLEGE  
AND VISIONS IN EDUCATION SCHOOL**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District/Folsom Lake College ("LRCCD"), and Visions In Education ("SCHOOL"). For identification purposes only this MOU is dated July 14, 2021. Collectively LRCCD and SCHOOL shall be referred to as ("the Parties").

**RECITALS**

**WHEREAS**, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the SCHOOL

**WHEREAS**, SCHOOL is a K-12 charter school located in the County of Sacramento;

**WHEREAS**, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

**WHEREAS**, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

**WHEREAS**, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

**WHEREAS**, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program;

**WHEREAS**, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

**WHEREAS**, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title V of the California Code of Regulations;

**WHEREAS**, all Courses will be held within LRCCD's District boundaries;

**WHEREAS**, this dual enrollment agreement has been approved by the Board of DISTRICT on May 27, 2021 and the Board of LRCCD on July 14, 2021;

**NOW, THEREFORE**, the Parties mutually agree as follows:

### **TERMS**

**1. Recitals.** The above recitals are incorporated herein and made a part of this MOU.

**2. Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both Parties sign it and continue in effect until June 30, 2022 with an annual renewal through 2027, unless duly modified or terminated by the Parties.

**3. Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this MOU. Termination will be effective no sooner than 15 calendar days after a written demand to comply or cure is provided and the party fails to comply or cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other party at least 45 days' prior to the end of a semester of its intent to terminate the Agreement. All classes currently in progress shall continue until the completion of the semester. Any students currently enrolled in LRCCD courses under this MOU shall be allowed to complete those courses prior to the termination of this MOU

The indemnification provisions contained in this MOU shall survive termination.

**4. Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.

**5. Required CCAP Terms.**

A. The total number of high school students to be served pursuant to this MOU will be 25 (*Ed. Code § 76004(c)(1).*)

B. The total number of full time equivalent students projected to be claimed by LRCCD for apportionment under this MOU will be 3.64 FTES at Folsom Lake College. (*Ed. Code § 76004(c)(1).*)

C. The criteria to assess the ability of pupils to benefit from those courses is as follows:

School Principal recommendation, School Counselor recommendation, demonstrated maturity, and Folsom Lake College Faculty recommendation.

(Ed. Code § 76004(c)(1).)

- D. The points of contact for LRCCD is Deputy Chancellor Jamey Nye, and Folsom Lake College President Whitney Yamamura. The point of contact for SCHOOL is the Chief Academic Officer, John Garrard. *(Ed. Code § 76004(c)(2).)*
- E. SCHOOL shall be the employer of record for purposes of assignment monitoring and reporting to the County Office of Education if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates.*(Ed. Code § 76004(m)(2).)* Copies of documents provided to the county office of education shall be provided to the SCHOOL and LRCCD.
- F. All sharing of information between LRCCD and the SCHOOL shall be in compliance with federal and state laws, including the Federal Educational Rights and Privacy Act ("FERPA") and the California Education Code. Where exceptions to those laws allow LRCCD and the SCHOOL to share information without the consent of the students and/or parents/legal guardian(s), LRCCD and the SCHOOL will follow the requirements of FERPA and State law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception, sharing information will require a signed, dated release from the student explicitly authorizing the sharing of personally identifiable information about the student. *(Ed. Code § 76004(c)(1).)* Parent(s)/legal guardians shall have access to District-related student education records. For purposes of this MOU, LRCCD and SCHOOL shall not utilize Joint Use Facilities. Instruction shall occur on the campuses of either the SCHOOL or LRCCD. *(Ed. Code § 76004(c)(1).)*
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college courses offered by the LRCCD pursuant to this MOU. The consent form shall be submitted to and be maintained by LRCCD. A copy of the consent form shall be retained by the SCHOOL. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data, unless required by federal or state law.

**6. Required CCAP Partnership Certifications.**

- A. The Board of Trustees of LRCCD and SCHOOL will pass a resolution approving this MOU as required under Education Code section 76004. The resolution shall be in the form provided in Exhibit A to this MOU.
- B. All college course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a course on a SCHOOL campus has not been convicted of any sex offenses as defined in Education Code section 86010 or any controlled substance offense as defined by Education Code section 87011. *(Ed. Code § 76004(h).)*
- D. LRCCD faculty teaching a course at a SCHOOL campus will not displace or result in the termination of an existing SCHOOL teacher teaching the same course on that SCHOOL campus. *(Ed. Code § 76004(i).)*

- E. A qualified SCHOOL teacher teaching a course offered for college credit at a SCHOOL high school campus will not displace or result in the termination of an existing LRCCD faculty member teaching the same course on a partnering LRCCD campus. (*Ed. Code § 76004(j).*)
- F. Community college courses offered for college credit at the SCHOOL campus will not reduce access to the same courses offered at the LRCCD campus. (*Ed. Code § 76004(k)(1)*)
- G. Any LRCCD community college course that is oversubscribed or has a waiting list at LRCCD will not be offered pursuant to this MOU. (*Ed. Code § 76004(k)(2).*)
- H. Participation in the CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4. (*Ed. Code § 76004(k)(3).*)
- I. High school students participating in the CCAP partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges. (*Ed. Code § 76004(k)(3).*)
- J. Both LRCCD and SCHOOL will comply with local bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching an AB 288 CCAP Partnership Agreement courses offered for high school credit. (*Ed. Code § 76004(l).*)
- K. Any remedial course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to CCR, Title 5 Section 58058(b)) at a SCHOOL high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the SCHOOL, and that the delivery of these remedial courses shall involve a collaborative effort between the SCHOOL high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (*Ed. Code § 76004(n).*)

**7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

Responsibilities of the Parties

- A. LRCCD and SCHOOL policies and procedures apply. LRCCD in collaboration with the SCHOOL is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to

LRCCD, as well as any corresponding local policies, practices, and requirements of the SCHOOL.

- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations. The District's calendar shall also be considered for purposes of the enrollment period.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations or as mutually agreed upon by the Parties. All students will be under the immediate supervision of an employee of LRCCD. For purposes of this paragraph all SCHOOL employees who are teaching the courses shall be deemed to be employees of LRCCD. For courses conducted on District campuses, the SCHOOL shall be responsible for all ADA and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD and the District guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also SCHOOL personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.
- H. Facilities. The Parties will provide adequate classroom space at their facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to either party or students. The Parties agrees to clean, maintain, and safeguard their premises. The Parties warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- I. Equipment. SCHOOL and/or the Parties will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all SCHOOL students. It is understood that whichever Party supplies any equipment and materials such equipment and materials shall be the sole property of the Party. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. The Parties understands that no equipment or materials fee may be charged to District students enrolled in classes pursuant to this MOU.



- J. CCAP Enrollment. Enrollment shall be open to any SCHOOL pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

In coordination with the SCHOOL, LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and SCHOOL will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

In coordination with the SCHOOL, LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. SCHOOL will assist LRCCD, as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these courses will pay all other applicable fees (i.e Universal Transit Fee, Student Representation Fee, Health Center Fee, etc.), as long as permissible under state and federal law.

- L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD, copies of said documents shall also be maintained by the SCHOOL.

- M. Ancillary Support Services for Students. Both LRCCD and SCHOOL shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.

8. Liaison. At no cost to the SCHOOL, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and SCHOOL. LRCCD will provide SCHOOL personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.

9. Support Staff. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. SCHOOL to Provide Support Services. Unless otherwise provided for in a related CA, SCHOOL will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
- B. SCHOOL is Responsible for its Own Personnel. SCHOOL'S personnel will perform these services on duty time. SCHOOL personnel performing these services will be employees solely of SCHOOL, subject to the authority of SCHOOL, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.

**10. Faculty.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Selection and Employment of Faculty. With the input of the SCHOOL, LRCCD will select faculty pursuant to its own policies, regulations and the law. SCHOOL personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of SCHOOL, specifically with regard to their duties as SCHOOL employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the course is offered. SCHOOL certificated staff shall be subject to the Collective Bargaining Agreement between the SCHOOL and SCHOOL Educators in effect at the time the course is offered.
- B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060.
- C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
- D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.

**11. Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and

vocational equipment. Course instruction must also comply with SCHOOL policies and regulations.

12. **Facilities.** The Parties contemplate that primarily, the facilities of the SCHOOL will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to the mutual MOU by the Parties as expressed in a related CA. The Parties agree to defend, hold harmless, and indemnify each other and their respective governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the Parties' premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.
  
13. **Workers' Compensation.** SCHOOL shall be the "primary employer" for all its personnel who perform services as support staff. SCHOOL shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL personnel made in connection with performing services and receiving instruction under this MOU or any related CA. SCHOOL agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL personnel connected with providing services under this MOU or any related CA. SCHOOL is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the SCHOOL. These provisions may not be voided, modified nor waived by a related CA.

LRCCD shall be the "primary employer" for all its personnel who perform services as support staff. LRCCD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective LRCCD personnel made in connection with performing services and receiving instruction under this MOU or any related CA. LRCCD agrees to hold harmless, indemnify, and defend SCHOOL from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by LRCCD personnel connected with providing services under this MOU or any related CA. LRCCD is not responsible for non-LRCCD personnel who may serve as faculty or students who are not affiliated with LRCCD . These provisions may not be voided, modified nor waived by a related CA.

14. **Reporting Requirements.** Annually, LRCCD and SCHOOL shall report all of the following information to the office of the Chancellor of the California Community Colleges:
  - A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.

- B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.
- E. The courses to be offered on the SCHOOL campus for the upcoming semester

**16. Indemnification.**

- A. SCHOOL shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of SCHOOL, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. LRCCD shall defend, hold harmless, and indemnify SCHOOL, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. SCHOOL shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify SCHOOL, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.

- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that SCHOOL or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

**17. Insurance Requirements.**

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
  - 1. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
  - 2. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
  - 3. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
- B. If the above liability coverage is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.

- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
- D. The Parties acknowledge that both parties are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.

**18. Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, disability, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.

**19. Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.

**20. Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

**21. Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.

**22. Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.

**23. Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.

**24. Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.

**25. Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

**26. Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.

**27. Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. SCHOOL shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. SCHOOL shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

**28.** LRCCD shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. LRCCD shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

**29. Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

**30. Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

**IN WITNESS WHEREOF**, the Parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:  
LOS RIOS COMMUNITY COLLEGE  
DISTRICT

AGREED TO AND ACCEPTED:  
VISIONS IN EDUCATION

By: \_\_\_\_\_  
Jamey Nye, Ph.D.  
Deputy Chancellor  
1919 Spanos Court  
Sacramento, CA 95825  
(916) 568-3031

By: \_\_\_\_\_  
John Garrard  
Chief Academic Officer  
5030 El Camino Avenue  
Carmichael, CA 95608  
(916) 883-1636

## COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District/Folsom Lake College (“LRCCD”) and Visions In Education Charter School (“SCHOOL”) regarding dual enrollment courses to be taught at SCHOOL.

1. The memorandum of understanding (“MOU”) entered into by LRCCD and SCHOOL is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU the terms of the MOU shall govern.
2. Names of courses to be taught:  
  
Fall 2021
  - AH 109, Direct Caregiver Training: Adult and Elderly
  - AH 311, Medical Language for Healthcare Providers  
Spring 2022
  - AH 109, Direct Caregiver Training: Adult and Elderly
  - AH 311, Medical Language for Healthcare Providers
3. The name(s) of the Faculty for the course are: Professor Susan Reno
4. Classroom instruction for the course shall commence on or about date of August 31, 2021 and shall continue until the conclusion of the courses on or about June 9, 2022.
5. The approved curriculum and course outlines applicable to this course are incorporated herein as Attachment A to this agreement.
6. Visions In Education students may be added to a section from any course listed above in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCD and pending availability of an open seat.



\_\_\_\_\_  
Date \_\_\_\_\_  
By: Jamey Nye, Ph.D.  
Deputy Chancellor

\_\_\_\_\_  
Date \_\_\_\_\_  
By: Dr. John Garrard  
Chief Academic Officer

**Course Outline**  
**Folsom Lake College**  
**Los Rios Community College District**

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**Section 1: Curriculum Cycle Information**

**Course:** AH 109: Direct Caregiver Training: Adult and Elderly  
**Outline Status:** Catalog  
**Last Full Review:** Apr 24, 2020  
**Last Curriculum Action:** Nov 10, 2020  
**Catalog Addendum Date:** Jan 01, 2021  
**Official:** Yes

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**Section 2: Basic Course Information**

**Identifier:** AH 109  
**Title:** Direct Caregiver Training: Adult and Elderly  
**Units:** 1.50  
**Prerequisite:** None.  
**Hours:** 27 hours lecture, 6 hours laboratory, 54 hours out-of-class work, for a total of 87 student learning hours.  
**Description:** This course provides direct caregivers the initial 20-hour component (of 40 hours total) required prior to working independently with residents in residential care communities for elderly (RCFE) settings. Topics include those required by state law: personal care services; physical limitations and psychosocial needs of the elderly; residents' rights; medication management; emergency management; dementia care; postural supports, and cultural competency. California law, specifically Health and Safety Code section 1569.625, dictates the

initial 40 hours of direct caregivers training. \*RCFE employees must meet specific requirements prior to hire. Students should consider these requirements prior to registering for the course. All employees must pass a criminal background check, and possess the physical and mental ability to perform direct caregiver work. Please reference California Assisted Living Association:  
<http://caassistedliving.org/provider-resources/laws-regulations/staff-training/>

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### **Section 3: Learning Outcomes and Objectives**

*Upon completion of this course, the student will be able to:*

- describe protocols relevant to care of residents with postural supports, restricted conditions, or in hospice care.
  - give examples of psychosocial needs of the elderly.
  - demonstrate understanding of Alzheimer’s disease and other dementias including communication challenges and behaviors.
  - demonstrate understanding of cultural influences and how lack of awareness may lead to poor resident outcomes.
- 

### **Section 4: Course Topics**

*The topics for this course are typically allocated as follows:*

#### **Lec Lab Topic**

- |   |   |  |
|---|---|--|
| 1 | 0 | The instructor will introduce the course and provide an overview of the direct caregiver role in Residential Care Facilities for the Elderly (RCFEs).                              |
| 2 | 0 | The instructor will explain applicable regulations and policies of residents’ rights; mandated reporting; and abuse, neglect and exploitation.                                     |
| 2 | 0 | The instructor will discuss cultural competency and sensitivity in issues relating to the under-served, aging, lesbian, gay, bisexual, and transgender community.                  |
| 2 | 0 | The instructor will facilitate learning of “Hi-Touch” communication skills specific to the healthcare environment.   |
| 2 | 1 | The instructor will discuss varying physical limitations of the elderly including return demonstration of infection control such as hand washing, gloving (universal precautions). |
| 0 | 3 | The instructor will demonstrate personal care services including Activities of Daily Living (ADLs), independent ADLs, ambulation, hygiene, and                                     |

- grooming, use of lifting equipment (e.g. Hoyer lifts) and bedsore prevention.
- 4 0 The instructor will review use of postural supports, restricted health conditions, and hospice care specific to RCFEs.
  - 2 0 The instructor will explain the common psychosocial needs of the elderly.
  - 6 0 The instructor will discuss the client with dementia and discuss appropriate patient care strategies.
  - 1 0 The instructor will provide an overview of antipsychotic and psychotropic medications.
  - 2 2 The instructor will discuss relevant policies and procedures regarding medication use in long term settings, including demonstration and return demonstration.
  - 1 0 The instructor will facilitate class visits of local RCFEs/employers hiring direct caregivers.
  - 2 0 The instructor will administer a comprehensive final examination.
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**27 6 Total Hours**

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### **Section 5: Methods of Instruction**

Lectures, discussions, use of media, visits from or to assisted living/dementia care communities.

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### **Section 6: Typical Student Assignments**

Sample Assignment #1:

Think-Pair-Share Activity: List the knowledge, skills, and attitudes needed in a direct caregiver. Discuss that list with a partner, share the partner work with the class. Compare and contrast to the requirements outlined in required state training.

Sample Assignment #2:

Read assignments related to psychosocial needs of the elderly. Working in groups, identify appropriate strategies for specific types of challenges: Alzheimer's, dementia, and psychotropic/antipsychotic medications.

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## **Section 7: Evaluation and Assessment Methods**

Evaluation methods may include: quizzes, participation (individual and group), and a final examination.

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## **Section 8: Distance Education**

**Percentage:** Up to 100% of this course may be offered via distance education.

The distance education portion of this course shall include regular substantive and effective faculty-initiated contact with students.

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## **Section 9: Emergency Closure Distance Education**

During a college/facility emergency closure, this course may be offered via distance education. When taught online during a college/facility emergency closure, the course shall include regular and effective contact as required by Title 5 and adhere to the Americans with Disabilities Act (ADA) and section 508 of the Rehabilitation Act. Course outcomes will be met by providing synchronous or asynchronous instruction using the learning management system. Assessments, assignments, and projects may be collected and evaluated via the learning management system.

In order to offer this course via distance education outside of a college/facilities emergency closure, regular distance education curriculum approval must be granted separately from this college/facility emergency closure addendum.

Approved: Jan 01, 2021

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## **Section 10: Representative List of Textbooks**

- California Partnership Standards-Based Personal Care Training and Certification Projects. (2011). *Providing Personal Care Services to Elders and People with Disabilities: A Model Curriculum for Personal Care Aides*. [https://www.mtsac.edu/continuinged/accreditation/2012/ihss\\_curriculum.pdf](https://www.mtsac.edu/continuinged/accreditation/2012/ihss_curriculum.pdf).
  - Health Workforce Initiative, Chancellor's Office California Community Colleges (2016). *Hi-Touch Health Care: The Critical Six Softskills*.
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## **Section 11: Additional Course Information**

<b>Faculty Discipline(s):</b>	Gerontology, Health Care Ancillaries, or Nursing
<b>Short Title for Transcripts:</b>	Direct Caregiver Training
<b>Type of Grading:</b>	Letter Grade
<b>Times Taken for Credit:</b>	This course may be taken 1 time for credit.
<b>Enrollment Family:</b>	Not Part of a Family
<b>Cross-listed Courses:</b>	None.
<b>Taxonomy of Programs (TOP) Code:</b>	1299.00* ( <i>Other Health Occupations</i> )
<b>Student Accountability Model (SAM) Code:</b>	C ( <i>Clearly Occupational</i> )

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### Section 12: Relationship to College Programs

<b>Need/Purpose for the Course:</b>	Research indicates a significant shortage of direct caregivers. Two recent briefs by the Centers of Excellence noted that caregivers represented the largest portion of open positions in the North Far North Region. The projected 2017-2022 job demand is expected to increase 32.6%. This project started as an outreach from elder-care providers in EDC who are experiencing a significant shortage of direct caregivers.
<b>Degrees and Certificates:</b>	None.
<b>Prerequisite To:</b>	None.
<b>Corequisite To:</b>	None.
<b>Advisory To:</b>	None.
<b>Embedded In Descriptions:</b>	

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### Section 13: Digital Signatures

**Faculty Initiator:** Jason Pedro  
**Department/Subject:** AH  
**Department Vote:**

<i>Yes:</i>	1
<i>No:</i>	0
<i>Abstain:</i>	0

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<i>Total:</i>	1
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**Department Chair/ Designated Contact:** Jason Pedro (**Signed:** Aug 08, 2020)  
**Librarian:**  
**Division Dean:** "Course allows for 100% online"  
--Victoria Maryatt (**Signed:** Aug 09, 2020)  
**ARC Contact:** Diana Johnston (**Signed:** Aug 15, 2020)  
**CRC Contact:** Cori Burns (**Unsigned**) *Requested: Aug 08, 2020*  
**SCC Contact:** Susan Hussey (**Signed:** Aug 26, 2020)

**Course Outline**  
**Folsom Lake College**  
**Los Rios Community College District**

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### **Section 1: Curriculum Cycle Information**

**Course:** AH 311: Medical Language for Health-Care Providers  
**Formerly:** *AH 110: Medical Language for Health-Care Providers*  
**Outline Status:** Catalog  
**Last Full Review:** Mar 03, 2021  
**Last Curriculum Action:** Mar 04, 2021  
**Catalog Date:** Jun 01, 2021  
**Official:** Yes

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### **Section 2: Basic Course Information**

**Identifier:** AH 311  
**Title:** Medical Language for Health-Care Providers  
**Units:** 3.00  
**Prerequisite:** None.  
**Hours:** 54 hours lecture, 108 hours out-of-class work, for a total of 162 student learning hours.  
**Description:** This course provides an orientation to medical language including basic structure of medical term prefixes, suffixes, and roots, and combining forms with emphasis on analysis, spelling, and pronunciation. The course builds a medical vocabulary applicable to

the specialties of medicine, the systems of the body, names of major diseases, and terms used in physical examination, diagnosis, and treatment. The purchase of a standard medical dictionary is required. This course was formerly known as AH 110.

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### **Section 3: Learning Outcomes and Objectives**

*Upon completion of this course, the student will be able to:*

- analyze the structural design of medical terms and understand the meaning of combinations of word elements.
  - spell and pronounce medical terms.
  - utilize medical terms correctly as they apply to the systems of the body - anatomy, physiology, disease, diagnosis, and treatment.
  - interpret medical abbreviations and descriptive terms.
  - translate healthcare reports and records into plain English words.
- 

### **Section 4: Course Topics**

*The topics for this course are typically allocated as follows:*

#### **Lec Topic**

- 3 The instructor will introduce the course and provide an overview of study techniques, use of word parts, combining vowels, combining forms, variations in word plurals, pronunciation, spelling, and medical abbreviations. These concepts are reinforced in all of the course topics.
- 4 The instructor will facilitate learning of directional terms and anatomical planes and the medical language used in these areas.
- 3 The instructor will facilitate learning of body structure, color, and oncology; and the medical language used in these areas.
- 3 The instructor will facilitate learning of the integumentary system and the medical language used in this area.
- 3 The instructor will facilitate learning the respiratory system and the medical language used in this area.
- 3 The instructor will facilitate learning of urinary system and the medical language used in this area.
- 3 The instructor will facilitate learning of the male reproductive system and the medical language used in this area.

- 3 The instructor will facilitate learning of the female reproductive system, obstetrics, and neonatology, and the medical language used in these areas.
- 3 The instructor will facilitate learning of the cardiovascular and lymphatic systems and the medical language used in these areas.
- 3 The instructor will facilitate learning of the digestive system and the medical language used in this area.
- 3 The instructor will facilitate learning of the eye and the medical language used in this area.
- 3 The instructor will facilitate learning of the ear and the medical language used in this area.
- 3 The instructor will facilitate learning of the musculoskeletal system and the medical language used in this area.
- 3 The instructor will facilitate learning of the nervous system and common behavioral health terms and the medical language used in these areas.
- 4 The instructor will facilitate learning of the endocrine system and the medical language used in this area.
- 5 The instructor will administer assessments.
- 2 The instructor will administer a cumulative final examination.

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## **54 Total Hours**

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### **Section 5: Methods of Instruction**

The instructor will utilize lectures, discussions, group readings of health care reports, case studies, and dictionary practice to facilitate learning.

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### **Section 6: Typical Student Assignments**

Example #1:

Read the provided case study and translate it into lay terminology.

Example #2:

Listen to a medical word list on the textbook CD and write a paragraph utilizing these terms with correct meaning and spelling.

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### **Section 7: Evaluation and Assessment Methods**



The instructor will evaluate and assess the level of mastery of student learning outcomes via discussions, written reports, quizzes, midterms, and a cumulative final examination.

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## **Section 8: Distance Education**

**Percentage:** Up to 100% of this course may be offered via distance education.

The distance education portion of this course shall include regular substantive and effective faculty-initiated contact with students.

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## **Section 9: Emergency Closure Distance Education**

During a college/facility emergency closure, this course may be offered via distance education. When taught online during a college/facility emergency closure, the course shall include regular and effective contact as required by Title 5 and adhere to the Americans with Disabilities Act (ADA) and section 508 of the Rehabilitation Act. Course outcomes will be met by providing synchronous or asynchronous instruction using the learning management system. Assessments, assignments, and projects may be collected and evaluated via the learning management system.

In order to offer this course via distance education outside of a college/facilities emergency closure, regular distance education curriculum approval must be granted separately from this college/facility emergency closure addendum.

Approved: Jan 01, 2021

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## **Section 10: Representative List of Textbooks**

- Chabner, D. (2020). *The Language of Medicine* (12th ed.). Philadelphia, PA: Saunders, Elsevier. [ISBN: 978-0323551472]
- LaFleur Brooks, M. (2017). *Exploring Medical Language* (10th ed.). Philadelphia, PA: Mosby, Elsevier. [ISBN: 978-0323396455]

**Supplementary Requirements:** Any standard medical dictionary is appropriate.

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## **Section 11: Additional Course Information**

**Faculty Discipline(s):** Biological Sciences, or Nursing

**Short Title for Transcripts:** Med Lang for Hlth Care Provid

<b>Type of Grading:</b>	Letter Grade
<b>Times Taken for Credit:</b>	This course may be taken 1 time for credit.
<b>Enrollment Family:</b>	Not Part of a Family
<b>Cross-listed Courses:</b>	None.
<b>Taxonomy of Programs (TOP) Code:</b>	1201.00* ( <i>Health Occupations, General</i> )
<b>Student Accountability Model (SAM) Code:</b>	D ( <i>Possibly Occupational</i> )

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### Section 12: Relationship to College Programs

<b>Need/Purpose for the Course:</b>	AH311 is a prerequisite for many allied health programs statewide. This course provides students with the background needed to be successful in any allied health program.
<b>Degrees and Certificates:</b>	<u>Emergency Medical Studies (Certificate); Pre-Health Occupations (A.S. Degree)</u>
<b>Prerequisite To:</b>	None.
<b>Corequisite To:</b>	None.
<b>Advisory To:</b>	EMT 101, EMT 109, MEDTEC 310, and NURSE 100
<b>Embedded In Descriptions:</b>	

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### Section 13: Relationship to Transfer Institutions

**Transfer:** CSU Approved: Jun 01, 2021

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### Section 14: Digital Signatures

<b>Faculty Initiator:</b>	<u>Jason Pedro</u>
<b>Department/Subject:</b>	AH
<b>Department Vote:</b>	
	<i>Yes:</i> 1
	<i>No:</i> 0
	<i>Abstain:</i> 0

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*Total:* 1

**Department Chair/  
Designated Contact:** Jason Pedro (**Signed:** Feb 19, 2021)

**Librarian:**

**Division Dean:** Victoria Maryatt (**Signed:** Feb 19, 2021)

**ARC Contact:** Diana Johnston (**Signed:** Feb 21, 2021)

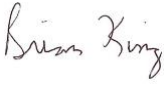

**CRC Contact:** Cori Burns (**Signed:** Feb 19, 2021)

**SCC Contact:** Susan Hussey (**Signed:** Feb 23, 2021)

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Resolution No. 2021-15: Affirming Los Rios Community College District's Commitment to Diversity, Equity and Inclusion	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item B	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	 Brian King, Chancellor	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	 Brian King, Chancellor	ACTION	X
		INFORMATION	

**BACKGROUND:**

In April 2020, the State Chancellor's Office issued a report with recommendations to support diversity, equity and inclusion throughout the California Community College system by the year 2026-2027. The District supports these efforts and confirms its commitment to the goals set forth in the Vision for Success.

**STATUS:**

The attached Resolution No. 2021-15 reaffirms the Los Rios Community College District Board of Trustees' commitment to diversity, equity, and inclusion. The District is committed to working with the State Chancellor's Office and other community college districts across the state in promoting equal employment opportunity, increasing diversity among students, faculty and staff, and closing the equity gaps in completion rates among our students. The District's efforts in this area include, but are not limited to addressing diversity through board policies and adopted resolutions, incentives for hard-to-hire areas and disciplines, focused outreach and publications, procedures for addressing diversity throughout hiring steps and levels, consistent and ongoing training for hiring committees, professional development focused on diversity, diversity incorporated into criteria for employee evaluation and tenure review, and the make-up of hiring committees.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Resolution No. 2021-15 reaffirming the Los Rios Community College District's commitment diversity, equity, and inclusion.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2021-15

### AFFIRMING LOS RIOS COMMUNITY COLLEGE DISTRICT'S COMMITMENT TO DIVERSITY, EQUITY AND INCLUSION

**WHEREAS**, the Los Rios Community College District's (the "District's") Mission Statement asserts that the District provides a vibrant learning environment that empowers all students to achieve their educational and career goals. The District provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment; and

**WHEREAS**, the diverse student population of the District is one of its greatest assets and closely reflects the diverse population of California, as 28.2% of its students are Latino/Latina, 33.2% are White, 15.5% are Asian, 8% are Black, 2.8% are Filipino, 0.5% are Native American, and 0.9% are Pacific Islander; and

**WHEREAS**, diversity enriches the educational experience through the exchange of different ideas, beliefs, experiences, and perspectives; promotes personal growth because it challenges stereotypes, preconceptions, and bias; encourages critical thinking; and helps people learn to communicate effectively with others of varied backgrounds; and

**WHEREAS**, diversity strengthens communities; prepares students to become globally responsible citizens in an increasingly complex, global society; fosters mutual respect and teamwork; helps build communities whose members are judged by the quality of their character and contributions; enhances the nation's and the state's economic competitiveness because it brings together individuals from varied and different backgrounds and cultures into the workplace; and

**WHEREAS**, there are significant equity gaps in completion rates among student populations, and the *Vision for Success* calls on the California Community College system to integrate equity throughout all efforts to increase student success and to eliminate those equity gaps by the year 2026-27; and

**WHEREAS**, the District has adopted local *Vision for Success* goals centered on improving student success, including:

1. Inventory and evaluate existing pathways and identify opportunities for improvement, expansion and increased promotion to students.

2. Implement improved class scheduling system to better meet student needs.
3. Promote communication channels that increase awareness of course offerings, deadlines, services, programs, resources and events.
4. Monitor student progress and proactively engage with at-risk students prior to key milestones (first semester, 30 units, 70 units, etc.).
5. Develop a comprehensive recruitment and persistence plan to achieve enrollment goals; and

**WHEREAS**, faculty and staff diversity is a driver for the educational achievement and the social mobility of students; documented by established peer reviewed literature that affirms that students who benefit from a racial and ethnic diverse faculty are better prepared for leadership, citizenship, and professional competitiveness; and

**WHEREAS**, recognizing the importance of faculty and staff as key drivers of student success, the Board of Governors of the California Community Colleges has adopted the Diversity, Equity and Inclusion Integration Plan, consisting of 68 hiring, recruitment and retention strategies to address the lack of diversity among full-time and part time faculty, classified staff and educational administrators. The Board of Governors also adopted title 5 regulation changes acknowledging that racism, discrimination, and biases exist and the goal is to eradicate them from our system and embrace diversity; and

**WHEREAS**, the District is a public California Community College District, and accepts the responsibility to address the needs of the diverse institutions and populations within its service area; and

**WHEREAS**, the District has taken many actions to support diversity, equity and inclusion throughout our District and colleges, including:

1. Develop and use culturally relevant curriculum and instruction.
2. Address the disproportionate impact of assessment, placement and prerequisites.
3. Promote courageous conversations that address institutional barriers and systems of oppression.
4. Institute professional development programs that teach effective strategies for promoting inclusivity and social justice as well as mitigating bias inside and outside the classroom.
5. Increase recruitment outreach to diversify applicant pools.

**NOW THEREFORE BE IT RESOLVED**, that we, the Los Rios Community College District Board of Trustees (“Board of Trustees”), hereby reaffirm our support for diversity in faculty and staff hiring; diversity among faculty, students, staff and programs; and expect everyone in the District, through their roles and responsibilities, to implement the District’s diversity initiatives and maintain a climate of respect, civility, anti-racism, and inclusion as part of the institution’s commitment to educational excellence; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees will continue to support the recommendations from the California Community Colleges Chancellor's Office Vision for Success Diversity, Equity and Inclusion Task Force Report dated April 24, 2020, and biannually participate in implicit bias and cultural competency training; and

**BE IT FURTHER RESOLVED**, the Board of Trustees shall publicly review, on an annual basis, the District's compliance with the California Education Code Equal Employment Opportunity standards and Chancellor's Office Certification Form that incorporates multiple methods to address diversity, including, but not limited to, board policies and adopted resolutions; incentives for hard-to-hire areas/disciplines; focused outreach and publications; procedures for addressing diversity throughout hiring steps and levels; consistent and ongoing training for hiring committees; professional development focused on diversity; diversity incorporated into criteria for employee evaluation and tenure review; grow-your-own programs; and the make-up of hiring committees.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution No. 2021-15 this fourteenth day of July, 2021, by the following called vote:

AYES:	NAYES:	ABSENT:
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*Attest:*

\_\_\_\_\_  
Deborah Ortiz, Board President

\_\_\_\_\_  
Brian King, Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Resolution 2021-16: Authorization of Sale, Minimum Terms, and Bid Process Related to Sale of Surplus Property at Tribute Road in Sacramento	ATTACHMENT: Yes	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Action Item C	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Vice Chancellor, Finance & Administration <i>MR</i>	CONSENT/ROUTINE	
		FIRST READING	
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	X
		INFORMATION	

**BACKGROUND:**

Education Code, section 81360 and Government Code, section 54222 provide the procedure the District must follow to sell real property that is no longer needed for school purposes. On March 17, 2021, the Board of Trustees approved the first step of the process to sell the District owned real property at 1788 Tribute Road, Sacramento, CA 95815 (further identified as APN 277-0285-003-0000) (“Tribute Road Parcel”). In that meeting, the Board declared the Tribute Road Parcel surplus and authorized the extension of written and published offers to sell the Tribute Road Parcel to other public entities as required by law.

The District extended written offers to purchase the Tribute Road Parcel to the required public entities, and published the same in the Sacramento Bee for three successive weeks as required by Education Code, section 81363.5 and Government Code, section 54222. Any interested public entity was required to notify the District within sixty (60) days of the final published notice. The notification period ended on June 11, 2021, and no public entities expressed an interest in purchasing the Tribute Road Parcel. With no offers from identified public entities, the Education Code now authorizes the District to proceed with the sale Tribute Road Parcel in a public competitive bid process.

**STATUS:**

The next step in the sale of surplus property process requires the Board to declare its intention to sell the Tribute Road Parcel at a public meeting pursuant to Education Code, section 81365. This must be done by a resolution adopted by two-thirds (2/3) vote of the Trustees. The resolution must describe the property, specify the minimum sale price, terms and conditions, and the commission that will be paid to a licensed real estate broker. The resolution must identify a time and place for public bid opening, at which time sealed proposals to purchase the property will be received and considered. The resolution must be posted and published in accordance with Education Code, section 81368.

Pusuant to Education Code, section 81372, the governing board may delegate to an officer or employee of the District the authority to receive bids, open them, and declare the highest responsive bid. At a future public meeting, the Board will consider the acceptance of the



apparent high bid for the Tribute Road Parcel. At that time, the Board will have the option to accept a bid, reject any and all bids, and/or withdraw the property from sale.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached Resolution Number 2021-16 authorizing the sale of the Tribute Road Parcel and directing the Chancellor, or designee, to conduct a competitive bid process for the sale of the Tribute Road Parcel.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

No 2021-16

### AUTHORIZATION, MINIMUM TERMS AND FUTURE MEETINGS FOR SALE OF SURPLUS PROPERTY

**WHEREAS**, the Los Rios Community College District is the owner of real property located within the District more particularly described as 1788 Tribute Road, Sacramento, CA 95815 (further identified as APN 277-0285-003-0000) (“Tribute Road Parcel”), and which was originally acquired for the Economic Development Center; and

**WHEREAS**, since the purchase of this property, programmatic changes, including the relocation of the Small Business Development Center, make the Tribute Road Property no longer suitable for its intended purpose; and

**WHEREAS**, the District now desires to sell its interest in the Tribute Road Parcel; and

**WHEREAS**, prior to any sale, the Tribute Road Parcel must be declared surplus and offered to specified entities pursuant to Education Code, section 81363.5 and Government Code, section 54222; and

**WHEREAS**, once the appropriate offers have been made, and the required time periods described in Education Code, section 81363.5 and Government Code, section 54222 have passed, and no offers have been received by an entity described in said sections, the District may sell the Tribute Road Parcel pursuant to Education Code, section 81360 and following; and

**WHEREAS**, on March 17, 2021, the Tribute Road Parcel was declared surplus, appropriate offers were made to the appropriate entities, and the requisite time periods described in Education Code, section 81363.5 and Government Code, section 54222 have passed, and no offers have been made on the Tribute Road Parcel: Now, therefore,

**BE IT RESOLVED**, the Los Rios Community College District Board of Trustees, hereby finds, determines, resolves and declares its intention to sell the Tribute Road Parcel; and

**BE IT FURTHER RESOLVED THAT** the minimum acceptable terms of the sale are for a minimum sale price of two million three hundred twenty thousand dollars (\$2,320,000), or fair market value as determined by the Board, whichever is greater (“Minimum Purchase Price”), subject to the following minimum terms and conditions, which shall be more fully set forth in the Instructions to Bidders, Bid Form, and the District’s form of Purchase and Sale Agreement (collectively “Bid Documents”):

- A. The buyer may submit a bid to acquire fee title to the Tribute Road Parcel at or above the Minimum Purchase Price upon the terms of the Purchase and Sale Agreement which include a thirty-day physical due diligence period and a seventy five-day financing contingency period followed by no more than 15 days to close escrow and acquire fee title to the Tribute Road Parcel. In addition to the Bid Security, within three (3) business days after the effective date of the Purchase and Sale Agreement, buyer must make an initial deposit of \$50,000, which, along with the Bid Security, becomes nonrefundable upon completion of buyer's due diligence as specified in the Purchase and Sale Agreement). A further deposit of \$50,000 is due upon the contingency Date defined in the Purchase and Sale Agreement, which, along with the Bid Security and the First Deposit, becomes nonrefundable upon completion of buyer's due diligence as specified in the Purchase and Sale Agreement.
- B. The Tribute Road Parcel is being sold in an "As-Is" "Where-Is" condition; buyer shall satisfy themselves with the condition and nature of the Tribute Road Parcel and may not rely upon any representations from the District, its trustees, employees, agents, or volunteers.
- D. The buyer and seller shall equally bear all costs associated with recording fees, City and County documentary transfer taxes, and other escrow costs. Other costs shall be paid as specified in the Purchase and Sale Agreement.
- E. The purchase is subject to the District's form of Purchase and Sale Agreement and any other terms that the District may approve prior to receipt of bids. Any such amendment or addition of terms shall be provided to all bidders via an addendum to the Bid Documents; and

**BE IT FURTHER RESOLVED THAT**, the District shall pay a commission at the rate of 5% of the total purchase price of the Tribute Road Parcel to NEWMARK, License Number 00873637, as real estate brokers pursuant to the terms of a separate agreement and the District's broker shall be permitted to share its commission with the buyer's broker identified in such buyer's bid form. The District shall not pay any other real estate commission for the purchase or sale of the Tribute Road Parcel except as specifically authorized by contractual agreement with the District; and

**BE IT FURTHER RESOLVED THAT** the Board hereby delegates authority to the Chancellor or designee to issue the Bid Documents for this competitive bid process consistent with the terms and conditions set forth herein. The Chancellor or designee is further authorized to hold a public meeting at which sealed bids to purchase the Tribute Road Parcel shall be considered on October 13, 2021, at the Board Room at 1919 Spanos Court starting at 5:30 p.m. All bids must be submitted on the District provided forms. The Bid Documents may be obtained from General Services, or 1919 Spanos Court, Sacramento, CA 95825. Any bidder that requests changes to the Purchase and Sale Agreement must do so in writing in accordance with the requirements of the Bid Documents. Any District approved changes to the form of Purchase and Sale Agreement shall be made available to all bidders in the form of an addendum in accordance with the

process set forth in the Bid Documents. Unless otherwise agreed to by the District during the bid process, the bidders shall agree that the existing terms and conditions of the Purchase and Sale Agreement shall be binding on the successful bidder subject to non-substantive changes to conform the Purchase and Sale Agreement to the successful bid and execution by the District; and

**BE IT FURTHER RESOLVED THAT** each bidder shall submit with its bid proposal a certified or cashier's check made payable to the title company specified in the bid documents, ten thousand dollars (\$10,000.00) as Bid Security for entering into the Purchase and Sale Agreement. The deposit of the successful bidder shall be retained by the District and applied towards the purchase price of the Tribute Road Parcel pursuant to the Purchase and Sale Agreement. After execution of the Purchase and Sale Agreement by a successful bidder, or thirty (30) days, whichever comes first, all other deposits will be returned. In the event a bidder to whom award is given fails or refuses to execute the Purchase and Sale Agreement within five (5) days after the District delivers the final form of the agreement to buyer for execution, the District may declare the bidder's bid security deposit forfeited, retain the bid security deposit, and the award withdrawn and may award the property to the next lowest bidder in its discretion, reject all bids, call for new bids, or remove the Tribute Road Parcel from sale in District's full discretion. Should the next lowest bidder or subsequent lowest bidders fail to execute the Purchase and Sale Agreement within five (5) days after the District delivers the final form of the agreement to buyer for execution, the District may declare that bidder's bid security deposit forfeited, retain that bid security deposit, and the award withdrawn and may award the property to the next lowest bidder in its discretion, reject all bids, call for new bids, or remove the Tribute Road Parcel from sale in District's sole discretion; and

**BE IT FURTHER RESOLVED THAT** the Board hereby sets its regular Board Meeting on October 20, 2021, which will be held at 5:30 p.m., as the time and place at which the Board will determine, in its discretion, whether to sell the Tribute Road Parcel to the highest responsible bidder or to reject all bids. The successful bidder shall be required to execute the Purchase and Sale Agreement as a prerequisite for final acceptance by the Board; and

**BE IT FURTHER RESOLVED THAT** the Board directs the Chancellor or designee to post and publish this resolution as required by Education Code section 81368.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution No 2021-16 this fourteenth day of July, 2021, by the following called vote:

AYES	NOES	ABSENT
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*Attest:*

\_\_\_\_\_  
Deborah Ortiz, Board President

\_\_\_\_\_  
Brian King, Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Resolution No. 2021-17: Five Year Capital Outlay Plan	ATTACHMENT: Yes	
		ENCLOSURE: Five Year Plan	
<b>AGENDA ITEM:</b>	Action Item D	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	<i>MRP</i> Mario Rodriguez, Vice Chancellor Finance and Administration	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	<i>Brian King</i> Brian King, Chancellor	ACTION	<input checked="" type="checkbox"/>
		INFORMATION	<input type="checkbox"/>

**BACKGROUND:**

The State Chancellor’s Office has a prescribed capital outlay process and calendar for requesting State funds for capital outlay projects. Each year the District must file a Five Year Capital Outlay Plan which lists all proposed projects, whether State funded or not. Final Project Proposals (FPPs), which are prepared to request State funding for projects that are listed in the Five Year Capital Outlay Plan, are also to be submitted with the Five Year Capital Outlay Plan each year. Typically this information is due by July 1, however, this year the Chancellor’s office extended the deadline to August 1.

Although a district may qualify for State funding, all districts are competing with each other for the limited funds available. Facility capacity/load ratios (enrollment growth) and local contribution of funds are key elements in the State’s prioritization of funding capital projects.

**STATUS:**

In November 2016, Proposition 51 was passed authorizing \$7 billion in general obligation bonds from the State. These funds are approaching full expenditure and have resulted in the construction of multiple facilities around the District. In February 2020, the State was unsuccessful in passing a new bond measure leaving the capital outlay process in an unfunded status. Regardless of the State’s capital outlay status, the District continues to participate in the capital outlay process in the hopes that future bond measures will be passed and participation can resume. Due to the failure of the District’s local bond measure in 2020, projects submitted to the State will show no local contribution. This will significantly reduce the likelihood for approval as local contribution is one of principle factors used to make projects more competitive for state funding. This year two FPP’s will be submitted based on the potential the State will pass a state bond in November 2022. The FPP’s are CRC Library Modernization and SCC Rodda North Modernization.

This is a second reading of the draft Five Year Capital Outlay Plan that the Board is being asked to approve. The attached executive summary describes the Five Year Capital Outlay Plan.

A first reading of the draft plan was presented at the June Board meeting and is included as an enclosure to the agenda.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Five Year Capital Outlay Plan and supporting Resolution No. 2021-17 for submission to the State.

# State Five Year Capital Outlay Plan And Final Project Proposals

## Executive Summary

### **State Five Year Construction Plan:**

The basic intent and purpose of the Plan is to analyze enrollment forecasts and determine the amount and type of spaces that will be needed to meet increases in enrollment and changes in the educational program. The Plan is used to determine overall estimated costs and identify possible funding sources.

The major components of the Plan are: Forecasted student load (enrollment/WSCH), facilities capacity to handle load, proposed new space, proposed modernizations and possible funding sources. The first three components are compiled into "capacity/load ratios". Capacity/load ratios represent, as a percentage, the facilities capacity to handle forecasted student load (or demand). These capacity/load ratios are the primary tool used by the State to determine which projects will be approved. Also the State has a priority system, which causes districts to compete against each other to offer the State the least cost alternative. Because of this many of the projects have a local contribution indicated. The local contribution is intended to make our projects more competitive for scarce State funding.

This year's State Five Year Capital Outlay Plan lists 12 projects, comprised mainly of new construction projects and modernization projects.

### **Possible Sequencing of State Funded Projects**

In November 2016, the voters passed Proposition 51 authorizing \$7 billion in general obligation bonds for new construction and modernization of K–12 public school facilities; charter schools and vocational education facilities; and \$2 billion for California Community Colleges facilities. This influx of bond dollars allowed for a significant amount of FPPs to be funded. Proposition 51 currently contributes funding to several District projects in process. These projects are:

FPPs previously submitted and receiving State funding

- ARC Technical Education Modernization
- FLC 2.1 Science
- CRC Elk Grove Center Phase 2
- ARC Natomas Center Phase 2 & 3
- FLC Rancho Cordova Phase 2

The current FPP submittals will be:

CRC Library Modernization - The Library Modernization project improves the old, outdated and non-code compliant building and constructs a new modern, aesthetic and equitable Library Building in its place. The primary use of the building will remain the same; Learning Resource, Classroom, Lab and Office space. This modernization will improve the technology of these spaces and reconfigure spaces for improved circulation and access compliance. This modernization also upgrades old and unstable infrastructure in need of major repair/replacement.

SCC Rodda Hall North - This project will modernize the Rodda Hall North building. The building was constructed in 1975 and has had no major renovations other than small tenant

improvements in individual rooms. The existing HVAC, electrical and plumbing systems are old, outdated and energy inefficient. The building consists of modular style wall system which has become unmodifiable and unrepairable and contributes to poor acoustics and a depressing interior experience. The entire buildings assignable square footage (ASF) of 61,894 will be modernized and upon completion contain upgraded building systems, ADA accommodations and a student and staff experience matching the instruction delivered. The Facility Condition Index (FCI) for this building is 56.34 indicating a building in poor shape and needing renovation.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River ▪ Cosumnes River ▪ Folsom Lake ▪ Sacramento City Colleges

## RESOLUTION

№ 2021-17

### Five Year Capital Outlay Plan

**WHEREAS**, the Five Year Capital Outlay Plan submitted herein is in accordance with the State of California Education Code and Title V provisions; and

**WHEREAS**, any State funds received pursuant to this application shall be used solely for defraying the development cost of proposed projects; and

**BE IT RESOLVED**, that the Board of Trustees of the Los Rios Community College District approve the submission of the Five Year Capital Outlay Plan to the California Community Colleges.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution № 2021-17, this fourteenth day of July 2021, by the following called vote:

AYES	NOES	ABSENT
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Deborah Ortiz, Board President

*Attest:*

---

Brian King  
Chancellor and Secretary to the Board



# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: July 14, 2021

<b>SUBJECT:</b>	Facility Improvements in Preparation for Expansion of Face-to-Face Activities	ATTACHMENT: None	
		ENCLOSURE: None	
<b>AGENDA ITEM:</b>	Information Item A	TYPE OF BOARD CONSIDERATION:	
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Vice Chancellor <i>MR</i> Finance and Administration	CONSENT/ROUTINE	<input type="checkbox"/>
		FIRST READING	<input type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor <i>Brian King</i>	ACTION	<input type="checkbox"/>
		INFORMATION	<input checked="" type="checkbox"/>

**BACKGROUND:**

Given the return to campus starting with this fall term, district staff have been implementing a series of improvements to ready our physical space for a safe and healthy return to campus.

**STATUS:**

District staff will provide an overview on the District's efforts to improve the physical space for our return to campus.

**RECOMMENDATION:**

This item is presented for the Board of Trustees information and discussion.