

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, October 20, 2021

This meeting was held virtually consistent with Government Code Section 54953 (as amended by AB 361, Chapter 165, Statutes of 2021), and consistent with applicable laws, including the Ralph M. Brown Act and the Federal Americans with Disabilities Act.

1. CALL TO ORDER

The board meeting was called to order by President Ortiz at 5:30 p.m.

Present:

Ms. Deborah Ortiz, President
Ms. Tami Nelson, Vice President
Mr. John Knight
Mr. Dustin Johnson
Mr. Robert Jones
Ms. Pamela Haynes
Ms. Kelly Wilkerson

Jenn Galinato, Student Trustee

Dr. Brian King, Chancellor

2. ORAL COMMUNICATIONS

Cory Fisk addressed the Board of Trustees regarding the COVID vaccine requirement.

Robert Rincon addressed the Board of Trustees regarding a disability discrimination complaint.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Wilkerson, seconded by Trustee Nelson, that the Board of Trustees approve Consent Consideration items A through K.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

A. Board Meeting Minutes: September 8, 2021

That the Board of Trustees approve the minutes of the board meeting held on September 8, 2021.

B. Adoption of Findings Related to Public Meetings and Social Distancing Recommendations Pursuant to AB 361

That the Board of Trustees adopt the finding “that state or local officials continue to impose or recommend social distancing measures.”

C. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

D. Resolution No. 2021-19: Liability Coverage for District Volunteers

That the Board of Trustees approve Resolution No. 2021-19 regarding liability coverage for volunteers.

E. Ratify: Grants and Contracts Awarded

That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

Title, Description, Term, Project Administrator	College/Unit	Amount	Source
ARC Trio Talent Search – San Juan High School <ul style="list-style-type: none"> Funding will be used to identify and assist individuals from disadvantaged backgrounds who have the potential to succeed in higher education. The program provides academic, career, and financial counseling to participants and encourages them to graduate from high school and continue on to and complete postsecondary education. 09/1/2021 – 8/31/2026 Administrator: Chad Funk, Associate Vice President (Interim), Student Services. 	ARC	\$1,386,875	United States Department of Education
ARC Trio Talent Search - Center High School <ul style="list-style-type: none"> Funding will be used to identify and assist individuals from disadvantaged backgrounds who have the potential to succeed in higher education. The program provides academic, career, and financial counseling to participants and encourages them to graduate from high school and continue on to and complete postsecondary education. 09/1/2021 – 8/31/2026 Administrator: Chad Funk, Associate Vice President (Interim), Student Services. 	ARC	\$1,386,875	United States Department of Education
ARC Trio Talent Search - Natomas High School <ul style="list-style-type: none"> Funding will be used to identify and assist individuals from 	ARC	\$1,386,875	United States Department

<p>disadvantaged backgrounds who have the potential to succeed in higher education. The program provides academic, career, and financial counseling to participants and encourages them to graduate from high school and continue on to and complete postsecondary education.</p> <ul style="list-style-type: none"> • 09/1/2021 – 8/31/2026 • Administrator: Chad Funk, Associate Vice President (Interim), Student Services. 			of Education
<p>CRC CSPP QRIS Block Grant</p> <ul style="list-style-type: none"> • Funding will be used for early learning, serving children with high needs with first priority for infants and toddler programs and providers. For the first time, this block grant has been expanded to allow participation of Non-California State Preschool Program (CSPP) setting serving preschoolers, especially those with high needs. • 7/1/2021 – 6/30/2023 • Administrator: Theresa Tena, Vice President, Administration. 	CRC	\$8,500	California Department of Education (SCOE)
<p>ARC CSPP QRIS Block Grant</p> <ul style="list-style-type: none"> • Funding will be used for early learning, serving children with high needs with first priority for infants and toddler programs and providers. For the first time, this block grant has been expanded to allow participation of Non-California State Preschool Program (CSPP) setting serving preschoolers, especially those with high needs. • 7/1/2021 – 6/30/2023 • Administrator: Diana Hicks, Dean, Humanities. 	ARC	\$12,750	California Department of Education (SCOE)
<p>Childcare Access Means Parents in School</p> <ul style="list-style-type: none"> • As part of the establishment of the CRC Nest Family Engagement Center, funds will be used to expand CRC’s campus-based childcare programs to support the post-secondary education of low-income and single parent students. • 10/01/2021-9/30/2022 • Administrator: Diana Hicks, Dean, Humanities. 	ARC	\$283,172	United States Department of Education

F. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as herein listed.

CHANGE ORDERS				
Bid No	Change Amount	Change Number	Vendor	New Contract Total
C22002	\$10,437.00	1	TNT Industrial Contractors	\$144,944.00
E21000	\$1,500.00	1	Western Engineering Contractors	\$593,950.00
19024R	\$35,726.00	1	AM Stephens Construction Co. Inc.	\$1,325,861.00
22003R	\$2,564.00	2	TNT Industrial Contractors	\$118,508.00

BID AWARDS					
Bid No	Description	No of Responses	Award Date	Successful Vendor	Total Contract
22004	Pay for Print System	6	10/6/21	ITC Systems ¹	154,625.13

¹Per bid committee evaluation, ITC was rated higher in all areas and found to be the best qualified for this project.

Vendor Name	Total Amount Offered
Pacific Office Automation	\$133,314.23
ITC Systems, Inc.	\$154,625.13
Tracsystems, Inc.*	\$160,856.00
Inland Business Systems**	\$168,854.78
Toshiba America Business Systems	\$176,892.00
Caltronics Business Systems***	\$229,714.40

*Non-responsive, Bidders proposal not digitally signed.

**Non-responsive, Docusign Envelope ID cannot be verified. Scanned not uploaded.

***Non-responsive, Digitally signed Bidders proposal not provided.

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified in the October agenda packet.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Mountain Manor and Rehab	PTA/OTA ¹	SCC	09/22/2021	Evergreen
The Speech Academy, Inc.	SLPA ²	ARC	09/16/2021	Evergreen
America-West Ambulance	EMT ³	CRC	09/14/2021	EXP: 09/14/2024
Fairhaven Memorial Park and Mortuary	Funeral Services	ARC	09/08/2021	Evergreen
Sierra Ranch Veterinary Clinic & Pet Rehabilitation Center	Vet Tech	CRC	08/24/2021	Evergreen
Sonora Hospital	MLT ⁴	FLC	07/28/2021	Evergreen
AlphaOne Ambulance Sacramento	EMT ³	CRC	07/10/2021	EXP: 07/10/2024

¹ PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

³EMT: Emergency Medical Technician

²SLPA: Speech Language Pathology Assistant

⁴MLT: Medical Lab Technician

H. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

PURCHASE ORDERS		
General Fund	0001117132-0001117752	\$ 6,940,058.14

	B220434-B220575	
Capital Outlay Fund	0003018883-0003018924	
Child Development Fund	000600954-0006000955 B6400006-B6400011	
Self-Insurance Fund	B9400001-B9400002	
WARRANTS		
General Fund	817677-818740	\$ 12,104,629.29
General Fund-ARC Instructional Related	011043-011057	
General Fund-CRC Instructional Related	023989-024047	
General Fund-FLC Instructional Related	031764-031774	
General Fund-SCC Instructional Related	048502-048535	
Capital Outlay Fund	835400-835451	
Student Financial Aid Fund	900931-900965	
Child Development Fund	954905-954910	
Self-Insurance Fund	976685-976685	
ODSFD	-	
Payroll Warrants	500446-500981	\$ 7,461,728.54
Payroll Vendor Warrants	68754-68855	
August Leave Process	500982-503506	
CHECKS		
Financial Aid Disbursements (E-trans)	-	\$ 22,567,488.46
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Bookstore Fund – ARC	-	\$ -
Bookstore Fund – CRC	-	
Bookstore Fund – FLC	-	
Bookstore Fund – SCC	-	
Student Clubs Agency Fund – ARC	6291-6304	\$ 80,590.97
Student Clubs Agency Fund – CRC	5566-5578	
Student Clubs Agency Fund – FLC	2961-2976	
Student Clubs Agency Fund – SCC	4607-4616	
Foundation – ARC	7065-7109	\$ 86,802.73
Foundation – CRC	3013-3034	
Foundation – FLC	2138-2160	
Foundation – SCC	5949-5968	
Foundation – DO	-	
Associated Students Trust Fund – ARC	-	\$ -
Associated Students Trust Fund – CRC	-	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	08247-08251	\$ 10,025.43
ELECTRONIC TRANSFERS		
Board of Equalization	-	\$ -
PARS	-	\$ 33,727.30
Vendors	-	\$ -
International Wire	-	\$ -
Backup Withholding	-	\$ -
Retiree Health Trust	-	\$ -
Self-Insurance	-	\$ 12,500.91
Bookstore	-	\$ -
Payroll Direct Deposit Advices	1118231-1122499	\$ 11,876,588.40
Other Payroll Transactions	-	\$ 2,535.00
Scholarships	-	\$ 29,424.00
ACH Transaction	-	\$ -
CARES Act/HEERF II	-	\$ 6,300,900.00
Regional Transit (RT) Payment	-	\$ -
Accounts Payable Wire	-	\$ 33,500.91
CalWORKs	-	\$ -
SB85	-	\$ 261,000.00
COVID Incentive	-	\$ 2,043,500.00

I. Management Pay Rate Schedules: Final 2019-20, Final 2020-21 and Interim 2021-22

That the Board of Trustees adopt and approve the attached revised Final 2019-20, Final 2020-21 and 2021-22 Interim Management salary schedules to comply with CalPERS technical requirements.

J. Student, Special Rate, Temporary Interpreter & Temporary Classified Salary Schedules

That the Board of Trustees approve the salary schedules for student help/college work study employees, temporary classified employees, maintenance/service, temporary classified employees clerical/secretarial/paraprofessional, special rate temporary classified employees, temporary interpreter salary schedules effective October 25, 2021.

K. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the October board agenda packet.

4. ACTION

A. Resolution 2021-20 Acceptance of Highest Bid for the Purchase of the Tribute Road Parcel

A motion was made by Trustee Haynes, seconded by Trustee Johnson, that the Board of Trustees approve Resolution Number 2021-20 accepting the highest bid for the purchase of the Tribute Road Parcel, directing the Chancellor or his designee to execute a purchase and sale agreement with the highest responsible bidder, and authorizing the Chancellor or designee to take any and all actions necessary to finalize the conveyance and transfer title of the Tribute Road Parcel to the highest bidder.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

B. Contract Award: Elk Grove Center Phase 2

A motion was made by Trustee Knight, seconded by Trustee Haynes, that the Board of Trustees award the contract for Bid 21001 to John F. Otto, Inc. for total award of \$19,212,000.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

5. BOARD MEMBER REPORTS

Trustee Wilkerson met with a Cosumnes River College Outreach Specialist in her role as a high school teacher for Davis High, and she enjoyed the experience.

6. FUTURE AGENDA ITEMS

Trustee Jones requested two items:

- A study session on the use of remote and distance learning over the past three terms (at least during the COVID period), and then a review of the future plans that we have for distance and remote education over the next five years. That report would include the projection of courses, sections of courses, number of students served by remote learning, and all that listed by campus.
- An agenda item to present a plan for the expenditures of the remaining HERF Funds, with an opportunity for the Board to take formal action to approve the appropriations.

Trustee Nelson requested a report on our first-year programs and student engagement at the four colleges.

7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Jenn Galinato, Student Trustee

Tiffany Clark, Cosumnes River College Classified Senate

Julie Oliver, President, Districtwide Academic Senate

Jason Newman, President, LRCFT

Chancellor's Report:

The Chancellor's Report was provided to the Board of Trustees electronically.

ARC: ARC recently learned that it was awarded a \$315,000, multi-year state grant to enhance its Middle College Program, California Early College Academy (CECA), an ongoing partnership with the Natomas Unified School District. This grant supports the continued growth and strength of ARC's robust dual enrollment program. Data shows that from 2016 to 2020 ARC increased its dual enrollment by 469.2% - from 211 students in Fall 2016 to 1,201 in Fall 2020. These students showed positive academic outcomes, including high average GPA and course success rates. Higher proportions of ARC dual enrollment students were Hispanic/Latino (37.6%) when

compared to all ARC students who were Hispanic/Latino (25.9%) in Fall 2020. ARC is excited to continue to work closely with its K-12 partners with the Natomas, San Juan, and Twin Rivers districts to expand opportunities for students.

CRC: Cosumnes River College is setting a goal of becoming a fully Zero Textbook Costs (ZTC) campus by fall of 2022. Faculty are being asked to convert classes to Open Educational Resources (OER). Why is OER and ZTC so important? We know that about half of CRC students live below poverty or low income. This has remained consistent for many years. We also know that commercial textbooks are expensive, and this combined with the way textbook information is communicated, is leaving students frustrated and stressed out. Adopting OER helps break down barriers that hinder student success by removing costly requirements and making learning materials available on day one of the course. CRC received confirmation from the US Department of Education that the college was awarded a new five-year AANAPISI grant. The grant is 1.5 million over five years to support the academic success and retention of our AANAPISI student communities. In addition to the individual grant, all four of the Los Rios campuses, along with Sac State and the Full Circle Project will lead the Sacramento-San Joaquin ANNAPISI Collaboration, also known as the SAC Project. Delta College in Stockton and Sierra College in Rocklin are also participating. This is a \$2 million grant from the U.S. Department of Education to improve graduation rates for Asian American, Native American, and Pacific Islander transfer students. The SAC Project will develop a transfer student services model focused on increasing academic success and retention as well as helping students complete their undergraduate degree on time.

FLC: Folsom Lake College has recently launched two wraparound student support programs to serve members of its disproportionately impacted student population. The PEAC²E program (which stands for Peer Engagement for Achievement, Culture, Connection, and Excellence) is designed to enrich the experience of Black/African-American students at FLC. The Rising Scholars program (which is part of the Prison and Reentry Education Program) is committed to serving currently and formerly incarcerated students who have been impacted by the criminal justice system. These programs' efforts focus on providing a safe space where students can develop a sense of belonging and community, while provided with enhanced academic supports to increase their success and engagement. Services include peer mentoring, access to a dedicated counselor and tutors, enhanced student orientation, and the opportunity to participate in culturally relevant events, workshops, and programming.

SCC: The Child Development Center at Sacramento City College recently was awarded a \$224,000 United States Department of Education grant called "Child Care Access Means Parents in School" or CCAMPIS. The CCAMPIS grant is renewable for five-years and is designed to serve student families. The purpose of the grant is to offer childcare and related services to student parents. Research shows high quality childcare for student parents is proven to increase access to education and support parents' completion of their educational goals. The grant will help fund comprehensive services for student families of children under the age of two years at the Sacramento City College Child Development Center. Care and education for the younger children will be added in Spring Semester 2022 starting with toddler-aged children. Income-eligible student parents may participate at no cost to the families.

Retirements:

Retirement			Years of Service
Michael Dixon	Computer Information Science Professor	SCC	36+
Judy Quayle	Financial Aid Clerk II	ARC	35+
Cheri LaDue	Physical Education Professor	CRC	32+
Kevin Rogers	Automotive Technology Professor	CRC	32
Kenneth Naganuma	Biological Science Professor	SCC	31+
Thomas Schoenfelder	Maintenance Plumber	FM	27+
Livia Larsen	Laboratory Technician – Science 11 months	CRC	21+
Joan Harman	Business Services Supervisor	FLC	21
Denise Marshall-Mills	Extended Opportunity Programs and Services (EOPS) Counselor	CRC	20+
David Fink	Facilities Management-Transportation Supervisor	FM	20
Donald Koscheski	Laboratory Technician – Science, 10 months, 65%	CRC	20
Jeffery Christian	Nursing Professor	SCC	15+
Maria Ruiz	Counseling Clerk II	SCC	15+
Anna Trent	Art History Professor	CRC	13+
Jeffrey Kimbler	Art Professor	CRC	12+
Melodi Randolph	Dental Assisting Professor (60%)/Coordinator (40%)	SCC	12+
Holly Shannon	Payroll Clerk	DO	7+
Bettie Harris	Administrative Assistant I	ARC	5
Rickey Robinson	Laboratory Technician – Builder/Maker	CRC	4+
Shannon Browne	Financial Aid Officer	ARC	3+

8. CLOSED SESSION

The following board members went into closed session at 6:10 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Pursuant to Government Code section 54957: Complaint against Public Employee.
- B. Pursuant to Government Code section 54957: Public Employee Performance Evaluation: Chancellor

9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

President Ortiz reported that, in the closed session matter identified as Item 8.B, the Board of Trustees determined that the Chancellor’s pre-agreed performance goals and outcomes were met, deemed that the Chancellor’s performance for 2020-21 was satisfactory, and affirmed the goals set for the 2021-22 academic year.

10. ACTION

A. Chancellor's Contract

A motion was made by Trustee Johnson, seconded by Trustee Knight, that the Board of Trustees approve and amend the Chancellor's contract with the following terms:

1. The term of the Chancellor's appointment and the Contract shall be extended through June 30, 2025.
2. On a one-time basis in Fiscal Year 2021-22, the Chancellor may receive a buyout of up to 10 days of his accrued vacation balance.
3. All other terms and conditions of the Contract shall remain in full force and effect.

Roll Call Vote:

Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson

No: None

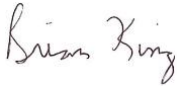
Absent:

Student Advisory Vote: Aye

Motion carried; 7:0

11. ADJOURNMENT

President Ortiz adjourned the meeting at 8:24 pm.



BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: November 10, 2021